# AGENDA

## CITY OF CAMDEN
## CITY COUNCIL REGULAR MEETING

*October 13th, 2026 – 5:00 p.m.*

*Honorable Angel Fuentes, Council President*
*Honorable Arthur Barclay, Vice-President*
*Honorable Sheila Davis*
*Honorable Christopher Collins*
*Honorable Nohemi Soria-Perez*
*Honorable Jannette Ramos*
*Honorable Falio Leyba-Martinez*

*Honorable Victor Carstarphen, Mayor*

*Daniel S. Blackburn, City Attorney*
*Howard McCoach, Counsel to Council*

*Luis Pastoriza, Municipal Clerk*

Regular Meeting
Tuesday, October 13, 2026
5:00 PM
City Council Chambers

# Camden City Council Meeting Agenda

**Call to Order**

**Flag Salute**

**Roll Call**

**Statement of Compliance**

**Notice of the Meeting**

**Approval of the Minutes**

*On Consent:* *** PUBLIC COMMENT(S) PRIOR TO RESOLUTIONS *** *Walk-On:*

## Approval of Minutes

| | | | |
|---|---|---|---|
| ☐ | Approval of the Minutes for the Meeting on 9-8-2026 | Municipal Clerk | ☐ |

## Communications

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|---|---|---|---|---|
| ☐ | 1 | Check Register for the Period of August 17, 2026-September 20, 2026 | Finance | ☐ |
| ☐ | 2 | Payroll Register Summary for the Pay Periods of August 28, 2026 and September 11, 2026 | Finance | ☐ |

## Ordinances First Reading

| | | | | |
|---|---|---|---|---|
| ☐ | 1 | Amendment To Chapter 363; Fire Prevention And Protection And Emergency Services Mitigation, Addressing Hazardous Materials, Inspections Permitted And Reimbursement For Costs Incurred By The City Of Camden In Mitigation Of Or In Response To Incidents Involving Hazardous Materials As Well As Non-Life Hazard Registrations, Inspections And Fees To Be Charged | Fire | ☐ |

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|---|---|---|---|---|
| ☐ | 2 | Ordinance Amending and Supplementing an Ordinance entitled "An Ordinance Providing For The Regulation Of Vehicles And Pedestrians In The Streets Of the City Of Camden And The Enforcement Thereof," Ordinance 717, Adopted December 27, 1945 | Planning & Development | ☐ |
| ☐ | 3 | Ordinance Amending and Supplementing Chapter 169, Article II; Posting and Painting on Public Property, of the Camden Code, Regulating the Maintenance and Display of Temporary Memorials Commemorating the Victims of Accidents or Criminal Violence | Council | ☐ |

## Ordinances Second Reading & Public Hearing

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|---|---|---|---|---|
| ☐ | 1 | Ordinance Regulating Outdoor Food Distribution In The City Of Camden With Amendments To Chapter 578, To Now Include Article V; Food Distribution In Public Places, In The City Of Camden | Council | ☐ |
| ☐ | 2 | Ordinance Amending Chapter 578 Of The Camden City Code Concerning The Licensing Of Food Trucks To Now Increase The Number of of Licensed Food Trucks Allowed Camden to Operate at a Specific Locatoin in the City of Camden | Council | ☐ |
| ☐ | 3 | Ordinance Amending Chapter 523 Of The Camden Code; Nuisances, Public Health, To Modify Section 523-4; Violations And Penalties | Council | ☐ |
| ☐ | 4 | Ordinance Establishing Chapter 519 Of The Camden Code; Regulation Of Unlawful Camping And Storage Of Personal Property In A Public Area Or On Public Property, In The City Of Camden | Council | ☐ |
| ☐ | 5 | Ordinance Further Amending And Supplementing An Ordinance Entitled "An Ordinance Fixing The Salary Ranges To Be Paid To Certain Officers And Employees In The Classified And Unclassified Service Of The City Of Camden," Adopted April 27, 1972 | Administration | ☐ |
| ☐ | 6 | Ordinance Authorizing The Transfer 2631 Federal Street To Saint Joseph's Carpenter Society | Law | ☐ |
| ☐ | 7 | Ordinance Designating Restricted Residential Parking Zones For Individuals With Disabilities In Certain Areas In The City Of Camden As Handicap Parking Only | Public Works | ☐ |
| ☐ | 8 | Ordinance Authorizing The Removal Of Designated Residential Parking Zones For Individuals With Disabilities In Certain Locations | Public Works | ☐ |
| ☐ | 9 | Ordinance Superseding And Revising Article III, Stormwater Control, Thereby Replacing Section 725-12 Through Section 725-23 Of The Camden Code | Planning & Development | ☐ |

## Resolutions

| | | | | |
|---|---|---|---|---|
| ☐ | 1 | Resolution Authorizing And Ratifying An Emergency Procurement And Payment Of Same To The Original W. Hargrove Demolition Co., For Emergency Demolition Of 1185-1191 Liberty Street, Block 1316 Lot 37 And Imposing A Municipal Lien Against the Properties | Administration | ☐ |
| ☐ | 2 | Resolution Authorizing And Ratifying Emergency Procurement And Payment Of Same To Winzinger, Inc, For Emergency Demolition Of 553 Chestnut Street, Block 323, Lot 24, Stucco Of Adjoining Wall At 555 Chestnut Stret And Imposing A Municipal Lien Against The Property | Administration | ☐ |

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|---|---|---|---|---|
| ☐ | 3 | Resolution Authorizing The Rejection Of Bid #26-15 For the Purchase Of One (1) Stanley All Aluminum Welded Fire Rescue Landing Craft Or Approved Equal | Administration | ☐ |
| ☐ | 4 | Resolution Of Support For An Application For A Retail Recreational Cannabis License Submitted By The Vaulted Garden, LLC And Requesting That the Cannabis Regulatory Commission Issue A Retail Recreational Cannabis License To The Vaulted Garden LLC For 2616 River Avenue, Camden, New Jersey (by title) | Administration | ☐ |
| ☐ | 5 | Resolution Authorizing Amended "In Rem" Tax Foreclosure List #201 | Law | ☐ |
| ☐ | 6 | Resolution Authorizing Extension Of Time To Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments | Law | ☐ |
| ☐ | 7 | Resolution Approving The Corrective Action Plan For The 2025 Audit | Finance | ☐ |
| ☐ | 8 | Resolution Certifying Compliance With Regulations Of The Local Finance Board Of The State Of New Jersey Governing Body of the City of Camden Certification Of The 2025 Audit | Finance | ☐ |
| ☐ | 9 | Resolution Approving The Fiscal Year 2026 Tax Agreeement Between The City Of Camden And South Jersey Port Corporation | Finance | ☐ |
| ☐ | 10 | Resolution Authorizing A Budget Amendment Pursuant To N.J.S.A. 40A:4-87 In The Amount Of $88,000 From The New Jersey Department Of Community Affairs For A Grant Entitled "Local Recreation Improvement Grant" | Finance | ☐ |
| ☐ | 11 | Resolution Authorizing The City To Apply For And Accept The FY2027 Lesiglative Grant For Martin Luther King, Jr. Statue From The Division Of Local Government Services | Finance | ☐ |
| ☐ | 12 | Resolution Authorizing The Cancellation Of Tax Sale Certificate, Taxes And Transfer Charges/Credits Against Various Properties | Finance | ☐ |
| ☐ | 13 | Resolution Authorizing Refunds To Various Lien Holders, Property Owners, And Mortgage Companies For Various Properties | Finance | ☐ |
| ☐ | 14 | Resolution Authorizing The Issuance Of Various Duplicate Tax Sale Certificates | Finance | ☐ |
| ☐ | 15 | Resolution Authorizing The Purchase Of One (1) Chevrolet Traverse From Pellegrino Chevrolet Via Bergen County Cooperative | Fire | ☐ |
| ☐ | 16 | Resolution Authorizing A Contract To Safeware, Inc. For The The Purchase Of Fire Rescue Operation Equipment | Fire | ☐ |
| ☐ | 17 | Resolution Re-Appointing Sheilah Greene, To The Anti-Bullying Advisory Board To Perform The Duties As Provided For In Chapter 283, For Three Years Thereby Expiring On October 12, 2029 | Council | ☐ |
| ☐ | 18 | Resolution Re-Appointing Martina Godbolt, To The Anti-Bullying Advisory Board To Perform The Duties As Provided For In Chapter 283, For Two Years Thereby Expiring On October 12, 2028 | Council | ☐ |

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|---|---|---|---|---|
| ☐ | 19 | Resolution Authorizing A Contract To R & J Brothers Inc For As-Needed Emergency Warming Center Services | Health & Human Services | ☐ |
| ☐ | 20 | Resolution Authorizing A Contract To Joseph's House Of Camden For As-Needed Emergency Warming Center Services | Health & Human Services | ☐ |
| ☐ | 21 | Resolution Authorizing A Contract To New Life Community Development Corporation For As-Needed Emergency Warming Center Services | Health & Human Services | ☐ |
| ☐ | 22 | Resolution Authorizing A Contract To Proctor Properties, IV LLC For As-Needed Emergency Warming Center Services | Health & Human Services | ☐ |
| ☐ | 23 | Resolution Authorizing A Grant Award To Donkey's Place In An Amount Not To Exceed $5,000 From The Camden's Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |
| ☐ | 24 | Resolution Authorizing A Grant Award To Visionary Entertainment In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |
| ☐ | 25 | Resolution Authorizing A Grant Award To Refresh Laundry Camden LLC In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |
| ☐ | 26 | Resolution Authorizing A Grant Award To NPC 622 LLC In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |
| ☐ | 27 | Resolution Authorizing A Grant Award To 3DP Media Group LLC In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |
| ☐ | 28 | Resolution Authorizing A Reimbursable Funding To Resintech Inc. In The Amount of $25,000 And Authorizing The Execution Of The Loan Documents In Connection With The Camden Strong Micro Capital Improvement Program For A Five-Year Term | Planning & Development | ☐ |
| ☐ | 29 | Resolution Authorizing A Grant Award To Glassy Brown Cookies In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |
| ☐ | 30 | Resolution Authorizing A Grant Award To JYM Supermarket In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Busines Relief Program | Planning & Development | ☐ |
| ☐ | 31 | Resolution Authorizing Amendment #1 To Contract #03-26-009 With South State, Inc. For The 2024 New Jersey Department of Transportation Program 8th Street And Various Streets | Planning & Development | ☐ |
| ☐ | 32 | Resolution Authorizing A No-Cost Time Extension For The Morris Delair PFAS Treatment Facility Project | Planning & Development | ☐ |
| ☐ | 33 | Resolution Amending Resolution No. MC-26: 10482 Authorizing The Chief Financial Officer And City Engineer To Act As The Authorized Representatives For The City Of Camden In All Matters Related To The New Jersey Infrastructure Bank And Grant Application, Loan Execution, And Grant Contracts With The New Jersey Department Of Environmental Protection For Various Projects | Planning & Development | ☐ |

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|---|---|---|---|---|
| ☐ | 34 | Resolution Authorizing A Subrecipient Agreement With The Camden Community Partnership For Professional Services And Construction Management In Connection With The Elijah Perry Park Improvement Project Phase II | Planning & Development | ☐ |
| ☐ | 35 | Resolution Authorizing An Amendment No. 3 Final Payment And Release Of Retainage In The Amount Of $59,573.10 To Contract No. 12-24-076 With Northeast Roof Maintenance For The Roof Replacement At The Public Works Building | Planning & Development | ☐ |
| ☐ | 36 | Resolution Authorizing An Amendment #3 To The Shared Services Agreement No. 03-22-107 With The Camden Redevelopment Agency For The Management And Environmental Services For Certain Property Located Within Block 331 and Block 334 Former S. Yaffa & Sons, Inc. Site | Planning & Development | ☐ |
| ☐ | 37 | Resolution Authorizing An Engineering Design And Construction Management/Construction Inspection Contract For The UHI Farnham Park Project, To Colliers Associates, In The Amount Of $180,505 (by title) | Planning & Development | ☐ |
| ☐ | 38 | Resolution Awarding A Contract to Colliers Engineering & Design, Inc. For Engineering Design And Construction Management/Construction Inspection In Connection With The Dudley Grange Park Tennis Court Rehabilitation Project | Planning & Development | ☐ |
| ☐ | 39 | Resolution Awarding A Contract To Environmental Resolutions Inc. For Construction Management & Inspection In Connection With The New Or Upgraded Traffic Signal Systems At Intersections Phase 1 | Planning & Development | ☐ |
| ☐ | 40 | Resolution Authorizing The Submission Of An Application To The New Jersey Department Of Transportaiton For The Fiscal Year 2027 Safe Routes To School For The East Camden Safe Routes To School Improvement Project | Planning & Development | ☐ |
| ☐ | 41 | Resolution Authorizing An Amendment #2 To The Shared Services Agreement No. 01-21-11 With The Camden Redevelopment Agency For The Brownfield Cleanup Of 1625 Federal Street (Block 1184, Lot 5) | Planning & Development | ☐ |
| ☐ | 42 | Resolution Authorizing A Contract With Saint Joseph's Carpentry Society For The Management Services Of The Urban Eenterprise Zone Camden Strong Façade Program | Planning & Development | ☐ |
| ☐ | 43 | Resolution Authorizing A Contract To Remington & Vernick Engineers, Inc. To Provide New Jersey Planner Services | Planning & Development | ☐ |
| ☐ | 44 | Resolution Authorizing The Release Of The Performance Guarantee For The Matrix Admiral Wilson Development (Phase 1), 17th Street And Admiral Wilson Boulevard, Block 1198, Lot 1; Block 1208, Lot 4; Block 1209, Lots 1 And 4; Block 1210, Lots 1 And 2; Block 1212, Lot 1; Block 1214, Lot 4; Block 1219, Lots 3 And 25 | Planning & Development | ☐ |
| ☐ | 45 | Resolution Authorizing Amendment #1 To Contract #01-26-021 For Municipal Consulting And Engineering Services | Planning & Development | ☐ |
| ☐ | 46 | Resolution Authorizing A Right Of Way Use Agreement Between The City Of Camden And Cellco Partnership D/B/A Verizon Wireless | Planning & Development | ☐ |
| ☐ | 47 | Resolution Authorizing Release Of The Performance Bond And Acceptance Of A Two-Year Maintenance Bond For The Rehabilitation Of The North And South Camden Swimming Pools Project, To All State Technology, Inc. | Planning & Development | ☐ |
| ☐ | 48 | Resolution Authorizing A Grant Award To Harry's Supply LLC DBA Harry's Plumbing & Heating Supply In An Amount Not To Exceed $5,000 From The Camden Strong Urban Enterprise Construction Business Relief Program | Planning & Development | ☐ |

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|---|---|---|---|
| ☐ | 49 | Resolution Amending Resolution MC-26:10710 Authorizing A Contract To Interstate Waste Services of New Jersey, Inc. For The Collection Of Recyclable Materials | Public Works ☐ |
| ☐ | 50 | Resolution authorizing change order No.2 to Contract No. 02-25-025 with All State Techonology Inc for the rehabilitation of the North Camden and South Swimming Pools | Planning & Development ☐ |

## Adjournment

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

# Communications

C-1

VICTOR G. CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

SCOTT Z. PARKER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

# *MEMORANDUM*

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker, Chief Financial Officer - SP

Date: September 21, 2026

Subject: **Check Register-Communications for Forthcoming City Council Meeting- October 13,2026**

RECEIVED
2026 SEP 22 PM 1:19
CITY CLERK'S OFFICE

Attached, please find the Check Register for the City of Camden for the period of August 17,2026 – September 20,2026 .

The Check Register represents the checks written by various funds of the City.

Please include this communication in the agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me on extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last
Report Type: All Checks
Range of Check Dates: 08/17/26 to 09/20/26
Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

TD 01-GENERAL General Account 4308903487

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|---|
| 151736 | 08/21/26 | APE02 | APEX CONSTRUCTION SERVICES,LLC | 13,000.00 | 08/31/26 | 22891 |
| 151737 | 08/21/26 | ATT02 | LANGUAGE LINE SERVICES | 173.40 | 08/31/26 | 22891 |
| 151738 | 08/21/26 | ATT07 | AT&T | 6,241.41 | 08/31/26 | 22891 |
| 151739 | 08/21/26 | ATT08 | AT&T MOBILITY II, LLC | 853.60 | 08/31/26 | 22891 |
| 151740 | 08/21/26 | AUT08 | AUTO ZONE INC. | 0.00 | 08/21/26 VOID | 0 |
| 151741 | 08/21/26 | AUT08 | AUTO ZONE INC. | 7,622.13 | | 22891 |
| 151742 | 08/21/26 | BEL02 | VERIZON | 105.67 | 08/31/26 | 22891 |
| 151743 | 08/21/26 | BRO81 | BROWN & CONNERY LLP | 2,268.92 | 08/31/26 | 22891 |
| 151744 | 08/21/26 | CAM131 | CAMDEN COUNTY FINANCE DEPT | 48,822.71 | 08/31/26 | 22891 |
| 151745 | 08/21/26 | CCM01 | C C M U A | 21,133.14 | | 22891 |
| 151746 | 08/21/26 | COL03 | COLE'S SCREEN PRINTING | 873.06 | 08/31/26 | 22891 |
| 151747 | 08/21/26 | DEM07 | DEMBO, BROWN & BURNS LLP | 7,024.00 | | 22891 |
| 151748 | 08/21/26 | FIR51 | FIRE & SAFETY SERVICES, LTD. | 1,191.77 | 08/31/26 | 22891 |
| 151749 | 08/21/26 | GOG01 | GOGOV, INC | 1,900.00 | | 22891 |
| 151750 | 08/21/26 | GOV11 | GOVERNMENT FINANCE OFFICERS | 1,800.00 | | 22891 |
| 151751 | 08/21/26 | KIM01 | JOHN J KIM | 1,217.40 | 08/31/26 | 22891 |
| 151752 | 08/21/26 | LAF01 | ANTHONY LAFORTE | 2,556.60 | 08/31/26 | 22891 |
| 151753 | 08/21/26 | NOR41 | NORTHSTAR VETS - MAPLE SHADE | 1,146.94 | 08/31/26 | 22891 |
| 151754 | 08/21/26 | PRA14 | JULIAN PRATT | 850.00 | 08/31/26 | 22891 |
| 151755 | 08/21/26 | PSE01 | PSEG | 74,717.81 | 08/31/26 | 22891 |
| 151756 | 08/21/26 | RUI11 | JUAN RUIZ | 45.00 | 08/31/26 | 22891 |
| 151757 | 08/21/26 | THE09 | THE MASSO GROUP, LLC | 78,232.05 | 08/31/26 | 22891 |
| 151758 | 08/21/26 | XTE01 | XTEL COMMUNICATIONS INC | 678.88 | 08/31/26 | 22891 |
| 151759 | 08/21/26 | ZIS03 | ZISTOS CORPORATION | 319.00 | | 22891 |
| 151760 | 08/21/26 | ANC18 | Anchor IT Integrators LLC | 4,375.00 | 08/31/26 | 22895 Direct Deposit |
| 151761 | 08/21/26 | ASP11 | ASPIRE TECHNOLOGY, LLC | 7,787.86 | 08/31/26 | 22895 Direct Deposit |
| 151762 | 08/21/26 | BUD04 | BUD'S ENGINE MACHINING & TRUCK | 11,973.80 | 08/31/26 | 22895 Direct Deposit |
| 151763 | 08/21/26 | CAM46 | CAMDEN REDEVELOPMENT AGENCY | 16,687.45 | 08/31/26 | 22895 Direct Deposit |
| 151764 | 08/21/26 | CME01 | CME ASSOCIATES | 5,050.34 | 08/31/26 | 22895 Direct Deposit |
| 151765 | 08/21/26 | COM3757 | COMCAST #3757 MLK JR. COMM. | 142.89 | 08/31/26 | 22895 Direct Deposit |
| 151766 | 08/21/26 | COM6224 | COMCAST #6624 ISABEL MILLER | 197.89 | 08/31/26 | 22895 Direct Deposit |
| 151767 | 08/21/26 | COM7626 | COMCAST #7626 KAIGH AVE FIRE | 134.89 | 08/31/26 | 22895 Direct Deposit |
| 151768 | 08/21/26 | COM7905 | COMCAST #7905 ENGINE 11 FIRE | 127.89 | 08/31/26 | 22895 Direct Deposit |
| 151769 | 08/21/26 | COM7997 | COMCAST #7997 FIRE ADMIN. | 344.89 | 08/31/26 | 22895 Direct Deposit |
| 151770 | 08/21/26 | COM8038 | COMCAST #8038 PARK & OPEN SPAC | 142.89 | 08/31/26 | 22895 Direct Deposit |
| 151771 | 08/21/26 | COM9670 | COMCAST #9670 MAYOR'S OFFICE | 182.12 | 08/31/26 | 22895 Direct Deposit |
| 151772 | 08/21/26 | COM9812 | COMCAST #9812 27 FEDERAL ST | 134.89 | 08/31/26 | 22895 Direct Deposit |
| 151773 | 08/21/26 | COM9853 | COMCAST #9853 MALANDRA HALL | 142.89 | 08/31/26 | 22895 Direct Deposit |
| 151774 | 08/21/26 | COR36 | CORE MECHANICAL, INC. | 3,527.23 | 08/31/26 | 22895 Direct Deposit |
| 151775 | 08/21/26 | FON04 | FRANKIE FONTANEZ, ESQ | 11,666.66 | 08/31/26 | 22895 Direct Deposit |
| 151776 | 08/21/26 | HOM15 | HOMEWARD BOUND PET ADOPTION | 162,916.66 | 08/31/26 | 22895 Direct Deposit |
| 151777 | 08/21/26 | HOM17 | HOME DEPOT CREDIT SERVICES | 266.70 | 08/31/26 | 22895 Direct Deposit |
| 151778 | 08/21/26 | IND01 | INDEPENDENT ANIMAL CARE SRV | 62,500.00 | 08/31/26 | 22895 Direct Deposit |
| 151779 | 08/21/26 | KON05 | KONICA MINOLTA PREMIER FINANCE | 2,002.50 | 08/31/26 | 22895 Direct Deposit |
| 151780 | 08/21/26 | MCC44 | HOWARD McCOACH,PC | 7,339.20 | 08/31/26 | 22895 Direct Deposit |
| 151781 | 08/21/26 | MCM03 | MCMANIMON & SCOTLAND, LLC | 1,395.00 | 08/31/26 | 22895 Direct Deposit |
| 151782 | 08/21/26 | PAR09 | PARKSIDE BUS. COMM & PRTNERSHP | 262,836.02 | 08/31/26 | 22895 Direct Deposit |
| 151783 | 08/21/26 | REM02 | REMINGTON & VERNICK ENGINEERS | 186,979.42 | 08/31/26 | 22895 Direct Deposit |
| 151784 | 08/21/26 | SHI03 | SHI INTERNATIONAL CORP | 337.77 | 08/31/26 | 22895 Direct Deposit |

TD 01-GENERAL General Account 4308903487 Continued

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|---|
| 151785 | 08/21/26 | SMART005 | Smart Stitch LLC | 4,217.61 | 08/31/26 | 22895 Direct Deposit |
| 151786 | 08/21/26 | STA99 | STAPLES ADVANTAGE | 487.64 | 08/31/26 | 22895 Direct Deposit |
| 151787 | 08/21/26 | SUBDIS01 | SUBURBAN DISPOSAL INC | 748,333.33 | 08/31/26 | 22895 Direct Deposit |
| 151788 | 08/21/26 | TOS02 | TOSHIBA FINANCIAL SERVICES | 439.96 | 08/31/26 | 22895 Direct Deposit |
| 151789 | 08/21/26 | TRE04 | TREASURER, CAMDEN COUNTY | 10,166.00 | 08/31/26 | 22895 Direct Deposit |
| 151790 | 08/21/26 | WBM01 | W B MASON CO, INC | 1,376.49 | 08/31/26 | 22895 Direct Deposit |
| 151791 | 08/28/26 | AND01 | ANDREW VIOLA, ESQ | 250.00 | | 22901 |
| 151792 | 08/28/26 | ATLAS005 | Atlas Material Testing | 1,619.00 | | 22901 |
| 151793 | 08/28/26 | BAI11 | BAINS DELI LLC - FRANCO PAN | 2,433.05 | | 22901 |
| 151794 | 08/28/26 | CAM33 | CAMPBELL SUPPLY COMPANY | 22,935.29 | | 22901 |
| 151795 | 08/28/26 | CHE03 | CHERRY VALLEY TRACTOR | 1,032.69 | | 22901 |
| 151796 | 08/28/26 | COO08 | COOPER ELECTRIC | 439.83 | | 22901 |
| 151797 | 08/28/26 | DEV05 | ALBERT A. DEVONE | 608.70 | | 22901 |
| 151798 | 08/28/26 | FLA13 | FLANAGAN'S AUTO & TRUCK SERV. | 750.00 | | 22901 |
| 151799 | 08/28/26 | GAR12 | GARRETTS CONTRACTING LLC | 10,960.00 | | 22901 |
| 151800 | 08/28/26 | GLO04 | GLOBAL INDUSTRIAL EQUIPMENT | 2,464.35 | | 22901 |
| 151801 | 08/28/26 | IPA01 | IPAK, INC | 1,800.00 | | 22901 |
| 151802 | 08/28/26 | JJM01 | JJM PLUMBING COMPANY | 2,923.86 | | 22901 |
| 151803 | 08/28/26 | MCC27 | KRISDEN M MCCRINK | 350.00 | | 22901 |
| 151804 | 08/28/26 | MES04 | MES SERVICE COMPANY LLC | 238.00 | | 22901 |
| 151805 | 08/28/26 | MOT04 | MOTOROLA SOLUTIONS INC | 2,312.96 | | 22901 |
| 151806 | 08/28/26 | NEX01 | NEXT GENERATION RECYCLING | 160.21 | | 22901 |
| 151807 | 08/28/26 | NJA06 | NEW JERSEY AMERICAN WATER CO | 78,213.66 | | 22901 |
| 151808 | 08/28/26 | ROB57 | RALPH ROBERTS | 1,217.40 | | 22901 |
| 151809 | 08/28/26 | SAN88 | FRANK SANDROCK, DEPUTY CHIEF | 99.50 | | 22901 |
| 151810 | 08/28/26 | SRB01 | SR BUSINESS SYSTEMS, INC | 13,143.40 | | 22901 |
| 151811 | 08/28/26 | TRE50 | TREASURER STATE OF NEW JERSEY | 2,850.00 | | 22901 |
| 151812 | 08/28/26 | TRI39 | TRI COUNTY TERMITE & PEST | 126.25 | | 22901 |
| 151813 | 08/28/26 | WAL03 | WALTER R. EARLE - BURLINGTON | 23,921.15 | | 22901 |
| 151814 | 08/28/26 | WAS01 | WASTE MANAGEMENT OF NEW JERESY | 1,119.75 | | 22901 |
| 151815 | 08/28/26 | WIN01 | WINNER FORD | 127.00 | | 22901 |
| 151816 | 08/28/26 | CAM07 | CAMDEN BOARD OF EDUCATION | 4,190,688.00 | 08/31/26 | 22904 |
| 151817 | 08/28/26 | BUD04 | BUD'S ENGINE MACHINING & TRUCK | 8,593.64 | 08/31/26 | 22905 Direct Deposit |
| 151818 | 08/28/26 | CAM46 | CAMDEN REDEVELOPMENT AGENCY | 87,436.51 | 08/31/26 | 22905 Direct Deposit |
| 151819 | 08/28/26 | CME01 | CME ASSOCIATES | 2,855.90 | 08/31/26 | 22905 Direct Deposit |
| 151820 | 08/28/26 | COR36 | CORE MECHANICAL, INC. | 5,113.72 | 08/31/26 | 22905 Direct Deposit |
| 151821 | 08/28/26 | FRA05 | FRANKLIN TRAILERS, INC | 992.00 | 08/31/26 | 22905 Direct Deposit |
| 151822 | 08/28/26 | HOP01 | HOPEWORKS'N CAMDEN | 9,970.00 | 08/31/26 | 22905 Direct Deposit |
| 151823 | 08/28/26 | IND01 | INDEPENDENT ANIMAL CARE SRV | 62,500.00 | 08/31/26 | 22905 Direct Deposit |
| 151824 | 08/28/26 | JAY02 | JAY'S TIRE SERVICE LLC | 60.00 | 08/31/26 | 22905 Direct Deposit |
| 151825 | 08/28/26 | MER01 | MERCHANTVILLE OVERHEAD | 1,652.92 | 08/31/26 | 22905 Direct Deposit |
| 151826 | 08/28/26 | NHP01 | NATIONAL HIGHWAY PRODUCTS | 364.20 | 08/31/26 | 22905 Direct Deposit |
| 151827 | 08/28/26 | NOR07 | NORTHEAST ROOF MAINTENANCE,INC | 336,370.30 | 08/31/26 | 22905 Direct Deposit |
| 151828 | 08/28/26 | OMN01 | OMNI RECYCLING GROUP, LLC | 11,018.90 | 08/31/26 | 22905 Direct Deposit |
| 151829 | 08/28/26 | REN04 | RENEWABLE RECYCLING, INC | 780.00 | 08/31/26 | 22905 Direct Deposit |
| 151830 | 08/28/26 | REW01 | REWORLD WASTE, LLC | 529,304.23 | 08/31/26 | 22905 Direct Deposit |
| 151831 | 08/28/26 | ROB12 | ROBINSON WASTE DISPOSAL SVS | 860.00 | 08/31/26 | 22905 Direct Deposit |
| 151832 | 08/28/26 | SMART005 | Smart Stitch LLC | 122.24 | 08/31/26 | 22905 Direct Deposit |
| 151833 | 08/28/26 | SOU24 | SOUTHSTATE, INC. | 264,275.85 | 08/31/26 | 22905 Direct Deposit |
| 151834 | 08/28/26 | SOU66 | SOUTHERN NEW JERSEY REGIONAL | 13,714,004.47 | 08/31/26 | 22905 Direct Deposit |
| 151835 | 08/28/26 | TDK01 | TDK SYSTEMS GROUP, INC | 816.75 | 08/31/26 | 22905 Direct Deposit |
| 151836 | 08/28/26 | CAM12 | CAMDEN COUNTY CLERK'S OFFICE | 60.00 | | 22908 |

TD 01-GENERAL General Account 4308903487 Continued

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
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| 151837 | 08/28/26 | CAM12 | CAMDEN COUNTY CLERK'S OFFICE | 8.00 | | 22908 |
| 151838 | 08/28/26 | CAM12 | CAMDEN COUNTY CLERK'S OFFICE | 6,075.00 | | 22908 |
| 151839 | 08/31/26 | UPS03 | UPS | 73.29 | 08/31/26 | 22913 Direct Deposit |
| 151840 | 09/04/26 | AUT11 | AUTO FX LLC | 692.00 | | 22920 |
| 151841 | 09/04/26 | CCM01 | C C M U A | 3,265.74 | | 22920 |
| 151842 | 09/04/26 | DEL25 | DELL, INC. | 187.85 | | 22920 |
| 151843 | 09/04/26 | DEM07 | DEMBO, BROWN & BURNS LLP | 8,000.00 | | 22920 |
| 151844 | 09/04/26 | GEN05 | GENERAL CODE, LLC | 4,240.00 | | 22920 |
| 151845 | 09/04/26 | HAN09 | RICHARD E. HAND | 1,217.40 | | 22920 |
| 151846 | 09/04/26 | INT14 | INTERNATIONAL ASSOC. OF FIRE- | 531.42 | | 22920 |
| 151847 | 09/04/26 | INT15 | INTERNATIONAL ASSOC OF FIRE- | 1,427.54 | | 22920 |
| 151848 | 09/04/26 | MCA15 | MCAGC | 25.00 | | 22920 |
| 151849 | 09/04/26 | MUN35 | MUNICIPAL COORD OF AGING ASSOC | 50.00 | | 22920 |
| 151850 | 09/04/26 | NEX01 | NEXT GENERATION RECYCLING | 1,985.79 | | 22920 |
| 151851 | 09/04/26 | NJD25 | NEW JERSEY DIVISION OF ABC | 198.00 | | 22920 |
| 151852 | 09/04/26 | PKF01 | PKF O'CONNOR DAVIS, LLP | 59,705.00 | | 22920 |
| 151853 | 09/04/26 | THE09 | THE MASSO GROUP, LLC | 144,938.54 | | 22920 |
| 151854 | 09/04/26 | TIM07 | TIME FOR FUN & MORE INC | 2,050.28 | | 22920 |
| 151855 | 09/04/26 | TRI39 | TRI COUNTY TERMITE & PEST | 2,040.00 | | 22920 |
| 151856 | 09/04/26 | XTE01 | XTEL COMMUNICATIONS INC | 1,356.76 | | 22920 |
| 151857 | 09/04/26 | ANG02 | RONALD ANGEMI | 2,206.80 | | 22920 |
| 151858 | 09/04/26 | AVA02 | AVAYA INC. | 1,640.99 | | 22923 Direct Deposit |
| 151859 | 09/04/26 | BUD04 | BUD'S ENGINE MACHINING & TRUCK | 1,899.67 | | 22923 Direct Deposit |
| 151860 | 09/04/26 | CAR98 | CARAHSOFT TECHNOLOGY CORP | 12,125.00 | | 22923 Direct Deposit |
| 151861 | 09/04/26 | COM2800 | COMCAST #2800 CITY HALL | 1,431.15 | | 22923 Direct Deposit |
| 151862 | 09/04/26 | COM5853 | COMCAST #5853 N CAMDEN COMM | 294.89 | | 22923 Direct Deposit |
| 151863 | 09/04/26 | COM6224 | COMCAST #6624 ISABEL MILLER | 197.89 | | 22923 Direct Deposit |
| 151864 | 09/04/26 | COM6404 | COMCAST #6404 CRAMER HILL | 134.89 | | 22923 Direct Deposit |
| 151865 | 09/04/26 | COM7905 | COMCAST #7905 ENGINE 11 FIRE | 127.89 | | 22923 Direct Deposit |
| 151866 | 09/04/26 | COM7997 | COMCAST #7997 FIRE ADMIN. | 344.89 | | 22923 Direct Deposit |
| 151867 | 09/04/26 | COM8493 | COMCAST #8493 BROADWAY LIBERTY | 159.89 | | 22923 Direct Deposit |
| 151868 | 09/04/26 | COM9135 | COMCAST #9135 ENGINE 10 FIRE | 214.89 | | 22923 Direct Deposit |
| 151869 | 09/04/26 | COM9777 | COMCAST #9777 FLEET | 189.89 | | 22923 Direct Deposit |
| 151870 | 09/04/26 | DSE01 | DIVAL SAFETY EQUIPMENT | 1,889.00 | | 22923 Direct Deposit |
| 151871 | 09/04/26 | EME15 | EMERGENCY EQUIPMENT SALES,LLC | 1,947.18 | | 22923 Direct Deposit |
| 151872 | 09/04/26 | EVA04 | GARY EVANGELISTA | 2,434.80 | | 22923 Direct Deposit |
| 151873 | 09/04/26 | HER30 | THE HERTZ CORPORATION | 14,080.52 | | 22923 Direct Deposit |
| 151874 | 09/04/26 | HOM15 | HOMEWARD BOUND PET ADOPTION | 81,458.33 | | 22923 Direct Deposit |
| 151875 | 09/04/26 | JAY02 | JAY'S TIRE SERVICE LLC | 295.00 | | 22923 Direct Deposit |
| 151876 | 09/04/26 | KON05 | KONICA MINOLTA PREMIER FINANCE | 1,499.69 | | 22923 Direct Deposit |
| 151877 | 09/04/26 | PLA14 | PLATINUM SECURITY, INC. | 2,090.00 | | 22923 Direct Deposit |
| 151878 | 09/04/26 | RIN04 | RING CENTRAL | 7,152.62 | | 22923 Direct Deposit |
| 151879 | 09/04/26 | SAN05 | MARK SAUNDERS | 862.73 | | 22923 Direct Deposit |
| 151880 | 09/04/26 | SPE20 | WILLIAM L. SPELLER | 1,217.40 | | 22923 Direct Deposit |
| 151881 | 09/04/26 | STA99 | STAPLES ADVANTAGE | 69.48 | | 22923 Direct Deposit |
| 151882 | 09/04/26 | TOS02 | TOSHIBA FINANCIAL SERVICES | 439.96 | | 22923 Direct Deposit |
| 151883 | 09/04/26 | UND02 | ARTHUR A UNDERWOOD | 2,434.80 | | 22923 Direct Deposit |
| 151884 | 09/04/26 | UPS03 | UPS | 19.70 | | 22923 Direct Deposit |
| 151885 | 09/04/26 | TDB03 | TD Bank - P Card | 60.00 | | 22923 Direct Deposit |
| 151886 | 09/08/26 | TRE04 | TREASURER, CAMDEN COUNTY | 4,017,308.49 | | 22923 Direct Deposit |
| 151887 | 09/10/26 | TRE04 | TREASURER, CAMDEN COUNTY | 412,176.21 | | 22924 Direct Deposit |
| 151888 | 09/11/26 | 3DP01 | 3DP MEDIA GROUP | 1,500.00 | | 22926 Direct Deposit |
| | | | | | | 22930 |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void Ref Num |
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| TD 01-GENERAL | General Account | 4308903487 Continued | | | |
| 151889 | 09/11/26 | ATT02 | LANGUAGE LINE SERVICES | 404.60 | 22930 |
| 151890 | 09/11/26 | BEL02 | VERIZON | 1,121.84 | 22930 |
| 151891 | 09/11/26 | BHI03 | B H INTERNATIONAL ASSOC. | 5,500.00 | 22930 |
| 151892 | 09/11/26 | CAM12 | CAMDEN COUNTY CLERK'S OFFICE | 9,675.00 | 22930 |
| 151893 | 09/11/26 | CAN02 | CANON USA INC | 555.90 | 22930 |
| 151894 | 09/11/26 | CCM01 | C C M U A | 10,006.36 | 22930 |
| 151895 | 09/11/26 | COL03 | COLE'S SCREEN PRINTING | 1,432.13 | 22930 |
| 151896 | 09/11/26 | COO08 | COOPER ELECTRIC | 56.22 | 22930 |
| 151897 | 09/11/26 | DEL25 | DELL, INC. | 1,650.41 | 22930 |
| 151898 | 09/11/26 | DIV08 | DIV OF CRIMINAL JUSTICE ACADMY | 1,000.00 | 22930 |
| 151899 | 09/11/26 | HEA03 | HEART OF CAMDEN | 164,038.15 | 22930 |
| 151900 | 09/11/26 | HOR13 | JOSE L. HORTA | 1,341.00 | 22930 |
| 151901 | 09/11/26 | MAI03 | MAIN ACCESS SYSTEMS | 6,945.75 | 22930 |
| 151902 | 09/11/26 | PNM01 | PN MULTISERVICES CORP | 1,286.67 | 22930 |
| 151903 | 09/11/26 | PSE01 | PSEG | 54,674.11 | 22930 |
| 151904 | 09/11/26 | XTE01 | XTEL COMMUNICATIONS INC | 678.38 | 22930 |
| 151905 | 09/11/26 | ANC18 | Anchor IT Integrators LLC | 4,375.00 | 22930 |
| 151906 | 09/11/26 | BOO04 | BOOT BARN HOLDINGS | 505.46 | 22933 Direct Deposit |
| 151907 | 09/11/26 | BOW15 | BOWMAN INSPECTION LLC | 13,750.00 | 22933 Direct Deposit |
| 151908 | 09/11/26 | CAM01 | CAMDEN BAG & PAPER COMPANY | 1,477.55 | 22933 Direct Deposit |
| 151909 | 09/11/26 | CAM46 | CAMDEN REDEVELOPMENT AGENCY | 171,040.76 | 22933 Direct Deposit |
| 151910 | 09/11/26 | CAR01 | CARTUN HARDWARE | 59.33 | 22933 Direct Deposit |
| 151911 | 09/11/26 | CAR96 | CARAVELLA DEMOLITION, INC. | 14,373.00 | 22933 Direct Deposit |
| 151912 | 09/11/26 | EAR01 | EARLE ASPHALT COMPANY | 399,578.06 | 22933 Direct Deposit |
| 151913 | 09/11/26 | HOM17 | HOME DEPOT CREDIT SERVICES | 2,259.16 | 22933 Direct Deposit |
| 151914 | 09/11/26 | LEF01 | CARMEN LEFTWICH | 2,434.80 | 22933 Direct Deposit |
| 151915 | 09/11/26 | MER01 | MERCHANTVILLE OVERHEAD | 632.00 | 22933 Direct Deposit |
| 151916 | 09/11/26 | NHP01 | NATIONAL HIGHWAY PRODUCTS | 2,874.75 | 22933 Direct Deposit |
| 151917 | 09/11/26 | PAR09 | PARKSIDE BUS. COMM & PRTNERSHP | 58,258.46 | 22933 Direct Deposit |
| 151918 | 09/11/26 | PEN31 | PENNONI ASSOCIATES, INC | 31,880.00 | 22933 Direct Deposit |
| 151919 | 09/11/26 | PLA14 | PLATINUM SECURITY, INC. | 935.00 | 22933 Direct Deposit |
| 151920 | 09/11/26 | ROB12 | ROBINSON WASTE DISPOSAL SVS | 1,327.42 | 22933 Direct Deposit |
| 151921 | 09/11/26 | SHI03 | SHI INTERNATIONAL CORP | 491.52 | 22933 Direct Deposit |
| 151922 | 09/11/26 | STA99 | STAPLES ADVANTAGE | 291.92 | 22933 Direct Deposit |
| 151923 | 09/11/26 | WBM01 | W B MASON CO, INC | 1,136.60 | 22933 Direct Deposit |
| 151924 | 09/15/26 | TRE35 | TREASURER,STATE OF NEW JERSEY | 150,000.00 | 22933 Direct Deposit |
| 151925 | 09/18/26 | ANT10 | ANTIOCH DEV. URBAN RENEWAL, LP | 8,370.00 | 22938 Direct Deposit |
| 151926 | 09/18/26 | ASW01 | AUTO SUPER WASH | 370.00 | 22941 |
| 151927 | 09/18/26 | AVR01 | AVR RESOURCE GROUP, INC. | 32,075.21 | 22941 |
| 151928 | 09/18/26 | BLE03 | THE BLEZNAK ORGANIZATION | 39,802.22 | 22941 |
| 151929 | 09/18/26 | CAM12 | CAMDEN COUNTY CLERK'S OFFICE | 14.00 | 22941 |
| 151930 | 09/18/26 | CAM125 | CAMDEN COUNTY ESPD | 300.00 | 22941 |
| 151931 | 09/18/26 | CCM01 | C C M U A | 620.11 | 22941 |
| 151932 | 09/18/26 | CIN03 | CINTAS CORPORATION NO 2 | 717.39 | 22941 |
| 151933 | 09/18/26 | GAR12 | GARRETTS CONTRACTING LLC | 10,960.00 | 22941 |
| 151934 | 09/18/26 | HAR02 | HARRY'S PLUMBING L.L.C. | 640.30 | 22941 |
| 151935 | 09/18/26 | JJM01 | JJM PLUMBING COMPANY | 680.00 | 22941 |
| 151936 | 09/18/26 | LEX01 | LEXIS NEXIS | 1,095.00 | 22941 |
| 151937 | 09/18/26 | LOP17 | XIOMARA LOPEZ | 250.00 | 22941 |
| 151938 | 09/18/26 | MAC23 | MARLEE CONTRACTORS, LLC | 999.75 | 22941 |
| 151939 | 09/18/26 | MAI03 | MAIN ACCESS SYSTEMS | 33,063.37 | 22941 |
| 151940 | 09/18/26 | MAN08 | MANGOLD LAWN & LANDSCAPE | 56,915.00 | 22941 |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void Ref Num |
|---|---|---|---|---|---|
| TD 01-GENERAL | General Account | 4308903487 Continued | | | |
| 151941 | 09/18/26 | MATT01 | MATTLEMAN,WEINROTH & MILLER PC | 399.00 | 22941 |
| 151942 | 09/18/26 | NEX01 | NEXT GENERATION RECYCLING | 569.06 | 22941 |
| 151943 | 09/18/26 | NJA06 | NEW JERSEY AMERICAN WATER CO | 17,869.34 | 22941 |
| 151944 | 09/18/26 | NJL06 | NJ LEAGUE OF MUNICIPALITIES | 65.00 | 22941 |
| 151945 | 09/18/26 | PRI04 | PRIMEPOINT LLC | 7,055.50 | 22941 |
| 151946 | 09/18/26 | THE09 | THE MASSO GROUP, LLC | 78,451.00 | 22941 |
| 151947 | 09/18/26 | TIM07 | TIME FOR FUN & MORE INC | 647.56 | 22941 |
| 151948 | 09/18/26 | TRE50 | TREASURER STATE OF NEW JERSEY | 4,040.00 | 22941 |
| 151949 | 09/18/26 | TRI39 | TRI COUNTY TERMITE & PEST | 660.00 | 22941 |
| 151950 | 09/18/26 | WAL03 | WALTER R. EARLE - BURLINGTON | 1,588.80 | 22941 |
| 151951 | 09/18/26 | XTE01 | XTEL COMMUNICATIONS INC | 2,454.88 | 22941 |
| 151952 | 09/18/26 | ALL10 | ALL AMERICAN GARDENS, LLC | 11,313.07 | 22941 |
| 151953 | 09/18/26 | BOO04 | BOOT BARN HOLDINGS | 274.44 | 22943 Direct Deposit |
| 151954 | 09/18/26 | CAR01 | CARTUN HARDWARE | 324.46 | 22943 Direct Deposit |
| 151955 | 09/18/26 | CME01 | CME ASSOCIATES | 1,571.19 | 22943 Direct Deposit |
| 151956 | 09/18/26 | COL103 | COLLIERS ENGINEERING & DESIGN | 13,777.59 | 22943 Direct Deposit |
| 151957 | 09/18/26 | CON02 | CONTRACTOR SERVICE | 621.00 | 22943 Direct Deposit |
| 151958 | 09/18/26 | COR33 | CORSA MANAGEMENT | 169,435.35 | 22943 Direct Deposit |
| 151959 | 09/18/26 | DBG02 | DBG-BETA INVESTMENTS | 16,575.64 | 22943 Direct Deposit |
| 151960 | 09/18/26 | DBG03 | DBG ALPHA INVESTMENTS, LLC | 27,031.47 | 22943 Direct Deposit |
| 151961 | 09/18/26 | DBG04 | DBG GAMMA INVESTMENTS, LLC | 29,246.98 | 22943 Direct Deposit |
| 151962 | 09/18/26 | EMD02 | JEROME W EMDUR | 36.00 | 22943 Direct Deposit |
| 151963 | 09/18/26 | GRA36 | GRAINGER, INC. | 53.64 | 22943 Direct Deposit |
| 151964 | 09/18/26 | GRA62 | GRAMERCY PARK HOLDINGS, LLC | 11,181.14 | 22943 Direct Deposit |
| 151965 | 09/18/26 | HER30 | THE HERTZ CORPORATION | 3,997.96 | 22943 Direct Deposit |
| 151966 | 09/18/26 | HOM17 | HOME DEPOT CREDIT SERVICES | 1,145.60 | 22943 Direct Deposit |
| 151967 | 09/18/26 | IND10 | INDEPENDENCE VILLAGE APARTMENT | 16,309.83 | 22943 Direct Deposit |
| 151968 | 09/18/26 | LIB02 | LIBERTY PARK ESTATES | 10,583.99 | 22943 Direct Deposit |
| 151969 | 09/18/26 | MCC44 | HOWARD McCOACH,PC | 9,542.50 | 22943 Direct Deposit |
| 151970 | 09/18/26 | MER01 | MERCHANTVILLE OVERHEAD | 2,552.51 | 22943 Direct Deposit |
| 151971 | 09/18/26 | OMN01 | OMNI RECYCLING GROUP, LLC | 9,552.87 | 22943 Direct Deposit |
| 151972 | 09/18/26 | PLA14 | PLATINUM SECURITY, INC. | 990.00 | 22943 Direct Deposit |
| 151973 | 09/18/26 | POL01 | POLLUTION CONTROL FINANCING | 80,768.40 | 22943 Direct Deposit |
| 151974 | 09/18/26 | QUA05 | QUALITY INDEPENDENT LIVING CRP | 3,041.58 | 22943 Direct Deposit |
| 151975 | 09/18/26 | REW01 | REWORLD WASTE, LLC | 250,680.32 | 22943 Direct Deposit |
| 151976 | 09/18/26 | ROB12 | ROBINSON WASTE DISPOSAL SVS | 565.00 | 22943 Direct Deposit |
| 151977 | 09/18/26 | SMART005 | Smart Stitch LLC | 928.49 | 22943 Direct Deposit |
| 151978 | 09/18/26 | SOU03 | SOUTH JERSEY WELDING | 276.21 | 22943 Direct Deposit |
| 151979 | 09/18/26 | SPO09 | SPORTCARE SYNTHETIC TURF | 1,225.00 | 22943 Direct Deposit |
| 151980 | 09/18/26 | STA99 | STAPLES ADVANTAGE | 334.46 | 22943 Direct Deposit |
| 151981 | 09/18/26 | WBM01 | W B MASON CO, INC | 427.46 | 22943 Direct Deposit |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
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| Checks: | 113 | 1 | 5,436,150.87 | 0.00 |
| Direct Deposit: | 132 | 0 | 22,651,828.38 | 0.00 |
| Total: | 245 | 1 | 28,087,979.25 | 0.00 |

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| TD HUD CDBG | HUD - CDBG | 4308903718 | | | | |
| 26111 | 08/19/26 | THE15 | THE LIFEGUARD COMPANY, LLC | 1,745.00 | 08/31/26 | 22886 Direct Deposit |
| 26112 | 08/21/26 | FIR37 | FIRST STUDENT, INC | 3,675.00 | 08/31/26 | 22890 |
| 26113 | 08/21/26 | THE15 | THE LIFEGUARD COMPANY, LLC | 3,490.00 | 08/31/26 | 22894 Direct Deposit |
| 26114 | 08/21/26 | WBM01 | W B MASON CO, INC | 1,376.19 | 08/31/26 | 22894 Direct Deposit |
| 26115 | 08/21/26 | BEL19 | BARBARA BELLAMY-JOHNSON | 34.83 | 08/31/26 | 22860 |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|---|
| TD HUD CDBG | | HUD - CDBG | 4308903718 Continued | | | |
| 26116 | 08/31/26 | AMA08 | AMAZON CAPITAL SERVICES, INC. | 649.26 | | 22909 Direct Deposit |
| 26117 | 08/31/26 | WAL23 | DUANE WALLACE | 2,950.00 | | 22909 Direct Deposit |
| 26118 | 08/31/26 | ZAS05 | ZASH CONSTRUCTION, LLC | 23,000.00 | 08/31/26 VOID | 22909 Direct Deposit (Reason: cancelACHreissuasck) |
| 26119 | 08/31/26 | ZAS05 | ZASH CONSTRUCTION, LLC | 23,000.00 | | 22909 |
| 26120 | 09/04/26 | CON18 | CONTINENTAL FIRE & SAFETY, INC | 27,877.49 | | 22922 Direct Deposit |
| 26121 | 09/04/26 | STA99 | STAPLES ADVANTAGE | 1,400.16 | | 22922 Direct Deposit |
| 26122 | 09/04/26 | WBM01 | W B MASON CO, INC | 139.08 | | 22922 Direct Deposit |
| 26123 | 09/11/26 | ALL09 | All Star Trophies | 3,768.00 | | 22928 |
| 26124 | 09/11/26 | CEN05 | CENTER FOR AQUATIC SCIENCES,IN | 1,700.00 | | 22928 |
| 26125 | 09/11/26 | LAU09 | LAUREL LANES BOWLING CENTER | 3,960.00 | | 22928 |
| 26126 | 09/11/26 | PHI24 | THE PHILADELPHIA ZOO | 5,400.00 | | 22928 |
| 26127 | 09/11/26 | ZAS05 | ZASH CONSTRUCTION, LLC | 14,600.00 | 09/11/26 VOID | 22928 (Reason: stop pmt) |
| 26128 | 09/11/26 | ZAS05 | ZASH CONSTRUCTION, LLC | 14,600.00 | | 22928 |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
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| Checks: | 8 | 1 | 56,137.83 | 14,600.00 |
| Direct Deposit: | 8 | 1 | 39,627.18 | 23,000.00 |
| Total: | 16 | 2 | 95,765.01 | 37,600.00 |

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| TD HUD ESG | | HUD - ESG | 4308907596 | | | |
| 10540 | 08/31/26 | BAI03 | BAIRD PROPERTIES, LLC | 2,000.00 | | 22910 |
| 10541 | 08/31/26 | CO068 | 220 COOPER STREET LP | 1,053.00 | | 22910 |
| 10542 | 08/31/26 | PUB04 | PSE&G | 2,545.48 | | 22910 |
| 10543 | 08/31/26 | RIC20 | WASHINGTON PARK MANAGEMENT | 1,009.00 | | 22910 |
| 10544 | 08/31/26 | SER08 | JULIO SERRANO | 10,475.00 | | 22910 |
| 10545 | 08/31/26 | BAR07 | DANYEL R. BARNES | 1,350.00 | | 22912 Direct Deposit |
| 10546 | 08/31/26 | WAS15 | WASHINGTON PARK APTS LLC | 1,066.00 | | 22912 Direct Deposit |
| 10547 | 08/31/26 | WHI14 | WHITMAN PARK FAMILY HSNG, LLC | 1,142.00 | | 22912 Direct Deposit |
| 10548 | 09/11/26 | 32201 | 3225 WESTFIELD AVE, LLC | 5,100.00 | | 22929 |
| 10549 | 09/11/26 | NEA02 | NICKOLENE NEAL | 1,275.00 | | 22929 |
| 10550 | 09/11/26 | PSE01 | PSEG | 594.84 | | 22929 |
| 10551 | 09/11/26 | PUB04 | PSE&G | 1,059.36 | | 22929 |

Checking Account Totals

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| Checks: | 9 | 0 | 25,111.68 | 0.00 |
| Direct Deposit: | 3 | 0 | 3,558.00 | 0.00 |
| Total: | 12 | 0 | 28,669.68 | 0.00 |

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| TD HUD HOME | | HUD - HOME | 4308903643 | | | |
| 13408 | 08/25/26 | STJ02 | ST JOSEPH CARPENTER SOCIETY | 39,749.60 | 08/31/26 | 22898 Direct Deposit |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
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| Direct Deposit: | 1 | 0 | 39,749.60 | 0.00 |
| Total: | 1 | 0 | 39,749.60 | 0.00 |

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| TD HUD HOPWA | | Housing Vouchers - 4308907603 | | | | |
| 16466 | 08/31/26 | ABE01 | ABED S. ABED INC | 852.00 | | 22911 |
| 16467 | 08/31/26 | ABE06 | ZAYED S ABED | 1,408.00 | | 22911 |
| 16468 | 08/31/26 | AIO01 | AION FOX RIDGE LLC | 2,098.00 | | 22911 |
| 16469 | 08/31/26 | ANT18 | ANTIOCH I KRM, LLC | 1,694.00 | | 22911 |
| 16470 | 08/31/26 | BCI01 | B&C INVESTING | 1,550.00 | | 22911 |

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| TD HUD HOPWA | | Housing Vouchers - 4308907603 Continued | | | |
| 16471 | 08/31/26 | BRE16 | BREX BRIGGS MF MASTER | 754.00 | 22911 |
| 16472 | 08/31/26 | CAM14 | CAMDEN COMMUNITY GROWTH, LLC | 1,504.00 | 22911 |
| 16473 | 08/31/26 | CAS31 | CASTLE OAKS APTS. LLC | 515.00 | 22911 |
| 16474 | 08/31/26 | CJS02 | CJS SERVICES GROUP, INC. | 955.00 | 22911 |
| 16475 | 08/31/26 | CRI08 | CAMDEN RISING 3, LLC | 2,283.00 | 22911 |
| 16476 | 08/31/26 | CRI09 | CAMDEN RISING LLC | 1,239.00 | 22911 |
| 16477 | 08/31/26 | DEL56 | DELANCO FAMILY APTS | 733.00 | 22911 |
| 16478 | 08/31/26 | EME14 | Emerald Ridge Apartments LLC | 1,446.00 | 22911 |
| 16479 | 08/31/26 | FAI17 | FAIRVIEW VILLAGE URBAN RENEWAL | 422.00 | 22911 |
| 16480 | 08/31/26 | FOX04 | AION FOX RIDGE, LLC | 1,150.00 | 22911 |
| 16481 | 08/31/26 | FRO14 | FROG HOLLER FARMS INC | 614.00 | 22911 |
| 16482 | 08/31/26 | GAT05 | GATEHOUSE & COOPERSTOWN APTS | 874.00 | 22911 |
| 16483 | 08/31/26 | HER32 | REGINO HERNANDEZ | 89.00 | 22911 |
| 16484 | 08/31/26 | HPA01 | HP ALTMAN AUTUMN RIDGE LLC | 384.00 | 22911 |
| 16485 | 08/31/26 | JAN04 | JANNAH REAL ESTATE 1 LLC | 5,339.00 | 22911 |
| 16486 | 08/31/26 | KEL27 | BARBARA KELLY | 1,872.00 | 22911 |
| 16487 | 08/31/26 | LIM01 | LEYLANI IRRIZARY MORENO | 128.00 | 22911 |
| 16488 | 08/31/26 | LIN20 | LINDENWOLD PH, LP | 2,187.00 | 22911 |
| 16489 | 08/31/26 | LUM03 | LUMBERTON CAMPUS LP | 577.00 | 22911 |
| 16490 | 08/31/26 | MIG06 | MIG INTERNATIONAL HOLDINGS INC | 1,387.00 | 22911 |
| 16491 | 08/31/26 | MYR01 | MYRTLE PLACE APARTMENTS | 1,133.00 | 22911 |
| 16492 | 08/31/26 | NOR09 | NORTH FORKLANDING ASSOC., LP | 819.00 | 22911 |
| 16493 | 08/31/26 | OAK04 | OAK RIDGE APARTMENTS | 2,051.00 | 22911 |
| 16494 | 08/31/26 | PRE28 | PREMIER CADBURY LLC | 583.00 | 22911 |
| 16495 | 08/31/26 | RIC20 | WASHINGTON PARK MANAGEMENT | 860.00 | 22911 |
| 16496 | 08/31/26 | ROB60 | ROBIN HILL APARTMENTS | 1,273.00 | 22911 |
| 16497 | 08/31/26 | ROS04 | ROSS GROVE, LLC | 589.00 | 22911 |
| 16498 | 08/31/26 | TAM03 | TAMARACK URBAN RENEWAL | 587.00 | 22911 |
| 16499 | 08/31/26 | VEL15 | NORY VELOZ | 226.00 | 22911 |
| 16500 | 08/31/26 | WIN03 | WINSLOW CCUM 4 URBAN RENEWAL | 817.00 | 22911 |
| 16501 | 08/31/26 | WSA01 | WS AFFORDABLE URBAN RENEWAL LL | 700.10 | 22911 |
| 16502 | 08/31/26 | YOU28 | BETTY YOUNG | 124.00 | 22911 |
| 16503 | 08/31/26 | AAA05 | AAA REALTY & MANAGEMENT, LLC | 2,416.00 | 22911 |
| 16504 | 08/31/26 | ANT14 | ANTIOCH II KRM LLC | 1,964.00 | 22914 Direct Deposit |
| 16505 | 08/31/26 | ARY01 | ELIYAHU ARYEH | 578.00 | 22914 Direct Deposit |
| 16506 | 08/31/26 | CAP25 | CAPITAL SYSTEMS PROPERTY MGT | 1,472.00 | 22914 Direct Deposit |
| 16507 | 08/31/26 | CED04 | CEDAR BROOK NJ, LLC | 1,262.00 | 22914 Direct Deposit |
| 16508 | 08/31/26 | DAV60 | DV HAINESPORT URBAN RENEWAL | 883.00 | 22914 Direct Deposit |
| 16509 | 08/31/26 | GIB04 | GIBBSBORO REALTY LLC | 1,582.00 | 22914 Direct Deposit |
| 16510 | 08/31/26 | GIO05 | DENISE GIOVINETTI | 617.00 | 22914 Direct Deposit |
| 16511 | 08/31/26 | GRA65 | GRACE PROPERTY SOLUTIONS | 3,097.00 | 22914 Direct Deposit |
| 16512 | 08/31/26 | HYD05 | EAST COAST HYDE PARK | 1,764.00 | 22914 Direct Deposit |
| 16513 | 08/31/26 | JDM01 | JDM REAL ESTATE | 938.00 | 22914 Direct Deposit |
| 16514 | 08/31/26 | LEW18 | LEWIS INSEPCTIONS | 520.00 | 22914 Direct Deposit |
| 16515 | 08/31/26 | MAZ03 | MAURICE BASEM MAZAHREH | 1,380.00 | 22914 Direct Deposit |
| 16516 | 08/31/26 | SPR09 | 1721 SPRINGDALE URBAN RENEWAL | 1,212.00 | 22914 Direct Deposit |
| 16517 | 08/31/26 | WOO23 | WOODBURY APARTMENT | 1,166.00 | 22914 Direct Deposit |
| 16518 | 08/31/26 | YOR01 | MUMTAZ YORUK | 1,539.00 | 22914 Direct Deposit |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void Ref Num |
|---|---|---|---|---|---|
| TD HUD HOPWA | | Housing Vouchers - 4308907603 Continued | | | |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 37 | 0 | 41,816.10 | 0.00 |
| Direct Deposit: | 16 | 0 | 22,390.00 | 0.00 |
| Total: | 53 | 0 | 64,206.10 | 0.00 |

| | | | | |
|---|---|---|---|---|
| TD PAYROLL | | Payroll 4308903502 | | |
| 141969 | 08/28/26 | PR-LPFFA Latino Prof Fire Fighters Assn | 325.00 | 22902 |
| 141970 | 08/28/26 | PRAFLAC- AFLAC - Georgia / New York | 4,662.38 | 22902 |
| 141971 | 08/28/26 | PRCOLINS Colonial Life Insurance | 2,942.64 | 22902 |
| 141972 | 08/28/26 | PRCOLINX Colonial Life Insurance | 19.97 | 22902 |
| 141973 | 08/28/26 | PRCOREBR Corebridge Financial (Valic) | 15,404.92 | 22902 |
| 141974 | 08/28/26 | PRCWAPAC CWA Political Action Committee | 25.00 | 22902 |
| 141975 | 08/28/26 | PRCWAPRK CWA Local 1014 CWA Parking | 527.00 | 22902 |
| 141976 | 08/28/26 | PRCWASPR CWA Local 1014 CWA Supervisors | 2,065.57 | 22902 |
| 141977 | 08/28/26 | PRCWASTF CWA Local 1014 CWA Staff | 3,886.14 | 22902 |
| 141978 | 08/28/26 | PRCWAXRD CWA Local 1014 CWA X-Guard | 135.00 | 22902 |
| 141979 | 08/28/26 | PRF2578 Local #2578 | 3,519.27 | 22902 |
| 141980 | 08/28/26 | PRF788 Local #788 | 6,603.31 | 22902 |
| 141981 | 08/28/26 | PRF788H Local #788 | 2,520.00 | 22902 |
| 141982 | 08/28/26 | PRG-FLS FL State Disbursement Unit | 332.31 | 22902 |
| 141983 | 08/28/26 | PRG-FRNK John H Franklin | 523.46 | 22902 |
| 141984 | 08/28/26 | PRG-NJFS NJ FAMILY SUPPORT PROCES | 9,983.93 | 22902 |
| 141985 | 08/28/26 | PRG-PRAT Paris Pratt, Court Officer | 420.05 | 22902 |
| 141986 | 08/28/26 | PRG-TODO FRANK TODORO | 118.86 | 22902 |
| 141987 | 08/28/26 | PRGPSCDU PENNSYLVANIA SCDU | 266.77 | 22902 |
| 141988 | 08/28/26 | PRMET Metlife | 261.70 | 22902 |
| 141989 | 08/28/26 | PRPFIC Police & Fire Insurance Co. | 5,657.24 | 22902 |
| 141990 | 08/28/26 | PR-BUFF Brotherhood United Fire Fight | 1,395.16 | 22902 |
| 141991 | 08/28/26 | PRCAMDEN City of Camden | 105,175.29 | 22906 Direct Deposit |
| 141992 | 08/28/26 | PRNW Nationwide Retirement Solution | 5,222.86 | 22906 Direct Deposit |
| 141996 | 09/11/26 | PRAFLAC- AFLAC - Georgia / New York | 4,652.11 | 22906 Direct Deposit |
| 141997 | 09/11/26 | PRAFLACX AFLAC | 112.67 | 22932 |
| 141998 | 09/11/26 | PRCOLINS Colonial Life Insurance | 2,849.30 | 22932 |
| 141999 | 09/11/26 | PRCOLINX Colonial Life Insurance | 19.97 | 22932 |
| 142000 | 09/11/26 | PRCOREBR Corebridge Financial (Valic) | 15,404.92 | 22932 |
| 142001 | 09/11/26 | PRCWAPAC CWA Political Action Committee | 25.00 | 22932 |
| 142002 | 09/11/26 | PRCWAPRK CWA Local 1014 CWA Parking | 527.00 | 22932 |
| 142003 | 09/11/26 | PRCWASPR CWA Local 1014 CWA Supervisors | 2,028.76 | 22932 |
| 142004 | 09/11/26 | PRCWASTF CWA Local 1014 CWA Staff | 3,901.33 | 22932 |
| 142005 | 09/11/26 | PRCWAXRD CWA Local 1014 CWA X-Guard | 510.00 | 22932 |
| 142006 | 09/11/26 | PRF2578 Local #2578 | 3,379.77 | 22932 |
| 142007 | 09/11/26 | PRF788 Local #788 | 6,492.33 | 22932 |
| 142008 | 09/11/26 | PRF788H Local #788 | 2,460.00 | 22932 |
| 142009 | 09/11/26 | PRG-FLS FL State Disbursement Unit | 332.31 | 22932 |
| 142010 | 09/11/26 | PRG-FRNK John H Franklin | 116.21 | 22932 |
| 142011 | 09/11/26 | PRG-NJFS NJ FAMILY SUPPORT PROCES | 9,803.54 | 22932 |
| 142012 | 09/11/26 | PRG-PRAT Paris Pratt, Court Officer | 444.08 | 22932 |
| 142013 | 09/11/26 | PRG-TODO FRANK TODORO | 150.32 | 22932 |
| 142014 | 09/11/26 | PRGPSCDU PENNSYLVANIA SCDU | 289.85 | 22932 |
| 142015 | 09/11/26 | PRMET Metlife | 261.70 | 22932 |
| 142016 | 09/11/26 | PRCAMDEN City of Camden | 103,904.04 | 22932 |
| 142017 | 09/11/26 | PRNW Nationwide Retirement Solution | 5,522.86 | 22936 Direct Deposit |
| | | | | 22936 Direct Deposit |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|---|
| TD PAYROLL | | Payroll | 4308903502 Continued | | | |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 41 | 0 | 113,961.69 | 0.00 |
| Direct Deposit: | 5 | 0 | 221,220.21 | 0.00 |
| Total: | 46 | 0 | 335,181.90 | 0.00 |

TD T-ESCROW Trust - Escrow 4308903700

| | | | | | | |
|---|---|---|---|---|---|---|
| 1933 | 08/21/26 | DEM07 | DEMBO, BROWN & BURNS LLP | 576.00 | | 22892 |
| 1934 | 08/21/26 | REM02 | REMINGTON & VERNICK ENGINEERS | 22,156.75 | 08/31/26 | 22896 Direct Deposit |
| 1935 | 09/11/26 | REM02 | REMINGTON & VERNICK ENGINEERS | 84,374.47 | | 22934 Direct Deposit |
| 1936 | 09/18/26 | DEM07 | DEMBO, BROWN & BURNS LLP | 1,616.00 | | 22940 |
| 1937 | 09/18/26 | REM02 | REMINGTON & VERNICK ENGINEERS | 28,115.98 | | 22944 Direct Deposit |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 2 | 0 | 2,192.00 | 0.00 |
| Direct Deposit: | 3 | 0 | 134,647.20 | 0.00 |
| Total: | 5 | 0 | 136,839.20 | 0.00 |

TD T-TAX LIENS Trust - Tax Liens 4308903552

| | | | | | |
|---|---|---|---|---|---|
| 58276 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,079.70 | 08/31/26 | 22883 |
| 58277 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,501.86 | 08/31/26 | 22883 |
| 58278 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,084.79 | 08/31/26 | 22883 |
| 58279 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,686.08 | 08/31/26 | 22883 |
| 58280 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 11,774.63 | 08/31/26 | 22883 |
| 58281 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 11,530.28 | 08/31/26 | 22883 |
| 58282 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 12,580.44 | 08/31/26 | 22883 |
| 58283 | 08/17/26 | LN-50354 TAX LIEN FUND L.P. | 45.00 | | 22883 |
| 58284 | 08/17/26 | LN-50440 FIG 25, LLC | 1,010.34 | 08/31/26 | 22883 |
| 58285 | 08/17/26 | LN-50440 FIG 25, LLC | 3,580.80 | 08/31/26 | 22883 |
| 58286 | 08/17/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,782.61 | | 22883 |
| 58287 | 08/17/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,895.32 | | 22883 |
| 58288 | 08/17/26 | LN-50446 RTLF-NJ IIB, LLC | 1,641.91 | 08/31/26 | 22883 |
| 58289 | 08/17/26 | LN-50464 EPCOT NJ 26 LLC | 1,162.51 | | 22883 |
| 58290 | 08/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 7,121.31 | 08/31/26 | 22883 |
| 58291 | 08/17/26 | LN-50440 FIG 25, LLC | 6,610.95 | 08/31/26 | 22884 |
| 58292 | 08/17/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 6,723.52 | 08/31/26 | 22884 |
| 58293 | 08/19/26 | LN-50190 FIG 20, LLC | 7,108.89 | 08/31/26 | 22884 |
| 58294 | 08/19/26 | LN-50190 FIG 20, LLC | 4,952.64 | 08/31/26 | 22885 |
| 58295 | 08/19/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 999.95 | 08/31/26 | 22885 |
| 58296 | 08/19/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 3,709.19 | | 22885 |
| 58297 | 08/19/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 7,831.51 | 08/31/26 | 22885 |
| 58298 | 08/19/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 5,695.80 | 08/31/26 | 22885 |
| 58299 | 08/19/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 3,065.78 | 08/31/26 | 22885 |
| 58300 | 08/19/26 | LN-50464 EPCOT NJ 26 LLC | 1,621.61 | | 22885 |
| 58301 | 08/24/26 | LN-11012 DANIEL A. LEBAR | 140.17 | | 22897 |
| 58302 | 08/24/26 | LN-31270 BERGEN SQUARE COMMUNITY DEVELO | 3,119.47 | | 22897 |
| 58303 | 08/24/26 | LN-50190 FIG 20, LLC | 3,039.11 | | 22897 |
| 58304 | 08/24/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 5,451.96 | 08/25/26 VOID | 22897 (Reason: duplicate check) |
| 58305 | 08/24/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 5,451.96 | 08/31/26 | 22897 |
| 58306 | 08/24/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 10,257.07 | 08/31/26 | 22897 |
| 58307 | 08/24/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 12,191.84 | 08/31/26 | 22897 |
| 58308 | 08/24/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,564.69 | 08/31/26 | 22897 |
| 58309 | 08/24/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 6,482.36 | 08/31/26 | 22897 |
| 58310 | 08/24/26 | LN-50374 SEDA MIKAYELYAN | 45.00 | 08/31/26 | 22897 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|
| TD T-TAX LIENS | | Trust - Tax Liens 4308903552 Continued | | | |
| 58311 | 08/24/26 | LN-50440 FIG 25, LLC | 55.00 | 08/31/26 | 22897 |
| 58312 | 08/24/26 | LN-50440 FIG 25, LLC | 8,709.11 | | 22897 |
| 58313 | 08/24/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 5,922.38 | | 22897 |
| 58314 | 08/24/26 | LN-50464 EPCOT NJ 26 LLC | 1,243.85 | | 22897 |
| 58315 | 08/24/26 | LN-50464 EPCOT NJ 26 LLC | 1,528.03 | | 22897 |
| 58316 | 08/26/26 | LN-40190 GREYMORR LLC | 7,912.35 | | 22900 |
| 58317 | 08/26/26 | LN-40190 GREYMORR LLC | 8,105.26 | | 22900 |
| 58318 | 08/26/26 | LN-50190 FIG 20, LLC | 6,540.83 | | 22900 |
| 58319 | 08/26/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 12,596.23 | | 22900 |
| 58320 | 08/26/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,584.95 | | 22900 |
| 58321 | 08/26/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 10,890.87 | | 22900 |
| 58322 | 08/26/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,570.33 | | 22900 |
| 58323 | 08/26/26 | LN-50228 TLF 206 LLC | 22,783.69 | | 22900 |
| 58324 | 08/26/26 | LN-50320 Fundpality 2023 LLC | 11,945.54 | | 22900 |
| 58325 | 08/26/26 | LN-50375 FUNDPALITY 2025 LLC | 6,127.97 | | 22900 |
| 58326 | 08/26/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 3,784.95 | | 22900 |
| 58327 | 08/26/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 8,122.36 | | 22900 |
| 58328 | 08/26/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 11,318.36 | | 22900 |
| 58329 | 08/26/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 4,449.52 | | 22900 |
| 58330 | 08/26/26 | LN-50446 RTLF-NJ IIB, LLC | 5,947.11 | | 22900 |
| 58331 | 08/26/26 | LN-50446 RTLF-NJ IIB, LLC | 12,227.11 | | 22900 |
| 58332 | 08/26/26 | LN-50450 EBENEZER JOSEPH | 908.87 | | 22900 |
| 58333 | 08/26/26 | LN-50450 EBENEZER JOSEPH | 641.04 | | 22900 |
| 58334 | 08/26/26 | LN-50450 EBENEZER JOSEPH | 641.04 | | 22900 |
| 58335 | 09/01/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,670.67 | | 22900 |
| 58336 | 09/01/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,456.21 | | 22916 |
| 58337 | 09/01/26 | LN-50245 Epcot MD LLC | 13,416.73 | | 22916 |
| 58338 | 09/01/26 | LN-50354 TAX LIEN FUND L.P. | 23,191.10 | | 22916 |
| 58339 | 09/01/26 | LN-50373 CENTURION ACQUISITIONS LLC | 286.03 | | 22916 |
| 58340 | 09/01/26 | LN-50373 CENTURION ACQUISITIONS LLC | 283.03 | | 22916 |
| 58341 | 09/01/26 | LN-50373 CENTURION ACQUISITIONS LLC | 286.03 | | 22916 |
| 58342 | 09/01/26 | LN-50440 FIG 25, LLC | 9,214.43 | | 22916 |
| 58343 | 09/01/26 | LN-50440 FIG 25, LLC | 12,825.33 | | 22916 |
| 58344 | 09/01/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,729.44 | | 22916 |
| 58345 | 09/01/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,189.55 | | 22916 |
| 58346 | 09/01/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 6,233.91 | | 22916 |
| 58347 | 09/01/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,601.59 | | 22916 |
| 58348 | 09/01/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,054.12 | | 22916 |
| 58349 | 09/01/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,987.42 | | 22916 |
| 58350 | 09/01/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 4,955.83 | | 22916 |
| 58351 | 09/01/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 9,837.68 | | 22916 |
| 58352 | 09/01/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 11,238.67 | | 22916 |
| 58353 | 09/01/26 | LN50103 Zion Investments Group, LLC | 10,011.83 | | 22916 |
| 58354 | 09/03/26 | LN-50190 FIG 20, LLC | 4,147.95 | | 22916 |
| 58355 | 09/03/26 | LN-50440 FIG 25, LLC | 284.24 | | 22918 |
| 58356 | 09/03/26 | LN-50440 FIG 25, LLC | 284.24 | | 22918 |
| 58357 | 09/03/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,787.79 | | 22918 |
| 58358 | 09/03/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,984.69 | | 22918 |
| 58359 | 09/03/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,984.69 | | 22918 |
| 58360 | 09/03/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,993.38 | | 22918 |
| 58361 | 09/03/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,167.90 | | 22918 |
| 58362 | 09/03/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 4,964.89 | | 22918 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|
| TD T-TAX LIENS | | Trust - Tax Liens 4308903552 Continued | | | |
| 58363 | 09/03/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 20,624.84 | | 22918 |
| 58364 | 09/03/26 | LN-50446 RTLF-NJ IIB, LLC | 10,808.69 | | 22918 |
| 58365 | 09/03/26 | LN-50464 EPCOT NJ 26 LLC | 1,764.70 | | 22918 |
| 58366 | 09/03/26 | LN-50464 EPCOT NJ 26 LLC | 1,789.44 | | 22918 |
| 58367 | 09/03/26 | LN-50464 EPCOT NJ 26 LLC | 2,048.38 | | 22918 |
| 58368 | 09/03/26 | LN-50464 EPCOT NJ 26 LLC | 584.24 | | 22918 |
| 58369 | 09/03/26 | LN-50464 EPCOT NJ 26 LLC | 984.24 | | 22918 |
| 58370 | 09/09/26 | LN-31215 BENJAMIN FLECK | 804.94 | | 22925 |
| 58371 | 09/09/26 | LN-40190 GREYMORR LLC | 55.00 | | 22925 |
| 58372 | 09/09/26 | LN-40190 GREYMORR LLC | 55.00 | | 22925 |
| 58373 | 09/09/26 | LN-50120 RTLS Holding Corporation | 3,792.77 | | 22925 |
| 58374 | 09/09/26 | LN-50190 FIG 20, LLC | 2,050.26 | | 22925 |
| 58375 | 09/09/26 | LN-50190 FIG 20, LLC | 692.19 | | 22925 |
| 58376 | 09/09/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 11,637.64 | | 22925 |
| 58377 | 09/09/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,761.30 | | 22925 |
| 58378 | 09/09/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,841.57 | | 22925 |
| 58379 | 09/09/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,447.84 | | 22925 |
| 58380 | 09/09/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,298.18 | | 22925 |
| 58381 | 09/09/26 | LN-50440 FIG 25, LLC | 2,983.83 | | 22925 |
| 58382 | 09/09/26 | LN-50440 FIG 25, LLC | 3,180.70 | | 22925 |
| 58383 | 09/09/26 | LN-50440 FIG 25, LLC | 893.67 | | 22925 |
| 58384 | 09/09/26 | LN-50440 FIG 25, LLC | 2,186.85 | | 22925 |
| 58385 | 09/09/26 | LN-50440 FIG 25, LLC | 4,523.07 | | 22925 |
| 58386 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 4,822.87 | | 22925 |
| 58387 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 4,009.90 | | 22925 |
| 58388 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 4,009.90 | | 22925 |
| 58389 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 5,607.31 | 09/18/26 VOID | 22925 (Reason: duplicate payment) |
| 58390 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,179.09 | | 22925 |
| 58391 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 15,365.13 | | 22925 |
| 58392 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 5,303.95 | | 22925 |
| 58393 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 10,949.94 | | 22925 |
| 58394 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,608.43 | | 22925 |
| 58395 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 3,218.91 | | 22925 |
| 58396 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 55.00 | | 22925 |
| 58397 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 55.00 | | 22925 |
| 58398 | 09/09/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 55.00 | | 22925 |
| 58399 | 09/09/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 8,645.46 | | 22925 |
| 58400 | 09/09/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 6,606.10 | | 22925 |
| 58401 | 09/09/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 7,125.58 | | 22925 |
| 58402 | 09/10/26 | LN-50190 FIG 20, LLC | 6,924.86 | | 22925 |
| 58403 | 09/10/26 | LN-50190 FIG 20, LLC | 4,749.44 | | 22927 |
| 58404 | 09/10/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,199.53 | | 22927 |
| 58405 | 09/10/26 | LN-50245 Epcot MD LLC | 55.00 | | 22927 |
| 58406 | 09/10/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,879.34 | | 22927 |
| 58407 | 09/10/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,786.52 | | 22927 |
| 58408 | 09/10/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 3,258.53 | | 22927 |
| 58409 | 09/10/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 55.00 | | 22927 |
| 58410 | 09/10/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 6,230.81 | | 22927 |
| 58411 | 09/10/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 3,586.46 | | 22927 |
| 58412 | 09/10/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 5,974.66 | | 22927 |
| 58413 | 09/10/26 | LN-50464 EPCOT NJ 26 LLC | 45.00 | | 22927 |
| 58414 | 09/10/26 | LN-50464 EPCOT NJ 26 LLC | 45.00 | | 22927 |

TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void Ref Num |
|---|---|---|---|---|
| 58415 | 09/10/26 | LN-50464 EPCOT NJ 26 LLC | 45.00 | 22927 |
| 58416 | 09/10/26 | LN-50464 EPCOT NJ 26 LLC | 1,854.21 | 22927 |
| 58417 | 09/10/26 | LN-50464 EPCOT NJ 26 LLC | 1,587.18 | 22927 |
| 58418 | 09/14/26 | LN-40082 FIG CUST FOR FIG NJ18 LLC | 1,095.19 | 22937 |
| 58419 | 09/14/26 | LN-50190 FIG 20, LLC | 2,720.60 | 22937 |
| 58420 | 09/14/26 | LN-50190 FIG 20, LLC | 3,944.61 | 22937 |
| 58421 | 09/14/26 | LN-50190 FIG 20, LLC | 2,510.23 | 22937 |
| 58422 | 09/14/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 3,902.20 | 22937 |
| 58423 | 09/14/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,859.97 | 22937 |
| 58424 | 09/14/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 6,856.10 | 22937 |
| 58425 | 09/14/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 19,506.43 | 22937 |
| 58426 | 09/14/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,899.15 | 22937 |
| 58427 | 09/14/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,391.71 | 22937 |
| 58428 | 09/14/26 | LN-50370 STONEFIELD INVEST FUND IV, LLC | 4,399.31 | 22937 |
| 58429 | 09/14/26 | LN-50370 STONEFIELD INVEST FUND IV, LLC | 3,471.10 | 22937 |
| 58430 | 09/14/26 | LN-50440 FIG 25, LLC | 3,613.71 | 22937 |
| 58431 | 09/14/26 | LN-50440 FIG 25, LLC | 2,392.51 | 22937 |
| 58432 | 09/14/26 | LN-50440 FIG 25, LLC | 3,473.27 | 22937 |
| 58433 | 09/14/26 | LN-50440 FIG 25, LLC | 4,509.06 | 22937 |
| 58434 | 09/14/26 | LN-50440 FIG 25, LLC | 384.24 | 22937 |
| 58435 | 09/14/26 | LN-50440 FIG 25, LLC | 1,923.81 | 22937 |
| 58436 | 09/14/26 | LN-50440 FIG 25, LLC | 5,696.69 | 22937 |
| 58437 | 09/14/26 | LN-50440 FIG 25, LLC | 6,031.01 | 22937 |
| 58438 | 09/14/26 | LN-50440 FIG 25, LLC | 979.96 | 22937 |
| 58439 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,735.30 | 22937 |
| 58440 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,645.69 | 22937 |
| 58441 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,725.74 | 22937 |
| 58442 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 1,882.08 | 22937 |
| 58443 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,182.83 | 22937 |
| 58444 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 3,270.86 | 22937 |
| 58445 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,349.93 | 22937 |
| 58446 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,375.12 | 22937 |
| 58447 | 09/14/26 | LN-50441 EAST REGION TAX AUCTION, LLC | 2,938.20 | 22937 |
| 58448 | 09/14/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 9,604.74 | 22937 |
| 58449 | 09/14/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 5,394.34 | 22937 |
| 58450 | 09/14/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 3,565.69 | 22937 |
| 58451 | 09/14/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 5,049.25 | 22937 |
| 58452 | 09/14/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 6,260.00 | 22937 |
| 58453 | 09/14/26 | LN-50444 WSFS CUST FOR CCI FIRSTRUST | 10,278.04 | 22937 |
| 58454 | 09/14/26 | LN-50446 RTLF-NJ IIB, LLC | 2,108.85 | 22937 |
| 58455 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 1,103.29 | 22937 |
| 58456 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 1,634.52 | 22937 |
| 58457 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 1,162.44 | 22937 |
| 58458 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 762.51 | 22937 |
| 58459 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 618.55 | 22937 |
| 58460 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 1,544.07 | 22937 |
| 58461 | 09/14/26 | LN-50464 EPCOT NJ 26 LLC | 1,652.45 | 22937 |
| 58462 | 09/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 4,449.66 | 22939 |
| 58463 | 09/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,719.44 | 22939 |
| 58464 | 09/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,586.58 | 22939 |
| 58465 | 09/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 1,748.45 | 22939 |
| 58466 | 09/17/26 | LN-50204 PRO CAP 8 FBO Firstrust Bank | 2,297.05 | 22939 |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|---|
| TD T-TAX LIENS | | Trust - Tax Liens 4308903552 Continued | | | | |
| 58467 | 09/17/26 | LN-50204 | PRO CAP 8 FBO Firstrust Bank | 2,894.07 | | 22939 |
| 58468 | 09/17/26 | LN-50204 | PRO CAP 8 FBO Firstrust Bank | 1,751.08 | | 22939 |
| 58469 | 09/17/26 | LN-50204 | PRO CAP 8 FBO Firstrust Bank | 11,783.47 | | 22939 |
| 58470 | 09/17/26 | LN-50354 | TAX LIEN FUND L.P. | 10,762.50 | | 22939 |
| 58471 | 09/17/26 | LN-50354 | TAX LIEN FUND L.P. | 8,726.71 | | 22939 |
| 58472 | 09/17/26 | LN-50375 | FUNDPALITY 2025 LLC | 5,872.15 | | 22939 |
| 58473 | 09/17/26 | LN-50440 | FIG 25, LLC | 5,315.70 | | 22939 |
| 58474 | 09/17/26 | LN-50440 | FIG 25, LLC | 5,312.54 | | 22939 |
| 58475 | 09/17/26 | LN-50440 | FIG 25, LLC | 10,259.65 | | 22939 |
| 58476 | 09/17/26 | LN-50440 | FIG 25, LLC | 7,397.78 | | 22939 |
| 58477 | 09/17/26 | LN-50440 | FIG 25, LLC | 6,332.70 | | 22939 |
| 58478 | 09/17/26 | LN-50440 | FIG 25, LLC | 3,088.73 | | 22939 |
| 58479 | 09/17/26 | LN-50440 | FIG 25, LLC | 5,143.16 | | 22939 |
| 58480 | 09/17/26 | LN-50440 | FIG 25, LLC | 3,473.41 | | 22939 |
| 58481 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 1,941.89 | | 22939 |
| 58482 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 2,913.66 | | 22939 |
| 58483 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 2,204.22 | | 22939 |
| 58484 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 2,511.83 | | 22939 |
| 58485 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 6,143.73 | | 22939 |
| 58486 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 2,856.20 | | 22939 |
| 58487 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 3,822.77 | | 22939 |
| 58488 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 1,792.82 | | 22939 |
| 58489 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 1,519.11 | | 22939 |
| 58490 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 1,870.92 | | 22939 |
| 58491 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 2,567.49 | | 22939 |
| 58492 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 5,861.00 | | 22939 |
| 58493 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 2,999.38 | | 22939 |
| 58494 | 09/17/26 | LN-50441 | EAST REGION TAX AUCTION, LLC | 1,893.58 | | 22939 |
| 58495 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 3,311.15 | | 22939 |
| 58496 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 3,430.00 | | 22939 |
| 58497 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 4,011.77 | | 22939 |
| 58498 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 3,301.28 | | 22939 |
| 58499 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 7,015.70 | | 22939 |
| 58500 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 4,900.64 | | 22939 |
| 58501 | 09/17/26 | LN-50444 | WSFS CUST FOR CCI FIRSTRUST | 3,987.68 | | 22939 |
| 58502 | 09/17/26 | LN-50446 | RTLF-NJ IIB, LLC | 1,934.69 | | 22939 |
| 58503 | 09/17/26 | LN-50464 | EPCOT NJ 26 LLC | 1,712.70 | | 22939 |
| 58504 | 09/17/26 | LN-50464 | EPCOT NJ 26 LLC | 1,107.13 | | 22939 |
| 58505 | 09/17/26 | LN-50464 | EPCOT NJ 26 LLC | 448.05 | | 22939 |
| 58506 | 09/17/26 | LN-50464 | EPCOT NJ 26 LLC | 1,796.35 | | 22939 |
| 58507 | 09/17/26 | LN-50464 | EPCOT NJ 26 LLC | 1,713.90 | | 22939 |
| 58508 | 09/17/26 | LN-50464 | EPCOT NJ 26 LLC | 2,397.05 | | 22939 |
| 58509 | 09/17/26 | LN-50559 | RAYMOND JOHNSON | 10,113.75 | | 22939 |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 232 | 2 | 986,809.38 | 9,461.86 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | 232 | 2 | 986,809.38 | 9,461.86 |

| | | | | | | |
|---|---|---|---|---|---|---|
| TD T-TRUST | | | Trust - Other Trust 4308903635 | | | |
| 3834 | 08/21/26 | CON24 | CONCENTRA MEDICAL CENTER | 100.00 | 08/31/26 | 22893 |
| 3835 | 08/21/26 | NJD20 | NJ DEPT OF HLTH & SR SER. | 82.80 | | 22893 |
| 3836 | 08/21/26 | STA12 | NJ DEPT OF LABOR & WORKFORCE D | 73,700.35 | 08/31/26 | 22893 |

| Check # | Check Date | Vendor | | Amount Paid | Reconciled/Void | Ref Num |
|---|---|---|---|---|---|---|
| TD T-TRUST | | Trust - Other Trust 4308903635 Continued | | | | |
| 3837 | 08/28/26 | ATT08 | AT&T MOBILITY II, LLC | 5,364.79 | | 22903 |
| 3838 | 08/28/26 | CON24 | CONCENTRA MEDICAL CENTER | 75.00 | | 22903 |
| 3839 | 08/28/26 | LEX04 | LEXINGTON INSURANCE COMPANY | 5,939.48 | | 22903 |
| 3840 | 09/11/26 | NJD20 | NJ DEPT OF HLTH & SR SER. | 41.40 | | 22931 |
| 3841 | 09/18/26 | JRA01 | JBER RISK ADVISORS, LLC | 1,600.00 | | 22945 Direct Deposit |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 7 | 0 | 85,303.82 | 0.00 |
| Direct Deposit: | 1 | 0 | 1,600.00 | 0.00 |
| Total: | 8 | 0 | 86,903.82 | 0.00 |

| | | | | | | |
|---|---|---|---|---|---|---|
| TD WATER | | Water (and Sewer) 4308903560 | | | | |
| 9004 | 08/28/26 | REM02 | REMINGTON & VERNICK ENGINEERS | 82,981.00 | 08/31/26 | 22907 Direct Deposit |
| 9005 | 09/04/26 | PKF01 | PKF O'CONNOR DAVIS, LLP | 14,000.00 | | 22921 |
| 9006 | 09/11/26 | AME80 | AMERICAN WATER SERVICES | 2,182,455.95 | | 22935 Direct Deposit |
| 9007 | 09/18/26 | NJA18 | NJ AMERICAN WATER CO | 30,299.38 | 09/18/26 VOID | 22942 (Reason: To correct amount) |

Checking Account Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 1 | 1 | 14,000.00 | 30,299.38 |
| Direct Deposit: | 2 | 0 | 2,265,436.95 | 0.00 |
| Total: | 3 | 1 | 2,279,436.95 | 30,299.38 |

Report Totals

| | Paid | Void | Amount Paid | Amount Void |
|---|---|---|---|---|
| Checks: | 450 | 5 | 6,761,483.37 | 54,361.24 |
| Direct Deposit: | 171 | 1 | 25,380,057.52 | 23,000.00 |
| Total: | 621 | 6 | 32,141,540.89 | 77,361.24 |

Totals by Year-Fund

| Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|---|---|---|---|---|
| Current Fund | 5-01 | 180,298.36 | 0.00 | 0.00 | 180,298.36 |
| Trust Fund - Insurance | 5-13 | 5,364.79 | 0.00 | 0.00 | 5,364.79 |
| Year Total: | | 185,663.15 | 0.00 | 0.00 | 185,663.15 |
| Current Fund | 6-01 | 25,827,829.05 | 0.00 | 0.00 | 25,827,829.05 |
| Water Operating Fund | 6-05 | 1,318,940.91 | 0.00 | 0.00 | 1,318,940.91 |
| Sewer Operating Fund | 6-07 | 960,496.04 | 0.00 | 0.00 | 960,496.04 |
| Payroll | 6-10 | 335,181.90 | 0.00 | 0.00 | 335,181.90 |
| Trust Fund - Insurance | 6-13 | 81,414.83 | 0.00 | 0.00 | 81,414.83 |
| Trust Fund - TTL Redemption | 6-15 | 986,809.38 | 0.00 | 0.00 | 986,809.38 |
| Trust Fund - Animal Control | 6-32 | 124.20 | 0.00 | 0.00 | 124.20 |
| Year Total: | | 29,510,796.31 | 0.00 | 0.00 | 29,510,796.31 |
| Capital Fund | C-04 | 2,420.00 | 0.00 | 0.00 | 2,420.00 |
| Grant Fund | G-02 | 2,077,431.84 | 0.00 | 0.00 | 2,077,431.84 |
| Trust Fund - HUD | H-25 | 228,390.39 | 0.00 | 0.00 | 228,390.39 |
| Total Of All Funds: | | 32,004,701.69 | 0.00 | 0.00 | 32,004,701.69 |

| Project Description | Project No. | Project Total |
|---|---|---|
| 1828 REALTY ASSOCIATES, LLC | 0408I944 | 1,008.13 |
| KIPP:COOPER NORCROSS 726 KAIGH | 0408I980 | 60,218.84 |
| COOPER HEALTH SYSTEM-SHERIDAN | 0408I992 | 525.15 |
| WALNUT STREET ACQUISITION GRP | 0408P952 | 6,710.00 |
| EAST CAMDEN BUILDING CO | 0408P989 | 740.00 |
| 1828 REALTY ASSOCIATES, LLC | 0408P997 | 11,717.50 |
| Subaru of America,Inc. Signage | 14465 | 1,616.00 |
| KNOX MEADOWS | 17105 | 544.00 |
| CROFT MILL HOUSING ASSOCIATES | 17250 | 32.00 |
| HOLTEC INTERNATIONAL INC | P1002 | 11,430.00 |
| S 2nd PSEG Gas Replacement | RI251017 | 46.25 |
| Rutgers-CooperSt-Road Insp ESC | RI251020 | 5,634.63 |
| Rutgers-LawrenceSt Road InsEsc | RI251020-1 | 2,950.10 |
| NJAW PROJECT #24171-HOWELL ST. | RINJAW25-1 | 3,437.50 |
| NJAW PROJECT #24170-CARMAN ST. | RINJAW25-2 | 2,750.00 |
| NJAW PROJECT #24172-SAUNDERS | RINJAW25-3 | 1,115.00 |
| PSEG VAR. ROAD/SIDEWALK INSP'S | RIPSEG25 | 249.10 |
| PSEG VAR. ROAD/SIDEWALK INSP'S | RIPSEG26 | 10,055.00 |
| Rutgers- Cooper St Gateway | SO2508013 | 1,100.00 |
| 2026 Various SO Eng Rev Fee | SOPSEG26 | 14,960.00 |
| Total Of All Projects: | | 136,839.20 |

C-2

VICTOR G. CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

SCOTT Z. PARKER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

# MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker, Chief Financial Officer - S.P

Date: September 21, 2026

Subject: Payroll Register Summary Communications for Forthcoming City Council Meeting- October 13,2026 .

RECEIVED
2026 SEP 22 PM 1:19

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 8/28/2026 and 9/11/2026 detailed information is available upon request to the Mayor's Office.

Please include this communication in the agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Final Totals 648 Checks to be Printed
0 Checks Voided since Last Payroll

| | | | |
|---|---|---|---|
| 648 Regular | 0 Vacation | 0 Manual | 0 Other |
| 0 Regular | 0 Vacation | 0 Manual | 0 Other |

| | | | |
|---|---|---|---|
| 0 Interim | 0 Overtime | 0 Special | 0 Adjustment |
| 0 Interim | 0 Overtime | 0 Special | 0 Adjustment |

Totals:

| | This Payroll | | YTD Beg | This Payroll | Void | Net | YTD End |
|---|---|---|---|---|---|---|---|
| Regular Pay: | 1,490,114.58 | Gross: | 30,479,028.02 | 1,708,153.64 | 0.00 | 1,708,153.64 | 32,187,181.66 |
| Overtime Pay: | 200,906.91 | *Fwt Wages: | 25,562,118.76 | 1,431,268.15 | 0.00 | 1,431,268.15 | 26,993,386.91 |
| Vacation Pay: | 0.00 | Soc Sec: | 832,680.90 | 49,226.73 | 0.00 | 49,226.73 | 881,907.63 |
| Holiday Pay: | 0.00 | Medicare: | 416,739.64 | 23,309.75 | 0.00 | 23,309.75 | 440,049.39 |
| Sick Pay: | 0.00 | Adtl Med Tax: | 0.00 | 10.90 | 0.00 | 10.90 | 10.90 |
| Special Pay: | 1,520.75 | Fwt: | 2,900,414.11 | 144,755.57 | 0.00 | 144,755.57 | 3,045,169.68 |
| Admin Pay: | 0.00 | Swt: | 1,321,400.16 | 71,803.62 | 0.00 | 71,803.62 | 1,393,203.78 |
| Comp Pay: | 0.00 | Cwt: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Pay: | 0.00 | Owt: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | FLI: | 69,608.78 | 3,881.68 | 0.00 | 3,881.68 | 73,490.46 |
| | | SUI: | 78,317.71 | 1,774.81 | 0.00 | 1,774.81 | 80,092.52 |
| | | SDI: | 57,502.09 | 3,206.49 | 0.00 | 3,206.49 | 60,708.58 |
| | | WKDV: | 8,462.37 | 209.36 | 0.00 | 209.36 | 8,671.73 |
| | | HLTH: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Total Other Tax: | 213,890.95 | 9,072.34 | 0.00 | 9,072.34 | 222,963.29 |
| | | Bef Tax Ded: | 4,335,235.27 | 266,159.35 | 0.00 | 266,159.35 | 4,601,394.62 |
| | | Aft Tax Ded: | 2,377,001.99 | 101,810.06 | 0.00 | 101,810.06 | 2,478,812.05 |
| | | Net: | 18,878,490.71 | 1,042,005.32 | 0.00 | 1,042,005.32 | 19,920,496.03 |

| This Payroll Direct Deposit | |
|---|---|
| Payroll Direct Deposit: | 946,227.01 |
| Deduction Direct Deposit: | 0.00 |
| Total Direct Deposit: | 946,227.01 |

| | |
|---|---|
| Code 98 Exempt Fwt Wages: | 20,407.24 |
| Code 98 Exempt Swt Wages: | 821.67 |

*Code 98 Employees are excluded from the Fwt Wages on this Report.

Employer Liability Totals:

| | | | | | |
|---|---|---|---|---|---|
| Soc Sec: | 832,442.66 | 49,226.73 | 0.00 | 49,226.73 | 881,669.39 |
| Medicare: | 416,683.95 | 23,309.75 | 0.00 | 23,309.75 | 439,993.70 |
| Owt: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FLI: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUI: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SDI: | 20,424.20 | 467.81 | 0.00 | 467.81 | 20,892.01 |
| WKDV: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| HLTH: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Tax: | 20,424.20 | 467.81 | 0.00 | 467.81 | 20,892.01 |
| Fui: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employer Liability Earning Codes: | 6,880,090.03 | 402,991.64 | 0.00 | 402,991.64 | 7,283,081.67 |
| Total Employer Liabilities: | 8,149,640.84 | 475,995.93 | 0.00 | 475,995.93 | 8,625,636.77 |
| Total Gross + Employer Liabilities: | 38,628,668.86 | 2,184,149.57 | 0.00 | 2,184,149.57 | 40,812,818.43 |

| | |
|---|---|
| Employee + Employer Soc Sec: | 98,453.46 |
| Employee + Employer Med: | 46,630.40 |
| Fwt: | 144,755.57 |
| Total Soc Sec, Med + Fwt: | 289,839.43 |

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

Total Deductions and Earnings:

| Code | Description | ******** This Payroll ******** Ded Amt | Earn Amt | ******** Void Checks ********* Ded Amt | Earn Amt | ********* Net Totals ********* Ded Amt | Earn Amt |
|---|---|---|---|---|---|---|---|
| E02 | SECOND TITLED EMPLOY | | 7,859.87 | | 0.00 | | 7,859.87 |
| E03 | ACTING STATUS | | 986.00 | | 0.00 | | 986.00 |
| E04 | RETRO PAY | | 262.90- | | 0.00 | | 262.90- |
| E05 | CLOTHING ALLOWANCE | | 185.00 | | 0.00 | | 185.00 |
| E06 | DOCKING | | 3,079.89- | | 0.00 | | 3,079.89- |
| E09 | ADJUSTMENT | | 103.56- | | 0.00 | | 103.56- |
| E10 | ON CALL | | 1,000.00 | | 0.00 | | 1,000.00 |
| E13 | SUSPENSION | | 1,089.99- | | 0.00 | | 1,089.99- |
| E14 | AUTO ALLOWANCE | | 525.00 | | 0.00 | | 525.00 |
| E17 | Overtime $ | | 9,591.87 | | 0.00 | | 9,591.87 |
| GI0 | G - GARN FRANKLIN | 523.46 | | 0.00 | | 523.46 | |
| GJ0 | G - GARN TODORO | 118.86 | | 0.00 | | 118.86 | |
| GL0 | G - GARN PARIS PRATT | 420.05 | | 0.00 | | 420.05 | |
| GP0 | G - SUPPORT - NJ/PA | 266.77 | | 0.00 | | 266.77 | |
| GQ0 | G - Support Florida | 332.31 | | 0.00 | | 332.31 | |
| GS0 | G - SUPPORT - NJ | 8,246.08 | | 0.00 | | 8,246.08 | |
| GS1 | G - SUPPORT - NJ | 1,191.39 | | 0.00 | | 1,191.39 | |
| GS2 | G - SUPPORT - NJ | 294.46 | | 0.00 | | 294.46 | |
| GS3 | G - SUPPORT - NJ | 100.00 | | 0.00 | | 100.00 | |
| GS4 | G - SUPPORT - NJ | 152.00 | | 0.00 | | 152.00 | |
| HEA | CH 78 COST SHARE | 104,310.45 | | 0.00 | | 104,310.45 | |
| HEB | CH 78 COST SHARE BACK ADJUST | 804.84 | | 0.00 | | 804.84 | |
| IMP | IMPUTED INCOME | | 9,681.10 | | 0.00 | | 9,681.10 |
| PD1 | DCRP - PENSION | 3,179.02 | | 0.00 | | 3,179.02 | |
| PD2 | DCRP - BACK DEDUCTION | 579.61 | | 0.00 | | 579.61 | |
| PE1 | PERS - PENSION | 50,917.01 | | 0.00 | | 50,917.01 | |
| PE2 | PERS - BACK DEDUCTIONS | 248.21 | | 0.00 | | 248.21 | |
| PE3 | PERS - ARREARS | 569.23 | | 0.00 | | 569.23 | |
| PE4 | PERS - CONTRIBUTORY INSURANCE | 3,303.48 | | 0.00 | | 3,303.48 | |
| PE9 | PERS - LOAN REPAYMENT | 24,342.04 | | 0.00 | | 24,342.04 | |
| PF1 | PFRS - PENSION | 78,575.07 | | 0.00 | | 78,575.07 | |
| PF2 | PFRS - BACK DEDUCTIONS | 861.32 | | 0.00 | | 861.32 | |
| PF3 | PFRS - ARREARS | 1,739.97 | | 0.00 | | 1,739.97 | |
| PF9 | PFRS - LOAN REPAYMENT | 24,908.50 | | 0.00 | | 24,908.50 | |
| PTA | DEF COMP - NATIONWIDE | 3,147.98 | | 0.00 | | 3,147.98 | |
| PTB | DEF COMP - NATIONWIDE ROTH | 2,074.88 | | 0.00 | | 2,074.88 | |
| PTF | DEF COMP - COREBRIDGE | 15,308.00 | | 0.00 | | 15,308.00 | |
| PTG | DEF COMP - COREBRIDGE ROTH | 96.92 | | 0.00 | | 96.92 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| PTK | DEF COMP - MET LIFE | 261.70 | | 0.00 | | 261.70 | |
| PTO | DEF COMP - Equitable | 4,048.00 | | 0.00 | | 4,048.00 | |
| PTP | DEF COMP - Equiitable Roth | 1,375.00 | | 0.00 | | 1,375.00 | |
| PTS | DEF COMP - National Life Group | 870.00 | | 0.00 | | 870.00 | |
| PTT | DEF COMP - National Life Roth | 25.00 | | 0.00 | | 25.00 | |
| S10 | AFLAC PRE-TAX | 2,485.56 | | 0.00 | | 2,485.56 | |
| S22 | AFLAC GEORGIA POST-TAX | 2,176.82 | | 0.00 | | 2,176.82 | |
| S99 | AFLAC FSA WAGE WORKS | 430.56 | | 0.00 | | 430.56 | |
| SC1 | SUPP - COLONIAL PRE-TAX | 393.72 | | 0.00 | | 393.72 | |
| SC2 | SUPP - COLONIAL POST-TAX | 2,548.92 | | 0.00 | | 2,548.92 | |
| SC8 | SUPP - COLONIAL X-GUARDS | 19.97 | | 0.00 | | 19.97 | |
| SF1 | SUPP - FIRE INSURANCE | 5,657.24 | | 0.00 | | 5,657.24 | |
| T01 | NJ TAX ADJUSTMENT | 3.56 | | 0.00 | | 3.56 | |
| UC1 | DUES - CWA STAFF | 3,876.14 | | 0.00 | | 3,876.14 | |
| UC2 | DUES - CWA X-GRD | 135.00 | | 0.00 | | 135.00 | |
| UC3 | DUES - CWA SUPERVISORS | 2,065.57 | | 0.00 | | 2,065.57 | |
| UC4 | DUES - CWA PAC | 25.00 | | 0.00 | | 25.00 | |
| UC5 | DUES - CWA PARKING DEDUCTION | 527.00 | | 0.00 | | 527.00 | |
| UC6 | DUES - CWA Initiation Fee | 10.00 | | 0.00 | | 10.00 | |
| UF1 | DUES - FIRE 2578 | 3,519.27 | | 0.00 | | 3,519.27 | |
| UF2 | DUES - FIRE 788 | 6,603.31 | | 0.00 | | 6,603.31 | |
| UF3 | DUES - BUFF | 1,395.16 | | 0.00 | | 1,395.16 | |
| UF4 | DUES - LPFFA | 325.00 | | 0.00 | | 325.00 | |
| UF5 | DUES - FIRE HOUSE FUND | 2,520.00 | | 0.00 | | 2,520.00 | |
| XMD | Additional Medicare | 10.90 | | 0.00 | | 10.90 | |
| Z01 | MISC - WAGE GARNISHMENT FEE | 55.00 | | 0.00 | | 55.00 | |
| Z02 | MISC - LOST SWIPE CARD FEE | 5.00 | | 0.00 | | 5.00 | |
| | | 367,980.31 | 25,292.50 | 0.00 | 0.00 | 367,980.31 | 25,292.50 |

Employer Liability Codes:

| Code | Description | Liability Amt | Void Amt | Net Amt |
|---|---|---|---|---|
| 9H0 | HEALTH BENEFIT EMPLOYER | 402,991.64 | 0.00 | 402,991.64 |
| | | 402,991.64 | 0.00 | 402,991.64 |

Break Down of Employees Paid:

| | |
|---|---|
| Total Male: | 396 |
| Total Female: | 247 |
| Total Unknown: | 0 |
| Total Employees: | 643 |

There are NO errors or warnings in this Payroll Register.

Final Totals 578 Checks to be Printed
0 Checks Voided since Last Payroll

Totals:

| | This Payroll | | YTD Beg | This Payroll | Void | Net | YTD End |
|---|---|---|---|---|---|---|---|
| Regular Pay: | 1,426,533.30 | Gross: | 32,187,181.66 | 1,800,905.97 | 0.00 | 1,800,905.97 | 33,988,087.63 |
| Overtime Pay: | 264,318.40 | *Fwt Wages: | 26,993,386.91 | 1,474,633.25 | 0.00 | 1,474,633.25 | 28,468,020.16 |
| Vacation Pay: | 0.00 | Soc Sec: | 881,907.63 | 48,316.09 | 0.00 | 48,316.09 | 930,223.72 |
| Holiday Pay: | 0.00 | Medicare: | 440,049.39 | 24,680.15 | 0.00 | 24,680.15 | 464,729.54 |
| Sick Pay: | 0.00 | Adtl Med Tax: | 10.90 | 100.30 | 0.00 | 100.30 | 111.20 |
| Special Pay: | 847.00 | Fwt: | 3,045,169.68 | 160,691.53 | 0.00 | 160,691.53 | 3,205,861.21 |
| Admin Pay: | 0.00 | Swt: | 1,393,203.78 | 82,268.71 | 0.00 | 82,268.71 | 1,475,472.49 |
| Comp Pay: | 0.00 | Cwt: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Pay: | 0.00 | Owt: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | FLI: | 73,490.46 | 4,036.65 | 0.00 | 4,036.65 | 77,527.11 |
| | | SUI: | 80,092.52 | 1,497.49 | 0.00 | 1,497.49 | 81,590.01 |
| | | SDI: | 60,708.58 | 3,334.67 | 0.00 | 3,334.67 | 64,043.25 |
| | | WKDV: | 8,671.73 | 185.27 | 0.00 | 185.27 | 8,857.00 |
| | | HLTH: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Total Other Tax: | 222,963.29 | 9,054.08 | 0.00 | 9,054.08 | 232,017.37 |
| | | Bef Tax Ded: | 4,601,394.62 | 306,840.36 | 0.00 | 306,840.36 | 4,908,234.98 |
| | | Aft Tax Ded: | 2,484,831.58 | 92,863.54 | 0.00 | 92,863.54 | 2,577,695.12 |
| | | Net: | 19,920,496.03 | 1,076,091.21 | 0.00 | 1,076,091.21 | 20,996,587.24 |

Employer Liability Totals:

| | | | | | |
|---|---|---|---|---|---|
| Soc Sec: | 881,669.39 | 48,316.09 | 0.00 | 48,316.09 | 929,985.48 |
| Medicare: | 439,993.70 | 24,680.15 | 0.00 | 24,680.15 | 464,673.85 |
| Owt: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| FLI: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUI: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SDI: | 20,892.01 | 395.95 | 0.00 | 395.95 | 21,287.96 |
| WKDV: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| HLTH: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Tax: | 20,892.01 | 395.95 | 0.00 | 395.95 | 21,287.96 |
| Fui: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employer Liability Earning Codes: | 7,283,081.67 | 400,495.65 | 0.00 | 400,495.65 | 7,683,577.32 |
| Total Employer Liabilities: | 8,625,636.77 | 473,887.84 | 0.00 | 473,887.84 | 9,099,524.61 |
| Total Gross + Employer Liabilities: | 40,812,818.43 | 2,274,793.81 | 0.00 | 2,274,793.81 | 43,087,612.24 |

570 Regular 0 Vacation 0 Manual 8 Other 0 Interim 0 Overtime 0 Special 0 Adjustment
0 Regular 0 Vacation 0 Manual 0 Other 0 Interim 0 Overtime 0 Special 0 Adjustment

This Payroll Direct Deposit

| | |
|---|---|
| Payroll Direct Deposit: | 1,041,806.29 |
| Deduction Direct Deposit: | 0.00 |
| Total Direct Deposit: | 1,041,806.29 |

| | |
|---|---|
| Code 98 Exempt Fwt Wages: | 29,587.29 |
| Code 98 Exempt Swt Wages: | 821.67 |

*Code 98 Employees are excluded from the Fwt Wages on this Report.

| | |
|---|---|
| Employee + Employer Soc Sec: | 96,632.18 |
| Employee + Employer Med: | 49,460.60 |
| Fwt: | 160,691.53 |
| Total Soc Sec, Med + Fwt: | 306,784.31 |

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

Total Deductions and Earnings:

| Code | Description | ******** This Payroll ******** Ded Amt | Earn Amt | ******** Void Checks ********* Ded Amt | Earn Amt | ********* Net Totals ********* Ded Amt | Earn Amt |
|---|---|---|---|---|---|---|---|
| E02 | SECOND TITLED EMPLOY | | 7,859.87 | | 0.00 | | 7,859.87 |
| E03 | ACTING STATUS | | 1,515.61 | | 0.00 | | 1,515.61 |
| E05 | CLOTHING ALLOWANCE | | 83.33- | | 0.00 | | 83.33- |
| E06 | DOCKING | | 3,481.69- | | 0.00 | | 3,481.69- |
| E08 | LONGEVITY | | 792.61 | | 0.00 | | 792.61 |
| E09 | ADJUSTMENT | | 22,592.67 | | 0.00 | | 22,592.67 |
| E10 | ON CALL | | 1,000.00 | | 0.00 | | 1,000.00 |
| E12 | SEVERENCE | | 9,458.52 | | 0.00 | | 9,458.52 |
| E13 | SUSPENSION | | 1,057.10- | | 0.00 | | 1,057.10- |
| E17 | Overtime $ | | 247.96 | | 0.00 | | 247.96 |
| E18 | Sick Payout | | 47,119.26 | | 0.00 | | 47,119.26 |
| E19 | Vacation Payout | | 17,211.84 | | 0.00 | | 17,211.84 |
| E20 | Comp Payout | | 5,191.07 | | 0.00 | | 5,191.07 |
| E21 | Holiday Payout | | 839.98 | | 0.00 | | 839.98 |
| GI0 | G - GARN FRANKLIN | 116.21 | | 0.00 | | 116.21 | |
| GJ0 | G - GARN TODORO | 150.32 | | 0.00 | | 150.32 | |
| GL0 | G - GARN PARIS PRATT | 444.08 | | 0.00 | | 444.08 | |
| GP0 | G - SUPPORT - NJ/PA | 289.85 | | 0.00 | | 289.85 | |
| GQ0 | G - Support Florida | 332.31 | | 0.00 | | 332.31 | |
| GS0 | G - SUPPORT - NJ | 8,065.69 | | 0.00 | | 8,065.69 | |
| GS1 | G - SUPPORT - NJ | 1,191.39 | | 0.00 | | 1,191.39 | |
| GS2 | G - SUPPORT - NJ | 294.46 | | 0.00 | | 294.46 | |
| GS3 | G - SUPPORT - NJ | 100.00 | | 0.00 | | 100.00 | |
| GS4 | G - SUPPORT - NJ | 152.00 | | 0.00 | | 152.00 | |
| HEA | CH 78 COST SHARE | 103,851.04 | | 0.00 | | 103,851.04 | |
| IMP | IMPUTED INCOME | | | 0.00 | | | |
| PD1 | DCRP - PENSION | 4,022.02 | 10,154.93 | 0.00 | 0.00 | 4,022.02 | 10,154.93 |
| PD2 | DCRP - BACK DEDUCTION | 592.37 | | 0.00 | | 592.37 | |
| PE1 | PERS - PENSION | 53,127.36 | | 0.00 | | 53,127.36 | |
| PE2 | PERS - BACK DEDUCTIONS | 42.54 | | 0.00 | | 42.54 | |
| PE4 | PERS - CONTRIBUTORY INSURANCE | 3,431.50 | | 0.00 | | 3,431.50 | |
| PE9 | PERS - LOAN REPAYMENT | 25,724.10 | | 0.00 | | 25,724.10 | |
| PF1 | PFRS - PENSION | 76,761.26 | | 0.00 | | 76,761.26 | |
| PF2 | PFRS - BACK DEDUCTIONS | 467.12 | | 0.00 | | 467.12 | |
| PF9 | PFRS - LOAN REPAYMENT | 24,588.50 | | 0.00 | | 24,588.50 | |
| TA | DEF COMP - NATIONWIDE | 3,447.98 | | 0.00 | | 3,447.98 | |
| TB | DEF COMP - NATIONWIDE ROTH | 2,074.88 | | 0.00 | | 2,074.88 | |
| TF | DEF COMP - COREBRIDGE | 15,308.00 | | 0.00 | | 15,308.00 | |

| | | | | | | |
|---|---|---|---|---|---|---|
| PTG | DEF COMP - COREBRIDGE ROTH | 96.92 | | 0.00 | | 96.92 |
| PTK | DEF COMP - MET LIFE | 261.70 | | 0.00 | | 261.70 |
| PTO | DEF COMP - Equitable | 45,048.00 | | 0.00 | | 45,048.00 |
| PTP | DEF COMP - Equiitable Roth | 1,375.00 | | 0.00 | | 1,375.00 |
| PTS | DEF COMP - National Life Group | 870.00 | | 0.00 | | 870.00 |
| PTT | DEF COMP - National Life Roth | 25.00 | | 0.00 | | 25.00 |
| S10 | AFLAC PRE-TAX | 2,478.39 | | 0.00 | | 2,478.39 |
| S22 | AFLAC GEORGIA POST-TAX | 2,173.72 | | 0.00 | | 2,173.72 |
| S81 | AFLAC XGRD POST-TAX | 112.67 | | 0.00 | | 112.67 |
| S99 | AFLAC FSA WAGE WORKS | 430.56 | | 0.00 | | 430.56 |
| SC1 | SUPP - COLONIAL PRE-TAX | 393.72 | | 0.00 | | 393.72 |
| SC2 | SUPP - COLONIAL POST-TAX | 2,455.58 | | 0.00 | | 2,455.58 |
| SC8 | SUPP - COLONIAL X-GUARDS | 19.97 | | 0.00 | | 19.97 |
| T01 | NJ TAX ADJUSTMENT | 10.50 | | 0.00 | | 10.50 |
| UC1 | DUES - CWA STAFF | 3,901.33 | | 0.00 | | 3,901.33 |
| UC2 | DUES - CWA X-GRD | 510.00 | | 0.00 | | 510.00 |
| UC3 | DUES - CWA SUPERVISORS | 2,028.76 | | 0.00 | | 2,028.76 |
| UC4 | DUES - CWA PAC | 25.00 | | 0.00 | | 25.00 |
| UC5 | DUES - CWA PARKING DEDUCTION | 527.00 | | 0.00 | | 527.00 |
| UF1 | DUES - FIRE 2578 | 3,379.77 | | 0.00 | | 3,379.77 |
| UF2 | DUES - FIRE 788 | 6,492.33 | | 0.00 | | 6,492.33 |
| UF5 | DUES - FIRE HOUSE FUND | 2,460.00 | | 0.00 | | 2,460.00 |
| XMD | Additional Medicare | 100.30 | | 0.00 | | 100.30 |
| Z01 | MISC - WAGE GARNISHMENT FEE | 53.00 | | 0.00 | | 53.00 |
| | | 399,804.20 | 119,362.20 | 0.00 | 0.00 | 399,804.20 | 119,362.20 |

Employer Liability Codes:

| Code | Description | Liability Amt | Void Amt | Net Amt |
|---|---|---|---|---|
| 9H0 | HEALTH BENEFIT EMPLOYER | 400,495.65 | 0.00 | 400,495.65 |
| | | 400,495.65 | 0.00 | 400,495.65 |

Break Down of Employees Paid:

| | |
|---|---|
| Total Male: | 356 |
| Total Female: | 216 |
| Total Unknown: | 0 |
| Total Employees: | 572 |

There are NO errors or warnings in this Payroll Register.

# Ordinance 1st Reading

0-1

**AMENDMENT TO CHAPTER 363; FIRE PREVENTION AND PROTECTION AND EMERGENCY SERVICES MITIGATION, ADDRESSING HAZARDOUS MATERIALS, INSPECTIONS PERMITTED AND REIMBURSEMENT FOR COSTS INCURRED BY THE CITY OF CAMDEN IN MITIGATION OF OR IN RESPONSE TO INCIDENTS INVOLVING HAZARDOUS MATERIALS AS WELL AS ESTABLISHING A DESIGNEE FOR THE FIRE MARSHALL, AND MODIFYING NON-LIFE HAZARD REGISTRATIONS, INSPECTIONS AND FEES TO BE CHARGED**

WHEREAS, the City Council of the City of Camden seeks to amend Chapter 363 of the Camden Code to address hazardous materials, notably the right of entry and inspection of buildings, fixed facilities or premises involved in the storage, use production or manufacture of hazardous materials; and

WHEREAS, the City Council of the City of Camden also seeks to amend Chapter 363 to establish a designee for the Chief Fire Marshall during times when he is unavailable; and

WHEREAS, the City Council of the City of Camden also seeks to amend Chapter 363 to clarify the specific items subject to reimbursement and the person responsible or liable for the reimbursement of all mitigation, cleanup, removal costs and expendable equipment utilized incurred by the City of Camden in mitigation of or response to incidents involving hazardous materials; now therefore

BE IT ORDAINED by the City Council of the City of Camden that Chapter 363 of the Camden Code is amended as follows:

**§ 363-3. Bureau of Fire Prevention established.**

The Bureau of Fire Prevention in the Department of Fire for the City of Camden is established and hereby maintained, a division of which shall be operated under the general administration and superintendence of the Chief Fire Marshall, or when unavailable, his designee, who shall report to the Chief of the Fire Department.

**§ 363-7. Hazard use inspections.**

A. The Office of the Fire Marshal shall conduct life hazard use inspections in compliance with provisions of the New Jersey Uniform Fire Code.

B. Right of Entry and Inspection of buildings, fixed facilities or premises where hazardous materials are stored, used, produced or manufactured.

1. The Camden Fire Department and/or the Camden Fire Marshall's Office shall have a right of entry and are authorized to conduct an inspection of any building, fixed facility or premises, for the purpose of inspecting and investigating the on-site storage, use, production or manufacture of hazardous materials to ensure such on-site storage, use, production or manufacture of hazardous materials are being appropriately utilized.

**§ 363-8. Duties of Bureau of Fire Prevention.**

At the direction of the Chief Fire Marshal, a force of Fire Inspectors in the Bureau of Fire Prevention shall be assigned to perform life hazard use inspections and other fire safety inspections as prescribed by the Uniform Fire Code. Principal services of the Bureau are as follows:

A. Code enforcement.

B. Community relations.

C. Fire inspection.

D. Fire investigation.

E. Pursuant to § 363-7, above, the inspection of buildings, fixed facilities or premises where hazardous materials are stored, used, produced or manufactured.

**§ 363-9. Life hazard use fees.**

Fees shall be charged for life hazard use inspection and for permits authorized by the New Jersey Uniform Fire Code on an annual basis, in accord with current New Jersey Fire Code schedules.

**§ 363-10. Non-life hazard use registration, inspections and fees.**

In addition to registrations required by the Uniform Fire Code, the following non-life hazard uses shall register with the Bureau of Fire Prevention. Such uses shall be inspected as provided for in subsection A,

below or as provided for in subsection B, below, and assessed the fee, below. For registration fees as provided in subsection B, below, the fee shall be due at the time when the fee for an application for a license is submitted pursuant to § 485-13, or when the fee for an application for a renewal license application is submitted pursuant to § 485-16. Fees shall be as follows:

A. Fees for Fire Prevention Office – General Services
   1. Certificate of the Fire Code Status- $125
   2. Site Plan Reviews:
      a. Residential site plan or subdivision - $250
      b. Commercial site plan or subdivision- $350
      c. Resubmission and review, only after the initial inspection- $100

B. Registration Fees

1. Annual
   a. Buildings 2999 square feet or less - $100; late fee shall be $100
   b. Buildings in excess of 3,000 square feet and not exceeding 4,999 square feet- $125; late fee shall be $250
   c. Buildings in excess of 5,000 square feet and not exceeding 9,999 square feet; $195; late fee shall be $390
   d. Buildings in excess of 10,000 square feet and not exceeding 14,999 square feet - $255; late fee shall be $510
   e. Buildings in excess of 15,000 square feet and not exceeding 24,999 square feet- $355; late fee shall be $710
   f. Buildings in excess of 25,000 square feet and not exceeding 49999 square feet - $480; late fee shall be $960
   g. Buildings in excess of 50,000 square feet and not exceeding 99999 square feet - $605; late fee shall be $1210
   h. Buildings in excess of 100,000 square feet and not exceeding 199,999 square feet -$755; late fee shall be $1510
   i. Buildings in excess of 200,000 square feet and not exceeding 299,999 square feet - $905; late fee shall be $1810
   j. Each additional 100,000 square feet- $ 355

2. Re-inspection Fee
   a. First re-inspection - $0
   b. Second re-inspection - $75.00
   c. Third and subsequent re-inspections - $150.00

3. Fees for Dewatering or Pumping Out of Non-residential Structures or Commercial Buildings
   a. Fee - $500

C. Same.

**§ 363-11. Permits and certificates of Fire Code status.**

**Same.**

**§ 363-12. Certificate of smoke detector and carbon monoxide alarm compliance, fire report and fire inspection fees.**

**Same.**

**§ 363-13 – § 363-17. Fire Suppression Costs.**

**Same.**

**§ 363-18. Hazardous materials discharge and services.**

A discharge of a hazardous material is prohibited unless approval has been granted pursuant to a State or Federal permit and said discharge is in compliance with such permit or as permitted by The Spill Compensation and Control Act, N.J.S. A. 58: 10-23.11, et seq. Any person who may be subject to liability for the discharge of hazardous material shall immediately notify the Camden Fire Department and the Camden Office of Emergency Management. The City of Camden and its departments, outside vendors and agents, shall be entitled to recover all costs for materials used and/or expenditures incurred for all emergency or other services for all mitigation, cleanup and removal costs involving hazardous materials affecting public safety and/or the environment, including expendable equipment utilized for the costs for

mitigation, cleanup and removal involving hazardous materials, pursuant to this Chapter and The Spill Compensation and Control Act, N.J.S. A. 58: 10-23.11, et seq.

A. Contained definitions prescribe requirements and terms of service.

EXPENDABLE EQUIPMENT — Any item used to extinguish fire or stop or contain a leak or spill involving hazardous materials, which cannot be reused or replenished without cost following mitigation of a fire, leak, or spill. Expended items include, but are not limited to, fire-fighting foam; chemical extinguishing agents; absorbent materials; recovery drums; and specialized protective equipment, including but not limited to suits, gloves, goggles, and other protective clothing.

HAZARDOUS MATERIAL — Any material, solid, liquid, or gaseous, listed under the National Fire Protection Association Guide of Hazardous Materials; or USDOT Guidebook; or defined by the New Jesey Department of Environmental Protection (NJDEP).

VEHICLES — Registered and unregistered motorized equipment, including, but not limited to, passenger cars; motorcycles; trucks; trailers; construction equipment; tank vehicles; farm machinery and marine vessels and equipment.

VESSELS — Any container, drum, cylinder, or tank; or used to hold, contain, carry, or store hazardous material.

B. Any person who has discharged hazardous material shall be liable, jointly and severally, for all mitigation, cleanup and removal costs incurred as well as expendable equipment utilized by the City of Camden. Parties held responsible for such reimbursement are herein declared liable to reimburse the City for material costs plus a 10% restocking charge for expendable equipment, expended items and supplies, or other unanticipated expenditures incurred by the City in mitigation of or response to incidents involving hazardous materials, and include:

(1) The owner or operator of any vehicle or vessel responsible for any fire, leak, release, or spill of hazardous substance, hazardous waste, or environmental pollutant.

(2) The owner or person responsible for any vessel containing hazardous material involved in a fire, leak, release, or spill on public property, whether stationary or in transit, accidental, intentional, or negligent in nature.

(3) The owner or person responsible for any property from which a leak, spill or release of hazardous material emanates, either accidental, intentional, or negligent in nature.

(4) Any person responsible for a fire, leak, release, or spill of hazardous material on public or private property, accidentally, intentionally, or negligently, in nature.

(5) Any insurer of an insured owner or person responsible for a property or vehicle in which the insured owner or person responsible for a property or vehicle has an insurance policy in which the insurance policy terms includes coverage for a fire, leak, release or spill of hazardous material, including but not limited to, property insurance, automobile insurance or any other type of insurance.

C. Reimbursement for services of outside vendors, including recovery companies, towing companies, other technical support vendors, etc. Any person or company responsible for a fire, leak, release, or spill of hazardous material shall provide reimbursement for the cost of services rendered by outside vendors utilized by the City for mitigation or support. If a vehicle is the cause of a discharge or leak of hazardous materials, such vehicle may be impounded until such time that it has been deemed safe for release by the Camden Fire Department or the Camden Office of Emergency Management.

D. Requirement for remittance of fees. Any owner or person responsible for a fire, leak, spill or release of hazardous material, or any insurer which has an appropriate insurance policy which includes coverage for any person involved in the discharge of hazardous material shall reimburse the City for the cost of mitigation, plus a 10% restocking charge for expendable items used to abate the emergency. Payment must be made within a period of 30 days from the posted billing date. Remittance is payable to the City of Camden. Subject to § 363-23(C) below, and with the final approval of the Business Administrator, reimbursement funds shall become part of the Camden Fire Department's budget.

E. Violations and penalties. Any owner or person, other than an insurer which has an appropriate insurance policy which includes coverage for any person involved in the discharge of hazardous material, responsible for a fire, leak, spill or release of hazardous material, who fails to reimburse the City within the prescribed period set forth in this section, shall be subject to a penalty of $30 per day beginning on the first day of arrearage, 31 days after the posted billing date.

**§ 363-19. False fire alarms.**

Pursuant to this chapter, the City may recover service costs resulting from excessive and unnecessary response to false fire alarms, calculated on a per-incident basis according to a schedule of requirements.

A. Same.

B. Fire alarm systems shall elicit assessment of penalty when there are four qualified false alarm incidences (malicious or unintentional) within a twelve-month period. The fee schedule for penalties among commercial, institutional, and residential (three or more units) uses shall be as follows:

(1) Four false alarms within 12 months: $300 upon the fourth event.

(2) Five false alarms within 12 months: $350 upon a fifth event.

(3) Six false alarms within 12 months: $400 upon a sixth event.

(4) Each subsequent false alarm exceeding six events within 12 months shall be $600 per incident.

C. The fee schedule for penalties among residential uses (one or two units) shall be as follows:

(1) Four false alarms within 12 months: $100 upon the fourth event.

(2) Five false alarms within 12 months: $150 upon a fifth event.

(3) Six false alarms within 12 months: $200 upon a sixth event.

(4) Each subsequent false alarm exceeding six events within 12 months shall be $400 per incident.

D. Requirements for remittance of penalty fees shall be as follows:

(1) Remittance shall be made payable to the City of Camden within 30 days of the posted billing date.

(2) An additional penalty for late payment shall accrue at a daily rate of $100 per day beginning on first day of arrearage, 31 days after the posted billing date.

E. Exemption from penalty among certain false alarms shall include the following sources:

(1) Nonmalicious verbal alarms transmitted by telephone resulting in mistaken reports of fire or smoke.

(2) Malicious and unintentional false alarms occurring at municipal, county, state, federal and Port Authority facilities.

F. Penalties for malicious false alarms, in addition to other assessments deemed appropriate by the Court:

| Offense | Penalty |
|---|---|
| First | $600 |
| Second | $850 |
| Third | $1,000 |
| Each subsequent | $1,200 |

**§ 363-20. Motor vehicle accident extrication services.**

**Same.**

**§ 363-21. Extraordinary marine services; fireboat.**

**Same.**

**§ 363-22. Extraordinary fire services, general.**

Pursuant to this chapter, the City may recover costs associated with providing extraordinary fire services for certain causes or conditions according to the following schedule of requirements:

A. Responsible parties shall be charged a service fee for general fire services rendered for an extraordinary cause or condition necessitating service. The deployment fee schedule shall be as follows:

| Service By | Rate |
|---|---|
| Engine Company | $400 per hour |

| | |
|---|---|
| Squad Company | |
| Ladder Company | $475 per hour |
| Rescue Company | $550 per hour |
| Chief Officer | $600 per hour |
| Fire Marshal | $115 per hour |
| Special Operations Unit | $100 per hour |
| | $600 per hour |

B. Remittance of service fees shall be made payable to the City of Camden within 30 days of the posted billing date, unless otherwise provided.

C. An additional penalty for late payment shall accrue at a daily rate of $10 per day beginning on the first day of arrearage, 31 days after the posted billing date, unless otherwise provided.

**§ 363-23. Office of Emergency Management.**

The Office of Emergency Management (OEM) for the City of Camden is a part-time municipal function managed by a Coordinator and representative staff, without salary, from among various municipal agencies.

A. OEM resources necessary for support of certain emergencies include, but are not limited to, weather events, civil disasters, WMD events, etc. Evacuation of displaced persons, maintenance and management of annex plans, local coordination of certain resources and superintendence of readiness exercises are among principal OEM functions.

B. OEM requires a durable funding source necessary for supporting agency functions. Cost recovery resources generated among certain municipal agencies provide a recurring and durable funding source. The City shall identify qualified sources among various cost recovery revenues which may be dedicated for OEM support.

C. The following revenues comprise fees, penalties, and assessments from Fire Department sources and may be dedicated, subject to § 363-23 above, where the Business Administrator has provided final approval for such distribution, in part for OEM support, in addition to certain revenue sources among other municipal agencies:

(1) Hazardous material services

(2) False fire alarms.

(3) MVA extrication services.

(4) Marine fire services.

(5) Extraordinary fire services, general.

(6) Fire alarm system registration.

D. The city and OEM shall be entitled to recover all costs incurred by the City and OEM, including the costs for staffing of the OEM whenever the OEM is activated due to a Hazardous Material Incident, against any person listed in § 363-18B, above, whenever there has been a fire, leak, release, or spill of hazardous material.

E. [Former D]. The City shall maintain, for purposes of OEM support, an account for deposit of funds derived from qualified revenue sources. Twenty percent of qualified revenue sources may be dedicated for OEM support. The balance of funds (80%) shall be appropriated to general, municipal revenue.

F. [Former E]. The OEM account shall identify amounts of derived revenue from contributing agencies. On a semi-annual basis, the Department of Municipal Finance shall issue to the Business Administrator and Emergency Management Coordinator a statement of fund balances on account. Funds shall be used for procurement of equipment and materials necessary to OEM operations and support of emergency services.

G. [Former F]. OEM equipment and materials assigned for use by other municipal agencies, including police and fire, shall be labeled "OEM PROPERTY," subject to audit and inventory by the Department of Administration.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

AV:dh
10-13-26

0-2

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance entitled, "An Ordinance Providing For The Regulation of Vehicles and Pedestrians in the Streets of the City of Camden and the Enforcement Thereof," Ordinance adopted December 27, 1945, is hereby amended and supplemented to include as follows:

"SIGNS", shall be amended and supplemented to include:

Signs shall be posted at the following locations:

**ONE-WAY STOP SIGN:**

| Name of Street | Direction | Limits |
|---|---|---|
| Benson Street | | From Haddon Avenue (C.R. 561) to Broadway (C.R. 551) |

SECTION 2. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

VICTOR CARSTARPHEN
Mayor

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Anthony Morici, Planning & Developing

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

| Point of Contact: | Anthony Morici | Capital Improvement | 856 757-7680 | Anthony.morici@camdennj.gov |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29 2026
**Signature** **Date**

Attachments (list and attach all available):
Draft Agreement

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**

**City Attorney** 10/2
**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**AN ORDINANCE AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE PROVIDING FOR THE REGULATION OF VEHICLES AND PEDESTRIANS IN THE STREETS OF THE CITY OF CAMDEN AND THE ENFORCEMENT THEREOF," ORDINANCE 717, ADOPTED DECEMBER 27, 1945**

**FACTS/BACKGROUND:** (Executive-level details. Short, concise bullets)

- Benson Street (from Haddon Avenue (C.R. 561) to Broadway (C.R. 551) is recommended to be converted from a "two-way" to a "one-way" traffic road for safety, traffic operations and circulation improvements.
- The primary purpose of this proposed change is to support Cooper University Hospital for improved emergency vehicle circulation, fewer conflicting turning movements, increased emergency driveway operations, less queuing and delay near the hospital entrance, and supports the regional emergency care facility.
- Langan Engineering and Environmental Services, Inc conducted a Traffic Impact Study dated September 1, 2026. Remington and Vernick Engineers completed a review of the a study on behalf of the City dated September 22, 2026 in support of the "one-way" conversion.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- Infrastructure will be substantially improved as a result of the resolution.
- City Council approval of this legislation will facilitate the safety alterations from this project.
- If not approved by Council the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required…

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

**Prepared by:**

_____

Name Phone/Email

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

September 22, 2026

Mr. Karl A. Penke, P.E.
Langen Engineering
1 University Square Drive, Suite 110
Princeton, NJ 08540

**Re: City of Camden**
**Proposed Benson Street One-Way Street Conversion**
**Traffic Impact Study Review**
**RVE#0408-T-208**

Dear Mr. Penke:

**REMINGTON & VERNICK ENGINEERS (RVE)**, on behalf of the City of Camden, has completed our review of the *Traffic Impact Study for the Benson Street One-Way* prepared in support of the proposed development at the Cooper Health System site in the City of Camden, Camden County, New Jersey.

We have reviewed Preliminary and Final Site Plan application submission consisting of the following documents:

| [illegible] | [illegible] Date | [illegible] Revision Date |
|---|---|---|
| Traffic Impact Study for Benson Street One-Way | 09-01-26 | ---- |
| Interim Roadway Plans – Benson Street | 09-01-26 | ---- |
| Preliminary Roadway Improvements Plans – Benson Street | 09-01-26 | ---- |

The plans and Traffic Impact Study were prepared by Karl A. Pehnke, P.E, and Kerry A Pehnke, P.E, 1 University Square Drive, Suite 110, Princeton, New Jersey 08540. Plans should be sealed in accordance with State regulations.

From our review of the submitted application documents, we offer the following comments:

A. **Traffic Impact Study**

- Counts were collected on three dates spanning 2023–2026. The report states volumes were "relatively consistent." Provide a brief comparison table or statement showing the magnitude of differences between the 2023 and 2026 counts and the basis for selecting the representative 2026 peak hours (7:30–8:30 AM and 3:15–4:15 PM).
- The peak-hour selection appears to be system-wide. The report should be clarified whether hospital-specific peaks (shift changes, clinic arrivals) were examined separately and whether the chosen hours capture the highest combined demand.

- The rerouting logic is the most important technical element and currently relies on qualitative statements:
  - One Cooper Plaza Garage: "a portion" exits via Stevens Street; the remainder exits westbound and splits north/south on Broadway.
  - CMSRU Garage: eastbound traffic is assumed to divert north on Broadway to MLK Boulevard.
  - Ambulance / Emergency Drop-off: assumed to use Washington Street and Haddon Avenue.
  - 6th & 7th Streets: all eastbound traffic is assumed to divert north on Haddon Avenue.

  The report should provide brief justifications on each of the above diversion percentages.

- The Build volumes presented in Figure 10 represent the existing traffic volumes combined with the total rerouted trips shown in Figure 9. The traffic report should confirm that no background growth factors or other committed developments were incorporated into this portion of the analysis.

  Additionally, the report should indicate whether the proposed construction at the hospital site is expected to increase trip activity and, if so, whether those additional trips should be included in the Build volume development.

- The report should evaluate whether the existing One Cooper Plaza garage is expected to experience any increase in vehicle queueing and clearly document any resulting operational impacts.

- The report should be revised to provide a brief qualitative discussion of expected safety benefits (removal of opposing traffic, simplified drop-off, reduced conflict points).

**Overall, we concur with the findings of the traffic analysis indicating that the proposed Benson Street one-way conversion can be implemented without resulting in any significant adverse impacts on traffic operations or safety along the adjacent roadways and intersections.**

When plans are resubmitted, they are to be accompanied with a point-by-point response to all underlined items.

If you have any questions regarding this matter, please do not hesitate to call me at 856-560-0437.

Sincerely yours,

**REMINGTON & VERNICK ENGINEERS**

Michael Angelastro

Michael Angelastro, Ph.D., P.E., PTOE
Project Manager/Engineer

cc: Dominic Vesper, Interim Business Administrator
Keith Walker, Director of Public Works
Guy Rozier, Deputy Director of Public Works
Anthony Morici, P.E., Acting City Engineer

FUENTES
10/13/2026

0-3

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 169, ARTICLE II; POSTING AND PAINTING ON PUBLIC PROPERTY, OF THE CAMDEN CODE, REGULATING THE MAINTENANCE AND THE DISPLAY OF TEMPORARY MEMORIALS COMMEMORATING THE VICTIMS OF ACCIDENTS OR CRIMINAL VIOLENCE

WHEREAS, this Council has taken note of the fact that City residents may on the occasion of a serious accidental or criminal event causing the death of a fellow resident, erect or contribute items to a temporary outdoor memorial to honor the victim of such a violent event; and

WHEREAS, the person erecting or contributing to these memorials may be motivated by various heartfelt reasons and purposes but, nonetheless, may not have obtained a permit and do not necessarily provide for the continuing maintenance of this temporary outdoor memorial; and

WHEREAS, while the tribute to the person memorialized may be suitable, these memorials should be removed after a proper time of mourning has been observed to avoid deterioration of the contents of the memorial and the impact of such sites on neighboring properties; and

WHEREAS, due to the spontaneous emotions that prompt the creation of these memorials, a system of licensing short-term memorials is impractical; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that Chapter 169, Article II; Posting and Painting on Public Property, is hereby amended as follows:

§ 169-10. Properties not to be marked.
Same.

§ 169-11. Removal of illegal postings; costs of removal.
Same.

§ 169-12. Maintenance and display of temporary memorials

A. "Temporary memorial' shall refer to non-permanent displays constructed of wreaths, pictures and photographs, flowers, religious symbols, stuffed animals, bottles, candles or other objects displayed on or adjacent to a public place or public right of way which serve as a tribute to a victim of an accident, a victim of criminal violence or similar incident. The term shall not pertain to an indoor display or a display contained within the confines of a cemetery.

B. A person intending to place a temporary memorial display as provided for in subsection A, above, shall immediately notify the Department of Public Works ("DPW") of this request. The person requesting to place a temporary memorial display shall also provide the DPW with an emergency telephone number of a person to be contacted in case of deterioration or damage to the temporary memorial, or other public safety concern related to the temporary memorial and its placement that arises, following initial placement.

C. Notice may come from the person placing the memorial, members of the public, City employees, law or any other person. The date of the placement of the temporary memorial or the date of notice provided to DPW, whichever is the shorter period, shall start the commencement date for determining when the temporary memorial must be removed. DPW shall have the authority to remove any such temporary memorial at any time following expiration of the three (3) month period, as provided for in subsection F, below, from the date of placement of the temporary memorial or receipt of the notice of same, whichever is the shorter period.

D. DPW shall review the temporary memorial request to determine that the display and location to be used for the temporary memorial will not obstruct, encumber or encroach upon any street or sidewalk or otherwise create a public safety hazard. Temporary memorials are prohibited from having a lighted candle or other source of open flame, alcoholic beverages, any substances or items that may be considered dangerous to the public safety or may create a hazard. Any item provided for in this section may be removed by DPW, Metro or the Department of Code Enforcement, at any time.

E. The DPW Director shall review each temporary memorial request and shall have the authority to recommend changes to the memorial display or the proposed location of same or deny any such temporary memorial request. Such decision by the DPW Director shall rest in his sole discretion and the person requesting a temporary memorial shall have no right of appeal from his decision.

F. Subject to the provisions of this section, temporary memorials shall be permitted and remain in place in the City of Camden for a period of three (3) months.

G. A person may seek to extend the time for the temporary memorial to remain in place beyond the three (3) month period provided in subsection F, above, up to one (1) year, inclusive of the time of placement, by seeking approval from the DPW Director. A person seeking such an extension shall provide notice to all property owners and renters who reside within two hundred feet of the temporary memorial placement and shall submit a petition with

such request for an extension of time up to one year, inclusive of the time of placement, indicating that 51% of the property owners and renters support such an extension.

H. In seeking such an extension, along with the petition provided for in subsection G, above, the person seeking a temporary memorial extension must provide the DPW Director with information concerning the temporary memorial and its placement, including but not limited to: (1) the means as to how the temporary memorial will be able to withstand weather conditions during this extension; (2) the person, including his emergency telephone number, responsible to be contacted during this extension of time in case of deterioration or damage to the temporary memorial; and (3) any other information requested by the DPW Director to allow him to render an appropriate decision on such extension of time. The DPW Director, in his sole discretion, shall have the authority to grant an extension up to one year, inclusive of the time of placement, or any lesser period of time for such extension as he deems appropriate. Such decision by the DPW Director shall rest in his sole discretion and the person requesting a temporary memorial extension shall have no right of appeal from his decision.

I. Nothing contained herein shall be construed to prevent the owner of private property on which a temporary memorial has been erected from removing such a temporary memorial at any time provided that this removal, without DPW, Metro or Department of Code Enforcement involvement, can be conducted without a breach of the peace.

J. Fees.

There shall not be a fee imposed for seeking a temporary memorial permit or filing for an extension of time for a temporary memorial with DPW.

§ 169-13. [Former § 169-12] Exceptions.
Same.

§ 169-14. [Former § 169-13] Violations and penalties.
Same.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

VICTOR CARSTARPHEN
Mayor

0101301

*Camden City Council*

# RESOLUTION / ORDINANCE REQUEST FORM

DATE: October 1, 2026

FROM: Councilperson

Council Meeting Date: October 13, 2026

- [x] Angel Fuentes, President
- [ ] Arthur Barclay, Vice President, 1st Ward
- [ ] Chris Collins, 2nd Ward
- [ ] Falio Leyba-Martinez, 3rd Ward
- [ ] Jannette Ramos, 4th Ward
- [ ] Sheila Davis, At-Large
- [ ] Nohemi G. Soria-Perez, At-Large

Action Requested:

**ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 169, ARTICLE II; POSTING AND PAINTING ON PUBLIC PROPERTY, OF THE CAMDEN CODE, REGULATING THE MAINTENANCE AND THE DISPLAY OF TEMPORARY MEMORIALS COMMEMORATING THE VICTIMS OF ACCIDENTS OR CRIMINAL VIOLENCE**

****Please attach any supporting documents*

*Angel Fuentes / nfb*

Signature of Councilperson

*10/1/26*

Date

# Ordinance 2nd Reading

O-1

BARCLAY
09/08/2026

**ORDINANCE REGULATING OUTDOOR FOOD DISTRIBUTION IN THE CITY OF CAMDEN WITH AMENDMENTS TO CHAPTER 578, TO NOW INCLUDE ARTICLE V; FOOD DISTRIBUTION IN PUBLIC PLACES, IN THE CITY OF CAMDEN**

WHEREAS, the City of Camden seeks to regulate outdoor food distribution throughout the City of Camden; and

WHEREAS, the regulation and control of outdoor food distribution in the City of Camden is necessary for the following reasons:

1. Appropriate Handling of Food – Necessary to ensure food is safely distributed to avoid foodborne illnesses that could occur unless food is stored and distributed in a clean, safe and healthy manner, including but not limited to using clean equipment and maintaining food at correct temperatures before distribution, and seeking to avoid allergic reactions from those receiving and consuming such foods.

2. Management of locations and numbers of people to be fed – Necessary to ensure that there is not a strain on foot traffic, vehicle traffic or an interruption of public park resources being used by others.

3. Prevention of a Nuisance – Necessary to control noise, litter or other public health and safety issues arising during or after distribution.

WHEREAS, based on these significant concerns and to ensure the public health and safety of the Food Handlers and Distributors, those receiving food distributions as well as those residents in the nearby vicinity of such food distributions, the City of Camden is now amending Chapter 578; now therefore,

BE IT ORDAINED by the City Council of the City of Camden that Chapter 578 is amended as follows:

CHAPTER 578 Peddler and Vending Units

ARTICLE V Food Distribution in Public Places.

§578-27. Food Handler's Certificate and Permit Required.

A. No person shall engage in handling or distributing any food intended for human consumption in the City of Camden, unless such person has previously received and maintains a valid Food Handler's Certificate from an accredited provider.

B. No person shall engage in handling or distributing any food intended for human consumption in the City of Camden, unless such person has submitted an application and received an appropriate Food Handler's Permit from the Department of Code Enforcement.

§578-28. Issuance of Food Handler's Application and Permit.

A. The Department of Code Enforcement shall also develop policies and procedures related to Food Handler's Permits and shall develop the application process for a Food Handler's Permit within twenty (20) days of the effective date of this Section.

B. A person seeking a Food Handler's Permit shall file an application with the Department of Code Enforcement and shall include the following information in the application for a Food Handler's Permit:

1. Food Handler's Certificates for all those involved in handling and distributing food.
2. Any other Camden County certificates that are required, depending on the types of food to be handled and distributed.
3. The public location(s) to be used for the food handling and distribution.
4. The estimated number of people expected to attend food distribution(s).
5. The specific time on a daily, weekly or monthly basis for when food distributions are to take place.
6. The amount of time expected for the food distributions to take place.
7. A discussion as to whether food distribution at the specified location(s) will adversely affect pedestrian or vehicular traffic at the location(s) selected or raise other major public health and safety concerns.

8. A discussion as to whether the applicant will assume responsibility and hold the City and its officers and employees harmless, from all claims or suits arising from the food handling or food distribution during the food distribution event.
9. The mechanism for ensuring that the area will be cleaned up following the food distribution event and waste is appropriately removed from the site.
10. Whether any security personnel will be attending the food distribution event.

C. The following types of Food Handler's Permits shall be made available:

1. A Routine Food Handler's Permit – this permit will allow a person to handle and distribute food at a certain public location and during a specific time on a daily, weekly or monthly basis.
2. A Food Handler's Permit for a Public Park– this permit shall specify the specific public park to be used for the food distribution event and shall specify the specific time for such food distribution which may be on a daily, weekly or monthly basis.
3. Non-profit Food Handler's Permit – this permit shall be available to non-profit corporations or associations involved in holding routine food distribution events in the City of Camden.

D. The Director of the Department of Code Enforcement shall be responsible for reviewing each application and issuing a Food Handler's Permit, as described in subsection B, above, taking into account the information provided in the application. The Director shall have the authority to require the applicant to provide additional measures to ensure the health, welfare and public safety of the Food Handlers and Distributors, those receiving food distributions and near-by residents, including but not limited to, specifying the particular area to be used as the distribution site, requiring on-site security, ensuring a means is available to properly dispose of trash or food waste arising from the distribution, and/or having a portable toilet stationed at the food distribution event where the estimated number of those individuals who will be receiving food distributions is greater than twenty-five (25) in number. However, it shall be in the interests of the City of Camden, the Food Handlers and Distributors and those receiving food distributions, that an application for a Food Handler's Permit should generally be issued and, in no case, shall such application for a Food Handler's Permit be unreasonably denied.

§578-29. Food Handler's Permit Issuance.

A. A Food Handler's Permit shall be issued by the Department of Code Enforcement and shall be valid for one year from the date of issue.
B. The renewal of the Food Handler's Permit shall be valid for one year from the date of issue.

§578-30. Fees for Food Handler's Permit.

A. The following fee schedule shall be used for each type of Food Handler's permit:
   1. Routine Food Handler's Permit
      a. Issuance - $10.00
      b. Renewal – $10.00

   2. Food Handler's Permit for a Public Park
      a. Issuance - $10.00
      b. Renewal – $10.00

   3. Non-profit Food Handler's Permit
      a. Issuance - $10.00
      b. Renewal – $10.00

§578-31. Violations and Penalties.

A. Penalties against a person violating Article V, upon conviction, shall be no more than $25.00 for a first violation and, upon conviction, shall be no more than $30.00 for a second offense. For third and subsequent violations of Article V, upon conviction, shall be in accordance with the provisions of Chapter 1, Article II, Section 1-15.

BE IT FURTHER ORDAINED that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

09080262

LEYBA-MARTINEZ
9/8/2026

**ORDINANCE AMENDING CHAPTER 578 OF THE CAMDEN CITY CODE CONCERNING THE LICENSING OF FOOD TRUCKS TO NOW INCREASE THE NUMBER OF LICENSED FOOD TRUCKS ALLOWED TO OPERATE AT A SPECIFIC LOCATION IN THE CITY OF CAMDEN**

WHEREAS, the City Council of the City of Camden has previously amended Chapter 578 of the Camden City Code to allow for food trucks to be licensed and operate in certain locations in the City of Camden; and

WHEREAS, the City Council of the City of Camden now seeks to amend Section 578-16 to increase the number of licensed food trucks allowed to operate at a specific location in the City of Camden, as provided for herein below; now therefore

BE IT ORDAINED by the City Council of the City of Camden that Section 578-16 of the Camden City Code is now further amended to increase the number of licensed food trucks allowed to operate at a specific location in the City of Camden, as follows:

**ARTICLE III. General Regulations.**

**578-16. Food truck licenses and locations.**

A. Subject to Section 578-19 below, the City of Camden shall issue no more than sixteen (16) food truck licenses during any specific timeframe to operate in the City of Camden. Licensed food trucks shall be permitted to operate in the following areas:

1. Camden Business District
2. Areas with High Levels of Pedestrian Traffic:
   a. Federal Street at 5th Street
   b. 200 Block of South Broadway
   c. Park Boulevard between Kaighn Avenue and Baird Boulevard
   d. Federal Street between 30th and 33rd Streets
   e. Morgan Boulevard at 9th Street
   f. Waterfront area, including:
      1. Children's Garden at Three Riverside Drive.
      2. Aquarium Loop Drive.
      3. Cooper's Point Park and State Street; to include 3 Parking Spots.
   g. 5th Street between Federal Street and Martin Luther King, Jr. Blvd. [in front of the Camden County Hall of Justice].
   h. Other areas as deemed appropriate by the Director.

B. The above location at Federal Street between 30th and 33rd Streets shall be authorized to accommodate the operation of up to three (3) licensed food trucks at any one time at this location. This subsection (B) shall be in effect for one (1) year pursuant to a pilot program. Following the passage of the one-year pilot program period, authorization to accommodate the operation of up to three (3) licensed food trucks at this location at any one time shall become permanent unless the City Council of the City of Camden determines otherwise.

C. The Director shall have the discretion to take into account a food truck's proposed location for operations and its proximity to other vending units or food trucks in that area as well as the types of food offered by those vending units or food trucks, in determining whether a food truck license shall be issued for that specific time and location.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten

(10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

09080267

LEYBA-MARTINEZ
9/8/2026

0-3

**ORDINANCE AMENDING CHAPTER 523 OF THE CAMDEN CODE; NUISANCES, PUBLIC HEALTH, TO MODIFY SECTION 523-4; VIOLATIONS AND PENALTIES**

WHEREAS, the City Council of the City of Camden has determined that it is in the best interests of the City of Camden that Section 523-4 of the Camden Code be modified and amended to provide for specific penalties; and

WHEREAS, currently Section 523-4 provides that "unless otherwise provided in the chapter, penalties against persons violating the provisions of this chapter shall be imposed in accordance with the provisions of §1-15"; and

WHEREAS, the City Council of the City of Camden now seeks to amend § 523-4 to provide for more specific penalties; now therefore,

BE IT ORDAINED by the City Council of the City of Camden that it hereby amends § 523-4 to provide as follows:

§523-4. Violations and penalties.

Unless otherwise provided in this chapter, penalties against a person violating Chapter 523, upon conviction, shall be no more than $250.00 for a first violation and, upon conviction, shall be no more than $500.00 for a second offense, and, upon conviction, shall be no more than $1000.00 for a third offense. Unless otherwise provided in this chapter, fourth and subsequent violations of Chapter 523, upon conviction, shall be in accordance with the provisions of Chapter 1, Article II, Section 1-15.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

0-4

LEYBA-MARTINEZ
09/08/2026

**ORDINANCE ESTABLISHING CHAPTER 519 OF THE CAMDEN CODE; REGULATION OF UNLAWFUL CAMPING AND STORAGE OF PERSONAL PROPERTY IN A PUBLIC AREA OR ON PUBLIC PROPERTY, IN THE CITY OF CAMDEN**

WHEREAS, the City of Camden seeks to protect the health, safety and welfare of residents and harm to public areas and public property caused by those individuals who refuse or are unwilling to accept available housing services offered to them, and to seek to encourage such individuals to avail themselves of the housing and other services offered to them by the City of Camden, Camden County and other organizations; and

WHEREAS, the City of Camden, to encourage such individuals to avail themselves of such services, now seeks to regulate unlawful camping and the storage of personal property in a public area or on public property; and

WHEREAS, the intent of the regulation of unlawful camping and the illegal storage of personal property in a public areas or on public property is not only to encourage such reluctant individuals to avail themselves of housing and other services offered to them throughout the City of Camden and Camden County, but to also protect the public safety, health and welfare of the residents of the City of Camden, including but not limited to, protecting interference with pedestrian and highway traffic, keeping parks, parking lots and other public property readily accessible to the public, as well as protecting harm to public lands and property, including fires, littering or damaging the environment, caused by the activities of unlawful camping and the unlawful storage of camp facilities, supplies and personal property on public property; now therefore,

BE IT ORDAINED by the City Council of the City of Camden that Chapter 519 of the Camden Code is established as follows:

**CHAPTER 519 REGULATION OF UNLAWFUL CAMPING AND STORAGE OF PERSONAL PROPERTY IN A PUBLIC AREA OR ON PUBLIC PROPERTY**

§519-1. Purpose.

The purpose of this Chapter is to protect the health, safety and welfare of residents, to avoid disruption of important government services, and harm to public areas and public property caused by those individuals who refuse or are unwilling to accept available housing services offered to them, and to also seek to encourage such individuals to avail themselves of the housing and other services offered to them by the City of Camden, Camden County and other organizations.

§519-2. Definitions.

AVAILABLE INDOOR HOUSING – means an emergency shelter bed or other habitable indoor housing that is available in the City of Camden or Camden County, with available transportation to same, at the time the individual is camping on or otherwise violating this chapter.

CAMPING – means the act of occupying a location outdoors for habitation, including but not limited to the following: the erection of tents, huts, canopies, tarps, cardboard facilities and other similar structures, the use of sleeping bags, blankets, pillows and other bedding items, the storage of personal items or the act of cooking or making a fire, under circumstances that evidence an intent to take or hold possession of public property as a person's residence, to the exclusion of others or other uses.

OBSTRUCTING – means impeding or blocking, by the act of camping or the storage of personal property on a public area or public property, thereby obstructing the use of the public areas or public property by others.

STORAGE OF PERSONAL PROPERTY IN A PUBLIC AREA OR ON PUBLIC PROPERTY - means any moveable item or property that belongs to a person and includes the following: tents, huts, canopies, tarps, cardboard facilities and other similar structures, sleeping bags, blankets, pillows, other bedding items, cardboard, merchandise, boxes, barrels or other such personal belongings, being stored in a public area or on public property.

PUBLIC AREA OR PUBLIC PROPERTY – any area that is open to the public, including but not limited to, parks, streets and highways, pavements, public squares, public libraries, public buildings, sidewalks, alleys, benches, lots, parking lots, fields, athletic fields and other similar public areas or public property.

§519-3. Camping on Public Property or Obstruction of a Public Area or Public Property by the Storage of Personal Property in a Public Area or on Public Property Prohibited.

A. No person shall engage in camping in any public area or on public property at any time.
B. No person shall engage in obstructing any public area or property by the storage of personal property in a public area or on public property at any time.

§519-4. Exceptions.

A. Subsection 519-3 above shall not apply in the following circumstances:
   1. A person who has obtained a Specialty permit or other permit for an event occurring in a public area or on public property.
   2. A person who has no available indoor housing available at the time. This exception only applies until available indoor housing becomes available for that person. This person shall still be given the opportunity to receive other available services, including but not limited to, addiction services, mental health services and other similar services.

§519-5. Enforcement.

A. The following shall have authority and jurisdiction enforce the provisions of Chapter 519:

   1. The Camden County Police Department, Metro Division
   2. The City of Camden Department of Code Enforcement
   3. The City of Camden Department of Health
   4. The Camen Fire Department
   5. The Camden Fire Marshall's Office

§519-6. Violations and penalties.

A. Penalties against a person violating Chapter 519, upon conviction, shall be no more than $250.00 for a first violation and, upon conviction, shall be no more than $500.00 for a second offense, and, upon conviction, shall be no more than $1000.00 for a third offense. Unless otherwise provided in this chapter, fourth and subsequent violations of Chapter 523, upon conviction, shall be in accordance with the provisions of Chapter 1, Article II, Section 1-15.
B. Nothing in the Section shall be seen as limiting or curtailing court discretion for a violation of Chapter 519, including having the person participate in behavioral health, social work or other such services, in lieu of the penalties provided for in Subsection A, above.
C. No person shall be arrested, prosecuted or convicted for a violation of this Chapter where there is no temporary or other indoor housing available at that time.

§519-7. Other violations and penalties.

Nothing in this chapter shall be construed to limit enforcement of Title 2C, N.J.S.A. 30:4-27.6, or any other relevant state or local law.

§519-8. Public Entities or Organizations Offering Homeless Services.

Nothing in this section shall be seen as limiting the discretion of those seeking to provide homelessness services to a person engaged in camping on public property, or a person engaged in obstructing any public area or property by the storage of personal property in a public area or on public property as resolution though such means are to be favored or more desirable than enforcement pursuant to this Chapter.

§519-9. Removal of Personal Property.

A. The above enforcement agencies and departments shall have the authority to remove any personal property that poses a clear and imminent danger to the health, welfare and safety of the public.
B. In other circumstances, the person violating this Chapter shall be instructed to remove their personal property within twenty-four (24) hours. If the person fails to do so, the Camden County Police Department or the City of Camden Department of Public Works, shall remove such personal property, and store and dispose of this personal property pursuant to state law.

BE IT FURTHER ORDAINED that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

09080265

DB:dh
09-08-26

0-5

**AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)**

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (**NOTE**: any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS):

SECTION 2. Adding the title and salary range as follows:

| | Title | Year 1 | Year 2 | Year 3 | Year 4 |
|---|---|---|---|---|---|
| * | Fire Chief | 165,000 to 190,000 | 168,713 to 194,275 | 172,508 to 198,655 | 176,389 to 203,125 |

SECTION 4. The effective date of this amendment shall be September 1, 2026.

SECTION 5. Attached hereto and incorporated herein, by way of reference is the list of amended salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 7. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 8. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Revised 6-6

DB:yrh
9-8-26

**ORDINANCE AUTHORIZING THE TRANSFER OF 2631 FEDERAL STREET TO SAINT JOSEPH'S CARPENTER SOCIETY**

WHEREAS, the City of Camden desires to sell this parcel to Saint Joseph's Carpenter Society for the renovation and creation of a new office building: and

WHEREAS, Saint Joseph's Carpenter Society has requested that it be allowed to purchase this parcel for the renovation and creation of a new office facility, the parcel is currently going through a subdivision: and

WHEREAS, the City desires to sell 2631 Federal Street Block 1170, Lot 60 (just the facility) for the agreed amount of Two Hundred Thirty-Five Thousand dollars ($235,000.00); and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating property pursuant to N.J.S.A. 40A: 12-21 (j): and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of this parcel known as Block 1170, Lot 60, on the City's Official Tax Map to Saint Joseph's Carpenter Society; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

0-7

DB:dh
09-08-26

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY**

WHEREAS, Sharon Lynn Watkins, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 1239 Carl Miller Blvd; and

WHEREAS, Anthony A. Phillips, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 564 Pine Street; and

WHEREAS, Angel Rivera Ramos, Jr., upon providing the appropriate proof that he is the holder of the required specifications, seeks to upgrade to personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1350 Lansdowne Avenue; and

WHEREAS, Fausto Estrella, upon providing the appropriate proof that he is the holder of the required specifications, seeks to upgrade to personalized signage handicapped parking as a Type #2 permit in front of or near his home at 1564 Greenwood Avenue; and

WHEREAS, Francisca M. Gonzalez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to upgrade to personalized signage handicapped parking as a Type #2 permit in front of or near her home at 3032 Stevens Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

09080264

0-8

DB:dh
09-08-26

**ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

| | |
|---|---|
| Angel Rosado | 614 Randolph St |
| Sharon Lynn Watkins | 806 Haddon Ave |
| Angel Rivera Ramos Jr. | 1623 Norris St |

WHEREAS, it has been advised that the individuals, no longer need accessible parking at the above locations due to no response to renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above are hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 8, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

0-7

DB
09-08-26

**ORDINANCE SUPERSEDING AND REVISING ARTICLE III, STORMWATER CONTROL, THEREBY REPLACING SECTION 725-12 THROUGH SECTION 725-23 OF THE CAMDEN CODE**

WHEREAS, the City of Camden now seeks to completely supersede, amend and revise Article III; Stormwater Control, Section 725-12 through Section 725-23 of the Camden Code; and

WHEREAS, the purpose of the revisions to Article III, Stormwater Control is to incorporate amendments to New Jersey Department of Environmental Protection regulations on Stormwater Control; now therefore

BE IT ORDAINED, by the City Council of the City of Camden that Article III; Stormwater Control, Section 725-12 through Section 725-23 are hereby superseded, amended and revised as follows:

ARTICLE III Stormwater Control
§ 725.12. Scope and purpose.

A. Policy Statement.

Flood control, groundwater recharge, and pollutant reduction shall be achieved through the use of stormwater management measures, including green infrastructure Best Management Practices (GI BMPs) and nonstructural stormwater management strategies. GI BMPs and low impact development (LID) should be utilized to meet the goal of maintaining natural hydrology to reduce stormwater runoff volume, reduce erosion, encourage infiltration and groundwater recharge, and reduce pollution. GI BMPs and LID should be developed based upon physical site conditions and the origin, nature and the anticipated quantity, or amount, of potential pollutants. Multiple stormwater management BMPs may be necessary to achieve the established performance standards for water quality, quantity, and groundwater recharge.

B. Purpose.

The purpose of this ordinance is to establish minimum stormwater management requirements and controls for "major development," as defined below in Section II.

C. Applicability.

1. This ordinance shall be applicable to the following major developments:

   i. Non-residential major developments; and
   ii. Aspects of residential major developments that are not pre-empted by the Residential Site Improvement Standards at N.J.A.C. 5:21.

2. This ordinance shall also be applicable to all major developments undertaken by The City of Camden.

3. A complete application required by ordinance pursuant to subsection (C)(1) and Municipal Land Use Law at N.A.S.A.. 40:55D-10.5 and above that has been submitted prior to the date of adoption of this Article III, shall be subject to the stormwater management requirements in effect on the date the complete application was received.

4. Notwithstanding subsection (5) below or any rule to the contrary, major developments for any public roadway or railroad project conducted by a public transportation entity that has determined a preferred alternative or reached an equivalent milestone shall be subject to the requirements of this ordinance as follows:

   i. A major development that reached a preferred alternative or equivalent milestone prior to March 2, 2021, is subject to the requirements of this ordinance in effect on the date of adoption of this Article III; and

   ii. A major development that reached a preferred alternative or equivalent milestone on or after the date of adoption of this Article III, is subject to the requirements of this Article III in effect on the date the preferred alternative or equivalent milestone is reached.

5. Should a public transportation entity initiate a substantial change to a major development that had previously reached a preferred alternative or equivalent

milestone, the major development shall instead be subject to the requirements of this ordinance in effect when the amended milestone is reached.

D. Maintenance Requirement Applicability to the Stormwater Management Measures Prior Constructed Stormwater Management Measures.

Under the authorization by the conditions in Part V.F.4.a of the City of Camden's Tier A Municipal Stormwater General Permit, the maintenance requirement in Section 725.21.B.6 through 9 shall be also applicable to stormwater management measures constructed after February 7, 1984.

E. Compatibility with Other Permit and Ordinance Requirements.

Development approvals issued pursuant to this ordinance are to be considered an integral part of development approvals and do not relieve the applicant of the responsibility to secure required permits or approvals for activities regulated by any other applicable code, rule, act, or ordinance. In their interpretation and application, the provisions of this Article III shall be held to be the minimum requirements for the promotion of the public health, safety, and general welfare.

This ordinance is not intended to interfere with, abrogate, or annul any other ordinances, rule or regulation, statute, or other provision of law except that, where any provision of this ordinance imposes restrictions different from those imposed by any other ordinance, rule or regulation, or other provision of law, the more restrictive provisions or higher standards shall control.

§ 725.13. Definitions.

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on the corresponding definitions in the Stormwater Management Rules at N.J.A.C. 7:8-1.2.

"CAFRA Centers, Cores or Nodes" means those areas with boundaries incorporated by reference or revised by the Department in accordance with N.J.A.C. 7:7-13.16.

"CAFRA Planning Map" means the map used by the Department to identify the location of Coastal Planning Areas, CAFRA centers, CAFRA cores, and CAFRA nodes. The CAFRA Planning Map is available on the Department's Geographic Information System (GIS).

"Community basin" means an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond, established in accordance with N.J.A.C. 7:8-4.2(c)14, that is designed and constructed in accordance with the New Jersey Stormwater Best Management Practices Manual, or an alternate design, approved in accordance with N.J.A.C. 7:8-5.2(g), for an infiltration system, sand filter designed to infiltrate, standard constructed wetland, or wet pond and that complies with the requirements of this ordinance.

"Compaction" means the increase in soil bulk density.

"Contributory drainage area" means the area from which stormwater runoff drains to a stormwater management measure, not including the area of the stormwater management measure itself.

"Core" means a pedestrian-oriented area of commercial and civic uses serving the surrounding municipality, generally including housing and access to public transportation.

"County review agency" means an agency designated by the Board of County Commissioners to review municipal stormwater management plans and implementing ordinance(s). The county review agency may either be:

1. A county planning agency or
2. A county water resource association created pursuant to N.J.S.A 58:16A-55.5, if the ordinance or resolution delegates authority to approve, conditionally approve, or disapprove municipal stormwater management plans and implementing ordinances.

"Department" means the Department of Environmental Protection.

"Designated Center" means a State Development and Redevelopment Plan Center as designated by the State Planning Commission such as urban, regional, town, village, or hamlet.

"Design engineer" means a person professionally qualified and duly licensed in New Jersey to perform engineering services that may include, but not necessarily be limited to, development of project requirements, creation and development of project design and preparation of drawings and specifications.

"Development" means the division of a parcel of land into two or more parcels, the construction, reconstruction, conversion, structural alteration, relocation or enlargement of any building or structure, any mining excavation or landfill, and any use or change in the use of any building or other structure, or land or extension of use of land, for which permission is required under the Municipal Land Use Law, N.J.S.A. 40:55D-1 *et seq.*

In the case of development of agricultural land, development means: any activity that requires a State permit, any activity reviewed by the County Agricultural Board (CAB) and the State Agricultural Development Committee (SADC), and municipal review of any activity not exempted by the Right to Farm Act, N.J.S.A 4:1C-1 et seq.

"Disturbance" means the placement or reconstruction of impervious surface or motor vehicle surface, or exposure and/or movement of soil or bedrock or clearing, cutting, or removing of vegetation. The following maintenance activities are not considered disturbance for the purposes of this ordinance:

1. Milling, repaving or resurfacing pavement; patching broken pavement; sealing or filling roadway cracks or joints; repairing damaged concrete pavement joints; driveway repair; bridge or pipe/culvert patching; and bridge deck overlays;
2. Repair or replacement of: median barriers; sidewalks (including installation of ramps pursuant to Americans with Disabilities Act on existing impervious surface); concrete curbs; inlets, manholes and catch basins; conduit outlet protection; and guiderail systems, including rails, posts, impact attenuators, and non-vegetated treatment surfaces consisting solely of permeable material;
3. Repair or replacement of traffic, utility and ITS structures on poles including sign structures such as traffic signs, dynamic variable message signs, cameras, radios, traffic signal equipment and their supporting cabinets;
4. Repair or replacement of rail ties or sleepers; regrading track bed; resurfacing or re-installing rail; repairing or replacing lineside signaling systems; and staging maintenance-of-way equipment on or adjacent to track;
5. Geotechnical and archeological investigation activities; installation of one or more monitoring wells; construction of a gauge, weir, or similar device; and
6. Removal of accumulated sediment and debris from a channel.

"Drainage area" means a geographic area within which stormwater, sediments, or dissolved materials drain to a particular receiving waterbody or to a particular point along a receiving waterbody.

"Environmentally constrained area" means the following areas where the physical alteration of the land is in some way restricted, either through regulation, easement, deed restriction or ownership such as: wetlands, floodplains, threatened and endangered species sites or designated habitats, and parks and preserves. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

"Environmentally critical area" means an area or feature which is of significant environmental value, including but not limited to: stream corridors, natural heritage priority sites, habitats of endangered or threatened species, large areas of contiguous open space or upland forest, steep slopes, and well head protection and groundwater recharge areas. Habitats of endangered or threatened species are identified using the Department's Landscape Project as approved by the Department's Endangered and Nongame Species Program.

"Empowerment Neighborhoods" means neighborhoods designated by the Urban Coordinating Council "in consultation and conjunction with" the New Jersey Redevelopment Authority pursuant to N.J.S.A 55:19-69.

"Erosion" means the detachment and movement of soil or rock fragments by water, wind, ice, or gravity.

"Green infrastructure" means a stormwater management measure that manages stormwater close to its source by:

1. Treating stormwater runoff through infiltration into subsoil;
2. Treating stormwater runoff through filtration by vegetation or soil; or
3. Storing stormwater runoff for reuse.

"HUC 14" or "hydrologic unit code 14" means an area within which water drains to a particular receiving surface water body, also known as a subwatershed, which is identified by a 14-digit hydrologic unit boundary designation, delineated within New Jersey by the United States Geological Survey.

"Impervious surface" means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

"Independent State authority" means a public authority, board, commission, corporation, or other agency or instrumentality of the State allocated, in but not of, a principal department of State government pursuant to Article V, Section IV, paragraph 1 of the New Jersey Constitution, or which is not subject to supervision or control by the department in which it is allocated, and a regional authority, but shall not include a college or university.

"Infiltration" is the process by which water seeps into the soil from precipitation.

"Lead planning agency" means one or more public entities having stormwater management planning authority designated by the regional stormwater management planning committee pursuant to N.J.A.C. 7:8-3.2, that serves as the primary representative of the committee.

"Major development" means an individual "development," as well as multiple developments that individually or collectively result in:

1. The disturbance of one or more acres of land since February 2, 2004;
2. The creation of one-quarter acre or more of "regulated impervious surface" since February 2, 2004;
3. The creation of one-quarter acre or more of "regulated motor vehicle surface" since March 2, 2021 or the effective date of this Article III, *whichever is earlier*;
4. The reconstruction of one-quarter acre or more of "motor vehicle surface" or "impervious surface" since effective date of this Article III; or
5. A combination of 2, 3, and 4 above that totals an area of one-quarter acre or more. The same surface shall not be counted twice when determining if the combination area equals one-quarter acre or more.

Major development includes all developments that are part of a common plan of development or sale (for example, phased residential development) that collectively or individually meet any one or more of paragraphs 1, 2, 3, 4, or 5 above. Projects undertaken by any government agency that otherwise meet the definition of "major development" but which do not require approval pursuant to the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq., are also considered "major development."

"Motor vehicle" means land vehicles propelled other than by muscular power, such as automobiles, motorcycles, autocycles, and low speed vehicles. For the purposes of this definition, motor vehicle does not include farm equipment, snowmobiles, all-terrain vehicles, motorized wheelchairs, go-carts, gas buggies, golf carts, ski-slope grooming machines, or vehicles that run only on rails or tracks.

"Motor vehicle surface" means any pervious or impervious surface that is intended to be used by "motor vehicles" and/or aircraft, and is directly exposed to precipitation including, but not limited to, driveways, parking areas, parking garages, roads, race-tracks, and runways.

"Municipality" means any city, borough, town, township, or village.

"New Jersey Stormwater Best Management Practices (BMP) Manual" or "BMP Manual" means the manual maintained by the Department providing, in part, design specifications, removal rates, calculation methods, and soil testing procedures approved by the Department as being capable of contributing to the achievement of the stormwater management standards specified in this ordinance. The BMP Manual is periodically amended by the Department as necessary to provide design specifications on additional best management practices and new information on already included practices reflecting the best available current information regarding the particular practice and the Department's determination as to the ability of that best management practice to contribute to compliance with the standards contained in this ordinance. Alternative stormwater management measures, removal rates, or calculation methods may be utilized, subject to any limitations specified in this ordinance, provided the design engineer demonstrates to the municipality, in accordance with Section 725.15.G of this ordinance and N.J.A.C. 7:8-5.2(g), that the proposed measure and its design will contribute to achievement of the design and performance standards established by this ordinance.

"New public roadway or railroad" means the construction of a new public roadway or railroad where none currently or previously existed, such as a new bypass. This definition excludes the relocation or reinstating of a public roadway or railroad at a location where one previously existed within a right-of-way and excludes the construction of any widening, improvements, and attendant features to an existing public roadway or railroad, such as new ramps, additional lanes/dualization, connection of gaps in existing mainlines, or connection of movements within an existing interchange.

"Node" means an area designated by the State Planning Commission concentrating facilities and activities which are not organized in a compact form.

"Nutrient" means a chemical element or compound, such as nitrogen or phosphorus, which is essential to and promotes the development of organisms.

"Person" means any individual, corporation, company, partnership, firm, association, political subdivision of this State and any state, interstate or Federal agency.

"Pollutant" means any dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, refuse, oil, grease, sewage sludge, munitions, chemical wastes, biological materials, medical wastes, radioactive substance (except those regulated under the Atomic Energy Act of 1954, as amended (42 U.S.C. §§ 2011 *et seq.*)), thermal waste, wrecked or discarded equipment, rock, sand, cellar dirt, industrial, municipal, agricultural, and construction waste or runoff, or other residue discharged directly or indirectly to the land, ground waters or surface waters of the State, or to a domestic treatment works. "Pollutant" includes both hazardous and nonhazardous pollutants.

"Public roadway or railroad" means a pathway for use by motor vehicles or trains that is intended for public use and is constructed by, or on behalf of, a public transportation entity. A public roadway or railroad does not include a roadway or railroad constructed as part of a private development, regardless of whether the roadway or railroad is ultimately to be dedicated to and/or maintained by a governmental entity.

"Public roadway or railroad project limits" means the segment of public roadway or railroad that is proposed to be constructed or improved, and including the right-of-way associated with the that segment of public roadway or railroad.

"Public transportation entity" means a Federal, State, interstate, county, or municipal government, an independent State authority, or a statutorily authorized public-private partnership program pursuant to P.L. 2018, c. 90 (N.J.S.A. 40A:11-52 et seq.), that performs a public roadway or railroad project that includes new construction, expansion, reconstruction, or improvement of a public roadway or railroad.

"Recharge" means the amount of water from precipitation that infiltrates into the ground and is not evapotranspired.

"Reconstruction" means the replacement, rebuilding, or restoration of a lawfully existing structure.

"Regulated impervious surface" means any of the following, alone or in combination:

1. A net increase of impervious surface;

2. The total area of impervious surface collected by a new stormwater conveyance system (for the purpose of this definition, a "new stormwater conveyance system" is a stormwater conveyance system that is constructed where one did not exist immediately prior to its construction or an existing system for which a new discharge location is created);
3. The total area of impervious surface proposed to be newly collected by an existing stormwater conveyance system; and/or
4. The total area of impervious surface collected by an existing stormwater conveyance system where the capacity of that conveyance system is increased.

"Regulated motor vehicle surface" means any of the following, alone or in combination:

1. The total area of motor vehicle surface that is currently receiving water;
2. A net increase in motor vehicle surface; and/or quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant, where the water quality treatment will be modified or removed.

"Retention" means retaining the stormwater runoff generated from development by infiltration, evapotranspiration, or reuse of stormwater runoff without the discharge of the stormwater runoff directly or indirectly to surface waters or to a treatment works.

"Sediment" means solid material, mineral or organic, that is in suspension, is being transported, or has been moved from its site of origin by air, water or gravity as a product of erosion.

"Site" means the lot or lots upon which a major development is to occur or has occurred.

"Soil" means all unconsolidated mineral and organic material of any origin.

"State Development and Redevelopment Plan Metropolitan Planning Area (PA1)" means an area delineated on the State Plan Policy Map and adopted by the State Planning Commission that is intended to be the focus for much of the State's future redevelopment and revitalization efforts.

"State Plan Policy Map" is defined as the geographic application of the State Development and Redevelopment Plan's goals and statewide policies, and the official map of these goals and policies.

"Stormwater" means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, or is captured by separate storm sewers or other sewage or drainage facilities, or conveyed by snow removal equipment.

"Stormwater management BMP" means an excavation or embankment and related areas designed to retain stormwater runoff. A stormwater management BMP may either be normally dry (that is, a detention basin or infiltration system), retain water in a permanent pool (a retention basin), or be planted mainly with wetland vegetation (most constructed stormwater wetlands).

"Stormwater management measure" means any practice, technology, process, program, or other method intended to control or reduce stormwater runoff and associated pollutants, or to induce or control the infiltration or groundwater recharge of stormwater or to eliminate illicit or illegal non-stormwater discharges into stormwater conveyances.

"Stormwater runoff" means water flow on the surface of the ground or in storm sewers, resulting from precipitation.

"Stormwater management planning agency" means a public body authorized by legislation to prepare stormwater management plans.

"Stormwater management planning area" means the geographic area for which a stormwater management planning agency is authorized to prepare stormwater management plans, or a specific portion of that area identified in a stormwater management plan prepared by that agency.

"Tidal Flood Hazard Area" means a flood hazard area in which the flood elevation resulting from the two-, 10-, or 100-year storm, as applicable, is governed by tidal flooding from the Atlantic Ocean. Flooding in a tidal flood hazard area may be

contributed to, or influenced by, stormwater runoff from inland areas, but the depth of flooding generated by the tidal rise and fall of the Atlantic Ocean is greater than flooding from any fluvial sources. In some situations, depending upon the extent of the storm surge from a particular storm event, a flood hazard area may be tidal in the 100-year storm, but fluvial in more frequent storm events.

"Urban Coordinating Council Empowerment Neighborhood" means a neighborhood given priority access to State resources through the New Jersey Redevelopment Authority.

"Urban Enterprise Zones" means a zone designated by the New Jersey Enterprise Zone Authority pursuant to the New Jersey Urban Enterprise Zones Act, N.J.S.A. 52:27H-60 et. seq.

"Urban Redevelopment Area" is defined as previously developed portions of areas:

1. Delineated on the State Plan Policy Map (SPPM) as the Metropolitan Planning Area (PA1), Designated Centers, Cores or Nodes;
2. Designated as CAFRA Centers, Cores or Nodes;
3. Designated as Urban Enterprise Zones; and
4. Designated as Urban Coordinating Council Empowerment Neighborhoods.

"Water control structure" means a structure within, or adjacent to, a water, which intentionally or coincidentally alters the hydraulic capacity, the flood elevation resulting from the two-, 10-, or 100-year storm, flood hazard area limit, and/or floodway limit of the water. Examples of a water control structure may include a bridge, culvert, dam, embankment, ford (if above grade), retaining wall, and weir.

"Waters of the State" means the ocean and its estuaries, all springs, streams, wetlands, and bodies of surface or groundwater, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

"Wetlands" or "wetland" means an area that is inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions, commonly known as hydrophytic vegetation.

§ 725.14. Design and Performance Standards for Stormwater Management Measures.

A. Stormwater management measures for major development shall be designed to provide erosion control, groundwater recharge, stormwater runoff quantity control, and stormwater runoff quality treatment as follows:

1. The minimum standards for erosion control are those established under the Soil and Sediment Control Act, N.J.S.A. 4:24-39 et seq., and implementing rules at N.J.A.C. 2:90.

2. The minimum standards for groundwater recharge, stormwater quality, and stormwater runoff quantity shall be met by incorporating green infrastructure.

B. The standards in this ordinance apply only to new major development and are intended to minimize the impact of stormwater runoff on water quality and water quantity in receiving water bodies and maintain groundwater recharge. The standards do not apply to new major development to the extent that alternative design and performance standards are applicable under a regional stormwater management plan or Water Quality Management Plan adopted in accordance with Department rules.

§ 725.15. Stormwater Management Requirements for Major Development.

A. The development shall incorporate a maintenance plan for the stormwater management measures incorporated into the design of a major development in accordance with Section 725.21.

B. Stormwater management measures shall avoid adverse impacts of concentrated flow on habitat for threatened and endangered species as documented in the Department's Landscape Project or Natural Heritage Database established under N.J.S.A. 13:1B-15.147 through 15.150, particularly *Helonias bullata* (swamp pink) and/or *Clemmys muhlnebergi* (bog turtle).

C. The following development projects are exempt from the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements at Section 725.15.P, Q and R, respectively, provided that any vegetated areas temporarily disturbed to conduct the project are, to the maximum extent practicable, revegetated with native, noninvasive vegetation upon completion of the project:

1. The construction, reconstruction, or repair of an underground utility line or cable, or its supporting infrastructure, such as conduit, junction boxes, and manholes;

2. The construction, reconstruction, or repair of an aboveground utility line or cable, or its supporting infrastructure, such as poles and towers;

3. The construction, reconstruction, or repair of a public pedestrian access, such as a sidewalk or trail with a maximum width of 14 feet, provided that the access is made of permeable material;

4. The maintenance of a dam; and

5. Public safety improvements undertaken by the municipality or another public transportation entity as set forth in this paragraph:

   i. Installation of guiderail systems, such as rails, posts, impact attenuators, and non- vegetated treatment surfaces, provided that any pavement utilized consists solely of permeable material;
   ii. Installation of traffic, utility and ITS structures on poles including sign structures such as traffic signs, dynamic variable message signs, cameras, radios, traffic signal equipment and their supporting cabinets;
   iii. Installation of railroad lineside signaling systems; and
   iv. Rockfall mitigation activities that do not result in a net increase of regulated motor vehicle surface or impervious surface.

D. A waiver from strict compliance from the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity requirements of Section 725.15.O, P, Q and R may be obtained for the enlargement of an existing public roadway or railroad; or the construction or enlargement of a public pedestrian access, provided that the conditions at Section 725.15.D.1, 2, 3, and 4 below are met. The construction of a new public roadway or railroad is not eligible for a waiver pursuant to this subsection.

1. The applicant demonstrates that there is a public need for the project that cannot be accomplished by any other means;

2. The applicant demonstrates through an alternatives analysis, that through the use of stormwater management measures, the option selected complies with the requirements of Section 725.15.O, P, Q and R to the maximum extent practicable;

3. The applicant demonstrates that, in order to meet the requirements of Section 725.15.O, P, Q and R, existing structures currently in use, such as homes and buildings, would need to be condemned; and

4. The applicant demonstrates that it does not own or have other rights to areas, including the potential to obtain through condemnation lands not falling under Section 725.15.D.3 above within the upstream drainage area of the receiving stream, that would provide additional opportunities to mitigate the requirements of Section 725.15.O, P, Q and R that were not achievable onsite.

E. Tables 1 through 3 below summarize the ability of stormwater best management practices identified and described in the New Jersey Stormwater Best Management Practices Manual to satisfy the green infrastructure, groundwater recharge, stormwater runoff quality and stormwater runoff quantity standards specified in Section 725.15.O, P, Q and R. When designed in accordance with the most current version of the New Jersey Stormwater Best Management Practices Manual, the stormwater management measures found at N.J.A.C. 7:8-5.2 (f) Tables 5-1, 5-2 and 5-3 and listed below in Tables 1, 2 and 3 are presumed to be capable of providing stormwater controls for the design and performance standards as outlined in the tables below. Upon amendments of the New Jersey Stormwater Best Management Practices to reflect additions or deletions of BMPs meeting these standards, or changes in the presumed performance of BMPs designed in accordance with the New Jersey Stormwater BMP Manual, the Department shall publish in the New Jersey Registers a notice of administrative change revising the applicable table. The most current version of the BMP Manual can be found on the Department's website at:

https://dep.nj.gov/stormwater/bmp-manual/.

F. Where the BMP tables in the NJ Stormwater Management Rule are different due to updates or amendments with the tables in this ordinance, the BMP Tables in the Stormwater Management rule at N.J.A.C. 7:8-5.2(f) shall take precedence.

**Table 1**
**Green Infrastructure BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity**

| Best Management Practice | Stormwater Runoff Quality TSS Removal Rate (percent) | Stormwater Runoff Quantity | Groundwater Recharge | Minimum Separation from Seasonal High Water Table (feet) |
|---|---|---|---|---|
| Cistern | 0 | Yes | No | -- |
| Dry Well[a] | 0 | No | Yes | 2 |
| Grass Swale | 50 or less | No | No | 2[e]<br>1[f] |
| Green Roof | 0 | Yes | No | -- |
| Manufactured Treatment Device[a] [g] | 50 or 80 | No | No | Dependent upon the device |
| Pervious Paving System[a] | 80 | Yes | Yes[b]<br>No[c] | 2[b]<br>1[c] |
| Small-Scale Bioretention Basin[a] | 80 or 90 | Yes | Yes[b]<br>No[c] | 2[b]<br>1[c] |
| Small-Scale Infiltration Basin[a] | 80 | Yes | Yes | 2 |
| Small-Scale Sand Filter | 80 | Yes | Yes | 2 |
| Vegetative Filter Strip | 60-80 | No | No | -- |

*(Notes corresponding to annotations [a] through [g] are found on Page D-16)*

**Table 2**
**Green Infrastructure BMPs for Stormwater Runoff Quantity (or for Groundwater Recharge and/or Stormwater Runoff Quality with a Waiver or Variance from Section 725.15.O)**

| Best Management Practice | Stormwater Runoff Quality TSS Removal Rate (percent) | Stormwater Runoff Quantity | Groundwater Recharge | Minimum Separation from Seasonal High Water Table (feet) |
|---|---|---|---|---|
| Bioretention System | 80 or 90 | Yes | Yes[b]<br>No[c] | 2[b]<br>1[c] |
| Infiltration Basin | 80 | Yes | Yes | 2 |
| Sand Filter[b] | 80 | Yes | Yes | 2 |
| Standard Constructed Wetland | 90 | Yes | No | N/A |
| Wet Pond[d] | 50-90 | Yes | No | N/A |

*(Notes corresponding to annotations [b] through [d] are found on Page D-16)*

**Table 3**
**BMPs for Groundwater Recharge, Stormwater Runoff Quality, and/or Stormwater Runoff Quantity**
**only with a Waiver or Variance from Section 725.15.O**

| Best Management Practice | Stormwater Runoff Quality TSS Removal Rate (percent) | Stormwater Runoff Quantity | Groundwater Recharge | Minimum Separation from Seasonal High Water Table (feet) |
|---|---|---|---|---|
| Blue Roof | 0 | Yes | No | N/A |
| Extended Detention Basin | 40-60 | Yes | No | 1 |
| Manufactured Treatment Device[h] | 50 or 80 | No | No | Dependent upon the device |
| Sand Filter[c] | 80 | Yes | No | 1 |
| Subsurface Gravel Wetland | 90 | No | No | 1 |
| Wet Pond | 50-90 | Yes | No | N/A |

*(Notes corresponding to annotations* (b) *through* (d) *are found on Page D-16)*

Notes to Tables 1, 2, and 3:

(a) subject to the applicable contributory drainage area limitation specified at Section 725.15.O.2;
(b) designed to infiltrate into the subsoil;
(c) designed with underdrains;
(d) designed to maintain at least a 10-foot wide area of native vegetation along at least 50 percent of the shoreline and to include a stormwater runoff retention component designed to capture stormwater runoff for beneficial reuse, such as irrigation;
(e) designed with a slope of less than two percent;
(f) designed with a slope of equal to or greater than two percent;
(g) manufactured treatment devices that meet the definition of green infrastructure at Section 725.13;
(h) manufactured treatment devices that do not meet the definition of green infrastructure at Section II.

G. An alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate may be used if the design engineer demonstrates the capability of the proposed alternative stormwater management measure and/or the validity of the alternative rate or method to the municipality. A copy of any approved alternative stormwater management measure, alternative removal rate, and/or alternative method to calculate the removal rate shall be provided to the Department in accordance with Section 725.15.B. Alternative stormwater management measures may be used to satisfy the requirements at Section 725.15.O only if the measures meet the definition of green infrastructure at Section II. Alternative stormwater management measures that function in a similar manner to a BMP listed at Section 725.15.O.2 are subject to the contributory drainage area limitation specified at Section 725.15.O.2 for that similarly functioning BMP. Alternative stormwater management measures approved in accordance with this subsection that do not function in a similar manner to any BMP listed at Section 725.15.O.2 shall have a contributory drainage area less than or equal to 2.5 acres, except for alternative stormwater management measures that function similarly to cisterns, grass swales, green roofs, standard constructed wetlands, vegetative filter strips, and wet ponds, which are not subject to a contributory drainage area limitation. Alternative measures that function similarly to standard constructed wetlands or wet ponds shall not be used for compliance with the stormwater runoff quality standard unless a variance in accordance with N.J.A.C. 7:8-4.6, Section 725.22, or a waiver from strict compliance in accordance with Section 725.15.D is granted from Section 725.15.O.

H. Whenever the stormwater management design includes one or more BMPs that will infiltrate stormwater into subsoil, the design engineer shall assess the hydraulic impact on the groundwater table and design the site, so as to avoid adverse hydraulic impacts.

Potential adverse hydraulic impacts include, but are not limited to, exacerbating a naturally or seasonally high water table, so as to cause surficial ponding, flooding of basements, or interference with the proper operation of subsurface sewage disposal systems or other subsurface structures within the zone of influence of the groundwater mound, or interference with the proper functioning of the stormwater management measure itself.

I. Design standards for stormwater management measures are as follows:

1. Stormwater management measures shall be designed to take into account the existing site conditions, including, but not limited to, environmentally critical areas; wetlands; flood-prone areas; slopes; depth to seasonal high water table; soil type, permeability, and texture; drainage area and drainage patterns; and the presence of solution-prone carbonate rocks (limestone);

2. Stormwater management measures shall be designed to minimize maintenance, facilitate maintenance and repairs, and ensure proper functioning. Trash racks shall be installed at the intake to the outlet structure, as appropriate, and shall have parallel bars with one-inch spacing between the bars to the elevation of the water quality design storm. For elevations higher than the water quality design storm, the parallel bars at the outlet structure shall be spaced no greater than one-third the width of the diameter of the orifice or one-third the width of the weir, with a minimum spacing between bars of one inch and a maximum spacing between bars of six inches. In addition, the design of trash racks must comply with the requirements of Section 725.19.C;

3. Stormwater management measures shall be designed, constructed, and installed to be strong, durable, and corrosion resistant. Measures that are consistent with the relevant portions of the Residential Site Improvement Standards at N.J.A.C. 5:21-7.3, 7.4, and 7.5 shall be deemed to meet this requirement;

4. Stormwater management BMPs shall be designed to meet the minimum safety standards for stormwater management BMPs at Section VIII; and

5. Any flow control device, such as an orifice, weir, grate or perforated pipe, at the outlet of the stormwater management measures shall be designed to prevent the clogging of the flow control device while achieving the design and performance standards at Section 725.15.P, Q, and R.

J. Manufactured treatment devices may be used to meet the requirements of this section, provided the pollutant removal rates are verified by the New Jersey Corporation for Advanced Technology and certified by the Department. Manufactured treatment devices that do not meet the definition of green infrastructure at Section II may be used only under the circumstances described at Section 725.15.O.4.

K. Any application for a new agricultural development that meets the definition of major development at Section II shall be submitted to the Soil Conservation District for review and approval in accordance with the requirements at Section 725.15.O, P, Q and R and any applicable Soil Conservation District guidelines for stormwater runoff quantity and erosion control. For purposes of this subsection, "agricultural development" means land uses normally associated with the production of food, fiber, and livestock for sale. Such uses do not include the development of land for the processing or sale of food and the manufacture of agriculturally related products.

L. If there is more than one drainage area, the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section 725.15.P, Q and R shall be met

in each drainage area, unless the runoff from the drainage areas converge onsite and no adverse environmental impact would occur as a result of compliance with any one or more of the individual standards being determined utilizing a weighted average of the results achieved for that individual standard across the affected drainage areas.

M. Any stormwater management measure authorized under the municipal stormwater management plan or ordinance shall be reflected in a deed notice recorded in the Camden County Clerk's Office *or the registrar of deeds and mortgages of the county in which the development, project, project site, or mitigation area containing the stormwater management measure is located, as appropriate, to the City of Camden.* A form of deed notice shall be submitted to the municipality for approval prior to filing. The deed notice shall contain a description of the stormwater management measure(s) used to meet the green infrastructure, groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section 725.15.O, P, Q and R and shall

identify the location of the stormwater management measure(s) in NAD 1983 State Plane New Jersey FIPS 2900 US Feet or Latitude and Longitude in decimal degrees. The deed notice shall also reference the maintenance plan required to be recorded upon the deed pursuant to Section 725.21.B.5. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality. Proof that the required information has been recorded on the deed shall be in the form of either a copy of the complete recorded document or a receipt from the clerk or other proof of recordation provided by the recording office. However, if the initial proof provided to the municipality is not a copy of the complete recorded document, a copy of the complete recorded document shall be provided to the municipality within 180 calendar days of the authorization granted by the municipality.

N. A stormwater management measure approved under the municipal stormwater management plan or ordinance may be altered or replaced with the approval of the municipality, if the municipality determines that the proposed alteration or replacement meets the design and performance standards pursuant to Section 725.15 of this ordinance and provides the same level of stormwater management as the previously approved stormwater management measure that is being altered or replaced. If an alteration or replacement is approved, a revised deed notice shall be submitted to the municipality for approval and subsequently recorded with the Camden County Clerk's Office *or the registrar of deeds and mortgages, as applies*, and shall contain a description and location of the stormwater management measure, as well as reference to the maintenance plan, in accordance with subsection M, above. Prior to the commencement of construction, proof that the above required deed notice has been filed shall be submitted to the municipality in accordance with subsection M, above.

O. Green Infrastructure Standards

1. This subsection specifies the types of green infrastructure BMPs that may be used to satisfy the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards.
2. Except as provided at Section 725.15.O.6 through subsection O.10 below, to satisfy the groundwater recharge and stormwater runoff quality standards at Section 725.15.P and Q, the design engineer shall utilize green infrastructure BMPs identified in Table 1 at Section 725.15.F and/or an alternative stormwater management measure approved in accordance with Section 725.15.G. The following green infrastructure BMPs are subject to the following maximum contributory drainage area limitations:

| **Best Management Practice** | **Maximum Contributory Drainage Area** |
|---|---|
| Dry Well | 1 acre |
| Manufactured Treatment Device | 2.5 acres |
| Pervious Pavement Systems | Area of additional inflow cannot exceed three times the area occupied by the BMP |
| Small-scale Bioretention Systems | 2.5 acres |
| Small-scale Infiltration Basin | 2.5 acres |
| Small-scale Sand Filter | 2.5 acres |

3. Except as provided at Section 725.15.O.6, O.7i, O.7iii, O.8, O.9 and O.10 below, to satisfy the stormwater runoff quantity standards at Section 725.15.R, the design engineer shall utilize BMPs from Table 1 or from Table 2 and/or an alternative stormwater management measure approved in accordance with Section 725.15.G.
4. If a variance in accordance with N.J.A.C. 7:8-4.6, Section 725.22 or a waiver from strict compliance in accordance with Section 725.15.D is granted from the requirements of this subsection, then BMPs from Table 1, 2, or 3, and/or an alternative stormwater management measure approved in accordance with Section 725.15.G may be used to meet the groundwater recharge, stormwater runoff quality, and stormwater runoff quantity standards at Section 725.15.P, Q and R.
5. For separate or combined storm sewer improvement projects, such as sewer separation, undertaken by a government agency or public utility (for example, a sewerage company), the requirements of this subsection shall only apply to areas owned in fee simple by the government agency or utility, and areas within a right-of-way or easement held or controlled by the government agency or utility; the entity

shall not be required to obtain additional property or property rights to fully satisfy the requirements of this subsection. Regardless of the amount of area of a separate or combined storm sewer improvement project subject to the green infrastructure requirements of this subsection, each project shall fully comply with the applicable groundwater recharge, stormwater runoff quality control, and stormwater runoff quantity standards at Section 725.15.P, Q, and R, unless the project is granted a waiver from strict compliance in accordance with Section 725.15.D.

6. The municipality or another public transportation entity proposing a public roadway or railroad project shall demonstrate compliance with the minimum design and performance standards for groundwater recharge, stormwater runoff quality, and stormwater runoff quantity at Section 725.15.P, Q, and R, respectively, by utilizing green infrastructure BMPs from Tables 1 or 2 within the public roadway or railroad project limits, unless green infrastructure BMPs from Tables 1 or 2 cannot be utilized due to unsuitable hydrologic, hydraulic, or physical conditions. If green infrastructure BMPs from Tables 1 or 2 cannot be utilized within the public roadway or railroad project limits due to unsuitable hydrologic, hydraulic, or physical conditions, Section 725.15.O.7 below shall apply.

7. Where the municipality or another public transportation entity demonstrates that it cannot achieve compliance with the minimum design and performance standards for groundwater recharge, stormwater runoff quality, and stormwater runoff quantity within the public roadway or railroad project limits in accordance with subsection O.6 above, the following requirements shall apply:

   i. The municipality or another public transportation entity shall demonstrate compliance with the minimum design and performance standards for groundwater recharge, stormwater runoff quality, and stormwater runoff quantity at Section 725.15.P, Q, and R, respectively, by utilizing green infrastructure BMPs from Tables 1 or 2 in disturbed lands immediately adjacent to the public roadway or railroad project limits.

      a. All disturbed lands adjacent to the public roadway or railroad project limits shall be investigated for achieving compliance with this paragraph regardless of whether the disturbed land is owned or controlled by the municipality or another public transportation entity. For the purpose of this paragraph, disturbed land includes lawn, farmland, or other disturbed areas, but excludes preserved farmland and wooded areas.
      b. The municipality or another public transportation entity's investigation shall include lands held for recreation and conservation purposes. However, such lands are not required to be utilized if the proposed green infrastructure solution would violate State or Federal law or be inconsistent with or require a release or modification of any recorded restrictions on the property.
      c. Compliance with the minimum design and performance standards for groundwater recharge, stormwater runoff quality, and stormwater runoff quantity shall be achieved within the disturbed lands immediately adjacent to the public roadway or railroad project limits, unless the municipality or another public transportation entity demonstrates that compliance within this area cannot be achieved due to unsuitable hydrologic, hydraulic, or physical conditions.

   ii. If the municipality or another public transportation entity has demonstrated that compliance with Section 725.15.O.7i, above cannot be achieved due to unsuitable hydrologic, hydraulic, or physical conditions, the municipality or another public transportation entity shall demonstrate compliance with the minimum design and performance standards for groundwater recharge and stormwater runoff quality at Section 725.15.P and Q, respectively, by utilizing green infrastructure BMPs from Tables 1 or 2 in the land owned or controlled by the municipality or another public transportation entity, and the disturbed areas immediately adjacent thereto, located upstream of the project and within the same HUC-14 as the project.

   iii. If the municipality or another public transportation entity has demonstrated that compliance with groundwater recharge and stormwater runoff quality standards pursuant to both Section 725.15 O.7i and O.7ii above and/or stormwater runoff quantity standards pursuant to Section 725.15.O.7i above cannot be achieved due to unsuitable hydrologic, hydraulic, or physical conditions, the municipality or another public transportation entity may utilize stormwater BMPs from Table 3 to comply with the unmet standards that have been demonstrated to be not achieved pursuant to Section 725.15.O.7.i and O.7.ii above, as applicable,

without the need to request a waiver from strict compliance pursuant to Section 725.15.D.

8. If the municipality or another public transportation entity seeking to enlarge an existing public roadway or railroad demonstrates that compliance with the design and performance standards for stormwater runoff quality, groundwater recharge, or stormwater runoff quantity cannot be achieved in accordance with Section 725.15.O.6 and O.7 above, it shall request a waiver from strict compliance pursuant to Section 725.15.D. The construction of new public roadways or railroads are not eligible for the waiver from strict compliance at Section 725.15.D.

9. For the purposes of Section 725.15.O.6 and O.7 above, unsuitable hydrologic, hydraulic, or physical conditions means any physical, hydrologic, or hydraulic impediment that prevents the installation of a functioning BMP on a particular area of land such as, but not limited to, high seasonal high water table elevation, slope steeper than the maximum slope allowable for a BMP, karst topography, shallow depth to bedrock, unavoidable adverse impact resulting from groundwater mounding, or physical impedances caused by existing structures. Additionally, an inability to retain safe pedestrian passage shall be considered an unsuitable physical condition. Demonstration of unsuitable hydrologic or hydraulic conditions shall be supported by appropriate documentation that complies with the requirements set forth in the applicable laws, rules, ordinances, and construction codes, such as soil testing reports, site plans, survey maps, geological investigation reports, geotechnical reports, and/or photos. The documents shall be submitted to the Department, along with the certification required at subsection 725.15.O.10 below. Further, the municipality or another public transportation entity shall retain copies of the documents. Installation of a stormwater BMP within the area of a sidewalk, whether within or outside the public roadway or railroad project limits, shall provide sufficient pedestrian passage in the remaining sidewalk.

10. If the municipality or another public transportation entity has demonstrated compliance with the groundwater recharge, stormwater runoff quantity, and stormwater runoff quality requirements of this Article III in accordance with Section 725.15.O.7 and O.8 above, the municipality or another public transportation entity shall submit to the Department a certification stating that the municipality or another public transportation entity has conducted its analysis in conformance with Section 725.15.O.6 through O.8 above. The certification shall:

    i. Be signed and sealed by one or more design engineers;
    ii. Be endorsed by the chief executive officer of the municipality or another public transportation entity; a senior executive officer having responsibility for the overall operations of a principal geographic unit of the public transportation entity (for example, Regional Administrator); or a duly authorized representative by the chief executive officer of the public transportation entity;
    iii. Include the description of project, location, name and title of the individual with direct knowledge of the review and analysis, the description of the investigation performed, rationale for the decision, and the documentation described in O.9 above must be attached to the certification;
    iv. Be submitted to the Department at the email address listed in Section 725.15.B as part of the application for any permit listed in N.J.A.C. 7:8-1.6(a)1 through 5, if applicable, and
    v. Be included in the annual report that is required to be submitted to the Department pursuant to the municipality's Municipal Separate Storm Sewer System permit, pursuant to N.J.A.C. 7:14A.

11. Notwithstanding the requirements in this subsection, any public roadway or railroad project that has determined a preferred alternative or equivalent milestone by March 2, 2021, shall not be subject to Section 725.15.O.2, O.3, and O.4 above, provided that the municipality or another public transportation entity submits to the Department at the email address listed at Section 725.17.B, by *March 20, 2026*, a list of projects that have selected a preferred alternative or equivalent milestone by March 2, 2021, and that the municipality or another public transportation entity does not make a substantial change to the design of the project on or after March 2, 2021.

P. Groundwater Recharge Standards

1. This subsection contains the minimum design and performance standards for groundwater recharge as follows:

2. The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at Section 725.16, either:

   i. Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or

   ii. Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the projected 2-year storm, as defined and determined pursuant to Section 725.15.D of this Article III is infiltrated.

3. This groundwater recharge requirement does not apply to projects within the "urban redevelopment area," or to projects subject to subsection 4 below.

4. The following types of stormwater shall not be recharged:

   i. Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than "reportable quantities" as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan approved pursuant to the Administrative Requirements for the Remediation of Contaminated Sites rules, N.J.A.C. 7:26C, or Department landfill closure plan and areas; and areas with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and

   ii. Industrial stormwater exposed to "source material." "Source material" means any material(s) or machinery, located at an industrial facility, that is directly or indirectly related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

Q. Stormwater Runoff Quality Standards

1. This subsection sets forth the minimum design and performance standards to control stormwater runoff quality impacts of major development. Stormwater runoff quality standards are applicable when the major development results in an increase of one-quarter acre or more of regulated motor vehicle surface or the reconstruction of one-quarter acre or more of motor vehicle surface.

2. Stormwater management measures shall be designed to reduce the post-construction load of total suspended solids (TSS) in stormwater runoff generated from the water quality design storm from all new and reconstructed motor vehicle surface as follows:

   i. Ninety-five percent TSS removal of the anticipated load, expressed as an annual average, shall be achieved for stormwater runoff from any new or reconstructed motor vehicle surface that is proposed to be:

      a. Discharged within a 300-foot riparian zone (as established by the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1); or

      b. Discharged into an existing or proposed stormwater conveyance system that ultimately discharges within a 300-foot riparian zone located within the same HUC14 as the major development.

   ii. Eighty percent TSS removal of the anticipated load, expressed as an annual average shall be achieved for the stormwater runoff from any new or reconstructed motor vehicle surface not covered by Section 725.15.Q.2.i above, except as follows:

      a. Where the municipality or another public transportation entity demonstrates that achieving 80 percent TSS removal pursuant to Section 725.15.Q.2.ii above for a public roadway project would require acquisition of developed or otherwise encumbered land outside of the entity's existing right-of-way along the section of roadway being improved or constructed, the public transportation entity shall instead provide water quality treatment to the maximum extent practicable, with a minimum water quality treatment of 50

percent TSS removal for all new and reconstructed motor vehicle surface.

iii. If the surface is considered regulated motor vehicle surface because the water quality treatment for an area of motor vehicle surface that is currently receiving water quality treatment either by vegetation or soil, by an existing stormwater management measure, or by treatment at a wastewater treatment plant is to be modified or removed, the project shall maintain or increase the existing TSS removal of the anticipated load expressed as an annual average, unless Section 725.15.Q.2.i or Q.2.ii above require a higher level of TSS removal.

3. The requirement to reduce TSS does not apply to any stormwater runoff in a discharge regulated under a numeric effluent limitation for TSS imposed under the New Jersey Pollutant Discharge Elimination System (NJPDES) rules, N.J.A.C. 7:14A, or in a discharge specifically exempt under a NJPDES permit from this requirement. Every major development, including any that discharge into a combined sewer system, shall comply with Section 725.15.Q.2 above, unless the major development is itself subject to a NJPDES permit with a numeric effluent limitation for TSS or the NJPDES permit to which the major development is subject exempts the development from a numeric effluent limitation for TSS.

4. The water quality design storm is 1.25 inches of rainfall in two hours. Water quality calculations shall take into account the distribution of rain from the water quality design storm, as reflected in Table 4, below. The calculation of the volume of runoff may take into account the implementation of stormwater management measures.

**Table 4 - Water Quality Design Storm Distribution**

| Time (Minutes) | Cumulative Rainfall (Inches) | Time (Minutes) | Cumulative Rainfall (Inches) | Time (Minutes) | Cumulative Rainfall (Inches) |
|---|---|---|---|---|---|
| 1 | 0.00166 | 41 | 0.1728 | 81 | 1.0906 |
| 2 | 0.00332 | 42 | 0.1796 | 82 | 1.0972 |
| 3 | 0.00498 | 43 | 0.1864 | 83 | 1.1038 |
| 4 | 0.00664 | 44 | 0.1932 | 84 | 1.1104 |
| 5 | 0.00830 | 45 | 0.2000 | 85 | 1.1170 |
| 6 | 0.00996 | 46 | 0.2117 | 86 | 1.1236 |
| 7 | 0.01162 | 47 | 0.2233 | 87 | 1.1302 |
| 8 | 0.01328 | 48 | 0.2350 | 88 | 1.1368 |
| 9 | 0.01494 | 49 | 0.2466 | 89 | 1.1434 |
| 10 | 0.01660 | 50 | 0.2583 | 90 | 1.1500 |
| 11 | 0.01828 | 51 | 0.2783 | 91 | 1.1550 |
| 12 | 0.01996 | 52 | 0.2983 | 92 | 1.1600 |
| 13 | 0.02164 | 53 | 0.3183 | 93 | 1.1650 |
| 14 | 0.02332 | 54 | 0.3383 | 94 | 1.1700 |
| 15 | 0.02500 | 55 | 0.3583 | 95 | 1.1750 |
| 16 | 0.03000 | 56 | 0.4116 | 96 | 1.1800 |
| 17 | 0.03500 | 57 | 0.4650 | 97 | 1.1850 |
| 18 | 0.04000 | 58 | 0.5183 | 98 | 1.1900 |
| 19 | 0.04500 | 59 | 0.5717 | 99 | 1.1950 |
| 20 | 0.05000 | 60 | 0.6250 | 100 | 1.2000 |
| 21 | 0.05500 | 61 | 0.6783 | 101 | 1.2050 |
| 22 | 0.06000 | 62 | 0.7317 | 102 | 1.2100 |
| 23 | 0.06500 | 63 | 0.7850 | 103 | 1.2150 |
| 24 | 0.07000 | 64 | 0.8384 | 104 | 1.2200 |
| 25 | 0.07500 | 65 | 0.8917 | 105 | 1.2250 |
| 26 | 0.08000 | 66 | 0.9117 | 106 | 1.2267 |
| 27 | 0.08500 | 67 | 0.9317 | 107 | 1.2284 |
| 28 | 0.09000 | 68 | 0.9517 | 108 | 1.2300 |
| 29 | 0.09500 | 69 | 0.9717 | 109 | 1.2317 |
| 30 | 0.10000 | 70 | 0.9917 | 110 | 1.2334 |
| 31 | 0.10660 | 71 | 1.0034 | 111 | 1.2351 |
| 32 | 0.11320 | 72 | 1.0150 | 112 | 1.2367 |
| 33 | 0.11980 | 73 | 1.0267 | 113 | 1.2384 |
| 34 | 0.12640 | 74 | 1.0383 | 114 | 1.2400 |
| 35 | 0.13300 | 75 | 1.0500 | 115 | 1.2417 |
| 36 | 0.13960 | 76 | 1.0568 | 116 | 1.2434 |
| 37 | 0.14620 | 77 | 1.0636 | 117 | 1.2450 |
| 38 | 0.15280 | 78 | 1.0704 | 118 | 1.2467 |
| 39 | 0.15940 | 79 | 1.0772 | 119 | 1.2483 |
| 40 | 0.16600 | 80 | 1.0840 | 120 | 1.2500 |

5. If more than one BMP in series is necessary to achieve the required 80 percent TSS reduction for a site, the applicant shall utilize the following formula to calculate TSS reduction:

   $R = A + B - (A \times B) / 100$,
   Where

   $R$ = total TSS Percent Load Removal from application of both BMPs, and
   A = the TSS Percent Removal Rate applicable to the first BMP
   B = the TSS Percent Removal Rate applicable to the second BMP.

6. Stormwater management measures shall also be designed to reduce, to the maximum extent feasible, the post-construction nutrient load of the anticipated load from the developed site in stormwater runoff generated from the water quality design storm. In achieving reduction of nutrients to the maximum extent feasible, the design of the site shall include green infrastructure BMPs that optimize nutrient removal while still achieving the performance standards in Section 725.15.P, Q and R.

7. In accordance with the definition of FW1 at N.J.A.C. 7:9B-1.4, stormwater management measures shall be designed to prevent any increase in stormwater runoff to waters classified as FW1.

8. The Flood Hazard Area Control Act Rules at N.J.A.C. 7:13-4.1(c)1 establish 300-foot riparian zones along Category One waters, as designated in the Surface Water

Quality Standards at N.J.A.C. 7:9B, and certain upstream tributaries to Category One waters. A person shall not undertake a major development that is located within or discharges into a 300-foot riparian zone without prior authorization from the Department under N.J.A.C. 7:13.

9. The stormwater runoff quality standards do not apply to the construction of one individual single-family dwelling, provided that it is not part of a larger development or subdivision that has received preliminary or final site plan approval prior to December 3, 2018, and that the motor vehicle surfaces are made of permeable material(s) such as gravel, dirt, and/or shells.

10. Stormwater management measures shall be designed to incorporate any additional measures specified in a total maximum daily load(s) approved or established by the United States Environmental Protection Agency, unless otherwise required pursuant to N.J.A.C. 7:14A-25.6(e).

R. Stormwater Runoff Quantity Standards

1. This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.

2. In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at Section V, complete one of the following:

i. Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the current and projected 2-, 10-, and 100-year storm events, as defined and determined in Section 725.16.C and D, respectively, of this ordinance, do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;

ii. Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the current and projected 2-, 10-, and 100-year storm events, as defined and determined pursuant to Section 725.16.C and D, respectively, of this ordinance, and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development pursuant to existing zoning and land use ordinances in the drainage area.

a. If the analysis demonstrates that there is no increase in the volume or peak runoff rates of stormwater leaving the site, and the change in timing is solely a result of the proposed installation of BMPs to comply with Section 725.15.Q or Section 725.15.R.4 below, then no analysis of downstream flooding impacts shall be required, unless the review agency determines that the project will result in increased flood damages downstream of the site;

iii. Design stormwater management measures so that the post-construction peak runoff rates for the current and projected 2-, 10-, and 100-year storm events, as defined and determined in Section 725.16.C and D, respectively, of this ordinance, are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or

iv. In tidal flood hazard areas, stormwater runoff quantity analysis in accordance with Section 725.15.R.2.i, ii and iii above is required unless the design engineer demonstrates through hydrologic and hydraulic analysis that the increased volume, change in timing, or increased rate of the stormwater runoff, or any combination of the three will not result in additional flood damage below the point of discharge of the major development. No analysis is required if the stormwater is discharged directly into any ocean, bay, inlet, or the reach of any watercourse between its confluence with an ocean, bay, or inlet and downstream of the first water control structure.

3. The stormwater runoff quantity standards shall be applied at the site's boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

4. Except as provided in Section 725.15.R.4.iii below, the design engineer shall demonstrate that the major development meets the minimum volumetric reduction standard in

accordance with Section 725.15. R.4.i and/or Section 725.15.R.4.ii below.

i. Stormwater management measures shall be designed to achieve retention of the water quality design storm by incorporating green infrastructure BMPs from Table 1 and Table 2 unless Section 725.15.R.4.i.a below applies:

a. Where an applicant demonstrates that compliance with this subparagraph is technically impracticable as set forth at N.J.A.C. 7:8-4.6(a)1, Section 725.22, or the type of stormwater is subject to Section 725.15.P.4, a major development site shall instead meet the hydrograph requirements at Sections 725.15.R.4.i.a(1) and R.4.i.a(2) below:

(1) The runoff peak flow rate of the water quality design storm from the site shall be less than the runoff peak flow rate of the water quality design storm from a drainage area equivalent to the size of the disturbed area of the major development, with a woods cover type, in good hydrologic condition and on Hydrologic Soil Group D soil; and

(2) The runoff hydrograph duration of the water quality design storm from the site shall be greater than the runoff hydrograph duration of the water quality design storm from a drainage area equivalent to the size of disturbed areas of the major development, with a woods cover type, in good hydrologic condition, and on Hydrologic Soil Group D soil. For the purposes of this sub-subparagraph, "runoff hydrograph duration" means the duration between the time that the runoff flow rate starts to be greater than zero to the time that the runoff flow rate becomes zero.

ii. In the alternative of subsection 725.15.R.4.i above, the applicant may address all or a portion of the volumetric reduction standard, as follows:

a. The applicant shall undertake one or both of the following:

(1) Removal of existing impervious surface totaling an area equal to or greater than the impervious surface within the disturbed portions of the major development site; and/or

(2) Retention of an equivalent or greater volume of stormwater runoff generated by the water quality design storm required pursuant to R.4 above at an offsite location. Runoff retained from storms other than the water quality design storm shall not be counted toward compliance with this requirement.

b. Volumetric reduction pursuant to subsection R.4.ii.a above shall occur within the same HUC-14 as the major development, except where the applicant is a public transportation entity that demonstrates providing volumetric reduction within the same HUC-14 is technically impracticable as set forth in N.J.A.C. 7:8-4.6, Section 725.22, in which case the applicant shall provide volumetric reduction within the same Watershed Management Area as the major development, and as close as practicable to the major development.

c. Any application for a major development that utilizes offsite impervious surface removal or retention to comply with the volumetric reduction standard must be accompanied by sufficient information and property owner permission to fully review and approve the offsite portion of the project along with the major development itself. Applications utilizing offsite impervious surface removal or retention without this information shall not be considered complete. Further, any offsite portions of the project must be construction prior to, or concurrent with, the major development.

iii. The volumetric reduction standards of this subsection shall not be applicable to projects that are undertaken by a public transportation entity in cases where the project meets the definition of major development solely because the project results in increased capacity of an existing stormwater conveyance system.

§ 725.16. Calculation of Stormwater Runoff and Groundwater Recharge.

A. Stormwater runoff shall be calculated in accordance with the following:

1. The design engineer shall calculate runoff using the following method:

The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 *Part 630, Hydrology National Engineering Handbook*, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds* (TR-55), dated June 1986,

incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website: https://www.nrcs.usda.gov/

2. For the purpose of calculating curve numbers and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term "curve number" applies to the NRCS methodology above at Section 725.16.A.1. A curve number or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover has existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).

3. In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.

4. In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 – Urban Hydrology for Small Watersheds* or other methods may be employed.

5. If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32: A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website: https://dep.nj.gov/njgws/digital-data/dgs99-2/ or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

C. The precipitation depths of the current two-, 10-, and 100-year storm events shall be determined by multiplying the values determined in accordance with items 1 and 2 below:

1. The applicant shall utilize the National Oceanographic and Atmospheric Administration (NOAA), National Weather Service's Atlas 14 Point Precipitation Frequency Estimates: NJ, in accordance with the location(s) of the drainage area(s) of the site and

NOAA Atlas 14 - Precipitation Frequency Data Server (PFDS) | U.S. Climate Resilience Toolkit

2. The applicant shall utilize Table 5: Current Precipitation Adjustment Factors below, which sets forth the applicable multiplier for the drainage area(s) of the site, in accordance with the county or counties where the drainage area(s) of the site is located. Where the major development lies in more than one county, the precipitation values shall be adjusted according to the percentage of the drainage area in each county. Alternately, separate rainfall totals can be developed for each county using the values in the table below.

**Table 5: Current Precipitation Adjustment Factors**

| County | Current Precipitation Adjustment Factors | | |
|---|---|---|---|
| | 2-year Design Storm | 10-year Design Storm | 100-year Design Storm |

| | | | |
|---|---|---|---|
| Atlantic | 1.01 | 1.02 | 1.03 |
| Bergen | 1.01 | 1.03 | 1.06 |
| Burlington | 0.99 | 1.01 | 1.04 |
| Camden | 1.03 | 1.04 | 1.05 |
| Cape May | 1.03 | 1.03 | 1.04 |
| Cumberland | 1.03 | 1.03 | 1.01 |
| Essex | 1.01 | 1.03 | 1.06 |
| Gloucester | 1.05 | 1.06 | 1.06 |
| Hudson | 1.03 | 1.05 | 1.09 |
| Hunterdon | 1.02 | 1.05 | 1.13 |
| Mercer | 1.01 | 1.02 | 1.04 |
| Middlesex | 1.00 | 1.01 | 1.03 |
| Monmouth | 1.00 | 1.01 | 1.02 |
| Morris | 1.01 | 1.03 | 1.06 |
| Ocean | 1.00 | 1.01 | 1.03 |
| Passaic | 1.00 | 1.02 | 1.05 |
| Salem | 1.02 | 1.03 | 1.03 |
| Somerset | 1.00 | 1.03 | 1.09 |
| Sussex | 1.03 | 1.04 | 1.07 |
| Union | 1.01 | 1.03 | 1.06 |
| Warren | 1.02 | 1.07 | 1.15 |

D. Table 6: Future Precipitation Change Factors provided below sets forth the change factors to be used in determining the projected two-, 10-, and 100-year storm events for use in this ordinance, which are organized alphabetically by county. The precipitation depth of the projected two-, 10-, and 100-year storm events of a site shall be determined by multiplying the precipitation depth of the two-, 10-, and 100-year storm events determined from the National Weather Service's Atlas 14 Point Precipitation Frequency Estimates pursuant to Section 725.16.C.1 above, by the change factor in the table below, in accordance with the county or counties where the drainage area(s) of the site is located. Where the major development and/or its drainage area lies in more than one county, the precipitation values shall be adjusted according to the percentage of the drainage area in each county. Alternately, separate rainfall totals can be developed for each county using the values in the table below.

**Table 6: Future Precipitation Change Factors**

| County | Future Precipitation Change Factors | | |
|---|---|---|---|
| | 2-year Design Storm | 10-year Design Storm | 100-year Design Storm |
| Atlantic | 1.22 | 1.24 | 1.39 |
| Bergen | 1.20 | 1.23 | 1.37 |
| Burlington | 1.17 | 1.18 | 1.32 |
| Camden | 1.18 | 1.22 | 1.39 |
| Cape May | 1.21 | 1.24 | 1.32 |
| Cumberland | 1.20 | 1.21 | 1.39 |
| Essex | 1.19 | 1.22 | 1.33 |
| Gloucester | 1.19 | 1.23 | 1.41 |
| Hudson | 1.19 | 1.19 | 1.23 |
| Hunterdon | 1.19 | 1.23 | 1.42 |
| Mercer | 1.16 | 1.17 | 1.36 |
| Middlesex | 1.19 | 1.21 | 1.33 |
| Monmouth | 1.19 | 1.19 | 1.26 |

| | | | |
|---|---|---|---|
| Morris | 1.23 | 1.28 | 1.46 |
| Ocean | 1.18 | 1.19 | 1.24 |
| Passaic | 1.21 | 1.27 | 1.50 |
| Salem | 1.20 | 1.23 | 1.32 |
| Somerset | 1.19 | 1.24 | 1.48 |
| Sussex | 1.24 | 1.29 | 1.50 |
| Union | 1.20 | 1.23 | 1.35 |
| Warren | 1.20 | 1.25 | 1.37 |

§ 725.17. Sources for Technical Guidance.

A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department's website.

1. Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.

2. Additional maintenance guidance is available on the Department's website.

B. Submissions required for review by the Department should be directed to the New Jersey Department of Environmental Protection's Division of Watershed Protection and Restoration through email to: NJDEP-N.J.A.C. 7:8, Stormwater Management.

§ 725.18. Solids and Floatable Materials Control Standards.

A. Site design features identified under Section 725.15.F, or alternative designs in accordance with Section 725.15.G, to prevent discharge of trash and debris from drainage systems shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this subsection, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see subsection A.2 below.

1. Design engineers shall use one of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:

   i. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines; or

   ii. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

   Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater system floors used to collect stormwater from the surface into a storm drain or surface water body.

   iii. For curb-opening inlets, including curb-opening inlets in combination inlets, the clear space in that curb opening, or each individual clear space if the curb opening has two or more clear spaces, shall have an area of no more than seven (7.0) square inches, or be no greater than two (2.0) inches across the smallest dimension.

2. The standard in subsection A.1. above does not apply:

   i. Where each individual clear space in the curb opening in existing curb-opening inlet does not have an area of more than nine (9.0) square inches;

   ii. Where the municipality agrees that the standards would cause inadequate hydraulic performance that could not practicably be overcome by using

additional or larger storm drain inlets;

iii. Where flows from the water quality design storm as specified in N.J.A.C. 7:8 are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:

a. A rectangular space four and five-eighths (4.625) inches long and one and one-half (1.5) inches wide (this option does not apply for outfall netting facilities); or

b. A bar screen having a bar spacing of 0.5 inches.

Note that these exemptions do not authorize any infringement of requirements in the Residential Site Improvement Standards for bicycle safe grates in new residential development (N.J.A.C. 5:21-4.18(b)2 and 7.4(b)1).

iv. Where flows are conveyed through a trash rack that has parallel bars with one-inch (1 inch) spacing between the bars, to the elevation of the Water Quality Design Storm as specified in N.J.A.C. 7:8; or

v. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

§ 725.19. Safety Standards for Stormwater Management Basins.

A. This section sets forth requirements to protect public safety through the proper design and operation of stormwater management BMPs. This section applies to any new stormwater management BMP.

B. The provisions of this section are not intended to preempt more stringent municipal or county safety requirements for new or existing stormwater management BMPs. Municipal and county stormwater management plans and ordinances may, pursuant to their authority, require existing stormwater management BMPs to be retrofitted to meet one or more of the safety standards in Section 725.19.C.1, C.2, and C.3 for trash racks, overflow grates, and escape provisions at outlet structures.

C. Requirements for Trash Racks, Overflow Grates and Escape Provisions

1. A trash rack is a device designed to catch trash and debris and prevent the clogging of outlet structures. Trash racks shall be installed at the intake to the outlet from the Stormwater management BMP to ensure proper functioning of the BMP outlets in accordance with the following:

i. The trash rack shall have parallel bars, with no greater than six-inch spacing between the bars;

ii. The trash rack shall be designed so as not to adversely affect the hydraulic performance of the outlet pipe or structure;

iii. The average velocity of flow through a clean trash rack is not to exceed 2.5 feet per second under the full range of stage and discharge. Velocity is to be computed on the basis of the net area of opening through the rack; and

iv. The trash rack shall be constructed of rigid, durable, and corrosion resistant material and designed to withstand a perpendicular live loading of 300 pounds per square foot.

2. An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:

i. The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.

ii. The overflow grate spacing shall be no greater than two inches across the smallest dimension

iii. The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.

3. Stormwater management BMPs shall include escape provisions as follows:

i. If a stormwater management BMP has an outlet structure, escape provisions shall be incorporated in or on the structure. Escape provisions include the installation of permanent ladders, steps, rungs, or other features that provide easily accessible means of egress from stormwater management BMPs. With the prior approval of the municipality pursuant to Section 725.19.C, a free-standing outlet structure may be exempted from this requirement;

ii. Safety ledges shall be constructed on the slopes of all new stormwater management BMPs having a permanent pool of water deeper than two and one-half feet. Safety ledges shall be comprised of two steps. Each step shall be four to six feet in width. One step shall be located approximately two and one-half feet below the permanent water surface, and the second step shall be located one to one and one-half feet above the permanent water surface. See Section 725.19.E for an illustration of safety ledges in a stormwater management BMP; and

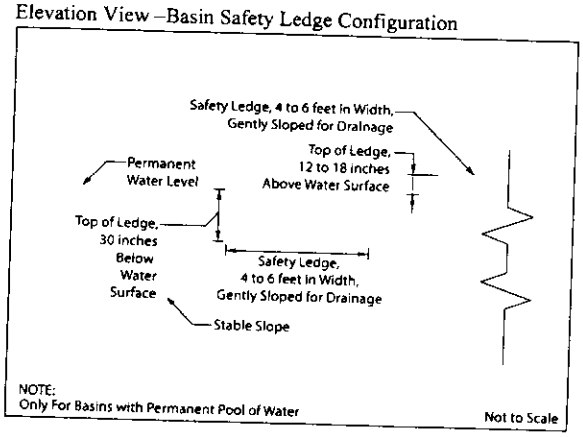
iii. In new stormwater management BMPs, the maximum interior slope for an earthen dam, embankment, or berm shall not be steeper than three horizontal to one vertical.

D. Variance or Exemption from Safety Standard

A variance or exemption from the safety standards for stormwater management BMPs may be granted only upon a written finding by the municipality that the variance or exemption will not constitute a threat to public safety.

E. Safety Ledge Illustration

Elevation View –Basin Safety Ledge Configuration




§ 725.20. Requirements for a Site Development Stormwater Plan.

A. Submission of Site Development Stormwater Plan

1. Whenever an applicant seeks municipal approval of a development subject to this ordinance, the applicant shall submit all of the required components of the Checklist for the Site Development Stormwater Plan at Section 725.20.C below as part of the submission of the application for approval.

2. The applicant shall demonstrate that the project meets the standards set forth in this ordinance.

3. The applicant shall submit the number of copies of the materials listed as required by the city site plan application checklist for site development stormwater plans in accordance with Section 725.20.C of this ordinance.

B. Site Development Stormwater Plan Approval

The applicant's Site Development project shall be reviewed as a part of the review process by the municipal board or official from which municipal approval is sought. That municipal board or official shall consult the municipality's review engineer to determine if all of the checklist requirements have been satisfied and to determine if the project meets the standards set forth in this Article III.

C. Submission of Site Development Stormwater Plan

The following information shall be required:

1. Topographic Base Map

The reviewing engineer may require upstream tributary drainage system information as necessary. It is recommended that the topographic base map of the site be submitted which extends a minimum of 200 feet beyond the limits of the proposed development, at a scale of 1"=200' or greater, showing 2-foot contour intervals. The map as appropriate may indicate the following: existing surface water drainage, shorelines, steep slopes, soils, erodible soils, perennial or intermittent streams that drain into or upstream of the Category One waters, wetlands and flood plains along with their appropriate buffer strips, marshlands and other wetlands, pervious or vegetative surfaces, existing man-made structures, roads, bearing and distances of property lines, and significant natural and manmade features not otherwise shown.

2. Environmental Site Analysis

A written and graphic description of the natural and man-made features of the site and its surroundings should be submitted. This description should include a discussion of soil conditions, slopes, wetlands, waterways and vegetation on the site. Particular attention should be given to unique, unusual, or environmentally sensitive features and to those that provide particular opportunities or constraints for development.

3. Project Description and Site Plans

A map (or maps) at the scale of the topographical base map indicating the location of existing and proposed buildings roads, parking areas, utilities, structural facilities for stormwater management and sediment control, and other permanent structures. The map(s) shall also clearly show areas where alterations will occur in the natural terrain and cover, including lawns and other landscaping, and seasonal high groundwater elevations. A written description of the site plan and justification for proposed changes in natural conditions shall also be provided.

4. Land Use Planning and Source Control Plan

This plan shall provide a demonstration of how the goals and standards of Sections 725.14 through 725.16 are being met. The focus of this plan shall be to describe how the site is being developed to meet the objective of controlling groundwater recharge, stormwater quality and stormwater quantity problems at the source by land management and source controls whenever possible.

5. Stormwater Management Facilities Map

The following information, illustrated on a map of the same scale as the topographic base map, shall be included:

i. Total area to be disturbed, paved or built upon, proposed surface contours, land area to be occupied by the stormwater management facilities and the type of vegetation thereon, and details of the proposed plan to control and dispose of stormwater.

ii. Details of all stormwater management facility designs, during and after construction, including discharge provisions, discharge capacity for each outlet at different levels of detention and emergency spillway provisions with maximum discharge capacity of each spillway.

6. Calculations

i. Comprehensive hydrologic and hydraulic design calculations for the pre-development and post-development conditions for the design storms specified in Section 725.15 of this Article III.

ii. A soil report providing the information necessary to determine the suitability and distribution of soil present at the development, as explained in Chapter 12 of the BMP Manual shall be submitted.

7. Maintenance and Repair Plan

The design and planning of the stormwater management facility shall meet the maintenance requirements of Section 725.21.

8. Waiver from Submission Requirements

The municipal official or board reviewing an application under this ordinance may, in consultation with the municipality's review engineer, waive submission of any of the requirements in Section 725.20.C.1 through C.6 of this ordinance when it can be demonstrated that the information requested is impossible to obtain or it would create a hardship on the applicant to obtain and its absence will not materially affect the review process.

§ 725.21. Maintenance and Repair.

A. Applicability

Under no circumstances shall the city be responsible for maintenance and repair unless otherwise required by law or the city administration agrees to consent and in which case the consent shall be in writing agreeing to accept such responsibilities. In those instances where the city is not responsible or has not accepted responsibility for maintenance and repair, the city shall require the posting of a two-year maintenance guarantee in accordance with N.J.S.A. 40: 55D-53. Projects subject to review as in Section 725.12.C of this Article III shall comply with the requirements of Section 725.21.B and C.

B. General Maintenance

1. The design engineer shall prepare a maintenance plan for the stormwater management measures incorporated into the design of a major development.

2. The maintenance plan shall contain specific preventative maintenance tasks and schedules; cost estimates, including estimated cost of sediment, debris, or trash removal; and the name, address, and telephone number of the person or persons responsible for preventative and corrective maintenance (including replacement). The plan shall contain information on BMP location, design, ownership, maintenance tasks and frequencies, and other details as specified in Chapter 8 of the NJ BMP Manual, as well as the tasks specific to the type of BMP, as described in the applicable chapter containing design specifics.

3. If the maintenance plan identifies a person other than the property owner (for example, a developer, a public agency or homeowners' association) as having the responsibility for maintenance, the plan shall include documentation of such person's or entity's agreement to assume this responsibility, or of the owner's obligation to dedicate a stormwater management facility to such person under an applicable ordinance or regulation.

4. Responsibility for maintenance shall not be assigned or transferred to the owner or tenant of an individual property in a residential development or project, unless such owner or tenant owns or leases the entire residential development or project. The individual property owner may be assigned incidental tasks, such as weeding of a

green infrastructure BMP, provided the individual agrees to assume these tasks; however, the individual cannot be legally responsible for all of the maintenance required.

5. If the party responsible for maintenance identified under Section 725.21.B.3 above is not a public agency, the maintenance plan and any future revisions based on Section 725.21.B.7 below shall be recorded upon the deed of record for each property on which the maintenance described in the maintenance plan must be undertaken.

6. Preventative and corrective maintenance shall be performed to maintain the functional parameters (storage volume, infiltration rates, inflow/outflow capacity, etc.).of the stormwater management measure, including, but not limited to, repairs or replacement to the structure; removal of sediment, debris, or trash; restoration of eroded areas; snow and ice removal; fence repair or replacement; restoration of vegetation; and repair or replacement of non-vegetated linings.

7. The party responsible for maintenance identified under Section 725.21.B.3 above shall perform all of the following requirements:

   i. Maintain a detailed log of all preventative and corrective maintenance for the structural stormwater management measures incorporated into the design of the development, including a record of all inspections and copies of all maintenance-related work orders;
   ii. Evaluate the effectiveness of the maintenance plan at least once per year and adjust the plan and the deed as needed; and
   iii. Retain and make available, upon request by any public entity with administrative, health, environmental, or safety authority over the site, the maintenance plan and the documentation required by Section 725.21.B.6 and B.7 above.

8. The requirements of Section 725.21.B.3 and B.4 do not apply to stormwater management facilities that are dedicated to and accepted by the municipality or another governmental agency, subject to all applicable municipal stormwater general permit conditions, as issued by the Department. As noted in §725.21.A, above, under no circumstances shall the city be responsible for maintenance and repair unless otherwise required by law or the city administration agrees to consent and in which case the consent shall be in writing agreeing to accept such responsibilities. In those instances where the city is not responsible or has not accepted responsibility for maintenance and repair, the city shall require the posting of a two-year maintenance guarantee in accordance with N.J.S.A. 40: 55D-53.

9. In the event that the stormwater management facility becomes a danger to public safety or public health, or if it is in need of maintenance or repair, the municipality shall so notify the responsible person in writing. Upon receipt of that notice, the responsible person shall have fourteen (14) days to effect maintenance and repair of the facility in a manner that is approved by the municipal engineer or his designee. The municipality, in its discretion, may extend the time allowed for effecting maintenance and repair for good cause. If the responsible person fails or refuses to perform such maintenance and repair, the municipality or County may immediately proceed to do so and shall bill the cost thereof to the responsible person. Nonpayment of such bill may result in a lien on the property.

C. Maintenance Guarantee.

1. Where authorized pursuant to N.J.S.A. 40:55D-53, the City shall require the developer, upon inspection and final approval by the City Engineer, to post a maintenance guarantee for applicable private stormwater management improvements in an amount not to exceed fifteen percent (15%) of the cost of installation and for a term not to exceed two (2) years.

§ 725.22. Variance from the design and performance standards for stormwater management measures

A. **A variance from the design and performance standards for stormwater management measures shall require approval by the City Council of the City of Camden following review and approval by the appropriate Board.** A variance from the design and performance standards for stormwater management measures set forth in this ordinance and the municipal stormwater management plan, provided the municipal stormwater management plan includes a mitigation plan or a mitigation plan in accordance with the conditions in this Section:

1. The applicant demonstrates that it is technically impracticable to meet any one or more of the design and performance standards on-site. For the purposes of this analysis, technical impracticability exists only when the design and performance standard cannot be met for engineering, environmental, or safety reasons. The approval of a variance shall apply to an individual drainage area and design and performance standard and shall not apply to an entire site or project, unless an applicant provides the required analysis for each drainage area within the site and each design and performance standard;

2. The applicant demonstrates that the proposed design achieves the maximum possible compliance with the design and performance standards on-site; and

3. A mitigation project in accordance with the following is implemented.

   i. The mitigation project may be selected from the municipal mitigation plan or may be proposed by the applicant, provided it meets the criteria in the municipal mitigation plan. The mitigation project shall be approved no later than preliminary or final site plan approval of the major development.

   ii. The mitigation project shall be located in the same HUC 14 as the area of the major development subject to the variance.

   iii. The mitigation project shall be constructed prior to, or concurrently with, the major development.

   iv. The mitigation project shall comply with the green infrastructure standards at Section 725.15.O.

   v. If the variance that resulted in the mitigation project being required is from the green infrastructure standards at Section 725.15.O, then the mitigation project must use green infrastructure BMPs in Table 1, and/or an alternative stormwater management measure approved in accordance with Section 725.15.G that meets the definition of green infrastructure to manage an equivalent or greater area of impervious surface and an equivalent or greater area of motor vehicle surface as the area of the major development subject to the variance. Grass swales and vegetative filter strips may only be used in the mitigation project if the proposed project additionally includes a green infrastructure BMP other than a grass swale or vegetative filter strip. The green infrastructure used in the mitigation project must be sized to manage the water quality design storm, as defined at Section 725.15.Q, at a minimum, and is subject to the applicable contributory drainage area limitation specified at Section 725.15.G or Section 725.15.O, as applicable.

   vi. A variance from the groundwater recharge standards at Section 725.15.P may be granted if one of the following is met:

      (1) The average annual groundwater recharge provided by the mitigation project must equal or exceed the average annual groundwater recharge deficit resulting from granting the variance for the major development; or

      (2) Runoff infiltrated during the two-year storm from the mitigation project must equal or exceed the deficit resulting from granting the variance from the required infiltration of the increase in runoff volume from pre-construction to post-construction from the major development.

   vii. A variance from the stormwater runoff quality standards at Section 725.15.Q may be granted if the following are met:

      (1) The total drainage area of motor vehicle surface managed by the mitigation project(s) must equal or exceed the drainage area of the area of the major development subject to the variance and must provide sufficient TSS removal to equal or exceed the deficit resulting from granting the variance for the major development; and

      (2) The mitigation project must remove nutrients to the maximum extent feasible in accordance with Section 725.15.Q.

   viii. A variance from the stormwater runoff quantity standards at Section 725.15.Q may be granted if the following are met:

      (1) The applicant demonstrates, through hydrologic and hydraulic analysis, including the effects of the mitigation project, that the variance will not result in increased flooding damage below each point of discharge of the major development;

      (2) The mitigation project discharges to the same watercourse and is located upstream of the major development subject to the variance; and

      (3) The mitigation project provides peak flow rate attenuation in accordance with Section 725.15.Q for an equivalent or greater area than the area of the major development subject to the variance. For the purposes of this demonstration, equivalent includes both size of the area and percentage of impervious surface and/or motor vehicle surface.

   ix. The applicant or the entity assuming maintenance responsibility for the

associated major development shall be responsible for preventive and corrective maintenance (including replacement) of the mitigation project and shall be identified as such in the maintenance plan established in accordance with Section X. This responsibility is not transferable to any entity other than a public agency, in which case, a written agreement with that public agency must be submitted to the review agency.

B. Any approved variance shall be submitted by the municipality to the county review agency and the New Jersey Department of Environmental Protection, by way of a written report describing the variance, as well as the required mitigation, within 30 days of the approval.

§ 725.23. Violations and Penalties.

Any person who erects, constructs, alters, repairs, converts, maintains, or uses any building, structure or land in violation of this Article III shall, upon conviction, have penalties imposed in accordance with the provisions of §1-15 of the Camden Code.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

09080266

# Resolutions

R-1

SE:dh
10-13-26

**RESOLUTION AUTHORIZING AND RATIFYING AN EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO. FOR THE EMERGENCY DEMOLITION OF 1185-1191 LIBERTY STREET, BLOCK 1316, LOT 37, AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on August 15, 2026, the City's Construction Official inspected a structure located at 1285-1191 Liberty Street, Block 1316, Lot 37; and

WHEREAS, upon inspection, the Construction Official determined that the building located at 1285-1191 Liberty Street, Block 1316, Lot 37 was an Unsafe Structure which constitutes a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

WHEREAS, it was determined that the building located at 1285-1191 Liberty Street, Block 1316, Lot 37, required emergency demolition, including the removal of all structures, contents and debris, whether above or below ground and final restoration and grading of the property; and

WHEREAS, the City of Camden received one (1) emergency quote to provide for the demolition of the structure located at 1285-1191 Liberty Street, Block 1316, Lot 37; and

WHEREAS, the City of Camden received a lump sum bid of FIFTY-NINE THOUSAND DOLLARS ($59,000.00) from The Original W. Hargrove Demolition, Inc., for the emergency demolition and assistance, including the removal of all structures, contents, and debris, whether above or below ground and the final restoration and grading of the property at 1285-1191 Liberty Street, Block 1316, Lot 37; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6, the City of Camden entered into a Contract with The Original W. Hargrove Demolition, Inc. for FIFTY-NINE THOUSAND DOLLARS ($59,000.00) for the emergency demolition including the removal of all structures, contents and debris, whether above or below ground; the final restoration and grading of 1285-1191 Liberty Street, Block 1316, Lot 37; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget for the City of Camden, under line item(s)"6-01-E4-605-901", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48-1.1, and the City of Camden Code, to impose a municipal lien in the amount of FIFTY-NINE THOUSAND DOLLARS ($59,000.00) on the property located at 1285-1191 Liberty Street, Block 1316, Lot 37, Camden, NJ or alternatively, to enforce the payment of FIFTY-NINE THOUSAND DOLLARS ($59,000.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the Emergency Demolition of the Property; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate Camden City official shall have the authority to impose and record a lien in the amount of FIFTY-NINE THOUSAND DOLLARS ($59,000.00) on the property located at 1285-1191 Liberty Street, Block 1316, Lot 37, for the costs incurred for the emergency demolition including the removal of debris, final restoration and grading.

2. The municipal lien in the amount of FIFTY-NINE THOUSAND DOLLARS ($59,000.00) for the property located at 1285-1191 Liberty Street, Block 1316, Lot 37, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.

3. Interest and other costs shall accrue on the lien amount as allowed by law.

4. The City shall have the authority pursuant to N.J.S.A. 40:48-1.1 and Chapter 620 of the Camden City Code to enforce the payment of the costs incurred by the City in the amount of FIFTY-NINE THOUSAND DOLLARS ($59,000.00) for the demolition including the removal of debris, final restoration and grading at 1285-1191 Liberty Street, Block 1316, Lot 37 Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIELS. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ORIGINAL HARGROVE DEMOLITION CO

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-01-E4-605-901
AMOUNT: $ 59,000.00

APPROPRIATION RESERVE:
AMOUNT: $

- DEDICATED BY RIDER:
AMOUNT: $
- RESERVE FOR STATE AND FEDERAL:
AMOUNT: $

CAPITAL ORDINANCE:
AMOUNT: $

- TRUST ACCOUNT:
AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 59,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYIG EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL

S.P.

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 9/25/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dominic J. Vesper, Interim Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 1185-1191 LIBERTY STREET, BLOCK 1316, LOT 37 AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 4/29/2029 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | | |
| **Director of Finance** | | | 4/29/2026 | |

**Approved by:**
**Business Administrator** 4/29/2024

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:City Attorney** **Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RRESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL W. HARGROVE DEMOLITION CO., FOR EMERGENCY DEMOLITION OF 1185-1191 LIBERTY STREET, BLOCK 1316, LOT 37 AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Ratify the emergency demolition and payment of same to The Original W. Hargrove Demolition Company, 1507 State, Camden, NJ 08105 of 1185-1191 Liberty Street, Block 1316, Lot 37
- On 08/15/2026 the Construction Office declared this property an unsafe structure and imminent hazard due to complete collapse of rear wall of this structure and danger of total collapse.
- Received one quote: Hargrove $59,000
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $59,000
PROCUREMENT PROCESS: N.J.S.A. 40A: 11-6 (Emergency)
**APPROPRIATION NUMBER: 6-01-E4-605-901**

**IMPACT STATEMENT:**

- ER Demolition work started 8/17/2026

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

**ATTACHMENT D**

Waiver # _____

DLGS Initials _____

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | EMERGENCY PROCUREMENT |
| Name of vendor | THE ORIGINAL W. HARGROVE DEMOLITION |
| Purpose or need for service | ER DEMO OF 1185-1191 LIBERTY STREET |
| Contract award amount | $59,000 |
| Term of contract | ~30 DAYS |
| If grant funded, grant title | N/A |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | NJSA 40A:11-6 |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | NO |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

| REQUISITION |
|---|
| NO. R2601404 |

| | |
|---|---|
| SHIP TO | DEPT OF PUBLIC WORKS<br>101 NEWTON AVENUE<br>CAMDEN, NJ 08103<br>ATTN: ANGELA WATKINS |
| VENDOR | VENDOR #: HAR04<br>THE ORIGINAL W. HARGROVE<br>DEMOLITION CO.<br>1507 STATE STREET<br>CAMDEN, NJ 08105 |

ORDER DATE: 08/17/26
DELIVERY DATE: 08/17/26
STATE CONTRACT:
F.O.B. TERMS:

| QTY/UNIT | DESCRIPTION | ACCOUNT NO. | UNIT PRICE | TOTAL COST |
|---|---|---|---|---|
| 1.00 EA | ER DEMO - 1185-1191 LIBERTY ST<br>Emergency contract to provide for the demolition of a commercial property, the removal of all structures, contents and all other debris, whether above or below ground, at 1185-1191 LIBERTY ST (Blk 1316/Lot 37), final restoration and grading of this property in the City of Camden. | 6-01-E4-605-901 | 59,000.0000 | 59,000.00 |
| | | | TOTAL | 59,000.00 |

CITY OF CAMDEN PURCHASING BUREAU
AUG 17 2026

A.P.

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 8-19-26

Receiver of Goods — Date 8/17/26

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

## BID PRICE SHEET

**EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A COMMERCIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1185-1191 LIBERTY ST, BLOCK 1316, LOT 37, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**

$ 59,000.00
**TOTAL**

Total Bid Amount in Words: Fifty Nine Thousand and 00/100 Dollars

**NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1185-1191 LIBERTY ST, BLOCK 1316, LOT 37, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.**

**THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.**

***

**I HEREBY** submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co Inc.

Bidder's Corporate Officer's Signature: _____

Name : William Hargrove (print name)

Title: President (print title)

Date: Aug. 17, 2026

# CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc.

I, William Hargrove ——, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on loses suffered on account of the demolition of

1185-1191 Liberty Street, Camden, NJ.

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance withal applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D – 119 et. Seq.

| Asbestos | | Tanks | |
|---|---|---|---|
| Yes | No | Yes | No |
| ___ | X | ___ | X |

By: _____
William Hargrove, President.

**Sworn and subscribed to before me**
On this 17th day of August 2026

_____
**NOTARY PUBLIC**

KELLY-JO GIPE
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES MARCH 26, 2029

# CITY OF CAMDEN

## EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A COMMERCIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1185-1191 LIBERTY ST, BLOCK 1316, LOT 37, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On August 15, 2026, the City of Camden Construction Official conducted an inspection of the structure at 1185-1191 Liberty St, Block 1316, Lot 37, and determined that it is an unsafe structure and imminent hazard: complete collapse of rear wall of this structure and dange of total collapse. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until August 18, 2026 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the commercial property at 1185-1191 Liberty St, Block 1316, Lot 37, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property in the City of Camden.

The Contractor must respond by no later than 11:30 am on August 17, 2026. The Purchasing Bureau will contact the successful vendor by telephone/email with notice to proceed.

Contractor must secure the property immediately after being notified of the award on August 17, 2026 for public safety. A Portable six-foot (6') metal cyclone fence **(hard fencing)** must be erected around the entire demolition site of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] that has the potential to fall outside of the fencing must be corrected at that time. Contractor must begin demolition by 9:00 am on Tuesday, August 18, 2026. NO EXCEPTIONS.**

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

All Contractor signage shall be removed from the worksite at the time the job is completed. This requirement is a condition prior to receipt of final payment.

**PLEASE BE ADVISED**

- **EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A COMMERCIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1185-1191 LIBERTY ST, BLOCK 1316, LOT 37, FINAL RESTORATION AND GRADING OF THIS PROPERTY IN THE CITY OF CAMDEN**

- **Any tanks or containers on the property must be removed from the property and such removal costs shall be included in the bid price sheet. All such removal work shall be done in accordance with and comply with all applicable federal, state, and local laws, ordinances, rules and regulations. Furthermore, the Contractor must comply with the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications.**

- **Contractor must secure subject site with sufficient and appropriate security fencing while the Contractor is performing the emergency demolition in order to adequately protect the public health, safety and welfare of the citizens of the City.**

- **All costs for asbestos and tank and/or container removals must be included in the Bid Price Sheet's Lump Sum Payments. The City of Camden will not pay any additional costs for these removals.**

- **AWARD WILL BE BASED ON THE TOTAL AMOUNT OF THE QUOTE.**

***EXCEPTION:** If asbestos or other contamination is verified, then the demolition time schedule is referred to the Construction Official.

A Certificate of Environmental Compliance and Hold Harmless Agreement issued by the City Construction Official are attached to this fax; they must be completed and returned with the Proposal prior to any award and demolition work. Return of the Certificates is MANDATORY; otherwise said proposal will be rejected. The worksite must remain secure until project is properly abated.

The dollar amount for all demolition quotes must be submitted in two written versions as per example.

**Example:** "Seven thousand five hundred dollars" and $ 7,500.00

**PLEASE NOTE: In the event of a tie for emergency demolition request, the determining factor will be awarded to the contractor who submits their proposal the earliest**

CITY OF CAMDEN

DEPARTMENT OF CODE ENFORCEMENT

BUILDING BUREAU

# EMERGENCY DEMOLITION AND REMOVAL OF DEBRIS

To: Keith Waker, Director of Department of Public Works

From: JAMES R RIZZO, Construction Official

Date: Saturday, August 15, 2026

SITE: 1185-1191 LIBERTY ST ST

Owner ADAMS, TERENCE & JOHNSON, ANGELA
3127 FROSTHOFFER AE
PENNSAUKEN, NJ 08110

---

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: _____
JAMES R RIZZO, Construction Official

Signed: _____
Building Sub code Official

**COMMENTS** --- [illegible]

**NO STUCCO**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# APPLICATION TO CONSTRUCTION BOARD OF APPEALS

**Date Issued:** 8/15/2026
**Application ID:**
**Permit Number:**
**Date Permit Issued:**
**Notice Date:** 8/15/2026
**Violation Number:** 2026-02747

## IDENTIFICATION

**Work Site Location:** 1185-1191 LIBERTY ST
**Block:** 1316 **Lot:** 37 **Qual:**
**Owner in Fee:** ADAMS, TERENCE E & JOHNSON, ANGELA A
**Contractor/Agent:**
**Address:** 3721 FROSTHOFFER AVE
**Address:**
PENNSAUKEN NJ 08110
**Telephone:**
**Telephone:**

## APPLICANT STATEMENT

Specific section(s) of the Regulation in question:

Briefly state your position in this matter and explain the nature of the relief you seek. (If more pages required, additional pages may be attached.)

The Construction Board of Appeals has 10 business days following the submission of the appeal to make a decision pursuant to N.J.A.C. 5:23A-2.3(a)

Fees $100.00

Paid [ ] Check No. _____

Collected By _____

Signed: _____ _____
(APPLICANT/AGENT) (Date)

**Application will not be considered complete unless accompanied by the appeal fee.**
**Fee shall be waived when appeal is based on failure of agency to act within a specified time frame.**

U.C.C. F-330A

Google Maps 1185 Liberty St

# 1185-1191 LIBERTY SY
# E-DEMO
# 08/15/2026

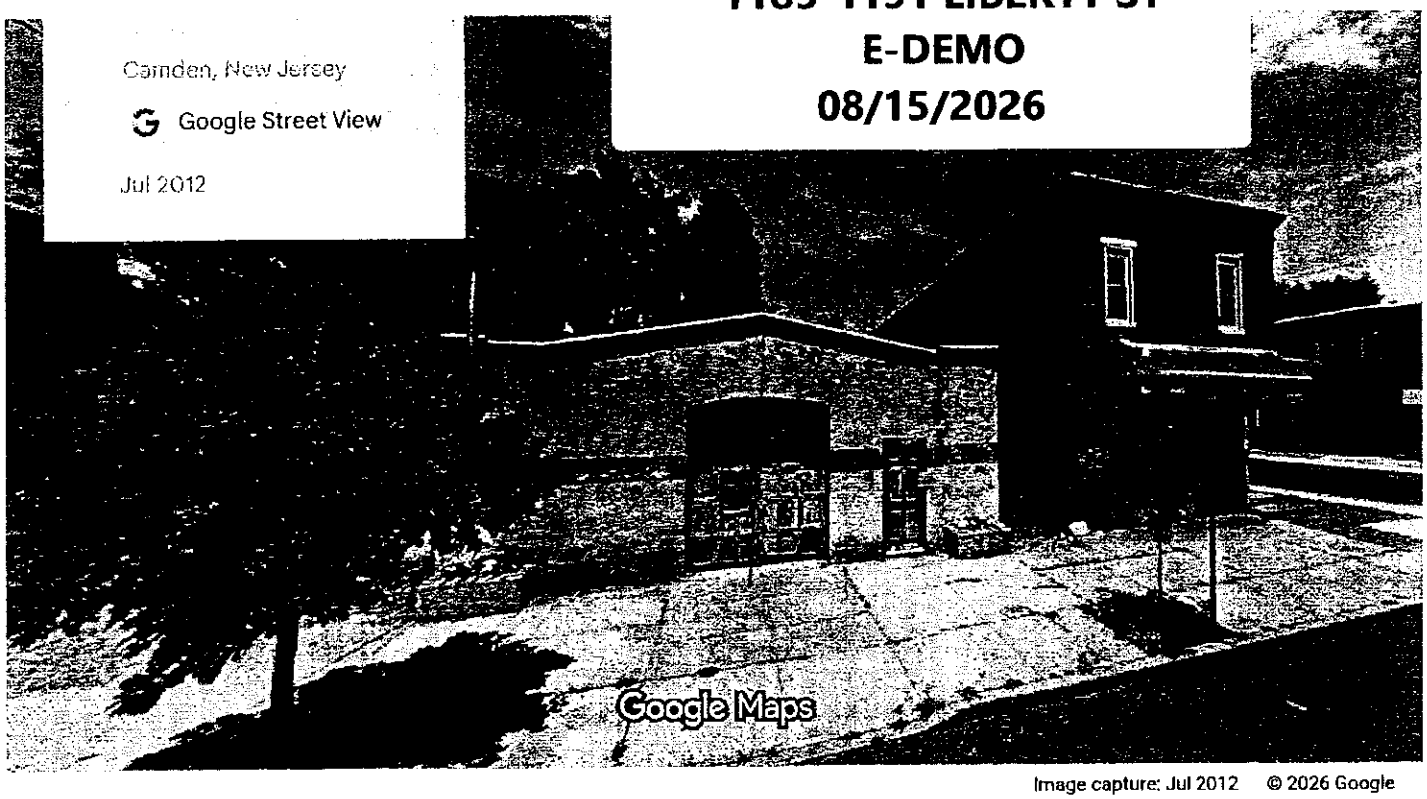
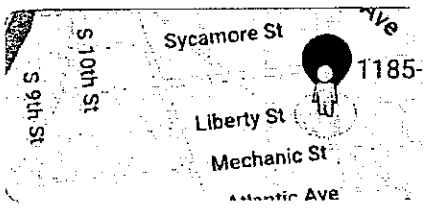



Image capture: Jul 2012 © 2026 Google



1185-1191 LIBERTY SY
E-DEMO
08/15/2026

1185-1191 LIBERTY SY
E-DEMO
08/15/2026

SE:dh
10-13-26

R-2

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC., FOR THE EMERGENCY DEMOLITION OF 553 CHESTNUT STREET, BLOCK 323, LOT 24 AND STUCCO OF ADJOINING WALL OF 555 CHESTNUT STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on July 30, 2026, the City's Construction Official inspected a structure at 553 Chestnut Street, Block 323, Lot 24; and

WHEREAS, upon inspection, the Construction Official determined that the building at 553 Chestnut Street, Block 323, Lot 24, was an Unsafe Structure which constitutes a danger to the health, safety, and welfare of the residents of the City of Camden which required prompt action; and

WHEREAS, it was determined that the building at 553 Chestnut Street, Block 323, Lot 24 should be demolished, and the adjoining wall of 555 Chestnut Street would need stuccoing; and

WHEREAS, the City of Camden received six (6) emergency quotes to provide for the demolition of the residential property located at 553 Chestnut Street, Block 323, Lot 24 and the stucco of adjoining wall 555 Chestnut Street; and

WHEREAS, the City of Camden received a lump sum bid of SEVENTY-THREE THOUSAND EIGHT HUNDRED DOLLARS ($73,800.00) from Winzinger, Inc., which was the lowest responsible bid for the emergency demolition and removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of the property and the stucco of adjoining wall of 555 Chestnut Street; and

WHEREAS, the City of Camden entered into a Contract with Winzinger, Inc., for SEVENTY-THREE THOUSAND EIGHT HUNDRED DOLLARS ($73,800.00) for the emergency demolition, removal of all structures, contents and all other debris, whether above or below ground; and the final restoration and grading of 553 Chestnut Street, Block 323, Lot 24 and the stucco of adjoining wall 555 Chestnut Street; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "6-01-E4-605-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 -1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of SEVENTY-THREE THOUSAND EIGHT HUNDRED DOLLARS ($73,800.00) on the property located at 553 Chestnut Street, Block 323, Lot 24, or alternatively, to enforce the payment of SEVENTY-THREE THOUSAND EIGHT HUNDRED DOLLARS ($73,800.00), together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris at the property, final restoration and grading of the property; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of SEVENTY-THREE THOUSAND EIGHT HUNDRED DOLLARS ($73,800.00) on the property at 553 Chestnut Street, Block 323, Lot 24, for the costs incurred for the emergency demolition, removal of debris and final restoration and grading of the property and stucco of adjoining wall of 555 Chestnut Street.

2. The municipal lien in the amount of SEVENTY-THREE THOUSAND DOLLARS ($73,000.00) for the properties at 553 Chestnut Street, Block 323, Lot 24, shall remain on the property until the owner or other interested party satisfies this amount.

3. Interest and other costs shall accrue on the lien amount as allowable by law.

4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of SEVENTY-THREE THOUSAND EIGHT HUNDRED DOLLARS ($73,800.00) for the demolition, removal of debris, final restoration, grading of the properties at 553 Chestnut Street, Block 323, Lot 24, together with interest, as a debt of the owner of the property, by instituting legal action for the collection of this sum.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WINZINGER , INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-01-E4-605-901

AMOUNT: $ 73,800.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 73,800.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER , INC FOR EMERGENCY DEMOLITION OF 533 CHESTNUT STREET BLOCK 323 LOT 24 STUCCO OF ADJOINING WALL AT 555 CHESTNUT STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY

Scott Parker

***Scott Z. Parker, MSTFP, CMFO***
***Chief Financial Officer***
***Date:*** 9/29/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dominic J. Vesper, Interim Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC, FOR EMERGENCY DEMOLITION OF 553 CHESTNUT STREET, BLOCK 323, LOT 24, STUCCO OF ADJOINING WALL AT 555 CHESTNUT STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | 9/29/2026 | |
| **Director of Finance** | | | 9/29/26 | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:City Attorney** **Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO WINZINGER, INC, FOR EMERGENCY DEMOLITION OF 553 CHESTNUT STREET, BLOCK 323, LOT 24, STUCCO OF ADJOINING WALL AT 555 CHESTNUT STREET AND IMPOSING A MUNICIPAL LIEN AGAINST THE PROPERTY**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Ratify the demolition and payment of same to Winzinger, Inc, 1704 Marne Highway, Hainesport, NJ 08036 of 553 Chestnut Street, Block 323, Lot 24 and stucco of adjoining wall at 555 Chestnut Street
    - Caravella was originally selected to perform the demolition. However, the City chose to remove Caravella from the project due to persistent lack of movement and progress on this project
- On 07/30/2025 the Construction Office declared this property an unsafe structure and imminent hazard due to extreme fire hazard; major deterioration actual danger of collapse or failure
- Received quotes from Hargrove $83,850, Winzinger $73,800, TTL Services $80,000; Neri's Construction $97,999 & GM Builders Group $227,000 & Caravella for $73,000
- The City of Camden Code will impose a municipal lien against the property for the amount of the costs incurred by the City for the demolition and any additional expenses.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $73,800
PROCUREMENT PROCESS: BID 26-13 – Received six (6) proposals on July 8, 2026
**APPROPRIATION NUMBER: 6-01-E4-605-901**

**IMPACT STATEMENT:**

- N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | EMERGENCY PROCUREMENT |
| Name of vendor | WINZINGER, INC |
| Purpose or need for service | ER DEMO OF 553 CHESTNUT STREET & STUCCO OF ADJOINING WALL AT 555 CHESTNUT STREET |
| Contract award amount | $73,800 |
| Term of contract | ~30 DAYS |
| If grant funded, grant title | N/A |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | NJSA 40A:11-6 |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | Hargrove $83,850, Winzinger $73,800, TTL Services $80,000; Neri's Construction $97,999 & GM Builders Group $227,000 & Caravella for $73,000 |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

| REQUISITION |
|---|
| NO. R2601402 |

| | |
|---|---|
| SHIP TO | DEPT OF PUBLIC WORKS<br>101 NEWTON AVENUE<br>CAMDEN, NJ 08103<br>ATTN: ANGELA WATKINS |
| VENDOR | VENDOR #: WIN02<br>WINZINGER, INC<br>P O BOX 537<br>1704 MARNE HIGHWAY<br>HAINESPORT, NJ 08036 |

ORDER DATE: 08/17/26
DELIVERY DATE: 08/17/26
STATE CONTRACT:
F.O.B. TERMS:

| QTY/UNIT | DESCRIPTION | ACCOUNT NO. | UNIT PRICE | TOTAL COST |
|---|---|---|---|---|
| 1.00 EA | ER DEMO - 553 CHESTNUT ST<br>Emergency contract to provide for the demolition of a residential property, the removal of all structures, contents and all other debris, whether above or below ground, at 553 CHESTNUT ST (Blk 323/Lot 24), final restoration and grading of this property and stucco adjoining wall at 555 CHESTNUT ST in the City of Camden.<br><br>NTE: 73,800 | 6-01-E4-605-901 | 73,800.0000 | 73,800.00 |
| | | | TOTAL | 73,800.00 |

CITY OF CAMDEN PURCHASING BUREAU
2026 AUG 20 PM 3:20

AP

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date 8-19-26

Receiver of Goods — Date 8/17/26

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

*CITY OF CAMDEN*

*DEPARTMENT OF CODE ENFORCEMENT*

*BUILDING BUREAU*

# ***DEMOLITION***

# ***AND REMOVAL OF DEBRIS***

To: Keith Waker, Director of Department of Public Works

From: JAMES R RIZZO, Construction Official

Date: WEDNESDAY JUNE 24, 2026

SITE: 553 CHESTNUT ST
Owner YOUNG, MARVIN & YOUNG, DAREN
SAME
CAMDEN, NJ 08103

---

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.

Please process accordingly.

Signed: _____
JAMES R RIZZO, Construction Official

Signed: _____
Building Sub code Official

**COMMENTS —**

**1 STUCCO NEXT DOOR 555 CHESTNUT ST**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# NOTICE OF IMMINENT HAZARD

**Application Date:**
**Application ID:**
**Permit Number:**
**Date Permit Issued:**
**Notice Date:** 6/23/2026
**Violation Number:** 2025-02856

## IDENTIFICATION

**Work Site Location:** 553 CHESTNUT ST
**Block:** 323 **Lot:** 24 **Qual:**

**Owner in Fee:** YOUNG, MARVIN & YOUNG, DAREN
**Address:** 553 CHESTNUT STREET
CAMDEN NJ 08103
**Telephone:**

**Contractor/Agent:** FIG CUST FIGNJ19LLC & SPEC PTY
**Address:** P.O. BOX 669507
DALLAS TX 75266-9507
**Telephone:**

**To:** [X] **Owner** [ ] **Other**
[ ] **Contractor/Agent**

**Date of Inspection:** 7/30/2025 **Date of Notice:** 6/23/2026 **Compliance Due Date:** 7/8/2026

## ACTION

***Take NOTICE*** that as a result of the inspections conducted by this agency on 7/30/2025 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

EXTREME FIRE HAZARD MAJOR DETERIORATION ACTUAL DANGER OF COLLAPSE OR FAILURE

As such, you are hereby ***ORDERED*** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are ***ORDERED*** to:

[X] Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.

[X] Demolish the above structure by: **07/08/2026**

Failure to immediately comply with this ***ORDER*** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this ***ORDER*** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to $2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this ***ORDER***.

If you wish to contest this ***ORDER***, you must apply for a stay to a court of competent jurisdiction within 24 hours.

**If you have any questions concerning this matter, please call: (856) 757-7032.**

By Order of:

Certified Mail: _____

CITY OF CAMDEN Construction Official

Date: 6/23/2026

U.C.C. F242

**Public Service Electric & Gas Company**
Demolition
PO Box 710 Newark, NJ 07101-0710
Phone: 1-800-817-3366 Email: Demolition@pseg.com

PSE&G

Date: 9/4/2025

James R Rizzo
City of Camden
553 Chestnut Street
Camden, NJ, 08103

To whom it concerns,

Please be advised; per your request, Electric and Gas services have been disconnected and removed. At this time demolition is permitted to proceed at the service address listed below.

553 Chestnut St
Camden

Please notify PSE&G Demolition Department at 1-800-817-3366 if you have any questions or concerns.

PSE&G appreciates the opportunity to service your energy needs and thanks you for your business.

Sincerely,

*David Cummings*

David Cummings
Supervisor
PSE&G Demolition Department- Construction Inquiry

Add | Edit | Close | Delete | Previous | Next | Detail

Block: 323

Lot: 24

Qualifier:

Owner: YOUNG, MARVIN & YOUNG, DAREN

Prop Loc: 553 CHESTNUT ST

Outside Lien | Bankruptcy

TAX BILL RETURNED | FO

Account Id: [redacted]

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges

Owner Street 1: 553 CHESTNUT STREET

Street 2:

City/St: CAMDEN, NJ

Zip: 08103-

Country:

Phone: ( ) -

Email: **********

Bank Code:

Additional Lc

Additional Lc

Property Cl

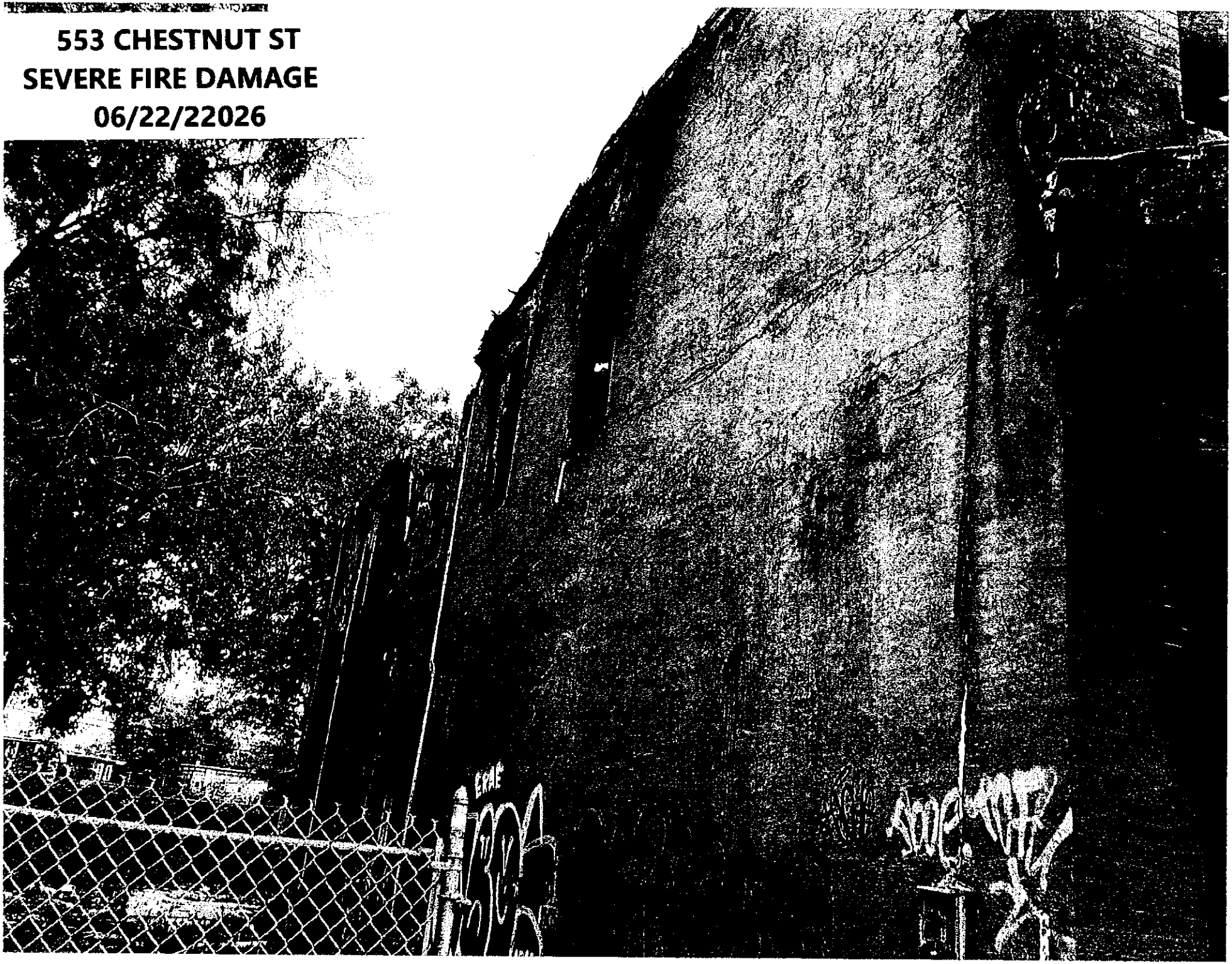
Parcel

Unpaid Inte

Ven

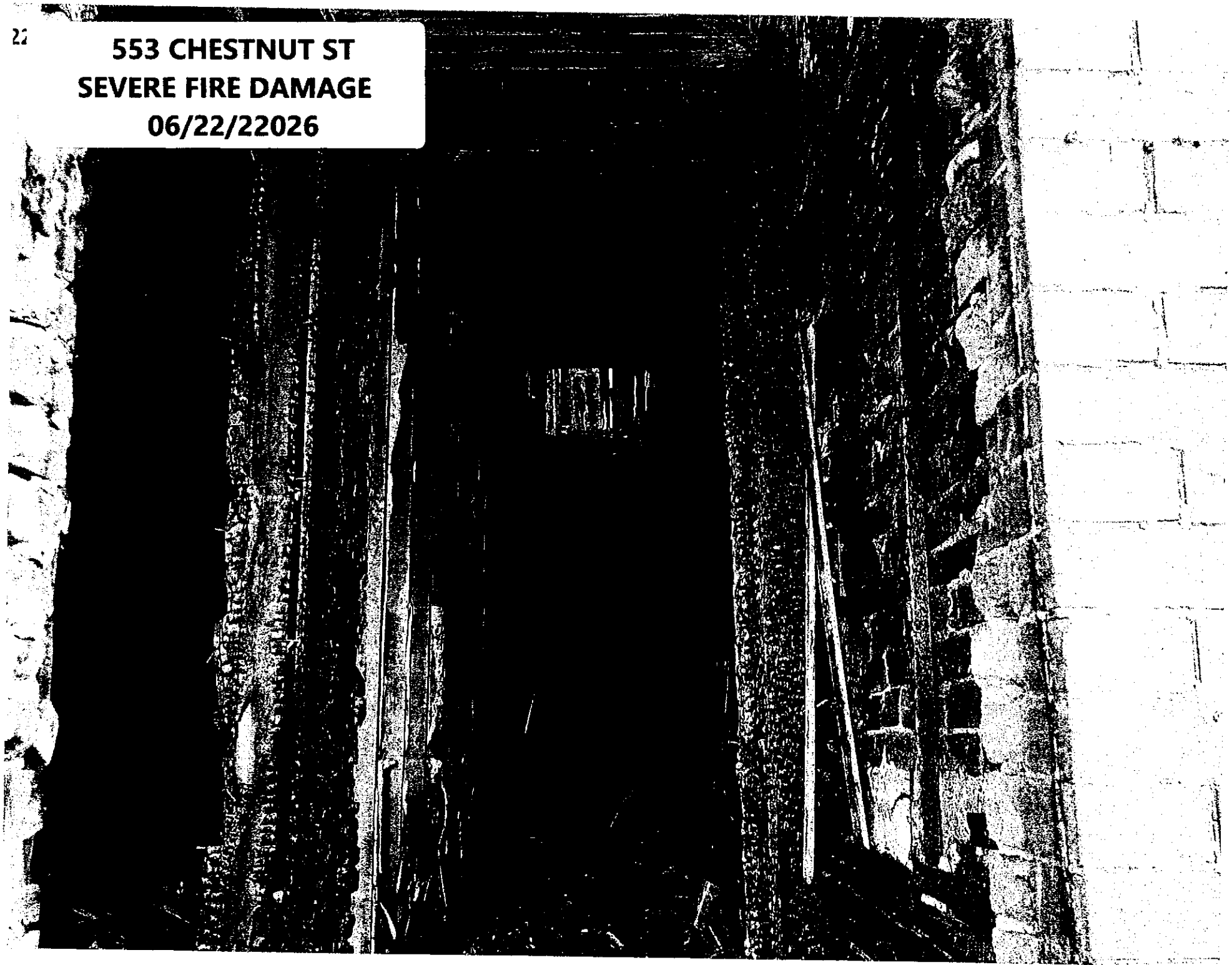
User M

**553 CHESTNUT ST**
**SEVERE FIRE DAMAGE**
**06/22/22026**



22

**553 CHESTNUT ST**
**SEVERE FIRE DAMAGE**
**06/22/22026**



**BID 26-13 - CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 553 CHESTNUT STREET, BLOCK 323, LOT 24, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO THE ADJOINING WALL AT 555 CHESTNUT STREET IN THE CITY OF CAMDEN**

BID OPENING: July 8, 2026 @ 11:00 am

| Caravella Demolition, Inc. | Winzinger, Inc. | TTL Services | The Original W. Hargrove Demolition Co Inc. | Neri's Construction and Rental, Inc | GM Builders Group |
|---|---|---|---|---|---|
| $ 73,000.0000 | $ 73,800.0000 | $ 80,000.0000 | $ 83,850.0000 | $ 97,999.0000 | $ 227,000.0000 |

# BID 26-13 - CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 553 CHESTNUT STREET, BLOCK 323, LOT 24, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO THE ADJOINING WALL AT 555 CHESTNUT STREET IN THE CITY OF CAM

Opening Date: June 25, 2026 3:30 PM

Closing Date: July 8, 2026 11:00 AM

## Vendor Details

| | |
|---|---|
| Company Name: | Winzinger, Inc. |
| Address: | 1704 Marne Highway<br>P.O. Box 537<br>Hainesport, NJ 08036 |
| Contact: | Patrick Creelman |
| Email: | pat@winzinger.com |
| Phone: | 609-267-8600 32 |
| Fax: | 609-267-4079 |
| HST#: | |

## Submission Details

| | |
|---|---|
| Created On: | Friday June 26, 2026 07:57:56 |
| Submitted On: | Tuesday July 07, 2026 12:26:25 |
| Submitted By: | Patrick Creelman |
| Email: | pat@winzinger.com |
| Transaction #: | 6c7a77a8-a458-46cb-b519-d1b6534b0283 |
| Submitter's IP Address: | 10.13.0.7 |

## Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

## BID PRICE SHEET

**LUMP SUM PAYMENT FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 553 CHESTNUT STREET, BLOCK 323, LOT 24, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO THE ADJOINING WALL AT 555 CHESTNUT STREET IN THE CITY OF CAMDEN**

**NOTE: THE BELOW LUMP SUM PAYMENT MUST INCLUDE ALL COSTS SPECIFIED IN THE BID SPECIFICATIONS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.**

**THE BELOW LUMP SUM PAYMENT MUST ALSO INCLUDE ALL COSTS ASSOCIATED WITH DISCONNECTION COSTS, INCLUDING GAS, ELECTRIC, AND OTHER SERVICES AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.**

**PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THESE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.**

**Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract**.

Contract Term: Thirty (30) Calendar Days

| **ALL-INCLUSIVE DEMOLITION COST OF 553 CHESTNUT STREET *** | |
|---|---|
| $73,800.0000 | |
| Subtotal: | $ 73,800.00 |

## Summary Table

| **Bid Form** | **Amount** |
|---|---|
| BID PRICE SHEET | $ 73,800.00 |
| Subtotal Contract Amount: | $ 73,800.00 |

law.

Company Name: Winzinger, Inc.

Bidder's Corporate Officer's Signature: Audrey Winzinger

Name: Audrey Winzinger (print name)

Title: President (print title)

Date: July 8th 2026

**Note: A Bidder's Bid must be rejected as non-responsive if a contractor fails to comply with requirements of N.J.A.C. 17:27., within the timeframe.**

Certificate Number
645004

Registration Date: 01/17/2026
Expiration Date: 01/16/2028

# State of New Jersey

## Department of Labor and Workforce Development
### Division of Wage and Hour Compliance

## Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

**Winzinger, Inc**

**2026**

**Responsible Representative(s):**
Joann Winzinger, President
Robert T. Winzinger, Sr., Chairman

**Responsible Representative(s):**
Audrey Winzinger, Vice-President

Michael B. Marich, Acting Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

R-3

AV:dh
10-13-26

**RESOLUTION AUTHORIZING THE REJECTION OF BID #26-15 FOR THE PURCHASE OF ONE (1) NEW 2026 STANLEY ALL-ALUMINUM WELDED FIRE RESCUE LANDING CRAFT OR APPROVED EQUAL**

WHEREAS, on February 17, 2026, the City of Camden received two (2) proposals from Novielli Boat Builders and William E. Munson Company for Bid #26-15; and

WHEREAS, the proposals received for Bid #26-15 is being rejected pursuant to N.J.S.A. 40a:11-3.2(b) because both bidders substantially exceed the cost estimates for the goods and services, and exceeds the city's appropriation for said goods and services, now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the bids from Novielli Boat Builders and William E. Munson Company for Bid #26-15 for the purchase of one (1) new 2026 Stanley All-Aluminum Welded Fire Rescue Landing Craft or approved equal are rejected.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dominic J. Vesper, Jr., Interim Business Administrator

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE REJECTION OF BID 26-15 - PURCHASE OF ONE (1) NEW 2026 STANLEY ALL-ALUMINUM WELDED FIRE RESCUE LANDING CRAFT OR "APPROVED EQUAL"**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/30/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | | |
| **Director of Finance** | | | | |

**Approved by: Business Administrator** 9/30/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by: City Attorney** **Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE REJECTION OF BID 26-15 - PURCHASE OF ONE (1) NEW 2026 STANLEY ALL-ALUMINUM WELDED FIRE RESCUE LANDING CRAFT OR "APPROVED EQUAL"**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Rejecting the following bids based on N.J.S.A. 40A:11-13.2 (b) – the bids substantially exceeds the contracting unit's appropriation for the goods or services
    - Novielli Boat Builders
    - William E. Munson Company

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A
**APPROPRIATION NUMBER:** N/A
**PROCUREMENT**: Bid 26-15 – received two proposals on September 17, 2026

**IMPACT STATEMENT**:

- N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

**BID 26-15 - PURCHASE OF ONE (1) NEW 2026 STANLEY ALL-ALUMINUM WELDED FIRE RESCUE LANDING CRAFT OR "APPROVED EQUAL"**

This is a Community Development Block Grant (CDBG) Funded Project

Opened: 9/17/2026

| | Novielli Boat Builders Inc. | William E. Munson Company |
|---|---|---|
| **Description** | **Submission 1 Total** | **Submission 1 Total** |
| 2026 Stanley All-Aluminum Boat or Approved Equal | **$379,000.00** | $399,950.00 |
| Brand/Model Provided: | Novielli 26 FR with Twin Mercury 175 DTS | 26' Munson Packman Landing Craft |

# Resolution #4

Resolution Of Support For An Application For A Retail Recreational Cannabis License Submitted By The Vaulted Garden, LLC And Requesting That the Cannabis Regulatory Commission Issue A Retail Recreational Cannabis License To The Vaulted Garden LLC For 2616 River Avenue, Camden, New Jersey

(BY TITLE)

## RESOLUTION

**NOT available at time of print on Friday, October 02, 2026.**

R-5

MBS:dh
10-13-26

**RESOLUTION AUTHORIZING AMENDED "IN REM" TAX FORECLOSURE FOR LIST #201**

WHEREAS, on August 11, 2026 the City Council of the City of Camden adopted Resolution MC-26:10697 authorizing "In Rem" Tax Foreclosure List #201; and

WHEREAS, since the adoption of Resolution MC-26:10697 additional properties have been added to the foreclosure list and it is necessary that the list be amended and re-certified by the Tax Collector so that the amounts required to redeem are stated as of the current date; and

WHEREAS, City Council approval of an amended foreclosure list is necessary in order to continue with the foreclosure process; and

WHEREAS, the Tax Collector of the City of Camden has prepared and certified the appended Amended Tax Foreclosure List No. 201 in accordance with N.J.S.A. 54:5-104.29 to 54:5-104.71; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it is hereby determined that the City Attorney of the City of Camden is hereby authorized to foreclose in summary proceedings, In Rem, as provided by the In Rem Tax Foreclosure Act (1948), R.S. 54:5-104.29, et seq., and where necessary to institute an action to foreclose the right of redemption pursuant to N.J.S.A. 54:5-86 et seq., of those tax sale certificates held by the City of Camden, as listed in the appended and hereby incorporated list, known as Amended Tax Foreclosure List No. 201.

BE IT FURTHER RESOLVED, that Resolution MC-26:10697 is superseded to the extent inconsistent with this Resolution, and that the Amended Tax Foreclosure List No. 201 appended hereto shall constitute the operative foreclosure list.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**
**AMENDED FORECLOSURE LIST #201**

| SCHEDULE NUMBER | STREET ADDRESS | BLOCK | LOT | CERT. NO. | BOOK NO. | PG. NO. | TAX SALE DATE | AMOUNT TO REDEEM (GOOD UNTIL 10/13/26 ) | AMOUNT OF TAX SALE | SUBSEQUENT LIEN | OWNER NAME\LAST TRANSFEREE ACCORDING TO TAX DUPLICATE |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 925 Penn St | 106 | 15 | 94-153 | 4258 | 854 | 6/27/1994 | $ 171,718.60 | $ 2,311.02 | $ 169,407.58 | MUNIZ, EVA |
| 2 | 297 Kaighns Ave. | 268 | 37 | 94-330 | 4259 | 236 | 6/27/1994 | $ 23,983.09 | $ 272.47 | $ 23,710.62 | SIMONS, ISAIAH & MARY E |
| 3 | 1012 So. 3rd St. | 246 | 102 | 90-269 | 4349 | 570 | 9/6/1990 | $ 250,167.13 | $ 6,625.75 | $ 243,541.38 | NIX, JOHN & SANDRA |
| 4 | 277-289 Kaighn Ave. | 268 | 44 | 10-02357 | 9248 | 1735 | 6/21/2010 | $ 18,911.11 | $ 415.54 | $ 1,849.57 | IGLESIA DE SALVACION |
| 5 | 269-273 Kaighn Ave. | 268 | 46 | 12-02980 | 9618 | 124 | 6/18/2012 | $ 87,795.13 | $ 763.93 | $ 87,031.20 | PREGARTNER, GUSTAVE & JUDITH |
| 6 | 1026 So. 6th St. | 324 | 44 | 93-176 | 4036 | 810 | 6/28/1993 | $ 156,231.24 | $ 428.85 | $ 155,802.39 | POLLARD, JAMES & LYNNE |
| 7 | 1157 Morton St. | 1342 | 122 | 3-1706 | 6334 | 525 | 1/27/2003 | $ 75,214.13 | $ 741.70 | $ 74,472.43 | CHAVIS, JERRY & BRENDA |
| 8 | 1363 Kaighn Ave. | 1291 | 96 | 10-03654 | 9250 | 1709 | 6/21/2010 | $ 152,483.54 | $ 4,027.49 | $ 148,456.05 | DUNBAR PROPERTIES, LLC |
| 9 | 1110 S. 6th St. | 331 | 88 | 93-186 | 4036 | 826 | 6/28/1993 | $ 126,929.05 | $ 101.47 | $ 126,827.58 | MARTIN, STANLEY |
| 10 | 600 Chestnut St. | 331 | 119 | 960222 | 4526 | 50 | 4/22/1996 | $ 36,411.78 | $ 1,187.24 | $ 35,224.54 | STEWART, JAMES L & ANNA MAE |
| 11 | 1106 So. 6th St. | 331 | 120 | 15-00352 | 10228 | 1246 | 6/22/2015 | $ 40,071.78 | $ 1,050.66 | $ 39,021.12 | JOHNSON, MATTIE & JAMES |
| 12 | 939 Kimber St. | 105 | 68 | 15-00109 | 10227 | 1606 | 6/22/2015 | $ 56,881.35 | $ 2,854.91 | $ 54,026.44 | MARQUEE INVESTMENT MANAGEMENT, LLC |
| 13 | 936 Fern St. | 90 | 91 | 14-00080 | 10040 | 1535 | 6/23/2014 | $ 59,599.84 | $ 805.15 | $ 58,794.69 | BROWN, ALFRED - TR |
| 14 | 810 Haddon Ave. | 365 | 11 | 32117 | 7937 | 897 | 10/12/1984 | $ 92,111.68 | $ 207.22 | $ 91,904.46 | DAVIS, EUGENE & ELLA MAE |
| 15 | 1337 Atlantic Ave. | 1334 | 30 | 951766 | 4430 | 284 | 6/12/1995 | $ 85,799.83 | $ 288.28 | $ 85,511.55 | DODELIN, ANNA |
| 16 | 1335 Atlantic Ave. | 1334 | 31 | 36595 | 7783 | 102 | 10/9/1987 | $ 141,023.59 | $ 1,270.72 | $ 139,752.87 | SANTIAGO, RAMON JR |
| 17 | 1012 Princess Ave. | 1285 | 94 | 28829 | 3113 | 161 | 8/13/1982 | $ 188,824.34 | $ 506.82 | $ 188,317.52 | ZELLARS, CHARLES L - EST OF |
| 18 | 1020 Princess Ave. | 1285 | 98 | 951589 | 4430 | 100 | 6/12/1995 | $ 195,380.15 | $ 57.67 | $ 195,322.48 | WIBLE, STEPHEN |
| 19 | 1024 Princess Ave. | 1285 | 100 | 891391 | 4341 | 752 | 10/30/1989 | $ 197,670.17 | $ 973.20 | $ 196,696.97 | JOHNSON, ERNEST JR |
| 20 | 1026 Princess Ave. | 1285 | 101 | 37887 | 7783 | 234 | 10/9/1987 | $ 179,869.71 | $ 125.17 | $ 179,744.54 | BRAXTON, CHERYL |
| 21 | 1028 Princess Ave. | 1285 | 102 | 951590 | 4438 | 408 | 6/12/1995 | $ 175,531.33 | $ 384.36 | $ 175,146.97 | COOPER, TOMICA S |
| 22 | 1338 Atlantic Ave. | 1336 | 55 | 972272 | 4757 | 668 | 3/17/1997 | $ 84,408.41 | $ 2,776.22 | $ 81,632.19 | POWERS, HELEN M |
| 23 | 1334 Atlantic Ave. | 1336 | 57 | 911636 | 7786 | 1603 | 8/14/1991 | $ 8,640.79 | $ 198.44 | $ 8,442.35 | ST JOHNS LODGE |
| 24 | 1332 Atlantic Ave. | 1336 | 58 | 911637 | 4338 | 198 | 8/14/1991 | $ 74,039.71 | $ 1,174.68 | $ 72,865.03 | NIX, JOSHUA B |
| 25 | 602 Mt. Vernon St. | 324 | 2 | 94-444 | 4259 | 462 | 6/27/1994 | $ 26,469.63 | $ 294.73 | $ 26,174.90 | BOZARTH, O JR |
| 26 | 604 Mt. Vernon St. | 324 | 3 | 37744 | 7783 | 228 | 10/9/1987 | $ 43,635.66 | $ 649.01 | $ 42,986.65 | DAVIS, SHIRLEY |
| 27 | 608 Mt. Vernon St. | 324 | 5 | 37745 | 7783 | 230 | 10/9/1987 | $ 61,876.55 | $ 498.05 | $ 61,378.50 | LEWIS, WILLIE |
| 28 | 618 Mt. Vernon St. | 324 | 10 | 990291 | 5195 | 802 | 6/7/1999 | $ 16,528.95 | $ 181.40 | $ 16,347.55 | WRH I, LLC |
| 29 | 622 Mt. Vernon St. | 324 | 12 | 11-00471 | 9438 | 252 | 6/20/2011 | $ 5,941.52 | $ 90.02 | $ 5,851.50 | AZCONA, ERIC |
| 30 | 624 Mt. Vernon St. | 324 | 13 | 11-00472 | 9438 | 254 | 6/20/2011 | $ 5,934.52 | $ 80.01 | $ 5,854.51 | AZCONA, ERIC |
| 31 | SW Mt Vernon & 7th St. | 324 | 21 | 11-00473 | 9438 | 256 | 6/20/2011 | $ 7,933.13 | $ 95.01 | $ 7,838.12 | AZCONA, HERIBERTO |
| 32 | 1494 Princess Ave | 1299 | 51 | 901829 | 4829 | 735 | 9/6/1990 | $ 274,472.76 | $ 1,372.48 | $ 273,100.28 | ZIMMARDI, JOHN |
| 33 | 2034 Arlington St. | 499 | 52 | 88-516 | 4333 | 514 | 12/1/1988 | $ 83,573.58 | $ 781.68 | $ 82,791.90 | WILSON, ARTHER & VANESSA |

**CITY OF CAMDEN**
**AMENDED FORECLOSURE LIST #201**

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 34 | 2036 Arlington St. | 499 | 53 | 95-401 | 4418 | 873 | 6/12/1995 | $ 114,183.44 | $ 3,686.60 | $ 110,496.84 | QUINTON, ELMER |
| 35 | 2038 Arlington St. | 499 | 54 | 990573 | 5189 | 272 | 6/7/1999 | $ 28,480.43 | $ 497.45 | $ 27,982.98 | COOK, GEORGE & ROSE |
| 36 | 2044 Arlington St. | 499 | 57 | 91-489 | 4338 | 576 | 8/14/1991 | $ 93,243.32 | $ 623.17 | $ 92,620.26 | RIVERA, HECTOR |

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

**COUNCIL MEETING DATE:** OCTOBER 13, 2026

**TO:** City Council
**FROM:** Daniel S. Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing Amended "In Rem" Tax Foreclosure List #201

| | | | | |
|---|---|---|---|---|
| **Point of Contact:** | Dan Blackburn | Law Dept. | x7170 | dablackb@ci.camden.nj.us |
| | **Name** | **Department-Division-Bureau** | **Phone** | **Email** |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | Y | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | N | | | |
| **Director of Grants Management** | N | | | |
| **Qualified Purchasing Agent** | N | | | |
| **Director of Finance** | N | | | |

**Approved by:**
**Business Administrator** 9/29/2026
**Signature** **Date**

Attachments (list and attach all available):

1. Additional supporting documents: Submitted Budget, Audit, and Annual Report

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** Resolution Authorizing Amended Foreclosure List #201

**FACTS/BACKGROUND:**

- On August 11, 2026 City Council approved Resolution MC-10697 authorizing In Rem Foreclosure of Tax Foreclosure List #201.

- Since the approval of Foreclosure List # 201, it has become necessary to add additional properties to Foreclosure List #201.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT:**

- Council approval will allow the City to continue with the foreclosure action.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Michelle Banks-Spearman

**COORDINATION:**

- N/A

**Prepared by:** Michelle Banks-Spearman 856-757-7170/michelle.spearman@camdennj.gov

Name Phone/Email

## CERTIFICATION

**TO THE CITY COUNCIL OF CAMDEN:**

I hereby certify that the attached Amended Foreclosure List #201 contains the description of land and tax sale certificates held by the City of Camden in the County of Camden affecting said lands, together with the amounts due on said certificates of tax sale and for subsequent municipal liens, including the amount to redeem exclusive of interest, and the ownership of said lands as it appears on the last tax duplicate of the City of Camden in the County of Camden which said lands and certificates of tax sale are subject to foreclosure In Rem pursuant to N.J.S.A. 54:104.29 to 54:5-104.71, this tax foreclosure list being prepared and certified in accordance with the provisions of such statute.

Dated: 9/23/26

MICHELLE HILL-NORMAN
TAX COLLECTOR

A-6

AV
10-13-26

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE ASSIGNMENTS**

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

WHEREAS, N.J.S.A. 54:5-114.4 requires that the tax sale certificate assignee complete foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including court delays caused by the COVID-19 Public Health Emergency, and foreclosure procedural changes in light of the United State Supreme Court's decision in *Tyler v. Hennepin County*, assignment holders have been unable to complete foreclosure within the two (2) year requirement; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

# Exhibit A

| Address | Block/Lot | Resolution# | Tax Sale Certificate # | Tax Sale Certificate Purchaser | New Deadline to complete foreclosure |
|---|---|---|---|---|---|
| 639 Pine | 292/129 | MC:22-8634 | 980235 | *Johnson, Sherry* | 10/11/2027 |
| 805 Mt. Vernon | 383/62 | MC:24-9619 | 93-261 | *Spearman, Leo* | 08/13/2027 |
| 1020 S. 8th | 383/51 | MC:24-9618 | 93-260 | *Spearman, Leo* | 08/13/2027 |
| 334 Beckett | 169/48 | MC:22-8634 | 94-196 | *Perez, William* | 10/11/2027 |
| 1074 Louis | 1305/25 | MC:22-8634 | 37520 | *Out of the Blue Seafood* | 10/11/2027 |
| 1076 Louis | 1305/26 | MC:22-8634 | 901838 | *Out of the Blue Seafood* | 10/11/2027 |
| 1078 Louis | 1305/27 | MC:22-8634 | 34393 | *Out of the Blue Seafood* | 10/11/2027 |
| 1080 Louis | 1305/28 | MC:22-8634 | 3-1631 | *Out of the Blue Seafood* | 10/11/2027 |
| 1082 Louis | 1305/29 | MC:22-8634 | 911548 | *Out of the Blue Seafood* | 10/11/2027 |
| 1519 Wildwood | 1269/27 | MC:22-8634 | 931273 | *Out of the Blue Seafood* | 10/11/2027 |
| 1125 Sheridan | 447/68 | MC:22-8634 | 980594 | *Simmons, Gary* | 10/11/2027 |

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Daniel Blackburn, City Attorney

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments**

| Point of Contact: | **Amia I. Valentine** | **Law** | **X7166** | **amvalent@camdennj.gov** |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2026 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- **Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.**

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $0

**IMPACT STATEMENT:**

- **Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.**
- **To continue to receive tax revenue for properties and provide time for assignees to acquire title.**
- **If not approved, TSC's will revert back to City; loss in tax revenue for properties.**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

**COORDINATION:**

- Assignees retain assignments.

**Prepared by: Amia Valentine** **x7166/amvalent@camdennj.gov**

Name Phone/Email

R-7

AV:dh
10-13-26

**RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2025 AUDIT**

WHEREAS, the Director of the Division of Local Government Services has formally directed all municipalities to adopt a Corrective Action Plan as part of their annual municipal audit process; and

WHEREAS, this Corrective Plan shall be submitted to the Director of Local Government Services upon adoption by the City Council of the City of Camden and shall be kept on file with the Municipal Clerk's Office; and

WHEREAS, the Corrective Action Plan shall cover all audit findings and recommendations, and be prepared in accordance with Local Finance Notice CFO-97-16; and

WHEREAS, the Finance Director / Chief Financial Officer has prepared a corrective action plan with regard to the 2025 Audit; and

WHEREAS, said corrective action plan addresses each issue raised by the Auditor in the 2025 Audit; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that it hereby approves and accepts the attached Corrective Action Plan for the CY 2025 Annual Municipal Audit, dated December 31, 2025, which is incorporated by reference thereto as if fully set forth herein.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the Corrective Action Plan for the CY 2025 Annual Municipal Audit shall be filed with the Division of Local Government Services and the Municipal Clerk's Office.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2025 AUDIT**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Scott Z. Parker | Finance | (856)757-7582 | Scparker@camdennj.gov |
| | Name | Department-Division- | | |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | N | | 9/29/2026 | |
| Supporting Department Director (if necessary) | N | | | |
| Director of Grants Management | N | | | |
| Qualified Purchasing Agent | N | | | |
| Director of Finance | Y | | 9/15/26 | |

**Approved by:**
**Business Administrator** 9/29/2026
**Signature** **Date**

Attachments (list and attach all available):

Corrective Action Plan

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2025 AUDIT**

**FACTS/BACKGROUND:**

- The Chief Financial Officer has prepared a corrective action plan with regard to the 2025 Audit; and this corrective action plan addresses each finding raised by the Auditor in the 2025 Audit
- The corrective action plan must approved by council & filed with the FAST system( NJ Administrative code 5:30-6.6)
-

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **City council approves of the corrective action plan set forth by the CFO**
- Why Should the City Council approve this legislation?
  - **To correct findings stated within the 2025 Audit**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Scott Parker, City of Camden

**Prepared by: Scott Z. Parker** **(856) 757-6405**

Name Phone/Email

### *Section 2 - Schedule of Financial Statement Findings*

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, require.

**Finding No. 2025-001**

**Criteria or Specific Requirement**
In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatements and / or misclassifications, the City should review, in a timely manner, balances contained in the general ledgers for the proper and accurate recording and / or disposition of balances.

**Condition**
During our examination of the City's general ledgers and subsidiary records of the various funds, the following were noted: (1) in the City's federal and state grant fund, there exists several aged unexpended grant appropriated reserve balances, along with awards that have grant periods that have ended; and (2) one reserve in the City's trust - other fund was not supported by an analysis detailing the composition of the year-end balance held in trust.

**Context**
- Several aged unexpended grant appropriated reserve balances ($3,571,858.82) dated back to fiscal year 2012 through calendar year 2020 as follows:
    - U.S. Department of Transportation - River Road Improvements - $849,215.40
    - U.S. Department of Transportation - Morgan Village Safe Routes to School - $70,798.49
    - N.J. Department of Transportation - Transportation Trust Fund 2019 - $93,707.02
    - N.J. Department of Community Affairs - Urban Enterprise Zone (UEZ) - $2,237,102.56
    - N.J. Department of Health and Human Services - Municipal Court Alcohol Education - $139,179.61
    - N.J. Department of Treasury - Municipal Drug Alliance - $66,855.74
    - Other - Fleet Management Road Project - $115,000.00
- Reserve not supported by analysis for reserve for redemption of tax title lien certificates ($1,898,340.12);

**Effect or Potential Effect**
Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

**Cause**
The City did not reconcile, review, and monitor all such transactions and balances during the year.

**Recommendation**
That the City reconcile, review, and monitor, at the end of each month, balances contained in the general ledgers and subsidiary reports to ensure that potential errors, irregularities, and factors which could have a negative impact on the City's financial position are detected and adjusted in a timely manner.

**View of Responsible Officials and Planned Corrective Action**
The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

**CITY OF CAMDEN**
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2025

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***Section 3 - Schedule of Federal Award Findings and Questioned Costs***

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

None.

Corrective Action Plan

U.S. Department of Transportation - River Road - $849,215.40/
U.S. Department of Transportation - Morgan Village Safe Routes to School - $70,798.49 /
N.J. Department of Transportation - Transportation Trust Fund 2019 - $93,707.02

The City & NJ Department of Transportation have been working closely together to get all old grants closed out and determine what grants are currently active. This is a time-consuming process, and the city is making strides to have all old and new grants accounted for and closed out properly.

N.J. Department of Community Affairs - Urban Enterprise Zone (UEZ) - $2,237,102.56

The Grants Management team is currently working with the City's UEZ coordinator to determine if this grant can be closed out. This grant shall be closed out or made back active before the end of 2026.

N.J. Department of Health and Human Services - Municipal Court Alcohol Education - $139,179.61

The courts have begun to expend these funds by hosting night court once a month to decrease the number of backlogged cases. These funds will be reduced as night court continues through 2026. The city will will also be looking at other ways to expend these funds.

N.J. Department of Treasury - Municipal Drug Alliance - $66,855.74

These funds should have been closed out before the end of 2025. These expenses occurred years ago, and this grant will be closed out before the end of 2026.

Other - Fleet Management Road Project - $115,000.00

This was a shared service agreement incorrectly recorded as a grant. The revenue portion of this agreement was canceled, but the entry to cancel the appropriation was missing. This will be properly closed out before the end of 2026.

Reserve not supported by analysis for reserve for redemption of tax title lien certificates ($1,898,340.12)

This may be able to be resolved before the end of 2026. This issue is a high priority to be corrected. Each record must be reviewed to determine its accuracy. Once this is complete the balance can be adjusted for accuracy. After an accurate balance is determined, there will be new procedures on how to maintain the records & avoid this issue from returning.

R-8

AV:dh
10-13-26

**RESOLUTION CERTIFYING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY GOVERNING BODY OF THE CITY OF CAMDEN CERTIFICATION OF THE 2025 AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2025 has been filed by a Registered Municipal Accountant with the City of Camden pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of N.J.S.A. 52:27BB-52, to wit:

> N.J.S.A. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Camden, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION CERTIFYING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY (GOVERNING BODY CERTIFICATION OF THE 2025 AUDIT)**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Scott Z. Parker | Finance | (856)757-7582 | Scparker@camdennj.gov |
| | Name | Department-Division- | | |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | **N** | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | **N** | | | |
| **Director of Grants Management** | **N** | | | |
| **Qualified Purchasing Agent** | **N** | | | |
| **Director of Finance** | **Y** | S.P. | 9/15/2026 | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

Findings & Questioned Costs
Sample Resolution
Group Affidavit

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION CERTIFYING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY (GOVERNING BODY CERTIFICATION OF THE 2025 AUDIT)**

**FACTS/BACKGROUND:**

- Local Finance Board has promulgated NJAC 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **Approving this legislation certifies members of the governing body have personally reviewed the Annual Report of Audit**
- Why Should the City Council approve this legislation?
  - **To comply with NJAC 5:30-6.5**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

| **Prepared by: Scott Z. Parker** | **(856) 757-6405** |
|---|---|
| Name | Phone/Email |

Sample

# RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the _____ pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

> R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the _____ of the _____, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON _____.

_____

Clerk

**NO PHOTOCOPIES OF SIGNATURES**

**GROUP AFFIDAVIT FORM**

**CERTIFICATION OF GOVERNING BODY**

STATE OF NEW JERSEY
COUNTY OF _____

We, members of the governing body of the _____ in the County of _____, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the COUNCIL of the _____in the County of ____ .

2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2024.

3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled FINDINGS AND QUESTIONED COSTS:

| | |
|---|---|
| (L.S.) | (L.S.) |
| (L.S.) | (L.S.) |
| (L.S.) | (L.S.) |
| (L.S.) | (L.S.) |
| (L.S.) | (L.S.) |

_____
Clerk

Sworn to and subscribed before
me this _____day of
_____, 20__.

_____
Notary Public of New Jersey

The Municipal Clerk (or Clerk of the City Council as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

# CITY OF CAMDEN

## PART III

## SCHEDULE OF FINDINGS AND QUESTIONED COSTS

## FOR THE YEAR ENDED DECEMBER 31, 2025

**CITY OF CAMDEN**
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2025

---

***Section 1- Summary of Auditors' Results***

**Financial Statements**

| | |
|---|---|
| Type of auditors' report issued | Adverse on GAAP and Unmodified on Regulatory Basis |
| Internal control over financial reporting: | |
| Material weakness(es) identified? | X yes ___ no |
| Significant deficiency(ies) identified? | ___ yes X none reported |
| Noncompliance material to financial statements noted? | ___ yes X no |

**Federal Awards**

| | |
|---|---|
| Internal control over major programs: | |
| Material weakness(es) identified? | ___ yes X no |
| Significant deficiency(ies) identified? | ___ yes X none reported |
| Type of auditors' report issued on compliance for major programs | Unmodified |
| Any audit findings disclosed that are required to be reported in accordance with Section 516(a) of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)? | ___ yes X no |

Identification of major programs:

| **Assistance Listings Number(s)** | **Name of Federal Program or Cluster** |
|---|---|
| 14.241 | Housing Opportunities for Persons with Aids |
| 66.468 | Capitalization Grants for Drinking Water State Revolving Funds |
| | |
| | |
| | |

Dollar threshold used to distinguish between type A and type B programs: $ 1,238,944.00

Auditee qualified as low-risk auditee? ___ yes X no

**CITY OF CAMDEN**
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2025

***Section 1- Summary of Auditors' Results (Cont'd)***

**State Financial Assistance**

Internal control over major programs:

Material weakness(es) identified? _____ yes __X__ no

Significant deficiency(ies) identified? _____ yes __X__ none reported

Type of auditors' report issued on compliance for major programs Unmodified

Any audit findings disclosed that are required to be reported in accordance with New Jersey OMB Circular 25-12? _____ yes __X__ no

Identification of major programs:

| State Grant / Project # | Name of State Program |
|---|---|
| 480-078-6320-various | Highway Planning and Construction |
| Unavailable | New Jersey Infrastructure Bank Financing Program |
| | |
| | |
| | |
| | |

Dollar threshold used to distinguish between type A and type B programs: $ 1,000,000.00

Auditee qualified as low-risk auditee? _____ yes __X__ no

### *Section 2 - Schedule of Financial Statement Findings*

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, require.

**Finding No. 2025-001**

**Criteria or Specific Requirement**
In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatements and / or misclassifications, the City should review, in a timely manner, balances contained in the general ledgers for the proper and accurate recording and / or disposition of balances.

**Condition**
During our examination of the City's general ledgers and subsidiary records of the various funds, the following were noted: (1) in the City's federal and state grant fund, there exists several aged unexpended grant appropriated reserve balances, along with awards that have grant periods that have ended; and (2) one reserve in the City's trust - other fund was not supported by an analysis detailing the composition of the year-end balance held in trust.

**Context**
- Several aged unexpended grant appropriated reserve balances ($3,571,858.82) dated back to fiscal year 2012 through calendar year 2020 as follows:
    - U.S. Department of Transportation - River Road Improvements - $849,215.40
    - U.S. Department of Transportation - Morgan Village Safe Routes to School - $70,798.49
    - N.J. Department of Transportation - Transportation Trust Fund 2019 - $93,707.02
    - N.J. Department of Community Affairs - Urban Enterprise Zone (UEZ) - $2,237,102.56
    - N.J. Department of Health and Human Services - Municipal Court Alcohol Education - $139,179.61
    - N.J. Department of Treasury - Municipal Drug Alliance - $66,855.74
    - Other - Fleet Management Road Project - $115,000.00
- Reserve not supported by analysis for reserve for redemption of tax title lien certificates ($1,898,340.12);

**Effect or Potential Effect**
Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

**Cause**
The City did not reconcile, review, and monitor all such transactions and balances during the year.

**Recommendation**
That the City reconcile, review, and monitor, at the end of each month, balances contained in the general ledgers and subsidiary reports to ensure that potential errors, irregularities, and factors which could have a negative impact on the City's financial position are detected and adjusted in a timely manner.

**View of Responsible Officials and Planned Corrective Action**
The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

### *Section 3 - Schedule of Federal Award Findings and Questioned Costs*

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

None.

R-9

AV:dh
10-13-26

**RESOLUTION APPROVING THE FISCAL YEAR 2026 TAX AGREEMENT BETWEEN THE CITY OF CAMDEN AND SOUTH JERSEY PORT CORPORATION**

WHEREAS, the City of Camden desires to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2026; and

WHEREAS, the South Jersey Port Corporation has agreed to pay the City of Camden Four Million Dollars ($4,000,000.00) for fiscal year 2026 as a payment in lieu of taxes pursuant to N.J.S.A 12:11A-1 et seq.; and

WHEREAS, it is in the best interest of the City of Camden to enter into a Tax Agreement with South Jersey Port Corporation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the proper officials of the City of Camden to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2026, for the amount of Four Million Dollars ($4,000,000.00).

BE IT FURTHER RESOLVED, that the City of Camden is authorized to accept Four Million Dollars ($4,000,000.00) from the South Jersey Port Corporation pursuant to the within Tax Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION: Resolution Approving the Fiscal Year 2026 Tax Agreement between City of Camden and South Jersey Port Corporation**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Scott Z. Parker | Finance | (856)757-7582 | Scparker@camdennj.gov |
| | Name | Department-Division- | | |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | N | | 9/24/2026 | |
| Supporting Department Director (if necessary) | N | | | |
| Director of Grants Management | N | | | |
| Qualified Purchasing Agent | N | | | |
| Director of Finance | Y | | 9/16/2026 | |

**Approved by:**
**Business Administrator** 9/24/2026
**Signature** **Date**

Attachments (list and attach all available):

Tax Agreement

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** **Resolution Approving the Fiscal Year 2026 Tax Agreement between City of Camden and South Jersey Port Corporation**

**FACTS/BACKGROUND:**

- the City and the Port Corporation wish to provide for a 2026 Tax Agreement based on the City's fiscal year the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens
- The Port Corporation agrees to pay to the City for the fiscal year 2026 the sum of four million dollars ($4,000,000.00) and zero cents (hereinafter the "Pilot Payment"), and the City hereby agrees to accept the Pilot Payment, pursuant to the Act, in lieu of any and all City taxes and assessments on all real property now owned or hereafter acquired by the Port Corporation during the term of this Tax Agreement.
- The Pilot Payment shall be paid by the Port Corporation to the City not later than October 31, 2026, except as set forth hereafter

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $4,000,000

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **This Agreement will be executed and the city will Receive $4,000,000**
- Why Should the City Council approve this legislation?
  - **So, the city can receive tax revenue it is currently not receiving**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Scott Parker, City of Camden

**Prepared by: Scott Z. Parker** **(856) 757-6405**

Name Phone/Email

*EXECUTION COPY*

# FISCAL YEAR 2026 TAX AGREEMENT

**BETWEEN**

**CITY OF CAMDEN, NEW JERSEY**

**AND**

**SOUTH JERSEY PORT CORPORATION**

**THIS TAX AGREEMENT** (hereinafter referred to as the "Tax Agreement") made this ___ day of _____, 2026 by and between the **CITY OF CAMDEN**, a body corporate and politic of the State of New Jersey (hereinafter referred to as the "City") and the **SOUTH JERSEY PORT CORPORATION**, an Agency of the State of New Jersey (hereinafter referred to as the "Port Corporation").

**WITNESSETH:**

**WHEREAS,** pursuant to The South Jersey Port Corporation Act, Chapter 60 of the Pamphlet Laws of 1968 of the State of New Jersey (codified at N.J.S.A. 12:11A-1, *et seq.,* as amended) (hereinafter referred to as the "Act"), the State of New Jersey ("State") granted the Port Corporation full power and authority to purchase, construct, lease and operate marine terminals within the South Jersey Port District, which includes the City; and

**WHEREAS,** the Port Corporation has, and will in the future, enter into various agreements, whereby they have, and will in the future, acquire title to real property within the City in furtherance of said purpose and in exercise of its powers; and

**WHEREAS,** the exercise of the power granted to the Port Corporation will be, in all respects, for the benefit of the people of the State of New Jersey; and

**WHEREAS,** the Fiscal Year 2025 Tax Agreement between the Port Corporation and the City expires on December 31, 2025; and

**WHEREAS,** the City's fiscal year 2026 begins January 1, 2026, and ends December 31, 2026; and

**WHEREAS,** the City and the Port Corporation wish to provide for a 2026 Tax Agreement based on the City's fiscal year; and

**WHEREAS,** the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens.

**NOW, THEREFORE, THE PARTIES HERETO FOR THEMSELVES, THEIR SUCCESSORS AND ASSIGNS, MUTUALLY UNDERTAKE, COVENANT AND AGREE AS FOLLOWS:**

**Section 1.** The Port Corporation agrees to pay to the City for the fiscal year 2026 the sum of four million dollars ($4,000,000.00) and zero cents (hereinafter the "Pilot Payment"), and the City hereby agrees to accept the Pilot Payment, pursuant to the Act, in lieu of any and all City taxes and assessments on all real property now owned or hereafter acquired by the Port Corporation during the term of this Tax Agreement.

**Section 2.** The Pilot Payment shall be paid by the Port Corporation to the City not later than October 31, 2026, except as set forth hereafter.

**Section 3.** In consideration of Port Corporation's making the Pilot Payment for the fiscal year 2026, City hereby agrees to release the Port Corporation and waive City's rights to

collect from Port Corporation any tax payments through and including December 31, 2026. Notwithstanding the above release, if the State of New Jersey decides to fund through appropriations any prior year(s)' payment in lieu of taxes, then the Port Corporation will cooperate to pay such amount consistent with an agreement which will be negotiated at that time.

**Section 4.** City hereby agrees and acknowledges that the payment by Port Corporation of the Pilot Payment for the year(s) covered by this Tax Agreement is subject to and conditioned upon an appropriation from the Legislature of the State of New Jersey, and transmittal of such funds to the Port Corporation; and City further agrees that no liability shall occur to Port Corporation if such appropriation shall not be made, or if such funds shall not be transmitted to the Port Corporation.

**Section 5.** The Pilot Payment shall be devoted by the City solely to such purpose to which taxes may be applied, unless and until otherwise directed by the Laws of the State of New Jersey. Payments shall be made payable to the Treasurer of the City, and checks shall be made payable to his or her order.

**Section 6.** During the term of this Tax Agreement from the date of acquisition of each particular parcel of real property by the Port Corporation, and for so long thereafter as the Port Corporation shall own real property in the City, the City shall mark all said property exempt on its tax records with a notation that such entry is made pursuant to this Tax Agreement.

**Section 7.** The Port Corporation shall establish and maintain a special fund called the "South Jersey Port Corporation Tax Reserve Fund," hereinafter referred to as the "Fund", in which there shall be deposited: (a) monies appropriated therefore by the State of New Jersey as

described in Section 8 below; (b) proceeds of bonds or notes required to be deposited therein by the terms of any contract between the Port Corporation and the bondholders or note holders; and (c) other monies deposited therein by the Port Corporation. Monies in the Fund shall be held and applied solely to the payment of tax payments which the Port Corporation is obligated to pay as the same becomes due and payable and shall not be withdrawn therefrom if such withdrawal would reduce the amount in such fund to less than the Property Tax Reserve Fund, as defined in Section 20(b) of the Act.

**Section 8.** The obligations of the Port Corporation to make any tax payments from its funds or monies (other than from monies in the Fund) shall be at all times subject to prior use and application of funds and monies of the Port Corporation to provide for its operating and maintenance expenses and reserve therefore, and for the payment of principal, interest and retirement of bonds and reserves and securities therefore as provided in any contract with holders of its bonds pursuant to the Act.

**Section 9.** To assure the provision of the payment of the monies hereunder and funding of the Property Tax Reserve Fund, the Chairman of the Port Corporation shall annually make and deliver to the Governor, his certification stating the sum, if any, needed to provide in said Fund the amount of the property tax reserve as of said date. The Port Corporation shall not be required to make payments, and no interest shall accrue under the within agreement, until thirty (30) days from the time as there has been annually appropriated and paid to the Port Corporation for deposit in the said Fund such sums as certified by the Chairman of the Port Corporation pursuant to N.J.S.A. 12:11A-20b; or unless funds otherwise have been deposited in

the said fund as provided by statute and referred to above; or unless the Port Corporation otherwise has funds available from the profits of its business operations, defined as net proceeds remaining after operating expenses and the other priority obligations under the Act and bond resolutions have been met.

**Section 10.** The term of this Tax Agreement shall be for the period commencing January 1, 2026, and terminating December 31, 2026.

**Section 11.** It is expressly understood and agreed between the City and the Port Corporation that, by the execution of this Tax Agreement, and receipt of the sums provided for herein, the obligations of the Port Corporation and the City pursuant to Section 20(b) of the Act, N.J.S.A. 12:11A-20(b), relating to the issuance of bonds or notes of the Port Corporation, are hereby satisfied for the period through December 31, 2026.

**Section 12.** In the event that any of the real property in the City currently owned by the Port Corporation is conveyed during the term of this Tax Agreement by the Port Corporation to a non-exempt owner, or to the State or an agency thereof, or the United States Government or any agency thereof, or to the Delaware River Port Authority, the amount to be paid under this Tax Agreement by the Port Corporation shall be reduced. The amount of such reduction shall be the same percentage that the value of the property so conveyed is as to the total value of all the property based on the present assessment for that premises applied to the annual payment. In the event that the parties cannot agree as to the percentage of value, said percentage shall be determined by the average of two (2) appraisals, both of which shall be made by members of the Appraisal Institute. Each party shall be entitled to select one M.A.I. appraiser, and each party

shall pay the appraiser selected by it.

**Section 13.** In consideration for the Pilot Payments, City hereby further agrees to discharge of record all outstanding tax liens or judgments which are accrued during the Port Corporation's ownership of any property in the City.

**Section 14.** Neither the members of the Port Corporation, nor any individual officer or official of the Port Corporation or the City, nor any agent or employee of either of the parties hereto, shall be charged personally by any of the others with any liability, nor held liable to either of the parties hereto under any terms, provisions or sections of this Tax Agreement, or because of its execution, attempted execution, or any breach hereof.

**Section 15.** This Tax Agreement constitutes the entire agreement between the parties hereto for the 2026 Fiscal Year. It is expressly understood and agreed that this Tax Agreement may not be altered, amended, modified, or otherwise changed in any respect or particular whatsoever except in writing duly executed by the authorized representative of the party or parties to be charged.

**Section 16.** This Tax Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey. In the event any section or provision of this Tax Agreement, or the application of any such section or provision shall be held by a tribunal of competent jurisdiction to be contrary to law, the remaining sections or provisions of this Tax Agreement shall remain in full force and effect.

**Section 17.** In the event of any conflict or inconsistencies between the terms of this Tax Agreement and the Act, the Act shall prevail, govern and control.

**IN WITNESS WHEREOF,** the parties have caused this Tax Agreement to be executed by their duly authorized representative as of the date and year first written above.

**Attest:**

**CITY OF CAMDEN, NEW JERSEY**

_____

**[SEAL]**

_____

**By:**

**Attest:**

**SOUTH JERSEY PORT CORPORATION**

_____

**[SEAL]**

_____

**By: DAVID MAYER,**
**EXECUTIVE DIRECTOR and CEO**

R-10

SE:dh
10-13-26

**RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF $88,000 FROM THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR A GRANT ENTITLED "LOCAL RECREATION IMPROVEMENT GRANT"**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the New Jersey Department of Community Affairs awarded the City of Camden a Local Recreation Improvement Grant in the amount of Eighty-Eight Thousand Dollars ($88,000.00); and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2026 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the 2026 budget in the amount of Eighty-Eight Thousand Dollars ($88,000.00), which is now available from the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of $88,000 from the NJ Department of Community Affairs for a grant entitled "Local Recreation Improvement Grant"**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Keith Walker | Public Works | 856-757-7393 | KeWalker@ci.camden.nj.us |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | Y | | 9/29/2026 | |
| Supporting Department Director (if necessary) | N | | | |
| Director of Grants Management | Y | | | |
| Qualified Purchasing Agent | N | | | |
| Director of Finance | Y | S.P. | 9/18/2026 | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. **Grant Award Email**.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:** **Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of $88,000 from the NJ Department of Community Affairs for a grant entitled "Local Recreation Improvement Grant"**

**FACTS/BACKGROUND:**

Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. LRIG provides each grant recipient funding to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $88,000

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **$88,000 will be appropriated to spend for Recreation Improvements**
- Why Should the City Council approve this legislation?
  - **A need was determined at the time when the application for this Grant was approved by Council.**
- What will happen if the City Council does not approve this legislation?
  - **$88,000 will not be appropriated**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Keith Walker, City of Camden**

**Prepared by: Scott Z. Parker** **(856) 757-6405**

Name Phone/Email

**GRANT/LOAN AGREEMENT**

**BETWEEN THE**

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**

**AND**

**City of Camden**

**GRANT/LOAN AGREEMENT NUMBER: 2025-04960-0707-00**

**PROGRAM NAME: Local Recreational Improvement 2025**

A grant/loan contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant/Loan Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections:

A. Specific Terms and Conditions;

B. Agreement Budget;

C. Work Plan; and

D. Program Provisions.

By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the four sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February, 1998. The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant and/or loan.

**RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES**

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

***FOR RECIPIENT USE ONLY:***

**ACCEPTED AND AGREED TO FOR RECIPIENT:**

**BY:** **The Honorable Victor Carstarphen**
**Mayor**
**Camden City**

***FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:***

**DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:**

**BY:** **Paul Palamattam**
**Fiscal Administrator**

**I attest that sufficient funds have been appropriated by the State Legislature and are available for this grant/loan award.**

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:**

**BY:** **Michael F. Rogers**
**Division Director**

## AGREEMENT DATA SHEET

( X ) GRANT ( ) LOAN

**PROJECT INFORMATION**

| | |
|---|---|
| FUNDING PROGRAM NAME: | **Local Recreational Improvement 2025** |
| PROJECT TITLE: | **Camden City Tennis Court Renovation Project FY25** |
| SERVICE AREA(S): | **City of Camden** |

**RECIPIENT INFORMATION**

| | |
|---|---|
| AGENCY NAME: | **City of Camden** |
| ADDRESS: | **City Hall**<br>**520 Market Street**<br>**Camden, New Jersey 08101-5120** |
| CHIEF FINANCIAL OFFICER: | **Mr. Gerald Seneski** |
| VENDOR ID # | **216000418-09** |
| TELEPHONE NUMBER: | **(856) 757-7200** |
| CHARITIES REGISTRATION #: (Nonprofit Agencies Only) | **EX0000000** |
| SAM Unique Entity #: | **L5MTYJ62P314** |

**STATE INFORMATION**

| | |
|---|---|
| DEPARTMENT: | **NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS** |
| DIVISION: | **Division of Local Government Services** |
| ADDRESS: | **101 South Broad Street**<br>**P. O. Box 803**<br>**Trenton, NJ 08625-0803** |
| CONTACT PERSON: | **Susan Christiansen** |
| TELEPHONE NUMBER: | **(609) 930-1989** |

**FUNDING AMOUNT AND SOURCE OF FUNDS**

| | ACCOUNT NUMBER | AMOUNT | CFDA # |
|---|---|---|---|
| 1 (State Funds) | 2025-495-022-8030-668-FFFF-6120 | $88,000.00 | |
| **SUBTOTAL** | [redacted] | **$88,000.00** | [redacted] |
| **OTHER FUNDS** | | **$0.00** | |
| **TOTAL** | | **$88,000.00** | |

**GRANT/LOAN AWARD PERIOD**

GRANT/LOAN AWARD PERIOD: **April 07, 2025** THROUGH: **December 31, 2027**
LENGTH OF AWARD PERIOD: **2 Years, 9 Months**
LIQUIDATION OF OBLIGATIONS MUST BE MADE BY: **March 30, 2028**

**PURPOSE OF GRANT/LOAN**

This award will provide funding **to provide necessary renovations to the tennis courts at Union Mae Shultz and Dudley Grange Parks.**

## Section A SPECIFIC TERMS AND CONDITIONS

By virtue of the execution of the Grant/Loan Agreement, the Recipient agrees that all of the terms and conditions set forth in the General Terms and Conditions for Administering a Grant/Loan are incorporated herein. The specific Grant/Loan Agreement provisions are detailed as follows:

### 1. BONDING AND INSURANCE

**Fidelity Bonding:**

( ) Fidelity Bonding with the limit of liability of at least $ 0.00 shall be maintained by the Recipient until all financial transactions under this Grant/Loan Agreement are completed.

( X ) No Fidelity Bonding shall be required.

**Insurance(s):**

The Department must be provided with current certificates of insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be cancelled for any reason except after 30 days written notice to the New Jersey Department of Community Affairs.

( X ) Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability and shall include the State of New Jersey as a named insured. Limits of liability shall not be less than $1 million per occurrence for bodily injury liability and property damage liability.

( X ) Comprehensive Automobile Liability policy covering owned, non-owned, and hired vehicles with minimum limits of $1 million per occurrence for bodily injury liability and property damage liability.

( X ) Workers' Compensation Insurance applicable to laws of the State of New Jersey and Employers' Liability insurance with a limit of not less than $100,000.

( ) Additional Insurance Coverage(s) required:

( ) No Additional Insurance shall be required.

### 2. METHOD OF PAYMENT

**Advance Payment**

( ) An Advancement of Funds in the amount of $ shall be made.
( X ) No Advancement of Funds shall be made.

**Payment Type**

**Payments shall be made as indicated below:**

( X ) Reimbursement payments based on the actual rate of disbursement shall be made
- ( ) Monthly
- ( ) Quarterly
- ( X ) Other: Upon completion of project

( ) Other:

**Final Payment Withheld**

( ) Final payment of $0.00 shall be withheld pending receipt of final reports.
( X ) No Final payment shall be withheld.
( ) Other:

3. **BUDGET VARIANCE FLEXIBILITY**

Variance of expenditures from budgeted amounts is permitted without a formal amendment to the Grant/Loan Agreement within the following limitations:

- There is no permitted budget flexibility variance between major budget cost categories.
- Within major budget cost categories, there is a maximum allowable budget line item flexibility of 10%. No individual line item expenditures may exceed the amount budgeted for that line item by an amount in excess of 10% of the budgeted amount.
- Under no circumstances may total expenditures exceed the total grant/loan award amount.

Expenditures that exceed these limitations must be authorized via a budget revision approved by the Department. Expenditures incurred that exceed the permitted budget variance flexibility prior to Departmental approval of a revised budget are at risk for being disallowed by the Department.

4. **PROJECT INCOME**

**Project income, if any, shall be:**

( ) Added to project funds to further eligible program objectives; or
( ) Deducted from Recipient's payment request for allowable costs; or
( ) Used for the cost-sharing or matching requirement; or
( ) Returned to the Department.
( X ) Not Applicable.

## 5. FINANCIAL AND PERFORMANCE REPORTING

**Financial Reports** - A Fiscal Monitoring Report comparing the Recipient's actual expenditures of the project with the approved Budget included in this Grant/Loan Agreement shall be submitted with each request for payment, except for advance funding, if any. The Fiscal Monitoring Report shall be certified by the Recipient's Chief Financial Officer and submitted to the Department with the State voucher requesting payment.

**Performance Reports** - A Performance report(s) indicating the progress of the project shall be submitted:

( ) Monthly
( ) Quarterly
( ) Annually
( X ) Other: Bi-annually

Final Report - A final report shall be submitted to the Department no later than 60 days after completion of the grant/loan award period or termination of this Grant/Loan Agreement. Extensions to reporting due dates may be granted upon written request to the Department.

## 6. AUDIT REQUIREMENTS

( ) Audit Required.
( X ) Audit Not Required. Recipient must submit to the Department supporting documentation for all grant/loan expenditures.

**Audit Costs** - The pro rata share of the cost of any required single audit or the cost of a program-specific audit, financial statement audit, or other limited scope audit shall be paid from funds:

( ) Provided for by this Grant/Loan Agreement.
( ) Provided by the Recipient from other funding sources.
( X ) Not Applicable.

**Additional Schedules** - Additional schedules may be requested by the Department, if funding is made available to pay for such additional schedules.

( ) Additional Supplemental Schedules required as listed below:

( X ) No Additional Supplemental Schedules required.

## 7. GRANT ADMINISTRATION AUTOMATION

The recipient acknowledges that this agreement is recorded within and administered utilizing DCA SAGE, the DCA *System for Administering Grants Electronically* (https://dcasage.intelligrants.com/portal.asp). The recipient agrees to establish SAGE access for recipient staff in sufficient quantity and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant staff to the SAGE system grant record corresponding to this grant agreement document.

Section B Agreement Budget

Budget Detail

Camden City

| Budget Category | State Funds | Other Funds | Total |
|---|---|---|---|
| PROGRAM - Development | | | |
| Renovations | | | |
| Tennis Court Renovations at Union Mae Shultz and Dudley | $88,000.00 | | $88,000.00 |
| Minor Category Sub-Total | $88,000.00 | $0.00 | $88,000.00 |
| Major Category Sub-Total | $88,000.00 | $0.00 | $88,000.00 |
| | | | |
| Total | $88,000.00 | $0.00 | $88,000.00 |

Budget Summary

Camden City

| Budget Category | State Funds | Other Funds | Total |
|---|---|---|---|
| Local Recreational Improvement: City of Camden | $88,000.00 | $0.00 | $88,000.00 |
| | | | |
| TOTAL: | $88,000.00 | $0.00 | $88,000.00 |

**Section C Work Plan**

1. **Project Description**

This grant provides funds to provide necessary renovations to the tennis courts at Union Mae Shultz and Dudley Grange Parks.

2. **Target Population to be Served**

The Camden City Tennis Court Renovation Project at Union Mae Shultz and Dudley Grange Parks project will be completed within the 12-month project period. It is anticipated to begin in June 2025, with all construction and reporting to be completed by May 2026. Below is a timeline of project deliverables, given awards are issued in the Spring of this year.

- Grant Awarded – Month 0
- Bidding Documents Prepared and Released – Month 1
- Design Start – Month 2
- Design Completed – Month 4
- Construction Start – Month 6
- Construction Completed – Month 12

This project benefits the community by encouraging an active, healthy lifestyle and providing opportunities through investing in much needed repairs to the four tennis courts at Union Mae Shultz and Dudley Grange parks . The City is confident that this project will have an immediate benefit to community members in both the East and West sides of the City.

3. **Project Objectives**

1: Making necessary renovations to Union Mae Shultz and Dudley Grange tennis courts. This project will ensure that both locations on the East and West sides of the City remain safe and fully operational for the residents of Camden City.{-}

4: **Scope of Service**

The City of Camden Department of Human Services (DHS) is seeking $100,000 from the NJ DCA LRIG program to implement a comprehensive renovation project that will improve the tennis courts at Union Mae Shultz Park and Dudley Grange Park. This initiative will revitalize two important community spaces by enhancing safety, usability, and aesthetics. The renovations will include the resurfacing of the tennis courts on the east and west sides of the city. Proposed upgrades will ensure the courts remain accessible to all residents, fostering physical activity, recreation, and community engagement well past the project's completion.

The Camden City Tennis Court Renovation Project at Union Mae Shultz and Dudley Grange Parks project will be carried out in three key phases over the course of the year. Initial activities will focus on preparatory work, including site assessments, debris clearing, and securing necessary permits. The second phase will address physical renovations of court resurfacing to ensure both facilities are safe and inviting for public use. The third and final phase will focus on conducting a final inspection to confirm the courts at each site meet quality standards. The project is scheduled for completion within 12 months, with the courts being ready for use by the community before the Summer of 2026.

The success of the project will be measured by the timely completion of renovations, adherence to the budget allocated, and community feedback. Resident voluntary satisfaction surveys and usage metrics will provide insight into the effectiveness of the improvements. Additionally, outreach efforts will promote awareness and use of the renovated courts, encouraging participation from all segments of the community, especially youth and underserved populations. DHS staff will oversee the project, collaborating with experienced and qualified contractors to ensure all work is completed efficiently and to the highest standards.

The planned renovations at Union Mae Shultz Park on the west side of Camden and Dudley Grange Park on the east side, reflect the City's commitment to equitable access to recreational opportunities across its diverse neighborhoods. These upgrades address critical needs in two distinct areas of the city, ensuring that residents from both sides have access to safe, modern, and inviting spaces for physical activity and community engagement. By investing in both locations, the City demonstrates its dedication to bridging geographic and social divides, fostering unity through shared recreational resources. These improvements will not only enhance the quality of life for residents on both sides of Camden but will also contribute to a stronger, more connected community that values equity and well-being for the entire community. The City is confident that renovations will enhance the parks' role as critical hubs for community activity and recreation.

5: **Grant Conditions**

**[Grant Conditions from SAGE – Future]**

**FY 2025 LOCAL RECREATION IMPROVEMENT GRANT**
**AWARD PERIOD: 04/07/2025 – 12/31/2027**

## SUPPLEMENTAL PROVISIONS

**A.** This Agreement is in no way to be construed as a commitment on the Department's part as to the level of funding for any future extensions or new agreements. The Recipient agrees that based on State allocations, the amount of this Agreement may be reduced by the Department.

**B.** Documents listed below are herewith incorporated by reference. Compliance with each is a binding component of this contract. Grantee agencies are responsible for accessing and reviewing the contents of these referenced documents:

1. The application and any supporting documents submitted by the Grantee to the Department to obtain the funds provided herein.

**C.** Assurances: In executing this contract, the Board of Directors, or the governmental entity must comply with the following assurances:

1. That it will use funds granted as a result of the application to provide a range of services and activities having a measurable and potentially major impact on the target population, or leads to the successful completion of the project for which the grant was supplied;

2. That it will ensure that fiscal control and fund accounting procedures are adequate to assure the proper disbursal of and accounting for all funds received pursuant to the application;

3. That it will ensure the cooperation of staff and availability of all records, at the convenience of DCA, to representatives of DCA, and the Office of the State Auditor, charged with monitoring the use of the funds provided;

4. That it has adopted and implemented bylaws, or governmental procedures for itself and has established agency policies relative to travel, personnel, and other areas as appropriate, consistent with Federal and State laws and regulations. The reimbursement rates for travel and related expenses will be set locally by the Boards but may not exceed any Federal limits. Fiscal management policies and procedures must have been approved and be located in a separate volume;

5. That all weaknesses and inadequacies identified in the latest audit report have been corrected, with assurances contained in the application that the corrections have been made.

D. No person shall be employed or retained as a consultant (under this agreement) by the Recipient or any of its sub-recipients while he/she or a member of his/her immediate family is a member of the governing Board of the Recipient; exercises supervisory authority over his/her position; or serves on a Board or committee which – either by rule or practice – regularly nominates, recommends, or screens candidates for his/her position. Exceptions to this provision must be requested in writing from the Division of Community Resources. For the purpose of this paragraph, a member of an immediate family shall include the following persons:

| | |
|---|---|
| Husband | Wife |
| Father | Father-in-Law |
| Mother | Mother-in-Law |
| Brother | Brother-in-Law |
| Sister | Sister-in-Law |
| Son | Son-in-Law |
| Daughter | Daughter-in-Law |

**E. Purchase of Vehicles**

1. If the Grantee is provided with written approval from the Department to purchase a vehicle, the title to the vehicle shall be taken in the name of the grantee, with the first lien to the State of New Jersey, Department of Community Affairs, Division of Community Resources. The grantee shall, within ten (10) days after registration of the vehicle, provide the Department with a copy of the registration with recorded lien.

2. The grantee will provide the Department with an annual certificate of insurance, which identifies the Department as the lien holder on the policy of the vehicle for the period of the agreement.

3. The grantee will maintain transportation logs regarding each trip for which each vehicle is utilized. The log should indicate the date, the origin and destination, the purpose and the mileage for each trip.

4. The grantee will provide accessibility to these logs for inspection by Division staff at such times as the Division might deem appropriate.

5. The grantee is prohibited from using these vehicles for any personal use.

**F. Lease of vehicles, equipment or buildings**

No leases can be entered into which extend beyond the period of the grant agreement. Agency leases must include a clause stating the agency has the right to terminate said lease in the event that funding from the Department of Community Affairs is terminated prior to the original agreement termination date. This clause must be included in all agreements for leasing of vehicle(s), equipment or buildings.

## G. Data Collection

The grant recipient will be required to provide performance data reports on a schedule delineated within Section A of this contract, Specific Terms and Conditions.

DB:dh
05-13-25

**RESOLUTION MC-25: 9999**
***On Motion Of: Christopher Collins***
***APPROVED: May 13th, 2025***

R-7

**RESOLUTION AUTHORIZING THE CITY TO APPLY FOR THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS 2025 LOCAL RECREATION IMPROVEMENT GRANT TO RENOVATE TWO CITY PARKS**

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs in the amount of $100,000 to carry out its Camden City Tennis Court Renovations project at Union Mae Schultz and Dudley Grange Park; now therefore

BE IT RESOLVED, that the Mayor and City Council of the City of Camden, does hereby authorize the application for such a grant; and recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Camden and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor or his designee is authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 13, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

R-11

AV:dh
10-13-26

**RESOLUTION AUTHORIZING THE CITY TO APPLY FOR AND ACCEPT THE FY2027 LEGISLATIVE GRANT FOR MARTIN LUTHER KING, JR. STATUE FROM THE DIVISION OF LOCAL GOVERNMENT SERVICES**

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs in the amount of $250,000 for the Martin Luther King, Jr. Statue; now, therefore

BE IT RESOLVED, that the City of Camden, does hereby authorize the application for such a grant; and recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Camden and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor or his designee is authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker

**TITLE OF ORDINANCE/RESOLUTION: Resolution to apply & accept the FY2027 Legislative Grant for Martin Luther King, Jr. Statue from the Division of Local Government Services**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Scott Z. Parker | Finance | Ext-6405 | Scparker@camdennj.gov |
| | Name | Department-Division- | | |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | N | | 9/29/2026 | |
| Supporting Department Director (if necessary) | N | | | |
| Director of Grants Management | N | | | |
| Qualified Purchasing Agent | N | | | |
| Director of Finance | Y | | 9/18/2026 | |

**Approved by:**
**Business Administrator** _____ 9/29/2026
**Signature** **Date**

Attachments (list and attach all available):
**Email**

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** _____ 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION**: **Resolution to apply & accept the FY2027 Legislative Grant for Martin Luther King, Jr. Statue from the Division of Local Government Services**

**FACTS/BACKGROUND:**

- The City has been awarded a grant from DLGS for A MLK Jr. Statue
- To receive this grant, a resolution to apply & accept must be completed
-

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- What will happen if the City Council approves this legislation?
  - **The city will apply for this grant**
- Why Should the City Council approve this legislation?
  - **To receive funding for a MLK Jr. Statue**

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Scott Z. Parker, City of Camden**

**Prepared by: Scott Z. Parker** **(856) 757-6405**

Name Phone/Email

**Scott Z. Parker**

| | |
|---|---|
| **From:** | Scott Z. Parker |
| **Sent:** | Thursday, August 27, 2026 11:10 AM |
| **To:** | Keith L. Walker; Dorri Brown |
| **Cc:** | Kelly Mobley; Timothy J. Cunningham; Lateefah Chandler; Adriane McKendry |
| **Subject:** | FW: (EXTERNAL) FY 2027 NJ State Budget Appropriation - Camden City - Capital Equipment 2027 - $250,000 |

Good Morning Keith & Dorri –

We received a grant for a Martin Luther King Statue. Do either of you know where this statue will be going & who is facilitating project?

Thank,
Scott

---

**From:** Heydel, Kevin [DCA] <Kevin.Heydel@dca.nj.gov>
**Sent:** Tuesday, August 25, 2026 12:22 PM
**To:** Victor Carstarphen <Victor.Carstarphen@camdennj.gov>
**Cc:** Kelly Mobley <Kelly.Mobley@camdennj.gov>; Scott Z. Parker <Scott.Parker@camdennj.gov>; Timothy J. Cunningham <Timothy.Cunningham@camdennj.gov>; Johnston, Tiziana [DCA] <Tiziana.Johnston@dca.nj.gov>
**Subject:** (EXTERNAL) FY 2027 NJ State Budget Appropriation - Camden City - Capital Equipment 2027 - $250,000

**[EXTERNAL EMAIL]** This message came from an EXTERNAL address. DO NOT click on links or attachments unless you know the sender and the content is safe. City of Camden Employees should forward Messages That May Be Cyber Security Risks to PhishReport@camdennj.gov

Congratulations, The Honorable Victor Carstarphen,

The Division of Local Government Services (DLGS) has been assigned the administrative duties for the FY27 Legislative Budget appropriation referenced below.

| | |
|---|---|
| Municipality: | **Camden City** |
| RFP: | **Capital Equipment 2027** |
| Application Title: | **Martin Luther King, Jr. Statue** |
| Award amount: | **$250,000** |

To access your FY27 Legislative Grant in our grant management system, "Green SAGE", DCA SAGE - Portal (intelligrants.com). Please go to initiate an application, which can be found on the upper right side of the start

Your grant term will end February 28, 2030, with a liquidation date of March 30th, 2030. It is ***very important*** that all payments are made by February 28, 2030, to allow one month to collect all required backup. A one-year extension to February 28, 2031, will be permitted only for grantees that are absolutely unable to complete in 2030. **However, extensions beyond a year are no longer permitted, please expend total grant amount by February 28, 2031. No exceptions will be permitted.**

Upon the full execution of the grant agreement, the grantee may request an advance payment for 75% of the grant amount. Please see the attached instructions on requesting an advance in Sage. Upon completion of the project and/or the expensing of all grant funds, the grantee is required to file an FSR to claim reimbursement for the additional 25% of the grant amount. The grantee is required to upload supporting documentation (copies of executed POs, vendor invoices and copies of cancelled checks front & back) as proof of payment for the full amount of the grant.

For any additional information or questions, please reach out to Kevin W. Heydel.

Kevin W. Heydel, Grant Administrator
101 South Broad Street
Trenton, NJ 08625
Phone: (856) 466-5882
kevin.heydel@dca.nj.gov

CONFIDENTIALITY NOTICE: "The information contained in this communication is privileged and confidential and is intended for the sole use of the persons or entities who are the addressees. Further, the information may be considered advisory, consultative or deliberative material, subject to the requirements established under N.J.S.A. 47:1A-1.1. If you are not the intended recipient of this email, the dissemination, distribution, copying or use of the information it contains is strictly prohibited. If you have received this communication in error, please notify the sender immediately and destroy the email and any attachments."

R-12

AV:dh
10-13-26

**RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE, TAXES AND TRANSFER CHARGES/CREDITS AGAINST VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, are tax exempt, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid, and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax-exempt; and

WHEREAS, the Tax Collector has requested that City Council authorize the actions listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized to take the following actions:

| Name | Reason |
|---|---|
| Thomas Mac-Bello<br>1353 Sayrs Ave<br>Camden, NJ | Transfer credit in the amount of $732.20 from B/L 1377/46, 1353 Sayrs Ave, Camden, NJ to B/L1242/63, 482 Randolph St. |
| RBO HADDON LLC<br>1745 Springfield Ave<br>Pennsauken, NJ 08110 | Transfer credit from 1182 Haddon Ave, B/L 1289/32 in the amount of $1351.29 to 1180 Haddon Ave, B/L 1289/31 due to properties being consolidated. |

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker, Director of Finance
**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of Tax Sale Certificate(s)/Taxes and Transfer Charges/Credits.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Latricia Berry | Finance-Revenue Collection | 7003 | LaRobins@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2024 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | S.P. | 9/21/2026 | |

**Approved by:**
**Business Administrator** 9/29/2024
**Signature** **Date**

Attachments (list and attach all available)

- Summary Chart

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of liens/taxes and to transfer credits/charges.**

**FACTS/BACKGROUND:**

- Transfer credit from B/L 1377/46 to B/L 1242/63 in the amount of $732.20
- Transfer credit from B/L 1289/32 to B/L 1289/31 in the amount of $1351.29

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $2083.49

**IMPACT STATEMENT:**

- Transfer credit
- Transfer credit

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Michelle D. Hill-Norman, Tax Collector**

**COORDINATION:**

- **N/A**

**Prepared by:**

| Latricia Berry | 856-757-7003 / LaRobins@camdennj.gov |
|---|---|
| Name | Phone/Email |

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to cancel/transfer. October 13, 2026

**BRIEF DESCRIPTION OF ACTION**: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: Latricia Berry 7003

Contact Person: Latricia Berry 7003

| Name | Reason |
|---|---|
| Thomas Mac-Bello<br>1353 Sayrs Ave<br>Camden, NJ | Transfer credit in the amount of $732.20 from B/L 1377/46, 1353 Sayrs Ave, Camden, NJ to B/L1242/63, 482 Randolph St. |
| RBO HADDON LLC<br>1745 Springfield Ave<br>Pennsauken, NJ 08110 | Transfer credit from 1182 Haddon Ave, B/L 1289/32 in the amount of $1351.29 to 1180 Haddon Ave, B/L 1289/31 due to properties being consolidated. |
| | |
| | |
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| | |

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

# CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO TRANSFER CREDIT"

Michelle D. Hill-Norman /2026

Michelle D. Hill-Norman, Tax Collector Date

R-13

MBS:dh
08-11-26

**RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS, AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES**

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid, and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized to take the following actions:

| Name | Amount | Reason |
|---|---|---|
| Rowan Univ-Rutgers Camden Bd of Gov<br>201 S. Broadway, #440<br>Camden, NJ 08103 | $4968.43 | Refund for B/L 123/7, NW Federal & 5th St, Camden, NJ for 2026 3rd qtr ($2503.67) & 4th qtr ($2464.76) tax overbill. |
| | $11525.24 | Refund for B/L 123/111, 415 Federal St, Camden, NJ for 2026 3rd qtr ($5812.85) & 4th qtr ($5712.39) tax overbill. |
| | $98.45 | Refund for B/L 153/47, 322 Washington St, Camden, NJ for 2026 3rd qtr ($49.43) & 4th qtr ($49.02) tax overbill. |
| | $173.30 | Refund for B/L 153/81, 450-452 So 3rd St, Camden, NJ for 2026 3rd qtr ($87.02) & 4th qtr ($86.28) tax overbill. |
| | $668.70 | Refund for B/L 154/100, 406 So 3rd St, Camden, NJ for 2026 3rd qtr ($335.03) & 4th qtr ($333.67) tax overbill. |
| | $169.36 | Refund for B/L 155/48, 318 Stevens St, Camden, NJ for 2026 3rd qtr ($85.04) & 4th qtr ($84.32) tax overbill. |
| | $258.62 | Refund for B/L 155/49, 320 Stevens St, Camden, NJ for 2026 3rd qtr ($174.30) & 4th qtr ($84.32) tax overbill. |
| | $4119.81 | Refund for B/L 180/15, 301 Broadway, Camden, NJ for 2026 3rd qtr ($2075.37) & 4th qtr ($2044.44) tax overbill. |
| | $190.90 | Refund for B/L 180/34, 515 Benson St, Camden, NJ for 2026 3rd qtr ($95.79) & 4th qtr ($95.11) tax overbill. |
| | $1235.43 | Refund for B/L 180/36.01, 511 Benson St, Camden, NJ for 2026 3rd qtr ($617.86) & 4th qtr ($617.57) tax overbill. |
| | $1410.68 | Refund for B/L 180/37, 509 Benson St, Camden, NJ for 2026 3rd qtr ($708.31) & 4th qtr ($702.37) tax overbill. |
| | $1635.36 | Refund for B/L 180/38, 507 Benson St, Camden, NJ for 2026 3rd qtr ($821.46) & 4th qtr ($813.90 tax overbill. |
| 1800 Davis Assoc Urban Renewal, LLC<br>2 Cooper St, 14th FL<br>Camden, NJ 08102 | $1085.82 | Refund for B/L 1395/39, 1800 Davis St, Camden, NJ for 2026 3rd qtr ($542.91) & 4th qtr ($542.91) tax overbill. |
| Alfred Cramer Urban Renewal, LLC<br>2 Cooper St, 14th FL<br>Camden, NJ 08102 | $55.31 | Refund for B/L 818/30, SS Pierce 100 W 16th St, Camden, NJ for 2026 3rd qtr ($27.66) & 4th qtr ($27.65) tax overbill. |
| | $416.63 | Refund for B/L 818/31, 1115 No 16th St, Camden, NJ for 2026 3rd qtr ($208.32) & 4th qtr ($208.31) tax overbill. |
| | $4066.76 | Refund for B/L 818/49, 1590 Pierce St, Camden, NJ for 2026 3rd qtr ($2033.38) & 4th qtr ($2033.38) tax overbill. |

| | | |
|---|---|---|
| | $455.35 | Refund for B/L 818/51, NS Wayne 140 W 16th St, Camden, NJ for 2026 3rd qtr ($227.68) & 4th qtr ($227.67) tax overbill. |
| | $55.31 | Refund for B/L 818/57, SS Pierce 80 W 16th St, Camden, NJ for 2026 3rd qtr ($27.66) & 4th qtr ($27.65) tax overbill. |
| Taylor, Taylor<br>408 Stevens St<br>Camden, NJ 08103 | $1390.00 | Refund for B/L 178/3, 408 Stevens St, Camden, NJ for 2026 3rd qtr ($695.00) & 4th qtr ($695.00) tax overbill. |
| Charles & Linda Phillips<br>1022 Kaighn Ave<br>Camden, NJ 08103 | $844.33 | Refund for B/L 410/11, 1022 Kaighn Ave, Camden, NJ for 2026 3rd qtr ($422.17) & 4th qtr ($422.16) tax overbill. |
| Seeds of Hope Ministries, Inc<br>1700 S Broadway<br>Camden, NJ 08104 | $763.21 | Refund for B/L 476/124, 571 Ferry Ave, Camden, NJ for 2026 3rd qtr ($381.61) & 4th qtr ($381.60) tax overbill. |
| Verizon-New Jersey; Duff & Phelps<br>PO Box 2749<br>Addison, TX 75001 | $363,708.53 | Refund for B/L 9991/1, NE Federal & 7th St, Camden, NJ for 2026 3rd qtr ($181,854.27) & 4th qtr ($181,854.26) tax overbill. |
| Empowerment Realty Holdings, Inc<br>1 Alpha Ave<br>Voorhees, NJ 08043 | $2955.13 | Refund for B/L 1403/7, 562 Benson St, Camden, NJ for 2026 3rd qtr ($1477.57) & 4th qtr ($1477.56) tax overbill. |
| Yvonne Clemons<br>2831 Pleasant St<br>Camden, NJ 08105 | $1413.97 | Refund for B/L 976/35, 2831 Pleasant St, Camden, NJ for 2026 3rd qtr ($706.99) & 4th qtr ($706.98) tax overbill. |
| Harold Wallace<br>1057 So Merrimac Rd<br>Camden, NJ 08104 | $940.19 | Refund for B/L 717/54, 1057 So Merrimac Rd, Camden, NJ for 2026 3rd qtr ($470.10) & 4th qtr ($470.09) tax overbill. |
| Elliott Carter<br>1029 Atlantic Ave<br>Camden, NJ | $862.49 | Refund for overpayments of taxes for 1029 Atlantic Ave., Camden, NJ. B/L 412/55. |
| Justino Nieves<br>627 Raritan St<br>Camden, NJ | | Amendment to June Council meeting,<br>19<br>MC#10600. Mr. Nieves was receiving a refund in the amount of $600 for a lien redemption that was not fully satisfied due to additional legal fees. The refund was approved in June, but Mr. Nieves has decided to apply the $600 to current and/or future taxes. |
| Caring Hands in the Community<br>1600 Jarvis Rd<br>Sicklerville, NJ 08081 | | Amendment to August Council Meeting.<br>18<br>MC # 10700. Caring Hands in the Community was due a refund for Cert No 24-00221, B/L 253/28, 333 Chestnut St in the amount of $5476.96 because the lien was not satisfied due to additional legal fees not being paid. Those fees have since been paid so the refund needs to be cancelled. |
| FIG 20, LLC<br>PO Box 12225<br>Newark, NJ 07101 | $5252.64 | Cancel Cert No 25000484, B/L 467/64, 413 Carl Miller Blvd, Camden, NJ and refund lien holder due to owner filing for Bankruptcy and lien not being valid. Tax Office was not notified until a year later. Refund amount being put into Special Charges. |
| Tax Lien Fund L.P.<br>PO Box 132<br>San Francisco, CA 94104 | $1043.24 | Refund for Cert No 26-00920, B/L 756/96, 640 Erie St. due to lien sub payment not being added to Cert No 25000811 prior to it being redeemed. Amount reopened in Special Charges. |
| Pro Cap 8<br>PO Box 774<br>Fort Washington, PA 19034 | $635.64 | Refund for Cert No 26-02144, B/L 1351/22, 1190 Morton St, Camden, NJ in the amount of $635.64 due to Board Up charge not being added to the lien prior to redemption. Amount will be put into Special Charges. |

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker, Director of Finance
**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Refunds to various Lien Holders, Property Owners, and Mortgage Companies for various properties.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Latricia Berry | Finance-Revenue Collection | 7003 | LaRobins@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | 9/21/2026 | |

**Approved by:**
**Business Administrator** 9/29/2026
**Signature** **Date**

Attachments (list and attach all available):

- Summary Chart

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Refunds to various Lien Holders, Property Owners, and Mortgage Companies for various properties.**

**FACTS/BACKGROUND:**

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $412,398.83

- Refund to properties with tax overbills.
- Refund for overpayment of taxes.
- Amendment to refunds.
- Refunds for Invalid Tax Lien, property was in Bankruptcy.
- Refund for subs not added to lien prior to redemption.

**IMPACT STATEMENT**:

- Council should approve such actions for accurate accounting
- This will ensure funds are returned to the correct custodian

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Michelle D. Hill-Norman Tax Collector**

**COORDINATION:**

- **N/A**

**Prepared by:**

- **Latricia Berry** — **7003/ LaRobins@camdennj.gov**

Name — Phone/Email

October 13, 2026

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to refund.

**BRIEF DESCRIPTION OF ACTION**: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: Michelle Hill 7003

Contact Person: Latricia Berry 7003

| Name | Amount | Reason |
|---|---|---|
| Rowan Univ-Rutgers Camden Bd of Gov<br>201 S. Broadway, #440<br>Camden, NJ 08103 | $4968.43 | Refund for B/L 123/7, NW Federal & 5th St, Camden, NJ for 2026 3rd qtr ($2503.67) & 4th qtr ($2464.76) tax overbill. |
| | $11525.24 | Refund for B/L 123/111, 415 Federal St, Camden, NJ for 2026 3rd qtr ($5812.85) & 4th qtr ($5712.39) tax overbill. |
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| | $258.62 | Refund for B/L 155/49, 320 Stevens St, Camden, NJ for 2026 3rd qtr ($174.30) & 4th qtr ($84.32) tax overbill. |
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| | $1410.68 | Refund for B/L 180/37, 509 Benson St, Camden, NJ for 2026 3rd qtr ($708.31) & 4th qtr ($702.37) tax overbill. |
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| | | |
| | | |

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

| Name | Amount | Reason |
|---|---|---|
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| | $416.63 | Refund for B/L 818/31, 1115 No 16th St, Camden, NJ for 2026 3rd qtr ($208.32) & 4th qtr ($208.31) tax overbill. |
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| Justino Nieves<br>627 Raritan St<br>Camden, NJ | | Amendment to June Council meeting,<br>19<br>MC#10600. Mr Nieves was receiving a refund in the amount of $600 for a lien redemption that was not fully satisfied due to additional legal fees. The refund was approved in June but Mr. Nieves has decided to apply the $600 to current and/or future taxes. |
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**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

| | | |
|---|---|---|
| Caring Hands in the Community<br>1600 Jarvis Rd<br>Sicklerville, NJ 08081 | | Amendment to August Council Meeting.<br>18<br>MC # 10700. Caring Hands in the Community was due a refund for Cert No 24-00221, B/L 253/28, 333 Chestnut St in the amount of $5476.96 because the lien was not satisfied due to additional legal fees not being paid. Those fees have since been paid so the refund needs to be cancelled. |
| FIG 20, LLC<br>PO Box 12225<br>Newark, NJ 07101 | $5252.64 | Cancel Cert No 25000484, B/L 467/64, 413 Carl Miller Blvd, Camden, NJ and refund lien holder due to owner filing for Bankruptcy and lien not being valid. Tax Office was not notified until a year later. Refund amount being put into Special Charges. |
| Tax Lien Fund L.P.<br>PO Box 132<br>San Francisco, CA 94104 | $1043.24 | Refund for Cert No 26-00920, B/L 756/96, 640 Erie St. due to lien sub payment not being added to Cert No 25000811 prior to it being redeemed. Amount reopened in Special Charges. |
| Pro Cap 8<br>PO Box 774<br>Fort Washington, PA 19034 | $635.64 | Refund for Cert No 26-02144, B/L 1351/22, 1190 Morton St, Camden, NJ in the amount of $635.64 due to Board Up charge not being added to the lien prior to redemption. Amount will be put into Special Charges. |

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******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

# CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND"

Michelle D. Hill-Norman /2026

Michelle D. Hill-Norman, Tax Collector Date

R-14

MBS:dh
10-13-26

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS DUPLICATE TAX SALE CERTIFICATES**

WHEREAS, the outside lien holders listed below have lost their original Tax Sale Certificates; and

WHEREAS, the outside lien holders have requested that the City issue duplicate tax sale certificates and have paid the required fee; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A 54:5-52.1 to prepare and issue Duplicate Tax Sale Certificates as follows:

| Name | Reason |
|---|---|
| Selena Gunther<br>c/o Buck Gunther<br>2738 N Delsea Dr.<br>Vineland, NJ 08360 | Duplicate Certificate for Cert No 09-03400. B/L 1362/95, 1676 Cope St, Camden, NJ. |
| Atlantic Hospitality Group, LLC | Duplicate Certificate for Cert No 26-02233. B/L 1372/28, 1290 Sayrs Ave, Camde, NJ.<br><br>Duplicate Certificate for Cert No 26-02258. B/L. 1406/107, 403 S 7th St., Camden, NJ.<br><br>Duplicate Certificate for Cert No 26-02268. B/L 1411/4, 606 Berkley St, Camden, NJ.<br><br>Duplicate Certificate for Cert No 26-02290. B/L 1428/22, 703 Berkley St, Camden, NJ. |

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Scott Z. Parker, Director of Finance
**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Issuance of Duplicate Certificates.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Latricia Berry | Finance-Revenue Collection | 7003 | LaRobins@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2026 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | 9/21/2026 | |

**Approved by:**
**Business Administrator** 9/29/2026
**Signature** **Date**

Attachments (list and attach all available)

- Summary Chart

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the issuance of Duplicate Certificates**

**FACTS/BACKGROUND:**

- Issuance of Duplicate Certificates

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT:**

- Issuance of Duplicate Certificates

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **Michelle D. Hill-Norman, Tax Collector**

**COORDINATION:**

- **N/A**

**Prepared by:**

| Latricia Berry | 856-757-7003 / LaRobins@camdennj.gov |
|---|---|
| Name | Phone/Email |

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Issue a Duplicate Certificate. October 13, 2026

**BRIEF DESCRIPTION OF ACTION**: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: Latricia Berry 7003

Contact Person: Latricia Berry 7003

| Name | Reason |
|---|---|
| Selena Gunther<br>c/o Buck Gunther<br>2738 N Delsea Dr.<br>Vineland, NJ 08360 | Duplicate Certificate for Cert No 09-03400.<br>B/L 1362/95, 1676 Cope St, Camden, NJ. |
| Atlantic Hospitality Group, LLC | Duplicate Certificate for Cert No 26-02233.<br>B/L 1372/28, 1290 Sayrs Ave, Camde, NJ.<br><br>Duplicate Certificate for Cert No 26-02258.<br>B/L. 1406/107, 403 S 7th St., Camden, NJ.<br><br>Duplicate Certificate for Cert No 26-02268.<br>B/L 1411/4, 606 Berkley St, Camden, NJ.<br><br>Duplicate Certificate for Cert No 26-02290.<br>B/L 1428/22, 703 Berkley St, Camden, NJ. |
| | |
| | |
| | |

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

# CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO ISSUE A DUPLICATE CERTIFICATE"

Michelle D. Hill-Norman /2026

Michelle D. Hill-Norman, Tax Collector Date

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Issue a Duplicate Certificate. September 8, 2026

**BRIEF DESCRIPTION OF ACTION**: Resolution authorizing the cancellation of liens/taxes and to transfer credits to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared by: Latricia Berry 7003

Contact Person: Latricia Berry 7003

| Name | Reason |
|---|---|
| Ikeem Rand<br>1174 N 35th St<br>Apt 21<br>Camden, NJ 08105 | Duplicate Certificate for Cert No 25000029, B/L 26/3, 308 State St., Camden, NJ. |
| | |
| | |
| | |
| | |

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

# CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO ISSUE A DUPLICATE CERTIFICATE"

8/18/2026

Michelle D. Hill-Norman, Tax Collector Date

R-15

AV:dh
10-13-26

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TRAVERSE FROM PELLEGRINO CHEVROLET VIA BERGEN COUNTY COOPERATIVE**

WHEREAS, there is a need to purchase a 2027 Chevrolet Traverse 2LT AWD with unmarked lighting package to be used by the Fire Department; and

WHEREAS, N.J.S.A. 40A:11-11, permits contracting units to purchase goods and services without advertising for bids, under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City seeks to purchase the following vehicle from Pellegrino Chevrolet under Bergen County Cooperative #CK24-BC BID 24-43, a 2027 Chevrolet Traverse 2LT AWD with unmarked lighting package for the Fire Department for a total amount not to exceed FIFTY THOUSAND FOUR HUNDRED SIXTY-EIGHT DOLLARS AND EIGHTY-FIVE CENTS ($50,468.85); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "6-16-E3-551-001" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officials are authorized to purchase of one (1) 2027 Chevrolet Traverse 2LT AWD with unmarked lighting package from Pellegrino Chevrolet, under the above-listed Bergen County Cooperative Purchasing System, for an amount not to exceed FIFTY THOUSAND FOUR HUNDRED SIXTY-EIGHT DOLLARS AND EIGHTY-FIVE CENTS ($50,468.85), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PELLEGRINO CHEVROLET

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-16-e3-551-001

AMOUNT: $ 50,468.85

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 50,468.85

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF ONE(1) CHEVROLET TRAVERSE FROM PELLEGRINO CHEVROLET VIA COUNTY COOPERATIVE

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 7/27/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Jesse Flax, Fire Chief

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TRAVERSE FROM PELLEGRINO CHEVROLET VIA COUNTY COOPERATIVE**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | Y | | 9-29-26 | |
| Supporting Department Director (if necessary) | | 9/29/2026 | | |
| Director of Grants Management | | | | |
| Qualified Purchasing Agent | Y | | | |
| Director of Finance | Y | | 9/29/26 | |

**Approved by:**
**Business Administrator** 9/29/2026
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** Signature 10/2 Date

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

## EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) CHEVROLET TRAVERSE FROM PELLEGRINO CHEVROLET VIA COUNTY COOPERATIVE**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- The City will purchase one (1) 2027 Chevrolet Traverse 2LT AWD from Pellegrino Chevrolet, 1000 Gateway Blvd, Westville, NJ 08093 to include Unmarked lighting Package
- Vehicle replaces one of the fire marshal staff 2007 Ford Expedition which has too many miles, rusted out, etc.
- Vehicle will allow staff to complete and oversee daily operational and administrative functions

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $50,468.85
**APPROPRIATION NUMBER:** 6-16-E3-551-001
**PROCUREMENT:** N.J.S.A. 40A:11-11(5) – BC-BID 24-43

**IMPACT STATEMENT**:

- Vehicles needed for staff to efficiently complete operation and daily functions

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7475**

Name Phone/Email

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | GOODS |
| Name of vendor | PELLEGRINO CHEVROLET |
| Purpose or need for service | PURCHASE OF ONE (1) 2027 CHEVROLET TRAVERSE FOR FIRE MARSHAL'S OFFICE |
| Contract award amount | $50,468.85 |
| Term of contract | ~6 MONTHS |
| If grant funded, grant title | N/A |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N.J.S.A 40A:11-11(5) BC BID 24-43 |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | NO |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

| REQUISITION |
|---|
| NO. R2601450 |

| | |
|---|---|
| SHIP TO | FIRE ADMINISTRATION<br>4 N. 3RD STREET<br>CAMDEN, NJ 08102<br>CHIEF J. TULL |
| VENDOR | VENDOR #: ~~PEL02~~ PEL04<br>~~PELLEGRINO & FELDSTEIN, LLC<br>290 ROUTE 46 WEST<br>DENVILLE, NJ 07834~~<br>Pellegrino Chevrolet<br>1000 Gateway BLVD<br>Westville NJ 08093 |

ORDER DATE: 09/04/26
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

| QTY/UNIT | DESCRIPTION | ACCOUNT NO. | UNIT PRICE | TOTAL COST |
|---|---|---|---|---|
| 1.00 | 2027 CHEVY TRAVERSE 2LT PACKAGE AWD | 6-16-E3-551-001 | 41,659.3500 | 41,659.35 |
| | BERGEN CO-OP 24-43 | | | |
| 1.00 | DRIVER CONFIDENCE PACKAGE | 6-16-E3-551-001 | 490.0000 | 490.00 |
| 1.00 | REAR CARGO LINER | 6-16-E3-551-001 | 171.5000 | 171.50 |
| 1.00 | ALL WEATHER MATS | 6-16-E3-551-001 | 343.0000 | 343.00 |
| 1.00 | DELIVERY | 6-16-E3-551-001 | 200.0000 | 200.00 |
| 1.00 | RED TINTCOAT | 6-16-E3-551-001 | 495.0000 | 495.00 |
| 1.00 | AUTOFX EMG PKG | 6-16-E3-551-001 | 7,110.0000 | 7,110.00 |
| | $7110.00 | | | |
| | | | TOTAL | 50,468.85 |

CITY OF CAMDEN PURCHASING BUREAU

Approved:

Department Head 9/8/26 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods 9/4/26 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

# Pellegrino Chevrolet

1000 Gateway Blvd
Westville, NJ 08093
302-500-3956-Cell
856-504-0108
Contact: Rick DiRenzo
fleetman13@gmail.com

| Quote | TRAV |
|---|---|
| Year | 2027 |
| Make | CHEV |
| Model | TRAVERSE |
| Series | ILB56 |
| Color | RED HOT |
| STK | |

**QUOTE** DATE 8/31/2026

| END USER | SHIP TO |
|---|---|
| CITY OF CAMDEN FIRE | same |

BERGEN CO-OP 24-43 MSRP 7% OFF / 2% OFF OPTIONS

| QTY | MODEL # | DESCRIPTION | MSRP | CO-OP |
|---|---|---|---|---|
| 1 | 1LB56 | 2027 TRAVERSE 2LT PACKAGE AWD | $44,795.00 | $41,659.35 |
| | ABC | 8 PASSENGER-2-3-3 | | |
| | LK0 | 2.5L TURBO DOHC | | |
| | MF8 | 8-SPEED TRANSMISSION | | |
| | HQB | JET BLACK CLOTH | | |
| | ARU | GLASS, DEEP TINT | | |
| | BGP | DRIVER CONFIDENCE PACKAGE | $500.00 | $490.00 |
| | BTV | REMOTE START | | |
| | RWU | REAR CARGO LINER | $175.00 | $171.50 |
| | KA1 | HEATED FRONT SEATS | | |
| | K13 | HEATED STEERING WHEEL | | |
| | K16 | POWER OUTLET ON REAR CONSOLE | | |
| | KSG | ADAPTIVE CRUISE CONTROL | | |
| | Q05 | TIRES, 255/65R18 ASBW | | |
| | PDF | ALL WEATHER MATS | $350.00 | $343.00 |
| | SGE | 18" GRAZEN METALLIC WHEELS | | |
| | TCP | LIFTGATE, POWER-HANDS FREE | | |
| | UD7 | REAR PARKING ASSIST | | |
| | UGN | ENHANCED AUTOMATIC EMERGENCY BRAKING | | |
| | UKK | REAR PEDESTRIAN ALERT | | |
| | UKM | SIDE BICYCLIST ALERT-TRAFFIC SIGN RECOGNITION | | |
| | UVZ | REVERSE AUTOMATIC BRAKING | | |
| | UV2 | HD SURROUND VISION | | |
| | DEL | DELIVERY | | $200.00 |
| | COLOR | RED TINTCOAT | $495.00 | $495.00 |
| | | | 10% DISC | |
| | EMG | AUTOFX EMG PKG | $7,900.00 | $7,110.00 |
| | | INCLUDES ALL STANDARD FACTORY OPTIONS FOR THIS MODEL | | |
| | | | *TOTAL* | $50,468.85 |

# 2027 Chevrolet Traverse

**2027 MODEL YEAR VEHICLE PRICE SCHEDULE**
EFFECTIVE WITH START OF 2027 MODEL YEAR PRODUCTION

## Base Model Prices

| Model | Model Description | List Price | DFC |
|---|---|---|---|
| 1LB56 | Traverse LT FWD | $40,800.00 | $1,995.00 |
| 1LB56 | Traverse LT AWD | $42,800.00 | $1,995.00 |
| 1LC56 | Traverse Z71 AWD | $49,100.00 | $1,995.00 |
| 1LD56 | Traverse RS FWD | $55,800.00 | $1,995.00 |
| 1LD56 | Traverse High Country FWD | $56,100.00 | $1,995.00 |
| 1LD56 | Traverse RS AWD | $57,800.00 | $1,995.00 |
| 1LD56 | Traverse High Country AWD | $58,100.00 | $1,995.00 |

## Option Packages

| Option Code | Description | List Price |
|---|---|---|
| BAQ | Sun and Wheel Package | $3,200.00 |
| BGP | Driver Confidence Package | $1,395.00 |
| WJU | Midnight/Sport Edition | $2,285.00 |
| YST | Enhanced Driving Package | $3,935.00 |

## Additional Options

| Option Code | Description | List Price |
|---|---|---|
| **Convenience:** | | |
| PRB | 3 Years OnStar One | $800.00 |
| R6P | 3 Years SiriusXM (Non-Transferable) | $299.00 |
| R8S | OnStar One with Super Cruise Plan (Extension to 8 Years) | $3,000.00 |
| R9V | Mobile Service Plus - 3 Years | $599.00 |
| R9Y | Mobile Service Plus - 1 Year | $199.00 |
| **Dealer Installed Equipment** | | |
| CAV | Integrated Cargo Liner | $235.00 |
| EU2 | 18" Gloss Black Wheels | $2,495.00 |
| PCL | Illumination Package | $1,495.00 |
| PCM | Z71 Adventure Package | $3,535.00 |
| PCX | Hit The Road Package | $1,575.00 |
| PDF | Floor Liner Package | $450.00 |
| PDG | Cargo Package | $450.00 |
| PDZ | Assistance Package | $1,795.00 |
| R88 | Illuminated Front Emblem | $650.00 |
| RIK | Black Nameplate Kit | $225.00 |
| RZ9 | Black Grille Surround with Black Mesh | $550.00 |
| S0M | Illuminated Door Sill Plates | $450.00 |
| S3I | Illuminated Perimeter Rocker Lighting | $450.00 |
| SAK | 22" Bright Aluminum Wheels | $2,750.00 |
| SAY | 22" High Gloss Black Aluminum Wheels | $2,750.00 |
| SB1 | Flat Splash Guards | $425.00 |
| SFE | Bright Wheel Locks | $130.00 |
| SFZ | Black Bowtie | $325.00 |
| SHX | Cargo Tray with Divider | $175.00 |
| SPY | Black Lug Nuts | $425.00 |
| SPZ | Black Lug Nut and Wheel Lock Kit | $495.00 |
| VLI | Cargo Mat | $150.00 |
| VLL | Roof Cross Rails | $550.00 |
| VOK | Molded Splash Guards | $395.00 |
| VOO | Molded Assist Step | $995.00 |
| VRS | Cargo Shade | $230.00 |
| VRV | Painted Splash Guards | $495.00 |
| VXW | Painted Assist Steps | $1,450.00 |
| W2D | Vertical Cargo Net | $130.00 |
| **Exterior:** | | |
| VK3 | License Plate Front Mounting Package | $40.00 |
| **Interior:** | | |

| | | | |
|---|---|---|---|
| | CAJ | Panoramic Sunroof w/ Power Sunshade | $1,700.00 |
| | HHJ | Jet Black Evotex Seat Trim | $1,000.00 |
| **Mechanical:** | | | |
| | FE4 | Special Ride and Handling Suspension | $1,200.00 |
| | K05 | Engine Block Heater | $100.00 |
| **Paint:** | | | |
| | G4J | Polar White Tricoat | $995.00 |
| | GNT | Radiant Red Tintcoat | $495.00 |
| ♦ | **GTM** | **Trillium Green Metallic** | **$395.00** |

**REFER TO DEALER ORDER GUIDE/DATA BOOK FOR MODEL AND OPTION AVAILABILITY AND APPLICATION**

(a) Dealer invoice includes Holdback amount retained for dealer's account in accordance with applicable vehicle terms of sale bulletin

(b) D/H Charges on vehicle and optional equipment include reimbursement to ordering division for any tax that it has paid, incurred or agreed to pay thereon.

(c) Manufacturer's Suggested Retail Prices, Employee Prices do not include applicable destination charges (DFC), state and local taxes, and license and registration fees.

**GM PRICING AND DISCOUNTS ARE SUBJECT TO CHANGE AT THE DISCRETION OF GENERAL MOTORS**

♦ Revised May 12, 2026

2027 Chevrolet Traverse

ANY UNAUTHORIZED ACCESS IS PROHIBITED AND SUBJECT TO PROSECUTION!
© 2024 GENERAL MOTORS. ALL RIGHTS RESERVED.

R-16

SE:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT TO SAFEWARE, INC. FOR THE PURCHASE OF FIRE RESCUE OPERATION EQUIPMENT**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to contract with Safeware, Inc. to provide Cold Cut Cobra Skid Unit equipment and to train/assign 24 firefighters to rescue operations and will maintain the skid unit; and

WHEREAS, the City seeks to purchase equipment under said State Contract 25-COMG-131378 from Safeware, Inc., 4403 Forbes Blvd., Lanham, MD 20706 for an amount not to exceed SEVENTY-ONE THOUSAND SIX HUNDRED SEVENTY DOLLARS AND NINETY-THREE CENTS ($71,670.93); and

WHEREAS, there will be substantial savings for the City by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated in the City budget under line item "6-01-E3-550-914" and in the City's state and federal grant budget under line item "G-02-F1-707-250", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to Safeware, Inc., 4403 Forbes Blvd., Lanham, MD 20706, to provide a Cold Cut Cobra Skid Unit, related accessories, to train/assign Twenty-Four (24) firefighters to rescue operations; and maintain the Skid Unit under State Contract 25-COMG-131378 for an amount not to exceed SEVENTY-ONE THOUSAND SIX HUNDRED SEVENTY DOLLARS AND NINETY-THREE CENTS ($71,670.93).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SAFEWARE INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 6-01-E3-550-914 ( $7500.00)

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL: G-01-E3-707-250 ($64,170.93)

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 71,670.93

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF FIRE RESCUE OPERATIO EQUIPMENT FROM SAFEWARE, INC

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 9/20/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Jesse Flax, Fire Department Chief

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF FIRE RESCUE OPERATION EQUIPMENT FROM SAFEWARE, INC**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | Y | | 9-27-26 | |
| Supporting Department Director (if necessary) | | | 9/29/2024 | |
| Director of Grants Management | | | | |
| Qualified Purchasing Agent | Y | | 9/29/2024 | |
| Director of Finance | Y | | 9/24/24 | |

Approved by:
Business Administrator _____ 9/29/2024
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:
City Attorney _____ 10/2
Signature Date

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF FIRE RESCUE OPERATION EQUIPMENT FROM SAFEWARE, INC**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Safeware, Inc, 4403 Forbes Blvd, Lanham, MD 20706 will provide Cobra ColdCut Skid Unit, related accessories and necessary training
- The cold cut cobra firefighting cutting extinguisher is a ultra high pressure water mist firefighting cutting extinguisher to reduce heat and stop fire spread while performing rescue operations.
- 24 firefights will be trained/assigned to rescue operations and will maintain the skid unit
-

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $71,670.93
**APPROPRIATION NUMBER: G-02-FI-707-250 ($64,170.93) & 6-01-E3-550-914 ($7,500)**
**PROCUREMENT**: N.J.S.A. 40A:11-12 – 25-COMG-131378

**IMPACT STATEMENT**:

- N/A

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

| REQUISITION |
|---|
| NO. R2601113 |

| | |
|---|---|
| SHIP TO | FIRE ADMINISTRATION<br>4 N. 3RD STREET<br>CAMDEN, NJ 08102<br>D/C FRANK SANDROCK |
| VENDOR | VENDOR #: SAF03<br>SAFEWARE, INC<br>4403 FORBES BLVD<br>LANHAM, MD 20706 |

ORDER DATE: 06/25/26
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

| QTY/UNIT | DESCRIPTION | ACCOUNT NO. | UNIT PRICE | TOTAL COST |
|---|---|---|---|---|
| 1.00 | COBRA SKID UNIT<br>Catalog #: CCS-7-SKIDUNIT | G-02-FI-707-250 | 48,470.5900 | 48,470.59 |
| 1.00 | ABRASIVE<br>Catalog #: CCS 180-1061000 | G-02-FI-707-250 | 1,468.2400 | 1,468.24 |
| 1.00 | WATER TANK SKID UNIT<br>Catalog #: CCS 47-0040 | G-02-FI-707-250 | 2,870.5900 | 2,870.59 |
| 1.00 | 750MM LANCE EXTENSION W/1.6 MM NOZZLE<br>Catalog #: CCS 7-TFHO | G-02-FI-707-250 | 1,505.8700 | 1,505.87 |
| 1.00 | 8 HR TRAINING FOR 30 STUDENTS<br>Catalog #: HZE 8-OS-CCCNUT | 6-01-E3-550-914 | 7,500.0000 | 7,500.00 |
| 1.00 | WATER TANK FRAME<br>Catalog #: CCS 47-0041 | G-02-FI-707-250 | 988.2400 | 988.24 |
| 1.00 | SERVICE AGREEMENT<br>Catalog #: CCS 500-2000401 | G-02-FI-707-250 | 2,000.0000 | 2,000.00 |
| 1.00 | TARIFF DROP SHIP<br>CONTRACT#25-COMG-131378 T0790 N.J. | G-02-FI-707-250 | 2,696.4700 | 2,696.47 |
| 1.00 | TARIFF DROP SHIP | 6-01-E3-550-917 | 4,170.9300 | 4,170.93 |
| | | | TOTAL | 71,670.93 |

CITY OF CAMDEN PURCHASING BUREAU

Approved:

Department Head 8-19-26 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods 8-18-26 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report √ Revised Report Closing Report ____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Chief Jessie Flax Grant Administrator #: 757-7518

| | | | | | |
|---|---|---|---|---|---|
| Project Name: | | EMW-2025-PU-05373 - Port Security Grant Program (PSGP) | | | |
| Grant/Funding Agency Program: | | FEMA – 2025 PSGP | | | |
| Grant Federal CFDA or State GIMS Number: | | | | | |
| City Contract Date: | | | City Contract #: | | |
| Application Resolution #: | | | Appropriation Code : | | |
| Funding Source: | | FEMA | | | |
| Pass Through: ***circle one*** | Y or N | Source: | | | |
| Amount of Grant: | | $45,000 | | | |
| Local Match: ***circle one*** | (Y) or N | Cash: | $15,000 (minimum) | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | 9/1/25 – 8/31/28 | | Location of Activity: | City wide | |
| Date of Analysis: | 10/20/25 | | Reviewed By: | Kelly Mobley | |

**Summary:**

20-Aug-26: The Camden Fire Department is currently processing PR#R2601113 for Safeware, Inc. for the purpose of purchasing equipment and training for the Cold Cut Cobra Skid Unit as approved by the funder. See below approved use of funds:

> "The training component of this project will ensure 24 Camden Fire Department firefighters assigned to rescue operations are fully prepared to operate and maintain the Cobra ColdCut Skid Unit. Training is included in the overall project cost of $60,000, which also covers the unit itself and all required hardware. No backfill will be required during training, minimizing additional costs and staffing impacts."

20-Oct-25: The Camden Fire Department is requesting City Council authorization to accept the FY 25 FEMA Port Security Grant Award # EMW-2025-PU-05373 in the amount of $45,000. The grant was awarded for the purpose of providing 03SR-02 TPGS Tools to include the unit and hardware. There is a minimum match requirement of $15,000 (non-federal share) upon acceptance of this grant agreement.

With this equipment 24 firefighters will be trained/assigned to rescue operations and will maintain the Cobra Cold Cut Skid Unit.

**Time Lines**: Performance/Budget Period: 9/1/25 – 8/31/28

**Problematic Areas/Recommendations:**

**SAFEWARE**

# QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

| Order Number | |
|---|---|
| 10267097 | |
| Order Date | Page |
| 01/29/2026 17:05:14 | 1 of 2 |

Quote Expires On: 08/31/2026

**Contract No:** 25-COMG-131378 T0790 NJ FIRE

**Bill To:** **Customer ID:** 137771

City of Camden - City Hall
Finance Department
520 Market Street, Room 213
Camden, NJ 08102

856-816-3911

**Ship To:**

City of Camden - City Hall
Finance Department
520 Market Street, Room 213
Camden, NJ 08102

Requested By: Frank Sandrock

| *PO Number* | *Taker* | *Email* |
|---|---|---|
| Frank Sandrock - Cold Cut Cobra System | Meredith Dunne | mdunne@safewareinc.com |
| *Freight Terms* | *Phone* | *Fax* |
| Freight Paid | 301-683-1234 | |
| *Sales Representative* | | |
| Brad Prol | | |

| *Quantities* | | | | | *Item ID* / *Item Description* | *Pricing UOM* / *Unit Size* | *Unit Price* | *Extended Price* |
|---|---|---|---|---|---|---|---|---|
| *Ordered* | *Allocated* | *Remaining* | *UOM* / *Unit Size* | *Disp.* | | | | |
| 1.00 | 0.00 | 1.00 | EA | | CCS 7-SKIDUNIT | EA | 48,470.59 | 48,470.59 |
| | | | | 1.0 | Cobra Skid Unit | 1.0 | | |
| | | | | | Complete Cobra Skid unit on a steel frame, no water tank. | | | |
| 1.00 | 0.00 | 1.00 | PL | | CCS 180-1061000 | PL | 1,468.24 | 1,468.24 |
| | | | | 1.0 | Abrasive - 1 pallet of 72 cans (720kg) | 1.0 | | |
| | | | | *Ordered As:* | 180-1061000 | | | |
| 1.00 | 0.00 | 1.00 | KT | | CCS 47-0040 | KT | 2,870.59 | 2,870.59 |
| | | | | 1.0 | Water tank kit for Skid Unit | 1.0 | | |
| | | | | | Including auto fill and level control | | | |
| 1.00 | 0.00 | 1.00 | EA | | CCS 7-TFH0 | EA | 1,505.87 | 1,505.87 |
| | | | | 1.0 | 750mm Lance Extension with 1.6mm nozzle | 1.0 | | |
| | | | | | The Cobra Lance Extension is designed to complement and facilitate the use of the Cobra cutting extinguisher when fighting fires located beyond the reach of the ordinary lance. The lance extension when connected to the lance nozzle increases the scope for | | | |

**SAFEWARE**

# QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

| Order Number | |
|---|---|
| 10267097 | |
| Order Date | Page |
| 01/29/2026 17:05:14 | 2 of 2 |

Quote Expires On: 08/31/2026

**Contract No:** 25-COMG-131378 T0790 NJ FIRE

| *Quantities* | | | | | *Item ID* / *Item Description* | *Pricing UOM* / *Unit Size* | *Unit Price* | *Extended Price* |
|---|---|---|---|---|---|---|---|---|
| *Ordered* | *Allocated* | *Remaining* | *UOM* / *Unit Size* | *Disp.* | | | | |

******Ask me about the leasing and financing options that Safeware offers!******

***Sales Representative*** : bprol@safewareinc.com

*Total Lines: 4*

| | |
|---|---|
| ***SUB-TOTAL:*** | 54,315.29 |
| ***TAX:*** | 0.00 |
| ***AMOUNT DUE:*** | **54,315.29** |

*U.S. Dollars*

**SAFEWARE**

# QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

| Order Number | |
|---|---|
| 10290061 | |
| Order Date | Page |
| 08/18/2026 09:35:51 | 1 of 1 |

Quote Expires On: 09/18/2026

**Contract No:** OPEN MARKET

**Bill To:** **Customer ID:** 137771

City of Camden - City Hall
Finance Department
520 Market Street, Room 213
Camden, NJ 08102

856-816-3911

**Ship To:**

City of Camden - City Hall
Finance Department
520 Market Street, Room 213
Camden, NJ 08102

Requested By: Frank Sandrock

| *PO Number* | *Taker* | *Email* |
|---|---|---|
| Frank Sandrock - Hazard3 | Meredith Dunne | mdunne@safewareinc.com |
| *Freight Terms* | *Phone* | *Fax* |
| Freight Paid | 301-683-1234 | |
| *Sales Representative* | | |
| Brad Prol | | |

| *Quantities* | | | | | *Item ID* / *Item Description* | *Pricing UOM* / *Unit Size* | *Unit Price* | *Extended Price* |
|---|---|---|---|---|---|---|---|---|
| *Ordered* | *Allocated* | *Remaining* | *UOM* / *Unit Size* | *Disp.* | | | | |
| 1.00 | 0.00 | 1.00 | EA | | HZ3 8-OS-CCCNUT | EA | 7,500.00 | 7,500.00 |
| | | | | 1.0 | Training, Cold Cut Cobra New User, 8-HR | 1.0 | | |
| | | | | | 8-hour on site, instructor-led new user training for the Cold Cut Cobra including start up, basic operations, advanced operations, maintenance, hands-on exercises, at customer-provided locations for up to 30 students. | | | |

******Ask me about the leasing and financing options that Safeware offers!******

***Sales Representative*** : bprol@safewareinc.com

*Total Lines: 1*

| | |
|---|---|
| ***SUB-TOTAL:*** | 7,500.00 |
| ***TAX:*** | 0.00 |
| ***AMOUNT DUE:*** | **7,500.00** |

*U.S. Dollars*

**SAFEWARE**

# QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

| Order Number | |
|---|---|
| 10290130 | |
| Order Date | Page |
| 08/18/2026 09:26:52 | 1 of 1 |

Quote Expires On: 09/18/2026

**Contract No**: OPEN MARKET

**Bill To:** **Customer ID:** 137771

City of Camden - City Hall
Finance Department
520 Market Street, Room 213
Camden, NJ 08102

856-816-3911

**Ship To:**

City of Camden - City Hall
Finance Department
520 Market Street, Room 213
Camden, NJ 08102

Requested By: Frank Sandrock

| *PO Number* | *Taker* | *Email* |
|---|---|---|
| Frank Sandrock - Cold Cut Cobra (Open Market) | Meredith Dunne | mdunne@safewareinc.com |
| ***Freight Terms*** | ***Phone*** | ***Fax*** |
| Freight Paid | 301-683-1234 | |
| ***Sales Representative*** | | |
| Brad Prol | | |

| *Quantities* | | | | | *Item ID* | *Pricing UOM* | | *Unit Price* | *Extended Price* |
|---|---|---|---|---|---|---|---|---|---|
| *Ordered* | *Allocated* | *Remaining* | *UOM* | *Unit Size* | *Disp.* | *Item Description* | | *Unit Size* | | |
| 1.00 | 0.00 | 1.00 | EA | | | CCS 47-0041 | EA | | 988.24 | 988.24 |
| | | | | 1.0 | | Water tank frame | | 1.0 | | |
| 1.00 | 0.00 | 1.00 | EA | | | CCS 500-2000401 | EA | | 2,000.00 | 2,000.00 |
| | | | | 1.0 | | Service Agreement - First system | | 1.0 | | |
| 1.00 | 0.00 | 1.00 | EA | | | TARIFF DROP SHIP | EA | | 6,867.40 | 6,867.40 |
| | | | | 1.0 | | Tariff Surcharge, Implemented 2025 | | 1.0 | | |
| | | | | | | Surcharges will be applied as they are charged to Safeware. | | | | |

******Ask me about the leasing and financing options that Safeware offers!******

***Sales Representative :*** bprol@safewareinc.com

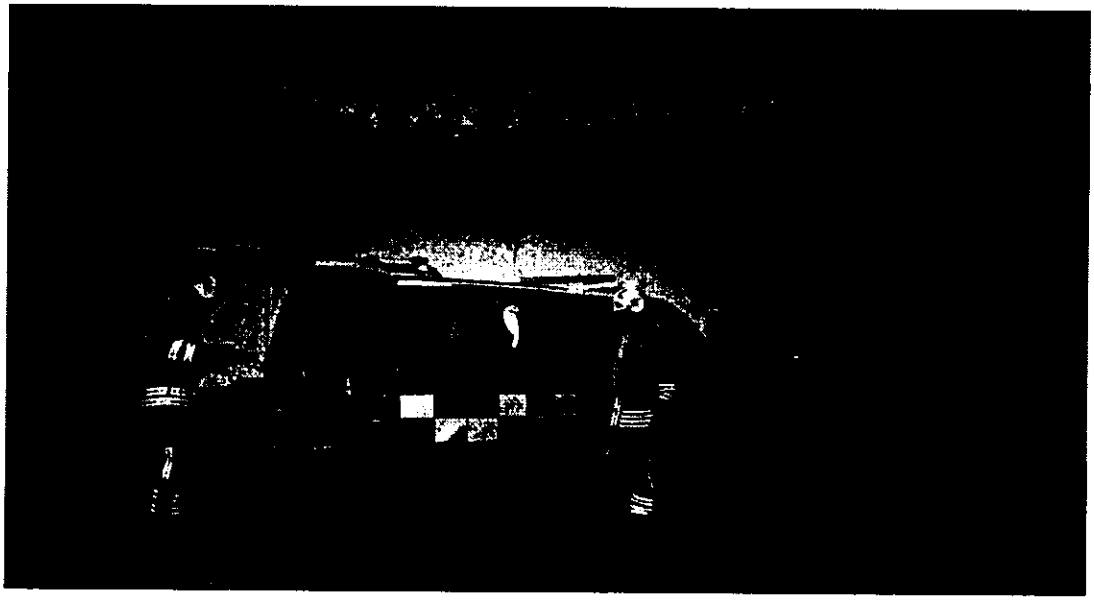
*Total Lines: 3*

| | |
|---|---|
| ***SUB-TOTAL:*** | 9,855.64 |
| ***TAX:*** | 0.00 |
| ***AMOUNT DUE:*** | **9,855.64** |

*U.S. Dollars*

Cold Cut Cobra

# Cobra Skid Unit



Cold Cut Systems is the supplier of the Cold Cut Cobra cutting extinguisher - a firefighting tool that combines firefighter safety and efficiency with minimal environmental impact.

The Cobra Skid Unit is delivered mounted on a tray, making it easy to install onto light firefighting vehicles. Powered by an integral petrol engine, it operates at a water pressure of 280 bar (4061 psi) with a flow rate of 26 lpm (6,8 US gpm).

The Cobra Skid Unit comes equipped with the Multi-Purpose Nozzle (MPN) as standard, a low-pressure nozzle that enhances the versatility of the unit.

This versatile platform supports a wide range of Cobra options and accessories, allowing for easy adaptation to different operational needs.

coldcut cobra

Cold Cut Systems Svenska AB · P.O. Box 10181 · SE-434 22 Kungsbacka, Sweden
Visiting address: Borgås gårdsväg 15, Kungsbacka · phone +46 300 40 41 00
info@coldcutsystems.com · www.coldcutsystems.com

**Method of Operation**
**T0790, 25DPP01143 Firefighter Protective Gear, Equipment and Supplies - Statewide**
**March 20, 2026**
**REVISED MAY 26, 2026**

A Method of Operation, as may be amended from time to time, shall be posted by the Division of Purchase and Property upon award of the Contracts resulting from this Bid Solicitation. The Method of Operation will be posted to the "Attachments" Tab of the Contract's ***NJSTART*** page. The Method of Operation applies to Using Agencies and MUST always be followed.

The Method of Operation will include an award summary which will identify Contractors for each brand/price line awarded.

## 1.0 Contract Information

Effective Dates: **March 20, 2026 to March 19, 2030**, with the possibility of up to three (3) one-year extensions, with no single extension exceeding one year.

| Contractor | Contract Number |
|---|---|
| AAA Emergency Supply Co Inc. | 25-COMG-131379 |
| AAH Acquisition LLC | 25-COMG-131388 |
| Continental Fire & Safety Inc. | 25-COMG-131365 |
| Draeger Inc. | 25-COMG-131380 |
| Emergency Equipment Sales LLC | 25-COMG-131369 |
| Fire-Dex LLC | 25-COMG-131372 |
| Firefighter One LLC | 25-COMG-131368 |
| First Battalion Firefighting Equipment LLC | 25-COMG-131384 |
| Galls LLC | 25-COMG-131386 |
| HAIX North America | 25-COMG-131370 |
| Howell Rescue Systems Inc. | 25-COMG-131377 |
| Keyport Army Navy | 25-COMG-131373 |
| KOB Solutions LLC | 25-COMG-131389 |
| Lions First Responder PPE Inc. | 25-COMG-131385 |
| MES Service Company LLC | 25-COMG-131390 |
| Morning Pride Manufacturing LLC dba Honeywell First Responder Products | 25-COMG-131371 |
| Pi Variables Inc. dba Pi Lit | 25-COMG-131382 |
| Ricochet Manufacturing Company Inc. | 25-COMG-131381 |
| Safeware Inc. | 25-COMG-131378 |
| Seek Thermal Inc. | 25-COMG-131391 |
| Stanfield's LTD | 25-COMG-131376 |

| | |
|---|---|
| MES Service Company LLC | Harrington |
| MES Service Company LLC | Hurst Jaws of Life |
| MES Service Company LLC | Husky Portable Tanks |
| MES Service Company LLC | Industrial Scientific |
| MES Service Company LLC | Kappler |
| MES Service Company LLC | Kochek |
| MES Service Company LLC | Leatherhead |
| MES Service Company LLC | Matex Hose |
| MES Service Company LLC | PGI |
| MES Service Company LLC | PMI |
| MES Service Company LLC | Protective Industrial Products |
| MES Service Company LLC | RIT Safety Solutions |
| MES Service Company LLC | Rock-N-Rescue |
| MES Service Company LLC | Seek Thermal Cameras |
| MES Service Company LLC | Super VAC |
| MES Service Company LLC | Ziamatic |
| Pi Variables Inc. d/b/a Pi-Lit | Pi-Lit |
| Safeware Inc. | 3M |
| Safeware Inc. | 908 Device |
| Safeware Inc. | Avon Protection |
| Safeware Inc. | Bertin Environics |
| Safeware Inc. | Biomeme |
| Safeware Inc. | Blauer |
| Safeware Inc. | Bridgehill |
| Safeware Inc. | Cellblock |
| Safeware Inc. | CMC Rescue |
| Safeware Inc. | Cold Cut Systems |
| Safeware Inc. | Cold Fire Tactical |
| Safeware Inc. | Detecta Chem LLC |

Periscope ePro - Document Item Description Display - Google Chrome

## Purchase Order Item Description

Doc # 25-COMG-131378 Item # 19

Price Line 8 from the State Supplied Price Sheet Description: Search and Rescue/Vehicle Extrication Equipment/Thermal Imaging Devices/Detection Equipment/Firefighting Equipment and Related Supplies Brand: Lead Cut Systems Volume Discount: 0 ARG: 60 days

Close Window

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item_general&docId=25-COMG-131378&releaseNbr=0

Advanced

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | $0.00 |
| | | | | | | | | | $0.00 |
| | | | | | | | | | $0.00 |

Sourcewell | Safeware  safewarecontracts.com/purch...  COLD CUT WATER TANK FRAM...  Ask Gemini

https://www.safewarecontracts.com/purchasingcontracts/omnia  New Chrome available

Continue where you left off: Chrome can restore your tabs every time you restart. To turn this on, go to Settings.

- Decontamination
- Detection
- Explosive Device Mitigation and Remediation Equipment
- Information Technology
- Information Communications Equipment
- Medical Equipment
- Other Audio and Equipment
- Personal Safety and Protection Equipment
- Power Equipment
- Aircraft and Parts

| Part # | Desc | UOM | Catalog Price | Disc | Contract |
|---|---|---|---|---|---|
| CCS 300-500... | Spike for Index nn Hand Lance | EA | $63.28 | 41 % | $37.34 |
| CCS 300-500... | Splash Protection Plastic | EA | $29.38 | 41 % | $17.33 |
| CCS 300-500... | Cutting Support v2 | EA | $221.47 | 41 % | $130.67 |
| CCS 300-500... | Top Plug for Vessel TD V2 | EA | $535.59 | 41 % | $316.00 |
| CCS 300-500... | Popper TD | EA | $244.07 | 41 % | $144.00 |
| CCS 300-5010... | Spanner Top plug SS | EA | $237.29 | 41 % | $140.00 |
| CCS 300-5010... | Funnel for Abrasive V2 | EA | $361.58 | 41 % | $213.33 |
| CCS 300-503... | W 16S elbow mod. | EA | $237.29 | 41 % | $140.00 |
| CCS 300-503... | W 16S elbow mod. For hoseree: / Outer | EA | $126.55 | 41 % | $74.66 |
| CCS 47-0040 | Water tank kit for Skid Unit | KIT | $6,892.68 | 41 % | $4,066.6 |
| CCS 47-0041 | Water tank frame | EA | $2,372.88 | 41 % | $1,400.0 |
| CCS 49-0001 | Hose 1/2 IWC - 80m | EA | $12,225.99 | 41 % | $7,213.3 |
| CCS 49-0002 | Hose 3/8 IWC - 40 m | EA | $7,471.19 | 41 % | $4,409.0 |
| CCS 500-300... | E-learning (per person) | EA | $407.41 | 10 % | $366.67 |
| CCS 500-300... | Open course (Per peson) | EA | $3,055.56 | 10 % | $2,750.0 |

7 of 11

Toll Free: 800 331 6707 | Local 301 683 1234

Contact Us

R-17

FUENTES
10/13/2026

**RESOLUTION RE-APPOINTING SHEILAH GREENE, TO THE ANTI-BULLYING ADVISORY BOARD TO PERFORM THE DUTIES AS PROVIDED FOR IN CHAPTER 283, FOR THREE YEARS THEREBY EXPIRING ON OCTOBER 12, 2029**

WHEREAS, the City Council of the City of Camden has found that bullying can take place not only during school or at school functions but other times as well; and

WHEREAS, the City Council of the City of Camden believed that, based on the best interests of the residents of the City of Camden, an Anti-Bullying ordinance, Chapter 283, was needed and was thereby established by MC-5392, adopted on July 12, 2022; and

WHEREAS, Chapter 283 established an Anti-Bullying Advisory Board whose role includes the following:

283-8. Purpose and Duties.
1. To examine the best means to assist minors who are facing or have faced bullying in their neighborhoods.
2. To examine the types of bullying, which may include making threats, spreading rumors, conducting verbal attacks, making physical contact or other forms of verbal bullying, social bullying, cyber-bullying and physical bullying and the best means to address such bullying so that all our children can live safely and without fear within the City and its neighborhoods.
3. To possibly offer City programs for those minors who are facing bullying in their neighborhoods.
4. To examine the best means to disseminate pertinent information on bullying.
5. To make recommendations to the Mayor and City Council with regard to the Board's role and obligations pursuant to Chapter 283.

WHEREAS, chapter 283 provides that membership on the Advisory Board shall be as follows:

WHEREAS, chapter 283 provides that membership and terms of members on the Advisory Board shall be as follows:

283-9. Membership.

A. Membership on the Anti-bullying Advisory Board shall consist of five (5) members appointed by City Council as follows:

1. Three (3) members shall be voting members with expertise in one of the following fields: Mental Health Provider, Social Worker, Behavioral Health Therapist, Administrator- Education, Community Stakeholder, Business Owner or Operator, Juvenile Officer, Members of the faith-based community or those participating in Mentorship Programs.
2. One (1) member of Council to act as an advisor who shall be a non-voting member.
3. One (1) member designated by the Mayor from the Department of Human Services to act as an advisor who shall be a non-voting member.

283-10. Terms; vacancies; removals.

A. The term of all voting members of the Anti-bullying Advisory Board as provided for in subsection 283-9(A)(1) shall be for three (3) years. All non-voting members of the Anti-bullying Advisory Board as provided for in subsections 283-9(A)(2) and (A)(3) shall be for one (1) year.

WHEREAS, the City Council of the City of Camden now seeks to re-appoint SHEILAH GREENE, to the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a) for a term of three (3) years; now therefore

BE IT RESOLVED, by the City Council of the City of Camden hereby re-appoints SHEILAH GREENE to the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a).

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that SHEILAH GREENE shall serve on the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a) for a term of three (3) years thereby expiring on October 12, 2029.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10)

Date: October 13, 2026

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

*Camden City Council*

# RESOLUTION / ORDINANCE REQUEST FORM

DATE: September 30, 2026

Council Meeting Date: October 13, 2026

FROM: Councilperson

- [x] Angel Fuentes, President
- [ ] Arthur Barclay, Vice President, 1st Ward
- [ ] Chris Collins, 2nd Ward
- [ ] Falio Leyba-Martinez, 3rd Ward
- [ ] Jannette Ramos, 4th Ward
- [ ] Sheila Davis, At-Large
- [ ] Nohemi G. Soria-Perez, At-Large

Action Requested:

**RESOLUTION RE-APPOINTING SHEILAH GREENE, TO THE ANTI-BULLYING ADVISORY BOARD TO PERFORM THE DUTIES AS PROVIDED FOR IN CHAPTER 283, FOR THREE YEARS THEREBY EXPIRING ON OCTOBER 12, 2029**

****Please attach any supporting documents*

*Angel Fuentes / nfb*

Signature of Councilperson

09/30/26

Date

R-18

FUENTES
10/13/2026

**RESOLUTION RE-APPOINTING MARTINA GODBOLT, TO THE ANTI-BULLYING ADVISORY BOARD TO PERFORM THE DUTIES AS PROVIDED FOR IN CHAPTER 283, FOR TWO YEARS THEREBY EXPIRING ON OCTOBER 12, 2028**

WHEREAS, the City Council of the City of Camden has found that bullying can take place not only during school or at school functions but other times as well; and

WHEREAS, the City Council of the City of Camden believed that, based on the best interests of the residents of the City of Camden, an Anti-Bullying ordinance, Chapter 283, was needed and was thereby established by MC-5392, adopted on July 12, 2022; and

WHEREAS, Chapter 283 established an Anti-Bullying Advisory Board whose role includes the following:

283-8. Purpose and Duties.

1. To examine the best means to assist minors who are facing or have faced bullying in their neighborhoods.
2. To examine the types of bullying, which may include making threats, spreading rumors, conducting verbal attacks, making physical contact or other forms of verbal bullying, social bullying, cyber-bullying and physical bullying and the best means to address such bullying so that all our children can live safely and without fear within the City and its neighborhoods.
3. To possibly offer City programs for those minors who are facing bullying in their neighborhoods.
4. To examine the best means to disseminate pertinent information on bullying.
5. To make recommendations to the Mayor and City Council with regard to the Board's role and obligations pursuant to Chapter 283.

WHEREAS, chapter 283 provides that membership and terms of members on the Advisory Board shall be as follows:

283-9. Membership.

A. Membership on the Anti-bullying Advisory Board shall consist of five (5) members appointed by City Council as follows:

1. Three (3) members shall be voting members with expertise in one of the following fields: Mental Health Provider, Social Worker, Behavioral Health Therapist, Administrator- Education, Community Stakeholder, Business Owner or Operator, Juvenile Officer, Members of the faith-based community or those participating in Mentorship Programs.
2. One (1) member of Council to act as an advisor who shall be a non-voting member.
3. One (1) member designated by the Mayor from the Department of Human Services to act as an advisor who shall be a non-voting member.

283-10. Terms; vacancies; removals.

A. The term of all voting members of the Anti-bullying Advisory Board as provided for in subsection 283-9(A)(1) shall be for three (3) years. All non-voting members of the Anti-bullying Advisory Board as provided for in subsections 283-9(A)(2) and (A)(3) shall be for one (1) year.

WHEREAS, the City Council of the City of Camden now seeks to re-appoint MARTINA GODBOLT, to the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a) for a term of two (2) yeras; now therefore

BE IT RESOLVED, by the City Council of the City of Camden hereby re-appoints MARTINA GODBOLT to the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a).

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that MARTINA GODBOLT shall serve on the Anti-Bullying Advisory Board pursuant to subsection 283-9(1)(a) for a term of two (2) years thereby expiring on October 12, 2028.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

*Camden City Council*

# RESOLUTION / ORDINANCE REQUEST FORM

DATE: September 30, 2026

Council Meeting Date: October 13, 2026

FROM: Councilperson

- [x] Angel Fuentes, President
- [ ] Arthur Barclay, Vice President, 1st Ward
- [ ] Chris Collins, 2nd Ward
- [ ] Falio Leyba-Martinez, 3rd Ward
- [ ] Jannette Ramos, 4th Ward
- [ ] Sheila Davis, At-Large
- [ ] Nohemi G. Soria-Perez, At-Large

Action Requested:

**RESOLUTION RE-APPOINTING MARTINA GODBOLT, TO THE ANTI-BULLYING ADVISORY BOARD TO PERFORM THE DUTIES AS PROVIDED FOR IN CHAPTER 283, FOR TWO YEARS THEREBY EXPIRING ON OCTOBER 12, 2028**

****Please attach any supporting documents*

*Angel Fuentes / nfb*

Signature of Councilperson

09/30/26

Date

R-19

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT TO R & J BROTHERS INC FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for the 2026-2028 winter seasons; and

WHEREAS, R & J Brothers Inc., has submitted a proposal in response City RE-BID #26-14 which will provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for One Thousand Six Hundred Dollars ($1,600.00) per 12-hour period day/night for a total amount not to exceed FOUR HUNDRED THOUSAND DOLLARS ($400,000.00) for a 2 year period; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "6-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with R & J Brothers Inc., encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with R & J Brothers Inc. to support costs for Code Blue activities, for One Thousand Six Hundred Dollars ($1,600.00) per 12-hour period day/night for a total amount not to exceed FOUR HUNDRED THOUSAND DOLLARS ($400,000.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: R AND J BROTHERS INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-01-E7-800-908($10,000.00) &Cy2027/CY2028 ($390,000.00) UPON AVAILABILTY OF FUNDS

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 400,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO R AND J BROTHERS INC FOR AS NEEDED EMERGENCY WARMING CENTER SERVICES

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 9/30/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dorri Brown, Acting Director of Housing Services

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO R & J BROTHERS INC FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lachandler.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | 9/30/2026 | | |
| Supporting Department Director (if necessary) | | Dorri L. Brown | 9-30-26 | |
| Grants Management | | | | |
| Qualified Purchasing Agent | Y | | 9/30/2026 | |
| Director of Finance | Y | | 9/30/2026 | |

**Approved by:**
**Business Administrator** 9/30/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**

**City Attorney** **Signature** **Date** 10/L

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO R & J BROTHERS INC FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- R & J Brothers Inc, 307 State Street, Camden, NJ 08102 will provide overflow "warming center" services at $1,600 per 12 hour period – 7:00 am – 7:00 pm OR 7:00 pm – 7:00 am for the 2026-2028 winter seasons
- R & J Brothers Inc proposed to accommodate a maximum of 25 individuals per night/designation

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $400,000
**APPROPRIATION NUMBER:** 6-01-E7-800-908 ($10,000) & CY2027/CY2028 $390,000 CONTINGENT UPON AVAILABILITY OF FUNDS
**PROCUREMENT:** RE-BID 26-14 – RECEIVED 4 PROPOSALS ON SEPTEMBER 22, 2026

**IMPACT STATEMENT:**

- Service is needed in order to ensure adequate protection for the City's homeless population during the winter seasons.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Dorri Brown, Acting Director of Human Services

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

Opening Date: September 11, 2026 2:00 PM

Closing Date: September 22, 2026 11:00 AM

## Vendor Details

| | |
|---|---|
| Company Name: | R+J Brothers INC |
| Address: | 307 State Street<br>Camden, New Jersey 08102 |
| Contact: | Jack Ayoub |
| Email: | jackayoub11@gmail.com |
| Phone: | 856-979-8711 |
| HST#: | |

## Submission Details

| | |
|---|---|
| Created On: | Friday September 11, 2026 17:32:26 |
| Submitted On: | Friday September 11, 2026 17:42:53 |
| Submitted By: | Jack Ayoub |
| Email: | jackayoub11@gmail.com |
| Transaction #: | 16905bf7-01e7-4d25-b5a6-492581d04f0f |
| Submitter's IP Address: | [redacted] |

## Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

## PRICE SHEET

**VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2026-2027 & 2027-2028 WINTER SEASONS (TWO-YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE REQUESTED SERVICES IS ON AN AS-NEEDED BASIS AND THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.**

***A warming center is responsible for providing an indoor space, warmth, and a bathroom.***

*** * * FOOD expense will not be covered by the City * * ***

| "CODE BLUE" MULTIPLIER NIGHTS/DAYS (MORE OR LESS) | PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION * | TOTAL COST |
|---|---|---|
| 125 | $1,600.0000 | $ 200,000.00 |
| | Subtotal: | $ 200,000.00 |

## Summary Table

| Bid Form | Amount |
|---|---|
| PRICE SHEET | $ 200,000.00 |
| Subtotal Contract Amount: | $ 200,000.00 |

# Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

**All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.**

| | |
|---|---|
| If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. | State of Incorporation - New Jersey Date of Incorporation - October 9, 1997 Address of Principal Office - 601 North 3rd Street Camden, NJ 08102 |
| Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. | Jack Ayoub President (856) 979-8711 jackayoub11@gmail.com |
| If not incorporated, provide State where registered, name of owner, address and telephone | N/A |
| How many years have you been engaged in the work requested in this contract under your present firm or trade name. | Two Years |
| General character of work performed by you. | Provide a warming center for the City of Camden's homeless population during 2026-2027 winter season (November 1, 2026 - April 30, 2027) |
| Have you ever failed to complete any work awarded to you? If so, where and why? | No |
| Have you ever defaulted on a contract? If so, where and why? | No |
| Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) | Yes |
| Confirm that your firm covers all costs in advance of payment. (Yes or No) | Yes |
| Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. | N/A |
| Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. | N/A |
| Did vendor attach their W-9 and Business Registration Certificate or proof of 501 C(3) if the firm is a non profit (Yes or No) | Yes |

## INFORMATION SHEET

**Please provide details about your organization such as mission statement, history, services you provide, goals, etc. on a separate form.**

Do you currently provide homeless prevention or sheltering service(s) at your facility?
☒ Yes ☐ No

If No, are you interested in operating a Warming Center on an as-needed basis at your facility or a City provided location? ☐ Yes ☐ No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above? ☒ Yes ☐ No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 **pm** to 7 **am**? ☒ Yes ☐ No If no, indicate available hours:

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 **am** to 7 **pm**? ☒ Yes ☐ No

| **Organization Name and Hours of Operation:** R+J Brothers INC | **Contact Person & Title:** |
|---|---|
| **Address:** 307 State St Camden NJ 08102 | **Phone** (856) 979-8711 |
| **Fax:** | **Cell:** |
| **What is your current capacity as overnight warming center?** If you do not provide shelter currently, mark "N/A". | **Email:** jackayoub11@gmail.com |
| **Can accommodate:** ☒ **Females** ☒ **Males** ☒ **Families** | |

**COMPLETE EITHER #1 OR #2 (NOT BOTH)**

1. **How many individuals above your current capacity* can you accommodate as a warming center?**
   ***(*additional # above current shelter capacity)***
   ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***

2. **As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period?** ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***
   25

**Please provide any additional information you feel may be relevant:**

Vendor's Signature _____ Date 8/13/2026

# STATE OF NEW JERSEY
# BUSINESS REGISTRATION CERTIFICATE

| | |
|---|---|
| **Taxpayer Name:** | R & J BROTHERS, INC. |
| **Trade Name:** | |
| **Address:** | 307 STATE STREET<br>CAMDEN, NJ 08102 |
| **Certificate Number:** | 1524546 |
| **Effective Date:** | November 13, 2009 |
| **Date of Issuance:** | September 11, 2025 |

**For Office Use Only:**

**20250911124727813**

Return

Certification **75589**

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT

**INITIAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Feb-2025** to **15-Feb-2032**

**R & J BROTHERS INC**
**307 MAIN STREET**
**CAMDEN** **NJ** **08102**

ELIZABETH MAHER MUOIO
State Treasurer

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

OPENED: 9/22/2026

| | Joseph's House of Camden | Proctor Properties | R+J Brothers INC | New Life Community Development Corporation |
|---|---|---|---|---|
| PER NIGHT/DAY FEE | $1,000 | $1,485 | $1,600 | $1,900 |
| ANNUAL TOTAL | **$125,000.00** | $185,625.00 | $200,000.00 | $237,500.00 |

R-20

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for the 2026-2028 winter seasons; and

WHEREAS, Joseph's House of Camden has submitted a proposal in response to City RE-BID #26-14 to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions at a rate of ONE THOUSAND DOLLARS ($1,000.00) per 12-hour period day/night for a total amount not to exceed THREE HUNDRED THOUSAND DOLLARS ($300,000.00) for a 2 year period; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "6-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with Joseph's House of Camden, encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with Joseph's House of Camden to support costs for Code Blue, for ONE THOUSAND ($1,000.00) per 12-hour period day/night for a total amount not to exceed THREE HUNDRED THOUSAND DOLLARS ($300,000.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: JOSEPHS HOUSE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-01-E7-800-908($10,000.00) &Cy2027/CY2028 ($290,000.00) UPON AVAILABILTY OF FUNDS

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 300,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE FOR AS NEEDED EMERGENCY WARMING CENTER SERVICES

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 4/30/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dorri Brown, Acting Director of Housing Services

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | lachandl@ci.camden.nj.us |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/30/2026 | |
| **Supporting Department Director (if necessary)** | | Dorri L. Brown | 9-30-26 | |
| **Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | 9/30/2026 | |
| **Director of Finance** | Y | | 9/30/2026 | |

**Approved by:**
**Business Administrator** 9/30/2026
**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** **Signature** 10/2 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Joseph's House of Camden, 555 Atlantic Avenue, Camden, NJ will provide as needed "warming center" services at $1,000 per 12 hour period – 7:00 pm – 7:00 am OR 7:00am – 7:00 pm
- Joseph's House proposes to accommodate additional 20 individuals per night/designation
- Joseph's House of Camden is contracted to provide this as needed service for a 2 year period, ending April 2028

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $300,000
**APPROPRIATION NUMBER:** 6-01-E7-800-908 ($10,000) & CY2027/CY2028 $290,000 CONTINGENT UPON AVAILABILITY OF FUNDS
**PROCUREMENT:** RE-BID 26-14 – RECEIVED 4 PROPOSALS ON SEPTEMBER 22, 2026

**IMPACT STATEMENT:**

- Service is needed in order to ensure adequate protection for the City's homeless population during the winter seasons. Without the centers, there is a risk to the City's homeless population's health, safety and welfare

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

Opening Date: September 11, 2026 2:00 PM

Closing Date: September 22, 2026 11:00 AM

## Vendor Details

| | |
|---|---|
| Company Name: | Joseph's House of Camden |
| Address: | 555 Atlantic Avenue<br>Camden, New Jersey 08104 |
| Contact: | Charles Derrickson |
| Email: | pd@jhoc.org |
| Phone: | 856-246-1087 |
| HST#: | |

## Submission Details

| | |
|---|---|
| Created On: | Friday September 11, 2026 14:46:57 |
| Submitted On: | Monday September 21, 2026 10:17:54 |
| Submitted By: | Charles Derrickson |
| Email: | pd@jhoc.org |
| Transaction #: | 0259e4eb-debd-4ce8-b1d1-afb24163dd13 |
| Submitter's IP Address: | [redacted] |

## Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

## PRICE SHEET

**VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2026-2027 & 2027-2028 WINTER SEASONS (TWO-YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE REQUESTED SERVICES IS ON AN AS-NEEDED BASIS AND THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.**

***A warming center is responsible for providing an indoor space, warmth, and a bathroom.***

*** * * FOOD expense will not be covered by the City * * ***

| "CODE BLUE" MULTIPLIER NIGHTS/DAYS (MORE OR LESS) | PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION * | TOTAL COST |
|---|---|---|
| 125 | $1,000.0000 | $ 125,000.00 |
| | Subtotal: | $ 125,000.00 |

## Summary Table

| Bid Form | Amount |
|---|---|
| PRICE SHEET | $ 125,000.00 |
| Subtotal Contract Amount: | $ 125,000.00 |

## Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

**All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.**

| | |
|---|---|
| If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. | Incorporated in New Jersey on December 12, 2012. The Determination letter was sent to 8000 Midlantic Drive, Suite 300S, Mount Laurel, NJ 08054. Our current address is 555 Atlantic Ave., Camden, NJ 08104. |
| Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. | Colandra Coleman, Executive Director, 856-246-1087/cc@jhoc.org |
| If not incorporated, provide State where registered, name of owner, address and telephone | N/A |
| How many years have you been engaged in the work requested in this contract under your present firm or trade name. | 14 |
| General character of work performed by you. | Joseph's House is an emergency homeless shelter that provides case management to connect clients to permanent housing. Food, showers, laundry, personal hygiene products, and mail drop services are provided as well as substance use treatment. For the unsheltered in our community, we provide bagged lunches, hydration kits, toiletry kits, and shower and laundry. Unsheltered community members can also access substance use services. |
| Have you ever failed to complete any work awarded to you? If so, where and why? | No |
| Have you ever defaulted on a contract? If so, where and why? | No |
| Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) | Yes |
| Confirm that your firm covers all costs in advance of payment. (Yes or No) | Yes |
| Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. | N/A |
| Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. | N/A |
| Did vendor attach their W-9 and Business Registration Certificate or proof of 501 C(3) if the firm is a non profit (Yes or No) | Yes |

## INFORMATION SHEET

Do you currently provide homeless prevention or sheltering service(s) at your facility?
☑ Yes ☐ No

If No, are you interested in operating a Warming Center on an as-needed basis at your facility?
☐ Yes ☐ No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above? ☑ Yes ☐ No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am? ☑ Yes ☐ No If no, indicate available hours:

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm? ☑ Yes ☐ No

| | |
|---|---|
| **Organization Name and Hours of Operation:** Joseph's House of Camden<br>operates 24/7 | **Contact Person & Title:** Patrick Derrickson, Grants Manager |
| **Address:** 555 Atlantic Ave.<br>Camden, NJ 08104 | **Phone** (703) 999-1593 - cell<br>(856) 246-1087 - business |
| **Fax:** 856-246-1465 | **Cell:** (703) 999-1593 |
| **What is your current capacity as overnight warming center?** If you do not provide shelter currently, mark "N/A". 95 | **Email:** pd@jhoc.org |

**Can accommodate:** ☑ Females ☑ Males ☐ Families

**COMPLETE EITHER #1 OR #2 (NOT BOTH)**

1. **How many individuals above your current capacity* can you accommodate as a warming center?**
   ***(*additional # above current shelter capacity)***
   ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.*** #20

2. **As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period?** ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***

**Please provide any additional information you feel may be relevant:**
Code Blue clients have priority intake for regular shelter
food, shower, laundry, hygiene kits and case management is offered to all

Vendor's Signature Patrick Derrickson Date September 15, 2026

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: JUL 24 2012

JOSEPHS HOUSE OF CAMDEN LLC
C/O YASMEEN S KHALEEL
8000 MIDLANTIC DRIVE STE. 300S
MOUNT LAUREL, NJ 08054

Employer Identification Number:
27-4417979
DLN:
201286009
Contact Person:
JACK D NEITZEL ID# 95127
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
December 22, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

RECEIVED
JUL 26 2012
CAPEHART & SCATCHARD P.A.

Letter 947 (DO/CG)

JOSEPHS HOUSE OF CAMDEN LLC

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Lois G. Lerner
Director, Exempt Organizations

Enclosure: Publication 4221-PC

Colandra Coleman
Executive Director
February 12, 2026

Certification 50933

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT

**RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-JUN-2020 to 15-JUN-2027

JOSEPH'S HOUSE OF CAMDEN , LLC
555 ATLANTIC AVENUE
CAMDEN NJ 08104

ELIZABETH MAHER MUOIO
State Treasurer

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

OPENED: 9/22/2026

| | Joseph's House of Camden | Proctor Properties | R+J Brothers INC | New Life Community Development Corporation |
|---|---|---|---|---|
| PER NIGHT/DAY FEE | $1,000 | $1,485 | $1,600 | $1,900 |
| ANNUAL TOTAL | **$125,000.00** | $185,625.00 | $200,000.00 | $237,500.00 |

R-21

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT CORPORATION FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for the 2026-2028 winter seasons; and

WHEREAS, New Life Community Development Corporation has submitted a proposal in response City RE-BID #26-14 which will provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for One Thousand Nine Hundred Dollars ($1,900.00) per 11-hour period day/night for a total amount not to exceed FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($475,000.00) for a 2 year period; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "6-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with New Life Community Development Corporation, encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with New Life Community Development Corporation to support costs for Code Blue activities, for One Thousand Nine Hundred Dollars ($1,900.00) per 11-hour period day/night for a total amount not to exceed FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($475,000.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NEW LIFE COMMUITY DEVELOPMENT CORPORATION

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-01-E7-800-908($10,000.00) &Cy2027/CY2028 ($465,000.00) UPON AVAILABILTY OF FUNDS

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 475,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITTY DEVELOPMENT CORPORATION FOR AS NEEDED EMERGNCY WARMING CENTER SERVICES

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 4/30/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dorri Brown, Acting Director of Housing Services

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT CORPORATION FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | lachandl@ci.camden.nj.us |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/30/2026 | |
| **Supporting Department Director (if necessary)** | | Dorri L. Brown | 9-30-26 | |
| **Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | 9/30/2026 | |
| **Director of Finance** | Y | | 9/30/2026 | |

**Approved by:**
**Business Administrator** 9/30/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** **Signature** 10/2 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT CORPORATION FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- New Life Community Development Corporation, 1721 Haddon Avenue, Camden, NJ will provide "warming center" services at $1,900 per 11 hour period – 8:00 pm – 7:00 am OR 7 am to 7 pm
- Procter Properties proposes to accommodate additional 4 individuals per night/designation over the current capacity of 25 individuals
- New Life Community Development Corporation is contracted to provide this service for a 2 year period, ending April 2028

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $475,000
**APPROPRIATION NUMBER:** 6-01-E7-800-908 ($10,000) & CY2027/CY2028 $465,000 CONTINGENT UPON AVAILABILITY OF FUNDS
**PROCUREMENT:** RE-BID 26-14 – RECEIVED 4 PROPOSALS ON SEPTEMBER 22, 2026

**IMPACT STATEMENT:**

- Service is needed in order to ensure adequate protection for the City's homeless population during the winter seasons. Without the centers, there is a risk to the City's homeless population's health, safety and welfare

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

Opening Date: September 11, 2026 2:00 PM

Closing Date: September 22, 2026 11:00 AM

## Vendor Details

| | |
|---|---|
| Company Name: | New Life Community Development Corporation |
| Address: | 1721 Haddon Avenue<br>Camden, New Jersey 08103 |
| Contact: | TAMELA LEE |
| Email: | tamelanlee@aol.com |
| Phone: | 609-617-0626 |
| HST#: | 01-0721933 |

## Submission Details

| | |
|---|---|
| Created On: | Sunday September 20, 2026 11:39:35 |
| Submitted On: | Monday September 21, 2026 19:50:23 |
| Submitted By: | TAMELA LEE |
| Email: | tamelanlee@aol.com |
| Transaction #: | 38e7b905-51bf-4a9e-ba43-11e8fe7d9dbe |
| Submitter's IP Address: | 2607:fb92:d85:26a1:1c59:ebcd:46cf:86a7 |

## Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

## PRICE SHEET

**VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2026-2027 & 2027-2028 WINTER SEASONS (TWO-YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE REQUESTED SERVICES IS ON AN AS-NEEDED BASIS AND THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.**

***A warming center is responsible for providing an indoor space, warmth, and a bathroom.***

*** * * FOOD expense will not be covered by the City * * ***

| "CODE BLUE" MULTIPLIER NIGHTS/DAYS (MORE OR LESS) | PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION * | TOTAL COST |
|---|---|---|
| 125 | $1,900.0000 | $ 237,500.00 |
| | Subtotal: | $ 237,500.00 |

## Summary Table

| Bid Form | Amount |
|---|---|
| PRICE SHEET | $ 237,500.00 |
| Subtotal Contract Amount: | $ 237,500.00 |

# Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

**All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.**

| | |
|---|---|
| If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. | New Jersey 5/25/2011 |
| Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. | Rev. Tamela Lee- Executive Administrator Deacon Daise O'Brien - Administrative Assistant 1721 Haddon Avenue, Camden, NJ 08103 856-541-5433 |
| If not incorporated, provide State where registered, name of owner, address and telephone | N/A |
| How many years have you been engaged in the work requested in this contract under your present firm or trade name. | 15+ Years |
| General character of work performed by you. | Welcoming the homeless into our facility during the Winter months. Impeccable Integrity |
| Have you ever failed to complete any work awarded to you? If so, where and why? | No |
| Have you ever defaulted on a contract? If so, where and why? | No |
| Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) | Yes |
| Confirm that your firm covers all costs in advance of payment. (Yes or No) | Yes |
| Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. | N/A |
| Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. | N/A |
| Did vendor attach their W-9 and Business Registration Certificate or proof of 501 C(3) if the firm is a non profit (Yes or No) | Yes |

## INFORMATION SHEET

**Please provide details about your organization such as mission statement, history, services you provide, goals, etc. on a separate form.**

Do you currently provide homeless prevention or sheltering service(s) at your facility?
☑ Yes ☐ No

If No, are you interested in operating a Warming Center on an as-needed basis at your facility or a City provided location? ☐ Yes ☐ No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above? ☑Yes ☐ No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 **pm** to 7 **am**? ☐Yes ☒No If no, indicate available hours: 8:00PM - 7:00AM

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 **am** to 7 **pm**? ☑Yes ☐ No

| | |
|---|---|
| **Organization Name and Hours of Operation:**<br>New Life Community Development Corp./ New Life Ministries<br>8:00PM - 7:00AM | **Contact Person & Title:**<br>Rev. Tamela Lee - Executive Administrator<br>Dea. Daise O'Brien - Administrative Assistant |
| **Address:**<br>1721Haddon Avenue<br>Camden, NJ 08103 | **Phone**<br>(856) 541-5433 |
| **Fax:** | **Cell:** (609) 617-0626<br>(856) 366-7501 |
| **What is your current capacity as overnight warming center?** If you do not provide shelter currently, mark "N/A".<br>25 | **Email:**<br>TAMELANLEE@AOL.COM<br>Daiseobrien58@gmail.com |
| **Can accommodate:** ☑ **Females** ☑ **Males** ☐ **Families** | |

**COMPLETE EITHER #1 OR #2 (NOT BOTH)**

1. **How many individuals above your current capacity* can you accommodate as a warming center?**
   ***(*additional # above current shelter capacity)***
   ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***
   4
2. **As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period?** ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***

**Please provide any additional information you feel may be relevant:**

Vendor's Signature _____ Date August 20, 2026

05/25/11

Taxpayer Identification# 010-721-933/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,

James J. Frusciane

James J. Frusciane
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N.J 08646-0252

TAXPAYER NAME:
NEW LIFE COMMUNITY DEVELOPMENT CORP. OF

TRADE NAME:

ADDRESS:
1721 HADDON AVENUE
CAMDEN NJ 08103

SEQUENCE NUMBER:
1641597

EFFECTIVE DATE:
05/23/11

ISSUANCE DATE:
05/25/11

James J. Frusciane
Director
New Jersey Division of Revenue

Certification 69304

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-Dec-2022 to 15-Dec-2029

**NEW LIFE COMMUNITY DEVELOPMENT**
**1721 HADDON AVENUE**
**CAMDEN NJ 08103**

ELIZABETH MAHER MUOIO
State Treasurer

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

OPENED: 9/22/2026

| | Joseph's House of Camden | Proctor Properties | R+J Brothers INC | New Life Community Development Corporation |
|---|---|---|---|---|
| PER NIGHT/DAY FEE | $1,000 | $1,485 | $1,600 | $1,900 |
| ANNUAL TOTAL | **$125,000.00** | $185,625.00 | $200,000.00 | $237,500.00 |

R-22

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC FOR AS NEEDED EMERGENCY WARMING CENTER SERVICES**

WHEREAS, the City of Camden ("City") has a need to provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for the 2026-2028 winter seasons; and

WHEREAS, Procter Properties has submitted a proposal in response City RE-BID #26-14 which will provide emergency warming center services for the City's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions for One Thousand Four Hundred Eighty-Five Dollars ($1,485.00) per 12-hour period day/night for a total amount not to exceed THREE HUNDRED SEVENTY-ONE THOUSAND TWO HUNDRED FIFTY DOLLARS ($371,250.00) for a 2 year period; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "6-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with Proctor Properties encompasses the operation of a Code Blue Warming Center during a 12-hour period from 7:00 a.m. - 7:00 p.m. or 7:00 p.m. - 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with Proctor Properties to support costs for Code Blue activities, for ONE THOUSAND FOUR HUNDRED FIFTY DOLLARS ($1,485.00) per 12-hour period day/night in the amount not to exceed THREE HUNDRED SEVENTY-ONE THOUSAND TWO HUNDRED FIFTY DOLLARS ($371,250.00) to provide for the operation of a Code Blue Warming Center for a 2 year period in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PROCTOR PROPERTIES , IV LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:6-01-E7-800-908($10,000.00) &Cy2027/CY2028 ($361,250.00) UPON AVAILABILTY OF FUNDS

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 371,250.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC FOR AS NEEDED EMERGENCY WARMING CENTER SERVICES

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 4/30/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Dorri Brown, Acting Director of Housing Services

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC. FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/30/2026 | Dorri L. Brown 9-30-26 |
| **Supporting Department Director (if necessary)** | | | | |
| **Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | 9/30/2026 | |
| **Director of Finance** | Y | | 9/30/2026 | |

**Approved by:**
**Business Administrator** 9/30/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**

| **City Attorney** | **Signature** | **Date** |
|---|---|---|
| | | 10/2 |

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC. FOR AS-NEEDED EMERGENCY WARMING CENTER SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Procter Properties, 608 S. Broadway, Camden NJ, will provide as-needed "warming center" services at $1,485 per 12 hour period – 7:00 am – 7:00 pm OR 7:00 pm – 7:00 am
- Procter Properties proposes to accommodate approximately 42 individuals per night/designation
- Procter Properties is contracted to provide this service for a 2 year period, ending April 2028

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $371,250
**APPROPRIATION NUMBER:** 6-01-E7-800-908 ($10,000) & CY2027/CY2028 $361,250 CONTINGENT UPON AVAILABILITY OF FUNDS
**PROCUREMENT:** RE-BID 26-14 – RECEIVED 4 PROPOSALS ON SEPTEMBER 22, 2026

**IMPACT STATEMENT**:

- Service is needed in order to ensure adequate protection for the City's homeless population during the winter seasons. Without the centers, there is a risk to the City's homeless population's health, safety and welfare

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEFAH CHANDLER** **856-757-7159**

Name Phone/Email

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

Opening Date: September 11, 2026 2:00 PM

Closing Date: September 22, 2026 11:00 AM

## Vendor Details

| | |
|---|---|
| Company Name: | Proctor Properties |
| Does your company conduct business under any other name? If yes, please state: | No |
| Address: | 608 S Broadway<br>Camden , New Jersey 08103 |
| Contact: | troy Brady |
| Email: | TROYBRADY85@HOTMAIL.COM |
| Phone: | 609-868-1378 |
| Fax: | 609-868-1378 |
| HST#: | [redacted] |

## Submission Details

| | |
|---|---|
| Created On: | Monday September 21, 2026 11:14:59 |
| Submitted On: | Monday September 21, 2026 12:54:12 |
| Submitted By: | troy Brady |
| Email: | TROYBRADY85@HOTMAIL.COM |
| Transaction #: | 26aad2f2-0c93-44ec-83b0-9ac1eb270c55 |
| Submitter's IP Address: | [redacted] |

## Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

## PRICE SHEET

**VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2026-2027 & 2027-2028 WINTER SEASONS (TWO-YEAR PERIOD). THE CITY ESTIMATES BOTH SEASONS TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS EACH. THE REQUESTED SERVICES IS ON AN AS-NEEDED BASIS AND THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.**

***A warming center is responsible for providing an indoor space, warmth, and a bathroom.***

*** * * FOOD expense will not be covered by the City * * ***

| "CODE BLUE" MULTIPLIER NIGHTS/DAYS (MORE OR LESS) | PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION * | TOTAL COST |
|---|---|---|
| 125 | $1,485.0000 | $ 185,625.00 |
| | Subtotal: | $ 185,625.00 |

## Summary Table

| Bid Form | Amount |
|---|---|
| PRICE SHEET | $ 185,625.00 |
| Subtotal Contract Amount: | $ 185,625.00 |

# Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

**All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The bidder may submit any additional information he/she desires.**

| | |
|---|---|
| If Bidder is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. | N\A |
| Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. | Troy Brady Owner 608 S Broadway Camden NJ 08103 609-868-1378 troybrady85@hotmail.com |
| If not incorporated, provide State where registered, name of owner, address and telephone | New Jersey Troy Brady 608 S Broadway Camden NJ (609) 868-1378 |
| How many years have you been engaged in the work requested in this contract under your present firm or trade name. | 6 years |
| General character of work performed by you. | Warming Center/Shelter |
| Have you ever failed to complete any work awarded to you? If so, where and why? | NO |
| Have you ever defaulted on a contract? If so, where and why? | NO |
| Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval. (Yes or No) | YES |
| Confirm that your firm covers all costs in advance of payment. (Yes or No) | YES |
| Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if does not apply. | N/A |
| Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. | N/A |
| Did vendor attach their W-9 and Business Registration Certificate or proof of 501 C(3) if the firm is a non profit (Yes or No) | YES |

## INFORMATION SHEET

Do you currently provide homeless prevention or sheltering service(s) at your facility?
☐ Yes ☑ No

If No, are you interested in operating a Warming Center on an as-needed basis at your facility?
☑ Yes ☐ No

Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given above? ☑ Yes ☐ No

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 **pm** to 7 **am**? ☑ Yes ☐ No If no, indicate available hours:

Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 **am** to 7 **pm**? ☑ Yes ☐ No

| | |
|---|---|
| **Organization Name and Hours of Operation:** Proctor Properties LLC | **Contact Person & Title:** Owner Troy Brady |
| **Address:** 608 S. Broadway Camden NJ. 08103 | **Phone** 856-966-0999 |
| **Fax:** 856-966-1114 | **Cell:** 609-868-1378 |
| **What is your current capacity as overnight warming center?** If you do not provide shelter currently, mark "N/A". 35 | **Email:** Troy Brady 55@Hotmail.com |
| **Can accommodate:** ☑ Females ☑ Males ☐ Families | |

**COMPLETE EITHER #1 OR #2 (NOT BOTH)**

1. **How many individuals above your current capacity* can you accommodate as a warming center?**
   ***(*additional # above current shelter capacity)***
   ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***
   7

2. **As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period?** ***A warming center differs from a "shelter" in that a warming center is responsible for providing an indoor space, warmth and a bathroom.***

**Please provide any additional information you feel may be relevant:**
This will be Proctor Properties 3rd or 4th year

Vendor's Signature Troy Brady Date 9-16-26

# RE-BID 26-14 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS FOR A TWO (2) YEAR PERIOD

OPENED: 9/22/2026

| | Joseph's House of Camden | Proctor Properties | R+J Brothers INC | New Life Community Development Corporation |
|---|---|---|---|---|
| PER NIGHT/DAY FEE | $1,000 | $1,485 | $1,600 | $1,900 |
| ANNUAL TOTAL | **$125,000.00** | $185,625.00 | $200,000.00 | $237,500.00 |

R-23

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO DONKEY'S PLACE IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, Donkey's Place has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by Donkey's Place, it has been determined that Donkey's Place is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to Donkey's Place for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM: Planning & Development

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO DONKEY'S PLACE IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | | 9/26/2026 | |
| Supporting Department Director (if necessary) | | | 9/22/26 | |
| Director of Grants Management | | | | |
| Qualified Purchasing Agent | | | | |
| Director of Finance | | | | |

Approved by:
Business Administrator — Signature — 9/24/2026 — Date 9/21/2026

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:
City Attorney — Signature — Date

Initial Report ____ Revised Report __√__ Closing Report____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | 3/1/26 – 12/31/29 | | Location of Activity: | | |
| Date of Analysis: | | 30-Jan26 | | Reviewed By: | Kelly Mobley | |

**Summary:**

22-Sep-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Donkey's Place
- Visionary Entertainment

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:

The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO DONKEY'S PLACE IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- Donkey's Place is located at 1223 Haddon Ave, Camden NJ 08103
- Grant is provided on a reimbursement basis for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement requires submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT:**

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

| Joseph Thomas | x3531 JoThomas@ci.camden.nj.us |
|---|---|
| Name | Phone/Email |

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 9/16/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to Donkey's Place in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | Donkey's Place |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** Donkey's Place, Inc.

**Business Address:** 1223 Haddon Avenue, Camden 08103

---

**Business Owner:** Robert Lucas, Jr.

**Phone:** 609-519-6263 cell 856-966-2616 business

**Email:** donkeysplacecamden@yahoo.com

**UEZ Membership Number:** 000042208

**Federal EIN:** 222-705-769-000

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☒ Business is located within the Camden UEZ Corridor.

☒ Business is an active **Certified Camden UEZ Business Member**.

☒ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☒ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☒ Business remained operational during the construction period.

☒ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:** 1223 Haddon Avenue down to Euclid Ave

---

**Dates Business Was Affected:**

From: Sept. 14, 2026

To: TBD - currently ongoing

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

Our business faces Haddon Avenue. We have a very small parking lot and rely on street/public parking for our customers. With the main road closed/obstructed, customers will likely get food and drink elsewhere during this time. We also have a lot of customers who walk - they might forgo walking down haddon due to the construction. We receive multiple deliveries during the week for rolls, food and drink supplies, the trucks will have difficulty navigating to get to us as they are large and not easy to maneuver side streets. Employee parking will be a challenge. We love the impending improvements but hope to hang on thru the

**Reimbursement Request** process.

**Amount Requested (Maximum $5,000):**

$ 5,000.00

---

**Documentation Required**

Please include the following:

- ☑ Copies of paid invoices
- ☑ Copies of paid receipts
- ☑ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)
- ☑ Current Certificate of Occupancy
- ☑ Current UEZ Membership Certificate
- ☑ Business W-9
- ☑ Photographs (if available) showing construction impacts
- ☑ Any additional documentation supporting your claim

---

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature: Robert Lucas, Jr. - Owner

Date: 9/14/2026

**Camden Strong UEZ Review (Office Use Only)**

Application Received: 9/16/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5000.00

Approved By:

Date: 9/16/26

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE
## IDENTIFICATION

Date Issued: 1/15/2025
Control Number: 2024-2762
CCO Number: 24-CCO-0921

Block: 1320 Lot:9.02 Qual:
Work Site Location: 1223 HADDON AVE Unit No:
CAMDEN, NJ 08103
Owner In Fee: LUCAS, ROBERT A JR (ALREADY
Address: 1223 HADDON AVENUE
CAMDEN, NJ 08103
Telephone: 609-605-8456
Agent/ Contractor: PARKSIDE BUSINESS & COMMUNITY IN
Address: 1487 KENWOOD AVE.
CAMDEN, NJ 08103
Telephone:
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:
Description of Work/ Use:
Change in Tenant or Occ-CCO-RESALE

[ ] **CERTIFICATE OF OCCUPANCY**
This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

[ ] **CERTIFICATE OF APPROVAL**
This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

[ ] **TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE**
If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate.

[ ] **CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17**
This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work

[ ] Partial or limited time period ( years); see file

[X] **CERTIFICATE OF CONTINUED OCCUPANCY**
This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

[ ] **CERTIFICATE OF COMPLIANCE**
This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

James Rizzo, Construction Official

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

Paid [X]

Fees $200.00
Date 10/28/2024

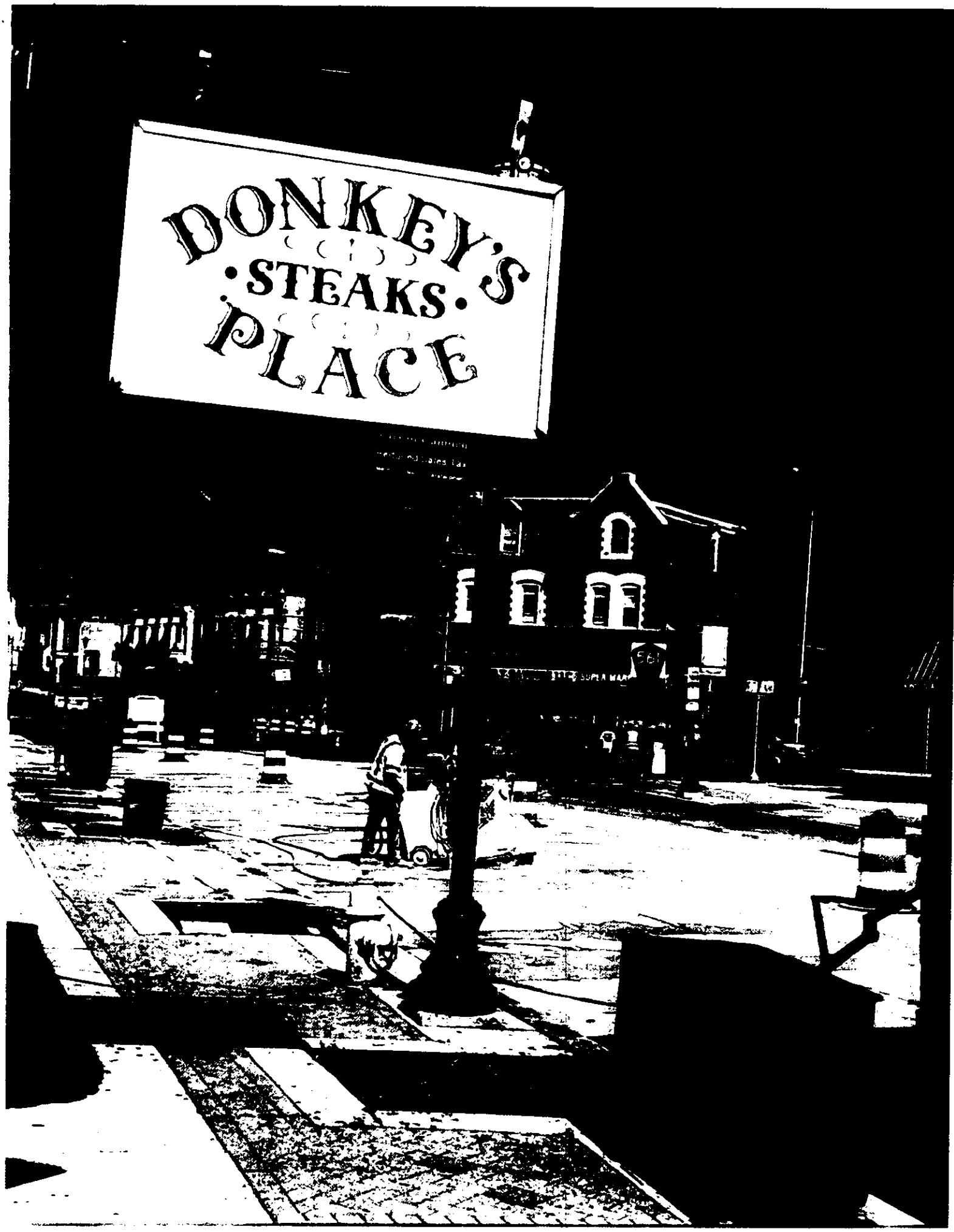
# STATE OF NEW JERSEY
# BUSINESS REGISTRATION CERTIFICATE

| | |
|---|---|
| **Taxpayer Name:** | DONKEY'S PLACE, INC. |
| **Trade Name:** | |
| **Address:** | 1223 HADDON AVE<br>CAMDEN, NJ 08103-3105 |
| **Certificate Number:** | 0507921 |
| **Effective Date:** | January 13, 1986 |
| **Date of Issuance:** | September 14, 2026 |

**For Office Use Only:**

**20260914155916814**

Return


DONKEY'S
STEAKS
PLACE

R-24

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO VISIONARY ENTERTAINMENT IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZA Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, Visionary Entertainment has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by Visionary Entertainment, it has been determined that Visionary Entertainment is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to Visionary Entertainment for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM: Planning & Development

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO VISIONARY ENTERTAINMENT IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/24/2024 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | 9/22/26 | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** — Signature — Date: 9/24/2024 — 9/24/2024

Attachments (list and attach all available):
- Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
- Notification memorandum of DCA of board approval
- Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** — Signature — Date: 10/2

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO VISIONARY ENTERTAINMENT IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- Visionary Entertainment is located at 1216 Haddon Ave, Camden NJ 08103
- Grant is provided on a reimbursement basis for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement requires submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT**:

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

**Joseph Thomas** **x3531** **JoThomas@ci.camden.nj.us**

Name Phone/Email

Initial Report _____ Revised Report __√____ Closing Report_____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | 3/1/26 – 12/31/29 | | Location of Activity: | | |
| Date of Analysis: | | 30-Jan26 | | Reviewed By: | Kelly Mobley | |

**Summary:**

22-Sep-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Donkey's Place
- Visionary Entertainment

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:

The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 9/16/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to Visionary Entertainment in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | Visionary Entertainment |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** Visionary Entertainment

**Business Address:** 1216 Haddon Ave, Camden, NJ 08103
2nd Floor

---

**Business Owner:** Rashaan Hornsby

**Phone:** 856-246-9700

**Email:** Rhornsby@Visionary-Ent.com

**UEZ Membership Number:** 42088

**Federal EIN:** 27-1422709

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☐ Business is located within the Camden UEZ Corridor.

☐ Business is an active **Certified Camden UEZ Business Member**.

☐ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☐ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☐ Business remained operational during the construction period.

☐ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:**

1216 Haddon Ave - Haddon Ave Business Corridor

---

**Dates Business Was Affected:**

From: November 2025

To: Current

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

The road construction reduced customer traffic and customer access.

Employees Access Issues and Parking Issues for customers.

Lost sales and revenue.

Road closures, heavy dust, dirt & mud.

Damaged Inventory from the dust and dirt.

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$ 5,000

---

**Documentation Required**

Please include the following:

☐ Copies of paid invoices

☐ Copies of paid receipts

☐ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)

☐ Current Certificate of Occupancy

☐ Current UEZ Membership Certificate

☐ Business W-9

☐ Photographs (if available) showing construction impacts

☐ Any additional documentation supporting your claim

---

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature:
Rashaan Hornsby

Date: 8/3/2026

---

**Camden Strong UEZ Review (Office Use Only)**

Application Received:
9/15/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5000.00

Approved By:

Date: 9/16/26

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE

## IDENTIFICATION

Date Issued: 7/22/2021
Control Number: 2021-0661
CCO Number: 21-CCO-0235

Block: 1292 Lot:8 Qual:
Work Site Location: 1216 HADDON AVE-2ND FLOOR
CAMDEN, NJ
Owner in Fee: HOWERY, RICHARD
Address: 207 PINE BLVD
MEDFORD, NJ 08055
Telephone:
Agent/ Contractor: VISIONARY ENTERTAINMENT LLC
Address: 1216 HADDON AVENUE-2ND FLOOR
CAMDEN, NEW JERSEY 08103
Telephone: 856 246 9700
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:

Description of Work/ Use:
CCO FOR BUSINESS

[ ] **CERTIFICATE OF OCCUPANCY**

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

[ ] **CERTIFICATE OF APPROVAL**

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

[ ] **TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE**

If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate.

[ ] **CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17**

This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work

[ ] Partial or limited time period ( years); see file

[X] **CERTIFICATE OF CONTINUED OCCUPANCY**

This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

[ ] **CERTIFICATE OF COMPLIANCE**

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

James Rizzo
Construction Official

Fees $200.00
Paid [X] Date 5/4/2021

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

# STATE OF NEW JERSEY
# BUSINESS REGISTRATION CERTIFICATE

| | |
|---|---|
| **Taxpayer Name:** | VISIONARY ENTERTAINMENT LLC |
| **Trade Name:** | |
| **Address:** | 1216 HADDON AVE,SECOND FL<br>CAMDEN, NJ 08103-2732 |
| **Certificate Number:** | [redacted] |
| **Effective Date:** | December 08, 2009 |
| **Date of Issuance:** | August 06, 2026 |

**For Office Use Only:**

**20260806145310984**

Return

To Whom It May Concern

I Richard Howery certify that I am the landlord, or an authorized representative of the [illegible] at 1216 Haddon Ave, 2nd Floor, Camden, NJ 08103 2332 [illegible] Visionary Entertainment, LLC is my tenant. I Richard Howery do not have any ownership interest in Visionary Entertainment, LLC, which is applying for a business grant from the CEF. Visionary Entertainment, LLC, is currently in good standing and current (Paid to Date) on their lease at the above address.

Richard Howery

Sincerely,

Richard Howery (Landlord & Owner)

August 7, 2026

Dear UEZ,

I Rashaan Hornsby the owner of Visionary Entertainment, LLC am writing to you regarding the roadway construction that's taking place on Haddon Ave in the Parkside section of Camden City. Since November 2025 my business has been dramatically affected by this construction project in numerous ways. The dust was and continues to be a consistent problem. The air quality is very bad and very unsafe for myself as well as my employees and customers. Over this summer we've had to run the air conditioning all day because we're unable to open the door or the windows because of all the dust. The large amounts of dust and dirt have damaged my clothing inventory over the past 10 months. There was a water main that was broken right in front of my store that made it nearly impossible for customers to have access to my store. This was unresolved for months. We had limited or no parking for our cars as business owners and our customers had no parking on Haddon Ave as well. The lack of signage made it hard for customers to know if my business was open or closed during this construction. I had to clean my business everyday due to the dirt and dust. This was an extra expense that I've incurred over the past 10 months due to this construction project. The windows of my business were covered with dust every day. I've been unable to have meetings with my clients at my office due to this construction. The loud noise has been an issue as well and made businesses less operational during the main business hours of 8am-4pm Monday through Friday. It made recording music in my recording studio impossible to do during the hours of construction. The communication and updates about the construction project were lacking for months. This lack of communication made it hard to plan my day-to-day operations because you had no clue what was going on daily. My

business had flooded into my basement due to the storm and construction. Having inventory or supplies delivered was a challenge as well. The construction caused delays with my supplies and orders for my customers. The support from being awarded this grant would really help my business towards a path of getting back on track.

Sincerely,

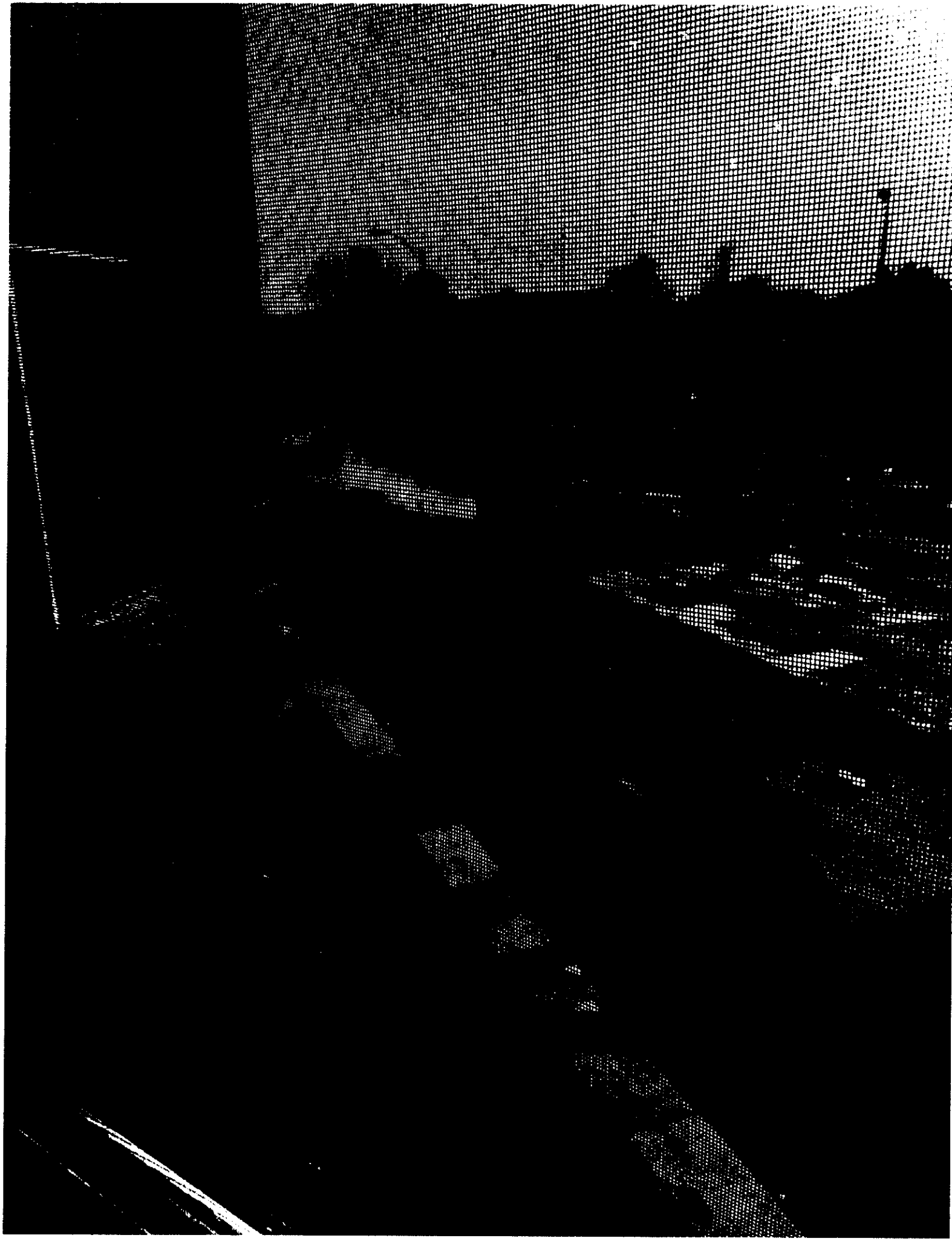
Rashaan Hornsby (Owner)

Visionary Entertainment, LLC

1216 Haddon Ave (2nd Floor)

Camden, NJ 08103-2732

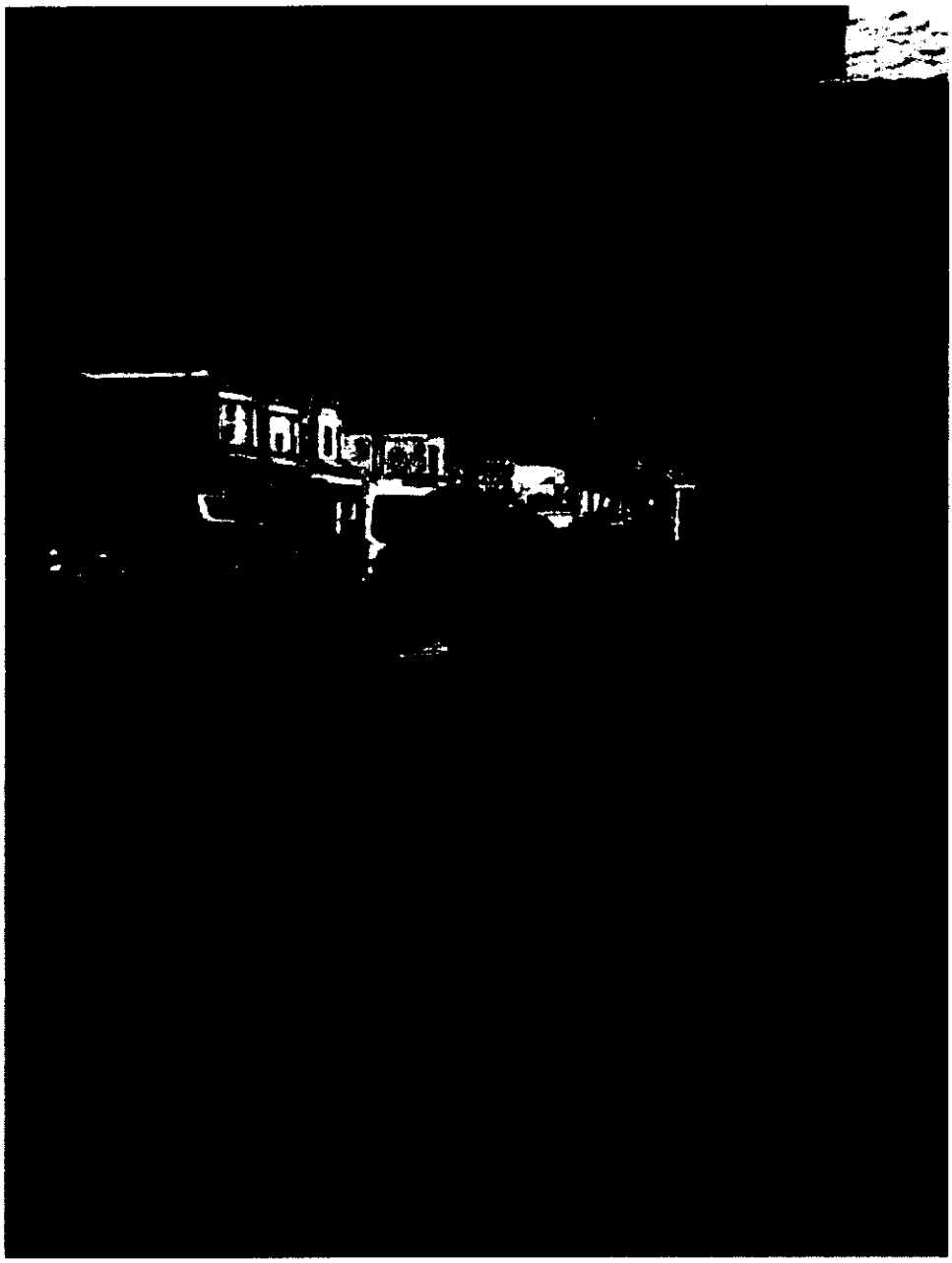
856-246-9700



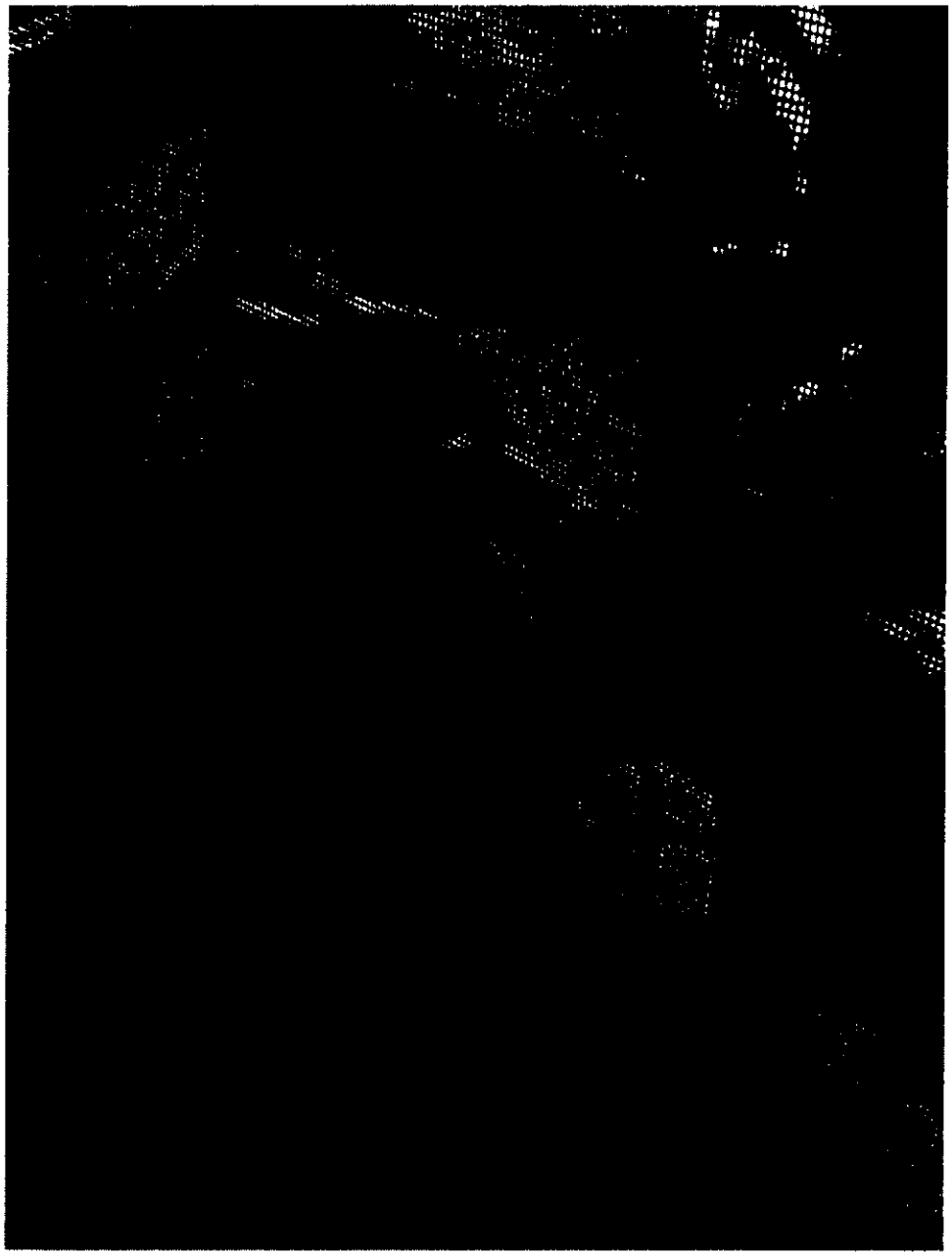
Thank you in Advance!
Rashaan Hornsby
CEO & President

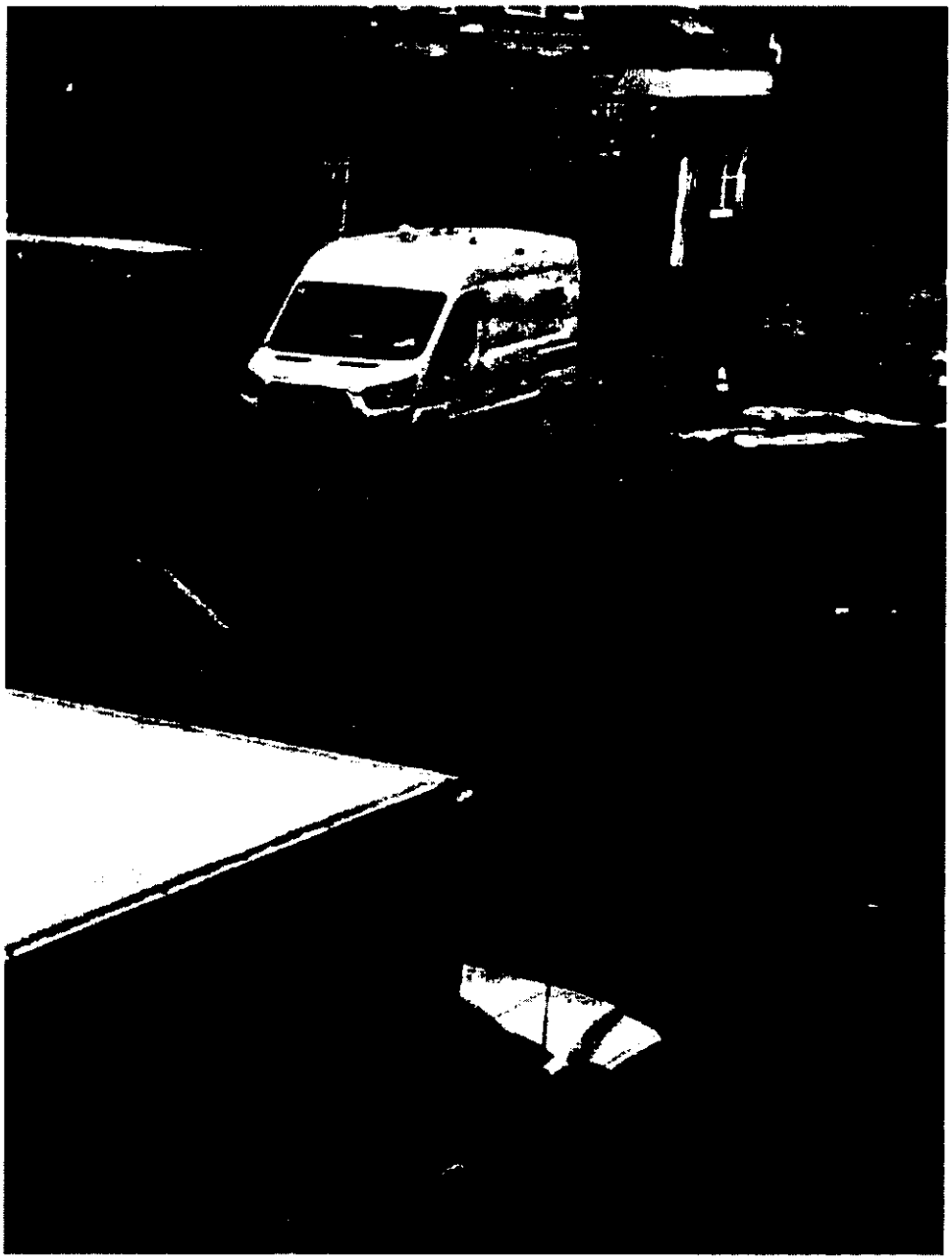
Visionary Entertainment, LLC
1216 Haddon Ave
2nd Floor
Camden, NJ 08103
Phone: 856-246-9700
www.Visionary-Ent.com

What's Your Vision???



Rashaan Hornsby





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Camden, NJ 08103
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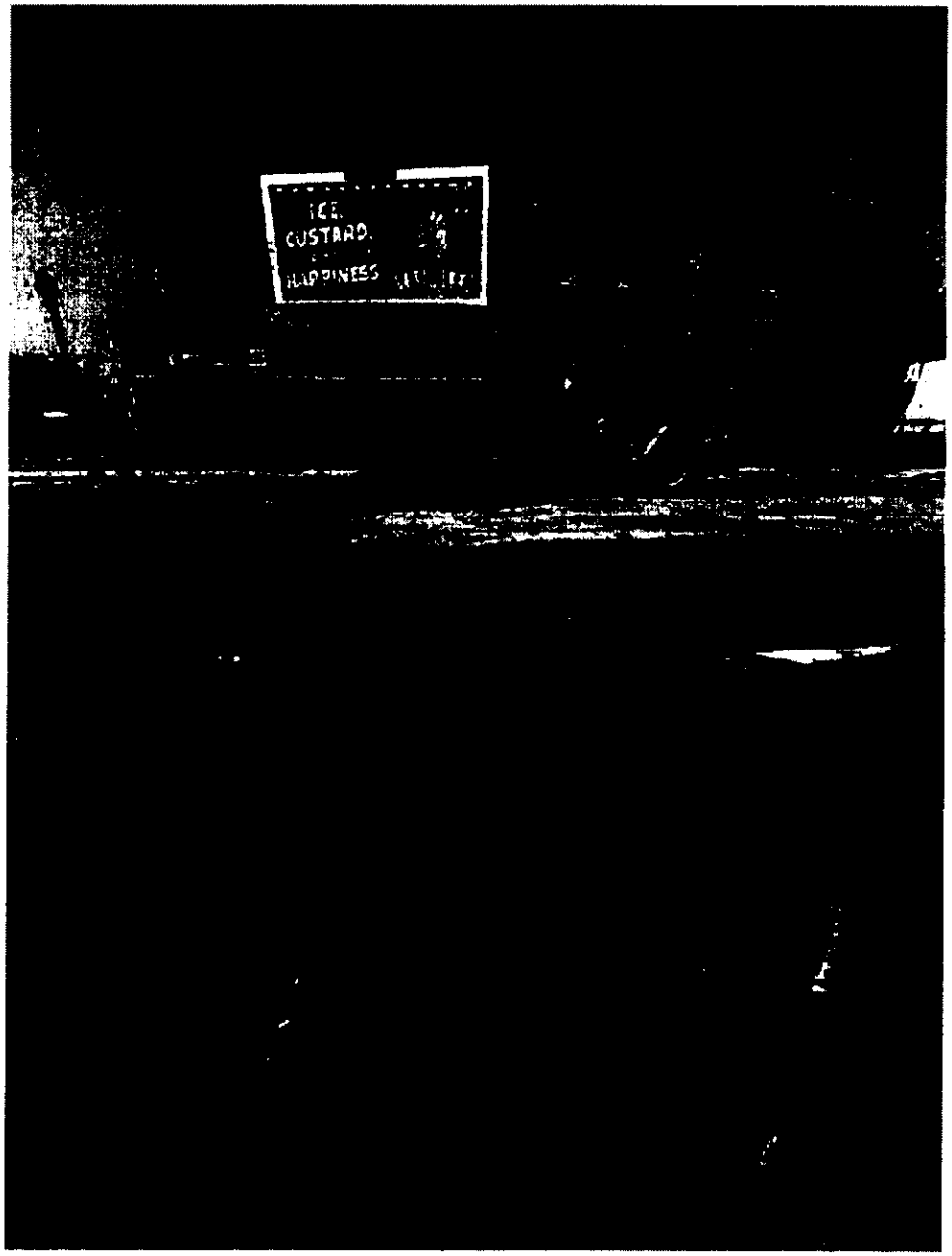
What's Your Vision???

RH




Thank you in advance!
Rashaan Hornsby
CEO & President

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Camden, NJ 08103-2732
856-246-9700
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What's Your Vision???

R-25

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO REFRESH LAUNDRY CAMDEN LLC IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, Refresh Laundry Camden LLC has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by Refresh Laundry Camden LLC, it has been determined that Refresh Laundry Camden LLC is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to Refresh Laundry Camden LLC for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO REFRESH LAUNDRY CAMDEN LLC IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/12/2024 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2024
**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO REFRESH LAUNDRY CAMDEN LLC IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- Refresh Laundry Camden LLC is located at 1419 Haddon Ave, Camden NJ 08103
- Grant is provided on a reimbursement basis for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement requires submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT:**

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

| Joseph Thomas | x3531 JoThomas@ci.camden.nj.us |
|---|---|
| Name | Phone/Email |

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: _G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 9/14/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to Refresh Laundry Camden LLC in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | Refresh Laundry Camden LLC |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** refreshlaundrycamden llc

**Business Address:** 1419 haddon ave )

---

**Business Owner:** derek davis

**Phone:** 856-283-1928

**Email:** derekdavis2028@gmail.com

**UEZ Membership Number:** 16-1781579

**Federal EIN:** 16-1781579

Tax ID 881-473-414

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☒ Business is located within the Camden UEZ Corridor.

☒ Business is an active **Certified Camden UEZ Business Member**.

☒ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☐ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☒ Business remained operational during the construction period.

☒ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:**

1419 haddon ave

---

**Dates Business Was Affected:** date? March 2026

From: thus year and last

To: to date Present

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

see email dated 8/24/26

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$ 5000

**Documentation Required**

Please include the following:

- ☑ Copies of paid invoices
- ☑ Copies of paid receipts
- ☑ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)
- ☑ Current Certificate of Occupancy
- ☑ Current UEZ Membership Certificate
- ☑ Business W-9
- ☑ Photographs (if available) showing construction impacts
- ☐ Any additional documentation supporting your claim

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature:

derek davis

Date: 8/17/2026

**Camden Strong UEZ Review (Office Use Only)**

Application Received: 9/4/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5000-00

Approved By:

Date: 9/14/26

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE

## IDENTIFICATION

Date Issued: 12/18/2024
Control Number: 2024-3123
CCO Number: 24-CCO-1100

Block: 1334 Lot:8 Qual:
Work Site Location: 1419 HADDON AVE Unit No:
CAMDEN, NJ
Owner in Fee: REFRESH LAUNDRY CAMDEN, LLC
Address: 1419 HADDON AVENUE
CAMDEN, NJ 08103
Telephone:
Agent/ Contractor: PBCIP
Address: 1401 KENWOOD AVENUE
CAMDEN, NJ 08104
Telephone:
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:
Description of Work/ Use:
Change in Tenant or Occ-CCO-RESALE

[ ] CERTIFICATE OF OCCUPANCY
This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

[ ] CERTIFICATE OF APPROVAL
This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

[ ] TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE
If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate.

[ ] CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17
This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work
[ ] Partial or limited time period ( years); see file

[X] CERTIFICATE OF CONTINUED OCCUPANCY
This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

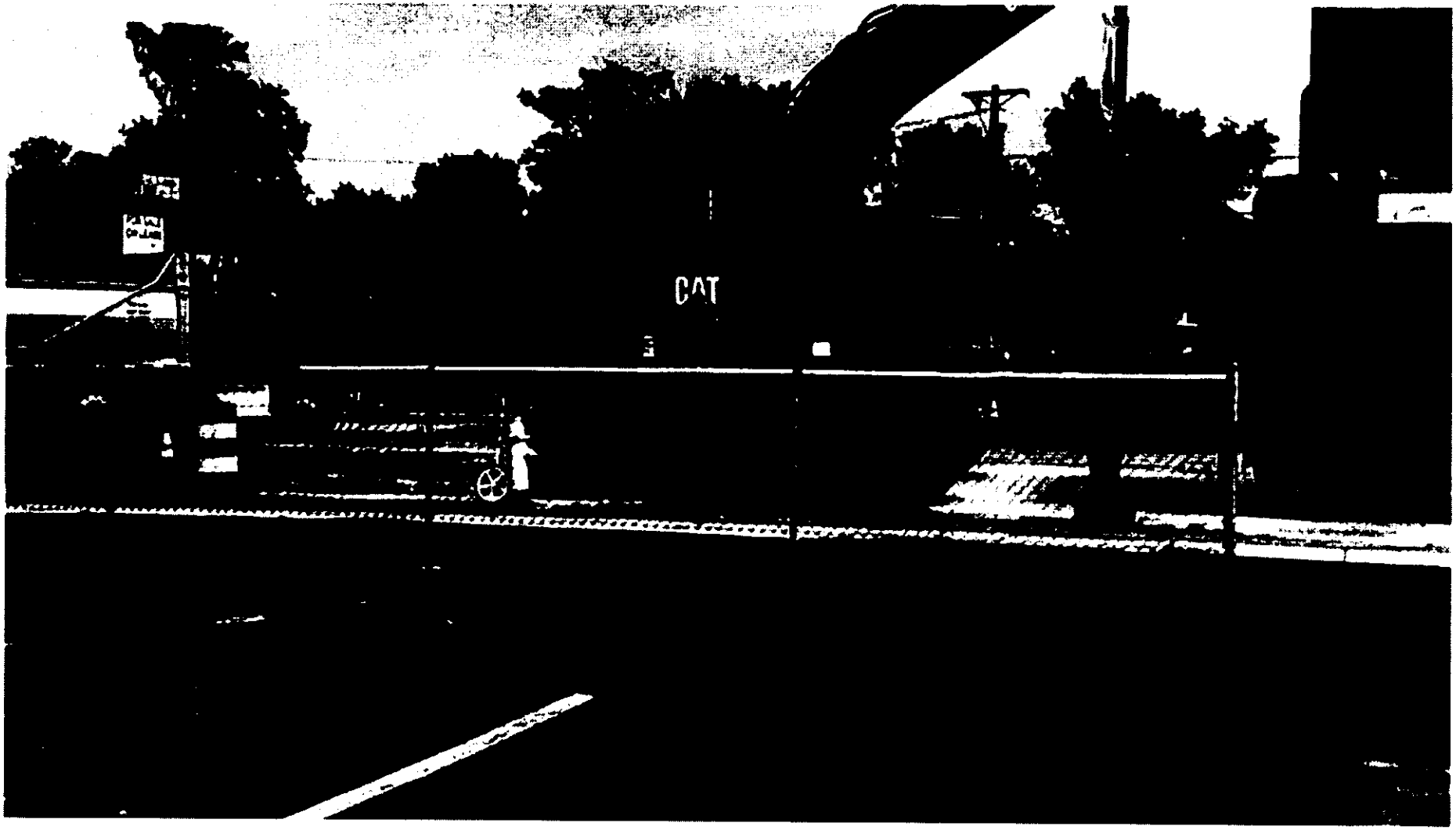
[ ] CERTIFICATE OF COMPLIANCE
This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

James Rizzo, Construction Official

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

Paid [X]

Fees $200.00
Date 11/26/2024


CAT

R-26

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO NPC 622 LLC IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, NPC 622 LLC has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by NPC 622 LLC, it has been determined that NPC 622 LLC is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to NPC 622 LLC for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO NPC 622 LLC IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/14/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | 9/22/26 | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** — Signature — Date 9/29/2024

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** — Signature — Date 10/2

Initial Report __Revised Report __√__ Closing Report_____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: _G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | 3/1/26 – 12/31/29 | Location of Activity: | | |
| Date of Analysis: | | | 30-Jan26 | Reviewed By: | Kelly Mobley | |

**Summary:**

22-Sep-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Donkey's Place
- Visionary Entertainment
- NPC 622 LLC
- Harry's Supply LLC DBA Harry's Plumbing and Heating Supply

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:

The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO NPC 622 LLC IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- NPC 622 LLC is located at 622 Cooper St, Camden NJ 08102
- Grant is provided on a reimbursement basis for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement requires submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT:**

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

| Joseph Thomas | x3531 JoThomas@ci.camden.nj.us |
|---|---|
| Name | Phone/Email |

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: _G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 9/14/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to NPC 622 LLC in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | NPC 622 LLC |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** NPC 622 LLc

**Business Address:** 622 Cooper Street Camden NJ 08102

---

**Business Owner:** Michael O Sands

**Phone:** 2678095646

**Email:** cousinmike70@gmail.com

**UEZ Membership Number:** 861882183/000

**Federal EIN:** 861882183

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☒ Business is located within the Camden UEZ Corridor.

☒ Business is an active **Certified Camden UEZ Business Member**.

☒ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☒ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☒ Business remained operational during the construction period.

☒ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:** 622 Cooper Street, Camden NJ 08102

**Dates Business Was Affected:**

From: 01/01/2026

To: 07/26/2026

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

The construction and road closure caused a slow down in my business and caused me to lose out on many customers not only not being about to park but not being about to come into our Commerical space and check out the services and offices that we have for small business owners. the receipts will cooberate these details.

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$ $5000

**Documentation Required**

Please include the following:

x ☐ Copies of paid invoices

x ☐ Copies of paid receipts

x ☐ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)

x ☐ Current Certificate of Occupancy

x ☐ Current UEZ Membership Certificate

x ☐ Business W-9

x ☐ Photographs (if available) showing construction impacts

x ☐ Any additional documentation supporting your claim

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature:

Michael O Sands

Date: 08/12/2026

**Camden Strong UEZ Review (Office Use Only)**

Application Received:

9/8/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5000.00

Approved By:

Date: 9/14/26

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE

## IDENTIFICATION

Date Issued: 5/30/2025
Control Number: 2024-2747
CCO Number: 24-CCO-0915

Block: 125 Lot:7 Qual:
Work Site Location: 622 COOPER ST Unit No:
CAMDEN, NJ
Owner In Fee: (NPC622, LLC) MICHAEL SANDS
Address: 1915 W. OLNEY AVE
Philadelphia, PA 19141
Telephone:
Agent/ Contractor: (NPC622 LLC) MICHAEL SANDS
Address: 1915 W. OLNEY AVE
PHILADELPHIA, PA 19141
Telephone:
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:

Description of Work/ Use:
Change in Tenant or Occ-CCO-RESALE

[ ] **CERTIFICATE OF OCCUPANCY**

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

[ ] **CERTIFICATE OF APPROVAL**

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

[ ] **TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE**

If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate.

[ ] **CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17**

This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work

[ ] Partial or limited time period ( years); see file

[X] **CERTIFICATE OF CONTINUED OCCUPANCY**

This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

[ ] **CERTIFICATE OF COMPLIANCE**

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

James Rizzo, Construction Official

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

Paid [X]

Fees $200.00
Date 10/24/2024

Scanned with CamScanner

# STATE OF NEW JERSEY
# BUSINESS REGISTRATION CERTIFICATE

| | |
|---|---|
| **Taxpayer Name:** | NPC622 LLC |
| **Trade Name:** | |
| **Address:** | 622 COOPER STREET<br>CAMDEN, NJ 08102 |
| **Certificate Number:** | [redacted] |
| **Effective Date:** | February 12, 2021 |
| **Date of Issuance:** | August 17, 2026 |

**For Office Use Only:**

**20260817091721635**

Return

**NPC 622 LLC**
Camden, New Jersey

**August 31, 2026**

**To:** Camden City Urban Enterprise Zone (UEZ) Program

**Re: Construction Impact and Business Hardship Statement**

Dear UEZ Program Representative:

NPC 622 LLC, represented by **Michael Sands**, is submitting this letter to document the financial and operational hardship experienced as a result of construction activity in Camden.

During the construction period, ongoing roadwork and related construction activity significantly disrupted normal access to our business and the surrounding area. **Traffic restrictions, construction barriers, reduced parking availability, and limited accessibility made it more difficult for customers, clients, vendors, and visitors to conveniently reach our location.**

The construction conditions reduced normal foot and vehicle traffic in the area and created challenges for maintaining consistent business activity. Customers and visitors experienced difficulty navigating the construction area and locating convenient parking, which discouraged visits and negatively affected opportunities for normal customer engagement and revenue generation.

As a result of these conditions, NPC 622 LLC experienced **reduced customer traffic, delays in business activity, lost or postponed revenue opportunities, and additional operational challenges** during the construction period. These disruptions occurred while the company remained responsible for its regular operating expenses and other costs necessary to maintain the business.

The combination of reduced accessibility and continuing operating expenses created a financial hardship for NPC 622 LLC. These circumstances were outside of our control and materially affected our ability to operate under normal business conditions.

We respectfully submit this statement to the **Camden City Urban Enterprise Zone (UEZ) Program** in support of our request for any applicable construction-related business relief, reimbursement, or financial assistance available to Camden businesses affected by the construction.

NPC 622 LLC appreciates the UEZ Program's consideration and continued support of Camden's local business community. We are prepared to provide financial records, receipts, operating expense documentation, or other supporting information requested to demonstrate the impact of the construction.

Thank you for your consideration.

Sincerely,

**Michael Sands**
**NPC 622 LLC**
Camden, New Jersey

SUPERIOR
SCAFFOLD SERVICES
215.743.2400

APEX

R-27

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO 3DP MEDIA GROUP LLC IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, 3DP Media Group LLC has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by 3DP Media Group LLC, it has been determined that 3DP Media Group LLC is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to 3DP Media Group LLC for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

Grant Award/Contract

**TITLE OF ORDINANCE: Resolution Authorizing a ~~Reimbursable Funding~~ to 3DP Media Group LLC in an amount not to exceed $ 5,000.00 from the Camden Strong Urban Enterprise Construction Business Relief Program.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | | 9/29/2024 | |
| Supporting Department Director (if necessary) | | | | |
| Director of Grants Management | | | 8/25/26 | |
| Qualified Purchasing Agent | | | | |
| Director of Finance | | A.F. | 8/27/26 | |

Approved by:
Business Administrator 9/29/2024
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:
City Attorney 10/2
Signature Date

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: Resolution Authorizing a Reimbursable Funding to 3DP Media Group LLC in an amount not to exceed $ 5,000.00 from the Camden Strong Urban Enterprise Construction Business Relief Program.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- 3DP Media Group LLC is located at 1327 Haddon Ave, Camden NJ 08103
- To provide reimbursement for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement will require submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT:**

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

| Joseph Thomas | x3531 JoThomas@ci.camden.nj.us |
|---|---|
| Name | Phone/Email |

Initial Report ___ Revised Report __√__ Closing Report____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | 3/1/26 – 12/31/29 | Location of Activity: | | |
| Date of Analysis: | | | 30-Jan26 | Reviewed By: | Kelly Mobley | |

**Summary:**

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:
The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: _G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 08/7/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to 3DP Media Group LLC. in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY DEPARTMENT**
**OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | 3DP Media Group LLC. |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** 3DP Media Group LLC

**Business Address:** 1327 Haddon Avenue, Camden, NJ 08103

---

**Business Owner:** Nika Corbett

**Phone:** 201-887-3752

**Email:** 3dpmediagroup@gmail.com

**UEZ Membership Number:** 000042249

**Federal EIN:** 41-4996411/001

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☒ Business is located within the Camden UEZ Corridor.

☒ Business is an active **Certified Camden UEZ Business Member**.

☒ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☒ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☒ Business remained operational during the construction period.

☒ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:**

Haddon Avenue Corridor

**Dates Business Was Affected:**

From: November 2025

To: Current

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

With the ongoing construction, the traffic along the corridor has decreased signifigantly. My customers are consistently taken off course when trying to get to my business, if they are brave enough to try and work through the traffic detours. Then I have those who thing our business is closed because all they see if a construction zone.

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$ 5,000

**Documentation Required**

Please include the following:

- ☑ Copies of paid invoices
- ☑ Copies of paid receipts
- ☑ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)
- ☑ Current Certificate of Occupancy
- ☐ Current UEZ Membership Certificate
- ☑ Business W-9
- ☑ Photographs (if available) showing construction impacts
- ☐ Any additional documentation supporting your claim

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature:

Nika Corbett

Date: 8/6/2026

---

**Camden Strong UEZ Review (Office Use Only)**

Application Received:

8/6/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5,000.00

Approved By:

Date: 8/11/2026

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

To Whom It May Concern,

The ongoing Haddon Avenue construction has had a significant impact on Curate Noir and the small businesses and entrepreneurs we support through our Camden location.

As a small business located directly along the construction corridor, Curate Noir has experienced a substantial decline in normal customer traffic and overall business activity. One of the most significant challenges has been the loss of foot traffic. Customers who previously walked, drove, or stopped along Haddon Avenue have been discouraged by road closures, construction activity, changing traffic patterns, and detours that make accessing the corridor more difficult and less convenient.

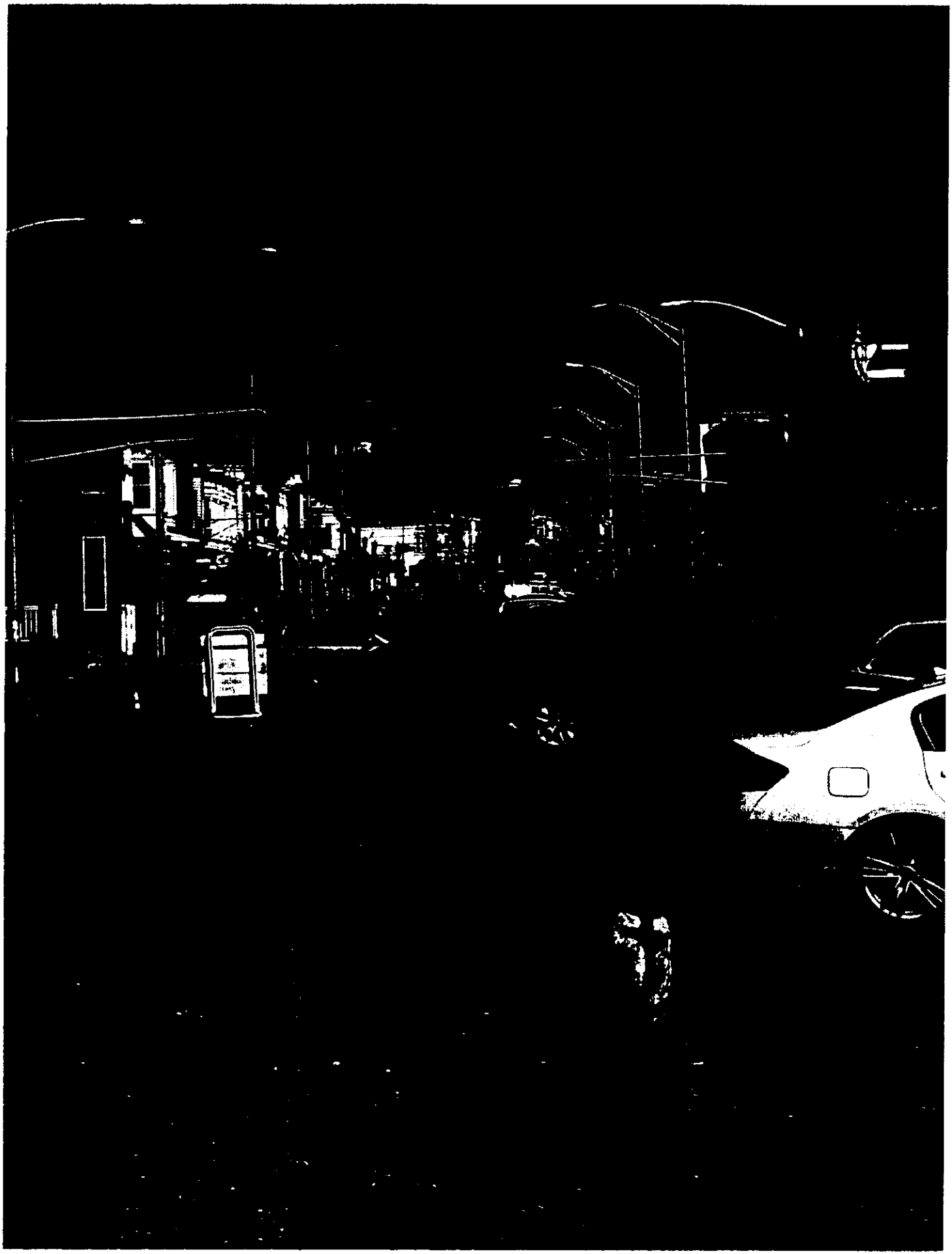
Another major challenge has been the perception that businesses along Haddon Avenue are closed. Because of barricades, construction equipment, blocked or altered roadways, and ongoing work directly in front of and around businesses, customers often assume that Curate Noir is not open for business. This perception has been especially damaging because it affects customers before they ever attempt to visit. A business can remain fully operational, but if customers believe the corridor is closed or inaccessible, the financial impact is essentially the same as being closed.

The impact extends beyond just Curate Noir. Our location also serves as a Small Business Resource HUB, where small business owners receive training, participate in programs, showcase their products, connect with customers, and gain exposure. When customer traffic declines, these entrepreneurs lose valuable opportunities to generate revenue, build their customer base, and grow their businesses.

Financial assistance would help Curate Noir remain a strong and accessible resource for the Haddon Avenue corridor while continuing to support the businesses and entrepreneurs that depend on our space for training, visibility, and economic opportunity.

Sincerely,

Nika Corbett
CEO & Co-Founder
Curate Noir



CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE

## IDENTIFICATION

Date Issued: 4/3/2023
Control Number: 2023-0696
CCO Number: 23-CCO-0241

Block: 1322 Lot:90 Qual:
Work Site Location: 1327 HADDON AVE
CAMDEN, NJ
Owner in Fee: PARKSIDE BUSINESS & COMM IN P'SHIP
Address: 1487 KENWOOD AVENUE
CAMDEN, NJ 08103
Telephone: 856 952 9653
Agent/ Contractor: PARKSIDE BUSINESS & COMM IN P'SHIP
Address: 1487 KENWOOD AVENUE
CAMDEN, NJ 08103
Telephone: 856 952 9653
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:

Description of Work/ Use:
Change in Tenant or Occupancy - CCO-

[ ] **CERTIFICATE OF OCCUPANCY**

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

[ ] **CERTIFICATE OF APPROVAL**

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work this certificate was based upon what was visible at the time of inspection.

[ ] **TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE**

If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate,

[ ] **CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17**

This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work

[ ] Partial or limited time period ( years); see file

[X] **CERTIFICATE OF CONTINUED OCCUPANCY**

This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

[ ] **CERTIFICATE OF COMPLIANCE**

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

James Rizzo, Construction Official

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

Paid [X]

Fees $200.00
Date 3/10/2023

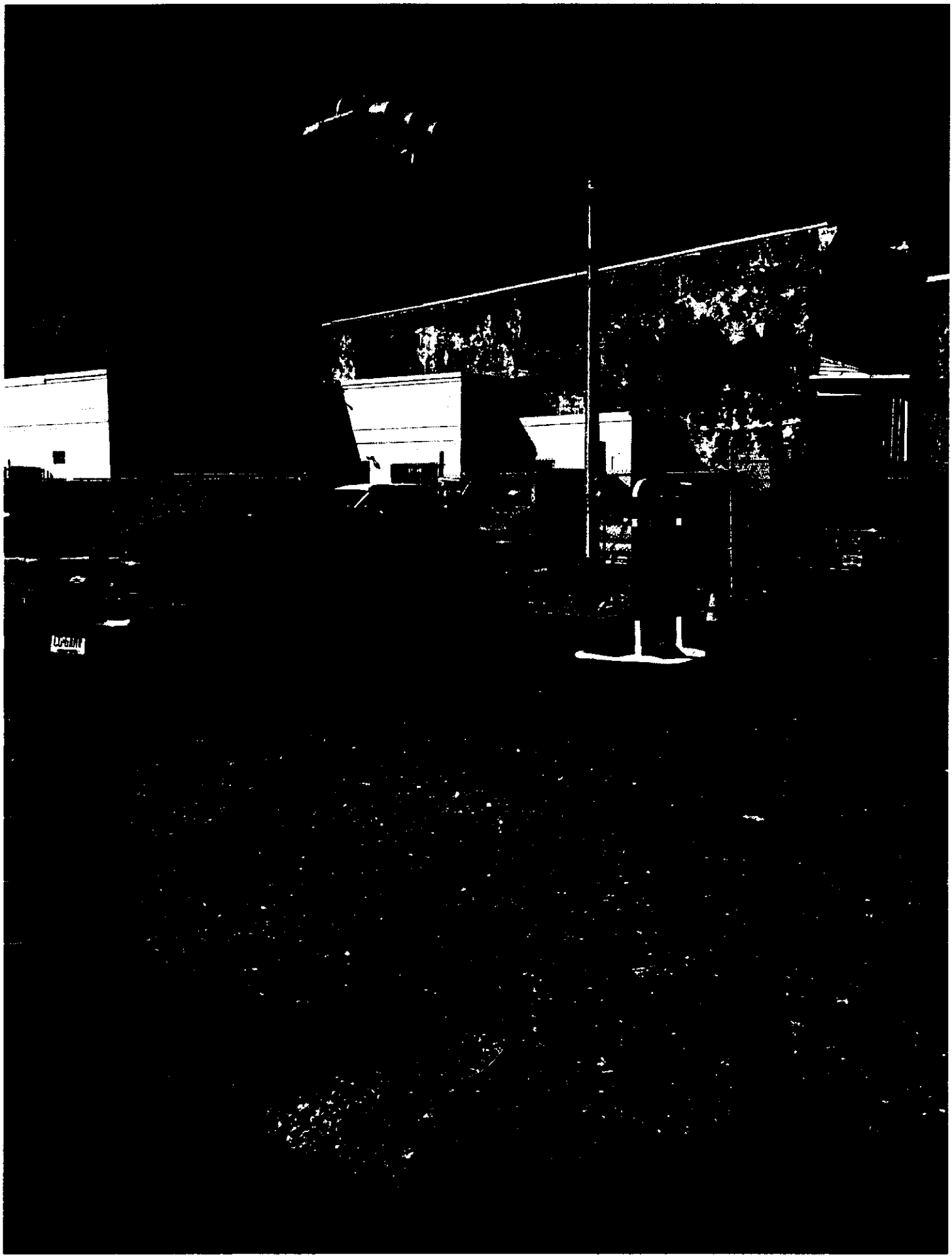
# STATE OF NEW JERSEY
# BUSINESS REGISTRATION CERTIFICATE

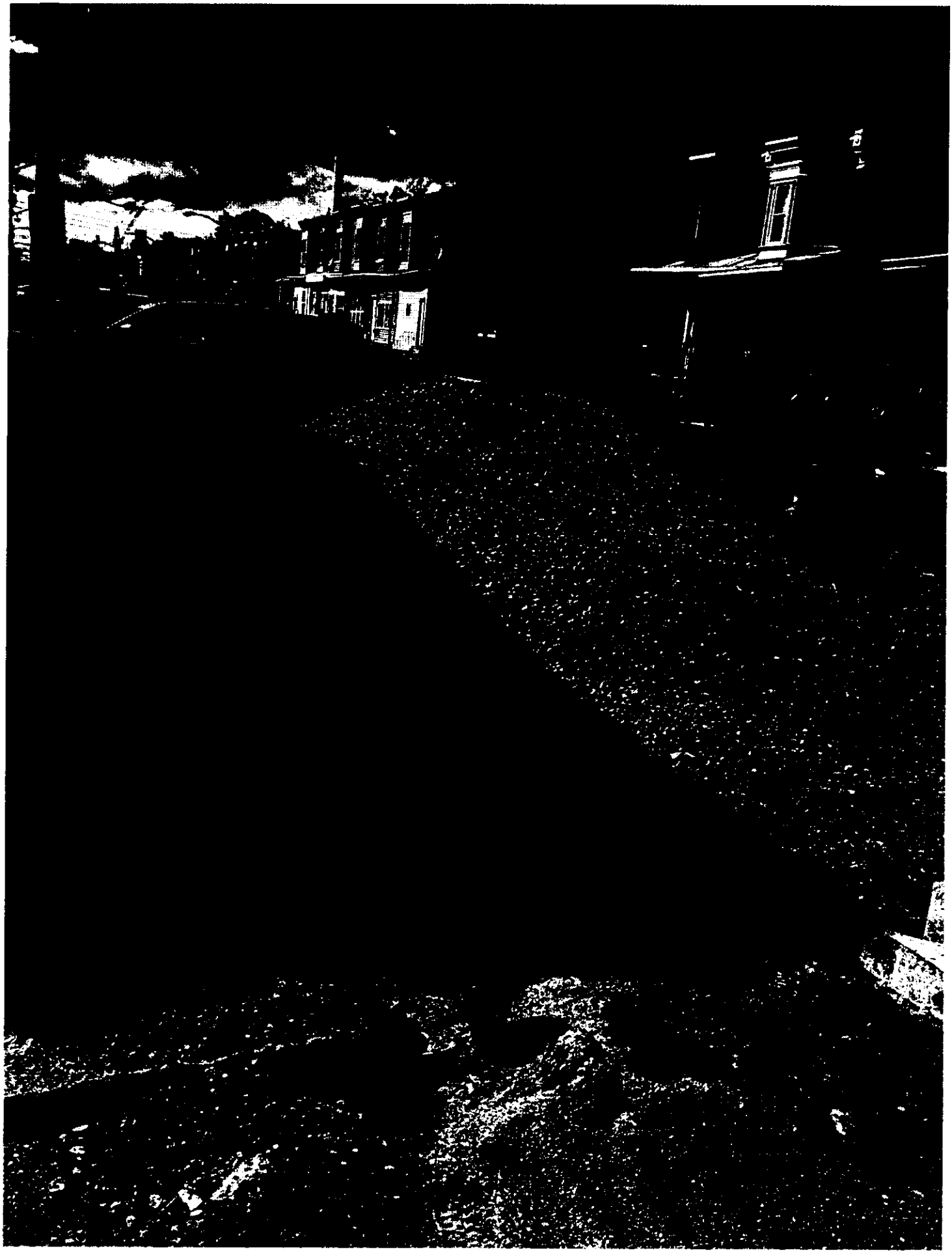
| | |
|---|---|
| **Taxpayer Name:** | 3DP MEDIA GROUP LLC |
| **Trade Name:** | CURATE NOIR |
| **Address:** | 400 NJ 38 #1525<br>MOORESTOWN, NJ 08075-0322 |
| **Certificate Number:** | [redacted] |
| **Effective Date:** | December 17, 2020 |
| **Date of Issuance:** | August 06, 2026 |

**For Office Use Only:**

**20260806151209926**

Return





R-28

SE:dh
10-13-26

**RESOLUTION AUTHORIZING A REIMBURSABLE FUNDING TO RESINTECH INC. IN THE AMOUNT OF $25,000 AND AUTHORIZING THE EXECUTION OF THE LOAN DOCUMENTS IN CONNECTION WITH THE CAMDEN STRONG MICRO CAPITAL IMPROVEMENT PROGRAM FOR A FIVE-YEAR TERM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has implemented the Micro Capital Improvement Program to assist commercial businesses with expansion and job creation in the City of Camden; and

WHEREAS, the City of Camden was awarded funding through the New Jersey Urban Enterprise Zone Authority in the amount of Three Hundred Fifty Thousand Dollars ($350,000.00) for the Camden Strong Micro Capital Improvement Program; and

WHEREAS, the City of Camden desires to provide a reimbursable loan to Resintech Inc. (borrower) in an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00) under said Program to assist with the purchase of equipment and supplies for its property which is located at 1801 Federal Street, Block 1188 and 1190, Lot 3 and 1 ("Project"); and

WHEREAS, the borrower shall be responsible for initially funding and completing the Project at its own expense and, upon submission of properly executed and notarized contractor statements and supporting documentation verifying the full cost of the work, the City shall issue a reimbursement payment to the borrower in an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00), which shall constitute a loan under the program; and

WHEREAS, the loan will be evidenced by appropriate loan documents, which may include a promissory note, personal guarantee, security agreement, or other instruments as determined necessary by the City of Camden, and shall be forgiven on a pro-rata basis over five (5) years, contingent upon the borrower's continued compliance with all Program terms and conditions, including maintaining UEZ membership, submitting proof of purchase of equipment and supplies, and maintaining business operations within the City of Camden for a period of five (5) years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-02-SB-671-230" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to make a reimbursable loan to Resintech Inc. for an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute all loan agreements and such other documents as may be necessary to effectuate the terms and intent of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

Grant Award/Contract

**TITLE OF ORDINANCE: Resolution Authorizing a ~~Reimbursable Funding~~ to Resintech Inc. in an amount not to exceed $25,000.00 and authorizing the Execution of the Loan Documents in connection with the Camden Strong Micro Capital Improvement Program for a term of five (5) years.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 8/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | 8/25/26 | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | 8/27/26 | |
| **Approved by: Business Administrator** | | | 9/25/2026 | |

Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

Signature Date

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: Resolution Authorizing a Reimbursable Funding to Resintech Inc. in an amount not to exceed $25,000.00 and authorizing the Execution of the Loan Documents in connection with the Camden Strong Micro Capital Improvement Program for a term of five (5) years.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- ResinTech Inc. is located at 1801 Federal Street, Camden NJ 08105
- Funds are reimbursable match.
- Program operates on a reimbursement basis: business owners are required to make the approved purchases upfront and submit documentation for reimbursement.
- All equipment and supplies must be in place before reimbursement can be issued.
- Micro Business Capital assistance funds used to support ongoing efforts in promoting job creation and to enhance business expansion within the UEZ corridor.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- $25,000.00

**IMPACT STATEMENT:**

- This program supports our small business community to encourage job creation.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

| Joseph Thomas | x3531 JoThomas@ci.camden.nj.us |
|---|---|
| Name | Phone/Email |

Initial Report _ Revised Report √ Closing Report_____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Camden Strong Micro Capital Improvement Program | | | |
| Grant #: | | | UEZA | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | G-02-SB-671-230 | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | 1/1/2023 – 2/2/2025; 6/30/26 | | Location of Activity: | City Wide | |
| Date of Analysis: | | 8/2/2022 | | Reviewed By: | Kelly Mobley | |

**Summary:**

25-Aug-25: The Department of Planning and Development – Camden UEZ Office is processing the following Contract Resolution for the following entity that has been awarded funding through the UEZ Camden Strong Micro Capital Improvement Program:

- Resintech Inc. - $25,000

18-Aug-26: The Department of Planning and Development – Camden UEZA Office is cancelling/voiding the following purchase orders due to a lack of activity (see resolutions rescinding the agreement). No payments are to be issued.

- PO 25-03628 – Refresh Laundry Camden LLC – Amount: $11,369
- PO 25-05470 – E Laundryland LLC – Amount: $11,369
- PO 25-05470 – Elite Holdsings III LLC – Amount: $25,000

24-Jul-26: The Department of Planning and Development – Camden UEZ Office is closing purchase order #25-04510 for Wyatt's Torch Inc. Funds are being disbursed based on the micro loan agreement to support cost (50%) for website development and capital supplies. Total amount: $16,536.00

8-June-26: The Department of Planning and Development – Camden UEZ Office is requesting council authorization to approve an extension for the UEZ Strong Micro Program. Extension has been granted from the funder for an additional 6 months. New expiration 12/30/26

29-May-26: The Department of Planning and Development – Camden UEZ Office is processing the following Contract Resolution for council authorization and corresponding purchase requisition for the following entity that has been awarded funding through the UEZ Camden Strong Micro Capital Improvement Program

- All Phazes Cafe
  - Requisition R2600958 - $10,878.00 (commercial equipment for a restaurant)

Also the department is rescinding the following resolutions:

- North Camden Laundry LLC - $12,500.00
- ReFresh Laundry Camden LLC - $11,369.00
- E LaundryLand LLC - $22,998.00
- Elite Holdings 3 LLC - $25,000.00

13-Mar-26: The Department of Planning and Development – Camden UEZ Office is closing purchase order #25-01875 for Safe and Sound Stewards, LLC. This will release $9,750 into the line item.

13-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council

Initial Report _ Revised Report √ Closing Report_____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

authorization to enter into an agreement with Elite Auto in the amount of $25,000. Elite Auto was approved for a micro loan for the purpose of procuring equipment for their shop. Processing with requisition #R2500747
31-Mar-25: The Department of Planning and Development - Camden UEZA Office purchase order #25-00773 for Invoice #1239 in the amount of $1,800.00 (create on-line portal).
19-Jul-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of $350,000 to the NJ Urban Enterprise Zone Authority for the purpose of developing a Micro Capital Improvement Program designed to assist 10-15 with funds for working capital, equipment, inventory and business purchase. These funds will be matched dollar for dollar and will range from $10,000 - $50,000 Funding will be on a reimbursable.
Budget:
$335,000 (applicant loan)
$15,000 (marketing – flyers, direct mail, advertisement, printer and signage)
The application will require uploading on SAGE.

**Time Lines**: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J).January – March: due April 30th; April – June: due July 31st; July – September: due October 31st; October – December: due January 31st

**Problematic Areas/Recommendations**:

NUEZA Camden Strong Micro Capital Improvement Program

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: _G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Urban Enterprise Camden Strong Micro Business Capital Improvement Program, in the Amount of 350,00.00.** | | | |
| Grant #: | | | UEZA FY 26 (June 30, 2026 – Dec 30,2026) | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-671-230 | |
| Funding Source: | | | UEZ | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | TBD | | Location of Activity: | | |
| Date of Analysis: | | 08/5/2026 | | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden Strong Micro Business Capital Reimbursable Funding Program to **ResinTech Inc. in an amount not to exceed $25,000.00.**

Program Cost: $300,000.00

Admin Cost: $15,000.00

Purchased Services: $35,000.00

**Total: $350,000.00**

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | RESINTECH INC. |
| Purpose or need for service | The funding allowed is a reimbursable forgiven loan that will help our local business in job creation and business expansion. |
| Contract award amount | $25,000.00 |
| Term of contract | 5 years |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

# 1. dgomez@resintech.com

Updated at Jul 17, 2026

| | |
|---|---|
| Submission Date | Jul 17, 2026 |
| Business Name | RESINTECH INC |
| NJ Tax ID Number | 222-755-823-000 |
| Address | 1801 FEDERAL STREET Camden, NJ, 08105 |
| Block Number | 1188 and 1190 |
| Lot Number | Lot 3 and Lot 1 |
| Type of Business | Manufacturing |
| Business Ownership Type | Corporation |
| Number of employees | 205 |
| Number of employees who are Camden residents | 49 |
| Number of years in operation | 30 |
| Phone Number | (856) 768-9600 |
| Email | dgomez@resintech.com |
| Nature of the project | Replace Ion Chromatograph in lab with new unit |
| Breakdown of project costs equipment, inventory cost and material cost | $99,612 |
| Estimated time to complete the project | As soon as possible |
| Breakdown of Project costs attachment upload section | |

| | |
|---|---|
| Sources and uses of funding | Internal |
| Sources and uses of funding attachment upload section | |
| Estimated number of additional jobs created | 0 |
| Are you a UEZ member? | Yes |
| Do you have a Certificate of Occupancy? | Yes |
| Do you have any outstanding license or inspection violations on any business owned in the city of Camden? | No |
| Are you up to date on all property tax and utility payments? | Yes |
| Do you have any outstanding license or inspection violations? | No |
| Do you operate a registered, licensed and permitted use at named premises? | Yes |
| Are there liens of the property/business? | No |
| Are there any liens on the property/business | Yes |
| If you answered Yes to the question above, please upload the lien documents. | |
| Please provide a commitment letter from your lender providing funding for the proposed project evidencing support for the loan/project and an understanding of the lien the City will place on the property if applicable. | |
| Please provide proof of UEZ Membership | |

Please provide proof of property taxes paid up to date

Please provide proof of utilities paid up to date

Please provide proof of all required business licenses.

Please provide proof of all required business licenses.

| | |
|---|---|
| Submission IP | 50.220.127.11 |
| Submission ID | 6601236031171246716 |
| Last Update Date | |

# Purchase Order - Submission Details

| Quote Number | Version | Quotation Date | Page |
|---|---|---|---|
| CPQ-00894288 | 1.01 | August 3, 2026 | 9 |
| **Lead Time** | **Payment Terms** | | **Expiration Date** |
| 2-4 weeks | NET 30 DAYS UPON INVOICE DATE | | September 18, 2026 |
| **Inco Terms 1** | **Inco Terms 2** | **Shipping Method** | |
| Origin - Prepay And Add | | Fed Ex Ground | |
| See below | | | |

Thermo Electron North America LLC
5225 Verona Road
Madison WI 53711

1400 Northpoint Parkway
West Palm Beach FL 33407

**To place your order and expedite shipment, please 1) sign and date the last page of this document; and 2) fax or e-mail it along with your Purchase Order to one of the addresses below.**

Please note-all Purchase Orders must show the vendor name of Thermo Electron North America LLC

Thermo Electron North America LLC
5225 Verona Road
Madison WI 53711

or

Thermo Electron North America LLC
1400 Northpoint Parkway
West Palm Beach FL 33407

**Complete System Orders:**

Fax: 412-200-6542

e-mail: usmadorderprocessing@thermofisher.com

**Parts or Service Orders:**

Fax: 877-680-2565

e-mail: USMAD.ServiceOE.PO@thermofisher.com

Notes:

- Items marked with an asterisk (*) on the face of the quotation are Thermo Electron North America LLC products.
- Prices, warranty, installation and service on the items quoted herein are available only in the United States and may not be otherwise assigned.
- Tax exemption certificates or direct pay permits must be provided with order documents, if applicable. If tax exemption documentation is not provided, buyer shall pay federal, state and local taxes in addition to the price stated on this quotation.
- Buyer shall not export or re-export technical data or products supplied by Thermo Electron North America LLC in violation of applicable export regulation. Buyer who exports products purchased hereunder assumes all responsibility for obtaining required export documents, authorizations, payment of all applicable fees.
- All prices are quoted in USD.

DRAFT

# Purchase Order - Submission Details

| Quote Number | Version | Quotation Date | Page |
|---|---|---|---|
| CPQ-00894288 | 1.01 | August 3, 2026 | 10 |
| **Lead Time** | **Payment Terms** | | **Expiration Date** |
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| Origin - Prepay And Add | | Fed Ex Ground | |
| See below | | | |

Thermo Electron North America LLC
5225 Verona Road
Madison WI 53711

1400 Northpoint Parkway
West Palm Beach FL 33407

## TERMS AND CONDITIONS OF SALE FOR PRODUCTS AND SERVICES

This quotation, and Seller's Terms and Conditions of Sale for Products and Services (which are hereby incorporated by reference into this quotation and any resulting contract), set out the terms on which Seller is offering to sell the product(s) and/or service(s) listed in this quotation. By issuing a purchase order or otherwise ordering or accepting product(s) and/or services, Buyer expressly confirms that it agrees to be bound by and agrees to the terms of this quotation and the Terms and Conditions of Sale for Products and Services to the exclusion of all other terms not expressly agreed to in writing by an authorized representative of Seller, and that the purchase and sale transaction between Buyer and Seller is governed by this quotation and Terms and Conditions of Sale for Products and Services. Any new or different provisions contained in any document issued by Buyer in response to this offer are expressly rejected. Seller's Terms and Conditions of Sale for Products and Services can be found on the Thermo Fisher Scientific website at www.thermofisher.com/terms-tena and will be sent to Buyer via mail or e-mail upon request. The Terms and Conditions of Sale for Products and Services are subject to change by Seller, from time to time.

As an Authorized representative of the Buyer, your signature below creates an agreement to buy the products and services listed herein and your acceptance of the Seller's Standard Terms and Conditions of Sale provided herein as the sole and exclusive terms for your purchase.

| | BUYER | SELLER |
|---|---|---|
| By: | _____ | _____ |
| Print Name: | _____ | Print Name: _____ |
| Print Title: | _____ | Print Title: _____ |
| Date: | _____ | Date: _____ |

_____ Initial here to indicate Buyer's agreement to automatically apply Seller's Standard Terms and Conditions of Sale for Products and Services to all future orders of Products and Services from Seller, whether or not the Agreement is referenced on Seller's quote or Buyer's Purchase Orders, for _____ (write # of years) from later date of the parties' signature, or until either party provides written notice that this Agreement is terminated.

DRAFT

Metrohm USA Inc.

# SALES QUOTATION

**Quotation Number QUO-452447-R5S9L5-1**

**Delivery Address**
Aries Filterworks Inc C/O
Resin Tech Worldwide
Headquarters
1801 Federal St

Camden, NJ 08105-1815
United States

**Delivery Contact**
Frank Medora
Phone: 856-768-9600x1134
Email: fmedora@resintech.com

**Valid Dates** ..... 6/30/2026 - 7/30/2026
**Payment Terms** ..... 30 days net
**Shipping Method** ..... Best Way (UPS)
**Terms of Delivery** ..... Free On Board

Dear Frank

Thank you for considering Metrohm USA products and services. I am pleased to send you this quotation for your item(s) of interest.

To Place order the following are required:

- Purchase order MUST reference Quote #: QUO-452447-R5S9L5
- Reference deviations from Metrohm USA T&C
- If this purchase is Tax Exempt, you must supply a Tax Exempt certificate with Purchase Order.
- Emailed or Faxed to Customer Support Department
  - Email: CustomerSupport@Metrohmusa.com
  - Fax: 813-316-4900

If you have any questions or would like to amend this document, please feel free to contact us.

Sincerely,

**Laine Compton**

609.405.6477
laine.compton@metrohmusa.com



**TO PLACE YOUR ORDER**
Email: customersupport@metrohmusa.com
**Metrohm USA, Inc.**
9250 Camden Field Parkway, Riverview, FL 33578
Toll-free: 866-METROHM (638-7646) • Fax: 813-316-4900 • www.metrohm.com
Credit card payments incur a 3% surcharge *FOBD PrePay & Add

Metrohm USA Inc.

# SALES QUOTATION

## Quotation Number QUO-452447-R5S9L5-1

| Line | Item no. | Description | Qty. | Unit Price | Discount | Total |
|---|---|---|---|---|---|---|
| 1 | 940 Professional Dual Channel IC with Software Upgrade, Installation and Training with Trade-in Promotion | | | | | |
| 2 | **REF-29402400** | Professional IC Vario TWO/SeS | 1 | $76,403.60 | 35.00% | **$49,662.34** |
| 3 | **REF-28509010** | ProfIC Detector MF | 2 | $8,439.97 | 35.00% | **$10,971.96** |
| 4 | **REF-28000010** | Refurbished Dosino | 1 | $3,585.12 | 35.00% | **$2,330.33** |
| 5 | **REF-28580020** | ProfIC Sample Processor: Pump | 1 | $19,175.06 | 35.00% | **$12,463.79** |
| 6 | **62041440** | Sample rack 148x11mL+3x300mL: IC | 1 | $2,571.00 | 17.00% | **$2,133.93** |
| 7 | **62842000** | MSM HC A Rotor | 1 | $1,710.00 | 17.00% | **$1,419.30** |
| 8 | **65330190** | IC Equipment: Dosino Regeneration | 1 | $1,483.00 | 17.00% | **$1,230.89** |
| 9 | **66059395** | MagIC Net 2.X/3.X upd. 4.X Prof.: 1 lic. | 1 | $770.00 | 17.00% | **$639.10** |
| 10 | **SER-ICINST02** | IC Installation Service Level 2 | 1 | $2,615.00 | 0.00 | **$2,615.00** |
| 11 | **SER-ICTRNG06** | Essential Plus IC Training | 1 | $3,725.00 | 0.00 | **$3,725.00** |
| 12 | Subtotal | | | | | **$87,191.64** |
| 13 | Anion and Cation Start-up Consumables | | | | | |
| 14 | **601034420** | Metrosep A Supp 19 - 150/4.0 | 1 | $2,207.00 | 100.00% | **$0.00** |
| 15 | **601034500** | Metrosep A Supp 19 Guard/4.0 | 1 | $491.00 | 100.00% | **$0.00** |
| 16 | **61051420** | Metrosep C 6 - 150/4.0 | 1 | $2,960.00 | 100.00% | **$0.00** |
| 17 | **61051500** | Metrosep C 6 Guard/4.0 | 1 | $517.00 | 100.00% | **$0.00** |
| 18 | **SNG-IC1133** | A Supp 19 Eluent 100 X Concentrate Snips 10mL x 25 | 1 | $147.00 | 100.00% | **$0.00** |
| 19 | **ERA-IC1110** | C4 Eluent 20X Concentrate (Nitric acid/DPA) 1L | 1 | $207.14 | 100.00% | **$0.00** |
| 20 | **GFS-IC5783** | SUPPRESSOR REGENERANT SOLUTION - 1L | 1 | $56.55 | 100.00% | **$0.00** |
| 21 | **ERA-IC1035** | CUSTOM ANION MIX: 3 | 1 | $141.73 | 100.00% | **$0.00** |
| 22 | **ERA-IC1230** | Custom Cation Mix 2, 100ML | 1 | $155.05 | 100.00% | **$0.00** |
| 23 | **SNG-IC43200** | 11mL vials w/caps, Qty 200 (M.2743.200) | 1 | $91.00 | 100.00% | **$0.00** |



**TO PLACE YOUR ORDER**

Email: customersupport@metrohmusa.com

**Metrohm USA, Inc.**

9250 Camden Field Parkway, Riverview, FL 33578

Toll-free: 866-METROHM (638-7646) • Fax: 813-316-4900 • www.metrohm.com

Credit card payments incur a 3% surcharge *FOBD PrePay & Add

Metrohm USA Inc.

# SALES QUOTATION

## Quotation Number QUO-452447-R5S9L5-1

| Line | Item no. | Description | Qty. | Unit Price | Discount | Total |
|---|---|---|---|---|---|---|
| 24 | 2-Year Service Contract with (1) Preventative Maintenance Visit | | | | | |
| 25 | **SER-IC28544** | Prime GLOBAL New Plus - Profic Dual IC Pump | 1 | $11,305.00 | 0.00 | **$11,305.00** |
| 26 | **SER-IC10104** | Prime GLOBAL New Plus - Autosampler | 1 | $1,115.00 | 0.00 | **$1,115.00** |
| 27 | Subtotal | | | | | **$12,420.00** |
| | | | | | | |
| **Total Discount** | | | | | | **$48,699.55** |
| **Total Amount** | | | | | | **$99,611.64** |

Metrohm's Standard installation service provides you with all aspects of quality assurance and is the ideal installation product for laboratories operating outside of a regulated environment. In accordance with detailed instructions, your system is properly installed and tested to verify functionality.

Metrohm USA offers a 3-year limited warranty on all new Metrohm Instruments. For complete details, please see our warranty statement here.

Please click here for Metrohm USA standard terms and conditions.

Leasing options available



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Metrohm USA Inc.

# SALES QUOTATION

## Quotation Number QUO-452447-R5S9L5-1

### General Terms and Conditions

**Prices.** Our prices may change at any time without notice. Prices we quote are valid for 30 days, unless we state otherwise in writing. If no price has been specified or quoted to Customer, the price will be the product price in effect at the time we accept the order. Customer is responsible for standard delivery and handling charges, if applicable, and our product prices do not include such charges unless expressly stated. If we pay such charges, we will add these to the invoice. Shipments are FOB Destination (CIF Incoterm 2010) point of shipment and all title to the equipment and risk of loss and injury shall pass to the Customer upon the transfer of the Equipment to the delivery address.

**Payment and Credit Terms.** Unless otherwise agreed to in writing, all Customer payment terms will be set at net 30 days after the date of invoice, subject to credit approval. For product sales, including parts for service orders, METROHM USA will invoice Customer for the product price and all other charges due when we ship the products to Customer. For services, METROHM USA will invoice Customer when the service is scheduled to begin. METROHM USA may require Customer to provide a signed credit application prior to establishing payment terms. We reserve the rights require Customer to make full or partial payment in advance, or provide other security to our satisfaction, if we believe in good faith that Customer's financial condition does not justify extension of net terms otherwise specified. Customer will make all payments in the currency specified in our invoice. Please see invoice document for payment remittance information.

**Late Payment and Collections.** Customer may be required to pay interest on any undisputed amounts past due at the greater of a rate of 1.5% per month or the maximum amount allowable by applicable law. METROHM USA reserves and retains a security interest in the Equipment shipped to Customer, until all amounts due have been paid in full. In the event of account non- payment, placement with a collections agency, or other action necessary to collect on a past due balance, Customer agrees to reimburse collection costs, legal fees, and court cost incurred by METROHM USA in connection therewith. We also reserve the right to cancel or stop delivery of products in transit and withhold shipments in whole or in part if Customer does not pay us when due, or if Customer otherwise does not perform its obligations.

**Taxes.** METROHM USA standard prices do not include applicable sales, services, use, VAT, or similar taxes. The amount of any such tax which METROHM USA may be required to pay or collect will be added to the invoice and paid by Customer unless Customer has furnished a valid tax exemption certificate acceptable to the taxing jurisdiction prior to shipment. If an exemption certificate provided to METROHM USA by Customer is subsequently, through no fault of METROHM USA, determined to be invalid, METROHM USA will attempt to acquire an exemption certificate, notarized affidavit of exempt use or other necessary documentation from Customer. Failure to furnish a valid exemption certificate, notarized affidavit or other necessary documentation in a timely manner, the previously unpaid sales, use or similar excise tax will be billed to and paid by Customer.

**Regulatory Changes or Tariff Adjustment.** In the event of any increase in tariffs, duties, or other governmental charges affecting the cost of goods or materials, the Seller will pass cost to buyer and buyer agrees to pay. Seller will add tariffs cost at incurred rate to invoice. Payment terms will remain as specified in the original agreement unless otherwise agreed upon in writing. The Seller is not responsible for any delays due to the imposition of tariffs, duties, or changes in laws after the purchase order was executed.

**Cancellations and Changes.** Once an order is placed, Customer cannot cancel or change it without METROHM USA's written consent. If an agreed change is made, a formal email confirmation will be sent with any agreed upon changes. If Customer cancels the order other than as permitted by consent, Customer must pay METROHM USA all amounts due pursuant to the order. If the order is cancelled for any reason Customer will be required to pay METROHM USA for reasonable costs and expenses including engineering expenses and all commitments to METROHM USA 's suppliers incurred prior to METROHM USA receiving notice of cancellation. The minimum cancellation charge is 25% of the price.

**Product Delivery.** We will ship products to the destination Customer specifies in its order, FOB destination (CIF Incoterms 2010). Unless otherwise specified by Customer, Customer (i) gives its consent for METROHM USA to arrange for carriage for all products supplied on Customer's behalf; and (ii) waive Customer's right to arrange carriage or to give any specific instructions regarding carriage. METROHM USA will not provide any carrier invoices or payment terms to Customer. METROHM USA may, at our discretion, make partial shipments and invoice each shipment separately. Shipping dates are considered approximate only, and we will not be liable for any loss or damages resulting from any delay in delivery. Customer may not refuse delivery or otherwise be relieved of any obligations as the result of such delay. If delivery of a product to Customer is delayed due to any cause within Customer's control, we will place the delayed products in storage at Customer's risk and expense. Products shipped by METROHM USA selected carriers will be insured under METROHM USA policy and any payments for loss will be paid to METROHM USA.

**Collect Shipments.** Customer may select its own carrier and charge shipping to Customer's collect account instead of accepting the METROHM USA delivery terms above, where such purchase shall be under FOB origin (FOB Incoterms 2010). METROHM USA will not be responsible for any shipping or handling damages. METROHM USA will not make any claims on Customer's behalf for any damages caused by the carrier selected by Customer. Customer will need to open its own claim with its selected carrier. METROHM USA does not provide third parties direct access to its insurance or give additional rights to its insurance, such as naming additional insured parties. There is a 1% surcharge added to collect shipments to cover shipping materials, handling, and coordination with collect carriers.

**Export Controls.** Customer agrees that its purchase of products from METROHM USA is for its own use, and that METROHM USA products shall not be shipped or exported to any other country. Products purchased or received under these Terms and Conditions may not be sold, delivered, exported and transmitted, either directly or via third parties, to territories, entities, or individuals subject to sanctions imposed by international organizations (e.g. United Nations, OSCE and the EU). Customer agrees to comply with all applicable export laws, restrictions and regulations, including the United States Export Administration Regulations (specifically 15
C.F.R. chapter VII, subchapter C as well as part 736 (the Commerce Control List) and part 746 (Embargoes and Other Special Controls) thereof) and shall indemnify METROHM USA for any violations thereof.

**Product Returns.** METROHM USA customer support will authorize and approve return of any product that is damaged or defective on receipt, provided Customer contacts customer support within five days after receiving the product, and provided such damage or defect has not been caused by any failure by Customer or the carrier to handle or store products using reasonable care or as otherwise indicated on the label. If Customer does not contact us within this five-day period, we will deem the product to be accepted, and any warranty rights will still apply. METROHM USA will determine the best solution to provide replacement product in case of carrier damage or loss. Items returned for Customer convenience (and not for product failure or warranty issues) will be subject to a 25% restocking fee ($100 minimum) plus 100% of services delivered, based on the sale price. Customer must contact METROHM USA customer support (via customersupport@METROHMUSA.com ) for a return authorization Number (RA#) within 14 days of shipment from METROHM USA to be eligible for a return credit. Customer must return items within 10 days of receiving RA#. Item must be in new and unused condition, packed in original packaging and container, and include all manuals, peripherals and accessories. If METROHM USA exercises our discretion to authorize a product for return, the product must arrive at our facilities in a condition satisfactory for resale. We do not credit shipping charges. Customer will not receive credit for any product returned without our prior consent.

**Shortages.** Any shortages must be reported to METROHM USA customer support within five(5) days after receiving the product.

**Warranties.** New Equipment is warranted to be free from defects in workmanship and materials for a limited time period, starting from the date of shipment to Customer, provided that the Equipment has been maintained and operated in strict conformity with its operating instructions. Any defective equipment will be repaired or replaced at METROHM USA's discretion. METROHM USA may attempt to diagnose and resolve defects over the telephone or electronically. Certain equipment contains remote support capabilities for direct problem reporting, remote problem determination, and resolution. See our website for more details and to see our industry leading Warranty Statement. (https://www.metrohm.com/en_us/service/quality-service/warranty.html ) METROHM USA warranties do not cover defects resulting from improper or inadequate maintenance, installation, repair, or calibration performed by Customer or a third party not previously authorized by METROHM USA. Warranties shall not apply when the product has been subjected to corrosion, accident, alteration, misuse, abuse, acts of God, or failure on the part of the Customer to ensure proper operation and/or storage. All used and demonstration equipment carries a 1 year warranty when installed by a METROHM USA Representative. Used and demo instruments not installed by METROHM USA have a 90-day warranty. This warranty only applies to used and demonstration instruments sold by METROHM USA. METROHM USA does not warranty the calibration of any instrument. If a product is purchased in the United States or Canada and moved outside the contiguous United States or the provinces of Canada, the warranty is voided unless agreement is made before the original purchase. METROHM USA warranties are transferrable upon METROHM USA's receipt of written notification of transfer signed by the original customer. Such notification should include the serial number, model number, and the name, address and location of transferee. The transferee must agree in writing to METROHM USA warranty terms. Warranty transfer information should be sent via email to warranty@metrohmusa.com.

**Warranty Exclusions.** METROHM USA warranties do not apply to (a) normal wear and tear;(b) damage caused by accident, disaster or event of force majeure; (c) Customer misuse, fault or negligence; (d) causes external to the products such as, but not limited to, power failure, electrical power surges, exposure to corrosion, or abuse (e). Instruments sold as 'used' products that are identified as being sold without warranty; or (f) products manufactured in accordance with specifications Customer gave us. METROHM USA warranties do not apply to consumable or wearing parts, including but not limited to electrodes, glassware, columns, tubing, pistons, pump seals, and burets. All parts that are in direct contact with chemicals are not covered by warranty and are considered consumable due to normal wear. METROHM USA warranties do not cover, and may be voided by: (1) installation, removal, use, maintenance, storage, transportation, or handling of products in an improper, inadequate, negligent, or unapproved manner by Customer or any third party (including the carrier), such as, but not limited to, failure to follow our instructions, operating guidelines, or protocols, improper site preparation, operation outside of stated environmental or use specifications, operation or contact with unapproved software, materials, chemicals or other products, or in an inappropriate location; (2) improper or inadequate maintenance, repair, service, or calibration performed by Customer or an unauthorized third party; (3) unauthorized alteration or modification, improper use or operation of, or tampering with equipment outside of the specifications; (4) any use of replacement parts we have not supplied.

**DISCLAIMERS.** The express warranties in this limited warranty statement are in lieu of all other warranties, whether express, implied, or statutory, regarding the products purchased from METROHM USA. METROHM USA expressly disclaims all such other warranties, including warranties of merchantability, fitness for a particular purpose, title, and non-infringement of third- party rights. Without limiting the foregoing, METROHM USA does not warrant that the operation of any software or instruments comprising the products will be uninterrupted or error-free.

**Limitation of Liability.** In no event shall METROHM USA be liable for indirect, incidental, exemplary, or consequential damages, or for loss of profits or loss of use arising from or related to any of the products or services from METROHM USA. In no event shall any liability of METROHM USA arising in connection with any article sold hereunder (whether such liability arises from a claim based on contract, warranty, tort, indemnity, or otherwise) exceed the actual amount paid by Customer to METROHM USA for such article. The remedies provided herein are Customer's sole and exclusive remedies, and METROHM USA shall not be liable for any other claim or damages of any kind related to the products or services.

**Intellectual Property.** The sale of equipment to Customer will in no way transfer to Customer any right of ownership in any patents, copyrights, trademarks, technologies, designs, specifications, drawings or other intellectual property incorporated into the equipment. METROHM USA grants Customer a non-exclusive and non-transferable right to use any software provided for Customer's internal purposes only. Customer may not reverse engineer, decompile, or disassemble any software licensed from METROHM USA.

**Indemnification.** Customer agrees to indemnify, defend and hold harmless METROHM USA and its directors, officers, employees, agents, successors, assigns, and related companies (separately and collectively, the "Indemnitee") from and against any and all third-party liabilities, claims, demands, losses, damages, costs and expenses (including reasonable attorneys' fees) which may be assessed against or incurred by Indemnitee relating to or arising out of (a) any negligence, grossly negligent or intentional misconduct or omission of Customer or its directors, officers, employees, agents, successors and assigns in connection with the provision or use of Equipment, except to the extent caused by the negligent, grossly negligent or intentional misconduct or omission of Indemnitee; or (b) any material breach of these Terms or any Agreement between Customer and METROHM USA.

**No Customer Assignment.** Customer may not assign or delegate any of its rights or obligations under any of these Terms and any Agreement between Customer and METROHM USA without the prior written consent of METROHM USA. Any attempted assignment or delegation in violation of this paragraph shall be null and void.

**Parties Bound.** These Terms and any Agreement between Customer and METROHM USA shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns.

**Force Majeure.** METROHM USA will not be responsible or liable for failing to perform our obligations under these Terms and any Agreement between Customer and METROHM USA to the extent caused by circumstances beyond our reasonable control. In certain situations, we may use our reasonable judgment and apportion products then available for delivery fairly among our customers.

**Governing Law; Enforceability.** The rights and obligations of the parties and any claims or disputes relating thereto, shall be governed by and construed in accordance with the laws of the State of Florida, and the federal laws of the United States applicable therein, excluding their conflicts of law principles. In the event that any of the provisions of this quotation shall be held by a court or other tribunal of competent jurisdiction to be unenforceable, the remaining portions of this quotation shall remain in full force and effect, provided that in such event the parties agree to negotiate in good faith substitute enforceable provisions which most nearly effect the parties intent in agreeing to be bound by this quotation. Headings are for convenience only and shall not be used in the interpretation of these Terms.



**TO PLACE YOUR ORDER**

Email: customersupport@metrohmusa.com

**Metrohm USA, Inc.**

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Toll-free: 866-METROHM (638-7646) • Fax: 813-316-4900 • www.metrohm.com

Credit card payments incur a 3% surcharge *FOBD PrePay & Add

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE

## IDENTIFICATION

Date Issued: 2/7/2025
Control Number: 2024-0867
Permit Number: 24-CP-0662

Block: 1188 Lot:3 Qual:
Work Site Location: 1801 FEDERAL ST Unit No:
CAMDEN, NJ
Owner in Fee: 1828 REALTY ASSOCIATES, LLC
Address: 1801 FEDERAL STREET
CAMDEN, NJ 08105
Telephone: 856 626 1516
Agent/ Contractor: PENNTEX CONSTRUCTION
Address: 460 NORRISTOWN ROAD-STE 310
BLUE BELL, NEW JERSEY 19422
Telephone: 610 834 1560
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:

Description of Work/ Use:
FOOTING, FOUNDATION AND PRECAST CONCRETE, SWITCHES, DETECTORS, ALARM DEVICES/F.A.C PANEL, LIGHTING FIXTURES, RECEPTACLES, MOTOR-FRACT, LIGHT CONTROL DEVICES OCC SENSORS, KW CENTRAL A/C UNIT, HP/KW HP MOTORS, KW TRANFORMER, AMP SUBPANELS, HOSE BIBB, ROOF DRAINS, ADDITION, ALARM DEVICES, SPRINKLER HEADS

**[X] CERTIFICATE OF OCCUPANCY**

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

**[ ] CERTIFICATE OF APPROVAL**

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

**[ ] TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE**

If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate.

**[ ] CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17**

This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work

[ ] Partial or limited time period ( years); see file

**[ ] CERTIFICATE OF CONTINUED OCCUPANCY**

This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

**[ ] CERTIFICATE OF COMPLIANCE**

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

James Rizzo, Construction Official

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

Fees $37.00
Paid [X] Date 6/11/2024
Collected by: Zianna Patterson

# STATE OF NEW JERSEY
# BUSINESS REGISTRATION CERTIFICATE

| | |
|---|---|
| **Taxpayer Name:** | RESINTECH, INC. |
| **Trade Name:** | |
| **Address:** | 1801 FEDERAL STREET<br>CAMDEN, NJ 08105 |
| **Certificate Number:** | [redacted] |
| **Effective Date:** | June 26, 1986 |
| **Date of Issuance:** | October 19, 2021 |

**For Office Use Only:**

**20211019103545887**

R-29

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO GLASSY BROWN COOKIES IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, Glassy Brown Cookies has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by Glassy Brown Cookies, it has been determined that Glassy Brown Cookies is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to Glassy Brown Cookies for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

Grant Award/Contract

**TITLE OF ORDINANCE: Resolution Authorizing a ~~Reimbursable Funding~~ to Glassy Brown Cookies in an amount not to exceed $ 5,000.00 from the Camden Strong Urban Enterprise Construction Business Relief Program.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | | 9/29/2024 | |
| Supporting Department Director (if necessary) | | | | |
| Director of Grants Management | | | 8/25/26 | |
| Qualified Purchasing Agent | | | | |
| Director of Finance | | S.P. | 8/27/26 | |

Approved by:
Business Administrator 9/29/2024
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

Received by:
City Attorney
Signature Date

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: Resolution Authorizing a Reimbursable Funding to Glassy Brown Cookies in an amount not to exceed $ 5,000.00 from the Camden Strong Urban Enterprise Construction Business Relief Program.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- Glassy Brown Cookies is located at 1250 Haddon Ave, Camden NJ 08103
- To provide reimbursement for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement will require submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT:**

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

| Joseph Thomas | x3531 JoThomas@ci.camden.nj.us |
|---|---|
| Name | Phone/Email |

Initial Report Revised Report √ Closing Report

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | 3/1/26 – 12/31/29 | Location of Activity: | | |
| Date of Analysis: | | | 30-Jan26 | Reviewed By: | Kelly Mobley | |

**Summary:**

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:

The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 08/5/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to Glassy Brown Cookies in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | Glassy Brown Cookies |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

43205
43205

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** Arlene Felder

**Business Address:** 1250 Haddon Avenue
Camden NJ 08103

---

**Business Owner:** Arlene Felder

**Phone:** 609-300-2630

**Email:** arlene@glassybrown.com

**UEZ Membership Number:** 43205

**Federal EIN:** 473-083-646/003

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☒ Business is located within the Camden UEZ Corridor.

☒ Business is an active **Certified Camden UEZ Business Member**.

☒ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☒ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☒ Business remained operational during the construction period.

☒ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:**

1250 Haddon Avenue

---

**Dates Business Was Affected:**

From: since construction started 11/2025

To: Present

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

The Haddon Avenue construction project in Camden had a significant negative impact on Glassy Brown Cookies, located at 1250 Haddon Avenue. The extended construction activity, road closures, traffic detours, limited street access, and parking restrictions made it difficult for customers, delivery drivers, and vendors to reach the business.

Customer traffic decreased because many people believed the business was inaccessible or chose to avoid the area due to congestion and construction-related delays. Regular customers experienced difficulty locating available parking, while new customers were often discouraged by blocked streets, confusing detours, and reduced visibility of the storefront.

The construction also disrupted deliveries to the business. Delivery drivers and suppliers experienced delays, difficulty accessing the building, and limited areas to safely load and unload products. These disruptions affected the timely arrival of ingredients, packaging, and other supplies necessary for daily operations.

As a result, Glassy Brown Cookies experienced reduced walk-in traffic, fewer customer orders, delivery complications, lost sales, and an overall decline in revenue. The lack of convenient parking and reliable access placed an additional burden on the business and negatively affected the customer experience. Although the construction project was intended to improve Haddon Avenue, the disruption created a financial hardship for Glassy Brown Cookies during the construction period.

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$ $5,000

---

**Documentation Required**

Please include the following:

- ☑ Copies of paid invoices
- ☑ Copies of paid receipts
- ☑ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)
- ☑ Current Certificate of Occupancy
- ☑ Current UEZ Membership Certificate
- ☑ Business W-9
- ☑ Photographs (if available) showing construction impacts
- ☐ Any additional documentation supporting your claim

---

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

[redacted]

Ulene Falden

Date: 7/21/26

**Camden Strong UEZ Review (Office Use Only)**

Application Received:

7/21/2026

[redacted]

☑ Yes

☐ No

Amount Approved

$ 5000.00

Approved By:

Date: 8/11/2026

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

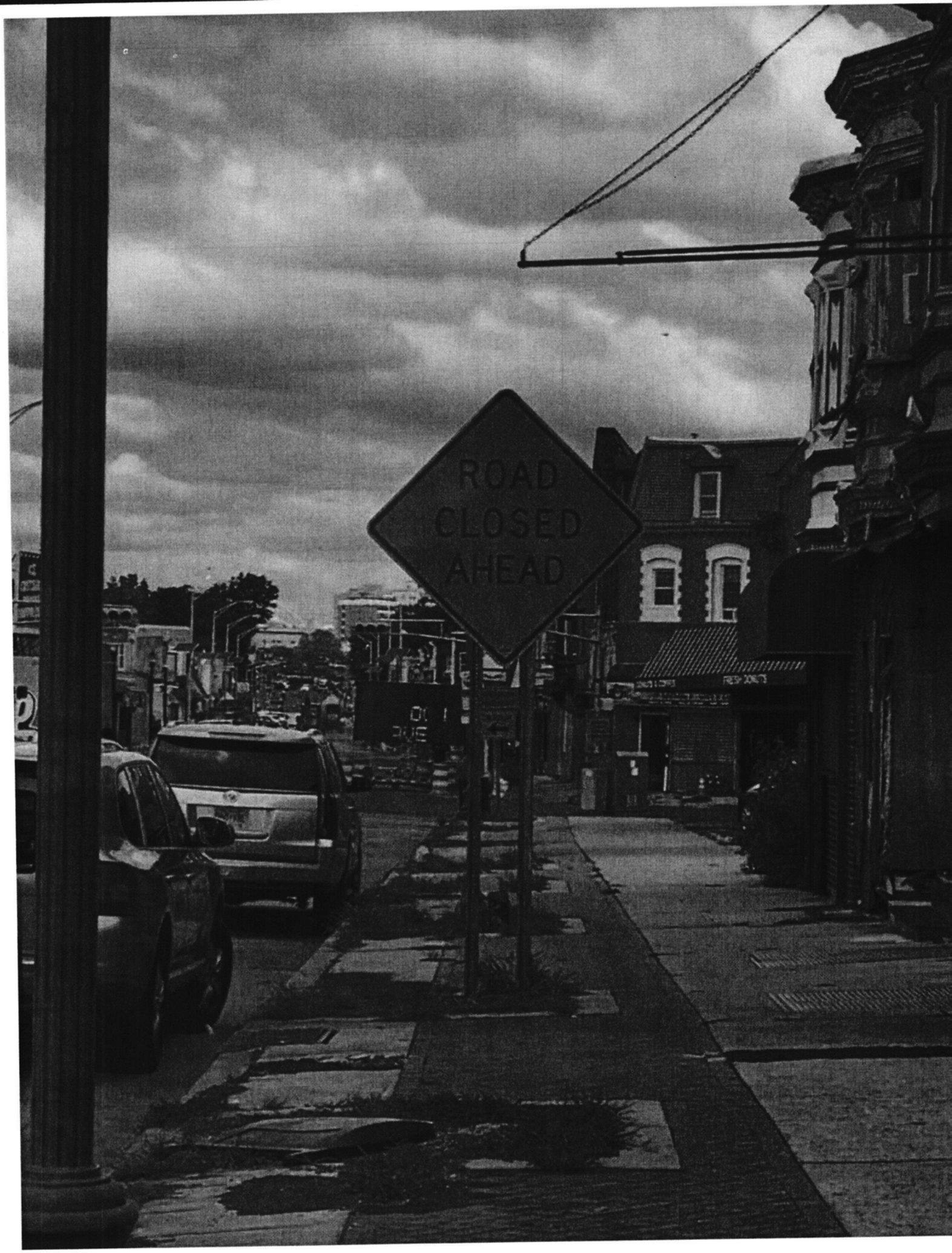
Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**


ROAD
CLOSED
AHEAD

R-30

SDE:dh
10-13-26

**RESOLUTION AUTHORIZING A GRANT AWARD TO JYM SUPERMARKET IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZ Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, JYM SUPERMARKET has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by JYM SUPERMARKET, it has been determined that JYM SUPERMARKET is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to JYM SUPERMARKET for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

Grant Award/Contract

**TITLE OF ORDINANCE: Resolution Authorizing a Reimbursable Funding to JYM Supermarket in an amount not to exceed $ 5,000.00 from the Camden Strong Urban Enterprise Construction Business Relief Program.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | 9/29/2026 | | |
| Supporting Department Director (if necessary) | | | | |
| Director of Grants Management | | | 8/25/26 | |
| Qualified Purchasing Agent | | | | |
| Director of Finance | | | 8/26/27 | |

**Approved by:**
**Business Administrator** 9/29/2021

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2

**Signature** **Date**

CITY OF CAMDEN FINANCE DEPARTMENT 2026 AUG 25 AM 10:48
2026 AUG 14 AM 11:06

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE: Resolution Authorizing a Reimbursable Funding to JYM Supermarket in an amount not to exceed $ 5,000.00 from the Camden Strong Urban Enterprise Construction Business Relief Program.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- JYM Supermarket is located at 1101 Haddon Ave, Camden NJ 08103
- To provide reimbursement for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement will require submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT:**

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

**Joseph Thomas** **x3531** **JoThomas@ci.camden.nj.us**

Name Phone/Email

Initial Report _____ Revised Report __√__ Closing Report_____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | 3/1/26 – 12/31/29 | Location of Activity: | | |
| Date of Analysis: | | | 30-Jan26 | Reviewed By: | Kelly Mobley | |

**Summary:**

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:

The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: _G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 08/5/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to JYM Supermarket in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.'

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | JYM Supermarket |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** JYM Supermarket

**Business Address:** 1101 Haddon Ave. Camden, NJ 08103

---

**Business Owner:** Daniel Duran

**Phone:** 856-236-6373

**Email:** Jymsupermarket@gmail.com

**UEZ Membership Number:** 473-362-639/000

**Federal EIN:** 47-3362639

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☑ Business is located within the Camden UEZ Corridor.

☑ Business is an active **Certified Camden UEZ Business Member**.

☑ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☑ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☑ Business remained operational during the construction period.

☑ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:**

Directly outside business

---

**Dates Business Was Affected:**

From: October 2025

To: Current

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

During the construction the streets have been remained closed for an extended period. Because of this customers, associates and even delivery drivers have not been able to access the business. There has been a huge reduction in customer traffic. Even when customers want to park around the corner they can't find places to park. We have had a huge loss in sales causing a lot of spoiled merchandise. Additionally dirt and debris from the construction make it inside and we have had to spend a lot of time and money cleaning.

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$5,000

$ _____

**Documentation Required**

Please include the following:

☐ Copies of paid invoices

☐ Copies of paid receipts

☐ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)

☐ Current Certificate of Occupancy

☐ Current UEZ Membership Certificate

☐ Business W-9

☐ Photographs (if available) showing construction impacts

☐ Any additional documentation supporting your claim

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature: _____

Date: 7/22/2026

**Camden Strong UEZ Review (Office Use Only)**

Application Received:
7/22/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5,000.00

Approved By:

Date: 8/5/2026

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

R-31

AV:dh
10-13-26

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #03-26-009 WITH SOUTH STATE, INC. FOR THE 2024 NEW JERSEY DEPARTMENT OF TRANSPORTATION PROGRAM 8TH STREET & VARIOUS STREETS**

WHEREAS, on March 10, 2026, the Council of the City of Camden authorized Resolution MC-26:10462 awarding Contract No. 03-26-009 to South State, Inc. for the 2024 NJDOT Road Program 8th Street & Various Streets Project under Bid #26-01 in the amount of Eight Thousand Sixty-Eight Thousand One Hundred Ninety Dollars and Eighty-One Cents ($868,190.81); and

WHEREAS, it necessary to amend Contract No. 03-26-009 to extend the term of the contract until July 31, 2026 (34 calendar days); now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Contract No. 07-25-051 with Charles Marandino, LLC, is amended to extend the term of the contract until November 6, 2026 (49 calendar days) due to extremely harsh weather conditions and flash flooding.

BE IT FURTHER RESOLVED, that the proper officers of the City are hereby authorized to execute the amendment and any and all documents necessary to effectuate the terms of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING A CONTRACT TIME EXTENSION IN CONNECTION WITH THE FY 2024 NJDOT RESURFACING OF 8TH STREET AND VARIOUS STREETS PROJECT, FOR A PERIOD OF 34 CALENDAR DAYS, FOR A TOTAL OF 124 CALENDAR DAYS**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7680 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2026 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | A.F. | 9/21/26 | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING A CONTRACT TIME EXTENSION IN CONNECTION WITH THE FY 2024 NJDOT RESURFACING OF 8TH STREET AND VARIOUS STREETS PROJECT, FOR A PERIOD OF 34 CALENDAR DAYS, FOR A TOTAL OF 124 CALENDAR DAYS**

**FACTS/BACKGROUND:**

- South State Inc. is requesting to extend the contract from 90 calendar days to an additional 34 calendar days.
- The extension is at no additional cost to the City of Camden.
- Due to severe thunderstorms, the stormwater systems were impacted, producing flash flooding throughout City.
- Enhanced the scheduling of concrete placement, milling, and paving operations planned for late summer.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

**IMPACT STATEMENT**:

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer
    - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

**Prepared by: Shawn Ryan, MBA** **856-757-7680 Shawn.Ryan@camdennj.gov**

Name Phone/Email

**ATTACHMENT E**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CREATION/EXTENSION OF SERVICES FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a new or extended service. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality: | Camden |

Explanation of new or extended service, what essential unmet need the new or extended service fills, and the estimated costs and sources of funding for the new or extended service.

Due to severe thunderstorms, the stormwater systems were impacted, producing flash flooding throughout City. South State Inc. is requesting to extend the contract from 90 calendar days to an additional 34 calendar days

What category of people will be eligible to receive, or benefit from, the new or extended service?

The City of Camden daily commuters are the primary demographic eligible to receive benefits from the extended services.

How will the municipality determine who will receive the new or extended service?

Upgrading the infrastructure within the immediate vicinity, the project enhances safety.

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

Summarize any application or enrollment process, criteria or guidelines.

The city will need to sign/submit a Contract Modification Proposal.

What Department or Division will oversee the new or extended service?

NJDOT with oversight of Division of Capital Improvements.

What user fees or other provisions will be in place to minimize the cost to taxpayers of this new or extended service?

n/a

What person or persons are primarily responsible for the new or extended service and how can they be reached?

| | |
|---|---|
| Name | Anthony Morici |
| Title | City Engineer |
| Telephone Number | 856-239-0892 |
| Email | Anthony.Morici@camdennj.gov |

| | |
|---|---|
| Name | |
| Title | |
| Telephone Number | |
| Email | |

List all ordinances, resolutions, policies, rules, regulations, applications, or criteria that will govern the new or extended service and provide a copy of each.

| | |
|---|---|
| Ordinance: | |
| Resolution: | |
| Policies | |
| Rules and regulations: | |
| Applications: | |
| Criteria: | |

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**September 15, 2026**

COCMX26002

City of Camden
Attn: Mr. Anthony Morici, PE, Acting City Engineer
Capital Improvements Office
520 Market Street
City Hall, Room 325
City of Camden, Camden County, NJ

**RE: 2024 NJDOT ROAD PROGRAM 8TH STREET & VARIOUS STREETS**
**CITY OF CAMDEN, COUNTY OF CAMDEN, NJ**
**TIME EXTENSION REQUEST**
**RECOMMENDATION FOR APPROVAL**

Dear Mr. Morici:

In connection with the referenced project, **South State, Inc.** has requested a **34-calendar-day contract time extension** due to unforeseen extreme weather events experienced during July and August 2026. The original contract duration was **90 calendar days** from the Notice to Proceed date of **July 6, 2026**, resulting in a completion date of **October 3, 2026**.

The requested extension is **at no additional cost** to the Owner. Approval of the extension will revise the construction completion date to **November 6, 2026**.

Based on the documented weather impacts, we recommend approval of the requested **34-calendar-day time extension**, establishing a revised Construction End Date of **November 6, 2026**.

Please feel free to contact us with any questions or if you need any additional information.

Sincerely,

**PENNONI ASSOCIATES INC.**

Joseph J Raday, PE, CME,
Resident Engineer

EKK/JJR

cc: Jonathan Muller, Project Manager South State, Inc via email: JMuller@SouthState.com

U:\Accounts\COCMX\COCMX26002 - 2024 NJDOT Road Program\CONSTRUCTION\CHANGE ORDERS\CO#1 Recommendation Letter.docx

SOUTH STATE
GENERAL CONTRACTORS

202 Reeves Road, Bridgeton, New Jersey 08302
P: 856-451-5300 | F: 856-455-3461
southstateinc.com

Anthony J. Morici, PE
The City of Camden, Engineering Department
520 Market Street, Room 325
Camden, NJ 08101

Monday, September 14, 2026
RE: Time Extension Request – FY2024 NJDOT Trust Fund Milling & Resurfacing of Various Streets

Dear Mr. Morici,

South State, Inc. ("SSI") is requesting a formal time extension of 34 days to the current contract completion date of October 3rd, 2026, for the FY2024 NJDOT Trust Fund Milling & Resurfacing of Various Streets. As detailed below, the extension is warranted due to a combination of extreme weather events and industry-wide manpower shortages that have directly and materially impacted the project schedule.

As a contractor performing work throughout the South Jersey and greater Philadelphia region, South State, Inc. ("SSI") experienced a sustained pattern of extreme rain events and sudden, unexpected thunderstorms throughout July and August that required work to be shut down almost immediately for safety reasons across our active project sites. Severe thunderstorms overwhelmed stormwater systems and produced flash flooding throughout Camden, Camden County, and surrounding South Jersey communities. Severe weather events also included Flood and Tornado Watches across the entire Philadelphia region, including South Jersey, southeastern Pennsylvania, and Delaware. These repeated, sudden weather shutdowns affected crews and equipment across our full project footprint in the region and had a compounding effect on concrete placement, milling, and paving operations scheduled for late summer, as our crews were forced to repeatedly halt, secure, and later remobilize equipment and materials at multiple job sites.

Beyond the direct loss of working days, several of these storm events caused conditions requiring additional, unplanned remedial work not contemplated in the original schedule. Saturated subgrade and standing water in excavated and prepared areas resulted in the need for additional base repair to restore proper compaction and support prior to paving. Several areas also experienced soil erosion damage to graded slopes and prepared surfaces, requiring re-grading, stabilization, and erosion control measures before work could safely resume. This additional scope, necessitated directly by the weather events described above, further extended the time required to complete the affected concrete and paving operations on this project.

SOUTH STATE
GENERAL CONTRACTORS

202 Reeves Road, Bridgeton, New Jersey 08302
P: 856-451-5300 | F: 856-455-3461
southstateinc.com

In addition to the summer weather events, the construction industry throughout the South Jersey and Philadelphia region is continuing to feel the schedule effects of an unusually harsh winter, which delayed the historical start of the spring concrete and paving season across the region. This delayed start affected the overall construction calendar for contractors and subcontractors region-wide and left less schedule float available to absorb the subsequent summer weather disruptions, compounding the cumulative impact on this project's timeline.

The construction industry across the South Jersey and Philadelphia region has also experienced a shortage of qualified equipment operators within Local 825 of the International Union of Operating Engineers. Because SSI operates on multiple projects throughout this region, this shortage has directly affected the availability and consistency of operators assigned to paving and concrete crews on this project, reducing crew efficiency and the productivity of paving operations.

The combined effect of the extreme weather events, the resulting additional base repair and soil erosion remediation work, the delayed start to the concrete and paving season, and the regional operator shortage has caused unavoidable delays to the concrete and paving operations that are critical to the project's completion. These conditions were beyond the control of, and could not have been reasonably anticipated or mitigated by, SSI.

For these reasons, we respectfully request a thirty-four (34) calendar day extension to the contract completion date, adjusting the current completion date of October 3rd, 2026, to a revised completion date of November 6th, 2026

To date, South State has progressed the remaining available work. We will continue to do all we can to progress the project in a timely manner. We appreciate the City's consideration of this request and look forward to your prompt response. Please do not hesitate to contact me directly with any questions.

If you have any questions, please let me know at your earliest convenience.

Thank you,

Jonathan Muller
Project Manager
South State, Inc.

R-32

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION FOR THE MORRIS DELAIR PFAS TREATMENT FACILITY PROJECT**

WHEREAS, the City of Camden ("City") is undertaking the Morris-Delair PFAS Treatment Facility Project ("Project") for the installation of PFAS and 1,4-Dioxane treatment improvements at the Morris-Delair Water Treatment Plant; and

WHEREAS, American Water Operations & Maintenance, LLC ("AWO&M"), the contractor for the Project, has advised the City that its subcontractor, Bowen Engineering Corp., will be unable to complete the work within the original contract time; and

WHEREAS, the delay is attributable to issues related to the fabrication and delivery of control panels required for the wellfield SCADA improvements; and

WHEREAS, AWO&M has requested a no-cost time extension of (92) calendar days to complete the Project, thereby extending the completion date from September 30, 2026, to December 31, 2026; and

WHEREAS, in order to effectuate the requested time extension, the City is required to execute and submit a Contract Modification Proposal and Acceptance (Form CCS-002) to the New Jersey Department of Environmental Protection for review and approval; and

WHEREAS, the City has reviewed the request and determined that the time extension is reasonable and necessary to complete the Project;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden, as follows:

1. That the City hereby authorizes a no-cost time extension of (92) calendar days for the Morris-Delair PFAS Treatment Facility Project.
2. That the contract completion date is hereby extended from September 30, 2026, to December 31, 2026.
3. That the total contract amount shall remain unchanged.
4. That the proper officers of the City are hereby authorized to execute any and all documents necessary to effectuate the terms of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13. 2026

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION REQUEST FOR THE MORRIS DELAIR PFAS TREATMENT FACILITY PROJECT FOR A PERIOD OF 92 CALENDAR DAYS**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7680 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2024 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | 9/21/26 | | |

**Approved by:**
**Business Administrator** 9/29/2024

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING A NO-COST TIME EXTENSION REQUEST FOR THE MORRIS DELAIR PFAS TREATMENT FACILITY PROJECT FOR A PERIOD OF 92 CALENDAR DAYS**

**FACTS/BACKGROUND:**

- AWO&M's subcontractor, Bowen Engineering Corp., recently advised that the work will not be completed within the contract time.
- The time extension request is due to delays with the startup of the electrical service upgrades for the PFAS treatment project. The new transformer and switchgear have been installed, but startup coordination with the local electrical utility has been delayed.
- The requested extension would add 92 calendar days to the project duration and revise the completion date from September 30, 2026, to December 31, 2026.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

$0.00 – time extension only

**IMPACT STATEMENT:**

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer,
  - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval fo this Council Request

**Prepared by:** **Shawn Ryan, MBA** **856-757-7680 Shawn.Ryan@camdennj.gov**

Name Phone/Email

**ATTACHMENT E**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CREATION/EXTENSION OF SERVICES FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a new or extended service. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| Municipality: | Camden |
|---|---|

Explanation of new or extended service, what essential unmet need the new or extended service fills, and the estimated costs and sources of funding for the new or extended service.

Due to delays with the startup of the electrical service upgrades for the PFAS treatment project. The new transformer and switchgear have been installed, but startup coordination with the local electrical utility has been delayed. The requested extension would add 92 calendar days to the project duration and revise the completion date from September 30, 2026, to December 31, 2026.

What category of people will be eligible to receive, or benefit from, the new or extended service?

The City of Camden water customers located within the AWO&M water distribution footprint.

How will the municipality determine who will receive the new or extended service?

This request is specific to AWO&M and AWO&M subcontractor, Bowen Engineering Corp.

Waiver # _____

DLGS Initials _____

Summarize any application or enrollment process, criteria or guidelines.

The city will need to sign/submit a Contract Modification Proposal and Acceptance Form (CCS-002) to NJDEP.

What Department or Division will oversee the new or extended service?

AWO&M with oversight of City DPW?

What user fees or other provisions will be in place to minimize the cost to taxpayers of this new or extended service?

n/a

What person or persons are primarily responsible for the new or extended service and how can they be reached?

| | |
|---|---|
| Name | Anthony Morici |
| Title | City Engineer |
| Telephone Number | 856 239 0892 |
| Email | Anthony.Morici@camdennj.gov |

| | |
|---|---|
| Name | |
| Title | |
| Telephone Number | |
| Email | |

List all ordinances, resolutions, policies, rules, regulations, applications, or criteria that will govern the new or extended service and provide a copy of each.

| | |
|---|---|
| Ordinance: | |
| Resolution: | |
| Policies | |
| Rules and regulations: | |
| Applications: | |
| Criteria: | |

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

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***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

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R-11

AV:dh
05-12-26

**RESOLUTION AUTHORIZING AN EXTENSION OF TIME FOR COMPLETION OF THE MORRIS DELAIR PFAS TREATMENT FACILITY PROJECT**

WHEREAS, the City of Camden ("City") is undertaking the Morris-Delair PFAS Treatment Facility Project ("Project") for the installation of PFAS and 1,4-Dioxane treatment improvements at the Morris-Delair Water Treatment Plant; and

WHEREAS, American Water Operations & Maintenance, LLC ("AWO&M"), the contractor for the Project, has advised the City that its subcontractor, Bowen Engineering Corp., will be unable to complete the work within the original contract time; and

WHEREAS, the delay is attributable to issues related to the fabrication and delivery of control panels required for the wellfield SCADA improvements; and

WHEREAS, AWO&M has requested a no-cost time extension of one hundred twenty-two (122) calendar days to complete the Project, thereby extending the completion date from May 31, 2026 to September 30, 2026; and

WHEREAS, in order to effectuate the requested time extension, the City is required to execute and submit a Contract Modification Proposal and Acceptance (Form CCS-002) to the New Jersey Department of Environmental Protection for review and approval; and

WHEREAS, the City has reviewed the request and determined that the time extension is reasonable and necessary to complete the Project;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Camden, as follows:

1. That the City hereby authorizes a no-cost time extension of one hundred twenty-two (122) calendar days for the Morris-Delair PFAS Treatment Facility Project.
2. That the contract completion date is hereby extended from May 31, 2026 to September 30, 2026.
3. That the total contract amount shall remain unchanged.
4. That the proper officers of the City are hereby authorized to execute any and all documents necessary to effectuate the terms of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 12, 2026

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# ATTACHMENT 5 - CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

| 1. ISSUING OFFICE | 2. PROJECT NO. | 3. CONTRACT NO. | 4. MODIFICATION NO. |
|---|---|---|---|
| City of Camden | 0408001-001 | 1 of 1 | 2 |

| 5. TO (CONTRACTOR) | 6. PROJECT LOCATION AND DESCRIPTION |
|---|---|
| American Water Operations & Maintenance, LLC (AWO&M) | Pennsauken, NJ<br>Installation of PFAS and 1,4 Dioxane Treatment at City of Camden Morris-Delair WTP |

7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See the clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you receive a copy signed by the Contracting Officer or a directive to proceed).

| 09/18/2026 | Andrew Bock, Senior Construction Engineer | Andrew R. Bock |
|---|---|---|
| Date | Type Name and Title | Signature |

8. DESCRIPTION OF CHANGE: *Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work necessary to accomplish the following described work:*

AWO&M's subcontractor, Bowen Engineering Corp., recently advised that the work will not be completed within the contract times due to delays in the startup of the electrical service upgrade for the PFAS treatment project. AWO&M has notified the City of Camden of the delay and is requesting a no-cost time extension. The requested extension would add 92 calendar days to the project duration and revise the completion date from September 30, 2026, to December 31, 2026.

As a result of the above, the contract price is revised as follows:

| ITEM NO. | ITEM DESCRIPTION | UNIT PRICE | ESTIMATED QUANTITY | TOTAL COST |
|---|---|---|---|---|
| 1 | Time Extension Request | $0.00 | | $0.00 |

TOTAL COST OF THIS MODIFICATION $ 0.00

The contract time is hereby: *increase* [X] *decrease* [ ] or *remains the same* [ ] by 92 calendar days as a result of this modification.

The foregoing modification is hereby accepted:

| American Water Operations and Maintenance, LLC | City of Camden | |
|---|---|---|
| CONTRACTOR | OWNER | (NJPE SEAL) ENGINEER |
| BY: Lance Livesay | BY: Anthony Morici | BY: |
| DATE: 09/21/2026 | DATE: 9/21/26 | DATE: |

APPROVAL:

STATE OF NEW JERSEY

DATE

## ATTACHMENT 5 - CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

| 9. ISSUING OFFICE | 10. PROJECT NO. | 11. CONTRACT NO. | 12. MODIFICATION NO. |
|---|---|---|---|
| City of Camden | 0408001-001 | 1 of 1 | 2 |

13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE
(Detailed breakdown, attach additional sheets as necessary)

(Proposed)

There are no proposed changes to the contract price.

| NET INCREASE | NET DECREASE | CALENDER DAYS INCREASE |
|---|---|---|
| $ 0.00 | $ 0.00 | 92 DAYS |

| DATE: | TYPE NAME AND TITLE: | SIGNATURE: |
|---|---|---|
| 9/21/26 | Anthony Morici, P.E., City Engineer | Anthony Morici |

## ATTACHMENT 5 - CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

| 14. ISSUING OFFICE & PROJECT NO. | 15. CONTRACT NO. | 16. MODIFICATION NO. |
|---|---|---|
| City of Camden, 0408001-001 | 1 of 1 | 2 |

17. ORIGINAL CONTRACT BID PRICE ..... $ 54,994,737.00
TOTAL OF PREVIOUS CHANGE ORDERS ..... $ 0.00
TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ... $ 54,994,737.00

18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS:

The new transformer and switchgear to complete the electrical service upgrade have been installed, but final wiring terminations and startup with the local electric utility has to be completed.

19. OTHER IMPACTS RESULTANT OF THIS CHANGE:

None

20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative):

The final wiring terminations and energizing of the new electrical service equipment must be completed in close coordination with the local electric utility. Bowen Engineering Corp. followed normal procedures with its subcontractors and vendors to complete the work within the contract times, but were unable to schedule the necessary shutdowns to complete the work within the current Contract Times. Due to the timing of the delay at the end of the project the extension request is justifiable.

| DATE: | TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE: | SIGNATURE: |
|---|---|---|
| 9/21/26 | Anthony Morici, P.E., City Engineer | Anthony Morici |

R-33

SE:dh
10-13-26

**RESOLUTION AMENDING RESOLUTION NO. MC-26: 10482 AUTHORIZING THE CHIEF FINANCIAL OFFICER AND CITY ENGINEER TO ACT AS THE AUTHORIZED REPRESENTATIVES FOR THE CITY OF CAMDEN IN ALL MATTERS RELATED TO THE NEW JERSEY INFRASTRUCTURE BANK AND GRANT APPLICATION, LOAN EXECUTION, AND GRANT CONTRACTS WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR VARIOUS PROJECTS**

WHEREAS, the Council of the City of Camden by Resolution (MC-26:10482) dated April 14, 2026, authorized the Chief Financial Officer, Scott Parker, and the City Engineer, Anthony Morici, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank (NJIB); and

WHEREAS, it is necessary to amend the resolution to include the exact language needed to submit the application; and

WHEREAS, the City Council of the City of Camden authorizes the Chief Financial Officer, Scott Parker, and the Acting City Engineer, Anthony Morici, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank (NJIB} and all matters relating to applications, loans, and contracts with the New Jersey Department of Environmental Protection (NJDEP}; and

WHEREAS, the representation will allow the City to sign, submit, implement, certify, and receive reimbursement and related correspondence associated with loans from the NJIB for certain projects in the City of Camden and all matters relating to applications, loans, and contracts with the NJDEP for various projects; and

WHEREAS, the City of Camden desires to submit an electronic SAGE grant application to the New Jersey Department of Environmental Protection (NJDEP) and to enter into the related loan and grant contracts for various projects; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the governing body authorizes Scott Parker, Chief Financial Officer, and Anthony Morici, Acting City Engineer, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank and all matters relating to applications, loans, and contracts with the New Jersey Department of Environmental Protection.

LSL Replacement Phase I
I-Bank Project # 1408001-023
SAGE #WBTA2024-00081

LSL Replacement Phase II
I-Bank Project # 1408001-024
SAGE #WBTA2024-00082

Water Main Replacement Phase I
I-Bank Project # 1408001-025
SAGE #WBTA2024-00108

Water Main Replacement Phase II
I-Bank Project # 1408001-026
SAGE #WBTA2024-00109

Sewer Main Replacement Phase I
I-Bank Project # S340366-17
SAGE #WBTA2024-00110

Sewer Main Replacement Phase II
I-Bank Project # S340366-18
SAGE #WBTA2024-00111

BE IT FURTHER RESOLVED, the representative Scott Parker is hereby authorized to submit the electronic SAGE grant applications identified above to the New Jersey Department of Environmental Protection on behalf of the City of Camden, and his signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BE IT FURTHER RESOLVED, that representative Scott Parker is hereby authorized to execute any and all documents related to the grant agreement, including amendments, including amendments to the grant agreement, provided that such amendments do not increase the City's obligation beyond Two Million Dollars ($2,000,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council

FROM: Planning & Development, Capital Improvements

**RESOLUTION AMENDING RESOLUTION NO. MC 10482 AUTHORIZING THE CHIEF FINANCIAL OFFICER AND CITY ENGINEER TO ACT AS THE AUTHORIZED REPRESENTATIVES FOR THE CITY OF CAMDEN IN ALL MATTERS RELATED TO THE NEW JERSEY INFRASTRUCTURE BANK AND GRANT APPLICATION, LOAN EXECUTION, AND GRANT CONTRACTS WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR VARIOUS PROJECTS**

| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7680 | Anthony.Morici@camdennj.gov |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | 9/21/2026 | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AMENDING RESOLUTION NO. MC 10482 AUTHORIZING THE CHIEF FINANCIAL OFFICER AND CITY ENGINEER TO ACT AS THE AUTHORIZED REPRESENTATIVES FOR THE CITY OF CAMDEN IN ALL MATTERS RELATED TO THE NEW JERSEY INFRASTRUCTURE BANK AND GRANT APPLICATION, LOAN EXECUTION, AND GRANT CONTRACTS WITH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR VARIOUS PROJECTS**

**FACTS/BACKGROUND:**

- Chief Financial Officer Scott Parker and City Engineer Anthony Marici will serve as representatives of the City of Camden in all matters related to the New Jersey Infrastructure Bank & NJDEP SAG Application.
- The representatives will allow the City to submit, implement, certify, and receive reimbursement, along with related correspondence and applications, associated with loans and grants from the New Jersey Infrastructure Bank and NJDEP for certain projects in the City of Camden
- The City is eligible to receive up to $2 million for water/sewer planning and design grants through the NJDEP.
- Authorization is needed to submit such an application.
- See the attachment for the exact wording needed for the resolution

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $0.00

**IMPACT STATEMENT**:

- City of Council approval of this legislation will facilitate related work and correspondence associated with the New Jersey Infrastructure Bank and NJDEP for certain matters within the City of Camden.
- Water & Sewer infrastructure will be improved with this legislation.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer
    - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council Request.

**Prepared by: Shawn Ryan, MBA** **856-757-7680 Shawn.Ryan@camdennj.gov**

Name Phone/Email

**ATTACHMENT A**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# REQUEST FOR APPROVAL FOR EMPLOYEES REQUIRING ADVICE AND CONSENT OF GOVERNING BODY

| | |
|---|---|
| Municipality name | City of Camden |

This form must be filled out in its entirety. Its purpose is to provide DLGS with appropriate information so they can perform the oversight required as a condition of receiving Transitional Aid. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

Be advised that the candidate for employment may only be hired after a two-step review process conducted by DLGS. First, DLGS will review the information and give notice to the Municipality that it may formally advance the appointment to the governing body for advice and consent. It is incumbent on the Municipality to report the results of their governing body's actions and to provide the actual vote on the nomination and related minutes of the nomination if there were votes in the negative. After it has been verified that the governing body has given its consent, DLGS will conduct a final review and will notify the Municipality of its final decision.

| | |
|---|---|
| Name of nominated employee | Anthony Morici, Scott Parker |
| Job title (CSC title if applicable) | Acting City Enginee, Chief Financial Officer |
| Department | Division of Capital Improvement, Department of Finances |
| Salary | n/a |
| If applicable, salary and title that the nominated employee last held | |
| If applicable, name and salary of employee being replaced | n/a |

☐ New position ☐ Replacement

☐ Temporary/seasonal/acting ☐ Grant funded (Must provide documentation.)

| Written justification for the position: For example, does the candidate have exceptional work experience or reputation. |
| --- |
| Chief Financial Officer Scott Parker and City Engineer Anthony Marici will serve as representatives of the City of Camden in all matters related to the New Jersey Infrastructure Bank & NJDEP SAG Application. |

_____ Date_____

Mayor's signature*

_____ Date _____

Business Administrator/Manager signature

*I certify that that this form is complete and accurate and that the Municipality has complied with the appropriate hiring requirements as outlined in the MOU.*

The Chief Financial Officer affirms that there is adequate funding available for this personnel action. _____Funding source for this action.

Chief Financial Officer signature _____

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***For DLGS use only:***

DLGS Authorization to advance to Governing Body (Not an approval to hire.)

☐ Yes ☐ No

Signed: _____ Date: _____

DLGS will verify with the Municipal Clerk that advice and consent has been achieved and that the Municipal Clerk received a copy of the vote and relevant minutes or other information regarding issues raised by opponents of the nomination.

DLGS final consideration after Governing Body approval:

☐ Approval to Hire ☐ Denied

Signed: _____ Date: _____

Waiver number assigned _____

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*For direct appointments of the Governing Body, Council President or, at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

**The following must be stated in the body of the resolution:**

**WHEREAS**, the City Council of the City of Camden authorizes the Chief Financial Officer, Scott Parker, and the City Engineer, Anthony Morici, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank (NJIB) and all matters relating to applications, loans, and contracts with the New Jersey Department of Environmental Protection (NJDEP); and

**WHEREAS**, the representatives will allow the City to sign, submit, implement, certify, and receive reimbursement and related correspondence associated with loans from the NJIB for certain projects in the City of Camden and all matters relating to applications, loans, and contracts with the NJDEP for various projects; and

**WHEREAS**, the City of Camden desires to submit an electronic SAGE grant application to the New Jersey Department of Environmental Protection (NJDEP) and to enter into the related loan and grant contracts for various projects; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden, that the governing body authorizes Scott Parker, Chief Financial Officer, and Anthony Morici, City Engineer, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank and all matters relating to applications, loans, and contracts with the New Jersey Department of Environmental Protection.

**BE IT FURTHER RESOLVED,** the representative Scott Parker is hereby authorized to submit electronic SAGE grant applications identified below to the New Jersey Department of Environmental Protection on behalf of the City of Camden, which signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

- LSL Replacement Phase I
    - I-Bank Project #1408001-023
    - SAGE #WBTA2024-00081
- LSL Replacement Phase II
    - I-Bank Project # 1408001-024
    - SAGE #WBTA2024-00082
- Water Main Replacement Phase I
    - I-Bank Project # 1408001-025
    - SAGE #WBTA2024-00108
- Water Main Replacement Phase II
    - I-Bank Project # 1408001-026
    - SAGE #WBTA2024-00109

- Sewer Main Replacement Phase I
  - I-Bank Project # S340366-17
  - SAGE #WBTA2024-00110
- Sewer Main Replacement Phase II
  - I-Bank Project # S340366-18
  - SAGE #WBTA2024-00111

**BE IT FURTHER RESOLVED**, that representative Scott Parker is hereby authorized to execute any and all documents related to the grant agreement, including amendments, including amendments to the grant agreement, provided that such amendments do not increase the City's obligation beyond **$2,000,000.00**.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

**RESOLUTION MC-26: 10482**
***On Motion Of: Nohemi Soria-Perez***
***APPROVED: April 14th, 2026***

R-9

AIV
04-14-26

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER AND CITY ENGINEER TO ACT AS THE AUTHORIZED REPRESENTATIVES FOR THE CITY OF CAMDEN IN ALL MATTERS RELATED TO THE NEW JERSEY INFRASTRUCTURE BANK**

WHEREAS, the City Council of the City of Camden authorizes the Chief Financial Officer, Scott Parker, and the City Engineer, Anthony Morici, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank (NJIB); and

WHEREAS, the representatives will allow the City to submit, implement, certify and receive reimbursement and related correspondence associated with loans from the NJIB for certain projects in the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the governing body authorizes Scott Parker, Chief Financial Officer, and Antohny Morici, City Engineer, to act as Representatives on behalf of the City of Camden in all matters related to the New Jersey Infrastructure Bank.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: April 14, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

R-34

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT WITH THE CAMDEN COMMUNITY PARTNERSHIP FOR PROFESSIONAL SERVICES AND CONSTRUCTION MANAGEMENT IN CONNECTION WITH THE ELIJAH PARK IMPROVEMENT PROJECT PHASE II**

WHEREAS, the City of Camden has applied for funding from the William Penn Foundation in the amount of Five Hundred Twenty-Five Thousand Dollars ($525,000.00) for the Elijah Perry Park Improvements Phase II, that will consist of the installation of a concession facility with ADA compliant bathrooms, tree planting, installation of shade structures, picnic tables and park benches; and

WHEREAS, the City of Camden desires to enter into a Subrecipient Agreement with Camden Community Partnership for the purpose of procuring professional services, construction management and construction in connection with the project; and

WHEREAS, Camden Community Partnership will receive a Management Fee in the amount not to exceed Forty-Nine Thousand Seven Hundred Forty-Six Dollars and Eight Cents ($49,746.08); and

WHEREAS, the City of Camden desires to enter into a Subrecipient Agreement with Camden Community Partnership for the Elijah Perry Park Improvements Phase II, in the amount not to exceed Five Hundred Twenty-Five Thousand Dollars ($525,000.00); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Subrecipient Agreement with Camden Community Partnership for the provision of said services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAMDEN COUNTY PARTNERSHIP

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL: G-02-XE-723-260

AMOUNT: $ ~~49,746.08~~ 525,000

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 525,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREEMENT WITH THE CAMDEN COMMUNITY PARTNERSHIP FOR PROFESSIONAL SERVICES AND CONSTRUCTION MANAGEMENT IN CONNECTION WITH THE ELIJAH PERRY PARK IMPROVEMENT PROJECT PHASE 11

S.P

***Scott Z. Parker***
***Chief Financial Officer***
***Date:*** 8/21/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council

FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREMENT WITH THE CAMDEN COMMUNITY PARTNERSHIP FOR PROFESSIONAL SERVICES AND CONSTRUCTION MANAGEMENT IN CONNECTION WITH THE ELIJAH PERRY PARK IMPROVEMENT PROJECT PHASE II**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7682 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 4/24/2026 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | AT | 4/21/2026 | |

**Approved by:**
**Business Administrator** 4/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** **Signature** 10/2 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING THE EXECUTION OF A SUBRECIPIENT AGREMENT WITH THE CAMNDEN COMMUNITY PARTNERSHIP FOR PROFESSIONAL SERVICES AND CONSTRUCTION MANAGEMENT IN CONNECTION WITH THE ELIJAH PERRY PARK IMPROVEMENT PROJECT PHASE II**

**FACTS/BACKGROUND:**

- The project consists of the installation of a concession facility with ADA compliant bathrooms, tree plantings, installation of shade structures, picnic tables and park benches.
- The Capital improvements office is seeking council authorization to enter into a sub-recipient agreement with Camden Community Partnership for the purpose of procuring professional services, construction management and construction in connection with this project.
- Funded by the William Penn Foundation: Improvements to Public Spaces in Greater Philadelphia grant in the amount of $525,000.00

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $525,000.00

- Total Grant Award $525,000.00
- Camden Community Partnership Management Fee: $49,746.08
- Appropriation Code: G-02-XE-723-260

**IMPACT STATEMENT**:

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer,
    - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
    - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval fo this Council Request.

**Prepared by: Shawn Ryan, MBA** **856-757-7680 Shawn.Ryan@camdennj.gov**

Name Phone/Email

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | Shared Service Agreement for the Elijah Perry Park Project - William Penn Foundation Grant |
| Name of vendor | Camden Community Partnership |
| Purpose or need for service | Camden Community Partnership to assist with the management of the project, procurement of professional services, bidding and advertisement, and project close out. |
| Contract award amount | $49,746.08 services fee ($525,000.00 grant total) |
| Term of contract | 365 Calendar Days |
| If grant funded, grant title | William Penn Foundation: Improvements to Public Spaces in Greater Philadelphia grant |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | EUS - Extraordinary Unspecifiable Service |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | No. |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature S.P. 8/21/26

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

Docusign Envelope ID: 15F5E7AC-F8E6-8D72-810D-C189F42B61F7

**WilliamPenn**
Foundation

Two Logan Square, Suite 1100
100 North 18th Street
Philadelphia, PA 19103
215-988-1830
williampennfoundation.org

## GRANT AWARD AGREEMENT

The William Penn Foundation ("Foundation") awarded a grant to City of Camden ("Grantee") as described on the following pages.

| | |
|---|---|
| **Award Date:** | July 31, 2026 |
| **Grant Number:** | 304-26 *(to be included on all correspondence to the Foundation)* |
| **Grant Amount:** | $525,000 (see below for an explanation of this amount) |
| **Grant Term:** | 12 months (09/01/2026 –08/31/2027) |
| **Purpose:** | Elijah Perry Park Improvements Phase II |
| **Program Officer:** | Jazmine da Costa *(jdacosta@williampennfoundation.org)* |

**Anticipated Result:**

By September 2027, City of Camden will design and construct one ADA-compliant restroom and concession facility, construct a gazebo, and install approximately 25 shade trees at Elijah Perry Park. The grant funded work will positively impact over 1,500 residents, including youth and families, in the Centerville neighborhood of Camden, NJ.

All information related this grant can be accessed by logging into the Foundation's Grant Portal at https://wpf.my.site.com/grantee

**Grant Amount Explained**

The total Grant Amount (listed above) includes both the funding awarded for the project's direct expenses (Project Support) and the portion allocated by the Foundation for Indirect Costs. If indirect costs are included, they may be used to cover administrative expenses that support the organization's overall operations, span multiple activities, and are not directly tied to any specific programmatic activity. A detailed breakdown of the calculation is provided below.

| | |
|---|---|
| Project Support | $504,750 |
| Indirect Costs | $20,250 |
| Grant Amount | $525,000 |

## GRANT CONDITIONS, EXPECTED PAYMENTS, AND REPORTING REQUIREMENTS

### Expected Payment Schedule

The matrix below outlines the anticipated payment dates and the corresponding requirements that must be completed before the Foundation releases each grant payment. ***Future disbursements are contingent upon the satisfactory fulfillment of all terms in this Agreement, including timely report submissions, completion of any conditions specified above (if applicable), and the Foundation's ability to make payments.***

| PAY DATE | AMOUNT | REQUIRED FOR RELEASE OF PAYMENTS | DUE DATE |
|---|---|---|---|
| 08/28/2026 | $525,000 | Grant Agreement | 08/14/2026 |

### Reporting Requirements

Grantee is required to submit narrative and financial reports to the Foundation according to the schedule outlined below. All reports must be submitted through the Grant Portal at https://wpf.my.site.com/grantee

| TYPE | SCOPE | DUE DATE |
|---|---|---|
| Final Report | Narrative and Financial | 09/30/2027 |

## TERMS AND CONDITIONS

The grant is made subject to your acceptance of the terms and conditions specified in this Agreement. The Agreement becomes effective when Grantee's authorized representative signs it and a copy of the signed Agreement is returned to the Foundation. **This is a legally binding contract and should be reviewed carefully.**

All written correspondence to the Foundation should be submitted electronically via email and include the above Grant Number. Please copy grants@williampennfoundation.org on all administrative inquiries, notifications, and report submissions.

### I. Relationship of the Parties and Administration of the Grant

The relationship between the parties is one of grantor-grantee. Grantee agrees to directly administer the project or program supported by the Foundation's grant.

Grantee agrees to notify the Foundation in writing within ten (10) business days of Grantee becoming aware of a significant change in program or organizational direction or leadership, including the transition of key staff working on a Foundation-funded project.

There is no agreement, written or oral, by which the Foundation may cause Grantee to select or engage any specific subgrantees or contractors. However, if Grantee elects to subgrant any funds provided to it by the Foundation, Grantee acknowledges that it has chosen or will choose those recipients independently of the Foundation.

### II. IRS Determination

This grant is specifically conditioned upon Grantee's status as an eligible grantee of the Foundation. Grantee confirms that its IRS classification is current, and the organization is unaware of any action or ruling that would cause its 501(c)3 public charity or equivalent status to be revoked. Grantee agrees to immediately notify the Foundation in writing of any change in tax status.

### III. Expenditure of Grant Funds

In implementing the work supported by the Foundation's grant, Grantee agrees to comply with all applicable laws, regulations, rules, and orders, whether federal, state, local or foreign, including but not limited to the anti-terrorism rules of the U.S. Treasury Department's Office of Foreign Assets Control and the Internal Revenue Service's rules and regulations. Grantee also agrees to ensure that it complies with all applicable state and local lobbying disclosure laws including but not limited to the Commonwealth of Pennsylvania and the City of Philadelphia.

Grantee will utilize the grant's proceeds only for charitable and educational activities consistent with its tax-exempt status described above. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office or engage in any lobbying not permitted by section 501(c)(3) of the Internal Revenue Code or, if applicable, IRC sections 501(h) and 4911.

This grant is not in any way earmarked to support or carry on any lobbying or voter registration drive.

Camden Community Partnership
Ferry Terminal Building, 2 Aquarium Drive, Suite 310
Camden, New Jersey 08103
856.757.9154 Phone/856.757.9478 Fax

Memorandum

**To:** Keith Walker, Director of Public Works

**CC:** Lateefah Chandler, Amanda Thompson, Joe Myers

**From:** Brian Fisher, Camden Community Partnership

**Date:** September 15, 2026

**Re:** **Request for Subrecipient Agreement- Elijah Perry Park Phase II**

---

Camden Community Partnership (CCP) has secured a $484,750 grant from the New Jersey Department of Environmental Protection (NJDEP) Green Acres Program for the Phase II development of Elijah Perry Park. The proposed improvements were developed in response to community meetings, resident feedback, and identified neighborhood priorities. Phase II improvements include shade structures, additional trees, a concession/restroom facility, a gazebo, and other park amenities.

The City of Camden was awarded $525,000 from the William Penn Foundation specifically for Elijah Perry Park Phase II. The William Penn Foundation Grant Agreement permits the City, as the grantee, to use subgrantees to carry out the funded project. At the same time, the City remains the primary grantee responsible for administration and compliance.

To facilitate the coordination, administration, and implementation of the project and the William Penn Foundation funds allocated toward Phase II, CCP respectfully requests that the City enter into a Subrecipient Agreement with CCP for 1 year. This subrecipient agreement would establish CCP's responsibilities for project management, grant administration, coordination of design and construction activities, financial documentation, and other project-related responsibilities, while allowing the City to retain its role as the William Penn Foundation grantee.

The proposed agreement would also allow coordination of the William Penn Foundation funding with the $484,750 NJDEP Green Acres award to support the overall Phase II project, subject to all applicable grant requirements and approvals.

Attached is the NJDEP Green Acres award letter for the Phase II development of Elijah Perry Park. Please do not hesitate to contact me if any additional information or documentation is required to facilitate the preparation of the Subrecipient Agreement.

State of New Jersey
DEPARTMENT OF ENVIRONMENTAL PROTECTION
OFFICE OF THE COMMISSIONER
401 East State Street
P.O. Box 420, Mail Code 401-07B
Trenton, New Jersey 08625-0420
Tel. (609) 292-2885 • Fax (609) 292-7695
www.nj.gov/dep

**PHILIP D. MURPHY**
*Governor*

**TAHESHA L. WAY**
*Lt. Governor*

**SHAWN M. LATOURETTE**
*Commissioner*

June 12, 2024

Dana Redd, President/CEO
Camden Community Partnership
2 Aquarium Drive, Suite 310
Camden, NJ 08103

RE: 04-24-03
Elijah Perry Park Improvement Phase II
Camden Community Partnership

Dear Ms. Redd:

I am pleased to inform you that the New Jersey Department of Environmental Protection and the Garden State Preservation Trust (GSPT) have approved Camden Community Partnership's application for a Green Acres matching grant of $484,750. This funding is contingent upon the passage of a legislative appropriation.

Preserving land, improving local parks, and stewarding our natural resources are critical components of our efforts to ensure high quality, close-to-home recreation opportunities and open space for all residents. This project represents a significant step toward our shared goal of protecting and enhancing New Jersey's quality of life, and I congratulate you.

Green Acres staff will contact you directly and provide further information to guide you through this project. We look forward to working with Camden Community Partnership toward the successful completion of this important undertaking.

Sincerely,

Shawn M. LaTourette
Commissioner

*New Jersey is an Equal Opportunity Employer. Printed on Recycled Paper and Recyclable.*

SE:dh
10-13-26

R-35

**RESOLUTION AUTHORIZING AN AMENDMENT No. 3 FINAL PAYMENT AND RELEASE OF RETAINAGE IN THE AMOUNT OF $59,573.10 TO CONTRACT No. 12-24-076 WITH NORTHEAST ROOF MAINTENANCE FOR THE ROOF REPLACEMENT AT THE PUBLIC WORKS BUILDING**

WHEREAS, the Council of the City of Camden by Resolution R-8 (MC-24:9801) adopted on December 3, 2024, awarded Contract No. 12-24-076 to Northeast Roof Maintenance for the roof replacement at the Department of Public Works building in the City of Camden; and

WHEREAS, the Contract No. 12-24-076 was for an amount not to exceed TWO MILLION FOUR HUNDRED TWENTY THOUSAND TWO HUNDRED THIRTY-FIVE DOLLARS ($2,420,235.00); and

WHEREAS, on June 12, 2025, City Council adopted Resolution R-37 (MC-25:10053) which authorized Amendment No. 1 to increase the Contract amount, by an amount not to exceed FOUR HUNDRED EIGHTY-ONE THOUSAND THREE HUNDRED SEVENTY DOLLARS ($481,370.00) due to unforeseen field conditions; and

WHEREAS, on August 12, 2025, City Council adopted Resolution R-41 (MC-25:10151) which authorized Amendment No. 2 to increase the Contract amount, by an amount not to exceed SEVENTY-SEVEN THOUSAND FIFTY DOLLARS ($77,050.00) due to unforeseen field conditions; and

WHEREAS, it is now necessary to amend said Contract, by Amendment No. 3 for final payment and release of retainage in the amount of FIFTY-NINE THOUSAND FIVE HUNDRED SEVENTY-THREE DOLLARS AND TEN CENTS ($59,573.10); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-01-E6-700-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by that the City Council of the City of Camden authorizes Amendment No. 3 to Contract No. 12-24-076 with Northeast Roof Maintenance for final payment and release of retainage in the amount of FIFTY-NINE THOUSAND FIVE HUNDRED SEVENTY-THREE DOLLARS AND TEN CENTS ($59,573.10) making the total contract amount not to exceed TWO MILLION NINE HUNDRED SEVENTY-EIGHT THOUSAND SIX HUNDRED FIFTY-FIVE DOLLARS ($2,978,655.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NORTHEAST ROOF MAINTENANCE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:5-01-E6-700-901

AMOUNT: $ 59,573.10

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 59,573.10

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE FINAL PAYMENT AND RELEASE OF RETAINAGE FOR THE DEPARTMENT OF PUBLIC WORKS REPLACEMENT PROJECT IN THE AMOUNT OF $59,573.10 TO NORTHEAST ROOF MAINTENANCE FOR A FINAL CONTRACT OF $2,978,655.00

SP

*Scott Z. Parker*
*Chief Financial Officer*
*Date:* 4/21/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING THE FINAL PAYMENT AND RELEASE OF RETAINAGE FOR THE DEPARTMENT OF PUBLIC WORKS REPLACEMENT PROJECT IN THE AMOUNT OF $59,573.10 TO NORTHEAST ROOF MAINTENANCE FOR A FINAL CONTRACT AMOUNT OF $2,978,655.00**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvement | 856-757-7682 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING THE FINAL PAYMENT AND RELEASE OF RETAINAGE FOR THE DEPARTMENT OF PUBLIC WORKS REPLACEMENT PROJECT IN THE AMOUNT OF $59,573.10 TO NORTHEAST ROOF MAINTENANCE FOR A FINAL CONTRACT AMOUNT OF $2,978,655.00**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Application #5 Final for Northeast Roof Maintenance for Camden DPW Roof Replacement.
- Northeast Roof and Environmental Resolution have signed AIA Form G702
- Recommending that the project be closed out and Final Payment be made.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Final Payment $59,573.10
**Appropriation Code:** 5-01-E6-700-901

**IMPACT STATEMENT**:

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Action City Engineer
    - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
    - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required…

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval fo this Council Request.

**Prepared by: Shawn Ryan, MBA** **856-757-7682** **Shawn.Ryan@camdennj.gov**

Name Phone/Email

Christopher J. Noll, PE, CME, PP
*President & CEO*

William H. Kirchner, PE, CME, N-2
*Vice President*

Rakesh R. Darji, PE, PP, CME, CFM
*Vice President/Treasurer*

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
*Secretary*

35th Anniversary

ENVIRONMENTAL RESOLUTIONS, INC.

*Engineers • Planners • Scientists • Surveyors*

Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Jennifer A. Harris, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
Ethan F. Hyder, CST II
Ryan G. McCarthy, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG
Neil J. Werket, RLA, LLA, CPSI

September 3, 2026

Re: Camden DPW Roof Replacement
City of Camden
Pay Estimate #5 FINAL

Ms. Lateefah Chandler
City of Camden
520 Market Street
Camden, NJ 08861

Dear Lateefah:

Enclosed please find Payment Application #5 FINAL submitted for Northeast Roof Maintenance for the above referenced project.

The invoice is in the amount of $59,573.10, and the Contractor and I have signed the AIA Form G702. All required documentation has been provided and all work, including the punch list, has been acceptably completed. We recommend that the project be closed out and the final payment be made at this time.

If you have any questions or require additional information, please do not hesitate to contact our office.

Sincerely,

Harry R. Fox
Project Manager

Encl.
Cc:Anthony Morici

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Phone (856) 235-7170 • Fax (856) 273-9239 • www.erinj.com

**APPLICATION AND CERTIFICATE FOR PAYMENT** AIA DOCUMENT G702 (Instructions on reverse side) PAGE 1 OF 1

**TO OWNER:**
City of Camden
520 Market Street, Suite 213
Camden, NJ 08102

**PROJECT:**
Camden DPW Roof Replacement

**APPLICATION NO.** 5 FINAL

**PERIOD TO:** 10/22/25

Distribution to
X OWNER
X ARCHITECT
☐ CONTRACTOR
☐
☐

**FROM CONTRACTOR:**
Northeast Roof Maintenance
649 Catherine Street
Perth Amboy NJ 08861

**VIA ARCHITECT:**

**PROJECT NOS.:**

**CONTRACT DATE:**

**CONTRACT FOR:**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connect with the Contract.
Continuation Sheet, AIA Document G703, is attached.

| | | |
|---|---|---|
| 1. ORIGINAL CONTRACT SUM | | 2,420,235.00 |
| 2. Net Change by Change Orders | | 558,420.00 |
| 3. CONTRACT SUM TO DATE (Line 1 + 2) | | 2,978,655.00 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | | 2,978,655.00 |
| 5. RETAINAGE: | | |
| 0.00 (Columns D + E on G703) | 0.00 | |
| b. % of Stored Material (Columns F on G703) | | |
| Total Retainage (Line 5a + 5b or Total in Column I of G703) | | 0.00 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) | | 2,978,655.00 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | | 2,919,081.90 |
| 8. CURRENT PAYMENT DUE | | 59,573.10 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | 0.00 | |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|---|---|---|
| Total changes approved in previous months by Owner | 481,370.00 | 0.00 |
| Total approved this Month | 77,050.00 | 0.00 |
| TOTALS | 558,420.00 | 0.00 |
| NET CHANGES by Change Order | 558,420.00 | 0.00 |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Date: 7/29/26

State of: NEW JERSEY
County of: MIDDLESEX
Subscribed and sworn to before me this 29th day of JULY 2026

Notary Public:
My commission expires: 11/25/2028

MAGDALENA KORONA
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES NOVEMBER 25, 2028
COMMISSION: 2440569

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

59,573.10

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

ARCHITECT:
By: Date: 9/3/26

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

*AIA Document G703* (Instructions on reverse side) PAGE 1

containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION DATE 10/22/25
PERIOD TO 10/22/25
ARCHITECT'S PROJECT NO:

| A | B | C | D | E | F | G | | H | I |
|---|---|---|---|---|---|---|---|---|---|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED FROM PREVIOUS APPLICATION (D+E) | WORK COMPLETED THIS PERIOD | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G-C) | BALANCE TO FINISH (C-G) | RETAINAGE 0% |
| | **Camden DPW** | | | | | | | | |
| | Insurance / Bonds | 38,000.00 | 38,000.00 | | 0.00 | 38,000.00 | 100% | 0.00 | 0.00 |
| | Mobilization | 27,000.00 | 27,000.00 | | 0.00 | 27,000.00 | 100% | 0.00 | 0.00 |
| | Flat Roof Material Delivery | 622,200.00 | 622,200.00 | | 0.00 | 622,200.00 | 100% | 0.00 | 0.00 |
| | Flat Roof Labor | 482,000.00 | 482,000.00 | | 0.00 | 482,000.00 | 100% | 0.00 | 0.00 |
| | Steep Slope Material | 644,000.00 | 644,000.00 | | 0.00 | 644,000.00 | 100% | 0.00 | 0.00 |
| | Steep Slope Labor | 524,000.00 | 524,000.00 | | 0.00 | 524,000.00 | 100% | 0.00 | 0.00 |
| | Allowance (Deck Replacement) | 28,035.00 | 28,035.00 | | 0.00 | 28,035.00 | 100% | 0.00 | 0.00 |
| | Alt. #1 Snow Rails Area A | 31,000.00 | 31,000.00 | | 0.00 | 31,000.00 | 100% | 0.00 | 0.00 |
| | Punch List | 24,000.00 | 24,000.00 | | 0.00 | 24,000.00 | 100% | 0.00 | 0.00 |
| | AMENDMENT No. 1 | 481,370.00 | 481,370.00 | | 0.00 | 481,370.00 | 100% | 0.00 | 0.00 |
| | AMENDMENT No. 2 | 77,050.00 | 77,050.00 | | 0.00 | 77,050.00 | 100% | 0.00 | 0.00 |
| | Subtotal This Page | 2,978,655.00 | 2,978,655.00 | 0.00 | 0.00 | 2,978,655.00 | 100% | 0.00 | 0.00 |

Purchase No: 24-06447
Status: Open
Order Date: 12/19/24
Due Date:
Description: dpw roof - contract #12-24-076
P.O. Total: 2,978,655.00
Void Total: 0.00

Vendor: NOR07
NORTHEAST ROOF MAINTENANCE,INC
649 CATHERINE STREET
PERTH AMBOY NJ 08861

| Seq | Catalog Num / Line Item Descript / Line Item Notes | Qty | Unit | Price | Item Total | Stat/Chk / Charge Acct | Enc Date | Rcvd Date | Chk/Void Date / Charge Acct Description | Invoice |
|---|---|---|---|---|---|---|---|---|---|---|
| 1 | VENDOR WILL SUPPLY LABOR MATERIALS, ETC TO REPLACE MAJORITY OF THE PUBLIC WORKS ROOF (INCLUDES 5% ALLOWANCE)<br><br>ROOF AREA C - LOW SLOPED BUILT-UP ROOF - $460,800<br>ROOF AREA B â€" LOW SLOPED BUILT-UP ROOF - $276,400<br>ROOF AREA E - LOW SLOPED BUILT-UP ROOF /SLOPED METAL ROOF - $342,200<br>ROOF AREA A â€" SLOPED METAL ROOF $1,309,835<br>REQUIRED SNOW RAIL ON ROOF AREA A - $21,000 | 1.0000 | | 97,713.4000 | 97,713.40 | P 151827* 12/19/24<br>5-01-09-930-872 | 08/25/26 | 08/28/26<br>Supplemental TA - City Facilities | APPLICATION 4 |
| 2 | PER PROPOSAL DATED: 10/24/2024<br>VIA BERGEN COOPERATIVE CK04 #23-46<br><br>NTE: $2,420,235.00<br><br>RES #8; MC 9801<br>DATE: 12/3/2024s<br><br>CONTRACT #12-24-076<br><br>CHANGE ORDER #1 - INCREASED CONTRACT VALUE BY $481,370 DUE TO UNFORSEEN FIELD CONDITIONS | 1.0000 | | 221,180.0000 | 221,180.00 | P 151827* 12/19/24<br>G-02-FF-712-20J | 08/25/26 | 08/28/26<br>Upgrades and Rennovations | APPLICATION 4 |

| Seq | Catalog Num / Line Item Descript / Line Item Notes | Qty | Unit | Price | Item Total | Stat/Chk / Charge Acct | Enc Date | Rcvd Date | Chk/Void Date / Charge Acct Description | Invoice |
|---|---|---|---|---|---|---|---|---|---|---|
| | MC:25-10053<br>RES #37 - RES DATE: 6/12/2025<br><br>ORIGINAL AMT - $2,420,235.00<br>CHANGE ORDER #1 $ 481,370.00<br>CHANGE ORDER #2 $ 77,050.00 MC 10151<br>CONTRACT AMT $2,978,655.00 | | | | | | | | | |
| 3 | | 1.0000 | | 480,222.8900 | 480,222.89 | P 147335* 01/10/25<br>5-01-09-930-872 | 05/16/25 | 05/19/25 | Supplemental TA - City Facilities | PAYMENT APP |
| 4 | | 1.0000 | | 1,296,747.4100 | 1,296,747.41 | P 147335* 12/19/24<br>G-02-FF-712-20J | 05/16/25 | 05/19/25 | Upgrades and Rennovations | PAYMENT APP |
| 5 | | 1.0000 | | 545,551.3000 | 545,551.30 | P 147774* 01/10/25<br>5-01-09-930-872 | 07/11/25 | 07/11/25 | Supplemental TA - City Facilities | APP# 2 |
| 6 | | 1.0000 | | 260,190.0000 | 260,190.00 | P 148487* 07/24/25<br>G-02-FF-712-20J | 08/13/25 | 08/15/25 | Upgrades and Rennovations | APP #3 |
| 7 | CHANGE ORDER #2 - MC: 10151<br>FOR THE COMPLETE REPLACEMENT OF<br>BRICKWORK UNDER ROOF E2 TO CONTINUE WITH<br>THE ORIGINAL SCOPE OF WORK | 1.0000 | | 17,476.9000 | 17,476.90 | P 151827* 01/10/25<br>5-01-E6-700-901 | 08/25/26 | 08/28/26 | CAPITAL EXPENDITURES | APPLICATION 4 |
| 8 | CHANGE ORDER #2 - MC: 10151<br>FOR THE COMPLETE REPLACEMENT OF<br>BRICKWORK UNDER ROOF E2 TO CONTINUE WITH<br>THE ORIGINAL SCOPE OF WORK | 1.0000 | | 59,573.1000 | 59,573.10 | 0<br>5-01-E6-700-901 | 0 | 01/10/25 | CAPITAL EXPENDITURES | |
| | | | | | 2,978,655.00 | | | | | |

* indicates line item was paid by direct deposit

R-36

AV:dh
10-13-26

**RESOLUTION AUTHORIZING AMENDMENT No. 3 TO SHARED SERVICES AGREEMENT No. 03-22-107 WITH THE CAMDEN REDEVELOPMENT AGENCY FOR THE MANAGEMENT AND ENVIRONMENTAL SERVICES FOR CERTAIN PROPERTY LOCATED WITHIN BLOCK 331 AND BLOCK 334 FORMER S. YAFFA & SONS, INC. SITE**

WHEREAS, on March 8, 2022, the Council of the City of Camden approved Resolution MC-22:8348 authorizing the execution of a Shared Services Agreement ("SSA") with Camden Redevelopment Agency for Management and Environmental Services in connection with certain property located within Block 331 and Block 324 also known as the "Yaffa" Site; and

WHEREAS, on April 11, 2023, the Council of the City of Camden approved Resolution MC-23:8910 authorizing Amendment No.1 to SSA No. 03-22-107 to include the additional funding of $5,000,000.00 ($3,000,000.00 from Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) and $2,000,000.00 from Supplemental Transitional Aid) as authorized by MC-23:8840 for the management and environmental services of the Yaffa; and

WHEREAS, on January 14, 2025, the Council of the City of Camden approved Resolution MC-25:9879 authorizing the Amendment No.2 to the SSA No. 03-22-107 to extend the term of the agreement and to include Block 331, Lot 53 within the scope of work in connection with CRA's environmental and other related activities; and

WHEREAS, the City wishes to further amend the SSA No.03-22-107 to extend the term of the agreement until the project is complete; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Shared Services Agreement #03-22-107 between the City of Camden and CRA be amended to extend the term of the agreement until the project is completed.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Dominic Vesper, Interim BA
Daniel Blackburn, Esq., City Attorney
Keith Walker, Director, DPW

**TITLE OF ORDINANCE/RESOLUTION:**
**Authorizing A Third Amendment to a Shared Services Agreement Between the City of Camden and the Camden Redevelopment Agency for the Management of Funding and Environmental Management Services for Certain Land in Block 331at the Former S. Yaffa & Sons, Inc. Site**

| Point of Contact: | Olivette Simpson, CRA Director | Ext. 3540 | olsimpso@ci.camden.nj.us |
|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | | | |
| Supporting Department Director (if necessary) | | | | |
| Director of Grants Management | | | | |
| Qualified Purchasing Agent | | | | |
| Director of Finance | | | | |

**Approved by:**
**Business Administrator** 9/24/2024
**Signature** **Date**

Attachments (list and attach all available):
1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Form of Shared Services Agreement

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:**
**Authorizing A Third Amendment to a Shared Services Agreement Between the City of Camden and the Camden Redevelopment Agency for the Management of Funding and Environmental Management Services for Certain Land in Block 331at the Former S. Yaffa & Sons, Inc. Site**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- The former S. Yaffa and Sons, Inc., Site, in the Bergen Square neighborhood of the City of Camden, was the subject of illegal dumping and the storage of imported contaminated historic fill material by the prior operator/owner of the site (Yaffa).

- CRA, by Resolution 03-09-22A and the City by Resolution MC-22:8348, authorized the execution of a Shared Services Agreement (SSA) for the CRA, on behalf of the city, including to secure brownfield grant funds, provide oversight and engage contractors, review technical documents in carrying out the environmental remedial activities for removal of contaminated soil material, and preparation of brownfield grant applications, grant reporting and compliance, and redevelopment and reuse planning for the former Yaffa brownfield sites (certain parcels within Tax Block 331 and Block 324).

- CRA, on behalf of the City, applied for and the City of Camden was awarded an up to $2.5 million U.S. Environmental Protection Agency ("EPA") Brownfield Cleanup Grant to address remediation of the subsurface contaminants at the former Yaffa Project Site.

- It is necessary to amend the Shared Services Agreement between the City and CRA for CRA's management of these brownfield cleanup funds for the Site and extend the term until the project is completed.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** Up to $2.5 Million

- **IMPACT STATEMENT**: If the request is not approved, remediation of the Project Site will not move forward, and future remedial activities will likely be the responsibility of the City.

**SUBJECT MATTER EXPERTS/ADVOCATES:**
- Olivette Simpson, CRA
    - Attendance

**COORDINATION:** CRA, Brownfield Redevelopment Solutions, Inc., environmental consultant

**Prepared by:** Olivette Simpson, CRA Ext. 3540 olsimpso@ci.camden.nj.us

Name Phone/Email

# Shared Services Agreement 03-22-107

SSA #03-22-107

**SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY**

**THIS AGREEMENT** made and entered into as of the 17th day of March, in the year of Two Thousand Twenty-Two (2022), constitutes a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1, et seq. entered between the **City of Camden**, a Municipal Corporation of the State of New Jersey of the first part, hereinafter referred to as the party of the first part or the **"CITY"** and the **Camden Redevelopment Agency** of the second part, hereinafter referred to as the party of the second part or the **"CRA."**

WHEREAS, the City of Camden, with its principal offices located at 520 Market Street, 4th Floor, Camden, NJ 08102, and Camden Redevelopment Agency, with its principal offices located at 520 Market Street, 13th Floor, Camden, NJ 08102, have reached an agreement to allow CRA to operate and serve as an agent for the City for the management of environmental services for certain properties located within Blocks 331 and 324 of the City of Camden Tax Map and, described as 7th and Chestnut Streets, in the City of Camden; and

WHEREAS, S. Yaffa & Sons, Inc. has been illegally importing and storing soil material on property owned by Weyhill Realty Holdings, LLC d/b/a WRH I, LLC, an affiliated entity, and these illegal activities have encroached upon property owned by the City and CRA; and

WHEREAS, the impacted parcels are currently known to include WRH I, LLC owned Tax Block 331, Lots 41, 46, 48, 49, 50, 52, 54, 55-65, 67, 75, 80, 114 and Tax Block 324, Lots 7-9, 10, 26-33, 34, 40 and 41; City of Camden owned Tax Block 331, Lots 86, 87, 113 and Tax Block 324, Lots 4, 11, 14, 15, 16, 17, 18, 19, and 20; and CRA owned Tax Block 331, Lot 89 and Tax Block 324, Lot 39 (the "Project Site"); and

WHEREAS, the City wishes CRA to act as an agent by coordinating and managing the environmental services necessary for the assessment and investigation of the impacted parcels in the Project and the oversight and administration of grants for these purposes (the "Project"); and

WHEREAS, the City owns a property designated as Block 331, Lot 87 on the City of Camden Tax Map and described as 1112 So. 6th Street, Camden, New Jersey (the "City Owned Property"); and

WHEREAS, the CRA by Resolution 03-09-22E authorized a US Environmental Protection Agency Revolving Loan Fund (EPA RLF) Sub-Grant to the City of Camden in an amount not to exceed $164,564.00 and execution of a Sub-Grant Agreement for the environmental cleanup of the City Owned Property.

WITNESSETH:

WHEREAS, the City wishes CRA to act as an agent by coordinating and managing the grant which shall include public procurement of professionals and contractors, fiscal management and grant reporting; and

WHEREAS, in order to accomplish the redevelopment plans of the Camden Brownfield Program Sites in the City placing priority on the investigation, remediation and redevelopment of contaminated sites; now, therefore;

In consideration of the mutual promises of the parties hereto and as set forth in **R-42** adopted by Camden City Council on **March 8, 2022** it is agreed as follows:

## 1. TERM

This Agreement shall commence from the date the agreement is signed and shall terminate the earlier of: (a) the completion of the Project; or (b) three (3) years from the date of execution of this agreement. The Project shall be deemed complete once the Licensed Site Remediation Professional delivers the Preliminary Assessment Reports and Site Investigation Workplans to the CRA and completes the site investigation activities in accordance with the New Jersey Department of Environmental Protection's ("NJDEP") Technical Requirements for Site Remediation (N.J.A.C. 7:26E), and provides CRA with a copy of NJDEP's written approval of such reports, workplans and activities.

## 2. SCOPE OF SERVICES

A. CRA

1. Identify and pursue funding for the assessment, remediation and redevelopment of the site;
2. Oversee and implement site environmental, assessment and remediation activities;
3. Serve as liaison with regulatory and funding agencies;
4. Procure consultants and contractors;
5. Conduct community engagement; and
6. Perform other activities necessary to facilitate the environmental assessment, remediation, and redevelopment of the site.

B. CITY

For the term of this Agreement the City shall assist with the Project as stated herein and as follows:

1. Execute all relevant documents necessary for the CRA to manage the assessment, remediation and redevelopment of the Project and manage any grants secured for these purposes; and
2. Fund the CRA's activities under the Shared Services Agreement, some of which funds may be covered in part or entirely by grant and/or other funding sources.

## 3. COST

The City shall cause to be paid to CRA an amount not to exceed a total amount of ONE HUNDRED NINTEY THOUSAND SEVEN HUNDRED FIFTY-FIVE DOLLARS ($190,755.00) for the administration, management and oversight of the Project.

## 4. ADHERENCE TO LOCAL PUBLIC CONTRACT LAW

In accordance with N.J.S.A. 40A:11-1, et seq., if any party performing a service on behalf of another party or parties to this agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such party shall be required to award the agreement for the work to be performed by a private contractor under such agreement.

## 5. AUDIT

Pursuant to the Single Audit Act of 1984, both parties agree to permit either party and/or its agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Agreement

## 6. OPEN PUBLIC RECORDS ACT

CRA shall work cooperatively with the City in providing documents and offering other support necessary in assisting the City of Camden to address and/or respond to any Open Public Records Act ("OPRA") request received by the City related to this Agreement.

## 7. RIGHT TO INSPECT

Both parties to this agreement shall permit either party or its authorized representatives to make visits to the site or sites where the specified services (Exhibit "A") are being provided for the purpose of assuring each party's compliance with the terms of this Agreement.

## 8. TERMINATION OF AGREEMENT

This Agreement may be terminated in whole or in part by either party for any reason upon thirty (30) days written notice from one party to the other.

## 9. CONSTRUCTION OF THIS AGREEMENT

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall, therefore, be interpreted under the Laws of the State of New Jersey.

## 10. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

## 11. ENTIRE AGREEMENT

This written Agreement represents the entire understanding of the parties.

Attest:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

By:

VICTOR CARSTARPHEN
Mayor

APPROVED AS TO FORM:

MICHELLE BANKS-SPEARMAN
City Attorney

CAMDEN REDEVELOPMENT AGENCY

By:

OLIVETTE SIMPSON
Interim Executive Director

**RESOLUTION MC-22: 8348**
*On Motion Of: Shaneka Boucher*
*APPROVED: March 8th, 2022*

R-42

MBS:dh
03-08-22

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR MANAGEMENT AND ENVIRONMENTAL SERVICES IN CONNECTION WITH CERTAIN PROPERTY LOCATED WITHIN BLOCKS 331 AND BLOCK 324**

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorized local units of government to enter into agreement for the joint provision of services; and

WHEREAS, there is a need, to establish the rights and responsibilities of both entities as it relates to the Management and Environmental Services in connection with certain property located within Block 331 and Block 324; and

WHEREAS, CRA is the administrator of the City of Camden's Brownfields Program; and

WHEREAS, the owners of the former junkyard located on multiple lots in Block 331 (7th Street & Chestnut Street) have been illegally importing and storing soil and other solid waste at the site which has encroached on and negatively affected property owned by private owners, the City of Camden and the CRA; and

WHEREAS, the City of Camden has requested the CRA's assistance with obtaining funding to investigate the soil for environmental contamination and to remove the soil; and

WHEREAS, the City of Camden desires to enter into a Shared Services Agreement with the CRA for management and environmental services in connection with certain properties located within Blocks 331 and 324, pursuant to which the CRA will:

(1) Identify and pursue funding for the assessment, remediation and redevelopment of the site;
(2) Oversee and implement site environmental, assessment and remediation activities;
(3) Serve as liaison with regulatory and funding agencies;
(4) Procure consultants and contractors;
(5) Conduct community engagement; and
(6) Perform other activities necessary to facilitate the environmental assessment, remediation, and redevelopment of the site.

WHEREAS, the City of Camden will be responsible for funding the CRA's activities under the SSA in the amount of $190,755.00, some of which funds may be covered in part or entirely by grant and/or other funding sources once those sources have been secured; now, therefore

BE IT RESOLVED by the City of Council of the City of Camden that a Shared Services Agreement is hereby authorized between the City of Camden and the City of Camden Redevelopment Agency ("CRA") as it relates to the Management and Environmental Services in connection with certain property located within Block 331 and Block 324 the term of which Shared Service Agreement shall be until project completion.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: March 8, 2022

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAMDEN REDEVELOPMENT AGENCY

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION: 2-01-701-904

AMOUNT: $190,755.00

- APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:
- AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE : $190,755.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY FOR THE MANAGEMENT AND ENVIRONMENTAL SERVICES IN CONNECTION WITH CERTAIN PROPERTY LOCATED WITHIN BLOCKS 331 AND BLOCK 324.

*Johanna S. Conyer*
*Director of Finance*
*Date:* 3/10/22

03-09-22A

**Resolution Authorizing a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Services in Connection with Certain Property in Block 331 and Block 324 of the City of Camden Tax Map Located in the Bergen Square Neighborhood**

**WHEREAS,** the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS,** as part of the CRA's redevelopment duties, the CRA manages the City of Camden Brownfield Program including the brownfield planning activities, applying for and managing grants for brownfield investigation and remediation, and contracting for associated professional services and remediation activities; and

**WHEREAS,** S. Yaffa & Sons, Inc. has been cited for illegally importing and storing material on property owned by Weyhill Realty Holdings, LLC d/b/a WRH I, LLC, an affiliated entity; and

**WHEREAS,** these illegal activities have also encroached upon property owned by the City of Camden Redevelopment Agency (CRA), the City of Camden, and other private properties; and

**WHEREAS,** impacted parcels are currently known to include Tax Block 331, Lots 41, 46, 48, 49, 50, 52, 54, 55-65, 67, 75, 80, 114 and Tax Block 324, Lots 7-9, 10, 26-33, 34, 40 and 41 (all owned by WRH I, LLC); Tax Block 331, Lots 86, 87, 113 and Tax Block 324, Lots 4, 11, 14, 15, 16, 17, 18, 19, and 20 (all owned by the City of Camden); and Tax Block 331, Lot 89 and Tax Block 324, Lot 39 (all owned by CRA); and

**WHEREAS,** preliminary sampling data collected by the State of New Jersey Department of Environmental Protection (NJDEP) indicates that the imported material is contaminated; and

**WHEREAS,** the CRA is able to seek funding and cause to be performed the project's brownfield planning, assessment, remediation, and redevelopment; and

**WHEREAS,** the CRA and City desire to enter into a Shared Services Agreement for the CRA to secure and manage brownfield and other funding and contract for environmental and professional services in connection with the Yaffa site; and

**WHEREAS,** the City will provide an estimated $190,755.00 under the proposed terms of the shared services agreement to cover costs for an environmental consultant to identify and prepare applications for potential brownfield and other funding, to contract for the services of a Licensed Site Remediation Professional; and for an administrative fee to the CRA for its oversight and management services.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized to negotiate and enter into a Shared Services Agreement between the City of Camden Redevelopment Agency for the CRA to secure and manage brownfield and other funding and contract for environmental and professional services in connection with the Yaffa site for a term of two (2) years from the execution of the agreement; and

**BE IT FURTHER RESOLVED,** the City under the terms of this Shared Services Agreement will provide an estimated $190,755.00 to cover costs for an environmental consultant to identify and prepare applications for potential brownfield and other funding, to contract for the services of a Licensed Site Remediation Professional (LSRP), and for an administrative fee to the CRA for its oversight and management services for the Yaffa project site, and

**BE IT FURTHER RESOLVED** that the Interim Executive Director, or her designee, is hereby authorized to take all actions and execute all documents necessary to carry out the purposes of this resolution.

**03-09-22A (cont'd)**

**ON MOTION OF:** **Jose Javier Ramos**

**SECONDED BY:** **Gilbert Harden, Sr.**

| COMMISSIONER | AYES | NAYS | ABSTENTIONS |
|---|---|---|---|
| Derek Davis | X | | |
| Gilbert Harden, Sr. | X | | |
| Ian K. Leonard | X | | |
| Jose Javier Ramos | X | | |
| Maria Sharma | | | X |
| Marilyn Torres | | | X |

*Ian K. Leonard*

Ian K. Leonard
Chairperson

ATTEST:

Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

*Mark P. Asselta*

Mark P. Asselta, Esq.
Board Counsel

# Amendment No. 1 to Shared Services Agreement 03-22-107

# AMENDMENT No. 1 to SSA 03-22-107 BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY

**This Amendment** between the **City of Camden**, hereinafter referred to as the "**City**", and the **Camden Redevelopment Agency**, hereinafter referred to as "**CRA**", collectively referred to as the "Parties, is made and entered into as of this 17th day of August 2023.

## RECITALS

**WHEREAS,** on March 17, 2022, the **City** and **CRA** entered into SSA No. 03-22-107 ("SSA") for the CRA to provide management and environmental services for the remediation of the "Yaffa" Site located at 7th and Chestnut Streets in the City of Camden (the "Project"); and

**WHEREAS,** the **City** received funds from the United States Department of Treasury under Public Law No. 117-2 entitled *American Rescue Plan Act of 2021* ("ARP") for the purposes of providing support to local governments in responding to the negative economic and public health impacts of Coronavirus public health emergency; and

**WHEREAS,** Section 603 (c)(1) of the Social Security Act established that recipients of ARP funding may use the funds for the provision of government services including environmental remediation; and

**WHEREAS,** on February 14, 2023, the Camden City Council passed Resolution MC-23:8840 to authorize the allocation of an additional **FIVE MILLION DOLLARS ($5,000,000)** to the Project including **THREE MILLION DOLLARS ($3,000,000)** from ARP funds and **TWO MILLION DOLLARS ($2,000,000)** from Supplemental Transitional Aid; and

**WHEREAS,** on April 11, 2023, the City passed Resolution MC-23:8910 to amend SSA 03-22-107 to increase the amount of the SSA by **FIVE MILLION DOLLARS ($5,000,000)** including **THREE MILLION DOLLARS ($3,000,000)** from ARP funds and **TWO MILLION DOLLARS ($2,000,000)** from Supplemental Transitional Aid for a total contract amount not to exceed **FIVE MILLION ONE HUNDRED NINETY THOUSAND SEVEN HUNDRED FIFTY-FIVE DOLLARS ($5,190,755.00)** for the management and environmental remediation of the Yaffa Site.

**WHEREAS,** it is necessary to amend the SSA to reflect the increased funding for the Project, and to incorporate federally mandated provisions for federal awards.

**NOW, THEREFORE,** the **Parties** agree to the following:

## ARTICLE ONE - COMPENSATION

1.1 The **City** will provide additional funding to the Project in an amount not to exceed **FIVE MILLION DOLLARS ($5,000,000)** comprised of **THREE MILLION DOLLARS ($3,000,000)** from *ARP* and **TWO MILLION DOLLARS ($2,000,000)** from Supplemental Transitional Aid.

1.2 **CRA** has provided the following Cost Proposal for the Project:

| Cost Proposal | | |
|---|---|---|
| Grant Applications | $ | 6,800 |
| NJEDA HDSRF Application Fee | $ | 500 |
| NJDEP Annual Fees | $ | 8,000 |
| Soil Pile Lot 86/87 Remediation Contractor | $ | 136,212 |
| Drum Removal Remediation Contractor | $ | 9,898 |
| Soil Pile North Remediation Contractor | $ | 209,160 |
| Soil Pile South Remediation Contractor | $ | 2,656,625 |
| LSRP Services Pre-Soil Clearance | $ | 210,020 |
| BRS Third Party Owners Rep/Bid Spec Prep (multiple yrs.) | $ | 205,690 |
| CRA Project Fees | $ | 95,000 |
| CONTINGENCY | $ | 2,029,318 |
| *Environmental Assessment-TBD Post Soil Pile Removal* | | UNKNOWN |
| *Additional Environmental Remediation –TBD Post Soil Removal | | UNKNOWN |
| | $ | 5,567,223 |

1.3 **Recapture of Funds.** *ARP* funds provided by the City that are not expended within the term of this Amended SSA are subject to recapture and must be refunded to the **City** within thirty (30) days of receipt of written notice provided by the **City**. The **City's** determination that an expenditure is eligible, does not relieve **CRA** of its duty to repay the **City** in full for any expenditures that are later determined by the **City** or the Federal Government, in each of its sole discretion, to be an ineligible expenditure or a duplication of benefits.

1.4 **Obligations Contingent on Funding.** The payment of funds pursuant to this Amended SSA is contingent upon the **City's** receipt of funds from the Federal government and State of New Jersey and shall be subject to **CRA's** continued eligibility to receive funds under the applicable provisions of state and federal laws.

1.5 **Reduction of funds.** The parties acknowledge that if the amount of funds that the **City** receives from *ARP* Funds and Supplementary Transitional Aid is reduced, the **City** may reduce the amount of funds awarded under this Amended SSA.

**1.6** The **City** also may deny payment for **CRA's** expenditures for Approved Activities where invoices or other reports are not submitted as required by this Amendment or for failure of **CRA** to comply with the terms and conditions of this Amendment.

**1.7** *ARP* funding must be encumbered by December 31, 2024 and expended by December 31, 2026.

## ARTICLE TWO – FEDERAL COMPLIANCE FOR *ARP* FUNDS

**2.1** **GENERAL COMPLIANCE. CRA** shall perform all Approved Activities funded by this Amended SSA in accordance with the terms of this Amended SSA, the award agreement between the **City** and the US Department of Treasury, and all applicable Federal, State and local requirements, including all applicable statutes, rules, regulations, executive orders, directives or other requirements. Such requirements may be different from **CRA's** current policies and practices. The **City** may assist **CRA** in complying with all applicable requirements. However, **CRA** remains responsible for ensuring its compliance with all applicable requirements.

**2.2** **EXPENDITURE AUTHORITY.** This Amendment is subject to the laws, regulations, and guidance documents authorizing and implementing the *ARP* grant, including, but not limited to, the following:

a. **Authorizing Statute.** Section 603 of the *Social Security Act* (42 U.S.C. 803), as added by section 9901(a) of the *American Rescue Plan Act of 2021* (Pub. L. No. 117-2).

b. **Implementing Regulations.** Subpart A of 31 CFR Part 35 (Coronavirus State and Local Fiscal Recovery Funds), as adopted in the *Coronavirus State and Local Fiscal Recovery Funds* interim final rule (86 FR 26786, applicable May 17, 2021 through March 31, 2022) and final rule (87 FR 4338, applicable January 27, 2022 through the end of the *ARP* award term), and other subsequent regulations implementing Section 603 of the Social Security Act (42 U.S.C. 803).

c. **Guidance Documents.** Applicable guidance documents issued from time-to-time by the US Department of Treasury, including the currently applicable version of the *Compliance and Reporting Guidance: State and Local Fiscal Recovery Funds.*[1]

[1] https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf.

2.3 **REGULATION FOR USE OF FUNDS.** The use of *ARP* funds received pursuant to this Amendment shall be in accordance with the requirements of the *American Rescue Plan* Act (*ARP*), 31 CFR Part 35; other regulations governing the use of these funds; and any amendments or policy revisions thereto which shall become effective during the term of this Amendment. It is **CRA's** responsibility to read, understand, and comply with these regulations.

2.4 **FEDERAL GRANT ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS APPLICABLE TO *ARP* FUNDING.** **CRA** shall comply with the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* 2 CFR Part 200 ("UG"), as adopted by the US Dept. of Treasury at 2 CFR Part 1000 and as set forth in the Assistance Listing for ARP/CSLFRF (21.027). These requirements dictate how the **CRA** must administer the sub award and how the **City** must oversee **CRA.**

The applicable UG provisions are as follows:

**Subpart A, Acronyms and Definitions**
**Subpart B, General provisions**
**Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards** (except 2 CFR 200.204, .205, .210, and .213)
**Subpart D, Post Federal; Award Requirements** (except 2 CFR 200.305(b)(8) & (9), .308, .309, and .320(c)(4))
**Subpart E, Cost Principles**
**Subpart F, Audit Requirements**
**2 CFR Part 25** (Universal Identifier & System for Award Management)
**2 CFR Part 170** (Reporting Sub award and Executive Compensation Information)
**2 CFR Part 180** (OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-procurement)

**CRA** is required to review the United States Treasury's website for updates to ensure compliance with the most updated *ARP* guidance. The **City** may provide assistance to **CRA** in meeting these compliance requirements. Regardless of the **City's** assistance, it is **CRA's** responsibility to properly comply with all UG requirements. Failure to do so may result in termination of this Amendment.

**2.5 SUB-CONTRACTS**

**2.5.1** **CRA** agrees to furnish the **City** with a copy of any third-party contracts that it executes in the performance of the work to be undertaken within the scope of this Amended SSA.

**2.5.2** Third-party contracts executed utilizing *ARP* funds shall include federally mandated provisions outlined in **Exhibit A**.

**2.5.3** CRA agrees to require, and monitor, compliance by all contractors, subcontractors, and other third parties. Any third-party contract that is not in accordance with the outlined budget in this Amendment will be subject to the advance, written approval of the City. Furthermore, the City shall not be obligated or liable hereunder to any party other than CRA.

**2.6** **UNIVERSAL IDENTIFIER AND SYSTEM FOR AWARD MANAGEMENT (SAM)**. **CRA** shall obtain, and provide to the City, a unique entity identifier assigned by the System for Award Management (SAM), which is accessible at www.sam.gov.

**2.7** **PROPERTY MANAGEMENT.** All real property acquired or improved, and equipment or supplies purchased in whole or in part with ARP/SLFRF funds, must be used, insured, managed, and disposed of in accordance with 2 CFR 200.311 through 2 CFR 200.316. Any purchase or real or persona property must be consistent with the Uniform Guidance at 2 CFR 200, Subpart D, unless stated otherwise by Treasury.

**2.8** **UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITIONS ACT of 1970.** (42 U.S.C. §§ 4601-4655) and implementing regulations applies to any federally funded project that requires the acquisition of real property or displaces people from their homes.

**2.9** **PROGRAM INCOME.** If **CRA** earns program income, as defined in 2 CFR 200.1 during the term of this Amendment, it must segregate the gross proceeds of the program income and follow the provisions in 2 CFR 200.307.

**2.10** **FEDERAL RESTRICTIONS ON LOBBYING**. **CRA** shall comply with the restrictions on lobbying in 31 CFR Part 21. Pursuant to this regulation, **CRA** may not use any federal funds to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering

into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. **CRA** shall certify in writing that **CRA** has not made, and will not make, any payment prohibited by these requirements using the form provided in Exhibit D (Lobbying Certifications).

**2.11** **EQUAL OPPORTUNITY & OTHER REQUIREMENTS**. **CRA** shall adopt and enact a nondiscrimination policy consistent with the requirements in this section.

**Civil Rights Laws**. **CRA** shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d *et seq.*) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance.

**Fair Housing Laws**. **CRA** shall comply with the Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 *et seq.*), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.

**Disability Protections**. **CRA** shall comply with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.

**Age Discrimination**. **CRA** shall comply with the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 CFR Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.

**Americans with Disabilities Act**. **CRA** shall comply with Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

**2.12** **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT.** Where applicable, all contracts awarded by a non-federal entity in excess of $100,000 that may involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704.

2.13 **COPELAND ANTI-KICKBACK ACT**. All contractors and subcontractors involved in construction or repair carried out with funds provided under this Amended SSA shall comply with the Copeland Anti-Kickback Act (18 U.S.C. 874) and Department of Labor regulations at 29 CFR, Part 3. This Act provides that each contractor or subcontractor shall be prohibited from requiring, by any means, any person employed in the construction, completion or repair of public works, to give up any part of the compensation to which he is otherwise entitled.

2.14 **SUSPENSION AND DEBARMENT**. **CRA** shall comply with the Office of Management and Budget (OMB) Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement) in 2 CFR Part 180, as adopted by the U.S. Department of Treasury at 31 CFR Part 19. **CRA** represents that neither it, nor any of its principals has been debarred, suspended, or otherwise determined ineligible to participate in federal assistance awards or contracts. **CRA** further agrees that it will notify the **City** immediately if it or any of its principals is placed on the list of parties excluded from federal procurement or non-procurement programs available at www.sam.gov.

2.15 **FEDERAL FUNDING ACCOUNTABLITY AND TRANSPARENCY ACT OF 2006**. **CRA** shall provide the **City** with all information requested by the **City** to enable compliance with the reporting requirements of the *Federal Funding Accountability and Transparency Act of 2006* (31 U.S.C. 6101 note).

2.16 **DAVIS-BACON ACT, 40 U.S.C. 3141-3148, AS AMENDED, if applicable** When required by Federal program legislation, all prime construction contracts in excess of $ 2,000 shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141- 3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The CRA shall require procured contractors to comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable. Contractors. Such CRA procured contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. Additionally, such CRA procured contractors are required to pay wages not less than once a week.

2.17 **PROCUREMENT OF RECOVERED MATERIALS**. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a

satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

2.18 **BUY USA. CRA** should to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all sub-awards including all contracts and purchase orders for work or products under this award.

2.19 **BYRD ANTI-LOBBYING AMENDMENT 31 U.S.C. 1352.** Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

2.20 **STEVENS AMENDMENTS REQUIREMENTS. CRA** shall identify that federal assistance funds were used to fund Approved Activities under this Amended SSA in any publicity and /or signage relating to the funded project or program.

2.21 **PROHIIBITION ON CERTAIN TELECOMMUNICATION AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** Pursuant to 2 CFR 200.216, **CRA** shall not obligate or expend funds received under this Amendment to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services (as described in Public Law 115-232, section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.

2.22 **HATCH ACT.** Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain

political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

2.23 **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT or Agreement.** If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

2.24 **DISCLAIMER.** The United States expressly disclaims all responsibility or liability to the non-Federal entity or third persons (including but not limited to contractors) for the actions of the non-Federal entity or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any sub-award, contract, or subcontract under this award.

2.25 The acceptance of this award or any sub-award by the non-Federal entity does not in any way constitute an agency relationship between the United States and the non-Federal entity or the non-Federal entity's contractors or subcontractors.

2.26 **CLEAN AIR ACT (42 U.S.C. 7401-7671q.) and the FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387), as amended:** Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

2.27 **DRUG-FREE WORKPLACE. CRA** shall comply with Government-wide Requirements for Drug-Free Workplace, 31 CFR Part 20.

## ARTICLE THREE-REPORTING REQUIREMENTS FOR *ARP* FUNDS

3.1 **Financial Reports. CRA** shall submit detailed expenditure and progress reports in accordance with the following schedule. If the due date falls on a weekend **CRA** shall submit the report on the Friday before the due date.

| Period | Period Covered | Due Date |
|---|---|---|
| 1 | Any *ARP* Funding utilized prior to the date of this Amendment – September 30 | 10/15/2023 |
| 2 | October 1 – Dec. 31 | 1/15/2024 |
| 3 | January 1-March 31 | 4/15/2024 |
| 4 | April 1-June 30 | 7/15/2024 |
| 5 | July 1-September 30 | 10/15/24 |
| 6 | October 1-Dec. 31 | 1/15/2025 |
| 7 | January 1- March 31 | 4/15/2025 |
| 8 | April 1-June 30 | 7/15/2025 |
| 9 | July 1-Sept. 30 | 10/15/2025 |
| 10 | October 1-Dec. 31 | 1/15/2026 |
| 11 | January 1- March 31 | 4/15/2026 |
| 12 | April 1-June 30 | 7/15/2026 |
| 13 | July 1-September 30 | 10/15/2026 |
| 14 | October 1-Dec. 31 | 1/15/2027 |

3.2 **Other Reports. CRA** shall submit such reports and back-up data as may be required by the Federal Government or the City, including such reports which enable the City to submit its own reports to the US Department of Treasury as requested.

3.3 **Notices, Invoices and Quarterly Reports shall be sent to**:

**Kelly Mobley,**
**Coordinator for Federal & State Aid**
**City of Camden-Dept. of Finance, Bureau of Grants Management**
**520 Market Street-Suite 316**
**Camden, NJ 08101-5120**
**856-602-4521**
**KeMobley@ci.camden.nj.us**

**Scott Z. Parker,**
**Assistant Director of Finance**

**City of Camden-Dept. of Finance**
**520 Market Street-Suite 213**
**Camden, NJ 08101-5120**
**856-757-6405**
**ScParker@ci.camden.nj.us**

This provision shall survive the expiration or termination of the Amendment with respect to any reports which **CRA** is required to submit to the **City** following the expiration or termination of this Amendment.

## ARTICLE FOUR - MONITORING AND AUDIT OF RECORDS FOR *ARP* AWARD

**4.1 City Responsibilities.** The **City** shall monitor, evaluate, and provide guidance and direction to **CRA** in the conduct of Approved Activities performed under this Agreement. The **City** must determine whether **CRA** has spent funds in accordance with applicable laws, regulations, including the federal audit requirements and agreements and shall monitor the activities of **CRA** to ensure that **CRA** has met such requirements. The City may require **CRA** to take corrective action if deficiencies are found.

**4.2 Cooperation with Oversight. CRA** shall permit **City** to carry out monitoring and evaluation activities, including any performance measurement system required by applicable law, regulation, funding sources guidelines or by the terms and conditions of the applicable grant award, and **CRA** agrees to ensure, to the greatest extent possible, the cooperation of its agents, employees and board members in such monitoring and evaluation efforts. This provision shall survive the expiration or termination of this Amended SSA.

**4.3 Cooperation with Audits. CRA** certifies compliance with applicable provisions of 2 CFR 200.501-200.521, and continued compliance with these provisions during the term of this section. **CRA** shall cooperate fully with any reviews or audits of the activities under this Agreement by authorized representatives of the **City,** the State of New Jersey, the US Department of Treasury, and the US Government Accountability Office. **CRA** agrees to ensure to the extent possible the cooperation of its agents, employees, and board members in any such reviews and audits. This provision shall survive the expiration or termination of this Amendment.

**4.4 Single Audit Requirements.** If **CRA** expends more than $750,000 in Federal awards during the fiscal year, it will be subject to an audit under the Single Audit Act and its implementing regulation at 2 CFR Part 200, Subpart F regarding audit requirements.

**4.5 Interventions.** If the **City** determines that **CRA** is not in compliance with this Agreement, the **City** may initiate an intervention, in accordance with 2 CFR 200.208 and

2 CFR 200.339. The degree of **CRA's** performance or compliance deficiency will determine the degree of intervention. All possible interventions are listed below and will depend on the degree of deficiency in **CRA's** performance or compliance deficiency.

If the **City** determines that an intervention is warranted, it shall provide written notice to **CRA** of the intervention within thirty (30) days of the completion of a report review, desk review, onsite review, audit review, or procedures engagement review or as soon as possible after the City otherwise learns of a compliance or performance deficiency related to the execution of this Agreement. The written notice shall notify **CRA** of the following related to the intervention:

**(1)** The nature of the additional requirements;
**(2)** The reason why the additional requirements are being imposed;
**(3)** The nature of the action needed to remove the additional requirement, if applicable;
**(4)** The time allowed for completing the actions if applicable; and
**(5)** The method for requesting reconsideration of the additional requirements imposed.

The **City** may impose the following interventions on **CRA**, based on the level of the compliance or performance deficiency that the **City** determines:

**Level 1 Interventions.** These interventions may be required for minor compliance or performance issues.

**(1)** **CRA** addresses specific internal control, documentation, financial management, compliance, or performance issues within a specified time period
**(2)** More frequent or more thorough reporting by **CRA**
**(3)** More frequent monitoring by the **City**
**(4)** Required **CRA** technical assistance or training

**Level 2 Interventions.** These interventions may be required for more serious compliance or performance issues.

**(1)** Restrictions on funding payment requests by **CRA**
**(2)** Disallowing payments to **CRA**
**(3)** Requiring repayment for disallowed cost items
**(4)** Imposing probationary status on **CRA**

**Level 3 Interventions.** These interventions may be required for significant and/or persistent compliance or performance issues.

**(1)** Temporary or indefinite funding suspension to **CRA**
**(2)** Nonrenewal of funding to **CRA** in subsequent year

**(3)** Terminate funding to **CRA** in the current year
**(4)** Initiate legal action against **CRA**

Interventions will remain in place until the underlying performance or compliance deficiency is addressed to the sole satisfaction of the **City**.

## ARTICLE FIVE -CONTRACT TERMINATION

**5.1** **Termination for Cause.** The **City** may terminate this Agreement for cause after three days (3) written notice. Cause may include, but is not limited to, misuse of funds, fraud, lack of compliance with applicable rules, laws and regulations, failure to perform on time or failure to comply with any of the requirements of this Agreement.

**5.2** **Termination without Cause.** The **City** may terminate this Amended SSA for any reason, in its sole discretion, by providing **CRA** with thirty (30) days prior written notice.

**5.3** **Termination by Mutual Agreement.** The **City** and **CRA** may agree to terminate this Amended SSA for their mutual convenience through a written amendment to this Agreement. The amendment will state the effective date of the termination and the procedures for a proper closeout of the Agreement.

**5.4** **Termination Procedures.** If this Amended SSA is terminated, **CRA** may not incur new obligations for the terminated portion of the Amended SSA after **CRA** has received notice of the termination. **CRA** must cancel as many outstanding obligations as possible. Costs incurred after receipt of the termination notice will be disallowed. **CRA** shall not be relieved of liability to the **City** because of any breach of this Agreement by **CRA.** The **City** may, to the extent authorized by law, withhold payments to **CRA** for the purposes of set-off until the exact amount of damages due the **City** from **CRA** is determined.

## ARTICLE SIX - GENERAL TERMS AND CONDITIONS

**6.1** **STATE IS NOT A PARTY TO THIS AGREEMENT.** A portion of this Amended SSA is funded by Transitional Aid to Localities, commonly referred to Supplemental Transitional Aid, from the State of New Jersey. The State of New Jersey and its departments, agencies, employees are not nor will be a party to this Amended SSA.

**6.2** **OPEN PUBLIC RECORDS ACT.** **CRA** shall work cooperatively with the **City** in providing documents and offering other support necessary in assisting the **City**

to address and/or respond to an Open Public Records Act ("OPRA") request received by the **City** related to this Amended SSA.

6.3 **OWNERSHIP OF CONTRACT DOCUMENTS.** All materials, information, reports, drawings, plans or other documents which have been paid for by the **City** remain the property of the **City** and may be utilized for any **City** purpose. **CRA** waives and relinquishes all patent, copyright, other intellectual property rights, whether statutory or common law, in said reports or work products. In any contract requiring submission of reports or work products to appropriate officials of the **City**, it is agreed that all work products prepared pursuant to said Agreement are the property of the **City** and shall include a statement that such reports were prepared under Agreement with the **City**.

6.4 **NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENT PURSUANT TO N.J.S.A. §10:5-31 ET SEQ. AND N.J.A.C. §17:27.** The **CRA** agrees that it and any Subcontractors will comply with the New Jersey Law Against Discrimination (N.J.S.A §10-5-1 et seq.) and the rules and regulations promulgated pursuant there, including but not limited to of P.L. 1975 c. 127 (N.J.A.C. §17:27).

6.5 **NEW JERSEY ANTI-DISCRMINATION PROVISIONS. CRA** certifies that it will comply with the New Jersey Anti-Discrimination Provisions that are contained in N.J.S.A. §10:2-1.

6.6 **AMERICANS WITH DISABILITIES ACT. CRA** certifies that it will comply with the terms of the Americans with Disabilities Act.

6.7 **CERTIFICATES OF REGISTRATION.** Pursuant to N.J.S.A. §52:32-44, the **City** is prohibited from entering into a contract with an entity, unless the bidder/proposer/contractor and each subcontractor that is required by law to be named in the bid/proposal/contract has a valid Business Registration Certificate on file with the Division of Revenue and Enterprise Services within the Department of Treasury. **CRA** agrees to provide the **City** with the current Certificates of Registration for itself and each of its Subcontractors.

6.8 **MAINTENANCE OF RECORDS - N.J.A.C 17:44-2.2.** This Project is funded in part by Supplemental Transitional Aid, therefore, the parties shall comply with N.J.A.C. 17:44-2.2, which requires the maintenance of all documentation related to products, transactions and services under this Amended SSA for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of State Comptroller upon request.

6.9 **INSURANCE REQUIREMENTS.** During the term of this Agreement, **CRA** and its procured contractors shall maintain insurance with regard to any operations included in this Project, in the amount that is specified in the **City's** Insurance Matrix. **CRA** agrees to notify the **City,** in the event that the insurance coverage becomes unavailable or the insurance policy changes. Any cancellation of insurance, whether by the insurers or the insured, shall not be valid unless written notice thereof is given by the party proposing cancellation to the other party and to the **City** at least fifteen days prior to the intended effective date thereof, which date shall be expressed in the said notice. In the event that the Project has not been completed and accepted by the **City, CRA** will provide the **City** with an updated Certificate of Insurance as soon as possible, after the change has taken place.

6.10 **INDEMNIFICATION.** The **CRA** shall indemnify, defend and hold harmless the **City** from and against any and all losses, costs (including litigation costs and counsel fees), claims, suits, actions, damages, liability and expenses brought by any third party alleging loss of life, bodily and personal injury, or damage to property, occasioned wholly or in part by the **CRA's** negligent act or omission or the negligent act or omission of the **CRA's** agents, Subcontractors, employees or servants in conjunction with the **CRA's** performance of services under this Amended SSA. The **CRA's** liability under this Agreement shall continue after the termination of this Agreement with respect to any liability, loss or expense or damage resulting from acts occurring prior to termination

6.11 **GOVERNING LAW, JURISDICTION AND VENUE.** This Amended SSA and all questions relating to its validity, interpretation, performance or enforcement shall be governed by and construed in accordance with the laws of the State of New Jersey. The parties each irrevocably agree that any dispute arising under, relating to or in connection with, directly or indirectly, this Amended SSA or related to any matter which is the subject of or incidental to this Amended SSA (whether or not such claim is based upon breach of contract or tort) shall be subject to the exclusive jurisdiction and venue of the Courts of the State of New Jersey.

6.12 **INVALIDITY.** The invalidity of any provision of this Amended SSA shall not impair or affect in any manner the validity, enforceability or effect of any remaining provisions of this Agreement.

**( SIGNATURE PAGE TO FOLLOW)**

**CITY OF CAMDEN**

Signed, Sealed:
and Delivered in:
the presence of:

BY: _____ DATE: _____
VICTOR CARSTARPHEN
Mayor

_____

_____
LUIS PASTORIZA
Municipal Clerk

Approved as to form:

_____
DANIEL S. BLACKBURN
CITY ATTORNEY

**CAMDEN REDEVELOPMENT AGENCY**

BY: _____ DATE: 8/11/2023
OLIVETTE SIMPSON
Interim Executive Director

# EXHIBIT A

**Required Contract Provisions from Code of Federal Regulations (CFR)**
**Title 2 Grants and Agreements Part 200**
**Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards**

The CFR annual edition is the codification of the general and permanent rules published in the Federal Register by the departments and agencies of the Federal Government produced by the Office of the Federal Register (OFR) and the Government Publishing Office.

**Definitions from 2 CFR §200.1**

- *Federal agency* means an "agency" as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
- *Federal awarding agency* means the Federal agency that provides a Federal award directly to a non-Federal entity.
- *Federal program* means:
  (a) All Federal awards which are assigned a single number in the CFDA.
  (b) When no CFDA number is assigned, all Federal awards to non-Federal entities from the same agency made for the same purpose must be combined and considered one program.
  (c) Notwithstanding paragraphs (a) and (b) of this definition, a cluster of programs. The types of clusters of programs are:
    1) Research and development (R&D);
    2) Student financial aid (SFA); and
    3) "Other clusters," as described in the definition of Cluster of Programs.
- *Non-Federal entity* means a state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or subrecipient.

**Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards**

In addition to other provisions required by the Federal agency or Non-Federal entity, all contracts made by the Non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

**Quick Reference Table**

| | Title | Contract Type and Value | CFR Regulation |
|---|---|---|---|
| A. | Contractual Procedures | Contractual procedure requirements for all awarded contacts with a value greater than $150,000 | 2 CFR 200 Appendix II to Part 200 (A) |
| B. | Termination Clause | Contractual procedure requirements for all awarded contacts with a value greater than $10,000 | 2 CFR 200 Appendix II to Part 200 (B) |
| C. | Equal Employment Opportunity | Contractual procedure requirements for all awarded contacts | 2 CFR 200 Appendix II to Part 200 (C) |
| D. | Davis-Bacon Act | Contractual procedure requirements for all awarded construction contacts with a value greater than $2,000 | 2 CFR 200 Appendix II to Part 200 (D) |
| E. | Contract Work Hours and Safety Standards Act | Contractual procedure requirements for awarded contacts related to "mechanics and labors" with a value greater than $150,000 | 2 CFR 200 Appendix II to Part 200 (E) |
| F. | Rights to Inventions Made Under a Contract or Agreement | Contractual procedure requirements for all awarded contacts related to experimental, developmental, or research work type Contracts | 2 CFR 200 Appendix II to Part 200 (F) |
| G. | Environmental Protection | Contractual procedure requirements for all awarded contacts with a value greater than $150,000 | 2 CFR 200 Appendix II to Part 200 (G) |
| H. | Debarment and Suspension Certification | Contractual procedure requirements for all awarded contacts with a value greater than $25,000 | 2 CFR 200 Appendix II to Part 200 (H) |
| I. | Lobbying Certification | Contractual procedure requirements for all awarded contacts with a value greater than $100,000 | 2 CFR 200 Appendix II to Part 200 (I) |
| J. | Recovered Materials | Contractual procedure requirements for all purchase price of the items exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000 | 2 CFR 200 Appendix II to Part 200 (J) |

**A. Contractual procedure requirements for all awarded contacts with a value greater than $150,000**

2 CFR 200 Appendix II to Part 200 (A)

**Contractual Procedures** - Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address:

- administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

**B. Contractual procedure requirements for all awarded contacts with a value greater than $10,000**

2 CFR 200 Appendix II to Part 200 (B)

**Termination Clause** - All contracts in excess of $10,000 must address:

- termination for cause and for convenience by the non-Federal entity, and
- the manner by which it will be effected and the basis for settlement.

**C. Contractual procedure requirements for all awarded contacts**

2 CFR 200 Appendix II to Part 200 (C)

**Equal Employment Opportunity** - Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of ***"federally assisted construction contract"*** in 41 CFR Part 60-1.3 must include:

- the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246,
- "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and
- implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

**Notes**: reference following definition of terms for this section:

i. ***Federally assisted construction contract*** means any agreement or modification thereof between any applicant and a person for **construction work** which is paid for in whole or in part with funds obtained from the U.S. Government or borrowed on the credit of the U.S. Government pursuant to any federal program involving a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any federal program involving such grant, contract, loan, insurance, or guarantee, or any application or modification thereof approved by the U.S. Government for a grant, contract, loan, insurance, or guarantee under which the applicant itself participates in the construction work.

ii. ***Construction work*** means the construction, rehabilitation, alteration, conversion, extension, demolition, or repair of buildings, highways, or other changes or improvements to real property, including facilities providing utility services. The term also includes the supervision, inspection, and other onsite functions incidental to the actual construction.

**D. Contractual procedure requirements for all awarded construction contacts with a value greater than $2,000**

2 CFR 200 Appendix II to Part 200 (D)

- **Davis-Bacon Act**, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to

laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

- In addition, contractors must be required to pay wages not less than once a week.
- The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation.
- The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination.
- The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- The contracts must also include a provision for compliance with the Copeland "**Anti-Kickback**" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").
  - The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled.
  - The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

**E. Contractual procedure requirements for <u>all</u> awarded contacts related to "mechanics and labors" with a value <u>greater than</u> $150,000**

2 CFR 200 Appendix II to Part 200 (E)

**Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)**

- Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of ***mechanics or laborers*** must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).
- Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours.
- Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week.
- The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer, or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.
- These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

**Notes:** reference following definition of term for this section:

i. ***Laborers and mechanics.*** This chapter applies to all laborers and mechanics employed by a contractor or subcontractor in the performance of any part of the work under the contract—
   (A) including watchmen, guards, and workers performing services in connection with dredging or rock excavation in any river or harbor of the U.S., a territory, or the District of Columbia; but
   (B) not including an employee employed as a seaman.

**F. Contractual procedure requirements for <u>all</u> awarded contacts related to experimental, developmental, or research work type Contracts**

2 CFR 200 Appendix II to Part 200 (F)

**Rights to Inventions Made Under a Contract or Agreement**

If the Federal award meets the definition of "***funding agreement***" under 37 CFR §401.2 (a) and the ***recipient*** or ***subrecipient*** wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding

agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

**Notes:** reference following definition of terms for this section:

i. 37 CFR § 401.2 Definitions. As used in this part— (a) The term ***funding agreement*** means any contract, grant, or cooperative agreement entered into between any Federal agency, other than the Tennessee Valley Authority, and any contractor for the performance of experimental, developmental, or research work funded in whole or in part by the federal government. This term also includes any assignment, substitution of parties, or subcontract of any type entered into for the performance of experimental, developmental, or research work under a funding agreement as defined in the first sentence of this paragraph.

ii. 2 CFR §200.86 ***Recipient***. Recipient means a non-Federal entity that receives a Federal award directly from a Federal awarding agency to carry out an activity under a Federal program. The term recipient does not include subrecipients. See also 2 CFR §200.69 Non-Federal entity.

iii. 2 CFR §200.93 ***Subrecipient***. Subrecipient means a non-Federal entity that receives a subaward from a pass through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other Federal awards directly from a Federal awarding agency.

**G. Contractual procedure requirements for <u>all</u> awarded contacts with a value <u>greater than</u> $150,000**

2 CFR 200 Appendix II to Part 200 (G)

**Environmental Protection**

- Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387).
- Violations must be reported to the Federal awarding agency and the regional office of the Environmental Protection Agency (EPA).

**H. Contractual procedure requirements for <u>all</u> awarded contacts with a value <u>greater than</u> $25,000**

2 CFR 200 Appendix II to Part 200 (H)

**Debarment and Suspension Certification**

- Debarment and Suspension (Executive Orders 12549 and 12689)
- A contract award (***see 2 CFR 180.220***) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension."
- SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

**I. Contractual procedure requirements for <u>all</u> awarded contacts with a value <u>greater than</u> $100,000**

2 CFR 200 Appendix II to Part 200 (I)

**Lobbying Certification**

Contract must adhere to:

- Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).
- Contractors that apply or bid for an award exceeding $100,000 must file the required certification.
- Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352.
- Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

**J. Contractual procedure requirements for all purchase price of the items exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000**

2 CFR 200 Appendix II to Part 200 (J)

**Recovered Materials** - See §200.322 Procurement of recovered materials.

**Notes:** reference following definition of terms for this section:

i. Recovered Materials - Waste materials and byproducts that have been recovered or diverted from solid waste, but does not include materials and byproducts generated from, and commonly reused within, an original manufacturing process

ii. §200.322 Procurement of recovered materials. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.

The requirements of Section 6002 include:

- procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000;
- procuring solid waste management services in a manner that maximizes energy and resource recovery; and
- establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75888, Dec. 19, 2014]

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____

Signature of Subrecipient's Authorized Official

_____

Name and Title of Subrecipient's Authorized Official

_____

Date

City of Camden - Certificate of Insurance Guidelines 2022

(Recommended Minimum Amounts)

| Category | Description | | Certificate of Insurance | Additional Insured |
|---|---|---|---|---|
| 1 | **Repair/Minor Contractors/Construction: Contracts up to $50,000** | | | |
| | General Liability | $500,000 (occurrence); $1,000,000 (aggregate) | X | X |
| | Automobile Liability | $500,000 | X | |
| | Workers Compensation | Statutory | X | * |
| | Employer's Liability | $500,000 | Included | |
| 2 | **Building Contractors/Construction: Contracts up to $1,000,000** | | | |
| | General Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Workers' Compensation | Statutory | X | * |
| | Employer's Liability | $1,000,000 | Included | |
| | Professional Liability | $1,000,000 | X | |
| | Builder's Risk/Installation Floater | Amount of Contract | X | |
| 3 | **Building Contractors/Construction: Contracts $1,000,000 to $5,000,000** | | | |
| | General Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Excess Liability/Umbrella | $5,000,000 (occurrence); $5,000,000 (aggregate) | X | X |
| | Workers' Compensation | Statutory | X | * |
| | Employer's Liability | $1,000,000 | Included | |
| | Professional Liability | $1,000,000 | X | |
| | Builder's Risk/Installation Floater | Amount of Contract | X | |
| 4 | **Building Contractors/Construction: Contracts exceeding $5,000,000** | | | |
| | General Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Excess Liability/Umbrella | $10,000,000 (occurrence); $10,000,000 (aggregate) | X | X |
| | Workers' Compensation | Statutory | X | * |
| | Employer's Liability | $1,000,000 | Included | |
| | Professional Liability | $1,000,000 | X | |
| | Builder's Risk/Installation Floater | Amount of Contract | X | |

*Waiver of Subrogation Required

**Limit of $500,000 can be considered for minor engagements

May 2022

| Category | Description | | Certificate of Insurance | Additional Insured |
|---|---|---|---|---|
| 5 | **Trade Contractors: Painters, Plumbers, Landscapers, etc.** | | | |
| | General Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Workers' Compensation | Statutory | X | * |
| | Employer's Liability | $1,000,000 | Included | |
| 6 | **Environmental Contractors or Consultants** | | | |
| | General Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Workers' Compensation | Statutory | X | * |
| | Employer's Liability | $1,000,000 | Included | |
| | Pollution Liability and/or Asbestos Pollution Liability and/or Professional Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| 7 | **Consultants/Professional Service Providers: Solicitor, Labor Attorney, Auditor, Engineer, Risk Management Consultant, Specified Medical Practitioners, etc.** | | | |
| | General Liability | $1,000,000 (occurrence); $2,000,000 (aggregate) | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Professional Liability (other than physicians) | $1,000,000** | X | |
| | Medical Malpractice (doctors, dentists, psychologists) | $1,000,000 | X | |
| | Workers' Compensation | Statutory | X | * |
| | Employer's Liability | $1,000,000 | Included | |
| | Sexual Abuse or Molestation | $3,000,000 | X | X |
| | Cyber Security and Privacy Liability | $1,000,000 | X | X |
| | Technology Errors and Omissions | $1,000,000 | X | |
| 8 | **Suppliers and/or Vendors** | | | |
| | General Liability | $1,000,000 | X | X |
| | Automobile Liability | $1,000,000 | X | |
| | Workers' Compensation | Statutory | X | * |
| | Cyber Security and Privacy Liability | $1,000,000 | X | X |
| | Property Insurance | Replacement Value | X | |
| 9 | **Use of Facilities: Private Citizens, Organizations or Non-Business Groups, etc.** | | | |
| | General Liability | $1,000,000 | X | X |

*Waiver of Subrogation Required

**Limit of $500,000 can be considered for minor engagements

# Amendment No. 2 to Shared Services Agreement 03-22-107

**AMENDMENT No.2 TO SHARED SERVICES AGREEMENT No. 03-22-107**
**BETWEEN**
**THE CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY**

This Amendment No. 2 dated February 7th, 2025 ("Effective Date"), entered into by and between the City of Camden "City", and Camden Redevelopment Agency, "CRA," collectively known as the "Parties", hereby amends Shared Services Agreement No. 03-22-107 ("SSA") pursuant to the following terms and conditions:

**RECITALS**

**WHEREAS**, on March 17, 2022, pursuant to City Resolution MC-22:8348 and CRA Resolution 03-09-22A, the Parties entered into the SSA for the Management of Funding and Environmental Management Services ("Project") for certain property located within Blocks 331 and 324 of the Camden City Tax Map ("Yaffa Site");

**WHEREAS**, Article 10 of the SSA permits Amendments to the SSA upon written agreement of the Parties; and

**WHEREAS**, on August 17, 2023, pursuant to City Resolution MC-23:8910 and CRA Resolution 04-12-23G, the Parties amended the SSA by Amendment No.1 to increase the amount of funding in connection with the Project; and

**WHEREAS**, the Parties, by CRA Resolution 11-13-24A, and City Resolution MC-25:9879, dated January 14, 2025, approved Amendment No. 2 to the SSA to include Block 331, Lot 53 to the Scope of Work under the SSA and to extend the term until the Project is completed or available funds are exhausted;

**WHEREAS**, unless otherwise indicated herein, all other terms and provisions of the SSA shall remain unchanged, in full force and effect and shall be unaffected by this Amendment No. 2; and

**NOW, THEREFORE**, in consideration of the foregoing recitals and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**Section 1. Incorporation of Recitals**

The above recitals are incorporated as though fully set forth herein.

**Section 2. SSA Documents**

The SSA documents consist of the following:

2.1 This Amendment No. 2

2.2 City Resolution MC-25:9879 - Appendix 1
2.3 CRA Resolution 11-13-24A - Appendix 2
2.2 City Ordinance MC-24:5495 - Appendix 3

**Section 3.** **Amendment to Scope of Work**

The SSA is hereby Amended to include Block 331, Lot 53, within the Scope of Work of the Project.

**Section 4.** **Term Extension**

The term of the SSA is hereby extended until the completion of the project, or until available funds have been exhausted.

## GENERAL TERMS AND CONDITIONS

**Section 5.** **Date of Effectiveness**

This Amendment shall become effective as of the Effective Date. On and after the Effective Date, each reference in the Contract to "this Contract," "the Contract," "hereunder," "hereof," "herein," or words of like import, and each reference to the Contract in any other contracts, documents, or instruments executed and delivered pursuant to, or in connection with, the Contract, will mean and be a reference to the Contract as amended by this Amendment.

**Section 6.** **Invalidity**. The invalidity of any provision of this Contract shall not impair or affect in any manner the validity, enforceability or effect of the Contract, Change Order, Amendment, or other provisions herein.

**Section 7.** **Counterparts**. This Amendment may be executed in multiple original counterparts (including by facsimile, DocuSign, PDF, or other forms of digital signature) and shall constitute an agreement binding upon the Parties, notwithstanding that the Parties are not signatories to the same counterpart, provided that the Parties have executed a counterpart hereof and are furnished a copy or copies thereof reflecting the signature of the Parties.

**Section 8.** **Enforceability**. The Original Contract shall remain in full force and effect subject to the specific changes contained herein.

**{SIGNATURE PAGE TO FOLLOW}**

**IN WITNESS WHEREOF**, the Parties have executed this Amendment No.2 to SSA No. 03-22-107 effective as of the date first written above.

**ATTEST:**

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

VICTOR CARSTARPHEN
Mayor

**APPROVED AS TO FORM:**

DANIEL S. BLACKBURN
CITY ATTORNEY

**CAMDEN REDEVELOPMENT AGENCY**

OLIVETTE SIMPSON
EXECUTIVE DIRECTOR

AIV

**IN WITNESS WHEREOF**, the Parties have executed this Amendment No.2 to SSA No. 03-22-107 effective as of the date first written above.

**ATTEST:**

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

VICTOR CARSTARPHEN
Mayor

**APPROVED AS TO FORM:**

DANIEL S. BLACKBURN
CITY ATTORNEY

**CAMDEN REDEVELOPMENT AGENCY**

OLIVETTE SIMPSON
EXECUTIVE DIRECTOR

AIV

**Appendix 1**
**City Resolution MC-25:9879**

**RESOLUTION MC-25: 9879**
***On Motion Of: Nohemi Soria-Perez***
***APPROVED: January 14th, 2025***

R-42

DB:dh
01-14-25

**RESOLUTION AUTHORIZING AN AMENDMENT #2 WITH THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE SHARED SERVICES AGREEMENT FOR MANAGEMENT AND ENVIRONMENTAL SERVICES FOR CERTAIN PROPERTY LOCATED WITHIN BLOCKS 331 AND BLOCK 334 TO INCLUDE BLOCK 331, LOT 53**

WHEREAS, the Council of the City of Camden by Resolution R-42 (MC-22:8348) dated March 8, 2022 authorized the execution of a Shared Services Agreement ("SSA") with Camden Redevelopment Agency for Management and Environmental Services in connection with certain property located within Block 331 and Block 324 also known as the "Yaffa" Site; and

WHEREAS, the Council of the City of Camden by Resolution R-6 (MC-23:8910) dated April 11, 2023 authorized the amendment #1 to the SSA No. 03-22-107 to include the additional funding of $5,000,000.00 ($3,000,000.00 from Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) and $2,000,000.00 from Supplemental Transitional Aid) as authorized by MC-23:8840 for the management and environmental services of the Yaffa; and

WHEREAS, the City wishes to further amend the SSA No. 03-22-107 to extend the term of the agreement and to include Block 331, Lot 53 within the scope of work in connection with CRA's environmental and other related activities; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Shared Services Agreement No. 03-22-107 between the City of Camden and CRA be amended to extend the term of the agreement and to include Block 331, Lot 53 within the scope of work in connection with CRA's environmental and other related activities for the management and environmental services of the Yaffa Site.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: January 14, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**Appendix 2**
**CRA Resolution No.: 11-13-24A**

11-13-24A

**Resolution Authorizing a Second Amendment to a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Management Services for Certain Property in Blocks 331 and 324 of the City of Camden Tax Map to Include Block 331, Lot 53 and Extend the Term of the Agreement**

**WHEREAS,** the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS,** CRA administers the City's Brownfield Program which includes planning for the reuse of vacant and underutilized former commercial and industrial properties and the environmental investigation and remediation of lands identified for redevelopment; and

**WHEREAS,** CRA, by Resolution 03-09-22A and the City by Resolution MC-22:8348, entered into a Shared Services Agreement (SSA) dated March 17, 2022 that provides for the CRA, on behalf of the City, to secure brownfield funding, provide oversight, and engage contractors in conducting environmental remedial activities for the removal of contaminated soil material at the Yaffa Site (certain parcels within Tax Block 331 and Block 324); and

**WHEREAS,** CRA and the City, by Resolutions 04-12-23G and MC-23:8910, executed an Amendment to the SSA dated August 17, 2023 to increase the amount of funding in connection with the Yaffa Site to $5 million in Coronavirus State and Local Fiscal Recovery Funds, State & Local Fiscal Recovery Funds ("ARP Funds") inclusive of $2,000,000 in Supplemental Transitional Aid Funds to cover services under the SSA with the City of Camden for remedial activities at the Yaffa Site; and

**WHEREAS,** Block 331, Lot 53 designated of the City of Camden Tax Map is a privately-owned property that is directly adjacent to the Yaffa Site, which has been impacted by contaminated soil material migrating onto the property from the Yaffa Site; and

**WHEREAS,** the City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the N.J.S.A. 40A:12-1 et seq. to remediate the environmental contamination on the property; and

**WHEREAS,** the City and CRA desire that Block 331, Lot 53 be included within the scope of work in connection with CRA's environmental and other related activities under the SSA and the SSA be amended to include Block 331, Lot 53 for these purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency, that the that the Interim Executive Director, a duly authorized representative of the Agency, is hereby authorized and directed to amend the terms of the Shared Services between the City of Camden Redevelopment Agency and the City of Camden for the CRA to secure and manage brownfield and other funding and contract for environmental and other professional services in connection with the investigation, remediation, and redevelopment planning, and reuse of the certain property within Block 331 and 324 of the City of Camden Tax Map to add Block 331, Lot 53 and extend the term of the SSA until the project is completed or available environmental grant funds exhausted; and

**BE IT FURTHER RESOLVED** that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution

**11-13-24A (cont'd)**

**ON MOTION OF:** **Gilbert Harden, Sr.**

**SECONDED BY:** **Tasha Gainey-Humphrey**

| COMMISSIONER | AYES | NAYS | ABSTENTIONS |
|---|---|---|---|
| Christopher Collins | | | X |
| Derek Davis | X | | |
| Gilbert Harden, Sr. | X | | |
| Tasha Gainey-Humphrey | X | | |
| Ian K. Leonard | X | | |
| Jose Javier Ramos | X | | |
| Maria Sharma | | | X |

*Ian K. Leonard*

Ian K. Leonard
Chairperson

ATTEST:

Olivette Simpson
Executive Director

The above has been reviewed and approved as to form.

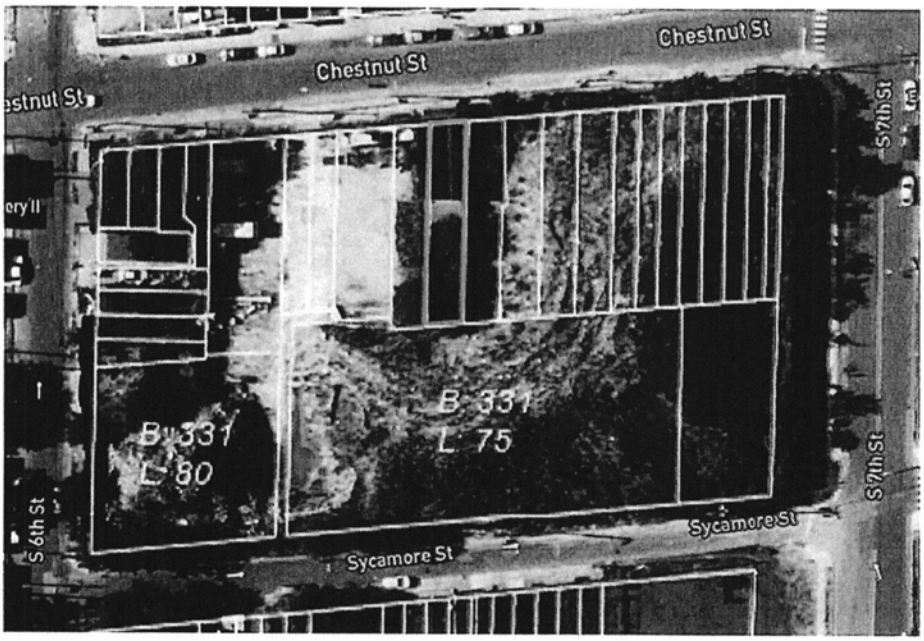
*Mark P. Asselta*

Mark P. Asselta, Esq.
Board Counsel

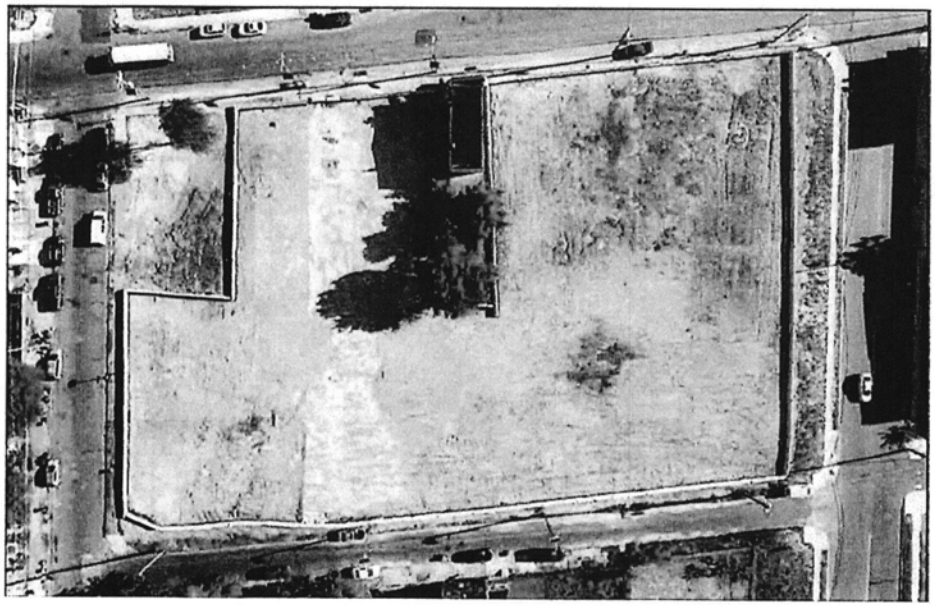
**11-13-24A (cont'd)**

**Exhibit A**

**Block 331 of the City of Camden Tax Map formerly known as the S. Yaffa & Sons Site**




**Aerial View of Block 331**



CRA 2024-33

**Resolution No.:11-13-24A**
**ATTACHMENT D**

# STATE OF NEW JERSEY
# DEPARTMENT OF COMMUNITY AFFAIRS
# DIVISION OF LOCAL GOVERNMENT SERVICES
# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

| | |
|---|---|
| Agency Name | Camden Redevelopment Agency |

| | |
|---|---|
| Professional Service or EUS Type | Shared Services Agreement |
| Name of Vendor | City of Camden |
| Purpose or Need for service: | Resolution Authorizing a Second Amendment to a Shared Services Agreement with the City of Camden for the Management of Funding and Environmental Management Services for Certain Property in Blocks 331 and 324 of the City of Camden Tax Map to Include Block 331, Lot 53 and Extend the Term of the Agreement |
| Contract Award Amount | $5 million |
| Term of Contract | 1 year |
| Temporary or Seasonal | Temporary |
| Grant Funded (attach appropriate documentation allowing for service through grant funds) | No,<br>City Council adopted MC-23:8840 for the allocation of $5 million in Coronavirus State and Local Fiscal Recovery Funds, State & Local Fiscal Recovery Funds (ARP Funds) and Supplemental Transitional Aid Funds for remedial activities at the Yaffa Site. CRA and the City, thereafter, by Resolutions 04-12-23G and MC-23:8910, executed an amendment to the SSA to increase the amount of funding to $5 million in ARP Funds and Supplemental Transitional Aid Funds for these purposes. Block 331, Lot 53 is a privately owned property directly adjacent to the Yaffa Site, which has been impacted by the Yaffa contaminated soil material migrating onto the property site. The City by Ordinance MC-5495 has authorized the acquisition of the property by eminent domain pursuant to the N.J.S.A. 40A:12-1 et seq. to remediate the environmental contamination. The City and CRA desires that the property be included within the scope of CRA's remedial activities under the SSA and it is necessary to amend the SSA to include Block 331, Lot 53 for these purposes. |
| Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc) | Shared Services Agreement between City of Camden and Camden Redevelopment Agency. |
| Were other proposals received? If so, please attach the names and amounts for each proposal received? | No |

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors. If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

---

Date 11/18/2024

Olivette Simpson
Interim Executive Director Signature

The Interim Executive Director affirms that there is adequate funding available for this personnel action. SSA with City of Camden will be the Funding Source for this action

Date 11/18/2024

Olivette Simpson
Interim Executive Director Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A

Date _____

Certifying Officer

---

***For LGS use only:***

(✓) Approved ( ) Denied

Date 11/18/24

Director or Designee,
Division of Local Government Services

Number Assigned CRA 2024-33

**Appendix 3**
**City Ordinance MC-24:5495**

**ORDINANCE MC- 5495**
*On Motion Of: Jannette Ramos*
*APPROVED: March 12th, 2024*
*ADOPTED: April 9th, 2024*

0-3

DSB:dh
03-12-24

# AN ORDINANCE AUTHORIZING CONDEMNATION TO ACQUIRE CERTAIN REAL PROPERTY SITUATED IN TAX BLOCK 331, LOT 53 OF THE CITY OF CAMDEN

**WHEREAS**, the "Local Lands and Buildings Law," N.J.S.A. 40A:12-5, provides that a municipality may acquire "any real property ... [b]y purchase, gift, devise, lease, exchange, condemnation, or installment purchase agreement"; and

**WHEREAS**, the City Council of the City of Camden hereby determines that it is necessary and in the public interest to acquire certain property for the public purpose of remediating environmental contamination; and

**WHEREAS**, N.J.S.A. 40A:12-1 et seq., the City of Camden is hereby authorized to condemn the real property hereinafter described pursuant to the provisions of the "Eminent Domain Act of 1971," N.J.S.A. 20:3-1 et seq.,

**BE IT ORDAINED** by the City Council of the City of Camden as follows:

**SECTION 1.** Pursuant to the provisions of the "Local Lands and Buildings Law," N.J.S.A. 40A:12-1 et seq., the City of Camden is hereby authorized to condemn the real property hereinafter described pursuant to the provisions of the "Eminent Domain Act of 1971," N.J.S.A. 20:3-1 et seq., as follows:

> Block 331, Lot 53 on the City of Camden Tax Map, consisting of approximately 2140 SF, for the public purpose of the remediating environmental contamination.

**SECTION 2.** The proper officials or representatives of the City of Camden, are hereby authorized and instructed to negotiate in good faith with the owners(s) of the aforementioned property to seek the voluntary acquisition of this property for its fair market value.

**SECTION 3.** In event that such negotiations are not successful, the Mayor of the City of Camden or his designees are hereby authorized and instructed to take such actions as may be necessary to acquire the aforementioned property through the exercise of eminent domain as permitted by law.

**SECTION 4.** The Mayor of the City of Camden or his designees and the Municipal Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.

**SECTION 5.** This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED,** that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 12, 2024

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR G. CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | SHARED SERVICES AGREEMENT |
| Name of vendor | CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") |
| Purpose or need for service | Authorizing A Third Amendment to a Shared Services Agreement Between the City of Camden and the Camden Redevelopment Agency for the Management of Funding and Environmental Management Services for Certain Land in Block 331at the Former S. Yaffa & Sons, Inc. Site |
| Contract award amount | Zero |
| Term of contract | 2 Years |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

R-37

AV:dh
10-13-26

**RESOLUTION AWARDING A CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC. FOR ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION IN CONNECTION WITH THE FARNHAM PARK PROJECT**

WHEREAS, the City of Camden ("City") has a need for a licensed engineering firm to provide professional engineering design and construction management/construction inspection for the replacement of the Pavilion at Farnham Park; and

WHEREAS, pursuant to an advertised Request for Proposals (RFP 26-15) a proposal was received by Colliers Engineering & Design to provide said services for an amount not to exceed One Hundred Eighty Thousand Five Hundred Five Dollars ($180,505.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "G-02-SG-405-260", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with Colliers Engineering & Design for an amount not to exceed One Hundred Eighty Thousand Five Hundred Five Dollars ($180,505.00) to provide professional engineering design and construction management/construction inspection for the replacement of the Pavilion at Farnham Park, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the proper officers of the City are hereby authorized to execute the contract and any and all documents necessary to effectuate the terms of this Resolution in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have Ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: COLLIER ENGINEERS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL: G-02-SG-405-260

AMOUNT: $ 180,000.00

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 1,000,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZINGAN ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION CONTRACT FOR THE UHI FARNHAM PARK PROJECT , TO COLLIERS ASSOCIATES , IN THE AMOUNT OF $180,505.00

S.P.

***Scott Z. Parker, MSTFP, CMFO***
***Chief Financial Officer***
***Date:*** 10/2/2020

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING AN ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION CONTRACT FOR THE UHI FARNHAM PARK PROJECT, TO COLLIERS ASSOCIATES, IN THE AMOUNT OF 180,505.00**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7682 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 10/2/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | 10/2/2026 | |
| **Director of Finance** | | | 10/2/2026 | |
| **Approved by: Business Administrator** | | | 10/2/2026 | |
| | | **Signature** | **Date** | |

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**

| | | |
|---|---|---|
| **City Attorney** | **Signature** | **Date** |

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING AN ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION CONTRACT FOR THE UHI FARNHAM PARK PROJECT, TO COLLIER ASSOCIATES, IN THE AMOUNT OF 180,505.00**

**FACTS/BACKGROUND:**

- The project consists of the removal and replacement of the Pavilion at Farnham Park to support year-round community use and mitigate the heat island effect.
- The existing splash pod will be renovated, and a new playground will be installed.
- The contract will allow for the design and implementation of the project.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** 180,505.00
**Appropriation code:** G-02-SG-405-260
Funded by the NJ BPU UHI FY2026 Program Category 1 grant in the amount of $1,000,000.00
Procurement method: RFP 26-15 - Received five proposals on 9/17/2024

**IMPACT STATEMENT:**

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer,
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required…

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council Request.

**Prepared by: Shawn Ryan, MBA** **856-757-7680 Shawn.Ryan@camdennj.gov**

Name Phone/Email

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | Engineering Design and CM\CI for the UHI Farnham Park Project |
| Name of vendor | Collier Engineer |
| Purpose or need for service | The project consists of the removal and replacement of the Pavilion at Farnham Park, rehabilitation of the splash pad, installation of a new playground, installation of shade structures and other amenities. |
| Contract award amount | 180,505.00 |
| Term of contract | 1 year |
| If grant funded, grant title | NJ BPU UHI FY 2026 Program Category 1 |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | Competitive public bidding through a fair a open process<br>RFP 26-15 |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | BRANDSTETTER $219,940<br>RVE $ 76,375.00<br>FRENCH PARRELLO $86,120.00<br>ERI $147,462.00 |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

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*MIKIE SHERRILL*
*GOVERNOR*

*DR. DALE G. CALDWELL*
*LT. GOVERNOR*

State of New Jersey
**BOARD OF PUBLIC UTILITIES**
**44 South Clinton Avenue**
**Post Office Box 350**
**Trenton, New Jersey 08625-0350**
**www.nj.gov/bpu/**
**(609)777-3300**

**Christine Guhl-Sadovy**
**President**

Dr. Zenon Christodoulou
**Commissioner**

Michael Bange
**Commissioner**

Emma Rebhorn
**Commissioner**

Joseph Coviello
**Commissioner**

April 17, 2026

City of Camden
520 Market Street, City Hall
Camden, NJ 08102

Dear Mayor Victor G. Carstarphen,

Congratulations! We are pleased to inform you that you have received a UHI Program Category 1 Grant in the award amount of $1,000,000 for the Farnham Park Redevelopment Project.

All awardees are required to submit a grant agreement by May 8, 2026; municipalities are also required to submit a municipal resolution alongside the grant agreement. Grant agreements are being prepared by the BPU's Office of Clean Energy Equity and will be accessible through SAGE for review and signature once they are finalized. Failure to sign the grant agreement, and, in the case of municipal awardees, to adopt the required municipal resolution, may result in revocation of the award, and another application submitted during the grant window may be considered in place of the rejected project award. Once the agreement is returned and signed by the relevant BPU official, funds will be released and sent to the Vendor ID that was entered in your SAGE application. Please note that 75% of grant funds will be disbursed up front. The remaining 25% will be disbursed at the end of the grant term.

Municipalities and Community-based Organizations selected for the grant are required to submit a completed final project performance report and a final expenditure report to the BPU at the end of the grant term. The grant term for Categories 1 and 2 is three (3) years; the grant term for Category 3 is two (2) years. Recipients of Category 1 and Category 2 awards must submit eleven (11) quarterly financial reports over three (3) years, and Category 3 recipients must submit seven (7) quarterly financial reports over two (2) years, with all awards requiring financial quarterly reporting to begin three (3) months after the receipt of grant funds on June 1, 2026. The financial reporting periods will be as follows:

1. 9/1/2026–9/30/2026
2. 12/1/2026–12/31/2026
3. 3/1/2027–3/31/2027

4. 6/1/2027–6/30/2027
5. 9/1/2027–9/30/2027
6. 12/1/2027–12/31/2027
7. 3/1/2028–3/31/2028
8. 6/1/2028–6/30/2028 **(the final financial report for Category 3 is due)**
9. 9/1/2028–9/30/2028
10. 12/1/2028–12/31/2028
11. 3/1/2029–3/31/2029
12. 6/1/2029–6/30/2029 **(the final financial reports for Categories 1 and 2 are due)**

Please refer to the guidelines provided by BPU Staff for both the final performance report and the financial reports. Please also note if the awardee is sub-granting or providing stipends to another entity, i.e., distributing funds to another organization or individual, the subgrantee/stipend recipient will be subject to all of the same reporting requirements as the awardee. The grantee is responsible for ensuring that the subgrantees provide these reports and for integrating the subgrantee reporting into the grantee's overall reporting.

All awardees are eligible to receive technical assistance (TA) from the Center for Urban Policy Research (CUPR) at Rutgers University regarding project design, project monitoring, and reporting. Further information on CUPR consultations and TA sessions will be sent to awardees via email.

Warm regards,

Christine Guhl-Sadovy
President

# City of Camden-Farnham Park RFP

**Exported:** September 17, 2026 at 10:19 AM **Client:** City of Camden **PM:** Chris Gammons **Office:** Holmdel, NJ **Proposal #:** 26013585P **Rate Schedule:** CUSTOM RATE SCHEDULE **Reimb. Expenses Billable:** No

## Tasks

| Task | Task Description | Working Org Manager | Client/Project Labor Fee | Total Client/Project Fee | Field Technician (1 staff) | Principal (1 staff) | Project Manager (5 staff) | Project Specialist (1 staff) | Senior Project Manager (1 staff) | Senior Project Specialist (5 staff) | Senior Technical Assistant (1 staff) | Senior Technical Director (2 staff) | Specialist (4 staff) | Survey Crew (1 Man) (1 staff) | Technical Assistant (2 staff) | Technical Director (3 staff) | Technical Professional (1 staff) | Technical Specialist (1 staff) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | Project Management | Matt Bradley | $18,930.00 | $18,930.00 | | 16.00 | | | | 42.00 | | | | | 36.00 | | | |
| 2 | Preliminary Grading - LA | Matt Bradley | $5,660.00 | $5,660.00 | | | | | | 4.00 | | | | | | | | 24.00 |
| 3 | ADA Route Analysis - Coordination with LA Team | Matt Bradley | $3,010.00 | $3,010.00 | | | | | | 14.00 | | | | | | | | |
| 4 | Layout Plan | Matt Bradley | $3,460.00 | $3,460.00 | | 2.00 | | | | 14.00 | | | | | | | | |
| 5 | Lighting Plans | Matt Bradley | $6,780.00 | $6,780.00 | | | | | | 12.00 | | | | | 24.00 | | | |
| 6 | Splash Pad Design | Matt Bradley | $41,340.00 | $41,340.00 | | 8.00 | | 32.00 | | 68.00 | | | | | 40.00 | | | 56.00 |
| 7 | Opinion of Probable Cost | Matt Bradley | $2,260.00 | $2,260.00 | | | | | | 4.00 | | | | | 8.00 | | | |
| 8 | Bidding Support | Matt Bradley | $10,220.00 | $10,220.00 | | | | | | 28.00 | | | | | 24.00 | | | |
| 9 | Site Work-Muni | Nicholas Minner | $54,300.00 | $54,300.00 | | | 94.00 | | | | | | | | | | 164.00 | |
| 10 | Water Scope | Stephen Gomba | $33,810.00 | $33,810.00 | | | | | | | | 27.00 | 88.00 | | | 74.00 | | |
| 11 | Survey | Kristin Cunane | $27,200.00 | $27,200.00 | 54.00 | | 11.00 | | 6.00 | | 32.00 | | | 56.00 | | | | |
| 12 | Electrical Scope | Joseph Haney | $26,830.00 | $26,830.00 | | | 52.00 | | | | | | 72.00 | | | 6.00 | | |
| 13 | Architecture | Frank Russo | $80,560.00 | $80,560.00 | | | 100.00 | | | 120.00 | | 20.00 | 168.00 | | | | | |
| 14 | Structural Engineering - Monument | Ian Walczak | $20,900.00 | $20,900.00 | | | 20.00 | | | | | | 80.00 | | | 4.00 | | |

## Project Total Fee

| | Client/Project Cost Rate |
|---|---|
| Total Fee | $335,260.00 |

# Management Approach

Colliers Engineering & Design (CED) will employ a landscape architecture-led, interdisciplinary project management approach that integrates planning, landscape architecture, civil engineering, permitting, and recreation design expertise to successfully deliver the Farnham Park Redevelopment Project. Our management structure is specifically designed to support the City's goals of creating a vibrant, accessible, and climate-responsive community park while maintaining schedule, budget, and quality objectives.

## Project Organization

The project will be led by CED's Landscape Architecture team, which will serve as the primary coordinator of all design, technical, and stakeholder engagement activities. The Project Manager will function as the City's single point of contact, providing overall leadership, coordination, schedule management, and quality oversight throughout the project.

Supporting the project manager will be an interdisciplinary team consisting of landscape architects, civil engineers, permitting specialists, recreation planners, and other technical professionals as needed. By integrating these disciplines throughout the design process, we can ensure that recreational programming, site accessibility, grading and drainage, utility infrastructure, stormwater management, urban heat island mitigation, and maintenance considerations are addressed holistically rather than as separate design components.

This collaborative internal structure allows design decisions to be evaluated from multiple perspectives early in the process, resulting in a more efficient and cohesive final design.

## Current Workload and Available Capacity

CED has dedicated Landscape Architecture and Civil Engineering professionals available to immediately initiate work upon receipt of a Notice to Proceed. Because the majority of services will be performed by in-house staff, project resources can be adjusted quickly to maintain schedule commitments and respond to City requests. Because the majority of required services will be provided by in-house staff, our team can quickly shift resources as project demands evolve. This flexibility allows us to maintain responsiveness, accelerate review cycles, and efficiently address project challenges without introducing unnecessary delays.

## Responsiveness and Meeting Attendance

CED understands the importance of maintaining open communication and regular coordination with City staff throughout the project. The Project Manager will be accessible by phone and email and will provide ongoing progress updates, schedule tracking, and design coordination throughout the duration of the assignment.

Our team is prepared to attend project meetings, design workshops, stakeholder meetings, public engagement sessions, and review presentations as required. With staff located throughout New Jersey, we can readily mobilize personnel for both scheduled meetings and time-sensitive project needs.

## Field Mobilization

CED's local team can rapidly mobilize landscape architecture and engineering staff to conduct site investigations, field verification, utility coordination, and follow-up evaluations as needed throughout the design process. This local presence allows the team to quickly address field conditions and maintain project momentum.

## Cost and Schedule Controls

CED utilizes proven project management procedures to ensure projects remain on schedule and aligned with budget objectives. At project initiation, we will develop a detailed work plan identifying major tasks, milestones, review periods, permitting considerations, and anticipated City decision points.

Project progress will be monitored through routine internal coordination meetings and milestone reviews. The Project Manager will continuously evaluate schedule performance, staffing needs, and budget status to ensure project objectives are achieved.

Cost-control measures include:

- Ongoing monitoring of labor expenditures and project budget.
- Periodic Opinions of Probable Construction Cost throughout design.
- Evaluation of design alternatives against available funding.
- Early identification of potential cost impacts.
- Value-based design recommendations that preserve project goals while maintaining budget alignment.

Schedule-control measures include:

- Milestone-based project tracking.
- Internal design and QA/QC reviews at established checkpoints.
- Early identification of permitting or coordination issues.
- Proactive management of review comments and action items.

## Document Management and Quality Assurance

All project documents will be managed through CED's centralized electronic document management system, providing efficient file sharing, version control, and document tracking.

Prior to submission, each deliverable will undergo a formal interdisciplinary quality review led by the Project Manager and senior technical staff. This review process verifies:

- Consistency with project objectives.
- Coordination between landscape architecture and engineering disciplines.
- ADA compliance.
- Construction feasibility and maintainability.
- Accuracy of plans, specifications, details, and estimates.
- Compliance with applicable regulatory requirements.

This quality assurance process helps reduce revisions, minimize errors, and ensure the City receives complete, coordinated, and construction-ready documents.

## Communication Procedures

Successful project delivery depends on transparent and consistent communication. At project kickoff, CED will establish communication protocols that identify key contacts, reporting procedures, meeting frequency, document review procedures, and decision-making responsibilities.

Communication tools will include:

- Regular project status updates.
- Coordination meetings at major milestones.
- Action item tracking and follow-up.
- Review comment logs and response matrices.
- Timely responses to City inquiries and requests.

Our goal is to provide the City with a clear understanding of project status at all times while ensuring timely resolution of issues and efficient decision-making.

## Management of Subconsultants

CED anticipates delivering the majority of services through our in-house landscape architecture and engineering staff. Should specialty subconsultants be required, they will be fully integrated into the project team and managed directly by the Project Manager.

CED will remain fully accountable for all project deliverables and will coordinate subconsultant schedules, reviews, and quality control efforts. This approach provides the City with a single point of responsibility while ensuring all disciplines remain aligned with project objectives, schedule commitments, and design standards. Through a Landscape Architecture-led, interdisciplinary management structure, CED will provide the leadership, technical expertise, and responsiveness necessary to guide the Farnham Park Redevelopment Project from initial planning through final design. Our approach emphasizes clear communication, proactive coordination, disciplined schedule management, and delivery of high-quality construction documents that support the City's vision for a more accessible, sustainable, and resilient community park.

R-38

AV:dh
10-13-26

**RESOLUTION AWARDING A CONTRACT TO COLLIERS ENGINEERING & DESIGN, INC. FOR ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION IN CONNECTION WITH THE DUDLEY GRANGE PARK TENNIS COURT REHABILITATION PROJECT**

WHEREAS, the City of Camden ("City") has a need for a licensed engineering firm to provide professional engineering design and construction management/construction inspection for the rehabilitation of four (4) tennis courts at Dudley Grange Park; and

WHEREAS, pursuant to Request for Qualifications (RFQ") 25-12 Engineers List, Colliers Engineering & Design submitted a proposal to provide said services for an amount not to exceed Fifty-Seven Thousand Dollars ($57,000); and

WHEREAS, the City has determined that the proposal submitted by Colliers Engineering & Design is responsive and qualified to perform the required services; and

WHEREAS, the term of the contract shall be for a period of twelve (12) months; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "H-25-BG-024-020", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that a contract is hereby awarded to Colliers Engineering & Design in an amount not to exceed Fifty-Seven Thousand Dollars ($57,000) for a term of twelve (12) months to provide professional engineering design and construction management/construction inspection for the rehabilitation of four (4) tennis courts at Dudley Grange Park; and

BE IT FURTHER RESOLVED, that the proper officers of the City are hereby authorized to execute the contract and any and all documents necessary to effectuate the terms of this Resolution in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have Ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 26
PLACEHOLDER

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING AN ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION CONTRACT IN CONNECTION WITH THE DUDLEY GRANGE PARK TENNIS COURT REHABILITATION PROJECT, TO COLLIERS ENGINEERS ASSOCIATES, IN THE AMOUNT OF $57,000**

| Point of Contact: | Anthony Moric | Capital Improvements | 856-757-7680 | Anthony.Morici@camdennj.gov |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2024 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2024
**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING AN ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION CONTRACT IN CONNECTION WITH THE DUDLEY GRANGE PARK TENNIS COURT REHABILITATION PROJECT, TO COLLIER'S ENGINEERS ASSOCIATES, IN THE AMOUNT OF $57,000.**

**FACTS/BACKGROUND:**

- The Project consists of the rehabilitation of the Dudley Grange Park Tennis Court; improvements to the basketball courts adjacent to the tennis courts are on alternate designation if funding allows.
- Detailed review, tracking, and processing of construction drawings, shop drawings, and erection drawings submitted by contractors for compliance.
- Conducting inspections, preparing the final punch list, and completing closeout and reporting on the completed project.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $ 57,000
**Appropriation Code:** H-25-BG-024-020

**IMPACT STATEMENT**:

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Moric, Acting City Engineer
    - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
    - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required…

**COORDINATION:**

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

| | | |
|---|---|---|
| **Prepared by:** | **Shawn Ryan, MBA** | **856-757-7680 Shawn.Ryan@camdennj.gov** |
| | Name | Phone/Email |

10000 Midlantic Drive
Suite 300E
Mount Laurel, New Jersey 08054
Main: 877 627 3772

Colliers
Engineering
& Design

September 17, 2026

Ms. Stephanie Walker and Ms. Lateefah Chandler
City of Camden
Melvin Primas City Hall
520 Market Street
Camden, NJ 08102

Professional Engineering Services for: Rehabilitation of Four (4) Tennis Courts at Dudley Grange Park
Project No. 26013965P

Dear Ms. Walker and Ms. Chandler,

Colliers Engineering & Design, Inc. (CED) is an award-winning, multi-disciplined firm with a team of experienced professionals who have provided engineering and related consulting services to New Jersey municipalities, counties, and authorities since 1984. Our firm takes great pride in our work, and we are pleased to have the opportunity to submit our Proposal for the above-referenced project.

CED provides services inclusive of Municipal Engineering, Water/Wastewater Engineering, Stormwater Management, GIS/Asset Management, Planning, Grants & Funding, Construction Engineering & Inspection, Environmental, Survey, Landscape Architecture, Traffic & Transportation Engineering, Architecture, and Utilities/Energy. CED can provide unmatched expertise, technology, and methodology. Having all these services available to you under one umbrella ensures that your project will be completed in the most efficient, safe, and cost-effective manner possible.

As you review our submittal, you will see that Colliers Engineering & Design has an excellent reputation and extensive experience to perform and carry out any professional engineering services required for this project. We believe the team we have assembled for this assignment has the necessary experience, leadership, and training to successfully complete all the tasks involved in delivering this important project.

Thank you for your consideration. As you review our submittal, you will find our firm to possess the specific expertise and capabilities necessary to meet the needs and requirements of your municipality, and we look forward to working with you. If you have any questions or require further information, please feel free to contact Anthony LaRosa at 856 242 2032 or via e-mail at anthony.larosa@collierseng.com or Nicholas Minner at 856 242 2075 or via email at nick.minner@collierseng.com

Sincerely,

Colliers Engineering & Design, Inc.

Nicholas Minner, PE
Associate | Project Manager

Anthony LaRosa, PE
Regional Discipline Leader

# Cost Proposal

## Base Bid (Resurfacing of Four (4) Tennis Courts):

| | |
|---|---|
| Design Phase | $19,000.00 |
| Preparation of Bid Documents and Bid Phase Services | $3,000.00 |
| Part Time Construction Management & Administration | $35,000.00 |
| **Total** | **$57,000.00** |

## Alternate Bid No. 1 (Installation of Eight (8) Basketball Hoops and Basketball Court Striping):

| | |
|---|---|
| Design Phase | $11,000.00 |
| Preparation of Bid Documents and Bid Phase Services | $1,000.00 |
| Part Time Construction Management & Administration | $9,000.00 |
| **Total** | **$21,000.00** |

| | |
|---|---|
| **Total (Base Bid + Add Alt. No 1.)** | **$78,000.00** |

**CITY OF CAMDEN**
**SOLICITATION OF PROPOSALS**
**FOR**

**PROFESSIONAL ENGINEERING SERVICES FOR: REHABILITATION OF FOUR (4) TENNIS COURTS AT DUDLEY GRANGE PARK**

The City of Camden is soliciting the submission of Statement of Qualifications and Cost Proposal for an engineering firm to perform both engineering, design, bid documents/specifications and construction management and administration services for **REHABILITATION OF FOUR (4) TENNIS COURTS AT DUDLEY GRANGE PARK** in the City of Camden. The project involves Design Phase Services to prepare construction documents based on the project parameters outlined **Exhibit A**, which details the milling, paving, acrylic coating, and site security requirements for the four (4) tennis courts. Note the four (4) tennis courts are within one (1) 2,600 Square Yard area/enclosure. Additionally, the design consultant shall provide a separate section of the professional services cost proposal and associated phases for the installation of eight (8) basketball goal assemblies and four (4) basketball court pavement markings, located at the same site. The basketball court related items shall be "Alternate Bid No. 1" for the project. The City will move forward with awarding the professional services associated with Alternate Bid No. 1 depending on the City's available funding for the project. If the design phase is awarded for the work associated with Alternate Bid No. 1, a separate construction cost estimate shall be provided. The consultant shall be expected to advise the City whether to design and advertise the Alternate Bid No. 1 depending on the construction cost estimate and the City's available funds for the project.

Funding Source(s) – FY 2025 Local Recreation Improvement Grant (LRIG) & Community Development Block Grant (CDBG)

The Statement of Qualifications and Cost Proposals will be evaluated by the Department of Planning and Development using the following criteria with a percentage of value:

1. Approach presented in the Proposal.
2. Record of satisfactory performance by the firm on similar projects in municipalities comparable to the City. The work must have been performed within the past five (5) years. This record should establish the ability to properly provide the services listed on the attached.
3. Experience and technical competence of the personnel proposed to be assigned to the project relative to the specific type of work included in the project.

4. Experience in municipal engineering, design and construction management and administration of projects in large Cities.
5. Location of the firm in the geographical area of the project, provided that there are an appropriate number of qualified firms therein for consideration.

Interested companies must email their proposal of their Statement of Qualifications and Cost Proposals no later than September 17, 2026 at 12:00 PM. Cost Proposal shall include a separate cost for each service listed under Pre-Construction and Post Construction phase and a total overall cost. Include a fee schedule (hourly billing rates) for the proposed personnel with submission.

Submittals should be emailed with the **Subject Line: Rehabilitation of Tennis Courts at Dudley Grange Park:**

**Stephanie Walker – Stephanie.Walker@camdennj.gov**
**Lateefah Chandler – Lateefah.Chandler@camdennj.gov**

**City will confirm receipt once documents are sent by email.**

The City of Camden reserves the right to reject any and all submissions for failure to adhere to the requirements stated herein or to accept any submission, which, in its judgment will best serve its interest, as applicable by law. The City reserves the right to interview the companies that submit a proposal. The City reserves the right to award construction management/administration services separately from the design and bid document portion (pre-construction phase) of this request. All submitting firms grant to the City a non-executive right to use, or cause others to use, the contents of the submission of any parts thereof for any purpose. All submissions will become the sole property of the City.

The project involves the provision of engineering services necessary for design for the above referenced project. The Engineering Consultant is expected to provide complete, construction ready documents and assist the City through the bidding phase and project management through construction and closeout. Throughout the duration of the project, the scope of services for this contract will include, but not be limited to, the following:

PRE-CONSTRUCTION PHASE

**Design Phase Services**

The work will consist of the preparation of construction plans, quantities, and a cost estimate for the milling and overlay of four (4) tennis courts at Dudley Grange Park, 101 N. 32nd Street, Camden NJ 08105. **City expects deliverables within forty-five (45) calendar days after contract execution.**

The services have been divided into tasks as detailed below:

1. Field verification of existing surface distresses across the structural footprints to validate estimated base-repair boundaries

3. Locate and protect existing court lighting utilities or sub-drains, irrigation systems, etc.

4. Coordinate with affected utility companies to determine if any of the existing utilities will be affected

4. Development of detailed construction layout plans, milling limits, and overlay profiles (Refer to Exhibit A). Design elements must explicitly incorporate details for:

**Base Bid (Resurfacing of Four (4) Tennis Courts):**

1. HMA milling, 3" or less.
2. Hot mix asphalt 4.75L64 surface course, 1.5" Thick.
3. Acrylic court resurfacer (2 coats), color coating (2 coats) and line striping.
4. Removal and Replacement of four (4) tennis court nets.
5. Resetting of approximately 650 LF chain link fence.
6. Temporary chain-link fence, 8' high for site security during construction.
7. Drainage Plan showing required slope vectors and how water sheds off the surface
8. Striping Plans

**Alternate Bid (Installation of Eight (8) Basketball Hoops and Basketball Court Striping):**

1. Eight (8) Basketball Goal Assemblies, Complete
2. Four (4) Basketball Cort Pavement Markings

5. Technical specifications outlining rigorous material properties, application rates and, temperature tolerances, and quality criteria adhering to standard local public bidding statutes.

6. Design and permitting for standard Soil Erosion & Sediment Control Measures

7. Update final construction quantities as required

8. Construction Cost Estimates for both the base bid and alternate bid are required.

9. The City will determine whether the alternate bid shall be advertised based upon the Engineer's Construction Cost Estimate and available funding.

11. The Engineering consultant shall budget for two (2) meetings with the City.

10. Coordination with federal/state/local office as required;

**Preparation of Bid Documents and Bid Phase Services:**
This work will consist of the preparation of contract documents and specifications required for public bid in accordance with the New Jersey Local Public Contracts Law. Detailed specifications will be provided to the City for the items to be included in the contract.

The following services will be anticipated under this phase:
1. Provide complete bid-ready package for distribution (plans, bid price sheet & technical specifications)
2. Attend pre-bid conferences as required
3. Answer and respond to questions and prepare bid clarifications and/or addenda (as required)
4. If needed, attend bid opening
5. Review bid submission for compliance with all federal, state and local rules and regulations and provide written recommendation

POST-CONSTRUCTION PHASE (Part-Time Construction Management & Administration)

The scope of services for this contract will include, but not be limited to, the following:

a) Consultation and advice to the Client during construction.
    - **Construction must be completed by the end of May 2027**
b) Preparing weekly construction reports summarizing construction activities, and providing the City a monthly progress report with each request for payment.
c) Preparation and/or provision of construction sketches and related field engineering services, required for resolution of actual field conditions encountered and/or proper completion of the work.
d) Detailed reviewing, tracking and processing of construction drawings, shop and erection drawings submitted by contractors for compliance with contract design and working drawings and specification.
e) Reviewing laboratory, shop and mill test reports and certification submittals of materials and equipment from various vendors and construction contractors.
f) Observing and coordinating initial operation of the project and of quality assurance/performance tests required by specifications.
g) Making a final inspection, preparation of final punch list, closeout and reporting on the completed project.
h) Technical observation of construction by a part-time qualified resident project engineer, inspectors and supporting staff as required, who will:
    - Observe the work for compliance with the Contract Documents.
    - Ensure Contractor compliance with any and all City/State/Federal requirements.
    - Prepare any and all City/State/Federal required submittals.
    - Witness shop tests, field-testing and inspect vendor's facilities if required.
    - Review, track and process requests for monthly, partial, interim and final payments to contractors, and reporting of quantities and values of construction work performed.
    - Issue Certificate(s) of Completion to the Client on completed construction contracts.

- Review working drawings.

i. Review, track and document compliance with Federal, State and local requirements regarding Affirmative Action and Supplier Diversity Certifications requirements.

j. Reviewing, tracking and processing all claims and change orders.
   - Prepare any and all City/State/Federal required submittals.
   - Prepare change orders for submission to the City/State/Federal for review.
   - Obtain required authorization/approval from appropriate City/State/Federal entities.

k. Major redesign resulting from unforeseen field conditions.

l. Redesign and/or related field engineering services related to permissible changes and variations in the work.

m. Processing of complaints and releases from citizens.

n. Coordinating, attending, preparing and distributing minutes of all job meetings with Contractors and the City including pre-construction meetings.

o. Field visits and gathering accurate information related to as-built costs of the project

p. Environmental inspection services by special experts related to environmental restoration work.

q. Meeting special State and Federal requirements such as:
   - Regulatory agency inspection
   - HUD-CDBG & DCA Requirements
   - Environmental Protection Permit Enforcement
   - Audits

r. Providing record drawings of the completed project and incorporating red-lined documents from the contractor

s. Providing additional copies of reports, contract drawings, specifications and documents if needed to the contractor at no additional cost to the City

t. Assistance to the Client as an expert witness in litigation or arbitration arising from the construction of the project and in hearings before various approving and regulatory agencies

u. Negotiating any utility relocation that arises with the various utility companies on behalf of the City.

v. Review contractor's pay request, and make recommendations to the City and perform the following:
   - Payment Voucher along with backup documentation to substantiate all project costs (two copies of backup documentation must be submitted)
   - Contract Administration and Payment recommendation related tasks.
   - Inputting/Uploading required information into applicable grant management systems (SAGE; IDIS, etc)
   - Engineer's Certification – Project Completion
   - List of all as-built quantities
   - Preparation and submission of reimbursement, change order and final invoice documentation
   - Contractors Compliance with Davis-Bacon and/or NJ Prevailing Wage laws

w. Submit two (2) bound hardcopies and one (1) electronic copy of the project file to City including but not limited to, daily inspection reports, test results, as-built plans, Contractor RFI and response, material ticket/receipts, warranties, etc.

x. And other projects and services that may arise during the contract period and performing all other project tasks required by regulation or other requirements.

Pennoni

# Manpower Estimate

## Survey, Design Development ,Construction Management, Inspection & Administration

Dudley Grange Park
Rhabilitation of Tennis Courts and Basketball Courts

Proposal COCMX26011

| Item | Base Bid (Tennis Courts) | Principal Professional | Senior Professional | Project Professional | Staff Professional | Associate Professional | Graduate Professional | Senior Field Technician | Field Technician | Survey (York Street) | Pavement Cores | Subconsultant | Subconsultant | Total Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | $280 | $245 | $225 | $205 | $190 | $160 | $150 | $140 | $4,000 | $4,000 | $0 | $0 | |
| | | Estimated Hours | | | | | | | | | | | | |
| | **Survey** | | | | | | | | | | | | | |
| 1 | Topo and Survey | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 1.0 | 1.0 | 0.0 | 0.0 | $4,000 |
| | **Design Phase Service** | | | | | | | | | | | | | |
| 1 | Site Plan | 0.0 | 2.0 | 0.0 | 12.0 | 0.0 | 40.0 | 0.0 | 0.0 | 0.0 | 1.0 | 0.0 | 0.0 | $13,350 |
| 2 | Grading/Drainage Plan | 0.0 | 2.0 | 0.0 | 4.0 | 0.0 | 24.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $5,150 |
| 3 | Construction Quantities | 0.0 | 0.0 | 0.0 | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $4,380 |
| 4 | Submission Of Bid Set | 0.0 | 0.0 | 0.0 | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $4,380 |
| | **Bid Documents & Bid Phase** | | | | | | | | | | | | | |
| 1 | Attend Bid Opening | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $490 |
| 2 | Prepare Bid Recomendation | 0.0 | 1.0 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,885 |
| | **Post Construction Phase.** | | | | | | | | | | | | | |
| 1 | Monthly Progress Report (8) | 0.0 | 2.0 | 0.0 | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,290 |
| 2 | Full Time resident Engineer and inspection staff | 0.0 | 8.0 | 0.0 | 16.0 | 0.0 | 0.0 | 120.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $23,240 |
| 3 | Prepare Elementary Sketches | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,925 |
| 4 | Shop Drawing Review | 0.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,350 |
| 5 | Punchlist/ final Inspection | 0.0 | 0.0 | 8.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $3,440 |
| 6 | Change order review | 0.0 | 0.0 | 8.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $3,440 |
| 7 | Environmental Inspection | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,960 |

Pennoni

# Manpower Estimate

## Survey, Design Development ,Construction Management, Inspection & Administration

Dudley Grange Park
Rhabilitation of Tennis Courts and Basketball Courts

Proposal COCMX26011

| | | Principal Professional | Senior Professional | Project Professional | Staff Professional | Associate Professional | Graduate Professional | Senior Field Technician | Field Technician | Survey (York Street) | Pavement Cores | Subconsultant | Subconsultant | Total Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | $280 | $245 | $225 | $205 | $190 | $160 | $150 | $140 | $4,000 | $4,000 | $0 | $0 | |
| 8 | Record Drawings | 0.0 | 0.0 | 2.0 | 0.0 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,730 |
| 9 | No additional cost for transportation, parking or telephone | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $0 |
| 10 | No Additional cost for printing or reproduction | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $0 |
| | | 8.0 | 10.0 | 29.0 | 32.0 | 0.0 | 18.0 | 120.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| | | | | | | | | | | | | BASE BID TOTAL | | $72,010 |

| Item | Alternate Bid (Basketball Courts) | Estimated Hours | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Survey | | | | | | | | | | | | | |
| 1 | Topo and Survey (Included in Base Bid) | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $0 |
| | Design Phase Service | | | | | | | | | | | | | |
| 1 | Site Plan | 0.0 | 2.0 | 0.0 | 24.0 | 0.0 | 40.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $15,810 |
| 2 | Grading/Drainage Plan | 0.0 | 2.0 | 0.0 | 16.0 | 0.0 | 24.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $7,610 |
| 3 | Construction Quantities | 0.0 | 0.0 | 0.0 | 12.0 | 10.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $4,380 |
| 4 | Submission Of Bid Set | 0.0 | 0.0 | 0.0 | 12.0 | 0.0 | 12.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $4,380 |
| | Bid Documents & Bid Phase | | | | | | | | | | | | | |
| 1 | Attend Bid Opening | 0.0 | 1.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $245 |
| 2 | Prepare Bid Recomendation | 0.0 | 1.0 | 0.0 | 4.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,065 |
| | Post Construction Phase. | | | | | | | | | | | | | |
| 1 | Monthly Progress Report (3) | 0.0 | 2.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,515 |
| 2 | Full Time resident Engineer and inspection staff | 0.0 | 0.0 | 0.0 | 4.0 | 0.0 | 0.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $12,820 |

Pennoni

# Manpower Estimate

## Survey, Design Development ,Construction Management, Inspection & Administration

Dudley Grange Park
Rhabilitation of Tennis Courts and Basketball Courts

Proposal COCMX26011

| | | Principal Professional | Senior Professional | Project Professional | Staff Professional | Associate Professional | Graduate Professional | Senior Field Technician | Field Technician | Survey (York Street) | Pavement Cores | Subconsultant | Subconsultant | Total Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | $280 | $245 | $225 | $205 | $190 | $160 | $150 | $140 | $4,000 | $4,000 | $0 | $0 | |
| 3 | Prepare Elementary Sketches | 0.0 | 0.0 | 0.0 | 5.0 | 0.0 | 5.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,325 |
| 4 | Shop Drawing Review | 0.0 | 0.0 | 0.0 | 6.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,230 |
| 5 | Punchlist / Final Inspection | 0.0 | 0.0 | 0.0 | 8.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $3,160 |
| 6 | Change order review | 0.0 | 0.0 | 0.0 | 8.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $3,160 |
| 7 | Environmental Inspection | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $0 |
| 8 | Record Drawings | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 8.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $1,280 |
| 9 | No additional cost for transportation, parking or telephone | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $0 |
| 10 | No Additional cost for printing or reproduction | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | $0 |
| | | 0.0 | 2.0 | 0.0 | 36.0 | 16.0 | 13.0 | 80.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | |
| | | | | | | | | | | | | | ALTERNAT BID TOTAL | $5,480 |

TOTAL Base and Alternate $130,490

September 17, 2026

COCMX26011

**City of Camden**
**Attn:** Stephanie Walker and Lateefah Chandler
Email: Stephanie.Walker@camdennj.gov | Email: Lateefah.Chandler@camdennj.gov

**RE: Proposal for Professional Engineering Services for Rehabilitation of Four (4) Tennis Courts at Dudley Grange Park, Camden, NJ**

**Dear Ms. Walker:**

The **City of Camden (City)** intends to rehabilitate four tennis courts at Dudley Grange Park. Pennoni understands the City's objective to provide comprehensive engineering, design, bidding, and construction administration services for this important recreational improvement project, including resurfacing and site security enhancements. We have also included, under separate cover, a cost proposal for this work and for Alternate Bid No. 1, which consists of installing eight basketball goal assemblies and four basketball court pavement markings. Leveraging our experience delivering park and recreation facility improvements, our team is committed to helping the City successfully advance this Local Recreation Improvement Grant (LRIG) and Community Development Block Grant (CDBG)-funded project from design through construction. Achieving these goals requires a design and construction management team with experience in developing recreational facilities and the ability to navigate the logistical challenges of working in a densely populated urban area. Pennoni is the partner the City of Camden needs to successfully complete this project.

With 60 years in business, Pennoni brings extensive experience delivering municipal roadway improvements throughout New Jersey and understands how to efficiently guide projects from survey and design through bidding and construction administration. As a multidisciplinary firm, our breadth of services includes civil/site, construction services, environmental, geotechnical, landscape architecture and planning, MEP, structural, survey and geomatics, transportation, water resources, and water/wastewater. Our team delivers the expertise, local knowledge, and responsive management needed to help the City deliver a successful project.

**Joseph Raday, PE, CME**, will serve as Project Manager and primary client contact to the City. Mr. Raday has been a Professional Engineer for more than 30 years. He has also served as a utility engineer, municipal engineer, and/or planning/zoning board engineer for nearly 25 years. Mr. Raday has expertise in recreational and sports facilities, having completed projects for Camden City, the Camden Community Partnership, and numerous private institutions in the City. Mr. Raday has also designed and managed several recreational facilities projects for municipalities in Camden and Gloucester Counties.

Pennoni has a long-standing presence in New Jersey, with a portfolio of completed and ongoing projects in Camden and its surrounding areas. Our familiarity with local regulations, stakeholders, and permitting processes ensures efficient project execution.

Pennoni's experience will benefit the City's needs for the following reasons:

- Our Camden and Haddon Heights, NJ, locations provide a local presence, and we have the engineering staff to meet your needs. Additional staff can be called upon from other offices in the region.
- Our proven team approach has led to many successfully completed municipal and public facilities projects throughout southern New Jersey.
- Our Camden staff has been located in Camden for over 27 years and has successfully completed many projects for the City and Camden Community Partnership.

Pennoni will deliver a coordinated project that enhances the recreational experience and improves safety and security at Dudley Grange Park. Pennoni adheres strictly to the *Code of Practices* of the American Society of Civil Engineers and subscribes to the *Canons of Ethics* of the National Society of Professional Engineers. We take pride in our reputation and are committed to upholding a high level of professionalism. We appreciate the opportunity to support the City of Camden and look forward to working with you on this important infrastructure project. Should you have any questions regarding our proposal, please contact Joseph Raday, PE, CME, at 856-316-1059 or jraday@pennoni.com.

Sincerely,
**PENNONI ASSOCIATES INC.**

Joseph Raday, PE, CME
Associate Vice President

# Project Approach

## Project Understanding

We understand that the City is soliciting statements of qualifications and cost proposals to provide comprehensive engineering, surveying, design, bid support, and construction administration services for the rehabilitation of four tennis courts at Dudley Grange Park. Pennoni understands the City's objective of providing comprehensive engineering, design, bidding, and construction administration services for this important recreational improvement project, including the preparation of construction documents that address court milling, paving, acrylic surfacing, and site security enhancements. We also recognize the potential inclusion of Alternate Bid No. 1, consisting of the installation of eight basketball goal assemblies and four basketball court pavement markings. We are prepared to provide the associated design services, cost estimating, and funding-based recommendations to support informed project decisions.

Leveraging our experience delivering park and recreation facility improvements, our team is committed to helping the City successfully advance this Local Recreation Improvement Grant (LRIG) and Community Development Block Grant (CDBG)-funded project from design through construction. Pennoni is set to provide engineering consulting for the City's project, funded by Local Recreation Improvement Grant (LRIG) and Community Development Block Grant (CDBG) sources.

Pennoni's approach to this rehabilitation project involves the following tasks:

## PRE-CONSTRUCTION PHASE

## Design Phase Services

Pennoni will prepare construction plans, quantities, and a cost estimate for the milling and overlay of four (4) tennis courts at Dudley Grange Park, 101 N. 32nd Street, Camden, NJ 08105.

**We understand that the City expects deliverables within forty-five (45) calendar days after contract execution.**

Our scope of services has been divided into tasks as detailed below:

- Field verification of existing surface distresses across the structural footprints to validate estimated base-repair boundaries.
- Pennoni will obtain pavement core samples to determine pavement thickness and subgrade material.
- Pennoni will perform survey to locate existing court lighting utilities or sub-drains, irrigation systems, etc.
- Pennoni will coordinate with affected utility companies to determine if any existing utilities will be affected.
- We have not included Phase 1 Environmental Assessment in our proposal; if this is required, we can submit a separate proposal for those services.
- We will develop detailed construction layout plans, milling limits, and overlay profiles. Our design package will include the following design elements:

**Base Bid (Resurfacing of Four (4) Tennis Courts)**

1. HMA milling, 3 inches or less.
2. Hot mix asphalt 4.75L64 surface course, 1.5 inches thick.
3. Acrylic court resurface (2 coats), color coating (2 coats), and line striping.
4. Removal and replacement of four (4) tennis court nets.
5. Resetting approximately 650 LF of chain-link fence.
6. Temporary chain-link fence, 8 feet high, for site security during construction.
7. Drainage plan showing required slope vectors and how water sheds off the surface.
8. Striping plans.

**Alternate Bid (Installation of Eight (8) Basketball Hoops and Basketball Court Striping)**

1. Eight (8) basketball goal assemblies, complete.
2. Four (4) basketball court pavement markings.
3. Technical specifications outlining rigorous material properties, application rates, temperature tolerances, and quality criteria adhering to standard local public bidding statutes.

4. Design and permitting standard Soil Erosion and Sediment Control Measures.
5. Update final construction quantities as required.
6. Construction cost estimates for both the base bid and alternate bid will be submitted for review.
7. We understand that the City will determine whether the alternate bid shall be advertised based upon our construction cost estimate and available funding.
8. We have included cost for two (2) meetings with the City.
9. Pennini will coordinate with federal, state, and local offices as required.

## Preparation of Bid Documents and Bid Phase Services

This phase of work will consist of the preparation of contract documents and specifications required for public bid in accordance with the New Jersey Local Public Contracts Law. Pennoni will prepare detailed specifications that will be provided to the City for the items to be included in the contract.

The following services will be anticipated under this phase:

1. Pennoni will provide a complete bid-ready package for distribution (plans, bid price sheet, and technical specifications).
2. We will attend pre-bid conferences as required.
3. Pennoni will answer and respond to questions and prepare bid clarifications and/or addenda, as required.
4. Pennoni will attend bid opening (if required).
5. We will review bid submissions for compliance with all federal, state, and local rules and regulations and provide a written recommendation.

# POST-CONSTRUCTION PHASE

## (Part-Time Construction Management and Administration)

Our scope of services for this contract will include, but not be limited to, the following:

**a)** Consultation and advice to the Client during construction.

**Construction must be completed by the end of May 2027.**

**b)** Prepare weekly construction reports summarizing construction activities and provide the City with a monthly progress report with each request for payment.

**c)** Prepare and/or provide construction sketches and related field engineering services required to resolve actual field conditions encountered and/or properly complete the work.

**d)** Review, track, and process construction drawings, shop drawings, and erection drawings submitted by contractors for compliance with contract design, working drawings, and specifications.

**e)** Review laboratory, shop, and mill test reports and certification submittals of materials and equipment from various vendors and construction contractors.

**f)** Observe and coordinate initial operation of the project and quality assurance/performance tests required by the specifications.

**g)** Make a final inspection; prepare the final punch list, closeout, and report on the completed project.

**h)** Provide technical observation of construction by a part-time qualified resident project engineer, inspectors, and supporting staff as required, who will:

- Observe the work for compliance with the Contract Documents.
- Ensure Contractor compliance with all City, State, and Federal requirements.
- Prepare all City, State, and Federal required submittals.
- Witness shop tests and field testing and inspect vendor facilities, if required.
- Review, track, and process requests for monthly, partial, interim, and final payments to contractors and report quantities and values of construction work performed.
- Issue Certificate(s) of Completion to the Client on completed construction contracts.

i) Review working drawings. Review, track, and document compliance with Federal, State, and local requirements regarding Affirmative Action and Supplier Diversity Certification requirements.

j) Review, track, and process all claims and change orders.

- Prepare all City, State, and Federal required submittals.
- Prepare change orders for submission to the City, State, and Federal entities for review.
- Obtain required authorization/approval from appropriate City, State, and Federal entities.

k) Major redesign resulting from unforeseen field conditions.

l) Redesign and/or related field engineering services related to permissible changes and variations in the work.

m) Process complaints and releases from citizens.

n) Coordinate, attend, prepare, and distribute minutes of all job meetings with Contractors and the City, including pre-construction meetings.

o) Conduct field visits and gather accurate information related to as-built costs of the project.

p) Provide environmental inspection services by special experts related to environmental restoration work.

q) Meet special State and Federal requirements such as:

- Regulatory agency inspection.
- HUD-CDBG and DCA requirements.
- Environmental Protection Permit enforcement.
- Audits.

r) Provide record drawings of the completed project and incorporate red-lined documents from the contractor.

s) Provide additional copies of reports, contract drawings, specifications, and documents, if needed by the contractor, at no additional cost to the City.

t) Assist the Client as an expert witness in litigation or arbitration arising from construction of the project and in hearings before approving and regulatory agencies.

u) Negotiate any utility relocation that arises with the various utility companies on behalf of the City.

v) Review the contractor's pay request, make recommendations to the City, and perform the following:

- Payment Voucher with backup documentation to substantiate all project costs (two copies of backup documentation must be submitted).
- Contract administration and payment-recommendation-related tasks.
- Input/upload required information into applicable grant management systems (SAGE, IDIS, etc.).
- Engineer's Certification - Project Completion.
- List of all as-built quantities.
- Preparation and submission of reimbursement, change order, and final invoice documentation.
- Contractor compliance with Davis-Bacon and/or New Jersey Prevailing Wage laws.

w) Submit two (2) bound hard copies and one (1) electronic copy of the project file to the City, including but not limited to daily inspection reports, test results, as-built plans, Contractor RFIs and responses, material tickets/receipts, warranties, etc.

x) Perform other projects and services that may arise during the contract period and all other project tasks required by regulation or other requirements.

R-39

AV:dh
10-13-26

**RESOLUTION AWARDING A CONTRACT TO ENVIRONMENTAL RESOLUTIONS INC. FOR CONSTRUCTION MANAGEMENT & INSPECTION IN CONNECTION WITH THE NEW OR UPGRADED TRAFFIC SIGNAL SYSTEMS AT INTERSECTIONS PHASE 1**

WHEREAS, the City of Camden has a need to acquire services by a duly licensed engineer to provide construction management & inspection services for the new or upgraded traffic signal systems at intersections phase 1; and

WHEREAS, pursuant to a Request for Proposal #26-12, a proposal was received on August 24, 2026, by Environmental Resolutions Inc., for an amount not to exceed TWO HUNDRED THIRTY THOUSAND SIX HUNDRED EIGHTY DOLLARS AND FIFTY-EIGHT CENTS ($230,680.58); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "G-02-FE-744-26B", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Environmental Resolutions Inc., for an amount not to exceed TWO HUNDRED THIRTY THOUSAND SIX HUNDRED EIGHTY DOLLARS AND FIFTY-EIGHT CENTS ($230,680.58) to provide construction management & inspection services for the new or upgraded traffic signal systems at intersections phase 1, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED that Environmental Resolutions Inc. must coordinate and report to the City Engineer, duly appointed pursuant to N.J.S.A. 40A:9-140, for all assigned engineering tasks.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026
PLACEHOLDER

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AWARDING A CM/CI CONTRACT IN CONNECTION WITH THE NEW OR UPGRADED TRAFFIC SIGNAL SYSTEMS AT INTERSECTIONS PHASE 1, FEDERAL PROJECT NO. F00S(175)FAP-2024, NJDOT PROJECT NO. 5808432 TO ERI, IN THE AMOUNT OF $230,680.58**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7680 | Anthony.Moric@camdennj.com |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2024 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2024

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AWARDING A CM/CI CONTRACT IN CONNECTION WITH THE NEW OR UPGRADED TRAFFIC SIGNAL SYSTEMS AT INTERSECTIONS PHASE 1, FEDERAL PROJECT NO. F00S(175)FAP-2024, NJDOT PROJECT NO. 5808432 TO ERI, IN THE AMOUNT OF $230,680.58**

**FACTS/BACKGROUND:**

- This project consists of improvements to traffic signal systems, full signal replacement, ADA ramp improvements, pavement reconstruction, and pavement striping at the following five (5) intersections
    1. 34th Street & Westfield Avenue
    2. 29th Street & Westfield Avenue
    3. 36th Street & Federal Avenue
    4. 35th Street & Federal Avenue
    5. 10th Street & State Street
- CM/CI inspection services to be performed shall be subject to the general control and approval of the City of Camden Department of Public Works and Division of Capital Improvements.
- The construction project is anticipated to be advertised and awarded by Spring of 2027, with construction activity commencing thereafter.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $230,680.58
**Appropriation Code:** G-02-FE-744-26B

**IMPACT STATEMENT**:

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer
    - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council Request.

**Prepared by: Shawn Ryan, MBA** **856-757-7680 Shawn.Ryan@camdennj.gov**

Name Phone/Email

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

**FEE PROPOSAL**
**ENVIRONMENTAL RESOLUTIONS, INC.**
**RFP #26-12 CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION SERVICES FOR NEW OR UPGRADED TRAFFIC SIGNAL SYSTEM AT INTERSECTIONS, PHASE I**
**CITY OF CAMDEN, NJ**
**FEDERAL PROJECT NUMBER: F000S (175) NJDOT NO: 5808432**
**Monday, August 24, 2026**

| | Principal Officer | Resident Engineer | Assistant Resident Engineer | Project Engineer | Lead Inspectors | Total Hours for Task | Total $/Task |
|---|---|---|---|---|---|---|---|
| | **C. Jeremy Noll, PE, CME, CPWM** | **Ryan McCarthy, PE, CME** | **Stephen Pondo-Voigt, EIT** | **Paul Dezii, PE, PTOE** | **Mathew Kensler, NICET IV<br>Ian Hyder<br>William "Randy" Smith** | | |
| | $58.00 | $51.00 | $42.00 | $44.50 | $43.50 | | |
| **Task 2. 1 - Grant Administration** | | | | | | | |
| Grant Administration Tasks Over Entire Project | 4 | 16 | 24 | 8 | | 52 | $2,412.00 |
| **Task 2.2 - Progress Reporting** | | | | | | | |
| Daily Email Communication with Camden's Responsible Charge & City Engineer | 4 | 24 | 16 | 8 | 8 | 60 | $2,832.00 |
| Bi-Weekly Progress Reporting | 2 | 4 | 30 | 2 | | 38 | $1,669.00 |
| **Task 2.3 - Meetings & Site Visits** | | | | | | | |
| Attend Preconstruction Meeting. Record and Distribute Minutes. | 2 | 2 | 2 | 2 | 2 | 10 | $478.00 |
| Review and Approve Preconstruction Video | | | 4 | | | 4 | $168.00 |
| Coordinate & Attend Bi-Weekly Stakeholder Meetings. Prepare and Distribute Minutes. | 4 | 24 | 8 | 4 | 24 | 64 | $3,014.00 |
| Prepare for and Attend NJDOT Project Oversight Meetings (3) | 6 | 6 | 6 | 2 | 6 | 26 | $1,256.00 |
| **Task 2.4 - Project Oversight** | | | | | | | |
| Monitor Project Budgets | 2 | 4 | 8 | | | 14 | $656.00 |
| Coordinate Administrative Details (Budget, Billing & DBE Documentation) | 2 | 4 | 8 | | | 14 | $656.00 |
| Provide Record and Documentation Maintenance | | | 8 | | | 8 | $336.00 |
| Manage and Oversee Construction | 8 | 16 | 8 | 4 | | 36 | $1,794.00 |
| Ensure Compliance with all Federal, State & Local Requirements | | 4 | 8 | | | 12 | $540.00 |
| Review and Track Submittals, Working & Shop Drawings, Catalogue Cuts & Procedures | | 4 | 16 | 4 | | 24 | $1,054.00 |
| Track Requests for Information | | 4 | 8 | | | 12 | $540.00 |
| Review and Evaluate Change Order Requests | 2 | 4 | 8 | 4 | | 18 | $834.00 |
| Review Documentation and Recommend Payment Requests | 4 | 8 | 24 | 4 | | 40 | $1,826.00 |
| Coordinate with the City Stakeholders to Minimize Impact to Local Schools, Businesses and Recreation Events | 4 | 8 | | | | 12 | $640.00 |
| Coordinate with Materials Testing Firm & Review Test Results | | 4 | 8 | | 8 | 12 | $888.00 |
| Coordinate Work by Others for Utility Relocations | 2 | 4 | 8 | 4 | | 18 | $834.00 |
| Ensure Construction Schedules Are Maintained | 2 | 4 | 8 | 4 | | 18 | $834.00 |
| Review All Contractor's Claims | 2 | 4 | 8 | 4 | | 18 | $834.00 |
| Provide As-Built Field Information to Contractor to Prepare As-Built Drawings | | | 8 | 8 | 8 | 24 | $1,040.00 |
| Ensure Compliance with Federal & State Aid Regulations (includes performing wage rate inspections and general Federal quality assurance) | | 2 | 4 | | 4 | 6 | $444.00 |
| Project Closeout as per Federal Requirements | 4 | 8 | 16 | 8 | 4 | 40 | $1,842.00 |
| Total Hours for Personnel | 54 | 158 | 246 | 70 | 64 | 580 | |
| Subtotal Cost for Personnel | $3,132.00 | $8,058.00 | $10,332.00 | $3,115.00 | $2,784.00 | | $27,421.00 |

| | |
|---|---|
| Subtotal Direct Salary | $27,421.00 |
| OFFICE FAR OH Multiplier (149.8%) | $41,076.66 |
| Labor Premiums | NO PREMIUMS |
| 10% Profit | $6,849.77 |
| **Subtotal Labor Costs OFFICE** | **$75,347.43** |

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

**FEE PROPOSAL**
**ENVIRONMENTAL RESOLUTIONS, INC.**
**RFP #26-12 CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION SERVICES FOR NEW OR UPGRADED TRAFFIC SIGNAL SYSTEM AT INTERSECTIONS, PHASE I**
**CITY OF CAMDEN, NJ**
**FEDERAL PROJECT NUMBER: F000S (175) NJDOT NO: 5808432**
**Monday, August 24, 2026**

| | Principal Officer | Resident Engineer | Assistant Resident Engineer | Project Engineer | Lead Inspectors | Total Hours for Task | Total $/Task |
|---|---|---|---|---|---|---|---|
| | **C. Jeremy Noll, PE, CME, CPWM** | **Ryan McCarthy, PE, CME** | **Stephen Pondo-Voigt, EIT** | **Paul Dezii, PE, PTOE** | **Mathew Kensler, NICET IV<br>Ian Hyder<br>William "Randy" Smith** | | |
| | $58.00 | $51.00 | $42.00 | $44.50 | $43.50 | | |
| **Task 2.5 - Construction Inspection Tasks** | | | | | | | |
| Coordinate and Oversee Daily Inspections and Materials Tests | 4 | 16 | 16 | 4 | | 40 | $1,898.00 |
| Perform Daily Inspections & Source Documentation Reporting | 8 | 16 | 40 | 16 | 1275 | 1355 | $59,134.50 |
| Monitor and Evaluate Progress of Work Daily and Document Problems or Commitments | | 4 | 8 | | 8 | 20 | $888.00 |
| Verify Handicap Ramps Meet Current NJDOT Requirements | | 4 | 8 | | 16 | 28 | $1,236.00 |
| Recommend Improved Construction Techniques | 4 | 8 | 8 | 4 | | 24 | $1,154.00 |
| Communicate with Project Staff | 4 | 8 | 8 | 4 | | 24 | $1,154.00 |
| Follow-up On Previous Inspection Findings | 2 | 4 | 8 | 4 | | 18 | $834.00 |
| Provide all Project Documentation at Project Completion to City | 4 | 8 | 24 | 16 | 8 | 60 | $2,708.00 |
| Total Hours for Personnel | 26 | 68 | 120 | 48 | 1307 | 1569 | |
| Subtotal Cost for Personnel | $1,508.00 | $3,468.00 | $5,040.00 | $2,136.00 | $56,854.50 | | $69,006.50 |

| | |
|---|---|
| Subtotal Direct Salary: | $69,006.50 |
| FIELD FAR OH Multiplier (86.21%): | $59,490.50 |
| Labor Premiums: | **NO PREMIUMS** |
| 10% Profit: | $12,849.70 |
| **Subtotal Labor Costs FIELD:** | **$141,346.70** |

| **SUMMARY** | |
|---|---|
| ***Other Costs*** | |
| Labor Costs from Subconsultant (Material Testing) | $10,236.45 |
| Materials Testing Costs (Cylinder Breaks) | $ 3,750.00 |
| Total Labor, OH & Profit for Materials Testing Subconsultant (AID) | $ 13,986.45 |
| Total Labor Costs Prime Consultant (ERI) | $ 216,694.13 |
| **TOTAL PROJECT COST** | **$ 230,680.58** |

** Fees as shown represent number of man hours required for construction based on 210 days for substantial construction completion plus 30 days for final completion. An additional 60 calendar days will be utilized for closeout activities for this Federal Project*

**FEE PROPOSAL**
**ENVIRONMENTAL RESOLUTIONS, INC.**
**RFP #26-12 CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION SERVICES FOR NEW OR UPGRADED TRAFFIC SIGNAL SYSTEM AT INTERSECTIONS, PHASE I**
**CITY OF CAMDEN, NJ**
**FEDERAL PROJECT NUMBER: F000S (175) NJDOT NO: 5808432**
**Monday, August 24, 2026**

| | ASCE VI (PROJECT MANAGER) | Senior Engineer (ASCE III) | NJSTA Plant Level 2 (HMA Plant Inspector) | ACI/NJSAT (Material Field Technician) | Total Hours for Task | Total $/Task |
|---|---|---|---|---|---|---|
| | $58.05 | $45.68 | $35.00 | $32.00 | | |
| **Task 2.5 - Construction Management & Inspection Tasks** | | | | | | |
| Concrete field testing, HMA testing, soil testing samples fabrication and reporting | | | 11 | 70 | 81 | $2,625.00 |
| Project management, meetings, coordinating and scheduling field inspection | | 6 | | | 6 | $274.08 |
| Reviewing and submitting testing report | 6 | 5 | | | 11 | $576.70 |
| Communicate with Project Staff | 3 | | | | 3 | $174.15 |
| Provide all Project Documentation at Project Completion to City | 2 | | | | 2 | $116.10 |
| Total Hours for Personnel | 11 | 11 | 11 | 70 | 103 | |
| Subtotal Cost for Personnel | | | | | | $3,766.03 |
| | | | | | Subtotal Direct Labor | $3,766.03 |
| | | | | | FAR OH Multiplier @ 147.10% | $5,539.83 |
| | | | | | Subtotal | **$9,305.86** |
| | | | | | Labor Premiums (OT) | **NONE** |
| | | | | | 10% Profit | $930.59 |
| | | | | | **Total Labor Costs AID Materials Testing Subconsultant** | **$10,236.45** |

State of New Jersey
DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

MIKIE SHERRILL
*Governor*

DR. DALE G. CALDWELL
*Lt. Governor*

PRIYA JAIN
*Commissioner*

July 2, 2026

Mr. Rakesh R. Darji
Vice President & Treasurer
Environmental Resolutions, Inc.
815 East Gate Drive, Suite 103
Mount Laurel, NJ 08054

Dear Mr. Darji:

Based on our review of Environmental Resolutions, Inc.'s submitted Statement of Direct Labor, Fringe Benefits, and General Overhead with Field Rate for the Year Ended December 31, 2025, we recommend overhead rates of *86.21* percent be used for construction inspection projects, *149.80* percent be used for home-office projects, and *136.42* percent be used for additional work modifications for contracts entered into prior to your firm selecting to use split rates or the time split rates were required on all new contracts and extra work modifications.

In addition, the overhead rates proposed on this overhead letter expire on July 1, 2027.

These rates are subject to audit verification. Our acceptance of these rates does not extend beyond contracts with the New Jersey Department of Transportation. Any other entity contracting with the firm is responsible for determining the acceptability of the overhead statement.

This letter will be provided to other governmental entities upon request, in accordance with 23 U.S.C. § 112(d).

If you have any questions, feel free to contact Jacob Ferris at (609) 963-2311, or at Jacob.Ferris@dot.nj.gov.

Sincerely,

Marie Samson
Administrative Analyst IV Management Auditor, Bureau of External Audit
New Jersey Department of Transportation

# State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

MIKIE SHERRILL
*Governor*

DR. DALE G. CALDWELL
*Lt. Governor*

PRIYA JAIN
*Commissioner*

August 21, 2026

Mojgan Mohtashami, President
Advanced Infrastructure Design, Inc.
1 Crossroads Drive
Hamilton, NJ 08691

Dear Mojgan Mohtashami:

Based on our review of Advanced Infrastructure Design, Inc.'s submitted Statement of Direct Labor, Fringe Benefits and General Overhead for the year ended December 31,2025, we recommend an overhead rate of *147.103* percent be used for funding purposes on future contracts with the Department. In addition, in accordance with current Department policy, if FCCM is specifically identified in the cost proposals relating to the contract under which the cost is to be claimed, the audited FCCM rate of *2.183* percent should be used.

Furthermore, if Advanced Infrastructure Design, Inc. plans to pursue construction inspection work with the Department, Advanced Infrastructure Design, Inc. will need to provide the Department with additional documents to establish a field rate with the Department.

The overhead rate proposed on this overhead letter expires on July 1, 2027.

This rate is subject to audit verification. Our acceptance of this rate does not extend beyond contracts with the New Jersey Department of Transportation. Any other entity contracting with the firm is responsible for determining the acceptability of the overhead statement.

This letter will be provided to other governmental entities upon request, in accordance with 23 U.S.C. § 112(d).

If you have any questions, feel free to contact Therase Kim at (609) 963-2387, or Therase.Kim@dot.nj.gov.

Sincerely,

Marie Samson
Administrative Analyst IV Management Auditor, Bureau of External Audit
New Jersey Department of Transportation
TK

Christopher J. Noll, PE, CME, PP
*President & CEO*

William H. Kirchner, PE, CME, N-2
*Vice President*

Rakesh R. Darji, PE, PP, CME, CFM
*Vice President/Treasurer*

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
*Secretary*

ENVIRONMENTAL RESOLUTIONS, INC.
*Engineers • Planners • Scientists • Surveyors*

Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Jennifer A. Harris, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
Ethan F. Hyder, CST II
Ryan G. McCarthy, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG
Neil J. Werket, RLA, LLA, CPSI

**CERTIFICATION OF ELIGIBILITY**

August 24, 2026

Environmental Resolutions, Inc. is not ineligible to receive award of a contract due to the firm's inclusion on any Federal, Pennsylvania, or New Jersey state lists of debarred contractors, or otherwise ineligible to be awarded a contract using Federal or state funds.

Signed,

Christy J. Noll

Christopher J. Noll, PE, PP, CME

President & CEO

815 East Gate Drive • Suite 103 • Mount Laurel • New Jersey • 08054

Phone (856) 235-7170 • Fax (856) 273-9239 • www.erinj.com

Advanced Infrastructure Design, Inc.

# CERTIFICATION OF ELIGIBILITY

I, Kaz Tabrizi, a Principal of the firm of Advanced Infrastructure Design, Inc., being duly sworn, depose and say that the firm is not ineligible to receive award of a contract due to the firm's inclusion on any Federal, Pennsylvania, or New Jersey state lists of debarred contractors, or otherwise ineligible to be awarded a contract using Federal or state funds.

Signature

Kaz Tabrizi, Ph.D., PE, Executive Vice President

08/24/2026

Date

1 Crossroads Drive • Hamilton, NJ 08691-3389 • (v) 609.838.2216 • (f) 609.586.1301

www.aidpe.com

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R-40

SE:dh
10-13-26

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2027 SAFE ROUTES TO SCHOOL FOR THE EAST CAMDEN SAFE ROUTES TO SCHOOL IMPROVEMENT PROJECT**

WHEREAS, the governing body of the City of Camden, the Department of Planning & Development-Division of Capital Improvements desires to apply for the 2027 Safe Routes to School Program for the East Camden Safe Routes to School Improvement Project; and

WHEREAS, the project involves roadways and sidewalks that are owned and maintained by the City of Camden. The City certifies its commitment to the continual ownership and maintenance for the useful life of the project; and

WHEREAS, upon completion of the proposed project, the City of Camden will assume maintenance responsibility over all improvements completed with grant funding awarded under the 2027 Safe Routes to School Program; and

WHEREAS, the City designates Keith Walker, Director of Department of Public Works, as the responsible charge for this program. Keith Walker is a full-time employee of the City of Camden and will be the responsible charge for the proposed construction project; and

WHEREAS, in order to obtain said grant, it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; and

WHEREAS, the Mayor and Council of the City of Camden, in the County of Camden, State of New Jersey, formally authorizes an electronic grant application in SAGE to the New Jersey Department of Transportation for funding under the 2027 Safe Routes to School Program on behalf of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to submit an application to the New Jersey Department of Transportation for the 2027 Safe Routes to School Program for the East Camden Safe Routes to School Improvement Project in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

PLACE HOLDER

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026
PLACEHOLDER

TO: City Council
FROM: Planning & Development, Capital Improvements

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE FY' 2027 NJDOT SAFE ROUTES TO SCHOOL (SRTS) EAST CAMDEN SAFE ROUTES TO SCHOOL IMPROVEMENTS PROJECT**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856-757-7680 | Anthony.Moric@camdennj.com |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2024 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2024
**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 10/2
**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR THE FY' 2027 NJDOT SAFE ROUTES TO SCHOOL (SRTS) EAST CAMDEN SAFE ROUTES TO SCHOOL IMPROVEMENTS PROJECT**

**FACTS/BACKGROUND:**

- The FY' 2027 NJDOT Safe Routes to School Program provides federal funds for infrastructure projects that facilitate walking and/or bicycling to school, including the construction or installation of sidewalks, crosswalks, signals, traffic-calming measures, and bicycle facilities
- The project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children and residents within East Camden.
- The following must be stated in the body of the resolution:
    - The Mayor and Council of the City of Camden, in the County of Camden, State of New Jersey, formally authorize an electronic grant application in SAGE to the New Jersey Department of Transportation for funding under the 2027 Safe Routes to School Program on behalf of the City of Camden
    - This project involves roadways and sidewalks that are owned and maintained by the City of Camden. The City of Camden certifies its commitment to the continual ownership and maintenance for the useful life of the project.
    - Following the completion of the proposed project, the City of Camden will assume maintenance responsibility over all improvements completed with grant funding awarded under the FY2027 Safe Routes to School Program;
    - The City of Camden is designating Kieth Walker as the "responsible charge" for this program. Kieth Walker is a full-time employee of the City of Camden and will be the responsible charge for the proposed construction project;

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**IMPACT STATEMENT**:

- Infrastructure will be substantially improved as a result of the resolution.
- City of Camden approval of this legislation will facilitate construction of the project.
- If not approved by Council, the additional improvements will not be completed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer
    - Attendance: (Y/N/Tentative). Confirmed?

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council Request.

**Prepared by: Anthony Morici** **856-239-0892 anthony.morici@camdennj.gov**

Name Phone/Email

**ATTACHMENT G**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# GRANT PRE-APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information. The Municipality should provide any additional information that will help the DLGS fully understand what is being requested.

**PLEASE FULLY EXPLAIN ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND TIMELINE.**

There are no matching funds required for the FY 2027 NJDOT Safe Routes to School program. The FY' 2027 NJDOT Safe Routes to School Program provides federal funds for infrastructure projects that facilitate walking and/or bicycling to school, including the construction or installation of sidewalks, crosswalks, signals, traffic-calming measures, and bicycle facilities. The project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children and residents within East Camden.The City is applying for accessibility improvements in East Camden. Accessibility improvements consist of the installation of ADA complaint curb ramps, cross walk striping, Rapid Flashing Pedestrian Crossing Beacons, share the road bike lane striping, filling in missing sections of sidewalks, in the vicinity of the schools in East Camden. There are approximately ten (10) K-12 schools within a 2 mile radius of the project area to which this will benefit. The starting point of the grant application is the current Woodrow Wilson High School at 29th Street and Mickle Street, working towards the future Eastside High School, and the routes to the surrounding K-12 schools.

Information of key municipal employee or agent applying for grant and responsible for its use:

| | |
|---|---|
| Name | Anthony Morici |
| Title | City Engineer |
| Telephone Number | 856 757 7685 |
| Email | anthony.morici@rve.com |

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

The municipality's ongoing financial responsibilities include the standard operational, maintenance, staffing, liability, and insurance duties it carries for any municipal project.

What will the source of funds be for the staffing, insurance, liability, operations, and/or maintenance?

The Department of Public Works yearly maintenance budget. The City will be responsible for staffing, insurance, liability, etc.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

RECEIVED

2026 AUG 19 PM 12: 20

MUNICIPAL CLERK'S OFFICE
CAMDEN, N.J.

State of New Jersey
DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

MIKIE SHERRILL
*Governor*

DR. DALE G. CALDWELL
*Lt. Governor*

PRIYA JAIN
*Commissioner*

August 17, 2026

Re: Safe Routes to School
Request for Applications

Dear Prospective Applicant:

On behalf of Governor Mikie Sherrill, I am pleased to announce that applications are now being accepted for the 2027 Safe Routes to School (SRTS) Program. The SRTS program is funded through the Federal Highway Administration's Federal Aid Program and is being administered by the New Jersey Department of Transportation (NJDOT), in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO).

The Safe Routes to School Program is authorized under 23 U.S.C. § 133(h)(5) as part of the Transportation Alternatives Set-Aside program. Under this federal authority, the objectives of the SRTS Program are:

- To enable and encourage children in grades K-12, including those with disabilities, to walk and bicycle to school;
- To make bicycling and walking to school a safer and more appealing transportation alternative, thereby encouraging a healthy and active lifestyle from an early age;
- To facilitate the development and implementation of projects and activities that will improve safety and reduce traffic, fuel consumption, and air pollution in the vicinity of New Jersey's schools serving students in grades K-12

Projects must be located within two miles of a school that serves students in grades K-12. Funding for the 2027 SRTS Program will be available for the construction of infrastructure projects only. Infrastructure projects may include the installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures, and other means to ensure the ease and safety of children walking or biking to school.

For this solicitation, applicants may apply only for construction funds. Any municipality, school

district, or county is eligible to apply for funding. Nonprofit organizations are not eligible as direct grant sub-recipients for SRTS funds unless they qualify through one of the eligible entity categories (e.g., where a nonprofit organization is a designated transit agency, school, or an entity responsible for the administration of local transportation safety programs).

Nonprofit entities are eligible to partner with any eligible entity on an eligible project, if State or local requirements permit. The NJDOT has final authority to decide on the eligibility of an applicant.

In January 2025, the Target Zero Commission Law (P.L.2024, c.109) was signed with the goal of eliminating traffic fatalities and serious injuries on New Jersey's roads by 2040, consistent with the federal Vision Zero approach and Highway Safety Improvement Program (HSIP) requirements under 23 U.S.C. § 148.

In accordance with this law, starting in Fiscal Year 2027, Local Aid programs will include evaluation criteria for projects located within a High Injury Network (HIN). A HIN, determined through data-driven traffic safety studies, designates roadways with a high concentration of fatal and serious injury crashes, particularly those involving pedestrians and bicyclists. High Injury Network maps and supporting data are available through NJDOT's Local Aid Resource Center at https://www.njdotlocalaidrc.com/target-zero.

Applicants are strongly encouraged to develop SRTS projects that:

- Address documented safety concerns within identified High Injury Networks
- Support Target Zero objectives through evidence-based safety countermeasures
- Prioritize infrastructure improvements proven to reduce pedestrian and bicycle crashes involving school-age children
- Incorporate Safe Systems Approach principles that account for human error and provide multiple layers of protection

Projects demonstrating clear safety benefits within HIN areas, particularly those serving school-age pedestrians and bicyclists, will receive favorable consideration during the selection process.

All applicants must participate in a one-on-one pre-application consultation with NJDOT Local Aid staff and the appropriate Metropolitan Planning Organization (MPO) before submitting an application. This requirement applies to all applicants, including those who have previously received SRTS funding.

These meetings are designed to:
- Review project eligibility and compliance with federal requirements under 23 U.S.C. § 133(h)(5)
- Identify potential issues with project scope, cost estimates, or implementation timeline
- Clarify Target Zero alignment, and accessibility
- Provide guidance on strengthening applications and improving competitiveness

To schedule your mandatory pre-application meeting:
1. Visit https://www.njdotlocalaidrc.com/srts-meetings
2. Complete the meeting request form no later than October 5, 2026
3. You will be contacted within 5 business days to confirm your meeting date and time
4. Complete your meeting no later than October 15, 2026

Pre-application meetings will be conducted virtually via video conference. Meetings typically last 45-60 minutes. Applicants should be prepared to discuss their proposed project, including preliminary cost estimates, project location, schools served, and anticipated implementation schedule.

**Failure to complete a mandatory pre-application meeting will result in automatic application disqualification. No exceptions will be granted.**

**Informational Webinars**
NJDOT will host informational webinars about the Safe Routes to School Program that will cover: Program overview and federal requirements, Application system (SAGE) navigation, Scoring criteria and competitive factors, Target Zero and High Injury Network.

Webinar dates and registration information are available at https://www.njdotlocalaidrc.com/srts-webinars. While webinar attendance is optional, it is highly recommended for first-time applicants or those unfamiliar with federal-aid project requirements. Webinar recordings will be posted for those unable to attend live sessions.

As with all federally funded programs, the funds will be disbursed on a reimbursement basis. The award of SRTS grants will be contingent upon the recipient's ability to comply with all applicable federal financial management, project implementation, and oversight regulations. Before applying, applicants should assess their capability to comply with state and federal requirements for the administration of federal-aid highway grants set forth in Title 23 - Highways, and OMB requirements related to uniform administrative requirements, cost principles, and audit requirements for federal awards (2 CFR Part 200).

Public rights-of-way and facilities are required to be accessible for all users through the statutes regardless of funding source. Recipients of federal and state grants will be required to comply with the provisions of Title II of the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Applications for the SRTS Program are due on or before November 13, 2026. Applications must be submitted online through NJDOT SAGE at: https://njsage.intelligrants.com/

Additional information on the SRTS Program is available at:
https://njdotlocalaidrc.com/federally-funded-programs/safe-routes-to-school

I recommend that you consult your Local Aid District Office and your corresponding Metropolitan Planning Organization for assistance in preparing applications for this program. Contact information is included.

The Division of Local Aid offers a SRTS Design Assistance Program, which provides consultant engineering services to assist Local Public Agencies (LPAs) with the development of plans, specifications, and estimates for their SRTS projects. Recipients of the 2027 SRTS grant solicitation will be eligible to participate in the program. The program was developed by NJDOT as part of the Federal Highway Administration's Everyday Counts (EDC) initiative and is intended to shorten time, reduce costs, and improve quality in the delivery of SRTS projects. Consultant

costs for this program are paid by NJDOT and are not part of the grant amount if your LPA chooses to participate.

The NJDOT looks forward to receiving your application.

Sincerely,

Priya Jain
Commissioner

cc: County/Municipal Clerk
County/Municipal Engineer

# New Jersey Department of Transportation
# Local Aid and Economic Development

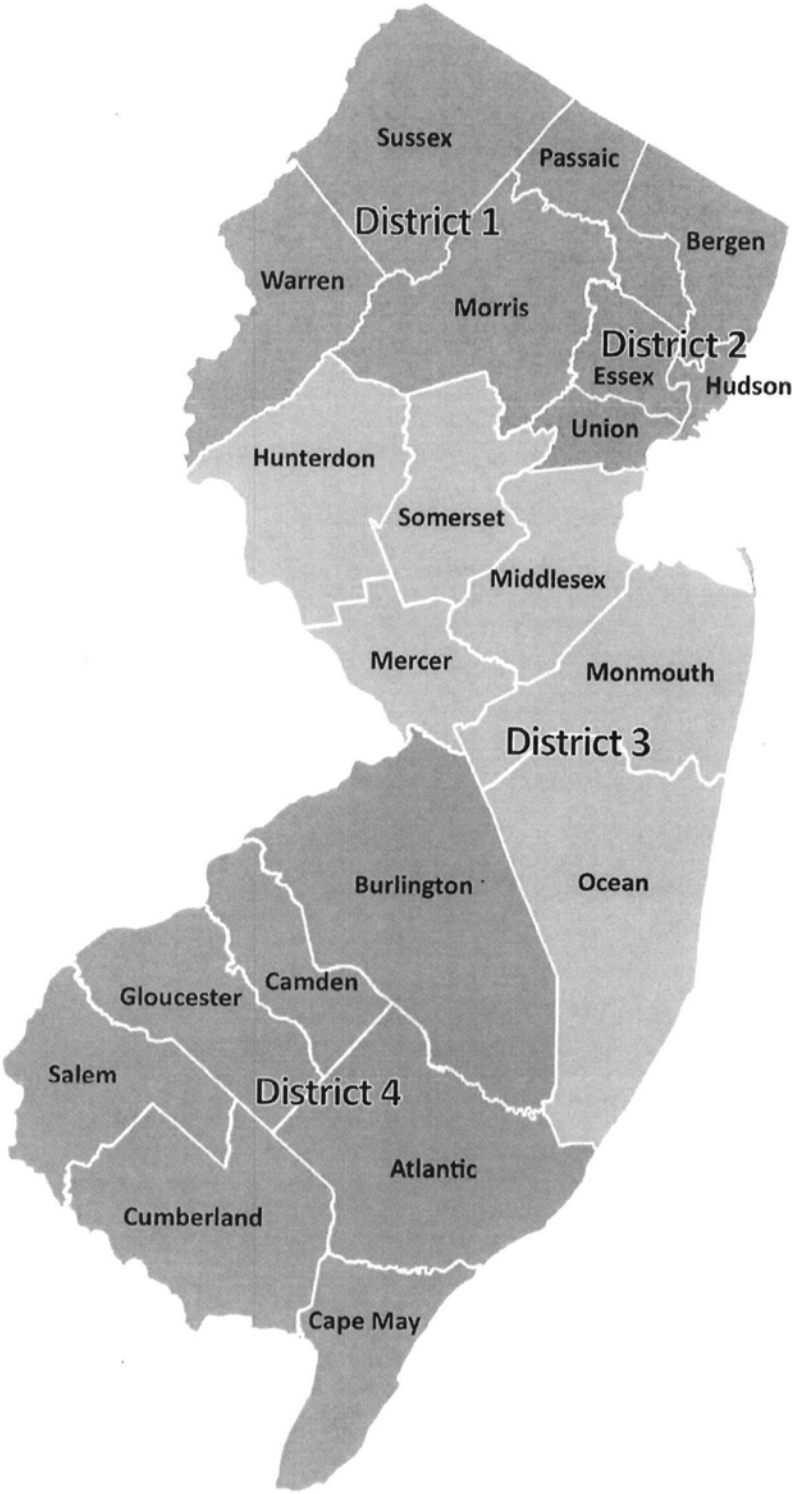
**Division Office**
1035 Parkway Avenue, PO Box 600
Trenton, NJ 08625-0600
Phone: (609) 963-2021
Manager: Kyle Skala

**District 1**
Roxbury Corporate Center
200 Stierli Court
Mount Arlington, NJ 07856
Phone: (973) 810-9120
Manager: Adam Iervolino

**District 2**
2 Gateway Plaza
283-289 Market Street, 10th Floor
Newark, NJ 07102
Phone: (862) 350-5730
Manager: Ebony Johnson

**District 3**
1035 Parkway Avenue, PO Box 600
Trenton, NJ 08625-0600
Phone: (609) 963-2020
Manager: Komila Pandit

**District 4**
One Executive Campus
Route 70 West, 3rd Floor
Cherry Hill, NJ 08002
Phone: (856) 414-8414
Manager: Thomas Berryman




*Local Aid and Economic Development*

R-41

AV:dh
10-13-26

**RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO SHARED SERVICES AGREEMENT NO. 01-21-111 WITH THE CAMDEN REDEVELOPMENT AGENCY FOR THE BROWNFIELD CLEANUP OF 1625 FEDERAL STREET (BLOCK 1184, LOT 5)**

WHEREAS, on January 21, 2021, the Council of the City of Camden approved Resolution MC-21:7815 authorizing the execution of a Shared Services Agreement with Camden Redevelopment Agency (CRA) for the Brownfields Clean-up Site of 1625 Federal Street (Borden Chemical) from the US Environmental Protection Agency (EPA) in the amount of FIVE HUNDRED THOUSAND DOLLARS ($500,000.00); and

WHEREAS, on June 11, 2024 the Council of the City of Camden approved Resolution MC-24:9547 authorizing Amendment No. 1 to SSA No. 01-21-111 to extend the term of the agreement until September 30, 2026; and

WHEREAS, the City wishes to further amend SSA No. 01-21-111 to further extend the term of the agreement for one additional year or until the project is completed; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Shared Services Agreement between the City of Camden and CRA be amended to extend the term for one additional year or until the project is completed.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Dominic Vesper, Interim BA
Daniel Blackburn, Esq., City Attorney
Ashton Jones, Department of Planning & Development

**TITLE OF ORDINANCE/RESOLUTION:**
**Resolution Authorizing the Amendment of a Shared Services Agreement Between the City of Camden and The Camden Redevelopment Agency ("CRA") for the Brownfield Cleanup of 1625 Federal Street (Block 1184, Lot 5) To Extend the Term of the Agreement**

| Point of Contact: | Olivette Simpson, CRA Director | CRA | Ext. 3540 | olsimpso@ci.camden.nj.us |
|---|---|---|---|---|
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/24/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/26/2026
**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Form of Shared Services Agreement

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**
**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

# EXECUTIVE SUMMARY

**TITLE OF RESOLUTION**
**Resolution Authorizing the Amendment of a Shared Services Agreement Between the City of Camden and The Camden Redevelopment Agency ("CRA") for the Brownfield Cleanup of 1625 Federal Street (Block 1184, Lot 5) To Extend the Term of the Agreement**

- The 2.7-acre 1625 Federal Street Site aka Borden Chemical, which is designated as Block 1184, Lot 5 on the City of Camden Tax Map (the "Site"). The Site was formerly occupied by a large multi-story industrial building and is currently owned by the City of Camden.

- CRA, on behalf of the City, was awarded a US Environmental Protection Agency ("EPA") Brownfields Cleanup Grant for $500,000.00 for the environmental remediation of the Site. CRA by Resolution 10-21-20G and the City by Resolution (MC-21:7815) executed a Shared Services Agreement for CRA's management of the EPA grant on behalf of the City. And, by Resolution MC-24: 9547 extended the term of the Agreement to September 30, 2026.

- As to the EPA grant, CRA has submitted a No Cost Time Extension to EPA to extend the term of the grant beyond September 30, 2026. In addition, CRA leveraged the EPA funds and was awarded a $2 million remedial action grant from the NJ DEP Hazardous Discharge Site Remediation Program.

- It is necessary to amend the term of the Shared Services Agreement between the City and CRA for CRA's management of the brownfield cleanup funds for the Site to extend the term for one additional year or until the project is completed.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $500,000.00

**IMPACT STATEMENT**:
- The City, through tax foreclosure is the owner of 1625 Federal Street Site; the former Borden Chemical Site. The Project Site is one of several city owned parcels along Federal Street that once remediated they will be marketed for productive commercial/industrial land uses. If the request is not approved, remediation of the Project Site will not move forward and future remedial activities will likely be the responsibility of the City.

**SUBJECT MATTER EXPERTS/ADVOCATES:**
- Olivette Simpson, CRA
    - Attendance

**COORDINATION:** CRA, Brownfield Redevelopment Solutions, Inc., Environmental Consultant

**Prepared by:** Olivette Simpson, CRA Ext. 3540 olsimpso@ci.camden.nj.us

Name Phone/Email

# Shared Services Agreement 01-21-111

#01-21-111

SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN
AND THE CAMDEN REDEVELOPMENT AGENCY

This document constitutes a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1, et seq. entered between the City of Camden, a Municipal Corporation of the State of New Jersey of the first part, hereinafter referred to as the party of the first part or the "City" and the Camden Redevelopment Agency of the second part, hereinafter referred to as the party of the second part or the "Agency."

WHEREAS, the City of Camden ("CITY"), with its principal offices located at 520 Market Street, 4th Floor, Camden, NJ 08102, and Camden Redevelopment Agency ("CRA"), with its principal offices located at 520 Market Street, 13th Floor, Camden, NJ 08102, have reached an agreement to allow CRA to operate and serve in the capacity as an agent for the City of Camden for the oversight of a US Environmental Protection Agency (EPA) Brownfields Cleanup Site of the Borden Chemical Site located at 1625 Federal Street, Block 1184, Lot 5 in the City of Camden ("Project"); and

THIS AGREEMENT made and entered into as of the 24th day of February, in the year of Two Thousand Twenty-One (2021),

WITNESSETH:

In consideration of the mutual promises of the parties hereto and as set forth in R-24 adopted by Camden City Council on January 12, 2021 and 10-21-20G, adopted by Camden Redevelopment Agency; and

WHEREAS, the City of Camden wishes CRA to act in a capacity as an agent by coordinating and managing the grant which shall include public procurement of professionals and contractors, fiscal management and grant reporting; and

WHEREAS, in order to accomplish the redevelopment plans of the Camden Brownfield Program Sites in the City of Camden by placing priority on the investigation, remediation and redevelopment of contaminated sites; now, therefore it is agreed as follows;

1. TERM

This Agreement shall commence from the date the agreement is signed and shall terminate one (1) year from the date of commencement.

2. SCOPE OF SERVICES

A. Camden Redevelopment Agency ("CRA")

1. CRA will solicit bids through a Request for Proposals ("RFP") in order to procure the desired services through the US Environmental Protection Agency Brownfields Cleanup Grant ("Grant") that are consistent with the City's desires to continue redevelopment efforts as needed hereinafter set forth and as set forth in the Scope of Services attached hereto and made a part hereof.

2. Ensure grant compliance, including budget tracking, reporting activities and programmatic/statutory/regulatory compliance during the term of the Grant.

3. Serve as the contracting entity for the City for the procurement of services outlined in the Workplan. The services include the engagement of a Licensed Site Remediation Professional (LSRP) consultant, a grant management consultant, environmental remediation contractor(s), and other professional consultants as needed. The CRA will manage the contractors and consultants, including review of work products and Site inspections.

4. Conduct contract procurement and administration in conformity with applicable Local, State, and Federal requirement.

5. Act as the primary point of contact for the project with the EPA and NJ Department of Environmental Protection (DEP) regarding remediation and development of the Site during the term of the Grant.

6. Implement a public engagement program regarding remediation and redevelopment of the Site. The CRA will attend local community meeting as well as meet with community leaders and elected officials to ensure that the public is aware of the ongoing remediation activities. The CRA will place sign(s) on the Site with brief descriptive and contact information.

7. Review consultant and contractor invoices and present approved payment requests for eligible costs to the City Grants Management for submission to the EPA's ASAP.gov system.

8. Upon receipt of funds from the City, the CRA will pay the contractors and consultants.

B. City of Camden ("City")

1. As the Grant recipient, execute all documents and establish the appropriate accounts necessary to administer the Grant and make payments to the CRA.

2. Enter approved payment requests submitted by CRA into the EPA's ASAP.gov system. Upon receipt of the funds the City will make payments to the CRA.

3. Pay the CRA a Project Management Fee of Twenty-Five Thousand Dollars ($25,000.00) for the Cleanup Site of Borden Chemical Site located at 1625 Federal Street, Block 1184, Lot 5 in the City of Camden from the Five Hundred Thousand Dollars ($500,000.00) Grant Funds as indicated in the approved Workplan.

4. Upon completion of the CRA's tasks or close-out of the Grant, whatever comes first, control of the Site will be returned to the City and the City will be responsible for on-going maintenance, security, and responsibility of and for the Site, including reporting activities, maintenance of engineering controls and the payment of any fees to the DEP.

3. COST

The City of Camden shall cause to be paid to CRA an amount not to exceed a total amount of FOUR HUNDRED THOUSAND DOLLARS ($400,000.00) for the administration, management and oversight of the "Grant" in the City of Camden.

4. ADHERENCE TO LOCAL PUBLIC CONTRACT LAW

In accordance with N.J.S.A. 40A:11-1, et seq., if any party performing a service on behalf of another party or parties to this agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such party shall be required to award the agreement for the work to be performed by a private contractor under such agreement.

5. AUDIT

Pursuant to the Single Audit Act of 1984, both parties agree to permit either party and/or its agents to examine any and all records relevant to this Agreement and shall make the same available upon demand at a reasonable time and place for the purpose of auditing the records, reports and documents relative to this Agreement.

6. RIGHT TO INSPECT

Both parties to this agreement shall permit either party or its authorized representatives to make visits to the site or sites where the specified services (Exhibit "A") are being provided for the purpose of assuring each party's compliance with the terms of this Agreement.

7. TERMINATION OF AGREEMENT

This Agreement may be terminated in whole or in part by either party for any reason upon thirty (30) days written notice from one party to the other.

8. CONSTRUCTION OF THIS AGREEMENT

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall, therefore, be interpreted under the Laws of the State of New Jersey.

9. AMENDMENTS

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

10. ENTIRE AGREEMENT

This written Agreement represents the entire understanding of the parties.

Attest:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

By:

FRANCISCO "FRANK" MORAN
Mayor

APPROVED AS TO FORM:

MICHELLE BANKS-SPEARMAN
City Attorney

CAMDEN REDEVELOPMENT AGENCY

By:

OLIVETTE SIMPSON
Interim Executive Director

MBS:dh
01-12-21

**RESOLUTION MC-21:7815**
*On Motion Of: Angel Fuentes*
*APPROVED: January 12th, 2021*

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE BROWNFIELDS CLEAN UP SITE 1625 FEDERAL STREET (BORDEN CHEMICAL)**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the Camden Redevelopment Agency ("CRA"), for the Brownfields Clean-up Site of 1625 Federal Street (Borden Chemical) from the US Environmental Protection Agency (EPA) in the amount of FIVE HUNDRED THOUSAND DOLLARS ($500,000.00); and

WHEREAS, the CRA will manage the grant, which includes public procurement of professionals and contractors, fiscal management and grant reporting; and

WHEREAS, CRA will apply for HSRDF funding through the State of NJ to cover the cash match of $100,000.00; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with Camden Redevelopment Agency in the amount of FIVE HUNDRED THOUSAND DOLLARS ($500,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "TBD", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with Camden Redevelopment Agency, for an amount not to exceed Five Hundred Thousand Dollars ($500,000.00), for the provision of the Cleanup of the Borden Chemical Site at 1625 Federal Street for a one year period, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed
and approved as to form.

MICHELLE BANK-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:
for LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

CAMDEN REDEVELOPMENT AGENCY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: TBD
AMOUNT: $500,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$500,000.00

Description of the Goods or Services to be procured:

Shared Services Agreement between the City of Camden and the Camden Redevelopment Agency for the Brownfields cleanup sites 1625 Federal Street (Borden Chemical).

Doreen P. Chang
TREASURER

DATE: December 14, 2020

Camden Redevelopment Agency

RECEIVED 9-22-20

# MEMORANDUM

**To:** Dr. Edward Williams, Director, City, Planning & Development
Candice Jefferson, City, Planning & Development

**From:** Olivette Simpson, Interim Executive Director

**Date:** September 21, 2020

**Re:** **City Council Request for Action – October 2020 Meeting**
**US EPA Brownfields Grant Awarded September 2020 - $500,000**
**Borden Chemical BF 96250920-0**
**1625 Federal Street, Camden, NJ**

Kindly accept this request for a Resolution for a Shared Services Agreement (SSA) between the City of Camden and CRA in connection with the Borden Chemical Site # BF 96250920-0 brownfields remediation site; and any additional appropriate resolutions. Under the SSA, the CRA will provide project management oversight for the clean-up grant for the Borden Chemical site. US EPA) has extended the grant term until September 30, 2023. CRA's October 2020 board Agenda will include a similar action.

US EPA has awarded a $500,000 clean-up grant for environmental remediation activities that will occur at a 2.7-acre property located at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in the Marlton Census Tract, a designated Opportunity Zone. There is a 20% match requirement. CRA will apply for a grant from the New Jersey Hazardous Discharge Site Remediation Fund to cover the match and costs in excess of the grant for the environmental remediation.

Should you require any additional information do not hesitate to contact us.

Thank you.
OS/dp

Attachments
US EPA Grant Letter dated 9/9/2020
SSA – Exhibit A Scope of Services

09212020 v1

**RESOLUTION MC-19:7217**
*On Motion Of: Angel Fuentes*
*APPROVED: November 12th, 2019*

R-67

MBS:dh
11-12-19

**RESOLUTION AUTHORIZING AN APPLICATION TO THE US ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR THE BROWNFIELDS CLEANUP GRANT FOR 1625 FEDERAL STREET IN THE AMOUNT OF $200,000.00**

WHEREAS, the City of Camden is applying for funding for the Brownfields Cleanup Grant for the 1625 Federal Street formerly Borden Chemical site; and

WHEREAS, 1625 Federal Street Site (aka Borden Chemical, Consolidated Foam).. The Site has a history of use by a variety of industrial concerns, starting in the early 1900's when it was developed as a manufacturer of steam heating supplies; and

WHEREAS, the City of Camden is applying for a $200,000.00 grant which requires 20% match and CRA will apply for a grant from New Jersey Hazardous Discharge Site Remediation Fund (HDSRF) to cover the match and costs in excess of the grant for the environmental remediation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a grant application to the US Environmental Protection Agency for Brownfields Cleanup Grant for 1625 Federal Street and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 2
290 BROADWAY
NEW YORK, NY 10007-1866

September 09 2020

VIA EMAIL

Agreement No. BF 96250920

Francisco Moran
Mayor
City of Camden
520 Market Street
City Hall, Room 400 PO Box 95120
Camden, NJ 08101-5120

**Subject: FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical**

Dear Mayor Moran:

Attached please find a Cooperative Agreement to assist The City of Camden in the administration of the above-referenced program. Your application dated December 03, 2019, requesting $500,000 has been approved.

EPA has compiled requirements that apply to all agreements in an on-line set of conditions, which are referenced in the section of the award entitled, GENERAL TERMS AND CONDITIONS. You must access these and ensure your organization complies with them. Additionally, your agreement includes grant-specific administrative and programmatic conditions with which your organization must also comply. Please pay particular attention to General Term and Condition number 21: "Transfer of Funds." This condition highlights prior approval requirements for budget changes.

EPA has eliminated the requirement for recipients to submit a signed Affirmation of Award for assistance agreements. An assistance agreement recipient demonstrates its commitment to carry out the award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or, 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. Please see the "Notice of Award" section of the agreement for more information. Due to this change, you are not required to sign and return a copy of the attached agreement. However, if you wish to file a notice of disagreement with the award terms and conditions, you must email your notice to Region2_GrantApplicationBox@epa.gov.

All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

Sincerely,

For

Donald Pace
Director
Mission Support Division

Attachment

cc: Olivette Simpson, City of Camden
Johanna Conyer, City of Camden
Jenny Tsolisos, USEPA

| | | | |
|---|---|---|---|
| | **U.S. ENVIRONMENTAL PROTECTION AGENCY**<br>**Cooperative Agreement** | GRANT NUMBER (FAIN): 96250920<br>MODIFICATION NUMBER: 0<br>PROGRAM CODE: BF | DATE OF AWARD<br>09/03/2020 |
| | | TYPE OF ACTION<br>New | MAILING DATE<br>09/10/2020 |
| | | PAYMENT METHOD:<br>Advance | ACH#<br>20190 |

| | |
|---|---|
| RECIPIENT TYPE:<br>Municipal | Send Payment Request to:<br>RTP-Finance Center |
| RECIPIENT: | PAYEE: |
| City of Camden<br>P.O. Box 95120<br>Camden, NJ 08101-5120<br>EIN: 21-6000418 | City of Camden, New Jersey<br>P.O. Box 95120<br>Camden, NJ 08101-5120 |

| PROJECT MANAGER | EPA PROJECT OFFICER | EPA GRANT SPECIALIST |
|---|---|---|
| Olivette Simpson<br>P.O. Box 95120<br>Camden, NJ 08101-5120<br>E-Mail: Olsimpso@ci.camden.nj.us<br>Phone: 856-757-7600 | Jenny Tsolisos<br>290 Broadway, LRPB/LCRD<br>New York, NY 10007-1866<br>E-Mail: tsolisos.jenny@epa.gov<br>Phone: 212-637-4349 | Kelsey Steele<br>Grants and Audit Management Branch, MSD/GAMB<br>E-Mail: steele.kelsey@epa.gov<br>Phone: 212-637-3457 |

**PROJECT TITLE AND DESCRIPTION**

FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical

This agreement will provide funding to the City of Camden to clean up the Borden Chemical site located at 1625 Federal Street in Camden, New Jersey. Hazardous contaminants will be removed from the Federal Street property under the oversight of a Licensed Site Remediation Professional (LSRP).The LSRP program is managed by the New Jersey Department of Environmental Protection (NJDEP). Brownfields are real properties, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminants.

| BUDGET PERIOD | PROJECT PERIOD | TOTAL BUDGET PERIOD COST | TOTAL PROJECT PERIOD COST |
|---|---|---|---|
| 10/01/2020 - 09/30/2023 | 10/01/2020 - 09/30/2023 | $600,000.00 | $600,000.00 |

## NOTICE OF AWARD

Based on your Application dated 12/03/2019 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards $500,000. EPA agrees to cost-share 83.33% of all approved budget period costs incurred, up to and not exceeding total federal funding of $500,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.

| ISSUING OFFICE (GRANTS MANAGEMENT OFFICE) | AWARD APPROVAL OFFICE |
|---|---|
| ORGANIZATION / ADDRESS | ORGANIZATION / ADDRESS |
| Grants and Audit Management Branch<br>290 Broadway, 27th Floor<br>New York, NY 10007-1866 | U.S. EPA, Region 2<br>Land, Chemicals and Redevelopment Division<br>290 Broadway<br>New York, NY 10007 |

THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY

| | |
|---|---|
| **Digital signature applied by EPA Award Official** Donald Pace - Director | DATE<br>09/03/2020 |

# EPA Funding Information



| FUNDS | FORMER AWARD | THIS ACTION | AMENDED TOTAL |
|---|---|---|---|
| EPA Amount This Action | $ | $ 500,000 | $ 500,000 |
| EPA In-Kind Amount | $ | $ | $ 0 |
| Unexpended Prior Year Balance | $ | $ | $ 0 |
| Other Federal Funds | $ | $ | $ 0 |
| Recipient Contribution | $ | $ 100,000 | $ 100,000 |
| State Contribution | $ | $ | $ 0 |
| Local Contribution | $ | $ | $ 0 |
| Other Contribution | $ | $ | $ 0 |
| Allowable Project Cost | $ 0 | $ 600,000 | $ 600,000 |

| Assistance Program (CFDA) | Statutory Authority | Regulatory Authority |
|---|---|---|
| 66.818 - Brownfields Multipurpose Assessment Revolving Loan Fund and Cleanup Cooperative Agreements | CERCLA: Sec. 104(k)(3) Consolidated Appropriations Act of 2018 (P.L. 115-141) | 2 CFR 200 2 CFR 1500 and 40 CFR 33 |

## Fiscal

| Site Name | Req No | FY | Approp. Code | Budget Organization | PRC | Object Class | Site/Project | Cost Organization | Obligation / Deobligation |
|---|---|---|---|---|---|---|---|---|---|
| BORDENCHEM | 2002HE0304 | 20 | E4 | 02X0AG7 | 000D79 | 4114 | - | - | 500,000 |
| | | | | | | | | | 500,000 |

Budget Summary Page: City of Camden Cleanup Grant

| Table A - Object Class Category (Non-construction) | Total Approved Allowable Budget Period Cost |
|---|---|
| 1. Personnel | $0 |
| 2. Fringe Benefits | $0 |
| 3. Travel | $0 |
| 4. Equipment | $0 |
| 5. Supplies | $0 |
| 6. Contractual | $574,000 |
| 7. Construction | $0 |
| 8. Other | $26,000 |
| 9. Total Direct Charges | $600,000 |
| 10. Indirect Costs: % Base | $0 |
| 11. Total (Share: Recipient 16.67 % Federal 83.33 %.) | $600,000 |
| 12. Total Approved Assistance Amount | $500,000 |
| 13. Program Income | $0 |
| 14. Total EPA Amount Awarded This Action | $500,000 |
| 15. Total EPA Amount Awarded To Date | $500,000 |

# *Administrative Conditions*

## GENERAL TERMS AND CONDITIONS

The recipient agrees to comply with the current EPA general terms and conditions available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2019-or-later These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: https://www.epa.gov/grants/grant-terms-and-conditions.

## GRANT-SPECIFIC ADMINISTRATIVE CONDITIONS

### A. UTILIZATION OF SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES

GENERAL COMPLIANCE, 40 CFR, Part 33
The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33 except as described below based upon the associated class deviation.

EPA MBE/WBE CERTIFICATION, 40 CFR, Part 33, Subpart B
A class exception to the following provisions of Subpart B of 40 CFR Part 33 has been issued suspending the EPA MBE/WBE certification program: §33.204(a)(3) providing that an entity may apply to EPA MBE or WBE certification after unsuccessfully attempting to obtain certification as otherwise described in §33.204; and §33.205 through and including §33.211. The class exception was authorized pursuant to the authority in 2 CFR 1500.3(b).

SIX GOOD FAITH EFFORTS, 40 CFR, Part 33, Subpart C
Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

(a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

(b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

(c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or

quantities to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.

(e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.

(f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

CONTRACT ADMINISTRATION PROVISIONS, 40 CFR, Section 33.302
The recipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302 (a)-(d) and (i).

BIDDERS LIST, 40 CFR, Section 33.501(b) and (c)
Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

FAIR SHARE OBJECTIVES, 40 CFR, Part 33, Subpart D
A class exception to the entire Subpart D of 40 CFR Part 33 has been authorized pursuant to the authority in 2 CFR 1500.3(b). Notwithstanding Subpart D of 40 CFR Part 33, recipients are not required to negotiate or apply fair share objectives in procurements under assistance agreements.

MBE/WBE REPORTING- SPECIFIC CHANGES PURSUANT TO CLASS DEVIATION, 40 CFR, Part 33, Subpart E
When required, the recipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants and Cooperative Agreements" report (EPA Form 5700-52A) on an annual basis. The current EPA Form 5700-52A can be found at the EPA Grantee Forms Page at https://www.epa.gov/grants/epa-grantee-forms.

Reporting is required for assistance agreements where funds are budgeted for procuring construction, equipment, services and supplies (including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category) with a cumulative total that exceed the threshold amount of $250,000, including amendments and/or modifications. When reporting is required, all procurement actions are reportable, not just that portion which exceeds $250,000.

Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first. MBE/WBE reports should be sent to the Region 2 Grants Office's central mailbox (Region2_GrantApplicationBox@epa.gov) with a courtesy copy to the grants specialist.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502.

B. INTERIM FEDERAL FINANCIAL REPORT AND CLOSE-OUT INSTRUCTIONS

1. Interim Federal Financial Reports (FFRs)

Pursuant to 2 CFR 200.327, EPA recipients shall submit an interim annual Federal Financial Report (SF-425) to EPA no later than 90 calendar days following the anniversary of the start date of the agreement. The FFR must be emailed to rtpfc-grants@epa.gov; the Grants and Audit Management Branch at Region2_GrantApplicationBox@epa.gov; the EPA Grants Specialist and EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

EPA may take enforcement actions in accordance with 2 CFR 200.338 if the recipient does not comply with this term and condition.

2. Closeout

The Administrative Closeout Phase for this grant will be initiated with the submission of a "final" FFR, in accordance with 2 CFR 200.343. At that time, the recipient must submit the final FFR by email to rtpfc-grants@epa.gov. A courtesy copy of the final FFR and other forms can be submitted to the Grants and Audit Management Branch via email to Region2_GrantApplicationBox@epa.gov, if applicable below:

- Federally Owned Property Report
- An Inventory of all Property Acquired with federal funds
- Contractor's or Grantee's Invention Disclosure Report (EPA Form 3340-3)

C. EXTENSION OF PROJECT/BUDGET PERIOD EXPIRATION DATE

EPA has not exercised the waiver option to allow automatic one-time extensions for non-research grants under 2 CFR 200.308 (d)(2). Therefore, if a no cost time extension is necessary to extend the period of availability of funds the recipient must submit a written request to the EPA prior to the budget/project period expiration dates. The written request must include: a written justification describing the need for additional time, an estimated date of completion, and a revised schedule for project completion including updated milestone target dates for the approved workplan activities. In addition, if there are overdue reports required by the administrative and programmatic terms and conditions of this assistance agreement, the recipient must ensure that they are submitted along with or prior to submitting the no cost time extension request.

The extension request must be submitted to the EPA-Grants and Audit Management Branch via email to Region2_GrantApplicationBox@epa.gov and the EPA Grants Specialist. An interim FFR (SF-425) covering all expenditures and obligations to date, must be emailed to the RTP-Finance Center at rtpfc-grants@epa.gov; the Grants and Audit Management Branch at Region2_GrantApplicationBox@epa.gov; the EPA Grants Specialist and the EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

## ***Programmatic Conditions***

## GRANT-SPECIFIC PROGRAMMATIC TERMS & CONDITIONS

# FY20 Cleanup Cooperative Agreement
# Terms and Conditions

Please note that these Terms and Conditions (T&Cs) apply to Brownfield Cleanup Cooperative Agreements awarded under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) § 104(k).

## I. GENERAL FEDERAL REQUIREMENTS

### A. Federal Policy and Guidance

1. Cooperative Agreement Recipients: By awarding this cooperative agreement, the Environmental Protection Agency (EPA) has approved the application for the Cooperative Agreement Recipient (CAR) submitted in the Fiscal Year 2020 competition for Brownfield Cleanup cooperative agreements.

2. In implementing this agreement, the CAR shall ensure that work done with cooperative agreement funds complies with the requirements of CERCLA § 104(k). The CAR shall also ensure that cleanup activities supported with cooperative agreement funding comply with all applicable federal and state laws and regulations. The CAR must ensure cleanups are protective of human health and the environment.

3. The CAR must consider whether it is required to conduct cleanups through a State or Tribal response program. If the CAR chooses not to participate in a State or Tribal response program, then the CAR is required to consult with the EPA Project Officer to ensure the proposed cleanup is protective of human health and the environment.

4. A term and condition or other legally binding provision shall be included in all agreements entered into with the funds awarded under this agreement, or when funds awarded under this agreement are used in combination with non-federal sources of funds, to ensure that the CAR complies with all applicable federal and state laws and requirements. In addition to CERCLA § 104(k), federal applicable laws and requirements include 2 CFR Part 200.

5. The CAR must comply with federal cross-cutting requirements. These requirements include, but are not limited to, DBE requirements found at 40 CFR Part 33; OSHA Worker Health & Safety Standard 29 CFR § 1910.120; Uniform Relocation Act (40 USC § 61); National Historic Preservation Act (16 USC § 470); Endangered Species Act (P.L. 93-205); Permits required by Section 404 of the Clean Water Act; Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR § 60-4; Contract Work Hours and Safety Standards Act, as amended (40 USC §§ 327-333); the Anti-Kickback Act (40 USC § 276c); and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250.

6. The CAR must comply with Davis-Bacon Act prevailing wage requirements and associated U.S. Department of Labor (DOL) regulations for all construction, alteration, and repair contracts and subcontracts awarded with funds provided under this agreement by operation of CERCLA § 104(g). For more detailed information on complying with Davis-Bacon, please see the Davis-Bacon Addendum to these terms and conditions.

Davis Bacon Brownfields Hazardous Waste - Governmental Entities_final.doc

## II. SITE OWNERSHIP/RECIPIENT ELIGIBILITY REQUIREMENTS

### A. Site Ownership

1. The CAR may only clean up site(s) it solely owns that are specified in the workplan for this cooperative agreement. The CAR must retain ownership of the site(s) while Brownfield Cleanup Grant funds are disbursed for the cleanup of the site(s) and must consult with the EPA Project Officer prior to transferring title or otherwise conveying the real property comprising the site(s). For the purposes of this agreement, the term "owns" means fee simple title unless EPA previously approved a different ownership arrangement.

### B. Continuing Obligations for CARs

1. EPA awarded this cooperative agreement to the CAR based on information indicating that the CAR would not use cooperative agreement funds to pay for a response cost at the site for which the CAR was potentially liable under CERCLA § 107. The CAR must demonstrate that it meets the requirements for one of the Landowner Liability Protections as either a Bona Fide Prospective Purchaser (BFPP), Contiguous Property Owner (CPO), or Innocent Landowner (ILO). These requirements include certain threshold criteria and continuing obligations that must be met in order for the CAR to maintain its status. If the CAR fails to meet these obligations, EPA may disallow the costs incurred under this cooperative agreement for cleaning up the site under CERCLA § 104(k)(8)(C). The Landowner Liability Protection requirements include:
    a. Performing "all appropriate inquiries" into the previous ownership and uses of the property before acquiring the property.
    b. Not being potentially liable or affiliated with any other person who is potentially liable for response costs at the facility through: any direct or indirect familial relationship, any contractual, corporate, or financial relationship, or through the result of a reorganized business entity that was

potentially liable.

While not necessary to obtain ILO protection, the CAR must still establish by a preponderance of the evidence that the act or omission that caused the release or threat of release of hazardous substances and any resulting damages were caused by a third party with whom the person does not have an employment, agency, or contractual relationship.

c. Demonstrating that no disposal of hazardous substances occurred at the facility after acquisition by the landowner (does not specifically apply for the CPO protection).

d. Taking "reasonable steps" with respect to hazardous substance releases by stopping any continuing releases, preventing any threatened future releases, and preventing or limiting human, environmental, or natural resource exposure to any previously released hazardous substance.

e. Complying with any land use restrictions established or relied on in connection with the response action at the site and not impeding the effectiveness or integrity of institutional controls employed in connection with the response action.

f. Providing full cooperation, assistance, and access to persons that are authorized to
conduct response actions or natural resource restoration at the site from which there has been a release or threatened release.

g. Complying with information requests and administrative subpoenas (does not specifically apply for the ILO protection).

h. Providing all legally required notices with respect to the discovery or release of any hazardous substances at the site (does not specifically apply for the ILO protection).

Notwithstanding the CAR's continuing obligations under this agreement, the CAR is subject to the applicable liability provisions of CERCLA governing its status as a BFPP, CPO, or ILO. CERCLA requires additional obligations to maintain the liability limitations for BFPP, CPO, and ILO; the relevant provisions for these obligations include §§ 101(35), 101(40), 107(b), 107(q) and 107(r).

CARs that are exempt from CERCLA liability or do not have to meet the requirements for asserting an affirmative defense to CERCLA liability must also comply with continuing obligation items c.-h.

C. Site Substitution and Cleanup Method Changes

1. The CAR must use funds provided by this agreement to clean up the brownfield site(s) in the EPA-approved workplan. The CAR shall not substitute a different brownfield site.

2. The CAR shall not make substantial changes to the cleanup method described in

the workplan, including changes to the expected cleanup based on public comment or other reasons, without prior EPA approval.

## III. GENERAL COOPERATIVE AGREEMENT ADMINISTRATIVE REQUIREMENTS

A. Sufficient Progress

1. This condition supplements the requirements of the Sufficient Progress Condition (No. 22) in the General Terms and Conditions. If after 18 months from the date of award, EPA determines that the CAR has not made sufficient progress in implementing its cooperative agreement, the CAR must implement a corrective action plan concurred on by the EPA Project Officer and approved by the Award Official or Grants Management Officer. Alternatively, EPA may terminate this agreement under 2 CFR § 200.339 for material non-compliance with its terms, or with the consent of the CAR as provided at 2 CFR § 200.339, depending on the circumstances. Sufficient progress is indicated when an appropriate remediation plan is in place, institutional control development (if necessary) has commenced, initial community involvement activities have taken place, relevant state or tribal pre-cleanup requirements are being addressed, and a solicitation for remediation services has been issued.

B. Substantial Involvement

1. EPA may be substantially involved in overseeing and monitoring this cooperative agreement.
    a. Substantial involvement by EPA generally includes administrative activities by the EPA Project Officer such as monitoring, reviewing project phases, and approving substantive terms included in professional services contracts. EPA will not direct or recommend that the CAR enter into a contract with a particular entity.
    b. Substantial EPA involvement may include reviewing financial and program performance reports, monitoring all reporting, record-keeping, and other program requirements.
    c. EPA may waive any of the provisions in Section III.B.1. at its own initiative or upon request by the CAR. The EPA Project Officer will provide waivers in writing.

2. Effects of EPA's substantial involvement include:
    a. EPA's review of any project phase, document, or cost incurred under this cooperative agreement will not have any effect upon CERCLA § 128 *Eligible Response Site* determinations or rights, authorities, and actions under CERCLA or any federal statute.

b. The CAR remains responsible for ensuring that all cleanups are protective of human health and the environment and comply with all applicable federal and state laws. If changes to the expected cleanup become necessary based on public comment or other reasons, the CAR must consult with the EPA Project Officer and the State.

c. The CAR remains responsible for ensuring costs are allowable under 2 CFR Part 200, Subpart E.

C. Cooperative Agreement Recipient Roles and Responsibilities

1. The CAR must acquire the services of a Qualified Environmental Professional(s) as defined in 40 CFR § 312.10 to coordinate, direct, and oversee the brownfield site cleanup activities at a given site, if it does not have such a professional on staff.

2. Cybersecurity - The recipient agrees that when collecting and managing environmental data under this cooperative agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

   a. EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement are secure. For purposes of this section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

      If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/ Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

   b. The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in Cybersecurity Section a. above if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR § 200.331(d), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the

negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

4. All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at www.fgdc.gov.

D. Quarterly Progress Reports

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328, *Monitoring and Reporting Program Performance*), the CAR agrees to submit quarterly progress reports to the EPA Project Officer within 30 days after each reporting period. The reporting periods are October 1 - December 31 (1st quarter); January 1 - March 31 (2nd quarter); April 1 - June 30 (3rd quarter); and July 1 - September 30 (4th quarter).

   These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures and financial status for each workplan task, along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies shall be included in the report. The report shall also include any changes of key personnel concerned with the project.

   The CAR shall refer to and utilize the Quarterly Reporting function within the Assessment, Cleanup and Redevelopment Exchange System (ACRES) to submit quarterly reports.
   progress reports.

2. The CAR must submit ports on a quarterly basis to the EPA Project Officer. Quarterly progress reports must include:

   a. A summary that clearly differentiates between activities completed with EPA funds provided under the Brownfield Cleanup cooperative agreement, including the required cost share, and related activities completed with other sources of leveraged funding.

   b. A summary and status of approved activities performed during the reporting quarter; a summary of the performance outputs/outcomes achieved during the reporting quarter; and a description of problems encountered during the reporting quarter that may affect the project schedule.

   c. A comparison of actual accomplishments to the anticipated outputs/outcomes specified in the EPA-approved workplan and reasons why anticipated outputs/outcomes were not met.

   d. An update on project schedule(s) and milestones, including an explanation of

any discrepancies from the EPA-approved workplan.

e. A budget summary table with the following information: current approved project budget; EPA funds drawn down during the reporting quarter; costs drawn down to date (cumulative expenditures); cost share contributions; program income generated and used (if applicable); and total remaining funds. The CAR should include an explanation of any discrepancies in the budget from the EPA-approved workplan, of cost overruns or high unit costs, and other pertinent information.

Note: Each property where cleanup activities were performed and/or completed must have its corresponding information updated in ACRES (or via the Property Profile Form with prior approval from the EPA Project Officer) prior to submitting the quarterly progress report (see Section III.E. below).

3. The CAR must maintain records that will enable it to report to EPA on the amount of funds disbursed by the CAR on the specific property(ies) under this cooperative agreement.

4. In accordance with 2 CFR § 200.328(d)(1), the CAR agrees to inform EPA as soon as problems, delays, or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the EPA-approved workplan.

E. Property Profile Submission

1. The CAR must report on interim progress (i.e., clean up started) and any final accomplishments (i.e., clean up completed, contaminants removed, institutional controls, engineering controls) by completing and submitting relevant portions of the Property Profile Form using the Assessment, Cleanup and Redevelopment Exchange System (ACRES). The CAR must enter the data in ACRES as soon as the interim action or final accomplishment has occurred, or within 30 days after the end of each reporting quarter. The CAR must enter any new data into ACRES prior to submitting the quarterly progress report to the EPA Project Officer. The CAR must utilize ACRES unless approval is obtained from the EPA Project Officer to utilize the hardcopy version of the Property Profile Form.

F. Final Technical Cooperative Agreement Report with Environmental Results

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328 *Monitoring and Reporting Program Performance*), the CAR agrees to submit to the EPA Project Officer within 90 days after the expiration or termination of the approved project period a final technical report on the cooperative agreement and at least one reproducible copy suitable for printing. The final technical report shall document project activities over the entire project period and shall include brief information on each of the following areas:

   a. a comparison of actual accomplishments with the anticipated

outputs/outcomes specified in the EPA-approved workplan;

b. reasons why anticipated outputs/outcomes were not met; and

c. other pertinent information, including when appropriate, analysis and explanation of cost overruns or high unit costs.

## IV. FINANCIAL ADMINISTRATION REQUIREMENTS

### A. Cost Share Requirement

1. CERCLA § 104(k)(10)(B)(iii) requires the recipient of this cooperative agreement to pay a cost share (which may be in the form of a contribution of money, labor, material, or services from a non-federal source unless a Federal statute provides otherwise) of at least 20% (i.e., 20% of the total federal funds awarded, which equates to 16.67% of total project costs as shown in the budget table of this agreement). The cost share contribution must be for costs that are eligible and allowable under the cooperative agreement, be supported by adequate documentation, and otherwise comply with 2 CFR § 200.306. The recipient may use allowable administrative costs borne by the recipient or a third party to meet its cost share obligation, including indirect costs, subject to the 5% limit on administrative costs described in the Administrative Cost clause in Section IV. Administrative costs, whether paid for by EPA or used as cost share (or a combination of both), shall not exceed the 5% limit.

### B. Eligible Uses of the Funds for the Cooperative Agreement Recipient

1. To the extent allowable under the EPA-approved workplan, cooperative agreement funds may be used for eligible programmatic expenses necessary to clean up sites. Eligible programmatic expenses include activities described in Section V. of these Terms and Conditions. In addition, eligible programmatic expenses may include:

    a. Ensuring cleanup activities at a particular site are authorized by CERCLA § 104(k) and the EPA-approved workplan.

    b. Ensuring that a cleanup complies with applicable requirements under federal and state laws, as required by CERCLA § 104(k).

    c. Limited site characterization to confirm the effectiveness of the proposed cleanup design or the effectiveness of a cleanup once an action has been completed.

    d. Preparing and updating an Analysis of Brownfield Cleanup Alternatives (ABCA) which will include information about the site and contamination issues, cleanup standards, applicable laws, alternatives considered, and the proposed cleanup.

    e. Ensuring that public participation requirements are met. This includes preparing a Community Relations Plan which will include reasonable notice, opportunity for public involvement and comment on the proposed cleanup,

and response to comments.

f. Establishing an Administrative Record.

g. Developing a f Project Plan (QAPP) as required by 2 CFR § 1500.11. The specific requirement for a QAPP is outlined in *Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance* available at https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial.

h. Using a portion of the cooperative agreement funds to purchase environmental insurance for the remediation of the site. Funds shall not be used to purchase insurance intended to provide coverage for any of the ineligible uses under Section IV., *Ineligible Uses of the Funds for the Cooperative Agreement Recipient.*

i. Any other eligible programmatic costs, including direct costs incurred by the recipient in reporting to EPA; procuring and managing contracts; awarding, monitoring, and managing subawards to the extent required to comply with 2 CFR § 200.331 and the "Establishing and Managing Subawards" General Term and Condition; and carrying out community involvement pertaining to the cleanup activities.

2. **Local Governments Only.** No more than 10% of the funds awarded by this agreement may be used by the CAR itself as a programmatic cost for Brownfield Program development and implementation of monitoring health conditions and institutional controls. The health monitoring activities must be associated with brownfield sites at which at least a Phase II environmental site assessment is conducted and is contaminated with hazardous substances. The CAR must maintain records on funds that will be used to carry out this task to ensure compliance with this requirement.

3. Under CERCLA § 104(k)(5)(E), CARs and subrecipients may use up to 5% of the amount of federal funding for this cooperative agreement for administrative costs, including indirect costs under 2 CFR § 200.414. The limit on administrative costs for the CAR under this agreement is $25,000. The total amount of indirect costs and any direct costs for cooperative agreement administration by the CAR paid for by EPA under the cooperative agreement, or used to meet the recipient's cost share, shall not exceed this amount. Subrecipients may use up to 5% of the amount of Federal funds in their subawards for administrative costs. As required by 2 CFR § 200.403(d), the CAR and subrecipients must classify administrative costs as direct or indirect consistently and shall not classify the same types of costs in both categories. The term "administrative costs" does not include:
   a. Investigation and identification of the extent of contamination of a brownfield site;
   b. design and performance of a response action; or
   c. monitoring of a natural resource.

Eligible cooperative agreement and subaward administrative costs subject to the 5% limitation include direct costs for:

a. Costs incurred to comply with the following provisions of the *Uniform Administrative Requirements for Cost Principles and Audit Requirements for Federal Awards* at 2 CFR Parts 200 and 1500 other than those identified as programmatic.

   i. Record-keeping associated with equipment purchases required under 2 CFR § 200.313;

   ii. Preparing revisions and changes in the budgets, scopes of work, program plans and other activities required under 2 CFR § 200.308;

   iii. Maintaining and operating financial management systems required under 2 CFR § 200.302;

   iv. Preparing payment requests and handling payments under 2 CFR § 200.305;

   v. Financial reporting under 2 CFR § 200.327;

   vi. Non-federal audits required under 2 CFR 200 Subpart F; and

   vii. Closeout under 2 CFR § 200.343 with the exception of preparing the recipient's final performance report. Costs for preparing this report are programmatic and are not subject to the 5% limitation on direct administrative costs.

b. Pre-award costs for preparation of the proposal and application for this cooperative agreement (including the final workplan) or applications for subawards are not allowable as direct costs but may be included in the CAR's or subrecipient's indirect cost pool to the extent authorized by 2 CFR § 200.460.

C. **Ineligible Uses of the Funds for the Cooperative Agreement Recipient**

1. Cooperative agreement funds shall <u>not</u> be used by the CAR for any of the following activities:

   a. Pre-cleanup environmental assessment activities such as site assessment, identification, and characterization with the exception of site monitoring activities that are reasonable and necessary during the cleanup process, including determination of the effectiveness of a cleanup;

   b. Monitoring and data collection necessary to apply for, or comply with, environmental permits under other federal and state laws, unless such a permit is required as a component of the cleanup action;

   c. Construction, demolition, and site development activities that are not cleanup actions (e.g., marketing of property (activities or products created specifically to attract buyers or investors), construction of a new facility, or addressing public or private drinking water supplies that have deteriorated through

ordinary use);

d. Job training activities unrelated to performing a specific cleanup at a site covered by the cooperative agreement;

e. To pay for a penalty or fine;

f. To pay a federal cost share requirement (e.g., a cost share required by another federal grant) unless there is specific statutory authority;

g. To pay for a response cost at a brownfield site for which the CAR is potentially liable under CERCLA § 107;

h. To pay a cost of compliance with any federal law, excluding the cost of compliance with laws applicable to the cleanup; and

i. Unallowable costs (e.g., lobbying and purchases of alcoholic beverages) under 2 CFR 200, Subpart E.

2. Cooperative agreement funds shall not be used for any of the following properties:

a. Facilities listed, or proposed for listing, on the National Priorities List (NPL);

b. Facilities subject to unilateral administrative orders, court orders, and administrative orders on consent or judicial consent decree issued to or entered by parties under CERCLA;

c. Facilities that are subject to the jurisdiction, custody or control of the United States government except for land held in trust by the United States government for an Indian tribe; or

d. A site excluded from the definition of a brownfield site for which EPA has not made a property-specific funding determination.

3. As required by 2 CFR § 200.302, the CAR must maintain accounting records documenting the receipt and disbursement of program income

## V. CLEANUP REQUIREMENTS

### A. Authorized Cleanup Activities

1. The CAR shall prepare an Analysis of Brownfield Cleanup Alternatives (ABCA), or equivalent state Brownfields program document, which will include information about the site and contamination issues (i.e., exposure pathways, identification of contaminant sources, etc.); cleanup standards; applicable laws; alternatives considered; and the proposed cleanup. The evaluation of alternatives must include effectiveness, ability to implement, and the cost of the response proposed. The evaluation of alternatives must also consider the resilience of the remedial options to address potential adverse impacts caused by extreme weather events (e.g., sea level rise, increased frequency and intensity of flooding, etc.). The alternatives may additionally consider the degree to which they reduce greenhouse gas discharges, reduce energy use or employ alternative energy sources, reduce volume of

wastewater generated/disposed, reduce volume of materials taken to landfills, and recycle and re-use materials generated during the cleanup process to the maximum extent practicable. The evaluation will include an analysis of reasonable alternatives including no action. The cleanup method chosen must be based on this analysis.

2. Prior to conducting or engaging in any on-site activity with the potential to impact historic properties (such as invasive sampling or cleanup), the CAR shall consult with the EPA Project Officer regarding potential applicability of the National Historic Preservation Act (NHPA) (16 USC § 470) and, if applicable, shall assist EPA in complying with any requirements of the NHPA and implementing regulations.

B. Quality Assurance (QA) Requirements

1. If environmental data are to be collected as part of the brownfield cleanup (e.g., cleanup verification sampling, post-cleanup confirmation sampling), the CAR shall comply with 2 CFR § 1500.11 requirements to develop and implement quality assurance practices sufficient to produce data adequate to meet project objectives and to minimize data loss. State law may impose additional QA requirements. Recipients implementing environmental programs within the scope of the assistance agreement must submit to the EPA Project Officer an approvable Quality Assurance Project Plan (QAPP) at least 45 days prior to the initiating of data collection or data compilation. The Quality Assurance Project Plan (QAPP) is the document that provides comprehensive details about the quality assurance, quality control, and technical activities that must be implemented to ensure that project objectives are met. Environmental programs include direct measurements or data generation, environmental modeling, compilation of date from literature or electronic media, and data supporting the design, construction, and operation of environmental technology.

   The QAPP should be prepared in accordance with EPA QA/R-5: EPA Requirements for Quality Assurance Project Plans. No environmental data collection or data compilation may occur until the QAPP is approved by the EPA Project Officer and Quality Assurance Regional Manager. Additional information on the requirements can be found at the EPA Office of Grants and Debarment website at https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial.

2. **Competency of Organizations Generating Environmental Measurement Data:** In accordance with Agency Policy Directive Number FEM-2012-02, *Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements*, the CAR agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, the CAR agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. The CAR shall maintain competency for the duration of the project period of this agreement

and this will be documented during the annual reporting process. A copy of the Policy is available online at http://www.epa.gov/fem/lab_comp.htm or a copy may also be requested by contacting the EPA Project Officer for this award.

C. Community Relations and Public Involvement in Cleanup Activities

1. All cleanup activities require a site-specific Community Relations Plan that includes providing reasonable notice, opportunity for involvement, response to comments, and administrative records that are available to the public.

2. The CAR agrees to clearly reference EPA investments in the project during all phases of community outreach outlined in the EPA-approved workplan, which may include the development of any post-project summary or success materials that highlight achievements to which this project contributed.

   a. If any documents, fact sheets, and/or web materials are developed as part of this cooperative agreement, then they shall include the following statement: " **Though this project has been funded, wholly or in part, by EPA, the contents of this document do not necessarily reflect the views and policies of EPA."**

   b. If a sign is developed as part of a project funded by this cooperative agreement, then the sign shall include either a statement (e.g., this project has been funded, wholly or in part, by EPA) and/or EPA's logo acknowledging that EPA is a source of funding for the project. The EPA logo may be used on project signage when the sign can be placed in a visible location with direct linkage to site activities. Use of the EPA logo must follow the sign specifications available at https://www.epa.gov/grants/epa-logo-seal-specifications-signage-produced-epa-assistance-agreement-recipients.

3. The CAR agrees to notify the EPA Project Officer of public or media events publicizing the accomplishment of significant events related to construction and/or site reuse projects as a result of this agreement, and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.

4. To increase public awareness of projects serving communities where English is not the predominant language, CARs are encouraged to include in their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable.

D. Administrative Record

1. The CAR shall establish an Administrative Record that contains the documents that form the basis for the selection of a cleanup plan. Documents in the Administrative Record shall include the ABCA; site investigation reports; the cleanup plan; cleanup standards used; responses to public comments; and verification that shows that

cleanup is complete. The CAR shall keep the Administrative Record available at a location convenient to the public and make it available for inspection. The Administrative Record must be retained for three (3) years after the termination of the cooperative agreement subject to any requirements for maintaining records of site cleanups ongoing at the time of termination.

E. Implementation of Cleanup Activities

1. The CAR shall ensure the adequacy of each cleanup in protecting human health and the environment as it is implemented.

2. If the CAR is unable or unwilling to complete the cleanup, the CAR shall ensure that the site is secure. The CAR shall notify the appropriate state agency and EPA to ensure an orderly transition should additional activities become necessary.

F. Completion of Cleanup Activities

1. The CAR shall ensure that the successful completion of a cleanup is properly documented. This must be done through a final report or letter from a Qualified Environmental Professional, or other documentation provided by a State or Tribe that shows cleanup is complete (including No Further Action letters, institutional controls, etc.). This documentation must be included as part of the Administrative Record.

G. Inclusion of Additional Terms and Conditions

1. In accordance with 2 CFR § 200.333 the CAR shall maintain records pertaining to the cooperative for a minimum of three (3) years following submission of the final financial report unless one or more of the conditions described in the regulation applies. The CAR shall provide access to records relating to cleanups supported with Cleanup cooperative agreement funds to authorized representatives of the Federal government as required by 2 CFR § 200.336.
2. The CAR has an ongoing obligation to advise EPA if it is assessed any penalties resulting from environmental non-compliance at the site(s) subject to this agreement.

## VI. PAYMENT AND CLOSEOUT

For the purposes of these Terms and Conditions, the following definitions apply: "payment" is EPA's transfer of funds to the CAR; "closeout" refers to the process EPA follows to ensure that all administrative actions and work required under the cooperative agreement have been completed.

A. Payment Schedule

1. The CAR may request advance payment from EPA pursuant to 2 CFR § 200.305(b)(1) and the prompt disbursement requirements of the General Terms and Conditions of this agreement.

This requirement does not apply to states which are subject to 2 CFR § 200.305(a).

B. Schedule for Closeout

1. Closeout will be conducted in accordance with 2 CFR § 200.343. EPA will close out the award when it determines that all applicable administrative actions and all required work under the cooperative agreement have been completed.

2. The CAR, within 90 days after the expiration or termination of the cooperative agreement, must submit all financial, performance, and other reports required as a condition of the cooperative agreement 2 CFR Part 200.

a. The CAR must submit the following documentation:

   i. The Final Technical Cooperative Agreement Report as described in Section III.F. of these Terms and Conditions.

   ii. Administrative and Financial Reports as described in the Grant-Specific Administrative Terms and Conditions of this agreement.

b. The CAR must ensure that all appropriate data have been entered into ACRES or all hardcopy Property Profile Forms are submitted to the EPA Project Officer.

c. As required by 2 CFR § 200.343, the CAR must immediately refund to EPA any balance of unobligated (unencumbered) advanced cash or accrued program income that is not authorized to be retained for use on other cooperative agreements.

*1625 FEDERAL STREET*
*CITY OF CAMDEN, NEW JERSEY*
**Workplan for CERCLA Section 104(k) Cleanup Cooperative Agreement**
**Period of Performance: 10/1/2020 - 9/30/2023**

## 1. GOAL 1: A Cleaner, Healthier Environment
### Objective 1.3 Revitalize Land and Prevent Contamination

**CFDA: 66.818 (Assessment, Cleanup, and Revolving Loan Fund Grants)**

**OBJECTIVE:** The Small Business Liability Relief and Brownfields Revitalization Act (SBLRBRA) was signed into law on January 11, 2002. The Act amends the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), as amended, by adding Section 104(k). Section 104(k) authorizes the U.S. Environmental Protection Agency (EPA) to provide funding to eligible entities to inventory, characterize, assess, conduct planning related to, remediate, or capitalize revolving loan funds for, eligible brownfield sites. The Brownfields Utilization, Investment, and Local Development (BUILD) Act of March 2018 reauthorized and amended the Brownfields provisions of CERCLA. Pursuant to these provisions, EPA conducts annual Brownfields grant competitions. Recipients are selected from proposals prepared in accordance with the "Proposal Guidelines for Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grants," and submitted in a national competition. The City of Camden, as a general-purpose unit of local government, was selected for Cleanup funding in the FY 2020 competition.

The proposed cleanup activities will occur at a 2.7 acre property at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in East Camden, a designated Opportunity Zone. East Camden has an underutilized industrial corridor along Federal Street that includes the targeted site and is separated from the rest of the city by the Cooper River, rail lines, and a six lane highway.

Borden Chemical was initially owned and operated by the Warren Webster Factory which manufactured steam heating supplies dating back to 1906. Cities Service Co. operated the property from 1940 until 1974 when Borden Chemical took ownership of the property. Both Cities Service Co. and Borden Chemical manufactured and stored printing inks. Borden Chemical owned the property until approximately 1983 when it was sold to Lynkram, a manufacturer of wire display racks. Between 1980 and 1983, over 700 drums were removed from the site during the de-commissioning of the facility. In 2004, EPA conducted a removal action on site, which included asbestos removal, as well as some limited soil and concrete sampling.

The site is proposed for reuse as a light industrial property, as is consistent with its zoning and the nature of surrounding land uses. Such reuse will provide employment opportunities for residents aligning with both the City's and neighborhood's land use plans.

Cooperative agreement funding will be used to cover the costs of activities at or in direct support of brownfields sites as defined under CERCLA 101(39). The overall coordination of the cooperative agreement will be carried out by the City of Camden, assisted by the Camden Redevelopment Authority, the Finance Department Manager and the City Attorney, with technical assistance and oversight to be performed by a Qualified Environmental Professional (QEP) and a Licensed Site Remediation Professional (LSRP).

**Project and Cleanup plan:**

Many prior assessments have occurred at the site during the period 1981 to 2012. These assessment activities found that site soils were contaminated above state standards for volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), PAHs, non-TSCA regulated PCBs, and several metals, including arsenic and lead. While some soil contamination is associated with discrete area of concerns related to site operations, there is also site-wide historic fill material. Groundwater contamination was also identified at the site: the groundwater was found to have low concentrations of arsenic and chlorinated VOCs at levels requiring passive remediation activities and institutional controls.

Under the proposed cleanup plan, the EPA funded remedial action will include site preparation/clearing activities, removal and backfill of 4,850 tons of contaminated soil hot-spots, and addressing groundwater contamination by natural attenuation and institutional controls in the form of a Classification Exception Area (CEA). A Licensed Site Remediation Professional (LSRP) will oversee the remediation and in accordance with state law, sign off on its completion by issuing Response Action Outcomes (RAOs) for reach area of concern addressed. Once a developer is designated, they will complete construction related remediation by installation of permeable and impermeable caps as engineering controls in the form of parking areas and building foundations, and recording of a deed notice as an institutional control.

1. **FUNDING:** **$500,000 Hazardous Substances**

2. **BUDGET:**

| | Task 1 Cooperative Agreement Oversight & Community Outreach | Task 2 Pre-Remediation Activities | Task 3 Soil Remediation | Task 4 Environmental Reporting | **Total** |
|---|---|---|---|---|---|
| Personnel | | | | | |
| Fringe Benefits | | | | | |
| Travel | | | | | |
| Equipment* | - 0 - | - 0 - | - 0 - | - 0 - | - 0 - |
| Supplies | | | | | |
| Contractual | $7,500 | $22,500 | $510,050 | $33,950 | $574,000 |
| Other (specify) | $12,000 | | | $14,000 | $26,000 |
| Total Direct: | $19,500 | $22,500 | $510,050 | $47,950 | $600,000 |
| Indirect Costs: | | | | | |
| **Total Federal Funding** | $19,500 | $22,500 | $410,050 | $47,950 | $500,000 |
| **Cost Share**** | | | $100,000 | | |
| **Total Budget** | $19,500 | $22,500 | $510,050 | $47,950 | $600,000 |

* EPA defines equipment as items that cost $5,000 or more. Items costing less than $5,000 are considered supplies.

** Cost share must be included as appropriate in any combination of the first six lines of the chart, and not in the "Other" line item.

## 3. WORKPLAN TASKS:

### Task 1: Cooperative Agreement Oversight & Community Outreach

| Task 1 - Cooperative Agreement Oversight & Community Outreach Subtasks (Commitments) | Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements) | Anticipated Accomplishment Date(s) (Month/Year) | Actual Accomplishment Date(s) |
|---|---|---|---|
| **Project Management Services** | Outputs:<br>• High quality contractor work products that meets the recipient's and EPA's expectations<br>• Confirmation in quarterly report that contractor selection was competed and made<br><br>Outcomes:<br>• Maintain effective work force to meet workplan commitments | Duration of cooperative agreement performance period | Duration of cooperative agreement performance period |
| **Procure and Manage Contractors (Prepare Request For Proposals, evaluate applications, conduct interviews)** | Outputs:<br>• Maintain recipient's and EPA's expectations<br>• Track budget and expenditures<br><br>Outcomes:<br>• Maintain cooperative agreement commitments | By end of Year 1. Maintain for duration of cooperative agreement performance period | September 2021 |
| **Document Preparation in Support of Co-Op Agreement** | Outputs:<br>• Quarterly reports and other forms; updated ACRES database; final report and closeout forms<br><br>Outcomes:<br>• Maintain and update accomplishments | Quarterly Reports, quarterly; Financials, yearly, ACRES, quarterly Final/Closeouts, Year 3 | Closeout September 2023 |
| **Prioritize, track and evaluate contractor products** | Outputs:<br>• Forms submitted to Las Vegas for payment<br><br>Outcomes:<br>• Reduce unliquidated obligations | As tasks completed | Duration of cooperative agreement performance period |
| **Conduct periodic project status meetings with contractor to discuss project issues and priorities** | Outputs:<br>• Attend meetings<br><br>Outcomes:<br>• Information sharing with all involved participants | Meetings as Needed | Duration of cooperative agreement performance period |
| **Establish Information Repository** | Outputs: | End of Year 1, Updated as Needed | August 2021 |

| | | | |
|---|---|---|---|
| | • Repository of documents which allows public to review site assessment & cleanup history<br><br>Outcomes:<br>• Improve understanding of how cleanup alternative was selected | | |
| **Prepare Remedial Design & Engineering Documents**<br>• Prepare appropriate remedial design documents for state response program, engineering design documents for cleanup contractors to perform work (including Davis-Bacon requirements), and a budget detailing how EPA funds will be used to cleanup sites | • Approved remedial action and engineering/design documents and an approved budget<br>• Place documents in information repository, etc.<br><br>Outcomes:<br>• Ensure cleanup will be done in compliance with state response program and EPA funds will be used for eligible costs | Beginning Year 2 | September 2021 |
| **Davis-Bacon Documentation**<br>• Conduct site inspections to ensure proper wage rates and posters are available to workers on-site<br>• Collect, review and maintain payrolls<br>• Conduct on-site labor interviews | Outputs:<br>• Payrolls, labor interviews, etc.<br><br>Outcomes:<br>• Ensure compliance with Davis-Bacon requirements | Year 2 | January 2022 |
| **Public Meetings** | Outputs:<br>• Meetings which inform public of cleanup activities and provide a chance for input & comment<br><br>Outcomes:<br>• Improve understanding of cleanup and allows for potential modifications based on public input | Meetings as Needed; At least 1 Expected End of Year 1, in response to ABCA and prior to start of remediation | Duration of cooperative agreement performance period |

## Task 2: Pre-Remediation Activities

| Task 2 – Pre-Remediation Activities Subtasks (Commitments) | Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements) | Anticipated Accomplishment Date(s) (Month/Year) | Actual Accomplishment Date(s) |
|---|---|---|---|
| **Preparation of bid specs and construction documents ; Procurement of QEP/LSRP/Remediation Contractor** | Outputs<br>• Complete bid docs<br>• Review proposals and decide on contractor<br><br>Outcomes:<br>• Hire contractors which meet EPA standards and are deemed highly qualified | Begin Year 1, completed first 6 months of Year 2 | June 2022 |
| **Conduct site survey;<br>Conduct clearance/preparation and demolition/removal of trench** | Outputs<br>• Completion of site survey<br>• Site prepared for remediation<br><br>Outcomes:<br>• Site survey and removal of structure at AOC K3 | Begin Year 1, completed first 6 months of Year 2 | June 2022 |
| **Finalize ABCA and Implement 30-Day Public Comment Period** | Outputs:<br>• Allow for review and comment of cleanup related documents<br><br>Outcomes:<br>• Allow for consensus on cleanup | Year 1, completed first 6 months of Year 2 | June 2022 |
| **Prepare Site Specific Quality Assurance Project Plan and Health and Safety Plan**<br>• Prepare a SSQAPP for any environmental post cleanup sampling to be conducted on sites and submit to EPA for approval | Outputs:<br>• EPA approved SSQAPP & H&SP<br>• Place documents in information repository<br><br>Outcomes:<br>• Ensure proper confirmatory testing methods and analytical data results are achieved | End Year 1 | September 2021 |

## Task 3: Soil Remediation

| Task 3 – Soil Remediation Subtasks (Commitments) | Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements) | Anticipated Accomplishment Date(s) (Month/Year) | Actual Accomplishment Date(s) |
|---|---|---|---|
| **Hold a kickoff meeting with State, EPA and QEP** | Outputs:<br>• Held meeting<br>Outcomes:<br>• Ensure all agencies are in agreement with cleanup plan | End Year 2, Beginning Year 3 | January 2023 |
| **Oversight of cleanup activities**<br>• QEP conducts appropriate site inspections during remediation to ensure compliance with cleanup plans | Outputs:<br>• Number of inspections<br>• Site reports by QEP<br>• Documents placed in information repository<br>Outcomes:<br>• Ensure cleanup is conducted in compliance with VCP | Year 3 | Begin January 2023 |
| **Remove and Dispose of impacted soil (est. 4850 tons)** | Outputs:<br>• Adherence to state and federal regulations<br>Outcomes:<br>• Remediation of contaminated site | Mid Year 3 | May 2023 |
| **Collection of post-cleanup samples and analysis** | Outputs:<br>• Number of samples and analytical results<br>• Waste classification<br>Outcomes:<br>• Ensure cleanup has met VCP cleanup levels | Beginning Year 3 | September 2022 |
| **Placement of Clean backfill** | Outputs:<br>• Adherence to state and federal regulations<br>Outcomes:<br>• Remediation of contaminated site | Mid Year 3 | June 2023 |
| **Completion of all NJ fees, forms and certifications** | Outputs:<br>• Adherence to state and federal regulations<br>Outcomes:<br>• State approval of cleanup and allowance of closeout documents | Closeout of Grant | September 2023 |

### Task 4: Environmental Reporting

| Task 4 – Environmental Reporting Subtasks (Commitments) | Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements) | Anticipated Accomplishment Date(s) (Month/Year) | Actual Accomplishment Date(s) |
|---|---|---|---|
| **Cleanup Documentation**<br>• Prepare and submit close-out documentation to state indicating that cleanup is complete and protective to human health and the environment and identifies any institutional controls and long-term monitoring | Outputs:<br>• Incudes RAR, RAO, RA permits and CEAs<br>• Final cleanup reports documenting cleanup is complete<br>• Place documents in repository, etc.<br><br>Outcomes:<br>• State approval of cleanup and ensure cleanup is protective of human health and the environment | End of Year 3 | September 2023 |
| **Payment of Fees**<br>• Includes NJDEP remediation permit fees and other required document submission/review fees | Outputs:<br>• Adherence to state and federal regulations<br><br>Outcomes:<br>• State approval of cleanup and allowance of closeout documents | As needed Estimated End of Year 2, Year 3 | September 2023 |
| **Cleanup Complete Documentation**<br>• Receive final cleanup complete letter | Outputs:<br>• Letter from State/LSP/LEP<br>• Letter submitted to EPA<br>• Placed letter or documentation in information repository, reported in ACRES, and quarterly reports, etc.<br><br>Outcomes:<br>• Site is officially clean and ready for reuse | End of Year 3 | September 2023 |

## 5. QUALITY ASSURANCE

Prior to undertaking confirmatory sampling, the City of Camden will prepare and submit a Quality Assurance Project Plan (QAPP) which meets with the approval of the U.S. EPA Region II Brownfields Program. The QAPP will describe the sampling and analytical strategies, methods, and procedures approved by EPA.

## 6. PRE-AWARD COSTS

Not applicable.

## 7. ATTACHMENT 1

## EXHIBIT A

## SCOPE OF SERVICES FOR A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY FOR THE OVERSIGHT OF A US ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEANUP GRANT FOR THE BORDEN CHEMICAL SITE LOCATED AT 1625 FEDERAL STREET IN CAMDEN, NJ.

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The City of Camden Redevelopment Agency (CRA) will, on behalf of the City of Camden (City), oversee the implementation of the US Environmental Protection Agency (EPA) Brownfields Cleanup Grant, entitled "Borden Chemical BF 96250920-0", which was awarded September 9, 2020 to the City. The scope of services to be provided by the CRA are generally described as the implementation of the tasks outlined in the Cleanup Workplan (the "Workplan"), dated May 2020 and more particularly described below.

**In this capacity the CRA will undertake the following tasks:**

- Ensure grant compliance, including budget tracking, reporting activities and programmatic/statutory/regulatory compliance during the term of the Grant.

- Serve as the contracting entity for the City for the procurement of services outlined in the Workplan. The services include the engagement of a Licensed Site Remediation Professional (LSRP) consultant, a grant management consultant, environmental remediation contractor(s), and other professional consultants as needed. The CRA will manage the contractors and consultants, including review of work products and Site inspections.

- Conduct contract procurement and administration in conformity with applicable Local, State, and Federal requirement.

- Act as the primary point of contact for the project with the EPA and NJ Department of Environmental Protection (DEP) regarding remediation and development of the Site during the term of the Grant.

- Implement a public engagement program regarding remediation and redevelopment of the Site. The CRA will attend local community meetings as well as meet with community leaders and elected officials to ensure that the public is aware of the ongoing remediation activities. The CRA will place sign(s) on the Site with brief descriptive and contact information.

- Review consultant and contractor invoices and present approved payment requests for eligible costs to the City Grants Management for submission to the EPA's ASAP.gov system.

- Upon receipt of funds from the City, the CRA will pay the contractors and consultants.

**The City will undertake the following tasks:**

- As the Grant recipient, execute all documents and establish the appropriate accounts necessary to administer the Grant and make payments to the CRA.
- Enter approved payment requests submitted by CRA into the EPA's ASAP.gov system. Upon receipt of the funds the City will make payments to the CRA.
- Pay the CRA a Project Management Fee of $25,000 from Grant funds as indicated in the approved Workplan.
- Upon completion of the CRA's tasks or close-out of the Grant, whatever comes first, control of the Site will be returned to the City and City will be responsible for on-going maintenance, security, and responsibility of and for the Site, including reporting activities, maintenance of engineering controls and the payment of any fees to the DEP.

10-21-20G

**Resolution Authorizing a Shared Service Agreement with the City of Camden for the Management of a US Environmental Protection Agency Brownfields Cleanup Grant for the Borden Chemical Site located at 1625 Federal Street and Designated as Block 1184, Lot 5 on the City of Camden Tax Map**

**WHEREAS**, the City of Camden Redevelopment Agency (CRA) is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS**, the CRA manages the Camden Brownfield Program including the brownfield planning activities, applying for and managing grants for brownfield investigation and remediation and contracting for associated professional services and remediation; and

**WHEREAS**, the Borden Chemical Site is located at 1625 Federal Street in the City of Camden and designated as Block 1184, Lot 5 on the City of Camden Tax Map(the "Site"); and

**WHEREAS**, the proposed reuse of the Site is light industrial or commercial, which use is consistent with the area's current zoning and the character of the surrounding commercial, non-residential land uses; and

**WHEREAS**, the US Environmental Protection Agency (EPA) provides Brownfield Cleanup Grants to municipalities, on a competitive basis, up to $500,000 per site for environmental remediation; and

**WHEREAS**, the Site is currently owned by the City of Camden and as such the City must be the applicant and the CRA proposes to manage the grant on behalf of the City; and

**WHEREAS**, it is in the best interests of the CRA and the City to enter into a shared service agreement for the management of the US Environmental Protection Agency Brownfield Cleanup Grant for the Site and it has been determined that such an arrangement is consistent with the guidelines of the US Environmental Protection Agency.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized and directed to execute a shared services agreement with the City of Camden for the management of a US Environmental Protection Agency Brownfields Cleanup Grant for the Borden Chemical Site in an amount not to exceed $500,000.00; and

**BE IT FURTHER RESOLVED** that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution.

**10-21-20G**

**ON MOTION OF: Maria Sharma**

**SECONDED BY: Jose Javier Ramos**

| COMMISSIONER | AYES | NAYS | ABSTENTIONS |
|---|---|---|---|
| Derek Davis | X | | |
| Gilbert Harden, Sr. | X | | |
| Ian K. Leonard | X | | |
| Jose Javier Ramos | X | | |
| Maria Sharma | X | | |
| Marilyn Torres | | | X |

Marilyn Torres

Marilyn Torres
Chairperson

ATTEST:

Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

Mark Asselta

Mark P. Asselta, Esq.
Board Counsel

## EXHIBIT A

## SCOPE OF SERVICES FOR A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY FOR THE OVERSIGHT OF A US ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEANUP GRANT FOR THE BORDEN CHEMICAL SITE LOCATED AT 1625 FEDERAL STREET IN CAMDEN, NJ.

---

The City of Camden Redevelopment Agency (CRA) will, on behalf of the City of Camden (City), oversee the implementation of the US Environmental Protection Agency (EPA) Brownfields Cleanup Grant, entitled "Borden Chemical BF 96250920-0", which was awarded September 9, 2020 to the City. The scope of services to be provided by the CRA are generally described as the implementation of the tasks outlined in the Cleanup Workplan (the "Workplan"), dated May 2020 and more particularly described below.

**In this capacity the CRA will undertake the following tasks:**

- Ensure grant compliance, including budget tracking, reporting activities and programmatic/statutory/regulatory compliance during the term of the Grant.

- Serve as the contracting entity for the City for the procurement of services outlined in the Workplan. The services include the engagement of a Licensed Site Remediation Professional (LSRP) consultant, a grant management consultant, environmental remediation contractor(s), and other professional consultants as needed. The CRA will manage the contractors and consultants, including review of work products and Site inspections.

- Conduct contract procurement and administration in conformity with applicable Local, State, and Federal requirement.

- Act as the primary point of contact for the project with the EPA and NJ Department of Environmental Protection (DEP) regarding remediation and development of the Site during the term of the Grant.

- Implement a public engagement program regarding remediation and redevelopment of the Site. The CRA will attend local community meetings as well as meet with community leaders and elected officials to ensure that the public is aware of the ongoing remediation activities. The CRA will place sign(s) on the Site with brief descriptive and contact information.

- Review consultant and contractor invoices and present approved payment requests for eligible costs to the City Grants Management for submission to the EPA's ASAP.gov system.

- Upon receipt of funds from the City, the CRA will pay the contractors and consultants.

**The City will undertake the following tasks:**

- As the Grant recipient, execute all documents and establish the appropriate accounts necessary to administer the Grant and make payments to the CRA.
- Enter approved payment requests submitted by CRA into the EPA's ASAP.gov system. Upon receipt of the funds the City will make payments to the CRA.
- Pay the CRA a Project Management Fee of $25,000 from Grant funds as indicated in the approved Workplan.
- Upon completion of the CRA's tasks or close-out of the Grant, whatever comes first, control of the Site will be returned to the City and City will be responsible for on-going maintenance, security, and responsibility of and for the Site, including reporting activities, maintenance of engineering controls and the payment of any fees to the DEP.

# Amendment No. 1 to Shared Services Agreement 01-21-111

**AMENDMENT No.1 TO SHARED SERVICES AGREEEMENT No. 01-21-111**
**BETWEEN**
**THE CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY**

This Amendment No. 1, dated as of July 9, 2024 and entered into by and between the **City of Camden ("City")**, and **Camden Redevelopment Agency, ("CRA")**, collectively known as the "Parties", hereby amends Shared Services No. 01-21-111 ("SSA") pursuant to the following terms and conditions:

## RECITALS

**WHEREAS**, pursuant to MC-21:7815, on February 21, 2021, the Parties entered into the SSA for CRA to provide oversight of a United States Environmental Protection Agency ("EPA") Brownsfields Program clean-up of the site located at 1625 Federal Street, Camden, New Jersey, 08105, aka Borden Chemical (the "Project"); and

**WHEREAS**, Section 9 of the SSA provides for the option to amend the SSA upon a signed agreement of the Parties; and

**WHEREAS**, on June 11, 2024, Camden City Council approved Resolution MC-24:9547, authorizing Amendment No.1 to the SSA to extend the term of the SSA until September 30, 2026; and

**WHEREAS**, unless otherwise indicated herein, all other terms and provisions of the SSA shall remain unchanged, in full force and effect and shall be unaffected by the aforementioned Amendment; and

**NOW, THEREFORE**, in consideration of the foregoing recitals and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**Section 1.** **Contract Extension**

The term of the Contract is extended until September 30, 2026 to allow for the completion of the Project.

## GENERAL TERMS AND CONDITIONS

**Section 2.** **Invalidity**. The invalidity of any provision of this Amendment shall not impair or affect in any manner the validity, enforceability or effect of the Contract, Amendments, or other provisions herein.

**Section 3.** **Counterparts**. This Amendment may be executed in multiple original counterparts (including by facsimile, DocuSign, PDF, or other forms of digital

signature) and shall constitute an agreement binding upon the Parties, notwithstanding that the Parties are not signatories to the same counterpart, provided that the Parties have executed a counterpart hereof and are furnished a copy or copies thereof reflecting the signature of the Parties.

**Section 4.** **Enforceability**. The Original Agreement shall remain in full force and effect subject to the specific changes contained herein.

**IN WITNESS WHEREOF**, the Parties have executed this Amendment No.1 to Shared Services Agreement No. 01-21-111 effective as of the date first written above.

**ATTEST:**

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

VICTOR CARSTARPHEN
Mayor

**APPROVED AS TO FORM:**

DANIEL S. BLACKBURN
CITY ATTORNEY

**CAMDEN REDEVELOPMENT AGENCY**

OLIVETTE SIMPSON
INTERIM EXECUTIVE DIRECTOR

AIV

**Camden City Council Resolution: MC-24:9547**

**Approved DCA Waiver 2024-170**

DB:dh
06-11-24

**RESOLUTION MC-24: 9547**
*On Motion Of: Jannette Ramos*
*APPROVED: June 11th, 2024*

R-35

**RESOLUTION AUTHORIZING THE AMENDMENT TO THE SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR THE BROWNFIELDS CLEAN UP SITE 1625 FEDERAL STREET**

WHEREAS, the City of Camden entered into a Shared Services Agreement ("Agreement") with the Camden Redevelopment Agency ("CRA") for the management of the Brownfields Clean-up Site of 1625 Federal Street (Borden Chemical), by Resolution #R-24 (MC-21:7815) approved on January 12, 2021; and

WHEREAS, the City of Camden wishes to amend the Shared Services Agreement with CRA for the brownfields clean-up site of 1625 Federal Street (Borden Chemical to extend the term of the agreement until September 30, 2026; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Shared Services Agreement between the City of Camden and the CRA is hereby amended by amendment #1 to extend the term of the Agreement until September 30, 2026.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: June 11, 2024

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: Yesenia Valle
LUIS PASTORIZA
Municipal Clerk

CAM 2024-170
6-11-24
ATTACHMENT D
R-35

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Professional Service or EUS Type | Shared Services Agreement Amendment #1 |
| Name of Vendor | CAMDEN REDEVELOPMENT AGENCY ("CRA") |
| Purpose or Need for service: | Resolution Amending a Shared Service Agreement with the Camden Redevelopment Agency for the Management of a U.S. Environmental Protection Agency Brownfields Cleanup Grant for the Borden Chemical Site located at 1625 Federal Street and Designated as Block 1184, Lot 5 to extend the Term of the Agreement |
| Contract Award Amount | Zero |
| Term of Contract | 2 years |
| Temporary or Seasonal | |
| Grant Funded (attach appropriate documentation allowing for service through grant funds) | |
| Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.) | |
| Were other proposals received? If so, please attach the names and amounts for each proposal received? | |

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature* Date_____

Business Administrator/Manager Signature Date_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Gov't Agency _____ Date 6/4/2024
Certifying Officer

---

***For LGS use only:***

(✓) Approved ( ) Denied

_____ Date 6/13/24
Director or Designee,
Division of Local Government Services

Number Assigned_____

**CRA Resolution: 05-08-24B**

**Approved DCA Waiver: 2024-16**

05-08-24B

**Resolution Amending a Shared Service Agreement with the City of Camden for the Management of a U.S. Environmental Protection Agency Brownfields Cleanup Grant for the Borden Chemical Site located at 1625 Federal Street and Designated as Block 1184, Lot 5 of the City of Camden Tax Map to Extend the Term of the Agreement**

**WHEREAS,** N.J.S.A. 40A:65-1 et. seq. authorized local units of government to enter into agreements for the joint provision of services; and

**WHEREAS,** the City of Camden Redevelopment Agency ("CRA") is charged with the duty of redevelopment throughout the City of Camden; and

**WHEREAS,** CRA manages the Camden Brownfield Program including brownfield redevelopment planning activities, applying for and managing grants for brownfield site investigation and remediation and contracting for associated professional services and remediation; and

**WHEREAS,** the Borden Chemical Site is located at 1625 Federal Street in the City of Camden and designated as Block 1184, Lot 5 on the City of Camden Tax Map (the "Site"), and redevelopment and reuse efforts are complicated by the presence of contaminants, requiring environmental remediation; and

**WHEREAS,** the U.S. Environmental Protection Agency ("EPA") provides Brownfield Cleanup Grants to municipalities, on a competitive basis, up to $500,000 per site for environmental remediation; and

**WHEREAS,** the Site is owned by the City of Camden and as such the CRA, on behalf of the City, applied for and received a $500,000 EPA Clean-up grant; and

**WHEREAS,** CRA by Resolution 10-21-20G executed a Shared Services Agreement with the City and manages the EPA clean-up grant on behalf of the City; and

**WHEREAS,** EPA has extended the term of the grant to September 30, 2026, the Shared Services Agreement with the City it is necessary to amend the Agreement to be consistent with the EPA grant terms.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the City of Camden Redevelopment Agency that the Interim Executive Director of the Agency, a duly authorized representative of the Agency, is hereby authorized and directed to execute an amendment to the terms of a Shared Services Agreement with the City of Camden for the management of a U.S. Environmental Protection Agency Brownfields Cleanup Grant for the Borden Chemical Site for $500,000 by extending the term of the Agreement to September 30, 2026; and

**BE IT FURTHER RESOLVED** that the Interim Executive Director, or her designee, is hereby authorized and directed to take all actions and execute all documents necessary to carry out the purposes of this resolution.

**05-08-24B (cont'd)**

**ON MOTION OF:** **Gilbert Harden, Sr.**

**SECONDED BY:** **Derek Davis**

| COMMISSIONER | AYES | NAYS | ABSTENTIONS |
|---|---|---|---|
| Christopher Collins | | | X |
| Derek Davis | X | | |
| Gilbert Harden, Sr. | X | | |
| Tasha Gainey-Humphrey | X | | |
| Ian K. Leonard | X | | |
| Jose Javier Ramos | X | | |
| Maria Sharma | | | X |

*Ian K. Leonard*

Ian K. Leonard
Chairperson

ATTEST:

Olivette Simpson
Interim Executive Director

The above has been reviewed and approved as to form.

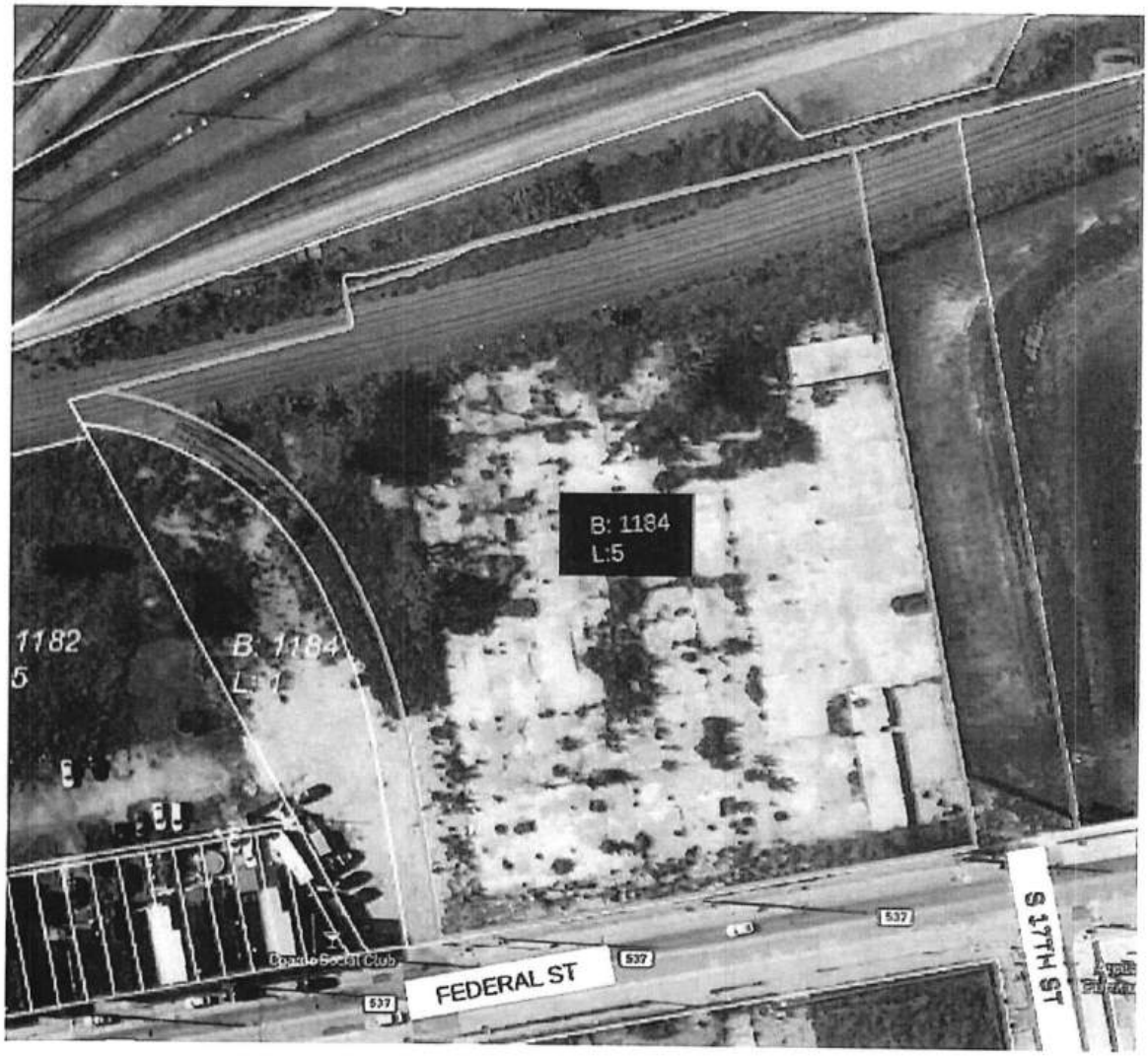
*Mark P. Asselta*

Mark P. Asselta, Esq.
Board Counsel

05-08-24B (cont'd)

**Exhibit A**

**Marlton-1625 Federal Street- Block 1184, Lot 5**



CRA 2024-10

**Resolution No.: 05-08-24B**
**ATTACHMENT D**

# STATE OF NEW JERSEY
# DEPARTMENT OF COMMUNITY AFFAIRS
# DIVISION OF LOCAL GOVERNMENT SERVICES
# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

| | |
|---|---|
| Agency Name | Camden Redevelopment Agency |

| | |
|---|---|
| Professional Service or EUS Type | Shared Services Agreement with the City of Camden |
| Name of Vendor | City of Camden |
| Purpose or Need for service: | Resolution Amending a Shared Service Agreement with the City of Camden for the Management of a U.S. Environmental Protection Agency Brownfields Cleanup Grant for the Borden Chemical Site located at 1625 Federal Street and Designated as Block 1184, Lot 5 of the City of Camden Tax Map to Extend the Term of the Agreement<br><br>A Shared Services Agreement with the City allows CRA to secure and manage brownfield funding for environmental and contract services in connection with the clean-up of the Borden Chemical Site. |
| Contract Award Amount | $500,000.00 |
| Term of Contract | 2 Years |
| Temporary or Seasonal | Temporary |
| Grant Funded (attach appropriate documentation allowing for service through grant funds) | No. |
| Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received? | N/A |

Please attach any evaluation memoranda or evaluation forms used to evaluate the vendors.
If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Date 5/14/2024

Olivette Simpson
Interim Executive Director Signature

The Interim Executive Director affirms that there is adequate funding available for this personnel action. Contractual services within a Shared Services Agreement with the City of Camden is the Funding Source for this action

Date 5/14/2024

Olivette Simpson
Interim Executive Director Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A

Date

Olivette Simpson
Interim Executive Director Signature
Certifying Officer

***For LGS use only:***
(✓) Approved ( ) Denied
Date 5/15/24
Director or Designee,
Division of Local Government Services

Number Assigned CRA 2024-10

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | SHARED SERVICES AGREEMENT |
| Name of vendor | CITY OF CAMDEN REDEVELOPMENT AGENCY ("CRA") |
| Purpose or need for service | Resolution Authorizing the Amendment of a Shared Services Agreement Between the City of Camden and The Camden Redevelopment Agency ("CRA") for the Brownfield Cleanup of 1625 Federal Street (Block 1184, Lot 5) To Extend the Term of the Agreement |
| Contract award amount | Zero |
| Term of contract | 2 Years |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

R-42

SE:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT WITH SAINT JOSEPH'S CARPENTER SOCIETY FOR THE MANAGEMENT SERVICES OF THE URBAN ENTERPRISE ZONE CAMDEN STRONG FACADE PROGRAM**

WHEREAS, there exists a need to provide Administration and Implementation of the City of Camden's Camden Strong Urban Enterprise Zone ("UEZ") Commercial Façade Improvement Program; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP 26-11), a proposal was received by Saint Joseph's Carpenter Society to provide the services to administer and manage the UEZ Camden Strong Commercial Façade Improvement Program, to oversee and execute all aspects of the program including applications, reporting, coordination with business owners and contractors, monitor project timelines and ensure compliance for the term of (5) five years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-02-SB-667-260", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with Saint Joseph's Carpenter Society for an amount not to exceed Seven Hundred Fifty Thousand Dollars ($750,000.00), to provide the services to administer and manage the UEZ Camden Strong Commercial Façade Improvement Program for the term of five (5) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SAINT JOSEPH CARPENTRY

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL: G-02-SB-667-260

AMOUNT: $ 750,000.00

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 750,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT WITH SAINT JOSEPH CARPENTRY FOR THE MANAGEMENT SERVICES OF THE UEZ CAMDEN STRONG FAÇADE PROGRAM NOT TO EXCEED $750,000.00

S.P.

***Scott Z. Parker, MSTFP, CMFO***
***Chief Financial Officer***
***Date:*** 4/29/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MMMM, DD, YY

TO: City Council
FROM: Joe Thomas UEZ Coordinator

**TITLE OF ORDINANCE/RESOLUTION:**

RESOLUTION AUTHORIZING a contract with St joseph Carpentry for the management Services of the UEZ Camden Strong Façade Program not to exceed $750,000.00

Point of Contact: _____

| Name | Department-Division-Bureau | Phone | Email |
|---|---|---|---|

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | 9/29/2026 | |
| **Director of Finance** | | | 9/29/26 | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** **Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

Initial Report ____ Revised Report __√__ Closing Report____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | UEZA Camden Strong Exterior/Interior Façade Improvements | | | |
| Grant #: | | | UEZA | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | G-02-SB-667-260 | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $750,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | 1/1/26 – 12/31/27 | | Location of Activity: | | |
| Date of Analysis: | | 19-Mar-25 | | Reviewed By: | Kelly Mobley | |

**Summary:**

22-Apr-26: The Department of Planning and Development - Camden UEZA Office is processing requisition #R2600733 to solicit an administrator to oversee and implement the 2026 Façade Program. Maximum amount available: $750,000.00

20-Jan-25: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to accept a $750,000 grant from the NJ State Office of the Urban Enterprise Zone Authority for the purpose of funding the Camden Strong Exterior/Interior Façade Improvements Program.

19-May-25: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority in the amount of $750,000 for the purpose of funding the Camden Strong Exterior/Interior Façade Improvements Program. Funding will be made available to qualifying UEZ businesses to enhance their economic growth through exterior and interior improvements. Based on the application, 10 – 20 businesses will be awarded up to $50,000.

Program Budget: $75,000 (Project Management)
$675,000 (Program Costs)

**Time Lines**: 1/1/26 – 12/31/27

The resolution is needed prior to presentation before the State UEZA Board in June.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZA Camden Strong $750,000**

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION:**
RESOLUTION AUTHORIZING a contract with St joseph Carpentry for the management Services of the UEZ Camden Strong Façade Program not to exceed $750,000.00

**FACTS/BACKGROUND:**

- 2026-2027 Camden strong Façade has a total of $750,000.00. $75,000.00 of which is being used for management service
- St Joseph will manage/administer the 2026-2027 Camden Strong Façade program
- St joseph will evaluate all application and determine the scope of work

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $750,000.00

**IMPACT STATEMENT**:

- Funding will allow economic growth to the business corridors

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- **City of Camden**

**COORDINATION:**

- In collaboration with the Urban Enterprise Zone

**Prepared by:**

_____

Name Phone/Email

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

| REQUISITION |
|---|
| NO. R2600733 |

| | |
|---|---|
| SHIP TO | PLANNING & DEVELOPMENT<br>520 MARKET STREET<br>RM 222, CITY HALL<br>CAMDEN, NJ 08101 |
| VENDOR | UNKNOWN VENDOR ~~TBD~~ VENDOR #: UNK01<br>, NJ St. Joseph Carpentry |

ORDER DATE: 04/16/26
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

CITY OF CAMDEN PURCHASING BUREAU 2026 APR 23 AM 8:51

| QTY/UNIT | DESCRIPTION | ACCOUNT NO. | UNIT PRICE | TOTAL COST |
|---|---|---|---|---|
| 1.00 | Camden Strong Facade 2026<br><br>To hire a Program Administrator to oversee and execute all aspects of the program. Responsibities includes:<br>1. Managing applications and all reporting<br>2. Coordinations with business owners and contractors<br>3. Monitoring Project timelines and ensuring compliance with Program guidelines<br><br>Funds being reserved in advance of Public Procurement Process. | G-02-SB-667-260 | 750,000.0000 | 750,000.00 |
| | | | TOTAL | 750,000.00 |

2026 APR 16 PM 3:45

4/22/26

Approved:

4/16/26

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

4/16/26

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development and Planning

Grant Administrator: Joe Thomas Grant Administrator #: 757-7344

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | UEZ Camden Strong Façade 2026-2027 | | | |
| Grant #: 2022-08004-2072 | | | UEZ | | | |
| City Contract Date: | | | ASAP | | | |
| Application Resolution MC10 635 | | | | Appropriation Code :G-02-sb-667-260 | TBD | |
| Funding Source: | | | UEZ | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant:750,000.00 | | | Camden Strong UEZ Facade | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution & Date: | | 9/2026 | | Accepting Grant Resolution # 10365 | N/A | |
| Term of Grant: | | 8/2026-8/2028 | | Location of Activity: | Camden City | |
| Date of Analysis: | | 9/27/2026 | | Reviewed By: | Joe Thomas | |

**Summary: – #1**

The Department of Development and Planning/UEZ request a contract with St joseph Carpentry for the management Services of the UEZ Camden Strong Façade Program not to exceed $750,000.00

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | |
| Name of vendor | TBD |
| Purpose or need for service | MANAGEMENT SERVICES FOR UEZ 2026 - 2027 CAMDEN STRONG FACADE PROGRAM |
| Contract award amount | $750,000 |
| Term of contract | 5 YEARS |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

# New Jersey Department of Community Affairs
# APPLICATION FOR GRANT FUNDS

## STANDARD GRANT COVER SHEET

2022-08004-2072

| | | | |
|---|---|---|---|
| 1. DCA Program to Which Applicant is Applying:<br>Urban Enterprise Zone - Camden 2022 | | | |
| 2. Name of Applicant Agency<br>Camden City | | | |
| 3. Street Address<br>City Hall 520 Market Street | | | |
| City<br>Camden | State<br>New Jersey | Zip Code<br>08101-5120 | County<br>Camden |
| 4. Official Contact Person<br>Ms. Kelly Mobley | Title<br>Coordinator for Federal a | | Phone number<br>(856) 757-7689 |
| 5. Program Contact Person<br>Mr. Joseph Thomas | Title<br>UEZ Coordinator | | Phone Number<br>(856) 968-3531 |
| 6. Proposed Project/Grant Title<br>Camden UEZ Strong Facade | | | |
| Program Type<br>Projects : Professional Services: TBD | | | |
| 7. Total Cost of the Project<br>$750,000 | 8. Requested Amount<br>$750,000 | 9. Funds from Other Sources<br>$0 | |
| 10. Project Location (if Different from Applicant Agency) | | | |
| Street Address<br>tbd tbd | | | |
| City<br>Camden | State<br>New Jersey | Zip | Room Number |
| 11. Vendor Number<br>216000418-09 | 12. Employer ID<br>216000418 | 13. Tax Exempt ID<br>216000418 | |
| 14. Area(s) Benefiting:<br>Camden County, | | | |
| 15. Briefly describe the project for which you are seeking funds.<br>"To provide funding opportunities to our UEZ businesses that will enhance their economic growth through exterior and interior improvements. | | | |

16. a. Will any member of the Board of Directors/Trustees receive any direct or indirect personal or monetary gain from the funding of this grant?

☐ Yes ☒ No

b. Does any member of the Board of Directors/Trustees serve on any board, council commission, committee or task force which has regulatory or advising influence on the funding program? ☐ Yes ☒ No

If yes, please describe:

| 17. Fiscal Contact Person | Title | Phone Number |
|---|---|---|
| Mr. Scott Z Parker | Director of Finance | (856) 952-9250 |

| 18. Agency Fiscal Year | 19. Name of CPA Firm Appointed by Grantee |
|---|---|
| 7/1 to 6/30 | Bowman & Co. LLP |

20. **Certification:** The applicant certifies that to the best of his/her knowledge and belief all data supplied in this application and attachments are true and correct. The document has been duly authorized by the governing body of the applicant and further understands and agrees that any grant received as a result of this application shall be subject to the grant conditions and other policies, regulation, and rules issued by the New Jersey Department of Community Affairs which include provisions described in grant applications instructions.

| Name and Title of Applicant (Print) | Signature of Applicant | Date of Application |
|---|---|---|
| | | |

# OBJECTIVES

Objective Number: 1

Short Description: Facdae interior/Exterior

| Detailed Description |
| --- |
| The goal is to make exterior/interior improvements to 12-15 commercial units in the form of: Front facing of/awning repair, Painting, Brick pointing, Window replacement, Entry door replacement, Step repair/replacement, Railing repair/replacement, Bilko door repair/replacement, New/improved Signage, Lighting, Removal of roll down gates/new ornamental security gates, as well is interior and equipment Restoration of exterior trim. Project manager will be hired thru a RFP to administer project |

| Methods |
| --- |
| The forgivable financing recipient and contractor will be required to submit monthly reports along with periodic site visits. The project must meet the existing scope of work, be consistent with City design guidelines, and meet the engineer's approval. This project creates construction jobs and stimulates revenue for the businesses. The new business will foster job creation and economic growth. |

| Evaluation |
| --- |
| A total of 12-15 businesses will be given forgivable financing of up to$50,000 per unit. Completion will be based on the approved scope of work for each |

Application Program Component: TBD

# Scope of Services

Camden Strong Façade & Interior Improvement Program
Overview

The Camden Strong Façade and Interior Improvement Program builds on the success of previous initiatives and reaffirms our commitment to revitalizing Camden's business corridors. Under the Urban Enterprise Zone (UEZ) Forgivable Financing Program, this initiative invests in both the exterior and interior of UEZ-certified businesses to enhance Camden's commercial vitality and support long-term economic growth.

These targeted improvements will strengthen the visual appeal of Camden's corridors, attract new customers, and create a more inviting business environment that promotes stability and expansion.

Program Expansion

This year's program takes a more comprehensive approach to business development. In addition to façade and exterior upgrades, eligible businesses may now utilize funding for interior renovations, including build-outs, fit-outs, and essential equipment purchases.

By supporting both the aesthetic and operational needs of businesses, the Camden Strong UEZ ensures that participants are well-positioned to grow sustainably and better serve their communities.

Funding Details

Number of Awards: 10-20 forgivable loans

Maximum Award: Up to $50,000 per business

Eligibility: UEZ-certified businesses located within Camden's UEZ boundaries

Use of Funds: Exterior façade enhancements and/or interior improvements

Priority Locations include but not limited too

Funding will be prioritized for businesses located along Camden's key commercial corridors—areas that serve as anchors of community activity and are in critical need of aesthetic and structural investment:

Market Street (2nd St. to Haddon Ave.)

Haddon Avenue (Euclid Ave. to Pine St.)

Broadway (MLK Blvd. to Atlantic Ave.)

Yorkship Square (Fairview)

Kaighn Avenue

Federal Street

Cooper Street

Eligible Improvements

Exterior (Façade) Improvements:

Façade painting (within approved color palettes)

Roof or awning repair and replacement

Brick pointing and masonry restoration

Window and door replacements

Step, railing, and accessibility upgrades

Exterior lighting installation

# Scope of Services

Modern signage upgrades

Ornamental (non-roll-down) security gates

Restoration of historical architectural features (e.g., tin, metal trim, bay fronts)

Interior Improvements:

Build-outs and fit-outs

Flooring, HVAC, and lighting upgrades

Equipment essential to daily business operations

Program Administration

The Camden Urban Enterprise Zone (UEZ) will issue a Request for Proposals (RFP) to select a qualified subrecipient. Once selected and approved, the subrecipient will:

Evaluate and approve applicants based on demonstrated capacity for job creation, sustained employment, and local economic impact over a five-year period.

Manage and oversee all contracted work, including contractor hiring, construction oversight, payment processing, and documentation compliance.

Pay all vendor invoices directly and submit proof of payment to the Camden UEZ for reimbursement.

Participation Agreement

Each participating business and the Camden UEZ will enter into a five-year participation agreement.

Under this agreement:

The forgivable portion of the façade grant will be reduced by 20% each year until the full five-year term is complete.

A collateralized lien may be placed on—though not limited to—business assets, real estate, equipment, and/or personal guarantees associated with the business or its principals.

Reimbursable baes on paid invoices and completed approved work

Program Impact

These improvements will not only enhance the appearance and functionality of individual businesses but also create a corridor-wide economic ripple effect—encouraging nearby property owners to reinvest, attracting new businesses, and increasing foot traffic.

In a city where underutilized and vacant storefronts have long hindered growth, the Camden Strong Façade and Interior Improvement Program seeks to transform Camden's commercial districts into thriving, sustainable economic hubs that reflect the pride and resilience of the Camden community.

Reference

This project is identified in Categories 2, 7, and 8 on page 68 of Camden's Five-Year Plan.

Budget Summary

Projects/Professional Services: TBD

Camden City

| Budget Category | UEZ Assistance | Anticipated UEZ Assistance | Municipal Funds | Other Funds | Total Budget |
|---|---|---|---|---|---|
| PROGRAM - Personnel | | | | | |
| Other | $750,000.00 | | | | $750,000.00 |
| Sub-Total | $750,000.00 | $0.00 | $0.00 | $0.00 | $750,000.00 |
| Total | $750,000.00 | $0.00 | $0.00 | $0.00 | $750,000.00 |

Budget Detail

Projects/Professional Services: TBD

Camden City

| Budget Category | UEZ Assistance | Anticipated UEZ Assistance | Municipal Funds | Other Funds | Total Budget |
|---|---|---|---|---|---|
| PROGRAM - Personnel | | | | | |
| Other | | | | | |
| Camden Strong Exterior/Interior Facade | $675,000.00 | | | | $675,000.00 |
| Project Manager | $75,000.00 | | | | $75,000.00 |
| Minor Category Sub-Total | $750,000.00 | $0.00 | $0.00 | $0.00 | $750,000.00 |
| Major Category Sub-Total | $750,000.00 | $0.00 | $0.00 | $0.00 | $750,000.00 |
| | | | | | |
| Total | $750,000.00 | $0.00 | $0.00 | $0.00 | $750,000.00 |

# RFP 26-11 - COMPETITIVE CONTRACTING: ADMINISTRATION AND IMPLEMENTATION OF THE CITY OF CAMDEN'S CAMDEN STRONG UEZ COMMERCIAL IMPROVEMENT PROGRAM

Opening Date: July 23, 2026 10:45 AM

Closing Date: August 18, 2026 11:00 AM

## Vendor Details

| | |
|---|---|
| Company Name: | Saint Joseph's Carpenter Society |
| Address: | 20 Church Street<br>Camden, NJ 08105 |
| Contact: | Enrique Rivera |
| Email: | erivera@sjcscamden.org |
| Phone: | 856-966-8117 |
| Fax: | 856-966-8117 |
| HST#: | [redacted] |

## Submission Details

| | |
|---|---|
| Created On: | Monday August 17, 2026 10:37:58 |
| Submitted On: | Tuesday August 18, 2026 09:49:05 |
| Submitted By: | Enrique Rivera |
| Email: | erivera@sjcscamden.org |
| Transaction #: | 931cc9c0-8e29-4105-8e45-0ab39d47cbe1 |
| Submitter's IP Address: | [redacted] |

## Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

**All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.**

| | |
|---|---|
| If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address. | State of Incorporation: New Jersey - Date of Incorporation: December 16, 1985. Office Location - 20 Church Street, Camden, NJ 08105 |
| Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced. | Pilar Hogan Closkey, Executive Director - 856-966-8117 ext. 233, phogan@sjcscamden.org |
| If not incorporated, provide State where registered, name of owner, address and telephone number. | N/A |
| How many years have you been engaged in the work requested in this contract under your present firm or trade name. | 40 years |
| Have you ever failed to complete any work awarded to you? If so, where and why? | No |
| Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service. | Yes |
| Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27 | Yes |
| Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply. | N/A |
| Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply. | N/A |
| Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations. Indicate N/A if it does not apply. | N/A |
| Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No | Yes |
| Confirm that your firm covers all costs in advance of payment. | Yes |

## Section 2 - Company Qualifications

SJCS is a 501(c)3 organization founded in December of 1985 to improve the quality of life of the people of the City of Camden and its surrounding communities by promoting affordable housing and neighborhood development. Through our initiatives, we encourage people to take charge of their lives and become active community members. SJCS is a State and City recognized community and housing development organization (CHDO), with a Board of Trustees actively involved in the oversight of the agency. The Board of Trustees pulls from the experiences of its members in banking, construction and development, marketing and public relations, engineering, business and health management, along with engaged community members.

SJCS has extensive experience in providing commercial improvements and/or repairs/renovations. SJCS has completed over 50 commercial repairs/improvements in the last 15 years. These include administering two City-led façade improvement programs, improvements to Hopeworks' C.R.I.B, 2770 Federal Street, St. Joseph's Pro Cathedral, 555 Atlantic Ave, LAM Church, SJCS Headquarters, 1494 Mt. Ephraim Ave, St. Joseph's Child Development Center, 2912 Federal Street and two facades on the 2400 Block of Federal Street. SJCS was the construction manager and general contractor for each project. Details about each project are below:

- UEZ Façade Improvement Program – Administered program for City of Camden, including intake, construction management and payments and closeout. A total of 14 businesses were assisted for $335,000.
- American Rescue Plan Façade Improvement Program- Administering program for City of Camden, including intake, construction management and payments and closeout. A total of 38 businesses were assisted for $1,863,686.
- Hopeworks CRIB – Complete renovation, including exterior and interior improvements, new basic systems/roof, and equipment install.
- 2770 Federal Street - Complete renovation, including exterior and interior improvements, new basic systems/roof, and equipment install
- St. Joseph's Pro Cathedral – Interior improvements
- 555 Atlantic Ave – Complete renovation, including exterior and interior improvements, new basic systems/roof, and equipment install
- LAM Church – Interior painting and exterior
- SJCS Headquarters – Complete renovation, including exterior and interior improvements, new basic systems/roof, and equipment install
- 1494 Mt. Ephraim – Complete renovation, including exterior and interior improvements, new basic systems/roof, and equipment install
- St. Joseph's Child Development Center – Installation and complete renovation converting modular unit for use as classroom including bathrooms
- 2912 Federal Street – Complete renovation, including exterior and interior improvements, new basic systems/roof, and equipment install

- Facades on Federal Street – Brick repointing, window replacement, new doors, new awnings, new lighting

SJCS also has extensive experience in making exterior repairs to residential buildings. Since 2010, SJCS has completed over 800 home repairs, of which over 100 were residential façade improvements. Most of the residential facades were completed in Cooper Plaza. Most common repairs include: window capping, brick repointing and painting, front door replacement and repair, porch repair, front steps repair, sidewalk repair, front light improvements/installation and graffiti removal. SJCS currently has programs for general home repair, weatherization, lead-paint remediation and healthy homes assessments.

Recently, SJCS has been selected by the Housing Authority of Camden to be a partner in the Cramer Hill CHOICE Neighborhoods Implementation grant. SJCS will complete 100 residential facades and approximately 30 business facades as part of this program. The business façade program will provide a grant of $50,000 for up to 12 eligible businesses for improvements to the properties that are visible from the street. Improvements may include new signage, windows, sidewalk enhancements, outdoor displays, etc.

Additionally, since 1985, SJCS has created over 1,050 units of housing in the Rosedale, Dudley, Stockton, Marlton, Liberty Park, and Lanning Square neighborhoods in Camden, NJ. Most are complete rehabilitation of formerly abandoned homes. SJCS developed 119 new construction homeownership units at Baldwin's Run and has been involved in the development of four other rental phases that totaled 275 newly constructed rental units. SJCS is currently involved in rehabilitation and new construction housing in Cooper Plaza, Cramer Hill, and East Camden.

SJCS has conducted over $100 million in commercial, residential and mixed used construction in the City of Camden for over 40 years and is well versed in all of the City of Camden's Zoning Codes, Building Codes and all other state statues, building codes, historic district requirements and all other regulations. SJCS also has comprehensive working knowledge of commonly accepted public facilities standards. SJCS typically uses the GSA's standards for buildings for building improvements.

SJCS's staff are cross-trained in marketing and outreach, and all have strong interpersonal, communication, and presentation skills. SJCS is able to take data from programs and relay that information to different constituencies, including, but not limited to Camden City residents, small business owners, Local, State and Federal officials, government employees, and other groups. The SJCS staff is quite diverse, with over half of the staff considering themselves Hispanic/Latino and with staff that speak the following languages: English, Spanish, Vietnamese, Hindi, Portuguese, and French. SJCS has conducted numerous public community engagement events, including, but not limited to: development of neighborhood plans, monthly community advisory calls in East Camden/Cramer Hill, lead awareness and outreach, and resource fairs. SJCS believes in extensive public participation for all programs that we offer.

SJCS is financially sound and has sufficient working capital to front program costs prior to reimbursement by the grantor. SJCS has a very strong fiscal management track record with over 100 grants that SJCS managed and were properly closed out without any fiscal findings. SJCS has a reserve of over $1 million in an operating account which will allow SJCS to make

payments to contractors and services in a timely manner while also allowing the UEZ department the flexibility to reimburse SJCS for eligible costs. SJCS has never made a late payment to a contractor in any program because of this flexibility to pay contractors and then wait for reimbursement. SJCS commits to paying contractors within 30 days of invoice receipt after a satisfactory final inspection.

SJCS will ensure that the City of Camden's insurance requirements are met if selected. SJCS commits to obtaining the proper commercial general liability, worker's compensation insurance, professional liability insurance, automobile liability insurance and excess/umbrella liability insurance.

SJCS currently carries the following insurance:

| **Section** | **Coverage** |
|---|---|
| General Liability | $1,000,000 (occurrence)<br>$2,000,000 (aggregate) |
| Automobile Liability | $1,000,000 |
| Workers Compensation | $500,000 |
| Umbrella/Excess | $4,000,000 |

If awarded a contract, SJCS commits to provide the following insurance to the City of Camden:

A. General Liability: $1,000,000 occurrence $1,000,000 aggregate
B. Workers' Compensation **Statutory
C. Employer's Liability: $1,000,000
D. Cyber Security and Privacy Liability: $1,000,000
E. Automobile Liability: $1,000,000
F. Employee Dishonesty: $1,000,000

SJCS is a member of NeighborWorks America, a network of over 240 community development organizations nationwide that is congressionally mandated. Attaining chartered member status indicates that SJCS met criteria demonstrating excellence in leadership, organizational ability, and financial viability. SJCS has achieved an exemplary rating, the highest rating cited by NeighborWorks America.

## Section 6 – Management Approach

SJCS is well equipped to manage the program in its entirety. SJCS' organization allows both Project Managers to be overseen by the Director of Neighborhood Development. The Director will ensure that the program's components are working together and that projects are completed on time and on budget. All three relevant staff members will meet on a bi-weekly basis to get updates on each individual project. A spreadsheet containing business information, ownership information, intake date, lowest bid, contractor selected, settlement date, invoice date and closeout date, among other data points will be reviewed during this meeting. The project team discusses issues at the meeting and any pertinent next steps. The Executive Director will manage the project team and ensure that SJCS is compliant with all applicable rules and regulations.

If awarded, SJCS will start the process by working with the City of Camden's UEZ department in developing applications and marketing the program to eligible small businesses in the City of Camden. Based on prior experience, word of mouth has been extremely effective in bringing businessowners to the office to inquire about the possibility of assistance with commercial repairs. Mailings have also been an effective way for us to reach our target market. SJCS will utilize both methods to ensure that the program is effectively advertised throughout the city.

SJCS will also begin to create a shortlist of eligible contractors adhering to NJ Local Public Contract Law. Potential contractors will have to respond to an RFQ that SJCS will publish in two local newspapers, including the City's newspaper of choice. Local Camden City based MBE/WBE contractors who have experience in commercial construction would be preferred. Eligible contractors will have the necessary insurance and experience to complete the work. The shortlist will contain at least two responsible contractors.

Applications will be made available in both English and Spanish. SJCS will allow business owners to call SJCS and have our intake specialist assist business owners requiring assistance in completing the application or obtaining proper documentation. Copies and notary services will be provided free of charge by SJCS to prospective applicants of the program. SJCS will make all application and supporting documentation available to the City of Camden UEZ at this time. SJCS will ensure that both business owner and building owner agree to participate in the program.

Once the client is deemed eligible, an inspection will be scheduled with the business owner at their convenience during normal business hours with the SJCS construction manager. Utilizing a commercial improvement checklist, the SJCS construction manager will identify the items that need to be repaired for the business that will improve upon the commercial building. SJCS will ensure that all items in the scope are items that are approved to be completed based off program rules and regulations. Photos will be taken to show the items intended for repair.

The SJCS project manager is responsible for creating the scope of work. Once the scope has been completed it will be reviewed with the business owner, building owner and the City of Camden to ensure that the items listed are reflective of the needs of the business.

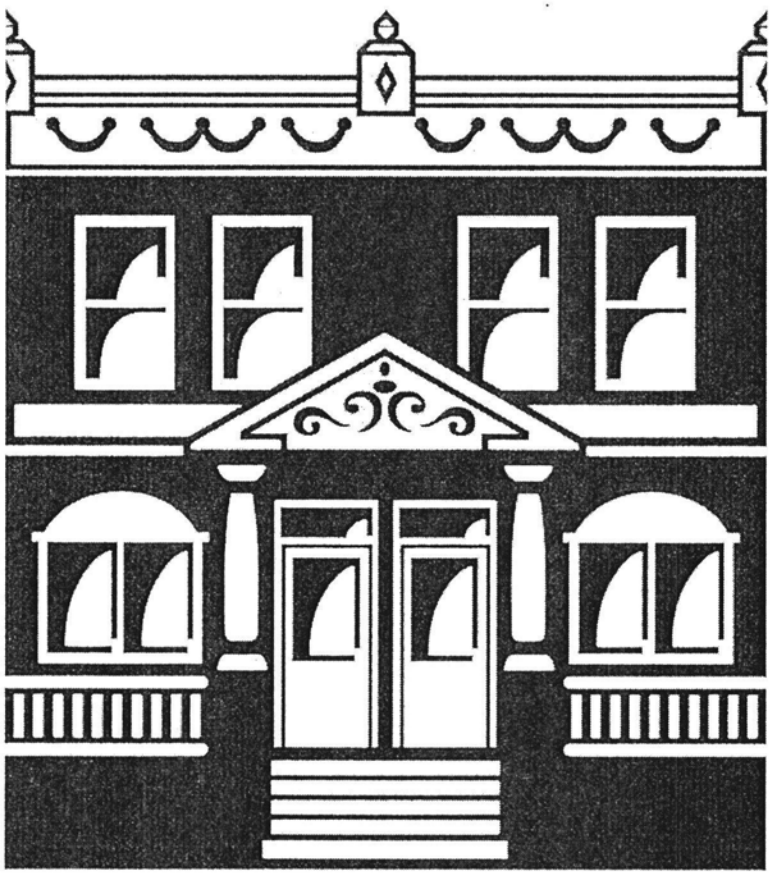
Once the scope is finalized, it will be bid to the shortlist of contractors already deemed eligible by the RFQ. A bid opening with City of Camden representatives will happen for each unit. The lowest, responsible contractor will be awarded the project. The contractor will be provided with notice to proceed and will let SJCS know when the work has been completed. At that time, we will schedule a final inspection of the property with the business owner to sign off on the completion of the work. Completion photos are also taken at this time. It is anticipated that it will take about a month and a half to two months for a client to go from intake to completion. SJCS will then submit all paperwork to the Camden UEZ for their review of files and of the projects, if applicable.

SJCS will constantly evaluate the performance of the projects and has a long history of using metrics and evaluating performance. To that end, SJCS uses a variety of tools and techniques to determine effectiveness. The tools can include surveys, publicly available data, and proprietary data collecting and analysis. SJCS will also track client service satisfaction and look to track outcomes associated with this work. SJCS seeks to track neighborhood conditions as a result of work completed through programming. This may include reduced vacancy statistics and neighborhood conditions with revitalization work completed. In addition, SJCS readily tracks progress with program goals, annual goals, and strategic goals.

UEZ Commercial Improvement Program
Cost Proposal – Saint Joseph's Carpenter Society

| Activities | Cost per Commercial Business * |
|---|---|
| Interview and qualify existing businesses | $ 750.00 |
| Create a detailed scope of work based upon property needs, business owners request and budget. This will include any inspections of the property, questions, walk-throughs, etc. by the contractor | $ 750.00 |
| Solicit bids from local contractors in accordance with Local Public Contract Law and established procedures for the procurement of construction bids based on the eligible improvements. | $ 500.00 |
| Review bids received with City Staff for eventual award | $ 400.00 |
| Schedule and coordinate construction settlement with City staff to include Contractor, business owner, and business operator (if different). | $ 450.00 |
| Prepare all settlement documents and prepare pictorial file of work in progress (before and after pictures) | $ 400.00 |
| Monitor work in progress, provide direction and/or respond to questions and concerns from the contractor during the entire phase of each individual project, and review all contractor invoices to ensure compliance with contractual obligations | $ 750.00 |
| Coordinate, review, and process all request for change proposals, change orders, etc. including maintaining a log of all such documents, to City for final approval | $ 350.00 |
| Obtain release from business owner acknowledging acceptance of work and release of final payment and obtain a CO | $ 450.00 |
| Submit completed case file to City with payment request | $ 200.00 |

**LUMP SUM - $5,000 Per Unit**



SAINT JOSEPH'S
CARPENTER
◆ SOCIETY ◆

UEZ Commercial Improvement Program

Cost Proposal – Saint Joseph's Carpenter Society

| Activities | Cost per Commercial Business * |
|---|---|
| Interview and qualify existing businesses | $ 750.00 |
| Create a detailed scope of work based upon property needs, business owners request and budget. This will include any inspections of the property, questions, walk-throughs, etc. by the contractor | $ 750.00 |
| Solicit bids from local contractors in accordance with Local Public Contract Law and established procedures for the procurement of construction bids based on the eligible improvements. | $ 500.00 |
| Review bids received with City Staff for eventual award | $ 400.00 |
| Schedule and coordinate construction settlement with City staff to include Contractor, business owner, and business operator (if different). | $ 450.00 |
| Prepare all settlement documents and prepare pictorial file of work in progress (before and after pictures) | $ 400.00 |
| Monitor work in progress, provide direction and/or respond to questions and concerns from the contractor during the entire phase of each individual project, and review all contractor invoices to ensure compliance with contractual obligations | $ 750.00 |
| Coordinate, review, and process all request for change proposals, change orders, etc. including maintaining a log of all such documents, to City for final approval | $ 350.00 |
| Obtain release from business owner acknowledging acceptance of work and release of final payment and obtain a CO | $ 450.00 |
| Submit completed case file to City with payment request | $ 200.00 |

**LUMP SUM - $5,000 Per Unit**

R-43

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS, INC. TO PROVIDE NEW JERSEY PLANNER SERVICES**

WHEREAS, the City of Camden has a need for a licensed engineering firm to provide New Jersey Planner Services to perform as the City's Acting Engineer for services such as, but not limited to, general civil engineering services, permitting and preparing and/or reviewing federal/state grants included but not limited to engineering, designing and analyzing City projects, conducting required reviews and/or provide approvals, contract administration, construction management, and other related services listed in proposal; and

WHEREAS, pursuant to a Request for Quotes ("RFQ") 25-14 engineers list, a proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed, THREE HUNDRED FIFTY THOUSAND DOLLARS ($350,000.00) for period of One (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "6-01-E5-661-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed THREE HUNDRED FIFTY THOUSAND DOLLARS ($350,000.00) to provide NJ Planner Services, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have Ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Planning & Development/Office of Capital Improvements

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS II, INC TO PROVIDE ~~MUNICIPAL AND CONSULTING ENGINEERING~~ SERVICES** NJ Planner

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Stephanie Walker | Capital Improvement | 856-757-7680 | Stephanie.Walker@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | Y | | 9/29/2024 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | | |
| **Director of Finance** | Y | | | |

**Approved by:**
**Business Administrator** 9/29/2024

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**

**City Attorney** **Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS II, INC TO PROVIDE MUNICIPAL AND CONSULTING ENGINEERING SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Remington & Vernick Engineers II, Inc, 2059 Springdale Road, Cherry Hill NJ 08003 will provide a staffed Professional Engineer (PE) to perform as the City's Acting Engineer for services such as, but not limited to: general civil engineering services, permitting and preparing and/or reviewing federal/state grants included but not limited to engineering, designing and analyzing city projects, conducting required reviews and/or provide approvals, contract administration, construction management, and other services listed in proposal
- Remington & Vernick will also provide additional support engineers to assist in consulting and engineering services due to staffing concerns in Planning & Development – Capital Improvement.
- Contract to run from February 1, 2026 – January 31, 2027

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $350,000.00
**APPROPRIATION NUMBER:** 6-01-E5-661-906
**PROCUREMENT:** RFQ 25-14 engineers list

**IMPACT STATEMENT**:

- Professional Engineer Services needed to effectively and efficiently direct and oversee capital improvement projects

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Dr. Edward C. Williams, Director of Planning & Development

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request
-

**Prepared by: LATEEAH CHANDLER** **856-757-7475**

Name Phone/Email

**ATTACHMENT D**

# STATE OF NEW JERSEY
# DEPARTMENT OF COMMUNITY AFFAIRS
# DIVISION OF LOCAL GOVERNMENT SERVICES
# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Professional Service or EUS Type | N/A |
| Name of Vendor | REMINGTON & VERNICK |
| Purpose or Need for service: | PROVIDE MUNIICPAL AND CONSULTING ENGINEERING SERVICES |
| Contract Award Amount | $350,000 |
| Term of Contract | 12 MONTHS |
| Temporary or Seasonal | N/A |
| Grant Funded (attach appropriate documentation allowing for service through grant funds) | NO |
| Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.) | RFQ 25-14 |
| Were other proposals received? If so, please attach the names and amounts for each proposal received? | NO USED ENGINEERS LIST |

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

---

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

_____

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

***For LGS use only:***

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

R-44

SE:dh
10-13-26

**RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE GUARANTEE FOR THE MATRIX ADMIRAL WILSON DEVELOPMENT (PHASE 1), 17TH STREET AND ADMIRAL WILSON BOULEVARD BLOCK 1198, LOT 1, BLOCK 1208, LOT 4, BLOCK 1209, LOTS 1 AND 4, BLOCK 1210, LOTS 1 AND 2, BLOCK 1212, LOT 1, BLOCK 1214, LOT 4, BLOCK 1219, LOTS 3 AND 25**

WHEREAS, Matrix Admiral Wilson Development, LLC (Phase 1), the developer of the Project located at 17th Street and Admiral Wilson Boulevard (Block 1198, Lot 1; Block 1208, Lot 4; Block 1209, Lots 1 and 4; Block 1210, Lots 1 and 2; Block 1212, Lot 1; Block 1214, Lot 4; Block 1219, Lots 3 and 25;) has submitted a request for the release of the Public Facilities Performance Guarantee in the amount of Six Hundred Fifty-Five Thousand Five Hundred Twelve Dollars ($655,512.00), and the Safety and Stabilization Guarantee in the amount of Twelve Thousand Seven Hundred Eighty-Two Dollars and Twenty-Five Cents ($12,782.25); and

WHEREAS, an inspection of the Project site has been conducted, and the Project is complete and no deficiencies exist; and

WHEREAS, the City's Planning Board Engineer, Remington & Vernick Engineers ("RVE"), has reviewed the developer's request, and recommends: (1) the release of Six Hundred Fifty-Five Thousand Five Hundred Twelve Dollars ($655,512.00) Public Facilities Performance Guarantee, which was posted by Matrix Admiral Wilson Development, LLC (Phase 1) and the release of Twelve Thousand Seven Hundred Eighty-Two Dollars and Twenty-Five Cents ($12,782.25) Safety and Stabilization Guarantee, contingent upon the payment of all outstanding charges for professional services; and (2) the posting of a Public Facilities Maintenance Guarantee in the amount of Ninety-Eight Thousand Three Hundred Twenty-Six Dollars and Eighty Cents ($98,326.80), and the posting of a Stormwater Maintenance Guarantee in the amount of Six Thousand Eight Hundred Fifty-Five Dollars ($6,855.00) and both Guarantees will be held for a Two-Year (2 yr.) time period; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that for all the reasons set forth above, the appropriate City officials are hereby authorized and directed to release the Public Facilities Performance Guarantee of Six Hundred Fifty-Five Thousand Five Hundred Twelve Dollars ($655,512.00) and the Safety and Stabilization Guarantee of Twelve Thousand Seven Hundred Eighty-Two Dollars and Twenty-Five Cents ($12,782.25), which are the Performance Bond posted by Matrix Admiral Wilson Development, LLC (Phase 1), and this release is contingent upon the payment of all outstanding charges for professional services.

BE IT FURTHER RESOLVED, that Matrix Admiral Wilson Development, LLC (Phase 1) shall post a Public Facilities Maintenance Guarantee in the amount of Ninety-Eight Thousand Three Hundred Twenty-Six Dollars and Eighty Cents ($98,326.80) which is fifteen percent (15%) of the construction cost; and a Stormwater Maintenance Guarantee in the amount of Six Thousand Eight Hundred Fifty-Five Dollars ($6,855.00) and the Guarantees will be held by the City for a period of two (2) years in accordance with N.J.S.A. 40:55D-53.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13,2026

TO: City Council
FROM: Planning & Development

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE GUARANTEE FOR THE MATRIX ADMIRAL WILLSON DEVELOPMENT (PHASE 1), 17TH STREET AND ADMIRAL WILSON BOULEVARD, BLOCK 1198, LOT 1; BLOCK 1208, LOT 4; BLOCK 1209, LOTS 1 AND 4; BLOCK 1210, LOTS 1 AND 2; BLOCK 1212, LOT 1; BLOCK 1214, LOT 4; BLOCK1219, LOTS 3 AND 25**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Ashton Jones | Planning & Development | 856-685-6049 | agjones@ardurra.com |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):
Draft Agreement

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) N/A[1]
2. Certification of Funds[2] N/A
3. Addition supporting documents (see above).

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:** 10/2

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

| City Attorney | Signature | Date |
| --- | --- | --- |

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE GUARANTEE FOR THE MATRIX ADMIRAL WILLSON DEVELOPMENT (PHASE 1), 17TH STREET AND ADMIRAL WILSON BOULEVARD, BLOCK 1198, LOT 1; BLOCK 1208, LOT 4; BLOCK 1209, LOTS 1 AND 4; BLOCK 1210, LOTS 1 AND 2; BLOCK 1212, LOT 1; BLOCK 1214, LOT 4; BLOCK1219, LOTS 3 AND 25**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Related to construction of two warehouses, 279,600 sf. and 132,000 sf., and associated improvements.
- The City Engineer's Inspector, Remington and Vernick Engineers, has made the necessary inspection and recommends the release of the performance guarantee in the amount of $655,512, subject to the payment of all current charges for professional services.

**AMOUNT OF REQUEST:** $655,512

**IMPACT STATEMENT**:

• Correct procedure will be followed for the release of maintenance bonds.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Ashton Jones, Acting Planning and Development Director
  - Attendance : (Y/N/Tentative). Confirmed ?
- Name, Organization 2.
  - Attendance : (Y/N/Tentative). Confirmed ?
- Additional as required…

**COORDINATION:**

- Private development – will need to coordinate with capitol improvements regarding project inspection

**Prepared by:** Ashton Jones (856) 685-6049 agjones@ardurra.com

---

| Name | Phone/Email |
|---|---|
| Name | Phone/Ema |

REMINGTON & VERNICK ENGINEERS
AN ARDURRA COMPANY

2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 19, 2026

Ashton Jones, PP, AICP, CFM
Department of Planning & Development
City of Camden
Room 224 - City Hall
Camden, NJ 08101

**Re: City of Camden**
**Matrix Admiral Wilson Development, LLC (Phase 1)**
**17th Street and Admiral Wilson Boulevard (Block 1198, Lot 1; Block 1208, Lot 4; Block 1209, Lots 1 and 4; Block 1210, Lots 1 and 2; Block 1212, Lot 1; Block 1214, Lot 4; Block 1219, Lots 3 and 25)**
**Performance Guarantee Release**
**RVE# 04-08-I-909**

Dear Mr. Jones:

At the request of the Applicant, we have conducted the necessary inspection of the above-captioned project for a final Performance Bond release. Based on our inspections and observations, this office respectfully recommends that the Public Facilities Performance Guarantee in the amount of $655,512.00, and the Safety & Stabilization Guarantee in the amount of $12,782.25 be released subject to the following:

1. Payment of all current charges for professional services.
2. Review and approval of all documents by the City Solicitor.
3. Posting of a two-year Public Facilities Maintenance Guarantee in the amount of $98,326.80 for the project.
4. Posting of a two-year Stormwater Maintenance Guarantee in the amount of $6,855.00 for the project.

Should you have any questions, please do not hesitate to contact me at (856) 795-9595.

Sincerely yours,
**REMINGTON & VERNICK ENGINEERS**

Robert Hunter, PE, PP, CME

RH/jp/lw

Attachment

cc: Matrix Admiral Wilson Development, LLC
Christopher Hager, P.E., LEED-AP.
Louis Cappelli, Jr., Esq.
Angela Miller, Camden City
Robert Swartz, Esq.
Jim Burns, Esq.
Joshua Pratt, RVE

Remington & Vernick Engineers

## GUARANTEE RELEASE

19-Aug-26

**CITY OF CAMDEN**
**MATRIX ADMIRAL WILSON DEVELOPMENT, LLC (PHASE I)**
**17th STREET AND ADMIRAL WILSON BOULEVARD**
**B 1198, L 1; B 1208, L 4; B 1209, L 1&4; B 1210, L 1&2**
**B 1212, L 1; B 1214, L 4; B 1219, L 3&25; B 1220, L 57**

**R&V NO.: 04-08-I-909**

| QTY | UNIT | ITEM | UNIT COST | PRICE | % COMPLETE | AMOUNT REMAINING | GUARANTEE TYPE |
|---|---|---|---|---|---|---|---|
| 7 | UNIT | Fire Hydrants | $4,800.00 | $33,600.00 | 100.00% | $0.00 | |
| 2 | UNIT | Wet Tap and Curb Stop Valve | $8,500.00 | $17,000.00 | 100.00% | $0.00 | Public |
| 30 | UNIT | Concrete Thrust Blocks | $950.00 | $28,500.00 | 100.00% | $0.00 | |
| 1380 | LF | Flushing, Testing and Disinfection | $5.50 | $7,590.00 | 100.00% | $0.00 | |
| | | **PLANTING** | | | | | |
| 39 | UNIT | Ornamental Tree (Private) | $300.00 | $11,700.00 | 100.00% | $0.00 | |
| 11 | UNIT | Evergreen Tree (Private) | $350.00 | $3,850.00 | 100.00% | $0.00 | |
| 292 | UNIT | Shrubs (Private) | $50.00 | $14,600.00 | 100.00% | $0.00 | |
| 44 | UNIT | Groundcovers/Ornamental grasses/Perennials | $20.00 | $880.00 | 100.00% | $0.00 | |
| 1 | LS | Topsoil/Fertilizer/Seed | $25,000.00 | $25,000.00 | 100.00% | $0.00 | |
| 1 | LS | Topsoil/Fertilizer/Seed | $3,500.00 | $3,500.00 | 100.00% | $0.00 | Public |
| | | **LIGHTING** | | | | | |
| 13 | UNIT | LED Pole Mounted Light | $3,025.00 | $39,325.00 | 100.00% | $0.00 | |
| 20 | UNIT | LED Wall Mounted Light | $825.00 | $16,500.00 | 100.00% | $0.00 | |
| | | **MISCELLANEOUS** | | | | | |
| 20 | UNIT | Steel Bollards | $545.00 | $10,900.00 | 100.00% | $0.00 | |
| 8 | UNIT | Handicap Parking Signs w/Van Access | $288.00 | $2,304.00 | 100.00% | $0.00 | |
| 4 | UNIT | Monument Signs | $6,500.00 | $26,000.00 | 100.00% | $0.00 | |
| 21 | UNIT | Traffic Control Signs | $288.00 | $6,048.00 | 100.00% | $0.00 | |
| 5 | UNIT | Traffic Control Signs | $288.00 | $1,440.00 | 100.00% | $0.00 | |
| 1050 | LF | Vehicular Guiderail | $50.00 | $52,500.00 | 100.00% | $0.00 | |
| 2 | UNIT | Masonry Trash Enclosure | $5,500.00 | $11,000.00 | 100.00% | $0.00 | |
| 3050 | LF | Chain Link Fence, 4' Height | $40.00 | $122,000.00 | 100.00% | $0.00 | |
| 1350 | LF | Chain Link Fence, 6' Height | $50.00 | $67,500.00 | 100.00% | $0.00 | |
| 1450 | LF | Split Rail Fence with Access Gate | $55.00 | $79,750.00 | 100.00% | $0.00 | |
| 830 | SF | Cast-In-Place Concrete Retaining Wall | $190.00 | $157,700.00 | 100.00% | $0.00 | |
| 4850 | SF | Modular Block Retaining Wall | $65.00 | $315,250.00 | 100.00% | $0.00 | |
| 25 | UNIT | Speed Bump | $650.00 | $16,250.00 | 100.00% | $0.00 | |
| 1 | LS | Traffic Stripes & Pavement Markings | $54,400.00 | $54,400.00 | 100.00% | $0.00 | |
| 1 | LS | Pavement Markings | $5,000.00 | $5,000.00 | 100.00% | $0.00 | |
| 1 | UNIT | Bike Rack | $650.00 | $650.00 | 100.00% | $0.00 | |
| 1 | UNIT | Ride Share Shelter | $3,500.00 | $3,500.00 | 100.00% | $0.00 | |
| 1 | LS | As-Builts | $10,000.00 | $10,000.00 | 100.00% | $0.00 | |
| 33 | UNIT | Concrete Wheel Stops, Pinned | $173.00 | $5,709.00 | 100.00% | $0.00 | |

## TOTALS

| | ORIGINAL AMOUNTS | REDUCED AMOUNTS |
|---|---|---|
| SUBTOTAL CONSTRUCTION COST: | $8,225,802.00 | $0.00 |
| 20% CONTINGENCIES: | $1,645,160.40 | $0.00 |
| TOTAL CONSTRUCTION COST: | **$9,870,962.40** | **$0.00** |
| 5% INSPECTION ESCROW: | **$411,290.10** | |

(Based on the greater of $500.00 or 5% of the construction cost pursuant to NJSA 40:55D-53.h)

**Guarantees:**

| | | | |
|---|---|---|---|
| Public | **Public Facilities Performance Guarantee** | **$655,512.00** | **$0.00** |
| | **Public Facilities Maintenance Guarantee** | **$98,326.80** | **$98,326.80** |

Remington & Vernick Engineers

## GUARANTEE RELEASE

19-Aug-26

CITY OF CAMDEN
MATRIX ADMIRAL WILSON DEVELOPMENT, LLC (PHASE I)
17th STREET AND ADMIRAL WILSON BOULEVARD
B 1198, L 1; B 1208, L 4; B 1209, L 1&4; B 1210, L 1&2
B 1212, L 1; B 1214, L 4; B 1219, L 3&25; B 1220, L 57

R&V NO.: 04-08-I-909

| QTY | UNIT | ITEM | UNIT COST | PRICE | % COMPLETE | AMOUNT REMAINING | GUARANTEE TYPE |
|---|---|---|---|---|---|---|---|
| | Buffer | Landscape Buffering Performance Guarantee | | $0.00 | | $0.00 | |
| | | Landscape Buffer Maintenance Guarantee | | $0.00 | | $0.00 | |
| | Safety | Safety & Stabilization Guarantee | | $12,782.25 | | $0.00 | |
| | Storm | Stormwater Maintenenace Guarantee | | $6,855.00 | | $6,855.00 | |
| | TCO | TCO Required Item Guarantee | | TBD | | TBD | |

Bond By: DMJ
Reduction By: JP
Estimate #1 , Date: June 29, 2021

R-45

AV:dh
10-13-26

**RESOLUTION AUTHORIZING AN AMENDMENT NO.1 TO CONTRACT NO. 01-26-021 FOR MUNICIPAL CONSULTING AND ENGINEERING SERVICES**

WHEREAS, on January 13, 2026, the Council of the City of Camden approved Resolution MC-26:10380 awarding Contract No. 01-26-021 to Remington & Vernick Engineers to provide municipal and consulting engineering services under RFQ #25-14 in the amount of Three Hundred Fifty-Five Thousand Two Hundred Dollars ($355,200.00); and

WHEREAS, it is necessary to amend said Contract by Amendment No.1 to increase the contract amount by One Hundred Five Thousand Six Hundred Dollars ($105,600) to perform as the City's Acting Engineer; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the grant budget of the City of Camden under line item "6-01-E5-661-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 to Contract No. 01-26-021 with Remington & Vernick Engineers to amend the contract amount not to exceed One Hundred Five Thousand Six Hundred Dollars ($105,600) making the total amount of the contract Four Hundred Sixty Thousand Eight Hundred Dollars ($460,800.00).

BE IT FURTHER RESOLVED, that the proper officers of the City are hereby authorized to execute Amendment No. 1 and any and all documents necessary to effectuate the terms of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Planning & Development

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #01-26-021 FOR MUNICIPAL CONSULTING AND ENGINEERING SERVICES**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Capital Improvement | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | Y | | 9/29/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | | |
| **Director of Finance** | Y | | | |

**Approved by:**
**Business Administrator** 9/29/2026
**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** **Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #01-26-021 FOR MUNICIPAL CONSULTING AND ENGINEERING SERVICES**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Amending contract #01-26-021 to increase the value of the contract with RVE to perform as the City's Acting Engineer for services such as, but not limited to: general civil engineering services, permitting and preparing and/or reviewing federal/state grants included but not limited to engineering, designing and analyzing city projects, conducting required reviews and/or provide approvals, contract administration, construction management, and other services

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $105,600
**APPROPRIATION NUMBER:** 6-01-E5-661-906
**PROCUREMENT:** RFP 25-14

**IMPACT STATEMENT**:

- Services needed in order to effectively and efficiently oversee capital improvement projects slated for completion this year

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council request

**Prepared by: LATEEFAH CHANDLER** **856-757-7475**

Name Phone/Email

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

September 8, 2026

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

**Re: City of Camden**
**Request for Additional Compensation for the 2026 Municipal Engineering Support Services Contract Amendment – Acting City Engineer**

Dear Mr. Cunningham:

**REMINGTON & VERNICK ENGINEERS (RVE)** respectfully submits this request for additional compensation under the "2026 Municipal Engineering Support Services" contract for continued performance of the Acting City Engineer role through December 31, 2026.

Under the 2025 Municipal Engineering Support Services contract, RVE initially served in a support capacity to the City's in-house City Engineer. During the first half of 2025, our office provided technical and day-to-day engineering assistance, including water and wastewater reviews, capital project support, permitting, grant coordination, construction oversight, and related municipal engineering services. Following the departure of the City Engineer in July 2025, Mr. Anthony Morici, P.E., of our office was appointed Acting City Engineer and assumed the duties of that office.

The 2026 engagement is materially different from the support role originally performed in 2025. Throughout 2026, Mr. Morici has served as the City's Acting City Engineer and has directly performed the day-to-day responsibilities of the City Engineer, with RVE engineering and technical support staff assisting as required. RVE is no longer supplementing an in-house City Engineer; rather, our office is fulfilling the City Engineer function and providing the professional engineering leadership, coordination, review, and decision-making required to operate the City's engineering functions.

The engineering services provided through this role consist of, but are not limited to, municipal, stormwater, transportation, water/wastewater, structural, environmental, geotechnical, mechanical, electrical, and plumbing engineering services; utility coordination; inspection; permitting; development and site plan review; grant and funding coordination; land surveying; contract administration; drafting and GIS support. The volume of active capital projects, development reviews, utility matters, regulatory requirements, construction activities, and daily requests from City departments has required continuous City Engineer involvement throughout the year.

Accordingly, the Acting City Engineer role has required the level of availability and responsiveness associated with a full-time municipal engineering function. Mr. Morici has served as the City's primary point of contact for engineering matters and has fulfilled the duties otherwise required of the City Engineer on behalf of the City of Camden.

The role of the City Engineer consists of, but is not limited to, the following major functions:

- **Engineering Design & Project Management of City Capital Projects**
  - Prepare and oversee plans, drawings, specifications, and other documentation for capital and infrastructure projects
  - Provide project cost estimates, feasibility studies, grant support, bond estimates, and inspection fee calculations.
  - Supervise project surveys, construction inspections, and review of documentation for municipal projects including roads, sidewalks, bridges, stormwater, and utilities.
  - Administer construction contracts: bid preparation, contract administration, construction management, material testing, inspection staffing, and oversight during project delivery.
  - Oversee roadway and sidewalk maintenance under City jurisdiction; issue permits for street openings and street repairs.
  - Enforce compliance with City standards on curb, sidewalk, and road permits; conduct inspections during and after construction; enforce corrective actions for contractor defects.
  - Prepare Request for Proposals (RFPs) on behalf of the City to select qualified vendors for various projects.
- **Development Review & Plan Examination**
  - For all improvements within the right-of-way, our office will review and approve site plans, subdivisions, stormwater calculations, grading plans, and development applications for compliance with municipal codes, NJ regulations, and the City's Master Plan.
  - Advise on environmental impact, traffic impact, visual impact, and community impact assessments as part of Planning Board submissions.
- **Utility Management**
  - Coordination with various utility companies such as New Jersey American Water, PSE&G Gas, PSE&G Electric, telecommunication companies, etc.
  - Monitoring of various ongoing and planned utility projects to coordinate with capital planning and to ensure proper application and permitting procedures are followed.
  - Manage and maintain water supply and sanitary sewer infrastructure; Coordination of utility improvements and related contracts.
- **Stormwater Management**
  - Coordination with American Water Contract Services for the management and maintenance of the City's stormwater infrastructure.
  - Ensure annual MS4 Stormwater Infrastructure reporting compliance.
- **Regulatory Permitting & Compliance**
  - Prepare, coordinate, and manage permits required by NJDEP, NJDOT, U.S. Army Corps, and other regulatory agencies for infrastructure and development projects.
  - Advise on environmental, traffic, community, and visual impact assessments; assist with ordinance drafting and environmental justice compliance for board reviews.
- **Supervision & Coordination**
  - Coordinate with multiple City departments including DPW, Utilities, Planning, Code Enforcement, Police, and external agencies
  - Supervise or collaborate with engineering, inspection, and planning consultants working on municipal projects.
  - Regular reporting to the Mayor, City Council, and City Officials.
  - Attendance at City Council meetings, public hearings, and other required sessions.

- **Capital Budgeting & Funding Support**
  - Support preparation of capital budgets; advise on project prioritization, phasing, and cost estimates.
  - Review of consultant and contractor invoices, change orders, payment requests and proposals.
  - Assist with grant writing, funding applications, and compliance tracking for federal/state infrastructure programs.

## SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Capital improvement project design, inspection, and/or contract administration outside of the jurisdiction of the City Engineer;

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City. Our office will continue to provide services to the City of Camden on a proposal-by-proposal basis with costs provided for individual projects.

## COST OF SERVICES:

Our fee for these efforts will be billed on a time and material basis in accordance with the 'Schedule of Billable Hourly Rates' provided in our current contract.

At the outset of 2026, RVE presented the City with two alternative staffing and cost approaches for the Acting City Engineer role: a full-time engineering support option in the amount of $460,800.00 and a reduced, part-time support option in the amount of $355,200.00. The City elected to proceed with the lesser $355,200.00 amount.

Although the reduced funding option was selected, the City's operational needs and expectations have required RVE to provide the full-time level of City Engineer service contemplated under the higher-cost option. In an effort to minimize disruption to the City and maintain continuity across ongoing projects, our office has attempted to absorb the resulting funding shortfall through internal staff management and additional uncompensated effort.

Based upon the actual level of effort required in 2026, the continuing demands of the City, and the number of active and ongoing projects that must be carried through year-end, RVE requires additional compensation of **$105,600.00** to continue providing the Acting City Engineer and associated support services through December 31, 2026.

To perform all critical City Engineering functions with sufficient professional staffing, our office will provide approximately four (4) days of professional engineering staff and approximately three (3) days of engineering support staff per week, from September 2026 through December 2026. The proposed work effort for the engineering support staff will supplement the services our office is currently providing under our existing contract. Our office proposes the following contract amendment:

| | |
|---|---|
| Original Contract Amount: | $355,200.00 |
| Proposed Contract Increase: | + $ 105,600.00 |
| **Amended Contract Amount:** | **$460,800.00** |

This requested amendment does not represent an expansion of the City Engineer scope of services. Rather, it provides the additional funding necessary to sustain the level of service that has been required throughout 2026 and to maintain adequate professional and support staffing through the end of the contract term.

The amended total remains substantially consistent with the full-time service level originally presented to the City at the beginning of 2026 and will allow RVE to continue the Acting City Engineer function.

Please note that workload projections are approximate and will shift as required by the City's priorities; certain weeks may demand a greater allocation of resources, while others will require less

Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Douglas Johnson, P.E., C.M.E.
Senior Associate

DJ/AM

cc: Scott Parker, Director of Finance
Adriane McKendry, City Comptroller
Lateefah Chandler, City Purchasing Agent
Stephanie Walker, Capital Improvements
Wendell Bibbs, RVE
Anthony Morici, RVE

R-46

AV:dh
10-13-26

**RESOLUTION AUTHORIZING A RIGHT OF WAY USE AGREEMENT BETWEEN THE CITY OF CAMDEN AND CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS**

WHEREAS, Cellco Partnership d/b/a Verizon Wireless desires to install 5G small cell facilities within the City's right-of-way to improve telecommunications services in the City of Camden; and

WHEREAS, Ordinance MC-5313, provides that in order for a telecommunications company to erect a pole or install a wireless facility on a pole or structure not owned by the City of Camden within the City's public right of way, that telecommunications company must enter into a Right of Way Agreement with the City; and

WHEREAS, the Right-of-Way Use Agreement shall have an initial term of ten (10) years, with two (2) automatic renewal terms of five (5) years each, in accordance with the terms and conditions of the Agreement; and

WHEREAS, the City Council of the City of Camden is of the opinion that it is in the best interest of the City of Camden to enter into a Right of Way Use Agreement with Cellco Partnership d/b/a Verizon Wireless for the installation of a 5G small cell facilities and establishing the terms of the use of said public property as stated in the use agreement; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a Right of Way Use Agreement with Cellco Partnership d/b/a Verizon Wireless.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

**COUNCIL MEETING DATE:** OCTOBER 13, 2026

**TO:** City Council
**FROM:** ~~Daniel Blackburn, City Attorney~~ Planning & Dev.

**TITLE:** RESOLUTION AUTHORIZING A RIGHT OF WAY USE AGREEMENT BETWEEN THE CITY OF CAMDEN AND CELLCO PARTNERSHIP d/b/a/ VERIZON WIRELESS

| Point of Contact: | Name | Department-Division-Bureau | Phone | Email |
|---|---|---|---|---|
| | Daniel Blackburn | Law Dept. | X 7467 | dblackb@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| Responsible Department Director | | | | |
| Supporting Department Director (if necessary) | | | | |
| Director of Grants Management | | | | |
| Qualified Purchasing Agent | | | | |
| Director of Finance | | | | |

**Approved by:**
**Business Administrator** 9/29/2026
Signature Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Additional supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney** 9/16
Signature Date

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE:** RESOLUTION AUTHORIZING A RIGHT OF WAY USE AGREEMENT BETWEEN THE CITY OF CAMDEN AND CELLCO PARTNERSHIP d/b/a/ VERIZON WIRELESS

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Chapters 600 and 601 of the City of Camden Municipal Code govern the installation of wireless facilities in the City's right-of-way.
- On March 9, 2021, City Council approved Resolution MC-21:7885 approving a wireless master license agreement template.
- Cellco Partnership d/b/a Verizon Wireless submitted an application with the Department of Planning and Development for the placement of small cell facilities in the City's right-of-way.
- Said application was approved by the Director of Planning and Development.
- Cellco Partnership d/b/a Verizon Wireless requests that the City enter into a Right of Way Use Agreement substantially in the form attached hereto.
- The form of the proposed Right of Way Use Agreement conforms with the City's approved Master Right of Way Use Agreement Template.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $0

**IMPACT STATEMENT:**

- The execution of the Right of Way Agreement will allow Cellco to move forward with the installation of small cell wire facilities in the City's right of way to improve 5G telecommunications services in the City of Camden.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Daniel Blackburn, City Attorney

**COORDINATION:** Once the Right of Way Agreement is signed, approval and permitting for the installation of small cell facilities will require coordination with the Departments of Planning and Development and Code Enforcement.

**Prepared by: Michelle Banks-Spearman 856-757-7170/michelle.spearman@camdennj.gov**

Name Phone/Email

**ATTACHMENT D**

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**
**CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

| Municipality | City of Camden |
|---|---|

| | |
|---|---|
| Professional Service or EUS Type | Right of Way Agreement |
| Name of Vendor | Cellco d/b/a Verizon |
| Purpose or Need for service: | This agreement will give Verizon authority to install 5G small cell facilities within the City's right-of-way to improve telecommunication services in the City of Camden. |
| Contract Award Amount | $270 per small cell facility per year |
| Term of Contract | 10 Years with 2 automatic renewals of 5 years each. |
| Temporary or Seasonal | NA |
| Grant Funded (attach appropriate documentation allowing for service through grant funds) | NA |
| Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.) | NA |
| Were other proposals received? If so, please attach the names and amounts for each proposal received? | NA |

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

---

***For LGS use only:***
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

DocuSign Envelope ID: DF59182A-42E8-4CEB-A87E-DCFCF091D5E8

# RIGHT-OF-WAY USE AGREEMENT BY AND BETWEEN THE CITY OF CAMDEN AND CELLCO PARTNERSHIP d/b/a VERIZON WIRELESS

This Right-of-Way Use Agreement, (the "Agreement" or "Authorization") is made and entered into this _____ day of _____, ____ (the "Effective Date"), by and between the City of Camden, New Jersey, a municipal corporation of the State of New Jersey ("City") and Cellco Partnership d/b/a Verizon Wireless, with its principal office at: c/o Verizon Wireless, One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920-1097 ("Grantee"). Capitalized terms herein shall have the meaning specified in Section 1, below.

WHEREAS, the City, under Section 48:17-10 of the New Jersey Statutes Annotated, requires consent for the installation, operation, and maintenance of communications infrastructure on, beneath, above, and within the Streets within the City; and

WHEREAS, it is the practice of the City to permit entry into the corporate limits and such use of the Streets for the provision of communication services and facilities subject to the duty and authority of the City to manage its Street and public property for public use, and to require payment of fees in connection with the use thereof in a manner consistent with Applicable Law; and

WHEREAS, Grantee desires to obtain from City as permitted by law, and City desires to grant to Grantee, an Authorization for the right to construct, install, maintain, repair, operate, relocate, replace and remove Facilities for the provision of communications service, within the City, in a manner consistent with this Agreement, which Facilities may consist of fiber optic cable, strand, conduit, supporting structures, Communications Facilities, and other equipment necessary to the functioning of the same, subject to the control of the City, as may be provided herein, and in applicable state and local law as now in force or as hereafter amended;

NOW, THEREFORE, AND IN CONSIDERATION of mutual covenants and conditions set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

## 1. Definitions

For the purpose of this Agreement, the following terms, phrases, words and abbreviations shall have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number. Terms not defined herein shall have the same meaning as in the Camden Municipal Code of Ordinances, and otherwise their ordinary meaning. References to regulations or statutory provisions include those provisions as the same may be renumbered.

1.1. "Agreement" or "Authorization" means this non-exclusive Agreement for use of the Rights-of-Way, together with Appendices and Exhibits attached this Agreement, if any, and any amendments or modifications.

1.2. "Applicable Law" or "Law" means all applicable federal, state, and local laws, statutes, codes, ordinances, resolutions, orders, rules, and regulations, as now in force or as hereafter amended.

1.3. "Approvals" means the permissions Grantee must have in addition to this Authorization to deploy Facilities and/or provide Services, which may include licenses, permits, zoning approvals; variances, exemptions; grants of authority to use private rights of way and/or easements or facilities; agreements to make attachments to poles, ducts, conduits, Towers, buildings, rooftops, manholes, and the like; and any other approval of a governmental authority or

third persons with respect to (i) the construction, installation, repair, maintenance, operation or use of tangible or intangible property, as the case may be, or (ii) any requirement by a governmental authority for the engagement in a business or enterprise.

1.4. "Authorized Area" shall mean the boundaries of the City of Camden.

1.5. "Authorized Facilities" means Facilities that comply with the requirements of this Agreement, and Applicable Law, including but not limited to Sections 600-2, 600-4, 601-3, 601-11, and 601-12 of the City Code and any regulations adopted thereunder, as amended from time to time ("Regulation"); and for which all necessary Authorizations are in full force and effect.

1.6. "Central Communications Hub Site" refers to a site that receives signals from DAS Communications Facilities, and includes equipment that propagates and/or converts, processes or controls the communications signals transmitted and received from the DAS Communications Facilities.

1.7. "Construction and Maintenance" and variations of those terms refer to any activity performed in the Streets with respect to the Facilities, including construction, modification, replacement, repair, operation, maintenance, removal or relocation.

1.8. "Distributed Antenna System" or "DAS" means multiple, spatially separate antenna Communications Facilities connected to a Central Communications Hub Site via a high capacity transport medium (such as fiber optic cable), for the purpose of providing wireless service within a geographic area.

1.9. "Facility" or "Facilities" means any and all equipment and installations of any kind owned by Grantee or by Grantee's customers and under the control of Grantee that are reasonably necessary and appropriate for the provision of Services including, but not limited to any optical repeaters, converters, power amplifiers, radios, multiplexers, remote radioheads, antenna, aboveground and underground fiber optic and coaxial cable, conduit, wires, meters, pedestals, power switches, cabinets , enclosures, and control boxes, utility poles and supporting structures, whether new, existing or replacement structures, and whether referred to singly or collectively. This does not include facilities of an electric utility used solely in connection with the provision or management of electrical services or facilities.

1.10. "Emergency" means any situation that the City determines poses an immediate threat of harm to persons or property.

1.11. "Party" means either Grantee or City, and "Parties" means Grantee and City collectively.

1.12. "Person" means any natural or corporate person, business association or business entity including, but not limited to, an individual, a partnership, a sole proprietorship, a political subdivision, a public or private agency or any kind, a utility, a successor or assign of any of the foregoing, or any other legal entity.

1.13. "Services" means any telecommunications service provided by means of the Facilities installed by Grantee in accordance with this Agreement, for which Facilities Grantee holds a valid authorization issued by the New Jersey Board of Public Utilities, or (in the case of Communications Facilities), the FCC; or the leasing, operation or maintenance of the same by Grantee in accordance with this Agreement. Without limitation, the term Services does not include cable service, open video services or other video services, whether provided by Grantee or its customers.

1.14. "Street" means the full width of the area dedicated to public use, extending from the property line on one side to the property line on the other side, including the roadway and sidewalk, of any public street, avenue, road, alley, lane, highway, boulevard, concourse, driveway, culvert

or bridge, and shall also include any right-of-way as defined in N.J. Stat. 48:3-17.9 under the jurisdiction of the City. This term shall not include (a) any county, state or federal rights of way or any property owned by any person or entity other than the City, public utility easements or public improvement easements, whether owned by the City or others, except as provided by applicable Laws or pursuant to any agreement between the City and any such person or entity under which the City may grant access to that easement, or to which access is granted by virtue of this agreement; or (b) any property owned by the City, such as a park or property on which City buildings are located, that is not a Street, even if the City may authorize the Grantee to use the property for placement of the Facilities. By way of example and not limitation, the term does not include structures, buildings, or other improvements, regardless of whether they are situated in a Street.

1.15. "Support Structure" or "Supporting Structure" means any structure which can be used to support an antenna including : (1) An "existing supporting structure," which is a supporting structure that can support an antenna in place at the time of an application which is neither a replacement or new support structure, (2) a "replacement support structure," which is a support structure that would replace an existing vertical structure, and a (3) "new support structure," which is a vertical structure that would be an installed in the streets for the purpose of supporting an antenna without replacing another structure.

1.16. "Small Cell" has the same meaning as the term "small wireless facilities" in 47 C.F.R. 1.6002.

1.17. "Tower" shall have the same meaning as the term tower as defined at 47 C.F.R. §1.6100. This definition does not include Utility Poles, street light, or traffic signal poles that support Communications Facilities.

1.18. "Utility Pole" means a free-standing mast, pole that supports or is designed to support the wire lines of a public utility; that is not built for sole for the sole or primary purpose of supporting FCC licensed or authorized antennas and their associated facilities; and that is subject to regulation pursuant to 47 U.S.C. § 224, or New Jersey laws that may regulate utility poles in lieu of 47 U.S.C. § 224.

1.19. "Communications Facility" shall mean all elements of a facility at a fixed location used in connection with the provision of any wireless service to the public, but excluding the supporting structure to which the base station is attached or within which it is enclosed. Provided that, the term does not include a Communications Facility owned and operated by the City or any governmental agency for its use, or public safety uses.

## 2. Grant of Authorization

2.1. Grant. The City authorizes Grantee, on a nonexclusive basis, to perform Construction and Maintenance of Facilities. Grantee operates on its own behalf or on behalf of its customers for the purpose of providing Services, which Authorization shall be exercised at Grantee's sole cost and expense, and which shall be subject to all deeds, easements, dedications, conditions, covenants, restrictions, encumbrances, and claims of title of record which may affect the Streets. The City, by this grant, does not guarantee or represent that it may grant access to any particular easement, or to any property, it being the responsibility of Grantee to identify any limitations on the use of particular locations. Such grant shall be subject to all City Code and Regulation provisions and requirements that may apply to the Facilities and that may affect, without limitation, the location of the Facilities within the Authorized Area. The Authorization does not grant Grantee any property interest in the Streets, or provide it a right to occupy or continue to occupy any particular location within the Streets. The Authorization is not divisible, and Grantee may not grant any person the right to use or occupy the Streets. The grant does not

extend to any other service, and Grantee may be required to obtain an additional Authorization, franchise, or an amendment to this Agreement before using and occupying the Streets to provide additional services. Likewise, Grantee's customers will require an Authorization or franchise should they provide other services in the City.

2.2. Special Conditions on Grant.

2.2.1. Grantee may place Communications Facilities and wireline Facilities, and the Facilities immediately associated with the same (but not Central Communications Hub Sites) in the Streets.

2.2.2. Each Communications Facility and all wireline Facilities shall be placed subject to such conditions as the City may establish pursuant to the City Code and Regulation provisions and requirements. In all cases, the City may require that the installed Facility be designed, painted, set back and landscaped appropriately for the location approved. Ground-mounted cabinets associated with the Facilities are not permitted other than with the express review and approval of the City, unless Grantee demonstrates that denial of an application for ground-mounted cabinets, would violate Applicable Law. In approving locations, the City may ensure that Facilities are placed to minimize impacts on adjoining property owners, and other Street users.

2.2.3. A Communications Facility Site will not be approved in an area prohibited by state law, the City Code and associated regulations or where the lines of the incumbent local exchange carrier are underground, except where the Facilities can be concealed within or on an existing structure to the reasonable satisfaction of the City, or an existing structure may be replaced with a structure of a design satisfactory to the City; unless Grantee demonstrates that denial of the application would violate Applicable Law.

2.2.4. Grantee need not own all components of a Communications Facility placed in the Street, and may permit its customers to maintain ownership of Facilities. However, (1) the Communications Facility must be wholly under the control and management of Grantee; and Grantee shall be liable for all acts or omissions, and all harms associated with the Communications Facility and all its components whether the same are its acts or omissions, or the acts or omissions of the owner of the Communications Facility components; and (2) Grantee acknowledges and agrees that, unless the customer is party to an Agreement with the City no rights of ownership by Grantee's customers shall permit any such customer to enter upon, or use the Streets, in any other manner or at any other place, including to add to, or modify or install Facilities at a Communications Facility site, which shall be Grantee's sole responsibility. Notwithstanding the foregoing, Grantee may install facilities that it does not own at a Communications Facility site provided the entity on whose behalf the equipment has been installed holds a franchise or other authorization from the City that authorizes use and occupancy of the Streets for installation of wireless facilities, and such entity, or Grantee, has obtained any required Authorizations from the City to place the Facilities at the site. No Communications Facility Site will be approved until Grantee provides proof that Facilities it will not own satisfy the requirements of this paragraph. To remove any doubt, if Grantee proposes to build Support Structures, it may only do so if an application for a Wireless Communications Facility has been submitted to, and approved by the City.

2.2.5. Subject to the City's permitting requirements, Grantee may repair and install like-kind replacements of Facilities, so long as the appearance of the Facilities or property affected by the repair or replacement does not change.

2.2.6. Except as provided in this Section, Grantee's aboveground Facilities (other than ground-mounted cabinets that comply with the requirements of this Section 2.2) shall be placed on, or replace, existing structures in the Streets, which structures include strand. Unless otherwise agreed, any such replacement structure shall be substantially similar in size and appearance to the structure being replaced. If placement would affect a street light pole which the City owns, the City shall require Grantee to provide City title to any replacement street light pole as a condition of use. If placement would affect a street light pole for which the City paid or pays a fee for installation or service, ownership of the street light pole must remain with the electric utility, or, if the City and electric utility agree, be transferred to the City. Lines and associated Facilities may be placed aboveground in areas to the extent comparable distribution facilities of the incumbent local exchange carrier are aboveground, and below ground where comparable distribution facilities are below ground, provided that the size and quantity of Facilities are similar.

2.2.7. No Towers may be placed in the Streets, except as otherwise permitted under this Agreement.

2.3. Compliance with Law. The exercise of rights under this Agreement by Grantee is subject to, and strictly conditioned upon:

2.3.1. compliance with the terms of this Agreement and Applicable Law now existing or hereinafter enacted; and

2.3.2. Grantee must be, and continue to be, a telecommunications company within the meaning of NJ Rev. Stat. 54:30A-124.

2.3.3. Without limiting the foregoing Grantee understands that the City may amend its ordinance and adopt regulations with respect to placement of Communications Facilities and Supporting Structures. City may require that Grantee modify any Communications Facility or Supporting Structure installed pursuant to this Agreement so that in all respects, Grantee's Facilities are consistent with Communications Facility or Supporting Structures that may be installed pursuant to ordinance and regulations. Except in emergencies, or as may be required to comply with state or federal law, Grantee shall be given no less than six (6) months following such an amendment to modify existing facilities.

2.4. No Waiver of Other Permits and Authorizations. All work upon the streets and public places of the City shall be in accordance with all applicable standards, regulations codes, and ordinances, and will be done under the general supervision of the Director of Engineering or designee. Nothing in this Agreement shall be construed as a waiver of any laws, regulations or rules of the City or of the City's right to require the Grantee to secure the appropriate permits or Authorizations, or to pay the applicable fees associated with the same. Nothing in this Agreement shall act as a waiver of the City's police powers. Nothing herein prevents Grantee from challenging the applicability of a particular fee or regulation to it on the ground that it is unduly discriminatory or preempted by state or federal law.

2.5. Conditions Precedent. The Authorization shall commence upon the Effective Date, provided that the Grantee shall have met each of the conditions precedent set forth below and otherwise in this Agreement (unless the City agrees to waive any of the conditions precedent), at

which time it shall become effective: The Grantee shall have secured its insurance policies as set forth in Section 12 of this Agreement and delivered the certificate of insurance to the Director of Engineering that the policies will be in effect on or before the Effective Date, and that the policies are in accordance with this Agreement.

2.6. Conditions Subsequent: Without limiting the other provisions of this Agreement, Grantee must cease its operations if it is not in compliance with applicable regulations governing the safe operation of its Facilities (including, in the case of Communications Facilities, FCC regulations governing RF emissions), as the same may be amended from time to time, except to the extent that Applicable Law permits it to continue to operate. The issuance of this Authorization is not intended to insulate Grantee from any claim or any remedy based on a failure to safely Construct and Maintain its Facilities. On request by the City, or to the extent that Grantee is aware of any non-conformance, Grantee shall submit a report identifying applicable standards, and any area where it has Facilities that do not comply with applicable standards.

2.7. Other Approvals. As a condition of this grant, Grantee is required to obtain and is responsible for any Approvals that may be required for the installation, operation or maintenance of the Facilities.

2.8. Grantee's Expense. Except as specifically provided otherwise, all costs incurred by Grantee in connection with its compliance with, or enjoyment of, this Agreement shall be borne by Grantee and not by City, and all work that must be performed in order to permit the placement of Facilities at particular locations (including work required to comply with applicable law relating to persons with disabilities) shall be paid for by Grantee.

2.9. Application to Subcontractors. Grantee is responsible for ensuring that all contractors and subcontractors comply with the requirements of this Agreement and applicable law when performing work on behalf of Grantee, and is jointly and severally responsible for their acts and omissions.

2.10. No Third Party Beneficiaries. Nothing in this Agreement, express or implied, is intended to or shall confer upon any person (other than the City and Grantee), including, but by no means limited to, Grantee's customers, any right, benefit or remedy under this Agreement of any nature whatsoever.

## 3. Relation to Attachment Rights and Placement of Facilities.

This Agreement does not confer upon Grantee any right to place or attach Facilities directly upon or to structures that are owned by the City or by a third party, which rights must be obtained through a separate agreement with the appropriate entities.

## 4. Term.

This Agreement shall be in force and effect for an initial term of ten (10) years, and shall automatically be renewed for (2) two (5) five year terms, unless properly terminated by either party. Either party may terminate the Agreement at the end of its initial five-year term, or at any time thereafter, by giving written notice of its intention to do so no less than ninety (90) days before the proposed date of termination. Upon termination, all of City's consents granted to Grantee to use and occupy the Streets, and Grantee's rights to use and occupy the Streets will terminate. Notwithstanding the foregoing, all Grantee's duties related to use of the Streets, and its duties to indemnify the City, shall survive termination until the Facilities are removed and the affected property is restored in accordance with the City Code and Regulation, or Grantee's obligations terminate by agreement of the parties. It is understood and agreed that the decision whether to renew or to terminate this Agreement pursuant to this Section shall be made

by those elected officials then in office under such circumstances as may then exist, and that the Grantee has no reasonable expectation of renewal or non-termination.

## 5. Compensation

5.1. In addition to paying such other fees as may be required by the City, Grantee will pay a fee of $270 per Small Cell per year, subject to Section 5.4, below, but it may not permit any other person to place equipment it owns or controls as part of that Small Cell without agreement of, and payment of an additional fee to the City. If Grantee places Communications Facilities other than Small Cells in the Streets, the fee per Communications Facility will be established by negotiation prior to installation.

5.2. If Grantee places lines, wires, conduit, or fiber in the Streets, Grantee shall pay an annual fee established by City for use of the rights-of-way, subject to any limits established by State or Federal law. Nothing in this agreement prevents Grantee from challenging the validity under state or federal law of any fee so established, but Grantee may be required to pay the maximum fee permitted by law.

5.3. Nothing in this Agreement limits the City's authority to charge additional fees for use of the Streets in connection with the Construction or Maintenance of Facilities to provide other Services. Likewise, Grantee's customers may use and occupy the Streets to provide additional services only with the agreement and consent of the City. Without limitation, for example, should a customer of Grantee wish to provide cable services, it would be required to obtain an appropriate franchise or license, and to pay a franchise fee therefore.

5.4. The City reserves the right to adjust the fee established in Section 5.1 if, based on a study of its actual costs, an adjusted fee is a reasonable approximate of costs, the costs are reasonable, and are non-discriminatory; or to account for annual increases in the CPI-U, New York-Newark-Jersey City from calendar year 2020 (base year). In the event the City conducts a study prior to any fee adjustment, the City must provide any study and a breakdown of actual costs considered resulting in a fee adjustment and Grantee shall reimburse the City for a proportional share of the costs of conducting such study, based on the number of similarly situated grantees whose compensation for use of the rights-of-way is based on cost. Should Applicable Law permit City to charge a fee that is not cost-based, City may adopt any lawful fee, and apply it to Grantee at any time on or after the initial five-year term.

5.5. In addition to the fees specified above, Grantee shall reimburse the City for costs of negotiating this Agreement.

5.6. Any fee owed under Section 5.1 for any Communications Facility will be paid within thirty (15) days of the date placement of the Communications Facility is approved by the City, pro-rated for the remaining period from approval through and including the following June 30, and thereafter due and owing on July 1 of each calendar year for the following 12 months. Any other fee shall be owing and paid in a manner provided in the City Code and associated regulations. Interest will be charged on any late payment at the maximum rate permitted under State law, or if there is no such rate, the prime rate charged by the bank the City uses as its main depository at the time of the late payment, plus 1.5%.

5.7. The fees provided in this Section are in addition to fees associated with obtaining permits, and nothing herein in this Agreement requires the City to act on any application or permits Grantee to install any Facility where fees have not been paid and a permit issued.

## 6. Work in the Streets.

6.1. No Limitation on Obligation to Comply With Applicable Laws. Without limiting its obligations under Section 2, Grantee shall comply with the requirements of this Section, which are minimum requirements for work in the Streets.

6.2. No Interference.

6.2.1. No Street or other public place shall be obstructed longer than necessary during Grantee's work of Construction or Maintenance, and shall be restored to the same condition existing prior to the commencement of the Work. No part of any Street, or other public place of the City, including any public drain, sewer, catch basin, water pipe, pavement or other public improvement, shall be damaged. However, should any such damage occur, the Grantee shall repair the same as promptly as possible, and, in default thereof, the City may make such repairs and charge the reasonable cost thereof to and collect the same from the Grantee. In no event may Facilities be constructed or maintained in a manner that creates a hazardous condition, or a condition that is inconsistent with applicable law protecting persons with disabilities.

6.2.2. To minimize disruption of the Streets, or overuse of, or damage to the Streets, City, after providing Grantee and other affected entities an opportunity for comment, may require consolidation of Facilities or develop a non-discriminatory means of allocating sites or establishing rules for routes and placement of Facilities, and for opening and sharing trenches. Without limitation, City may require Grantee to provide City and publish plans for opening Streets, and for construction in the Streets; and to coordinate and share costs of trenching with others, including the City.

6.2.3. Grantee may be required to place conduit for the City upon City's request in locations where Grantee is trenching or is installing conduit on its own behalf, provided City bears the costs of placing the conduit on its behalf. Grantee may be required to use existing conduit where economically and technically feasible to avoid undue disruption of the Streets, provided use of the conduit will not effectively prohibit the provision of telecommunications or personal wireless services.

6.3. Closing of Streets. Nothing in this Agreement shall be construed as a waiver or release of the rights of the City in and to the Streets. In the event that all or part of the Streets within the Authorized Area are (1) closed to pedestrian and/or vehicular traffic and/or utilities and services comparable to Services; or (2) vacated or abandoned or if ownership of the land in, under or over the affected Streets is otherwise transferred to another Person, all rights and privileges granted pursuant to this Agreement with respect to such Streets, or any part of such Streets so abandoned, vacated, or transferred, shall cease upon the effective date of such closing, vacation, or transfer, and Grantee shall remove its Facilities from such Streets. Nothing herein is meant to preclude Grantee from pursuing any rights it may have under state law against a private Person if the Street is vacated for the benefit of that Person. The City shall provide prior written notice of no less than ninety (90) days, except when an emergency situation exists, to Grantee of any such closing, vacation, or transfer to allow Grantee to remove its Facilities where the right to continue to occupy and use such Street is not reserved for Grantee.

6.4. Relocation of Facilities.

6.4.1. Grantee may be required to remove and relocate its Facilities, subject to prior notice which is not less than one hundred and eighty (180) days, except when an emergency situation exists, or as may be required to comply with state or federal

law if: the structures to which they are attached or located within are to be removed, ordered to be removed or relocated; or to accommodate the use of the Street by other entities; or to ensure that the facilities or structures to which they are attached or located within do not interfere with the use of the Street by the public, or present a risk to public health or safety. To the extent that Grantee is required to remove or relocate its Facilities to accommodate the use of the Street by a third party (other than the City, the State of New Jersey, or a department, agency or subdivision of the State of New Jersey), nothing herein prevents Grantee from seeking compensation from that third party. The City agrees to reasonably assist Grantee in finding a suitable alternative location.

6.4.2. If Grantee's Facilities are located aboveground in the Street and the distribution lines of the incumbent local exchange carrier or electric utility subsequently are placed underground, Grantee's aboveground Facilities (other than those comparable to any Facilities of the incumbent local exchange carrier which are permitted to remain aboveground) shall be placed underground at the same time, except for such Facilities as may be permitted to remain aboveground pursuant to Section 2.2.2.

6.4.3. The rights and privileges granted hereby shall not be in preference or hindrance to the right of the City, or any other governmental agency, improvement district or other authority having jurisdiction, to perform or carry on any public works, public improvements or public projects. In the event that the Facilities interfere in any way with the construction, maintenance or repair of such public works, public improvements, or public projects, the Grantee shall (a) immediately commence work to remove or relocate the object of such interference if emergency circumstances exist or (b) otherwise, within ten (10) days of notice of such interference, protect or relocate its Facilities, as may be directed by the relevant authority.

6.4.4. The City shall cooperate with Grantee in finding a suitable alternative location for any relocated Facilities removed pursuant to this Section in a manner that, to the extent reasonably consistent with other provisions of this Agreement, and which allows Grantee to continue to provide Service to its customers, including, but not limited to, expediting approval of any necessary Permits required for the relocation of Facilities.

6.4.5. If Grantee defaults in its obligations hereunder and fails to remove or relocate Facilities after the notice period provided in this section, or, in the event of an emergency, the City may remove or relocate the Facilities and charge the reasonable cost thereof to and collect the same from the Grantee.

6.5. All Work Performed Safely. Construction and Maintenance shall be done in a workmanlike manner. All work involved in the Construction and Maintenance of the Facilities shall be performed in a safe, thorough, and reliable manner using materials of good and durable quality. The Grantee shall comply with applicable codes, regulations and industry standards, as amended from time to time. The Grantee shall employ ordinary care at all times and employ commonly accepted methods and devices for the prevention of failures and accidents that are likely to cause damage, injury, or nuisance to the public. In addition, the Grantee shall, at its sole cost and expense, undertake all necessary and appropriate efforts to prevent accidents at its work sites, and to comply with safety requirements of all permits, licenses, and other forms of approval or authorization. Grantee will comply with City requirements for identification of the Facilities and

for identification of employees, subcontractors, vehicles and equipment when performing work within the Street.

6.6. Maintenance.

6.6.1. Grantee shall maintain the Facilities in good condition and neat and orderly appearance, and in compliance with all applicable laws, permits, Authorizations and site licenses.

6.6.2. Grantee shall keep the Facilities free of debris and anything of a dangerous, noxious or offensive nature or which would create a hazard or undue vibration, heat, noise or interference. If the City gives Grantee written notice of a failure by Grantee to maintain the Facilities, Grantee shall use its best efforts to remedy such failure within twenty-four (24) hours after receipt of such written notice. If Grantee defaults in its obligations hereunder, the City may perform the necessary work and charge the reasonable cost thereof to and collect the same from the Grantee.

6.6.3. Grantee shall at all times keep and maintain the Facilities free of all graffiti located thereon. If City notifies Grantee that graffiti is located on Facilities, Grantee shall remove the graffiti within three (3) days of the written notice. If Grantee defaults in its obligations hereunder as provided for in Section 9, the City may perform the necessary work and charge the reasonable cost thereof to and collect the same from the Grantee.

6.7. Emergency Notification. The Grantee shall provide the City with a twenty-four (24) hour emergency telephone number at which a representative of the Grantee, not voice mail or a recording, can be contacted in the event of an emergency. The City shall contact Grantee's Network Operations Center by calling _____ or emailing _____. At City's request, a contact number will also be placed on Grantee's Facilities in such manner as the City may reasonably direct. The Grantee shall respond immediately to address a reported emergency. The City's emergency contact number is:

City of Camden, Department of _____
Emergency Rep: [Insert Phone Number]

6.8. Excavation Notices. Grantee must contact _____, or successor association, and comply with the requirements for excavation notification.

6.9. Inspection by City. The City shall have commercially reasonable access to inspect any work conducted by Grantee during the Construction or Maintenance of Facilities.

**7. Removal Due to Termination or Abandonment.**

Following the termination of the Agreement for any reason, or in the event Grantee ceases to operate and abandons any Facilities, Grantee shall, within sixty (60) days, remove such Facilities from the Street and restore the Street in accordance with the Regulations. In the event Grantee's improvements materially altered or replaced any structure, Grantee shall restore the structure to its condition at the commencement of this Agreement, including replacing the structure with a replacement matching existing City inventory if necessary. Alternatively, the City may allow Grantee, in the City's sole and absolute discretion, to abandon Facilities in place and convey the Facilities to the City free and clear. If Grantee defaults in its obligations hereunder, the City may perform the necessary work and charge the reasonable cost thereof to and collect the same from the Grantee.

**8. Required Reports.**

8.1. Upon request, the Grantee shall provide City an "as-built" map clearly indicating the location of the Facilities in the Street, which maps shall identify the owner of any structure on or within which Grantee's Facilities are located.

8.2. Upon request, and to the extent not expressly required under a permit, Grantee will keep City apprised of the status of any work in the Streets.

8.3. Upon request, Grantee shall provide proof that it has authority to Construct and Maintain the Facilities, and provide Services.

## 9. Default and Remedies

9.1. Defaults. The following are defaults under this Agreement:

9.1.1. If either Party fails to perform or comply with any of the conditions or covenants of this Agreement and such failure continues for a period of thirty (30) calendar days after written notice thereof, unless the performance cannot be reasonably completed within the thirty (30) day period, and the Party has commenced good faith efforts to perform and is diligently proceeding to complete performance to the satisfaction of the other Party; or

9.1.2. If Grantee fails to pay any sums herein specified when due and does not pay within fifteen (15) calendar days after receipt of written notice of said default; or

9.1.3. Grantee's acts or omissions create an imminent hazard to persons or properties which Grantee cannot or does not immediately correct, unless the performance cannot be reasonably completed immediately, and Grantee has commenced good faith efforts to perform and is diligently proceeding to complete performance to the satisfaction of the City;

9.1.4. Grantee repeatedly fails to comply with conditions of permits issued to it pursuant to this Agreement and applicable law, or regulations governing applications for permits.

9.2. Default by Grantee. In the event of default by Grantee as specified in the preceding section, the City shall have the right to terminate this Agreement, by giving thirty (30) calendar days written notice to Grantee, and in addition may pursue any other remedies available to it at law or equity. The thirty-day notice period is not an additional cure period.

9.3. Default by City. In the event of default by the City, Grantee shall have the right to terminate this Agreement while any default continues, beyond any applicable cure period, by giving thirty (30) calendar days written notice to Grantee, and in addition may pursue any other remedies available to it for injunctive relief. Grantee shall have no recourse for damages against the City except as required by state law, whether resulting from enforcement or non-enforcement of this Agreement or any provision of applicable law.

## 10. City Termination Right.

City shall have the right to terminate this Agreement (i) if the City is mandated by law, a court order or decision, or the federal or state government to take certain actions that will cause or require the removal of the Facilities from the Streets; or (ii) if Grantee's licenses to Construct and Maintain the Facilities and/or provide Service are terminated, revoked, expired, or otherwise abandoned; or (iii) if any term related to the design or placement of the Facilities is unenforceable. Notwithstanding subsection (iii), the parties agree to diligently commence and continue good faith efforts to agree on an enforceable terms for design or placement for at least one hundred eighty (180) days after a term is declared

unenforceable, provided that during that negotiation period, Grantee complies with the unenforceable term(s) related to design or placement.

**11. Indemnification**

The Grantee shall save the City, its officers, employees, contractors and agents harmless from all liability or damage (including judgments, decrees, court costs, and defense costs) arising out of or related in any manner to the Grantee's operations within the corporate limits of the City, the exercise of the privileges granted to the Grantee by City, or the acts or omissions of the Grantee, its officers, employees, contractors, or agents, except to the extent such liability or damage (including judgments, decrees, court costs, and defense costs) arises out of the willful misconduct or negligence of the City, its officers, employees, or contractors.

**12. Insurance and Performance Bond.**

12.1. Insurance. Grantee shall procure and maintain insurance for the duration of this Agreement against any and all claims for injuries to persons or damages to property which may in any way arise from, or in connection with, the Construction or Maintenance of Facilities or activities Grantee, its agents, representatives or employees may perform pursuant to this Agreement (the "Work"). Such insurance shall be in the following amounts and may be met by any combination of primary and excess or umbrella insurance, which assume that no hazardous materials will be associated with any of the Facilities, and that the Facilities will be of a kind and type regularly installed in the Street. The City may once every five years and with 60 days written notice to Grantee require additional insurance if, in the City's reasonable view, the Facilities present additional risks to it, the public or property.

12.2. Coverages and Limits:

12.2.1. Insurance Permittee obtain and maintain throughout the term of the permit commercial general liability insurance of $5,000,000 minimum aggregate with a minimum of $1, 000,000 per occurrence for bodily injury and property damage and including premises operations, contractual liability, personal injury, products completed operations, commercial auto liability of $1, 000, 000; Workers Compensation –Statutory Limits, Employers Liability $500,000/$500,000/$500,000 as currently established and periodically reviewed by the City Risk Manager, in consultation with the City Engineer.

12.3. Certificates. Certificates showing proof of such insurance shall be submitted to City prior to commencement of any Work. Grantee shall provide written notice advising City at least 30 days' prior to cancellation, a reduction or change in coverage rendering the insurance inconsistent with this Section 12, or non-renewal of any required coverage that is not replaced. Coverage must be replaced before cancellation, adverse change, or before the term of the policy ends, and may not result in any lapse in coverage for any period.

12.4. Endorsements. The required General Liability policy shall include City, its officers, officials, agents and employees as additional, named insureds as respects the liability to the extent arising out of the Work. Such coverage shall be primary and shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

12.5. Workers' Compensation. Grantee shall maintain Workers' Compensation Insurance for all of Grantee's employees who are in any way connected with the Work. Such insurance shall comply with all applicable state laws and to the extent allowed by law provide a waiver of subrogation against the City, its officers, officials, agents and employees.

12.6. Liability. Grantee and/or its insurers are responsible for payment of any liability arising out of Workers' Compensation, unemployment or employee benefits offered to its employees. Insurance is to be placed with insurers with a current A.M. Best's rating of not less than A-:VII and eligible to do business in the State of New Jersey, unless otherwise approved by City; and Grantee shall not self-insure in satisfaction of any of the insurance requirements set out herein without the express written consent of City.

12.7. Performance Bond. Grantee shall, as a material condition of its Agreement, and prior to the commencement of any Work in the Streets, deliver to the City a performance bond to cover costs

**13. Transfer**

13.1. The Agreement, or control of the Agreement or of Facilities within the Street may not be assigned or transferred directly or indirectly by any means without the prior written consent of City which consent shall not be unreasonably withheld, conditioned or delayed; if Grantee is in compliance with this Agreement and provided, that the transfer or assignment does not create any additional burden upon the Street, or adversely affect the City's interests under this Agreement. Grantee may, with notice to City, but without prior consent, assign, sell or transfer its interest under this Agreement, in whole or in part, to Grantee's wholly owned affiliate, provided that there is no change of control of the parent of the Grantee in connection with that transaction. An assignee or transferee must accept all obligations of the Grantee, and responsibility for all acts and omissions of Agreement known and unknown, if the transaction results in a change in Grantee. A license or lease of capacity on Facilities owned or controlled by Grantee is not a Transfer under this Section.

13.2. Grantee may mortgage, pledge, or hypothecate its interest in Facilities without consent to any financing entity, or agent on behalf of any financing entity to whom Grantee (1) has obligations for borrowed money or in respect of guaranties thereof, (2) has obligations evidenced by bonds, debentures, notes or similar instruments, or (3) has obligations under or with respect to letters of credit, bankers acceptances and similar facilities or in respect of guaranties thereof. Any such assignment to a financing entity or its agent shall be subordinate to the terms of this Agreement, will not permit any person to succeed to the rights of Grantee under the Agreement without the City's consent, and will not result in any lien extending to municipal property or the Agreement itself.

**14. Notices**

14.1. All notices, requests, demands, and other communications hereunder which are required to be in writing shall be deemed given if personally delivered or by sent to the following addresses by certified mail, return receipt requested; or by an overnight delivery service providing proof of delivery:

**City of Camden:**

Attn: _____
City of Camden, Department of _____
520 Market Street

Camden, NJ 08101

**RE: (_____ AGREEMENT**

With a copy to (which shall not constitute notice):

[OPTIONAL FOR CITY – Example: City Clerk]

**RE: _____ AGREEMENT**

[OPTIONAL FOR CITY – Example: City Attorney]

**RE: _____ AGREEMENT**

**Grantee:**

**Verizon Wireless**

**180 Washington Valley Rd**

**Bedminster, NJ 07921**

With a copy to (same address):

All invoicing to Grantee may be made to _____

14.2. Other Notices. The entity to which notice may be provided by email or telephone call, twenty-four (24) hours a day, seven (7) days a week, regarding problems or complaints resulting from the Construction or Maintenance of Facilities, or conditions affecting the safety or integrity of the Facilities downed poles or lines, for example), including matters that may require immediate relocation or removal of Facilities shall be _____.

14.3. Changing Notice. Either party may change the person, address, email or telephone to which notice may be provided by written notice to the other party. Each party must ensure that the other has accurate information as to where notices are to be provided.

## 15. Miscellaneous

15.1. Materials and Claims. All materials furnished for any work done in the Authorized Area by Grantee shall be at Grantee's sole cost and expense. Grantee agrees to protect the Facilities installed in the Streets and property of the City, and City, from all claims of contractors, laborers and material men. Grantee shall promptly pay all contractors and materialmen, so as to minimize the possibility of a lien attaching to the any property of the City or the Facilities in the Streets. Should any such lien be made or filed, Grantee shall cause the same to be discharged and released of record by bond or otherwise within thirty (30) days after written request by City.

15.2. No Advertisement. Grantee shall not place any advertisement or other notice on or about the Facilities which identifies the Grantee in any way (except for emergency notification postings or such other postings required by applicable law).

15.3. Merger. This document contains the entire Agreements of the Parties hereto with respect to the Agreement. No provision of this Agreement may be amended or added to except by an agreement in writing signed by the parties hereto or respective successors in interest.

15.4. Non-Waiver. Failure of a Party to insist on strict performance of any of the conditions, covenants, terms or provisions of this Agreement or to exercise any of its rights hereunder shall not waive such rights, but the other Party shall have the rights to enforce such rights at any time and take such action as might be lawful or authorized hereunder, either in law or equity. The receipt of any sum paid by Grantee to City after a breach of this Agreement shall not be deemed a waiver of such breach unless expressly set forth in writing.

15.5. Force Majeure If either City or Grantee is prevented or delayed from fulfilling any term or provision of this Agreement by reason of fire, flood, earthquake, or like acts of nature, wars, revolution, civil commotion, explosion, acts of terrorism, embargo, acts of the government in its sovereign capacity, material changes of laws or regulations, labor difficulties, including without limitation, strikes, slowdowns, picketing or boycotts, unavailability of equipment of vendor, or any other such cause not attributable to the negligence or fault of the party delayed in performing the acts required by the Agreement, then performance of such acts shall be excused for the period of the unavoidable delay, and the affected Party shall endeavor to remove or overcome such inability as soon as reasonably possible.

15.6. Governing Law; Jurisdiction.

This Agreement shall be construed in accordance with the laws of the State of New Jersey, without reference to its conflicts of law principles. If suit is brought by a Party to this Agreement, the Parties agree that trial of such action shall be vested exclusively in the Circuit Court for Camden County New Jersey or the United States District Court for the District of New Jersey.

15.7. Change in Law and Severability.

15.7.1. If any provision or portion thereof of this Agreement is or becomes invalid under any applicable statute or rule of law, and such invalidity does not materially alter the essence of this Agreement to either Party, such provision shall not render unenforceable this entire Agreement. Rather, the Parties intend that the remaining provisions shall be administered as if the Agreement did not include the invalid provision.

15.7.2. In the event that any legislative, regulatory, judicial, or other action binding upon the City of Camden and which would materially affect any of the terms of this Agreement issues after the effective date of this Agreement, then either Party may, upon thirty (30) days written notice, require that such terms be renegotiated, and the Parties expressly agree that they shall renegotiate in good faith mutually agreeable new terms to maintain, as far as possible, the benefits and burdens of this Agreement. In the event that the Parties are unable to agree upon such new terms within a reasonable time period, then either Party may seek appropriate relief with the FCC, state regulatory commission, if appropriate, or a court of competent jurisdiction, and shall, until and unless relief is granted (either on a final or interlocutory basis), comply with the terms hereof. Unless the parties agree otherwise, a reasonable time period for the purposes of this provision is sixty (60) days.

15.8. Representations.

15.8.1. Each of the Parties to this Agreement represents and warrants that it has the full right, power, legal capacity, and authority to enter into and perform the

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Parties' respective obligations hereunder and that such obligations shall be binding upon such Party.

15.8.2. Grantee represents that it is validly existing and in good standing under the laws of the State of New Jersey, that it is qualified to do business under the laws of the State of New Jersey, and that it has the power and authority to own its properties, to carry on its business as now being conducted, to enter into this Agreement and carry out the transactions contemplated hereby, and to perform and carry out all covenants and obligations on its part to be performed under and pursuant to this Agreement.

IN WITNESS THEREOF, the parties hereby bind themselves legally to the terms and conditions set forth in this Agreement, as evidenced by the signature of their duly authorized representatives.

WITNESS:

THE CITY OF CAMDEN

By: _____
Name: _____
Title: _____
Date: _____

WITNESS: DocuSigned by: joseph guyer 1A6FF1FEF11B46B...

joseph guyer

CELLCO PARTNERSHIP
d/b/a VERIZON WIRELESS

By: DocuSigned by: Majid Khan 875EC8D1AF1F4AE...
Name: Majid Khan
Title: Director - Tristate Network Engineering
Date: Apr 13, 2021

R-47

AV:dh
10-13-26

**RESOLUTION AUTHORIZING RELEASE OF THE PERFORMANCE BOND AND THE ACCEPTANCE OF A TWO-YEAR MAINTENANCE BOND FOR THE REHABILITATION OF THE NORTH AND SOUTH CAMDEN SWIMMING POOLS PROJECT, TO ALL STATE TECHNOLOGY, INC**

WHEREAS, All State Technology, Inc. has completed the rehabilitation of the North and South Camden swimming pools project; and

WHEREAS, the All State Technology, Inc. has requested that the City release the performance guarantee posted for the rehabilitation, representing that all required work has been completed; and

WHEREAS, the City Engineer has reviewed the Developer's request, inspected the complete improvements, and evaluated the status of the work relative to Maintenance Bond No. BX2500589MB in the amount of Four Hundred Fifty-Four Thousand Five Hundred Dollars ($454,500.00); and

WHEREAS, based upon his inspection and review, the City Engineer has determined that the improvements have been satisfactorily completed and recommends that the Performance Bond be released in its entirety, and accept the maintenance bond for this project; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the authorized City officials are hereby authorized and directed to release the performance guarantee under the Performance Bond for the project known as Rehabilitation of the North and South Camden Swimming Pools.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 14,2026

TO: City Council

FROM: Planning & Development, Office of Capital Improvements

**RESOLUTION AUTHORIZING RELEASE OF THE PERFORMANCE BOND AND ACCEPTANCE OF THE MAINTENANCE BOND FOR THE REHABILITATION OF THE NORTH AND SOUTH CAMDEN SWIMMING POOLS PROJECT, TO ALL STATE TECHNOLOGY, INC**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856 239-0892 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | 9/29/2026 | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | 9/21/26 | | |

**Approved by:**
**Business Administrator** 9/29/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING RELEASE OF THE PERFORMANCE BOND AND ACCEPTANCE OF THE MAINTENANCE BOND FOR THE REHABILITATION OF THE NORTH AND SOUTH CAMDEN SWIMMING POOLS PROJECT, TO ALL STATE TECHNOLOGY, INC**

**FACTS/BACKGROUND:**

- The project has been completed, which requires the City to release the performance bond and accept the maintenance bond for this project.
- Maintenance bond No. BX2500589MB in the amount of $454,500.00.
- In effect from March 27th, 2026 to March 27, 2028.

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** N/A

**APPROPRIATION CODE:** H-25-BG-024-012

**IMPACT STATEMENT**:

- The release of the performance bond and acceptance of the maintenance bond is required to close out the project.
- City Council approval of this legislation will improve facilities in the City of Camden
- If not approved by Council, corrective and preventive action to City infrastructure will not be properly addressed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council Request.

**Prepared by:** Shawn Ryan 856 757 7680 Shawn.Ryan@Camdennj.gov

Name Phone/Email

**September 21, 2026**

COCMX23007

City of Camden
Attn: Mr. Luis Pastoriza, M.S.M, R.M.C., C.M.R, Municipal Clerk & Registrar
520 Market Street
City Hall, Room 105
Camden, NJ 08101

**RE: REHABILITATION OF CITY OF CAMDEN SWIMMING POOLS**
**NORTH CAMDEN POOL, 1000 N 6TH STREET, SOUTH CAMDEN POOL, 8TH STREET & CARL MILLER BOULEVARD**
**CITY OF CAMDEN, COUNTY OF CAMDEN, NJ**
**ACCEPTANCE OF MAINTENANCE BOND LETTER**

Dear Mr. Pastoriza:

Enclosed please find the original copy of the 2-year maintenance bond for the Rehabilitation of City of Camden Swimming Pools, North Camden Pool, 1000 N 6th Street, South Camden Pool, 8th Street & Carl Miller Boulevard project. Our office reviewed the maintenance bond and find it acceptable and in conformance to the City of Camden maintenance bond requirements.

- 2-Year Maintenance Bond:
  - Bond #: BX2500589MB
  - Amount: $454,500.00
  - Date: March 27, 2026
  - Expire Date: March 27, 2028

If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,

**PENNONI ASSOCIATES INC.**

Joseph J Raday, PE, CME,
Associate Vice President, Resident Engineer

EKK/JJR

cc: Stephanie Walker, City of Camden via email: stephanie.walker@ci.camden.nj.us
Anthony Morici, PE, City Engineer via email: anthony.morici@rve.com

U:\Accounts\COCMX\COCMX23007 - Engineering Assess. of City Pools\CONSTRUCTION\REPORTS\Acceptance of Maintenance Bond Letter.docx

THIS BOND IS IN REPLACEMENT OF AND NOT IN ADDITION TO ANY PREVIOUS BONDS ISSUED UNDER THIS SAME BOND NUMBER.

# MAINTENANCE BOND
## Bond Number BX2500589MB

The undersigned declare that we, **All State Technology, Inc.,** as Principal and **Bondex Insurance Company**, as Surety are held and firmly bound unto **City of Camden,** as Owner, in the sum of **FOUR HUNDRED FIFTY-FOUR THOUSAND FIVE HUNDRED AND 00/100 DOLLARS ($454,500.00)** to be paid to the said obligee only, to which payment well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors.

The condition of this obligation is such that, whereas, the Principal did on the **21st** day of **April, 2026,** enter into a Contract with the Owner for the construction of **REHABILITATION OF CITY OF CAMDEN / NORTH CAMDEN COMMUNITY CENTER POOL / ISABEL - MILLER COMMUNITY CENTER POOL** which said contract is made part of the bond as though set herein; and the same contract was completed and accepted on the **27th** day of **March, 2026.**

Now, if the said Principal shall remedy without cost to the Owner any defects which may develop during a period of two **(2) year (s)** from the date of completion and acceptance of the work performed under the contract, provided such defects, according to reasonable construction and engineering standards, are the result of defective or inferior materials or workmanship, then this obligation shall be void, otherwise, it shall be and remain in full force and effect. The Surety hereby stipulates and agrees that any modifications, deletions or additions in or to the terms of said contract, drawings or specifications therefore shall in no way affect its obligation on this bond.

Surety shall have no liability under this bond unless all premiums (initial and renewed, if any) shall be paid to the Surety. The Surety shall notify the owners in writing in the event any premium is not paid, and this bond shall be deemed canceled three (3) days after such notice to the owner.

IN WITNESS WHEREOF, the Principal and Surety have duly executed this bond under seal this **9/18/2026.**

**ATTEST:**

Linda

**All State Technology, Inc.**

By: Luane Adams

**Address:**
**10 Lark Lane**
**Oak Ridge, NJ 07438**

**ATTEST:**

**Jaclyn Murphy**

**Bondex Insurance Company**

By: **Philip S. Tobey, Attorney-In-Fact**

MBF-vs 1.0.0

# CONSENT OF SURETY COMPANY TO FINAL PAYMENT

AIA DOCUMENT G707

| | |
|---|---|
| OWNER | ☐ |
| ARCHITECT | ☐ |
| CONTRACTOR | ☐ |
| SURETY | ☒ |
| OTHER | ☐ |

PROJECT: NORTH CAMDEN COMMUNITY CENTER POOL / ISABEL - MILLER COMMUNITY CENTER POOL / REHABILITATION OF CITY OF CAMDEN'S SWIMMING POOLS

TO (OWNER):
City of Camden
520 Market Street
Camden, NJ 08101

CONTRACTOR: All State Technology, Inc.

ARCHITECT'S PROJECT NO:

CONTRACT FOR: NORTH CAMDEN COMMUNITY CENTER POOL / ISABEL - MILLER COMMUNITY CENTER POOL / REHABILITATION OF CITY OF CAMDEN'S SWIMMING POOLS

CONTRACT DATE: 3/17/2025

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety Company)

Bondex Insurance Company
30A Vreeland Road, Suite 120
Florham Park, NJ 07932

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

All State Technology, Inc.
10 Lark Lane
Oak Ridge, NJ 07438

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Camden
520 Market Street
Camden, NJ 08101

, OWNER,

as set forth in the said Surety Company's bond number: BX2500589MB

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand on: 9/18/2026

**Bondex Insurance Company**
Surety Company

Signature of Authorized Representative
Philip S. Tobey, Attorney-In-Fact

Attest: Jaclyn Murphy

(Seal)

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706 CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition.

POWER OF ATTORNEY

# Bondex Insurance Company

Bond Number **BX2500589MB**

**KNOW ALL MEN BY THESE PRESENTS:** That **Bondex Insurance Company**, a corporation duly organized under the laws of the State of New Jersey, and having its principal office in Atlanta, County of Cobb, State of Georgia, does hereby appoint:

**Philip S. Tobey, Lionel D. Jorge, Jeffrey R. Bauman, Claudia Pereira, Brenda Turiello, Jaclyn Murphy, Loreen Aponte, Destiny Perez**

its true and lawful Attorney(s)-in Fact, with full power and authority to execute on its behalf bonds, undertakings, including but not limited to, consents of surety, bid bonds, performance bonds, payments bonds, maintenance bonds, lien discharge bonds, and renewals of any of the foregoing, recognizances, and other contracts of indemnity and writings obligatory in nature thereof, issued in the course of its business and to bind the Company in an amount not to exceed Fifteen Million and 00/100 Dollars ($15,000,000.00).

This Power of Attorney is granted and is signed and sealed by the authority of the following Resolution adopted by the Board of Directors of Bondex Insurance Company at a meeting duly called and held on the 7th day of March, 2007.
*RESOLVED that the Chief Executive Officer, President, Vice President or Secretary, shall have the power and authority*

1. *To appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writing obligatory in the nature thereof and,*

2. *To remove, at any time, any such Attorney-in-Fact and revoke any authority given.*

*RESOLVED FURTHER, that the signatures of such officers and the seal of the Company may be affixed to any such Power of Attorney or certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached as though manually affixed.*

IN WITNESS WHEREOF, **BONDEX INSURANCE COMPANY** has caused its seal to be affixed hereto and executed by its President on the 6th day of February, 2026.

**BONDEX INSURANCE COMPANY**

BY Antonio R. Barner
Antonio R. Barner, President

State of GEORGIA
County of COBB

## ACKNOWLEDGEMENT

On this 6th day of February, 2026, before me, a notary public, personally appeared Antonio R. Barner, personally known to me, who being duly sworn did say that he is the President of Bondex Insurance Company, the Corporation described in the foregoing instrument, and that the Seal affixed to said instrument is the said Corporate Seal and that he executed the same in his authorized capacity, and that said instrument was signed and sealed on behalf of said Corporation by authority of its Board of Directors.

In Testimony Whereof I have set my hand and affixed my official Seal, the day and year first written above,

MARA BUFFINGTON NOTARY EXPIRES GEORGIA 04/03/2022 PUBLIC FULTON COUNTY

BY Mara Buffington
Name: Mara Buffington
Notary Public

## CERTIFICATE

I, Antonio R. Barner, Secretary of Bondex Insurance Company, do hereby certify that the Power of Attorney and the resolution adopted by the Board of Directors of said company as set forth above, are true and correct transcripts thereof and that neither the said Power of Attorney nor the resolution have been revoked and they are now in full force and effect.

Signed and Sealed at Atlanta, Georgia this **18th** day of **September, 2026.**

BONDEX INSURANCE COMPANY CORPORATE SEAL 2007 NEW JERSEY

BY Antonio R. Barner
Antonio R. Barner, Secretary

**WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.**

DLG

SDE:dh
10-13-26

R-48

**RESOLUTION AUTHORIZING A GRANT AWARD TO HARRY'S SUPPLY LLC DBA HARRY'S PLUMBING & HEATING SUPPLY IN AN AMOUNT NOT TO EXCEED $5000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM**

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZA Office has received funding from the New Jersey Urban Enterprise Zone Authority to create the Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program, which is available on a first-come, first-served basis, subject to the availability of UEZ funds; and

WHEREAS, the Camden UEZ Business Relief Incentive Program, provides financial assistance in the form of a Grant to eligible UEZ businesses which have experienced a temporary loss of business due to Road Construction within the Camden UEZ Corridor; and

WHEREAS, Harry's Supply LLC dba Harry's Plumbing & Heating Supply has applied for the Grant and submitted documentation of the loss of business that it has incurred due to Road Construction in the City's UEZ Corridor; and

WHEREAS, after review of the documentation that was submitted by Harry's Plumbing & Heating Supply, it has been determined that Harry's Plumbing & Heating Supply is eligible for a Grant for an amount not to exceed Five Thousand Dollars ($5000.00); and

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to award a Grant to Harry's Plumbing & Heating Supply for an amount not to exceed Five Thousand Dollars ($5000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to award this Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM:
Planning & Development

**TITLE OF ORDINANCE: RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO HARRY'S SUPPLY LLC DBA HARRY'S PLUMBING & HEATING SUPPLY IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Joseph Thomas | Planning & Development | 3531 | JoThomas@ci.camden.nj.us |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | 9/14/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | 9/22/26 | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | | | |

**Approved by:**
**Business Administrator** 9/29/2026
**Signature** **Date**

Attachments (list and attach all available):
1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**
**Signature** **Date**

Initial Report _____ Revised Report __√__ Closing Report_____

# Bureau of Grants Management Grant Summary Form

## Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | Urban Enterprise Zone Authority – Construction Impact Business Relief Program | | | |
| Grant #: | | | UEZA FY 27 (July 1 2026 – December 31, 2026) | | | |
| City Contract Date: | | | | City Contract #: | | |
| Application Resolution #: | | | | Appropriation Code : | | |
| Funding Source: | | | Urban Enterprise Zone Authority | | | |
| Pass Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000 | | | |
| Local Match: | Y | N | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | 3/1/26 – 12/31/29 | Location of Activity: | | |
| Date of Analysis: | | | 30-Jan26 | Reviewed By: | Kelly Mobley | |

**Summary:**

22-Sep-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Donkey's Place
- Visionary Entertainment
- NPC 622 LLC
- Harry's Supply LLC DBA Harry's Plumbing and Heating Supply

19-Aug-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to provide grant award/contracts to the following entities in the amount of $5,000:

- Glassy Brown Cookies
- 3DP Media Group LLC
- JYM Supermarket

20-Jul-26: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to accept funding from the State UEZA Office in the amount of $350,000 for the purpose of funding the construction impact business relief.

22-Jan-26: The Department of Planning and Development - Camden UEZA Office is requesting council Authorization to submit an application to the NJ State Office of the Urban Enterprise Zone Authority to create/establish a "construction impact business relief program to provide short term stabilization to businesses within or immediately adjacent to construction zones. Funding will be utilized for stabilization to prevent closure.

$20,000 – Meetings/Conferences
$30,000 – Purchased Services
$300,000 – Program costs to businesses

**Time Lines**:

The resolution is needed prior to presentation before the State UEZA Board in March 2026.

**Problematic Areas/Recommendations**: Any funding not utilized once awarded will be returned to the State and made available for future use.

**UEZ Construction Impact Business Relief Program**

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING A GRANT AWARD/CONTRACT TO HARRY'S SUPPLY LLC DBA HARRY'S PLUMBING & HEATING SUPPLY IN AN AMOUNT NOT TO EXCEED $5,000.00 FROM THE CAMDEN STRONG URBAN ENTERPRISE CONSTRUCTION BUSINESS RELIEF PROGRAM.**

**FACTS/BACKGROUND:** (Executive level details. Short, concise bullets)

- Harry's Plumbing & Heating is located at 453 Kaighn, Camden NJ 08103
- Grant is provided on a reimbursement basis for documented, eligible expenses incurred during the construction project along the UEZ corridor.
- Fixed stipends will range from $2,000.00 to $5,000.00 per business, subject to funding availability.
- Reimbursement requires submission of paid invoices, receipts or other acceptable proof of expenditure
- Eligible expenses include, not limited to:
    a) payroll and employee retention
    b) Rent/mortgage or utility expenses
    c) Inventory replenishment
    d) Professional services such accounting, marketing, or legal support

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:**

- **$5,000.00**

**IMPACT STATEMENT**:

- This program supports our small business temporary loss due to municipal road construction.
- It will allow continuation that fosters positive energy in our business community.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

**Prepared by:**

**Joseph Thomas** **x3531** **JoThomas@ci.camden.nj.us**

Name Phone/Email

Initial Report __√__ Revised Report ____ Closing Report

# Bureau of Grants Management Grant Summary Form

**Grant Status Code: _G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

| | | | | | | |
|---|---|---|---|---|---|---|
| Grant/Project Name: | | | **Camden UEZ Construction Business Relief Program** | | | |
| Grant #: | | | UEZA FY 2026 | | | |
| City Contract Date: | | | | | | |
| Application Resolution #: | | | | Appropriation Code | G-02-sb-674-260 | |
| Funding Source: | | | UEZA | | | |
| Pass-Through: | Y | N | Source: | City | | |
| Amount of Grant: | | | $350,000.00 | | | |
| Local Match: | Y | **N** | Cash: | | In-Kind: | |
| Budget Insertion Resolution # & Date: | | | | Accepting Grant Resolution # MC: | | |
| Term of Grant: | | | | Location of Activity: | | |
| Date of Analysis: | | | 08/31/2026 | Reviewed By: | Joe Thomas | |

**Summary 1**

The Department of Development and Planning/UEZA is requesting payment from the Camden UEZ Construction Business Relief Program to Harry's Supply LLC dba Harry's Plumbing & Heating in an amount **not to exceed $5,000.00**.

| | |
|---|---|
| Meetings & Conferences: | $ 20,000.00 |
| Purchased Services: | $ 30,000.00 |
| Program Funds: | $ 300,000.00 |
| **Total:** | **$350,000.00** |

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | City of Camden |

| | |
|---|---|
| Contract description | N/A |
| Name of vendor | Harry's Plumbing |
| Purpose or need for service | To support business retention due to financial strain caused by construction related disruptions on the UEZ business corridors |
| Contract award amount | $5,000.00 |
| Term of contract | |
| If grant funded, grant title | |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

**Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program**

**Business Assistance Application for Road Construction**

**Program Overview**

The **Camden Strong Urban Enterprise Zone (UEZ) Business Relief Incentive Program** has been established to provide financial assistance to eligible UEZ businesses that experienced a temporary loss of business due to municipal road construction within the Camden UEZ Corridor.

Eligible businesses may receive **reimbursement of up to $5,000** for qualifying business expenses incurred during the construction period.

**Funding is limited and awards will be made on a first-come, first-served basis, subject to the availability of UEZ funds and program approval.**

---

**Applicant Information**

**Business Name:** Harry's Supply LLC DBA@Harry's Plumbing & Heating Supply

**Business Address:** 453 Kaighn Ave, Camden NJ 08103

---

**Business Owner:** Raymond Gramenzi

**Phone:** 856-963-6949

**Email:** harrysplumbingsupply@verizon.net

**UEZ Membership Number:** 38418

**Federal EIN:** 46-3371966

---

**Eligibility Requirements**

To qualify for assistance, applicants **must** meet all of the following requirements:

☒ Business is located within the Camden UEZ Corridor.

☒ Business is an active **Certified Camden UEZ Business Member**.

☒ Business possesses a valid **Certificate of Occupancy (CO)** for the location where business is conducted.

☐ Business is current on all City of Camden municipal obligations, including but not limited to:

- Property Taxes (if applicable)
- Water and Sewer Charges
- Municipal Fees
- Business License Requirements

☐ Business remained operational during the construction period.

☐ Applicant agrees to provide documentation supporting the reimbursement request.

---

**Road Construction Impact**

**Location of Construction:**
Kaighn Ave &

---

**Dates Business Was Affected:**

From: 6/1/26

To: Present

---

**Describe How the Construction Impacted Your Business**

Please explain how the road construction negatively affected your business. Include details such as:

- Reduced customer traffic
- Limited parking
- Road closures
- Reduced deliveries
- Lost sales
- Employee access issues
- Other impacts

---

We've been a brick and mortar business in this location for over 40 years. We understand improvement to infrastructure is necessary, however we were COMPLETELY blocked from traffic, on and off for several days. Many of our customers complained via phone they couldn't get to our location. Even some trucks with deliveries to our store had to be rescheduled.

**Reimbursement Request**

**Amount Requested (Maximum $5,000):**

$ 5,000.00

**Documentation Required**

Please include the following:

☐ Copies of paid invoices

☐ Copies of paid receipts

☐ Proof of payment (cancelled checks, credit card receipts, bank statements, etc.)

☐ Current Certificate of Occupancy

☐ Current UEZ Membership Certificate

☐ Business W-9

☐ Photographs (if available) showing construction impacts

☐ Any additional documentation supporting your claim

**Certification**

I certify that all information contained in this application is true and accurate to the best of my knowledge.

I understand that:

- Submission of an application does not guarantee funding.
- Reimbursements are subject to review and approval by the Camden Strong UEZ.

- False statements may result in denial of funding and repayment of any awarded funds.
- The Camden Strong UEZ reserves the right to request additional documentation.

Applicant Signature:

**Raymond Gramenzi** Raymond Gramenzi Verified by pdfFiller 08/24/2026

Date: **8/24/26**

---

**Camden Strong UEZ Review (Office Use Only)**

Application Received:

8/25/2026

Application Complete

☑ Yes

☐ No

UEZ Membership Verified

☑ Yes

☐ No

Certificate of Occupancy Verified

☑ Yes

☐ No

Municipal Obligations Current

☑ Yes

☐ No

Construction Impact Verified

☑ Yes

☐ No

Eligible Expenses Verified

☑ Yes

☐ No

Amount Approved

$ 5,000.00

Approved By:

Date: 8/27/25

**Camden Strong UEZ Business Relief Incentive Program Guidelines**

**Purpose**

The Camden Strong UEZ Business Relief Incentive Program is designed to assist eligible businesses that experienced financial hardship as a direct result of municipal road construction within designated Camden UEZ commercial corridors.

**Maximum Award**

- Up to **$5,000** per eligible business.
- Reimbursement only for eligible, documented business expenses.
- Funding is subject to availability.

**Eligible Businesses**

Applicants must:

- Be an active Camden Strong UEZ-certified business.
- Operate within the designated UEZ corridor.
- Maintain a valid Certificate of Occupancy.
- Be current on all municipal obligations.
- Demonstrate that road construction directly impacted business operations.

**Eligible Documentation**

Applicants must submit:

- Paid receipts and invoices.
- Proof of payment.
- Written explanation of the business impact.
- Current Certificate of Occupancy.
- Current UEZ Membership Certificate.
- W-9.
- Any additional documentation requested by Camden Strong UEZ.

**Important Notice**

The Camden Strong UEZ reserves the right to verify all submitted information, inspect business records, and deny or adjust reimbursement requests if documentation is incomplete or expenses are determined to be ineligible.

**Camden Strong Urban Enterprise Zone**

CITY OF CAMDEN
520 MARKET STREET
CAMDEN, NJ 08101
(856)757-7032

# CERTIFICATE

## IDENTIFICATION

Date Issued: 6/26/2026
Control Number: 2026-1187
CCO Number: 26-CCO-0499

Block: 327 Lot:40 Qual:
Work Site Location: 453 KAIGHN AVE Unit No:
CAMDEN, NJ
Owner in Fee: HARRY'S SUPPLY LLC DBA HARRY'S PLUMBING &
Address: 453 KAIGHN AVE
CAMDEN, NJ 08103
Telephone:
Agent/ Contractor: GRAMENZI, RAYMOND V (OWNER)
Address: 453 KAIGHN AVENUE
CAMDEN, NJ 08103
Telephone:
Lic. No./Bldrs. Reg. No.:
Federal Emp. No.:
Home Warranty No.:
Type of Warranty Plan: [ ] State [ ] Private

Use Group: B
Maximum Live Load:
Construction Classification:
Maximum Occupancy Load:
Certificate Exp. Date:

Description of Work/ Use:
CCO INSPECTION RESALE

[ ] **CERTIFICATE OF OCCUPANCY**

This serves notice that said building or structure has been constructed in accordance with the New Jersey Uniform Construction Code and is approved for occupancy.

[ ] **CERTIFICATE OF APPROVAL**

This serves notice that the work completed has been constructed or installed in accordance with the New Jersey Uniform Construction Code and is approved. If the permit was issued for minor work, this certificate was based upon what was visible at the time of inspection.

[ ] **TEMPORARY CERTIFICATE OF OCCUPANCY/ COMPLIANCE**

If this is a temporary Certificate of Occupancy or Compliance, the following conditions must be met no later than or will be subject to fine or order to vacate.

[ ] **CERTIFICATE OF CLEARANCE-LEAD ABATEMENT 5:17**

This serves notice that based on written certification, lead abatement was performed as per NJAC 5:17, to the following extent:

[ ] Total removal of lead-based paint hazards in scope of work

[ ] Partial or limited time period ( years); see file

[X] **CERTIFICATE OF CONTINUED OCCUPANCY**

This serves notice that based on a general inspection of the visible parts of the buildings there are no imminent hazards and the building is approved for continued occupancy.

[ ] **CERTIFICATE OF COMPLIANCE**

This serves notice that said potentially hazardous equipment has been installed and/or maintained in accordance with the New Jersey Uniform Construction Code and is approved for use until

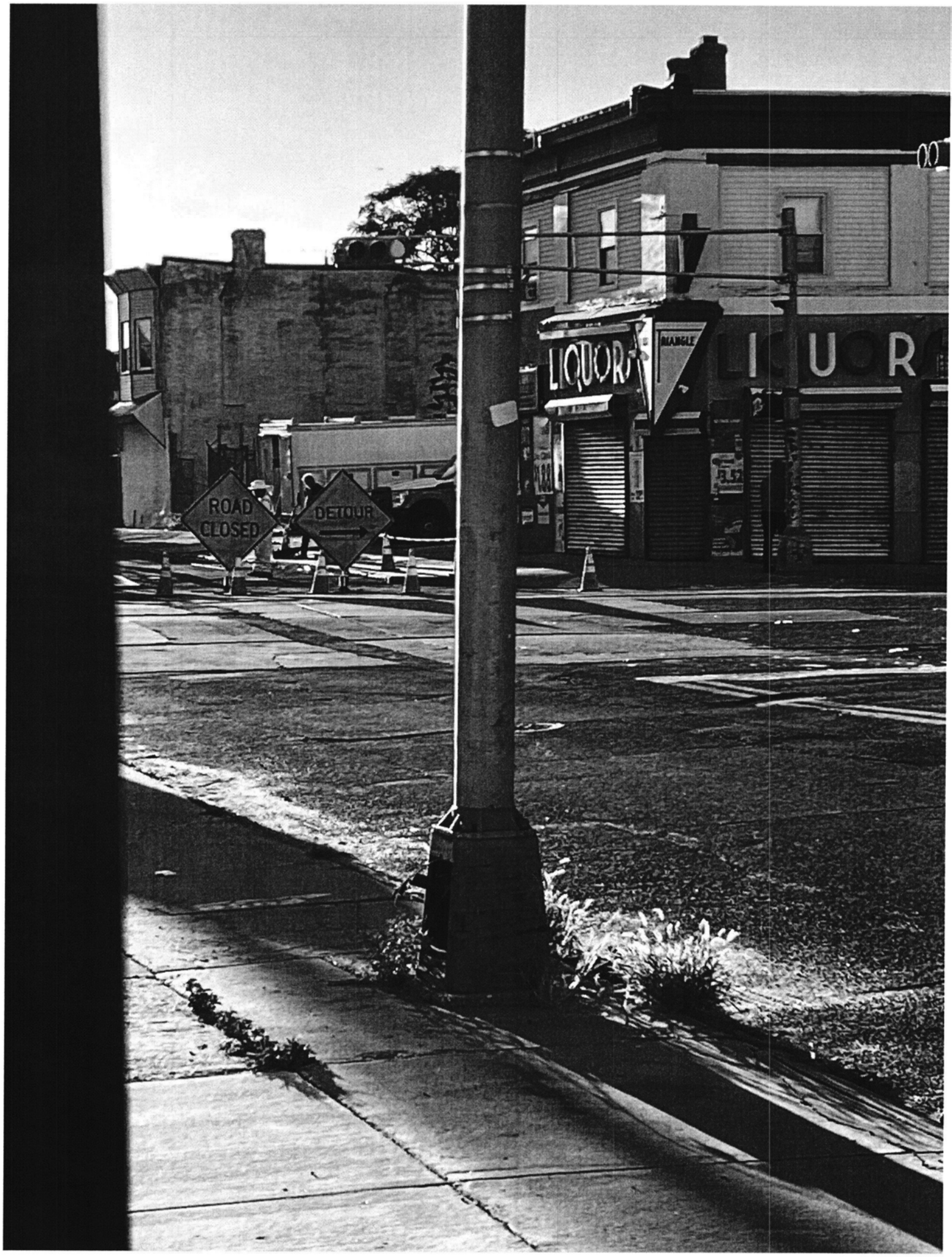
James Rizzo, Construction Official

1-APPLICANT 2-OFFICE 3-TAX ASSESSOR

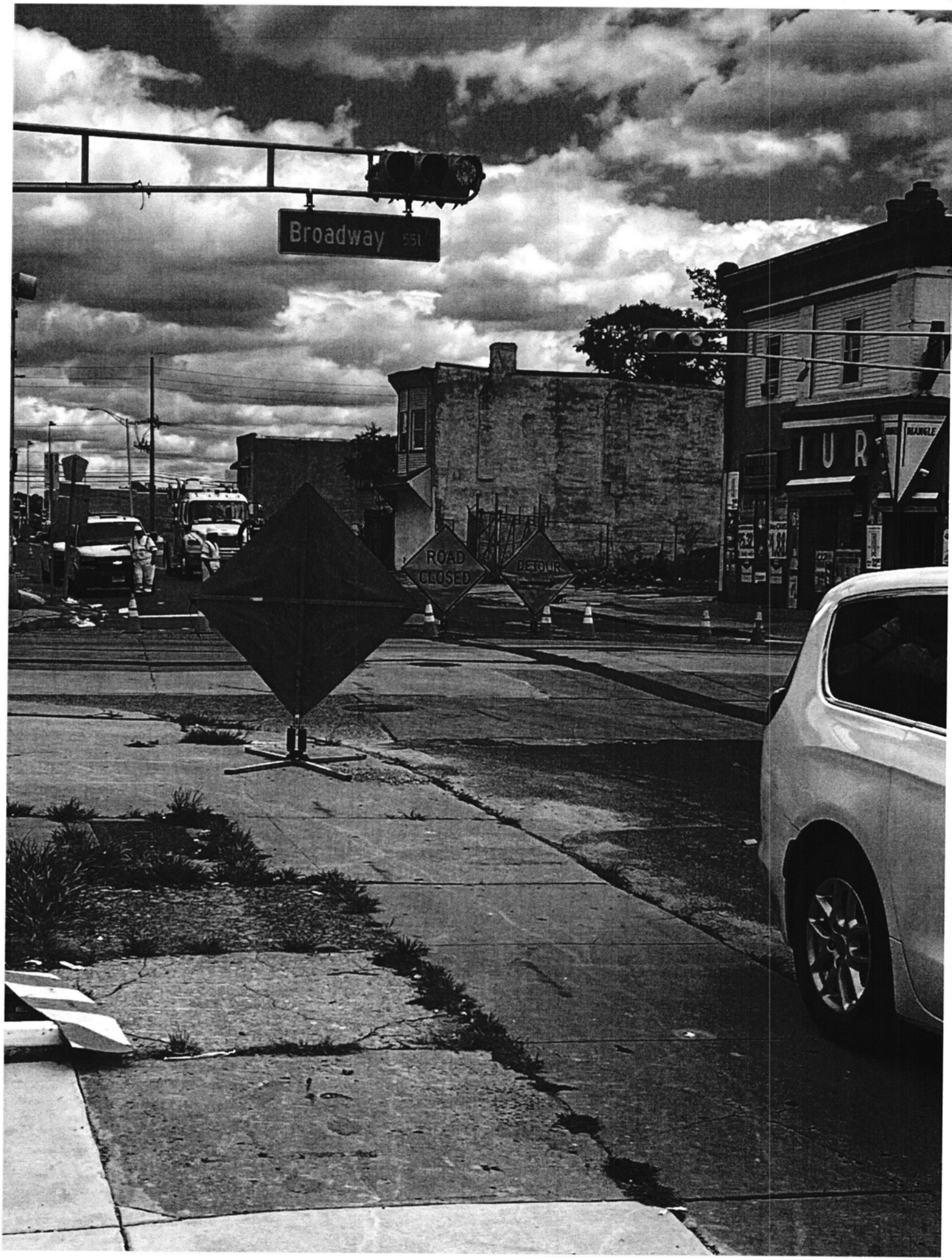
Paid [X]

Fees $200.00
Date 5/15/2026

HARRY'S
PLUMBING
SUPPLY
NO
PARKING


ROAD CLOSED
DETOUR
LIQUOR
LIQUOR

NO
PARKING
LOADING
ZONE
ROAD
CLOSED
AHEAD


Broadway
ROAD CLOSED
DETOUR

R-49

AV:dh
10-13-26

**RESOLUTION AMENDING RESOLUTION NO. MC-26:10710 AUTHORIZING A CONTRACT TO INTERSTATE WASTE SERVICES OF NEW JERSEY, INC. FOR THE COLLECTION OF RECYCLABLE MATERIALS**

WHEREAS, the Council of the City of Camden by Resolution (MC-26:10710) dated August 11, 2026, authorized the contract to Interstate Waste Services of New Jersey, Inc. for the collection of recyclable materials in the City of Camden in the amount of Fourteen Million Seven Hundred Seventy-Two Thousand Dollars ($14,772,000.00); and

WHEREAS, it is necessary to amend resolution (MC-26:10710) to correct the contract amount from $14,772,000.00 to $12,406,428.00 as follows:

| Period | Recyclable Materials |
|---|---|
| Year 1 -2027 | $ 2,393,400.00 |
| Year 2 -2028 | $ 2,393,400.00 |
| Year 3 -2029 | $ 2,393,400.00 |
| Sub Total | $ 7,180,200.00 |
| Option Year 4 -2030 | $ 2,537,004.00 |
| Option Year 5 -2031 | $ 2,689,224.00 |
| Total | $12,406,428.00 |

NOW, THEREFIRE, BE IT RESOLVED, by the Council of the City of Camden that Resolution MC-26:10710 is hereby amended and corrected to reflect the contract amount from $14,772,000.00 to $12,406,428.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: INTERSTATE WASTE SERVICES OF NJ , LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:7-01-E6-701-904 ($2,393,400.00) cy2028 - CY2031($10,013,028.00 )

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL:

AMOUNT: $

CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 12,406,428.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AMENDING RESOLUTION MC:10710 FOR THE COLLECTION OF RECYCLABLE MATERIALS

*Scott Z. Parker, MSTFP, CMFO*
*Chief Financial Officer*
*Date:* 4/24/2026

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 10/13/2026

TO: City Council
FROM: Keith L. Walker, Department of Public Works

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING RESOLUTION MC:10710 FOR THE COLLECTION OF RECYCLABLE MATERIALS**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Lateefah Chandler | Admin-Purchasing | 856-757-7475 | Lateefah.chandler@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | Y | | 9/26/2026 | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | Y | | | |
| **Director of Finance** | Y | S.P | 9/28/26 | |

**Approved by:**
**Business Administrator** 9/26/2026

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AMENDING RESOLUTION MC:10710 FOR THE COLLECTION OF RECYCLABLE MATERIALS**

**FACTS/BACKGROUND:** (Executive level details. Short concise bullets)

- Revising Resolution MC:10710 to reflect the correct total amount for the contract period between the City and Interstate Waste Services.
- Correct amounts are as follows:

| Period | | Recyclable Materials |
|---|---|---|
| Year 1 - 2027 | $ | 2,393,400.00 |
| Year 2 - 2028 | $ | 2,393,400.00 |
| Year 3 - 2029 | $ | 2,393,400.00 |
| Sub Total | $ | 7,180,200.00 |
| Option Year 4 - 2030 | $ | 2,537,004.00 |
| Option Year 5 - 2031 | $ | 2,689,224.00 |
| Total | $ | 12,406,428.00 |

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** $12,406,428
**APPROPRIATION NUMBER:** 7-01-E6-701-904 $2,393,400 and CY2028-CY2031 $10,013,028
**PROCUREMENT**: BID #26-11 – Received one (1) proposal on June 16, 2026

**IMPACT STATEMENT**:

- Collection of recyclable material diverts waste from landfills, is a form of energy savings, nationwide economic growth, and an overall healthier planet and environment for future residents.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- N/A

**COORDINATION:**

- N/A

**Prepared by: LATEEAH CHANDLER** **856-757-7159**

Name Phone/Email

**ATTACHMENT D**

| |
|---|
| Waiver # _____ |
| DLGS Initials _____ |

**STATE OF NEW JERSEY**
**DEPARTMENT OF COMMUNITY AFFAIRS**
**DIVISION OF LOCAL GOVERNMENT SERVICES**

# CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide DLGS with appropriate information to determine whether to approve a contract. The Municipality should provide any additional information that will help DLGS fully understand what is being requested.

| | |
|---|---|
| Municipality | CITY OF CAMDEN |

| | |
|---|---|
| Contract description | SERVICE |
| Name of vendor | INTERSTATE WASTE SERVICES OF NJ, LLC |
| Purpose or need for service | REVISING RESOLUTION MC10710 FOR THE COLLECTION OF RECYCLABLE MATERIALS |
| Contract award amount | $12,406,428.00 |
| Term of contract | 3 YEAR TERM W/ 2 OPTIONAL RENEWAL YEARS |
| If grant funded, grant title | N/A |
| *If grant funded, include award letter. Signature certifies that contract is allowed by grant.* | |
| Please explain the procurement process (i.e. bid, fair and open, competitive contract, state contract, cooperative contract, specific exception to bidding such as professional service etc.) | N/A |
| Were other proposals received? If so, please attach the names and amounts for each proposal received. | N/A |

Please have the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors, list of all bidders, and the bid amounts associated with each bidder available upon request.

_____ Date_____

Mayor's signature

_____ Date _____

Business Administrator/Manager signature

The Chief Financial Officer affirms that there is adequate funding available for this action.

_____Funding source for this action.

Chief Financial Officer signature _____

---

***For DLGS use only:***

DLGS Approval:

☐ Approved ☐ Denied

Signed:_____ Date: _____

Waiver Number Assigned _____

---

SE:dh
08-11-26

**RESOLUTION MC-26: *10710***
***On Motion Of: Arthur Barclay***
***APPROVED: August 11th, 2026***

R-24

**RESOLUTION AUTHORIZING A CONTRACT TO INTERSTATE WASTE SERVICES OF NEW JERSEY, INC. FOR THE COLLECTION OF RECYCLABLE MATERIALS**

WHEREAS, the City has need for the collection of recyclable materials throughout the territorial and geographical boundaries of the City of Camden; and

WHEREAS, pursuant to Bid No. 26-11, one (1) bid and proposal was received on June 16, 2026, from Interstate Waste Services of New Jersey, Inc., for the period of three (3) years with the option to renew for two (2) additional one (1) year time periods for a total amount of FOURTEEN MILLION SEVEN HUNDRED SEVENTY-TWO THOUSAND DOLLARS ($14,772,000.00); and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden that the Council award a contract to Interstate Waste Services of New Jersey, Inc., which will provide the collection of recyclable materials throughout the territorial and geographical boundaries of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "7-01-E6-701-904", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council authorizes the award of a contract to Interstate Waste Services of New Jersey, Inc., 300 Frank W. Burr, Suite 39, Teaneck, NJ 07666, for an amount not to exceed FOURTEEN MILLION SEVEN HUNDRED SEVENTY-TWO THOUSAND DOLLARS ($14,772,000.00) for the period of three (3) years with the option to renew for two (2) additional one (1) year time periods, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the proper officers of the City are hereby authorized to execute the contract and all documents necessary to effectuate the terms of this Resolution in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 11, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-50

AV:dh
10-13-26

**RESOLUTION AUTHORIZING CHANGE ORDER NO.2 TO CONTRACT NO. 02-25-025 WITH ALL STATE TECHNOLOGY INC FOR THE REHABILITATION OF THE NORTH AND SOUTH SWIMMING POOLS**

WHEREAS, on February 11, 2025, the Council of the City of Camden approved Resolution MC-25:9916 authorizing the award of Contract No. 02-25-025 to All State Technology Inc. for the rehabilitation of North Camden and South Camden swimming pools for an amount not to exceed Four Hundred Eighty-Eight Thousand Five Hundred Dollars ($488,500.00); and

WHEREAS, on October 14, 2025, the City Council of Camden authorized Change Order No. 1 to decrease the contract amount by Nineteen Thousand Dollars ($19,000.00) for the skimmer removal & replacement at both pools making the total amount of the contract Four Hundred Sixty-Six Thousand Five Hundred Dollars ($466,500.00); and

WHEREAS, on January 13, 2026, the City Council of Camden authorized resolution MC-26:10373 by Amendment # 2 to extend the term of the agreement by 236 calendar days making April 21, 2026 the new completion date; and

WHEREAS, it is now necessary to amend Contract No. 02-25-025 by Change Order No. 2 to decrease the contract amount by Fifteen Thousand Dollars ($15,000.00) to reflect actual as-built quantities and to authorize final payment and the release of retainage; now, therefore,

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Change Order No. 2 final to Contract #02-25-025 with All State Technology Inc.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized and directed to execute Amendment #3 to the existing contract and any related documents necessary to effectuate such amendment, and to take all actions necessary to carry out the purposes of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: October 13, 2026

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

# CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: OCTOBER 13, 2026

TO: City Council
FROM: Planning & Development, Office of Capital Improvements

**RESOLUTION AUTHORIZING CHANGE ORDER #2 FINAL FOR THE REHABILITATION OF THE NORTH AND SOUTH SWIMMING POOLS PROJECT, AUTHORIZING FINAL PAYMENT AND RELEASE OF RETAINAGE TO ALL STATE TECHNOLOGY, INC**

| | | | | |
|---|---|---|---|---|
| Point of Contact: | Anthony Morici | Capital Improvements | 856 239-0892 | Anthony.Morici@camdennj.gov |
| | Name | Department-Division-Bureau | Phone | Email |

## ENDORSEMENTS

| | Recommend Approval (Y/N) | Signature | Date | Comments |
|---|---|---|---|---|
| **Responsible Department Director** | | | | |
| **Supporting Department Director (if necessary)** | | | | |
| **Director of Grants Management** | | | | |
| **Qualified Purchasing Agent** | | | | |
| **Director of Finance** | | AP | 9/21/26 | |

**Approved by:**
**Business Administrator**

**Signature** **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

***"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.***

**Received by:**
**City Attorney**

**Signature** **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

# EXECUTIVE SUMMARY

**RESOLUTION AUTHORIZING CHANGE ORDER #2 FINAL FOR THE REHABILITATION OF THE NORTH AND SOUTH SWIMMING POOLS PROJECT, AUTHORIZING FINAL PAYMENT AND RELEASE OF RETAINAGE TO ALL STATE TECHNOLOGY, INC**

**FACTS/BACKGROUND:**

- Represents a contract reduction of $15,000.00, for a final contract amount of $454,500.
- The Rehabilitation of North and South Camden Swimming Pools project needs to be closed out for grant compliance and proper financial practice.
- Final Payment and Release of Retainage

**AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:** (Decrease $-15,000.00)

| | |
|---|---|
| Original Contract Amount: | $488,500.00 |
| Change Order #1: | ($19,000.00) |
| Change Order #2 & Final: | ($15,00.00) |
| Final Contract Amount: | $454,500.00 |

**APPROPRIATION CODE:** H-25-BG-024-012

**IMPACT STATEMENT**:

- A final change order is necessary to close out the project
- City Council approval of this legislation will improve facilities in the City of Camden
- If not approved by Council, corrective and preventive action to City infrastructure will not be properly addressed.

**SUBJECT MATTER EXPERTS/ADVOCATES:**

- Anthony Morici, Acting City Engineer

**COORDINATION:**

- Ultimately, City of Camden residents will be impacted by approval of this Council Request.

**Prepared by:** Shawn Ryan, MBA 856 757 7680 Shawn.Ryan@Camdennj.gov

Name Phone/Email

**September 15, 2026**

COCMX23007

City of Camden
Attn: Mr. Anthony Morici, City Engineer
520 Market Street
City Hall, Suite 325
Camden, NJ 08102

**RE: REHABILITATION OF CITY OF CAMDEN SWIMMING POOLS: NORTH CAHMDEN POOL 1000 N 6TH STREET SOUTH CAMDEN POOL 8TH & CARL MILLER BLVD – (PO#25-00772)**
**CITY OF CAMDEN, CAMDEN COUNTY, NJ**
**CHANGE ORDER NO. 2**
**RECOMMENDATION FOR APPROVAL**

**Dear Mr. Anthony Morici:**

In connection with the referenced project, the requested Change Order No. 2 provides contract quantity adjustments to reflect actual constructed (as-built) quantities (increase and decrease).

Our office reviewed the enclosed request for change order and recommend approval. Change Order No. 2 Final Quantity Adjustments are based on the agreed upon field measurements between our office and All State Technology, Inc and daily field reports.

Change Order No. 2 will result in a net decrease to the contract amount of **-$15,000.00.** The new contract amount will decrease from $488,500.00 (base + CO#1 + CO#2) to **$454,500.00.**

Should City Council approve Change Order No. 2, we have enclosed one (1) Change Order forms for City execution.

Please forward a copy of executed Change Order No.2 for our records.

Please feel free to contact us with any questions or if you need any additional information.

Sincerely,

**PENNONI ASSOCIATES INC.**

Joseph J. Raday, PE, CME,
Resident Engineer

EKK/JJR/JA

cc: Stephanie Walker, City of Camden (w/enclosures)
Linda Adams, All State Technology (w/enclosures)

U:\Accounts\COCMX\COCMX23007 - Engineering Assess. of City Pools\CONSTRUCTION\CHANGE ORDERS\Change Order 2\CO#2 Recommendation Letter.docx

# NEW JERSEY DEPARTMENT OF TRANSPORTATION
## DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
## CHANGE ORDER NUMBER - 2
## STATE AID PROJECT

| | |
|---|---|
| **Project** | Rehabilitation of Camden Swimming Pools: North Camden & Isabel Miller Pools |
| **Municipality** | City of Camden |
| **County** | Camden |
| **Contractor** | All State Technology, Inc |

**In accordance with the project Supplementary Specification, the following are changes in the contract.**
**Location and Reason for Change** (Attach additional sheets if required)
Final Quantity Adjustment

| Item No. | Description | Quantity (+/-) | Unit Price | Amount |
|---|---|---|---|---|
| 18 | Allowance | -1 LS | $15,000.00 | -$15,000.00 |

| | | | |
|---|---|---|---|
| Amount of Original Contract | $ 488.500.00 | Extra | $ 0.00 |
| Adjusted amount Based on Change Orders | $454.500.00 | Supplemental | $ 0.00 |
| | | Reduction | $ -15,000.00 |
| | | Total Change | $ -15,000.00 |

% Change in Contract
[(+) Increase or (-) Decrease] -6.96 %

(Engineer-Joseph Raday, PE) 9/15/25 (Date)

(Presiding Officer) (Date)

(Contractor) 9/14/26 (Date)

Approved: (District Manager) (Bureau of Local Aid) (Date)

**(Submit four (4) copies to the Local Aid District Office)**