



OFFICE OF VITAL STATISTICS AND REGISTRY  
**CITY OF CAMDEN**  
**NEW JERSEY**

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Who Can Request a Certified Copy of a Birth, Death or Marriage Certificate?

- Certified copies of documents can be issued to the individual on the record.
- Parents listed on the record. Children and grandchildren with proof of relationship (birth certificates showing parents' names)
- Siblings with a proof of relationship, such as a long form birth certificate so a common parent can be verified.
- Authorized individuals can obtain certified copies with a notarized letter from the entitled individual giving them permission and a copy of their ID. Please note: if picking up for someone else, your ID will be verified upon arrival. Click Here for [Delegating Authority Form](#).
- Individuals with custody can obtain records with a copy of up to date (within 1 year) custody papers from Superior Court. If custody papers are older than 1 year you will be asked to get an updated version.
- State Agencies can request copies of records for their clients with a letter on letter head and a copy of work ID.

**\*ALL ENTITLED INDIVIDUALS WILL BE SUBJECT TO IDENTIFICATION REQUIREMENTS\***