AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

September 9th, 2025 – 5:00 p.m.

Honorable Angel Fuentes, Council President
Honorable Arthur Barclay, Vice-President
Honorable Sheila Davis
Honorable Christopher Collins
Honorable Nohemi Soria-Perez
Honorable Jannette Ramos
Honorable Falio Leyba-Martinez

Honorable Victor Carstarphen, Mayor

Daniel S. Blackburn, City Attorney
Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk

CITY COUNCIL AGENDA

SEPTEMBER 9TH, 2025 – 5:00 P.M.
CITY COUNCIL CHAMBERS

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Finance Department

1. **Check Registers** of the City of Camden for The Period of **July 22, 2025 to August 19, 2025.**

2. **Payroll Register Summary** for the City of Camden for the Pay Periods of **August 1, 2025 and August 15, 2025.**

PRESENTATIONS

OLD BUSINESS

ORDINANCES – 1ST READING

Administration

1. Ordinance Opting Into The **Garden State C-Pace Program** To Facilitate The Financing Of C-Pace Projects

Planning & Development

2. Ordinance Authorizing the Street Vacation For **Camden Lutheran Housing-Eastside or Ray Street to the West Side of North 10th Street** Between Elm And Pearl Streets, Block:804, Lots 47-86 and Block 805, Lots 1-40 As More Particularly Set Forth In The Attached Metes And Bounds Descriptions Pursuant To And In Accordance With N.J.S.A. 40:67-1

Public Works

3. An Ordinance Designating **Restricted Residential Parking Zones** For Individuals With Disabilities In Certain Areas In The City Of Camden As **Handicap Parking Privileges Only**

4. Ordinance Authorizing The Removal Of **Designated Residential Parking Zones** For Individuals With **Disabilities** In Certain Locations

ORDINANCES – 2ND READING

Office of Business Administration

1. Ordinance Further **Amending** And **Supplementing** And Ordinance Entitled, "An Ordinance Fixing The **Salary Ranges** To Be Paid To Certain Officers And Employees In The Classified And Unclassified Service Of The City Of Camden" Adopted December 23, 1982 (MC-1917)

2. Ordinance **Amending MC-5371**, Adopted On February 8, 2022 Which Was Amended By MC-5414, Adopted On October 11, 2022, Further Amended By MC-5426, Adopted On November 10, 2022, Further Amended By MC-5427, Adopted On December 13, 2022, And Further Amended By MC-5461, Adopted On August 8, 2023 **Governing** The **Establishment** And **Control** Of **Recreational Cannabis Licenses** To **Now Allow Recreational Cannabis Consumption Areas** In The City Of Camden

Law Department

3. Ordinance Authorizing The **Transfer** Of **Certain Parcels** Of Land To The **Camden Redevelopment Agency** For The **Haddon Princess** And **Walnut Street Project**

4. Ordinance Authorizing A **Ground Lease Agreement** Between The City Of Camden And **Pennsauken Township**

Planning & Development

5. Ordinance Of The City Council Of The City Of Camden, County Of Camden, **Adopting** A **Redevelopment Plan** For Block 1221, Lots 3, 12, 12Q-B01 (Billboard) & 17; Block 1238, Lot 3; Block 1239, Lot 17; Block 1240, Lot 24; Block 1241, Lot 15; Block 1250, Lots 7, 123, 128 & 129; And, Block 1251, Lot

11 Within The City Of Camden, Which Properties Have Been **Designated** An Area **In Need** Of **Redevelopment**

6. Ordinance **Amending Article VI, Street Openings And Excavations**, Sections 735-24 And 735-25 To Make These Sections Consistent With Section 735-12b(2) With Regard To **Permit Application Fees** And To **Allow** The **Municipal Engineer** To **Waive** Such **Fees** For Inspection And Supervision By The Municipal Engineer Where Special **Financial Circumstances Exist**

Office of City Council

7. Ordinance **Amending Chapter 716** Of The Camden City Code; **Special Events**, To Specify The **Obligations** Of The **Licensee** Or **Permit Recipient** Of The **Special Event** And To **Include Retainage**, **Suspension** And **Possible Fine** For **Violating** The Terms Of The **License** Or **Permit For The Special Event**

PUBLIC COMMENT

***Public comment for resolutions and/or any other concerns**
(Limited to 3 continuous minutes)

RESOLUTIONS

Office of City Council

1. Resolution **Designating** _____ As The City Of Camden **Employee** Of The **Month** For **September 2025 (by title)**

2. Resolution Recognizing **Trinidad** & **Tobago Independence Day** & **Republic Day**

3. Resolution Authorizing The **Ceremonial Naming** Of The Basketball Court In Whitman Park As **The Leonard "Lenny" Hall Basketball Court** In The City Of Camden (by title)

4. Resolution To Ratify And Authorize The Acceptance Of A **Co-Sponsorship Agreement** Between **Reworld** And The City Of Camden For An Event Or Events Taking Place In September 2025 And To Accept A Donation From Reworld For All Costs Incurred By Reworld In Assisting The City Of Camden With Receiving Bulk Waste And/Or Old Tires From The Public And Disposing Of Same During The Event Or Events

Office of Administration

5. Resolution Amending And Correcting A Resolution Of The City Council Of The City Of Camden Determining That **The Croft Mill Housing Associates, LLC**, Project Provides For And Meets The **Affordable Housing** Need Of The City Of Camden (by title)

6. Resolution **Re-appointing Keith Walker** As A Class II Member Of The City of Camden **Planning Board**

7. Resolution Authorizing A Contract To **John D. Kernan, D.M.D., PA** As The Provider Of **Dental Benefits** And Dental Administration For City Of Camden And Camden Redevelopment Agency Employees, Retirees, And Dependents

8. Resolution Authorizing The **Reduction** Of The **Water** And **Sewer Bill** For **1939 Fillmore Street**

9. Resolution Authorizing The **Purchase** Of **Several Passenger Vehicles** From **Pellegrino Chevrolet and Hertrich Fleet Services**

10. Resolution of The Mayor and Council of Camden **awarding consulting agreement** to **Gabel Associates, Inc.** And Authorize Issuance Of A Request For Proposals For Community Solar Developers

Law Department

11. Resolution Authorizing **Extensions** Of Time To **Complete Foreclosures** For Less Than Full Value **Tax Sale Certificate** Assignments

12. Resolution Authorizing A Fair and Open Contract for Professional Services to **Steven Bartelt**, **MAI, SRA, AI-GRS,** For Real Estate Appraisal Services

Finance Department

13. Resolution Certifying Compliance With Regulations Of The **Local Finance Board** Of The State Of New Jersey, The Governing Body of the City of Camden Certification of the 2024 Annual Audit

14. Resolution Approving The **Correction Action Plan** For The **2024 Audit**

15. Resolution Authorizing A **Budget Amendment** Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **$115,450** From The County Of Camden For A Grant Entitled "**Code Blue**"

16. Resolution Authorizing A **Budget Amendment** Pursuant To N.J.S.A. 40A:4-87 In The Amount Of **$500,000** From the New Jersey Division of Local Government Services For A Grant Entitled "**FY2026 Legislative Grant – Capital Improvements**"

17. Resolution Authorizing A **Budget Amendment** Pursuant To N.J.S.A. 40A:4-87 In The Amount Of $24,000 From The **Delaware Valley Regional Planning Commission** For A Grant Entitled "**Supportive Highway Regional Planning Program**"

18. Resolution Authorizing A **Budget Amendment** Pursuant To N.J.S.A. 40A:4-87 In The Amount Of $20,800 From The **Delaware Valley Regional Planning Commission** For A Grant Entitled "**Transit Support Planning Program**"

19. Resolution authorizing the City To Apply and Accept **FY2026 Legislative Grant** For **Capital Improvements** From the Division of Local Government Services

20. Resolution Authorizing The **Cancellation** Of **$35,352** From The **Urban Enterprise Zone 2023 5 Year Plan**

21. Resolution Authorizing The **Cancellation** Of **$1,925.00** From The **Urban Enterprise Zone 2022 Camden Strong Façade Program**

22. Resolution authorizing **Fiscal Year 2025 Tax Agreement** Between City Of Camden And The **South Jersey Port Corporation**

23. Resolution Authorizing The **Cancellation** Of **Tax Sale Certificate, Taxes** And **Transfer Charges/Credits Against Various Properties**

24. Resolution Authorizing **Refunds** To Various **Lien Holders**, **Property Owners**, And **Mortgage Companies** For Various Properties

25. Resolution Authorizing A Contract To Special Counsel **McManimon, Scotland & Baumann, LLC** For **Bond Counsel**

Planning & Development Department

26. Resolution Approving A **License Agreement** Between The City Of Camden And Luis A. Rivera, **3056 Chesapeake Road** For The Installation Of Driveway And Curb Cut

27. Resolution Of The City Council Of The City Of Camden **Designating Certain Properties Identified** As Block 340, Lot 35 (**Along Liberty Street, Mechanic Street, 6th Street, And 7th Street**); Block 338, Lots 1–6, 8, 17, 19–25, 27 And 33 (**Along Kaighn Avenue, Liberty Street, And 6th Street**); Block 460, Lots 3, 7, 8 And 26 (**Along Jackson Street & Broadway**); And Block 468, Lots 4, 5, 21–26, 104–107, And 122 (**Along Jackson Street & Broadway**) As An Area In **Need** Of **Redevelopment Without Condemnation** Pursuant To The Local Redevelopment And Housing Law, N.J.S.A. 40A:12A-1 Et Seq.

28. Resolution Of The City Council Of The City Of Camden **Designating Certain Property Identified** As Block 338, Lot 26 (**Along Liberty Street**) As An Area In Need Of Redevelopment With Condemnation Pursuant To The Local Redevelopment And Housing Law, N.J.S.A. 40A:12A-1 Et Seq.

29. Resolution Directing The Planning Board To Conduct A **Preliminary Investigation** To Determine Whether Block 1104, Lots 50, 51, 52, 53, 55, 56, 59, 60, 91,93 And Block 1107, Lots 15, 16, 17, 18, 19, 20, 27, 28, 29, And 30 (Non-Condemnation Redevelopment Area) And To Prepare A Redevelopment Plan For Such Non-Condemnation Redevelopment Area

30. Resolution Authorizing A Reimbursable Forgivable Loan To **Elite Holdings 3 LLC** In An Amount Not To Exceed **$25,000.00** And Authorizing The Execution Of Loan Documents In Connection With The **Camden Strong MICRO Capital Improvement Program**

31. Resolution Authorizing A Reimbursable Forgivable Loan To **Wyatt Torch Inc. DBA Bell Pharmacy** In An Amount Not To Exceed **$16,536.00** And Authorizing The Execution Of Loan Documents In Connection With The **Camden Strong MICRO Capital Improvement Program**

32. Resolution Authorizing The **Award** Of A **Construction Contract** To **[TBD]** For Construction Of **North Camden Waterfront Park Sixth Street** And **Byron Street (by title)**

33. Resolution Authorizing **Amendment #1** To Contract #07-25-059 With Environmental **Resolutions, Inc.** To Provide Licensed Site Remediation At Several Camden City Parks

34. Resolution Accepting A **Grant** In The Amount Of **$24,000** From The **Delaware Valley Regional Planning Commission** For The "Supportive Highway Regional Planning Program"

35. Resolution Accepting A **Grant** In The Amount Of **$20,800.00** From The **Delaware Valley Regional Planning Commission** For The "Transit Support Planning Program"

36. Resolution Authorizing the Acceptance of a cash **Contribution from** The **Heart Of Camden** in lieu of required parking spaces pursuant to 870-23(r) of the City Code For The **Maker's Space Project**, Located At **1811 Broadway**

37. Resolution Approving The Establishment Of A **List Of Prequalified Engineering Firms** For the provision of Professional **Engineering Services** to be Assigned As Needed For A Period of One Year

38. Resolution Authorizing The City of Camden to Execute A New Jersey Department Of Environmental Protection Division Of Water Quality Treatment Works Approval Permit Application (TWA-1) and Statement Of Consent (WQM003-T) For **Ablett Village Phase 2 Urban Renewal's Application Treatment Works** For The Installation Of A Sewer Line For Ablett Village Phase 2 Condominiums Located At Block 807, Lot 1

39. Resolution Authorizing The City of Camden To Execute A New Jersey Department Of Environmental Protection Division Of Water Quality Treatment works approval permit application (TWA-1) and Statement of Consent (WQM003-T) For **Cooper University Hospital Tower for** Installation Of Sewer Lines For Cooper University Tower A Located At Block 1402 Lot 1 And Block 1400 Lots 55-65

40. Resolution Authorizing The City of Camden To Execute A New Jersey Department Of Environmental Protection Division Of Water Quality Treatment works approval permit application (TWA-1) and Statement of Consent (WQM003-T) for **Alfred Cramer Urban Renewal, LLC for** The Installation Of Sewer Lines For Alfred Cramer Urban Renewal- **Site A Townhomes Located At Block 818, Lot 14, 16, 17, 30, 31, 48, 49, 51, 53, 57 & 59**

41. Resolution Authorizing The City of Camden To Execute A New Jersey Department Of Environmental Protection Division Of Water Quality Treatment works approval permit application (TWA-1) and Statement of Consent (WQM003-T) for **Alfred Cramer Urban Renewal, LLC** –For The Installation Of Sewer Lines For Alfred Cramer Urban Renewal - **Site C Townhomes Located At Block 814, Lot 2**

42. Resolution Authorizing Amendment #1 To Contract #08-24-054 With **Remington & Vernick Engineers** For Land Surveying & Engineering In Connection with the **Holtec Boulevard** & **Morgan Street Improvements Project**

43. Resolution Authorizing A Contract To **Remington & Vernick Engineers** For Design And Construction Management/Inspection Of The FY2025 Municipal Aid & Safe Streets to Transit Improvements to **Davis Street, Hollowell Lane, Sayrs Avenue** And **Decatur Street**

44. Resolution Authorizing A Contract To **Remington & Vernick Engineers** For Design And Construction Management/Inspection Of The FY' 2025 New Jersey Department of Transportation "Local Freight Impact Fund" **Camden Port Roads Reconstruction Of Mechanic Street, Locust Street** And **Jefferson Street**

45. Resolution Authorizing A Financial Agreement And Associated Tax Abatement With **Ablett Village Phase II Urban Renewal, LLC** Pursuant To The Provisions Of The New Jersey Long Term Tax Exemption Law (by title)

Department of Public Works

46. Resolution Authorizing The City To Apply For The **Camden County Open Space, Farmland, Recreation**, And **Historic Preservation Trust Fund**-2025 **Recreation Facility Enhancement Project Grant** To Make Upgrades to **22nd & Harrison Park Baseball Field**

Department of Code Enforcement

47. Resolution Authorizing The City Of Camden To Participate In The **State Local Cooperative Housing Inspection Program**

Fire Department

48. Resolution Authorizing The Acceptance of a **Section 108 Loan Guarantee** From The **U.S. Department Of Housing And Urban Development (HUD) and approving related actions**

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

VICTOR G. CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

SCOTT Z. PARKER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker, Director of Finance S.P

Date: August 20, 2025

Subject: **Check Register-Communications for Forthcoming City Council Meeting- September 9, 2025**

Attached, please find the Check Register for the City of Camden for the period of July 22,2025 to August 19, 2025 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Range of Checking Accts: First to Last
Report Type: All Checks

Range of Check Dates: 07/22/25 to 08/19/25
Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
TD 01-GENERAL	General Account	4308903487					
148005	07/23/25	SOU66	SOUTHERN NEW JERSEY REGIONAL	9,806,175.54	07/23/25	22079	
148006	07/25/25	JON62	VALERIE JONES	1,110.00	07/31/25	22085	Direct Deposit
148007	07/25/25	AA02	A & A GLASS	215.00		22088	
148008	07/25/25	ADA07	MARILYN R. ADAMS	1,110.00		22088	
148009	07/25/25	ARC04	DORIS ARCH	2,220.00		22088	
148010	07/25/25	AVE01	JOHN E. AVERSA	2,220.00		22088	
148011	07/25/25	BAS03	ROBERT A. BASILE	2,184.00		22088	
148012	07/25/25	BEN32	MARVIN BENDY	1,665.00		22088	
148013	07/25/25	BER02	CHARLES R. BERRY	1,130.58		22088	
148014	07/25/25	BER03	BERGEY'S TRUCK CENTERS	182.00		22088	
148015	07/25/25	BER32	WILLIAM BERMAN	2,190.00		22088	
148016	07/25/25	BOO14	MICHAEL BOONE	1,110.00		22088	
148017	07/25/25	BOY16	JEROME P BOYD	1,110.00		22088	
148018	07/25/25	BRO75	ESTATE OF JOSEPH A. BROCCOLI	925.00		22088	
148019	07/25/25	BUC09	BUCKMAN'S INC	1,691.20		22088	
148020	07/25/25	BUR57	MARY BURDZIEJKO	1,110.00		22088	
148021	07/25/25	CAL18	BARBARA R CALVERT	1,110.00		22088	
148022	07/25/25	CAP19	PAUL CAPIZOLA	2,094.00		22088	
148023	07/25/25	CAS28	VIRGINIA CASTRO	1,110.00		22088	
148024	07/25/25	CEN02	CENTENNIAL VILLAGE APTS, LLC	12,842.91	07/31/25	22088	
148025	07/25/25	CHA36	RUSSELL H. CHANDLER	2,220.00	07/31/25	22088	
148026	07/25/25	CHA39	RICHARD N. CHANDLER	1,110.00		22088	
148027	07/25/25	CHE03	CHERRY VALLEY TRACTOR	621.00		22088	
148028	07/25/25	COU01	COURIER POST	1,223.13		22088	
148029	07/25/25	CRY02	DENT CRYMES	2,202.00		22088	
148030	07/25/25	CWA01	CWA LOCAL 1014	12,645.00		22088	
148031	07/25/25	DAV63	FREDERICK S DAVIS	2,220.00		22088	
148032	07/25/25	DAV68	DARRYL J DAVIS	1,086.00		22088	
148033	07/25/25	DEA07	DENNIS DEAL	2,208.00		22088	
148034	07/25/25	DEM07	DEMBO, BROWN & BURNS LLP	4,000.00	07/31/25	22088	
148035	07/25/25	DEV03	JAMES L. DEVINE	1,068.00		22088	
148036	07/25/25	DIP04	GAETANO J. DIPATRI	2,214.00		22088	
148037	07/25/25	DIT02	JOSEPH J DITARANTO JR	2,240.58		22088	
148038	07/25/25	DOR07	DAVID A DORWORTH	2,220.00		22088	
148039	07/25/25	DOW02	DENNIS DOWHY	2,220.00		22088	
148040	07/25/25	DRU06	PATRICK J. KELLY DRUMS	165.00		22088	
148041	07/25/25	DUX01	WILLIAM J DUX	4,218.00		22088	
148042	07/25/25	EPP01	VERONICA BLEDSOE-EPPS	1,110.00		22088	
148043	07/25/25	EVA04	GARY EVANGELISTA	2,220.00	07/31/25	22088	
148044	07/25/25	FLA03	MATTHEW FLAX	1,110.00		22088	
148045	07/25/25	FOX07	FOX FENCE ENTERPRISES INC	199,684.00		22088	
148046	07/25/25	FRA37	ALBERT R. FRAMPTON	2,100.00		22088	
148047	07/25/25	FRE05	GARY FREEMAN	2,220.00		22088	
148048	07/25/25	GAR11	RAYMOND GARRISON	2,240.58		22088	
148049	07/25/25	GOR07	THOMAS P. GORCZYNSKI	2,112.00		22088	
148050	07/25/25	GRA46	MARK L. GRANSDEN, SR.	2,220.00		22088	
148051	07/25/25	GRI02	ERNEST S. GRIBAUDO	2,220.00		22088	
148052	07/25/25	GRI11	TERRENCE M GRIMES	1,110.00		22088	
148053	07/25/25	HALL005	CHARLES HALL	2,220.00		22088	

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL	General Account	4308903487 Continued				
148054	07/25/25	HAN09	RICHARD E. HAND	2,220.00		22088
148055	07/25/25	HAR02	HARRY'S PLUMBING L.L.C.	233.75		22088
148056	07/25/25	HAR08	CORA L. HARPER	1,110.00		22088
148057	07/25/25	HAR09	DONALD R. HARRISON	1,110.00		22088
148058	07/25/25	HAR89	WAYNE HARTMAN	2,220.00		22088
148059	07/25/25	HAY05	EARL P. HAYES	1,038.00		22088
148060	07/25/25	HEN17	LLOYD W. HENSHALL	2,360.22		22088
148061	07/25/25	HIL03	JAMES M HILLMAN	2,220.00		22088
148062	07/25/25	HOR18	JOHN HORNER SR.	2,220.00		22088
148063	07/25/25	HOR19	VALERIE M HORTA-MCDONNELL	2,220.00		22088
148064	07/25/25	HUE01	WILLIAM HUELAS	2,028.00		22088
148065	07/25/25	JAN05	DONALD JANKIEWICZ	2,028.00		22088
148066	07/25/25	JJM01	JJM PLUMBING COMPANY	24,681.59	07/31/25	22088
148067	07/25/25	JOH18	RONALD L JOHNSON	2,220.00		22088
148068	07/25/25	JOH44	BYRON C JOHNSON	1,110.00		22088
148069	07/25/25	JOH77	RICHARD E JOHNSON	2,220.00		22088
148070	07/25/25	JOH82	LINDA D JOHNSON	2,220.00	07/31/25	22088
148071	07/25/25	JWA02	JOHN WESLEY APTS, LLC	5,773.19	07/31/25	22088
148072	07/25/25	KEA04	PATRICK J. KEATING	1,554.00		22088
148073	07/25/25	KOC01	CHARLES J KOCHER	7,102.80		22088
148074	07/25/25	KOR01	JOHNNIE KORNEGAY	1,110.00		22088
148075	07/25/25	KRA07	DAVID KRAUS	2,220.00		22088
148076	07/25/25	LAT04	LATIN AMERICAN ECONOMIC DEVEL.	19,930.25		22088
148077	07/25/25	LEM03	ROBERT T LEMAYSKI	1,110.00		22088
148078	07/25/25	LES06	JOSEPH LESNIEWSKI	1,110.00		22088
148079	07/25/25	LN-11290	BRENDA M BARNES	1,110.00		22088
148080	07/25/25	LOG01	ANTHONY J LOGANDRO	1,110.00		22088
148081	07/25/25	LUC04	CARLOS LUCIANO	2,220.00		22088
148082	07/25/25	LUZNG005	LUZ N GONZALEZ	1,110.00		22088
148083	07/25/25	MAT05	PAUL MATYJASIK	1,110.00	07/31/25	22088
148084	07/25/25	MCC16	MICHAEL MCCORMICK	1,080.00		22088
148085	07/25/25	MCM04	JAMES J. McMASTER	1,110.00		22088
148086	07/25/25	MEL18	FERDINAND J. MELONI	3,773.40		22088
148087	07/25/25	MIC08	EDWARD V. MICHALAK, JR.	1,110.00	07/31/25	22088
148088	07/25/25	MUR24	MARTIN MURRAY	2,220.00		22088
148089	07/25/25	NEL09	JUNIUS B. NELSON	2,220.00		22088
148090	07/25/25	NEL11	ROBERT W. NELSON	2,220.00		22088
148091	07/25/25	NFP02	NFPA	450.00		22088
148092	07/25/25	NIC11	JOHN NICHOLSON	2,261.22		22088
148093	07/25/25	NJA06	NEW JERSEY AMERICAN WATER CO	362.76		22088
148094	07/25/25	ORT22	FELIX ORTA	1,110.00		22088
148095	07/25/25	ORZ01	THOMAS ORZECHOWSKI	2,220.00		22088
148096	07/25/25	PAR10	JOHN A. PARADISO	1,110.00		22088
148097	07/25/25	PAV04	THOMAS M PAVLOW	4,218.00		22088
148098	07/25/25	PIC08	JAMES PICKUP	2,220.00	07/31/25	22088
148099	07/25/25	PRI03	PRIME FIRE PROTECTION LLC	5,178.00	07/31/25	22088
148100	07/25/25	PSE01	PSEG	656.86		22088
148101	07/25/25	QLEVE005	WARREN ROBERT EVERETT	2,302.44		22088
148102	07/25/25	RIV20	JOSEPH RIVERA	2,220.00		22088
148103	07/25/25	ROD49	ORLANDO RODRIGUEZ	1,110.00		22088
148104	07/25/25	RUB05	JOSEPH RUBINO	2,220.00	07/31/25	22088
148105	07/25/25	RUD01	ALLEN RUDDEROW, III	2,220.00		22088

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL	General Account	4308903487 Continued				
148106	07/25/25	RUT13	RUTGERS, CENTER FOR GOV'T SRVS	976.00		22088
148107	07/25/25	SAN77	REYES SANCHEZ	1,110.00		22088
148108	07/25/25	SAN85	ERNEST SANTONE	2,240.58		22088
148109	07/25/25	SCH29	GEORGEANN SCHRIEDER	1,110.00	07/31/25	22088
148110	07/25/25	SHA31	RALPH J. SHAW	912.00		22088
148111	07/25/25	SHE01	SHERWIN-WILLIAMS CO	537.66		22088
148112	07/25/25	SIM50	CHARLES R SIMONE	1,110.00		22088
148113	07/25/25	SMI01	LINDA SMITH	2,220.00		22088
148114	07/25/25	SMI92	KYLE L SMITH	555.00		22088
148115	07/25/25	SONYA005	SONYA G. BELL	1,110.00		22088
148116	07/25/25	STI22	JOHN D. STINSMAN	2,220.00		22088
148117	07/25/25	STI24	PHILIP C STINGER	1,110.00		22088
148118	07/25/25	TAP01	TAPINTO LOCAL, LLC	750.00		22088
148119	07/25/25	TET02	DOMINICK L. TETI	2,220.00		22088
148120	07/25/25	TIP01	GEORGE C. TIPS	2,220.00		22088
148121	07/25/25	TRZ02	STANLEY TRZEBUNIAK	2,220.00		22088
148122	07/25/25	TUR20	ROBERT A. TURNER	3,551.40		22088
148123	07/25/25	VAN12	ROBERT W. VAN ISTENDAL	2,220.00		22088
148124	07/25/25	VEN04	JOHN VENABLES	4,218.00	07/31/25	22088
148125	07/25/25	VER01	CARLOS R. VERA	2,220.00		22088
148126	07/25/25	VER21	LUIS VERA	2,220.00		22088
148127	07/25/25	WAL03	WALTER R. EARLE - BURLINGTON	4,276.80	07/31/25	22088
148128	07/25/25	WAT03	JEROME WATSON	972.00		22088
148129	07/25/25	WER01	SAMUEL C. WERNTZ	1,110.00		22088
148130	07/25/25	WHI40	LESTER WHINNA	1,110.00		22088
148131	07/25/25	WIL105	ROBERT J. WILLIAMS	1,110.00		22088
148132	07/25/25	WIN17	ANTHONY WINTERS	1,050.00		22088
148133	07/25/25	WIT03	STANLEY WITKOWSKI	1,110.00		22088
148134	07/25/25	WOO15	CHARLES S. WOODWARD, JR.	2,220.00		22088
148135	07/25/25	WOR02	ROBERT C. WORRELL	1,026.00		22088
148136	07/25/25	YEA03	KATHLEEN M. YEAGER	1,221.00		22088
148137	07/25/25	YUN05	JOSEPH CUNNINGHAM	2,220.00		22088
148138	07/25/25	ALL47	ROBERT E ALLENBACH	2,220.00	07/31/25	22091 Direct Deposit
148139	07/25/25	ASP11	ASPIRE TECHNOLOGY, LLC	7,071.00	07/31/25	22091 Direct Deposit
148140	07/25/25	BOC03	ROLAND BOCK	5,328.00	07/31/25	22091 Direct Deposit
148141	07/25/25	BUR51	CARLOS R BURGOS	1,110.00	07/31/25	22091 Direct Deposit
148142	07/25/25	CAM45	CAMDEN LUTHERAN HOUSING CORP.	10,246.20	07/31/25	22091 Direct Deposit
148143	07/25/25	CAM46	CAMDEN REDEVELOPMENT AGENCY	23,306.52	07/31/25	22091 Direct Deposit
148144	07/25/25	CAR01	CARTUN HARDWARE	1,014.70	07/31/25	22091 Direct Deposit
148145	07/25/25	CAR09	PETER CARBONE	3,108.00	07/31/25	22091 Direct Deposit
148146	07/25/25	CARME005	CARMEN DELIA MOLINA	1,110.00	07/31/25	22091 Direct Deposit
148147	07/25/25	CIA05	RAYMOND CIANFRANI	2,220.00	07/31/25	22091 Direct Deposit
148148	07/25/25	COL100	YVONNE COLEMAN	1,110.00	07/31/25	22091 Direct Deposit
148149	07/25/25	COM6404	COMCAST #6404 CRAMER HILL	134.89	07/31/25	22091 Direct Deposit
148150	07/25/25	COM9135	COMCAST #9135 ENGINE 10 FIRE	179.89	07/31/25	22091 Direct Deposit
148151	07/25/25	COM9777	COMCAST #9777 FLEET	159.89	07/31/25	22091 Direct Deposit
148152	07/25/25	COR36	CORE MECHANICAL, INC.	636.00	07/31/25	22091 Direct Deposit
148153	07/25/25	COV01	LEONARD COVOLESKY	1,980.00	07/31/25	22091 Direct Deposit
148154	07/25/25	CPI01	CONCEPT PRINTING	8,089.50	07/31/25	22091 Direct Deposit
148155	07/25/25	CRI04	FRANCIS J. CRISSEY, SR.	2,220.00	07/31/25	22091 Direct Deposit
148156	07/25/25	CRO22	RONALD CROWDER	1,986.00	07/31/25	22091 Direct Deposit
148157	07/25/25	DAV69	SUSO DAVILA	1,110.00	07/31/25	22091 Direct Deposit

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL	General Account	4308903487 Continued				
148158	07/25/25	DIP01	WILLIAM DIPOMPO	4,440.00	07/31/25	22091 Direct Deposit
148159	07/25/25	DIP03	STEPHEN J DIPOMPO	1,110.00	07/31/25	22091 Direct Deposit
148160	07/25/25	DRA01	CHESTER DRAPALA	1,110.00	07/31/25	22091 Direct Deposit
148161	07/25/25	DRA06	DIANE DRAPALA	1,110.00	07/31/25	22091 Direct Deposit
148162	07/25/25	DUU02	CHARLES DUUS	996.00	07/31/25	22091 Direct Deposit
148163	07/25/25	FAR13	CURTIS W FARMER	1,110.00	07/31/25	22091 Direct Deposit
148164	07/25/25	FRY01	ROBERT FRYMOYER	1,110.00	07/31/25	22091 Direct Deposit
148165	07/25/25	GAL18	WILLIAM GALLAGHER	2,208.00	07/31/25	22091 Direct Deposit
148166	07/25/25	GAR13	GARDEN STATE MAT RENTAL	68.33	07/31/25	22091 Direct Deposit
148167	07/25/25	GLA36	MICHELE R GLASSMAN	4,662.00	07/31/25	22091 Direct Deposit
148168	07/25/25	GOO16	HUMANITY PICTURES	3,700.00	07/31/25	22091 Direct Deposit
148169	07/25/25	GOR14	TAMMY GOREE	1,110.00	07/31/25	22091 Direct Deposit
148170	07/25/25	GRA36	GRAINGER, INC.	168.30	07/31/25	22091 Direct Deposit
148171	07/25/25	GUT01	MARINA GUTIERREZ	1,110.00	07/31/25	22091 Direct Deposit
148172	07/25/25	HAN12	DOROTHY HANDY	1,110.00	07/31/25	22091 Direct Deposit
148173	07/25/25	HOM15	HOMEWARD BOUND PET ADOPTION	1,155.00	07/31/25	22091 Direct Deposit
148174	07/25/25	HOM17	HOME DEPOT CREDIT SERVICES	3,356.20	07/31/25	22091 Direct Deposit
148175	07/25/25	HOW07	FRANK HOWARD	2,214.00	07/31/25	22091 Direct Deposit
148176	07/25/25	ING04	EDWARD INGRAM	1,110.00	07/31/25	22091 Direct Deposit
148177	07/25/25	JAC25	CHARLES E JACKSON	2,220.00	07/31/25	22091 Direct Deposit
148178	07/25/25	JEF13	BERNADETTE JEFFERSON	2,331.00	07/31/25	22091 Direct Deposit
148179	07/25/25	JEM03	LOUIS F JEMINEY	1,110.00	07/31/25	22091 Direct Deposit
148180	07/25/25	KEE03	DENNIS E. KEEGAN	4,107.00	07/31/25	22091 Direct Deposit
148181	07/25/25	KLI01	DAVID E KLINSHAW	1,110.00	07/31/25	22091 Direct Deposit
148182	07/25/25	KLO01	MARGARET KLOTZ	2,220.00	07/31/25	22091 Direct Deposit
148183	07/25/25	KUR01	GEORGE C. KURTYAN	1,554.00	07/31/25	22091 Direct Deposit
148184	07/25/25	LAT06	RONALD LATTANZIO	1,110.00	07/31/25	22091 Direct Deposit
148185	07/25/25	LEA03	HERBERT C LEARY	1,110.00	07/31/25	22091 Direct Deposit
148186	07/25/25	LEA04	CLIFFORD S LEARY	2,220.00	07/31/25	22091 Direct Deposit
148187	07/25/25	LIB08	LUCY LIBRIZZI	1,110.00	07/31/25	22091 Direct Deposit
148188	07/25/25	MCC46	MCCLOSKEY MECHANICAL	3,165.87	07/31/25	22091 Direct Deposit
148189	07/25/25	MCC54	JOYCE E MCCRAY	1,110.00	07/31/25	22091 Direct Deposit
148190	07/25/25	MCD07	ANDREA N MCDONALD	1,110.00	07/31/25	22091 Direct Deposit
148191	07/25/25	MER01	MERCHANTVILLE OVERHEAD	632.00	07/31/25	22091 Direct Deposit
148192	07/25/25	MIL92	RONALD E MILLER	2,220.00	07/31/25	22091 Direct Deposit
148193	07/25/25	MIS01	MILLENNIUM STRATEGIES, LLC	11,000.00	07/31/25	22091 Direct Deposit
148194	07/25/25	MOR75	RONALD J MORENO	1,110.00	07/31/25	22091 Direct Deposit
148195	07/25/25	MOZ02	EDWARD G MOZDZEN	1,110.00	07/31/25	22091 Direct Deposit
148196	07/25/25	MUR23	RAYMOND MURPHY	1,110.00	07/31/25	22091 Direct Deposit
148197	07/25/25	NEW46	ERNEST A. NEWKIRK	1,038.00	07/31/25	22091 Direct Deposit
148198	07/25/25	PAMEL005	PAMELA INGRAM	1,110.00	07/31/25	22091 Direct Deposit
148199	07/25/25	PEA07	DAVID PEARSON	1,110.00	07/31/25	22091 Direct Deposit
148200	07/25/25	PEN38	KENNETH L. PENN	1,554.00	07/31/25	22091 Direct Deposit
148201	07/25/25	PEN41	DENNIS PENN	1,104.00	07/31/25	22091 Direct Deposit
148202	07/25/25	RAL01	RALF'S HEATING & PLUMBING	11,008.00	07/31/25	22091 Direct Deposit
148203	07/25/25	REN04	RENEWABLE RECYCLING, INC	5,617.50	07/31/25	22091 Direct Deposit
148204	07/25/25	RIC24	WAYNE RICHARDSON	1,110.00	07/31/25	22091 Direct Deposit
148205	07/25/25	RIS04	RISING LEADERS GLOBAL	38,747.84	07/31/25	22091 Direct Deposit
148206	07/25/25	ROB12	ROBINSON WASTE DISPOSAL SVS	430.00	07/31/25	22091 Direct Deposit
148207	07/25/25	ROT10	JOSEPH ROTCHFORD	2,112.00	07/31/25	22091 Direct Deposit
148208	07/25/25	SAN86	CAROL SANDERS ADAMS	2,220.00	07/31/25	22091 Direct Deposit
148209	07/25/25	SAN91	LUZ SANTOS	1,110.00	07/31/25	22091 Direct Deposit

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL	General Account	4308903487 Continued				
148210	07/25/25	SAV11	NELSON L. SAVIDGE, JR.	2,214.00	07/31/25	22091 Direct Deposit
148211	07/25/25	SAX01	LELA SAXTON	2,220.00	07/31/25	22091 Direct Deposit
148212	07/25/25	SAX03	ARNETA SAXTON	1,110.00	07/31/25	22091 Direct Deposit
148213	07/25/25	SCA02	PATRICIA SCARDUZIO	1,110.00	07/31/25	22091 Direct Deposit
148214	07/25/25	SCO05	ROBERT SCOULER	2,220.00	07/31/25	22091 Direct Deposit
148215	07/25/25	SLE01	GEORGE R. SLEVIN	2,220.00	07/31/25	22091 Direct Deposit
148216	07/25/25	SMART005	Smart Stitch LLC	6,305.00	07/31/25	22091 Direct Deposit
148217	07/25/25	SPE06	PAUL SPEAS	1,110.00	07/31/25	22091 Direct Deposit
148218	07/25/25	SPE20	WILLIAM L. SPELLER	1,110.00	07/31/25	22091 Direct Deposit
148219	07/25/25	STA99	STAPLES ADVANTAGE	316.42	07/31/25	22091 Direct Deposit
148220	07/25/25	STJ02	ST JOSEPH CARPENTER SOCIETY	2,943.32	07/31/25	22091 Direct Deposit
148221	07/25/25	TOS02	TOSHIBA FINANCIAL SERVICES	439.96	07/31/25	22091 Direct Deposit
148222	07/25/25	TRO14	RONALD A. TROUTMAN	2,214.00	07/31/25	22091 Direct Deposit
148223	07/25/25	UND02	ARTHUR A UNDERWOOD	2,220.00	07/31/25	22091 Direct Deposit
148224	07/25/25	WAR27	STEPHANIE M WARE	2,220.00	07/31/25	22091 Direct Deposit
148225	07/25/25	WBM01	W B MASON CO, INC	3,522.66	07/31/25	22091 Direct Deposit
148226	07/25/25	WIL34	LARRY W. WILSON	2,208.00	07/31/25	22091 Direct Deposit
148227	07/28/25	USP04	U.S. POSTAL SERVICE	40,000.00	07/28/25	22094
148228	08/01/25	ACT07	ACTION UNIFORMS CO LLC	10,582.00		22099
148229	08/01/25	ATT07	AT&T	889.72		22099
148230	08/01/25	BEL02	VERIZON	30,879.05		22099
148231	08/01/25	BER03	BERGEY'S TRUCK CENTERS	752.00		22099
148232	08/01/25	BOK01	ELEANOR J BOKRETA	1,110.00		22099
148233	08/01/25	BOY04	RONALD J. BOYLE	2,220.00		22099
148234	08/01/25	BRI23	ROSEANN BRIGGS	1,110.00		22099
148235	08/01/25	BUC09	BUCKMAN'S INC	3,821.26		22099
148236	08/01/25	BUM03	NORMAN L BUMM	2,220.00		22099
148237	08/01/25	CAR83	CARROT TOP INDUSTRIES	54.99		22099
148238	08/01/25	CAR99	CHARLENE R CARTER	1,110.00		22099
148239	08/01/25	CCM01	C C M U A	15,427.54		22099
148240	08/01/25	CHE03	CHERRY VALLEY TRACTOR	6,150.00		22099
148241	08/01/25	CIN03	CINTAS CORPORATION NO 2	436.43		22099
148242	08/01/25	CIV04	CIVICPLUS, LLC	9,925.60		22099
148243	08/01/25	DAV27	CHARLES L. DAVIS	2,220.00		22099
148244	08/01/25	DEC01	DECOTIIS,FITZPATRICK & COLE	3,100.31		22099
148245	08/01/25	DOE02	HARRY DOERR	1,110.00		22099
148246	08/01/25	DOL01	PETER DOLLY	555.00		22099
148247	08/01/25	EZP02	E-ZPASS NY	27.00		22099
148248	08/01/25	FAZ01	JOSEPH FAZZIO, INC.	380.28		22099
148249	08/01/25	FLA13	FLANAGAN'S AUTO & TRUCK SERV.	750.00		22099
148250	08/01/25	FOL02	HERBERT FOLTZ JR	2,220.00		22099
148251	08/01/25	GAL20	ANTHONY J GALIAZZI SR	2,220.00		22099
148252	08/01/25	GIL21	MICHAEL J. GILL	2,220.00		22099
148253	08/01/25	GOR05	RONALD T. GORSKI	1,110.00		22099
148254	08/01/25	HAR04	THE ORIGINAL W. HARGROVE	5,000.00		22099
148255	08/01/25	IKO02	RICOH USA, INC	9,725.63		22099
148256	08/01/25	INT14	INTERNATIONAL ASSOC. OF FIRE-	583.52		22099
148257	08/01/25	INT15	INTERNATIONAL ASSOC OF FIRE-	1,427.54		22099
148258	08/01/25	IPD01	INSTITUTE FOR PROFESSIONAL DEV	50.00		22099
148259	08/01/25	JJM01	JJM PLUMBING COMPANY	9,851.65		22099
148260	08/01/25	JOH34	JAMES JOHNSTON	1,104.00		22099
148261	08/01/25	KEO02	KENNETH J. KEOUGH, SR.	2,220.00		22099

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TD 01-GENERAL	General Account	4308903487 Continued					
148262	08/01/25	KIM01	JOHN J KIM	740.00		22099	
148263	08/01/25	KUR03	JOHN KURTYAN	8,436.00		22099	
148264	08/01/25	LAU01	LAUREL LAWN MOWER SERVICE	2,890.51		22099	
148265	08/01/25	LN-50190	FIG 20, LLC	1,277.65		22099	
148266	08/01/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	67.00		22099	
148267	08/01/25	LN-50309	Trade Money, LLC	12.00		22099	
148268	08/01/25	LN-50370	STONEFIELD INVEST FUND IV, LLC	676.04		22099	
148269	08/01/25	LOW04	LOWTHER SMALL ENJINE, INC	83.04		22099	
148270	08/01/25	MAJ02	MAJESTIC OIL CO, INC	2,857.50		22099	
148271	08/01/25	MAR121	RICHARD M MARNIN	1,090.62		22099	
148272	08/01/25	MAR129	JUAN MARTINEZ	1,110.00		22099	
148273	08/01/25	NJA06	NEW JERSEY AMERICAN WATER CO	421.85		22099	
148274	08/01/25	NJL06	NJ LEAGUE OF MUNICIPALITIES	250.00		22099	
148275	08/01/25	ODE01	WILLIAM O'DENNIS	2,178.00		22099	
148276	08/01/25	ODE02	ROBERT M. ODELL	2,214.00		22099	
148277	08/01/25	OLS04	WILLIAM E OLSON JR	4,218.00		22099	
148278	08/01/25	PAT10	ALBERT R. PATTERSON	2,220.00		22099	
148279	08/01/25	PAY06	DANIEL PAYNE	1,110.00		22099	
148280	08/01/25	PHE01	LACY PHELPS	1,284.70		22099	
148281	08/01/25	PIE02	FRANK E. PIECH	2,220.00		22099	
148282	08/01/25	PRO39	THOMAS M. PROSINSKI	2,220.00		22099	
148283	08/01/25	PSE01	PSEG	352,079.86	08/01/25 VOID	22099	(Reason: needs separate chks)
148284	08/01/25	RIV39	RIVERFRONT RECYCLING &	161.64		22099	
148285	08/01/25	ROS41	VIDA ROSIJI	1,110.00		22099	
148286	08/01/25	RRD01	RR DONNELLEY	2,130.00		22099	
148287	08/01/25	SAN36	RAYNALDO SANTIAGO	1,110.00		22099	
148288	08/01/25	SHE01	SHERWIN-WILLIAMS CO	43.63		22099	
148289	08/01/25	SIG03	SIGNAL ELECTRIC CORPORATION	85,655.35		22099	
148290	08/01/25	SJS01	SJS TITLE	42,813.88		22099	
148291	08/01/25	SMA04	MICHAEL SMARRITO	1,074.00		22099	
148292	08/01/25	TRI01	GROFF TRACTOR NEW JERSEY LLC	2,143.89		22099	
148293	08/01/25	TRI39	TRI COUNTY TERMITE & PEST	240.00		22099	
148294	08/01/25	WAL03	WALTER R. EARLE - BURLINGTON	2,243.20		22099	
148295	08/01/25	WAT35	RUSSELL WATKINS	2,220.00		22099	
148296	08/01/25	WIC02	WILLIAM A. WICKWARD	2,220.00		22099	
148297	08/01/25	ACE19	REINALDO M ACEVEDO	1,110.00		22104	Direct Deposit
148298	08/01/25	ARD01	VINCENT ARDIRE	2,220.00		22104	Direct Deposit
148299	08/01/25	BUD04	BUD'S ENGINE MACHINING & TRUCK	554.66		22104	Direct Deposit
148300	08/01/25	CAR96	CARAVELLA DEMOLITION, INC.	57,500.00		22104	Direct Deposit
148301	08/01/25	CEN03	CENTER FOR FAMILY SERVICES	8,750.00		22104	Direct Deposit
148302	08/01/25	CME01	CME ASSOCIATES	28,806.50		22104	Direct Deposit
148303	08/01/25	COM35	COMCAST BUSINESS SERVICES --	190.03		22104	Direct Deposit
148304	08/01/25	COM6224	COMCAST #6624 ISABEL MILLER	174.89		22104	Direct Deposit
148305	08/01/25	COM7905	COMCAST #7905 ENGINE 11 FIRE	127.89		22104	Direct Deposit
148306	08/01/25	CON02	CONTRACTOR SERVICE	59.52		22104	Direct Deposit
148307	08/01/25	COR36	CORE MECHANICAL, INC.	18,406.80		22104	Direct Deposit
148308	08/01/25	DIR06	LOUIS J DIRENZO	4,440.00		22104	Direct Deposit
148309	08/01/25	DIR07	RICHARD J DIRENZO	1,110.00		22104	Direct Deposit
148310	08/01/25	DRI04	DOMINGO RIVERA	1,110.00		22104	Direct Deposit
148311	08/01/25	EME15	EMERGENCY EQUIPMENT SALES,LLC	660.00		22104	Direct Deposit
148312	08/01/25	FAL01	NICK J FALCONIERO	2,220.00		22104	Direct Deposit
148313	08/01/25	FON04	FRANKIE FONTANEZ, ESQ	11,666.66		22104	Direct Deposit

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TD 01-GENERAL	General Account	4308903487 Continued				
148314	08/01/25	GAR49	JERISE GARTEN	1,992.00		22104 Direct Deposit
148315	08/01/25	GOO12	TIREHUB, LLC	2,697.52		22104 Direct Deposit
148316	08/01/25	GRA33	FERNANDO GRACIA	1,998.00		22104 Direct Deposit
148317	08/01/25	HOM17	HOME DEPOT CREDIT SERVICES	1,727.09		22104 Direct Deposit
148318	08/01/25	HOP01	HOPEWORKS'N CAMDEN	9,480.00		22104 Direct Deposit
148319	08/01/25	IND01	INDEPENDENT ANIMAL CARE SRV	62,500.00		22104 Direct Deposit
148320	08/01/25	JAY02	JAY'S TIRE SERVICE LLC	100.00		22104 Direct Deposit
148321	08/01/25	JON65	RALPH R JONES	5,770.80		22104 Direct Deposit
148322	08/01/25	LEE06	ROBERT E. LEE	1,110.00		22104 Direct Deposit
148323	08/01/25	MCC44	HOWARD McCOACH,PC	6,087.40		22104 Direct Deposit
148324	08/01/25	MCC46	MCCLOSKEY MECHANICAL	1,428.77		22104 Direct Deposit
148325	08/01/25	PAS02	TOMMIE E. PASQUINI	1,110.00		22104 Direct Deposit
148326	08/01/25	PEM02	PEMBERTON SUPPLY COMPANY LLC	870.43		22104 Direct Deposit
148327	08/01/25	PEN31	PENNONI ASSOCIATES, INC	14,680.00		22104 Direct Deposit
148328	08/01/25	POL01	POLLUTION CONTROL FINANCING	44,256.00		22104 Direct Deposit
148329	08/01/25	REN04	RENEWABLE RECYCLING, INC	2,782.50		22104 Direct Deposit
148330	08/01/25	REW01	REWORLD WASTE, LLC	234,808.46		22104 Direct Deposit
148331	08/01/25	ROGEL005	ROGELIO PEREZ	1,110.00		22104 Direct Deposit
148332	08/01/25	SAN05	MARK SAUNDERS	646.23		22104 Direct Deposit
148333	08/01/25	SHI03	SHI INTERNATIONAL CORP	183,031.11		22104 Direct Deposit
148334	08/01/25	SMART005	Smart Stitch LLC	26,402.11		22104 Direct Deposit
148335	08/01/25	SOU03	SOUTH JERSEY WELDING	348.58		22104 Direct Deposit
148336	08/01/25	SPA04	SPARK ELECTRIC SERVICE, INC	1,988.08		22104 Direct Deposit
148337	08/01/25	SPO09	SPORTCARE SYNTHETIC TURF	2,600.00		22104 Direct Deposit
148338	08/01/25	STA99	STAPLES ADVANTAGE	387.48		22104 Direct Deposit
148339	08/01/25	TAT07	RICHARD TATE	1,110.00		22104 Direct Deposit
148340	08/01/25	TOS02	TOSHIBA FINANCIAL SERVICES	439.96		22104 Direct Deposit
148341	08/01/25	WBM01	W B MASON CO, INC	700.48		22104 Direct Deposit
148342	08/01/25	WIL47	ARCHIE WILLIAMS	2,885.40		22104 Direct Deposit
148343	08/01/25	WIS03	ROBERT WISNIEWSKI	2,220.00		22104 Direct Deposit
148344	08/01/25	YEA04	CHRISTOPHER YEAGER	2,220.00		22104 Direct Deposit
148345	08/01/25	PSE01	PSEG	350,959.61		22106
148346	08/01/25	PSE01	PSEG	1,120.25		22106
148347	08/04/25	TRE50	TREASURER STATE OF NEW JERSEY	885.00		22107
148348	08/08/25	AFF04	AFFORDABLE HOUSING	115.00		22112
148349	08/08/25	ALB02	AL-B'S ALIGNMENT SERVICE	120.00		22112
148350	08/08/25	BRO34	SHELLEY BROWN	1,110.00		22112
148351	08/08/25	CAN08	GEORGE CANDIA	2,220.00		22112
148352	08/08/25	CAR94	CARLIN, WARD, ASH & HEIART LLC	157.50		22112
148353	08/08/25	CIN03	CINTAS CORPORATION NO 2	209.14		22112
148354	08/08/25	DEV05	ALBERT A. DEVONE	1,554.00		22112
148355	08/08/25	GHD01	GHD SERVICES INC.	9,460.50		22112
148356	08/08/25	GIN03	CALVIN F GINLACK	1,110.00		22112
148357	08/08/25	HAR02	HARRY'S PLUMBING L.L.C.	1,099.23		22112
148358	08/08/25	HAR93	STEVEN HARDWICK	1,110.00		22112
148359	08/08/25	HOC02	HOC YOUTH BASKETBALL LLC	1,620.00		22112
148360	08/08/25	JJM01	JJM PLUMBING COMPANY	1,372.11		22112
148361	08/08/25	JOH08	JOHNSON & TOWERS INC.	11,230.09		22112
148362	08/08/25	KEL31	PHYLLIS M. KELLY	2,220.00		22112
148363	08/08/25	KOW03	RONALD C. KOWALSKI	2,214.00		22112
148364	08/08/25	LAU01	LAUREL LAWN MOWER SERVICE	2,148.24		22112
148365	08/08/25	LEX01	LEXIS NEXIS	919.00		22112

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL	General Account	4308903487 Continued				
148366	08/08/25	LOW04	LOWTHER SMALL ENJINE, INC	1,079.05		22112
148367	08/08/25	MAR08	JOSEPH A MARINI	2,885.40		22112
148368	08/08/25	MAR13	MANUEL A MARTINEZ	1,110.00		22112
148369	08/08/25	MCA16	MUNICIPAL CLERK'S ASSOC	25.00		22112
148370	08/08/25	MIX02	DELORES MIXON	1,110.00		22112
148371	08/08/25	NAT04	NATIVE COLORS FLAG COMPANY	110.00		22112
148372	08/08/25	NOR41	NORTHSTAR VETS - MAPLE SHADE	367.86		22112
148373	08/08/25	PEN07	PENNSAUKEN ANIMAL HOSPITAL	1,245.00		22112
148374	08/08/25	PSE01	PSEG	289,895.34		22112
148375	08/08/25	SPE29	MICHAEL J SPECK	2,220.00		22112
148376	08/08/25	TRI01	GROFF TRACTOR NEW JERSEY LLC	949.52		22112
148377	08/08/25	TRI39	TRI COUNTY TERMITE & PEST	306.25		22112
148378	08/08/25	WIL117	GILBERT L WILSON	3,551.40		22112
148379	08/08/25	ZIM01	MICHAEL ZIMMERMAN	2,220.00		22112
148380	08/08/25	BAR36	AGOSTINO A BARBETTA JR	185.50		22113 Direct Deposit
148381	08/08/25	BUD04	BUD'S ENGINE MACHINING & TRUCK	48,024.10		22113 Direct Deposit
148382	08/08/25	CME01	CME ASSOCIATES	179,390.35		22113 Direct Deposit
148383	08/08/25	COM7626	COMCAST #7626 KAIGH AVE FIRE	124.89		22113 Direct Deposit
148384	08/08/25	COM8038	COMCAST #8038 PARK & OPEN SPAC	134.89		22113 Direct Deposit
148385	08/08/25	COR36	CORE MECHANICAL, INC.	27,501.25		22113 Direct Deposit
148386	08/08/25	DRE07	DREW & ROGERS INC	19,504.04		22113 Direct Deposit
148387	08/08/25	EDW12	JOHN V EDWARDS	2,220.00		22113 Direct Deposit
148388	08/08/25	EME15	EMERGENCY EQUIPMENT SALES,LLC	1,519.00		22113 Direct Deposit
148389	08/08/25	ENG01	ENGINEERING HYDRAULICS	153.34		22113 Direct Deposit
148390	08/08/25	EWI01	DAVID EWING	1,110.00		22113 Direct Deposit
148391	08/08/25	GAR13	GARDEN STATE MAT RENTAL	68.33		22113 Direct Deposit
148392	08/08/25	HAI05	HAINESPORT AUTO & TRUCK	16,649.26		22113 Direct Deposit
148393	08/08/25	HER30	THE HERTZ CORPORATION	5,921.70		22113 Direct Deposit
148394	08/08/25	HOF03	HOFFMAN EQUIPMENT	100.15		22113 Direct Deposit
148395	08/08/25	HOP01	HOPEWORKS'N CAMDEN	15,130.00		22113 Direct Deposit
148396	08/08/25	JAY02	JAY'S TIRE SERVICE LLC	65.00		22113 Direct Deposit
148397	08/08/25	KON05	KONICA MINOLTA PREMIER FINANCE	506.75		22113 Direct Deposit
148398	08/08/25	LAS06	DANIEL LASKOWSKI	2,220.00		22113 Direct Deposit
148399	08/08/25	REG02	REGINE A ERVIN, CCR	1,338.60		22113 Direct Deposit
148400	08/08/25	SEAS005	SEASIDE WASTE SEVICES	203,300.00		22113 Direct Deposit
148401	08/08/25	SHI03	SHI INTERNATIONAL CORP	680.00		22113 Direct Deposit
148402	08/08/25	SMART005	Smart Stitch LLC	6,882.29		22113 Direct Deposit
148403	08/08/25	SPR08	FREDERICK SPRENG	2,220.00		22113 Direct Deposit
148404	08/08/25	STA99	STAPLES ADVANTAGE	1,237.13		22113 Direct Deposit
148405	08/08/25	TDK01	TDK SYSTEMS GROUP, INC	1,138.49		22113 Direct Deposit
148406	08/08/25	TRE04	TREASURER, CAMDEN COUNTY	4,266,059.19		22113 Direct Deposit
148407	08/08/25	WBM01	W B MASON CO, INC	1,343.50		22113 Direct Deposit
148408	08/08/25	ZIE01	ROBERT J ZIENIUK	2,220.00		22113 Direct Deposit
148409	08/15/25	AGO01	CYNTHIA AGOSTO	336.25		22127
148410	08/15/25	ARR02	ARRAY EDUCATION, INC	5,000.00		22127
148411	08/15/25	ATT08	AT&T MOBILITY	1,479.72		22127
148412	08/15/25	AUT08	AUTO ZONE INC.	2,724.76		22127
148413	08/15/25	BAI11	BAINS DELI LLC - FRANCO PAN	13,788.50		22127
148414	08/15/25	BRO81	BROWN & CONNERY LLP	8,917.95		22127
148415	08/15/25	BUC09	BUCKMAN'S INC	3,427.68		22127
148416	08/15/25	CAM12	CAMDEN COUNTY CLERK'S OFFICE	4,950.00		22127
148417	08/15/25	CAP12	CAPEHART & SCATCHARD	893.00		22127

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
TD 01-GENERAL	General Account	4308903487 Continued			
148418	08/15/25	CAS32	CIRI CASTRO JR	50.00	22127
148419	08/15/25	CIN03	CINTAS CORPORATION NO 2	86.26	22127
148420	08/15/25	CON54	JOSEPH W. CONVERY	3,108.00	22127
148421	08/15/25	COO08	COOPER ELECTRIC	1,917.72	22127
148422	08/15/25	COO54	COOPER HOSPITAL UNIVERSITY M.C	2,838.24	22127
148423	08/15/25	COU01	COURIER POST	1,413.78	22127
148424	08/15/25	DAL01	LENA DALY	303.00	22127
148425	08/15/25	EBF01	EB FENCE LLC	3,225.15	22127
148426	08/15/25	EDS08	EXTRA DUTY SOLUTIONS	3,983.60	22127
148427	08/15/25	FIR37	FIRST STUDENT, INC	45,001.00	22127
148428	08/15/25	FIR51	FIRE & SAFETY SERVICES, LTD.	82.43	22127
148429	08/15/25	FLA13	FLANAGAN'S AUTO & TRUCK SERV.	250.00	22127
148430	08/15/25	GAR51	CLARIBEL GARCIA	1,110.00	22127
148431	08/15/25	GEN05	GENERAL CODE, LLC	2,539.00	22127
148432	08/15/25	GLO05	MORRIS S GLOVER	400.00	22127
148433	08/15/25	HAD01	H A DEHART & SON	3,568.13	22127
148434	08/15/25	HAR04	THE ORIGINAL W. HARGROVE	417,770.00	22127
148435	08/15/25	HOW03	HOWARD TECHNOLOGY SOLUTIONS	306.78	22127
148436	08/15/25	IKO02	RICOH USA, INC	1,888.55	22127
148437	08/15/25	KER02	JOHN D. KERNAN DMD PA	78,498.50	22127
148438	08/15/25	LIN14	ACME/LINGO FLAGPOLES, LLC	430.00	22127
148439	08/15/25	MIL27	JOHN F. MILLS	2,220.00	22127
148440	08/15/25	NJA06	NEW JERSEY AMERICAN WATER CO	2,502.73	22127
148441	08/15/25	NJCYB005	NJ CYBER RISK MANAGEMENT FUND	35,000.00	22127
148442	08/15/25	NJD25	NEW JERSEY DIVISION OF ABC	198.00	22127
148443	08/15/25	PAR01	PARKING AUTHORITY	9,435.48	22127
148444	08/15/25	PAR07	PARA-PLUS TRANSLATIONS, INC	608.30	22127
148445	08/15/25	PEL04	PELLEGRINO CHEVROLET	444.42	22127
148446	08/15/25	PRO45	PROCTOR PROPERTIES	1,450.00	22127
148447	08/15/25	PSE01	PSEG	28,812.86	22127
148448	08/15/25	SHE04	DANIEL SHEPPARD	160.00	22127
148449	08/15/25	THE03	THE TREE HOUSE, INC	1,185.28	22127
148450	08/15/25	THE09	THE MASSO GROUP, LLC	23,394.59	22127
148451	08/15/25	TLC01	TLC LANDSCAPE CO.	19,980.00	22127
148452	08/15/25	TRE50	TREASURER STATE OF NEW JERSEY	7,000.00	22127
148453	08/15/25	TRI39	TRI COUNTY TERMITE & PEST	660.00	22127
148454	08/15/25	VIT09	VITAL RECORDS HOLDING, LLC	183.39	22127
148455	08/15/25	WAS01	WASTE MANAGEMENT OF NEW JERESY	172,657.43	22127
148456	08/15/25	WHA01	WHARTON HARDWARE & SUPPLY CORP	1,256.44	22127
148457	08/15/25	ACE03	ACE ELEVATOR, LLC	103.50	22130 Direct Deposit
148458	08/15/25	ANC18	Anchor IT Integrators LLC	10,000.00	22130 Direct Deposit
148459	08/15/25	ASP11	ASPIRE TECHNOLOGY, LLC	14,142.00	22130 Direct Deposit
148460	08/15/25	AVA02	AVAYA INC.	1,640.99	22130 Direct Deposit
148461	08/15/25	BOW15	BOWMAN INSPECTION LLC	5,500.00	22130 Direct Deposit
148462	08/15/25	BUD04	BUD'S ENGINE MACHINING & TRUCK	7,852.25	22130 Direct Deposit
148463	08/15/25	CAM01	CAMDEN BAG & PAPER COMPANY	1,308.69	22130 Direct Deposit
148464	08/15/25	CAR01	CARTUN HARDWARE	1,693.17	22130 Direct Deposit
148465	08/15/25	CAR90	RODNEY CARTER	1,110.00	22130 Direct Deposit
148466	08/15/25	CAR96	CARAVELLA DEMOLITION, INC.	113,000.00	22130 Direct Deposit
148467	08/15/25	CAT11	CATHEDRAL SOUP KITCHEN	7,164.70	22130 Direct Deposit
148468	08/15/25	COM7997	COMCAST #7997 FIRE ADMIN.	284.89	22130 Direct Deposit
148469	08/15/25	CON02	CONTRACTOR SERVICE	338.34	22130 Direct Deposit

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 01-GENERAL	General Account	4308903487 Continued				
148470	08/15/25	COO30	CAMDEN COMMUNITY PARTNERSHIP	2,799.31		22130 Direct Deposit
148471	08/15/25	COR36	CORE MECHANICAL, INC.	7,758.27		22130 Direct Deposit
148472	08/15/25	CRE29	CREATIONS BY JENN	245.00		22130 Direct Deposit
148473	08/15/25	EME15	EMERGENCY EQUIPMENT SALES,LLC	351.24		22130 Direct Deposit
148474	08/15/25	FED14	FEDEX (OMEGA CORP CTR)	88.27		22130 Direct Deposit
148475	08/15/25	FRA05	FRANKLIN TRAILERS, INC	539.69		22130 Direct Deposit
148476	08/15/25	JAY02	JAY'S TIRE SERVICE LLC	295.00		22130 Direct Deposit
148477	08/15/25	KCS01	KC SIGN & AWNINGS	38,770.00		22130 Direct Deposit
148478	08/15/25	KLU02	KLUGER HEALEY, LLC	2,926.00		22130 Direct Deposit
148479	08/15/25	KON05	KONICA MINOLTA PREMIER FINANCE	989.00		22130 Direct Deposit
148480	08/15/25	LEA03	HERBERT C LEARY	1,110.00		22130 Direct Deposit
148481	08/15/25	MAI06	MAIN LINE COMMERCIAL POOLS,INC	618.75		22130 Direct Deposit
148482	08/15/25	MCC44	HOWARD McCOACH,PC	5,196.40		22130 Direct Deposit
148483	08/15/25	MCC61	MCCARTHY TIRE SERVICE COMPANY	19,083.00		22130 Direct Deposit
148484	08/15/25	MCG14	FRANK MCGUCKIN	2,220.00		22130 Direct Deposit
148485	08/15/25	MCM03	MCMANIMON & SCOTLAND, LLC	4,665.50		22130 Direct Deposit
148486	08/15/25	MUR25	GREGORY J MURPHY	2,220.00		22130 Direct Deposit
148487	08/15/25	NOR07	NORTHEAST ROOF MAINTENANCE,INC	260,190.00		22130 Direct Deposit
148488	08/15/25	PIE12	PIETRAGALLO GORDON ALFANO &	771.51		22130 Direct Deposit
148489	08/15/25	PLA14	PLATINUM SECURITY, INC.	13,394.50		22130 Direct Deposit
148490	08/15/25	RAL01	RALF'S HEATING & PLUMBING	13,440.00		22130 Direct Deposit
148491	08/15/25	REM02	REMINGTON & VERNICK ENGINEERS	146,475.57		22130 Direct Deposit
148492	08/15/25	REN04	RENEWABLE RECYCLING, INC	2,415.00		22130 Direct Deposit
148493	08/15/25	REW01	REWORLD WASTE, LLC	263,354.03		22130 Direct Deposit
148494	08/15/25	ROB12	ROBINSON WASTE DISPOSAL SVS	2,665.00		22130 Direct Deposit
148495	08/15/25	SAV11	NELSON L. SAVIDGE, JR.	400.00		22130 Direct Deposit
148496	08/15/25	SHI03	SHI INTERNATIONAL CORP	1,239.02		22130 Direct Deposit
148497	08/15/25	SOU65	SOUTH JERSEY SOLUTIONS, LLC	30,000.00		22130 Direct Deposit
148498	08/15/25	STA99	STAPLES ADVANTAGE	646.88		22130 Direct Deposit
148499	08/15/25	SUBDIS01	SUBURBAN DISPOSAL INC	727,083.33		22130 Direct Deposit
148500	08/15/25	UNI02	A-1 UNIFORM CITY, INC	1,823.40		22130 Direct Deposit
148501	08/15/25	WBM01	W B MASON CO, INC	2,464.69		22130 Direct Deposit
148502	08/15/25	TDB03	TD Bank - P Card	1.65		22130 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	284	1	12,275,712.87	352,079.86
Direct Deposit:	213	0	7,541,074.63	0.00
Total:	497	1	19,816,787.50	352,079.86

TD HUD CDBG	HUD - CDBG	4308903718				
25981	07/24/25	NEW05	NEW REVOLUTION2 LLC	8,900.00	07/31/25	22084 Direct Deposit
25982	07/31/25	SCH10	SCHOOL SPECIALTY, LLC	449.50		22096
25983	07/31/25	VER03	V E RALPH & SON INC	2,446.40		22096
25984	07/31/25	AUB01	THE AUBREY GROUP, LLC	729.00	07/31/25	22097 Direct Deposit
25985	07/31/25	TM01	T & M ASSOCIATES	6,954.00	07/31/25	22097 Direct Deposit
25986	08/15/25	BOW16	BOWLERO CHERRY HILL, LLC	7,920.00		22120
25987	08/15/25	DRE07	DREW & ROGERS INC	446.00		22123 Direct Deposit
25988	08/15/25	WBM01	W B MASON CO, INC	367.47		22123 Direct Deposit
25989	08/15/25	GLA01	GLAUD PROPERTY CONTRACTORS LLC	26,430.00		22126 Direct Deposit
25990	08/19/25	TDB03	TD Bank - P Card	175.00		22132 Direct Deposit

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD HUD CDBG		HUD - CDBG	4308903718 Continued			
10329	07/24/25	CRI08	CAMDEN RISING 3, LLC	1,350.00		22081
10330	07/24/25	TAM02	TAMARACK APARTMENTS, LLC	912.00		22081
10331	07/24/25	STA17	ARKADY STARIKOVSKY	1,550.00	07/31/25	22083 Direct Deposit
10332	07/29/25	MIG03	MIGUEL'S PHARMACY	22,860.00	07/31/25	22010
10333	08/14/25	CEN04	CENTERVILLE SOUTH URBAN	5,480.00		22119
10334	08/15/25	AFH01	AF HOME, LLC	6,400.00		22121
10335	08/15/25	CRA05	CRAMER HILL APARTMENTS, LLC	6,318.00		22121
10336	08/15/25	FAC01	FACET PROPERTIES, LLC	7,565.00		22121
10337	08/15/25	MAR109	MARKET FAIR URBAN	5,292.00		22121
10338	08/15/25	PUB04	PSE&G	1,137.16		22121
10339	08/15/25	TOI01	TOILETS TO GO, LLC	4,719.35		22121
10340	08/15/25	LEW18	LEWIS INSEPCTIONS	3,250.00		22124 Direct Deposit

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	10,815.90	0.00
Direct Deposit:	7	0	44,001.47	0.00
Total:	10	0	54,817.37	0.00

TD HUD ESG		HUD - ESG	4308907596			
10329	07/24/25	CRI08	CAMDEN RISING 3, LLC	1,350.00		22081
10330	07/24/25	TAM02	TAMARACK APARTMENTS, LLC	912.00		22081
10331	07/24/25	STA17	ARKADY STARIKOVSKY	1,550.00	07/31/25	22083 Direct Deposit
10332	07/29/25	MIG03	MIGUEL'S PHARMACY	22,860.00	07/31/25	22010
10333	08/14/25	CEN04	CENTERVILLE SOUTH URBAN	5,480.00		22119
10334	08/15/25	AFH01	AF HOME, LLC	6,400.00		22121
10335	08/15/25	CRA05	CRAMER HILL APARTMENTS, LLC	6,318.00		22121
10336	08/15/25	FAC01	FACET PROPERTIES, LLC	7,565.00		22121
10337	08/15/25	MAR109	MARKET FAIR URBAN	5,292.00		22121
10338	08/15/25	PUB04	PSE&G	1,137.16		22121
10339	08/15/25	TOI01	TOILETS TO GO, LLC	4,719.35		22121
10340	08/15/25	LEW18	LEWIS INSEPCTIONS	3,250.00		22124 Direct Deposit

Checking Account Totals

	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	62,033.51	0.00
Direct Deposit:	2	0	4,800.00	0.00
Total:	12	0	66,833.51	0.00

TD HUD HOPWA		Housing Vouchers - 4308907603				
15674	07/24/25	CLO04	CLOUDBURST CONSULTING GRP, INC	19,410.00		22082
15675	07/24/25	COO68	220 COOPER STREET LP	1,096.00		22082
15676	07/24/25	GIO05	DENISE GIOVINETTI	493.00		22082
15677	07/25/25	ABE01	ABED S ABED	820.00		22089
15678	07/25/25	AIO01	AION FOX RIDGE LLC	1,989.00		22089
15679	07/25/25	ALE02	ALEXAR PROPERTIES, LLC	1,048.00	07/31/25	22089
15680	07/25/25	ANT01	ANTIOCH PHASE II URBAN REN.,LP	1,065.00		22089
15681	07/25/25	ANT10	ANTIOCH DEV. URBAN RENEWAL, LP	802.00		22089
15682	07/25/25	ANT17	ANTIOCH DEVELOP. ASSOC., LP	4,416.00		22089
15683	07/25/25	BCI01	B&C INVESTING	697.00		22089
15684	07/25/25	BNT01	BNTR MOUNT LAUREL PROPCO, LLC	743.00		22089
15685	07/25/25	CAS31	CASTLE OAKS APTS. LLC	453.00		22089
15686	07/25/25	CJS02	CJS SERVICES GROUP, INC.	865.00		22089
15687	07/25/25	COU03	COUNTY HOUSE VILLAGE ASSOC, LP	1,725.00		22089
15688	07/25/25	CRI08	CAMDEN RISING 3, LLC	1,128.00		22089
15689	07/25/25	CRI09	CAMDEN RISING LLC	1,186.00		22089
15690	07/25/25	DEL56	DELANCO FAMILY APTS	684.00		22089
15691	07/25/25	FAI17	FAIRVIEW VILLAGE URBAN RENEWAL	407.00		22089
15692	07/25/25	FOX04	AION FOX RIDGE, LLC	1,101.00		22089
15693	07/25/25	FRO14	FROG HOLLER FARMS INC	583.00		22089
15694	07/25/25	GAT05	GATEHOUSE & COOPERSTOWN APTS	825.00		22089
15695	07/25/25	GIO05	DENISE GIOVINETTI	328.00	07/31/25	22089
15696	07/25/25	HER32	REGINO HERNANDEZ	75.00		22089
15697	07/25/25	HOL49	HOLLYBUSH PRESERVATION	957.00		22089
15698	07/25/25	HPA01	HP ALTMAN AUTUMN RIDGE LLC	338.00		22089
15699	07/25/25	JEE01	JEEFY HOLDINGS, LLC	1,160.00		22089
15700	07/25/25	JEN21	LAWRENCE AND GLENN JENTSCH	919.00		22089

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD HUD HOPWA		Housing Vouchers - 4308907603 Continued				
15701	07/25/25	KEL27	BARBARA KELLY	786.00		22089
15702	07/25/25	LIM01	LEYLANI IRRIZARY MORENO	117.00		22089
15703	07/25/25	LIN20	LINDENWOLD PH, LP	2,080.00		22089
15704	07/25/25	LUM03	LUMBERTON CAMPUS LP	551.00		22089
15705	07/25/25	MAR109	MARKET FAIR URBAN	556.00		22089
15706	07/25/25	MER26	1276MERTUC LLC	497.00		22089
15707	07/25/25	MIG06	MIG INTERNATIONAL HOLDINGS INC	1,365.00		22089
15708	07/25/25	MOU06	DEANNA MOUNTES	87.00		22089
15709	07/25/25	NOR05	NORTH FORKLANDING ASSOCIATION	646.00		22089
15710	07/25/25	OAK04	OAK RIDGE APARTMENTS	1,898.00		22089
15711	07/25/25	PRE28	PREMIER CADBURY LLC	596.00		22089
15712	07/25/25	RIC20	WASHINGTON PARK MANAGEMENT	835.00		22089
15713	07/25/25	ROB60	ROBIN HILL APARTMENTS	1,271.00		22089
15714	07/25/25	ROS04	ROSS GROVE, LLC	512.00		22089
15715	07/25/25	SPO10	SPOODLES, LLC	308.00		22089
15716	07/25/25	TAM02	TAMARACK APARTMENTS, LLC	409.00		22089
15717	07/25/25	VEL15	NORY VELOZ	162.00		22089
15718	07/25/25	WIL84	CHRIS WILLIAMS	1,022.00		22089
15719	07/25/25	WSA01	WS AFFORDABLE URBAN RENEWAL LL	590.00		22089
15720	07/25/25	YOR01	MUMTAZ YORUK	1,484.00		22089
15721	07/25/25	YOU28	BETTY YOUNG	44.00		22089
15722	07/25/25	AAA05	AAA REALTY & MANAGEMENT, LLC	3,674.00	07/31/25	22092 Direct Deposit
15723	07/25/25	ALP05	ALPINE COURT APARTMENTS	1,252.00	07/31/25	22092 Direct Deposit
15724	07/25/25	ARY01	ELIYAHU ARYEH	533.00	07/31/25	22092 Direct Deposit
15725	07/25/25	CAP25	CAPITAL SYSTEMS PROPERTY MGT	2,539.00	07/31/25	22092 Direct Deposit
15726	07/25/25	CED04	CEDAR BROOK NJ, LLC	1,208.00	07/31/25	22092 Direct Deposit
15727	07/25/25	CRC02	COLONIAL REALTY COMPANY	6,811.00	07/31/25	22092 Direct Deposit
15728	07/25/25	DAV60	DV HAINESPORT URBAN RENEWAL	712.00	07/31/25	22092 Direct Deposit
15729	07/25/25	EME19	EMERALD RIDGE APARTMENTS	1,346.00	07/31/25	22092 Direct Deposit
15730	07/25/25	GRA65	GRACE PROPERTY SOLUTION	1,910.00	07/31/25	22092 Direct Deposit
15731	07/25/25	HYD05	EAST COAST HYDE PARK	1,693.00	07/31/25	22092 Direct Deposit
15732	07/25/25	JDM01	JDM REAL ESTATE	2,801.00	07/31/25	22092 Direct Deposit
15733	07/25/25	MAZ03	MAURICE BASEM MAZAHREH	2,523.00	07/31/25	22092 Direct Deposit
15734	07/25/25	SPR09	1721 SPRINGDALE URBAN RENEWAL	1,139.00	07/31/25	22092 Direct Deposit
15735	07/25/25	WOO23	WOODBURY APARTMENT	1,086.00	07/31/25	22092 Direct Deposit
15739	08/05/25	GIB04	GIBBSBORO REALTY LLC	1,455.00		22116
15736	08/08/25	KRI04	KRIEGMAN & SMITH	1,019.00		22110
15737	08/08/25	ROD69	LUIS RODRIGUEZ	142.00		22110
15738	08/08/25	TUC03	RAYMOND TUCKER	905.00		22110

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	52	0	64,650.00	0.00
Direct Deposit:	14	0	29,227.00	0.00
Total:	66	0	93,877.00	0.00

TD PAYROLL		Payroll	4308903502			
41254	07/23/25	PREQDC	Equidable	4,534.00		22115
41232	08/01/25	PRAFLAC-	AFLAC - Georgia / New York	4,824.91		22100
41233	08/01/25	PRAFLACN	AFLAC, New York	46.88		22100
41234	08/01/25	PRCOLINS	Colonial Life Insurance	3,039.21		22100
41235	08/01/25	PRCOREBR	Corebridge Financial (Valic)	16,813.92		22100
41236	08/01/25	PRCWAPAC	CWA Political Action Committee	30.00		22100
41237	08/01/25	PRCWAPRK	CWA Local 1014 CWA Parking	589.00		22100

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
TD PAYROLL		Payroll	4308903502 Continued		
41238	08/01/25	PRCWASPR	CWA Local 1014 CWA Supervisors	1,265.88	22100
41239	08/01/25	PRCWASTF	CWA Local 1014 CWA Staff	5,124.82	22100
41240	08/01/25	PRF2578	Local #2578	3,675.24	22100
41241	08/01/25	PRF788	Local #788	5,636.25	22100
41242	08/01/25	PRF788H	Local #788	2,475.00	22100
41243	08/01/25	PRG-CCSO	CAMDEN COUNTY SHERIFF' OFFICE	34.75	22100
41244	08/01/25	PRG-FRNK	John H Franklin	235.26	22100
41245	08/01/25	PRG-GRMN	Charles Gorman	222.69	22100
41246	08/01/25	PRG-NJFS	NJ FAMILY SUPPORT PROCES	9,734.54	22100
41247	08/01/25	PRG-PRAT	Paris Pratt, Court Officer	476.09	22100
41248	08/01/25	PRG-TODO	FRANK TODORO	194.20	22100
41249	08/01/25	PRGPSCDU	PENNSYLVANIA SCDU	466.77	22100
41250	08/01/25	PRMET	Metlife	292.03	22100
41251	08/01/25	PRCAMDEN	City of Camden	94,359.35	22105 Direct Deposit
41252	08/01/25	PRNW	Nationwide Retirement Solution	5,399.47	22105 Direct Deposit
41255	08/15/25	PR-LPFFA	Latino Prof Fire Fighters Assn	400.00	22122
41256	08/15/25	PRAFLAC-	AFLAC - Georgia / New York	4,824.91	22122
41257	08/15/25	PRAFLACN	AFLAC, New York	46.88	22122
41258	08/15/25	PRCOLINS	Colonial Life Insurance	3,039.21	22122
41259	08/15/25	PRCOREBR	Corebridge Financial (Valic)	16,713.92	22122
41260	08/15/25	PRCWAPAC	CWA Political Action Committee	30.00	22122
41261	08/15/25	PRCWAPRK	CWA Local 1014 CWA Parking	589.00	22122
41262	08/15/25	PRCWASPR	CWA Local 1014 CWA Supervisors	1,265.88	22122
41263	08/15/25	PRCWASTF	CWA Local 1014 CWA Staff	5,146.70	22122
41264	08/15/25	PRF2578	Local #2578	3,675.24	22122
41265	08/15/25	PRF788	Local #788	5,681.34	22122
41266	08/15/25	PRF788H	Local #788	2,490.00	22122
41267	08/15/25	PRG-CCSO	CAMDEN COUNTY SHERIFF' OFFICE	34.75	22122
41268	08/15/25	PRG-FRNK	John H Franklin	301.36	22122
41269	08/15/25	PRG-GRMN	Charles Gorman	212.57	22122
41270	08/15/25	PRG-NJFS	NJ FAMILY SUPPORT PROCES	10,964.87	22122
41271	08/15/25	PRG-PRAT	Paris Pratt, Court Officer	476.09	22122
41272	08/15/25	PRG-TODO	FRANK TODORO	194.20	22122
41273	08/15/25	PRGPSCDU	PENNSYLVANIA SCDU	466.77	22122
41274	08/15/25	PRMET	Metlife	292.03	22122
41275	08/15/25	PRPFIC	Police & Fire Insurance Co.	5,752.59	22122
41276	08/15/25	PR-BUFF	Brotherhood United Fire Fight	1,596.57	22125 Direct Deposit
41277	08/15/25	PRCAMDEN	City of Camden	94,613.84	22125 Direct Deposit
41278	08/15/25	PRNW	Nationwide Retirement Solution	5,399.47	22125 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	41	0	122,309.75	0.00
Direct Deposit:	5	0	201,368.70	0.00
Total:	46	0	323,678.45	0.00

TD T-ESCROW	Trust - Escrow	4308903700			
1867	08/01/25	CME01	CME ASSOCIATES	6,395.00	22103 Direct Deposit
1868	08/01/25	REM02	REMINGTON & VERNICK ENGINEERS	53,965.65	22103 Direct Deposit

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD T-ESCROW	Trust - Escrow	4308903700 Continued				
Checking Account Totals		Paid	Void	Amount Paid		Amount Void
	Checks:	0	0	0.00		0.00
	Direct Deposit:	2	0	60,360.65		0.00
	Total:	2	0	60,360.65		0.00
TD T-TAX LIENS	Trust - Tax Liens	4308903552				
55635	07/22/25	ALEXA005	ALCAMDENRENTALS, LLC	7,692.67		22077
55636	07/22/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	3,468.89	07/31/25	22077
55637	07/22/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	14,748.28	07/31/25	22077
55638	07/22/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	4,324.44	07/31/25	22077
55639	07/22/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	6,546.99	07/31/25	22077
55640	07/22/25	LN-50364	AMERICAN TAX LIEN FUND LLC	4,349.90		22077
55641	07/23/25	LN-40097	RAJENDRA INC	1,202.18		22078
55642	07/23/25	LN-40187	TLOA OF NJ LLC	20,034.81		22078
55643	07/23/25	LN-50190	FIG 20, LLC	1,196.86	07/31/25	22078
55644	07/23/25	LN-50190	FIG 20, LLC	22,860.42		22078
55645	07/23/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,508.60	07/31/25	22078
55646	07/23/25	LN-50354	TAX LIEN FUND L.P.	3,890.06		22078
55647	07/29/25	ALEXA005	ALCAMDENRENTALS, LLC	7,692.67		22095
55648	07/29/25	LN-50190	FIG 20, LLC	4,375.29		22095
55649	07/29/25	LN-50190	FIG 20, LLC	855.75		22095
55650	07/29/25	LN-50190	FIG 20, LLC	1,135.59		22095
55651	07/29/25	LN-50190	FIG 20, LLC	1,220.15		22095
55652	07/29/25	LN-50190	FIG 20, LLC	1,325.90		22095
55653	07/29/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	3,297.96		22095
55654	07/29/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	4,153.70		22095
55655	07/29/25	LN-50370	STONEFIELD INVEST FUND IV, LLC	45.00		22095
55656	07/29/25	LN-50370	STONEFIELD INVEST FUND IV, LLC	45.00		22095
55657	07/29/25	LN-50370	STONEFIELD INVEST FUND IV, LLC	45.00		22095
55658	07/29/25	LN-50370	STONEFIELD INVEST FUND IV, LLC	45.00		22095
55659	07/29/25	LN-50370	STONEFIELD INVEST FUND IV, LLC	45.00		22095
55660	07/29/25	LN-50375	FUNDPALITY 2025 LLC	5,438.09		22095
55661	07/29/25	LN-50379	RTLF-NJ II LLC	5,784.77		22095
55662	08/01/25	LN-50190	FIG 20, LLC	5,300.50		22098
55663	08/01/25	LN-50190	FIG 20, LLC	283.24		22098
55664	08/01/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	17,403.92		22098
55665	08/01/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	22,416.73		22098
55666	08/01/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,022.20		22098
55667	08/01/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,771.10		22098
55668	08/01/25	LN-50204	PRO CAP 8 FBO Firstrust Bank	634.69		22098
55669	08/01/25	LN-50354	TAX LIEN FUND L.P.	6,323.95		22098
55670	08/01/25	PRO44	PRO CAP III, LLC	28,152.45		22098
55671	08/05/25	LN-40097	RAJENDRA INC	901.49		22108
55672	08/05/25	LN-40097	RAJENDRA INC	703.51		22108
55673	08/05/25	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	100.00		22108
55674	08/05/25	LN-50190	FIG 20, LLC	1,395.79		22108
55675	08/05/25	LN-50190	FIG 20, LLC	365.28		22108
55676	08/05/25	LN-50190	FIG 20, LLC	4,778.72		22108
55677	08/05/25	LN-50190	FIG 20, LLC	1,216.63		22108
55678	08/05/25	LN-50190	FIG 20, LLC	12,420.92		22108
55679	08/05/25	LN-50190	FIG 20, LLC	10.00		22108
55680	08/05/25	LN-50197	BENJAMIN FLECK	254.70		22108
55681	08/05/25	LN-50197	BENJAMIN FLECK	325.86		22108

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD T-TAX LIENS		Trust - Tax Liens 4308903552 Continued		
55682	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	17,024.04	22108
55683	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,499.25	22108
55684	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,554.33	22108
55685	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	3,723.05	22108
55686	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,761.32	22108
55687	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,696.53	22108
55688	08/05/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,075.76	22108
55689	08/05/25	LN-50228 TLF 206 LLC	12,104.53	22108
55690	08/05/25	LN-50354 TAX LIEN FUND L.P.	5,312.03	22108
55691	08/05/25	LN-50354 TAX LIEN FUND L.P.	3,362.08	22108
55692	08/05/25	LN-50354 TAX LIEN FUND L.P.	4,542.75	22108
55693	08/05/25	LN-50370 STONEFIELD INVEST FUND IV, LLC	728.57	22108
55694	08/05/25	LN-50370 STONEFIELD INVEST FUND IV, LLC	873.95	22108
55695	08/06/25	LN-50190 FIG 20, LLC	4,333.83	21890
55696	08/07/25	LN-50190 FIG 20, LLC	1,164.86	22109
55697	08/07/25	LN-50190 FIG 20, LLC	1,002.33	22109
55698	08/07/25	LN-50190 FIG 20, LLC	21,084.08	22109
55699	08/07/25	LN-50190 FIG 20, LLC	1,901.75	22109
55700	08/07/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,511.14	22109
55701	08/07/25	LN-50245 Epcot MD LLC	2,292.35	22109
55702	08/07/25	LN-50320 Fundpality 2023 LLC	5,985.53	22109
55703	08/07/25	LN-50354 TAX LIEN FUND L.P.	7,320.27	22109
55704	08/13/25	LN-50190 FIG 20, LLC	4,697.16	22117
55705	08/13/25	LN-50190 FIG 20, LLC	4,967.95	22117
55706	08/13/25	LN-50190 FIG 20, LLC	34,938.10	22117
55707	08/13/25	LN-50190 FIG 20, LLC	7,033.21	22117
55708	08/13/25	LN-50190 FIG 20, LLC	80.00	22117
55709	08/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,194.99	22117
55710	08/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,634.50	22117
55711	08/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,035.00	22117
55712	08/13/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,355.85	22117
55713	08/13/25	LN-50354 TAX LIEN FUND L.P.	13,060.51	22117
55714	08/14/25	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	20,167.08	22118
55715	08/14/25	LN-50190 FIG 20, LLC	317.12	22118
55716	08/14/25	LN-50190 FIG 20, LLC	4,619.73	22118
55717	08/14/25	LN-50190 FIG 20, LLC	1,039.83	22118
55718	08/14/25	LN-50190 FIG 20, LLC	1,470.64	22118
55719	08/14/25	LN-50190 FIG 20, LLC	310.67	22118
55720	08/14/25	LN-50190 FIG 20, LLC	12,032.93	22118
55721	08/14/25	LN-50190 FIG 20, LLC	6,388.51	22118
55722	08/14/25	LN-50190 FIG 20, LLC	2,014.63	22118
55723	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,517.31	22118
55724	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	7,169.30	22118
55725	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	4,755.03	22118
55726	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	12,632.93	22118
55727	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	13,466.70	22118
55728	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	20,312.57	22118
55729	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,060.08	22118
55730	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,077.98	22118
55731	08/14/25	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,808.83	22118
55732	08/14/25	LN-50354 TAX LIEN FUND L.P.	3,970.17	22118
55733	08/14/25	LN-50379 RTLF-NJ II LLC	3,748.18	22118

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num

TD T-TAX LIENS Trust - Tax Liens 4308903552 Continued

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	99	0	543,842.47	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	99	0	543,842.47	0.00

TD T-TRUST Trust - Other Trust 4308903635

3743	07/25/25	STA12	NJ DEPT OF LABOR & WORKFORCE D	137,105.01		22090
3744	08/01/25	BHA01	NIKHIL BHALLA	1,950.00		22101
3745	08/01/25	CON24	CONCENTRA MEDICAL CENTER	127.00		22101
3746	08/08/25	MAD10	MADHOUZ & TECHMATES LLC	4,174.82		22111
3747	08/08/25	SHO02	SHOPRITE	341.14		22111
3748	08/15/25	CON24	CONCENTRA MEDICAL CENTER	100.00		22128
3749	08/15/25	NJD20	NJ DEPT OF HLTH & SR SER.	52.20		22128
3750	08/15/25	CON53	CONNER STRONG & BUCKELEW, INC.	250.00		22131 Direct Deposit
3751	08/15/25	GOP01	GOPHER SPORT	373.80		22131 Direct Deposit
3752	08/15/25	JRA01	JBER RISK ADVISORS, LLC	1,600.00		22131 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	7	0	143,850.17	0.00
Direct Deposit:	3	0	2,223.80	0.00
Total:	10	0	146,073.97	0.00

TD WATER Water (and Sewer) 4308903560

8911	07/23/25	CIT01	CITY OF CAMDEN	30,000.00	07/31/25	22080 Direct Deposit
8912	07/25/25	BAN17	BANK OF NY MELLON	176,518.15	07/31/25	22086
8913	07/25/25	USB06	US BANK NA	955,223.57	07/31/25	22086
8914	07/25/25	JSB06	US BANK NA	136,101.50	07/31/25	22087
8915	07/25/25	AME80	AMERICAN WATER SERVICES	3,688,328.09	07/31/25	22093 Direct Deposit
8916	08/01/25	NJA18	NJ AMERICAN WATER CO	325,389.14		22102
8917	08/15/25	NJA18	NJ AMERICAN WATER CO	299,599.26		22129

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	1,892,831.62	0.00
Direct Deposit:	2	0	3,718,328.09	0.00
Total:	7	0	5,611,159.71	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	501	1	15,116,046.29	352,079.86
Direct Deposit:	248	0	11,601,384.34	0.00
Total:	749	1	26,717,430.63	352,079.86

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	4-01	102,958.00	0.00	0.00	102,958.00
Trust Fund - TTL Redemption	4-15	7,692.67	0.00	0.00	7,692.67
Year Total:		110,650.67	0.00	0.00	110,650.67
Current Fund	5-01	18,682,268.91	54,282.05	0.00	18,736,550.96
Water Operating Fund	5-05	1,774,870.94	0.00	0.00	1,774,870.94
Sewer Operating Fund	5-07	1,570,041.68	0.00	0.00	1,570,041.68
Payroll	5-10	323,678.45	0.00	0.00	323,678.45
Trust Fund - Insurance	5-13	139,182.01	0.00	0.00	139,182.01
Trust Fund - TTL Redemption	5-15	536,149.80	0.00	0.00	536,149.80
Trust Fund - Other	5-16	6,839.76	0.00	0.00	6,839.76
Trust Fund - Animal Control	5-32	52.20	0.00	0.00	52.20
Year Total:		23,033,083.75	54,282.05	0.00	23,087,365.80
Capital Fund	C-04	14,680.00	0.00	0.00	14,680.00
Water Capital Fund	C-06	2,266,247.09	0.00	0.00	2,266,247.09
Year Total:		2,280,927.09	0.00	0.00	2,280,927.09
Grant Fund	G-02	962,598.54	0.00	0.00	962,598.54
Trust Fund - HUD	H-25	215,527.88	0.00	0.00	215,527.88
Total Of All Funds:		26,602,787.93	54,282.05	0.00	26,657,069.98

Project Description	Project No.	Project Total
LEAP ACADEMY 527 COOPER SREET	0408I908	185.00
MATRIX ADMIRAL WILSON DEV	0408I909	395.90
1800 DAVIS ASSOC URBAN RENEWAL	0408I934	378.40
ABLETT VILLAGE PHASE I URBAN	0408I935	605.00
NORTHGATE PRESERVATION URBAN	0408I939	1,615.00
1828 REALTY ASSOCIATES, LLC	0408I944	193.40
PATRICK J KELLY DRUMS, INC	0408I946	959.30
VIRTUA OLOL HOSPITAL, INC	0408I951	708.40
HOLTEC TECHNOLOGY CENTER, LLC	0408I955	193.40
THE COOPER HEALTH SYSTEM TWR A	0408I966	35,893.30
LEAP ACADEMY 527 COOPER STREET	0408P908	434.45
PSE&G LOCUST ST 69 KV SUBSTATN	0408P954	50.45
CASA DEL RIO -CAMDEN LUTHERAN	0408P959	275.00
THE HEART OF CAMDEN, INC.	0408P968	880.00
CHERAN ROLLINS&MALCOM A.STILL	0408P974	1,050.00
PSE&G TEMPORARY LAYDOWN AREA	0408P979	341.15
EMR-1531 FERRY	0408P984	3,120.00
EMR - 1484 FERRY	0408P985	2,190.00
ASSET REALTY & CONSTRUCTION	0408P986	3,597.50
FLORENCE HOLDING GROUP, LLC	0408P987	900.00
PSE&G AU701	SOPSEG24	6,395.00
Total Of All Projects:		60,360.65

C-2

VICTOR G. CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

SCOTT Z. PARKER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CAMDENNJ.GOV
WEBSITE: CAMDENNJ.GOV

MEMORANDUM

2025 AUG 25 AM 8:04

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Scott Z. Parker, Finance Director S.P

Date: August 20, 2025

Subject: Payroll Register Summary Communications for Forthcoming City Council Meeting- September 9, 2025 .

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 8/1/2025 and 8/15/2025 . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

SZP/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

Final Totals	638 Checks to be Printed	638 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment
	0 Checks Voided since Last Payroll	0 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment

Totals:	This Payroll		YTD Beg	This Payroll	Void	Net	YTD End
		Gross:	26,023,063.39	1,739,757.71	0.00	1,739,757.71	27,762,821.10
Regular Pay:	1,575,402.47	*Fwt Wages:	22,430,701.85	1,493,432.01	0.00	1,493,432.01	23,924,133.86
Overtime Pay:	116,517.44	Soc Sec:	823,507.88	57,204.09	0.00	57,204.09	880,711.97
Vacation Pay:	0.00	Medicare:	358,081.86	23,929.07	0.00	23,929.07	382,010.93
Holiday Pay:	0.00	Adtl Med Tax:	0.00	0.00	0.00	0.00	0.00
Sick Pay:	0.00	Fwt:	2,497,305.73	154,863.03	0.00	154,863.03	2,652,168.76
Special Pay:	1,405.25	Swt:	1,078,047.91	69,898.74	0.00	69,898.74	1,147,946.65
Admin Pay:	0.00	Cwt:	0.00	0.00	0.00	0.00	0.00
Comp Pay:	0.00	Owt:	0.00	0.00	0.00	0.00	0.00
Other Pay:	0.00	FLI:	23,383.97	1,548.60	0.00	1,548.60	24,932.57
		SUI:	81,218.34	2,251.92	0.00	2,251.92	83,470.26
		SDI:	0.00	0.00	0.00	0.00	0.00
		Total Other Tax:	104,602.31	3,800.52	0.00	3,800.52	108,402.83
		Bef Tax Ded:	3,733,815.15	254,759.63	0.00	254,759.63	3,988,574.78
		Aft Tax Ded:	1,582,370.72	89,141.20	0.00	89,141.20	1,671,511.92
		Net:	16,072,271.99	1,086,161.43	0.00	1,086,161.43	17,158,433.42
Employer Liability Totals:		Soc Sec:	823,507.88	57,204.09	0.00	57,204.09	880,711.97
		Medicare:	358,081.86	23,929.07	0.00	23,929.07	382,010.93
		Owt:	0.00	0.00	0.00	0.00	0.00
		FLI:	0.00	0.00	0.00	0.00	0.00
		SUI:	0.00	0.00	0.00	0.00	0.00
		SDI:	20,550.52	366.32	0.00	366.32	20,916.84
		Total Other Tax:	20,550.52	366.32	0.00	366.32	20,916.84
		Fui:	0.00	0.00	0.00	0.00	0.00
		Employer Liability Earning Codes:	5,579,479.98	374,405.78	0.00	374,405.78	5,953,885.76
		Total Employer Liabilities:	6,781,620.24	455,905.26	0.00	455,905.26	7,237,525.50
		Total Gross + Employer Liabilities:	32,804,683.63	2,195,662.97	0.00	2,195,662.97	35,000,346.60

This Payroll Direct Deposit	
Payroll Direct Deposit:	999,735.51
Deduction Direct Deposit:	0.00
Total Direct Deposit:	999,735.51
Code 98 Exempt Fwt Wages:	1,432.54
Code 98 Exempt Swt Wages:	853.27

*Code 98 Employees are excluded from the Fwt Wages on this Report.

Employee + Employer Soc Sec:	114,408.18
Employee + Employer Med:	47,858.14
Fwt:	154,863.03
Total Soc Sec, Med + Fwt:	317,129.35

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

Total Deductions and Earnings:

		******** This Payroll ********		******** Void Checks *********		********* Net Totals *********	
Code	Description	Ded Amt	Earn Amt	Ded Amt	Earn Amt	Ded Amt	Earn Amt
E02	SECOND TITLED EMPLOY		9,057.03		0.00		9,057.03
E03	ACTING STATUS		289.16		0.00		289.16
E05	CLOTHING ALLOWANCE		240.00		0.00		240.00
E06	DOCKING		2,663.15-		0.00		2,663.15-
E09	ADJUSTMENT		445.02-		0.00		445.02-
E10	ON CALL		1,000.00		0.00		1,000.00
E13	SUSPENSION		4,970.38-		0.00		4,970.38-
E17	Overtime $		43,924.91		0.00		43,924.91
GF0	G - GARN GORMAN	222.69		0.00		222.69	
GI0	G - GARN FRANKLIN	235.26		0.00		235.26	
GJ0	G - GARN TODORO	194.20		0.00		194.20	
GK0	G - GARN CC SHERIFF	34.75		0.00		34.75	
GL0	G - GARN PARIS PRATT	476.09		0.00		476.09	
GP0	G - SUPPORT - NJ/PA	466.77		0.00		466.77	
GS0	G - SUPPORT - NJ	8,598.54		0.00		8,598.54	
GS1	G - SUPPORT - NJ	614.00		0.00		614.00	
GS2	G - SUPPORT - NJ	270.00		0.00		270.00	
GS3	G - SUPPORT - NJ	100.00		0.00		100.00	
GS4	G - SUPPORT - NJ	152.00		0.00		152.00	
HEA	CH 78 COST SHARE	94,343.76		0.00		94,343.76	
HEB	CH 78 COST SHARE BACK ADJUST	24.41-		0.00		24.41-	
IMP	IMPUTED INCOME		9,866.47		0.00		9,866.47
PD1	DCRP - PENSION	2,135.48		0.00		2,135.48	
PD2	DCRP - BACK DEDUCTION	0.00		0.00		0.00	
PE1	PERS - PENSION	54,180.22		0.00		54,180.22	
PE2	PERS - BACK DEDUCTIONS	2,494.23		0.00		2,494.23	
PE4	PERS - CONTRIBUTORY INSURANCE	3,504.07		0.00		3,504.07	
PE9	PERS - LOAN REPAYMENT	20,945.97		0.00		20,945.97	
PF1	PFRS - PENSION	74,947.82		0.00		74,947.82	
PF2	PFRS - BACK DEDUCTIONS	217.42		0.00		217.42	
PF9	PFRS - LOAN REPAYMENT	25,596.91		0.00		25,596.91	
PTA	DEF COMP - NATIONWIDE	3,523.88		0.00		3,523.88	
PTB	DEF COMP - NATIONWIDE ROTH	1,875.59		0.00		1,875.59	
PTF	DEF COMP - COREBRIDGE	16,717.00		0.00		16,717.00	
PTG	DEF COMP - COREBRIDGE ROTH	96.92		0.00		96.92	
PTK	DEF COMP - MET LIFE	292.03		0.00		292.03	
PTO	DEF COMP - Equitable	2,984.00		0.00		2,984.00	
PTP	DEF COMP - Equiitable Roth	1,550.00		0.00		1,550.00	

PTS	DEF COMP - National Life Group	120.00		0.00		120.00	
S10	AFLAC PRE-TAX	2,459.82		0.00		2,459.82	
S22	AFLAC GEORGIA POST-TAX	2,365.09		0.00		2,365.09	
S31	AFLAC NY PRE-TAX	19.09		0.00		19.09	
S32	AFLAC NY POST-TAX	27.79		0.00		27.79	
S99	AFLAC FSA WAGE WORKS	288.45		0.00		288.45	
SC1	SUPP - COLONIAL PRE-TAX	352.87		0.00		352.87	
SC2	SUPP - COLONIAL POST-TAX	2,686.34		0.00		2,686.34	
UC1	DUES - CWA STAFF	5,124.82		0.00		5,124.82	
UC3	DUES - CWA SUPERVISORS	1,265.88		0.00		1,265.88	
UC4	DUES - CWA PAC	30.00		0.00		30.00	
UC5	DUES - CWA PARKING DEDUCTION	589.00		0.00		589.00	
UF1	DUES - FIRE 2578	3,675.24		0.00		3,675.24	
UF2	DUES - FIRE 788	5,636.25		0.00		5,636.25	
UF5	DUES - FIRE HOUSE FUND	2,475.00		0.00		2,475.00	
Z01	MISC - WAGE GARNISHMENT FEE	34.00		0.00		34.00	
Z02	MISC - LOST SWIPE CARD FEE	5.00		0.00		5.00	
Z04	Misc - Fines / Discipline	1.00		0.00		1.00	
		343,900.83	56,299.02	0.00	0.00	343,900.83	56,299.02

Employer Liability Codes:

Code	Description	Liability Amt	Void Amt	Net Amt
9H0	HEALTH BENEFIT EMPLOYER	374,405.78	0.00	374,405.78
		374,405.78	0.00	374,405.78

Break Down of Employees Paid:

Total Male:	402
Total Female:	236
Total Unknown:	0
Total Employees:	638

There are NO errors or warnings in this Payroll Register.

Final Totals	719 Checks to be Printed	717 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	2 Special	0 Adjustment
	0 Checks Voided since Last Payroll	0 Regular	0 Vacation	0 Manual	0 Other	0 Interim	0 Overtime	0 Special	0 Adjustment

Totals:	This Payroll		YTD Beg	This Payroll	Void	Net	YTD End
		Gross:	27,762,821.10	1,799,197.74	0.00	1,799,197.74	29,562,018.84
Regular Pay:	1,573,265.04	*Fwt Wages:	23,924,133.86	1,553,290.53	0.00	1,553,290.53	25,477,424.39
Overtime Pay:	137,089.79	Soc Sec:	880,711.97	58,054.32	0.00	58,054.32	938,766.29
Vacation Pay:	0.00	Medicare:	382,010.93	24,801.18	0.00	24,801.18	406,812.11
Holiday Pay:	0.00	Adtl Med Tax:	0.00	0.00	0.00	0.00	0.00
Sick Pay:	0.00	Fwt:	2,652,168.76	167,590.60	0.00	167,590.60	2,819,759.36
Special Pay:	1,039.50	Swt:	1,147,946.65	73,518.37	0.00	73,518.37	1,221,465.02
Admin Pay:	0.00	Cwt:	0.00	0.00	0.00	0.00	0.00
Comp Pay:	0.00	Owt:	0.00	0.00	0.00	0.00	0.00
Other Pay:	0.00	FLI:	24,932.57	1,602.53	0.00	1,602.53	26,535.10
		SUI:	83,470.26	2,163.62	0.00	2,163.62	85,633.88
		SDI:	0.00	0.00	0.00	0.00	0.00
		Total Other Tax:	108,402.83	3,766.15	0.00	3,766.15	112,168.98
		Bef Tax Ded:	3,988,574.78	255,283.93	0.00	255,283.93	4,243,858.71
		Aft Tax Ded:	1,674,019.56	101,108.94	0.00	101,108.94	1,775,128.50
		Net:	17,158,433.42	1,115,074.25	0.00	1,115,074.25	18,273,507.67
Employer Liability Totals:		Soc Sec:	880,711.97	58,054.32	0.00	58,054.32	938,766.29
		Medicare:	382,010.93	24,801.18	0.00	24,801.18	406,812.11
		Owt:	0.00	0.00	0.00	0.00	0.00
		FLI:	0.00	0.00	0.00	0.00	0.00
		SUI:	0.00	0.00	0.00	0.00	0.00
		SDI:	20,916.84	344.54	0.00	344.54	21,261.38
		Total Other Tax:	20,916.84	344.54	0.00	344.54	21,261.38
		Fui:	0.00	0.00	0.00	0.00	0.00
		Employer Liability Earning Codes:	5,953,885.76	375,484.87	0.00	375,484.87	6,329,370.63
		Total Employer Liabilities:	7,237,525.50	458,684.91	0.00	458,684.91	7,696,210.41
		Total Gross + Employer Liabilities:	35,000,346.60	2,257,882.65	0.00	2,257,882.65	37,258,229.25

This Payroll Direct Deposit

Payroll Direct Deposit:	1,027,655.50
Deduction Direct Deposit:	0.00
Total Direct Deposit:	1,027,655.50
Code 98 Exempt Fwt Wages:	1,432.54
Code 98 Exempt Swt Wages:	853.27

*Code 98 Employees are excluded from the Fwt Wages on this Report.

Employee + Employer Soc Sec:	116,108.64
Employee + Employer Med:	49,602.36
Fwt:	167,590.60
Total Soc Sec, Med + Fwt:	333,301.60

NOTE: Ytd Totals include ALL Employees for the Current Payroll Year.

Total Deductions and Earnings:

Code	Description	******** This Payroll ******** Ded Amt	Earn Amt	******** Void Checks ********* Ded Amt	Earn Amt	********* Net Totals ********* Ded Amt	Earn Amt
E02	SECOND TITLED EMPLOY		9,057.03		0.00		9,057.03
E03	ACTING STATUS		331.16		0.00		331.16
E06	DOCKING		2,476.88-		0.00		2,476.88-
E08	LONGEVITY		1,283.20		0.00		1,283.20
E09	ADJUSTMENT		147.44-		0.00		147.44-
E10	ON CALL		1,000.00		0.00		1,000.00
E12	SEVERENCE		10,328.85		0.00		10,328.85
E13	SUSPENSION		1,709.31-		0.00		1,709.31-
E14	AUTO ALLOWANCE		525.00		0.00		525.00
E17	Overtime $		53,953.49		0.00		53,953.49
E18	Sick Payout		5,470.30		0.00		5,470.30
E19	Vacation Payout		8,528.50		0.00		8,528.50
E21	Holiday Payout		1,659.51		0.00		1,659.51
GF0	G - GARN GORMAN	212.57		0.00		212.57	
GG0	G - GARN LACEY	0.00		0.00		0.00	
GI0	G - GARN FRANKLIN	301.36		0.00		301.36	
GJ0	G - GARN TODORO	194.20		0.00		194.20	
GK0	G - GARN CC SHERIFF	34.75		0.00		34.75	
GL0	G - GARN PARIS PRATT	476.09		0.00		476.09	
GP0	G - SUPPORT - NJ/PA	466.77		0.00		466.77	
GS0	G - SUPPORT - NJ	8,951.88		0.00		8,951.88	
GS1	G - SUPPORT - NJ	855.55		0.00		855.55	
GS2	G - SUPPORT - NJ	600.78		0.00		600.78	
GS3	G - SUPPORT - NJ	282.71		0.00		282.71	
GS4	G - SUPPORT - NJ	250.88		0.00		250.88	
GS5	G - SUPPORT - NJ	11.99		0.00		11.99	
GS6	G - SUPPORT - NJ	5.54		0.00		5.54	
GS7	G - SUPPORT - NJ	5.54		0.00		5.54	
HEA	CH 78 COST SHARE	94,554.84		0.00		94,554.84	
IMP	IMPUTED INCOME		10,809.26		0.00		10,809.26
PD1	DCRP - PENSION	1,957.79		0.00		1,957.79	
PE1	PERS - PENSION	54,311.88		0.00		54,311.88	
PE2	PERS - BACK DEDUCTIONS	2,494.15		0.00		2,494.15	
PE3	PERS - ARREARS	173.86		0.00		173.86	
PE4	PERS - CONTRIBUTORY INSURANCE	3,512.84		0.00		3,512.84	
PE5	PERS - INSURANCE ARREARS	138.85		0.00		138.85	
PE9	PERS - LOAN REPAYMENT	20,945.89		0.00		20,945.89	
PF1	PFRS - PENSION	75,382.74		0.00		75,382.74	

PF2	PFRS - BACK DEDUCTIONS	217.42		0.00		217.42	
PF3	PFRS - ARREARS	1,442.33		0.00		1,442.33	
PF9	PFRS - LOAN REPAYMENT	26,664.48		0.00		26,664.48	
PTA	DEF COMP - NATIONWIDE	3,523.88		0.00		3,523.88	
PTB	DEF COMP - NATIONWIDE ROTH	1,875.59		0.00		1,875.59	
PTF	DEF COMP - COREBRIDGE	16,617.00		0.00		16,617.00	
PTG	DEF COMP - COREBRIDGE ROTH	96.92		0.00		96.92	
PTK	DEF COMP - MET LIFE	292.03		0.00		292.03	
PTO	DEF COMP - Equitable	2,984.00		0.00		2,984.00	
PTP	DEF COMP - Equiitable Roth	1,550.00		0.00		1,550.00	
PTS	DEF COMP - National Life Group	120.00		0.00		120.00	
S10	AFLAC PRE-TAX	2,459.82		0.00		2,459.82	
S22	AFLAC GEORGIA POST-TAX	2,365.09		0.00		2,365.09	
S31	AFLAC NY PRE-TAX	19.09		0.00		19.09	
S32	AFLAC NY POST-TAX	27.79		0.00		27.79	
S99	AFLAC FSA WAGE WORKS	288.45		0.00		288.45	
SC1	SUPP - COLONIAL PRE-TAX	352.87		0.00		352.87	
SC2	SUPP - COLONIAL POST-TAX	2,686.34		0.00		2,686.34	
SF1	SUPP - FIRE INSURANCE	5,752.59		0.00		5,752.59	
UC1	DUES - CWA STAFF	5,146.70		0.00		5,146.70	
UC3	DUES - CWA SUPERVISORS	1,265.88		0.00		1,265.88	
UC4	DUES - CWA PAC	30.00		0.00		30.00	
UC5	DUES - CWA PARKING DEDUCTION	589.00		0.00		589.00	
UF1	DUES - FIRE 2578	3,675.24		0.00		3,675.24	
UF2	DUES - FIRE 788	5,681.34		0.00		5,681.34	
UF3	DUES - BUFF	1,596.57		0.00		1,596.57	
UF4	DUES - LPFFA	400.00		0.00		400.00	
UF5	DUES - FIRE HOUSE FUND	2,490.00		0.00		2,490.00	
Z01	MISC - WAGE GARNISHMENT FEE	58.00		0.00		58.00	
Z04	Misc - Fines / Discipline	1.00		0.00		1.00	
		356,392.87	98,612.67	0.00	0.00	356,392.87	98,612.67

Employer Liability Codes:

Code	Description	Liability Amt	Void Amt	Net Amt
9H0	HEALTH BENEFIT EMPLOYER	375,484.87	0.00	375,484.87
		375,484.87	0.00	375,484.87

Break Down of Employees Paid:

Total Male:	431
Total Female:	288
Total Unknown:	0
Total Employees:	719

Ordinances 1st Reading

0-1

DB
09-09-25

AN ORDINANCE OPTING INTO THE GARDEN STATE C-PACE PROGRAM TO FACILITATE THE FINANCING OF C-PACE PROJECTS

WHEREAS, facilitating the direct financing of clean energy and resiliency-related improvements ("C-PACE Projects") on commercial and certain other types of property will enable the City of Camden, in the County of Camden ("County") to contribute toward the goals of community sustainability and the reduction of greenhouse gas, carbon emissions and energy consumption, while also providing a valuable service to the citizens of this community that will create jobs and strengthen our ratable base; and

WHEREAS, the Legislature and the Governor of the State of New Jersey (the "State") have declared it to be the public policy of this State to invest in clean energy and resiliency-related improvements to conserve our resources and allay the impact of natural disasters; and

WHEREAS, the Legislature and the Governor of the State have authorized the establishment of the Garden State C-PACE Program, pursuant to P.L. 2021, c. 201 (N.J.S.A. 34:1B-374 et seq.) (the "Act"); and

WHEREAS, pursuant to the Act, the New Jersey Economic Development Authority (the "Authority") has issued Guidelines for the Garden State C-PACE Program; and

WHEREAS, any capitalized terms used in this Ordinance if not defined herein shall have their meaning as set forth in the Program Guidelines; and

WHEREAS, pursuant to the Act and the Program Guidelines, municipalities may "opt in" to the Garden State C-PACE Program to facilitate the Direct Financing of C-PACE Projects; and

WHEREAS, in order to participate in the Garden State C-PACE Program, a municipality must adopt an opt-in ordinance authorizing it to enter into a Garden State Program Agreement with the Authority; and

WHEREAS, in compliance with the Act and the Program Guidelines, and in order to facilitate Direct Financing pursuant to the Garden State C-PACE Program, this Ordinance authorizes the creation of C-PACE Assessments to be imposed on Eligible Properties located within the Municipality, at the request of their Eligible Owners; and

WHEREAS, pursuant to the Act and the Program Guidelines, a C-PACE Assessment shall be considered a single, continuous first lien, paramount to all prior or subsequent alienations and descents or encumbrances thereon, except subsequent taxes, charges or assessments, and such lien shall not be extinguished by the Municipality's *in rem* foreclosure proceedings; and

WHEREAS, pursuant to the Act and the Program Guidelines, a C-PACE Assessment shall be treated as a municipal lien rather than a contractual lien for all purposes of law; and

WHEREAS, a C-PACE Assessment shall be entered into voluntarily by an Eligible Owner to facilitate the Direct Financing of a C-PACE Project with a loan from a Qualified Capital Provider, the repayment of which is made by way of the C-PACE Assessment on the Eligible Property on which the C-PACE Project is or will be located; and

WHEREAS, opting-in to the Garden State C-PACE Program is in the best interests of the health, safety, and welfare of the Municipality and will generate more economic opportunities for citizens, property owners, and commercial businesses alike; and

WHEREAS, the Municipality, pursuant to the Act and the Garden State C-PACE Program Guidelines and Supplemental Guidelines, as may be amended from time to time (collectively the "Program Guidelines"), does hereby declare its commitment to opt in and participate in the Garden State C-PACE Program and to enter into a Garden State Program Agreement with the Authority; and

WHEREAS, the Municipality further declares that participating in the Garden State C-PACE Program is a valid public purpose; and

WHEREAS, if and to the extent there is any inconsistency between this Ordinance and the Act or Program Guidelines, this Ordinance shall be construed consistently with the provisions and requirements of the Act and the Program Guidelines and in case of conflict the Act and the Program Guidelines shall control.

NOW, THEREFORE BE IT ORDAINED, by the City Council of the City of Camden as follows:

1. **Scope and Purpose; Approval of Certain C-PACE Project Documents**

A. Pursuant to the Act, this Ordinance shall constitute the Municipality's "opt-in" ordinance that authorizes participation in the Garden State C-PACE Program, which shall be available to Eligible Properties situated within the Municipality and authorizes execution of a Garden State Program Agreement.

B. The Municipality shall accept C-PACE Projects in accordance with the Garden State Program Agreement to be entered into with the Authority.

C. In accordance with the Act, the Municipality shall levy, bill, collect, remit, and enforce C-PACE Assessments with respect to participating Eligible Properties located within the Municipality.

D. The Mayor, or business administrator (as appropriate to the form of local government), municipal clerk] or any of their designees in writing are designated as the "Authorized Officers" for purposes of executing and delivering the various agreements and documents authorized by this Ordinance.

E. An Authorized Officer is hereby authorized and directed to enter into the Garden State Program Agreement with the Authority in substantially the form attached as Exhibit A hereto.

F. An Authorized Officer under the direction of the Mayor or business administrator (as appropriate to the form of government)] is hereby authorized and directed to (i) enter into C-PACE Assessment Agreements, Notices of Assessment, and any other Uniform Assessment Documents with Eligible Owners, and arrange for the recording of such documents in the Recording Office of the County; and (ii) enter into Assignment Agreements and any other Uniform Assessment Documents with Qualified Capital Providers, and arrange for the recording of such documents in the Recording Office of the County.

2. Definitions

Such terms and meanings as defined in this Ordinance or in the Program Guidelines shall be applicable to municipal actions and municipal documents required to carry out the purposes of this Ordinance.

3. Criteria For Qualifying A C-PACE Project For A C-PACE Assessment

To qualify for a C-PACE Assessment, a proposed project must meet the criteria in the Program Guidelines for eligibility and have been approved by the Authority.

4. Municipal C-PACE Liaison

The Mayor (as appropriate to the form of government)] shall designate a municipal official, who shall be known as the "Municipal C-PACE Liaison," to serve as the Municipality's liaison to the Garden State C-PACE Program. The Municipality shall have a designated Municipal C-PACE Liaison at all times during the Municipality's participation in the Garden State C-PACE Program. The Municipal C-PACE Liaison shall be or become qualified as described in the Garden State Program Agreement and shall have the responsibilities and obligations set forth in the Garden State Program Agreement.

5. Municipal C-PACE Fees; Recording of C-PACE Project Documents

Municipal C-PACE fees and the recording of Uniform Assessment Documents for a C-PACE Project shall be as set forth in the Garden State Program Agreement. The amount of any fee shall not be revised without providing prior written notice to the Authority and shall not exceed the amount set forth in the Program Guidelines. Any increase in the amount of a fee shall not apply retroactively to any prior fee paid for which a completed C-PACE Project application was submitted but shall apply to all prospective fees for all C-PACE Projects, including any C-PACE Project with an existing C-PACE Assessment.

6. Forms of Uniform Assessment Documents and Related Documents

A. All Uniform Assessment Documents, financial documents, or other documents in the form set forth in the Uniform Assessment Documents to be entered into between the Municipality and an Eligible Owner or a Qualified Capital Provider shall be subject to review by the [select: Mayor or municipal manager (as appropriate to the form of government)] or their designee to determine their substantive adherence to the forms as set forth in the Uniform Assessment Documents and shall be approved by resolution of the governing body, prior to execution of any such documents. All C-PACE Project Documents, such other Uniform Assessment Documents, and other related documents to be entered into in connection with the Garden State C-PACE Program shall be in compliance with the Act, this Ordinance, the Garden State Program Agreement, and the Program Guidelines.

B. All final documents to be executed by the Municipality in connection with its participation in the Garden State C-PACE Program shall be subject to review and approval by the Municipal Attorney.

7. Acceptance of Projects

A. Pursuant to Section 1 of this Ordinance, the Municipality hereby agrees to accept C-PACE Projects pursuant to the Garden State C-PACE Program in accordance with the Act, the Program Guidelines, and the Garden State Program Agreement entered into with the Authority.

B. All C-PACE Projects and Eligible Owners shall have satisfied the criteria set forth in Section 3 of this Ordinance.

8. Collection, Enforcement and Remittance

A. If any payment of a C-PACE Assessment is not made when that payment shall have become due, or later, consistent with any grace period provided or extended by the Municipality for the payment of property tax bills as may be permitted or required by law, the Municipality shall impose interest thereon ("statutory interest") at the same rate as may be imposed upon unpaid property taxes in the Municipality. Such statutory interest shall be in addition to any accrued interest and any amount fixed as a penalty for delinquency pursuant to the Direct Financing Agreement.

B. All delinquent payments of C-PACE Assessments, together with statutory interest thereon, accrued interest, and any penalties for such delinquency, shall be collected and enforced in the same manner as unpaid property taxes, which may include accelerated tax sales. The proceeds of the tax sale shall also pay the outstanding past unpaid amounts of the C-PACE Assessment. The remaining balance not delinquent on a C-PACE Assessment shall not be subject to acceleration or extinguishment in the event of a default in payment.

C. Any statutory interest collected by the Municipality on a delinquent C-PACE Assessment shall be retained by the Municipality. Any accrued interest, or any amount fixed as a penalty for delinquency pursuant to the Direct Financing Agreement shall be remitted to the Qualified Capital Provider.

D. If a Property Owner is delinquent on a C-PACE Assessment as well as delinquent on taxes, charges, or other assessments, the Municipality shall apply any payment made by the Property Owner to any and all such other delinquencies before being applied to any delinquent C-PACE Assessment.

E. In the event that any lien on an Eligible Property shall be exposed to tax sale, pursuant to the "tax sale law," N.J.S.A. 54:5-1 et seq., and is struck off and sold to the Municipality, the C-PACE Assessment shall survive any subsequent action to foreclose the right of redemption and continue as a first lien upon the real estate described in the C-PACE Assessment, paramount to all prior or subsequent alienations and descents of the real estate or encumbrances, except subsequent taxes, charges, or other assessments.

F. While the Municipality holds the lien or owns the Eligible Property, the Municipality shall not be responsible for or required to make any payment from its treasury or any other source in furtherance of or to satisfy the C-PACE Assessment.

G. The Municipality shall not bear any other responsibility in furtherance or satisfaction of a C-PACE Assessment, except that a Qualified Capital Provider may seek to compel the Municipality to enforce a lien through an action to foreclose.

H. The Municipality's appropriate administrative personnel are authorized to make payments to the Qualified Capital Provider or its designee in accordance with the Assignment Agreement without the necessity of prior approval from the governing body, in accordance with N.J.S.A 40A:5-17 and the appropriate provisions of the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq.

9. Public Funds Not To Be Utilized To Pay Delinquent Assessment

A. The Municipality shall not be responsible for or required to make any payment from its funds or any other source of public funds in furtherance of or to satisfy the C-PACE Assessment.

B. This Ordinance shall not be construed to confer any right of action or property interest upon any party participating in a C-PACE transaction with the Municipality, nor shall it be interpreted to pledge, offer, or encumber the full faith and credit of the Municipality for any C-PACE lien or C-PACE Assessment.

10. Revenue From The C-PACE Assessment Not A Part of General Fund

A. The C-PACE Assessment in respect of a C-PACE Project shall be assigned directly by the Municipality, and any assignee thereof, to the Qualified Capital Provider with respect to such C-PACE Project, as security for the Direct Financing.

B. Such assignment shall be an absolute assignment of all of the Municipality's right, title, and interest in and to the C-PACE Assessment, except for its obligations to levy, bill, collect, remit, and enforce C-PACE Assessments. The proceeds of a C-PACE Assessment shall be considered "special revenues" owned by the Qualified Capital Provider pursuant to chapter 9 of the federal bankruptcy code, U.S.C. Title 11.

C. Pursuant to N.J.S.A 34:1B-378, C-PACE Assessments assigned shall not be included in the Municipality's general funds, or be subject to any laws regarding the receipt, deposit, investment, or appropriation of public funds, and shall retain such status notwithstanding enforcement of the C-PACE Assessment by the Municipality or its assignee.

D. If the Municipality is otherwise subject to tax or revenue sharing pursuant to law, the C-PACE Assessments shall not be considered part of the tax or revenue sharing formula or calculation of municipal revenues for the purpose of determining whether the Municipality is obligated to make payment to, or receive a credit from, any tax sharing or revenue sharing pool. However, the redemption of any delinquent and unpaid C-PACE Assessments, including any interest, penalties, or other charges related thereto, shall be paid no later than on the first available tax bill after the property has been sold after an action to foreclose the right of redemption.

11. Independent Sections, Conflicts & Effective Date

A. Each section of this Ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void, invalid or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or parts thereof which shall survive in full force and effect.

B. All ordinances and parts of ordinances that conflict with or that are inconsistent with this Ordinance are hereby repealed but only to the extent of such conflict or inconsistency.

C. This Ordinance shall take effect after final adoption and approval following publication in accordance with law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DISCLAIMER: This is intended as a SAMPLE document only; it is not executable. It is subject to revision by the Authority. The Authority may make changes to this document without notice. The final executable version of this document will be provided to you by the Authority at the appropriate time.

FORM OF PROGRAM AGREEMENT

GARDEN STATE PROGRAM AGREEMENT
BETWEEN
THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY
AND
[NAME OF MUNICIPALITY]

THIS GARDEN STATE PROGRAM AGREEMENT (this "Garden State Program Agreement") is made and entered into as of the ____ day of _____, 202_, by and between [MUNICIPALITY] (the "Municipality"), a municipal corporation of the State of New Jersey (the "State"), having an address at _____, in the County of [COUNTY], and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY, a public body corporate and politic of the State (the "Authority"; and together with the Municipality, the "Parties", and each, a "Party").

Capitalized terms not defined herein shall have the meanings given such terms in the Program Guidelines.

BACKGROUND

WHEREAS, the Authority has established the Garden State C-PACE Program (the "Program"), and developed the Garden State C-PACE Program Guidelines and Supplemental Guidelines (as may be amended from time to time, collectively the "Program Guidelines"), pursuant to and in accordance with P.L. 2021, c. 201 (N.J.S.A. 34:1B-374 et seq.), as may be amended, the "C-PACE Act"), to facilitate private and other loan financing for clean energy and resiliency-related improvements to commercial and certain other types of properties (each, a "C-PACE Project"); and

WHEREAS, the C-PACE Act authorizes the imposition of a voluntary local improvement assessment in accordance with N.J.S.A. 40:56-1 et seq. (a "C-PACE Assessment") at the request of an Eligible Owner to provide security for the repayment to a Qualified Capital Provider of Direct Financing for a C-PACE Project, provided that the municipality in which the Eligible Property is located has adopted an Opt-in Ordinance to participate in the Program and has entered into a Garden State Program Agreement; and

WHEREAS, the Municipality has adopted an Opt-in Ordinance authorizing its participation in the Program and its execution of this Garden State Program Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto mutually covenant and agree as follows:

Section 1 - Purpose.

The Authority and the Municipality are entering into this Garden State Program Agreement for the purpose of setting forth their respective obligations in connection with the Program in accordance with the C-PACE Act and the Program Guidelines.

Section 2 - Rights and Obligations of the Authority.

A. C-PACE Program Guidelines; Uniform Assessment Documents. Pursuant to the C-PACE Act, the Authority has developed and published Program Guidelines, which are inclusive of the Uniform Assessment Documents. A copy of the current Program Guidelines, as in effect on the date hereof, can be found on the Authority's Program website. The Authority may, from time to time and at its discretion, revise the Program Guidelines, including one or more of the Uniform Assessment Documents. In the event that the Program Guidelines are revised, the revised Program Guidelines shall not apply retroactively to any prior approvals, actions, or fees paid for C-PACE Projects that were previously approved but shall be effective and applicable to all C-PACE Projects in the Municipality upon their publication on the Authority's Program website.

B. Applications for C-PACE Projects. As set forth in the Program Guidelines, an individual or entity seeking to receive a Direct Financing shall submit a completed application to the Authority for the Authority to determine if the individual or entity, the property, and the proposed project are eligible. The Authority shall inform the Municipality of the Authority's determinations with respect to the eligibility of proposed projects within the Municipality for which the Authority has received applications.

C. Applications by Capital Providers. As set forth in the Program Guidelines, a Capital Provider seeking to be qualified to participate in the Program shall submit a completed application to the Authority for the Authority to determine if the Capital Provider is eligible. In addition, the Program Guidelines set forth the conditions and requirements for participation by Qualified Capital Providers in the Program. The Authority shall maintain a list of Qualified Capital Providers on the Authority's Program website.

D. Use of Third-Party Administrators; Use of State Government Agencies. Pursuant to the C-PACE Act, during the term of this Garden State Program Agreement, the Authority: (i) may contract with one or more third-party administrators, whether private, public or quasi-public, or for-profit or not-for-profit, to assist the Authority in its implementation or administration, or a combination thereof, of the Program and may delegate any duties under the program to one or more such third-party administrators, provided that the Authority shall not delegate its responsibility for general oversight of the Program, or (ii) may enter into a memorandum of agreement with one or more State government agencies or instrumentalities whereby any of the powers the Authority may exercise or responsibilities it must fulfill pursuant to the C-PACE Act may be exercised or fulfilled, as the case may be, by such agency or instrumentality. If the Authority contracts with one or more third-party administrator or enters into a memorandum of

agreement with one or more State government agencies or instrumentalities, the Municipality agrees to cooperate with such third-party administrator or State agency or instrumentality and to enter into such amendments to this Garden State Program Agreement or such new agreements with respect to the Program as may be required at such time in connection with the change in Program administration, provided that any such new agreements will contain only provisions required to enable the new entity to undertake the administration of the Program.

Section 3 - Rights and Obligations of the Municipality.

A. Compliance with the Garden State C-PACE Program. The Municipality acknowledges and agrees that it has reviewed the C-PACE Act and the Program Guidelines and it shall comply with the C-PACE Act and the Program Guidelines. The Municipality shall remain in compliance at all times with all requirements and obligations of the Garden State C-PACE Program, the C-PACE Act, this Garden State Program Agreement, the Program Guidelines (as such Program Guidelines may be revised from time to time), and each Uniform Assessment Document to which the Municipality is a party. Without limiting the generality of the foregoing, in connection with each C-PACE Project in the Municipality, the Municipality shall be obligated to (i) enter into a C-PACE Assessment Agreement with the Eligible Owner; (ii) enter into a Notice of Assessment; (iii) enter into an Assignment Agreement with the Qualified Capital Provider; and (iv) enter into any amendment(s) to such C-PACE Assessment Agreement, Notice of Assessment, or Assignment Agreement, as the Eligible Owner and the Qualified Capital Provider shall jointly request. Each such Uniform Assessment Document shall be substantially in the form of such document included in the Program Guidelines.

B. Designation of Municipal C-PACE Liaison. The Mayor or municipal manager, as appropriate to the form of government, shall designate an official of the Municipality, who shall be known as the Municipal C-PACE Liaison, to serve as the Municipality's liaison to the Garden State C-PACE Program. The Municipality shall have a designated Municipal C-PACE Liaison at all times during the Municipality's participation in the Garden State C-PACE Program. The Municipal C-PACE Liaison shall be or become qualified by training and experience to serve in that role. The Municipal C-PACE Liaison shall be responsible for coordinating within the Municipality the operation of the Garden State C-PACE Program in order to ensure the Municipality's compliance with the Garden State C-PACE Program, including compliance with the Program Guidelines, compliance with this Garden State Program Agreement, enforcement of C-PACE Assessments, and establishment of the appropriate municipal processes to fully participate in the Garden State C-PACE Program.

C. C-PACE Assessment Treated as a Municipal Lien. A C-PACE Assessment shall be treated as a municipal lien rather than a contractual lien for all purposes, including for the purposes of this Garden State Program Agreement.

D. Obligation to Levy, Bill, Collect, Remit, and Enforce C-PACE Assessments.

1. Payments of the C-PACE Assessment shall commence as set forth in the C-PACE Assessment Agreement. The Municipality shall levy, bill and collect payments for the C-PACE Assessments in accordance with the Repayment Schedule attached to the C-PACE Assessment Agreement. The Repayment Schedule may be amended from time to time by

agreement of the Qualified Capital Provider and the Eligible Owner. Following its receipt of any such payments, the Municipality shall remit such payment to the applicable Qualified Capital Provider within thirty (30) days following the receipt of the payment by the Municipality.

2. If any payment of a C-PACE Assessment is not made when that payment should have become due, or later, consistent with any grace period provided or extended by the Municipality for the payment of property tax bills as may be permitted or required by law, the Municipality shall impose interest thereon ("statutory interest") at the same rate as shall be imposed upon unpaid property taxes in the Municipality. Such statutory interest shall be in addition to any accrued interest and any amount fixed as a penalty for delinquency, pursuant to the Direct Financing Agreement.

3. All delinquent payments of C-PACE Assessments, together with statutory interest thereon, accrued interest, and any penalties for such delinquency, shall be collected and enforced in the same manner as unpaid property taxes, which may include accelerated tax sales. The proceeds of the tax sale shall also pay the outstanding past unpaid amounts of the C-PACE Assessment. The remaining balance not delinquent on a C-PACE Assessment shall not be subject to acceleration or extinguishment in the event of a default in payment.

4. Any statutory interest collected by the Municipality on a delinquent C-PACE Assessment shall be retained by the Municipality. Any accrued interest, or any amount fixed as a penalty for delinquency pursuant to the Direct Financing Agreement shall be remitted to the Qualified Capital Provider.

5. If a Property Owner is delinquent on a C-PACE Assessment as well as delinquent on taxes, charges, or other assessments, the Municipality shall apply any payment made by the Property Owner to any and all such other delinquencies before applying any payment to any delinquent C-PACE Assessment.

6. The Municipality acknowledges that in the event that any lien on an Eligible Property shall be exposed to tax sale, pursuant to the "tax sale law," N.J.S.A. 54:5-1 et seq., and is struck off and sold to the Municipality, the C-PACE Assessment shall survive any subsequent action to foreclose the right of redemption and continue as a first lien upon the real estate described in the C-PACE Assessment, paramount to all prior or subsequent alienations and descents of the real estate or encumbrances, except subsequent taxes, charges, or other assessments.

7. Notwithstanding the obligations of the Municipality pursuant to N.J.S.A. 54:5-53.1, while the Municipality holds the lien or owns the Eligible Property, the Municipality shall not be responsible for or required to make any payment from its treasury or any other source in furtherance of or to satisfy the C-PACE Assessment.

8. The Municipality shall not bear any other responsibility in furtherance or satisfaction of a C-PACE Assessment, except that the Municipality acknowledges and agrees that a Qualified Capital Provider may seek to compel the Municipality to enforce a lien through an action to foreclose.

9. The Municipality's appropriate administrative personnel are authorized to make payments to the Qualified Capital Provider or its designee in accordance with the

Assignment Agreement without the necessity of prior approval from the governing body, in accordance with N.J.S.A. 40A:5-17 and the appropriate provisions of the Local Fiscal Affairs Law, N,J.S.A. 40A:5-1 et seq.

E. Assignment of C-PACE Assessments.

1. Pursuant to an Assignment Agreement between the Municipality and a Qualified Capital Provider, a C-PACE Assessment shall be assigned directly by the Municipality, and any assignee thereof, to a Qualified Capital Provider, as security for the Direct Financing provided by the Qualified Capital Provider to finance a C-PACE Project.

2. The assignment of C-PACE Assessments shall be an absolute assignment of all of the Municipality's right, title, and interest in and to the C-PACE Assessments, except for the Municipality's obligations to levy, bill, collect, remit, and enforce C-PACE Assessments.

F. Obligation to Report Certain Events to the Authority. The Municipality shall maintain records of the following events and the Municipal C-PACE Liaison shall report such events to the Authority no later than thirty (30) days after the occurrence of any such event: (i) a delinquency in the payment of a C-PACE Assessment; (ii) the commencement of foreclosure proceedings with respect to a C-PACE Assessment; and (iii) the completion of foreclosure proceedings with respect to a C-PACE Assessment.

G. Municipal C-PACE Fees.

1. Closing Fee: The Municipality shall be entitled to charge an Eligible Owner a Closing Fee at the closing of the Direct Financing for the Municipality's activities to prepare for the ongoing billing, collecting, and remittance of the C-PACE Assessment with respect to a C-PACE Project. The amount of the Closing Fee shall be as set forth in Schedule I, shall not be revised without providing prior written notice to the Authority, and shall not exceed the amount set forth in the Program Guidelines. Any increase in the amount of the Closing Fee shall not apply with respect to any C-PACE Project for which the Eligible Owner's completed application to the Authority was filed prior to the date of implementation of the increase.

2. Municipal Servicing Fee: The Municipality shall be entitled to charge an Eligible Owner a Municipal Servicing Fee with respect to each C-PACE Project of the Eligible Owner, for the Municipality's billing, collection and remittance services rendered with respect to such C-PACE Project. The Annual Servicing Fee shall be charged each calendar year, or part thereof, in which a C-PACE Assessment is in effect with respect to such C-PACE Project. The Annual Servicing Fee may be billed together with the C-PACE Assessment and payable in respect of one quarter each year, such amount to be retained by the Municipality before remitting the balance to the Qualified Capital Provider, or the Annual Servicing Fee may be billed separately. The amount of the Annual Servicing Fee shall be as set forth in Schedule I, shall not be revised without providing prior written notice to the Authority, and shall not exceed the amount set forth in the Program Guidelines. Any increase in the amount of the Annual Servicing Fee shall not apply retroactively to any prior Annual Servicing Fee paid for a C-PACE project that was previously approved but shall apply to all prospective Annual Service Fees for all C-PACE Projects, including any C-PACE Project with an existing C-PACE Assessment.

H. Recording of C-PACE Project Documents. The Municipality acknowledges and agrees that certain Uniform Assessment Documents and each amendment to such documents are required to be recorded within the time and in the manner as required in the Program Guidelines. The Municipality shall designate on Schedule I whether the responsibility to record or arrange for the recording of such documents shall be the Municipality's or the Qualified Capital Provider. The Municipality's designation as set forth on Schedule I shall not be revised without providing prior written notice to the Authority, and any such revision shall not apply retroactively to any recording for a C-PACE Project that was previously approved but shall apply to all prospective recordings for all C-PACE Projects, including any C-PACE Project with an existing C-PACE Assessment.

I. Indemnification. To the fullest extent permitted by Applicable Law, the Municipality shall release, defend, indemnify and hold harmless the Authority and its directors, employees, consultants, agents, successors, and assigns (collectively, "Indemnified Parties") from and against any and all liability for losses (including property damage, injury or death) arising from third party claims to the extent such losses arise out of, or as a consequence of, the subject matter of this Garden State Program Agreement, provided, however, that the foregoing indemnification and protections shall not extend to any losses, claims, damages, liabilities, or costs arising from the gross negligence or willful misconduct of the Indemnified Parties.

Section 4 – Term; Termination for Convenience; Termination for Cause.

A. Commencement of Term. The term of this Garden State Program Agreement shall commence upon the date first written above.

B. Termination of Participation by the Municipality: The Municipality may terminate its participation in the Program for any reason by providing ninety (90) days prior written notice to the Authority or in the case of a material change to the Program, by providing written notice to the Authority within sixty (60) days of the material change to the Program with such a termination being effective fifteen (15) days after the written notice; provided, however, that any termination shall not be effective with respect to any continuing obligations of the Municipality relating to any C-PACE Assessments that have not been paid or otherwise discharged in full, and all such continuing obligations of the Municipality relating to such C-PACE Assessments shall continue until all such C-PACE Assessments have been paid or otherwise discharged in full.

D. Termination by Authority for Cause. If the Municipality fails to comply with a requirement of the Program, including, but not limited to, requirements in the Program Guidelines or in this Garden State Program Agreement, the Authority may revoke the designation as a Participating Municipality, which shall be in addition to any remedy any other individual or entity may have; provided, however, that any such termination for cause shall not relieve or terminate the Municipality's duties, obligations, and responsibilities with respect to any C-PACE Project located within the Municipality that received the approval of the Authority prior to the date of termination and with respect to all continuing obligations of the Municipality relating to any C-PACE Assessments that have not been paid or otherwise discharged in full, and all such continuing obligations of the Municipality relating to such C-PACE Assessments shall survive and continue until all such C-PACE Assessments have been paid or otherwise discharged in full.

E. Ongoing Obligation with respect to Continuing C-PACE Assessments. Notwithstanding anything to the contrary in this Garden State Program Agreement, for so long as there are any C-PACE Projects on Eligible Properties located within the Municipality that are subject to C-PACE Assessments, the Municipality's obligations hereunder shall survive and remain in full force and effect with respect to such C-PACE Assessments until all such C-PACE Assessments have been paid or otherwise discharged in full.

Section 5 – Miscellaneous.

A. Rules of Construction. If and to the extent there is any conflict or inconsistency between the C-PACE Act and this Garden State Program Agreement, the C-PACE Act shall control. If and to the extent there is any conflict or inconsistency between this Garden State Program Agreement and the Program Guidelines, the Program Guidelines shall control.

B. Severability. If any term or provision of this Garden State Program Agreement, or the application thereof to any person or circumstances, shall, to any extent, be held illegal, invalid or unenforceable by any court of competent jurisdiction, the remainder of this Garden State Program Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held illegal, invalid or unenforceable, shall not be invalidated, rendered unenforceable, or otherwise affected thereby, and each term and provision of this Garden State Program Agreement shall be valid and be enforceable to the fullest extent permitted by law.

C. Counterparts. This Garden State Program Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, and all of which together shall constitute but one and the same instrument.

D. Notices. All notices, requests, consents and other communications shall be in writing and shall be delivered by any of the following methods: (i) by first class mail, postage prepaid; (ii) by overnight delivery service; or (iii) by messenger delivery service. Notices may also be sent by confirmed email and shall be deemed to have been given upon confirmation of receipt by either automatic read receipt or email confirmation by the recipient and so long as follow-up notice is sent by the methods set forth in clauses (i), (ii), or (iii) of the previous sentence.

If to the Municipality:
[Address]
Attention:
Email:
Fax:

If to the Authority:
New Jersey Economic Development Authority
36 W. State Street, Trenton, New Jersey 08608
Attention:
Email:
Fax:

E. Amendment and Waivers. Except as otherwise set forth in this Garden State Program Agreement, any amendment to or waiver of any provision of this Agreement must be in writing and mutually agreed to by the Authority and the Municipality.

F. Governing Law and Venue. This Garden State Program Agreement and its provisions shall be governed by and construed in accordance with the laws of the State of New Jersey. In any action, in equity or law, with respect to the enforcement or interpretation of this Garden State Program Agreement, venue shall be in the County of Mercer State of New Jersey. Any and all claims made or to be made against the Authority based in tort law shall be governed by and subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., and any and all claims made or to be made against the Authority based in contract law shall be governed by and subject to the provisions of the New Jersey Contractual Liability Act, N.J.S.A. 59:13-1 et seq. as if incorporated here.

G. Entire Agreement. This instrument constitutes the entire agreement between the parties and supersedes all previous discussions, understandings and agreements between the parties relating to the subject matter of this Garden State Program Agreement.

H. Headings. The headings in this Garden State Program Agreement are solely for convenience, do not constitute a part of this Garden State Program Agreement, and do not affect its meaning or construction.

[SIGNATURES FOLLOW]

IN WITNESS WHEREOF, the Municipality and the Authority have each caused this Garden State Program Agreement to be executed and delivered as of the date first set forth above:

(SEAL)

ATTEST:

[NAME OF MUNICIPALITY]

_____

By:_____
[Name]
[Title]

ATTEST:

NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY

_____

By:_____
[Name]
[Title]

[Signature Page to Agreement]

SCHEDULE I

DESIGNATION OF RESPONSIBILITY TO RECORD C-PACE PROJECT DOCUMENTS

Pursuant to Section 3 of the Garden State Program Agreement to which this Schedule I is attached, the Municipality designates the following party to be responsible for the recording of Uniform Assessment Documents, as may be required:

[ ] Municipality

[ ] Qualified Capital Provider

MUNICIPAL C-PACE FEES

Pursuant to Section 3 of the Garden State Program Agreement to which this Schedule I is attached, in accordance with the Program Guidelines and subject to the limitations set forth therein, the Municipality shall charge the following fees to Eligible Owners in connection with C-PACE Assessments:

Closing Fee: $

Annual Servicing Fee: $

02

MBS:dh
09-09-25

ORDINANCE AUTHORIZING THE STREET VACATION FOR CAMDEN LUTHERAN HOUSING -EASTSIDE OF RAY STREET TO THE WEST SIDE OF NORTH 10TH STREET BETWEEN ELM AND PEARL STREETS, BLOCK: 804, LOTS 47-86 AND BLOCK 805, LOTS 1-40 AS MORE PARTICULARLY SET FORTH IN THE ATTACHED METES AND BOUNDS DESCRIPTIONS PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:67-1

WHEREAS, Camden Lutheran Housing has requested a street vacation of portions of certain alleyways for the propose of construction 26 residential townhomes located on the east side of Ray Street to the west side of North 10th Street between Elm and Pearl Streets also known as Block 804, Lots 47-86 and Block 805, Lots 1-40, Camden, NJ as more particularly set forth in the metes and bounds descriptions attached hereto as Exhibit "A;" and

WHEREAS, no reservations or objections have been made; and

WHEREAS, the matter has been referred to the City Engineer, who has recommended that the City proceed with the vacation; and

WHEREAS, it appears to the City that the public will not be adversely affected by the vacating of the public right in these areas; and

WHEREAS, the City is desirous of retaining a utility easement over the portions being vacated; now therefore

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. The rights of the public and the City of Camden and to the Plan of Survey, proposed Block 804, Lots 47-86 and Block 805, Lots 1-40 as more particularly set forth in the attached metes and bounds descriptions are hereby extinguished and vacated, with the exception of the retention of a maintenance and utility easement. The vacation shall comply with all conditions of the vacation approval that the applicant is responsible for as per the City Engineer. Please see Exhibit "B" for the detailed description of the Block and Lots, being vacated.

SECTION 2. All municipal public utilities and cable television lines and facilities, if any, existing in, on or under the vacated streets as described in the legal descriptions shall remain the property of the City of Camden, applicable public utility or cable television company. The City of Camden expressly reserves an easement in, on or under those portions of the streets to be vacated. The party or parties, who become owners of the vacated streets under this ordinance, and their successors in title, shall not have the right to close, remove, relocate, erect any structure upon, or block access to any municipal or public utility or cable television lines or facilities existing in, on or under the vacated streets. They shall have the right to contract with the City of Camden or applicable public utility or cable television company to close, remove, relocate, detour or operate and maintain any such municipal public utility or cable television company lines and facilities. The party or parties who become owners of the vacated streets must maintain fire access to the vacated streets at all times.

SECTION 3. The street vacations are subject to the rights of the City of Camden and of public utilities to enter the vacated streets in a reasonable manner for the purpose of inspecting, maintaining, repairing, replacing, closing or removing any municipal public utility or cable television lines and/or facilities remaining in, on or under the vacated streets, unless the City of Camden or public utility or cable television company waives such right by contract or agreement under Section 2 above.

SECTION 4. The Municipal Clerk shall have this ordinance published once, not less than (10) days instead of one (1) week prior to the second reading.

SECTION 5. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 7. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 8. The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the

Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance, and the action by the Commissioner regarding this ordinance shall supersede any action by the Mayor on the same ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

Metes & Bounds Description
Block 804
Lots 47 thru 86

All that certain parcel of land known as lots 47 thru 86, block 804 in the City of Camden, Camden County, New Jersey, with an area of 25,600 square feet or 0.588 acres more or less, and being further described as follows:

Beginning at concrete monument to be set at the intersection of the southern right-of-way line of Elm Street (60' r.w) and the western right-of-way line of Borton Street (30' r/w), said point having a New Jersey State Plane Coordinate of N:407121.90, E:320455.43, running thence along said western right-of-way line of Borton Street:

1. South 14 degrees 27 minutes 35 seconds West, 256.00 feet to a concrete monument to be set, thence along the northern line of lots fronting on Pearl Street
2. North 75 degrees 32 minutes 25 seconds West, 100.00 feet to a concrete monument to be set on the eastern right-of-way line of Ray Street (30' r/w). thence along the eastern line of Ray Street
3. North 14 degrees 27 minutes 35 seconds East, 256.00 feet to a concrete monument to be set on the southern right-of-way line of Elm Street, thence continuing along the southern right-of-way line of Elm Street
4. South 75 degrees 32 minutes 25 seconds East, 100.00 feet to the Point and Place of Beginning

All in accordance with a plan entitled "Boundary & Topographic Survey" prepared by RWC Surveying, dated March 15, 2024. RWC Project #24010

John J. Hanlon Date: 03-15-2014
Professional Land Surveyor
New Jersey License No. 37589
NJCOA # 24GA28113500

RWC SURVEYING
P.O. Box 3652 • Toms River, New Jersey 08756 • Regional Office: Layton, NJ
(888)676-4435 • (800)220-6214 fax

EXHIBIT
A

Metes & Bounds Description
Block 805
Lots 1 thru 40

All that certain parcel of land known as lots 1 thru 40, block 805 in the City of Camden, Camden County, New Jersey, with an area of 25,600 square feet or 0.588 acres more or less, and being further described as follows:

Beginning at concrete monument to be set at the intersection of the southern right-of-way line of Elm Street (60' r.w) and the western right-of-way line of 10th Street (60' r/w), said point having a New Jersey State Plane Coordinate of N:407089.44, E:320581.31, running thence along said western right-of-way line of 10th Street:

1. South 14 degrees 27 minutes 35 seconds West, 256.00 feet to a concrete monument to be set, thence along the northern line of lots fronting on Pearl Street
2. North 75 degrees 32 minutes 25 seconds West, 100.00 feet to a concrete monument to be set on the eastern right-of-way line of Borton Street (30' r/w). thence along the eastern line of Borton Street
3. North 14 degrees 27 minutes 35 seconds East, 256.00 feet to a concrete monument to be set on the southern right-of-way line of Elm Street, thence continuing along the southern right-of-way line of Elm Street
4. South 75 degrees 32 minutes 25 seconds East, 100.00 feet to the Point and Place of Beginning

All in accordance with a plan entitled "Boundary & Topographic Survey" prepared by RWC Surveying, dated March 15, 2024. RWC Project #24010

John J. Hanlon Date: 03-15-2014
Professional Land Surveyor
New Jersey License No. 37589
NJCOA # 24GA28113500

RWC SURVEYING
P.O. Box 3652 • Toms River, New Jersey 08756 • Regional Office: Layton, NJ
(888)676-4435 • (800)220-6214 fax

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Ordinance approving a street vacation for Camden Lutheran Housing – Eastside of Ray Street to the west side of North 10th St between Elm and Pearl Streets, Block: 804, Lots 4786 and Block 805, Lots 1-4.

WHEREAS,

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date: 8/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Ordinance approving a street vacation for Camden Lutheran Housing – Eastside of Ray Street to the west side of North 10th St between Em and Pearl Streets, Block: 804, Lots 4786 and Block 805, Lots 1-4.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- Camden Lutheran Housing was approved by the Planning Board for the construction of a housing project in the North Camden section of the city. A condition of this approval is the vacation of various rights of way to allow for the construction of this project.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT: This action is requested to approve said street vacation to facilitate the construction of a housing project.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

RESOLUTION OF THE PLANNING BOARD
OF THE CITY OF CAMDEN
RECOMMENDING STREET/ALLEY VACATION APPROVAL
REGARDING CAMDEN LUTHERAN HOUSING, INC. EAST SIDE OF RAY STREET
TO WEST SIDE OF NORTH 10TH STREET BETWEEN ELM AND
PEARL STREETS, BLOCK 804, LOTS 47-86 AND BLOCK 805, LOTS 1-40
CAMDEN, NEW JERSEY

WHEREAS, the Applicant, Camden Lutheran Housing, Inc., has submitted an application to the Planning Board of the City of Camden seeking street/alley vacation approval for property located on the east side of Ray Street to the west side of North 10th Street between Elm and Pearl Streets also known as Block 804, Lots 47-86 and Block 805, Lots 1-40 on the tax maps of the City of Camden (the "Property"); and

WHEREAS, on June 12, 2025, the Planning Board of the City of Camden held a public hearing on the application in accordance with N.J.S.A. 40:55D-1 et. seq., the Municipal Land Use Law and N.J.S.A. 10:4-6 et. seq., the Open Public Meeting Act to consider said application; and

WHEREAS, no variances were requested or required with the application; and

WHEREAS, no waivers were requested or required with the application; and

WHEREAS, public notice of the hearing was provided in accordance with the requirements of Municipal Land Use Law N.J.S.A. 40:55D-12; and

WHEREAS, the Applicant's attorney, David Amerikaner, Esq. of the Law Firm of Duane Morris, LLP provided the Planning Board with an overview of the proposed street/alley vacation as well as the history associated with recent Planning Board approvals for Major Subdivision and Preliminary and Final Site Plan approval of 26 residential homes (the "Project") at the Property. Mr. Amerikaner advised the Planning Board that there are existing 4 foot wide alleys located adjacent to the Property, which appear on the City's tax map but are not physically present on the property and that even though these alleys are not physically present they will need to be vacated from the City's tax maps as part of the approved Project. The proposed alley to be vacated are specifically identified

as attachments to the Applicant's street vacation application as highlighted in yellow which attachments are herewith made a part of this Resolution and the record by way of reference; and

WHEREAS, it was noted on the record that the City of Camden Engineer Charles Chelotti, PE prepared a review letter dated June 12, 2025 wherein Mr. Chelotti stipulated that he had no objection to the proposed street/alley vacation subject to the following conditions:

1. The Applicant shall confirm whether any utilities are present in the alleys and if present, the Applicant shall provide letters from utility owners acknowledging and concurring with the requested street/alley vacation.
2. The Applicant shall be responsible for the proper abandonment of any utility requiring abandonment.
3. The Applicant shall file an approved street/alley vacation plan with the County Clerk's Office at no cost to the City and electronic copies of the plans shall be provided for review prior to filing same with the County.
4. It appears that the old sewer laterals/mains may be located in Block 804 and 805. The Applicant's Engineer shall schedule a meeting with the City Engineer's office and American Water Contract Services prior to submitting the vacation plan to ensure any obsolete lines are properly abandoned; and

WHEREAS, the Planning Board opened the hearing to the public and no public comment was received on the Application.

NOW, THEREFORE, BE IT RESOLVED by the City of Camden Planning Board that the application for street/alley vacation submitted by Camden Lutheran Housing, Inc., for the property located at Ray Street, Borton Street and north 10th Street also known as Block 804, Lots 47-86 and

Block 805, Lots 1-40 on the tax maps of the City of Camden, is herewith granted by a vote of five (5) in favor and none opposed for the reasons set forth on the record in this matter and subject to the following conditions:

1. The Applicant shall comply with the City of Camden Engineer's review letter dated June 12, 2025 and all conditions specifically referenced in said letter and as set forth in this Resolution

ROLL CALL VOTE

Those in Favor	Those Opposed
5	0

The undersigned Secretary and Chairman of the Planning Board of the City of Camden hereby certify that this is true copy of the resolution adopted by said Board on July 10, 2025.

Jose DeJesus, Jr., Chairman
City of Camden Planning Board

Angela Miller, Secretary
City of Camden Planning Board

FACT SHEET

June 6, 2025

TYPE: **STREET/ALLEY VACATION**

APPLICANT: CAMDEN LUTHERAN HOUSING, INC

PROJECT: The applicant is requesting the vacation of alley(s). The alleyway will become a portion of the overall property.

ZONE: C-4 Commercial

LOCATION: east side of Ray Street to west side of North 10th Street, between Elm and Pearl Streets

RECOMMENDATIONS:

Department of Utilities	NO RESPONSE
City Engineer	NO RESPONSE
Police Department	NO RESPONSE
Fire Department	NO RESPONSE
PSE&G	NO RESPONSE
Verizon	NO RESPONSE
Public Works	NO RESPONSE

COMMUNITY COMMENTS:

PLANNING STAFF: Conditioned upon responses from the departments

ATTACHMENTS: Application
Location Map

PREPARED BY: Dr. Edward C. Williams, PP., AICP, CSI, AHP, CZO, CPZBS
Director of Planning & Development/Zoning Officer

GENERAL DATA

NAME OF APPLICANT: Camden Lutheran Housing, Inc.

Telephone: 856-342-8088

Address: 800 Galindez Court, Camden, NJ 08102

Block: 804 and 805 Lot: 47-86 and 1-40

NAME OF CONTACT PERSON: David B. Amerikaner, Esquire, Duane Morris LLP
(if other than applicant)

Telephone: 215-979-1939 email: dbamerikaner@duanemorris.com
Fax: _____

Address: 30 S. 17th Street, Philadelphia, PA Zip Code: 19103

STREET ADDRESS/GENERAL LOCATION OF PROPERTY: _____

Vacant properties on east side of Ray Street to west side of North 10th Street, between Elm and Pearl Streets.

Purpose of Street vacation: Properties are to be subdivided to create 26 single family dwelling units.

Description proposal: The alleyway will become a portion of the overall property.

Is this application being submitted in conjunction with a site plan or sub-division application? Please check one YES X NO _____ If yes, please submit twelve sealed and folded site development plans drawn to an identified scale delineating the easement or right-of-way of the proposed vacation. NOTE: See requirement number 3, on first page.

Please return application to the address at the top of the first page. Incomplete application shall not be processed. ***Any application which remain incomplete for more than 10 business days will be discarded.*** Falsification in any form shall subject applicant to a fine or municipal court.

THIS APPLICANT CERTIFIES THAT THE ABOVE INORMATION HAS BEEN COMPLETED TO THE BEST OF HIS/HER KNOWLEDGE

2/3/25
(DATE)

David B Amelkin
(SIGNATURE OF APPLICANT)
Attorney for Applicant

Duane Morris LLP
(NAME OF CORPORATION/ASSOCIATION)

Block	Lot	Property Address
804	47	914 Elm Street
804	48	916 Elm Street
804	49	918 Elm Street
804	50	920 Elm Street
804	51	922 Elm Street
804	52	924 Elm Street
804	53	926 Elm Street
804	54	928 Elm Street
804	55	540 Ray Street
804	56	538 Ray Street
804	57	536 Ray Street
804	58	534 Ray Street
804	59	532 Ray Street
804	60	530 Ray Street
804	61	528 Ray Street
804	62	526 Ray Street
804	63	524 Ray Street
804	64	522 Ray Street
804	65	520 Ray Street
804	66	518 Ray Street
804	67	516 Ray Street
804	68	514 Ray Street
804	69	512 Ray Street
804	70	510 Ray Street
804	71	539 Borton Street
804	72	537 Borton Street
804	73	535 Borton Street
804	74	533 Borton Street
804	75	531 Borton Street
804	76	529 Borton Street
804	77	527 Borton Street
804	78	525 Borton Street
804	79	523 Borton Street
804	80	521 Borton Street
804	81	519 Borton Street
804	82	517 Borton Street
804	83	515 Borton Street
804	84	513 Borton Street
804	85	511 Borton Street
804	86	509 Borton Street

Block	Lot	Property Address
805	1	930 Elm Street
805	2	932 Elm Street
805	3	934 Elm Street
805	4	936 Elm Street
805	5	938 Elm Street
805	6	940 Elm Street
805	7	942 Elm Street
805	8	944 Elm Street
805	9	540 Borton Street
805	10	538 Borton Street
805	11	536 Borton Street
805	12	534 Borton Street
805	13	532 Borton Street
805	14	530 Borton Street
805	15	528 Borton Street
805	16	526 Borton Street
805	17	524 Borton Street
805	18	522 Borton Street
805	19	520 Borton Street
805	20	518 Borton Street
805	21	516 Borton Street
805	22	514 Borton Street
805	23	512 Borton Street
805	24	510 Borton Street
805	25	539 North 10th Street
805	26	537 North 10th Street
805	27	535 North 10th Street
805	28	533 North 10th Street
805	29	531 North 10th Street
805	30	529 North 10th Street
805	31	527 North 10th Street
805	32	525 North 10th Street
805	33	523 North 10th Street
805	34	521 North 10th Street
805	35	519 North 10th Street
805	36	517 North 10th Street
805	37	515 North 10th Street
805	38	513 North 10th Street
805	39	511 North 10th Street
805	40	509 North 10th Street

psship

U.S. Postal Service
CERTIFIED MAIL

To

Michelle Banks-Spearman, Esq.
City of Camden
City Hall Suite 419
520 Market St
Camden, NJ 08102-1300
856-757-7170

From

Carol Jacoby (7233)
Duane Morris LLP
30 South 17th Street
Philadelphia, PA 19103
United States

phone/extension
+1 215 979 1375

office
Philadelphia

Billing

type
Client/Matter

account
CAMDEN LUTHERAN HOUSING INC.
CASAS DEL RIO PHASE I & II (H2369-00001)

note
Letter Re: Vacating Alleys

Operator

name
Carol A. Jacoby

phone/ext
215-979-1375

e-mail
cajacoby@duanemorris.com

Shipping

vendor
Certified

service
USPS Certified Mail™

ship date
01/31/25

options
Return Receipt

tracking number
CERT00896689

Notification

No notifications for this package

Log

Activity for package id: 00896689

Date	*Action*	*By*	*Comment*
01/31/25, 3:42PM	En route	CORP\MAL218	By scan
01/31/25, 3:41PM	Checked into mailroom	CORP\MAL218	USPS: 9414726699042142020088
01/31/25, 3:41PM	Checked into mailroom	CORP\MAL218	Cost: 10.99
01/31/25, 3:41PM	Checked into mailroom	CORP\MAL218	By scan
01/31/25, 9:10AM	Created	CORP\cajacoby	CERT00896689

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DAVID AMERIKANER
PARTNER
DIRECT DIAL: +1 215 979 1939
PERSONAL FAX: +1 215 754 4891
E-MAIL: DBAmerikaner@duanemorris.com

www.duanemorris.com

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LAS VEGAS
SOUTH JERSEY
MYANMAR

ALLIANCES IN MEXICO

January 31, 2025

VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED

Michelle Banks-Spearman
Assistant City Attorney
City of Camden
City Hall, Suite 419
520 Market Street
Camden, NJ 08102-1300

Re: Camden Lutheran Housing, Inc.
Alley Vacation Application

Dear Ms. Spearman:

As you know, our office represents Camden Lutheran Housing, Inc. ("Applicant") in connection with recent Planning Board approvals for the Major Subdivision and Preliminary and Final Site Plan approval of 26 residential townhomes (the "Project") at the property located at Ray Street, Borton Street and N. 10th Street, Block 804, Lots 47-86, and Block 805, Lots 1-40 on the tax maps of the City of Camden (collectively, the "Property"). The Property is currently vacant.

There are existing 4' wide alleys ("Alleys") located adjacent to the Property, which appear on the City's tax map but are not physically present on the Property. Even though these Alleys are not physically present, they will need to be vacated from the City's tax map as part of the Project. These Alleys are better shown highlighted in yellow on the attached tax map. In order to vacate these Alleys, the Applicant will be submitting an Alley Vacation Application to the City of Camden Planning Board for approval.

As required by the City of Camden, we are required to notify you, a property owner adjacent to the Alleys, of this request. Further, we are required to obtain a letter from you acknowledging and concurring with the vacation of the Alleys. Therefore, we have provided a copy of this letter with an area for your signature. Kindly sign and date the letter and return the

same to us in the enclosed self-addressed stamped envelope if you acknowledge and concur with the vacation of the Alleys.

Should you have any questions regarding the above and the attached, please feel free to contact me directly.

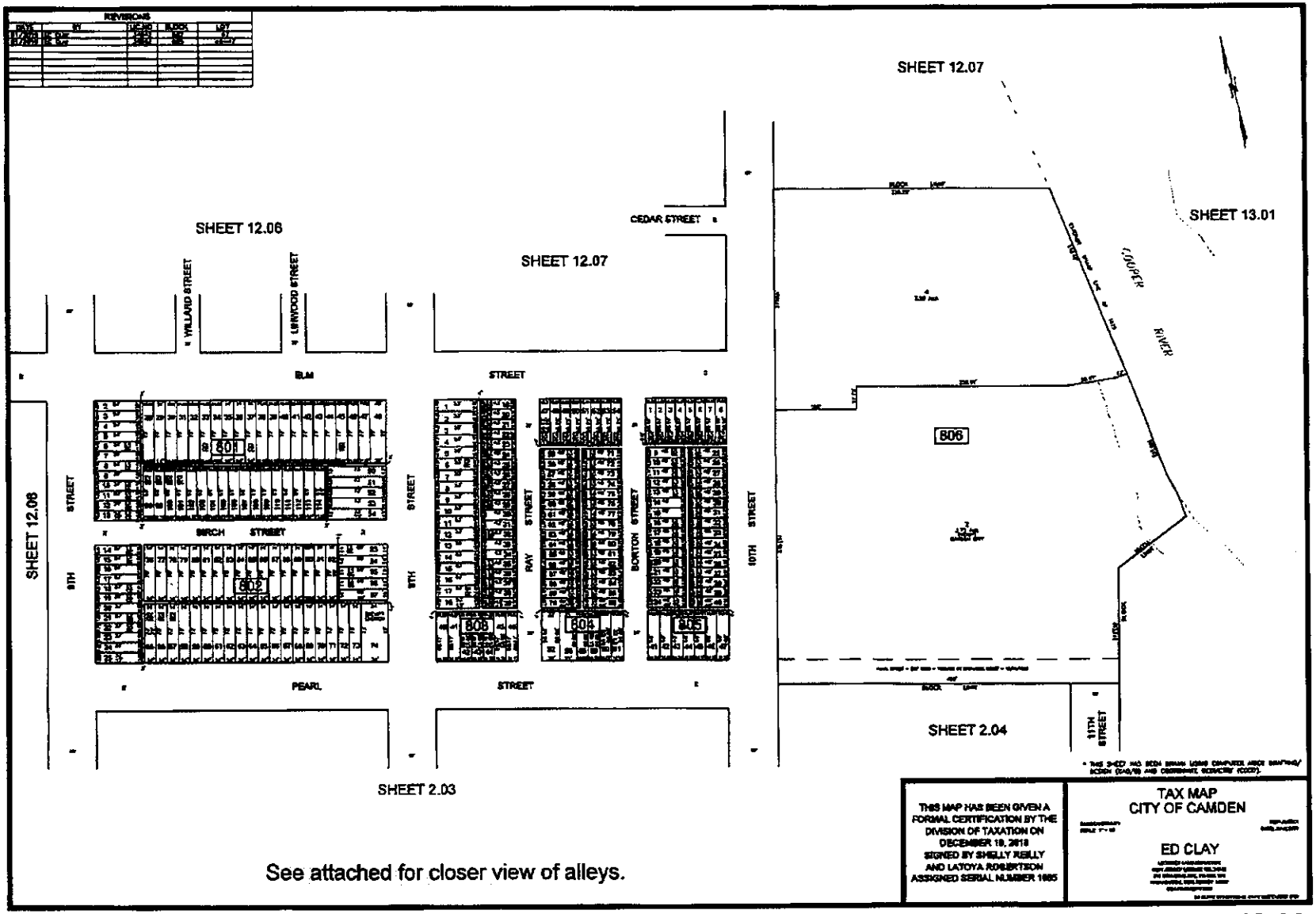
Very truly yours,

DUANE MORRIS LLP

David Amerikaner

David Amerikaner
Partner

DBA
Enclosure



See attached for closer view of alleys.

10TH STREET
BORTON STREET
RAY STREET
9TH STREET
STREET
STREET
805
804
803
EXEMPT CHURCH
335'(S)
100'
27.70'

Metes & Bounds Description
Block 804
Lots 47 thru 86

All that certain parcel of land known as lots 47 thru 86, block 804 in the City of Camden, Camden County, New Jersey, with an area of 25,600 square feet or 0.588 acres more or less, and being further described as follows:

Beginning at concrete monument to be set at the intersection of the southern right-of-way line of Elm Street (60' r.w) and the western right-of-way line of Borton Street (30' r/w), said point having a New Jersey State Plane Coordinate of N:407121.90, E:320455.43, running thence along said western right-of-way line of Borton Street:

1. South 14 degrees 27 minutes 35 seconds West, 256.00 feet to a concrete monument to be set, thence along the northern line of lots fronting on Pearl Street

2. North 75 degrees 32 minutes 25 seconds West, 100.00 feet to a concrete monument to be set on the eastern right-of-way line of Ray Street (30' r/w). thence along the eastern line of Ray Street

3. North 14 degrees 27 minutes 35 seconds East, 256.00 feet to a concrete monument to be set on the southern right-of-way line of Elm Street, thence continuing along the southern right-of-way line of Elm Street

4. South 75 degrees 32 minutes 25 seconds East, 100.00 feet to the Point and Place of Beginning

All in accordance with a plan entitled "Boundary & Topographic Survey" prepared by RWC Surveying, dated March 15, 2024. RWC Project #24010

John J. Hanlon Date: 03-15-2014
Professional Land Surveyor
New Jersey License No. 37589
NJCOA # 24GA28113500

RWC SURVEYING
P.O. Box 3652 • Toms River, New Jersey 08756 • Regional Office: Layton, NJ
(888)676-4435 • (800)220-6214 fax

Metes & Bounds Description
Block 805
Lots 1 thru 40

All that certain parcel of land known as lots 1 thru 40, block 805 in the City of Camden, Camden County, New Jersey, with an area of 25,600 square feet or 0.588 acres more or less, and being further described as follows:

Beginning at concrete monument to be set at the intersection of the southern right-of-way line of Elm Street (60' r.w) and the western right-of-way line of 10th Street (60' r/w), said point having a New Jersey State Plane Coordinate of N:407089.44, E:320581.31, running thence along said western right-of-way line of 10th Street:

1. South 14 degrees 27 minutes 35 seconds West, 256.00 feet to a concrete monument to be set, thence along the northern line of lots fronting on Pearl Street

2. North 75 degrees 32 minutes 25 seconds West, 100.00 feet to a concrete monument to be set on the eastern right-of-way line of Borton Street (30' r/w). thence along the eastern line of Borton Street

3. North 14 degrees 27 minutes 35 seconds East, 256.00 feet to a concrete monument to be set on the southern right-of-way line of Elm Street, thence continuing along the southern right-of-way line of Elm Street

4. South 75 degrees 32 minutes 25 seconds East, 100.00 feet to the Point and Place of Beginning

All in accordance with a plan entitled "Boundary & Topographic Survey" prepared by RWC Surveying, dated March 15, 2024. RWC Project #24010

John J. Hanlon Date: 03-15-2014
Professional Land Surveyor
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P.O. Box 3652 • Toms River, New Jersey 08756 • Regional Office: Layton, NJ
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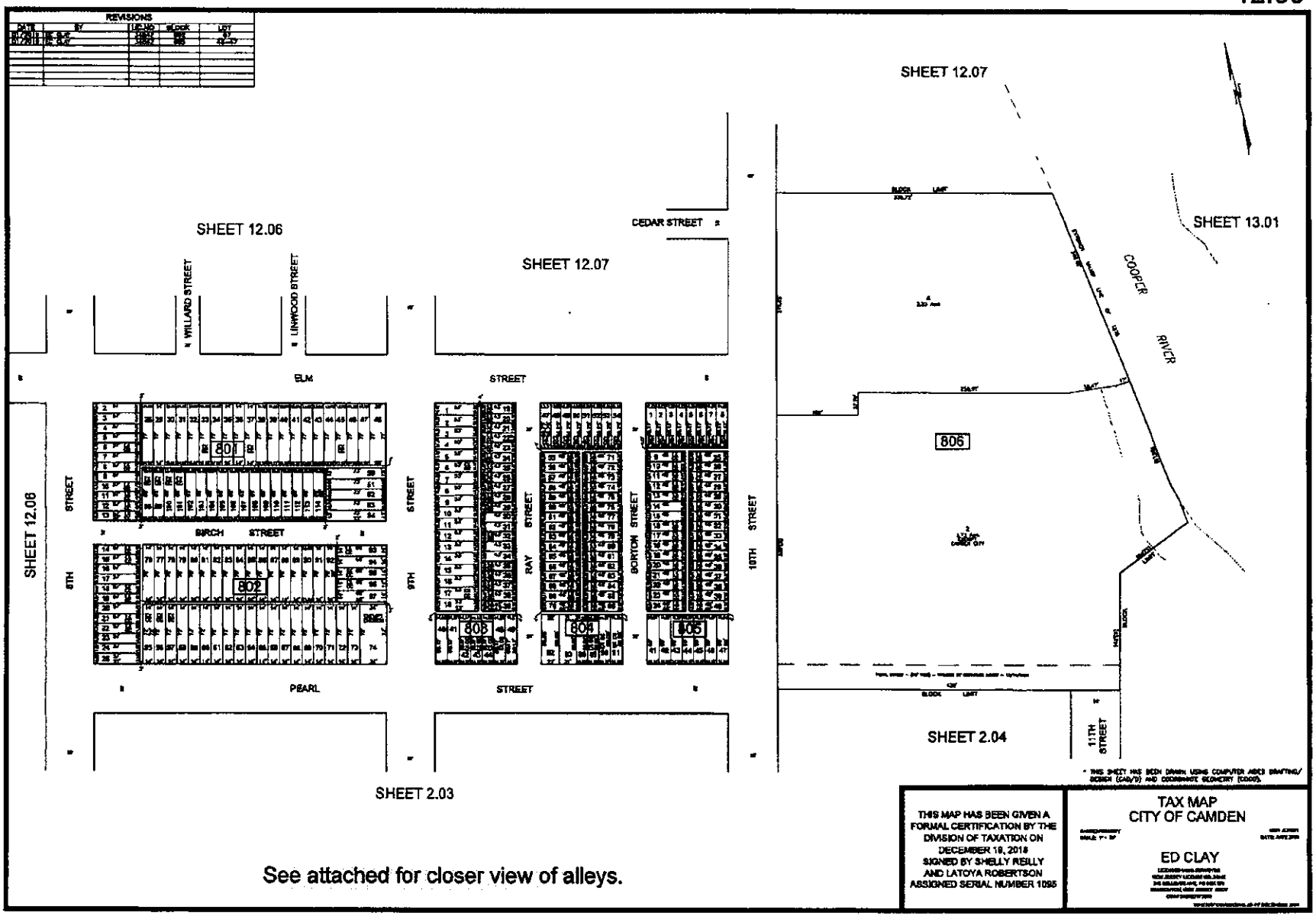
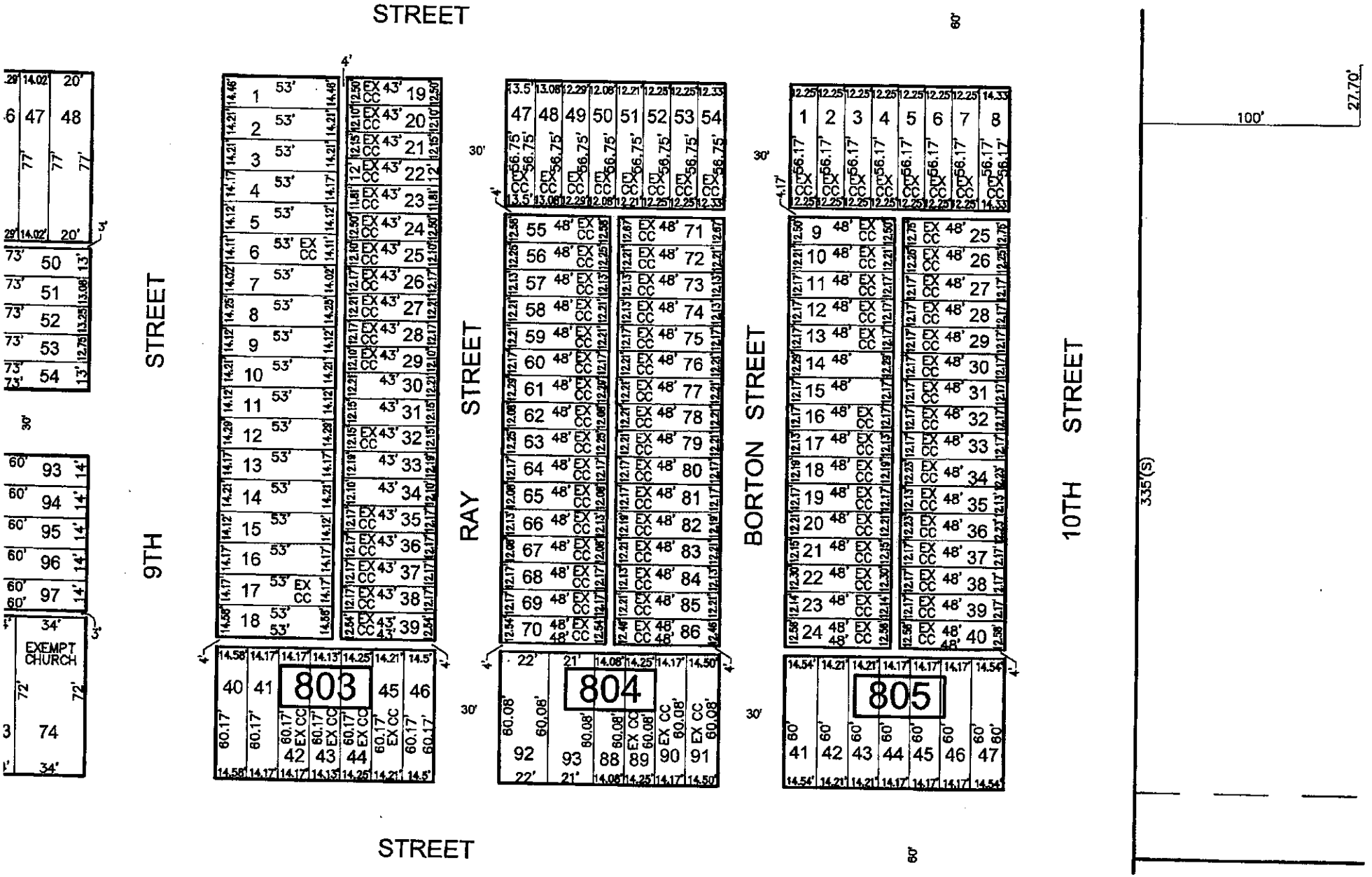


See attached for closer view of alleys.


STREET
9TH STREET
RAY STREET
BORTON STREET
10TH STREET
STREET
803
804
805
EXEMPT CHURCH
100'
27.70'
335'(s)

Metes & Bounds Description
Block 804
Lots 47 thru 86

All that certain parcel of land known as lots 47 thru 86, block 804 in the City of Camden, Camden County, New Jersey, with an area of 25,600 square feet or 0.588 acres more or less, and being further described as follows:

Beginning at concrete monument to be set at the intersection of the southern right-of-way line of Elm Street (60' r.w) and the western right-of-way line of Borton Street (30' r/w), said point having a New Jersey State Plane Coordinate of N:407121.90, E:320455.43, running thence along said western right-of-way line of Borton Street:

1. South 14 degrees 27 minutes 35 seconds West, 256.00 feet to a concrete monument to be set, thence along the northern line of lots fronting on Pearl Street

2. North 75 degrees 32 minutes 25 seconds West, 100.00 feet to a concrete monument to be set on the eastern right-of-way line of Ray Street (30' r/w). thence along the eastern line of Ray Street

3. North 14 degrees 27 minutes 35 seconds East, 256.00 feet to a concrete monument to be set on the southern right-of-way line of Elm Street, thence continuing along the southern right-of-way line of Elm Street

4. South 75 degrees 32 minutes 25 seconds East, 100.00 feet to the Point and Place of Beginning

All in accordance with a plan entitled "Boundary & Topographic Survey" prepared by RWC Surveying, dated March 15, 2024. RWC Project #24010

John J. Hanlon Date: 03-15-2014
Professional Land Surveyor
New Jersey License No. 37589
NJCOA # 24GA28113500

RWC SURVEYING
P.O. Box 3652 • Toms River, New Jersey 08756 • Regional Office: Layton, NJ
(888)676-4435 • (800)220-6214 fax

Metes & Bounds Description
Block 805
Lots 1 thru 40

All that certain parcel of land known as lots 1 thru 40, block 805 in the City of Camden, Camden County, New Jersey, with an area of 25,600 square feet or 0.588 acres more or less, and being further described as follows:

Beginning at concrete monument to be set at the intersection of the southern right-of-way line of Elm Street (60' r.w) and the western right-of-way line of 10th Street (60' r/w), said point having a New Jersey State Plane Coordinate of N:407089.44, E:320581.31, running thence along said western right-of-way line of 10th Street:

1. South 14 degrees 27 minutes 35 seconds West, 256.00 feet to a concrete monument to be set, thence along the northern line of lots fronting on Pearl Street

2. North 75 degrees 32 minutes 25 seconds West, 100.00 feet to a concrete monument to be set on the eastern right-of-way line of Borton Street (30' r/w). thence along the eastern line of Borton Street

3. North 14 degrees 27 minutes 35 seconds East, 256.00 feet to a concrete monument to be set on the southern right-of-way line of Elm Street, thence continuing along the southern right-of-way line of Elm Street

4. South 75 degrees 32 minutes 25 seconds East, 100.00 feet to the Point and Place of Beginning

All in accordance with a plan entitled "Boundary & Topographic Survey" prepared by RWC Surveying, dated March 15, 2024. RWC Project #24010

John J. Hanlon Date: 03-15-2014
Professional Land Surveyor
New Jersey License No. 37589
NJCOA # 24GA28113500

RWC SURVEYING
P.O. Box 3652 • Toms River, New Jersey 08756 • Regional Office: Layton, NJ
(888)676-4435 • (800)220-6214 fax

0-3

DB:dh
09-09-25

AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING PRIVILEGES ONLY

WHEREAS, Renee G. Rice, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near her home at 1534 Greenwood Avenue; and

WHEREAS, Randy R. Thompson, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 440 Mechanic Street; and

WHEREAS, Longinos DeJesus, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have handicapped parking as a Type #1 permit in front of or near his home at 64 S 28th Street; and

WHEREAS, Anith R. Smith, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front of or near her home at 630B Berkley Street; and

WHEREAS, Martha D. Guzman, upon providing the appropriate proof that she is the holder of the required specifications, seeks to upgrade to personalized signage handicapped parking as a Type #2 permit in front of or near her home at 3393 A Marlton Avenue; and

WHEREAS, Claribel Garcia, upon providing the appropriate proof that she is the holder of the required specifications, seeks to upgrade to personalized signage handicapped parking as a Type #2 permit in front of or near his home at 114 Linden Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as either a Type 1 or Type 2 "Handicapped Parking" to have access to parking or personalized signage during the period of time that the said premises are occupied by the handicapped individuals.

SECTION 1. Type 1 Handicapped Parking locations shall be reserved for any handicapped operator. All others shall be prohibited from parking in such space.

SECTION 2. Type 2 Handicapped Parking locations shall only be utilized by the approved applicant and only by the vehicle whose license plate corresponds with the license plate number on the posted sign. All others shall be prohibited from parking in such space.

SECTION 3. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 4. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 5. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 6. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y	K. Walker K.W.	8/14/25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments:
1. Disabled Parking Approvals Submission – September 9, 2025 Council Meeting

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/25 **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING ONLY*

FACTS/BACKGROUND:

- Ordinance establishing a handicapped parking zone in front of a residence occupied by an individual with disability, who has been issued a windshield placard or wheelchair symbol license plate for the vehicle registered by the individual, or a family member who provides transportation for the individual with disability.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, City residents issued disabled parking placards or vehicle plates, who have submitted application to the City and been approved for disabled parking privileges, will have disabled parking privileges established at their residence.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

COORDINATION: N/A

Prepared by: **Angela M. Watkins** **(856) 757-7139/ anjohnst@ci.camden.nj.us**

Name Phone/Email

INDIVIDUALS WITH DISABILITIES
HANDICAP PARKING ZONE APPROVALS

Submitted for City Council Meeting of: September 9, 2025

APPLICANT	ADDRESS	FEE PAID	PLACARD #/ PLATE #	PERMIT TYPE	
1. Renee G. Rice	1534 Greenwood Ave	120.00	P2740412	TYPE 1	
2. Randy R. Thompson	440 Mechanic St	120.00	P3032723	TYPE 1	
3. Longinos DeJesus	64 S 28th St	120.00	P3031452	TYPE 1	
4. Anita R Smith	630B Berkley St	145.00	1712HK	TYPE 2	
5. Martha D. Guzman	3393 A Marlton Ave	45.00	3189HF	TYPE 2	upgrade
6. Claribel Garcia	114 Linden St	45.00	4777HD	TYPE 2	upgrade

8/20/2025

DB:dh
09-09-25

04

ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

1717 S 6th Street	Julio C. Esquilin
2871 Tuckahoe Road	Eileen Ramos
723 Spruce Street	Unknown Resident
1576 Park Blvd	Fern Bliss-Morgan

WHEREAS, it has been advised that the individuals, no longer need accessible parking at the above locations due to no response to renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Keith L. Walker, Director of Public Works

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

Point of Contact:	Keith L. Walker	Public Works	757-7139	kewalker@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	**Y**	K. Walker K. W.	**08/14/25**	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments (list and attach all available):

1. Disabled Parking Removals Submission – September 9, 2025 Council Meeting

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/26 **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: *ORDINANCE AUTHORIZING THE REMOVAL OF DESIGNATED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN CERTAIN LOCATIONS*

FACTS/BACKGROUND:

- Ordinance authorizing the removal of designated restricted parking zone(s) for disabled individual parking applicants who did not renew their permits.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

- If City Council approves the legislation, the disabled parking signage at the designated location will be removed in accordance with the Disabled Parking approval/removal procedures.

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Keith L. Walker, Director of Public Works**
  - Attendance: Yes

COORDINATION: N/A

Prepared by: **Angela M. Watkins** **(856) 757-7139/ anjohnst@ci.camden.nj.us**

Name Phone/Email

INDIVIDUALS WITH DISABILITIES
DESIGNATED PARKING ZONE REMOVALS
Submitted for City Council Meeting of: September 9, 2025

APPLICANT	ADDRESS	REASON FOR REMOVAL OF ZONE
1. Julio C. Esquilin	1717 S 6th St	applicant is deceased
2. Eileen Ramos	2871 Tuckahoe Rd	applicant relocated
3. unknown resident	723 Spruce St	applicant relocated
4. Fern Bliss-Morgan	1576 Park Blvd	applicant is deceased

8/14/2025

Ordinances 2nd Reading

DB:dh
08-12-25

ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED, by the City Council of the City of Camden that, an ordinance entitled, "An Ordinance Fixing the Salary Ranges to Be Paid Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. AMENDING the salary and wage schedule to change the salary range of "Temporary/Seasonal" titles effective August 1, 2025 as follows:

TITLE	
Neighborhood Program Aide	$15.49-$25.00
Seasonal Recreation Supervisor	$14.49-$18.00
Seasonal Recreation Leader	$14.49-$17.00
Seasonal Recreation Aide	$14.49-$16.00
Seasonal Life Guard	$14.49-$18.00
Seasonal Truck Driver	$14.49-$18.00
Temporary Clean Neighborhood Program Aide	$17.00-$20.00
Temporary Laborer	$17.00-$20.00
Seasonal Engineering Assistant (P/T)	**$25.00**

SECTION 2. AMENDING the salary and wage schedule to change the salary range of "Deputy Tax Assessor" effective August 1, 2025 as follows:

Deputy Tax Assessor	$93,388	$129,166

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

	Aide to the Mayor	50,000	90,000
	Confidential Assistant	60,000	95,000
	Confidential Aide	50,000	90,000
	Attorney - A.B.C.	2,500	12,500
	Attorney - Affirmative Action Review Council	1	8,000
	Attorney - B.O.A.	13,845	25,631
	Attorney - Municipal Personnel Defender	36,061	68,508
	Attorney - Planning Board	10,342	18,869
	Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
	Attorney - Rooming and Boarding Home Licensing Bd.	1	8,000
	Attorney - Municipal Prosecutor Night Court-Part Time	1	8,000
	City Treasurer	90,000	110,000
	Deputy Municipal Clerk	51,200	115,000
	Judge of the Municipal Court	81,600	114,444
	Judge of the Municipal Court (Part Time)	30,979	58,678
	Municipal Auditor	81,000	99,000
*	**Municipal Clerk**	**98,999**	**157,724**
	Municipal Court Director	70,968	130,000
	Municipal Engineer	95,500	145,000
	Secretary Board/Commission	1,000	9,145
*	**Tax Assessor**	**98,999**	**136,274**
	Deputy Tax Assessor	93,388	129,166
*	**Tax Collector**	**98,999**	**136,274**
	Tax Search Officer (Part Time)	5,058	15,000

* Entitled to Salary Increases

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Confidential Secretary to the Mayor		01336							84,734
	Confidential Secretary to the Mayor (Part-time)		01336							40,867
	Secretary to the ABC Board		06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Account Clerk		00001	36,297	38,018	41,839	43,837	45,398	47,012	48,703
*	Accountant		00004	54,453	57,081	62,921	65,362	67,899	70,541	73,288
*	Accounting Assistant		50451	43,114	45,174	49,753	52,150	54,041	56,003	58,051
*	Administrative Analyst		00010	59,405	62,279	68,671	72,007	74,802	77,716	80,751
**	Administrative Clerk		00020	54,409	56,871	62,346	68,245	74,078	76,841	79,705
**	Administrative Secretary		00112	63,076	65,958	72,366	79,084	89,737	92,636	95,657
**	Affirmative Action Officer		00233@	77,345	81,118	89,502	97,616	106,485	110,670	115,023
*	Analyst Grant Applications		00259	61,521	64,503	71,127	74,589	77,382	80,356	83,293
*	Architect		00276@	69,727	73,117	80,655	85,240	86,622	92,857	96,892
*	Assessing Aide		00293@	45,724	47,782	49,931	52,179	54,526	56,980	59,545
*	Assistant Administrative Analyst		00302@	48,916	51,266	56,493	59,225	61,397	63,653	66,005
*	Assistant Animal Control Officer		00312@	50,942	53,489	58,838	61,780	64,251	66,821	69,494
*	Assistant Assessor		00317@	55,422	58,098	64,046	67,156	69,644	71,269	74,924
*	Assistant Chief Housing Inspector		00387	69,022	72,379	75,904	79,604	82,712	85,947	89,309

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Assistant Coordinator of Volunteers		00438	52,894	55,275	57,763	60,362	63,077	65,916	68,883
**	Assistant Engineer		00518	93,741	97,491	101,391	105,446	109,664	114,051	118,613
**	Assistant Municipal Clerk		00617	56,337	59,059	65,108	71,629	78,084	81,133	84,301
**	Assistant Municipal Clerk*			0	0	0	0	0	0	92,901
**	Assistant Municipal Tax Collector		00627@	80,650	84,588	93,338	102,772	112,289	116,702	123,782
**	Assistant Payroll Supervisor		00639	59,111	61,322	66,237	71,530	75,731	78,038	80,451
*	Assistant Planner		00645	53,093	55,653	61,343	64,314	66,692	69,158	71,732
**	Assistant Public Works Superintendent		00671	60,968	63,923	70,487	77,560	84,570	87,878	91,318
**	Assistant Purchasing Agent		00673	56,336	59,058	65,108	71,629	78,085	81,133	84,301
*	Assistant Superintendent of Weights & Measures		00445	45,451	47,628	52,468	57,686	62,739	65,046	67,459
*	Assistant Traffic Engineer		00795	73,497	77,079	85,034	93,610	101,986	105,873	109,908
*	Assistant Violations Clerk		00806	43,114	45,174	49,753	52,150	54,041	56,003	58,051
*	Assistant Zoning Officer (Part Time)		00822@	0	0	0	0	0	0	7,897
*	Auditor		00846	61,521	64,503	71,127	74,589	77,382	80,374	83,293
*	Building Inspector (ICS)		00924	71,347	74,822	82,540	86,571	89,956	93,480	97,150
*	Building Inspector Apprentice		06969	56,313	62,726	0	0	0	0	0
*	Building Maintenance Worker		00929	38,555	40,388	44,460	46,164	47,933	49,778	51,693
*	Building Maintenance Worker Low Pressure License		00933	54,046	56,654	62,449	65,477	67,897	70,418	73,035
*	Building Service Worker		00938	35,612	37,299	41,045	43,006	44,530	46,112	47,761
**	Building Subcode Official (HHS)		05048	76,877	80,626	88,958	97,938	106,633	110,686	114,911
*	Carpenter		00971	52,754	55,299	60,949	63,898	66,261	68,706	71,264
*	Carpenters Helper		00974	44,067	46,177	50,862	53,307	55,359	57,503	59,727
*	Cashier		00976	46,529	48,761	53,721	56,314	58,362	60,506	62,726
**	Chief Accountant		01005	69,064	72,421	79,886	87,927	95,922	99,558	105,399
**	Chief Assistant Assessor		01016	60,135	63,048	69,519	76,493	83,540	86,806	90,198
**	Chief Clerk		01037	63,076	65,958	72,366	79,084	85,464	88,225	91,102
**	Chief Community Relations Specialist		01107	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Chief Housing Inspector		01139	66,111	69,322	76,458	84,149	91,767	95,366	99,107
**	Chief Landscape Architect		01150	66,111	69,322	76,458	84,149	91,767	95,366	99,107
**	Chief License Inspector		01153	65,288	68,457	75,501	83,089	90,490	93,917	97,480
**	Chief Sanitation Inspector		01209	52,442	54,969	60,596	66,643	72,470	75,293	78,229
*	Claims Examiner Workmens Compensation		01241	51,863	54,201	59,391	64,999	69,531	73,688	87,423
*	Clerk 1		01245	34,262	35,883	39,478	41,362	42,816	44,340	45,909
*	Clerk 2		03247	37,853	39,650	43,644	45,735	47,370	49,062	50,835
*	Clerk 3		02773	42,427	44,455	48,959	51,315	53,166	55,100	57,104
*	Clerk 3 (Principal Personnel Clerk)		02773	59,692	62,583	66,114	68,683	71,355	74,137	77,026
**	Clerk 4		03859	42,333	44,356	48,849	53,692	58,362	60,506	62,726
*	Clerk Stenographer 1		01260	38,345	40,169	44,219	46,334	47,993	49,718	51,515
*	Clerk Stenographer 2		03253	40,397	42,322	46,602	48,838	50,592	52,421	54,322
*	Clerk Stenographer 3		02777	44,486	46,615	51,348	53,822	55,776	57,812	59,925
**	Clerk Stenographer 4		03862@	44,509	46,640	51,375	56,477	61,221	63,588	66,063
*	Clerk Transcriber		01266	37,679	39,469	43,444	45,518	47,265	49,081	50,968
*	Clerk Typist 1, Evidence Handling		23239	38,943	40,794	44,912	47,061	48,695	50,446	52,266
*	Code Enforcement Officer		01285	53,423	56,000	58,704	61,545	64,528	67,659	70,948
*	Community Organization Specialist		01303	40,712	42,654	46,965	49,221	50,423	52,247	54,134
*	Community Service Aide		01313	35,462	37,140	40,869	42,820	44,410	46,112	47,761
*	Community Service Worker		01319	38,065	39,873	43,893	45,994	47,632	49,343	51,120
*	Community Youth Worker		01321	48,242	50,583	53,017	55,549	56,866	58,208	59,578
*	Complaint Investigator		01324	43,799	45,894	50,551	52,985	54,909	56,907	58,993
*	Computer Service Technician		07605	56,637	59,375	65,468	68,639	71,144	73,914	76,794
**	Construction Official		05045	91,692	95,214	105,481	111,696	116,089	120,657	125,406
*	Contract Administrator 1		51254	70,077	73,486	81,063	89,230	97,478	101,290	107,419
*	Contract Compliance Representative		04883	75,001	78,751	82,688	86,823	91,164	95,722	100,508

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Coodinator for Federal & State Aid		01355	71,820	75,317	83,087	91,458	99,917	103,842	107,919
**	Coordinator of Monitoring & Evaluation		04716	65,400	68,575	75,632	83,237	90,773	94,327	98,024
**	Coordinator of Motor Vehicle Repair		07607	91,558	100,787	105,397	111,719	117,454	121,920	126,634
**	Coordinator of Volunteers		01371	65,400	68,575	75,633	83,237	90,773	94,327	98,024
*	Cost Estimator Property Improvement		01379	57,325	60,099	66,257	69,478	72,061	74,746	77,536
*	Court Interpreter S&E		07959	54,453	57,081	62,921	65,362	67,899	70,541	73,288
*	Customer Service Representative		01459	49,295	51,665	56,933	59,682	61,960	64,247	66,622
*	Customer Service Representative Bil. In Spanish & English		08033	49,295	51,665	56,933	59,682	61,960	64,247	66,622
*	Data Control Clerk		01468	39,723	41,613	45,818	48,012	49,736	51,532	53,395
*	Data Entry Operator 1		53292	37,604	39,390	43,358	45,432	47,057	48,748	50,493
*	Data Entry Operator 2		53293	41,841	43,839	48,278	50,598	52,423	54,323	56,299
*	Data Entry Operator 3		53294	46,342	48,566	53,505	55,569	57,718	59,950	62,271
**	Data Entry Operator 4		53295	55,424	58,102	64,050	69,803	76,096	79,064	82,151
*	Data Processing Programmer		01474	51,715	54,207	59,744	62,633	64,947	67,546	70,054
*	Data Processing Programmer Trainee		01475	50,264	0	0	0	0	0	0
**	Deputy Municipal Court Administrator		07796	63,076	65,958	72,366	79,084	85,464	88,225	91,102
**	Deputy Municipal Court Administrator Bilingual S/E		07903	63,076	65,958	72,366	79,084	85,464	88,225	91,102
**	Deputy Registrar of Vital Statistics		05120	60,314	63,238	69,732	73,127	75,866	78,802	83,294
*	Economic Development Rep. 2		55503	76,407	80,133	88,740	93,082	96,729	100,524	104,469
**	Director of Economic and Industrial Development		01595@	99,227	104,027	114,226	121,075	127,294	132,132	137,240
**	Director of Licenses		07163	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Director of Inspections		01607@	93,388	97,907	107,506	113,952	119,804	124,358	129,166
**	Director of Neighborhood Preservation Program		02569	93,388	97,907	107,506	113,952	119,804	124,358	129,166
**	Director of Youth Services		01651	93,388	97,907	107,506	113,952	119,804	124,358	129,166
*	Electrical Inspector (ICS)		01699	71,347	74,822	82,540	86,571	89,956	93,480	97,150
**	Electrical Subcode Official (HHS)		05046	84,640	88,795	97,993	102,797	106,633	110,686	114,911
*	Electrician		01706	52,754	55,299	60,949	63,898	66,261	68,706	71,264
*	Electrician Helper		01710	44,067	46,177	50,862	53,307	55,359	57,503	59,727
**	Elevator Subcode Official		07928	76,877	80,626	88,958	97,938	106,633	110,686	114,911
*	Employee Benefits Clerk		04758	37,389	39,165	43,110	45,164	46,724	48,400	50,137
*	Employee Benefits Specialist		01728	40,137	42,049	46,299	48,518	50,335	52,227	54,202
*	Engineering Aide		01733	43,876	45,973	50,641	53,077	55,125	57,254	59,467
*	Equipment Operator		01746	45,127	47,287	52,094	54,604	56,600	58,663	60,811
**	Executive Assistant		04586	0	0	0	0	0	0	127,875
*	Fire Subcode Official		05013	76,877	80,626	88,958	97,938	106,633	110,686	114,911
*	Garage Attendant		01877	39,845	41,744	45,960	48,162	49,978	51,865	53,842
*	Gardener		01883	44,367	46,490	51,210	53,674	55,632	57,660	59,770
**	General Supervisor Laboring		06635	53,767	56,359	62,122	68,333	74,488	77,389	80,409
**	General Supervisor Parks		06699	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	General Supervisor, Public Works		06652	62,019	65,025	68,701	71,372	77,809	80,844	84,003
*	GIS Specialist 3		03176	70,187	73,696	81,066	85,119	88,523	92,064	95,747
*	GIS Specialist Trainee		03174	61,918	0	0	0	0	0	0
*	Graphic Artist 1		54593	63,343	65,876	68,512	71,252	74,102	77,066	80,149
*	Graphic Artist 2		54604	70,793	73,624	76,569	79,632	82,817	86,130	89,575
*	Heavy Equipment Operator		02001@	53,960	56,565	62,352	65,372	67,897	70,418	73,035
*	Historic Preservation Specialist		15679	61,521	64,503	71,127	74,589	77,382	80,273	83,293
**	Housing Coordinator		02065	72,146	75,661	83,037	91,150	99,183	103,075	107,123
*	Housing Inspector		02071	53,423	56,000	58,704	61,545	64,528	67,659	70,948
*	Industrial Representative		02095	61,521	64,503	71,127	74,589	77,382	80,273	83,293
*	Interviewer, Courts		06207	49,294	51,665	56,934	59,683	61,961	64,246	66,623

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Interviewer, Courts, Bilingual Spanish & English		07573	49,294	51,665	56,934	59,683	61,961	64,246	66,623
*	Investigator A.B.C.		02175	0	0	0	0	0	0	11,697
*	Investigator Public Works		05217	56,583	59,317	65,396	68,567	71,106	73,959	76,712
*	Job Developer		02217	76,985	80,835	88,918	93,364	97,099	100,982	105,022
*	Keyboarding Clerk 1		01268	35,286	36,956	40,667	42,601	44,108	45,683	47,316
*	Keyboarding Clerk 2		03256@	38,943	40,794	44,912	47,061	48,695	50,446	52,266
*	Keyboarding Clerk 3		02781	43,513	45,593	50,219	52,637	54,498	56,482	58,538
**	Keyboarding Clerk 4		03864@	44,858	46,928	51,530	54,953	59,691	61,886	64,164
*	Laborer 1		02248	40,940	42,893	47,233	49,497	51,283	53,133	55,067
*	Laborer 1 (Laborer Heavy)		02248	42,846	44,895	49,446	51,820	53,700	55,647	57,686
*	Laborer 2		06634	45,715	47,773	49,922	52,169	54,516	56,970	59,533
**	Laborer 3		06633	51,002	53,457	58,914	64,793	70,625	73,368	76,227
*	Landscape Architect		02256@	50,467	52,897	58,293	61,110	63,451	65,892	68,433
*	Legal Secretary		07675	56,288	58,540	60,881	63,316	65,849	68,483	71,222
*	Legal Secretary I		24832	64,500	66,500	68,500	70,500	72,500	74,500	76,500
*	Legal Stenographer		02279	42,427	44,455	48,959	51,315	53,166	55,100	57,104
*	License Inspector		02292	52,659	55,198	60,839	63,789	65,991	68,417	70,948
*	License Inspector Bil. In S&E		05785	52,659	55,198	60,839	63,789	65,991	68,417	70,948
*	Loan Advisor		05136	44,266	46,383	51,090	53,550	55,578	57,690	59,890
*	Mail Clerk		02320	46,359	48,582	53,522	56,108	58,151	60,285	62,511
*	Maintenance Repairer		02328	43,129	45,191	49,773	52,165	54,067	56,035	58,085
**	Maintenance Superintendent		02384	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Maintenance Supervisor, Grounds		06731	51,002	53,457	58,914	64,793	70,625	73,368	76,227
*	Maintenance Worker 1, Grounds		01940	40,495	42,425	46,716	48,958	50,785	52,622	54,529
**	Management Information Systems Specialist		04354	99,227	104,027	114,226	121,075	127,294	132,132	137,240
**	Management Assistant		56492	80,121	83,035	85,001	87,550	90,178	92,882	95,669
**	Material Management Coordinator		05702	63,016	66,074	72,867	76,416	79,397	82,496	85,722
*	Mechanic		02434	48,714	51,053	56,258	58,978	61,142	63,383	65,731
*	Mechanic (Diesel)		02440	50,704	53,144	58,570	61,403	63,664	66,016	68,459
*	Mechanic Fire Apparatus		02441	51,103	53,565	59,032	61,889	64,174	66,544	69,013
*	Mechanic's Helper		02456@	42,846	44,895	49,446	50,367	52,191	54,082	56,061
*	Mechanical Repairer Light Equipment		02451@	42,337	44,237	46,233	48,314	50,487	52,759	55,134
*	Motor Broom Driver		05565	45,127	47,287	52,094	54,604	56,600	58,663	60,811
**	Municipal Court Administrator		07795	85,416	89,549	98,329	104,225	109,578	113,742	118,139
*	Municipal Court Attendant		02524	0	0	0	0	0	0	61,803
*	Network Administrator 1		10107	85,447	89,718	98,691	103,625	107,771	112,081	116,565
*	Network Administrator 2		10108	92,374	96,994	106,693	112,027	116,509	121,170	126,016
*	Omnibus Operator		05594	39,926	41,826	46,052	47,821	49,656	51,566	53,554
*	Paralegal Specialist		02593	68,549	71,291	74,142	77,105	83,536	86,744	90,080
*	Parking Enforcement Officer		07305	42,987	45,044	49,609	51,996	53,878	55,842	57,881
*	Payroll Clerk		02634	37,389	39,165	43,110	45,164	46,724	48,400	50,137
**	Payroll Supervisor		02636	70,206	73,556	81,000	89,022	96,978	100,724	104,628
*	Personnel Aide		02685	60,352	62,766	65,277	67,888	70,604	73,428	76,365
*	Personnel Assistant		02648@	77,803	82,024	87,677	90,467	94,688	98,909	103,133
*	Planning Aide		02685	40,137	42,049	46,299	48,518	50,335	52,227	54,202
**	Planning Director		02686	93,388	97,907	107,506	113,952	119,804	124,358	129,166
*	Plumbing Inspector (ICS)		02704	71,347	74,822	82,540	86,571	89,956	93,480	97,150
**	Plumbing Subcode Official (HHS)		05056	76,877	80,626	88,958	97,938	106,633	110,686	114,911
*	Principal Account Clerk		02755	43,114	45,174	49,753	52,150	54,041	56,003	58,051
*	Principal Account Clerk (Typing)			44,105	46,217	50,905	53,358	55,366	57,381	59,493
*	Principal Cashier		02771	52,483	55,012	60,633	63,573	65,954	68,390	70,931
*	Principal Clerk Transcriber		02779	43,811	45,906	50,564	52,998	55,044	57,167	59,382

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Community Organization Specialist		02785@	46,666	48,905	53,878	56,480	58,626	60,871	63,204
*	Principal Data Control Clerk		04646	46,664	48,901	53,876	56,478	58,542	60,687	62,919
*	Principal Employee Benefits Clerk		04936	45,879	48,078	52,964	55,522	57,665	59,895	62,217
*	Principal Engineering Aide		02804	56,078	58,787	64,806	67,325	69,942	72,664	75,495
*	Principal Legal Stenographer		02819	54,406	57,033	62,866	65,914	70,151	72,752	75,450
*	Principal Mail Clerk			60,912	63,349	66,177	68,823	73,724	74,440	79,740
*	Principal Payroll Clerk		02831	59,692	62,583	66,113	68,683	71,355	74,136	77,026
*	Principal Planner		02837	61,521	64,503	71,127	74,589	77,382	80,273	83,293
*	Principal Planner Community Development Program		05335	61,521	64,503	71,127	74,589	77,382	80,273	83,293
*	Principal Planning Aide		02840	49,300	51,670	56,939	59,691	61,964	64,346	66,823
*	Principal Purchasing Assistant		02847	45,879	48,078	52,964	55,522	57,665	59,895	62,217
*	Principal Storekeeper		02852	59,186	62,050	68,414	71,739	74,417	77,197	80,092
*	Printing Machine Operator 1		02571	43,970	46,072	50,747	53,191	55,125	57,126	59,219
*	Printing Machine Operator 2		22533	53,039	55,597	61,281	64,252	66,622	69,094	71,663
*	Printing Machine Operator 3		22534	55,597	58,280	64,258	67,368	69,824	72,543	75,368
**	Printing Machine Operator 4		22535	58,280	61,099	67,375	70,642	73,220	76,074	79,041
*	Program Analyst		02871	59,405	62,279	68,671	72,007	74,802	77,716	80,751
**	Program Coordinator Demolition		05679	78,760	82,304	85,848	89,392	92,937	96,481	100,025
*	Program Monitor		04700	57,782	60,577	66,785	70,032	72,632	75,344	78,165
*	Project Coordinator Construction		02883	74,587	78,221	86,298	95,006	103,510	107,448	111,552
*	Project Manager, Data Processing		53023	118,912	0	0	0	0	0	0
*	Property Clerk		02894	37,852	39,651	43,645	45,736	47,370	49,062	50,835
*	Public Information Officer		02927	47,494	49,773	54,839	57,492	59,592	61,787	64,614
*	Public Works Inspector		02933	53,063	55,623	61,307	64,278	66,652	69,124	71,693
**	Public Works Superintendent		02936	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Purchasing Agent		02952	99,227	104,027	114,226	121,075	127,294	132,132	137,240
*	Purchasing Assistant		02952	37,389	39,165	43,110	45,164	46,724	48,400	50,137
*	Purchasing Expediter		02956	48,916	51,266	56,493	59,225	61,401	63,653	66,012
*	Radio Dispatcher		02958	45,106	47,267	52,071	54,578	56,565	58,630	60,788
*	Radio Dispatcher Typing		02959	46,037	48,244	53,150	55,658	57,643	59,710	61,867
*	Radio Technician		02965	61,772	65,082	68,391	71,701	75,010	78,320	81,629
**	Real Estate Officer		02974	88,404	91,615	98,751	106,441	114,059	121,399	127,468
*	Receptionist		02976	34,262	35,883	39,478	41,362	42,816	44,340	45,909
*	Recorder Operator Courts		04873	36,335	38,057	41,884	43,889	45,567	47,316	49,132
*	Records Management Analyst		05429	57,136	59,901	66,055	69,258	71,784	74,582	77,492
**	Records Manager		06382	70,097	74,177	78,494	83,063	87,897	93,013	98,426
*	Records Support Technician 1		56562	37,853	39,367	40,942	42,579	44,283	46,054	47,896
*	Records Support Technician 2		56563	42,427	44,124	45,889	47,723	49,634	51,618	53,684
*	Records Support Technician 3		56564	47,517	49,418	51,395	53,450	55,589	57,812	60,124
*	Recreation Aide		02983	32,832	34,376	37,816	41,045	42,498	44,005	45,576
*	Recreation Leader		02993	39,416	41,292	45,464	47,647	49,422	51,283	53,215
*	Recreation Program Coordinator		03018	60,113	63,022	69,493	72,874	75,707	78,661	81,730
**	Recreation Supervisor		03020	47,649	49,937	55,022	60,504	65,937	68,485	71,159
*	Relocation Officer (Part Time)		03060@	0	0	0	0	0	0	14,199
**	Rent Regulation Officer		05681	73,946	76,165	78,449	81,090	84,141	87,311	90,606
*	Research Assistant		03069	53,518	56,100	61,837	64,834	67,225	69,723	72,314
**	Risk Manager		07390	118,530	120,900	123,318	125,785	128,300	132,149	138,096
**	Road Repairer Superintendent		03803	73,486	77,066	85,021	92,834	101,260	105,233	109,369
*	Sanitation Inspector		03110	51,715	54,207	59,751	62,638	64,915	67,437	70,054
**	Secretarial Assistant		03127	48,928	51,139	56,053	61,346	65,548	67,854	70,268
*	Secretary Board/Commission (Part Time)		07419	1,399	0	0	0	0	0	12,798
*	Secretary Board/Commission (Full Time)		07419	55,157	57,829	63,765	67,539	70,174	72,912	75,758
*	Security Guard		06124	39,414	41,291	45,462	47,645	49,349	51,122	52,970
*	Senior Account Clerk		03165@	40,397	42,322	46,602	48,838	50,592	53,468	54,322

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Senior Administrative Analyst		03173@	70,077	73,486	81,063	89,230	97,470	101,290	107,419
*	Senior Auditor		03196@	67,811	71,107	78,431	81,707	84,677	87,987	91,432
*	Senior Building Maintenance Worker		03227	40,622	42,558	46,868	49,113	50,884	52,842	54,881
**	Senior Budget Examiner		03223	87,552	91,788	100,787	106,830	112,318	116,586	121,092
*	Senior Building Maintenance Worker Low Pressure License		03228	56,654	59,392	65,486	68,660	71,163	74,439	76,815
*	Senior Cashier		03236	49,178	51,543	56,797	59,542	61,725	63,998	66,372
*	Senior Clerk Transcriber		03255	39,725	41,616	45,820	48,018	49,862	51,783	53,777
*	Senior Community Relations Specialist		03265@	49,791	52,185	57,508	60,287	62,511	64,818	67,205
*	Senior Community Service Worker		03269@	44,266	46,383	51,090	53,550	55,578	57,690	59,890
**	Senior Computer Service Technician		07691	63,020	66,078	73,138	76,699	79,691	82,805	86,040
*	Senior Data Control Clerk		03294	43,182	45,247	49,834	52,232	54,110	56,076	58,128
*	Senior Data Processing Programmer		03295	59,573	62,457	65,982	67,240	69,854	72,573	75,400
*	Senior Electrician		03308	57,862	60,661	66,879	69,480	72,183	74,993	77,918
**	Senior Engineer		03314	94,653	98,937	98,046	114,551	118,917	126,052	130,967
*	Senior Engineering Aide		03320	47,948	50,249	55,366	58,036	60,163	62,382	64,677
*	Senior Gardener		03341	38,065	39,873	43,893	45,994	47,632	49,343	51,120
*	Senior Historic Preservation Specialist		15680	64,683	67,821	74,799	78,444	81,509	84,566	87,757
*	Senior Housing Inspector		03368	62,570	65,667	68,789	72,135	74,943	77,865	80,904
*	Senior Landscape Architect		04407	57,782	60,577	66,785	70,032	72,632	75,344	78,165
*	Senior Legal Stenographer		03405	46,887	49,135	54,136	56,746	58,941	61,219	63,597
*	Senior Mail Clerk		20433	54,391	56,567	58,829	61,183	63,630	66,175	68,822
*	Senior Maintenance Repairer		03425	47,286	49,557	54,601	57,237	59,330	61,502	63,771
*	Senior Mechanic		03459	51,103	53,565	59,032	61,889	64,174	66,544	69,013
*	Senior Mechanic (Diesel)		04561	53,103	55,664	61,354	64,321	66,699	69,169	71,743
*	Senior Payroll Clerk		03496	41,467	43,447	47,843	50,143	51,916	53,805	55,758
**	Senior Personnel Assistant		04982	99,278	103,934	108,623	113,295	117,966	122,639	127,315
*	Senior Planner Economic Dev.		04569	57,782	60,577	66,785	70,032	72,632	75,344	78,165
*	Senior Planning Aide		03512	43,219	45,286	49,877	52,281	54,189	56,156	58,201
*	Senior Program Development Specialist Community Service		06931	64,683	67,821	74,799	78,444	81,509	84,566	87,757
*	Senior Program Monitor		05399	71,116	74,578	82,269	86,287	89,545	92,924	96,452
*	Senior Public Works Inspector		03539	56,583	59,317	65,396	68,567	71,106	73,959	76,712
*	Senior Purchasing Assistant		03547	41,467	43,447	47,843	50,143	51,916	53,805	55,758
*	Senior Sanitation Inspector		03572	58,404	61,233	67,511	69,068	71,319	73,957	76,712
*	Senior Security Guard		06257	46,488	48,347	50,281	52,292	54,384	56,559	58,822
*	Senior Storekeeper		03600	53,063	55,623	61,307	64,278	66,652	69,124	71,693
*	Senior Traffic Maintenance Worker		03625	53,012	55,398	57,890	60,496	63,218	66,062	69,032
*	Senior Traffic Signal Electrician		03626	57,862	60,661	66,879	69,480	72,183	74,993	77,918
**	Senior Training Technician		05614	63,020	66,078	73,138	76,699	79,691	82,805	86,040
*	Senior Youth Group Worker		03657	62,308	64,800	67,392	70,088	72,892	75,807	78,840
*	Signal Systems Technician 1		03714	60,099	62,503	65,003	67,603	70,307	73,120	76,043
*	Signal Systems Technician 2		03589	62,426	64,925	67,521	70,223	73,031	75,952	78,990
*	Social Service Assistant		04623	40,178	42,096	46,348	48,572	50,315	52,131	54,022
*	Storekeeper		03779	46,372	48,598	53,539	56,121	58,165	60,309	62,520
*	Storekeeper Automotive		03781	48,875	51,225	56,445	59,175	61,345	63,599	65,948
*	Substance Abuse Counselor 1		63114	62,101	65,110	71,801	75,295	78,109	81,039	84,085
**	Superintendent of Recreation		03834@	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Superintendent of Weights & Measures		01428	71,401	74,876	82,600	90,186	98,365	102,223	106,238
**	Supervising Account Clerk		03848	46,119	48,330	53,245	58,538	62,739	65,046	67,459
**	Supervising Administrative Analyst		03850@	78,736	82,578	91,116	99,380	108,408	112,667	117,103

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Animal Control Officer		05999	80,650	84,320	87,991	91,661	95,331	99,001	102,679
**	Supervising Building Service Low Pressure License		06468	51,958	54,462	60,026	66,017	72,631	74,486	77,263
**	Supervising Cashier		03857@	57,270	60,040	66,194	72,827	79,397	82,496	85,722
**	Supervising Clerk Transcriber		03863@	43,837	45,934	50,594	55,106	60,034	62,359	64,778
**	Supervising Data Control Clerk		03872	54,134	56,746	62,550	68,804	74,726	77,364	80,112
**	Supervising Electrician		06605	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	Supervising Engineering Aide		03881	58,823	61,670	67,995	74,810	81,563	84,752	88,068
**	Supervising Health Insurance Benefits Clerk		03887@	59,651	62,364	68,393	74,888	81,038	83,778	86,633
**	Supervising Maintenance Repairer		07338	58,140	60,733	66,497	72,709	78,863	81,765	84,784
**	Supervising Maintenance Worker, Grounds		06731	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	Supervising Mechanic		06724	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	Supervising Mechanic Fire Apparatus		06726	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	Supervising Planner		05137	73,578	77,162	85,126	92,834	101,260	105,235	109,369
**	Supervising Program Analyst		03927	66,111	69,322	76,458	84,149	91,767	95,366	99,107
**	Supervising Property Clerk		05519	43,316	45,387	49,989	54,952	59,691	61,886	64,165
**	Supervising School Traffic Guard		03937	61,082	64,039	70,607	76,963	83,912	88,922	93,346
**	Supervising Youth Group Worker		03945@	64,051	66,613	69,277	72,048	74,930	77,927	81,045
**	Supervisor Demolition		06910	59,512	62,391	68,794	75,175	81,530	84,272	87,131
**	Supervisor of Accounts		03969	53,480	56,060	61,792	67,973	74,215	77,106	80,113
**	Supervisor of Collection of Revenue			64,247	67,364	74,291	81,760	89,155	92,653	96,274
**	Supervisor of Motor Pool		05971	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	Supervisor of Real Estate Sales		04060	49,244	51,611	56,874	62,545	68,167	70,813	73,574
**	Supervisor of Senior Citizens Activities		04069	50,686	53,125	58,547	64,389	70,176	72,906	75,802
**	Supervisor of Telephone Systems		04080	48,662	50,995	53,842	57,533	62,675	65,098	67,621
**	Supervisor Public Works		06650	53,766	56,359	62,122	68,334	74,488	77,390	80,410
**	Supervisor Traffic Maintenance		06816	60,267	63,186	66,754	69,348	75,598	78,545	81,610
*	Tax Searcher		04130	46,941	49,193	54,198	56,815	58,890	61,052	63,297
*	Technical Assistant Contract Administration		62844	55,663	58,317	64,217	67,294	69,724	72,239	74,868
*	Technical Assistant to the Construction Official		05193	49,187	51,555	56,809	59,558	61,718	63,975	66,313
*	Technician, Management Information Systems		53099	59,573	62,456	65,982	67,240	69,854	72,572	75,400
*	Telecommunications Systems Analyst		07604	53,998	56,602	62,393	68,630	74,802	77,716	80,751
*	Telephone Operator		04145@	41,540	43,522	47,926	50,229	52,043	53,930	55,891
*	Tractor Trailer Driver		04179	45,127	47,287	52,094	54,604	56,600	58,663	60,811
*	Traffic Maintenance Worker		04189	43,799	45,894	50,551	52,498	54,522	56,628	58,817
*	Traffic Signal Electrician		04192	52,754	55,299	60,949	63,898	66,261	68,706	71,264
	Traffic Signal Superintendent 1		00799	73,486	77,066	85,021	92,834	101,260	105,233	109,369
**	Traffic Signal Superintendent 2		04196	76,349	80,073	88,347	96,470	105,233	109,365	113,667
**	Traffic Signal Supervisor 1		06819	64,848	67,997	74,986	77,916	80,957	84,119	87,409
**	Traffic Signal Supervisor 2		04082	67,366	70,640	77,909	80,957	84,119	87,409	92,776
*	Traffic Signal Technician 1		04195	60,099	63,011	69,478	72,183	74,993	77,916	80,959
*	Traffic Signal Technician 2		05219	62,427	65,454	72,176	74,993	77,916	80,957	84,177
*	Training Technician		04207	58,280	61,099	67,375	70,642	73,220	76,074	79,041
*	Tree Maintenance Worker 1		04220	44,895	47,046	51,833	54,323	56,289	58,465	60,729
*	Truck Driver		04222	44,367	46,490	51,210	53,674	55,632	57,660	59,770
**	Violations Clerk		04244	81,726	85,937	94,362	100,021	105,157	109,155	113,375
*	Weights and Measures Apprentice		04201	0	0	0	0	0	0	43,578

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Welder		04305	48,714	51,053	56,258	58,978	61,142	63,383	65,731
*	Youth Group Worker		04333	58,517	60,858	63,292	65,824	67,140	68,483	69,853
*	Youth Group Worker Bil. In S&E		04334	58,517	60,858	63,292	65,824	67,140	68,483	69,853
*	Youth Services Counselor		04336	63,646	66,191	68,839	71,593	74,456	77,435	80,532
*	Zoning Officer (Part Time)		04338	0	0	0	0	0	0	8,711

0-2
revised

FUENTES
08-12-25

ORDINANCE AMENDING MC-5371, ADOPTED ON FEBRUARY 8, 2022 WHICH WAS AMENDED BY MC-5414, ADOPTED ON OCTOBER 11, 2022, FURTHER AMENDED BY MC- 5426, ADOPTED ON NOVEMBER 10, 2022, FURTHER AMENDED BY MC-5427, ADOPTED ON DECEMBER 13, 2022, AND FURTHER AMENDED BY MC-5461, ADOPTED ON AUGUST 8, 2023 GOVERNING THE ESTABLISHMENT AND CONTROL OF RECREATIONAL CANNABIS LICENSES TO NOW ALLOW RECREATIONAL CANNABIS CONSUMPTION AREAS IN THE CITY OF CAMDEN

WHEREAS, on February 8, 2022, the City of Camden adopted an ordinance, MC-5371, establishing and controlling recreational cannabis licenses in the City of Camden which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, further amended by MC-5427, adopted on December 13, 2022 and further amended by MC-5461, adopted on August 8, 2023; and

WHEREAS, the City Council of the City of Camden is now seeking to further amend MC-5371, adopted on February 8, 2022 which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, further amended by MC-5427, adopted on December 13, 2022, and further amended by MC-5461, adopted on August 8, 2023 to now permit cannabis consumption lounges in the City of Camden; now therefore

BE IT ORDAINED by the City Council of the City of Camden that MC-5371, adopted on February 8, 2022 which was amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, further amended by MC-5427, adopted on December 13, 2022 and further amended by MC-5461, adopted on August 8, 2023, is hereby further amended as follows:

GENERAL REQUIREMENTS

Definitions: the definitions and other provisions of the Act and N.J.A.C. 17:30 are hereby incorporated herein. Any amendments to the Act and N.J.A.C. 17: 30 1.2 are also incorporated herein without the need to revises this Chapter, including but not limited to, recent amendments to the New Jersey Administrative Code to now include cannabis consumption areas and the definitions contained therein, including the following:

"Cannabis consumption area" means, as further described at N.J.S.A. 24:6I-21, a designated location operated by a permitted medical cannabis dispensary or a licensed Class 5 Cannabis Retailer, for which a State and local endorsement has been obtained, at which medical or personal-use cannabis items may be consumed, that is either:

1. An indoor, structurally enclosed area of the medical cannabis dispensary, cannabis retailer that is separate from the area in which the dispensing of medical cannabis or retail sales of cannabis items occurs; or
2. An exterior structure on the same premises as the medical cannabis dispensary, cannabis retailer, either separate from or connected to the cannabis retailer.

870-38 – PERMITTED USES IN CERTAIN DISTRICTS – CANNABIS LICENSED BUSINESSES – ISSUANCE OF LICENSES AND PERMITS

D. Licensing

1. Local licensing authority.
   a. The Camden Cannabis Committee is hereby designated to act as the local licensing authority for the City for all cannabis establishments, including a class 5 retail establishment seeking a designated cannabis consumption area endorsement from the City. The Camden Cannabis Committee shall consist of the following individuals: the Business Administrator, the City Attorney, the Director of Planning and Development, the Director of Code Enforcement, the Mayor's Chief of Staff, the Chief of the Camden County Police Department, Metro Division, or his/her designee. Under all circumstances in which State law requires communication to the City by the Cannabis Regulatory Commission or any other State agency with regard to the licensing of cannabis establishments by the State, or in which State law requires any review or approval by the City of any action taken by the State licensing authority, the exclusive authority for

receiving such communications and granting such approvals shall be exercised by the Camden Cannabis Committee.

b. Under no circumstances shall a local license for a cannabis establishment, including a class 5 retail establishment seeking a designated cannabis consumption area endorsement issued by the Business Administrator be effective until or unless the State has issued the requisite permits or licenses to operate such a facility. No cannabis establishment may lawfully operate in the City of Camden without the issuance of a State permit or license and full regulatory oversight of the cannabis establishment by the Cannabis Regulatory Commission or other state licensing authority as well as oversight and issuance of a license by the City.

c. Any permit issued pursuant to this Chapter, including a class 5 retail establishment seeking a designated cannabis consumption area endorsement shall be valid for a period of one (1) year from the date of issuance and shall be renewed in accordance with the provisions of this Chapter.

d. An application by a licensed Class 5 retail cannabis establishment seeking a designated cannabis consumption area endorsement must meet all requirements of this Chapter as set forth herein, New Jersey law including but not limited to: N.J.S.A. 24:6I-21, N.J.A.C. 17: 30-1.2 et seq. including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.

e - k. [formerly d – j] Same

2. Classification of licenses. The City, subject to State, Administration, Planning Board, Zoning Board of Adjustment, and City Council approval, may issue the following municipal licenses to operate a cannabis establishment:

a. Class 1 – Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;

b. Class 2 - Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;

c. Class 3 - Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;

d. Class 4 - Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from one licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;

e. Class 5 - Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers.

i. Only an establishment which operates as a Class 5 – Cannabis Retailer, may also be permitted to operate a designated cannabis consumption area as provided for in this Chapter, herein.

3. Maximum number of licenses.

a - d. Same

e. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5, shall be permitted within the City in the commercial zones specified below; with no more than six (6) per zone. No more than 4 of the 20 standard or microbusiness retail cannabis business licenses operating under Class 5, shall be permitted to also have designated cannabis consumption areas within the City. A Micro-business shall not acquire for retail sale more than 1000 pounds of useable cannabis or its equivalent per month.

4. Location of Licenses: The following State classified cannabis classes are permitted in the corresponding zoning districts:

a. Class 1; Cultivator – Commercial 3 and Light Industrial 2
b. Class 2; Manufacturer – Light Industrial Zone – LI-1
c. Class 3; Wholesale –
    i. Light Industrial Zones, LI-1 and LI-2
    ii. GI-I, North 4th Street, north of Erie Street; for non-residential structures meeting all zoning and building code requirements

    Class 4; Distributor –
    i. Light Industrial Zone, LI-1
    ii. GI-I, North 4th Street, north of Erie Street; for non-residential structures

e. Class 5; Retail, including a retail establishment either with or without a designated cannabis consumption area endorsement – permitted in the following zones:
    i. C-2 Zone – Gateway/Waterfront South
    ii. C-3 Zone – Old Pathmark Area
    iii. C-4 Zone – Admiral Wilson Boulevard
    iv. US Zone – University Services
    v. CC Zone - Center City
    vi. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
    vii. C-2 Zone – Vine Street from North Front Street to North 3rd Street
    viii. TOD District – White Horse Pike from Haddon Avenue to Ferry Avenue
f. Any other properties outside the specific zones described in subsections (a) through (e) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
g. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.
h. Any Delivery Service Provider seeking to establish a business in the City of Camden must comply with all applicable City of Camden Ordinances.

2. Application Process
    a. – j. Same.
    k. Prior to an application for any cannabis license or an application by a licensed Class 5 retail cannabis establishment seeking to add-on a designated cannabis consumption area endorsement being approved; the Cannabis Committee shall direct the applicant to provide written notice to all property owners and renters who reside within two-hundred feet of the applicants' proposed cannabis business location. The applicant shall provide the Cannabis Committee with a copy of the written notice provided to these property owners and renters, the means used to provide such notice, and documentation indicating the number of property owners and renters who were so notified by the method used to provide such notice.
    l. An application for a class 5 retail cannabis license also seeking a designated cannabis consumption area endorsement must meet all requirements as set forth in this Chapter herein, New Jersey law including but not limited to: N.J.S.A. 24:6I-21, N.J.A.C. 17: 30-1.2 et seq. including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.
    m. A licensed Class 5 retail cannabis establishment may seek to add-on a designated cannabis consumption area by filing a supplemental application for a designated cannabis consumption area endorsement to be developed by Administration, with the Cannabis Committee seeking approval of the designated cannabis consumption area. Such an establishment shall establish that the designated cannabis consumption area complies with all requirements as set forth in this Chapter herein, New Jersey statute, N.J.S.A. 24:6I-21 et seq., N.J.A.C. 17: 30-1.2 et seq., including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.
    n. [formerly l] Term of license renewals.
        Same.

E. Fees.

1. The following fees shall apply to all cannabis businesses:

   a. Micro-Businesses:
      1. Application Fee - $2500.00
      2. Annual Renewal Fee - $2500.00
   b. Class 5 Retail License with designated cannabis consumption area endorsement–
      1. Application Fee - $3000.00
      2. Annual Renewal Fee - $3000.00
   c. Application fee for Licensed Class 5 Retail establishment seeking to add-on designated cannabis consumption area endorsement- $500.00

   d. Standard Businesses [Non-Micro-Business]:
      1. Application Fee - $5000.00
      2. Annual Renewal Fee – $5000.00
      3. Class 5 Retail License with designated cannabis consumption area endorsement–
         1. Application Fee - $5,500.00
         2. Annual Renewal Fee - $5,5000.00
      4. Application fee for Licensed Class 5 Retail establishment seeking to add-on designated cannabis consumption area endorsement- $1000.00

e. The above fees shall be submitted to the City at the time the cannabis business submits its Initial application or the renewal application to the City or at the time that a licensed Class 5 retail cannabis establishment seeks approval to add-on a designated cannabis consumption area endorsement. If the cannabis business's application for a cannabis license is denied by the Cannabis Committee or by the Cannabis Regulatory Commission, the City shall refund eighty percent (80%) of the Initial Application or Renewal Fee or Fee seeking to add-on a designated cannabis consumption area endorsement submitted to the City.

H. SIGNAGE AND DISPLAY OF PRODUCTS

1. - 8.

Same.

9. A Class Retail Cannabis establishment with a designated cannabis consumption area shall designate the cannabis consumption area by conspicuous signage, which shall indicate that the cannabis consumption area may be used for the on-premises personal consumption of recreational cannabis and cannabis products.

J. Requirements for Cannabis Businesses

1. All Cannabis Businesses

   a. There shall be no on-site sales of alcohol or tobacco products and consumption of recreational cannabis shall only take place in an approved Class 5 Retail cannabis establishment with a designated cannabis consumption area as defined herein and such consumption shall be in conformance with all requirements as set forth in this Chapter herein, New Jersey statute, N.J.S.A. 24:6I-21 et seq., N.J.A.C. 17: 30-1.2 et seq., including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.

   b – j.

   Same

k. All cannabis establishments shall conduct business and operations indoors except for a Class Retail Cannabis establishment with a designated cannabis consumption area, as defined herein, with an approved exterior structure.

2. Cannabis Retailers; Class 5.

a. In addition to the above, Cannabis Retailers, including a Class 5 Retailer with a designated cannabis consumption area, must also meet the following requirements:

1. A cannabis retailer may operate between the hours of 9:00 A.M. and 8:00 P.M. Monday through Saturday and between the hours of 10:00 A.M. and 5:00 P.M. on Sunday.

2. No more than one (1) ounce of cannabis or cannabis product may be sold to a specific customer at a given time.

3. Use or consumption of cannabis or cannabis products shall not be permitted except when taking place within a designated cannabis consumption area. Use or consumption of cannabis or cannabis products shall be in compliance with all requirements as set forth in this Chapter herein, New Jersey statute, N.J.S.A. 24:6I-21 et seq., N.J.A.C. 17: 30-1.2 et seq., including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.

4. All Cannabis Retailers shall be enclosed in heated/air-conditioned permanent buildings, not trailers, outdoors, movable kiosks, etc. A Class 5 Cannabis Retailer with a designated cannabis consumption area, as defined herein, may have an indoor structure or exterior structure for such consumption provided that the designated cannabis consumption area meets all of the requirements as set forth in this Chapter herein, New Jersey statute, N.J.S.A. 24:6I-21 et seq., N.J.A.C. 17: 30-1.2 et seq., including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.

5. Any Cannabis Retailer shall only have one (1) primary public access point, which shall be directly adjacent to the right-of-way or parking area of the building. Access should not be through common entrances with other uses.

6. Drive-through facilities only are not permitted.

7. All cannabis retailers shall be secured in accordance with State of New Jersey statutes and regulations; shall have a round-the-clock video surveillance system, 365 days a year.

8. At least one (1) licensed security guard shall be onsite at all times during a retail cannabis business's hours of operation. All patrons must be screened by said security employee and patrons must demonstrate proof of minimum age (21 years old).

9. Cannabis Retailers' interiors shall provide a secure location for storage of products with minimum products in any customer service area.

10. People shall not be permitted to congregate outside of a Cannabis Retailer, loiter or wait in line to access the Cannabis Retailer. The facility shall have a plan in place if interior capacity is exceeded, i.e., numbers are given and customers wait in their vehicles until called.

3. Cannabis Delivery License: Class 6

Same.

K. PARKING AND LOADING

1. Retail:

a. Number of Parking Spaces: A retail cannabis business establishment shall be required to provide no less than 1 parking space per 250 square feet of gross floor area. A retail cannabis business establishment with a designated cannabis consumption area shall be required to also provide no less than 1 parking space per 250 square feet of gross floor area for a designated cannabis consumption area.

b. Regulations:

Same.

c. Off-site Arrangements:

Same.

2. All other Cannabis Businesses:

Same.

3. Loading Requirements:

Same.

L. ODOR MITIGATION

1. - 6.

Same.

7. A Class Retail Cannabis establishment with a designated cannabis consumption area shall meet all of the requirements as set forth in this Chapter herein, New Jersey statute, N.J.S.A. 24:6I-21 et seq., N.J.A.C. 17: 30-1.2 et seq., including N.J.A.C. 17:30-14.10; Cannabis consumption area conduct, and other recent New Jersey state law amendments governing cannabis consumption areas, the Smoke-Free Air Act, N.J.S.A. 26:30-55 et seq., and any other applicable New Jersey laws and amendments thereto.

P. CONSUMPTION, POSSESSION AND UNREGULATED SALE

1. Consumption of any cannabis products in any cannabis business establishment and in any other business establishment is prohibited except in an approved Class 5 Retail cannabis establishment with a designated cannabis consumption area as defined herein.

2. - 6.
Same.

BE IT FURTHER ORDAINED that following introduction and prior to adoption, the Clerk shall cause a copy of this ordinance to be referred to the City of Camden Planning Board for review pursuant to *N.J.S.A.* 40:55D-26.

BE IT FURTHER ORDAINED that any portion of the MC-5371, adopted on February 8, 2002, amended by MC-5414, adopted on October 11, 2022, further amended by MC- 5426, adopted on November 10, 2022, further amended by MC-5427, adopted on December 13, 2022, and further amended by MC-5461, adopted on August 8, 2023 not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-3

DB:yrh
8-12-25

ORDINANCE AUTHORIZING THE TRANSFER OF CERTAIN PARCELS OF LAND TO THE CAMDEN REDEVELOPMENT AGENCY FOR THE HADDON PRINCESS AND WALNUT STREET PROJECT

WHEREAS, the City of Camden desires to transfer these parcels to the Camden Redevelopment Agency for the sale to Parkside Business Corporation in Participation (PBCIP) for the building of fourteen townhouses: and

WHEREAS, PBCIP has requested that it be allowed to purchase several vacant City owned lots in conjunction with parcels they own for the building of affordable housing in the city: and

WHEREAS, the proceeds from the sale of these properties will be split 50% to the City and 50% to CRA upon completion of sale; and

WHEREAS, a municipality is authorized to transfer by ordinance and without public sale certain real properties no longer needed for public use pursuant to N.J.S.A 40A:12:13(b) 1; a sale to any political subdivision, agency, department, commission, board or body corporate and politic of the State of New Jersey; and

WHEREAS, a municipality is authorized to transfer by ordinance certain real properties to any duly incorporated nonprofit organization for the purpose of building or rehabilitating residential property for resale pursuant to N.J.S.A. 40A: 12-21 (j); and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of sixteen (16) undersized lots known as Block 365, Lots 70, 71, Block 1285, Lots 111 & 114, Block 1286 Lots 7, 8, 43, 49, 53, 54, 58, 62, 67, 76, 159 & 160 on the City's Official Tax Map to the Camden Redevelopment Agency for the sale to Parkside Business Corporation in Participation (PBCIP); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed:

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-4

DB: yrh
08-12-25

ORDINANCE AUTHORIZING A GROUND LEASE AGEEMENT BETWEEN THE CITY OF CAMDEN AND PENNSAUKEN TOWNSHIP

WHEREAS, the City of Camden (the "City") upon final approval will enter into a ground lease agreement with the City of Pennsauken for vacant land known as Block 1201, Lot 1, Block 1203, Lot 1, Block, 1204, Lot 1, Block 1205, I, Block 1206, Lot 1 and Block 1207, Lot 1; and

WHEREAS, Pennsauken Township will create a pathway to connect two Pennsauken parks and the creation of a walk path, bike path and other park amenities; and

WHEREAS, the City of Camden will enter into this agreement for the term of twenty four years and eleven months (24 yrs, 11 months); and

WHEREAS, N.J.S.A.40A:12-14 (b) allows public bodies to enter leases for nominal consideration and N.J.S.A. 40A:12-15 allows for the lease of public lands for public purposes; and

WHEREAS it is in the best interest of the City of Camden to enter into a ground lease with for nominal consideration to support this public purpose; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. The proper officers of the City of Camden are hereby authorized to enter into a ground lease agreement with the Township of Pennsauken for the use of said land as a park.

SECTION 2. The leased property will be used for the public park.

SECTION 3. The proper officers of the City of Camden are hereby authorized to execute all documents necessary for the lease.

SECTION 4. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. The Township of Pennsauken will defend, indemnify and hold harmless the City of Camden, its officers, agents and employees from all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability arising out of or in any way connected with the City's acts or omissions in connections with this agreement.

SECTION 6. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

GROUND LEASE AGREEMENT

Between

THE CITY OF CAMDEN, NEW JERSEY
as Landlord

and

PENNSAUKEN TOWNSHIP, NEW JERSEY
as Tenant

dated

As of _____, 2025

for the land consisting of Block 1201, Lot 1; Block 1203, Lot 1; Block 1204, Lot 1; Block 1205, Lot 1; Block 1206, Lot 1; and Block 1207, Lot 1 on the Official Tax Map of the City Camden, New Jersey

GROUND LEASE AGREEMENT

THIS GROUND LEASE AGREEMENT (this "**Lease**") is made as of _____, 2025 (the "**Effective Date**") by and between the **CITY OF CAMDEN**, a public body corporate and politic of the State of New Jersey, having its principal offices located at 520 Market Street, Camden, New Jersey 08102 ("**Landlord**"), and **PENNSAUKEN TOWNSHIP**, a public body corporate and politic of the State of New Jersey, having its principal offices located at 5605 N. Crescent Blvd., Pennsauken, New Jersey 08110 ("**Tenant**").

WITNESSETH

That for and in consideration of the mutual covenants and agreements herein contained, Landlord and Tenant, intending to be legally bound do covenant and agree as follows:

ARTICLE I. Basic Data

Each reference in this Lease to any of the terms contained in this Article I or otherwise defined herein shall be construed to incorporate the definitions or data stated under that term.

RENT: One Dollar ($1.00) for the entire Term ("**Rent**").

PREMISES: The parcel of land consisting of Block 1201, Lot 1; Block 1203, Lot 1; Block 1204, Lot 1; Block 1205, Lot 1; Block 1206, Lot 1; and Block 1207, Lot 1 on the Official Tax Map of the City Camden, New Jersey, as more particularly described in **Exhibit A** (the "**Premises**"). The area of the Premises comprises [___] acres, more or less.

TERM: The term of this Lease (the "**Term**") shall commence on the Commencement Date (defined below) and shall end upon the expiration of Lease Years (the "**Expiration Date**").

ARTICLE II. Lease of Premises

Section 2.1 Premises. Landlord hereby leases and demises to Tenant the Premises for the Term.

Section 2.2 Condition of Premises. At the time of delivery of possession, Landlord shall deliver possession of the Premises to Tenant in its "as is, where is" condition without representation or warranty, expressed or implied, by Landlord. The Premises are demised and leased subject to (a) the existing state of title as of the Commencement Date, (b) any state or fact which an accurate survey or physical inspection of the Premises may disclose, (c) all zoning resolutions, restrictions, rules and ordinances, building restrictions and other laws and regulations now or hereafter applicable to the Premises ("**Zoning Laws**"), and (d) all environmental conditions at the Premises.

ARTICLE III. Term; Lease Year

Section 3.1 Commencement Date. The Commencement Date of this Lease is the Effective Date.

Section 3.2 Lease Years. "**Lease Year**" means the period from the Commencement Date through the succeeding twelve (12) full calendar months (including for the first Lease Year any partial month from the Commencement Date until the first day of the first full calendar month) and each successive twelve (12) month period thereafter during the Term.

Section 3.3 Expiration Date. The Term of this Lease shall end on the Expiration Date unless sooner terminated in accordance with the terms hereof.

ARTICLE IV. Rent and Additional Charges

Section 4.1 Payment of Rent. Landlord acknowledges and agrees that Base Rent for the entire Term of this Lease has been paid by Tenant and received by Landlord.

Section 4.2 Taxes. Tenant shall pay and hold Landlord harmless for any and all Taxes levied or assessed against the Premises. (including the improvements and fixtures located thereon). "**Taxes**" means ad valorem real estate taxes levied against the Premises (and the improvements and fixtures located thereon), betterment assessments, special benefit taxes and special assessments levied or imposed against the Premises after the Commencement Date, taxes levied or assessed after the Commencement Date on gross rentals which are based upon the Rent payable under this Lease or any sublease, any impact fees levied or assessed after the Commencement Date, whether or not billed by the taxing authority as a special benefit tax or a special assessment, all taxes levied or assessed on the Premises after the Commencement Date that are in addition to or in lieu of taxes that are currently so assessed, any mandatory or voluntary service fees or contributions in lieu of taxes for governmental services, and penalties and interest related to Taxes accruing after the Commencement Date. Tenant shall also pay, directly to the applicable governmental authority, any storm water charges, fees and taxes and use and occupancy tax in connection with the Premises or any improvements thereon.

Section 4.3 Utilities. Tenant shall pay and hold Landlord harmless for any additional utility charges assessed to the Premises, including but not limited to water, gas, refuse, electricity and all other utility services provided to the Premises. Tenant shall be responsible for all new deposits, hook-up fees, meter charges and the like. Landlord will continue to be responsible for any utility charges related to their operation of the wells onsite.

Section 4.4 Operating Costs. Tenant shall pay and hold Landlord harmless for any and all Operating Costs associated with and relating to the Premises. "**Operating Costs**" means, without limitation, operating costs (including, without limitation, utilities, maintenance, repairs and replacements), costs of compliance with all applicable laws and matters of record (including, without limitation, easement agreements), costs of insurance that Tenant is required to maintain and Taxes. Operating Costs shall not include costs that arise out of, or are incurred in connection with (i) Landlord's internal costs and expenses (including internal legal expenses), (ii) costs and expenses (including payments of interest, principal and rent) under Landlord's financing in connection with the Premises, (iii) costs and fees of professionals and consultants hired by or on behalf of Landlord in connection with the Premises or this Lease (including accountants, attorneys and engineers), and (iv) costs and expenses relating to the ownership or operation of Landlord (including professional and consulting fees, salaries and wages of Landlord's personnel, and other office and administrative expenses of any kind).

ARTICLE V. Representations and Warranties; Covenants

Section 5.1 Landlord's Representations and Warranties. Landlord hereby represents and warrants to Tenant that Landlord has full right and authority to make this Lease and to perform as required under this Lease and this Lease has been and all of the documents executed by Landlord in connection with this Lease will be duly authorized, executed and delivered by Landlord and are and will be, in the case of documents executed by Landlord and to be delivered in connection with this Lease, legal, valid, and binding obligations of Landlord enforceable against Landlord in accordance with their respective terms (except to the extent that such enforcement may be limited by applicable bankruptcy, insolvency, moratorium and other principles relating to or limiting the right of contracting parties generally), are sufficient to convey a good and marketable leasehold interest, and do not, and will not violate any provision of any agreement to which Landlord is a party or to which it is subject.

Section 5.2 Tenant's Representations and Warranty. Tenant hereby represents and warrants to Landlord that Tenant has full right and authority to make this Lease and to perform as required under this Lease and this Lease has been and all of the documents executed by Tenant in connection with this Lease will be duly authorized, executed and delivered by Tenant and are and will be, in the case of documents executed by Tenant and to be delivered in connection with this Lease, legal, valid, and binding obligations of Tenant enforceable against Tenant in accordance with their respective terms (except to the extent that such enforcement may be limited by applicable bankruptcy, insolvency, moratorium and other principles relating to or limiting the right of contracting parties generally), and do not, and will not violate any provision of any agreement to which Tenant is a party or to which it is subject.

Section 5.3 Landlord's and Tenant's Covenants. Landlord and Tenant hereby covenant and agree as follows:

(a) Landlord shall reasonably cooperate with Tenant in Tenant's efforts to obtain the permits, approvals and authorizations required or desirable for the operation of the Premises, and any other permits, approvals or authorizations which Tenant may deem necessary or desirable throughout the Term, at no cost to Landlord. In this regard, the parties shall share with each other all pertinent studies, surveys, tests and plans related to the Premises in their possession (if any), all without representation or warranty.

(b) Landlord and Tenant shall not, from the Effective Date through the termination or expiration of this Lease, oppose any development on the Premises as long as such proposed development is consistent with and does not violate the terms and conditions of applicable Zoning Laws.

(c) Neither party, without the consent of the other party, which consent shall not be unreasonably withheld, shall from the Effective Date through the termination or expiration of this Lease (i) create any title encumbrance against the Premises other than as contemplated by this Lease, or (ii) initiate or consent to any change in the zoning classification of the Premises other than as contemplated by this Lease.

ARTICLE VI. Use

Section 6.1 Permitted Use. The Premises shall be used for a public park and related uses.

ARTICLE VII. Improvements to Premises

Section 7.1 Improvements. As of the Commencement Date and throughout the Term, Tenant shall have the right, at Tenant's sole cost and expense, but subject to applicable Zoning Laws, to perform such construction, erection, alterations, improvements, repairs, renovation, modification and installation of signage and other work, on, under, above and to the Premises including, without limitation, walking paths, security improvements, lighting, fences, parking areas, roadways, traffic controls and other traffic improvements, utility lines, conduits and facilities, electricity and power generation facilities, sanitary sewer lines and pump stations, drainage and storm water management systems and similar and dissimilar improvements and facilities (collectively, "**Improvements**"). Notwithstanding the foregoing, prior to the Commencement Date, Tenant shall construct an eight (8) foot fence and wall surrounding certain wells and water facilities throughout the Premises, as identified by Landlord to Tenant within thirty (30) days of the Commencement Date.

Section 7.2 Compliance. Tenant shall obtain all necessary licenses, permits, and approvals appropriate to or required for any Improvements. Landlord agrees to reasonably cooperate with Tenant, at no third party cost to Landlord, in obtaining any permits, licenses or approvals which may be necessary in connection with any Improvements or other work relating to the Premises.

Section 7.3 Easements. Tenant shall have the right to enter into agreements with utility companies and other parties creating such easements relating to the Premises as are required in connection with the development and operation of the Premises upon obtaining the consent of Landlord, which shall not be unreasonably withheld. If consent is granted by Landlord, Landlord shall reasonably cooperate with Tenant, and execute and deliver such instruments, as may be required to effectuate the granting of such easements or similar agreements, at no cost or expense to Landlord.

Section 7.4 Repairs. Tenant shall maintain, repair, alter and replace, as necessary, all portions of the Premises and the Improvements, including prompt removal of ice and snow from the sidewalks, parking areas, and walkways. Tenant acknowledges and agrees that Landlord shall have no obligation of any kind or nature to make any repairs, replacements or alterations to the Premises, the Improvements, or any portion thereof.

Section 7.5 Surrender. Tenant shall surrender immediate possession of the Premises and the Improvements thereon free of any outstanding notices of violation issued by the City, in a clean and safe condition, with all portions of the Improvements in good order and repair, with exceptions for ordinary wear and tear and damage by casualty or condemnation (subject to Article X and Article XI). Any holding over by Tenant shall be subject to Section 19.2 hereof and shall not operate, except by written agreement, to extend or renew this Lease or to imply or create a new lease.

Section 7.6 Liens. Within ninety (90) days after Tenant's knowledge thereof, Tenant shall remove (by payment or bonding) any lien or claim of lien for material or labor claimed against the Premises or the Improvements, or any portion thereof, by any contractors or materialmen engaged by Tenant, or any subtenant, licensee or occupant of the Premises. If Tenant fails to timely remove such lien, Landlord may do so at Tenant's expense, and Tenant shall reimburse Landlord within ten (10) days after demand, the amount so expended by Landlord to remove such lien together with interest at the Default Rate from the date that funds were paid by Landlord. If any lien or claim for material or labor performed for, by or solely on behalf of Landlord is filed against the Premises, then within ninety (90) days after Landlord's knowledge thereof, Landlord shall remove (by payment or bonding) any such lien or claim.

Section 7.7 Environmental.

(a) For purposes of this Section 7.7, "**Hazardous Material**" means any matter giving rise to liability under the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901 et seq., the Comprehensive Environmental Response, Compensation and Liability Act, U.S.C. Section 9601 et seq. (including the so-called "Superfund" amendments thereto), any other applicable federal, state or local statute, law, ordinance, rule or regulation governing or pertaining to any hazardous substances, hazardous wastes, chemicals or other materials, including, without limitation, asbestos, polychlorinated biphenyls, radon, petroleum and any derivative thereof or any common law theory based on nuisance or strict liability (all of the foregoing statutes, laws, ordinances, rules, regulations and common law theories being sometimes hereinafter collectively referred to as "**Hazardous Materials Laws**").

(b) Tenant shall not, except as provided in this Section 7.7, bring or otherwise cause to be brought or permit any of its agents, employees, contractors, invitees, subtenants, licensees or occupants to use, generate, transport, treat, dispose of or bring in, on or about any part of the Premises (or the Improvements) any Hazardous Material. However, Landlord and Tenant acknowledge that, in connection with permitted use on or about the Premises, Tenant (and its licensees and occupants) may, in compliance with Hazardous Materials Laws, store, use, produce or dispose of substances which would or could be deemed or determined to be a "hazardous substance" or "hazardous waste" under Hazardous Materials Laws.

(c) Tenant shall comply with the New Jersey Industrial Site Recovery Act, N.J.S.A. 13:1K-6, et seq., ("**ISRA**") and regulations promulgated thereunder, at Tenant's expense. In the event that ISRA is triggered because of activities conducted at the Premises, Tenant shall, at Tenant's own expense, make all submissions to, provide all information to and comply with all requirements of the New Jersey Department of Environmental Protection ("**NJDEP**") necessary in order to obtain a negative declaration under ISRA. Should the NJDEP determine that a clean-up plan be prepared and that a clean-up be undertaken because of any spills or discharges of Hazardous Materials, Tenant shall, at Tenant's own expense, submit the required plans of financial assurances and carry out the approved plan. Tenant shall, in all events, indemnify and hold Landlord harmless from all fines, suits, claims and actions of any kind arising out of or connected in any way with any spills or discharges of Hazardous Materials at the Premises, and from all fines, suits, claims and actions of any kind arising out of Tenant's failure to comply with any federal, state or local environmental laws and regulations. Tenant shall be responsible for removal of all waste generated at the Premises in a safe, approved and lawful manner. Tenant shall indemnify

and hold harmless Landlord from any liabilities with respect to waste generated at the Premises. Upon Landlord's request, Tenant shall furnish Landlord with all pertinent information relating to generation and disposal of waste at the Premises.

(d) Tenant shall cooperate with Landlord and permit Landlord and all governmental authorities having jurisdiction reasonable access to the Premises in a manner that will not unreasonably interfere with Tenant's (or any of its licensees' or subtenants') use of the Premises for purposes of operating, inspecting, maintaining and monitoring any environmental controls, equipment, barriers and/or systems required by applicable Hazardous Materials Laws. If, during the Term, the existence, presence, release, placement on or in the Premises or the generation, transportation, storage, treatment or disposal at the Premises of any Hazardous Material (i) gives rise to liability (including, but not limited to, a response action, remedial action or removal action) under Hazardous Materials Laws; (ii) causes a public health effect; or (iii) pollutes the environment, Tenant, except to the extent such matters were caused by any of the Landlord Indemnitees (as hereinafter defined), shall promptly take any and all remedial and removal action necessary to clean up the Premises and mitigate exposure to liability arising from the Hazardous Material, in accordance with Hazardous Material Laws.

(e) Landlord represents, warrants and agrees that to the best of Landlord's knowledge and belief that neither Landlord nor any third party, has used, generated, stored or disposed of, or permitted the use, generation, storage or disposal of, any Hazardous Substance on, under, about or within the Property or Premises in violation of any Environmental Law ("**Prior Environmental Conditions**").

(f) The provisions of this Section 7.7 shall survive the termination or earlier expiration of this Lease.

ARTICLE VIII. Insurance and Indemnity

Section 8.1 Insurance Responsibilities. At all times during the Term, Tenant shall maintain commercial general liability insurance on the Premises covering Tenant and naming Landlord as an additional insured, on an Occurrence form with a limit of not less than One Million and 00/100 Dollars ($1,000,000.00) for any one (1) occurrence, together with Umbrella or Excess insurance (including flood insurance, in the event the Land is determined be prone to flooding), in an amount of not less than Three Million and 00/100 Dollars ($3,000,000.00). Each additional insured shall be insured on a primary basis with no contribution from such additional insured or its insurers. Tenant's insurance shall include contractual liability coverage recognizing this Lease, products and completed operations liability and providing that Landlord and Tenant shall be given a minimum of thirty (30) days' written notice by the insurance company prior to non-renewal, cancellation, termination or change in such insurance. If there is more than one location covered on Tenant's insurance policies, then the policies shall contain a "per location aggregate" endorsement showing minimum limits as stated above. Tenant shall provide notice to Landlord immediately upon receipt by Tenant of any notice from Tenant's insurance company advising of non-renewal, cancellation, termination, or any change of the policies required herein. At all times during the Term, Landlord will carry and maintain commercial general liability insurance on the Premises, including any common area, in commercially reasonable amounts.

Section 8.2 Indemnity.

(a) **Tenant's Indemnity.** Except to the extent caused by the negligence or misconduct of any of the Landlord and/or its Indemnitees, Tenant shall defend, indemnify and save harmless Landlord and the Landlord's trustees, officers, managers, agents, directors, subsidiaries, affiliates, successors and assigns (collectively, the "**Landlord Indemnitees**"), if the Tenant is found to be negligent, against all costs (including attorneys' fees), damages, liabilities, losses, suits or claims (collectively, "**Claims**"), for bodily or personal injury or property damage occurring during the Term on the Premises, and shall, at its own expense, defend, indemnify and save harmless the Landlord Indemnitees against all Claims brought against the Landlord Indemnitees for which Tenant is responsible for indemnification hereunder, and if Tenant fails to do so, Landlord (at its option, but without being obligated to do so) may, at the reasonable cost and expense to Tenant and upon notice to Tenant, defend such Claims and Tenant shall pay and discharge any and all judgments, costs, liabilities, losses, and expenses, including reasonable attorneys' fees, that arise therefrom.

(b) **Environmental Indemnities.** Except to the extent caused by the negligence, misconduct, Prior Environmental Conditions, or other prior actions, of any of the Landlord and/or Indemnitees, Tenant shall defend, indemnify and save harmless Landlord and the other Landlord Indemnitees against all loss, liability or expense relating to personal, property or economic injury arising from the presence of Hazardous Materials located in, on, or about the Premises during the Term. Landlord shall defend, indemnify and save harmless Tenant against all loss, liability or expense relating to personal, property or economic injury arising from any Prior Environmental Conditions, as set forth in Section 7.7 herein.

(c) **General Indemnity Provisions.** The indemnities in this Section 8.2 are intended to specifically cover actions brought by the indemnifying party's own employees, and with respect to acts or omissions during the Term shall survive termination or expiration of this Lease. Tenant shall promptly notify Landlord of casualties or accidents occurring in or about the Premises or the release of Hazardous Materials (other than Permitted Hazardous Materials) or any notice received by Tenant from any governmental authority or other third party with respect to the release of Hazardous Materials (including Permitted Hazardous Materials).

ARTICLE IX. Sublet; Assignment

Section 9.1 Sublet. Tenant may not sublet the whole or any portion of the Premises or grant licenses or concessions without Landlord's consent, which shall not be unreasonably withheld. If such consent is granted, Tenant shall, nevertheless, remain primarily liable for the full performance of the Lease.

Section 9.2 Assignment. Tenant may not assign this Lease without Landlord's consent, which shall not be unreasonably withheld.

ARTICLE X. Fire and Casualty

Section 10.1 Fire and Casualty. In the case of any damage to or destruction of the Improvements by fire or other casualty, Tenant shall indemnify and hold Landlord harmless from any responsibility either (a) to restore the Improvements (or construct replacement Improvements)

(the "**Restoration Work**"), or (b) to put the Premises in a safe condition (the "**Stabilization Work**", the Stabilization Work and the Restoration Work being collectively referred to as the "**Casualty Work**"). In any event, the Casualty Work shall be commenced promptly and shall be performed in a good and workmanlike manner and in accordance with applicable laws in all material respects.

ARTICLE XI. Condemnation

Section 11.1 Complete Taking. In the case of a complete or substantially complete taking of the Premises, this Lease shall terminate and the award shall belong to the Landlord.

Section 11.2 Partial Taking. In the case of a partial taking of the Premises, the Lease shall continue and the award shall belong to the Landlord.

ARTICLE XII. Defaults; Remedies

Section 12.1 Remedies Upon Tenant's Default. In the event Tenant shall fail to observe or perform any of the covenants and agreements required to be performed and observed by Tenant hereunder and any such default shall continue unreasonably for a period of thirty (30) days after receipt by Tenant of written notice thereof from Landlord (provided that if such default is by its nature not reasonably susceptible of being cured within such thirty (30) day period, such 30-day period shall be extended as necessary to provide Tenant the opportunity to cure the default, provided Tenant within said period commences and thereafter diligently proceeds to cure such default without interruption until such cure is completed) (each of the foregoing, a "**Default**"), then Landlord shall be entitled at its election to exercise, concurrently or successively, one or more of the following rights:

(a) Bring suit for the performance of any covenant or agreement of Tenant hereunder, all without entering into possession of the Premises or terminating this Lease.

(b) Cure such Default, and Tenant shall, within thirty (30) days after receipt of a statement thereof, together with reasonable supporting documentation evidencing the expenses incurred by Landlord, reimburse Landlord for any amount reasonably incurred by Landlord to cure such Default. Any sum not paid when due shall accrue interest from such 30th day until paid at a rate per annum equal to the then prime rate published in the Wall Street Journal or any successor publication (the "**Default Rate**") for the purpose of defraying Landlord's administrative expenses incident to the handling of such overdue payments. In the event of an emergency or where necessary to prevent injury to persons or damage to the Premises, Landlord may cure any such Default by Tenant prior to expiration of the cure period set forth above, with such notice to Tenant as is appropriate under the circumstances.

Section 12.2 Remedies Upon Landlord's Default. In the event that Landlord shall at any time be in default in the observance or performance of any of the covenants and agreements required to be performed and observed by Landlord hereunder and any such default shall continue for a period of thirty (30) days after written notice to Landlord (provided that if such default is by its nature not reasonably susceptible of being cured within such thirty (30) day period, such thirty (30) day period shall be extended as necessary to provide Landlord the opportunity to cure the default, provided Landlord within said period commences and thereafter diligently proceeds to

cure such default until such cure is completed), and Landlord shall not thereafter cure such default, Tenant shall be entitled to commence an action for monetary damages or for injunctive or declaratory relief, it being understood that in no event shall Landlord be liable to Tenant under this Lease or at law or in equity for damages of any nature, including, but not limited to, special, consequential, compensatory or punitive damages, loss profits, or other monetary relief; provided, however, notwithstanding the foregoing, Landlord may be liable to Tenant for reimbursement of Tenant's reasonable costs.

Section 12.3 Indemnification for Breach. The Parties covenant and agree to indemnify, defend, protect and hold harmless the indemnified party against and from any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, proceedings, costs, disbursements or expenses of any kind or of any nature whatsoever (including, without limitation, attorneys 'and experts' fees and disbursements) which may at any time be imposed upon, incurred by or asserted or awarded against the indemnified party arising from or in connection with the breach of any warranty, representation, covenant or agreement of the indemnifying party contained in the Lease. The provisions of this Section 12.3 shall survive the expiration or earlier termination of this Lease.

Section 12.4 Remedies Cumulative. All remedies herein created and remedies otherwise existing at law or in equity are cumulative and the exercise of one or more rights or remedies shall not be taken to exclude or waive the right to the exercise of any other. All such rights and remedies may be exercised and enforced concurrently and whenever and as often as necessary.

ARTICLE XIII. Quiet Enjoyment

Section 13.1 Quiet Enjoyment. If Tenant shall not be in default beyond any applicable notice and grace periods, Landlord covenants to Tenant that Tenant's peaceful and quiet enjoyment of full possession and use of the Premises as herein provided shall not be interrupted by Landlord or anyone claiming by, through or under Landlord, subject to the terms and provisions of this Lease.

ARTICLE XIV. Landlord Waiver

Section 14.1 Landlord Waiver. Landlord hereby waives any and all rights it may have in Tenant's and any licensee's or subtenant's personal property located on the Premises. Landlord agrees to execute, upon request, confirmation of such waiver in form reasonably satisfactory to Landlord and Tenant.

ARTICLE XV. Memorandum of Lease

Section 15.1 Memorandum of Lease. At the request of either party at any time, the parties will execute and record a Memorandum of this Lease in substantially the form set forth in **Exhibit B** attached hereto (the "**Memorandum**").

ARTICLE XVI. Subordination

Section 16.1 This Lease shall be subject and subordinate to any Mortgage and to all advances made upon the security thereof. As used herein, the term "**Mortgage**" shall include any mortgages, deeds of trust or any other similar hypothecations on the Premises securing a loan to Landlord and the term "**Lender**" shall mean the lender or lenders holding a Mortgage loans secured by the Premises.

ARTICLE XVII. [RESERVED]

ARTICLE XVIII. Landlord's Liability.

Section 18.1 Landlord's obligations hereunder shall be binding upon Landlord only for the period of time that Landlord is in ownership of the Premises; and, upon termination of that ownership, Tenant, except as to any obligations which are then due and owing, shall look solely to Landlord's successor in interest in the Premises for the satisfaction of each and every obligation of Landlord hereunder. Landlord shall have no personal liability under any of the terms, conditions or covenants of this Lease and Tenant shall look solely to the equity of Landlord in the Premises for the satisfaction of any claim, remedy or cause of action accruing to Tenant as a result of the breach of any section of this Lease by Landlord. In addition to the foregoing, no recourse shall be had for an obligation of Landlord hereunder, or for any claim based thereon or otherwise in respect thereof, against any past, present or future trustee, member, partner, shareholder, officer, director, partner, agent or employee of Landlord, whether by virtue of any statute or rule of law, or by the enforcement of any assessment or penalty or otherwise, all such other liability being expressly waived and released by Tenant with respect to the above-named individuals and entities.

ARTICLE XIX. General Provisions

Section 19.1 **Notices.** Any notice required or permitted to be given hereunder shall be in writing and shall be deemed received (a) when personally delivered, (b) three (3) business days after deposit in a U.S. Postal Service depository and sent by registered or certified mail, return receipt requested, with all required postage prepaid, (c) upon receipt when delivered by electronic mail on a business day (except that any electronic mail received after 4:00 p.m. Camden, New Jersey time shall be deemed received on the following business day), provided that any notices given by electronic mail must be also sent by one of the other delivery methods provided herein, or (d) on the first business day following receipted deposit with a nationally recognized overnight courier service, designated for delivery on the next succeeding business day, and addressed:

If to Landlord:

The City of Camden
520 Market Street
Camden, NJ 08103
Attention:
Phone:
Email:

With a copy to:

If to Tenant:

Pennsauken Township
5605 N. Crescent Blvd.
Pennsauken, NJ 08110
Attn: Ross G. Angilella, County Administrator
Phone: 856-225-5353
Email: rossa@camdencounty.com

With a copy to:

Christopher A. Orlando, Esquire
Parker McCay P.A.
9000 Midlantic Drive, Suite 300
Mt. Laurel, NJ 08054
Phone: 856-810-5813
Email: corlando@parkermccay.com

Notices may be given by counsel. The foregoing addresses may be changed by the addressee by written notice given pursuant to this Section 19.1.

Section 19.2 Holding Over. Should Tenant hold over in possession of the Premises after the expiration of the Term, such holding over shall not be deemed to extend the Term or renew this Lease. Landlord's remedies shall be limited solely to the termination of Tenant's holdover occupancy. In no event shall Tenant be liable to Landlord under this Lease or at law or in equity for special, consequential, or punitive damages or loss profits.

Section 19.3 Waiver/Remedies. The failure of Landlord or Tenant to insist upon strict performance by the other of any of the provisions of this Lease or to exercise any option herein conferred shall not be deemed as a waiver or relinquishment for the future of any such provision or option. Except as expressly provided otherwise herein, all rights and remedies provided for herein or otherwise existing at law or in equity are cumulative, and the exercise of one or more rights or remedies by either party shall not preclude or waive its right to the exercise of any or all of the others.

Section 19.4 Successors. All of the provisions hereof shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors, and permitted assigns. No third party shall be entitled to enforce any or all of the provisions of this Lease or shall have any rights hereunder whatsoever.

Section 19.5 Interpretation. The captions of the Articles and Sections contained herein are for convenience only and do not define, limit, construe or describe the scope or intent of such Articles or Sections. Nothing shall be construed to require Tenant to be open for business at the Premises, and Landlord explicitly agrees that Tenant shall have the right to cease or suspend

operations at the Premises at any time and from time to time provided Tenant otherwise complies with the provisions of this Lease.

Section 19.6 Consents and Approvals. Except as otherwise expressly provided herein, where pursuant to the Term of this Lease or in connection with the administration of the Lease, the consent or approval of one party shall be required, requested or appropriate, such party covenants and agrees that its consent or approval shall unless a different standard is set forth in this Lease, not be unreasonably withheld, delayed or conditioned, and that the requesting party shall not be charged for such consent or approval, except as otherwise set forth in this Lease.

Section 19.7 Partial Invalidity. If any provision of this Lease or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Lease shall not be affected thereby, and each such provision shall be valid and be enforced to the fullest extent permitted by law.

Section 19.8 Attorney Fees; Costs. In the case of any proceeding or action by one party against the other with respect to the interpretation or enforcement of this Lease or any other documents or agreements related to this Lease, the prevailing party shall be entitled to reimbursement for its reasonable costs, including reasonable attorneys' fees, incurred in any such dispute.

Section 19.9 Estoppel Certificates. At any time, and from time to time, Tenant and Landlord each agrees to execute and deliver to the other party, within thirty (30) days after the date of written request (each party agreeing to use reasonable efforts to respond sooner if advised of a special need for a sooner response), without charge and in a form reasonably satisfactory to Landlord or Tenant, as the case may be, a written statement: (a) ratifying and confirming this Lease; (b) confirming the commencement and expiration dates of the Term of this Lease and its force and effect; (c) certifying that Tenant is in occupancy of the Premises, and that the Lease is in full force and effect and has not been modified, assigned, supplemented or amended except by such writings as shall be stated; (d) certifying that all conditions and agreements under this Lease to be satisfied or performed by Landlord and/or Tenant have been satisfied and performed except as shall be stated; (e) certifying that Landlord and/or Tenant, as the case may be, is not in default under the Lease and there are no defenses or offsets against the enforcement of this Lease by Landlord, or stating the defaults and/or defenses claimed by Tenant; (f) reciting the amount of advance rent, if any, paid by Tenant and the date to which such rent has been paid; (g) reciting the amount of security deposited with Landlord, if any; (h) stating whether this Lease has been supplemented or amended; and (i) any other information which Landlord or Tenant shall reasonably require. Any such certificate may be relied upon by Tenant, Landlord, any holder of a mortgage on the fee interest in the Premises, any subtenant and any other person or entity to whom delivered having an interest in the Premises, and the contents of such certificate shall be binding on such party delivering the certificate.

Section 19.10 Entire Agreement. This Lease contains the entire and exclusive agreement between the parties relating to the Premises. This Lease may be amended, modified, changed, cancelled, waived or terminated only by written instrument signed by the party to be bound thereby.

Section 19.11 Governing Law. This Lease shall be governed by and construed in accordance with the laws of the State of New Jersey, except for any conflict of laws principles that would result in the application of any law other than the law of the State of New Jersey.

Section 19.12 Transfer of Title. In the event that Landlord conveys its interest in the Premises to any other person or entity, Landlord shall notify Tenant and provide the name and contact information of the transferee.

Section 19.13 Business Day. As used herein, "business day" shall mean any day of the week other than Saturday, Sunday or a day on which banking institutions in the State of New Jersey are obligated or authorized by law or executive action to be closed to the transaction of normal banking business.

Section 19.14 Force Majeure. In the event that any (a) strike, (b) lock-out, (c) labor dispute, (d) governmental preemption in connection with a national emergency or other governmental action, (e) inability to obtain services, labor, fuel, steam, water, electricity or materials, (f) mechanical breakdown (other than as a result of such party's or its contractor's or subcontractors' gross negligence), (g) acts of God, (h) enemy action or action of terrorists, (i) civil commotion, (j) fire or other casualty, (k) unusually abnormal weather, (l) pandemic or (m) other cause beyond the reasonable control of the party obligated to perform (which events described in items (a) through (m) are hereafter individually or collectively referred to as "**Force Majeure**") makes the performance by any party hereto of any portion of this Lease impossible, impractical or financially unfeasible, then performance by such party for a period equal to the period of such Force Majeure shall be excused.

Section 19.15 No Merger of Title. There shall be no merger of this Lease nor of the leasehold estate created hereby with the fee estate in or ownership of the Premises by reason of the fact that the same entity may acquire or hold or own (i) this Lease or such leasehold estate or any interest therein and (ii) the fee estate or ownership of any of the Premises or any interest therein. No such merger shall occur unless and until all persons having any interest in (x) this Lease or such leasehold estate and (y) the fee estate in the Premises including, without limitation, Lender's interest therein, shall join in a written, recorded instrument effecting such merger.

Section 19.16 No Partnership. By execution of this Lease, Landlord does not, in any way or for any purpose, become a partner of Tenant in the conduct of its business, or otherwise, or joint venture or a member of a joint enterprise with Tenant.

IN WITNESS WHEREOF, each party has caused this Lease to be executed under seal by its duly authorized representative.

LANDLORD:

CITY OF CAMDEN, NEW JERSEY

By:_____
Name:
Title: Mayor

TENANT:

PENNSAUKEN TOWNSHIP

By:_____
Name:
Title: Township Administrator

EXHIBIT A

PREMISES

EXHIBIT B

Form of Memorandum of Ground Lease

PREPARED BY AND WHEN RECORDED RETURN TO:

_____
_____
_____
_____

MEMORANDUM OF GROUND LEASE

THIS MEMORANDUM OF GROUND LEASE is executed on this _____ day of _____ __2025.

WHEREAS, Landlord and Tenant entered into a Ground Lease Agreement (the "Lease") dated _____, 2025. Landlord and Tenant now desire to execute this Memorandum for the purpose of submitting it to be recorded among the appropriate land records of the County of Camden, State of New Jersey.

NOW, THEREFORE, the parties state as follows with respect to the Lease:

Name and Address of Landlord:	The City of Camden 520 Market Street Camden, New Jersey 08102
Name and Address of Tenant:	Pennsauken Township 5605 N. Crescent Blvd. Pennsauken, New Jersey 08110
Date of Lease:	_____, 2025
Description of the Premises:	See attached legal description.
Date of Commencement of the Term of the Lease:	_____, 2025
Date of Expiration of the Term of the Lease:	_____, 3025
Option to Purchase Landlord's Fee Interest in Favor of Tenant:	Upon Expiration of the Term.

This Memorandum of Lease is intended only to give notice of the existence of the Lease, and shall not alter, amend, modify or interpret in any way the terms and conditions of the Lease. In the event of any conflict between the terms of this Memorandum of Lease and the terms of the Lease, the terms of the Lease shall control.

IN WITNESS WHEREOF, Landlord and Tenant have caused this Memorandum of Ground Lease to be duly executed and delivered of the date set forth above.

LANDLORD:

CITY OF CAMDEN, NEW JERSEY

By:_____
Name:
Title: Mayor

TENANT:

PENNSAUKEN TOWNSHIP

By:_____
Name:
Title: Township Administrator

STATE OF NEW JERSEY :

:

COUNTY OF CAMDEN :

I HEREBY CERTIFY that on this _ day of ____, 2025, before me, a Notary Public for the state and county aforesaid, personally appeared _____, known to me or satisfactorily proven to be the person whose name is subscribed to the foregoing Memorandum of Lease, who acknowledged that he is the Mayor of the City of Camden, that he has been duly authorized to execute, and has executed, such instrument on its behalf for the purposes therein set forth; and that the same is its act and deed.

IN WITNESS WHEREOF, I have set my hand and Notarial Seal, the day and year first above written.

_____

Notary Public

My commission expires

STATE OF NEW JERSEY :

:

COUNTY OF CAMDEN :

I HEREBY CERTIFY that on this _ day of ____, 2025, before me, a Notary Public for the state and county aforesaid, personally appeared _____, known to me or satisfactorily proven to be the person whose name is subscribed to the foregoing Memorandum of Lease, who acknowledged that he is the Township Administrator of Pennsauken Township, New Jersey, that he has been duly authorized to execute, and has executed, such instrument on its behalf for the purposes therein set forth; and that the same is its act and deed.

IN WITNESS WHEREOF, I have set my hand and Notarial Seal, the day and year first above written.

_____

Notary Public

My commission expires

0-5

DB
08-12-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAMDEN, COUNTY OF CAMDEN, ADOPTING A REDEVELOPMENT PLAN FOR BLOCK 1221, LOTS 3, 12, 12Q-B01 (Billboard) & 17; BLOCK 1238, LOT 3; BLOCK 1239, LOT 17; BLOCK 1240, LOT 24; BLOCK 1241, LOT 15; BLOCK 1250, LOTS 7, 123, 128 & 129; AND, BLOCK 1251, LOT 11 WITHIN THE CITY OF CAMDEN, WHICH PROPERTIES HAVE BEEN DESIGNATED AN AREA IN NEED OF REDEVELOPMENT

WHEREAS, the City Council of the City of Camden, County of Camden, New Jersey ("City Council") has designated the following properties identified on the Tax Maps of the City of Camden as Block 1221, Lots 3, 12, 12Q-B01 (Billboard) & 17; Block 1238, Lot 3; Block 1239, Lot 17; Block 1240, Lot 24; Block 1241, Lot 15; Block 1250, Lots 7, 123, 128 & 129; and, Block 1251, Lot 11 an "area in need of redevelopment," ("Redevelopment Area") pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq., (the "Redevelopment Law"); and

WHEREAS, the City Council intends to adopt a redevelopment plan to provide specific provisions for the redevelopment of the Redevelopment Area; and

WHEREAS, the Planning Board of the City of Camden has recommended to the City Council that it adopt the "Non-Condemnation Redevelopment Plan Block 1221, Lots 3, 12, 12Q-B01 (Billboard) & 17; Block 1238, Lot 3; Block 1239, Lot 17; Block 1240, Lot 24; Block 1241, Lot 15; Block 1250, Lots 7, 123 & 129; and, Block 1251, Lot 11 and Area in Need of Condemnation Redevelopment Plan for Block 1250, Lot 128" prepared by Environmental Resolutions, Inc., revised through March 12, 2025 and attached hereto ("Redevelopment Plan") for the Redevelopment Area; and

WHEREAS, the City Council has received the recommendation of the Planning Board and has conducted a public hearing on the proposed Redevelopment Plan; now, therefore

BE IT ORDAINED by the City Council of the City of Camden, County of Camden, State of New Jersey, that:

SECTION 1. Pursuant to the authority granted to the City Council by N.J.S.A. 40A:12A-7, the "Non-Condemnation Redevelopment Plan Block 1221, Lots 3, 12, 12Q-B01 (Billboard) & 17; Block 1238, Lot 3; Block 1239, Lot 17; Block 1240, Lot 24; Block 1241, Lot 15; Block 1250, Lots 7, 123 & 129; and, Block 1251, Lot 11 and Area in Need of Condemnation Redevelopment Plan for Block 1250, Lot 128" prepared by Environmental Resolutions, Inc., revised through March 12, 2025 and attached hereto is hereby adopted.

SECTION 2. Pursuant to the provisions of N.J.S.A. 40A:12-7c, the Redevelopment Plan for the City of Camden hereby supersedes applicable provisions of the Land Development Ordinance of the City of Camden. In so doing the Redevelopment Plan shall constitute an explicit amendment to the City Zoning Map to identify the Redevelopment Area regulated by the Redevelopment Plan. The official City Zoning Map shall be amended to henceforth coincide with the Redevelopment Plan.

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

SECTION 5. This ordinance shall take effect _____

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

O-6

HM
08-12-25

ORDINANCE AMENDING ARTICLE VI, STREET OPENINGS AND EXCAVATIONS, SECTIONS 735-24 AND 735-25 TO MAKE THESE SECTIONS CONSISTENT WITH SECTION 735-12B(2) WITH REGARD TO PERMIT APPLICATION FEES AND TO ALLOW THE MUNICIPAL ENGINEER TO WAIVE SUCH FEES FOR INSPECTION AND SUPERVISION BY THE MUNICIPAL ENGINEER WHERE SPECIAL FINANCIAL CIRCUMSTANCES EXIST

WHEREAS, currently, sections 735-24 and 735-25 require a permit application fee of $50.00 and, in addition, a minimum fee of $250.00 for review and issuance of the permit for sidewalk or driveway openings equal to or exceeding 32 square feet or 3.5 square yards or in instances where the opening involves either curb or roadway openings; and

WHEREAS, the Administration now seeks to modify the current language in section 735-24 and section 735-25 to make these sections consistent with and in conformance with the fees specified in section 735-12B(2); and

WHEREAS, in order to make section 735-24 consistent with section 735-12B(2), it is necessary for the language in section 735-24 to be modified to indicate that an opening fee shall be $95.00 for the first 20 square feet of an opening and an additional sum of $1.00 shall be added for each additional square foot of opening over 20 square feet for street and sidewalk openings; and

WHEREAS, in order to make section 735-25 consistent with section 735-12B(2), it is necessary for the language in section 735-25 to be modified to remove the following language: "equal to or exceeding 32 square feet or 3.5 square yards"; and

WHEREAS, the Administration also seeks to remove the concept of "large scale projects" in determining the amount to be incurred for the Municipal Engineer review, while at the same time, permitting the Municipal Engineer to partially or completely waive inspection and supervision fees where special financial circumstances have been determined by the Municipal Engineer to exist; now therefore

BE IT ORDAINED by the City Council of the City of Camden that it hereby amends and supplements Section 735-24; Permit Application Fees, and Section 735-25; Permit review, inspection and supervision escrow fees, as follows:

§ 735-24. Permit application fees.

A. Each applicant for a permit shall pay a permit application administration fee of $50.00.

B. Each applicant shall pay an opening fee of $95.00 for the first 20 square feet of opening and an additional sum of $1.00 for each additional square foot of opening over 20 square feet.

C. [former B] For cement and concrete permit applications, see the fee schedule as presented in § 735-12B.

§ 735-25. Permit review, inspection and supervision escrow fees.

A. If the application and plan conform to the requirements of this chapter, provide for the work to be performed in accordance with the current City of Camden highway specifications and are approved by the City Engineer, the City shall issue the permit upon receipt of the following:

(1) Engineer review fee: as set forth in Subsection B below.

(2) Performance and maintenance guaranty: as set forth in § 735-25.

(3) Inspection fee: as set forth in Subsection C below.

B. Engineer review fees. In addition to the permit application fee as provided in § 735-24, largescale project applicants, and applicants deemed eligible by the City Engineer, for the following permits shall pay a minimum fee of $250 for the purposes of review and issuance of the permit, examination of drawings, and initial administrative work performed by the City Engineer or its designee, which fee shall be nonrefundable for the following openings:

(1) Applicants for sidewalk and driveway openings; or.
(2) Applicants for all curb and roadway openings.

C. Inspection and supervision fees.

(1) For all projects involving sidewalk, driveway apron or grass area openings or excavations, the minimum inspection fee shall be 5% of the City Engineer's estimate of the cost of repairing and replacing the sidewalk, driveway or grass area or $250, whichever is greater. For all other projects the fee schedule as presented in § 735-25B shall be used.

(2) For all projects involving curb and street openings and excavations, the minimum inspection escrow fee shall be 5% of the City Engineer's estimate of the cost of repairing and replacing the curb and street or $500, whichever is greater. For all other projects the fee schedule as presented in in § 735-25B shall be used.

(3) For all projects, the applicant shall be required to pay escrow fees for additional inspection required to oversee the correction of unacceptable workmanship as determined by the City Engineer.

(4) The inspection and supervision fees as provided for in this subsection C may be partially or completely waived by the Municipal Engineer where special financial circumstances have been determined to exist.

(5) [former (4)] The cost for repairing and/or replacing the excavated area(s) shall be determined by the City Engineer.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-7

FUENTES
8/12/2025

ORDINANCE AMENDING CHAPTER 716 OF THE CAMDEN CITY CODE; SPECIAL EVENTS, TO SPECIFY THE OBLIGATIONS OF THE LICENSEE OR PERMIT RECIPIENT OF THE SPECIAL EVENT AND TO INCLUDE RETAINAGE, SUSPENSION AND POSSIBLE FINE FOR VIOLATING THE TERMS OF THE LICENSE OR PERMIT FOR THE SPECIAL EVENT

WHEREAS, the City Council of the City of Camden established Chapter 716 of the Camden City Code covering Special Events; and

WHEREAS, some of these events have led to trash or other debris being left behind at the location of the special event, including but not limited to ballfields; and

WHEREAS, the City Council of the City of Camden now seeks to amend Chapter 716 to specify that the obligation of the licensee or person receiving the permit for the special event includes the obligation to ensure that the location of the event, including but not limited to ballfields, to completely clean up the site of the special event and dispose of all trash, waste and debris before leaving the event site; and

WHEREAS, the City Council of the City of Camden also seeks to require each application for a special event to also include a retainage amount to be established by the Administration, depending on the specific event being sought, which shall only be returned in instances where the event location has been completely cleaned up and all trash, waste and debris disposed of, promptly after the event ends; and

WHEREAS, the City Council of the City of Camden also seeks to require applicants to provide written notice to all property owners and renters who reside within two hundred (200) feet of the proposed special event location before the City can issue a permit; which will require each such application for this certain special event to provide documentation at the time of the submission of the application, indicating that the applicant has provided written notice to all property owners and renters who reside within two hundred (200) feet of the event's proposed location or the surrounding neighborhood, and such notice shall specifically indicate the information, as provided for in this amendment; and

WHEREAS, the City Council of the City of Camden also seeks to indicate that a license or permit issued for a special event may be suspended or revoked if the applicant violates the terms of the issued license or permit, including but not limited to the failure of the licensee or person obtaining the permit to ensure that the event location has been completely cleaned up and all trash, waste and debris disposed of, promptly after the event ends; now therefore,

BE IT ORDAINED by the City Council of the City of Camden that Chapter 716 of the Camden Code is amended as follows:

CHAPTER 716 SPECIAL EVENTS

§716-1. Definitions.

RETAINAGE – amount established by the Special Events Review Committee which shall be required at the time of application submission which shall be temporarily withheld until the Special Event or Special Event dates have been concluded, to ensure that the event location has been completely cleaned up and that all trash, waste and debris has been promptly disposed of following the event(s).

SPECIAL EVENT REQUIRING PUBLIC NOTICE – those special events which have fifty (50) or more attendees or for any specific special event with under fifty (50) attendees where the Special Events Review Committee has determined that: written notice to all property owners and renters who reside within two hundred (200) feet of the event's proposed location is necessary, in order to protect the public safety and welfare. For any special event falling within the confines of this definition, the Administration shall have an established policy and procedure specifying that this special event requires written notice to the public before an application is approved and such policy and procedure shall, at a minimum, include that such notice shall specifically state: (1) the location and time(s) of the special event; (2) that any person may object to such application being approved by advising the Special Events Review Committee in writing of their objections within ten (10) days of receipt of such notice; and (3) that the business e-mail and business address of the Special Events Review Committee shall be included in the notice for purposes of allowing any person to file an objection.

§716-2. General policy.

Same.

§716-3. Special Events Review Committee.

A. Same.

B. Members of the Committee shall (individually and collectively) perform such duties necessary or desirable for the planning and staging of special events, but not limited to the following:

(1) Reviewing all applications for permits governing special events occurring within the corporation boundaries of the City and requests for attendant City support services. For those Special Events Requiring Public Notice as defined herein, the Committee shall ensure that documentation has been submitted with the application indicating that the applicant has provided written notice to all property owners and renters who reside within two hundred (200) feet of the event's proposed location and such notice shall specifically state: (1) the location and time(s) of the special event; (2) that any person may object to such application being approved by advising the Special Events Review Committee in writing of their objections within ten (10) days of receipt of such notice; and (3) that the business e-mail and business address of the Special Events Review Committee shall be included in the notice for purposes of allowing any person to file an objection.

(2) For those Special Events Requiring Public Notice, the Committee's review shall take into account any and all comments received from the public, either in support of the event or objecting to the event. However, the determination to issue a special events permit, even in instances where objection(s) have been raised, shall rest within the discretion of the Special Events Review Committee.

(3) Establishing a retainage amount to be included with the application fee to ensure compliance with all license or permit requirements related to ensuring that the event location has been completely cleaned up and all trash, waste and debris disposed of, promptly after the event ends. The retainage amount may be partially or completely waived by the Special Events Review Committee where special financial circumstances exist.
(4) In conjunction with and under the supervision of the Director of Finance providing executive oversight of the management of any special account or fund established for management of or support for special events;

(5) Prior to and during every special event, coordinating the permitting processes of all City departments providing services to the special event;

(6) In conjunction with the Special Events Task Force (as defined herein), providing technical assistance and information to special event sponsors;

(7) Recommending appropriate risk management measures and time restrictions to protect the City during each special event;

(8) Administering through the Special Events Coordinator all special event concession agreements and all special event permits pursuant to this chapter, except those expressly reserved to other City departments or agencies;

(9) Forwarding all approved requests for City services to the Business Administrator at least 45 days prior to the start of the special event, to allow proper scheduling of employees;

(10) Having the authority to determine and require event promoters to provide essential services, including but not limited to adequate on-site safety and traffic control, fire protections, first-aid services, sanitation and clean-up;

(11) Subject to existing charges established in the City of Camden Code setting the rates, fees, and other charges to special event sponsors for rent and City services provided in connection with special events;

(12) Evaluating requests for or need for the use of City property, equipment, support services, and other resources, and submit for the Committee approval the costs to be charged to an event sponsor for such resources;

(13) In cooperation with the Police Department, evaluating requests to close City streets, as well as event proposals that may affect the passage of traffic through City streets, and recommend to such Committee the approval or denial of such requests and proposals;

(14) Evaluating the need for clean-up and sanitation services at special events, and recommend to the Committee such sanitation measures that should be required of an event sponsor;

(15) Coordinating the provision of City property, equipment, support services, and other resources for Committee approved special events; and

(16) As directed by the Business Administrator, providing technical assistance and information directly to special event sponsors on the planning, set-up and staging of events.

C. Same.

§716-4. Role and duties of Director of Human Services.

A. Same.

B. Same.

(1) Receiving and processing applications, including the amount of retainage required for such application and which, in the case of a Special Event Requiring Notice, shall include documentation indicating that the applicant has provided written notice to all property owners and renters who reside within two hundred (200) feet of the event's proposed location and include any and all comments received from the public, either in support of the event or objecting to the event.

(2) Same.

(3) Intradepartmental correspondence and memoranda concerning establishment of fees and retainage required.

C. Same.

(1) Same.

(2) The Director, or his/her designee, shall supervise on-site preparations for such special event, including advising the licensee or permit holder of the obligation that the event location shall be completely cleaned up and that all trash, waste and debris disposed of promptly after the event ends and also coordinate private sector support services at such event.

(3) Same.

D. Same.

(1) Same.

(2) Same.

(3) Same.

(4) Same.

(5) Ensuring that the Special Event location has been completely cleaned up at the site of the special event and all trash, waste and debris properly disposed of after the event. In the case where the Special Event location has not completely cleaned up at the site of the special event and all trash, waste and debris properly disposed of after the event, the Director or his/her designee shall make arrangements for the appropriate clean-up of the Special Event location and promptly notify the licensee or permit holder that the retainage submitted with the application has been forfeited, as well as advising that a fine and/or possible suspension of the license or permit may also be imposed.

§716-5. Department of Human Services.

Same.

§716-6. Director of Code Enforcement.

Same.

A. Same.

B. Collection of licensing or permit fees associated with special events as well as any retainage that was required for such license or permit;

C. Same.

D. Same.

E. Same.

§716-7 through §716-15.

Same.

§716-16. Application for special event permit.

A. Same.
B. Same.
C. Same.
D. Same.
(1) – (17) Same.
(18) The retainage required for the Special Event permit or license.
(19) For a Special Event Requiring Notice, documentation indicating that the applicant has provided written notice to all property owners and renters who reside within two hundred (200) feet of the event's proposed location and any and all comments received from the public, either in support of the event or objecting to the event.
(20) Any additional information that the Director, or his/her designee, finds reasonably necessary to a fair determination as to whether a permit should be issued.

§716-17. Specialty licenses.

Same.

§716-18. Fees.

A. Same.
B. Same.
C. Same.
D. The sponsor shall deposit with the City within 20 days prior to the event a sum as determined by the Director, or his/her designee, sufficient to pay the amount for the retainage imposed and to reimburse the City for the incremental cost incurred in providing police and fire service and the cost of transport, assembly and securing of equipment and vehicles such as stages, bleachers, flat beds or other City-owned equipment and connection fees and meter charges for the use of any water for fire hydrants or service lines. Reimbursement will be sought for the cost of preparing and installing and removing barricades, trash containers utilized that cannot be replaced such as trash bags, equipment and manpower utilized to stage, operate and clean up after the event.
E. Same.
(1) Same.
(2) Same.
(3) Same.
(4) Same.
(5) Same.
(6) Same.
(7) Same.
(8) Pay the amount of retainage as determined by the Special Events Review Committee.
(9) Ensure that the location of the Special Event is completely cleaned up and that all trash, waste and debris disposed of promptly after the special event ends.
(10) Former (8). Same.

§716-19. Publishing of rates and charges.

Same.

§716-20. Standards for issuance.

The Director of Human Services, or his/her designee, shall issue an approval as provided for herein when, from a consideration of the application and from such other information as may otherwise be obtained which, in the case of a Special Event Requiring Notice, shall also include documentation indicating that the applicant has provided written notice to all property owners and renters who reside within two hundred (200) feet of the event's proposed location and any and all comments received from the public, either in support of the event or objecting to the event, he finds that:

A. through J.
Same.

K. The applicant has ensured that the location of the Special Event will be completely cleaned up and that all trash, waste and debris properly disposed of promptly after the event ends and, if not, the applicant acknowledges that the amount of retainage shall be forfeited and further

acknowledges that a fine and possible suspension or of the license or permit may also be imposed.

§716-21 through §716-26

Same.

§716-27. Duties of permittee.

A. Same.
B. Same.
C. The applicant shall ensure that the location of the Special Event shall be completely cleaned up and that all trash, waste and debris disposed of promptly after the event ends and, if not, the applicant acknowledges that the amount of retainage shall be forfeited and further acknowledges that a fine and a possible suspension or revocation of the license or permit may be imposed.

§716-28. Prohibitions.

A. Through H.
Same.

I. It shall be unlawful for any person in charge of, or responsible for the conduct of, a duly licensed parade or special event to fail to ensure that the event location is completely cleaned up and that all trash, waste and debris properly disposed of promptly after the event ends. Failure to do so shall lead to the forfeiture of the retainage submitted with the application and may lead to a fine and/or possible suspension or revocation of the license or permit imposed.

J. It shall be unlawful for any person obtaining a permit for a special event or events, to sell, assign or transfer such permit or any of the rights, benefits or obligations arising pursuant to such permit to any other person, and any attempt to do so shall cause such permit to become invalid and shall be cause for the Special Event Review Committee to invoke §716-31 and §716-32 herein.

§716-29. Public Conduct during parades or special events.

Same.

§716-30. Revocation of approval.

Same.

§716-31. Suspension or Revocation of Special Event Permit or License.

The Special Events Review Committee shall have the authority to suspend or revoke a special event permit or license where the applicant has failed to fully comply with the provisions of this Chapter.

§716-32. [Former §716-31] Violations and penalties.

A. Any person violating any of the provisions of this Chapter, upon conviction, shall be subject to the following: for a first offense, the person shall be subject to a fine of not more than one-hundred dollars ($100.00), for a second offense, the person shall be subject to a fine of not more than one-hundred fifty dollars ($150.00), for a third and subsequent offense, the person shall be subject to a fine of not more than five-hundred dollars ($500.00), or by a period of community service not exceeding 30 days, or both.

B. Nothing in this subsection concerning violations, fines and other penalties shall prohibit the Special Events Review Committee, pursuant to §716-31, herein, from suspending or revoking a special event permit or license where the applicant has failed to fully comply with the provisions of this Chapter.

§716-33. Effective date.

These amendments to Chapter 716 provided for herein, shall take effect on or after January 1, 2026.

BE IT FURTHER ORDAINED that any portion of Chapter 716 not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Resolutions

Resolution #1

Resolution **Designating** _____ As The City Of Camden **Employee** Of The **Month** For **September 2025**
(by title)

RESOLUTION

NOT available at time of print on Friday, August 29, 2025.

ALL COUNCIL
9/9/2025

R-2

RECOGNIZING TRINIDAD & TOBAGO INDEPENDENCE DAY & REPUBLIC DAY

WHEREAS, the City of Camden and the South Jersey region proudly honor the rich cultural heritage and enduring contributions of the Republic of Trinidad & Tobago to the social, economic, and cultural fabric of our city and nation; and

WHEREAS, Camden is deeply enriched by the diverse traditions and cultural influences of immigrant communities who have chosen to make our historic city their home. This vibrant cultural infusion enhances the lives of our residents through dynamic social, artistic, and economic exchanges across our "City of Neighborhoods"; and

WHEREAS, the global contributions of Trinidad & Tobago are worthy of celebration—from the invention of the steel pan, to the spirited dance of limbo, to the rhythms of calypso, and its distinction as host of the world's largest Caribbean Carnival; and

WHEREAS, the Trinidad & Tobago Multicultural Alliance (TTMA) is committed to raising awareness across the United States and internationally of the cultural legacy of Trinidad & Tobago and the broader Caribbean-American community, showcasing vibrant traditions, artistic excellence, and shared experiences; and

WHEREAS, TTMA will commemorate Trinidad & Tobago's Independence and Republic Day with a Flag Raising Ceremony on September 5, 2025, at 10:00 a.m. in the City of Camden; and

WHEREAS, Trinidad & Tobago gained independence from Great Britain on August 31, 1962, marking its 63rd anniversary this year. On September 24, 1976, the nation became a Republic, replacing the British monarchy with its own Head of State and Parliament—this year marking the 49th Republic Day. Trinidad & Tobago also holds the historic distinction of being the first country to officially recognize Emancipation Day as a national public holiday; and

WHEREAS, TTMA and the American Caribbean Cultural Alliance (ACCA), both founded by Keith C. Hodge, a proud native of Trinidad & Tobago, have played a pivotal role in uplifting the Caribbean community through cultural celebrations such as Independence Day, Republic Day, and Flag Raising Day. Under Mr. Hodge's leadership, ACCA has also introduced landmark events in Camden, including the inaugural Caricom Day and Emancipation Day observances, further enriching the city's multicultural landscape; and

WHEREAS, TTMA and ACCA have embraced the national motto of Trinidad & Tobago—"Together We Aspire, Together We Achieve"—as the guiding theme of their celebrations. This powerful message reflects a shared commitment to unity, collaboration, and collective progress, symbolizing the pursuit of a stronger, more inclusive society; and

WHEREAS, Camden City Council proudly recognizes TTMA and ACCA for their outstanding leadership in preserving and promoting the cultural heritage of Trinidad & Tobago and the Caribbean diaspora. Their dedication has fostered cultural pride, strengthened community bonds, and educated the public on the richness of Caribbean traditions; now therefore

BE IT RESOLVED, that the Camden City Council hereby recognizes September 5, 2025, and every first Friday of September thereafter, as: Trinidad & Tobago Independence Day & Republic Day in the City of Camden, New Jersey and encourages all residents to join in commemorating this historic occasion, celebrating the enduring legacy of Trinidad & Tobago, and promoting unity, understanding, and cultural pride throughout our city.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: August 26, 2025

FROM: Councilperson

Council Meeting Date: September 9, 2025

- [X] Angel Fuentes, President
- [X] Arthur Barclay, Vice President, 1st Ward
- [X] Chris Collins, 2nd Ward
- [X] Falio Leyba-Martinez, 3rd Ward
- [X] Jannette Ramos, 4th Ward
- [X] Sheila Davis, At-Large
- [X] Nohemi G. Soria-Perez, At-Large

Action Requested:

RECOGNIZING TRINIDAD & TOBAGO INDEPENDENCE DAY & REPUBLIC DAY

****Please attach any supporting documents*

Angel Fuentes /nb

Signature of Councilperson

8/26/25

Date

Resolution #3

Resolution Authorizing The **Ceremonial Naming** Of The Basketball Court In Whitman Park As **The Leonard "Lenny" Hall Basketball Court** In The City Of Camden
(by title)

RESOLUTION

NOT available at time of print on Friday, August 29, 2025.

R-4

RAMOS
9/9/2025

RESOLUTION TO RATIFY AND AUTHORIZE THE ACCEPTANCE OF A CO-SPONSORSHIP BETWEEN REWORLD AND THE CITY OF CAMDEN FOR AN EVENT OR EVENTS TAKING PLACE IN SEPTEMBER 2025 AND TO ACCEPT A DONATION FROM REWORLD FOR ALL COSTS INCURRED BY REWORLD IN ASSISTING THE CITY OF CAMDEN WITH RECEIVING BULK WASTE AND/OR OLD TIRES FROM THE PUBLIC AND DISPOSING OF SAME DURING THE EVENT OR EVENTS

WHEREAS, Reworld seeks to collaborate and co-sponsor an event or events with the City of Camden taking place in September 2025, whereby bulk waste and/or old tires will be received from the public and subsequently disposed of; and

WHEREAS, Reworld has agreed to pay for all costs incurred during the event or events, whereby bulk waste and/or old tires are to be received from the public during the event or events and subsequently disposed of, including all costs for personnel and other costs provided by Reworld in assisting the City of Camden with collection efforts and then disposing of same, including costs for all services provided, transportation costs, disposal costs and any other costs, at no cost to the City of Camden; and

WHEREAS, the City of Camden desires to accept and utilize funding from Reworld solely for this purpose; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to participate in said co-sponsorship and accept the donation from Reworld as described above; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City officials of the City of Camden are hereby authorized to co-sponsor the above-described event or events taking place in September 2025 with Reworld and to accept the donation from Reworld for all costs incurred whereby bulk waste and/or old tires are to be received from the public during the event or events and subsequently disposed of, including all costs for personnel and other costs provided by Reworld in assisting the City of Camden with collection efforts and then disposing of same, including costs for all services provided, transportation costs, disposal costs and any other costs, at no cost to the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolution #5

Resolution Amending And Correcting A Resolution Of The City Council Of The City Of Camden Determining That **The Croft Mill Housing Associates, LLC**, Project Provides For And Meets The **Affordable Housing** Need Of The City Of Camden (by title)

RESOLUTION

NOT available at time of print on Friday, August 29, 2025.

R-6

DB:dh
09-09-25

**RESOLUTION RE-APPOINTING KEITH WALKER
AS A CLASS II MEMBER OF
THE CITY OF CAMDEN PLANNING BOARD**

WHEREAS, N.J.S.A. 40:55D-23 authorizes the Mayor of the City of Camden to appoint a Class II member to the City of Camden Planning Board; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby consents to the re-appointment of Keith Walker as a Class II member to the City of Camden Planning Board, for a one (1) year term commencing September 10, 2025 until September 9, 2026.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: Resolution Providing Advice And Consent For The Reappointment Of Keith L. Walker As A Class II Member Of The Planning Board for a One (1) Year Term

Point of Contact:	Timothy J. Cunningham	Administration	Ext. 7150	Ticunnin@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date: 8/25

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Providing Advice And Consent For The Reappointment Of Keith L. Walker As A Class II Member Of The Planning Board for a One (1) Year Term.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- **Mayor's Appointment**
- **Term Commencing 9/10/24 to 9/9/25**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

- **No Funds Needed**

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **The Planning Board Will Have Fully Staffed Meetings**
- What changes and by how much if the City Council approves this proposal?
  - **No Money Involved**
- Why Should the City Council approve this legislation?
  - **Position is needed in order to have Planning Board Meetings**
- What will happen if the City Council does not approve this legislation?
  - **Unable to have fully staffed meetings**

SUBJECT MATTER EXPERTS/ADVOCATES: - N/A

- Name, Organization 1.
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities – **Planning Board**

Prepared by: Diana Gonzalez/Marc Riondino **856-757-7150**

Name Phone/Email

SE:dh
09-09-25

R-7

RESOLUTION AUTHORIZING A CONTRACT TO JOHN D. KERNAN, D.M.D., PA. AS THE PROVIDER OF DENTAL BENEFITS AND DENTAL ADMINISTRATION FOR CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY EMPLOYEES, RETIREES, AND DEPENDENTS

WHEREAS, the City of Camden has by contract agreed to supply dental services and treatment for all eligible City of Camden Employees, Retirees, and Redevelopment Agency Employees and their eligible dependents in the City of Camden; and

WHEREAS, pursuant to an advertised Request for Proposals, a proposal was received by John D. Kernan, D.M.D., P.A., for an amount not to exceed NINE HUNDRED EIGHTY-ONE THOUSAND DOLLARS ($981,000.00) contingent on the availability of funds for a period of two (2) years with an option for a third (3rd) year; and

WHEREAS, John D. Kernan, D.M.D., P.A., is a duly licensed dentist in the State of New Jersey and does maintain a dental office and clinic at Westmont Plaza, 658 W. Cuthbert Blvd., Westmont, New Jersey 08105; and

WHEREAS, John D. Kernan, D.M.D., P.A., does have the necessary expertise to furnish dental services as may be required by the City of Camden to fulfill its contractual obligations; and

WHEREAS, the cost of said contract shall be an amount not to exceed NINE HUNDRED EIGHTY-ONE THOUSAND DOLLARS ($981,000.00) for a period of two (2) years with an option for a third (3rd) year at the rate of THIRTY-TWO DOLLARS ($32.00) per month per covered employee under the Closed Panel Dental Program and at the rate of ONE DOLLAR AND FIFTY CENTS ($1.50) per month per covered employee under the Open Panel Plan (Freedom of Choice); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item "5-01-F0-427-028", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized and directed to execute a contract for professional services with John D. Kernan, D.M.D., P.A., a dentist fully licensed in the State of New Jersey at a cost not to exceed NINE HUNDRED EIGHTY-ONE THOUSAND DOLLARS ($981,000.00) for a period of two (2) years with an option for a third (3rd) year at the rate of THIRTY-TWO DOLLARS ($32.00) per month per covered employee the Closed Panel Dental Program and at the rate of ONE DOLLAR AND FIFTY CENTS ($1.50) per month per covered employee under the Open Panel Plan (Freedom of Choice) Plan.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTUS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: JOHN D KERNAN

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

BUDGET APPROPRIATION: 5-01-F0-427-028 ($327,000.00)
6-01-F0-427-028 ($327,000.00) CONTINGENT UPON THE AVAILABILTY OF FINDS
7-01-F0-427-028 ($327,000.00) CONTINGENT UPON THE AVAILABILTY OF FINDS

AMOUNT :$ 981,000.00

APPROPRIATION RESERVE:
AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT :$

- CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 981,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO JOHN D. KERNAN AS THE PROVIDER OF DENTAL BENEFITS AND DENTAL ADMINISTRATION FOR THE CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY EMPLOYEES, RETIREES AND DEPENDENTS

Scott Z. Parker
Chief Financial Officer
Date: 8/20/25

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO JOHN D. KERNAN AS THE PROVIDER OF DENTAL BENEFITS AND DENTAL ADMINISTRATION FOR CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY EMPLOYEES, RETIREES, AND DEPENDENTS

Point of Contact: _____

Name | Department-Division-Bureau | Phone | Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Division (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	Latisha CA	8/20/25	
Director of Finance		AR		

Approved by:
Business Administrator _____ 8/25/25
Signature **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney _____ 8/25/25
Signature **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO JOHN D. KERNAN AS THE PROVIDER OF DENTAL BENEFITS AND DENTAL ADMINISTRATION FOR CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY EMPLOYEES, RETIREES, AND DEPENDENTS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- John D. Kernan, DMD, PA, 658 W. Cuthbert Blvd, Westmont, NJ 08105 will provide dental benefits and dental administration for City of Camden and Camden Redevelopment Agency employees, retirees, and dependents for a period of two (2) years with an optional third year

Year	Closed Plan	Administering Open Plan
12/1/2025 – 11/30/2026	$32.00	$1.50 per member per month
12/1/2026 – 11/30/2027	$32.00	$1.50 per member per month
12/1/2027 – 11/30/2028 optional	$32.00	$1.50 per member per month

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $981,000.00
APPROPRIATION NUMBER: 5-01-FO-427-028 ($327,000), CONTINGENT UPON THE AVAILABILITY OF FUNDS: ~~5~~**01-FO-427-028 ($327,000),** ~~5~~**01-FO-427-028 ($327,000)**
PROCUREMENT: RFP 25-06 opened on June 26, 2025 – Received one (1) proposal

IMPACT STATEMENT:

- Dental benefits and administration needed to ensure coverage for City of Camden/CRA employees, retirees and dependents.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER **856-757-7475**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	JOHN D. KERNAN
Purpose or Need for service:	PROVIDER OF DENTAL BENEFITS AND DENTAL ADMINISTRATION FOR CITY OF CAMDEN AND CAMDEN REDEVELOPMENT AGENCY EMPLOYEES, RETIREES, AND DEPENDENTS
Contract Award Amount	$981,000
Term of Contract	36 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 25-06
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature•

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date
Division of Local Government Services

Number Assigned

PLAN COSTS AND PREPAYMENT

THE PLAN COSTS AND PREPAYMENTS (UNDER ARTICLE III, SECTION I OF THE PROVIDER AGREEMENT) PER MONTH, FOR THE CLOSED PLAN WILL BE:

$32.00

PER ELIGIBLE MEMBER FOR THE COMPOSITE PLAN COVERING THE EMPLOYEE/MEMBER, HIS OR HER SPOUSE, AND EACH OTHER DEPENDENT, ELIGIBLE FOR DENTAL BENEFITS UNDER THE GROUP DENTAL PROGRAM.

THE COST FOR ADMINISTRATING THE OPEN PANEL PLAN PER MEMBER PER MONTH WILL BE:

$1.50

The plan costs and prepayments have been designed to offer your group a full-service dental care program under a two (2) year contract with no increase in prepayment or surcharges for the term of the contract. Also, in the third year of the contract, if the City of Camden elects to exercise their option, it will be at the same prepayment and surcharges as the first two years of the contract.

PLAN PROPOSALS:	12/1/25-11/30/26	$32.00
	12/1/26-11/30/27	$32.00
	12/1/27-11/30/28	$32.00

SCHEDULE OF FEES

COVERED SERVICES		CURRENT PLAN CHARGES	YOUR PLAN CHARGES
DIAGNOSTIC			
Examinations	Initial oral examination	No Charge	N/C
	Periodic oral examination	No Charge	N/C
Radiography (X-Rays)	Complete intra-oral periapical series	No Charge	N/C
	Panorex	No Charge	N/C
	Periapical individual films	No Charge	N/C
	Bitewing series	No Charge	N/C
	Bitewing single film	No Charge	N/C
Miscellaneous	Study models	No Charge	N/C
	Treatment Planning	No Charge	N/C
	Consultation	No Charge	N/C
PREVENTIVE			
Dental Prophylaxis (cleaning, scaling and polishing of exposed surfaces of teeth	Dental Prophylaxis, adult	No Charge	N/C
	Dental Prophylaxis, children	No Charge	N/C
Fluoride Treatments	Fluoride treatment, topical application of fluoride, one treatment	No Charge	N/C
Space Maintenance	Space maintainer, fixed band type	$25.00	N/C
	Space maintainer, fixed lingual or palatal arch band type	$40.00	N/C
Miscellaneous	Dental health education	No Charge	N/C
	Visual Aids	No Charge	N/C
	Oral hygiene instructions	No Charge	N/C
RESTORATIVE			
Amalgam Restorations (including polishing)	Primary or Permanent Teeth		
	One Surface	No Charge	N/C
	Two Surfaces	No Charge	N/C
	Three Surfaces	No Charge	N/C
	Four Surfaces or more	No Charge	N/C

	Pin reinforced Amalgam	$20.00	N/C
Acrylic, Plastic or Composite Restoration Anterior (Non Cosmetic)	Composite restoration, one surface	No Charge	$ 35.00
	Composite restoration, two surfaces	No Charge	$ 45.00
	Composite Restoration, three surfaces or more	No Charge	$ 55.00
	Composite Restoration (involving incisal angle)	No Charge	$ 65.00
	Composite restoration (per pin)	$25.00	$ 65.00
Single Crown Single Restorations Only	Plastic crown with metal	$150.00	$ 275.00
	Porcelain crown with metal	$175.00	$ 275.00
	Full cast crown	$150.00	$ 275.00
	Stainless steel crown	$25.00	$ 50.00
	Post for crown (per crown)	$50.00	$ 75.00
	Post for crown (clinical additional)	$25.00	$ 50.00
Miscellaneous Restorative Services			
	Recement inlay	No Charge	N/C
	Recement crown	No Charge	N/C
	Filling (sedative)	No Charge	N/C
ENDODONICS			
Pulp Capping	Pulp cap-direct (excluding final restoration)	No Charge	N/C
Pulpotomy	Vital pulpotomy (excluding final restoration)	$20.00	$ 50.00
Root Canal Therapy (including clinical procedures and follow up care)			
	Root Canal, Anterior (excluding final restoration)	$70.00	$ 125.00
	Root canal, Bicuspid (excluding final restoration)	$95.00	$ 150.00
	Root canal, Molar (excluding final restoration)	$120.00	$ 200.00

PROSTHODONTICS REMOVABLE			
Complete Dentures (including adjustments)	Upper denture	$150.00	$250.00
	Lower denture	$150.00	$250.00
	Immediate upper denture	$150.00	$250.00
	Immediate lower denture	$150.00	$250.00
Partial Dentures (including adjustments	Lower or upper with two clasps with rests, acrylic	$150.00	$200.00
	Lower with lingual bar and two clasps, acrylic base	$150.00	$250.00
	Lower with lingual bar and two clasps, cast base	$150.00	$250.00
	Upper with palatal bar and two clasps, acrylic base	$150.00	$250.00
	Upper with palatal bar and two clasps, cast base	$150.00	$250.00
Adjustments to Dentures	Complete Denture	No Charge	N/C
	Partial Denture	No Charge	N/C
Repairs to Dentures	Broken complete or partial, no teeth damaged	$15.00	$30.00
	Broken complete or partial denture and replace one broken tooth	$20.00	$40.00
	Replace broken tooth on denture, no other repairs	$20.00	$40.00
	Re-attaching damaged clasp on denture	$30.00	$50.00
	Replacing broken clasp with new clasp on denture	$30.00	$50.00
Denture Duplication and Relining	Relining complete denture, upper or lower (office reline)	$25.00	$40.00
	Relining partial upper or lower denture (office reline)	$25.00	$40.00
	Relining complete upper or lower denture (laboratory)	$40.00	$60.00
	Relining partial upper or lower (laboratory)	$40.00	$60.00
	Rebase upper or lower denture	$45.00	$70.00

PROSTHODONTICS FIXED: [i]			
Bridge Pontics	Cast metal	$150.00	$ 275.00
	Porcelain fused to metal	$175.00	$ 275.00
	Plastic processed to metal	$150.00	$ 275.00
Crowns	Plastic processed to metal	$150.00	$ 275.00
	Porcelain fused to metal	$175.00	$ 275.00
	Full cast	$150.00	$ 275.00
	Post for crown, cast	$50.00	$ 75.00
	Post for crown, clinical	$25.00	$ 50.00
Other Services	Recement bridge	No Charge	N/C
EXTRACTIONS:[ii], [iii]			
	Simple, single permanent tooth	No Charge	$ 75.00
	Simple, single deciduous	No Charge	$ 75.00
MISCELLANEOUS:			
Emergency Dental Visits	Relief of Pain	No Charge	N/C
SURGICAL			
	Surgical	$25.00	$ 150.00
	Impaction, soft tissue	$50.00	$ 175.00
	Impaction, partial bony	$75.00	$ 200.00
	Impaction, complete bony	$100.00	$ 225.00
	Apicoectomy	$60.00	$ 400.00
	Alveolectomy (upper or lower)	$60.00 per quad	$ 225.00
	Alveolectomy (upper or lower) area occ by not less than 6 teeth	$40.00 per quad	$ 225.00
	Biopsy	$15.00	$ 150.00
	Frenectomy	$50.00	$ 400.00
	Analgesia	$5.00	N/C
	Excision of Benign Lesion	$30.00	$ 150.00

[i] Prosthetic devices requiring gold or other precious metal, or your request for their use will vary in cost based upon their current price.

[ii] Non-surgical extractions on patient demand include local anesthesia and routine post-operative care

[iii] There is no charge for non-surgical extractions resulting from the dentist's recommendation provided you consent

EXHIBIT A

EXPLANATION OF OPEN AND CLOSED DENTAL PLANS

	FREEDOM OF CHOICE PLAN PAYS	CLOSED PLAN PAYS APPROXIMATELY
DIAGNOSTIC EXAMS X-RAYS PROPHYLAXIS	80%	100%
RESTORATIVE (fillings)	75%	100%
ENDODONTICS (root canal)	30%	60%
CROWN AND BRIDGE	30%	70%
FULL DENTURES	25%	65%
PARTIAL DENTURES	25%	70%
EXTRACTIONS (simple)	80%	100%
ORAL SURGERY	25%	75%
PERIODONTICS (gum disease)	0%	25%
ORTHODONTICS	0%	25%
DEDUCTIBLE Per member and each dependent	$50.00	$0.00
PLAN LIMIT Per member (regardless of number of dependents)	$400.00 $800.00 $1000.00/YEAR (after deductibles are met)	UNLIMITED

11.0 RFP Checklist – See Attachments

DUAL CHOICE PROVISIONS OF NEW JERSEY DENTAL

PLAN LEGISLATION – P.L. 1983, CHAPTER 143

FREEDOM OF CHOICE BILL

THIS BILL PROVIDES THAT DENTAL PLANS WITH 25 OR MORE MEMBERS, WHICH PROVIDE DENTAL SERVICES TO SAID MEMBERS UNDER A CLOSED PANEL SYSTEM, MUST OFFER THE MEMBERS AN OPTION OF SELECTING AN ALTERNATIVE TYPE OF COVERAGE WHICH PERMITS THE MEMBER TO OBTAIN DENTAL SERVICES FROM THE DENTIST OF THE MEMBER'S CHOICE. HOWEVER, THE DENTAL PLAN NEED ONLY PAY FOR OR CONTRIBUTE TO SAID ALTERNATIVE COVERAGE IN AN AMOUNT EQUAL TO THE PREMIUM OR COST THAT THE PLAN WOULD OTHERWISE PAY FOR THAT MEMBER UNDER THE CLOSED PANEL SYSTEM.

ADMINISTRATIVE SERVICES

In addition to offering the closed panel plan we would also supply all administrative Services necessary for the self-insured dental plan (Freedom of Choice Open Plan).

These services include:

1. **Processing of all claim forms, in accordance with the provisions of the Freedom of Choice Plan.**
2. **Preparation of monthly paid claims reports.**
3. **Compiling and analyzing utilization reports.**
4. **Maintaining eligibility lists.**
5. **Supplying claim forms.**
6. **Handling all inquiries and requests for information with respect to claims.**

The fee for these administrative services is $1.50 per member per month.

EXCLUSIONS AND LIMITATIONS

INSURED – "FREEDOM OF CHOICE" PROGRAM ONLY

Initial oral examination and full mouth x-rays, or Panorex, but not more than once in any period of 36 consecutive months.

Periodic oral examinations, including supplemental bitewing x-rays, and prophylaxis (including cleaning, scaling and polishing of teeth), but not more than once each in any period of six (6) consecutive months.

Charges for plaque control programs and for oral hygiene, dietary instructions and sealants.

Topical application of fluoride for dependent children under age 17 but not more than once in any period of six (6) consecutive months.

Amalgam, silicate, acrylic, plastic or composite restoration replacements of the same surface not more than once in any period of twelve (12) consecutive months. Inlays or onlays which are not part of a bridge or pontic.

Charges for the replacement of a lost, missing, or stolen prosthetic device or space maintainer; the replacement or repair of an orthodontic device, or any duplicate device or appliance.

Charges for prosthetic devices (including bridges and crowns) and the fitting thereof which were prescribed while the individual was not covered for Dental Benefits or which were

prescribed while the individual was covered for Dental Benefits but were finally installed or delivered to such individual more than thirty (30) days after termination of coverage.

A removable denture or fixed bridge or adding teeth thereto, inlays, onlays, or a crown, if the denture, fixed bridge, inlay, onlay or crown is a replacement or modification of one installed less than five (5) years previously.

Reimbursement for restorative and prosthetic devices involving the use of gold will be limited to the reimbursement that would be made had non-previous metals been used.

Charges for porcelain-veneered crowns or pontics placed on or replacing a tooth posterior to the second bicuspid, to the extent the charges exceed the charge that would have been made for acrylic veneered crowns or pontics.

Procedures, appliances or restorations necessary to alter vertical dimension and/or restore or maintain the occlusion. Such procedures include, but are not limited to, equilibration, periodontal splinting, full mouth rehabilitation, restoration of tooth structure lost from attrition and restoration for malalignment of teeth.

Services or supplies that are cosmetic in nature.

For services, supplies or treatment other than those prescribed as necessary by a Doctor of Dental Surgery or a Doctor of Dental Medicine, or any treatment not rendered under the direct supervision of a dentist.

EXCLUSIONS AND LIMITATIONS – CONT'D

Services or supplies which are not necessary, according to accepted standards of dental practice, or which are not recommended or approved by the American Dental Association.

Charges for failure to keep a scheduled visit with the dentist.

Services, the cost of which have been or are later recovered in any action at law or in compromise or settlement of any claim.

Services performed prior to the effective date of the Plan or the member's eligibility.

Emergency visits will be covered to the extent of palliative relief of pain only.

Root canal, extractions, crown and bridge, as a result of that visit, are not covered.

Corrective procedures performed as a result of an accident are excluded. These circumstances are generally covered by major medical, separate accident and/or automobile policies.

In order to minimize the cost of the program and avoid the expense of duplicate benefits, the program will not cover services for which other coverage is provided in a Veteran's Administration Hospital, Workmen's Compensation, liability coverage, health and accident or major medical programs, services for which the patient incurs no charge, or if the charges are furnished under conditions where the employee or

EXCLUSIONS AND LIMITATIONS – CONT'D

Dependent has no legal obligation to pay, or are reimbursed by a local or governmental Agency.

Services on account of war.

Services, supplies or treatment received from a medical or dental department maintained by an employer, or mutual benefit association, labor union, trustee or similar type of group.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	JOHN D. KERNAN, D.M.D., P.A.
Trade Name:	
Address:	664 WESTMONT PLAZA CUTHBERT RD WESTMONT, NJ 08108
Certificate Number:	0434299
Effective Date:	February 01, 1977
Date of Issuance:	August 20, 2025

For Office Use Only:

20250820121629929

Return

R-8

MBS:dh
09-09-25

RESOLUTION AUTHORIZING THE REDUCTION OF THE WATER & SEWER BILL FOR 1939 FILLMORE STREET

WHEREAS, Yudi Kanelsky, the owner of 1939 Fillmore Street received a $13,563 water bill and filed a dispute with the City's Water and Sewer Committee (the "Committee"); and

WHEREAS, the Committee reviewed the appeal and determined that the large water bill was a result of having estimated bills for 10 years and then being billed ten years of usage in one quarter; and

WHEREAS, the Committee determined that it would be equitable to the City and the customer to adjust the bill so that the actual water consumption is spread over the period that the bill was estimated, as opposed to being billed in one quarter; and

WHEREAS, the customer will be issued a credit of $5,734.52; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to issue a credit of $5,734.52 to the customer of 1939 Fillmore Street.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Timothy Cunningham, Business Administrator

TITLE: RESOLUTION AUTHORIZING THE REDUCTION OF THE WATER AND SEWER BILL FOR 1939 FILLMORE STREET

Point of Contact:	Name	Department-Division-Bureau	Phone	Email
	Timothy Cunningham	Admin.	X 7150	BusAdmin@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE: RESOLUTION AUTHORIZING THE REDUCTION OF THE WATER AND SEWER BILL FOR 1939 FILLMORE STREET

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Yudi Kanelsky is the owner of 1939 Fillmore St. Mr. Kenelsky received a $13,563.00 water bill and filed a dispute with the City of Camden Water and Sewer Committee.
- The Water and Sewer Committee determined that the large water bill was a result of having an estimated bill for ten years and then being billed ten years of usage in one quarter.
- The Committee determined that it would be equitable to the City and the customer to adjust the bill so that the actual water consumption is spread over the period that the bill was estimated, as opposed to being billed in one quarter. The customer will be issued a credit of $5,734.52.
- Pursuant to City of Camden Code Section 840-27, the cancellation of interest and charges exceeding $5000 requires the approval of City Council.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $5,734.52

IMPACT STATEMENT: The adjustment is fair to the City and to the customer. The City is properly compensated for the amount of water that was actually used, and the customer does not have his bill unnecessarily inflated by concentrating the usage into the highest billing tier.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Timothy Cunningham, Business Administrator

COORDINATION: The implementation will require the coordination of the Administration, the Law Department, and American Water Contract Services.

Prepared by: Michelle Banks-Spearman **856-757-7170 mispearm@camdennj.us**

Name Phone/Email

VICTOR G. CARSTARPHEN
MAYOR

DEPARTMENT OF ADMINISTRATION
CITY OF CAMDEN
NEW JERSEY

TIMOTHY J. CUNNINGHAM ESQ.
BUSINESS ADMINISTRATOR
TEL: 856-757-7150
FAX: 856-968-4708
EMAIL: BUSADMIN@CamdenNJ.Gov
WEBSITE: CamdenNJ.Gov

August 12, 2025

VIA REGULAR & CERTIFIED MAIL
Mr. Peter H. Klouser, Esq,
Heilbrunn Pape
516 State Route 33
Millstone, NJ 08535

Re: Yudi Kanelsky, 1939 Fillmore St. (the "Property")

Dear Mr. Klouser:

Pursuant to Chapter 840 of the Camden City Code, all water supplied to consumers for consumption or for fire service use from the City's water supply must be metered. Water and sewer rates are established by City Council and are set out in the City Code. Each consumer's water meter is read manually or electronically every quarter. Water and sewer billing is based on the amount of water measured by the meter plus a fixed charge for water and sewer service. No refunds on any claims accruing under this article may be paid unless such claims shall be made within 30 days after issuance of the charges by the City. To dispute a bill the Customer must first contact the City of Camden Water and Sewer Customer Service Office. If the dispute is not resolved, the customer has a right to initiate an appeal to the Water & Sewer Committee (the "Committee"). The Committee will review the billing account history and such other evidence that the Committee deems relevant. The Committee shall provide its written findings to the Customer.

The Committee reviewed your appeal on July 16, 2025. You requested relief for the December 2024 bill your client received for $13,563.00. Based on the evidence provided by you and AWCS, the City of Camden's water and contractor, the Committee has determined that:

1. The meter readings were actual reads.
2. The billing was estimated over the last 10 years because AWCS was not given access to the building to read the meter, despite having left multiple notices on the door requesting that the owner contact the water company to arrange an actual reading.
3. Unpaid water bills become a lien against the property, which runs with the land. NJSA 40 40A-26A and NJSA 40A:31-12.
4. Your client did not obtain a final read from AWCS when he purchased the property.

5. When AWCS was finally able to read the meter, your client was billed for all of the water used since the last reading, less a credit for the amounts already paid over that period. The bill was particularly high because all of the usage was concentrated in one quarter. The City uses a three-tier billing structure. A larger percentage of the consumption was concentrated in the highest billing tier.
6. The Committee agreed to spread the usage evenly over the estimated billing periods. This will result in a reduction of $5,734.52.
7. Reductions over $5000 require the approval of the City Council. If your client agrees to this reduction, please have him indicate his agreement by signing a copy of this letter where indicated below and returning the signed copy to my attention. The request for Council approval will be placed on the September 9, 2025, City Council Meeting agenda. Your client must pay the reduced bill within thirty (30) days after the Council Meeting or the reduction will be void.

If you disagree with the decision of the Committee, you may appeal this decision and obtain a hearing. To appeal this decision, you must file a written request for a hearing to City of Camden Municipal Clerk's Office within ten (10) days after the date that the written findings are mailed to you. At the hearing, you will have the right to present witnesses and additional documents (which documents and names of witnesses along with description of what they will testify to, must be supplied to the City Attorney not less than seven (7) days prior to the hearing) and the right to cross-examine any witness that Customer Service may call if desired. Attached is a copy of the appeal process for your use.

Sincerely,

By: _____
Timothy Cunningham
Business Administrator

Enclosure
cc: Daniel S. Blackburn, City Attorney, via email
Michelle Banks-Spearman, Assistant City Attorney, via email
Scott Parker, Director of Finance, via email
Keith Walker, Director of Public Works, via email
Kimberly Jameson, AWCS, via email

YEHUDA KANELSKY
CEO

Dates	Consumption	Billed Amount	Consumption	Billed Amount
11/3/21-2/3/22	48	379.75	109	901.3
2/3/22 - 5/9/2022	48	379.75	109	901.3
5/9/22-8/14/22	48	379.75	109	901.3
8/14/22-11/10/22	48	379.75	109	901.3
11/10/22-2/15/23	0	39.85	109	901.3
2/15/23-5/22/23	0	39.85	109	901.3
5/22/23-8/19/23	48	379.75	109	901.3
8/19/23-11/15/23	48	379.75	109	901.3
11/15/23-2/20/24	48	462.81	108	1088.01
2/20/24-5/15/24	48	462.81	108	1088.01
5/15-8/19/24	48	462.81	108	1088.01
8/19/24-12/11/24	1304	13563.3	108	1100.98
		17309.93	1304	**11575.41**

5734.52 credit

R-9

DB:dh
09-09-25

RESOLUTION AUTHORIZING THE PURCHASE OF SEVERAL PASSENGER VEHICLES FROM PELLEGRINO CHEVROLET AND HERTRICH FLEET SERVICES

WHEREAS, there is a need to purchase several passenger vehicles for use by various City departments; and

WHEREAS, pursuant to N.J.A.C 5:34-7.1, et. seq., a municipality is permitted to make purchases and contract for services through a Cooperative Purchasing System; and

WHEREAS, N.J.S.A. 40A:11-12, permits contracting units to purchase goods and services without advertising for bids, under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the City seeks to purchase the following passenger vehicles from Pellegrino Chevrolet under Bergen County Cooperative #CK24-BC BID 24-43:

(1) One 2024 Chevrolet Tahoe 5W4 4WD-DPW $61,224.75
(2) One 2026 Equinox LT AWD -Administration $30,470.35;

and

WHEREAS, the City seeks to purchase the aforementioned vehicles from Hertrich Fleet Service, Inc., under Sourcewell National Cooperative via #24-Fleet-97626 and New Jersey State Cooperative #24-Fleet-103119 as listed:

(1) Two 2026 Toyota Corolla LE CVT Sedan FWD-Code Enforcement $45,806.00 ($22,903 Each)
(1) One 2026 Chevrolet Silverado Double Cab Work Truck-Fleet Maintenance $45,696.00; and

WHEREAS, the City will purchase the Five (5) vehicles for a total amount not to exceed ONE HUNDRED EIGHTY-THREE THOUSAND ONE HUNDRED NINETY-SEVEN DOLLARS AND TEN CENTS ($183,197.10); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "5-01-C3-887-251" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officials are authorized to purchase of one (1) 2024 Chevrolet Tahoe; (1) one 2026 Equinox LT AWD; two (2) 2026 Toyota Corolla LEs, and (1) one 2026 Chevrolet Silverado Double Cab for the various City departments from Pellegrino Chevrolet, and Hertrich Fleet Service, Inc. under the above-listed Cooperative Purchasing Systems, for an amount not to exceed ONE HUNDRED EIGHTY-THREE THOUSAND ONE HUNDRED NINETY-SEVEN DOLLARS AND TEN CENTS ($183,197.10), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PELLEGRINO CHEVRELOT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-C3-887-251

AMOUNT: $91,695.10

- DEDICATED BY RIDER:

AMOUNT:$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

- CAPITAL ORDINANCE:

AMOUNT:$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $91,695.10

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF SEVERAL PASSENGER VEHICLES FOR VARIOUS DEPARTMENTAL USE FROM PELLEGRINO CHEVROLET

Scott Z. Parker
Chief Financial Officer
Date: 8/29/25

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Timothy J. Cunningham, Business Administrator

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF SEVERAL PASSENGER VEHICLES FOR VARIOUS DEPARTMENTAL USE

Point of Contact: _____

Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Division (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	Lakshmi CN	8/29/2025	
Director of Finance				

Approved by:
Business Administrator _____ 8.29.25
Signature **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney **Signature** 8 29 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HERTRICH FLEET SERVICE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-C3-887-251

AMOUNT: 91,502.00

- DEDICATED BY RIDER:

AMOUNT:$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

- CAPITAL ORDINANCE:

AMOUNT:$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $91,502.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF SEVERAL PASSENGER VEHICLES FOR VARIOUS DEPARTMENTAL USE FROM PELLEGRINO CHEVROLET

Scott Z. Parker
Chief Financial Officer
Date: 8/27/25

CAMDEN CITY

520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

REQUISITION
NO. R2501463

SHIP TO	CITY HALL - PURCHASING 520 MARKET ST, ROOM 213 CAMDEN, NJ 08102
VENDOR	VENDOR #: PEL04 PELLEGRINO CHEVROLET 1000 GATEWAY BLVD WESTVILLE, NJ 08093

ORDER DATE: 08/28/25
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2024 CHEVY TAHOE	5-01-C3-887-251	61,224.7500	61,224.75
1.00	2026 EQUINOX LT AWD	5-01-C3-887-251	30,470.3500	30,470.35
			TOTAL	91,695.10

A.P.

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head Date

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

REQUISITION
NO. R2501464

SHIP TO	CITY HALL - PURCHASING 520 MARKET ST, ROOM 213 CAMDEN, NJ 08102
VENDOR	VENDOR #: HER08 HERTRICH FLEET SERVICES, INC. 1427 BAY ROAD MILFORD, DE 19963

ORDER DATE: 08/28/25
DELIVERY DATE: 08/28/25
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	2026 TOYOTA COROLLA LE CVT	5-01-C3-887-251	22,903.0000	45,806.00
1.00	2026 CHEVROLET SILVERADO	5-01-C3-887-251	45,696.0000	45,696.00
			TOTAL	91,502.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head Date

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE PURCHASE OF SEVERAL PASSENGER VEHICLES FOR VARIOUS DEPARTMENTAL USE

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The City will purchase vehicles for the following departments
  - Hertrich Fleet Service, 1427 Bay Road, Milford, DE 19963 via #24-Fleet-97626 & NJSC #24-Fleet-103119
    - Two (2) 2026 Toyota Corolla LE CVT Dedan FWD for Code Enforcement License & Inspections Divisions for $22,903 each = $45,806.00
    - One (1) 2026 Chevrolet Silverado 2500HD 4wd Double Cab 162" Work Truck for Fleet Maintenance to do on site repairs, pickup parts, etc for $45,696.00
  - Pellegrino Chevrolet, 1000 Gateway Blvd, Westville, NJ 08093 via Bergen County Cooperative – #24-43
    - One (1) 2024 Chevrolet Tahoe 5W4 4WD for Director of DPW for $61,224.75. Current vehicles will bump down to eventually replace the 2018 Ford Explorer (inspector vehicle) recently totaled.
    - One (1) 2026 Equinox LT AWD for Business Administrator for $30,470.35 This vehicle will replace the 2023 Chevrolet Equinox, which is nearing the end of its warranty period due to high mileage. In conjunction with Fleet Maintenance Supervisor, purchasing the Equinox instead, which is $8,000 more than the 2026 Toyota Corolla, will allow the City to rotate high usage vehicles more effectively, extend the service life of the overall fleet, and ensure a reliable multi-purpose vehicle for municipal use

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $183,197.10
APPROPRIATION NUMBER: 5-01-C3-887-251
PROCUREMENT: N.J.S.A. 40A:11-12 & N.J.A.C 5:34-7.1

IMPACT STATEMENT:

- Lack of available vehicles for City staff to complete daily operations, hampers the efficiency of our departments/divisions.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER **856-757-7475**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	HERTRICH & PELLGRINO CHEVROLET
Purpose or Need for service:	PURCHASE OF SEVERAL VEHICLES FOR USE BY VARIOUS DEPRTMENTS
Contract Award Amount	$183,197.10
Term of Contract	~6 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C 5:34-7.1 & N.J.S.A. 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825 (302) 422-3300 Fax: (302) 839-0555

NJ State Contract #24-FLEET-97626 (T0099), Item#5, Section 3, Price Line#5, Sedan, Compact, 4 door w/ Gas Engine, FWD

Hertrich Fleet Services Inc
1427 Bay Rd
Milford, DE 19963
Mike Wright, Government Sales Manager
Phone: (800) 698-9825
Fax: (302) 839-0555
Email: mwright@hertrichfleet.com

QUOTE FOR: CITY OF CAMDEN, NJ **#08282025-01**

2026 Toyota Corolla LE CVT Sedan FWD

SELECTED OPTIONS:

Code	Description
FB20	BLACK, FABRIC SEAT TRIM
	ENGINE: 2.0L DYNAMIC FORCE 4-CYL DOHC 16-VALVE
	10-SPEED ELECTRONIC AUTOMATIC/CVT TRANSMISSION W/OD, DRIVER SELECTABLE MODE AND SEQUENTIAL SHIFT CONTROL
	FRONT-WHEEL DRIVE
	3.79 AXLE RATIO
	13.2 GAL. FUEL TANK

EXTERIOR COLOR:

040	ICE CAP

CONTRACT PRICE: $22903.00
TOTAL FOR (2): $45806.00

HERTRICH FLEET SERVICES, INC

1427 Bay Road Milford, DE 19963

Ford - Chevrolet - Dodge - Jeep
Lincoln - Honda - Buick - GMC - Toyota - Nissan

(800) 698-9825 (302) 422-3300 Fax: (302) 839-0555

NJ State Contract #24-FLEET-103119 (T2100)
Item #35, Section #6, PL#19: Truck, Pickup, Class 2, Extended Cab, 4 Door, 8 ft. Body, 4wd

Hertrich Fleet Services Inc.
1427 Bay Rd
Milford, DE 19963
Mike Wright, Government Sales Manager
Phone: (800) 698-9825
Fax: (302) 839-0555
Email: mwright@hertrichfleet.com

2026 Chevrolet Silverado 2500HD 4wd Double Cab 162" Work Truck

SELECTED OPTIONS:

Code	Description
1WT	WORK TRUCK PREFERRED EQUIPMENT GROUP
C7G	GVWR, 10,500 lbs. (4763 kg)
E63	DURABED, pickup bed
L8T	ENGINE, 6.6L V8 WITH DIRECT INJECTION and Variable Valve Timing, gasoline, (401 hp. [299 kW] @ 5200 rpm, 464 lbs.-ft. of torque [629 N-m] @ 4000 rpm)
MKM	TRANSMISSION, ALLISON 10-SPEED AUTOMATIC
NE1	NORTHEAST EMISSIONS
GT4	REAR AXLE, 3.73 RATIO
PYN	WHEELS, 17" (43.2 CM) PAINTED STEEL, SILVER
QHQ	TIRES, LT245/75R17E ALL-SEASON, black wall
ZHQ	TIRE, SPARE LT245/75R17E ALL-SEASON, black wall
AZ3	SEATS, FRONT 40/20/40 SPLIT-BENCH with covered armrest storage and under-seat storage (lockable)
H2G	JET BLACK, VINYL SEAT TRIM
IOR	AUDIO SYSTEM, CHEVROLET INFOTAINMENT 3 SYSTEM 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass through to phone, Wireless Apple Car Play and Wireless Android Auto compatibility
VK3	LICENSE PLATE KIT, front

EXTERIOR COLOR:

GBA	BLACK

BASE CONTRACT PRICE: $45696.00

PELLEGRINO CHEVROLET

Direct: 302-500-3956 / Fax: 856-504-0108
1000 GATEWAY BLVD, WESTVILLE, NJ 08093
fleetman13@gmail.com
Rick Di Renzo, Fleet Consultant

				Date:	8/19/2025
END USER		**ADDRESS - CITY, STATE, ZIP:**			
CITY OF CAMDEN					
Comments:		BCBC CO-OP 24-43-IN STK 3% DISCOUNT			
Item	**QTY**	**Part No.**	**Description**	**MSRP**	**IN STK**
1	1	CK10706/5W4	2024 CHEVROLET TAHOE 5W4 4WD	**$56,675.00**	**$ 54,974.75**
		L84/MHU	5.3L V8 FLEX FUEL-10 SPEED AUTOMATIC		
		Z56	HEAVY DUTY SUSPENSION PACKAGE		
		ATD	DELETED THIRD ROW SEAT		
		AZ3	BENCH SEAT W/ARMREST 40-20-40		
		5J9	CALIBRATION, TAILAMP FLASHER-R/W		
		BG9	VINYL FLOORING		
		BTV	REMOTE START		
		AMF	FOUR EXTRA REMOTES		
		6J7	FACTORY FLASHBACK SYSTEM		
		PQA	DRIVER ALERT PACKAGE		
		V76	RECOVERY HOOKS		
		6J4	HORN/SIREN WIRING CIRCUIT		
		6J3	GRILLE LAMP/SPEAKER WIRING CIRCUIT		
		9G8	HEADLAMPS, DAYTIME RUNNING DELETE		
		J55	BRAKE SYSTEM, HEAVY DUTY-BREMBO		
		K3W/K6K	HEAVY DUTY DUAL BATTERIES, 850CCA/760 CCA		
		NZX	WHEELS 20 X 9 MACHINED FACED-275/60R20SL		
		TIRES	ALL TERRAIN BLACKWALL		
		RC1	SKID PLATE FRONT		
		T66	WIRING PROVISIONS FOR OUTSIDE MIRRORS		
		NHT	MAX TRAILERING PACKAGE		
		KX4	250 AMP ALTERNATOR		
		UN9	RADIO SUPPRESSION PACKAGE		
		UVB	REAR VISION CAMERA		
		UT7	GROUND WIRES		
		VZ2	SPEEDOMETER CALIBRATION		
		UPF	BLUETOOTH		
		COLORS	**BLACK**		
	1	EMGPKG	**ALL RED STEALTH LIGHT PACKAGE**		**$ 6,250.00**
			FRT WINDSHIELD LTBAR-FOUR GRILLE LEDS RED		
			REAR CARGO AREA LEDS RED-HANDHELD SIREN		
			CONTROLLER W/SPEAKER-FLASHBACKS		
			TOTAL		**$ 61,224.75**

Pellegrino Chevrolet

1000 Gateway Blvd
Westville, NJ 08093
302-500-3956-Cell
302-364-1569
Contact: Rick DiRenzo
fleetman13@gmail.com

Quote	EQUIN
Year	2026
Make	CHEV
Model	EQUIN
Series	1PT26
Color	
STK	

QUOTE DATE 7/16/2025

END USER	SHIP TO
2026MODEL	same

BERGEN COUNTY CO-OP 24-43 7% OFF MSRP/2% OFF OPTIONS

QTY	MODEL #	DESCRIPTION	MSRP	BC PRICE
1	1PT26	2026 EQUINOX LT AWD	$32,495.00	$30,220.35
	LSD	ENGINE: 4CYL, 1.5L TURBO		
	MNH	TRANSMISSION 6-SPD AUTOMATIC		
	BTM	PUSH BUTTON START		
	A51	SEATS BUCKET MEDIUM ASHCLOTH		
	AG1	DRIVER SEAT POWER 8 WAY		
	AKO	DEEP TINT GLASS		
	B26	DRIVER CONFIDENCE PACKAGE		
	B34/35	CARPET W/FLOOR MATS		
	BTV	REMOTE START		
	DLF	EXTERIOR LH/RH ELECTRIC, MANUAL FOLDING MIRRORS		
	K34	CRUISE CONTROL		
	N37	TILT STEERING WHEEL		
	5CY	TIRES, 225/65R17 ASBW W/ALUMINUM WHEELS		
	I0R	CHEV INFOTAINMENT SYSTEM W/BLUETOOTH		
	UD5	REAR PARKING ASSIST		
1	DEL	DELIVERY		$250.00
1	COLOR	EXTERIOR: SUMMIT WHITE		
		INCLUDES ALL STANDARD FACTORY OPTIONS FOR THIS MODEL		
			TOTAL	$30,470.35

This message came from an **EXTERNAL** address (mwright@hertrichfleet.com). **DO NOT** click on links or attachments unless you know the sender and the content is safe.
New Jersey State Government Employees Should Forward Messages That May Be Cyber Security Risks To PhishReport@cyber.nj.gov.

Here are the pricing updates the vehicles that we have on the T0099 Contract, including some informational updates. Let me know if you have any questions.

Contract 24-FLEET-97626 – Vehicles, Sedans/Hatchbacks, Gas, Hybrid, Plug In Hybrid and Electric T0099

Item#1, Section#1, PL#1: 2025 Nissan Versa S CVT FWD – Nissan will not be building the Versa for the 2026 model year and beyond

Item#3, Section#3, PL#5: 2026 Nissan Sentra S CVT FWD, price: $22801.00
Model # is now 12016

Item#5, Section#3, PL#5: 2026 Toyota Corolla Sedan LE CVT-E FWD, price: $22903.00

Item#7, Section#4, PL#7: 2026 Nissan Kicks SV FWD, price: $24286.00
"S" Model will not be available for Fleet ordering this year. Revised to SV Model. 2026 Model # is 21316

Item#8, Section#4, PL#7: 2026 Toyota Corolla Hatchback SE CVT FWD, price: Pricing has not been released for this model yet. Expect to see it towards the end of August.

Item#11, Section#5, PL#9: 2026 Nissan Altima 2.5 S FWD, price: $23573.00
Model # is now 13116

Item#13, Section#5, PL#9: 2026 Nissan Altima 2.5 SV AWD, price: $25383.00
Model # is now 13216

Item#15, Section#7, PL#13: 2026 Toyota Corolla Hybrid LE FWD, price: $24674.00
Corolla Hybrid orders are restricted which means we have to receive approval from the Manufacturer to place them

Item#17, Section#7 PL#13: 2026 Toyota Corolla Hybrid LE AWD, price: $25952.00
Corolla Hybrid orders are restricted which means we have to receive approval from the Manufacturer

Item#19, Section#8, PL#15: 2026 Toyota Prius LE AWD, price: $28846.00
No restriction on Prius orders

Item#21, Section#9, PL#17: 2026 Toyota Camry LE FWD, price: $27910.00
No restrictions on Camry orders

Item#23, Section#9, PL#17: 2026 Toyota Camry LE AWD, price: $29363.00

R-10

DB
09-09-25

RESOLUTION OF THE MAYOR AND COUNCIL OF CAMDEN AWARDING CONSULTING AGREEMENT TO GABEL ASSOCIATES, INC. AND AUTHORIZING ISSUANCE OF A REQUEST FOR PROPOSALS FOR COMMUNITY SOLAR DEVELOPERS

WHEREAS, The New Jersey Clean Energy Act (A3723) into law in May 2018 mandated the New Jersey Board of Public Utilities (NJBPU) To create a Community Solar Energy Program; and

WHEREAS, a Community Solar program would enable Camden residents to purchase off-site solar energy at a significant discount in electricity costs; and

WHEREAS, the City desires to establish a Community Solar Program in order to allow residents to receive the benefits of solar energy which were previously unattainable for customers who rent or have properties that are not conducive to on-site solar energy; and

WHEREAS, the Program allows municipal entities to form subscriber groups for community solar projects by including the residents of the City in an 'opt-out' participation program; and

WHEREAS, in order for the City to participate in the Program, the City needs to identify a third-party solar developer that will finance, own, operate, and maintain a community solar project; and

WHEREAS, the City desires to undertake the development and implementation of a competitive contracting Request for Proposals ("RFP") seeking proposals from solar developers to fund, install, own, operate, and maintain a photovoltaic energy system or systems, support development of the Program, and provide low-cost renewable energy to the City's subscriber group via a master service agreement; and

WHEREAS, the City requires professional services and energy consulting to administer the RFP, evaluate proposals, and develop and manage a Community Solar Program; and

WHEREAS, Gabel Associates provided the attached proposal for professional services dated September 2, 2025; and

WHEREAS, Gabel Associates provides objective, independent analysis that combines subject matter depth in solar energy, energy aggregation, and economic analysis with extensive experience in the procurement of renewable energy products for public entities; and

WHEREAS, professional services from Gabel Associates for a Community Solar Program can be directly procured through the ACESplus program; and

WHEREAS, ACESplus is sponsored by the New Jersey School Boards Association (NJSBA) leading agency in the New Jersey Association of School Administrators (NJASA), which engaged Gabel Associates through an open, competitive procurement process as provided by Local Public Contract Law; and

WHEREAS, The City Council passed Resolution ____ on ___ 2025 to enter into a cooperative pricing agreement for energy and energy related services with the Alliance for Competitive Energy Services (ACES), and authorizing participation in the ACESplus program for renewable energy consulting services; and

WHEREAS, there is no cost to the City for the services provided by Gabel Associates as they will be paid by the successful solar developer(s) for renewable energy supply; and

WHEREAS, the Administration recommends awarding a contract to Gabel Associates at no cost to the City; now, therefore

BE IT RESOLVED that a professional service contract is awarded to Gabel Associates for energy consulting professional services related to the development and management of a Community Solar Program at no cost to the City, and the City is authorized to issue an RFP for a third-party solar developer or developers which will finance, own, operate, and maintain a community solar project or projects;

1. The ACESplus Lead Agency (NJSBA), via its professional energy consultant Gabel Associates, is hereby authorized to work with Camden representatives to evaluate and implement a Community Solar Program for Camden, as authorized by, and in accordance with the requirements of, the Local Public Contracts Law (N.J.S.A. 40A:11-10), EDECA, the Clean Energy Act of 2018, and P.L.2023, c.200. Pursuant to the provisions of N.J.S.A. 40A:11-10(b),

the City is hereby authorized to enter into an agreement (Agreement) with Gabel Associates to provide energy consulting services to Camden through the ACESplus Program upon the terms and conditions set forth in Gabel Associates' proposal dated September 2, 2025.

2. The Agreement with Gabel Associates shall be coterminous with the resulting Master Performance Agreement or Agreements, if one is executed, anticipated to be approximately 15 years pursuant to N.J.S.A. 40A:11-15(44).

3. The Mayor, Administrator, Clerk, Municipal Attorney, and other appropriate officers, employees and professionals, are hereby authorized and directed to prepare and execute any and all other documents and undertake any and all acts necessary to effectuate the terms of the Agreement and Camden's participation in the Community Solar Program.

4. The Mayor's designee is hereby authorized and directed, working with legal counsel and Gabel Associates to develop, issue, and administer a competitive contracting request for proposals seeking proposals from solar developers for development of the Program and award of a Master Services Agreement for the City's subscriber group which defines the terms and conditions of service by the successful respondent(s); and to thereafter administer the Community Solar Program.

5. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-11

AIV
09-09-25

RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE ASSIGNMENTS

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.2(b); and

WHEREAS, N.J.S.A. 54:5-114.4 requires that the tax sale certificate assignee complete foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including court delays caused by the COVID-19 Public Health Emergency, and foreclosure procedural changes in light of the United State Supreme Court's decision in *Tyler v. Hennepin County*, assignment holders have been unable to complete foreclosure within the two (2) year requirement; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Exhibit A

Address	Block/Lot	Council Resolution Approval Date	Resolution #	Tax Sale Certificate #	Tax Sale Certificate Purchaser	Last deadline to complete foreclosure	New Deadline to complete foreclosure
934 N 3	22/148	10/11/2022	MC-22:8634	13-00029	Jacob Ayoub Enterprise, LLC	10/11/2025	10/11/2026
426 Erie	750/85	10/11/2022	MC-22:8634	31955	Ayoub, Richard	10/11/2025	10/11/2026
805 Lansdown	415/21	11/9/2021	MC-21:8204	10-02541	Neal, Nikolene	11/9/2025	11/9/2026
947 Jackson	439/7	11/9/2021	MC-21:8204	09-00657	Neal, Nikolene	11/9/2025	11/9/2026
839 Pine	357/59	10/11/2022	MC-22:8634	11-00565	Anderson, Shannon	10/11/2025	10/11/2026
27 S 36	1060/12	1/9/2024	MC-24:9280	92-662	Mitchell, Fred	1/9/2026	1/9/2027

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Daniel Blackburn, City Attorney

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

Point of Contact:	**Amia I. Valentine**	**Law**	**X7166**	**amvalent@camdennj.gov**
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/26 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Extensions of Time to Complete Foreclosures For Less Than Full Value Tax Sale Certificate Assignments

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- **Request to approve extensions of time to foreclose on less than full value tax sale certificate assignments.**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $0

IMPACT STATEMENT:

- **Provide additional time for assignees to foreclose on tax sale certificates to acquire properties.**
- **To continue to receive tax revenue for properties and provide time for assignees to acquire title.**
- **If not approved, TSC's will revert back to City; loss in tax revenue for properties.**

SUBJECT MATTER EXPERTS/ADVOCATES:

- Name, Organization 1.
    - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
    - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Assignees retain assignments.

Prepared by: Amia Valentine **x7166/amvalent@ci.camden.nj.us**

Name Phone/Email

Address	Block/Lot	Resolution #	Tax Sale Certificate #	Tax Sale Certificate Purchaser	New Deadline to complete foreclosure	Contact Info
327 Mt. Vernon	246/85	MC-24:8634	94-296	Resiliency Solutions, LLC	10/11/2026	Resiliency Solutions c/o Jason Sunkett jsunkett@gmail.com
603 Berkley	1408/89	MC-24:8634	992943	Real Portfolio 12, LLC	10/11/2026	Real Portfolio 12, LLC c/o Gary Zeitz gzeitz@zeitzlawfirm.com bschuster@zeitzlawfirm.com tbingham@realvaluepartners.com
727 Morgan	621/80	MC-24:9280	16-00689	Reevey, Lyndell	1/9/2027	Lyndell Reevey lleavey72@hotmail.com
2019 Pierce	823/105	MC-24:8634	90-999	Morton, Jasmine	10/11/2026	Jasmine Morton Jazzy92ace@gmail.com

R-12

MBS:dh
09-09-25

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO STEVEN BARTELT, MAI, SRA, AI-GRS, FOR REAL ESTATE APPRAISAL SERVICES

WHEREAS, there exists a need to retain a pool of vendors to perform certain real estate appraisal services for the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal #25-08, a proposal was submitted by STEVEN BARTELT, MAI, SRA, AI-GRS, PO Box 8169, Turnersville, NJ 08012 for an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS ($25,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item 5-01-E0-200-906, and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with STEVEN BARTELT, MAI, SRA, AI-GRS, PO Box 8169, Turnersville, NJ 08012 for an amount not to exceed TWENTY-FIVE THOUSAND DOLLARS ($25,000.00) for a period of one (1) year to perform certain real estate appraisal services for the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: STEVEN BARTELT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-E0-200-906

AMOUNT :$ 25,000.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT :$

- CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 25,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT WITH STEVEN BARTELT FOR TH E REAL ESTATE APPRAISAL SERVICES

Scott Z. Parker
Chief Financial Officer
Date: 8/20/2021

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Department of Law

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH STEVEN BARTELT, FOR REAL ESTATE APPRAISAL SERVICES

Point of Contact:	Name	Department-Division-Bureau	Phone	Email
	Daniel Blackburn	City Attorney	X 7170	law@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y	[signature]	8/20/25	
Director of Finance	Y	[signature]		

Approved by:
Business Administrator [signature] 8/25/25
Signature **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney [signature] 8/20
Signature **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH STEVEN BARTELT, FOR REAL ESTATE APPRAISAL SERVICES

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- The City has need for a real estate appraiser to provide general advice, assistance, appraisal reports or summaries and possible court testimony in connection with:
  - Condemnation Actions and the City's purchase or sale of real property (including easements);
  - United States Bankruptcy Court proceedings;
  - The City's Lien Reduction Committee
  - The PILOT Committee
  - Tax Appeal matters
  - Less than full value lien sales

- The City solicited proposals RFP #25-08 for Competitive Contracting Real Estate Appraisal Services. The City received only one response.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $25,000

IMPACT STATEMENT:

SUBJECT MATTER EXPERTS/ADVOCATES:

- Michelle Banks-Spearman, Assistant City Attorney

- **COORDINATION:**

Prepared by: Dionne Hicks-Giles **856-757-7175 dihicks@ci.camden.nj.us**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CAMDEN

Professional Service or EUS Type	RFP
Name of Vendor	Steven Bartelt, MAI, SRA, AI-GRS
Purpose or Need for service:	The City needs real estate appraisal services for various purposes: consulting, appraising real estate, preparing written appraisal reports and testifying before the US Bankruptcy Court for real property valuation proceedings and NJ Superior Court for condemnation actions.
Contract Award Amount	
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #25-08 Competitive Contracting
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

REQUISITION
NO. R2501410

SHIP TO	CITY ATTORNEY 520 MARKET STREET STE 419, CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: BAR39 STEVEN W BARTELT, MAI PO BOX 8169 TURNERSVILLE, NJ 08012

ORDER DATE: 08/20/25
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	REAL ESTATE APPRAISAL SERVICES CONTRACT (RFP# 25-08)	5-01-E0-200-906	25,000.0000	25,000.00
			TOTAL	25,000.00

CITY OF CAMDEN
FINANCE DEPARTMENT
2025 AUG 22 PM 1:57

Approved:

Department Head 8/20/25 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods 8/20/25 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #25-08

RFP NAME: COMPETITIVE CONTRACTING: REAL ESTATE APPRAISAL SERVICES

RFP DUE: THURSDAY, JULY 10, 2025 @ 11:00 A.M

VENDOR
STEVEN BARTELT, MAI, SRA, AI-GRS TURNERSVILLE, NJ

Results are for information purposes **only**.
Rp

25-08 - RFP 25-08 COMPETITIVE CONTRACTING: REAL ESTATE APPRAISAL SERVICES

Opening Date: June 18, 2025 11:00 AM

Closing Date: July 10, 2025 11:00 AM

Vendor Details

Company Name:	Steven Bartelt, MAI, SRA , AI-GRS
Does your company conduct business under any other name? If yes, please state:	No
Address:	PO Box 8169 Turnersville, NJ 08012
Contact:	Steven Bartelt
Email:	sbartelt22@comcast.net
Phone:	856-582-5892
HST#:	[redacted]

Submission Details

Created On:	Monday July 07, 2025 15:36:34
Submitted On:	Monday July 07, 2025 16:24:19
Submitted By:	Steven Bartelt
Email:	sbartelt22@comcast.net
Transaction #:	0b3dc9c3-6087-4dff-bbb1-8a36824c9015
Submitter's IP Address:	147.243.188.238

Steven W. Bartelt, MAI, SRA, AI-GRS

Real Estate Appraisal Consultants

PO Box 8169
Turnersville, NJ 08012
856-582-5892

Sbartelt22@comcast.net

July 7, 2024

Lateefah Chandler
Purchasing Agent
City of Camden/Council Chambers
Camden City Hall/Second Floor
520 Market St
Camden, NJ 08101-5120

RE: RFQ - Real Estate Appraiser – RFP# 25-08

Dear Ms Chandler:

Please find attached my response to the above captioned RFQ. A table of contents immediately follows this introductory letter.

I have been engaged in the full-time practice of real property appraisal for 40+ years. In the past 30 years my activity has been concentrated in eminent domain and public projects (urban redevelopment, senior housing, Green Acres/NJDEP, NJDOT, Farmland Preservation). I have been an approved vendor for the CRA and the City of Camden for several years. I am a NJ State Certified Real Estate Appraiser, license #42RG00011400.

I believe that I have submitted all of the required material, in the manner requested. The attached material is rather self-explanatory and a lengthy letter of introduction is not necessary.

Please call should you have any question, or if I may be of further service. Otherwise, I will look forward to hearing from you in the near future.

Sincerely,

Steven W. Bartelt, MAI, SRA

SECTION A) SCOPE OF SERVICE

It is my understanding that the City of Camden is creating a pool of pre-qualified appraisers from which to draw on for appraisal services. These appraisals will either be prepared for the functions of eminent domain, property management or general property acquisition. We are a full service real estate appraisal firm. All assignments are completed by Steven W Bartelt, MAI, SRA, AI-GRS, personally. We do not utilize a "front MAI" to obtain contracts, and then subcontract it out to non-MAI personnel. Our office is fully capable of executing contracts for appraisals on most property types, commercial, industrial, agricultural, and residential; vacant land or fully improved.

Our experience in appraisal and especially condemnation appraisal is significant. I have testified at numerous hearings on behalf of a number of governmental agencies.

I provide a full range of appraisal services.

2025 represents my 43rd year in the appraisal profession. I have purposefully maintained a small company, perhaps even minuscule, in comparison to some of the larger MAI appraisal firms. This has not detracted from my ability to produce a quality work product in a reasonable time frame. I have had most of my clients for years, some for decades.

Size has not mattered to us. In fact because we are so small we have had to rely on a higher quality work product, and more personal client relations. In my years of work as an appraiser I have never defaulted on a contract. I have always performed on time, and on budget.

I have aided the City before in the Lien Reduction program.

I am familiar with the City's Long Term Exemption Program.

I have assisted the previous assessor in tax matters.

I have testified before the Camden County Bord of Taxation, the NJ Tax Court, NJ Superior Court and the US Bankruptcy Court.

All of my reports comply with the Uniform Standards of Professional Appraisal Practice.

SECTION B) RESUME

1) The formal Resume, and Curriculum Vitae of Steven Bartelt, MAI, SRA, AI-GRS is attached to this document. For informational purposes my business name and address are - Steven W. Bartelt, MAI, SRA, AI-GRS, PO Box 8169, Turnersville, NJ 08012.

2) I have owned my own firm since I started in the appraisal profession in 1982. Although many changes have occurred over the years my business has remained as a sole proprietorship. All areas of operation occur at our Turnersville office. As you will note from the formal resume, I have a General Certification from NJ State Appraisal Board, #42RG00011400. We are approved by a wide number of government agencies to perform appraisals. We are in full compliance with the PL 2001, c. 134 (*which requires all contractors, and subcontractors with State, county, and municipal agencies to provide proof of registration with the Division of Revenue*). My certificate is #104597. Additional information is contained in the attached appendix and in the Curriculum Vitae.

3) I was born in Camden City, and except for college have lived and worked in Southern New Jersey all of my life. I have performed appraisals or appraisal related functions in the NJ counties of Mercer, Ocean, Burlington, Camden, Gloucester, Salem, Cumberland, Atlantic, and Cape May. Over the past year I have been most active in Gloucester, Burlington and Camden,

with some assignments in Atlantic, Salem, Ocean, Monmouth, Middlesex and Cumberland Counties. We do not normally provide appraisals on a statewide basis.

4) The City contact person will be Steven Bartelt, MAI, SRA. He will not be assigning City contracts to other individuals. On occasion we may use researchers to do basic research on any given assignment, or related topic. This research, however, will be checked by Steven Bartelt, MAI, SRA, and may or may not be actually used in the final work product.

5) References – Eminent Domain/Condemnation, General Appraisal & Green Acres Assignments

Eric Agren
Office of Land Preservation/Green Acres
Gloucester County
1200 Delsea Dr
Clayton, NJ 08312
856-307-6470

Brian D. Wilson
CADB Administrator
Burlington County Farmland Preservation Program
PO Box 6000
Mt Holly, NJ 08060
856-642-3850

Mr. Gerard Velazquez, III, President/C.E.O.
Cumberland County Improvement Authority
745 Lebanon Rd
Millville, NJ 08332
(856) 825-3700

6) The insurance coverage for the firm complies with the requirements set forth in the RFQ. We do not carry workers compensation insurance since we do not have any employees. Insurance policies are discussed in detail in later paragraphs.

We shall hold harmless the City, its officers, agents, and employees from any and all claims and costs of any nature whether for personal injury, property damage, or other liability arising out of, or in any way connected with the firm's negligent acts or omissions under this agreement.

7) My firm is not currently in violation of any regulatory rules and regulations.

8) Specific and Detailed Information - Appraisal Experience

We have had experience in appraising the following property types:

Vacant Land - Easements, Deed Restrictions, Farmland, Commercial, Residential, Land-Locked Parcels, Partial Interests, Environmentally Sensitive/Contaminated Land, Wetlands;

Commercial Units - Storefront, Retail Store, Strip Centers, Convenience Store, Garage (Auto Repair), Office Building, Truck Dealerships, Workshops, General Commercial, Supermarket, Apartments, Service Stations, Banks, Restaurants, Motel/Hotel, Diner, Restaurant, Marina

Industrial Units - Light Manufacturing, Office/Warehouse, Warehouse, Sand Pit/Mining Operation, Mini-Warehouse/Storage Facility, Distribution Center, Assembly, Confined Dredge Facility

Residential - Single Family, Estate Settlements, Private Individuals, PUD Complex, Condominium Complex, Trailer Parks, State Mandated Median Income Properties, Sub-Division Analysis/Feasibility, Urban Renewal, Senior Housing

Agricultural Parcels - Orchards, Nursery (Horticulture), Equine, Crop, Abandoned Farmland

Our specific condemnation appraisals are limited to industrial, commercial, agricultural, and residential parcels. Most of our work over the past year has been directly or indirectly related to condemnation appraisal. Much of our continuing education has centered on this facet of appraising.

I have performed appraisals for condemnation purposes for various municipal, county, and state authorities - highway and road expansion, dam/spillway construction, public recreation, open space, Green Acres, farmland preservation, and urban revitalization.

I have attended Commissioners' hearings, pretrial meetings, conducted review procedures, and aided in case preparation. I have worked for individuals, municipal clients, county agencies, and the State of NJ.

I have given expert witness testimony in Federal Bankruptcy Court, County Civil Court, State Tax Court, Commissioners Hearings, and County Tax Boards.

I possess a working knowledge of various legal issues and their impact on appraisal practice. Some of these include tax appeals, NJ Pinelands, tidelands, riparian lands, including issues involving land use, soils and zoning conflicts, and appraising contaminated property. I have also provided litigation support for fraudulent real estate transactions.

We are approved by a number of State and local governmental agencies to do appraisals: Green Acres, SADC, NJDOT, NJDEP, NJ HMFA, Camden Redevelopment Agency and a number of local municipalities.

SECTION C) FACILITIES
Our office is located on Pitman-Downer Rd in Washington Township, Gloucester County, NJ. For mailing purposes we utilize a PO Box located at the Turnersville Post Office. Our office is situated approximately 5 minutes from the Rowan University Campus. All phases of operation are at this location. Depending on traffic, I can be in Camden City in approximately 30 minutes or less.

SECTION D) CONFLICT OF INTEREST
To the best of my knowledge I have no current, nor any potential conflict of interest with the City of Camden or the County of Camden.

SECTION E) FEE PROPOSAL
Our fees typically vary with the assignment. The fee structure is dependent on the type of real estate analyzed, the real property rights considered, the degree of research required by the assignment, and to a lesser extent the purpose and use of the appraisal report, along with the degree of difficulty a particular assignment presents.

The fee for the "appraisal report" is typically expressed as a lump sum fee. For services other than report preparation, i.e. consultation, interrogatories, pretrial, court testimony, etc . . . we charge a fee of $150 per hour. **This has been lowered from past years and is consistent with what I charge the CRA.**

Appraisal or non-hourly costs are difficult to estimate since they vary so widely with:

The Property Type
Purpose And Function Of Report
Location
Property Type (this may involve more than the typical categories industrial, residential or commercial)
Size Of Overall Project (number of parcels/number of dissimilar/similar property types)

Physical Aspects Of The Assignment (wetlands, tidelands, subdivision, unapproved?)

For a **very general** idea of what appraisal fees can be, I have included some rather wide ranges. Please note these are ranges and your project may or may not necessarily be "in the range". Residential type projects that I have worked on have generally ranged from $500 to $17,000, similarly industrial or commercial type projects have ranged from $3000 to $25,000 plus. Agricultural projects range from $5,000 to $45,000. In certain cases, where the client awards several parcels to the appraiser simultaneously, it is possible to generate some fee savings from the economy of time.

Revisions or updates are 70% of the original appraisal fee provided there is no change in the taking or taking area. This can be incorporated into the original proposal or contract.

SECTION F) CONTRACT
The office of the City Council will prepare all contracts, if needed.

SECTION G) OTHER
The attached qualifications and curriculum vitae pages may give you more insight into my professional qualifications. Please take special note that not only I am general certified by the State of NJ (the highest qualification under the NJ Appraiser License Law), but also I have gone past that bare minimum by obtaining first the SRA designation (residential), and then the MAI designation (commercial, industrial, institutional). Each of these are awarded based on specialized educational experiences, peer reviewed work product, and comprehensive examination. My MAI comprehensive exam was eight hours long, one day.

I am as available as my schedule permits. I am a full-time professional real estate appraiser. Most, if not all, of my energy goes into that field. I complete all of my appraisals personally. Many larger appraisal firms have a number of "appraisers" and it's hard to discern who is actually doing the work. I will and do use subcontractors to do basic research. I assemble the all of the research and provide the analysis. I am used to dealing with, and working for public entities, as my attached qualifications pages indicate.

Typical completion times are about 30 days. Although this too may vary with current caseload, the degree of difficulty of the project in question, cooperation of the parties, etc...

I have worked on projects that have been held up for significant periods for lack of certain data, i.e. taking maps, wetlands delineations, legal issues, etc.....

Other information follows:

SECTION H - MBE/WBE TRACKING INFORMATION

My firm is neither a MBE nor a WBE.

Professional Qualifications/Curriculum Vitae

Since 1982 I have been involved in the full-time practice of real estate appraisal. I have earned a bachelor's degree, master's degree and four separate appraisal designations, passed two different NJ State exams, and the comprehensive examination given by the Appraisal Institute.

In 2017, I earned the AI-GRS. This is awarded after completing the specialized education and successfully passing the peer review work component. The AI-GRS membership designation is held by professionals who can provide reviews of appraisals of a wide range of property types, including commercial, industrial, agricultural, residential, vacant land and others. These individuals possess experience and knowledge that give them the tools to address the issues unique to general and commercial real property reviews.

I was awarded the MAI from the Appraisal Institute in 1993. The MAI is awarded to individuals after passing the required in-class education, with 5000 hours of peer reviewed work product, and passing the one day, 8-hour, comprehensive examination. In 1988, I received the SRA designation, from the then, Society of Real Estate Appraisers, (SREA). I have also earned the SRPA, the NJ CTA (1990) and the IFA (1985).

Currently, I am a MAI, SRA, AI-GRS member of the Southern New Jersey Chapter of the Appraisal Institute. In the Southern New Jersey Chapter I have held all the elected offices, including President, in 1994. I was a member of the Board of Directors from 1989 – 2001, 2005-2007, and I was a Board Member, (2017-2019).

Born in the City of Camden and raised in Haddon Township I am a lifelong resident of Southern New Jersey. I attended Haddon Township High School, class of 1974. I attended Washington and Jefferson College, Washington, Pennsylvania, class of 1978, graduating with a bachelor's degree in Biological Sciences. I did graduate work at Rowan University environmental studies program, earning a master's degree in 1986. As a graduate student I participated in classroom and laboratory work at the University of Delaware, College of Marine Studies, Lewes, and Rutgers University, Camden.

During my professional career I have had occasion to appraise or consult on a wide variety of assignments, as well as, instruct students in appraisal theory and application. Assignments have included the straightforward fee simple, as well as, increasingly complex property conditions, i.e., environmental conditions, feasibility analysis, abandoned subdivisions, contaminated property, deed restrictions, easement purchase, partial interest, leaschold and leased fee valuations; from intensely urban to rural farmland.

Property types dealt with include commercial and industrial properties; agricultural and residential property; special use (school, church, marina), and governmental facilities. Our practice is limited to the Southern New Jersey region.

I am an approved appraiser for the NJ DOT, NJ SADC (farmland preservation) and the NJ DEP for both Green Acres and Blue Acres. I have prepared appraisal reviews, reports and consulted on parcels for eminent domain (NJ DOT, County and Municipal), IRS proceedings, NJDEP Green/Blue acres, farmland preservation, urban renewal, vacant land (industrial, residential, commercial), easement, foreclosure, purchase, tax appeals, RTC auction, equitable distribution, bankruptcy proceedings, estates, counseling, financing, wetlands, civil litigation, Pinelands mitigation, corporate relocation and municipal reassessment. I am licensed by the State of NJ as a General Certified Real Estate Appraiser, license #42RG00011400.

Appraisals have been performed for private individuals, attorneys, courts, land trusts, state, municipal and county governing bodies, state and federal agencies, national corporations and lending institutions. I have testified as an expert witness in Federal Bankruptcy Court, NJ Tax Court, Superior Court, County

Tax Boards, County Commissioners Hearings and at Municipal Zoning/Planning Boards.

Maintaining a general real estate practice, I am knowledgeable in a wide range of valuation procedures. I regularly attend continuing education classes and seminars. As a requirement of licensure, I attend at least 27 hours of classroom instruction every license cycle (2 years) and have currently satisfied all the Appraisal Institute educational requirements.

I retired from Rowan University where I served as an adjunct professor of Biology for 23 years

R-13

DB:dh
09-09-25

RESOLUTION CERTIFYING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY, THE GOVERNING BODY OF THE CITY OF CAMDEN CERTIFICATION OF THE 2024 ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts, and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2024 has been filed by a Registered Municipal Accountant with the City of Camden pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, N.J.S.A. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of N.J.S.A. 52:27BB-52, to wit:

> N.J.S.A. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW THEREFORE, BE IT RESOLVED, that the governing body of the City of Camden, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION CERTIFYING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY (GOVERNING BODY CERTIFICATION OF THE 2024 AUDIT)

Point of Contact:	Scott Z. Parker	Finance	(856)757-7582	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	S.T.	8/18/25	

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

Findings & Questioned Costs
Sample Resolution
Group Affidavit

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date: 8/27

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION CERTIFYING COMPLIANCE WITH REGULATIONS OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY (GOVERNING BODY CERTIFICATION OF THE 2024 AUDIT)"

FACTS/BACKGROUND:

- Local Finance Board has promulgated NJAC 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **Approving this legislation certifies members of the governing body have personally reviewed the Annual Report of Audit**
- Why Should the City Council approve this legislation?
  - **To comply with NJAC 5:30-6.5**

SUBJECT MATTER EXPERTS/ADVOCATES:

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

CITY OF CAMDEN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2024

Section 2 - Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires.

Finding No. 2024-001

Criteria or Specific Requirement
In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatements and / or misclassifications, the City should review, in a timely manner, balances contained in the general ledgers for the proper and accurate recording and / or disposition of balances.

Condition
During our examination of the City's general ledgers and subsidiary records of the various funds, the following were noted: (1) in the City's federal and state grant fund, there exists several aged unexpended grant appropriated reserve balances, along with awards that have grant periods that have ended; and (2) one reserve in the City's trust - other fund was not supported by an analysis detailing the composition of the year-end balance held in trust.

Context
- Several aged unexpended grant appropriated reserve balances ($3,361,057.11) dated back to fiscal year 2012 through fiscal year 2019 as follows:
    - U.S. Department of Transportation - River Road - $849,215.40
    - N.J. Department of Community Affairs - Urban Enterprise Zone (UEZ) - $2,237,102.56
    - N.J. Department of Health and Human Services - Municipal Court Alcohol Education - $92,883.41
    - N.J. Department of Treasury - Municipal Drug Alliance - $66,855.74
    - Other - Fleet Management Road Project - $115,000.00
- reserve not supported by analysis for reserve for redemption of tax title lien certificates ($1,889,274.75);

Effect or Potential Effect
Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

Cause
The City did not reconcile, review, and monitor all such transactions and balances during the year.

Recommendation
That the City reconcile, review, and monitor, at the end of each month, balances contained in the general ledgers and subsidiary reports to ensure that potential errors, irregularities, and factors which could have a negative impact on the City's financial position are detected and adjusted in a timely manner.

View of Responsible Officials and Planned Corrective Action
The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

CITY OF CAMDEN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2024

Section 3 - Schedule of Federal Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

None.

CITY OF CAMDEN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2024

Section 4 - Schedule of State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major State programs, as required by State of New Jersey Circular 15-08-OMB.

None.

NO PHOTOCOPIES OF SIGNATURES

GROUP AFFIDAVIT FORM

CERTIFICATION OF GOVERNING BODY

STATE OF NEW JERSEY
COUNTY OF _____

We, members of the governing body of the _____ in the County of _____, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the COUNCIL of the _____in the County of ____ .

2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2024.

3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled FINDINGS AND QUESTIONED COSTS:

(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

_____
Clerk

Sworn to and subscribed before
me this _____day of
_____, 20__.

_____
Notary Public of New Jersey

The Municipal Clerk (or Clerk of the City Council as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by a Registered Municipal Accountant with the _____ pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

> R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars ($1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the _____ of the _____, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON _____.

_____

Clerk

R-14

DB:dh
09-09-25

RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2024 AUDIT

WHEREAS, the Director of the Division of Local Government Services has formally directed all municipalities to adopt a Corrective Action Plan as part of their annual municipal audit process; and

WHEREAS, this Corrective Plan shall be submitted to the Director of Local Government Services upon adoption by the City Council of the City of Camden and shall be kept on file with the Municipal Clerk's Office; and

WHEREAS, the Corrective Action Plan shall cover all audit findings and recommendations, and be prepared in accordance with Local Finance Notice CFO-97-16; and

WHEREAS, the Finance Director / Chief Financial Officer has prepared a corrective action plan with regard to the 2024 Audit; and

WHEREAS, said corrective action plan addresses each issue raised by the Auditor in the 2024 Audit; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that it hereby approves and accepts the attached Corrective Action Plan for the CY 2024 Annual Municipal Audit, dated December 31, 2024, which is incorporated by reference thereto as if fully set forth herein.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the Corrective Action Plan for the CY 2024 Annual Municipal Audit shall be filed with the Division of Local Government Services and the Municipal Clerk's Office.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2024 AUDIT

Point of Contact:	Scott Z. Parker	Finance	(856)757-7582	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	A.T.	8/18/25	

Approved by:
Business Administrator — Signature: [signature] — Date: 8/25/25

Attachments (list and attach all available):

Corrective Action Plan

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature: [signature] — Date: 8/27

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE 2024 AUDIT

FACTS/BACKGROUND:

- The Chief Financial Officer has prepared a corrective action plan with regard to the 2024 Audit; and this corrective action plan addresses each finding raised by the Auditor in the 2024 Audit
- The corrective action plan must approved by council & filed with the FAST system(NJ Administrative code 5:30-6.6)
-

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **City council approves of the corrective action plan set forth by the CFO**
- Why Should the City Council approve this legislation?
  - **To correct findings stated within the 2024 Audit**

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Parker, City of Camden

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

CITY OF CAMDEN
Schedule of Findings and Questioned Costs
For the Year Ended December 31, 2024

Finding No. 2024-001

Criteria or Specific Requirement
In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatements and / or misclassifications, the City should review, in a timely manner, balances contained in the general ledgers for the proper and accurate recording and / or disposition of balances.

Condition
During our examination of the City's general ledgers and subsidiary records of the various funds, the following were noted: (1) in the City's federal and state grant fund, there exists several aged unexpended grant appropriated reserve balances, along with awards that have grant periods that have ended; and (2) one reserve in the City's trust - other fund was not supported by an analysis detailing the composition of the year-end balance held in trust.

Context
- Several aged unexpended grant appropriated reserve balances ($3,361,057.11) dated back to fiscal year 2012 through fiscal year 2019 as follows:
    - U.S. Department of Transportation - River Road - $849,215.40
    - N.J. Department of Community Affairs - Urban Enterprise Zone (UEZ) - $2,237,102.56
    - N.J. Department of Health and Human Services - Municipal Court Alcohol Education - $92,883.41
    - N.J. Department of Treasury - Municipal Drug Alliance - $66,855.74
    - Other - Fleet Management Road Project - $115,000.00
- reserve not supported by analysis for reserve for redemption of tax title lien certificates ($1,889,274.75);

Effect or Potential Effect
Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

Cause
The City did not reconcile, review, and monitor all such transactions and balances during the year.

Recommendation
That the City reconcile, review, and monitor, at the end of each month, balances contained in the general ledgers and subsidiary reports to ensure that potential errors, irregularities, and factors which could have a negative impact on the City's financial position are detected and adjusted in a timely manner.

Corrective Action Plan

U.S. Department of Transportation - River Road - $849,215.40

The City & NJ Department of Transportation have been working closely together to get all old grants closed out and determine what grants are currently active. This is a time-consuming process, and the city is making strides to have all old and new grants accounted for and closed out properly.

N.J. Department of Community Affairs - Urban Enterprise Zone (UEZ) - $2,237,102.56

The Grants Management team is currently working with the City's UEZ coordinator to determine if this grant can be closed out. This grant shall be closed out or made back active before the end of 2025.

N.J. Department of Health and Human Services - Municipal Court Alcohol Education - $92,883.41

The courts have begun to expend these funds by hosting night court once a month to decrease the number of backlogged cases. These funds will be reduced as night court continues through 2025 and 2026.

N.J. Department of Treasury - Municipal Drug Alliance - $66,855.74

These funds should have been closed out before the end of 2024. These expenses occurred years ago, and this grant will be closed out before the end of 2025.

Other - Fleet Management Road Project - $115,000.00

This was a shared service agreement incorrectly recorded as a grant. The revenue portion of this agreement was canceled, but the entry to cancel the appropriation was missing. This will be properly closed out before the end of 2025.

Reserve not supported by analysis for reserve for redemption of tax title lien certificates ($1,889,274.75

This may be able to be resolved before the end of 2025. This issue is a high priority to be corrected. Each record must be reviewed to determine its accuracy. Once this is complete the balance can be adjusted for accuracy. After an accurate balance is determined, there will be new procedures on how to maintain the records & avoid this issue from returning.

R-15

AV:dh
09-09-25

RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF $115,450 FROM THE COUNTY OF CAMDEN FOR A GRANT ENTITLED "CODE BLUE"

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the County of Camden awarded the City of Camden a Code Blue Grant in the amount of One Hundred Fifteen Thousand Four Hundred Fifty Dollars ($115,450); and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2025 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the 2025 budget in the sum of One Hundred Fifteen Thousand Four Hundred Fifty Dollars ($115,450), which is now available from the County of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of $115,450 from the County of Camden for a grant entitled "Code Blue"

Point of Contact:	Scott Z. Parker	Finance	(856)757-7582	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	**Y**			
Supporting Department Director (if necessary)	**N**			
Director of Grants Management	**Y**			
Qualified Purchasing Agent	**N**			
Director of Finance	**Y**		8/19/2025	

Approved by: Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. **Check**.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney — Signature — Date: 8/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: **Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of $115,450 from the County of Camden for a grant entitled "Code Blue"**

FACTS/BACKGROUND:

- The grant reimburses the City for Emergency Services for Homeless expenditures
- This is additional funding giving to the city for code blue
- There was an extraordinary number of code blue days during the winter season. This additional funding is to help with cost of the extra days.
- How was the value of the transaction obtained? – **Check**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $115,450

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **The city will be reimbursed for code blue expenditures from the past winter season**

- Why Should the City Council approve this legislation?
  - **To cover additional cost from the past code blue season**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Department of Human Services**

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

INVOICE DATE	INVOICE NO.	VOUCHER NO.	ACCOUNT NUMBER	AMOUNT PAID	REMARKS
07/24/2025	CITYCB	PI1480	020-8411-762.20-10	115,450.00	HUMAN SERVICES
				$****115,450.00	

THE COUNTY OF CAMDEN
COUNTY TREASURER'S OFFICE - *CURRENT FUND*

▲ TOTAL AMOUNT ON CHECK IS LAST FIGURE IN COLUMN ABOVE

VENDOR NO.	CHECK NO.
1567	691946

TO REORDER CALL: (856) 227-9000

12.16 L085F 01324155

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER

55-73/312

THE COUNTY OF CAMDEN
COUNTY TREASURER'S OFFICE

TD Bank
America's Most Convenient Bank®
CURRENT FUND

CHECK NUMBER 691946

CHECK DATE
08/15/2025

PAY THIS AMOUNT
$****115,450.00
NOT VALID AFTER 60 DAYS

PAY EXACTLY ONE HUNDRED FIFTEEN THOUSAND FOUR HUNDRED FIFTY AND 00/100 DOLLARS **********

PAY TO THE ORDER OF
CITY OF CAMDEN
CITY HALL, ROOM 213
ATTN: PAT KEATING
CAMDEN NJ 08102

BOARD OF CHOSEN FREEHOLDERS

Yolaika Gonzalez

COUNTY TREASURER

Security Features Included

DOCUMENT INCLUDES A HIDDEN WORD. DO NOT CASH IF THE WORD VOID IS VISIBLE. DOCUMENT ALSO CONTAINS HEAT SENSITIVE INK. TOUCH HERE. RED IMAGE DISAPPEARS WITH HEAT

⑈691946⑈ ⑆031201360⑆ 4366761⑈

City of Camden
INV DTD 7/24/25

Invoice for 2025 CODE BLUE

2025 Code Blue Warming Centers

January 1, 2025 - March 31, 2025

Invoice # CITYCB2025-Q1-(illegible)

Amount Requested: $152,850.00

Vendor	PO Number	Amount Paid Outside of the Grant
Proctor Properties	25-00688	$ 43,950.00
R & J Brothers Inc.	25-00622	$22,600.00
Joseph House	25-00688	$ 15,000.00
New Life Comm Dev. Corp.	25-00686	$ 33,900.00
Total Expenses		$ 115,450.00

*Total Requested is $152,850.00 - $115,450.00 = $37,400.00 will be used for the upcoming 2025 Code Blue Season.

R-16

AV:dh
09-09-25

RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF $500,000 FROM THE NEW JERSEY DIVISION OF LOCAL GOVERNMENT SERVICES FOR A GRANT ENTITLED "FY2026 LEGISLATIVE GRANT-CAPITAL IMPROVEMENTS"

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the New Jersey Division Of Local Government Services awarded the City of Camden a FY2026 Legislative Grant-Capital Improvements in the amount of Five Hundred Thousand Dollars ($500,000); and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2025 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the 2025 budget in the sum of Five Hundred Thousand Dollars ($500,000), which is now available from the NJ Division Of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of $500,000 for a grant entitled FY2026 Legislative Grant – Capital Improvements from NJ Division of Local Government Services

Point of Contact:	Scott Z. Parker	Finance	(856)757-7582	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	S.T.	8/18/2025	

Approved by:
Business Administrator _____ 8/25/25
Signature **Date**

Attachments (list and attach all available):
Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney _____ 8/25
Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: **Resolution authorizing a Budget Amendment pursuant to NJSA 40A:4-87 in the amount of $500,000 for a grant entitled FY2026 Legislative Grant – Capital Improvements from NJ Division of Local Government Services**

FACTS/BACKGROUND:

- The city was awarded $500,000 DLGS for capital improvements.
- This grant will be used to make necessary capital improvements within in city facilities

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $500,000

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **$500,000 will be appropriated to spend for Capital Improvements**
- Why Should the City Council approve this legislation?
  - **To make necessary Capital Improvements**
- What will happen if the City Council does not approve this legislation?
  - **$500,000 will stay with the state**

- **SUBJECT MATTER EXPERTS/ADVOCATES:**
- **Scott Parker, City of Camden**

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

Scott Z. Parker

From: Johnston, Tiziana [DCA] <Tiziana.Johnston@dca.nj.gov>
Sent: Tuesday, August 5, 2025 3:18 PM
To: Kelly Mobley; Gerald C. Seneski; Gerald C. Seneski; Victor Carstarphen
Subject: (EXTERNAL) FY26 Legislative Grant Award
Attachments: Legislative_Application_Instructions FY26.pdf; Resolution Form.pdf; Update Agency information profile.pdf; Requesting an Advance in Sage.docx; SAGE User Manual - Grantees.pdf

[EXTERNAL EMAIL] This message came from an EXTERNAL address. DO NOT click on links or attachments unless you know the sender and the content is safe. City of Camden Employees should forward Messages That May Be Cyber Security Risks to PhishReport@camdennj.gov

You are receiving this email because your town/municipality has been awarded a FY26 Legislative grant administered by the Division of Local Government Services.

If you are not the correct contact, please forward to the correct person and let me know, so we can update our records.

Below is some information regarding your legislative grant as well as instructions on accessing our grant management system, SAGE.

Municipality: **Camden City**

RFP: **Capital Improvements 2026**

Application Title: **Capital Project**

Award amount: **$500000**

To access your FY26 legislative grant your agency must be a registered entity in our grant management system, "Green SAGE", DCA SAGE - Portal (intelligrants.com). To become a registered entity in SAGE, you will need to complete the Request SAGE Access Information page, DCA SAGE [Registration Information - Detail] (intelligrants.com). This is the first step for you to access the legislative grant funds that were allocated to you. After the SAGE registration is completed and approved you will have access to initiate the grant application that you will need to complete and submit. Please go to initiate an application which can be found on the upper right side of the start menu page. Select your RFP under the scroll down section "Select an RFP". The application process is the foundation in Sage to create fully executed grants. Once the grant is executed, you can request an advance. Instruction on requesting an advance in Sage. **Once the advance request is submitted and approved in SAGE, it will take 5-7 business days for the payment to be processed.**

(the RFP is Capital Improvements 2026)

R-17

AV:dh
09-09-25

RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF $24,000 FROM THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR A GRANT ENTITLED "SUPPORTIVE HIGHWAY REGIONAL PLANNING PROGRAM"

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the Delaware Valley Regional Planning Commission awarded the City of Camden a Supportive Regional Highway Planning Grant in the amount of Twenty-Four Thousand Dollars ($24,000.00); and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2025 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the 2025 budget in the sum of Twenty-Four Thousand Dollars ($24,000.00), which is now available from the Delaware Valley Regional Planning Commission.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director Planning & Development

Finance

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a budget amendment pursuant to NJSA 40A:4-87 in the amount of $24,000.00 from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program

WHEREAS,

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator

Signature **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution accepting a grant in the amount of $24,000.00 from the Delaware Valley Regional Planning Commission for the Supportive Highway Planning Program

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- This action requests the authorization to accept said grant from DVRPC to support the department's participation with this regional planning organization

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $24,000.00

IMPACT STATEMENT: This action is requested to underwrite the staffing costs in supporting this program with this regional agency.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

R-18

AV:dh
09-09-25

RESOLUTION AUTHORIZING A BUDGET AMENDMENT PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT OF $20,800 FROM THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR A GRANT ENTITLED "TRANSIT SUPPORT PLANNING PROGRAM"

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (Director) may approve the insertion of any special item of revenue in the budget of any county or municipality, when such item is made available by any public or private funding source and the amount of the special item was not specified at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount to any such special item of revenue making same available for expenditure; and

WHEREAS, the Delaware Valley Regional Planning Commission awarded the City of Camden a Transit Support Planning Grant in the amount of Twenty Thousand Eight Hundred Dollars ($20,800.00); and

WHEREAS, pursuant to N.J.S.A. 40A:4-87, the Director may approve the insertion of the Grant Award as a special item of revenue in the Year 2025 budget; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests that the Director of the Division of Local Government Services approve the insertion of a special item of revenue in the 2025 budget in the sum of Twenty Thousand Eight Hundred Dollars ($20,800.00), which is now available from the Delaware Valley Regional Planning Commission.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

Finance

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing a budget amendment pursuant to NJSA 40A:4-87 in the amount of $20,800.00 from the Delaware Valley Regional Planning Commission for the Transit Support Planning Program

WHEREAS,

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance			8/20/25	

Approved by:
Business Administrator

Signature **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature 8/25 **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution accepting a grant in the amount of $20,800.00 from the Delaware Valley Regional Planning Commission for the Transit Support Planning Program

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- This action requests the authorization to accept said grant from DVRPC to support the department's participation with this regional planning organization

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $20,800.00

IMPACT STATEMENT: This action is requested to underwrite the staffing costs in supporting this program with this regional agency.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

R-19

MBS:dh
09-09-25

RESOLUTION AUTHORIZING THE CITY TO APPLY AND ACCEPT THE FY2026 LEGISLATIVE GRANT FOR CAPITAL IMPROVEMENTS FROM THE DIVISION OF LOCAL GOVERNMENT SERVICES

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs in the amount of $500,000 to carry out its Capital Improvement Projects; now therefore

BE IT RESOLVED, that the City of Camden, does hereby authorize the application for such a grant; and recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Camden and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor or his designee is authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 13, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution to apply & accept the FY2026 Legislative Grant for Capital Improvements from the Division of Local Government Services

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	**N**			
Supporting Department Director (if necessary)	**N**			
Director of Grants Management	**N**			
Qualified Purchasing Agent	**N**			
Director of Finance	**Y**	A.P.	8/15/2025	

Approved by:
Business Administrator _____ 8/25/25
Signature **Date**

Attachments (list and attach all available):
Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney _____ 8/25/25
Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: **Resolution to apply & accept the FY2026 Legislative Grant for Capital Improvements from the Division of Local Government Services**

FACTS/BACKGROUND:

- The City has been awarded a grant from DLGS for Capital improvements
- To receive this grant, a resolution to apply & accept must completed
-

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL:

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **The city will apply for this grant**
- Why Should the City Council approve this legislation?
  - **To receive much needed funding**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Scott Z. Parker, City of Camden**

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

Scott Z. Parker

From: Johnston, Tiziana [DCA] <Tiziana.Johnston@dca.nj.gov>
Sent: Tuesday, August 5, 2025 3:18 PM
To: Kelly Mobley; Gerald C. Seneski; Gerald C. Seneski; Victor Carstarphen
Subject: (EXTERNAL) FY26 Legislative Grant Award
Attachments: Legislative_Application_Instructions FY26.pdf; Resolution Form.pdf; Update Agency information profile.pdf; Requesting an Advance in Sage.docx; SAGE User Manual - Grantees.pdf

[EXTERNAL EMAIL] This message came from an EXTERNAL address. DO NOT click on links or attachments unless you know the sender and the content is safe. City of Camden Employees should forward Messages That May Be Cyber Security Risks to PhishReport@camdennj.gov

You are receiving this email because your town/municipality has been awarded a FY26 Legislative grant administered by the Division of Local Government Services.

If you are not the correct contact, please forward to the correct person and let me know, so we can update our records.

Below is some information regarding your legislative grant as well as instructions on accessing our grant management system, SAGE.

Municipality: **Camden City**

RFP: **Capital Improvements 2026**

Application Title: **Capital Project**

Award amount: **$500000**

To access your FY26 legislative grant your agency must be a registered entity in our grant management system, "Green SAGE", DCA SAGE - Portal (intelligrants.com). To become a registered entity in SAGE, you will need to complete the Request SAGE Access Information page, DCA SAGE [Registration Information - Detail] (intelligrants.com). This is the first step for you to access the legislative grant funds that were allocated to you. After the SAGE registration is completed and approved you will have access to initiate the grant application that you will need to complete and submit. Please go to initiate an application which can be found on the upper right side of the start menu page. Select your RFP under the scroll down section "Select an RFP". The application process is the foundation in Sage to create fully executed grants. Once the grant is executed, you can request an advance. Instruction on requesting an advance in Sage. **Once the advance request is submitted and approved in SAGE, it will take 5-7 business days for the payment to be processed.**

(the RFP is Capital Improvements 2026)

RESOLUTION

Whereas, the _____
(formal name of organization)
desires to apply for and obtain a grant from the New Jersey Department of Community Affairs

for approximately $_____ to carry out a project to _____
(dollar amount of request)

_____
(briefly describe the project)

_____.

Be it therefore RESOLVED,

1) that the _____
(formal name of organization)
does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

_____
(formal name of organization)
and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

_____ **(signature)**	_____ **(signature)**
_____ **(type or print name)**	_____ **(type or print name)**
_____ **(title)**	_____ **(title)**

CERTIFICATION:

I, _____, the _____,
(name of Board Secretary / Government Clerk) **(title of position - Board Secretary or Government Clerk)**
of _____
(formal name of organization)
hereby certify that at a meeting of the Board of Directors / Governing Body held on _____
(meeting date)
the above *RESOLUTION* was duly adopted.

AFFIX GOV'T, CORPORATE OR NOTARY SEAL

_____
(Signature of Secretary of the Board of Directors or Government Clerk)

(12/03)

R-20

MBS:dh
09-09-25

RESOLUTION AUTHORIZING THE CANCELLATION OF $35,352 FROM THE URBAN ENTERPRISE ZONE 2023 5 YEAR PLAN

WHEREAS, the City of Camden received a grant in the amount of $110,000 from the New Jersey Urban Enterprise Zone Authority for the 2023 Urban Enterprise Zone 5 year plan; and

WHEREAS, only $74,648 of the grant was used for the intended project; and

WHEREAS, the City has been reimbursed for all of its expenditures; and

WHEREAS, the City of Camden is requesting the cancellation of the unused grant balance in the amount of $35,352; and

WHEREAS, the Department of Finance is requesting authorization to cancel the unused balance; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden that the proper City officials are hereby authorized to cancel the unused balance as follows:

Grant/Line Item	Balance
G-02-SB-668-230	$35,352

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Cancellation of $35,352 from the Urban Enterprise Zone 2023 UEZ 5 Year Plan

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	**N**			
Supporting Department Director (if necessary)	**N**			
Director of Grants Management	**N**			
Qualified Purchasing Agent	**N**			
Director of Finance	**Y**	SP	8/18/25	

Approved by:
Business Administrator _____ 8/25/25
Signature **Date**

Attachments (list and attach all available):
Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney
_____
Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: **Resolution authorizing the Cancellation of $35,352 from the Urban Enterprise Zone 2023 UEZ 5 Year Plan**

FACTS/BACKGROUND:

- Only $74,648 of the $110,000 grant amount was used by the City and the grant have expired.
  The Vendors final cost came in less than expected
- The city has been fully reimbursed for all expenditures
- Therefore, the remaining balance should be canceled.

- How was the value of the transaction obtained? – **Unused portion of grant**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $35,352

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **The Grant account will be adjusted to the correct amount**
- Why Should the City Council approve this legislation?
  - **To accurately state The City's accounting records**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Scott Z. Parker, City of Camden**

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

Scott Z. Parker

From: Kelly Mobley
Sent: Monday, July 28, 2025 3:09 PM
To: Scott Z. Parker
Cc: Joseph Thomas; Adriane McKendry; Nural Williams; Stephanie Holmes
Subject: 5 Year Plan - UEZA Project #2022-08004-1703 - Grant Closeout and Return of Unspent Funds

Good afternoon Director Scott,

I am currently reviewing all open, expired grants to confirm that all funds have been received and to reconcile the accounts for closeout. Where applicable, we are preparing to return unspent balances to the respective funders.

The above-mentioned grant has expired. While the full grant amount was received, the vendor's final costs came in significantly under budget. As a result, the City will need to return a balance of $35,352 to the NJ Urban Enterprise Zone and cancel the corresponding amount in the appropriation (G-02-SB-668-230).

Please confirm if I am following the appropriate procedures for closeout in instances where a balance remains.

I've copied Joe to provide any additional guidance from the funder regarding the wire transfer process.

If you have any questions, please don't hesitate to contact me.

Kelly Mobley
Coordinator of Federal and State Aid
Department of Finance - Bureau of Grants Management
Camden City Hall - Suite 316
Camden, NJ 08101
Direct Line: (856) 602-4521
Main Line: (856) 757-7689

R-21

MBS:dh
09-09-25

RESOLUTION AUTHORIZING THE CANCELLATION OF $1,925 FROM THE URBAN ENTERPRISE ZONE 2022 CAMDEN STRONG FAÇADE

WHEREAS, the City of Camden received a grant in the amount of $350,000 from the New Jersey Urban Enterprise Zone Authority for the 2022 Camden Strong Façade; and

WHEREAS, only $348,075 of the grant was used for the intended project; and

WHEREAS, the City has been reimbursed for all of its expenditures; and

WHEREAS, the City of Camden is requesting the cancellation of the unused portion of the grant balance in the amount of $1,925; and

WHEREAS, the Department of Finance is requesting authorization to cancel the unused balance; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden that the proper City officials are hereby authorized to cancel the unused balance as follows:

Grant/Line Item	Balance
G-02-SB-667-220	$1,925

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the Cancellation of $1,925.00 from the Urban Enterprise Zone 2022 Camden Strong Facade

Point of Contact:	Scott Z. Parker	Finance	Ext-6405	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	**N**			
Supporting Department Director (if necessary)	**N**			
Director of Grants Management	**N**			
Qualified Purchasing Agent	**N**			
Director of Finance	**Y**			

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments (list and attach all available):
Email

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/27 **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: **Resolution authorizing the Cancellation of $1,925.00 from the Urban Enterprise Zone 2022 Camden Strong Facade**

FACTS/BACKGROUND:

- Only $348,075 of the $350,000 grant amount was used by the City and the grant has expired
- The city has been fully reimbursed for all expenditures
- Therefore, the remaining balance should be canceled.

- How was the value of the transaction obtained? – **Unused portion of grant**

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $1,925

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **The Grant account will be adjusted to the correct amount**
- Why Should the City Council approve this legislation?
  - **To accurately state The City's accounting records**

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Scott Z. Parker, City of Camden**

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

Scott Z. Parker

From: Kelly Mobley
Sent: Tuesday, August 5, 2025 10:29 AM
To: Scott Z. Parker
Cc: Joseph Thomas; Adriane McKendry; Nural Williams; Stephanie Holmes
Subject: Re: Camden Strong Facade -Grant #2022-08004-0770 - Closeout and Return of Unspent Funds

Good morning Director Scott,

As stipulated on July 28th (see below), I am reviewing all expired grants to confirm that all funds have been received and to reconcile the accounts for closeout. Where applicable, we are preparing to return unspent balances to the respective funders.

The above-mentioned grant has expired. While the full grant amount was received ($350,000); there was a small balance that remained. As a result, the City will need to return a balance of $1,925.00 to the NJ Urban Enterprise Zone and cancel the corresponding amount in the appropriation (G-02-SB-667-220).

Thanks for your assistance in this regard.

Kelly Mobley
Coordinator of Federal and State Aid
Department of Finance - Bureau of Grants Management
Camden City Hall - Suite 316
Camden, NJ 08101
Direct Line: (856) 602-4521
Main Line: (856) 757-7689

From: Kelly Mobley <KeMobley@camdennj.gov>
Sent: Monday, July 28, 2025 3:08 PM
To: Scott Z. Parker <ScParker@camdennj.gov>
Cc: Joseph Thomas <JoThomas@camdennj.gov>; Adriane McKendry <Adriane.McKendry@camdennj.gov>; Nural Williams <NuWillia@camdennj.gov>; Stephanie Holmes <StHolmes@camdennj.gov>
Subject: 5 Year Plan - UEZA Project #2022-08004-1703 - Grant Closeout and Return of Unspent Funds

Good afternoon Director Scott,

R-22

DB:dh
09-09-25

RESOLUTION AUTHORIZING A FISCAL YEAR 2025 TAX AGREEMENT BETWEEN THE CITY OF CAMDEN AND SOUTH JERSEY PORT CORPORATION

WHEREAS, the City of Camden desires to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2025; and

WHEREAS, the South Jersey Port Corporation has agreed to pay the City of Camden Four Million Dollars ($4,000,000.00) for fiscal year 2025 as a payment in lieu of taxes pursuant to N.J.S.A 12:11A-1 et seq.; and

WHEREAS, it is in the best interest of the City of Camden to enter into a Tax Agreement with South Jersey Port Corporation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the proper officials of the City of Camden to enter into a Tax Agreement with the South Jersey Port Corporation for fiscal year 2025, for the amount of Four Million Dollars ($4,000,000.00).

BE IT FURTHER RESOLVED, that the City of Camden is authorized to accept Four Million Dollars ($4,000,000.00) from the South Jersey Port Corporation pursuant to the within Tax Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker

TITLE OF ORDINANCE/RESOLUTION: Resolution Approving the Fiscal Year 2025 Tax Agreement between City of Camden and South Jersey Port Corporation

Point of Contact:	Scott Z. Parker	Finance	(856)757-7582	Scparker@camdennj.gov
	Name	Department-Division-		

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	N			
Supporting Department Director (if necessary)	N			
Director of Grants Management	N			
Qualified Purchasing Agent	N			
Director of Finance	Y	S.T.	8/18/25	

Approved by:
Business Administrator — Signature: [signature] — Date: 8/25/25

Attachments (list and attach all available):

Tax Agreement

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature: [signature] — Date: 8/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Approving the Fiscal Year 2025 Tax Agreement between City of Camden and South Jersey Port Corporation

FACTS/BACKGROUND:

- the City and the Port Corporation wish to provide for a 2025 Tax Agreement based on the City's fiscal year the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens
- The Port Corporation agrees to pay to the City for the fiscal year 2025 the sum of four million dollars ($4,000,000.00) and zero cents (hereinafter the "Pilot Payment"), and the City hereby agrees to accept the Pilot Payment, pursuant to the Act, in lieu of any and all City taxes and assessments on all real property now owned or hereafter acquired by the Port Corporation during the term of this Tax Agreement.
- The Pilot Payment shall be paid by the Port Corporation to the City not later than October 31, 2025, except as set forth hereafter

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $4,000,000

IMPACT STATEMENT:

- What will happen if the City Council approves this legislation?
  - **This Agreement will be executed and the city will Receive $4,000,000**
- Why Should the City Council approve this legislation?
  - **So, the city can receive tax revenue it is currently not receiving**

SUBJECT MATTER EXPERTS/ADVOCATES:

- Scott Parker, City of Camden

Prepared by: Scott Z. Parker **(856) 757-6405**

Name Phone/Email

EXECUTION COPY

FISCAL YEAR 2025 TAX AGREEMENT

BETWEEN

CITY OF CAMDEN, NEW JERSEY

AND

SOUTH JERSEY PORT CORPORATION

THIS TAX AGREEMENT (hereinafter referred to as the "Tax Agreement") made this ___ day of _____, 2025 by and between the **CITY OF CAMDEN**, a body corporate and politic of the State of New Jersey (hereinafter referred to as the "City") and the **SOUTH JERSEY PORT CORPORATION**, an Agency of the State of New Jersey (hereinafter referred to as the "Port Corporation").

WITNESSETH:

WHEREAS, pursuant to The South Jersey Port Corporation Act, Chapter 60 of the Pamphlet Laws of 1968 of the State of New Jersey (codified at N.J.S.A. 12:11A-1, *et seq.,* as amended) (hereinafter referred to as the "Act"), the State of New Jersey ("State") granted the Port Corporation full power and authority to purchase, construct, lease and operate marine terminals within the South Jersey Port District, which includes the City; and

WHEREAS, the Port Corporation has, and will in the future, enter into various agreements, whereby they have, and will in the future, acquire title to real property within the City in furtherance of said purpose and in exercise of its powers; and

WHEREAS, the exercise of the power granted to the Port Corporation will be, in all respects, for the benefit of the people of the State of New Jersey; and

WHEREAS, the Fiscal Year 2024 Tax Agreement between the Port Corporation and the City expires on December 31, 2024; and

WHEREAS, the City's fiscal year 2025 begins January 1, 2025, and ends December 31, 2025; and

WHEREAS, the City and the Port Corporation wish to provide for a 2025 Tax Agreement based on the City's fiscal year; and

WHEREAS, the parties to this Tax Agreement have agreed to a fair and reasonable sum in order to compensate the City for said loss of tax revenues, and to enable it to provide for services to its citizens.

NOW, THEREFORE, THE PARTIES HERETO FOR THEMSELVES, THEIR SUCCESSORS AND ASSIGNS, MUTUALLY UNDERTAKE, COVENANT AND AGREE AS FOLLOWS:

Section 1. The Port Corporation agrees to pay to the City for the fiscal year 2025 the sum of four million dollars ($4,000,000.00) and zero cents (hereinafter the "Pilot Payment"), and the City hereby agrees to accept the Pilot Payment, pursuant to the Act, in lieu of any and all City taxes and assessments on all real property now owned or hereafter acquired by the Port Corporation during the term of this Tax Agreement.

Section 2. The Pilot Payment shall be paid by the Port Corporation to the City not later than October 31, 2025, except as set forth hereafter.

Section 3. In consideration of Port Corporation's making the Pilot Payment for the fiscal year 2025, City hereby agrees to release the Port Corporation and waive City's rights to

collect from Port Corporation any tax payments through and including December 31, 2025. Notwithstanding the above release, if the State of New Jersey decides to fund through appropriations any prior year(s)' payment in lieu of taxes, then the Port Corporation will cooperate to pay such amount consistent with an agreement which will be negotiated at that time.

Section 4. City hereby agrees and acknowledges that the payment by Port Corporation of the Pilot Payment for the year(s) covered by this Tax Agreement is subject to and conditioned upon an appropriation from the Legislature of the State of New Jersey, and transmittal of such funds to the Port Corporation; and City further agrees that no liability shall occur to Port Corporation if such appropriation shall not be made, or if such funds shall not be transmitted to the Port Corporation.

Section 5. The Pilot Payment shall be devoted by the City solely to such purpose to which taxes may be applied, unless and until otherwise directed by the Laws of the State of New Jersey. Payments shall be made payable to the Treasurer of the City, and checks shall be made payable to his or her order.

Section 6. During the term of this Tax Agreement from the date of acquisition of each particular parcel of real property by the Port Corporation, and for so long thereafter as the Port Corporation shall own real property in the City, the City shall mark all said property exempt on its tax records with a notation that such entry is made pursuant to this Tax Agreement.

Section 7. The Port Corporation shall establish and maintain a special fund called the "South Jersey Port Corporation Tax Reserve Fund," hereinafter referred to as the "Fund", in which there shall be deposited: (a) monies appropriated therefore by the State of New Jersey as

described in Section 8 below; (b) proceeds of bonds or notes required to be deposited therein by the terms of any contract between the Port Corporation and the bondholders or note holders; and (c) other monies deposited therein by the Port Corporation. Monies in the Fund shall be held and applied solely to the payment of tax payments which the Port Corporation is obligated to pay as the same become due and payable and shall not be withdrawn therefrom if such withdrawal would reduce the amount in such fund to less than the Property Tax Reserve Fund, as defined in Section 20(b) of the Act.

Section 8. The obligations of the Port Corporation to make any tax payments from its funds or monies (other than from monies in the Fund) shall be at all times subject to prior use and application of funds and monies of the Port Corporation to provide for its operating and maintenance expenses and reserve therefore, and for the payment of principal, interest and retirement of bonds and reserves and securities therefore as provided in any contract with holders of its bonds pursuant to the Act.

Section 9. To assure the provision of the payment of the monies hereunder and funding of the Property Tax Reserve Fund, the Chairman of the Port Corporation shall annually make and deliver to the Governor, his certification stating the sum, if any, needed to provide in said Fund the amount of the property tax reserve as of said date. The Port Corporation shall not be required to make payments, and no interest shall accrue under the within agreement, until thirty (30) days from the time as there has been annually appropriated and paid to the Port Corporation for deposit in the said Fund such sums as certified by the Chairman of the Port Corporation pursuant to N.J.S.A. 12:11A-20b; or unless funds otherwise have been deposited in

the said fund as provided by statute and referred to above; or unless the Port Corporation otherwise has funds available from the profits of its business operations, defined as net proceeds remaining after operating expenses and the other priority obligations under the Act and bond resolutions have been met.

Section 10. The term of this Tax Agreement shall be for the period commencing January 1, 2025, and terminating December 31, 2025.

Section 11. It is expressly understood and agreed between the City and the Port Corporation that, by the execution of this Tax Agreement, and receipt of the sums provided for herein, the obligations of the Port Corporation and the City pursuant to Section 20(b) of the Act, N.J.S.A. 12:11A-20(b), relating to the issuance of bonds or notes of the Port Corporation, are hereby satisfied for the period through December 31, 2025.

Section 12. In the event that any of the real property in the City currently owned by the Port Corporation is conveyed during the term of this Tax Agreement by the Port Corporation to a non-exempt owner, or to the State or an agency thereof, or the United States Government or any agency thereof, or to the Delaware River Port Authority, the amount to be paid under this Tax Agreement by the Port Corporation shall be reduced. The amount of such reduction shall be the same percentage that the value of the property so conveyed is as to the total value of all the property based on the present assessment for that premises applied to the annual payment. In the event that the parties cannot agree as to the percentage of value, said percentage shall be determined by the average of two (2) appraisals, both of which shall be made by members of the Appraisal Institute. Each party shall be entitled to select one M.A.I. appraiser, and each party

shall pay the appraiser selected by it.

Section 13. In consideration for the Pilot Payments, City hereby further agrees to discharge of record all outstanding tax liens or judgments which are accrued during the Port Corporation's ownership of any property in the City.

Section 14. Neither the members of the Port Corporation, nor any individual officer or official of the Port Corporation or the City, nor any agent or employee of either of the parties hereto, shall be charged personally by any of the others with any liability, nor held liable to either of the parties hereto under any terms, provisions or sections of this Tax Agreement, or because of its execution, attempted execution, or any breach hereof.

Section 15. This Tax Agreement constitutes the entire agreement between the parties hereto for the 2025 Fiscal Year. It is expressly understood and agreed that this Tax Agreement may not be altered, amended, modified, or otherwise changed in any respect or particular whatsoever except in writing duly executed by the authorized representative of the party or parties to be charged.

Section 16. This Tax Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey. In the event any section or provision of this Tax Agreement, or the application of any such section or provision shall be held by a tribunal of competent jurisdiction to be contrary to law, the remaining sections or provisions of this Tax Agreement shall remain in full force and effect.

Section 17. In the event of any conflict or inconsistencies between the terms of this Tax Agreement and the Act, the Act shall prevail, govern and control.

IN WITNESS WHEREOF, the parties have caused this Tax Agreement to be executed by their duly authorized representative as of the date and year first written above.

Attest:

CITY OF CAMDEN, NEW JERSEY

_____

[SEAL]

_____

By:

Attest:

SOUTH JERSEY PORT CORPORATION

_____

[SEAL]

_____

By: ANDREW SAPORITO
EXECUTIVE DIRECTOR and CEO

R-23

MBS:dh
09-09-25

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE, TAXES AND TRANSFER CHARGES/CREDITS AGAINST VARIOUS PROPERTIES

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, are tax exempt, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid, and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has verified that the applicable properties are tax exempt; and

WHEREAS, the Tax Collector has requested that City Council authorize the action listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Reason
1800 Davis Assoc. Urban Renewal, LLC 1800 Davis Street. Camden, NJ 08102	Cancel 2025 3rd & 4th qtr taxes & 2026 1st & 2nd qtr taxes due to establishment of a PILOT per Financial Agreement; replace with 2025 3rd & 4th qtr PILOT billings.
Northgate Preservation UR RWL 433 N. 7th Street Camden, NJ 08102	Cancel 2025 1st thru 4th qtr taxes & 2026 1st & 2nd qtr taxes due to establishment of a PILOT per Financial Agreement; replace with 2025 PILOT billings.
Riverview Tower Preservation LLC 130 Martin Luther King Blvd. Camden, NJ 08102	Cancel 2025 1st thru 4th qtr taxes & 2026 1st & 2nd qtr taxes due to establishment of a PILOT per Financial Agreement; replace with 2025 PILOT billings.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPT. 9, 2025

TO: City Council
FROM: Scott Z. Parker, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of Taxes and Transfer of Charges/Credits.

Point of Contact:	Adriane	Finance	7261	Adriane.McKendry@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance		A.P.	8/20/2025	

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available)

- Summary Chart

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the cancellation of taxes and to transfer credits/charges.

FACTS/BACKGROUND:

- Cancel billing due to establishment of new P.I.L.O.T.'s (Payments in Lieu of Taxes).
- Transfer tax payments to new P.I.L.O.T's.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $618,882.83 Tax Billings Canceled for 2025 & 2026; $574,660.53 New P.I.L.O.T billings for 2025

IMPACT STATEMENT:

- Council should approve such actions for accurate accounting
- This will ensure correct account billing & revenue classification

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Michelle D. Hill-Norman, Tax Collector**

COORDINATION:

- **N/A**

Prepared by:

Adriane McKendry — **856-757-7261 / Adriane.McKendry@camdennj.gov**

Name — Phone/Email

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel/transfer. Sept. 9, 2025

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of taxes and to transfer billings and credits to various PILOTs (Payment in Lieu of Taxes). Please see attached.

Prepared by: Adriane McKendry 8/15/25

Contact Person: Adriane McKendry 8/15/25

Name	Reason
1800 Davis Assoc. Urban Renewal, LLC 1800 Davis Street Camden, NJ 08102	Cancel 2025 3rd & 4th qtr taxes & 2026 1st & 2nd qtr taxes due to establishment of PILOT per Financial Agreement; replaced with 2025 3rd & 4th qtr PILOT billings.
Northgate Preservation UR RWL 433 No. 7th Street Camden, NJ 08102	Cancel 2025 1st thru 4th qtr taxes & 2026 1st & 2nd qtr taxes due to establishment of PILOT per Financial Agreement; replaced with 2025 PILOT billings.
Riverview Towers Preservation LLC 130 Martin Luther King Blvd. Camden, NJ 08102	Cancel 2025 1st thru 4th qtr taxes & 2026 1st & 2nd qtr taxes due to establishment of PILOT per Financial Agreement; replaced with 2025 PILOT billings.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Sept. 9 Meeting - Cancelation of 2025/2026 Taxes & Reclassification to 2025 PILOT Billings

Block	Lot	PILOT#	Name	Address	2025 Taxes Canceled	2026 Taxes Canceled	2025 PILOT Billing	2025 Tax Payments Reclassed to PILOTS
1395	39	168	1800 Davis Assoc. Urban Renewal LLC	1800 Davis Street	(1,128.22)	(1,085.82)	5,000.00	-
84	65	167	Northgate Preservation UR RWL	433 No. 7th Street	(313,760.00)	(156,880.00)	294,927.00	218,200.00
152	94	166	Riverview Towers Preservation LLC	130 Martin Luther King Blvd.	(146,028.79)	-	274,733.53	146,028.79
					(460,917.01)	(157,965.82)	574,660.53	364,228.79

R-24

AV:dh
09-09-25

RESOLUTION AUTHORIZING REFUNDS TO VARIOUS LIEN HOLDERS, PROPERTY OWNERS, AND MORTGAGE COMPANIES FOR VARIOUS PROPERTIES

WHEREAS, the individuals or business organizations listed below overpaid, made duplicate payments, or are otherwise due refunds resulting from transactions with the City of Camden; and

WHEREAS, the Tax Collector has verified that the overpayments, duplications of payments, or unapplied cash are valid, and the individuals or business organizations listed below are due refunds; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue refunds to individuals and business organizations and cancel taxes as indicated below; or issue duplicate tax sale certificates as listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to take the following actions:

Name	Amount	Reason
Pro Cap 8 PO Box 774 Fort Washington, PA 19034	$11,548.01	Cert No 21-00981, 3260 Remington Ave., B/L 990/1 cancelled and refunded due to being in bankruptcy and not subject to Tax Sale.
First American Trust/Title 5 First American Way Santa Ana, CA 92707	$31,930.53	Cert No 21-00156, B/L 305/46, 432-440 Spruce St. Additional legal fees not paid so lien was reopened and is still due.
Parkside Business & Community 1495 Princess Ave Camden, NJ 08103	$656.89	Cert No 25001726, 1495 Princess Ave, B/L 1300/72. Additional Legal Fees not paid so lien was reopened and is still due.
RTLS Holding Corporation 217 Ryers Ave Cheltenham, PA 19012	$19,753.67	Cert No 21-00343, 2500 So Broadway, 455/1. Cancel lien and refund line holder. Pursuant to NJSA 12:11A-20, South Jersey Port Corporation's property is exempt from taxation. South Jersey Port Corporation is a body corporate and politic of the State of New Jersey; therefore, the City cannot place them in the tax sale. A lienholder cannot foreclose on property owned by the Port. Water company sent sewer charges in error.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Scott Z. Parker, Director of Finance
TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Refunds to various Lien Holders, Property Owners, and Mortgage Companies for various properties.

Point of Contact:	Latricia Berry	Finance-Revenue Collection	7003	LaRobins@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance		S.P	8/20/25	

Approved by:
Business Administrator — Signature: [signature] — Date: 8/25/25

Attachments (list and attach all available):

- Summary Chart

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature: [signature] — Date: 8/26

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: Resolution Authorizing Refunds to various Lien Holders, Property Owners, and Mortgage Companies for various properties.

FACTS/BACKGROUND:

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $44,135.43

- Refund due to property being in bankruptcy and not subject to Tax Sale.
- Refund due to lien being reversed because additional legal fees were not paid.
- Refund due to lien being reversed because additional legal fees were not paid.

IMPACT STATEMENT:

- Council should approve such actions for accurate accounting
- This will ensure funds are returned to the correct custodian

SUBJECT MATTER EXPERTS/ADVOCATES:

- **Michelle D. Hill-Norman Tax Collector**

COORDINATION:

- **N/A**

Prepared by:

- **Latricia Berry** — **7003/ LaRobins@camdennj.gov**

Name | Phone/Email

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND"

Michelle D. Hill /2025

Michelle D. Hill, Tax Collector Date

September 9, 2025

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: Michelle Hill 7003

Contact Person: Latricia Berry 7003

Name	Amount	Reason
Pro Cap 8 PO Box 774 Fort Washington, PA 19034	$11,548.01	Cert No 21-00981, 3260 Remington Ave., B/L 990/1 cancelled and refunded due to being in bankruptcy and not subject to Tax Sale.
First American Trust/Title 5 First American Way Santa Ana, CA 92707	$31,930.53	Cert No 21-00156, B/L 305/46, 432-440 Spruce St. Additional legal fees not paid so lien was reopened and is still due.
Parkside Business & Community 1495 Princess Ave Camden, NJ 08103	$656.89	Cert No 25001726, 1495 Princess Ave, B/L 1300/72. Additional Legal Fees not paid so lien was reopened and is still due.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

September 9, 2025

BRIEF DESCRIPTION OF ACTION: Resolution authorizing refunds to various lien holders, property owners and mortgage companies for various properties. Please see attached.

Prepared By: Michelle Hill 7003

Contact Person: Latricia Berry 7003

Name	Amount	Reason
RTLS Holding Corporation 217 Ryers Ave Cheltenham, PA 19012	$19,753.67	Cert No 21-00343, 2500 So Broadway, 455/1. Cancel lien and refund line holder. Pursuant to NJSA 12:11A-20, South Jersey Port Corporation's property is exempt from taxation. South Jersey Port Corporation is a body corporate and politic of the State of New Jersey; therefore, the City cannot place them in the tax sale. A lienholder cannot foreclose on property owned by the Port. Water company sent sewer charges in error.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

R-25

AV:dh
09-09-25

RESOLUTION AUTHORIZING A CONTRACT TO SPECIAL COUNSEL MCMANIMON, SCOTLAND & BAUMANN FOR BOND COUNSEL

WHEREAS, there exists a need to provide bond counsel services and other public finance matters to the City of Camden for a period of one year; and

WHEREAS, pursuant to a Request for Proposals #25-10, a proposal was received by McManimon, Scotland & Baumann; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to McManimon, Scotland & Baumann, to provide bond counsel services and other public finance matters to the City of Camden in an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS ($75,000.00) contingent upon availability of funds; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "C-05-01-E2-450-906 & 6-01-E2-450-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with McManimon, Scotland & Baumann, for an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS ($75,000.00), to provide bond counsel services and other public finance matters to the City of Camden for a period of one year, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Scott Z. Parker, Director of Finance

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO MCMANIMON, SCOTLAND & BAUMANN, LLC FOR BOND COUNSEL

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/25 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO MCMANIMON, SCOTLAND & BAUMANN, LLC FOR BOND COUNSEL

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- McManimon, Scotland, Baumann, (MS&B), 75 Livingston Ave, Roseland, NJ 07068 will provide services such as but not limited to: services related to public finance and services related to redevelopment, environmental, litigation or other non-public finance services

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $75,000.00
APPROPRIATION NUMBER: 5-01-E2-450-906 ($30,000) & 6-01-E2-450-906 ($45,000)
CONTINGENT UPON AVAILABILITY OF FUNDS
PROCUREMENT: RFP #25-10 – received 2 submissions on August 12, 2025

IMPACT STATEMENT:

- Services needed to pursue new and innovative financial solutions to address City's fiscal challenges

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER **856-757-7159**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	MCMANIMON, SCOTLAND, BAUMANN
Purpose or Need for service:	COUNSEL TO REPRESENT CITY'S INTEREST IN RELATION TO BONDS AND OTHER PUBLIC FINANCE MATTERS
Contract Award Amount	$75,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	5-01-E2-450-906 ($30,000) & 6-01-E2-450-906 ($45,000) CONTINGENT UPON AVAILABILITY OF FUNDS
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #25-10
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES WILENTZ GOLDMAN & SPITZER

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

R-26

SE:dh
09-09-25

RESOLUTION APPROVING A LICENSE AGREEMENT BETWEEN THE CITY OF CAMDEN AND LUIS A. RIVERA, 3056 CHESAPEAKE ROAD FOR THE INSTALLATION OF A DRIVEWAY AND CURB CUT

WHEREAS, Luis A. Rivera requests permission by the City of Camden (the "City") to install a driveway for his property located at 3056 Chesapeake Road; and

WHEREAS, the City Council of the City of Camden believes it is in the best interest of the City of Camden to enter into a License Agreement (the "Agreement") to allow a curb cut at or near 3056 Chesapeake Road for the purpose of installing a driveway; and

WHEREAS, the Agreement is terminable at the will of the City and Luis A. Rivera is subject to all terms and conditions of the License Agreement including, but not limited to, the complete indemnification of the City, and the naming of the City as an additional insured on and adequate general liability policy; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a License Agreement with Luis A. Rivera.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution approving a license agreement between the City of Camden and Luis A. Rivera, 3056 Chesapeake Rd for the installation of driveway and curb cut.

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — **Date** 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — **Date** 8/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution approving a license agreement between the City of Camden and Luis A. Rivera, 3056 Chesapeake Rd for the installation of driveway and curb cut.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- The requestor, Mr. Luis Rivera, requested the installation of a driveway for the purpose of securing his vehicle within the Fairview Historic District.
- The HPC approved the installation provided that the concrete is 4500 PSI, Tinted and Aggregate.
- The requestor provided an insurance policy naming the City as "additional insured."

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT: It is recommended that the City Council approved the License agreement with the conditions as stated in the Facts/Background section.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

RECEIVED
MAY 2 0 2025
By

CITY OF CAMDEN

DEPARTMENT OF PLANNING AND DEVELOPMENT

CERTIFICATE OF APPROPRIATENESS APPLICATION

Please return completed form to:

Historic Preservation Commission,
Room 224, City Hall, Camden, New Jersey 08101
Telephone#: (856) 757-7214 Fax#: (856) 968-4705

Property Address: Luis A RIVERA JR 3 ***District:*** 5th

Owner's Name: 3058 Chesapeake Rd Unit NC Camden NJ ***Block:*** 698 ***Lot:*** 3

Owner's Name: Luis A RIVERA JR

Contact Person: James M Erickson Medusa ***Phone:*** (6091 332-3000

1. ***REQUESTED ACTION (check one)***
   - _____ *A: Rehabilitation/Restoration/Reconstruction*
   - _____ *B: Addition/Alteration*
   - _____ *C: New Construction/Infill*
   - _____ *D: Sign*
   - _____ *E: Demolition (see item #5, below)*
   - _____ *F: Extension of Work Deadline (see item #6, below)*

2. ***ARCHITECTURAL DRAWINGS (Please attach any drawings to this application)***
   - _____ *A: Elevations (for actions A, B, C, D, E)*
   - _____ *B: Plans/Section (for actions B, C, D, E)*
   - _____ *C: Details (can be shown on elevation for actions (A, B, C, D, E)*

3. ***PHOTOGRAPHS (Please attach and list photos of major façade, including Historic photos of available.***

4. ***DESCRIPTION OF PROPOSED WORK***
Please attach a written description of any work that will be done to the exterior of the building, including landscaping. Note what action will be taken on the original structure's entrance, window, wall fabric, roof, architectural or landscape detailing, lighting, utility connection etc. This information may also be included on architectural drawings.

5. ***DEMOLITION (if requested)***
Please attach a written explanation detailing why demolition is necessary. Attach any pertinent information documenting financial hardship, health and safety requirements or plan for new construction that any necessitate demolition.

6. ***EXTENSION OF WORK DEADLINE (if requested)***
Please attach a written explanation identifying why a work extension is requested. State any pertinent technical, legal, or financial circumstances that have change since the original Certificate of Appropriateness was granted by the City of Camden Planning Board. State any building conditions that have changed since the date of Planning Board approval and any changes from the originally approved scope of work.
NOTE: The approved work must commence within one year of the date of Planning Board approval; otherwise, a new Certificate of Appropriateness is required.

7. ***APPLICATION FEE (please attach a check or money order payable to the City of Camden)***

_____ ***$34.10 (Sign Application)*** _____ ***$38.19 (ALL other Applications)***

8. ***ADDITIONAL INFORMATION (Please list the attached documents submitted with this application)*** Just Doing Driveway 28x10 = 280 sqft
4 Broken sidewalk blocks 6x6 = 36 sqft 1/4 sqft

9. ***PROPERTY OWNER'S PERMISSION (IF NOT APPLICANT)***
I HAVE READ THIS APPLICATION AND EXAMINED THE ATTACHED DOCUMENTS HEREBY CONSENT TO ITS SUBMISSION.

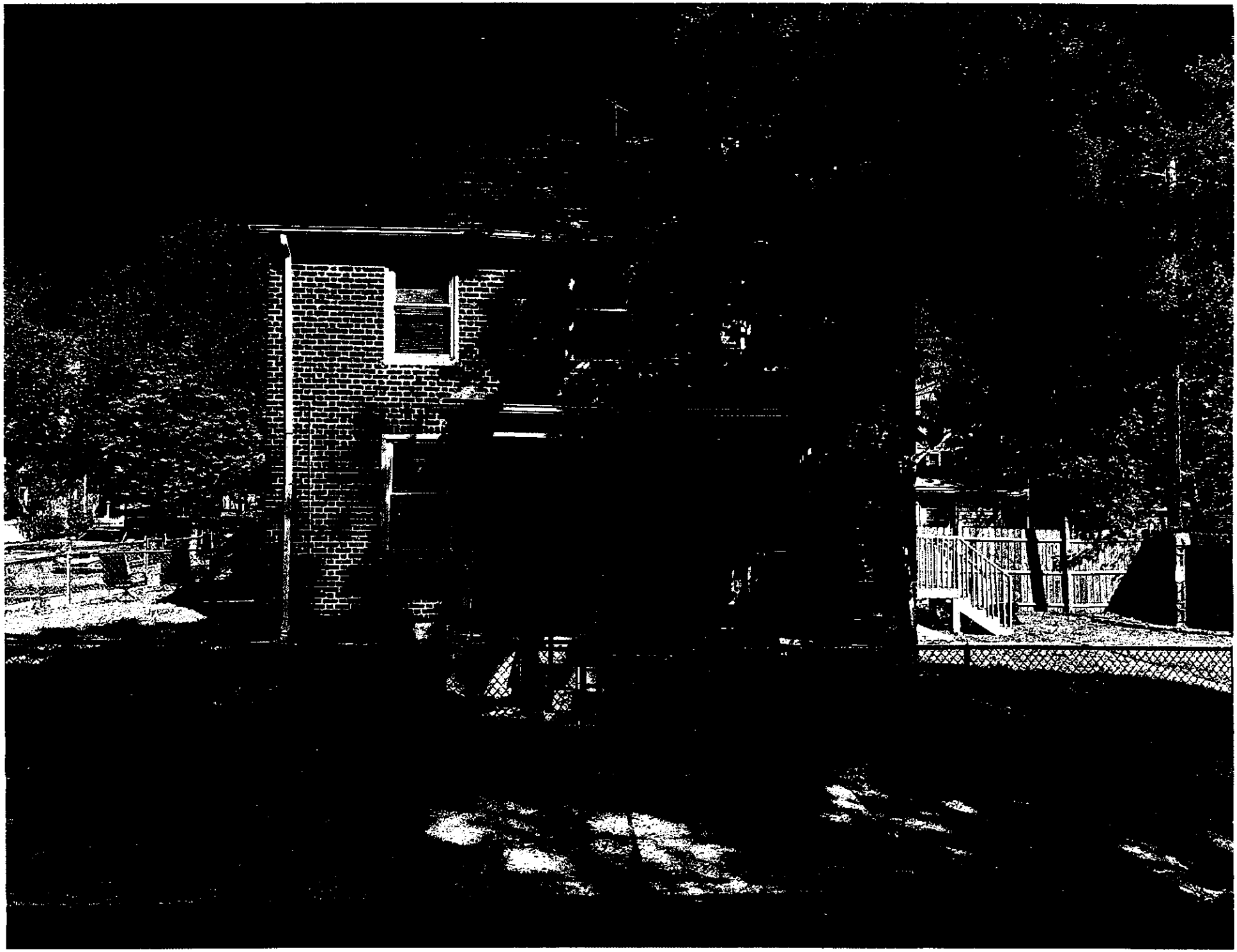
Signature: _____ ***Date:*** 5/15/25

10. ***APPLICANT'S STATEMENT***
I hereby attest that the information I have provided is, to the best of my knowledge correct.

Signature: _____ ***Date:*** 5-15-25

PLEASE NOTE: *Complete applications, required documents and fees must be received by the Secretary of the Historic Preservation Commission at least ten (10) days in advance to the published meeting date. Applicants* ***MUST*** *attend both the Historic Preservation Commission and subsequent Planning Board meeting for the application to be heard. The action of the Historic Preservation Commission and the Planning Board* ***do not*** *assure Federal certification of the work done for the historic preservation tax credits allowed under Federal law.*

(Revised/Effective 12/14/2010)



Upgrade Cable Blvd
Drainage

GEICO Insurance Agency, LLC

Issued by HOMESITE INSURANCE COMPANY OF THE MIDWEST
P.O. Box 5300
Binghamton, NY 13902-9953
Tel. (866) 372-8903 Fax (877) 273-2984

Insured Name and Mailing Address:
LUIS A RIVERA JR
3056 S CHESAPEAKE RD
CAMDEN, NJ 08104-2825

Evidence of Insurance For Policy Number 42707167
This policy covers the listed location(s) from:
12:01 AM April 18, 2025 through
12:01 AM April 18, 2026 (local time)

Send payment to:
PO Box 1409
NEWARK, NJ 07101-1409

Insured Location
3056 S CHESAPEAKE RD CAMDEN, NJ 08104-2825
Residence: Primary home

Deductible: $2500
Wind/Hail other than Hurricane Deductible: 5% ($19950.00)
Hurricane Deductible: 5% ($19,950)

Coverage	Limit	
Section I - Property		
A. Dwelling	$399,000	
B. Other Structures	$39,900	
C. Personal Property	$199,500	
D. Loss of Use	$119,700	
Section II - Liability		
E. Personal Liability	$300,000	
F. Medical Payments to Others	$1,000	
Total Policy Premium		$1526.00
NJ PROPERTY-LIABILITY SURCHARGE		$5.00
Total Amount Due		$1531.00
Total Amount Paid		*$0.00

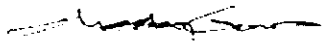
*Please note that installment fees are not included in these totals and vary by payment plan option.

First Mortgagee
Loan Number:4011252422
HOLLAND MORTGAGE ADVISORS ISAOA/
ATIMA
4640 CAMPBELLS RUN RD
PITTSBURGH, PA 15205-

Notes:
H03 – Homeowners
HO 04 20 - Specified Additional Amount Insurance for Cov A limit 25%

The Coverage A Dwelling amount is based on replacement cost as described in the policy. Certain exceptions apply. Please review your policy for further details.

All information and representations herein are subject to the policy terms and conditions. Coverage is contingent upon receipt of the initial payment of premium prior to the effective date of the policy.



Authorized Representative **Date** March 26, 2025

This evidence of property insurance is issued as a matter of information only and confers no rights upon the certificate holder. This evidence of property insurance does not amend, extend or alter the coverage afforded by the policy above.

RESOLUTION OF THE PLANNING BOARD

OF THE CITY OF CAMDEN

APPROVING THE CERTIFICATE OF APPROPRIATENESS FOR

LUIS RIVERA, JR.

3053 CHESAPEAKE ROAD

WHEREAS, the Applicant, Luis Rivera, Jr., has submitted an application to the Planning Board of the City of Camden for a Certificate of Appropriateness for the proposed installation of a driveway along the side frontage of a property located at 3053 Chesapeake Rd within the Fairview Historic District.

WHEREAS, on July 10, 2025, the Planning Board held a virtual public hearing in accordance with the Municipal Land Use Law and N.J.S.A. 10:4-6 et. seq., the Open Public Meetings Act to consider said application; and

WHEREAS, the Planning Board reviewed the application in accordance with the review conducted by the Historic Preservation Commission ("HPC") pursuant to Article XXXIII, Section 577-264 et. seq., and believes that it is in the best interest of the City of Camden to approve the Certificate of Appropriateness with the condition that the concrete is installed at 4500 PSI, tinted and aggregate. It is further agreed as a condition of approval that any additional exterior work and/or modifications must be approved by the commission and comply with the Secretary of Interior Standards and the Zoning Ordinance.

NOW, THEREFORE BE IT RESOLVED on this 10th day of July, 2025, that the Certificate of Appropriateness for Luis Rivera, Jr. associated with proposed driveway installation at a property located at 3053 Chesapeake Rd, Camden, New Jersey, is hereby approved in accordance with Article XXXIII, Section 577-264 et. seq., subject to the Applicant's compliance

with the conditions set forth in this Resolution and the conditions set forth in the June 28, 2025 Memorandum of the Historical Preservation Commission attached hereto and made a part of this approval.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27B-6 a true copy of this Resolution shall be forwarded to the Mayor who shall have ten (10) days from receipt thereof to approve or veto this Resolution. Notice of approval or veto shall be filed in the Office of the Municipal Clerk.

ROLL CALL VOTE

Those in Favor	Those Opposed
6	0

The undersigned Secretary and Chairman of the Planning Board of the City of Camden hereby certify that this is true copy of a Resolution adopted by said Board on August 14, 2025.

Jose DeJesus, Jr.
Chairman, City of Camden Planning Board

Angela Miller
Secretary, City of Camden Planning Board

R-27

MBS:dh
09-09-25

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN DESIGNATING CERTAIN PROPERTIES IDENTIFIED AS BLOCK 340, LOT 35 (ALONG LIBERTY STREET, MECHANIC STREET, 6th STREET, AND 7th STREET); BLOCK 338, LOTS 1–6, 8, 17, 19–25, 27 AND 33 (ALONG KAIGHN AVENUE, LIBERTY STREET, AND 6th STREET); BLOCK 460, LOTS 3, 7, 8 AND 26 (ALONG JACKSON STREET & BROADWAY); AND BLOCK 468, LOTS 4, 5, 21–26, 104–107, AND 122 (ALONG JACKSON STREET & BROADWAY) AS AN AREA IN NEED OF REDEVELOPMENT WITHOUT CONDEMNATION PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ.

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "LRHL"), authorizes municipalities to determine whether certain parcels of land within the municipality constitute an "area in need of redevelopment" as defined by N.J.S.A. 40A:12A-5; and

WHEREAS, on January 14, 2025, the City Council of the City of Camden adopted Resolution MC-25-9849, directing the Camden Planning Board (the "Planning Board") to undertake a preliminary investigation to determine whether certain areas and properties, as described and delineated on the Official Tax Maps of the City of Camden, qualify as areas in need of redevelopment pursuant to the LRHL; and

WHEREAS, the Planning Board conducted the preliminary investigation, prepared a report, and held a duly noticed public hearing on July 10, 2025, in accordance with N.J.S.A. 40A:12A-6, to present its findings and hear testimony and public comment; and; and

WHEREAS, on August 14, 2025, the Planning Board adopted a Resolution finding and determining that the properties identified as Block 340, Lot 35; Block 338, Lots 1-6, 8, 17, 19-25, 27 and 33; Block 460, Lots 3, 7, 8 and 26; and Block 468, Lots 4, 5, 21-26, 104-107, and 122 (collectively, the "Study Area") satisfy one or more of the statutory criteria set forth at N.J.S.A. 40A:12A-5 for designation as an Area in Need of Redevelopment, and further recommended that the Study Area be designated as a Non-Condemnation Area in Need of Redevelopment, meaning that the power of eminent domain shall not be authorized in connection with any redevelopment plan; and

WHEREAS, the City Council has reviewed the Planning Board's findings and recommendations, and concurs with the Planning Board that the Study Area satisfies the statutory criteria for designation as an Area in Need of Redevelopment without Condemnation under the LRHL; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that:

1. The properties identified as Block 340, Lot 35; Block 338, Lots 1-6, 8, 17, 19-25, 27 and 33; Block 460, Lots 3, 7, 8 and 26; and Block 468, Lots 4, 5, 21-26, 104-107, and 122 on the official Tax Maps of the City of Camden are hereby designated as a Non-Condemnation Area in Need of Redevelopment pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.
2. The designation does not authorize the use of eminent domain but permits the City to exercise all other powers provided by the LRHL for redevelopment of the Study Area.
3. A copy of this Resolution be made available to, and notice of this designation be served upon, each owner of property within the redevelopment area, as well as all interested parties who have submitted written objections to the area designation during the Planning Board process, pursuant to the Redevelopment Law.
4. A copy of this Resolution shall be forwarded to the Commissioner of the Department of Community Affairs, pursuant to the Redevelopment Law, for approval.
5. Pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA,
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution ~~approving a preliminary investigation that~~ certain properties identified as Block 340, Lot 35; Block 338, Lots 1-6, 8, 17, 19-25, 27 and 33; Block 460, Lots 3, 7, 8 & 26; and Block 468, Lots 4, 5, 21-26, 104-107, and 122 be designated as a non-condemnation area in need of redevelopment pursuant to the Local Redevelopment and Housing Law NJSA. 40 A:12A-ET SEQ (Non-Condemnation Redevelopment Area)

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution approving a preliminary investigation that certain properties identified as Block 340, Lot 35; Block 338, Lots 1-6, 8, 17, 19-25, 27 and 33; Block 460, Lots 3, 7, 8 & 26; and Block 468, Lots 4, 5, 21-26, 104-107, and 122 be designated as a non-condemnation area in need of redevelopment pursuant to the Local Redevelopment and Housing Law NJSA. 40 A:12A-ET SEQ (Non-Condemnation Redevelopment Area)

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- The Department of Planning and Development ("DPD") developed a preliminary report for the study area known as Broadway and Jackson ("former Comarco Site") and ("Aaron Martin Site") to determine future development feasibility.
- The Planning Board held a public hearing on July 10, 2025 for the review of documents, consider testimony and receive public comments. The Planning Board approved a recommendation that the subject area(s) met the statutory requirement pursuant to LRHL – NJSA 40A:12A-5.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT:

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

RESOLUTION OF THE PLANNING BOARD
OF THE CITY OF CAMDEN
RECOMMENDING THAT CERTAIN PROPERTIES IDENTIFIED AS
BLOCK 340, LOT 35; BLOCK 338, LOTS 1-6, 8, 17, 19-25, 27 AND 33;
BLOCK 460, LOTS 3, 7, 8, AND 26; AND BLOCK 468, LOTS 4, 5, 21-26, 104-107, AND 122
BE DESIGNATED AS A NON-CONDEMNATION AREA IN NEED OF REDEVELOPMENT
PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ.
(NON-CONDEMNATION REDEVELOPMENT AREAS)

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "LRHL"), authorizes municipalities to determine whether certain parcels of land within the municipality constitute an "Area in Need of Redevelopment"; and

WHEREAS, on January 14, 2025, the City Council of the City of Camden adopted Resolution No. R-9, directing the City of Camden Planning Board (the "Planning Board") to undertake a preliminary investigation to determine whether the following areas and properties, as described and delineated on the Official Tax Maps of the City of Camden, are areas in need of redevelopment without the power of eminent domain (Non-Condemnation Redevelopment Areas) pursuant to the LRHL; and

WHEREAS, the properties comprising the study area are identified as:

Non-Condemnation Area in Need of Redevelopment

Block 340, Lot 35;

Block 338, Lots 1-6, 8, 17, 19-25, 27 and 33;

Block 460, Lots 3, 7, 8, and 26;

Block 468, Lots 4, 5, 21-26, 104-107, and 122 (collectively, the "Study Area"); and

WHEREAS, the preliminary investigation report was duly prepared and made available to the public, and a public hearing was held on July 10, 2025 by the Planning Board in accordance with N.J.S.A. 40A:12A-6(b)(1) to present the findings of the investigation and hear testimony and public comment; and

WHEREAS, after considering the preliminary investigation report and testimony, the public comment, and the requirements of the LRHL, the Planning Board found that the Study Area does meet the criteria for designation as an Area in Need of Redevelopment under N.J.S.A. 40A:12A-5, and that the designation shall be non-condemnation in nature, meaning that the power of eminent domain shall not be authorized; and

WHEREAS, the Planning Board is authorized to recommend to the City Council that the Study Area be designated as a Non-Condemnation Area in Need of Redevelopment.

NOW, THEREFORE, BE IT RESOLVED by the City of Camden Planning Board that:

1. The Planning Board hereby finds and determines that the properties within the Study Area satisfy one or more of the statutory criteria under N.J.S.A. 40A:12A-5 for designation as an Area in Need of Redevelopment.
2. The Planning Board recommends to the City Council of the City of Camden that the Study Area be designated as a Non-Condemnation Area in Need of Redevelopment in accordance with the LRHL.

3. This Resolution shall take effect immediately.

ROLL CALL VOTE

THOSE IN FAVOR THOSE OPPOSED

The undersigned Secretary and Chairman of the Planning Board of the City of Camden hereby certify that this is a true copy of the resolution adopted by said Board on August ____, 2025.

_____
Jose DeJesus, Jr.
Chairman, City of Camden Planning Board

_____
Angela Miller
Secretary, City of Camden Planning Board

230820604 v1

R-28

MBS:dh
09-09-25

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN DESIGNATING CERTAIN PROPERTY IDENTIFIED AS BLOCK 338, LOT 26 (ALONG LIBERTY STREET) AS AN AREA IN NEED OF REDEVELOPMENT WITH CONDEMNATION PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ.

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "LRHL"), authorizes municipalities to determine whether certain parcels of land within the municipality constitute an "area in need of redevelopment" as defined by N.J.S.A. 40A:12A-5; and

WHEREAS, on January 14, 2025, the City Council of the City of Camden adopted Resolution No. R-9, directing the Camden Planning Board (the "Planning Board") to undertake a preliminary investigation to determine whether certain areas and properties, as described and delineated on the Official Tax Maps of the City of Camden, qualify as areas in need of redevelopment with the power of eminent domain (Condemnation Redevelopment Areas) pursuant to the LRHL; and

WHEREAS, the Planning Board conducted the preliminary investigation, prepared a report, and held a duly noticed public hearing on July 10, 2025, in accordance with N.J.S.A. 40A:12A-6, to present its findings and hear testimony and public comment; and; and

WHEREAS, on August 14, 2025, the Planning Board adopted a Resolution finding and determining that the property identified as Block 338, Lot 26 (the "Study Area") satisfies one or more of the statutory criteria set forth at N.J.S.A. 40A:12A-5 for designation as an Area in Need of Redevelopment, and further recommended that the Study Area be designated as a Condemnation Area in Need of Redevelopment, meaning that the power of eminent domain shall be authorized in connection with any redevelopment plan; and

WHEREAS, the City Council has reviewed the Planning Board's findings and recommendations, and concurs with the Planning Board that the Study Area satisfies the statutory criteria for designation as an Area in Need of Redevelopment with Condemnation under the LRHL; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that:

1. The property identified as Block 338, Lot 26 on the official Tax Maps of the City of Camden is hereby designated as an Area in Need of Redevelopment with Condemnation pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq.
2. The designation authorizes the use of all powers provided by the LRHL for redevelopment of the Study Area, including the power of eminent domain.
3. A copy of this Resolution be made available to, and notice of this designation be served upon, each owner of property within the redevelopment area, as well as all interested parties who have submitted written objections to the area designation during the Planning Board process, pursuant to the Redevelopment Law.
4. A copy of this Resolution shall be forwarded to the Commissioner of the Department of Community Affairs, pursuant to the Redevelopment Law, for approval.
5. Pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA,
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution ~~approving a preliminary investigation that a~~ certain property identified as Block 338, Lot 26 be designated as a condemnation area in need of redevelopment pursuant to the Local Redevelopment and Housing Law NJSA. 40 A:12A-ET SEQ (Condemnation Redevelopment Area)

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution approving a preliminary investigation that a certain property identified as Block 338, Lot 26 be designated as a condemnation area in need of redevelopment pursuant to the Local Redevelopment and Housing Law NJSA. 40 A:12A-ET SEQ (Condemnation Redevelopment Area)

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- The Department of Planning and Development ("DPD") developed a preliminary report for the study area known as 6th and Liberty St to determine future development feasibility.
- The Planning Board held a public hearing on July 10, 2025 for the review of documents, consider testimony and receive public comments. The Planning Board approved a recommendation that the subject area(s) met the statutory requirement pursuant to LRHL – NJSA 40A:12A-5.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT:

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

RESOLUTION OF THE PLANNING BOARD
OF THE CITY OF CAMDEN
RECOMMENDING THAT CERTAIN PROPERTY IDENTIFIED AS BLOCK 338, LOT 26 BE DESIGNATED AS A CONDEMNATION AREA IN NEED OF REDEVELOPMENT PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A. 40A:12A-1 ET SEQ. (CONDEMNATION REDEVELOPMENT AREA)

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the "LRHL"), authorizes municipalities to determine whether certain parcels of land within the municipality constitute an "Area in Need of Redevelopment"; and

WHEREAS, on January 14, 2025, the City Council of the City of Camden adopted Resolution No. R-9, directing the City of Camden Planning Board (the "Planning Board") to undertake a preliminary investigation to determine whether the following areas and properties, as described and delineated on the Official Tax Maps of the City of Camden, are areas in need of redevelopment with the power of eminent domain (Condemnation Redevelopment Area) pursuant to the LRHL; and

WHEREAS, the properties comprising the study area are identified as:

Condemnation Area in Need of Redevelopment

Block 338, Lot 26 (the "Study Area"); and

WHEREAS, the preliminary investigation report was duly prepared and made available to the public, and a public hearing was held on July 10, 2025 by the Planning Board in accordance with N.J.S.A. 40A:12A-6(b)(1) to present the findings of the investigation and hear testimony and public comment; and

WHEREAS, after considering the preliminary investigation report and testimony, the public comment, and the requirements of the LRHL, the Planning Board found that the Study Area does meet the criteria for designation as an Area in Need of Redevelopment under N.J.S.A. 40A:12A-5, and that the designation shall be with condemnation, meaning that the power of eminent domain shall be authorized in connection with any adopted redevelopment plan; and

WHEREAS, the Planning Board is authorized to recommend to the City Council that the Study Area be designated as an Area in Need of Redevelopment with Condemnation.

NOW, THEREFORE, BE IT RESOLVED by the City of Camden Planning Board that:

1. The Planning Board hereby finds and determines that the property within the Study Area satisfies one or more of the statutory criteria under N.J.S.A. 40A:12A-5 for designation as an Area in Need of Redevelopment with Condemnation.
2. The Planning Board recommends to the City Council of the City of Camden that the Study Area be designated as a Condemnation Area in Need of Redevelopment in accordance with the LRHL.
3. This Resolution shall take effect immediately.

ROLL CALL VOTE

THOSE IN FAVOR

THOSE OPPOSED

The undersigned Secretary and Chairman of the Planning Board of the City of Camden hereby certify that this is a true copy of the resolution adopted by said Board on August ____, 2025.

_____
Jose DeJesus, Jr.
Chairman, City of Camden Planning Board

_____
Angela Miller
Secretary, City of Camden Planning Board

230821088 v1

R-29

MBS:dh
09-09-25

RESOLUTION DIRECTING THE CITY OF CAMDEN PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER BLOCK 1104, LOTS 50, 51, 52, 53, 55, 56, 59, 60, 91, 93 and BLOCK 1107, LOTS 15, 16, 17, 18, 19, 20, 27, 28, 29 and 30 (NON CONDEMNATION REDEVELOPMENT AREA) AND TO PREPARE A REDEVELOPMENT PLAN FOR SUCH NON-CONDEMNATION REDEVELOPMENT AREA

WHEREAS, the City Council of the City of Camden seeks to facilitate a redevelopment effort within the City pursuant to N.J.S.A. 40A:12A-1 et seq.; and

WHEREAS, N.J.S,A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City Planning Board conduct such an investigation; and

WHEREAS, the City Council of the City of Camden hereby directs the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether the following areas and properties as described and delineated on the Official Tax Maps of the City of Camden are an area in need of redevelopment without the power of eminent domain:

Non-Condemnation Area in Need
BLOCK 1104, LOTS 50, 51, 52, 53, 55, 56, 59, 60, 91, 93
BLOCK 1107, LOTS 15, 16, 17, 18, 19, 20, 27, 28, 29 & 30

WHEREAS, such preliminary investigation will be designed to evaluate such areas to determine whether the designation of these areas and properties as an "area in need of redevelopment" is in conformance with statutory criteria and the City efforts toward redevelopment; and

WHEREAS, such preliminary investigation will also be designed to evaluate and make a recommendation whether all or a portion of any existing public rights-of-way may need to be vacated by City Council in order to facilitate this redevelopment effort; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

1. The Planning Board of the City of Camden is hereby directed to conduct a preliminary investigation to determine whether the aforementioned areas and properties are areas in need of redevelopment according to the criteria set forth in N.J.S.A. 40A:12A-5.

2. The Planning Board of the City of Camden is hereby directed to study the aforementioned parcels, to develop a map showing the boundaries of the proposed redevelopment areas, to provide public notice and conduct public hearings pursuant to N.J.S.A. 40A:12A-6, and to draft a Report/Resolution containing its findings.

3. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area other than the use of eminent domain ("Non-Condemnation Redevelopment Area") as to the following properties: BLOCK 1104, LOTS 50, 51, 52, 53, 55, 56, 59, 60, 91, 93 and BLOCK 1107, LOTS 15, 16, 17, 18, 19, 20, 27, 28, 29 and 30.

4. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution directing the Planning Board to conduct a preliminary investigation to determine whether certain areas and properties identified herein are areas in need of redevelopment or rehabilitation as defined in N.J.S.A. 40A:12-5, without the power of eminent domain as to Block 1104, Lots 50, 51, 52, 53, 55, 56, 59, 60, 91, 93 and Block 1107, Lots 15, 16, 17, 18, 19, 20, 27, 28, 29 and 30 (Non Condemnation Redevelopment Area) and to prepare a redevelopment plan for such Non-Condemnation Redevelopment Area

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature Date

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution directing the Planning Board to conduct a preliminary investigation to determine whether certain areas and properties identified herein are areas in need of redevelopment or rehabilitation as defined in N.J.S.A. 40A:12-5, without the power of eminent domain as to Block 1104, Lots 50, 51, 52, 53, 55, 56, 59, 60, 91, 93 and Block 1107, Lots 15, 16, 17, 18, 19, 20, 27, 28, 29 and 30 (Non Condemnation Redevelopment Area) and to prepare a redevelopment plan for such Non-Condemnation Redevelopment Area

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- This proposed action involves the development of a preliminary investigation and redevelopment plan to facilitate a low to moderate income housing project within the East Camden Area of the City known as the Saunders Street Project. The planning and architectural firm – LRK will serve as the planning consultant for this project. The developer stems from the AME Denomination – Hosanna AME Church.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT: It is recommended that the City Council approved these actions to facilitate the study and the redevelopment plan.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

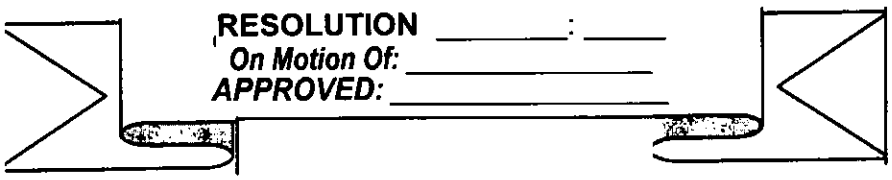
COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email



RESOLUTION DIRECTING THE CITY PLANNING BOARD TO CONDUCT A PRELIMINARY INVESTIGATION TO DETERMINE WHETHER CERTAIN AREAS AND PROPERTIES IDENTIFIED HEREIN ARE AREAS IN NEED OF REDEVELOPMENT OR REHABILITATION AS DEFINED IN N.J.S.A. 40A:12-5, WITHOUT THE POWER OF EMINENT DOMAIN AS TO BLOCK 1104, LOTS 50, 51, 52, 53, 55, 56, 59, 60, 91, 93 & 95 AND BLOCK 1107, LOTS 15, 16, 17, 18, 19, 20, 27, 28, 29 & 30 (NON-CONDEMNATION REDEVELOPMENT AREA) AND TO PREPARE A REDEVELOPMENT PLAN FOR SUCH NON-CONDEMNATION REDEVELOPMENT AREA

WHEREAS, the City Council of the City of Camden seeks to undertake a redevelopment effort within the City; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by Resolution, to have its Planning Board conduct a preliminary investigation to determine whether any area of the municipality is a redevelopment area pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to have the City Planning Board conduct such an investigation; and

WHEREAS, the City Council of the City of Camden hereby authorizes the Planning Board of the City of Camden to undertake a preliminary investigation to determine whether the following areas and properties as described and delineated on the official Tax Map of the City of Camden are an "area in need of redevelopment" or an "area in need of rehabilitation":

Non-Condemnation Area in Need

- Block 1104, Lots 50, 51, 52, 53, 55, 56, 59, 60, 91, 93 & 95
- Block 1107, Lots 15, 16, 17, 18, 19, 20, 27, 28, 29 & 30

WHEREAS, such preliminary investigation will be designed to evaluate such areas to determine whether the designation of these areas and properties as an "area in need of redevelopment" or an "area in need of rehabilitation" is in conformance with statutory criteria and the City efforts toward redevelopment, pursuant to the Master Plan;

WHEREAS, the governing body of a municipality may direct the planning board of the municipality to prepare a redevelopment plan pursuant to N.J.S.A. 40A:12A-7(f);

WHEREAS, the City Council of the City of Camden desires to direct the Planning Board of the City of Camden to prepare a redevelopment plan for the property described herein in the event the Planning Board's preliminary investigation finds that such properties are areas in need of redevelopment or in need of rehabilitation;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Camden, County of Camden, that:

redevelopment areas, to provide public notice and conduct public hearings pursuant to N.J.S.A. 40A:12A-6, and to draft a Report/Resolution containing its findings.

3. Pursuant to N.J.S.A. 40A:12A-6 the redevelopment area determinations shall authorize the municipality to use all those powers provided by the Legislature for use in a redevelopment area **other** than the use of eminent domain **("Non-Condemnation Redevelopment Area")**.

4. The results of such preliminary investigation shall be submitted to the City Council for review and approval in accordance with the provisions of the New Jersey Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et seq.

5. In the event the results of such preliminary investigation are that the subject properties are areas in need of redevelopment or areas in need of rehabilitation, then the Planning Board of the City of Camden is also directed to prepare a Redevelopment Plan for such properties and transmit such proposed Redevelopment Plan to the City Council for its consideration in accordance with N.J.S.A. 40A:12A-7(f).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: _____

The above has been reviewed
and approved as to form.

_____
DANIEL S. BLACKBURN
City Attorney

_____
ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

A-30

MBS:dh
09-09-25

RESOLUTION AUTHORIZING A REIMBURSABLE, FORGIVABLE LOAN TO ELITE HOLDINGS 3 LLC IN AN AMOUNT NOT TO EXCEED $25,000.00 AND AUTHORIZING THE EXECUTION OF LOAN DOCUMENTS IN CONNECTION WITH THE CAMDEN STRONG MICRO CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZA Office has implemented the Micro Capital Improvement program to assist commercial businesses with expansion and job creation in the City of Camden; and

WHEREAS, the City of Camden was awarded funding through the New Jersey Urban Enterprise Zone Authority in the amount of $350,000 for the Camden Strong Micro Capital Improvement Program; and

WHEREAS, the City of Camden desires to make a reimbursable, forgivable loan to Elite Holdings 3 LLC in an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00) as part of the Micro Capital Improvement program for funding the purchase of machinery equipment for its shop located at 1012 N. 25th Street, Camden, NJ; and

WHEREAS, the borrower will be responsible for obtaining the funds to make the purchases; and

WHEREAS, upon completion of the purchases and submission of proof of the purchases, the City will issue the borrower a reimbursement payment not to exceed $25,000.00; and

WHEREAS, the loan will be evidenced by a note and secured by a lien on the equipment, or a mortgage on the property or a personal guaranty from the principal of the business, to be forgiven on a pro-rata basis in five yearly installments so long as the conditions of the loan are met; and

WHEREAS, the loan is conditioned upon the borrower maintaining membership in the UEZ; submitting proof of the purchases, and maintaining business operations within the City of Camden for five years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-02-SB-671-230" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to make a reimbursable loan to Elite Holdings 3 LLC for an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to make this loan.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION Authorizing a Forgivable Loan to Elite Holdings 3 LLC in an amount not to exceed $25,000.00 and Authorizing the Execution of Loan Documents in connection with the Camden Strong MICRO Capital Improvement Program.

Point of Contact:	Joseph Thomas	Planning & Development	3531	JoThomas@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management	Y		8/4/25	
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — **Date** 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — **Date** 8/25

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ Authorizing a Forgivable Loan to Elite Holdings 3 LLC in an amount not to exceed $25,000.00 and Authorizing the Execution of Loan Documents in connection with the Camden Strong MICRO Capital Improvement Program.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- The City desires to give a forgivable loan to Elite Holdings 3 LLC. The funds will be used to purchase shop machinery equipment at 1012 N. 25th Street Camden NJ 08105
- Borrower is responsible for obtaining the funds to make the purchase or make the improvements.
- City will reimburse up to $25,000.00.
- The Loan will be evidenced by a note and secured by a lien on the shop machinery equipment.
- The loan will be forgiven on a pro-rata basis in five yearly installments so long as the conditions of the loan are met.
- The loan is conditioned upon the Borrower providing receipts evidencing the purchase of approved materials; maintaining business operation in the City of Camden; and maintaining membership in the UEZ for five (5) years.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $25,000.00

IMPACT STATEMENT:

- This program supports our small business community to encourage job creation
- It will foster positive energy in our business community

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

Prepared by:

Joseph Thomas x3531 JoThomas@ci.camden.nj.us
Name Phone/Email

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

CITY OF CAMDEN
PURCHASING BUREAU
2025 APR 22 AM 8:43

REQUISITION
NO. R2500747

SHIP TO
PLANNING & DEVELOPMENT
520 MARKET STREET
RM 222, CITY HALL
CAMDEN, NJ 08101

ORDER DATE: 04/17/25
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR
VENDOR #: UNK01
UNKNOWN VENDOR
, NJ

NEED UPDATED QUOTE TO REFLECT ACCURATE MATCH AMOUNT

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00	Micro (2) SAR Stan 15,000 lb Bridge Jack	G-02-SB-671-230	8,963.7100	17,927.42
1.00	Micro AC 400D Auto recovery dual machine Catalog #: FCAR	G-02-SB-671-230	5,195.0000	5,195.00
1.00	Micro South Jersey Welding Catalog #: MIG 140MP	G-02-SB-671-230	1,193.4500	1,193.45
1.00	Micro Contender Edge Haeting and Cutting Kit Catalog #: VICTOR	G-02-SB-671-230	684.1300	684.13
			TOTAL	25,000.00

Micro Wan
2e
4 Harbors

4/21/25

4.17

Approved:

Department Head

4/22
Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods

4/17/25
Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Elite Auto Service
1012 North 25TH ST
CAMDEN NJ, 08003

To whom it may concern,
Here is an itemized list of the equipment to be purchased

Product Name	Quantity	Unit Price	Total Price (w/ tax and shipping)	Vendor
Stan Design 15,000LB Bridge Jack	2	$8000	$18,179.56	SAR Automotive Equipment
AC400D auto recovery recycle recharge dual machine for both R134A and R1234yf Refrigerant	2	$5195	$10390	FCAR Tech USA, LLC
Lincoln Power Mig 140MP	1	$1119.32	$1193.45	South Jersey Welding Supply
Victor Contender Edge Heating and Cutting Kit	1	$641.62	$684.13	South Jersey Welding Supply
Champion Air Compressor Model HR25-12	1	$16560	$18959	J.L Lawson CO
Paint Booth Filter - 20"x20"	4	$151.87	$647.72	Amazon

Total: $50053.86

Initial Report ____ Revised Report √ Closing Report ____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

Grant/Project Name:			Camden Strong Micro Capital Improvement Program			
Grant #:			UEZA			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-02-SB-671-230	
Funding Source:			Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			$350,000			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			1/1/2023 – 2/2/2025	Location of Activity:	City Wide	
Date of Analysis:			8/2/2022	Reviewed By:	Kelly Mobley	

Summary:

21-Apr-25: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to enter into an agreement with Elite Auto in the amount of $25,000. Elite Auto was approved for a micro loan for the purpose of procuring equipment for their shop. Processing with requisition #R2500747

31-Mar-25: The Department of Planning and Development - Camden UEZA Office purchase order #25-00773 for invoice #1239 in the amount of $1,800.00 (create on-line portal).

19-Jul-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of $350,000 to the NJ Urban Enterprise Zone Authority for the purpose of developing a Micro Capital Improvement Program designed to assist 10-15 with funds for working capital, equipment, inventory and business purchase. These funds will be matched dollar for dollar and will range from $10,000 - $50,000 Funding will be on a reimbursable.

Budget:
$335,000 (applicant loan)
$15,000 (marketing – flyers, direct mail, advertisement, printer and signage)
The application will require uploading on SAGE.

Time Lines: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J).January – March: due April 30th; April – June: due July 31st; July – September: due October 31st; October – December: due January 31st

Problematic Areas/Recommendations:

Initial Report __√__ Revised Report ____ Closing Report

Bureau of ants Management Grant Summ y Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

Grant/Project Name:			**Urban Enterprise Camden Strong Micro Improvement program In the Amount of 350,00.00-25,000.00=325,000.00**			
Grant #:			UEZA			
City Contract Date:						
Application Resolution #:				Appropriation Code :	TBD	
Funding Source:			UEZ			
Pass-Through:	Y	N	Source:	City		
Amount of Grant:			$350,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			TBD	Location of Activity:		
Date of Analysis:			11/20/2023	Reviewed By:	Joe Thomas	

Summary 2

The Department of Development and Planning/UEZ requests an requisition for Elite Auto of $ $25,000.00.00 from the UEZ Camden strong MICRP Improvement program

Total= **350,00.00-25,000.00=325,000.00**

The Department of Development and Planning/UEZ requests an acceptance/Insertion of $ $350,000.00.00 from the UEZA to administer the **Urban Enterprise Camden Strong Micro Improvement program In the Amount of 350,00.00**

RESOLUTION MC-25: *10005*
On Motion Of: *Christopher Collins*
APPROVED: *May 13th, 2025*

R-16

MBS:dh
05-13-25

RESOLUTION AUTHORIZING A REIMBURSABLE LOAN TO ELITE AUTO IN AN AMOUNT NOT TO EXCEED $25,000.00 AND AUTHORIZING THE EXECUTION OF LOAN DOCUMENTS IN CONNECTION WITH THE CAMDEN STRONG MICRO CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZA Office has implemented the Micro Capital Improvement program to assist commercial businesses with expansion and job creation in the City of Camden; and

WHEREAS, the City of Camden was awarded funding through the New Jersey Urban Enterprise Zone Authority in the amount of $325,000 for the Camden Strong Micro Capital Improvement Program; and

WHEREAS, the City of Camden desires to make a reimbursable loan to ELITE AUTO in an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00) as part of Micro Capital Improvement program for funding to purchase various shop equipment at their property located at 1012 N 25th Street, Block 859, Lot 41; and

WHEREAS, the borrower will be responsible for obtaining the funds to make the improvements; and

WHEREAS, upon completion of the improvements and submission of properly executed and notarized contractor's statements showing the full costs of the work, the City will issue borrower a reimbursement payment not to exceed $25,000.00; and

WHEREAS, the loan will be evidenced by a note and secured by a mortgage to be forgiven on a pro-rata basis in five yearly installments so long as the conditions of the loan are met; and

WHEREAS, the loan is conditioned upon the borrower maintaining ownership of the property; maintaining membership in the UEZ; submitting requisition forms/contractor statements in a form satisfactory to the City and completing the Scope of Work and maintaining business operations within the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-02-SB-667-230" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to make a reimbursable loan to ELITE AUTO for an amount not to exceed Twenty-Five Thousand Dollars ($25,000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to make this loan.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: May 13, 2025

The above has been reviewed
and approved as to form.

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**CITY OF CAMDEN**

Professional Service or EUS Type	NA
Name of Vendor	**Camden City**
Purpose or Need for service:	Request application with Elite auto for funding being awarded from the Camden Strong MICRO Improvement program
Contract Award Amount	$25,000.00
Term of Contract	1 year
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NA

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

_____

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

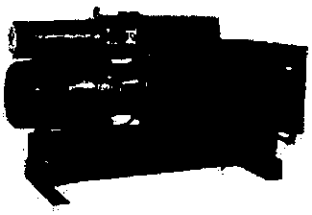
Number Assigned_____

Account No: G-02-SB-671-230
Description: UEZ Mirco Capital Improvement Type: Line Control Account
Starting Date: 05/03/23 Ending Date: 04/17/25 Po Transactions: Summarized
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description		Trans Amount	Balance
	OPENING BALANCE			350,000.00
04/04/25	PO 25-00773 1 Paid Ck146990	Portal to create application	1,800.00-	348,200.00
	Vn GOV18 GOV DESIGNS	En 02/27/25		

Account No: G-02-SB-671-230
Description: UEZ Mirco Capital Improvement
Type: Line Control Account
Starting Date: 04/28/22
Ending Date: 04/17/25
Po Transactions: Summarized
* Transaction is included in Previous and/or Opening Balance
** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date
BC = Blanket Control
BS = Blanket Sub

Date	Description			Trans Amount	Balance
	OPENING BALANCE				350,000.00
04/04/25	PO 25-00773 1 Paid Ck146990	Portal to create application		1,800.00-	348,200.00
	Vn GOV18 GOV DESIGNS		En 02/27/25		



J. L. Lawson Co.

Air Compressors

301 N. Black Horse Pike Williamstown, NJ 08094
Phone (856) 629-5848 Fax (856) 728-7863

Elite Auto Service
1012 North 25th st.
Camden, NJ 08105
856-701-6076
Attention: Michael Cherfane
Re: Compressors

May 14, 2025

Dear Mike,
We are pleased to quote on the following as per your request:
1 – Champion Air Compressor Model HR25-12; 25 HP compressor mounted on an 120 gallon ASME horizontal air receiver with (1) 25-HP 230/ 3 phase motor, (1) R-70 Pump, mounted starter, low oil switch and after-cooler. This unit carries a 3-year pump warranty and 1- year motor warranty. This compressor delivers 89 CFM at 175 PSI.

Price: ----------$ 16,560.00
FOB: ---------- $ 400.00
Delivery: ---------- **2-4 weeks**

Direct Ship

Note: You need to run new electric to handle 25hp compressor at 230-volt 3ph.
If we may be of further assistance or you need additional information, please feel free to call me at any time.

Sincerely,

Drew

R-31

MBS:dh
09-09-25

RESOLUTION AUTHORIZING A REIMBURSABLE, FORGIVABLE LOAN TO WYATT TORCH INC. DBA BELL PHARMACY IN AN AMOUNT NOT TO EXCEED $16,536.00 AND AUTHORIZING THE EXECUTION OF LOAN DOCUMENTS IN CONNECTION WITH THE CAMDEN STRONG MICRO CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Department of Development and Planning, Division of Housing Services, Camden UEZA Office has implemented the Micro Capital Improvement program to assist commercial businesses with expansion and job creation in the City of Camden; and

WHEREAS, the City of Camden was awarded funding through the New Jersey Urban Enterprise Zone Authority in the amount of $350,000 for the Camden Strong Micro Capital Improvement Program; and

WHEREAS, the City of Camden desires to make a reimbursable, forgivable loan to Wyatt Torch Inc. dba Bell Pharmacy in an amount not to exceed Sixteen Thousand Five Hundred Thirty-Six Dollars ($16,536.00) as part of the Micro Capital Improvement program for funding the purchase of supplies and website development for its business located at 1201 Haddon Avenue, Camden, NJ (the "Property"); and

WHEREAS, the borrower will be responsible for obtaining the funds to make the purchases; and

WHEREAS, upon completion of the purchases and submission of proof of the purchases, the City will issue the borrower a reimbursement payment not to exceed $16,536.00; and

WHEREAS, the loan will be evidenced by a note and secured by either a lien on the supplies, a mortgage on the Property or a personal guaranty given by a principal of the business, to be forgiven on a pro-rata basis in five yearly installments so long as the conditions of the loan are met; and

WHEREAS, the loan is conditioned upon the borrower maintaining membership in the UEZ; submitting proof of the purchases, and maintaining business operations within the City of Camden for five years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve for state and federal grant budget of the City of Camden under line item "G-02-SB-671-230" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to make a reimbursable loan to Wyatt Torch Inc. dba Bell Pharmacy for an amount not to exceed Sixteen Thousand Five Hundred Thirty-Six Dollars ($16,536.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documents as are necessary to make this loan.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WYATT TORCH INC . DBA BELL PHARMACY

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT :$

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SB-671-230

AMOUNT :$

- CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 16,536.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING CONTRACT AGREEMENT WITH THE CITY OF CAMDEN ON BEHALF OF CAMDEN STRONG UEZ MICRO CAPITAL IMPROVEMENT PROGRAM IN THE AMOUNT OF $16,536.00 TO WYATT TORCH INC. DBA BELL PHARMACY

Scott Z. Parker
Chief Financial Officer
Date: 8/9/05

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: ASAP

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION Authorizing a Forgivable Loan to Wyatt Torch Inc. DBA Bell Pharmacy in an amount not to exceed $16,536.00 and Authorizing the Execution of Loan Documents in connection with the Camden Strong MICRO Capital Improvement Program.

Point of Contact:	Joseph Thomas	Planning & Development	3531	JoThomas@ci.camden.nj.us

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/7	
Supporting Department Director (if necessary)				
Director of Grants Management	Y		8/4/25	
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/26/25 **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ Authorizing a Forgivable Loan to Wyatt Torch Inc. DBA Bell Pharmacy in an amount not to exceed $16,536.00 and Authorizing the Execution of Loan Documents in connection with the Camden Strong MICRO Capital Improvement Program.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- The City desires to give a forgivable loan to Wyatt Torch Inc. DBA Bell Pharmacy. The funds will be used to purchase supplies and website development at 1201 Haddon Ave Camden NJ 08105.
- Borrower is responsible for obtaining the funds to make the purchase or make the improvements.
- City will reimburse up to $16,536.00.
- The Loan will be evidenced by a note and secured by a lien on the supplies and website development.
- The loan will be forgiven on a pro-rata basis in five yearly installments so long as the conditions of the loan are met.
- The loan is conditioned upon the Borrower providing receipts evidencing the purchase of approved materials; maintaining business operation in the City of Camden; and maintaining membership in the UEZ for five (5) years.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $16,536.00

IMPACT STATEMENT:

- This program supports our small business community to encourage job creation
- It will foster positive energy in our business community

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The City of Camden and Camden Business Corridors, local businesses, and community partners are impacted.

Prepared by:

Joseph Thomas x3531 JoThomas@ci.camden.nj.us
Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	**CITY OF CAMDEN**

Professional Service or EUS Type	NA
Name of Vendor	Wyatt Torch Inc. DBA Bell Pharmacy
Purpose or Need for service:	The funding allowed is a reimbursable forgiven loan that will help our local business in job creation
Contract Award Amount	$16,536.00
Term of Contract	1 year
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NA
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NA

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

REQUISITION
NO. R2501259

SHIP TO
PLANNING & DEVELOPMENT 520 MARKET STREET RM 222, CITY HALL CAMDEN, NJ 08101

VENDOR
VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 07/23/25
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	Wyatt Torch Inc. DBA Bell Phar Micro Capital Improvement Program award to Wyatt Torch Inc. DBA Bell Pharmacy not to exceed $16,536.00	G-02-SB-671-230	16,536.0000	16,536.00
			TOTAL	16,536.00

RECEIVED
2025 JUL 23 AM 9:19

Initial Report __√__ Revised Report ____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas Grant Administrator #: 968-3531

Community De- v. Corp

Grant/Project Name:			**Urban Enterprise Camden Strong Micro Improvement Program In the Amount of 350,00.00-25,000.00=325,000.00-22,195.00=302,805.00-12,619.00=290,186-5,192.00=284,994-12,540=272,454.00-12,199=260,255.00-11,369.00=248,886.00-16,536.00=232,350.00**			
Grant #:			UEZA			
City Contract Date:						
Application Resolution #:				Appropriation Code G-02-sb-671-230	TBD	
Funding Source:			UEZ			
Pass-Through:	Y	N	Source:	City		
Amount of Grant:			$350,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			TBD	Location of Activity:		
Date of Analysis:			7/23/2025	Reviewed By:	Joe Thomas	

Summary 9

The Department of Development and Planning/UEZ request payment for Wyatt Torch Inc. DBA Bell Pharmacy Of $16,536.00 from the UEZ Camden strong MICRO Improvement program Total=**248,886.00-16,536.00=232,350.00**

The Department of Development and Planning/UEZ request payment for Refresh Laundry Camden LLC Of $11,369.00 from the UEZ Camden strong MICRO Improvement program Total=**260,255.00-11,369.00=248,886.00**

The Department of Development and Planning/UEZ request payment for Heavens Little Angels Learning Center II Of $12,199.00 from the UEZ Camden strong MICRO Improvement program Total=**272,454-12,199=260,255.00**

The Department of Development and Planning/UEZ request payment for House of Taste LLC Of $12,540.00 from the UEZ Camden strong MICRO Improvement program Total=**284,994-12,540=272,454**

Initial Report __√__ Revised Report ____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

The Department of Development and Planning/UEZ request payment for Family Concepts LLC. Of $5,192.00 from the UEZ Camden strong MICRO Improvement program Total=**290,186-5,192.00=284,994**

The Department of Development and Planning/UEZ request payment for Ventor Group Riverside LLC. of $ $12,619.00 from the UEZ Camden strong MICRO Improvement program Total= **$302,805.00-12,619.00=290,186**

The Department of Development and Planning/UEZ request payment for Millenium Skate World of $ $22,195.00 from the UEZ Camden strong MICRO Improvement program Total= **$ 325,000.00-22,195.00=302,805.00**

The Department of Development and Planning/UEZ requests an requisition for Elite Auto of $ $25,000.00.00 from the UEZ Camden strong MICRP Improvement program Total= **350,00.00-25,000.00=325,000.00**

The Department of Development and Planning/UEZ requests an acceptance/Insertion of $ $350,000.00.00 from the UEZA to administer the **Urban Enterprise Camden Strong Micro Improvement Program In the Amount of 350,00.00**

Initial Report _ Revised Report √ Closing Report____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Joseph Thomas Grant Administrator #: 968-3531

Grant/Project Name:			Camden Strong Micro Capital Improvement Program			
Grant #:			UEZA			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-02-SB-671-230	
Funding Source:			Urban Enterprise Zone Authority			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			$350,000			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			1/1/2023 – 2/2/2025	Location of Activity:	City Wide	
Date of Analysis:			8/2/2022	Reviewed By:	Kelly Mobley	

Summary:

28-Jul-25: The Department of Planning and Development – Camden UEZ Office is processing the following Contract Resolution and corresponding purchase requisition for the following entity that has been awarded funding through the UEZ Camden Strong Micro Capital Improvement Program

- DBA Bell Pharmacy
  - Requisition R2501259 - $16,536.00 (web design and products)

21-Jul-25: The Department of Planning and Development – Camden UEZ Office is processing the following Contract Resolution and corresponding purchase requisition for the following entity that has been awarded funding through the UEZ Camden Strong Micro Capital Improvement Program:

- Refresh Laundry Camden LLC
  - Requisition R2501236 - $11,369.00 (equipment)

15-Jul-25: The Department of Planning and Development – Camden UEZ Office is processing the following Contract Resolution and corresponding purchase requisition for the following entity that has been awarded funding through the UEZ Camden Strong Micro Capital Improvement Program:

- Heavens Little Angels Learning Center II - $12,199.00
  - Requisition R2501188 – program supply expenses

30-Jun-25: The Department of Planning and Development – Camden UEZ Office is processing the following Contract Resolutions and corresponding purchase requisitions for the following entities that have been awarded funding through the UEZ Camden Strong Micro Capital Improvement Program:

- House of Taste LLC - $12,540.00
  - Requisition R2501110 – equipment expenses
- Millenium Skate World - $22,195.00
  - Requisition R2501062 – new HVAC unit
- Venture Group Riverside LLC - $12,619.00
  - Requisition R2501079 – equipment expenses

13-Jun-25: The Department of Planning and Development – Camden UEZ Office is processing purchase order #25-01875 for Safe and Sound Stewards, LLC in the amount of $2,250 through the Micro Capital Improvement Program for the purpose of procuring services (technical support and consulting services). Invoice #451 (technical assistance to UEZ members).

24-Apr-25: The Department of Planning and Development – Camden UEZ Office is processing requisition R2500782 for Safe and Sound Stewards, LLC for the purpose of providing technical assistance through the Micro

Initial Report ___ Revised Report √ Closing Report____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Capital Improvement Program in an amount not to exceed $15,000. Two quotes were provided and lowest responsible submission was chosen. As a note; there is another open purchase order in the amount of $4,000. Not sure if this additional $15,000 will take this vendor over the threshold, therefore requiring a bid.
21-Apr-25: The Department of Planning and Development - Camden UEZA Office is requesting council authorization to enter into an agreement with Elite Auto in the amount of $25,000. Elite Auto was approved for a micro loan for the purpose of procuring equipment for their shop. Processing with requisition #R2500747
31-Mar-25: The Department of Planning and Development - Camden UEZA Office purchase order #25-00773 for Invoice #1239 in the amount of $1,800.00 (create on-line portal).
19-Jul-22: The Department of Planning and Development - Division of Housing Services - Camden UEZA Office is requesting council authorization to submit an application for funding in the amount of $350,000 to the NJ Urban Enterprise Zone Authority for the purpose of developing a Micro Capital Improvement Program designed to assist 10-15 with funds for working capital, equipment, inventory and business purchase. These funds will be matched dollar for dollar and will range from $10,000 - $50,000 Funding will be on a reimbursable.

Budget:
$335,000 (applicant loan)
$15,000 (marketing – flyers, direct mail, advertisement, printer and signage)
The application will require uploading on SAGE.

Time Lines: Quarterly programmatic/financial reports are due for the following periods within 30 days after the quarter. Progress Reports (Attachment I) and Financial Reports (Attachment J).January – March: due April 30th; April – June: due July 31st; July – September: due October 31st; October – December: due January 31st

Problematic Areas/Recommendations:

NUEZA Camden Strong Micro Capital Improvement Program

Wyatt Torch Inc. DBA Bell Pharmacy

1201 Haddon Ave

Camden NJ 08103

856-963-4742

Website Design + Development	$14,375.00
Logo Tee & Hoodies Apparel Inventory	$12,526.12
Logo Hats	$ 6,171.36
Total Cost	**$33,072.48**

Resolution #32

Resolution Authorizing The **Award** Of A **Construction Contract** To **[TBD]** For Construction Of **North Camden Waterfront Park Sixth Street** And **Byron Street (by title)**

RESOLUTION

NOT available at time of print on Friday, August 29, 2025.

R-33.

AV:dh
09-09-25

RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #07-25-059 WITH ENVIRONMENTAL RESOLUTIONS, INC. TO PROVIDE LICENSED SITE REMEDIATION AT SEVERAL CAMDEN CITY PARKS

WHEREAS, on July 8, 2025, the Council of the City of Camden approved Resolution MC-25:10102 awarding Contract #07-25-059 to Environmental Resolutions, Inc. to provide services to address environmental remediation at various public parks withing the City for an amount not to exceed Sixty-Two Thousand Dollars ($62,000.00); and

WHEREAS, it is necessary to amend Contract No. 07-25-059 to increase the amount by Sixteen Thousand Five Hundred Dollars ($16,500.00) for the remediation of an additional park called "Spruce Street Park"; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden, under line item(s) "5-01-09-930-872", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 to Contract #07-25-059 with Environmental Resolutions, Inc in the amount of Sixteen Thousand Five Hundred Dollars ($16,500.00) making the total amount of the contract not to exceed Seventy-Eight Thousand Five Hundred Dollars ($78,500.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ENVIORNMENTAL RESOLUTIONS INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-09-930-872

AMOUNT :$ 16,500.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT :$

- CAPITAL ORDINANCE:

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE $ 16,500.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #07-25-059 FOR ENVIORNMENTAL RESOLUTIONS , INC TO PROVIDE LICENSED SITE REMEDIATION AT SEVERAL CAMDEN CITY PARKS

Scott Z. Parker
Chief Financial Officer
Date: 8/27/2025

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #07-25-059 FOR ENVIRONMENTAL RESOLUTIONS, INC TO PROVIDE LICENSED SITE REMEDIATION AT SEVERAL CAMDEN CITY PARKS

Point of Contact:	Anthony Morici	Capital Improvement	856-757-7680	Anthony.morici@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/20	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y		8/20/2025	

Approved by:
Business Administrator — **Signature** — 8/25/25 **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/25 **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #07-25-059 FOR ENVIRONMENTAL RESOLUTIONS, INC TO PROVIDE LICENSED SITE REMEDIATION AT SEVERAL CAMDEN CITY PARKS

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Contract #07-25-059 Amendment #1 for Licensed Site Remediation Professional (LSRP) services will now include Spruce Street Park – Historic Fill Remediation - $16,500
- City is currently renovated several parks and Spruce Street Park requires remediation to continue with this rehab.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $16,500
APPROPRIATION NUMBER: 5-01-09-930-872
PROCUREMENT: RFQ 24-13; MC24:9616

IMPACT STATEMENT:

- LSRP needed to expedite and streamline the process of remediating contamination of several parks

SUBJECT MATTER EXPERTS/ADVOCATES:

-

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER **856-757-7475**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	ENVIRONMENTAL RESOLUTIONS INC
Purpose or Need for service:	AMENDMENT #1 – CONTRACT #07-25-059 LSRP SERVICES FOR VARIOUS PARKS BEING RENOVATED UNDER THE CAMDEN CITY PARKS PROJECT
Contract Award Amount	$16,500
Term of Contract	~6 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ 24-13
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date
Division of Local Government Services

Number Assigned

Christopher J. Noll, PE, CME, PP
President & CEO

William H. Kirchner, PE, CME, N-2
Vice President

Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer

Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Jennifer A. Harris, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
Ethan F. Hyder, CST II
Ryan G. McCarthy, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG
Neil J. Werket, RLA, LLA

August 7, 2025
#31000

Mr. Anthony Morici, PE
Capital Improvements & Project Management
City of Camden
520 Market Street, City Hall, Room 325
Camden, New Jersey 08101

Re: LSRP Services - Historic Fill Remediation
Spruce Street Park
736 Spruce Street
Block 371, Lots 10 & 11
Camden City, Camden County, NJ

Dear Mr. Morici:

Environmental Resolutions Inc. (ERI) is pleased to submit for your review and approval our proposal for Licensed Site Remediation Professional (LSRP) services in connection with the above referenced park site. The proposed services will be completed under LSRP oversight and will be completed pursuant to applicable New Jersey Department of Environmental Protection (NJDEP) regulations and guidance.

Historic Fill has been identified as an Area of Concern (AOC) at the park site. The Historic Fill AOC was identified after a review of historic aerial photographs and historic Sanborn Insurance Maps. It was found that dwelling structures were previously located on the park site. There was a concern that contaminated urban fill was used during grading and filling after these structures were demolished. The park is currently being redeveloped and the presence of historic urban fill has been verified during site work. It is planned that Historic Fill AOC will be remediated by engineering and institutional controls during park redevelopment.

Proposed LSRP services and fees associated with the recommended remedial actions are described below.

LSRP Retention and NJDEP Notification Fixed Fee – $1,000.00

ERI proposes to complete a Case Creation Form for submittal to the NJDEP. The form will identify the presence of contaminated historic fill beneath the park site. ERI will complete the online LSRP retention after the NJDEP creates a case and assigns a Program Interest Number.

Public Notice Fixed Fee – $1,000.00

Public notification needs to be completed in accordance with the requirements described in N.J.A.C. 7:26C-1.7. ERI proposes to satisfy this requirement by posting a sign at the front of the property boundary that indicates that an environmental investigation/cleanup is being completed at the site under LSRP oversight. ERI will also complete the required County Health Department notification and will complete the required NJDEP Public Notification form.

Remedial Action Workplan Fixed Fee - $3,500.00

ERI proposes to prepare a Remedial Action Workplan to specify requirements for the engineering controls, for the import of clean soil and topsoil, and for the disposal of excess contaminated fill generated during construction. It is anticipated that the Remedial Action Workplan will be included in the Bid Specifications for the project. The Remedial Action Workplan will be prepared after review of the engineering plans. It is assumed that the project engineer will provide ERI with copies of their GIS shapefiles or CADD files.

Remedial Oversight Estimated Fee - "Time Charge" – $3,000.00

ERI proposes to provide periodic oversight of construction of the engineering controls. ERI will approve the soil disposal facility for excess soil generated during construction and will approve the clean fill and topsoil required for the caps.

Remedial Action Report Fixed Fee - $4,000.00

ERI proposes to prepare a Remedial Action Report to document construction of the engineering controls and to propose a schedule for monitoring the engineering controls. A copy of the revised Deed Notice will be included as an appendix. The report will be submitted to the NJDEP through their online portal with the required forms.

Deed Notice Fixed Fee - $1,500.00

ERI proposes to prepare a Deed Notice for the park site. The Deed Notice will prohibit the conversion of the site usage to residences, a childcare facility, or public, private, or charter school without prior NJDEP approval. The Deed Notice will also include descriptions of the engineering controls and figures depicting the restricted area and the locations of the engineering controls. The Deed Notice with will be recorded Camden County after execution by the City.

Remedial Action Permit Fixed Fee - $1,500.00

ERI proposes to complete an application for a revised Remedial Action Permit. The permit application will include a copy of the recorded Deed Notice.

It will be required that the existing groundwater Classification Exception Area be revised in conjunction with permit application. An updated Fact Sheet and updated figures will be submitted to the NJDEP. The revised Classification Exception Area will include the entire site.

Response Action Outcome Fixed Fee - $1,000.00

ERI proposes to issue a Response Action Outcome (RAO) for the Historic Fill AOC after the Remedial Action Permit is issued by the NJDEP. The RAO will be restricted by the Remedial

Action Permit.

The total estimated and fixed fee of **$16,500.00** will not be exceeded without prior authorization. Estimated fees will be billed in accordance with the rates provided below. NJDEP fees and County recording fees are excluded.

Licensed Site Remediation Professional	$190 per hour
Senior Hydrogeologist	$125 per hour
Hydrogeologist	$100 per hour
Out-of-Pocket Expenses	Cost + 10%
Mileage	Federal Reimbursement Rate

If you find this proposal satisfactory, please issue a purchase order for the proposed services.

Sincerely,
Environmental Resolutions, Inc.

Marc H. Selover

Marc H. Selover, LSRP, PG
Partner

R-34

SE:dh
09-09-25

RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF $24,000.00 FROM THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR THE "SUPPORTIVE HIGHWAY REGIONAL PLANNING PROGRAM"

WHEREAS, the City of Camden applied for and received a Grant in the amount of TWENTY-FOUR THOUSAND DOLLARS ($24,000.00) from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program; and

WHEREAS, the Grant proceeds will be used to fund the administrative costs for participating as a member of the Delaware Valley Regional Planning Commission; and

WHEREAS, the City desires to accept the Grant from the Delaware Valley Regional Planning Commission; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the grant from the Delaware Valley Regional Planning Commission in the amount of TWENTY-FOUR THOUSAND DOLLARS ($24,000.00).

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

2025 AUG 22 P1:03
CITY OF CAMDEN
FINANCE DEPARTMENT

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution accepting a grant in the amount of $24,000.00 from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program

WHEREAS,

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/15/25	
Supporting Department Director (if necessary)				
Director of Grants Management			8/29/25	
Qualified Purchasing Agent			8/29/25	
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date: 8/26

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution accepting a grant in the amount of $24,000.00 from the Delaware Valley Regional Planning Commission for the Supportive Regional Highway Planning Program

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- This action requests the authorization to accept said grant from DVRPC to support the department's participation with this regional planning organization

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $24,000.00

IMPACT STATEMENT: This action is requested to underwrite the staffing costs in supporting this program with this regional agency.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

DELAWARE VALLEY dvrpc REGIONAL PLANNING COMMISSION

Member Government Agreement

Amount: $24,000 No. 26-61-050

BY AND BETWEEN
DELAWARE VALLEY REGIONAL PLANNING COMMISSION

AND

CITY OF CAMDEN, NEW JERSEY

1. Recitals

This agreement, hereinafter referred to as the AGREEMENT, made at Philadelphia, Pennsylvania, on _____, 2025 by and between the Delaware Valley Regional Planning Commission (COMMISSION), a body politic and corporate, created and vested sovereign immunity by Act No. 103 of June 30, 1965, P.L. 153, reenacted and amended by Act 43 of June 30, 1967, P.L. 155, of the Session of the General Assembly of Pennsylvania, and the Legislature of the State of New Jersey in Chapter 149 of the Laws of 1966, as amended and supplemented, having its principal office at the American College of Physicians Building, 190 N. Independence Mall West, 8th Floor, Philadelphia, Pennsylvania 19106;

AND

City of Camden, New Jersey, having its principal office at Department of Development and Planning, P.O. Box 95120, Camden, New Jersey 08101-5120, hereinafter referred to as the SUBRECIPIENT.

W I T N E S S E T H:

WHEREAS, the COMMISSION has entered into agreements with the New Jersey Department of Transportation, hereinafter referred to as the AGENCY, whereby the COMMISSION is to perform certain obligations under its agreements in the accomplishment of grants from the AGENCY; and

WHEREAS, the SUBRECIPIENT will perform certain services through this AGREEMENT in connection with Project No. 26-61-050, City of Camden Supportive Regional Highway Planning Program, as part of the COMMISSION's Fiscal Year 2026

Unified Planning Work Program, which is effective July 1, 2025, hereinafter referred to as the PROJECT; and

WHEREAS, the PROJECT will be coordinated by the COMMISSION's Executive Director, or designee, with other elements of the COMMISSION's overall program of regional planning, to avoid duplication of effort and to ensure that all activities in the program are compatible and interrelated; and

WHEREAS, consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT, provide oversight of the PROJECT and be administratively responsible to the COMMISSION.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises hereinafter expressed, and intending to be legally bound hereby, the parties hereto agree as follows:

2. General Conditions

1. The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT agrees to perform such services as are specified in: (1) this AGREEMENT; (2) Exhibit A, the Standard Articles of Agreement for Subrecipients; (3) Exhibit B, Scope of Services, Fiscal Year 2026 Unified Planning Work Program description entitled, "City of Camden Supportive Regional Highway Planning Program"; and (4) Exhibit C, Budget Proposal. Exhibit A, Exhibit B, and Exhibit C are attached hereto and are incorporated by reference.
2. During the term of this AGREEMENT, all requests to modify, change, or make an addition to the AGREEMENT shall be made in writing to the COMMISSION in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. All modifications, changes, and/or additions to this AGREEMENT shall be effectuated in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients and shall not be binding unless approved in writing by the COMMISSION.

3. Project Funding

The total PROJECT budget shall be Twenty-Four Thousand Dollars ($24,000) with approved funding as follows:

Funds Provided by AGENCY: $24,000

AGENCY Funding Source: Federal Highway Administration

SUBRECIPIENT Local Match: $0

Total Amount: $24,000

4. Contract Amount and Payment Terms

1. The amount payable by the COMMISSION to the SUBRECIPIENT shall not exceed Twenty-Four Thousand Dollars ($24,000). Payment to the SUBRECIPIENT for work performed shall be on a cost-reimbursable basis with payments based on the submission of invoices and progress reports documenting the work completed during the period reported.
2. SUBRECIPIENT's spending will be in accordance with the attached budget proposal, Exhibit C.
    a. If SUBRECIPIENT intends to utilize any external consultant(s) to perform work in furtherance of the PROJECT, SUBRECIPIENT shall provide an anticipated cost for each external consultant in the Budget Proposal. Upon selection of any external consultant(s), SUBRECIPIENT shall notify the COMMISSION in writing indicating the selected external consultant(s) and provide a modified Budget Proposal including a separate budget proposal for the consultant(s). Upon review, the COMMISSION will provide written notification informing that the modified Budget Proposal has been approved and will be incorporated to this AGREEMENT as outlined in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. The SUBRECIPIENT understands and agrees that reimbursement of costs will be after receipt of AGENCY funds by the COMMISSION.
4. As outlined in Article 6.1 in the Standard Articles of Agreement for Subrecipients, Exhibit A, SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted by email to invoices@dvrpc.org.
    a. All invoices must consist of:
        i. Assigned cover page with the total reimbursement request amount
        ii. Breakdown of costs as per the contract pricing proposal format with staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees

iii. Receipts for Direct Expenses

iv. Copies of all subconsultant invoices

v. Progress Report for the Reporting Period

5. Administration of AGREEMENT

1. The Executive Director of the COMMISSION, or his/her designee shall be the authorized agent to act on behalf of the COMMISSION in the administration of this AGREEMENT, and shall give notices, issue change orders, and otherwise represent the COMMISSION in the negotiation of matters arising out of this AGREEMENT.

2. The Principal of the SUBRECIPIENT, or his/her designee, shall be the authorized agent to act on behalf of the SUBRECIPIENT in the administration of this AGREEMENT and in the negotiation of matters arising out of this AGREEMENT.

6. Time of Performance

1. As the PROJECT start date is July 1, 2025, the effective date of the COMMISSION's Fiscal Year 2026 Unified Planning Work Program, SUBRECIPIENT may commence work as of that date. The SUBRECIPIENT shall complete work on the PROJECT no later than June 30, 2026.

7. Coordination of Cooperation

1. The SUBRECIPIENT agrees to provide the COMMISSION with sufficient copies of all materials and documents, in a timely manner, which are necessary for the COMMISSION to meet its obligations to the AGENCY.

2. The SUBRECIPIENT understands that the services to be provided by the SUBRECIPIENT inform the COMMISSION's overall planning program and must be provided in accordance with the COMMISSION's schedule.

8. Title VI Policy and Self-Certification

1. The COMMISSION has adopted the following policy statement as part of its Title VI Compliance Plan:

   The Delaware Valley Regional Planning Commission (DVRPC) assures that no person shall on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits

of, or be otherwise subjected to discrimination under any agency-sponsored program or activity. Nor shall sex, age, or disability stand in the way of fair treatment of all individuals.

The COMMISSION further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

In the event that the COMMISSION distributes federal aid funds to another entity, THE COMMISSION will include Title VI language in all written agreements and will monitor for compliance. Title VI compliance is a condition of the receipt of federal funds. The COMMISSION's Executive Director and Title VI Compliance Manager are authorized to ensure compliance with provisions of this policy and with the law, including the requirements of Title 23 Code of Federal Regulations (CFR) 200 and Title 49 CFR 21.

The COMMISSION acknowledges its responsibility for initiating and monitoring Title VI activities, preparing required reports and other responsibilities as required by Title 23 Code of Federal Regulations (CFR) 200 and by Title 49 CFR Part 21.

The COMMISSION requires verification of the compliance of SUBRECIPIENT with Title VI provisions of the Civil Rights Act of 1964, per state and federal guidance for all new contracts entered into by the COMMISSION. The COMMISSION reserves the right to conduct subsequent Title VI compliance reviews on any SUBRECIPIENT during a contract.

2. As part of its verification of compliance with Title VI, the COMMISSION requires the following Self-Certification. All duly authorized representatives of the SUBRECIPIENT must certify that:

   a. The SUBRECIPIENT understands that compliance with Title VI of the Civil Rights Act of 1964 {42 U.S.C. 2000d}, the Civil Rights Restoration Act of 1987, and other nondiscrimination statutes is a requirement for receiving federal funds.

   b. During the performance of this contract, the SUBRECIPIENT, for itself, its assignees, and successors in interest, agree as follows:

      i. Compliance with Regulations

The SUBRECIPIENT shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

ii. Nondiscrimination

The SUBRECIPIENT, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SUBRECIPIENT shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations. 3. Solicitations for Subcontracts, Procurement of Materials & Equipment. In all solicitations either by competitive bidding or negotiations made by the SUBRECIPIENT for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SUBRECIPIENT of the SUBRECIPIENT obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

iii. Information and Reports

The SUBRECIPIENT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by appropriate federal or state agency to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a SUBRECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the SUBRECIPIENT shall so certify to appropriate federal or state agency as appropriate, and shall set forth what efforts it has made to obtain the information.

iv. Sanctions for Noncompliance

In the event of the SUBRECIPIENT noncompliance with the nondiscrimination provisions of this contract, DVRPC shall impose such contract sanctions as it or the appropriate federal or state agency may determine to be appropriate, including, but not limited to, withholding of payments to the SUBRECIPIENT under the contract until the SUBRECIPIENT complies; and/or cancellation, termination, or suspension of the contract, in whole or in part.

v. Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontractor or procurement as may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the SUBRECIPIENT may request DVRPC enter into such litigation to protect the interests of the state and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

c. The SUBRECIPIENT will ensure that, as per paragraph 6 above, paragraphs 1-5 will be included in all subcontracts.

9. Special Conditions

1. By executing this AGREEMENT, the SUBRECIPIENT hereby specifically agrees to Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances of Exhibit A, the Standard Articles of Agreement for Subrecipients.
2. Electronic, digital, or pdf signatures delivered by email shall constitute a legal and binding signature to this AGREEMENT.

IN WITNESS WHEREOF, the COMMISSION and the SUBRECIPIENT have executed this AGREEMENT as of the date above first written, intending to be legally bound hereby.

ATTEST:

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

_____
(SEAL)

BY:_____
Ariella Maron, Executive Director

DATE:
_____

WITNESS:

CITY OF CAMDEN, NEW JERSEY

_____

BY:_____
Victor G. Carstarphen, Mayor

Luis Pastoriza, City Clerk

DATE: _____

Federal Information:

Type of Grant: Department of Transportation (FHWA)
Program: Highway Planning and Construction
ALN: 20.205 (FHWA)
Federal Funds: $24,000

Exhibit A

Standard Articles of Agreement for Subrecipients

DELAWARE VALLEY
dvrpc
REGIONAL
PLANNING COMMISSION

Standard Articles of Agreement for SUBRECIPIENT

Revision Date: February 2025

Article 1: Responsibilities and Services of the SUBRECIPIENT 3
Article 2: Assignability 5
Article 3: Oversight 5
Article 4: Responsibilities of the COMMISSION 5
Article 5: Changes and Amendments 6
Article 6: Compensation and Method of Payment 7
Article 7: Termination of Agreement for Cause and/or Convenience 8
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Article 1: Responsibilities and Services of the SUBRECIPIENT

1.1 Consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT.

1.2 The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT shall perform in a satisfactory and proper manner, as determined by the COMMISSION, such services as are specified by the AGREEMENT and Exhibit "B", Scope of Services, hereinafter referred to as the PROJECT, which is attached hereto and made a part hereof.

1.3 The SUBRECIPIENT hereby agrees to administer the AGREEMENT in compliance with all applicable law and in accordance with all requirements and regulations of the AGENCY and COMMISSION. The SUBRECIPIENT understands that requirements and regulations may change, however, the most recent of any AGENCY requirements or regulations will govern the administration of this AGREEMENT at any particular time.

1.4 The SUBRECIPIENT bears primary responsibility for the administration and success of the PROJECT. Although the SUBRECIPIENT is encouraged to seek the advice and opinions of the COMMISSION and the AGENCY on problems that may arise, the giving of such advice shall not shift the responsibility for final decisions to the COMMISSION and/or the AGENCY.

1.5 The SUBRECIPIENT hereby agrees to furnish its services in accordance with this AGREEMENT and all applicable professional standards. All of the services specified by this AGREEMENT shall be performed by the SUBRECIPIENT and its employees or contractor under the supervision of a qualified Project Manager as shall be designated by the SUBRECIPIENT and approved by the COMMISSION.

The SUBRECIPIENT agrees that the COMMISSION shall not be subject to any obligations, liabilities to any contractor or any other person not party to this AGREEMENT.

1.6 The personnel required to perform the services specified by this AGREEMENT shall be procured by the SUBRECIPIENT. All procurement expenses shall be borne by the SUBRECIPIENT. All personnel engaged in performing the services specified by this AGREEMENT shall be fully qualified and authorized or permitted under Federal, State and local law to perform such services. Such personnel shall not be employees of, or have any contractual relationship with the COMMISSION. For any major changes in personnel including changes of personnel who are named in any grant application, the SUBRECIPIENT will submit their request in writing prior to any planned personnel changes.

1.7 The SUBRECIPIENT is required to be in compliance with the COMMISSION'S SUBRECIPIENT Monitoring Policy for risk assessment of grants to determine appropriate monitoring activities and frequency of progress report submission. The SUBRECIPIENT must complete and certify the pre-award risk assessment form, See Attachment 1. SUBRECIPIENT shall also submit summary progress reports, in accordance with the risk level assessment which will be communicated by the COMMISSION. The SUBRECIPIENT must submit progress reports, invoices, and supporting documents to the COMMISSION no later than thirty (30) days after the close of the preceding quarter unless otherwise directed. These reports shall be in narrative form, divided by tasks as specified in the Scope of Services. These reports shall include the percentage of progress for each project for the specified time period and be up-to-date. When applicable, these reports shall indicate when established goals are not met, or when a delay has occurred or is anticipated. If there are difficulties encountered, the report must include a narrative description and the SUBRECIPIENT's proposed solution(s) to the issue(s).

1.8 Prior to the preparation and completion of final reports, maps, and other documents specified by this AGREEMENT, the SUBRECIPIENT shall provide the specified number of copies of such reports, maps and other documents in draft form to the COMMISSION for discussion, review, and approval.

The SUBRECIPIENT shall solicit and submit with the draft reports, maps, or other documents, comments from policy, technical and citizen advisory committees; local and regional planning agencies; transit operators and political jurisdictions affected by the PROJECT's recommendations. These comments should be focused on the nature and objectives of the PROJECT, report findings and final recommendations and be in a form reasonably acceptable to the COMMISSION.

1.9 The SUBRECIPIENT hereby agrees to provide adequate insurance coverage for its employees working on the PROJECT, accept full responsibility for the deduction and payment of all unemployment insurance, social security, State and Federal taxes, and any other taxes or payroll deductions required by law for its employees.

1.10 The SUBRECIPIENT shall indemnify, save, and hold the COMMISSION and the AGENCY, their officers, employees and agents acting within their official duties, harmless from any and all claims, demands and actions based upon or arising out of any services performed by the SUBRECIPIENT's officers, employees or agents under this AGREEMENT, and shall defend any and all actions brought against the COMMISSION or AGENCY based upon any such claims or demands unless COMMISSION and/or AGENCY elect otherwise. The sole legal recourse for SUBRECIPIENT lies with COMMISSION as outlined in Article 9: Disputes

and there shall be no claims, demands, or any recourse with the AGENCY or any federal agency.

1.11 None of the services specified by this AGREEMENT shall be subcontracted by the SUBRECIPIENT without prior approval of the COMMISSION.

1.12 All subcontracts entered into by the SUBRECIPIENT shall contain or otherwise reference and incorporate all of the provisions of these Standard Articles of Agreement.

1.13 The SUBRECIPIENT shall maintain a written code or standard of conduct that governs the performance of its officers, employees, board members, or agents engaged in the award and administration of third-party contracts or subcontracts supported by Federal assistance. The code of standard shall prohibit officers, employees, board members, or agents participating in the selection, award or administration of a third party contract or subagreement supported by Federal assistance if a real or apparent conflict of interest would be involved.

Article 2: Assignability

2.1 The SUBRECIPIENT shall not assign any interest in this AGREEMENT, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the COMMISSION.

Article 3: Oversight

3.1 In order for the COMMISSION to meet its obligations to the AGENCY, COMMISSION will have general oversight over the content and technical quality of the services performed as specified by this AGREEMENT.

Article 4: Responsibilities of the COMMISSION

The COMMISSION, as Grant recipient and coordinator for the PROJECT shall:

4.1 Coordinate the PROJECT with all other projects in its Program on a continuing basis to avoid duplication of effort and to ensure that all activities in its Program are compatible and interrelated.

4.2 Provide basic technical assistance to the SUBRECIPIENT required during the development of the PROJECT.

4.3 Provide data existing in the COMMISSION's data file to the SUBRECIPIENT. The cost for this data shall be only that of reproduction or processing. The SUBRECIPIENT shall return to the COMMISSION such information, data, reports, and records as the COMMISSION shall request, and the SUBRECIPIENT shall treat as confidential any materials which may be stipulated by the COMMISSION.

4.4 Prepare periodic progress reports as required by the AGENCY, incorporating the project progress reports prepared by the SUBRECIPIENT.

4.5 Conduct a review of the administration of the PROJECT, as appropriate, to determine whether the SUBRECIPIENT has efficiently complied with policies, procedures and regulations of the AGENCY and the obligations of this AGREEMENT.

4.6 Ensure that all procedures and records will be maintained in conformance with Federal and State Audit Standards and Regulations.

Article 5: Changes and Amendments

5.1 Administrative changes, such as a change in the designation of the representative of the COMMISSION, or of the office to which a report is to be transmitted, constitute changes to this AGREEMENT and do not affect the substantive rights of the COMMISSION or the SUBRECIPIENT. Such changes may be issued unilaterally by the COMMISSION and do not require the concurrence of the SUBRECIPIENT. Such changes will be in writing and will generally be effected by a letter from the COMMISSION to the SUBRECIPIENT.

5.2 No modifications; changes, corrections, and/or additions to this AGREEMENT shall be binding unless approved in writing by an authorized representative of the COMISSION.

The COMMISSION may issue Authorization letters or written approval for the following instances:

(i) When the SUBRECIPIENT's request for a budget reallocation of greater than 5% of the total PROJECT costs is approved.

(ii) When the SUBRECIPIENT's request for a budget increase that does not exceed 5% of the total PROJECT costs.

(iii) When the SUBRECIPIENT's request for an extension of the completion date as outlined in Section 5: Time of Performance of the AGREEMENT is approved.

(iv) When the SUBRECIPIENT's request for modifications, changes and/or clarifications to the Scope of Services which do not substantively alter the PROJECT and/or services to be performed is approved.

5.3 Any major PROJECT changes which substantially alter the rights of either party, the cost of the PROJECT, or any major phase thereof, which substantially alter the objective or scope of the PROJECT, or which substantially reduce the time or effort devoted to the PROJECT on the part of the SUBRECIPIENT will require a formal AGREEMENT amendment to

increase or decrease the dollar amount, the term, or other principal provisions of this AGREEMENT.

5.4 No formal amendment may be entered into unless the COMMISSION has received timely notification of the proposed PROJECT change(s). However, if the COMMISSION determines that circumstances justify such action, they may receive and act upon any request for formal amendment submitted prior to final payment under this AGREEMENT. Formal amendments may be executed subsequently only with respect to matters which are the subject of final audit or dispute appeals.

5.5 Copies of either or both amendments to the AGREEMENT and letters authorizing changes will be attached to the original of this AGREEMENT and to each copy. Such letters and amendments will then become a part thereof.

5.6 The COMMISSION shall prepare all formal amendments. Formal amendments shall be identified by consecutive letters after the AGREEMENT number.

5.7 All requests along with supporting documentation for any modifications, changes, corrections, and/or additions to this AGREEMENT shall be in writing at least 45 days in advance of when the request should take effect and sent to the COMMISSION's authorized agent:

Jason Crouch
Manager, Office of Procurement and Contracts
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520
jcrouch@dvrpc.org

5.8 Written approvals may be in the form of an email, letter amendment or a formal supplement agreement which will require formal execution and will be made part of the AGREEMENT.

Article 6: Compensation and Method of Payment

6.1 SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted via the portal. Each invoice shall consist of:

a. A signed cover page with the total reimbursement request amount;
b. Breakdown of costs as per the contract pricing proposal format; Please include staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees;
c. Receipts for Direct Expenses;
d. Copies of all subconsultant invoices; and
e. Progress Report for the Reporting Period.

6.2 Allocability of PROJECT costs shall be in accordance with the following:

a. The costs must be reasonable within the scope of the PROJECT.
b. The cost is allocable to the extent of benefit properly attributable to the PROJECT.
c. Such costs must be in accordance with generally accepted accounting principles (GAAP) and 2 C.F.R. 200.
d. The cost must not be allowable to or included as cost of any other federally assisted program in any accounting period (either current or prior).
e. Such costs must be net costs to the SUBRECIPIENT (i.e., the price paid minus any refunds, rebates or discounts).
f. The SUBRECIPIENT may not delegate or transfer his responsibility for the use of the funds set forth in this AGREEMENT.
g. Overhead and fringe rates are final based on invoiced bills.

Costs must conform to all applicable law including Federal Regulations. Specifically, Costs must adhere to 2 C.F.R. 200 titled Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. For-private organizations, Federal Acquisition Regulation, 48 CFR Chapter I, Subpart 31.2, "Contracts with Commercial Organizations" may apply.

6.3 The SUBRECIPIENT shall be paid for progress and final invoices after the COMMISSION has received the appropriate payment from the AGENCY.

6.4 Compensation and method of payment are subject to all special conditions set forth in the Special Conditions Section of this AGREEMENT.

Article 7: Termination of Agreement for Cause and/or Convenience

7.1 If, through any cause, the SUBRECIPIENT shall fail to fulfill in a timely and proper manner its obligations under this AGREEMENT, or if the SUBRECIPIENT shall violate any of the covenants, agreements or stipulations of this AGREEMENT, the COMMISSION shall thereupon have the right to terminate this AGREEMENT.

7.2 The COMMISSION shall have the right to terminate this AGREEMENT for convenience whenever the COMMISSION shall determine that such termination is in the best interests of the COMMISSION.

7.3 This AGREEMENT shall be terminated immediately if for any reason the AGENCY terminates, or in any other manner eliminates funds made available to the SUBRECIPIENT by this AGREEMENT.

7.4 The COMMISSION shall confirm such termination in writing. The effective date of the termination shall be the date of notification. Upon notification of

termination, the SUBRECIPIENT must stop incurring costs and cease performance immediately.

7.5 Upon termination, all finished and unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, whether in graphic or electronic format, prepared by the SUBRECIPIENT or their consultants shall, at the option of the COMMISSION, become the property of the COMMISSION. The SUBRECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

7.6 Notwithstanding any provision to the contrary the above, the SUBRECIPIENT shall not be relieved of liability to the COMMISSION for damages sustained by the COMMISSION by virtue of any breach of this AGREEMENT by the SUBRECIPIENT, and the COMMISSION may withhold any payments to the SUBRECIPIENT for the purpose of set-off until such time as the exact amount of damages due to the COMMISSION from the SUBRECIPIENT for breach of this AGREEMENT is determined.

7.7 Prior to termination for cause, the SUBRECIPIENT shall be provided official notice in writing and an opportunity to cure. SUBRECIPIENT shall respond within five (5) days of the date of the official notice and must include a detailed plan of action to cure the cause and/or default of any term of this AGREEMENT. SUBRECIPIENT will have ten (10) days from the date of the official notice to implement plan of corrective action.

7.8 The Parties may enter into an Agreement to terminate the PROJECT at any time pursuant to the terms which are consistent with these Articles of Agreement. The Agreement shall establish the effective date of termination of the PROJECT, the basis for settlement of the PROJECT termination costs, and the amount and date of payments of any sums due either party. The COMMISSION shall prepare the termination document.

7.9 The SUBRECIPIENT may not unilaterally terminate the PROJECT work set forth in this AGREEMENT. If, during the development of the PROJECT, conditions should change that would warrant complete or partial termination, the SUBRECIPIENT shall give written notice to the COMMISSION of a request for termination and direct the correspondence to:

Executive Director
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520

If the COMMISSION determines that there is a good cause for the termination of all or any portion of the PROJECT set forth in this AGREEMENT, the COMMISSION may enter into a termination agreement

or unilaterally terminate the PROJECT pursuant to Article 7.4, effective with the date of cessation of this PROJECT. If the COMMISSION determines that the SUBRECIPIENT has ceased work on the PROJECT without good cause, the COMMISSION may unilaterally terminate the PROJECT pursuant to Article 7.4 of this AGREEMENT, or annul the AGREEMENT pursuant to this Article.

7.10 Upon termination, the SUBRECIPIENT must refund or credit to the COMMISSION that portion of any funds paid or owed the SUBRECIPIENT and allocable to the terminated PROJECT work, except such portion thereof as may be required to meet commitments which had become firm prior to the effective date of termination and are otherwise allowable. The SUBRECIPIENT shall not make any new commitments without COMMISSION approval. The SUBRECIPIENT shall reduce the amount of outstanding commitments insofar as possible and report to the COMMISSION the uncommitted balance of funds set forth in this AGREEMENT. The allocability of termination costs will be determined in conformance with applicable Federal cost principles.

Article 8: Suspension of Agreement - Stop Work Orders

8.1 Work on this PROJECT, or on a portion or phase of this PROJECT, can be ordered suspended or stopped by the COMMISSION

8.2 Work stoppages may be required at the discretion of COMMISSION, such as, but not limited to, default by the SUBRECIPIENT, failure to comply with the terms and conditions of this AGREEMENT, realignment of programs, and lack of adequate funding or advancements in the state-of-the-art.

a. Generally, use of a stop-work order will be limited to those situations where it is advisable to suspend work on the PROJECT or portion or phase of the PROJECT for important program or AGENCY considerations and a supplemental agreement providing for such suspension is not feasible.
b. Although a stop-work order may be used pending a decision to terminate by mutual agreement, or for other cause, it will not be used in lieu of the issuance of a termination notice after a decision to terminate has been made.

8.3 Prior to issuance, stop-work orders shall be discussed with the SUBRECIPIENT and will be modified if appropriate in the sole discretion of the COMMISSION. Any modifications are at the discretion of the COMMISSION. Stop-work orders will include (a) a clear description of the work to be suspended; (b) instructions as to the issuance of further orders to the SUBRECIPIENT for services; (c) an order to cease performance and stop incurring all further expenditures; and (d) other suggestions to the SUBRECIPIENT for minimizing costs.

8.4 Upon receipt of a stop-work order, the SUBRECIPIENT shall forthwith comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within the suspension period, or within any extension of that period to which the Parties shall have agreed, the COMMISSION shall, in writing, either:

a. cancel the stop-work order, in full or in part;
b. eliminate the work covered by such order; or
c. authorize resumption of work.

8.5 If a stop-work order is canceled or the period of the work, or any extension thereof expires, or upon authorization to resume the work, the SUBRECIPIENT shall promptly resume the previously suspended work. An equitable adjustment shall be made in the scheduled time frame, or in the Agreement amount, or both of these, and the AGREEMENT shall be amended accordingly, provided the SUBRECIPIENT asserts a written claim for such adjustment(s) within sixty (60) days after the end of the period of work stoppage when any of the following occur:

a. the stop-work order results in an increase in the SUBRECIPIENT's cost properly allocable to the performance of any part of the PROJECT; and/or
b. a stop-work order is not canceled and the PROJECT WORK covered by such order is within the scope of a subsequently issued termination order. Reasonable costs resulting from the stop-work order shall then be allowed in arriving at the termination settlement.

8.6 However, if the COMMISSION determines the circumstances do not justify an adjustment, it may receive and act upon any such claim asserted in accordance with Articles 9 and 10 of this AGREEMENT.

8.7 Costs shall not be allowable if incurred by the SUBRECIPIENT after a stop-work order is delivered, or within any extension of the stop-work period, with respect to the PROJECT work suspended by such order and which is not authorized by this Article or specifically authorized in writing by the COMMISSION.

8.8 Failure to agree upon the amount of an equitable adjustment due under a stop-work order shall constitute a dispute under this AGREEMENT.

Article 9: Disputes

9.1 Except as otherwise provided by law, or this AGREEMENT, any dispute arising under this AGREEMENT shall be decided by the COMMISSION who shall reduce its decision to writing and mail, or otherwise furnish a copy thereof to the SUBRECIPIENT.

9.2 A decision of the COMMISSION made pursuant to this Article shall be final and conclusive unless, within thirty (30) days from the date of receipt of such copy, the SUBRECIPIENT mails (certified mail, return receipt requested) or otherwise delivers to the COMMISSION a request for arbitration as set forth in Article 10 hereof.

Article 10: Arbitration

10.1 Any dispute between the parties to this AGREEMENT, which cannot be resolved by good faith negotiation between them, shall be submitted to the American Arbitration Association, whose decision shall be final and binding upon the parties and enforceable in any competent court having jurisdiction of the matter.

10.2 Arbitration proceedings may be initiated at the election of either party by giving ten (10) days written notice to the other, and to the Association, of his demand, and such proceedings shall be conducted according to the prevailing rules of the Association.

10.3 The costs for arbitration proceedings shall be borne by the parties, established by the American Arbitration Association. Arbitration costs may or may not be reimbursable; the AGENCY will consider each on an individual basis.

Article 11: Federal Requirements

11.1 Civil Rights Requirements

a. Prohibitions Against Discrimination

The SUBRECIPIENT agrees to comply with, and assure compliance of all SUBRECIPIENTs with all requirements of 49 U.S.C. § 5332, which prohibits discrimination on the basis on the race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity.

The SUBRECIPIENT agrees to comply with, and assure compliance by third party Subrecipients at ant tier under the PROJECT with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, www.dvrpc.org, may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities, and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven days prior to a public meeting.

Requests will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program or to obtain a Title VI Complaint Form, please visit: www.dvrpc.org/GetInvolved/TitleVI, call (215) 592-1800, or email public_affairs@dvrpc.org.

b. Disadvantaged Business Enterprise (DBE) Program

   i. The SUBRECIPIENT hereby agrees to comply with the current COMMISSION goal and Section 1101(b) of the Transportation Efficiency Act for the 21st Century, 23 U.S.C § 101 note, current AGENCY regulations regarding Disadvantaged Business Enterprises, and for USDOT funded program, the regulations set forth in 49 C.F.R. Part 26.

   ii. The SUBRECIPIENT agrees that it will not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontract financed with Federal assistance provided by the AGENCY. The SUBRECIPIENT agrees to take all necessary and reasonable steps required by the AGENCY regulations to ensure that eligible DBEs have the maximum feasible opportunity to participate in subcontracts. If the SUBRECIPIENT is required by AGENCY regulations to have a DBE program, the DBE program must be in compliance with COMMISSION DBE Policy. The COMMISSION DBE Policy is incorporated by reference and made a part of this AGREEMENT. Implementation of the program is a legal obligation, and failure to carry out its terms shall be treated as a violation of this AGREEMENT. Upon notifying the SUBRECIPIENT of any failure to implement its approved DBE program, the AGENCY may impose sanctions as provided for under its regulations and may, as determined, refer the matter for enforcement under 18 U.S.C. § 1001 and the Program Fraud Civil Remedies Act, 31 U.S.C. §§ 3801 et seq.

c. Nondiscrimination on the Basis of Age

   The SUBRECIPIENT agrees to comply with the applicable requirements of the Age Discrimination Act of 1975, as amended, 42 U.S.C. §§ 6101 through 6107 and implementing regulations, which prohibit discrimination on the basis of age.

d. Access Requirements for Persons with Disabilities

The SUBRECIPIENT agrees to comply with the requirements of 49 U.S.C. §5301(d) which express the Federal policy that the elderly and persons with disabilities have the same rights as others to use mass transportation services and facilities, and that special efforts shall be made in planning and designing these services and facilities to implement those policies. The SUBRECIPIENT also agrees to comply with all applicable requirements of Section 504 of the Rehabilitation Act of 1973, as amended, 42 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, and with the Americans with Disability Act of 1990, as amended, 42 U.S.C §§ 12101 et seq., which requires the provision of accessible facilities and services, and with the following Federal regulations, including any amendments thereto:

i. USDOT regulations, Transportation Services for Individuals with Disabilities (ADA), 49 CFR Part 37.

ii. USDOT regulations, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance, 49 CFR part 27.

iii. Joint US Architectural and Transportation Barriers Compliance Board / USDOT regulation, Americans with Disabilities (ADA) Accessibility Specifications for Transportation Vehicles, 36 CFR Part 1192 and 49 CRF Part 38.

iv. US Department of Justice regulations, Nondiscrimination on the Basis of Disability in State and Local Government Services, 28 CFR Part 35.

v. US Department of Justice regulations, Nondiscrimination on the Basis of Disability by Public Accommodations and Commercial Facilities, 28 CFR Part 36.

vi. US General Services Administration regulations, Accommodations for the Physically Handicapped, 41 CFR Subpart 101-19.

vii. US Equal Employment Opportunity Commission, Regulations to Implement the Equal Employment provisions of the Americans with Disabilities Act, 29 CFR part 1630.

viii. US Federal Communications Commission regulations, Telecommunications Relay Services and Related Customer Premises Equipment for Hearing and Speech Disabled, 47

CFR Part 65, Subpart F.

ix. Federal Transit Administration (FTA) regulations, Transportation for Elderly and Handicapped Persons, 49 CFR part 609.

x. Any implementing requirements the FTA may issue.

Note: the above regulations essentially provide that no otherwise qualified handicapped person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the use of, or otherwise be subjected to discrimination under any program, activity or facility that receives or benefits from Federal financial assistance.

e. Confidentially and Other Civil Rights Protections Related to Drug or Alcohol Abuse or Alcoholism

The SUBRECIPIENT agrees to comply with the confidentiality and other civil rights provisions of the Drug Abuse Office and Treatment Act of 1972, Pub. L. 92-255, March 21, 1972; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Pub. L. 91-616, December 31, 1970, and the Public Health Services Act of 1912, 42 U.S.C. §§ 290dd-3 and 290ee-3, including any amendments to these Acts.

11.2 Political Activity

The provisions of the "Hatch Act", 5 U.S.C. §§ 1501 through 1508 and 7324 through 7326 and U.S. Office of Personnel Management regulations, Political Activity of State and Local Officers or Employees, Title 5 C.F.R Part 151, Code of Federal Regulations, shall apply to the extent of the regulations. No funds under this AGREEMENT shall be used for any partisan political activity or to furnish the election or defeat of any candidate for public office.

A Federal employee (this includes City, State and Municipal workers receiving Federal money, grants or loans, but does not include non-supervisory personnel) may not use his official authority or influence for the purpose of affecting the result of an election, nor may he take an active part in political management or political campaigns.

11.3 Disclosure of Information

All information obtained by the SUBRECIPIENT in this PROJECT and submitted to the COMMISSION is subject to disclosure to others, as provided for under the Freedom of Information Act 5 U.S.C. 552. In addition, the COMMISSION acquires the right, unless otherwise provided, to use and disclose all PROJECT data.

11.4 Clean Air and Clean Water

The SUBRECIPIENT hereby agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§7401 et. seq.), and/or the Federal Water Pollution Control Act (33 U.S.C. §§1251 et. seq.).

11.5 Energy Conservation Program

The SUBRECIPIENT agrees to comply with the mandated energy efficiency standards and policies within the applicable state energy conservation plans issued in compliance with the Energy Policy and Conservation Act, 42 U.S.C. §§ 6321 et seq.

11.6 Historic Preservation

In connection with carrying out this Project, the SUBRECIPIENT shall comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), Executive Order No. 11593, (16 U.S.C. 469a-1 et seq.), by:

a. Consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in, or eligible for inclusion in, the National Register of Historic Places that may be affected by the PROJECT, and notifying the AGENCY of the existence of any such properties; and by,
b. Complying with all requirements established by the AGENCY to avoid or mitigate adverse effects upon Historic properties.

11.7 Environmental Requirements

The SUBRECIPIENT shall comply with all applicable requirements of the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321, and any other applicable rule or regulation of the AGENCY.

11.8 Resource Conservation and Recovery Act

The SUBRECIPIENT shall comply with all applicable requirements of the Resource Conservation and Recovery Act, as amended, 42 U.S.C. §§ 6901 et seq.

11.9 Comprehensive Environmental Response, Compensation, & Liability Act

The SUBRECIPIENT shall comply with all applicable requirements of the Comprehensive Environmental Response, Compensation, and Liability Act, as amended 42 U.S.C. §§ 9601 et seq.

11.10 Contract Work Hours and Safety Standards Act

The SUBRECIPIENT shall comply with all applicable requirements,

including non-construction employees of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 327 through 332.

11.11 False or Fraudulent Statements and Claims

The SUBRECIPIENT agrees to comply with the requirements of the Program Fraud Civil Remedies Act of 1986, as amended, 49 U.S.C. §§ 3801 et seq. and the regulations of the AGENCY, and certifies and affirms the truthfulness and accuracy of any statement, claim, submission or certification it has made, it makes, or it may make pertaining to this AGREEMENT.

11.12 Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs 11.1 through 11.13 in every subcontract under this AGREEMENT, including procurement of materials which shall be secured in compliance with 2 CFR 200, AGENCY regulations, and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontract or procurement under this AGREEMENT, as the COMMISSION, AGENCY or Federal Government may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a contractor or supplier as a result of such direction, the SUBRECIPIENT may request the COMMISSION to enter into such litigation to protect the interests of the COMMISSION and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

In addition to the incorporation of provisions outlined in Article 11: Federal Requirements, SUBRECIPIENT shall be required to incorporate all applicable provisions outlined in Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances.

Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances

By executing this AGREEMENT, the SUBRECIPIENT, HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration ("FHWA"), Federal Transit Administration ("FTA"), and Federal Aviation Administration ("FAA"), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);

- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);

- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUBRECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that:

> *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the SUBRECIPIENT receives Federal financial assistance from DOT, including the* FHWA, FTA, and/or FAA."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the SUBRECIPIENT, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the SUBRECIPIENT agrees with and gives the following Assurances with respect to its Federally assisted activities as identified in the Unified Planning Work Program of the COMMISSION:

1. The SUBRECIPIENT agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The SUBRECIPIENT will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all activities as identified in the Unified Planning Work Program of the COMMISSION and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

   "SUBRECIPIENT, in accordance with the provisions of Title VI of

the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The SUBRECIPIENT will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The SUBRECIPIENT will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a SUBRECIPIENT.

5. That where the SUBRECIPIENT receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the SUBRECIPIENT receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

7. That the SUBRECIPIENT will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the SUBRECIPIENT with other parties:

    a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
    b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the SUBRECIPIENT for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the SUBRECIPIENT, or any transferee for the longer of the following periods:

    a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
    b. the period during which the SUBRECIPIENT retains ownership or possession of the property.

9. The SUBRECIPIENT will provide for such methods of administration for the

program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other SUBRECIPIENTs, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The SUBRECIPIENT agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this AGREEMENT and agreeing to the terms of this ASSURANCE, SUBRECIPIENT also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the DOT. You must keep records, reports, and submit the material for review upon request to DOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

SUBRECIPIENT gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the COMMISSION's Unified Planning Work Program. This ASSURANCE is binding on the Commonwealth of Pennsylvania and the State of New Jersey, other SUBRECIPIENTs, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the various activities as identified in the Unified Planning Work Program of the COMMISSION.

12.1 APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations**: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, **FHWA, FTA, and/or FAA**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

   Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of

equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

2. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment**: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

3. **Information and Reports**: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the SUBRECIPIENT or the **FHWA, FTA, and/or FAA**, as appropriate, and will set forth what efforts it has made to obtain the information.

4. **Sanctions for Noncompliance**: In the event of a contractor's noncompliance with the Non- discrimination provisions of this contract, the SUBRECIPIENT will impose such contract sanctions as it or the **FHWA, FTA, and/or FAA** may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

5. **Incorporation of Provisions**: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the SUBRECIPIENT to enter into any litigation to protect the interests of the SUBRECIPIENT. In addition, the contractor may request the United States to enter into the litigation to protect the

interests of the United States.

12.2 APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the SUBRECIPIENT will accept title to the lands and maintain the project constructed thereon in accordance with (***Name of Appropriate Legislative Authority***), the Regulations for the Administration of the **COMMISSION's Unified Planning Work Program**, and the policies and procedures prescribed by the **FHWA, FTA, and/or FAA** of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto **SUBRECIPIENT** all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto SUBRECIPIENT and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on **SUBRECIPIENT**, its successors and assigns.

SUBREICIPIENT, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that **SUBRECIPIENT** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the

Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

12.3 APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by **DVRPC** pursuant to the provisions of Assurance 7(a):

A. The (***grantee, lessee, permittee, etc. as appropriate***) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [***in the case of deeds and leases add "as a covenant running with the land"***] that:

1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert

to and vest in and become the absolute property of **DVRPC** and its assigns.*

12.4 APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by **DVRPC** pursuant to the provisions of Assurance 7(b):

A. The (***grantee, licensee, permittee, etc., as appropriate***) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree ***(in the case of deeds and leases add, "as a covenant running with the land"***) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (***grantee, licensee, lessee, permittee, etc.***) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non- discrimination covenants, **DVRPC** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will there upon revert to and vest in and become the absolute property of **DVRPC** and its assigns.

12.5 APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

12.6 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);

and 49 CFR Part 21.

- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid SUBRECIPIENTs, and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Article 13: Interest of Members of the COMMISSION and Others

13.1 No officer, member or employee of the COMMISSION or AGENCY, and no member of its governing body, and no other public official of the governing body of the locality or any other local public agencies, who exercises any functions or responsibilities in review or approval of the undertaking or carrying out of the PROJECT, shall have any personal interest, direct or

indirect, apart from his official duties, in this AGREEMENT or the proceeds thereof.

Article 14: Interest of the SUBRECIPIENT

14.1 The SUBRECIPIENT covenants that no member, officer or employee of the SUBRECIPIENT has presently no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services, required to be performed under this AGREEMENT. The SUBRECIPIENT further covenants that in the performance of this AGREEMENT no person having any such interest shall be employed.

Article 15: Interest of Members of Congress

15.1 No member of or delegate to the Congress of the United States shall be admitted to any share or part of this AGREEMENT, or to any benefit therefrom.

Article 16: Audit and Inspection of Records

16.1 The SUBRECIPIENT shall keep, or cause to be kept, accurate records and books of accounts, and shall record and report with all essential details the receipt and disbursement of all funds under the terms of this AGREEMENT in accordance with generally accepted accounting principles and procedures. All costs charged against this AGREEMENT shall be supported by properly executed payrolls, time records, invoice, contracts and vouchers evidencing in proper detail the nature and propriety of the charges. All accounting records shall readily provide a breakdown of costs in accordance with the line items shown on the latest approved budget. The SUBRECIPIENT shall permit and shall require its contractor to permit, the COMMISSION, the AGENCY and the Comptroller General of the United States, or any of their duly authorized representatives, access at all reasonable times, to all records and books of accounts pertaining to this AGREEMENT. The SUBRECIPIENT agrees that any payment made by the COMMISSION to the SUBRECIPIENT, and any expenditures of the SUBRECIPIENT under the terms of this AGREEMENT, are subject to audit by the COMMISSION.

16.2 The SUBRECIPIENT agrees to remit to the COMMISSION any excess payments made to the SUBRECIPIENT, any costs disallowed as a result of audit, and any amounts recovered by the SUBRECIPIENT from third parties or other sources.

16.3 The SUBRECIPIENT shall preserve all documents, records and books of account pertaining to this AGREEMENT for a period of three (3) years from the date of final payment for inspection and/or audit by any authorized representative of the COMMISSION, AGENCY and the Comptroller

General of the United States, and copies thereof, if requested, shall be furnished to any of the foregoing. The COMMISSION or the AGENCY may request the SUBRECIPIENT to surrender all records at the end of the three (3) year period.

16.4 The SUBRECIPIENT shall provide the COMMISSION with an audit prepared in conformance with 2 CFR 200, Subpart F, Audit Requirements. The audit shall include the funds provided by the COMMISSION and shall be made available to the COMMISSION in a timely manner. The SUBRECIPIENT understands that the audit may be made available to the AGENCY and the Comptroller General of the United States.

16.5 Should the COMMISSION audit the SUBRECIPIENT in place of the audit performed under 15.4 above, the COMMISSION's audit of the SUBRECIPIENT is reviewed and accepted by an independent certified public accounting firm and the cognizant Federal Audit Agency which is consistent with the COMMISSION's single annual audit concept as approved by the Government, and the COMMISSION shall permit the authorized representatives of the independent certified public accounting firm, the AGENCY or the Comptroller General of the United States to inspect and audit all data and records of the COMMISSION relating to the SUBRECIPIENT's performance under this AGREEMENT.

Article 17: Identification of Documents

17.1 All reports, publications and other documents, except those prepared or completed exclusively for internal use shall carry the following notation on the front cover or title page or, in case of maps, in the title block:

"The preparation of this report (map, document, etc.) was financed in part through funds made available by the Delaware Valley Regional Planning Commission from a grant by the United States (Agency's name). The contents do not necessarily reflect the views or a policy of the Delaware Valley Regional Planning Commission, the AGENCY or the Federal Government and neither assumes liability for its contents or use".

Article 18: Publicity

18.1 Press releases and other public dissemination of information by the SUBRECIPIENT concerning the PROJECT work shall be coordinated with the COMMISSION's Office of Communications and Engagement. Press release and public dissemination requests should be sent to public_affairs@dvrpc.org. Any and all press releases shall be coordinated with the COMMISSION and AGENCY and acknowledge AGENCY grant support.

Article 19: Rights in Data, Copyrights, and Disclosure

19.1 The COMMISSION and/or AGENCY reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to

authorize others to use for government purposes of (1) any subject data developed under this AGREEMENT by the SUBRECIPIENT or any subcontract at any tier, whether or not a copyright has been obtained, and

(2) any rights of copyright to which SUBRECIPIENT or contractor at any tier, purchases ownership financed under this AGREEMENT.

19.2 Definition. The term "data" as used herein includes written reports (progress, draft and final), studies, drawings or other graphic, electronic, chemical or mechanical representations, and work of any similar nature which are required to be delivered under this AGREEMENT. It does not include the SUBRECIPIENT's financial reports, or other information incidental to contract administration.

19.3 Data submitted to and accepted by the COMMISSION under this AGREEMENT shall be the property of the COMMISSION and/or AGENCY and it shall have full right to use such data for any official purpose in whatever manner deemed desirable and appropriate, including making it available to the general public. Such use shall be without any additional payment to, or approval by, the SUBRECIPIENT.

19.4 No data developed or prepared in whole or in part under this AGREEMENT shall be subject to copyright in the United States or in any other country. The SUBRECIPIENT relinquishes any and all copyrights and/or copyright rights, and/or privileges to data developed or prepared under this AGREEMENT. The SUBRECIPIENT shall not include in the data any copyrighted matter, unless the SUBRECIPIENT provides the COMMISSION with written permission of the copyright owner for the SUBRECIPIENT to use such copyrighted matter.

19.5 The SUBRECIPIENT bears responsibility for the administration of the PROJECT and therefore the SUBRECIPIENT alone is liable for any claims of copyright infringement for any copyrighted material.

19.6 It is a condition precedent to SUBRECIPIENT's compensation that he report to the COMMISSION, within 15 days and in reasonable written detail, each notice or claim of copyright infringement based on the performance under the PROJECT or out of work, or services, performed hereunder. The SUBRECIPIENT shall furnish to the COMMISSION, when requested by the COMMISSION, all evidence and information in possession of the SUBRECIPIENT pertaining to such suit or claim.

Article 20: Confidentiality

20.1 At no time, without written COMMISSION approval, may the SUBRECIPIENT divulge or release information, reports, recommendations or things of a like nature developed or obtained in connections with

performance of this AGREEMENT that are of direct interest to the COMMISSION.

a. The COMMISSION has direct interest in the SUBRECIPIENT's material when the SUBRECIPIENT's PROJECT is to be made a part of a larger PROJECT still under the supervision of the COMMISSION.
b. When such "direct interest" exists, it will be identified in the special conditions clause found in the body of the contract.

20.2 After the AGREEMENT period, SUBRECIPIENT may divulge or release information that is of direct interest to the SUBRECIPIENT, but which has no direct interest to the COMMISSION.

Article 21: Patent Rights

21.1 Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived, or for the first time actually or constructively reduced to practice by the SUBRECIPIENT or its employees or SUBRECIPIENT, in the course of, in connection with, or under the terms of this AGREEMENT, the SUBRECIPIENT shall immediately give the COMMISSION written notice and shall promptly furnish a complete report. The COMMISSION shall promptly notify the AGENCY. Unless the AGENCY or Federal Government later makes a contrary determination in writing, the SUBRECIPIENT, or contractor at any tier, agrees it will transmit to the AGENCY those rights due in any invention resulting from that third-party contract as described in the U. S. Department of Commerce regulations A Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements 37 C.F.R. Part 401.

Article 22: Invoice Forms and Payroll Records

22.1 Invoice forms used by the SUBRECIPIENT should be in compliance with Article 6 hereof are attached hereto. Invoices must be approved by SUBRECIPIENT project manager.

22.2 Payroll records submitted by the SUBRECIPIENT should agree with the total personnel cost of the invoice and be approved by the SUBRECIPIENT project manager

Article 23: Certification of Non-collusion

23.1 The parties hereto hereby certify that neither the COMMISSION nor the SUBRECIPIENT, or their representatives have:

a. been required nor have, either directly or indirectly, as an expressed or implied condition for obtaining this AGREEMENT, employed or retained or agreed to employ or retain, any firm or person;

b. been required nor have, paid or agreed to pay, to any firm or person, except bona fide employees of the COMMISSION and SUBRECIPIENT, any fee, contribution, donation, or other consideration of any kind to solicit to secure this AGREEMENT;
c. acknowledged that this certification is subject to applicable laws of the Commonwealth of Pennsylvania and/or State of New Jersey, and the United States of America, both criminal and civil.

Article 24: Restrictions on Lobbying

24.1 The SUBRECIPIENT hereby certifies that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit US Government Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
d. This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. This certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Article 25: Entire Agreement

25.1 The AGREEMENT Proper, the Scope of Services and these Standard Articles of Agreement and any other exhibit attached hereto constitute the entire understanding between the two parties hereto.

a. No amendment or modification changing its scope or terms have any force or effect unless they meet the criteria set forth in Article 5, hereof.
b. Any item that is to be deleted or modified from these the Standard Articles of Agreement shall be set forth in section: "Special Conditions" of the Agreement Proper.

Exhibit B

Scope of Services

Fiscal Year 2026 Unified Planning Work Program Description

City of Camden Supportive Regional Highway Planning Program

26-61-050 **City of Camden - Supportive Regional Highway Planning Program**

Responsible Agency: **City of Camden**
Program Coordinator: Amani Bey
Manager(s): None
Supports LRP Goals:

Goals:

Improve the efficiency of the region's transportation network by participating in subregional transportation planning efforts.

Description:

Manage and maintain the general administration of the program and maintain coordination and cooperation with federal, state, regional, and local agencies. Maintain public participation in the transportation planning process. Identify, prioritize, and analyze a capital program of federal- and state-funded transportation improvements reflecting local input and coordination with state and regional agencies. Monitor implementation of the capital improvements. Assess impact of proposed land use on transportation facilities and recommend Camden City's position on certain regional transportation improvements and programs. Maintain and update data files required for the comprehensive transportation planning effort. Monitor various transportation indicators (e.g., traffic counts and turning movements). Retrieve and disseminate information as required. Completion of this project may require the purchase of materials, supplies, and other services.

Tasks:

Task I - Administration

1. Perform general and contract administrative duties.
2. Prepare quarterly progress reports, expenditure reports, annual completion report, and participate in the development of the DVRPC Planning Work Program and Camden City SRHPP for the next fiscal year.
3. Perform public participation as appropriate.
4. Review transportation reports and correspondence and provide feedback.
5. Attend meetings, including DVRPC monthly RTC meetings, quarterly progress report meetings, Planning Work Program meetings, and special meetings as required. Present data to Camden City for its use.
6. Respond to information requests.
7. Conduct interagency liaison and coordination.
8. Attend Training Modules, Workshop, and Seminars – CEU opportunities.

Task II - Transportation Improvement Program

1. Monitor Federal Aid and STATE-DVRPC Program progress.
2. Maintain and inventory TIP projects and update project status. Maintain channels of communication with DVRPC, NJDOT, and the public regarding project status.
3. Participate and assist in the TIP update and maintenance processes.
4. Review and provide feedback on NJDOT Capital Program Screening Committee (CPSC) and Capital Program Committee (CPC) project requests.
5. Participate in project selection and evaluation processes, as appropriate.

Task III – Transportation Plan Maintenance

1. Monitor Certain County and Municipal Capital Improvement Programs/Projects
2. Monitor certain state improvements.

Task IV - Transportation Planning Data and Analysis

1. NJDOT's Safety Voyager or NJDHTS's Numetric Crash Analysis tool. Maintain data supplied by NJDOT as a data source for transportation planning effort.
2. Maintain information on roadways and bridges, such as condition, cartway width, rights of way, age, etc.
3. Attend DVRPC IREG, future Imagery Acquisition, and other steering committee meetings.

Products:

1. Quarterly progress and expenditure reports.
2. Brief reports on meetings and seminars attended related to highway planning.
3. Annual completion report.
4. SRHPP for the subsequent fiscal year.
5. Adopted Transportation Improvement Program.
6. City project proposals for consideration in next fiscal year's UPWP, if available.

Beneficiaries:

Camden City, Camden County, residents, businesses, and the region.

Cost and Funding:

FY	Total	Highway PL Program	Transit PL Program	Comprehensive Planning	Other
2024	$24,000				$24,000
2025	$24,000				$24,000
2026	$24,000				$24,000

FY2026 Other Funding Details:
NJ TIP - DB #X30A - $24,000 STBGP-PHILA/Toll Credit

Exhibit C

Budget Proposal

FY 26 BUDGET PROPOSAL

ENTITY NAME: City of Camden
PROJECT NUMBER: 26-61-050
SUBMITTED BY (name and title): Dr. Edward Williams
DATE SUBMITTED: 6/3/25

DETAIL DESCRIPTION OF COST ELEMENTS			
1. DIRECT LABOR- Specify employee name and title	# Hours	Hourly Rate	Estimated Cost (FOR ALL TASKS)
Edward C. Williams	147	$ 66.48	$ 9,772.56
Angela Miller	100	$ 52.56	$ 5,256.00
June Morton	150	$ 44.63	$ 6,694.50
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
		SUB-TOTAL	$ 21,723.06

2. FRINGE & OVERHEAD:	Rate	Base	Estimated Cost
Fringe		$ 21,723.06	$ -
Overhead		$ 21,723.06	$ -
		SUB-TOTAL	$ -

TOTAL DIRECT LABOR, FRINGE & OVERHEAD	$ 21,723.06

3. NONLABOR EXPENSES:	Estimated Cost
Materials/Supplies	
Travel (max of 15% of budget total)	$ 776.94
Training	$ 1,500.00
SUB-TOTAL	$ 2,276.94

GRAND TOTAL	$ 24,000.00
FY 26 UPWP BUDGET TOTAL	$ 24,000.00
VARIANCE (must be $0)	$ -
LESS: MATCH AMOUNT	$ -
NET PAYABLE	$ 24,000.00

R-35

DB:dh
09-09-25

RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF $20,800.00 FROM THE DELAWARE VALLEY REGIONAL PLANNING COMMISSION FOR THE "TRANSIT SUPPORT PLANNING PROGRAM"

WHEREAS, the City of Camden applied for and received a Grant from the Transit Support Planning Program from the Delaware Valley Regional Planning Commission in the amount of TWENTY THOUSAND EIGHT HUNDRED DOLLARS ($20,800.00); and

WHEREAS, the Grant will be used to fund the administrative costs (transit and capital projects) for participating as a member of the Delaware Valley Regional Planning Commission; and

WHEREAS, the City has a local match of FOURTEEN THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS ($14,156.00); and

WHEREAS, the City desires to accept the Grant from the Delaware Valley Regional Planning Commission; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the Grant from the Delaware Valley Regional Planning Commission in the amount of TWENTY THOUSAND EIGHT HUNDRED DOLLARS ($20,800.00) with a local match of FOURTEEN THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS ($14,156.00) for a total amount of THIRTY-FOUR THOUSAND NINE HUNDRED FIFTY-SIX DOLLARS ($34,956.00).

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution accepting a grant in the amount of $20,800.00 from the Delaware Valley Regional Planning Commission for the Transit Support Planning Program

WHEREAS,

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8/12	
Supporting Department Director (if necessary)				
Director of Grants Management	Y		8/20/25	
Qualified Purchasing Agent				
Director of Finance			8/20/25	

Approved by:
Business Administrator — Signature — Date: 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date: 8/26

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution accepting a grant in the amount of $20,800.00 from the Delaware Valley Regional Planning Commission for the Transit Support Planning Program

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- This action requests the authorization to accept said grant from DVRPC to support the department's participation with this regional planning organization

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $20,800.00

IMPACT STATEMENT: This action is requested to underwrite the staffing costs in supporting this program with this regional agency.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

DELAWARE VALLEY dvrpc REGIONAL PLANNING COMMISSION

Member Government Agreement

Amount: $34,956

No. 26-63-024

BY AND BETWEEN
DELAWARE VALLEY REGIONAL PLANNING COMMISSION

AND

CITY OF CAMDEN, NEW JERSEY

1. Recitals

This agreement, hereinafter referred to as the AGREEMENT, made at Philadelphia, Pennsylvania, on _____, 2025 by and between the Delaware Valley Regional Planning Commission (COMMISSION), a body politic and corporate, created and vested sovereign immunity by Act No. 103 of June 30, 1965, P.L. 153, reenacted and amended by Act 43 of June 30, 1967, P.L. 155, of the Session of the General Assembly of Pennsylvania, and the Legislature of the State of New Jersey in Chapter 149 of the Laws of 1966, as amended and supplemented, having its principal office at the American College of Physicians Building, 190 N. Independence Mall West, 8th Floor, Philadelphia, Pennsylvania 19106;

AND

City of Camden, New Jersey, having its principal office at Department of Development and Planning, P.O. Box 95120, Camden, New Jersey 08101-5120, hereinafter referred to as the SUBRECIPIENT.

WITNESSETH:

WHEREAS, the COMMISSION has entered into agreements with the New Jersey Department of Transportation, hereinafter referred to as the AGENCY, whereby the COMMISSION is to perform certain obligations under its agreements in the accomplishment of grants from the AGENCY; and

WHEREAS, the SUBRECIPIENT will perform certain services through this AGREEMENT in connection with Project No. 26-63-024, City of Camden Transit Planning

Program as part of the COMMISSION's Fiscal Year 2026 Unified Planning Work Program, which is effective July 1, 2025, hereinafter referred to as the PROJECT; and

WHEREAS, the PROJECT will be coordinated by the COMMISSION's Executive Director, or designee, with other elements of the COMMISSION's overall program of regional planning, to avoid duplication of effort and to ensure that all activities in the program are compatible and interrelated; and

WHEREAS, consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT, provide oversight of the PROJECT and be administratively responsible to the COMMISSION.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises hereinafter expressed, and intending to be legally bound hereby, the parties hereto agree as follows:

2. General Conditions

1. The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT agrees to perform such services as are specified in: (1) this AGREEMENT; (2) Exhibit A, the Standard Articles of Agreement for Subrecipients; (3) Exhibit B, Scope of Services, Fiscal Year 2026 Unified Planning Work Program description entitled, "City of Camden Transit Planning Program"; and (4) Exhibit C, Budget Proposal. Exhibit A, Exhibit B, and Exhibit C are attached hereto and are incorporated by reference.
2. During the term of this AGREEMENT, all requests to modify, change, or make an addition to the AGREEMENT shall be made in writing to the COMMISSION in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. All modifications, changes, and/or additions to this AGREEMENT shall be effectuated in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients and shall not be binding unless approved in writing by the COMMISSION.

3. Project Funding

The total PROJECT budget shall be Thirty-Four Thousand Nine Hundred Fifty-Six Dollars ($34,956) with approved funding as follows:

Funds Provided by AGENCY: $20,800

AGENCY Funding Source: Federal Transit Administration

SUBRECIPIENT Local Match: $14,156

Total Amount: $34,956

4. Contract Amount and Payment Terms

1. The amount payable by the COMMISSION to the SUBRECIPIENT shall not exceed Twenty Thousand Eight Hundred Dollars ($20,800). Payment to the SUBRECIPIENT for work performed shall be on a cost-reimbursable basis with payments based on the submission of invoices and progress reports documenting the work completed during the period reported.
2. SUBRECIPIENT's spending will be in accordance with the attached budget proposal, Exhibit C.
    a. If SUBRECIPIENT intends to utilize any external consultant(s) to perform work in furtherance of the PROJECT, SUBRECIPIENT shall provide an anticipated cost for each external consultant in the Budget Proposal. Upon selection of any external consultant(s), SUBRECIPIENT shall notify the COMMISSION in writing indicating the selected external consultant(s) and provide a modified Budget Proposal including a separate budget proposal for the consultant(s). Upon review, the COMMISSION will provide written notification informing that the modified Budget Proposal has been approved and will be incorporated to this AGREEMENT as outlined in accordance with Article 5: Changes and Amendments of the Standard Articles for Subrecipients.
3. The SUBRECIPIENT understands and agrees that reimbursement of costs will be after receipt of AGENCY funds by the COMMISSION.
4. As outlined in Article 6.1 in the Standard Articles of Agreement for Subrecipients, Exhibit A, SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted by email to invoices@dvrpc.org.
    a. All invoices must consist of:
        i. Assigned cover page with the total reimbursement request amount
        ii. Breakdown of costs as per the contract pricing proposal format with staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees
        iii. Receipts for Direct Expenses

iv. Copies of all subconsultant invoices

v. Progress Report for the Reporting Period

5. Administration of AGREEMENT

1. The Executive Director of the COMMISSION, or his/her designee shall be the authorized agent to act on behalf of the COMMISSION in the administration of this AGREEMENT, and shall give notices, issue change orders, and otherwise represent the COMMISSION in the negotiation of matters arising out of this AGREEMENT.

2. The Principal of the SUBRECIPIENT, or his/her designee, shall be the authorized agent to act on behalf of the SUBRECIPIENT in the administration of this AGREEMENT and in the negotiation of matters arising out of this AGREEMENT.

6. Time of Performance

1. As the PROJECT start date is July 1, 2025, the effective date of the COMMISSION's Fiscal Year 2026 Unified Planning Work Program, SUBRECIPIENT may commence work as of that date. The SUBRECIPIENT shall complete work on the PROJECT no later than June 30, 2026.

7. Coordination of Cooperation

1. The SUBRECIPIENT agrees to provide the COMMISSION with sufficient copies of all materials and documents, in a timely manner, which are necessary for the COMMISSION to meet its obligations to the AGENCY.

2. The SUBRECIPIENT understands that the services to be provided by the SUBRECIPIENT inform the COMMISSION's overall planning program and must be provided in accordance with the COMMISSION's schedule.

8. Title VI Policy and Self-Certification

1. The COMMISSION has adopted the following policy statement as part of its Title VI Compliance Plan:

   The Delaware Valley Regional Planning Commission (DVRPC) assures that no person shall on the grounds of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any agency-sponsored

program or activity. Nor shall sex, age, or disability stand in the way of fair treatment of all individuals.

The COMMISSION further assures that every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

In the event that the COMMISSION distributes federal aid funds to another entity, THE COMMISSION will include Title VI language in all written agreements and will monitor for compliance. Title VI compliance is a condition of the receipt of federal funds. The COMMISSION's Executive Director and Title VI Compliance Manager are authorized to ensure compliance with provisions of this policy and with the law, including the requirements of Title 23 Code of Federal Regulations (CFR) 200 and Title 49 CFR 21.

The COMMISSION acknowledges its responsibility for initiating and monitoring Title VI activities, preparing required reports and other responsibilities as required by Title 23 Code of Federal Regulations (CFR) 200 and by Title 49 CFR Part 21.

The COMMISSION requires verification of the compliance of SUBRECIPIENT with Title VI provisions of the Civil Rights Act of 1964, per state and federal guidance for all new contracts entered into by the COMMISSION. The COMMISSION reserves the right to conduct subsequent Title VI compliance reviews on any SUBRECIPIENT during a contract.

2. As part of its verification of compliance with Title VI, the COMMISSION requires the following Self-Certification. All duly authorized representatives of the SUBRECIPIENT must certify that:

   a. The SUBRECIPIENT understands that compliance with Title VI of the Civil Rights Act of 1964 {42 U.S.C. 2000d}, the Civil Rights Restoration Act of 1987, and other nondiscrimination statutes is a requirement for receiving federal funds.

   b. During the performance of this contract, the SUBRECIPIENT, for itself, its assignees, and successors in interest, agree as follows:

      i. Compliance with Regulations

The SUBRECIPIENT shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

ii. Nondiscrimination

The SUBRECIPIENT, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The SUBRECIPIENT shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations. 3. Solicitations for Subcontracts, Procurement of Materials & Equipment. In all solicitations either by competitive bidding or negotiations made by the SUBRECIPIENT for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the SUBRECIPIENT of the SUBRECIPIENT obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

iii. Information and Reports

The SUBRECIPIENT shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by appropriate federal or state agency to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a SUBRECIPIENT is in the exclusive possession of another who fails or refuses to furnish this information, the SUBRECIPIENT shall so certify to appropriate federal or state agency as appropriate, and shall set forth what efforts it has made to obtain the information.

iv. Sanctions for Noncompliance

In the event of the SUBRECIPIENT noncompliance with the nondiscrimination provisions of this contract, DVRPC shall impose such contract sanctions as it or the appropriate federal or state agency may determine to be appropriate, including, but not limited to, withholding of payments to the SUBRECIPIENT under the contract until the SUBRECIPIENT complies; and/or cancellation, termination, or suspension of the contract, in whole or in part.

v. Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontractor or procurement as may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the SUBRECIPIENT may request DVRPC enter into such litigation to protect the interests of the state and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

c. The SUBRECIPIENT will ensure that, as per paragraph 6 above, paragraphs 1-5 will be included in all subcontracts.

9. Special Conditions

1. By executing this AGREEMENT, the SUBRECIPIENT hereby specifically agrees to Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances of Exhibit A, the Standard Articles of Agreement for Subrecipients.
2. Electronic, digital, or pdf signatures delivered by email shall constitute a legal and binding signature to this AGREEMENT.

IN WITNESS WHEREOF, the COMMISSION and the SUBRECIPIENT have executed this AGREEMENT as of the date above first written, intending to be legally bound hereby.

ATTEST:

DELAWARE VALLEY REGIONAL PLANNING COMMISSION

_____
(SEAL)

BY:_____
Ariella Maron, Executive Director

DATE:_____

WITNESS:

CITY OF CAMDEN, NEW JERSEY

_____

BY:_____
Victor G. Carstarphen, Mayor

Luis Pastoriza, City Clerk

DATE:_____

Federal Information:

Type of Grant: Department of Transportation (FTA)
Program: Metropolitan Transportation Planning
ALN: 20.505 (FTA)
Federal Funds: $20,800

Exhibit A

Standard Articles of Agreement for Subrecipients

DELAWARE VALLEY
dvrpc
REGIONAL
PLANNING COMMISSION

Standard Articles of Agreement for SUBRECIPIENT

Revision Date: February 2025

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Article 1: Responsibilities and Services of the SUBRECIPIENT

1.1 Consistent with the COMMISSION's responsibilities to the AGENCY, as its agent and coordinator for the PROJECT, the SUBRECIPIENT shall be responsible for the technical direction, management and conduct of the PROJECT.

1.2 The COMMISSION hereby agrees to engage the SUBRECIPIENT and the SUBRECIPIENT shall perform in a satisfactory and proper manner, as determined by the COMMISSION, such services as are specified by the AGREEMENT and Exhibit "B", Scope of Services, hereinafter referred to as the PROJECT, which is attached hereto and made a part hereof.

1.3 The SUBRECIPIENT hereby agrees to administer the AGREEMENT in compliance with all applicable law and in accordance with all requirements and regulations of the AGENCY and COMMISSION. The SUBRECIPIENT understands that requirements and regulations may change, however, the most recent of any AGENCY requirements or regulations will govern the administration of this AGREEMENT at any particular time.

1.4 The SUBRECIPIENT bears primary responsibility for the administration and success of the PROJECT. Although the SUBRECIPIENT is encouraged to seek the advice and opinions of the COMMISSION and the AGENCY on problems that may arise, the giving of such advice shall not shift the responsibility for final decisions to the COMMISSION and/or the AGENCY.

1.5 The SUBRECIPIENT hereby agrees to furnish its services in accordance with this AGREEMENT and all applicable professional standards. All of the services specified by this AGREEMENT shall be performed by the SUBRECIPIENT and its employees or contractor under the supervision of a qualified Project Manager as shall be designated by the SUBRECIPIENT and approved by the COMMISSION.

The SUBRECIPIENT agrees that the COMMISSION shall not be subject to any obligations, liabilities to any contractor or any other person not party to this AGREEMENT.

1.6 The personnel required to perform the services specified by this AGREEMENT shall be procured by the SUBRECIPIENT. All procurement expenses shall be borne by the SUBRECIPIENT. All personnel engaged in performing the services specified by this AGREEMENT shall be fully qualified and authorized or permitted under Federal, State and local law to perform such services. Such personnel shall not be employees of, or have any contractual relationship with the COMMISSION. For any major changes in personnel including changes of personnel who are named in any grant application, the SUBRECIPIENT will submit their request in writing prior to any planned personnel changes.

1.7 The SUBRECIPIENT is required to be in compliance with the COMMISSION'S SUBRECIPIENT Monitoring Policy for risk assessment of grants to determine appropriate monitoring activities and frequency of progress report submission. The SUBRECIPIENT must complete and certify the pre-award risk assessment form, See Attachment 1. SUBRECIPIENT shall also submit summary progress reports, in accordance with the risk level assessment which will be communicated by the COMMISSION. The SUBRECIPIENT must submit progress reports, invoices, and supporting documents to the COMMISSION no later than thirty (30) days after the close of the preceding quarter unless otherwise directed. These reports shall be in narrative form, divided by tasks as specified in the Scope of Services. These reports shall include the percentage of progress for each project for the specified time period and be up-to-date. When applicable, these reports shall indicate when established goals are not met, or when a delay has occurred or is anticipated. If there are difficulties encountered, the report must include a narrative description and the SUBRECIPIENT's proposed solution(s) to the issue(s).

1.8 Prior to the preparation and completion of final reports, maps, and other documents specified by this AGREEMENT, the SUBRECIPIENT shall provide the specified number of copies of such reports, maps and other documents in draft form to the COMMISSION for discussion, review, and approval.

The SUBRECIPIENT shall solicit and submit with the draft reports, maps, or other documents, comments from policy, technical and citizen advisory committees; local and regional planning agencies; transit operators and political jurisdictions affected by the PROJECT's recommendations. These comments should be focused on the nature and objectives of the PROJECT, report findings and final recommendations and be in a form reasonably acceptable to the COMMISSION.

1.9 The SUBRECIPIENT hereby agrees to provide adequate insurance coverage for its employees working on the PROJECT, accept full responsibility for the deduction and payment of all unemployment insurance, social security, State and Federal taxes, and any other taxes or payroll deductions required by law for its employees.

1.10 The SUBRECIPIENT shall indemnify, save, and hold the COMMISSION and the AGENCY, their officers, employees and agents acting within their official duties, harmless from any and all claims, demands and actions based upon or arising out of any services performed by the SUBRECIPIENT's officers, employees or agents under this AGREEMENT, and shall defend any and all actions brought against the COMMISSION or AGENCY based upon any such claims or demands unless COMMISSION and/or AGENCY elect otherwise. The sole legal recourse for SUBRECIPIENT lies with COMMISSION as outlined in Article 9: Disputes

and there shall be no claims, demands, or any recourse with the AGENCY or any federal agency.

1.11 None of the services specified by this AGREEMENT shall be subcontracted by the SUBRECIPIENT without prior approval of the COMMISSION.

1.12 All subcontracts entered into by the SUBRECIPIENT shall contain or otherwise reference and incorporate all of the provisions of these Standard Articles of Agreement.

1.13 The SUBRECIPIENT shall maintain a written code or standard of conduct that governs the performance of its officers, employees, board members, or agents engaged in the award and administration of third-party contracts or subcontracts supported by Federal assistance. The code of standard shall prohibit officers, employees, board members, or agents participating in the selection, award or administration of a third party contract or subagreement supported by Federal assistance if a real or apparent conflict of interest would be involved.

Article 2: Assignability

2.1 The SUBRECIPIENT shall not assign any interest in this AGREEMENT, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written consent of the COMMISSION.

Article 3: Oversight

3.1 In order for the COMMISSION to meet its obligations to the AGENCY, COMMISSION will have general oversight over the content and technical quality of the services performed as specified by this AGREEMENT.

Article 4: Responsibilities of the COMMISSION

The COMMISSION, as Grant recipient and coordinator for the PROJECT shall:

4.1 Coordinate the PROJECT with all other projects in its Program on a continuing basis to avoid duplication of effort and to ensure that all activities in its Program are compatible and interrelated.

4.2 Provide basic technical assistance to the SUBRECIPIENT required during the development of the PROJECT.

4.3 Provide data existing in the COMMISSION's data file to the SUBRECIPIENT. The cost for this data shall be only that of reproduction or processing. The SUBRECIPIENT shall return to the COMMISSION such information, data, reports, and records as the COMMISSION shall request, and the SUBRECIPIENT shall treat as confidential any materials which may be stipulated by the COMMISSION.

4.4 Prepare periodic progress reports as required by the AGENCY, incorporating the project progress reports prepared by the SUBRECIPIENT.

4.5 Conduct a review of the administration of the PROJECT, as appropriate, to determine whether the SUBRECIPIENT has efficiently complied with policies, procedures and regulations of the AGENCY and the obligations of this AGREEMENT.

4.6 Ensure that all procedures and records will be maintained in conformance with Federal and State Audit Standards and Regulations.

Article 5: Changes and Amendments

5.1 Administrative changes, such as a change in the designation of the representative of the COMMISSION, or of the office to which a report is to be transmitted, constitute changes to this AGREEMENT and do not affect the substantive rights of the COMMISSION or the SUBRECIPIENT. Such changes may be issued unilaterally by the COMMISSION and do not require the concurrence of the SUBRECIPIENT. Such changes will be in writing and will generally be effected by a letter from the COMMISSION to the SUBRECIPIENT.

5.2 No modifications, changes, corrections, and/or additions to this AGREEMENT shall be binding unless approved in writing by an authorized representative of the COMISSION.

The COMMISSION may issue Authorization letters or written approval for the following instances:

(i) When the SUBRECIPIENT's request for a budget reallocation of greater than 5% of the total PROJECT costs is approved.

(ii) When the SUBRECIPIENT's request for a budget increase that does not exceed 5% of the total PROJECT costs.

(iii) When the SUBRECIPIENT's request for an extension of the completion date as outlined in Section 5: Time of Performance of the AGREEMENT is approved.

(iv) When the SUBRECIPIENT's request for modifications, changes and/or clarifications to the Scope of Services which do not substantively alter the PROJECT and/or services to be performed is approved.

5.3 Any major PROJECT changes which substantially alter the rights of either party, the cost of the PROJECT, or any major phase thereof, which substantially alter the objective or scope of the PROJECT, or which substantially reduce the time or effort devoted to the PROJECT on the part of the SUBRECIPIENT will require a formal AGREEMENT amendment to

increase or decrease the dollar amount, the term, or other principal provisions of this AGREEMENT.

5.4 No formal amendment may be entered into unless the COMMISSION has received timely notification of the proposed PROJECT change(s). However, if the COMMISSION determines that circumstances justify such action, they may receive and act upon any request for formal amendment submitted prior to final payment under this AGREEMENT. Formal amendments may be executed subsequently only with respect to matters which are the subject of final audit or dispute appeals.

5.5 Copies of either or both amendments to the AGREEMENT and letters authorizing changes will be attached to the original of this AGREEMENT and to each copy. Such letters and amendments will then become a part thereof.

5.6 The COMMISSION shall prepare all formal amendments. Formal amendments shall be identified by consecutive letters after the AGREEMENT number.

5.7 All requests along with supporting documentation for any modifications, changes, corrections, and/or additions to this AGREEMENT shall be in writing at least 45 days in advance of when the request should take effect and sent to the COMMISSION's authorized agent:

Jason Crouch
Manager, Office of Procurement and Contracts
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520
jcrouch@dvrpc.org

5.8 Written approvals may be in the form of an email, letter amendment or a formal supplement agreement which will require formal execution and will be made part of the AGREEMENT.

Article 6: Compensation and Method of Payment

6.1 SUBRECIPIENT shall send invoices to the attention of the Accounting Department. Invoices can be submitted via the portal. Each invoice shall consist of:

a. A signed cover page with the total reimbursement request amount;
b. Breakdown of costs as per the contract pricing proposal format; Please include staff names, number of hours worked, payroll rate; overhead, direct expenses, subconsultant costs and fees;
c. Receipts for Direct Expenses;
d. Copies of all subconsultant invoices; and
e. Progress Report for the Reporting Period.

6.2 Allocability of PROJECT costs shall be in accordance with the following:

a. The costs must be reasonable within the scope of the PROJECT.
b. The cost is allocable to the extent of benefit properly attributable to the PROJECT.
c. Such costs must be in accordance with generally accepted accounting principles (GAAP) and 2 C.F.R. 200.
d. The cost must not be allowable to or included as cost of any other federally assisted program in any accounting period (either current or prior).
e. Such costs must be net costs to the SUBRECIPIENT (i.e., the price paid minus any refunds, rebates or discounts).
f. The SUBRECIPIENT may not delegate or transfer his responsibility for the use of the funds set forth in this AGREEMENT.
g. Overhead and fringe rates are final based on invoiced bills.

Costs must conform to all applicable law including Federal Regulations. Specifically, Costs must adhere to 2 C.F.R. 200 titled Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. For-private organizations, Federal Acquisition Regulation, 48 CFR Chapter I, Subpart 31.2, "Contracts with Commercial Organizations" may apply.

6.3 The SUBRECIPIENT shall be paid for progress and final invoices after the COMMISSION has received the appropriate payment from the AGENCY.

6.4 Compensation and method of payment are subject to all special conditions set forth in the Special Conditions Section of this AGREEMENT.

Article 7: Termination of Agreement for Cause and/or Convenience

7.1 If, through any cause, the SUBRECIPIENT shall fail to fulfill in a timely and proper manner its obligations under this AGREEMENT, or if the SUBRECIPIENT shall violate any of the covenants, agreements or stipulations of this AGREEMENT, the COMMISSION shall thereupon have the right to terminate this AGREEMENT.

7.2 The COMMISSION shall have the right to terminate this AGREEMENT for convenience whenever the COMMISSION shall determine that such termination is in the best interests of the COMMISSION.

7.3 This AGREEMENT shall be terminated immediately if for any reason the AGENCY terminates, or in any other manner eliminates funds made available to the SUBRECIPIENT by this AGREEMENT.

7.4 The COMMISSION shall confirm such termination in writing. The effective date of the termination shall be the date of notification. Upon notification of

termination, the SUBRECIPIENT must stop incurring costs and cease performance immediately.

7.5 Upon termination, all finished and unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports, whether in graphic or electronic format, prepared by the SUBRECIPIENT or their consultants shall, at the option of the COMMISSION, become the property of the COMMISSION. The SUBRECIPIENT shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials.

7.6 Notwithstanding any provision to the contrary the above, the SUBRECIPIENT shall not be relieved of liability to the COMMISSION for damages sustained by the COMMISSION by virtue of any breach of this AGREEMENT by the SUBRECIPIENT, and the COMMISSION may withhold any payments to the SUBRECIPIENT for the purpose of set-off until such time as the exact amount of damages due to the COMMISSION from the SUBRECIPIENT for breach of this AGREEMENT is determined.

7.7 Prior to termination for cause, the SUBRECIPIENT shall be provided official notice in writing and an opportunity to cure. SUBRECIPIENT shall respond within five (5) days of the date of the official notice and must include a detailed plan of action to cure the cause and/or default of any term of this AGREEMENT. SUBRECIPIENT will have ten (10) days from the date of the official notice to implement plan of corrective action.

7.8 The Parties may enter into an Agreement to terminate the PROJECT at any time pursuant to the terms which are consistent with these Articles of Agreement. The Agreement shall establish the effective date of termination of the PROJECT, the basis for settlement of the PROJECT termination costs, and the amount and date of payments of any sums due either party. The COMMISSION shall prepare the termination document.

7.9 The SUBRECIPIENT may not unilaterally terminate the PROJECT work set forth in this AGREEMENT. If, during the development of the PROJECT, conditions should change that would warrant complete or partial termination, the SUBRECIPIENT shall give written notice to the COMMISSION of a request for termination and direct the correspondence to:

Executive Director
Delaware Valley Regional Planning Commission
190 N. Independence Mall West, 8th Floor
Philadelphia, PA 19106-1520

If the COMMISSION determines that there is a good cause for the termination of all or any portion of the PROJECT set forth in this AGREEMENT, the COMMISSION may enter into a termination agreement

or unilaterally terminate the PROJECT pursuant to Article 7.4, effective with the date of cessation of this PROJECT. If the COMMISSION determines that the SUBRECIPIENT has ceased work on the PROJECT without good cause, the COMMISSION may unilaterally terminate the PROJECT pursuant to Article 7.4 of this AGREEMENT, or annul the AGREEMENT pursuant to this Article.

7.10 Upon termination, the SUBRECIPIENT must refund or credit to the COMMISSION that portion of any funds paid or owed the SUBRECIPIENT and allocable to the terminated PROJECT work, except such portion thereof as may be required to meet commitments which had become firm prior to the effective date of termination and are otherwise allowable. The SUBRECIPIENT shall not make any new commitments without COMMISSION approval. The SUBRECIPIENT shall reduce the amount of outstanding commitments insofar as possible and report to the COMMISSION the uncommitted balance of funds set forth in this AGREEMENT. The allocability of termination costs will be determined in conformance with applicable Federal cost principles.

Article 8: Suspension of Agreement - Stop Work Orders

8.1 Work on this PROJECT, or on a portion or phase of this PROJECT, can be ordered suspended or stopped by the COMMISSION

8.2 Work stoppages may be required at the discretion of COMMISSION, such as, but not limited to, default by the SUBRECIPIENT, failure to comply with the terms and conditions of this AGREEMENT, realignment of programs, and lack of adequate funding or advancements in the state-of-the-art.

a. Generally, use of a stop-work order will be limited to those situations where it is advisable to suspend work on the PROJECT or portion or phase of the PROJECT for important program or AGENCY considerations and a supplemental agreement providing for such suspension is not feasible.
b. Although a stop-work order may be used pending a decision to terminate by mutual agreement, or for other cause, it will not be used in lieu of the issuance of a termination notice after a decision to terminate has been made.

8.3 Prior to issuance, stop-work orders shall be discussed with the SUBRECIPIENT and will be modified if appropriate in the sole discretion of the COMMISSION. Any modifications are at the discretion of the COMMISSION. Stop-work orders will include (a) a clear description of the work to be suspended; (b) instructions as to the issuance of further orders to the SUBRECIPIENT for services; (c) an order to cease performance and stop incurring all further expenditures; and (d) other suggestions to the SUBRECIPIENT for minimizing costs.

8.4 Upon receipt of a stop-work order, the SUBRECIPIENT shall forthwith comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within the suspension period, or within any extension of that period to which the Parties shall have agreed, the COMMISSION shall, in writing, either:

a. cancel the stop-work order, in full or in part;
b. eliminate the work covered by such order; or
c. authorize resumption of work.

8.5 If a stop-work order is canceled or the period of the work, or any extension thereof expires, or upon authorization to resume the work, the SUBRECIPIENT shall promptly resume the previously suspended work. An equitable adjustment shall be made in the scheduled time frame, or in the Agreement amount, or both of these, and the AGREEMENT shall be amended accordingly, provided the SUBRECIPIENT asserts a written claim for such adjustment(s) within sixty (60) days after the end of the period of work stoppage when any of the following occur:

a. the stop-work order results in an increase in the SUBRECIPIENT's cost properly allocable to the performance of any part of the PROJECT; and/or
b. a stop-work order is not canceled and the PROJECT WORK covered by such order is within the scope of a subsequently issued termination order. Reasonable costs resulting from the stop-work order shall then be allowed in arriving at the termination settlement.

8.6 However, if the COMMISSION determines the circumstances do not justify an adjustment, it may receive and act upon any such claim asserted in accordance with Articles 9 and 10 of this AGREEMENT.

8.7 Costs shall not be allowable if incurred by the SUBRECIPIENT after a stop-work order is delivered, or within any extension of the stop-work period, with respect to the PROJECT work suspended by such order and which is not authorized by this Article or specifically authorized in writing by the COMMISSION.

8.8 Failure to agree upon the amount of an equitable adjustment due under a stop-work order shall constitute a dispute under this AGREEMENT.

Article 9: Disputes

9.1 Except as otherwise provided by law, or this AGREEMENT, any dispute arising under this AGREEMENT shall be decided by the COMMISSION who shall reduce its decision to writing and mail, or otherwise furnish a copy thereof to the SUBRECIPIENT.

9.2 A decision of the COMMISSION made pursuant to this Article shall be final and conclusive unless, within thirty (30) days from the date of receipt of such copy, the SUBRECIPIENT mails (certified mail, return receipt requested) or otherwise delivers to the COMMISSION a request for arbitration as set forth in Article 10 hereof.

Article 10: Arbitration

10.1 Any dispute between the parties to this AGREEMENT, which cannot be resolved by good faith negotiation between them, shall be submitted to the American Arbitration Association, whose decision shall be final and binding upon the parties and enforceable in any competent court having jurisdiction of the matter.

10.2 Arbitration proceedings may be initiated at the election of either party by giving ten (10) days written notice to the other, and to the Association, of his demand, and such proceedings shall be conducted according to the prevailing rules of the Association.

10.3 The costs for arbitration proceedings shall be borne by the parties, established by the American Arbitration Association. Arbitration costs may or may not be reimbursable; the AGENCY will consider each on an individual basis.

Article 11: Federal Requirements

11.1 Civil Rights Requirements

a. Prohibitions Against Discrimination

The SUBRECIPIENT agrees to comply with, and assure compliance of all SUBRECIPIENTs with all requirements of 49 U.S.C. § 5332, which prohibits discrimination on the basis on the race, color, creed, national origin, sex, or age, and prohibits discrimination in employment or business opportunity.

The SUBRECIPIENT agrees to comply with, and assure compliance by third party Subrecipients at ant tier under the PROJECT with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and related nondiscrimination statutes and regulations in all programs and activities. DVRPC's website, www.dvrpc.org, may be translated into multiple languages. Publications and other public documents can be made available in alternative languages and formats, if requested. DVRPC public meetings are always held in ADA-accessible facilities, and in transit-accessible locations when possible. Auxiliary services can be provided to individuals who submit a request at least seven days prior to a public meeting.

Requests will be accommodated to the greatest extent possible. Any person who believes they have been aggrieved by an unlawful discriminatory practice by DVRPC under Title VI has a right to file a formal complaint. Any such complaint may be in writing and filed with DVRPC's Title VI Compliance Manager and/or the appropriate state or federal agency within 180 days of the alleged discriminatory occurrence. For more information on DVRPC's Title VI program or to obtain a Title VI Complaint Form, please visit: www.dvrpc.org/GetInvolved/TitleVI, call (215) 592-1800, or email public_affairs@dvrpc.org.

b. Disadvantaged Business Enterprise (DBE) Program

i. The SUBRECIPIENT hereby agrees to comply with the current COMMISSION goal and Section 1101(b) of the Transportation Efficiency Act for the 21st Century, 23 U.S.C § 101 note, current AGENCY regulations regarding Disadvantaged Business Enterprises, and for USDOT funded program, the regulations set forth in 49 C.F.R. Part 26.

ii. The SUBRECIPIENT agrees that it will not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontract financed with Federal assistance provided by the AGENCY. The SUBRECIPIENT agrees to take all necessary and reasonable steps required by the AGENCY regulations to ensure that eligible DBEs have the maximum feasible opportunity to participate in subcontracts. If the SUBRECIPIENT is required by AGENCY regulations to have a DBE program, the DBE program must be in compliance with COMMISSION DBE Policy. The COMMISSION DBE Policy is incorporated by reference and made a part of this AGREEMENT. Implementation of the program is a legal obligation, and failure to carry out its terms shall be treated as a violation of this AGREEMENT. Upon notifying the SUBRECIPIENT of any failure to implement its approved DBE program, the AGENCY may impose sanctions as provided for under its regulations and may, as determined, refer the matter for enforcement under 18 U.S.C. § 1001 and the Program Fraud Civil Remedies Act, 31 U.S.C. §§ 3801 et seq.

c. Nondiscrimination on the Basis of Age

The SUBRECIPIENT agrees to comply with the applicable requirements of the Age Discrimination Act of 1975, as amended, 42 U.S.C. §§ 6101 through 6107 and implementing regulations, which prohibit discrimination on the basis of age.

d. Access Requirements for Persons with Disabilities

The SUBRECIPIENT agrees to comply with the requirements of 49 U.S.C. §5301(d) which express the Federal policy that the elderly and persons with disabilities have the same rights as others to use mass transportation services and facilities, and that special efforts shall be made in planning and designing these services and facilities to implement those policies. The SUBRECIPIENT also agrees to comply with all applicable requirements of Section 504 of the Rehabilitation Act of 1973, as amended, 42 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, and with the Americans with Disability Act of 1990, as amended, 42 U.S.C §§ 12101 et seq., which requires the provision of accessible facilities and services, and with the following Federal regulations, including any amendments thereto:

i. USDOT regulations, Transportation Services for Individuals with Disabilities (ADA), 49 CFR Part 37.

ii. USDOT regulations, Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance, 49 CFR part 27.

iii. Joint US Architectural and Transportation Barriers Compliance Board / USDOT regulation, Americans with Disabilities (ADA) Accessibility Specifications for Transportation Vehicles, 36 CFR Part 1192 and 49 CRF Part 38.

iv. US Department of Justice regulations, Nondiscrimination on the Basis of Disability in State and Local Government Services, 28 CFR Part 35.

v. US Department of Justice regulations, Nondiscrimination on the Basis of Disability by Public Accommodations and Commercial Facilities, 28 CFR Part 36.

vi. US General Services Administration regulations, Accommodations for the Physically Handicapped, 41 CFR Subpart 101-19.

vii. US Equal Employment Opportunity Commission, Regulations to Implement the Equal Employment provisions of the Americans with Disabilities Act, 29 CFR part 1630.

viii. US Federal Communications Commission regulations, Telecommunications Relay Services and Related Customer Premises Equipment for Hearing and Speech Disabled, 47

CFR Part 65, Subpart F.

ix. Federal Transit Administration (FTA) regulations, Transportation for Elderly and Handicapped Persons, 49 CFR part 609.

x. Any implementing requirements the FTA may issue.

Note: the above regulations essentially provide that no otherwise qualified handicapped person shall, solely by reason of his or her handicap, be excluded from participation in, be denied the use of, or otherwise be subjected to discrimination under any program, activity or facility that receives or benefits from Federal financial assistance.

e. Confidentially and Other Civil Rights Protections Related to Drug or Alcohol Abuse or Alcoholism

The SUBRECIPIENT agrees to comply with the confidentiality and other civil rights provisions of the Drug Abuse Office and Treatment Act of 1972, Pub. L. 92-255, March 21, 1972; the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Pub. L. 91-616, December 31, 1970, and the Public Health Services Act of 1912, 42 U.S.C. §§ 290dd-3 and 290ee-3, including any amendments to these Acts.

11.2 Political Activity

The provisions of the "Hatch Act", 5 U.S.C. §§ 1501 through 1508 and 7324 through 7326 and U.S. Office of Personnel Management regulations, Political Activity of State and Local Officers or Employees, Title 5 C.F.R Part 151, Code of Federal Regulations, shall apply to the extent of the regulations. No funds under this AGREEMENT shall be used for any partisan political activity or to furnish the election or defeat of any candidate for public office.

A Federal employee (this includes City, State and Municipal workers receiving Federal money, grants or loans, but does not include non-supervisory personnel) may not use his official authority or influence for the purpose of affecting the result of an election, nor may he take an active part in political management or political campaigns.

11.3 Disclosure of Information

All information obtained by the SUBRECIPIENT in this PROJECT and submitted to the COMMISSION is subject to disclosure to others, as provided for under the Freedom of Information Act 5 U.S.C. 552. In addition, the COMMISSION acquires the right, unless otherwise provided, to use and disclose all PROJECT data.

11.4 Clean Air and Clean Water

The SUBRECIPIENT hereby agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§7401 et. seq.), and/or the Federal Water Pollution Control Act (33 U.S.C. §§1251 et. seq.).

11.5 Energy Conservation Program

The SUBRECIPIENT agrees to comply with the mandated energy efficiency standards and policies within the applicable state energy conservation plans issued in compliance with the Energy Policy and Conservation Act, 42 U.S.C. §§ 6321 et seq.

11.6 Historic Preservation

In connection with carrying out this Project, the SUBRECIPIENT shall comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), Executive Order No. 11593, (16 U.S.C. 469a-1 et seq.), by:

a. Consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in, or eligible for inclusion in, the National Register of Historic Places that may be affected by the PROJECT, and notifying the AGENCY of the existence of any such properties; and by,
b. Complying with all requirements established by the AGENCY to avoid or mitigate adverse effects upon Historic properties.

11.7 Environmental Requirements

The SUBRECIPIENT shall comply with all applicable requirements of the National Environmental Policy Act of 1969, as amended, 42 U.S.C. §§ 4321, and any other applicable rule or regulation of the AGENCY.

11.8 Resource Conservation and Recovery Act

The SUBRECIPIENT shall comply with all applicable requirements of the Resource Conservation and Recovery Act, as amended, 42 U.S.C. §§ 6901 et seq.

11.9 Comprehensive Environmental Response, Compensation, & Liability Act

The SUBRECIPIENT shall comply with all applicable requirements of the Comprehensive Environmental Response, Compensation, and Liability Act, as amended 42 U.S.C. §§ 9601 et seq.

11.10 Contract Work Hours and Safety Standards Act

The SUBRECIPIENT shall comply with all applicable requirements,

including non-construction employees of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. §§ 327 through 332.

11.11 False or Fraudulent Statements and Claims

The SUBRECIPIENT agrees to comply with the requirements of the Program Fraud Civil Remedies Act of 1986, as amended, 49 U.S.C. §§ 3801 et seq. and the regulations of the AGENCY, and certifies and affirms the truthfulness and accuracy of any statement, claim, submission or certification it has made, it makes, or it may make pertaining to this AGREEMENT.

11.12 Incorporation of Provisions

The SUBRECIPIENT shall include the provisions of paragraphs 11.1 through 11.13 in every subcontract under this AGREEMENT, including procurement of materials which shall be secured in compliance with 2 CFR 200, AGENCY regulations, and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The SUBRECIPIENT shall take such action with respect to any subcontract or procurement under this AGREEMENT, as the COMMISSION, AGENCY or Federal Government may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a SUBRECIPIENT becomes involved in, or is threatened with, litigation with a contractor or supplier as a result of such direction, the SUBRECIPIENT may request the COMMISSION to enter into such litigation to protect the interests of the COMMISSION and, in addition, the SUBRECIPIENT may request the United States to enter into such litigation to protect the interests of the United States.

In addition to the incorporation of provisions outlined in Article 11: Federal Requirements, SUBRECIPIENT shall be required to incorporate all applicable provisions outlined in Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances.

Article 12: U.S. Department of Transportation Standard Title VI and Non-Discrimination Assurances

By executing this AGREEMENT, the SUBRECIPIENT, HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration ("FHWA"), Federal Transit Administration ("FTA"), and Federal Aviation Administration ("FAA"), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);

- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);

- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the SUBRECIPIENT hereby gives assurance that it will promptly take any measures necessary to ensure that:

> *"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the SUBRECIPIENT receives Federal financial assistance from DOT, including the* FHWA, FTA, and/or FAA."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non--discrimination statutes and requirements to include all programs and activities of the SUBRECIPIENT, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the SUBRECIPIENT agrees with and gives the following Assurances with respect to its Federally assisted activities as identified in the Unified Planning Work Program of the COMMISSION:

1. The SUBRECIPIENT agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.

2. The SUBRECIPIENT will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all activities as identified in the Unified Planning Work Program of the COMMISSION and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

   "SUBRECIPIENT, in accordance with the provisions of Title VI of

the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The SUBRECIPIENT will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.

4. The SUBRECIPIENT will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a SUBRECIPIENT.

5. That where the SUBRECIPIENT receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.

6. That where the SUBRECIPIENT receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.

7. That the SUBRECIPIENT will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the SUBRECIPIENT with other parties:

    a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
    b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

8. That this Assurance obligates the SUBRECIPIENT for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the SUBRECIPIENT, or any transferee for the longer of the following periods:

    a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
    b. the period during which the SUBRECIPIENT retains ownership or possession of the property.

9. The SUBRECIPIENT will provide for such methods of administration for the

program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other SUBRECIPIENTs, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The SUBRECIPIENT agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this AGREEMENT and agreeing to the terms of this ASSURANCE, SUBRECIPIENT also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the DOT. You must keep records, reports, and submit the material for review upon request to DOT, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

SUBRECIPIENT gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the COMMISSION's Unified Planning Work Program. This ASSURANCE is binding on the Commonwealth of Pennsylvania and the State of New Jersey, other SUBRECIPIENTs, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the various activities as identified in the Unified Planning Work Program of the COMMISSION.

12.1 APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations**: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, **FHWA, FTA, and/or FAA**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

   Non-discrimination: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of

equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

2. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment**: In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

3. **Information and Reports**: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the SUBRECIPIENT or the **FHWA, FTA, and/or FAA**, as appropriate, and will set forth what efforts it has made to obtain the information.

4. **Sanctions for Noncompliance**: In the event of a contractor's noncompliance with the Non- discrimination provisions of this contract, the SUBRECIPIENT will impose such contract sanctions as it or the **FHWA, FTA, and/or FAA** may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating, or suspending a contract, in whole or in part.

5. **Incorporation of Provisions**: The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the SUBRECIPIENT or the **FHWA, FTA, and/or FAA** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the SUBRECIPIENT to enter into any litigation to protect the interests of the SUBRECIPIENT. In addition, the contractor may request the United States to enter into the litigation to protect the

interests of the United States.

12.2 APPENDIX B

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the U.S. Department of Transportation as authorized by law and upon the condition that the SUBRECIPIENT will accept title to the lands and maintain the project constructed thereon in accordance with (***Name of Appropriate Legislative Authority***), the Regulations for the Administration of the **COMMISSION's Unified Planning Work Program**, and the policies and procedures prescribed by the **FHWA, FTA, and/or FAA** of the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto **SUBRECIPIENT** all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto SUBRECIPIENT and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on **SUBRECIPIENT**, its successors and assigns.

SUBREICIPIENT, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that **SUBRECIPIENT** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the

Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended [, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].*

12.3 APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by **DVRPC** pursuant to the provisions of Assurance 7(a):

A. The (***grantee, lessee, permittee, etc. as appropriate***) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [***in the case of deeds and leases add "as a covenant running with the land"***] that:

1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*

C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert

to and vest in and become the absolute property of **DVRPC** and its assigns.*

12.4 APPENDIX D

CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by **DVRPC** pursuant to the provisions of Assurance 7(b):

A. The (***grantee, licensee, permittee, etc., as appropriate***) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree ***(in the case of deeds and leases add, "as a covenant running with the land"***) that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (***grantee, licensee, lessee, permittee, etc.***) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.

B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non- discrimination covenants, **DVRPC** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*

C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **DVRPC** will there upon revert to and vest in and become the absolute property of **DVRPC** and its assigns.

12.5 APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

12.6 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);

and 49 CFR Part 21.

- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid SUBRECIPIENTs, and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Article 13: Interest of Members of the COMMISSION and Others

13.1 No officer, member or employee of the COMMISSION or AGENCY, and no member of its governing body, and no other public official of the governing body of the locality or any other local public agencies, who exercises any functions or responsibilities in review or approval of the undertaking or carrying out of the PROJECT, shall have any personal interest, direct or

indirect, apart from his official duties, in this AGREEMENT or the proceeds thereof.

Article 14: Interest of the SUBRECIPIENT

14.1 The SUBRECIPIENT covenants that no member, officer or employee of the SUBRECIPIENT has presently no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services, required to be performed under this AGREEMENT. The SUBRECIPIENT further covenants that in the performance of this AGREEMENT no person having any such interest shall be employed.

Article 15: Interest of Members of Congress

15.1 No member of or delegate to the Congress of the United States shall be admitted to any share or part of this AGREEMENT, or to any benefit therefrom.

Article 16: Audit and Inspection of Records

16.1 The SUBRECIPIENT shall keep, or cause to be kept, accurate records and books of accounts, and shall record and report with all essential details the receipt and disbursement of all funds under the terms of this AGREEMENT in accordance with generally accepted accounting principles and procedures. All costs charged against this AGREEMENT shall be supported by properly executed payrolls, time records, invoice, contracts and vouchers evidencing in proper detail the nature and propriety of the charges. All accounting records shall readily provide a breakdown of costs in accordance with the line items shown on the latest approved budget. The SUBRECIPIENT shall permit and shall require its contractor to permit, the COMMISSION, the AGENCY and the Comptroller General of the United States, or any of their duly authorized representatives, access at all reasonable times, to all records and books of accounts pertaining to this AGREEMENT. The SUBRECIPIENT agrees that any payment made by the COMMISSION to the SUBRECIPIENT, and any expenditures of the SUBRECIPIENT under the terms of this AGREEMENT, are subject to audit by the COMMISSION.

16.2 The SUBRECIPIENT agrees to remit to the COMMISSION any excess payments made to the SUBRECIPIENT, any costs disallowed as a result of audit, and any amounts recovered by the SUBRECIPIENT from third parties or other sources.

16.3 The SUBRECIPIENT shall preserve all documents, records and books of account pertaining to this AGREEMENT for a period of three (3) years from the date of final payment for inspection and/or audit by any authorized representative of the COMMISSION, AGENCY and the Comptroller

General of the United States, and copies thereof, if requested, shall be furnished to any of the foregoing. The COMMISSION or the AGENCY may request the SUBRECIPIENT to surrender all records at the end of the three (3) year period.

16.4 The SUBRECIPIENT shall provide the COMMISSION with an audit prepared in conformance with 2 CFR 200, Subpart F, Audit Requirements. The audit shall include the funds provided by the COMMISSION and shall be made available to the COMMISSION in a timely manner. The SUBRECIPIENT understands that the audit may be made available to the AGENCY and the Comptroller General of the United States.

16.5 Should the COMMISSION audit the SUBRECIPIENT in place of the audit performed under 15.4 above, the COMMISSION's audit of the SUBRECIPIENT is reviewed and accepted by an independent certified public accounting firm and the cognizant Federal Audit Agency which is consistent with the COMMISSION's single annual audit concept as approved by the Government, and the COMMISSION shall permit the authorized representatives of the independent certified public accounting firm, the AGENCY or the Comptroller General of the United States to inspect and audit all data and records of the COMMISSION relating to the SUBRECIPIENT's performance under this AGREEMENT.

Article 17: Identification of Documents

17.1 All reports, publications and other documents, except those prepared or completed exclusively for internal use shall carry the following notation on the front cover or title page or, in case of maps, in the title block:

"The preparation of this report (map, document, etc.) was financed in part through funds made available by the Delaware Valley Regional Planning Commission from a grant by the United States (Agency's name). The contents do not necessarily reflect the views or a policy of the Delaware Valley Regional Planning Commission, the AGENCY or the Federal Government and neither assumes liability for its contents or use".

Article 18: Publicity

18.1 Press releases and other public dissemination of information by the SUBRECIPIENT concerning the PROJECT work shall be coordinated with the COMMISSION's Office of Communications and Engagement. Press release and public dissemination requests should be sent to public_affairs@dvrpc.org. Any and all press releases shall be coordinated with the COMMISSION and AGENCY and acknowledge AGENCY grant support.

Article 19: Rights in Data, Copyrights, and Disclosure

19.1 The COMMISSION and/or AGENCY reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to

authorize others to use for government purposes of (1) any subject data developed under this AGREEMENT by the SUBRECIPIENT or any subcontract at any tier, whether or not a copyright has been obtained, and

(2) any rights of copyright to which SUBRECIPIENT or contractor at any tier, purchases ownership financed under this AGREEMENT.

19.2 Definition. The term "data" as used herein includes written reports (progress, draft and final), studies, drawings or other graphic, electronic, chemical or mechanical representations, and work of any similar nature which are required to be delivered under this AGREEMENT. It does not include the SUBRECIPIENT's financial reports, or other information incidental to contract administration.

19.3 Data submitted to and accepted by the COMMISSION under this AGREEMENT shall be the property of the COMMISSION and/or AGENCY and it shall have full right to use such data for any official purpose in whatever manner deemed desirable and appropriate, including making it available to the general public. Such use shall be without any additional payment to, or approval by, the SUBRECIPIENT.

19.4 No data developed or prepared in whole or in part under this AGREEMENT shall be subject to copyright in the United States or in any other country. The SUBRECIPIENT relinquishes any and all copyrights and/or copyright rights, and/or privileges to data developed or prepared under this AGREEMENT. The SUBRECIPIENT shall not include in the data any copyrighted matter, unless the SUBRECIPIENT provides the COMMISSION with written permission of the copyright owner for the SUBRECIPIENT to use such copyrighted matter.

19.5 The SUBRECIPIENT bears responsibility for the administration of the PROJECT and therefore the SUBRECIPIENT alone is liable for any claims of copyright infringement for any copyrighted material.

19.6 It is a condition precedent to SUBRECIPIENT's compensation that he report to the COMMISSION, within 15 days and in reasonable written detail, each notice or claim of copyright infringement based on the performance under the PROJECT or out of work, or services, performed hereunder. The SUBRECIPIENT shall furnish to the COMMISSION, when requested by the COMMISSION, all evidence and information in possession of the SUBRECIPIENT pertaining to such suit or claim.

Article 20: Confidentiality

20.1 At no time, without written COMMISSION approval, may the SUBRECIPIENT divulge or release information, reports, recommendations or things of a like nature developed or obtained in connections with

performance of this AGREEMENT that are of direct interest to the COMMISSION.

a. The COMMISSION has direct interest in the SUBRECIPIENT's material when the SUBRECIPIENT's PROJECT is to be made a part of a larger PROJECT still under the supervision of the COMMISSION.
b. When such "direct interest" exists, it will be identified in the special conditions clause found in the body of the contract.

20.2 After the AGREEMENT period, SUBRECIPIENT may divulge or release information that is of direct interest to the SUBRECIPIENT, but which has no direct interest to the COMMISSION.

Article 21: Patent Rights

21.1 Whenever any invention, improvement or discovery (whether or not patentable) is made or conceived, or for the first time actually or constructively reduced to practice by the SUBRECIPIENT or its employees or SUBRECIPIENT, in the course of, in connection with, or under the terms of this AGREEMENT, the SUBRECIPIENT shall immediately give the COMMISSION written notice and shall promptly furnish a complete report. The COMMISSION shall promptly notify the AGENCY. Unless the AGENCY or Federal Government later makes a contrary determination in writing, the SUBRECIPIENT, or contractor at any tier, agrees it will transmit to the AGENCY those rights due in any invention resulting from that third-party contract as described in the U. S. Department of Commerce regulations A Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements 37 C.F.R. Part 401.

Article 22: Invoice Forms and Payroll Records

22.1 Invoice forms used by the SUBRECIPIENT should be in compliance with Article 6 hereof are attached hereto. Invoices must be approved by SUBRECIPIENT project manager.

22.2 Payroll records submitted by the SUBRECIPIENT should agree with the total personnel cost of the invoice and be approved by the SUBRECIPIENT project manager

Article 23: Certification of Non-collusion

23.1 The parties hereto hereby certify that neither the COMMISSION nor the SUBRECIPIENT, or their representatives have:

a. been required nor have, either directly or indirectly, as an expressed or implied condition for obtaining this AGREEMENT, employed or retained or agreed to employ or retain, any firm or person;

b. been required nor have, paid or agreed to pay, to any firm or person, except bona fide employees of the COMMISSION and SUBRECIPIENT, any fee, contribution, donation, or other consideration of any kind to solicit to secure this AGREEMENT;
c. acknowledged that this certification is subject to applicable laws of the Commonwealth of Pennsylvania and/or State of New Jersey, and the United States of America, both criminal and civil.

Article 24: Restrictions on Lobbying

24.1 The SUBRECIPIENT hereby certifies that:

a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit US Government Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
c. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
d. This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. This certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Article 25: Entire Agreement

25.1 The AGREEMENT Proper, the Scope of Services and these Standard Articles of Agreement and any other exhibit attached hereto constitute the entire understanding between the two parties hereto.

a. No amendment or modification changing its scope or terms have any force or effect unless they meet the criteria set forth in Article 5, hereof.
b. Any item that is to be deleted or modified from these the Standard Articles of Agreement shall be set forth in section: "Special Conditions" of the Agreement Proper.

Exhibit B

Scope of Services

Fiscal Year 2026 Unified Planning Work Program Description

City of Camden Transit Planning Program

26-63-024 **City of Camden: Transit Planning Program**

Responsible Agency: **City of Camden**
Program Coordinator: Christopher Mulroy
Manager(s): None
Supports LRP Goals:

Goals:

To improve the efficiency of the region's public transportation network by carrying out a comprehensive local transit planning program.

Description:

This project will enhance the mobility of the residents of the City of Camden by providing comprehensive planning, programming, monitoring, and coordination of public transit services in the city.

Completion of this project may require the purchase of materials, supplies, and other services.

Tasks:

Administration:

1. Administer the project and prepare required invoices and progress reports.

Planning and Programming

1. Monitor and provide input for NJ TRANSIT and PATCO capital projects within the City of Camden.
2. Promote transit initiatives in the City of Camden pertaining to residents, employees, employers, developers, and event spaces.
3. Evaluate upcoming land development and recommend measures to increase public transit use.

Coordination

1. Provide input into NJ TRANSIT operating budgets and determine impacts on fares, subsidies, and levels of service.
2. Participate in activities of the Cross County Connection TMA.
3. Maintain liaison with NJ TRANSIT, PATCO, NJDOT, and other transit service providers in the City of Camden.
4. Monitor certain county and municipal road projects that affect public transit service.

Products:

1. Quarterly progress reports and invoices.
2. Closing report.
3. Proposed TSP Work Program for FY2027

Beneficiaries:

New Jersey TMAs, NJDOT, and commuters in the DVRPC region in New Jersey.

Cost and Funding:

FY	Total	Highway PL Program	Transit PL Program	Comprehensive Planning	Other
2024	$36,747		$20,800		$15,947
2025	$34,956		$20,800		$14,156
2026	$34,956		$20,800		$14,156

FY2026 Other Funding Details:
$14,156 Local Match ($5,200 for 26-63-024, $8,956 for special studies projects)

Exhibit C

Budget Proposal

FY 26 BUDGET PROPOSAL

ENTITY NAME: City of Camden
PROJECT NUMBER: 26-63-024
SUBMITTED BY (name and title): Dr. Edward Williams
DATE SUBMITTED: 6/3/24

DETAILDESCRIPTION OF COST ELEMENTS			
1. DIRECT LABOR- Specify employee name and title	# Hours	Hourly Rate	Estimated Cost (FOR ALL TASKS)
Edward C. Williams	149	$ 66.46	$ 9,902.54
Angela Miller	99	$ 52.56	$ 5,203.44
Jose Mendez	151	$ 41.48	$ 6,263.48
Stephanie Walker	125	$ 36.97	$ 4,621.25
Cairo Brewer	150	$ 32.67	$ 4,900.50
Dajon Shivers	98	$ 25.25	$ 2,474.50
			$ -
			$ -
			$ -
			$ -
		SUB-TOTAL	$ 33,365.71

2. FRINGE & OVERHEAD:	Rate	Base	Estimated Cost
Fringe		$ 33,365.71	$ -
Overhead		$ 33,365.71	$ -
		SUB-TOTAL	$ -

TOTAL DIRECT LABOR, FRINGE & OVERHEAD	$ 33,365.71

3. NONLABOR EXPENSES:	Estimated Cost
Materials/Supplies	
Travel (max of 15% of budget total)	
Training	$ 590.29
	$ 1,000.00
SUB-TOTAL	$ 1,590.29

GRAND TOTAL	$ 34,956.00
FY 26 UPWP BUDGET TOTAL	$ 34,956.00
VARIANCE (must be $0)	$ -
LESS: MATCH AMOUNT	$ (14,156.00)
NET PAYABLE	$ 20,800.00

R-36

AV:dh
09-09-25

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A CASH CONTRIBUTION FROM THE HEART OF CAMDEN IN LIEU OF REQUIRED PARKING SPACES PURSUANT TO §870-230(r) OF THE CITY CODE FOR THE MAKER'S SPACE PROJECT LOCATED AT 1811 BROADWAY

WHEREAS, §870-230(r) of the City Code provides that a parking variance may be issued when off-street parking requirements are not met, provided the applicant demonstrates hardship or other sufficient reasons, and makes a cash contribution to the City for each required parking space not provided; and

WHERES, the Heart of Camden will make a cash contribution in the amount of One Thousand Dollars ($1,000.00) in lieu of required parking spaces for the development of the Maker's Space project located at 1811 Broadway within the Waterfront South Historic District; and

WHEREAS, the City of Camden desires to utilize said monies for that purpose; and

WHEREAS, the City Council of the City of Camden has determined that it is in the best interest of the City of Camden to accept said cash contribution in lieu of required parking spaces; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City officials of the City of Camden are authorized to accept the cash contribution in the amount of One Thousand ($1,000.00) in lieu of required parking spaces from the Heart of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, CPZBS, Director
Planning & Development

TITLE OF ORDINANCE/RESOLUTION: Resolution accepting a donation in the amount of $1,000.00 in lieu site plan design requirements from the Heart of Camden for the Maker's Space Project, located at 1811 Broadway.

Point of Contact: Dr. E. Williams Planning & Development 7135
Edwillia@camdennj.gov

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)	Y		8/25/25	
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator _____ 8/25/25
Signature **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval – Attachment G
2. Notification memorandum of DCA of board approval
3. Grant Summary Form; Grant application

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney _____ 8/26
Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/ RESOLUTION: Resolution accepting a donation in the amount of $1,000.00 in lieu site plan design requirements from the Heart of Camden for the Maker's Space Project, located at 1811 Broadway.

FACTS/BACKGROUND: (Executive level details. Short, concise bullets)

- This proposed action involves the acceptance of 1,000.00 from Heart of Camden in lieu of site plan design requirements for the development of 1811 Broadway within the Waterfront South Historic District.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT: It is recommended that the City Council approved these actions to facilitate the study and the redevelopment plan.

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- The Planning Division staff will continue to monitor this matter.

Prepared by:

Edward Williams x7135 Edwillia@camdennj.gov

Name Phone/Email

HEART OF CAMDEN
Home - It's Where the Heart Is!

July 11. 2025

Dr. Edward C. Williams, PP, AICP, CSI, AHP,
Director and Zoning Officer
Department of Planning & Development
520 Market Street
City Hall, Room 224
Camden, NJ 08102

Dear Dr. Williams,

Thank you again for taking the time to meet and for your continued support of our work in Waterfront South.

As discussed, we are now ready to move forward with permitting for the Maker's Space at 1811 Broadway. This project is fully funded and shovel-ready, and represents Heart of Camden's sixth commercial redevelopment in the neighborhood. It will bring together walkable ground-floor retail, artist studios, and a new maker's space program in partnership with Camden FireWorks all in a building that has stood vacant for decades.

We understand from our conversation that, with your support, we may proceed to permitting once the $1,000 parking variance fee is approved internally by both the City Engineer and the City Attorney. We agree to this fee and please accept this correspondence as that commitment.

Our construction team is ready, and our closing documents for the UEZ loan and NRTC drawdown are in process. Timing is critical to maintain momentum, avoid cost escalation, and meet our projected summer ground-breaking ceremony with Mayor Carstarphen and NJDCA Commissioner.

Thank you again for your leadership in helping move critical community development projects forward. If you or your office need anything further to facilitate this next step, we're ready to deliver.

Sincerely,

Carlos Morales
Executive Director
Heart of Camden, Inc.

SE:dh
09-09-25

R-37

RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PREQUALIFIED ENGINEERING FIRMS FOR THE PROVISION OF PROFESSIONAL ENGINEERING SERVICES TO BE ASSIGNED AS NEEDED FOR A PERIOD OF ONE YEAR

WHEREAS, in accordance with Local Public Contract Law, the Purchasing Agent advertised a Request for Qualification (RFQ) #25-12 for firms interested in being pre-qualified to provide engineering services on an as needed basis to the City of Camden; and

WHEREAS, in response to RFQ #25-14, the City received Statements of Qualifications from fourteen (14) firms and the technical review committee narrowed the selection of proposals down to nine (9) firms as being pre-qualified; and

WHEREAS, the Purchasing Agent of the City of Camden and the Business Administrator recommend to the City Council of the City, that the Council authorize the establishment of a list of Pre-Qualified Engineers as follows:

- Alaimo Group,
- Colliers Engineering & Design, Inc.;
- CME Associates,
- Environmental Resolutions Inc.,
- Paulus, Sokolowski & Sartor, LLC;
- Pennoni Associates,
- Remington & Vernick,
- Consulting Engineer Services,
- T&M Associates; and

WHEREAS, the list of Pre-Qualified Engineers will be used as projects and needs arise for professional engineering services; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to approve the establishment of the prequalified engineering firms to provide professional engineering services on an as needed basis for a period of one (1) year.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PREQUALIFIED ENGINEERING FIRMS FOR ENGINEERING SERVICES ASSIGNED ON AN AS NEEDED BASIS FOR ONE YEAR

Point of Contact:	Lateefah Chandler	Admin-Purchasing	856-757-7475	lachandl@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance				

Approved by:
Business Administrator — Signature — Date: 8.29.25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by: City Attorney — Signature — Date: 8.29

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PREQUALIFIED ENGINEERING FIRMS FOR ENGINEERING SERVICES ASSIGNED ON AN AS NEEDED BASIS FOR ONE YEAR

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- In accordance with Local Public Contract Law the City, through the Purchasing Agent, advertised for receipt of Request for Qualifications (RFQ) for firms interested in being prequalified to provide engineering services to the City.
- List includes:
    - **Alaimo Group,** Mt. Holly, NJ; **Colliers Engineering & Design, Inc**, Mt. Laurel, NJ; **CME Associates**, Camden, NJ; **Environmental Resolutions Inc.,** Mt. Laurel, NJ; **Paulus, Sokolowski & Sartor, LLC**, Cherry Hill, NJ; **Pennoni Associates**, Philadelphia, PA; **Remington & Vernick**, Cherry Hill, NJ; **Consulting Engineer Services,** Sicklerville, NJ; **T&M Associates**, Mt Laurel, NJ
- The solicitation resulted in fourteen (14) firms responsive proposals. The City chose to narrow the selection to 9 firms. These firms will serve as the City of Camden's list of Pre-Qualified Engineers and as projects and needs arise the City will determine which engineering firm best fits the project needs

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: various
PROCUREMENT PROCESS: RFQ #25-12 – Received (14) proposals on August 12, 2025
APPROPRIATION NUMBER: various

IMPACT STATEMENT:

- N/A

SUBJECT MATTER EXPERTS/ADVOCATES:

- N/A

COORDINATION:

- N/A

Prepared by: LATEEAH CHANDLER **856-757-7159**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	LIST OF PRE-QUALIFIED ENGINEERS
Contract Award Amount	N/A
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ 25-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES SEE ATTACHED

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 8/28/2025

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Pennoni Associates Inc.
Address:	1900 Market Street Suite 300 Philadelphia, PA 19103
Contact:	Colleen Kahle
Email:	ckahle@pennoni.com
Phone:	215-222-3000
HST#:	23-1683429

Submission Details

Created On:	Monday July 28, 2025 12:13:31
Submitted On:	Tuesday August 12, 2025 08:31:38
Submitted By:	Colleen Kahle
Email:	ckahle@pennoni.com
Transaction #:	ed306d61-6b7f-4b7d-8171-db74c69a6a20
Submitter's IP Address:	147.243.236.15

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Beth-Ann Grasso, PE, CME, CFM Division Manager/Associate Vice President of Transportation 215-254-7735 bgrasso@pennoni.com
Stormwater Management & Hydrology	(•) Yes ( ) No	Joseph Raday, PE, CME Associate Vice President & Office Manager 856-316-1059 jraday@pennoni.com
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Thomas Leisse, PE, CME Associate Vice President 856-656-2922 tleisse@pennoni.com
Surveying Services	(•) Yes ( ) No	Keith Ludwig, PLS Associate Vice President & Division Manager 856-284-0019 kludwig@pennoni.com
Structural Engineering	(•) Yes ( ) No	Richard Roberts, PE Vice President, Chief Structural Engineer 215-254-7839 rroberts@pennoni.com
Landscape Architectural Services	( ) Yes (•) No	N/A
Architecture Services	( ) Yes (•) No	N/A
Mechanical, Electrical and Plumbing Services	( ) Yes (•) No	N/A
Environmental Services	(•) Yes ( ) No	Andrew Zjawin, LSRP EHS Division Manager 856-656-2992 azjawin@pennoni.com

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	Pennoni Associates Inc. 1900 Market Street, Suite 300 Philadelphia, PA 19103 Incorporated in Pennsylvania on July 21, 1967
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Peter Coote, Esq., Corporate Secretary, General Counsel 1900 Market Street, Suite 300 Philadelphia, PA 19103 215-254-7857 pcoote@pennoni.com
If not incorporated, provide State where registered, name of owner, address and telephone number.	Commonwealth of Pennsylvania Owner: Pennoni Associates Employee Stock Ownership Plan Trust (ESOP)* Pennoni is a privately held corporation which is 100% owned by the Pennoni ESOP. No employee-owner owns more than 10% of the ESOP.
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	59 Years
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. If you are selected as the vendor for the requested goods/service.	If selected, Pennoni will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	If selected, Pennoni will comply with the requirements of N.J.S.A. 19:44A-20.26-20.27, et seq.
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	There are no indictments, convictions or civil offenses arising directly or indirectly from the conduct of Pennoni or any of its principals, associates, employees, or agents.
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	There are no pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by Pennoni or any of its principals, associates, employees or agents and the status of any such investigation.
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	There have been no adverse determinations against Pennoni or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	There are no material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if Pennoni were to provide consultant services to the City of Camden.
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes, NJ BRC & W-9 have been uploaded
Confirm that your firm covers all costs in advance of payment.	Pennoni can confirm that the firm will cover all costs in advance of payment.

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Items that are MANDATORY SUBMISSION with proposal are denoted *. Items that are Mandatory Submission Before Contract Award are denoted **.

Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document".**

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP DISCLOSURE FORM*	RZ
SECTION 2.0 - STATEMENT OF QUALIFICATIONS*	RZ
SECTION 3.0 - COST PROPOSAL*	RZ
NJ BUSINESS REGISTRATION CERTIFICATE**	RZ
CURRENT W-9**	RZ
NON-COLLUSION AFFIDAVIT**	RZ
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	RZ
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT**	RZ
DISCLOSURE OF IRAN INVESTMENT ACTIVITIES**	RZ
AFFIRMATIVE ACTION COMPLIANCE NOTICE**	RZ
CERTIFICATION OF NON-INVOLVEMENT IN PROHBITED ACTIVITES IN RUSSIA OR BELARUS**	RZ
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	RZ

August 12, 2025

COCMX25004

City of Camden
Attn: Lateefah Chandler, Purchasing Agent
520 Market Street, Second Floor
Camden, NJ 08102

RE: RFQ #25-12 | For As-Needed Professional Engineering Services for A Period of One Year

Dear Ms. Chandler:

The City of Camden has an abundance of community offerings that can be enhanced through professional engineering and architecture consulting services. Pennoni understands the City is requesting qualification statements from firms to perform various services for a one-year period, which includes transportation engineering, stormwater management, utility infrastructure design (water, storm, and wastewater), surveying services, structural engineering, and environmental services. The City has a reputation for diversity, consisting of areas that require services for projects of differing size and scope. Pennoni is prepared to partner with the City of Camden to work on improving the City.

With 59 years in business, Pennoni reaffirms our commitment to providing personalized service to our clients and to determining the solution that best suits the City's needs. Our firm uses the latest technology to meet project requirements. We have more than 1,400 professionals in offices strategically located to best serve our growing list of clients. As a multidisciplinary firm, our breadth of services includes civil/site, construction services, environmental, geotechnical, landscape architecture and planning, MEP, structural, survey and geomatics, transportation, water resources, and water/wastewater.

Joseph J. Raday, PE, CME, will serve as Project Manager and primary client contact to the City. Mr. Raday has been a Professional Engineer for more than 33 years. He has served as a utility engineer, municipal engineer, and/or planning/zoning board engineer for more than 26 years. Mr. Raday has expertise in land use issues, including site design, traffic, survey (including GIS), wetlands, soil, and material testing, environmental, and stormwater management.

Pennoni is well-suited to serve the City of Camden's needs for the following reasons:

- Our Camden and Haddon Heights, NJ locations provide a local presence, and we have the engineering staff to meet your needs. Additional staff can be called upon from other offices in the region.
- Our proven team approach has led to many successfully completed municipal and public facilities projects throughout southern New Jersey.
- Our Camden staff has been headquartered in Camden for over 27 years and has successfully completed many projects for the City and Camden Community Partnership.

We are proud of the reputation we have developed and are committed to a high level of professionalism.

Sincerely,
PENNONI ASSOCIATES INC.

Joseph Raday, PE, CME
Associate Vice President

Edward P. Guetens
Vice President

Section 5

Technical Approach

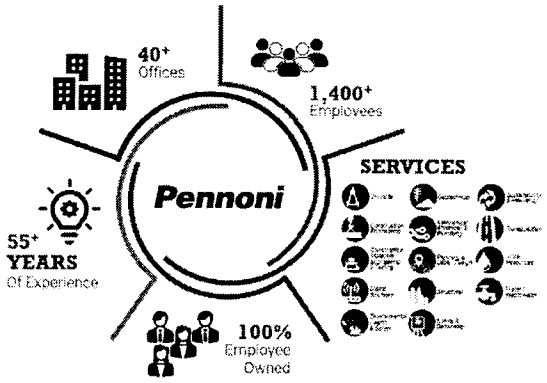
Pennoni

Technical Approach

Pennoni understands that the City requires the services of a qualified engineering firm to provide as-needed professional engineering services to perform various services for the City, such as transportation engineering, stormwater management and hydrology, utility infrastructure design for water distribution and wastewater systems, surveying, structural engineering, and environmental services. We understand the contract will be for a period of one year, and actual services requested will be issued by task orders, with costs negotiated by the City.

In-House Capabilities

Pennoni offers comprehensive in-house engineering services that other firms do not. Our staff includes surveyors, planners, civil, environmental, geotechnical, structural, mechanical, electrical, and plumbing engineers, as well as landscape architects. Having expansive and diverse in-house capabilities enables the Pennoni design team to collaborate and coordinate the designs in person, on a daily basis. Our engineering disciplines have collaborated on many similar as-needed engineering projects with great success.



The Pennoni team has the required experience in the City to guide the as-needed projects through their respective process. It is vital to a project schedule and budget to have an engineering company that knows the City approval process and agency design requirements. Lack of experience leads to multiple reviews and resubmissions, and ultimately delays in the project schedule.

Emergency Response

When emergency situations arise, Pennoni has proven that we have the right people in place to respond to any situation with the right training, information, access, and equipment to respond accordingly. Pennoni teams have responded, worked side-by-side with our clients, and provided technically sound and forward-thinking solutions to get travelers safely moving again.

Grand Challenge

Pennoni is committed to strengthening our infrastructure. Offering a variety of planning, design, and construction services, we believe in delivering projects that are innovative and resilient, that are cost-effective throughout their duration of use, and meet stringent standards of quality. When involved in infrastructure projects, Pennoni seeks to understand the project's life cycle, considers long-term environmental factors, incorporates smart materials and processes, and employs custom solutions and approaches in pursuit of project sustainability. Across all market sectors, Pennoni works with project owners, end users, stakeholders, and teaming partners to develop solutions that help to close the ever-widening infrastructure gap, truly making Pennoni a "Partner for What's Possible."

Methodology

The Project Manager, **Joseph Raday, PE, CME,** will delegate authority and responsibility to the project team and help the team function as an integrated unit. His duties will include troubleshooting project concerns identified and coordinating proactive actions to be taken by Pennoni. He will assume coordination responsibility for the project requirements and will confirm that the resources of the company necessary to complete this project are available. Pennoni institutes a multi-task approach which emphasizes clear lines of responsibility, delegating authority to the people who need it to move quickly in response to client schedules, and addresses architectural/engineering issues in the safest and most cost-effective manner. We have management systems in place that allow us to effectively manage and track multiple tasks of diverse disciplines.

Our team has been organized to best leverage our experience in both management and design to meet the supervision requirements for the contract. Pennoni has several senior design personnel with management experience who can be assigned to manage individual tasks in accordance with the expertise requirements for the project. Our personnel's variety of experience enables us to assign project management based on the needs of individual projects. We provide a task manager that performs a primary part of the design, as well as effectively manages the project. Our responsive and accessible management staff believes in a hands-on management approach. Our officers and project managers are registered professionals in their fields and active participants in both managerial and technical design capacities. This hands-on management approach results in a manager being more in tune with the project and better able to identify issues early in the process, when they are easier to address.

Communications

Successful projects start with good communication between the client and teaming partners. Clear lines of communication as the primary mechanism for ensuring that problems are identified and resolved before they negatively impact project performance. The salient feature of this communication structure is the delegation of far-reaching responsibility to each task manager to confirm that goals and resources are assigned, schedules are established, checkpoints are set up, and problems are reported and promptly resolved. Communication will flow freely through Mr. Raday from the client to the responsible task managers, team members, and any subconsultants. This reduces miscommunication and allows any issue to be recorded and addressed in a timely fashion.

Monthly Status Reports

Pennoni will provide, via e-mail, a Project Status Report to the City each month. The report will include:

- A schedule of all projects underway that details the current project information, including date assigned, project name, our project number, City's PO, contract amount, revised contract amount, invoiced amount, amount paid, and current balance
- A brief summary of work accomplished during the past month
- A brief summary of work expected to be accomplished during the current month

Scope of Work

Pennoni can provide the services as stated in the RFP, as well as construction inspection, inspection and testing, and geotechnical engineering services. Additional services are also available as needed.

Transportation Engineering

Pennoni will provide project management, transportation system analysis and planning, preliminary engineering, final design, construction engineering, including design of roadway facilities, pedestrian and bicycle facilities, transportation system management and operations, traffic signals, and other related items pertaining to public transportation, including traffic studies.

Stormwater Management and Hydrology

Pennoni will perform engineering for various stormwater management and planning projects, permitting projects involving NPDES MS4, NJDEP, and US Army Corp Engineers permit consulting, review/evaluation of televised sewer video, and inspection of sewer outfalls.

Utility Infrastructure Design and Engineering Services

Pennoni will provide the planning and engineering services for City utility infrastructure improvements, including complex tasks such as retrofitting or removing and replacing existing drinking water, wastewater, or stormwater utilities.

Surveying Services

Pennoni will provide conventional GPS surveying for as-needed projects in the City. These services will be used to provide horizontal and vertical locations of existing conditions, information for engineering design, and can include surveying after construction for as-built records and more.

Structural Engineering

Pennoni will provide the design, planning, and oversight of construction of new buildings and/or alterations and extensions to existing City properties/structures, as well as analyze damage to structures and solutions.

Environmental Services

Environmental Services was not noted in the RFQ. However, Pennoni can provide environmental services to include review and assistance on environmental issues in the City to include assessments/evaluations, investigations, analysis, cost estimates, testing, reports, studies, preparation of permits/documents and provision of LSRP (Licensed Site Remediation Professional) capabilities.

Section 6

Management Approach

Pennoni

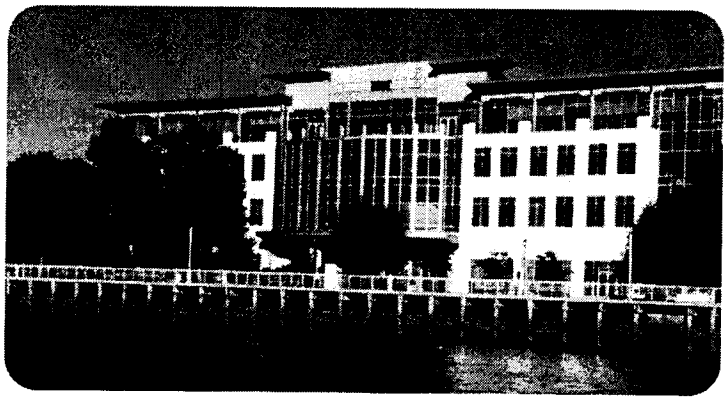
Management Approach

Our Team's approach to Project Management requires that we develop a close working relationship with our client, in this case, the City of Camden. Pennoni has carefully assigned the responsibility for performance of work and has developed clear lines of communication to successfully complete this project. Our designated Project Manager, **Mr. Joseph Raday, PE, CME,** will represent our project team to the City. The members of each project team will be assigned specific responsibilities and will serve the project from inception to completion. Successful accomplishment of this management program is based on the quality of the people and the management structure with which the team functions. Our experience has shown that the most effective way to manage projects of this type is by designating the Project Manager as the primary point of contact for the client.

The arrangement of internal operations, lines of authority, and communication with the client are basic qualities of Pennoni's project management program. By undertaking projects with management support staff, Pennoni incorporates the flexibility necessary to meet the challenges that occur during the project. The program will also facilitate the transfer of information between Pennoni and the City so that challenges are addressed, our goals remain clear, and our progress is continually demonstrated.

Available Staffing and Location of the Pennoni Team Offices

The project management team is complemented by our in-house engineers and technical support staff. The technical support staff will be available, as needed, and is experienced in the different phases of the building systems discipline. The technical support staff to be used for this project will be chosen based on availability and relevant experience for the specific task. Additional resources deemed necessary will also be used by the project management team. To provide flexibility and to maximize specialized personnel, Pennoni may use mid-level personnel in conjunction with the Project Manager to effectively complete the project.



Camden Office Location

Our engineering services will be provided out of our Camden, NJ, office. As a result, we can respond quickly to the needs of the City, and the time to and from project sites and meeting locations will be minimal, resulting in lower engineering costs. If needed, we can pull staff from our Haddon Heights, Philadelphia, PA, and other Delaware Valley offices. With more than 1,400 technical and administrative personnel to draw from, Pennoni has ample in-house resources to fast-track this contract in an efficient and timely manner. Staff members identified in this proposal will be available to work on this contract.

The organization chart provided in Section 4 will be used to identify and assign project roles, responsibilities, and reporting relationships. In addition to overseeing the team's organizational structure, Mr. Raday is responsible for successful communication between team members. It is important to track information flow to identify who will need what information, when they will need it, and how it will be given to them.

Communications

Successful projects start with good communication between the client and teaming partners. Pennoni has implemented several project-specific policies to aid in communication. We will implement policies to ease communication between the City and the team and between teammates working together on a task. Pennoni's Project Manager will be the single point of contact for the City and any other affected stakeholders. Communication will flow freely through the Project Manager from the client to the responsible task managers, team members, and subconsultants. This reduces miscommunication and allows any issue to be recorded and addressed in a timely fashion.

Report Procedure

Reporting for the project will be performed by Joseph Raday, PE, CME (project manager) for the various task orders assigned. At each phase of the project, draft copies of all reports will be forwarded to the City for review. Final reports will be submitted after the draft comments are included.

Document Control

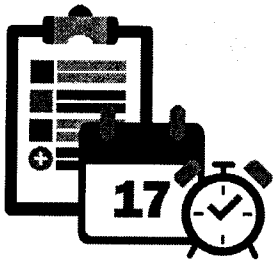
Tasks can have many moving parts, and it is essential that document generation, naming, and filing follow standards that will allow the records to be easily referenced as the project progresses. For design tasks, we will propose a set of document control standards to the City's project manager prior to the official kickoff meeting. The goal would be for the Pennoni team to be operating with a set of standards from day one that gives the City's project manager a comfort level that the team will be delivering consistent, quality deliverables. These principles apply during the construction phase, as well. During construction phases, Pennoni will generate several project specific standards for the entire team's use. In addition, we will create an on-line file-share system and the protocols necessary for City personnel and the Pennoni design team. The result is that the submittals can be effectively managed electronically and there is one central file system for the entire team to reference throughout construction.

Cost Control & Schedule Monitoring

The Pennoni Team is acutely aware of the need to quickly turn a task order assignment into an active project. The team's familiarity with the City's facilities, coupled with our knowledge of the City's policies and procedures, will be advantageous in expediting the project delivery process for this study. Knowing the importance of timely response, we will commit to that need by meeting with the City to develop a formal, measurable procedure for performance that meets and exceeds the requirements.

Schedule

The projects will have a schedule developed concurrently with the proposal. The schedule will detail each task's expected duration and milestone dates. Pennoni will use Microsoft Office Project software for the development of all schedules. The schedule will be carefully developed to ensure that team resources are available to work on various site, if required. After review with City staff, Mr. Raday will review the requirements of the project schedule with the key staff members. He will update the schedule concurrently with the project's progress and will adjust the assigned staff as required to meet established submission dates. Schedule updates for each site will be included with the monthly status report for review by the City.



Budget

An essential part of providing complete, quality design services to the City is providing those services in a cost-effective manner. Pennoni recognizes the importance of maintaining project budgets for this project. Mr. Raday will be responsible for maintaining the budget for the project and will make sure that the project is billed in accordance with the actual physical percentage complete. Status updates will provide a concise summary of the project's expenditures to date.

Ability to Manage the Project Within Parameters of Budget & Schedule

The projects will be the responsibility of the team's Project Manager. Mr. Raday will hold initial face-to-face meetings with our team to be dictated by the individual task and will determine submittal deadlines and review all preliminary and final submittals. Lines of communication will always remain open to monitor progress and to answer any questions that may arise. Performance expectations will be made clear at the initial team kick-off meeting, so that all team members are being held to the same level of performance expected by the client.

Quality Assurance and Quality Control

Pennoni fosters an environment where quality is a way of life each and every day. The value of quality is reinforced at the pinnacle of the Pennoni organization. It is rooted in the philosophy of Chuck Pennoni, the founder and now Chairman of Pennoni Associates Inc. Mr. Pennoni values the reputation of the organization over everything else. During the past decade, more than 85% of Pennoni's clients are repeat clients. This is a direct result of employee dedication to our clients, personal commitment to providing exemplary professional services and a proven Quality Control/Quality Assurance (QA/QC) program. Pennoni's QA/QC program demands excellence in the services we perform for our clients and ensures that the professional talent and solutions are directed toward every project.

Pennoni's Quality Assurance and Quality Control Plan is clearly defined by stated policy, effective procedures, and up to date standards of practice. This plan will help the Pennoni Team achieve our objective of providing design services on time and within budget. Our experience has shown us that proper and consistent maintenance of design schedules is the most efficient method to keep projects on target, as well as minimizing "scope creep," which can expand both design budgets and schedules. To aid in the overall management of the contract, the Pennoni Team will maintain project schedules using the latest software and will provide frequent updates to the client. We will create a project schedule based on practical task durations and review times. These schedules will list major deliverables, quality control milestones, and anticipated submission dates.

The PSQA/QC plan provides for a detailed approach for each task, including developing a method to communicate specific project issues to interested parties, maintaining compliance with design criteria throughout the project, regularly updating cost estimates, and monitoring project approvals, budgets, and schedules.

The program begins with the initial development of investigative approaches and concepts using a select team of experienced professionals and is followed by reviews that continue throughout all phases of the scope of work. This allows for consistent communication and coordination among management and staff and provides for a clear understanding among team members of individual responsibilities as the project scope evolves.

All work is reviewed on a regular basis so that project budgets and schedule goals are met. Reviews are done by the Project Manager with staff members required to cross-check their own work prior to management review. Close supervision by an experienced professional and strict adherence to well-established quality assurance procedures are primary requirements of all of our projects. Pennoni believes that successful projects result from a collaborative effort, working as a team throughout the process. Other key elements of our QA Program include:

- Independent Review
- Technical Competence
- Scheduling
- Feedback
- Communications
- Project Planning
- Administrative Procedures
- Final Quality Review

QA/QC is not only an important part of our day-to-day operations, but it is also a specific item addressed in our Strategic Plan. As such, the firm has a task force of senior staff members assigned to continually review and update the QA/QC program. In addition, periodic training sessions are held to keep all staff current on the philosophy, culture, and policies of QA/QC. Spot checks and unannounced reviews of office QA/QC procedures are also undertaken by the task force. All are indications of the focus and commitment to high quality standards at Pennoni.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	PENNONI ASSOCIATES INC.
Trade Name:	
Address:	1900 MARKET STREET STE 300 PHILADELPHIA, PA 19103
Certificate Number:	0089235
Effective Date:	January 13, 1971
Date of Issuance:	August 05, 2025

For Office Use Only:

20250805144927453

Return

Section 8

Cost Proposal

Pennoni

Billing Rates

HADDON HEIGHTS & CAMDEN OFFICES
2025 SCHEDULE OF FEES

Pennoni provides engineering consulting services to its clients in accordance with the terms and conditions of our contract. Pennoni's compensation will be based on the following schedule of fees and charges unless our contract specifies otherwise.

LABOR CATEGORY	RATES: $/HOUR
Principal Professional	$265
Senior Professional	$230
Project Professional	$210
Staff Professional	$195
Associate Professional	$180
Graduate Professional	$155
Technician III	$145
Technician II	$135
Technician I	$125
Survey Crew (2 person)	$275
Survey Crew (1 person)	$175
Senior Field Inspector/Technician	$140
Field Inspector/Technician	$120
Project Assistant	$ 85

- Add 15% to above Survey Crew rates when OSHA 40-hour training required
- Technical Support/Expert Testimony Fee provided upon request
- 3 Person Survey Crew rates for roadwork provided upon request

"Professional" includes all disciplines (Engineer, Planner, Landscape Architect, Surveyor, Geologist, etc.)

EXPENSES:

Pennoni does not bill for routine office management or accounting services; however, direct expense charges described below are subject to an additional administrative and handling fee as indicated:

- Subconsultant/Subcontractor services: cost plus 10%
- Project Related Travel and Living Expenses: cost plus 10%
- Field Equipment, Expendable Materials/Supplies and Outside Reproduction): cost plus 10%
- Passenger Vehicles: per IRS standard rate
- Field Vehicles: $100.00/day
- Record Retrieval: $500.00/request plus reprographic charge
- Communication Fee: 2% of billable labor. Includes cost for non-deliverable in-house photocopies, non-express postage and telephone/fax/computer.

Last Revision Date: 11/3/2023

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	PENNONI ASSOCIATES INC.
Trade Name:	
Address:	1900 MARKET STREET STE 300 PHILADELPHIA, PA 19103
Certificate Number:	0089235
Effective Date:	January 13, 1971
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829092241340

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RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Paulus, Sokolowski & Sartor, LLC
Does your company conduct business under any other name? If yes, please state:	Paulus, Sokolowski & Sartor Engineering, PC and Paulus, Sokolowski & Sartor Architecture and Engineering, PC
Address:	3 Mountainview Rd Warren, NJ 07059
Contact:	Nicole Stanley
Email:	marketing@psands.com
Phone:	732-584-9700
Fax:	732-560-9700
HST#:	90-0590653

Submission Details

Created On:	Thursday August 07, 2025 09:32:29
Submitted On:	Monday August 11, 2025 14:50:40
Submitted By:	Nicole Stanley
Email:	marketing@psands.com
Transaction #:	1958bd7f-9f3e-4e9b-b7bd-62d139ae0e00
Submitter's IP Address:	147.243.252.133

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	William Salmon, P.E.
Stormwater Management & Hydrology	(•) Yes ( ) No	Jason Schooling, P.E., PP, CFM, ENV SP
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	James Wancho, P.E.
Surveying Services	(•) Yes ( ) No	Brad Joshnick, PLS
Structural Engineering	(•) Yes ( ) No	Gregory Ranft, P.E.
Landscape Architectural Services	(•) Yes ( ) No	Daniel Maher, RLA, ISA Certified Arborist
Architecture Services	(•) Yes ( ) No	Steven Becica, AIA, LEED AP
Mechanical, Electrical and Plumbing Services	(•) Yes ( ) No	Fred Chen, P.E.
Environmental Services	(•) Yes ( ) No	Michael Newton, PG, LSRP

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	Delaware
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Renard E. Barnes, Esq., Chief Risk Officer/Secretary| 3 Mountainview Rd., Warren, NJ 07059| 732-560-9700
If not incorporated, provide State where registered, name of owner, address and telephone number.	N/A
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	63 years
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Confirmed
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Confirmed
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None.
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	None.
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	N/A
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

August 12, 2025

Luis Pastoriza, Municipal Clerk & Registrar
City Hall Room 105
520 Market Street
Camden, NJ 08102

Education

Energy Utility

Healthcare

Public Works

Real Estate

Science & Technology

Re: Qualifications for As-Needed Professional Engineering Services RFQ #25-12

To Which It May Concern:

Thank you for accepting this statement of qualifications for Engineering services. Our team has worked to respond to this request in accordance with the directions provided. We have performed a thorough review of the RFP and are confident that Paulus, Sokolowski and Sartor, LLC (PS&S LLC) possesses the talent and resources that the City requires. We are also pleased to have the opportunity to highlight our company and staff for your review.

PS&S is seeking to be qualified in the following professional services categories:

- Transportation Engineering
- Stormwater Management and Hydrology
- Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems
- Surveying Services
- Landscape Architectural Services
- Architecture Services*
- Mechanical, Electrical and Plumbing Services
- Environmental Services

Since its founding in 1962 as a small Structural firm, PS&S has grown to employ over 300 professionals, technical support staff, land surveyors, and administrative personnel. The firm is now comprised of Structural, Civil, Land Surveying, Utility Services, Environmental, Water Resources, Architectural, and Electrical/Mechanical Departments. Headquartered in Warren New Jersey, PS&S has regional offices in Cherry Hill and Wall, New Jersey. Additionally we have staff in Woodbury and Yonkers, New York, Doylestown and Allentown, Pennsylvania. Assignments for this project will be serviced from our Cherry Hill location with support as needed from our Wall and Warren offices.

PS&S is uniquely qualified to provide coordinated A/E services as we have in-house capability in nearly all the required disciplines. Our Civil, Survey, Architectural, Environmental, Structural, and Electrical/Mechanical Departments employ professionals and support staff who work side-by-side collaborating together on projects such as those that might typically be initiated and carried out by the City.

1415 Route 70 East
Suite 305
Cherry Hill, NJ 08003

t. 856.335.6010

www.psands.com

PS&S will ensure coordination of assigned projects at the highest level of staffing with Marge DellaVecchia taking the lead on assignments. Marge DellaVecchia has a long standing history of understanding and involvement in and with the City and takes personal pride in her relationships and work ethic related to the City of Camden. PS&S has an extensive history in Camden City and with its Redevelopment Agency, Parking Authority and Housing Authority as well as close relationships and experience with Camden Community Partnership, Camden County and its affiliated authorities. Our staff enjoys long standing relationships with and working together with the professionals from Camden's Division of Capital Improvements and Project Management, Department of Planning and Development, Public Works, Code Enforcement, the Mayor's Office and the Business Administrator's Office.

We welcome the opportunity to again be deemed qualified and work with the City of Camden for 2025.

Sincerely,

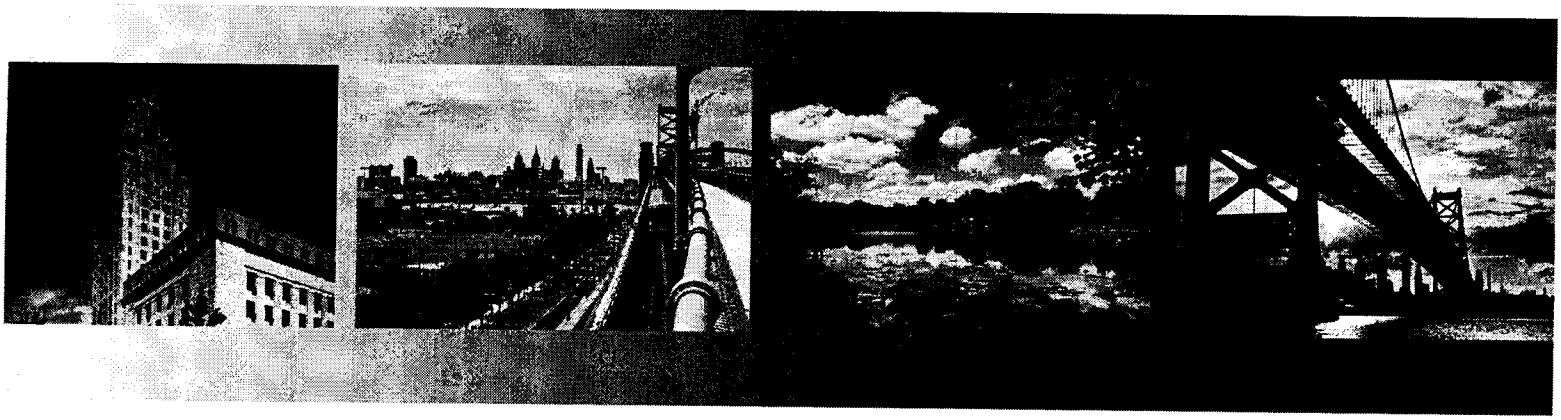
Paulus, Sokolowski & Sartor, LLC

Marge DellaVecchia, PP
Vice President, Principal in Charge

Steven Becica AIA, LEED AP
Senior Architect

William Salmon, PE
Vice President, Director of Engineering

** Architectural services will be provided by our affiliate Paulus, Sokolowski and Sartor Engineering, PC (dba PS&S Architecture and Engineering, PC). Paulus, Sokolowski & Sartor Engineering, PC (PS&S) is a New Jersey professional corporation, owned by licensed professional employees of Paulus, Sokolowski and Sartor, LLC. PS&S PC draws exclusively upon the staff of PS&S LLC for the provision of technical services on projects for which PS&S PC has contracts with its clients. PS&S has an exclusive relationship with PS&S LLC that is governed by a Services Agreement entered into by both entities under which PS&S LLC furnishes technical staff to PS&S PC , who work under the direction and responsible charge of appropriately licensed shareholders and directors of PS&S PC. This organization was established by licensed professionals of PS&S LLC, in order to comply with professional licensing requirements for the practice of architecture and engineering in various jurisdictions.*



Section 5 - Technical Approach

Section 5. Technical Approach

Understanding the Scope of Work along with a good Technical Approach

The key PS&S personnel listed herein who will support this project are committed to working cooperatively and collaboratively to provide the highest quality of service. The personnel assigned to the City projects possess experience either with comparable sized and positioned Authorities or on similar projects in scope that the City may need to pursue and undertake.

Our design approach is one of collaboration. We believe in a fully integrated model and collaborative effort of qualified, experienced design team members. Designers and professional are located in the Camden County (Cherry Hill) office and additional PS&S staff are available on an as needed basis by drawing upon PS&S's other offices throughout New Jersey. By using common technology and the same CAD platforms, we are positioned to design and produce our projects with speed, accuracy and efficiency which translates to meeting and exceeding the project's goals and objectives.

A. Transportation Engineering

PS&S is prepared to provide design and construction administration services for the creation and maintenance of roadways throughout the City. Utilizing the latest design software, along with guidance from AASHTO, MUTCD, and NJDOT documentation, we are well acclimated to the challenges of maintaining, upgrading, or creating new transportation systems. In Camden, PS&S has provided design services for streetscape improvements and repair to existing roadways and infrastructure. In Camden County, we were responsible for design and construction administration of South Park Drive in Berlin, East Park Drive in Merchantville, and now, River Road in Pennsauken (under design)

PS&S will partner with a sub consultant to one of the several local traffic engineering firms to provide traffic signal design, transportation studies, and system management to provide complete Transportation Engineering services.

B. Stormwater Management and Hydrology

PS&S's Civil Engineering Department is well versed in stormwater management and hydrology within an urban setting. We routinely perform regional stormwater analysis for floodplain management studies and more local analysis for developments and infrastructure improvements.

For large scale, master planning, our office typically performs the following:

- Gather any available public data
- Perform any necessary survey to establish base conditions.
- Review the drainage watershed to evaluate the maximum build out of the area.
- Prepare HEC-RAS studies
- Acquire the necessary permits from NJDEP, ACOE, etc for the proposed activity.

Section 5. Technical Approach *continued*

C. Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems.

PS&S is a recognized leader in the field of Water Resources. Our staff of talented professionals can meet the technical requirements of any water or wastewater challenge.

With more than 50 years of experience servicing municipal utility authorities, private utilities, cities, counties and private developers, we offer innovative, cost effective and energy efficient solutions for water and wastewater treatment, water storage and distribution, and wastewater collection and pumping systems.

We apply our expertise from concept to final design, through construction administration, startup assistance and training. With our one-stop-shop of all-inclusive services, we can support water resource challenges with our capabilities in survey, geotechnical and structural engineering, MEP, and regulatory compliance.

D. Surveying Services

Utilizing cutting edge technology, PS&S is prepared to provide surveying services to the City which caters to the objective. Our survey crews are equipped with drone technology and licensed pilots, GPS equipment and traditional survey equipment to provide the most time and cost-effective solution to the City's needs. Our team prides itself on providing survey services throughout the project cycle including existing conditions surveys (boundary, topographic, utility, etc.), subdivision and consolidation documentation, construction stake-out, and as-builts surveys. We have provided services in the City of Camden for over ten (10) years and have a long-standing history of providing services within other urban areas such as Atlantic City, Newark, and Jersey City to name a few.

E. Structural Engineering

PS&S' Structural Department routinely performs building condition assessments which typically involve preliminary and field investigations and surveys in accordance with regulatory requirements and industry standards (ASTM). If available, existing drawings are reviewed for accuracy and updated. Field visits serve to document existing structural conditions of cast in place concrete systems, post tension concrete systems, precast concrete systems, structural steel framing, masonry bearing walls and wood framed structures.

Resulting from field survey and investigation, conditions are identified and if deficiencies exist, they are identified as Immediate, Priority, Routine or No Action Required. All Immediate and/or safety conditions are immediately noted and reported. PS&S will determine the need for destructive testing in accordance with ASTM standards including such analyses as: Chloride content, Cores, Compressive Strength Test, Petrographic Analysis, Delamination, and Coupon Tests.

Conditions assessment reports are prepared, noted and reported to the client to determine if, how, why and when to move forward with recommended repairs. The PS&S team will prepare scale of magnitude/Budget estimate of costs for recommended work and/or project planning purposes.

PS&S believes in ongoing and collaborative project approach. The needs of the City, safety concerns, requirements and available funding will be an ongoing discussion and open dialogue to ensure the City's needs are met and the public's safety is always prioritized.

Section 5. Technical Approach *continued*

PS&S will Prepare Construction Documents including Specifications suitable for Bidding and Construction and assist in reviewing Bids and provide recommendations regarding bid results as requested. Contractor submittals are reviewed and periodic site visits are conducted to ensure conformance with Construction Documents

We provide full design services for new ground up buildings or renovations, modifications and additions to existing buildings included, but not limited to, preparation of schematic plans, conceptual designs, specifications, detailed designs (including permit, bid and construction documents), as–built plans and engineering support through project construction.

F. Landscape Architectural Services

For more than 35 years, our award-winning Landscape Architects have been artistically balancing the efforts of our Architects and Engineers to deliver elegant spaces which inspire, perform and add value. PS&S's Landscape Architectural staff draws its strength from an experienced, diverse, and collaborative framework.

From residential estate planning to corporate headquarters, public to private sector clients, green-roofs to large scale municipal parks, our dedicated team of professionals has developed a broad portfolio of various project types. PS&S has implemented an approach to Landscape Architectural projects that integrates the latest trends in place making paralleled with real-world technical expertise, economic and delivery driven solutions.

As required, PS&S will work collaboratively with the design engineers and architects, Officials and the residents to ensure that the desired landscaping is achieved on any project assigned. We are prepared to engage and organize public meetings, events, and feedback from stakeholders and others as needed.

PS&S provides design services and construction administration services for renovations, modifications, additions and replacements of existing MEPF systems including, but not limited to, preparation of schematic plans, conceptual designs, specifications, cost estimates, detailed designs (including permit, bid and construction documents), as–built plans and engineering support through project construction and start-up. We also provide the same design services and construction administration services for construction of new facilities.

G. Architectural Services

PS&S Architecture Studio's building solutions grow out of our fully integrated design process, which enables our multidisciplinary teams to creatively solve aesthetic, functional and technical challenges. We develop attractive, sustainable, efficient, and cost effective architecture that meets the needs and vision of our clients.We will use this studio approach, as appropriate, to develop the designs and plans needed to efficiently and effectively carry out the assignment.

H. Mechanical, Electrical and Plumbing Services

PS&S' Mechanical, Electrical, Plumbing and Fire Protection (MEPF) Department routinely performs building systems evaluations including but not limited to:

- Conducting on site investigations of heating, ventilation, air conditioning, electrical, plumbing, fire protection and controls systems, and making recommendations for any necessary modifications to these systems.

Section 5. Technical Approach *continued*

- Assessing building systems for functionality, energy efficiency, environmental compliance, comfort, and air quality.
- Designing renovations, modifications, additions and replacements of existing MEPF systems.

PS&S provides design services and construction administration services for renovations, modifications, additions and replacements of existing MEPF systems including, but not limited to, preparation of schematic plans, conceptual designs, specifications, cost estimates, detailed designs (including permit, bid and construction documents), as–built plans and engineering support through project construction and start-up. We also provide the same design services and construction administration services for construction of new facilities.

I. Environmental Services

PS&S uses an integrated multi-disciplinary team to address the full range of environmental science, engineering, regulatory land-use/permitting, risk assessment and human health, ecological and community issues. The PS&S team includes licensed and otherwise properly certified engineers, scientists, geologists, hydrogeologists, ecologists, toxicology and risk assessment specialists, air quality engineers, land use planners and regulatory/ permitting analysts.

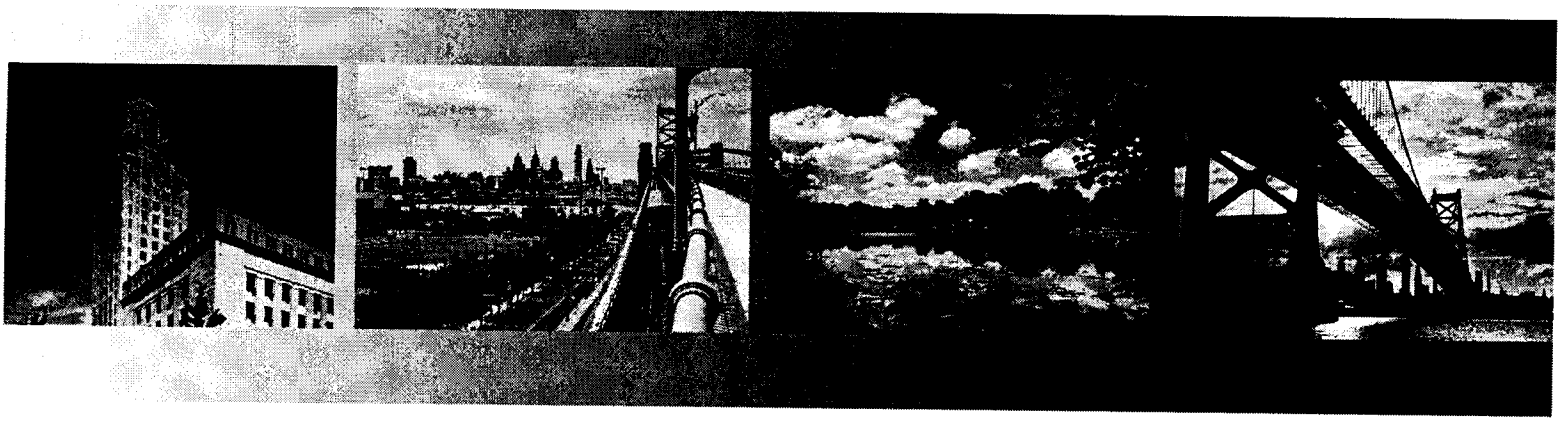
PS&S has conducted environmental assessments, investigations, remediations, storage tank management; municipal solid waste management and recycling; land use and coastal permitting; wetlands delineation, permitting and mitigation; air quality permitting and analysis; noise and vibration monitoring and mitigation design; and NEPA and state environmental compliance documents including remediation and response actions at industrial and governmental sites. PS&S is thoroughly familiar with environmental issues of concern to public entities.

As needed and required, PS&S is familiar with and experienced in developing applications to the NJ DEP I-Bank on behalf of the municipality and/or its authorities/affiliated agencies.

Additional Services available:

Although not listed in the RFQ, PS&S prides itself on providing comprehensive services to its clients. To that end, PS&S has Permitting professionals and Cultural Resources and Architectural Historical professionals in-house and on staff.

Depending on the project, site conditions, nature of the services needed, these members of PS&S's staff are available to the City of Camden as part of these qualifications. Resumes are included in this RFQ and have been included in the Organizational Chart for this RFQ response.



Section 6 - Management Approach

Section 6. Management Approach

PS&S has a diverse team of professionals which contain a wide breadth of engineering and architecture expertise. Our management approach will begin with assigning individuals responsible directly for projects as they arise. PS&S will carefully evaluate the goals and deliverables for the various projects on a case by case basis. PS&S proposes to assign **William Salmon, PE to any city projects.** William Salmon, PE will be the principal in charge. With over 30 years of diverse experience in the civil engineering industry, his extensive experience that will provide an unmatched advantage, years of experience in the industry, will be designated as the Project Manager to oversee all day to day needs of the City and is available on an as-needed basis. Our intention is that PS&S will perform the work for the City from our Cherry Hill, New Jersey office (which is approximately 10 miles from the City).

PS&S will partner with a sub consultant to one of the several local traffic engineering firms. Together, PS&S and a sub consultant will provide full list of capabilities necessary as outlined in the scope and category of professional services required by the City. This experience, in conjunction with our multi-disciplined service capabilities and professional qualifications, will provide the City with the perfect combination to successfully complete any project.

In order for a project to be successful, a "partnering" environment should exist between the City and PS&S. This type of environment fosters a free flowing exchange of ideas, quick resolution of challenges, minimal demands on the City's staff, and projects where everyone enjoys being involved. The ultimate reward is a project completed on time, within budget, and with minimal effort on the City's part.

PS&S believes that the key to successfully establishing this "partnering" environment is to develop and maintain effective communication and coordination with the City and others from the outset. Throughout the course of any assigned project, the PS&S team of professionals will be available for meetings with City personnel, their design professionals, construction contractors and other entities as directed by the City, to make certain that all issues and alternatives are discussed and resolved. PS&S will staff the project with personnel that are familiar with the proposed type of work. We will constantly aim to anticipate problems and make recommendations in order to avoid having them develop into major issues that may impact the schedule or the public. We anticipate the City will require that any project must:

- Be First Class quality
- Run smoothly, on time, and within budget
- Not become a burden on the City or require excessive administrative time by the City's Staff; and
- Have minimal impact and inconvenience to the public.

PS&S believes the project team for the City needs to have a vision that is aligned with the City leadership and staff, and that the entire core team needs to be engaged in the solution and to implement the construction cost and schedule most effectively. Having end user involvement increases the success rate for the project. We will work with the City's goals and vision for every project assignment as we confirm the schematic design and materials and then carry the project through documentation and construction. Communication is the key and will be led by the PS&S Project Manager and the Principal in Charge through the duration of any given project.

Section 6. Management Approach *continued*

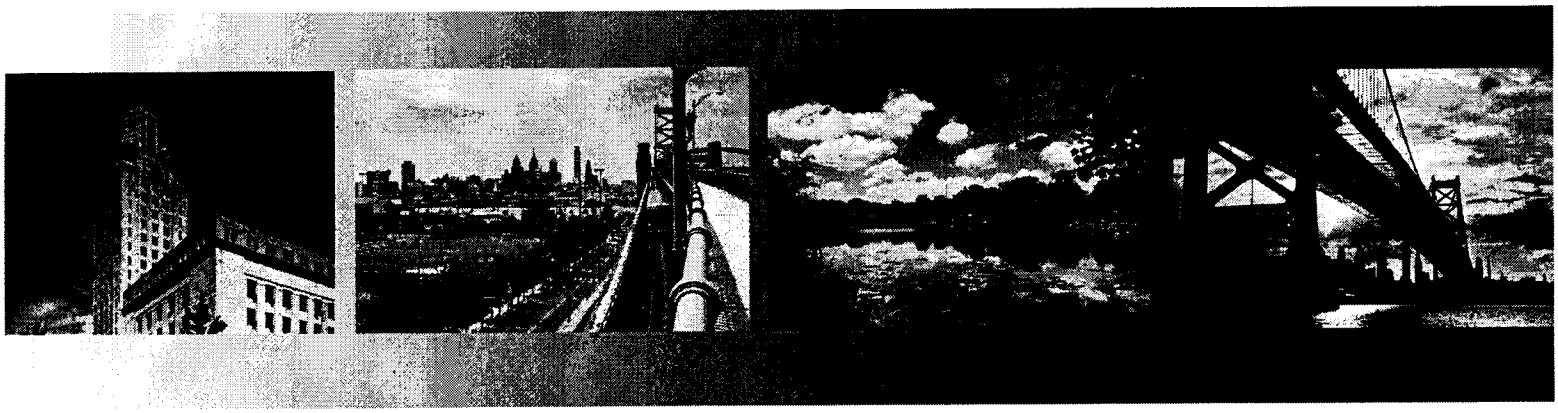
PS&S incorporates a Quality Management Plan system into all our projects. The Quality Management Plan integrates effective methods for project management, design practices, BIM CAD standards, and construction to assure quality control, quality assurance and quality improvement throughout a project's duration. While all project participants strive for accuracy and completeness, PS&S has developed a mechanism that instills discipline into the management of its practice through the Quality Management Plan process. In addition, PS&S has established specific procedures to react to ongoing quality issues, code changes, changes in technology, new materials and system trends, and "best practice" methods.

Quality assurance is a management responsibility at PS&S, where the firm takes a proactive approach, managing for quality and error prevention through product and process checking, rather than a reactive approach of error catching. Pivotal to the establishment of the Quality Management Plan in a project is PS&S's Project Manager/ Architect who along with the Principal-in-Charge will be the key communication link with the City team. PS&S's Principal in Charge and Project Manager, along with City project leader(s) will establish and mutually agree upon the project requirements. Quality is achieved through conformance to those requirements and by strict adherence to the parameters of the Quality Management Plan.

One key to our quality control and quality assurance program is that we assign a Project Controls professional to each project. It is their job to work closely with the design team members and the Client to be able to meet all the fiscal and schedule driven requirements of the project. Our Project Controls person is involved from day one and is instrumental in setting up the proper project protocols at the start.

PS&S QA/QC checks are performed by qualified project independent professionals in their respective disciplines, distinct from those individuals preparing materials. Structured, logical and orderly reviews include the following:

- Review for technical accuracy
- Coordinate work within each discipline
- Coordinate work among disciplines
- Coordinate drawings and specifications
- Check design calculations, drawings and specifications
- Conduct checks throughout the project, per the project phase schedule



Cost Proposal

3 Mountainview Road
Warren, NJ 07059

Proposal/Contract No:

Date:

SCHEDULE OF CHARGES & HOURLY RATES

CHARGES FOR SERVICES

When PS&S is to be paid on the basis of time expended and expenses incurred on the Project, compensation shall be determined using the hourly rates. These rates are effective September 1, 2025, but may be reasonably modified on an annual basis (by written notice to Owner) thereafter by PS&S, depending on market conditions. PS&S reserves the right to add or modify title names within each established billing rate category on an annual basis (by written notice to Owner).

If the Client requests PS&S to provide other Services in addition to those described in the attached Proposal and this Agreement, PS&S requires a written additional service authorization amending this Agreement, before PS&S will proceed with that work.

Billable Hourly Rate	Title
$ 305	Executive VP, SVP, VP, Sr. Project Executive
$ 280	Sr. Director, Director, Lead Surveyor
$ 255	Sr. Lead (Architect, Engineer, Landscape Architect, Planner, Project Designer, GIS Analyst), Sr. Project (Manager, LSRP), Scientific Leader, Sr. (CAD/BIM Manager, Construction Field Specialist), Project Controls Manager
$ 230	Project Manager, Lead (Architect, Engineer, Landscape Architect, Planner, Project Designer, Project Scientist), Lead Project GIS Analyst, Sr. (Project Surveyor, Operations Analyst, LSRP), Construction Field Specialist, CAD/BIM Manager, Survey Crew Coordinator
$ 205	Sr. Project (Architect, Engineer, Landscape Architect, Planner) Lead (Designer, GIS Analyst, Scientist), Lead Project CAD/BIM Technician, Sr. (Archaeologist II, Architectural Historian II, Surveyor), Project LSRP
$ 195	Sr. (Architect, Engineer, Landscape Architect, Planner, Archaeologist, Architectural Historian), Sr. Project (Designer, GIS Analyst, Scientist), Lead (Construction Inspector, Project Controls Analyst, CAD/BIM Technician), Operations Analyst, Project Surveyor, LSRP
$ 185	Sr. (Construction Inspector, Crew Chief), Project Coordinator
$ 182	Project (Architect, Engineer, Landscape Architect, Planner), Sr. (Designer, Scientist, GIS Analyst), Sr. Project CAD/BIM Technician, Archaeologist III, Interior Designer, Principal Investigator, Surveyor, Survey Technician
$ 170	Architect, Engineer, Landscape Architect, Planner, GIS Analyst, Project (Archaeologist, Designer, Scientist), Sr. (CAD/BIM Technician, Project Controls Analyst)
$ 160	Crew Chief, Archaeologist/Architectural Historian II, Survey CAD Technician, Project Construction Inspector
$ 157	Technical (Designer, Scientist), Project CAD/BIM Technician, Archaeologist/Architectural Historian I
$ 145	Designer, Scientist, CAD/BIM Technician, Field Technician, GIS Technician
$ 130	Project Controls Analyst, Sr. Administrative Support
$ 125	Instrument Operator, Construction Inspector
$ 105	Administrative Support, Technical Support
	When survey field crew time is billed on a crew basis, the following rates apply (portal to portal):
$ 310	2-person crew
$ 410	3-person crew

Billable Hourly Rate	Public Hearings
$ 375	Court Appearances, Public Hearings, Expert Testimony, Preparation for Testimony

Certification2215

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-DEC-2024 to 15-DEC-2027

PAULUS, SOKOLOWSKI & SARTOR, LLC
3 MOUNTAINVIEW ROAD
WARREN NJ 07059

ELIZABETH MAHER MUOIO
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	PAULUS, SOKOLOWSKI & SARTOR ENGINEERING, A PROFESSIONAL CORPORATION
Trade Name:	
Address:	3 MOUNTAINVIEW ROAD WARREN, NJ 07059
Certificate Number:	0104932
Effective Date:	October 19, 2001
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829092211067

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Environmental Resolutions, Inc.
Does your company conduct business under any other name? If yes, please state:	New Jersey
Address:	815 East Gate Drive, Suite 103 Mt. Laurel, NJ Mt. Laurel, New Jersey 08054
Contact:	Lori Hofacker
Email:	lhofacker@erinj.com
Phone:	856-235-2170
Fax:	856-273-9239
HST#:	22-3028198

Submission Details

Created On:	Thursday July 31, 2025 13:07:59
Submitted On:	Tuesday August 05, 2025 14:03:23
Submitted By:	Lori Hofacker
Email:	lhofacker@erinj.com
Transaction #:	6dc1bd10-4f75-4a44-8d19-b08e0a7aba5a
Submitter's IP Address:	147.243.189.11

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Christopher J. Noll, PE, PP, CME President & CEO 856-235-7170 / cnoll@erinj.com
Stormwater Management & Hydrology	(•) Yes ( ) No	G. Jeffrey Hanson, PE, CME, Partner Rakesh R. Darjii, PE, CME, PP, CFM, Vice President 856-235-7170 / ghanson@erinj.com or rdarjii@erinj.com
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	William H. Kirchner, PE, CME, N-2 Vice President 856-235-7170 / wkirchner@erinj.com
Surveying Services	(•) Yes ( ) No	Ethan Hyder, CST II, Partner Survey Department Head 856-235-7170 / ehyder@erinj.com
Structural Engineering	(•) Yes ( ) No	Martin S. Dragan, PE Harry R. Fox, NICET III 856-235-7170 / mdragan@eri.nj.com or hfox@erinj.com
Landscape Architectural Services	(•) Yes ( ) No	Neil J. Werket, LLA, RLA, Partner Timothy G. Kaluhiokalani, LLA, PP 856-235-7170 / nwerket@erinj.com or tkaluhiokalani@erinj.com
Architecture Services	( ) Yes (•) No	N/A
Mechanical, Electrical and Plumbing Services	( ) Yes (•) No	N/A
Environmental Services	(•) Yes ( ) No	Marc H. Selover, LSRP, PG, Partner Rohan Tadas, LSRP, CHMM 856-235-7170 / mselover@erinj.com or rtadas@erinj.com

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	NJ, 1980
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Chnstopher J. Noll, PE, PP, CME, President & CEO 815 East Gate Drive, Suite 103, Mt. Laurel, NJ 08054 856-235-7170 / cnoll@erinj.com
If not incorporated, provide State where registered, name of owner, address and telephone number.	None
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	35
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Confirmed
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Confirmed
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	None
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	None
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Confirmed

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Items that are MANDATORY SUBMISSION with proposal are denoted *. Items that are Mandatory Submission Before Contract Award are denoted **.

Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document".**

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP DISCLOSURE FORM*	CNJ
SECTION 2.0 - STATEMENT OF QUALIFICATIONS*	CJN
SECTION 3.0 - COST PROPOSAL*	CJN
NJ BUSINESS REGISTRATION CERTIFICATE**	CJN
CURRENT W-9**	CJN
NON-COLLUSION AFFIDAVIT**	CJN
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	CJN
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT**	CJN
DISCLOSURE OF IRAN INVESTMENT ACTIVITIES**	CJN
AFFIRMATIVE ACTION COMPLIANCE NOTICE**	CJN
CERTIFICATION OF NON-INVOLVEMENT IN PROHBITED ACTIVITES IN RUSSIA OR BELARUS**	CJN
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	CJN

Christopher J. Noll, PE, CME, PP
President & CEO
William H. Kirchner, PE, CME, N-2
Vice President
Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer
Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Secretary

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

Joseph P. Orsino, Jr. CET, *Vice President*
Harry R. Fox, NICET III
G. Jeffrey Hanson, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
C. Jeremy Noll, PE, CME, CPWM
Marc H. Selover, LSRP, PG

August 12, 2025

ATTN: Lateefah Chandler
Purchasing Agent
Office of the City Clerk
City of Camden
City Hall, Room 105
520 Market Street
Camden, NJ 08101

Re: ***City of Camden Qualifications for As-Needed Professional Engineering Services for a Period of One (1) Year RFQ #25-12***

Dear Ms. Chandler:

Enclosed please find Environmental Resolutions, Inc.'s (ERI) response to the Request for Qualifications issued for the above referenced position.

ERI has an extensive background in multidisciplinary civil engineering services which allows us to offer you a comprehensive range of resources. Our firm employs New Jersey licensed Professional Engineers, Landscape Architects, LSRPs and Surveyors, and our staff has extensive experience in providing professional services for both municipalities and counties.

I am confident that ERI could provide the City of Camden with the as-needed engineering services it may require such as:

- Transportation Engineering
- Stormwater Management and Hydrology
- Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems
- Surveying Services
- Structural Engineering
- Landscape Architectural Services
- Environmental Services

We encourage you to contact our references to verify our qualifications and to gain a sense of customer satisfaction that exists among our clients.

Thank you for taking the time to review the enclosed information and for considering Environmental Resolutions, Inc. to service the City of Camden. Please feel free to contact me at 856-235-7170 with any questions or if you require any additional information. Additionally, we look forward to the opportunity to meet with City staff and officials to answer any questions they may have regarding ERI's qualifications, experience, and availability.

Sincerely,

Christopher J. Noll, PE, CME, PP
President and CEO

CJN/lah

Enclosure

Statement of Interest for Scope of Services

ENVIRONMENTAL RESOLUTIONS, INC.

Since its establishment in 1990, Environmental Resolutions, Inc. (ERI) has concentrated on assisting clients to succeed in meeting their environmental, engineering, design and land use planning goals. Our firm's quality, reliability, integrity and service are based on the commitment of its outstanding professionals and staff to the discipline of municipal civil engineering. The result is environmentally conscious and soundly engineered projects that are cost effective, thus providing a direct benefit to our clients.

Our firm's philosophy is that each project is unique and presents an opportunity to create a more rewarding and sustainable environment. However, at ERI environmental quality is not just about protecting and improving natural resources, it's also about planning for the comfort, safety and overall health of our communities and neighborhoods.

Our employees are our greatest asset in this endeavor. Our staff of professionals includes: civil, environmental and soil engineers, community planners, hydrogeologists, construction inspectors, landscape architects and design support personnel. The principals, associates and employees of ERI comprise an organization that is well qualified by education and experience to perform a wide variety of municipal engineering services for their clients.

ERI performs a variety of engineering services for numerous municipalities, utility agencies, planning and zoning boards, environmental commissions, and public works departments. Typical services include comprehensive reviews of development applications, design and preparation of specifications for municipal infrastructure projects, preparation of applications for loans and grants, and construction observation to guarantee projects are completed in accordance with sound engineering principles.

The scope of services is tailored to suit the needs of each project. On any particular project, the firm may be called upon to use its diversity for the smallest of projects, such as sidewalk installation, to large projects, such as replacement of sanitary sewers, water and sewer treatment plants and potable well and well house design. This flexibility has enabled Environmental Resolutions, Inc. to meet the needs of clients large and small on a variety of projects ranging in scope and cost.

The firm has designed various projects including caps for landfills, drainage improvements for existing residential neighborhoods, road overlay and drainage reconstruction and design of new roadways. The utility projects which we have designed include the rehabilitation of wells, replacement of sanitary sewer mains, potable water wells and well houses, and instrumentation and control projects at Sewage Treatment Plants. We have performed the construction observation services necessary to ensure that the projects meet the specifications and deadlines required by the client.

ERI has licensed Professional Engineers and Professional Planners on staff that have worked in the municipal engineering field for many years and are highly respected for the quality and integrity of their work.

ERI professionals are knowledgeable and have extensive experience in providing the following:

- Permitting Services
- Grant Acquisition and Administration
- Public Bidding and Contract Management
- Civil Engineering Design
- Roadway Design
- Construction Management & Inspection
- Environmental Services
- Structural Engineering
- Landscape Architecture and Recreation & Parks Design
- Land Use Planning & Redevelopment
- Solid Waste Management
- Traffic Engineering
- Water and Wastewater Engineering
- Municipal Engineering
- Tax Map Services
- Land Surveying
- Bridge Inspection
- Demolition Management
- Dam Safety Inspection
- Storm Water Management
- Asbestos Management & Planning
- Specialty Inspection Services
- CADD\GIS Services
- Expert Testimony

Statement of Interest for Scope of Services

ENVIRONMENTAL RESOLUTIONS, INC.

Environmental Resolutions, Inc. (ERI) has served the City of Camden in numerous capacities, and we bring a solid understanding of the issues facing this community. ERI is a multi-disciplined firm with a strong background in all aspects of municipal engineering and planning, which allows us to offer the community a comprehensive range of resources.

Our firm would welcome the opportunity to provide the City of Camden with the as-needed engineering services it may require such as Transportation Engineering, Stormwater Management and Hydrology, Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems, Surveying Services, Structural Engineering, Landscape Architectural Services, and Environmental Services.

ERI's reputation as a high-quality consulting firm has been built client by client, through our dedication to service, performance and quality. Our extensive portfolio of repeat business is a testament to the outstanding level of technical expertise, creativity, and project experience of our professional staff.

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

Section 2.0: STATEMENT OF QUALIFICATIONS

2.1: Company Identification

Company Identification

ENVIRONMENTAL RESOLUTIONS, INC.

A. Name of Firm, Address & Contact Information

ENVIRONMENTAL RESOLUTIONS, INC. (ERI)
815 East Gate Drive, Suite 103
Mount Laurel, NJ 08054

Tel.: 856.235.7170
Fax: 856.273.9239

www.erinj.com

All seventy-six (76) of ERI's professionals and support staff work out of this location.

ERI is centrally located in New Jersey and has easy access to the major highways. We perform work over the entire State of New Jersey, however, most of our clients are generally located in South and Central Jersey. ERI has extensive experience in all aspects of Civil Engineering and presently serves as Municipal Engineer, Planning Board and Zoning Board Engineer, Special Project Engineer, Environmental, LSRP and MUA Engineer for over eighty five (85) municipalities in Camden, Burlington, Atlantic, Gloucester, Salem, Cumberland, Passaic and Middlesex Counties. We are prequalified to perform engineering services for Burlington, Camden, Somerset, Ocean and Atlantic Counties.

B. Principal In Charge Information

Christopher J. Noll, PE, CME, PP
President and CEO
email: cnoll@erinj.com

C. Type of Firm

1. Environmental Resolutions, Inc. (ERI) was formed in 1990 and incorporated in the State of New Jersey as a Subchapter S Corporation. ERI was formed to service environmental, municipal, and other public sector clients. Christopher J. Noll, P.E., C.ME., P.P. is the primary stockholder of Environmental Resolutions, Inc.

2. Christopher J. Noll, Rakesh R. Darji and William H. Kirchner are authorized to execute agreements on behalf of Environmental Resolutions, Inc.

3. Environmental Resolutions, Inc. has a Certificate of Authorization from the State of New Jersey Division of Consumer Affairs. Also, as indicated in the resumes of individuals in the firm, the staff of ERI hold Professional Engineer, Professional Planner, Certified Floodplain Manager, Licensed Site Remediation Professional, Professional Land Surveyor, Professional Transportation Operations Engineer, registered hydrogeologist, and Licensed Landscape Architect licenses.

4. Environmental Resolutions, Inc. is a Small Business Enterprise, Category 3.

5. Environmental Resolutions, Inc. is not in violation of any local, regional, statewide or national regulatory rules and regulations that may have an impact on the firm's operations.

D. Subcontractors

Environmental Resolutions, Inc. (ERI) does not anticipate the need for subcontractors. Should that need change, ERI will notify the City accordingly.

Narrative with Understanding & Methodology

Environmental Resolutions, Inc. (ERI) is pleased to offer our Technical Approaches for the following services requested by the City of Camden on an As-Needed basis:

A. Transportation Engineering
B. Stormwater Management & Hydrology
C. Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater and Wastewater Collection Systems
D. Surveying Services
E. Structural Engineering
F. Landscape Architectural Services
I. Environmental Services

A. Transportation Engineering

The services that comprise this area of engineering are varied, from traffic and transportation system studies, analysis and planning and traffic signal design to roadway and pedestrian/bicycle facility preliminary and final design, bidding, construction management and inspection. For the purpose of discussing ERI's technical approach to these types of projects, we present an example of a typical roadway improvement project, from field survey to project closeout.

ENGINEERING METHODOLOGY

General

ERI understands the critical nature of monitoring the Contractor's work as it applies to the construction of public right-of-way facilities in accordance with the strict standards of the Americans with Disability Act. ERI will be vigilant during the construction phase so that the Contractor constructs facilities in compliance with the Act, AASHHTO standards and Americans with Disabilities Act Accessibility Guidelines (ADAAG).

ERI assumes that the project site encompasses a generally busy pedestrian corridor in the downtown commercial district of Camden, and will ensure that the contractor makes the work zone safe and as accessible as possible to businesses and pedestrians alike during construction.

ERI is extremely knowledgeable with regard to the record-keeping and compliance requirements for various types of funding during the Engineering design, bidding and construction phases of these projects in order for the City to obtain final reimbursement from funding sources. Should the funding source be an outside agency, ERI shall obtain initial, interim and final payments for the City from the State of New Jersey in an expedient fashion.

Meeting Requirements During the Course of the Project:

Environmental Resolutions, Inc. (ERI), will set up a kickoff meeting with all of the pertinent stakeholders including and representatives of: the City and utility companies. The initial meeting will define the objectives of the project, establish/re-establish the project needs and identify any additional responsibilities or project related characteristics necessary for completion of the Project.

ERI further anticipates additional meetings will be required at the 75% completion point of construction design plans, prior to advertising for bids, and then for the preconstruction conference. In addition, field (site) meetings will be held once a week. ERI shall prepare minutes of all meetings and shall copy them to all parties within 3 days of the meetings, including all oral comments.

DESIGN PHASE

Kick-Off Meeting

ERI will set up and attend the kick-off meeting as described above. The initial meeting shall review the project objectives and will identify any project characteristics that will impact the scope of work.

SURVEY & EXISTING CONDITIONS MAPPING

The scope of this task includes, but is not limited to, obtaining the available information, performing the necessary field survey and preparing base plans for design of the improvements.

– Obtain Available Information

ERI will obtain available information from the following sources:

- *Public Agencies* - such as aerial photographic, topographic, roadway construction and as-built plan, right-of-way plans, tax maps and other information pertaining to current improvements.
- *Public Agencies & Utility Companies* - information regarding location, size and type of utilities, cable runs, water mains, sanitary and storm drainage facilities within and adjacent to the project area.
- *Municipal Tax Assessor's Office* - current information such as lot and block designations, names, and addresses of property owners, etc.

– Field Survey Data Collection

ERI's Survey Department will establish:

- Horizontal and vertical ground controls for survey of the project area. All controls set shall be tied to U.S.C.G. monumentation and meet survey requirements for third order accuracy. Centerline to centerline coordinates (N, E) for all pertinent points (PC/PT) or every 500 feet for straight runs.
- Location of rights-of-way, easements and property boundaries within and adjacent to the project area based on available tax map information and /or right-of-way plans and deeds. Monumentation, if present, will be field located and identified.

ERI will collect:

- Cross-sections and profiles of roadways by field survey. Roadway cross-section data will be collected at fifty (50) foot intervals and will extend to the right-of-way lines. If drainage patterns are required, USGS topography may be tied to the field survey.
- Topographic/planimetric information by field survey or other methods to locate and identify pertinent features within and immediately adjacent to the project area.

ERI will investigate and identify:

- The location, elevation, size and type of visible and/or accessible utilities, water mains, sanitary and storm drainage facilities utilizing tv equipment, fiber optic cable within the project area. Mark out of underground facilities will be requested from the respective utility owners.
- The location, size, and MUTCD designation or special designation of all existing signage within the public ROW.
- The location, size, & color of all existing pavement markings as well all raised pavement markers (RPMs).

–Base Plans

- ERI will prepare base plans showing topographic and planimetric features, right-of-way and utility information within and adjacent to the project area. Plans will be prepared at a scale of one (1) inch to 30 feet on 24-inch by 36-inch mylar sheets.
- ERI will prepare profiles and cross-section of roadways at a horizontal scale of one (1) inch to (5) feet and vertical scale of one (1) inch to five (5) feet.

-Submission Base Plans for Review

- ERI will prepare base plans illustrating, but not limited to, the following:
  - Base/Existing Conditions Plan
  - Roadway Sections (Plan & Profile View)
  - Utility Locations
- ERI will submit two (2) copies of the base plans for review and will schedule a meeting with the City to discuss their review comments. ERI will revise the base plans based on the City's comments. ERI will submit the base plans to all applicable utility companies for their review and comment.

PRELIMINARY CONSTRUCTION PLANS & DOCUMENTS

– Preliminary Construction Plans

- ERI will prepare preliminary construction documents suitable for public bidding purposes including the following:
  - Cover sheet with location map
  - Summary & distribution of quantities sheet & legend
  - General notes & typical section(s)
  - Construction plans & profiles including survey base line, ties & benchmarks
  - Grading plan (All Handicap Ramps must have spot elevations and limits depicted on plan – must be ADA compliant meeting PROWAG)
  - Traffic striping & signage plan
  - Cross sections
  - Construction plan & detail sheet
  - Traffic control plan with details
  - Soil erosion & sediment control with details
  - Detail sheet(s) for roadway construction and drainage improvements

– Preliminary Technical Documents

- Bidding and contract documents for this project will be the most current New Jersey Department of Transportation standard specifications, as may be modified and/or revised by the City's supplemental specifications. ERI will prepare appendix and proposal form as necessary to supplement standard specifications. Specifications may also include any additional boilerplate documents from the City of Camden Engineer's office. Included in the project specifications will be a Project Manual containing the instructions to Bidders, the Form of Proposal, the Standard General Conditions, any Supplemental Conditions, Prevailing Wage Rate Determination and the Supplementary Specifications for State Aid Projects
- ERI will prepare construction quantities and cost estimates based on bid prices received by the City of Camden on similar projects.

-City PS&E Submission (75% Complete)

- Upon completion of design phase, ERI will submit preliminary construction Plans, Specifications and Engineer's Estimate (PS&E) to the City for review and comment, and will organize a meeting with the City to present a progress report and proposed project schedule.
- ERI will make preliminary revisions as necessary to address review comments and re-submit for acceptance. Based on review comments, will confirm the general scope, extent and character of the project with the City.

–Submission to Outside Agencies

- ERI will submit preliminary construction plans to respective County and utility agencies for review and verification of information.
- ERI will identify all necessary agency reviews and permit requirements. All correspondence with external agencies shall be completed by ERI. All requested plan revisions and changes to the construction plans and specifications will be performed at no extra cost to the City.
- Based on the scope and scale of the project, ERI has determined that no outside agency permits, with the exception of a Burlington County Soil Conservation District permit and potentially a Burlington County road opening permit, will be required for the items associated with the roadway
- ERI will prepare all permit application forms and will submit all requested plans and specifications requested by review agencies. All follow-up work needed to expedite the permits shall be performed by ERI. Permit fees shall be provided by Camden City.
- ERI will revise the construction documents based on comments from all of the review agencies, if necessary.

FINAL CONSTRUCTION PLANS & DOCUMENTS

– Finalization of Contract Documents

- Based on preliminary review comments, ERI will finalize construction plans and supplemental specifications and prepare a certified cost estimate and Engineer's Design Certification.
- Bidding and contract documents for this project will be the standard documents used by the City unless otherwise directed.

– Submission to Outside Agencies

- ERI will submit final construction plans to respective County, Municipal and utility agencies for construction coordination.

DELIVERABLES TO THE CITY

– Primary Deliverables

- ERI will prepare an Invitation to Bidders (ITB) after the City has established a bid date and number.
- Deliverables for construction plans and bidding documents shall be provided as instructed at the project kick-off meeting, however, ERI proposes that at least two (2) sets will be delivered to the City a minimum of three days before advertisement. An additional ten (10) sets shall be delivered to the City prior to advertisement for contractor bidding purposes. Electronic versions of bidding plans and documents shall be provided as requested in addition to, or in lieu of, paper.
- Completed Design Certifications, Design Exceptions (If Applicable), Engineer's Estimate and project Reports with appropriate documentation and justification shall be provided. These documents will bear the Original Signature and Date Signed, and the embossed seal of the New Jersey Licensed Engineer who prepared the Engineering plans and documents.

BIDDING PHASE

- ERI will answer all questions pertaining to design and bid specifications and documents from prospective bidders during bidding phase.
- ERI will analyze bids, provide a tabulation of bid results, and make a recommendation to the City after bid opening regarding the award of contract.

CONSTRUCTION PHASE

ERI will be responsible for all site visits and additional design work that may be required due to conflicts with existing utilities, design defects, or oversights as determined during construction.

- Grant Administration

- Some roadway improvement projects are funded by various State grants and require additional administration. Duties include but are not limited to: familiarity with the terms and conditions of the grant Agreement between the City and the funding source, maintenance of financial and construction activity records (source documentation), as well as managing the project budget and schedule in accordance with the Agreement.

-Progress Reports

- ERI shall provide stakeholders with a written progress report at the start of every month by email. The original report will be submitted to Camden via hand-delivery or the United States Postal Service.

-Meetings and Site Visits

- ERI shall coordinate and attend a pre-construction meeting with pertinent stakeholders, including, but not limited to representatives of the City (including the Public Works Director), County Police and utility companies.
- ERI shall coordinate and attend monthly on-site project meetings with the pertinent stakeholders. Prior to the meeting, a separate meeting for the purposes of site inspection with a representative from the City shall be performed.
- ERI personnel will also be available to perform field inspections at the City's request. Any deficiencies identified on the City's own reports shall be addressed immediately.

PROJECT OVERSIGHT

-Engineering Oversight:

- Using the overall project schedule as previously derived by our firm, ERI will prepare a detailed construction schedule including all project milestones. Milestones shall include shop drawing submission, staging dates, completion of various construction sequences, meeting and conferences,

payment dates, and any other pertinent deadlines or events. If any scheduling conflicts occur, ERI shall revise the schedule and provide alternative solutions to avoid delays.

- Each month, ERI will review the construction schedule and determine the progress made by the contractor during the previous month. ERI will then advise the City of the schedule status and consult with them regarding any recommendations to avoid project delays. ERI will make the best possible recommendation in accordance with the budget, construction plans, specifications and accommodations to the travelling public and local businesses.
- ERI will establish daily interface with the contractor, the City, the Municipal Police Department, local businesses and all utility companies involved within the scope of the project. ERI will obtain emergency contact information for each project participant so that should a conflict occur, immediate discussion can take place so that delays are kept to an absolute minimum. ERI recommends that all construction-related correspondence, reports, transmittals, information, and requests (both verbal and written) be directed to the construction manager. This system will allow for the efficient response to each incident so that the corrective action can be taken quickly. ERI will consult with the City before recommending any action. ERI will also log all correspondence and will forward to the appropriate party. Contact with local businesses will be coordinated through the contacts provided at the preconstruction meeting.
- ERI will receive and log all shop drawings using a tracking and control system. ERI will develop a list of required submittals by bid item number. This list will be forwarded to both the contractor and the City. ERI will then work with the contractor to establish required dates for preparation, submission, review, and approval of each submittal. The contractor will submit all required shop drawings, samples, catalogs, etc. directly to ERI for review. Each submittal must comply with the following requirements:
    - Each set of submittals shall be accompanied by a transmittal listing the contents of each submission. Each item shall be listed by bid number.
    - Each submission shall be sent in sequence so as to cause no delay to the construction schedule.
- Samples shall include all physical properties and specifications to allow for proper identification and review.
- ERI will then review the submittals and log them into the tracking system. A cover letter listing each submittal by item number, either approved or rejected, will be attached to the submittal packages. The entire package will then be forwarded both to the contractor and the City. The contractor will be notified immediately of any rejections so that the submittals can be revised without creating any project delays.
- ERI has existing contacts with each utility company, and we have a good working relationship with them. This will greatly assist in addressing any utility issues that may arise and make for a successful project.
- ERI shall keep separate detailed files for all correspondence, daily inspection reports, shop drawings, purchase orders, material delivery tickets, certifications, submissions, contract documents, addenda, change orders, pay estimates, supplemental drawings and all other project related documents in our office. The resident engineer and inspectors shall also keep pertinent documents onsite. The resident engineer and inspectors shall also keep a separate set of construction plans documenting as-built conditions as the project progresses.
- ERI will ensure that the contractor adheres to all local, state, and federal laws, ordinances, rules, regulations, and requirements provided by the contract documents. Any non-compliance with Affirmative Action requirements, for example, shall be documented and reported to the City and any other appropriate officials.
- ERI shall verify that all requirements of ADA accessibility for pedestrians and handicapped ramps during construction. ERI is prepared to ensure compliance while construction activities are ongoing.
- The resident engineer shall ensure that the contractor follows all labor relations requirements as outlined by the contract. Any labor relations disputes shall be documented, and ERI will recommend to the City how to resolve the disputes without encountering a work stoppage. This task includes the review of certified payrolls for compliance with prevailing wage rates and all other labor requirements as per the contract documents.
- In the event of potential project delays, ERI will work directly with the contractor and the City to revise the project schedule to meet project dates. These revisions may include scheduling multiple crews at

the same time. ERI will make all schedule revisions in accordance with the contract documents and the project budget.

- During the construction period, ERI will ensure that all of the applicable permits are enforced. ERI will notify the Burlington County Soil Conservation District if required at least seventy-two (72) hours prior to the start of construction. ERI shall be aware of any deviations in the scope of work, project limits or environmental concerns.
- During our daily inspections ERI will monitor the contractor for project conformance and safety. However, ERI will not control the contractor on his/her methods, techniques, or safety programs. The contractor shall accept sole responsibility for the above-mentioned procedures. The contractor is responsible for complying with all laws, rules, regulations, ordinances, codes, or orders applicable to performing the work of this project.
- Should any confusion arise or clarifications of plans and specification become necessary, ERI shall accurately and expediently present the intent of the construction plans and specifications.
- ERI shall work closely with the local contact for residents and business owners to handle complaints in a professional and timely manner. ERI will log all complaints in their inspection reports and follow up with the City and the property owner/business to resolve the issue.
- The construction manager will submit monthly status reports updating the progress of the project to the City. These reports will include color photos of the work installed including descriptive captions for each photo. Each report will be in WORD format and shall be as concise as possible. The reports shall include quantities constructed during the week by bid number, progress of the approved construction schedule, document any problems or unusual occurrences during the previous month, note any changes to the schedule, and provide a schedule for the upcoming work week.
- Throughout the construction period, the construction manager, resident engineer, and/or inspectors shall attend any construction related meeting as required by the City. These meetings may include but are not limited to; pre-construction meetings, general project conferences, utility coordination meetings, property owner/business meeting, Municipal Meetings, meetings with the Municipal Police Department, and all other project related meetings. The construction manager will then prepare and provide detailed meeting minutes to each attendee within three (3) days of the meeting date.
- As previously described, ERI will document the date of receipt of all shop drawings. The approved shop drawings will be kept on site by the resident engineer and/or the inspectors. ERI will not allow any sequence of construction commence unless the pertinent shop drawings have been approved. The City and contractor will receive immediate notice of both approved and rejected shop drawings.
- ERI understands that in no case, shall the contractor perform work outside of the original contract (increases, decreases in quantities, contract completion date extension or reduction, change in scope or extra work) without a formal, approved Change Order from the City and the State. Change orders requests will be accompanied by complete documentation of costs. Any reductions or extensions of contract time shall be reflected by a revised "Date of Completion" on the change order. Additionally, ERI is aware that supplemental work may not be reimbursable should the procedures not be followed for change order approval prior to work commencing.
- ERI may issue Field Orders in writing, directing the contractor to perform certain work. The contractor may begin work immediately upon receipt of the field order. Subsequent inclusion of the field order work in a formal Change Order shall be processed expediently.
- ERI shall review Contractor payment requisitions and prepare Pay Estimates on a monthly basis. In conjunction with this task, ERI inspectors shall verify material quantities actually installed by the Contractor. Contractor and Subcontractor Manning Reports and Certified Payrolls shall be reviewed for compliance with Contract Documents and all applicable local, state and federal regulations.
- Monthly Pay Estimates prepared by ERI shall include a cost certificate detailing item description, quantities installed during the pay period, total contract quantity constructed to date, unit cost for each contract item, total contract amount, total amount payable to the contractor for the pay period, total amount paid to date for the duration of the Contract and retainage amount.
- ERI shall review all change order requests submitted by the Contractor and make recommendations to the City regarding the change order requests. ERI shall also generate its own Cost Estimates in conjunction with these recommendations. Contract unit costs shall be utilized to generate independent cost estimates, where appropriate. In the event that the change order(s) contain items that do not have associated unit costs in the Contract, the most recent version of the RS Means Manual shall be utilized to generate the cost estimate. ERI shall also negotiate prices with the Contractor

resulting from design or field Contract revisions and make recommendations regarding these changes to the City.

- All final project documents, including but not limited to: Pay Estimates, Change Order recommendations, meeting minutes, inspections reports, etc., shall be submitted to the City for acceptance within ninety (90) days of the final project inspection.

Engineering Inspections

- The proposed resident engineer and inspector shall perform daily inspections as necessary to ensure that the contractor constructs the project in accordance with the plans and specifications. Any materials or work performed that are not in accordance with plans and specifications shall be documented and ERI will inform the City of any such instances.
- The resident engineer and/or inspectors shall maintain daily inspection reports and a job diary detailing events of the day including, but not limited to weather conditions, number of worker's onsite, equipment used, quantities of pay items placed, etc.
- ERI personnel shall employ the industry-wide accepted inspection techniques with the full understanding that these techniques are a critical element in the overall scope of work required to acquire proper source documentation for the project.
- ERI shall observe construction methods and verify materials for compliance with the specifications and Federal and State regulations. The inspector shall measure the pay items placed based on the unit of measure provided for in the contract. Items to be weighed shall be weighed using properly calibrated scales. Slopes shall be measured and checked using a (min.) 4' smart level. Delivery truck loads shall be counted and materials tickets collected at the time of delivery. In all cases, the measurements shall be documented in written form, by providing a narrative and sketches with dimensions and notations as support documents for all payments made to the contractor.
- During our daily inspections, ERI will ensure that the contractor is using the proper equipments, materials, and methods of construction to construct the project with accordance to the plans and specifications. Any variance from the approved procedures will be documented and forwarded to the City with a recommendation.
- Once the contractor has materials delivered to the site, the resident manager and/or inspector shall visually inspect the materials to make sure they match the required materials as per the plans, specifications, and approved shop drawings. In the case of concrete deliveries, the inspector shall perform all necessary field tests to determine slump. Concrete loads which do not conform to NJDOT standards shall be rejected. All materials and tickets shall be collected at the time of delivery and documented. No materials shall be installed without visual approval of the resident engineer and/or inspector.
- ERI shall coordinate any required utility work with the contractor so as to not create any project delays. All utility work will be scheduled in a way so that it will not interfere with the contractors approved construction sequence. ERI will update the City of all utility work progress in our weekly status reports.
- ERI will not advise the contractor on issues regarding directions or assume control over safety precautions and safety programs in connection with the project. The contractor shall accept full responsibility for complying with all required safety procedures and programs.

CONSTRUCTION MANAGEMENT & FINAL INSPECTION

- ERI has provided construction management and inspection services for numerous NJDOT Local Aid and Federal roadway construction projects and is thoroughly knowledgeable about proper practices and procedures.
- In general, ERI shall provide management of the construction contract by providing technical expertise, project oversight, collection of documents and records, analyzing and recommending payment, processing change order requests and maintaining project records.
- ERI shall determine when the Contractor has achieved substantial completion of the Project. Upon this determination, ERI shall prepare a written punch list of deficiencies to be corrected by the Contractor prior to final payment. ERI shall perform inspections of the punch list work and prepare written daily reports documenting the progress of the work. The written punch list and daily reports shall be forwarded to the City. A final inspection of the punch list items shall be performed by ERI in

the presence of the City and the Contractor to ensure that the punch list has been satisfactorily addressed.

- When punchlist items have been fully addressed to ERI's satisfaction, ERI shall notify the City that construction is complete, so that they may perform their final field inspection. Should any construction discrepancies or deficiencies be reported by the City, ERI shall direct the contractor to address them to the satisfaction of the City.
- ERI shall measure and compute all construction quantities for items using proper inspection techniques. ERI shall also prepare certifications that the work has been completed in accordance with the Contract Documents and review the Final Pay Estimate to ensure that the final estimate is correct. Written recommendation of Final Pay Estimate shall be prepared by ERI and submitted to the City.
- Upon satisfactory completion of the City punch list, ERI shall recommend release of the retainage held during the construction phase. ERI shall also acquire the Contractor's Performance Bond, secure and review guarantees affidavits, releases, bonds and waivers and provide recommendations to the City in writing. ERI shall also review as-built drawings (provided by the contractor) and final project records and transmit these items to the City.
- ERI shall provide all necessary documentation and records to the Department of Community Affairs that will confirm costs expended, materials supplied, changes to the contract and certify that the project has been satisfactorily constructed for the purposes of project closeout and final reimbursement for the City of Camden.

DESIGN/CONSTRUCTION SCHEDULE

-Proposed Work Schedule

ERI shall present the City with a schedule for Time of Completion of a proposed contract should we be selected to perform on-call Transportation Engineering services for the City based on the scope of work of the project.

The schedule shall commence when the City issues a written Notice to Proceed to ERI.

B. Stormwater Management & Hydrology

ERI understands that the City of Camden may utilize on-call engineering services for various stormwater management and planning, permitting or other project activities. Work under this category will likely include NPDES MS4, NJDEP and US Army Corp of Engineers permit consulting, review and evaluation of televised sewer video and inspection of sewer outfalls. Our typical technical approach is as follows:

- ERI shall provide technical support to the City for the Tier A Municipal Stormwater General Permit Environmental Resolutions will provide technical support to the municipality in meeting the requirements of the Stormwater Pollution Prevention Plan as required under the MS4 Permit. Technical support provided by Environmental Resolutions includes assistance submitting the annual report to NJDEP, support for any NJDEP inspections and any and all reports necessary to meet the deadlines required by the Stormwater Pollution Prevention Plan for the calendar year.

- ERI shall update the City's Stormwater Pollution Prevention Plan Revision (SPPP) to include updates to information current personnel associated with the City's Tier A Permit and language reflecting the City's current practices for meeting the requirements of the Tier A Permit. ERI shall perform any mapping updates, such as to storm drain location and/or outfall maps that may be necessary as a result of NJDEP correspondence and/or inspections necessary under the scope of work.

C. Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater and Wastewater Collection Systems.

ERI has extensive experience in the planning utility infrastructure upgrades for our public sector clients. Examples of our experience and background in this area can be found in Section 3 of this proposal.

Our technical approach in designing the types of utility infrastructure projects that the City of Camden has described in the scope of services in this RFP are as follows:

SANITARY SEWER/COMBINED SEWER

The tasks for retrofitting, removal and/or replacement of these facilities are:

- Receive initial report from the City describing issues at hand that require an engineering design solution.
- Collect and analyze available data (such as maps) from the City
- ERI shall perform a preliminary field survey to collect critical information, such as location of manholes, inlets, etc.
- ERI shall TV the line in question to acquire current information on the state of the pipe(s). If the line is small, such as a lateral, ERI has the capability to TV the line in-house. Larger pipes would require a subcontractor, for which ERI can subcontract a pipe videoing company, or alternatively, the City can subcontract a company to do the work.
- ERI shall analyze the video to determine the problem or problems that are occurring and provide a design solution.
- ERI shall provide a contributing flow determination report, if necessary.
- ERI shall design the necessary repairs or replacement of the pipe, whether it be lining, spot repair, replacement, or separation of combined sewer.
- ERI shall perform additional field survey as necessary for preliminary design.
- ERI shall prepare and acquire necessary permits based on the design.
- ERI shall prepare Construction Plans that shall include the design all of the proposed work. This task also includes providing notification to Water Company, Sewage Authority, Gas Company, Electric Company, telephone, and Cable TV Company to inform them of the project and ask that they perform any work in the area prior to the commencement of the project.
- ERI shall prepare Specifications and Bid Documents. Specifications shall include preparation of construction specifications and bid documents including information for bidders, general conditions, technical specifications and forms for proposal, bond and contract for the City's use in obtaining bids from contractors for the proposed work.
- ERI shall perform Contract Administration duties that shall include engineering time required during construction for the general administration of the Contract. This task may also include engineering time required for items such as pay estimates due to a change in scope of work either as directed by the City or as a result of utility conflicts unforeseen at the time of the design.
- ERI shall perform Construction Observation services, which responsibilities include observation of the improvements to/replacement of the sanitary pipe. Inspection shall also include the restoration of the area of construction for conformance with the plans and specifications, including punch list inspection.
- ERI shall perform all project closeout activities.

POTABLE WATER

- Receive initial report from the City describing issues at hand that require an engineering design solution.
- Collect and analyze available data (such as maps) from the City
- ERI shall perform a preliminary field survey to collect critical information such as location of valves, etc.

- Prepare preliminary design plans for the installation of a parallel water main and apply for and acquire any necessary permits depending on the project design.
- ERI shall perform additional field survey as necessary to perform final design.
- ERI shall prepare Construction Plans that shall include the design all of the proposed work. This task also includes providing notification to Water Company, Sewage Authority, Gas Company, Electric Company, telephone, and Cable TV Company to inform them of the project and ask that they perform any work in the area prior to the commencement of the project.
- ERI shall prepare Specifications and Bid Documents. Specifications shall include preparation of construction specifications and bid documents including information for bidders, general conditions, technical specifications and forms for proposal, bond and contract for the City's use in obtaining bids from contractors for the proposed work.
- ERI shall perform Contract Administration duties that shall include engineering time required during construction for the general administration of the Contract. This task may also include engineering time required for items such as pay estimates due to a change in scope of work either as directed by the City or as a result of utility conflicts unforeseen at the time of the design.
- ERI shall perform Construction Observation services, which responsibilities include observation of the improvements to the water main, bacteria and pressure testing and the switching of services and abandonment of the old main. Inspection shall also include the restoration of the area of construction for conformance with the plans and specifications, including punch list inspection.
- ERI shall perform all project closeout activities.

STORMWATER

- ERI shall receive initial report from the City describing issues at hand that require an engineering design solution.
- ERI shall collect and analyze available data (such as maps) from the City
- ERI shall prepare a Survey/Base Plan. The topographic survey shall include obtaining horizontal locations and grades of the immediate existing area. The locations and the elevations are required to assist in the design and layout of the proposed drainage and paving improvements. This task includes performing the necessary field work to locate marked utilities, curbs, sidewalks, etc. which may be affected by the improvements. This task will include the field and office work required to prepare a plan of the subject area with sufficient overlap outside of the construction area. This task will include survey control as required.
- ERI shall TV the Storm Sewer to determine the condition of the pipe and identify any existing conflicts.
- ERI shall perform a Drainage Study, which shall include performing a drainage study of the contributing area of the existing outfall line to determine the appropriate size of the storm drain facilities. This information will be utilized to determine if the line needs to be upsized and the appropriate size to increase the line. The study shall include input information from the existing City maps to verify the existing contributing drainage area. In the event the appropriate line size is excessive, an alternate approach will be required which may impact the latter phases of work.
- ERI shall prepare Construction Plans that shall include the work to design all of the proposed work. This task also includes providing notification to Water Company, Sewage Authority, Gas Company, Electric Company, telephone, and Cable TV Company to inform them of the project and ask that they perform any work in the area prior to the commencement of the project.
- ERI shall prepare Specifications and Bid Documents. Specifications shall include preparation of construction specifications and bid documents including information for bidders, general conditions, technical specifications and forms for proposal, bond and contract for the City's use in obtaining bids from contractors for the proposed work.
- ERI shall perform Contract Administration duties that shall include engineering time required during construction for the general administration of the Contract. This task may also include engineering time required for items such as pay estimates due to a change in scope of work either as directed by the City or as a result of utility conflicts unforeseen at the time of the design.

- ERI shall perform Construction Observation services, which responsibilities include observation of the improvements for conformance with the plans and specifications, including punch list inspection.
- ERI shall perform all project closeout activities.

D. Surveying Services

- ERI personnel involved in the project shall attend the Kickoff Meeting to discuss the City's needs and requirements for the survey portion of the work in detail. ERI shall request information about the level of detail the City wishes to show on the final base maps regarding the actual roadway surface conditions, since the project involves mill and overlay.
- Environmental Resolutions' survey personnel shall collect all pertinent tax map information with regard to the project scope to be used in conjunction with any additional documents provided by the City. These documents may show right of way widths, road angle points and existing baseline stationing and monumentation.
- "One-Call" will be notified and a markout request will be made for the entire length of the project for all subsurface utilities. Utilizing Carlson Survey and AutoCAD Civil 3d, ERI shall download the aerial photos provided by NJGIN ortho photography at a relative scale of 1:1 and pre-calculate baseline data, which is then adjusted and laid out in the field per field located monumentation.
- A perimeter traverse and level loop will be run with balanced legs not exceeding 600' in length. The loop is least squares adjusted with a minimum accuracy standard of Third Order, Class 1. The closed traverse loop will be analyzed, balanced and least squared adjusted then located using Keystone's Trimble VRS Network and rotated and scaled to the ground on NAD83 datum. The perimeter traverse will be successfully closed prior to laying out baseline control.
- Field monumentation is located to determine the roadway right-of-way and to establish the centerline, which will be used as the baseline.
- Work zone safety signs shall be placed approximately 1,000' from the ends of the project to alert vehicular traffic to the work being performed in the roadway.
- Baseline control will be set at the beginning, end, angle points and 500' stations along the project length and paint marks set at 100' stations.
- Survey cross-sections will be located at 100' intervals and at critical grade changes or grade breaks, as well as every 50' on curves and at angle points in the road.
- All signs, light poles, utility poles and overhead wires, guiderails, evidence of subsurface utilities, ditches, stream crossings, edge of woods, driveway aprons, curb returns, striping, and wetlands flags shall be located and mapped.
- Our field crews are outfitted with field laptops for daily uploading and processing to maintain constant updates on the survey as it progresses. Field locations are stored using "field to finish" coding to expedite base mapping completion.
- ERI's drafting personnel utilize the "field to finish" data to produce the plan view base map for roadway improvement projects.
- All drawings are drawn based on drafting standards, codes and requirements to produce accurate and legally compliant survey maps prepared by a Licensed Professional Surveyor in the State of New Jersey. Control points are set and shown on the plan to establish horizontal and vertical control showing locations in accordance with NAD83 and NAVD88.
- Current versions of the tax map are used to draft the lot lines of lots adjoining the public right-of-way.
- Utilizing the point data, the draftsperson produces an alignment and surface 3D terrain model. One foot (1') contours are created from the model and analyzed for accuracy, then TIN lines are adjusted to refine the graphical representation of existing topography. Spot elevations are shown at key locations such as top and bottom of curb, centerline, ditchlines, corners of structures, manholes, drainage structures, edge of concrete, monuments, etc., to clarify existing field conditions for future engineering design purposes.
- Profiles and cross-sections are created and drafted.
- The drawings are "polished" to visually communicate the required level of detail of the existing site conditions.

- The Survey Manager will take the plans to the project site and compare them for accuracy and completeness. The Survey Manager will review and comment on the plans and redline revisions where necessary, returning the plan set to the draftsperson for correction.
- The draftsperson will make all of the revisions noted and plot a new set of plans for review by the QA/QC professionals, who will provide comments and redlines as required. Draftsperson will make any necessary additional corrections. All final corrections to the plans shall be reviewed by both the Survey Manager and the QA/QC Professional.
- Upon completion, base maps will be taken into the field by the survey manager and checked for accuracy and completeness. Any areas not accurately depicted shall be addressed and revised prior to meeting with the City Engineer for review and comment.
- ERI will submit a full set of drawings to the City Engineer, who shall have ten (10) days to complete his review and comments. ERI will attend a review meeting with the City Engineer at this stage. Any additions or revisions to the plans required by the City Engineer shall be incorporated into the final plan set.
- A full set of deliverables as described in the RFP/RFQ (all plans, reports, documents, sketches, etc.) shall be submitted in the appropriate formats to the City Engineer's office within the allotted schedule for completion.
- When requested, ERI shall provide the City with as-built plans of recently constructed engineering projects for the City's records.

E. Structural Engineering

For existing structures, our Structural Engineer will review the overall situation with the City's representative, gather any available drawing, conduct a site inspection including photographing and measure relevant structural features taking note of deterioration and deficiencies. If other specialty services are required, the Engineer will recommend them to the owner and solicit costs to present to the owner. Once authorized, the Engineer will work with those specialty services on behalf of the City. After evaluating the information gathered, our Engineer will either report his findings in a report to the City or provide drawings and specifications suitable for Contractors or the City's work force to make repairs or modifications to the existing structure.

Where buildings or other structures are proposed, our Structural Engineer will evaluate the proposed structure, determine if geotechnical or other specialty investigations are required, cooperate with other design professionals to produce biddable documents meeting the expectations of the client. Where cost estimates are desired, our Structural Engineer will provide them.

F. Landscape Architectural Services

Environmental Resolutions, Inc. has extensive experience in providing landscape architecture services to our clients. With over thirty-four years of experience in land design and construction, ERI staff has exceptional knowledge and expertise in performing site analysis, planning and integrating the detailed design elements that ensure a project's success. ERI understands that the City requests assistance for the Community Development and Public Works Departments on the design of new projects and redesign of existing landscapes in the City. Services requested may include master planning, multiple conceptual drawings and options, recommendations based on complexity, function and cost.

- Each project begins with client consultation in order to thoroughly understand their needs and budget. Once the City's needs and goals are established, ERI staff engages in a thorough analysis of existing site features in order to identify constraints as well as opportunities that may affect the City's goal. Client consultation is ongoing during the preliminary analysis, to ensure a thorough understanding of design opportunities and constraints.
- ERI offers a complete package of landscape architectural services, ranging from feasibility studies to construction management. Our broad expertise ranges from creating master plans for school expansions and park planning, to detailed design of individual site components. Specific services include design of pocket parks, landscape design, walking paths and trails, active and passive recreation facilities, athletic field restoration, reforestation programs, stream bank stabilization and

the vegetative aspects of stormwater management systems. Through its design expertise and environmental sensitivity, ERI delivers a product that is unique in its response to client needs and its setting.

I. Environmental Services

The New Jersey Site Remediation Reform Act (SRRA) mandates that properties with confirmed soil and/ or ground water contamination, follow the regulatory and administrative guidelines set forth by the Act. In addition to the properties that have confirmed contamination, SRRA mandates that certain industrial properties that are undergoing transfer, or other ownership/substantial property change, also follow the regulatory and administrative guidelines set forth by the Act. Various state level agencies, such as the Green Acres Program, also require parties to adhere to the Act.

The Act mandates that remediating parties retain a Licensed Site Remediation Professional (LSRP) to steward the initial assessment, investigation, delineation, and final remediation of contamination. Additionally, the Act provides timelines for certain milestones to be met so that remediation projects may be managed and completed in a relatively timely manner. The LSRP, upon confirmation that all assessment, investigations, delineation and final remediation has met all of the various technical and administrative requirements, can issue either an Unrestricted Use Response Action Outcome or Restricted Use Response Action Outcome in conjunction with both the type of remedial actions or based on potential future property use.

Each property is different with regard to the sources and types of contamination and planned future use. ERI has provided the following general approach for assessment, investigation and remediation of contamination. This approach can be applied to any contaminated site in New Jersey that is required to meet the Site Remediation Reform Act.

1. Preliminary Assessment/Site Investigation
    a. Pending the reason for retention of an LSRP and adherence to SRRA, ERI will conduct either a Preliminary Assessment for assessment of all potential environmental areas of concern or a Site Investigation for a specific potential or confirmed discharge of contaminants.
        i. If a Preliminary Assessment is necessary, the LSRP will conduct literature/regulatory review associated with the subject property and surrounding properties to ascertain the potential for any contamination that may impact the site. Included with the Preliminary Assessment is a site inspection and interviews with knowledgeable persons of the property. No sampling or analysis is conducted as Part of a Preliminary Assessment.
            1. In certain instances, the LSRP may issue an Unrestricted Use Response Action Outcome based solely on a Preliminary Assessment.
        ii. If a Site Investigation is necessary, the LSRP will collect samples from potential areas of concern, that may have impacted media, to determine the presence/absence of contamination above NJDEP Remediation Standards.
            1. Note that in certain cases, a Site Investigation may follow a Preliminary Assessment if potential areas of concern are identified, and the remediating party wishes to determine if those potential areas of concern are actually impacted.
        iii. Upon completion of the Preliminary Assessment/Site Investigation in accordance with all NJDEP regulatory requirements, the LSRP will submit a Preliminary Assessment/Site Investigation Report to the NJDEP.
            1. For certain industrial sites and for sites where Underground Storage Tanks have been known to leak, the NJDEP has mandatory timeframes for submission of this report. Other sites requiring a site investigation do not have a mandatory timeframe for submission of this report.
                a. All timeframes are based upon the date of initial notification of discharge of contamination to the NJDEP.

2. Remedial Investigation
    a. Should contamination be confirmed via the Site Investigation, the LSRP will conduct a Remedial Investigation to document the extent of contamination, including if certain impacted media may impact other media.
        i. As part of the Remedial Investigation, the LSRP will identify if potential receptors, such as potable/irrigation wells within proximity to the site, are impacted by ground water contamination.
        ii. Other potential receptors that may be required to be investigated include vapor issues within inhabited buildings, surface water, and sediment impact as a result of soil and groundwater contamination.
        iii. Addressing impacted receptors to eliminate exposure is conducted within the context of a Remedial Investigation.
    b. Upon completion of all delineation and completion of assessment/addressing all potential receptors, the LSRP will prepare a Remedial Investigation Report for submission to the NJDEP.
        i. Irrespective of the initial reason for retention of the LSRP, the NJDEP has certain mandatory timeframes for submission of the Remedial Investigation Report.

3. Remedial Action/Response Action Outcome
    a. Remedial Action can be understood to mean the elimination of exposure to contaminants to any potential receptors, including people.
        i. This can be considered as cleaning up all contamination so that all previously contaminated areas have been documented as having no residual contaminant above the most stringent NJDEP standards.
            1. By completing this type of action, the LSRP can issue an Unrestricted Use Response Action Outcome.
        ii. Or, this can be considered as utilizing certain engineering controls for soil contamination such as fencing or impervious/clean fill cover, or in the case of ground water, modeling of ground water, to demonstrate no future impact to receptors.
            1. By completing this type of action, the LSRP can issue a Restricted Use Response Action Outcome.
                a. With a Restricted Use Response Action Outcome, post closure monitoring is required by the NJDEP.
    b. Pending the type of Remedial Action, the LSRP will:
        i. Prepare a Remedial Action Workplan to document the type of remedial action proposed for the site.
        ii. Prepare necessary permit applications and deed notices to be recorded.
        iii. Oversee the approved remedial action
            1. Upon completion of the proposed remedial action, the LSRP will prepare a Remedial Action Report for submission to the NJDEP.
                a. Note that the NJDEP has mandatory timeframes for the submission of a Remedial Action Report.
        iv. Upon completion of all remedial actions and confirmation that all administrative requirements have been met, the LSRP will issue either an Unrestricted Use Response Action Outcome or Restricted Use Response Action Outcome as described above.

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

2.6: Management Approach

Corporate Organizational Chart 2025

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers • Planners • Scientists • Surveyors

Christopher J. Noll, PE, CME, PP
President and CEO

Rakesh R. Darji, PE, PP, CME, CFM
Vice President/Treasurer

William H. Kirchner, PE, CME, N-2
Vice President

Planning & Landscape Architecture
David J. Benedetti, AICP, PP
Brett Harris, AICP, PP
Patrick VanBernum, AICP
Alison Merrick
Neil J. Werket, LLA, RLA, CPSI
Partner
Timothy Kaluhiokalani, LLA, PP
Yarline Peralta

Structural Services
Harry R. Fox, NICET III
Partner
Martin S. Dragan, PE

Environmental
Marc H. Selover, LSRP, PG
Partner
Rohan Tadas, CHMM, LSRP

Land Surveying
Ethan Hyder, CST II
Partner
John M. Dura, PLS
Nicholas Alexander, CST II
Ryan Behnken, CST II
Nicholas Ingram, CST II
Jude Pasternak, CST I
Giuliana Bruce

Utilities
Benjamin R. Weller, PE, CME, CPWM, S-3, C-3
Partner/Secretary
Jennifer A. Harris, PE, CME
Partner
Karen M. Hermack, PE, CME
Eric Pluckhorn, PE
Emily D'Angelo, EIT
Jarrett DeBenedictis, EIT
Ben Sinnett, EIT
Katherine V. Villacis, M.S.
Tyler Raws
Jenita Sharma

Engineering & Permitting
Partners
G. Jeffrey Hanson, PE, CME
Joseph R. Hirsh, PE, CME, CPWM
C. Jeremy Noll, PE, CME, CPWM
Ryan G. McCarthy, PE, CME
Stacey Arcari, PE, PTOE, CME, PP
Charles Sabatini, PE, CME, CPWM, PP, CFM
Bernard T. Tetreault, PE, PTOE, RSP1
Brendan Mulvihill, PE
Alexander Haffner, PE
Steven Musilli, PE
Jacklyn Schenkewitz Long, PE
Paul J. Dezii, EIT
Dixon Wiley, EIT
Lauren Mulvihill, EIT
Jarrett DeBenedictis, EIT
Mary Beth Straguzzi
Jennifer Nissa Crown
Alyssa Danter
Garrett Giangiulio
Eric Schreier

Solid Waste Management
Joseph P. Orsino, Jr., CET
Andrew Orsino, NICET III

Drafting
David S. Hudson
Kimberly Robinson

Administrative Support
Elaine V. Curran
Jennifer Petro
Chloe Powell

Construction Management & Inspection
Joseph B. Hale, C-3, CMI, CPWM
Mathew E. Kensler, NICET IV, NJSAT
John T. Potts, NICET III, T-2, W-2
John L. Scott, PLS, NICET III, C-3
Adam Wright, NICET II
Anthony Carrubba
Randy Smith
Andrew M. Pisarcik
Charles T. Potts, III
Ian Hawthorne
Ian Hyder
Alette Knoblauch
Daniel Tomassone
James Zorn
Robert Quackenbush

Business Development/ Marketing
Kathleen A. Babb
Lori Hofacker

Accounting/ Business Office
Jill Caporusso
Kim Long-Hyde
Sharon Stuler

PROPOSED TEAM LEADERS

Transportation Engineering

Roadway Design & CMCI
Christopher J. Noll, PE, CME, PP
G. Jeffrey Hanson, PE, CME
C. Jeremy Noll, PE, CME, CPWM
Harry R. Fox, NICET III
Charles Sabatini, PE, CME, CPWM, PP, CFM

Traffic Design & Studies
Christopher J. Noll, PE, CME, PP
Bernard Tetrault, PE, PTOE, RSP1

Stormwater Management & Hydrology
G. Jeffrey Hanson, PE, CME
Rakesh R. Darji, PE, CME, PP, CFM

Utility Infrastructure Design & Engineering Services for Water Distribution, Stormwater and Wastewater Collection Systems:
William H. Kirchner, PE, CME, N-2
Joseph R. Hirsh, PE, CME, CPWM
Jennifer Harris, PE, CME
Rakesh R. Darji, PE, CME, PP, CFM
Benjamin R. Weller, PE, CME, CPWM, S-3, C-3

Survey Services
Ethan Hyder, CST II

Structural Engineering
Martin S. Dragan, PE
Harry R. Fox, NICET III

Landscape Architecture
Timothy G. Kaluhiokalani, LLA, PP
Neil Werket, LLA, RLA

Environmental Services
Marc H. Selover, LSRP, PG
Rohan Tadas, CHMM, LSRP
Harry R. Fox, NICET III

Management Approach

KEY PERSONNEL ASSIGNED TO THE CITY OF CAMDEN

Principals In Charge
The Principal In Charge shall provide his expertise and experience to the City of Camden, providing appropriate oversight of the entire project scope, budget and schedule.

Christopher J. Noll, PE, CME, PP-President & CEO/Principal
Mr. Noll has over forty-four (44) years of civil engineering experience, specializing in infrastructure design and construction. Mr. Noll is a practicing Professional Engineer, specializing in a variety of civil engineering services including solid waste management, recreational facilities, water supply, sanitary sewer design, stormwater design, road improvement programs and municipal engineering services. He is the principal in charge of the full scope of ERI's projects such as public utility design, environmental assessments, underground storage tank system design, sampling and remediation plans, hydrogeologic investigations, construction management and inspection, soils testing, permitting, and wetlands delineation.

Mr. Noll will be the Principal in Charge for all Transportation Engineering, Surveying Services, Structural Engineering, Landscape Architecture, and Environmental Services projects.

William H. Kirchner, PE, CME, NJ-Vice President/Principal
Mr. Kirchner has over thirty-eight (38) years of experience as a civil engineer. He is responsible for performing engineering and project management services for a wide variety of municipal, environmental and industrial clients. While Mr. Kirchner specializes in water and sewer infrastructure, analysis and improvements, he regularly undertakes a wide variety of projects that include all aspects of municipal infrastructure improvement work such as water and sewer utilities, stormwater, roadway and recreational projects. He has extensive experience with storm drainage systems, various types of permitting, and regulations concerning accessibility for public facilities.

Mr. Kirchner will be the Principal in Charge of all Utility Infrastructure Design and Engineering projects for Water Distribution, Stormwater and Wastewater Collection Systems.

Rakesh R. Darji, PE, CME, PP, CFM – Vice President/Principal
Mr. Darji has served as a project manager on numerous design projects involving complex stormwater management design, soil erosion control, flood hazard area permitting and wetlands permitting in his twenty-nine (29) year career. He is completely familiar with NRCS design criteria and the NJDEP requirements for flood hazard area and wetlands permitting. He has both designed and reviewed land development and capital improvement projects for compliance with Phase 2 requirements of the Federal Clean Water Act and the underlying NJDEP storm water management regulations.

Mr. Darji utilizes a design approach which is founded on clear and consistent communication with all parties involved in the process and begins with a thorough analysis of the project from a constructability and regulatory standpoint involving the input of all stakeholders.

Mr. Darji shall be the Principal in Charge on Stormwater Management and Hydrology infrastructure projects, responsible for the performing the investigation and analysis of existing poor drainage conditions and will coordinate his findings and conclusions with the rest of the design team in order to repair/upgrade the stormwater management facilities.

Resident Engineers/Project Managers
*As **Resident Engineer & Project Manager,** each professional listed below shall be responsible for all analysis, design, and oversight of the preparation of technical documents and plans appropriate for public bidding purposes and management of the construction phase through project closeout.*

The Resident Engineer/Project Manager will be day-to-day supervision of the project and the contact person for the City. They will be responsible for all communications and attend all meetings with the City and pertinent stakeholders. Additionally, they will be responsible for the investigation and analysis of existing infrastructure conditions, and preparation of design plans for the improvements

Management Approach

for each project. They shall also be responsible for supervising the compilation of contract documents, preparation of the engineer's estimate and analyzing bid results for the recommendation of award of the construction contract. They will oversee the Contractor's construction activities as well as directly supervise the Construction Inspector to ensure adequate inspection. They will coordinate with the utilities as well as residents and local business owners.

They will perform all project management duties including, but not limited to tracking submittals, responding to RFI's, tracking the project budget and schedule, attending meetings as required, preparing pay estimates and change orders, and ensuring that all required documentation necessary is provided by ERI for approval for project closeout.

All ERI professionals have completed formal training for design compliance with the Americans with Disabilities Act.

Joseph R. Hirsh, PE, CME, CPWM – Partner

Mr. Hirsh is responsible for performing engineering services for a variety of municipal, industrial and private clients. These engineering services include site planning and design, water and wastewater treatment facilities, sanitary sewer and storm drainage improvement design and planning, dam design repair and inspection, ordinance conformance reviews, property assessment and conceptual designs.

He will perform project management duties for Utility Infrastructure projects.

Benjamin R. Weller, PE, CME, CPWM, C3, S3 – Partner

Mr. Weller is responsible for performing engineering, operating and project management services for a wide variety of municipal, environmental, industrial and private clients. He designs and manages include the evaluation, design, feasibility studies and operation of wastewater collection and treatment systems and facilities, public water distribution and treatment systems, septic systems, storm drainage systems and industrial process systems and automation. Mr. Weller provides engineering services to municipal water and wastewater clients. Responsibilities include treatability, feasibility and permit required studies, treatment facility design, piping design, construction coordination services, general treatment system operation and permit compliance for water distribution systems, wastewater collection systems, water and wastewater treatment systems, septic systems, roadway projects with associated drainage improvements and site plans

Mr. Weller shall perform Resident Engineer/Project Manager duties for Utility Infrastructure projects for the City.

G. Jeffrey Hanson, PE, CME – Partner

Mr. Hanson is a professional engineer with over twenty-seven (27) years of experience in providing public sector clients with general civil engineering services, including: roadway and drainage design, construction management and inspection, permit and grant acquisition and management and bikeway design, to name a few of his areas of expertise. Mr. Hanson has recently performed construction management services for Camden County Department of Public Works for the West Park Boulevard Bridge and West Park Boulevard Roadway Resurfacing in Haddon Township.

Mr. Hanson will be Resident Engineer/Project Manager for Stormwater Management and Hydrology projects.

Bernard Tetrault, PE, PTOE, RSP1

Mr. Tetrault has utilized his expertise in a wide range of engineering disciplines including traffic, structural and geotechnical areas of knowledge on projects ranging in scope from traffic reviews and analysis for local municipalities to large transportation projects for the NJDOT with construction costs upwards of $17 million. He is currently providing his traffic engineering expertise in coordination with ERI professionals to the design of roadway and site development projects.

Mr. Tetrault shall be the Resident Engineer/Project Manger for Transportation Engineering Projects.

Management Approach

C. Jeremy Noll, PE, CME, CPWM - Partner

Mr. Noll's experience with all aspects of road improvement projects is significant, ranging from grant acquisition to design to construction inspection and project management through project closeout. He regularly project manages Environmental Resolutions, Inc's clients' road programs. These projects incorporate typical aspects of roadway improvements projects such as concrete sidewalk, driveway and curb replacement, storm drainage structure upgrades, roadway milling and overlay, full-depth reconstruction of roadways, street light installation, and replacement of items in kind. Mr. Noll also has a solid understanding of bridge, culvert and dam construction and inspection. To date, he has been involved with the construction of over 18 miles of roadway in Voorhees City in Camden County alone, working with the NJDOT and FHWA and utilizing funding sources such as Municipal Aid and Safe Streets to Transit. Additionally, Mr. Noll is a certified Municipal Engineering Construction Inspector.

Harry R. Fox, NICET III - Partner

Mr. Fox is a certified NICET Level III Inspector for Highway Transportation projects and has over forty-two (42) years of experience in the civil engineering construction management and inspection field. Over his professional career, Mr. Fox has been involved with the design, construction management and construction inspection of over 100 NJDOT Municipal Aid funded roadway improvement projects in Burlington and Gloucester counties. He has also in recent years been responsible for the writing of specifications and project oversight of hundreds of demolition projects in the City of Camden.

In addition to his roadway experience, Mr. Fox has designed and managed contracts for various projects including parks and recreation (athletic fields and ancillary buildings such as pavilions and grandstands), steel painting, utility improvements and public works buildings. Mr. Fox performs public relations duties by attending and speaking at public meetings, and liaises with the client, residents and business owners while projects are under construction.

Mr. Fox shall perform project management duties for Transportation Engineering, Structural Engineering, and Environmental Services projects.

Charles Sabatini, PE, CME, CPWM, PP, CFM

Mr. Sabatini has over thirty-two (32) years of experience in all aspects of civil engineering. He is responsible for performing engineering services for a variety of municipal, industrial, and private clients. His areas of expertise are in all aspects of infrastructure improvements such as roadway improvements, demolition, construction/demolition plan designs, preparation of bid specifications and engineering estimates, recommendation of bid awards, construction management, inspections, and complete oversight and closeout of all types of projects.

Mr. Sabatini will perform Resident Engineer/Project Management duties for Transportation Engineering and Structural Engineering projects.

Management Approach

Martin S. Dragan, PE

Mr. Dragan shall perform the duties of the Professional Structural Engineer. He has over thirty-one (31) years of experience in structural inspections, design, construction administration, and construction monitoring with extensive experience with municipal governments and NJDOT Local Aid Contract Administration and requirements. He has experience in LEED standards, bulkheads, piers, marine structures, buildings, culverts, bridges, boardwalks, storm resilience, retaining walls, right-of-way, utilities, drainage and other related infrastructure, and shall perform the duties of the Project Manager for projects assigned by the City. He will also be responsible for the day-to-day communications with the City.

Land Surveying

John M. Dura, PLS

Mr. Dura is a Professional Licensed Surveyor. He has been involved with all phases of commercial, industrial, and residential land development projects from the planning stage, through construction, and final as-built surveys. He has extensive experience with AutoCAD, data collection, property records research, municipal ordinance research, field boundary and topographic surveys, and preparing site and subdivision plans.

As a licensed surveyor, Mr. Dura will assist in all survey duties as needed.

Ethan Hyder, CST II

Mr. Hyder is the manager of the ERI Survey Department and the party chief of the ERI robotic survey crew. He is responsible for the acquisition of field survey information, providing oversight to the field personnel, construction stakeout and reporting to the Director of Surveying. He is also responsible for the preparation and review of topographic and boundary surveys, ALTA/ACSM (American Land Title Association/American Congress on Surveying and Mapping) land title surveys, subdivision plans, wetlands and monitoring well location and survey plans, NJDEP Green Acres surveys and maintenance of tax maps for a variety of municipalities.

In addition to also performing fieldwork, Mr. Hyder will be responsible to coordinate the survey services with the project manager and oversee the field personnel performing the topographical survey for quality control and completeness. He will also be responsible for supervising the draftsmen in the production of the roadway base mappings of the City roadway and side streets, and of any parcel maps and easements required by the City.

Nicholas Alexander

Mr. Alexander is a Surveyor's Assistant who assists with the preparation of topographic and boundary surveys, ALTA/ACSM (American Land Title Association/American Congress on Surveying and Mapping) land title surveys, subdivision plans, wetlands location and survey plans, NJDEP Green Acres surveys and maintenance of tax maps for a variety of municipalities.

Mr. Alexander will be responsible to fulfill the field and technical survey duties which may become necessary for the provision of services for the City of Camden.

Management Approach

Landscape Architectural Services

The Landscape Architect shall be responsible to coordinate with the Camden City Community Development and Public Works Departments on the design of new projects and redesign of existing landscapes. Master Planning, preparation of concept drawings and submission of recommendations to the Departments shall be performed by the Landscape Architect, taking into consideration all the constraints of the project based on user needs (both functional and aesthetic), project budgets and existing conditions. The Landscape Architect shall attend all meetings to ensure public acceptance and endorsement of City projects.

Timothy G. Kahluhiokalani, LLA, PP

Mr. Kaluhiokalani is a Landscape Architect and Planner with over forty-five (45) years of experience, specializing in recreation and open space planning. His primary responsibility is land planning and site design. This responsibility requires his involvement with site analysis, site design and construction oversight. Throughout the entire process Mr. Kaluhiokalani maintains an on-going dialogue with clients to ensure that the final product meets or exceeds their goals. His broad knowledge of environmental regulations and analytical skills provide critical insight into the properties being considered for acquisition and/or development. Under his guidance, land being considered for development is analyzed to identify constraints, including wetlands, flood hazard areas, deed restrictions, etc. that could affect development of the property and/or purchase price.

Neil Werket, LLA, RLA

Mr. Werket has twenty-one (21) years of experience with a specialization in the parks and recreation realm and provides support to the engineering professionals with his expertise with site layout, documentation, construction detailing, specification and sustainable landscape design. His expertise has been honed working on public capital improvement projects with an emphasis in parks and recreation. This experience, along with early exposure to land development practices, allows him to expertly manage all phases of municipal, county and private projects including park and recreation facilities, regional trail planning, streetscape design, memorials, parking lot infrastructure, landscape design, land development and planning projects. He is well versed in federal, state, county and municipal regulations, ordinances and zoning concepts. His professional know-how and expertise, coupled with a unique ability to provide visioning, management, and concise technical documents for any project, has resulted in numerous successful projects throughout the region.

Engineering Support

Mary Beth Straguzzi, Alyssa Danter, Paul J. Dezii, EIT, Jarrett DeBenedictis, EIT, Garrett Giangiulio, EIT, Dixon Wiley, EIT, Lauren Mulvihill, EIT and Eric Schreier.

The Engineering Support Team will support the Resident Engineers/Project Managers and other support staff. They will assist in the analysis of the infrastructure issue in question and assist in the design of the projects as assigned. Each member of this Engineering Support staff brings a variety of positive attributes to the team. Additionally, they will be responsible for preparation of the bid and construction plans and specifications, specifying materials, and details. During construction, they will assist in responding to requests for information, construction issues, review submittals, change orders and payment recommendations, etc. under the direct supervision of the project manager.

Construction Inspectors:

John L. Scott, PLS, NICET III, C-3, John T. Potts, NICET III, T-2, W-2, Mathew E. Kensler, NICET IV, NJSAT, Adam Wright, NICET II, Ian Hyder, Daniel Tomassone and Randy Smith.

The responsibilities of the person named as ***Construction Inspector*** *will be to be onsite daily as the representative to the Contractor for the City of Camden. He will be responsible to gather source documentation and information to substantiate payments to the Contractor. He will ensure that the project is being constructed in accordance with the plans and specifications, that proper construction techniques are utilized, and proper materials are placed correctly. He will coordinate and communicate with the Resident Engineer/Project Manager daily.*

Mr. Scott, Mr. J. Potts are NICET III inspectors, and Mr. Kensler is NICET IV. Mr. Scott and Mr. J. Potts are Certified Municipal Engineering Inspectors. These experienced observers will be responsible for daily field observation and documentation of methods, equipment and materials utilized during construction projects, and shall report their findings directly to the Resident Engineer/Project Manager. They will also measure installed quantities for the purpose of making payment estimates to the Contractor during the course of each project.

Drafters

David S. Hudson, GIS & CAD Specialist

Mr. Hudson brings thirty-three (33) years of expertise in drafting design to the project team. Mr. Hudson has drafting experience in all aspects of Engineering, Surveying and Planning applications. From survey plats and tax maps to highway projects plans and profiles, site plans and subdivisions to water mains and wastewater facility plans, zoning, wetlands, and open space to green acres and farmland preservation surveys. Mr. Hudson also provides various types of support to the engineering and planning staff by performing calculations and providing research information as necessary.

Mr. Hudson will be responsible for preliminary design of ADA compliant handicapped ramps on Traffic Engineering projects as well as drafting the engineering preliminary and final plans to be included in the contract documents in conformance with NJDOT standards. He will also contribute to final drafting of Utility Infrastructure, Stormwater Management and Landscape Architectural projects.

Kimberly Robinson

Ms. Robinson has extensive experience with surveying drafting including Boundary Survey Plats, Subdivision Plans, Alta/Title Survey Plats and Combination Plats, as well as in the preparation of Flood Elevation Certificates and Topographic Mapping Surveys.

She will be responsible for drafting on Traffic Engineering, Surveying, Stormwater Infrastructure, Utility Infrastructure and Landscape Architectural projects.

Key Personnel Hourly Rates

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers · Planners · Scientists · Surveyors

Environmental Resolutions, Inc. (ERI) has provided the hourly rates for the key personnel assigned to this engagement.

Principal of the Firm	***Position***	***Hourly Rate***
Christopher J. Noll, PE, PP, CME, President & CEO	Principal	$198.00
Engineers/Project Managers		
Rakesh R. Darji, PE, CME, PP, CFM, Vice President	Principal	$198.00
C. Jeremy Noll, PE, CME, CPWM, Partner	PE3	$185.00
G. Jeffrey Hanson, PE, CME, Partner	PE3	$185.00
Charles Sabatini, PE, CME, CPWM, PP, CFM	PE3	$185.00
Bernard Tetrault, PE, PTOE	PE3	$185.00
Martin Dragan, PE	PE3	$185.00
Ryan McCarthy, PE, CME, Partner	PE1	$160.00
Alex Haffner, PE	PE1	$160.00
Eric Pluckhorn, PE	PE1	$160.00
Brendan Mulvihill, PE	PE1	$160.00
Environmental/Structural		
Harry R. Fox, NICET III, Partner	Project Mgr. 2	$165.00
LSRPs (Licensed Site Remediation Professionals)		
Marc H. Selover, LSRP, PG, Partner	LSRP	$215.00
Rohan Tadas, CHMM, LSRP	LSRP	$215.00
Landscape Architects		
Neil Werket, LLA, RLA, Partner	Landscape Architect	$160.00
Timothy Kaluhiokalani, LLA, PP	Landscape Architect	$160.00
Yarline Peralta, Junior Landscape Architect	Jr. Landscape Architect	$110.00
Water and Wastewater Facilities		
William H. Kirchner, PE, CME, N-2, Vice President	PE3	$185.00
Benjamin R. Weller, PE, CME, CPWM, S-3, C-3, Partner	PE3	$185.00
Jennifer Harris, PE, Partner	PE3	$185.00
Karen M. Hermack, PE	PE2	$170.00
Katherine Villacis, M.S.	EIT4	$135.00
Ben Sinnett, EIT	EIT2	$115.00
Emily D'Angelo, EIT	EIT1	$110.00
Jenita Sharma	EIT1	$110.00
Tyler Raws	EIT1	$110.00
Engineering Support		
Mary Beth Straguzzi	EIT4	$135.00
Alyssa Danter	EIT4	$135.00
Paul Dezii, EIT	EIT3	$125.00
Dixon Wiley, EIT	EIT3	$125.00
Lauren Mulvihill, EIT	EIT2	$115.00
Garrett Giangiulio, EIT	EIT2	$115.00
Eric Schreier	EIT1	$110.00
Jarrett DeBenedictis, EIT	EIT1	$110.00
Survey		
Ethan Hyder, CST II, Partner	Project Mgr. 2	$165.00
Nicholas Alexander, CST II	Survey Tech 3	$135.00
John M. Dura, PLS	Prof. Licensed Surveyor	$195.00
Inspectors		
John L. Scott, PLS, NICET III, C-3	Inspector 3	$127.00
John T. Potts, NICET III, T-2, W-2	Inspector 3	$127.00
Matthew E. Kensler, NICET IV	Inspector 3	$127.00
Adam Wright, NICET II	Inspector 3	$127.00
Daniel Tomassone	Inspector 3	$127.00
Ian Hyder	Inspector 3	$127.00
Randy Smith	Inspector 3	$127.00

Key Personnel Hourly Rates

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers · Planners · Scientists · Surveyors

Drafting	***Position***	***Hourly Rate***
Kimberly Robinson	Survey Tech 1	$95.00
David S. Hudson	CADD 3	$140.00

2026 Schedule of Hourly Rates

ENVIRONMENTAL RESOLUTIONS, INC.
Engineers · Planners · Scientists · Surveyors

Engineering and Planning

Principal	$198.00
Professional Engineer 1	$160.00
Professional Engineer 2	$170.00
Professional Engineer 3	$185.00
Project Manager 1	$140.00
Project Manager 2	$165.00
Engineering Assistant 1	$110.00
Engineering Assistant 2	$115.00
Engineering Assistant 3	$125.00
Engineering Assistant 4	$135.00
Professional Planner 1	$140.00
Professional Planner 2	$160.00
Professional Planner 3	$175.00
Planning Assistant	$140.00
Landscape Architect	$160.00
Jr. Landscape Architect	$110.00
Environmental Scientist	$175.00
Licensed Site Remediation Professional	$215.00
Expert Testimony	$275.00

Inspection

Inspector 1	$110.00
Inspector 2	$120.00
Inspector 3	$127.00

Drafting

CADD 1	$115.00
CADD 2	$130.00
CADD 3	$140.00

Surveying

Survey Technician 1	$95.00
Survey Technician 2	$105.00
Survey Technician 3	$135.00
One-Man Survey Crew	$180.00
Professional Licensed Surveyor	$195.00
One-Man GPR Crew	$205.00
Two-Man Survey Crew	$260.00

Clerical

Routine Clerical/Photocopying	No Charge
Non-Routine Clerical	$80.00

Overhead costs are included in the above hourly rates.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	ENVIRONMENTAL RESOLUTIONS, INC.
Trade Name:	
Address:	815 EAST GATE DRIVE SUITE 103 MOUNT LAUREL, NJ 08054-3415
Certificate Number:	0078313
Effective Date:	March 29, 1990
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829092139915

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Consulting Engineer Services
Does your company conduct business under any other name? If yes, please state:	CONSULTING ENGINEER SERVICES
Address:	645 Berlin-Cross Keys Road Suite 1 Sicklerville, New Jersey 08081
Contact:	Norman K. Rodgers, III
Email:	dpirolli@ces-1.com
Phone:	856-228-2200
Fax:	856-232-2346
HST#:	221911626

Submission Details

Created On:	Monday August 11, 2025 12:11:35
Submitted On:	Monday August 11, 2025 18:12:41
Submitted By:	Norman K. Rodgers, III
Email:	dpirolli@ces-1.com
Transaction #:	28e23b47-b229-4abc-80c3-1625aa8e91ea
Submitter's IP Address:	147.243.252.170

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Michael R. Brown, P.E., PTOE, CME, Associate/Project Manager 856-228-2200 mbrown@ces-1.com
Stormwater Management & Hydrology	(•) Yes ( ) No	Norman K. Rodgers, III, P.E., P.L.S., CME, CPWM, President 856-228-2200 nrodgers@ces-1.com
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Marie Baaden, P.E., CME, Vice President - Municipal Services 856-228-2200 mbaaden@ces-1.com
Surveying Services	(•) Yes ( ) No	Adam R. Grant, PLS, Associate 856-228-2200 agrant@ces-1.com
Structural Engineering	( ) Yes (•) No	N/A
Landscape Architectural Services	( ) Yes (•) No	N/A
Architecture Services	( ) Yes (•) No	N/A
Mechanical, Electrical and Plumbing Services	( ) Yes (•) No	N/A
Environmental Services	( ) Yes (•) No	N/A

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	New Jersey - 1970
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Norman K. Rodgers, III, President Consulting Engineer Services, 645 Berlin-Cross Keys Road, Suite 1 Sicklerville, NJ 08081 - 856-228-2200 nrodgers@ces-1.com
If not incorporated, provide State where registered, name of owner, address and telephone number.	N/A
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	55+
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Confirmed
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Confirmed
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	None
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	None
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

- NJDPMC – Surveying Services-Green Acres – 2022-Present
- Ocean County – Pool of Engineers – Road Design Services – 2022-Present
- Ocean County – Pool of Engineers – Surveying Services – 2022-Present
- Ocean County – Pool of Engineers – Engineering Design Services – 2023-Present
- Pennsauken Township – Municipal Consulting Engineer - 2025
- South Jersey Port Corporation – Pre-Qualified Engineer & Construction Management - 2023-2026
- Vineland City – Architectural & Engineering Consulting Services – 2023, 2024
- Washington Township, Gloucester County – Pool of Engineers for Special Projects - 2025
- Woodstown-Pilesgrove Regional School District Engineer – 2020-Present

1.1 Scope of Categories of Professional Services

CES has reviewed the Scope and is ready to assist with the following categories as needed.

A. **Transportation Engineering** – For over 55 years, CES has been consistent and dependable in designing, completing roadway improvements and managing the construction of Public Transportation Projects throughout the area. We regularly provide municipal clients with traffic studies, design solutions, specifications, and bid documents for local, county, and state roads. Services include management, planning and engineering, final design, specifications, construction engineering and pricing, bid documentation, bid review and recommendations, construction management, product review (shop drawings) and recommendations, inspections and reporting, final review and commissioning of traffic solutions and road projects. CES performs transportation engineering for other municipalities which receive funding by NJDOT Municipal Aid Program. ***CES is recommended by local Municipal and County Engineers for our knowledge of requirements for Federally Funded Projects.***

B. **Stormwater Management and Hydrology** - CES is experienced in each of the categories listed including NPDES, MS4, NJDEP and US Army Corp requirements design and permitting. We regularly coordinate Sewer Video services and inspection of CSO, sanitary sewer and stormwater drainage systems for other Municipal and County clients. Past projects included study and design of the overflow solids removal associated with the Combined Sewer Overflows in Camden City. ***CES serves as the MS4 Stormwater Engineering and Coordinator for Gloucester Township. CES coordinates the entire program with the Township Public Works Department.***

C. **Utility Infrastructure Design and Engineering Services for Water Distribution, Stormwater and Wastewater Collection Systems** - As past Municipal Engineer to Gloucester City and recent past engineer to Westville Borough, CES has seen many utility infrastructure projects in Urban Environments and including projects with direct connection to the Delaware River and its tributaries. Lead Engineer, Norman Rodgers, PE has experience and is knowledgeable on CSO conditions in Camden City and Gloucester City. CES has also teamed with D&B/Guarino and the CCMUA to provide oversight of American Water contract services for Operation and Maintenance of Camden City potable water system.

D. **Surveying Services** – Roadway, utility and construction stakeout services are the beginning and end for many CES projects. We have a full array of Surveying solutions including Drone Surveying. We use all aspects of data collection incorporating several field surveying crews and have several Professional Land Surveyors to study the information collected. GPS and GIS services are also regularly used and used together for the newly required Municipal Asset Management Plans (AMP).

Drone – Phantom 4 Pro V2.0

When using our drone, we can fly a site at low altitude in a few hours, whereas the same site may take a few days of "on-ground" surveying to collect the same data. We can provide high resolution imagery with centimeter resolution and centimeter accuracy.

SECTION 1 – Company Identification

A. Office Location and Mailing Address:
Consulting Engineer Services
645 Berlin-Cross Keys Road, Sicklerville, NJ 08081
Phone: 856-228-2200
Fax: 856-232-2346
Email: design@ces-1.com
Web Site: www.ces-1.com

B. Principal-in-Charge:
Norman K. Rodgers, P.E., P.L.S., CME, President
Consulting Engineer Services
645 Berlin-Cross Keys Road, Sicklerville, NJ 08081
Phone: 856-228-2200
Fax: 856-232-2346
Email: nrodgers@ces-1.com

Principals:
Norman K Rodgers, III, P.E., P.L.S., CME, President
Marie Baaden, P.E., CME, Vice President, Municipal Engineering
Tony Lecane, Vice President, Surveying
Jay Sims, P.E., CME, Vice President, Land Development
Steven M Shriver, Vice President, Business Development

C. CES is a licensed corporation in the State of New Jersey. The company has a Business Registration Certificate and a Certificate of Authorization from the State of New Jersey. CES is also certified as a Small Business Enterprise (SBE). We currently have 48 employees consisting of licensed engineers and land surveyors, environmental scientists, inspectors, CADD technicians/designers, and support staff. All staff work out of the Sicklerville office.

Pre-qualifications include the following:
- •NJ Department of Property Management and Construction
- •NJ Schools Development Authority
- •South Jersey Port Corporation
- •Several Counties and County Improvement Authorities

D. SUBCONTRACTORS (if required) – Information Attached

1. Mechanical, Electrical and Plumbing Services - Concord Engineering Group. Concord is a Voorhees based company that provided MEP Services to the Holtec project in Camden.
3. Materials Testing - Craig Testing Laboratories, Inc.

SECTION 5 – Technical Approach

Although few projects are exactly alike, CES has reviewed the RFQ and offers the following approach to a typical project. A detailed Technical and Management Approach can be provided for specific projects. CES, as Municipal Engineer to Gloucester City and its urban environment, and several other municipalities, has the experience to successfully fulfill the requirements of any project.

CES assume regular contact with the client to discuss all outstanding projects. With good communication different potential projects may be discussed. When decided and upon contact from the **Capital Improvement and Project Management Office,** CES will prepare and address the details and goals of the project.

Task to include formally of informally for projects are:

Project intake – depending on the size and scope of the project this may include:

- CES will Intake the initial project information, discuss any areas of immediate concern, and the establish the goal of completion product, cost, time for design, any outside required approvals, and budget year for construction.
- CES will Visit the site and compile and review available public information.
- CES will discuss the project with others as directed by the city, Organize and/or attend a stakeholder meeting.
- CES will complete preparation of the base information and discuss the results.
- CES will Determine and report other needs or concerns to achieve a successful project. Define and include Architect, Structural, Environment, etc.
- CES will determine with the client if this is a small project with a quick solution, or a larger project that may require a longer process. A larger process that may include percentage complete reviews, such as a 30% Design review, then 70% Design review then 100% Final Design and Specifications.
- CES will prepare a proposal for the work that clearly lays out the process, goals and pricing of the project.

Design and Specifications

- CES will prepare concepts and compile any necessary product recommendations for review
- CES will prepare the required plans and specifications.
- For large projects this may require progress meetings.
- For small projects CES can deal directly with the appropriate representative of the **Capital Improvement and Project Management Office** or who they direct us to.
- Design effort will be proportionate to the project and will meet or exceed the requirements for a successful project.
- CES will consult with the City to follow the project through construction and assist with any other design requirements.

Staff Utilization, Expertise and Execution of Work

Project Manager will be the point of contact and Project Manager to the City and be specifically responsible for all meeting attendance, tracking all project work, schedules, and budgets, follow-up with the City on all matters; delegate work tasks to project engineers, surveyor, environmental scientist, and inspectors based on task requirements.

Project Design Engineer will perform all work under the supervision of the Project Manager. The Project Engineer will be responsible for weekly schedule updates to be provided to the Project Manager, perform engineering design of roadways, bridges, culverts, sewer/drainage and utility structures, lighting, guiderail, traffic striping and signage, and traffic control.

Project Construction Management/Inspection Engineer will perform all work under the supervision of the Project Manager and be responsible to schedule and review progress of all construction projects, perform shop drawing review, review contractors request for payment, review third party testing results (such as concrete slurry testing, core boring, etc.) review validity of contractor's change orders, provide certification the work was completed in compliance with the contract plans and specifications.

Environmental Specialist will perform all work under the supervision of the Project Engineer and be responsible for all environmental permitting, including public outreach and following up with any public questions, handle all environmental issues and coordination with the jurisdictional reviewing agencies.

QA/QC Engineer will be responsible for the review of the project and will conduct early action constructability review prior to beginning final design to provide review comments and discuss with the Project Engineer and SJTA.

Although not requested in this RFQ, CES can also prepare or assist with bid documents and assist with the bid process, review bids, make recommendations, review shop drawings and follow the project with construction management until completion.

SECTION 6 – Management Approach

From the onset of any project, CES will seek good communication and full transparency with the City and all project stakeholders so all parties understand the goal of any project and know to what point the project has progressed.

At the onset of the project, CES will review the project goals with the city and with our staff to clearly convey the path and direction to project completion. CES will review the progress regularly with our team and convey the progress to the city. Each aspect of the design team will be knowledgeable of the project progress and their role in successfully completing the project. The Lead Engineer will communicate with the City as needed by conversation or in writing as required for the project. CES prides itself in good communication with the client and within our office. Communication will continue as needed until completion of the project.

Project Scheduling

Schedules are important to any project success. CES will work with the City to project a reasonable schedule and will advise the City along the way of the progress and of any delays to the project schedule so all parties are aware.

Key Personnel Assignments

Descriptions of key personnel are provided earlier in this Proposal. The following sections outline the general tasks and responsibilities for each team member for this project.

Mr. Rodgers is President and will serve as the client contact and QA/QC Manager and is authorized to act on behalf of CES and to make commitments within the scope of services, task agreements, and acceptance of contractual agreements. Mr. Rodgers will be assisted by other CES staff members to include Project Engineers, Survey, Environmental Specialist, and Inspectors.

The Project Manager will be directly responsible for scoping, scheduling, manpower requests and assignments, and supervision of all civil engineering activities required for the tasks. Our designated Project Engineer is a professional engineer/land surveyor, so routine engineering and surveying services can be performed under his direct supervisory charge.

Work on Task Agreements, coordination beginning with scoping and budget estimating, with the Project Manager and Engineer to obtain estimated labor for each assignment for preparation of CES' proposals to the City of Camden. Therefore, each department is already familiar with the scope and budget for the specific assignment. Coordination and supervision are ongoing with significant reviews and quality checks at the conceptual, preliminary, final, and construction documents stage of the projects. Project Engineer will check ongoing work a minimum of each day, more often for certain types of work and for junior personnel, and reports and calculations are signed by both the professional that prepared them and the professional who was in responsible charge of the work.

Likewise, we require that all drafting and survey technicians highlight and sign their markups when completed. This has proven to increase thoroughness, overall quality, and pride in the services provided.

The Project Engineer will be the quality control for all work done for the City. Our quality control plan provides both control and assurance mechanisms and personnel responsible for these as separate but related critical functions. The Quality Assurance Team includes Norman Rodgers as the Client Contact and QA/QC Manager, the Project Manager

with responsibilities for ensuring training, supplies, staffing, and other support are provided as needed to allow the key personnel, project engineers, and technicians provide day to day quality controls effectively.

Our approach to management of design projects is pro-active and team oriented. We have found the best projects begin with thorough reviews of the project scope prior to initiating the work, which allows the team organization to have clearly defined responsibilities and reporting relationships.

CES staff members may also need to consult with other entities doing work with the City. When working with outside entities, including engineers and contractors, a thorough review will be done prior to the pre-design/construction meeting. The Project Manager will prepare the agenda and will normally function as the chair for construction meetings and for design coordination meetings. His continual tracking and monitoring of all significant project activities will allow effective meetings to be kept brief but informative.

We can assist the City with other engineering consultants and/or contractors in development of their own plans and schedules as well as rapidly track shop drawings and submittals. In doing so, questions that the engineer/contractor may need to have resolved can often be answered prior to the pre-design/construction meeting or prior to the first submittal of an item.

CES' objective is to minimize the time and extend to which roadways, utilities, buildings, sidewalks, and other services are disrupted. Clearly, disruptions to the public can directly affect the City so work will always be designed and planned to avoid disruptions or inconvenience to the public. Our construction reviews will include evaluations of time scheduling, materials procurement, and optimization of efforts to maximize productivity. Traffic safety and pedestrian safety will be paramount throughout all design and management activities.

QA/QC Review Procedures

QA/QC process will involve all staff members to include:

First Line QA/QC	AutoCAD Technicians
Second Line QA/QC	Project Engineer
Third Line QA/QC	Project Manager
Final QA/QC	QA/QC Manager

Therefore, the entire Project Team will be responsible for project QA/QC. The Project Manager will be responsible for the technical accuracy, completeness, scheduling, budget, and innovation of the design effort. The Project Engineer will be responsible for the quality, rate of production that is tracked on a daily and weekly basis.

Other CES staff including designers, draftsperson, and technician, in addition to the engineers, must sign and date each of the work items as it is completed. All work signoffs are checked for completeness. By requiring each person in the team to sign, thoroughness and quality become integral features of all our projects. CES has a well-known reputation for thoroughness and quality.

CES has implemented a quality control plan, approved by NJDOT, for highway projects. Because the bulk of municipalities, counties, and authorities in New Jersey rely on NJDOT standards and specifications, either in whole or in part, CES has implemented this system for nearly all projects.

The Project Manager and Project Engineer set up individual task assignments with man-hour budgets and prepare schedules for work assignments weekly. The Project Manager reviews weekly timesheets and payroll summaries for review and approval. Thus, the Project Manager can track costs and production simultaneously make adjustments in areas of effort, personnel assignments, and anticipate problems in time to act, rather than react as needed.

Ongoing in the highway design field are improvements to surveying and CAD systems and software. CES has a designated Network IT Manager and has implemented recent upgrades in both AutoCAD and Micro Station. Our equipment is therefore of the latest technology and allows real time sharing, processing of information and design work.

SMALL BUSINESS PARTICIPATION - Consulting Engineer Services is a **Small Business Enterprise (SBE)**. A copy of the current Certificate of Small Business Enterprise is included in the appendix.

EQUAL EMPLOYMENT OPPORTUNITY STATEMENT

Consulting Engineer Services (CES) is an Equal Opportunity Employer. CES does not discriminate on the basis of race, religion, color, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need."

Appendix A

CES Billing Rates

CONSULTING ENGINEER SERVICES

PROFESSIONAL SERVICES
2025 BILLING RATES

BILLING CATEGORY	HOURLY RATE
PRINCIPAL	$ 250.00
PRINCIPAL ENG, DEPT MANAGER	$ 240.00
PRINCIPAL, SURVEY DEPT MANAGER	$ 240.00
PRINCIPAL, PROJECT ADMINISTRATOR	$ 240.00
PROFESSIONAL ENG, SR ASSOCIATE PROJECT MANAGER	$ 235.00
PROFESSIONAL ENG, PROJECT MANAGER	$ 198.00
PROFESSIONAL ENG, PROJECT ENGINEER	$ 182.00
SR ENVIRONMENTAL SPECIALIST	$ 170.00
ENGINEER, EIT	$ 150.00
TECHNICIAN	$ 150.00
ENVIRONMENTAL TECHNICIAN	$ 135.00
CADD TECH	$ 135.00
INSPECTOR	$ 135.00
PROJECT DESIGNER	$ 154.00
PROFESSIONAL SURVEYOR	$ 193.00
SURVEY COORDINATOR	$ 147.00
TWO MAN FIELD SURVEY CREW	$ 216.00
THREE MAN FIELD SURVEY CREW	$ 278.00
TECHNICIAN AIDE	$ 85.00
CLERK/TYPIST	$ 80.00

OTHER ITEMS

DIRECT EXPENSES	Cost +10%

REPRODUCTION

Plans:	
Prints - B/W 24x36	$ 4.00 each
Prints - B/W 30x42	$ 4.40 each
Color Plots	$ 4.65 sq. ft.
Glossy Color Plots	$ 7.00 sq. ft.
Reports:	$ 47.00

Certification 9913

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-FEB-2019 to 15-FEB-2026

CONSULTING ENGINEER SERVICES, INC.
645 BERLIN-CROSS KEYS ROAD
SICKLERVILLE NJ 08081

ELIZABETH MAHEF
State Treasur

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	CONSULTING ENGINEER SERVICES
Trade Name:	
Address:	645 BERLIN CROSS-KEYS RD SICKLERVILLE, NJ 08081
Certificate Number:	0105796
Effective Date:	October 29, 2001
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829091849765

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Colliers Engineering & Design, Inc.
Does your company conduct business under any other name? If yes, please state:	Maser Consulting
Address:	101 Crawfords Corner Road Suite 3400 Holmdel, NJ 07733
Contact:	Christine Carty
Email:	christine.carty@collierseng.com
Phone:	609-934-5350
Fax:	609-383-1984
HST#:	22-2651610

Submission Details

Created On:	Wednesday July 30, 2025 12:08:21
Submitted On:	Monday August 11, 2025 09:27:30
Submitted By:	Nancy Heffernan
Email:	nancy.heffernan@collierseng.com
Transaction #:	01a677d0-6096-44e4-9a36-f8adf76fdc35
Submitter's IP Address:	147.243.252.173

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Adam Allen, PE, PTOE, TSOS, IMSA
Stormwater Management & Hydrology	(•) Yes ( ) No	Nicholas Minner, PE
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Anthony LaRosa, PE, CME
Surveying Services	(•) Yes ( ) No	Robert Telschow, PLS, CST
Structural Engineering	(•) Yes ( ) No	Richard Maloney, PE William Doll, PE
Landscape Architectural Services	(•) Yes ( ) No	Christopher R. Gammons, LLA, RLA, ASLA Andrew Raus, AICP
Architecture Services	(•) Yes ( ) No	Frank Russo, AIA, LEED AP
Mechanical, Electrical and Plumbing Services	(•) Yes ( ) No	Evan Graves, PE
Environmental Services	(•) Yes ( ) No	Kurt Martin, LSRP

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	New Jersey, 1984, HQ-101 Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733, 732 383 1950
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Brian Curtis, Esq., General Counsel, 101 Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733, 732 704 5105
If not incorporated, provide State where registered, name of owner, address and telephone number.	N/A
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	5 (2020)
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Yes
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Yes
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	None
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	As a large, nationally recognized engineering design and consulting services company, Colliers Engineering & Design has, from time to time, been involved in certain claims and litigation. We value the confidences of our clients as well as our contractual commitments to confidentiality and strive to avoid disclosures to and/or with third parties of the circumstances involving other engagements and clients. We would take the same position with information regarding our work on your engagement. We can, of course, confirm that there are no claims or litigation of any kind that could reasonably be expected to have a material adverse impact on, or conflict with, Colliers Engineering & Design's performance and its ability to provide the services required for this engagement.
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	None
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

2000 Midlantic Drive, Suite 100
Mount Laurel, New Jersey 08054
Main: 877 627 3772

Colliers
Engineering
& Design

August 12, 2025

Ms. Lateefah Chandler, Purchasing Agent
City of Camden, City Council Chambers
Second Floor, City Hall
520 Market Street
Camden, NJ 08101-5120

RE: RFQ #25-12 As-Needed Professional Engineering Services for a Period of One (1) Year
Colliers Engineering & Design Project No. 25010409P

Dear Ms. Chandler,

Colliers Engineering & Design, Inc. is pleased to submit one (1) electronic submission via the City's E-Procurement Portal, Bids & Tenders, of our Statement of Qualifications to provide As-Needed Professional Engineering Services for the City of Camden. All Architectural services will be provided by our authorized Legal entity, CED Architecture, Inc.

Our submission provides an overview of the staff, technical expertise, and overall experience of our team. Colliers Engineering & Design has been providing an extensive array of services to public and private sector clients throughout New Jersey since 1984. All work will be led from our Mt. Laurel, NJ office.

With divisions that provide services that include Municipal Engineering, Traffic & Transportation Engineering, Stormwater Management and Hydrology, Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems, Land Surveying, Structural Engineering, Landscape Architecture, and Construction Administration, Colliers Engineering & Design can provide unmatched expertise, technology, and methodology. Our firm has the capability to provide all services required by this contract. We believe that our teams' comprehensive list of service offerings coupled with a sound technical and management approach will ensure that every project assignment is completed in the most efficient and cost-effective manner possible.

On behalf of Colliers Engineering & Design, I would like to thank you in advance for your time and consideration. If there are any questions or further information is required, please feel free to contact me on my cell phone at (609) 462-2044, or via email anthony.larosa@collierseng.com

Sincerely,

Colliers Engineering & Design, Inc.

Anthony LaRosa, PE, CME
Project Manager, Principal

Section 5

Technical Approach

potential problems early during the initial project life will help determine a more realistic project schedule and budget and increase project success. Early identification of potential impacts and mitigation measures will prevent these impediments from occurring at a future date that may overwhelm project resources with devastating effects. The project manager will reach-out to the various Subject Matter Experts (SME) in the various disciplines within Colliers Engineering & Design to assist in the risk assessment.

Project Scope of Work/CPM Project Schedule

The final scope of work authorized by the client forms the baseline for the official project budget and project schedule. The project schedule is developed based on a "time-is-of-the-essence" philosophy that identifies the logical work path through all activities, thus defining the project Critical Path (Critical Path Method- CPM). The CPM schedule identifies project milestones and deliverables and reflects the approved person-hours and costs needed to complete the project based on the approved project budget (cost-loaded schedule). This cost loaded CPM schedule is updated periodically from actual time charged against the project, including project direct expenses.

Certification **5579**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Jul-2025** to **15-Jul-2028**

COLLIERS ENGINEERING & DESIGN INC
101 CRAWFORDS CORNER RD STE 3400
HOLMDEL **NJ** **07733**

ELIZABETH MAHER MUOIO
State Treasurer

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, c. 127) N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICE AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at http://www.state.nj.us/treasury/contract_compliance).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase an Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase an Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1 et seq.

Vendor Signature: _____ Date: 6/23/2025

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	COLLIERS ENGINEERING & DESIGN, INC.
Trade Name:	MASER CONSULTING
Address:	101 CRAWFORDS CORNER ROAD, STE 3400 HOLMDEL, NJ 07733
Certificate Number:	0099895
Effective Date:	October 15, 1985
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829091705766

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Alaimo Group
Does your company conduct business under any other name? If yes, please state:	Richard A. Alaimo Associates
Address:	200 High Street Mount Holly, New Jersey 08060
Contact:	Donna Barnett
Email:	dbarnett@alaimogroup.com
Phone:	609-267-8310 212
Fax:	609-845-0300
HST#:	22-1824833

Submission Details

Created On:	Tuesday July 22, 2025 11:18:59
Submitted On:	Wednesday August 06, 2025 10:38:10
Submitted By:	Donna Barnett
Email:	dbarnett@alaimogroup.com
Transaction #:	a4242259-9725-4fd3-992e-422c87cc34b5
Submitter's IP Address:	147.243.169.137

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Erik Svensen, PE, MCE, Senior Associate
Stormwater Management & Hydrology	(•) Yes ( ) No	Ryan Desai, PE, PLS, Senior Project Engineer
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Lionel Galipot, PE, Associate
Surveying Services	(•) Yes ( ) No	Scott F. Lopert, PLS, Senior Project Manager
Structural Engineering	(•) Yes ( ) No	Jacob DeWitt, PE, MCE, Senior Project Engineer
Landscape Architectural Services	( ) Yes (•) No	N/A
Architecture Services	(•) Yes ( ) No	Anita Aradhya, RA, AIA, LEED, AP, Architect/Senior Associate
Mechanical, Electrical and Plumbing Services	(•) Yes ( ) No	Richard Checinski, PE, Associate (Mechanical) James Nicodemus, PE, Senior Associate (Electrical)
Environmental Services	(•) Yes ( ) No	Wayne Simpson, PE, BCEE, Senior Associate Thomas D. Cappetti, Associate/Environmental Permitting

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	New Jersey, March 22, 1967 Same Address as Registration - Principal Office: 200 High Street, Mount Holly, NJ 08060
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Richard A. Alaimo, President Richard A. Alaimo Associates 200 High Street, Mount Holly, NJ 08060 - Phone: 609-267-8310 x-200
If not incorporated, provide State where registered, name of owner, address and telephone number.	N/A
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	1967
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Yes
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Yes
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	N/A
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	N/A
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

Richard A. Alaimo Associates

200 High Street, Mt. Holly, New Jersey 08060 Tel: 609-267-8310 Fax: 609-845-0300
201 Willowbrook Blvd, Suite 501, Wayne, NJ 07470 Tel: 973-523-6200 Fax: 973-523-1765

August 6, 2025

Ms. Lateefah Chandler, Purchasing Agent
City of Camden
520 Market Street
Camden, NJ 08102

Re: Qualifications for Professional Services
RFQ #25-12
As-Needed Professional Engineering Services
for a Period of One (1) Year

Dear Ms. Chandler:

Richard A. Alaimo Associates (Alaimo Group) is pleased to submit our qualifications for the provision of the following categories of professional services:

- Transportation Engineering
- Stormwater Management and Hydrology
- Utility Infrastructure Design and Engineering Services for water distribution, stormwater, and wastewater collection systems
- Surveying Services
- Structural Engineering
- Architecture Services
- Mechanical, Electrical and Plumbing Services
- Environmental Services

Richard A. Alaimo Associates (Alaimo Group) is a multi-disciplined engineering and architectural design firm. If the appointment is in the name of an individual - our designee will be Richard A. Alaimo, P.E., P.P. We propose providing services to your account with personnel from our Mount Holly office which houses over 110 employees and includes (30) licensed Professional Engineers, (5) Registered Architects, (2) Board Certified Environmental Engineers, (2) Environmental Specialists, (10) Engineers-In-Training, along with survey and field support staff.

For fifty-eight (58) years, Richard A. Alaimo Associates (Alaimo Group) has provided professional engineering, planning, permitting, surveying, architectural, and construction phase services to public clients throughout the State of New Jersey. Our main source of business is our services as engineer of record for our municipal clients. Alaimo has served over forty-five (45) municipalities and utility authorities as engineer of record, and over thirty (30) planning and zoning boards.

We specialize in municipal engineering, and we pride ourselves on serving only public entities. We have represented several of these clients for more than thirty years. This success can be attributed to the firm's basic principle to understand our client's needs, protect their interests and provide quality, sound engineering in all aspects of our work.

Through extensive experience, we understand the dynamics of changing municipal demographics and fiscal needs. The Alaimo team has a proven record of experience and professional qualifications to provide the services as described in your request in a timely manner. We work closely with City officials to supply the optimum technical and engineering advice and assistance to balance all of the City's needs. Please note that our main office in Mount Holly is located in close proximity to City Hall (20.6 miles and 36 minutes), and we have provided project-based engineering and construction phase services to the City of Camden many times throughout the years.

Richard A. Alaimo Associates (Alaimo Group) has served as Municipal Engineer to numerous New Jersey based municipalities and also offers significant similar project design and construction management experience. Our prior service experience with large cities/urban areas includes Jersey City, Woodbridge, Linden and several higher density communities as we represent Bergen, Middlesex, Ocean, Passaic and Union Counties.

We would propose to attend all required and requested meetings and perform all engineering work related to and requested on behalf of the City. With the depth of professionals and support staff at Alaimo, we are capable of accommodating the corresponding workload.

Thank you for this opportunity to respond to your Request for Qualifications. If you have any questions, please call.

Very truly yours,

RICHARD A. ALAIMO ASSOCIATES
(ALAIMO GROUP)

Richard A. Alaimo, P.E., P.P.
President

RAA/db
Enclosure

c: Mr. Miles Powell, II, Director of Business Development, Senior Associate

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Section(s) 5 & 6
Technical/Management Approach

Richard A. Alaimo Associates
(Alaimo Group)
Consulting Engineers/Architects

Technical/Management Approach

Richard A. Alaimo Associates (Alaimo Group) provides an ongoing internal Quality Assurance/Technical Review of all major projects. The project team is primarily responsible to provide an independent review of the project to ensure that the data collected is adequate and appropriate; that all existing and innovative technology is considered; and that a sound, practical, cost-effective engineering approach has been applied to solve specific problems. Richard A. Alaimo, President, and other senior staff members with a broad range of technical and management skills focus their collective experience on the project.

The daily administration of the project would be under the direction of the Project Manager. All major policy decisions are made in consultation with the Lead Engineer and the Principal-in-Charge. This mode of operation is utilized throughout the planning, design, and construction phases of the project. In addition, all of the design professionals are responsible to the Project Manager.

The Project Manager's specific functions include the following:

- Maintain continuous communication with the client to keep the client fully apprised of the status and progress of the project.
- Provide written monthly status reports to the client.
- Maintain a total understanding of client needs and coordinate client comments with the work performed by the engineering team.
- Coordinate the efforts of engineering personnel assigned to the various tasks and maintain vigilance over the project development.
- Meet regularly with the engineering team and provide comments regarding their performance, particularly as it affects coordination between various design disciplines.
- Comply with the project timetable.
- Coordinate staffing to meet the project schedule.
- Secure timely review of all work.
- Monitor project costs.

Alaimo's quality control process begins with the start of design and through to project completion. The Quality Assurance/Technical Review committee is the monitoring vehicle to verify compliance with design criteria and work schedule. During the design phase, alternative systems are reviewed for operating efficiency, code compliance, maintainability and cost effectiveness.

To ensure the quality of the construction of the facility in accordance with the plans and specifications, the construction management group and field services departments collaborate with the client to review the work of the general contractor and subcontractors. This includes checking shop drawings, attending field meetings, checking conformance with contract documents, reviewing the quality of construction, preparing field inspection reports, verifying contractor requisition for payment, reviewing and approving maintenance and operation manuals, and overseeing the final check-out and adjustment of all systems.

These steps, together with careful and thorough checking of construction documents done continuously during the design period, help avoid extra costs and reduce the need for change orders. The close relationship of the design team with the client ensures continued agreement of project scope and the level of quality, therefore controlling the construction costs and other aspects of the total budget. Richard A. Alaimo Associates (Alaimo Group) endeavors to provide its clients with completed projects, which, consistent with quality of design and materials, fulfills the intended goals of both the owner and the engineer at the lowest expense possible.

The final aspect of Alaimo's Quality Assurance Plan is what is commonly called "Value Engineering". The process involves an intensive and creative study to reduce costs while enhancing reliability and performance. This technique is used to achieve the best functional balance between cost, reliability, and performance of a product, process, system, or facility. The Value Engineering effort provides design with an additional source of engineering, construction, and operations expertise to enhance the project's design and operability. The Value Engineering efforts, when properly coordinated, will not delay work on a project's design. Successful Value Engineering involves the cooperative participation of three primary parties: The Project Owner, the Project Design Engineer, and the Value Engineering Team Coordinator (VETC). It is important that the goals of all three parties is identical: to ensure that the final design of the project represents the most efficient combination of cost, performance, and reliability. During the design, the Owner, the Engineering Project Manager, and the VETC function as a team.

Regardless of the term used, Value Engineering is a systematic, practical, pragmatic approach to the project, and a real-world evaluation of the scheme of the design and the materials and techniques to be employed in the construction of the project. To be effective, Value Engineering must rely on the adequacy of the technical design, the competence of the people reviewing the design for critical cost items, and the field gained knowledge of the resident engineer and his field services personnel to save time and money on the job. This is an ongoing process and is essential to our field services operations.

In summary, a Quality Assurance Plan which includes design review, construction management and resident field services is not a new concept. The long-term success and growth of the Richard A. Alaimo Associates (Alaimo Group) has been due to our capability to design and manage the construction of a wide range of public works projects: highways; roads; bridges; water and wastewater plants; underground utilities; drainage systems; buildings for public use; and recreational, environmental, and special use facilities.

Richard A. Alaimo Associates (Alaimo Group) finds the optimal solutions to our clients' needs. We do this by carefully considering our client's individual constraints and parameters, creatively analyzing all available state-of-the-art alternatives, and applying values of hard work, care and personal service. The success of our firm stems from a constant awareness of the responsibilities and trust inherent in the consultant-client relationship and reflects our ability to demonstrate innovation and professionalism in our work. We are proud of our accomplishments since our founding in 1967, and we look forward to the continued opportunity to serve our clients with our design through construction phase services.

Richard A. Alaimo Associates
(Alaimo Group) Consulting Engineers/Architects

City of Camden – RFQ#25-12
As Needed Professional Engineering Services

Employee Rate Schedule

October 1, 2025

Professional Category	Hourly Rate
Principal	$245
Senior Associate	$240
Associate	$235
Architect	$235
Senior Project Engineer	$235
Project Engineer	$230
Senior Project Planner	$230
Project Planner	$225
Senior Project Manager	$225
Project Manager	$220
Designer-CAD	$185
Surveying – Supervisor	$195
Surveying - Chief	$195
Surveying - Fieldman	$185
Field Representative - Supervisor	$195
Field Representative	$185
Administrative Assistant	$130

Mileage charges are based upon IRS approved rates for the current year.
Prints, copies and other out-of-pocket expenses are billed at direct cost.
AutoCAD billed at $20 per hour.
Robotic Total Station billed at $40 per hour.
Global Positioning System billed at $60 per hour.
Hourly rate in all years subsequent to October 31, 2026 shall be mutually agreed to by both parties.

Certification **1370**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-May-2025** to **15-May-2028**

RICHARD A. ALAIMO ASSO. & AFFILIATI
200 HIGH STREET
MOUNT HOLLY **NJ** **08060**

ELIZABETH MAHER MUOIO
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	RICHARD A. ALAIMO ASSOCIATES
Trade Name:	
Address:	200 HIGH ST MOUNT HOLLY, NJ 08060-1404
Certificate Number:	0063978
Effective Date:	
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829091636067

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	Remington & Vernick Engineers II, Inc.
Does your company conduct business under any other name? If yes, please state:	Remington & Vernick Engineers
Address:	2059 Springdale Road Cherry Hill, New Jersey 08003
Contact:	Samantha Scavuzzo
Email:	gonogo@rve.com
Phone:	856-795-9595
HST#:	

Submission Details

Created On:	Thursday August 07, 2025 11:42:58
Submitted On:	Thursday August 07, 2025 13:44:46
Submitted By:	Samantha Scavuzzo
Email:	gonogo@rve.com
Transaction #:	01eb2760-49c7-4d5d-9c52-e3f7c7fd6253
Submitter's IP Address:	147.243.118.108

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Stormwater Management & Hydrology	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Surveying Services	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Structural Engineering	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Landscape Architectural Services	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Architecture Services	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Mechanical, Electrical and Plumbing Services	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com
Environmental Services	(•) Yes ( ) No	Anthony Morici, PE, Client Representative/Project Manager, 856-795-9595; Anthony.Morici@rve.com

Bid Questions

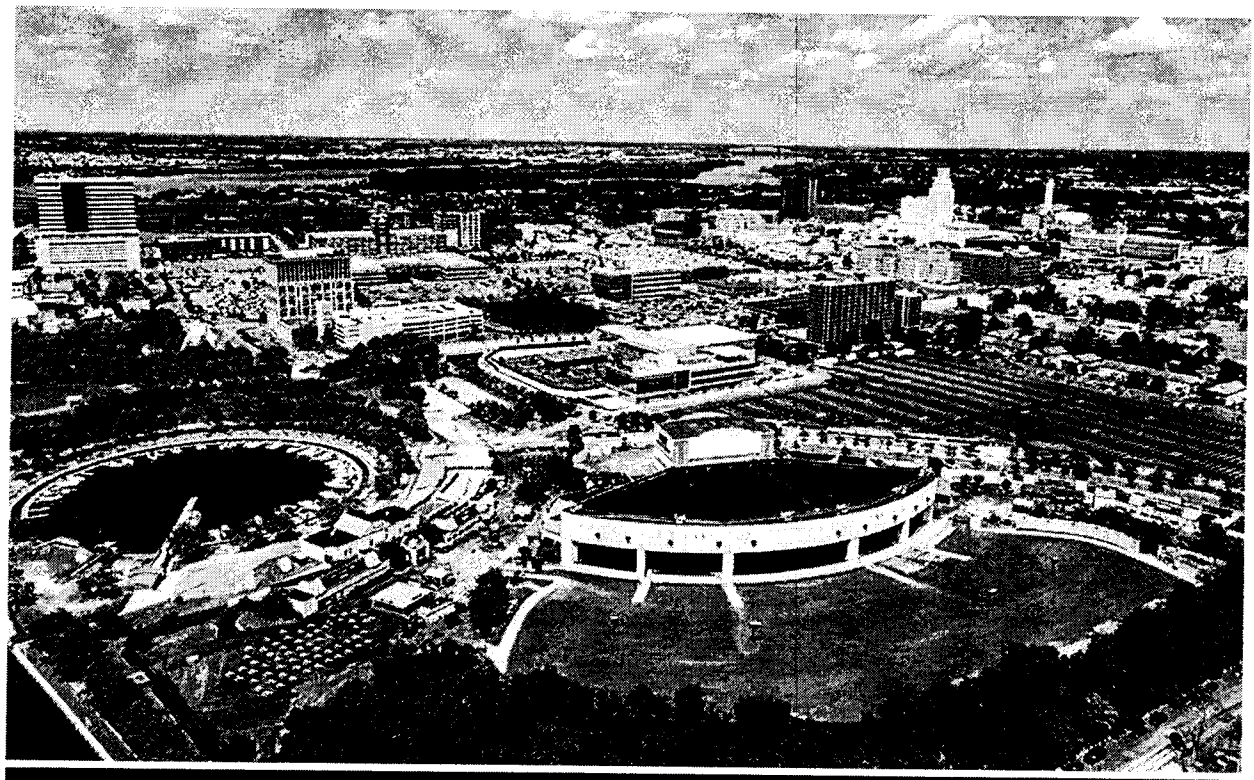
Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	4/23/1951
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Leonard A. Faiola, PE, PP, CME, President & CEO, 2059 Springdale Road, Cherry Hill, NJ 08003, 856-795-9595; Leonard.Faiola@rve.com
If not incorporated, provide State where registered, name of owner, address and telephone number.	N/A
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	124
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Yes
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Yes
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	N/A
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	N/A
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

RFQ#25-12
Statement of Qualifications



As-Needed Professional Engineering Services for a Period of One Year

City of Camden, NJ

REMINGTON & VERNICK ENGINEERS

Excellence • Innovation • Service

2059 Springdale Road
Cherry Hill, NJ 08003

856-795-9595
rve.com

Key Personnel

Section 4

REMINGTON & VERNICK ENGINEERS

K. Wendell Bibbs, PE, CME
Principal in Charge

Dennis K. Yoder, PE, PP, CME
QA/QC Manager

Anthony Morici, PE
Client Representative

Douglas Johnson, PE
Back up Client Representative

Frank J. Seney, PE, PP, CME
Derrick Kennedy, PE, PTP
Matthew J. Magill, Jr., PE
Traffic/Transportation Engineering

Douglas Hopper, PE
Douglas Johnson, PE
Jessica Hauber, PE
Stormwater Management and Hydrology

Stephanie Cuthbert, PE, CME
Kalina Hogan, PE
Joseph H. Mingle
Utility Infrastructure Design and Engineering for Water Distribution, Stormwater and Wastewater Collection

Charles E. Adamson, PLS, AET
Kevin Zelinsky, GISP, CMS
Surveying and GIS Services

Jacqueline Trovato, PE
K. Charles Westen, PE
Structural Engineering

Ashton Jones, PP, AICP, CFM
Douglas Cowan, LLA, PP, PLA
Planning/Landscape Architecture Services

Annina Hogan, PE, RA, CME, LEED AP
Lammey + Giorgio Architects (Subconsultant)
Architectural Services

Michael Gebhardt, PE
Timothy D. Kolody, PE, LEED AP
Brian Gregg, PE
Kavan Smith, PE
Kenneth Morey, Jr.
Mechanical, Electrical and Plumbing Services

Damon T. Kline, PE, PMP
David Daniels, LSRP
Brian D. Gillen, PE, LSRP
Kyle Carlson, LSRP
Marco Carulli
Justin Zarzecki
Julia Marino
Environmental Services

Joseph R. Ragusa, Jr., PE
Gregory Marchese, NICET IV, NJSAT, TCC
Leonard Cinaglia, NICET IV
Keith A. Kamitian, NICET III
Construction Management/Inspection Services

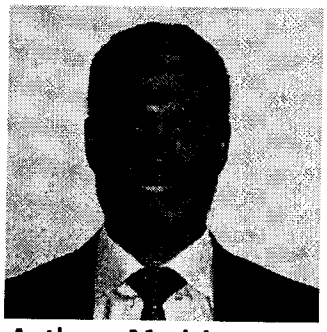
A. Understanding of the scope of services

Client Representative

With over a century of engineering experience, we have meditated and overcome several obstacles supporting municipal clients. Our approach to various types of projects has been developed using this extensive experience and is always changing to meet new challenges that may arise.

Client Representative

The Project Manager is the key individual of any project successfully completed by our firm. The Project Manager schedules the work using the firm's support staff and departments (i.e., mechanical, plumbing, electrical, fire protection, drafting), assigns the budgets, and monitors the budget, schedule and overall project. Anthony Morici, PE, will serve as the Project Manager/Client Representative under this contract.



Anthony Morici
PE
Project Manager/Client Representative

About: Anthony Morici, PE, has over five years of civil engineering experience in site, stormwater management and road design projects for municipal clients.

Experience: Mr. Morici has worked on a number of projects for the City including the 2022 Emergency Paving Program, the 2023 NJDOT Trust Fund: resurfacing of Norris Street and various streets, ADA Ramp Contract 1 and 2 for Zone 5, NJDOT Local Aid pedestrian safety improvements, resurfacing of Linden Street and Dr. Martin Luther King Jr. Boulevard, as well as ongoing projects; Improvements to City Parking Lot at 1100 Newton Avenue and the 2023/2024 roadway improvement coordination project.

Contact: 856-795-9595; Anthony.Morici@rve.com

Project Management Approach

Any project assigned under this contract will proceed in this manner. The City of Camden will contact the Client Representative to perform a specific task. The Client Representative will determine who the appropriate Project Manager will be. The Project Manager will then assign staffing to develop a project team based on the required disciplines. The Project Manager and Project Engineers will prepare a scope of work, proposed schedule, staffing allocation and manhour percentage breakdown with fees, and submit it to the City for approval. Upon approval, various tasks will be assigned to the appropriate personnel. Should a service outside the realm of our expertise be required, we will contact a subconsultant to join our team.

Utilizing a combination of both Microsoft Project and the firm's Deltek Vision Planning Module, a detailed schedule with resources, manhours and costs will be developed and tracked by the Project Manager. All project members will be informed of the budget and schedule to adhere to. The Project Manager will be in constant contact with the City to ensure all goals are met by the work being performed by RVE. The Project Manager will adjust the schedule and manhour allocation if any unforeseen circumstances arise. The tracking schedule will be updated and reports noting any deficiencies and revisions will be submitted to the City on a weekly basis.

QA/QC Approach

RVE is committed to providing our clients with high quality services. The firm's QA/QC Program relies on the commitment of our project staff. It starts with the careful selection of the Project Manager and staff suited to the particular needs of the project and culminates with a comprehensive quality review prior to final execution of the project.

The firm has a QA/QC Plan on file and in the possession of every employee. Project-specific plans are created and implemented as required by each client. The firm's QA/QC Committee meets once a month to track QA/QC issues and revise policy as necessary due to legislation, experiences or other circumstances.

The firm provides superior technical quality in municipal project planning, design engineering and construction management/inspections. Over our years in business, the firm has developed comprehensive procedures for quality management and control. These include procedures for scheduling and assigning work; recording, retention and retrieval of records of both design and construction activities; identifying and resolving deficiencies effecting the work and verifying compliance with the requirements of the QA/QC Program. Our QA/QC approach consists of the following:

- Assignment of technically qualified personnel to the project.
- Communication of project requirements to the staff and confirmation that communication occurs via direct participation of project management personnel responsible.
- In-progress reviews of all work being performed.
- Independent technical review of project deliverables prior to submittal to the client.

Finally, RVE has an in-house Safety Committee. The members of this committee frequently review and develop procedures pertaining to safety-related issues that impact the quality and safety of construction sites.

Management Approach

Section 6

REMINGTON & VERNICK ENGINEERS

A. Key Personnel Assignments

Below is an overview of the staff and their anticipated general assignments under this contract. Resumes detailing the education, experience and professional credentials of key personnel are provided in *Section 4*.

Name	Title	Years experience
Management		
Wendell Bibbs, PE, CME	Principal in Charge	34
Dennis K. Yoder, PE, PP, CME	QA/QC Manager	40+
Anthony Morici, PE	Project Manager	5
Douglas Johnson, PE	Back-Up Client Representative	16
Traffic/Transportation Engineering		
Frank J. Seney, PE, PP, CME	Discipline Project Manager	39
Derrick Kennedy, PE, PTP	Senior Traffic Engineer	32
Matthew J. Magill, Jr., PE	Municipal Engineer/Traffic Engineer	22
Stormwater Management and Hydrology		
Douglas Hopper, PE	Discipline Project Manager	31
Jessica Hauber, PE	Stormwater Engineer	20
Utility Infrastructure Engineering for Water Distribution, Stormwater and Wastewater Collection		
Stephanie Cuthbert, PE, CME	Discipline Project Manager	32
Kalina Hogan, PE	Utility Engineer	9
Joseph Mingle	Senior Utility Engineer	40+
Surveying and GIS Services		
Charles E. Adamson, PLS, AET	Surveying Discipline Lead	40+
Kevin Zelinsky, GISP, CMS	CAD/GIS Discipline Lead	40+
Structural Engineering		
Jacqueline Trovato, PE	Structural Discipline Project Manager	14
K. Charles Westen, PE	Geotechnical Discipline Project Manager	40+
Landscape Architecture/Planning		
Ashton Jones, PP, AICP, CFM	Discipline Project Manager	22
Douglas Cowan, LLA, PLA, PP	Landscape Architect	17
Architectural Services		
Annina Hogan, PE, RA, LEED AP	CEO/Architect & Engineer	25
Mechanical, Electrical and Plumbing Services		
Michael Gebhardt, PE	Discipline Project Manager	34
Timothy D. Kolody, PE, LEED AP	Senior Mechanical Engineer	16
Brian Gregg, PE	Senior Electrical Engineer	25
Kavan Smith, PE	Electrical Engineer	11
Kenneth Morey, Jr.	Electrical Designer	40+
Environmental Services		
Damon Kline, PE, PMP	Discipline Project Manager	19
David Daniels, LSRP	Licensed Site Remediation Professional	35
Brian D. Gillen, PE, LSRP	Licensed Site Remediation Professional	50+
Kyle Carlson, LSRP	Licensed Site Remediation Professional	10
Marco Carulli	Senior Environmental Scientist	31
Justin Zarzecki	Environmental Scientist	5
Julia Marino	Environmental Permitting Specialist	4
Construction Management/Inspection Services		
Joseph Ragusa, PE	Discipline Project Manager	16
Gregory Marchese, NICET IV, NJSAT, TCC	Construction Inspector	37
Leonard Cinaglia, NICET IV	Construction Management Project Manager	20
Keith Kamitian, NICET III	Construction Manager	16

B. Ability to provide services/scheduling

Key proposed personnel will be available to the client when their particular skills and experience are needed. RVE will review project schedules for feasibility, duration, milestones and interfaces. Schedule development and maintenance services are determined using Microsoft and Deltek scheduling software. These programs enable RVE to track the critical path of a specified project and to monitor potential delays. We also analyze change orders and any projected impact associated with each delay to ensure the project is proceeding according to schedule.

C. Project organization

An organizational chart is provided in *Section 4 – Key Personnel* detailing the hierarchy of our project team.

Cost Proposal

Section 7

REMINGTON & VERNICK ENGINEERS

2025 SCHEDULE OF BILLABLE HOURLY RATES

It has always been the firm's policy to encourage clients to contact our staff with questions or problems that need to be discussed. No fees are incurred each time the telephone is answered or a meeting is held on-site. Clients are free to discuss various projects without fear of incurring a consulting expense. Fees are all project-related, established at the initiation of the project or as the scope of the project can be defined. Prior to client authorization, a detailed proposal, including a scope of services, will be prepared for all Capital Projects. All proposals are subject to negotiation and approval.

ENGINEERING

Certified Floodplain Manager	$210
Project Manager, LSRP	$225
Project Manager/Engineer	$220
Project Engineer	$210
Engineer	$190
Senior Engineering Technician	$175
Engineering Technician	$150
Technical Aide	$90

PLANNING

Planning Manager	$215
Project Planner	$205
Senior Landscape Architect/Planner	$200
Landscape Architect/Planner	$175

Principal	$230
Regional Engineer/Manager	$225
Engineering Department Head	$220
Administrative Manager	$140

CONSTRUCTION MANAGEMENT & OBSERVATION

CM & Observation Department Head	$200

Construction Management Personnel

Project Manager	$190
Senior Construction Manager	$175
Construction Manager	$165
Asst Construction Manager	$135

Observer Personnel

Observer Supervisor	$185
Resident Observer NICET IV	$185
Observer NICET II/III	$170
Observer	$165
Contract Administrator	$160
NACE Certified Coating Inspector	$195

SURVEY, CAD & GIS

Field Personnel

Surveyor	$155
Party Chief	$150
Transit/Rod Person	$145
Robotic Crew	$200

Office Personnel

Survey/CAD Department Head	$205
Survey Manager	$200
CAD/GIS Manager	$200
Senior CAD/GIS Technician	$170
CAD/GIS Technician	$150

Engineer of Record Meeting Attendance - $250 each
(This excludes land use board or commission meeting attendance and project specific meetings which fall under standard hourly rates)

Mileage Commensurate in accordance with IRS Regulations

Required Documents

Section 8

REMINGTON & VERNICK ENGINEERS

License Information

Accurate as of September 26, 2024 8:47 AM

Return to Search Results

Name: REMINGTON & VERNICK ENGINEERS

Address: Haddonfield,NJ

Profession/License Type: Engineers & Land Surveyors,Certificate of Authorization

License No: 24GA28003300

License Status: Active

Status Change Reason: License Issuance

Issue Date: 7/26/2002

Expiration Date: 8/31/2026

SPL:

NO Board Actions. For more information contact the New Jersey State Board of Professional Engineers and Land Surveyors (973)504-6

Documents

No Public Documents

Copyright © 2017 State of New Jersey.

Certification 61809

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-OCT-2022 to 15-OCT-2025

REMINGTON & VERNICK ENGINEERS
2029 SPRINGDALE RD
CHERRY HILL NJ 08003

ELIZABETH MAHER MUOIO
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	REMINGTON & VERNICK ENGINEERS II, INC.
Trade Name:	WATER RESOURCE MANAGEMENT (WRM)
Address:	2059 SPRINGDALE ROAD CHERRY HILL, NJ 08003
Certificate Number:	2076851
Effective Date:	September 30, 2016
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829091254585

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	T&M Associates
Address:	200 Century Parkway Suite B Mount Laurel, NJ 08054
Contact:	Theresa Ensign
Email:	tensign@tandmassociates.com
Phone:	856-722-6700 3839
Fax:	856-722-0175
HST#:	22-1806708

Submission Details

Created On:	Monday August 04, 2025 14:34:30
Submitted On:	Tuesday August 12, 2025 09:04:31
Submitted By:	Theresa Ensign
Email:	tensign@tandmassociates.com
Transaction #:	6e31a109-4b3b-4d51-8155-4a3fcc946d17
Submitter's IP Address:	147.243.188.238

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Robert Hunter, PE
Stormwater Management & Hydrology	(•) Yes ( ) No	Robert Hunter, PE
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Robert Hunter, PE
Surveying Services	(•) Yes ( ) No	Robert Hunter, PE
Structural Engineering	(•) Yes ( ) No	Robert Hunter, PE
Landscape Architectural Services	(•) Yes ( ) No	Robert Hunter, PE
Architecture Services	(•) Yes ( ) No	Robert Hunter, PE
Mechanical, Electrical and Plumbing Services	(•) Yes ( ) No	Robert Hunter, PE
Environmental Services	(•) Yes ( ) No	Robert Hunter, PE

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	New Jersey, 1966
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Robert Hunter, PE, Vice President 250 Century Parkway, Suite 250 Mount Laurel, NJ 08054 856.772.6700 | info@tandmassociates.com
If not incorporated, provide State where registered, name of owner, address and telephone number.	NA
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	59
Have you ever failed to complete any work awarded to you? If so, where and why?	No
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Confirmed
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Confirmed
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	Please see attached litigation summary.
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	N/A
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	N/A
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Items that are MANDATORY SUBMISSION with proposal are denoted *. Items that are Mandatory Submission Before Contract Award are denoted **.

Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document".**

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP DISCLOSURE FORM*	REH
SECTION 2.0 - STATEMENT OF QUALIFICATIONS*	REH
SECTION 3.0 - COST PROPOSAL*	REH
NJ BUSINESS REGISTRATION CERTIFICATE**	REH
CURRENT W-9**	REH
NON-COLLUSION AFFIDAVIT**	REH
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	REH
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT**	REH
DISCLOSURE OF IRAN INVESTMENT ACTIVITIES**	REH
AFFIRMATIVE ACTION COMPLIANCE NOTICE**	REH
CERTIFICATION OF NON-INVOLVEMENT IN PROHBITED ACTIVITES IN RUSSIA OR BELARUS**	REH
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	REH

Exhibit A - Mandatory Equal Employment Opportunity Language

Please confirm that you have read and agree with the Exhibit A - Mandatory Equal Employment Opportunity Language Notice.

Agreement	Respondent's Initials *
Exhibit A MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 and N.J.A.C. 17:27 Goods, Professional Services and General Service Contracts (Mandatory Affirmative Action Language) During the performance of this contract, the Contractor agrees as follows: The Contractor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause. The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. The Contractor or Subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor or Subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act. The Contractor or Subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2. The Contractor or Subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices. The Contractor or Subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions. In conforming with the applicable employment goals, the Contractor or Subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. All successful prospects must submit, within seven (7) days after the receipt of the notice of intent to award that contract or the receipt of the contract, one of the following: A photocopy of a valid letter for an approved Federal Affirmative Action Plan (good for one year from the date of the letter), or A photocopy of an approved Certificate of Employee Information Report, or If the prospect has none of the above, the public agency is required to provide the prospects with an initial Affirmative Action Employee Information Report (AA-302) The Contractor and its Subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27 By initialing this document, the respondent hereby declares and acknowledges that they have carefully examined and dully understands Exhibit A - Mandatory Equal Employment Opportunity Language and agree to furnish and/or deliver the goods and service in connection herewith.	REH

YOUR GOALS. OUR MISSION.

CCMDOH-25010

August 12, 2025

City of Camden
City Council Chambers
City Hall, Second Floor
520 Market Street
Camden, NJ 08101-5120

RE: RFQ #25-12: As-Needed Professional Engineering Servies for a Period of One (1) Year

Dear City Council Members:

For nearly six decades, T&M Associates (T&M) has been assisting our clients to work through the ever-changing landscape of the public sector. Our professionals, whether engineers, environmental scientists or planners, adopt a proactive approach to meet the unique needs of government entities. We work to boost efficiency, stay ahead of new regulations and find alternative funding sources. By leveraging our extensive experience, we deliver results that meet project goals and community needs. Public sector clients rely on us for insightful counsel and unwavering commitment to their best interests. At T&M, we make **Your Goals, Our Mission**.

The T&M team is here to assist with the current challenges facing the public sector. Whether it's the need to navigate the new Affordable Housing Legislation, perform a Facility Condition Assessment to assist facility owners in prioritizing anticipated maintenance needs, address NJDEP requirements for Stormwater Asset Inventory for MS4 permitting, develop Cybersecurity for Remote SCADA Monitoring Solutions, or deal with potential PFAS Contamination in your community, we have the in-house experts to work with you.

As a leading mid-sized firm with the resources of a large company, we offer a unique project approach. Our flexibility allows us to deliver personalized service while leveraging a diverse team of experts to create innovative solutions that meet our clients' expectations.

We are pleased to submit our proposal for As-Needed Professional Engineering Services for a Period of One (1) Year for Transportation Engineering; Stormwater Management + Hydrology; Utility Infrastructure Design + Engineering; Surveying; Structural Engineering; Landscape Architecture; Architecture; MEP; and Environmental Services.

- Our office in Mount Laurel is a short distance from City Hall in the City of Camden, with in-house staff readily available to respond to your needs. We are very familiar with the region and the infrastructure that supports it.
- For 59 years, we have served many of the communities throughout the region in a similar capacity; we currently serve as the Appointed Engineer to more than 20 communities and also serve as consulting engineer, board engineer, planner or environmental consultant to nearly 100 municipalities throughout the region. T&M's experience with local governments is unparalleled.
- With more than 370 employees holding over 250 professional licenses, we have the in-house capabilities to meet the needs of City.

We are excited about the opportunity to work with you in the upcoming year. If you need additional information or have any questions after reviewing our submittal, please don't hesitate to contact me at 856.722.6700 or via email at RHunter@tandmassociates.com.

Very truly yours,

Robert Hunter, PE, PP, CME
Vice President

TECHNICAL APPROACH

T&M has a deep roster of experienced Project Managers, Engineers, Designers and Technicians to provide innovative planning, design and construction phase services that advance projects of varying scope and complexity. These diverse capabilities and technical expertise have been demonstrated in the analysis, design and inspection of thousands of projects in sectors including traffic and transportation; stormwater management; utility infrastructure design; water distribution and wastewater collection systems; structures; landscape architecture; planning and building systems.

Once a project is authorized, we start an initial planning stage, that includes an internal kick-off meeting, as well as site inspections and meetings with City staff. It is our philosophy that substantial time and effort should be placed on reviewing alternatives, concepts and ideas at the planning stage. This ensures that the general project approach has the benefit of a wide range of thinking, including input from senior level members of our firm and, as appropriate, various members of the City staff. Items that are discussed in detail during the project planning phase include the following:

- Project schedule and tasks
- Deliverables
- Quality control procedures
- Schedule of review meetings with City personnel

This effort culminates with the preparation of a detailed Work Plan that identifies and describes each task, assigns responsibilities, clearly outlines the schedule and denotes milestones. This document is used by the Project Manager to actively administer and control the project.

The increased effort placed by T&M on initial project planning, analysis and developing alternatives is specifically directed at avoiding major modifications and/or changes to projects in later stages when such changes can affect budget and schedule.

The preparation of a clear and well thought out Scope of Services is key to the successful completion of an engineering project. Upon receipt of a Request for Professional Services or Task Order, we focus on the following key elements:

- Management and staff will spend the time required to obtain a clear and thorough understanding of the City's engineering project goals and objectives.
- Understanding of the project schedule is inherent in all our projects, and it is given substantial consideration. Providing a realistic schedule that serves the City's needs is one of our primary concerns.
- Assignment of a Project Manager occurs so that there is a complete and thorough understanding of the entire project from inception through delivery of the work product.
- A visit to the project site is imperative; there is no substitute for an onsite, hands-on evaluation.
- A meeting with City staff may be necessary to obtain a thorough understanding of all project components, schedules and requirements.

The Client Manager and Project Manager are key players in the preparation of the Scope of Services.

MANAGEMENT APPROACH

T&M provides engineering services to many public agencies. As such, we recognize that there are distinct procedural differences in the way each agency's work is phased and processed. To support the delivery of design services on an "as-needed" basis, T&M has established an organizational structure that relies on strong project managers with the appropriate technical background, and experienced task leaders with substantial technical expertise in the type of assignments expected under this agreement. The following outline of our "approach to an engineering project" is intended to demonstrate our commitment to executing City projects with the highest professional level of conceptual design and final engineering; constant focus on quality control; the most effective level of communication; and adherence to project schedule and budget. At T&M, the standard procedure for successful completion of an engineering project involves the following key components:

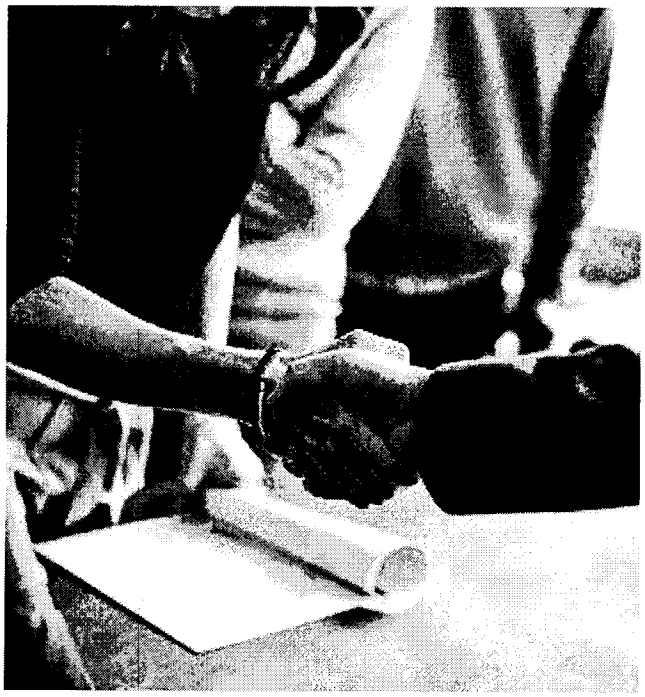
- Quality Control – An important component of project execution is quality control, and T&M is committed to ensure that every project goes through a rigorous quality control procedure. That procedure is not simply a peer review as the project approaches completion; it involves the review and input of high-level technical staff at various project milestones to review the engineering concept, feasibility, design, constructability and cost.
- Staff Assignments – T&M is committed to providing staff with the required level of competence and technical expertise to perform the tasks assigned by the City in a professional and efficient manner. Task Leaders and support staff with specific design experience in the appropriate discipline will be assigned to each project accordingly.
- Work Plan – The preparation and implementation of a detailed Work Plan is an integral part of T&M's Quality Management System. The Work Plan is used by the Project Manager to actively manage the project, to track its progress and to communicate with project staff.
- Internal Design Reviews – T&M conducts internal design reviews at appropriate stages of projects, involving senior management and representatives from the pertinent disciplines. Experienced civil engineers with years of involvement in similar projects are an integral part of the review team.
- Internal Document Checks – All documents related to the design of a project are thoroughly checked by an experienced professional prior to their submittal to the City. These documents involve calculations, contract drawings, specifications, computer printouts, cost estimates and technical reports.
- Audits – T&M periodically conducts audits to determine that the quality objectives of projects are met and that the Quality Management System is being implemented objectively and effectively.
- Communication/Review with City – T&M clearly understands that we will be working directly for the City of Camden. All issues involving scope, budget and schedule will be discussed and agreed to with the City. Depending on the size and complexity of the project, and with the City's concurrence, we would propose several review submission points during the development of the project. For a larger project, these would include development and review of a work plan and schedule for a project; submission and review of the preliminary design (i.e., approximately 20 to 25 percent complete); midpoint review of the final design (i.e. approximately 50 to 60 percent complete); and pre-final review (i.e. approximately 85 to 90 percent complete). Subject to the standard procedures that are used by the City, these submissions would be presented formally to the City, with a request for review and input. We anticipate that a meeting or series of meetings might be necessary to review the various components of each submission, depending on the project.
- Status Report – In many cases, there will be a period of several weeks or longer between the official submission of various project phases. During that time, it is T&M's policy to provide a written status report to the client outlining the project status and critical issues. The intent of the status report is to make sure that there is a clear line of communication between the project manager at T&M and the City. The status report would be scheduled based on the feedback and procedures suggested by the City.

- Budget and Schedule – As engineering consultants to numerous public agencies and authorities throughout the region, T&M understands the importance of adhering to budget and schedule. We understand that there can be circumstances where a schedule must be modified or a budget must be adjusted based on changes in project scope, permits or other external influences. If such a situation should occur in performing work, it is our commitment to make sure that there is a clear line of communication with the City so that there is no misunderstanding with respect to schedule and that no additional work is performed without the specific prior approval of the City. It is always our objective to complete a project within budget and on schedule.
- Client Satisfaction – T&M's management approach is designed to be sufficiently flexible to provide adjustments as required to achieve our ultimate goal: client satisfaction. Our team members clearly understand that in order to deliver quality projects to the City, they must be responsive, precise and able to communicate effectively with City staff

2025 SCHEDULE OF HOURLY RATES

Billing Title	Billing Rate/Hour
Administrative Support Staff	$97.00
Intern	$105.00
Junior Field Staff	$140.00
Junior Technical Staff	$168.00
Field Staff	$175.00
Technical Staff	$190.00
Junior Professional Staff	$199.00
Senior Technical + Field Staff	$208.00
Professional Staff	$215.00
Supervising Technical Staff	$225.00
Senior Professional Staff	$232.00
Manager	$240.00
Billing Basis: Fixed Rate for Each Billing Title	

2025 CCMD Rates



T&M occasionally uses part-time and temporary staff to meet peak workload demands, and these staff will be billed in accordance with the attached rate schedule.

2025 SCHEDULE OF MISCELLANEOUS CHARGES

Effective: January 1, 2025

Contracted Services

- Including subconsultants, contracted labor, Sub-professionals, and subcontractors ..... Invoice Cost + 15%

Direct Expenses

- Disbursements to agencies, vendors and suppliers

  Includes: Equipment; interstate transportation; permit, application, review, and similar fees; printing, plotting, reproduction, binding, and other graphic services; outside computer services; title, research, and data services; courier and express services; project field office expenses; and out-of-state telephone costs

- Other Charges

  Mileage ..... $0.62/mile or applicable federal rate as adopted by T&M

  Travel and Subsistence ..... Invoice Cost

  Field Vehicles $105/day

Certification **1589**

CERTIFICATE OF EMPLOYEE INFORMATION REPORT **RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-Aug-2025** to **15-Aug-2028**

T & M ASSOCIATES
11 TINDALL ROAD
MIDDLETOWN **NJ** **07748**

ELIZABETH MAHER MUOIO
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	T & M ASSOCIATES
Trade Name:	
Address:	ELEVEN TINDALL RD MIDDLETOWN, NJ 07748-2717
Certificate Number:	0063800
Effective Date:	
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829091353836

Return

RFQ 25-12 - FOR AS-NEEDED PROFESSIONAL ENGINEERING SERVICES FOR A PERIOD OF ONE (1) YEAR

Opening Date: July 21, 2025 3:35 PM

Closing Date: August 12, 2025 11:00 AM

Vendor Details

Company Name:	CME Associates
Address:	1 Market St Suite 1F CAMDEN, NJ 08102
Contact:	Judea Alexander
Email:	jboston@cmeusa1.com
Phone:	732-410-2651
Fax:	856-246-1169
HST#:	22-3484435

Submission Details

Created On:	Monday August 11, 2025 14:55:59
Submitted On:	Tuesday August 12, 2025 10:59:21
Submitted By:	Judea Alexander
Email:	jboston@cmeusa1.com
Transaction #:	3ce5c309-0d28-4cc1-8f81-98cffc7030e5
Submitter's IP Address:	147.243.188.231

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

Categories of Professional Services

Proposers must clearly identify each engineering specialty for which they are submitting a detailed proposal. For each specialty area proposed, respondents shall provide name, title, phone number and email address of the designed project manager who would serve as the primary point of contact if selected for that specific service. Each project manager must be identified by specialty area, as different specialties may require different project management personnel.

Categories/Specialty of Engineering Professional Services	Is Vendor responding to this engineering category/specialty *	Identify lead contact who will act as the responsible person performing engineering services for each chosen category/specialty. Indicate N/A if you are not responding to a particular category. *
Transportation Engineering	(•) Yes ( ) No	Stephen Mazur, PE, PP, PTOE, CME Ben Matlack, PE, CME, CFM
Stormwater Management & Hydrology	(•) Yes ( ) No	Ben Matlack, PE, CME, CFM Ed D'Armiento, PE, CME, CFM
Utility Infrastructure Design and Engineering Services for water distribution, stormwater and wastewater collection systems	(•) Yes ( ) No	Keith Chiaravallo, PE, CME
Surveying Services	(•) Yes ( ) No	Anthony Goodwin, PLS
Structural Engineering	(•) Yes ( ) No	Nelson Hernandez, PE, LEED AP
Landscape Architectural Services	(•) Yes ( ) No	Karen Twisler, LLA, LEED AP, BD+C, CPRP
Architecture Services	( ) Yes (•) No	N/A
Mechanical, Electrical and Plumbing Services	(•) Yes ( ) No	Trevor Taylor, PE, PP, CME, CFM, CPWM
Environmental Services	(•) Yes ( ) No	Behram Turan, PE, LSRP

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

All questions must be answered, and the data given must be clear and comprehensive. If necessary, questions may be answered on separate attached sheets that you can upload in the documents section of this platform. The proposer may submit any additional information he/she desires.

If proposer is incorporated, provide State of Incorporation; Date of Incorporation and address of Principal Office if different than registration address.	New Jersey October 28, 2022 3141 Bordentown Ave, Parlin, NJ 08859
Provide name, title, address and telephone number/email of Office of Agent in Charge of said office, and with the appointing authority, upon whom notice may be legally serviced.	Gregory R. Valesi, PE, CME, CFM - Executive Vice President 732-410-2651 Gvalesi@cmeusa1.com
If not incorporated, provide State where registered, name of owner, address and telephone number.	N/A
How many years have you been engaged in the work requested in this contract under your present firm or trade name.	42 years
Have you ever failed to complete any work awarded to you? If so, where and why?	no
Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. if you are selected as the vendor for the requested goods/service.	Yes the firm will comply.
Confirm that upon selection, you or your firm will provide all vendor certifications required by N.J.S.A. 19:44A-20.26-20.27	Yes the firm will comply.
Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation. Provide the same information for any subcontractors. Indicate N/A if it does not apply.	N/A
Identify all adverse determinations against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings, claims or complaints of any kind under any local, State or Federal laws, or regulations.	N/A
Identify material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you, your firm or your subcontract(s) acts as consultant to the City of Camden under this RFP. Indicate N/A if it does not apply.	N/A
Did vendor upload NJ BRC or IRS 501(c)(3) determination letter (Form 4506A) if a non-profit organization, along with a fully completed W-9? Yes or No	Yes
Confirm that your firm covers all costs in advance of payment.	Yes

Consulting & Municipal ENGINEERS

One Market Street, Suite 1F
Camden, NJ 08102
732.410.2651
www.cmeusa1.com

August 11, 2025

Office of the City Clerk
Attn: Lateefah Chandler, Purchasing Agent City Hall, Room 105
520 Market Street
Camden, NJ 08102

Re: Request for Proposals for Municipal and Consulting Engineering Services City of Camden, Camden County, New Jersey

Dear Ms. Chandler:

In response to your request for qualifications, we wish to thank you for the opportunity to formally express our sincere desire to work with the City of Camden to provide Municipal and Consulting Engineering Services. CME Associates, over the course of the firm's forty-two year history, has prided itself in our commitment to personal service and our ability to meet our clients' needs in an efficient and cost effective manner. We possess the experience, staff, and qualifications to assist the City in meeting their municipal engineering needs.

Our enclosed qualification package contains general information about the firm, a government client list with references, municipal project awards, and resumes of key personnel. Our office has extensive experience in municipal engineering, planning and zoning board reviews, land surveying, planning, environmental/geotechnical engineering, landscape architecture, water and wastewater engineering, parks and recreation planning and design, Geographic Information Systems (GIS), and traffic and transportation engineering. Our Professionals have a wealth of experience in Municipal Land Use Law (MLUL) and extensive knowledge of the various governing agencies' rules and regulations, to include but not limited to, the NJDEP, NJDOT and Pinelands Commission.

CME has seven offices in New Jersey (Parlin, Howell, East Brunswick, Barnegat, Berlin, Cape May Court House and Camden). Our close proximity to the City will enable us to provide a high level of service, immediate response to emergencies, and coverage at all regular and special meetings.

If selected, Bennett Matlack, PE, CME, CFM, (bmatlack@cmeusa1.com) a Senior Program Manager with the firm, will serve the City in their engineering needs and Edward D'Armiento, PE, CME, CFM (edarmiento@cmeusa1.com) a Program Manager with the firm, will assist Mr. Matlack in providing these services. When necessary, they will be supported by a team of Professional Engineers, Land Surveyors, Certified Landscape Architects, GIS Technicians, Professional Planners, Environmentalists, and Traffic Engineers in the provision of the required services to the City.

Thank you again for considering our firm for this position. Should you have any questions, please do not hesitate to contact us. We would welcome the opportunity to continue working with the City of Camden, if requested.

Very truly yours,

CME Associates

Gregory R. Valesi, PE, PP, CME
Executive Vice President

Technical Approach

TECHNICAL APPROACH

One of the most important elements in establishing a project approach is selecting and organizing professional technical personnel with the appropriate skill sets, experience and knowledge for a given project. CME Associates believes in and utilizes the team approach to address and successfully resolve project elements and has developed a track record of providing consistent and thorough professional services.

CME Associates' approach to properly addressing a client's requirements is based on: maintaining sensitivity to social and legal issues; a comprehensive understanding of regulatory and funding agency requirements; identifying environmental resources and regulated areas; an awareness of established and developing technologies; and an appreciation of economic constraints. The key to efficient project resolution and regulatory and permitting compliance is a thorough understanding of both the letter and spirit of the regulations, and the manner in which they are enforced. We have developed positions of mutual respect and sound working relationships with various State and Federal Agencies including NJDOT, NJDEP, HUD, NJDEP Green Acres Program, Department of Community Affairs and other funding and regulatory agencies. These working relationships enhance our ability to respond to our clients' needs, streamline delivery and manage costs.

STATEMENT OF NEEDS AND UNDERSTANDING

It is CME's understanding that City of Camden is seeking a Professional Engineering Firm to provide "On-Call" engineering services on transportation, environmental, stormwater, management and hydrology, utility infrastructure design and engineering services for water distribution, stormwater and wastewater collection systems, surveying services, structural engineering, landscape architectural services, building architectural services and mechanical, electrical and plumbing design services. In addition, it is the intent that said firm have the necessary technical expertise and capabilities in various professional engineering disciplines, which will be administered by the City's Engineering Office. In addition, CME will provide services on an "on call" basis and will have a close working relationship with the City Engineer's Office, and other Department's deemed necessary by the City. We anticipate project assignments will be issued to CME via task orders, on a project-by-project basis, when requested by the City, with costs and fees rendered based on an agreed upon rate schedule. CME is fully committed, have the experience, capabilities and track record of providing and delivering the above needs to the City when requested, and located within the City.

Collectively, our team possesses experts in the following technical discipline areas:

- Land Survey and Right of Way Mapping
- GIS and Information Systems Services
- Roadway and Intersection Design
- Pavement Design
- Utility Locating and Conflict Resolution Engineering
- Bridges
- Traffic Engineering & Calming
- Transportation Infrastructure and Land Use Planning
- Post Sandy Grant Program Specialist
- Structural Engineering
- Alternative Transportation Engineering
- Geotechnical Engineering
- Landscape Architecture
- Electrical Engineering
- Water / Wastewater and Sewer Utility Engineering
- Hydraulic / Hydrology / Stormwater Management Engineering
- Floodplain Management

- Federal and State Environmental Clearance Documents
- Environmental Permitting and Mitigation
- Site and Building Environmental Remediation
- Construction Management & Inspections
- Land Development Site / Civil
- Water / Wastewater Collection and Distribution
- Building Facilities including (Office, Parking Garages, Treatment Plants etc..)

UNDERSTANDING OF SCOPE AND NATURE OF WORK

Based on the City's RFQ, the scope of services for this project includes performing services in the following areas: transportation, sewer, land development, facility and environmental. Such services may include, but are not limited to, investigative review, data collection, assessments, land surveying, design, testing, construction oversight, as well as environmental assessments, permitting and other environmental services. CME will, when requested by the City, perform the following work under this contact:

Provide general on-call professional engineering services when requested which may including, but not be limited to the following:

- General Civil Engineering, Structural, Geotechnical, Environmental, Hydraulic/Storm Sewer, Surveying, Transportation, Traffic Signal Design and Construction Inspection and/or Management services for City roads, bridges, sewers, buildings and other City facilities. Assignments may include field investigations, troubleshooting problems, testing, cost estimating, schematic design, design development, contract documents, permitting, inspection, bidding and negotiation (including evaluation of bids etc.) and construction administration (including inspection, shop drawing review, technical request for information etc.)
- Land Surveying services including boundary, topographic, metes and bounds, and 3D Laser Scanning Surveys;
- Transportation, land use and environmental planning, including data collection, research, and modeling;
- Building systems evaluations, including but not limited to;
    - Conducting on site investigations of asbestos containing material, heating, ventilation, air conditioning, electrical, plumbing, fire protection and control systems and making recommendations for any necessary modifications;
    - Assessing building systems for functionality, energy efficiency, environmental compliance, comfort and air quality;
    - Performing safety and code audits;
- Mechanical and electrical design services including but not limited to:
    - Preparation of plans, specifications, conceptual design, cost estimates and project manuals for various types of building mechanical and electrical systems;
    - Assistance in all aspects of the bidding process.
- Construction Management services including development of as-built plans, field inspections, project supervision in accordance with contract documents
- Construction Cost Estimating including detailed cost analysis, project evaluation, Value Engineering, construction feasibility and comparative cost review;
- Permitting services including review and evaluate permitting requirements, prepare and submit applications, correspondence, and the like to the New Jersey Department of Environmental Protection, Army Corp of Engineers, and any other applicable regulatory agency, as required.
- Licensed Site Remediation Professional (LSRP) services including, Environmental studies, research, testing, monitoring, sampling, installation of monitoring wells, geo- probe and test pit investigations associated with city facilities, construction projects, contaminated sites, underground storage tank sites, landfills on other type of suspected sub-surface impoundments.
- Attend regular, special and emergency meetings of the City, if requested;

- Attend all other meetings and bid related conferences that the City or other authorized person deems necessary;
- Attend meetings with City staff representative(s) and/or federal, state or local officials at any appropriate time in connection with the services when requested;
- Prepare and/or review of reports, permits, applications and bid documents as requested by the City, or other authorized person;
- Review of all correspondence referred by the City or other authorized person and prepares correspondence on behalf of the City, if requested;
- Interact with applicable City personnel and other governmental agencies, as required;
- Provide a range of other specialized engineering services which may be needed by a City government client;
- Provide Bid Phase services and analysis as needed if requested;
- Perform detailed, professional review and/or preparation of measured drawings and conceptual site layouts.
- When required or applicable, meet and adhere to rules and regulations of local, State or Federal Agencies when project requirements, or needs dictate;
- Provide services requested by the City, as soon as is reasonably practicable including meeting specific deadlines established by the City with professional quality, technical accuracy, and timely completion and delivery; and
- Provide other services deemed necessary and appropriate by the City.

When requested by the City, the CME Team will assemble the necessary technical experts to attend task order request meetings, visit project the site, review available project material, prepare a detailed scope of work, project approach and schedule, as well as, a fee proposal for review and approval by the City to address the specific issue, or problem at hand. Work task orders will not be advanced until authorized by the City.

Regulatory and Permitting Agencies

The key to efficient project resolution and regulatory and permitting compliance is a thorough understanding of both the letter and spirit of the regulations, and the manner in which they are enforced. We have developed positions of mutual respect and sound working relationships with various bureaus of the New Jersey Departments of Environmental Protection, Transportation, Community Affairs, and other regulatory agencies. These working relationships enhance our ability to respond to our clients' needs as the environment and the associated regulations pertaining thereto grow increasingly complex. It is our understanding that some of the professional engineering services for traffic engineering projects associated with this Request for Qualifications may involve CAFRA or Pinelands jurisdiction in addition to the standard NJDEP permit applications. CME Associates is fully capable to perform the required services necessary to successfully complete same.

Compliance

CME Associates will ensure the City meets all applicable laws, statutes, funding guidelines and deadlines for the projects in accordance with requirements set forth for the projects.

Management Approach

Consulting & Municipal ENGINEERS

MANAGEMENT APPROACH

CME Associates will provide Professional Engineering consultant services to manage on-call professional engineering services and projects on behalf of the City.

This section of this Proposal presents our highly qualified and experienced Project Team.

Project Management

CME Associates will manage projects from our Camden office. Our Project Management Team will include the CME Partners and Office Support Professionals. With our Camden office centrally located in the heart of Camden waterfront, CME has the ability to be on-site at a moment's notice. At least one member of the Project Team will always be on-site during critical construction activity.

The CME Team will be managed by:

- **Stephen Mazur, PE, PP, PTOE, CME – Vice President of Southern Region**

Mr. Mazur has completed numerous projects for many Municipal and County Clients and he understands the particular needs of public owners and will be personally involved in the project. Mr. Mazur will function as the corporate officer authorized to execute agreements.

Project Managers: The proposed Project Managers are **Edward D'Armiento, PE, CME, CFM** and **Bennett Matlack, PE, CME, CFM. Mr. D'Armiento** has over 12 years of experience with the construction of a wide range of public infrastructure projects, including numerous road upgrades with signalized intersection improvements, utility relocations, roadway reconstruction, concrete roadway reconstruction, decorative lighting, ADA compliant pedestrian curb ramps and traffic control. It is our belief that his extensive experience will be a valuable asset to the project. **Mr. Matlack** has over 20 years of experience with the construction of a wide range of public infrastructure projects, including numerous road upgrades with signalized intersection improvements, utility relocations, roadway reconstruction, concrete roadway reconstruction, decorative lighting, ADA compliant pedestrian curb ramps, sidewalk extensions, and traffic control and his extensive experience will be a valuable asset to the City. **Mr. D'Armiento** and **Mr. Matlack** are both licensed NJ Professional Engineers, and have successfully managed construction phase service projects for many Municipal and County Clients, including several projects that have been located within the City and understands the critical need for the successful completion of projects in a timely manner.

Support Staff – Licensed/Certified Professionals: The Project Team for Transportation Engineering will also include **James Watson, PE, PTOE,** a licensed NJ Professional Engineer, who will assist with the review of Traffic Control Plans. **Mr. Watson** has 28 years of experience in preparing and reviewing Traffic Impact Studies, Traffic Control Plans, Traffic Signal Designs and MUTCD compliance. Stormwater Management and Hydrology Engineering will include **Michael Roberts, PE, CME,** a licensed NJ Professional Engineer with over 18 years of experience, who will assist with various stormwater management and planning, permitting and other project activities. Surveying Services will include support from **Anthony Goodwin, PLS,** based out of our Berlin Office, who has over 24 years of experience in boundary and right-of-way surveying. Structural Engineering will include support from **Nelson Hernandez, P.E., LEED® AP**, based out of our Parlin Office, who has over 26 years of experience in planning, managing, and executing all aspects of structural engineering projects. Also based out of our Camden Office will be **Karen Twisler, LLA, CPRP, LEED-AP**, with over 21 years of experience in landscape architecture and planning, offering support with landscape architectural services. **Behram Turan, PE, LSRP**, who has over 41 years of experience, is the Senior Vice President and Director of Environmental Engineering Division and will be assisting with environmental engineering. Mechanical, Electrical and Plumbing services will be supported by **Trevor Taylor, PE, PP, CME, CFM** who is our Senior Vice President, with over 27 years of experience. The Utility Infrastructure Design and Engineering Services will include **Keith Chiaravallo, PE, CME**, a licensed NJ Professional Engineer with over 30 years of experience, who will assist with various water distribution, stormwater and

wastewater collection systems. For CM/CI related projects, the proposed Resident Engineer, **Paul Kowaleski, PE** has over 6 years of experience with the construction of a wide range of public infrastructure projects, including numerous road upgrades with signalized intersection improvements, utility relocations, roadway reconstruction, decorative lighting, ADA compliant pedestrian curb ramps and traffic control. It is our belief that his extensive experience will be a valuable asset to the projects. Mr. Kowaleski has successfully completed construction phase services for many Municipal and County Clients, including several projects that have been federally funded, and understands the critical need for the successful construction of this project. Additionally, Mr. Kowaleski has completed the ADA Compliance Course offered by CAIT-LPA at Rutgers University.

Resumes of Key Staff

The professionals on this project team were chosen for their experience, expertise, and their ability to deliver professional and timely work products. The task leaders chosen for this assignment have proven capabilities of leading work activities and managing project personnel. The project staff and resumes are provided in Section 4 of this proposal.

Also attached is a client list with references and services provided. Within this proposal there are also examples of similar projects CME has previously observed, accompanied with a brief description of each.

We are confident that the City of Camden will find the resources and personnel at CME Associates to be highly skilled with the experience and abilities to successfully complete projects.

Quality Assurance/Quality Control

CME Associates presently has an internal quality assurance program that is in compliance with the requirements of NJDOT standards related to transportation type assignments. The quality assurance program is also applicable to all other types of projects as well as including peer review at various stages of completion, especially at the 25%, 50% and 75% completion levels. Further, all professional Staff members receive ongoing training in OSHA standards and procedures and are licensed in accordance with the State of New Jersey Professional Board, where applicable.

The objective of CME's Quality Assurance Program is to foster quality assurance and quality control (QA/QC) awareness and to promote QA/QC practices from the inception of an assignment through its completion. The goal of QA/QC is to provide services and products that meet the reasonable expectations of the Client, the requirements of the contract, and the reasonable standards of the profession.

CME's Quality Assurance Program establishes a set of guidelines for achieving technical quality control for each type of service provided by the Firm. These services include assignments, studies, reports, design, bidding documents, and construction phase services. CME's Quality Assurance Program is used in conjunction with CME's Project Management Manual to integrate both the technical and management aspects necessary to complete assignments successfully. An assignment may be judged to be successful if the following criteria are satisfied.

- Client is satisfied
- Assignment objectives are met
- Scope requirements are met
- Assignment is within budget
- Assignment schedule is met

Quality is a cornerstone of CME, and our commitment to quality will be an on-going process to allow us to achieve the highest standards. Upon project commencement, the Project Manager will develop a Project Specific Quality Assurance Plan (PSQAP) and ensure that it is adhered to throughout the project, as well as periodically check with the Owner's representatives to obtain feedback on our performance and take necessary measures to correct problems that may develop.

The PSQAP will outline key areas geared to delivering a high-quality product including the understanding of issues and goals of the project; identifying the roles/responsibilities of the project team members; schedule of deliverables; task budgets; communication protocol; document control procedures; quality review procedures; and discipline disagreement resolution hierarchy. The PSQAP will be communicated to all team members and will be closely monitored to ensure that it is strictly adhered to. Team meetings will be held to review progress, review quality control, assess risks, identify dependent needs, resolve problems, and maintain a coordinated effort between various disciplines on the project. The PSQAP is updated and enhanced throughout the project's duration as necessary to reflect current conditions. This is a crucial step as CME believes keeping up-to-date and applying lessons learned throughout the process improves the overall quality of a project and reduces risk.

CME ASSOCIATES

MUNICIPAL ENGINEERING SERVICES
GENERAL CONDITIONS AND HOURLY RATE SCHEDULE TO OCTOBER 1, 2026

Program Manager	$212.00 Per Hour
Project Manager	$209.00 Per Hour
Senior Professional Engineer/Project Leader	$205.00 Per Hour
Professional Engineer, Environmental	$200.00 Per Hour
Assoc. Professional Engineer, Environmental	$195.00 Per Hour
Professional Engineer	$195.00 Per Hour
Project Engineer, Environmental	$190.00 Per Hour
Associate Professional Engineer	$179.00 Per Hour
Project Engineer/Senior Designer II	$172.00 Per Hour
Engineer/Senior Designer	$161.00 Per Hour
Associate Engineer/Designer	$152.00 Per Hour
Engineer, Environmental	$185.00 Per Hour
Associate Engineer, Environmental	$169.00 Per Hour
Senior Scientist	$206.00 Per Hour
Lead Scientist/Senior Geologist	$190.00 Per Hour
Scientist/Project Geologist	$180.00 Per Hour
Associate Scientist/Staff Geologist	$153.00 Per Hour
Environmental Technician	$127.00 Per Hour
Professional Surveyor	$197.00 Per Hour
Survey Manager	$178.00 Per Hour
Party Chief	$160.00 Per Hour
Robotic Total Station	$ 84.00 Per Hour
Survey Technician	$118.00 Per Hour
Chief Construction Manager	$180.00 Per Hour
Construction Manager	$160.00 Per Hour
Senior Construction Technician	$142.00 Per Hour
Construction Technician	$110.00 Per Hour
Associate Construction Technician	$100.00 Per Hour
Support Staff	$113.00 Per Hour
Drone Pilot	$159.00 Per Hour
Drone Technician	$ 86.00 Per Hour
CAD Technician	$150.00 Per Hour
Senior Landscape Architect	$200.00 Per Hour
Landscape Architect	$181.00 Per Hour
Certified Tree Expert	$162.00 Per Hour
Associate Landscape Designer	$145.00 Per Hour
Principal Planner	$208.00 Per Hour
Professional Planner	$206.00 Per Hour
Senior Planner	$177.00 Per Hour
Planner	$147.00 Per Hour
Senior Leadership	$212.00 Per Hour
Executive Leadership	$213.00 Per Hour
Executive Leadership, Environmental	$220.00 Per Hour
Managing Partner	$218.00 Per Hour

Certification 1818

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-FEB-2023 to 15-FEB-2026

CME ASSOCIATES
1460 ROUTE 9, SOUTH
HOWELL NJ 07731 1194

ELIZABETH MAHER MUOIO
State Treasurer

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	CONSULTING AND MUNICIPAL ENGINEERS LLC
Trade Name:	CME ASSOCIATES
Address:	1460 ROUTE 9 SOUTH HOWELL, NJ 07731
Certificate Number:	2786089
Effective Date:	October 31, 2022
Date of Issuance:	August 29, 2025

For Office Use Only:

20250829091322965

Return

R-38

AV:dh
09-09-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY TREATMENT WORKS APPROVAL PERMIT APPLICATION (TWA-1) AND STATEMENT OF CONSENT (WQM003-T) FOR ABLETT VILLAGE PHASE 2 URBAN RENEWAL'S APPLICATION FOR THE INSTALLATION OF SEWER LINE FOR ABLETT VILLAGE PHASE 2 CONDOMINIUMS LOCATED AT BLOCK 807, LOT 1

WHEREAS, Ablett Village Phase 2 Urban Renewal ("Applicant") has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer line associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Applicant with the NJDEP; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the Municipal Clerk and/or his designee to execute the Statements of Consent (WQM003-T) as part of the TWA-1 permit application.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Mayor and/or his designee are hereby authorized to execute all documents related to said application concerning the project for Ablett Village Phase 2 Condominiums.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH ABLETT VILLIAGE PHASE 2 URBAN RENEWAL'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF A SEWER LINE FOR ABLETT VILLIAGE PHASE 2 CONDOMINIUMS LOCATED AT BLOCK 807, LOT 1

Point of Contact:	Anthony Morici	Capital Improvements	856-757-7680	Anthony.morici@Camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: Business Administrator

Signature

8/21

Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

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[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH ABLETT VILLIAGE PHASE 2 URBAN RENEWAL'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF A SEWER LINE FOR ABLETT VILLIAGE PHASE 2 CONDOMINIUMS LOCATED AT BLOCK 807, LOT 1

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- A TWA is required for the applicant to facilitate the proposed improvements.
- The proposed improvements will benefit residents of the City.
- Improvements include the construction of condominiums, sidewalks, roadways and associated site improvements.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $0.00

IMPACT STATEMENT:

- Housing will be built within the City of Camden.
- City Council approval of this legislation will facilitate the approval of additional housing for Camden residents.
- If not approved by Council the project will not be completed.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council Request
-

Prepared by: Anthony Morici (856) 757-7680 anthony.morici@camdennj.gov

Name	Phone/Email

R-39

AV:dh
09-09-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF WATER QUALITY TREATMENT WORKS APPROVAL PERMIT APPLICATION (TWA-1) AND STATEMENT OF CONSENT (WQM003-T) FOR COOPER UNIVERSITY HOSPITAL FOR THE INSTALLATION OF SEWER LINES FOR COOPER UNIVERSITY TOWER A LOCATED AT BLOCK 1402, LOT 1 AND BLOCK 1400, LOTS 55-65

WHEREAS, Cooper University Hospital has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer line associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Cooper University Hospital with the New Jersey Department of Environmental Protection; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the Municipal Clerk and/or his designee to execute the Statements of Consent (WQM003-T) as part of the TWA-1 permit application.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Mayor and/or his designee are hereby authorized to execute all documents related to said application concerning the project for Cooper University Tower A.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH COOPER UNIVERSITY HOSPITAL TOWER A'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF SANITARY SEWER LINES FOR COOPER UNIVERSITY TOWER A LOCATED AT BLOCK 1402 LOT 1 AND BLOCK 1400 LOTS 55-65

Point of Contact:	Anthony Morici	Capital Improvements	856-757-7680	Anthony.morici@Camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: Business Administrator — Signature: Date: 8/27

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

---

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH COOPER UNIVERSITY HOSPITAL TOWER A'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF SANITARY SEWER LINES FOR COOPER UNIVERSITY TOWER A LOCATED AT BLOCK 1402 LOT 1 AND BLOCK 1400 LOTS 55-65

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- A TWA is required for the applicant to facilitate the proposed improvements.
- The proposed improvements will benefit residents of the City.
- Improvements include the construction of the addition of a hospital tower and associated site improvements.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $0.00

IMPACT STATEMENT:

- Additional hospital beds and employees will be made available to City residents.
- City Council approval of this legislation will facilitate the approval of additional medical capacity for the City.
- If not approved by Council the project will not be completed.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council Request
-

Prepared by: Anthony Morici (856) 757-7680 anthony.morici@camdennj.gov

Name	Phone/Email

R-40

AV:dh
09-09-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF WATER QUALITY TREATMENT WORKS APPROVAL PERMIT APPLICATION (TWA-1) AND STATEMENT OF CONSENT (WQM003-T) FOR ALFRED CRAMER URBAN RENEWAL LLC FOR THE INSTALLATION OF SEWER LINES FOR ALFRED CRAMER URBAN RENEWAL SITE A TOWNHOMES LOCATED AT BLOCK 818, LOTS 14, 16, 17, 30, 31, 48, 49, 51, 53, 57 & 59

WHEREAS, Alfred Cramer Urban Renewal, LLC has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer line associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Alfred Cramer Urban Renewal, LLC with the NJDEP; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the Municipal Clerk and/or his designee to execute the Statements of Consent (WQM003-T) as part of the TWA-1 permit application.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Mayor and/or his designee are hereby authorized to execute all documents related to said application concerning the project for Alfred Cramer Urban Renewal Site A Townhomes.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH ALFRED CRAMER URBAN RENEWAL, LLC – SITE A'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF SEWER LINES FOR ALFRED CRAMER URBAN RENEWAL - SITE A TOWNHOMES LOCATED AT BLOCK 818, LOT 14, 16, 17, 30, 31, 48, 49, 51, 53, 57 & 59

Point of Contact:	Anthony Morici	Capital Improvements	856-757-7680	Anthony.morici@Camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by: Business Administrator — **Signature** — **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH ALFRED CRAMER URBAN RENEWAL, LLC – SITE A'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF SEWER LINES FOR ALFRED CRAMER URBAN RENEWAL - SITE A TOWNHOMES LOCATED AT BLOCK 818, LOT 14, 16, 17, 30, 31, 48, 49, 51, 53, 57 & 59

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- A TWA is required for the applicant to facilitate the proposed improvements.
- The proposed improvements will benefit residents of the City.
- Improvements include the construction of townhomes, sidewalks, roadways and associated site improvements.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $0.00

IMPACT STATEMENT:

- Housing will be built within the City of Camden.
- City Council approval of this legislation will facilitate the approval of additional housing for Camden residents.
- If not approved by Council the project will not be completed.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council Request
-

Prepared by: Anthony Morici (856) 757-7680 anthony.morici@camdennj.gov

Name	Phone/Email

R-41

AV:dh
09-09-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY TREATMENT WORKS APPROVAL PERMIT APPLICATION (TWA-1) AND STATEMENT OF CONSENT (WQM003-T) FOR ALFRED CRAMER URBAN RENEWAL, LLC FOR THE INSTALLATION OF SEWER LINES FOR ALFRED CRAMER URBAN RENEWAL SITE C TOWNHOMES LOCATED AT BLOCK 814, LOT 2

WHEREAS, Alfred Cramer Urban Renewal, LLC has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer line associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Alfred Cramer Urban Renewal, LLC with the NJDEP; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes the Municipal Clerk and/or his designee to execute the Statements of Consent (WQM003-T) as part of the TWA-1 permit application.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden that the Mayor and/or his designee are hereby authorized to execute all documents related to said application concerning the project for Alfred Cramer Urban Renewal Site C Townhomes.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH ALFRED CRAMER URBAN RENEWAL, LLC – SITE C'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF SEWER LINES FOR ALFRED CRAMER URBAN RENEWAL - SITE C TOWNHOMES LOCATED AT BLOCK 814, LOT 2

Point of Contact:	Anthony Morici	Capital Improvements	856-757-7680	Anthony.morici@Camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25 **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

---

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

Received by:
City Attorney

Signature **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY ENGINEER TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF WATER QUALITY STATEMENT OF CONSENT (WQM003-T) IN CONNECTION WITH ALFRED CRAMER URBAN RENEWAL, LLC – SITE C'S TREATMENT WORKS APPROVAL (TWA-1) PERMIT APPLICATION FOR THE INSTALLATION OF SEWER LINES FOR ALFRED CRAMER URBAN RENEWAL - SITE C TOWNHOMES LOCATED AT BLOCK 814, LOT 2

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- A TWA is required for the applicant to facilitate the proposed improvements.
- The proposed improvements will benefit residents of the City.
- Improvements include the construction of townhomes, sidewalks, roadways and associated site improvements.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $0.00

IMPACT STATEMENT:

- Housing will be built within the City of Camden.
- City Council approval of this legislation will facilitate the approval of additional housing for Camden residents.
- If not approved by Council the project will not be completed.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council Request
-

Prepared by: Anthony Morici (856) 757-7680 anthony.morici@camdennj.gov

Name Phone/Email

R-42

SE:dh
09-09-25

RESOLUTION AUTHORIZING AN AMENDMENT #1 TO CONTRACT #08-24-054 WITH REMINGTON & VERNICK ENGINEERS FOR LAND SURVEYING & ENGINEERING IN CONNECTION WITH THE HOLTEC BOULEVARD & MORGAN STREET IMPROVEMENTS PROJECT

WHEREAS, the Council of the City of Camden by Resolution (MC-24-9657) dated August 13, 2024 awarded Contract #08-24-054 to REMINGTON & VERNICK ENGINEERS, to provide land surveying, engineering and design services for the Holtec Boulevard & Morgan Street Improvements Project; and

WHEREAS, the contract price set forth in Resolution (MC-24-9657) as aforesaid was FIFTY-FOUR THOUSAND SIX HUNDRED EIGHTY-FIVE DOLLARS ($54,685.00); and

WHEREAS, it is necessary to amend said contract, by an amount not to exceed THIRTY-FIVE THOUSAND FOUR HUNDRED THIRTY DOLLARS ($35,430.00) to provide additional services, engineering and design services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-02-Se-559-241" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Contract #08-24-054 between the City of Camden and REMINGTON & VERNICK ENGINEERS is amended by an amount not to exceed THIRTY-FIVE THOUSAND FOUR HUNDRED THIRTY DOLLARS ($35,430.00) for a total Contract amount not to exceed NINETY THOUSAND ONE HUNDRED FIFTEEN DOLLARS ($90,115.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON & VERNICK ENGINEERS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT:

- DEDICATED BY RIDER:

AMOUNT:$

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SE-559-241

AMOUNT: $35,430.00

- CAPITAL ORDINANCE:

AMOUNT:$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $90,115.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #08-24-054 FOR SURVEY, ENGINEERING AND DESIGN SERVICES FOR HOLTEC BOLEVARD & MORGAN STREET

S. P

Scott Z. Parker
Chief Financial Officer
Date: 8/28/25

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #08-24-054 FOR SURVEY, ENGINEERING AND DESIGN SERVICES FOR HOLTEC BOLEVARD & MORGAN STREET

Point of Contact:	Anthony Morici	Capital Improvement	856-757-7680	Anthony.morici@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y			

Approved by:
Business Administrator — Signature — Date: 8.29.25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — Signature — Date: 8/29

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

REQUISITION
NO. R2501453

SHIP TO	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: REM02 REMINGTON & VERNICK ENGINEERS 2059 SPRINGDALE ROAD CHERRY HILL, NJ 08003

ORDER DATE: 08/28/25
DELIVERY DATE: 08/28/25
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AMENDMENT #1 FOR PROFESSIONAL SERVICE CONTRACT FOR LAND SURVEYING & ENGINEERING IN CONNECITON WITH PHASES I, II & III OF PROPOSAL DATED 8/2/2024 - HOLTEC BOUELVARD & MORGAN STREET IMPROVEMENTS PROJECT (RFP #23-09) ORIGINAL CONTRACT $54,685 AMEND #1 $35,430 TOTAL $90,115 RES # RES DATE: SEPTEMBER 9, 2025 CONTRACT #08-24-054	G-02-SE-559-241	35,430.0000	35,430.00
			TOTAL	35,430.00

Approved:

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #08-24-054 FOR SURVEY, ENGINEERING AND DESIGN SERVICES FOR HOLTEC BOLEVARD & MORGAN STREET

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Amending contract #08-24-054 to increase the value of the contract with RVE to provide additional services related to survey, engineering and design services for Morgan street, from 8th Street to Fairview avenue and Holtec Boulevard, from Holtec Boulevard to Broadway, aka County Road 551.

Original Contract	$ 54,685.00
Amend #1	$ 35,430.00
Total Contract Value	$90,115.00

- Changes to completed plan included revisions to the striping plan, design of the replacement junction boxes and concrete barriers, additional concrete, sidewalk, ramps, etc beyond original scope of Rt 676 & along both sides of Morgan Street.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $35,430.00
APPROPRIATION NUMBER: G-02-SE-559-241
PROCUREMENT: RFQ 24-13 & NJSA 40A:11-15(9)

IMPACT STATEMENT:

- Services needed to improve the roadways impacted by freight traffic on local roadways

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
- Dr. Edward C. Williams, Director of Planning & Development

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request

Prepared by: LATEEAH CHANDLER **856-757-7475**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	REMINGTON & VERNICK ENGINEERS
Purpose or Need for service:	AMENDMENT #1 TO CONTRACT 08-24-054 FOR ENGINEERING & DESIGN HOLTEC BLVD & MORGAN STREET
Contract Award Amount	$35,430.00
Term of Contract	40A:11-15(9)
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ 23-09
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

D. P

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 22, 2025

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

Re: City of Camden
FY' 2024 NJDOT Local Freight Impact Fund (LFIF): Improvements To Holtec Boulevard / Morgan Street - Request for Additional Compensation for Engineering & Design

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) respectfully submits this request for additional compensation for additional services provided during the engineering and design of the FY' 2024 NJDOT Local Freight Impact Fund (LFIF) Improvements to Holtec Blvd/Morgan Street.

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded $2,000,000.00 to the City from the Local Freight Impact Fund (LFIF) for the Improvements to Holtec Blvd/Morgan Street.

The original scope of work consisted of, but was not limited to the following major work items:

- Replacement of concrete vertical curb, sidewalk and driveway aprons within project limits, as needed.
- Installation of ADA compliant curb ramps, as needed.
- Resurfacing of the roadway.
- Installation of pavement striping and signage, as needed.

In November 2024, our office substantially completed the design of the improvements from the original scope of work, with an estimated construction cost of approximately $1,100,000.00. Prior to submission to the NJDOT, our office held meetings with the City Engineer to review the project. The City Engineer instructed our office to design additional improvements to account for the difference in the estimated construction cost, and the award allotment to utilize the available funding. Our office was also instructed to split the project into a base bid, and two (2) alternates.

The additional improvements requested by the City Engineer and designed by our office consisted of, but are not limited to the following:

- Revisions to the striping plan(s) and separation from the construction plan(s).
- Design of the replacement of various electrical junction boxes.
- Design of the replacement of concrete barrier curb/"jersey barrier"
- Additional concrete curb, sidewalk, driveways and ADA curb ramps, beyond the original scope work adjacent to the Rt. 676 on ramp.
- Additional concrete curb, sidewalk, driveways and ADA curb ramps, beyond the original scope work along both sides of Morgan Street from Master Street to 9th Street.

- Additional concrete curb, sidewalk, driveways and ADA curb ramps, beyond the original scope work along both sides of Morgan Street from 9th Street to Fairview.
- Additional field survey and base plan preparation, beyond the original scope to design the above referenced improvements.

Based on these revisions, the revised estimated construction cost for the project is approximately $1,750,000.00.

Our office was awarded Engineering & Design for the project in the amount of $54,685.00, purchase order no. 24-05907.

COST OF SERVICES:

The following is a summary of our proposed amended time & material, not to exceed cost(s):

Original Professional Services Cost(s):	$ 54,685.00
Total Request for Additional Compensation:	$ 35,430.00
Total Amended Professional Services Cost(s), Phases I through III:	**$ 90,115.00**

Additionally, the City is eligible for reimbursement for engineering & design services up to ten percent (10%) of the final construction cost, approximately $175,000.00.

Enclosed is the original scope of services and cost proposal submitted to the City on August 2, 2024.

SCHEDULE

Our office recommends scheduling construction to begin in Spring 2025. This timeframe will help the City secure more favorable unit prices during advertisement, allow adequate time for contract execution, and coordinate with PSE&G's planned gas main replacement in the project area to avoid conflicts during construction. Our office is targeting an advertisement date of November 25th, 2025, to be able to award the project at the January 13th, 2026, City Council meeting.

To meet the deadline presented above we offer the following timeline for the completion of the project:

• Advertisement:	November 25, 2025
• Affirmative Action Review Committee (AARC) Review:	December 11, 2025
• Award:	January 13, 2026
• Notice to Proceed:	April 6, 2026

Should you have any questions or concerns regarding this request for additional compensation, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Douglas Johnson, P.E., C.M.E.
Senior Associate/Assistant Department Head

Enclosure
DMJ/AM
cc: Scott Parker, Chief Financial Officer
Adriane McKendry, City Comptroller
Lateefah Chandler, City Purchasing Agent
Dr. Edward Williams, Director of Planning and Development
Stephanie Walker, Capital Improvements
Anthony Morici, RVE

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 2, 2024

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

Re: City of Camden
Scope of Services & Cost Proposal for the FY' 2024 NJDOT Local Freight Impact Fund (LFIF): Improvements To Holtec Boulevard / Morgan Street
0400PROP89

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the engineering, design, bid documents/specifications, advertisement/bidding support, construction observation and contract administration services for the improvements to Holtec Boulevard and Morgan Street (from Fairview Avenue to Holtec Boulevard).

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded $2,000,000.00 to the City from the Local Freight Impact Fund (LFIF) for the improvement of roadways impacted by freight traffic on the City's local roadways.

Morgan Street (from Holtec Boulevard to Fairview Avenue) was selected by the City for the resurfacing of the roadway to include in the grant application.

Morgan Street (from 8th Street to Broadway (C.R. 551)) was removed from the 2024 road program to utilize the grant funding from the NJDOT FY' 24 LFIF program. RVE has previously surveyed and designed the improvements to Morgan Street (from 8th Street to Broadway (C.R. 551)) under the 2024 Roadway Improvement Program Contract I. Therefore, Morgan Street (from 8th Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)) is the remaining segment of the roadway in need of survey, engineering and design services.

Proposed improvements consist of, but not limited to the following major work items:

- Replacement of concrete vertical curb, sidewalk and driveway aprons within project limits, as needed.
- Installation of ADA compliant curb ramps, as needed.
- Resurfacing of the roadway.
- Installation of pavement striping and signage, as needed.

The following five (5) phased approach will be utilized for the professional services associated with the project.

PHASE I: FIELD SURVEY, BASE PLAN PREPARATION AND UTILITY NOTIFICATION

Field Surveying/Base Plan Preparation
RVE will perform topographic surveying tasks & prepare survey base plans for Morgan Street (from 8th Street to Fairview Avenue) and Holtec Boulevard (from Holtec Boulevard to Broadway (C.R. 551)). Our survey staff will perform necessary field and topographic surveying tasks to accurately locate and identify existing features along the roadway. All field survey information will be obtained by collecting existing data utilizing an electronic total station instrument. A base plan grid will be established, and information will be obtained at fifty-foot (50') intervals to adequately locate, describe and obtain the vertical and horizontal characteristics for design purposes.

The information may include, but not necessarily be limited to the following:

- Top of curb, gutter, sidewalk and pavement grade shots.
- Storm inlet grates, manhole rims, vent/valve boxes. Inverts and as-built information will be obtained for any storm sewer systems that are visible.
- Above-ground utilities.
- Signs, fences and any other structures within the right-of-way.
- Location of all existing trees and shrubs within the right-of-way.

A horizontal and vertical control information will be established in the field and included on the plans. The base map with the plan view will be prepared in Auto-Cad format at a scale of 1"=30'.

Utility Organization/Agency Coordination
RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits. Additionally, the respective utilities will be notified of the City's intent to improve the roads, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the streets after the project is completed.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

PHASE II: PRELIMINARY ENGINEERING & DESIGN

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that will be approximately 95% complete.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

Pavement Coring Services
RVE will perform pavement coring for the roadways to determine the existing thickness of the roadways to assist with pavement design.

Engineering & Design Standards
All roadway designs shall be in conformance with current City, New Jersey Department of Transportation (NJDOT), or AASHTO "A Policy on Geometric Design of Roads and Highways" standards.

Bid Documents & Specifications
RVE will provide all documents necessary for bidding in accordance with the standards of the City, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications.

A detailed Engineer's Estimate of cost for the project will be prepared and provided.

Plan Format/Layout
In general, the plans for the project may consist of the following pages:

- Title Page with Project Location Map
- Standard Legend, General Notes & Estimate of Quantities
- Construction Plan Sheet(s)
- Grading/ADA Ramp Layout Plan Sheets, as needed
- Construction Details
- Traffic Control Plan and Details

Permitting
Our office anticipates coordination with Camden County for submission of Traffic Control Plans due to the change of traffic flow on Broadway (C.R. 551).

RVE will perform all reasonable work and coordination services required to obtain the necessary permits through Camden County. The City will be responsible for the payment of any applicable permit fees.

NJDOT Submission
Our office will submit plans, specifications, the engineer's estimate, and other documents to the NJDOT for approval as required with projects utilizing local aid funding. Upon receipt of all comments from the NJDOT, RVE will make revisions, as needed, to the plans and specifications for compliance.

Project Coordination with the City
RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the roadway(s) after construction.

Upon receipt of all comments from the City, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required.

PHASE III: FINAL ENGINEERING/DESIGN & ADVERTISEMENT/BIDDING SUPPORT

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Provide construction documents for bid purposes.
- Perform all work necessary to coordinate advertisement and bid receipt date with the City.
- Answer and respond to all prospective bidder question during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.

PHASE IV: CONTRACT ADMINISTRATION

This phase consists of the following work items/tasks:

- Prepare and/or coordinate the execution and distribution of the construction contract documents to the successful bidder, and the City.
- Review, prepare, and submit payment recommendations for the contractor to the City.

PHASE V: CONSTRUCTION OBSERVATION

This phase consists of the professional services and tasks required after the project is formally awarded by the City for the construction phase of the project. Work efforts during this phase shall include, but are not necessarily limited to, the following major work items/tasks based on an anticipated ninety (90) day contract completion time:

- Coordinate and conduct the pre-construction meeting and prepare and distribute meeting minutes.
- Issue the Notice to Proceed, review construction schedule, and review of all required shop drawings and submittals.
- Perform field observation/inspection services on a part-time basis. RVE will provide qualified construction observers during normal working hours, during critical aspects of construction.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Improvements to existing traffic signals within the project limits.
- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Testing of construction materials
- Contract administration & construction observation services required in excess of the estimated ninety (90) day contract time.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City.

COST OF SERVICES:

The following is a summary of our time & material, not to exceed cost(s):

Phase I: Field Survey, Base Plan Preparation & Utility Notification:	$ 15,830.00
Phase II: Preliminary Engineering & Design:	$ 33,290.00
Phase III: Final Engineering/Design & Advertisement/Bidding Support:	$ 5,565.00
Phase IV: Contract Administration:	$ 11,520.00
Phase V: Construction Observation:	$ 148,675.00
Total Professional Services Cost(s), Phases I though V:	**$ 214,880.00**

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work.

We look forward to working with the City of Camden on this project. Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS

K. Wendell Bibbs, P.E., C.M.E.
Executive Vice President

KWB/am
cc: Douglas Johnson, RVE
Anthony Morici, RVE
Greg Marchese, RVE
Joeseph Ragusa, RVE

R-43

MBS:dh
09-09-25

RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY2025 MUNICIPAL AID & SAFE STREETS TO TRANSIT IMPROVEMENTS TO DAVIS STREET, HALLOWELL LANE, SAYRS AVENUE AND DECATUR STREET

WHEREAS, in accordance with Local Public Contract Law, the Purchasing Agent advertised a Request for Qualification (RFQ) #24-13 for firms interested in being pre-qualified to provide engineering services on an as needed basis to the City of Camden; and

WHEREAS, by Resolution MC-9616, Remington & Vernick Engineers was one of the engineering firms that was prequalified to provide professional engineering services to the City; and

WHEREAS, the City of Camden has a need for a licensed engineering firm to provide engineering, design, bid documents/specifications, ad/bid support, construction observation and administration services for the improvements to certain Camden Port roadways; and

WHEREAS, the Purchasing Agent solicited quotes from the approved list of prequalified engineering firms to provide those services; and

WHEREAS, a proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed THREE HUNDRED SIXTY-TWO THOUSAND TEN DOLLARS ($362,010.00) for period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "TBD", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed THREE HUNDRED SIXTY-TWO THOUSAND TEN DOLLARS ($362,010.00) to provide engineering, design, bid documents/specifications, ad/bid support, construction observation and administration services for the improvements to Camden Port roadways at Davis Street (from Sheridan Street to Ferry Avenue), Hallowell Lane (from Decatur Street to Ferry Avenue), Sayrs Avenue (from Hallowell Lane to Davis Street), and Decatur Street (from Hallowell Lane to Davis Street) according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON & VERNICK ENGINEERS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: **5-01-09-940-001**

AMOUNT: **$22,880**

- DEDICATED BY RIDER:

AMOUNT:$

- RESERVE FOR STATE AND FEDERAL GRANT: **G-02-SE-559-250**

AMOUNT: **$158,485**

- RESERVE FOR STATE AND FEDERAL GRANT: **G-02-SE-559-251**

AMOUNT: **$180,645**

- CAPITAL ORDINANCE:

AMOUNT:$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $362,010

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY2025 MUNICIPAL AID & SAFE STREETS TO TRANSIT IMPROVEMENTS TO DAVIS STREET, HALLOWELL LANE, SAYRS AVENUE AND DECATUR STREET

Scott Z. Parker
Chief Financial Officer
Date: 8/29/2025

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY2025 MUNICIPAL AID & SAFE STREETS TO TRANSIT IMPROVEMENTS TO DAVIS STREET, HALLOWELL LANE, SAYRS AVENUE AND DECATUR STREET

Point of Contact:	Anthony Morici	Capital Improvement	856-757-7680	Anthony.morici@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y			
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y			

Approved by:
Business Administrator — **Signature** — 8.29.25 — **Date**

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	REMINGTON & VERNICK ENGINEERS
Purpose or Need for service:	CONTRACT TO PROVIDE DESIGN AND CONSTRUCITON MANAGEMENT AND INSPECTION FOR VARIOUS ROADWAYS UNDER FY25 MUNICIPAL AID & SAFE STREETS TO TRANSIT
Contract Award Amount	$362,010.00
Term of Contract	45 WEEKS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ 24-13
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY2025 MUNICIPAL AID & SAFE STREETS TO TRANSIT IMPROVEMENTS TO DAVIS STREET, HALLOWELL LANE, SAYRS AVENUE AND DECATUR STREET

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill NJ 08003 will provide engineering, design, bid documents/specifications, ad/bid support, construction observation and administration services for the improvements to the following Camden Port roadways:
    - Davis Street (From Sheridan Street to Ferry Avenue (C.R. 603))
    - Hallowell Lane (from Decatur Street to Ferry Avenue (C.R. 603))
    - Sayrs Avenue (from Hallowell Lane to Davis Street)
    - Decatur Street (From Hallowell Lane to Davis Street)
- New Jersey Department of Transportation (NJDOT) awarded $1,111,083 to the City via the FY 2025 Municipal Aid Program and $1,250,000 from the FY2025 Safet Streets to Transit (SST) Program. Potential reimbursement for CI & material testing up to 15% of construction cost (~$300,000) & 10% for engineering & design (~$200,000)

    Phase I: Field Survey, Base Plan Preparation & Utility Notification: $ 47,580.00
    Phase II: Preliminary Engineering & Design: $ 95,110.00
    Phase III: Final Engineering/Design & Advertisement/Bidding Support: $ 10,140.00
    Phase IV: Contract Administration: $ 22,880.00
    Phase V: Construction Observation: $ 186,300.00
    Total Professional Services Cost(s), Phases I through V: $ 362,010.00

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $362,010.00
APPROPRIATION NUMBER: G-02-SE-559-250 ($158,485), G-02-SE-559-251 ($180,645) & 5-01-09-940-001 ($22,880)
PROCUREMENT: RFQ 24-13

IMPACT STATEMENT:

- Services needed to improve the roadways impacted by freight traffic on local roadways

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
- Dr. Edward C. Williams, Director of Planning & Development

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request

Prepared by: LATEEAH CHANDLER **856-757-7475**

Name Phone/Email

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 26, 2025

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

Re: City of Camden
Scope of Services & Cost Proposal for the FY' 2025 NJDOT Municipal Aid & Safe Streets To Transit (SST) Improvements To Davis Street, Hallowell Lane, Sayrs Avenue and Decatur Street
M2024-288

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the engineering, design, bid documents/specifications, advertisement/bidding support, construction observation and contract administration services for the improvements to the following roadways:

- Davis Street (from Sheridan Street to Ferry Avenue (C.R. 603))
- Hallowell Lane (from Decatur Street to Ferry Avenue (C.R. 603))
- Sayrs Avenue (from Hallowell Lane to Davis Street)
- Decatur Street (from Hallowell Lane to Davis Street)

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded $1,111,083.00 to the City from the FY' 2025 Municipal Aid Program, and awarded $1,250,000.00 to the City from the FY' 2025 Safe Streets to Transit (SST) Program. A total of $2,361,083.00 has been awarded to the City for improvements to the above-referenced roadways.

Proposed improvements consist of, but not limited to the following major work items:

- Full replacement of concrete vertical curb, sidewalk and driveway aprons within project limits.
- Installation of ADA compliant curb ramps.
- Installation of miscellaneous stormwater infrastructure, as needed.
- Installation of pedestrian lighting units.
- Resurfacing of the roadways.
- Installation of pavement striping and signage, as needed.

The following five (5) phased approach will be utilized for the professional services associated with the project.

PHASE I: FIELD SURVEY, BASE PLAN PREPARATION AND UTILITY NOTIFICATION

Field Surveying/Base Plan Preparation
RVE will perform topographic surveying tasks & prepare survey base plans for the roadways within the project limits. Our survey staff will perform necessary field and topographic surveying tasks to accurately locate and identify existing features along the roadways. All field survey information will be obtained by collecting existing data utilizing an electronic total station instrument. A base plan grid will be established, and information will be obtained at fifty-foot (50') intervals to adequately locate, describe and obtain the vertical and horizontal characteristics for design purposes.

The information may include, but not necessarily be limited to the following:

- Top of curb, gutter, sidewalk and pavement grade shots.
- Storm inlet grates, manhole rims, vent/valve boxes. Inverts and as-built information will be obtained for any storm sewer systems that are visible.
- Above-ground utilities.
- Signs, fences and any other structures within the right-of-way.
- Location of all existing trees and shrubs within the right-of-way.

A horizontal and vertical control information will be established in the field and included on the plans. The base map with the plan view will be prepared in Auto-Cad format at a scale of 1"=30'.

Utility Organization/Agency Coordination
RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits. Additionally, the respective utilities will be notified of the City's intent to improve the roads, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the streets after the project is completed.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

PHASE II: PRELIMINARY ENGINEERING & DESIGN

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that will be approximately 95% complete.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

Pavement Coring Services
RVE will perform pavement coring for the roadways to determine the existing thickness of the roadways to assist with pavement design.

Engineering & Design Standards
All roadway designs shall be in conformance with current City, New Jersey Department of Transportation (NJDOT), or AASHTO "A Policy on Geometric Design of Roads and Highways" standards.

Bid Documents & Specifications
RVE will provide all documents necessary for bidding in accordance with the standards of the City, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications.

A detailed Engineer's Estimate of cost for the project will be prepared and provided.

Plan Format/Layout
In general, the plans for the project may consist of the following pages:

- Title Page with Project Location Map.
- Standard Legend, General Notes & Estimate of Quantities.
- Construction Plan Sheet(s).
- Grading/ADA Ramp Layout Plan Sheets, as needed.
- Electrical Plan Sheet(s).
- Construction Details.
- Traffic Control Plan and Details.

Electrical/Lighting Improvements and Utility Coordination
Our office will develop electrical plans for the installation of the proposed ornamental street lighting improvements. Our office anticipates coordination with PSE&G electric to facilitate the installation of the improvements.

Permitting
Our office anticipates coordination with Camden County for submission of Traffic Control Plans due to the change of traffic flow on Ferry Avenue (C.R. 603).

RVE will perform all reasonable work and coordination services required to obtain the necessary permits through Camden County. The City will be responsible for the payment of any applicable permit fees.

NJDOT Submission
Our office will submit plans, specifications, the engineer's estimate, and other documents to the NJDOT for approval as required with projects utilizing local aid funding. Upon receipt of all comments from the NJDOT, RVE will make revisions, as needed, to the plans and specifications for compliance.

Project Coordination with the City
RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the roadway(s) after construction.

Upon receipt of all comments from the City, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required.

PHASE III: FINAL ENGINEERING/DESIGN & ADVERTISEMENT/BIDDING SUPPORT

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Provide construction documents for bid purposes.
- Perform all work necessary to coordinate advertisement and bid receipt date with the City.
- Answer and respond to all prospective bidder question during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.

PHASE IV: CONTRACT ADMINISTRATION

This phase consists of the following work items/tasks:

- Prepare and/or coordinate the execution and distribution of the construction contract documents to the successful bidder, and the City.
- Review, prepare, and submit payment recommendations for the contractor to the City.

Project Closeout Documentation and Submission to the NJDOT
Upon completion of construction activities, our office will coordinate and compile all required closeout documentation in accordance with NJDOT standards. This task includes the preparation and submission of hard copies of various required forms and certifications such as Final Payment Vouchers, Completion Certificates, Change Orders, DBE Participation Reports, Materials Certifications, and any necessary contractor affidavits. These documents will be carefully reviewed for completeness and accuracy prior to submission, ensuring timely NJDOT acceptance and reimbursement. All forms will be submitted as physical copies in accordance with NJDOT closeout requirements for this project.

PHASE V: CONSTRUCTION OBSERVATION

This phase consists of the professional services and tasks required after the project is formally awarded by the City for the construction phase of the project. Work efforts during this phase shall include, but are not necessarily limited to, the following major work items/tasks based on an anticipated one hundred and fifty (150) day contract completion time:

- Coordinate and conduct the pre-construction meeting and prepare and distribute meeting minutes.
- Issue the Notice to Proceed, review construction schedule, and review of all required shop drawings and submittals.
- Perform field observation/inspection services on a full-time basis. RVE will provide qualified construction observers during normal working hours, during critical aspects of construction.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Improvements to existing traffic signals within the project limits.
- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Testing of construction materials
- Contract administration & construction observation services required in excess of the estimated one hundred and fifty (150) day contract time.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City.

COST OF SERVICES:

Our work efforts associated with the project will be performed on a time & material basis, not to exceed $362,010.00 for Phases I through V.

The following is a summary of our time & material, not to exceed cost(s):

Phase I: Field Survey, Base Plan Preparation & Utility Notification:	$ 47,580.00
Phase II: Preliminary Engineering & Design:	$ 95,110.00
Phase III: Final Engineering/Design & Advertisement/Bidding Support:	$ 10,140.00
Phase IV: Contract Administration:	$ 22,880.00
Phase V: Construction Observation:	$ 186,300.00
Total Professional Services Cost(s), Phases I through V:	**$ 362,010.00**

Additionally, the City is eligible for reimbursement for construction inspection & material testing up to fifteen percent (15%) of the final construction cost, approximately $300,000.00, and engineering & design services up to ten percent (10%) of the final construction cost, approximately $200,000.00.

SCHEDULE

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work. Once authorized, we offer the following timeline:

• Phase I: Field Survey, Base Plan Preparation & Utility Notification:	4 weeks
• Phase II: Preliminary Engineering & Design:	10 weeks
• Phase III: Final Design & Bidding / Advertisement Support:	6 weeks
• Phase IV & V: Contract Administration & Construction Observation:	25 weeks

We look forward to working with the City of Camden on this project. Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Douglas Johnson, P.E., C.M.E.
Senior Associate/Assistant Department Head

DMJ/AM
cc: Scott Parker, Chief Financial Officer
Adriane McKendry, City Comptroller
Lateefah Chandler, City Purchasing Agent
Stephanie Walker, Capital Improvements
Anthony Morici, RVE
Greg Marchese, RVE

R-49

MBS:dh
09-09-25

RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY'2025 NEW JERSEY DEPARTMENT OF TRANSPORTATION "LOCAL FREIGHT IMPACT FUND", CAMDEN PORT ROADS RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET AND JEFFERSON STREET

WHEREAS, in accordance with Local Public Contract Law, the Purchasing Agent advertised a Request for Qualification (RFQ) #24-13 for firms interested in being pre-qualified to provide engineering services on an as needed basis to the City of Camden; and

WHEREAS, by Resolution MC-9616, Remmington & Vernick Engineers was one of the engineering firms that was prequalified to provide professional engineering services to the City; and

WHEREAS, the City of Camden has a need for a licensed engineering firm to provide engineering, design, bid documents/specifications, ad/bid support, construction observation and administration services for the improvements to certain Camden Port roadways; and

WHEREAS, the Purchasing Agent solicited quotes from the approved list of qualified engineering firms to provide those services; and

WHEREAS, a proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed FIVE HUNDRED TWENTY-EIGHT THOUSAND FOUR HUNDRED NINETY DOLLARS ($528,490.00) for period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "G-02-SE-559-253 & 5-01-09-940-001", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed FIVE HUNDRED TWENTY-EIGHT THOUSAND FOUR HUNDRED NINETY DOLLARS ($528,490.00) to provide engineering, design, bid documents/specifications, ad/bid support, construction observation and administration services for the improvements to Camden Port roadways at Mechanic Street (from S. Front Street to S. 3rd Street), Locust Street (from Mt. Vernon Street to Mechanic Street), and Jefferson Street (from S. 2nd Street to Broadway), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON & VERNICK ENGINEERS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 5-01-09-940-001

AMOUNT: $34,400

- DEDICATED BY RIDER:

AMOUNT:$

- RESERVE FOR STATE AND FEDERAL GRANT: G-02-SE-559-253

AMOUNT: $494,090

- CAPITAL ORDINANCE:

AMOUNT:$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $528,490.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY' 2025 NJDOT "LOCAL FREIGHT IMPACT FUND" (LFIF), CAMDEN PORT ROADS RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET AND JEFFERSON STREET

S. P

Scott Z. Parker
Chief Financial Officer
Date: 8/28/25

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: 09/09/2025

TO: City Council
FROM: Edward Williams, Director Planning & Development/Office of Capital Improvements

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY' 2025 NJDOT "LOCAL FREIGHT IMPACT FUND" (LFIF), CAMDEN PORT ROADS RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET AND JEFFERSON STREET

Point of Contact:	Anthony Morici	Capital Improvement	856-757-7680	Anthony.morici@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	Y		8.28.25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent	Y			
Director of Finance	Y	A.T.	8/28/25	

Approved by:
Business Administrator — Signature — 8.29.25 — Date

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance
[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING A CONTRACT TO REMINGTON & VERNICK ENGINEERS FOR DESIGN AND CONSTRUCTION MANAGEMENT/INSPECTION OF THE FY' 2025 NJDOT "LOCAL FREIGHT IMPACT FUND" (LFIF), CAMDEN PORT ROADS RECONSTRUCTION OF MECHANIC STREET, LOCUST STREET AND JEFFERSON STREET

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill NJ 08003 will provide engineering, design, bid documents/specifications, ad/bid support, construction observation and administration services for the improvements to the following Camden Port roadways:
    - Mechanic Street (From S Front Street to S 3rd Street
    - Locust Street (From Mt. Vernon Street to Mechanic Street
    - Jefferson Street (From S 2nd Street to Broadway)
- New Jersey Department of Transportation (NJDOT) awarded $4,000,000 to the City via the Local Freight Impact Fund to complete this project. Potential reimbursement for CI & material testing up to 15% of construction cost (~$600,000) & 10% for engineering & design (~$400,000)

    Phase I: Field Survey, Base Plan Preparation & Utility Notification: $ 39,860.00
    Phase II: Preliminary Engineering & Design: $ 153,430.00
    Phase III: Final Engineering/Design & Advertisement/Bidding Support: $ 16,900.00
    Phase IV: Contract Administration: $ 34,400.00
    Phase V: Construction Observation: $ 283,900.00
    Total Professional Services Cost(s), Phases I through V: $ 528,490.00

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $528,490.00
APPROPRIATION NUMBER: G-02-SE-559-253 ($494,090.00) & 5-01-09-940-001 ($34,400)
PROCUREMENT: RFQ 24-13

IMPACT STATEMENT:

- Services needed to improve the roadways impacted by freight traffic on local roadways

SUBJECT MATTER EXPERTS/ADVOCATES:

- Anthony Morici, Acting City Engineer
- Dr. Edward C. Williams, Director of Planning & Development

COORDINATION:

- Ultimately, City of Camden residents will be impacted by approval of this Council request

Prepared by: LATEEAH CHANDLER **856-757-7475**

Name Phone/Email

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	REMINGTON & VERNICK ENGINEERS
Purpose or Need for service:	CONTRACT TO PROVIDE DESIGN AND CONSTRUCITON MANAGEMENT AND INSPECTION FOR THE CAMDEN PORT ROADS
Contract Award Amount	$528,490.00
Term of Contract	66 WEEKS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ 24-13
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY
520 MARKET STREET
CAMDEN, NJ 08102
TEL (856)757-7000

REQUISITION
NO. R2501456

SHIP TO	DIVISION OF CAPITAL IMPROVEMTS 520 MARKET STREET RM 325, CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: REM02 REMINGTON & VERNICK ENGINEERS 2059 SPRINGDALE ROAD CHERRY HILL, NJ 08003

ORDER DATE: 08/28/25
DELIVERY DATE: 08/28/25
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROFESSIONAL SERVICES CONTRACT FOR ENGINEERING DESIGN AND CONSTRUCTION MANAGEMENT AND INSPECTION PHASES I, II, III & V PER PROPOSAL DATED 8/26/2025 (RFQ #24-13) Phase I: Field Survey, Base Plan Preparation & Utility Notification: $ 39,860.00 Phase II: Preliminary Engineering & Design: $ 153,430.00 Phase III: Final Engineering/Design & Advertisement/Bidding Support: $ 16,900.00 Phase V: Construction Observation: $ 283,900.00	G-02-SE-559-253	494,090.0000	494,090.00
1.00	PHASE IV - CONTRACT ADMIN	5-01-09-940-001	34,400.0000	34,400.00
	RES # RES DATE: SEPTEMBER 9, 2025		TOTAL	528,490.00

Approved:

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 26, 2025

Timothy J. Cunningham, Business Administrator
City of Camden
520 Market Street
City Hall, Room 409
P.O. Box 95120
Camden, New Jersey 08101

Re: City of Camden
Scope of Services & Cost Proposal for the FY 2025 LFIF Camden Port Roads Reconstruction of Mechanic St, Locust St, and Jefferson St

Dear Mr. Cunningham:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the engineering, design, bid documents/specifications, advertisement/bidding support, construction observation and contract administration services for the improvements to the following roadways:

- Mechanic Street (From S Front Street to S 3rd Street)
- Locust Street (From Mt Vernon Street to Mechanic Street)
- Jefferson Street (From S 2nd Street to Broadway)

FY 2025 LFIF Camden Port Roads Reconstruction of Mechanic St, Locust St, and Jefferson St
Proposed improvements consist of, but not limited to the following major work items:

- Full replacement of concrete vertical curb, sidewalk and driveway aprons within project limits.
- Installation of ADA compliant curb ramps.
- Installation of miscellaneous stormwater infrastructure, as needed.
- Reconstruction of the roadways.
- Installation of pavement striping and signage, as needed.

As you are aware, the New Jersey Department of Transportation (NJDOT) has awarded $4,000,000.00 to the City from the FY' 2025 Local Freight Impact Fund for this project. The estimated construction cost for the project is $3,830,870.76.

The following five (5) phased approach will be utilized for the professional services associated with the project.

PHASE I: FIELD SURVEY, BASE PLAN PREPARATION AND UTILITY NOTIFICATION

Field Surveying/Base Plan Preparation
RVE will perform topographic surveying tasks & prepare survey base plans for the roadways within the project limits. Our survey staff will perform necessary field and topographic surveying tasks to accurately locate and identify existing features along the roadways. All field survey information will be obtained by collecting existing data utilizing an electronic total station instrument. A base plan grid will be established, and information will be obtained at fifty-foot (50') intervals to adequately locate, describe and obtain the vertical and horizontal characteristics for design purposes.

The information may include, but not necessarily be limited to the following:

- Top of curb, gutter, sidewalk and pavement grade shots.
- Storm inlet grates, manhole rims, vent/valve boxes. Inverts and as-built information will be obtained for any storm sewer systems that are visible.
- Above-ground utilities.
- Signs, fences and any other structures within the right-of-way.
- Location of all existing trees and shrubs within the right-of-way.

A horizontal and vertical control information will be established in the field and included on the plans. The base map with the plan view will be prepared in Auto-Cad format at a scale of 1"=30'.

Utility Organization/Agency Coordination
RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below ground utilities within the project limits. Additionally, the respective utilities will be notified of the City's intent to improve the roads, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the streets after the project is completed.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

PHASE II: PRELIMINARY ENGINEERING & DESIGN

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that will be approximately 95% complete.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

Pavement Coring Services
RVE will perform pavement coring for the roadways to determine the existing thickness of the roadways to assist with pavement design.

Engineering & Design Standards
All roadway designs shall be in conformance with current City, New Jersey Department of Transportation (NJDOT), or AASHTO "A Policy on Geometric Design of Roads and Highways" standards.

Bid Documents & Specifications
RVE will provide all documents necessary for bidding in accordance with the standards of the City, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications.

A detailed Engineer's Estimate of cost for the project will be prepared and provided.

Plan Format/Layout
In general, the plans for the project may consist of the following pages:

- Title Page with Project Location Map.
- Standard Legend, General Notes & Estimate of Quantities.
- Construction Plan Sheet(s).
- Grading/ADA Ramp Layout Plan Sheets, as needed.
- Electrical Plan Sheet(s).
- Construction Details.
- Traffic Control Plan and Details.

Permitting
Our office anticipates coordination with Camden County for submission of Traffic Control Plans due to the change of traffic flow on Ferry Avenue (C.R. 603) and Broadway (C.R. 551).

RVE will perform all reasonable work and coordination services required to obtain the necessary permits through Camden County. The City will be responsible for the payment of any applicable permit fees.

NJDOT Submission
Our office will submit plans, specifications, the engineer's estimate, and other documents to the NJDOT for approval as required with projects utilizing local aid funding. Upon receipt of all comments from the NJDOT, RVE will make revisions, as needed, to the plans and specifications for compliance.

Project Coordination with Camden County
As you are aware, Camden County is designing the Port Roads project which includes improvements to the following roadways:

- Ferry Avenue (C.R. 603) (from Broadway (C.R. 551) to Atlantic Avenue)
- Broadway (C.R. 551) (from Chelton Avenue to Atlantic Avenue)
- Atlantic Avenue (from S 2nd Street to S 8th Street)
- S 2nd Street (from Atlantic Avenue to Clinton Street)
- Drainage improvements to Jefferson Street (from S Broadway (C.R. 551) to S 2nd Street).

RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments with Camden County.

Project Coordination with the City
RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the roadway(s) after construction.

Upon receipt of all comments from the City, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required.

PHASE III: FINAL ENGINEERING/DESIGN & ADVERTISEMENT/BIDDING SUPPORT

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Provide construction documents for bid purposes.
- Perform all work necessary to coordinate advertisement and bid receipt date with the City.
- Answer and respond to all prospective bidder question during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.

PHASE IV: CONTRACT ADMINISTRATION

This phase consists of the following work items/tasks:

- Prepare and/or coordinate the execution and distribution of the construction contract documents to the successful bidder, and the City.
- Review, prepare, and submit payment recommendations for the contractor to the City.

Project Closeout Documentation and Submission to the NJDOT
Upon completion of construction activities, our office will coordinate and compile all required closeout documentation in accordance with NJDOT standards. This task includes the preparation and submission of hard copies of various required forms and certifications such as Final Payment Vouchers, Completion Certificates, Change Orders, DBE Participation Reports, Materials Certifications, and any necessary contractor affidavits. These documents will be carefully reviewed for completeness and accuracy prior to submission, ensuring timely NJDOT acceptance and reimbursement. All forms will be submitted as physical copies in accordance with NJDOT closeout requirements for this project.

PHASE V: CONSTRUCTION OBSERVATION

This phase consists of the professional services and tasks required after the project is formally awarded by the City for the construction phase of the project. Work efforts during this phase shall include, but are not necessarily limited to, the following major work items/tasks based on an anticipated two hundred and seventy (270) day contract completion time:

- Coordinate and conduct the pre-construction meeting and prepare and distribute meeting minutes.
- Issue the Notice to Proceed, review construction schedule, and review of all required shop drawings and submittals.
- Perform field observation/inspection services on a full-time basis. RVE will provide qualified construction observers during normal working hours, during critical aspects of construction.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Improvements to existing traffic signals within the project limits.
- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Testing of construction materials
- Contract administration & construction observation services required in excess of the estimated two-hundred seventy (270) day contract time.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City.

COST OF SERVICES:

Our work efforts associated with the project will be performed on a time & material basis, not to exceed $528,490.00 for Phases I through V.

The following is a summary of our time & material, not to exceed cost(s):

Phase I: Field Survey, Base Plan Preparation & Utility Notification:	$ 39,860.00 +
Phase II: Preliminary Engineering & Design:	$ 153,430.00 +
Phase III: Final Engineering/Design & Advertisement/Bidding Support:	$ 16,900.00 +
Phase IV: Contract Administration:	$ 34,400.00
Phase V: Construction Observation:	$ 283,900.00 +
Total Professional Services Cost(s), Phases I through V:	**$ 528,490.00**

Additionally, the City is eligible for reimbursement for construction inspection & material testing up to fifteen percent (15%) of the final construction cost, approximately $600,000.00, and engineering & design services up to ten percent (10%) of the final construction cost, approximately $400,000.00.

+= 494,090 – G-02-SE-559-25 2
34,400 – 5-01-09-940-001
528,490 –

SCHEDULE

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work. Once authorized, we offer the following timeline:

- Phase I: Field Survey, Base Plan Preparation & Utility Notification: 4 weeks
- Phase II: Preliminary Engineering & Design: 16 weeks
- Phase III: Final Design & Bidding / Advertisement Support: 6 weeks
- Phase IV & V: Contract Administration & Construction Observation: 40 weeks

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work.

We look forward to working with the City of Camden on this project. Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mr. Anthony Morici at (856) 239-0892.

Sincerely,

REMINGTON & VERNICK ENGINEERS

Douglas Johnson, P.E., C.M.E.
Senior Associate/Assistant Department Head

DMJ/AM
cc: Scott Parker, Chief Financial Officer
Adriane McKendry, City Comptroller
Lateefah Chandler, City Purchasing Agent
Stephanie Walker, Capital Improvements
Anthony Morici, RVE
Greg Marchese, RVE

Resolution #45

Resolution Authorizing A **Financial Agreement** And **Associated Tax Abatement** With **Ablett Village Phase II Urban Renewal**, LLC Pursuant To The Provisions Of The New Jersey Long Term Tax Exemption Law

RESOLUTION

NOT available at time of print on Friday, August 29, 2025.

SE:dh
09-09-25

R-46

RESOLUTION AUTHORIZING THE CITY TO APPLY FOR A CAMDEN COUNTY OPEN SPACE, FARMLAND, RECREATION, AND HISTORIC PRESERVATION TRUST FUND – 2025 RECREATION FACILITY ENHANCEMENT PROJECT GRANT TO MAKE UPGRADES TO 22nd & HARRISON PARK BASEBALL FIELD

WHEREAS, the City of Camden desires to apply for a 2025 Camden County Open Space, Farmland, Recreation, and Historic Preservation Trust Fund Grant in the amount of Twenty-Five Thousand Dollars ($25,000) from the Camden County Open Space Trust Fund; and

WHEREAS, the Grant proceeds will be utilized to make critical upgrades which include repairing and leveling the playing surface, replacing worn bases and pitcher's mound and enhancing fencing for player safety; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it is hereby authorized to apply for a 2025 Camden County Open Space, Farmland, Recreation, and Historic Trust Fund Grant in the amount of Twenty-Five Thousand Dollars ($25,000) from the Camden County Open Space Trust Fund.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to apply for such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPT. 9, 2025

TO: City Council
FROM: Keith L. Walker, Director – Dept. of Public Works

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR THE CAMDEN COUNTY OPEN SPACE, FARMLAND, RECREATION, AND HISTORIC PRESERVATION TRUST FUND GRANT FOR A RECREATION FACILITY ENHANCEMENT PROJECT – TO BE UTILIZED TO MAKE CRITICAL UPGRADES TO 22ND AND HARRISON AVE BASEBALL FIELD.

Point of Contact:	Keith L. Walker	Public Works	856-757-7139	KeWalker@camdennj.gov
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director				
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8.25.25 **Date**

Attachments (list and attach all available):

1. Project Narratives
2. Application Copy

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/26 **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR THE CAMDEN COUNTY OPEN SPACE, FARMLAND, RECREATION, AND HISTORIC PRESERVATION TRUST FUND GRANT FOR A RECREATION FACILITY ENHANCEMENT PROJECT – TO BE UTILIZED TO MAKE CRITICAL UPGRADES TO 22ND AND HARRISON AVE BASEBALL FIELD.

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Grant is for $25,000
- Grant use plans to include repairing and leveling the playing surface, replacing worn bases and pitcher's mound and enhancing fencing for player safety.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: n/a

IMPACT STATEMENT:

- This grant will allow for upgrades that will create a safer, more functional and inviting environment for the community.
- Grant has no match requirement
- Without a resolution, the City is not authorized to apply for this grant.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Keith L. Walker, Public Works
  - Attendance: (Y/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required...

COORDINATION:

- Who is impacted/has action if the legislation is passed? Include Government and Non-Government entities

Prepared by:

_____

Name Phone/Email

Camden County Open Space, Farmland, Recreation, and Historic Preservation Trust Fund
2025 Application for Recreation Facility Enhancement Project

Briefly describe the tasks to be completed using these funds, i.e. construction of a bike path; installation of lights, etc.

The City of Camden will utilize the requested funds to make critical upgrades to the 22nd and Harrison Park Baseball Field. Improvements will include repairing and leveling the playing surface, replacing worn bases and pitcher's mound, and enhancing fencing for player safety. Additional tasks will involve refurbishing the dugouts and seating areas, as well as improving field drainage to ensure safe play conditions. These upgrades will create a safer, more functional, and inviting environment for youth baseball activities.

Does the proposed project serve to advance the goals of the County's Bicycling and Multi Use Trail Master Plan or lie within, or proximate to the County Greenway Network?

The proposed project directly supports the goals of the County's Bicycling and Multi-Use Trail Master Plan, as the 22nd and Harrison Park is located within the plan's designated area. The park is easily accessible by existing bikeways, allowing cyclists and pedestrians to reach the site safely and conveniently. Enhancing the baseball field will increase the park's role as a community destination along the trail network, encouraging more recreational use and active lifestyles. By improving amenities within a key park along the bikeway, the project strengthens connectivity between neighborhoods and other open space resources. This alignment with the County's vision helps promote integrated, multi-modal access to high-quality recreational facilities.

Is this facility readily available for use by County residents outside the municipality/organization when not in use by the municipality/organization?

The 22nd and Harrison Park Baseball Field is readily available for use by all County residents when not in use for scheduled City or league activities. The park is open to the public daily and can be accessed by foot, bicycle, or motor vehicle. Community members from outside the City of Camden are welcome to use the field and surrounding park amenities. The facility's location within the County's bikeway network further enhances accessibility for residents from neighboring municipalities. This open access ensures the park serves as a shared recreational resource for the entire County.

Enclosure #1
Do you provide adequate protection of the environmental resources that are located in proximity to the recreation facility enhancement site (i.e. wetlands, transition areas, stormwater control).

The City of Camden is committed to providing adequate protection of environmental resources in proximity to the 22nd and Harrison Park Baseball Field. All improvement activities will be conducted in compliance with applicable environmental regulations to prevent any adverse impact on nearby wetlands, transition areas, or stormwater management systems. The project will incorporate best management practices, such as erosion control measures and proper site maintenance during construction. Existing stormwater control features will be preserved and, if

necessary, enhanced to ensure effective runoff management. These measures will safeguard the surrounding environment while allowing for the safe and sustainable enhancement of the recreation facility.

Enclosure #6
Please provide a project narrative which includes: 1. a summarized description of the proposed enhancement(s); 2. the amount of funding requested from the Camden County Open Space Preservation Trust Fund (based on a certified engineering cost Estimate); and 3. any other pertinent information, i.e. site plan, photos, product descriptions, etc.

The City of Camden is proposing to enhance the 22nd and Harrison Park Baseball Field, located at the intersection of North 22nd Street and Harrison Avenue, to better serve the youth baseball community and the general public. The planned improvements will focus on revitalizing the baseball field by repairing and leveling the playing surface, replacing worn bases and the pitcher's mound, and upgrading fencing to improve player safety. Dugouts and spectator seating areas will also be refurbished to create a more comfortable and welcoming environment. The goal of the project is to provide a safe, functional, and attractive recreational space that meets the needs of local youth leagues and community members.

The City is respectfully requesting $25,000 from the Camden County Open Space Preservation Trust Fund to complete this project. This funding request is based on a certified engineering cost estimate, which accounts for materials, labor, and site preparation necessary to implement the proposed improvements. The City will ensure that all work is carried out under the supervision of the Department of Public Works, led by Director Keith Walker, to maintain the highest quality and compliance standards. Without these enhancements, the field's condition will continue to deteriorate, potentially limiting safe play and discouraging community use.

The baseball field plays a central role in Camden's recreational landscape, serving as the home venue for the Cramer Hill Baseball Little League team, which competes with other teams across Camden County. Its location within the County's Bicycling and Multi-Use Trail Master Plan makes it accessible to residents throughout the County, not just those living in Camden. Visitors can reach the park by bicycle, on foot, or by motor vehicle, making it a convenient destination for both scheduled athletic events and informal recreational activities. Proposed upgrades will help attract more visitors to the park, supporting healthy, active lifestyles and community engagement. The enhanced facility will also foster pride among residents and encourage positive youth development through organized sports.

All work will be conducted in compliance with environmental protection regulations to safeguard stormwater management systems and any transition areas. Best management practices, such as erosion control and site maintenance measures, will be employed during construction to prevent adverse impacts. In addition to the engineering cost estimate, the City can provide a site plan outlining the existing layout of the baseball field and the specific areas to be improved. Photographs of the current field conditions highlight the need for the proposed enhancements, showing worn playing surfaces, outdated fencing, and deteriorated seating areas. By securing funding through the Camden County Open Space Preservation Trust Fund, the City of Camden

can ensure that the 22nd and Harrison Park Baseball Field remains a safe, accessible, and vibrant recreational resource for the entire community.

Revised 7/2025

camden county

Making It Better. Together.

Camden County Open Space, Farmland, Recreation, and Historic Preservation Trust Fund

2025
Application for
Recreation Facility Enhancement Project Funding

Applications Must Be Received By 8/15/25

I. Applicant Information

Date: 08/06/2025

A. **Project Facility Name** 24th and Harrison Avenue Park

Name of applicant City of Camden
(Borough/Organization)

Street Address 101 Newton Avenue

City Camden **State** New Jersey **Zip** 08103

B. **Contact Person for this application** Keith L. Walker

Title Director of Public Works

Land Phone # 856-757-7132 **Cell Phone #** 609-705-7482

Email KeWalker@camdennj.gov **Fax #** 856-757-7143

Best time to contact 9AM to 3PM

Amount of funding requested from the Camden County Open Space Trust Fund (maximum $25,000) $25,000

B. **Briefly describe the tasks to be completed using these funds, i.e. construction of a bike path; installation of lights, etc.**

Please see attached narrative

C. **Does the proposed project serve to advance the goals of the County's Bicycling and Multi-Use Trail Master Plan or lie within, or proximate to the County Greenway Network?**

(You can view both the *Camden County Bicycling and Multi-Use Trail Master Plan* and the *Camden County Open Space and Farmland Preservation Plan* at www.camdencounty.com)

✓ Yes **___ No**

If yes, please describe:

Not Applicable

D. **1) The applicant: (Check all that apply)**

____ owns the property

____ leases the property *(Attach a copy of the lease)*

____ does not own or lease the property

✓ municipally owned property

2) Year first owned or leased 30

3) If leased, years remaining on the lease _____

III. Project Budget

Include budget information for only those tasks to be undertaken using Camden County Trust Fund grant. Please indicate if funds have already been secured.

Task	Applicant* Share	County Share	Municipal Share	State Share	Other **
Baseball Field Upgra	$ 0	$ 25000	$ 0	$ 0	$ 0
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
	$	$	$	$	$
TOTALS	$	$	$	$	$

* **Organizations other than municipalities; value of in-kind services applies.**

** **Specify source: Private or group donations, charitable foundation, etc.**

IV. Accessibility to the Population

A. **Does your recreation site have direct access from public roads?**

✓ **Yes** ___ **No**

Road name(s) Harrison Avenue

B. **Does public transportation serve the location?** ✓ **Yes** ___ **No**

Bus Route # 419, 452

C. **Are there alternative means of access to the site, i.e. bikeway, pedestrian walk, etc.?**

✓ **Yes** ___ **No**

Please describe:

The park can be accessed via bicycle paths, sidewalks and roadways.

Acting as duly authorized representative for the applying organization, I am submitting this request for assistance from the Camden County Open Space, Recreation, Farmland and Historic Preservation Trust Fund. (PLEASE NOTE: SIGNATURE MUST BE NOTARIZED)

Signature of Individual	**Date** 8/1/25
Timothy J Cunningham	Business Administrator
Name of Individual (typed or printed)	**Title**

NOTARY:

DIONNE HICKS-GILES
NOTARY PUBLIC OF NEW JERSEY
My Commission Expires 11/20/2025

(OP-APPL-REC25)

Please describe: *(use additional sheets, if needed, marked "**Enclosure # 1**"):*

Please see attached narrative.

B. **Does your Recreation Facility Enhancement Project incorporate quality native species or otherwise appropriate landscaping?**

___Yes ___No ✓ Not Applicable

*(if yes, please include a list of plants and/or a landscape plan marked "**Enclosure # 2**")*

C. **Does your Recreation Facility Enhancement Project include green infrastructure/technology? i.e energy efficient lighting, recycled materials, porous paving, water conservation systems, etc.**

___Yes ✓ No

Please describe: *(use additional sheets, if needed, marked "**Enclosure # 3**"):*

Not Applicable

VIII. Community and Financial Support

A. **Is your Recreation Facility Enhancement Project consistent with the adopted Municipal Open Space Master Plan?**

✓ Yes ___No

*(if yes, please provide supporting information marked "**Enclosure # 4**").*

B. **Does your Recreation Facility Enhancement Project have community (non-governmental) support?**

✓ Yes ___No

*(if yes, please provide Public Hearing statements and/or endorsements by organized groups marked "**Enclosure # 5**")*

R-47

SE:dh
09-09-25

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO PARTICIPATE IN THE STATE LOCAL COOPERATIVE HOUSING INSPECTION PROGRAM

WHEREAS, the New Jersey Department of Community Affairs (DCA) has a Local Cooperative Housing Inspection Program to conduct State Mandated Inspections of hotels, motels and multiple dwellings; and

WHEREAS, the City has requested and received authorization for the Bureau of Housing Inspection to conduct the State Mandated Inspections in the City of Camden for the time period of July 1, 2025 to June 30, 2026; and

WHEREAS, DCA has allocated a sum not to exceed TWO THOUSAND EIGHT HUNDRED FORTY-NINE DOLLARS ($2,849.00) to conduct the State inspections by the City for the Mandatory Inspections and this amount is based upon the number of hotels and multiple dwellings that require mandated inspections as well as any overdue inspections; and

WHEREAS, it is in the best interest of the City to enter into an Agreement with DCA to conduct the State Mandated Inspections of Hotels and Multiple dwellings; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers are hereby authorized to enter into an Agreement with the State Local Cooperative Housing Inspection Program to conduct the State Mandatory Inspection of Hotels and Multiple Dwellings in the City.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 9, 2025

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: SEPTEMBER 9, 2025

TO: City Council
FROM: Gabriel Camacho, Director of Code Enforcement

TITLE OF ORDINANCE/RESOLUTION: Resolution authorizing the City of Camden to participate in the State Local Cooperative Housing Inspection Program.

Point of Contact:	Gabriel Camacho	Code Enforcement	856-757-7345	GaCamach@ci.camden.nj.us
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director	**Y**		8-11-25	
Supporting Department Director (if necessary)				
Director of Grants Management				
Qualified Purchasing Agent				
Director of Finance				

Approved by:
Business Administrator — **Signature** — 8/25/25 — **Date**

Attachments (list and attach all available):

1. Template Letter
2.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — 8/25 — **Date**

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION Resolution authorizing the City of Camden to participate in the State Local Cooperative Housing Inspection Program.
FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Allows Code Enforcement to coordinate with State DCA in connection with performing inspections
- Fulfilling the requirements of the New Jersey Hotel, Multiple Swelling Law and Regulations

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: N/A

IMPACT STATEMENT:

Authorizing the City of Camden Department of Code Enforcement to participate in the State Local Cooperative Housing Inspection Program (SLCHIP) allows the department to coordinate with the State DCA fulling the requirements of the Hotel, Multiple Dwelling Laws and Regulations.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Gabriel Camacho
    - Attendance: (Y/N/Tentative). Confirmed?

COORDINATION:

- Department of Code Enforcement

Prepared by: Gabriel Camacho **gacamach@camdennj.gov**

Name Phone/Email

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 810
TRENTON, NJ 08625-0810

JACQUELYN A. SUÁREZ
Commissioner

June 1st, 2025

The Honorable Victor G. Carstarphen
Mayor, City of Camden
520 Market Street City Hall Room 400 P.O. Box 95120
0408 Camden, New Jersey 08101-5120

Re: State Local Cooperative Housing Inspection Program

Dear Mayor Carstarphen:

On behalf of Governor Philip Murphy and the New Jersey Department of Community Affairs, it is my pleasure to welcome the City of Camden's participation in the State Local Cooperative Housing Inspection Program. Under this Program, your municipality has requested and received authorization to conduct the State mandated inspections of hotels and multiple dwellings within its jurisdiction on behalf of the Bureau of Housing Inspection during the period from July 1, 2025 to June 30, 2026. This Authorization is based upon the requirement that these inspections and their related activities be conducted in strict accordance with the Conditions of Authorization enclosed with this letter.

In order to pay your municipality for conducting these State inspections during Fiscal Year 2026, the Bureau has allocated the sum of $2,849.00. This amount is based upon the number of hotels, motels and multiple dwellings in your municipality that will require inspection during Fiscal Year 2026. In addition to the current inspections, this number may also include inspections determined by the Bureau to be overdue.

To indicate your acceptance of this authorization, please sign both copies of this letter and return one copy to George DiPasquale Supervisor of the State Local Cooperative Housing Inspection Program, Bureau of Housing Inspection, Post Office Box 810, Trenton, New Jersey 08625-0810. Please retain the other copy for your files.

I thank you for your interest in the Department's State Local Cooperative Housing Inspection Program and look forward to working with you during the upcoming months toward our common goal of ensuring safe and decent housing within your municipality.

Sincerely,

Edward M. Smith
Director
Division of Codes and Standards

Victor G. Carstarphen, Mayor

R-48

SE:dh
09-09-25

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A SECTION 108 LOAN GUARANTEE FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND APPROVING RELATED ACTIONS

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) administers the Section 108 Loan Guarantee Program, which provides low-cost financing for economic development, housing, public facilities, and infrastructure projects; and

WHEREAS, the City of Camden is eligible to apply for and receive Section 108 Loan Guarantee assistance as a recipient of Community Development Block Grant (CDBG) funds; and

WHEREAS, the City of Camden has identified the need to rehabilitate Camden Firehouses and to purchase apparatus as a priority project that aligns with the goals of the Section 108 Loan Guarantee Program and the community's development objectives; and

WHEREAS, the City has completed all required public hearings, environmental reviews, and citizen participation processes in accordance with HUD regulations; and

WHEREAS, the City desires to accept the Section 108 Loan Guarantee in the amount of SIX MILLION FOUR HUNDRED SIXTY-TWO THOUSAND DOLLARS ($6,462,000.00) to finance the rehabilitation of the Camden Fire Houses and the purchase of apparatus; now, therefore

BE IT RESOLVED by the City of Council of the City of Camden, as follows:

1. Authorization to Accept Loan: The City of Camden is hereby authorized to accept a Section 108 Loan Guarantee from HUD in the amount of SIX MILLION FOUR HUNDRED SIXTY-TWO THOUSAND DOLLARS ($6,462,000.00) for the purpose of financing the rehabilitation of the Camden Firehouses and the purchase of apparatus.
2. Execution of Documents: The Mayor or his designee is hereby authorized to execute all necessary documents, agreements, and contracts with HUD, including but not limited to the Contract for Loan Guarantee Assistance, promissory notes, and any other related documents.
3. Pledge of Security: The City of Camden pledges its current and future Community Development Block Grant (CDBG) allocations as security for the repayment of the Section 108 Loan, as required by HUD regulations.
4. Credit Subsidy Costs: The City of Camden must pay a fee of 0.82% of the principal amount of the Loan guaranteed to cover the related credit subsidy costs and it may be paid directly by the City or deducted from the Guaranteed Loan advance(s).
5. Compliance with Regulations: The City of Camden commits to complying with all applicable federal, state, and local laws, regulations, and requirements associated with the Section 108 Loan Guarantee Program.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: August 12, 2025

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN — CITY COUNCIL ACTION REQUEST FORM

COUNCIL MEETING DATE: MAY 14, 2024

TO: City Council
FROM: **Chief Jesse M. Flax**

TITLE OF ORDINANCE/RESOLUTION A Resolution authorizing the City of Camden Fire Department to accept the section 108- Loan from the Department of Housing and Urban Development (**HUD**).

Point of Contact:	**Jesse Flax**	**Fire Department**	**(856) 757-7518**	**Jeflax@ci.camden.nj.us**
	Name	Department-Division-Bureau	Phone	Email

ENDORSEMENTS

	Recommend Approval (Y/N)	Signature	Date	Comments
Responsible Department Director			8-5-25	
Supporting Department Director (if necessary)				
Director of Grants Management			8/5/25	
Qualified Purchasing Agent				
Director of Finance			8/6/25	

Approved by:
Business Administrator — **Signature** — **Date** 8/25/25

Attachments (list and attach all available):

1. Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)[1]
2. Certification of Funds[2]
3. Addition supporting documents.

"Walk-on" note: All walk-on legislation must be pre-approved by the Business Administrator. The Department Director and Contact Person are jointly responsible for delivering all necessary documents to the City Clerk for distribution at the Council Meeting.

Received by:
City Attorney — **Signature** — **Date**

[1] For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

[2] Mandatory for any financial commitment to the City or expenditure of City Funds.

EXECUTIVE SUMMARY

TITLE OF ORDINANCE/RESOLUTION: A Resolution authorizing the City of Camden Fire Department to accept the section 108-Loan from the Department of Housing and Urban Development (**HUD**).

FACTS/BACKGROUND: (Executive level details. Short concise bullets)

- Section 108-Loan from the Department of Housing and Urban Development will provide the necessary funding to rehabilitate each of the firehouses and purchase apparatus for fire department operations.
- If the Council acts now- rehabilitation of the firehouses will improve the quality of life for the members and the apparatus purchases will reduce maintenance and operational issues.
- The value of this transaction involves the cost of labor, parts, and supplies used to rehab the stations and purchase the apparatus.

AMOUNT OF PROPOSED CONTRACT or TOTAL COST OF PROPOSAL: $6,462,000.00

IMPACT STATEMENT:

- Approval of this legislation provides an opportunity for efficient and effective rehabilitation of Camden Fire Department Fire Houses and acquiring apparatus.
- The City Council approving this proposal provides an opportunity to enhance the safety of firefighters and the general public while conducting fire protection and suppression services.
- The council should approve this legislation and improve the maintenance issues found in the firehouses and with apparatus.
- Non approval of this legislation would prolong the repair and acquisition process and require funding to come from City Finance.

SUBJECT MATTER EXPERTS/ADVOCATES:

- Fire Chief Jesse Flax, The City of Camden Fire Department.
  - Attendance: (**Yes**/N/Tentative). Confirmed?
- Name, Organization 2.
  - Attendance: (Y/N/Tentative). Confirmed?
- Additional as required…

COORDINATION:

- Passing of this legislation would impact the residents of Camden and the firefighters conducting fire suppression and rescue activities.

Prepared by:

Jesse M. Flax	(856) 757-7518/JeFlax@ci.camden.nj.us
Name	Phone/Email

Initial Report ___√___ Revised Report _____ Closing Report _____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Chief Jesse Flax Grant Administrator #: 757-7518

Project Name:		Fire Equipment			
Grant/Funding Agency Program:		Department of Housing and Urban Development – Section 108 Loan			
Grant Federal CFDA or State GIMS Number:		CFDA 14.218			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Community Development Block Grant – Section 108 Loan			
Pass Through:	Y or N	Source:			
Amount of Grant:		$6,462,000.00			
Local Match:	Y or (N)	Cash:	$0	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:	City wide	
Date of Analysis:	5-Aug-25		Reviewed By:	Kelly Mobley	

Summary:

5-Aug-25: The Fire Department is seeking council authorization to accept $6,462,000 from the Department of Housing and Urban Development through the Section 108 Loan Guarantee Program. Funding will be utilized to rehabilitate fire houses throughout the city and to purchase additional fleet (fire trucks).

Time Lines:

Problematic Areas, Recommendations or Comments:

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

Honorable Victor G. Carstarphen
Mayor of Camden
520 Market Street
City Hall, Room 400
Camden, NJ 08102

Dear Mayor Carstarphen:

Congratulations! I am pleased to inform you that the City of Camden's (hereafter, the "City") request for loan guarantee assistance under Section 108 of the Housing and Community Development Act of 1974, as amended, has been approved. Such assistance is to consist of the guarantee of notes or other obligations in the principal amount of $6,462,000, plus interest thereon, which shall be issued to finance activities described in the City's application (B-24-MC-34-0003) for the Camden Firehouse Rehabilitation and Fleet Replacement Initiative project.

This offer of commitment ("Commitment") is subject, however, to the conditions specified in Item 8 of the Funding Approval (Form HUD-7082).

The first condition provides that in the event the City fails to submit notes or other obligations for inspection and guarantee by the Secretary of Housing and Urban Development (HUD) before August 31, 2026, the Commitment will expire as of such date.

The second condition provides that the repayment schedule for the indebtedness evidenced by the notes or other obligations (the "Guaranteed Loan") must be acceptable to HUD.

The third condition provides that the City shall provide additional security for the Guaranteed Loan and such additional security must be acceptable to HUD. The additional security shall be identified in the Contract for Loan Guarantee Assistance ("Contract"), specified by 24 CFR 570.705(b)(1), which will be executed at the time the guaranteed obligations are issued. The City's application and other supporting material identify the City's pledge of its interest in its third-party loans which will include loans secured by a first or second lien on real property, equipment, securities, bonds, accounts receivable, and/or inventory.

In addition, the Contract shall provide that HUD may use existing pledged grants to prepay (or defease) the Guaranteed Loan if HUD determines that the standard pledge of future Community Development Block Grant ("CDBG") funds is insufficient to assure payment of amounts due thereunder. HUD reserves the right to require further security upon evaluation of the foregoing security arrangements and the City may substitute other collateral security for such arrangements, subject to HUD's approval of such substitution.

The fourth condition provides that prior to submitting notes or other obligations for inspection and guarantee by HUD, the City shall submit information required under Section 102(b) of the Department of Housing and Urban Development Reform Act of 1989 (42 U.S.C. 3545). This information shall be submitted on Form HUD-2880 to HUD's Newark Field Office. A copy of Form HUD-2880 is enclosed for this purpose.

The fifth condition provides that the City must pay a fee of 0.82% of the principal amount of the loan guaranteed under this Commitment to cover the related credit subsidy costs, as announced in the Federal Register on September 25, 2024 (89 FR 78239). This fee applies to all Section 108 guaranteed loan commitments issued in Fiscal Year 2025. The fee is applied only at the time of loan disbursement. The amount to be paid at that time is equal to 0.82% of the principal amount of the requested Guaranteed Loan advance. The fee may be paid directly by the City or, alternatively, it may be deducted from the Guaranteed Loan advance(s). If the fee is paid directly by the City, it may be paid with CDBG grant funds drawn down under the CDBG line of credit or with another source.

In addition to the special conditions cited above, the release of funds for the project to be carried out with loan guarantee assistance is conditioned upon compliance by the City with all applicable provisions of the HUD Environmental Review Procedures (24 CFR Part 58). The City is reminded that these procedures include limitations on the commitment of HUD and non-HUD funds on an activity or project prior to HUD's approval of the request for release of funds and related certification of compliance with environmental requirements. Please refer to 24 CFR 58.22 for a description of the limitations and the entities to whom they apply.

Please give us, at the address specified below, your timetable for the execution of the activities described in your application. These activities will be financed through a public offering of Section 108 obligations. If you need funds prior to the next public offering, please let HUD know at the address below and instructions for obtaining interim financing will be provided.

Please sign the enclosed copy of the Funding Approval (Form HUD-7082) and return an electronic copy in a pdf format to your assigned loan officer, Jorge L. Morales, Jorge.L.Morales@hud.gov. The original signed copy should be retained for your files. The Funding Approval amends the Grant Agreement authorized by HUD on August 29, 2024, under the Funding Approval for grant number B-24-MC-34-0003 to include loan guarantee assistance. The Grant Agreement thereby incorporates this Funding Approval, the loan guarantee application, and Subpart M of the block grant regulations governing loan guarantees, as well as such agreements, schedules, and other documentation required for submission or execution in connection therewith.

Please do not hesitate to reach out if we can support you in the use of your Section 108 funds. Please contact Scott Laliberte, Acting Deputy Director, Financial Management Division at (202) 402-3956 if you need assistance.

Sincerely,

BENJAMIN SCHWARTZ

Digitally signed by BENJAMIN SCHWARTZ
DN: CN = BENJAMIN SCHWARTZ C = US O = U.S. Government OU = Department of Housing and Urban Development, Office of Community Planning and Development
Date: 2025.07.01 13:16:54 -04'00'

B. Cory Schwartz
Director (Acting), Office of Block Grant Assistance

Enclosures