AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

December 13th, 2022 – 5:00 p.m.

Honorable Angel Fuentes, Council President
Honorable Sheila Davis, Vice-President
Honorable Marilyn Torres
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher
Honorable Chris Collins
Honorable Nohemi Soria-Perez

Honorable Victor Carstarphen, Mayor

Daniel S. Blackburn, City Attorney
Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk

Agenda

CITY COUNCIL AGENDA

DECEMBER 13TH, 2022– 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check registers of the City of Camden for the period of October 26th, 2022 to November 28th, 2022

2. Payroll register summary for the City of Camden for the pay periods of November 10th, 2022 and November 25th, 2022.

OLD BUSINESS

N/A

ORDINANCES – FIRST READING

N/A

ORDINANCES – SECOND READING & PUBLIC HEARING

Office of City Council

1. Ordinance amending MC-5371, adopted on February 8th, 2022 and further amending MC-5414, adopted on October 11, 2022, governing the establishment and control of recreational cannabis licenses in the City of Camden

Department of Administration

2. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing salary ranges to be paid to certain officers and employees in the unclassified service of the City of Camden" adopted December 23, 1982 (MC-1917) **(contract negotiation 2023 salary increases)**

3. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" adopted April 27, 1972 **(Fire Chief & Deputy Fire Chief)**

Office of City Attorney

4. Ordinance authorizing the acceptance of deed restrictions for the Elijah Perry Park

Department of Development & Planning

5. An Ordinance amending the Lanning Square West Redevelopment Plan (MC-4414) regarding tax block: 185, Lots 2,3,4,5 and 7 through 30 inclusive on the Camden City Municipal Tax Map

6. Ordinance amending the Cramer Hill Redevelopment Plan for the tax Blocks/Lots : 811/8; 812/3&4; 815/3 and 816/2&8

Department of Public Works

7. An Ordinance designating restricted residential parking zones for individuals with disabilities in the City of Camden as "Handicapped Parking Only"

8. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

Department of Administration

9. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" adopted April 27, 1972 **(Firefighter and Fire prevention specialist)**

RESOLUTIONS

Office of City Council

1. Resolution honoring Norma Ruiz upon her retirement (by title)

2. Resolution Authorizing A Fair And Open Contract For Professional Services To Bowman & Company LLP, 601 White Horse Road, Voorhees, NJ For Municipal Auditing And Annual Financial Statement Services For The Calendar Year Ending December 31, 2022

3. Resolution appointing Kameelah Waheed as commissioner to the Arts, Cultural, and Heritage Commission for a two (2) year term, beginning December 14, 2022 and ending December 13, 2024

4. Resolution appointing Terina Nicole Hill as commissioner to the Arts, Cultural, and Heritage Commission for a two (2) year term, beginning December 14, 2022 and ending December 13, 2024

Office of the City Attorney

5. Resolution of Camden City Council authorizing the execution of a subgrant agreement between the City of Camden and Camden Community Partnership for grant funds under the green acres program for Sadlers Poynt Park

6. Resolution authorizing extensions of time to complete foreclosure for less than full value tax sale certificate assignments

7. Resolution of Support for the Retail Cannabis application submitted by Camden Apothecary, Inc. and Requesting that the Cannabis Regulatory Commission issue a Retail Cannabis License to Camden Apothecary, Inc. for 1205 Haddon Avenue, Camden, New Jersey

8. Resolution authorizing the first amendment to the tax and project support agreement with Holtec Technology Center, LLC

9. Resolution requesting approval of items of revenue and appropriation N.J.S.A. 40A:4-87

Department of Administration

10. Resolution appointing Abrina Carson, CTA as the Municipal Tax Assessor

11. Resolution authorizing a non-fair and open Contract to JBER Risk Advisors, LLC, 5 Seneca Lane, Hamilton, NJ as an Insurance Consultant for the City's entire insurance portfolio

12. Resolution authorizing a negotiated contract to New Life Community Development Corp., to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 1, 2022 to April 30, 2023

13. Resolution authorizing a contract to Joseph's House of Camden to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 1, 2022 to April 30, 2023

14. Resolution authorizing a contract to Proctor Properties to provide emergency warming centers services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022.

15. ~~Resolution requesting approval of items of revenue and appropriation N.J.S.A. 40A:4-87~~

16. Resolution authorizing entering into a Shared Services Agreement with the Camden County Improvement Authority for Project Management Services

17. Resolution authorizing the purchase of various traffic signal parts and accessories under Bergen County Co-Op #BC-Bid 22-05

18. Resolution authorizing a contract under OMNIA Partners, Public Sector cooperative purchasing Contract #2019000319 to Big Truck Rental, 4221 W. Boyscout Blvd., Suite #400, Tampa, FL 33607 to October 31, 2023

19. Resolution authorizing a non-fair and open contract to Edmunds Gov Tech, to provide automated payroll services and human resource system for three (3) years

20. Resolution to join the Southern New Jersey Regional Employee Benefits Fund

21. Resolution authorizing contracts with certain approved State Contract Vendors for Year 2023

22. Resolution releasing funds from sale of a 2012/2020 Mitsubishi Outlander from the February 16, 2022 City Auction to Five Brothers Auto

23. Resolution authorizing a contract to Aetna Health Inc. and/or Aetna Insurance "AETNA" to provide health insurance and medical care coverage for eligible employees and retirees and further authorizing the City to execute all necessary documents to ensure the provision of said benefits

24. Resolution Of The City Council Of The City Of Camden Authorizing execution Of Change Order #3 – Parkside Programmable Logic Controller ("PLC") And Human Machine Interface ("HMI") Replacement With American Water Operations And Maintenance, LLC In Connection With The Services Agreement For The Operation, Management, Maintenance And Repair Of The City Of Camden's Water Supply And Sewer Collection

System, Dated January 19, 2016, As Amended By Amendment No. 1, Dated January 1, 2019, And Amedment No. 2, Dated April 13, 2021

Department of Code Enforcement

25. Resolution authorizing the execution of a Shared Services Agreement between the City of Camden and Camden County Improvement Authority (CCIA) for the creation, maintenance and administration of a City of Camden Vacant & Abandoned Property Registration Program and rescinding any other previous versions of same

Department of Planning & Development

26. Resolution approving the release of performance guaranty in the amount of $57,732.00 and the Safety and Stabilization Bond in the amount of $5,000.00 for the LUCY Outreach Project, 3201 Federal Street Block 1037, Lot 7

27. Resolution of need in support of the Riverview Towers Preservation, LLC, 130 Dr. Martin Luther King, Jr. Blvd, Camden, NJ

28. Resolution authorizing the insertion of a Special Item of Revenue into the CY 2022 Budget for the City of Camden pursuant to N.J.S.A. 40A:4-87 (Chapter 159) in the amount of $2,000,000 from the Coronavirus American Rescue Plan's State and Local Fiscal Recovery Funds for a Camden Strong Façade program

29. Resolution authorizing the insertion of a Special Item of Revenue into the CY 2022 Budget for the City of Camden pursuant to N.J.S.A. 40A:4-87 (Chapter 159) in the amount of $2,500,000 from the Coronavirus American Rescue Plan's State and Local Fiscal Recovery Funds for a Neighborhood Improvement Initiative program

Department of Finance

30. Resolution authorizing the cancellation of $40,399,062 balance from the Metro-Police Contract "other expense" appropriation

31. Resolution authorizing the City to accept $3,150,462.00 from the US Department of Housing and Urban Development

32. Resolution authorizing the City to Accept $4,949,585.00 from the US Department of Housing and Urban Development

33. Resolution authorizing a budget modification contained within the American Rescue Plan's State and Local Fiscal Recovery funds ("SLFRF") in the amount of $1,162,551.00

34. Resolution authorizing the cancellation of tax sale certificate #21-01751 due to exempt status

35. Resolution amending Resolution #R-40 (MC-8612) adopted on September 13, 2022 "Authorizing the cancellation of tax sale certificate #20A00650 and refund lien holder Benjamin Fleck"

36. Resolution authorizing the repurpose of $97,268.85 of various trust fund balances

37. Resolution authorizing the repurpose of $60,256.25 of various trust fund donations

38. Resolution authorizing the refund of unapplied cash to Definitive Properties

39. Resolution authorizing the transfer of credit for SE 8th & Olive Street, Block 645, Lot 1 from current taxes to pilot account #61

40. Resolution authorizing the cancellation of Tax Sale Certificate #5-2199, (705 New Street) due to voluntary deed in lieu of foreclosure

41. Resolution authorizing the refunding of a duplicate tax payment for 1234 N. 20th Street, Block 823, Lot 8 to Corelogic

42. Resolution amending Resolution #R-39(MC-8611) adopted on September 13, 2022 "Authorizing the cancellation of tax sale certificate #19-00080 and refund lien holder and reopen charges"

43. Resolution authorizing the cancellation of $114,768.83 of residual balance from Bond Ordinance MC-4731

44. Resolution authorizing the cancellation of $1,655,430.13 various trust fund balances

45. Resolution authorizing transfers of 2022 appropriations

46. Resolution authorizing the cancellation of board up charges for tax sale certificate #20A02137 for 1426-1444 Mt. Ephraim Avenue, Block 1325, Lot 47 and refund to lien holder Pro Cap 8 FBO Firstrust Bank, Po Box 774, Fort Washington, PA 19034 in the amount of $27,736.35

Department of Public Works

47. Resolution authorizing contract procurement through negotiation and award procedures pursuant to N.J.S.A. 40A:11-5(3)

48. Resolution awarding contract for curbside pick-up to TBD in accordance with bid #22-10 CURBSIDE COLLECTION OF SOLID WASTE AND

RECYCLABLE MATERIALS FOR A PERIOD OF THREE YEARS WITH TWO ADDITIONAL BILATERAL ONE-YEAR OPTIONAL YEARS

49. Resolution awarding contract to TBD for dumpster pick up in accordance with bid #22-11 DUMPSTER COLLECTION OF SOLID WASTE FOR A PERIOD OF THREE YEARS WITH TWO ADDITIONAL BILATERAL ONE-YEAR OPTIONAL YEARS

50. Resolution authorizing an emergency services agreement with Waste Management of New Jersey, Inc., for Dumpster Solid Waste Collection and Disposal Services

Department of Administration

51. Resolution awarding a contract to Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, NJ 08505 to provide municipal advisory services

Department of Planning & Development

52. Resolution supporting an application for a grant in the amount up to $5 million dollars through the New Jersey Department of Community Affairs, affordable housing trust fund program to support the development of affordable housing within the City

Office of City Council

53. Resolution honoring James Falconiero upon his retirement **(by title)**

54. Resolution honoring Orlando Munoz upon his retirement **(by title)**

55. Resolution honoring Noemi Carrero upon her retirement **(by title)**

Department of Administration

56. Resolution requesting approval of items of revenue and appropriation N.J.S.A. 40A:4-87

57. Resolution authorizing a fair and open contract with South Jersey Solutions, LLC for providing community programs for an amount $480,781.50

58. Resolution authorizing a fair and open contract with Center for Family Services for providing community programs for an amount $1,905,774.00

59. Resolution authorizing a fair and open contract with Rising Leaders Global for providing community programs for an amount $501,644.00

event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

GERALD C. SENESKI
DIRECTOR OF FINANCE
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WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Director of Finance

Date: November 29, 2022

Subject: **Check Register-Communications for Forthcoming City Council Meeting- December 13, 2022**

Attached, please find the Check Register for the City of Camden for the period of October 26, 2022 to November 28, 2022 .

The Check Register represents the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

RECEIVED
2022 DEC -1 A 8:18
MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

Range of Checking Accts: First to Last Range of Check Dates: 10/26/22 to 11/28/22
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
PNC TMP WTR SWR PNC Tmp Wtr/Swr 80-1210-9405						
200027	11/23/22	CAP27	CAPE ATLANTIC TITLE AGENCY LLC	571.14		19165
200028	11/23/22	MAT26	LUCY DE MATEO	164.82		19165

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	735.96	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	735.96	0.00

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552						
49440	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	2,140.84		18963
49441	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	1,940.75		18964
49442	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	3,193.38		18965
49443	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	1,856.08		18966
49444	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	2,127.78		18967
49445	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	2,303.97		18968
49446	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	13,534.27		18969
49447	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	638.50		18970
49448	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	1,856.05		18971
49449	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	1,940.75		18972
49450	10/28/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	619.84		18973
49451	10/28/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	270.99		18974
49452	10/28/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	2,852.83		18975
49453	10/28/22	LN-50111	Zhixi Zhan	107.59		18976
49454	10/28/22	LN50103	Zion Investments Group, LLC	13,601.05		18977
49455	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	707.66		18978
49456	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	1,867.39		18979
49457	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	129.01		18980
49458	10/28/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	2,067.46		18981
49459	10/28/22	LN-20074	LB-HONEY BADGER,SBMUNI%	6,762.96		18982
49463	10/28/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	2,055.30		18983
49464	11/01/22	LN-50117	USBANK CUST/PC8 FIRSTTRUST BK	3,640.25		18991
49465	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	152.75		18992
49466	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	251.95		18993
49467	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	3,972.31		18994
49468	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	16,704.46		18995
49469	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	10,315.30		18996
49470	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	10,200.63		18997
49471	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	6,567.20		18998
49472	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	1,577.00		18999
49473	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	8,808.08		19000
49474	11/01/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	2,787.93		19001
49475	11/01/22	LN-40189	PINE VALLEY ONE REALESTATE LLC	8,295.83		19002
49476	11/01/22	LN-40189	PINE VALLEY ONE REALESTATE LLC	64.59		19003
49477	11/01/22	LN-50190	FIG 20, LLC	496.14		19004
49478	11/01/22	LN-50190	FIG 20, LLC	170.63		19005
49479	11/01/22	LN-50190	FIG 20, LLC	246.40		19006
49480	11/01/22	LN-50190	FIG 20, LLC	328.77		19007
49481	11/01/22	LN-50190	FIG 20, LLC	3,319.89		19008
49482	11/01/22	LN-50190	FIG 20, LLC	341.36		19009
49483	11/01/22	LN-50190	FIG 20, LLC	2,140.67		19010

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021 4308903552 Continued			
49484	11/01/22	LN-50190 FIG 20, LLC	329.21	19011
49485	11/01/22	LN-50190 FIG 20, LLC	2,125.91	19012
49486	11/01/22	LN-50190 FIG 20, LLC	2,137.29	19013
49487	11/01/22	LN-50190 FIG 20, LLC	171.51	19014
49488	11/01/22	LN-40097 RAJENDRA INC	536.48	19015
49489	11/01/22	LN-40097 RAJENDRA INC	306.68	19016
49490	11/01/22	LN-50197 BENJAMIN FLECK	286.58	19017
49491	11/01/22	LN-50197 BENJAMIN FLECK	624.00	19018
49492	11/01/22	LN-50189 Nana Gillett - Spio	716.63	19019
49493	11/01/22	LN-50189 Nana Gillett - Spio	1,172.91	19020
49494	11/01/22	LN-50061 Anedia Henriquez	14,076.84	19021
49495	11/01/22	LN-50171 STONE WOOL 22, LLC	4,266.86	19022
49496	11/04/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,687.87	19031
49497	11/04/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	6,763.81	19032
49498	11/04/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	3,620.96	19033
49499	11/04/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	6,207.32	19034
49500	11/04/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,169.13	19036
49501	11/04/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,047.13	19037
49502	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,025.57	19041
49503	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,077.82	19042
49504	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,282.27	19043
49505	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,141.21	19044
49506	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	329.34	19045
49507	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,141.03	19046
49508	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	4,771.50	19047
49509	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	5,041.04	19048
49510	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,141.06	19049
49511	11/07/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,128.75	19050
49512	11/07/22	LN-40206 US BANK CUST FOR PRO CAP 8	2,939.02	19051
49513	11/07/22	LN-40206 US BANK CUST FOR PRO CAP 8	2,157.54	19052
49514	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	1,714.56	19053
49515	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	1,377.10	19054
49516	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,660.84	19055
49517	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,740.46	19056
49518	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	647.88	19057
49519	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	1,863.79	19058
49520	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	10,946.73	19059
49521	11/09/22	LN-50117 USBANK CUST/PC8 FIRSTTRUST BK	2,361.15	19060
49522	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	150.98	19061
49523	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,560.07	19062
49524	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	445.29	19063
49525	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,814.35	19064
49526	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,810.59	19065
49527	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	10,502.62	19066
49528	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,586.38	19067
49529	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	445.29	19068
49530	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	9,276.13	19071
49531	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,997.64	19072
49532	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,352.27	19073
49533	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,207.13	19074
49534	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,927.92	19075
49535	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	638.92	19076

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021 4308903552 Continued			
49536	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,923.67	19077
49537	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,662.32	19078
49538	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	573.76	19079
49539	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	575.13	19080
49540	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,141.23	19081
49541	11/09/22	LN-50190 FIG 20, LLC	383.39	19082
49542	11/09/22	LN-50190 FIG 20, LLC	2,141.07	19083
49543	11/09/22	LN-50190 FIG 20, LLC	2,135.64	19084
49544	11/09/22	LN-50190 FIG 20, LLC	2,141.06	19085
49545	11/09/22	LN-50190 FIG 20, LLC	323.55	19086
49546	11/09/22	LN-50190 FIG 20, LLC	941.06	19087
49547	11/09/22	LN-50190 FIG 20, LLC	941.06	19088
49548	11/09/22	LN-50190 FIG 20, LLC	2,137.81	19089
49549	11/09/22	LN-50190 FIG 20, LLC	8,786.98	19090
49550	11/09/22	LN-50190 FIG 20, LLC	2,128.75	19091
49551	11/09/22	LN-50190 FIG 20, LLC	2,040.67	19092
49552	11/09/22	LN-50190 FIG 20, LLC	289.26	19093
49553	11/09/22	LN-50190 FIG 20, LLC	2,010.50	19094
49554	11/09/22	LN-50190 FIG 20, LLC	266.03	19095
49555	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,995.79	19096
49556	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	5,256.05	19097
49557	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,038.23	19098
49558	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,834.70	19099
49559	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,325.91	19100
49560	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,341.07	19101
49561	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,782.37	19102
49562	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,515.19	19103
49563	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	18,007.72	19104
49564	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	6,020.74	19105
49565	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,028.38	19106
49566	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,048.01	19107
49567	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,234.67	19108
49568	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,028.75	19109
49569	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	1,928.75	19110
49570	11/09/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	2,934.35	19111
49571	11/09/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	309.96	19112
49572	11/09/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	4,741.06	19113
49573	11/09/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	395.20	19114
49574	11/09/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	4,340.46	19115
49575	11/09/22	LN-40189 PINE VALLEY ONE REALESTATE LLC	936.19	19116
49576	11/09/22	LN-50193 REARDEN LLC	4,973.80	19117
49577	11/09/22	LN-50029 PC7REO, LLC	5,045.80	19118
49578	11/09/22	LN-20074 LB-HONEY BADGER,SBMUNI%	650.95	19119
49579	11/09/22	LN-50192 NALINI FUNDING LLC	342.51	19120
49580	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,038.50	19121
49581	11/09/22	LN-50204 PRO CAP 8 FBO Firstrust Bank	2,228.75	19122
49582	11/09/22	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	602.86	19123
49583	11/09/22	LN-40097 RAJENDRA INC	43.00	19124
49584	11/14/22	LN-50190 FIG 20, LLC	1,980.82	19131
49586	11/14/22	LN-50190 FIG 20, LLC	2,114.72	19132
49587	11/14/22	LN-50190 FIG 20, LLC	2,141.06	19133
49588	11/14/22	LN-50190 FIG 20, LLC	328.95	19134

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021 4308903552 Continued					
49589	11/14/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	2,617.65		19135
49590	11/14/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	3,635.27		19136
49591	11/14/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	391.57		19137
49592	11/14/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	444.24		19138
49593	11/14/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	1,813.18		19139
49594	11/14/22	LN-40148	FIG CUST FIGNJ19LLC & SEC PTY	1,763.76		19140
49595	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,902.28		19141
49596	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,086.90		19142
49597	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	842.99		19143
49598	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,028.75		19144
49599	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,928.75		19145
49600	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	173.00		19146
49601	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	628.75		19147
49602	11/14/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,828.57		19148
49603	11/23/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,440.75		19166
49604	11/23/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,443.67		19170
49605	11/23/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	1,968.44		19171
49606	11/23/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,724.02		19172
49607	11/23/22	LN-50204	PRO CAP 8 FBO Firstrust Bank	2,028.75		19173

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	164	0	457,177.45	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	164	0	457,177.45	0.00

TD ARP CORONA	TD ARP Cornona 43884874298					
1007	11/04/22	HER30	THE HERTZ CORPORATION	4,220.12		19038
1008	11/18/22	SHI03	SHI INTERNATIONAL CORP	187,500.00		19153

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	191,720.12	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	191,720.12	0.00

TD CDBG GRANT21	TD CDBG Grant 2021 4308903718					
25604	11/10/22	ANJ02	ANJALI POWER YOGA	400.00	11/18/22	19126
25605	11/10/22	BAR55	BARNES AND NOBLE 2664	1,078.95		19126
25606	11/10/22	EDS06	ED'S CONTRACTING SERVICES	4,000.00	11/16/22	19126
25607	11/10/22	EJM01	ERIK JAMES MONTGOMERY	3,000.00	11/16/22	19126
25608	11/10/22	FIR60	FIREFIGHTER ONE LLC	3,708.05	11/16/22	19126
25609	11/10/22	HOL46	DOROTHEA ATKINS	950.00	11/16/22	19126
25610	11/18/22	PUB04	PSE&G	5,599.74		19151
25611	11/18/22	THE11	THE BIG EVENT	540.00		19151
25612	11/18/22	UNI48	UNION ROOFING	4,950.00		19151
25613	11/18/22	ZAS05	ZASH CONSTRUCTION, LLC	9,200.00		19151
25614	11/21/22	HOL46	DOROTHEA ATKINS	1,800.00		19160

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	35,226.74	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	35,226.74	0.00

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
TD ESCROW 2021	TD Escrow 1/21/21 4308903700						
1755	11/18/22	DEM07	DEMBO, BROWN & BURNS LLP	247.50		19155	
1756	11/18/22	REM02	REMINGTON & VERNICK ENGINEERS	11,260.25		19155	
1757	11/18/22	DEM07	DEMBO, BROWN & BURNS LLP	1,616.00		19157	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	3	0	13,123.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	13,123.75	0.00

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
TD ESG GRANT 21	TD ESG Grant 2021 4308907596						
10182	10/28/22	REA17	REAL PORTFOLIO 6, LLC	4,951.78	11/17/22 VOID	18985	(Reason: Lost Check)
10183	10/28/22	SCH50	SCHOOL HEALTH CORPORATION	21,546.00	11/04/22	18985	
10184	10/28/22	WAS15	WASHINGTON PARK APTS LLC	2,760.00	11/04/22	18985	
10185	11/03/22	GRA36	GRAINGER, INC.	567.12	11/10/22	19027	
10186	11/10/22	CRA05	CRAMER HILL APARTMENTS, LLC	853.00	11/21/22	19127	
10187	11/10/22	GRA36	GRAINGER, INC.	567.12	11/17/22	19127	
10188	11/10/22	MAZ03	MAURICE BASEM MAZAHREH	7,125.00	11/17/22	19127	
10189	11/10/22	MWI01	MONA WILSON	1,875.00	11/16/22	19127	
10190	11/10/22	REA15	REAL PORTFOLIO 7, LLC	2,200.00	11/16/22	19127	
10191	11/10/22	SPR10	SPRUCE INDUSTRIES	1,749.15	11/16/22	19127	
10192	11/18/22	MAD10	MADHOUZ & TECHMATES LLC	1,067.50		19154	
10193	11/18/22	REA17	REAL PORTFOLIO 6, LLC	4,951.78	11/28/22 VOID	19154	(Reason: Positive Pay RI)
10194	11/23/22	MAZ03	MAURICE BASEM MAZAHREH	3,525.00		19168	
10195	11/28/22	REA17	REAL PORTFOLIO 6, LLC	4,951.78		19154	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	2	48,786.67	9,903.56
Direct Deposit:	0	0	0.00	0.00
Total:	12	2	48,786.67	9,903.56

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
TD GEN INS 21	TD Gen Ins 2021 4308903544						
22490	10/28/22	IMX01	IMX MEDICAL MGMT SERVICES	2,340.00		18989	
22491	11/03/22	FIR56	FIRST PRIORITY MANAGEMENT	2,279.65		19029	
22492	11/03/22	INT14	INTERNATIONAL ASSOC. OF FIRE-	458.48		19029	
22493	11/03/22	KER02	JOHN D. KERNAN DMD PA	24,351.00		19029	
22494	11/03/22	MAG16	MAGNA LEGAL SERVICES, LLC.	451.45		19029	
22495	11/04/22	INS02	INST FOR FORENSIC PSYCHOLOGY	5,775.00		19040	
22496	11/04/22	INT15	INTERNATIONAL ASSOC OF FIRE-	1,406.70		19040	
22497	11/10/22	TUR16	TURNER,O'MARA,DONNELLY &	9,049.70		19125	
22498	11/18/22	LAW28	LAW OFFICE OF JOHN M PALM,LLC	3,719.50		19150	
22499	11/18/22	MAD12	MADDEN & MADDEN P.A.	3,042.00		19150	
22500	11/23/22	ALL47	ROBERT E ALLENBACH	2,041.20		19169	
22501	11/23/22	DAN07	ALFRED J DANSBURY	1,190.50		19169	
22502	11/23/22	JOSEP005	JOSEPH B GALIAZZI	2,653.80		19169	
22503	11/23/22	KER02	JOHN D. KERNAN DMD PA	24,261.00		19169	
22504	11/23/22	KRA07	DAVID KRAUS	1,020.60		19169	
22505	11/23/22	LEE06	ROBERT E. LEE	2,041.20		19169	
22506	11/23/22	MAR08	JOSEPH A MARINI	3,265.80		19169	
22507	11/23/22	MAT05	PAUL MATYJASIK	1,020.60		19169	
22508	11/23/22	MCC55	MORRIS A MCCORMICK	2,041.20		19169	

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num

TD GEN INS 21 TD Gen Ins 2021 4308903544 Continued

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	19	0	92,409.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	19	0	92,409.38	0.00

TD GRNT ACCT 21 GrantFndAcct 1/1/21 4308903651

104742	10/28/22	CAM41	CAMDEN COUNTY OFFICE OF THE	1,199.01	18986
104743	10/28/22	EPI02	Epic Sports	1,861.56	18986
104744	10/28/22	RIC12	RICHARD E PIERSON CONSTRUCTION	167,798.49	18986
104745	10/28/22	RUT11	NJAES OFFICE OF EDUCATION	460.00	18986
104746	10/28/22	SHE20	CAMDEN COUNTY SHERIFF	8,828.17	18986
104747	11/03/22	BAI11	BAINS DELI LLC - FRANCO PAN	1,702.70	19028
104748	11/03/22	LIF11	LIFEGUARD TRAINING NY	1,950.00	19028
104749	11/18/22	BAI11	BAINS DELI LLC - FRANCO PAN	3,372.95	19152
104750	11/18/22	ROB12	ROBINSON WASTE DISPOSAL SVS	430.00	19152
104751	11/21/22	PAR09	PARKSIDE BUS. COMM & PRTNERSHP	32,757.96	19161
104752	11/23/22	ADV16	ADVENTURE AQUARIUM	3,021.00	19167
104753	11/23/22	DRE07	DREW & ROGERS INC	1,303.50	19167

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	12	0	224,685.34	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	224,685.34	0.00

TD HOME GRANT21 TD Home Grant 2021 4308903643

13347	11/21/22	DFD01	DFD PROPERTY MGMT, LLC	1,875.00	19159

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,875.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,875.00	0.00

TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603

13849	11/21/22	AAA05	AAA REALTY & MANAGEMENT, LLC	598.00	19158
13850	11/21/22	ABE01	ABED S ABED	713.00	19158
13851	11/21/22	ABE06	ZAYED S ABED	590.00	19158
13852	11/21/22	AIO01	AION FOX RIDGE LLC	1,756.00	19158
13853	11/21/22	ALP05	ALPINE COURT APARTMENTS	1,124.00	19158
13854	11/21/22	AME16	AMERICAN DREAM PROPERTIES	899.00	19158
13855	11/21/22	ANG08	ANGELO ASSOCIATES, LLC	885.00	19158
13856	11/21/22	ANT01	ANTIOCH PHASE II	678.00	19158
13857	11/21/22	BCI01	B&C INVESTING	1,008.00	19158
13858	11/21/22	BNT01	BNTR MOUNT LAUREL PROPCO, LLC	775.00	19158
13859	11/21/22	CAP25	CAPITAL SYSTEMS PROPERTY MANAG	647.00	19158
13860	11/21/22	CAS31	CASTLE OAKS APTS. LLC	336.00	19158
13861	11/21/22	CED04	CEDAR BROOK NJ, LLC	1,018.00	19158
13862	11/21/22	DEL56	DELANCO FAMILY APTS	668.00	19158
13863	11/21/22	DIO01	GENE DINA	2,220.00	19158
13864	11/21/22	EME14	GIBBSBORO LLC	1,013.00	19158
13865	11/21/22	FAI17	FAIRVIEW VILLAGE URBAN RENEWAL	690.00	19158
13866	11/21/22	FER21	KATHERINE FERGUSON	477.00	19158
13867	11/21/22	FOX04	AION FOX RIDGE, LLC	983.00	19158

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD HOPWA GRNT21	TD HOPWA Grant 2021 4308907603 Continued					
13868	11/21/22	GAB02	ELI GABAY	1,095.00		19158
13869	11/21/22	GAT05	GATEHOUSE & COOPERSTOWN APTS	693.00		19158
13870	11/21/22	GRA65	GRACE PROPERTY SOLUTION	607.00		19158
13871	11/21/22	GRE49	GREEN GARDEN APARTMENT, LLC	744.00		19158
13872	11/21/22	GUI09	ROBERT J GUILFOYLE	296.00		19158
13873	11/21/22	HOL49	HOLLYBUSH PRESERVATION	1,902.00		19158
13874	11/21/22	HPA01	HP ALTMAN AUTUMN RIDGE LLC	406.00		19158
13875	11/21/22	HYD05	EAST COAST HYDE PARK	1,518.00		19158
13876	11/21/22	JAW01	MOHAMMED JAWED	1,356.00		19158
13877	11/21/22	JEN21	LAWRENCE AND GLENN JENTSCH	932.00		19158
13878	11/21/22	JEN22	GUSS T. JENKINS	1,131.00		19158
13879	11/21/22	KEL27	BARBARA KELLY	471.00		19158
13880	11/21/22	KIY01	MICHAEL KIYAGA	938.00		19158
13881	11/21/22	KRI04	KRIEGMAN & SMITH	948.00		19158
13882	11/21/22	LIN20	LINDENWOLD PH, LP	1,387.00		19158
13883	11/21/22	LUM03	LUMBERTON CAMPUS LP	498.00		19158
13884	11/21/22	MAR109	MARKET FAIR URBAN	488.00		19158
13885	11/21/22	NOR05	NORTH FORKLANDING ASSOCIATION	598.00		19158
13886	11/21/22	OAK04	OAK RIDGE APARTMENTS	1,516.00		19158
13887	11/21/22	REA16	REAL PORTFOLIO 8, LLC	464.00		19158
13888	11/21/22	ROB14	ROBERT NICOLEAUL 1052 COLYOR	763.00		19158
13889	11/21/22	ROB60	ROBIN HILL APARTMENTS	1,112.00		19158
13890	11/21/22	ROD69	LUIS RODRIGUEZ	109.00		19158
13891	11/21/22	SPR09	1721 SPRINGDALE URBAN RENEWAL	974.00		19158
13892	11/21/22	TAM02	TAMARACK APARTMENTS, LLC	1,594.00		19158
13893	11/21/22	THE36	THE HEATHERS REALTY, LLC	667.00		19158
13894	11/21/22	TNJ01	TNJ PROPERTIES/PRESIDENTIAL	758.00		19158
13895	11/21/22	VES04	VESTORS PROPERTIES	792.00		19158
13896	11/21/22	WAS15	WASHINGTON PARK APTS LLC	714.00		19158
13897	11/21/22	WHI08	WHITEGOLD INVESTMENTS LLL	169.00		19158
13898	11/21/22	WIL121	CHARLES WILSON	47.00		19158
13899	11/21/22	WIL84	CHRIS WILLIAMS	839.00		19158
13900	11/21/22	WSA01	WS AFFORDABLE URBAN RENEWAL LL	555.00		19158

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	52	0	44,159.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	52	0	44,159.00	0.00

TD SEWER CAP 21	Sewer Capitl 1/1/21 4308903601					
441	11/21/22	AME80	AMERICAN WATER SERVICES	924,974.10		19162

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	924,974.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	924,974.10	0.00

TD UNEMPTRST 21	TD UnemploymentTrst 4308903528					
961	10/28/22	STA12	NJ DEPT OF LABOR & WORKFORCE D	9.51		18988

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TD UNEMPTRST 21 TD UnemploymentTrst 4308903528 Continued						
Checking Account Totals		Paid	Void	Amount Paid		Amount Void
	Checks:	1	0	9.51		0.00
	Direct Deposit:	0	0	0.00		0.00
	Total:	1	0	9.51		0.00
TD WRK COMP 21 Worker Comp 1/1/21 4308903510						
71677	10/28/22	DSI02	DSI MEDICAL SERVICES INC.	1,190.00		18987
71678	11/04/22	WOR14	WORKNET OCCUPATIONAL MEDICINE	2,116.19		19039
Checking Account Totals		Paid	Void	Amount Paid		Amount Void
	Checks:	2	0	3,306.19		0.00
	Direct Deposit:	0	0	0.00		0.00
	Total:	2	0	3,306.19		0.00
TDGENERAL21 TD General 2021 4308903487						
138775	10/28/22	AME01	AMERICAN ASPHALT	2,375.57		18984
138776	10/28/22	AND01	ANDREW VIOLA, ESQ	250.00		18984
138777	10/28/22	ANT10	ANTIOCH DEV. URBAN RENEWAL, LP	2,687.88		18984
138778	10/28/22	AUT07	ACCU WASH	451.00		18984
138779	10/28/22	BER34	CHUCK E BERNARD	574.00		18984
138780	10/28/22	CAR01	CARTUN HARDWARE	1,589.29		18984
138781	10/28/22	CAR93	CARTER MILCHMAN & FRANK INC	1,421.70		18984
138782	10/28/22	CHE03	CHERRY VALLEY TRACTOR	5,140.42		18984
138783	10/28/22	CON02	CONTRACTOR SERVICE	864.19		18984
138784	10/28/22	CON53	CONNER STRONG & BUCKELEW, INC.	308.00		18984
138785	10/28/22	COU30	COUNTY CONSERVATION COMPANY	648.00		18984
138786	10/28/22	EME15	EMERGENCY EQUIPMENT SALES,LLC	8,025.04		18984
138787	10/28/22	FIR06	FIREFLOW SERVICES, LLC	2,648.00		18984
138788	10/28/22	FIR51	FIRE & SAFETY SERVICES, LTD.	4,107.57		18984
138789	10/28/22	FRA05	FRANKLIN TRAILERS, INC	6,220.00		18984
138790	10/28/22	GAR13	GARDEN STATE MAT RENTAL	59.04		18984
138791	10/28/22	GEN08	GENERAL HIGHWAY PRODUCTS, INC.	6,000.00		18984
138792	10/28/22	HAI05	HAINESPORT AUTO & TRUCK	22,285.29		18984
138793	10/28/22	HER30	THE HERTZ CORPORATION	0.00	10/28/22 VOID	0
138794	10/28/22	HER30	THE HERTZ CORPORATION	0.00	10/28/22 VOID	0
138795	10/28/22	HER30	THE HERTZ CORPORATION	29,578.62		18984
138796	10/28/22	HOM01	HOME DEPOT CREDIT SVCS.	12,588.45		18984
138797	10/28/22	HOM17	HOME DEPOT CREDIT SERVICES	5,261.57		18984
138798	10/28/22	JAY02	JAY'S TIRE SERVICE LLC	1,067.50		18984
138799	10/28/22	LAU01	LAUREL LAWN MOWER SERVICE	231.92		18984
138800	10/28/22	MAC23	MARLEE CONTRACTORS, LLC	575.50		18984
138801	10/28/22	MAD10	MADHOUZ & TECHMATES LLC	1,570.00		18984
138802	10/28/22	MAJ02	MAJESTIC OIL CO, INC	11,483.20		18984
138803	10/28/22	MCC27	KRISDEN M MCCRINK	350.00		18984
138804	10/28/22	MCC44	HOWARD McCOACH,PC	6,259.00		18984
138805	10/28/22	MER01	MERCHANTVILLE OVERHEAD	10,057.00		18984
138806	10/28/22	MGL02	MGL PRINTING SOLUTIONS	299.00		18984
138807	10/28/22	MIL93	ANGELA MILLER	543.00		18984
138808	10/28/22	NJA06	NEW JERSEY AMERICAN WATER CO	641.59		18984
138809	10/28/22	NJD34	NJ DEPT OF COMMUNITY AFFAIRS	20,172.00		18984
138810	10/28/22	NJL06	NJS LEAGUE OF MUNICIPALITIES	0.00	10/28/22 VOID	0
138811	10/28/22	NJL06	NJS LEAGUE OF MUNICIPALITIES	1,570.00		18984

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
TDGENERAL21		TD General 2021 4308903487 Continued					
138812	10/28/22	OBE01	OBERMAYER REBMANN MAXWELL &	7,640.60		18984	
138813	10/28/22	OGO01	ANTHONY OGOZALEK, JR. ESQ	2,400.00		18984	
138814	10/28/22	PAC07	PACER SERVICE CENTER	305.70		18984	
138815	10/28/22	PEN07	PENNSAUKEN ANIMAL HOSPITAL	0.00	10/28/22 VOID	0	
138816	10/28/22	PEN07	PENNSAUKEN ANIMAL HOSPITAL	4,911.10		18984	
138817	10/28/22	PEN31	PENNONI ASSOCIATES, INC	1,500.00		18984	
138818	10/28/22	PSE01	PSEG	177,183.66		18984	
138819	10/28/22	RIC12	RICHARD E PIERSON CONSTRUCTION	44,731.84		18984	
138820	10/28/22	ROB12	ROBINSON WASTE DISPOSAL SVS	4,903.58		18984	
138821	10/28/22	RRD01	RR DONNELLEY	1,374.40		18984	
138822	10/28/22	SIG04	SIGNPROS	480.00		18984	
138823	10/28/22	STA99	STAPLES ADVANTAGE	1,473.83		18984	
138824	10/28/22	TDK01	TDK SYSTEMS GROUP, INC	240.00		18984	
138825	10/28/22		Alignment Check		VOID		
138826	10/28/22	THO02	JT GRAPHICS	275.00		18984	
138827	10/28/22	WAS01	WASTE MANAGEMENT OF NEW JERESY	862,691.92		18984	
138828	10/28/22	WBM01	W B MASON CO, INC	542.60		18984	
138829	10/28/22	WIL118	DR EDWARD WILLIAMS, PP., AICP	543.00		18984	
138830	10/28/22	WIN01	WINNER FORD	8,402.43		18984	
138831	10/31/22			0.00	10/31/22 VOID	0	(Reason: printer error)
138832	10/31/22	RRD01	RR DONNELLEY	11.60		18990	
138833	11/02/22	QLTRE005	TREASURER STATE OF NJ	198.00	11/02/22 VOID	19023	(Reason: Wrong Vendor Code)
138834	11/02/22	TRE40	TREASUER, STATE OF NEW JERSEY	198.00	11/02/22 VOID	19024	(Reason: Wrng Treas Vnd Code)
138835	11/02/22	TRE44	TREASURER STATE OF NJ	198.00	11/02/22 VOID	19025	(Reason: Chk printed wrng vnd)
138836	11/02/22	TRE44	TREASURER STATE OF NJ	198.00		19026	
138837	11/03/22	ATT02	LANGUAGE LINE SERVICES	71.40		19030	
138838	11/03/22	ATT07	AT&T	11,744.14		19030	
138839	11/03/22	ATT09	AT&T CORP	291.06		19030	
138840	11/03/22	BRA25	EUGENE L BRADLEY JR	1,260.00		19030	
138841	11/03/22	COOPE005	Cooper Square Aquisition 1, LL	1,269.93		19030	
138842	11/03/22	COU01	COURIER POST	3,444.58		19030	
138843	11/03/22	FIR56	FIRST PRIORITY MANAGEMENT	5,259.23		19030	
138844	11/03/22	HOM01	HOME DEPOT CREDIT SVCS.	379.00		19030	
138845	11/03/22	HOM15	HOMEWARD BOUND PET ADOPTION	20,583.33		19030	
138846	11/03/22	HOM17	HOME DEPOT CREDIT SERVICES	298.73		19030	
138847	11/03/22	IEH01	IEH AUTO PARTS, LLC	0.00	11/03/22 VOID	0	
138848	11/03/22	IEH01	IEH AUTO PARTS, LLC	3,585.60		19030	
138849	11/03/22	IND01	INDEPENDENT ANIMAL CARE SRV	20,515.00		19030	
138850	11/03/22	JJM01	JJM PLUMBING COMPANY	5,573.00		19030	
138851	11/03/22	KON05	KONICA MINOLTA PREMIER FINANCE	1,570.54		19030	
138852	11/03/22	LBH01	LB HONEY BADGER, SBMUNI%	4,791.72		19030	
138853	11/03/22	MAI06	MAIN LINE COMMERCIAL POOLS,INC	13,303.26		19030	
138854	11/03/22	MGL02	MGL PRINTING SOLUTIONS	603.00		19030	
138855	11/03/22	MIK03	MIKE'S BETTER SHOES	125.00		19030	
138856	11/03/22	MOO20	MOORESTOWN AUTO & BOAT	550.00		19030	
138857	11/03/22	MTE02	MT EPHRAIM DODGE	392.83		19030	
138858	11/03/22	MUN38	NEW GEN STRATEGIES & SOLUTION	0.00		19030	
138859	11/03/22	NJA06	NEW JERSEY AMERICAN WATER CO	23,088.80		19030	
138860	11/03/22	NJL06	NJS LEAGUE OF MUNICIPALITIES	730.00		19030	
138861	11/03/22	NJP02	NEW JERSEY PLANNING OFFICIALS	368.00		19030	
138862	11/03/22	PAA01	PAA CONSULTINGLLC DBA SOMA	9,715.50		19030	
138863	11/03/22	PAR09	PARKSIDE BUS. COMM & PRTNERSHP	1,758.01		19030	

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		TD General 2021 4308903487	Continued			
138864	11/03/22	PRO44	PRO CAP III, LLC	60.59		19030
138865	11/03/22	SAM11	SAM ASH CHERRY HILL	2,448.98		19030
138866	11/03/22	SPO08	SPOK	18.27		19030
138867	11/03/22	USB16	USBANK CUST/PC5 STERLING NATIO	534.44		19030
138868	11/03/22	VER09	VERIZON SELECT SERVICES, INC.	212.08		19030
138869	11/03/22	WBM01	W B MASON CO, INC	0.00	11/03/22 VOID	0
138870	11/03/22	WBM01	W B MASON CO, INC	5,774.33		19030
138871	11/04/22	AUB01	THE AUBREY GROUP, LLC	36,457.50		19035
138872	11/04/22	BRO81	BROWN & CONNERY LLP	2,541.00		19035
138873	11/04/22	CEU01	CEUNION	55.00		19035
138874	11/04/22	COM35	COMCAST BUSINESS SERVICES --	947.67		19035
138875	11/04/22	COR36	CORE MECHANICAL, INC.	2,228.33		19035
138876	11/04/22	COU11	COURIER POST,THERESA CASALNOVA	122.85		19035
138877	11/04/22	FON04	FRANKIE FONTANEZ, ESQ	11,666.66		19035
138878	11/04/22	MAJ02	MAJESTIC OIL CO, INC	3,479.71		19035
138879	11/04/22	MGL01	MGL PRINTING SOLUTIONS	3,521.50		19035
138880	11/04/22	NJL06	NJS LEAGUE OF MUNICIPALITIES	60.00		19035
138881	11/04/22	PSE01	PSEG	15,680.29		19035
138882	11/04/22	QUA15	QUADIENT, INC.	639.73		19035
138883	11/04/22	SMART005	Smart Stitch LLC	1,871.44		19035
138884	11/04/22	USC01	US CONFERENCE OF MAYORS	5,269.00		19035
138885	11/04/22	XER01	XEROX CORPORATION	2,462.22		19035
138886	11/10/22	BRO81	BROWN & CONNERY LLP	15,385.50		19128
138887	11/10/22	CAR94	CARLIN, WARD, ASH & HEIART LLC	681.88		19128
138888	11/10/22	DOCUS005	INFOSTORE RECORDS MANAGEMENT	174.82		19128
138889	11/10/22	FIR60	FIREFIGHTER ONE LLC	179.45		19128
138890	11/10/22	FRA42	FRA TECHNOLOGIES	1,650.00		19128
138891	11/10/22	GRE61	GREEN ESTATES LAWN SPRINKLERS	330.00		19128
138892	11/10/22	GUI07	GUIDOS PIZZA	435.00		19128
138893	11/10/22	JWA02	JOHN WESLEY APTS, LLC	6,940.85		19128
138894	11/10/22	LEX01	LEXIS NEXIS	744.00		19128
138895	11/10/22	NJD20	NJ DEPT OF HLTH & SR SER.	31.80		19128
138896	11/10/22	NJS19	NJ STATE BAR ASSOCIATION	325.00		19128
138897	11/10/22	PAR01	PARKING AUTHORITY	317,988.74		19128
138898	11/10/22	PEN31	PENNONI ASSOCIATES, INC	7,110.00		19128
138899	11/10/22	TRE04	TREASURER, CAMDEN COUNTY	3,843,563.18		19128
138900	11/10/22	PAR01	PARKING AUTHORITY	142,574.58		19129
138901	11/18/22	AA02	A & A GLASS	595.00		19156
138902	11/18/22	ATT07	AT&T	13,072.95		19156
138903	11/18/22	ATT08	A T & T MOBILITY	2,404.86		19156
138904	11/18/22	BIF01	BIFF DUNCAN ASSOCIATES, INC.	1,870.00		19156
138905	11/18/22	BIG03	BIG TRUCK RENTAL, LLC	16,400.00		19156
138906	11/18/22	BOY05	BOYD PHOTOGRAPHY LLC	725.00		19156
138907	11/18/22	BRO81	BROWN & CONNERY LLP	17,765.35		19156
138908	11/18/22	CAM01	CAMDEN BAG & PAPER COMPAY	3,353.60		19156
138909	11/18/22	CAM12	CAMDEN COUNTY CLERK'S OFFICE	17,202.75		19156
138910	11/18/22	CAR01	CARTUN HARDWARE	41.33		19156
138911	11/18/22	COM35	COMCAST BUSINESS SERVICES --	120.01		19156
138912	11/18/22	CON02	CONTRACTOR SERVICE	101.16		19156
138913	11/18/22	CRE29	CREATIONS BY JENN	195.00		19156
138914	11/18/22	DIREC06	DIRECT ENERGY BUSINESS	337.67		19156
138915	11/18/22	EDM03	EDMUNDS & ASSOCIATES,INC	125.00		19156

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		TD General 2021 4308903487	Continued			
138916	11/18/22	EGE01	E & G EXTERMINATORS	1,105.00		19156
138917	11/18/22	EMD02	JEROME W EMDUR	74.00		19156
138918	11/18/22	EME15	EMERGENCY EQUIPMENT SALES,LLC	0.00	11/18/22 VOID	0
138919	11/18/22	EME15	EMERGENCY EQUIPMENT SALES,LLC	31,449.70		19156
138920	11/18/22	FED14	FEDEX (OMEGA CORP CTR)	33.32		19156
138921	11/18/22	FIR51	FIRE & SAFETY SERVICES, LTD.	15,524.92		19156
138922	11/18/22	GAR13	GARDEN STATE MAT RENTAL	59.04		19156
138923	11/18/22	GOO12	TIREHUB, LLC	8,110.08		19156
138924	11/18/22	GRA36	GRAINGER, INC.	667.45		19156
138925	11/18/22	HAI05	HAINESPORT AUTO & TRUCK	6,302.64		19156
138926	11/18/22	HAR04	THE ORIGINAL W. HARGROVE	3,500.00		19156
138927	11/18/22	IEH01	IEH AUTO PARTS, LLC	803.20		19156
138928	11/18/22	JAY02	JAY'S TIRE SERVICE LLC	895.00		19156
138929	11/18/22	JOH41	JOHNSTON COMMUNICATION	525.00		19156
138930	11/18/22	JOH84	JOHNSON CONTROL FIRE	756.31		19156
138931	11/18/22	KEN13	JOSEPH J. KENNEY	900.00		19156
138932	11/18/22	KON05	KONICA MINOLTA PREMIER FINANCE	1,044.54		19156
138933	11/18/22	MAL02	MALL CHEVROLET INC	3,755.72		19156
138934	11/18/22	MAP03	MAPLE LEAF LAWNCARE, INC	33,428.00		19156
138935	11/18/22	MCC44	HOWARD McCOACH,PC	7,065.30		19156
138936	11/18/22	MER01	MERCHANTVILLE OVERHEAD	1,242.84		19156
138937	11/18/22	MID17	DIVAL SAFETY EQUIPMENT, INC	4,325.00		19156
138938	11/18/22	MSD01	INDUSTRIAL HYDRAULICS & RUBBER	100.56		19156
138939	11/18/22	MTE02	MT EPHRAIM DODGE	2,073.42		19156
138940	11/18/22	NJA06	NEW JERSEY AMERICAN WATER CO	417.30		19156
138941	11/18/22	NJE07	NJ E-Z PASS	750.00		19156
138942	11/18/22	NJI02	NJICLE	200.00		19156
138943	11/18/22	OBE01	OBERMAYER REBMANN MAXWELL &	3,756.72		19156
138944	11/18/22	PEN07	PENNSAUKEN ANIMAL HOSPITAL	2,075.00		19156
138945	11/18/22	PHO09	PHOENIX ADVISORS LLC	1,023.75		19156
138946	11/18/22	SAF18	911 SAFETY EQUIPMENT, LLC	5,449.33		19156
138947	11/18/22	SHI03	SHI INTERNATIONAL CORP	2,100.37		19156
138948	11/18/22	SOU03	SOUTH JERSEY WELDING	220.79		19156
138949	11/18/22	SPA04	SPARK ELECTRIC SERVICE, INC	3,463.99		19156
138950	11/18/22	SPE07	SPEED PRO IMAGING	630.00		19156
138951	11/18/22	STA20	STATE OF NJ DIV OF PEN & BEN	4,929.16		19156
138952	11/18/22	STA22	STATE OF NJ-DIV OF PEN	180,967.17		19156
138953	11/18/22	STA23	STATE OF NJ-DIV OF PEN & BEN	1,424.95		19156
138954	11/18/22	STA96	TREASURER, STATE OF NJ	77.76		19156
138955	11/18/22	TDK01	TDK SYSTEMS GROUP, INC	430.74		19156
138956	11/18/22	THE03	THE TREE HOUSE, INC	786.70		19156
138957	11/18/22	TIM04	TIME FOR FUN JUMPERS, LLC	3,316.00		19156
138958	11/18/22	UPS03	UPS	26.25		19156
138959	11/18/22	VAL22	YENISE VALDEZ	653.00		19156
138960	11/18/22	WBM01	W B MASON CO, INC	2,268.92		19156
138961	11/18/22	WIT05	WITMER PUBLIC SAFETY GROUP	769.75		19156
138962	11/18/22	XER01	XEROX CORPORATION	820.74		19156
138963	11/18/22	ZOO01	ZOOLOGICAL SOCIETY OF PHILA	1,800.00		19156
138964	11/21/22	COM35	COMCAST BUSINESS SERVICES --	2,048.39		19163
138965	11/21/22	MAJ02	MAJESTIC OIL CO, INC	27,779.00		19163
138966	11/21/22	MIL93	ANGELA MILLER	205.00		19163
138967	11/21/22	SSA01	S & S ARTS & CRAFTS	731.40		19163

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21		TD General 2021 4308903487	Continued			
138968	11/21/22	WIL118	DR EDWARD WILLIAMS, PP., AICP	205.00		19163
138969	11/23/22	BOW05	BOWMAN & COMPANY LLP	35,000.00		19164
138970	11/23/22	CAR01	CARTUN HARDWARE	162.90		19164
138971	11/23/22	COM35	COMCAST BUSINESS SERVICES --	669.48		19164
138972	11/23/22	CON02	CONTRACTOR SERVICE	50.00		19164
138973	11/23/22	DEL25	DELL, INC.	58,436.81		19164
138974	11/23/22	GOO12	TIREHUB, LLC	6,217.46		19164
138975	11/23/22	HOM01	HOME DEPOT CREDIT SVCS.	611.46		19164
138976	11/23/22	KON05	KONICA MINOLTA PREMIER FINANCE	1,038.45		19164
138977	11/23/22	MCC44	HOWARD McCOACH,PC	3,344.00		19164
138978	11/23/22	MCC48	PATRICE F. BASSETT	54.35		19164
138979	11/23/22	NJL06	NJS LEAGUE OF MUNICIPALITIES	60.00		19164
138980	11/23/22	NJM04	NJMMA	250.00		19164
138981	11/23/22	PAA01	PAA CONSULTINGLLC DBA SOMA	26,443.50		19164
138982	11/23/22	PSE01	PSEG	188,636.37		19164
138983	11/23/22	SHE01	SHERWIN-WILLIAMS CO	9,832.24		19164
138984	11/23/22	SIG01	SIGNAL CONTROL EQUIPMENT	785.00		19164
138985	11/23/22	SMART005	Smart Stitch LLC	19,719.13		19164
138986	11/23/22	TDK01	TDK SYSTEMS GROUP, INC	390.00		19164
138987	11/23/22	WAL53	WALKER DISPLAY INC	21.98		19164
138988	11/23/22	WBM01	W B MASON CO, INC	1,816.88		19164

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	202	12	6,654,068.56	594.00
Direct Deposit:	0	0	0.00	0.00
Total:	202	12	6,654,068.56	594.00

WIRES		WIRES				
110422	11/04/22	AME80	AMERICAN WATER SERVICES	1,260,026.74		19069
114222	11/04/22	AME80	AMERICAN WATER SERVICES	1,260,026.74		19070
111022	11/10/22	AME80	AMERICAN WATER SERVICES	267,075.86		19130
113221	11/14/22	STA42	STATE OF NEW JERSEY	1,442,123.67		19149
112122	11/22/22	TOW01	TOWNSHIP OF PENNSAUKEN	82,519.27		19174
112222	11/22/22	AME80	AMERICAN WATER SERVICES	3,904,679.44		19175

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	8,216,451.72	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	8,216,451.72	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	490	14	16,908,709.49	10,497.56
Direct Deposit:	0	0	0.00	0.00
Total:	490	14	16,908,709.49	10,497.56

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	1-01	231,939.85	0.00	0.00	231,939.85
Current Fund	2-01	6,271,139.44	150,989.27	0.00	6,422,128.71
Water Operating Fund	2-05	0.00	735.96	0.00	735.96
WATER OPERATING	2-60	3,228,362.06	0.00	0.00	3,228,362.06
SEWER OPERATING	2-70	3,545,965.99	0.00	0.00	3,545,965.99
Year Total:		13,045,467.49	151,725.23	0.00	13,197,192.72
Sewer Capital Fund	C-08	924,974.10	0.00	0.00	924,974.10
	E-CV	42,501.67	0.00	0.00	42,501.67
Federal-State Grant Fund	G-02	400,797.03	0.00	0.00	400,797.03
	G-20	1,199.01	0.00	0.00	1,199.01
	G-21	14,409.42	0.00	0.00	14,409.42
	G-BG	35,226.74	0.00	0.00	35,226.74
	G-ES	6,285.00	0.00	0.00	6,285.00
	G-HM	1,875.00	0.00	0.00	1,875.00
	G-HP	44,159.00	0.00	0.00	44,159.00
Year Total:		503,951.20	0.00	0.00	503,951.20
	T-31	457,177.45	0.00	0.00	457,177.45
	T-33	9.51	0.00	0.00	9.51
	T-35	1,537,839.24	0.00	0.00	1,537,839.24
Year Total:		1,995,026.20	0.00	0.00	1,995,026.20
Total Of All Funds:		16,743,860.51	151,725.23	0.00	16,895,585.74

Project Description	Project No.	Project Total
Branch Village Phase IV	0408P858	555.00
Cooper Lanning Sq Ren School	0408P866	3,476.50
AIR PRODUCTS AND CHEMICALS INC	0408P928	1,480.00
MIGUEL'S PHARMACY	0408P930	3,528.75
1800 DAVIS ASSOCIATES URBAN	0408P934	2,220.00
1800 Davis Associates, LLC	13920	1,616.00
CAMDEN'S CHARTER SCHOOL AMENDE	14866	247.50
Total Of All Projects:		13,123.75

VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

GERALD C. SENESKI
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Angel Fuentes, City Council President
Luis Pastoriza, Municipal Clerk

From: Gerald C. Seneski, Director of Finance

Date: November 29, 2022

Subject: Payroll Register Summary Communications for Forthcoming City Council Meeting- December 13, 2022

Attached, please find the Payroll Register Summary for the City of Camden for the pay periods of 11/10/2022 and 11/25/2022. Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

GCS /mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

RECEIVED
2022 NOV 30 A 8:18
MUNICIPAL CLERK OFFICE
CAMDEN, N.J.

COMPANY TOTAL COMPANY CODE	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
EXE	5,566.19 REG .00 O/T .00 HOURS 3 1,906.50 HOURS 4	1,463,755.84 REG 2,636.99- EARNINGS 3 1,770.35 EARNINGS 5 32,432.86 O/T 86,949.43 EARNINGS 4 1,582,271.49 GROSS	150,024.46 FIT 47,853.58 SS 21,852.51 MED 58,485.02 STATE 1,268.56 SUI 2,192.48 SDI 2,204.76 FLI	1,261,506.72 TOTAL DEDUCTIONS	616 Pays ☐ 36,883.40

LDR

HOURS ANALYSIS:	1,841.50	15	ST/OT	65.00	16	1&1/2					
EARNINGS ANALYSIS:	1,598.61	A	ACT.ST	5,085.53-	D	DOCK T	293.57-	M	ADJUST	85,786.80	15 ST/OT
	4,943.12	16	1&1/2	1,000.00	OCC	ONCALL	3,636.99-	SUS	SUSPN	1,770.35	2TL
MEMO ANALYSIS:	281.25	D	DCRPER	3,101.55-	I	G.T.L.	1,330,655.11	P			
STATUTORY DED. ANALYSIS:	58,427.46	56	NJ	57.56	59	PA					
	1,268.56	56	NJ SUI								
	2,192.48	56	NJ SDI	2,204.76	56	NJ FLI					
VOLUNTARY DED. ANALYSIS:	61.87	B	BKDCRP	4,152.28	D	ANUTY.	75.18	E	BKPEN	3,093.33	I C.INS.
	1,456.06	K	BKPEN	42.96	O		70,155.39	P	PENS.	46,919.43	Q PENS.
	3,204.84	S	DCRP	181,993.17	U		65,506.10	V		19,963.00	W
	20,720.76	1	LOAN	25,556.80	3	LOAN	686.46	5	ARRS.	148.33	6 INS AR
	1,813.66	8	PENARR	2,530.03	CO	COLTAX	271.92	13	VALIC	662.20	19 AFLAC
	2,388.19	25	AFLAC	155.04	29	AF10MO	490,397.32	31		93,954.30	32
	69,727.76	33		713.00	34	PARK	49.00	35	WGFEE	2,956.69	42 L.2578
	5,655.39	43	LOC.78	4,040.85	45	CNC.10	2,610.00	56	HOUSE	60.00	57 P.A.C.
	325.00	61	TXLEVY	10.71	62	GARN$	828.98	69	GARSH	19.21	73 GARN
	148.13	74	GARN	8,934.30	75	CHILD	2,690.77	76	CHILD	122.00	77 CHILD
	753.00	79	WAGE$	1,572.33	ADD	ADD	24,732.91	BN1		4,367.46	BN2
	3,907.63	BN5		235.00	BN6		17,549.00	BN9		78.84	COL COLLIF
	9,419.41	CPL	COUPLE	29,135.79	FAM	FAMILY	16,950.48	PCH	PARENT	15,485.59	SIN SINGLE
	525.88	VPL	VOLLIF	517.50	45C	CWASTG	1,475.49	45S	CWAFUL		

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COMPANY TOTAL COMPANY CODE	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY ☑
EXE	5,714.94 REG .00 O/T .00 HOURS 3 1,583.00 HOURS 4	1,466,558.50 REG 234.20- EARNINGS 3 1,770.35 EARNINGS 5 16,432.56 O/T 74,148.24 EARNINGS 4 1,558,675.45 GROSS	144,776.98 FIT 48,158.59 SS 21,508.85 MED 56,741.03 STATE 1,240.24 SUI 2,121.42 SDI 2,133.75 FLI	1,247,280.85 TOTAL DEDUCTIONS	616 Pays ☐ 34,713.74

LDR

HOURS ANALYSIS:	10.00	10	SUSQUA	1,573.00	15	ST/OT							
EARNINGS ANALYSIS:	1,923.73	A	ACT.ST	266.15	B	RETRO	4,917.60-	D	DOCK T	197.55-	M	ADJUST	
	525.00	T	AUTO	7.61	V	VAC.	385.00	10	SUSQUA	76,117.87	15	ST/OT	
	38.03	CMP	COMP	1,000.00	OCC	ONCALL	1,234.20-	SUS	SUSPN	1,770.35	2TL		
MEMO ANALYSIS:	281.25	D	DCRPER	3,086.86-	I	G.T.L.	1,327,249.50	P					
STATUTORY DED. ANALYSIS:	56,667.35	56	NJ	73.68	59	PA							
	1,240.24	56	NJ SUI										
	2,121.42	56	NJ SDI	2,133.75	56	NJ FLI							
VOLUNTARY DED. ANALYSIS:	61.87	B	BKDCRP	4,152.28	D	ANUTY.	75.18	E	BKPEN	3,061.76	I	C.INS.	
	1,456.02	K	BKPEN	42.96	O		70,155.28	P	PENS.	46,887.23	Q	PENS.	
	3,316.33	S	DCRP	179,631.97	U		64,155.49	V		19,963.00	W		
	20,447.55	1	LOAN	25,556.79	3	LOAN	2,530.03	CO	COLTAX	271.92	13	VALIC	
	662.20	19	AFLAC	2,388.19	25	AFLAC	155.04	29	AF10MO	479,215.96	31		
	89,977.50	32		72,017.02	33		713.00	34	PARK	55.00	35	WGFEE	
	2,956.69	42	L.2578	5,655.39	43	LOC.78	1,538.99	44	BUFF	4,108.80	45	CNC.10	
	425.00	53	LPFFA.	2,610.00	56	HOUSE	65.00	57	P.A.C.	325.00	61	TXLEVY	
	25.00	62	GARN$	5,767.74	66		1,096.54	69	GARSH	196.99	73	GARN	
	10.00	74	GARN	8,650.32	75	CHILD	2,235.82	76	CHILD	263.05	77	CHILD	
	38.93	78	CHILD	789.81	79	WAGE$	1,572.33	ADD	ADD	23,625.78	BN1		
	3,579.70	BN2		3,296.86	BN5		235.00	BN6		17,549.00	BN9		
	78.84	COL	COLLIF	9,719.11	CPL	COUPLE	29,111.14	FAM	FAMILY	16,539.11	PCH	PARENT	
	15,724.97	SIN	SINGLE	522.38	VPL	VOLLIF	542.50	45C	CWASTG	1,475.49	45S	CWAFUL	

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2nd Reading Ordinances

O-1, Revised

ORDINANCE AMENDING MC-5371, ADOPTED ON FEBRUARY 8, 2022, AND FURTHER AMENDING MC- 5414, ADOPTED ON OCTOBER 11, 2022, GOVERNING THE ESTABLISHMENT AND CONTROL OF RECREATIONAL CANNABIS LICENSES IN THE CITY OF CAMDEN

WHEREAS, the City Council of the City of Camden, on February 8, 2022 adopted Ordinance MC-5371, which established and controls recreational cannabis licenses in the City of Camden; and

WHEREAS, by MC- 5414, adopted on October 11, 2022, the City Council of the City of Camden amended MC-5371, adopted on February 8, 2022, to increase the location of licenses and distance requirements as follows:

D. Licensing

4. Location of Licenses: The following State classified cannabis classes are permitted in the corresponding zoning districts:

a. Class 1; Cultivator – Commercial 3 and Light Industrial 2
b. Class 2; Manufacturer – Light Industrial Zone – LI-1
c. Class 3; Wholesale – Light Industrial Zones, LI-1 and LI-2
d. Class 4; Distributor – Light Industrial Zone – LI-1
e. Class 5; Retail – permitted in the following zones:
    i. C-2 Zone – Gateway/Waterfront South
    ii. C-3 Zone – Old Pathmark Area
    iii. C-4 Zone – Admiral Wilson Boulevard
    iv. US Zone – University Services
    v. CC Zone - Center City
    vi. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
f. Any other properties outside the specific zones described in subsections (a) through (e) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
g. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.
h. Any Delivery Service Provider seeking to establish a business in the City of Camden must comply with all applicable City of Camden Ordinances.

I. Distance Requirements

1. Cannabis Businesses; All Classes.

a. Same.
b. In addition to any other requirements and limitations established by the Commission from time to time, no cannabis business, including an Alternative Treatment Center seeking Class 1 through Class 5 licenses herein shall be located in any residential zone unless otherwise permitted in this Chapter.

WHEREAS, the City Council of the City of Camden is now seeking to further amend MC-5371, adopted on February 8, 2022 and MC- 5414, adopted on October 11, 2022, to increase the number and locations of recreational cannabis licenses; now therefore

BE IT ORDAINED by the City Council of the City of Camden that MC-5371, adopted on February 8, 2022 and MC- 5414, adopted on October 11, 2022, is hereby further amended as follows:

870-38 – PERMITTED USES IN CERTAIN DISTRICTS – CANNABIS LICENSED BUSINESSES – ISSUANCE OF LICENSES AND PERMITS

D. Licensing

3. Maximum number of licenses. The City may issue a maximum of the following licenses:

e. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5 shall be permitted within the City in the commercial zones specified below; with no more than six (6) per zone. A Micro-business shall not acquire for retail sale more than 1000 pounds of useable cannabis or its equivalent per month.

4. Location of Licenses: The following State classified cannabis classes are permitted in the corresponding zoning districts:

a. Class 1; Cultivator – Commercial 3 and Light Industrial 2
b. Class 2; Manufacturer – Light Industrial Zone – LI-1
c. Class 3; Wholesale –
   i. Light Industrial Zones, LI-1 and LI-2;
   ii. GI-1, North 4th Street, north of Erie Street; for non- residential structures meeting all zoning and building code requirements
d. Class 4; Distributor –
   Light Industrial Zone – LI-1;
   ii. GI-1, North 4th Street, north of Erie Street; for non- residential structures meeting all zoning and building code requirements

e. Class 5; Retail – permitted in the following zones:
   i. C-2 Zone – Gateway/Waterfront South
   ii. C-3 Zone – Old Pathmark Area
   iii. C-4 Zone – Admiral Wilson Boulevard
   iv. US Zone – University Services
   v. CC Zone - Center City
   vi. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
   vii. C-2 Zone – Vine Street from North Front Street to North 3rd Street
   viii. TOD District - White Horse Pike from Haddon Avenue to Ferry Avenue

f. Any other properties outside the specific zones described in subsections (a) through (e) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
g. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.
h. Any Delivery Service Provider seeking to establish a business in the City of Camden must comply with all applicable City of Camden Ordinances.

BE IT FURTHER ORDAINED that following introduction and prior to adoption, the Clerk shall cause a copy of this ordinance to be referred to the City of Camden Planning Board for review pursuant to *N.J.S.A.* 40:55D-26.

BE IT FURTHER ORDAINED that any portion of the MC-5371, adopted on February 8, 2002, and MC- 5414, adopted on October 11, 2022, not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that that any portion of the Camden City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-2

DB:dh
11-10-22

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (**NOTE**: any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS):

SECTION 2. The effective date of these amendments shall be January 1, 2023.

SECTION 3. Attached hereto and incorporated herein, by way of reference is the list of amending salaries and wages to be paid to certain officers and employees in the Classified and Unclassified Services of the City of Camden, as set forth on the attached schedule.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 6. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1/1/2023

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	110,000	160,000
Council President	-	36,000
Council Member	-	33,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	175,000
Department Directors	75,000	150,000

Section III The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	120,000
Counsel to the Mayor/Counsel to City Council	1	100,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	110,000
Municipal Prosecutor	60,000	110,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Assistant Director of Public Works	75,000	110,000
Chief Financial Officer	1	175,000
Comptroller	1	120,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	1	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

	Aide to the Mayor	34,802	79,500
	Confidential Assistant	34,809	84,500
	Confidential Aide	34,809	79,500
	Attorney - A.B.C.	2,500	12,500
	Attorney - Affirmative Action Review Council	1	8,000
	Attorney - B.O.A.	13,845	25,631
	Attorney - Municipal Personnel Defender	36,061	68,508
	Attorney - Planning Board	10,342	18,869
	Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
	Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
	City Treasurer	76,200	95,000
	Deputy Municipal Clerk	51,200	62,424
	Judge of the Municipal Court	81,600	114,444
	Judge of the Municipal Court (Part Time)	30,979	58,678
•	**Municipal Clerk**	**93,771**	**149,394**
	Municipal Court Director	70,968	130,000
	Municipal Engineer	95,500	145,000
	Secretary Board/Commission	1,000	9,145
•	**Tax Assessor**	**93,771**	**129,078**
•	**Tax Collector**	**93,771**	**129,078**
	Tax Search Officer (Part Time)	**5,058**	**15,000**

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Confidential Secretary to the Mayor		01336							84,734
	Confidential Secretary to the Mayor (Part-time)		01336							40,867
	Secretary to the ABC Board		06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Account Clerk		00001	34,380	36,010	39,629	41,522	43,001	44,529	46,131
*	Accountant		00004	51,577	52,492	59,598	61,911	64,313	66,816	69,417
*	Accounting Assistant		50451	40,837	41,542	47,126	49,396	51,187	53,045	54,985
*	Administrative Analyst		00010	56,268	57,272	65,044	68,204	70,852	73,611	76,486
**	Administrative Clerk		00020	51,535	52,299	59,054	64,641	70,166	72,783	75,496
**	Administrative Secretary		00112	59,744	60,655	68,544	74,908	80,950	83,566	86,290
**	Affirmative Action Officer		00233@	73,260	74,596	84,775	92,461	100,862	104,825	108,948
*	Analyst Grant Applications		00259	58,272	59,317	67,371	70,650	73,296	76,112	78,894
*	Architect		00276@	66,044	67,239	76,396	80,739	82,048	87,953	91,775
*	Assistant Administrative Analyst		00302@	46,333	47,144	53,510	56,097	58,154	60,291	62,519
*	Assistant Animal Control Officer		00312@	48,252	49,188	55,731	58,517	60,858	63,292	65,824
*	Assistant Assessor		00317@	52,496	53,427	60,664	63,609	65,966	67,506	70,967
*	Assistant Chief Housing Inspector		00387	65,377	66,560	71,895	75,400	78,344	81,408	84,592
*	Assistant Coordinator of Volunteers		00438	50,101	52,356	54,712	57,174	59,746	62,435	65,245
**	Assistant Engineer		00518	88,791	89,653	96,036	99,877	103,873	108,027	112,349
**	Assistant Municipal Clerk		00617	53,362	54,311	61,669	67,846	73,960	76,848	79,849

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Assistant Municipal Clerk*			0	0	0	0	0	0	87,995
**	Assistant Municipal Tax Collector		00627@	76,391	77,787	88,409	97,345	106,359	110,538	117,245
**	Assistant Payroll Supervisor		00639	55,989	56,392	62,739	67,752	71,732	73,916	76,202
*	Assistant Planner		00645	50,289	51,178	58,103	60,917	63,170	65,505	67,944
**	Assistant Public Works Superintendent		00671	57,748	58,783	66,764	73,464	80,104	83,237	86,495
**	Assistant Purchasing Agent		00673	53,361	54,310	61,669	67,846	73,961	76,848	79,848
*	Assistant Superintendent of Weights & Measures		00445	43,050	43,799	49,697	54,640	59,426	61,611	63,897
*	Assistant Traffic Engineer		00795	69,616	70,882	80,544	88,666	96,600	100,282	104,103
*	Assistant Violations Clerk		00806	40,837	41,542	47,126	49,396	51,187	53,045	54,985
*	Assistant Zoning Officer (Part Time)		00822@	0	0	0	0	0	0	7,480
*	Auditor		00846	58,272	59,317	67,371	70,650	73,296	76,130	78,894
*	Building Inspector (ICS)		00924	67,579	68,806	78,181	81,999	85,206	88,543	92,020
*	Building Inspector Apprentice		06969	53,339	57,683	0	0	0	0	0
*	Building Maintenance Worker		00929	36,519	37,141	42,112	43,726	45,402	47,149	48,963
*	Building Maintenance Worker Low Pressure License		00933	51,192	52,099	59,151	62,019	64,312	66,699	69,178
*	Building Service Worker		00938	33,731	34,300	38,878	40,734	42,178	43,676	45,239
**	Building Subcode Official (HHS)		05048	72,817	74,144	84,260	92,766	101,002	104,840	108,842
*	Carpenter		00971	49,968	50,853	57,731	60,524	62,762	65,078	67,500
*	Carpenters Helper		00974	41,740	42,465	48,176	50,492	52,435	54,466	56,573
*	Cashier		00976	44,072	44,841	50,884	53,340	55,280	57,310	59,414
**	Chief Accountant		01005	65,417	66,598	75,667	83,284	90,856	94,300	99,833
**	Chief Assistant Assessor		01016	56,959	57,979	65,847	72,453	79,128	82,221	85,435
**	Chief Clerk		01037	59,744	60,655	68,544	74,908	80,950	83,566	86,290
**	Chief Community Relations Specialist		01107	69,605	70,870	80,531	87,932	95,912	99,675	103,593
**	Chief Housing Inspector		01139	62,620	63,749	72,420	79,705	86,921	90,329	93,873
**	Chief Landscape Architect		01150	62,620	63,749	72,420	79,705	86,921	90,329	93,873
**	Chief License Inspector		01153	61,840	62,953	71,513	78,701	85,711	88,957	92,331
**	Chief Sanitation Inspector		01209	49,672	50,550	57,395	63,124	68,642	71,317	74,097
*	Claims Examiner Workmens Compensation		01241	49,124	49,843	56,255	61,566	65,859	69,796	82,806
*	Clerk 1		01245	32,453	32,998	37,393	39,177	40,555	41,999	43,485
*	Clerk 2		03247	35,854	36,463	41,339	43,320	44,868	46,471	48,151
*	Clerk 3		02773	40,186	40,881	46,374	48,605	50,359	52,191	54,088
*	Clerk 3 (Principal Personnel Clerk)		02773	56,540	57,551	62,623	65,056	67,586	70,221	72,958
**	Clerk 4		03859	40,098	40,789	46,269	50,857	55,280	57,310	59,414
*	Clerk Stenographer 1		01260	36,320	36,939	41,883	43,887	45,459	47,092	48,794
*	Clerk Stenographer 2		03253	38,264	38,919	44,141	46,258	47,920	49,653	51,453
*	Clerk Stenographer 3		02777	42,137	42,867	48,637	50,979	52,831	54,758	56,761
**	Clerk Stenographer 4		03862@	42,158	42,890	48,661	53,494	57,988	60,229	62,574
*	Clerk Transcriber		01266	35,689	36,296	41,149	43,114	44,769	46,489	48,277
*	Clerk Typist 1, Evidence Handling		23239	36,886	37,514	42,540	44,576	46,124	47,782	49,505
*	Code Enforcement Officer		01285	50,601	51,497	55,604	58,294	61,120	64,086	67,202
*	Community Organization Specialist		01303	38,562	39,224	44,485	46,622	47,761	49,488	51,275
*	Community Service Aide		01313	33,589	34,154	38,711	40,559	42,064	43,676	45,239
*	Community Service Worker		01319	36,054	36,667	41,575	43,565	45,116	46,737	48,420
*	Complaint Investigator		01324	41,486	42,205	47,881	50,187	52,010	53,902	55,877
*	Computer Service Technician		07605	53,646	54,601	62,010	65,014	67,386	70,010	72,739
**	Construction Official		05045	86,850	87,559	99,911	105,797	109,958	114,285	118,783
*	Contract Administrator 1		51254	66,376	67,578	76,782	84,518	92,323	95,940	101,746
*	Contract Compliance Representative		04883	63,111	66,689	72,826	78,911	81,495	84,193	88,314
**	Coodinator for Federal & State Aid		01355	68,027	69,262	78,699	86,628	94,640	98,357	102,220
**	Coordinator of Monitoring & Evaluation		04716	61,946	63,062	71,638	78,841	85,979	89,345	92,848
**	Coordinator of Motor Vehicle Repair		07607	86,723	88,270	99,831	105,818	111,251	115,482	119,946

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Coordinator of Volunteers		01371	61,946	63,062	71,638	78,841	85,979	89,346	92,847
*	Cost Estimator Property Improvement		01379	54,297	55,267	62,758	65,808	68,256	70,799	73,441
*	Court Interpreter S&E		07959	51,577	52,492	59,598	61,911	64,313	66,816	69,417
*	Customer Service Representative		01459	46,691	47,511	53,927	56,530	58,688	60,854	63,104
*	Customer Service Representative Bil. In Spanish & English		08033	46,691	47,511	53,927	56,530	58,688	60,854	63,104
*	Data Control Clerk		01468	37,626	38,267	43,398	45,476	47,110	48,810	50,575
*	Data Entry Operator 1		53292	35,618	36,223	41,068	43,033	44,572	46,173	47,826
*	Data Entry Operator 2		53293	39,631	40,314	45,728	47,925	49,655	51,455	53,325
*	Data Entry Operator 3		53294	43,895	44,661	50,680	52,634	54,670	56,784	58,983
**	Data Entry Operator 4		53295	52,497	53,430	60,667	66,117	72,077	74,888	77,813
*	Data Processing Programmer		01474	48,984	49,849	56,589	59,325	61,517	63,978	66,355
*	Data Processing Programmer Trainee		01475	47,610	0	0	0	0	0	0
**	Deputy Municipal Court Administrator		07796	59,745	60,655	68,545	74,908	80,950	83,566	86,291
**	Deputy Municipal Court Administrator Bilingual S/E		07903	59,745	60,655	68,545	74,908	80,950	83,566	86,291
**	Deputy Registrar of Vital Statistics		05120	57,129	58,154	66,050	69,265	71,859	74,640	78,895
**	Deputy Tax Assessor		05780	88,456	88,904	101,828	107,934	113,477	117,790	122,344
*	Economic Development Rep. 2		55503	72,372	73,690	84,053	88,166	91,620	95,215	98,952
**	Director of Economic and Industrial Development		01595@	93,987	95,663	108,193	114,681	120,572	125,154	129,993
**	Director of Licenses		07163	69,605	70,870	80,531	87,932	95,912	99,675	103,593
**	Director of Inspections		01607@	88,456	90,035	101,828	107,934	113,477	117,790	122,344
**	Director of Neighborhood Preservation Program		02569	88,456	90,035	101,828	107,934	113,477	117,790	122,344
**	Director of Youth Services		01651	88,456	90,035	101,828	107,934	113,477	117,790	122,344
*	Electrical Inspector (ICS)		01699	67,579	68,806	78,181	81,999	85,206	88,543	92,020
**	Electrical Subcode Official (HHS)		05046	80,170	81,656	92,818	97,368	101,002	104,840	108,842
*	Electrician		01706	49,968	50,853	57,731	60,524	62,762	65,078	67,500
*	Electrician Helper		01710	41,740	42,465	48,176	50,492	52,435	54,466	56,573
**	Elevator Subcode Official		07928	72,817	74,144	84,260	92,766	101,002	104,840	108,842
*	Employee Benefits Clerk		04758	35,414	36,017	40,834	42,779	44,256	45,843	47,489
*	Employee Benefits Specialist		01728	38,017	38,668	43,854	45,955	47,677	49,468	51,339
*	Engineering Aide		01733	41,559	42,277	47,966	50,273	52,214	54,230	56,326
*	Equipment Operator		01746	42,744	43,486	49,342	51,721	53,611	55,565	57,599
**	Executive Assistant		04586	0	0	0	0	0	0	121,122
*	Garage Attendant		01877	37,741	38,387	43,533	45,618	47,338	49,126	50,999
*	Gardener		01883	42,024	42,752	48,505	50,839	52,694	54,615	56,613
**	General Supervisor Laboring		06635	50,927	51,828	58,841	64,724	70,555	73,302	76,163
**	General Supervisor Parks		06699	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	General Supervisor, Public Works		06652	58,743	59,797	65,073	67,603	73,700	76,575	79,567
*	GIS Specialist 3		03176	66,481	67,771	76,784	80,624	83,848	87,202	90,691
*	GIS Specialist Trainee		03174	58,648	0	0	0	0	0	0
*	Graphic Artist 1		54593	59,998	62,397	66,840	71,599	76,697	82,158	88,007
*	Graphic Artist 2		54604	67,054	69,736	74,701	80,020	85,718	91,821	98,358
*	Heavy Equipment Operator		02001@	51,111	52,017	59,059	61,919	64,312	66,699	69,178
*	Historic Preservation Specialist		15679	58,272	59,317	67,371	70,650	73,296	76,034	78,894
**	Housing Coordinator		02065	68,336	69,578	78,651	86,336	93,945	97,631	101,466
*	Housing Inspector		02071	50,601	51,497	55,604	58,294	61,120	64,086	67,202
*	Industrial Representative		02095	58,272	59,317	67,371	70,650	73,296	76,034	78,894
*	Interviewer, Courts		06207	46,691	47,511	53,927	56,531	58,689	60,853	63,105
*	Interviewer, Courts, Bilingual Spanish & English		07573	46,691	47,511	53,927	56,531	58,689	60,853	63,105
*	Investigator A.B.C.		02175	0	0	0	0	0	0	11,080
*	Investigator Public Works		05217	53,594	54,548	61,942	64,946	67,351	70,053	72,661
*	Job Developer		02217	72,920	74,336	84,222	88,434	91,971	95,649	99,476
*	Keyboarding Clerk 1		01268	33,423	33,985	38,519	40,351	41,779	43,270	44,817

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Keyboarding Clerk 2		03256@	36,886	37,515	42,540	44,576	46,124	47,782	49,506
*	Keyboarding Clerk 3		02781	41,215	41,927	47,567	49,857	51,619	53,499	55,446
**	Keyboarding Clerk 4		03864@	41,029	41,738	47,349	52,050	56,539	58,617	60,776
*	Laborer 1		02248	38,778	39,445	44,739	46,883	48,575	50,327	52,159
*	Laborer 1 (Laborer Heavy)		02248	40,584	41,285	46,835	49,084	50,864	52,708	54,640
*	Laborer 2		06634	43,301	45,250	47,286	49,414	51,637	53,961	56,389
**	Laborer 3		06633	48,309	49,159	55,803	61,371	66,896	69,494	72,202
*	Landscape Architect		02256@	47,801	48,644	55,214	57,883	60,100	62,412	64,819
*	Legal Secretary		07675	53,315	53,833	57,666	59,973	62,371	64,866	67,461
*	Legal Stenographer		02279	40,186	40,881	46,374	48,605	50,359	52,191	54,088
*	License Inspector		02292	49,878	50,760	57,626	60,420	62,506	64,804	67,202
*	License Inspector Bil. In S&E		05785	49,878	50,760	57,626	60,420	62,506	64,804	67,202
*	Loan Advisor		05136	41,928	42,654	48,392	50,722	52,643	54,643	56,727
*	Mail Clerk		02320	43,911	44,676	50,695	53,145	55,080	57,101	59,210
*	Maintenance Repairer		02328	40,852	41,557	47,145	49,410	51,211	53,076	55,017
**	Maintenance Superintendent		02384	69,605	70,870	80,531	87,932	95,912	99,675	103,593
**	Maintenance Supervisor, Grounds		06731	48,309	49,159	55,803	61,371	66,896	69,494	72,202
*	Maintenance Worker 1, Grounds		01940	38,356	39,014	44,249	46,372	48,103	49,843	51,650
**	Management Information Systems Specialist		04354	93,987	95,663	108,193	114,681	120,572	125,154	129,993
**	Material Management Coordinator		05702	59,688	60,762	69,018	72,381	75,204	78,139	81,195
*	Mechanic		02434	46,141	46,948	53,286	55,863	57,913	60,036	62,260
*	Mechanic (Diesel)		02440	48,027	48,871	55,477	58,160	60,302	62,529	64,844
*	Mechanic Fire Apparatus		02441	48,404	49,259	55,915	58,621	60,784	63,030	65,369
*	Mechanical Repairer Light Equipment		02451@	40,101	41,906	43,791	45,762	47,821	49,973	52,222
*	Mechanic's Helper		02456@	40,584	41,285	46,835	47,707	49,435	51,226	53,100
*	Motor Broom Driver		05565	42,744	43,486	49,342	51,721	53,611	55,565	57,599
**	Municipal Court Administrator		07795	80,905	82,349	93,136	98,721	103,791	107,735	111,900
*	Municipal Court Attendant		02524	0	0	0	0	0	0	58,539
*	Network Administrator 1		10107	80,934	82,505	93,479	98,152	102,080	106,162	110,409
*	Network Administrator 2		10108	87,496	89,195	101,059	106,111	110,356	114,771	119,361
*	Omnibus Operator		05594	37,817	38,463	43,620	45,296	47,033	48,842	50,726
*	Paralegal Specialist		02593	64,929	65,559	70,227	73,033	79,124	82,163	85,323
*	Parking Enforcement Officer		07305	40,717	41,423	46,989	49,250	51,032	52,893	54,824
*	Payroll Clerk		02634	35,414	36,017	40,834	42,779	44,256	45,843	47,489
**	Payroll Supervisor		02636	66,498	67,642	76,722	84,321	91,856	95,405	99,102
*	Personnel Aide		02645	57,165	59,452	63,685	68,219	73,076	78,279	83,853
*	Personnel Assistant		02648@	73,695	75,430	83,046	85,689	89,687	93,685	97,686
*	Planning Aide		02685	38,017	38,668	43,854	45,955	47,677	49,468	51,339
**	Planning Director		02686	88,456	90,035	101,828	107,934	113,477	117,790	122,344
*	Plumbing Inspector (ICS)		02704	67,579	68,806	78,181	81,999	85,206	88,543	92,020
**	Plumbing Subcode Official (HHS)		05056	72,817	74,144	84,260	92,766	101,002	104,840	108,842
*	Principal Account Clerk		02755	40,837	41,542	47,126	49,396	51,187	53,045	54,985
*	Principal Account Clerk (Typing)			41,775	42,501	48,216	50,540	52,442	54,350	56,351
*	Principal Cashier		02771	49,711	50,589	57,431	60,215	62,471	64,778	67,185
*	Principal Clerk Transcriber		02779	41,497	42,215	47,894	50,199	52,137	54,148	56,246
*	Principal Community Organization Specialist		02785@	44,201	44,973	51,032	53,498	55,530	57,656	59,866
*	Principal Data Control Clerk		04646	44,200	44,970	51,031	53,496	55,450	57,482	59,596
*	Principal Employee Benefits Clerk		04936	43,456	44,212	50,167	52,590	54,620	56,732	58,931
*	Principal Engineering Aide		02804	53,116	54,061	61,384	63,769	66,248	68,827	71,508
*	Principal Legal Stenographer		02819	51,532	52,448	59,546	62,433	66,447	68,910	71,466
*	Principal Mail Clerk		20434	57,695	60,003	62,682	67,145	71,925	77,046	82,532
*	Principal Payroll Clerk		02831	56,540	57,552	62,622	65,056	67,587	70,221	72,958
*	Principal Planner		02837	58,272	59,317	67,371	70,650	73,296	76,034	78,894

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Planner Community Development Program		05335	58,272	59,317	67,371	70,650	73,296	76,034	78,894
*	Principal Planning Aide		02840	46,697	47,516	53,932	56,539	58,692	60,948	63,294
*	Principal Purchasing Assistant		02847	43,456	44,212	50,167	52,590	54,620	56,732	58,931
*	Principal Storekeeper		02852	56,060	57,062	64,801	67,951	70,487	73,120	75,862
*	Printing Machine Operator 1		02571	41,648	42,368	48,067	50,382	52,214	54,109	56,092
*	Printing Machine Operator 2		22533	50,238	51,127	58,045	60,859	63,104	65,445	67,878
*	Printing Machine Operator 3		22534	52,660	53,594	60,864	63,810	66,137	68,712	71,388
**	Printing Machine Operator 4		22535	55,202	56,187	63,817	66,912	69,353	72,056	74,867
*	Program Analyst		02871	56,268	57,272	65,044	68,204	70,852	73,611	76,486
**	Program Coordinator Demolition		05679	74,600	75,687	81,314	84,671	88,028	91,386	94,743
*	Program Monitor		04700	54,730	55,707	63,258	66,333	68,797	71,365	74,037
*	Project Coordinator Construction		02883	70,648	71,932	81,741	89,989	98,044	101,773	105,660
*	Project Manager, Data Processing		53023	112,632	0	0	0	0	0	0
*	Property Clerk		02894	35,853	36,463	41,340	43,320	44,868	46,471	48,151
*	Public Information Officer		02927	44,985	45,771	51,943	54,456	56,444	58,524	61,202
*	Public Works Inspector		02933	50,261	51,151	58,069	60,884	63,132	65,473	67,906
**	Public Works Superintendent		02936	69,605	70,870	80,531	87,932	95,912	99,675	103,593
**	Purchasing Agent		02952	93,987	95,663	108,193	114,681	120,572	125,154	129,993
*	Purchasing Assistant		02952	35,414	36,017	40,834	42,779	44,256	45,843	47,489
*	Purchasing Expediter		02956	46,333	47,144	53,510	56,097	58,158	60,291	62,526
*	Radio Dispatcher		02958	42,724	43,467	49,321	51,696	53,577	55,533	57,578
*	Radio Dispatcher Typing		02959	43,605	44,365	50,343	52,719	54,599	56,557	58,600
*	Radio Technician		02965	58,510	59,849	64,779	67,914	71,049	74,184	77,318
**	Real Estate Officer		02974	83,735	84,249	93,535	100,819	108,036	111,444	114,988
*	Receptionist		02976	32,453	32,998	37,393	39,177	40,555	41,999	43,485
*	Recorder Operator Courts		04873	34,416	34,997	39,672	41,571	43,160	44,817	46,537
*	Records Management Analyst		05429	54,119	55,085	62,566	65,600	67,993	70,644	73,399
**	Records Manager		06382	66,395	68,213	74,348	78,677	83,255	88,100	93,228
*	Records Support Technician 1		56562	35,854	36,202	38,780	40,331	41,944	43,621	45,366
*	Records Support Technician 2		56563	40,186	40,576	43,466	45,203	47,012	48,892	50,849
*	Records Support Technician 3		56564	45,008	45,445	48,681	50,627	52,653	54,759	56,949
*	Recreation Aide		02983	31,098	31,612	35,818	38,878	40,254	41,681	43,169
*	Recreation Leader		02993	37,335	37,972	43,063	45,131	46,812	48,575	50,405
*	Recreation Program Coordinator		03018	56,938	57,955	65,823	69,025	71,709	74,507	77,414
**	Recreation Supervisor		03020	45,132	45,922	52,116	57,309	62,455	64,869	67,401
*	Relocation Officer (Part Time)		03060@	0	0	0	0	0	0	13,449
**	Rent Regulation Officer		05681	70,041	72,142	76,536	76,807	79,698	82,700	85,821
*	Research Assistant		03069	50,692	51,590	58,571	61,410	63,675	66,041	68,495
**	Risk Manager		07390	112,270	111,180	116,806	119,142	121,525	125,170	130,803
**	Road Repairer Superintendent		03803	69,605	70,870	80,531	87,932	95,912	99,675	103,593
*	Sanitation Inspector		03110	48,984	49,849	56,596	59,330	61,487	63,875	66,355
**	Secretarial Assistant		03127	46,344	47,027	53,093	58,107	62,086	64,271	66,557
*	Secretary Board/Commission (Part Time)		07419	1,325	0	0	0	0	0	12,122
*	Secretary Board/Commission (Full Time)		07419	52,244	53,179	60,398	63,972	66,468	69,061	71,757
*	Security Guard		06124	37,333	37,971	43,061	45,129	46,743	48,422	50,172
*	Senior Account Clerk		03165@	38,264	38,919	44,141	46,258	47,920	50,644	51,453
*	Senior Administrative Analyst		03173@	66,376	67,578	76,782	84,518	92,323	95,940	101,746
*	Senior Auditor		03196@	64,230	65,390	74,289	77,392	80,205	83,340	86,603
*	Senior Building Maintenance Worker		03227	38,477	39,136	44,393	46,519	48,197	50,052	51,983
**	Senior Budget Examiner		03223	82,929	84,409	95,464	101,189	106,386	110,429	114,697
*	Senior Building Maintenance Worker Low Pressure License		03228	53,662	54,617	62,028	65,033	67,405	70,508	72,758
*	Senior Cashier		03236	46,581	47,399	53,797	56,397	58,465	60,618	62,866
*	Senior Clerk Transcriber		03255	37,627	38,270	43,400	45,482	47,229	49,048	50,937

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Senior Community Relations Specialist		03265@	47,161	47,990	54,471	57,103	59,210	61,394	63,656
*	Senior Community Service Worker		03269@	41,928	42,654	48,392	50,722	52,643	54,643	56,727
**	Senior Computer Service Technician		07691	59,692	60,765	69,275	72,648	75,482	78,432	81,496
*	Senior Data Control Clerk		03294	40,901	41,609	47,202	49,474	51,252	53,114	55,058
*	Senior Data Processing Programmer		03295	56,427	57,435	62,498	63,689	66,165	68,740	71,418
*	Senior Electrician		03308	54,806	55,784	63,347	65,810	68,371	71,033	73,803
**	Senior Engineer		03314	89,654	90,982	92,868	108,502	112,637	119,395	124,051
*	Senior Engineering Aide		03320	45,416	46,209	52,442	54,971	56,986	59,087	61,261
*	Senior Gardener		03341	36,054	36,667	41,575	43,565	45,116	46,737	48,420
*	Senior Historic Preservation Specialist		15680	61,267	62,368	70,848	74,301	77,204	80,100	83,122
*	Senior Housing Inspector		03368	59,266	60,387	65,156	68,325	70,985	73,753	76,631
*	Senior Landscape Architect		04407	54,730	55,707	63,258	66,333	68,797	71,365	74,037
*	Senior Legal Stenographer		03405	44,411	45,185	51,277	53,749	55,828	57,986	60,238
*	Senior Mail Clerk		20433	51,519	53,579	57,394	61,481	65,858	70,547	75,570
*	Senior Maintenance Repairer		03425	44,788	45,572	51,717	54,214	56,197	58,254	60,403
*	Senior Mechanic		03459	48,404	49,259	55,915	58,621	60,784	63,030	65,369
*	Senior Mechanic (Diesel)		04561	50,298	51,189	58,114	60,925	63,177	65,516	67,954
*	Senior Payroll Clerk		03496	39,277	39,954	45,317	47,495	49,174	50,963	52,813
**	Senior Personnel Assistant		04982	94,035	95,578	102,886	107,312	111,736	116,162	120,591
*	Senior Planner Economic Dev.		04569	54,730	55,707	63,258	66,333	68,797	71,365	74,037
*	Senior Planning Aide		03512	40,936	41,645	47,243	49,520	51,327	53,191	55,127
*	Senior Program Development Specialist Community Service		06931	61,267	62,368	70,848	74,301	77,204	80,100	83,122
*	Senior Program Monitor		05399	67,360	68,582	77,924	81,730	84,816	88,017	91,358
*	Senior Public Works Inspector		03539	53,594	54,548	61,942	64,946	67,351	70,053	72,661
*	Senior Purchasing Assistant		03547	39,277	39,954	45,317	47,495	49,174	50,963	52,813
*	Senior Sanitation Inspector		03572	55,319	56,310	63,946	65,420	67,552	70,051	72,661
*	Senior Security Guard		06257	44,033	45,794	49,054	52,547	56,288	60,296	64,589
*	Senior Storekeeper		03600	50,261	51,151	58,069	60,884	63,132	65,473	67,906
*	Senior Traffic Maintenance Worker		03625	50,213	50,944	54,833	57,301	59,879	62,574	65,386
*	Senior Traffic Signal Electrician		03626	54,806	55,784	63,347	65,810	68,371	71,033	73,803
**	Senior Training Technician		05614	59,692	60,765	69,275	72,648	75,482	78,432	81,496
*	Senior Youth Group Worker		03657	59,017	59,590	63,833	66,387	69,042	71,804	74,676
*	Signal Systems Technician 1		03714	56,925	57,478	61,570	64,033	66,594	69,258	72,027
*	Signal Systems Technician 2		03589	59,129	59,705	63,955	66,514	69,174	71,941	74,818
*	Social Service Assistant		04623	38,056	38,711	43,900	46,007	47,658	49,378	51,169
*	Storekeeper		03779	43,923	44,691	50,711	53,157	55,094	57,124	59,218
*	Storekeeper Automotive		03781	46,294	47,106	53,464	56,049	58,105	60,240	62,466
*	Substance Abuse Counselor 1		63114	58,821	59,875	68,009	71,318	73,984	76,759	79,645
**	Superintendent of Recreation		03834@	69,605	70,870	80,531	87,932	95,912	99,675	103,593
**	Superintendent of Weights & Measures		01428	67,630	68,856	78,238	85,423	93,170	96,825	100,627
**	Supervising Account Clerk		03848	43,683	44,445	50,433	55,446	59,426	61,611	63,897
**	Supervising Administrative Analyst		03850@	74,578	75,939	86,304	94,131	102,683	106,717	110,919
**	Supervising Animal Control Officer		05999	76,391	77,541	83,344	86,820	90,296	93,773	97,257
**	Supervising Building Service Low Pressure License		06468	49,214	50,084	56,856	62,530	68,795	70,553	73,183
**	Supervising Cashier		03857@	54,246	55,212	62,698	68,981	75,204	78,139	81,195
**	Supervising Clerk Transcriber		03863@	41,522	42,241	47,922	52,196	56,863	59,066	61,357
**	Supervising Data Control Clerk		03872	51,275	52,184	59,247	65,170	70,779	73,278	75,881
**	Supervising Electrician		06605	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	Supervising Engineering Aide		03881	55,716	56,712	64,404	70,859	77,256	80,276	83,417
**	Supervising Health Insurance Benefits Clerk		03887@	56,501	57,350	64,782	70,933	76,758	79,354	82,057
**	Supervising Maintenance Repairer		07338	50,926	51,827	58,841	64,725	70,554	73,303	76,163

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Maintenance Worker, Grounds		06731	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	Supervising Mechanic		06724	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	Supervising Mechanic Fire Apparatus		06726	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	Supervising Planner		05137	69,692	70,958	80,631	87,932	95,912	99,677	103,593
**	Supervising Program Analyst		03927	62,620	63,749	72,420	79,705	86,921	90,329	93,873
**	Supervising Property Clerk		05519	41,029	41,738	47,349	52,050	56,539	58,617	60,776
**	Supervising School Traffic Guard		03937	57,856	58,890	66,878	72,898	79,481	84,226	88,416
**	Supervising Youth Group Worker		03945@	60,668	63,095	67,587	72,399	77,554	83,076	88,991
**	Supervisor Demolition		06910	56,369	57,375	65,161	71,205	77,224	79,822	82,530
**	Supervisor of Accounts		03969	50,655	51,553	58,529	64,383	70,296	73,034	75,882
**	Supervisor of Collection of Revenue			60,854	61,948	70,368	77,442	84,447	87,760	91,189
**	Supervisor of Motor Pool		05971	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	Supervisor of Real Estate Sales		04060	46,643	47,461	53,870	59,242	64,567	67,073	69,689
**	Supervisor of Senior Citizens Activities		04069	48,009	48,854	55,455	60,988	66,470	69,056	71,799
**	Supervisor of Telephone Systems		04080	42,877	43,623	47,441	50,692	55,223	57,358	59,582
**	Supervisor Public Works		06650	50,926	51,827	58,841	64,725	70,554	73,303	76,163
**	Supervisor Traffic Maintenance		06816	57,084	58,106	63,229	65,686	71,606	74,397	77,300
*	Tax Searcher		04130	44,462	45,238	51,336	53,815	55,780	57,828	59,954
*	Technical Assistant Contract Administration		62844	52,723	53,629	60,826	63,741	66,042	68,424	70,914
*	Technical Assistant to the Construction Official		05193	46,589	47,410	53,809	56,413	58,458	60,596	62,811
*	Technician, Management Information Systems		53099	56,427	57,435	62,498	63,689	66,165	68,740	71,418
*	Telecommunications Systems Analyst		07604	51,146	52,051	59,098	65,005	70,852	73,611	76,486
*	Telephone Operator		04145@	39,346	40,023	45,395	47,576	49,295	51,082	52,939
*	Tractor Trailer Driver		04179	42,744	43,486	49,342	51,721	53,611	55,565	57,599
*	Traffic Maintenance Worker		04189	41,486	42,205	47,881	49,725	51,643	53,638	55,711
*	Traffic Signal Electrician		04192	49,968	50,853	57,731	60,524	62,762	65,078	67,500
	Traffic Signal Superintendent 1		00799	69,605	70,870	80,531	87,932	95,912	99,675	103,593
**	Traffic Signal Superintendent 2		04196	72,317	73,635	83,681	91,376	99,675	103,589	107,664
**	Traffic Signal Supervisor 1		06819	61,423	62,530	71,026	73,801	76,681	79,676	82,792
**	Traffic Signal Supervisor 2		04082	63,808	64,961	73,794	76,681	79,676	82,792	87,877
*	Traffic Signal Technician 1		04195	56,925	57,945	65,808	68,371	71,033	73,801	76,683
*	Traffic Signal Technician 2		05219	59,130	60,192	68,364	71,033	73,801	76,681	79,731
*	Training Technician		04207	55,202	56,187	63,817	66,912	69,353	72,056	74,867
*	Tree Maintenance Worker 1		04220	42,524	43,263	49,096	51,455	53,317	55,377	57,521
*	Truck Driver		04222	42,024	42,752	48,505	50,839	52,694	54,615	56,613
**	Violations Clerk		04244	77,410	79,028	89,379	94,738	99,604	103,390	107,387
*	Weights and Measures Apprentice		04201	0	0	0	0	0	0	41,277
*	Welder		04305	46,141	46,948	53,286	55,863	57,913	60,036	62,260
*	Youth Group Worker		04333	55,427	55,965	59,950	62,348	63,595	64,867	66,164
*	Youth Group Worker Bil. In S&E		04334	55,427	55,965	59,950	62,348	63,595	64,867	66,164
*	Youth Services Counselor		04336	60,284	60,870	65,204	67,812	70,524	73,345	76,279
*	Zoning Officer (Part Time)		04338	0	0	0	0	0	0	8,251

03

Revised

DB:dh
11-10-22

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN", ADOPTED APRIL 27, 1972

BE IT ORDAINED, by the City Council of the City of Camden that, an ordinance entitled, "An Ordinance Fixing the Salary Ranges to Be Paid To Certain Officers and Employees in the Classified and Unclassified Service Of The City of Camden", adopted April 27, 1972 is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. AMENDING the salary and wage by adding the members of the Fire Departments of the City of Camden following salaries for the titles listed herein have been negotiated with the appropriate Collective Bargaining Associations. Longevity payments as specified in the labor agreements shall be added to the salaries and paid bi-weekly.

Year	1/1/2017	1/1/2018	1/1/2019	1/1/2020	1/1/2021	1/1/2022	1/1/2023
Fire Chief	129,558 to 162,389	132,149 to 165,637	134,792 to 168,950	137,488 to 168,949	140,238 to 172,328	143,042 to 175,774	145,903 to 179,290
Deputy Fire Chief	126,814 to 153,599	129,350 to 156,671	131,937 to 159,805	134,576 to 163,001	139,740 to 167,076	141,389 to 170,417	144,924 to 173,826

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 4. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

0-4

MBS:yrh
11-10-22

ORDINANCE AUTHORIZING THE ACCEPTANCE OF DEED RESTRICTIONS FOR THE ELIJAH PERRY PARK

WHEREAS, the City of Camden is the owner of the parcels known as NE Corner Ferry & Phillips, Block 544 Lot 1 dated November 30, 1977.

WHEREAS, City of Camden who is the current owner is hereby requesting the acceptance of these deed restrictions in order to facilitate the remediation and stabilization of said park.

WHEREAS, the City Camden is on notice that the soil on the parcel is contaminated with hazardous substances. The cost to remediate said contamination is estimated to be in excess of $1,091,266.

WHEREAS, the City of Camden was awarded a grant from the Hazardous Discharge Fund in the amount of $799,700 to assist with the cost of the remediation, which is in process.

WHEREAS, in order for the City of Camden to receive the grant funds, the City must accept the deed restrictions on the Property, (see attached Exhibit "A"). The City also agrees to prevent any disturbance or development on the Property and provide a public open access to the Property in perpetuity.

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary deed restrictions for the Elijah Perry Park.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

EXHIBIT A

DECLARATION OF DEED RESTRICTION

THIS DECLARATION OF DEED RESTRICTION ("Deed Restriction") is made as of the ____ day of _____, 2022, by the City of Camden whose address is 520 Market Street, City Hall, Camden, County of Camden New Jersey 08101 ("Declarant") in favor of the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY, having an address at 36 West State Street, P.O. Box 990, Trenton, New Jersey 08625-0990 ("EDA").

WITNESSETH:

WHEREAS, Declarant is the owner in fee simple of certain real property and the improvements thereon located in the City of Camden and County of Camden, State of New Jersey designated as Lot 1, Block 544 of the official Tax Map of the City of Camden, commonly known as, all as particularly described in Exhibit A, attached hereto and incorporated herein (hereinafter referred to as the "Property"); and

WHEREAS, the soils of the Property have been contaminated by discharges of hazardous substances within the meaning of the New Jersey Spill Compensation and Control Act, N.J.S.A. 58:10-23.11 (the "Spill Act"), and

WHEREAS, Declarant represents that remediation of the contamination is estimated to cost at least $799,700.00; and

WHEREAS, the New Jersey Brownfield and Contaminated Site Remediation Act, N.J.S.A. 58:10B-1.1 et seq. (the "Remediation Act"), authorizes EDA to award a municipality with a grant from the Hazardous Discharge Site Remediation Fund (the "HDSRF Grant") pursuant to the Remediation Act of up to 75% of the costs of the remedial action for a project involving the redevelopment of contaminated property for recreation and conservation purposes, provided that the use of the property for recreation and conservation purposes is included in the comprehensive plan for the development or redevelopment of the contaminated property, and provided that use of the property is preserved for recreation and conservation purposes by conveyance of a deed restriction, which shall be recorded and indexed with the deed in the registry of deeds for the county in which the Property is located; and

WHEREAS, subject to the Declarant's compliance with the Remediation Act, and based on Declarant's representations regarding the intended use of the Property for public open space, the New Jersey Department of Environmental Protection ("DEP") has recommended to the EDA that the Declarant be awarded a HDSRF Grant of up to 75% of the costs of the remedial action with respect to the Property because the remedial action would foster public Outdoor recreation or conservation; and

WHEREAS, in reliance on DEP's recommendation and subject to, among other things, Declarant entering into this Declaration of Deed Restriction, the EDA has awarded Declarant an HDSRF Grant in the amount of $799,700.00; and

WHEREAS, the Declarant, having the authority to do so, intends to enter into this Deed Restriction in order to ensure that the Property is preserved for open space for the benefit of the public.

NOW THEREFORE, in consideration of the award of the HDSRF Grant to Declarant and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and the facts recited above and the terms, · conditions and restrictions contained herein, the Declarant hereby irrevocably grants, bargains, sells, and conveys unto the EDA, to have and to hold the same unto EDA, its successors and assigns forever, this Deed Restriction in perpetuity.

1. Deed Restriction for Recreation/Conservation. Declarant hereby conveys, transfers, assigns and grants to the EDA, and its successors and assigns, this Deed Restriction solely with respect to Property.

2. Scope of Deed Restriction. This Deed Restriction conveys to EDA a limited interest in Property only as hereinafter specifically provided, which includes the benefit of the following covenants, conditions and restrictions:

a) Declarant agrees to prevent any disturbance or development on the Property in perpetuity. Public open access is to be permitted when the intended use of the Property is for recreation purposes.

b) The NJDEP has approved a Remedial Action Work ("RAW") Plan or the Declarant obtains a RAW from an LSRP for the site that includes work. Declarant agrees to effectuate the remediation in a timely manner consistent with the terms of the RAW.

c) Declarant retains all responsibilities and shall bear all costs and liabilities of any kind related to ownership, operation, upkeep and maintenance of the Property. Declarant agrees at all times to use reasonable efforts to maintain the Property in a good and sound state of repair and shall keep the Property free of any liens arising out of any work performed for, materials furnished to, or obligations incurred by Declarant.

d) Declarant agrees not to obstruct the substantial and regular opportunity of the public to access and utilize the Property when it has been designated for recreational activities; and

e) Declarant and its successors and assigns forever reserve the fee title to the Property and incidents of ownership therein, other than the Deed Restriction, all to the extent not inconsistent with the terms and purposes of the Deed Restriction granted herein.

3. Title. Declarant warrants as of the date hereof good and sufficient title to the Property free from all encumbrances that would interfere with this Deed Restriction and hereby promises to defend the same against all claims that may be made in connection therewith. Declarant warrants that there are no mortgage liens on the Property on the date hereof. All mortgages and liens filed against the Property after the date hereof shall in all respects be subordinate to the lien of this Deed Restriction.

4. Inspection, Reporting and Right of Entry. At least annually, and on changes in possession, during reasonable hours, on written notice, the EDA or EDA's agents may enter and inspect the Property to determine a breach, default or violation of this Deed Restriction ("Violation"), and for enforcement of its terms. A failure to inspect by the EDA and/or its agents shall not be deemed to constitute a waiver of these rights.

5. Nature and Duration. The covenants, conditions and restrictions in this Deed Restriction shall be a burden upon and run with the land constituting the Property in perpetuity and are binding upon Declarant and the successors and assigns of Declarant for the benefit of the public. Declarant agrees that the terms, conditions, restrictions and purposes of this Deed Restriction will be inserted in any subsequent deed, lease, sub-lease or other legal instrument that includes any portion of the Property by which Declarant divests itself of any interest in the Property.

6. Transfer Notices. Declarant shall provide the EDA with written notice of any transfer or change in ownership of the Property, including but not limited to the name and address of the new owner, at least one month prior to the day of the signing of those documents accomplishing the actual transfer or change in ownership.

7. Remedies -Breach/Default. In addition to, and not in limitation of, any other rights of the EDA hereunder or at law or in equity, if the EDA determines that a Violation of this Deed Restriction has occurred or that a Violation is threatened, the EDA shall give written notice to Declarant of such Violation, setting forth the specifics thereof, and demand corrective action sufficient to cure the Violation. If the Declarant fails to cure the Violation after receipt of notice thereof from the EDA, or under circumstances where the Violation cannot reasonably be cured within a time period dictated by the EDA, fails to begin curing such Violation within the time period dictated by the EDA, or fails to continue diligently to cure such Violation until finally cured, the EDA may bring an action at law or in equity in a court of competent jurisdiction:

a) to enjoin and/or cure such Violation;

b) to enter upon the Property and to take action to terminate and/or cure such Violation and or to cause the restoration of that portion of the Property affected by such Violation to the condition that existed prior thereto;

c) to seek or enforce such other legal and/or equitable relief or remedies as the EDA deems necessary or desirable to ensure compliance with the terms, conditions, covenants, obligations and purpose of this Deed Restriction; or

d) to exercise any rights and remedies it may have against Declarant under the HDSRF Grant agreement, which rights and remedies shall be applicable to Declarant's successors and assigns under this Deed Restriction.

8. EDA's Rights -Immediate Action. If the EDA, in its discretion, determines that circumstances require immediate action to prevent or mitigate significant damage to the Property, the EDA may pursue its remedies under paragraph 7 above without prior notice to Declarant or without waiting for the period provided for cure to expire. The EDA's rights under this paragraph shall apply equally in the event of either actual or threatened Violations of the terms of this Deed Restriction. Declarant agrees that the EDA's remedies at law for any Violation of the terms of this Deed Restriction are inadequate and that the EDA shall be entitled to the injunctive relief described in this paragraph, both prohibitive and mandatory, in addition to such other relief to which the EDA may be entitled, including specific

performance. The above language shall in no event be interpreted to derogate or diminish the State of New Jersey or any of its departments or agencies' rights and powers under the laws of the State of New Jersey for the protection of public health, safety and welfare.

9. EDA's Right of Transfer. The EDA reserves the right to transfer, assign, or otherwise convey this Deed Restriction to any other entity or person to enforce the provisions of this Deed Restriction. The Deed Restriction shall inure to the benefit of, and be binding upon, all assignees, transferees and successors in interest of EDA. Declarant shall pay any fee charged by such entity or person to perform those services.

10. Enforcement. Enforcement of the terms of this Deed Restriction shall be at the discretion of the EDA, and any forbearance by the EDA to exercise its rights under this Deed Restriction in the event of any Violation by Declarant shall not be deemed or construed to be a waiver by the EDA of such term or of any subsequent Violation of any of the EDA's rights under this Deed Restriction. No delay or omission by the EDA in the exercise of any right or remedy upon any Violation by Declarant shall impair such right or remedy or be construed as a waiver of such right or remedy.

11. Cost Reimbursement. Declarant agrees to reimburse the EDA for any costs incurred by the EDA in enforcing the terms of this Deed Restriction against Declarant, and including, without limitation, the cost of any action taken to remedy an actual or threatened Violation and the reasonable costs of suit and attorney's fees.

12. Indemnification. Declarant agrees to defend, indemnify and hold harmless the EDA, its employees, members, and agents and the State of New Jersey from and against any and all claims, liabilities, losses, damages, injuries, costs, or expenses that may arise in connection with or on account of the Property or the Deed Restriction.

13. Insurance. The Declarant agrees that it shall keep the Property insured consistent with the insurance requirements of any lender. In the event that there is no lender, Declarant agrees to maintain replacement insurance coverage for Property. Upon the request of the EDA, Declarant agrees to provide EDA with a Certificate of Insurance evidencing the replacement coverage insurance EDA has procured in compliance with this paragraph.

14. Notices. Any notice, demand, request, consent, approval or communication under this Deed Restriction shall be sent by certified mail, return receipt requested or reliable overnight carrier, addressed as follows:

To Declarant:

City of Camden
520 Market Street, City Hall
Camden, NJ 08101
Attention: Legal Department

To the EDA:

EDA's address for the purpose of notice is:
36 W. State Street
P.O. Box990
Trenton, NJ 08625-0990

A party may change the address or person to whom notices are required to be given by notice given in the manner above required.

15. Entire Agreement and Severability. This instrument and the attached Exhibit contain the entire agreement of the parties with respect to the Deed Restriction and supersedes any prior agreements relating to the Deed Restriction. If any provision of this Deed Restriction is held unenforceable by a court of competent jurisdiction, the remainder of the Deed Restriction shall continue in full force and effect.

16. Amendments. This Deed Restriction may only be amended by a written instrument signed by Declarant and EDA, and/or their successors and assigns, provided that any amendment shall be null and void if it is not consistent with the public recreation or conservation purposes of this Deed Restriction and would cause the Deed Restriction to not qualify as a conservation and preservation deed restriction under the Remediation Act.

17. Effective Date: This Deed Restriction shall be effective immediately.

18. Miscellaneous.

a) The laws of the State of New Jersey shall govern the interpretation and performance of this Deed Restriction.

b) The captions in this Deed Restriction have been inserted solely for convenience of reference and are not a part of this Deed Restriction and shall have no effect upon construction or interpretation.

c) Execution of this Deed Restriction does not constitute a waiver of the rights or ownership interest of the State of New Jersey in public trust property.

AN ORDINANCE (XX-XXXX) authorizing the Acceptance of these Deed Restrictions by the City Council of the City of Camden was on _____.

IN WITNESS WHEREOF, the Grantor has on this day affixed its Corporation Seal and caused this Deed to be signed and attested by its proper officers.

CITY OF CAMDEN

ATTEST:_____ BY: _____

Municipal Clerk Mayor

The above has been reviewed

and approved as to form.

BY: _____

City Attorney

STATE OF NEW JERSEY)

)§

COUNTY OF CAMDEN)

BE IT REMEMBERED that on this _____ day of _____ 2022 before me, personally appeared _____, who being duly sworn, upon his oath, says that he is the Municipal Clerk of the City of Camden, the Grantor herein, and that Victor G. Carstarphen is the Mayor; that deponent knows the Corporate Seal of the City of Camden, that this Deed was signed by the Mayor and its Corporate Seal affixed in the presence of deponent; that this Deed was signed, sealed and delivered as the voluntary act and deed of the City of Camden that an Ordinance authorizing execution of this Deed was approved on _____ by its Council; and that at the execution of this Deed deponent subscribed his name as a witness thereto.

Sworn and subscribed this day

and year aforesaid.

0-5

DSB:db
11-10-22

AN ORDINANCE AMENDING THE LANNING SQUARE WEST REDEVELOPMENT PLAN (MC-4414) REGARDING TAX BLOCK: 185, LOTS 2, 3, 4, 5, AND 7 THROUGH 30 INCLUSIVE ON THE CAMDEN CITY MUNICIPAL TAX MAP

WHEREAS, the Lanning Square Redevelopment Plan was adopted by Ordinance MC-4414 on July 22, 2008 by the City Council of the City of Camden; and

WHEREAS, the City Council of the City of Camden considers it to be in the best interest of the City to amend the Lanning Square Redevelopment Plan regarding Tax Block: 185, Lots 2, 3, 4, 5, and 7 through 30 inclusive on the Camden City Municipal Tax Map; now, therefore

BE IT ORDAINED, by the governing body of the City of Camden that:

SECTION 1. City Council of the City of Camden hereby approves the Amended and Restated Lanning Square West Redevelopment Plan regarding Tax Block: 185, Lots 2, 3, 4, 5, and 7 through 30 inclusive on the Camden City Municipal Tax Map attached hereto.

SECTION 2: Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 3. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4: If any standards, controls, objectives; land uses, permitted uses, and other restrictions and requirements called for in this Amendment to the Lanning Square West Redevelopment Plan differ in content from provisions set forth in the zoning law, provisions of this plan - unless otherwise specified - shall prevail.

SECTION 5. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

SECTION 6. If any provision or regulation of this Amendment to the Lanning Square Redevelopment Plan shall be judged invalid by a court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any article, section, subsection, paragraph, subdivision or clause of this Redevelopment Plan and such section, subsection, paragraph, subdivision or clause of this Redevelopment Plan are hereby declared severable.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

0-4

MBS:dh
11-10-22

ORDINANCE AMENDING THE CRAMER HILL REDEVELOPMENT PLAN FOR TAX BLOCKS/LOTS: 811/8; 812/3&4; 815/3 AND 816/2&8

WHEREAS, on May 4, 2011, the City Council of the City of Camden adopted Ordinance No. MC-4608, "Ordinance Approving the Cramer Hill Redevelopment Plan" ("Plan"); and

WHEREAS, the governing body of the City of Camden hereby directs the Planning Board of the City of Camden ("Planning Board") to allow for warehouse and related uses to said Plan; and

WHEREAS, the boundaries include Block 811, Lot 8; Block 813, Lots 3 & 4; Block 815, Lot 3 and Block 816, Lots 2 & 8; N. 26th Street between Harrison Avenue and the Delaware River, Cambridge Street between Harrison Avenue and Delaware River; and DuPont Street between Harrison Avenue and Delaware River, which includes the appropriate area, yard and bulk requirements to facilitate warehouse and related uses; and

WHEREAS, N.J.S.A. 40A:12A(8)(f) permits this City Council to direct the Planning Board to prepare a redevelopment plan or an amendment or revision to a redevelopment plan for a designated redevelopment area; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the Planning Board of the City of Camden is hereby requested to consider an amendment to the Cramer Hill Redevelopment Plan to effect the following proposed changes to said Plan.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-7

Db:dh
11-10-22

AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES FOR INDIVIDUALS WITH DISABILITIES IN THE CITY OF CAMDEN AS "HANDICAPPED PARKING ONLY"

WHEREAS, Valerie Jones, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #1 permit in front or near her home at 1429 Crestmont Avenue; and

WHEREAS, Marisol V. Rivera upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #1 permit in front or near her home at 1160 Bergen Avenue; and

WHEREAS, Alfredo Marcucci, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 1417 Princess Avenue; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as a "Handicapped Parking" as a Type 1 & 2 to have personalized signage during the period of time that the said premises is occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

DB:dh
11-10-22

0.8

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

1425 S. 9th Street George Williams

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 11, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Draft #4
09

DB:dh
11-10-22

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN", ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED, by the City Council of the City of Camden that, an ordinance entitled, "An Ordinance Fixing the Salary Ranges to Be Paid To Certain Officers and Employees in the Classified and Unclassified Service Of The City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. AMENDING the salary and wage by adding the members of the Fire Department of the City of Camden salaries for the titles listed herein have been negotiated with the appropriate Collective Bargaining Associations. Longevity payments as specified in the labor agreements shall be added to the salaries and paid bi-weekly.

EFFECTIVE DATE		1/1/2021	7/1/2021	1/1/2022	7/1/2022	1/1/2023	7/1/2023	1/1/2024	7/1/2024
Fire Fighter	Starting	34,674		34,674		34,674		34,674	
	Step 1	52,869		53,662		54,467		55,284	
	Step 2	60,497		61,405		62,326		63,260	
	Step 3	68,124		69,146		70,183		71,236	
	Step4	75,750		76,887		78,040		79,211	
	Step 5	83,993	84,404	85,883	86,725	87,815	89,110	89,791	91,561
	*Step 6	90,529	90,972	92,566	93,473	94,649	96,044	96,778	98,685
Fire Prevention Specialist	Step 1	72,244		73,327		74,427		75,544	
	Step 2	79,869		81,067		82,283		83,518	
	Step 3	87,498		88,811		90,143		91,495	
	Step 4	95,859		97,297		98,756		100,237	
	*Step 5	100,375	100,866	102,633	103,639	104,942	106,489	107,304	109,418

* Entering the 18th year in PFRS

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 4. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

SECTION 5. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolutions

ALL COUNCIL
12-13-22

R-1

RESOLUTION HONORING NORMA RUIZ
UPON HER RETIREMENT

WHEREAS, Norma Ruiz will be retiring from the City of Camden, effective January 1, 2023, after 36 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Norma began her career with the City of Camden on June 2, 1986 as a Clerk Typist Bilingual for the Building Bureau, Department of Housing and Community Development. Norma progressively worked and was promoted through various positions within the City to her current position as Administrative Secretary within the Office of City Council; and

WHEREAS, Norma's work and family life has been exemplary. She takes a diligent, dedicated and no-nonsense approach to serving the public. Through her career, Norma has been an active member of various committees; including Voices of the City, Labor Management Committee, Co-Chair of the Employee Recognition Committee, Co-chair of Hispanic Awareness Committee, Puerto Rican and Latin Cultural Center, Holy Name PTA, and Saint Stephen's PTA. She has also received many accolades such as: Camden City Employee of the Month 2002, Camden County Prominent Hispanic 2005, Pennsauken's Women in History 2006 and Saint John Bautista Parade Honoree 2009; and

WHEREAS, Norma is a fun loving woman who values her family and work family. She enjoys office parties, especially Halloween, Witchy-Poo partying, also initiated the year round holiday tree tradition in the Clerk's office, Christmas caroling in City Hall and her infamous Dallas Cowboys; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby commends Norma Ruiz on her long service to City of Camden residents and general public, and extends its best wishes for a restful, healthy and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-1

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 2, 2022

FROM: Councilperson

Council Meeting Date: December 13, 2022

- [X] Angel Fuentes, President
- [X] Sheila Davis, Vice President, At-Large
- [X] Shaneka Boucher, 1st Ward
- [X] Chris Collins, 2nd Ward
- [X] Marilyn Torres, 3rd Ward
- [X] Felicia Reyes-Morton, 4th Ward
- [X] Nohemi Soria-Perez, At-Large

Action Requested:

RESOLUTION HONORING NORMA RUIZ UPON HER RETIREMENT

****Please attach any supporting documents*

All Council /nfb

Signature of Councilperson

12/2/22

Date

FUENTES
12-13-22

R-2

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO BOWMAN & COMPANY LLP, 601 WHITE HORSE ROAD, VOORHEES, NJ FOR MUNICIPAL AUDITING AND ANNUAL FINANCIAL STATEMENT SERVICES FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2022

WHEREAS, pursuant to N.J.S.A. 40A:5-4, each municipality of the State of New Jersey is required to make an audit following the end of its fiscal year; and

WHEREAS, by statutory requirement, each municipality's governing body must appoint a Municipal Auditor, N.J.S.A. 40A:5-4 et seq.; and

WHEREAS, in response to RFP #22-20 "Provide Municipal Auditor Services," a proposal was received by the City of Camden ("City") from BOWMAN & COMPANY LLP; and

WHEREAS, upon evaluation of the two responsive proposals to RFP #122-20 the City Administration recommended that the City Council of the City of Camden reappoint BOWMAN & COMPANY LLP, 601 White Horse Road, Voorhees, NJ, to serve as the City's Municipal Auditor; and

WHEREAS, the proposal submitted by BOWMAN & COMPANY LLP, was in separate amounts of ONE HUNDRED SEVENTY-EIGHT THOUSAND DOLLARS ($178,000.00) for the Financial Audit, FORTY-FIVE THOUSAND DOLLARS ($45,000.00) for the Federal and State Grant Single Audit, and SIXTY-FIVE THOUSAND DOLLARS ($65,000.00) for the Annual Financial Statement, for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the City Council Audit budget of the City under line item "2-01-301-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby ratifies, approves and authorizes a contract with BOWMAN & COMPANY LLP, 601 White Horse Road, Voorhees, NJ for the separate amounts of ONE HUNDRED SEVENTY-EIGHT THOUSAND DOLLARS ($178,000.00) for the Financial Audit, FORTY-FIVE THOUSAND DOLLARS ($45,000.00) for the Federal and State Grant Single Audit, and SIXTY-FIVE THOUSAND DOLLARS ($65,000.00) for the Annual Financial Statement, for a period of one (1) year, for an **aggregate total amount of TWO HUNDRED EIGHTY-EIGHT THOUSAND DOLLARS ($288,000.00)**, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

BE IT RESOLVED, by the City Council of the City of Camden that the Mayor, City Clerk, and other authorized officials of the City are hereby fully authorized to negotiate and execute said contract on behalf of the City of Camden, and to take all other necessary actions to effectuate the purposes of this Resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: November 15, 2022

Council Meeting Date: **December 13, 2022**

FROM: Councilperson

- [X] Angel Fuentes, President
- [ ] Sheila Davis, Vice President At-Large
- [ ] Nohemi Soria-Perez, At-Large
- [ ] Shaneka Boucher, 1st Ward
- [ ] Christopher Collins, 2nd Ward
- [ ] Marilyn Torres, 3rd Ward
- [ ] Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT FOR PROFESSIONAL SERVICES TO BOWMAN & COMPANY LLP, 601 WHITE HORSE RD, VOORHEES, NJ FOR MUNICIPAL AUDITING AND ANNUAL FINANCIAL STATEMENT SERVICES FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2022

****Please attach any supporting documents

Angel Fuentes/nr

Signature of Councilperson

11/15/2022

Date

R-3

FUENTES
12/13/2022

RESOLUTION REAPPOINTING KAMEELAH WAHEED AS COMMISSIONER TO THE CAMDEN CITY ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM OF 2 YEARS, BEGINNING DECEMBER 14, 2022 AND ENDING DECEMBER 13, 2024

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be seven (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Kameelah Waheed has been submitted by a member of this City Council, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for appointment; and

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints Kameelah Waheed as a member to the Camden City Arts, Cultural and Heritage Commission for a term of 2 years, beginning December 14, 2022 and ending December 13, 2024; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 2, 2022

Council Meeting Date: December 13, 2022

FROM: Councilperson

X	Angel Fuentes, President		Shaneka Boucher, 1st Ward
X	Sheila Davis, Vice President, At-Large		Christopher Collins, 2nd Ward
X	Nohemi Soria-Perez, At-Large		Marilyn Torres, 3rd Ward
			Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION APPOINTING KAMEELAH WAHEED AS COMMISSIONER TO THE ARTS, CULTURAL, AND HERITAGE COMMISSION FOR A TWO (2) YEAR TERM, BEGINNING DECEMBER 14, 2022 AND ENDING DECEMBER 13, 2024

*****Please attach any supporting documents*

KAMEELAH WAHEED

Kameelah Grew up in an Islamic household where sneaking snippets of worldly music was close to pulling off a major heist, luckily her older sister was a natural 007 and Kameelah was introduced to the world of sound.

After the divorce there was rock n roll on MTV, rap music on just about every Philadelphia radio station, house and EDM at the parties, tribal and island music creeping out of her mother's room and so, she gorged and began to find her voice.

Kameelah Waheed gives credit to her upbringing of musical denial followed by musical explosion to her versatility as a songwriter and as a performing artist. As a songwriter she has penned alternative, neo soul, rock, soundtrack, hip-hop, and house. Kameelah has also opened up other avenues besides being a performing artist by writing for other artists; some include Bunni Sigler of Philadelphia International, Frankie Smith known for the classic The Double Dutch Bus.

As a performing artist she played a huge role in the band Gov't Cheaze; a hip-hop rock band that formed in 2000 and was well known for their high energy out the box live shows. They performed at the Black Lily Film Festival in Philadelphia sharing the stage with J*Davey, Ladybug (Digable Planets), Lizz Wright, and Toshi Regan. They were also invited to perform at the very first Roots Picnic.

Kameelah Waheed was part of the Larry Gold presents Don Cello and Friends compilation CD (2003) released by BBE records Europe.

The single Traveling from the Kameelah Waheed & GC EP was produced by Larry Gold and featured on the Beat Generation Compilation released by Peter Adarkwah, of BBE, & Rapster Records.

In January 2010 Kameelah Waheed was featured on ABC's Channel 6 news Tuned In.

In 2011 Kameelah Waheed and Government Cheaze signed with independent music label Philly Through My Ear (PTME). Philly's own Will Smith Sr. who courted the band after seeing them live at a local event founded PTME. The self-titled CD can be found on ITunes.

Fast forward to 2020-2021 Kameelah has released a house music project via Ramrock Records in May 2020 "Holding On " Her 2nd release off Ramrock Records "America the Beautiful" was released August 13, 2021!

A-4

FUENTES
12/13/2022

RESOLUTION REAPPOINTING TERINA NICOLE HILL AS COMMISSIONER TO THE CAMDEN CITY ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM OF 2 YEARS, BEGINNING DECEMBER 14, 2022 AND ENDING DECEMBER 13, 2024

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be seven (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Terina Nicole Hill has been submitted by a member of this City Council, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for appointment; and

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints Terina Nicole Hill as a member to the Camden City Arts, Cultural and Heritage Commission for a term of 2 years, beginning December 14, 2022 and ending December 13, 2024; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 2, 2022

Council Meeting Date: December 13, 2022

FROM: Councilperson

X	Angel Fuentes, President		Shaneka Boucher, 1st Ward
X	Sheila Davis, Vice President, At-Large		Christopher Collins, 2nd Ward
X	Nohemi Soria-Perez, At-Large		Marilyn Torres, 3rd Ward
			Felisha Reyes-Morton, 4th Ward

Action Requested:

RESOLUTION APPOINTING TERINA NICOLE HILL AS COMMISSIONER TO THE ARTS, CULTURAL, AND HERITAGE COMMISSION FOR A TWO (2) YEAR TERM, BEGINNING DECEMBER 14, 2022 AND ENDING DECEMBER 13, 2024

*****Please attach any supporting documents*

Terina Nicole Hill

OBJECTIVE
Fashion Design Instructor

EDUCATION
New Jersey City University, Jersey City, NJ
M.A. in Art: Design & Craft, May 2015, GPA 4.0
Thomas Edison State College , Trenton, NJ
B.A in Art, September 2011, Cum Laude
Fashion Institute of Technology , New York City, NY
A.A.S in Accessory Design May 2004, Cum Laude

CERTIFICATION
Fashion Design Training Studio, Newark, NJ
Fashion Patternmaking, June 1997

SKILLS
SOFTWARE
Adobe Photoshop, Illustrator, InDesign
Microsoft Word, Excel, PowerPoint, ProCreate

TEACHING
Created the fashion design/fashion entrepreneurship elective at Mastery High School, Camden NJ which is expected to evolve into a 2-yr certification program.
Substitute teaching grades K-12.
Taught illustration, patternmaking, eco-fashion design and the construction of handbags, jewelry and accessories at various institutions.

DESIGN
Established a "green" handcrafted line of accessories, *Jypsea Leathergoods* , which consists of fashion accessories and home goods, sold in boutiques & online. The line has received notable press/media coverage and has been exhibited in regional art shows.

TECHNICAL DESIGN
Implemented a system of bi-weekly fittings for wear-testing, communication daily with overseas factories regarding POs, tech pack development, cost sheets, fit corrections, TOP/fabrication/trim approvals along with daily correspondence with vendors (Macy's, Nordstrom's, DSW) with fit/color approval updates.

EMPLOYMENT HISTORY

K-12 Teaching
- Art Teacher, Sacred Heart School (Camden, NJ) 2022
- Substitute Teacher K-12, Source4Teachers, Camden & Gloucester County School Districts, 2015-2019

Design Instructor/Adjunct Professor
- Drexel University (Philadelphia) April 2022-Present
- Fashion Design Center of South Jersey (Camden) 2020-Present
- Perkins Center for the Arts (Moorestown) 2019-Present

- Moore College of Art (Philadelphia) June 2012 – Present
- The Neighborhood Center (Camden, NJ), Summer 2016
- The Fashion Class, (NYC) Summer 2015
- Brooklyn Children's Museum (Brooklyn) April 2015 – June 2015
- Century 21 After-School/Summer Camp (Willlingboro, NJ) March 2013 – July 2013
- Elizabethport After School Program (Elizabeth, NJ) November 2009-June 2010

Visual Merchandiser

- Crate & Barrel, November 2015-September 2016
- Beeline Group, March 2012 – January 2014
- Down To Earth Boutique/Gallery, February 2010-May 2017

Accessory Designer

- Jypsea Leathergoods, August 2008 – Present

Art/Style/Cultural Journalist

- Edge Philadelphia, March 2011-January 2019

Technical Accessory Designer/Production Manager

- Patra Dress Co.. NYC. Dec 1999-May 2002
- Capelli New York, NYC. March 2007-August 2007
- Me Too Shoes, NYC. December 2007-February 2007
- The Costume Gallery, Burlington, NJ. Nov 2006-November 2007
- The Children's Place, Secaucus NJ. October 2004-Nov 2004

ORGANIZATIONS

Camden Fireworks Art Gallery - Board of Directors (2017-2018),
Kappa Pi (Arts Honor Society), Creative Capital Artist Fellowship: 2018

PUBLICATIONS

"Adult Art Education, the Maker Movement & Their Positive Effects on Under-Privileged Communities" (Master's Thesis), Lulu Press, May 2015
"ENVISION: The Young Accessory Designer's Guide to Collection Development", Lulu Press, April 2011

DB:dh
12-13-22

R-5

RESOLUTION OF CAMDEN CITY COUNCIL AUTHORIZING THE EXECUTION OF A SUBGRANT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COMMUNITY PARTNERSHIP FOR GRANT FUNDS UNDER THE GREEN ACRES PROGRAM FOR SADLERS POYNT PARK

WHEREAS, Camden Community Partnership ("CCP") applied to the State of New Jersey ("State") for financial assistance under the Green Acres Program for a project known as Sadlers Poynt Park; and

WHEREAS, the State approved CCP's application for grant funding and the State and CCP entered into a Green Acres Nonprofit Project Agreement for the project at Sadlers Poynt Park; and

WHEREAS, the City of Camden and CCP seek to engage in a subgrant agreement regarding the grant funds received by CCP from the State for the project at Sadlers Poynt Park; and

WHEREAS, in furtherance of the project at Sadlers Poynt Park and the exchange of State funds from the Green Acres Program, CCP and the City of Camden shall enter into a Subgrant Agreement to be negotiated by the Parties; and

WHEREAS, CCP shall receive the grant funds from the State and shall provide the agreed upon amount to the City of Camden, as further defined in the Subgrant Agreement between CCP and the City of Camden; and

WHEREAS, the City of Camden, in conjunction with CCP, shall be responsible for contracting for the supply of all professional, technical, and other services to accomplish, perform, and carry to the conclusion the final design phase for Sadlers Poynt Park; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden that the City of Camden shall take all steps necessary to negotiate and finalize the Subgrant Agreement with Camden Community Partnership and shall take all steps necessary in furtherance of complying with the terms of the Subgrant Agreement for the Sadlers Poynt Park.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: December 13, 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
RESOLUTION OF CAMDEN CITY COUNCIL AUTHORIZING THE EXECUTION OF A SUBGRANT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COMMUNITY PARTNERSHIP FOR GRANT FUNDS UNDER THE GREEN ACRES PROGRAM FOR SADLERS POYNT PARK

BRIEF DESCRIPTION OF ACTION:
The City of Camden and CCP seek to engage in a subgrant agreement regarding the grant funds received by CCP from the State for the project at Sadlers Poynt Park.

APPROPRIATION ACCOUNT TO BE CHARGED: *Not Applicable*

AMOUNT OF PROPOSED CONTRACT: *Not Applicable*

[X] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	12/1/2022	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	12/1/22	

	(Name) Please Print	(Extension #)
Prepared By:	Dionne Giles	X7185
Contact Person:	Daniel S. Blackburn, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	**Sub grant Agreement**
Name of Vendor	**Camden Community Partnership**
Purpose or Need for service:	**AUTHORIZING THE EXECUTION OF A SUBGRANT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COMMUNITY PARTNERSHIP FOR GRANT FUNDS UNDER THE GREEN ACRES PROGRAM FOR SADLERS POYNT PARK**
Contract Award Amount	**TBD**
Term of Contract	**1 year**
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	**yes**
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

CODE #

SUB-GRANT AGREEMENT BY AND BETWEEN THE CITY OF CAMDEN AND CAMDEN COMMUNITY PARTNERSHIP

This SUB-GRANT AGREEMENT ("Sub-Grant Agreement") made this _____day of _____, 2022, by and between the **CITY OF CAMDEN** with offices located at 520 Market Street, Camden, NJ 08101 (hereinafter referred to as the **"CITY")** a body politic of the State of New Jersey, and **CAMDEN COMMUNITY PARTNERSHIP** with offices located at 2 Aquarium Loop Drive, Suite 501, Camden, NJ 08103 (hereinafter, **"CCP"):**

WITNESSETH

WHEREAS, CCP submitted an application to the State of New Jersey ("State") for financial assistance under the Green Acres Program for a project known as the Sadlers Poynt Park (the "Project"); and

WHEREAS, CCP and the State entered into a Green Acres Nonprofit Project Agreement dated May 27, 2021, a true and correct copy is attached hereto as Exhibit A, (the "Agreement") for financial assistance under the Green Acres Program for the Project; and

WHEREAS, CCP and the CITY wish to engage in a subgrant agreement for the financial assistant received by CCP from the State for the Project and to assist the CITY in utilizing such funds; and

WHEREAS, CCP shall receive the funds from the State and provide the funds to the CITY for the Project; and

WHEREAS, the CITY has accepted this Sub-Grant Agreement pursuant to CITY Resolution _____; and

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties hereto, the parties hereto hereby agree as follows:

1. Scope of Work:

1.1 CCP shall receive the funds from the State under the Agreement and shall provide those funds to the CITY for the Project as defined in this Sub-Grant Agreement and in the Agreement. The CITY shall manage all phases of the Project, as described in the Agreement.

1.2 The CITY shall be responsible for contracting for the supply of all professional, technical, and other services to accomplish, perform and carry to conclusion the final design phase for the Project as per the terms of the Agreement subject to the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., ("Local Public Contracts Law") and applicable regulations and requirements.

1.3 CITY, subject to the terms of the Agreement shall coordinate the procurement of services, oversee, and manage all contractors and consultants to ensure the performance of the activities and services as per the terms of the Agreement.

1.4 CCP and the CITY shall jointly agree on the procurement of construction services for the project in accordance with all bid procurement procedures as required by Green Acres, the Local Public Contracts Law and Foundation Funding laws, regulations and requirements and subject to the terms of the Agreement. Once chosen, CITY shall oversee the performance of the activities and services as per the applicable terms of the Agreement. CCP shall interact with various City Directors and personnel who are involved with the Project.

2. Green Acres Laws Incorporated by Reference:

CITY shall use funds made available under this Agreement pursuant to the New Jersey Department of Environmental Protection Green Acres Program (the "Green Acres Funds") only in accordance with all Green Acres Bond Acts (P.L. 1961, c.46; P.L. 1971, c.165; P.L. 1974, c.102; P.L. 1978, c.118; P.L. 1983, c.354; P.L. 1987, c.165; P.L. 1989, c.183; P.L. 1992, c.88; P.L. 1995, c.204; P.L. 2007, c. 119; P.L. 2009, c. 117; and any State general obligation bond act that may be later approved for the purpose of providing funding for the acquisition or development of lands for recreation and conservation purposes); the Green Acres statutes (N.J.S.A. 13:8A-1 et seq., 13:8A-19 et seq., and 13:8A-35 et seq.); the Garden State Preservation Trust Act (P.L. 1999, c.152, codified at N.J.S.A. 13:8C-1 et seq.); the Green Acres rules (N.J.A.C. 7:36-1 et seq.) and any other law, statute, rule, regulation or ordinance governing the use of funding provided by or property acquired or developed in connection with the Green Acres Program (collectively, the "Green Acres Laws").

The Green Acres Laws are hereby incorporated by reference into this Agreement, as if set forth fully herein, and are binding upon CITY and CCP. CITY expressly agrees to comply with all Green Acres Laws. CITY'S failure to comply with the Green Acres Laws shall be a material breach of this Agreement, whereupon CCP shall have all remedies available to it under this Agreement and the Agreement or any applicable law.

3. Notice to Proceed:

By virtue of this Agreement, CITY may not perform the Scope of Services until the authorized representative of CCP provides CITY with a written Notice to Proceed.

4. Compensation:

CCP agrees to provide funding to the CITY from the Green Acres Funding, Project # 04-14-16 in an amount not to exceed $XXXXX[1] for the Project and services as set forth in the Agreement.

5. Requests for Funding:

CITY shall submit a written "Request for Funding" to the CCP no more than once every thirty (30) days for payment for expenses generated by the Project. The "Request for Funding" shall be consistent with the project scope and budget and supported by an Application and Certificate for Payment and/or other documentation acceptable in form to CCP. Copies of Invoices approved by the CITY will be forwarded to CCP in support of each request for reimbursement for a particular Project activity. CCP shall use its best efforts to pay all properly documented invoices from the CITY within thirty (30) days after receiving the request for payment. CCP may, in its discretion, withhold payment and request additional documentation demonstrating the completion of the services by the contractor or vendor.

6. Payment by CCP:

CCP shall submit a payment to CITY after receipt by CCP of a written "Request for Funding" which shall be deducted from the Green Acres Funding, Project # 04-14-16 grant. All funding is contingent upon the receipt of funding by CCP from the New Jersey Department of Environmental Protection, Green Acres Program. All funding is contingent upon compliance by CITY with the terms specified in the Agreement. All "Request for Funding" and supporting documentation shall be sent by CITY to:

Joe Myers, COO
Camden Community Partnership
2 Aquarium Loop Drive, Suite 501
Camden, New Jersey 08103

7. Time of Performance:

Time is of the essence for the performance of services under this Agreement. In the event that the monies set forth herein are not used by the CITY within one (1) year from the date of execution of this Agreement, the parties shall meet to discuss the status of the funding and the Project and Amendments as needed.

8. Submission of Progress Reports:

[1] Amount to be determined.

CITY shall submit to CCP every thirty (30) days following the execution of this Agreement a "Progress Report" detailing the status of the project activities. CITY shall also deliver to CCP such other information related to the project as CCP may reasonably require from time to time. Additionally, CITY must have a monthly project meeting with CCP and all project stakeholders.

9. Save and Hold Harmless:

CITY agrees to defend, indemnify, protect and hold harmless CCP and State of New Jersey, its officers, commissioners, members, agents, servants and employees from and against any and all suits, claims, demands or damages caused by the negligent or willful conduct or breach of contract of CITY in connection with CITY's performance of this Agreement, including but not limited to, expenditures for and costs of investigations, hiring of expert witnesses, court costs, counsel fees, settlements, judgments or otherwise.

CITY shall require all contractors, subcontractors, consultants, and subconsultants performing the work set forth under this Agreement to defend, indemnify, protect and hold harmless CCP and State of New Jersey, its officers, commissioners, members, agents, servants and employees from and against any and all suits, claims, demands or damages arising from it and/or their negligent or willful conduct or breach of any applicable contract.

10. Insurance:

The minimum requirements of insurance to be carried by CITY for the duration of this Agreement shall be as follows:

(a) General Liability Insurance

Public Liability Insurance in an amount not less than One Million Dollars ($1,000,000.00) combined single limit, or the equivalent, as respect to Bodily and Personal Injury and Property Damage in any one occurrence.

Contractual Liability to include coverage of the liabilities assumed under Section B, entitled "Save and Hold Harmless," in an amount not less than One Million Dollars ($1,000,000.00). Acceptance of coverage in this amount does not release CITY of full responsibility for all liabilities set forth in the indemnification clause in Section 8, "Save and Hold Harmless."

(b) Contractor/Consultant and Subcontractor/Subconsultant Insurance:

CITY shall be responsible for each contractor, consultant, subcontractor, and subconsultant performing services under this Agreement maintaining the following insurance: Commercial General Liability Insurance. Contractual Liability Insurance, Business Automobile Liability Insurance, Workers Compensation (if applicable) and Professional Liability Insurance (for professional consultants or subconsultants) in a form and amounts acceptable to CCP and State of New Jersey.

All insurance policies shall be maintained in full force and effect until all projects funded under this Agreement are completed. Each policy shall contain the provision that thirty (30) days' prior written notice will be given to CCP and State of New Jersey in the event of cancellation or material change in the policy excepting any agreements and/or contracts executed prior to the date of execution of this Grant Agreement.

CITY shall furnish CCP and State of New Jersey with certificates of insurance indicating that the required coverage is in force. Insurance companies providing such coverage shall be authorized to do business in the State of New Jersey. Neither approval nor failure to disapprove insurance certificates furnished by CITY, shall release CITY of the full responsibility for liabilities set forth in the indemnification clause in Section 8, "Save and Hold Harmless."

11. Termination or Modification:

CCP and/or CITY has the right to terminate this Agreement at any time, upon 60 days written notice,, if CCP does not receive funding from the State under the Agreement.

In the event that the Parties exercise their rights to modify this Agreement, the CITY and CCP shall have only such rights as may be stated in the Modified Agreement and shall retain no other rights.

12. Public Convenience & Safety

The safety, protection, and convenience are of primary importance and shall be provided for by CITY, its contractors and subcontractors in an adequate and satisfactory manner. CITY, its contractors and subcontractors shall at all times exercise caution for the protection of persons and property on the Premises.

13. Political Payments and/or Contributions:

CCP warrants to the CITY that neither CCP nor anyone authorized to act on CCP's behalf has made any payment or contribution to any political candidate, political committee, public official or any other person or entity, for the purpose of influencing the award of this Agreement. CCP agrees that if the CITY decides, after such hearing as it deems necessary, that this warranty has been breached, CCP shall, within thirty (30) days of this decision, pay to the CITY liquidated damages equal to five percent (5%) of the face amount of this Agreement. The CITY's decision shall be final, unless CCP seeks a review thereof in a commercial arbitration proceeding conducted by the American Arbitration Association, instituted by CCP within fifteen (15) days of receipt of the decision. CCP further agrees that it shall be ineligible to receive any award of any contract or purchase order from the CITY for a period of one (1) year from the date of any final decision unfavorable to it.

14. Application of Laws and Regulations:

a. This Agreement shall be deemed to be a contract under, and for all purposes shall be governed by and construed and interpreted in accordance with the laws of the State of New Jersey. Except as specified in Section 13, "**Political Payments and/or Contributions**," the Courts of the State of New Jersey shall have sole jurisdiction to resolve any disputes arising hereunder.

b. CCP shall comply with all applicable laws of all local, state, and federal government agencies or bodies with jurisdiction over any of the activities set forth in this Agreement. CITY shall require its contractors, consultants, or sub consultants to comply with all applicable laws including, but not limited to: Prevailing Wage, Nondiscrimination and Equal Opportunity Requirements, American Recovery and Reinvestment Act, and to obtain all required permits or approvals from any governmental body.

15. Audit and Inspection of Records:

CCP shall permit the authorized representatives of the CITY to inspect and audit all data and records of CCP relating to CCP's performance under this Agreement.

CITY shall permit the authorized representatives of CCP to inspect and audit all data and records of CITY relating to CITY's performance under this Agreement.

16. Project Closeout.

CITY shall submit to CCP all required Green Acres Program documentation for project close-out within thirty (30) days of the Project completion.

17. Contractor/Subcontractor Agreements:

CITY shall oversee the preparation of bid specifications for the work to be performed, and shall submit a draft copy of the specifications to CCP for review. CCP and the CITY shall jointly review the bids and jointly determine the lowest responsible bidder subject to the terms of the Agreement and the Local Public Contracts Law. CITY shall award a contract to the lowest responsible bidder pursuant to the Local Public Contracts Law. In the event that CCP and CITY are unable to jointly determine the lowest responsible bidder then, and in that event, the decision of the CITY in such regard shall be final and binding. Furthermore, CCP agrees that it shall comply with any and all procurement procedures as required by NJDOT and Federal Government.

18. Notice:

All notices required or permitted to be given hereunder shall be in writing and shall be deemed to have been given when mailed by certified mail, return receipt requested, addressed to the intended recipient as follows:

If to CCP: Joe Myers, COO
Camden Community Partnership
2 Aquarium Loop Drive, Suite 501
Camden, New Jersey 08103

If to CITY: Gerald C. Seneski, Director of Finance
Department of Finance
520 Market Street – City Hall
Room 213
P.O. Box 95120
Camden, NJ 08102

With Copy to: Daniel S. Blackburn, Esq.
Camden City Attorney
520 Market Street – City Hall
Room 419
P.O. Box 95120
Camden, New Jersey 08101

19. Miscellaneous:

a. This Agreement may not be amended or otherwise modified except upon written consent of both parties hereto.
b. Except upon prior written approval of the CITY or, otherwise specified herein, CCP shall not furnish or disclose to any person or organization, (i) any report, studies, data, or other information provided by, or obtained from, the CITY in connection with this Agreement; (ii) any report, studies, recommendations, data or information relating to, or made or develop in the course of the performance of this Agreement; or (iii) the result of the performance of this Agreement, except CCP shall be permitted to provide such information to the State and its Departments and Agencies.
c. This Sub-Grant Agreement shall be binding upon and inure to the benefit of the parties, their successors and assigns.
d. This Sub-Grant Agreement shall be governed by the laws of the State of New Jersey.
e. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.
f. Headings used in this Sub-Grant Agreement are for convenience of reference only and shall in no way be deemed to define, limit, explain, or amplify any term or provision.
g. This Agreement constitutes the final, complete, and exclusive statement of the agreement of the Parties with respect to the subject matter hereof, and supersedes any and all other prior and contemporaneous agreements and understandings, both written and oral, between the Parties.

IN WITNESS WHEREOF, and intending to be bound hereby, the parties hereto have caused this Agreement to be duly executed, effective as of the day and year first above written.

Attest:

CITY OF CAMDEN

_____
LUIS PASTORIZA
Municipal Clerk

By: _____
VICTOR CARSTARPHEN
Mayor

Approved as to form:

_____
DANIEL S. BLACKBURN, ESQ
Camden City Attorney

Attest:

CAMDEN COMMUNITY PARTNERSHIP

_____
Witness (Sign)

By: _____
Dana Redd
President and Chief Executive Officer

_____
Print Name & Title

_____
Print Name & Title

R-6

AIV
12-13-22

RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE FOR LESS THAN FULL VALUE TAX SALE CERTIFICATE ASSIGNMENTS

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates, listed in Exhibit A attached hereto, for less than the full amount due pursuant to N.J.S.A. 54:5-114.4; and

WHEREAS, N.J.S.A. 54:5-114.4, requires that the tax certificate assignee complete the foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, due to various reasons, including delays caused by the COVID-19 Public Health Emergency and the resulting disruptions of normal court proceedings; and

WHEREAS, the tax sale certificate purchasers listed below made requests to extend the time to foreclose; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in Exhibit A attached hereto; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed in Exhibit A attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Revised

EXHIBIT A

Address	Block/Lot	Council Resolution Approval Date	Resolution#	Tax Sale Certificate#	Tax Sale Certificate Purchaser	Last deadline to complete foreclosure	New Deadline to complete foreclosure
426 Royden	474/5	12/21/2015	MC-15:4798	11-00912	*Bain, Joel*	12/11/2022	12/11/2023
497 Rand	1254/160	08/9/2016	MC-16:5214	951481	*Obando, Eddie & Perez, Gladys*	09/13/2022	**06/13/2023**
21 N 35	1039/64	12/11/2018	MC-18:6692	93-992	*Farhat, Farag*	12/11/2022	12/11/2023

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: December 13, 2022

TO: Timothy J. Cunningham, Esq., Business Administrator

FROM: Danielle S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE

BRIEF DESCRIPTION OF ACTION:
N.J.S.A. 54:5-114.4, requires that the tax certificate assignee complete the foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment. Due to the ongoing COVID-19 pandemic, resulting state of emergency and disruption of normal court procedures, tax sale certificate purchasers have experienced significant delays at various stages of the foreclosure process. City Council authorization is being sought to authorize extensions of time to complete foreclosure for tax sale certificate holders who made requests for extensions. A complete list of the tax sale certificate holders seeking an extension and proposed new foreclosure deadlines are attached as Exhibit A.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT:

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	12/1/22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	11/29/22	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Amia Valentine	X7170
Contact Person:	Daniel S. Blackburn, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

DB:dh
12-13-22

R-7

RESOLUTION OF SUPPORT FOR THE RETAIL CANNABIS APPLICATION SUBMITTED BY CAMDEN APOTHECARY, INC. AND REQUESTING THAT THE CANNABIS REGULATORY COMMISSION ISSUE A RETAIL CANNABIS LICENSE TO CAMDEN APOTHECARY, INC. FOR 1205 HADDON AVENUE, CAMDEN, NEW JERSEY

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer; and

WHEREAS, the New Jersey Cannabis Regulatory Commission has issued regulations implementing the Act at N.J.A.C. 17:30-1.1 et seq.; and

WHEREAS, on February 8, 2022, the City of Camden adopted an ordinance, MC-5371, establishing and controlling recreational cannabis licenses in the City of Camden which was amended by MC- 5414, adopted on October 11, 2022; and

WHEREAS, the New Jersey Cannabis Regulatory Commission's regulations and guidance require evidence of support for a license-applicant from a municipality; to submit a recreational cannabis application which shall include the following:

1. The license applicant's legal name under which it is registered to do business in the State of New Jersey;
2. That the municipality has authorized the type of cannabis business license being sought by the license-applicant to operate within its jurisdiction; and
3. A confirmation that if the municipality has imposed a limit on the number of licensed cannabis businesses, the issuance of a license to the license-applicant by the New Jersey Cannabis Regulatory Commission would not exceed that license limit; and

WHEREAS, the City Council of the City of Camden adopted a cannabis ordinance which establishes the number of permitted licenses as follows:

1. A maximum of one (1) standard or micro-business license operating under Class 1 shall be permitted to operate within the City only in commercial zone area specified as Commercial 3 and Light Industrial 2.

2. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 2 shall be permitted to operate within the City only in commercial zone specified as Light Industrial Zone – LI-1.

3. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 3 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zones, LI-1 and LI-2.

4. A maximum total of three (3) standard or micro-business cannabis licenses operating under Class 4 shall be permitted within the City only in commercial zone areas specified as Light Industrial Zone – LI-1.

5. A maximum of 20 standard or microbusiness retail cannabis business licenses operating under Class 5 shall be permitted within the City in the commercial zones with no more than four (4) per zone as specified in the following zones:

    a. C-2 Zone – Gateway/Waterfront South
    b. C-3 Zone – Old Pathmark Area
    c. C-4 Zone – Admiral Wilson Boulevard
    d. US Zone – University Services
    e. CC Zone – Center City
    f. C-1 Zone - Haddon Avenue from Kaighn Avenue to Atlantic Avenue
    g. Any other properties outside the specific zones described in subsections (a) through (f) above, provided that the applicant/petitioner obtains a use variance, inclusive of any conditions, from the Zoning Board of Adjustment.
    h. Class 6: Delivery – In accordance with the Act, delivery of cannabis products within the City is authorized where permitted by State law.

WHEREAS, the license-applicant, Camden Apothecary, Inc. has submitted an application for a recreational cannabis retail license for 1205 Haddon Avenue, Camden, New Jersey, which falls within the above identified retail zones; and

WHEREAS, the Camden Cannabis Committee, after review of the application for a retail cannabis license submitted by Camden Apothecary, Inc., recommends approval of the application for a retail cannabis license; and

WHEREAS, the Camden Cannabis Committee has now determined to recommend to the City Council of the City of Camden that the application of Camden Apothecary, Inc., for a retail cannabis license be approved and that the Cannabis Regulatory Commission be advised of this recommendation through this resolution of support from the City Council of the City of Camden; and

WHEREAS, New Jersey law requires that the Cannabis Regulatory Commission is the sole entity with the authority to issue a cannabis license but which requires municipal support for such cannabis license; now therefore,

BE IT RESOLVED, by the City Council of the City of Camden that the City Council of the City of Camden, by this resolution hereby supports the application of Camden Apothecary, Inc. for a retail cannabis license for 1205 Haddon Avenue, which was submitted to the Camden Cannabis Committee and which has been so reviewed and approved by the Camden Cannabis Committee.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that this resolution of support for the application for a retail cannabis license by Camden Apothecary, Inc.

is based on the review of the application of Camden Apothecary, Inc., by the Camden Cannabis Committee which determined the following:

1. The applicant's legal name under which it is registered to do business in the State of New Jersey is Camden Apothecary, Inc.
2. The City of Camden has authorized the type of cannabis business license being sought by Camden Apothecary, Inc. to operate within the City of Camden.
3. While the City of Camden has imposed a limit on the number of licensed retail cannabis businesses, as stated above, the issuance of a license to the license-applicant, Camden Apothecary, Inc. by the New Jersey Cannabis Regulatory Commission would not exceed that license limit.
4. The owners of Camden Apothecary, Inc. are Marion Morton, CEO/CFO and President, fifty-one 51percent (51%) and Antoni Minniti, COO and Vice President, forty-nine percent (49%).
5. The proposed location for Camden Apothecary, Inc. would be 1205 Haddon Avenue, Camden, New Jersey, which is located in an approved zone identified in the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022 and as amended by MC- 5414, adopted on October 11, 2022.
6. Camden Apothecary, Inc. submitted an application for a Class 5 standard retail license which lists its business as a New Jersey provisionally certified women business enterprise (WBE).
7. Camden Apothecary, Inc., with the WBE certification, appears to meet the requirements to be considered a Diversely-owned business pursuant to N.J.A.C. 17:30-6.4.
8. The owners of Camden apothecary, Inc. have agreed to comply with the New Jersey Cannabis Regulations, N.J.A.C. 17: 30-1.1 et seq., including being willing to submit to criminal history background checks as required by New Jersey Cannabis Regulation, N.J.A.C. 17: 30-7.12.
9. The application submitted by Camden Apothecary, Inc. for a retail cannabis standard license to the Camden Cannabis Committee, appears to meet all of the requirements of the City of Camden's cannabis ordinance, MC-5371, adopted on February 8, 2022 and as amended by MC- 5414, adopted on October 11, 2022.

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that, based on the review conducted by the Camden Cannabis Committee of the recreational cannabis retail license sought by the license-applicant, Camden Apothecary, Inc. and subject to compliance by Camden Apothecary, Inc. with the New Jersey Cannabis Regulations and further contingent upon Camden Apothecary, Inc. obtaining all of the City's applicable zoning, mercantile and building permit approvals, the City of Camden hereby recommends to the Cannabis Regulatory Commission that a Retail Cannabis License be issued to Camden Apothecary, Inc. for the above location; 1205 Haddon Avenue, Camden, New Jersey.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: December 13, 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
RESOLUTION OF SUPPORT FOR THE RETAIL CANNABIS APPLICATION SUBMITTED BY CAMDEN APOTHECARY, INC. AND REQUESTING THAT THE CANNABIS REGULATORY COMMISSION ISSUE A RETAIL CANNABIS LICENSE TO CAMDEN APOTHECARY, INC. FOR 1205 HADDON AVENUE, CAMDEN, NEW JERSEY

BRIEF DESCRIPTION OF ACTION: The Camden Cannabis Committee, after review of the application submitted by Camden Apothecary, Inc. and an interview with the principals of this company, has determined to recommend to the City Council of the City of Camden that the application of Camden Apothecary, Inc., for a retail cannabis license be approved and that the Cannabis Regulatory Commission be advised of this recommendation through this resolution of support from the City Council of the City of Camden.

APPROPRIATION ACCOUNT TO BE CHARGED: *(If applicable)*

AMOUNT OF PROPOSED CONTRACT: *(if applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	12/1/22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:	11/27/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7185
Contact Person:	Daniel S. Blackburn, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-8

DB:AIV
12-13-22

RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE TAX AND PROJECT SUPPORT AGREEMENT WITH HOLTEC TECHNOLOGY CENTER, LLC

WHEREAS, on March 15, 2017, the City of Camden ("City"), and Holtec Technology Center, LLC ("HTC"), entered into the Tax and Project Support Agreement ("Agreement"), in connection with the development and construction of Holtec International's global corporate headquarters in the City; and

WHEREAS, although the Premises and the Project are otherwise exempt from taxation or assessment by the City pursuant to the South Jersey Port Corporation Act, HTC, in recognition of its corporate responsibilities to the City and the citizens thereof, agreed to provide to the City certain Tax Payments, in the amounts and at the times set forth in the Agreement attached hereto as Exhibit A; and

WHEREAS, notwithstanding the terms of the Agreement to the contrary the City and HTC have mutually agreed to amend/clarify the Agreement as attached hereto as Exhibit B, and as follows:

Section 2. **Amendments/Clarifications to Section 2.2(a) of the Original Agreement for Land Tax Payments**. Notwithstanding the provisions of Section 2.2(a) of the Original Agreement to the contrary, in connection with Land Tax Payments due and payable by HTC to the City, the Parties hereby acknowledge and mutually agree as follows.

(i) the "Land Tax Payment Period" shall mean the quarterly period ended April 31, 2020 through and including the quarterly period ending April 31, 2050;

(ii) the aggregate Land Tax Payments for the quarterly period ended April 31, 2020 through and including the quarterly period ending December 31, 2022, shall be payable, in full on or before December 31, 2022, in the amount of [$_____] (referred to herein as the "Initial Land Tax Payment"). For such purpose, prior to the date hereof, HTC has remitted to the City, and the City hereby acknowledges receipt from HTC of, Land Tax Payments in the aggregate amount of [$_____], such that the total remaining amount of the Initial Land Tax Payment due and owing on or before December 31, 2022 is [$_____];

(iii) Land Tax Payments for the quarterly period ending June 30, 2022, and for each quarterly period thereafter during the remainder of the Land Tax Payment Period, shall be payable on a quarterly basis on each August 1, November 1, February 1 and May 1 through and including May 1, 2050 pursuant to and in accordance with Section 2.2(a) of the Original Agreement;

(iv) Land Tax Payments shall be calculable in accordance with Section 2.2(a)(ii) of the Original Agreement; and

(v) the Land Assessed Valuation prepared by the City and provided to HTC on January 4, 2021 is deemed acceptable by the Parties for purposes of calculation of the Land Tax Payment.

All other terms and provisions of Section 2.2(a) of the Original Agreement shall remain in full force and effect and shall be unaffected by this First Amendment.

Section 3. **Amendments/Clarifications to Section 2.2(b) of the Original Agreement for Improvement Tax Payments**. Notwithstanding the provisions of Section 2.2(b) of the Original Agreement to the contrary, in connection with Improvement Tax Payments due and payable by HTC to the City, the Parties hereby acknowledge and mutually agree as follows.

(i) the "Improvement Tax Payment Period" shall mean the period beginning in the year 2017 through and including the year 2047;

(ii) the "Initial Improvement Tax Period" shall mean the period beginning May 1, 2017 through and including May 1, 2027;

(iii) no Improvement Tax Payments shall be payable during the Initial Improvement Tax Period;

(iv) For the period beginning on the first day after the Initial Improvement Tax Payment Period and ending May 1, 2047, HTC shall make Improvement Tax Payments to the City on a phased-on basis as follows:

(a) for 2028, 10% of the Verified Improvement Tax Payment Amount;
(b) for 2029, 20% of the Verified Improvement Tax Payment Amount;
(c) for 2030, 30% of the Verified Improvement Tax Payment Amount;
(d) for 2031, 40% of the Verified Improvement Tax Payment Amount;
(e) for 2032, 50% of the Verified Improvement Tax Payment Amount;
(f) for 2033, 60% of the Verified Improvement Tax Payment Amount;
(g) for 2034, 70% of the Verified Improvement Tax Payment Amount;
(h) for 2035, 80% of the Verified Improvement Tax Payment Amount;
(i) for 2036, 90% of the Verified Improvement Tax Payment Amount; and
(j) for 2037 through and including 2047, 100% of the Verified Improvement Tax Payment Amount.

(v) Improvements Tax Payments shall be calculable in accordance with Sections 2.2(b)(iii) and 2.2(b)(iv)(B)(3) of the Original Agreement; and

(vi) the Improvements Assessed Valuation prepared by the City and provided to HTC on January 4, 2021 is deemed acceptable by the Parties for purposes of calculation of the Improvement Tax Payment.

All other terms and provisions of Section 2.2(b) of the Original Agreement shall remain in full force and effect and shall be unaffected by this First Amendment; now therefore,

BE IT RESOLVED, by the City Council of the City of Camden that due to the Parties desire to make certain clarifying amendments to the original Agreement, the Tax and Support Agreement between the City and HTC is hereby amended by The First Amendment to include the following:

Section 2. Amendments/Clarifications to Section 2.2(a) of the Original Agreement for Land Tax Payments. Notwithstanding the provisions of Section 2.2(a) of the Original Agreement to the contrary, in connection with Land Tax Payments due and payable by HTC to the City, the Parties hereby acknowledge and mutually agree as follows.

(vi) the "Land Tax Payment Period" shall mean the quarterly period ended April 31, 2020 through and including the quarterly period ending April 31, 2050;

(vii) the aggregate Land Tax Payments for the quarterly period ended April 31, 2020 through and including the quarterly period ending December 31, 2022, shall be payable, in full on or before December 31, 2022, in the amount of [$_____] (referred to herein as the "Initial Land Tax Payment"). For such purpose, prior to the date hereof, HTC has remitted to the City, and the City hereby acknowledges receipt from HTC of, Land Tax Payments in the aggregate amount of [$_____], such that the total remaining amount of the Initial Land Tax Payment due and owing on or before December 31, 2022 is [$_____];

(viii) Land Tax Payments for the quarterly period ending June 30, 2022, and for each quarterly period thereafter during the remainder of the Land Tax Payment Period, shall be payable on a quarterly basis on each August 1, November 1, February 1 and May 1 through and including May 1, 2050 pursuant to and in accordance with Section 2.2(a) of the Original Agreement;

(ix) Land Tax Payments shall be calculable in accordance with Section 2.2(a)(ii) of the Original Agreement; and

(x) the Land Assessed Valuation prepared by the City and provided to HTC on January 4, 2021 is deemed acceptable by the Parties for purposes of calculation of the Land Tax Payment.

All other terms and provisions of Section 2.2(a) of the Original Agreement shall remain in full force and effect and shall be unaffected by this First Amendment.

Section 3. Amendments/Clarifications to Section 2.2(b) of the Original Agreement for Improvement Tax Payments. Notwithstanding the provisions of Section 2.2(b) of the Original Agreement to the contrary, in connection with Improvement Tax Payments due and payable by HTC to the City, the Parties hereby acknowledge and mutually agree as follows.

(vii) the "Improvement Tax Payment Period" shall mean the period beginning in the year 2017 through and including the year 2047;

(viii) the "Initial Improvement Tax Period" shall mean the period beginning May 1, 2017 through and including May 1, 2027;

(ix) no Improvement Tax Payments shall be payable during the Initial Improvement Tax Period;

(x) For the period beginning on the first day after the Initial Improvement Tax Payment Period and ending May 1, 2047, HTC shall make Improvement Tax Payments to the City on a phased-on basis as follows:

(k) for 2028, 10% of the Verified Improvement Tax Payment Amount;
(l) for 2029, 20% of the Verified Improvement Tax Payment Amount;
(m) for 2030, 30% of the Verified Improvement Tax Payment Amount;
(n) for 2031, 40% of the Verified Improvement Tax Payment Amount;
(o) for 2032, 50% of the Verified Improvement Tax Payment Amount;
(p) for 2033, 60% of the Verified Improvement Tax Payment Amount;
(q) for 2034, 70% of the Verified Improvement Tax Payment Amount;
(r) for 2035, 80% of the Verified Improvement Tax Payment Amount;
(s) for 2036, 90% of the Verified Improvement Tax Payment Amount; and
(t) for 2037 through and including 2047, 100% of the Verified Improvement Tax Payment Amount.

(xi) Improvements Tax Payments shall be calculable in accordance with Sections 2.2(b)(iii) and 2.2(b)(iv)(B)(3) of the Original Agreement; and

(xii) the Improvements Assessed Valuation prepared by the City and provided to HTC on January 4, 2021 is deemed acceptable by the Parties for purposes of calculation of the Improvement Tax Payment.

All other terms and provisions of Section 2.2(b) of the Original Agreement shall remain in full force and effect and shall be unaffected by this First Amendment.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form:

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: December 13, 2022

TO: Timothy J. Cunningham, Esq., Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:
RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE TAX AND PROJECT SUPPORT AGREEMENT WITH HOLTEC TECHNOLOGY CENTER, LLC.

BRIEF DESCRIPTION OF ACTION:
The City and Holtec desire to amend/clarify certain terms of the Tax and Support Agreement entered into by the parties on March 15, 2017.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT:

[X] **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	12/2/22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Amia Valentine	X7170
Contact Person:	Daniel S. Blackburn, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

A

HOLTEC TECHNOLOGY CENTER AT CAMDEN

TAX AND PROJECT SUPPORT AGREEMENT

by and between

CITY OF CAMDEN, NEW JERSEY

and

HOLTEC TECHNOLOGY CENTER, LLC

March 15, 2017

TAX AND PROJECT SUPPORT AGREEMENT

THIS TAX AND PROJECT SUPPORT AGREEMENT ("Agreement"), dated as of this 15th day of March, 2017, by and between the City of Camden, County of Camden, New Jersey ("City" or "Camden"), a body corporate and politic of the State of New Jersey ("State"), and Holtec International, a Delaware Corporation ("Holtec"), acting by and through Holtec Technology Center, LLC, a Delaware limited liability company ("HTC"), authorized to conduct business and operate in the State. HTC and the City are each referred to herein as a "Party" and referred to collectively as the "Parties".

BACKGROUND

WHEREAS, Holtec is a leading edge, diversified energy technology company with global operation centers in Marlton, New Jersey, Pittsburgh, Pennsylvania, Orrville, Ohio, Lakeland, Florida, Jupiter, Florida, San Diego, California, Kiev, Ukraine and Pune, India and satellite offices in Barnwood, United Kingdom and Slavutich, Ukraine; and

WHEREAS, Holtec is widely acclaimed as the industry leader in the design and supply of critical heat exchange equipment such as steam generators, surface condensers, air-cooled condensers, and feed-water heaters to the global power industry; and

WHEREAS, Holtec enjoys a global client base and ongoing projects in China, Korea, Spain, the United Kingdom, Switzerland, Belgium, Sweden, Peru, Mexico, Argentina, Brazil and the United States; and

WHEREAS, since 2009, Holtec has been at the forefront in developing a new generation of safe and environmentally friendly energy technology; and

WHEREAS, South Jersey Port Corporation ("SJPC") has been created by the State pursuant to the South Jersey Port Corporation Act, N.J.S.A. 12:11A-1, et seq. ("SJPC Act"), and owns significant property along the Delaware River waterfront in the City of Camden ("Camden" or "City"), including the complex known as the Broadway Marine Terminal and related land ("Broadway Marine Terminal") and

WHEREAS, as a result of business demands, expected growth and other factors, Holtec has determined a need exists for a new manufacturing, fabrication and assembly facility for its business products, which facility will also include space for research and product testing (together with related and ancillary facilities, the "Holtec Technology Center"); and

WHEREAS, Holtec has determined it would also be advantageous for its Operations Center of Excellence, currently located in Marlton, New Jersey ("Operations Center"; together with the Holtec Technology Center and related improvements, the "Project"), to be located in direct proximity to the Holtec Technology Center in order to improve efficiency and operations; and

WHEREAS, the State has enacted legislation, entitled "New Jersey Economic Opportunity Act of 2013," P.L. 2013, c.161 ("EOA"), which provides significant tax incentives for businesses like Holtec to locate in Camden; and

WHEREAS, Holtec has undertaken a national search and received significant offers of financial assistance from multiple states with respect to the siting of the Project and the location of its global corporate headquarters; and

WHEREAS, as a result of extensive analysis of the financial incentives available to it under the EOA, Holtec has determined that the most advantageous location to site the Project and to locate its global corporate headquarters in Camden is on the southernmost portion of Broadway Marine Terminal of approximately fifty-one (51) acres located in Camden, currently part of Block 455, Lot 1, Block 457, Lots 7, 8, 10 and 16, and Block 515, Lots 1, 3, 4, 5, 6, 7, 8, 9, 10 and 11, on the tax maps of the City ("Premises"); and

WHEREAS, upon completion of construction, the Holtec Technology Center will encompass approximately 400,000 square feet in one or more state-of-the-art buildings in Camden and the Holtec Operations Center of Excellence will be housed in an adjacent building approximately 180,000 square feet in size; and

WHEREAS, in furtherance of the collective determination of the Holtec and SJPC to site the Project upon the Premises and to develop and construct the same, Holtec International, acting by and through HTC, have heretofore entered into that certain Project Development Agreement, dated July 25, 2014, pursuant to which the Holtec and SJPC have, among other things, entered into a Ground Lease for the purpose of providing to HTC (on behalf of Holtec), a leasehold interest in the Premises for a term of years and to fix the respective obligations of the Parties in connection therewith ("Ground Lease"), which Ground Lease was executed and delivered on February 26, 2015; and

WHEREAS, pursuant to the SJPC Act (N.J.S.A. 12:11A-19 and 20 in particular), SJPC is not legally required to pay any taxes or assessments upon any marine terminals owned, operated or used by SJPC, which includes the Broadway Marine Terminal and any improvements located thereon; provided, however, SJPC, on its own accord, has heretofore agreed to make an annual payments in lieu of taxes to the City ("SJPC PILOT Payments") pursuant to separate agreement between the City and SJPC; and

WHEREAS, notwithstanding the foregoing agreement between the City and SJPC, the lease of the Premises to Holtec within the boundaries of the Broadway Marine Terminal and the construction by Holtec of the Project thereon would constitute an exempt marine terminal purpose which would, therefore, exclude the Premises leased by and the Project to be constructed by HTC and Holtec from taxation or assessment by the City; and

WHEREAS, although the Premises and the Project would otherwise be exempt from taxation or assessment pursuant to the SJPC Act, Holtec, in recognition of its corporate responsibilities to the City and the citizens thereof, is desirous of providing to the City certain payments (collectively, "Tax Payments"), all as more particularly described in Section 2.2 herein; and

WHEREAS, in addition to the above, in order to locate the Project on the Premises, and to allow for the future growth of the Broadway Marine Terminal, portions of Broadway (County Route 551), Morgan Street, Fairview Street, Woodland Avenue and 6th Street in the City will need to be realigned; and

(b) the execution and delivery of this Agreement and the performance by HTC of its obligations hereunder have been duly authorized, and no further action or approval is required for this Agreement to be binding upon HTC and enforceable against it in accordance with its terms;

(c) HTC has full lawful authority to undertake and fulfill the duties and obligations imposed upon it pursuant to and in accordance with the terms of this Agreement; and

(d) at the time of execution of this Agreement, there is no litigation pending or, to the knowledge of HTC, threatened that would impact its ability to undertake and fulfill the duties and obligations imposed upon it pursuant to and in accordance with the terms of this Agreement.

ARTICLE II

TAX PAYMENTS

Section 2.1 Applicability of Tax Exemption to Premises and Project.

Pursuant to the SJPC Act, the Parties acknowledge that: (i) the Premises; and (ii) the Project, including all buildings, structures or fixtures permanently affixed to the Premises as part of Project, along with all infrastructure to support such buildings, structures or fixtures now or hereafter located at or on the Premises (collectively, the "Taxable Improvements"), are each exempt from taxation and assessment by the City.

Section 2.2 Tax Payments. Notwithstanding the application of the tax and assessment exemption provided by the SJPC Act to the Premises and the Taxable Improvements, HTC shall pay to the City Tax Payments in accordance with the terms and provisions of this Section 2.2 as follows:

(a) Land Tax Payments. During the term of this Agreement, HTC shall pay to the City Tax Payments in an amount equal to that portion of taxes that would have otherwise been payable to the City for the equalized assessed value of the Premises (such taxes due being hereinafter referred to as "Land Tax Payments") in such amounts and at the times as set forth below:

(i) Within forty-five (45) days of the execution of this Agreement, the City Tax Assessor shall calculate the full and true equalized assessed value of the Premises ("Land Assessed Valuation") and shall, immediately thereafter, provide notice of such Land Assessed Valuation to HTC;

(ii) Subsequent to the calculation of the Land Assessed Valuation by the City Tax Assessor, Land Tax Payments shall be calculated as that amount which represents the then-current tax rate levied by the City for real property (expressed as a percentage), multiplied by the Land Assessed Valuation (such amount being hereinafter referred to as the "Verified Land Tax Payment Amount");

(iii) Upon calculation of the Verified Land Tax Payment Amount, HTC shall pay such Land Tax Payments to the City for a period of thirty (30) years ("Land Tax Payment Period") in an amount equal to the Verified Land Tax Payment Amount for each such year in quarterly installments on August 1, November 1, February 1 and May 1 of

the first ten (10) year period of the Improvement Tax Payment Period as follows;

(I) 10% of the Verified Improvement Tax Payment Amount in year one (1) of the Improvement Tax Payment Period;

(II) 20% of the Verified Improvement Tax Payment Amount in year two (2) of the Improvement Tax Payment Period;

(III) 30% of the Verified Improvement Tax Payment Amount in year three (3) of the Improvement Tax Payment Period;

(IV) 40% of the Verified Improvement Tax Payment Amount in year four (4) of the Improvement Tax Payment Period;

(V) 50% of the Verified Improvement Tax Payment Amount in year five (5) of the Improvement Tax Payment Period;

(VI) 60% of the Verified Improvement Tax Payment Amount in year six (6) of the Improvement Tax Payment Period;

(VII) 70% of the Verified Improvement Tax Payment Amount in year seven (7) of the Improvement Tax Payment Period;

(VIII) 80% of the Verified Improvement Tax Payment Amount in year eight (8) of the Improvement Tax Payment Period;

(IX) 90% of the Verified Improvement Tax Payment Amount in year nine (9) of the Improvement Tax Payment Period;

(X) 100% of the Verified Improvement Tax Payment Amount in ten (10) of the Improvement Tax Payment Period; and

(2) In years eleven (11) through twenty (20) of the Improvement Tax Payment Period, HTC shall pay to the City 100% of the Verified Improvement Tax Payment Amount.

(3) During the Improvement Tax Payment Period, HTC shall pay such Improvement Tax Payments to the City in an amount equal to the percentage of the Verified Improvement Tax Payment Amount due and owing for each such year (as described in Section 2.2(b)(iv)(B)(1)(I) through (XI) above) in quarterly installments on August 1, November 1, February 1 and May 1 of each year, beginning in the first quarter immediately following receipt of the Improvements Assessed Valuation.

(v) At least one (1) year prior to the expiration of the Improvement Tax Payment Period, HTC and the City shall negotiate the terms by which future Improvement Tax Payments shall be payable by HTC to the City for up to an additional thirty (30) year period; provided, however, that, if and to the extent that HTC and the City shall have determined not to renegotiate the terms and conditions by which HTC shall pay Improvement Tax Payments to the City, HTC

(c) Renaming those portions of Broadway and/or Morgan Street in the vicinity of the Premises as "Holtec Boulevard" or such other name as shall have been selected and designated by HTC.

Section 3.2 Assistance to the City by HTC.

(a) In the collective interest of the Parties for the successful development, construction and implementation of the Project, by execution of this Agreement, upon request, HTC hereby agrees to assist the City in the undertaking and completion of those portions of the Broadway Realignment Project to be undertaken by the City (including those items set forth in Section 3.1 hereof).

(b) It is expressly understood and agreed by the Parties that, notwithstanding HTC's willingness to assist the City in the undertaking and completion of those portions of the Broadway Realignment Project described in this Agreement, HTC shall have no pecuniary or other financial responsibility of any costs and expenses incurred by HTC or the City in connection therewith unless HTC shall expressly agree, in writing, to pay or contribute to such costs and expenses.

ARTICLE IV

EVENTS OF DEFAULT; REMEDIES

Section 4.1 City Event of Default. Any one or more of the following shall constitute an event of default hereunder by City ("City Event of Default"):

(a) breach by the City of any warranty or covenant contained in this Agreement which shall continue for more than forty-five (45) days after written notice of such breach has been sent by HTC to the City or, if such breach is of a type that cannot be cured within forty-five (45) days, the failure of City within such forty-five (45) day period to commence and diligently pursue such performance to completion; or

(b) failure by the City to perform any other term or condition of this Agreement which shall continue for more than forty-five (45) days after written notice of such failure has been sent to the City by the HTC or, if such failure is of a type that cannot be cured within forty-five (45) days, the failure of the City within such forty-five (45) day period to commence and diligently pursue such performance to completion.

Upon the occurrence of a City Event of Default, HTC shall have the remedies provided in Section 3.3 hereof.

Section 4.2 HTC Event of Default. Any one or more of the following shall constitute an event of default by HTC ("HTC Event of Default"):

(a) breach by HTC of any warranty or covenant contained in this Agreement which shall continue for more than forty-five (45) days after written notice of such breach has been sent to HTC by the City or, if such breach is of a type that cannot be cured within forty-five (45) days, the failure of HTC within such forty-five (45) day period to commence and diligently pursue such performance to completion;

Section 5.2 **Amendments.** This Agreement may not be amended or modified for any reason without the express prior written consent of the HTC and the City.

Section 5.3 **Successors and Assigns.** The terms, conditions, obligations and agreements contained in this Agreement shall inure to and for the benefit of, and shall be binding upon, the City and HTC and their respective successors and assigns.

Section 5.4 **Severability.** In the event that any provision of this Agreement shall be held to be invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof unless a court of competent jurisdiction so holds.

Section 5.5 **Counterparts.** This Agreement may be simultaneously executed in several counterparts, each of which shall constitute an original document and all of which shall constitute but one and the same instrument.

Section 5.6 **Entire Agreement.** This Agreement sets forth all of the promises, covenants, agreements, conditions and undertakings between the parties hereto with respect to the subject matter hereof, and supersedes all prior or contemporaneous agreements and undertakings, inducements, or conditions, express or implied, oral or written between the parties hereto.

Section 5.7 **Notices.** Unless otherwise provided in writing, any notices to be given or to be served upon any Party hereto, in connection with this Agreement, must be in writing and may be delivered personally or by certified or registered mail and, if so mailed, shall be deemed to have been given and received forty-eight (48) hours after a registered or certified letter containing such notice, postage prepaid, is deposited in the United States mail, and if given otherwise shall be deemed to have been given when delivered to and received by the Party to whom it is addressed. Such notice shall be given to the Parties at their following respective addresses or at such other addresses as each party may hereafter designate to the other Parties in writing:

If to City:

City of Camden
Courthouse
520 Market Street
Camden, New Jersey 08102
Attention: Director of Finance
With a copy to: City Attorney

If to HTC:

Holtec Technology Center, LLC
c/o Holtec International
2500 Broadway
Camden, NJ 08104
Attention: Senior Vice President of Operations
With a copy to:

Section 5.8 **Further Assurances and Corrective Instruments.** The City and HTC shall execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inconsistent or ambiguous term hereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first above written.

CITY OF CAMDEN, NEW JERSEY

By: _____
~~**PATRICK J. KEATING, Director of Finance**~~
FRANCISCO MORAN, MAYOR

ATTEST:

_____
LUIS PASTORIZA, ~~**City Clerk**~~
MUNICIPAL CLERK

[Seal]

HOLTEC TECHNOLOGY CENTER, LLC

By: _____
Name: PANKAJ CHAUDHARY
Title: Sr. V.P. operations

ATTEST:

_____

"THE ABOVE HAS BEEN REVIEWED AND APPROVED AS TO FORM."

_____
CITY ATTORNEY
Approved by MC-19:6901

Acknowledged this ____ **day of** _____**, 2019**

SOUTH JERSEY PORT COPORATION

By: _____
JAY JONES, Acting Executive Director and Board Secretary

EXHIBIT B

FIRST AMENDMENT TO
TAX AND PROJECT SUPPORT AGREEMENT

This FIRST AMENDMENT TO TAX AND PROJECT SUPPORT AGREEMENT (this "First Amendment") is made this ___ day of December, 2022, between HOLTEC TECHNOLOGY CENTER, LLC , a Delaware limited liability company, having an address of Holtec Technology Center, One Holtec Boulevard, Camden, New Jersey 08104 (hereinafter, "HTC"), and the CITY OF CAMDEN, NEW JERSEY, a municipal corporation of the County of Camden and State of New Jersey, having an address of 520 Market Street, City Hall, Suite 201, P.O. Box 95120, Camden, New Jersey, 08108-5120 (hereinafter, the "City"). The HTC and the City are collectively referred to herein as the "Parties".

WITNESSETH

WHEREAS, on March 15, 2017, in connection with the development and construction of Holtec International's ("Holtec") global corporate headquarters in the City, the Parties entered into that certain Tax and Project Support Agreement (the "Original Agreement") (capitalized terms not otherwise defined herein shall have the meanings set forth in the Original Agreement); and

WHEREAS, pursuant to the Original Agreement, among other things, although the Premises and the Project are otherwise exempt from taxation or assessment by the City pursuant to the SJPC Act, Holtec, by and through HTC, in recognition of its corporate responsibilities to the City and the citizens thereof, agreed to provide to the City certain Tax Payments, in the amounts and at the times set forth in Section 2.2 of the Original Agreement; and

WHEREAS, in particular, pursuant to Section 2.2 of the Original Agreement, HTC agreed to provide two (2) kinds of Tax Payments: Land Tax Payments and Improvement Tax Payments; and

WHEREAS, with respect to Land Tax Payments, pursuant to Section 2.2(a) of the Original Agreement, HTC is required to pay an amount equal to that portion of taxes that otherwise would have been payable to the City for the equalized assessed value of the Premises, which amount is payable subsequent to the calculation and determination by the City Tax Assessor of the full and true equalized assessed value of the Premises ("Land Assessed Valuation"), which Land Assessed Valuation was required to be provided to HTC within forty-five (45) days from the execution of the Agreement; and

WHEREAS, Section 2.2(a)(ii) of the Original Agreement further provides that, subsequent to the calculation of the Land Assessed Valuation by the City Tax Assessor as described above, Land Tax Payments shall be calculated as that amount which represents the then-current tax rate levied by the City for real property (expressed as a percentage), multiplied by the Land Assessed Valuation (such amount referred to as the "Verified Land Tax Payment Amount"); and

WHEREAS, pursuant to Section 2.2(a)(iii) of the Original Agreement, upon calculation of the Verified Land Tax Payment Amount, HTC shall pay such Land Tax Payments to the City for a period of thirty (30) years ("Land Tax Payment Period") in an amount equal to the Verified Land Tax Payment Amount for each such year in quarterly installments on August 1, November 1, February 1 and May 1 of each year, beginning in the first quarter immediately following receipt of the Land Assessed Valuation; and

WHEREAS, notice of the Land Assessed Valuation was not provided to Holtec until January 4, 2021; and

WHEREAS, notwithstanding the terms of the Original Agreement to the contrary, the Parties have mutually agreed that: (i) the Land Tax Payment Period shall commence and be calculable for the quarterly period ended April 31, 2020 through and including the quarterly period ending April 31, 2050; (ii) the Land Tax Payment for the quarterly period ended April 31, 2020 through the quarterly period ending December 31, 2022, shall be payable, in full on or before December 31, 2022, in the amount of [$_____]; and (iii) the Land Tax Payment for the quarterly period ending June 30, 2022, and for each quarterly period thereafter during the remainder of the Land Tax Payment Period, shall be payable on a quarterly basis on each August 1, November 1, February 1 and May 1 through and including May 1, 2050; and

WHEREAS, with respect to Improvement Tax Payments, pursuant to Section 2.2(b) of the Original Agreement, HTC is also required to pay an amount equal to that portion of taxes that would have otherwise been payable to the City for the equalized assessed value of the Taxable Improvements in such amounts and at the times as set forth in Section 2.2(b)(i)-(iv) of the Original Agreement; and

WHEREAS, pursuant to Section 2.2(b)(i) of the Original Agreement, within fifteen (15) days of the issuance of a CO for the Project, HTC shall provide notice of the issuance of the CO to the Tax Assessor of the City, with a copy thereof to the County of Camden; and

WHEREAS, pursuant to Section 2.2(b)(ii) of the Original Agreement, within forty-five (45) days of receipt of the CO by the City, the City Tax Assessor shall calculate the full and true equalized assessed value of the Taxable Improvements constructed on or permanently affixed to the Premises (such value to be hereafter referred to as the "Improvements Assessed Valuation") and, immediately thereafter, provide notice of such Improvements Assessed Valuation to HTC; and

WHEREAS, pursuant to Section 2.2(b)(iii) of the Original Agreement, subsequent to the calculation of the Improvements Assessed Valuation by the City Tax Assessor, Improvements Tax Payments shall be calculated as that amount which represents the then-current tax rate levied by the City for improvements (expressed as a percentage), multiplied by the Improvements Assessed Valuation (such amount referred to as the "Verified Improvement Tax Payment Amount"); and

WHEREAS, upon calculation of the Verified Improvement Tax Payment Amount as described above, HTC shall pay such Land Tax Payments to the City in an amount equal to the Verified Improvement Tax Payment Amount at the times set forth in Section 2.2(b)(iv) of the Original Agreement (such period referred to in the Original Agreement as the "Improvement Tax Payment Period"); and

WHEREAS, pursuant to Section 2.2(b)(iv)(B)(3) of the Original Agreement, during the Improvement Tax Payment Period, when payable (i.e., after the Verified Improvement Tax Payment is calculated and provided), HTC shall pay such Improvement Tax Payments to the City in an amount equal to the percentage of the Verified Improvement Tax Payment Amount due and owing for each such year (as described above) in quarterly installments on August 1, November 1, February 1 and May 1 of each year, beginning in the first quarter immediately following receipt of the Improvements Assessed Valuation; and

WHEREAS, notice of the Improvements Assessed Valuation was not provided to HTC until January 4, 2021; and

WHEREAS, notwithstanding the requirements set forth in the Original Agreement to the contrary, the Parties have mutually agreed that: (i) the Improvement Tax Payment Period shall commence and be calculable for the year beginning 2017 through and including the year 2047; (ii) the "Initial Improvement Tax Period" shall mean the period beginning May 1, 2017 through and including May 1, 2027; (iii) no Improvement Tax Payments shall be payable during the Initial Improvement Tax Period; (iv) Improvement Tax Payments for the years 2028 through and including 2047 shall be payable on a phased-in basis as set forth in this First Amendment and shall be calculable in accordance with Sections 2.2(b)(iii) and 2.2(b)(iv)(B)(3) of the Original Agreement; and

WHEREAS, pursuant to Section 5.2 of the Original Agreement, the Parties have determined to make certain clarifying amendments to the Original Agreement and are now desirous of executing and delivering this First Amendment in order to memorialize the clarifying amendments described above.

NOW, THEREFORE, in consideration of the foregoing recitals and other good and valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

Section 1. **Defined Terms**. Unless otherwise defined herein, all capitalized terms in this First Amendment shall have the meanings ascribed to them in the Original Agreement.

Section 2. **Amendments/Clarifications to Section 2.2(a) of the Original Agreement for Land Tax Payments**. Notwithstanding the provisions of Section 2.2(a) of the Original Agreement to the contrary, in connection with Land Tax Payments due and payable by HTC to the City, the Parties hereby acknowledge and mutually agree as follows.

(i) the "Land Tax Payment Period" shall mean the quarterly period ended April 31, 2020 through and including the quarterly period ending April 31, 2050;

(ii) the aggregate Land Tax Payments for the quarterly period ended April 31, 2020 through and including the quarterly period ending December 31, 2022, shall be payable, in full on or before December 31, 2022, in the amount of [$_____] (referred to herein as the "Initial Land Tax Payment"). For such purpose, prior to the date hereof, HTC has remitted to the City, and the City hereby acknowledges receipt from HTC of, Land Tax Payments in the aggregate amount of [$_____], such that the total remaining amount of the Initial Land Tax Payment due and owing on or before December 31, 2022 is [$_____];

(iii) Land Tax Payments for the quarterly period ending June 30, 2022, and for each quarterly period thereafter during the remainder of the Land Tax Payment Period, shall be payable on a quarterly basis on each August 1, November 1, February 1 and May 1 through and including May 1, 2050 pursuant to and in accordance with Section 2.2(a) of the Original Agreement;

(iv) Land Tax Payments shall be calculable in accordance with Section 2.2(a)(ii) of the Original Agreement; and

(v) the Land Assessed Valuation prepared by the City and provided to HTC on January 4, 2021 is deemed acceptable by the Parties for purposes of calculation of the Land Tax Payment.

All other terms and provisions of Section 2.2(a) of the Original Agreement shall remain in full force and effect and shall be unaffected by this First Amendment.

Section 3. Amendments/Clarifications to Section 2.2(b) of the Original Agreement for Improvement Tax Payments. Notwithstanding the provisions of Section 2.2(b) of the Original Agreement to the contrary, in connection with Improvement Tax Payments due and payable by HTC to the City, the Parties hereby acknowledge and mutually agree as follows.

(i) the "Improvement Tax Payment Period" shall mean the period beginning in the year 2017 through and including the year 2047;

(ii) the "Initial Improvement Tax Period" shall mean the period beginning May 1, 2017 through and including May 1, 2027;

(iii) no Improvement Tax Payments shall be payable during the Initial Improvement Tax Period;

(iv) For the period beginning on the first day after the Initial Improvement Tax Payment Period and ending May 1, 2047, HTC shall make Improvement Tax Payments to the City on a phased-on basis as follows:

(a) for 2028, 10% of the Verified Improvement Tax Payment Amount;
(b) for 2029, 20% of the Verified Improvement Tax Payment Amount;
(c) for 2030, 30% of the Verified Improvement Tax Payment Amount;
(d) for 2031, 40% of the Verified Improvement Tax Payment Amount;
(e) for 2032, 50% of the Verified Improvement Tax Payment Amount;
(f) for 2033, 60% of the Verified Improvement Tax Payment Amount;
(g) for 2034, 70% of the Verified Improvement Tax Payment Amount;
(h) for 2035, 80% of the Verified Improvement Tax Payment Amount;
(i) for 2036, 90% of the Verified Improvement Tax Payment Amount; and
(j) for 2037 through and including 2047, 100% of the Verified Improvement Tax Payment Amount.

(v) Improvements Tax Payments shall be calculable in accordance with Sections 2.2(b)(iii) and 2.2(b)(iv)(B)(3) of the Original Agreement; and

(vi) the Improvements Assessed Valuation prepared by the City and provided to HTC on January 4, 2021 is deemed acceptable by the Parties for purposes of calculation of the Improvement Tax Payment.

All other terms and provisions of Section 2.2(b) of the Original Agreement shall remain in full force and effect and shall be unaffected by this First Amendment.

Section 4. **Invalidity**. The invalidity of any provision of this First Amendment shall not impair or affect in any manner the validity, enforceability or effect of the Original Agreement or any remaining provisions of this First Amendment.

Section 5. **Counterparts**. This First Amendment may be executed in multiple original counterparts and shall constitute an agreement binding upon the Parties, notwithstanding that the Parties are not signatories to the same counterpart, provided that the Parties have executed a counterpart hereof and are furnished a copy or copies thereof reflecting the signature of the Parties.

Section 6. **Enforceability**. The Original Agreement shall remain in full force and effect subject to the specific amendments/clarifications contained herein.

Section 7. **Successors and Assigns**. This First Amendment shall be binding upon and inure to the benefit of the successors and assigns of HTC and the City.

[Signatures Appear on the Following Page]

IN WITNESS WHEREOF, HTC and the City have executed this First Amendment as of the day and year first written above.

ATTEST

HOLTEC TECHNOLOGY CENTER, LLC,
a Delaware limited liability company

_____

By: _____
Name: _____
Title: _____

ATTEST

CITY OF CAMDEN, NEW JERSEY

_____

By: _____
Name: _____
Title: _____

4859-4647-3280, v. 1

DB:dh
12-13-22

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of $425,000.00, which is now available from the Green Acres Program in the amount of $425,000.00.

BE IT FURTHER RESOLVED, that the like sum of $425,000.00 is hereby appropriated under the caption "Sadlers Poynt Park".

BE IT FURTHER RESOLVED that the above is the result of funds from the Green Acres Program in the amount of $425,000.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: December 13, 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: Daniel S. Blackburn, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87

BRIEF DESCRIPTION OF ACTION:
The City of Camden and CCP seek to engage in a subgrant agreement regarding the grant funds received by CCP from the State for the project at Sadlers Poynt Park and will need to insert said grant in the amount of TBD.

APPROPRIATION ACCOUNT TO BE CHARGED: *Not Applicable*

AMOUNT OF PROPOSED CONTRACT: *Not Applicable*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Dionne Giles	X7185
Contact Person:	Daniel S. Blackburn, City Attorney	X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

DB:dh
12/13/22

R-10

RESOLUTION APPOINTING ABRINA CARSON, CTA AS THE MUNICIPAL TAX ASSESSOR

WHEREAS, pursuant to N.J.S.A. 40A:9-146 and N.J.S.A. 40:69a-43(b), the Mayor of the City of Camden ("City") has submitted to this City Council for its advice and consent the name of Abrina Carson, CTA to serve as the Municipal Tax Assessor for the City to complete the partial term of the previous Tax Assessor beginning December 1, 2022 and ending June 30, 2026, pursuant to N.J.S.A. 40A:9-148; and

WHEREAS, City Council has reviewed Abrina Carson's, qualification as submitted by the Mayor, interviewed her, and is satisfied as to her fitness for appointment as the Tax Assessor; now therefore

BE IT RESOLVED, by City Council of the City of Camden, that for all the reasons set forth above, it hereby consents to the appointment of and appoints Abrina Carson to serve as the Tax Assessor for the City of Camden to complete the partial term ending June 30, 2026.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing Abrina Carson, CTA as the Municipal Tax Assessor.

BRIEF DESCRIPTION OF ACTION: The Mayor of the City of Camden ("City") has submitted to this City Council for its advice and consent the name of Abrina Carson, CTA to serve as the Municipal Tax Assessor for the City to complete the partial term of the previous Tax Assessor beginning December 1, 2022 and ending June 30, 2026, pursuant to N.J.S.A. 40A:9-148.

BIDDING PROCESS: RFP#:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)* -

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/22/22	
Received by City Attorney:	12/1/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Diana Gonzalez	7150
Contact Person:	Timothy J. Cunningham	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-11

DB:dh
12-13-22

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO JBER RISK ADVISORS, LLC, 5 SENECA LANE, HAMILTON, NJ AS AN INSURANCE CONSULTANT FOR THE CITY'S ENTIRE INSURANCE PORTFOLIO

WHEREAS, the City of Camden has a need for an insurance consultant for the City's entire insurance portfolio, in accordance with the other terms and conditions of this Agreement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed $17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(m), permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, **JBER RISK ADVISORS, LLC** has submitted a proposal indicating they will provide an overall assessment of the City's insurance policies, providers, and risk management exposures in accordance with the other terms and conditions of the Agreement for the amount not to exceed SIXTY-FIVE THOUSAND DOLLARS ($65,000.00); and

WHEREAS, **JBER RISK ADVISORS, LLC** has completed and submitted a Business Entity Disclosure Certification which certifies that **JBER RISK ADVISORS, LLC** has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the **JBER RISK ADVISORS, LLC** from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget appropriation budget of the City of Camden under line item "2-01-E1-425-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with **JBER RISK ADVISORS, LLC**, for an amount not to exceed SIXTY-FIVE THOUSAND DOLLARS ($65,000.00), to provide an overall assessment of the City's insurance policies, providers, and risk management exposures in accordance with the other terms and conditions of the Agreement, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: JBER RISK ADVISORS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E1-425-906

AMOUNT: $ 65,000.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 65,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A NON FAIR AND OPEN (NFO) CONTRACT TO JBER RISK ADVISORS LLC, 5 SENECA LANE, HAMILTON , NJ AS AN INSURANCE CONSULTANT FOR THE CITY'S ENTIRE PORTFOLIO.

Gerald C. Seneski

Director of Finance

Date: 11/28/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a non fair and open (NFO) contract to JBER Risk Advisors, LLC, 5 Seneca Lane, Hamilton, NJ as an Insurance Consultant for the City's entire insurance portfolio.

BRIEF DESCRIPTION: JBER Risk Advisors will provide an overall assessment of the City's insurance policies, providers, and risk management exposures for a one (1) year period at $80.00 per hour. JBER will determine if the City is under insured, over insured or offers effective and economical coverage commensurate with an urban municipality such as Camden City.

BIDDING PROCESS: NJSA 40A:11-5(m)

APPROPRIATION ACCOUNT(S): 2-01-E1-425-906

AMOUNT: $65,000.00

☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	11/28	(If applicable)
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/30/2022	
Approved by Business Administrator:	11/30/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	JBER RISK ADVISORS, LLC
Purpose or Need for service:	OVERALL ASSESSMENT OF THE CITY'S INSURANCE POLICIES, PROVIDERS, AND RISK MANAGEMENT EXPOSURES
Contract Award Amount	$65,000.00
Term of Contract	1 YEARS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-5(m)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NFO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date 11/30/2022

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

PROPOSAL CHECKLIST

Items submitted with proposal (Respondent's **INITIALS**)

1. **Respondent's Proposal**
2. Copy of N.J. Business Registration Certificate – Respondent (if applicable)
3. **Statement of Ownership**
4. Non-Collusion Affidavit
5. Mandatory Equal Employment Opportunity Language
6. Affirmative Action Compliance Notice
7. Americans with Disabilities Act
8. New Jersey Anti-Discrimination Provisions
9. Equal Employment Opportunity questionnaire
10. References
11. Resume
12. **Required Forms for contracts awarded pursuant to City Ordinance MC-4588 (N.J.S.A. 19:44A-20.26)**
12. Required Forms for contracts awarded pursuant to "Non fair and Open" Process as per (N.J.SA. 19:44A-20.8)
13. Evidence of Insurance Certificate
14. Ethics Complaint Affidavit
15. Disclosure of Investment Activities in Iran

THE UNDERSIGNED RESPONDENT HEREWITH SUBMITS THE ABOVE REQUIRED DOCUMENTS

PRINT NAME OF RESPONDENT: JBER Risk Advisors

SIGNED BY: Bonnie C. Ridolfino

PRINT NAME AND TITLE: Bonnie Ridolfino, Owner

DATE: 11/22/2022

THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE INDICATED AND RETURNED WITH ALL ITEMS

JBER

Risk Advisors

Assisting clients in developing and implementing efficient & effective risk management programs

November 22, 2022

Ms. Lateefah Chandler, Purchasing Agent
City of Camden
520 Market Street - Suite 213
Camden, New Jersey 08101-5120

Re: Proposal for Insurance Consulting Services

Dear Ms. Chandler,

In response to the City's letter dated November 22, 2022, I am pleased to enclose JBER Risk Advisors proposal for insurance consulting services.

Based upon the Scope of Services the City has outlined, I am proposing an hourly rate of $80 / not to exceed amount of $60,000 for a contract period of 1 year (January 1, 2022 to January 1, 2023).

I will be performing all services to the City. I have been providing insurance/risk management consulting services to clients for over 30 years and specifically to New Jersey Public Entities since 1994. Most recently, I led a team which serviced over 87 public entities throughout Southern New Jersey and represented 13 New Jersey Joint Insurance Funds and 4 New Jersey Insurance Commissions. In addition, I have worked for a commercial insurance carrier which specialized in public entities as well as several New Jersey Joint Insurance Funds.

I believe my experience affords me with the knowledge and expertise to serve as the City's Insurance Consultant. I am excited at the opportunity to assist the City build upon its current risk management program.

If you have any questions or require any additional information, please do not hesitate to contact me. Please note I will not be able to respond from December 2 through December 11, 2022 as I will be out of the country.

Kind Regards,

Bonnie Ridolfino, ARM-P
Owner

5 Seneca Lane, Hamilton, New Jersey
jber.riskadvisors@outlook.com
609-610-7377

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	JBER RISK ADVISORS LLC
Trade Name:	
Address:	5 SENECA LN TRENTON, NJ 08690-0869
Certificate Number:	2788958
Effective Date:	November 09, 2022
Date of Issuance:	November 13, 2022

For Office Use Only:

20221113070016989

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: JBER Risk Advisors

Organization Address: 5 Seneca Lane, Hamilton, NJ 08690

Part I Check the box that represents the type of business organization:

☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)

☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)

☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)

☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)

☐ Other (be specific): _____

Part II

☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Bonnie Ridolfino	5 Seneca Lane, Hamilton, NJ 08690

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder or proposer has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above**. The disclosure shall be continued until names and addresses of every noncorporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Bonnie Ridolfino	Title:	Owner
Signature:	Bonnie Ridolfino	Date:	11/22/2022

REVISED 6/2021

NON-COLLUSION AFFIDAVIT
(N.J.S.A. 52-34-15)

STATE OF New Jersey)
ss:
COUNTY OF Burlington)

RE: Non Fair & Open Contract for Insurance Consultant

I, Bonnie Ridolfino (Name of Affiant) of full age, being duly sworn according to law, on my oath depose and say: I am the Owner (Title of Position) of JBER Risk Advisors, LLC (Name of Vendor/Firm), the vendor for the above named project, and that I executed the said proposal with full authority so to do; that said vendor has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive proposal in connection with the above named project; and that all statements contained in the proposal and in this affidavit are true and correct, and made with full knowledge that the City of Camden relies upon the truth of the statements contained in the proposal and in the statements contained in this affidavit in awarding a contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or sell agencies maintained by my firm for the purpose of securing business.

Signed: X Bonnie Ridolfino

Business Name: JBER Risk Advisors, LLC

Tax ID #: 92-0963456
*provide a fully completed W9 form

Subscribed and sworn to

before me this 22nd day

of November, 2022.

K Miller
Notary Public of New Jersey

KATHLEEN MILLER
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 50039122
MY COMMISSION EXPIRES JUN. 02, 2026

My commission expires June 2, 2026.

REVISED 6/2021

ADDITIONAL STATUTORY REQUIREMENTS

Exhibit A

N.J.S.A. **10:5-31** and *N.J.A.C.* **17:27**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

Goods, Professional Services and General Service Contracts

(Mandatory Affirmative Action Language)

During the performance of this contract, the Contractor agrees as follows:

The Contractor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The Contractor or Subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor or Subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to *N.J.S.A.* 10:5-31 *et seq.*, as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor or Subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with *N.J.A.C.* 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to *N.J.A.C.* 17:27-5.2.

The Contractor or Subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The Contractor or Subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the Contractor or Subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions. All successful prospects must submit, within seven (7) days after the receipt of the notice of intent to award that contract or the receipt of the contract, one of the following:

i. A photo copy of a valid letter for an approved Federal Affirmative Action Plan (good for one year from the date of the letter), or

ii. A photocopy of an approved Certificate of Employee Information Report, or

iii. If the prospect has none of the above, the public agency is required to provide the prospects with an initial Affirmative Action Employee Information Report (AA-302)

The Contractor and its Subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at *N.J.A.C.* 17:27

Name of Proposer: JBER Risk Advisors Date: 11/22/2022
(Person, Firm, or Corporation)

Signature and Title: Jeanne C. Rodgers Owner

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful proposer/bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder/proposer shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid/proposal shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: JBER Risk Advisors SIGNATURE: Bonnie C. Ridolfino

PRINT NAME: Bonnie Ridolfino TITLE: Owner

DATE: 11/22/2022

Form AA302
Rev. 11/11

STATE OF NEW JERSEY

Division of Purchase & Property
Contract Compliance Audit Unit
EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED $150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION B, ITEM 11. For instructions on completing the form, go to https://www.state.nj.us/treasury/contract_compliance/documents/pdf/forms/aa302ins.pdf

SECTION A - COMPANY IDENTIFICATION

1. FID. NO. OR SOCIAL SECURITY	2. TYPE OF BUSINESS	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY
92-0963456	☐ 1. MFG ☒ 2. SERVICE ☐ 3. WHOLESALE ☐ 4. RETAIL ☐ 5. OTHER	Zero

4. COMPANY NAME: JBER Risk Advisors, LLC

5. STREET	CITY	COUNTY	STATE	ZIP CODE
5 Seneca Lane	Hamilton	Mercer	NJ	08690

6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE) — CITY — STATE — ZIP CODE

None

7. CHECK ONE: IS THE COMPANY: ☒ SINGLE-ESTABLISHMENT EMPLOYER ☐ MULTI-ESTABLISHMENT EMPLOYER

8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ

9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT: Zero

10. PUBLIC AGENCY AWARDING CONTRACT

	CITY	COUNTY	STATE	ZIP CODE
City of Camden	Camden	Camden	NJ	08101

Official Use Only	DATE RECEIVED	INAUG.DATE	ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. *DO NOT SUBMIT AN EEO-1 REPORT.*

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN										
				MALE					FEMALE					
	COL. 1 TOTAL (Cols.2 &3)	COL. 2 MALE	COL. 3 FEMALE	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN
Officials/ Managers	0	0	0	0	0	0	0	0	0	0	0	0	0
Professionals	0	0	0	0	0	0	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0	0	0	0	0	0	0
Sales Workers	0	0	0	0	0	0	0	0	0	0	0	0	0
Office & Clerical	0	0	0	0	0	0	0	0	0	0	0	0	0
Craftworkers (Skilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Operatives (Semi-skilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Laborers (Unskilled)	0	0	0	0	0	0	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0
Total employment From previous Report (if any)	0	0	0	0	0	0	0	0	0	0	0	0	0
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.													
	0	0	0	0	0	0	0	0	0	0	0	0	0	0

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED?
☒ 1. Visual Survey ☐ 2. Employment Record ☐ 3. Other (Specify)

13. DATES OF PAYROLL PERIOD USED
From: N/A To: N/A

14. IS THIS THE FIRST Employee Information Report Submitted?
1. YES ☒ 2. NO ☐

15. IF NO, DATE LAST REPORT SUBMITTED
MO | DAY | YEAR

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type)	SIGNATURE	TITLE	DATE MO	DAY	YEAR
Bonnie Ridolfino	Bonnie Ridolfino	Owner	11	22	2022

17. ADDRESS NO. & STREET	CITY	COUNTY	STATE	ZIP CODE	PHONE (AREA CODE, NO., EXTENSION)
5 Seneca Lane	Hamilton	Mercer	NJ	08690	609 - 610 - 7377

AMERICANS WITH DISABILITIES ACT OF 1990 - P.L 101-336
Equal Opportunity for Individuals with Disability

The contractor must comply with all provisions of the Americans with Disabilities Act (ADA), P.L 101-336, in accordance with 42 U.S.C. § 12101 et seq. Thus, pursuant to P.L 101-336 (42 U.S.C. § 12101 et seq. if awarded a contract, the proposer agrees that:

The PROPOSER and the OWNER do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 P.L 101-336 (the "Act") (42 U.S.C. S12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the OWNER pursuant to this contract, the PROPOSER agrees that the performance shall be in strict compliance with the Act. In the event that the Proposer, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the PROPOSER shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Proposer shall indemnify, protect, and save harmless the OWNER, it agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The PROPOSER shall at its own expense, appear, defend any pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER'S grievance procedure, the PROPOSER agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the PROPOSER shall satisfy and discharge the same at its grievance procedure, the PROPOSER shall satisfy and discharge the same at its own expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the PROPOSER along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the PROPOSER every demand, complaint, notice, summons, pleading or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the PROPOSER pursuant to this contract will not relieve the PROPOSER of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the PROPOSER, its agents, servants, employees, and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the PROPOSER expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Proposer's obligations assumed in this Agreement, nor shall they be construed to relieve the PROPOSER from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Name of Proposer: JBER Risk Advisors Date: 11/22/2022
(Person, Firm, or Corporation)

Signature and Title: Jane Cadigan owner

NEW JERSEY ANTI-DISCRIMINATION PROVISIONS
N.J.S.A. 10:2-1 ET SEQ.

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the proposer agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no proposer, nor any person acting on behalf of such proposer or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No proposer, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the proposer by the contracting public agency, under this contract, a penalty of $50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the proposer from the contracting public agency of any prior violation of this section of the contract.

Name of Proposer: JBER Risk Advisors Date: 11/22/2022

(Person, Firm, or Corporation)

Signature and Title: [signature] Owner

CITY OF CAMDEN – EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE

The following information is necessary for the City of Camden to evaluate its hiring/RFP practices and to prepare reports required by law for the State and Federal Government. This form will not accompany the application. The information contained will be confidential and will ***NOT*** be used to make a decision about your employment.

POSITION/RFP APPLIED FOR: Insurance Consultant - VENDOR

CHECK GENDER: **MALE**_____ **FEMALE:** X

CHECK ETHNIC GROUP: **WHITE** X **BLACK**_____ **HISPANIC**_____

AMERICAN INDIAN/ALASKAN NATIVE_____ **ASIAN/PACIFIC ISLANDER**_____

MINORITY STATUS: **MBE**_____ **WMBE**_____

The City of Camden is an Equal Opportunity Employer, does not discriminate on the basis of disabilities and is committed to providing reasonable accommodations.

PLEASE INDICATE ANY DISABILTIES YOU MAY HAVE:

Physical (Specify) None

Mental (Specify) None

If you have a disability requiring reasonable accommodation during the selection process, please inform Personnel (Employment) at (856) 757-7414 Purchasing Bureau (RFP's/Bids) at (856) 757-7159 at the time you are invited for an interview or bid opening.

HOW DID YOU LEARN OF THIS OPPORTUNITY?

Friend_____ **Personal Inquiry**_____ **Courier Post**____ **Star Ledger**_____ **Referral Service (Specify)**_____

Dodge Report_____ **Posted Bulletin (Where)**_____ **Internet (Specify Website)**_____

Other (Specify) Business Administrator **Professional Publication (Specify)**_____

VETERAN'S PREFERENCE PROGRAM

This program provides that in the event that a veteran has qualifications identical to those possessed by another applicant, based upon the veteran's and the other applicant's examinations, interviews, experience, education, training and work history, at the time of appointment, the City shall grant preference to the veteran.

The City of Camden defines ***Veteran*** using Government Code section 18973.

A Veteran means any person who has served full time for 30 days or more in the armed forces in time of war or in time of peace in a campaign or expedition for service in which a medal has been authorized by the government of the United States, or during the period September 16, 1940 to January 31, 1955, or who has served at least 181 consecutive days since January 31, 1955, and who served only in auxiliary or reserve components of the armed forces whose service therein did not exempt him or her from the operation of the Selective Training and Service Alert of 1940.

Based on the definition provided, are you a veteran of the United States Service?

_____ YES X NO

NAME: Bonnie Ridolfino DATE 11/22/2022

The information obtained from this form assist the City of Camden in preparing reports required by law for the State and Federal government. The information contained will be confidential and will only be used in the final decision-making process regarding employment.

JBER
Risk Advisors
Assisting clients in developing and implementing efficient & effective risk management programs

References

Mr. James Lex, Acting Executive Director
Camden County Improvement Authority
520 Market Street
6th Floor – Suite 6400
Camden, New Jersey 08102
856-374-6202

Mr. David Taraschi, Business Administrator
Borough of Audubon
606 West Nicholson Road
Audubon, New Jersey 08106
856-547-1240

Ms. Dawn Thompson, Business Administrator
Borough of Lindenwold
15 North White Horse Pike
Lindenwold, NJ 08021
856-783-2121

Mr. Joseph Hrubash, MELJIF Executive Director
PERMA
9 Campus Drive
Suite 216
Parsippany, New Jersey 07054
201-881-7632

Ms. Staci Ulp, President
Inservco Insurance Services
2 North 2nd Street
Harrisburg, Pennsylvania 17105
800-356-0438 ext. 4057

5 Seneca Lane, Hamilton, New Jersey
jber.riskadvisors@outlook.com
609-610-7377

Bonnie Ridolfino
5 Seneca Lane Hamilton, NJ
609-610-7377 / Bridolfino@gmail.com

Professional Summary

I am a goal-focused, creative problem solver and forward-thinking leader who is dedicated to assisting others achieve more while performing effectively and efficiently. I believe in cultivating strong partnerships with all stakeholders by listening attentively and communicating clearly. My professional experience has provided a myriad of resources and techniques to assist me in developing and achieving goals.

Pertinent Risk Management & Operations Accomplishments

Developed and implemented several cost-containment programs for the Gloucester County and Cumberland County Insurance Commissions, such as:

- GCIC Annual Safety Kick-Off Meeting
  Ensured over 100 Department Leaders received consistent messages on risk management tools / processes / procedures /training to reduce potential for loss.
- Third-Party Property Claim Fast Track Process
  Developed an efficient process to resolve third party property claims which resulted in rapid claim payments to residents.
- Workers' Compensation Seminar for Treating Physicians
  Developed a seminar to educate physicians treating workers' compensation injuries which included an orthopedic surgeon and wc defense attorney. Attendees learned how their role and terminology in initial reports had a direct financial impact on the life of a claim.
- Created an Emergency Management Workers' Compensation Team
  Developed a process to have applicable vendors triage and create an immediate action plan for workplace catastrophic injuries or illness.
- Developed an Accident Investigation Procedure and Standardized Form

Developed and implemented a Business Continuity Plan for Hardenbergh Insurance Group
Within 48 hours of the "COVID" shutdown, all agency operations and client services resumed.

Developed a restructured plan for the Personal Lines Department of Hardenbergh Insurance Group
Created job descriptions and workflows to increase department profitability.

Professional Experience:

Chief Operating Officer – Hardenbergh Insurance Group
January 2017 – March 2022
Responsible for the overall operations of the Agency which includes the Personal Insurance, Public Entity, Benefits and Commercial Insurance Departments (70 employees/3 locations).

Director, Public Entity Division
September 2008 – March 2022
Responsible for the overall management of the Public Entity Department which includes providing risk management consulting and insurance brokerage services to public entities clients (79 clients / 2 NJ Insurance Commissions / 1 Group Purchase Program).

Manager. Governmental Division - Brown & Brown Metro
April 2005 – September 2008
Managed the daily operations of the Statewide Insurance Fund (75 public entities: counties. municipalities. and utility authorities); including risk management consulting services.

Territory Manager – St. Paul Travelers
November 2003 – April 2005
Responsible for the marketing of the public sector property and casualty program to insurance agents.

Manager, Risk Services – Extensis. Inc.
April 2003 – November 2003
Developed risk management programs and secured workers' compensation coverage for clients.

Executive Vice President – Risk & Loss Managers, Inc.
August 1994 – April 2003
Managed the daily operations of the Public Alliance Insurance Fund, School Alliance Insurance Fund and Diploma Joint Insurance Fund. Assisted in the operations of the Mid-Jersey Municipal JIF and New Jersey Municipal Self-Insurers JIF.

Risk Management Consultant – New Jersey Auto Dealers Association
January 1989 to August 1994
Provided insurance consulting services to New Jersey auto dealers.

Underwriting Assistant - The PMA Group
June 1987 – January 1989
Prepared underwriting profiles for new and renewal business submissions.

Education:

West Deptford High School – West Deptford, NJ - Graduated - Diploma
Widener University – Wilmington, DE - Graduated - Associate Degree

Elected Office:

School Board Member – Hamilton Township Board of Education April 1999 – April 2002

Professional Affiliations:

Licensed Property/Casualty and Health Insurance Producer – State of New Jersey
Associate in Risk Management for Public Entities
Risk Manager Accreditation from the Municipal Excess Liability Insurance Fund

Community Involvement:

Hamilton Area SKOR (Special Kids Organized Recreation) Coach - 2002 to 2020
New Jersey Special Olympics Coach – various sports – 2014 to present
Miracle League of Mercer County –2010 to present
Sunday School Teacher – 2003 to present

BUSINESS ENTITY CONTRIBUTION STATEMENT
Required Pursuant To Ordinance MC-4588
[insert name of entity] JBER Risk Advisors

Ordinance MC-4588

[See attached]

BUSINESS ENTITY CONTRIBUTION STATEMENT
City Of Camden – Required Pursuant To Ordinance MC-4588

JBER Risk Advisors *[insert name of entity]*

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that JBER Risk Advisors **[insert name of entity]** has not made and will not make any contributions pursuant to City of Camden Ordinance MC-4588 (copy attached hereto) that would bar the award of this contract in the one (1) calendar year period immediately preceding the date of the subject contract or agreement (the date City Council awards the contract or agreement), December 13, 20 22 **[insert date of resolution]** to any of the following named candidate; candidate committee; joint candidate committee; political party committee; and political committee, continuing political committee, political action committee (PAC) or other form of association or organization that regularly engages in the support of candidates for the City of Camden or Camden County elective offices or the City of Camden or Camden County political parties or political party committees, all subject to and as further detailed in the definition of "Campaign Committee" in MC-4588, Section 1(a)

Mayor Victor Carstarphen	
Angel Fuentes, President City Council	
Sheila Davis, Vice President City Council	**Former President City Council, Curtis Jenkins**
Shaneka Boucher, Councilperson	**Former Vice President City Council Marilyn Torres**
Christopher Collins, Councilperson	**Former Councilperson Sheila Davis**
Marilyn Torres, Councilperson	**Former Councilperson, Angel Fuentes**
Felisha Reyes-Morton, Councilperson	**Former Councilperson, Victor Carstarphen**
Nohemi G. Soria-Perez, Councilperson	**Former Mayor Francisco "Frank" Moran**

Part II – Ownership Disclosure Certification

☒ I certify, as a duly authorized officer and employee of JBER Risk Advisors **[insert name of entity]**, that the list below contains the names and home addresses of all persons, their spouses and child/children or entity that owns 10% or more of the equity ownership or income interests in an organization or entity, as defined in MC-4588, Section 1(d).

Check the box that represents the type of business entity:

☐Partnership ☐Corporation ☐Sole Proprietorship ☐Subchapter S Corporation
☐Limited Partnership ☒Limited Liability Corporation ☐Limited Liability Partnership ☐Non-profit

Name of Stock or Shareholder (mark N/A if it does not apply)	**Home Address**
N/A	

Part III – Contribution to Campaign Committee

I certify, as a duly authorized officer and employee of JBER Risk Advisors **[insert name of entity]** as follows:

☒ That the aforesaid Business Entity, as defined in MC-4588, Section 1(d)., has NOT solicited or made any Contribution to a Campaign Committee, as such terms are defined in MC-4588, Section 1(a) and (b), in excess of the thresholds per calendar year specified in MC-4588, Section 2 (c) within one (1) calendar year immediately preceding the date of the subject contract or agreement (the date City Council awards the contract or agreement, December 13, 20 22 **[insert date of resolution].**

Part III – Contribution to Campaign Committee (continued)

☒ That the aforesaid Business Entity, in submitting a proposal for the subject contract or agreement, shall NOT knowingly solicit or make any Contribution to a Campaign Committee between the time of first communication between the aforesaid Business Entity and the City of Camden regarding a specific contract or agreement for Professional Services or Extraordinary Unspecifiable Services, as such term is defined in MC-4588, Section 1(c), and the later of the termination of negotiations or rejection of any proposal, or the completion of the performance or specified time period of the subject contract or agreement.

☒ That the aforesaid Business Entity has no knowledge of any subcontractor or person who would be disqualified by MC-4588, Sections 2(a) and (e) from being awarded or performing substantially the subject contract or agreement.

Part IV – Contribution Disclosure

Please include all Contributions, regardless of threshold, to any Campaign Committee defined in Ordinance MC-4588, section 1(a), from within one (1) calendar year immediately preceding the subject contract or agreement through the present date.

Contributor Name (mark N/A if it does not apply)	**Recipient Name**	**Date**	**$Dollar Amount**
N/A			$

☐ Check here if the information is continued on subsequent page(s).

Part V – Continuing Duty to Report Contributions

I hereby acknowledge, as a duly authorized officer and employee of JBER Risk Advisors **[insert name of entity]**, that the aforesaid Business Entity has a continuing duty to report to the City of Camden any Contributions that constitute a violation of MC-4588 that are made during the negotiation, proposal process or duration of the subject contract or agreement.

Part VI – Penalty

I hereby acknowledge, as a duly authorized officer and employee of JBER RIsk Advisors **[insert name of entity]**, that I have read and understand the penalty provision of MC-4588, Section 9, with respect to Contributions subject to said ordinance.

Part VII – Signature and Attestation:

The undersigned, in making this Contribution Statement, as required under MC-4588, Section 5(c), prior to the entry into the subject contract or agreement, or prior to the provision of services or goods, as the case may be, is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the aforesaid business Entity, will be liable for any penalty permitted under law.

Name of Business Entity: JBER Risk Advisors, LLC

Signed: [signature] Title: Owner

Print Name: Bonnie Ridolfino Date: 11/22/2022

Subscribed and sworn before me this 22nd day of November, 2022.

My Commission expires: June 2, 2026

[signature] (Affiant)

Kathleen Miller

(Print name & title of affiant) (Corporate Seal)

KATHLEEN MILLER
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 50039122
MY COMMISSION EXPIRES JUN. 02, 2026

BUSINESS ENTITY DISCLOSURE CERTIFICATION

FOR NON-FAIR AND OPEN CONTRACTS

Required Pursuant To N.J.S.A. 19:44A-20.8

JBER Risk Advisors *[insert name of entity]*

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that JBER Risk Advisors **[insert name of entity]** has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that pursuant to P.L. 2004, c.19 would bar the award of this contract in the one year period preceding 12.13.22 **[insert date of resolution]** to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the ***CITY OF CAMDEN*** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Mayor Victor Carstarphen	
Angel Fuentes, President City Council	
Sheila Davis, Vice President City Council	**Former President City Council, Curtis Jenkins**
Shaneka Boucher, Councilperson	**Former Vice President City Council Marilyn Torres**
Christopher Collins, Councilperson	**Former Councilperson Sheila Davis**
Marilyn Torres, Councilperson	**Former Councilperson, Angel Fuentes**
Felisha Reyes-Morton, Councilperson	**Former Councilperson, Victor Carstarphen**
Nohemi G. Soria-Perez, Councilperson	**Former Mayor Francisco "Frank" Moran**

Part II – Ownership Disclosure Certification

☒ I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

☐Partnership ☐Corporation ☐Sole Proprietorship ☐Subchapter S Corporation

☐Limited Partnership ☒Limited Liability Corporation ☐Limited Liability Partnership ☐Non-profit

Name of Stock or Shareholder (mark N/A if it does not apply)	**Home Address**
N/A	

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: JBER Risk Advisors, LLC

Signed: [signature] Title: Owner

Print Name: Bonnie Ridolfino Date: 11/22/2022

Subscribed and sworn before me this 23rd day of November, 2022.

[signature] (Affiant)

My Commission expires: June 2, 2026

Kathleen Miller

(Print name & title of affiant) (Corporate Seal)

KATHLEEN MILLER
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 50039122
MY COMMISSION EXPIRES JUN. 02, 2026

REVISED 01/2022

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	JBER Risk Advisors, LLC		
Address:	5 Seneca Lane		
City:	Hamilton	State: New Jersey	Zip: 08690

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A 19-44A-20.26 and as represented by the Instructions accompanying this form.

Signature	JBER Risk Advisors, LLC Printed Name	Owner Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44a-20.26 this disclosure must include all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

Contributor Name (mark N/A if it does not apply)	Recipient Name	Date	Dollar Amount
N/A			$

☐ Check here if the information is continued on subsequent page (s)

JBERRIS-01 MFILER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 11/30/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Hardenbergh Insurance Group PO Box 8000 Marlton, NJ 08053	PHONE (A/C, No, Ext): (856) 489-9100	FAX (A/C, No):
	E-MAIL ADDRESS: hig@hig.net	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : USLI	25895
INSURED	INSURER B :	
JBER Risk Advisors, LLC 5 Seneca Lane Hamilton, NJ 08690	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR	X		CX1558174	1/1/2023	1/1/2024	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 50,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) N/A	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liabili+y			CX1558174	1/1/2023	1/1/2024		1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Evidence of Insurance for Insurance Consulting Services

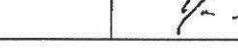
CERTIFICATE HOLDER

City of Camden
520 Market Street
Camden, NJ 08102

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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JBER

Risk Advisors

Assisting clients in developing and implementing efficient & effective risk management programs

I, Bonnie Ridolfino, recognize that I do not own a Workers' Compensation Policy and am not a qualified self-insurer for the purposes of providing workers' compensation benefits in the State of New Jersey.

I further warrant that I have elected not to provide myself workers' compensation benefits as it is permissible in NJ law. JBER Risk Advisors has no employees.

I agree in advance that I am not an employee of the City of Camden and waive any and all rights to workers' compensation benefits due an employee of the City of Camden following an injury or occupational illness while performing any and all services under this contract.

Bonnie Ridolfino, Owner
JBER Risk Advisors
November 22, 20222

5 Seneca Lane, Hamilton, New Jersey
Jber.riskadvisers@outlook.com
609-610-7377

STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT

STATE OF NEW JERSEY:

SS

COUNTY OF Mercer (Print County):

I, Bonnie Ridolfino (print Bidder's corporate officer's name), the duly authorized representative of JBER Risk Advisors (print Bidder's corporate name), with a business address at 5 Seneca Lane, Hamilton, NJ 08690 (print Bidder's corporate office address) in the County of Mercer (print Bidder's county), and the State of New Jersey (print Bidder's state) being of full age and duly sworn according to law upon my oath, depose and say

1. I am an officer of the above firm, the Bidder, making the proposal for the Insurance Consulting (insert project description) work; and

2. I executed the proposal with full authority from said Bidder to do so; and

3. Bidder, at the time of making of its proposal, **is not included** on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders, or any other similar state or federal list, as a result of action by any state (including that of other states) or federal agency; and

4. Bidder **does not** have any current formal ethics complaint against it or any other action pending with any state agency (including that of other states), including, without limitation, being subject to an investigation; charged; found non-compliant; voluntarily excluded; or determined ineligible..

I hereby acknowledge on behalf of the Bidder that the aforesaid statements are made with the full knowledge that the City of Camden, as the owner, relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the aforesaid work.

I, on behalf of the Bidder, further warrant that after bid submissions or during the contract term should the above firm's status change with regards to statements 3 and 4 above, I or another authorized officer of the Bidder shall immediately notify the City of Camden of such change.

* * *

I HEREBY CERTIFY the foregoing statements c made by me are true. I acknowledge that if same are willfully false, I am subject to punishment pursuant to law.

BIDDER/PROPOSER:

JBER Risk Advisors, LLC

Bonnie Ridolfino

Proposer/Bidder's Representative's Signature
Print Name: Bonnie Ridolfino
Print Title/Position: Owner
Date: 11/22/2022

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY
NOV. 22, 2022

K Kathleen Miller

Notary Public of New Jersey

My Commission Expires: June 2, 2026

KATHLEEN MILLER
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 50039122
MY COMMISSION EXPIRES JUN. 02, 2026

CITY OF CAMDEN
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

PART 1:- CERTIFICATION

PROPOSERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX BELOW. FAILURE TO CHECK ONE OF THE BOXES MAY RENDER VENDORS'S PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found at: http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf. Proposer must review this List prior to completing the below certification. Failure to complete the certification may render a vendor's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party

PLEASE CHECK THE APPROPRIATE BOX:

__X__ I hereby certify, pursuant to Public Law 2012, c. 25, that neither the proposer listed above nor any of the proposer's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.**

OR

_____ I am unable to certify as above because the Proposer and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 List. **I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below.** FAILURE TO PROVIDE THE AFORESAID MAY RESULT IN THE PROPOSAL BEING RENDERED NON-COMPLIANT, NON-RESPONSIVE AND APPROPRIATE PENALTIES, FINES AND/OR SANCTIONS WILL BE ASSESSED AS PROVIDED BY LAW.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE ATTACH ADDITIONAL SHEETS WITH THE PERTINENT INFORMATION.

Name:_____

Relationship to Bidder/Offeror:_____

Description of Activities: _____

Duration of Engagement _____ Anticipated Cessation Date _____

Bidder/Offerer Contact Name: _____ Contact Phone Number: _____

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge the City of Camden is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of the subject contract with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my contract with the City of Camden and that the City, at its option, may declare any contract resulting from this certification void and unenforceable.

[Remainder of page intentionally left blank]

PROPOSER:

JBER Risk Advisors, LLC

Bonnie Ridolfino

Proposer's Representative's Signature
Print Name: Bonnie Ridolfino
Print Title/Position: Owner
Date: 11/22/2022

SUBSCRIBED AND SWORN TO
BEFORE ME THIS DAY

NOV. 22, 2022

Kathleen Miller

Notary Public of New Jersey

My Commission Expires: June 2, 2026

KATHLEEN MILLER
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 50039122
MY COMMISSION EXPIRES JUN. 02, 2026

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
JBER RIsk Advisors, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☒ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
5 Seneca Lane

Requester's name and address (optional)

6 City, state, and ZIP code
Hamilton, NJ 08690

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number: ☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number: 92 - 0963456

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 11/22/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

REVISED 6/2021

DB:dh
12-13-22

R-12

RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT CORP., TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS FROM DECEMBER 1, 2022 TO APRIL 30, 2023

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions; and

WHEREAS, the anticipated term of this contract is from December 1, 2022 to approximately April 30, 2023; and

WHEREAS, New Life Community Development Corp., has submitted a proposal in response to the City's Request for Proposals (RFP#22-23) which will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 1, 2022 to approximately April 30, 2023 for $1,000.00 per day/night in the amount not to exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($125,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserved for state and federal grant budget of the City of Camden under line item(s) "2-01-E7-800-908 and 3-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with New Life Community Development Corp., effective December 1, 2022 to approximately April 30, 2023, encompasses the operation of a Code Blue Warming Center by New Life Community Development Corp., during the hours of 7:00 p.m. and 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; and

WHEREAS, funding for a contract with New Life Community Development Corp., effective December 1, 2022 to approximately April 30, 2023, will be provided through the use of HUD funds pursuant to 24 CFR 576.100, the Emergency Solutions Grants ("ESG") Program which allows funds to be used for immediate (emergency) shelter as a safe, decent alternative to the streets which includes the operation of a Code Blue Warming Center during the hours of 7:00 p.m. and 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; and

WHEREAS, included in the contract with New Life Community Development Corp., shall be the requirement that New Life Community Development Corp., 1721 Haddon Avenue, Camden, NJ 08103 must comply with all HUD ESG Program requirements, including entering into a Subrecipient Agreement with the City, the terms of which are established by HUD, and is mandated by HUD under its ESG Program for the use of HUD funds in operating a Code Blue Warming Center, and this Subrecipient Agreement shall be incorporated into the terms and provisions of the Contract; now therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with New Life Community Development Corp., to support costs for Code Blue activities from December 1, 2022 to approximately April 30, 2023, subject to New Life Community Development Corp., complying with all HUD ESG Program requirements, including entering into a Subrecipient Agreement with the City in the amount not to exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($125,000.00) to provide for the operation of a Code Blue Warming Center in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall

be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NEW LIFE COMMUNITY DEVELOPMENT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E7-800-908 & 3-01-E7-800-908

AMOUNT: $ 125,000.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 125,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO NEW LIFE COMMUNITY DEVELOPMENT, 1721 HADDON AVENUE , CAMDEN, NJ 08103 TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS FROM APPROXIMATELY DECEMBER 1, 2022 TO APRIL 30, 2023.

Gerald C. Seneski

Director of Finance

Date: 11/29/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a negotiated contract to New Life Community Development, 1721 Haddon Avenue, Camden, NJ 08103 to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022.

BRIEF DESCRIPTION: New Life Community Development, 1721 Haddon Avenue, Camden, NJ 08103 will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022 at $1,000.00 per night/day. The City of Camden will provide 2 security guards for each 12 hour designation.

BIDDING PROCESS: Received three (3) proposals on October 27, 2022 – RFP 22-23

APPROPRIATION ACCOUNT(S): 2-01-E7-800-908 & 3-01-E7-800-908

AMOUNT: $125,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/29/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/29/2022	
Approved by Business Administrator:	11/29/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	NEW LIFE COMMUNITY DEVELOPMENT
Purpose or Need for service:	PROVIDE WARMING CENTER FOR CODE BLUE EMERGENCY DESIGNATIONS DURING THE 2022-2023 WINTER MONTHS
Contract Award Amount	$125,000
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #22-23
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES PROCTOR PROPERTIES NEW LIFE COMMUNITY

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

_____

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date 11/29/2022

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____ Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

4

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. C2201948

SHIP TO	
	DEPARTMENT OF HUMAN SERVICES NORTH CAMDEN ADMIN BUILDING 1000 6TH STREET CAMDEN, NJ 08102
VENDOR	VENDOR #: NEW49 NEW LIFE COMMUNITY DEV. CORP 1721 HADDON AVE CAMDEN, NJ 08102

ORDER DATE: 11/03/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
~~75.00~~ 100 DAY	2022-2023 CODE BLUE PROVISION OF WARMING CENTER FROM NOVEMBER 1, 2022 THRU APRIL 30, 2023. PROVIDING A SAFE AND WARM LOCATION FOR CLIENTS DURING INCLEMENT WEATHER WHEN CODE BLUE IS DECLARED BY CAMDEN COUNTY HEALTH OFFICER AS NEEDED ADHERING TO COVID-19 GUIDELINES FOR A FEE OF $1,000 PER NIGHT X 75 = $75,000 Per Jamaan Mcrea for 100 night	2-01-E7-800-908	1,000.0000	~~75,000.00~~ 100,000
			TOTAL	~~75,000.00~~ 100,000

CITY OF CAMDEN
PURCHASING BUREAU
2022 NOV 29 AM 8:41

Approved:

Department Head — 11-28-22 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — 11/28/22 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

22-23 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS OF 2022-2023

Opening Date: October 6, 2022 9:00 AM

Closing Date: October 27, 2022 11:00 AM

Vendor Details

Company Name:	New Life Community Development Corporation
Address:	1721 Haddon Avenue Camden, New Jersey 08103
Contact:	TAMELA LEE
Email:	tamelanlee@aol.com
Phone:	609-617-0626
HST#:	01-0721933

Submission Details

Created On:	Wednesday October 26, 2022 15:41:33
Submitted On:	Thursday October 27, 2022 10:49:53
Submitted By:	TAMELA LEE
Email:	tamelanlee@aol.com
Transaction #:	f2c8bbe1-583f-409f-a0b9-567a0abf6957
Submitter's IP Address:	73.198.138.152

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

VENDOR PRICE SHEET

VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2022-2023 WINTER SEASON. THE CITY ESTIMATES THE 2022-2023 SEASON TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS. THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.

A warming center is responsible for providing an indoor space, warmth, and a bathroom.

*** * * FOOD expense will not be covered by the City * * ***

"CODE BLUE" MULTIPLIER NIGHT/SDAYS (MORE OR LESS)	PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION *	TOTAL COST
125	~~$2,000.0000~~ 1,000.00	~~$250,000.00~~ 125,000
	Subtotal:	~~$ 250,000.00~~ 125,00

Summary Table

Bid Form	Amount
VENDOR PRICE SHEET	~~$ 250,000.00~~ 125,000
Subtotal Contract Amount:	~~$ 250,000.00~~ 125,000

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

In order to help evaluate your proposal, kindly provide details about your organization such as mission statement, history, services you provide, goals, etc. and upload this information in the Document Upload section of this software. Below please find additional questions to help with the evaluation.

Do you currently provide homeless prevention or sheltering service(se) at your facility?	Yes
If no to the above question, are you interested in operating a Warming Center at your facility or a City provided location?	N/A
Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given in the specifications?	Yes
Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am?	8 pm - 7 am
Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm?	8 pm - 7 am
Provide contact information, name, title, telephone number of the individual who will receive notification of Code Blue designations (night or day).	Daise Obrien / Code Blue Assistant 856-366-7501 Email daiseobrien58@gmail.com
What is your current capacity as overnight homeless shelter? If you do not provide sheltering services currently, mark "N/A".	Warming Center 20 People
List whether you can accommodate: Females, Males, Families or Pets	Males & Females
If you currently provide homeless prevention or sheltering service, how many individuals above your current capacity* can you accommodate as a warming center? (*additional # above current shelter capacity) Indicate N/A if you do not currently provide homeless prevention or sheltering services.	2 extra individuals
As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? Indicate N/A if you currently provide homeless prevention or sheltering services.	N/A

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	NEW LIFE COMMUNITY DEVELOPMENT CORP. OF CAMDEN
Trade Name:	
Address:	1721 HADDON AVENUE CAMDEN, NJ 08103-3007
Certificate Number:	1641597
Effective Date:	May 23, 2011
Date of Issuance:	November 29, 2022

For Office Use Only:

20221129120825544

2022-2023 WARMING CENTER FACILITY ASSESSMENT

Agency Name: New Life CDC

Program Name: Code Blue

List the location (name of facility and street address) where the public has access. If there is more than one site, you must complete an assessment for each site.

Address: 1721 Haddon Ave Camden, NJ

Indicate if program is: Owned X Leased _____ or New Site Acquisition _____

Facility Site Control

Please provide the owner of record of your program site: Dana M. Green

Based on ownership of the program site, provide responses for Questions 1 through 3 below.

1. Ownership Information

If your agency owns the facility, please complete this section. If the facility was donated to the agency, Check "Owned" above and complete Question 1 as the owner of record. Please note that your agency must be in compliance with OMB Circular A-122.

What is the estimated fair market value of facility? $ 600,000.00

Is there a mortgage on the building? X Yes ___ No

If there is a mortgage, list the monthly mortgage payment: $ $2,247.40

How much of the monthly mortgage payment is the responsibility of the program? $ 0

Total number of Square feet: _____

Do you pay property taxes on the building? ___ Yes X No

If you pay property taxes, what was the total paid in 2011? $ _____

2. Lease Information

If your agency currently leases the facility, please attach a copy of the lease and complete the following. Please note that your agency must be in compliance with OMB Circular A-122. A certification from the landlord that the building meets building code requirements should also be submitted.

a. Rent Information

Monthly rent payment $ _____

Lease Period: _____ to _____

Total number of Square feet _____

Please check off if any of these utilities are included in rent:

___ Heat ___ Gas ___ Electricity ___ Phone

b. Owner Information

Owner of Property: Dana M. Green

Address of Owner: 610 Woodland Ave. Cherry Hill, NJ 08003

Telephone: (856) 541-5433

Fax:( ) _____

Relationship, if any, to owner (i.e., Relative Board Member, Self):

_____

c. Property Manager Information *(fill out only if different from the owner)*

Name of Property Manager: _____

Address of Property Manager: _____

Telephone: ( ) _____ Fax: ( ) _____

Relationship, if any, property manager (i.e., Relative Board Member, Self):

b. Repair/Rehabilitation Status

Are there any repairs that must take place before occupancy? ___ Yes X No

If yes, please answer the following questions:

How much will the repairs/rehabilitation work cost? $ _____

How much funding have you secured for this work? $_____

When is the anticipate completion date? _____

3. Security and Safety Systems

Are the following items in working order according to City and State Code Requirements:

Fire alarms? X Yes __ No

What is the last inspection date of the fire alarm system? 3/22

Smoke detectors? X Yes __ No

Carbon monoxide detectors? X Yes __ No

Fire extinguishers? X Yes __ No

Are emergency exit to make the doors operable and accessible? X Yes __ No

Is there a prominent, well lit evacuation plan? X Yes __ No

Are the fire escapes and outdoor staircases in safe and operable condition? X Yes __ No

4. Essential Building Systems

Please indicate that status of major building systems.

Plumbing: X No problems __ Needs repair __ Needs replacement
__ Need more toilets __ Need more showers

Electrical: X No problems __ No repair __ Needs replacement

Heating: X No problems __ No repair __ Needs replacement

Air Conditioning X No problems __ No repair __ Needs replacement __ N/A

Roof: X No problems __ No repair __ Needs replacement

Is the building accessible for people with disabilities? X Yes __ No

Would installation of ramps or wheelchair lifts make the facility accessible? __ Yes X No

5. Facility Accessibility

Entrance

Facility Entranceway

Does facility have an accessible route leading to entranceway? X Yes __ No

Is the front side-walk paved with a hard, smooth surface? X Yes __ No

Is the sidewalk level with entry door? X Yes __ No

Is there a ramp leading to the front door or another door? __ Yes X No

Is there an operable lift? ___ Yes X No

Is the sidewalk accessible to public transportation stops? X Yes ___ No

Entry Door

Does the site have a front entrance door wide enough for a wheelchair? X Yes ___ No

Is the front entrance door threshold level with exterior & interior of facility? X Yes ___ No

Does the front entrance door have an automatic push to open access? ___ Yes X No

If the front entrance door is not wheelchair accessible, is their another entrance that is on an accessible route from the front entrance that is accessible? ___ Yes ___ No

6. Common Areas

Facility Lobby/Front Area

Is the lobby adjacent to the facility entrance and accessible? X Yes ___ No

Does the lobby area provide clearance for wheelchair? X Yes ___ No

Is the lobby area have a hard, smooth surface? X Yes ___ No

Elevator

How many floors does your site have? 1

If more than one, does your site have an operable elevator? ___ Yes ___ No

If yes, does the elevator have a width for a wheelchair? ___ Yes ___ No

If yes, does the elevator bring the car to a sufficient level to the floor at the landing to allow a wheel chair access? ___ Yes ___ No

Does the elevator have visible and audible signals and controls so it may be operated by those with visual or audio disabilities? ___ Yes ___ No

Also, include a copy of the most current inspection certification for each elevator.

Daytime Activity Areas

Does the site have an area dedicated to daytime activities such as group meetings, social gatherings, etc.? X Yes ___ No

If yes, how many areas? 1

If yes, how many are accessible from the lobby area? 1

Toilets and Bathing Facilities – Photo Required (if applicable, must include bathing area)

- Does the site have bathroom facilities in common areas for public use? X Yes ___ No

- If yes, is the bathroom on an accessible route from the entrance and is the threshold able to allow wheelchair access? X Yes ___ No
- If yes, does the bathroom have adequate space for a wheel chair and accessible features such as lower sink, handles, etc.? X Yes ___ No
- Does the site have bathroom facilities in individual apartments that are accessible? ___ Yes ___ No If yes, how many units have this feature? _____
- Does the site have public showering facilities? ___ Yes X No If yes, is the area accessible for wheelchairs? ___ Yes ___ No
- If the site has individual apartments, does the site have any units with wheelchair accessible bathrooms? ___ Yes ___ No

7. Building Codes

Was the facility cited for any building code violations within the past year? __ Yes X No

If yes, were the violations corrected or resolved? __ Yes __ No

Please explain any unresolved building citations: _____

Even if you are not cited, are you aware of any improvements necessary to make the facility comply with the Chicago Building Code? __ Yes __ No

Please explain any necessary improvements: _____

DB:dh
12-13-22

R-13

RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOUSE OF CAMDEN TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS FROM DECEMBER 1, 2022 TO APRIL 30, 2023

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions; and

WHEREAS, the anticipated term of this contract is from December 1, 2022 to approximately April 30, 2023; and

WHEREAS, Joseph's House of Camden has submitted a proposal in response to the City's Request for Proposals (RFP#22-23) which will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 1, 2022 to approximately April 30, 2023 for $250.00 per day/night in the amount not to exceed THIRTY-ONE THOUSAND TWO HUNDRED FIFTY DOLLARS ($31,250.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "2-01-E7-800-908 & 3-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with Joseph's House of Camden effective December 1, 2022 to approximately April 30, 2023, encompasses the operation of a Code Blue Warming Center by Joseph's House of Camden during the hours of 7:00 p.m. and 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; and

WHEREAS, funding for a contract with Joseph's House of Camden effective December 1, 2022 to approximately April 30, 2023, will be provided through the use of HUD funds pursuant to 24 CFR 576.100, the Emergency Solutions Grants ("ESG") Program which allows funds to be used for immediate (emergency) shelter as a safe, decent alternative to the streets which includes the operation of a Code Blue Warming Center during the hours of 7:00 p.m. and 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; and

WHEREAS, included in the contract with Joseph's House of Camden shall be the requirement that Joseph's House of Camden, 555 Atlantic Avenue, Camden, NJ 08104 must comply with all HUD ESG Program requirements, including entering into a Subrecipient Agreement with the City, the terms of which are established by HUD, and is mandated by HUD under its ESG Program for the use of HUD funds in operating a Code Blue Warming Center, and this Subrecipient Agreement shall be incorporated into the terms and provisions of the Contract; now therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with Joseph's House of Camden to support costs for Code Blue activities from December 1, 2022 to approximately April 30, 2023, subject to Joseph's House of Camden complying with all HUD ESG Program requirements, including entering into a Subrecipient Agreement with the City, in the amount not to exceed THIRTY-ONE THOUSAND TWO HUNDRED FIFTY DOLLARS ($31,250.00) to provide for the operation of a Code Blue Warming Center in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: JOSEPH'S HOUSE OF CAMDEN

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E7-800-908 and 3-01-E7800-908
AMOUNT: $ 31,250.00

APPROPRIATION RESERVE:
AMOUNT: $

- DEDICATED BY RIDER:
AMOUNT: $
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: $
- CAPITAL ORDINANCE
AMOUNT: $
- TRUST ACCOUNT:
AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 31,250.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO JOSEPH'S HOSE OF CAMDEN , 20 CHURCH STREET , CAMDEN NJ 08105 TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS FROM APPROXIMATELY DECEMBER 1, 2022 TO APRIL 30 , 2023 AT $ 250.00 PER NIGHT/DAY.

Gerald C. Seneski
Director of Finance
Date: 11/29/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Joseph's House of Camden, 20 Church Street, Camden, NJ 08105 to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022.

BRIEF DESCRIPTION: Joseph's House of Camden, 20 Church Street, Camden, NJ 08105 will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022 at $250 per night/day.

BIDDING PROCESS: Received three (3) proposals on October 27, 2022 – RFP 22-23

APPROPRIATION ACCOUNT(S): 2-01-E7-800-908 & 3-01-E7-800-908

AMOUNT: $31,250.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/29/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/29/2022	
Approved by Business Administrator:	11/29/22	
Received by City Attorney:	12/2/22	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	JOSEPH'S HOUSE
Purpose or Need for service:	PROVIDE WARMING CENTER FOR CODE BLUE EMERGENCY DESIGNATIONS DURING THE 2022-2023 WINTER MONTHS
Contract Award Amount	$31,250.00
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #22-23
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES PROCTOR PROPERTIES NEW LIFE COMMUNITY

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 11/29/2024

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date

Division of Local Government Services

Number Assigned

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. C2201950

SHIP TO	DEPARTMENT OF HUMAN SERVICES NORTH CAMDEN ADMIN BUILDING 1000 6TH STREET CAMDEN, NJ 08102
VENDOR	VENDOR #: JOS07 JOSEPH'S HOUSE OF CAMDEN, LLC 20 CHURCH STTREET CAMDEN, NJ 08105

ORDER DATE: 11/03/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
~~75.00~~ 100 DAY	2022-2023 CODE BLUE PROVISION OF WARMING CENTER FROM NOVEMBER 1, 2022 THRU APRIL 30, 2023. PROVIDING A SAFE AND WARM LOCATION FOR CLIENTS DURING INCLEMENT WEATHER WHEN CODE BLUE IS DECLARED BY CAMDEN COUNTY HEALTH OFFICER AS NEEDED ADHERING TO COVID-19 GUIDELINES FOR A FEE OF ~~$500~~ 250 PER NIGHT X ~~75~~ 100 = $37,500.00 Per Jaraen increase to 100 Nights	2-01-E7-800-908	500.0000	~~37,500.00~~ 25,000 TOTAL ~~37,500.00~~ 25,000

CITY OF CAMDEN
PURCHASING BUREAU
2022 NOV 29 AM 8:41

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head — Date: 11-28-22

Receiver of Goods — Date: 11/28/22

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

22-23 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS OF 2022-2023

Opening Date: October 6, 2022 9:00 AM

Closing Date: October 27, 2022 11:00 AM

Vendor Details

Company Name:	Joseph's House of Camden, LLC
Does your company conduct business under any other name? If yes, please state:	No
Address:	20 Church Street Camden, New Jersey 08105
Contact:	John Klein
Email:	jk@jhoc.org
Phone:	215-913-7937
Fax:	856-246-1465
HST#:	27-4417979

Submission Details

Created On:	Tuesday October 25, 2022 15:02:36
Submitted On:	Wednesday October 26, 2022 14:34:50
Submitted By:	John Klein
Email:	jk@jhoc.org
Transaction #:	c105545f-bf26-4d45-abf5-fc6170f99d9a
Submitter's IP Address:	73.196.249.20

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

VENDOR PRICE SHEET

VENDOR TO PROVIDE PER NIGHT/DAY FEE, WHICH IS INCLUSIVE OF ALL OPERATING COSTS NEEDED TO PROVIDE A WARMING CENTER FOR THE CITY OF CAMDEN DURING THE 2022-2023 WINTER SEASON. THE CITY ESTIMATES THE 2022-2023 SEASON TO HAVE APPROXIMATELY 125 CODE BLUE DESIGNATIONS. THE CITY RESERVES THE RIGHT TO DECREASE OR INCREASE THE QUANTITIES SPECIFIED IN THE SPECIFICATIONS PURSUANT TO N.J.A.C. 5:30-11.2 AND 11.10. THE CITY OF CAMDEN WILL NOT PAY ANY ADDITIONAL FEES.

A warming center is responsible for providing an indoor space, warmth, and a bathroom.

*** * * FOOD expense will not be covered by the City * * ***

"CODE BLUE" MULTIPLIER NIGHT/SDAYS (MORE OR LESS)	PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION *	TOTAL COST
125	$250.0000	$ 31,250.00
	Subtotal:	$ 31,250.00

Summary Table

Bid Form	Amount
VENDOR PRICE SHEET	$ 31,250.00
Subtotal Contract Amount:	$ 31,250.00

Bid Questions

Please ensure you have fully read the bid document and addenda (if applicable) prior to submitting your question(s) through bids&tenders. Upon submitting your question(s) you will receive an onscreen confirmation message which acknowledges receipt of your question(s). Your question(s) may be responded to through an upcoming addendum.

The Owner shall not be responsible for responding to questions that are sent other than this method. The Owner may not respond to questions received after the Deadline for Questions, as defined in the bid document. No such communications are to be directed to anyone other than the Procurement Representative. The Owner is under no obligation to provide additional information, and the Owner is not responsible for any information provided by or obtained from any source other than the Procurement Representative.

In order to help evaluate your proposal, kindly provide details about your organization such as mission statement, history, services you provide, goals, etc. and upload this information in the Document Upload section of this software. Below please find additional questions to help with the evaluation.

Do you currently provide homeless prevention or sheltering service(se) at your facility?	yes
If no to the above question, are you interested in operating a Warming Center at your facility or a City provided location?	N/A
Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given in the specifications?	yes
Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am?	yes
Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm?	no
Provide contact information, name, title, telephone number of the individual who will receive notification of Code Blue designations (night or day).	Shawn Sheekey, Executive Director, 856-246-1087 ext 214, ss@jhoc.org
What is your current capacity as overnight homeless shelter? If you do not provide sheltering services currently, mark "N/A".	70
List whether you can accommodate: Females, Males, Families or Pets	Females and Males
If you currently provide homeless prevention or sheltering service, how many individuals above your current capacity* can you accommodate as a warming center? (*additional # above current shelter capacity) Indicate N/A if you do not currently provide homeless prevention or sheltering services.	10-12
As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? Indicate N/A if you currently provide homeless prevention or sheltering services.	N/A

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	JOSEPH'S HOUSE OF CAMDEN, LLC
Trade Name:	
Address:	555 ATLANTIC AVENUE CAMDEN, NJ 08104
Certificate Number:	1610806
Effective Date:	January 11, 2011
Date of Issuance:	November 29, 2022

For Office Use Only:

20221129120732314

2022-2023 WARMING CENTER FACILITY ASSESSMENT

Agency Name: Joseph's House of Camden, LLC

Program Name: Joseph's House

List the location (name of facility and street address) where the public has access. If there is more than one site, you must complete an assessment for each site.

Address: 555 Atlantic Avenue Camden, NJ 08104

Indicate if program is: Owned ✓ Leased _____ or New Site Acquisition _____

Facility Site Control

Please provide the owner of record of your program site: Joseph's House of Camden, LLC

Based on ownership of the program site, provide responses for Questions 1 through 3 below.

1. Ownership Information

If your agency owns the facility, please complete this section. If the facility was donated to the agency, Check "Owned" above and complete Question 1 as the owner of record. Please note that your agency must be in compliance with OMB Circular A-122.

What is the estimated fair market value of facility? $ 2.5 million

Is there a mortgage on the building? ___ Yes ✓ No

If there is a mortgage, list the monthly mortgage payment: $ NA

How much of the monthly mortgage payment is the responsibility of the program? $ NA

Total number of Square feet: 17,000

Do you pay property taxes on the building? ___ Yes ✓ No

If you pay property taxes, what was the total paid in 2011? $ NA

2. Lease Information

If your agency currently leases the facility, please attach a copy of the lease and complete the following. Please note that your agency must be in compliance with OMB Circular A-122. A certification from the landlord that the building meets building code requirements should also be submitted.

a. Rent Information NA

Monthly rent payment $ _____

Lease Period: _____ to _____

Total number of Square feet _____

Please check off if any of these utilities are included in rent:

___ Heat ___ Gas ___ Electricity ___ Phone

b. Owner Information NA

Owner of Property: _____

Address of Owner: _____

Telephone: ( ) _____

Fax:( ) _____

Relationship, if any, to owner (i.e., Relative Board Member, Self):

_____

c. Property Manager Information *(fill out only if different from the owner)* NA

Name of Property Manager: _____

Address of Property Manager: _____

Telephone: ( ) _____ Fax: ( ) _____

Relationship, if any, property manager (i.e., Relative Board Member, Self):

b. Repair/Rehabilitation Status NA

Are there any repairs that must take place before occupancy? ___ Yes ___ No

If yes, please answer the following questions:

How much will the repairs/rehabilitation work cost? $ _____

How much funding have you secured for this work? $ _____

When is the anticipate completion date? _____

3. Security and Safety Systems

Are the following items in working order according to City and State Code Requirements:

Fire alarms? ✓ Yes __ No

What is the last inspection date of the fire alarm system? 10-11-2022

Smoke detectors? ✓ Yes __ No

Carbon monoxide detectors? ✓ Yes __ No

Fire extinguishers? ✓ Yes __ No

Are emergency exit to make the doors operable and accessible? ✓ Yes __ No

Is there a prominent, well lit evacuation plan? ✓ Yes __ No

Are the fire escapes and outdoor staircases in safe and operable condition? __ Yes __ No NA

4. Essential Building Systems

Please indicate that status of major building systems.

Plumbing: ✓ No problems __ Needs repair __Needs replacement
__ Need more toilets __ Need more showers

Electrical: ✓ No problems __ No repair __ Needs replacement

Heating: ✓ No problems __ No repair __ Needs replacement

Air Conditioning ✓ No problems __ No repair __ Needs replacement __N/A

Roof: ✓ No problems __ No repair __ Needs replacement

Is the building accessible for people with disabilities? ✓ Yes __ No

Would installation of ramps or wheelchair lifts make the facility accessible? __ Yes __ No NA

5. Facility Accessibility

Entrance

Facility Entranceway

Does facility have an accessible route leading to entranceway? ✓ Yes __ No

Is the front side-walk paved with a hard, smooth surface? ✓ Yes __ No

Is the sidewalk level with entry door? ✓ Yes __ No

Is there a ramp leading to the front door or another door? __ Yes ✓ No

Is there an operable lift? ___ Yes ✓ No

Is the sidewalk accessible to public transportation stops? ✓ Yes ___ No

Entry Door

Does the site have a front entrance door wide enough for a wheelchair? ✓ Yes ___ No

Is the front entrance door threshold level with exterior & interior of facility? ✓ Yes ___ No

Does the front entrance door have an automatic push to open access? ___ Yes ✓ No

If the front entrance door is not wheelchair accessible, is their another entrance that is on an accessible route from the front entrance that is accessible? ___ Yes ___ No NA

6. Common Areas

Facility Lobby/Front Area

Is the lobby adjacent to the facility entrance and accessible? ✓ Yes ___ No

Does the lobby area provide clearance for wheelchair? ✓ Yes ___ No

Is the lobby area have a hard, smooth surface? ✓ Yes ___ No

Elevator

How many floors does your site have? 1

If more than one, does your site have an operable elevator? ___ Yes ___ No NA

If yes, does the elevator have a width for a wheelchair? ___ Yes ___ No NA

If yes, does the elevator bring the car to a sufficient level to the floor at the landing to allow a wheel chair access? ___ Yes ___ No NA

Does the elevator have visible and audible signals and controls so it may be operated by those with visual or audio disabilities? ___ Yes ___ No NA

Also, include a copy of the most current inspection certification for each elevator.

Daytime Activity Areas

Does the site have an area dedicated to daytime activities such as group meetings, social gatherings, etc.? ✓ Yes ___ No

If yes, how many areas? 1

If yes, how many are accessible from the lobby area? 1

Toilets and Bathing Facilities – Photo Required (if applicable, must include bathing area)

- Does the site have bathroom facilities in common areas for public use? ✓ Yes ___ No

- If yes, is the bathroom on an accessible route from the entrance and is the threshold able to allow wheelchair access? ✓ Yes ___ No
- If yes, does the bathroom have adequate space for a wheel chair and accessible features such as lower sink, handles, etc.? ✓ Yes ___ No
- Does the site have bathroom facilities in individual apartments that are accessible? ___ Yes ✓ NO (No) If yes, how many units have this feature? _____
- Does the site have public showering facilities? ___ Yes ___ No If yes, is the area accessible for wheelchairs? ✓ Yes ___ No
- If the site has individual apartments, does the site have any units with wheelchair accessible bathrooms? ___ Yes ✓ No

7. Building Codes

Was the facility cited for any building code violations within the past year? ___ Yes ✓ No

If yes, were the violations corrected or resolved? ___ Yes ___ No NA

Please explain any unresolved building citations: NA

Even if you are not cited, are you aware of any improvements necessary to make the facility comply with the Chicago Building Code? ___ Yes ✓ No

Please explain any necessary improvements: NA

DB:dh
12-13-22

R-14

RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS FROM DECEMBER 1, 2022 TO APRIL 30, 2023

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions; and

WHEREAS, the anticipated term of this contract is from December 1, 2022 to approximately April 30, 2023; and

WHEREAS, Procter Properties has submitted a proposal in response to the City's Request for Proposals (RFP#22-23) which will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 1, 2022 to approximately April 30, 2023 for $1,144.00 per day/night in the amount not to exceed ONE HUNDRED FORTY-THREE THOUSAND DOLLARS ($143,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "2-01-E7-800-908 & 3-01-E7-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; and

WHEREAS, this contract with Proctor Properties effective December 1, 2022 to approximately April 30, 2023, encompasses the operation of a Code Blue Warming Center by Proctor Properties during the hours of 7:00 p.m. and 7:00 a.m. when a Code Blue Emergency has been declared by a Camden County Health Officer; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves a Contract with Proctor Properties to support costs for Code Blue activities from December 1, 2022 to approximately April 30, 2023, in the amount not to exceed ONE HUNDRED FORTY-THREE THOUSAND DOLLARS ($143,000.00) to provide for the operation of a Code Blue Warming Center in accordance with Public Contracts Law P.L. 1971, Chapter 198 and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PROCTOR PROPERTIES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E7-800-908 & 3-01-E7-800-908

AMOUNT: $ 143,000.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 143,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO PROCTOR PROPERTIES, IV LLC. S 608 BROADWAY, CAMDEN, NJ 08103 TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FREEZING WEATHER CONDITIONS FROM APPROXIMATELY DECEMBER 1,2022 TO APRIL 30, 2023.

Gerald C. Seneski

Director of Finance

Date: 11/29/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Proctor Properties, IV LLC. S 608 Broadway, Camden, NJ 08103 to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022.

BRIEF DESCRIPTION: Proctor Properties will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from approximately December 1, 2022 to April 30, 2022 at $1,144.00 per night/day.

BIDDING PROCESS: Received three (3) proposals on October 27, 2022 – RFP 22-23

APPROPRIATION ACCOUNT(S): 2-01-E7-800-908 & 3-01-E7-800-908

AMOUNT: $143,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/29/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/29/2022	
Approved by Business Administrator:	11/29/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	PROCTOR PROPERTIES IV LLC
Purpose or Need for service:	PROVIDE WARMING CENTER FOR CODE BLUE EMERGENCY DESIGNATIONS DURING THE 2022-2023 WINTER MONTHS
Contract Award Amount	$143,000
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #22-23
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES PROCTOR PROPERTIES NEW LIFE COMMUNITY

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 11/29/2022

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date

Division of Local Government Services

Number Assigned

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. C2201947

SHIP TO	
	DEPARTMENT OF HUMAN SERVICES NORTH CAMDEN ADMIN BUILDING 1000 6TH STREET CAMDEN, NJ 08102
VENDOR	VENDOR #: PRO45 PROCTOR PROPERTIES 608 S BROADWAY CAMDEN, NJ 08103

ORDER DATE: 11/03/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
~~75.00~~ DAY 100	RE: 2022-2023 CODE BLUE PROVISION OF WARMING CENTER FROM NOVEMBER 1, 2022 THRU APRIL 30, 2023. PROVIDING A SAFE AND WARM LOCATION FOR CLIENTS DURING INCLEMENT WEATHER WHEN CODE BLUE IS DECLARED BY CAMDEN COUNTY HEALTH OFFICER AS NEEDED ADHERING TO COVID-19 GUIDELINES FOR A FEE OF $1,144 PER NIGHT X ~~75~~ 100 = $85,800 Per Janaen increase to 100 Nights	2-01-E7-800-908	1,144.0000	~~85,800.00~~ 114,400 TOTAL ~~85,800.00~~ 114,400

CITY OF CAMDEN PURCHASING BUREAU
2022 NOV 29 AM 8:41

Approved:

Department Head — 11-28-22 Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — 11/28/22 Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

22-23 - CODE BLUE EMERGENCY "WARMING CENTER" DURING THE WINTER MONTHS OF 2022-2023

Opening Date: October 6, 2022 9:00 AM

Closing Date: October 27, 2022 11:00 AM

Vendor Details

Company Name:	Proctor Properties
Does your company conduct business under any other name? If yes, please state:	No
Address:	608 S Broadway Camden , NJ 08103
Contact:	troy Brady
Email:	TROYBRADY85@HOTMAIL.COM
Phone:	609-868-1378
Fax:	609-868-1378
HST#:	26-1565288

Submission Details

Created On:	Monday October 24, 2022 14:40:52
Submitted On:	Wednesday October 26, 2022 17:15:19
Submitted By:	troy Brady
Email:	TROYBRADY85@HOTMAIL.COM
Transaction #:	5b8b460f-ab2e-4025-a9ba-6f78bdeb0f80
Submitter's IP Address:	173.71.108.203

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"CODE BLUE" MULTIPLIER NIGHT/SDAYS (MORE OR LESS)	PER NIGHT/DAY FEE FOR EACH 12HOUR CODE BLUE DESIGNATION *	TOTAL COST
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Will your organization provide a warming center during "Code Blue" per the policy recommendations, conditions and requirements given in the specifications?	Yes
Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 pm to 7 am?	Yes
Will your organization provide a warming center during "Code Blue" conditions between the hours of 7 am to 7 pm?	Yes
Provide contact information, name, title, telephone number of the individual who will receive notification of Code Blue designations (night or day).	Troy Brady Owner 609-868-1378
What is your current capacity as overnight homeless shelter? If you do not provide sheltering services currently, mark "N/A".	25
List whether you can accommodate: Females, Males, Families or Pets	Male and Female only
If you currently provide homeless prevention or sheltering service, how many individuals above your current capacity* can you accommodate as a warming center? (*additional # above current shelter capacity) Indicate N/A if you do not currently provide homeless prevention or sheltering services.	n/a
As a local business that does not currently provide homeless prevention or sheltering service, how many individuals can you accommodate as a warming center per 12 hour period? Indicate N/A if you currently provide homeless prevention or sheltering services.	25

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	PROCTOR PROPERTIES IV LLC
Trade Name:	
Address:	608 S. BROADWAY CAMDEN, NJ 08103
Certificate Number:	2525384
Effective Date:	December 16, 2020
Date of Issuance:	November 29, 2022

For Office Use Only:

20221129120057537

2022-2023 WARMING CENTER FACILITY ASSESSMENT

Agency Name: Proctor Properties

Program Name: Code Blue

List the location (name of facility and street address) where the public has access. If there is more than one site, you must complete an assessment for each site.

Address: 608 S. Broadway Camden NJ 08103

Indicate if program is: Owned ✓ Leased _____ or New Site Acquisition _____

Facility Site Control

Please provide the owner of record of your program site: Troy Brady / Proctor Properties

Based on ownership of the program site, provide responses for Questions 1 through 3 below.

1. Ownership Information

If your agency owns the facility, please complete this section. If the facility was donated to the agency, Check "Owned" above and complete Question 1 as the owner of record. Please note that your agency must be in compliance with OMB Circular A-122.

What is the estimated fair market value of facility? $ 500K

Is there a mortgage on the building? ___ Yes ✓ No

If there is a mortgage, list the monthly mortgage payment: $ _____

How much of the monthly mortgage payment is the responsibility of the program? $ _____

Total number of Square feet: _____

Do you pay property taxes on the building? ✓ Yes ___ No

If you pay property taxes, what was the total paid in 2011? $ _____

2. Lease Information

If your agency currently leases the facility, please attach a copy of the lease and complete the following. Please note that your agency must be in compliance with OMB Circular A-122. A certification from the landlord that the building meets building code requirements should also be submitted.

a. Rent Information

Monthly rent payment $ Own

Lease Period: _____ to _____

Total number of Square feet _____

Please check off if any of these utilities are included in rent:

___ Heat ___ Gas ___ Electricity ___ Phone

b. Owner Information

Owner of Property: Prator Properties / Troy Brady

Address of Owner: 608 S. Broadway

Telephone: ( ) 605-868-1378

Fax:(88) 966-1114

Relationship, if any, to owner (i.e., Relative Board Member, Self):

_____

c. Property Manager Information *(fill out only if different from the owner)*

Name of Property Manager: Brian Smith

Address of Property Manager: 1935 43rd Str

Telephone: (856) 627-7718 Fax: (856) 966-1114

Relationship, if any, property manager (i.e., Relative Board Member, Self):

b. Repair/Rehabilitation Status

Are there any repairs that must take place before occupancy? ___ Yes ✓ No

If yes, please answer the following questions:

How much will the repairs/rehabilitation work cost? $ 0

How much funding have you secured for this work? $ 0

When is the anticipate completion date? 0

Is there an operable lift? ___ Yes ✓ No

Is the sidewalk accessible to public transportation stops? ✓ Yes ___ No

Entry Door

Does the site have a front entrance door wide enough for a wheelchair? ✓ Yes ___ No

Is the front entrance door threshold level with exterior & interior of facility? ✓ Yes ___ No

Does the front entrance door have an automatic push to open access? ✓ Yes ___ No

If the front entrance door is not wheelchair accessible, is their another entrance that is on an accessible route from the front entrance that is accessible? ___ Yes ___ No

6. Common Areas

Facility Lobby/Front Area

Is the lobby adjacent to the facility entrance and accessible? ✓ Yes ___ No

Does the lobby area provide clearance for wheelchair? ✓ Yes ___ No

Is the lobby area have a hard, smooth surface? ✓ Yes ___ No

Elevator

How many floors does your site have? 1

If more than one, does your site have an operable elevator? ___ Yes ___ No

If yes, does the elevator have a width for a wheelchair? ___ Yes ___ No

If yes, does the elevator bring the car to a sufficient level to the floor at the landing to allow a wheel chair access? ___ Yes ___ No

Does the elevator have visible and audible signals and controls so it may be operated by those with visual or audio disabilities? ___ Yes ___ No

Also, include a copy of the most current inspection certification for each elevator.

Daytime Activity Areas

Does the site have an area dedicated to daytime activities such as group meetings, social gatherings, etc.? ___ Yes ✓ No

If yes, how many areas? _____

If yes, how many are accessible from the lobby area? _____

Toilets and Bathing Facilities – Photo Required (if applicable, must include bathing area)

- Does the site have bathroom facilities in common areas for public use? ✓ Yes ___ No

3. Security and Safety Systems

Are the following items in working order according to City and State Code Requirements:

Fire alarms? ✓ Yes __ No

What is the last inspection date of the fire alarm system? _____

Smoke detectors? ✓ Yes __ No

Carbon monoxide detectors? ✓ Yes __ No

Fire extinguishers? ✓ Yes __ No

Are emergency exit to make the doors operable and accessible? ✓ Yes __ No

Is there a prominent, well lit evacuation plan? ✓ Yes __ No

Are the fire escapes and outdoor staircases in safe and operable condition? ✓ Yes __ No

4. Essential Building Systems

Please indicate that status of major building systems.

Plumbing: ✓ No problems ✓ Needs repair __Needs replacement
__ Need more toilets __ Need more showers

Electrical: ✓ No problems ✓ No repair __ Needs replacement

Heating: ✓ No problems ✓ No repair __ Needs replacement

Air Conditioning ✓ No problems ✓ No repair __ Needs replacement __N/A

Roof: ✓ No problems ✓ No repair __ Needs replacement

Is the building accessible for people with disabilities? ✓ Yes __ No

Would installation of ramps or wheelchair lifts make the facility accessible? __ Yes __ No

5. Facility Accessibility

Entrance

Facility Entranceway

Does facility have an accessible route leading to entranceway? ✓ Yes __ No

Is the front side-walk paved with a hard, smooth surface? ✓ Yes __ No

Is the sidewalk level with entry door? ✓ Yes __ No

Is there a ramp leading to the front door or another door? ✓ Yes __ No

R-15

DB:dh
12-13-22

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of $2,850,000.00, which is now available from the State and Local Fiscal Recovery Funds in the amount of $2,850,000.00.

BE IT FURTHER RESOLVED, that the like sum of $2,850,000.00 is hereby appropriated under the caption "Community Program".

BE IT FURTHER RESOLVED that the above is the result of funds from the State and Local Fiscal Recovery Funds in the amount of $2,850,000.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Chapter 159 of State and Local Fiscal Recovery Funds in the amount of $2,850,000.00

BRIEF DESCRIPTION OF ACTION: This action is necessary to fund the Community Program Providers Pursuant to RFP# 22-19.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/14/22	
Received by City Attorney:	11/21/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Diana Gonzalez/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-14

DB:dh
12-13-22

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY IMPROVEMENT AUTHORITY FOR PROJECT MANAGEMENT SERVICES

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorizes local units of government to enter into agreement for shared services; and

WHEREAS, the City of Camden desires to enter into a shared services agreement with the Camden County Improvement Authority to serve as project management to provide their expertise in exploring opportunities for renovations in City Hall; and

WHEREAS, pursuant to the terms of the agreement CCIA will provide project management services and the expertise and capability to guide potential renovations of various spaces at City Hall provided under the Shared Services Agreement; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with the Camden County Improvement Authority to provide project management services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 12/13/22

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing entering into a shared services agreement with the Camden County Improvement Authority for project management services.

BRIEF DESCRIPTION OF ACTION: The City is exploring opportunities for renovations and the County can provide the expertise needed to assess the City's needs. This resolution authorizes a shared services agreement to allow the County to provide advice and planning, subject to the availability of City funding in support of any approved projects.

BIDDING PROCESS:
procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11-18	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/21/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Paul Palamattam	4550
Contact Person:	Paul Palamattam	4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	(Amendment) Shared Services Agreement
Name of Vendor	Camden County Improvement Authority
Purpose or Need for service:	Purpose of this action is to authorize a Shared Services agreement for the County to provide project management services and the expertise and capability to guide potential renovations of various spaces at City Hall. No funds will be expended unless the City wishes to proceed with a renovation of a space or spaces.
Contract Award Amount	$0
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

SHARED SERVICES AGREEMENT
BY AND BETWEEN THE
CAMDEN COUNTY IMPROVEMENT AUTHORITY
AND
CITY OF CAMDEN

THIS DOCUMENT constitutes a "Shared Services Agreement" ("Amendment") made by and between the Camden County Improvement Authority, a body politic and corporate of the State of New Jersey, having its principal place of business at 520 Market Street, Suite 6000, Camden, NJ 08101, (the "CCIA") and the City of Camden, municipal corporation of the State of New Jersey, having its principal place of business at 520 Market Street, Camden, NJ 08101, ("Camden City") (collectively the "Parties"). The date of execution of this amendment is the day of , 2022.

WITNESSETH:

WHEREAS, the CCIA performs program management services ("Services"), project and construction management services, for programs and individual Projects involving the County of Camden, its affiliated agencies and municipalities to maximize economies and efficiencies in the operations of County or Municipal government; and

WHEREAS, The City has the need to renovate certain office spaces located at 520 Market Street ("Project"); and

WHEREAS, CCIA has the expertise and capability to provide comprehensive Services to Camden City for the authorization and management of this Project;

WHEREAS, N.J.SA. 40A:65-l, *et seq* ("Uniform Shared Services and Consolidation Act") permits two local units to enter into a contract for any service which any party to the agreement is empowered to render within its jurisdiction; and

WHEREAS, the CCIA and Camden City agree that their mutual public purposes and their best interest will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS, by Resolution No. ____ adopted by Camden City's Council, and Resolution No. ____ adopted by the Camden County Improvement Authority, the Parties are authorized to enter into this Agreement.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and promises herein contained, it is agreed by and between the parties as follows:

1. PURPOSE AND SCOPE.

The purpose of the Agreement is for the CCIA to provide the most cost-effective services to Camden City and the residents of Camden and the County for the authorization and project management services.

2. DUTIES AND RESPONSIBILITIES.

The specific duties and responsibilities of the CCIA are set forth in the proposal for Program Management Services, which is attached as Exhibit "A" and incorporated by reference herein including the scope of work to be performed and the overall project schedule. No additional services shall be performed without approval of both Parties.

Financing for this project will be provided by the City of Camden and the CCIA shall only proceed with work authorized by Camden City.

A. Reporting

The CCIA will work directly with Camden City staff in providing the Services and provide regular progress reports in a format and schedule acceptable to Camden City.

B. Facilities

Camden City shall provide use of its facilities to the CCIA as may be required to perform the Services.

C. Clerical Support

Camden City shall provide reasonable clerical and administrative support as may be requested by the CCIA to perform these services provided that requested by CCIA does not require the addition of any clerical or administrative staff or Camden City incurring overtime payroll obligations.

3. FUNDING.

As noted, funding for this Project will come from the City of Camden. The CCIA shall not have any obligation to fund any portion of the Project.

4. CONFLICT OF INTEREST.

The CCIA represents that it is not aware of any conflict based upon its understanding of the Services to be provided under this Agreement and further agrees that in performing the Services it will comply with all applicable standards of conduct including but not limited to the New Jersey Local Government Ethics Law in providing Services and will avoid and disclose to Camden City any real conflict of interest or any appearance of a conflict of interest in the event that one arises.

5. TERM AND TERMINATION.

The term of this Agreement shall be for the duration of the Project and subject to renewal for an additional year or other agreed upon time frame by mutual agreement of the CCIA and Camden City. In addition, either party may terminate the agreement by providing thirty (30) days written notification to the other party for any reason or no reason whatsoever.

6. NOTICES.

All notices hereunder shall be in writing and mailed postage prepaid, certified mail, return receipt requested to the parties at the addresses listed herein above.

7. INDEMNIFICATION

The Parties shall indemnify and hold each other harmless and defend the other Party, their elected officials, employees, officers and agents, from and against all liability, claims, suits, losses, damages, costs and demands, on account of bodily injury, including death or property damage, arising out of or connected with their performance of services under this Agreement.

8. INSURANCE

The Parties agree to maintain liability and workers compensation insurance for the acts of their elected officials, employees, officers and agents.

9. MISCELLANEOUS PROVISIONS.

The following miscellaneous provisions shall apply to this Agreement:

a. Governing Law

The Parties acknowledge that this Agreement was prepared pursuant to New Jersey law and that the laws of the State of New Jersey shall apply.

b. Waiver

Failure to enforce any of the provisions of this Agreement by any of the Parties shall not be construed as a waiver of the provisions.

c. Amendment for Modification

This Agreement may not be modified, altered, or amended in any manner, except in writing, signed by the Parties hereto and approved by the governing bodies as may be required.

d. Heading

This section and any other headings contained in this Agreement are for reference purposes only and shall not affect meaning or interpretation of this Agreement.

e. Invalid Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all Parties hereto.

f. Entire Agreement

This Agreement shall consist of the entire agreement of the Parties and it is acknowledged that there is no side or oral agreements relating to the understandings set forth herein.

g. Assignability

This Agreement and all rights, duties and obligations contained herein may not be assigned without prior written consent from either party which consent may be unreasonably withheld.

h. Affirmative Action

The Parties hereby agree to incorporate the affirmative action language attached hereto.

i. Americans with Disabilities/Equal Employment Opportunity

The Parties hereby agree to comply with the Americans with Disabilities Act and Equal Employment Opportunity Act as set forth in the attached Exhibits ___ and ____.

j. Audit

The CCIA shall permit Camden City and/or its independent auditors to have access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as may be applicable:

Type **of Contractors Audit Requirements**	
Non-Profits and Institutions of Higher Education	**State Funds –** **N.J.O.M.B.** Circular Letter 98-07 **Federal Funds -** 0MB Circular A-133 (Revised)
State and Local Governments	**State Funds -** N.J.0.M.B. Circular Letter 98-07 **Federal Funds -** 0MB Circular A-133 (Revised)
For Profits	County's requirement of access as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Chief Financial Officer. **All non-profits, institutions of higher education, and state and local government contractors shall annually forward a copy of their Single Audit Report to Camden County at 520 Market Street, Camden. New Jersey 08102-1375.**

k. Funding

Pursuant to N.J.S.A. 40A: l 1-15, this Agreement is subject to the availability and appropriation of sufficient funds each year in which it is in effect.

l. Binding Agreement

This Agreement shall be binding upon the Parties hereto and their respective administrators, successors or assigns.

SIGNATURE PAGE ATTACHED HERETO

R F

IN WITNESS, WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

Witness:

CAMDEN COUNTY IMPROVEMENT AUTHORITY

_____ By: _____

James Lex, Acting Executive Director

CITY OF CAMDEN

_____ By: _____

Victor Carstarphen, Mayor

DRAFT

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27**.

RFP

AMERICANS WITH DISABILITIES ACT

Mandatory Language

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

EXHIBIT A

SCOPE OF SERVICES:

The Camden County Improvement Authority **(CCIA)** will provide Program Management services to the City of Camden The CCIA and Camden City will work jointly together to complete the renovation of various spaces at 520 Market Street. The City of Camden will provide the approved list of spaces to be improved and the CCIA shall do the following:

:

1) Procure the needed consultants and/or design professional, (i.e.; Architects, Engineers, and others as needed)
2) Preparing initial project budgets and schedule and provide these documents for City reviews
3) Prepare all bidding and procurement documents to complete this project
4) Hold all necessary contracts
5) Hold biweekly project meetings with needed City officials and Staff to keep the City aware of the project status
6) Process all necessary payments for this Project and provide a monthly budget report to the Cityfor review.
7) Ensure all bidding documents reflect City participation for the duration of this project

DRAFT

DB:dh
12-13-22

R-17

RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS TRAFFIC SIGNAL PARTS AND ACCESSORIES UNDER BERGEN COUNTY CO-OP #BC-BID 22-05

WHEREAS, there exists a need to purchase various traffic signal parts and accessories from Signal Control Products, Inc. for citywide maintenance and repair; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line item "2-01-E6-707-917" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Signal Control Products, Inc., 199 Evans Way, Branchburg, NJ 08876 for the purchase of various traffic signal parts and accessories for citywide maintenance and repair under Bergen County Co-op #BC Bid 22-05, in the amount of SIXTY-FIVE THOUSAND SEVEN HUNDRED SIX DOLLARS ($65,706.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

DocuSign Envelope ID: 1832C2CF-534E-4324-BF02-A971ACD68AC1

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SIGNAL CONTROL PRODUCTS, INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E6-707-917

AMOUNT: $ 65,706.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 65,700.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF VARIOUS TRAFFIC SIGNAL PARTS AND ACCESSORIES UNDER BERGEN COUNTY C0-0P#BC-BID 22-05

DocuSigned by:
Gerald C Seneski
14DDA39F8175403...

Gerald C. Seneski

Director of Finance

Date: 11/15/2022

DocuSign Envelope ID: 1832C2CF-534E-4324-BF02-A971ACD68AC1

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for Department of Public Works/Fleet Management

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the purchase of various traffic signal parts and accessories under Bergen County Co-op #BC-Bid 22-05

BRIEF DESCRIPTION: Under the Bergen Count Co-op #BC Bid 22-05 the City of Camden will purchase various traffic signal parts and accessories for citywide maintenance and repair from Signal Control Products, Inc., 199 Evans Way, Branchburg, NJ 08876.

BIDDING PROCESS: Under N.J.A.C 5:34-7.1, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State Division of Purchase and Property. Pricing available under the approved NJ State co-operative – Bergen County Co-op #BC Bid 22-05

APPROPRIATION ACCOUNT(S): 2-01-E6-707-917

AMOUNT: $65,706.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		DocuSigned by: (If applicable)
Approved by Finance Director:	11/15/2022	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/15/2022	DocuSigned by: Latrefah Chandler 5F2DEEBA63DF4FD...
Approved by Business Administrator:	11/16/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	(Extension #)
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	SIGNAL CONTROL PRODUCTS, INC
Purpose or Need for service:	PURCHASE OF VARIOUS TRAFFIC SIGNAL PARTS FOR CITYWIDE MAINTENANCE AND REPAIR
Contract Award Amount	$65,706.00
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.J.A.C 5:34-7.1
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

3

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. C2201797

SHIP TO

DEPT OF PUBLIC WORKS
101 NEWTON AVENUE
CAMDEN, NJ 08103
ATTN:ACHAN/JMESA

ORDER DATE: 10/16/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

VENDOR

VENDOR #: SIG01
SIGNAL CONTROL EQUIPMENT
199 EVANS WAY
BRANCHBURG, NJ 08876

CITY OF CAMDEN PURCHASING BUREAU
2022 OCT 18 RECEIVED 12:52

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
10.00	TS102 Catalog #: 1--2	2-01-E6-707-917	187.0000	1,870.00
25.00	TS104 Catalog #: 1--4	2-01-E6-707-917	222.0000	5,550.00
10.00	TS137 Catalog #: 1--37	2-01-E6-707-917	72.0000	720.00
48.00	TS161 8 INCH RED LED MODULE Catalog #: 1--61	2-01-E6-707-917	21.5000	1,032.00
48.00	TS161 8 INCH YELLOW LED MODULE Catalog #: 1--61	2-01-E6-707-917	21.5000	1,032.00
48.00	TS163 Catalog #: 1--63	2-01-E6-707-917	21.5000	1,032.00
48.00	TS164 Catalog #: 1---64	2-01-E6-707-917	23.5000	1,128.00
48.00	TS165 Catalog #: 1--65	2-01-E6-707-917	23.5000	1,128.00
48.00	TS166 Catalog #: 1--66	2-01-E6-707-917	23.5000	1,128.00
48.00	TS170 Catalog #: 1--70	2-01-E6-707-917	62.0000	2,976.00
48.00	TS176 Catalog #: 1--76	2-01-E6-707-917	102.0000	4,896.00
6.00	S202/TB120/TB2C Catalog #: 2---2	2-01-E6-707-917	440.0000	2,640.00
10.00	S223/QT 11-PB1 W POLE CAP Catalog #: 2--23	2-01-E6-707-917	560.0000	5,600.00

10/25

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

10-17-22
Department Head Date

10-17-22
Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. C2201797

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	C-301 K OR G W COBALT C Catalog #: 3--1	2-01-E6-707-917	9,665.0000	9,665.00
5.00	C309 Catalog #: 3---8	2-01-E6-707-917	745.0000	3,725.00
2.00	C314 Catalog #: 3--13	2-01-E6-707-917	2,150.0000	4,300.00
2.00	C317 Catalog #: 3--14	2-01-E6-707-917	755.0000	1,510.00
5.00	C319 Catalog #: 3--16	2-01-E6-707-917	615.0000	3,075.00
50.00	C324 Catalog #: 3--21	2-01-E6-707-917	24.0000	1,200.00
25.00	C325 Catalog #: 3--22	2-01-E6-707-917	12.0000	300.00
25.00	C326 Catalog #: 3---23	2-01-E6-707-917	12.0000	300.00
50.00	C339/*QT 55-FL200 Catalog #: 3--36	2-01-E6-707-917	48.0000	2,400.00
50.00	C342/*QT 55-LS200 Catalog #: 3--39	2-01-E6-707-917	48.0000	2,400.00
1.00	W416 Catalog #: 4--16	2-01-E6-707-917	2,095.0000	2,095.00
1.00	M933 Catalog #: 9---32	2-01-E6-707-917	375.0000	375.00
1.00	M939 Catalog #: 9---38	2-01-E6-707-917	260.0000	260.00
4.00	M964 Catalog #: 9---63	2-01-E6-707-917	36.0000	144.00
5.00	C311 Catalog #: 3--10	2-01-E6-707-917	645.0000	3,225.00
			TOTAL	65,706.00

Approved:

10-17-22
Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods

10-17-22
Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CONFIDENTIAL PRICE QUOTATION

FROM: **SIGNAL CONTROL PRODUCTS INC. /199 EVANS WAY/ BRANCHBURG, NJ 08876**

908-231-1133 PHONE 908-707-0333 FAX

www.signalcontrol.com

Jim Pinelli 732-995-6910 cell

jim@signalcontrol.com

Mr. Julian Mesa/ City of Camden NJ

Date 10/5/2022

Project / Traffic Signal Items needed for Maintenance and Repair

NOTE Pricing per Signal Control Products/ Bergen County Traffic Signal Parts Pricesheet

CoOP Pricing BC-Bid-22-05

This quotation will be valid for 30 days unless stated below

Qty	Line Item #	Description	Net Price Each$	Extended Net $
10	1--2	Ts102	$187.00	$1,870.00
25	1--4	TS104	$222.00	$5,550.00
10	1--37	TS137	$72.00	$720.00
48	1--61	TS161 8 Inch RED LED Module	$21.50	$1,032.00
48	1--61	TS161 8 Inch Yellow LED Module	$21.50	$1,032.00
48	1--63	TS163	$21.50	$1,032.00
48	1---64	TS164	$23.50	$1,128.00
48	1--65	TS165	$23.50	$1,128.00
48	1--66	TS166	$23.50	$1,128.00
48	1--70	TS170	$62.00	$2,976.00
48	1--76	TS176	$102.00	$4,896.00
6	2---2	s202/TB120/TB2c	$440.00	$2,640.00
10	2--23	s223 /QT 11- PB1 w Pole Cap	$560.00	$5,600.00
1	3--1	C-301 K or G w Cobalt C	$9,665.00	$9,665.00
5	3---8	C309	$745.00	$3,725.00
5	3--10	c311	$645.00	$3,225.00
2	3--13	c314	$2,150.00	$4,300.00
2	3--14	c317	$755.00	$1,510.00
5	3--16	c319	$615.00	$3,075.00
50	3--21	c324	$24.00	$1,200.00
25	3--22	c325	$12.00	$300.00
25	3---23	c326	$12.00	$300.00
50	3--36	c339/*QT 55 -FL200	$48.00	$2,400.00
50	3--39	c342/*QT 55 -LS200	$48.00	$2,400.00
1	4--16	w416	$2,095.00	$2,095.00
1	9---32	M933	$375.00	$375.00
1	9---38	M939	$260.00	$260.00
4	9---63	M964	$36.00	$144.00
			Total	$65,706.00

Delivery estimated at Will Advise At time of Purchase Order weeks ARO/After Approved Submittals

Terms and Conditions of Sale: *Payment Terms : 30 Days NET/ Subject to 1 1/2% monthly interest Charge for unpaid Balance/Copy of this quote must be included with P.O./Acceptance of Order subject to final credit approval/ Order is non cancellable , non returnable and price quote is subject to receipt of all items quoted above. Pricing does not include any applicable taxes. Copy of tax resale certificate must be included with purchase order

DB:dh
12-13-22

R-18

RESOLUTION AUTHORIZING A CONTRACT UNDER OMNIA PARTNERS, PUBLIC SECTOR COOPERATIVE PURCHASING CONTRACT #2019000319 TO BIG TRUCK RENTAL, 4221 W. BOYSCOUT BOULEVARD, SUITE #400, TAMPA, FL 33607 TO OCTOBER 31, 2023

WHEREAS, there exists a need to allow the City of Camden to shop around and provide pricing outside of our current vendors for needed items such as: material handling, storage, maintenance and safety, and other industrial products; and

WHEREAS, pursuant to N.J.S.A. 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the approved budget of the City of Camden under line item "2-01-E6-700-917 & 3-01-E6-700-917" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Big Truck Rental under the OMNIA PARTNERS, public sector cooperative purchasing contract for the provision of equipment rentals and related products and services at competitive prices, in the amount of FIFTY-ONE THOUSAND DOLLARS ($51,000.00) contingent upon availability of funds, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

DocuSign Envelope ID: 1832C2CF-534E-4324-BF02-A971ACD68AC1

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BIG TRUCK RENTAL

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E6-700-917 ($17,000.00)
  3-01-E6-700-917 ($34,000.00) CONTINGUENT UPON AVAILABILITY OF FUNDS)

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 51,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION TO AWARD A CONTRACT UNDER OMNIA PARTNERS, PUBLIC SECTOR COOPERATIVE PURCHASING CONTRACT #2019000319 TO BG TRUCK RENTAL , 4221 W. BOYSCOUT BLVD, STE #400, TAMPA, FL 33607 TO OCTOBER 31, 2023

DocuSigned by:
Gerald C. Seneski
14DDA39F81754B3...
Gerald C. Seneski

Director of Finance

Date: 11/15/2022

DocuSign Envelope ID: 1832C2CF-534E-4324-BF02-A971ACD68AC1

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract under OMNIA Partners, Public Sector cooperative purchasing Contract #2019000319 to Big Truck Rental, 4221 W. Boyscout Blvd, Ste #400, Tampa, FL 33607 to October 31, 2023.

BRIEF DESCRIPTION: Big Truck Rental will provide equipment rentals and related products and services at competitive prices that are not easily available from other vendor through October 31, 2023.

BIDDING PROCESS: Under N.J.S.A 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative.

APPROPRIATION ACCOUNT: 2-01-E6-700-917 ($17,000.00)
3-01-E6-700-917 ($34,000.00 contingent upon availability of funds)

AMOUNT: $51,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		DocuSigned by: (If applicable)
Approved by Finance Director:	11/15/2022	14DDA39F8175483...
☐ CAF –Certifications of Availability of Funds		DocuSigned by:
Approved by Purchasing Agent:	11/15/2022	5F2DEEBA63DF4FD...
Approved by Business Administrator:	11/16/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	BIG TRUCK RENTAL
Purpose or Need for service:	RENTAL OF PETERBILT LOADPACK FOR TRASH PICKUP
Contract Award Amount	$51,000.00
Term of Contract	6 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. ____various_____._____Funding Source for this action

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

2

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. C2201890

SHIP TO	
	FLEET MANAGEMENT 101 NEWTON AVE 2ND FL CAMDEN, NJ 08103
VENDOR	VENDOR #: BIG03 BIG TRUCK RENTAL, LLC 5001 W LEMON ST TAMPA, FL 33609

ORDER DATE: 10/27/22
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

DEC Cancel 11/1/2022

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
2.00 EA	RENTAL EXTENSION FOR ONE (1) 2022 PETERBILT REARLOADER TRASH TRUCK TO BE UTILIZED FOR THE CITY'S CURRENT SAFE & SECURE PROGRAM DECEMBER 14, 2022 - JANUARY 12, 2023 JANUARY 13, 2023 - FEBRUARY 11, 2023 COST PER MONTH $ 8,500.00 QUOTE ATTACHED OMNIA PROGRAM # 11/1/2022 MUNICIPAL REP CHERYL PINE 609-705-7467	2-01-E6-700-917	8,500.0000	17,000.00
			TOTAL	17,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

James Falconieri 10-27-22
Department Head Date

James Falconieri 10-27-22
Receiver of Goods Date

FORWARD THIS COPY OF THE REQUISITION TO THE PURCHASING BUREAU

BTR SUPPLEMENTAL AGREEMENT

BIG TRUCK RENTAL

Company Address	4221 W. Boyscout Blvd Suite 400 Tampa, FL 33607	Created Date	10/26/2022
Prepared By	Brianna Arthur	Email	barthur@bigtruckrental.com
		Quote Number	00030032

CUSTOMER INFORMATION

Billing Customer	City of Camden, NJ	Rental Customer	City of Camden, NJ
Billing Contact	Cheryl Pine	Shipping Contact	Cheryl Pine
Billing Address	101 Newton Avenue Camden NJ 08103	Shipping Address	101 Newton Avenue Camden NJ 08103 United States
Billing Email	chpine@ci.camden.nj.us	Shipping Email	chpine@ci.camden.nj.us
Billing Phone	6097057467	Shipping Phone	6097057467

Product Details

Asset Number	Year	Chassis Make	Chassis Model	Chassis VIN	Product Family	License Plate	Miles	Hours
1021022	2022	Peterbilt	348	2NP3LJ0X3NM734531	REAR LOADER	ME10DR	14,394	1,087

Pricing Details

Line Item Description	Quantity	Sales Price	Total Product Price	Transportation Cost	Security Deposit
1021022	12.00	$2,125.00	$25,500.00	$0.00	$0.00

RENTAL CONTRACT PRICING SUMMARY

Order Subtotal	$25,500.00	Total Amount Due	$25,500.00
Total Security Deposit	$0.00		
Total Transportation Cost	$0.00		

NOTES/EXPLANATION OF ADDITIONAL COSTS:

Special Terms	Pricing is for the 3 months (12 weeks) rental rate of 1 Rear Loader and is based on OMNIA Partners National Cooperative Contract #2019000319. Rate is based on rental of trucks for a minimum of 6 months (You have executed 4 of the 6 months needed).

RENTAL REMINDERS

MASTER RENTAL AGREEMENT: This document supplements the Master Rental Agreement, which the Customer signed and is subject to all provisions therein.

INSURANCE: This Supplemental Rental Agreement utilizes the insurance information provided in the Master Rental Agreement. Customer is required to provide continued proof of insurance at the inception of this Supplemental Rental Agreement and through the duration of the same.

RENTAL RATE: Customer is to use the Vehicle for a maximum of one-shift, which is defined as not more than 50 hours per week. If Customer uses the Vehicle beyond one-shift, Customer agrees that it will pay an additional charge for such use. The additional charge shall be calculated in the following manner: (a) If the Customer uses the Vehicle more than 50 hours per week but less than 80 hours per week, then Customer

BIG TRUCK RENTAL

shall pay an additional charge equal to one-half (½) times the Rental Rate; (b) If the Customer uses the Vehicle 80 or more hours per week, then Customer shall pay an additional charge equal to one (1) times the Rental Rate.

MAINTENANCE: Customer is responsible for all routine maintenance of the truck and body while it is in the care and control of the Customer. Refer to Section 6 of the Master Agreement for detailed responsibility.

DAMAGE: Customer will be back billed for any damage to the rented property which Big Truck Rental determines to be beyond normal wear and tear. In addition, if the damage to a rented vehicle prevents Big Truck Rental from reletting the vehicle resulting in additional downtime and lost rental revenue for Big Truck Rental, then this Supplemental Rental Agreement shall automatically extend and Customer shall be billed for a reasonable period of time with which to make the necessary repairs. The customer is responsible for collection of prepaid security deposit. Uncollected security deposits older than one year, will be forfeited.

TIRES: As a tire is a consumable item, Big Truck Rental documents the condition of the tires on its trucks at the inception of the rental and at the time that the truck is returned. It is the Customer's responsibility to assure that the tires are in substantially the same condition at the end of the rental as when the truck is received by the Customer. Tires worn substantially more at the time they are returned than at the rental inception shall be back billed. In addition, any Non-Steer Tires(s) replaced during the duration of the rental period shall be replaced with a recappable casing. All Steer Tires must be replaced with a virgin tire. No exceptions. If Customer fails to replace the tire(s) as outlined herein, Big Truck Rental shall back bill for the cost of replacing said tire(s). Any casing deemed un-recappable by our tire vendor will be back billed.

FUEL: Short-term rentals are not subject to IFTA, all fuel tax and the reporting thereof is the responsibility of the renter. Any violations or fines of that nature are the responsibility of the Customer.

GOVERNMENT: All trucks rented from Big Truck Rental are owned by Big Truck Rental. Customer shall not cover or remove any truck identification, other than DOT numbers. Big Truck Rental's vehicles are legally licensed on the federal highways of 48 states, however, any state or local permits for state or county road use and waste pick up and/ or disposal are the sole and absolute responsibility of the Customer. Customer agrees Big Truck Rental is not the motor carrier operator and will display customer's DOT number as required by law.

By execution of this Rental Agreement, Customer acknowledges that the Vehicle described herein is rented to and in accordance with the terms, conditions, and provisions of the Master Rental Agreement and Rental Extension Agreement previously signed by the Customer and also those terms found in this Supplemental Rental Agreement. Customer evidences such knowledge by signing below.

Note: See Master Rental Agreement (Section 2) for allowance of hours under Rental Term.
DRIVER'S LICENSE INFORMATION IS MANDATORY FOR RENTAL.

CUSTOMER

CUSTOMER NAME:

_____

BY:

_____
(Signature)

PRINT NAME:

_____

TITLE:

_____

PURCHASE ORDER #:

DATE:
_____

TAX ID #: _____

STATE:
_____

_ _____ Initial here acknowledging you have read Section 6 on maintenance responsibility in the Master Agreement.

Please sign quote and email to btrsales@bigtruckrental.com or fax to (813) 261-0821.

AUTHORIZED VEHICLE OPERATORS FOR THIS RENTAL VEHICLE

Agent's Name: _____ Agent's Name: _____

Driver's License #: _____ Driver's License #: _____

BIG TRUCK RENTAL

State: _____ State: _____

Agent's Name: _____ Agent's Name: _____

Driver's License #: _____ Driver's License #: _____

State: _____ State: _____

Big Truck Rental is not liable for leaving a Vehicle to any of Customer's agents that are not listed above.

DSB:dh
12-13-22

R-19

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO EDMUNDS GOV TECH, TO PROVIDE AUTOMATED PAYROLL SERVICES AND HUMAN RESOURCE SYSTEM FOR THREE (3) YEARS

WHEREAS, the City of Camden has a need to acquire Automated Payroll Services to provide automated payroll and human resource system services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed $17,500.00; and

WHEREAS, the anticipated term of this contract is three (3) years; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(dd), permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, EDMUNDS GOV TECH, has submitted a proposal indicating services to provide Automated Payroll Services and Human Resource System in the amount not to exceed ONE HUNDRED SEVENTY-ONE THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS ($171,375.000) contingent upon availability of funds; and

WHEREAS, EDMUNDS GOV TECH has completed and submitted a Business Entity Disclosure Certification which certifies that EDMUNDS GOV TECH has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the EDMUNDS GOV TECH from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "3-01-E1-433-936" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to EDMUNDS GOV TECH for an amount not to exceed ONE HUNDRED SEVENTY-ONE THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS ($171,375.000) contingent upon availability of funds, for the provision of Automated Payroll Services and Human Resource System for three (3) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: EDMUNDS GOV TECH

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 3-01-E1-433-936 ($46,875.00)
  CY 24-CY26 ($41,500.00 EACH YEAR) -
  CONTINGUENT UPON AVAILABILITY OF FUNDS)

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 171,375.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO EDMUNDS GOV TECH ,TO PROVIDE AUTOMATED PAYROLL SERVICES AND HUMAN RESOURCE SYSTEM FOR 3(THREE) YEARS.

Gerald C. Seneski
Director of Finance
Date: 11/18/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for Finance

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a non-fair and open contract to Edmunds Gov Tech, to provide automated payroll services and human resource system for three (3) years.

BRIEF DESCRIPTION: Edmunds Gov Tech will provide automated payroll services and human resource system to support existing modules for budgetary transaction.

BIDDING PROCESS: NJSA 40A:11-5(1)(dd)

APPROPRIATION ACCOUNT(S): 3-01-E1-433-936 ($46,875.00)
CY24 – CY26 – ($41,500 EACH YEAR – CONTINGENT UPON AVAILABILITY OF FUNDS)

AMOUNT: $171,375.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/18/22	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/18/2022	
Approved by Business Administrator:	11/18/22	
Received by City Attorney:		

	(***Name) Please Print***	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	EDMUNDS GOV TEC
Purpose or Need for service:	PROVIDE AUTOMATED PAYROLL SERVICES AND A HUMAN RESOURCE SYSTEM FOR 3 YEARS – ENDING SEPTEMBER 1, 2026. THIS ADDITION TO THE EXISTING MODULES WILL PROVIDE SIGNIFICANT SAVINGS COMPARED TO OUR CURRENT EXPENSES FOR PAYROLL/HUMAN RESOURCE SERVICES.
Contract Award Amount	$171,375.00
Term of Contract	39 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-5(1)(dd) - NFO
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES PRIMEPOINT - $136,000 each year ADP - $134,000 each year

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Pending
_____ Date_____
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

edmunds GovTech

Sales Proposal prepared for Camden City, NJ

Prepared by: Mark Pryzbylkowski, Regional Sales Director
Proposal Date: 11/10/2022
Expiration Date: 12/30/2022

Software Services - Subscription Year 1		**Amount**
Employee Self-Service - 3 Year	10/1-12/31 1 quarter	$2,500.00
Human Resources - 3 Year		$2,500.00
Payroll - 3 Year		$5,375.00
	Total Subscription for Year 1:	**$10,375.00**
	Annual Fees Beginning 2024:	**$41,500.00**

Professional Services - Implementation		**Amount**
Standard Personnel Implementation III		$16,500.00
	One-Time Fees:	**$16,500.00**

Conversion Services	**Amount**
Human Resources- Advanced Conversion	$10,000.00
- Employee Master Information	
- Employee Profile History	
- Salary, Position, Education History, etc.	
- Employee ACA Benefit Information	
- Employee Dependent Benefit Information	
- Employee Benefit Time Transaction History for 3 years + current	
Payroll - Base Conversion	$10,000.00
- Employee Master Information	
- Current Year Check History	
- Gross Pay	
- Detailed Deductions	
- Detailed Taxes	
- Net Pay	

Conversion Services		Amount
- Leave Time Balances		
	One-Time Fees:	**$20,000.00**

Year 1 Investment (2023):	**$46,875.00**

Software Services -Subscriptions

With an Edmunds GovTech solution, a true Windows application with a graphical user interface is delivered. All applications are ODBC compliant and utilize a SQL database, which allows for seamless integration with products such as MS Excel™, MS Word™, and many GIS packages to name a few.

Smart Phone Apps – All applicable Smart Phone Apps are included with the associated MCSJ module at no additional cost.

Security – The software features a single sign-on approach that allows for user-based security. This provides access to modules based on the employee's security profile. The security is module and task specific.

Integration – All modules are fully integrated. A single source of entry minimizes data entry errors and streamlines organizational processes. The system dynamically posts all related entries to the appropriate modules.

Reporting – Along with standard system reports, customized reporting is also provided. Through built-in custom reporting tools, users can create and save personalized reports that can be exported directly into MS Excel™. Reporting flexibility allows users to create unlimited custom reports that are accessible at any time.

PDF Forms - All required forms can be generated within the application. This reduces the need to have pre-printed forms, such as pre-printed checks or utility bills. Create customized letters by merging in any field from the system. Letters can be created, printed, and documented in the corresponding record.

Attachments - The ability to attach any type of file to records, accounts, and employees along with scanning images directly into the software is provided. There is no limitation with the amount or size of those items you wish to attach.

Implementation & Project Management

Edmunds GovTech has a goal to make the transition from a legacy system as painless as possible. Project management includes planning, monitoring, and reporting of progress to ensure the success of the software implementation. The Client's Project Manager and EGT Staff will work in concert to identify the scope of the project, estimate the work involved, and create a project schedule with appropriate resources. The project plan is then developed to describe the tasks that will lead to a successful implementation. The project is carefully planned, implemented, monitored, and controlled. Problem resolution, risk management, opportunity management, change management, software configuration management, and data management are included, identified, and documented throughout the project. Project Managers and Training and Implementation Employees have been involved in hundreds of similar successful projects.

Payment Terms

Amount Due in 2023 is $46,875: $36,500 (One-Time Implementation plus Conversion Fees) and the 2023 License Fees of $10,375

The Annual Subscription Fees due in 2024, 2025 and 2026 totals to $41,500 each year for all three modules.

One-time Implementation Fees: 100% will be due upon execution of the contract.

One-time Data Conversion Fees: 100% will be due upon execution of the contract.

Annual Subscription Fees: 100% will be invoiced upon execution of the contract for the first annual term. Thereafter, 100% of each subsequent annual fee will be invoiced annually, 60 days prior to the anniversary of the term date.

All invoices shall be paid within 30 days of the invoice date. Fees may increase annually with renewal terms subject to the National Consumer Price Index (CPI) or four percent (4%) of prior year's fees.

Please return executed Sales Orders
via DocuSign or Email to:
Edmunds GovTech
SalesOrders@EdmundsGovTech.com
P: 888.336.6999 | F: 609.645.3111
www.EdmundsGovTech.com

Camden City

Gerald C. Seneski
CFO

11/18/22
Date

DB:dh
12-13-22

R-20

RESOLUTION TO JOIN THE SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the Southern New Jersey Regional Employee Benefits Fund, (hereafter referred to as "FUND") as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., ;and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date; and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the governing body of the City of Camden (hereinafter referred to as "LOCAL UNIT") has determined that membership in the FUND is in the best interest of the LOCAL UNIT; now therefore

BE IT RESOLVED, that the governing body of the LOCAL UNIT hereby agrees as follows:

i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.

ii. Will participate in the following type(s) of coverage (s):
   a.) Medicare Advantage Program
   b.) Employer Group Waiver Program

iii. Adopts and approves the FUND's Bylaws.

iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED, that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

i. Approval of the LOCAL UNIT by the FUND.

ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.

iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 12/13/22

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution to have the City join the Southern New Jersey Regional Employee Benefits Fund and authorize the execution of the associated Indemnity and Trust Agreement.

BRIEF DESCRIPTION OF ACTION: The City notified the State of New Jersey that it will be withdrawing from participation in the State Health Benefits Program (SHBP) and joining its own insurance program in order to save a significant amount of funding for both the City and its covered retired employees while maintaining a level of coverage that is equal to, or better than, the coverage offered by the SHBP.

BIDDING PROCESS: N/A per N.J.S.A.40A:11-5(m)
procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/29/22	
Received by City Attorney:	12/1/22	

(Name) Please Print ***(Extension #)***

Prepared By: Paul Palamattam 4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Contact Person: Paul Palamattam 4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RESOLUTION NO. _____

SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

RESOLUTION to JOIN

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Southern New Jersey Regional Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of the City of Camden hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.

ii. Will participate in the following type (s) of coverage (s):

a.) Medicare Advantage Program
b.) Employer Group Waiver Program

iii. Adopts and approves the FUND's Bylaws.

iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

i. Approval of the LOCAL UNIT by the FUND.

ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.

iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

Southern New Jersey Regional Employee Benefits Fund

ADOPTED: _____
Date

BY:_____

ATTEST:_____

SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

INDEMNITY AND TRUST AGREEMENT

THIS AGREEMENT made this 13th day of December 2022, in the County of Camden, State of New Jersey, By and Between the **Southern New Jersey Regional Employee Benefits Fund** referred to as "FUND" and the governing body of the City of Camden a duly constituted LOCAL UNIT OF GOVERNMENT, hereinafter referred to as "LOCAL UNIT".

WITNESSETH:

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.

2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT's resolution to join.

3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2023** and ending on **December 23, 2025** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90 day written notice to the FUND.

4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.

5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.

6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.

8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:

a) Medicare Advantage Program
b) Employer Group Waiver Program

9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.

10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

ADOPTED: _____
Date

BY: _____

ATTEST: _____

DB:dh
12-13-22

R-21

RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR YEAR 2023

WHEREAS, under N.J.S.A. 40A: 11-12a, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to authorize various contracts with certain approved state contract vendors used by various departments in pursuit of their duties, listed in Exhibit "A" attached hereto; and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, the funds for these expenditures are available by various appropriations as needed, depending on funding availability; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to award contracts to the approved state contract vendors to be used by various departments in pursuit of their duties, listed in attached Exhibit "A" attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing contracts with certain approved state contract vendors for Calendar Year 2023.

BRIEF DESCRIPTION: Various departments will utilize these vendors in pursuit of their duties. Per R3-MC:7525, the City's designated QPA is granted the authorization to negotiate and award contracts below the bid threshold. Any one purchase above the bid threshold will require governing body approval. See attached sheet.

BIDDING PROCESS: Under N.J.S.A 40A11-12a, a municipality may without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by Division of Purchases and Property.

APPROPRIATION ACCOUNT: Various appropriations as needed (depending on funding availability)

AMOUNT: N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/30	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/30/2022	
Approved by Business Administrator:	11/30/22	
Received by City Attorney:	12/1/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	COOPERATIVE PRICING AGREEMENT FOR THE PURCHASE OF WORK, MATERIALS, SERVICES AND SUPPLIES
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-11(5)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

_____

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

Referenced State Contract Vendors – 2023

Commodity/Service Vendor State Contract #

Accu Wash 18-GNSV2-00581
American Asphalt Co., Inc. 18-FLEET-00638
AT&T Mobility LLC 88735, 85944, 85016
Auto Plus Auto Parts 85996
Barton Carpet 81753
Beckers Tree Service 18-DPP-00646
Bergen County Co-op NJCPA #CK04
Beyer Ford 89263, 88727, 88214
Beyer Morristown 88213, 40803, 19-FLEET-00914
BSN Sport 16-Fleet-00138
Bucks County Int. 89266, 42080, 40820
Camden County Co-op 57-CCCPS
Camden County Education Services Commission #66-CCEPS
Chase S Winner Inc. 81165, 88726, 88758, 88215, 40805, 17-FLEET-00212
Cherry Valley Tractor Sales 78905, 43022
Concord Products 81614
Contractor Service (WDDS Enterprise) 43024
Core Mechanical 88697
Cranford Police Cooperative Pricing System (ID# 47CPCPS)
Dell Marketing 19-TELE-00656
Delaware Valley Truck 89289
East Coast Salt 20-FLEET-01520,
Draeger Inc 17-FLEET-00827
EB Fence 88679
Educational Services Commission of Morris County (Ed-Data)
Emergency Equipment Sales 40864, 17-FLEET-00808
Frank Mazza & Son 81753, 81751, 81756
Flemington Aluminum & Brass 40307
Garden State Highway Products 19-FLEET-01137, 21-FOOD-01583, 21-FLEET-01159, 16-FOOD-00154
Garden State Office 41261
General Highway Products 19-FOOD-01026
General Spring & Alignment 89283, 42120
Granturk Equipment 85858
H A Dehart & Son 88264, 86393
Hainesport Enterprise INC 89300, 40856
Hertrich Fleet SrvS 88759, 19-FLEET-00953, 18-FLEET-00444, 17-FLEET-00210
Hewlett Packard 40116
Hoffman Equipment 43034
Home Depot 18-Fleet-00234
Houpert Truck Service 89275, 19-FLEET-00695, 19-FLEET-00691
Hunterdon County Educ. Srvc Comm #37-HUNCCP
Island Tech Services 17-FLEET-00744

Referenced State Contract Vendors (Cont.)

Commodity/Service Vendor State Contract #

Johnson Towers 42098
Lanigan Associates Inc. 17-FLEET-00733
Lawson Products, 85850, 42111, 43023
Lowes Home Centers LLC 18-Fleet-00235
Majestic Oil Co., Inc. 19-FLEET-00972, 17-FOOD-00398
Mall Chevrolet 88213, 19-FLEET-00954
Marturano Recreation 16-Fleet-00121
Merchantville Overhead Door Co. 21-GNSV1-07461
MES 17-FLEET-00818
Mid Atlantic Truck Ctr 42075, 21-FLEET-01539
Middlesex Regional Educ. Srvc. Comm. 365MCESCCPS
Morton Salt Inc 20-FLEET-01519
Motorola Solutions INC A-83909
Multi-Temp Mechanical 88695
Municibid 19-GNSV1-00696
Nat Alexander 17-FLEET-00819
Neopost 41267
Papermart 18-COMP-00549
Peach Country Ford Tractor 43028
Pemberton Electrical 88955
Peters Todd Inc 18-DPP-00647
Pitney Bowes 41258
RE Pierson Materials 18-FLEET-00636, 18-FLEET-00389
Ricoh Tree Service 18-DPP-00645
Ricoh USA Inc. 40467
Route 23 Automall 17-Fleet-00241, 89262, 86007
Rubbercycle 16-Fleet-00131
S&S Worldwide 17-Food-00253
Scott Health & Safety 17-FLEET-00819
Schindlek Elevator Corp 20-GNSV2-01121
Service Tire Truck Center 20-FLEET-00948
Shi International 89981
Signal Control Products 87152, 19-FOOD-01028
Sparks Electric 42263
School Specialty 17-FOOD-00242, 17-1
Somerset Co-op #2 SOCCP
TEC ELEVATOR 20-GNSV2-01120
TDK 17-TELE-00227
The Hertz Corp 20-GNSV2-00983
Tuff Greens LLC 18-DPP-00648
Universal Vending Mgt 18-GNSV2-00440
Verizon Wireless 82583, 85943
Vineland Auto Electric 86001, 42084
W B Mason 0000003, 18-FOOD-00424

Whirl Construction 16-Fleet-00124
Widmer 41260
W W Grainger 19-FLEET-00677, 19-FLEET-00566
Xerox Corp. 40469

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Commodity/Service Vendor State Contract #

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Morton Salt Inc 20-FLEET-01519
Motorola Solutions INC A-83909
Multi-Temp Mechanical 88695
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Nat Alexander 17-FLEET-00819
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Papermart 18-COMP-00549
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RE Pierson Materials 18-FLEET-00636, 18-FLEET-00389
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Ricoh USA Inc. 40467
Route 23 Automall 17-Fleet-00241, 89262, 86007
Rubbercycle 16-Fleet-00131
S&S Worldwide 17-Food-00253
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TEC ELEVATOR 20-GNSV2-01120
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The Hertz Corp 20-GNSV2-00983
Tuff Greens LLC 18-DPP-00648
Universal Vending Mgt 18-GNSV2-00440
Verizon Wireless 82583, 85943
Vineland Auto Electric 86001, 42084
W B Mason 0000003, 18-FOOD-00424

Whirl Construction 16-Fleet-00124
Widmer 41260
W W Grainger 19-FLEET-00677, 19-FLEET-00566
Xerox Corp. 40469

R-22

DB:dh
12-13-22

RESOLUTION RELEASING FUNDS FROM THE SALE OF A 2012/2020 MITSUBISHI OUTLANDER FROM THE FEBRUARY 16, 2022 CITY AUCTION TO FIVE BROTHERS AUTO

WHEREAS, the City held an auction on February 16, 2022 and the sale of a 2012/2020 Mitsubishi Outlander was sold to Five Brothers Auto; and

WHEREAS, the buyer attempted to transfer the title to his name, with the correct year of 2020, however, Trenton has not processed the paperwork due to a "branded" issue from PENNDOT; and

WHEREAS, the City of Camden desires to release the funds to Five Brothers Auto due to issues with NJ and PA Motor Vehicle Centers; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Treasurer is hereby authorized to issue a check releasing funds as follows:

To: Five Brothers Auto

Amount: $21,239.63

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: OMAR FLORES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-70-201-021

AMOUNT: $ 21,239.63

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 21,239.63

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION RELEASING FUNDS BELONGING TO OMAR FLORES. RELEASE OF FUNDS FROM THE SALE OF A 2012/2020 MITSUBISHI OUTLANDER JA4AP3AUXLU021447 ON FEBRUAURY 16,2022 CITY AUCTION TO OMAR FLORES.

Gerald C. Seneski

Director of Finance

Date: 11/28/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

TITLE OF RESOLUTION/ORDINANCE: Resolution releasing funds from the sale of a 2012/2020 Mitsubishi Outlander from the February 16, 2022 City Auction to Five Brothers Auto.

BRIEF DESCRIPTION: Release of Funds received from the sale of a 2012/2020 Mitsubishi Outlander JA4AP3AUXLU021447 on the February 16, 2022 City Auction to Five Brothers Auto. The buyer attempted to transfer the title to his name, with the correct year of 2020, however, Trenton has not processed the paperwork due to a "branded" issue from PENNDOT.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): 2-01-70-201-021

AMOUNT: $21,239.63

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/30	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/30/2022	
Approved by Business Administrator:	11/30/22	
Received by City Attorney:	12/1/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	OMAR FLORES
Purpose or Need for service:	RELEASE OF FUNDS TO OMAR FLORES DUE TO ISSUES WITH NJ AND PA MVC
Contract Award Amount	$21,239,63
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

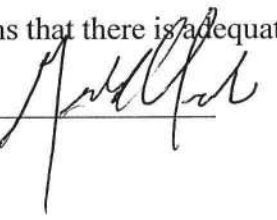
Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY

02/16/22 12:48 SALE ABANDONED AUTO

HB 616309

Batch Id: KAH
Ref Num: 136121 Seq: 1 to 1

Cash Amount:	21,239.63
Check Amount:	0.00
Credit Amount:	0.00
Total:	21,239.63
Cash Tendered:	21,240.00
Change Due:	0.37

CITY OF CAMDEN, NEW JERSEY 616309

2/16/2022
(DATE)

The City of Camden hereby issues (circle one) a **LICENSE, PERMIT, or RECEIPT** to

Name Five Brothers Auto

Address 2106 River Rd Camden NJ 08105

PURPOSE

#1 on Sale 2022-1
2012 Mitsubishi Outlander - CASH

Fee Determined by Contract **Amount $** 21239.63
PRINT NAME

on 2/16/2022 **for** Purchasing Bureau
(DATE) (DEPT.)

LICENSE
This **PERMIT** is issued according to the **RECEIPT**
Ordinances of the City of Camden, governing the same.

Date: 02/16/22 12:49 PM KAH
Amt: 21239.63 CS
Ref Num: 136121 Seq: 1 to 1

Public Notices

NOTICE OF SALE
ABANDONED VEHICLE SALE (2022- 1)

TAKE NOTICE that the City of Camden shall expose for sale at a Public Auction in accordance with N.J.S.A. 39:10A-1 on **WEDNESDAY, FEBRUARY 16, 2022 at 11:00 a.m. at The "Original" W. Hargrove c/o Camden Towing 1507 State Street Camden NJ 08105** the described Motor Vehicles, which came into possession of the City of Camden through abandonment or failure of owner to claim same.

CONDITIONS OF SALE

1. All vehicles are offered on an "AS IS," and "WHERE IS" condition.

2. The purchasing agent reserves the right to accept or reject any or all bids. The award of bids on the vehicles will be made at the discretion of the purchasing agent.

3. All bidders are strongly urged to physically inspect all vehicles for sale prior to bidding.

4. All listed vehicles may be inspected from 10:00 a.m. to 11:00 a.m. on the date of the sale.

5. All bidders must be eighteen (18) years of age with a valid driver's license.

6. All transaction payments are in cash, money orders, or certified checks only and payable to The City of Camden.

7. Rightful owner of record may claim vehicle during normal working hours prior to auction providing all liens/fees have been brought to account.

8. All inquires should contact the Bureau of Purchasing, Camden, New Jersey, telephone number (856) 757-7165.

9. In the event of inclement weather, the auction will be held in the lobby of the building.

	YEAR	MAKE	VIN	LAST OWNER	CASE	PRICE
1.	2012	MITS	JA4AP3AUXLU021447	NAISHA DEJESUS/JULIA COLON	2010150378	$11,239.63
2.	2002	HONDA	1HGCG66802A155249	TIFFANY HERNANDEZ	2101130272	$9,187.09
3.	2010	HONDA	1HGCP2F87AA146507	MUDASIRU ADEDOKUN	2101130337	$9,272.09
4.	2007	FORD	2FMDK36C47BA73407	AUTHUR WHITE	2101140039	$9,266.76
5.	2004	VOLVO	YV1SZ59H541161930	MARTA SIACA	2101150186	$9,133.78
6.	2002	TOYOTA	4T1BE32K82U093092	BLAIR WILLIAMS	2101180292	$9,080.47
7.	2001	BUICK	1G4CW54KX14273974	IRMA ESPADA	2101180408	$9,080.47
8.	2009	AUDI	WAUDK78T19A025271	S&M USED CAR SALES	2101220008	$9,058.84
9.	2003	ACURA	19UUA56673A059649	LAKEISHA YATES	2101220587	$8,973.84
10.	2002	CHEVY	2G1WF52E229350603	TO AND FRO TRANSPORTATION	2101250562	$8,920.53
11.	2004	TOYOTA	JTDBE32K440272423	KATHERINE HENNESY	2101290092	$8,946.89
12.	2011	HONDA	1HGCP2F41BA059216	BRYON GOODMAN	2105110467	$6,494.81
13.	2008	CADILLAC	1G6DG577780181755	KEITH DAVIS	2105230313	$6,201.59

Lateefah Chandler
Purchasing Agent
($175.44)

The following Ordinance was introduced on first reading at the scheduled meet

0005119807-01

R-23

DB:dh
12-13-22

RESOLUTION AUTHORIZING A CONTRACT TO AETNA HEALTH INC. AND/OR AETNA INSURANCE "AETNA" TO PROVIDE HEALTH INSURANCE AND MEDICAL CARE COVERAGE FOR ELIGIBLE EMPLOYEES AND RETIREES AND FURTHER AUTHORIZING THE CITY TO EXECUTE ALL NECESSARY DOCUMENTS TO ENSURE THE PROVISION OF SAID BENEFITS

WHEREAS, there exists a need for certain services by duly licensed health care providers; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received by Aetna, for an amount not to exceed TBD; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(m) permits the awarding of a contract, without competitive bidding for insurance; and

WHEREAS, this Council has received a certification from the City Business Administrator which indicates that the City did solicit quotations from insurance companies and has determined that AETNA will be able to provide health benefit services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item " ", and said Certification has been signed by the comptroller and approved as to form by the City Attorney; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that a contract be awarded to AETNA for a sum not to exceed TBD at the following rates for a period of one year commencing on and ending on for Managed Health Care Benefits for City of Camden Employees and Retirees:

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 12/13/22

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract to TBD to provide health insurance and medical care coverage for eligible employees and retirees.

BRIEF DESCRIPTION OF ACTION: The City notified the State of New Jersey that it will be withdrawing from participation in the State Health Benefits Program (SHBP) and joining its own insurance program in order to save a significant amount of funding for both the City and its employees while maintaining a level of coverage that is equal to, or better than, the coverage offered by the SHBP.

BIDDING PROCESS:
procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

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Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/22/22	
Received by City Attorney:	12/1/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Paul Palamattam	4550
Contact Person:	Paul Palamattam	4550

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

aetna®

Employer Application

Aetna Health Inc.
Aetna Life Insurance Company
Aetna Health Insurance Company
Aetna Dental Inc.

Applicant

Policy or Group Number - _____
(for Aetna use only)

Company Name: ____City of Camden_____

Street Address: _520 Market Street_____

City: ___Camden_____

State: _____NJ_____ Zip Code: _____08101_____

Federal Tax ID Number: ____21-6000418_____

Parent Company name (if applicable): _____

The purpose of the application is to request :	x	a. Issuance of new coverage
	☐	b. Change in existing coverage
	☐	c. Extension of existing coverage to additional groups of employees

If offering a health plan with a deductible, is the employer, plan sponsor or a third party funding any of the deductible?

☐ Yes. Please indicate how much: _____	X No

Medical Coverage Selection

Aetna Life Insurance Company, Aetna Health Inc., and/or Aetna Health Insurance Company provide or administer Medical Coverage.

For employees	For dependents	For retirees	Medical Coverage
☒	☒	☒	Contributory
☐	☐	☐	Non-contributory

Are you a religious employer that meets the federal guidelines for qualification and would like to exclude coverage for contraceptive drugs and devices?	☐ Yes ☒ No

A group that has terminated with Aetna in the past 12 months for non-payment of premium must pay any premiums owed in full before Aetna will approve a group plan application and issue health benefits.

If Yes, please complete the appropriate attestation form to confirm your religious exempt status.

Vision Coverage Selection

Aetna Life Insurance Company provides or administers vision coverage.

For employees	For dependents	For retirees	Aetna Vision Preferred™
☐ ☐	☐ ☐	☐ ☐	Contributory Non-contributory

Stand-Alone **Dental Coverage Selection**

Aetna Life Insurance Company and/ or Aetna Dental Inc. provide or administer dental coverage.

For employees	For dependents	For retirees	Dental Coverage
☐ ☐	☐ ☐	☐ ☐	Contributory Non-contributory

Life and Disability Selection

Aetna Life Insurance Company provides or administers Life and Disability coverage.

☐ ☐	☐ ☐	☐ ☐	**Basic Life Insurance** (dependents' maximum subject to state law) Contributory Non-contributory
☐ ☐	☐ ☐	☐ ☐	**Supplemental Life Insurance** (dependents' maximum subject to state law) Contributory Non-contributory
☐ ☐	☐ ☐	Not available	**Accidental death and personal loss coverage** Contributory Non-contributory
☐ ☐	☐ ☐	Not available	**Supplemental accidental death and personal loss coverage** Contributory Non-contributory
☐ ☐	Not available	Not available	**Long term disability** Contributory Non-contributory
☐ ☐	Not available	Not available	**Short term disability** Contributory Non-contributory
☐ ☐	☐ ☐	☐ ☐	**Other**_____ Contributory Non-contributory

General enrollment and eligibility section

Requested effective date:_____1/1/23_____	(Aetna will assign the actual effective date if the application is accepted and a policy issued.)

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Applicant will utilize electronic enrollment (check one):	☒ yes ☐ no

All of the regular, full-time non-retired employees of any employer mentioned above are eligible to participate in the coverage applied for, except the following:
(*State here, by coverage, the class or classes excluded*). (*Please attach additional sheets as needed.*)

Agent or broker certification

Complete if Broker of Record is an Individual Producer (not an Agency):

Print Agent/Broker Name:	NPN
TIN:	
Phone number	
Address	City
State	Zip
Signature* Date	Email

*** I hereby certify that I am licensed to sell Aetna products in the state of New Jersey.**

Complete if Broker of Record is Agency:

Print Agent/Broker Name: Conner Strong & Buckelew	NPN 1636885
TIN: 21-0718159	
Phone number	
Address: 2 Cooper St	City: Camden
State: NJ	Zip: 08101
Signature* Date	Email

*** I hereby certify that I am licensed to sell Aetna products in the state of New Jersey.**

By signing the above, I certify that I am not aware of any information not disclosed by the applicant for the products applied for in this application that may be bearing on the risk. I hereby certify that I advised the client not to terminate any existing coverage until receiving written notice from Aetna that the coverage applied for by this application is accepted.

Applicant Acknowledgements and Agreements

- You need our consent before you increase your employees' premium contribution rate.
- You can't require employees to contribute to the premium, if no contribution is now required.
- Your group policy/group agreement only covers eligible employees. You may only add additional persons for coverage if we agree and your policy permits it.
- This application and your

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- Group policy/group agreement
- Certificate of coverage
- Schedule of benefits
- Riders and amendments, if any,

detail the terms of coverage. We call these documents the plan documents.

- The documents detail all the terms of the coverage including:
  - What the plan covers
  - What the plan excludes
  - What limits the plan has

If there is a conflict between the plan documents and any benefits comparison, summary or other coverage description, the plan documents will govern.

- You have selected the coverage to be offered to your employees based on written information we've supplied. This includes your employees' coverage options including how much they'll contribute. We have not authorized any broker, agent or consultant to modify or change the terms of the coverage at any time.
- Some plans or programs you are buying from us may not be available in all places.

You also understand and agree to the following:

- We may reasonably inspect payroll and other data and records related to your employee's coverage or premium at your office during regular business hours. If we do this, we agree to give you advance notice. The inspection will be at our expense. We have the right to reasonably inspect your records even after your agreement with us ends.
- All our contracted providers and vendors, except Aetna Rx Home Delivery, LLC and Aetna Specialty Pharmacy, LLC, are independent contractors. They are not agents or employees of Aetna. Aetna Rx Home Delivery, LLC and Aetna Specialty Pharmacy, LLC are subsidiaries of Aetna Inc. We cannot guarantee the availability of any particular provider and the providers in our network may change. We also do not guarantee any results or outcome of a health or dental care service.
- Under current IRS regulations and federal law, a life insurance position schedule may be deemed discriminatory and result in imputed income tax to certain employees and possibly an excise tax to employers. You should consult with legal counsel prior to electing a position schedule. We will not be responsible for any of your election as an employer.
- If we request, you agree to deliver or otherwise make available to members all our paper or on-line member documents and other plan related materials.

All statements made in this application are deemed representations and not warranties.

Important Information

Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

"Aetna" is the brand name used for products and services provided by one or more of the Aetna group of subsidiary companies.

EMPLOYER ACKNOWLEDGMENT – Employer waiting period

Federal law prohibits group health plans and health insurance issuers from requiring any eligible plan

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participants and beneficiaries (employees and dependents) to wait more than 90 days before their health coverage goes into effect.
This prohibition applies to the employer/plan administrator and the insurance company. I understand that if either party doesn't comply with the waiting period requirement, both the employer/plan administrator and insurance company are subject to penalties

I agree to provide Aetna with the effective date information of the plan participants and beneficiaries which takes into account the eligibility conditions and waiting period requirements under federal law.

Aetna will use the information provided to enroll plan participants and beneficiaries in the employer's group health care coverage and or insurance coverage. In the event this information changes, the employer shall inform Aetna immediately.

ELECTRONIC ENROLLMENT, BILLING / PAYMENT AND ACCESS AGREEMENT

Enrollment: As of my participation date:

1. I agree to keep copies (paper or electronic) of actual enrollment forms. I agree to maintain a reasonably complete record of enrollment and eligibility information (via electronic, interactive voice response technology and / or hard copy format), including:
   - Evidence of coverage elections
   - Evidence of eligibility
   - Changes to such elections and terminations

   Records must be available to Aetna upon request and retained for seven years.

2. I agree to create and maintain records on secure information systems that can generate hard copies of enrollments or changes maintained on electronic information systems. Any hard copy records generated pursuant to this provision shall meet reasonable standards of availability, authenticity, non-repudiation and integrity.

3. I agree that all enrollment and eligibility information presented to Aetna is accurate and timely updated. I acknowledge that Aetna can and will rely on such information in determining whether an individual is eligible for benefits under the plan. I agree to pay Aetna promptly any applicable back premiums as the result of a discrepancy between the enrollee information and the actual information presented by the enrollee. The premium due to Aetna starts accruing as of the date on which the enrollee's information changed.

4. ~~If my plan is an insured plan,~~ I agree to either:
   - Use Aetna-supplied forms in paper format or electronic format, or
   - Incorporate the following four points into my enrollment materials:
     - Names of the Aetna company offering the insurance coverage
     - State-specific fraud warning statement
     - A statement that the terms of the insurance documents will govern the member's rights and responsibilities
     - An acknowledgment that participating providers are not agents or employees of Aetna and that network composition can change

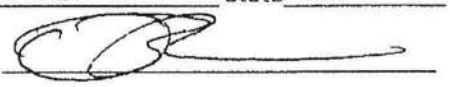
A group that has terminated with Aetna in the past 12 months for non-payment of premium must pay any premiums owed in full before Aetna will approve a group plan application and issue health benefits.

Signature Section

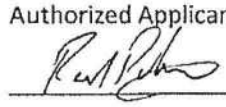
I hereby apply for the coverage(s) indicated above. I certify that all information provided in this application is accurate and complete. I understand that this application will become part of the group agreement and/or group policy issued by Aetna. By my signature below, I agree to be bound by the terms and conditions of that group agreement and/or group policy. I understand that Aetna may choose not to accept this application at its sole discretion, subject to any state requirements.

Signed at (location): 520 MARKET STREET

City, CAMDEN State NJ

By: 

Authorized Applicant Signature



Witness

Applicant (Company Name) CITY OF CAMDEN

Official Title

CITY ATTORNEY

Date 11-4-22

Your premium purchases health care coverage and/or insurance coverage from Aetna, as well as the services of any Aetna-appointed licensed independent agent or broker identified in the application For Group Coverage. Aetna has various programs for compensating producers (agents, brokers and consultants). If you would like information regarding compensation programs for which your producer is eligible, payments (if any) which Aetna has made to your producer, or other material relationships your producer may have with Aetna, you may contact your producer or your Aetna account representative. Information regarding Aetna's programs for compensating producers is also available at www.aetna.com.

We appreciate your business and the opportunity to serve you.

Please keep a copy of this application for your records. If Aetna accepts this application, it becomes part of the issued group agreement and/or group policy.

A group that has terminated with Aetna in the past 12 months for non-payment of premium must pay any premiums owed in full before Aetna will approve a group plan application and issue health benefits.

Aetna Life Insurance Company

aetna™

New Jersey Life And Health Insurance Guaranty Association Act

Residents of New Jersey who purchase life insurance, annuities or health insurance should know that the insurance companies licensed in this state to write these types of insurance are members of the New Jersey Life and Health Insurance Guaranty Association.

The purpose of this association is to assure that policyholders will be protected, within limits, in the unlikely event that a member insurer becomes financially unable to meet its obligations. If this should happen, the Guaranty Association will assess its other member insurance companies for the money to pay the claims of insured persons who live in this state and, in some cases, to keep coverage in force.

The valuable extra protection provided by these insurers through the Guaranty Association is not unlimited, however. And, as noted below, this protection is not a substitute for consumers' care in selecting companies that are well-managed and financially stable.

Disclaimer

The New Jersey Life and Health Insurance Guaranty Association may not provide coverage for this policy. If coverage is provided, it may be subject to substantial limitations or exclusions, and require continued residency in New Jersey. You should not rely on coverage by the New Jersey Life and Health Insurance Guaranty Association in selecting an insurance company or in selecting an insurance policy.

Coverage is NOT provided for your policy or any portion of it that is not guaranteed by the insurer or for which you have assumed the risk, such as a variable contract sold by prospectus.

Insurance companies or their agents are required by law to give or send you this notice. However, insurance companies and their agents are prohibited by law from using the existence of the guaranty association to induce you to purchase any kind of insurance policy.

The New Jersey Life and Health Insurance Guaranty Association
One Gateway Center
9th Floor
Newark, NJ 07102

State of New Jersey
Department of Insurance
20 West State Street
CN-325
Trenton, NJ 08625

The state law that provides for this safety-net coverage is called the New Jersey Life and Health Insurance Guaranty Association Act, N.J.S.A. 17B:32A-1, et seq, (the "Act").

Coverage
The following is a brief summary of this law's coverages, exclusions and limits. This summary does not cover all provisions of the law; nor does it in any way change anyone's rights or obligations under the act or the rights or obligations of the guaranty association.

Generally, individuals will be protected by the Life and Health Insurance Guaranty Association if they live in New Jersey and hold a life, health insurance or long-term care insurance contract, or if they are insured under a group insurance contract, issued by a member insurer.

The beneficiaries, payees or assignees of insured persons are protected as well, even if they live in another state.

Exclusions from Coverage
However, persons owning such policies are not protected by this association if:

- they are eligible for protection under the laws of another state (this may occur when the insolvent insurer was incorporated in another state whose guaranty association protects insureds who live outside that state);
- the insurer was not authorized to do business in this state;
- the policy was issued by an organization which is not a member of the New Jersey Life and Health Insurance Guaranty Association.

The Association also does not provide coverage for:

- any policy or portion of a policy which is not guaranteed by the insurer or for which the individual has assumed the risk, such as a variable contract sold by prospectus;
- any policy of reinsurance (unless an assumption certificate was issued);
- interest rate yields that exceed an average rate as more fully described in Section 3 of the Act;
- dividends;
- credits given in connection with the administration of a policy by a group contract holder;
- employers' plans to the extent they are self-funded (that is, not insured by an insurance company, even if an insurance company administers them).

Limitations of Coverage
The act also limits the amount the Association is obligated to pay out. The Association cannot pay more than what the insurance company would owe under a policy or contract.

With respect to any one insured individual, regardless of the number of policies or contracts, the Association will pay not more than $500,000 in life insurance death benefits and present value annuity benefits, including net cash surrender and net cash withdrawal values. Within this overall limit, the Association will not pay more than $100,000 in cash surrender values for annuity benefits, $500,000 in life insurance death benefits or $500,000 in present value of annuities--again no matter how many policies and contracts there were with the same company, and no matter how many different types of coverages.

The Association will not pay more than $2,000,000 in benefits to any one contract holder under any one unallocated annuity contract.

There are no limits on the benefits the Association will pay with respect to any one group, blanket or individual accident and health insurance policy.

Aetna Life Insurance Company

Group health insurance policy

The group health insurance policy ("group policy") is by and between

Aetna Life Insurance Company
and
City of Camden
(Policyholder)

Group policy number:	GP-0192594
Date of issue:	November 16, 2022
Effective date:	January 1, 2023
Renewal date:	January 1, 2024

The group policy terms begin on the **effective date** if we have received your signed group application and the initial premium. It remains in force until terminated.

Term of the group policy:

- The initial term shall be 12 consecutive months beginning on the **effective date**.
- Subsequent terms shall be 12 consecutive months beginning with the **renewal date**.

Premium due dates: The **effective date** and the first day of each succeeding calendar month.

Signed at **Aetna's** Home Office, 151 Farmington Avenue Hartford, Connecticut 06156.

This group policy is non-participating.

This group policy is governed by applicable laws of New Jersey.



Dan Finke
President
Aetna Life Insurance Company
(A Stock Company)

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The group policy

The group policy consists of several documents taken together. These documents are:

- Your group application
- This group policy
- The certificate(s)
- The schedule of benefits
- Any riders and amendments to the group policy, the certificate, and the schedule of benefits as stated below

A certificate consists of a certificate and any schedule of benefits, amendment or rider form which may be issued to support or amend the certificate.

All group policy attachments and certificate documents that are part of the complete group policy are on file with the **policyholder** and us.

If you want to discuss your policy coverage

If you have questions about your coverage under the group policy, contact your agent. If you have additional questions, you may contact us at:

Aetna
151 Farmington Avenue
Hartford, Connecticut 06156
1-800-872-3862

Please have your group policy number available when you contact us. It is on the front page of this document.

Glossary

You will see some words in bold type in the group policy. The bold type means we have defined those words. The definitions are in this section and in the *Glossary* section of the certificate.

Covered person

An employee or a dependent of one for whom all of the following applies:

- The person is eligible for coverage as defined in the certificate
- The person has enrolled for coverage and paid any required premium contribution
- The person's coverage has not terminated

Effective date

Date your coverage begins under the group policy.

Policyholder

City of Camden and entities associated with it for purpose of coverage under this group policy.

Premium due date

The **effective date** and the first day of each succeeding calendar month.

Renewal date

Date that is 12 months after the **effective date** and each 12 months after that.

Termination date

The date coverage ends according to the *Termination* section.

Premium

Premium – rates and amount due

The premium rates will be on record with you and us. You will receive a new rate sheet when the premium rates change. Any rate sheet will state its **effective date**.

We charge premium based on the premium rates in effect on the **premium due date**.

The premium due on any **premium due date** is the total of the premium charges for your coverage. When we calculate premium due, we will use our records to determine who is a **covered person**.

You owe premium for a **covered person** starting with the first **premium due date** on or after the day the person's coverage starts. You stop paying premium for a **covered person** as of the first **premium due date** on or after the day the person's coverage ends.

Premium – changes in rates

We may change the premium rates as of a **premium due date** during the initial term only if:

- There is a change in factors that materially affects the risk we assumed with this coverage. We will explain these changes in factors in our rate quote to you.
- There is a change in law or regulation, or there is a judicial decision, that materially affects the cost of providing coverage.

We may change the premium rates as of a **premium due date** during any following term.

We will let you know in writing of any change in premium rates 60 days before they take effect.

Premium – when due

Premium is due on the **premium due date**.

You have a payment grace period of 31 days immediately following the **premium due date**. The group policy will remain in force during the grace period. If we have not received all premiums due by the end of the grace period, this group policy will automatically terminate at the end of the grace period. Refer to the *Termination* section.

Premium – how billed and paid

We will bill you electronically. You shall pay premium due by electronic fund transfer, unless you choose to pay by check.

We may accept a partial payment but this does not waive our right to collect the entire amount due.

We may choose not to accept premium that is paid for the **policyholder** by someone else unless we are required to by law.

Premium – overdue amounts

If you don't pay your premium on time, we will charge you interest on the total premium amount that is overdue. Overdue premium includes amounts due but not yet paid during the grace period. The interest rate will be up to 1 1/2% per month for each month or partial month an amount due remains unpaid.

We may also recover from you the costs of collecting any unpaid premium, including reasonable attorney fees and court costs.

Premium – eligibility corrections

We will retroactively drop a **covered person** from coverage and credit your premium payments if:

- We billed you based on eligibility information you provided us
- The person did not pay the required premium contribution for the period
- The eligibility information included a person who was not eligible for coverage
- You request that we retroactively drop the person from coverage

Our credit of premium is limited to 2 month's credit for a person whose loss of eligibility occurred more than 60 days before the date you notified us. If we paid benefits on behalf of such a person, we may reduce the credit by the amount of benefit we paid.

If you ask us to retroactively drop coverage, we will consider that as your statement that the person did not pay the required premium contribution for the period.

We will retroactively cover eligible persons who were not included in the eligibility information you provided us. We will cover them retroactively no more than 60 days before the date you both notify us and pay all applicable past premium.

Fees for special services

Special services

You may request that we provide special services beyond the routine administration of this group policy. We will charge you a fee for each special service.

The special services are:

- Us billing you for amounts due in a non-electronic medium
- Us accepting payment of amounts due from you other than by electronic fund transfer. If you pay us by check, the check does not constitute payment until it is honored by a bank.
- Us handling your check returned to us due to insufficient funds. We may return the check to you without a second attempt to cash it.
- Reinstatement of the group policy according to the *Termination* section.
- Any other special service you request and we agree to provide.

Special services – fees

We may change any fee not already agreed to and included in your premium with 60 days advance notice to you.

Payment for third party technology provider

We will pay a third party technology provider you choose to provide services related to the administration for this group policy. The fee we pay them will be an agreed upon amount between us and you. If we stop payment to the third party technology provider, we will give you 30-60 days advance notice.

Fees – when due

Fees are due on the **premium due date** upon invoice.

Fees – how billed and paid

We will bill you electronically. You shall pay fees by electronic fund transfer, unless you choose to pay by check.

We may accept a partial payment but this does not waive our right to collect the entire amount due.

Fees – overdue amounts

You shall pay us interest on the total amount of fees that is overdue. Overdue fees include amounts due but not paid during the grace period. The interest rate will be up to 1 1/2% per month for each month or partial month an amount due remains unpaid.

We may also recover from you the costs of collecting any unpaid fees, including reasonable attorney fees and court costs.

Some of our other responsibilities

We will prepare the certificate and schedule of benefits that are part of the group policy, as required by applicable laws. We will provide them to you in electronic form. We will also provide them to you in paper form if you request it.

We will provide the coverage stated in the certificate and schedule of benefits that are part of the group policy. We will administer the coverage as required by the group policy and applicable laws.

We will protect the personal health information of **covered persons** as required by law. We will use it and share it with others as needed for their care and treatment. We will also use and share it to help us process **providers'** claims and otherwise help us administer the group policy. For a copy of our Notice of Privacy Practices, call the toll-free number on your member ID card or log on to https://www.aetna.com/.

Our duties in this section survive termination of the group policy.

Some of your other requirements and responsibilities

Participation and contribution

You must comply with our participation and contribution requirements.

Distribution – certain Patient Protection and Affordable Care Act (ACA) requirements

You shall distribute two documents required by the federal ACA:

- Summary of benefits and coverage (SBC)
- Notices of material modifications

You shall distribute them to your employees and their dependents, in accordance with the federal delivery, timing, and trigger requirements.

You shall certify to us on an annual basis and upon our request, that you have distributed them and will distribute them consistent with the ACA. You shall give us your certification within 30 calendar days of our request.

You shall give us information or proof upon our request, that you have distributed them and will distribute them consistent with the ACA. The information or proof must be in a form we will accept. You shall give us the information or proof within 30 calendar days of our request.

Your duties and our rights in this ACA provision survive termination of the group policy.

Distribution – certificate and schedule of benefits

You will distribute, the certificate and schedule of benefits we provide, as required by applicable laws.

Information – access

You shall make payroll and other records directly related to a person's coverage under this group policy available to us for inspection. This will occur:

- Upon our reasonable advance request
- At our expense
- At your office
- During regular business hours

Your duties and our rights in the Information – access provision survive termination of the group policy.

Information – enrollment

You shall send us enrollment information we request to administer the group policy. We will request the information monthly or as otherwise required. You will send us the information on our form, or through such other means, as we require.

The enrollment information includes but is not limited to data needed to:

- Enroll your employees and their dependents
- Process terminations
- Make changes in family status

We can and will rely on the information you send and that it is correct.

You shall:

- Maintain a complete record of the information you send us for at least seven years, and until the final rights and duties under the group policy have been resolved.
- Send us information you sent us before, upon request.

We will not start covering a person under the group policy until you send us the information to enroll that person. Subject to applicable laws and the group policy, we will not stop covering a person until you send us the information to terminate coverage.

You shall notify us within 15 business days of the date in which either:

- An employee's employment ends
- A dependent loses eligibility under the group policy

You must notify us when a request for retroactive termination is a result of either a **covered person**:

- Performing an act or omission that constitutes fraud
- Making an intentional misrepresentation of material fact

to get coverage or to get a benefit under the group policy.

Your duties and our rights in this Information – enrollment provision survive termination of the group policy.

90 day waiting period limitation

Your plan can't have a waiting period of more than 90 days. That means employees and their dependents must be able to begin health coverage within 90 days. This is a requirement of the ACA. It applies both to you and to us.

You will give us **effective dates** for your employees and their dependents that take into account all state and federal waiting period requirements. You acknowledge that we will rely on this information. You will inform us immediately if this information changes.

We will use this effective date information to enroll eligible employees and their dependents into the group plan.

Notices – termination of coverage

You shall notify **covered persons** in writing, of their rights when coverage stops.

In particular, you shall notify all eligible **covered persons** of their right to continue coverage pursuant to the *Special coverage options after your plan coverage ends* provisions in the certificate and applicable laws. Your notification will include:

- A description of plans available
- Premium rates
- Application forms

You will give the notification within 15 calendar days to a person becoming eligible for continuation coverage.

Your duties and our rights in this provision survive termination of the group policy.

Workers' compensation coverage

You must comply with workers' compensation coverage laws applicable to your employees covered by the group policy and provide proof of that compliance.

You will provide us with monthly reports of all workers' compensation coverage cases. The report will list:

- Each case
- The employee name
- Identifying number
- Date of loss
- Diagnosis

Termination

Automatic termination

This group policy and all coverages end as of the last day of the grace period if you have not paid us all premiums and fees due as of the beginning of the grace period. The *Premium* section has a description of the grace period.

Termination by you

You may end coverage under this group policy if you give us 30 days advance written notice. Your termination notice may apply to all classes or any class of your employees covered under the group policy. You can send us a termination notice during a period for which you have paid premium, but your **termination date** must be after that period.

Termination by us

We may end the group policy and all coverage it provides:

- Immediately upon notice to you:
  - If you perform any act or practice that constitutes fraud
  - If you make any intentional misrepresentation of a material fact relevant to the coverage
  - If you are a member of an association and your membership in the association ceases
- Upon 45 days written notice to you:
  - If you breach a provision of the group policy and you do not cure the breach within the notice period
  - If you cease to be a group as defined under applicable state law
  - If you fail to meet our contribution or participation requirements applicable to this group policy
  - If you do not certify your compliance with our policies and procedures upon request
  - If you change your eligibility or participation requirements without our consent
- Upon 180 days written notice to you (or such longer notice period as applicable laws require), if we cease to offer the product provided by this group policy
- Upon 180 days written notice to you (or such longer notice period as applicable laws require), if we act as required by applicable laws for uniform termination of coverage

We may rescind the group policy and all coverage it provides for fraud or intentional misrepresentation of material fact with 30 days advance written notice. The notice will state the effective date of rescission.

Non-renewal for failure to respond

We may request that you tell us whether you intend to renew the group policy. You must reply within two weeks of your receipt of the request, or, 15 days prior to the renewal date, whichever is later.

Your reply must be in writing unless we authorize an oral reply. If you do not reply, we will not continue coverage on and after the **renewal date** and:

- You owe us any unpaid premium
- We owe you a refund if you overpaid premium

Effective time of termination

The group policy and its coverage end at 11:59 p.m. on the day of termination.

Effect of termination

You, **covered persons**, and we continue to be responsible following termination for the duties we each incur prior to the termination of the group policy. One of your duties includes payment of premium due for coverage through any grace period up to the day of termination. You, **covered persons**, and we also continue to be responsible for your, their, and our duties that the group policy states are to occur following termination.

You, **covered persons**, and we have the rights and duties following termination of the group policy, as stated specifically in the group policy.

You shall notify **covered persons** of the termination of the group policy. Your notice will comply with applicable laws. We have the right to notify employees of termination of the group policy.

Reinstatement

You may request that we reinstate the group policy and coverage after we end it. You must make the request within 30 days of the **termination date**. We will reinstate the group policy as of the **termination date** upon payment of all amounts due and you giving us reasonable assurances that you can and will fulfill all of your obligations under the group policy.

Intentional deception

If we learn that you or a **covered person** defrauded us or that a **covered person** intentionally misrepresented material facts, we can and may take actions that can have serious consequences for coverage. These serious consequences include, but are not limited to:

- Loss of coverage, starting at some time in the past. This is called rescission.
- Loss of coverage going forward.
- Denial or termination of benefits.
- Recovery of amounts we already paid.

We also may report fraud to law enforcement.

Rescission means you or a **covered person** loses coverage both going forward and going backward. If we paid claims for past coverage, we are entitled to receive the money back.

A **covered person** has special rights if we rescind coverage just for that individual:

- We will give the **covered person** 30 days advance written notice of any rescission of coverage
- The **covered person** has the right to an **Aetna** appeal as explained in the *When you disagree – claim determination procedures/complaints and appeals* section of the certificate
- The **covered person** has the right to a third party review conducted by an independent external review organization

Responsibility for conduct

Employees and agents

We are responsible to you for what our employees and other agents do.

We are not responsible to you for what is done by others, such as providers. They are not our employees or agents. Providers in our network are what the law calls our independent contractors. That simply means we have a business relationship with them and they are not our employees or agents.

Indemnification – in general

We agree to indemnify and hold you harmless against that portion of your liability to third parties as determined by a court of final jurisdiction or by binding arbitration caused directly by our willful misconduct, criminal conduct or material breach of this group policy.

You agree to indemnify and hold us harmless against that portion of our liability to third parties as determined by a court of final jurisdiction or by binding arbitration caused directly by your:

- Negligence
- Breach of the group policy
- Breach of applicable laws
- Willful misconduct
- Criminal conduct
- Fraud
- Breach of a fiduciary responsibility in the case of an action under ERISA, related to or arising out of this group policy or your role as employer or Plan Sponsor, as defined by ERISA

These indemnification obligations end with the group policy, except as to any matter concerning a claim that has been made in writing within 365 days after termination.

Indemnification – federal law requirements

You shall indemnify us and hold us harmless for our liability that is directly caused by your:

- Negligence
- Breach of the group policy
- Breach of laws
- Willful misconduct

and your act or failure to act was related to or arose out of your obligation to deliver the Summary of benefits and coverage and Notices of material modification.

Your and our rights and duties in this section survive termination of the group policy.

General provisions

General provisions – content and interpretation of the group policy

Applicable law

Applicable law means all federal and state laws that apply to the matters covered by the group policy. Federal and state law means statutes, regulations, official agency direction and guidance, and judicial decisions and orders, as they may be passed or issued, or as they may be amended, from time to time.

Compliance with law

You and we shall interpret the group policy so it complies with applicable laws.

If the group policy omits or misstates any right or duty under applicable laws, you and we shall implement the group policy as though the right or duty is stated correctly.

If any provision of the group policy is invalid or illegal, you and we shall implement the group policy as though the provision does not exist.

Changes to the group policy

The group policy may be amended by mutual consent and inwriting.

We may change or end some or all coverage under this group policy by notice, if we act as required by applicable laws for uniform modification of coverage and uniform termination of coverage.

We must give you 60 days advance written notice and you must consent in writing to changes in the group policy. Our amendment:

- Will not reduce benefits or coverage
- Will not eliminate benefits or coverage
- Will not increase benefits or coverage with a concurrent increase in premium during the current group policy term, other than increased benefits or coverage required by law

Payment of the applicable premium on the **effective date** of any amendment is your consent to any amendment requiring your consent.

Changes to the group policy do not require the consent of any employee or of any other person.

All agreements made by us are signed by an authorized executive officer of Aetna. Only an authorized officer of Aetna may change or waive any of the policy terms or make any agreement binding us.

The group policy shall be deemed to be automatically amended to conform with the provisions of applicable laws and regulations. You will not have to give written agreement of a change in the group policy if:

- You asked for the change and we have agreed to it
- The change is needed to correct an error in the group policy, including any certificate issued to anyone
- The change is needed so that the group policy will conform to any law, regulation or ruling of a jurisdiction that affects a person covered under this group policy; or the Federal Government
- We initiated the change and this change will not result in either a reduction or elimination in benefits or coverage or an increase in premium.

You will have to give written agreement of a change in the group policy:

- That reduces or eliminates benefits or coverage
- That increases benefits or coverage with a concurrent increase in premium during the group policy term, except if the increased benefits or coverage is required by law

  Payment of the applicable premium after notice of the proposed changes will be deemed to constitute your written agreement of those changes on behalf of all persons covered under this group policy.

Entire group policy

The group policy replaces and supersedes:

- All other prior group policies of accident and health coverage between us
- Any other prior written or oral understandings, negotiations, discussions or arrangements between us related to this accident and health coverage

Waiver

Only an officer of Aetna may waive a requirement of the group policy.

We may fail to implement or fail to insist upon compliance with a provision of the group policy at any given time or times. Our failure to implement or to insist on compliance is not a waiver of our right to implement or insist upon compliance with that provision at any other time or times.

General provisions – administration of the group policy

Aetna name, symbols, trademarks and service marks

We control the use of our name and of our symbols, trademarks and service marks presently existing or subsequently established. You shall not use any of them in advertising or promotional materials or in any other way without our prior written consent. You shall stop any and all use immediately upon our direction or upon termination of the group policy.

Assignment and delegation

You shall not assign any right or delegate any duty under the group policy unless we approve it in writing in advance.

We may delegate some of our functions under the group policy to third parties. We may also change or end these delegations. We do not need to give you advance notice to enter into, change or end these arrangements, and we do not need your consent.

Claim determinations **(Applies to government or church plans and other plans not subject to ERISA)**

We have complete authority to review all denied claims for benefits under this group policy :

- To determine whether and to what extent **covered persons** are entitled to benefits
- To construe any disputed or doubtful terms under the group policy

We shall be deemed to have properly exercised our authority unless we abuse our discretion by acting arbitrarily and capriciously.

Our review of claims for benefits may include the use of software and other tools to take into account factors such as:

- An individual's claim history
- A provider's billing patterns
- Complexity of the service or treatment
- Amount of time and degree of skill needed
- The manner of billing

Correcting our administrative errors

A clerical error in keeping records or a delay in making an entry will not alone determine whether there is coverage. We will determine the facts and decide if coverage is in force and its amount. We will make a fair adjustment in premium if correction of the error or delay changes coverage.

We may correct, withdraw, or replace the group policy, any certificate, any schedule of benefits and any other document issued with an error or issued in error.

Correcting your honest mistakes

If you or any employee make an honest mistake of fact, we may make a fair change in premium. If the misstatement affects the existence or amount of coverage, we will use the true facts to determine whether coverage is or remains in effect and its amount.

Discrimination prohibited

You shall not encourage or discourage enrollment in the coverage provided by the group policy based on health status or health risk.

You shall act so as not to discriminate unfairly between persons in like situations at the time of the action.

Financial Sanctions Exclusions

If coverage provided by this group policy violates or will violate any economic or trade sanctions, the coverage is immediately considered invalid. For example, we cannot make payments for health care or other claims or services if it violates a financial sanction regulation. This includes sanctions related to a blocked person or a country under sanction by the United States, unless permitted under a valid written Office of Foreign Assets Control (OFAC) license. For more information, visit http://www.treasury.gov/resource-center/sanctions/Pages/default.aspx.

Incontestability

We will not use a statement you make to void this group policy after it has been in force for 2 years from its **effective date**.

We will use only a statement in writing that you or a **covered person** makes, to do any of the following:

- To void coverage of the **covered person**
- To deny coverage of the **covered person**
- To deny a claim for benefits by the **covered person**

We will not use a statement by a **covered person** to deny a claim for benefit more than 2 years after the statement was made.

Notices

The group policy requires or permits notice to each other. These notices shall be in writing.

Notice may be delivered:

- In person, and is effective upon delivery
- By United States mail, sent first class, postage prepaid, and is effective three U.S. Postal Service delivery days following the date of mailing
- By commercial carriers UPS and FedEx, effective upon delivery
- By e-mail, fax or other electronic means, effective upon sending

Notice sent to us by mail and commercial carrier shall be sent to:
Aetna
151 Farmington Avenue
Hartford, Connecticut 06156

You and we must designate specific e-mail addresses, fax numbers or other electronic means in writing for purpose of notices.

Pharmacy services audit right

We have the right to audit pharmacy services received. These audit procedures are determined by the pharmacy and us and are conducted at a mutually agreed time between the pharmacy or pharmacist and auditor. No audit conducted by us will include a review of any document relating to any person or prescription drug plan other than those reimbursable by us.

Policies and procedures

We have the right to adopt reasonable policies, procedures, rules, and interpretations of the group policy in order to promote orderly and efficient administration. You and all **covered person**s are bound by and shall comply with them. You will certify your compliance with them upon our request or as required specifically by the group policy.

Third party rights

This group policy does not give any rights or impose any duties on third parties except as specifically stated.

Rev. R 24

DB:dh
12-13-22

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN AUTHORIZING EXECUTION OF CHANGE ORDER #3 – PARKSIDE PROGRAMMABLE LOGIC CONTROLLER ("PLC") AND HUMAN MACHINE INTERFACE ("HMI") REPLACEMENT WITH AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC IN CONNECTION WITH THE SERVICES AGREEMENT FOR THE OPERATION, MANAGEMENT, MAINTENANCE AND REPAIR OF THE CITY OF CAMDEN'S WATER SUPPLY AND SEWER COLLECTION SYSTEM, DATED JANUARY 19, 2016

WHEREAS, the City of Camden ("City") owns extensive potable water supply, storm water conveyance, combined sewer infrastructure and wastewater conveyance systems (collectively referred to herein as the "Systems") servicing the residents of the City; and

WHEREAS, the City with the assistance of the Camden County Municipal Utilities Authority, undertook a competitive procurement pursuant to N.J.S.A 58:26-19 et seq., (*New Jersey Water Supply Public-Private Contracting Act*) and N.J.S.A. 58:27-19 et seq., (New Jersey Wastewater Treatment Public-Private Contracting Act) (collectively referred to herein as the "Acts"), to obtain proposals from qualified firms to provide contractor operator services to the City for its Systems; and

WHEREAS, following a rigorous evaluation process, the City selected American Water Operations and Maintenance, Inc.; and

WHEREAS, the City and American Water Operations and Maintenance, Inc. negotiated a Services Agreement; and

WHEREAS, in accordance with the Acts, the City submitted the Services Agreement to the New Jersey Department of Environmental Protection, the Department of Community Affairs, Local Finance Board; and the Board of Public Utilities (collectively referred to herein as the "Agencies") for review; and

WHEREAS, the Agencies approved the Services Agreement; and

WHEREAS, American Water Operations and Maintenance, Inc. officially changed its name to American Water Operations and Maintenance, LLC, ("American"); and

WHEREAS, the City and American amended and revised the Services Agreement to reflect the name change of the operator, clarify and adjust certain services to be provided by American, and to address changes in circumstance since the time of execution of the Services Agreement all as more fully set forth in Amendment No. 1, dated January 1, 2019 and Amendment No. 2, dated December 8, 2022; and

WHEREAS, pursuant to Article VIII of the Service Agreement, the City and American can agree for American to undertake Capital Improvements associated with the City's Systems; and

WHEREAS, the City desires for American to undertake improvements to certain electronic systems and software packages associated with the City's Parkside Water Treatment facility and American desires to undertake same (the "Parkside Work"); and

WHEREAS, the parties wish to reduce to writing the terms and conditions by which American will be undertaking and completing the Parkside Work in the form of a Change Order in a form substantially similar to the form attached hereto as **Exhibit A** ("Change Order No. 3"); and

WHEREAS, the City anticipates Change Order No. 3 will be for no additional cost, but instead will repurpose funds previously appropriated; now therefore

BE IT RESOLVED, by the members of the City Council of the City of Camden affirmatively concurring as follows:

1. Change Order No. 3 is hereby approved and the Mayor and other authorized representatives of the City as may be required are each hereby authorized and directed to execute and deliver Change Order No. 3 to American Water which will perform the scope of work as indicated therein in a form substantially similar to the form attached hereto as **Exhibit A** and to take all necessary actions and execute such additional ancillary documents and agreements necessary to fully effectuate the intent of this Resolution.

2. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

SERVICES AGREEMENT
FOR THE
OPERATION, MANAGEMENT, MAINTENANCE AND REPAIR
OF THE
CITY OF CAMDEN'S WATER SUPPLY AND SEWER COLLECTION SYSTEMS
BY AND BETWEEN
CITY OF CAMDEN AND AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC

CHANGE ORDER #3 – CSO REGULATOR PROJECT TIME EXTENSION AND PARKSIDE PROGRAMMABLE LOGIC CONTROLLER ("PLC") AND HUMAN MACHINE INTERFACE ("HMI") REPLACEMENT

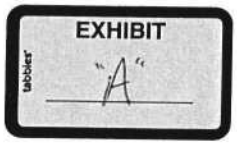
Capitalized terms included in this Change Order, not otherwise defined herein, shall have the meaning attributed to them under the Services Agreement, as amended.

OVERVIEW

This is a NO-COST change order to Change Order #1 (CSO Regulator Rehabilitation) and Change Order #2 (Parkside WTP PFAS Treatment Improvements) to: i) extend the completion date for the work outlined in Change Order #1 until December 7, 2022; ii) modify the payment schedule in Change Order #1; and iii) amend Table #1 in Exhibit B of Change Order #2. Although Table 1 in Change Order #2 is being replaced via this Change Order #3, the items listed in the original Table 1 in Exhibit B of Change Order #2 are still needed (in addition to other vehicles and equipment) and will be funded by the City via a future change order.

The Operator and the City executed Change Order 1 on or about March 18, 2020. Under Change Order #1, Operator was to perform certain Capital Improvements to the City's CSO regulators (the "Project"). This Project was to be completed by September 14, 2022--104 weeks following the City's issuance of a notice to proceed. Final completion of work was delayed by various factors but primarily due to a downstream blockage at one of the regulators that prevented access to the regulator and the ability to complete the work on time. The New Jersey Department of Environmental Protection ("NJDEP") recently granted the Operator an extension of time to complete the work outlined in Change Order #1, with no increase in fees (see letter dated November 28, 2022 from NJDEP attached as Exhibit 1). As a result of this time extension, the Operator will modify the payment schedule to accommodate site conditions and other required modifications. In addition, the Operator will remove the purchase of telog equipment from Change Order #1 and utilize those funds to perform some additional safety and egress improvements at various CSO regulator locations.

In Change Order 2 (which was effective as of May 5, 2021), the parties agreed that Operator would purchase certain equipment for the City, as specified in Exhibit B. Due to sustained supply chain issues,



however, the Operator has only been able to obtain and purchase a combo sewer cleaner (i.e., a vac truck) for the City, leaving a balance of approximately $359,000.00 ("the "Exhibit B Funds"). Because it is not known when the supply chain issues will improve and enable the Operator to purchase additional equipment, the parties have agreed that these remaining Exhibit B Funds will be combined with approximately $126,000.00 from the MR&R allocation from Contract Year 8 (the "MR&R Allocation") that is available under the Agreement. Operator will use the Exhibit B Funds and the MR&R Allocation to fund the following improvements at the Parkside plant: i) the replacement of the existing GE 9030 PLC ("Existing PLC") with a new Rockwell 1756 control Logix PLC (the "Upgraded PLC"); and ii) the replacement of the existing RSView32 software ("Existing Software") with new IgnitionR software (the "Upgraded Software").

The PLC controls the treatment plant process by monitoring various inputs and outputs from devices and controllers within the Parkside plant, while the HMI screens are used by the operations staff to monitor the processes, make changes and address alarm conditions. The Existing PLC at the Parkside plant is more than 20 years old. As a result, the Existing PLC has limited spare parts available, is unsupported by the manufacturer and cannot communicate with the newly installed PFAS facility PLC (the "PFAS PLC") and SCADA equipment. The Existing PLC uses the Existing Software for the HMI interface between the operator, process and Existing PLC. The Existing Software is also over 20 years old, obsolete, unsupported by the manufacturer and is unable to interface with the PFAS PLC.

MODIFICATIONS TO EXHIBIT E (PROJECT COST SUMMARY) OF CHANGE ORDER #1

The parties agree that the Cost Summary table in Exhibit E of Change Order #1 is revised as outlined below:

The original Cost Summary table in Exhibit E of Change Order#1 (attached hereto as Exhibit 2) is removed
(SEE EXHIBIT 2 to this Change Order #3)

and is replaced with

The new Cost Summary table in Exhibit E of Change Order #1 (attached hereto as Exhibit 3).
(SEE EXHIBIT 3 to this Change Order #3)

[remainder of page is blank]

MODIFICATIONS TO EXHIBIT B OF CHANGE ORDER #2

The parties agree that Table 1 in Exhibit B of Change Order #2 is revised and is replaced in its entirety with the Table 1 Change Order #3, as outlined below:

Exhibit B Table 1 Change Order #2 (to be replaced)

Item #	Fleet Item Make/Model	Description	Estimated Cost to Purchase	Admin Fee (8%) plus Profit (7%)	Estimated Total Cost to City
1	2021/22 Camel Maxx / 9YD (or equivalent)	Combo Sewer Cleaner	$ 420,000	$ 63,000	$ 483,000
2	2021/22 3/4-ton pick-up	Crew Cab	$ 50,400	$ 7,560	$ 57,960
3	2021/22 3/4-ton pick-up	Extended Cab w/mounted Valve Operat	$ 65,000	$ 9,750	$ 74,750
4	2021/22 1/2-ton pick-up with Utility Body	1500 Extended Cab	$ 50,000	$ 7,500	$ 57,500
5	Air Compressor	Rotair 185 CFM TIER 4 Final	$ 20,000	$ 3,000	$ 23,000
6	2- 3" Portable Trash Pump	Portable Mud Hog	$ 5,000	$ 750	$ 5,750
7	Mini Excavator/w trailer	25-30 HP	$ 75,000	$ 11,250	$ 86,250
8	Hammer Attachment For Backhoe	Atlas Copo to fit 2018 Case 580SN	$ 10,000	$ 1,500	$ 11,500
9	2021/22 1/2-ton pick-up with Utility Body	1500 Extended Cab	$ 50,000	$ 7,500	$ 57,500
				Total	$ 857,210

Table 1 Change Order #3 (new)

Item #	Fleet Item Make/Model	Description	Estimated Cost to Purchase	Admin Fee (8%) plus Profit (7%)	Estimated Total Cost to City
1	2021/22 Camel Maxx / 9YD (or equivalent) *	Combo Sewer Cleaner (purchased)	$ 433,192	$ 64,979	$ 498,171
2	Rockwell 1756 Control Logix, IgnitionR™ Software & Install**	Install at the Parkside WTP	$ 312,208	$ 46,831	$ 359,039
	* Item 1 Already Purchased at $433,191.89				
	* * Note Total Cost approximately $450,000. Balance of approximately $126,000 not funded from this Change Order to be funded from MR&R allocation in Contract Year 8.				
				Total	$ 857,210

Note: Although Table 1 is being replaced via this Change Order #3, the items listed in the original Table 1 in Exhibit B of Change Order #2 are still needed (in addition to other vehicles and equipment) and will be funded by the City via a future change order.

SCOPE OF WORK

The services that the Operator is authorized to perform pursuant to this Change Order include: (1) replacement of the Existing PLC with the Upgraded PLC; (2) replacement of the Existing Software with the Upgraded Software; (3) the removal of the purchase of telog equipment from Change Order #1 and the performance of additional safety and egress improvements at various CSO regulator locations; and iv) the completion of all work outlined in Change Order #1 by December 7, 2022.

PROJECT TIMELINE

Operator will complete the installation of the Upgraded PLC and the Upgraded Software by **December 31, 2023.**

Operator will complete all Capital Improvements work outlined in Change Order #1 by December 7, 2022.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and fixed their seals, effective as of the date of the last signature below ("Effective Date").

CITY OF CAMDEN

_____

_____
Title

_____
Date

AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC

_____

_____
Title

_____
Date

EXHIBIT 1

Letter from New Jersey Department of Environmental Protection

State of New Jersey
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Municipal Finance and Construction Element
P.O. Box 420, Trenton, New Jersey 08625-0420

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

SHAWN M. LATOURETTE
Commissioner

NOV 2 8 2022

Orion Joyner,
City of Camden
Division Of Capital Improvements and Project Management
520 Market Street
Camden, New Jersey 08101

Dear Mr. Joyner:

Subject: New Jersey Water Bank (NJWB)
Project No. S340366-15
Contract: Rehabilitation of Combined Sewer Regulator Chambers
Change Order # 1

This office has received the following change order for the above referenced project.

This change order has been reviewed and approved. One copy is forwarded herewith, with our stamp of approval. Please incorporate these into the appropriate set of plans, specifications, or contract documents.

Change Order	Unallowable Amount	Allowable Amount
No. 1	- 0 -	0

Note: Change order 1 as approved by NJDEP increases the final completion time by 84 days resulting in a new completion date of December 7, 2022.

The Department has reviewed these change orders for compliance with the NJWB rules and requirements. The approval of this change order by the Department does not relieve you of your responsibility of obtaining other applicable approvals that may be required for this change order, including but not limited to Federal, State, County and Local approvals. In addition, the acceptance of this change order should not be considered as an obligation for additional federal or state funds. Where the Department's determination of allowability concurs with that of the loanee, no comment is necessary. Where there is a difference of opinion, the Department's comments can be found in the appendix to this letter.

Any correspondence regarding this matter should be directed to Anthony Coppola at (609) 633-1180, Municipal Finance and Construction Element, P.O. Box 420, Trenton, NJ 08625.

Very truly yours,

David Helfrich, Section Chief
Bureau of Construction, Payments & Administration
Municipal Finance and Construction Element

c: Katie Gaskill, NJWB
Gary A. Brooks, Project Engineer, American Water (gary.brooks@amwater.com)

CCS-002

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

1. ISSUING OFFICE	2. PROJECT NO.	3. CONTRACT NO.	4. MODIFICATION NO.
City of Camden	S340366-15	CSO Regulator Rehab	1

5. TO (CONTRACTOR)	6. PROJECT LOCATION AND DESCRIPTION
American Water Operations & Maintenance, LLC (AWO&M)	City of Camden, NJ Rehabilitation of Combined Sewer Regulator Chambers

7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See the clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you receive a copy signed by the Contracting Officer or a directive to proceed).

09-28-2022 — Date

Gary A. Brooks, Operations Manager — Type Name and Title

Signature

8. DESCRIPTION OF CHANGE: *Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work necessary to accomplish the following described work:*

AWO&M's subcontractor, Waterware Corporation, recently informed AWO&M that final completion of work is delayed due to downstream blockage that surcharges Regulator C-01. Waterware is unable to access and dewater chamber to complete work. AWO&M has subsequently arranged for the operations sub to clean interceptor and notified City of delay. AWO&M/Waterware request a time extension with no additional costs to complete work on the 28th of 28 regulator chambers for 12 weeks. This will revise completion date from September 14 to December 7, 2022.

As a result of the above, the contract price is revised as follows:

ITEM NO.	ITEM DESCRIPTION	UNIT PRICE	ESTIMATED QUANTITY	TOTAL COST
1.	Time Extension	$0.00		$0.00

TOTAL COST OF THIS MODIFICATION $ 0.00

The contract time is hereby: *increase* [X] *decrease* [ ] or remains *the same* [ ] by 84 calendar days as a result of this modification.

The foregoing modification is hereby accepted:

AWO&M	City of Camden	Orion C. Joyner
CONTRACTOR	OWNER	(NJPE SEAL) ENGINEER
BY: Gary A Brooks	BY: Orion C. Joyner	BY: Orion C. Joyner
DATE: 09-28-2022	DATE: 09-28-2022	DATE: 09-28-2022

APPROVAL: David Kelly, MCE DWR, NJDEP — 11/22/22

STATE OF NEW JERSEY — DATE

CCS-002 **CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE**

9. ISSUING OFFICE	10. PROJECT NO.	11. CONTRACT NO.	12. MODIFICATION NO.
City of Camden	S340366-15	CSO Regulator Rehab	1

13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE
(Detailed breakdown, attach additional sheets as necessary)

(Proposed)

There is no contract price impact. $0.

NET INCREASE	NET DECREASE	CALENDER DAYS INCREASE
$ _ $0.	$ _ $0.	84 DAYS

DATE:	TYPE NAME AND TITLE:	SIGNATURE:
09-28-2022	Orion C. Joyner, City Engineer	

CCS-002 **CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE**

14. ISSUING OFFICE & PROJECT NO.	15. CONTRACT NO.	16. MODIFICATION NO
S340366-15	CSO Regulator Rehab	1

17. ORIGINAL CONTRACT BID PRICE ..... $ 5,019,808.45
TOTAL OF PREVIOUS CHANGE ORDERS ..... $ -0-
TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ... $ 5,019,808.45

18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS.

Unknow and unforeseen blockage in adjoining interceptor prevents field crews from cleaning location to commence rehabilitation of C-01 regulator.

19. OTHER IMPACTS RESULTANT OF THIS CHANGE:

None

20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative)

Waterware followed normal project procedures to prepare regulator for rehabilitation which were unsuccessful. Due to probable blockage in adjoining interceptor. Contacted Prime Contractor AWO&M, who arranged for Mobile Dredge Video Pipe Services to clean the interceptor. As this is the last station, relocation of work efforts is no longer possible resulting in justifiable delay/time extension request.

DATE:	TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE:	SIGNATURE:
09-28-2022	Orion C. Joyner. City Engineer	

EXHIBIT 2

Original Cost Summary Table in Exhibit E of Change Order #1

EXHIBIT 2 Change Order #3

City of Camden
Rehabilitation of Combined Sewer Regulator Chambers

Project No. S340366-15
Project Administration
Cost Summary

Pre Constr. Phase	Description of Work	Waterware Const. Cost	Grant Const. Admin. Cost	Grant Const. Insp. Cost	Grant Expenses	Grant Total	AWO&M Mngt. Fees	AWO&M Admin. Fees	AWO&M Allowance	AWO&M Total	City of Camden	Project Total
Bond Cost		$ 45,000.00										
Contract Administration			$ 25,600.00	$ -	$ 1,250.00	$ 26,850.00	$ 1,750.00	$ 2,146.00	$ 1,074.00	$ 4,972.00		$ 31,822.00
Sub-Totals:		$ 45,000.00				$ 26,850.00				$ 55,353.70	$ -	$ 127,203.70

Constr. Phase	Description of Work	Waterware Const. Cost	Grant Const. Admin. Cost	Grant Const. Insp. Cost	Grant Expenses	Grant Total	PM Fee $ 6,166.65	PA Fee 8.00%	Profit 4.00%	AWO&M Total	City Admin. 3.00%	Project Total
C-01	Rehab. Project Program Mgnt	$ 233,013.39	$ 8,960.00	$ 20,000.00	$ 600.00	$ 29,560.00	$ 6,166.65	$ 21,005.87	$ 10,502.94	$ 37,675.46	$ 6,990.40	$ 307,239.25
C-02	Rehab. Project Program Mgnt Costs	$ 283,860.52	$ 12,800.00	$ 26,875.00	$ 750.00	$ 40,425.00	$ 6,166.65	$ 26,742.84	$ 13,371.42	$ 46,280.91	$ 8,815.82	$ 389,382.25
C-03	Rehab. Project Program Mgnt Costs	$ 229,231.40	$ 11,200.00	$ 23,125.00	$ 750.00	$ 35,075.00	$ 6,166.65	$ 21,144.51	$ 10,572.26	$ 37,883.42	$ 6,876.94	$ 309,066.76
C-05	Rehab. Project Program Mgnt Costs	$ 212,228.21	$ 8,960.00	$ 21,875.00	$ 600.00	$ 31,435.00	$ 6,166.65	$ 19,493.06	$ 9,746.53	$ 35,406.24	$ 6,366.85	$ 285,436.29
C-06	Rehab. Project Program Mgnt Costs	$ 218,839.70	$ 11,200.00	$ 23,125.00	$ 750.00	$ 35,075.00	$ 6,166.65	$ 20,321.18	$ 10,160.59	$ 36,648.41	$ 6,568.19	$ 297,231.31
C-07	Rehab. Project Program Mgnt Costs	$ 167,776.99	$ 8,960.00	$ 20,000.00	$ 600.00	$ 29,560.00	$ 6,166.65	$ 15,786.96	$ 7,893.48	$ 29,847.09	$ 5,033.31	$ 232,217.39
C-08	Rehab. Project Program Mgnt Costs	$ 189,802.08	$ 10,240.00	$ 21,250.00	$ 600.00	$ 32,090.00	$ 6,166.65	$ 17,751.37	$ 8,875.68	$ 32,793.70	$ 5,694.06	$ 260,379.84
C-09	Rehab. Project Program Mgnt Costs	$ 185,075.19	$ 8,960.00	$ 20,000.00	$ 600.00	$ 29,560.00	$ 6,166.65	$ 17,170.82	$ 8,585.41	$ 31,922.87	$ 5,552.26	$ 252,110.32
C-10	Rehab. Project Program Mgnt Costs	$ 149,119.87	$ 11,200.00	$ 20,625.00	$ 750.00	$ 32,575.00	$ 6,166.65	$ 14,535.59	$ 7,267.79	$ 27,970.03	$ 4,473.60	$ 214,138.50
C-11	Rehab. Project Program Mgnt Costs	$ 152,683.50	$ 11,200.00	$ 19,375.00	$ 750.00	$ 31,325.00	$ 6,166.65	$ 14,720.68	$ 7,360.34	$ 28,247.67	$ 4,580.51	$ 216,836.68
C-12	Rehab. Project Program Mgnt Costs	$ 29,187.62	$ 2,240.00	$ 3,750.00	$ 150.00	$ 6,140.00	$ 6,166.65	$ 2,826.21	$ 1,413.10	$ 10,405.96	$ 875.63	$ 46,609.21
C-13A	Rehab. Project Program Mgnt Costs	$ 187,825.51	$ 11,200.00	$ 23,125.00	$ 750.00	$ 35,075.00	$ 6,166.65	$ 18,232.04	$ 8,116.02	$ 30,514.71	$ 5,034.77	$ 238,449.99
C-14	Rehab. Project Program Mgnt Costs	$ 23,914.36	$ 2,240.00	$ 3,750.00	$ 150.00	$ 6,140.00	$ 6,166.65	$ 2,404.35	$ 1,202.17	$ 9,773.17	$ 717.43	$ 40,544.96
C-15	Rehab. Project Program Mgnt Costs	$ 140,347.07	$ 10,240.00	$ 16,250.00	$ 600.00	$ 27,090.00	$ 6,166.65	$ 13,394.97	$ 6,697.48	$ 26,259.10	$ 4,210.41	$ 197,906.58
C-16	Rehab. Project Program Mgnt Costs	$ 140,347.07	$ 8,960.00	$ 16,250.00	$ 600.00	$ 25,810.00	$ 6,166.65	$ 13,292.57	$ 6,646.28	$ 26,105.50	$ 4,210.41	$ 196,472.98
C-17	Rehab. Project Program Mgnt Costs	$ 114,266.30	$ 8,960.00	$ 15,000.00	$ 600.00	$ 24,560.00	$ 6,166.65	$ 11,106.10	$ 5,553.05	$ 22,825.81	$ 3,427.99	$ 165,080.10
C-18	Rehab. Project Program Mgnt Costs	$ 144,776.43	$ 11,200.00	$ 19,375.00	$ 750.00	$ 31,325.00	$ 6,166.65	$ 14,088.11	$ 7,044.06	$ 27,298.82	$ 4,343.29	$ 207,743.54
C-19	Rehab. Project Program Mgnt Costs	$ 157,605.40	$ 8,960.00	$ 17,500.00	$ 600.00	$ 27,060.00	$ 6,166.65	$ 14,773.23	$ 7,386.62	$ 28,326.50	$ 4,728.16	$ 217,720.06
C-22	Rehab. Project Program Mgnt Costs	$ 23,113.33	$ 2,240.00	$ 2,500.00	$ 150.00	$ 4,890.00	$ 6,166.65	$ 2,240.27	$ 1,120.13	$ 9,527.05	$ 693.40	$ 38,223.78
C-22 BE	Rehab. Project Program Mgnt Costs	$ 31,453.64	$ 2,240.00	$ 3,125.00	$ 150.00	$ 5,515.00	$ 6,166.65	$ 2,957.49	$ 1,478.75	$ 10,602.89	$ 943.61	$ 48,515.14
C-22 A	Rehab. Project Program Mgnt Costs	$ 23,875.82	$ 2,240.00	$ 3,750.00	$ 150.00	$ 6,140.00	$ 6,166.65	$ 2,401.27	$ 1,200.63	$ 9,768.55	$ 716.27	$ 40,500.64
C-23	Rehab. Project Program Mgnt Costs	$ 123,073.05	$ 8,960.00	$ 18,125.00	$ 600.00	$ 27,685.00	$ 6,166.65	$ 12,060.64	$ 6,030.32	$ 24,257.62	$ 3,692.19	$ 178,707.86
C-23A	Rehab. Project Program Mgnt Costs	$ 31,318.44	$ 2,560.00	$ 3,750.00	$ 150.00	$ 6,460.00	$ 6,166.65	$ 3,022.28	$ 1,511.14	$ 10,700.06	$ 939.55	$ 49,418.06
C-24	Rehab. Project Program Mgnt Costs	$ 114,665.79	$ 8,960.00	$ 16,250.00	$ 600.00	$ 25,810.00	$ 6,166.65	$ 11,236.06	$ 5,619.03	$ 23,023.74	$ 3,439.97	$ 166,939.51
C-27	Rehab. Project Program Mgnt Costs	$ 16,186.72	$ 2,240.00	$ 2,500.00	$ 150.00	$ 4,890.00	$ 6,166.65	$ 1,586.14	$ 843.07	$ 8,595.86	$ 485.60	$ 30,258.18
C-28	Rehab. Project Program Mgnt Costs	$ 112,448.82	$ 8,960.00	$ 16,250.00	$ 600.00	$ 25,810.00	$ 6,166.65	$ 11,060.71	$ 5,530.35	$ 22,757.71	$ 3,373.46	$ 164,389.99
C-CFA	Rehab. Project Program Mgnt Costs	$ 20,813.43	$ 2,240.00	$ 1,875.00	$ 150.00	$ 4,265.00	$ 6,166.65	$ 2,006.27	$ 1,003.14	$ 9,176.06	$ 624.40	$ 34,878.89
C-CMT	Rehab. Project Program Mgnt Costs	$ 87,983.70	$ 4,480.00	$ 8,750.00	$ 300.00	$ 13,530.00	$ 6,166.65	$ 8,121.10	$ 4,060.55	$ 18,348.29	$ 2,639.51	$ 122,501.51
Sub-Totals:		$ 3,534,933.35				$ 634,875.00				$ 673,043.20	$ 106,048.00	$ 4,948,899.55

Post Constr. Phase	Description of Work	Waterware Const. Cost	Grant Const. Admin. Cost	Grant Const. Insp. Cost	Grant Expenses	Grant Total	Project Mngt. Fees $ 1,750.00	Project Admin. Fee	AWO&M Allowance	AWO&M Total	City Admin Fee	Project Total
Contract Administration		$ -	$ 15,360.00	$ -	$ 1,000.00	$ 16,360.00	$ 1,750.00	$ 1,308.80	$ 654.40	$ 3,713.20		$ 20,073.20
Allowance for Prevailing Wage Increase in Year		$ 26,500.00						$ 2,120.00	$ 1,060.00	$ 3,180.00		$ 29,680.00
Sub-Totals:		$ 26,500.00				$ 16,360.00				$ 6,893.20	$ -	$ 49,753.20
Totals:		**$ 3,606,433.35**				**$ 678,085.00**				**$ 735,290.10**	**$ 106,048.00**	**$ 5,125,856.45**

EXHIBIT 3

New Cost Summary Table in Exhibit E of Change Order #1

EXHIBIT 3 - Change Order #3

City of Camden
Rehabilitation of Combined Sewer Regulator Chambers

Project No. S340366-15
Project Administration
Cost Summary

Pre Constr. Phase	Description of Work	Waterware Const. Cost	Grant Const. Admin. Cost	Grant Const. Insp. Cost	Grant Expenses	Grant Total	AWO&M Mngt. Fees	AWO&M Admin. Fees	AWO&M Allowance	AWO&M Total	City of Camden	Project Total
	Bond Cost	$ 45,000.00										
	Contract Administration		$ 25,600.00	$ -	$ 1,250.00	$ 26,850.00	$ 1,750.00	$ 2,148.00	$ 1,074.00	$ 4,972.00		$ 31,822.00
Sub-Totals:		$ 45,000.00				$ 26,850.00				$ 55,353.70	$ -	$ 127,203.70

Constr. Phase	Description of Work	Waterware Const. Cost	Grant Const. Admin. Cost	Grant Const. Insp. Cost	Grant Expenses	Grant Total	PM Fee	PA Fee	Profit	AWO&M Total	City Admin.	Project Total
							$ 6,166.65	8.00%	4.00%		3.00%	
C-01	Rehab. Project Program Mgnt Costs	$ 233,013.39	$ 8,960.00	$ 20,000.00	$ 600.00	$ 29,560.00	$ 6,166.65	$ 21,005.87	$ 10,502.94	$ 37,675.46	$ 6,990.40	$ 307,239.25
C-02	Rehab. Project Program Mgnt Costs	$ 293,860.52	$ 12,800.00	$ 28,875.00	$ 750.00	$ 40,425.00	$ 6,166.65	$ 26,742.84	$ 13,371.42	$ 46,280.91	$ 8,816.82	$ 389,382.25
C-03	Rehab. Project Program Mgnt Costs	$ 229,231.40	$ 11,200.00	$ 23,125.00	$ 750.00	$ 35,075.00	$ 6,166.65	$ 21,144.51	$ 10,572.29	$ 37,883.42	$ 6,876.94	$ 309,066.78
C-05	Rehab. Project Program Mgnt Costs	$ 212,228.21	$ 8,960.00	$ 21,875.00	$ 600.00	$ 31,435.00	$ 6,166.65	$ 19,493.06	$ 9,746.53	$ 35,406.24	$ 6,366.85	$ 285,436.29
C-06	Rehab. Project Program Mgnt Costs	$ 218,939.70	$ 11,200.00	$ 23,125.00	$ 750.00	$ 35,075.00	$ 6,166.65	$ 20,321.18	$ 10,160.59	$ 36,648.41	$ 6,568.19	$ 297,231.31
C-07	Rehab. Project Program Mgnt Costs	$ 187,776.99	$ 8,960.00	$ 20,000.00	$ 600.00	$ 29,560.00	$ 6,166.65	$ 15,786.96	$ 7,893.48	$ 29,847.09	$ 5,033.31	$ 232,217.39
C-08	Rehab. Project Program Mgnt Costs	$ 189,802.08	$ 10,240.00	$ 21,250.00	$ 600.00	$ 32,090.00	$ 6,166.65	$ 17,751.37	$ 8,875.68	$ 32,793.70	$ 5,694.06	$ 260,379.84
C-09	Rehab. Project Program Mgnt Costs	$ 185,075.19	$ 8,960.00	$ 20,000.00	$ 600.00	$ 29,560.00	$ 6,166.65	$ 17,170.82	$ 8,585.41	$ 31,922.87	$ 5,532.26	$ 252,110.32
C-10	Rehab. Project Program Mgnt Costs	$ 149,119.87	$ 11,200.00	$ 20,625.00	$ 750.00	$ 32,575.00	$ 6,166.65	$ 14,535.59	$ 7,267.79	$ 27,970.03	$ 4,473.60	$ 214,138.50
C-11	Rehab. Project Program Mgnt Costs	$ 152,883.50	$ 11,200.00	$ 19,375.00	$ 750.00	$ 31,325.00	$ 6,166.65	$ 14,720.68	$ 7,360.34	$ 28,247.87	$ 4,580.51	$ 216,836.88
C-12	Rehab. Project Program Mgnt Costs	$ 29,187.62	$ 2,240.00	$ 3,750.00	$ 150.00	$ 6,140.00	$ 6,166.65	$ 2,826.21	$ 1,413.10	$ 10,405.96	$ 875.63	$ 46,609.21
C-13A	Rehab. Project Program Mgnt Costs	$ 167,825.51	$ 11,200.00	$ 23,125.00	$ 750.00	$ 35,075.00	$ 6,166.65	$ 16,232.04	$ 8,116.02	$ 30,514.71	$ 5,034.77	$ 238,449.99
C-14	Rehab. Project Program Mgnt Costs	$ 23,914.36	$ 2,240.00	$ 3,750.00	$ 150.00	$ 6,140.00	$ 6,166.65	$ 2,404.35	$ 1,202.17	$ 9,773.17	$ 717.43	$ 40,544.96
C-15	Rehab. Project Program Mgnt Costs	$ 140,347.07	$ 10,240.00	$ 16,250.00	$ 600.00	$ 27,090.00	$ 6,166.65	$ 13,394.97	$ 6,697.48	$ 26,259.10	$ 4,210.41	$ 197,906.58
C-16	Rehab. Project Program Mgnt Costs	$ 140,347.07	$ 8,960.00	$ 16,250.00	$ 600.00	$ 25,810.00	$ 6,166.65	$ 13,292.57	$ 6,646.28	$ 26,105.50	$ 4,210.41	$ 196,472.98
C-17	Rehab. Project Program Mgnt Costs	$ 114,266.30	$ 8,960.00	$ 15,000.00	$ 600.00	$ 24,560.00	$ 6,166.65	$ 11,106.10	$ 5,553.05	$ 22,825.81	$ 3,427.99	$ 165,080.10
C-18	Rehab. Project Program Mgnt Costs	$ 144,776.43	$ 11,200.00	$ 19,375.00	$ 750.00	$ 31,325.00	$ 6,166.65	$ 14,088.11	$ 7,044.06	$ 27,298.82	$ 4,343.29	$ 207,743.54
C-19	Rehab. Project Program Mgnt Costs	$ 157,605.40	$ 8,960.00	$ 17,500.00	$ 600.00	$ 27,060.00	$ 6,166.65	$ 14,773.23	$ 7,386.62	$ 28,326.50	$ 4,728.18	$ 217,720.08
C-22	Rehab. Project Program Mgnt Costs	$ 23,113.33	$ 2,240.00	$ 2,500.00	$ 150.00	$ 4,890.00	$ 6,166.65	$ 2,249.27	$ 1,120.13	$ 9,527.05	$ 693.40	$ 38,223.78
C-22 BE	Rehab. Project Program Mgnt Costs	$ 31,453.64	$ 2,240.00	$ 3,125.00	$ 150.00	$ 5,515.00	$ 6,166.65	$ 2,957.49	$ 1,478.75	$ 10,602.89	$ 943.61	$ 48,515.14
C-22 A	Rehab. Project Program Mgnt Costs	$ 23,875.82	$ 2,240.00	$ 3,750.00	$ 150.00	$ 6,140.00	$ 6,166.65	$ 2,401.27	$ 1,200.63	$ 9,768.55	$ 716.27	$ 40,500.64
C-23	Rehab. Project Program Mgnt Costs	$ 123,073.05	$ 8,960.00	$ 18,125.00	$ 600.00	$ 27,685.00	$ 6,166.65	$ 12,060.64	$ 6,030.32	$ 24,257.62	$ 3,692.19	$ 178,707.86
C-23A	Rehab. Project Program Mgnt Costs	$ 31,318.44	$ 2,560.00	$ 3,750.00	$ 150.00	$ 6,460.00	$ 6,166.65	$ 3,022.28	$ 1,511.14	$ 10,700.06	$ 939.55	$ 49,418.06
C-24	Rehab. Project Program Mgnt Costs	$ 114,665.79	$ 8,960.00	$ 16,250.00	$ 600.00	$ 25,810.00	$ 6,166.65	$ 11,238.06	$ 5,619.03	$ 23,023.74	$ 3,439.97	$ 166,939.51
C-27	Rehab. Project Program Mgnt Costs	$ 16,186.72	$ 2,240.00	$ 2,500.00	$ 150.00	$ 4,890.00	$ 6,166.65	$ 1,686.14	$ 843.07	$ 8,695.86	$ 485.60	$ 30,258.18
C-28	Rehab. Project Program Mgnt Costs	$ 112,448.82	$ 8,960.00	$ 16,250.00	$ 600.00	$ 25,810.00	$ 6,166.65	$ 11,060.71	$ 5,530.35	$ 22,757.71	$ 3,373.46	$ 164,389.99
C-CFA	Rehab. Project Program Mgnt Costs	$ 20,813.43	$ 2,240.00	$ 1,875.00	$ 150.00	$ 4,265.00	$ 6,166.65	$ 2,006.27	$ 1,003.14	$ 9,176.06	$ 624.40	$ 34,878.89
C-CMT	Rehab. Project Program Mgnt Costs	$ 87,983.70	$ 4,480.00	$ 8,750.00	$ 300.00	$ 13,530.00	$ 6,166.65	$ 8,121.10	$ 4,060.55	$ 18,348.29	$ 2,639.51	$ 122,501.51
COR 1	Saftey Grating installation at C-10	$ 4,268.70	$ -	$ -	$ -	$ -	$ 560.00	$ 341.50	$ 170.75	$ 1,072.24	$ -	$ 5,340.94
COR 2	Saftey Grating installation at C-3	$ 14,152.29	$ -	$ -	$ -	$ -	$ 560.00	$ 1,132.18	$ 566.09	$ 2,258.27	$ -	$ 16,410.56
COR 3	Egress improvements at CMT	$ 8,592.54	$ -	$ -	$ -	$ -	$ 560.00	$ 687.40	$ 343.70	$ 1,591.10	$ -	$ 10,183.64
COR 4	Egress improvements at C-09	$ 33,524.14	$ -	$ -	$ -	$ -	$ 560.00	$ 2,681.93	$ 1,340.97	$ 4,582.90	$ -	$ 38,107.04
COR 5	Egress improvements at C-08	$ 29,413.61	$ -	$ -	$ -	$ -	$ 560.00	$ 2,113.09	$ 1,056.54	$ 3,729.63	$ -	$ 33,143.24
COR 6	Ladder installation at C-13A	$ 6,898.35	$ -	$ -	$ -	$ -	$ 560.00	$ 551.87	$ 275.93	$ 1,387.80	$ -	$ 8,286.15
C-02	Tidegate frame replacement work	$ (27,741.37)	$ -	$ -	$ -	$ -	$ (560.00)	$ (2,219.31)	$ (1,109.65)	$ (3,888.96)	$ -	$ (31,630.33)
C-CFA	Tidegate arms and flap replacement - completed by AWO&M	$ (20,813.43)	$ -	$ -	$ -	$ -	$ 18,583.42	$ 1,486.67	$ 743.34	$ 20,813.43	$ -	$ (0.00)
Telog Equipment	Obsolete equipment - removed from project scope	$ -	$ -	$ -	$ -	$ -	$ (45,130.00)	$ -	$ -	$ (45,130.00)	$ -	$ (45,130.00)
Sewer Cleaning / Disposal	Unused sewer cleaning allowance	$ -	$ -	$ -	$ -	$ -	$ (16,800.00)	$ -	$ -	$ (16,800.00)	$ -	$ (16,800.00)
Prevailing Wage allowance	Unused Prevailing Wage allowance	$ (14,911.25)	$ -	$ -	$ -	$ -						$ (14,911.25)
Sub-Totals:		$ 3,565,316.93				$ 634,875.00				$ 642,659.62	$ 106,048.00	$ 4,948,899.55

Post Constr. Phase	Description of Work	Waterware Const. Cost	Grant Const. Admin. Cost	Grant Const. Insp. Cost	Grant Expenses	Grant Total	Project Mngt. Fees	Project Admin. Fee	AWO&M Allowance	AWO&M Total	City Admin Fee	Project Total
	Contract Administration	$ -	$ 15,360.00	$ -	$ 1,000.00	$ 16,360.00	$ 1,750.00	$ 1,308.80	$ 654.40	$ 3,713.20		$ 20,073.20
Allowance for Prevailing Wage Increase in Year 2		$ 26,500.00						$ 2,120.00	$ 1,060.00	$ 3,180.00		$ 29,680.00
Sub-Totals:		$ 26,500.00				$ 16,360.00				$ 6,893.20	$ -	$ 49,753.20
Totals:		**$ 3,636,816.93**				**$ 678,085.00**				**$ 704,906.52**	**$ 106,048.00**	**$ 5,125,856.45**
	NJDEP CO#1	$ 3,606,433.35				$ 678,085.00				$ 735,290.10	$ 106,048.00	$ 5,125,856.45
	Delta	$ 30,383.58				$ -				$ (30,383.58)	$ 0.00	$ 0.00

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN AUTHORIZING EXECUTION OF CHANGE ORDER #3 – PARKSIDE PROGRAMMABLE LOGIC CONTROLLER ("PLC") AND HUMAN MACHINE INTERFACE ("HMI") REPLACEMENT WITH AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC IN CONNECTION WITH THE SERVICES AGREEMENT FOR THE OPERATION, MANAGEMENT, MAINTENANCE AND REPAIR OF THE CITY OF CAMDEN'S WATER SUPPLY AND SEWER COLLECTION SYSTEM, DATED JANUARY 19, 2016, AS AMENDED BY AMENDMENT NO.1 DATED JANUARY 1, 2019, AND AMENDMENT NO. 2, DATED April 13, **2021.**

BRIEF DESCRIPTION OF ACTION: The City and American Water Operations and Maintenance, LLC amended and revised the Services Agreement to reflect the name change of the operator, clarify and adjust certain services to be provided by American Water Operations and Maintenance, LLC, and to address changes in circumstance since the time of execution of the Services Agreement all as more fully set forth in Amendment No. 1, dated January 1, 2019 and Amendment No. 2, dated April 13, 2021.

BIDDING PROCESS: RFP#:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)* -

☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Approved by Business Administrator: 11/22/22

Received by City Attorney: 12/2/22

(*Name) Please Print*	*(Extension #)*
Prepared By: Diana Gonzalez	7150
Contact Person: Timothy J. Cunningham	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Change Order #3 – Service Agreement
Name of Vendor	American Water Operations and Maintenance, LLC
Purpose or Need for service:	The City and American Water Operations and Maintenance, LLC amended and revised the Services Agreement to reflect the name change of the operator, clarify and adjust certain services to be provided by American Water Operations and Maintenance, LLC, and to address changes in circumstance since the time of execution of the Services Agreement all as more fully set forth in Amendment No. 1, dated January 1, 2019 and Amendment No. 2, dated April 13, 2021
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NA
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

Rev.

R-25

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN COUNTY IMPROVEMENT AUTHORITY (CCIA) FOR THE CREATION, MAINTENANCE AND ADMINISTRATION OF A CITY OF CAMDEN VACANT & ABANDONED PROPERTY REGISTRATION PROGRAM AND RESCINDING ANY OTHER PREVIOUS VERSIONS OF SAME

WHEREAS, properties that are neglected and have unsecured, assessable structures have a substantial negative impact on the community and property values, create conditions inviting criminal activity and foster unsafe and an unhealthy environment for the residents of the City of Camden; and

WHEREAS, P.L. 2021, c.444 allows for municipal property registration ordinances; and

WHEREAS, the City of Camden has adopted an ordinance amending Chapter 615, Article II of the City of Camden Code to create, and maintain a registry of vacant properties within the City of Camden's boundary for which a summons and complaint in an action to foreclose has been filed with the New Jersey Superior Court, pursuant to its authority granted by P.L. 2021, c.444; and

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorizes local units of government to enter into agreement for shared services; and

WHEREAS, the City of Camden desires to enter into a shared services agreement the with the Camden County Improvement Authority for the purpose of taking part in the County Wide Property Registration Program being administered by the CCIA and ProChamps; and

WHEREAS, pursuant to the terms of the agreement CCIA and ProChamps shall be entitled to a portion of the Property Registration Fee as consideration for the services provided under the Shared Services Agreement; and

WHEREAS, the agreement shall be for a term of ten (10) years unless the contract between CCIA and ProChamps expires; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with the Camden County Improvement Authority for the purpose of entering the County Wide Property Registration Program.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: Gabriel Camacho, Director of Code Enforcement

DEPARTMENT MAKING REQUEST: Code Enforcement

TITLE OF RESOLUTION/ORDINANCE: Resolution authoring the execution of a Shared Services Agreement between the City of Camden and Camden County Improvement Authority (CCIA) for the creation, maintenance and administration of a City of Camden Property Registry.

BRIEF DESCRIPTION: The City of Camden seeks to combat the deleterious effects of blight resulting from residential and commercial properties that become vacant or abandoned, notably those properties that become vacant and abandoned during the foreclosure process.

☒ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11-21-22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/21/22	
Received by City Attorney:	12/1/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	G. Camacho	X7345
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Camden County Improvement Authority (CCIA)
Purpose or Need for service:	Shared Service Agreement between the City of Camden and Camden County Improvement Authority for the creation, maintenance and administration of a City of Camden Property Registry
Contract Award Amount	Varian Revenue Positive to the City
Term of Contract	10 Years unless the contract between CCIA and ProChamps expires
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

FIRST AMENDMENT TO SHARED SERVICES AGREEMENT BETWEEN THE CAMDEN COUNTY IMPROVEMENT AUTHORITY AND THE

_____

REGARDING PROPERTY REGISTRATION

THIS FIRST AMENDMENT TO THE SHARED SERVICES AGREEMENT ("First Amendment") is executed this ____ day of ____, 2022, between the CAMDEN COUNTY IMPROVEMENT AUTHORITY, a political subdivision of the State of New Jersey and an instrumentality of the County of Camden pursuant to N.J.S.A. 40:37 A-44 et seq. ("CCIA" or "Authority") with offices at 520 Market Street, Camden, NJ 08102 and the _____, a municipal corporation of the State of New Jersey, with offices at _____ ("Municipality"). The Authority and Municipality are sometimes collectively referred to throughout this First Amendment as the "Parties" and each may be separately referred to as "Party."

RECITALS

WHEREAS, pursuant to N.J.S.A. 40:37 A-54, the Authority is empowered to undertake the necessary programs and projects for the elimination of, and the prevention of, community decay or spread of blighted, deteriorated or deteriorating properties and areas; and

WHEREAS, the mortgage foreclosure crisis has had serious negative implications for Atlantic County and its communities trying to manage the consequences of property vacancies and abandoned real properties; and

WHEREAS, the County and Municipalities have a vested interest in -protecting neighborhoods against decay caused by vacant and abandoned properties and have concluded that the -creation of a registration and certification system that would include required specific information about the properties and desire to establish protocols and procedures for follow up, which would enhance the code enforcement efforts and assist in mitigating these issues; and

WHEREAS, the Board of Commissioners of the Authority has previously authorized the Executive Director to enter into, on behalf of the Authority, Shared Services Agreements with Participating Municipalities in Camden County regarding the services provided by Property Registration Champions, LLC d/b/a PROCHAMPS, or its predecessor entities; and

WHEREAS, the program continues to provide the services that are required and is beneficial to the communities patlicipating under a Shared Services Agreement with the Authority; and

WHEREAS, the New Jersey Legislature has enacted legislation to confirm the authority of governmental entities to participate in such County-wide property/foreclosure registration programs, said legislation being known as Chapter 444 of P.L. of 2021 and signed into law on January 18, 2022; and

WHEREAS, said legislation necessitates that there be certain changes in the manner by which such programs are conducted and administered and, therefore, there needs to be implemented certain amendments to the Shared Services Agreements in place with the Participating Municipalities and with the Professional Services Contract with Property Registration Champions, LLC d/b/a PROCHAMPS so as to conform therewith.

NOW, THEREFORE, in consideration of the mutual covenants, promises and conditions contained herein, and for other good and valuable consideration, the receipt of which is hereby acknowledged by each of the Parties, the Parties hereby agree as follows:

Recitals.

The recitals of this First Amendment are incorporated into this Section 1 as though set forth verbatim with the replacement of Community Champions Corporation with Property Registration Champions, LLC.

A. Description of Project.

All references within the Shared Services Agreement shall be amended so as to substitute "Property Registration Champions, LLC" in the place and stead of "Community Champions Corporation".

B. Description of Services.

The first paragraph of Section B of the Agreement shall be amended to provide as follows:

Through this Shared Services Agreement the Municipality shall participate in the Countywide registration system, overseen by the Authority and administered by Property Registration Champions, LLC cataloging each Abandoned Property within the Municipality. The Authority will provide follow up on unresolved issues and serve as the liaison to the municipalities to ensure that they are utilizing the program to its fullest extent. Property Registration Champions, LLC shall provide all the required services necessary to develop and implement the real property registry and fee collection program in accordance with the requirements of each Municipality's Ordinance and shall include, but not be limited to, the following:

Section B, subsection 1, of the Agreement shall be amended to provide as follows:

Notify mortgagee of its requirements to register foreclosure properties, within ten (10) days of the date that the mortgagee has had a complaint filling or lis pendens filed against it by the mortgagee holding a mortgage on the property, is subject to an ongoing foreclosure action by the mortgagee, has been transferred to the mortgagee under a deed in lieu of foreclosure or ownership by Sheriffs Sale.

C. Compensation

Section 4 of the Agreement shall be amended by deleting the former Section 4 and inserting the following:

Property Registration Champions, LLC shall be the collector of the registration

fee established by the municipality. The collected fees shall then be remitted to the Authority and shall be apportioned and distributed by the Authority as follows:

1. Property Registration Champions, LLC shall receive a flat fee of $100.00 per registration for the Authority as invoiced by Property Registration Champions.

2. The second $100.00 shall be disbursed by the Authority to the Municipality.

3. After Vendor receives $100.00 and Municipality receives $100.00, the Authority shall retain the portion of fee in excess of $200.00 up to a $100.00 maximum.

4. Any registration fee amount in excess of $300.00 shall be submitted to the Municipality.

5. Should there be a late fee associated with the Municipality's ordinance, the late fee will be collected by Property Registration Champions, remitted to the Authority who will distribute 20% to Property Registration Champions and 80% to the municipality. Neither Property Registration Champions, LLC nor the Authority shall be entitled to any fines levied by the Municipality for code violations or violations of the registration requirement.

D. Duration of Agreement.

The second paragraph of Section D of the Agreement shall be amended so as to substitute "Property Registration Champions, LLC" in the place and stead of "Community Champions Corporation".

E. Termination of Agreement

Subsection 2 and 3 of Section E of the Agreement shall be amended so as to substitute "Property Registration Champions, LLC" in the place and stead of "Community Champions Corporation".

MISCELLANEOUS

1. All other terms and conditions of the aforesaid Management Agreement shall remain unchanged and in full force and effect.

2.Signature in Counterparts.

3. The Parties may execute this First Amendment in multiple counterparts, each of which constitutes an original, and all of which; collectively, constitute only one First Amendment. The signatures of all of the Parties need not appear on the same counterpart, and delivery of an executed counterpart signature page by facsimile or e-mail PDF is as

effective as executing and delivering this First Amendment in the presence of the other Parties to this First Amendment.

4.. First Amendment Controlling.

5. In the event of any conflict, inconsistency or incongruity between the terms and conditions of the aforesaid Management Agreement and the terms, conditions and provisions of this First Amendment, the terms, provisions and conditions of this First Amendment shall, in all respects, govern and control. The terms, conditions and provisions of the aforesaid Management Agreement shall otherwise remain in full force and effect.

IN WITNESS WHEREOF the Parties have set their hands and seals and caused these presents to be duly signed the- date and year set forth below.

ATTEST:

CAMDEN COUNTY IMPROVEMENT AUTHORITY

James Lex

Acting Executive Director

ATTEST:

MUNICIPALITY

R-26

DB:dh
12-13-22

RESOLUTION APPROVING THE RELEASE OF PERFORMANCE GUARANTY IN THE AMOUNT OF $57,732.00 AND THE SAFETY AND STABILIZATION BOND IN THE AMOUNT OF $5,000.00 FOR THE LUCY OUTREACH PROJECT, 3201 FEDERAL STREET BLOCK 1037, LOT 7

WHEREAS, a request has been received by the City of Camden ("City") from LUCY Outreach the developer for the project known located at 3201 Federal Street (Block 1037, Lot 7), seeking the respective release of the amount required to be posted under the Performance Guaranty in the amount of $57,732.00; and

WHEREAS, the project at, 3201 Federal Street (Block 1037, Lot 7) is completed and has requested the City of Camden to release LUCY Outreach guarantees under said Performance and Maintenance Guaranties; and

WHEREAS, the City Planning Board's Engineer, Remington & Vernick Engineers (R&V"), has reviewed the developer's request. As detailed in its November 3, 2022 letter to the City, after R&V's inspection of the Project it recommends: (1) the release of the $57,732.00 Public Facilities Performance Guarantee; and the Safety and Stabilization Bond established in the amount of $5,000.00 required to be posted by LUCY Outreach under its Performance Guaranty, contingent upon the payment of all outstanding R&V vouchers; and (2) the activation of the Maintenance Guarantee in the amount of $8,659.80, representing 15% of the construction cost amount to be held for a period of two (2) years; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, for all the reasons set forth above, the authorized City of Camden officials are hereby authorized and directed to release the Public Facilities Performance Guarantee in the amount of **Fifty-Seven Thousand Seven Hundred Thirty-Two Dollars ($57,732.00)** and the Safety and Stabilization Bond established in the amount of **Five Thousand Dollars ($5,000.00)** of the original amount required to be posted by LUCY Outreach under its Performance Guaranty; and the activation of the Maintenance Guarantee in the amount of $8,659.80, representing 15% of the construction cost amount to be held for a period of two (2) years.

BE IT FURTHER RESOLVED that the above release of Performance Guaranty is contingent upon the payment of all outstanding Remington & Vernick Engineers vouchers, as provided under said Performance Guaranty.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, MBA, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: A resolution approving the release of the Public Facilities Guarantee in the amount of $57,732.00 and the Safety and Stabilization Bond in the amount of $5,000.00 for the LUCY Outreach Project, 3201 Federal St, Block: 1037, Lot: 7.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve the release of the Public Facilities Bond and the Safety and Stabilization Bond due to the completion of said project contingent upon the payment of all R&V and Planning Board Attorney bills, and the activation of a Maintenance Guarantee for Pubic Facilities in the amount of $8,659.00.

BIDDING PROCESS:N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): n/a

AMOUNT: $57,732.00 and $5,000.00

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	11-7-22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/14/22	
Received by City Attorney:	12/1/22	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

REMINGTON & VERNICK ENGINEERS

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

November 3, 2022

Dr. Edward Williams, PP, AICP
Department of Planning & Development
City of Camden
Room 420, City Hall
Camden, NJ 08101

Re: City of Camden
LUCY Outreach
3201 Federal Street
Blk. 1037, Lot 7
Performance Guarantee Release
Our File #04-08-I-897

Dear Dr. Williams:

At the request of the applicant, our office has conducted an inspection to the above-referenced project. Based upon our investigation and in accordance with the new regulations, we recommend the release of the following Performance Guarantees: Public Facilities established in the amount of **$57,732.00**, and the Safety and Stabilization Bond established in the amount of **$5,000.00**.

Prior to the release, we also recommend the activation of the Maintenance Guarantees for the Public Facilities in the amount of **$8,659.80**. This amount represents 15% of the respective Guarantee, which will be held for a period of two (2) years.

The release of the Performance Guarantee is contingent upon the payment of all-outstanding Remington & Vernick Engineers' Vouchers. If you should have any questions, please contact Steven D. Fini, Regional Field Supervisor, at 856-795-9595.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.

Lenny Cinaglia, MBA, CEFM
Senior Associate, Department Head Municipal CM/CI

Dena M. Johnson

Dena M. Johnson, P.E., C.M.E

LC:DMJ:sdf
cc:: Orion Joyner, PE, CME, Senior Municipal Engineer
Angela Miller, Planning Board Secretary
Luis Pastoriza, M.S.M, R.M.C., C.M.R
LUCY Outreach, Inc., 3201 Federal St., Camden, NJ 08105
George H. LaPorte III, RVE

R-27

DB:dh
12-13-22

RESOLUTION OF NEED IN SUPPORT OF THE RIVERVIEW TOWERS PRESERVATION, LLC, 130 DR. MARTIN LUTHER KING, JR. BLVD., CAMDEN, NJ

WHEREAS, Riverview Towers Preservation, LLC (hereinafter referred to as the "Developer") proposes to rehabilitate the existing 15-story, 225-unit, 100% senior occupied, consisting of seventy (70) efficiency units, one hundred and fifty-four (154) bedroom units, and one (1) two-bedroom unit, laundry facilities, a community center room, computer room, fitness room, landscaped yard with gazebo, picnic tables and seating, and parking spaces reserved for building residents (the "Project") pursuant to the provisions of the New Jersey Housing and Mortgage Finance Agency Law of 1983, as amended (N.J.SA 55:14K-1 et seq.), the rules promulgated thereunder at N.J.A.C. 5:80-1.1 et seq. and all applicable guidelines promulgated thereunder (the foregoing hereinafter referred to as the "HMFA Requirements within the City of Camden (hereinafter referred to as the "Municipality"); and

WHEREAS, pursuant to the provisions of the HMFA Requirements, the governing body of the City of Camden hereby determines that there is a need for this rehabilitation housing project in the Municipality; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that:

1. The Council finds and determines that the project named Riverview Towers Preservation, LLC; a 225-unit, 100% senior occupied, consisting of 70 efficiency units, 154 bedroom units, and 1 two-bedroom unit affordable senior low-income housing project proposed by the Developer meets or will meet an existing housing need.
2. The Council finds and determines that the Riverview Towers Preservation, LLC Project proposed by the Developer meets or will meet all or part of the municipality's low and moderate income housing obligation.
3. The Council does hereby adopt the within Resolution and makes the determination and finding herein contained by virtue of, pursuant to, and in conformity with the provisions of the HMFA Law to enable the Agency to process the Sponsor's application for Agency funding to finance the Project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, MBA, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: A resolution supporting a Resolution of Need for Riverview Towers Preservation, LLC, 130 Dr. Martin Luther King, Jr. Blvd, Camden, New Jersey citing that said project and location will continue to satisfy the affordability requirements of NJHMFA.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to support a resolution of need for Riverview Towers Preservation, LLC – Riverview Towers – 100% Senior Occupied Building – (70) efficiency units and (154) one-bedroom unit and (1) two bedroom unit. The developer proposes major rehabilitation of this project site upon purpose. Funding is being sought via NJHMFA.

BIDDING PROCESS:N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): n/a

AMOUNT: n/a

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	11-18-22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/21/22	
Received by City Attorney:	12/1/22	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(*Name) Please Print*	*(Extension #)*
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CONNELL FOLEY
A TRADITION OF LEGAL EXCELLENCE SINCE 1938

One Newark Center
1085 Raymond Blvd., 19th Floor
Newark, New Jersey 07102
P 973.436.5800 F 973.436.5801

Jennifer M. Carrillo-Perez
Partner
JPerez@connellfoley.com

October 13, 2022

Via E-Mail
Dr. Edward C. Williams, Director
Department of Planning & Development
City of Camden
520 Market Street- City Hall, Room 224
Camden, New Jersey 08101-5120
EdWillia@ci.camden.nj.us

Re: Riverview Towers Preservation LLC
Property: 130 Dr. Martin Luther King Jr. Blvd. Camden New Jersey

Dear Director Williams,

This firm represents Riverview Towers Preservation LLC (hereinafter "Developer") in connection to the Riverview Towers Apartments at the referenced property. Riverview Towers Apartments is an existing 15-story, 225-unit, 100% senior occupied building constructed in 1977 consisting of seventy (70) efficiency units, one hundred and fifty-four (154) one-bedroom units, and one (1) two-bedroom unit, laundry facilities, a community room, computer room, fitness room, landscaped yard with gazebo, picnic tables and seating, and parking spaces reserved for building residents (the "Property"). The Developer is the contract purchaser and does propose a rehabilitation of the Property, including full kitchen renovations, bathroom upgrades, energy efficiency upgrades including conversion to LED lighting, Energy Star appliances, elevator modernization, a new roof, new flooring, community room upgrades, landscaping improvements including new picnic and seating areas, plumbing reports, and common area upgrades to beautify the lobby and activate underutilized common space/outdoor spaces for additional services for the existing senior population, including provisions for age-appropriate fitness facilities, preventative health services, culinary programs, arts and crafts, entertainment, seasonal and holiday parties and events (the "Project").

Support from the City of Camden for this Project is critical to securing funding from the New Jersey Housing and Mortgage Finance Agency ("NJHMFA"). Specifically, the acquisition and preservation will be financed with 4% low income housing credits and tax exempt bonds issued by NJHMFA. As you are aware, the application for said funding source does require a letter of support from the City of Camden along with a Resolution from the City Council stating the project meets and will continue to satisfy affordability requirements and a letter from the Honorable Victor Carstarphen confirming same and extending support of the application for funding.

We respectfully submit that this Project aligns with the City of Camden's objective for the rehabilitation and preservation of quality affordable housing. As such, kindly accept this letter as Developer's formal request for the Resolution of Need, et. al. Attached hereto for your review and consideration is a proposed Resolution along with the following documents:

1. Riverview Towers Preservation LLC Certificate of Formation; and
2. Unified Application for Housing Production Programs 2022.

This is subject to an extremely tight timeline given NJHMFA's timeline, as such, we respectfully request your assistance to expedite and welcome the opportunity to discuss the request further and look forward to hearing from you soon.

Very truly yours,

Jennifer M. Carrillo-Perez /s/

Jennifer M. Carrillo-Perez

Enclosures

PART I -- PROJECT INFORMATION SUMMARY

This form must be completed for all projects.

All documents listed on page 12-13 must be received for the application to be processed*

Affordable Housing Gap Subsidy Program application requirements are listed on page 14-15*

PROGRAM(S) YOU ARE APPLYING FOR (Check all that apply)

☒ HMFA Financing
- ☐ Construction Financing Only
- ☐ Permanent Financing Only
- ☒ Construction/Permanent
- ☒ Tax-Exempt Bonds (Volume Cap)
- ☐ 501(c)(3) Tax-Exempt Bonds
- ☐ Taxable Bonds
- ☐ Conduit Bonds
- ☐ Hospital Partnership Subsidy Program
- ☐ Special Needs Housing Trust Fund
- ☐ Special Needs Housing Partnership Loan Program
- ☐ Special Needs Housing Subsidy Loan Program
- ☐ Money Follows the Person
- ☐ Section 811 Rental Subsidy
- ☐ Other _____

☐ 9% Multifamily Rate Lock Program

☒ Low Income Housing Tax Credits
- ☒ 4% credit (federally subsidized)
- ☐ 9% credit (non federally subsidized)

☒ Preservation Financing
- ☐ HMFA Portfolio
- ☒ Section 8 Project
- ☐ Section 236 Project
- ☐ Section 202 Project

Date Current Mortgage Expires: 6/1/2023
Date IRP or HAP Expires: 7/24/2024

☐ Coronavirus State and Local Fiscal Recovery Funds (SFRF)
- ☐ Affordable Housing Gap Subsidy Program $ _____ (amount)

☐ Community Development Block Grant - Disaster Recovery (CDBG - DR) $ _____ (total amt)
- ☐ Fund for Restoration of Multifamily Housing (FRM)
- ☐ Sandy Special Needs Housing Funds (SSNHF)
- ☐ Fund for Restoration of Multi-Family Public Housing Authority Set-Aside Program (FRM-PHA)

PROJECT INFORMATION

Project Name (as it will appear on mortgage documents) Riverview Towers Apartments
Primary address for project: 130 Martin Luther King Boulevard
City Camden County Camden Zip Code 08103

Building Address	Block	Lot	# of Units	# of Special Needs Beds	Census Tract #	Rehab, New Construction, or Acquisition Only
130 Dr Martin Luther King Boulevard, Camden, NJ 08103	152	94	225	0	6103.00	Acquisition and Rehab

(If more space is needed, see last page)

Number of Currently Occupied DU's: 208 Total Number of Units: 225

Is the project a current Low Income Housing Tax Credit project? If so, please provide the LITC # No

Please note that Building Identification Numbers (BINs) cannot change. Once BINs are issued by NJHMFA and reported to the IRS, they will remain the same even in the case of re-syndication.

CONSTRUCTION TYPE

- ☐ Rehabilitation/Vacant
- ☒ Rehabilitation/Occupied
- ☐ Moderate Rehabilitation
- ☒ Substantial Rehabilitation
- ☐ Conversion
- ☐ Historic
- ☐ New Construction
- ☐ Modular

PROJECT CLASSIFICATION: (Please check all that apply)

- ☐ Family
- ☒ Senior Citizens*
- ☐ Nonprofit Sponsored
- ☐ Scattered Site Single Family
- ☐ Scattered Site Duplex
- ☐ Supportive Housing
- ☐ Market Rate Units
- ☐ Ready to Grow area
- ☐ Planning Area _____
- ☐ Energy Star Homes
- ☐ Energy Benchmarking
- ☐ Green Tax Credit Point
  - ☐ Enterprise Green Communities
  - ☐ National Green Building Standard
  - ☐ Living Building Challenge
  - ☐ Climate Choice Homes Program/ Energy Star Tier 3
  - ☐ Passive House
  - ☐ LEED Certification

***NOTE: Units financed by Special Needs Program Funds may not be age-restricted to individuals age 55 and older.**

LEGISLATIVE DISTRICTS

Congressional _____ State Senate/Assembly _____

BUILDING TYPE

	# of Buildings	# of Stories	# of Residential Stories	# of Units	Elevator (Yes or No)
Lo-Rise (1-4 stories)	_____	_____	_____	_____	_____
Mid/High-Rise (5+ stories)	1	15	15	225	Yes
Garden Apartments	_____	_____	_____	_____	_____
Rowhouse/Townhouse	_____	_____	_____	_____	_____
Semi-detached	_____	_____	_____	_____	_____
Single Family	_____	_____	_____	_____	_____
TOTALS	_____			_____	

PROJECT DEVELOPMENT SCHEDULE

	Month/Year
Preliminary Site Plan Approval	12/2022
Final Site Plan Approval	2/2023
Local, County and/or State Planning and Variance Approvals	N/A
Local, County and/or State Environmental Approvals	N/A
Closing and Transfer of Property	3/2023
Construction Start	3/2023
Construction Completion	8/2024

Lease-Up	N/A. Existing occupied building.
Expenditure of 10% of Reasonably Expected Basis (if applicable)	
Anticipated Placed in Service Date	8/2024
Anticipated Completion of Rent-Up	N/A. Existing occupied building.
Anticipated Start of Compliance Period	8/2024

PROJECT DESCRIPTION

Site Acreage	2.36 acres
Number of buildings	1
Number of buildings containing low-income units	1
Number of buildings containing special needs units	0

UNIT DISTRIBUTION (Do not include non-revenue units)

Type of Unit (1BR, 2BR, etc.)	# of Affordable Units (up to 60%)	# of Moderate-Income Units (>60% to 80%)	# of Market Rate Units	# of Special Needs Units (included in # of Affordable Units)	TOTAL
0 BR	70	____	____	____	70
1 BR	154	____	____	____	154
____	____	____	____	____	____
____	____	____	____	____	____
____	____	____	____	____	____
TOTAL	____	____	____	____	224

NON-REVENUE UNITS: Indicate number of units, BR count and intended use (i.e. super's unit). 1

NUMBER OF LIHTC UNITS 0 current. 224 at LIHTC closing.
Is a superintendent's unit included in the LIHTC units? Yes___ No X
If not, will the superintendent's unit be income restricted? Yes___ No X

NUMBER OF COUNCIL ON AFFORDABLE HOUSING UNITS 0

SQUARE FOOTAGE

Gross Square Footage	172,246 s.f.
Total residential square footage	172,246 s.f.
Total low-income residential square footage	172,246 s.f.

SITE SECURITY:

How will site security be addressed in the building (s)? Check off Type(s):

Cameras	☒	Monitors	☐
On Site Security	☒	Armed Security	☐
Card Entry	☐	Other: Key Fobs	

SENIOR PROJECT (If applicable, must only check one)

Please indicate below which category of exempt "housing for older persons" (as defined by the Fair Housing Act) the project will meet:

☒ At least 80 percent of the occupied units in the building will be occupied by at least one person 55 years or older and the property will be clearly intended for older persons as evidenced by policies and procedures that demonstrate the intent that the property be housing for older persons (55+).

NOTE: This option should be selected for senior projects that will be setting aside units for special needs and seeking financing from the Special Needs Housing Trust Fund, as units financed by the Special Needs Housing Trust Fund may not be age-restricted to individuals age 55 and older.

☐ ALL the residents of the project will be 62 or older
☐ The Secretary of HUD has designated the project as housing for older persons (attach ***documentation)***

APPLICANT INFORMATION

Developer/
Applicant Riverview Towers Preservation LLC

Address 1865 Palmer Avenue, Floor 2

City Larchmont State NY Zip Code 10538

Telephone 914-833-3000 Fax _____

Principals Jeffrey Moelis

Dave Curtis

Contact Person/Consultant Josue Sanchez

Title Senior Director

Company L+M Development Partners LLC

Address 1865 Palmer Avenue, Floor 2

City Larchmont State NY Zip Code 10538

Telephone 917-701-8413 Fax _____

E-mail jsanchez@lmdevpartners.com

The contact person named will be the only person with whom NJHMFA corresponds. Any changes in the contact person must be in writing.

☐ Applicant is current owner and will retain ownership.
☒ Applicant is the project developer and will be part of the final ownership entity.
☐ Applicant is the project developer and will not be part of the final ownership entity.
☐ Other: Applicant is _____

Will property be sold or transferred by the applicant prior to project being placed in service?
☒ NO
☐ YES (If yes, provide name of the purchasing entity and experience of its principals.)

Will property be sold or transferred by the applicant within 2 years of being placed in service?
☒ NO
☐ YES (When? Provide name of purchasing entity and experience of its principals.)

Name of Final Ownership Entity Riverview Towers Preservation LLC
☒ Currently Exists Tax ID# 88-1603779
☐ To be Formed Expected Date: _____

Final Ownership Entity is/will be:
☒ Limited Partnership ☐ LLP or LLC

Attach a diagram depicting the organizational structure of the final ownership entity (see Tax Credit application appendix).

LIST OF AUTHORIZED SIGNATORIES

The persons listed below are the only people authorized to sign official documents submitted to HMFA. Any change to this list must be in writing.

PRINT NAME	PRINT TITLE/AFFILIATION	SIGNATURE
Adam Hellegers	**Authorized Signatory**	_____
Carrie Van Syckel	**Authorized Signatory**	_____
Lisa Gomez	**Authorized Signatory**	_____

DEVELOPMENT TEAM RESUMES

Insert a brief resume for the sponsor(s), developer(s), general partner(s), voting member(s), and limited partner, and complete the list of Development Team Members below. **Please include full address (street, city, state, zip).**

	Name	Tax ID#	Phone#	Fax#
Sponsor/ Borrower	Riverview Towers Preservation LLC	88-1603779	914-833-3000	914-833-3092
Address:	1865 Palmer Avenue, Floor 2			
City:	Larchmont			
State:	NY			
Zip:	10538			
Email:	jmoelis@lmdevpartners.com			
Developer	Riverview Towers Developer LLC		914-833-3000	
Address:	1865 Palmer Avenue, Floor 2			
City:	Larchmont			
State:	NY			
Zip:	10538			
Email:	jmoelis@lmdevpartners.com			
Guarantor	L+M Development Partners LLC or its affiliate			
Address:	1865 Palmer Avenue, Floor 2			
City:	Larchmont			
State:	NY			
Zip:	10538			
Email:	jmoelis@lmdevpartners.com			
Guarantor	Leon N. Weiner & Associates, Inc. or its affiliate		302-764-9430	
Address:	4 Denny Road			
City:	Wilmington			
State:	DE			
Zip:	19809			
Email:	dcurtis@LNWA.com			
Guarantor	LIHC Investment Group or its affiliate		207-772-8800	
Address:	One Portland Square, Suite 6A			
City:	Portland			
State:	ME			
Zip:	04101			
Email:	mbooth@lihc.com			
General Contractor	ETC Companies		201-825-8255	
Address:	275 North Franklin Turnpike			
City:	Ramsey			
State:	NJ			
Zip:	07446			
Email:	msl79@aol.com			
General Partner	Riverview Towers Manager LLC		914-833-3000	
Address:	1865 Palmer Avenue, Floor 2			
City:	Larchmont			
State:	NY			
Zip:	10538			
Email:	jmoelis@lmdevpartners.com			

Voting Member (LLCs)
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Construction Lender
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Limited Partner
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Management Company Arbor Management LLC 302-764-9430
Address: 4 Denny Road
City: Wilmington
State: DE
Zip: 19809
Email: tlamberto@arbormanagement.com

Architect Inglese Architecture and Engineering 201-438-0081
Address: 632 Prompton Ave
City: Cedar Groove
State: NJ
Zip: 07009
Email: a.merlucci@inglese-ae.com

Attorney
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Accountant
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Market Analyst
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Professional Planner
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Environmental Consultant
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Historical Consultant
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Solar Installer
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

LEED Professional
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Project Development Consultant
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Syndicator Raymond James 212-883-6562
Address: 320 Park Avenue, 11th Floor
City: New York
State: NY
Zip: 10022
Email: matt.braunstein@raymondjames.com

Social Service Provider
Address: _____
City: _____
State: _____
Zip: _____
Email: _____

Municipal Contact

Address: _____
City: _____
State: _____
Zip: _____
Email: _____

***** FOR PROJECTS REQUESTING HMFA FINANCING AND/OR SUBSIDY *****
[NOTE: DO NOT COMPLETE IF APPLYING FOR TAX CREDITS ONLY]

INCOME RESTRICTIONS (for purposes of qualifying for Tax-Exempt Bond Financing under *26 U.S.C. §142(a)(7)*)

This test will impact the return on equity calculation pursuant to *N.J.A.C. 5:80-3*

☒ 60% of County Median Income Adjusted for Family Size

☐ 50% of County Median Income Adjusted for Family Size

☐ Average Income under 60% (or Income Averaging)
Projects seeking 9% tax credits may not elect this set-aside at application

ADDITIONAL SITE INFORMATION

Commercial Space: Provide details as to how the space will be used, whether it will be rented to a third party, the terms and conditions of that lease and the square footage.
There is a one-story commercial extension near the main lobby entrance. It is fully leased with a small supermarket (approximately 2,705) and a medical office (approximately 4,060 sf) run by CAMcare Health, who provides health services (https://www.camcare.net). These amenities give residents proximity to needed food and groceries as well as quality healthcare services. Additionally, the property generates roof antenna income.

Community and Social Service Space: Provide details as to how the space will be used, whether it will be rented to a third party, the terms and conditions of that lease and the square footage.
There is a community space of approximately 3,400 sf on the ground floor that includes a community room, fitness room, billiards room, kitchen, and office for a service coordinator. The spaces will be used for enhanced resident services including fitness, education, entertainment, arts and crafts, and medical screenings. The space is owned and staffed by the property owner.

Ancillary Buildings: Examples of ancillary buildings include garages, and community buildings. Provide details as to how the space will be used and the square footage.
N/A

On-Site Office: Identify where the on-site management office will be located and the functions to be performed in that office.
There is an on-site management office on the first floor adjacent to the lobby.

Current Zoning:
Is site zoned properly for proposed usage? Yes ☒ No ☐

Parking:
Is there sufficient parking available on-site in accordance with code? Yes ☒ No ☐
If not, what other arrangements are being made? _____

Site Control:

Form of Ownership
☒ Fee Simple ☐ Leasehold

If ownership is fee simple, does the applicant currently own the site? Yes ☐ No ☒
or optioned? Applicant has signed a purchase and sale agreement for the site. Yes ☒ No ☐

List Current Owner of Site: 130 Mickle Boulevard, L.P.
Other:(specify) _____

*Attach a diagram depicting the organizational structure of the final ownership entity (see Tax Credit application appendix).

*Attach copies of deed, option agreement, or contract to purchase. If site control is to be in the form of leasehold, attach copy of lease and list all financial encumbrances on the site.

Are there any easements or other restrictions on the site? (Specify) No

If the municipality owns site, are there any non-monetary conditions for conveyance such as a reverter provision?
_____

Purchase Price:

Of property already acquired	$0
Of property to be acquired	$42,000,000
	TOTAL $42,000,000

Present tax rate of municipality:

(Per $100) $3.349 Equalization Rate 88.94%

Tax Abatement:

Has the municipality designated any Areas in Need of Redevelopment? Yes ☒ No ☐
Has tax abatement been granted? Yes ☐ No ☒
If yes, indicate the statute under which said abatement was granted as well as the terms and conditions. (i.e. Agency Statute, Long Term or other) _____

Property Tax Exemption (if applicable):

Please specify the term and status of the property tax exemption. Please include documentation in your application submission.
_____

If new construction, indicate the availability of utilities:

			Distance from Site?
Water	Yes ☐	No ☐	_____
Storm Sewer	Yes ☐	No ☐	_____
Sanitary Sewer	Yes ☐	No ☐	_____
Gas	Yes ☐	No ☐	_____
Electric	Yes ☐	No ☐	_____
Rubbish Removal	Yes ☐	No ☐	_____

Is sewer capacity available? Yes ☐ No ☐

Is sewer capacity subject to review by the New Jersey Department of Environmental Protection?
Yes ☐ No ☐

Has a Phase I Environmental Assessment been performed? Yes ☐ No ☐
If yes, provide a copy with the application.

Resolution of Need:

Has the municipality determined that the project will meet or meets an existing housing need?
Yes ☐ No ☒

If yes, attach the Resolution of Need.

NOTE: The Agency must have a *Resolution of Need* in order to process applications for Multifamily and Preservation financing, or Subsidy Loan Program.

ADDITIONAL APPLICANT INFORMATION

Type of Applicant

☐	For-Profit	☐	Non-Profit
☒	LLP or LLC	☐	Limited Partnership
☐	Corporation	☐	Partnership

Indicate the statute under which you are formed. NJSA 42:2B-1

Indicate affiliated entities. see org chart

Sponsoring Ownership Entity's Official Name: Riverview Towers Preservation LLC
(Must be exactly as it will appear in mortgage documents.)

(List all principals of the ownership entity.)

Principals of Development/Entity and percentage of ownership
see org chart

Principals of the Land Ownership Entity and percentage of ownership
see org chart

REQUIRED SUBMISSIONS for MULTIFAMILY OR SPECIAL NEEDS FINANCING

The following information must be submitted electronically through the Leap File System (see link below). If any of the information is not available at this time you must indicate the status of the item and when it will be available. ***The application will not be processed and assigned to a credit officer unless the application fee and all documents listed below are submitted****. Upon uploading the application, please contact Multifamily Administrative Assistants, Ivelisse Melendez-Aguirre (imelendezaguirre@njhmfa.gov) or Karen Howland (KHowland@njhmfa.gov) for wiring instructions to submit the application fee.*

https://njhmfa.leapfile.net

Non-refundable Application Fees:

Multifamily Financing
Traditional Financing - $4,000
Conduit Financing - $7,500

Special Needs Financing
Special Needs Housing Trust Fund (SNHTF) - $1,000
Special Needs Housing Subsidy Loan Program (SNHSLP) - $1,000
*No application fees required for remaining Special Needs Financing programs

Document Requirements for a Traditional Financing Application:

1. UNIAP Part I Application*
2. Project Narrative & Scope of Work
3. Proforma - Form 10 / Cash Flow*
4. General Site Location Map with tax map showing lot and block
5. Resumes for Sponsor
6. Evidence of Site Control (Deed, Option Agreement, Contract of Sale)
7. Preliminary Drawings
8. Financing Commitments
9. Resolution of Need
10. If Special Needs Financing is involved, see those requirements below.

Document Requirements for a Conduit Financing Application:

1. UNIAP Part I Application*
2. Project Narrative & Scope of Work
3. Proforma – Form 10 / Cash Flow*
4. General Site Location Map with tax map showing lot and block
5. Resumes for Sponsor
6. Evidence of Site Control (Deed, Option Agreement, Contract of Sale)
7. Financing Commitments
8. Financing Cost Comparison
9. Preliminary Capital Needs Assessment
10. Resolution of Need
11. Finalized bond structure with financing narrative; selection of underwriter
12. If Special Needs Financing is involved, see those requirements below.

*Agency form documents must be used.

Document Requirements for Special Needs Financing:

1. Social Services Plan
2. Evidence of Social Service Agreement(s)
3. Evidence of rental assistance, if applicable.
4. NJ Department of Human Services letter of support
5. Opinion from Developer's counsel that the units may be leased to tenant population
6. Special Needs Application Design Checklist
7. Evidence of 20% non-Agency capital funds leverage for Special Needs Only Financed projects

Please note a separate tax credit application is required, even if the project has applied for financing from a separate Agency division. See the current LIHTC Application for more details on submission requirements.

FOR PROJECTS REQUESTING AFFORDABLE HOUSING GAP SUBSIDY PROGRAM

LIHTC# _____

HMFA# if applicable _____

Total Number of Units in project: _____

Total Number of Affordable units: _____

(subsidy only available for affordable units)

Total amount of AHGS request: $ _____

Amount of AHGS per affordable unit: $ _____

Project Location (town & county): _____

What is the carryover allocation year? _____

What is the anticipated place in service date? _____

Has construction started? _____

What is the percentage of construction completion? _____

Who is the construction lender? _____

Who is the permanent lender, if not Agency? _____

List all committed financing sources: _____

_____

_____

Have you applied for any additional financing programs? If so, please list source and status:

_____

_____

_____

***Please note, you may not apply for AHGS if you have applied for and/or received hardship credits.**

Will this project:

Contribute to a municipal fair share housing development plan? _____

Meet other critical State housing policy directives, goals, or priorities? _____

Respond to an urgent housing need or an underserved population? _____

If Yes, please provide supporting documentation.

Document Requirements for Affordable Housing Gap Subsidy:

Please be sure your documents are numbered & titled with corresponding item numbers below

1. Project narrative detailing COVID cost overruns and any substantive changes to the project's financing plan or costs
2. Proforma – Form 10 / Cash Flow*
3. Financing Commitments
4. A "firm" commitment of equity from a tax credit investor affirming that pricing has/will not be reduced due to the award of AHGS funding.
5. Evidence of 50% developer fee deferral.

6. Detailed cost breakdown comparisons in spreadsheet format. Include quantities, labor and material take-offs.

7. Cost backup for specific construction categories affected by COVID-19, including but not limited to materials, equipment purchasing, appliances.

8. Evidence of Value Engineering efforts: Architect of Record to provide scope of work indicating substitution/changes, along with revision pages for drawings and specifications.

9. For projects under construction, provide fully executed Change Order along with justifications, and additional labor and materials costs in excess of original line items.

10. Construction Documents and Project Manual (in CSI format) must be submitted electronically in PDF format, and shall consist of Final (100%) Contract Documents showing all required construction details, cross-sections, and other information necessary to constitute a construction-ready set of project construction documents consistent with the construction contract and with all sheets bearing the same date. The drawing set must include, at a minimum:

    - Approved Final Site Plans and Final Subdivision Plans (if applicable)
    - Civil Engineering Drawings
    - Architectural Drawings
    - Mechanical/Electrical/Plumbing (MEP) Drawings
    - Structural Drawings
    - Fire Alarm/Suppression Drawings
    - All required construction details
    - Detailed project cost estimate by trade

Applicants are under a continuing affirmative obligation to advise NJHMFA of any changes to any aspect of the proposed development and provide relevant information as it becomes available. NJHMFA shall require the owner to certify and may require further documentation to verify that all representations made in this application concerning the proposed development are, and continue to be, true. Please refer to the QAP for additional information regarding the applicant's obligation.

***** FOR PROJECTS REQUESTING FINANCING FOR SUPPORTIVE HOUSING UNITS *****

Total no. of Units in the project: _____
No. of special needs units: _____
No. of special needs beds: _____

Special Needs Population to be served:

- ☐ Homeless families/ individuals/ Veterans
- ☐ AIDS/HIV
- ☐ Consumers of Mental Health services
- ☐ Victims of Domestic Violence
- ☐ Individuals with Developmental Disabilities
- ☐ Youth aging out of foster care
- ☐ Blind and Visually Impaired
- ☐ Ex-offenders
- ☐ Individuals coming out of nursing homes
- ☐ Other: _____

NOTE: Units financed by Special Needs Program Funds may not be age-restricted to individuals age 55 and older.

Type of Housing

- ☐ Supportive Housing
- ☐ Community Residence

If the project will be licensed, please indicate which State Agency will be licensing it:

- ☐ Department of Human Services, Division of Mental Health and Addiction Services
- ☐ Department of Human Services, Division of Developmental Disabilities
- ☐ Department of Human Services, Division of Aging Services
- ☐ Department of Children and Families
- ☐ Department of Health

Indicate source of funding for Rental Assistance:

Federal Source: _____ $ Amount: _____ No. of Units: _____

State Source: _____ $ Amount: _____ No. of Units: _____

Other Source: _____ $ Amount: _____ No. of Units: _____

Indicate source of funding for Supportive Services:

Federal Source: _____ $ Amount: _____ No. of Units: _____

State Source: _____ $ Amount: _____ No. of Units: _____

Other Source: _____ $ Amount: _____ No. of Units: _____

Has the Special Needs Application Design Checklist been completed?

- ☐ Yes
- ☐ No

Property Management Entity: _____

*** FOR PROJECTS REQUESTING LOW INCOME TAX CREDITS ***

CYCLE TO WHICH YOU ARE APPLYING

- ☐ Family
  - ☐ Mixed Income Reserve in TUM
- ☒ Senior
- ☐ Supportive Housing
- ☐ Final
- ☐ Volume Cap Tax Credits

SET-ASIDE TO WHICH YOU ARE APPLYING

- ☐ Mixed Income outside of TUM
- ☒ Preservation

TYPE OF TAX CREDIT REQUESTED

- ☒ Acquisition/Rehabilitation
- ☐ New Construction
- ☒ Rehabilitation

AMOUNT OF ANNUAL TAX CREDIT REQUESTED:
(Total must be supported by Breakdown of Costs & Basis)
$_____ 9% tax credit
$2,681,203 4% tax credit

$2,681,203 TOTAL

APPLICABLE FRACTION

Unit Fraction (see unit distribution chart on page 3)
Number of Affordable Units (up to 60% AMI)/
Total Units = 100%

Floor Space Fraction:
Total low-income residential square footage /
Total residential square footage = 100%

The LESSER of the Unit Fraction and the Floor Space Fraction = 100%

FEDERAL SET-ASIDE (must select one)

☒ 40% AT 60%

40-60 set-aside means 40% or more of the residential units will be rent restricted and occupied by households whose income is 60% or less than the area median income.

☐ 20% AT 50%

20-50 set-aside means 20% or more of the residential units will be rent restricted and occupied by households whose income is 50% or less than the area median income.

NOTE: If this election is selected, *all* tax credit units must be restricted to no more than 50% of the area median income adjusted for family size. For example, if the project has an applicable fraction of 100%, then 100% of the units must be restricted to 50% of the area median income adjusted for family size.

☐ Average Income under 60% (or Income Averaging)
Projects seeking 9% tax credits may not elect this set-aside at application

Every unit will be designated at 10% increments ranging from 20% of AMI up to 80% of AMI and will be rent restricted and occupied by households whose incomes are less the designated income limitation. No more than 4 income designations may be selected, and the average of all designated income limitations shall not exceed 57.5% of AMI. There must be a proportionate mix of units at each income designation, unless otherwise required. PLEASE NOTE: Each unit's target affordability will be officially designated at the time of 8609 and will be fixed for the initial compliance period. The income designation of the units may not change without express Agency approval, even in the case of the Next Available Unit rule.

This election, which is irrevocable, will be reflected in the Deed of Easement & Restrictive Covenant & Part II of the IRS Form 8609.

CERTIFICATION

In order to provide for the effective coordination of the New Jersey Low Income Tax Credit Program and the Internal Revenue Code of 1986, as amended ("Code"), the Qualified Allocation Plan and this Application shall be construed and administered in a manner consistent with the Code and regulations promulgated thereunder.

Compliance with the requirements of the Code is the sole responsibility of the owner of the building for which the credit is allowable. NJHMFA makes no representations to the owner or anyone else as to compliance with the Code, Treasury regulations, or any other laws or regulations governing Low-Income Housing Tax Credits or as to the financial viability of any project. All applicants should consult their tax accountant, attorney or advisor as to the specific requirements of Section 42 of the Code governing the Federal Low-Income Housing Tax Credit Program.

In signing this document, I (we) (undersigned), certify that all information, included for the purpose of applying for Low-Income Housing Tax Credits, is accurate and true. I (we) acknowledge that the New Jersey Housing and Mortgage Finance Agency is relying on said information, and thereby acknowledge that I (we) are under a continuing obligation to notify NJHMFA in writing of any changes to the information in the application. I (we) understand that any failure to provide relevant information or any submission of incorrect information may result in the NJHMFA's refusal to issue the IRS Form 8609 for the project and/or possible barring from future participation in NJHMFA's Low Income Housing Tax Credit Program.

APPLICANT'S SIGNATURE: _____

DATE: _____

PREPARED BY:
(if different from applicant): _____
sign name

_____
print name

_____
print title

DATE: _____

Additional Buildings

Building Address	Block	Lot	# of Units	# of Special Needs Beds	Census Tract #	Rehab, New Construction, or Acquisition Only

Number of Currently Occupied DU's: _____ Total Number of Units: _____

NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF FORMATION

RIVERVIEW TOWERS PRESERVATION LLC
0450790582

The above-named DOMESTIC LIMITED LIABILITY COMPANY was duly filed in accordance with New Jersey State Law on 03/28/2022 and was assigned identification number 0450790582. Following are the articles that constitute its original certificate.

1. **Name:**
   RIVERVIEW TOWERS PRESERVATION LLC
2. **Registered Agent:**
   COGENCY GLOBAL INC
3. **Registered Office:**
   14 SCENIC DRIVE
   DAYTON, NEW JERSEY 08810
4. **Business Purpose:**
   TO ENGAGE IN ANY LEGAL ACTIVITY
5. **Duration:**
   PERPETUAL
6. **Effective Date of this Filing is:**
   03/28/2022
7. **Main Business Address:**
   1865 PALMER AVENUE, STE. 203
   LARCHMONT, NEW YORK 10538-1053

Signatures:

ADAM HELLEGERS
AUTHORIZED REPRESENTATIVE

THE GREAT SEAL OF THE STATE OF NEW JERSEY

Certificate Number 4168223113
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCertUSP/Verify_Cert.jsp

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal 28th day of March, 2022

Elizabeth Maher Muoio
State Treasurer

NEW JERSEY DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

CERTIFICATE OF FORMATION

RIVERVIEW TOWERS PRESERVATION LLC
0450790582

The above-named DOMESTIC LIMITED LIABILITY COMPANY was duly filed in accordance with New Jersey State Law on 03/28/2022 and was assigned identification number 0450790582. Following are the articles that constitute its original certificate.

1. **Name:**
   RIVERVIEW TOWERS PRESERVATION LLC
2. **Registered Agent:**
   COGENCY GLOBAL INC
3. **Registered Office:**
   14 SCENIC DRIVE
   DAYTON, NEW JERSEY 08810
4. **Business Purpose:**
   TO ENGAGE IN ANY LEGAL ACTIVITY
5. **Duration:**
   PERPETUAL
6. **Effective Date of this Filing is:**
   03/28/2022
7. **Main Business Address:**
   1865 PALMER AVENUE, STE. 203
   LARCHMONT, NEW YORK 10538-1053

Signatures:

ADAM HELLEGERS
AUTHORIZED REPRESENTATIVE



Certificate Number : 4168225313
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal 28th day of March, 2022

Elizabeth Maher Muoio
State Treasurer

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
SHORT FORM STANDING

RIVERVIEW TOWERS PRESERVATION LLC
0450790582

I, the Treasurer of the State of New Jersey, do hereby certify that the above-named New Jersey Domestic Limited Liability Company was registered by this office on March 28, 2022.

As of the date of this certificate, said business continues as an active business in good standing in the State of New Jersey, and its Annual Reports are current.

I further certify that the registered agent and office are:

COGENCY GLOBAL INC
316 BERRHILL DRIVE
WILLIAMSTOWN, NJ 08094

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at Trenton, this 27th day of July, 2022

Elizabeth Maher Muoio
State Treasurer

Certificate Number : 6134286821

Verify this certificate online at

https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES

FILING CERTIFICATION (CERTIFIED COPY)

RIVERVIEW TOWERS PRESERVATION LLC
0450790582

I, the Treasurer of the State of New Jersey, do hereby certify, that the above-named did file and record in this department the below listed document(s) and that the foregoing is a true copy of the formation certificate as the same is taken from and compared with the original(s) filed in this office on the date set forth on each instrument and now remaining on file and of record in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal 28th day of March, 2022

Elizabeth Maher Muoio
State Treasurer

Certificate Number : 4168225263
Verify this certificate online at https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

R-28

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE CY 2022 BUDGET FOR THE CITY OF CAMDEN PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159) IN THE AMOUNT OF $2,000,000 FROM THE CORONAVIRUS AMERICAN RESCUE PLAN'S STATE AND LOCAL FISCAL RECOVERY FUNDS FOR A CAMDEN STRONG FAÇADE PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of $2,000,000.00, which is now available from the Coronavirus Local Fiscal Recovery Fund in the amount of $2,000,000.00.

BE IT FURTHER RESOLVED, that the like sum of $2,000,000.00 is hereby appropriated under the caption "Camden Strong Façade Program".

BE IT FURTHER RESOLVED that the above is the result of funds from the Coronavirus Local Fiscal Recovery Fund in the amount of $2,000,000.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

DECEMBER

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

November 10, 2022

TO: Timothy Cunningham Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing the City of Camden to Amend the CY 2022 (Chapter 159) to insert a Special item of revenue from the American Rescue Plan for Camden Strong Facade $2,000,000.00

BRIEF DESCRIPTION OF ACTION: Insertion of $2,000.000 for the CY 2022 Camden Strong Facade as approved by the American rescue Plan Board.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9 9 22	
Approved by Grants Management:	9/21/22	
Approved by Finance Director:	9/21/22	(If applicable)
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/22/22	
Received by City Attorney:	12/1/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Joseph Thomas	3531
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report _x_ Revised Report _____ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning and Development – Housing Services

Grant Administrator: Joseph Thomas Grant Administrator #: (856) 968-3531

Project Name:		Camden Strong Façade Program			
Grant/Funding Agency Program:		Coronavirus Local Fiscal Recovery Fund			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Coronavirus Local Fiscal Recovery Fund			
Pass Through: ***circle one***	Y or (N)	Source:	N/A		
Amount of Grant:		$2M			
Local Match: ***circle one***	Y or (N)	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		
Date of Analysis:	9.21.2022		Reviewed By:	Kelly Mobley	

Summary:
4-Aug-22: The Department of Planning and Development – Division of Housing Services has been allocated $2m for a façade improvement program that will focus on City's major commercial corridors to improve signage, façade and sidewalks for Camden City businesses. As a result, the Department is requesting council authorization to insert this special item of revenue into the CY 2022 budget to set up the account for the program. Program and budgeted information is attached.

Project Limits:
Time Lines: City's commercial corridors
Problematic Areas/Recommendations:
ARP Corona SLFRF Camden Strong Façade Program

Joseph Thomas

From: Dr. Edward C. Williams, Dir. of Planning & Development
Sent: Thursday, August 25, 2022 9:20 PM
To: Candace Jefferson; Joseph Thomas; Brian K. Coleman; Tina Piliro
Cc: Angela Miller
Subject: Department of Planning and Development: Allocation of American Rescue Plan Funds

To all: Please be advised of the following allocation of American Rescue Plan funds for the department through the following housing and community economic development categories.

1. **Neighborhood Improvement Initiative:** **2,500,000** This program seeks to provide emergency repair grants to residents with the city's redevelopment areas and emerging neighborhoods.

2. **Façade Improvements along commercial corridors:** **2,000,000** This program will focus on the City's major commercial corridors through the introduction of design improvements for signage, façade, and sidewalk improvements as appropriate.

3. **Housing Opportunities:** **1,500,000** This program seeks to augment city housing and community projects in redevelopment areas through the creation of "leveraging funds."

4. **Workforce Development and Training** **1,200,000** This program seeks to expand the existing technical assistance programs to micro and macro businesses within the city.

Total: **7,200,000**

It is important to note that the above programs seek to achieve substantive, targeted impact within our city neighborhoods and businesses. However, our effectiveness depends upon our ability to develop sound underwriting systems and standards to ensure that we are in complete compliance with ARP regulations. As a result, there may be some adjustments to either program descriptions and or funding levels as we move forward to respond to changing priorities as needed.

Candice. Set up a meeting for next meeting for no more than 1 hour to discuss further. Thanks.

	CAMDEN FACADE			
Camden Facade Budget		Amount		
		$2,000,000.00		
Cost to deliver				
Sub Recipients		$200,000.00		
Business	34 @50,000	$1,700,000.00		
ADMIN				
Marketing		$50,000.00		
	Local Newspaper	6 month Back page 1500x6=	$9,000.00	News Journal
	Bill Board	6 Months x 4000	$24,000.00	Interstate Bill board
		Market srteet digital bill board 700x6	$4,200.00	511 Market Street
		Bust Staion Signs 4 x1000	$4,000.00	Walter Rahn
	Door To Door	Every Door in Camden 16000 homes	$3,000.00	US Postal
	Application Portal		$5,500.00	WEB Devlopment
			$49,700.00	
Consultants	3 X 10,000	$30,000.00		
	Social			
	Web	$10,000.00		
	TA			
Supplies	Paper	$10,000.00		
	Pins			
	Camera			
	USB			
	Equipment			
Total		$2,000,000.00		

Camden Strong Façade Improvement Program Guidelines

The Camden Strong Façade Improvement Program is an effort to restore and improve our existing business corridors while focusing on improving economic growth in areas throughout the community. The overall goal is to revitalize the business areas and spark a sense of pride and cohesiveness while increasing the property values and beautifying the community.

For Program Year 2022-24, the Camden Strong Façade Improvement Program funds for $2,000,000.00. This program provides funding for new or existing businesses in the major Camden commercial corridors to rehabilitate deteriorating commercial building exteriors in order to develop a cohesive and unified appearance to that location. This program will initially pay the costs of architectural drawings, engineering details, and construction for businesses that are participants of the façade program.

This program offers assistance of up to $50,000 to 35-40 business for exterior improvements to a commercial building within the geographic boundaries of the area of our major corridors.

The total funding investment amount is protected by placing a conditional prorated lien against the property owner(s) for five (5) years. If the property sales before the five (5) years, then the property owner(s) must reimburse the city of Camden for the lien amount from the proceeds of the sales transaction. If at the end of the five (5) year term, the property owner(s) or any approved transferee of the property still holds title; one-hundred percent (100%) of the entire loan balance shall be forgiven.

Program Eligibility Requirements

- To be eligible to participate in the program, projects must meet the following requirements:
- Must be a commercial property, properly zoned;
- Must be current with property taxes and have no liens with the City;
- Must have no outstanding code violations;
- Must be current on payment on any loans that may have been received from the City under other programs;
- Must meet all state and local building, accessibility and zoning codes.

Point System

- 20 points for a lighting component to the outside of building
- 10 points for summiting before cut off
- 5 points for every certified Camden employee (4 current pay stubs)
- 25 points preferred location (Haddon, Kaighn Avenue, Federal Street, Broadway, Mt Ephraim Avenue, and River Rd, State Street, Market Street, Coopers Street, Park Blvd, Lowell Street, Carl Miller Blvd.
- 10 points UEZ member
- 10 points if the owner live in Camden
- 3 points if scope of work is compatible with city designs

- One point completed applicant

Eligible Improvements

The projects must be visible from the public right-of-way. The following types of projects will be eligible under the program:

- Window/door repair or replacement;
- Storefront rehab;
- Professional cleaning/repairing of exterior surfaces;
- Exterior painting or tuck-pointing;
- Stucco re-facing;
- Repairing/restoring architectural detailing;
- New awnings, shutters, or canopies;
- New signage, when in conjunction with other improvements, or restoration of historic signage;
- Exterior lighting that will enhance the building's appearance and/or safety;
- Entryway improvements;
- Repairing/replacing cornices or parapet walls.

In addition, the program may pay for certain soft costs such as architectural fees and permit fees.

Non-Eligible Projects

- Anything relating strictly to the interior, such as mechanical systems, sprinklers, furniture, or equipment;
- Extermination of pests;
- Maintenance or financing of ongoing improvements;
- Property acquisition;
- Any activity completed before fully executing an agreement with the City;
- Profits and overhead if the applicant is also the contractor or supplier;

These are the basic requirements for the program. The steps you need to follow to apply for and receive assistance are described in the following pages. If you have any questions, please call (856) 968-3531

Complete and Submit the Attached Application with Exhibits

Staff in the City of Camden Housing Department will determine the eligibility of your proposed improvements and review your application. Applications will be accepted on a first-come, first serve basis and as long as funding is available.

Eligibility met when:

- The proposed project is located within the program location defined above and meets the program eligibility requirements listed above;
- The project must be a commercial property, zoned properly, and agrees to address any code violations;

- The business or property owner must agree to terms
- The property must be current with property taxes and have no City liens.

If the project is eligible, the City will temporarily reserve funds for the project for a period of six months. The City will contact you to arrange a meeting to discuss the program requirements with you and answer any questions you might have.

Other program requirements include:

- Applicant must obtain all required permits and approvals.
- The applicant must agree to track the number of employees that are new or retained job retention or creations
- Applicant must schedule appropriate inspections by City staff.
- The project completion within 6 months of the grant award or according to the timetable outlined in the agreement. Extensions may be considered.
- Changes to the project approved by the City before they execution.

Planning, Design, & Approval

- The Applicant must complete the Façade Improvement Application form and attach the required documents.
- The City will take photos of exiting conditions and provide new visual supportive information.
- The City will contract the services of a designer/consultant to produce elevation drawings detailing the work to be completed.
- The City will provide samples of materials and color schemes to ensure that renovations will be in keeping with City guidelines.
- A minimum of at least 2 competitive bids from licensed and bonded contractors must be bid to the public. One being a Camden contractor.
- The bids will include detailed cost information and schedules to begin and complete work.
- Applicants must agree through a signed contract with the City in order to participate in the Program.

City of Camden
New Jersey

CAMDEN STRONG FACADE IMPROVEMENT PROGRAM

Application

Organization /Business Name_____

Address_____

City _____ County _____

State _____ Zip Code_____

Phone_____ Fax _____

E-Mail Address_____ Tax ID # _____

Legal Structure () Solo Partnership () Partnership () Corporation () LLC/LLP () Non-Profit

Property Information

Property Site Control: ( ) Owned by Applicant ( ) Leased by Applicant () Under Purchased Agreement

Property Owner _____

Address _____

City _____ County _____

State _____ Zip Code _____

Phone _____ FAX_____

E-Mail Address _____

Eligibility Information

Do You Operate a fully registered, licensed, and permitted use at the above named premises () Yes () NO

Are you up to date on all utility payments ( ) Yes () No

Do you have any outstanding license or inspection violations () Yes () No

Estimates Submitted by:

- List the names and address of each contractor that submitted project estimates. at least one contractor must be a local contractor

_____

_____

_____

DB:dh
12-13-22

R-29

RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE CY 2022 BUDGET FOR THE CITY OF CAMDEN PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159) IN THE AMOUNT OF $2,500,000 FROM THE CORONAVIRUS AMERICAN RESCUE PLAN'S STATE AND LOCAL FISCAL RECOVERY FUNDS FOR A NEIGHBORHOOD IMPROVEMENT INITIATIVE PROGRAM

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of $2,500,000.00, which is now available from the Coronavirus American Rescue Plan State and Local Fiscal Recovery Fund in the amount of $2,500,000.00.

BE IT FURTHER RESOLVED, that the like sum of $2,500,000.00 is hereby appropriated under the caption "American Rescue Plan: Neighborhood Improvement Initiative".

BE IT FURTHER RESOLVED that the above is the result of funds from the Coronavirus American Rescue Plan State and Local Fiscal Recovery Fund in the amount of $2,500,000.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

OF CAMDEN

Council Meeting Date: NOVEMBER 10, 2022

TO: Timothy Cunningham, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE INTO THE CY 2022 BUDGET FOR THE CITY OF CAMDEN PURSUANT TO N.J.S.A 4-87 IN THE AMOUNT OF $2,500,000 FROM THE CORONOVIRUS AMERICAN RESCUE PLANS STATE AND LOCAL FISCAL RECOVERY FUNDS (SLFRF) NEIGHBORHOOD IMPROVEMENT INITIATIVE

BRIEF DESCRIPTION OF ACTION: The City of Camden/Department of Planning & Development wishes to offer a neighborhood improvement initiative to assist owner occupant residents with certain home repairs/rehabilitation on a citywide level with priority to seniors citizens and the neighborhoods of Whitman Park, Liberty Park and Fairview.

BIDDING PROCESS: Non-Fair & Open/EUS
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):
AMOUNT: $2,500,000

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9/22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11 22/22	
Received by City Attorney:	12/1/22	

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: Candice Jefferson 3542

Contact Person: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Candice Jefferson Contact #: 757-7344

Grant/Project Name:			American Rescue Plan: Neighborhood Improvement Initiative (Inserting into the Budget)			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code:		
Funding Source:			$2,5000,000.00			
Pass Through:		N	Source:			
Amount of Grant:			$2,500,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			11-10-2022	Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:		Camden Citywide Program
Date of Analysis:				Reviewed By:		Barbara Johnson

Summary: The Development of Planning and Development/Housing Services is requesting a resolution to insert a Special Item of Revenue into the FY 2022 budget for the City of Camden pursuant to NJSA 4-87 in the amount of $2,500,000.00 from the Coronavirus American Rescue Plans State and Local Fiscal Recovery Funds (SLFRF) Neighborhood Improvement Initiative.

The City of Camden/Department of Planning and Development/Housing Services is offering a neighborhood improvement initiative to assist owner occupant resident with certain home/rehabilitation on a citywide level with priority to Seniors Citizens and the neighborhoods of certain locations as outlined in the scope of work. (See Attached)

Time Lines:

Problematic Areas/Recommendations

Initial Report __√__ Revised Report _____ Closing Report

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development- Housing Services

Grant Analyst: Candice Jefferson Contact #: 757-7344

Grant/Project Name:			American Rescue Plan: Neighborhood Improvement Initiative (Inserting into the Budget)			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code:		
Funding Source:			$2,5000,000.00			
Pass Through:		N	Source:			
Amount of Grant:			$2,500,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			11-10-2022	Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:		Camden Citywide Program
Date of Analysis:				Reviewed By:		Barbara Johnson

Summary: The Development of Planning and Development/Housing Services is requesting a resolution to insert a Special Item of Revenue into the FY 2022 budget for the City of Camden pursuant to NJSA 4-87 in the amount of $2,500,000.00 from the Coronavirus American Rescue Plans State and Local Fiscal Recovery Funds (SLFRF) Neighborhood Improvement Initiative.

The City of Camden/Department of Planning and Development/Housing Services is offering a neighborhood improvement initiative to assist owner occupant resident with certain home/rehabilitation on a citywide level with priority to Seniors Citizens and the neighborhoods of certain locations as outlined in the scope of work. (See Attached)

Time Lines:

Problematic Areas/Recommendations

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
PRE-APPROVAL OF GRANT APPLICATION FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COSTS ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

The Department of Planning & Development wishes apply for $2.5 million of Coronavirus American Plan State and Local Recovery Funds for "Neighborhood Improvement Initiative" Program which will offer deferred loans/grants to owner occupied residents to assist with rehabilitation/stabilization of housing. The program will be citywide, with priority given to Qualified Census Tracts and senior citizens.

The funding will allow the city to assist with continued stabilization of homeowner units and provide funding to those you do not necessarily qualify under our more income stringent housing programs. The department will be able to assist up to 140 homes at minimum with a grant up to $15k, any awarded grant over $5,000 will have a mortgage lien placed on the property for a 5-year term.

The city will also solicit to hire for inspection services.

GRANTS TO HOMEOWNERS		
	140 HOMEOWNERS ASSISTED $15K PER HOUSEHOLD	$2,100,000
CONSULTANTS		
	PROPERTY INSPECTIONS	$250,000
	MARKETING	$7,500
ADMINISTRATION		
	SUPPLIES AND EQUIPMENT	$3,000
	STAFF	$125,000
	CONTINGENCY	14,500
	TOTAL	**$2,500,000**

NEED: 2020 5-year American Community Survey (ACS) estimates approximately 10% or 2,567 housing units are units with a person aged at least 65 with income less than 80% of AMI. Statistics for Camden City are:

- Total occupied housing units in Camden, NJ – 25,411
- Number of owner-occupied housing units with household over 65 – 3,093
- % of people over age 65 making less than 80% of AMI – 83%

These statistics are further exacerbated due to the pandemic of 2020 creating more disproportionately impacted community and population in the City of Camden. With increases in cost of food, gas, insurance and other household expenses and decreases in earnings, the need to assist households on a citywide basis and targeted "qualified census tracts" (QCT) to combat the negative economic impact is growing. The City has an older owner-occupied housing stock which requires greater expense relative to minor and emergency repairs.

PURPOSE: Responding to the public health and negative economic impacts of the Pandemic for disproportionately impacted communities in Camden by providing assistance to households to further stabilize owner occupied low/moderate income housing stock from further deterioration and mitigate the negative economic impacts on the community.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Dr. Edward C. Williams, PP, ACIP, CSI
Title	Director
Telephone Number	856-757-7214
Email	EdWillia@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A –Portion of the grant can reimburse staff salaries.

What will the source of funds be for the staffing, insurance, liability, operations, and/or maintenance?

Current staff members are paid out of current fund

_____ Date_____

Mayor's Signature

_____ Date_____

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date _____

Director or Designee, Division of Local Government Services

Number Assigned _____

AMERICAN RESCUE PLAN
NEIGHBORHOOD IMPROVEMENT INITIATIVE 2022

HONORABLE VICTOR G. CARSTARPHEN
MAYOR

DR. EDWARD C. WILLIAMS, PP, AICP, CSI
DIRECTOR

DEPARTMENT OF PLANNING & DEVELOPMENT
DIVISION OF HOUSING SERVICES
520 MARKET STREET – ROOM 218A
CAMDEN, NEW JERSEY 08101-5120
(856) 757-7344
development@ci.camden.nj.us

General Program Operating Procedures

NEED: 2020 5-year American Community Survey (ACS) estimates approximately 10% or 2,567 housing units are units with a person aged at least 65 with income less than 80% of AMI. Statistics for Camden City are:

- Total occupied housing units in Camden, NJ – 25,411
- Number of owner-occupied housing units with household over 65 – 3,093
- % of people over age 65 making less than 80% of AMI – 83%[i]

These statistics are further exacerbated due to the pandemic of 2020 creating more disproportionately impacted community and population in the City of Camden. With increases in cost of food, gas, insurance and other household expenses and decreases in earnings, the need to assist households on a citywide basis and targeted "qualified census tracts" (QCT) to combat the negative economic impact is growing. The City has an older owner-occupied housing stock which requires greater expense relative to minor and emergency repairs.

PURPOSE: Responding to the public health and negative economic impacts of the Pandemic for disproportionately impacted communities in Camden by providing assistance to households to further stabilize owner occupied low/moderate income housing stock from further deterioration and mitigate the negative economic impacts on the community.

To provide a program to assist owner occupied units of housing with certain needed repairs that our current programs do not cover and/or additional funding needed for completion. To assist up to 140 owner occupied homeowners (single family units) in the City of Camden. This assistance will be applied toward:

- Plumbing/sewer repairs
- Smoke and carbon monoxide alarms; fire extinguishers
- Upgrade electrical system to comply with local code requirements
- Ensure proper operation of existing hot water and heating system (to include repair/replacement as necessary)
- Repair/replace all existing roofing systems (include repairs to interior due to damage)
- Windows including installation of storm windows (repair to make operable/replace only if repair is impractical)
- Reinforce/replace stairways and steps to include handrails
- Repair flooring
- Replace/repair light fixtures
- Repair and/or replace all interior/exterior doors.
- Repair/replace front sidewalk as necessary
- Handicap accessibility (ramps, hand rails, grab bars, raised toilets)

Division of Housing Services reserves final authority on all work contained in the inspection report and will delete items considered "non-essential" prior to packaging the work for bid.

ELIGIBLITY REQUIREMENTS

- Must be owner-occupant of single-family residential property for one (1) year prior to date of application.
- Must be current at the time of application with all housing costs (mortgage and municipal obligations – taxes, water and sewer).
- Property must be located within the boundaries of the City of Camden with priority for the neighborhoods of **Whitman Park, Liberty Park, Bergen Square, Coopers Poynt, Dudley, Marlton, Centerville, Morgan Village and senior citizens citywide.**
- Estimated repair costs cannot exceed program maximum of $15,000 per household
- Applicants who received prior assistance will be reviewed on a case by case basis.
- **INCOME LIMITS**

Household Size	Maximum Income
1	59,050
2	67,450
3	75,900
4	84,300
5	91,050
6	97,800
7	104,550
8	111,300

DOCUMENTS REQUIRED DURING SCHEDULED INTAKE

- Property Deed
- Homeowner/Fire Insurance Policy
- Proof of all family members' income generally includes all income received by all household members for the twelve (12) month period following the income certification. Specifically, income includes the following:
  - All earned income (wages, salaries, commissions, tips, bonuses)
  - Net income from a business or profession
  - Interest, dividends, and other net income from real or personal property. (Including assets over $5,000, the actual income or income computed at the HUD determined passbook savings rate).
  - Periodic payments from Social Security, private pension funds, and other retirement or disability plans.
  - Payments in lieu of earnings, such as unemployment or disability compensation.
  - Alimony and child support payments
  - Regular contributions or gifts from persons not residing in the unit.
  - Armed forces pay and allowance
  - Welfare assistance
- Proof of mortgage payments (if applicable), copies of the last three (3) cancelled checks and/or money order receipts

- Statement from Tax Office that taxes, water and sewer bills are paid to date. City may consider applicants with agreements to pay past due obligations if said agreement has been in effect for at least six (6) months and applicants are current with all terms of agreement.
-
- **Flood Insurance policy (if applicable, the City will determine the need for the policy based on the property location within designated flood plain zone). Use of federal funds requires flood insurance.**

NOTE: Application to the program does not mean automatic approval of grant. Priority will be given to senior citizens and disabled residents.

APPLICATION PROCESS

All applicants who apply for assistance must contact the Division of Housing Services (DHS) at (856) 757-7344 and will provide information from a TELEPHONE interview that will enable DHS to determine preliminary eligibility in accordance with the **ELIGIBILITY REQUIREMENTS** for participation. The applicant will be formally notified on the results of this analysis with instruction for continuing the application process.

Applications are taken by appointment only and shall be scheduled with designated personnel during the scheduled intake period. Note: All grants will be awarded on a first come first serve basis. Each applicant will be pre-screen by staff prior to their interview to verify they possess the required documentation. Any applicant without all necessary forms will not be permitted to fill out the application and must reschedule their appointment (which may jeopardize their eligibility based on funding limitations and the inherent delay with processing them for program assistance). All appointments for intake will be verified by a formal confirmation letter and/or email when applicable.

NO APPLICATIONS WILL BE TRANSMITTED BY MAIL OR ACCEPTED WITHOUT A FORMAL INTERVIEW

Application Package

- Program Application
- Lead Paint Notice
- Program Operating Procedures
- City Contractor's List
- General Release
- Privacy Notice

Appeal Process:

All requests appealing the rejection of a Neighborhood Improvement Program application must be submitted in writing by the respective applicant(s) within seven (7) working days from the date of the City's letter notifying them of their initial decision. All written appeals must be sent to the Division of Housing Services (DHS) and contain justification for reversal of the original funding decision. Upon its receipt the DHS will convene a meeting of the committee comprised of city officials who will discuss the merits of the appeal followed by a letter advising the

applicant(s) of the committee's final decision. A successful appeal will result in the immediate re-instatement of the application. If the appeal is rejected, the respective file will be closed.

PROPERTY INSPECTION

Upon determination of preliminary approval, an inspection will be scheduled on the respective property to determine the extent of eligible repairs in conformance with the program purpose, and adherence to historical standards where applicable.

All properties located with a historical are and the rehabilitation scheduled for said property must be consistent with local historic guidelines.

MORTGAGE LIEN

For grant assistance, over $5,000 the program recipients will be required to execute a mortgage lien which contains the provisions requiring them to remain the owner occupant of the mortgage lien which contains the provisions requiring them to remain the owner occupant of the mortgaged premises for a designated term from the date of completion and approval of rehabilitation. All municipal charges must be kept current during the lien term. The term of the lien is five (5) years.

Any sale or transfer of title or non-occupancy, by owner prior to the expiration of the stated term will constitute a violation of the mortgaged conditions and render the entire grant amount due and payable. Upon satisfaction of lien terms, the mortgage will be cancelled, the cost of which shall be paid by the homeowner.

BID

The homeowner will be responsible for obtaining bids on the final scope of work and will receive copies of the work write up and instructions relating to the bid process to facilitate this activity. A listing of contractors who have previously participated in city rehab projects will be provided to the homeowner to assist them in this endeavor with no obligation, expressed or implied, that they use the agencies contained on this listing. Homeowner will be given a time frame (approximately 30-45 days) to obtain a minimum of three (3) bids. Contract award will be made to the lowest qualified bidder within the acceptable bid range of +10% - 15% of the original in house cost estimate.

PROPERTY REHABILITATION

Upon completion of the bid selection process, a pre-construction conference will be scheduled with City staff member, Homeowner and contractor.

Note: If the program applicant desires to select a contractor other than the lowest qualified bidder they must deposit the difference in the bid amounts in the City's escrow account at construction settlement and pay all costs associated with approved change orders.

At this time, the scope of work, contract terms, payment arrangement and work schedule will be reviewed to the understanding of all concerned parties. All construction issues should be resolved at this time, including a starting date for the work and a reasonable time frame designated for its completion. This schedule will be described in the contract executed between the homeowner and contractor plus the legal responsibilities of each party relating to fulfillment of the contract terms.

CONSTRUCTION MANAGEMENT

DHS assumes oversight authority of all aspects of rehabilitation to ensure the performance of contracted parties in accordance with the contract terms. This includes imposing punitive measures for violations, withholding payment for work not performed according to specifications and applying liquidating damages for unsubstantiated delays with the work.

PAYMENT SCHEDULE

The City's Division of Housing Services reserves the right to inspect all work submitted for payment under this program to confirm its completion and compliance with the applicable write-up and specifications. Payments will be in the form of one party check to contractor with a processing period of approximately three (3) weeks for disbursement. Contractors must submit a formal invoice for each payment requested and accompanying documentation as required by the city staff and reviewed at the pre-construction conference. A maximum of two (2) interim draws and one (1) final payment will be permitted on contracts over $10,000. One (1) interim draw and a final payment will be authorized on contracts under $10,000. Contractor must submit at least a one (1) year warranty with the final payment request and agree to correct any defects in the work that occurred within that period. Contractor must submit at minimum a five (5) year warranty on roofs.

NOTE: This document has been translated in its entirety to Spanish and Vietnamese for the convenience of any individual that has Limited English Proficiency (LEP).

[i] 2020 American Community Survey, Camden City Data

EQUAL HOUSING OPPORTUNITY

IRS SECTION 42(D)(5)(C) METROPOLITAN QUALIFIED CENSUS TRACTS (1990 DATA, MSA/PMSA DEFINITIONS JUNE 30, 1998)

METROPOLITAN AREA: Pensacola, FL												
COUNTY OR COUNTY EQUIVALENT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
Escambia County	2.00	3.00	4.00	6.00	7.00	15.00	16.00	17.00	18.00	19.00	20.00	40.00

METROPOLITAN AREA: Peoria-Pekin, IL												
COUNTY OR COUNTY EQUIVALENT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
Peoria County	1.00	2.00	3.00	5.00	7.00	8.00	9.00	12.00	13.00	14.00	15.00	17.00
Tazewell County	202.00	209.00										

METROPOLITAN AREA: Philadelphia, PA-NJ												
COUNTY OR COUNTY EQUIVALENT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
Burlington County	7021.03	7026.04										
Camden County	6001.00	6002.00	6003.00	6004.00	6005.00	6006.00	6007.00	6008.00	6009.00	6011.00	6013.00	6015.00
	6016.00	6017.00	6018.00	6019.00	6027.01	6101.00						
Gloucester County	5010.02											
Salem County	203.00	220.00										
Bucks County	1058.06											
Chester County	3056.00											
Delaware County	4029.00	4047.00	4048.00	4049.02	4052.00	4054.00	4055.00	4056.00	4057.00	4058.01	4058.02	4059.00
	4064.02	4097.02										
Montgomery County	2039.02	2088.01										
Philadelphia County	2.00	6.00	9.00	13.00	14.00	18.00	19.00	20.00	21.00	22.00	23.00	24.00
	25.00	28.00	30.00	31.00	32.00	33.00	34.00	36.00	41.00	44.00	46.00	52.00
	56.00	63.00	66.00	69.00	70.00	71.00	72.00	74.00	77.00	80.00	83.00	84.00
	85.00	86.00	87.00	88.00	89.00	91.00	92.00	93.00	94.00	95.00	96.00	102.00
	103.00	104.00	105.00	106.00	107.00	108.00	109.00	110.00	111.00	112.00	123.00	127.00
	131.00	132.00	133.00	137.00	138.00	139.00	140.00	141.00	144.00	145.00	146.00	147.00
	148.00	149.00	151.00	152.00	153.00	154.00	155.00	156.00	157.00	159.00	161.00	162.00
	163.00	164.00	165.00	166.00	167.00	168.00	169.00	170.00	171.00	172.00	173.00	174.00
	175.00	176.00	177.00	178.00	179.00	181.00	192.00	194.00	195.00	196.00	197.00	198.00
	199.00	200.00	201.00	202.00	203.00	204.00	205.00	239.00	241.00	245.00	246.00	253.00
	277.00	279.00	280.00	282.00	283.00	284.00	286.00	288.00	289.00	291.00	293.00	294.00
	296.00	297.00	327.00	346.00								

METROPOLITAN AREA: Phoenix-Mesa, AZ												
COUNTY OR COUNTY EQUIVALENT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
Maricopa County	202.00	608.00	609.00	614.00	716.00	926.00	929.00	1092.00	1102.00	1126.00	1127.00	1128.00
	1129.00	1130.00	1131.00	1132.00	1133.00	1135.00	1136.00	1138.00	1139.00	1140.00	1141.00	1142.00
	1143.00	1144.00	1145.00	1146.00	1147.00	1148.00	1149.00	1150.00	1151.00	1152.00	1153.00	1154.00
	1158.00	1159.00	1160.00	1161.00	1166.02	3187.00	3188.00	3191.00	3200.02	4201.02	4226.05	5229.02
	5231.02	5231.04	6232.00									
Pinal County	1.00	4.00	10.00	12.00	15.00	17.00	18.00	19.00	20.00			

METROPOLITAN AREA: Pine Bluff, AR												
COUNTY OR COUNTY EQUIVALENT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT	TRACT
Jefferson County	5.02	9.02	10.00	11.00	12.00	13.00						

DB:dh
12-13-22

R-30

RESOLUTION AUTHORIZING THE CANCELLATION OF $40,399,062 BALANCE FROM THE METRO-POLICE CONTRACT "OTHER EXPENSE" APPROPRIATION

WHEREAS, there exists an $82,976,045 Shared Services Agreement with the County of Camden to provide Police Services; and

WHEREAS, because both the County and the City operate on a Calendar Year converting this contract to a Calendar Year is preferred as a more practical and efficient term; and

WHEREAS, the current CY 2022 Budget of the City of Camden includes funding for the Metro Police contract through June 30, 2023; and

WHEREAS, the portion of the Metro Police Contract representing January 1, 2023 through June 30, 2023 is not necessary in the CY 2022 City Budget; and

WHEREAS, $40,399,062 remains as the unencumbered balance in the Current Fund Budget for Metro-Police Contract "Other Expenses" that is no longer required for its original purpose; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, New Jersey, that the $40,399,062 unencumbered balance of the Metro Police Contract Appropriation for "Other Expenses" is hereby canceled and transferred into Current Fund, Fund Balance.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date : December 13, 2022

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel $40,399,062 balance from the Metro-Police Contract "other expenses" appropriation.

BRIEF DESCRIPTION OF ACTION: Resolution to cancel $$40,399,062 balance from the Metro-Police Contract "other expenses" appropriation.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	11/28	(If applicable)
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	12/2/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

DB:dh
12-13-22

A-31

RESOLUTION AUTHORIZING THE CITY TO ACCEPT $3,150,462.00 FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the City of Camden has been awarded $3,150,462.00 from the US Department of Housing and Urban Development, American Rescue Plan (HOME-ARP) to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability in the City of Camden; and

WHEREAS, the grant proceeds will be used in connection with the FY2021 HOME-ARP allocation; and

WHEREAS, the City desires to accept the award from the US Department of Housing and Urban Development, American Rescue Plan (HOME-ARP); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the American Rescue Plan (HOME-ARP) from US Department of Housing and Urban Development in the amount of $3,150,462.00.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such award.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Timothy Cunningham, Esq., Business Administrator

FROM: Gerald Seneski, Finance Director

Department Making Request: Department of Finance, Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Authorizing the City to Accept $3,150,462.00 from the US Department of Housing and Urban Development

BRIEF DESCRIPTION OF ACTION: The Department of Finance is seeking council authorization to accept $3,150,462.00 for the HOME ARP Grant Program that will benefit the residents of the City of Camden.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	11/2/22	
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/10/22	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/14/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Kelly Mobley	23506
Contact Person:	Kelly Mobley	23506

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The American Rescue Plan (ARP) provides $5 billion to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations, by providing housing, rental assistance, supportive services, and non-congregate shelter, to reduce homelessness and increase housing stability across the country. These grant funds will be administered through HUD's HOME Investment Partnerships Program (HOME).

Of the $5 billion set-aside, the City of Camden was awarded $3,150,462.00 to develop programs and services to meet these needs.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Kelly Mobley
Title	Coordinator of Federal and State Aid
Telephone Number	856-757-7689
Email	kemobley@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____
Mayor's Signature

_____ Date_____
Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:
( ) Approved ( ) Denied

_____ Date_____
Director or Designee,
Division of Local Government Services

Number Assigned _____

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

April 28, 2021

The Honorable Francisco Moran
Mayor of Camden
520 Market Street
City Hall 4th Floor
Camden, NJ 08102-1300

Dear Mayor Moran:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocation for HUD's HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) funding. The American Rescue Plan appropriated $5 billion to help communities provide housing, shelter, and services for people experiencing and other qualifying populations. These HOME-ARP funds are in addition to your regular FY 2021 HOME formula allocation. This one-time funding creates a significant opportunity for you to meet the housing and service needs of your community's most vulnerable populations.

Your jurisdiction's FY 2021 HOME-ARP allocation is $3,150,462.

HOME-ARP funding gives jurisdictions significant new resources to address their homeless assistance needs by creating affordable housing or non-congregate shelter units and providing tenant-based rental assistance or supportive services. Later this year, the Department will issue an implementing notice providing guidance on HOME-ARP, including instructions and requirements for developing a substantial amendment to your jurisdiction's FY 2021 Annual Action Plan describing your proposed use of the funds. HOME-ARP funds are available for expenditure until September, 2030.

HOME-ARP funds are allocated through the HOME formula to all participating jurisdictions that qualified for an annual HOME Program allocation for FY 2021. HOME-ARP funds must be used for individuals or families from the following qualifying populations: homeless; at-risk of homelessness; fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking; other populations where providing assistance would prevent the family's homelessness or would serve those with the greatest risk of housing instability; and veterans and families that include a veteran family member that meet one of the preceding criteria.

HOME-ARP funds can be used for four eligible activities including the production or preservation of affordable housing; tenant-based rental assistance; supportive services, including homeless prevention services and housing counseling; and the purchase or development of non-congregate shelter for individuals and families experiencing homelessness. Additionally, HOME-ARP provides up to 15 percent of the allocation for administrative and planning costs of the participating jurisdiction and for subrecipients administering all or a portion of the grant. HOME-

ARP can provide up to 5 percent of the grant for operating costs of Community Housing Development Organizations (CHDOs) and other non-profit organizations, including homeless providers. Additional funding is available to these organizations for capacity building. Like other formula grant funds, HOME-ARP funds will be administered in the Integrated Disbursement and Information System (IDIS).

While your jurisdiction will not have access to HOME-ARP funds until HUD has issued an implementing notice and subsequently reviewed and accepted a substantial amendment to your FY 2021 Annual Action Plan, I urge you to begin consulting with homeless service providers, domestic violence service organizations, public housing agencies, and other organizations and agencies that assist qualifying populations in your area. Early identification of the unmet needs among these populations and consideration of potential uses of HOME-ARP funds will position your jurisdiction to design and implement its HOME-ARP Program expeditiously.

The Office of Community Planning and Development looks forward to working with you to ensure the success of this critical program. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,

James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development

R-32

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE CITY TO ACCEPT $4,949,585.00 FROM THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the City of Camden has been awarded $4,949,585.00 from the US Department of Housing and Urban Development; and

WHEREAS, the City desires to accept the award from the US Department of Housing and Urban Development; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the award for the following programs:

Community Development Block Grant Program (CDBG)-$2,541,628.00
HOME Investment Partnerships (HOME)-$995,794.00
Housing Opportunities for Persons with AIDS (HOPWA)-$1,193,996.00
Emergency Solutions Grant (ESG)-$218,167.00

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such award.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Timothy Cunningham, Esq., Business Administrator

FROM: Gerald Seneski, Finance Director

Department Making Request: Department of Finance, Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Authorizing the City to Accept $4,949,585.00 from the US Department of Housing and Urban Development

BRIEF DESCRIPTION OF ACTION: The Department of Finance is seeking council authorization to accept $4,949,585.00 for the following programs:

Community Development Block Grant Program CDBG - $2,541,628
HOME Investment Partnerships (HOME) - $995,794
Housing Opportunities for Persons with AIDS (HOPWA) - $1,193,996
Emergency Solutions Grant (ESG) - $218,167

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	11/1/22	
Approved by Finance Director:	11/3/22	(If applicable)
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/4/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:		
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
NEWARK FIELD OFFICE – REGION II
ONE NEWARK CENTER – 13TH FLOOR
1085 RAYMOND BOULEVARD
NEWARK, NEW JERSEY 07102-5260
(973) 776-7200

September 23, 2022

Ms. Johanna S. Conyer-Harris
Director of Finance
City of Camden
City Hall, Suite 224
Post Office Box 95120
Camden, New Jersey, 08101-5120

SUBJECT: Fiscal Year 2022 Grant Agreement Transmittal

Dear Ms. Conyer-Harris:

The Newark Field Office would like to thank you for your continued partnership in providing quality affordable housing, a suitable living environment, and expanding economic opportunities for low-and moderate-income persons through HUD programs. On Thursday, June 10, 2021, the Department published an interim final rule with a request for comments, titled: Requesting Affirmatively Furthering Fair Housing Definitions and Certifications (86 Fed Reg 30779). The effective date for the interim rule is July 31, 2021, and you are encouraged to review the interim rule in developing your programs.

One Grant Agreement is attached for each program awarded as follows:

Community Development Block Grant Program (CDBG)	$2,541,628
HOME Investment Partnerships (HOME)	$ 995,794
Housing Opportunities for Persons with AIDS (HOPWA)	$1,193,996
Emergency Solutions Grant (ESG)	$ 218,167
Total FY 2022 Award	$4,949,585

Transmittal of a grant agreement does not constitute approval of the activities described in your Consolidated Plan. You are reminded that you, as grantee, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and your agency.

To establish a Line of Credit for Fiscal Year 2022 grant funds, it will be necessary for your agency to sign, execute and return one (1) copy of each Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information

System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055), notarize, and return to this office. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

Please note the special condition in your CDBG Funding Approval/Agreement.

In accordance with the HOME regulations at 24 CFR 92.254(a)(5), a Participating Jurisdiction (PJ) must establish resale and/or recapture requirements that comply with the standards of the regulation. Furthermore, the resale and/or recapture requirements must be set forth in the PJ's Consolidated Plan. HUD must determine if the PJ's provisions comply with the requirements of the regulations and notify the PJ in writing of its determination. HUD has reviewed your resale and/or recapture provisions and has determined that the provisions included in the Plan comply with the requirements at 24 CFR 92.254(a)(5).

You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (Environmental Review Procedures). Funds for such activities may not be obligated or expended until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

On November 15, 2021, the Build America, Buy America Act (the Act) was enacted as part of the Infrastructure Investment and Jobs Act (IIJA). Pub. L. 117-58. The Act establishes a domestic content procurement preference, the BAP, for Federal programs that permit Federal financial assistance to be used for infrastructure projects. In Section 70912, the Act further defines a project to include "the construction, alteration, maintenance, or repair of infrastructure in the United States" and includes within the definition of infrastructure those items traditionally included along with buildings and real property. Starting May 14, 2022, new awards of Federal financial assistance from a program for infrastructure, and any of those funds obligated by the grantee, are covered under the Build America, Buy America (BABA) provisions of the Act, 41 U.S.C. 8301 note. While HUD currently has a waiver of the application of the BAP through HUD's Notice, "General Applicability Waiver of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (87 FR 26219), HUD will begin requiring compliance with BAP for all new funds obligated on or after November 14, 2022, unless covered by a subsequent waiver. Additional details on fulfilling the BABA requirements can be found at https://www.hud.gov/program_offices/general_counsel/BABA and will be provided by HUD prior to the expiration of the waiver and full implementation of BABA.

Please execute two (2) copies of each Grant Agreement with electronic signature. In response to COVID-19, HUD authorizes you to electronically execute the grant agreement with your electronic signature. Return one (1) of each agreement to this office to the attention of Annemarie C. Uebbing, Director, Community Planning and Development at **CPD_GeneralCorr-NK@hud.gov** for processing. Please ensure the Chief Elected Official and/or authorized designee electronically signs the CDBG grant agreement in the box directly

across from the HUD CPD Director's signature. The CDBG Grant Agreement should not be electronically signed in box 12c. Maintain a copy of each agreement with your original signature on-site in your program files.

For additional information and guidance on grant-based accounting, please refer to the HUD Exchange at: https://www.hudexchange.info/manage-a-program/grant-based-accounting/ .

HUD congratulates the City of Camden on your grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information of assistance, please contact Noreen Laurinaitis, Senior CPD Representative at Noreen.A.Laurinaitis2@hud.gov.

Sincerely,

Annemarie Uebbing

Digitally signed by: Annemarie Uebbing
DN: CN = Annemarie Uebbing email = Annemarie.C.Uebbing@hud.gov C = AD O = US Department of Housing and Urban Development OU = HUD
Date: 2022.09.23 14:48:41 -04'00'

Annemarie C. Uebbing, Director
Community Planning and Development

Enclosures

cc: The Honorable Victor Carstarphen
Mayor, City of Camden

Grant Agreement Housing Opportunities for Persons With AIDS (HOPWA) Program Assistance Listing Number 14.241	**U.S. Department of Housing and Urban Development** Office of Community Planning and Development
1. Grantee Name (and Administering Agency or Department, if applicable), and Address: City of Camden Camden City Hall 520 Market Street P.O. Box 91520 Camden, NJ 08101-5120	2. Grant Number/Federal Award Identification Number (FAIN): NJH22-F006 3. Tax Identification Number: 216000418 4. Unique Entity Identifier: L5MTYJ62P314
5. Fiscal Year: 2022	6. Grant Amount: $1,193,996
7. Period of Performance/Budget Period Start Date (date listed in box 16) (mm/dd/yyyy) / /	8. Period of Performance/Budget Period End Date (36 months after the date in box 16) (mm/dd/yyyy) /
9. Special Conditions (check applicable box) ☐ Not applicable ☐ Attached	10. Date HUD Received Grantee's Consolidated Plan Submission 08/22/2022

I. This Grant Agreement is made and entered into by and between the U.S. Department of Housing and Urban Development ("HUD") and the Grantee identified in Box 1 of this Grant Agreement, pursuant to the AIDS Housing Opportunity Act, codified, as amended, at 42 U.S.C. §§ 12901-12912.

II. The Grantee's submissions for assistance under the Housing Opportunities for Persons With AIDS Program ("HOPWA"), the HOPWA regulations at 24 CFR part 574 as now in effect and as may be amended from time to time ("HOPWA regulations"), and this Grant Agreement, including any special conditions, constitute part of the Grant Agreement.

III. The Grantee must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 574, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments.

IV. Subject to the provisions of this Grant Agreement, HUD will make the funds for the Fiscal Year as specified above ("Grant Funds") available to the Grantee upon execution of this Grant Agreement by the Grantee and HUD. The funds may be used for costs incurred before the Period of Performance/Budget Period under the conditions specified in HUD Notice CPD-22-05 or another prior written approval by HUD, or if the Grantee is not covered by Notice CPD-22-05, under the condition that the costs are otherwise allowable and were incurred on or after the date listed in box 10, the Grantee's program year start date, or 90 calendar days before the date in box 7 (whichever is latest).

V. The Grantee and each Project Sponsor that receives Grant Funds must (1) comply with the HOPWA regulations, other applicable HUD regulations, and such other terms and conditions as HUD may establish for purposes of carrying out HOPWA activities in an effective and efficient manner; (2) conduct an ongoing assessment of the housing assistance and supportive services required by the participants in HOPWA activities; (3) assure the adequate provision of supportive services to the

participants in HOPWA activities; (4) cooperate and coordinate in providing assistance under HOPWA with the relevant state- and local-government agencies responsible for services for eligible persons in the area served by the Grantee and with other public and private organizations and agencies providing services for eligible persons; (5) prohibit any fee, except rent, from being charged of any eligible person for any housing or services provided with Grant Funds; (6) ensure the confidentiality of the name of any individual assisted through HOPWA activities and any other information regarding individuals receiving assistance with Grant Funds; and (7) maintain and make available to HUD for inspection financial records sufficient, in HUD's determination, to ensure proper accounting and disbursing of Grant Funds.

VI. The Grantee must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Grant Agreement. The Grantee must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Grantee will be incorporated into and made part of this Grant Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200, including appendices.

VII. The Grantee may only provide Grant Funds to Project Sponsors pursuant to legally binding agreements that contain the provisions required by 2 CFR 200.332(a) and state each commitment to which the Project Sponsor must agree under 24 CFR 574.500(b)(1) through 574.500(b)(4).

VIII. Not less than once every 90 calendar days, starting from the Period of Performance start date, the grantee must draw down Grant funds for allowable costs in accordance with 2 CFR 200.305 and 200.403 and reconcile its accounting records with the financial data reported to HUD through the Integrated Disbursement and Information System ("IDIS") in accordance with 2 CFR 200.302 and 200.303. A request by the Grantee to draw down Grant Funds under any payment system constitutes a representation by the Grantee that it and all participating parties are in compliance with this Grant Agreement.

IX. The Grantee must comply with HUD instructions regarding use of and reporting in IDIS or its successor.

X. If the Grantee uses homelessness or chronic homelessness as primary client eligibility criteria, the Grantee is encouraged to use a Homeless Management Information System ("HMIS") to track services for homeless clientele, provided that medical information and HIV status are not shared with providers that do not have direct involvement in the eligible person's case management, treatment, and care in line with their signed release of information.

XI. The Grantee must comply with the Award Term in Appendix A to 2 CFR Part 25, "System for Award Management and Universal Identifier Requirements," and the Award Term in Appendix A to 2 CFR Part 170, "Reporting Subaward and Executive Compensation Information." If the amount in box 6 above exceeds $500,000, the Grantee must also comply with the award term and condition for reporting of matters related to recipient integrity and performance at Appendix XII to 2 CFR part 200.

XII. The Grantee must submit a Consolidated Annual Performance and Evaluation Report (CAPER) in accordance with 24 CFR 574.520(a).

XIII. The Grantee must use program income in accordance with the addition method provided in 2 CFR 200.307(e)(2).

XIV. If Grantee is a State or Unit of General Local Government and is the responsible entity pursuant to 24 CFR part 58, the Grantee agrees to assume the responsibility for environmental review, decision-making, and action that would otherwise apply to HUD in accordance with 24 CFR 58.4 and 24 CFR 574.510. If Grantee is a State and distributes funds to a responsible entity, the Grantee agrees to provide for appropriate procedures by which the responsible entity will evidence its assumption of environmental responsibilities.

XV. The Grantee and each Project Sponsor that receives Grant Funds are encouraged to obtain certificates of completion of the Getting to Work, HOPWA Oversight, and CPD Financial Management training curriculums by at least one of its employees every three years.

XVI. The Grantee must update client eligibility records no less than annually.

XVII. This Grant is not for research and development (R&D), as defined at 2 CFR 200.1.

XVIII. A default shall occur when the Grantee fails to comply with the provisions of this Grant Agreement. In the event of a default, HUD may take one or more of the actions provided in 2 CFR 200.339 after providing the Grantee with an opportunity for informal consultation in accordance with 24 CFR 574.500(c). Nothing in this Grant Agreement shall limit any remedies otherwise available to HUD in the case of a default by the Grantee. No delay or omissions by HUD in exercising any right or remedy available to it under this Grant Agreement shall impair any such right or remedy or constitute a waiver or acquiescence in any Grantee default.

11. For HUD (Name and Title of Authorized Official) Annemarie C. Uebbing CPD Director	12. Signature X	13. Date (mm/dd/yyyy) ("Federal Award Date") 09/23/2022
14. For the Grantee (Name and Title of Authorized Official) Victor Carstarphen, Mayor	15. Signature X	16. Date (mm/dd/yyyy) 10/4/2022

Indirect Cost Rate Schedule
(To be added as attachment to HOPWA Grant Agreement)

The Grantee shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Grant Agreement that is returned to HUD. The Grantee shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Grantee shall be incorporated into and made a part of the Grant Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

INDIRECT COST RATE SCHEDULE

Grantee agency/department	Indirect cost rate (%)	Type of Direct Cost Base
	%	
	%	
	%	

Instructions: The Grantee must identify each agency or department of the Grantee that will carry out activities under the Grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR 200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for Project Sponsors.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E, and Appendices IV and VII to Part 200.

Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act

Assistance Listings#14.239 – HOME Investment Partnerships Program

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Grantee Name (must match the name associated with 3b.) and Address	2. Grant Number (Federal Award Identification Number (FAIN))	
City of Camden City Hall-4th Floor-POB-95120 Camden, NJ 08101-5120	M22-MC340201	
	3a Tax Identification Number 216000418	3b. Unique Entity Identifier (formerly DUNS) L5MTYJ62P314
	4. Appropriation Number 862/50205	5. Budget Period Start and End Date FY 2022 through FY 2030

6. Previous Obligation (Enter "0" for initial FY allocation)		$0.00
a. Formula Funds	$	
b. Community Housing Development Org. (CHDO) Competitive	$	
7. Current Transaction (+ or -)		$995,794.00
a. Formula Funds	$995,794.00	
1. CHDO (For deobligations only)	$	
2. Non- CHDO (For deobligations only)	$	
b. CHDO Competitive Reallocation or Deobligation	$	
8. Revised Obligation		$
a. Formula Funds	$	
b. CHDO Competitive Reallocation	$	

9. Special Conditions (check applicable box)

☒ Not applicable ☐ Attached

10. Federal Award Date (HUD Official's Signature Date)
09/23/2022

11. Indirect Cost Rate*

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
—	__%	
—	__%	
—	__%	
—	__%	

12. Period of Performance
Date in Box #10 - 09/01/2030

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments. The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official)	14. Signature	15. Date
Annemarie C. Uebbing, Director CPD	Annemarie Uebbing Digitally signed by: Annemarie Uebbing DN: CN = Annemarie Uebbing email = Annemarie.C.Uebbing@hud.gov C = AD O = US Department of Housing and Urban Development OU = HUD Date: 2022.09.23 16:09:50 -04'00'	09/23/2022
16. For the Grantee (Name and Title of Authorized Official) Victor Carstarphen, Mayor	17. Signature	18. Date 10/3/22

19. Check one:

☒ Initial Agreement ☐ Amendment #

20. Funding Information: ***HOME***

Source of Funds	Appropriation Code	PAS Code	Amount
2022	*86 2/5 0205*	*HMF (L)*	$991,828.00
2021	*861/40205*	HMF (J)	$2,188.00
2020	*860/30205*	HMF (H)	$ 908.00
2013	*86 X 0205-13*	*HMC (0)*	$ 870.00

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 1/31/2025

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Camden	3a. Grantee's 9-digit Tax ID Number 216000418	3b. Grantee's 9-digit DUNS Number L5MTYJ62P314 (UEI)
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) Camden City Hall 520 Market Street P.O. Box 91520 Camden, NJ 08101-5120	4. Date use of funds may begin 07/01/2022	
	5a. Project/Grant No. 1 B-22-MC-34-0003	6a. Amount Approved $2,541,628
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annemarie C. Uebbing		Grantee Name (Contractual Organization) City of Camden	
Title CPD Director		Title Victor Carstarphen, Mayor	
Signature X Signed by: ANNEMARIE UEBBING	Date (mm/dd/yyyy) 09/23/2022	Signature X	Date (mm/dd/yyyy) 10/3/22

7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (08/22/2022) 9b. Date Grantee Notified 09/23/2022 9c. Date of Start of Program Year 7/1/2022	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number

11. Amount of Community Development Block Grant	FY 2022		
a. Funds Reserved for this Grantee			
b. Funds now being Approved	$2,541,628		
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved
N/A

Loan Guarantee Acceptance Provisions for Designated Agencies:
The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.

12b. Name and complete Address of Public Agency

12c. Name of Authorized Official for Designated Public Agency

Title

Signature
X

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153 176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By

8. Special Conditions.

(a) The period of performance and single budget period for the funding assistance specified in the Funding Approval ("Funding Assistance") shall each begin on the date specified in item 4 and shall each end on September 1, 2029. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2029.

(b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

Administering Department/Agency	Indirect cost rate	Direct Cost Base
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

(c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.

(d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water- related and wastewater-related infrastructure), other structures

designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107–118) shall be considered a public use for purposes of eminent domain.

(e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

(f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

(g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

Funding Approval/Agreement

Emergency Solutions Grants Program
Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11371 et seq.
Assistance Listing Number 14.231

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Recipient Name and Address City of Camden Camden City Hall 520 Market Street P.O. Box 91520 Camden, NJ 08101-5120	2. Unique Federal Award Identification Number: E-22-MC-34-0003 3. Tax Identification Number: 216000418 4. Unique Entity Identifier: L5MTYJ62P314

5. Fiscal Year (yyyy): 2022	
6. Previous Obligation (Enter "0" for initial Fiscal Year allocation)	$ 0
7. Amount of Funds Obligated or Deobligated by This Action (+ or -)	$218,167
8. Total Amount of Federal Funds Obligated	$218,167
9. Total Required Match	$218,167
10. Total Amount of Federal Award Including Match	$436,334

11. Start Date of Recipient's Program Year (mm/dd/yyyy) 07/01/2022	12. Date HUD Received Recipient's Consolidated Plan Submission (mm/dd/yyyy) 08/22/2022	13. Period of Performance and Budget Period Start Date/Federal Award Date (the date listed in Box 19 for initial Fiscal Year allocation) 09/23/2022

14. Type of Agreement (check applicable box) ☒ Initial Agreement (Purpose #1 – Initial Fiscal Year allocation) ☐ Amendment (Purpose #2 – Deobligation of funds) ☐ Amendment (Purpose #3 – Obligation of additional funds)	15. Special Conditions and Requirements ☐ Not applicable ☒ Attached 16. Period of Performance and Budget Period End Date (24 months after the date listed in Box 13) 09/22/2024

General Terms and Conditions: This Agreement between the U.S. Department of Housing and Urban Development (HUD) and the Recipient is made pursuant to the authority of Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq.) and is subject to the applicable annual appropriations act. The Recipient's Consolidated Plan submissions (including the Recipient's approved annual Action Plan and any amendments completed in accordance with 24 CFR Part 91), the Emergency Solutions Grants Program regulations at 24 CFR Part 576 (as now in effect and as may be amended from time to time), and this Agreement, including any special conditions attached to this Agreement, constitute part of this Agreement. Subject to the terms and conditions of this Agreement, HUD will make the funds for the specified Fiscal Year available to the Recipient upon execution of this Agreement by the Recipient and HUD. The funds may be used for costs incurred before the Budget Period under the conditions specified in HUD Notice CPD-22-05 or another prior written approval by HUD, or if the Recipient is not covered by Notice CPD-22-05, under the condition that the costs are otherwise allowable and were incurred on or after the dates listed in box 11 and box 12 or 90 calendar days before the date in box 13 (whichever is later). The Recipient agrees to assume responsibility for environmental review, decision making, and action under 24 CFR Part 58, except where the Recipient is a state and distributes funds to a unit of general local government, the Recipient must require the unit of general local government to assume that responsibility and must comply with the state's responsibilities under 24 CFR 58.4. Without the Recipient's execution of an amendment or other consent, HUD may amend this Agreement to provide additional funds to the Recipient for the specified Fiscal Year or to deobligate funds under this Agreement in accordance with applicable law. The Recipient must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 576, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments. If the amount in Box 8 exceeds $500,000, the Recipient must comply with Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters. Nothing in this Agreement shall be construed as creating or justifying any claim against the federal government or the Recipient by any third party.

17. For the U.S. Department of HUD (Name, Title, and Contact Information of Authorized Official) Annemarie C. Uebbing, CPD Director	18. Signature X	19. Date (mm/dd/yyyy) 09/23/2022
20. For the Recipient (Name and Title of Authorized Official) Victor Carstarphen, Mayor Victor Carstarphen	21. Signature	22. Date (mm/dd/yyyy) / /

Special Conditions and Requirements for FY 2022 ESG Program

Indirect Cost Rate

The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

Recipient Department/Agency	Indirect cost rate	Direct Cost Base
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____

Special Conditions and Requirements for FY 2022 ESG Program

Serving Youth Who Lack 3rd Party Documentation or Live in Unsafe Situations

Notwithstanding any contrary requirements under the McKinney-Vento Homeless Assistance Act or 24 CFR part 576, youth aged 24 and under who seek assistance (including shelter, services or rental assistance) shall not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving assistance; and unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence shall be considered homeless for purposes of assistance provided by any private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under.

Funding Approval/Agreement

Title I of the Housing and Community Development Act (Public Law 930383)
HI-00515R of 20515R

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Community Development Block Grant Program

OMB Approval No. 2506-0193
exp 1/31/2025

1. Name of Grantee (as shown in item 5 of Standard Form 424) City of Camden	3a. Grantee's 9-digit Tax ID Number 216000418	3b. Grantee's 9-digit DUNS Number L5MTYJ62P314 (UEI)
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) Camden City Hall 520 Market Street P.O. Box 91520 Camden, NJ 08101-5120	4. Date use of funds may begin 07/01/2022	
	5a. Project/Grant No. 1 B-22-MC-34-0003	6a. Amount Approved $2,541,628
	5b. Project/Grant No. 2	6b. Amount Approved

Grant Agreement: This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Annemarie C. Uebbing		Grantee Name (Contractual Organization) City of Camden	
Title CPD Director		Title Victor Carstarphen, Mayor	
Signature X Signed by: ANNEMARIE UEBBING	Date (mm/dd/yyyy) 09/23/2022	Signature X	Date (mm/dd/yyyy) 10/3/22

7. Category of Title I Assistance for this Funding Action: Entitlement, Sec 106(b)	8. Special Conditions (check one) ☐ None ☒ Attached	9a. Date HUD Received Submission (08/22/2022) 9b. Date Grantee Notified 09/23/2022 9c. Date of Start of Program Year 7/1/2022	10. check one ☒ a. Orig. Funding Approval ☐ b. Amendment Amendment Number

11. Amount of Community Development Block Grant	FY 2022		
a. Funds Reserved for this Grantee			
b. Funds now being Approved	$2,541,628		
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved
N/A

Loan Guarantee Acceptance Provisions for Designated Agencies:
The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.

12b. Name and complete Address of Public Agency

12c. Name of Authorized Official for Designated Public Agency

Title

Signature
X

HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153 176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By

8. Special Conditions.

(a) The period of performance and single budget period for the funding assistance specified in the Funding Approval ("Funding Assistance") shall each begin on the date specified in item 4 and shall each end on September 1, 2029. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2029.

(b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

Administering Department/Agency	Indirect cost rate	Direct Cost Base
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

(c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.

(d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water- related and wastewater-related infrastructure), other structures

designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107–118) shall be considered a public use for purposes of eminent domain.

(e) The Grantee or unit of general local government that directly or indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

(f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

(g) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).

Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act

Assistance Listings#14.239 – HOME Investment Partnerships Program

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Grantee Name (must match the name associated with 3b.) and Address City of Camden City Hall-4th Floor-POB-95120 Camden, NJ 08101-5120	2. Grant Number (Federal Award Identification Number (FAIN)) M22-MC340201	
	3a Tax Identification Number 216000418	3b. Unique Entity Identifier (formerly DUNS) L5MTYJ62P314
	4. Appropriation Number 862/50205	5. Budget Period Start and End Date FY 2022 through FY 2030

6. Previous Obligation (Enter "0" for initial FY allocation)		$0.00
a. Formula Funds	$	
b. Community Housing Development Org. (CHDO) Competitive	$	
7. Current Transaction (+ or -)		$995,794.00
a. Formula Funds	$995,794.00	
1. CHDO (For deobligations only)	$	
2. Non- CHDO (For deobligations only)	$	
b. CHDO Competitive Reallocation or Deobligation	$	
8. Revised Obligation		$
a. Formula Funds	$	
b. CHDO Competitive Reallocation	$	

9. Special Conditions (check applicable box)

☒ Not applicable ☐ Attached

10. Federal Award Date (HUD Official's Signature Date)
09/23/2022

11. Indirect Cost Rate*

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
—	__%	
—	__%	
—	__%	
—	__%	

12. Period of Performance
Date in Box #10 - 09/01/2030

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments. The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Annemarie C. Uebbing, Director CPD	14. Signature Annemarie Uebbing Digitally signed by: Annemarie Uebbing DN: CN = Annemarie Uebbing email = Annemarie.C.Uebbing@hud.gov C = AD O = US Department of Housing and Urban Development OU = HUD Date: 2022.09.23 16:09:50 -04'00'	15. Date 09/23/2022
16. For the Grantee (Name and Title of Authorized Official) Victor Carstarphen, Mayor	17. Signature	18. Date 10/3/22

19. Check one:

☒ Initial Agreement ☐ Amendment #

20. Funding Information: ***HOME***

Source of Funds	Appropriation Code	PAS Code	Amount
2022	*86 2/5 0205*	*HMF (L)*	$991,828.00
2021	*861/40205*	HMF (J)	$2,188.00
2020	*860/30205*	HMF (H)	$ 908.00
2013	*86 X 0205-13*	*HMC (0)*	$ 870.00

Funding Approval/Agreement

Emergency Solutions Grants Program
Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11371 et seq.
Assistance Listing Number 14.231

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Recipient Name and Address City of Camden Camden City Hall 520 Market Street P.O. Box 91520 Camden, NJ 08101-5120	2. Unique Federal Award Identification Number: E-22-MC-34-0003 3. Tax Identification Number: 216000418 4. Unique Entity Identifier: L5MTYJ62P314
5. Fiscal Year (yyyy): 2022	
6. Previous Obligation (Enter "0" for initial Fiscal Year allocation)	$ 0
7. Amount of Funds Obligated or Deobligated by This Action (+ or -)	$218,167
8. Total Amount of Federal Funds Obligated	$218,167
9. Total Required Match	$218,167
10. Total Amount of Federal Award Including Match	$436,334

11. Start Date of Recipient's Program Year (mm/dd/yyyy) 07/01/2022	12. Date HUD Received Recipient's Consolidated Plan Submission (mm/dd/yyyy) 08/22/2022	13. Period of Performance and Budget Period Start Date/Federal Award Date (the date listed in Box 19 for initial Fiscal Year allocation) 09/23/2022

14. Type of Agreement (check applicable box) ☒ Initial Agreement (Purpose #1 – Initial Fiscal Year allocation) ☐ Amendment (Purpose #2 – Deobligation of funds) ☐ Amendment (Purpose #3 – Obligation of additional funds)	15. Special Conditions and Requirements ☐ Not applicable ☒ Attached 16. Period of Performance and Budget Period End Date (24 months after the date listed in Box 13) 09/22/2024

General Terms and Conditions: This Agreement between the U.S. Department of Housing and Urban Development (HUD) and the Recipient is made pursuant to the authority of Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11371 et seq.) and is subject to the applicable annual appropriations act. The Recipient's Consolidated Plan submissions (including the Recipient's approved annual Action Plan and any amendments completed in accordance with 24 CFR Part 91), the Emergency Solutions Grants Program regulations at 24 CFR Part 576 (as now in effect and as may be amended from time to time), and this Agreement, including any special conditions attached to this Agreement, constitute part of this Agreement. Subject to the terms and conditions of this Agreement, HUD will make the funds for the specified Fiscal Year available to the Recipient upon execution of this Agreement by the Recipient and HUD. The funds may be used for costs incurred before the Budget Period under the conditions specified in HUD Notice CPD-22-05 or another prior written approval by HUD, or if the Recipient is not covered by Notice CPD-22-05, under the condition that the costs are otherwise allowable and were incurred on or after the dates listed in box 11 and box 12 or 90 calendar days before the date in box 13 (whichever is later). The Recipient agrees to assume responsibility for environmental review, decision making, and action under 24 CFR Part 58, except where the Recipient is a state and distributes funds to a unit of general local government, the Recipient must require the unit of general local government to assume that responsibility and must comply with the state's responsibilities under 24 CFR 58.4. Without the Recipient's execution of an amendment or other consent, HUD may amend this Agreement to provide additional funds to the Recipient for the specified Fiscal Year or to deobligate funds under this Agreement in accordance with applicable law. The Recipient must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 576, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments. If the amount in Box 8 exceeds $500,000, the Recipient must comply with Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters. Nothing in this Agreement shall be construed as creating or justifying any claim against the federal government or the Recipient by any third party.

17. For the U.S. Department of HUD (Name, Title, and Contact Information of Authorized Official) Annemarie C. Uebbing, CPD Director	18. Signature X	19. Date (mm/dd/yyyy) 09/23/2022
20. For the Recipient (Name and Title of Authorized Official) Victor Carstarphen, Mayor	21. Signature	22. Date (mm/dd/yyyy) 10/2/2022

Special Conditions and Requirements for FY 2022 ESG Program

Indirect Cost Rate

The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

Instructions: The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

Recipient Department/Agency	Indirect cost rate	Direct Cost Base
_____	_____%	_____
_____	_____%	_____
_____	_____%	_____

Special Conditions and Requirements for FY 2022 ESG Program

Serving Youth Who Lack 3rd Party Documentation or Live in Unsafe Situations

Notwithstanding any contrary requirements under the McKinney-Vento Homeless Assistance Act or 24 CFR part 576, youth aged 24 and under who seek assistance (including shelter, services or rental assistance) shall not be required to provide third-party documentation that they meet the homeless definition in 24 CFR 578.3 as a condition for receiving assistance; and unaccompanied youth aged 24 and under (or families headed by youth aged 24 and under) who have an unsafe primary nighttime residence and no safe alternative to that residence shall be considered homeless for purposes of assistance provided by any private nonprofit organization whose primary mission is to provide services to youth aged 24 and under and families headed by youth aged 24 and under.

Grant Agreement Housing Opportunities for Persons With AIDS (HOPWA) Program Assistance Listing Number 14.241	**U.S. Department of Housing and Urban Development** Office of Community Planning and Development
1. Grantee Name (and Administering Agency or Department, if applicable), and Address: City of Camden Camden City Hall 520 Market Street P.O. Box 91520 Camden, NJ 08101-5120	2. Grant Number/Federal Award Identification Number (FAIN): NJH22-F006 3. Tax Identification Number: 216000418 4. Unique Entity Identifier: L5MTYJ62P314
5. Fiscal Year: 2022	6. Grant Amount: $1,193,996
7. Period of Performance/Budget Period Start Date (date listed in box 16) (mm/dd/yyyy) / /	8. Period of Performance/Budget Period End Date (36 months after the date in box 16) (mm/dd/yyyy) /
9. Special Conditions (check applicable box) ☐ Not applicable ☐ Attached	10. Date HUD Received Grantee's Consolidated Plan Submission 08/22/2022

I. This Grant Agreement is made and entered into by and between the U.S. Department of Housing and Urban Development ("HUD") and the Grantee identified in Box 1 of this Grant Agreement, pursuant to the AIDS Housing Opportunity Act, codified, as amended, at 42 U.S.C. §§ 12901-12912.

II. The Grantee's submissions for assistance under the Housing Opportunities for Persons With AIDS Program ("HOPWA"), the HOPWA regulations at 24 CFR part 574 as now in effect and as may be amended from time to time ("HOPWA regulations"), and this Grant Agreement, including any special conditions, constitute part of the Grant Agreement.

III. The Grantee must comply with the applicable requirements at 2 CFR part 200, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in 24 CFR part 574, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the part 200 requirements as replaced or renumbered by the part 200 amendments.

IV. Subject to the provisions of this Grant Agreement, HUD will make the funds for the Fiscal Year as specified above ("Grant Funds") available to the Grantee upon execution of this Grant Agreement by the Grantee and HUD. The funds may be used for costs incurred before the Period of Performance/Budget Period under the conditions specified in HUD Notice CPD-22-05 or another prior written approval by HUD, or if the Grantee is not covered by Notice CPD-22-05, under the condition that the costs are otherwise allowable and were incurred on or after the date listed in box 10, the Grantee's program year start date, or 90 calendar days before the date in box 7 (whichever is latest).

V. The Grantee and each Project Sponsor that receives Grant Funds must (1) comply with the HOPWA regulations, other applicable HUD regulations, and such other terms and conditions as HUD may establish for purposes of carrying out HOPWA activities in an effective and efficient manner; (2) conduct an ongoing assessment of the housing assistance and supportive services required by the participants in HOPWA activities; (3) assure the adequate provision of supportive services to the

participants in HOPWA activities; (4) cooperate and coordinate in providing assistance under HOPWA with the relevant state- and local-government agencies responsible for services for eligible persons in the area served by the Grantee and with other public and private organizations and agencies providing services for eligible persons; (5) prohibit any fee, except rent, from being charged of any eligible person for any housing or services provided with Grant Funds; (6) ensure the confidentiality of the name of any individual assisted through HOPWA activities and any other information regarding individuals receiving assistance with Grant Funds; and (7) maintain and make available to HUD for inspection financial records sufficient, in HUD's determination, to ensure proper accounting and disbursing of Grant Funds.

VI. The Grantee must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Grant Agreement. The Grantee must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Grantee will be incorporated into and made part of this Grant Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200, including appendices.

VII. The Grantee may only provide Grant Funds to Project Sponsors pursuant to legally binding agreements that contain the provisions required by 2 CFR 200.332(a) and state each commitment to which the Project Sponsor must agree under 24 CFR 574.500(b)(1) through 574.500(b)(4).

VIII. Not less than once every 90 calendar days, starting from the Period of Performance start date, the grantee must draw down Grant funds for allowable costs in accordance with 2 CFR 200.305 and 200.403 and reconcile its accounting records with the financial data reported to HUD through the Integrated Disbursement and Information System ("IDIS") in accordance with 2 CFR 200.302 and 200.303. A request by the Grantee to draw down Grant Funds under any payment system constitutes a representation by the Grantee that it and all participating parties are in compliance with this Grant Agreement.

IX. The Grantee must comply with HUD instructions regarding use of and reporting in IDIS or its successor.

X. If the Grantee uses homelessness or chronic homelessness as primary client eligibility criteria, the Grantee is encouraged to use a Homeless Management Information System ("HMIS") to track services for homeless clientele, provided that medical information and HIV status are not shared with providers that do not have direct involvement in the eligible person's case management, treatment, and care in line with their signed release of information.

XI. The Grantee must comply with the Award Term in Appendix A to 2 CFR Part 25, "System for Award Management and Universal Identifier Requirements," and the Award Term in Appendix A to 2 CFR Part 170, "Reporting Subaward and Executive Compensation Information." If the amount in box 6 above exceeds $500,000, the Grantee must also comply with the award term and condition for reporting of matters related to recipient integrity and performance at Appendix XII to 2 CFR part 200.

XII. The Grantee must submit a Consolidated Annual Performance and Evaluation Report (CAPER) in accordance with 24 CFR 574.520(a).

XIII. The Grantee must use program income in accordance with the addition method provided in 2 CFR 200.307(e)(2).

XIV. If Grantee is a State or Unit of General Local Government and is the responsible entity pursuant to 24 CFR part 58, the Grantee agrees to assume the responsibility for environmental review, decision-making, and action that would otherwise apply to HUD in accordance with 24 CFR 58.4 and 24 CFR 574.510. If Grantee is a State and distributes funds to a responsible entity, the Grantee agrees to provide for appropriate procedures by which the responsible entity will evidence its assumption of environmental responsibilities.

XV. The Grantee and each Project Sponsor that receives Grant Funds are encouraged to obtain certificates of completion of the Getting to Work, HOPWA Oversight, and CPD Financial Management training curriculums by at least one of its employees every three years.

XVI. The Grantee must update client eligibility records no less than annually.

XVII. This Grant is not for research and development (R&D), as defined at 2 CFR 200.1.

XVIII. A default shall occur when the Grantee fails to comply with the provisions of this Grant Agreement. In the event of a default, HUD may take one or more of the actions provided in 2 CFR 200.339 after providing the Grantee with an opportunity for informal consultation in accordance with 24 CFR 574.500(c). Nothing in this Grant Agreement shall limit any remedies otherwise available to HUD in the case of a default by the Grantee. No delay or omissions by HUD in exercising any right or remedy available to it under this Grant Agreement shall impair any such right or remedy or constitute a waiver or acquiescence in any Grantee default.

11. For HUD (Name and Title of Authorized Official) Annemarie C. Uebbing CPD Director	12. Signature X	13. Date (mm/dd/yyyy) ("Federal Award Date") 09/23/2022
14. For the Grantee (Name and Title of Authorized Official) Victor Carstarphen, Mayor	15. Signature X	16. Date (mm/dd/yyyy) 10/4/2022

Indirect Cost Rate Schedule
(To be added as attachment to HOPWA Grant Agreement)

The Grantee shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Grant Agreement that is returned to HUD. The Grantee shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Grantee shall be incorporated into and made a part of the Grant Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

INDIRECT COST RATE SCHEDULE

Grantee agency/department	Indirect cost rate (%)	Type of Direct Cost Base
	%	
	%	
	%	

Instructions: The Grantee must identify each agency or department of the Grantee that will carry out activities under the Grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR 200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for Project Sponsors.

To learn more about the indirect cost requirements, see 2 CFR part 200, subpart E, and Appendices IV and VII to Part 200.

AV:dh
12-13-22

R-33

RESOLUTION AUTHORIZING A BUDGET MODIFICATION, CONTAINED WITHIN THE AMERICAN RESCUE PLAN'S STATE AND LOCAL FISCAL RECOVERY FUNDS ("SLFRF") IN THE AMOUNT OF $1,162,551.00

WHEREAS, N.J.S.A. 40a :4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county and municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of $1,162,551.00 which is now available from the American Rescue Plan's State and Local Fiscal Recovery Funds in the amount of $1,162,551.00.

BE IT FURTHUR RESOLVED, that the like sum $1,162,551.00 is hereby appropriated under the caption "American Water Contract Modification"

BE IT FURTHUR RESOLVED, that the above is the result of funds from American Rescue Plan's State and Local Fiscal Recovery Funds in the amount of $1,162,551.00

BE IT FURTHUR RESOLVED, that pursuant to N.J.S.A. 52:27 BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten(l0) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:_____
LUIS PASTORIZA
Municipal Court

DocuSign Envelope ID: 1832C2CF-534E-4324-BF02-A971ACD68AC1

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, Business Administrator
FROM: Gerald C. Seneski, Director of Finance
Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING A BUDGET MODIFICATION, CONTAINED WITHIN THE AMERICAN RESCUE PLAN'S STATE AND LOCAL FISCAL RECOVERY FUNDS ("SLFRF") IN THE AMOUNT OF $1,162,551.

BRIEF DESCRIPTION OF ACTION: A RESOLUTION AUTHORIZING MODIFICATION TO THE CITY-CONTROLLED MAINTENANCE, REPAIR AND REPLACEMENT BUDGET WAS CERTIFIED AS A $4,850,000 CHARGE AGAINST SUPPLEMENTAL TRANSITIONAL ASSISTANCE. THAT REVENUE SOURCE IS LIMITED TO $4,085,000, A $765,000 DIFFERENCE. IN ADDITION, FUNDS WERE CERTIFIED AS A $397,551 CHARGE TO THE ARP GRANT WITHOUT A CORRESPONDING RESOLUTION TO ALLOCATE REVENUE FROM THE ARP GRANT. THIS RESOLUTION REQUEST, NOW PRESENTED, AUTHORIZES ARP GRANT FUNDING IN THE AMOUNT OF $1,162,551 ($765,000 + $397,551) TO PROVIDE FOR THE COST ASSOCIATED WITH A MODIFICATION TO THE CITY-CONTROLLED MAINTENANCE, REPAIR AND REPLACEMENT BUDGET, PREVIOUSLY APPROVED BY RESOLUTION OF CITY COUNCIL. CORRECTING RESOLUTION

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:
APPROPRIATION/REVENUE ACCOUNT(S): AMERICAN RESCUE PLAN STATE & LOCAL FISCAL RECOVERY FUNDS AMOUNT: $1,162,551

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		DocuSigned by: (If applicable)
Approved by Finance Director:	11/15/2022	14DDA39F8175483...
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/16/22	
Received by City Attorney:	12/8/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

R-34

AV:dh
12-13-22

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #21-01751 DUE TO EXEMPT STATUS

WHEREAS, the property located at 1566 Norris Street, Block/Lot 1357/28 is tax exempt due to the property being owned by Camden Redevelopment Agency as of October 19, 2022; and

WHEREAS, the Tax Collector is requesting Council Action to authorize the cancellation of charges in the amount of $10,337.28; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel charges due to exempt status.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: October 27, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel lien.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of Certificate #21-01751, block/lot 1357/28 (1566 Norris St). Property is owned by CRA as of October 19, 2022 and is not subject to Tax Sale.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	11/4/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/18/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL LIEN"

Michelle D. Hill, Tax Collector — 10/27/2022 Date

Certificate: 21-01751
Prop Loc: 1566 NORRIS ST

Owner: CAMDEN REDEVELOPMENT AGENCY
Address: 520 MARKET ST, 13TH FL
CAMDEN, NJ 08102

Type of Lien: Municipal
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 1357. 28.
Sale Date: 12/13/21
Redemption Calculation Date: 10/19/22
Include Current Charges: N

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Sewer	337.01	101.73	438.74
CCMUA	2,675.26	4,318.76	6,994.02
Total:	3,012.27	4,420.49	7,432.76

Cost:	100.00	
Total Certificate:		7,532.76
#Days: 306 Per Diem: 3.766380 Int on Cert:		1,152.51
Redemption Penalty (4.00 %):		301.31
Total:		8,986.58

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Sewer	2021	4	12/31/21	438.74	18.00	0.219370	289	63.40	502.14
Water	2021	4	12/31/21	731.81	18.00	0.365905	289	105.75	837.56
			Total:	1,170.55				169.15	1,339.70

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Subseq Water	731.81	105.75	837.56
Total Water	731.81	105.75	837.56
Certificate Sewer	438.74	67.13	505.87
Subseq Sewer	438.74	63.40	502.14
Total Sewer	877.48	130.53	1,008.01
Certificate CCMUA	6,994.02	1,070.09	8,064.11
Total CCMUA	6,994.02	1,070.09	8,064.11
Certificate Cost	100.00	15.29	115.29

LIEN REDEMPTION:

Principal:	8,703.31
Redemption Penalty (4.00 %):	301.31
Interest:	1,321.66
Recording Fees:	11.00
TOTAL REDEMPTION:	10,337.28

Total Per Diem: 4.351655

(Note: Current Charges must be met on Municipal Liens.)

Latricia Robinson

From: Michelle D. Hill
Sent: Monday, October 17, 2022 8:43 AM
To: Latricia Robinson
Subject: FW: Support needed from the City of Camden_Preparation for closing on six (6) properties in Whitman Park

Morning,
Can you see fi we took care of this already and if so which Council Meeting?

From: Sulena N. Robinson-Rivera
Sent: Friday, October 14, 2022 12:57 PM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>; Yolanda Hawkins <YoHawkin@ci.camden.nj.us>
Cc: Olivette Simpson <OlSimpso@ci.camden.nj.us>
Subject: Support needed from the City of Camden_Preparation for closing on six (6) properties in Whitman Park

Good day:

The goal is to close on these properties in 2022. Will these actions be included on the next meeting of City Council?

When will the items that do not require council action be completed?

Sulena

Sulena Robinson|Project Coordinator/Property Asset Manager|Camden Redevelopment Agency|City Hall, 520 Market Street, Suite 1300|Camden, NJ 08101|p: 856-757-7600|f: 856-757-0373|www.camdenredevelopment.org
Please consider the environment before printing this e-mail. IMPORTANT NOTICE TO E-MAIL RECIPIENT: This e-mail communication may contain or attach confidential information related to individuals and intended solely for the addressee. Please do not read, copy, or disseminate this communication (other than to return it to the sender) unless you are the intended addressee.

From: Sulena N. Robinson-Rivera
Sent: Thursday, August 18, 2022 1:12 PM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>; Yolanda Hawkins <YoHawkin@ci.camden.nj.us>
Cc: Olivette Simpson <OlSimpso@ci.camden.nj.us>
Subject: RE: Support needed from the City of Camden_Preparation for closing on six (6) properties in Whitman Park

Thank you so much.

Sulena

Sulena Robinson|Project Coordinator/Property Asset Manager|Camden Redevelopment Agency|City Hall, 520 Market Street, Suite 1300|Camden, NJ 08101|p: 856-757-7600|f: 856-757-0373|www.camdenredevelopment.org

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From: Michelle D. Hill
Sent: Thursday, August 18, 2022 1:11 PM
To: Sulena N. Robinson-Rivera <SuRobins@ci.camden.nj.us>; Yolanda Hawkins <YoHawkin@ci.camden.nj.us>
Cc: Olivette Simpson <OlSimpso@ci.camden.nj.us>
Subject: RE: Support needed from the City of Camden_Preparation for closing on six (6) properties in Whitman Park

Good afternoon,
We are doing our research and will get back to you shortly.

From: Sulena N. Robinson-Rivera
Sent: Wednesday, August 17, 2022 4:59 PM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>; Yolanda Hawkins <YoHawkin@ci.camden.nj.us>
Cc: Olivette Simpson <OlSimpso@ci.camden.nj.us>
Subject: Support needed from the City of Camden_Preparation for closing on six (6) properties in Whitman Park

Good day Ladies:

We are working toward closing on six (6) properties, at the same closing in the 4th quarter of 2022. The properties are;

1. Block 1328, Lot 41, 1165 Whitman Ave. Foreclosed
2. Block 1343, Lot 150, 1482 Louis Street Foreclosed
3. Block 1350, Lot 60, 1328 Thurman Street Foreclosed
4. Block 1354, Lot 38, 1251 Chase Street Foreclosed
5. Block 1357, Lot 28, 1566 Norris Street Municipal Lien

Three (3) of the properties resulted in title issues that must be cleared prior to the closing. The attached title reports (which include the declaration of taking) identified issues regarding tax sale certificates and judgements, and we need your help. I've also attached the deed from the City to CRA for the properties. Below is a breakdown, by property, of the issue raised and what we are seeking your support and assistance with;

1. **1165 Whitman Ave**
    a. **Tax Sale Certificates**
        i. **There are two.**
            1. There is a 1997 tax sale certificate in the amount of $398.07. This was purchased by RTL Trust Republic who was later named in the Declaration of Taking so its rights should have been wiped out.
            2. The second certificate was a 1998 certificate in the amount of $274.11 which was sold to the City of Camden. It was assigned to TLFC who then assigned it back to the City of Camden. The City of Camden was named in its own Declaration of Taking with regard to this tax certificate so its rights should have been wiped out.

b. **Judgments**
    i. The judgment search shows judgments against the City of Camden which was in title prior to CRA. In the past, we have satisfied title companies with an indemnity from the City of Camden with regard to any judgments.
    ii. We are requesting an indemnity letter from the City of Camden for this purpose.

2. **<u>1482 Louis Street</u>**
    a. **Tax Sale Certificate**
        i. There is a 1998 tax sale certificate in the amount of $395.98. However, it was sold to the City of Camden. Since the City of Camden later took title this should have been wiped out.
        ii. We are seeking an instrument that will demonstrating the lien should have been extinguished.

3. **<u>1566 Norris Street</u>**
    a. **Tax sale certificate**
        i. There is a 12/2021 tax sale certificate in the amount of $7,532.76 that was purchased by the City of Camden. The current amount due is $8,703.31 (per tax search). The certificate shows that it was for sewer and water balances including the CCMUA balance.
        ii. We are seeking dissolution of the tax sale certificate and whatever instrument which can be used to clear the title for this property.

I can be reached directly, by telephone at ext. 26907, if you'd like to converse regarding the particulars.
Thank you.
Sulena

Sulena Robinson|Project Coordinator/Property Asset Manager|Camden Redevelopment Agency|City Hall, 520 Market Street, Suite 1300|Camden, NJ 08101|p: 856-757-7600|f: 856-757-0373|www.camdenredevelopment.org
Please consider the environment before printing this e-mail. IMPORTANT NOTICE TO E-MAIL RECIPIENT: This e-mail communication may contain or attach confidential information related to individuals and intended solely for the addressee. Please do not read, copy, or disseminate this communication (other than to return it to the sender) unless you are the intended addressee.

DB:dh
12-13-22

R-35

RESOLUTION AMENDING RESOLUTION #R-40 (MC-8612) ADOPTED ON SEPTEMBER 13, 2022 "AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #20A00650 AND REFUND LIEN HOLDER BENJAMIN FLECK"

WHEREAS, the Council of the City of Camden by Resolution #R-40 (MC-8612) dated September 13, 2022 authorized the cancellation of tax sale certificate #20A00650 and refund lien holder Benjamin Fleck in the amount of $1,006.33; and

WHEREAS, it is necessary to amend Resolution #R-40 (MC-8612) to include legal interest in the amount of $17.43 that was not included in the amount refunded to the lien holder; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City Officers are hereby authorized to amend Resolution R-40 (MC-8612) to refund the legal interest in the amount of $17.43 to the lien holder Benjamin Fleck.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

DATE: October 28, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AMENDING RESOLUTION R-40 (MC 8612) AUTHORIZING THE CANCELLATION OF LIEN AND REFUND LIEN HOLDER

BRIEF DESCRIPTION: Resolution authorizing a refund of $17.43 for certificate no. 20A00650, block/lot 591/1 (2241 Buren Ave) to Benjamin Fleck, 464 E New York Ave., Brooklyn, NY 11225. Prior refund to lien holder only included the certificate amount and did not include legal interest. Lien was assigned in error and is owed by a City Entity.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $17.43

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable) ☐ CAF –Certifications of Availability of Funds	11/4/22	
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/4/22	
Received by City Attorney:	12/2/22	

Prepared By: Michelle D. Hill x7003

Contact Person: Latricia Robinson x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND LIEN HOLDER"

Michelle D. Hill, Tax Collector — 10/28/2022 Date

$941.33 \times 2.5 \div 360 \times 16 = 1.05$

$941.33 \times 1.5 \div 360 \times 360 = 14.12$

$941.33 \times .25 \div 360 \times 346 = 2.26$

17.43

R-40

AV:dh
09-13-22

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #20A00650 AND REFUND LIEN HOLDER BENJAMIN FLECK

WHEREAS, the lien holder purchased the assignment for Tax Sale Certificate #20A00650 against 2241 Buren Avenue, Block 591 Lot 1; and

WHEREAS, Tax Sale Certificate #20A00650 must be cancelled due to property being owned by the Camden Housing Authority and was assigned in error; and

WHEREAS, the Tax Collector is requesting authorization from City Council to allow the cancellation of Tax Sale Certificate #20A00650 and issue a refund to the lien holder Benjamin Fleck; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #20A00650 and issue a refund as follows:

2241 Buren Avenue, Block 314 Lot 65
Cancel Tax Sale Certificate #20A00650

Refund Amount: $1,006.33

Make Payable to: Benjamin Fleck
464 E. New York Avenue
Brooklyn, NY 11225

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: September 13, 2022

TO: Timothy J. Cunningham, Business Administrator

DATE: July 28, 2022

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Lien and Refund Lien Holder

BRIEF DESCRIPTION: Resolution authorizing the cancellation of certificate no. 20A00650, block/lot 591/1 (2241 Buren Ave) and refund Benjamin Fleck, 464 E New York Ave., Brooklyn, NY 11225 in the amount of $ 1,006.33 due to lien being assigned in error. Property is owned by a City Entity.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $1,006.33

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	7/29/22	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	8/15/22	
Received by City Attorney:		

Prepared By: Michelle D. Hill x7003

Contact Person: Latricia Robinson x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND LIEN HOLDER"

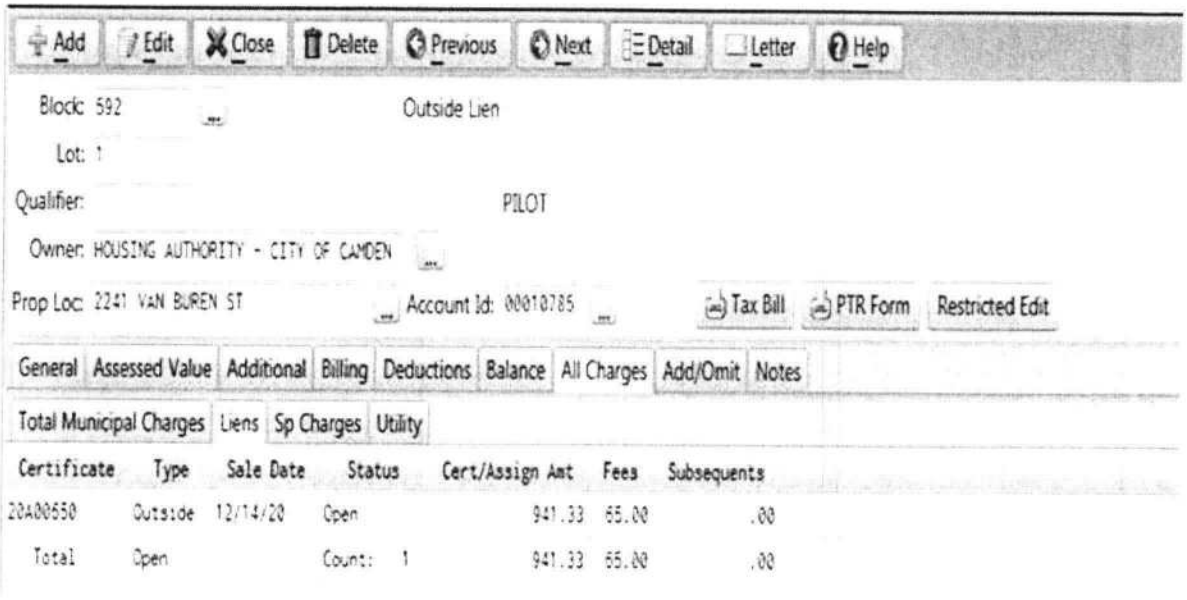
Michelle D. Hill, Tax Collector — 7/28/2022

Michelle D. Hill, Tax Collector — Date

Latricia Robinson

From: Nahema Harvey
Sent: Tuesday, June 14, 2022 9:59 AM
To: Latricia Robinson
Cc: Michelle D. Hill
Subject: FW: Lien to Be Cancelled

From: Michelle D. Hill <MiHill@ci.camden.nj.us>
Sent: Tuesday, June 14, 2022 8:27 AM
To: Nahema Harvey <NaHarvey@ci.camden.nj.us>
Subject: Lien to Be Cancelled



Michelle D. Hill, C.T.C.
Tax Collector
City of Camden
Revenue Collection
520 Market Street, Room 117
Camden, NJ 08102
P (856) 757-7003
Tax@ci.camden.nj.us
Click here for property tax information

Certificate: 20A00650
Prop Loc: 2241 VAN BUREN ST

Owner: HOUSING AUTHORITY - CITY OF CAMDEN
Address: 2021 WATSON ST, 2ND FL
CAMDEN, NJ 08105

Type of Lien: Outside
Interest Rate: 18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 592. 1.
Sale Date: 12/14/20
Redemption Calculation Date: 06/16/22
Include Current Charges: N

Holder Name: BENJAMIN FLECK
Address: 464 E NEW YORK AVE
BROOKLYN, NY 11225

Holder Id: 31215

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	852.93	69.94	922.87

Cost:	18.46	
Total Certificate:		941.33
#Days: 542 Per Diem: 0.470665 Int on Cert:		255.10
Redemption Penalty (2.00 %):		18.83
Total:		1,215.26

SUBSEQUENT CHARGES:

Balance Type	Year Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	922.87	250.10	1,172.97
Total Tax	922.87	250.10	1,172.97
Certificate Cost	18.46	5.00	23.46

LIEN REDEMPTION:

Principal: 941.33 ✓
[redacted]
Recording Fees: 65.00 ✓
TOTAL REDEMPTION: ~~1,280.26~~

Total Per Diem: 0.470665

1,006.33

R-34

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE REPURPOSE OF $97,268.85 OF VARIOUS TRUST FUND BALANCES

WHEREAS, there exists $97,268.85 of various Trust Fund Balances that have been dormant for many years; and

WHEREAS, the City Auditor has recommended proper disposition of these funds; and

WHEREAS, upon examining these balances it is apparent that said deposits in prior years made into the Trust Fund reflected projects that are complete and are no longer required as Trust Fund deposits; and

WHEREAS, $97,268.85 remains as the unencumbered balances in the Trust Fund for purposes relating to City Properties (list attached) that are no longer required; and

WHEREAS, a Trust Fund exists with deposits dedicated toward legal fees relating to foreclosure costs; and

WHEREAS, The City would benefit from repurposing these dormant funds into the established account for the cost of foreclosures; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, New Jersey, that the $97,268.85 of unencumbered Trust Fund balances identified on the attached schedule are hereby canceled and transferred into a Trust Fund dedicated to the purpose of cost of foreclosures.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to repurpose $97,268.85 of various trust fund balances.

BRIEF DESCRIPTION OF ACTION: Resolution to repurpose $97,268.85 of various trust fund balances.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/21/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.21.22	
Received by City Attorney:	12/2/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

CITY OF CAMDEN - TRUST OTHER

Statement of Miscellaneous Trust Other Reserves

For the Year Ended December 31, 2021

	Balance 12/31/21
Deposit on Purchase of Property	19,991.09
Disposal of Forfeited Property	2,268.58
Deposits on Sale of City Property	16,453.55
Pre-Sale Deposits - City Property	2,145.00
Camden City Development Corporation	47,722.95
Vacated Property	8,327.68
Fire Damage Settlements	360.00
Total	97,268.85

DB:dh
12-13-22

R-37

RESOLUTION AUTHORIZING THE REPURPOSE OF $60,256.25 OF VARIOUS TRUST FUND DONATIONS

WHEREAS, there exists $60,256.25 of various Trust Fund Donations that have been dormant for many years; and

WHEREAS, the City Auditor has recommended proper disposition of these funds; and

WHEREAS, upon examining these balances it is apparent that said deposits in prior years made into the Trust Fund reflected programs and projects that are complete and are no longer required as Trust Fund deposits; and

WHEREAS, $60,256.25 remains as the unencumbered balances in the Trust Fund for purposes relating almost exclusively to Human Services Programs and Projects (list attached) that are no longer required; and

WHEREAS, it is the desire of City Administration to consolidate this list of donations into a single Trust Fund Account dedicated to the general purpose of Donations for Human Services Programs and Projects; and

WHEREAS, The City would benefit from repurposing these dormant funds into a single account with flexible discretion; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, New Jersey, that the $60,256.25 of unencumbered Trust Fund balances identified on the attached schedule are hereby canceled and transferred into a Trust Fund dedicated to the purpose of Donations for Human Services Programs and Projects.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to repurpose $60,256.25 of various trust fund donations

BRIEF DESCRIPTION OF ACTION: Resolution to repurpose $60,256.25 of various trust fund donations

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable) ☐ CAF –Certifications of Availability of Funds	11/21/22	
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-21-22	
Received by City Attorney:	12-2-22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

CITY OF CAMDEN - TRUST OTHER

Statement of Miscellaneous Trust Other Reserves

For the Year Ended December 31, 2021

	Balance 12/31/21
Donations:	
HHS Activity Registration Fees	20.00
Deposits for Senior Citizens Bus Trips	1,900.00
Ball Field Trust	9,125.92
Police Youth Program	377.36
MIS Unit / Crime Analysis	185.00
Public Safety	200.00
Chestnut / Winslow Fire Victims	189.00
Special Events	203.00
Special Event - Camden	15,234.04
Special Event - Thanksgiving	425.50
Special Event - Youth Day	798.35
Special Event - Adopt a Family Fund	70.38
Employee Opportunity Day	9,224.19
Coat Drive	220.51
Soap Box Derby	350.00
Summer Celebration	420.98
Senior Citizens	5,710.00
Grandparents Day	4.42
Christmas Lighting	26.04
Christmas Celebration	18.68
Community Assets Network	400.00
Greenway Development	2,000.00
Keeping Seniors Safe	1,543.75
Youth Football and Cheerleading League	1,652.44
Camden Youth Enrichment	599.00
Camden Reunion	6,378.17
Police Eye in the Sky	1,769.52
Friends of the Camden Police	680.00
Other	530.00
Total	60,256.25

R-38

AV:dh
12-13-22

RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH TO DEFINITIVE PROPERTIES

WHEREAS, the property owner, Definitive Properties sent in one check to pay taxes for multiple properties; and

WHEREAS, the properties located at 1223 Lansdown Ave., Block/Lot-1331/127 and 1253 Lansdown Ave., Block/Lot-1331/112 have municipal liens and are not in installment agreements with the City; and

WHEREAS, the owner may not make a partial payment on a property with a municipal lien and it is necessary to refund $87.91 to Definitive Properties for the payments which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Definitive Properties in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Definitive Properties
157 S. White Horse Pike
Audubon, NJ 08106

Refund amount: $87.91 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: October 31, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund to Definitive Properties for blocks/lots, 1331/127 (1223 Lansdown Ave) in the amount of $45.21 and 1331/112 (1253 Lansdown Ave) in the amount of $42.70. Property owner sent in one check for multiple properties but two of the properties have municipal liens that are not in Installment Agreements.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $87.91

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/4/22	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND"

Michelle D. Hill, Tax Collector — 10/31/2022 Date

BLQ: 1331. 127.
Owner Name: DEFINITIVE PROPERTIES, LLC

Tax Year: 2022 to 2022
Property Location: 1223 LANSDOWN AVE

Tax Year: 2022	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	45.22	45.21	45.53	45.53	181.49
Payments:	45.22	0.00	0.00	0.00	45.22
Balance Adjust:	0.00	45.21-	0.00	0.00	45.21-
Balance:	0.00	0.00	45.53	45.53	91.06

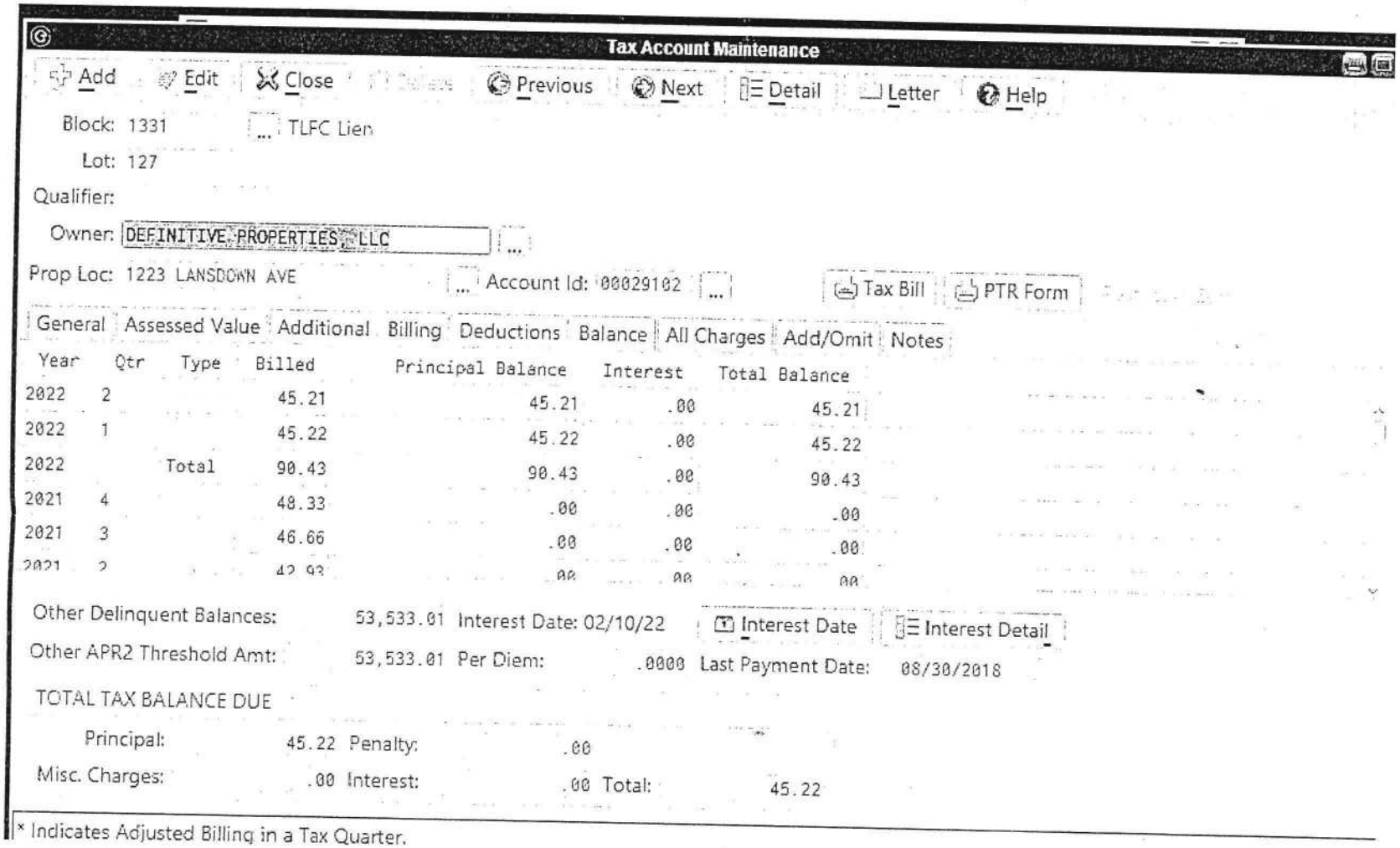
Date	Qtr	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	2022 Prin Balance
		Original Billed							181.49		181.49
02/10/22	1	Payment PO	001	16994	CK	136055	207	TDJ	45.22	0.00	136.27
07/11/22	2	Adjustment	061			137116	5703	NH	45.21-	0.00	91.06

Total Principal Balance for Tax Years in Range: 91.06

Miscellaneous Payments for Date Range 01/01/22 to 12/31/22:

Date	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	Total
05/12/22	Payment 46	046	162927	CK	136715	107	JCC	45.21	0.00	45.21
08/24/22	Payment 046	046	17216	CK	137491	41	KAH	45.53	0.00	45.53
										90.74

more payment to code 046 property has ML



Tax Account Maintenance

Add | Edit | Close | Previous | Next | Detail | Letter | Help

Block: 1331 ... TLFC Lien

Lot: 127

Qualifier:

Owner: DEFINITIVE PROPERTIES LLC ...

Prop Loc: 1223 LANSDOWN AVE ... Account Id: 00029102 ... Tax Bill | PTR Form

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2022	2		45.21	45.21	.00	45.21
2022	1		45.22	45.22	.00	45.22
2022		Total	90.43	90.43	.00	90.43
2021	4		48.33	.00	.00	.00
2021	3		46.66	.00	.00	.00
2021	2		42.93	.00	.00	.00

Other Delinquent Balances: 53,533.01 Interest Date: 02/10/22 Interest Date | Interest Detail

Other APR2 Threshold Amt: 53,533.01 Per Diem: .0000 Last Payment Date: 08/30/2018

TOTAL TAX BALANCE DUE

Principal: 45.22 Penalty: .00

Misc. Charges: .00 Interest: .00 Total: 45.22

* Indicates Adjusted Billing in a Tax Quarter.

LR

BLQ: 1331. 112.
Owner Name: DEFINITIVE PROPERTIES, LLC

Tax Year: 2022 to 2022
Property Location: 1253 LANSDOWN AVE

Tax Year: 2022	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	42.70	42.70	43.01	43.00	171.41
Payments:	42.70	0.00	0.00	0.00	42.70
Balance Adjust:	0.00	42.70-	0.00	0.00	42.70-
Balance:	0.00	0.00	43.01	43.00	86.01

Date	Qtr	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	2022 Prin Balance
		Original Billed							171.41		171.41
02/10/22	1	Payment	001	16994	CK	136055	206	TDJ	42.70	0.00	128.71
07/11/22	2	PO Adjustment	061			137116	5693	NH	42.70-	0.00	86.01

Total Principal Balance for Tax Years in Range: 86.01

Miscellaneous Payments for Date Range 01/01/22 to 12/31/22:

Date	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	Total
05/12/22	Payment 46	046	162927	CK	136715	108	JCC	42.70	0.00	42.70
08/24/22	Payment 46	046	17216	CK	137491	42	KAH	43.01	0.00	43.01
										85.71

more payment to code old property has ML

Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | Help

Block: 1331 ... TLFC Lien Outside Lien

Lot: 112

Qualifier:

Owner: DEFINITIVE PROPERTIES, LLC ...

Prop Loc: 1253 LANSDOWN AVE ... Account Id: 00029087 ... Tax Bill | PTR Form

General | Assessed Value | Additional Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2022	2		42.70	42.70	.00	42.70
2022	1		42.70	42.70	.00	42.70
2022		Total	85.40	85.40	.00	85.40
2021	4		45.64	.00	.00	.00
2021	3		44.07	.00	.00	.00
2021	2		40.54	.00	.00	.00

Other Delinquent Balances: 50,012.43 Interest Date: 02/10/22 Interest Date | Interest Detail

Other APR2 Threshold Amt: 50,012.43 Per Diem: .0000 Last Payment Date: 08/30/2018

TOTAL TAX BALANCE DUE

Principal: 42.70 Penalty: .00

Misc. Charges: .00 Interest: .00 Total: 42.70

× Indicates Adjusted Billing in a Tax Quarter.

CAMDEN CITY

02/10/22 15:31 UNAPPLIED CASH

Block/Lot/Qual: 1331 112
Owner: DEFINITIVE PROPERTIES, LLC
Property Location: 1253 LANSDOWN AVE
046

Chk#: 16994
Batch Id: KAH
Ref Num: 137759 Seq: 3 to 3

Cash Amount:	0.00
Check Amount:	42.70
Credit Amount:	0.00
Total:	42.70

CAMDEN CITY

02/10/22 15:31 UNAPPLIED CASH

Block/Lot/Qual: 1331 127
Owner: DEFINITIVE PROPERTIES, LLC
Property Location: 1223 LANSDOWN AVE
046

ChkN: 16994
Batch Id: KAH
Ref Num: 137759 Seq: 4 to 4

Cash Amount:	0.00
Check Amount:	45.22
Credit Amount:	0.00
Total:	45.22

R-39

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE TRANSFER OF CREDIT FOR SE 8TH & OLIVE STREET, BLOCK 645, LOT 1 FROM CURRENT TAXES TO PILOT ACCOUNT #61

WHEREAS, monies applied to the taxes for the property located at SE 8th & Olive Street, Block 645, Lot 1 should be transferred to the PILOT Account #61; and

WHEREAS, the Tax Collector is requesting that City Council authorize her to transfer the credit amounts and be applied to the PILOT Account #61; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized to transfer the credit as follows:

SE 8th & Olive Street, Block/Lot-645/1
Transfer Credit Amount: $47.41 To: PILOT Account #61

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: October 31, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to transfer credit.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the transfer of credit for block/lot 645/1 (SE 8th & Olive St) from current taxes to Pilot in the amount of $47.41.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $47.41

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/4/22	**(If applicable)**
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/4/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

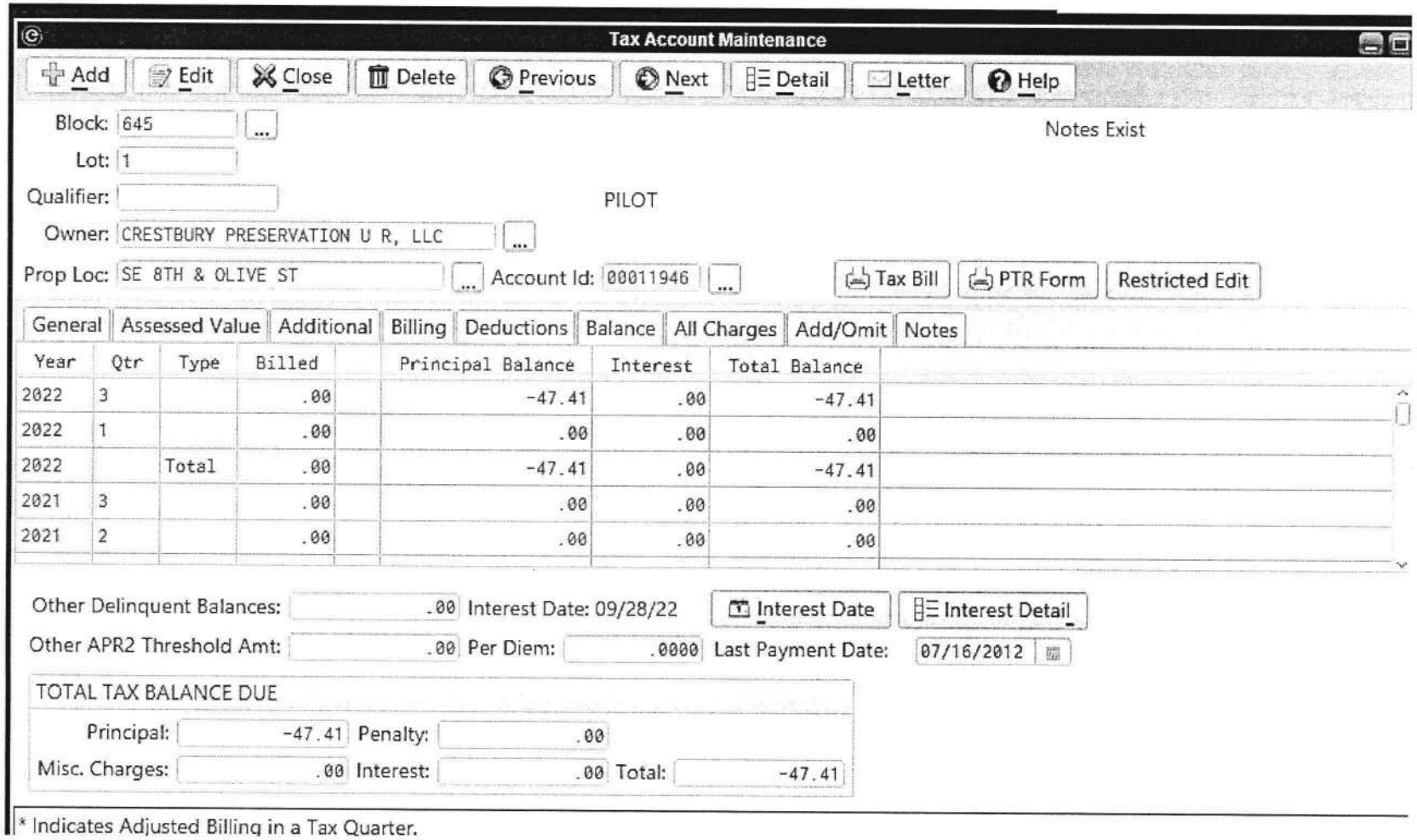
CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO TRANSFER CREDIT"

Michelle D. Hill, Tax Collector — 10/31/2022

Date



Res to transfer Credit from tax to Pilot

R-40

AV:dh
12-13-22

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #5-2199, (705 NEW STREET) BLOCK 1435 LOT 19 DUE TO VOLUNTARY DEED IN LIEU OF FORECLOSURE

WHEREAS, the City of Camden received a voluntary deed in lieu of foreclosure on tax sale certificate #5-2199, transferring ownership of 705 New Street, Block/Lot, 1435/19 from Allen Lentz to the City of Camden; and

WHEREAS, the Tax Collector is requesting Council Action to authorize the cancellation of tax sale certificate #5-2199; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel charges on tax sale certificate #5-2199 due to voluntary deed in lieu of foreclosure.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: October 31, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel lien.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of certificate no. 5-2199, block/lot 1435/19 (705 New St) due to voluntary deed in lieu of foreclosure.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/4/22	**(If applicable)**
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/10/22	
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL LIEN"

Michelle D. Hill, Tax Collector — 10/31/2022 Date

Latricia Robinson

From: Nahema Harvey
Sent: Tuesday, September 27, 2022 8:54 AM
To: Latricia Robinson
Subject: FW: 705 New Street
Attachments: 20220912141648601.pdf

Please remove lien and current charges.

Nahema Harvey, C.T.C
Assistant Tax Collector
City of Camden
Revenue Collection
520 Market Street, Rm 117
Camden,, NJ 08102
P(856)757-7003
tax@ci.camden.nj.us
click here for property tax information

-----Original Message-----
From: Abrina Carson
Sent: Monday, September 12, 2022 2:50 PM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>
Cc: Nahema Harvey <NaHarvey@ci.camden.nj.us>
Subject: 705 New Street

Good Afternoon Michelle,

I just received the attached deed transferring ownership of 705 New Street (Block 1435, Lot 19) from Allen Lentz to the City of Camden. I am in the process of entering the EPL codes and exempt classification.

Regards,
Abrina

VOLUNTARY DEED IN LIEU OF FORECLOSURE

PREPARED BY:
YOLANDA R. HAWKINS
Real Estate Officer

2022072355

THIS DEED, made the 30 day of June, 2022 2022, Between **James B. Lentz, Executor of the Estate of Allen Lentz (aka Adolf A. Lentz)** whose mailing address is **3 Esposito Drive, Fairfield, NJ 07004** herein designated as the **GRANTOR(s)**,

THE CITY OF CAMDEN, A Municipal Corporation of the State of New Jersey, having its principal office in City Hall, in the City and County of Camden and State of New Jersey herein designated as the **GRANTEE**, and

WITNESS, That the Grantors, for and in consideration of the sum of $1.00 (ONE DOLLAR) and other consideration do GRANT and CONVEY, unto the Grantee, its successors and assigns, TO HAVE and to HOLD, ALL that tract or parcel of land and premises, situate in the **CITY OF CAMDEN, CAMDEN COUNTY, NEW JERSEY,** more particularly bounded and described as follows:

BEING premises known as 705 NEW STREET and designated on the Official Map of the City of Camden as Block 1435, Lot 19.

AND BEING the same land and premises to which Allen Lentz became the owner on November 30, 1993 and recorded on December 8, 1993 by Deed recorded in Book 4661, page 477&c.

A RESOLUTION (MC-22:8359) authorizing the acceptance of a deed in lieu of foreclosure was approved by the City Council of the City of Camden on April 12, 2022.

PROMISE OF GRANTOR by this Deed the Grantor promises that the Grantor has done no act to encumber the property. This promise is called a "covenant as to Grantor's acts." This promise means that the Grantor has not allowed anyone else to obtain any legal rights which affect the property, such as by making a mortgage or allowing a judgment to be entered against the Grantor.

IN WITNESS WHEREOF, the Grantors has hereunto on the aforesaid day and year set his hand and seal.

SIGNED, SEALED AND DELIVERED
IN THE PRESENCE OF

YAMINI RASTOGI
Notary Public - State of New Jersey
My Commission Expires Sep 18, 2025

James B. Lentz Executor

JAMES B. LENTZ
Executor of the Estate of Allen Lentz

STATE OF NJ)
)§
COUNTY OF Essex)

BE IT REMBERED that on this 30th day of June

2022, before me, the undersigned authority, personally appeared

JAMES B. LENTZ Executor of the Estate of Allen Lentz

whom I am satisfied are the Grantors in the above deed and acknowledged that they signed, sealed and delivered the same as their voluntary act and deed. The full and actual consideration paid or to be paid for the transfer of title to realty evidenced by the within deed, as such consideration is defined by law, is $1.00. All which is hereby certified.

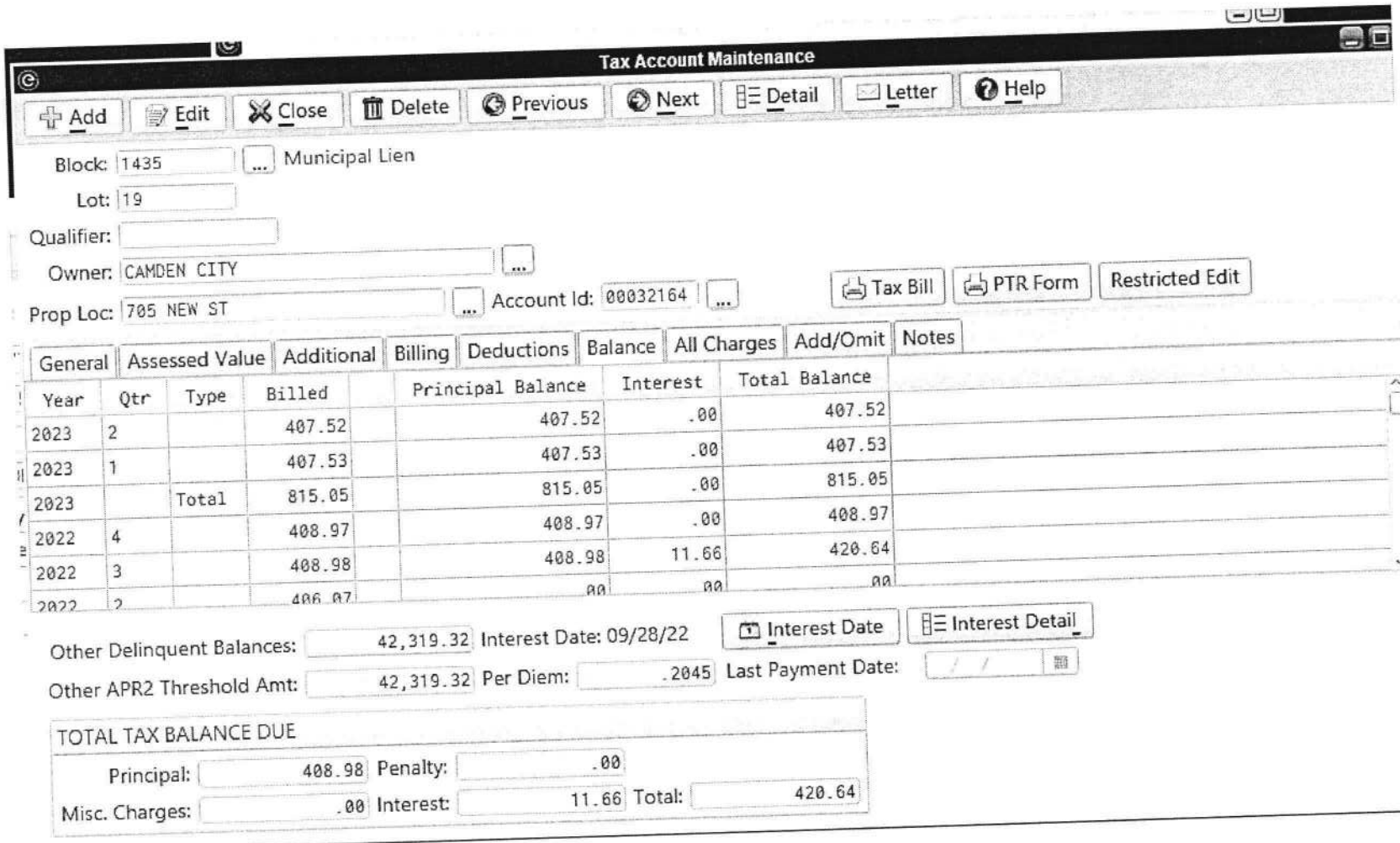
Sworn to and Subscribed before me,
the date aforesaid.

NOTARY

YAMINI RASTOGI
Notary Public - State of New Jersey
My Commission Expires Sep 18, 2025

James B. Lentz Executor

JAMES B. LENTZ
Executor of the Estate of Allen Lentz


Tax Account Maintenance
Add
Edit
Close
Delete
Previous
Next
Detail
Letter
Help
Block: 1435
Municipal Lien
Lot: 19
Qualifier:
Owner: CAMDEN CITY
Prop Loc: 705 NEW ST
Account Id: 00032164
Tax Bill
PTR Form
Restricted Edit
General
Assessed Value
Additional
Billing
Deductions
Balance
All Charges
Add/Omit
Notes
Year Qtr Type Billed Principal Balance Interest Total Balance
2023 2 407.52 407.52 .00 407.52
2023 1 407.53 407.53 .00 407.53
2023 Total 815.05 815.05 .00 815.05
2022 4 408.97 408.97 .00 408.97
2022 3 408.98 408.98 11.66 420.64
2022 2 406.07 .00 .00 .00
Other Delinquent Balances: 42,319.32
Interest Date: 09/28/22
Interest Date
Interest Detail
Other APR2 Threshold Amt: 42,319.32
Per Diem: .2045
Last Payment Date:
TOTAL TAX BALANCE DUE
Principal: 408.98
Penalty: .00
Misc. Charges: .00
Interest: 11.66
Total: 420.64
* Indicates Adjusted Billing in a Tax Quarter.

Certificate: 5-2199
Prop Loc: 705 NEW ST

Owner: CAMDEN CITY
Address: PO BOX 95120
CAMDEN, NJ 08101

Type of Lien: Municipal
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 1435. 19.
Sale Date: 01/31/05
Redemption Calculation Date: 09/28/22
Include Current Charges: N

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	5,041.58	2,243.72	7,285.30
Water	117.92	0.00	117.92
Sewer	73.27	0.00	73.27
CCMUA	1,693.61	0.00	1,693.61
Total:	6,926.38	2,243.72	9,170.10

Cost:	150.00	
Total Certificate:		9,320.10
#Days: 6358 Per Diem: 4.660050 Int on Cert:		29,628.60
Redemption Penalty (4.00 %):		372.80
Total:		39,321.50

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2004	3	08/01/04	224.29	18.00	0.112145	6537	733.09	957.38
Sewer	2004	4	11/01/04	869.15	18.00	0.434575	6447	2,801.71	3,670.86
Tax	2004	4	11/01/04	224.29	18.00	0.112145	6447	723.00	947.29
Water	2004	4	11/01/04	1,337.11	18.00	0.668555	6447	4,310.17	5,647.28
Tax	2005	1	02/01/05	235.28	18.00	0.117640	6357	747.84	983.12
Sewer	2005	1	03/24/05	18.73	18.00	0.009365	6304	59.04	77.77
Water	2005	1	03/24/05	28.82	18.00	0.014410	6304	90.84	119.66
Tax	2005	2	05/01/05	235.28	18.00	0.117640	6267	737.25	972.53
Sewer	2005	2	06/23/05	22.44	18.00	0.011220	6215	69.73	92.17
Water	2005	2	06/23/05	34.52	18.00	0.017260	6215	107.27	141.79
Tax	2005	3	08/01/05	216.50	18.00	0.108250	6177	668.66	885.16
CCMUA	2005	3	08/15/05	45.50	18.00	0.022750	6163	140.21	185.71
Sewer	2005	3	09/22/05	18.73	18.00	0.009365	6126	57.37	76.10
Water	2005	3	09/22/05	28.82	18.00	0.014410	6126	88.28	117.10
Tax	2005	4	11/01/05	216.49	18.00	0.108245	6087	658.89	875.38
CCMUA	2005	4	11/15/05	45.50	18.00	0.022750	6073	138.16	183.66
Sewer	2005	4	12/23/05	24.91	18.00	0.012455	6035	75.17	100.08
Water	2005	4	12/23/05	38.32	18.00	0.019160	6035	115.63	153.95
Tax	2006	1	02/01/06	228.46	18.00	0.114230	5997	685.04	913.50
CCMUA	2006	1	02/15/06	45.50	18.00	0.022750	5983	136.11	181.61
Sewer	2006	1	03/26/06	26.14	18.00	0.013070	5942	77.66	103.80
Water	2006	1	03/26/06	40.22	18.00	0.020110	5942	119.49	159.71
Tax	2006	2	05/01/06	228.46	18.00	0.114230	5907	674.76	903.22
CCMUA	2006	2	05/15/06	45.50	18.00	0.022750	5893	134.07	179.57
Sewer	2006	2	06/29/06	22.44	18.00	0.011220	5849	65.63	88.07

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Water	2006	2	06/29/06	34.52	18.00	0.017260	5849	100.95	135.47
Tax	2006	3	08/01/06	239.98	18.00	0.119990	5817	697.98	937.96
CCMUA	2006	3	08/15/06	45.50	18.00	0.022750	5803	132.02	177.52
Sewer	2006	3	09/29/06	22.44	18.00	0.011220	5759	64.62	87.06
Water	2006	3	09/29/06	34.52	18.00	0.017260	5759	99.40	133.92
Tax	2006	4	11/01/06	239.98	18.00	0.119990	5727	687.18	927.16
CCMUA	2006	4	11/15/06	45.50	18.00	0.022750	5713	129.97	175.47
Tax	2007	1	02/01/07	236.80	18.00	0.118400	5637	667.42	904.22
CCMUA	2007	1	02/15/07	45.50	18.00	0.022750	5623	127.92	173.42
Sewer	2007	1	03/29/07	26.14	18.00	0.013070	5579	72.92	99.06
Water	2007	1	03/29/07	40.22	18.00	0.020110	5579	112.19	152.41
Tax	2007	2	05/01/07	236.79	18.00	0.118395	5547	656.74	893.53
CCMUA	2007	2	05/15/07	45.50	18.00	0.022750	5533	125.88	171.38
Sewer	2007	2	06/29/07	27.38	18.00	0.013690	5489	75.14	102.52
Water	2007	2	06/29/07	42.12	18.00	0.021060	5489	115.60	157.72
Tax	2007	3	08/01/07	227.50	18.00	0.113750	5457	620.73	848.23
CCMUA	2007	3	08/15/07	45.50	18.00	0.022750	5443	123.83	169.33
Sewer	2007	3	09/26/07	24.91	18.00	0.012455	5402	67.28	92.19
Water	2007	3	09/26/07	38.32	18.00	0.019160	5402	103.50	141.82
Tax	2007	4	11/01/07	227.50	18.00	0.113750	5367	610.50	838.00
CCMUA	2007	4	11/15/07	45.50	18.00	0.022750	5353	121.78	167.28
Sewer	2007	4	12/27/07	21.20	18.00	0.010600	5311	56.30	77.50
Water	2007	4	12/27/07	32.62	18.00	0.016310	5311	86.62	119.24
Tax	2008	1	02/01/08	234.72	18.00	0.117360	5277	619.31	854.03
CCMUA	2008	1	02/15/08	45.50	18.00	0.022750	5263	119.73	165.23
Sewer	2008	1	03/27/08	24.91	18.00	0.012455	5221	65.03	89.94
Water	2008	1	03/27/08	38.32	18.00	0.019160	5221	100.03	138.35
Tax	2008	2	05/01/08	234.72	18.00	0.117360	5187	608.75	843.47
CCMUA	2008	2	05/15/08	45.50	18.00	0.022750	5173	117.69	163.19
Sewer	2008	2	06/27/08	21.20	18.00	0.010600	5131	54.39	75.59
Water	2008	2	06/27/08	32.62	18.00	0.016310	5131	83.69	116.31
Tax	2008	3	08/01/08	233.42	18.00	0.116710	5097	594.87	828.29
CCMUA	2008	3	08/15/08	45.50	18.00	0.022750	5083	115.64	161.14
Sewer	2008	3	09/25/08	24.91	18.00	0.012455	5043	62.81	87.72
Water	2008	3	09/25/08	38.32	18.00	0.019160	5043	96.62	134.94
Tax	2008	4	11/01/08	233.41	18.00	0.116705	5007	584.34	817.75
CCMUA	2008	4	11/15/08	45.50	18.00	0.022750	4993	113.59	159.09
Sewer	2008	4	12/24/08	24.91	18.00	0.012455	4954	61.70	86.61
Water	2008	4	12/24/08	38.32	18.00	0.019160	4954	94.92	133.24
Tax	2009	1	02/01/09	236.64	18.00	0.118320	4917	581.78	818.42
CCMUA	2009	1	02/15/09	45.50	18.00	0.022750	4903	111.54	157.04
Sewer	2009	1	03/25/09	23.67	18.00	0.011835	4863	57.55	81.22
Water	2009	1	03/25/09	36.42	18.00	0.018210	4863	88.56	124.98
Tax	2009	2	05/01/09	236.64	18.00	0.118320	4827	571.13	807.77
CCMUA	2009	2	05/15/09	45.50	18.00	0.022750	4813	109.50	155.00
Sewer	2009	2	06/21/09	21.20	18.00	0.010600	4777	50.64	71.84
Water	2009	2	06/21/09	32.62	18.00	0.016310	4777	77.91	110.53
Tax	2009	3	08/01/09	238.37	18.00	0.119185	4737	564.58	802.95
CCMUA	2009	3	08/15/09	45.50	18.00	0.022750	4723	107.45	152.95
Sewer	2009	3	09/17/09	34.91	18.00	0.017455	4691	81.88	116.79

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Water	2009	3	09/17/09	57.16	18.00	0.028580	4691	134.07	191.23
Tax	2009	4	11/01/09	238.36	18.00	0.119180	4647	553.83	792.19
CCMUA	2009	4	11/15/09	45.50	18.00	0.022750	4633	105.40	150.90
Sewer	2009	4	12/25/09	26.10	18.00	0.013050	4593	59.94	86.04
Water	2009	4	12/25/09	37.55	18.00	0.018775	4593	86.23	123.78
Tax	2010	1	02/01/10	240.08	18.00	0.120040	4557	547.02	787.10
CCMUA	2010	2	02/15/10	45.50	18.00	0.022750	4543	103.35	148.85
Sewer	2010	2	03/26/10	66.80	18.00	0.033400	4502	150.37	217.17
Water	2010	2	03/26/10	120.20	18.00	0.060100	4502	270.57	390.77
Tax	2010	2	05/01/10	240.07	18.00	0.120035	4467	536.20	776.27
CCMUA	2010	2	05/15/10	45.50	18.00	0.022750	4453	101.31	146.81
Sewer	2010	2	06/20/10	46.45	18.00	0.023225	4418	102.61	149.06
Water	2010	2	06/20/10	72.35	18.00	0.036175	4418	159.82	232.17
Tax	2010	3	08/01/10	223.82	18.00	0.111910	4377	489.83	713.65
CCMUA	2010	3	08/15/10	45.50	18.00	0.022750	4363	99.26	144.76
Sewer	2010	3	09/29/10	35.79	18.00	0.017895	4319	77.29	113.08
Water	2010	3	09/29/10	50.00	18.00	0.025000	4319	107.98	157.98
Tax	2010	4	11/01/10	223.82	18.00	0.111910	4287	479.76	703.58
CCMUA	2010	4	11/15/10	45.50	18.00	0.022750	4273	97.21	142.71
Sewer	2010	4	12/22/10	31.50	18.00	0.015750	4236	66.72	98.22
Water	2010	4	12/22/10	41.75	18.00	0.020875	4236	88.43	130.18
Tax	2011	1	02/01/11	295.31	18.00	0.147655	4197	619.71	915.02
CCMUA	2011	1	02/15/11	45.50	18.00	0.022750	4183	95.16	140.66
Sewer	2011	1	03/21/11	39.90	18.00	0.019950	4147	82.73	122.63
Water	2011	1	03/21/11	53.75	18.00	0.026875	4147	111.45	165.20
Tax	2011	2	05/01/11	228.34	18.00	0.114170	4107	468.90	697.24
CCMUA	2011	2	05/15/11	45.50	18.00	0.022750	4093	93.12	138.62
Sewer	2011	2	06/24/11	39.90	18.00	0.019950	4054	80.88	120.78
Water	2011	2	06/24/11	53.75	18.00	0.026875	4054	108.95	162.70
Tax	2011	3	08/01/11	340.06	18.00	0.170030	4017	683.01	1,023.07
CCMUA	2011	3	08/15/11	45.50	18.00	0.022750	4003	91.07	136.57
Sewer	2011	3	09/02/11	23.37	18.00	0.011685	3986	46.58	69.95
Water	2011	3	09/02/11	30.16	18.00	0.015080	3986	60.11	90.27
Tax	2011	4	11/01/11	340.06	18.00	0.170030	3927	667.71	1,007.77
CCMUA	2011	4	11/15/11	45.50	18.00	0.022750	3913	89.02	134.52
Tax	2012	1	02/01/12	304.24	18.00	0.152120	3837	583.68	887.92
CCMUA	2012	1	02/15/12	46.26	18.00	0.023130	3823	88.43	134.69
Sewer	2012	2	03/14/12	82.22	18.00	0.041110	3794	155.97	238.19
Water	2012	2	03/14/12	110.96	18.00	0.055480	3794	210.49	321.45
Tax	2012	2	05/01/12	308.84	18.00	0.154420	3747	578.61	887.45
Sewer	2012	2	05/14/12	4.18	18.00	0.002090	3734	7.80	11.98
Water	2012	2	05/14/12	5.17	18.00	0.002585	3734	9.65	14.82
CCMUA	2012	2	05/15/12	47.75	18.00	0.023875	3733	89.13	136.88
Sewer	2012	3	06/11/12	12.36	18.00	0.006180	3707	22.91	35.27
Water	2012	3	06/11/12	15.29	18.00	0.007645	3707	28.34	43.63
Tax	2012	3	08/01/12	297.05	18.00	0.148525	3657	543.16	840.21
CCMUA	2012	3	08/15/12	47.75	18.00	0.023875	3643	86.98	134.73
Sewer	2012	4	09/10/12	17.51	18.00	0.008755	3618	31.68	49.19
Water	2012	4	09/10/12	21.68	18.00	0.010840	3618	39.22	60.90
Tax	2012	4	11/01/12	297.04	18.00	0.148520	3567	529.77	826.81
CCMUA	2012	4	11/15/12	47.75	0.00	0.000000	0	0.00	47.75

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Sewer	2013	1	12/10/12	17.80	18.00	0.008900	3528	31.40	49.20
Water	2013	1	12/10/12	22.05	18.00	0.011025	3528	38.90	60.95
Tax	2013	1	02/01/13	305.14	18.00	0.152570	3477	530.49	835.63
CCMUA	2013	1	02/15/13	50.00	18.00	0.025000	3463	86.58	136.58
Sewer	2013	2	03/13/13	17.80	18.00	0.008900	3435	30.57	48.37
Water	2013	2	03/13/13	22.05	18.00	0.011025	3435	37.87	59.92
Tax	2013	2	05/01/13	305.12	18.00	0.152560	3387	516.72	821.84
CCMUA	2013	2	05/15/13	50.00	18.00	0.025000	3373	84.33	134.33
Sewer	2013	2	06/10/13	55.20	18.00	0.027600	3348	92.40	147.60
Water	2013	2	06/10/13	79.65	18.00	0.039825	3348	133.33	212.98
Tax	2013	3	08/01/13	341.62	18.00	0.170810	3297	563.16	904.78
CCMUA	2013	3	08/15/13	50.00	18.00	0.025000	3283	82.08	132.08
Sewer	2013	3	09/11/13	72.80	18.00	0.036400	3257	118.55	191.35
Water	2013	3	09/11/13	118.05	18.00	0.059025	3257	192.24	310.29
Tax	2013	4	11/01/13	341.62	18.00	0.170810	3207	547.79	889.41
CCMUA	2013	4	11/15/13	50.00	18.00	0.025000	3193	79.83	129.83
Sewer	2013	4	12/12/13	75.00	18.00	0.037500	3166	118.73	193.73
Water	2013	4	12/12/13	122.85	18.00	0.061425	3166	194.47	317.32
Tax	2014	1	02/01/14	326.81	18.00	0.163405	3117	509.33	836.14
CCMUA	2014	1	02/15/14	52.25	18.00	0.026125	3103	81.07	133.32
Sewer	2014	1	03/14/14	81.60	18.00	0.040800	3074	125.42	207.02
Water	2014	1	03/14/14	137.25	18.00	0.068625	3074	210.95	348.20
Tax	2014	2	05/01/14	326.78	18.00	0.163390	3027	494.58	821.36
CCMUA	2014	2	05/15/14	52.25	18.00	0.026125	3013	78.71	130.96
Sewer	2014	2	06/09/14	81.60	18.00	0.040800	2989	121.95	203.55
Water	2014	2	06/09/14	137.25	18.00	0.068625	2989	205.12	342.37
Tax	2014	3	08/01/14	325.05	18.00	0.162525	2937	477.34	802.39
CCMUA	2014	3	08/15/14	52.25	18.00	0.026125	2923	76.36	128.61
Sewer	2014	3	09/08/14	88.20	18.00	0.044100	2900	127.89	216.09
Water	2014	3	09/08/14	154.75	18.00	0.077375	2900	224.39	379.14
Tax	2014	4	11/01/14	325.04	18.00	0.162520	2847	462.69	787.73
CCMUA	2014	4	11/15/14	52.25	18.00	0.026125	2833	74.01	126.26
Sewer	2014	4	12/08/14	81.60	18.00	0.040800	2810	114.65	196.25
Water	2014	4	12/08/14	137.25	18.00	0.068625	2810	192.84	330.09
Tax	2015	1	02/01/15	329.40	18.00	0.164700	2757	454.08	783.48
CCMUA	2015	1	02/15/15	52.25	18.00	0.026125	2743	71.66	123.91
Sewer	2015	1	03/12/15	72.80	18.00	0.036400	2716	98.86	171.66
Water	2015	1	03/12/15	118.05	18.00	0.059025	2716	160.31	278.36
Tax	2015	2	05/01/15	339.53	18.00	0.169765	2667	452.76	792.29
Sewer	2015	2	06/11/15	53.00	18.00	0.026500	2627	69.62	122.62
Water	2015	2	06/11/15	74.85	18.00	0.037425	2627	98.32	173.17
Tax	2015	3	08/01/15	333.38	18.00	0.166690	2577	429.56	762.94
Sewer	2015	3	09/09/15	44.20	18.00	0.022100	2539	56.11	100.31
Water	2015	3	09/09/15	60.45	18.00	0.030225	2539	76.74	137.19
Tax	2015	4	11/01/15	333.38	18.00	0.166690	2487	414.56	747.94
Sewer	2015	4	12/09/15	44.20	18.00	0.022100	2449	54.12	98.32
Water	2015	4	12/09/15	60.45	18.00	0.030225	2449	74.02	134.47
Tax	2016	1	02/01/16	337.50	18.00	0.168750	2397	404.49	741.99
Sewer	2016	1	02/12/16	33.20	18.00	0.016600	2386	39.61	72.81
Water	2016	1	02/12/16	44.45	18.00	0.022225	2386	53.03	97.48
Tax	2016	2	05/01/16	356.43	18.00	0.178215	2307	411.14	767.57

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Sewer	2016	2	05/13/16	20.00	18.00	0.010000	2295	22.95	42.95
Water	2016	2	05/13/16	25.25	18.00	0.012625	2295	28.97	54.22
Tax	2016	3	08/01/16	346.83	18.00	0.173415	2217	384.46	731.29
Sewer	2016	3	08/12/16	24.40	18.00	0.012200	2206	26.91	51.31
Water	2016	3	08/12/16	31.65	18.00	0.015825	2206	34.91	66.56
Tax	2016	4	11/01/16	346.83	18.00	0.173415	2127	368.85	715.68
Sewer	2016	4	11/14/16	42.00	18.00	0.021000	2114	44.39	86.39
Water	2016	4	11/14/16	57.25	18.00	0.028625	2114	60.51	117.76
Tax	2017	1	02/01/17	350.61	18.00	0.175305	2037	357.10	707.71
Sewer	2017	1	02/09/17	44.20	18.00	0.022100	2029	44.84	89.04
Water	2017	1	02/09/17	60.45	18.00	0.030225	2029	61.33	121.78
Tax	2017	2	05/01/17	372.60	18.00	0.186300	1947	362.73	735.33
Sewer	2017	2	05/10/17	44.20	18.00	0.022100	1938	42.83	87.03
Water	2017	2	05/10/17	60.45	18.00	0.030225	1938	58.58	119.03
Tax	2017	3	08/01/17	354.99	18.00	0.177495	1857	329.61	684.60
Sewer	2017	3	08/15/17	59.60	18.00	0.029800	1843	54.92	114.52
Water	2017	3	08/15/17	89.25	18.00	0.044625	1843	82.24	171.49
Tax	2017	4	11/01/17	354.98	18.00	0.177490	1767	313.62	668.60
Sewer	2017	4	11/06/17	42.00	18.00	0.021000	1762	37.00	79.00
Water	2017	4	11/06/17	57.25	18.00	0.028625	1762	50.44	107.69
Tax	2018	1	02/01/18	362.15	18.00	0.181075	1677	303.66	665.81
Sewer	2018	1	02/21/18	55.20	18.00	0.027600	1657	45.73	100.93
Water	2018	1	02/21/18	79.65	18.00	0.039825	1657	65.99	145.64
Tax	2018	2	05/01/18	362.13	18.00	0.181065	1587	287.35	649.48
Sewer	2018	2	05/07/18	39.80	18.00	0.019900	1581	31.46	71.26
Water	2018	2	05/07/18	54.05	18.00	0.027025	1581	42.73	96.78
Tax	2018	3	08/01/18	372.40	18.00	0.186200	1497	278.74	651.14
Sewer	2018	3	08/06/18	57.40	18.00	0.028700	1492	42.82	100.22
Water	2018	3	08/06/18	84.45	18.00	0.042225	1492	63.00	147.45
Tax	2018	4	11/01/18	372.39	18.00	0.186195	1407	261.98	634.37
Sewer	2018	4	11/05/18	42.00	18.00	0.021000	1403	29.46	71.46
Water	2018	4	11/05/18	57.25	18.00	0.028625	1403	40.16	97.41
Tax	2019	1	02/01/19	371.17	18.00	0.185585	1317	244.42	615.59
Sewer	2019	1	02/04/19	37.60	18.00	0.018800	1314	24.70	62.30
Water	2019	1	02/04/19	50.85	18.00	0.025425	1314	33.41	84.26
Tax	2019	2	05/01/19	371.15	18.00	0.185575	1227	227.70	598.85
Sewer	2019	2	05/06/19	39.80	18.00	0.019900	1222	24.32	64.12
Water	2019	2	05/06/19	54.05	18.00	0.027025	1222	33.02	87.07
Tax	2019	3	08/01/19	367.26	18.00	0.183630	1137	208.79	576.05
Sewer	2019	3	08/15/19	39.80	18.00	0.019900	1123	22.35	62.15
Water	2019	3	08/15/19	54.05	18.00	0.027025	1123	30.35	84.40
Tax	2019	4	11/01/19	367.25	18.00	0.183625	1047	192.26	559.51
Sewer	2019	4	11/15/19	37.60	18.00	0.018800	1033	19.42	57.02
Water	2019	4	11/15/19	50.85	18.00	0.025425	1033	26.26	77.11
Tax	2020	1	02/01/20	373.26	18.00	0.186630	957	178.60	551.86
Sewer	2020	1	03/01/20	37.60	18.00	0.018800	927	17.43	55.03
Water	2020	1	03/01/20	50.85	18.00	0.025425	927	23.57	74.42
Tax	2020	2	05/01/20	373.25	18.00	0.186625	867	161.80	535.05
Sewer	2020	2	06/02/20	35.40	18.00	0.017700	836	14.80	50.20
Water	2020	2	06/02/20	47.65	18.00	0.023825	836	19.92	67.57

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Sewer	2020	2	06/15/20	117.93	18.00	0.058965	823	48.53	166.46
Water	2020	2	06/15/20	98.50	18.00	0.049250	823	40.53	139.03
Tax	2020	3	08/01/20	438.40	18.00	0.219200	777	170.32	608.72
Sewer	2020	3	09/02/20	37.60	18.00	0.018800	746	14.02	51.62
Water	2020	3	09/02/20	50.85	18.00	0.025425	746	18.97	69.82
Tax	2020	4	11/01/20	357.39	18.00	0.178695	687	122.76	480.15
Sewer	2020	4	12/02/20	35.40	18.00	0.017700	656	11.61	47.01
Water	2020	4	12/02/20	47.65	18.00	0.023825	656	15.63	63.28
Tax	2021	1	02/01/21	385.58	18.00	0.192790	597	115.10	500.68
Sewer	2021	2	03/02/21	35.40	18.00	0.017700	566	10.02	45.42
Water	2021	2	03/02/21	47.65	18.00	0.023825	566	13.48	61.13
Tax	2021	2	05/01/21	385.57	18.00	0.192785	507	97.74	483.31
Sewer	2021	2	06/02/21	37.60	18.00	0.018800	476	8.95	46.55
Water	2021	2	06/02/21	50.85	18.00	0.025425	476	12.10	62.95
Tax	2021	3	08/01/21	419.04	18.00	0.209520	417	87.37	506.41
Sewer	2021	3	09/01/21	39.80	18.00	0.019900	387	7.70	47.50
Water	2021	3	09/01/21	54.05	18.00	0.027025	387	10.46	64.51
Tax	2021	4	11/01/21	434.08	18.00	0.217040	327	70.97	505.05
Sewer	2021	4	12/01/21	39.80	18.00	0.019900	297	5.91	45.71
Water	2021	4	12/01/21	54.05	18.00	0.027025	297	8.03	62.08
Tax	2022	1	02/01/22	406.07	18.00	0.203035	237	48.12	454.19
Tax	2022	2	05/01/22	406.07	18.00	0.203035	147	29.85	435.92
Sewer	2022	2	06/02/22	39.80	18.00	0.019900	116	2.31	42.11
Water	2022	2	06/02/22	54.05	18.00	0.027025	116	3.13	57.18
Sewer	2022	3	09/02/22	37.60	18.00	0.018800	26	0.49	38.09
Water	2022	3	09/02/22	50.85	18.00	0.025425	26	0.66	51.51
			Total:	32,999.22				53,702.47	86,701.69

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	7,285.30	23,159.97	30,445.27
Subseq Tax	22,120.86	32,847.62	54,968.48
Total Tax	29,406.16	56,007.59	85,413.75
Certificate Water	117.92	374.87	492.79
Subseq Water	5,379.67	10,177.89	15,557.56
Total Water	5,497.59	10,552.76	16,050.35
Certificate Sewer	73.27	232.93	306.20
Subseq Sewer	3,664.93	6,717.80	10,382.73
Total Sewer	3,738.20	6,950.73	10,688.93
Certificate CCMUA	1,693.61	5,383.99	7,077.60
Subseq CCMUA	1,833.76	3,959.16	5,792.92
Total CCMUA	3,527.37	9,343.15	12,870.52
Certificate Cost	150.00	476.84	626.84

LIEN REDEMPTION:

Principal:	42,319.32	
Redemption Penalty (4.00 %):	372.80	
Interest:	83,331.07	
Recording Fees:	8.00	
TOTAL REDEMPTION:	126,031.19	Total Per Diem: 21.135785

(Note: Current Charges must be met on Municipal Liens.)

DB:dh
12-13-22

R-41

RESOLUTION AUTHORIZING THE REFUNDING OF A DUPLICATE TAX PAYMENT FOR 1234 N. 20TH STREET, BLOCK 823, LOT 8 TO CORELOGIC

WHEREAS, CoreLogic made a duplicate tax payment of 3rd quarter taxes for the property located at 1234 N. 20th Street, Block 823, Lot 8; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund of the duplicate tax payment which could not be applied in the amount of $491.61 to CoreLogic; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund of duplicate tax payment as follows:

Refund to: CoreLogic
3001 Hacberry Road
Irving, TX 75063-0156

Refund Amount: $491.61

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: October 31, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund to Corelogic, 3001 Hackberry Rd., Irving, TX 75063 for block/lot 823/8 (1234 N 20th. St) in the amount of $491.61 due to a duplicate 3rd quarter payment made by Corelogic.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $491.61

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/4/22	**(If applicable)**
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	12/2/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND"

Michelle D. Hill, Tax Collector — 10/31/2022 Date

Latricia Robinson

From: Michelle D. Hill
Sent: Thursday, September 22, 2022 7:57 AM
To: Latricia Robinson
Cc: Nahema Harvey
Subject: FW: MRC Ref # 0618347777 - Refund request
Attachments: 0618347777 POP.pdf

Morning,
Do you have a resolution for this one?

From: Tax
Sent: Wednesday, September 21, 2022 3:55 PM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>
Subject: FW: MRC Ref # 0618347777 - Refund request

From: Pavithra, Bindu [mailto:pbindu@corelogic.com]
Sent: Wednesday, September 21, 2022 10:24 AM
To: Tax <Tax@ci.camden.nj.us>
Cc: Kumar Prakash, Mohan <mkumarprakash@corelogic.com>; TAX-RA-TaxCert <TaxCert.TAX@corelogic.com>
Subject: MRC Ref # 0618347777 - Refund request

Hi Tax Collector,

Subject: Refund request

Homeowner: WANDA Y RIVERA
Parcel: 00823.0000 00008.0000
Property address: 1234 N 20TH, CAMDEN NJ 081053758
Client Ref: 0618347777

Kindly forward the Refund for the above mentioned property:
Confirmed as per TC (Antionetta) there is a refund available IAO $491.61 to NATIONSTAR MORTGAGE please forward the refund to below mention email address. Please find attached Proof of Payment for the reference.

Kindly review and process the refund to CoreLogic address:
3001 HACBERRY RD,
Irving TX 75063-0156

Please provide the response to Fax # 8173107513, Attn. it to Bindu with reference # 0618347777 or send email to TaxCert.TAX@corelogic.com or pbindu@corelogic.com

Regards,
Bindu

****

This message may contain confidential or proprietary information intended only for the use of the

addressee(s) named above or may contain information that is legally privileged. If you are not the intended addressee, or the person responsible for delivering it to the intended addressee, you are hereby notified that reading, disseminating, distributing or copying this message is strictly prohibited. If you have received this message by mistake, please immediately notify us by replying to the message and delete the original message and any copies immediately thereafter.

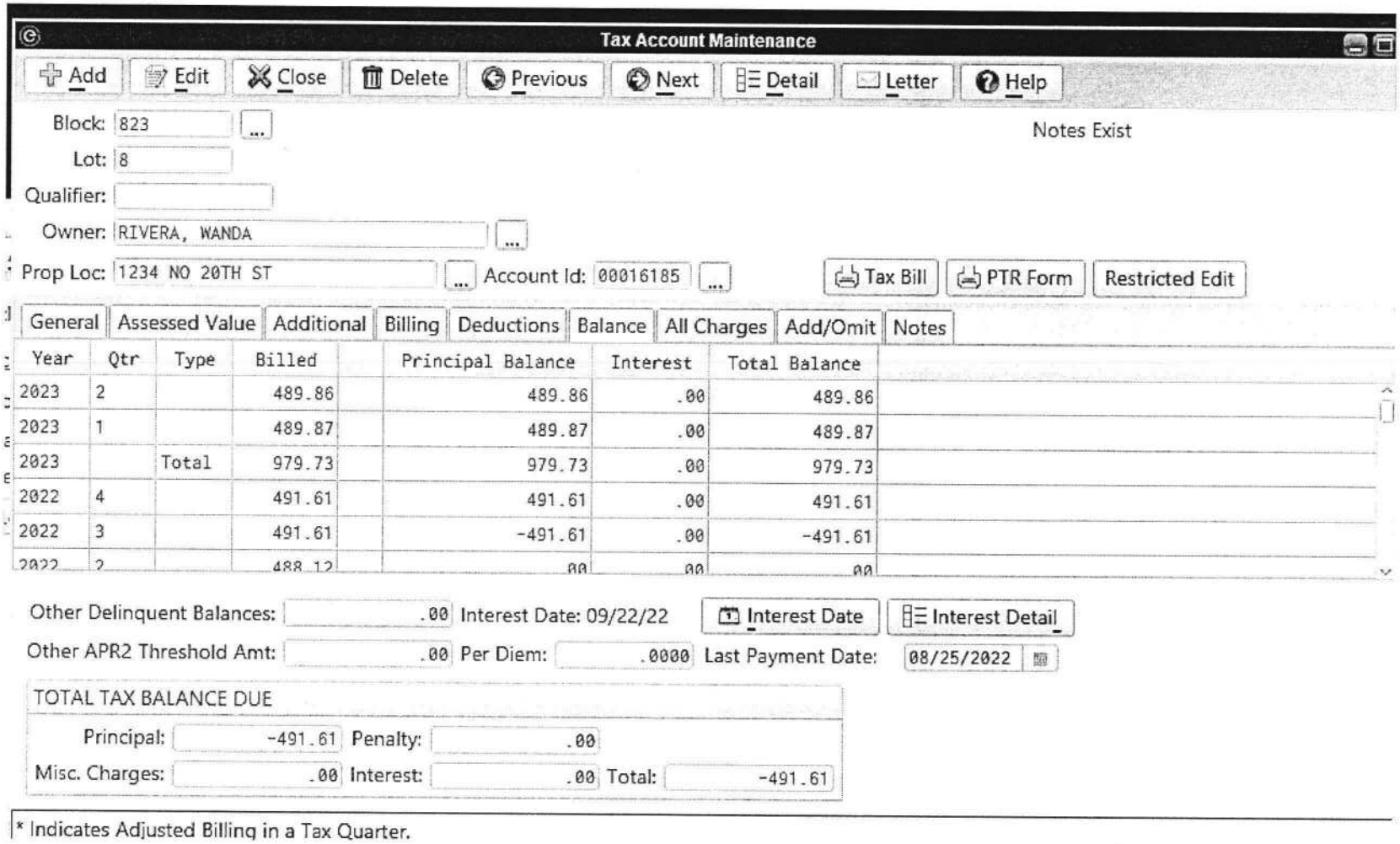
Thank you.

****

CLLD

AGENCY..: 290040007 CAMDEN CITY * FISCAL, 520 MARKET ST- CITY HALL-RM #117, CAMDEN NJ08101 (856)757-7003 INSTALLMENT: 3

TAX IDENTIFICATION	BILL NUMBER	PAYMENT AMOUNT	CONTRACT SUF	SUF	CUSTOMER	TPA	LOAN NUMBER
00785.0000 00020.0000	00015297	53.97	16211558	001 004	46586		0002022773
00785.0000 00027.0000	00015304	646.78	08399205	001 001	31455		0027761337
00786.0000 00060.0000	00015336	505.95	06016300	001 001	40189		9350943115
00786.0000 00061.0000	00015337	452.83	21307272	001 002	41417		2982867794
00787.0000 00045.0000	00015387	490.77	81384702	001 001	11929		9704184697
00787.0000 00048.0000	00015390	690.69	93214470	001 001	15114		0124960352
00787.0000 00052.0000	00015394	473.91	44369144	001 002	58055	00114	0104678586
00788.0000 00068.0000	00015440	481.50	17331290	001 001	11680		0675338115
00793.0000 00056.0000	00015532	336.36	06770400	001 001	15114		0179504022
00800.0000 00070.0000	00015749	424.15	78294034	001 001	12322		0431421692
00800.0000 00071.0000	00015750	492.46	52383729	001 001	15114		0124950056
00803.0000 00008.0000	00015892	239.48	77934052	001 001	20977		8004116192
00819.0000 00040.0000	00016100	490.77	64145335	001 001	11680		0579192996
00819.0000 00043.0000	00016103	557.39	06048378	001 001	92242		8011158030
00820.0000 00003.0000	00016109	623.06	62260394	001 001	12322		0604243170
00821.0000 00022.0000	00016132	767.36	52496864	001 001	15114		0102962784
00821.0000 00029.0000	00016138	799.40	26893569	001 001	12322		0655484483
00821.0000 00031.0000	00016139	597.87	64536520	001 001	12135		0874268377
00821.0000 00076.0000	00016142	605.46	65296941	001 001	20977		1003717818
00822.0000 00060.0000	00016157	543.05	29954966	001 001	10185		6070133941377
00822.0000 00062.0000	00016159	484.02	11170950	001 001	15114		4767965520
00822.0000 00068.0000	00016165	570.88	04768880	001 002	15114		0039459482
00823.0000 00005.0000	00016182	530.41	65158413	001 001	11146		6841018715045
00823.0000 00008.0000	00016185	491.61	61973451	001 001	12322		0618347777
00823.0000 00011.0000	00016188	480.65	78293729	001 001	12322		0652327362
00823.0000 00027.0000	00016198	482.34	58135963	001 001	11680		0579199624
00823.0000 00029.0000	00016200	493.30	65461682	001 001	12322		0672773991
00823.0000 00031.0000	00016202	550.64	82775447	001 001	58055	00114	0052109295
00823.0000 00078.0000	00016206	559.92	41139151	001 001	12322		0656622651
00823.0000 00103.0000	00016215	795.18	98224335	001 001	40189		9351415964
00823.0000 00104.0000	00016216	683.05	62250447	001 001	12322		0611868357
00824.0000 00018.0000	00016230	984.08	35245024	001 001	12265		6804000675808
00824.0000 00024.0000	00016232	597.87	40133780	001 001	11952		7602746412
00825.0000 00021.0000	00016262	633.28	61785850	001 001	11952		7600063923
00825.0000 00029.0000	00016266	758.93	26061214	001 001	20977		8023472494



Adj Batch

code 064

BLQ: 823. 8.
Owner Name: RIVERA, WANDA

Tax Year: 2022 to 2022
Property Location: 1234 NO 20TH ST

Tax Year: 2022	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	488.12	488.12	491.61	491.61	1,959.46
Payments:	488.12	488.12	983.22	0.00	1,959.46
Balance:	0.00	0.00	491.61-	491.61	0.00

Date	Qtr	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	2022 Prin Balance
		Original Billed							1,959.46		1,959.46
02/09/22	1	Payment Electronic File	001	CORELOGIC	CK	136052	1176	CORELOGI	488.12	0.00	1,471.34
05/05/22	2	Payment ELECTRONIC FILE	001	CORELOGIC	CK	136654	1156	KAH	488.12	0.00	983.22
08/15/22	3	Payment online payment	001	3834425759	CK	137396	18	WIPP0815	491.61	0.00	491.61
08/25/22	3	Payment Electronic File	001	CORELOGIC	CK	137501	1542	CORELOGI	491.61	0.00	0.00

Total Principal Balance for Tax Years in Range: 0.00

DB:dh
12-13-22

R-42

RESOLUTION AMENDING RESOLUTION #R-39 (MC-8611) ADOPTED ON SEPTEMBER 13, 2022 "AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-00080 AND REFUND LIEN HOLDER AND REOPEN CHARGES"

WHEREAS, the Council of the City of Camden by Resolution #R-39 (MC-8611) dated September 13, 2022 authorized the cancellation of tax sale certificate #19-00080 and refund lien holder FIGNJ19LLC & Sec Pty in the amount of $30,452.95 and to reopen charges; and

WHEREAS, it is necessary to amend Resolution #R-39 (MC-8611) to include the cancellation charges in the amount of $17,083.57 which should have been included in the refund as principle subsequent charges due to property being owned by a state entity and is not subject to Tax Sale; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City Officers are hereby authorized to amend Resolution R-39 (MC-8611) to cancel the lien and refund the lien holder the amount of $17,083.57 which should have been included in the original amount of $30,452.95.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

DATE: October 27, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

RESOLUTION AMENDING RESOLUTION R-39 (MC-8611) AUTHORIZING THE CANCELLATION OF LIEN AND REFUND LIEN HOLDER

BRIEF DESCRIPTION: Resolution to refund the principal subsequent charges of certificate no. 19-00080, block/lot 81.02/1 (5 Riverside Drive) in the amount of $17,083.57 to Fig Cust FigNJ19LLC & Sec Pty, PO Box 54426, New Orleans, LA 70154 in the amount of $17,083.57. Prior refund to lien holder only included certificate amount and interest on subs. Property is owned by a state entity and is not subject to Tax Sale.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $17,083.57

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	11/4/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/14/22	
Received by City Attorney:	12/2/22	

Prepared By: Michelle D. Hill x7003

Contact Person: Latricia Robinson x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

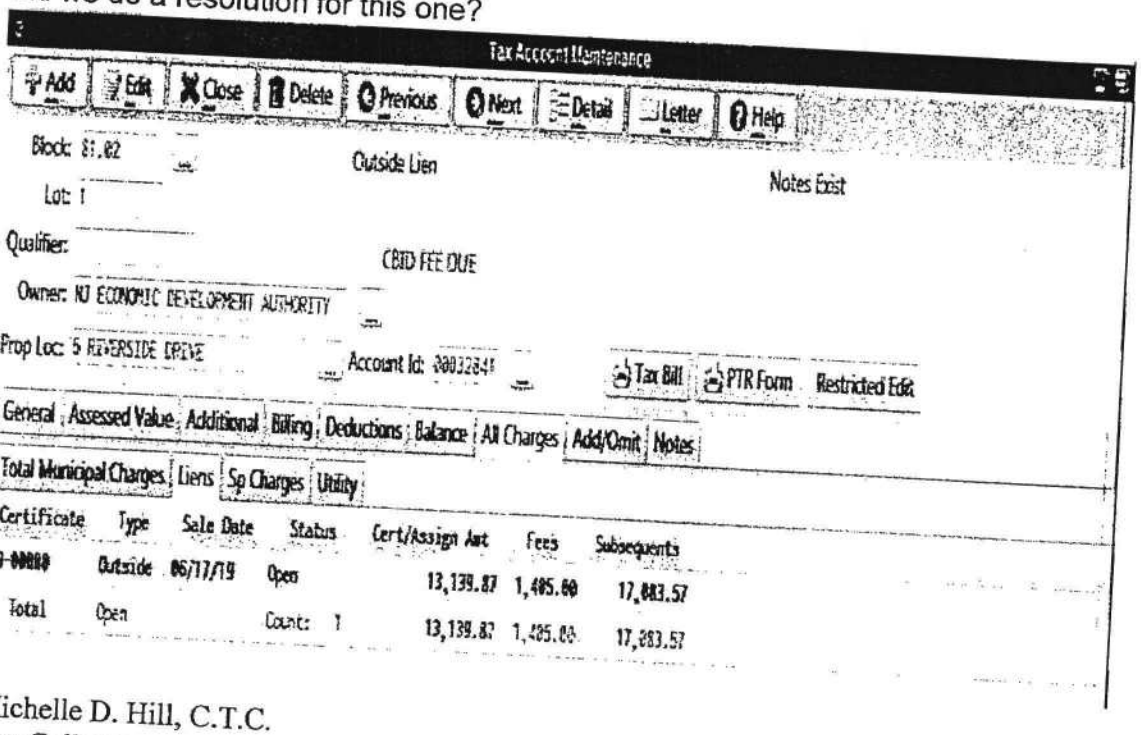
"RESOLUTION TO REFUND LIEN HOLDER"

Michelle D. Hill, Tax Collector — 10/27 /2022 Date

Latricia Robinson

From: Michelle D. Hill
Sent: Wednesday, June 29, 2022 9:45 AM
To: Latricia Robinson
Cc: Nahema Harvey
Subject: Resolution to Cancel Cert and Refund Lienholder

Did we do a resolution for this one?



Michelle D. Hill, C.T.C.
Tax Collector
City of Camden
Revenue Collection
520 Market Street, Room 117
Camden, NJ 08102
P (856) 757-7003
Tax@ci.camden.nj.us
Click here for property tax information

Certificate: 19-00080
Prop Loc: 5 RIVERSIDE DRIVE

Owner: NJ ECONOMIC DEVELOPMENT AUTHORITY
Address: PO BOX 990
TRENTON, NJ 08625-0990

Type of Lien: Outside
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 81.02 1.
Sale Date: 06/17/19
Redemption Calculation Date: 09/13/22
Include Current Charges: N

Holder Name: Fig Cust FIGNJ19LLC & SEC PTY
Address: P.O.BOX 54226
NEW ORLEANS, LA 70154

Holder Id: 40148

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	11,948.16	1,091.71	13,039.87

Cost:	100.00	
Total Certificate:		13,139.87
#Days: 1166 Per Diem: 6.569935 Int on Cert:		7,660.54
Redemption Penalty (6.00 %):		788.39
Total:		21,588.80

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax 6% Penalty	2019	2	06/30/19	793.52					793.52
Total Principal plus Interest thru 06/30/19 plus 6% Penalty:				793.52					
Subsequent Interest on 793.52					18.00	0.396760	1153	457.46	457.46
Tax	2019	3	09/19/19	1,233.48	18.00	0.616740	1074	662.38	1,895.86
Tax	2019	4	12/04/19	1,223.84	18.00	0.611920	999	611.31	1,835.15
Tax	2020	1	03/16/20	1,249.37	18.00	0.624685	897	560.34	1,809.71
Tax	2020	2	06/12/20	1,304.97	18.00	0.652485	811	529.17	1,834.14
Tax	2020	3	09/25/20	1,476.00	18.00	0.738000	708	522.50	1,998.50
Tax	2020	4	12/09/20	1,557.09	18.00	0.778545	634	493.60	2,050.69
Tax	2021	1	03/25/21	1,381.06	18.00	0.690530	528	364.60	1,745.66
Tax	2021	2	06/09/21	1,366.26	18.00	0.683130	454	310.14	1,676.40
Tax	2021	2	10/01/21	4.24	18.00	0.002120	342	0.73	4.97
Tax	2021	3	10/01/21	1,183.57	18.00	0.591785	342	202.39	1,385.96
Tax	2021	4	12/10/21	1,564.01	18.00	0.782005	273	213.49	1,777.50
Tax	2022	1	03/04/22	1,372.74	18.00	0.686370	189	129.72	1,502.46
Tax	2022	2	06/02/22	1,373.42	18.00	0.686710	101	69.36	1,442.78
			Total:	17,083.57				5,127.19	22,210.76

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	13,039.87	7,602.24	20,642.11
Subseq Tax	17,083.57	5,127.19	22,210.76
Total Tax	30,123.44	12,729.43	42,852.87

Certificate Cost	100.00	58.30	158.30

LIEN REDEMPTION:

Principal:	29,429.92
Redemption Penalty (6.00 %):	788.39
Tax Penalty:	793.52
Interest:	12,787.73
Recording Fees:	65.00
Foreclosure Fees:	1,340.00
TOTAL REDEMPTION:	45,204.56

Total Per Diem: 15.111720

AV:dh
09-13-22

R-39

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE CERTIFICATE #19-00080 AND REFUND LIEN HOLDER AND REOPEN CHARGES

WHEREAS, FIGNJ19LLC purchased Tax Sale Certificate #19-00080 for unpaid taxes and/or Municipal Charges assessed against 5 Riverside Drive, also known as Block 81.02, Lot 1 on the tax map of the City of Camden; and

WHEREAS, the Tax Sale Certificate #19-00080 was sold in error due to property being owned by the New Jersey Economic Development Authority, a state entity; and

WHEREAS, the Tax Collector is requesting authorization from City Council to cancel Tax Sale Certificate #19-00080 and issue a refund to FIGNJ19LLC the lienholder, and reopen charges against the property; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel Tax Sale Certificate #19-00080, cancel the charges and issue a refund as follows:

5 Riverside Drive, Block 81.02, Lot 1
Cancel Tax Sale Certificate #19-00080

Refund Amount: $30,452.95

Make Payable to: FIGNJ19LLC & Sec Pty
P.O. Box 54226
New Orleans, LA 70154

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: September 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: September 13, 2022

TO: Timothy J. Cunningham, Business Administrator

DATE: July 21, 2022

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Cancel Lien and Refund Lien Holder Reopen charges.

BRIEF DESCRIPTION: Resolution authorizing the cancellation of certificate no. 19-00080, block/lot 81.02/1 (5 Riverside Drive) and refund Fig Cust FigNJ19LLC & Sec Pty, PO Box 54426, New Orleans, LA 70154 in the amount of $30,452.95 due to lien being sold in error. The charges are now collectible from property owner through Special Charges. Property is owned by a state entity and is not subject to Tax Sale.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $30,452.95

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	7/21/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	8/15/22	
Received by City Attorney:		

Prepared By: Michelle D. Hill x7003

Contact Person: Latricia Robinson x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL CERT AND REFUND LIEN HOLDER AND REOPEN CHARGES"

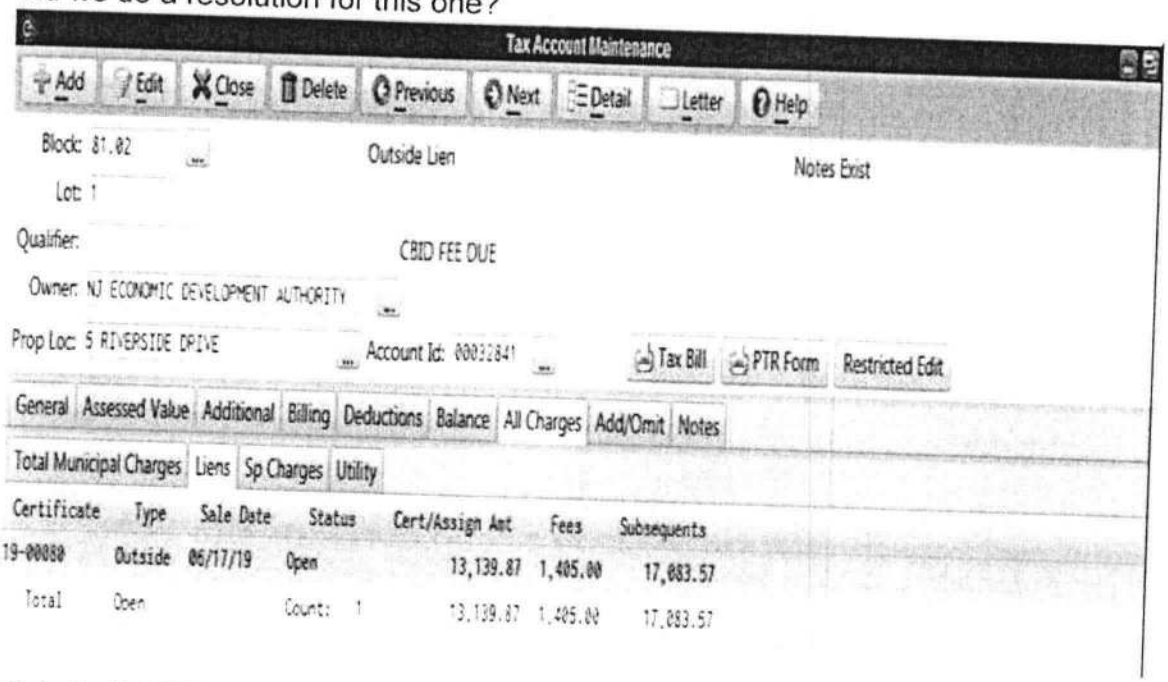
7/28/2022

Michelle D. Hill, Tax Collector Date

Latricia Robinson

From: Michelle D. Hill
Sent: Wednesday, June 29, 2022 9:45 AM
To: Latricia Robinson
Cc: Nahema Harvey
Subject: Resolution to Cancel Cert and Refund Lienholder

Did we do a resolution for this one?



Michelle D. Hill, C.T.C.
Tax Collector
City of Camden
Revenue Collection
520 Market Street, Room 117
Camden, NJ 08102
P (856) 757-7003
Tax@ci.camden.nj.us
Click here for property tax information

Certificate: 19-00080
Prop Loc: 5 RIVERSIDE DRIVE

Owner: NJ ECONOMIC DEVELOPMENT AUTHORITY
Address: PO BOX 990
TRENTON, NJ 08625-0990

Type of Lien: Outside
Interest Rate:18.00
Apr 2: N
Premium: 0.00

Block/Lot/Qual: 81.02 1.
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Redemption Calculation Date: 09/13/22
Include Current Charges: N

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Recording Fees:	65.00
Foreclosure Fees:	1,340.00
TOTAL REDEMPTION:	45,204.56

Total Per Diem: 15.111720

R-43

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE CANCELLATION OF $114,768.83 OF RESIDUAL BALANCE FROM BOND ORDINANCE MC-4731

WHEREAS, there exists $114,768.83 in an unencumbered balance remaining in a capital improvement, authorized by Ordinance MC-4731 that is no longer required for its original purpose, and

WHEREAS, it is now the desire of City Administration of the City of Camden to cancel the $114,768.83 capital improvement authorization balance in favor of reserving said balance for the retirement of debt that funds Ordinance MC-4731; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, New Jersey, that the $114,768.83 funded balance authorized and appropriated by MC-4731 of the City of Camden, New Jersey is hereby canceled and set aside as a reserve to retire the debt of Ordinance MC-4731.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date : December 13, 2022

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel $114,768.83 of the Residual Balance from Bond Ordinance MC-4731

BRIEF DESCRIPTION OF ACTION: Resolution to cancel $114,768.83 of the Residual Balance from Bond Ordinance MC-4731

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/9/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/16/22	
Received by City Attorney:	12/2/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

RESOLUTION TO CANCEL $114,768.83 OF RESIDUAL BALANCE FROM BOND ORDINANCE MC-4731

WHEREAS, there exists $114,768.83 in an unencumbered balance remaining in a capital improvement, authorized by Ordinance MC-4731 that is no longer required for its original purpose, and

WHEREAS, it is now the desire of City Administration of the City of Camden to cancel the $114,768.83 capital improvement authorization balance in favor of reserving said balance for the retirement of debt that funds Ordinance MC-4731

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Camden, New Jersey, that the $114,768.83 funded balance authorized and appropriated by MC-4731 of the City of Camden, New Jersey is hereby canceled and set aside as a reserve to retire the debt of Ordinance MC-4731.

Date of Introduction: _____

The above has been reviewed and approved as to form.

_____
DANIEL BLACKBURN
City Attorney

_____
ANGEL FUENTES
President, City Council

_____
VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Court

R-44

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE CANCELLATION OF $1,655,430.13 VARIOUS TRUST FUND BALANCES

WHEREAS, there exists $1,655,430.13 of various Trust Fund Balances that have been dormant for many years; and

WHEREAS, the City Auditor has recommended proper disposition of these funds; and

WHEREAS, upon examining these balances it is apparent that said deposits in prior years were made into the Trust Fund while the corresponding expenses were charged to Current Fund Operating budgets; and

WHEREAS, $1,655,430.13 remains as the unencumbered balances in the Trust Fund for various purposes (list attached) that are no longer required; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, New Jersey, that the $1,655,430.13 of unencumbered Trust Fund balances identified on the attached schedule are hereby canceled and transferred into Current Fund, Fund Balance.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, Business Administrator

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel $1,655,430.13 of various Trust Fund balances.

BRIEF DESCRIPTION OF ACTION: Resolution to cancel $1,655,430.13 of various Trust Fund balances.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/9/22	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/18/22	
Received by City Attorney:	12/2/22	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Gerald C. Seneski	x 7582
Contact Person:	Gerald C. Seneski	x7582

******Please attach all supporting documents******

CITY OF CAMDEN - TRUST OTHER

Statement of Miscellaneous Trust Other Reserves

For the Year Ended December 31, 2021

	Balance 12/31/21
Plumbing Street Opening Deposits	206,288.40
Gasoline Reimbursement Fund	42,932.02
Public Service Electric and Gas Company	500.00
Police Outside Employment	1,099,539.32
Unclassified Activity (Trust Other Account)	253,035.32
Unclassified Activity (Law Enforcement Account)	30,818.52
Unclassified Activity	22,316.55
Total	1,655,430.13

Revised
R-45

RESOLUTION AUTHORIZING TRANSFERS OF 2022 APPROPRIATIONS

WHEREAS, there are certain 2022 Budget Appropriations of the City of Camden which are estimated to be insufficient to meet the requirements of operating the affairs of the City for the balance of 2022; and

WHEREAS, there are certain 2022 Budget Appropriations where there are unexpended balances which will not be needed for such purposes; and

WHEREAS, NJSA *40A:4-58* provides for transfers to such accounts which are estimated to have insufficient balances; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the sum of two million, thirty-one thousand, one hundred twenty-two and 99/100 dollars ($2,031,122.99) is hereby transferred as detailed below:

Account	Account #	Transfer to	Transfer From
Debt			
Note Interest	2-01-D1-889	72.22	
Note Principal	2-01-D1-889		157.00
DEP Loan P & I	2-01-D1-889	16,550.77	
DCA Demo Loan P & I	2-01-D1-889		16,465.99
Other Expenses			
General Government - City Properties	2-01-E0-201	30,000.00	
General Government - City Attorney	2-01-E0-200	90,000.00	
Administration - Purchasing	2-01-E1-430		127,500.00
Administration - Assessor	2-01-E1-454		100,000.00
Finance - Finance Director	2-01-E2-450		50,000.00
Finance - Revenue Collection	2-01-E2-453		50,000.00
Public Safety - Traffic Control	2-01-E3-501		50,000.00
Public Safety - Fire	2-01-E3-550	7,500.00	
Planning – Project Management	2-01-E5-661	100,000.00	
Public Works – Utility Bills	2-01-E6-436	220,000.00	
Public Works – Traffic Engineer	2-01-E6-703	5,000.00	
Public Works – Director	2-01-E6-700		300,000.00
Public Works – Street Lighting	2-01-E6-851	325,000.00	
Human Services – Director	2-01-E7-800		100,000.00
Employment Taxes & Benefits			
Deferred Compensation Retirement Plan	2-01-F1-850	5,000.00	
Social Security	2-01-F1-800		5,000.00
Salaries			
General Government - Mayor's Office	2-01-S0-100	30,000.00	
General Government – Room/Board Board	2-01-S0-208	500.00	
General Government - City Council	2-01-S0-300	35,000.00	
General Government - Alcohol Beverage Control	2-01-S0-304	500.00	
General Government - City Attorney	2-01-S0-200		90,000.00
Administration - Business Administrator	2-01-S1-425	110,000.00	
Administration - Purchasing	2-01-S1-430	15,000.00	
Administration - Personnel	2-01-S1-432	50,000.00	
Administration - Technology	2-01-S1-433	40,000.00	

Finance – Director	2-01-S2-450	100,000.00	
Finance – Accounts & Controls	2-01-S2-451	10,000.00	
Finance – Treasurer	2-01-S2-452	60,000.00	
Finance – Grants Management	2-01-S2-455	30,000.00	
Finance – Revenue Collection	2-01-S2-453		80,000.00
Public Safety – Police	2-01-S3-500	20,000.00	
Code Enforcement – Weights & Measures	2-01-S4-606	10,000.00	
Planning – Planning Board	2-01-S5-104	500.00	
Planning – Zoning Board	2-01-S5-105	500.00	
Planning - Planning	2-01-S5-651	10,000.00	
Public Works – Director	2-01-S6-700	450,000.00	
Public Works – Neighborhood Districts	2-01-S6-702		850,000.00
Public Works – Facility Maintenance	2-01-S6-706		25,000.00
Public Works – Electric Bureau	2-01-S6-707		75,000.00
Public Works – Fleet Management	2-01-S6-709		112,000.00
Human Services – Director	2-01-S7-800	250,000.00	
Human Services – Recreation	2-01-S7-805	10,000.00	
TOTAL TRANSFERS		**2,031,122.99**	**2,031,122.99**

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

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and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

1[illegible] .15 x 2.[illegible] ÷ 360 x 22 = 9.41

7588.44 x 2.5[illegible] ÷ 360 x 82 = 60.50

[illegible].29 x 2.[illegible] ÷ 360 x [illegible] = .88

[illegible] x [illegible] ÷ 360 x [illegible] = 14.[illegible]

230.25 x 2.5% ÷ 360 x 679 = 15.10

26,470.69 Principal
1100.00 Payment
82.47 Interest
15.10 Escrow
+ 65.00 Recoup Fee
27,736.35

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: November 3, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel charges and refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of board up charges for cert no. 20A02137, block/lot 1325/47 (1426-1444 Mt Ephraim Ave) property was erroneously billed per DPW. The charge will be canceled and the remaining delinquent 2021, 1-4 quarters will be collected through Special Charges. A refund to Lien holder Pro Cap 8 FBO Firstrust Bank, PO Box 774, Fort Washington, PA 19034 in the amount of $27,736.35.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $27,736.35

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		**(If applicable)**
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Rev.

R-46

DB:dh
12-13-22

RESOLUTION AUTHORIZING THE CANCELATION OF BOARD UP CHARGES FOR TAX SALE CERTIFICATE #20A02137 FOR 1426-1444 MT. EPHRAIM AVENUE, BLOCK 1325, LOT 47 AND REFUND TO LIEN HOLDER PRO CAP 8 FBO FIRSTRUST BANK, PO BOX 774, FORT WASHINGTON, PA 19034 IN THE AMOUNT OF $27,736.35

WHEREAS, Rite Aid of New Jersey, Inc. was mistakenly and erroneously billed for board up charges on their property located at 1426-1444 Mt. Ephraim Avenue, Block/Lot-1325/47 and a subsequent tax lien was placed on said property; and

WHEREAS, lien holder Pro Cap 8 FBO Firstrust Bank purchased the tax sale certificate #20A02137 on the property located at 1426-1444 Mt. Ephraim Avenue, Block/Lot-1325/47; and

WHEREAS, the charges must be canceled and the remaining delinquent of 2021, 1st-4th quarters will be collected through special charges; and

WHEREAS, the Department of Public Works has requested that City Council authorize the cancelation of board up charges and refund the lien holder Pro Cap 8 FBO Firstrust Bank; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to cancel board up charges and issue a refund in the amount set forth below:

Cancel Board Up Charges
1426-1444 Mt. Ephraim Avenue, Block/Lot-1325/47

Refund	Refund Amount
Pro Cap 8 FBO Firstrust Bank PO Box 774 Fort Washington, PA 19034	$27,736.35

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: November 3, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel charges and refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of board up charges for cert no. 20A02137, block/lot 1325/47 (1426-1444 Mt Ephraim Ave) property was erroneously billed per DPW. The charge will be canceled and the remaining delinquent 2021, 1-4 quarters will be collected through Special Charges. A refund to Lien holder Pro Cap 8 FBO Firstrust Bank, PO Box 774, Fort Washington, PA 19034 in the amount of $27,736.35.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $27,736.35

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		**(If applicable)**
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 6, 2022

TO: Timothy J. Cunningham, Business Administrator

Date: November 3, 2022

FROM: Gerald C. Seneski, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to cancel charges and refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the cancellation of board up charges for cert no. 20A02137, block/lot 1325/47 (1426-1444 Mt Ephraim Ave) property was erroneously billed per DPW. The charge will be canceled and the remaining delinquent 2021, 1-4 quarters will be collected through Special Charges. A refund to Lien holder Pro Cap 8 FBO Firstrust Bank, PO Box 774, Fort Washington, PA 19034 in the amount of $27,695.90.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: $27,695.90

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/4/22	**(If applicable)**
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/18/22	
Received by City Attorney:	11.2.22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO CANCEL CHARGES AND REFUND"

11/3/2022

Michelle D. Hill, Tax Collector — Date

1179.75 x 1.5% ÷ 360 x 82 = 4.03
7588.44 x 1.5% ÷ 360 x 82 = 25.93
9070.29 x 1.5% ÷ 360 x 1 = .38
8311.95 x .25% ÷ 360 x 256 = 14.78

320.25 x 2.5% ÷ 360 x 679 = 15.10

26,470.68		Principal
1100.00		Premium
45.12		Interest
15.10		Interest
+ 65.00		Record fee
27,695.90		

Certificate: 20A02137
Prop Loc: 1426-1444 MT EPHRAIM AVE
Block/Lot/Qual: 1325. 47.
Sale Date: 12/14/20
Redemption Calculation Date: 11/03/22
Include Current Charges: N

Owner: RITE AID OF NEW JERSEY, INC
Address: PO BOX 3165
HARRISBURG, PA 17105
Holder Name: Pro Cap 8 FBO FIRSTRUST BANK
Address: PO Box 774
Fort Washington, PA 19034

Type of Lien: Outside
Interest Rate: 0.00
Apr 2: N
Premium: 1,100.00
Holder Id: 40206

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Boarding Up	296.30	8.95	305.25

Cost: 15.00
Total Certificate: 320.25
#Days: 679 Per Diem: 0.000000 Int on Cert: 0.00
Redemption Penalty (2.00 %): 6.41
Total: 326.66

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2021	3	10/08/21	1,179.75	8.00	0.262167	82	21.50	1,201.25
Tax	2021	3	10/08/21	7,588.44	18.00	3.794220	82	311.13	7,899.57
Tax	2021	4	12/29/21	9,070.29	18.00	4.535145	1	4.54	9,074.83
Tax 6% Penalty	2021	4	12/31/21	1,090.54					1,090.54
Total Principal plus Interest thru 12/31/21 plus 6% Penalty:				19,266.19					
Subsequent Interest on 19,266.19					18.00	9.633095	303	2,918.83	2,918.83
Tax	2022	1	02/17/22	8,311.95	18.00	4.155975	256	1,063.93	9,375.88
			Total:	27,240.97				4,319.93	31,560.90

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Subseq Tax	27,240.97	4,319.93	31,560.90
Total Tax	27,240.97	4,319.93	31,560.90
Certificate Boarding Up	305.25	0.00	305.25
Total Boarding Up	305.25	0.00	305.25
Certificate Cost	15.00	0.00	15.00

LIEN REDEMPTION:

Principal:	26,470.68
Redemption Penalty (2.00 %):	6.41
Tax Penalty:	1,090.54
Interest:	4,319.93
Recording Fees:	65.00

TOTAL REDEMPTION: 31,952.56 Total Per Diem: 13.789070

Michelle D. Hill

From: Daniel S. Blackburn
Sent: Wednesday, November 2, 2022 10:55 AM
To: Angela Watkins; Amia Valentine
Cc: Michelle Spearman; Yolanda Hawkins; Michelle D. Hill; Keith L. Walker; Nahema Harvey
Subject: RE: Rite Aid 03455-01 boarding up charge

Follow Up Flag: Follow up
Flag Status: Completed

Either way, I believe we have confirmed the lien on the Right Aide property is in error. We need to cancel it at the earliest opportunity unless someone can bring forward evidence to the contrary. I do not want to waste resources litigating this.

Dan

From: Angela Watkins
Sent: Wednesday, November 2, 2022 10:53 AM
To: Amia Valentine <AmValent@ci.camden.nj.us>
Cc: Daniel S. Blackburn <DaBlackb@ci.camden.nj.us>; Michelle Spearman <MiSpearm@ci.camden.nj.us>; Yolanda Hawkins <YoHawkin@ci.camden.nj.us>; Michelle D. Hill <MiHill@ci.camden.nj.us>; Keith L. Walker <KeWalker@ci.camden.nj.us>; Nahema Harvey <NaHarvey@ci.camden.nj.us>
Subject: RE: Rite Aid 03455-01 boarding up charge

Unfortunately, the error was made prior to my, and April's arrival to this department. The property that may have been boarded is not readily apparent in any records.

Thank you,

Angela M. Watkins
City of Camden Dept. of Public Works
Director's Office
101 Newton Avenue
Camden, NJ 08103
Phone: (856) 757-7139
Fax: (856) 757-7143
Email: anjohnst@ci.camden.nj.us

From: Amia Valentine
Sent: Wednesday, November 2, 2022 10:50 AM
To: Angela Watkins <AnJohnst@ci.camden.nj.us>
Cc: Daniel S. Blackburn <DaBlackb@ci.camden.nj.us>; Michelle Spearman <MiSpearm@ci.camden.nj.us>; Yolanda Hawkins <YoHawkin@ci.camden.nj.us>; Michelle D. Hill <MiHill@ci.camden.nj.us>; Keith L. Walker <KeWalker@ci.camden.nj.us>; Nahema Harvey <NaHarvey@ci.camden.nj.us>
Subject: RE: Rite Aid 03455-01 boarding up charge

Hi April,

Thank you. Do we know what address should have been billed?

<KeWalker@ci.camden.nj.us>; Nahema Harvey <NaHarvey@ci.camden.nj.us>
Subject: RE: Rite Aid 03455-01 boarding up charge

Hi Angela,

Please forward any documents DPW has regarding this board-up.

Amia I. Valentine

Assistant City Attorney
Law Department – City of Camden
City Hall Rm. 419
Camden, NJ 08101
Direct: 856-757-7166
Main:856-757-7170
City Cell: 856-883-1425
amvalent@ci.camden.nj.us

CONFIDENTIALITY NOTICE
This e-mail message including attachments, if any, is intended for the person(s) or entity to which it is addressed and may contain confidential and/or privileged material. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message. Unauthorized use of this e-mail may constitute a violation of federal and state law. Although the City of Camden attempts to sweep e-mails and attachments for viruses, it does not guarantee that either are virus free and accepts no liability for any damage sustained as a result of viruses. Thank you.

From: PublicWorks (Website)
Sent: Friday, October 28, 2022 1:05 PM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>; Daniel S. Blackburn <DaBlackb@ci.camden.nj.us>; Gerald C. Seneski <GeSenesk@ci.camden.nj.us>
Subject: FW: Rite Aid 03455-01 boarding up charge

Good Afternoon,

Please review the email below from Rite Aid Corp. regarding a tax lien and a foreclosure notice.

Thank you,

Angela M. Watkins
City of Camden Dept. of Public Works
Director's Office
101 Newton Avenue
Camden, NJ 08103
Phone: (856) 757-7139
Fax: (856) 757-7143
Email: anjohnst@ci.camden.nj.us

From: Tiffany Bethas [mailto:Tiffany.Bethas@riteaid.com]
Sent: Friday, October 28, 2022 12:37 PM
To: PublicWorks (Website) <PublicW@ci.camden.nj.us>; Tax <Tax@ci.camden.nj.us>
Subject: Rite Aid 03455-01 boarding up charge

Good afternoon. I'm sending this to your tax dept and also public works because I don't know if this pertains to one or both departments but just hoping to get some answers. I am writing in regards to a boarding up charge on Rite Aid store 03455-01 parcel #1325-47 at 1426-1444 Mt Ephraim Ave. I've attached the charge and also a letter about a tax sale on

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF PUBLIC WORKS
CITY OF CAMDEN
NEW JERSEY

KEITH L. WALKER
DIRECTOR OF PUBLIC WORKS
TEL: 856-757-7139
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

BOARD UP BILLING NOTICE

APRIL 24, 2020

REF # 1042
BOARD UP DATE: 3/5/2020
BOARD UP CHARGE: $296.30

2020-025

RITE AID OF NJ INC
P.O. BOX 3165
HARRISBURG, PA 17105

PROP ADDRESS: 1426-44 MT EPHRAIM AVENUE BLOCK: 1325 LOT: 47

Attention Property Owner(s):

Pursuant to the New Jersey Uniform Construction Code 5:23-2-32, the City is, under Article XXVII, Chapter 418-195, entitled to reimbursement for the costs associated with the Board Up, Clean Up and/or Disposal of debris. The cost of the said, Board Up, Clean Up and/or Disposal of debris at the property previously mentioned was $296.30.

Please remit payment by certified check, cashier's check or money order payable to the CITY OF CAMDEN, in care of the

CITY OF CAMDEN - DEPARTMENT OF PUBLIC WORKS
101 NEWTON AVENUE
CAMDEN, NJ 08103
ATTN: BOARD UP CHARGE PAYMENT

Within 30 days upon receipt of this letter or as of FRIDAY, MAY 22, 2020

Should you fail to remit payment in the specified time; the City will institute the necessary legal actions against you and your property to recover this claim. This action does not negate any actions that may have been taken as for the violation of the pertinent City and/or State Codes and pending in a court for failure to take the action directed.

Please contact our offices, should you have any questions concerning the billing procedures. Please be advised the Department of Public Works cannot arrange any kind of a payment schedule in order to re-pay the monies due.

CC: Michelle Spearman, City Attorney
File

R-47

DB:dh
12-13-22

RESOLUTION AUTHORIZING CONTRACT PROCUREMENT THROUGH NEGOTIATION AND AWARD PROCEDURES PURSUANT TO N.J.S.A. 40A:11-5(3)

WHEREAS, on July 22, 2022, pursuant to the Section 40A:11-4 of the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., and the Uniform Bid Specifications for Municipal Solid Waste Collection Contracts, N.J.A.C. 7:26H-6.1 et seq., the City of Camden publicly advertised Bid. No. 22-10 for Curbside Collection of Designated Solid Waste and Recyclable Materials; and

WHEREAS, the City did not receive any bid proposals in response to the July 22, 2022 advertisement of Bid No. 22-10; and

WHEREAS, on October 6, 2022, in accordance with the procedures under the Local Public Contracts Law and the Uniform Bid Specifications for Municipal Solid Waste Collection Contracts, the City re-advertised Bid No. 22-10; and

WHEREAS, the City did not receive any bid proposals in response to the October 6, 2022 re-advertisement of Bid No. 22-10; and

WHEREAS, the City has not received any "responsive" bids, as defined under N.J.S.A. 40A:11-2(33), in response to the two (2) aforementioned advertisements of Bid No. 22-10 for the Curbside Collection of Designated Solid Waste and Recyclable Materials; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), a contract may be negotiated and awarded without further public advertisement for bids when a local public entity has advertised for bids on two (2) occasions and has not received any responsive bids in response to the advertisement(s); and

WHEREAS, the City has a compelling and critical need to procure a contract for the Curbside Collection of Designated Solid Waste and Recyclable Materials which, if not addressed, would result in a threat to the health, safety, and welfare of the City and its residents; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that, pursuant to N.J.S.A. 40A:11-5(3), the City is authorized to commence negotiations for a contract for the Curbside Collection of Designated Solid Waste and Recyclable Materials, without further advertisements for bids.

BE IT FURTHER RESOLVED that City shall comply with all applicable provisions and requirements under N.J.S.A. 40A:11-5(3)(i)-(iii) when commencing negotiations, when negotiating with prospective vendors, and when awarding any contract pursuant to this Resolution.

BE IT FURTHER RESOLVED that, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

DB:dh
12-13-22

RESOLUTION AWARDING CONTRACT FOR CURBSIDE PICK-UP TO TBD IN ACCORDANCE WITH BID #22-10 CURBSIDE COLLECTION OF SOLID WASTE AND RECYCLABLE MATERIALS FOR A PERIOD OF THREE YEARS WITH TWO ADDITIONAL BILATERAL ONE-YEAR OPTIONAL YEARS

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on in the Council Chambers, City Hall, Camden, New Jersey for the curbside pick-up of solid waste and recycling materials for three (3) years with two additional bilateral one-year optional years; and

WHEREAS, TBD bid and proposal was received on TBD; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to TBD, for an amount of TBD for a period of three (3) years with two additional bilateral one-year optional years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-E6-701-904", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to TBD, for an amount of (TBD) for a period of three (3) years with two additional bilateral one-year optional years for the curbside pick-up of solid waste and recycling materials, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-49

DB:dh
12-13-22

RESOLUTION AWARDING CONTRACT TO TBD FOR DUMPSTER PICK UP IN ACCORDANCE WITH BID #22-11 DUMPSTER COLLECTION OF SOLID WASTE FOR A PERIOD OF THREE YEARS WITH TWO ADDITIONAL BILATERAL ONE-YEAR OPTIONAL YEARS

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on in the Council Chambers, City Hall, Camden, New Jersey for the dumpster collection of solid waste and recycling materials for three (3) years with two additional bilateral one-year optional years; and

WHEREAS, ~~one (1)~~ bid and proposal was received on ~~September 20, 2022~~; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to TBD, for an amount of TBD for a period of three (3) years with two additional bilateral one-year optional years; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "~~2-01-E6-701-904~~", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to TBD, for an amount of (TBD) for a period of three (3) years with two additional bilateral one-year optional years for the dumpster collection of solid waste and recycling materials, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

_____
DANIEL S. BLACKBURN
City Attorney

_____
ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-50

RESOLUTION AUTHORIZING AN EMERGENCY SERVICES AGREEMENT WITH WASTE MANAGEMENT OF NEW JERSEY, INC., FOR DUMPSTER SOLID WASTE COLLECTION AND DISPOSAL SERVICES

WHEREAS, on or around April 1, 2019, the City of Camden ("City") and Waste Management of New Jersey, Inc. ("WM") entered into a Contract for Solid Waste and Recycling Collection Services, which included Dumpster Solid Waste Collection and Disposal Services (the "2019 Contract"); and

WHEREAS, the term of the 2019 Contract expired on April 30, 2022; and

WHEREAS, the COVID-19 pandemic and other unforeseen circumstances deprived the City of necessary time to prepare, advertise, and award a new contract for Dumpster Solid Waste Collection and Disposal Services; and

WHEREAS, on July 22, 2022, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. ("LPCL"), the City publicly advertised Bid No. 22-11 for Dumpster Solid Waste Collection and Disposal Services; and

WHEREAS, subsequent to advertising Bid No. 22-11, the City determined the Specifications set forth in Bid No. 22-11 required additional City locations and/or sources of solid waste for dumpster collection; and

WHEREAS, on November 30, 2022, the City re-advertised Bid No. 22-11; and

WHEREAS, pursuant to section N.J.S.A. 40A:11-6 of the LPCL, the City is authorized to award a contract on an emergency basis where there is a threat to the health, safety, and welfare of the public, regardless of whether the cost of the contract will or will not exceed the bid threshold under the LPCL; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6, the City Director of Public Works has provided an Emergency Procurement Memorandum to the City Purchasing Agent and City Business Administrator, advising that any delay in the procurement of Dumpster Solid Waste Collection and Disposal Services may pose a threat to the health, safety, and welfare of the City and its residents; and

WHEREAS, to address the aforementioned emergency circumstances and threats to public health and safety, the City obtained a Proposal from WM to provide Dumpster Solid Waste Collection and Disposal Services through January 31, 2023, for the collection rates described below, and the terms specified in the Emergency Services Agreement, attached hereto as Exhibit A; now, therefore

Collection Costs. In accordance with this Emergency Services Agreement, WM shall charge the following collection rates to the City:

[*TO BE INSERTED FOLLOWING RECEIPT OF WM RATES*]

BE IT RESOLVED, by the City Council of the City of Camden that, pursuant to section N.J.S.A. 40A:11-6 of the Local Public Contracts Law, an emergency contract shall be and hereby is awarded to Waste Management of New Jersey, Inc., for the Collection and Disposal of Dumpster Solid Waste for the City of Camden for a term ending on or by January 31, 2023, pursuant to Local Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk or their designee shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

EMERGENCY SERVICES AGREEMENT
FOR DUMPSTER SOLID WASTE COLLECTION AND DISPOSAL SERVICES
PURSUANT TO N.J.S.A. 40A:11-6

This Agreement is hereby entered into this ____ day of _____ 2022 ("Emergency Services Agreement" or "Agreement") by and between the City of Camden ("City") and Waste Management of New Jersey, Inc. ("WM"), collectively referred to herein as the "Parties", for Dumpster Solid Waste Collection and Disposal Services.

WHEREAS, on March 12, 2019, pursuant to City Bid No. 19-02, the City approved Resolution MC-19:6825 authorizing the award of a contract to WM for Solid Waste and Recycling Collection Services, which included services for the collection and disposal of Dumpster Solid Waste;

WHEREAS, on or around April 1, 2019, the City and WM entered into a Contract for Solid Waste and Recycling Collection Services, which included Dumpster Solid Waste Collection and Disposal Services;

WHEREAS, the aforementioned Contract incorporated the City Bid Specifications under Bid No. 19-02, the January 25, 2019 Addendum No. 1 to the Bid Specifications, the February 1, 2019 Addendum No. 2 to the Bid Specifications (collectively, the "2019 Contract");

WHEREAS, the term of the 2019 Contract expired on April 30, 2022;

WHEREAS, the COVID-19 pandemic and other unforeseen circumstances deprived the City of necessary time to prepare, advertise, and award a new contract for Dumpster Solid Waste Collection and Disposal Services;

WHEREAS, on July 22, 2022, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. ("LPCL"), the City publicly advertised Bid No. 22-11 for Dumpster Solid Waste Collection and Disposal Services;

WHEREAS, the City received one (1) bid from WM in response to Bid No. 22-11, dated October ____, 2022 (the "WM October 2022 Proposal"), which the City determined to be responsive to the Specifications listed in Bid No. 22-11;

WHEREAS, prior to awarding a contract to WM in connection with Bid No. 22-11, the City determined the Specifications set forth in Bid No. 22-11 did not include a complete list of Locations and/or Sources of Solid Waste for Dumpster Collection and further required various revisions;

WHEREAS, on November 30, 2022, the City re-advertised Bid No. 22-11 on November 30, 2022, which requires all bids to be submitted to the City on or by December 13, 2022 (the "Re-Advertised Bid No. 22-11");

WHEREAS, pursuant to section N.J.S.A. 40A:11-6 of the LPCL, the City is authorized to award a contract on an emergency basis where there is a threat to the health, safety, and welfare of the public, regardless of whether the cost of the contract will or will not exceed the bid threshold under the LPCL;



WHEREAS, in consultation with the City Director of Public Works and legal counsel, the City has determined that, as a result of the expiration of the 2019 Contract and the need to re-advertise Bid No. 22-11, the City does not have sufficient time to procure a new contract for Dumpster Solid Waste Collection and Disposal Services which, if not immediately addressed, would result in a threat to the health, safety, and welfare of the City and its residents;

WHEREAS, to address the aforementioned emergency circumstances and threats to public health and safety, on November ___, 2022, the City obtained a Proposal from WM for Dumpster Solid Waste Collection and Disposal Services, for a term ending on January 31, 2023, which is materially consistent with WM's October 2022 Proposal in response to Bid No. 22-11, and is attached hereto as Exhibit 1;

WHEREAS, in consultation with the City Director of Public Works and legal counsel, the City has determined the November ____, 2022 Proposal from WM and the terms of this Emergency Services Agreement will result in uninterrupted collection and disposal of dumpster solid waste throughout the City, will provide the City with adequate time to procure a long-term contract for collection and disposal of dumpster solid waste, and will thus prevent any threats to the health, safety, and welfare of the City and its residents.

NOW, THEREFORE, the City and WM, for and in consideration of the premises and provisions herein contained and intending to be legally bound thereby, mutually agree and covenant as follows:

I. SCOPE OF SERVICES.

Unless otherwise specified in this Emergency Agreement, WM shall provide the Dumpster Solid Waste and Collection Services (the "Emergency Services"), in accordance with the November ___, 2022 Proposal from WM (attached hereto as Exhibit 1), the Re-Advertised Bid No. 22-11 (attached hereto as Exhibit 2), and the applicable sections of the 2019 Contract (collectively attached as Exhibit 3), which are incorporated into and made part of this Emergency Services Agreement. The Parties acknowledge and agree that the terms set forth in Article II of this Agreement, "Emergency Provisions", shall supersede and replace any sections of the 2019 Contract that contain conflicting terms including, but not limited to, the sections of the 2019 Contract that are expressly referenced in Article II of this Agreement.

II. EMERGENCY PROVISIONS.

1. Term; Effective Date. This Agreement shall commence on December 13, 2022 and shall expire on January 31, 2023, and shall be effective on the date it is duly executed by the Parties. In the event the City awards a contract pursuant to the Re-Advertised Bid No. 22-11, the Term of this Agreement shall expire on the effective date of the awarded contract. The Parties understand and agree that this Sub-Section II(1) supersedes and replaces Section 5.22 of the 2019 Contract.
2. Collection and Disposal; Services. WM shall provide the Emergency Services in accordance with the applicable requirements of the Re-Advertised Bid No. 22-11 including, but not limited to, Section 5.5 and Section 5.6.

3. Collection and Disposal; Costs. WM shall charge the following rates to the City for the Emergency Services, which shall be materially consistent with the WM's October 2022 Proposal, submitted in response to Bid. No. 22-11:

   (a) [WM to insert pricing for City review]

   The above rates shall supersede the rates contained in Section 6.8.1 of the 2019 Contract and in any conflicting sections of the 2019 Contract. Notwithstanding the new rates under this Agreement, the Parties shall follow and comply with the "Invoice and Payment" procedures under Section 5.13 of the 2019 Contract, as incorporated herein.

4. Collection and Disposal; Frequency and Schedule. Dumpster Solid Waste shall be collected in accordance with the Collection Schedule under Section 5.5 of the Re-Advertised Bid No. 22-11. The Parties understand and agree that this Section II(3)(a) supersedes and replaces any conflicting language of the 2019 Contract.

5. Performance Bond.

   (a) In accordance with Section 4.4 of the 2019 Contract, WM shall provide the City with a two (2) month Performance Bond issued by a Surety in the amount of $__ Million.

   (b) The Performance Bond shall be provided to the City Business Administrator within fourteen (14) days of the Effective Date of this Agreement.

   (c) This Section II(4) shall supersede and replace Sections 4.4(A)-(C) of the 2019 Contract. The Parties understand and agree that, in the event WM fails to provide the Performance Bond required under this Section, the City shall be entitled to exercise its rights and seek available relief under Section 4.4.(D) of the 2019 Contract, as incorporated herein.

6. Insurance Requirements and Certificates. WM acknowledges and agrees that, during the Term of this Emergency Services Agreement, it shall be subject to the "Insurance Requirements" set forth under Section 5.16 of the 2019 Contract, as incorporated herein. Upon request by the City, and in accordance of Section 5.17 of the 2019 Contract, WM shall provide current Certificates of Insurance demonstrating its compliance with the aforementioned Insurance Requirements.

7. Updated Forms and Certifications. Upon request by the City, WM shall provide updated and signed copies of any forms and/or certifications that require resubmission to comply with applicable law. WM shall provide the requested Forms and Certifications within fourteen (14) days of the City's request.

8. Good Faith. The Parties acknowledge and agree that this Article II, "Emergency Provisions," is intended to address the material differences between this Emergency Services Agreement and the Parties' expired 2019 Contract. In the event the Parties identify any additional and material conflicts

between this Agreement and the 2019 Contract that are not expressly addressed in this Article, the parties agree to work together in good faith to amicably resolve such conflicts within a reasonable time period.

III. EXTRA WORK AND EXTENDED TERM.

1. Extra Work. If the City requests WM to perform work beyond the scope of this Emergency Services Agreement, such "Extra Work" shall be consistent with the purposes of the LPCL's emergency procurement provisions. Upon a request by the City, WM shall promptly provide the City with a written proposal for the cost of the Extra Work. If the City and WM agree on the scope and corresponding cost(s) of the Extra Work, then this Agreement shall be modified in writing by a Change Order, to reflect the anticipated cost and schedule impact of such Extra Work together with a detailed description of the Extra Work to be performed. The City' payment(s) to WM for such Extra Work shall be made in accordance the "Invoice and Payment" procedures under Section 5.13 of the 2019 Contract, as incorporated herein.
2. Extension. If the City requests and WM agrees to an extension of the Term of this Agreement, the proposed extension must be limited to the time necessary to address a pending threat to the public health and safety, and shall further be consistent with the purposes of the LPCL's emergency procurement provisions. In the event of such a request being made, the Parties agree to work together in good faith, for the purpose of negotiating any required amendments to this Agreement.

IV. GENERAL CONDITIONS.

1. Governing Law. The validity of this Agreement and of any of its terms or provisions, as well as the rights and duties of the parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of New Jersey.

2. Jurisdiction and Venue. By executing this Agreement, the parties hereto consent to the exclusive jurisdiction and venue of the Courts of New Jersey. Any and all disputes arising out of or related to this Agreement shall be decided solely in said courts.

3. New Jersey Election Law Enforcement Commission Requirements. Starting in January 2007, all business entities are advised of their responsibility to file an annual disclosure statement of political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 if they receive contracts in excess of $50,000 from public entities in a calendar year. Business entities are responsible for determining if filing is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

4. Entire Agreement. This Emergency Services Agreement and attached Exhibits represent the entire and integrated understanding between the City and WM, and supersede all prior negotiations, representations or

agreements, either written or oral. This Agreement and the attached Exhibits may be amended only by written instrument signed by both the City and WM.

5. Severability Provision. If any terms or provisions of this Agreement and/or the attached Exhibits, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement and/or the Exhibits, or the application of such terms or provisions to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and the remaining terms and provisions of this Agreement and the Exhibits shall be valid and be enforced to the fullest extent permitted by law.

6. Successors and Assigns. This Agreement shall be binding upon and insure to the benefit of the parties and their respective successors and assigns.

7. Covenant against Discrimination. During the performance of this Agreement, WM agrees as follows:

(a) WM and/or its Subcontractors, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, WM will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. WM agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

(b) WM and/or its Subcontractors, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of WM, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

(c) WM and/or its Subcontractors, will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of WM's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(d) WM and/or its Subcontractors, where applicable, agree to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

(e) WM and/or its Subcontractors agree to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

(f) WM and/or its Subcontractors agree to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

(g) WM and/or its Subcontractors agree to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

(h) In conforming with the targeted employment goals, WM and/or its Subcontractors agree to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

(i) WM and/or its Subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement and affixed their corporate seals as of the day and year first above written.

ATTEST:

_____

CITY OF CAMDEN

_____

BY:

DATE:

ATTEST:

_____

WASTE MANAGEMENT OF NEW JERSEY, INC.

_____

BY:

DATE:

VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF PUBLIC WORKS
CITY OF CAMDEN
NEW JERSEY

KEITH L. WALKER
DIRECTOR OF PUBLIC WORKS
TEL: 856-757-7139
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

TO: Timothy J. Cunningham, Business Administrator
Lateefah Chandler, Qualified Purchasing Agent

FROM: Keith L. Walker, Director of Public Works

DATE: November 10, 2022

RE: **Emergency Procurement for Collection of Solid Waste and Recyclable Materials**

Summary of Need for Emergency Procurement. Waste Management has been responsible for the collection of the City's Solid Waste and Recyclables under emergency contract #05-22-120 while the City solicited for dumpster collection. The City needed to revise the bid specifications after the initial bid opening, thus, the City requires an extension of Contract #05-22-120, which expired on October 31, 2022. In order to ensure uninterrupted collection and the procurement of a new contract, at least three (3) months is needed to re-solicit and award a contract for the Collection of Solid Waste.

Imminent Threat to Public Health, Safety, and Welfare. Consistent removal and collection of Solid waste and Recyclable Materials from residential, commercial, and public properties is imperative to maintain the public health, safety, and welfare. Any prolonged delay of these services could quickly lead to infestations of rodents, vermin, flies, mosquitoes, and other insects. This in-tum leads to the spread of bacteria and disease, such as salmonella, cholera, and malaria. In addition, uncollected waste and trash, particularly in months with higher temperatures, can lead to air pollution such as noxious odors in surrounding neighborhoods and the release of harmful chemicals into the environment. Uncollected bags of waste and trash can also lead to contaminated ground water. All of these situations would create a direct threat to public health, public safety, and the general welfare. These situations may also lead to fines and penalties imposed by the County and the New Jersey Department of Environmental Protection.

Request for Emergency Contract. To prevent a direct threat to the health, safety, and welfare of the City, City residents, and the entire public, I am requesting an extension to the City's current emergency contract #05-22-120 with Waste Management for the continued and uninterrupted collection of Solid Waste and Recyclable Materials. The emergency contract should last at least (3) additional months and should provide an opportunity for a reasonable extension if a new contract has not been procured by the end of the emergency contract period.

KLW/aw

DB:dh
12-13-22

R-51

RESOLUTION AWARDING A CONTRACT TO PHOENIX ADVISORS, LLC, 625 FARNSWORTH AVENUE, BORDENTOWN, NJ 08505 TO PROVIDE MUNICIPAL ADVISORY SERVICES

WHEREAS, there exists a need to provide financial advisory services to the City of Camden; and

WHEREAS, pursuant to RFP #22-24, the City received ~~two (2)~~ proposals with the submission by Phoenix Advisors, LLC, having an address at 625 Farnsworth Avenue, Bordentown, NJ 08505 being deemed the most qualified to perform this service for the City; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received and is attached hereto by Phoenix Advisors, LLC, to provide financial advisory services to the City of Camden, in the amount not to exceed (TBD); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "~~1-01-450-906~~" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Phoenix Advisors, LLC, to provide financial advisory to the City of Camden, in the amount not to exceed (TBD), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

for DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Rev R-51

DB:dh
12-13-22

RESOLUTION AWARDING A CONTRACT TO PHOENIX ADVISORS, LLC, 625 FARNSWORTH AVENUE, BORDENTOWN, NJ 08505 TO PROVIDE MUNICIPAL ADVISORY SERVICES

WHEREAS, there exists a need to provide financial advisory services to the City of Camden; and

WHEREAS, pursuant to RFP #22-24, the City received three (3) proposals with the submission by Phoenix Advisors, LLC, having an address at 625 Farnsworth Avenue, Bordentown, NJ 08505 being deemed the most qualified to perform this service for the City; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received and is attached hereto by Phoenix Advisors, LLC, to provide financial advisory services to the City of Camden, in the amount not to exceed EIGHTY-FIVE THOUSAND DOLLARS ($85,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-E2-450-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Phoenix Advisors, LLC, to provide financial advisory to the City of Camden, in the amount not to exceed EIGHTY-FIVE THOUSAND DOLLARS ($85,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PHOENIX ADVISORS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION: 2-01-E2-45-906 - $10,000.00

AMOUNT: $ MC- 5422 WATER TREATMENT BOND - $75,000.00

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: $

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 85,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AWARD INGA CONTRACT FOR MUNICIPAL ADVISORS SERVICES TO PHOENIX ADVISORS, 625 FARNSWORTH AVENUE, BORDENTOWN, NJ 08505.

Gerald C. Seneski
Director of Finance
Date 12/5/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 2022

TO: Timothy J. Cunningham, Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Finance Department

TITLE OF RESOLUTION/ORDINANCE: TITLE OF RESOLUTION: Resolution awarding a contract for Municipal Advisor services to Phoenix Advisors, 625 Farnsworth Avenue, Bordentown, NJ 08505.

BRIEF DESCRIPTION OF ACTION: Resolution to award a contract to Phoenix Advisors to provide municipal advisory services for one (1) year.

BIDDING PROCESS: RFP 22-24 – Received three (3) proposals on November 10, 2022

APPROPRIATION ACCOUNT(S): 2-01-E2-450-906 - $10,000.00
MC – 5422 Water Treatment Bond - $75,000.00

AMOUNT: $85,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director:	12/5/22	(If applicable)
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/6/2022	
Approved by Business Administrator:	12/5/22	
Received by City Attorney:	12/5/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	L. CHANDLER	X7475
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	PHOENIX ADVISORS, LLC
Purpose or Need for service:	MUNICIPAL ADVISORY SERVICES
Contract Award Amount	$85,000.00
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #22-24
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES NW FINANCIAL ACACIA FINANCIAL GROUP

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 12/5/2022

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

22-24 - MUNICIPAL ADVISORS

Opening Date: October 17, 2022 3:15 PM

Closing Date: November 10, 2022 11:00 AM

Vendor Details

Company Name:	Phoenix Advisors, LLC
Does your company conduct business under any other name? If yes, please state:	New Jersey
Address:	625 Farnsworth Avenue Bordentown, New Jersey 08505
Contact:	Bryan Morris
Email:	phoenix@muniadvisors.com
Phone:	609-291-0130
Fax:	609-291-9940
HST#:	20-1382044

Submission Details

Created On:	Friday November 04, 2022 12:00:25
Submitted On:	Friday November 04, 2022 12:56:27
Submitted By:	Bryan Morris
Email:	phoenix@muniadvisors.com
Transaction #:	8cd76f26-1c78-4297-bf6d-feb1ab424f06
Submitter's IP Address:	50.195.99.241

Schedule of Prices

The Respondent hereby Bids and offers to enter into the Contract referred to and to supply and perform all or any part of the Work which is set out or called for in these specifications, at the unit prices, and/or lump sums, hereinafter stated.

*Denotes a **"MANDATORY"** field

Do not enter $0.00 dollars unless you are providing the line item at zero dollars to the Owner.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a $0.00 dollar value.

3.13 Fee Schedule

3.13 Fee Schedule

The fee schedule should include the below information for the Scope of Services listed in this RFP. Provide the following information for section **(a) & (b)**. Please upload the information for sections (c) thru (f)

a. **For each person whose resume is provided, the projected services to be provided and the hourly rate you propose to charge the City.**
b. **For each applicable category of support staff or other assigned staff, provide the hourly rate you propose to charge the City.**
c. A schedule of all disbursements which you anticipate may result in a charge to the City and a rate for each.
d. Any reduced rates or fees charged other State or local public finance issuers in New Jersey for these types of services.
e. A statement whether you would be willing to agree to caps on fees on an issue by issue basis.
f. State any special considerations with respect to billing or payment of fees and expenses that your firm offers and that you believe would differentiate you from other proposers and make your firm's services as municipal advisor more cost effective to the City.

Name *	Position/Title *	Services to Provide *	Support Staff *	Hourly Rate *
Bryan A. Morris	Managing Director	Financial Advisory Services	○ Yes ◉ No	$195
Anthony P. Inverso	Senior Managing Director	Financial Advisory Serivces	○ Yes ◉ No	$195

Proposal Checklist

Respondent to initial all items submitted with the proposal. Failure to upload any of these items/documents may be cause for rejection of the proposal. Any additional forms that you feel will help in evaluating your proposal and/or not explicitly stated in the Document Uploads section, **please upload it in the last upload space titled "Upload Additional Document"**

DOCUMENTS	RESPONDENT'S INITIALS *
STATEMENT OF OWNERSHIP	API
NON-COLLUSION AFFIDAVIT	API
EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE	API
BUSINESS ENTITY CONTRIBUTION STATEMENT PURSUANT TO CITY ORDINANCE MC-4588	API
STATE OF NEW JERSEY DEBARRED LIST AND ETHICS COMPLAINT AFFIDAVIT	API
DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN	API
W-9	API
AFFIRMATIVE ACTION COMPLIANCE NOTICE	API
ALL SECTION 3 SUBMISSION REQUIREMENTS (INCLUDING 3.13 FEE SCHEDULE (C) THRU (F))	API
I HAVE REVIEWED THE ABOVE CHECKLIST AND HAVE PROVIDED ALL OF THE REQUESTED DOCUMENTS	API

PHOENIX
ADVISORS, LLC

November 10, 2022

City of Camden, City Hall, 2nd Floor
City Council Chambers
520 Market Street
Camden, NJ 08101

To Whom It May Concern:

On behalf of Phoenix Advisors, LLC, I am delighted to provide you with the enclosed proposal to serve as your Municipal Advisor in connection with your Request for Proposal. Phoenix Advisors combines decades of experience with bright and creative talent to provide a higher standard of service. We are:

- **New Jersey's Leading Municipal Advisor and Continuing Disclosure Agent:** Phoenix Advisors has consistently been among the most active municipal advisory firms in the State since our inception in 2004. We currently serve as Continuing Disclosure Agent for over 700 issuers throughout the northeast region.

- **An Independent Municipal Advisor:** Phoenix Advisors is an independent municipal advisor with no contractual arrangements with other firms. We do not underwrite bonds or manage the investment of bond proceeds. Our dedicated focus enables us to provide truly independent advice to our clients. Of course, we are registered with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board as a Municipal Advisor.

- **Creative and Innovative:** Our team has experience with a variety of financing options, from traditional general obligation bonds to more complex financing structures. We apply innovative and appropriate solutions to our clients' needs. Phoenix Advisors is confident that we have the experience, talent and enthusiasm to exceed your expectations.

We have enjoyed providing expert municipal advisory services to the City over the past several years. We are proud to have recently served as municipal advisor to the City on the $2,463,000 Bond Anticipation Notes, Series 2022, which closed on August 9, 2022. We look forward to continuing our relationship.

If you require any clarification concerning our proposal or need additional information, please do not hesitate to call. We thank you for the chance to submit this proposal and look forward to the opportunity to work with you and your team.

Sincerely,

Bryan A. Morris
Managing Director

3.1 Description of Firm and Capabilities – Provide a history and description of your firm and its capabilities with respect to the issuance of taxable and tax-exempt securities

EXECUTIVE SUMMARY

WHO WE ARE

Founded in 2004, Phoenix Advisors is a leading municipal advisory services firm registered with the Municipal Securities Rulemaking Board (MSRB) and the Securities & Exchange Commission (SEC). For over a decade, Phoenix Advisors has consistently been ranked among the top Municipal Advisors in New Jersey and Connecticut, completing more transactions than any other firm during this time. Further, we have been ranked among the top advisors nationally for small issues. Below is a selection of representative rankings for the first half of 2022:

New Jersey Financial Advisor Rankings*

Financial Advisor	# of Issues	Mkt. Share by # of Issues	Total Par ($million)
Phoenix Advisors	**51**	**50.0%**	$ 582.8
NW Financial	26	25.5%	539.2
Acacia Financial Group	18	17.6%	421.6
PFM Financial Advisors	3	2.9%	133.3
Janney Montgomery Scott	2	2.0%	81.3

*First Half of 2022, Negotiated & Competitive (Full Credit to Each Advisor)
Source: Thomson Reuters/Bloomberg

Connecticut Financial Advisor Rankings*

Financial Advisor	# of Issues	Mkt. Share by # of Issues	Total Par ($million)
Phoenix Advisors	**21**	**33.9%**	$ 524.2
Munistat Services Inc	18	29.0%	251.4
Acacia Financial Group	10	16.1%	1,191.5
TKG & Associates	8	12.9%	1,063.1
Lamont Financial Services	8	12.9%	356.8

*First Half of 2022, Negotiated & Competitive (Full Credit to Each Advisor)
Source: Thomson Reuters/Bloomberg

Led by a team of veteran public finance professionals with extensive experience with public entities of all kinds and sizes, we bring creative and effective solutions to every challenge. We have the experience, creativity, and enthusiasm to help you accomplish your goals.

✓ Registered Municipal Advisor ✓ Experienced professionals ✓ Impeccable reputation

OUR COMMITMENT TO CLIENTS

At Phoenix Advisors, we take our fiduciary duties of care and loyalty seriously for each of our clients. Phoenix Advisors does not underwrite bonds nor are we investment managers. Our professionals have planned and executed thousands of debt issuances. We stay close to our clients to understand their changing needs, while proactively monitoring the capital markets to keep them informed of developments and opportunities. Phoenix Advisors delivers a higher standard in municipal advisory services.

We invite you to experience the Phoenix Advantage.

WHAT WE DO

From fire districts, school boards and towns, to cities, counties, authorities and state government, our professionals have a proven track record of success in all aspects of municipal finance. Our suite of services includes:

- debt issuance – bonds, notes, leases, etc.
- continuing disclosure and other post-issuance administration,
- debt management, budget/fiscal consulting, and capital planning,
- rating agency advocacy,
- redevelopment advisory, and
- asset (utility) valuation.

As a member of your team of professionals, Phoenix Advisors adds value and efficiency through technical expertise and knowledge of the capital markets to achieve more successful outcomes. Our goal is to clarify each step of your transaction with thorough research, creative analysis, and transparent communication.

✓ Technical expertise **✓ Capital market knowledge** **✓ Team collaboration**

WHERE WE ARE

We operate from two regional offices in Bordentown, New Jersey, and Milford, Connecticut.



625 Farnsworth Avenue
Bordentown, NJ 08505
(609) 291-0130



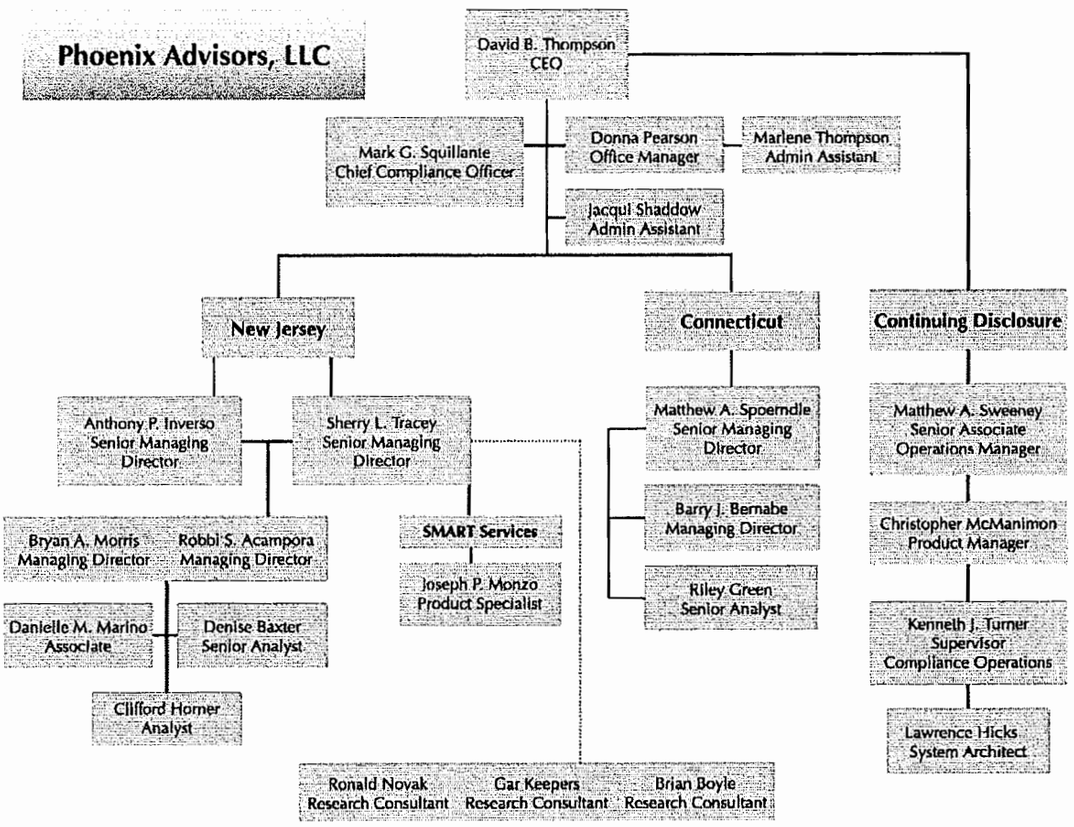
53 River Street, Suite 1
Milford, CT 06460
(203) 878-4945

Our 19 full-time professionals are all focused primarily on municipal advisory services. We are concerned only about the needs of our clients - not other lines of business. We are committed to the value of meeting in person, including participating in public meetings. Our depth of professional personnel allows us to meet on your schedule at your location.

✓ Available anytime, anywhere **✓ Depth of professional staff**

3.2 Staffing Levels – Detail the staff level of your firm including principals and associates as of the date of this RFP

Currently, the firm employs twenty-three (23) total employees. Twenty (20) of Phoenix Advisors' employees are based in our Bordentown, New Jersey headquarters and focused on the New Jersey market. All of our professionals are focused primarily on providing municipal advisory services to governmental entities. Our depth of personnel allows for effective cross-coverage which means you will have us available on your schedule.



For complete staff biographies, we welcome you to visit www.muniadvisors.com.

3.3 Please provide brief resumes of the individuals in your firm who would provide the services, indicating the senior partner or principal. Provide a brief resume for each such person and describe his/her other experience in rendering services of the nature the City seeks. Indicate the role of each individual in serving the City.

For this engagement, Phoenix Advisors' proposed staffing is described below. Complete resumes are available upon request.

- **Engagement Managers:**
  - David B. Thompson, Chief Executive Officer, dthompson@muniadvisors.com
  - Sherry L. Tracey, Senior Managing Director, stracey@muniadvisors.com
  - Anthony P. Inverso, Senior Managing Director, ainverso@muniadvisors.com

- **Primary Support:**
  - Bryan Morris, Managing Director, bmorris@muniadvisors.com
  - Robbi S. Acampora, Managing Director, racampora@muniadvisors.com

- **Analytical Support:**
  - Danielle Marino, Associate, dmarino@muniadvisors.com
  - Denise Baxter, Senior Analyst, dbaxter@muniadviors.com

PROFESSIONALS OF PHOENIX ADVISORS, LLC



David B. Thompson, Chief Executive Officer of Phoenix Advisors, LLC, is a principal shareholder and leads its management committee. Mr. Thompson is well known and respected for his knowledge and expertise gained over more than 40 years in public finance. Formerly Senior Vice President of Commerce Capital Markets, Inc. and President of Cypress Securities, Inc., he has served as the senior investment banker or advisor on a broad range of financings, including variable rate and private activity structures. Dave is a graduate of Rutgers College, within the State University of New Jersey, with a degree in business administration, and the Securities Industry Institute at the University of Pennsylvania's Wharton School. He is a former Mayor of Bordentown Township and former Regional School Board member. dthompson@muniadvisors.com

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	PHOENIX ADVISORS, LLC
Trade Name:	
Address:	625 FARNSWORTH AVENUE BORDENTOWN, NJ 08505-1352
Certificate Number:	1104211
Effective Date:	November 12, 2004
Date of Issuance:	December 02, 2022

For Office Use Only:

20221202122700999

RFP 22-24 MUNICIPAL ADVISORS
REGISTERED SUPPLIERS

Company Name	Primary Contact	Email	Submission Status
Acacia Financial Group Inc.	Whelan Patti	pwhelan@acaciafin.com	Submitted Wed Nov 9 2022 4:40:19 PM
NW Financial Group LLC	Warmiak Jana	jwarmiak@nwfinancial.com	Submitted Thu Nov 10 2022 10:12:54 AM
Phoenix Advisors LLC	Morris Bryan	phoenix@muniadvisors.com	Submitted Fri Nov 4 2022 12:56:27 PM

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #22-24

RFP NAME: MUNICIPAL ADVISORS

RFP DUE: THURSDAY, NOVEMBER 10, 2022 @ 11:00 A.M

VENDOR
PHOENIX ADVISORS, LLC BORDENTOWN, NJ
NW FINANCIAL GROUP, LLC HOBOKEN NJ
ACACIA FINANCIAL GROUP, INC MT. LAUREL, NJ

Results are for information purposes **only**.

Rp

Courier-Post, Cherry Hill



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Cherry Hill , NJ

Publication County:
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Back

Notice Publish Date:
Monday, October 17, 2022

Notice Content

CITY OF CAMDEN ADVERTISEMENT: REQUEST FOR PROPOSALS The City of Camden's Finance Department, intends to acquire the service for the following: RFP #22-24 MUNICIPAL ADVISORS The Purchasing Agent is hereby authorized to receive electronic RFP Submissions on November 10, 2022 @ 11:00 a.m. via the City's E-Procurement Portal, Bids&Tenders. Only electronic RFPs shall be accepted. GUIDELINES may be obtained online at https://camden.bidsandtenders.net/Module/Tenders/en The City will open and broadcast the RFP opening at 11:00 am on November 10, 2022 in City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey. Respondents can log in to their registered account at this time for the RFP results. The RFP opening is also viewable remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password: Link: https://zoom.us/j/95894373307?pwd=USttTXlzNjIZQlROWnZhbFJ3QzRKZz09 Meeting ID: 958 9437 3307 Passcode: 486346 Phone Number: 1(646) 876-9923 The City encourages prospective respondents to submit their RFPs before the designated date and time of the opening via the City's Bidding System. No Respondent may submit more than one RFP. Any RFP received after 11:00 am shall not be accepted in the Bids&Tenders system. The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified. If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq. Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca. Lateefah Chandler Purchasing Agent 856-757-7159 October 17, 2022 ($50.48)

Back

R-52

DB:dh
12-13-22

RESOLUTION SUPPORTING AN APPLICATION FOR A GRANT IN THE AMOUNT UP TO $5 MILLION DOLLARS THROUGH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, AFFORDABLE HOUSING TRUST FUND PROGRAM TO SUPPORT THE DEVELOPMENT OF AFFORDABLE HOUSING WITHIN THE CITY

WHEREAS, St. Joseph's Carpenter Society and Parkside Business and Community in Partnership desire to jointly apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount up to $5 Million Dollars the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq. for the development of affordable housing within the City of Camden, New Jersey (Project); and

WHEREAS, the City of Camden is eligible to receive state aid pursuant to N.J.S.A. 52:27D-178, et. seq.; and

WHEREAS, the City of Camden has determined this grant will support the development of rental and affordable homeownership projects associated with the St. Joan of Arc School Conversion Project at 1400 Collings Ave and the Parkside Townhomes Project along the 1400 Block of Haddon Avenue (1454-60); now, therefore

BE IT RESOLVED, that the City of Camden does hereby support St. Joseph's Carpenter Society and Parkside Business and Community in Partnership to jointly apply for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.3(a).

BE IT FURTHER RESOLVED, the City of Camden also request that ~~CLHI~~, as permitted under N.J.A.C. 5:43-1.3(a), to contract only for this project directly with the Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: Timothy Cunningham, MBA, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, AHP, CZO, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: A resolution supporting an application for a grant in the amount up to $5 million dollars through the NJDCA - Affordable Housing Trust Program (AHTF) to support the development of Affordable Housing in specific housing project areas within the City.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to apply for a grant through NJ Department of Community Affairs through its NJ Affordable Housing Trust Fund in the amount for up to $5million dollars for the development of affordable housing within the City of Camden.

BIDDING PROCESS:N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): n/a

AMOUNT: $5,000,000.00 (Contingent upon award).

☐ **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	12/12/22	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	12/2/22	
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	***(Extension #)***
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RESOLUTION

Whereas, the _____
(formal name of organization)
desires to apply for and obtain a grant from the New Jersey Department of Community Affairs

for approximately $_____ to carry out a project to _____
(dollar amount of request)

_____
(briefly describe the project)

_____ .

Be it therefore RESOLVED,

1) that the _____
(formal name of organization)
does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

_____
(formal name of organization)
and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

_____ **(signature)**	_____ **(signature)**
_____ **(type or print name)**	_____ **(type or print name)**
_____ **(title)**	_____ **(title)**

CERTIFICATION:

I, _____, the _____,
(name of Board Secretary / Government Clerk) **(title of position - Board Secretary or Government Clerk)**

of _____
(formal name of organization)
hereby certify that at a meeting of the Board of Directors / Governing Body held on _____
(meeting date)

the above *RESOLUTION* was duly adopted.

AFFIX GOV'T, CORPORATE OR NOTARY SEAL

_____
(Signature of Secretary of the Board of Directors or Government Clerk)

(12/03)

PROGRAM GUIDELINES AND PROCEDURES
PROGRAM: AFFORDABLE HOUSING TRUST FUND PROGRAM (AHTF)
LEAD AGENCY: New Jersey Department of Community Affairs

PROGRAM DESCRIPTION:
The purpose of the Affordable Housing Trust Fund Program is to provide municipalities, for-profit and non-profit developers with financial assistance to advance the development of affordable housing across the State. These affordable housing developments have the potential to not only provide high-quality, much-needed housing for NJ citizens, but also to strengthen neighborhoods and stimulate economic development across the state. With this allocation of the Affordable Housing Trust Fund, the NJ Department of Community Affairs (DCA) seeks to support municipalities with court-sanctioned affordable housing settlements in creating needed housing, to build on existing assets and collaborations by funding projects that leverage other state or local investments and public-private partnerships to increase the impact of these funds, and to support innovation and projects that maximize impact. Funding for the program is generated from a portion of the realty transfer fee that is deposited into the NJ Affordable Housing Trust Fund.

DISTRIBUTION OF CURRENT ALLOCATION:

The current allocation of the Affordable Housing Trust Fund will support affordable rental and homeownership projects sized at 25 units or fewer, to create a funding stream for projects that fit into a variety of communities and that currently do not have a dedicated state funding stream. Financing will be distributed through three funds:

- **Municipal Settlement Fund** - This fund will help communities create smaller-scale projects that fit into the landscapes of their neighborhoods and assists municipalities in fulfilling their court-sanctioned affordable housing settlements. Applicants may be municipalities or developers supported by the municipality, and municipalities will be required to provide leverage in the form of funding from their own Affordable Housing Trust Funds or, where there is no AHTF, in the form of publicly owned property made available at low or no cost, or some other form of investment. Approximately fifty percent (50%) of the allocation will be distributed through the Municipal Settlement Fund.

a) **Neighborhood Partnerships Fund** - This fund will support the development of affordable housing in Qualified Urban Aid Towns, particularly those projects that leverage other existing resources to strengthen their neighborhoods. This fund will prioritize projects that further community development initiatives from coordinated state investments from DCA or other state agency projects, such as:
    - Neighborhood Preservation Program (DCA)
    - Neighborhood Revitalization Tax Credit Program (DCA)
    - Main Street Program (DCA)
    - Transit Villages (Department of Transportation)
    - Local Aid and Economic Development (Department of Transportation)
    - Opportunity Zone Challenge Grant (Economic Development Authority)
    - 21st Century Redevelopment Program (Economic Development Authority)
    - Other State agency investments; and

b) Partnerships with private sector investors such as:
   - Community Development Financial Institutions
   - Philanthropic Foundations
   - Anchor institutions such as hospitals
   - Other private partners

Approximately forty percent (40%) of the allocation will be distributed through the Neighborhood Partnerships Fund.

- **Innovation Fund** – This fund will provide financing for innovative projects, as well as funds for studies, plans and technical services for municipalities as allowed under the establishing statute for these funds. This fund will prioritize innovative projects that may not fit under the umbrella of the other two funds, such as makerhoods, tiny homes, housing innovations aimed at the Asset Limited, Income Constrained, Employed (ALICE) population, healthy homes and new technologies. A portion of these funds may also be used for grants to municipalities to create long-term affordable housing plans. Additionally, the fund may be used for capacity building initiatives, such as the creation of a technical guidance "library" offering case studies and how-to information on the development of new models of housing, changes in redevelopment practices, reducing regulatory barriers that increase construction cost, etc. Approximately ten percent (10%) of this allocation will be distributed through the Innovation Fund.

ELIGIBILITY REQUIREMENTS:

PROJECT LOCATION:

Projects must be located in municipality meeting one of the following requirements:

- Entered into a judicially approved compliance agreement to settle its fair share housing obligation
- Subject to a court-ordered builder's remedy
- Is designated as a receiving municipality under a Regional Contribution Agreement
- Eligible to receive state aid pursuant to P.L. 1978, c.14 (N.J.S.A. 52:27D-178 et seq.).

ELIGIBLE APPLICANTS

- Municipalities
- For-Profit Housing Sponsors
- Non-Profit Housing Sponsors
- Individuals, Corporations, Limited Partnership, etc.

MAXIMUM AWARD:

- Municipal Settlement Fund and Neighborhood Partnerships Fund: $6,000,000
- Innovation Fund: $2,000,000

STRUCTURE OF FUNDS:

- Funds are provided on a reimbursement basis as a soft second amortizing loan at 1% with a term equal to the affordability control period. Annual repayment is 50% of net cash flow, if available. Unpaid accrued interest will be added to the outstanding principal. All outstanding principal and any accrued interest will be due at the end of the term.

ELIGIBLE ACTIVITIES

- The current allocation will only accept application for affordable rental or homeownership projects containing 25 units or fewer.
- All units must be affordable to families and individuals earning less than 80% of the Area Median Income (AMI).

INELIGIBLE PROJECT TYPE

- The required affordable portion of any inclusionary development
- Conversion of public housing to homeownership
- The payment of court ordered judgements or governmentally imposed fines
- Projects that can be funded from other sources
- Projects that are currently or anticipate receiving other DCA or NJHMFA funding

THRESHOLD REQUIREMENTS

- All financial sources must have written commitments
- Projects must be financially feasible as determined through DCA underwriting
- Debt coverage ratio must be at least 1.2
- All projects shall be provided with an automatic fire suppression system
- All projects shall meet Energy Star and approved green building strategies
- All projects must be handicap adaptable, in conformance with the barrier free subcode
- Projects must be completed within two years
- Projects must not be in a floodplain or environmentally sensitive area
- Applicant must be in good standing with NJ and the U.S. Department of Housing and Urban Development (HUD) if applicable
- Project must provide proof of site control (deed, contract of sale, option agreement, etc.)
- Project must provide original sealed resolution of support from applicant's board
- Project must provide original sealed municipal resolution of support
- All projects must be permanent housing, and housing may not be contingent upon acceptance of supportive services
- Units shall remain income-restricted for a period of not less than 20 years
- Occupants must be individuals or families earning less than 80% of Area Median Income
- Projects must use the NJ Housing Affordability Service as their Administrative Agent
- Projects must use the NJHMFA Resource Center and be affirmatively marketed
- Projects must follow the Uniform Housing Affordability Controls (UHAC)
- Projects participating in the Municipal Settlement Fund must demonstrate investment from the municipal Affordable Housing Trust Fund and/or other municipal investment (donation of land, etc.)

APPLICATION REVIEW CRITERIA

DCA will review and approve applications based on the following criteria:

Organizational capacity and strength of the development team - The applicant's capacity and successful experience in developing and managing affordable housing projects will be crucial in ensuring that funds are obligated quickly and that projects are successfully completed in a timely fashion. Applications must demonstrate the following:

- Applicant has experience in developing affordable housing
- Applicant has demonstrated financial ability to develop the project
- Applicant has demonstrated successful experience in quickly and efficiently achieving housing objectives through DCA or other similar housing development programs
- Applicant has no loan findings or other outstanding issues with DCA or HUD
- Project timeline is feasible, and project will be completed within two years of award
- Project budget is feasible and reasonable

State priorities -- In addition to the criteria above, projects will be prioritized based on the following criteria:

- Leverage provided
- Sustainability/resilience
- Walkability
- Mixed use
- Accessibility
- Projects addressing gentrification
- Projects providing deeper affordability, such as those targeting households earning less than 50% of AMI
- Projects providing family housing, especially those providing units for larger families based on need in the community

For Municipal Settlement Fund projects, additional priorities include:

- Location of project in areas with employment opportunities, access to transit and educational opportunities
- Projects serving targeted populations for which the municipality has determined an enhanced need (such as homeless families, people with special needs, etc.)

For Neighborhood Partnership Fund projects, additional priorities include:

a) Documented demonstration of coordinated State investments from DCA or other State agency projects, such as:
   - Neighborhood Preservation Program (DCA)
   - Neighborhood Revitalization Tax Credit Program (DCA)
   - Main Street Program (DCA)
   - Transit Villages (Department of Transportation)
   - Local Aid and Economic Development (Department of Transportation)
   - Opportunity Zone Challenge Grant (Economic Development Authority)
   - 21st Century Redevelopment Program (Economic Development Authority)
   - Other State agency investments; and

b) Partnerships with private sector investors such as:
   - Community Development Financial Institutions
   - Philanthropic Foundations
   - Anchor institutions such as hospitals

- Other private partners

Supportive housing projects and projects serving people who are homeless, seniors, and people with other special needs are encouraged in all three funds.

Additional Requirements:
Please note that in addition to requirements in these guidelines, all projects must meet the requirements of the Neighborhood Preservation Balanced Housing Rules N.J.A.C. 5.43-1.1 *et seq.*

Equitable Project Distribution
Although the entire State is eligible, DCA reserves the right to distribute projects equitably throughout the State.

APPLICATION PROCEDURES
Meetings with Eligible Applicants
DCA staff will accept pre-applications, publish a Request for Proposals in SAGE, provide educational webinars and conduct meetings with eligible applicants. The purpose of the meetings will be to provide the background information and program requirements that applicants will need to prepare a proposal.

The webinars and meetings will cover the following topics:

- How to access SAGE, the Department Electronic Application process.
- Development priorities for the Affordable Housing Trust Fund Program.
- An overview of DCA's program standards, application process and requirements, project requirements and approval process.
- An overview of applicable State regulations.

DCA Program Standards and Application Requirements
DCA will detail project requirements that must be met for a project to be eligible for the program. These requirements include the following project eligibility criteria:

- Units shall remain restricted for a period of not less than 20 years
- Occupants must be individuals or families earning less than 80% AMI
- Projects must use the New Jersey Housing Affordability Service as their Administrative Agent
- Projects must use the NJHMFA Resource Center and be Affirmatively Marketed
- Projects must follow the Uniformed Housing Affordability Controls (UHAC)

Request for Proposals
The Request for Proposals (RFP) for AHTF projects will be posted on the DCA website. The DCA requires that applicants follow a uniform format in submitting proposals. The application must be submitted via the Department of Community Affairs' System for Administering Grants Electronically (SAGE). **Two (2) copies of the attachments will be submitted by hard copy separately.**

Applications will be accepted on a rolling basis. DCA is authorized to approve an application consistent with program policy guidelines using selection criteria, such as, but not limited to the following:

- Information about the Applicant and the personnel who will oversee construction.
- Information about the development.

- Information about the site and the ability of the Applicant to develop on the site.
- Information about the properties being developed, plans and specifications, the contractor (if known), and the construction proposal.
- How the proposal relates to the existing neighborhood.
- A marketing plan describing how the units will be advertised and rented.
- A project schedule showing that the property will be developed within the allowable time period.
- A project budget, including an operating pro forma.

Review of RFP Responses
Staff from DCA will review each application based mainly on the following factors:

- Organizational capacity and strength of the development team
- Intent to further the State's commitment to the development of affordable housing in areas of high opportunity
- Demonstration of how project meets the State's priority criteria as described above
- Population served
- AHTF project financing spreadsheet
- Project's ability to meet all program requirements

Although there may be only one organization acting as an Applicant, DCA strongly encourages Applicants to take a "Development Team Approach" in applying for and administering AHTF funds. The DCA prefers that Applicant demonstrate that they have assembled a Development Team with sufficient experience and expertise to undertake and successfully complete the planned activities in a timely manner as described in the Application. DCA will require documentation that outlines the roles and responsibilities of key team members to implement an AHTF project.

A successful Development Team has the ability to successfully manage and complete the following:

- Site control and acquisition
- Specification development (Bid Specification - Development Documents)
- Contractor procurement, vetting, and selection
- Construction management and oversight, including inspections and draw request verification
- Funds management and compliance
- Working knowledge of Federal and State housing production regulations
- Marketing directed to the AHTF eligible tenant
- Financial structuring
- Monitoring for ongoing compliance

Intake and Review of Applications
To be eligible, the application must meet several requirements as described below. If the application does not meet all the requirements in these three categories, the application will not move forward. Successful applications must include the following:

- AHTF Program Requirements. The AHTF program specifies requirements relating the use of funds, amount of funding per unit, unit rents and other aspects related to the development renting of the units.

- Other Requirements. There are also requirements relating to work standards environmental review, and other concerns.
- Qualifying Criteria. Each project must meet the threshold criteria prior to being considered for funding.

Review Proposal for Threshold Criteria
An application must meet the threshold criteria noted on Page 2 for the review process to move forward. If the project does not meet these criteria, DCA will reject the application and discontinue additional review.

Applications Meeting Threshold Requirements Move to Underwriting
DCA staff will conduct a preliminary underwriting review, assess the Applicant's capacity and fiscal soundness, and examine neighborhood market conditions to ensure there is an adequate market for the project.

Review and Underwriting
DCA staff will ensure that the project is financially feasible via underwriting standards.

For DCA to effectively underwrite the AHTF projects the Applicant must submit information that enables analysis of the following to be assessed:

- Borrower risk (capacity of Applicant, liquidity, creditworthiness, collateral)
- Project risk (financial feasibility, viability, sustainability)
- Compliance analysis (cost reasonableness and regulatory compliance)
- Located in a strategic neighborhood of "high opportunity".

Organizational Capacity Assessment
DCA will assess the capacity of each Applicant to manage funds and housing projects. This assessment will be based on a number of factors including, but not limited to the Applicant's demonstrated proficiency and ability to quickly and efficiently achieve housing objectives through programs such as CDBG, HOME, NSP and NEP. DCA has sole discretion to determine whether each organization's experience managing housing projects qualifies them to be awarded AHTF funds.

Eligible Activity
DCA staff will review applications to determine whether the proposed project is an eligible activity under the AHTF Program. Eligible activities include acquisition and new construction, reconstruction, or renovation of affordable rental and for-sale housing.

Forms of Assistance
DCA staff will review applications to determine if the form of assistance requested is consistent with program requirements. AHTF funding is being provided as a soft second amortizing loan at 1% with a term equal to the affordability control period. Annual repayment is 50% of cash flow, if available. Unpaid accrued interest will be added to the outstanding principal. All outstanding principal and any accrued interest will be due at the end of the term.

Eligible Costs
DCA staff will review applications and identify potential eligible costs. Eligible costs include hard costs, soft costs, and developer fees as outlined in the "Eligible Costs" table below. AHTF funds can also be used to cover a lease up reserve, if the reserve meets the requirements listed in the following table. Any costs

proposed in the application that are not eligible under AHTF must be covered by another source.

Eligible Costs	
Hard Costs • Acquisition of land (for a specific project) and existing structures • Site preparations or improvements, including demolition • Securing of buildings • Construction materials and labor • Builder's overhead, profit and general conditions • Builder's risk insurance • Permit fees	**Requirements for Lease Up Reserves** • This reserve is meant to meet any shortfall in project income during the project rent-up period. • The reserve cannot exceed 3 months. • The reserve can be used only for project operating expenses, scheduled payments to replacement reserves and debt service.
Soft Costs • Financing fees • Specification writing • Title binders and insurance • Surety fees • Recordation fees and transaction taxes • Legal and accounting fees, & cost certification • Appraisals • Construction period holding costs (insurance, property taxes, utilities, maintenance) • Architectural/engineering fees, including specifications and job progress inspections • Environmental reviews • Builders' or developers' fees • Affirmative marketing, initial leasing and marketing costs • Real estate commissions • Lease up reserve	

Ineligible Costs

- Project reserve accounts
- Development, operations or modernization of public housing
- Project or tenant based rental assistance
- Payment of delinquent taxes, fees, fines or charges
- The payment of court ordered judgments or governmentally imposed fines
- Projects that can be funded from other sources

Underwriting/Subsidy Analysis

DCA staff will review the AHTF subsidy layering of the project to ensure that the project is not "over-subsidized". The project subsidy "gap" will be determined by subtracting other sources of funding from total development cost.

To complete this analysis, DCA staff will follow AHTF Program subsidy guidelines. In most cases, the staff review will consult the Applicant with questions or issues that require further clarification. This does not automatically disqualify the application from further review.

Determining the AHTF subsidy

DCA staff will review the development budget and project sources and determine the maximum eligible total project AHTF subsidy. The maximum award per application is $6,000,000 for projects utilizing the Municipal Settlement Fund and the Neighborhood Partnerships Fund, and $2,000,000 for projects utilizing the Innovation Fund.

Property Standards
Projects being developed with AHTF funds must meet all applicable state and local codes, rehabilitation standards, ordinances, etc. The housing must also meet all the AHTF program specific property standards for Energy Efficiency and Green Building Requirements as applicable.

Expected Useful Life / Construction Scope
Each building component must have an expected useful life of the applicable affordability period and must, at a minimum, include the following:

- All units must attempt to meet Energy Star
- All units must attempt to meet Green Building requirements
- All units must have Central Air Conditioning
- Toilets must be replaced with low flow 1.28 gallon
- All Appliances must be replaced with Energy Star rated
- All doorknobs must be replaced with lever type and ADA grab bars are to be installed in all bathrooms.
- All projects must secure an architect

Rents and Occupancy
The AHTF program has rent and occupancy requirements that make the units affordable to a variety of incomes and household sizes. Therefore, all projects must meet the requirements of the Uniform Housing Affordability Controls (UHAC). See link below:

https://www.nj.gov/dca/divisions/lps/hss/admin_files/uhac/uhac.pdf

Verify Sources of Funding, Duplication of Benefits, and Other State Cross Cutting Regulation
DCA staff will verify all sources of project funding are committed and any contingencies identified and verify that all Program requirements will be addressed.

Conduct Site Visit
DCA staff will conduct a site visit with a focus on analyzing the immediate project, neighborhood market conditions and support for the development of the proposed units.

Neighborhood Preservation Balanced Housing Regulations
All projects must meet the requirements of the Neighborhood Preservation Balanced Housing Rules N.J.A.C. 5-43-1.1 *et seq.,*. See link below:

https://www.nj.gov/dca/divisions/dhcr/offices/docs/bh/bhrulesfinal121107.pdf

Funding Recommendations
Once the project has been underwritten DCA staff will make funding recommendations to senior staff. The Commissioner of DCA has the final approval.

However, as noted previously, DCA reserves the right to distribute projects equitably throughout the state.

Decision on Project Funding
It is anticipated that funding decisions will be made within 3 months of application submission. The Applicant will be sent a letter notifying them of that decision.

Issue Letter of Conditional Approval
This letter informs the Applicant that funding has been approved for the project conditionally / contingent upon meeting specific requirements necessary to comply with state and local rules. Typical conditions may include:

- Changes to project design or financing that are required to comply with applicable rules and regulations
- Prohibition against making any other changes to the approved project without the prior approval of the DCA staff
- Summary of other requirements that must be met during construction such as lead-paint safety and other OSHA regulations

Execute Funding Agreement with Applicant
Grant/Loan Agreements will be developed by DCA's staff and executed by all parties. Funding agreements will include all the stipulations contained within the conditional approval letter which shall incorporate all program requirements directly or by reference.

Complete Environmental Review Process for Each Project
DCA will determine the level of environmental review required to be completed by the Applicant***, now Grantee.*** The Grantee will submit to DCA the completed review for their approval. If environmental review is satisfactory DCA will schedule a pre-construction conference with the Grantee. If the review is not acceptable to DCA, DCA will outline the deficiencies and allow the Grantee time to correct the review. If there are environmental issues which cannot be successfully addressed, at their sole discretion, DCA may void the Agreement and reallocate the funds.

Pre-construction conference
Before construction starts, DCA staff will conduct a pre-construction conference and require that all parties involved in the construction attend. The meeting will include an orientation to the AHTF requirements

The pre-construction conference, at a minimum, will accomplish the following objectives:

- Communicate the goals of the project to all team members to assure that everyone is clear on his or her role and responsibilities to the project
- Identify deadlines and critical phases of the project
- Review the overall schedule and work plan
- Explain basic operating procedures, including reports, meetings and other ongoing communications required between the members of the construction team
- Discuss all program requirements
- Discuss security and legal documents
- Discuss process for applying for payment

At the successful completion of the preconstruction conference DCA will issue a "Notice to Proceed" to the Grantee.

However, before construction can begin the Grantee must present to DCA, in the form provided by DCA, a list of the contractors for the project. DCA will check all contractors, subcontractors, lower-tier contractors and the EA against the State of New Jersey Consolidated Debarment report, http://www.state.nj.us/treasury/revenue/debarment/index.shtml, Prevailing Wage Debarment List, https://www.nj.gov/labor/wagehour/wagerate/prevailing_wage_debarment_list.html, and the System for Award Management (SAM) https://www.sam.gov/SAM/ that list debarred, suspended and ineligible contractors. AHTF funds may not be used directly or indirectly to employ, award contracts or otherwise engage the services of any contractor during a period of debarment, suspension or placement of ineligibility status.

Execution of Security Documents

Prior to the disbursement of any AHTF funds, at a minimum, the following documents must be executed, recorded if necessary, and filed with DCA. DCA will provide Grantee with drafts of any required documents:

- Mortgage Note
- Mortgage
- Deed Restriction
- Drawdown Schedule

The Grantee must also provide a Title Insurance Policy, deemed acceptable to DCA, insuring DCA in the amount of the AHTF mortgage. The EA must also submit proof of Property and Liability insurance coverage, naming DCA as additionally insured.

Grantee to Submit Draw Requests with Documentation

As noted previously the Grantee will execute a drawdown schedule outlining predetermined draws. **All payments will be on a reimbursement basis.** The supporting documentation for each draw must match or exceed the amount of each payment being requested. DCA staff and the Grantee will develop a construction draw schedule that establishes the frequency, procedures and documentation required for each draw.

If AHTF funds are requested are for acquisition the following will apply:

Appraisal Requirements

The AHTF requires that properties acquired using program funding be purchased at a price that is not more than the current market value as determined by a fee appraisal performed within 90 days of the acquisition date (exceptions to this policy will be granted on case-by-case basis). DCA will require documentation to ensure that this requirement is being met by requiring a copy of the fee appraisal for each property to be acquired using AHTF funds.

Managing Construction and Reimbursements

The Grantee will be responsible for the administration of the construction contract. The Grantee will execute all documents necessary to acquire the property, manage all construction contracts, and ensure that all required permits are obtained. The Grantee along with a licensed NJ Architect will inspect the construction and make decisions on the quality of work and approve all construction payments. All requests for payment from the Grantee for construction must be in the form of an AIA form, notarized,

signed/dated by the contractor and the architect.

Change Orders
The DCA recognizes that changes in a development may occur. DCA does not require submission of change orders if the total contract cost does not exceed the contract amount (including construction contingencies). Should change orders be required that will necessitate additional funding, NO approval is to be given by the Grantee without prior DCA approval. Costs overruns without prior approval may be rejected for payment.

Any change to the original amount of AHTF assistance must be reflected by an Amended AHTF Grant /Loan Agreement. **No payment of AHTF funds will be made on change orders that have not been approved in advance.**

The change order process provides flexibility and allows all parties to respond to unforeseen conditions, and problems that arise. It is also a way to document any revisions to the original project plans and specifications.

Conduct On-Site Inspections
DCA staff or their designee will ensure that on-site monitoring occurs during the construction period. The purpose of monitoring is to keep the project team working toward the final deadline within the budget and in line with the goals of the project.

- Formal monitoring consists of scheduled on-site visits, as well as unscheduled visits to the site, and regular communication with the, Grantee, architect and contractor.

Draw Review
The DCA staff or their designee will review payment requests from the Grantee. All payment requests must be made through the SAGE system. The review process will confirm that the contractor and subcontractors are receiving appropriate payment for completed work and that they are not being overpaid, nor being compensated for unfinished work.

A 10% retainage of the total AHTF award will be held back until at the end of the project and until all required documentation is received and approved by DCA as outlined in the Drawdown Schedule, Grant Agreement and Close out list.

Final Inspection and close out requirements
DCA staff or their designee will conduct a final inspection upon receipt of a notice of substantial completion from the Grantee. Final inspections will be made by state and local health, code and safety inspectors, as applicable. DCA will also provide Grantee with a comprehensive list of all required documentation which must be submitted and approved prior to the release of the final payment and project close out.

Occupancy and Leasing of AHTF units
To complete an AHTF unit, the unit must meet the AHTF objectives. Therefore, the unit must be affordable to and occupied by an income eligible household as defined by UHAC.

Marketing
The essential requirement regarding marketing is demonstrating that properties are marketed openly and fairly among the eligible population of potential occupants and adhering to UHAC requirements.

To ensure access to persons whose first language is not English, all-funded housing shall be marketed in English and Spanish as well as the other applicable foreign languages spoken where the project is located, if applicable.

Applications and Income Certification

All prospective occupants must be approved by the New Jersey Housing and Mortgage Finance Agency Housing Affordability Service (NJHAS) prior to occupancy. Grantee agrees to provide all the necessary documents to NJHAS in order to expedite their review.

Final Close Out

Upon receipt and approval of all required close out documents DCA staff will confirm that the project meets all the AHTF program requirements and all required documentation has been received and the project is eligible for the final payment.

Occupancy and Long-Term Program Monitoring Requirements.

Upon the release of the final payment and close out of the AHTF project DCA will provide the Grantee with a "Compliance Booklet" outlining the requirements for the continued occupancy of the units and the annual reporting requirements of the AHTF program. These requirements will remain in effect for the full term of the affordability period.

FINAL DRAFT 2/13/2020

ALL COUNCIL/nfb
12-6-22

R-93

RESOLUTION HONORING JAMES FALCONIERO UPON HIS RETIREMENT FROM THE CITY OF CAMDEN

WHEREAS, James Falconiero will retire from the City of Camden effective December 31, 2022, after 39 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, James began his career with the City of Camden on October 1, 1983 with the Department of Public Works as a Groundskeeper. His diligent work ethics helped him move through the ranks as Supervisor of Parks, Supervising Laborer, and Public Works Superintendent; and

WHEREAS, James has always been a hard working person, eager to learn as he advanced in his career. He was a dedicated employee who always arrived to work with no complaints. He provided excellent service and knew many of the residents by name and a little story of each. James is professional and knowledgeable making it easy to assist various departments within the City and its residents; and

WHEREAS, James enjoys time with his family, traveling mainly to AC and the Jersey Shore, planning family events, and his family have been taking an annual trip to Disney World since his daughter, Angela, was a young girl. As a retiree he is looking forward to spending some time with his wife Sharon, his kids and just enjoying life; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby commends James Falconiero on his long service to City of Camden its residents and general public, and extends its best wishes for a restful, healthy and well-deserved retirement along with a beautiful new chapter of his life.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-53

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 2, 2022

Council Meeting Date: December 13, 2022

FROM: Councilperson

- [X] Angel Fuentes, President
- [X] Sheila Davis, Vice President, At-Large
- [X] Shaneka Boucher, 1st Ward
- [X] Chris Collins, 2nd Ward
- [X] Marilyn Torres, 3rd Ward
- [X] Felicia Reyes-Morton, 4th Ward
- [X] Nohemi Soria-Perez, At-Large

Action Requested:

RESOLUTION HONORING JAMES FALCONIERO UPON HIS RETIREMENT

****Please attach any supporting documents*

All Council /nfb

Signature of Councilperson

12/2/22

Date

ALL COUNCIL/nfb
12-13-22

R-54

RESOLUTION HONORING ORLANDO MUNOZ UPON HIS RETIREMENT FROM THE CITY OF CAMDEN

WHEREAS, Orlando Munoz will retire from the City of Camden, effective January 1, 2023, after 32 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Orlando began his career with the City of Camden on October 15, 1990 as a Laborer Heavy in the Department of Public Works. During his years of service, he was blessed to receive promotions such as Motor Broom Operator, Sanitation Inspector and Chief Sanitation Inspector; and

WHEREAS, Orlando has always performed his duties to the utmost standards. He has shown dedication and professionalism in every aspect of his work performance. He has served as Trustee and Sergeant-at-Arms for CWA Local 1014 for over 25 years. Orlando will be missed by many who have had the privilege of knowing and working with him; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby commends Orlando Munoz on his long service to City of Camden residents and general public, and extends its best wishes for a restful, healthy and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 53:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

DANIEL BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-54

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 2, 2022

Council Meeting Date: December 13, 2022

FROM: Councilperson

- [X] Angel Fuentes, President
- [X] Sheila Davis, Vice President, At-Large
- [X] Shaneka Boucher, 1st Ward
- [X] Chris Collins, 2nd Ward
- [X] Marilyn Torres, 3rd Ward
- [X] Felicia Reyes-Morton, 4th Ward
- [X] Nohemi Soria-Perez, At-Large

Action Requested:

RESOLUTION HONORING ORLANDO MUNOZ UPON HIS RETIREMENT

****Please attach any supporting documents*

All Council /nfb

Signature of Councilperson

12/2/22

Date

R-55

ALL COUNCIL
12/13/2022

RESOLUTION HONORING NOEMI MEDINA-CARRERO
UPON HER RETIREMENT FROM THE CITY OF CAMDEN

WHEREAS, Noemi Medina-Carrero who is lifelong Camden resident will be retiring from the City of Camden, effective January 1, 2023, after 36 years of dedicated service to the residents of Camden City and beyond; and

WHEREAS, Noemi began her career with the City of Camden on September 10, 1986 as a Part-time Student Assistant for the Department of Housing and Community Development, and was hired full-time as Clerk Typist Bilingual in July 27, 1987. Noemi worked in the Department of Administration under the direction of the Affirmative Action Officer & Contract Compliance Officer and was later transferred to the Department of Law. She was progressively promoted through various positions in the City, retiring as the Secretary to the Camden Rooming & Boarding House Site Licensing Board and as a Keyboarding Clerk 3; and

WHEREAS, Noemi has diligently served her department and the City of Camden, going above and beyond her responsibilities and performing her duties to the utmost standards; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby commends Noemi Medina-Carrero on her long service to Camden City's residents and general public, and extends its best wishes for a restful well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-55

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: December 2, 2022

Council Meeting Date: December 13, 2022

FROM: Councilperson

- [X] Angel Fuentes, President
- [X] Sheila Davis, Vice President, At-Large
- [X] Shaneka Boucher, 1st Ward
- [X] Chris Collins, 2nd Ward
- [X] Marilyn Torres, 3rd Ward
- [X] Felicia Reyes-Morton, 4th Ward
- [X] Nohemi Soria-Perez, At-Large

Action Requested:

RESOLUTION HONORING NOEMI CARRERO UPON HER RETIREMENT

****Please attach any supporting documents*

All Council /nfb

Signature of Councilperson

12/2/22

Date

Res R-56

DB:dh
12-13-22

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of $5,776,399.00, which is now available from the State and Local Fiscal Recovery Funds in the amount of $5,776,399.00.

BE IT FURTHER RESOLVED, that the like sum of $5,776,399.00 is hereby appropriated under the caption "Community Program Providers".

BE IT FURTHER RESOLVED that the above is the result of funds from the State and Local Fiscal Recovery Funds in the amount of $5,776,399.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Chapter 159 of State and Local Fiscal Recovery Funds in the amount of $5,776,399.00.

BRIEF DESCRIPTION OF ACTION: This action is necessary to fund the Community Program Providers Pursuant to RFP# 22-19.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	12.7.22	
Received by City Attorney:		

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Diana Gonzalez/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Revised
R-57

DB:dh
12-13-22

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT WITH SOUTH JERSEY SOLUTIONS, LLC FOR PROVIDING COMMUNITY PROGRAMS FOR AN AMOUNT OF $480,781.50 PER YEAR

WHEREAS, there exists a need to provide Community Programs in the City of Camden; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP 22-19), a proposal was received by **South Jersey Solutions, LLC** to provide various community programs such as Academic Tutoring, Anti-bullying, and IDEA Center for the term of the negotiated contract is for (1) one year with the option to renew for one year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "ARP-SLFRF", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with **South Jersey Solutions, LLC** for an amount not to exceed Four Hundred Eighty Thousand Seven Hundred Eighty-One Dollars and Fifty Cents ($480,781.50) for the term of the negotiated contract is for one year with the option to renew, to provide various community programs in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SOUTH JERSEY SOLUTIONS, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT: TBD (CORONAVIRUS AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS)

AMOUNT: $ 480,781.50

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 480,781.50

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT WITH SOUTH JERSEY SOLUTIONS, LLC FOR PROVIDING COMMUNITY PROGRAMS FOR AN AMOUNT OF $480,781.50.

Gerald C. Seneski
Director of Finance
Date: 12/7/22

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing a Fair and Open Contract with South Jersey Solutions, LLC for Providing Community Programs for an amount $480,781.50.

BRIEF DESCRIPTION OF ACTION: The term of the negotiated contract is for one year with option to renew for one year. The Contractor will provide various community programs such as Academic Tutoring, Anti-bullying, and IDEA Center. This contract was procured pursuant to an advertised RFP# 22-19 and is funded by the Corona Virus and Local Fiscal Recovery Funds.

BIDDING PROCESS: RFP#: 22-19 Received three (3) proposals on 9/22/2022

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)* SLFRF-ARP

AMOUNT: *(If applicable)* $480,781.50

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - *(If applicable)*
*For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by ~~Grants Management~~ Comptroller:	12/7/22	
Approved by Finance Director:	12/7/22	(If applicable)
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/7/2022	
Approved by Business Administrator:	12/8/22	
Received by City Attorney:	12/8/22	

(Name) Please Print	*(Extension #)*
Prepared By: Diana/Marc Riondino	7150
Contact Person: Timothy J. Cunningham	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	SOUTH JERSEY SOLUTIONS
Purpose or Need for service:	VENDOR WILL PROVIDE VARIOUS COMMUNITY PROGRAMS, ACTIVITIES, ETC FOR CITY OF CAMDEN RESIDENTS
Contract Award Amount	$480,781.50
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 22-19
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES RISING LEADERS GLOBAL CENTER FOR FAMILY SERVICES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date 12/7/2022

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

South Jersey Solutions, LLC Budget

Statement of Expenses

Based on the Academic Calendar 2022-2023

Teachers	31
Students	250

Expenses:	Accounting	$ 500.00
Academic Reengagement	ADP Cost	$ 3,600.00
	Advertising	$ 1,000.00
	Curriculum	$ 70,560.00
	Equipment & Repairs	$ 3,000.00
	FICA/SUI	$ 26,784.00
	Food	$ 2,500.00
	Food Related Supplies	$ 750.00
	Incentive Rewards	$ 20,000.00
	Insurance	$ 800.00
	Office Supplies	$ 3,000.00
	Professional Learning/Training	$ 3,500.00
	Rent/Space	$ 5,800.00
Clerks, Security Guards ($20 hourly), Teachers ($80 hourly), Program Director ($30 hourly)	Staff	$ 167,400.00
	Telephone	$ 4,200.00
	Trips/Admissions/Events	$ 5,000.00
	Web Service	$ 2,750.00
Total for SJS Academic Reengagement program		**$ 321,144.00**

Teach Anti Bullying	Programming Session 2hour curriculum for 500 students split evenly on same or separate days for 52 weeks with 3 staff.	$ 31,200.00
	Insurance	$ 1,000.00
	Supplies	$ 4,000.00
Total for Teach Anti Bullying		**$ 36,200.00**

Current Operating Budget for Institute for the Development of Education in the Arts (IDEA Media & Performing Arts Ctr)

PROGRAM EXPENSES		
Program Director (F/T hrs.)		$ 22,530.00
Program Supplies/Equipment/Workforce Dev		$5,000
Jazz Collective Music Program		
	Band Leader	$ 8,000.00
	Music Instructors (4)	$ 13,440.00
	Guest Jazz Masters	$ 1,200.00
	Instrument Purchase	$ 1,750.00
	Stipends for College Interns (4)	$ 1,200.00
	Food/Snacks	$ 500.50

	Transportation for Artist	$	400.00
	Transportation for Participants	$	2,500.00
	Sub Total Summer Camp and Workshops	**$**	**56,520.50**
Stand Up for the Arts (26 weeks)			
	Artist/teachers $40 an hour 4 hr. per week	$	13,240.00
	Program Supplies, i.e., art supplies	$	520.00
	Office Supplies, i.e., pencils, pens, journals	$	300.00
	Printing/Publishing	$	850.00
	Costumes/Stage Props	$	275.00
	Editing/Video/Audio	$	4,000.00
	Student Trips	$	500.00
	Snacks	$	400.00
	Student Production	$	750.00
	Stand Up for the Arts Sub-Total	**$**	**20,835.00**
Literary Arts Workshops (26 weeks)			
	College Interns	$	850.00
	Artist/Guest Facilitators (2) $40 x 4 hr. week	$	4,160.00
	Program Supplies	$	200.00
	Transportation	$	1,875.00

	Refreshments	$ 163.00
	Poetry Workshops Sub-Total	**$ 7,248.00**
Creation Station Saturday Classes (26 Weeks)		
	Artist/Teachers (5) $40 x 4hrs	$ 10,400.00
	Program Supplies	$ 180.00
	College Interns (4) $13 hr. 4hr per week	$ 2,704.00
	Snacks	$ 200.00
	Creation Station Sub-Total	**$ 13,484.00**
IDEA MULTI MEDIA TRAINING PROG		
	Technical Coordinator $25 x 8 per week	$ 2,600.00
	Artist/Trainers (3) $50 hr. x 6hrs	$ 10,000.00
	Workshop Business Facilitators	$ 5,000.00
	Program Materials and Supplies	$ 1,750.00
	College Intern Stipends (4) $13hr 6 per week	$ 4,000.00
	Marketing Promotions	$ 2,000.00
	Sub-Total Youth Entrepreneurial Workshops	**$ 25,350.00**
IDEA Summer Arts Initiative (6 weeks) Eliminated		
	College Interns $13 hr. x 15 hrs. a week	$ -

	Artist (5) $40 hr. x 15 hours $3600	$ -
	Arts Supplies/Theatre Props	$ -
	Guest Artist	$ -
	Trips	$ -
	Summer Arts Initiative Sub-Total	$ -
Total for the IDEA Center Programs		**$ 123,437.50**
Grand Total for all collaborations and programming		**$ 480,781.50**

2.0 A. Development and Management of Various Program Activities

South Jersey Solutions (SJS) founders have had a long history in Camden, New Jersey. Its founding members were born, raised, and educated in the Camden School system. Members come from a family of leaders that have served Camden as far back as the 1950s. Mentors that became Principals, a Fire Chief, and its first Black Mayor. SJS was also the founder of Academics First, one of Camden's premier after-school tutoring companies, from 2008 until 2013 as a Supplemental Educational Service (SES) provider. SJS was responsible for assisting schools and teachers during the "No Child Left Behind" era by providing quality tutoring services for thousands of students in New Jersey. SJS intends to continue where Academics First left off while supporting Camden residents and students in education, public safety (violence prevention), public health and recreation, workforce development, job training, and financial literacy.

SJS plans to offer various daily, weekly, and monthly programs in the community centers and other places throughout the Camden city communities. The programs will be segmented into four separate target groups: kindergarten to fifth grade, sixth grade to eighth grade, ninth grade to twelfth grade, and eighteen years old and older. The programs will be as follows:

- In Public Safety/Violence Prevention, we will:
    - Partner with TeachAntiBullying.Org.
        - Anti-Bullying training (students, parents/caregivers)
        - Community Anti Bullying events
- In Public Health and Recreation, we will:
    - Partnership with Saint Joseph's University School of Health Professions
    - Public Health
        - Health prevention and promotion (Health screenings, Falls prevention, etc.)
        - Community Outreach (Holiday food drives, Backpacks drives, Sock and Boot drives)
        - National School Backpack Awareness Day
    - Partner with Center for Family Services and IDEA Center for the Arts
    - Recreation
        - Arts and Cultural exposure programs
        - Recreation programming at Camden City community centers and parks
- In Workforce Development, Job Training, and Financial Literacy, we will:
    - Partnership with Center for Family Services
        - Academic engagement (tutoring services)
        - Career readiness (professionalism, communication skills, technology, Interviewing workshops, work ethics training, problem-solving skills, working in teams, collaborating, etc.)
        - Financial Literacy (Banking, budgeting, credit, debts, investing)

[redacted]

The methods we will use to measure and track the level of success with each program will comprise various pre-test and post-test assessments and summative and formative evaluations. Additionally, surveys will be used to measure facilitators' effectiveness.

Our company is also completing the final steps towards obtaining 501 (c) 3 status with our Non-Profit company, Two13North Corporation. When the process is finalized, our goals are to build community partnerships and solidify relationships with organizations to support the Camden Strong initiatives.

SJS will communicate its efforts with programming by submitting organized reports, supporting documentation, and invoices. SJS plans to promptly comply with the City's submission policy with complete transparency. SJS will maintain appropriate documentation that will demonstrate compliance with all the requirements. Our policy at SJS is to keep confidential data in a secure system to prevent theft and misplacement of data.

Descriptions of what programs and services SJS provide are embedded in this RFP document. If further details are needed, we can provide additional information.

3.0 Required Component of the RFP Proposal

This proposal that we submit will meet or exceed the professional, administrative, and financial qualifications and requirements outlined in the RFP.

[redacted]

3.1 Mandatory Minimum Requirements

1. SJS has over 7-years of experience providing programming in diverse communities throughout New Jersey.
2. SJS has over 7-years of experience with grant compliance.
3. SJS does have the ability to work full time as an independent contractor.
4. SJS will provide a program overview, structure, budget, and community impact outcomes.
5. SJS has included (3) references from past experiences.
6. SJS has also included subcontractor information as well.

3.2 Firm Profile, Qualifications, and Experience

1. South Jersey Solutions, LLC was established on 12/10/2015 in the State of New Jersey.
2. Contact information for the primary contact person for the firm is Troy Davis, 68 Larkspur Circle, Sicklerville, NJ 08081; 856-938-4300, tdavis@southjerseysolution.org.
3. Our firm's areas of expertise are working with the youth, from grades PK-12 grade. We have experience in providing educational support services by providing tutoring, test preparation, job training, and mentoring. Additionally, our firm has provided related services such as occupational, speech, and physical therapy to meet the unique needs of children.
4. Our firm can hire as we expand for both part-time and full-time positions. SJS has had as many as 156 part-time employees and 15 full-time staff members in the past. Currently, we have five full-time employees.
5. We are considered a small firm with less than 20 employees.
6. Executive Summary summarizing: Qualifications to provide requested services.

   South Jersey Solutions' current employees have over 20 years of leadership and management experience. The company's founder, Troy Davis, has a Bachelor's degree in Economics/Finance from Howard University and an MBA from Rutgers University. He has owned several remarkably successful companies. One of which was referred to earlier, called Academics First. Academics First was responsible for providing educational-related services throughout the New Jersey school system and was one of the top tutoring companies serving the Camden City school district. At SJS, Troy worked to secure and hire occupational, physical, and speech therapists for New Jersey schools. Troy has experience with providing professional learning, elementary math curriculum, and math supplementals. He has a wealth of knowledge and success with program development, math curriculum, fundraising, securing funding with venture capitalists, and business management. He has guest lectured at University of the Sciences on entrepreneurship, business management, and finance. Please refer to Troy's resume for details of his work experience.

[redacted]



Educational Programs - Primary Years

Each Program is One-Hour Long

Grades Pre-K-2

This program focuses on children interactions and cohesion, discussing personal space, differences between one another, sharing, and relationship bullying. We will also discuss the differences between reporting and "tattling."

Dr. Cerullo's children's book, "Stop Bullying Me," is read to the students and shown on a full screen where they can follow along. They are then asked to repeat and act out some parts of the book. The children are encouraged to ask questions.

Grades 3-5

This program begins with a short video of two boys in a bullying altercation and the thoughts of their fellow peers. The students' thoughts on bullying are discussed.

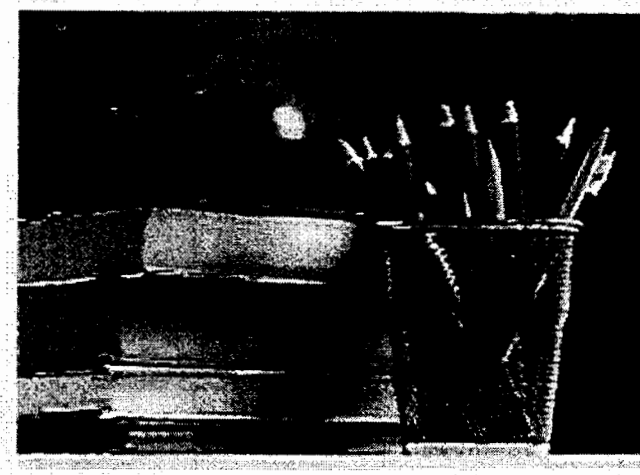
We then share a colorful power point presentation. This is a very interactive program that allows the children to understand and share how bullying makes them feel, a definition of bullying and the many types, and things that can be perceived as bullying but are not. We also discuss the consequences of bullying and the nature of reporting.

We touch briefly on texting and cyberbullying issues with this age group and also children with hidden disabilities (Autism, Aspergers Syndrome, ADD, ADHD, etc.)

TEACH ANTIBULLYING .ORG | Dr. Claudio V. Cerullo, Founder & CEO | Daniela Cerullo, Executive Director | Randall G. Jefferson, Board Chair
Phone: 484-431-9711
Email: info@teachantibullying.org

Restoring Peace... One Child at a Time

www.Teachantibullying.org



TEACH ANTI BULLYING .ORG

Educational Programs - Secondary Years

Each Program is One-Hour Long

Grades 6-8

This interactive program begins with us sharing some current news stories on both bullying victims and bullies.

Then an open discussion on bullying definitions as well as differentiating what is not bullying. We discuss consequences of bullying and the nature of reporting (being and Up Stander, not a bystander.) Cyberbullying and social media are also addressed in great detail.

We talk about some signs and symptoms of bullying and the current laws for both physical bullying and cyberbullying. We also address children with hidden disabilities (Autism, Aspergers Syndrome, ADD, ADHD, etc.)

This program is meant to empower the children to support and report.

We then offer a challenge in the form of an essay contest. The top three winners will receive an Anti Bullying Medal of Courage and certificate of award.

Grades 9-12

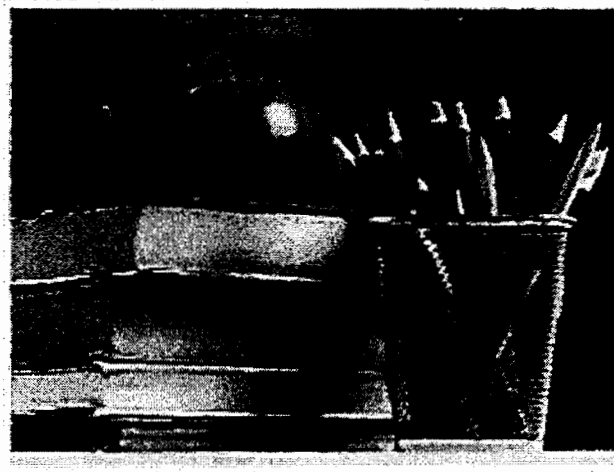
Same program as Grades 6-8 with more emphasis on the laws and consequences. Obviously, we are able to get more in depth and discuss more graphically as the children get older.

TEACH ANTI BULLYING .ORG

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TEACH ANTIBULLYING .ORG

Educational Program for Parents

Each Phase is One-Hour Long

Phase 1:

An Overview

- Why some still consider bullying a "rite of passage"
- Misconceptions: what is normal child behavior and what is bullying?
- What has been the evolution through the years
- Signs of being bullied or being the bully

Phase 2:

- Digital Media: Social Media, Cyberbullying, Texting, Sexting, the language used in digital media
- Bystander vs. Up-stander Approach
- What every parent needs to know and application of the principles

TEACH ANTIBULLYING .ORG | Dr. Claudio V. Cerullo, Founder & CEO | Daniela Cerullo, Executive Director | Randall G. Jefferson, Board Chair
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Teacher and Staff Presentations

Full Program - Approx. 3 Hours

Objectives of the Professional Development Training Program:

- Define bullying and the various behaviors
- Explore the current scope of bullying problem in the school community
- An understanding of identifying bullies and why they do it
- Examine personal biases, student sensitivities, and how a negative school climate increase bullying related issues
- Explore intervention and prevention strategies for teachers, counselors, and administrators as related to bullying and school climate, school busses and playing fields
- Understand why special needs children are of greater risk of being bullied
- Identify the warning signs that a child is being bullied
- Address all strategies professionals can use to deal with bullying behavior in the school community
- Explore the steps community officials, educators, support staff, and parents can take to address this pervasive issue

This is an interactive program and we require the participants to interact, role play and ask questions. They will play both the role of "Student" and "Teacher" The program includes a 15 minute video about an ongoing bullying problem in a school and takes them through one day of what a child had been experiencing for months. After the video, teachers are asked to explain where mistakes happened from both their standpoint as the educator as well as what mistakes the children made and come up with a Plan of Action on what should have been done and what follow up would have been expected.

We look at Case Studies from the General Education child vs. the Special Needs child to include all four types of bullying plus the additional three that affect children with hidden disabilities.

We review the scope of internet safety and cyberbullying from the acronyms our children are using on the internet to what pieces of technology they are using to harm or even kill one another. We also look at texting and sexting issues as related to cyberbullying and its impact upon our students.

TEACH ANTIBULLYING .ORG

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IDEA CENTER FOR THE ARTS – Arts-Based Learning & Workforce Development for the Creative Economy

ACTIVITY OVERVIEW

BACKGROUND & IMPACT

Part of the Camden Community for over 25 years, IDEA has been the leader in offering creative programs that drive community cohesion, economic empowerment and contribute to the economic needs of Camden. IDEA has been an integral part of the community; Our staff and students either live or were raised in the community; we understand the community issues and work to connect our youth, children and their families to a sense of pride, belonging and job and career opportunities.

We offer an end to end paradigm of life affirming programs and events as well as arts-based learning; workforce development training & internships; and a Creative Cooperative that prepares youth for successful lives and well-paying careers in the Creative Economy..

PROGRAM STRUCTURE

IDEA offers a full range of workforce development, Arts and media technology programs and events from its modern, state-of-the-art facilities, including in-class workforce training, internships and mentoring, visual, performing and literary arts; media arts and technology; documentary film production; photography and drone photography; animation, computer design and content development; jazz, poetry and storytelling events; and robust arts and media technology summer camps. To ensure full access to all underserved youth most programs are free and scholarships are offered to very low-income families.

Schedule: Programs take place week days after school, on weekends; and in summer camps. Jazz, arts, poetry and storytelling events take place throughout the year mainly on Saturdays and Sundays. IDEA has partnerships with other non profits in the city as well as Camden Charter Schools – Freedom Prep, KIPP, LEAP Academy– for their children and youth to have access to the arts and other programs. Our Johnson Park Arts and Music Festival takes place each year in partnership with Rutgers U and sponsored by the William Penn and GR Dodge Foundations.

[redacted]

ECONOMIC IMPACT

Vision of Camden Arts Community: IDEA has a vision that a thriving Creative Economy and Arts community in Camden **will have enormous social and economic impact on the city.** Research and experience have shown that when arts and culture are important parts of community life, they help attract visitors, investors, business relocations and entrepreneurs, employees, diverse talent and bring about innovation and grow the economy. This thriving arts community will support the brand and resurgence of the City of Camden as a great place to live and work.

Economic Contribution: Creative Economy and Arts activities stimulates **$1.2 billion in economic activity each year for NJ.** The arts community supports 17,000 businesses and 77,000 jobs. Investment in the arts means $41 million in State tax revenue. 34,000 arts events attract 18 million attendees who spend more than $400 million in the local economy. A thriving Arts community has transformed large and small towns throughout the US including Philadelphia and neighborhoods, Providence RI, Lambertville & Red Bank NJ, Easton/Bethlehem, Lancaster PA.

IDEA itself adds to the economic growth of Camden by employing performing and media art teachers, industry experts and administrative staff and working with vendors and partners – like Subaru, The Michaels Organization, Rutgers, Camden County College, McCann Health, Parents Invincible

IMPACT ON THE COMMUNITY

Workforce Development: Since the opening of our new center and responding to the needs of the post-Covid economy, we are now offering Workforce Development programs to train youth for well-paying careers in the Creative Economy and beyond, or to pursue higher education. In addition to the media arts and technology courses, we have developed and implemented an internship and mentoring program to give youth real life workplace experience in regional businesses and non profit organizations. We are placing interns at Hard Rock Casino and WHYY (entertainment) & broadcast, McCann Health (advertising, graphic design, research), Rutgers University and Camden County College (education), Subaru and The Michaels Organization (business, social media, graphic design).

Creative Co-operative: IDEA has rented adjacent building for a Creative Co-operative that gives creative youth and entrepreneurs workspace to pursue their creative businesses. Now, we provide an innovative, end-to-end experience that includes creative learning, workforce development programs and a Creative Co-Operative for creative workers.

Creative Economy: The term 'creative industries' describes **businesses with creativity at their heart** – for example design, music, publishing, architecture, film and video, crafts, visual arts, fashion, TV, radio,, and podcasting, advertising, literature, computer games, writing and the performing arts. In recent years, the term has also come to include any industry that uses social media, websites and marketing.

[redacted]

That would mean just about any company in the US. There are hundreds of millions of jobs available in these sectors nationwide – thousands in Camden alone.

Metrics: IDEA works with many foundations and corporations and is accustomed to providing metrics showing the effectiveness and outcomes of its programs. Besides basic demographic data collection, IDEA uses a systems based Logic Model to measure input, throughput, output and outcomes. Information is provided to funders and also incorporated into the feedback loop for future planning.

[redacted]

New Jersey Division of Revenue

Revenue | NJBGS

On-Line Business Registration Certificate Service

CERTIFICATE NUMBER 2014257 FOR SOUTH JERSEY SOLUTIONS LLC IS VALID.

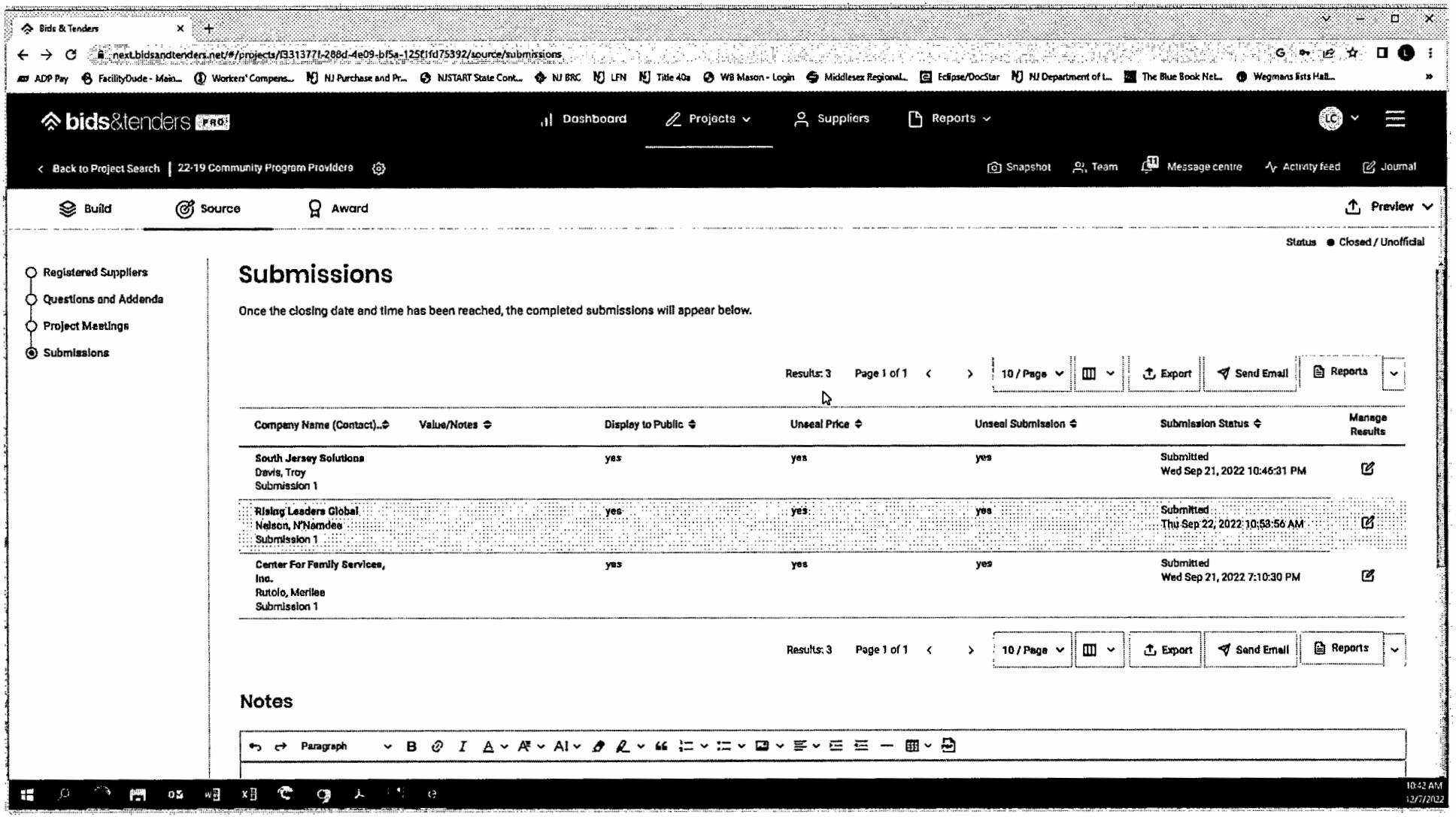
STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	SOUTH JERSEY SOLUTIONS LLC
Trade Name:	
Address:	2 N CENTRAL AVE SICKLERVILLE, NJ 08081
Certificate Number:	2014257
Effective Date:	February 05, 2016
Date of Issuance:	September 20, 2022

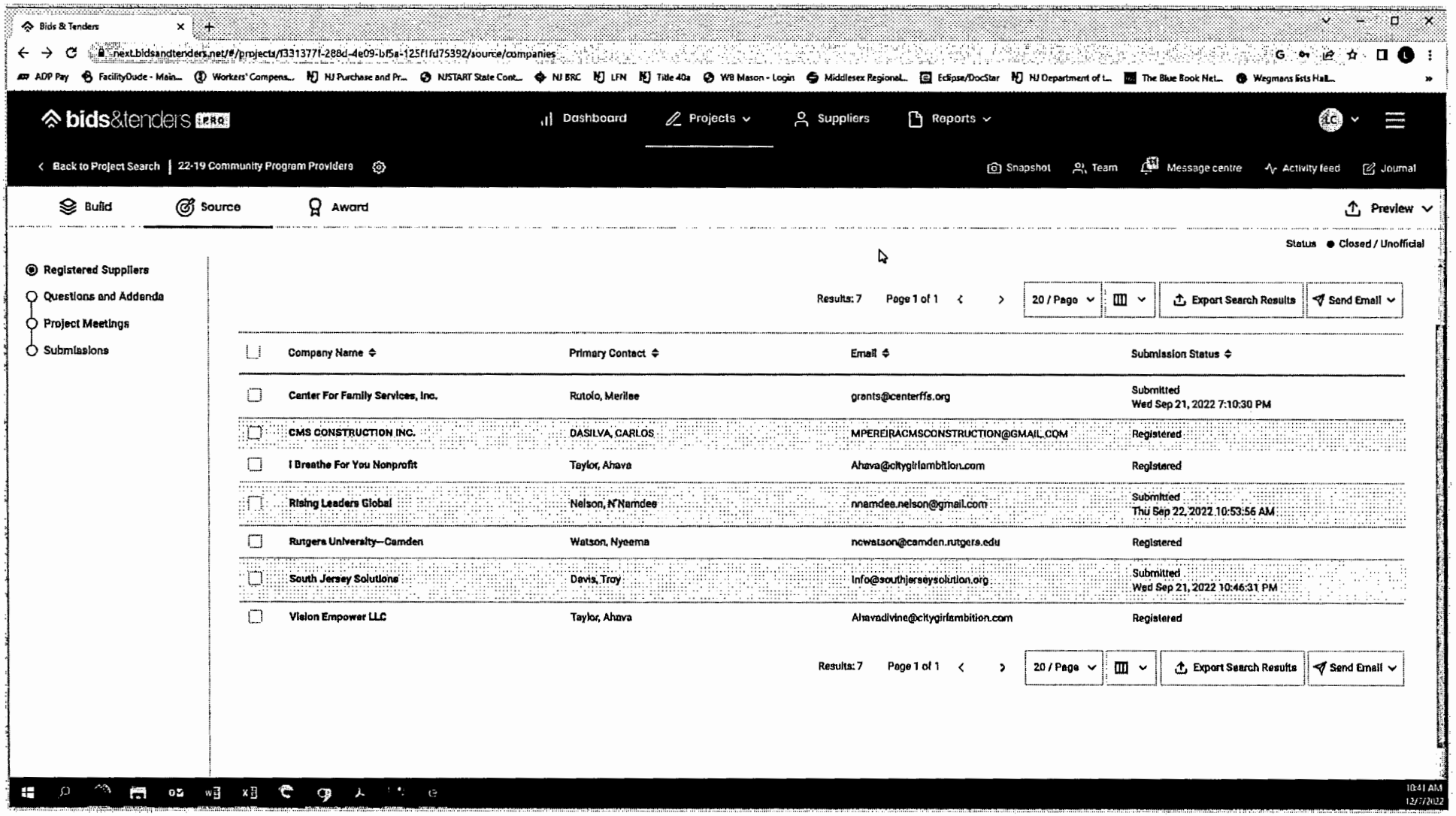
For Office Use Only:

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RFP Results List



RFP Vendor List



CITY OF CAMDEN
ADVERTISEMENT: REQUEST OF PROPOSALS

The City of Camden's Administration Department intends to acquire the services of qualified individuals/agencies for the following:

RFP #22-19
COMMUNITY PROGRAM PROVIDER

The Purchasing Agent is hereby authorized to receive electronic RFP Submissions on September 22, 2022 @ 11:00 a.m. via the City's E-Procurement Portal, Bids&Tenders. Only electronic RFPs shall be accepted.

GUIDELINES may be obtained online at https://camden.bidsandtenders.net/Module/Tenders/en

A SITE VISIT WILL BEGIN AT 10:00 a.m. on Thursday, September 8, 2022 at Cramer Hill Community Center, 1035 Reeves Ave, Camden, NJ 08105. Walk-throughs of Martin Luther King, Isabel Miller and Malandra Hall Community Centers will follow immediately thereafter. ATTENDANCE IS STRONGLY RECOMMENDED.

The City will open and broadcast the RFP opening at 11:00 am on September 22, 2022 in City Council Chambers, second floor, City Hall, Sixth and Market Streets, Camden, New Jersey. Respondents can log in to their registered account at this time for the RFP results.

The RFP opening is also viewable remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: https://zoom.us/j/96107458398?pwd=VFpKTmxqUGQxc2l0ZHBNRmRpRlZTdz09

Meeting ID: 961 0745 8398
Passcode: 548046
Phone Number: 1(646) 876-9923

The City encourages prospective respondents to submit their RFPs before the designated date and time of the opening via the City's Bidding System.

No Respondent may submit more than one RFP. Any RFP received after 11:00 am shall not be accepted in the Bids&Tenders system.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca

Lateefah Chandler
Purchasing Agent
856-757-7159

August 30, 2022
($55.76)

0005391388-01

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REQUEST FOR PROPOSALS
#22-19
COMMUNITY PROGRAM PROVIDERS

1.0 PURPOSE AND INTENT

Pursuant to the Fair and Open Process established by "New Jersey Local Pay to Play Laws", N.J.S.A. 19:44A-20.5 et seq., the City of Camden seeks Requests for Proposals ("RFPs") from qualified community program providers who will assist the City in developing programs for City of Camden residents in the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy, for a contract period of one year with an option to renew for an additional year. The City has structured this Request for Proposals to assure a competitive process in which each person is provided an equal opportunity to submit a proposal in response to the RFP. Proposals will be evaluated in accordance with the criteria set forth within this RFP which will be applied in the same manner to each proposal received. By this RFP, the City is seeking to award multiple firms or organizations to engage with community leaders to develop program activities that will enrich City of Camden residents.

The City is subject to the provisions of the Municipal Rehabilitation and Economic Recovery Act, P.L.2002, c.43 (the "Act").

A SITE VISIT WILL BEGIN AT 10:00 a.m. on Thursday, September 8, 2022 at Cramer Hill Community Center, 1035 Reeves Ave, Camden, NJ 08105. Walkthroughs of Martin Luther King, Isabel Miller and Malandra Hall Community Centers will follow immediately thereafter. ATTENDANCE IS STRONGLY RECOMMENDED.

2.0 RFP SCOPE OF SERVICES

This RFP is seeking proposals to develop program activities in City Community Centers, parks located throughout the City, and any other places respondents may propose. These programs should provide activities for City of Camden residents in the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy. The American Rescue Plan's State and Local Fiscal Recovery Funds (SLFRF) will provide the funding for these new programs and/or activities and each program activity must meet the established requirements, goals and objectives from this grant.

Respondents are encouraged to partner or subcontract with other entities in order to maximize the impact on the community. The City of Camden reserves the right to have qualified responders partner or sub-contract with other qualified responders after the date of the submission to develop these programs.

A. DEVELOPMENT AND MANAGEMENT OF VARIOUS PROGRAM ACTIVITIES

The selected respondent is expected to:

- Provide a detailed concise description of the program activity or activities that you are proposing and its relationship with the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy

- Describe the method and/or tools you will utilize to track the level of success with each program activity.
- Provide a schedule to implement the proposed activity/projects and the duration of each activity.
- Describe attempts to secure other resources that can be combined with your organization to achieve program purposes.
- Provide monthly reports to the City summarizing the amount of time expended.
- Maintain appropriate documentation that demonstrates compliance with the requirements.
- The respondent is expected to have status meetings with City personnel on an as needed basis.

3.0 REQUIRED COMPONENT OF THE RFP PROPOSAL

The proposal submitted by proposer must meet or exceed the professional, administrative and financial qualifications and requirements set forth in this RFP and shall incorporate the information requested below. In addition to the information required as described below, a proposer may submit supplemental information that it believes may be useful in evaluating its proposal. Proposers are encouraged to be clear, factual, and concise in their presentation of information.

The City reserves the right to hold oral discussions with individuals and/or firms of their choice for clarification of their proposal. The City further reserves the right to request additional information.

3.1 MANDATORY MINIMUM REQUIREMENTS

1. Minimum of three (3) years of experience in providing programming in diverse communities.

2. Minimum of three (3) years of experience with grant compliance;

3. Ability to work full time as an independent contractor;

4. Respondent to provide a program or activity overview, program structure, impact on the community, program budget, and, if applicable, economic impact.

5. The name, address and telephone number of three (3) references from present or past municipal, government, non-profit or private agencies that can be contacted by the City. Include a contact name, title, phone number, and email address.

6. Subcontractors: If the execution of work to be performed by your organization requires the hiring of subcontracts, you must clearly state this in your proposal and provide details on past relationship and similar information (items # 1-5) for each subcontractor.

7. Any additional information that you would like the City to consider in evaluating your proposal.

Insurance. The respondent shall provide documentation for comprehensive general liability insurance acceptable to the City of Camden.

3.2 FIRM PROFILE, QUALIFICATIONS AND EXPERIENCE

1. Indicate the date your firm was established

2. Provide the name, address, telephone number, e-mail address, and facsimile number for the main contact person in your firm

3. Describe you or your firm's area(s) of expertise

4. Identify the number of employees in your firm

5. Indicate whether you are a small firm. For the purposes of this RFP, a small firm has less than twenty (20) full- or part-time employees

6. Provide an executive summary identifying and substantiating why the vendor is best qualified to provide requested services:
    a. Include any special training or experience you or members of your firm possess that may assist in providing the requested services.

7. List all professional staff in your firm that have at least there (3) years' experience in facilitating program activities.

8. List all professional staff in your firm that have at least there (3) years' experience in program development.

9. State the qualifications, experience and role of each staff member assigned to this project. For each staff member involved in providing the above services to the City of Camden, provide a detailed resume including information as to:
    a. Education, including advanced degrees;
    b. Number of years engaged in developing program activities:
    c. General work experience;
    d. Any professional distinctions (e.g., certifications; teaching experience);
    e. List any membership to relevant professional associations
    f. Area(s) of practice involving community engagement and creation of various program activities for cities in similar size and scope as the City of Camden;
    g. Percentage of work that the staff member would perform

10. Describe the participation of women and minorities in your firm. Please indicate the number of women and minority principal, associate, or professional staff and the percentage of your firm that is owned by women or by minorities.

11. Identify any public agencies in the last five (5) years that you or your firm provided the services of program development and other related matters. For each matter, provide the name of the public agency, a description of your managerial approach to developing various programs to fit demographics similar to the City of Camden in size and scope, the name and contact information of the public agency, and the employee responsible for overseeing the work at the agency. Include the time period during which the firm represented each such agency

3.3 OTHER QUALIFICATION INFORMATION

1. Identify all adverse determination against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings claims or complaints of any kind under any local, state or federal laws, regulations or applicable rules of professional or ethical conduct.

2. Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents.

3. Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation.

4. Identify and material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you or your firm were to provide consultant services to the City of Camden.

5. Confirm that your firm covers all costs in advance of payment.

6. Confirm that upon selection of you or your firm as the program developers will provide all vendor certifications required by Public Law 2005, Chapters 51.

7. Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval.

8. Business Registration Certificate or proof of 501 C (3) if the firm is a non-profit

4.0 TERMINATION OF CONTRACT

A. The Contract may be terminated for any of the following circumstances: failure of the Contractor to meet the performance requirements or any other terms or conditions stated herein or in the Contract.

B. If, through any cause, the Contractor shall fail to fulfill its obligations under the Contract, the City shall thereupon have the right to terminate the Contract by giving prior written notice to the Contractor of such termination and specifying the effective date of termination.

C. The City may terminate the Contract at its convenience at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof at least thirty (30) days before the effective date of such termination.

D. In case of default by the Contractor, the City may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

E. Continuation of the terms of the Contract beyond the budget year is contingent on availability of funds in the following year's budget. In the event of unavailability of such funds, the City reserves the right to cancel the Contract.

If the City's termination of the contract pursuant to this Section 4.0 herein or a provision in the contract, is found by a court or other legal forum to be legally improper, the termination of the contract shall be treated as if it had been a termination for convenience in accordance with section C above, governing terminations for convenience.

5.0 COST PROPOSAL

You or your firm must include:

1. A program/activity budget for each of the proposed activities
    a. Provide an estimation of sub-consultant fees, if applicable

The City of Camden shall be under no obligation to provide equipment, stationery, or supplies.

6.0 REMOTE VIEWING

The 11:00 a.m. September 22, 2022 RFP opening is also available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: //zoom.us/j/92955741890?pwd=WU15R211alBjbWFNbW83bDhFZFZvdz09
Meeting ID: 929 5574 1890
Passcode: 030294
Phone Number: 1(646) 876-9923

Or, respondents can log in to their registered account at this time for the RFP results.

The City of Camden reserves the right to reject any and all proposals or to award the contract in whole or in part. The City has the authority to award contracts to the vendor best meeting the specifications and conditions that are most advantageous to the City, as applicable by law.

7.0 SELECTION PROCESS

All proposals will be reviewed to determine responsiveness. The City may reject non-responsive proposals without evaluation but may waive minor non-compliance. An Evaluation Committee will evaluate responsive proposals. The Evaluation Committee will have a minimum of three members. The Evaluation Committee may request interviews as part of the selection process. The City shall not be obligated to explain the results of the evaluation process to any Respondent.

The following evaluation criteria categories, separate or combined in some manner, and not necessarily listed in order of significance, will be used to evaluate proposals received in response to this RFP:

Qualifications – The Total Score will be based on the following areas:

- Does your proposal demonstrate an understanding of the scope of the work and related objectives?
- Do you have the expertise to undertake the work?
- Have you undertaken similar work in the past?
- Do you have the resources to accomplish the work?
- Do you have sufficient education and experience to properly accomplish the work?
- Relative cost - How does the cost compare to other similarly scored proposals?

8.0 CONTRACT PERIOD

Contract period is for One (1) Year with an option to renew for one additional year.

Statutory and Other Requirements

a. Acknowledgement of Receipt of Notices Revisions or Addenda to RFP Documents

Proposers shall acknowledge receipt of any addenda through the Bidding System by checking a box for each addenda and any applicable attachment.

It is the responsibility of the Bidder to have received all Addenda that are issued. Proposers should check online at https://camden.bidsandtenders.net prior to submitting their RFP and up until the RFP closing time and date in the event additional addendum are issued.

If a Proposer submits their RFP prior to the RFP closing time and date and an addenda have been issued, the Bidding System shall WITHDRAW the RFP submission and the RFP status will change to an INCOMPLETE STATUS and Withdraw the RFP. Proposers can view the status change in the "MY BIDS" section of the Bidding System.

The Proposer is solely responsible to:

- Make required adjustments to their RFP; and
- Acknowledge the addenda; and
- Ensure the re-submitted RFP is RECEIVED by the Bidding System no later than the stated RFP closing time and date.

b. Compliance with Laws

Any contract entered into between the contractor and the City must be in accordance with and subject to compliance by both parties with the New Jersey Local Public Contracts Law. The contractor must agree to comply with the non-discrimination provisions and all other laws and regulations applicable to the performance of services there under. The respondent shall sign and acknowledge such forms and certificates as may be required by this section.

c. Mandatory EEO/Affirmative Action Compliance

No firm shall be issued a contract unless it complies with the EEO/Affirmative Action requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as identified in the documents attached hereto. The form shall be properly executed.

d. Americans with Disabilities Act of 1990

Discrimination on the basis of disability in contracting for the delivery of services is prohibited. Respondents are required to read American with Disabilities language that is part of the documents attached hereto and agree that the provisions of Title II of the Act are made part of the contract. The contractor is obligated to comply with the Act and hold the City harmless.

e. Ownership Disclosure

No corporation or partnership shall be awarded any contract for the performance of any work or the furnishing of any goods, unless, with receipt of the proposal of said corporation or partnership, there

is submitted to the City a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own ten (10) percent or greater interest therein. The Respondent shall complete and submit the form of statement that is included in this RFP

f. Non-Collusion Affidavit

The Non-Collusion Affidavit, which is part of this RFP, shall be properly executed and submitted with the RFP response.

g. N.J. Business Registration Certificate

Certificate required pursuant to C57, PL2004; failure to be registered by time of contract award may be cause for rejection. Entities or individuals that need to file for a certificate may do so on-line through the NJ Division of Local Government Services at the following link: http://www.state.nj.us/treasury/revenue/busregcert.shtml .

h. Disclosure of Investment Activities in Iran

P.L. 2012, c.25 prohibits State and local public contracts with persons or entities engaging in certain investment activities in energy or finance sectors of Iran.

i. Restrictions on Certain Contracts

The City operates under a Transitional Aid Memorandum of Understanding ("MOU") with the State of New Jersey Department of Community Affairs, Division of Local Government Services, as approved in advance by the City Council of the City of Camden for the current State fiscal year. Under the MOU, the City must obtain the written approval of the Director of the Division of Local Government Services of certain contracts. The City must also obtain the Director's written approval for the hiring of consultants and professionals, either directly or knowingly through a sub-contract, regardless of cost. Contract renewals must also be approved by the Director in writing.

Pursuant to the Municipal Rehabilitation and Economic Recovery Act, N.J.S.A. 52:27BBB-1 et seq., the State Commissioner of the Department of Community Affairs has authorization to veto any City resolution awarding, amending or renewing a City contract.

j. Discrepancies in RFPs

In the event that there is a discrepancy between the advertisement, as published, and the City supplied RFP documents, the RFP documents shall govern.

k. Maintenance of Documents

Pursuant to N.J.A.C. 17:44-2.2, the City of Camden shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

R-51 Revised

DB:dh
12-13-22

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT WITH CENTER FOR FAMILY SERVICES FOR PROVIDING COMMUNITY PROGRAMS FOR AN AMOUNT OF $1,905,774.00 PER YEAR

WHEREAS, there exists a need to provide Community Programs in the City of Camden; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP# 22-19), a proposal was received by **Center for Family Services** to provide community outreach and engagement, workforce development and career training, youth programming, violence prevention/academic career guidance, and mental health and homeless support for the term of the negotiated contract is for (1) one year with the option to renew for one year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "ARP-SLFRF", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with **Center for Family Services** for an amount not to exceed One Million Nine Hundred Five Thousand Seven Hundred Seventy-Four Dollars ($1,905,774.00) for the term of the negotiated contract is for one year with the option to renew, to provide community outreach and engagement, workforce development and career training, youth programming, violence prevention/academic career guidance, and mental health and homeless support in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

_____
DANIEL S. BLACKBURN
City Attorney

_____
ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CENTER FOR FAMILY SERVICES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT: TBD (CORONAVIRUS AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS)

AMOUNT: $ 1,905,774.00

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 1,905,774.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT WITH THE CENTER FOR FAMILY SERVICES FOR PROVIDING COMMUNITY PROGRAMS FOR AN AMOUNT OF $1,905,774.00.

Gerald C. Seneski

Director of Finance

Date: 12/7/22

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Fair and Open Contract with Center for Family Services for providing Community Programs for an amount $1,905,774.00.

BRIEF DESCRIPTION OF ACTION: The term of the Negotiated contract is for one year with option to renew for one year. Center for Family Services will provide Community Outreach and Engagement, Workforce Development and Career Training, Youth Programming, Violence Prevention/Academic Career Guidance, and Mental Health and Homeless Support. This contract was procured pursuant to an advertised RFP# 22-19 and is funded by the Corona Virus State and Local Fiscal Recovery Funds.

BIDDING PROCESS: RFP#: 22-19, Received three (3) proposals on 9/22/2022
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)* 9L FRF (ARP)

AMOUNT: *(If applicable)* - $1,905,774.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by ~~Grants Management~~ Comptroller:	12/7/22	
Approved by Finance Director:	12/7/22	(If applicable)
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/7/2022	
Approved by Business Administrator:	12.8.22	
Received by City Attorney:	12.8.22	

	(Name) Please Print	*(Extension #)*
Prepared By:	Diana/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	CENTER FOR FAMILY SERVICES
Purpose or Need for service:	VENDOR WILL PROVIDE VARIOUS COMMUNITY PROGRAMS, ACTIVITIES, ETC FOR CITY OF CAMDEN RESIDENTS
Contract Award Amount	1,905,774.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 22-19
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES RISING LEADERS GLOBAL SOUTH JERSEY SOLUTIONS

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer Date 12/7/2022

For LGS use only:

( ) Approved ( ) Denied

Director or Designee, Date
Division of Local Government Services

Number Assigned

Center For Family Services, Inc.					
Camden City Community Partnership Grant					
Personnel	Program Area	Line Item Description	Year 1	Year 2	Total
Community Center Activity Coordinator (1.0 FTE)	Community Center Hub Programs	Coordinator will manager relationships with DHS and internal CFS programs to provide programming and services at the community centers in Camden City.	$ 54,167	$ 65,000	$ 119,167
Neighborhood Allies (Year 1 - 4 PT; Year 2: 6 PT)	Community Center Hub Programs	Allies will be trained to connect residents to resources. These individuals will be supported in developing experience to fill sustainable ongoing roles throughout the continuum of services between CFS and community partner sites; facilitate recruitment for Summer Youth Employment Program (Year 1: 4 Allies x $18/hour x 20 hours/wk. x 50 weeks; Year 2: 6 Allies x $18/hour x 20 hours/wk. x 50 weeks)	$ 72,000	$ 108,000	$ 180,000
Career Coaches (2.0 FTE)	Workforce Development & Career Training	Provide career readiness programming to participants on both a group and individual basis, through coaches who will rotate throughout community centers in the city.	$ 83,333	$ 100,000	$ 183,333
Job Developer (1.0 FTE)	Workforce Development & Career Training	Job Developer establishes and maintains relationships with employers and community organizations to develop job opportunities and support continued	$ 50,000	$ 60,000	$ 110,000
Financial Opportunity Program Director (.5FTE)	Workforce Development & Career Training	Camden Community Financial Opportunity Center Program Implementation, Oversight and Coordination	$ 33,333	$ 40,000	$ 73,333
Community-based Financial Empowerment Coaches (2.0 FTE)	Workforce Development & Career Training	Financial Empowerment Coaches will support individual residents in establishing financial goals and working toward increased income, increased savings, and decreased debt.	$ 100,000	$ 100,000	$ 200,000
Fiscal Analyst (.5 FTE)	Implementation Oversight & Management	Dedicated financial analyst to manage funding and fiscal reporting	$ 25,000	$ 25,000	$ 50,000
Case Manager (2.0 FTE)	Mental Health & Homelessness Support	Two Case Manager positions will provide direct assistance to connect residents to sustainable housing resources, job training, financial literacy, etc. to support economic mobility	$ 110,000	$ 110,000	$ 220,000
Academic Resource Navigator (ReEngagement Center)	Community Center Hub Programs	Facilitates connections for CCSD students to academic resources as a key aspect of the ReEngagement Center	$ 50,000	$ 50,000	$ 100,000
Social Support Specialist (ReEngagement Center)	Community Center Hub Programs	Facilitates connections for CCSD students and families to social supports and wraparound services to ensure completion of high school curriculum through ReEngagement Center	$ 50,000	$ 50,000	$ 100,000
Total Personnel			$ 527,833	$ 708,000	$ 1,335,833
Fringe					
Full Time Rate - 30.35%			$ 168,695	$ 189,586	$ 358,282
Part Time Rate - 13.55%			$ 9,756	$ 11,292	$ 21,048
Total Fringe			$ 178,451	$ 200,878	$ 379,329
Supplies					
Youth Program Supplies	Youth Programs in Parks	Sports equipment, uniforms, gear for program delivery in parks	$ 20,000	$ 20,000	$ 40,000
Office Supplies	Youth Programs in Parks	$400/month x 12 months	$ 4,800	$ 4,800	$ 9,600
Printed & Promotional Materials - Giveaways, Brochures, Intake Forms	All Program Delivery Areas / Initiative Implementation	$1500/month x 12 months	$ 18,000	$ 18,000	$ 36,000
Total Supplies			$ 42,800	$ 42,800	$ 85,600
Contractual					

Financial Literacy & Career Exploration Workshops	Workforce Development & Career Training	Coaches and community partners will provide workshops to residents at the community centers and other community locations.	$ 40,000	$ 40,000	$ 80,000
Youth Golf Academy	Youth Programs in Parks		$ 25,000	$ 25,000	$ 50,000
I Breathe For You	Youth Programs in Parks	Social emotional learning through movement; Divine Guidance meditation	$ 67,000	$ 67,000	$ 134,000
Credible Messenger Programs	Violence Prevention/Academic/Career Guidance	I Breathe for You/Young Moguls	$ 20,000	$ 20,000	$ 40,000
Mighty Writers	Youth Programs in Parks		$ 20,000	$ 20,000	$ 40,000
Greater Philadelphia YMCA	Youth Programs in Parks	Sports/Physical Activity	$ 45,000	$ 45,000	$ 90,000
Total Contractual			$ 217,000	$ 217,000	$ 434,000
Other					
Transportation Vouchers-WFD	Workforce Development & Career Training	Transportation vouchers will be provided to participants to ensure access to training and employment opportunities	$ 40,000	$ 40,000	$ 80,000
Transportation Vouchers-MH&HS	Mental Health & Homeless Support	Transportation vouchers will be provided to participants to ensure access to housing resources	$ 40,000	$ 40,000	$ 80,000
Training Vouchers	Workforce Development & Career Training	Vouchers will be provided at $5,000 per participant (est: 40 participants per year)	$ 200,000	$ 200,000	$ 400,000
Program Curriculum	Youth Programs in Parks	Software and curriculum licenses	$ 15,000	$ 15,000	$ 30,000
Technology	Youth Programs in Parks	Hotspots for activities and to improve internet connectivity, Wi-Fi access at community centers; 10 laptops ($1,000 each); 15 tablets ($500 each); 25 cases ($25 each); Mobile Security Cabinet	$ 21,000	$ 21,000	$ 42,000
Telephones - Cell	Staff cell phones - 10 Full time staff	Cell phones provided to FT staff at $50/month for 12 months	$ 6,000	$ 6,000	$ 12,000
Space Costs	Space Costs - 500 Pine Street	Rent, Utilities, Repairs & Maintenance Costs based on square footage use of program $1,500/month x 12 months	$ 18,000	$ 18,000	$ 36,000
Staff Onboarding & Background checks	10 Full Time staff	Background checks and onboarding fees for 10 FT staff members at $175/employee. Year 2 includes recruitment of 3 staff	$ 1,750	$ 525	$ 2,275
Cure4Camden	Violence Prevention/Academic/Career Guidance	Expansion of Cure4Camden program to provide street-based violence intervention services for individuals highly involved in violence, with an early intervention program targeting youth; partner with CCPD on walks and prayer services	$ 75,000	$ 75,000	$ 150,000
Direct Assistance to Residents	Mental Health & Homeless Support	Homelessness Prevention and Rapid Rehousing assistance funds to provide back rent, and utility bills, security deposit and move-in assistance.	$ 100,000	$ 100,000	$ 200,000
Resident Participation Incentives	Stipends for participation in workshops and trainings	Stipends for participation in workshops and trainings	$ 30,000	$ 30,000	$ 60,000
Staff & Resident Training	Community Center Hub Programs	Neighborhood Allies and Community Connector will be trained to connect residents to resources; supported in developing experience to full sustainable, ongoing roles throughout the continuum of services internally and externally (i.e., COACH Training)	$ 30,000	$ 30,000	$ 60,000
					$ -
Total Other			$ 576,750	$ 575,525	$ 1,152,275
Total Operations expenses			$ 1,642,835	$ 1,744,203	$ 3,387,038
Implementation Oversight & Management Fee					
Total Implementation Oversight & Management Fee - 5%			*$ 78,332*	*$ 87,210*	*$ 169,352*
Indirect Cost Rate - 13.7%					
(Does not include Contractual/Implementation Oversight/Management Fee)			$ 184,608	$ 197,279	$ 381,365

Total Funding Request			$ 1,905,774	$ 2,028,692	$ 3,937,755

City of Camden Community Partnership Initiative
Center For Family Services

Scope of Work – Development and Management of Various Program Activities

For over a century, Center For Family Services (CFS) has been committed to engaging and supporting Camden residents in partnership with city government, council members and local leaders to strengthen and improve the lives of children, youth, and adults across the community by building relationships and connections to critical services and resources. We have the capacity to expand and enhance programs and services that respond to challenges and prevalent needs in alignment with the priorities of the administration.

Center For Family Services is well-positioned to take immediate and sustainable action to support a strategic approach to collaboration and community engagement, and leverage fiscal investments and partnerships to establish and maintain strong connections to essential resources that move Camden forward. The core of Center For Family Services is community-based, social intervention services. We have over 1,500 employees who are well-trained and experienced in delivering the services described in this proposal. We will leverage our existing staff and programs, as well as our extensive network throughout the city and the region to quickly develop and implement programs, hire staff, and launch programs to meet the tight turnaround schedule required by this funding. Over the next 24 months, Center For Family Services will collaborate with city government and leaders, convene local and community-based partners, and resident leaders to implement programs that are engaging, accessible, and supportive to strengthen individuals, families, and neighborhoods throughout Camden.

Camden Community Centers - ~~$2,244,500~~

Partnering with the existing Camden City community centers to complement the existing resources and bring additional programs and supports is a key priority that Center For Family Services will address. This is an opportunity to convene and co-locate resources for residents of all ages and stages of life. Building and delivering a comprehensive offering of services and programs that meet the critical and basic needs of individuals and families, while also creating a strong connection across the community, will ensure equitable access in neighborhoods across the city. This will be accomplished through a convening of partners that are currently working within the neighborhoods of the following community centers: Cramer Hill, Isabell Miller, Martin Luther King, Jr, and Malandra Hall. Center For Family Services also has a strong presence with multiple sites and offices throughout the city and will provide additional community-based services at these sites, and in partnership with other organizations.

Activities will be coordinated through a centralized Coordinator and Neighborhood Allies at each of the centers. These teams will work with the staff of the community centers to build out a programming schedule that complements the existing calendar of activities. With this collective approach, CFS staff will facilitate and support the creation and implementation of a streamlined setting that convenes multiple organizations, leverages capacity, and co-locates a variety of activities, programs and resources that include:

- workforce development and growing job prospects;
- summer Youth Employment Program recruitment and placement;
- after school and summer programs for youth;
- arts and culture appreciation through exposure and experiential activities;
- supporting and prioritizing small businesses and entrepreneurship;
- benefit navigation;
- financial and digital literacy;
- wraparound social services;
- housing assistance to alleviate homelessness and provide stability;
- direct assistance to the senior population; and
- linkage to family support resources.

As we address the needs of the broader community, addressing the academic, social emotional learning, and health and wellness of students and families is a critical aspect of this investment opportunity. Center

City of Camden Community Partnership Initiative
Center For Family Services

for Family Services has a strong longstanding partnership with the Camden City School District to provide both school-based social services inclusive of mental health and case management support, as well as out of school time programming for during after school and summer hours. A priority expressed by the Superintendent is to improve the graduation rate for students which has dropped as a result of the Covid pandemic. One solutions-based approach is to establish reengagement activities for youth who have become chronically absent or have stopped attending, and have not completed their high school career. CFS proposes to work with the Board of Education to establish high school re-engagement services located at the community centers and other accessible locations throughout the city. The goal is to identify and meet these youth and their families where they are, and reconnect to education and determine post-secondary pathways with strong supportive networks close at hand. These services will be integrated with activities based in the parks and community centers, providing indoor and outdoor locations for activities that would include evidence-based positive youth development programming. **Center for Family Services plans to integrate youth engagement activities with career development work, and a focus on hiring Neighborhood Allies and personnel from the local community, to enhance neighborhood capacity, safety, and engagement.**

Center For Family Services is well-positioned to expedite the implementation of programs and events that align with these strategies and goals, including, but not limited to:

- Integration of evidence-based youth-focused services that address mental health such as Why Try Resilience Program, the Live, Respect Boys Programming, Girls, Inc, after school programs by bringing these programs to the community through city-sponsored events. Signature programs that we can launch under the leadership of the Office of the Mayor, and in partnership with the Camden County Police Department and local partners include:
    - Bring programming to city-sponsored events and activities such as Open Gym to make connections and referrals to social supports for youth and families.
    - Youth Summit focused on promoting resiliency and the building of protective factors to address safety, pro-social activities, and connections to longer term engagement.

This work will involve partnership with other organizations, including Rising Leaders, Mighty Writers, Greater Philadelphia YMCA, and many others from across this continuum of services. CFS is committed to working with all selected providers to support this effort as a convener. CFS is prepared to utilize existing personnel at community centers immediately upon award notification, and to have a schedule of events and activities, in coordination with the Department of Human Services within 30 days of award notification. Some examples of current CFS programs that will immediately serve community members throughout this initiative are listed below:

- Head Start provides comprehensive early childhood education and support services for children ages 3-5 in Camden City in the areas of health and dental care, nutrition, special education, parent skill-building workshops, mental health, and social services.
- Navigator Exchange program provides outreach, education, and enrollment assistance to consumers eligible for marketplace and Medicaid coverage.
- Keeping Families Together (KFT) is an integrated service model supporting greater family functioning and child wellbeing.
- Parent Resource Center (PRC) is a community-based, multi-disciplinary eight-week program that empowers parents with knowledge and skills needed to be effective caregivers, such as effective discipline techniques and parent/child relationships are enhanced.

CFS' Foothold AWARDS system is a HIPAA-compliant, secure, federally certified Electronic Health Record and Homeless Management Information System that has the capacity to transmit specific data to other mandated systems. Staff will utilize the AWARDS system for tracking and reporting service delivery, as well as Salesforce for the benchmarking and tracking of financial empowerment services. By leveraging these existing systems, CFS has capacity to immediately initiate tracking and reporting services upon receipt of an award.

City of Camden Community Partnership Initiative
Center For Family Services

Examples of identified partners include: Camden County Police Department, Camden City School District and Board of Education, I Breathe for You, The Salvation Army Kroc Center, Southern New Jersey Perinatal Cooperative, Greater Philadelphia YMCA, Rising Leaders, Mighty Writers, and Hispanic Family Center.

Measures of Impact:

- Total individuals served
- Referral to additional resources

Workforce Development & Career Training - ~~$1,260,000~~

Workforce Development has emerged as a growing component of Center For Family Services work in Camden City. Existing workforce development programs include access to basic skills, training, digital literacy, industry recognized credentials, interviewing skills, communication, professionalism, and more.

As a managing partner of the Camden Works Initiative, Center For Family Services provides wraparound services for residents seeking training, certification and employment opportunities. With proposed funding, Center For Family Services will expand the Camden Works collaborative partnership currently in existence to support both resident preparedness and readiness, and job connections, as well as to work with businesses in the city to develop paid apprenticeship opportunities, job pathways, and on-site job supports. Funding would directly support:

- Career Coaching: Career Coach services will provide career readiness programming to participants on both a group and individual basis, which will include:
    - Coordination of career pathways workshops
    - Career readiness assessments, utilizing tools available through Community College partners, to help individuals identify their strength and opportunities for employment in growing industries
    - Provide outreach to existing training and education partners to develop training and job placement pathways, with a goal of establishing cohorts for identified industry-led areas (supply chain, healthcare, manufacturing, utilities/construction)
    - Support in accessing wraparound services, which will include: child care assistance, transportation assistance, and family counseling resources as needed.
    - Support for barrier removal through targeted outreach to justice-involved job seekers, with supports that are focused on record expungement, writing of a turnaround letter or explanation, and renewing and retrieving vital records documents
- Job Developer: The Job Developer establishes and maintains relationships with employers and community organizations to develop job opportunities and support continued employment for students. This role will support the following activities:
    - Coordinates day-to-day activities of soliciting employer interest and involvement in the employment of community residents,
    - Orienting students to the services provided, posting opportunities and tracking placement data.
    - Supports the Career Coach in identifying opportunities and assisting participants in finding employment.
    - Works closely with local employers, business organizations, and community organizations in developing job opportunities and arranging the direct placement of students matching the job skills with applicant qualifications.
- Transportation Vouchers: NJ Transit passes and/or Uber/Lyft account vouchers to improve accessibility of employment options.
- Training Vouchers: In addition to providing direct linkages to educational pathways, this funding will support direct assistance for the individuals needing training to move forward with their

career goals. These may be payable to training partners for training, or the purchase of supplies needed to complete training (books, uniforms, tools, etc.).
    - Training support will also include stipends for participation in training programs.
- Community Connector Workforce Training & Stipends
    - Engaging and training residents to be resource connectors within their community to help their neighbors' access and navigate access to programs and services.
    - Training will include community engagement, mental health first aid, resource primer, navigating services, and facilitating referral connections.
    - Residents will receive stipends that align with the Fair Market Value for hourly work of volunteers.
    - While engaged as Community Connectors, residents will be able to participate in other workforce development programs to secure full-time employment and/or explore other employment pathways as a means to economic mobility.

Funding through this initiative will also support the launch of flagship and satellite locations of the Camden Community *Financial Opportunity Centers*. Sites would be designed to engage and identify opportunities to foster the success of all community stakeholders, including residents, business owners, employers, and budding entrepreneurs in a strong, sustainable, and collaborative network. The financial opportunity center will provide career pathway and financial literacy workshops, as well as individualized financial empowerment coaching to support participants in increasing income and saving, reducing debt and improving credit.

It is intended that the primary location of the financial opportunity center be situated at 500 Pine Street, with satellite services at the Isabel Miller Community Center. Within 12 months, the model will be scaled to satellite sites at Malandra Hall, Cramer Hill Community Center, and the Martin Luther King, Jr. Community Center. Funding would support capacity building, personnel, and accessible programming that engages many hard to reach residents and vulnerable populations, including dislocated workers, youth, and residents re-entering the community.

Examples of identified partners include: LISC Financial Opportunity Center, Clarifi, TD Bank, I Breathe for You, CFS Workforce Development, Camden Works/Camden Community Partnership.

Measures of Impact:
- Total individuals who attend workshops
- Total Individuals who engage in individualized financial coaching.
- Total individuals who show improvement in their savings, income or credit scores.

Youth Programming at Camden City Parks - ~~$510,000~~

Through its extensive community engagement and partnerships, Center For Family Services has been successful in its approach to developing and delivering activities, events, and programming to engage youth within local parks such as Whitman Park, Sheila Roberts Park, and Centerville. These highly accessible and engaging activities and events were created within the framework of "place-making" which is "the value of consistently using a space for family friendly activities that has a direct impact on the community." By consistently offering activities in parks, youth and families were able to visualize these spaces as safe and belonging to the community, rather than to the frequent drug activity. Community residents, especially youth, vocalized that these negative activities were strong deterrents and reasons for concerns.

In partnership with the Camden County Metro Police Department and other local community-based organizations, Center For Family Services would create and host a series of weekly events in parks throughout the city that demonstrate consistency, commitment to safety, and the engagement of youth through pro-social, physical activities.

City of Camden Community Partnership Initiative
Center For Family Services

Ensuring that the youth voice is clearly heard and evident in the planning of events, activities and programming, the steering committee for this initiative will include a Youth Advisory Council to help with the planning and implementation of activities that are of interest to them and their peers to ensure consistent participation, develop leadership skills and civic engagement.

Funding will support a Coordinator, and provide stipends for student interns and Youth Advisory Council members, along with activities, events and program leaders who may be contracted community members and/or local partner organizations.

Programming will provide exposure and experience of the arts that highlight youth exploration and engagement activities, such as visits to the special exhibits (such as the Butler Gallery) at the Perkins Center for the Arts, support for mural arts, and/or participation in That Which Connects Camden dance festival.

In addition to the arts, examples of similar activities and events focused on youth include:

- Physical activities
    - Sports and recreational activities that integrate opportunities to explore and learn team work, peer relationships, and leadership skills in partnership with local organizations
    - Support locally organized sports such as the girl's youth tennis club through connections to mentors such as the Rutgers University Women's Tennis Team which leverages college exposure
- Integrate local youth mentoring programs for young men, such as through NJ Tutoring Corps
- Social and Emotional Learning through movement (in partnership with I Breathe for You)
- Movie Nights in the Park to view kid-friendly films with healthy snacks in a safe environment
- Backpack distributions to support and encourage academic achievement
- Connect youth with exposure and access to sports, including golf through Camden County Golf Academy.
- Provide swim lessons as a basic lifesaving skill of swimming for youth (all seasons)
- Leverage connections to youth summer employment at local organizations such as lifeguards at local city pools and splash stations at parks, and The Salvation Army Kroc Center.
- In support of the maintenance of clean parks, the locations would be included in the #NotInOurParks Initiative, and include a partnership between community youth and PowerCorps Camden members to learn about environmental stewardship and ways to keep their neighborhoods clean.

Examples of identified partners: Greater Philadelphia YMCA, I Breathe for You, The Salvation Army Kroc Center, NJ Tutoring Corps, Camden County Golf Academy, Perkins Center for the Arts, Butler Arts.

Measures of Impact:

- Total individuals served
- Referral to additional resources

Violence Prevention/Academic/Career Guidance - ~~$375,000~~

Violence Prevention

Center For Family Services supports the Mayor's approach to connecting with youth to increase linkages to education, workforce development, and increase community safety programs that deter crime and violence. CFS recognizes early trauma and traumatic stress reactions can increase a youth's susceptibility to becoming involved with a gang. Research shows that youth who have been exposed to domestic and community violence, experience abuse and neglect, and experience historical and racial trauma has been specifically shown to increase the risk of gang involvement (The National Child Traumatic Stress Network). James Howell (National Youth Gang Center) stated that agencies would have better results if they reach youth prior to or early gang involvement. Gangs may appeal to traumatized youth because they offer a sense of safety, control, and structure, provide a place to re-enact learned patterns of behavior such as violence,

provide some semblance of success, belonging, and affirmation, and can be an outlet for their belief that the adults in their life can't keep them safe.

The proposed School and Community Based Violence Intervention Program approaches violence as a public health issue and incorporates a trauma informed lens with the Positive Youth Development principles and strategies. The program allows for nontraditional, flexible, mobile services designed to actively pursue and work with youth in the schools and their neighborhoods.

To meet the identified prioritized need of reducing and preventing gang involvement and violence reduction, we will expand on existing Cure4Camden community violence reduction efforts by implementing a school-based component Camden City youth, between the ages of 10 – 18 who have, have had, or are at risk of having gang involvement. CFS will staff credible messengers, individuals who either live in the community or are in recovery from a lifestyle that promotes gang involvement and violence, within the school setting. By hiring from within the community, we will ensure that services are reflective of community practices and equity, and support both employment and the evidence base of the program. Through extensive conversations and cross sector planning efforts over the past 10 years, several key strategies have emerged to strengthen youth outcomes and prevent youth violence:

- Demonstrating to youth that there are other options through increased focus on legitimate employment and opportunities to gain experience through internship and volunteerism.
- Developing strong families, including parents with strong capacity to raise their families and have opportunities to bond in positive ways with their children by fostering stronger relationships between children and their parents. This funding will support this important effort through social emotional supports, mentoring programs and expansion of pro social activities. The evidence-based Phoenix Curriculum Program will be delivered in the community and in schools.
- Establishing one caring adult in each child's life is critical to prevention because if a child feels isolated and unable to count on at least one positive adult "role model" there is increased likelihood for that child to make unsafe choices or seek negative outlets to feel connection to others.
- Increasing opportunities and engaging youth in youth leadership and other out of school time activities helps to boost self-esteem and self-worth, instills a sense of competency, and strengthens youth's capacity to make safe choices. These qualities help youth to steer away from negative behaviors and look forward to the future.

- A proposed expansion of the Cure4Camden Program will increase Center For Family Services' capacity to provide street-based violence intervention services.
    - The program includes a street-based team that works with those who are highly involved in violence, and an early intervention program targeting younger youth. Outreach workers partner with the CCPD on walks and drive-by prayer services. We are proposing to expand these activities at the four identified community centers, through the addition of community captains who will lead conversations and activities in their respective neighborhoods. We have budgeted for wages for youth and adults who help to lead neighborhood outreach and engagement activities.
    - Existing partnerships with local organizations such as Cooper University Hospital through the Hospital-Linked Violence Intervention Program provides trauma-informed comprehensive multi-component response for victims of gunshot wounds arriving at the hospital. The primary goal of the program is to reduce the impact of the trauma and risk factors that increase repeated violent victimizations, re-injuries, and/or risks of retaliations as well as increasing protective factors that promote positive behavioral change among victims of gun violence.

- Our leadership of the Traumatic Loss Coalition supports the victims and families who have been affected by loss of a loved one, friend, neighbor, etc. and helps the community to heal and reconnect after a tragic loss.

Academic/ Career Guidance/ Credible Coaching

Through a variety of prior and existing initiatives, Center For Family Services has been a consistent partner with the city to deliver socioemotional learning supports to students, as well as mental and behavioral health resources to individuals across all ages and stages. Such challenges include, but are not limited to anxiety, depression, conduct disorder, ADHD, OCD, and post-traumatic stress disorder (PTSD), which also scales to parents and older generations. In its capacity as backbone agency for the Camden Promise Neighborhood and current provider of School-based Youth Services, CFS welcomes the opportunity to partner with the city's Human Services Department to provide holistic evidence-based interventions. For example:

- Expanding supports focused on family strengthening and stability, including delivery of programs for middle school age students after school and during the summer to address social emotional skills and support academic achievement.
- Through a partnership with I Breathe for You, community leaders will deliver workshops that will include credible coaching workshops, and career exploration activities (such as Youth Music & Recording studio, Young Mogul, and Culinary and creative arts workshops).
- Trained staff will provide middle school students and their families with critical and essential resources required to improve overall comprehension of subject material, increase academic performance, and cultivate self-confidence to foster student achievement through the evidence based social emotional learning curriculum, Why Try. This program will help students successfully navigate academic enrichment support to improve and sustain their understanding and classroom and community engagement.
- The services provided focus on students' strengths, not deficits to generate a value for education and interest in increasing proficiency in advance of transitioning to high school. We would provide stipends to students to participate and incentives for engagement, such as meals and activities.

CFS recognizes that the Covid-19 pandemic had a significant negative impact on learning and academic achievement for many of the youth in Camden. The Camden City School District has identified academic supports and high dosage tutoring as a top priority need that they cannot provide on their own. Through this funding, CFS will work with partners, including Troy Davis and his team at South Jersey Solutions to provide academic support to help students recover form learning disruptions due to the COVID-19 pandemic. Their mission is to help boost academic proficiency and outcomes of students in grades K-12. South Jersey Solutions proposes to provide through this partnership, as part of Center For Family Services' proposal:

Research & Evidenced Based Curriculum (meets or exceeds expectations based on EdReports)

- Mathematics Literacy Intervention
  - To help students develop conceptual understanding, procedural fluency, and concepts in problem-solving and real-world application
- Reading/Language Arts Literacy Intervention
  - To help students develop reading, writing, speaking, listening, and developing critical thinking skills
- Pedagogical Methods/Active Learning Techniques
  - Small group discussions
  - One Minute papers
  - Problem-based learning
  - Case studies
  - Computer simulations
  - Computer Games
- Use of certified educators: includes current and retired teachers

  - 1:8 teacher-student ratio
  - Professional Learning
- Program Schedule:
  - 60 Day Program; 2-Hour Programing Per Day; Monday-Thursday
    - 1 hour of Math
    - 1 hour of Reading
- Assessments:
  - Formative
  - Summative
- Healthy snacks provided during the program
- Attendance incentives
- Performance incentives

Examples of identified partners: South Jersey Solutions, Camden City School District Board of Education, NJ Tutoring Corps, Cooper University Healthcare.

Measures of Impact:
- Total individuals served
- Total individuals referred to additional resources.

Mental Health & Homelessness Support Services - ~~$500,000~~

Center For Family Services is well-positioned to provide direct services, in coordination with DHS and CPAC to prevent and reduce homelessness. Through intensive case management services, CFS will help individuals who are experiencing homelessness with gaining access to behavioral health and clinical services, housing, healthcare, and benefits. Case Management services will coordinate with affordable housing agencies in the City to improve access to existing resources by removing barriers for individuals and developing a plan for social and economic mobility. Funding will support the following activities:

- Case Management: Case Managers will provide direct support to individuals who are experiencing or at risk of homelessness, which will include the following:
  - Support in accessing ongoing behavioral health services.
  - Document restoration (social security cards, State ID, etc.)
  - Transportation assistance and support with accessing public assistance benefits.
  - Coordination to help provide access to needed medical and behavioral health services.
- Direct assistance through Homelessness Prevention and Rapid Rehousing.
  - Homelessness prevention funds will cover back due rent, utility and mortgage assistance for up to 6 months per eligible household.
  - Rapid rehousing funds will provide first month's rent, and move-in assistance for individuals/households who have secured new housing.

Examples of identified partners: CFS Keeping Families Together Program, CFS Family Success Centers, Community Action and Planning Coalition (CPAC), CFS Navigator Program.

Measures of Impact:
- Total individuals served
- Total individuals referred to additional resources.
- Total amount of direct assistance provided for homelessness prevention and rapid rehousing.

Senior Citizens Emergency Relief Programs and Services - $490,000

Working with the senior living settings and community centers across Camden City, Center For Family Services can immediately leverage its programming and partnerships with local organizations to bring resources to senior citizens. This effort would address social isolation, food access, healthcare resources, benefits navigation, and other needs identified by our senior residents. CFS can connect residents quickly

to food resources, organize on-site and virtual pro-social activities (bingo, karaoke, etc.), and hold weekly resource fairs that bring health and wellness representatives, as well as benefits navigators to access supports to increase quality of life.

CFS will expand Services to Assist Families and the Elderly (SAFE), a program designed to help older and disabled adults maintain their autonomy and remain living in their own homes and communities through counseling and case management services. Case managers will work out of community centers and housing sites, and provide regular monitoring, follow-up, and reassessment of clients. Services may include the following, delivered in accordance with individual needs and the plan of care developed with the case manager:

- Outreach to identify eligible older and disabled adults
- Comprehensive assessment and evaluation of identified clients
- Development and implementation of care plan for these clients
- Place-based support to residents in the community centers, in their homes, or at alternate preferred meeting sites.
- Support with client assistance, including, but not limited to bill payment, financial literacy, transit vouchers to increase accessibility to medical and benefit-related appointments, personal document sourcing, etc.

Examples of identified partners: Community Action and Planning Coalition (CPAC), South Jersey Solutions.

Measures of Impact:

- Total individuals served
- Total individuals referred to additional resources.
- Total amount of direct assistance provided for homelessness prevention and rapid rehousing.

3.1 – Mandatory Minimum Requirements

CFS meets or exceeds the Mandatory Minimum Requirements.

1. CFS has over 102 years' experience providing programming in diverse communities.
2. CFS has over 50 years' experience with grant compliance.
3. CFS is experienced in working as an independent contractor.
4. A full program activity report will be provided as requested by the City.
5. References include:
    a. Camden City School District
    Katrina T. McCombs, M.A.Ed., MPA
    State District Superintendent
    1033 Cambridge Street
    Camden, NJ 08105
    Phone: (856)966-2040
    Email: kmccombs@camden.k12.nj.us

    b. Community Planning and Advocacy Council
    Diana Cooper-Vanderlip, MS
    President & Chief Executive Officer
    2500 McClellan Avenue, Suite 110
    Pennsauken, NJ 08109
    Phone: (856) 663-3998 ext. 224
    Email: dcooper@cpacsj.org

c. Camden County Department of Human Services - Youth Services Commission
Rosy Arroyo
Camden County Youth Service Commission Administrator
8 Woodbury-Turnersville Road
Blackwood, NJ 08012
Phone: (856) 225-5017
Email: Rosy.Arroyo@camdencounty.com

d. Camden County Police Department
Chief Gabriel Rodriguez
800 Federal Street
Camden, NJ 08103
Phone: (856) 757-7400
Email: rodriguez12@camdencountypd.org

6. CFS intends to partner with the following entities, who will also meet the above requirements. We have allocated for shared activities throughout the components of this proposal.

a. South Jersey Solutions
Troy Davis
3501 Black Horse Pike
Turnersville, NJ 08012

b. I Breathe For You
Ahava Taylor
1574 Park Blvd
Camden, NJ 08103

3.2. (1-6) Firm Profile, Qualifications and Experience
Center For Family Services, Inc. was established in 1920. Richard Stagliano currently serves as the Chief Executive Officer for the agency located at 584 Benson Street, Camden, NJ 08103 (Phone: (856) 964-1990; rstagliano@centerffs.org; Fax: (856) 964-0242).

Center For Family Services, Inc. is a leading and innovative nonprofit social services organization and a beacon of hope for children and families across the state of New Jersey. Headquartered in Camden City, New Jersey, Center For Family Services has over 100 years of success in improving the lives of people in need. Center For Family Services offers support to children, adults, and families who have experienced addiction, homelessness, poverty, violence, family crisis, trauma, and loss. Our services help people to heal and follow a path to a better life.

Our vision is for all people to lead capable, responsible, fulfilled lives in strong families and healthy communities. Our mission is to support and empower individuals, families, and communities to achieve a better life through vision, hope, and strength.

With a history dating back to 1920, Center For Family Services continues to expand our presence in Camden City, New Jersey. With an annual operating budget of $102 million, we provide high quality services through more than 100 programs. Our services touch the lives of more than 46,000 people each year. We are an innovator in the social services field, with a strong history of creating and expanding initiatives that bring communities together. We have an in-depth understanding of community needs, broad organizational knowledge, extensive partnerships, and strong relationships throughout the state.

City of Camden Community Partnership Initiative
Center For Family Services

Center For Family Services has a proven record of accomplishments working with neighborhood residents, schools, government leaders, corporate partners, and social service providers across the community. The strong network of more than 1,500 dedicated staff are the most valuable asset and resource at Center For Family Services. As an employer and service provider, Center For Family Services is dedicated to diversity, equity and inclusion. Cultural competence and awareness are critical components of workplace culture and service delivery.

Center For Family Services has a proven track record of partnering with neighborhood residents, schools, government leaders, corporate partners, and social service providers across the community. We contract with various community organizations, including the New Jersey Department of Children and Families and the New Jersey Department of Community Affairs to provide assistance and referrals to individuals and families in need. CFS also has an extensive record of fruitful partnerships with federal agencies. In the past, CFS has successfully managed diverse streams of federal funding, including awards from the Department of Health and Human Services, Administration for Children and Families, Department of Justice, Department of Housing and Urban Development, and Department of Education.

Dedicated employees balance best practice and cutting-edge approaches, providing personalized and compassionate care with a goal to help each person reach their full potential. While services are wide ranging, Center For Family Services proudly maintains a grassroots approach to supporting people of all ages in achieving a better life. The comprehensive continuum at Center For Family Services includes holistic services and personalized care and accommodates multiple, often connected issues, through a wide range of specialized care in eight service areas:

1) **Addiction & Recovery** – Substance use assessment, treatment, education and recovery support in individual, family, and group settings.
2) **Community Connections** – Programs and community-based support centers connect people to resources and services designed to improve opportunities for success.
3) **Counseling & Behavioral Health** – Services include individual, family, and group counseling, crisis intervention, and in-home services with a focus on well-being.
4) **Mosaic Early Learning Child Development & Preschool** – High quality, comprehensive early learning program through Head Start and Early Head Start to promote school readiness.
5) **Family Support & Prevention** – Services designed to strengthen families and create safe environments for children.
6) **Safe & Supportive Housing** – Safe and supportive housing continuum to meet the unique needs of children and teens, survivors of domestic violence and human trafficking, mothers and their children, and unaccompanied minors.
7) **Victim & Trauma Services** - 24/7 crisis intervention, counseling, and support for survivors of sexual violence, domestic violence, and human trafficking, safe housing, and grief and trauma counseling and response.
8) **Workforce Development** – Career readiness, industry recognized credential training, personalized placement assistance and wrap around services to support eh path to self-sufficiency.

Center For Family Services meets national standards for accreditation by the Council on Accreditation of Services for Children and Families (COA). In 2022, Center For Family Services received a four-year accreditation renewal from COA demonstrating excellence in national standards for quality of services. The agency is also 100% compliant with the Management Assistance Program (MAP) of the Camden County Human Service Advisory Council. The Youth Services Commission of Camden County routinely reviews the agency's programs and conducts annual audits by an independent external auditor. These audits consistently result in no material findings.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	CENTER FOR FAMILY SERVICES INC
Trade Name:	
Address:	584 BENSON ST CAMDEN, NJ 08103-1324
Certificate Number:	0087764
Effective Date:	June 02, 2000
Date of Issuance:	September 09, 2022

For Office Use Only:

20220909190833866

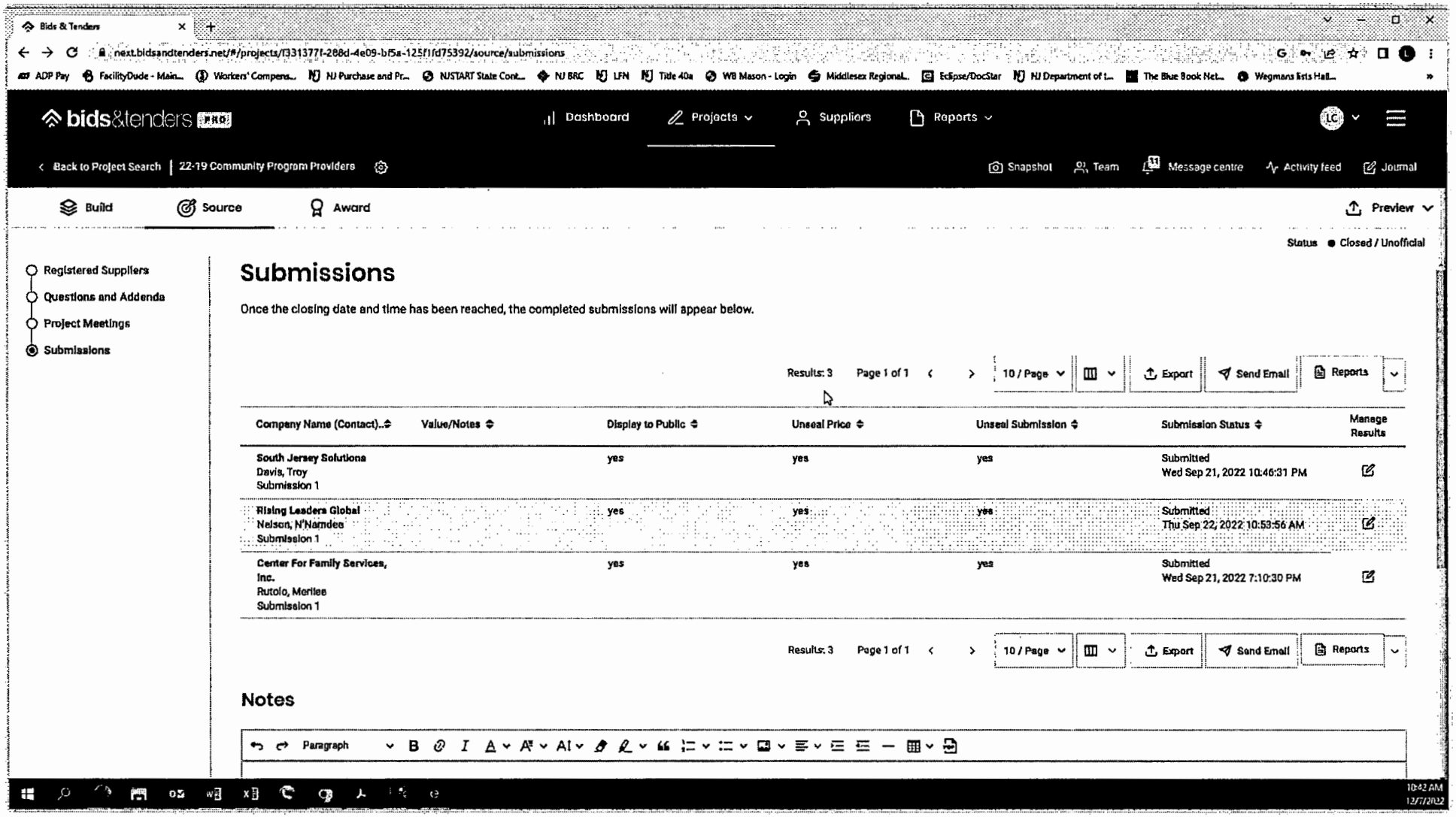
Revenue | NJBGS

New Jersey Division of Revenue

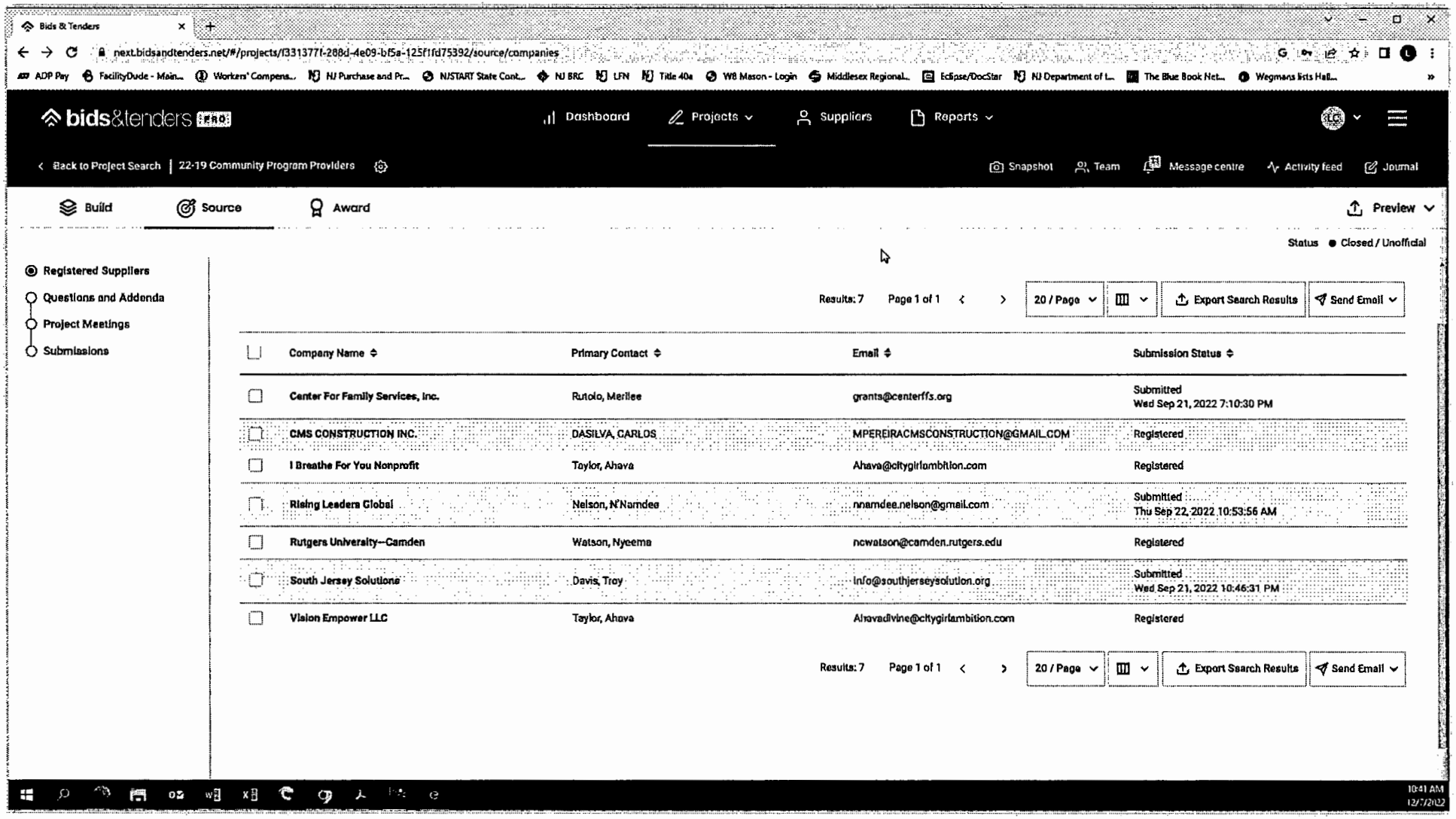
On-Line Business Registration Certificate Service

CERTIFICATE NUMBER 0087764 FOR CENTER FOR FAMILY SERVICES INC IS VALID.

RFP Results List



RFP Vendor List



CITY OF CAMDEN
ADVERTISEMENT: REQUEST OF PROPOSALS

The City of Camden's Administration Department intends to acquire the services of qualified individuals/agencies for the following:

RFP #22-19
COMMUNITY PROGRAM PROVIDER

The Purchasing Agent is hereby authorized to receive electronic RFP Submissions on September 22, 2022 @ 11:00 a.m. via the City's E-Procurement Portal, Bids&Tenders. Only electronic RFPs shall be accepted.

GUIDELINES may be obtained online at https://camden.bidsandtenders.net/Module/Tenders/en

A SITE VISIT WILL BEGIN AT 10:00 a.m. on Thursday, September 8, 2022 at Cramer Hill Community Center, 1035 Reeves Ave, Camden, NJ 08105. Walkthroughs of Martin Luther King, Isabel Miller and Malandra Hall Community Centers will follow immediately thereafter. ATTENDANCE IS STRONGLY RECOMMENDED.

The City will open and broadcast the RFP opening at 11:00 am on September 22, 2022 in City Council Chambers, second floor, City Hall, Sixth and Market Streets, Camden, New Jersey. Respondents can log in to their registered account at this time for the RFP results.

The RFP opening is also viewable remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: https://zoom.us/j/96107458398?pwd=VFpKTmxqUGQxc2I0ZHBNRmRpRlZTdz09

Meeting ID: 961 0745 8398
Passcode: 548046
Phone Number: 1(646) 876-9923

The City encourages prospective respondents to submit their RFPs before the designated date and time of the opening via the City's Bidding System.

No Respondent may submit more than one RFP. Any RFP received after 11:00 am shall not be accepted in the Bids&Tenders system.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca.

Lateefah Chandler
Purchasing Agent
856-757-7159

August 30, 2022
($55.76)

0000581338-01

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REQUEST FOR PROPOSALS
#22-19
COMMUNITY PROGRAM PROVIDERS

1.0 PURPOSE AND INTENT

Pursuant to the Fair and Open Process established by "New Jersey Local Pay to Play Laws", N.J.S.A. 19:44A-20.5 et seq., the City of Camden seeks Requests for Proposals ("RFPs") from qualified community program providers who will assist the City in developing programs for City of Camden residents in the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy, for a contract period of one year with an option to renew for an additional year. The City has structured this Request for Proposals to assure a competitive process in which each person is provided an equal opportunity to submit a proposal in response to the RFP. Proposals will be evaluated in accordance with the criteria set forth within this RFP which will be applied in the same manner to each proposal received. By this RFP, the City is seeking to award multiple firms or organizations to engage with community leaders to develop program activities that will enrich City of Camden residents.

The City is subject to the provisions of the Municipal Rehabilitation and Economic Recovery Act, P.L.2002, c.43 (the "Act").

A SITE VISIT WILL BEGIN AT 10:00 a.m. on Thursday, September 8, 2022 at Cramer Hill Community Center, 1035 Reeves Ave, Camden, NJ 08105. Walkthroughs of Martin Luther King, Isabel Miller and Malandra Hall Community Centers will follow immediately thereafter. ATTENDANCE IS STRONGLY RECOMMENDED.

2.0 RFP SCOPE OF SERVICES

This RFP is seeking proposals to develop program activities in City Community Centers, parks located throughout the City, and any other places respondents may propose. These programs should provide activities for City of Camden residents in the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy. The American Rescue Plan's State and Local Fiscal Recovery Funds (SLFRF) will provide the funding for these new programs and/or activities and each program activity must meet the established requirements, goals and objectives from this grant.

Respondents are encouraged to partner or subcontract with other entities in order to maximize the impact on the community. The City of Camden reserves the right to have qualified responders partner or sub-contract with other qualified responders after the date of the submission to develop these programs.

A. DEVELOPMENT AND MANAGEMENT OF VARIOUS PROGRAM ACTIVITIES

The selected respondent is expected to:

- Provide a detailed concise description of the program activity or activities that you are proposing and its relationship with the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy

- Describe the method and/or tools you will utilize to track the level of success with each program activity.
- Provide a schedule to implement the proposed activity/projects and the duration of each activity.
- Describe attempts to secure other resources that can be combined with your organization to achieve program purposes.
- Provide monthly reports to the City summarizing the amount of time expended.
- Maintain appropriate documentation that demonstrates compliance with the requirements.
- The respondent is expected to have status meetings with City personnel on an as needed basis.

3.0 REQUIRED COMPONENT OF THE RFP PROPOSAL

The proposal submitted by proposer must meet or exceed the professional, administrative and financial qualifications and requirements set forth in this RFP and shall incorporate the information requested below. In addition to the information required as described below, a proposer may submit supplemental information that it believes may be useful in evaluating its proposal. Proposers are encouraged to be clear, factual, and concise in their presentation of information.

The City reserves the right to hold oral discussions with individuals and/or firms of their choice for clarification of their proposal. The City further reserves the right to request additional information.

3.1 MANDATORY MINIMUM REQUIREMENTS

1. Minimum of three (3) years of experience in providing programming in diverse communities.

2. Minimum of three (3) years of experience with grant compliance;

3. Ability to work full time as an independent contractor;

4. Respondent to provide a program or activity overview, program structure, impact on the community, program budget, and, if applicable, economic impact.

5. The name, address and telephone number of three (3) references from present or past municipal, government, non-profit or private agencies that can be contacted by the City. Include a contact name, title, phone number, and email address.

6. Subcontractors: If the execution of work to be performed by your organization requires the hiring of subcontracts, you must clearly state this in your proposal and provide details on past relationship and similar information (items # 1-5) for each subcontractor.

7. Any additional information that you would like the City to consider in evaluating your proposal.

Insurance. The respondent shall provide documentation for comprehensive general liability insurance acceptable to the City of Camden.

3.2 FIRM PROFILE, QUALIFICATIONS AND EXPERIENCE

1. Indicate the date your firm was established

2. Provide the name, address, telephone number, e-mail address, and facsimile number for the main contact person in your firm

3. Describe you or your firm's area(s) of expertise

4. Identify the number of employees in your firm

5. Indicate whether you are a small firm. For the purposes of this RFP, a small firm has less than twenty (20) full- or part-time employees

6. Provide an executive summary identifying and substantiating why the vendor is best qualified to provide requested services:
    a. Include any special training or experience you or members of your firm possess that may assist in providing the requested services.

7. List all professional staff in your firm that have at least there (3) years' experience in facilitating program activities.

8. List all professional staff in your firm that have at least there (3) years' experience in program development.

9. State the qualifications, experience and role of each staff member assigned to this project. For each staff member involved in providing the above services to the City of Camden, provide a detailed resume including information as to:
    a. Education, including advanced degrees;
    b. Number of years engaged in developing program activities:
    c. General work experience;
    d. Any professional distinctions (e.g., certifications; teaching experience);
    e. List any membership to relevant professional associations
    f. Area(s) of practice involving community engagement and creation of various program activities for cities in similar size and scope as the City of Camden;
    g. Percentage of work that the staff member would perform

10. Describe the participation of women and minorities in your firm. Please indicate the number of women and minority principal, associate, or professional staff and the percentage of your firm that is owned by women or by minorities.

11. Identify any public agencies in the last five (5) years that you or your firm provided the services of program development and other related matters. For each matter, provide the name of the public agency, a description of your managerial approach to developing various programs to fit demographics similar to the City of Camden in size and scope, the name and contact information of the public agency, and the employee responsible for overseeing the work at the agency. Include the time period during which the firm represented each such agency

3.3 OTHER QUALIFICATION INFORMATION

1. Identify all adverse determination against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings claims or complaints of any kind under any local, state or federal laws, regulations or applicable rules of professional or ethical conduct.

2. Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents.

3. Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation.

4. Identify and material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you or your firm were to provide consultant services to the City of Camden.

5. Confirm that your firm covers all costs in advance of payment.

6. Confirm that upon selection of you or your firm as the program developers will provide all vendor certifications required by Public Law 2005, Chapters 51.

7. Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval.

8. Business Registration Certificate or proof of 501 C (3) if the firm is a non-profit

4.0 TERMINATION OF CONTRACT

A. The Contract may be terminated for any of the following circumstances: failure of the Contractor to meet the performance requirements or any other terms or conditions stated herein or in the Contract.

B. If, through any cause, the Contractor shall fail to fulfill its obligations under the Contract, the City shall thereupon have the right to terminate the Contract by giving prior written notice to the Contractor of such termination and specifying the effective date of termination.

C. The City may terminate the Contract at its convenience at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof at least thirty (30) days before the effective date of such termination.

D. In case of default by the Contractor, the City may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

E. Continuation of the terms of the Contract beyond the budget year is contingent on availability of funds in the following year's budget. In the event of unavailability of such funds, the City reserves the right to cancel the Contract.

If the City's termination of the contract pursuant to this Section 4.0 herein or a provision in the contract, is found by a court or other legal forum to be legally improper, the termination of the contract shall be treated as if it had been a termination for convenience in accordance with section C above, governing terminations for convenience.

5.0 COST PROPOSAL

You or your firm must include:

1. A program/activity budget for each of the proposed activities
    a. Provide an estimation of sub-consultant fees, if applicable

The City of Camden shall be under no obligation to provide equipment, stationery, or supplies.

6.0 REMOTE VIEWING

The 11:00 a.m. September 22, 2022 RFP opening is also available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: //zoom.us/j/92955741890?pwd=WU15R211alBjbWFNbW83bDhFZFZvdz09
Meeting ID: 929 5574 1890
Passcode: 030294
Phone Number: 1(646) 876-9923

Or, respondents can log in to their registered account at this time for the RFP results.

The City of Camden reserves the right to reject any and all proposals or to award the contract in whole or in part. The City has the authority to award contracts to the vendor best meeting the specifications and conditions that are most advantageous to the City, as applicable by law.

7.0 SELECTION PROCESS

All proposals will be reviewed to determine responsiveness. The City may reject non-responsive proposals without evaluation but may waive minor non-compliance. An Evaluation Committee will evaluate responsive proposals. The Evaluation Committee will have a minimum of three members. The Evaluation Committee may request interviews as part of the selection process. The City shall not be obligated to explain the results of the evaluation process to any Respondent.

The following evaluation criteria categories, separate or combined in some manner, and not necessarily listed in order of significance, will be used to evaluate proposals received in response to this RFP:

Qualifications -- The Total Score will be based on the following areas:

- Does your proposal demonstrate an understanding of the scope of the work and related objectives?
- Do you have the expertise to undertake the work?
- Have you undertaken similar work in the past?
- Do you have the resources to accomplish the work?
- Do you have sufficient education and experience to properly accomplish the work?
- Relative cost - How does the cost compare to other similarly scored proposals?

8.0 CONTRACT PERIOD

Contract period is for One (1) Year with an option to renew for one additional year.

Statutory and Other Requirements

a. Acknowledgement of Receipt of Notices Revisions or Addenda to RFP Documents

Proposers shall acknowledge receipt of any addenda through the Bidding System by checking a box for each addenda and any applicable attachment.

It is the responsibility of the Bidder to have received all Addenda that are issued. Proposers should check online at https://camden.bidsandtenders.net prior to submitting their RFP and up until the RFP closing time and date in the event additional addendum are issued.

If a Proposer submits their RFP prior to the RFP closing time and date and an addenda have been issued, the Bidding System shall WITHDRAW the RFP submission and the RFP status will change to an INCOMPLETE STATUS and Withdraw the RFP. Proposers can view the status change in the "MY BIDS" section of the Bidding System.

The Proposer is solely responsible to:

- Make required adjustments to their RFP; and
- Acknowledge the addenda; and
- Ensure the re-submitted RFP is RECEIVED by the Bidding System no later than the stated RFP closing time and date.

b. Compliance with Laws

Any contract entered into between the contractor and the City must be in accordance with and subject to compliance by both parties with the New Jersey Local Public Contracts Law. The contractor must agree to comply with the non-discrimination provisions and all other laws and regulations applicable to the performance of services there under. The respondent shall sign and acknowledge such forms and certificates as may be required by this section.

c. Mandatory EEO/Affirmative Action Compliance

No firm shall be issued a contract unless it complies with the EEO/Affirmative Action requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as identified in the documents attached hereto. The form shall be properly executed.

d. Americans with Disabilities Act of 1990

Discrimination on the basis of disability in contracting for the delivery of services is prohibited. Respondents are required to read American with Disabilities language that is part of the documents attached hereto and agree that the provisions of Title II of the Act are made part of the contract. The contractor is obligated to comply with the Act and hold the City harmless.

e. Ownership Disclosure

No corporation or partnership shall be awarded any contract for the performance of any work or the furnishing of any goods, unless, with receipt of the proposal of said corporation or partnership, there

is submitted to the City a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own ten (10) percent or greater interest therein. The Respondent shall complete and submit the form of statement that is included in this RFP

f. Non-Collusion Affidavit

The Non-Collusion Affidavit, which is part of this RFP, shall be properly executed and submitted with the RFP response.

g. N.J. Business Registration Certificate

Certificate required pursuant to C57, PL2004; failure to be registered by time of contract award may be cause for rejection. Entities or individuals that need to file for a certificate may do so on-line through the NJ Division of Local Government Services at the following link: http://www.state.nj.us/treasury/revenue/busregcert.shtml .

h. Disclosure of Investment Activities in Iran

P.L. 2012, c.25 prohibits State and local public contracts with persons or entities engaging in certain investment activities in energy or finance sectors of Iran.

i. Restrictions on Certain Contracts

The City operates under a Transitional Aid Memorandum of Understanding ("MOU") with the State of New Jersey Department of Community Affairs, Division of Local Government Services, as approved in advance by the City Council of the City of Camden for the current State fiscal year. Under the MOU, the City must obtain the written approval of the Director of the Division of Local Government Services of certain contracts. The City must also obtain the Director's written approval for the hiring of consultants and professionals, either directly or knowingly through a sub-contract, regardless of cost. Contract renewals must also be approved by the Director in writing.

Pursuant to the Municipal Rehabilitation and Economic Recovery Act, N.J.S.A. 52:27BBB-1 et seq., the State Commissioner of the Department of Community Affairs has authorization to veto any City resolution awarding, amending or renewing a City contract.

j. Discrepancies in RFPs

In the event that there is a discrepancy between the advertisement, as published, and the City supplied RFP documents, the RFP documents shall govern.

k. Maintenance of Documents

Pursuant to N.J.A.C. 17:44-2.2, the City of Camden shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

Revised
R-59

DB:dh
12-13-22

RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT WITH RISING LEADERS GLOBAL FOR PROVIDING COMMUNITY PROGRAMS FOR AN AMOUNT OF $501,644.00 PER YEAR

WHEREAS, there exists a need to provide Community Programs in the City of Camden; and

WHEREAS, pursuant to an advertised Request for Proposals, (RFP #22-19), a proposal was received by **Rising Leaders Global** to provide various community programs, including by not limited to, B.O.S.S. Mentoring, Daelight Foundation, I Dare to Care, Meet the Browns and Not in our Parks, and New Soles for the term of the negotiated contract is for (1) one year with the option to renew for one year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the budget of the City of Camden under line item "ARP-SLFRF", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with **Rising Leaders Global** for an amount not to exceed Five Hundred One Thousand Six Hundred Forty-Four Dollars ($501,644.00) for the term negotiated contract is for one year with the option to renew, to provide various community programs in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 13, 2022

The above has been reviewed
and approved as to form.

DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: RISING LEADERS GLOBAL

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- BUDGET APPROPRIATION:

AMOUNT: $

APPROPRIATION RESERVE:

AMOUNT: $

- DEDICATED BY RIDER:

AMOUNT: $

- RESERVE FOR STATE AND FEDERAL GRANT: TBD (CORONAVIRUS AMERICAN RESCUE PLAN STATE AND LOCAL RECOVERY FUNDS)

AMOUNT: $ 501,644.00

- CAPITAL ORDINANCE

AMOUNT: $

- TRUST ACCOUNT:

AMOUNT: $

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: $ 501,644.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A FAIR AND OPEN CONTRACT WITH RISING LEADERS GLOBAL FOR PROVIDING COMMUNITY PROGRAMS FOR AN AMOUNT OF $501,644.00.

Gerald C. Seneski

Director of Finance

Date: 12/7/22

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 13, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing a Fair and Open with Rising Leaders Global for Providing Community Programs for an amount $501,644.00.

BRIEF DESCRIPTION OF ACTION: The term of the contract is for one year with option to renew for one year. Rising Leaders Global will provide various community programs, including but not limited to, B.O.S.S. Mentoring, Daelight Foundation, I Dare to Care, Meet the Browns and Not in our Parks, and New Soles. This contract was procured pursuant to an advertised RFP 22-19 and is funded by the Corona Virus State and Local Recovery Funds.

BIDDING PROCESS: RFP#: 22-19, received three (3) proposals

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) ARP - SLFRF

AMOUNT: *(If applicable)* - $501,644.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by ~~Grants Management~~ Controller:	12/7/22	
Approved by Finance Director: (If applicable)	12/7/22	
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/7/2022	
Approved by Business Administrator:	12/8/22	
Received by City Attorney:	12/8/22	

	(Name) Please Print	***(Extension #)***
Prepared By:	Diana/Marc Riondino	7150
Contact Person:	Timothy J. Cunningham	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	RISING LEADERS GLOBAL
Purpose or Need for service:	VENDOR WILL PROVIDE VARIOUS COMMUNITY PROGRAMS, ACTIVITIES, ETC FOR CITY OF CAMDEN RESIDENTS
Contract Award Amount	501,644.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP 22-19
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES CENTER FOR FAMILY SERVICES SOUTH JERSEY SOLUTIONS

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

_____
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date 12/7/2025
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

I Dare To Care Association (40 youth)

Recreational Activities (Skating, Sky Zone etc.) 16 trips x 500 =	$8,000.00
Food/Snacks = 24wks x 400 =	$4,788.00
Supplies/Materials (art supplies, balls, board games)	$600.00
Participant Rewards =	$2,400.00
Director =	$10,000.00
Mentors = 96hrs x 60 x 3 =	$17,280.00
	Total = $43,068.00

Rising Leaders Global

Skateboarding Program (20 youth)

Program Director =	$3,360.00
Facilitators = 3 Program Facilitators	$8,640.00
Snacks = 48wks x 30 =	$1,440.00
	$13,440.00

Youth Career Entrepreneurship Program (25 youth)

Recreational Activities = 48 groups x 400	$19,200.00
Program Facilitators = 96hrs x 50 x 4 facilitators	$19,200.00
Food/Dinner = 48 groups x 200	$4,860.00
Supplies/Materials =	$600.00
	$43,860.00

Village Initiative/Open Gym (75 to 95 youth)

Mentors = 96 hrs x 50 x 3 Mentors	$14,400.00
Equipment =	$10,000.00

	$24,400.00
Senior Bingo	$10,000.00
	$10,000.00

Total = $91,700.00

Meet The Browns

Youth/Young Adult Haircuts = 100 haircuts per month x 12 months x 15 = $18,000.00

Landscaping/Park Clean ups = 10 cleanups x 200 = $2,000.00

Total: $20,000.00

Not In Our Parks Employment Program

Youth/Young Adult Employees (Jul/Aug) = 160hrs x 40 youth x 15 =	$96,000.00
Youth/Young Adult Employees (April/May/June) = 96hrs x 8 youth x 15 =	$11,520.00
Program Director =	$20,000.00
Adult Facilitators (Jul/Aug) = 160hrs x 6 facilitators x 35 =	$33,600.00
Adult Facilitators (April/May/June) = 96hrs x 2 facilitators x 35 =	$6,720.00
Food/Snacks =	$10,000.00
Supplies (Brooms, gloves, rakes etc.) =	$1,500.00

Total: $179,340.00

Consultant & Professional fees for all programs = $60,000.00

Total: $60,000.00

Grand Total = $501,644.00

Not In Our Parks:

"Not In Our Parks Initiative"
Goal: Over the years Camden City's parks have been mistreated and saturated with drug paraphernalia, trash, and unsolicited visitors. This has caused many community members, especially our children to feel unsafe and shy away from the place that they once enjoyed. Over the past year collectively Community Leaders, Camden County Police Department, DPW with the support of the Mayor's office and his staff were able to once again ensure that a couple of our parks were safe-havens for our community and our youth. We ensured the parks were clean and free of illegal activity. In July and August of 2022 we were also able to higher 20 youth between the ages of 15 to 21 to work in 2 of our parks 7th & Clinton and Ralph Williams park. The youth cleaned up the park, overseen activities such as basketball, board games, double dutch, and they were able to play in the park as kids. They also received a host of life skills workshops and was able to visit some local businesses such as barber shops, restaurants, performing arts theatre as well as City Hall. Introducing the youth to a host of different local supports allowed them to begin to develop their networking circle.

We would like to continue the "Not In Our Parks Initiative" by adding 2 more parks in Camden City for a total of 4. We would operate the same program just expanding. There will be 10 youth working at each park with the assistance of adult supports. This is a great program that not only provides job opportunities yet also encourages the youth to take pride in cleaning up their community.

Mentoring/Life Skills Workshops-One on One/Group

Scarlette Angels-Gwendolyn Torres

Scarlette Angels is a Non for Profit organization covering violence prevention and recreation.

The Mission Statement:
The philosophy of Reaching One Can Help Many will assist in instilling the desire and potential of young women in Camden City and its community to achieve success in the future. Our main mission and goal for this organization is to encourage young ladies to respect themselves as well as others in the communities and to become future mentors and role models to all they come in contact with. This is done by helping them to achieve academic excellence.

They will attend entrepreneurial workshops such as bake sales, yard sales and craft sales.

COMMUNITY:

Our community service consists of the girls feeding the homeless and participating in a world wide breast cancer walk to demonstrate the gift of giving back to your community.

The participants will also receive CPR/Babysitting certifications and upon graduation from the program will participate in a 5 phase beauty pageant.

Mentoring/Life Skills Workshops-One on One/Group (cont.)

I Dare to Care Association: focuses on public safety, violence prevention and public health & recreation.

MISSION: TO PROVIDE EDUCATIONAL, VOCATIONAL, AND THERAPEUTIC RESOURCES TO OUR PARTICIPANTS, WHICH WILL ASSIST THEM IN OVERCOMING OBSTACLES THAT IMPEDE UPON THEIR SUCCESS; TEACHING THEM TO RECOGNIZE THE POWER OF THEIR VOICES AND THE VALUE OF THEIR LIVES. ID2C IS ALSO COMMITTED TO ASSISTING PARTICIPANTS IN EXPLORING POSSIBLE CAREER OPPORTUNITIES. ACQUIRING THE SKILLS NECESSARY TO RESOLVE CONFLICTS, AND MORE IMPORTANTLY LEARNING HOW TO ACCEPT RESPONSIBILITY FOR THEIR CHOICES AS THEY LEARN TO IDENTIFY, SET AND ACHIEVE GOALS.

PROGRAM DESCRIPTION: ID2C was founded to provide young girls in the inner-city resources through exposure to positive role models from all walks of life: Teachers, Lawyers, Medical employees, Community Leaders, Administrators, Business Owners, and more. Often our Mentors have had similar backgrounds as the youth we serve. ID2C uniquely understands the value and importance of community. Our Mentorship services interweave the 5 basic needs of every human being:

Physiological needs: Personal care and well being. Some of these needs include food, sufficient rest, clothing and shelter.

Safety needs: Feeling safe from danger or threat, include protection from violence and neglect, promotes healing, emotional stability and well-being.

Love and belonging needs: Relates to human interaction, which includes friendships and family bonds. Membership in social groups, such as mentoring directly contributes to meeting this need.

Esteem needs: Self-respect (the belief that you are valuable and deserving of dignity) and self-esteem (confidence in your potential for personal growth and accomplishments). Self-confidence and independence stem directly from self-esteem.
Self-actualization needs: The fulfillment of one's full potential as a person, can include education, skill development—the refining of talents in areas such as music, athletics, design, cooking, and—caring for others. (Reference: Maslow's Hierarchy of Needs)

By utilizing a comprehensive, proactive and culturally relevant service model, it is believed that programming fostered by ID2C is grounded in 4 key principles:

THE DEVELOPMENT OF A STRONG SELF
EXPLORING THE IMPORTANCE OF POSITIVE RELATIONSHIPS
INCREASING SOCIAL AWARENESS THROUGH EXPOSURE TO A "WORLD VIEW"
EXPERIENCE EXPOSURE TO PEOPLE, PLACES AND THINGS THAT PROMOTE POSITIVE LIFE LESSONS.

Girls are coached and encouraged in a caring environment. Group work is a way of learning and practicing routine. Girls will gain the confidence and ability to apply skills to their everyday life. Girls will discover their own voices and engage with peers. They will develop stronger support systems and explore the potential of their relationships as well as their own compassion. Group members support each other and share ways to navigate growing independence, identity and express their authentic self, maintain mental healthiness, and engage in decision making that is based on values that empower them to become successful adults.

ID2C has built its organization on the ability to construct collaborations with programs and organizations with proven excellence. Our collaboration will impart the value and importance of CIVIC ENGAGE and COMMUNITY SERVICE. Our syllabus will address and embrace City of Camden and Camden City School Districts, "ANTI-BULLYING AND HARASSMENT" Legislation. Syllabus Topics will include: GOAL SETTING; THE CHANGING ROLES OF WOMEN; RELATIONSHIPS; HEALTHY SENSE OF SELF; LEADERSHIP; THE IMPACT OF EXPERIENCE; EDUCATION AND GIVING BACK.
TARGET POPULATION: We will provide Mentorship services to 40 girls 7-18 years of age for 2 hours each week for 24 weeks. We propose to 2 concurrent groups: Group 1 -20 girls ages 7-12: Group 2- 20 girls ages 13 to 18.

Boss (Boys of Sustainable Strength) Mentoring Inc.-Yaniece Spencer focuses on public health and recreation as well as some workforce development and financial literacy

Service Address of Organization : 1440 Haddon Ave. Camden, NJ 08103
Name, Title and Telephone Number of Contact Person.:
Yaniece Spencer, Executive Director 856-839-8760 yspencer@bossmentoring.org
Rafiah Hickson, Executive Director of Operations 856-839-8492 rhickson@bossmentoring.org
Max# of youth: 25
Boys of Sustainable Strength Mentong, Inc. is a non profit organization that provides mentoring services to boys ages 8-18 in Camden County, NJ. The mission of Boys of Sustainable Strength Mentoring, Inc. is to educate and equip boys by providing workshops, life skills, and career development through individual and group mentoring.

The program goals for Boys of Sustainable Strength Mentoring, Inc. focus on helping boys build self esteem, providing an environment that promotes safety while interacting with other boys their age, challenging personal responsibility for actions, engaging in conflict resolution, supporting the discovery and development of their individuality including strengths, talents, and gifts, and procuring hope, confidence, and the courage to be themselves. This program will help boys increase their knowledge of life skills, academic success, financial literacy, cultural competence, physical and mental health awareness, real world activities, and trips. By the end of this program boys will have engaged in positive interactions, developed positive self esteem, and established individuality.

Boys of Sustainable Strength Mentoring, Inc. provides a bi -weekly group mentoring session. These sessions are facilitated by mentors, but also include guest presenters. Monthly field trips may include learning enrichment activities, incentive trips, and college tours.

The grant funds will be utilized to support the efforts of our project. The program goals for Boys of Sustainable Strength Mentoring, Inc. focus on helping boys build self esteem, providing an environment that promotes safety while interacting with other boys their age, challenging personal responsibility for actions, engaging in conflict resolution, supporting the discovery and development of their individuality including strengths, talents, and gifts, and procuring hope, confidence, and the courage to be themselves. This program will help boys increase their knowledge of life skills, academic success, financial literacy, cultural competence, physical and mental health awareness, real world activities, and trips. By the end of this program boys will have engaged in positive interactions, developed positive self esteem, and established individuality.

Village Initiative

credo *Service before Self.* Community projects and programs to benefit the residents of the County with a special commitment to youth outreach and services.

Strong community is a primary objective of the CCPD. From birth to our Senior Citizens, the department builds on strong families as a pillar of a strong community, the Department works to increase family resilience. CCPD has an active Senior Watch Initiative seeking equipment surveillance activities, monitoring and investigating criminal activity. Focusing on the reduction of criminal activity, the CCPD hosts several Village Initiative's community outreach events for all ages and stages of the population. Ranging from Senior Bingo, Open Gym, Boxing, Kickball, Not in Our Park clean ups and Senior checks. In the warm weather months, Senior checks include delivering water, helping with cooling stations and neighborhood clean ups. For the winter months, officers help shovel snow and ice from sidewalks and properties, so the area is safe for Senior to be independent. In order for these programs to thrive the CCPD needs the support of our Community Partners. Annually, CCPD is working with our Community Partner to help supplement costs of for academic excellence or prizes for Seniors who win at a friendly game of Bingo, Community Partnership offers the CCPD a foundation to keep strong families and communities engaged.

Photography Teaching focuses on public health and recreation as well as workforce development.

New Soles, Inc. is a 501(c)(3) non-profit organization based in New Jersey, focused on providing at-risk and underprivileged youth with new footwear. Our core mission is to revitalize the souls of our courageous future leaders, through guidance, positive life experiences and mentorship. We aim to provide the youth with all they need to walk further in life, literally & figuratively.

New Soles, Inc. will provide a "Basics to Photography" workshop. The course will teach basic camera functionality, understanding of the terminology used, building composition, the understanding of lighting, how to manage your workflow & editing tips.

The goal of this workshop is to introduce the youth to a skill that can be widely used to improve their future. This skill can provide financial stability, enhance self-expression, gain a new way to look at the world, help improve social interaction, boost self-esteem & can lead to entrepreneurship.

The workshop will act as a safe space for learning. The workshop will also provide the youth with an activity that can/will keep them occupied, leaving less idle time for them to get involved in a situation that can be detrimental to the child.

Haircuts/Landscaping focuses on workforce development and job training

Meet The Browns

Company was started in 2019 and created to provide community support focusing on 2 primary areas. The first area is providing free haircuts for families of school aged youth/young adults that were in need. They have a mobile barbershop with 3 barbers that move to different areas in Camden City throughout the week. The second area is focused on providing job opportunities for youth through landscaping. They assist with the cleanup in Camden City focusing on parks, community residents homes in need of assistance and any specific areas in need of service.

Suicide Prevention/Resources

Daelight Foundation, Inc.-Tracey Cooper-Hall

Creating a space in the park to explore Mental Wellness, Mindfulness and Personal Restoration.

The plan is to meet in a designated park and have mental health workshops, mindfulness exercises, yoga and group sessions. The program will be open to various ages groups with a target on young adults but not limited to seniors as well. We will measure the outcomes by utilizing feedback, speaking with the community and offer variety of activities to appeal to different people.

The program weather permitted will start with once a month with the desire to go eventually weekly. We will remain in the park as long as weather permits.

Purpose is to have people understand how to reconnect with their mental health and reset their life goals.

Budget:

Tracey L Hall
Executive Director
(856)986-7056

2. We will utilize pre & post surveys to help us track the levels of success within each program. There will also be opportunities for regular information sessions with parent/guardian as well as youth we serve to receive feedback.

3. Each will operate on its own schedule utilizing community centers as well as parks. We are presently working to get the present schedules in the community centers so we can plan accordingly. There will be groups that vary from 3 times a week to bi-weekly groups. The majority of our programs will run throughout the year.

4. We will continue to work with some our partners that we presently receive funding from such as Camden Education Fund, Planned Parenthood, Juvenile Justice Commission and others. There will be ongoing fundraising and continued financial support opportunities.

5. The agency will provide the City with monthly reports.

6. The agency will maintain appropriate documentation that demonstrated compliance with the Requirements.

7. The agency will be available to meet with City personnel as needed.

3.1 Mandatory Minimum Requirements

1.Agency has over 10 years experience in providing programming in diverse communities.

2. Agency has a minimum of three years of experience with grant compliance.

3. Agency has the ability to work full time as an independent contractor.

4. All of our programs have had positive affects and shown much success within the community. The majority of our participants return to our program after participating in our services. We have given overview of our programs in section 2.0. We have also attached and included a budget with a detailed description. All of our programs impact our community economically. We have hired over 20 youth as well as some adult staff members. Our programs also allow for individuals to become self-sufficient.

5. Sheila Davis (Vice President City Council)
   (856)655-6200
   Sheilabless143@yahoo.com

   Vivian Coley (Captain Camden County Police Department)
   (609)932-8991
   Coley170@camdencountypd.org

   Minister Wasim Muhammad (President Camden City School Advisory Board)
   (856)308-7477
   wmuhammad@camden.k12.nj.us

6. N/A

7. We would like the city to just recognize the importance of working together and supporting one another. The group of organizations that are included in this proposal have not only worked together but have been very successful in collaborating. The fact that the majority of the

organizations started off as grassroots in the City of Camden speaks to their passion and desire to give back to their community. Each organization offers something unique and together we offer a variety of services to provide many supports for the comminity.

3.2 Firm Profile, Qualifications, and Experience

1. Rising Leaders Global was established in 2014

2. Executive Director-N'Namdee Nelson, 1422 Mount Ephraim Ave, Camden, NJ 08104
   Telephone: (609) 352-8448, Email: Nnamdee.nelson@gmail.com

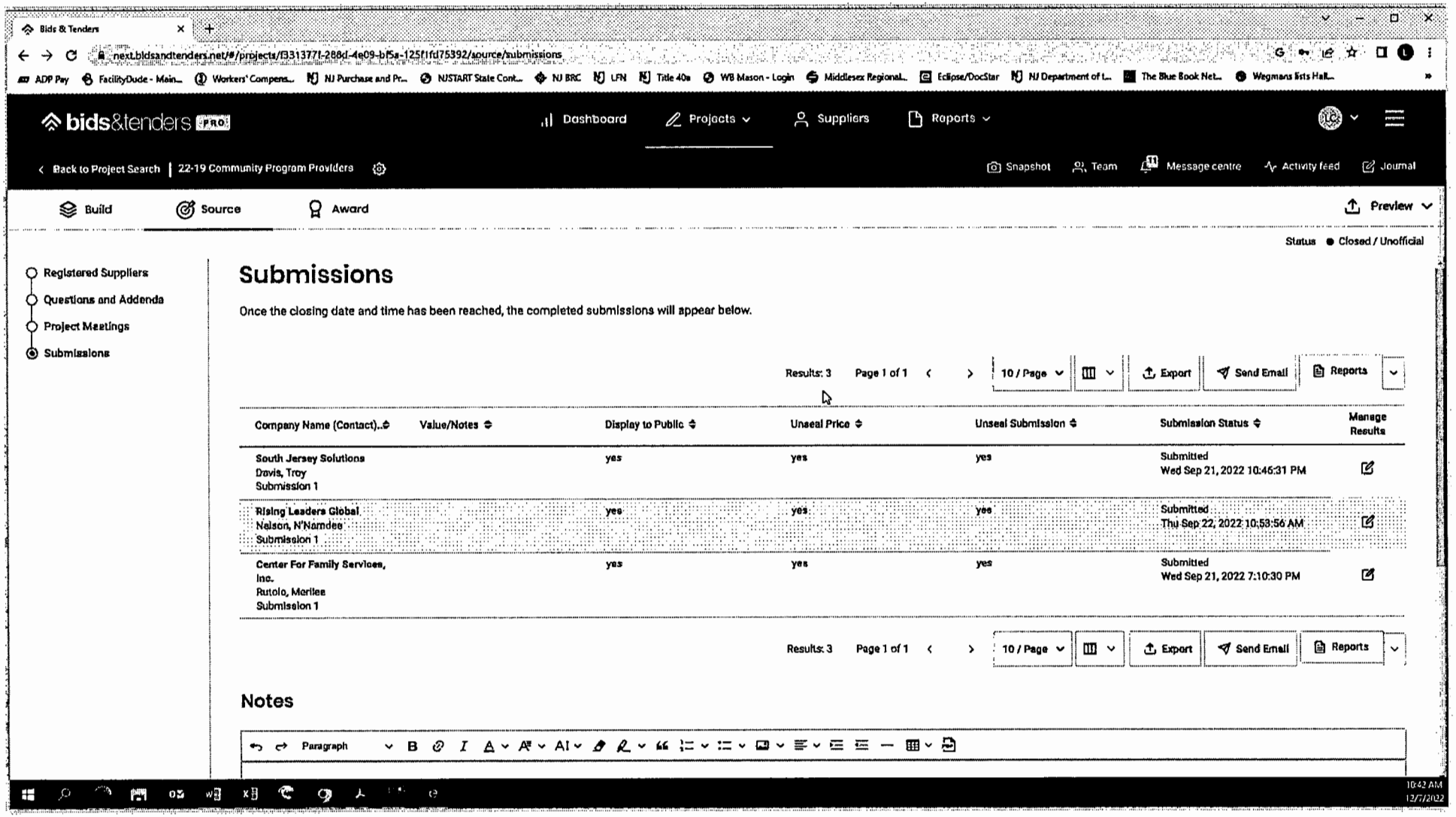
3. Rising Leaders Global's mission is to transition at-risk youth into productive young adulthood and beyond, through trauma focused and strength-based services. Our organization prides itself on our direct community involvement and partnership with other grassroots organizations, community members, and building relationships with the youth we serve. The program introduces youth/young adults to different career paths with a special focus on entrepreneurship and financial literacy. We focus on providing life skills and character-building workshops to help develop our participants. We want to develop leaders, professionals, and future business owners, highlighting the importance of superseding sustainability.

4. 8
5. Small firm
6. Rising Leaders Global has displayed over the years the dedication of working as a team and showing up for the community. We take every opportunity to build with other community organizations, especially grassroots organizations to help support their success with growing. We as an organization want to stress the importance of team work and strong presence in the City of Camden. Our youth are hurting and the only way we make change is to show up for them in whatever capacity we can. That can only take place with a strong-knit community and that is exactly what Rising Leaders is modeling.

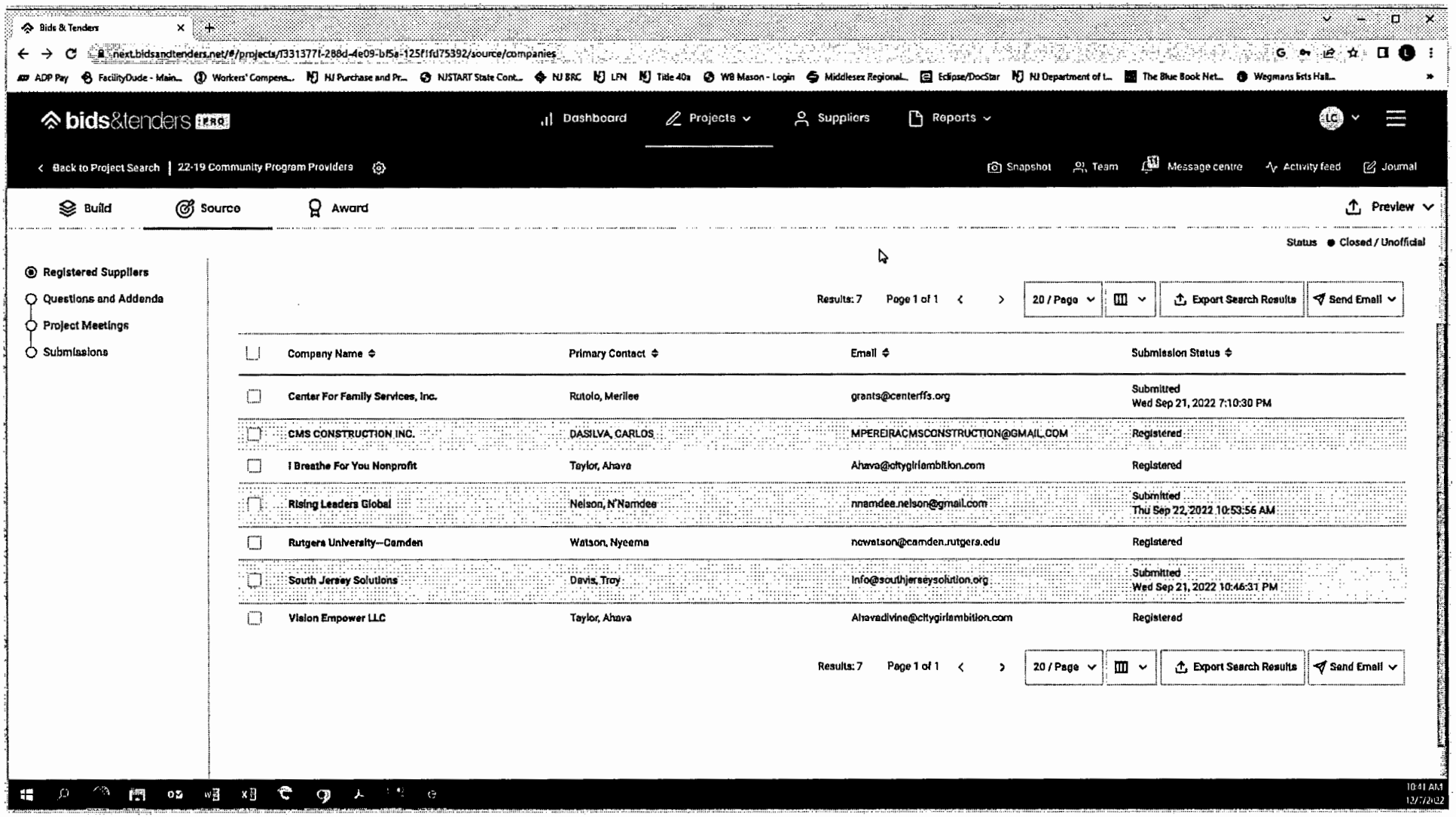
   a. KidsPeace Transforming Trauma Through Healing-Training Certification-2022
   Nurtured Heart Trainer-2022 recertification
   Safe Crisis Management Trainer-2022 recertification
   CPR Certification-2022
   Teen Mental Health First Aid-National Coalition of Mental Health Wellbeing
   Ukeru Systems-2022 recertification
   Suicide Prevention

7. N'namdee Nelson, Jamia Santiago, Rasheeda Hawkins, Vivian Coley, Pamela Grayson-Baltimore, Gwendolyn Torres, Yaniece Spencer, Tracey Cooper-Hall

RFP Results List



RFP Vendor List



Bids & Tenders

next.bidsandtenders.net/#/projects/1331377f-288d-4e09-bf5a-125f1fd75392/source/companies

ADP Pay | FacilityDude - Main... | Workers' Compens... | NJ Purchase and Pr... | NJSTART State Cont... | NJ BRC | LPN | Title 40a | WB Mason - Login | Middlesex Regional... | Eclipse/DocStar | NJ Department of L... | The Blue Book Net... | Wegmans lists Hall...

bids&tenders PRO

Dashboard | Projects | Suppliers | Reports

Back to Project Search | 22-19 Community Program Providers

Snapshot | Team | Message centre | Activity feed | Journal

Build | Source | Award | Preview

Status ● Closed / Unofficial

- Registered Suppliers
- Questions and Addenda
- Project Meetings
- Submissions

Results: 7 Page 1 of 1 20 / Page Export Search Results Send Email

Company Name	Primary Contact	Email	Submission Status
Center For Family Services, Inc.	Rutolo, Merilee	grants@centerffs.org	Submitted Wed Sep 21, 2022 7:10:30 PM
CMS CONSTRUCTION INC.	DASILVA, CARLOS	MPEREIRACMSCONSTRUCTION@GMAIL.COM	Registered
I Breathe For You Nonprofit	Taylor, Ahava	Ahava@citygirlambition.com	Registered
Rising Leaders Global	Nelson, N'Namdee	nnamdee.nelson@gmail.com	Submitted Thu Sep 22, 2022 10:53:56 AM
Rutgers University--Camden	Watson, Nyeema	nowatson@camden.rutgers.edu	Registered
South Jersey Solutions	Davis, Troy	info@southjerseysolution.org	Submitted Wed Sep 21, 2022 10:46:31 PM
Vision Empower LLC	Taylor, Ahava	Ahavadivine@citygirlambition.com	Registered

Results: 7 Page 1 of 1 20 / Page Export Search Results Send Email

10:41 AM 12/7/2022

CITY OF CAMDEN
ADVERTISEMENT: REQUEST OF PROPOSALS

The City of Camden's Administration Department intends to acquire the services of qualified individuals/agencies for the following:

RFP #22-19
COMMUNITY PROGRAM PROVIDER

The Purchasing Agent is hereby authorized to receive electronic RFP Submissions on September 22, 2022 @ 11:00 a.m. via the City's E-Procurement Portal, Bids&Tenders. Only electronic RFPs shall be accepted.

GUIDELINES may be obtained online at https://camden.bidsandtenders.net/Module/Tenders/en

A SITE VISIT WILL BEGIN AT 10:00 a.m. on Thursday, September 8, 2022 at Cramer Hill Community Center, 1035 Reeves Ave, Camden, NJ 08105. Walkthroughs of Martin Luther King, Isabel Miller and Malandra Hall Community Centers will follow immediately thereafter. ATTENDANCE IS STRONGLY RECOMMENDED.

The City will open and broadcast the RFP opening at 11:00 am on September 22, 2022 in City Council Chambers, second floor, City Hall, Sixth and Market Streets, Camden, New Jersey. Respondents can log in to their registered account at this time for the RFP results.

The RFP opening is also viewable remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: https://zoom.us/j/96107458398?pwd=VFpKTmxqUGQxc2I0ZHBNRmRpRlZ1dz09

Meeting ID: 961 0745 8398
Passcode: 548046
Phone Number: 1(646) 876-9923

The City encourages prospective respondents to submit their RFPs before the designated date and time of the opening via the City's Bidding System.

No Respondent may submit more than one RFP. Any RFP received after 11:00 am shall not be accepted in the Bids&Tenders system.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

Any questions concerning technical issues with the City's Bids & Tenders electronic bidding system contact support@bidsandtenders.ca.

Lateefah Chandler
Purchasing Agent
856-757-7159

August 30, 2022
($55.76)

0005391330-01

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REQUEST FOR PROPOSALS
#22-19
COMMUNITY PROGRAM PROVIDERS

1.0 PURPOSE AND INTENT

Pursuant to the Fair and Open Process established by "New Jersey Local Pay to Play Laws", N.J.S.A. 19:44A-20.5 et seq., the City of Camden seeks Requests for Proposals ("RFPs") from qualified community program providers who will assist the City in developing programs for City of Camden residents in the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy, for a contract period of one year with an option to renew for an additional year. The City has structured this Request for Proposals to assure a competitive process in which each person is provided an equal opportunity to submit a proposal in response to the RFP. Proposals will be evaluated in accordance with the criteria set forth within this RFP which will be applied in the same manner to each proposal received. By this RFP, the City is seeking to award multiple firms or organizations to engage with community leaders to develop program activities that will enrich City of Camden residents.

The City is subject to the provisions of the Municipal Rehabilitation and Economic Recovery Act, P.L.2002, c.43 (the "Act").

A SITE VISIT WILL BEGIN AT 10:00 a.m. on Thursday, September 8, 2022 at Cramer Hill Community Center, 1035 Reeves Ave, Camden, NJ 08105. Walkthroughs of Martin Luther King, Isabel Miller and Malandra Hall Community Centers will follow immediately thereafter. ATTENDANCE IS STRONGLY RECOMMENDED.

2.0 RFP SCOPE OF SERVICES

This RFP is seeking proposals to develop program activities in City Community Centers, parks located throughout the City, and any other places respondents may propose. These programs should provide activities for City of Camden residents in the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy. The American Rescue Plan's State and Local Fiscal Recovery Funds (SLFRF) will provide the funding for these new programs and/or activities and each program activity must meet the established requirements, goals and objectives from this grant.

Respondents are encouraged to partner or subcontract with other entities in order to maximize the impact on the community. The City of Camden reserves the right to have qualified responders partner or sub-contract with other qualified responders after the date of the submission to develop these programs.

A. DEVELOPMENT AND MANAGEMENT OF VARIOUS PROGRAM ACTIVITIES

The selected respondent is expected to:

- Provide a detailed concise description of the program activity or activities that you are proposing and its relationship with the following general areas: public safety and/or violence prevention, public health and recreation, workforce development and/or job training, and financial literacy

- Describe the method and/or tools you will utilize to track the level of success with each program activity.
- Provide a schedule to implement the proposed activity/projects and the duration of each activity.
- Describe attempts to secure other resources that can be combined with your organization to achieve program purposes.
- Provide monthly reports to the City summarizing the amount of time expended.
- Maintain appropriate documentation that demonstrates compliance with the requirements.
- The respondent is expected to have status meetings with City personnel on an as needed basis.

3.0 REQUIRED COMPONENT OF THE RFP PROPOSAL

The proposal submitted by proposer must meet or exceed the professional, administrative and financial qualifications and requirements set forth in this RFP and shall incorporate the information requested below. In addition to the information required as described below, a proposer may submit supplemental information that it believes may be useful in evaluating its proposal. Proposers are encouraged to be clear, factual, and concise in their presentation of information.

The City reserves the right to hold oral discussions with individuals and/or firms of their choice for clarification of their proposal. The City further reserves the right to request additional information.

3.1 MANDATORY MINIMUM REQUIREMENTS

1. Minimum of three (3) years of experience in providing programming in diverse communities.

2. Minimum of three (3) years of experience with grant compliance;

3. Ability to work full time as an independent contractor;

4. Respondent to provide a program or activity overview, program structure, impact on the community, program budget, and, if applicable, economic impact.

5. The name, address and telephone number of three (3) references from present or past municipal, government, non-profit or private agencies that can be contacted by the City. Include a contact name, title, phone number, and email address.

6. Subcontractors: If the execution of work to be performed by your organization requires the hiring of subcontracts, you must clearly state this in your proposal and provide details on past relationship and similar information (items # 1-5) for each subcontractor.

7. Any additional information that you would like the City to consider in evaluating your proposal.

Insurance. The respondent shall provide documentation for comprehensive general liability insurance acceptable to the City of Camden.

3.2 FIRM PROFILE, QUALIFICATIONS AND EXPERIENCE

1. Indicate the date your firm was established

2. Provide the name, address, telephone number, e-mail address, and facsimile number for the main contact person in your firm

3. Describe you or your firm's area(s) of expertise

4. Identify the number of employees in your firm

5. Indicate whether you are a small firm. For the purposes of this RFP, a small firm has less than twenty (20) full- or part-time employees

6. Provide an executive summary identifying and substantiating why the vendor is best qualified to provide requested services:
    a. Include any special training or experience you or members of your firm possess that may assist in providing the requested services.

7. List all professional staff in your firm that have at least there (3) years' experience in facilitating program activities.

8. List all professional staff in your firm that have at least there (3) years' experience in program development.

9. State the qualifications, experience and role of each staff member assigned to this project. For each staff member involved in providing the above services to the City of Camden, provide a detailed resume including information as to:
    a. Education, including advanced degrees;
    b. Number of years engaged in developing program activities:
    c. General work experience;
    d. Any professional distinctions (e.g., certifications; teaching experience);
    e. List any membership to relevant professional associations
    f. Area(s) of practice involving community engagement and creation of various program activities for cities in similar size and scope as the City of Camden;
    g. Percentage of work that the staff member would perform

10. Describe the participation of women and minorities in your firm. Please indicate the number of women and minority principal, associate, or professional staff and the percentage of your firm that is owned by women or by minorities.

11. Identify any public agencies in the last five (5) years that you or your firm provided the services of program development and other related matters. For each matter, provide the name of the public agency, a description of your managerial approach to developing various programs to fit demographics similar to the City of Camden in size and scope, the name and contact information of the public agency, and the employee responsible for overseeing the work at the agency. Include the time period during which the firm represented each such agency

3.3 OTHER QUALIFICATION INFORMATION

1. Identify all adverse determination against you or your firm or any of its principals, associates or employees or persons acting on its behalf, with respect to actions, proceedings claims or complaints of any kind under any local, state or federal laws, regulations or applicable rules of professional or ethical conduct.

2. Identify and describe in detail any indictments, convictions or civil offenses arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees, or agents.

3. Identify any pending civil or criminal investigations being conducted arising directly or indirectly from the conduct of business by you or your firm or any of its principals, associates, employees or agents and the status of any such investigation.

4. Identify and material arrangements, relationships, associations, employment or other contacts that may cause a conflict of interest or the appearance of a conflict of interest if you or your firm were to provide consultant services to the City of Camden.

5. Confirm that your firm covers all costs in advance of payment.

6. Confirm that upon selection of you or your firm as the program developers will provide all vendor certifications required by Public Law 2005, Chapters 51.

7. Confirm that you or your firm will comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and submit an employee information report or certificate of employee information report approval.

8. Business Registration Certificate or proof of 501 C (3) if the firm is a non-profit

4.0 TERMINATION OF CONTRACT

A. The Contract may be terminated for any of the following circumstances: failure of the Contractor to meet the performance requirements or any other terms or conditions stated herein or in the Contract.

B. If, through any cause, the Contractor shall fail to fulfill its obligations under the Contract, the City shall thereupon have the right to terminate the Contract by giving prior written notice to the Contractor of such termination and specifying the effective date of termination.

C. The City may terminate the Contract at its convenience at any time by giving written notice to the Contractor of such termination and specifying the effective date thereof at least thirty (30) days before the effective date of such termination.

D. In case of default by the Contractor, the City may procure the services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

E. Continuation of the terms of the Contract beyond the budget year is contingent on availability of funds in the following year's budget. In the event of unavailability of such funds, the City reserves the right to cancel the Contract.

If the City's termination of the contract pursuant to this Section 4.0 herein or a provision in the contract, is found by a court or other legal forum to be legally improper, the termination of the contract shall be treated as if it had been a termination for convenience in accordance with section C above, governing terminations for convenience.

5.0 COST PROPOSAL

You or your firm must include:

1. A program/activity budget for each of the proposed activities
    a. Provide an estimation of sub-consultant fees, if applicable

The City of Camden shall be under no obligation to provide equipment, stationery, or supplies.

6.0 REMOTE VIEWING

The 11:00 a.m. September 22, 2022 RFP opening is also available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: //zoom.us/j/92955741890?pwd=WU15R211alBjbWFNbW83bDhFZFZvdz09
Meeting ID: 929 5574 1890
Passcode: 030294
Phone Number: 1(646) 876-9923

Or, respondents can log in to their registered account at this time for the RFP results.

The City of Camden reserves the right to reject any and all proposals or to award the contract in whole or in part. The City has the authority to award contracts to the vendor best meeting the specifications and conditions that are most advantageous to the City, as applicable by law.

7.0 SELECTION PROCESS

All proposals will be reviewed to determine responsiveness. The City may reject non-responsive proposals without evaluation but may waive minor non-compliance. An Evaluation Committee will evaluate responsive proposals. The Evaluation Committee will have a minimum of three members. The Evaluation Committee may request interviews as part of the selection process. The City shall not be obligated to explain the results of the evaluation process to any Respondent.

The following evaluation criteria categories, separate or combined in some manner, and not necessarily listed in order of significance, will be used to evaluate proposals received in response to this RFP:

Qualifications – The Total Score will be based on the following areas:

- Does your proposal demonstrate an understanding of the scope of the work and related objectives?
- Do you have the expertise to undertake the work?
- Have you undertaken similar work in the past?
- Do you have the resources to accomplish the work?
- Do you have sufficient education and experience to properly accomplish the work?
- Relative cost - How does the cost compare to other similarly scored proposals?

8.0 CONTRACT PERIOD

Contract period is for One (1) Year with an option to renew for one additional year.

Statutory and Other Requirements

a. Acknowledgement of Receipt of Notices Revisions or Addenda to RFP Documents

Proposers shall acknowledge receipt of any addenda through the Bidding System by checking a box for each addenda and any applicable attachment.

It is the responsibility of the Bidder to have received all Addenda that are issued. Proposers should check online at https://camden.bidsandtenders.net prior to submitting their RFP and up until the RFP closing time and date in the event additional addendum are issued.

If a Proposer submits their RFP prior to the RFP closing time and date and an addenda have been issued, the Bidding System shall WITHDRAW the RFP submission and the RFP status will change to an INCOMPLETE STATUS and Withdraw the RFP. Proposers can view the status change in the "MY BIDS" section of the Bidding System.

The Proposer is solely responsible to:

- Make required adjustments to their RFP; and
- Acknowledge the addenda; and
- Ensure the re-submitted RFP is RECEIVED by the Bidding System no later than the stated RFP closing time and date.

b. Compliance with Laws

Any contract entered into between the contractor and the City must be in accordance with and subject to compliance by both parties with the New Jersey Local Public Contracts Law. The contractor must agree to comply with the non-discrimination provisions and all other laws and regulations applicable to the performance of services there under. The respondent shall sign and acknowledge such forms and certificates as may be required by this section.

c. Mandatory EEO/Affirmative Action Compliance

No firm shall be issued a contract unless it complies with the EEO/Affirmative Action requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. as identified in the documents attached hereto. The form shall be properly executed.

d. Americans with Disabilities Act of 1990

Discrimination on the basis of disability in contracting for the delivery of services is prohibited. Respondents are required to read American with Disabilities language that is part of the documents attached hereto and agree that the provisions of Title II of the Act are made part of the contract. The contractor is obligated to comply with the Act and hold the City harmless.

e. Ownership Disclosure

No corporation or partnership shall be awarded any contract for the performance of any work or the furnishing of any goods, unless, with receipt of the proposal of said corporation or partnership, there

is submitted to the City a statement setting forth the names and addresses of all stockholders in the corporation or partnership who own ten (10) percent or greater interest therein. The Respondent shall complete and submit the form of statement that is included in this RFP

f. Non-Collusion Affidavit

The Non-Collusion Affidavit, which is part of this RFP, shall be properly executed and submitted with the RFP response.

g. N.J. Business Registration Certificate

Certificate required pursuant to C57, PL2004; failure to be registered by time of contract award may be cause for rejection. Entities or individuals that need to file for a certificate may do so on-line through the NJ Division of Local Government Services at the following link: http://www.state.nj.us/treasury/revenue/busregcert.shtml .

h. Disclosure of Investment Activities in Iran

P.L. 2012, c.25 prohibits State and local public contracts with persons or entities engaging in certain investment activities in energy or finance sectors of Iran.

i. Restrictions on Certain Contracts

The City operates under a Transitional Aid Memorandum of Understanding ("MOU") with the State of New Jersey Department of Community Affairs, Division of Local Government Services, as approved in advance by the City Council of the City of Camden for the current State fiscal year. Under the MOU, the City must obtain the written approval of the Director of the Division of Local Government Services of certain contracts. The City must also obtain the Director's written approval for the hiring of consultants and professionals, either directly or knowingly through a sub-contract, regardless of cost. Contract renewals must also be approved by the Director in writing.

Pursuant to the Municipal Rehabilitation and Economic Recovery Act, N.J.S.A. 52:27BBB-1 et seq., the State Commissioner of the Department of Community Affairs has authorization to veto any City resolution awarding, amending or renewing a City contract.

j. Discrepancies in RFPs

In the event that there is a discrepancy between the advertisement, as published, and the City supplied RFP documents, the RFP documents shall govern.

k. Maintenance of Documents

Pursuant to N.J.A.C. 17:44-2.2, the City of Camden shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.