

CITY COUNCIL AGENDA

SPECIAL MEETING JULY 26TH, 2022 – 5:00 P.M.
VIRTUAL ZOOM MEETING

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

COMMUNICATIONS

n/a

OLD BUSINESS

n/a

ORDINANCES – FIRST READING

n/a

ORDINANCES – SECOND READING & PUBLIC HEARING

n/a

RESOLUTIONS

Department of Administration

1. RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYOR'S APPOINTMENT OF (TBD), TO SERVE AS THE CHIEF FINANCIAL OFFICER/DIRECTOR OF FINANCE FOR THE CITY OF CAMDEN

Department of Finance

2. RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87

Office of City Council

3. RESOLUTION APPOINTING CHRISTOPHER COLLINS, COUNCILMAN FOR THE SECOND WARD, TO A ONE-YEAR TERM AS COMMISSIONER FOR THE CAMDEN REDEVELOPMENT AGENCY

Department of Finance

4. RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJSA 40A:4-87.

Department of Administration

5. RESOLUTION IN SUPPORT OF BRANCH VILLAGE HOMEOWNERSHIP, LLC APPLICATION TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, NEW JERSEY AFFORDABLE HOUSING TRUST PROGRAM IN CONNECTION WITH BRANCH VILLAGE PHASE V
6. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU") BETWEEN THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, THE CITY OF CAMDEN, CAMDEN REDEVELOPMENT AGENCY, AND THE CAMDEN COUNTY HEALTH DEPARTMENT REGARDING THE REMOVAL OF STOCKPILED MATERIAL LOCATED AT 619-635 CHESTNUT STREET, 618 MT. VERNON STREET; 602, 607 AND 605 CHESTNUT STREET; SS CHESTNUT 60 E 6TH STREET; 624-644 CHESTNUT STREET; 604 CHESTNUT STREET; NW SYCAMORE & 7TH STREETS; 601-609 SYCAMORE STREET; AND 619 SYCAMORE STREET, CAMDEN CITY, NJ 08103

PUBLIC COMMENT

ADJOURNMENT

DSB:dh
07-26-22

R-1

**RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYOR'S
APPOINTMENT OF (TBD) TO SERVE AS THE CHIEF FINANCIAL
OFFICER/DIRECTOR OF FINANCE FOR THE CITY OF CAMDEN**

WHEREAS, pursuant to N.J.S.A. 40A:69A-43(b) by the City Council of the City of Camden desires to provide its advice and consent to Mayor Victor G. Carstarphen appointment of (TBD) to serve as the Chief Financial Officer/Director of Finance; now, therefore

BE IT RESOLVED by the City Council of the City of Camden hereby provides its advice and consent to Mayor Victor G. Carstarphen's appointment of (TBD) to serve as the Chief Financial Officer/Director of Finance for a term beginning September 2022 and for the remainder of Mayor Carstarphen's term of office as Mayor.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 26, 2022

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

R-1

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: July 26, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution Providing Advice and Consent to the Mayor's Appointment of (TBD), as the Chief Financial Officer/Director of Finance.

BRIEF DESCRIPTION OF ACTION: Mayor Victor G. Carstarphen is seeking the advice and consent of City Council of his appointment of (TBD) as the Chief Financial Officer/Director of Finance for a term beginning September, 2022 and for the remainder of Mayor Carstarphen's term of office as Mayor.

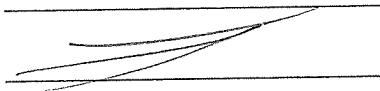
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	7/20/22	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
07-26-22

R-2

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$387,548.89, which is now available from Camden Health & Athletic Association in the amount of \$387,548.89.

BE IT FURTHER RESOLVED, that the like sum of \$387,548.89 is hereby appropriated under the caption "Camden Health and Association of New Jersey".

BE IT FURTHER RESOLVED that the above is the result of funds from Camden Health & Athletic Association in the amount of \$387,548.89.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 26, 2022

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date July 26, 2022

TO: Timothy J. Cunningham., Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request: Finance

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION REQUESTING THE INSERTION OF SPECIAL ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87

BRIEF DESCRIPTION OF ACTION RESOLUTION REQUESTING THE INSERTION OF SPECIAL ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 FROM CAMDEN HEALTH AND ASSOCIATION (THE COOPER HEALTH SYSTEMS)

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$387,548.89

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>7/13/22</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>7/13/22</u>	<u>[Signature]</u> <i>(If applicable)</i>
Approved by Finance Director:		
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>7/13/22</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>7/13/22</u>	<u>[Signature]</u>
Received by City Attorney:		

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Stephanie N. Holmes</u>	<u>x 7005</u>
Contact Person:	<u>Stephanie N. Holmes</u>	<u>x 7005</u>

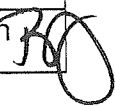
******Please attach all supporting documents******

Initial Report ☒ Revised Report ☐ Closing Report ☐
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Finance Department/Mayor's Office

Grant Analyst: Dorri Brown

Contact #: 757-7200

Grant/Project Name:		Camden Health and Association of New Jersey - \$387,548.89			
Grant #:					
City Contract Date:		12-14-21 (Accepting Funds)	City Contract #:		
Application Resolution #:			Appropriation Code:		
Funding Source:		Camden Health & Athletic Association			
Pass Through:	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Source:			
Amount of Grant:		\$ 387,548.89			
Local Match:	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:	Camden City	
Date of Analysis:	July 13, 2022		Reviewed By:	Barbara Johnson 	

Summary: The Department of Finance is requesting a resolution inserting a special item of revenue and appropriation pursuant to NJSA 40A:4-87 from the Camden Health and Association (The Cooper Health Systems).

12/2021 – A resolution approving a Grant agreement with the respect to the transfer to the City of Camden of remaining funds held on behalf of the Camden Health and Athletic Association (CHAA)

Time Lines:

Problematic Areas/Recommendations



November 11, 2021

Mayor Victor Carstarphen
City of Camden
Office of the Mayor
520 Market Street
City Hall, Room 400
P.O. Box 95120
Camden, NJ 08101-5120

RE: Grant of Sports Programs and Assets

Dear Mayor Carstarphen:

It is my pleasure to inform you that the Board of Trustees of Camden Health and Athletic Association, a New Jersey Nonprofit Corporation ("Corporation") has approved a Grant to the City of Camden ("City") of the Corporation's programs ("Programs"), i.e., its Summer Basketball League, skills and drills clinics, and year-round sports programs in baseball, softball, tee ball, basketball, soccer, track & field, wrestling, and golf, for Camden youth, boys and girls ages 4 to 17, as well as those assets ("Assets") related to the Programs, such as owned sports equipment, team and coach information and records, release forms, and lists of participating youth, and intellectual property, and funds in the amount of \$387,548.89 (subject to investment gains and losses incurred prior to Corporation's transfer of funds) ("Grant"), in support of the following charitable and educational purpose described in Section 170(c)(2)(B) of the Internal Revenue Code:

To enable the City to operate the Programs for Camden youth, boys and girls ages 4-17, on a going forward basis.

We anticipate that the Programs would be carried out by the City's Bureau of Recreation.

The Grant will be made upon receipt by Corporation of this Grant Award Letter signed by you as Mayor of the City. The following terms and conditions apply to the City's use of the Grant:

1. Purpose

Grant of the Programs and Assets may be utilized by the City only for the Section 170(c)(2)(B) charitable and educational purposes specified above.

2. Volunteers and Personnel

The City understands that it must engage sufficient numbers of trained employees or volunteers to operate the Programs, including coaches and an Athletic Director to manage all of the Programs. Such employees and volunteers must be able to obtain a criminal background clearance for persons involved in youth programs under New Jersey law.

3. Record Maintenance and Transparency

The City must maintain records of all receipts and expenditures for the Programs. Many of the individual trustees on the Corporation Board of Trustees are interested in continuing to support, individually or through their companies, the Programs, but will only do so if the books and records maintained by the City related to the Programs are transparent and are made available to such donors upon request.

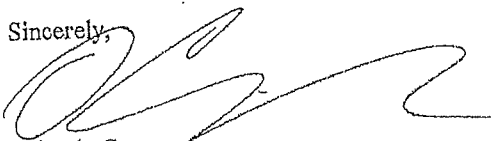
4. Prohibited Activities

It is understood that Grant Programs and Assets will not be used for any of the following purposes:

- A. To carry on propaganda, or otherwise to attempt to influence any legislation;
- B. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive;
- C. To make grants to individuals or to any entities which are not federal tax exempt under either Section 501(c)(3) or Section 115 of the Internal Revenue Code for any reason; or
- C. To undertake any activity for any purpose other than the charitable and educational purposes specified in Sections 170(c)(2)(B) of the Internal Revenue Code.

If this letter correctly describes your understanding of the terms of this Grant, please indicate the City's agreement to such terms by signing the enclosed copy of this letter and returning it to the Corporation. The Grant will be made following receipt by the Corporation of a signed copy of this letter.

Sincerely,



Orlando Cuevas
Chair, Board of Trustees
Camden Health & Athletic Association

ACCEPTED AND AGREED this _____ day of _____, 2021

CITY OF CAMDEN

By: _____
Name: Victor Carstarphen
Title: Mayor

4/26/22, 10:17 AM

https://etresury.tdbank.com/s1gcb/sbb/common/home/print?OWASP_CSRFTOKEN=DDZH-0TJ3-VCPK-G2JK-YF5I-PWZK-GL...

Print Date 04/26/2022

Print  Close 

Transaction Date

04/07/2022

Account



Transaction Type

Incoming Money Transfer

Credit/Debit

Credit

Amount

\$387,548.89

Bank Reference

700064761

Reference Text

THE COOPER HEALTH SYSTEM

FUENTES
7/26/2022

R-3

**RESOLUTION APPOINTING CHRISTOPHER COLLINS, COUNCILMAN FOR THE
SECOND WARD, TO A ONE-YEAR TERM AS COMMISSIONER FOR THE CAMDEN
REDEVELOPMENT AGENCY**

WHEREAS, N.J.S.A. 40A:12A-11 provides for the appointment of seven (7) Commissioners for the Camden Redevelopment Agency by the City Council of the City of Camden; and

WHEREAS, pursuant to Camden Code MC-5276, adopted on May 12, 2020, one (1) of the seven (7) members of the Camden Redevelopment Agency shall be a member of City Council; and

WHEREAS, City Councilman CHRISTOPHER COLLINS, Councilman for the Second Ward, has been submitted by a member of this Council, which has reviewed the qualifications of said nominee and is satisfied as to his fitness for appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints CHRISTOPHER COLLINS, Councilman for the Second Ward, as Commissioner to the Camden Redevelopment Agency for term of one (1) year effective from August 1, 1022 through July 31, 2023.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date: July 26, 2022

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

7/26 R-3



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: July 19, 2022

Council Meeting Date: July 26, 2022

FROM: Councilperson

- | | |
|---|---|
| <input checked="checked" type="checkbox"/> Angel Fuentes, President | <input type="checkbox"/> Marilyn Torres, 3 rd Ward |
| <input type="checkbox"/> Sheila Davis, Vice President, At-Large | <input type="checkbox"/> Felicia Reyes-Morton, 4 th Ward |
| <input type="checkbox"/> Shaneka Boucher, 1st Ward | <input type="checkbox"/> Nohemi Soria-Perez, At-Large |
| <input type="checkbox"/> Chris Collins, 2 nd Ward | |

Action Requested:

RESOLUTION APPOINTING CHRISTOPHER COLLINS, COUNCILMAN FOR THE SECOND WARD, TO A ONE-YEAR TERM AS COMMISSIONER FOR THE CAMDEN REDEVELOPMENT AGENCY

****Please attach any supporting documents

Angel Fuentes /nfb

Signature of Councilperson

07/19/22

Date

MBS:dh
07-26-22

R-4

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE
AND APPROPRIATION NJSA 40A:4-87**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount, now, therefore

BE IT RESOLVED, that the City Council of the City of Camden in the County of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$24,085,000.00, which is now available from the State of New Jersey in the amount of \$24,085,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$24,085,000.00 is hereby appropriated under the caption "CY2021 Supplemental Transitional Aid".

BE IT FURTHER RESOLVED that the above is the result of funds from State of New Jersey in the amount of \$24,085,000.00.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 26, 2022

The above has been reviewed
and approved as to form.



DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Special K4

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date July 26, 2022

TO: Timothy J. Cunningham., Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request: Finance

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION REQUESTING THE INSERTION OF SPECIAL ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87

BRIEF DESCRIPTION OF ACTION RESOLUTION REQUESTING THE INSERTION OF SPECIAL ITEMS OF REVENUE AND APPROPRIATION PURSUANT TO NJSA 40A:4-87 FOR ADDENDUM TO THE CY2021 MEMORANDUM OF UNDERSTANDING FOR THE RECEIPT OF SUPPLEMENTAL TRANSITIONAL AID TO BE APPROPRIATED AS FOLLOWS:

- City Facilities - \$3,000,000.00
- Metro Police Department - \$3,000,000.00
- Roads/Infrastructure - \$10,000,000.00
- Department of Public Works Equipment - \$2,000,000.00
- Removal of Illegal Dump Sites - \$2,000,000.00
- Water and Sewer Upgrades - \$4,085,00.00

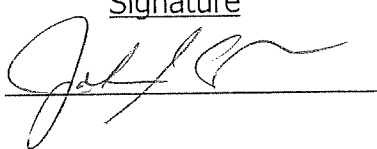
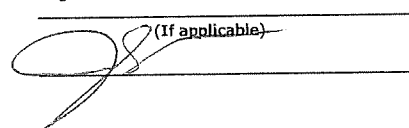
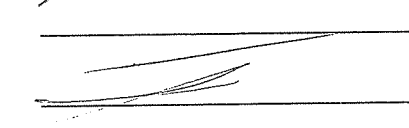
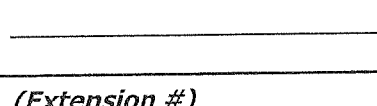
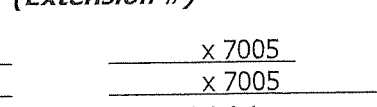

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$24,085,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>7/20/22</u>	
Approved by Grants Management:	<u>7/20/22</u>	 (If applicable)
Approved by Finance Director:	<u>7/20/22</u>	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>7/20/22</u>	
Approved by Business Administrator:	<u>7/20/22</u>	
Received by City Attorney:	<u>7/20/22</u>	

(Name) Please Print

(Extension #)

Prepared By: Stephanie N. Holmes
Contact Person: Stephanie N. Holmes

x 7005

x 7005

****Please attach all supporting documents****

**CY2021 SUPPLEMENTAL TRANSITIONAL AID
CITY OF CAMDEN
ADDENDUM**

The following terms and conditions shall supplement the City of Camden's (the "Municipality") 2021 Memorandum of Understanding ("MOU") for the receipt of Transitional Aid.

As with all other terms of the MOU, failure to comply with the MOU to the satisfaction of the Director of the Division of Local Government Services can result in the Division of Local Government Services ("Division") withholding, either temporarily or permanently, the supplemental Transitional Aid payment to the Municipality.

The Municipality shall collaborate with the assigned Municipal Technical Advisor to allocate up to \$24,085,000 in supplemental (one-time) Transitional Aid to fund the following projects:

- City Facilities – energy efficient upgrades and improvements to city hall and related facilities - \$3,000,000
- Metro Police Department – capital improvements to various police systems and facilities. Specifically, crime prevention/shot spotter technology - \$3,000,000
- Roads/Infrastructure – the reconstruction, improvement, and emergency paving of various city roads - \$10,000,000
- Department of Public Works Equipment – the purchase of new vehicles and equipment to replace outdated fleet trucks, backhoes, salt spreaders, etc. - \$2,000,000
- Removal of Illegal Dump Sites – \$2,000,000
- Water and Sewer upgrades - \$4,085,000

**CY2021 SUPPLEMENTAL TRANSITIONAL AID
CITY OF CAMDEN
ADDENDUM**

The Municipality agrees to provide an explanation and justification to the assigned Municipal Technical Advisor prior to dispersing or awarding the funds to ensure compliance with the purpose of the awards.

The Municipality agrees to maintain a status log, in the form provided by the Division, of each project funded by the supplemental Transitional Aid and provide regular updates as requested by the assigned Municipal Technical Advisor.

DATED: July __, 2022

ATTEST

Municipal Clerk

Mayor

Jacquelyn A. Suárez, Director
Division of Local Government Services

MBS:dh
07-26-22

R-5

**RESOLUTION IN SUPPORT OF BRANCH VILLAGE HOMEOWNERSHIP, LLC
APPLICATION TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS,
NEW JERSEY AFFORDABLE HOUSING TRUST PROGRAM
IN CONNECTION WITH BRANCH VILLAGE PHASE V**

WHEREAS, the Branch Village Homeownership LLC desires to apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed **\$2,500,000 of DCA Affordable Housing Trust Funds** the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq. for the purpose of developing approximately ten (10) units of homeownership affordable housing in the Branch Village Phase 5 development ("Project"); and

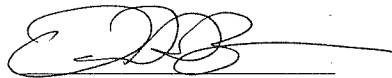
WHEREAS, the Municipality is eligible for State aid pursuant to P.L. 1978, c. 14 (N.J.S.A. 52:27D-178 et seq.); now therefore

BE IT RESOLVED, that the City of Camden does hereby support this application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in an eligible municipality in accordance with N.J.A.C 5:43-1.3(a). The municipality also asks that Branch Village Homeownership LLC, as permitted under N.J.A.C 5:43-1.3 (a), to contract only for this project, directly with the Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 26, 2022

The above has been reviewed
and approved as to form.


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: July 26, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution in Support of Branch Village Homeownership, LLC Application to New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Program in Connection with Branch Village Phase V Development.

BRIEF DESCRIPTION OF ACTION: This action is necessary to support the development of ten (10) units of homeownership affordable housing for the Branch Village Phase V Development.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	7/20/22	_____
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez	7150
Contact Person:	Timothy J. Cunningham, Esq.	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



Housing Authority of the City of Camden



Branch Village Phase V: Homeownership

In November of 2017, The Housing Authority of the City of Camden (HACC) was awarded a \$13.2MM CHOICE Neighborhoods Implementation award to support the transformation of Clement T. Branch Village. HACC and their development partner, The Michaels Organization (Michaels) is currently completing this CHOICE initiative ahead of the US HUD defined time frame. Although this effort received only a portion of the requested \$30MM, the housing component is under budget thanks to the support of many generous stakeholders. As a result of the funding reduction HUD requested that HACC and Michaels modify the housing strategy. In doing so, the housing team had to deviate from some transformation plan priorities including building an off-site Transit Oriented Development and increasing home ownership opportunities in the area. Now that the transformation effort has remaining housing funds, HACC and Michaels are thrilled to reintroduce the homeownership component of the revitalization of Clement T. Branch Village.

HACC and Michaels will partner to assist with this homeownership effort. HACC and Michaels will partners with The Heart of Camden which specializes in affordable home ownership efforts and has the capacity to help potential homeowners secure local, county and state financing assistance to alleviate down payment and closing costs. The non-profit also specializes in marketing, financial literacy and maintenance education programs for perspective homeowners.

The homeownership development will include 10 newly constructed duplex-styled homes fronting the renovated Elijah Perry Park. These 10 new homes will include energy-star appliances and fixtures, energy efficient windows, air tight building envelop, porches, resilient flooring, central air and heat, LED lighting, and back, side and front yards.

Branch Village is located in one of Camden's newly redeveloped neighborhoods-the Mt. Ephraim South Neighborhood. It historically has had the highest concentration of public housing in Camden, but many have been demolished and replaced. This neighborhood is a part of a major redevelopment plan that has included the rehabilitation of Johnson Park, the development at Chelton Terrace, and the construction of Antioch Manor and Centreville South Family Housing.

Branch Village, in particular, is a 351-unit housing community, of which 255 units are being redeveloped through the partnership of the Housing Authority of the City of Camden, and Michaels, in five phases. The first phase was The Branches at Centerville, a 50-unit midrise building, and the second and third phases of Branch Village consisted of 147-units of townhome-styled residents. The fourth phase of Branch Village is comprised of 58 units in a low-rise building. Lastly, phase five will contain the 10 duplex-styled homeownership units.

Each home will be made affordable to families earning at or below 80% of Camden County Area Median Income. The two-acre site will include twin-styled, semi-detached homes with driveways. All 10 homes will include three-bedrooms.

Currently, in the planning process, Branch Village Phase V has recently received final site plan approval from the City of Camden.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN
AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING
("MOU") BETWEEN THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION, THE CITY OF CAMDEN, CAMDEN REDEVELOPMENT AGENCY,
AND THE CAMDEN COUNTY HEALTH DEPARTMENT REGARDING THE
REMOVAL OF STOCKPILED MATERIAL LOCATED AT 619-635 CHESTNUT
STREET, 618 MT. VERNON STREET; 602, 607 AND 605 CHESTNUT STREET; SS
CHESTNUT 60 E 6TH STREET; 624-644 CHESTNUT STREET; 604 CHESTNUT
STREET; NW SYCAMORE & 7TH STREETS; 601-609 SYCAMORE STREET; AND
619 SYCAMORE STREET. CAMDEN CITY, NJ 08103**

WHEREAS, there unlawfully exists a significant amount of stockpiled material at 619-635 Chestnut Street, 618 Mt. Vernon Street; 602, 607 and 605 Chestnut Street; SS Chestnut 60 E 6th Street; 624-644 Chestnut Street; 604 Chestnut Street; NW Sycamore & 7th Streets; 601-609 Sycamore Street; and 619 Sycamore Street. Camden City, NJ 08103; and

WHEREAS, certain City of Camden ("City"), Camden Redevelopment Agency ("CRA"), and a privately-owned parcel are also affected by the stockpiled material; and

WHEREAS, the New Jersey Department of Environmental Protection (the "NJDEP") and the City are both pursuing legal action against the parties alleged to be responsible for accumulating the stockpiled material; and

WHEREAS, the legal action is expected to take an extended period of time to reach a conclusion; and

WHEREAS, the City Code that are implicated by the unlawful actions of the responsible party include, but are not limited to, Sections 532-1 and 232-9; and

WHEREAS, the County Health Department acts as the City's agent for the issuance of notice of violation for the violation of City ordinances; and

WHEREAS, the City Code Section 532-1, authorizes the City to access the private property where the nuisance is occurring to address same in the event the property owner fails to do so; and

WHEREAS, the County, on the City's behalf, intends to issue a notice of violation against the property owner of the privately-owned properties containing the stockpiled material; and

WHEREAS, if the owner of the privately-owned properties containing the stockpiled material fails to address the stockpiled material, the CRA, acting as the City's agent, intends to access the properties to characterize and eventually properly dispose of the stockpiled material; and

WHEREAS, the NJDEP supports the City's, and its partners', efforts to utilize City ordinances to expediently address the stockpiled material and improve the quality of life for the residents and business surrounding the area; and

WHEREAS, the NJDEP, City, CRA and the County desire to enter into a Memorandum of Understanding ("MOU") acknowledging that the parties are entitled to a defense to liability for public entities under N.J.S.A. 58:10-23.11g.d.(4) and that the NJDEP will covenant not to sue or take further administrative action against the City, the CRA and the County resulting from their collective actions to access the properties containing the stockpiled material, characterize and properly dispose of the stockpiled material, pursuant to specific terms and conditions; and

WHEREAS, the NJDEP, the City, the CRA and the County have collectively negotiated a form of MOU attached hereto as **Exhibit A**;

NOW THEREFORE, BE IT RESOLVED, by the members of the City Council of the City of Camden affirmatively concurring as follows:

1. The MOU is hereby approved, and the Mayor and other authorized representatives of the City as may be required are each hereby authorized and directed to execute the MOU in a form substantially similar to the form attached hereto as Exhibit A and to take all necessary actions and execute such additional ancillary documents and agreements necessary to fully effectuate the intent of this Resolution.
2. This resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: July 26, 2022

The above has been reviewed
and approved as to form.

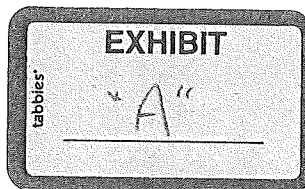


DANIEL S. BLACKBURN
City Attorney

ANGEL FUENTES
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk



TO: Timothy Cunningham, Administrator City of Camden;
Olivette Simpson, Executive Director, Camden Redevelopment Agency;
Stephanie Drake, Administrator, Camden County Health Department

FROM: Paul Stofa, Esq. and Armando Alfonso
New Jersey Department of Environmental Protection

RE: 619-635 Chestnut Street; 618 Mt. Vernon Street; 602, 607 and 605
Chestnut Street; SS Chestnut 60 E 6th Street; 624-644 Chestnut Street;
604 Chestnut Street; NW Sycamore & 7th Streets; 601-609 Sycamore
Street; and 619 Sycamore Street. Camden City, NJ 08103
Outline of Terms in Proposed NJDEP/Camden Document

DATE: July ____, 2022

Memorandum of Understanding ("MOU") Between the New Jersey Department of Environmental Protection, The City of Camden, Camden Redevelopment Agency, and the Camden County Health Department Regarding the Removal of Stockpiled Material Located at 619-635 Chestnut Street; 618 Mt. Vernon Street; 602, 607 and 605 Chestnut Street; SS Chestnut 60 E 6th Street; 624-644 Chestnut Street; 604 Chestnut Street; NW Sycamore & 7th Streets; 601-609 Sycamore Street; and 619 Sycamore Street. Camden City, NJ 08103

WHEREAS, there unlawfully exists a significant amount of stockpiled material at 619-635 Chestnut Street; 618 Mt. Vernon Street; 602, 607 and 605 Chestnut Street; SS Chestnut 60 E 6th Street; 624-644 Chestnut Street; 604 Chestnut Street; NW Sycamore & 7th Streets; 601-609 Sycamore Street; and 619 Sycamore Street. Camden City, NJ 08103 (the "Responsible Party Sites"); and

WHEREAS, the stockpiled material is negatively impacting certain additional parcels owned by the City _____ (the "City Property") the CRA _____ (CRA Property") and a resident _____ (the "Resident Property"); and

WHEREAS, the Responsible Party Sites, the City Property and the Resident Property shall be collectively referred to herein as (the "Affected Locations"); and

WHEREAS, a complete list of the Affected Locations is attached hereto as **Exhibit A**; and

WHEREAS, the New Jersey Department of Environmental Protection (the "NJDEP") and the City of Camden (the "City") are both pursuing legal action against the

parties alleged to be responsible for accumulating the stockpiled material at the Affected Locations, some of which involve City-owned properties; and

WHEREAS, the legal action is expected to take an extended period of time to reach a conclusion; and

WHEREAS, soil samples collected from the stockpiled material by the NJDEP in November 2020 indicate the presence of hazardous substances including, semi-volatile organic compounds (2-Methylnaphthalene, Benzo(a)anthracene, Benzo(a)pyrene, Benzo(b)fluoranthene, Dibenzo(a,h)anthracene, Indeno(2,3, 3-cd) pyrene, and Naphthalene) and metals (chromium, lead, and mercury) at concentrations in excess of NJDEP Soil Remediation Standards; and

WHEREAS, the stockpiled material is located within a neighborhood with residents living within close proximity, which presents a significant health and safety risk to the residents due to potential exposure from hazardous substances migrating from the Affected Locations, including in the summer months due to airborne dust negatively impacting air quality and erosion of the soil waste impacting the streets and sidewalks in the area of the Affected Locations; and

WHEREAS, the owner of several of the Affected Locations is also believed to be the party responsible for unlawfully accumulating the stockpiled material in violation of State law and local City ordinances; and

WHEREAS, the City Code that are implicated by the unlawful actions of the responsible party include, but are not limited to, Sections 532-1 and 232-9; and

WHEREAS, the County Health Department acts as the City's agent for the issuance of notice of violation for the violation of City ordinances; and

WHEREAS, the City Code Section 532-1, authorizes the City to access the private property where the nuisance is occurring to address same in the event the property owner fails to do so; and

WHEREAS, the County, on the City's behalf, intends to issue a notice of violation against the property owner of the privately-owned Affected Locations; and

WHEREAS, if the owner of the privately-owned Responsible Party Sites fails to address the stockpiled material, the Camden Redevelopment Agency (the "CRA"), acting as the City's agent, intends to access the Affected Locations to characterize and eventually properly dispose of the stockpiled material; and

WHEREAS, in addition to the authority granted to it under City Code Section 532-1 to access the privately-owned Affected Locations, the City has also authorized, via resolution, a Foreclosure proceeding against the Responsible Party Sites; and

WHEREAS, the City anticipates owning all of the Affected Locations at the conclusion of the Foreclosure proceeding which is expected to occur on or before _____; and

WHEREAS, the Spill Act provides a defense to liability to public entities acquiring contaminated properties via foreclosure or any other means for redevelopment purposes so long as the entities are not dischargers, persons in any way responsible, and do not exacerbate the conditions of the property; and

WHEREAS, the City has proposed using up to \$5 million of its allocation of Coronavirus State and Local Fiscal Recovery Funds made available through the American Rescue Plan Act of 2021 as leveraged funding to cover any unmet costs associated with the disposal of the stockpiled material at the property; and

WHEREAS, the CRA has applied for funds from the Hazardous Discharge Site Remediation Fund ("HDSRF") to assist with investigation of the stockpiled material, and assessment of the Affected Locations; and

WHEREAS, per N.J.A.C. 19:31-8.3 the City has satisfied the criteria for demonstrating its commitment to have the property redeveloped within three years from the completion of the remediation by having secured leveraged funding for the project; and

WHEREAS, the NJDEP supports the City's, and its partners', efforts to utilize City ordinances to expediently address the stockpiled material located on the Affected Locations and improve the quality of life for the residents and business surrounding the Affected Locations; and

WHEREAS, the NJDEP acknowledges the defense to liability for public entities under N.J.S.A. 58:10-23.11g.d.(4) and will covenant not to sue or take further administrative action against the City, the CRA and the County resulting from their collective actions to access the Affected Locations, characterize and properly dispose of the stockpiled material, pursuant to specific terms and conditions prior to the completion of the foreclosure process by the City, so long as the one or more of the City, and the CRA and the County acting as the City's agent in this matter, meet the requirements of N.J.S.A. 58:10-23.11g.d.(4); and

WHEREAS, the NJDEP, the City, the CRA and the County (collectively the "Parties") wish to memorialize their understanding in writing;

NOW THEREFORE, the following is acknowledged and agreed to by the Parties:

1. **Commitment to Utilize an LSRP** – The City, through the CRA, commits to (a) retaining an LSRP to perform the investigation and remediation of the Affected Locations and (b) paying an annual remediation fee.
2. **Commitment to Acquire and Redevelop the Affected Locations** – The City commits to acquiring the privately-owned Affected Locations for purposes of

having the property redeveloped within three years of the completion of remediating the Affected Locations.

3. Spill Act Defense and NJDEP Covenants –

(a) **City and CRA Property and Resident Property** – To the extent the City, and the CRA and the County acting as the City's agents in this matter, participate in any investigation of the stockpiled material and/or disposal on City Property or the Resident Property, the NJDEP acknowledges the defense to liability for the City, the CRA and the County and agrees to covenant not to sue or take further administrative action, provided the City, the CRA and the County meet the requirements of N.J.S.A. 58:10-23.11g.d.(4) and conditions are not exacerbated, in performing removal of the stockpiled material and other required remediation of the City Property.

(b) **Pre-acquisition** – To the extent the City, and the CRA and the County acting as the City's agents in this matter, participate in any investigation of the stockpiled material and/or disposal prior to completing the acquisition of the privately-owned parcels and based upon the City's commitment to acquire the privately-owned parcels, the NJDEP acknowledges the defense to liability for the City, the CRA and the County and agrees to covenant not to sue or take further administrative action, provided the City, the CRA and the County meet the requirements of N.J.S.A. 58:10-23.11g.d.(4) and conditions are not exacerbated, in performing removal of the stockpiled material and other required remediation of the Affected Locations.

(c) **Post-acquisition** – Based on the City's commitment to acquire the privately-owned Affected Locations via foreclosure and direct purchase and utilize all Affected Locations for purposes of future redevelopment, the NJDEP acknowledges the defense to liability for the City, and the CRA and the County acting as the City's agents in this matter, and agrees to covenant not to sue or take further administrative action, provided the City, and the CRA and the County acting as the City's agents in this matter, meet the requirements of N.J.S.A. 58:10-23.11g.d.(4) and conditions are not exacerbated, in performing removal of the stockpiled material and other required remediation of the Affected Locations.

4. Compliance with Standards – The City commits to performance of all work undertaken for the at the Affected Locations in accordance with all applicable laws and regulations, including Site Remediation Reform Act ("SRRA"), the Administrative Requirements for the Remediation of Contaminated Sites ("ARRCS") Rules and Tech Regs.

5. Cooperation – The Department commits to making itself available for technical consultation prior to commencement of and during remediation in accordance with established procedures,
https://www.nj.gov/dep/srp/srra/technical_consultation/.

6. **Term** – This MOU shall remain effective until the earlier of completion of remediation activities on the Affected Locations or the redevelopment of the Affected Locations, whichever occurs first.

7. **Miscellaneous Provisions** –

- (a) The terms, covenants and conditions contained herein are binding upon and inure to the benefit of the Parties hereto and their heirs, executors, administrators, successors and assigns.
- (b) This MOU may not be changed or modified, nor may any of its provisions be waived orally or in any manner, unless any change, modification or waiver is expressly agreed to in writing by all parties to the MOU.
- (c) Parties represent and warrant to each other that the person executing this MOU on behalf of such party has the full right, power and authority to enter into and execute this MOU on such party's behalf and that no consent from any other person or entity is necessary as a condition precedent to the legal effect of this MOU.
- (d) This MOU shall be subject to and shall be interpreted in accordance with and governed by the laws of the State of New Jersey.
- (e) This MOU may be executed in one or more counterparts, each of which will be deemed to be an original copy of this MOU and all of which, when taken together, will be deemed to constitute one and the same agreement. Electronic signatures (including, DocuSign and/or PDF signatures transmitted via e-mail) shall have the same binding effect as original signatures.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers thereunto duly authorized, as of the date first written above,

City of Camden

By: _____

Title: _____

Camden County

By: _____

Title: _____

Camden Redevelopment Agency

By: _____

Title: _____

New Jersey Department of
Environmental Protection

By: Mark J. Pedersen

Title: Assistant Commissioner

Exhibit A
Project Property Ownership List
TAX BLOCK 324 - YAFFA PROJECT LOTS

Tax Lots	Street Address	Owner Name
<i>Parcels referred to as YAFFA (WRH I, LLC) LOTS</i>		
10	618 MT VERNON ST	WRH I, LLC
34 as well as 7-9, 26-33	619-635 CHESTNUT ST	WRH I, LLC
40	607 CHESTNUT ST	WRH I, LLC
41	605 CHESTNUT ST	WRH I, LLC
<i>Parcels referred to as CRA / CITY LOTS</i>		
4	606 MT VERNON ST	CAMDEN CITY
11	620 MT VERNON ST	CAMDEN CITY
14	626 MT VERNON ST	CAMDEN CITY
15	628 MT VERNON ST	CAMDEN CITY
16	630 MT VERNON ST	CAMDEN CITY
17	632 MT VERNON ST	CAMDEN CITY
18	634 MT VERNON ST	CAMDEN CITY
19	636 MT VERNON ST	CAMDEN CITY
20	638 MT VERNON ST	CAMDEN CITY
39	609 CHESTNUT ST	CAMDEN REDEVELOPMENT AGENCY

TAX BLOCK 331 – PROJECT LOTS

Tax Lots	Street Address	Owner Name
<i>Parcels referred to as YAFFA (WRH I, LLC) LOTS</i>		
46	602 CHESTNUT ST	WRH I, LLC
50 as well as 41, 48, 49, 52	55 CHESTNUT 60 E 6TH ST	WRH I, LLC
54 as well as 55-65	624-644 CHESTNUT ST	WRH I, LLC
67	NW SYCAMORE & 7TH STS	WRH I, LLC
75	619 SYCAMORE ST	WRH I, LLC
80	601-609 SYCAMORE ST	WRH I, LLC
114	604 CHESTNUT ST	WRH I, LLC
<i>Parcels referred to as CRA / CITY LOTS</i>		
86	1114 SO 6TH ST	CAMDEN CITY
87	1112 SO 6TH ST	CAMDEN CITY
89	1108 SO 6TH ST	CAMDEN REDEVELOPMENT AGENCY
113	602 1/2 CHESTNUT ST	CAMDEN CITY
<i>Private Residential Property being vetted for acquisition</i>		
53	620 CHESTNUT ST	MCCONNELL, JAMES & SOUDAN, CARLTON

12-8

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: July 26, 2022

TO: City Council

FROM: Timothy J. Cunningham, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Memorandum of Understanding between the New Jersey Department of Environmental Protection, Camden Redevelopment Agency, Camden County Health Department and City of Camden.

BRIEF DESCRIPTION OF ACTION: There exist stockpiled material located at 619-635 Chestnut Street, 618 Mt. Vernon Street; 602, 607 and 605 Chestnut Street; SS Chestnut 60 E 6th Street; 624-644 Chestnut Street; 604 Chestnut Street, NW Sycamore & 7th Streets; 601-609 Sycamore Street; and 619 Sycamore Street, Camden City, NJ 08103.

This action is necessary to establish the commitment of the parties in connection with access, environmental assessment, removal of stockpiled materials and other required remediation at the affected locations.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		<i>(If applicable)</i>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	7/20/22	_____
Received by City Attorney:	7/22/22	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
Professional Service or EUS Type	MOU
Name of Vendor	New Jersey Department of Environmental Protection, Camden Redevelopment Agency, Camden County Health Department and City of Camden
Purpose or Need for service:	<p>This action is necessary to establish the commitment of the parties in connection with access, environmental assessment, removal of stockpiled materials and other required remediation at the affected locations.</p> <p>There exist stockpiled material located at 619-635 Chestnut Street, 618 Mt. Vernon Street; 602, 607 and 605 Chestnut Street; SS Chestnut 60 E 6th Street; 624-644 Chestnut Street; 604 Chestnut Street, NW Sycamore & 7th Streets; 601-609 Sycamore Street; and 619 Sycamore Street, Camden City, NJ 08103.</p>
Contract Award Amount	5 Million Allocation of Coronavirus State and Local Fiscal Recovery Funds – American Rescue Plan 2021
Term of Contract	Effective until the earlier completion of remediation activities on the affected location or the redevelopment of the Affected Locations, whichever comes first.
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date_____

Business Administrator/Manager Signature

Date_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date_____

For LGS use only:

() Approved

() Denied

Director or Designee,
Division of Local Government Services

Number Assigned_____