



AGENDA

CITY OF CAMDEN CITY COUNCIL REGULAR MEETING

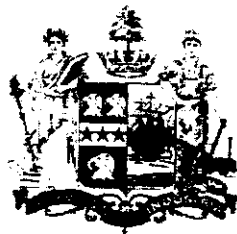
December 14th, 2021 – 5:00 p.m.

*Honorable Curtis Jenkins, President
Honorable Marilyn Torres, Vice President
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher
Honorable Chris Collins*

Honorable Victor Carstarphen, Mayor

*Michelle Spearman, City Attorney
Howard McCoach, Counsel to Council*

Luis Pastoriza, Municipal Clerk



CITY COUNCIL AGENDA

DECEMBER 14TH, 2021 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

1. Check registers of the City of Camden for the period of October 26th, 2021 to November 22nd, 2021
2. Payroll register summary for the City of Camden for the pay period of October 29th, 2021 and November 12th, 2021

OLD BUSINESS

Department of Administration

1. Resolution authorizing an execution of a shared services agreement between the City of Camden and the County of Camden for the Workforce Development and Job Training
2. Resolution adopting a revised version of the City of Camden's Personnel policies manual as required by the Camden County Joint Insurance Fund (JIF)

ORDINANCES – FIRST READING

N/A

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Administration

1. An Ordinance further amending and supplementing an Ordinance entitled, "An Ordinance fixing the salary ranges to be paid certain officers and employees in the classified and unclassified service of the City of Camden" adopted December 23, 1982 (MC-1917)

Office of the City Attorney

2. Ordinance authorizing execution amendment to agreement of sale between the City of Camden and St. Joseph's Carpenter Society respecting Cramer Hill Project
3. Ordinance authorizing the transfer of (13) parcels to Watson Street Management and Development Corporation

Department of Planning & Development

4. Ordinance authorizing the street vacation for McGuire Preservation Urban Renewal, LLC for Block 1227, Lots 1-11 (alleys located between Block 1227, Lots 5&6) and (alley located adjacent to the East Property Line of Block 1127, Lots 1-11 and the (west property line of Block 1227, Lot 27) as more particularly set forth in the attached metes and bounds descriptions pursuant to and in accordance with N.J.S.A. 40:67-1, ET SEQ.

Department of Public Works

5. An Ordinance designating restricted residential parking zones for individuals with disabilities of personalized signage to certain areas in the City of Camden as Handicap Parking privileges only
6. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

Department of Administration

7. Ordinance Amending Chapter 7 of the City of Camden City Code, Parking Authority, Formerly Chapter 5; Which was Created by Ordinance No. 1169, Adopted on October 23, 1958, and Further Amended by MC-4810, Adopted on February 21, 2014, to Provide the Parking Authority with the Full Authority as Specified in Parking Authority Law, Including, but Not Limited to, Designating Parking Enforcement Officers with Authority to Issue Summons and to Cause Vehicles Parked, Stored or Abandoned in the City of Camden, in Violation of Law, City Code or Regulations, to be Towed and for the Parking Authority to Cause to be Collected the Costs of Towing and Storage of Said Vehicle.
8. Ordinance Amending Chapter 803 of the City Code, Vehicles Abandoned
9. Ordinance Amending Chapter 815, Vehicles, Immobilization and Impoundment of

RESOLUTIONS

Office of City Council

1. Resolution appointing Alesha Figueroa-Falcon as commissioner of the Housing Authority of the City of Camden for a term of five (5) years, beginning on December 24, 2021 and expiring on December 23, 2026
2. Resolution appointing Tameka Mason as commissioner to the Camden Redevelopment Agency of the City of Camden for a term of five (5) years, beginning on December 24, 2021 and expiring on December 23, 2026

Office of the Municipal Clerk

3. Resolution awarding a contract for extraordinary, unspecifiable services with Night Kitchen Interactive to complete phases 2-3 of the Heritage Tourism Interactive History Mural in the amount not to exceed \$46, 000.00

Office of the City Attorney

4. Resolution authorizing the City to execute a recognition agreement for Cramer Hill Urban Renewal LLC for the Cramer Hill Family Project
5. Resolution authorizing the settlement of litigation
6. Resolution authorizing amendment #1 to contract #03-21-117 with Capehart Scatchard in the amount of \$50,000.00 for ongoing general legal services for the City of Camden

Department of Administration

7. Resolution providing advice and consent to the Mayor's appointment of Timothy Cunningham as Business Administrator
8. Resolution authorizing a contract to Cummins Sales and Service, 2727 Ford Road, Bristol PA 19007 for the engine repair of the Seagrave Fire Apparatus (Engine 1) (by title)
9. Resolution authorizing contracts with certain approved state contract vendors for year 2022
10. Resolution authorizing the renewal agreement between the County of Camden, Camden County Library Commission and the City of Camden for continued operation and maintenance of the Ferry Avenue Library Branch
11. Resolution approving grant agreement with respect to the transfer to the City of Camden of remaining funds held on behalf of the Camden Health & Athletic Association (CHAA)

12. Resolution authorizing a shared services agreement between the City of Camden and the County of Camden for the provision of services coordinating Camden County Capital Infrastructure Projects in the City of Camden
13. Resolution authorizing a contract to Aubrey Group, LLC, 648 Westfield Avenue, Unit 301, Elizabeth, NJ 07208 to provide grant writing services
14. Resolution authorizing the City to purchase sodium chloride from Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 under a joint agreement between the City of Camden and Camden County through the Camden County Cooperative Pricing System ID#57-CCCPS, for the one year option

Department of Planning & Development

15. Resolution approving the release of a letter of credit in the amount of \$73,153.20 for the Inner City Baptist Church
16. Resolution authorizing amendment #1 to contract #02-20-103 between the City of Camden & New Life Community Development Corporation
17. Resolution authorizing the execution of a memorandum of agreement (MOA) between the City of Camden, the Housing Authority of the City of Camden (HACC) and Camden Redevelopment Agency (CRA) for the FY20 Choice Neighborhood Implementation Grant
18. Resolution authorizing the insertion of a grant line item in the FY'22 budget from the State of New Jersey Department of Community Affairs Neighborhood Preservation Program in the amount of \$125,000.00
19. Resolution authorizing the acceptance of a 2022 Neighborhood Preservation Program (NPP) Grant in the amount of \$125,000.00 from the State of New Jersey Department of Community Affairs

Department of Finance

20. Resolution authorizing the issuance of various duplicate tax sale certificates
21. Resolution authorizing the refund of unapplied cash to Lonell Jenkins
22. Resolution authorizing the transfer of credit from Block/Lot-1189/4, 1188/1, 1185/2, 1188/1, 1189/1 and 1189/3 to be moved to Block/Lot 1188/3
23. Resolution authorizing the transfer of credit from Block/Lot-606/13 to be moved to Block/Lot 606/14
24. Resolution authorizing cancellation of stale dated checks in the amount of \$952,971.86
25. Resolution authorizing the refund of unapplied cash to MBA Abstract, Inc.

Department of Public Works

26. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co., for the emergency demolition of 1304 Mechanic Street, and stucco the walls of 1302 & 1306 Mechanic Street, Camden, NJ and impose a municipal lien against the property

Department of Finance

27. Resolution Authorizing Calendar Year 2021 Budget Transfers between Appropriation Accounts Pursuant to N.J.S.A. 40A:4-58 (by title)

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

C-1



VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

JOHANNA S. CONYER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CICAMDEN.NJ.US
WEBSITE: WWW.CICAMDEN.NJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance

Date: November 23, 2021

Subject: **Check Register-Communications for Forthcoming City Council Meeting- December 14, 2021**

Attached, please find the Check Register for the City of Camden for the period of October 26, 2021 to November 22, 2021

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

November 23, 2021
11:37 AM

CAMDEN CITY
Check Register By Check Date

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Range of Checking Accts: First to Last Range of Check Dates: 10/26/21 to 11/22/21
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487					
136654	10/29/21	MIK03 MIKE'S BETTER SHOES	600.00		16865
136655	10/29/21	NJL06 NJS LEAGUE OF MUNICIPALITIES	240.00		16865
136656	10/29/21	NJS07 NJ ST LEAGUE OF MUNICIPALITIES	180.00		16865
136657	10/29/21	TRE35 TREASURER, STATE OF NEW JERSEY	81,000.00		16865
136658	10/29/21	TRE50 TREASURER STATE OF NEW JERSEY	5,930.00		16865

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	87,950.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	87,950.00	0.00

TD 3RD PARTY 21	TD 3rdPrtyLien 2021	4308903552		
47591	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	204.38	16759
47593	10/26/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	779.74	16760
47594	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,803.17	16761
47595	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	686.14	16762
47596	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	7,642.18	16763
47597	10/26/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	2,794.36	16764
47598	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,654.04	16765
47599	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	671.28	16766
47600	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,384.73	16767
47601	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,219.89	16768
47602	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,009.73	16769
47603	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	508.48	16770
47604	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	466.02	16771
47605	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,296.19	16772
47606	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	520.43	16773
47607	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,183.82	16774
47608	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,164.97	16775
47609	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	567.85	16776
47610	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,447.88	16777
47611	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,426.33	16778
47612	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,097.46	16779
47613	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	249.24	16780
47614	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	567.67	16781
47615	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	24,910.97	16782
47616	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,923.11	16783
47617	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	699.62	16784
47618	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	465.42	16785
47619	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,785.67	16786
47620	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,202.18	16787
47621	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,731.01	16788
47622	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	363.37	16789
47623	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,368.99	16790
47624	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,881.11	16791
47625	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,457.30	16792
47626	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,616.71	16793
47627	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	486.58	16794
47628	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	219.48	16795

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
TD 3RD PARTY 21	TD 3rdPrtyLien 2021 4308903552	Continued		
47629	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	8,433.99	16796
47630	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,944.87	16797
47631	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,893.61	16798
47632	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,238.43	16799
47633	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,022.41	16800
47634	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,279.36	16801
47635	10/26/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	10,488.50	16802
47636	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,592.78	16803
47637	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	6,868.20	16804
47638	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	940.41	16805
47639	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,313.70	16806
47640	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	15,029.28	16807
47641	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,136.75	16808
47642	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	5,664.47	16809
47643	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,191.78	16810
47644	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,584.46	16811
47645	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,043.43	16812
47646	10/27/21	LN-40097 RAJENDRA INC	584.23	16813
47647	10/27/21	LN-40012 FERNANDITO PERALTA	16,175.94	16814
47648	10/27/21	LN-40030 MACWCP II LLC	4,448.93	16815
47649	10/27/21	LN-11012 DANIEL A. LEBAR	358.07	16816
47650	10/27/21	LN-11012 DANIEL A. LEBAR	544.41	16817
47651	10/27/21	LN-11012 DANIEL A. LEBAR	455.86	16818
47652	10/27/21	LN-11012 DANIEL A. LEBAR	421.09	16819
47653	10/27/21	LN-11012 DANIEL A. LEBAR	404.68	16820
47654	10/27/21	LN50067 Pedro Garcia	8,411.36	16821
47655	10/27/21	LN-40206 US BANK CUST FOR PRO CAP 8	961.30	16822
47656	10/27/21	LN-40206 US BANK CUST FOR PRO CAP 8	1,201.18	16823
47657	10/27/21	LN-40206 US BANK CUST FOR PRO CAP 8	2,342.94	16824
47658	10/27/21	LN-40187 TLOA OF NJ LLC	11,166.13	16825
47659	10/27/21	LN-40130 RED OAK SERVICING COMPANY LLC	7,340.50	16826
47660	10/27/21	LN-40097 RAJENDRA INC	482.33	16827
47661	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,613.08	16828
47662	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,870.28	16829
47663	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	393.85	16830
47664	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	573.18	16831
47665	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	428.14	16832
47666	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	570.97	16833
47667	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,468.60	16834
47668	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	8,382.97	16835
47669	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,146.82	16836
47670	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,209.59	16837
47671	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,956.20	16838
47672	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,139.87	16839
47673	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	8,051.39	16840
47674	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	196.10	16841
47675	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	3,280.35	16842
47676	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,695.86	16843
47677	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	20,811.25	16844
47678	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,487.80	16845
47679	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	731.03	16846
47680	10/27/21	LN-40206 US BANK CUST FOR PRO CAP 8	1,323.84	16847
				16848

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD 3RD PARTY 21 TD 3rdPrtyLien 2021 4308903552 Continued					
47681	10/27/21	LN-40206 US BANK CUST FOR PRO CAP 8	1,058.62		16849
47682	10/27/21	LN-40206 US BANK CUST FOR PRO CAP 8	1,133.72		16850
47683	10/27/21	LN-50047 RUTH JACKSON	30,995.70		16851
47684	10/27/21	LN-50027 MADELINE CORDERO	2,934.24		16852
47685	10/27/21	LN-31215 BENJAMIN FLECK	3,631.95		16853
47686	10/27/21	LN-31215 BENJAMIN FLECK	1,764.51		16854
47687	10/27/21	COOPE005 Cooper Square Aquisition 1, LL	50.00		16855
47688	10/27/21	LN-31215 BENJAMIN FLECK	448.19		16855
47689	10/27/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	805.12	10/27/21 VOID	16855 (Reason: duplicate PO)
47690	10/27/21	LN-40187 TLOA OF NJ LLC	318.00		16855
47691	10/27/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	136.00		16855
47692	10/27/21	LN-50012 COOPER SQUARE ACQUISITION 1 LL	250.00		16855
47693	10/27/21	LN-50014 CHRISTIAN RODRIGUEZ	50.00		16855
47694	10/27/21	LN-50025 PC4 LLC	106.00		16855
47695	10/27/21	LN-50096 Angad Guglani	27,150.35		16855
47696	10/27/21	LN-31215 BENJAMIN FLECK	43.00		16856

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	104	1	396,824.33	805.12
Direct Deposit:	0	0	0.00	0.00
Total:	104	1	396,824.33	805.12

TD CDBG GRANT21 TD CDBG Grant 2021 4308903718					
25462	10/29/21	ADV01 ADVERTISING SPECIALTIES	1,609.38		16859
25463	10/29/21	EDS06 ED'S CONTRACTING SERVICES	4,550.00		16859
25464	10/29/21	MCK11 SHANNON MCKEOWN	400.00		16859
25465	11/12/21	MCK11 SHANNON MCKEOWN	400.00		16870
25466	11/12/21	ORI02 ORIENTAL TRADING COMPANY	48.89		16870
25467	11/19/21	ADV13 ADVERTISING SPECIALITIES BY	392.00		16882
25468	11/19/21	CON18 CONTINENTAL FIRE & SAFETY, INC	889.20		16882
25469	11/19/21	ENT03 THE ENTERPRISE CENTER	12,169.96		16882
25470	11/19/21	HOM01 HOME DEPOT CREDIT SVCS.	9,315.37		16882
25471	11/19/21	MCK11 SHANNON MCKEOWN	700.00		16882
25472	11/19/21	MUN36 MUNICIPAL EMERGENCY SERVICES	724.00		16882
25473	11/19/21	ORI02 ORIENTAL TRADING COMPANY	544.09		16882
25474	11/19/21	SAN89 MARGARITA SANTIAGO	8,000.00		16882
25475	11/19/21	SUB11 SUBURBAN CONSULTING ENGINEERS	4,368.51		16882
25476	11/19/21	WIT05 WITMER PUBLIC SAFETY GROUP	1,364.00		16882

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	15	0	45,475.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	15	0	45,475.40	0.00

TD ESG GRANT 21 TD ESG Grant 2021 4308907596					
10114	10/29/21	DLS01 DLS INVESTMENT LLC	925.00		16862
10115	11/19/21	LAN25 LANDAUS PROPERTY MGMT LLC	8,950.00		16883

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CAMDEN CITY
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD ESG GRANT 21 TD ESG Grant 2021 4308907596 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	9,875.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	9,875.00	0.00
TD GEN CAPITAL TD Gen Cap 1/1/21 4308903495					
1008	11/12/21	APC02 A P CONSTRUCTION INC	46,329.21		16874
1009	11/12/21	MAR108 CHARLES MARANDINO, LLC	250.64		16874
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	46,579.85	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	46,579.85	0.00
TD GEN INS 21 TD Gen Ins 2021 4308903544					
21559	10/29/21	HOR13 JOSE L. HORTA	362.13		16857
21560	10/29/21	LUC04 CARLOS LUCIANO	724.26		16857
21561	10/29/21	MAR58 MONSERRATE MARTINEZ	2,626.20		16857
21562	10/29/21	SHA07 BARBARA SHARPER	362.13		16857
21563	11/12/21	ALG01 DAVID ALGABA AND LOWENTHAL &	35,000.00		16869
21564	11/12/21	DEG01 DEGNAN & BATEMAN INC	696.20		16869
21565	11/12/21	ENG04 KAREN ENGLISH TRANSCRIPTION	131.04		16869
21566	11/12/21	EVE05 EVEREST COURT REPORTING	1,636.00		16869
21567	11/12/21	IMX01 IMX MEDICAL MGMT SERVICES	854.44		16869
21568	11/12/21	JOSEP005 JOSEPH B GALIAZZI	742.50		16869
21569	11/12/21	SAN05 MARK SAUNDERS	480.32		16869
21570	11/12/21	TUR16 TURNER, O'MARA, DONNELLY &	893.00		16869
21571	11/19/21	FOL02 HERBERT FOLTZ JR	1,336.50		16886
21572	11/19/21	LEA04 CLIFFORD S LEARY	1,633.50		16886
21573	11/19/21	PETER005 PETER F. MCHUGH	6,141.00		16886
21574	11/19/21	QLEVE005 WARREN ROBERT EVERETT	742.50		16886
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	16	0	54,361.72	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	16	0	54,361.72	0.00
TD GRNT ACCT 21 GrantFndAcct 1/1/21 4308903651					
104651	10/29/21	CAM138 Camden County Treasurer	134,897.98		16863
104652	10/29/21	TOW01 TOWNSHIP OF PENNSAUKEN	2,511.20		16863
104653	11/12/21	GUI07 GUIDOS PIZZA	625.00		16871
104654	11/12/21	HOM11 HOME DEPOT	2,656.68		16871
104655	11/19/21	GUI07 GUIDOS PIZZA	2,500.00		16884
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	143,190.86	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	143,190.86	0.00
TD HOME GRANT21 TD Home Grant 2021 4308903643					
13328	10/29/21	TAM02 TAMARACK APARTMENTS, LLC	1,658.00		16861

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TD HOME GRANT21 TD Home Grant 2021 4308903643 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
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	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	1,658.00	0.00
TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603					
13087	10/29/21	EPM01 ENGLISH PROPERTY MGMT LLC	144.00		16860
13088	10/29/21	LEW18 LEWIS INSECTIONS	450.00		16860
13089	10/29/21	THO61 PATRICIA THOMPSON	252.00		16860
13090	10/29/21	WOR15 WORKFORCE & ECONOMIC	9,860.29		16860
13091	11/05/21	AAA05 AAA REALTY & MANAGEMENT, LLC	614.00		16867
13092	11/05/21	ABE01 ABED S ABED	782.00		16867
13093	11/05/21	ABE06 ZAYED S ABED	1,412.00		16867
13094	11/05/21	ADD03 SHIKEITHA ADDYE	14.00		16867
13095	11/05/21	AIO01 AION FOX RIDGE LLC	892.00		16867
13096	11/05/21	ALP05 ALPINE COURT APARTMENTS	1,159.00		16867
13097	11/05/21	AME16 AMERICAN DREAM PROPERTIES	853.00		16867
13098	11/05/21	ANG08 ANGELO ASSOCIATES, LLC	840.00		16867
13099	11/05/21	ANT01 ANTIOCH PHASE II	692.00		16867
13100	11/05/21	BOR21 GRACIE MARIE BORNES	40.00		16867
13101	11/05/21	CAP25 CAPITAL SYSTEMS PROPERTY MANAG	642.00		16867
13102	11/05/21	CAS31 CASTLE OAKS APTS. LLC	373.00		16867
13103	11/05/21	CED04 CEDAR BROOK NJ, LLC	1,000.00		16867
13104	11/05/21	DEE01 DEERFIELD ASSOCIATES, LP	92.00		16867
13105	11/05/21	EME14 GIBBSBORO LLC	965.00		16867
13106	11/05/21	EPM01 ENGLISH PROPERTY MGMT LLC	1,208.00		16867
13107	11/05/21	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	250.00		16867
13108	11/05/21	FER21 KATHERINE FERGUSON	499.00		16867
13109	11/05/21	FOX04 AION FOX RIDGE, LLC	1,868.00		16867
13110	11/05/21	GAB02 ELI GABAY	1,046.00		16867
13111	11/05/21	GAT05 GATEHOUSE & COOPERSTOWN APTS	685.00		16867
13112	11/05/21	GRA65 GRACE PROPERTY SOLUTION	585.00		16867
13113	11/05/21	GRE49 GREEN GARDEN APARTMENT, LLC	708.00		16867
13114	11/05/21	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	900.00		16867
13115	11/05/21	GUI09 ROBERT J GUILFOYLE	274.00		16867
13116	11/05/21	HPA01 HP ALTMAN AUTUMN RIDGE LLC	362.00		16867
13117	11/05/21	HUM05 LEON HUMPHREY	44.00		16867
13118	11/05/21	HYD05 EAST COAST HYDE PARK	1,412.00		16867
13119	11/05/21	JAW01 MOHAMMED JAWED	1,011.00		16867
13120	11/05/21	JEF12 JEFFERSON PLACE, LLC	779.00		16867
13121	11/05/21	JEN21 LAWRENCE AND GLENN JENTSCH	950.00		16867
13122	11/05/21	JEN22 GUSS T. JENKINS	1,149.00		16867
13123	11/05/21	KEH02 K & E HOMES, LLC	967.00		16867
13124	11/05/21	KEL27 BARBARA KELLY	843.00		16867
13125	11/05/21	KIY01 MICHAEL KIYAGA	1,004.00		16867
13126	11/05/21	KRI04 KRIEGMAN & SMITH	923.00		16867
13127	11/05/21	LIN20 LINDENWOLD PH, LP	2,078.00		16867
13128	11/05/21	LUM03 LUMBERTON CAMPUS LP	490.00		16867
13129	11/05/21	OAK04 OAK RIDGE APARTMENTS	1,490.00		16867
13130	11/05/21	PAR39 PARKVIEW AT COLLINGSWOOD URBAN	2,967.00		16867
13131	11/05/21	REA12 REAL VALUE PARTNERS 3, LLC	1,030.00		16867
13132	11/05/21	REA16 REAL PORTFOLIO 8, LLC	858.00		16867
13133	11/05/21	ROB14 ROBERT NICOLEAUL 1052 COLYOR	763.00		16867

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13134	11/05/21	ROB60 ROBIN HILL APARTMENTS	1,032.00		16867
13135	11/05/21	SAR06 JOHN SARAPPA JR.	455.00		16867
13136	11/05/21	SPR09 1721 SPRINGDALE URBAN RENEWAL	955.00		16867
13137	11/05/21	TAM02 TAMARACK APARTMENTS, LLC	853.00		16867
13138	11/05/21	THE36 THE HEATHERS REALTY, LLC	511.00		16867
13139	11/05/21	THO61 PATRICIA THOMPSON	84.00		16867
13140	11/05/21	VES04 VESTORS PROPERTIES	771.00		16867
13141	11/05/21	WAS15 WASHINGTON PARK APTS LLC	692.00		16867
13142	11/05/21	WHI08 WHITEGOLD INVESTMENTS LLL	3,231.00		16867
13143	11/05/21	WSA01 WS AFFORDABLE URBAN RENEWAL LL	557.00		16867
Checking Account Totals					
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TD SEWER 21 Sewer 1/1/21 4308903594					
7725	11/12/21	BUC01 BUCHART HORN, INC	8,317.25		16873
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		1	0	8,317.25	0.00
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Total:		1	0	8,317.25	0.00
TD UNEMPTRST 21 TD UnemploymentTrst 4308903528					
956	10/29/21	STA12 NJ DEPT OF LABOR & WORKFORCE D	5,434.45		16858
Checking Account Totals					
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Checks:		1	0	5,434.45	0.00
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Total:		1	0	5,434.45	0.00
TD WRK COMP 21 Worker Comp 1/1/21 4308903510					
71634	11/19/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	11/19/21 VOID	0
71635	11/19/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	2,670.00		16887
Checking Account Totals					
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Checks:		1	1	2,670.00	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		1	1	2,670.00	0.00
TDGENERAL21 TD General 2021 4308903487					
136605	10/29/21	AA02 A & A GLASS	710.00		16864
136606	10/29/21	AUT08 AUTO ZONE INC.	151.60		16864
136607	10/29/21	AVR01 AVR RESOURCE GROUP, INC.	7,479.95		16864
136608	10/29/21	BIL09 BILLOWS ELECTRIC SUPPLY	284.37		16864
136609	10/29/21	COM35 COMCAST BUSINESS SERVICES --	371.59		16864
136610	10/29/21	CON02 CONTRACTOR SERVICE	199.98		16864
136611	10/29/21	COU01 COURIER POST	2,398.64		16864
136612	10/29/21	COU30 COUNTY CONSERVATION COMPANY	250.12		16864
136613	10/29/21	DEC01 DECOTIIS, FITZPATRICK & COLE	6,858.64		16864
136614	10/29/21	DIF02 DIFRANCESCO, BATEMAN, KUNZMAN,	2,673.10		16864
136615	10/29/21	EME15 EMERGENCY EQUIPMENT SALES, LLC	0.00	10/29/21 VOID	0

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TDGENERAL21	TD General	2021 4308903487	Continued		
136616	10/29/21	EME15 EMERGENCY EQUIPMENT SALES,LLC	0.00	10/29/21 VOID	0
136617	10/29/21	EME15 EMERGENCY EQUIPMENT SALES,LLC	19,062.17		16864
136618	10/29/21	FED14 FEDEX (OMEGA CORP CTR)	172.05		16864
136619	10/29/21	FIG15 FIG CUST FOR FIG NJ18 LLC	561.49		16864
136620	10/29/21	GOO12 TIREHUB, LLC	400.52		16864
136621	10/29/21	GRA36 GRAINGER, INC.	288.48		16864
136622	10/29/21	HAI05 HAINESPORT AUTO & TRUCK	2,913.88		16864
136623	10/29/21	HOM01 HOME DEPOT CREDIT SVCS.	2,517.00		16864
136624	10/29/21	IKO02 RICOH USA, INC	11,125.00		16864
136625	10/29/21	INTEG005 Integrity Title	274.06		16864
136626	10/29/21	LAU01 LAUREL LAWN MOWER SERVICE	1,443.66		16864
136627	10/29/21	MCC44 HOWARD MCCOACH,PC	2,913.60		16864
136628	10/29/21	MER01 MERCHANTVILLE OVERHEAD	6,340.00		16864
136629	10/29/21	MIC09 MICHAEL'S	115.35		16864
136630	10/29/21	MIK03 MIKE'S BETTER SHOES	3,530.97		16864
136631	10/29/21	NJL06 NJS LEAGUE OF MUNICIPALITIES	660.00		16864
136632	10/29/21	ORI02 ORIENTAL TRADING COMPANY	338.25		16864
136633	10/29/21	PAT26 PATCH MANAGEMENT	23,151.90		16864
136634	10/29/21	PEN07 PENNSAUKEN ANIMAL HOSPITAL	2,075.00		16864
136635	10/29/21	PIL06 MARIA DEL PILAR	300.00		16864
136636	10/29/21	POL01 POLLUTION CONTROL FINANCING	39,129.78		16864
136637	10/29/21	PRE01 PREFERRED MEAL SYSTEMS, INC.	1,639.50		16864
136638	10/29/21	PRI03 PRIME FIRE PROTECTION LLC	588.00		16864
136639	10/29/21	PROCA005 ProCap7, LLC	747.06		16864
136640	10/29/21	RDP01 RAIN DROP PRODUCTS, LLC	3,015.00		16864
136641	10/29/21	SAMUE005 Samuel Serrano	70,624.15		16864
136642	10/29/21	SIG01 SIGNAL CONTROL EQUIPMENT	2,150.00		16864
136643	10/29/21	SOU03 SOUTH JERSEY WELDING	329.40		16864
136644	10/29/21	SPA04 SPARK ELECTRIC SERVICE, INC	187.50		16864
136645	10/29/21	SPE07 SPEED PRO IMAGING	420.00		16864
136646	10/29/21	TIM06 TIME & PARKING CONTROLS LLC	303.96		16864
136647	10/29/21	TRA01 TRANSAXLE	4,457.31		16864
136648	10/29/21	TRI37 TRIO RENACER	300.00		16864
136649	10/29/21	UNI02 A-1 UNIFORM CITY, INC	378.85		16864
136650	10/29/21	UNI65 UNI SELECT USA INC.	0.00	10/29/21 VOID	0
136651	10/29/21	UNI65 UNI SELECT USA INC.	0.00	10/29/21 VOID	0
136652	10/29/21	UNI65 UNI SELECT USA INC.	3,407.49		16864
136653	10/29/21	WBM01 W B MASON CO, INC	65.74		16864
136659	11/05/21	ATT08 A T & T MOBILITY	9,517.05		16868
136660	11/05/21	CAR01 CARTUN HARDWARE	234.03		16868
136661	11/05/21	CCM01 C C M U A	7,808.48		16868
136662	11/05/21	COM35 COMCAST BUSINESS SERVICES --	256.70		16868
136663	11/05/21	CON02 CONTRACTOR SERVICE	1,126.52		16868
136664	11/05/21	DEL08 DELAWARE VALLEY REGIONAL PLAN	11,421.00		16868
136665	11/05/21	DIREC06 DIRECT ENERGY BUSINESS	0.00	11/05/21 VOID	0
136666	11/05/21	DIREC06 DIRECT ENERGY BUSINESS	21,317.05		16868
136667	11/05/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	5,314.63		16868
136668	11/05/21	FON04 FRANKIE FONTANEZ, ESQ	11,666.00		16868
136669	11/05/21	HAI05 HAINESPORT AUTO & TRUCK	6,097.95		16868
136670	11/05/21	HOM01 HOME DEPOT CREDIT SVCS.	3,270.40		16868
136671	11/05/21	HOM11 HOME DEPOT	6,046.21		16868
136672	11/05/21	IKO02 RICOH USA, INC	45.00		16868

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136673	11/05/21	MAP03	MAPLE LEAF LAWN CARE, INC	29,720.00	16868
136674	11/05/21	MAS25	TAMEEKA MASON	684.23	16868
136675	11/05/21	MTAG05	MTAG CUST/FIG CAP INV NJ13 LLC	607.00	16868
136676	11/05/21	NJA06	NEW JERSEY AMERICAN WATER CO	5,920.19	16868
136677	11/05/21	REG02	REGINE A ERVIN, CCR	1,446.25	16868
136678	11/05/21	WET20	WETLAWN AUTOMATIC SPRINKLER	1,150.00	16868
136679	11/12/21	ACT07	ACTION UNIFORMS CO LLC	554.00	16872
136680	11/12/21	AME01	AMERICAN ASPHALT	7,611.20	16872
136681	11/12/21	ATT02	LANGUAGE LINE SERVICES	54.40	16872
136682	11/12/21	ATT09	AT&T CORP	82.23	16872
136683	11/12/21	BEL02	VERIZON	11,220.58	16872
136684	11/12/21	BIF01	BIFF DUNCAN ASSOCIATES, INC.	480.00	16872
136685	11/12/21	BOW05	BOWMAN & COMPANY LLP	18,050.00	16872
136686	11/12/21	CAP12	CAPEHART & SCATCHARD	0.00	11/12/21 VOID 0
136687	11/12/21	CAP12	CAPEHART & SCATCHARD	54,925.00	16872
136688	11/12/21	CAR01	CARTUN HARDWARE	90.84	16872
136689	11/12/21	CHA44	LATEEFAH CHANDLER	226.00	16872
136690	11/12/21	COM35	COMCAST BUSINESS SERVICES --	139.61	16872
136691	11/12/21	COU11	COURIER POST, THERESA CASALNOVA	54.00	16872
136692	11/12/21	DEL25	DELL, INC.	34,315.50	16872
136693	11/12/21	DOCUS005	INFOSTORE RECORDS MANAGEMENT	174.82	16872
136694	11/12/21	FIR56	FIRST PRIORITY MANAGEMENT	2,449.38	16872
136695	11/12/21	GAR13	GARDEN STATE MAT RENTAL	165.30	16872
136696	11/12/21	GEN29	GENERAL CHEMICAL & SUPPLY, INC	4,679.60	16872
136697	11/12/21	GUI07	GUIDOS PIZZA	356.70	16872
136698	11/12/21	HAI05	HAINESPORT AUTO & TRUCK	11,626.26	16872
136699	11/12/21	KEN13	JOSEPH J. KENNEY	3,100.00	16872
136700	11/12/21	MCC44	HOWARD MCCOACH, PC	3,785.40	16872
136701	11/12/21	MIK03	MIKE'S BETTER SHOES	1,821.00	16872
136702	11/12/21	MIL19	MILLENNIUM SKATE WORLD	2,501.00	16872
136703	11/12/21	NJA06	NEW JERSEY AMERICAN WATER CO	484.41	16872
136704	11/12/21	NJL06	NJS LEAGUE OF MUNICIPALITIES	120.00	16872
136705	11/12/21	NJP02	NEW JERSEY PLANNING OFFICIALS	155.00	16872
136706	11/12/21	OGO01	ANTHONY OGOZALEK, JR. ESQ	4,700.00	16872
136707	11/12/21	PEM02	PEMBERTON SUPPLY COMPANY LLC	1,793.81	16872
136708	11/12/21	PEN07	PENNSAUKEN ANIMAL HOSPITAL	0.00	11/12/21 VOID 0
136709	11/12/21	PEN07	PENNSAUKEN ANIMAL HOSPITAL	3,064.32	16872
136710	11/12/21	POS03	POSITIVE PROMOTIONS	156.43	16872
136711	11/12/21	QUA15	QUADIENT, INC.	999.98	16872
136712	11/12/21	REV02	THOMSON WEST REUTERS	258.00	16872
136713	11/12/21	ROB12	ROBINSON WASTE DISPOSAL SVS	1,840.00	16872
136714	11/12/21	SHI03	SHI INTERNATIONAL CORP	541.00	16872
136715	11/12/21	SHO02	SHOPRITE	83.58	16872
136716	11/12/21	SMART005	Smart Stitch LLC	2,518.05	16872
136717	11/12/21	SPA04	SPARK ELECTRIC SERVICE, INC	5,648.44	16872
136718	11/12/21	SPE07	SPEED PRO IMAGING	252.00	16872
136719	11/12/21	SPO08	SPOK	12.17	16872
136720	11/12/21	STA20	STATE OF NJ DIV OF PEN & BEN	975.41	16872
136721	11/12/21	STA22	STATE OF NJ-DIV OF PEN	568.27	16872
136722	11/12/21	TAY06	TAYLOR COMMUNICATIONS, INC.	922.00	16872
136723	11/12/21	TIM04	TIME FOR FUN JUMPERS, LLC	919.00	16872
136724	11/12/21	TRE04	TREASURER, CAMDEN COUNTY	4,137,093.52	16872

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136725	11/12/21	TRE13	TREASURER, STATE OF NJ- CODES &	11,649.00	16872
136726	11/12/21	VER09	VERIZON SELECT SERVICES, INC.	148.19	16872
136727	11/12/21	WAD04	WADE LONG WOOD & LONG LLC	3,200.00	16872
136728	11/12/21	WAS01	WASTE MANAGEMENT OF NEW JERSEY	18,925.88	16872
136729	11/12/21	WBM01	W B MASON CO, INC	1,036.61	16872
136730	11/12/21	WIT05	WITMER PUBLIC SAFETY GROUP	485.80	16872
136732	11/19/21		Alignment Check		16872
136733	11/19/21	ACC06	ACCURATE LANGUAGE SERVICES	300.00	VOID
136734	11/19/21	AME01	AMERICAN ASPHALT	2,753.70	16885
136735	11/19/21	ANC16	ANCHOR RUBBER STAMP	103.40	16885
136736	11/19/21	ASU02	JASON ASUNCION	6.25	16885
136737	11/19/21	AUT07	ACCU WASH	312.00	16885
136738	11/19/21	AUT08	AUTO ZONE INC.	178.27	16885
136739	11/19/21	CAN12	CANON SOULTIONS AMERICA, INC	1,498.16	16885
136740	11/19/21	CAR01	CARTUN HARDWARE	430.38	16885
136741	11/19/21	CDW01	CDWG	104.92	16885
136742	11/19/21	COM35	COMCAST BUSINESS SERVICES --	216.70	16885
136743	11/19/21	CON02	CONTRACTOR SERVICE	1,482.40	16885
136744	11/19/21	COR36	CORE MECHANICAL, INC.	2,184.68	16885
136745	11/19/21	COU11	COURIER POST, THERESA CASALNOVA	27.00	16885
136746	11/19/21	COU30	COUNTY CONSERVATION COMPANY	54.00	16885
136747	11/19/21	CRE29	CREATIONS BY JENN	175.00	16885
136748	11/19/21	EPI01	EPICOR SOFTWARE CORP	5,867.62	16885
136749	11/19/21	FED14	FEDEX (OMEGA CORP CTR)	57.55	16885
136750	11/19/21	GOO12	TIREHUB, LLC	1,586.96	16885
136751	11/19/21	HAR04	THE ORIGINAL W. HARGROVE	1,950.00	16885
136752	11/19/21	HER30	THE HERTZ CORPORATION	6,824.59	16885
136753	11/19/21	IND01	INDEPENDENT ANIMAL CARE SRV	16,412.75	16885
136754	11/19/21	JAY02	JAY'S TIRE SERVICE LLC	75.00	16885
136755	11/19/21	JJM01	JJM PLUMBING COMPANY	7,140.00	16885
136756	11/19/21	LAU01	LAUREL LAWN MOWER SERVICE	361.20	16885
136757	11/19/21	MAP03	MAPLE LEAF LAWN CARE, INC	1,675.00	16885
136758	11/19/21	MER01	MERCHANTVILLE OVERHEAD	232.00	16885
136759	11/19/21	MID17	MID ATLANTIC FIRE AND AIR	6,766.24	16885
136760	11/19/21	MOT04	MOTOROLA SOLUTIONS INC	2,743.20	16885
136761	11/19/21	MTE02	MT EPHRAIM DODGE	285.01	16885
136762	11/19/21	MUN39	CAMDEN COUNTY MUNICIPAL JOINT	320,733.00	16885
136763	11/19/21	NGI01	NGINA MATHES	4,000.00	16885
136764	11/19/21	NJA06	NEW JERSEY AMERICAN WATER CO	496.70	16885
136765	11/19/21	NOR41	NORTHSTAR VETS - MAPLE SHADE	0.00	11/19/21 VOID
136766	11/19/21	NOR41	NORTHSTAR VETS - MAPLE SHADE	1,700.38	0
136767	11/19/21	PEM02	PEMBERTON SUPPLY COMPANY LLC	420.00	16885
136768	11/19/21	PEN07	PENNSAUKEN ANIMAL HOSPITAL	1,546.87	16885
136769	11/19/21	RIV39	RIVERFRONT RECYCLING &	78.52	16885
136770	11/19/21	ROB12	ROBINSON WASTE DISPOSAL SVS	140.00	16885
136771	11/19/21	SAY01	SAY IT WITH CLAY	3,600.00	16885
136772	11/19/21	SHO02	SHOPRITE	1,051.08	16885
136773	11/19/21	SIG01	SIGNAL CONTROL EQUIPMENT	1,467.00	16885
136774	11/19/21	STA99	STAPLES ADVANTAGE	2,699.85	16885
136775	11/19/21	THEIN005	THE INQUIRER	630.81	16885
136776	11/19/21	TIM04	TIME FOR FUN JUMPERS, LLC	7,354.99	16885
136777	11/19/21	TOO03	TOOTIBELLY'S TAKEOVER	1,350.00	16885

November 23, 2021
11:37 AM

CAMDEN CITY
Check Register By Check Date

Page No: 10

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TDGENERAL21 TD General 2021 4308903487 Continued					
136778	11/19/21	TRE50 TREASURER STATE OF NEW JERSEY	3,260.00		16885
136779	11/19/21	VIK02 VIKING TERMITE & PEST CONTROL	51.00		16885
136780	11/19/21	WAS01 WASTE MANAGEMENT OF NEW JERSEY	938,889.67		16885
136781	11/19/21	WIN01 WINNER FORD	453.19		16885
136782	11/19/21	WIT05 WITMER PUBLIC SAFETY GROUP	1,500.00		16885
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	163	9	6,061,194.53	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	163	9	6,061,194.53	0.00
WIRES					
102721	10/27/21	TRE15 TREASURER STATE OF NJ/1992 GT	15,545.80		16837
11321	11/03/21	USP04 U.S. POSTAL SERVICE	9,500.00		16866
11322	11/03/21	USP04 U.S. POSTAL SERVICE	40,000.00		16866
111521	11/15/21	CHA17 CHASE MANHATTAN BANK	520,000.00		16876
111522	11/16/21	CHA17 CHASE MANHATTAN BANK	86,150.00		16877
111621	11/16/21	CAM07 CAMDEN BOARD OF EDUCATION	3,266,709.50		16878
111721	11/18/21	STA42 STATE OF NEW JERSEY	1,321,020.89		16879
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	5,258,926.19	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	5,258,926.19	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	380	11	12,179,817.87	805.12
	Direct Deposit:	0	0	0.00	0.00
	Total:	380	11	12,179,817.87	805.12

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	46,914.93	0.00	0.00	46,914.93
SEWER OPERATING	0-70	8,317.25	0.00	0.00	8,317.25
Year Total:		55,232.18	0.00	0.00	55,232.18
Current Fund	1-01	10,040,134.90	0.00	0.00	10,040,134.90
Federal-State Grant Fund	1-02	0.00	134,897.98	0.00	134,897.98
Year Total:		10,040,134.90	134,897.98	0.00	10,175,032.88
	B-CV	12,169.96	0.00	0.00	12,169.96
	C-19	46,579.85	0.00	0.00	46,579.85
	E-CV	9,875.00	0.00	0.00	9,875.00
	G-19	2,511.20	0.00	0.00	2,511.20
	G-21	5,781.68	0.00	0.00	5,781.68
	G-BG	33,305.44	0.00	0.00	33,305.44
	G-HM	1,658.00	0.00	0.00	1,658.00
	G-HP	47,500.00	0.00	0.00	47,500.00
Year Total:		90,756.32	0.00	0.00	90,756.32
	H-CV	9,860.29	0.00	0.00	9,860.29
	T-31	396,824.33	0.00	0.00	396,824.33
	T-33	5,434.45	0.00	0.00	5,434.45
	T-35	1,378,052.61	0.00	0.00	1,378,052.61
Year Total:		1,780,311.39	0.00	0.00	1,780,311.39
Total Of All Funds:		12,044,919.89	134,897.98	0.00	12,179,817.87

C-2



VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

JOHANNA S. CONYER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CITY.CAMDEN.NJ.US
WEBSITE: WWW.CITY.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance

Date: November 23, 2021

Subject: Payroll Register Summary Communications for Forthcoming City
Council Meeting- December 14, 2021

Attached, please find the Payroll Register Summary for the City of Camden for the pay period of 10/29/2021 and 11/12/2021 detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Victor Carstarphen, Mayor

COMPANY TOTAL

EXE

HOURS

2,323.25 REG
.00 OT
.00 HOURS 3
2,292.50 HOURS 4

EARNINGS

1,310,688.10 REG
584.02 EARNINGS 3
2,270.58 EARNINGS 5
1,435,628.11 GROSS

STATUTORY DEDUCTIONS

162,058.22 FIT
40,206.91 SS
19,768.38 MED
53,534.89 STATE
674.49 SUI
6,636.70 SDI
3,977.45 FLI

VOLUNTARY DEDUCTIONS

1,102,269.47 TOTAL DEDUCTIONS

NET PAY

557 Pays
46,501.60

LDR

HOURS ANALYSIS:

EARNINGS ANALYSIS:

3,989.54 A ACT.ST
577.50 10 SUSQUA
2,270.58 2TL
6.18 I G.T.L.

15.00 10 SUSQUA
2,277.50 15 ST/OT
2,424.79 D DOCK T
100,046.89 15 ST/OT

MEMO ANALYSIS:

STATUTORY DED. ANALYSIS:

53,406.48 56 NJ
674.49 56 NJ SUI
6,636.70 56 NJ SDI
5,257.28 D ANUTY.

VOLUNTARY DED. ANALYSIS:

243.27 S DCRP
543.60- 1 LOAN
687.37 19 AFLAC
61,943.82 33
2,505.00 56 HOUSE
828.16 69 GARSH
2,690.77 76 CHILD
1,378.25 ADD ADD
135.00 BN6
10,091.98 CPL COUPLE
562.72 VPL VOLLIIF

160.01- I C.INS.
254,017.08 U
349.47 3 LOAN
2,433.75 25 AFLAC
46.00 35 WGFEE
70.00 57 P.A.C.
19.21 73 GARN
570.00 77 CHILD
24,468.50 BN1
50.00 BN7
27,536.89 FAM FAMILY

3,977.45 56 NJ FLI
128.41 59 PA

42.96 Q
79,970.75 V
2,235.45 CO COLTAX
439,700.50 31
5,065.08 43 LOC.78
125.00 61 TXLEVY
20.00 74 GARN
256.00 78 CHILD
1,050.00 BN2
18,536.00 BN9
16,449.94 PCH PARENT

122.46- Q PENS.
20,400.00 W
271.92 13 VALIC
90,807.42 32
33.02- 45 CNC.10
295.80 62 GARN\$
9,794.62 75 CHILD
1,275.00 79 WAGE\$
6,689.04 BN5
78.84 COL COLLIF
14,179.92 SIN SINGLE

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE											
EXE											
		2,435.26	REG	1,314,807.53	REG	27,664.36	O/T	147,425.35	FIT	610	Pays
		.00	O/T	21,233.63	EARNINGS 3	110,632.86	EARNINGS 4	42,434.97	SS	61,694.20	
		.00	HOURS 3	39,063.06	EARNINGS 5	1,513,419.94	GROSS	20,887.08	MED		
		1,745.50	HOURS 4					55,310.82	STATE		
								713.00	SUI		
								6,780.37	SDI		
								4,063.94	FLI		
										1,174,110.21	TOTAL DEDUCTIONS
HOURS ANALYSIS:		1,624.00	15	STOT	121.50	16	1&1/2				
EARNINGS ANALYSIS:		1,777.81	A	ACT.ST	56,832.78	B	RETRO	998.76-	D	DOCK T	155.00
		11,293.43	K	SICK	518.98-	L	LLONGV	319.15-	M	ADJUST	10,150.89
		74,342.22	15	STOT	9,433.90	16	1&1/2	3,416.35	CMP	COMP	V VAC.
		1,900.15	SEV	SEVERN	193.33	SUS	SUSPN	2,270.58	2TL		1,000.00
MEMO ANALYSIS:		594.60	D	DCRPER	3,078.87-	I	G.T.L.		P		
STATUTORY DED. ANALYSIS:		55,182.41	56	NJ	128.41	59	PA	1,322,426.53			
		713.00	56	NJ							
		6,780.37	56	NJ							
VOLUNTARY DED. ANALYSIS:		50.45	B	BKDCRP	4,063.94	56	NJ	FLI			
		42.96	O		4,657.28	D	ANUTY.				
		201,235.20	U		74,518.60	P	PENS.	3,078.87	I	C.INS.	830.01
		27,320.20	3	LOAN	70,991.19	V		46,787.17	Q	PENS.	3,057.84
		2,215.65	CO	COLTAX	509.70	5	ARRS.	19,900.00	W		17,402.08
		155.04	29	AF10MO	271.92	13	VALIC	140.19	6	INS AR	1,813.66
		744.00	34	PARK	408,640.55	31		687.37	19	AFLAC	8 PENARR
		4,138.17	45	CNC.10	45.00	35	WGFE	76,406.92	32		2,433.75
		125.00	61	TXLEVY	1,757.83	51	CR UN	2,783.14	42	L.2578	58,497.15
		252.00	70	BANK	295.80	62	GARN\$	2,505.00	58	HOUSE	5,065.08
		536.93	77	CHILD	20.00	74	GARN	562.50	68	BANK	70.00
		22,256.33	BN1		230.63	78	CHILD	9,364.62	75	CHILD	57 P.A.C.
		50.00	BN7		1,050.00	BN2		1,223.26	79	WAGE\$	69 GARSH
		27,715.94	FAM	FAMILY	18,536.00	BN9		3,617.35	BN5		76 CHILD
		510.00	45C	CWASTG	16,620.53	PCH	PARENT	78.84	COL	COLLIF	ADD ADD
					1,675.68	45S	CWAFUL	14,251.28	SIN	SINGLE	135.00
											BN6
											10,299.76
											CPL COUPLE
											562.72
											VPL VOLLIF

***** ERROR IN COMPANY - CROSS FOOT ERRORS EXIST ON ONE OR MORE EMPLOYEES, ERRORS WILL RESULT IN PAY STATEMENT DISPLAYING *****
***** INCORRECT EARNINGS AND HOURS. PLEASE REVIEW AND CORRECT THE FOLLOWING AFFECTED FILE NUMBERS: 000749 *****

Old Business

MBS:dh
10-12-21

06-1

**RESOLUTION AUTHORIZING AN EXECUTION OF A SHARED SERVICES
AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN
FOR THE WORKFORCE DEVELOPMENT AND JOB TRAINING**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden desires to enter into a Shared Services Agreement with the County of Camden for the job training and workforce development in the City of Camden; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with the County of Camden; and

WHEREAS, there is a need, to establish the rights and responsibilities of both entities as it relates to the job training and workforce development; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Shared Services Agreement with the County of Camden for the job training and workforce development.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 12, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WORK FORCE DEVELOPMENT AND JOB TRAINING

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

BUDGET APPROPRIATION: AMERICAN RESCUE PLAN ACT FUNDS
CONTINGENT UPON ADOPTION OF THE CALENDAR YEAR 2021 BUDGET ON
OCTOBER 19, 2021 AS INTRODUCED ON SEPTEMBER 21, 2021.

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

CAPITAL ORDINANCE

AMOUNT:

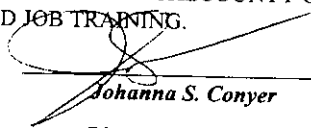
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$35,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION
AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE COUNTY OF CAMDEN
FOR THE WORKFORCE DEVELOPMENT AND JOB TRAINING.


Johanna S. Conyer

Director of Finance

Date: 7/6/21

DB-2

MBS:dh
11-09-21

**RESOLUTION ADOPTING A REVISED VERSION OF THE CITY OF
CAMDEN'S PERSONNEL POLICY MANUAL, AS REQUIRED BY THE
CAMDEN COUNTY JOINT INSURANCE FUND (JIF)**

WHEREAS, the City Council of the City of Camden believes that it is important for the Administration of the City of Camden to develop and implement a policy manual; and

WHEREAS, said goals should be comprised of core values, such as commitment to the public, team motivation, communication, accountability, integrity, honesty and loyalty, respect for co-workers, creativity, and innovation; and

WHEREAS, the City Council believes that setting standards of conduct will ultimately promote service excellence in City of Camden employees; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby adopts the revised version of the policy manual for the City of Camden as required by the Camden County Joint Insurance Fund (JIF).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Dated: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Ordinance 2nd Reading

MBS:dh
11-9-21

0-1

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (NOTE: any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS). The salaries that are being adjusted are: Personnel Assistant and Sr. Personnel Assistant.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 4. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/1/2021

Section I.

Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000

Section III.

The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	115,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	110,000
Assistant City Attorney General & Litigation	60,000	100,000
Municipal Prosecutor	60,000	100,000

Section IV.

This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	125,000
Assistant Director of Finance	75,000	110,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	95,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	12,000	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	79,500
Confidential Aide	34,809	79,500
Attorney - A.B.C.	2,500	12,500
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	95,000
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
* Municipal Clerk	93,771	129,798
Municipal Court Director	70,968	130,000
Municipal Engineer	71,200	130,000
Secretary Board/Commission	1,000	9,145
* Tax Assessor	93,771	122,261
* Tax Collector	93,771	122,261
Tax Search Officer (Part Time)	5,058	15,000

* Entitled to Salary Increases

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336	38,341	40,191	44,305	45,773	48,741	50,638	52,612
Secretary to the ABC Board	06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	32,565	34,108	37,537	39,329	40,730	42,178	43,695
* Accountant	00004	48,853	51,212	56,451	58,641	60,917	63,287	65,752
* Accounting Assistant	50451	38,681	40,528	44,637	46,787	48,484	50,244	52,082
* Administrative Analyst	00010	53,296	55,875	61,609	64,603	67,111	69,724	72,447
** Administrative Clerk	00020	48,814	51,023	55,935	61,228	66,461	68,940	71,509
** Administrative Secretary	00112	56,590	59,176	64,925	70,952	76,676	79,153	81,734
** Affirmative Action Officer	00233@	69,391	72,776	80,298	87,578	95,535	99,290	103,195
* Analyst Grant Applications	00259	55,194	57,870	63,813	66,919	69,425	72,093	74,728
* Architect	00276@	62,557	65,599	72,362	76,475	77,715	83,308	86,928
* Assistant Administrative Analyst	00302@	43,886	45,994	50,684	53,136	55,084	57,108	59,217
* Assistant Animal Control Officer	00312@	45,704	47,989	52,788	55,427	57,644	59,950	62,348
* Assistant Assessor	00317@	49,723	52,124	57,460	60,250	62,483	63,941	67,220
* Assistant Chief Housing Inspector	00387	61,925	64,936	68,099	71,419	74,207	77,110	80,125
** Assistant Engineer	00518	65,906	69,116	76,250	83,938	91,452	94,932	98,552
** Assistant Municipal Clerk	00617	50,544	52,986	58,413	64,264	70,055	72,790	75,632
** Assistant Municipal Clerk*		0	0	0	0	0	0	83,348

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

11/1/21

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Assistant Municipal Tax Collector	00627@	72,357	75,890	83,740	92,204	100,743	104,701	111,054
** Assistant Payroll Supervisor	00639	53,033	55,016	59,426	64,174	67,944	70,013	72,178
* Assistant Planner	00645	47,634	49,930	55,035	57,701	59,834	62,046	64,356
** Assistant Public Works Superintendent	00671	54,699	57,350	63,239	69,585	75,874	78,842	81,928
** Assistant Purchasing Agent	00673	50,543	52,986	58,413	64,263	70,055	72,790	75,632
* Assistant Superintendent of Weights & Measures	00445	40,777	42,731	47,073	51,754	56,288	58,357	60,523
* Assistant Traffic Engineer	00795	65,940	69,153	76,290	83,984	91,499	94,986	98,606
* Assistant Violations Clerk	00806	38,681	40,528	44,637	46,787	48,484	50,244	52,082
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,085
* Auditor	00846	55,194	57,870	63,813	66,919	69,425	72,110	74,728
* Building Inspector (ICS)	00924	64,010	67,128	74,053	77,669	80,706	83,868	87,160
* Building Inspector Apprentice	06969	50,523	56,276	0	0	0	0	0
* Building Maintenance Worker	00929	34,591	36,235	39,888	41,417	43,004	44,659	46,377
* Building Maintenance Worker Low Pressure License	00933	48,489	50,829	56,028	58,744	60,918	63,177	65,525
* Building Service Worker	00938	31,950	33,463	36,825	38,583	39,951	41,370	42,850
** Building Subcode Official (HHS)	05048	68,972	72,336	79,810	87,867	95,668	99,304	103,094
* Carpenter	00971	47,330	49,613	54,682	57,328	59,448	61,641	63,936
* Carpenters Helper	00974	39,536	41,429	45,632	47,825	49,666	51,590	53,585
* Cashier	00976	41,745	43,747	48,197	50,523	52,361	54,284	56,276
** Chief Accountant	01005	61,962	64,974	71,671	78,886	86,058	89,320	94,561
** Chief Assistant Assessor	01016	53,951	56,565	62,370	68,627	74,950	77,880	80,923
** Chief Clerk	01037	56,590	59,176	64,925	70,952	76,676	79,153	81,734
** Chief Community Relations Specialist	01107	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Chief Housing Inspector	01139	59,313	62,194	68,596	75,496	82,331	85,559	88,916
** Chief Landscape Architect	01150	59,313	62,194	68,596	75,496	82,331	85,559	88,916
** Chief License Inspector	01153	58,574	61,418	67,737	74,545	81,185	84,259	87,456
** Chief Sanitation Inspector	01209	47,049	49,317	54,365	59,790	65,018	67,551	70,185
* Claims Examiner Workmens Compensation	01241	46,530	48,828	53,284	58,315	62,381	66,110	78,434
* Clerk 1	01245	30,739	32,194	35,419	37,108	38,414	39,781	41,189
* Clerk 2	03247	33,961	36,573	39,156	41,032	42,499	44,017	45,608
* Clerk 3	02773	38,064	39,883	43,925	46,038	47,699	49,435	51,232
* Clerk 3 (Principal Personnel Clerk)	02773	53,554	56,147	59,316	61,621	64,018	66,513	69,105
** Clerk 4	03859	37,980	39,794	43,826	48,171	52,361	54,284	56,276
* Clerk Stenographer 1	01260	34,402	36,038	39,672	41,570	43,058	44,605	46,218
* Clerk Stenographer 2	03253	36,243	37,970	41,810	43,816	45,390	47,031	48,736
* Clerk Stenographer 3	02777	39,912	41,822	46,068	48,287	50,041	51,867	53,763
** Clerk Stenographer 4	03862@	39,932	41,844	46,092	50,669	54,926	57,049	59,270
* Clerk Transcriber	01266	33,804	35,410	38,976	40,838	42,405	44,034	45,727
* Clerk Typist 1, Evidence Handling	23239	34,938	36,599	40,294	42,222	43,688	45,259	46,891
* Code Enforcement Officer	01285	47,929	50,241	52,668	55,216	57,893	60,702	63,653
* Community Organization Specialist	01303	36,526	38,268	42,136	44,160	45,239	46,875	48,568
* Community Service Aide	01313	31,816	33,321	36,667	38,417	39,843	41,370	42,850
* Community Service Worker	01319	34,150	35,773	39,380	41,264	42,734	44,269	45,863
* Complaint Investigator	01324	39,296	41,175	45,353	47,536	49,263	51,055	52,927
* Computer Service Technician	07605	50,813	53,269	58,736	61,581	63,828	66,313	68,898
** Construction Official	05045	82,264	85,424	94,635	100,210	104,152	108,250	112,511
* Contract Administrator 1	51254	59,841	62,753	69,224	76,198	83,234	88,657	91,730
* Contract Compliance Representative	04883	59,778	65,062	68,981	74,744	77,191	79,747	83,651
** Coordinator for Federal & State Aid	01355	64,435	67,573	74,544	82,054	89,643	93,164	96,822
** Coordinator of Monitoring & Evaluation	04716	58,675	61,524	67,855	74,678	81,439	84,627	87,945

11/1/21

* CWA Non-Supervisory Unit

** CWA Supervisory Unit

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Coordinator of Motor Vehicle Repair	07607	82,144	86,117	94,569	100,231	105,377	109,383	113,612
** Coordinator of Volunteers	01371	58,675	61,524	67,855	74,678	81,439	84,628	87,944
* Cost Estimator Property Improvement	01379	51,430	53,919	59,444	62,333	64,651	67,060	69,563
* Court Interpreter S&E	07959	48,853	51,212	56,451	58,641	60,917	63,287	65,752
* Customer Service Representative	01459	44,226	46,352	51,079	53,546	55,589	57,640	59,772
* Customer Service Representative Bilingual in Spanish & English	08033	44,226	46,352	51,079	53,546	55,589	57,640	59,772
* Data Control Clerk	01468	35,639	37,334	41,106	43,076	44,622	46,233	47,904
* Data Entry Operator 1	53292	33,737	35,340	38,899	40,760	42,218	43,736	45,301
* Data Entry Operator 2	53293	37,538	39,331	43,314	45,395	47,032	48,737	50,510
* Data Entry Operator 3	53294	41,577	43,572	48,003	49,854	51,783	53,785	55,868
** Data Entry Operator 4	53295	49,725	52,127	57,464	62,626	68,271	70,934	73,704
* Data Processing Programmer	01474	46,398	48,633	53,600	56,192	58,268	60,600	62,851
* Data Processing Programmer Trainee	01475	45,096	0	0	0	0	0	0
** Deputy Municipal Court Administrator	07796	56,590	59,175	64,925	70,952	76,676	79,153	81,734
** Deputy Municipal Court Administrator Bilingual S/E	07903	56,590	59,175	64,925	70,952	76,676	79,153	81,734
** Deputy Registrar of Vital Statistics	05120	55,194	57,871	63,814	66,920	68,167	72,093	74,728
** Deputy Tax Assessor	05780	83,785	86,735	96,451	102,234	107,485	111,570	115,884
* Economic Development Rep. 2	55503	68,550	71,893	79,615	83,510	86,782	90,187	93,726
** Director of Economic and Industrial Development		89,024	93,330	102,480	108,625	114,205	118,545	123,128
** Director of Licenses	07163	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Director of Inspections	01607@	83,785	87,839	96,451	102,234	107,485	111,570	115,884
** Director of Neighborhood Preservation Program	02569	83,785	87,839	96,451	102,234	107,485	111,570	115,884
** Director of Youth Services	01651	83,785	87,839	96,451	102,234	107,485	111,570	115,884
* Electrical Inspector (ICS)	01699	64,010	67,128	74,053	77,669	80,706	83,868	87,160
** Electrical Subcode Official (HHS)	05046	75,937	79,665	87,916	92,227	95,668	99,304	103,094
* Electrician	01706	47,330	49,613	54,682	57,328	59,448	61,641	63,936
* Electrician Helper	01710	39,536	41,429	45,632	47,825	49,666	51,590	53,585
** Elevator Subcode Official	07928	68,972	72,336	79,810	87,867	95,668	99,304	103,094
* Employee Benefits Clerk	04758	33,544	35,138	38,677	40,520	41,919	43,423	44,981
* Employee Benefits Specialist	01728	36,010	37,725	41,538	43,529	45,160	46,856	48,628
* Engineering Aide	01733	39,364	41,248	45,433	47,619	49,456	51,366	53,352
* Equipment Operator	01746	40,486	42,425	46,737	48,989	50,780	52,631	54,558
** Executive Assistant	04586	0	0	0	0	0	0	114,726
* Garage Attendant	01877	35,748	37,451	41,234	43,209	44,839	46,532	48,306
* Gardener	01883	39,804	41,709	45,944	48,155	49,912	51,731	53,624
** General Supervisor Laboring	06635	48,238	50,564	55,734	61,307	66,829	69,431	72,141
** General Supervisor Parks	05699	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** General Supervisor, Public Works	06652	55,641	58,339	61,636	64,033	69,808	72,531	75,365
* GIS Specialist 3	03176	62,970	66,118	72,730	76,367	79,420	82,597	85,902
* GIS Specialist Trainee	03174	55,551	0	0	0	0	0	0
* Heavy Equipment Operator	02001@	48,412	50,748	55,940	58,650	60,916	63,177	65,525
* Historic Preservation Specialist	15679	55,194	57,870	63,813	66,919	69,425	72,019	74,728
** Housing Coordinator	02065	64,728	67,880	74,498	81,777	88,984	92,476	96,108
* Housing Inspector	02071	47,929	50,241	52,668	55,216	57,893	60,702	63,653
* Industrial Representative	02095	55,194	57,870	63,813	66,919	69,425	72,019	74,728
* Interviewer, Courts	06207	44,226	46,352	51,080	53,546	55,589	57,640	59,772
* Interviewer, Courts, Bilingual Spanish & English	07573	44,226	46,352	51,080	53,546	55,589	57,640	59,772
* Investigator A.B.C.	02175	0	0	0	0	0	0	10,495
* Investigator Public Works	05217	50,764	53,218	58,671	61,516	63,794	66,354	68,824
* Job Developer	02217	69,069	72,523	79,775	83,764	87,114	90,599	94,223

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

11/1/21

			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Keyboarding Clerk 1		01268	31,658	33,156	36,485	38,220	39,573	40,985	42,450
* Keyboarding Clerk 2		03256@	34,938	36,600	40,293	42,222	43,688	45,259	46,891
* Keyboarding Clerk 3		02781	39,039	40,905	45,055	47,224	48,894	50,674	52,519
** Keyboarding Clerk 4		03864@	38,862	40,720	44,849	49,302	53,553	55,522	57,566
* Laborer 1		02248	36,731	38,483	42,376	44,407	46,010	47,669	49,404
* Laborer 1 (Laborer Heavy)		02248	38,441	40,278	44,362	46,492	48,178	49,925	51,754
** Laborer 3		06633	45,758	47,960	52,856	58,131	63,363	65,824	68,389
* Landscape Architect		02256@	45,277	47,457	52,299	54,827	56,926	59,117	61,396
* Legal Secretary		07675	44,129	46,253	50,968	53,434	55,371	57,397	59,494
* Legal Stenographer		02279	38,064	39,883	43,925	46,038	47,699	49,435	51,232
* License Inspector		02292	47,244	49,522	54,583	57,230	59,205	61,382	63,653
* License Inspector Bil. in S&E		05785	47,244	49,522	54,583	57,230	59,205	61,382	63,653
* Loan Advisor		05136	39,714	41,614	45,836	48,044	49,863	51,758	53,731
* Mail Clerk		02320	41,592	43,586	48,018	50,338	52,171	54,086	56,083
* Maintenance Repairer		02328	38,695	40,544	44,655	46,801	48,507	50,273	52,112
** Maintenance Superintendent		02384	66,930	69,141	76,279	83,288	90,847	94,412	98,122
** Maintenance Supervisor, Grounds		06731	45,758	47,960	52,856	58,131	63,363	65,824	68,389
* Maintenance Worker 1, Grounds		01940	36,331	38,063	41,913	43,923	45,563	47,211	48,922
Management Information Systems Specialist		04354	89,024	93,330	102,480	108,625	114,205	118,545	123,128
** Material Management Coordinator		05702	56,537	59,280	65,374	68,559	71,233	74,013	76,907
* Mechanic		02434	43,705	45,803	50,473	52,913	54,855	56,866	58,972
* Mechanic (Diesel)		02440	45,490	47,679	52,547	55,089	57,118	59,228	61,420
* Mechanic Fire Apparatus		02441	45,848	48,057	52,962	55,525	57,575	59,701	61,917
* Mechanic's Helper		02456@	38,441	40,278	44,362	45,188	46,824	48,521	50,296
* Motor Broom Driver		05565	40,486	42,425	46,737	48,989	50,780	52,631	54,558
** Municipal Court Administrator		07795	76,633	80,341	88,218	93,508	98,310	102,046	105,991
* Municipal Court Attendant		02524	0	0	0	0	0	0	55,448
* Network Administrator 1		10107	76,660	80,493	88,542	92,969	96,689	100,556	104,578
* Network Administrator 2		10108	82,876	87,020	95,722	100,508	104,528	108,710	113,058
* Omnibus Operator		05594	35,820	37,525	41,316	42,904	44,550	46,263	48,047
* Paralegal Specialist		02593	51,022	53,459	58,917	61,762	65,716	68,143	70,661
* Parking Enforcement Officer		07305	38,567	40,413	44,508	46,649	48,338	50,100	51,929
* Payroll Clerk		02634	33,544	35,138	38,677	40,620	41,919	43,423	44,981
** Payroll Supervisor		02636	62,987	65,992	72,671	79,868	87,006	90,367	93,869
* Personnel Assistant		02648@	69,803	73,590	78,661	81,164	84,951	88,738	92,528
* Planning Aide		02685	36,010	37,725	41,538	43,529	45,160	46,856	48,628
** Planning Director		02686	83,785	87,839	96,451	102,234	107,485	111,570	115,884
* Plumbing Inspector (ICS)		02704	64,010	67,128	74,053	77,669	80,706	83,868	87,160
** Plumbing Subcode Official (HHS)		05056	68,972	72,336	79,810	87,867	95,668	99,304	103,094
* Principal Account Clerk		02755	38,681	40,528	44,637	46,787	48,484	50,244	52,082
* Principal Account Clerk (Typing)			39,569	41,464	45,670	47,871	49,673	51,480	53,375
* Principal Cashier		02771	47,086	49,356	54,398	57,035	59,172	61,357	63,637
* Principal Clerk Transcriber		02779	39,306	41,185	45,364	47,548	49,384	51,289	53,276
Principal Community Organization Specialist		02785@	41,867	43,876	48,338	50,673	52,598	54,612	56,705
* Principal Data Control Clerk		04646	41,866	43,873	48,336	50,671	52,522	54,447	56,449
* Principal Employee Benefits Clerk		04936	41,162	43,134	47,518	49,812	51,736	53,736	55,819
* Principal Engineering Aide		02804	50,311	52,742	58,142	60,402	62,750	65,192	67,732
* Principal Legal Stenographer		02819	48,811	51,169	56,402	59,136	62,938	66,271	67,692
* Principal Payroll Clerk		02831	53,554	56,148	59,315	61,621	64,018	66,513	69,105
* Principal Planner		02837	55,194	57,870	63,813	66,919	69,425	72,019	74,728
Principal Planner Community Development Program		05335	55,194	57,870	63,813	66,919	69,425	72,019	74,728

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

11/1/21

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Principal Planning Aide	02840	44,231	46,357	51,084	53,553	55,593	57,729	59,951
* Principal Purchasing Assistant	02847	41,162	43,134	47,518	49,812	51,736	53,736	55,819
* Principal Storekeeper	02852	53,100	55,670	61,379	64,363	66,765	69,259	71,856
* Printing Machine Operator 1	02571	39,448	41,335	45,529	47,721	49,456	51,252	53,130
* Printing Machine Operator 2	22533	47,585	49,880	54,979	57,645	59,772	61,989	64,294
* Printing Machine Operator 3	22534	49,880	52,287	57,650	60,440	62,644	65,083	67,618
** Printing Machine Operator 4	22535	52,287	54,816	60,447	63,378	65,691	68,251	70,914
* Program Analyst	02871	53,296	55,875	61,609	64,603	67,111	69,724	72,447
** Program Coordinator Demolition	05679	70,661	73,841	77,021	80,200	83,380	86,560	89,740
* Program Monitor	04700	51,840	54,348	59,918	62,831	65,164	67,596	70,127
* Project Coordinator Construction	02883	66,917	70,178	77,424	85,237	92,866	96,399	100,081
* Project Manager, Data Processing	53023	106,684	0	0	0	0	0	0
* Property Clerk	02894	33,960	35,574	39,157	41,033	42,499	44,017	45,608
* Public Information Officer	02927	42,610	44,655	49,200	51,580	53,464	55,434	57,970
* Public Works Inspector	02933	47,607	49,903	55,003	57,669	59,799	62,016	64,321
** Public Works Superintendent	02936	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Purchasing Agent	02952	89,024	93,330	102,480	108,625	114,205	118,546	123,128
* Purchasing Assistant	02952	33,544	35,138	38,677	40,520	41,919	43,423	44,981
* Purchasing Expediter	02956	43,886	45,994	50,684	53,135	55,087	57,108	59,224
* Radio Dispatcher	02958	40,468	42,406	46,717	48,966	50,748	52,601	54,538
* Radio Dispatcher Typing	02959	41,303	43,283	47,684	49,935	51,716	53,570	55,505
* Radio Technician	02965	55,420	58,390	61,359	64,328	67,297	70,266	73,235
** Real Estate Officer	02974	59,313	62,194	68,596	75,496	82,331	85,559	88,916
* Receptionist	02976	30,739	32,194	35,419	37,108	38,414	39,781	41,189
* Recorder Operator Courts	04873	32,598	34,144	37,577	39,376	40,881	42,450	44,079
* Records Management Analyst	05429	51,261	53,741	59,262	62,136	64,403	66,913	69,524
** Records Manager	06382	62,889	66,550	70,422	74,522	78,859	83,448	88,305
* Records Support Technician 1	56562	33,961	35,319	36,732	38,201	39,730	41,318	42,971
* Records Support Technician 2	56563	38,064	39,587	41,170	42,816	44,530	46,310	48,163
* Records Support Technician 3	56564	42,631	44,337	46,110	47,954	49,872	51,867	53,942
* Recreation Aide	02983	29,456	30,841	33,927	36,825	38,128	39,480	40,890
* Recreation Leader	02993	35,363	37,046	40,789	42,747	44,340	46,010	47,743
* Recreation Program Coordinator	03018	53,931	56,542	62,347	65,380	67,922	70,573	73,326
** Recreation Supervisor	03020	42,749	44,802	49,364	54,282	59,157	64,443	69,842
* Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	12,739
** Rent Regulation Officer	05681	59,978	62,893	69,368	72,751	75,489	78,333	81,289
* Research Assistant	03069	48,015	50,332	55,478	58,168	60,313	62,553	64,878
** Risk Manager	07390	89,024	93,330	102,480	108,625	114,205	118,546	123,128
** Road Repairer Superintendent	03803	65,930	69,141	76,279	83,288	90,847	94,412	98,122
* Sanitation Inspector	03110	46,398	48,633	53,607	56,197	58,240	60,502	62,851
** Secretarial Assistant	03127	43,896	45,880	50,290	55,038	58,808	60,877	63,042
Secretary Board/Commission (Part Time)	07419	1,256	0	0	0	0	0	11,482
* Secretary Board/Commission (Full Time)	07419	49,486	51,882	57,208	60,594	62,958	65,414	67,968
* Security Guard	06124	35,362	37,045	40,787	42,746	44,274	45,865	47,523
* Senior Account Clerk	03165@	36,243	37,970	41,810	43,816	45,390	47,970	48,736
* Senior Administrative Analyst	03173@	62,871	65,930	72,728	80,055	87,447	90,874	96,374
* Senior Auditor	03196@	60,838	63,795	70,366	73,306	75,970	78,939	82,030
* Senior Building Maintenance Worker	03227	36,445	38,182	42,049	44,063	45,652	47,409	49,238
** Senior Budget Examiner	03223	78,550	82,360	90,423	95,845	100,768	104,597	108,641
Senior Building Maintenance Worker								
* Low Pressure License	03228	50,829	53,285	58,752	61,599	63,845	66,785	68,916
* Senior Cashier	03236	44,121	46,243	50,956	53,419	55,378	57,417	59,547
* Senior Clerk Transcriber	03255	35,640	37,337	41,108	43,080	44,735	46,458	48,247

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Community Relations Specialist	03265@	44,671	46,819	51,595	54,087	56,083	58,152	60,294
* Senior Community Service Worker	03269@	39,714	41,614	45,836	48,044	49,863	51,758	53,731
** Senior Computer Service Technician	07691	56,540	59,283	65,617	68,812	71,496	74,290	77,192
* Senior Data Control Clerk	03294	38,741	40,594	44,709	46,861	48,546	50,310	52,151
* Senior Data Processing Programmer	03295	53,447	56,034	59,197	60,326	62,671	65,110	67,646
* Senior Electrician	03308	51,912	54,423	60,002	62,335	64,761	67,282	69,906
** Senior Engineer	03314	79,831	83,739	92,419	96,955	100,650	104,490	108,481
* Senior Engineering Aide	03320	43,018	45,082	49,673	52,068	53,977	55,967	58,026
* Senior Gardener	03341	34,150	35,773	39,380	41,264	42,734	44,269	45,863
* Senior Historic Preservation Specialist	15680	58,032	60,847	67,107	70,378	73,127	75,871	78,733
* Senior Housing Inspector	03368	56,136	58,914	61,715	64,717	67,237	69,858	72,584
* Senior Landscape Architect	04407	51,840	54,348	59,918	62,831	65,164	67,596	70,127
* Senior Legal Stenographer	03405	42,065	44,083	48,569	50,911	52,880	54,924	57,057
* Senior Maintenance Repairer	03425	42,423	44,461	48,986	51,351	53,229	55,178	57,213
* Senior Mechanic	03459	45,848	48,057	52,962	55,525	57,575	59,701	61,917
* Senior Mechanic (Diesel)	04561	47,642	49,940	55,045	57,707	59,841	62,056	64,366
* Senior Payroll Clerk	03496	37,203	38,980	42,924	44,987	46,577	48,272	50,024
** Senior Personnel Assistant	04982	89,069	93,247	97,453	101,645	105,836	110,028	114,223
* Senior Planner Economic Dev.	04569	51,840	54,348	59,918	62,831	65,164	67,596	70,127
* Senior Planning Aide	03512	38,775	40,629	44,748	46,905	48,616	50,382	52,216
Senior Program Development Specialist								
* Community Service	06931	58,032	60,847	67,107	70,378	73,127	75,871	78,733
* Senior Program Monitor	05399	63,803	66,909	73,809	77,414	80,337	83,369	86,534
* Senior Public Works Inspector	03539	50,764	53,218	58,671	61,516	63,794	66,354	68,824
* Senior Purchasing Assistant	03547	37,203	38,980	42,924	44,987	46,577	48,272	50,024
* Senior Sanitation Inspector	03572	52,398	54,936	60,569	61,966	63,985	66,352	68,824
* Senior Storekeeper	03600	47,607	49,903	55,003	57,669	59,799	62,016	64,321
* Senior Traffic Maintenance Worker	03625	42,012	44,027	48,507	50,380	52,329	54,363	56,458
* Senior Traffic Signal Electrician	03626	51,912	54,423	60,002	62,335	64,761	67,282	69,906
** Senior Training Technician	05614	56,540	59,283	65,617	68,812	71,496	74,290	77,192
* Senior Youth Group Worker	03657	44,940	47,101	51,905	54,415	56,495	58,672	60,929
* Signal Systems Technician 1	03714	53,919	56,076	58,318	60,661	63,077	65,601	68,224
* Signal Systems Technician 2	03589	56,007	58,249	60,578	63,002	65,521	68,142	70,867
* Social Service Assistant	04623	36,047	37,767	41,582	43,577	45,141	46,770	48,467
* Storekeeper	03779	41,604	43,601	48,034	50,350	52,184	54,108	56,091
* Storekeeper Automotive	03781	43,849	45,957	50,641	53,090	55,037	57,059	59,167
* Substance Abuse Counselor 1	63114	55,715	58,415	64,418	67,552	70,077	72,706	75,439
** Superintendent of Recreation	03834@	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Superintendent of Weights & Measures	01428	64,059	67,177	74,106	80,912	88,250	91,712	95,314
** Supervising Account Clerk	03848	41,377	43,361	47,770	52,519	56,288	58,357	60,523
** Supervising Administrative Analyst	03850@	70,640	74,087	81,746	89,161	97,261	101,082	105,061
** Supervising Animal Control Officer	05999	72,357	75,650	78,943	82,235	85,528	88,821	92,121
Supervising Building Service Low Pressure License	06468	46,615	48,862	53,854	59,228	65,162	66,827	69,319
** Supervising Cashier	03857@	51,381	53,866	59,387	65,338	71,233	74,013	76,907
** Supervising Clerk Transcriber	03863@	39,329	41,210	45,391	49,440	53,861	55,947	58,117
** Supervising Data Control Clerk	03872	48,568	50,911	56,118	61,729	67,042	69,409	71,874
** Supervising Electrician	06605	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervising Engineering Aide	03881	52,774	55,329	61,003	67,117	73,176	76,037	79,012
Supervising Health Insurance Benefits Clerk	03887@	53,517	55,951	61,361	67,187	72,705	75,164	77,724
** Supervising Maintenance Repairer	07338	48,237	50,563	55,734	61,307	66,828	69,432	72,141

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

11/1/21

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Supervising Maintenance Worker, Grounds	06731	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervising Mechanic	06724	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervising Mechanic Fire Apparatus	06726	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervising Planner	05137	66,012	69,227	76,373	83,288	90,847	94,413	98,122
** Supervising Program Analyst	03927	59,313	62,194	68,596	75,496	82,331	86,569	88,916
** Supervising Property Clerk	05519	38,862	40,720	44,849	49,302	53,553	55,522	57,567
** Supervising School Traffic Guard	03937	52,693	55,244	60,910	66,393	72,388	75,214	78,154
** Supervising Youth Group Worker	03945@	43,028	45,094	49,686	54,635	59,513	61,724	64,010
** Supervisor Demolition	06910	53,392	55,976	61,720	67,445	73,146	75,607	78,172
** Supervisor of Accounts	03969	47,980	50,295	55,438	60,983	66,584	69,177	71,875
** Supervisor of Collection of Revenue		57,640	60,437	66,652	73,353	79,988	83,125	86,374
** Supervisor of Motor Pool	05971	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervisor of Real Estate Sales	04060	44,180	46,303	51,025	56,113	61,158	63,531	66,009
** Supervisor of Senior Citizens Activities	04069	45,474	47,662	52,527	57,768	62,960	65,409	68,008
** Supervisor of Telephone Systems	04080	40,612	42,559	44,936	48,015	52,307	54,329	56,436
** Supervisor Public Works	06650	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervisor Traffic Maintenance	06816	54,070	56,689	59,890	62,217	67,825	70,468	73,219
* Tax Searcher	04130	42,114	44,135	48,625	50,973	52,834	54,774	56,789
Technical Assistant Contract Administration	62844	49,939	52,321	57,614	60,375	62,554	64,810	67,169
Technical Assistant to the Construction Official	05193	44,129	46,253	50,968	53,434	55,371	57,397	59,494
Technician, Management Information Systems	53099	53,447	56,034	59,198	60,326	62,671	65,110	67,647
* Telecommunications Systems Analyst	07604	48,445	50,782	55,977	61,572	67,111	69,724	72,447
* Telephone Operator	04145@	37,268	39,047	42,998	45,064	46,691	48,385	50,143
* Tractor Trailer Driver	04179	40,486	42,425	46,737	48,989	50,780	52,631	54,558
* Traffic Maintenance Worker	04189	39,296	41,175	45,353	47,100	48,915	50,805	52,769
* Traffic Signal Electrician	04192	47,330	49,613	54,682	57,328	59,448	61,641	63,936
Traffic Signal Superintendent 1	00799	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Traffic Signal Superintendent 2	04196	68,498	71,839	79,262	86,550	94,412	98,119	101,979
** Traffic Signal Supervisor 1	06819	58,179	61,005	67,275	69,904	72,632	75,469	78,420
** Traffic Signal Supervisor 2	04082	60,439	63,377	69,897	72,632	75,469	78,420	83,236
* Traffic Signal Technician 1	04195	53,919	56,532	62,333	64,761	67,282	69,904	72,634
* Traffic Signal Technician 2	05219	56,007	58,724	64,754	67,282	69,904	72,632	75,521
* Training Technician	04207	52,287	54,816	60,447	63,378	65,691	68,251	70,914
* Tree Maintenance Worker 1	04220	40,278	42,208	46,503	48,737	50,501	52,453	54,484
* Truck Driver	04222	39,804	41,709	45,944	48,155	49,912	51,731	53,624
** Violations Clerk	04244	73,322	77,100	84,659	89,736	94,344	97,930	101,716
* Weights and Measures Apprentice	04201	0	0	0	0	0	0	39,097
* Welder	04305	43,705	45,803	50,473	52,913	54,855	56,866	58,972
* Youth Group Worker	04333	42,887	44,945	49,524	51,916	53,814	55,787	57,852
* Youth Group Worker Bil. In S&E	04334	42,887	44,945	49,524	51,916	53,814	55,787	57,852
* Youth Services Counselor	04336	47,046	49,314	54,353	56,987	59,088	61,275	63,551
* Zoning Officer (Part Time)	04338	0	0	0	0	0	0	7,815

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

11/1/21

0-2
MBS:gb
10-28-21

**ORDINANCE AUTHORIZING EXECUTION AMENDMENT TO AGREEMENT OF
SALE BETWEEN THE CITY OF CAMDEN AND ST. JOSEPH'S CARPENTER
SOCIETY RESPECTING CRAMER HILL PROJECT**

WHEREAS, The City of Camden entered into an Agreement of Sale with St. Joseph's Carpenter Society, dated October 1, 2019 (the "Agreement of Sale") which was authorized by Ordinance MC-5225 adopted on October 8, 2019 in which the City agreed to exercise its right-of-entry against the following properties:

1062 Bergen Ave (B - 926, L - 87)
1042 Bergen Ave (B - 926, L - 96)
823 N. 32nd St (B - 957, L - 32)
812 N. 32nd St (B - 958, L - 83)
1154 N. 33rd St (B - 911, L - 62)
2813 Polk St (B - 900, L - 84)
2020 River Rd (B - 854, L - 12)
2731 Lincoln Ave (B - 930, L - 66); (the Properties)

and to sell the Properties to St. Joseph's Carpenter Society ("SJCS") for the appraised value plus a 1.5% administrative fee; and

WHEREAS, SJCS is also required to reimburse the City's cost of the re-entry action.; and

WHEREAS, SJCS intends to rehabilitate the Properties and sell them to owner occupants; and

WHEREAS, since the City entered into the Agreement of Sale several tax sale certificates against the Properties were sold to third parties. Consequently, it is necessary to amend the Agreement of Sale to exclude the purchase of 2731 Lincoln Avenue (B. 930, L. 66); 1062 Bergen Avenue (B. 926, L. 87) and 1154 N. 33rd Street (B. 911, L. 83); and

WHEREAS, per the terms of the Agreement of Sale the City has agreed to provide clear title to the properties to SJCS or if clear title cannot be conveyed SCJS has the option of taking such title as the City can convey or terminate the agreement; and

WHEREAS, it is necessary to amend the Agreement of Sale to provide that if SJCS elects to pay the outstanding municipal charges or tax liens held by third parties in order to clear titles to any of the properties, then the City agrees to give SJCS a dollar-for-dollar credit against the Purchase Price (as determined by the appraised value) for such expenditure; and if SJCS pays said municipal charges and elects not to purchase the property then the City will have no obligation to reimburse SJCS for such charges;

WHEREAS, an Amendment to Agreement of sale has been drafted which reflects the desired changes and is attached hereto as Exhibit A; and

WHEREAS, it is in the best interest of the City of Camden to amend the Agreement of Sale, now therefore

BE IT ORDAINED, by the City Council of the City of Camden as follows:

SECTION 1. The proper officers of the City of Camden are hereby authorized to execute the Amendment to Agreement of Sale substantially in the form attached hereto as Exhibit A.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after the final passage and publication as provided by law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the Chief Operating Officer, who shall have ten (10) days from the receipt thereof to approve or veto this Resolution. Notice of approval or veto shall be filed in the office of the Municipal Clerk.

Dated: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

AMENDMENT TO AGREEMENT OF SALE

THIS AMENDMENT TO AGREEMENT OF SALE (this "Amendment" is made this ___ day of October 2021, by and between THE CITY OF CAMDEN (the "Seller"), a municipal corporation in the County of Camden and the State of New Jersey with an address at City Hall, Fourth Floor, 520 Market Street, P.O. Box 95120, Camden, New Jersey 08101-51020 and SAINT JOSEPH'S CARPENTER. SOCIETY (the "Purchaser"), a New Jersey nonprofit corporation with an address at 20 Church Street, Camden, NJ 08105.

RECITALS

It is the intention of the parties to Amend the Agreement of Sale dated October 1, 2019, to address several unforeseen circumstances which have arisen since the date of the Agreement.

Subsequent to the entrance of the parties into the original Agreement of Sale, several tax lien certificates have been sold to third parties. It is the intention of the parties that they amend their Agreement to deal with several issues which have arisen as a result of those tax lien sales.

Taxes/Liens. The original Agreement of Sale requires the City to provide the Purchaser with free and clear title to the Properties, including the obligation of the City to pay outstanding tax, water, municipal and other liens and claims in order to clear said taxes and liens. See Paragraph 7. The parties have not agreed and do not modify the original terms of the Condition of Title requirements under paragraph 7, except as follows.

The Purchaser may elect, instead of the Seller, to pay in advance of Closing or at Closing, certain municipal tax charges, liens or tax sale certificates which are held by third parties for unpaid municipal taxes, water, sewer, or other related municipal, county, real estate or other charges, which the City would be obligated to pay in order to comply with its obligations to provide free and clear title under Paragraph 7 of the original Agreement of Sale.

Should the Purchaser elect to pay same, Seller agrees to give Purchaser a dollar-for-dollar credit against the Purchase Price. The intention is that the Purchaser will pay for said tax liens, but be credited for such expenditure against the purchase price, thereby reducing the purchase price after the property is appraised (or after the parties agree upon the price) as provided in the original agreement. In other words, after the Property is assessed at market value, and the parties agree upon said market value, then the purchase price shall be reduced on a dollar for dollar basis for any taxes paid by the Purchaser prior to or at Closing.

Should the Purchaser pay said taxes, but later elect not to purchase the property, then the City shall have no obligation to reimburse the Purchaser for same.



Purchase Price, para. 3. The Purchase Price provision of the original Agreement of Sale is hereby amended to include the above terms and conditions, which shall be applicable to the final computation of the Purchase Price.

For the sake of clarity, the Seller may demand an itemized list of the expenditures made to pay taxes, as stated in original Paragraph 4 of the Agreement of Sale, but these expenditures if made by the Purchaser, are not to be reimbursed to the Seller, nor would they be under the original Agreement of Sale.

Finally, Seller and Purchaser agree that Purchaser has elected at this time not to pursue the purchase of the following properties:

2731 Lincoln Avenue – Block 930 Lot 66
1062 Bergen Avenue – Block 926 Lot 87
1154 N 33rd Street – Block 911, Lot 83

IN WITNESS WHEREOF, the parties have duly executed this Amendment as of the date above.

ATTEST:

SELLER
CITY OF CAMDEN

By: _____
LUIS PASTORIZA
Municipal Clerk

By: _____
VICTOR CARSTARPHEN
Mayor

PURCHASER
ST. JOSEPH'S CARPENTER SOCIETY,
A New Jersey non-profit corporation

PILAR HOGAN CLOSKEY
Executive Director

Authorized by
Ordinance MC
Reviewed and approved as
to form.

By: _____
MICHELLE BANKS-SPEARMAN
City Attorney

0-3

MBS:yrh
11-9-21

**ORDINANCE AUTHORIZING THE TRANSFER OF (13) PARCELS TO WATSON STREET
MANAGEMENT AND DEVELOPMENT CORPORATION**

WHEREAS, the City of Camden desires to sell these parcels to the Watson Street Management and Development Corporation (WSMDC) for the building of the McGuire Gardens Maintenance Facility; and

WHEREAS, WSMDC has requested that it be allowed to purchase several vacant City owned lots for the building of their Maintenance facility; and

WHEREAS, the City desires to sell these parcels for the agreed Appraised amount of Forty-Eight Thousand Dollars (\$48,000.00); and

WHEREAS, a municipality is authorized to transfer by ordinance and without public sale certain real properties no longer needed for public use pursuant to N.J.S.A. 40A:12:13(b) 1; a sale to any political subdivision, agency, department, commission, board or body corporate and politic of the State of New Jersey; and

WHEREAS, the governing body of the City of Camden does hereby authorize the sale of 13 undersized lots known as Block 1227, Lots 1-13 on the City's Official Tax Map to Watson Street Management and Development Corporation (WSMDC); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

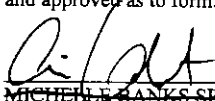
SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

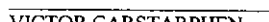
BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS SPEARMAN
Assistant City Attorney *Aminia Valentine*


CURTIS JENKINS
President, City Council


VICTOR CARSTARPHEN
Mayor

ATTEST: 
LUIS PASTORIZA
Municipal Clerk

0-4
MBS:dh
11-9-21

ORDINANCE AUTHORIZING THE STREET VACATION FOR MCGUIRE PRESERVATION URBAN RENEWAL, LLC FOR BLOCK 1227, LOTS 1-11 (ALLEYS LOCATED BETWEEN BLOCK 1227, LOTS 5&6) AND (ALLEY LOCATED ADJACENT TO THE EAST PROPERTY LINE OF BLOCK 1127, LOTS 1-11 AND THE (WEST PROPERTY LINE OF BLOCK 1227, LOT 27) AS MORE PARTICULARLY SET FORTH IN THE ATTACHED METES AND BOUNDS DESCRIPTIONS PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:67-1, ET SEQ.

WHEREAS, McGuire Preservation Urban Renewal, LLC has requested a street vacation and portions of certain alleyways impacting the McGuire Gardens (HACC) apartment complex located at Block 1227, Lots 1-11, alleys located between Block 1227, Lots 5 & 6, alley located adjacent to the east property line of Block 1227, lots 1 thru 11 and the west property line of Block 1227, Lot 24, Camden, NJ as more particularly set forth in the metes and bounds descriptions attached hereto as Exhibit "A," and

WHEREAS, no reservations or objections have been made; and

WHEREAS, the matter has been referred to the City Engineer, who has recommended that the City proceed with the vacation; and

WHEREAS, it appears to the City that the public will not be adversely affected by the vacating of the public right in these areas; and

WHEREAS, the City is desirous of retaining a utility easement over the portions being vacated; now therefore

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. The rights of the public and the City of Camden and to the Plan of Survey, proposed Block and Lots as more particularly set forth in the attached metes and bounds descriptions are hereby extinguished and vacated, with the exception of the retention of a maintenance and utility easement. The vacation shall comply with all conditions of the vacation approval that the applicant is responsible for as per the City Engineer. Please see Exhibit "A" for the detailed legal description of the Block and Lots, being vacated.

SECTION 2. All municipal public utilities and cable television lines and facilities, if any, existing in, on or under the vacated streets as described in the legal descriptions shall remain the property of the City of Camden, applicable public utility or cable television company. The City of Camden expressly reserves an easement in, on or under those portions of the streets to be vacated. The party or parties, who become owners of the vacated streets under this ordinance, and their successors in title, shall not have the right to close, remove, relocate, erect any structure upon, or block access to any municipal or public utility or cable television lines or facilities existing in, on or under the vacated streets. They shall have the right to contract with the City of Camden or applicable public utility or cable television company to close, remove, relocate, detour or operate and maintain any such municipal public utility or cable television company lines and facilities. The party or parties who become owners of the vacated streets must maintain fire access to the vacated streets at all times.

SECTION 3. The street vacations are subject to the rights of the City of Camden and of public utilities to enter the vacated streets in a reasonable manner for the purpose of inspecting, maintaining, repairing, replacing, closing or removing any municipal public utility or cable television lines and/or facilities remaining in, on or under the vacated streets, unless the City of Camden or public utility or cable television company waives such right by contract or agreement under Section 2 above.

SECTION 4. The Municipal Clerk shall have this ordinance published once, not less than (10) days instead of one (1) week prior to the second reading.

SECTION 5. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 7. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 8. The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance, and the action by the Commissioner regarding this ordinance shall supersede any action by the Mayor on the same ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 9, 2021

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN

City Attorney *Ania Valentine*
Assistant City Attorney

CURTIS JENKINS
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST:

LUIS PASTORIZA
Municipal Clerk

0-5

MBS:dh
11-09-21

**AN ORDINANCE DESIGNATING RESTRICTED RESIDENTIAL PARKING ZONES
FOR INDIVIDUALS WITH DISABILITIES OF PERSONALIZED SIGNAGE
TO CERTAIN AREAS IN THE CITY OF CAMDEN AS HANDICAP PARKING
PRIVILEGES ONLY**

WHEREAS, Fern B. Bliss-Morgan, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 1576 Park Blvd.; and

WHEREAS, Arely Arias-Diaz, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 134 N. 24th Street; and

WHEREAS, Preston Hayes, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 1431 Bellview Avenue; and

WHEREAS, Barbara J. Jackson, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 2928 Kansas Road; and

WHEREAS, Ernestina Lopez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 627 West Street; and

WHEREAS, Amy Mason, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 2926 Line Street, Apt B; and

WHEREAS, Annie L. McKinney, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 936 State Street; and

WHEREAS, Flora Medina-Huertas, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 2006 S. Broadway; and

WHEREAS, Lissett Pineiro, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 823 Pearl Street; and

WHEREAS, Miquel A. Ramos, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 1255 S. Merrimac Road; and

WHEREAS, Robert Ragsdale, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 423 N. 34th Street; and

WHEREAS, Daisy Rivera, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 31 Boyd Street; and

WHEREAS, Noemi Rivera-Nunez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 832 Olive Street; and

WHEREAS, Azeail R. Tazewell, upon providing the appropriate proof that he is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near his home at 2823 Idaho Road; and

WHEREAS, Janee F. Williams, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 3157 Colorado Road; and

WHEREAS, Patricia A. Williams-Earlie, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 1026 Ironside Road; and

WHEREAS, Lissette Vazquez, upon providing the appropriate proof that she is the holder of the required specifications, seeks to have personalized signage handicapped parking as a Type #2 permit in front or near her home at 927 S. Broadway Apt B; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, all the addresses listed above, shall be designated as a "Handicapped Parking" as a Type 2 to have personalized signage during the period of time that the said premises is occupied by the handicapped individuals.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
11-9-21

06

**AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING
PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

622 Clinton Street	Cecelia Rodriguez
2880 Tuckahoe Road	Cornelius Gaither
3148 Alabama Road	S. Henriquez/J. Kitchen

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the individual; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS
12/2/2021

0-7

ORDINANCE AMENDING CHAPTER 7 OF THE CITY OF CAMDEN CITY CODE, PARKING AUTHORITY, FORMERLY CHAPTER 5; WHICH WAS CREATED BY ORDINANCE NO. 1169, ADOPTED ON OCTOBER 23, 1958, AND FURTHER AMENDED BY MC-4810, ADOPTED ON FEBRUARY 21, 2014, TO PROVIDE THE PARKING AUTHORITY WITH THE FULL AUTHORITY AS SPECIFIED IN PARKING AUTHORITY LAW, INCLUDING, BUT NOT LIMITED TO, DESIGNATING PARKING ENFORCEMENT OFFICERS WITH AUTHORITY TO ISSUES SUMMONS AND TO CAUSE VEHICLES PARKED, STORED OR ABANDONED IN THE CITY OF CAMDEN, IN VIOLATION OF LAW, CITY CODE OR REGULATIONS, TO BE TOWED AND FOR THE PARKING AUTHORITY TO CAUSE TO BE COLLECTED THE COSTS OF TOWING AND STORAGE OF SAID VEHICLE

WHEREAS, this City Council of the City of Camden has determined that it is in the best interests of the City of Camden that Chapter 7; Article XIII, Section 7-70, Parking Authority, formerly Chapter 5, which was created by Ordinance No. 1169, adopted on October 23, 1958, and further amended and supplemented by Municipal Ordinance MC-4810, adopted on February 21, 2014, be amended; and

WHEREAS, this City Council has determined that it is in the best interests of the residents of the City of Camden that the Parking Authority have the ability and authority, as provided for in the Parking Authority Law, as specified at N.J.S.A. 40:11A-6(2), for "the management and operation of onstreet and other parking meters and related facilities and enforcement of the applicable law, ordinances and regulations as to the parking of vehicles in" the City of Camden, "and the consequent promotion of free movement of traffic and relief of traffic congestion on the streets" of the City of Camden and "improvement of conditions affecting the public safety and welfare therein"; and

WHEREAS, this City Council has also determined that it is in the best interests of the residents of the City of Camden that the Parking Authority have the ability and authority, as provided for in the Parking Authority Law, as specified at N.J.S.A. 40:11A-22 (3)(c), to have full enforcement authority, on behalf of the City of Camden "of all or any of the applicable law, ordinances, and regulations as to the parking of vehicles" in the City of Camden, "whether upon streets or on lands or other facilities owned or maintained" by the City of Camden or the Parking Authority or elsewhere; and

WHEREAS, this City Council has also determined that it is in the best interests of the residents of the City of Camden that the Parking Authority have the ability and authority, as provided for in the Parking Authority law, as specified at N.J.S.A. 40:11A-22(3)(d) to designate Parking Enforcement Officers, who shall meet the requirements of the Parking Authority Law, with full power and authority within the City of Camden to issue summonses for violations of parking laws, City ordinances and regulations and for any vehicle parked, stored or abandoned in violation of law, City ordinances or regulations, to cause it to be towed away from the scene of the violation; and

WHEREAS, N.J.S.A. 40:11A-22(3)(d) also permits the Parking Authority to cause to be collected from an owner of such towed vehicle the costs of the towing and subsequent storage of such vehicle before surrendering said vehicle to such owner; and

WHEREAS, the City of Camden and the Parking Authority plan to enter into a Shared Services Agreement (SSA) for the purpose of the City of Camden to provide the Parking Authority with the authority to assume control of all towing operations for the City of Camden, including but not limited to, the towing and storage of illegally parked and abandoned vehicles in the City of Camden and this SSA will also establish the allocation of costs and fees associated with this

arrangement, and as provided for in the Parking Authority Law, as specified at N.J.S.A. 40:11A-22 (3); and

WHEREAS, the City Council of the City of Camden now seeks to grant the authority to the Parking Authority as described herein; now therefore,

BE IT ORDAINED, by the City Council of the City of Camden in Camden County, in the State of New Jersey, that Chapter 7, Article XIII, Section 7-70; Parking Authority, is hereby amended as follows:

§7-70. Parking Authority.

- A. Same.
- B. Except as otherwise provided in this subsection B, said Parking Authority shall possess and exercise all of the rights and powers, and perform all of the functions and duties, as provided by and in accordance with said Parking Law, including, without limitation, the full exercise of the power of eminent domain, subject, however, to the limitation that the power of eminent domain shall only be used, without the consent of City Council, for the purpose of acquiring real property for a parking garage, surface parking lot, or other similar facility.
- C. Said Parking Authority may only acquire other real property by the power of eminent domain with the consent of City Council.
- D. Pursuant to the Parking Authority Law as specified at N.J.S.A. 40:11A-6(2), the Parking Authority shall have ability and the authority for "the management and operation of onstreet and other parking meters and related facilities and enforcement of the applicable law, ordinances and regulations as to the parking of vehicles" within the entire City of Camden, "and the consequent promotion of free movement of traffic and relief of traffic congestion on the streets" of the City of Camden and "improvement of conditions affecting the public safety and welfare therein"; and
- E. Pursuant to the Parking Authority Law as specified at N.J.S.A. 40:11A-22 (3)(c), the Parking Authority shall have enforcement authority, on behalf of the City of Camden "of all or any applicable law, ordinances, and regulations as to the parking of vehicles" in the City of Camden, "whether upon streets or on lands or other facilities owned or maintained" by the City of Camden or the Parking Authority or elsewhere; and
- F. Pursuant to the Parking Authority Law as specified at N.J.S.A. 40:11A-22(3)(d), the Parking Authority shall have the ability and authority to designate Parking Enforcement Officers, as defined at N.J.S.A. 40:11A-22.1, who shall meet all of the requirements of the Parking Authority Law, with full power and authority within the entire City of Camden to issue summonses for violations of parking laws, City ordinances and regulations and for any vehicle parked, stored or abandoned in violation of law, City ordinances or regulations within the City of Camden, to cause it to be towed away from the scene of the violation; and
- G. Pursuant to the Parking Authority Law, as specified at N.J.S.A. 40:11A-22(3)(d), the Parking Authority, on its own, or through the procurement of a contractor, shall have the ability and authority to establish towing and storage fees, and to cause to be collected from an owner of a towed vehicle which was parked, stored or abandoned in violation of law, City ordinances or regulations, the costs of the towing and subsequent storage of such vehicle before surrendering said vehicle to such owner.

H. The Parking Authority shall also have the authority to exercise all other authority in the Parking Authority Law, N.J.S.A. 40:11A-1 et seq., which is not inconsistent with this ordinance.

I. To the extent that the City of Camden creates or modifies any ordinance concerning illegally parked or abandoned vehicles within the City of Camden, and the towing and storage of same, the enforcement authority of the Parking Authority, as described herein, shall remain in full force and effect, unless that newly created or amended ordinance specifies otherwise.

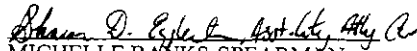
BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 2, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS
12/2/2021

0-8

**ORDINANCE AMENDING
CHAPTER 803 (VEHICLES, ABANDONED)
OF THE CITY CODE**

WHEREAS, the City Council understands that Chapter 803 (Vehicles, Abandoned) currently regulates the impoundment, disposition, reclamation, and scrapping of vehicles; and

WHEREAS, the City of Camden understands that Chapter 803 needs to be further amended to facilitate the City of Camden's efficient impoundment, disposition, reclamation, and scrapping of vehicles, under said Chapter, all in compliance with current state law governing the same; and

WHEREAS, the City of Camden seeks to amend this Chapter to permit both the Parking Authority of the City of Camden and the Camden County Police Department, Metro Division, to oversee the ticketing and towing, as necessary, of illegally parked or abandoned vehicles in the City of Camden and on behalf of the City of Camden; now, therefore

BE IT ORDAINED by the City Council of the City of Camden that Chapter 803, Sections 1 through 12 are hereby amended as follows:

CHAPTER 803: VEHICLES, ABANDONED

§ 803-1 Business Administrator Authority.

- A. On behalf of the City of Camden, the Business Administrator or his designee(s) shall oversee and ensure compliance with this Chapter and shall also oversee the disposition of tangible personal property as provided for in this Chapter below.
- B. The authority and administration of this Chapter shall rest with officials of the Parking Authority or with officials of the Camden County Police Department, Metro Division or their agents acting under a contract approved by the Parking Authority or the Camden County Police Department, Metro Division. Authorized officials of the Parking Authority and/or the Camden County Police Department, Metro Division, shall be vested with the authority to enforce any and all ordinances providing for ticketing of illegally parked or abandoned vehicles and the Parking Authority and the Camden County Police Department, Metro Division or their agents acting under an approved contract or contracts, shall also be vested with the authority to enforce any and all ordinances providing for towing, immobilizing and impounding of abandoned and unclaimed vehicles and the collection of all fees and fines therein.

§ 803-2 Identification of abandoned vehicles; impoundment.

Any motor vehicle which is unclaimed and/or abandoned within the City of Camden is hereby declared to be a nuisance and the same may be summarily abated by the removal thereof and impoundment thereof, as follows:

- A. Upon discovery of a vehicle suspected of being unclaimed or abandoned by an authorized official of the Parking Authority or the Camden County Police Department, Metro Division, a sticker, stating that this vehicle shall be deemed to be abandoned and unclaimed if not removed within 48 hours, shall be affixed to such vehicle by an authorized official of the Parking Authority or the Camden County Police Department, Metro Division, unless an authorized official of the Parking Authority or the Camden County Police Department, Metro Division determines that immediate towing is necessary.
- B. Upon discovery of a motor vehicle found unclaimed and abandoned by an authorized official of the Parking Authority or the Camden County Police Department, Metro

Division, the taking of possession shall be reported immediately to the Director of the New Jersey Motor Vehicle Commission pursuant to N.J.S.A. 39:10A-1 on a form prescribed by said Director for verification of ownership by the Parking Authority, the Camden County Police Department, Metro Division or their agents.

- C. Upon discovery of a motor vehicle suspected to be unclaimed and abandoned by an authorized official of the Parking Authority or the Camden County Police Department, Metro Division, and prior to taking possession of said motor vehicle, an authorized official of the Parking Authority, the Camden County Police Department, Metro Division or their agents, shall confirm whether the motor vehicle is to be considered stolen. If, after the allotted time as outlined in § 803-2A has expired, the owner of said vehicle has not voluntarily removed said vehicle, said vehicle may be removed under the direction or at the request of any authorized official of the Parking Authority or the Camden County Police Department, Metro Division, by means of towing or otherwise to a storage lot as designated by the Parking Authority or the Camden County Police Department, Metro Division. Upon the removal of a vehicle to a storage lot, the Parking Authority, the Camden County Police Department, Metro Division, or their agents, shall institute the notice requirements of N.J.S.A. 39:10A-1.

§ 803-3 Sale of vehicles and property remaining unclaimed.

- A. When an impounded motor vehicle shall have remained unclaimed by the owner or other person having legal right thereof for the period of time as provided for in N.J.S.A. 39:10A-1, the same may be sold at auction in a public place or otherwise disposed of, as provided for in N.J.S.A. 39:10A-1 and this Chapter. The Parking Authority or the Camden County Police Department, Metro Division, or their agents, shall give notice of such sale or other disposition of the vehicle which shall be made in conformity with N.J.S.A. 39:10A-1, describing said vehicle with reasonable clarity by manufacturer's trade name or make, motor number and license number and stating therein the name of any owner or any holder of a security interest, if known. Furthermore, all sales or other dispositions of vehicles shall be made in conformity with N.J.S.A. 39:10A-1 and this Chapter.
- B. Any tangible personal property found within said vehicle shall be returned to the owner or, if not claimed, turned over to the Business Administrator or his designee for disposition of sale pursuant to N.J.S.A. 40A:14-157.

§ 803-4 Use of proceeds from sale.

- A. Any proceeds obtained from the sale of a vehicle at public auction or other disposition of a vehicle in excess of the amount owed to the Parking Authority or the Camden County Police Department, Metro Division, or their agents acting under an approved contract or contracts for the costs of removal and storage of the motor vehicle, as well as any fines, penalties and court costs assessed against the owner of the vehicle for a violation that gave rise to the impoundment or immobilization of the vehicle and any outstanding warrants against the motor vehicle shall be returned to the owner of the vehicle if his address and name are known. Otherwise, the proceeds of the sale or other disposition in excess of the amount owed to the Parking Authority, or the Camden County Police Department, Metro Division, shall be retained by the City of Camden.
- B. Any fines, penalties and charges derived herein shall be paid to the Parking Authority or the Camden County Police Department, Metro Division, to the extent they are due and owing. Otherwise, fines, penalties and charges derived herein shall be paid to the City of Camden.

§ 803-5 Vehicles with Outstanding Warrants or Unpaid Parking Tickets.

- A. Vehicles located within the City of Camden which are identified as having outstanding warrants or three (3) or more delinquent traffic or parking tickets shall be subject to Chapter 815 of the City of Camden Code.

- C. Any tangible personal property found within said motor vehicle shall be returned to the owner or, if not claimed, turned over to the Business Administrator or his designee for disposition of sale pursuant to N.J.S.A. 40A:14-157.

§ 803-6 Reclaiming of impounded vehicles upon payment of costs.

At any time prior to the sale, the owner of the motor vehicle or other person entitled to the motor vehicle may reclaim possession of the motor vehicle upon payment of the costs of removal and storage of the motor vehicle. Additionally, the fines, penalties and court costs assessed against the owner or other person entitled to the motor vehicle which gave rise to the removal and impoundment thereof must also be paid.

§ 803-7 Reclamation costs.

- A. The reclamation costs for the towing, impoundment and storage of the vehicle, if performed directly by the city or its employees, are as follows:

(1) For a vehicle placed at a City storage lot, storage fees for that vehicle shall be:

- (a) First day (first 24-hour period); no charge.
- (b) A limit of \$3.00 per day for the 2nd through 30th days;
- (c) A limit of \$2.00 per day thereafter.

B. For vehicles which are towed by private contractor(s) who have been awarded the contract as the result of public bidding by the Parking Authority or the Camden County Police Department, Metro Division and placed on a City storage lot, the towing fees shall be those arising pursuant to the City Contract to provide for the removal and storage of abandoned, disabled and impounded vehicles and the storage fees shall be those listed in §803-7 A (1).

C. For vehicles which are towed by private contractor(s) who have been awarded contract(s) as the result of public bidding by the Parking Authority or the Camden County Police Department, Metro Division and are stored at the private contractor's storage facility, then the reclamation costs shall be those provided for in this Chapter and in the contract between the Parking Authority or the Camden County Police Department, Metro Division and the private contractor(s).

§ 803-8 Junk title for old vehicles.

When any towed vehicle has been determined by an authorized official of the Parking Authority or the Camden County Police Department, Metro Division, to be eligible for junk title as defined by N.J.S.A. 39:10A-3, junk title may be sought from the New Jersey Motor Vehicle Commission by the Parking Authority, the Camden County Police Department, Metro Division or their agents, and the vehicle shall be sold or otherwise disposed of and such sale or other disposition of the vehicle shall be made in conformity with N.J.S.A. 39:10A-1 and this Chapter.

§ 803-9 Scrap vehicles.

- A. Whenever any abandoned or unclaimed motor vehicle has been so deteriorated, damaged or stripped of useable parts as to be rendered to scrap and thus no longer a motor vehicle, an authorized official of the Parking Authority or the Camden County Police Department, Metro Division are authorized to certify the same as motor vehicle scrap. Such motor vehicle scrap may be sold or otherwise disposed of and removed to a scrap processing company or junk dealer. Said disposition shall be accomplished without the need for title papers, certificate of ownership, junk title certificate or any further certification or verification from the New Jersey Motor Vehicle Commission.
- B. No such motor vehicle scrap shall be removed from private property by an authorized official of the Parking Authority or the Camden County Police Department, Metro Division. Any vehicle identified as scrap pursuant to §803-9A, shall not be sold or otherwise disposed for a period of twenty (20) business days and the sale or other disposition of the vehicle is to be made in accordance with state law and this Chapter.

- C. Upon disposition of motor vehicle scrap thereof by an authorized official of the Parking Authority or the Camden County Police Department, Metro Division, the vehicle identification number thereof and any motor vehicle registration plate attached thereto shall be turned into the New Jersey Motor Vehicle Commission, destroyed or obliterated. The certificate as motor vehicle scrap shall include a picture thereof and shall be made on such form and in such detail as prescribed by the Director of the New Jersey Motor Vehicle Commission. The Parking Authority or the Camden County Police Department, Metro Division shall keep, as a public record, the name and address of the purchaser or recipient of said motor vehicle scrap and the terms of transfer thereof for a period as prescribed by law.
- D. For all All-Terrain Vehicles (ATVs) or other similar types of off-road vehicles, which are towed to and stored by the Parking Authority or the Camden County Police Department, Metro Division, or their agents acting under approved contracts, this section shall apply. The Parking Authority or the Camden County Police Department, Metro Division, or their agents, shall promptly notify the owner and any known holder of a security interest that the ATV or other similar type of off-road vehicle is being stored on a contractor's lot. If the owner and any known holder of a security interest of the ATV or other similar type of off-road vehicle fails to respond to the notice within thirty (30) days, the ATV or other similar type of off-road vehicle, may be sold at public auction or otherwise disposed of as scrap and removed to a scrap processing company or junk dealer. Notice of the sale or other disposition of the ATV or other similar type of off-road vehicle, shall be given by certified mail, to the owner, if his name and address be known, and any known holder of a security interest, and by publication in one or more newspapers published in this state and circulating in the city, at least five days before the date of the sale or other disposition. Said disposition shall be accomplished without the need for title papers, certificate of ownership, junk title certificate or any further certification or verification from the New Jersey Motor Vehicle Commission.

§ 803-10 Sale of vehicles without title certificates.

Upon the sale of a motor vehicle to a Third Party Purchaser for which standard or junk title cannot be obtained from the New Jersey Motor Vehicle Commission, the Parking Authority or the Camden County Police Department, Metro Division, or their agents acting under approved contracts, shall provide the purchaser with a bill of sale or other similar document indicating the purchase made by the Third Party Purchaser.

§ 803-11 Liability of City for vehicles sold.

The City of Camden, the Parking Authority or the Camden County Police Department, Metro Division, upon sale or other disposition of a motor vehicle pursuant to the provisions of this chapter, give no warranties or guaranties of any nature whatsoever. Furthermore, upon the sale or other disposition of a motor vehicle pursuant to the provisions of this chapter, all claims of interest therein shall be forever barred as provided by the laws of the State of New Jersey, and the City of Camden, the Parking Authority or the Camden County Police Department, Metro Division, sells, or for other disposition, otherwise gives up all right, title and interest which they may have in said motor vehicle and is released from any liability concerning said sale or other disposition or said taking. Upon the sale or other disposition of a motor vehicle pursuant to the provisions of this Chapter, such liability shall be the responsibility of the purchaser or the recipient.

§ 803-12 Other penalties allowed.

The impounding or immobilizing of a motor vehicle shall not preclude or prevent the institution of prosecution for any criminal or any other violation of a city ordinance or state statute in any court of this state, including the Municipal Court, against the owner or operator of such impounded or immobilized vehicle.

BE IT FURTHER ORDAINED that any portion of the City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

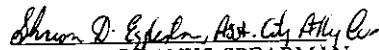
BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 2, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**ORDINANCE AMENDING CHAPTER 815
VEHICLES, IMMOBILIZATION AND IMPOUNDMENT OF**

§ 815-1. Statutory authority.

New Jersey Statutes Annotated 39:4-139.13 authorizes the City of Camden to enact an ordinance authorizing the impoundment or immobilization of vehicles found within the City if there are any outstanding warrants against such vehicles. The Camden City Council hereby exercises this authority and delegates to the City of Camden Parking Authority and its agents the authority to impound or immobilize motor vehicles found within the City if there are any outstanding warrants against such vehicles.

§ 815-2. Impoundment; liability for damage.

Any vehicle unlawfully parked within the City of Camden for a period in excess of 30 minutes or any vehicle which is operated in violation of the motor vehicle laws of the State of New Jersey or any vehicle for which there are any outstanding warrants or three or more delinquent traffic or parking tickets may be taken into possession or immobilized by the City of Camden Parking Authority or its designee. The City, the Parking Authority, their agents, servants or employees shall not be responsible or liable in any manner for damage incurred in towing, storage, immobilization, possession or disposition of such vehicles.

§ 815-3. Fee.

In the event that a vehicle is immobilized for unpaid parking violations as provided in § 815-2 of this chapter, an immobilization fee of \$60 shall be assessed.

§ 815-4. Sale of impounded vehicle; notice.

If any outstanding warrants are not paid by 12:00 midnight of the 30th day following the day on which the vehicle was impounded or immobilized, the vehicle may be sold at public auction. The City shall give notice of the sale by certified mail to the owner, if his name is known, and to the holder of any security interest filed with the Director of the Division of Motor Vehicles, and by publication in the form prescribed by the Director of Motor Vehicles, by one insertion, at least five days before the date of the sale, in one or more newspapers published in this state and circulating in the City. Vehicles owned by lessors who have complied with the provisions of N.J.S.A. 39:4-139.2 et seq. respecting lessors shall not be sold.

§ 815-5. Release upon payment.

A. At any time prior to the sale, the owner of the motor vehicle or other person entitled to the motor vehicle may reclaim possession of it upon payment of:

- (1) The reasonable costs of removal and storage of the motor vehicle, including a towing charge, not to exceed the amount as specified in any contract between the Parking Authority and its contractor for the towing and storage of said vehicle.
- (2) Any fines imposed by this chapter.
- (3) Any fine or penalty and court costs assessed against the owner of the vehicle for violation(s) which gave rise to the impoundment or immobilization of the vehicle, including any outstanding warrants against such vehicle.

B. The owner-lessor of a motor vehicle who has complied with the provisions of N.J.S.A. 39:4-139.2 et seq. respecting owners-lessors shall be entitled to reclaim possession without payment and the lessee shall be liable for any fine, penalty, court costs and outstanding warrants against the vehicle.

§ 815-6. Disposition of sale proceeds.

Any proceeds obtained from the sale of the vehicle at public auction in excess of the amount owed to the City, the Parking Authority or an agent or agents acting under a contract approved by the City of Camden or the Parking Authority for the reasonable costs of removal and storage of the motor vehicles and any fines or penalties and court costs assessed against said vehicle for the violation which gave rise to the impoundment or immobilization of the motor vehicle, including any outstanding warrants against such

vehicle, shall be returned to the owner of the vehicle, if his or her name and address are known.

§ 815-7. Prohibited acts.

- A. It shall be unlawful and an offense for any person to impair, render inoperative or cause any person to impair or render inoperative any immobilization device which has been attached to a vehicle in accordance with the provisions of this chapter.
- B. It shall be unlawful and an offense for any person to move or cause to be moved any vehicle, wherever immobilized which has been immobilized in accordance with this chapter.

§ 815-8. Violations and penalties.

Unless otherwise provided in the chapter, penalties against persons violating the provisions of this chapter shall be imposed in accordance with the provisions of § 1-15.

BE IT FURTHER ORDAINED that any portion of the City Code not herein amended and supplemented shall remain in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that if any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 2, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President City Council

VICTOR CARSTARPHEN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Resolutions

FUENTES
12/14/2021

R-1

**RESOLUTION APPOINTING ALESHA FIGUEROA-FALCON AS COMMISSIONER OF THE
HOUSING AUTHORITY OF THE CITY OF CAMDEN FOR A TERM OF FIVE (5) YEARS,
BEGINNING ON DECEMBER 24, 2021 AND EXPIRING ON DECEMBER 23, 2026**

WHEREAS, N.J.S.A. 40A:12A-17 has authorized the creation of the Housing Authority of the City of Camden ("Housing Authority"); and

WHEREAS, there is a current vacancy for one of the Council Appointees pursuant to N.J.S.A. 40A:12A-17, on the Board of Commissioners of the Housing Authority of the City of Camden; and

WHEREAS, ALESHA FIGUEROA-FALCON, has been recommended by a Member of this City Council, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for appointment as Commissioner of the Housing Authority of the City of Camden; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that, pursuant to N.J.S.A. 40A:12A-17, **ALESHA FIGUEROA-FALCON** is hereby appointed as Commissioner of the Housing Authority of the City of Camden to serve a five-year term, beginning on December 24, 2021 and expiring on December 23, 2026, as provided by law.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: November 23, 2021

Council Meeting Date: December 14, 2021

FROM: Councilperson

☐ Curtis Jenkins, President

☐ Sheila Davis, At-Large

☒ Angel Fuentes, At-Large

☐ Marilyn Torres, Vice President, 3rd Ward

☐ Christopher Collins, 2nd Ward

☐ Shaneka Boucher, 1st Ward

☐ Felisha Reyes-Morton, 4th Ward

Action Requested:

**RESOLUTION APPOINTING ALESHA FIGUEROA-FALCON AS COMMISSIONER OF THE
HOUSING AUTHORITY OF THE CITY OF CAMDEN FOR A TERM OF FIVE (5) YEARS,
BEGINNING ON DECEMBER 24, 2021 AND EXPIRING ON DECEMBER 23, 2026**

****Please attach any supporting documents

Angel Fuentes/mr

Signature of Councilperson

11/23/2021

Date

FUENTES
12/14/2021

R-2

**RESOLUTION APPOINTING TAMEKA MASON AS COMMISSIONER TO THE CAMDEN
REDEVELOPMENT AGENCY OF THE CITY OF CAMDEN FOR A TERM OF FIVE (5) YEARS,
BEGINNING ON DECEMBER 24, 2021 AND EXPIRING ON DECEMBER 23, 2026**

WHEREAS, N.J.S.A. 40A:12A-11 provides for the appointment of seven (7) Commissioners to the Camden Redevelopment Agency by the City Council of the City of Camden; and

WHEREAS, TAMEKA MASON, has been recommended by a Member of this City Council, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for appointment as Commissioner of the Camden Redevelopment Agency; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that TAMEKA MASON is hereby appointed as Commissioner of the Camden Redevelopment Agency to serve a five-year term, beginning on December 24, 2021 and expiring on December 23, 2026, as provided by law.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



Camden City Council
RESOLUTION / ORDINANCE REQUEST FORM

DATE: November 23, 2021

Council Meeting Date: December 14, 2021

FROM: Councilperson

☐ Curtis Jenkins, President

☐ Sheila Davis, At-Large

☒ Angel Fuentes, At-Large

☐ Marilyn Torres, Vice President, 3rd Ward

☐ Christopher Collins, 2nd Ward

☐ Shaneka Boucher, 1st Ward

☐ Felisha Reyes-Morton, 4th Ward

Action Requested:

**RESOLUTION APPOINTING TAMEKA MASON AS COMMISSIONER TO THE CAMDEN
RDEVELOPMENT AGENCY OF THE CITY OF CAMDEN FOR A TERM OF FIVE (5) YEARS,
BEGINNING ON DECEMBER 24, 2021 AND EXPIRING ON DECEMBER 23, 2026**

****Please attach any supporting documents

Angel Fuentes/mr

Signature of Councilperson

11/23/2021

Date

MBS:dh
12-14-21

R-3

**RESOLUTION AWARDING A CONTRACT FOR EXTRAORDINARY,
UNSPECIFIABLE SERVICES WITH NIGHT KITCHEN INTERACTIVE
TO COMPLETE PHASES 2-3 OF THE HERITAGE TOURISM INTERACTIVE
HISTORY MURAL IN THE AMOUNT NOT TO EXCEED \$46,000.00**

WHEREAS, the City of Camden requires certain extraordinary, unspecifiable services for the provision of specialized technology services for the City of Camden; and

WHEREAS, Night Kitchen Interactive, has extensive expertise, training and proven reputation in this field and the necessary trained personnel to provide the required services; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law, contracts for extraordinary, unspecifiable services to complete phases 2-3 of the interactive touch screen history mural for the City of Camden, negotiated and awarded without advertising for bids and bidding therefore; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto stating the City's reasons for awarding this contract pursuant to N.J.S.A. 40A:11-5(1)(a)(ii), and said certification has been signed by the Purchasing Agent; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-20-41-715-002 & G-21-664-999" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that a contract be awarded to **Night Kitchen Interactive**, for a sum not to exceed FORTY-SIX THOUSAND DOLLARS (\$46,000.00).

BE IT FURTHER RESOLVED that the authorized City officials are hereby authorized to negotiate and enter into an appropriate contract with **Night Kitchen Interactive** for the interactive touch screen history mural provided thereunder.

BE IT FURTHER RESOLVED that the City Clerk shall cause to be published in the Courier-Post within ten (10) days after passage of this resolution legal notice describing the nature, duration and amount of said contract.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NIGHT KITCHEN INTERACTIVE

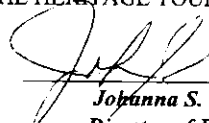
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION:
AMOUNT: NTE
- APPROPRIATION RESERVE:
AMOUNT:\$
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT: G-02-41-715-002 AND G-21-664-999
AMOUNT: **\$46,000.00** \$29,580 \$16,500
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$46,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING CONTRACT WITH NIGHT KITCHEN INTERACTION IN THE AMOUNT OF \$46,000 TO COMPLETE PHASES 2-3 OF THE HERITAGE TOURISM INTERACTIVE HISTORY MURAL.



Johanna S. Conyer
Director of Finance
Date: 11/9/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: 9/14/2021 11/9/21

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrice Bassett, Records Manager & Archivist

Department Making Request: Municipal Clerk

NFO: EUS

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing contract with Night Kitchen Interactive in the amount of \$46,000 to complete phases 2-3 of the Heritage Tourism Interactive History Mural.

BRIEF DESCRIPTION OF ACTION: The City of Camden is looking to set up a contract with Night Kitchen Interactive to complete work on our History Mural. This vendor has already been vetted and approved by both granting agencies and is completing work they already started in the first phase of this project. This \$46,000 is fully grant funded.

BIDDING PROCESS: N.J.S.A. 40A:11-5a(ii) –
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable) G-02-41-715-002 & G-21-664-999

AMOUNT: (If applicable) \$46,000



Waiver Attached for State (DCA) Approval

Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	<u>2/4/2021</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>11/8/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>11/9/21</u>	<u>[Signature]</u>
☒ CAF –Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	<u>11/23/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>11-24-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>11/28/21</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION

NO. C2101697

S H I P T O	CAMDEN MUNICIPAL CLERK-RM 105 520 MARKET STREET CAMDEN, NJ 08101-5120 ATTN: LUIS PASTORIZA
V E N D O R	VENDOR #: NIG04 NIGHT KITCHEN INTERACTIVE 526 E GIRARD AVENUE PHILADELPHIA, PA 19125

ORDER DATE: 11/08/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	INTERACTIVE HISTORY MURAL RESOLUTION AUTHORIZING CONTACT WITH NIGHT KITCHEN INTERACTIVE IN THE AMOUNT OF \$46,000.00 TO COMPLETE PAGES 2-3 OF THE HERITAGE TOURISM INTERACTIVE HISTORY MURAL GRANT FUNDS: G-02-41-715-002 21-664-999	1-01- -302-999	0.0000	0.00
			TOTAL	0.00

6-02-41-715-002 \$29,500 -
6-21-664-999 \$16,500 -

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	EUS
Name of Vendor	Night Kitchen Interactive
Purpose or Need for service:	Vendor needed to continue and expand on technology work done in phase 1 of this project.
Contract Award Amount	\$46,000
Term of Contract	3 years
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	EUS
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date

Business Administrator/Manager Signature

Date

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
G-02-41-715-002 * G-21-664-999 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 11/23/2021

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Number Assigned _____

**STANDARD CERTIFICATION DECLARATION FOR AN EXTRAORDINARY
UNSPECIFIABLE SERVICE**

TO: Members of the Governing Body

FROM: *Patrice Bassett, Records Manager, Office of the Municipal Clerk Records Management Unit*

DATE: 11/22/2021

SUBJECT: This is a contract for Night Kitchen Interactive

This is to request your approval of a resolution authorizing a contract to be executed as follows:

Firm: Night Kitchen Interactive

Cost: \$41,900

Duration: 3 years

Purpose: Complete phases 2-3 of Interactive History Mural

This is to request an award of a contract without the receipt of formal bids as an Extraordinary Unspecifiable Service [N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b)]. I do hereby certify to the following:

1. Provide a clear description of the nature of the work to be done.

Night Kitchen Interactive will design multiple interactive touchscreen maps to include historic sites and revolutionary war sites throughout Camden County.

2. Describe in detail why the contract meets the provisions of the statute and rules:

In order to be awarded funding for this historic grant vendors had to be identified and approved by the granting agencies during the application process (prior to funds being awarded). We were awarded this funding based on the approval of said vendor and their previous project development during phase 1 of this project. This contract is an authorized continuation of previous work.

3. The service(s) is of such a specialized and qualitative nature that the performance of the service(s) cannot be reasonably described by written specifications because:

Specialized services are the applying for and Camden County Open Space Farmland, Recreation and Historic Preservation Trust Fund and NJ Historic Preservation Office awarding funds based on Night Kitchen Interactive as one of the approved vendors. The City has received additional funding in order to build on Phase 1 by providing three (3) additional elements to the existing interactive touchscreen kiosk. Grantors provided funding for additional phases of this project under the assumption that we will utilize the same vetted vendors as we did in the first phase of said project. Approval of grant applications and subsequent funding was partially based off of this specific vendor's statement of work.

4. Describe the informal solicitation of quotations:

Night Kitchen provided the unique design and concept to build the interactive touchscreen kiosk completed in Phase 1. Phase 2 and 3 builds on the existing kiosk and the receipt of funds was awarded based on the continue utilization of Night Kitchen and the other approved vendors from Phase 1.

5. I have reviewed the rules of the Division of Local Government Services pursuant to N.J.A.C. 5:34-2.1 et seq. and certify that the proposed contract may be considered an extraordinary unspecifiable service in accordance with the requirements thereof.

Respectfully,

Name

PAT BART

(Signature)

Title

Records Manager

(Original to be retained by governing body's Clerk with the affirmed copy of the resolution; signed duplicate to be kept by appropriate official.)

D.14. Scope statement from Night Kitchen Interactive

NIGHT KITCHEN

INTERACTIVE TOUCHSCREEN KIOSK YEAR 2

City of Camden

Statement of Work

Version 1.6
March 26, 2021

Primary Contact

Night Kitchen Interactive
Suzye Carroll, *Interactive Designer*
526 E Girard Ave
Philadelphia, PA 19125
suzye@whatscookin.com
215.629.9962 ext 104

PROJECT UNDERSTANDING

The intent of this project is to create a compelling interactive touchscreen kiosk wall display for the first-floor elevator lobby of City Hall in Camden for the City of Camden (CoC). In Phase one, we focused on creating a dynamic exploration of Camden County historic people, events, and places featured on an interactive kiosk containing (3) 42" HD video touchscreen monitors, mounted side by side on the wall between the elevator and the café.

Phase Two: NJHT and Second Open Space Grant

In the second phase we will build upon the work completed in phase one by adding three (3) new elements to the interactive touchscreen kiosk:

1. A map that will showcase the ~50 Camden County history organizations/historic sites associated with the Camden County History Alliance and ~40 Revolutionary War historic sites. We will integrate an image and 150-word text content for the ~50 history organizations/historic sites and visitor information for the ~40 Revolutionary War historic sites open to the public in the City and County.
2. Adaptation of the interactive experience including phases 1 and 2 into the City of Camden website in a format that is responsive for display on computers, tablets, and mobile devices.
3. Translation of all phase 1 and phase 2 content (~145 pop up text content) and on-screen text from English to Spanish for both the Kiosk and website. Integration of Spanish-language translations into the Kiosk and website adaptation is not included in this scope of work and will be addressed in the next phase of the budget.

Phase Two Deliverables

- Interactive Map of Camden County historic organizations/sites
- ~90 hotspot popups total featuring an image and up to 150 words of text.
- Web-based version of all kiosk functionality.
- Spanish-language translation of all content on website and kiosk for future integration.
- Quarterly Content updates for April 2022—March 2023 (not-to-exceed 10 hrs/quarter)
- Maintenance support for 24 months for April 2022—March 2024 fiscal year (not-to-exceed 20 hrs total)

PROJECT SERVICES

Project Management

NK & HC will discuss the requirements for the application with CoC. We will maintain communication and schedule conference calls or meetings, as required. We will update the team via email and provide key deliverables via an online project management tool.

Design

We will develop wireframe diagrams showing structural components, user interface elements, and content hierarchy of the map interactive. We will develop a visual mockup composition that will convey the style and execution of the application and its components. CoC will sign off on the design comps prior to building of the application.

Content Management

HC will provide all content in the appropriate, agreed-upon format. Any text content will be reviewed and approved prior to integration. HC review media content after NK integrates it into the application.

Development and Testing

We will develop the application in a series of Agile sprints. We schedule regular reviews during the build phase, so that your team can monitor progress and we can continue to collaborate. Application testing will be performed internally to ensure that all functionality is operating as expected on the provided hardware. We will install the application and the kiosk lockdown software on the one (1) computer that will drive the display.

Website Installation

We will provide web-ready files along with instructions for proper installation to CoC technology staff.

Training and Documentation

We will provide up to two (2) hours of training to ensure that CoC staff can manage the digital display. In addition to the training session, we will provide reference documentation.

Maintenance and Support

We will provide ongoing maintenance support for a total of two years (5 hrs/quarter) after installation to ensure that the touchscreen kiosk hardware performs optimally. We will also ensure content is kept up to date by providing quarterly content updates (10 hrs/quarter) on both the kiosk and the website adaptation for one year.

WORKPLAN

In the second phase of work for the April 2021—March 2022, NK and Heritage Consulting Inc. will participate in up to three meetings with Camden County Historical Society and CoC representatives.

Heritage Consulting Inc. will provide all content for the ~90 map pop-ups. Each pop-up feature will include one photo/illustration with credit line and between 50 to 150 words of text. All photos will be provided by Heritage Consulting or CoC.

SCHEDULE

This is high level schedule and will be refined upon further discussions with CoC during Discovery phase regarding key deliverables and turnaround times for review and approvals. NK and CoC meet at the start of each Sprint to have a Planning Meeting to establish a backlog of features and functionality. We have currently accounted for 5 days of client review that occur at the end of each Sprint.

Phase Two Deliverable – Year Two	Month	
NK, HC & CoC complete Phase Two Planning	~~May, 2021~~	December, 2021
Sprint 1 (NK: Designs HC: Content Drafts for Pop-ups)	~~July, 2021~~	Feb 2022
Sprint 2 (NK: Map & Popup Functionality HC: Final Content)	~~Sep, 2021~~	April 2022
Sprint 3 (Schedule & Translation Functionality HC: Final Content Review)	~~Nov, 2021~~	June 2022
Sprint 4 (Software Complete)	~~Feb, 2022~~	August 2022
Sprint 5 (Website Install)	March, 2022	Sept 2023

BUDGET

Phase Two Component	Cost
Year 2: NJHT	
<i>Touchscreen and Website Updates</i>	
Integration with CoC Website	\$10,000
CCHA Map screen software and content integration x ~50 pop ups	\$15,500
<i>Revolutionary War Content</i>	
Rev War Content integration x ~40 popups	\$4,000
NJHT Subtotal	\$29,500
Year 2: Second Open Space Grant	
<i>Touchscreen and Website Updates</i>	
Quarterly Content updates 10hrs/quarter @\$150 x 1 year	\$6,000
Maintenance support 5hrs/quarter @\$150 x 2 years	\$6,000
<i>Translation</i>	
Translation services (~150 pop ups at ~150 words = ~22,500 words)	\$2,500
Design & development	\$2,000
Second Open Space Grant Subtotal	\$16,500
Project Total	\$46,000

PAYMENT SCHEDULE

Payment	Date	Amount
Payment 1		\$14,000
Payment 2		\$16,000
Payment 3		\$16,000
Total		\$46,000

GENERAL ASSUMPTIONS

- ☒ CoC will assign a project liaison who will manage internal reviews and deliver a single approved revision document and sign-offs to NK for each deliverable.
- ☒ HC and CoC will be responsible for providing all text content, photography, and video in the agreed-upon digital format for use in the applications.
- ☒ This proposal does not include the implementation of a content management system for managing content. To help maximize the amount of time and budget available for the experience, the content will be coded into the system directly.
- ☒ Design and installation of supporting physical components of the interactive (e.g. the digital screen housing, or onsite exhibit signage) is not included within the scope of this proposal.
- ☒ Hardware costs are estimated and will be determined in consultation with CoC.
- ☒ NK will provide bug fixes and corrections within the scope of the Statement of Work for 60 calendar days after launch. Additional warranties detailed within this proposal address additional support.
- ☒ This statement of work does not include the implementation of the translated Spanish content into the Kiosk and website adaptation.

V14: 3/23/21 Revision NK (3)

Touchscreen and Website Updates									
Integration with CoC Website									
CCHA Map screen software and content integration x 49 pop ups									
CCHA Content for Public Sites x 49 pop ups									
Revolutionary War Content									
Rev War Content integration x 39 popups									
Rev War Content x 39 popups									
NJHT grant administration									
Quarterly reports, final report 5 days									
Subtotal									
Touchscreen and Website Updates									
Quarterly Content updates 10hrs/quarter @ \$150 x 1 year									
Maintenance support 5hrs/quarter @ \$150 x 2 years MF									
Printing									
Rack card holder / Display Signage / Publicity									
Design updates									
CCHA Map printing 2500 large									
CCHA rack cards									
Coordination with CCHA on updates Donna									
More rack cards, City Hall, other Camden sites									
Translation									
Translation services									
Design & development									
Subtotal									
Total									

Translation	
Content integration x 141 popups	
Total	

Initial Report _____ Revised Report ☒ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Municipal Clerk

Grant Administrator: Patrice McCarthy Grant Administrator #: 757-7409

Project Name:		Heritage Tourism Interactive History Mural			
Grant/Funding Agency Program:		Camden County Open Space, Recreation, Farmland and Historic Trust Fund			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		G-21-664-999
Funding Source:					
Pass Through: <i>circle one</i>	Y or ☒ N	Source:			
Amount of Grant:		\$37,500.00			
Local Match: <i>circle one</i>	Y or ☒ N	Cash:	\$9,375.00	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:		City-wide	
Date of Analysis:		1/25/21	Reviewed By:		Kelly Mobley

Summary:

8-Nov-21: The Municipal Clerks' Office is seeking council approval to award the following two contract agreements in accordance with the Camden County Open Space Farmland, Recreation and Historic Trust Grant Agreement for Camden City's Historic Mural.

- Heritage Consulting Inc. - \$39,100 (appropriation codes: G-02-41-715-002 \$20,500; G-21-664-999 \$18,600)
- Night Kitchen Interactive - \$46,000 (appropriation codes: G-02-41-715-002 \$29,500; G-21-664-999 \$16,500)

Funding will be utilized from this grant and the NJ Historic Preservation Trust Phase II which the City has already received authorization to utilize as a match.

The Municipal Clerk's Office is seeking council authorization to accept and insert \$37,500.00 from the Camden County Open Space Farmland, Recreation and Historic Trust to continue with phase 3 of the heritage tourism interactive historic mural. The grant requires a 25% match of \$9,375 which will be utilized from the City's previously awarded NJ Historic Trust Grant.

Further, the Clerk's Office is seeking council approval to enter into a shared services agreement with the County of Camden to provide \$37,500 for the project. The period of the grant is from January 1st thru December 31st. (see attached agreement)

Time Lines:

Problematic Areas/Recommendations:

Range of Accounts: G-21- -664-999 to G-21- -664-999 Include Cap Accounts: Yes AS Of: 11/08/21
Current Period: 07/01/21 to 11/08/21 Skip Zero Activity: Yes
Audit Report Type: Standard
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the AS of Date
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD Requested YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
CAMDEN CITY OPEN SPACE & HISTORIC TRUST									
G-21- -664-999		37,500.00	0.00	0.00	0.00	37,500.00	0		
		0.00	0.00	0.00	0.00	37,500.00			
		0.00	0.00	0.00	0.00	37,500.00			
Department: 664	Total	37,500.00	0.00	0.00	0.00	37,500.00	0		
		0.00	0.00	0.00	0.00	37,500.00			
		0.00	0.00	0.00	0.00	37,500.00			
CAPR:	Total	37,500.00	0.00	0.00	0.00	37,500.00	0		
		0.00	0.00	0.00	0.00	37,500.00			
		0.00	0.00	0.00	0.00	37,500.00			
Fund: 21	Budgeted Total	37,500.00	0.00	0.00	0.00	37,500.00	0		
		0.00	0.00	0.00	0.00	37,500.00			
		0.00	0.00	0.00	0.00	37,500.00			
Fund: 21	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00	0.00			
Fund: 21	Total	37,500.00	0.00	0.00	0.00	37,500.00	0		
		0.00	0.00	0.00	0.00	37,500.00			
		0.00	0.00	0.00	0.00	37,500.00			

MBS:AIV
12-14-21

R-4

**RESOLUTION AUTHORIZING THE CITY TO EXECUTE A RECOGNITION
AGREEMENT FOR CRAMER HILL URBAN RENEWAL LLC
FOR THE CRAMER HILL FAMILY PROJECT**

WHEREAS, the City of Camden ("City") is a municipal entity organized and existing under the laws of the State of New Jersey and located in Camden County; and

WHEREAS, Cramer Hill Urban Renewal LLC is the leasehold owner of Block 868, Lot 14.01; Block 856, Lot 40; and Block 823, Lot 1 on the official Tax Map of the City, and will cause to be constructed a seventy-five (75) unit multifamily project known as the Cramer Hill Family Project on that certain parcel; and

WHEREAS, TD Bank requires as a condition of closing on the financing for the construction of the project that Cramer Hill Urban Renewal, LLC, submit a Recognition Agreement executed by and between the City of Camden and TD Bank, N.A a copy of which is attached as Exhibit A.; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, and State of New Jersey, that the appropriate City officials are authorized to execute a Recognition Agreement by and between the City of Camden and TD Bank, NA for Cramer Hill Family Project, substantially in the form attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS SPEARMAN
City Attorney *Anita Valentin*

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
City Clerk

RECOGNITION AGREEMENT
(Financial Agreement)

This **RECOGNITION AGREEMENT** ("**Agreement**") dated as of _____, 2021, is made by **THE CITY OF CAMDEN**, a municipal corporation in the County of Camden and the State of New Jersey, having its offices at City of Camden, City Hall, 520 Market Street, P.O. Box 95120, Camden, New Jersey 08101 ("**Municipality**"), for the benefit of **TD BANK, N.A.**, a national banking association, having an address at 100 E. DeKalb Pike, King of Prussia, Pennsylvania 19406 (together with its successors and assigns, "**Mortgagee**").

W I T N E S S E T H

WHEREAS, **CRAMER HILL FAMILY URBAN RENEWAL LLC**, a New Jersey limited liability company (the "**Mortgagor**") is the leasehold owner of that certain parcel of improved real property described in Schedule A attached hereto and made a part hereof (the "**Land**");

WHEREAS, Mortgagee has made a construction loan to the Mortgagor in the principal amount of up to \$17,000,000.00 (the "**Loan**" or the "**Mortgage Amount**") in connection with a 75-unit multifamily project located on the Land in the City and County of Camden, New Jersey and known as the [Cramer Hill Family];

WHEREAS, the Loan is evidenced by that certain Construction Loan Note dated as of the date hereof made by Mortgagor in favor of Mortgagee in the maximum principal amount of \$17,000,000.00 (the "**Note**"); and

WHEREAS, the Note is secured by that certain Construction Loan Leasehold Mortgage, Assignment of Rents, Security Agreement and Fixture Filing dated as of the date hereof made by Mortgagor in favor of Mortgagee (the "**Mortgage**"); and

WHEREAS, Mortgagor and Municipality have entered into that certain Financial Agreement dated July 5, 2018 (together with all amendments thereto and modifications, renewals, extensions and replacements thereof, the "**Financial Agreement**"); and

NOW, THEREFORE, for Ten and No/100 Dollars (\$10.00), and as an inducement for the Mortgagee's making of the Loan to Mortgagor, and in consideration of the benefits to be received and expected to be received by Municipality and by Mortgagor in connection therewith, the parties hereto covenant, agree, represent and warrant as follows:

1. **Municipality's Representations, Warranties and Covenants Regarding the Redevelopment Agreement**. Municipality hereby represents, warrants and covenants to Mortgagee that, as of the date hereof:



(a) Attached hereto as Exhibit B is a true, correct and complete copy of the Financial Agreement, including all exhibits and other attachments thereto and all amendments thereto and modifications thereof, and the Financial Agreement is in full force and effect and has not been cancelled, modified, supplemented, amended, extended, renewed or terminated;

(b) To the best of Municipality's knowledge, there exists no default, breach or violation by either party under the Financial Agreement;

(c) Municipality hereby consents to the Mortgage and to the perfection of the lien created thereunder upon Mortgagor's interest in and to the Property;

(d) Municipality acknowledges that Mortgagee is the mortgagee providing financing on the Property and that notices as provided for in the Financial Agreement which are to be sent to the Mortgagor shall also be sent to Mortgagee as follows:

As to Mortgagee:

TD Bank, N.A.
100 East DeKalb Pike
King of Prussia, PA 19406
Attn: Brian D. Gallagher
Facsimile No. 610-312-2696

with a copy to:

Emmet, Marvin & Martin, LLP
177 Madison Avenue
Morristown, New Jersey 07960
Attention: Neil Williams, Esq.

2. **Right to Foreclose.** Upon the occurrence and continuance of an Event of Default (following the expiration of all applicable notice and cure periods) by Mortgagor under and as defined in the Mortgage, Mortgagee shall, subject to the terms of the Mortgage, have the right, (a) to foreclose upon, or accept a deed in lieu of foreclosure of, Mortgagor's leasehold right, title and interest in and to the Property created thereby and thereunder, and any other real or personal property securing the Mortgage, and to exercise any other right or remedy which is available pursuant to the Mortgage or the other Loan Documents (as defined in the Mortgage), or at law or in equity, and (b) thereafter, to sell, transfer and assign the Property and any other real or personal property securing the Mortgage to any person or entity (a "**Purchaser**"). The Municipality's consent to the new owner as aforesaid shall not be unreasonably withheld, conditioned or delayed as provided in Section 7 of the Financial Agreement. It is understood that such Purchaser, in order to get the benefits under the Financial Agreement

must qualify for such benefits as provided under the New Jersey Long Term Tax Exemption Law, including any successor statutes, as same may be modified.

Municipality confirms that if Mortgagee or a Purchaser becomes the owner of the Property as aforesaid, then Mortgagee or such Purchaser shall succeed to all of Mortgagor's rights and benefits under the Financial Agreement provided that Mortgagee or such Purchaser assumes the obligations of Mortgagor under the Financial Agreement.

3. **Forbearance.** If Mortgagee decides to foreclose upon Mortgagor's right, title and interest in and to the Property pursuant to and subject to the terms of the Mortgage, Municipality agrees to forbear from exercising any right to terminate the Financial Agreement in order to permit Mortgagee to complete the foreclosure provided that Mortgagee diligently pursues such foreclosure and provided that Mortgagee cures any defaults that are reasonably susceptible to cure by Mortgagee.

4. **Miscellaneous.**

(a) **Governing Law.** This Agreement and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of New Jersey, without giving effect to its internal principles of conflicts of law. Municipality hereby irrevocably submits to the non-exclusive jurisdiction of any state or federal court in New Jersey over any action, suit or proceeding arising out of or relating to this Agreement.

(b) **Successors and Assigns.** This Agreement, and the information contained herein, shall be binding on, and enforceable by and against, Municipality and Municipality's successors and assigns, and this Agreement, and the information contained herein, shall inure to the benefit of, and be enforceable by Mortgagee and/or Bondholder Representative and its successors and assigns.

(c) **WAIVER OF JURY TRIAL.** TO THE FULLEST EXTENT PERMITTED BY LAW, MUNICIPALITY AND MORTGAGEE EACH HEREBY IRREVOCABLY WAIVES TRIAL BY JURY IN ANY JUDICIAL PROCEEDING INVOLVING, DIRECTLY OR INDIRECTLY, ANY MATTER IN ANY WAY ARISING OUT OF, OR RELATED TO, OR IN CONNECTION WITH THIS AGREEMENT.

[SIGNATURES ON NEXT PAGE]

SIGNATURE PAGE TO RECOGNITION AGREEMENT

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Mortgagee:

TD BANK, N.A.

By: _____
Brian Gallagher, Vice President

SIGNATURE PAGE TO RECOGNITION AGREEMENT

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

Municipality:

CITY OF CAMDEN, a Municipal Corporation

By: _____

Name:

Title:

SIGNATURE PAGE TO RECOGNITION AGREEMENT

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

ACKNOWLEDGED AND AGREED TO
THIS ____ DAY OF _____, 2021.

BORROWER:

CRAMER HILL FAMILY URBAN RENEWAL LLC,
a New Jersey limited liability company

By: Cramer Hill Family - Michaels LLC,
a New Jersey limited liability company
Its Managing Member

By: _____
Nicholas Cangelosi,
Vice President

EXHIBIT A

DESCRIPTION OF PROPERTY

EXHIBIT B

Financial Agreement

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Law Department

TITLE OF RESOLUTION:

RESOLUTION AUTHORIZING THE CITY TO EXECUTE A RECOGNITION AGREEMENT FOR THE CRAMER HILL FAMILY URBAN RENEWAL LLC

BRIEF DESCRIPTION OF ACTION:

Cramer Hill Family Urban Renewal LLC is paying off a tax exempt bond with a loan from TD Bank in connection with the Cramer Hill Family Project. In order to close TD Bank requires that the City execute the attached Recognition Agreement. This resolution will authorize the Mayor to sign the Recognition Agreement

AMOUNT OF PROPOSED CONTRACT: N/A



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

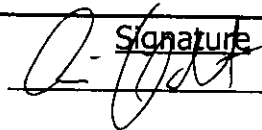
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I" - "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney:

Date

12/1/21

Signature



Approved by Grants Management:

(If applicable)

Approved by Finance Director:

☐ CAF - Certifications of Availability of Funds

Approved by Business Administrator:

12/2/21



(Name) Please Print

(Extension #)

Prepared By: Dionne Giles

X7185

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

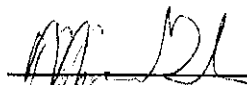
Professional Service or EUS Type	Recognition Agreement
Name of Vendor	Cramer Hill Family Urban Renewal LLC
Purpose or Need for service:	Cramer Hill Family Urban Renewal LLC is paying off a tax exempt bond with a loan from TD Bank in connection with the Cramer Hill Family Project. In order to close TD Bank requires that the City execute the attached Recognition Agreement.
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date



Business Administrator/Manager Signature

Date 12-2-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved

☐ Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

MBS/AIV
12-14-21

A-5

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

WHEREAS, there is now pending before the Superior Court of New Jersey, a case under Docket No. CAM-L-3733-19, entitled Maurice Mazahreh v. City of Camden; and

WHEREAS, this matter has been reviewed and negotiated by and between the parties of this litigation and an agreement has been reached by and between these parties to settle the case with the City of Camden canceling tax sale certificate #19-02273 assessed to 1179 Morton, Block 1342 Lot 112 ("the Property"); and

WHEREAS, in accordance with this settlement, the City of Camden will cancel tax sale certificate #19-02273; and

WHEREAS, the specific terms of the agreement are set forth in the attached form of the Consent Order For Dismissal; and

WHEREAS, Council has reviewed said Consent Order for Dismissal and has determined that it is in the best interests of the City of Camden to settle the litigation in the aforesaid matter; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to adhere to the Consent Order For Dismissal and to cancel tax sale certificate #19-02273 to the Property, in the manner set forth in the Consent Order For Dismissal.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Michelle Banks-Spearman, City Attorney
Office of City Attorney
4th Floor - City Hall
P. O. Box 95120
Camden, New Jersey 08101-5120
(856) 757-7170
By: **Amia Valentine**, Assistant City Attorney
Attorney for Defendant, City of Camden
Attorney ID#: 182922017

MAURICE & BASEM MAZAREH	:	SUPERIOR COURT OF NEW JERSEY
	:	CAMDEN COUNTY
Plaintiffs,	:	LAW DIVISION
	:	
vs.	:	CIVIL ACTION
	:	
	:	DOCKET NO.: L-3733-19
CITY OF CAMDEN	:	
	:	
and	:	CONSENT ORDER FOR DISMISSAL
	:	
AMERICAN WATER OPERATIONS AND	:	
MAINTENANCE, LLC,	:	
	:	
Defendant.	:	

THIS MATTER, having been brought before the Court upon application of Defendants, City of Camden ("City") and American Water Operations and Maintenance, LLC ("American Water"), and Plaintiffs, Maurice & Basem Mazareh ("Plaintiffs"), and this matter having been amicably resolved without the need for further proceedings, the parties hereby seek to enter into a Consent Order for Dismissal;

NOW THEREFORE IT IS on this _____ day of _____,
2021, hereby ORDERED that

1. The Complaint is dismissed with prejudice without damages or costs being awarded or assessed to any party.

2. The City will cancel Tax Sale Certificate #19-02273, including subsequent interest and fees accrued and assessed to 1179 Morton Street, also known as Block 1342/Lot 112.
3. Water, sewer and CCMUA usage charges assessed to 1179 Morton Street after May 15, 2019 are valid charges for usage, remain owed to the City, and shall be paid to the appropriate agency within sixty (60) days of entry of this Order. Payments received after the aforementioned deadline shall be subject to interest and additional fees.
4. Tax Sale Certificate #19-02391 is a valid lien against 1346 Sheridan Street, also known as Block 1365/Lot 56, and will remain a lien against the property until redeemed in full by Plaintiffs.
5. The City will continue periodic billing for water and sewer service to the properties in accordance with the Camden City Code.
6. The Plaintiffs hereby generally release and forever discharge both the City and American Water Operations and Maintenance, LLC, and their respective members, employees, agents, counsel, successors, insurers and assigns from all claims asserted in, or that could have been asserted in, this action including all claims in any way relating to, arising out of or in connection with charges and/or billing for water use or service at 1179 Morton Street, Camden, New Jersey and 1346 Sheridan Street, Camden, New Jersey.

Steven J. Polansky, J.S.C.

We hereby consent to the form and entry of the foregoing Order.

CITY OF CAMDEN

Maurice & Basem Mazahreh

By: _____
Amia I. Valentine, Esquire
Assistant City Attorney

By: _____
Vera McCoy, Esquire
Attorney for Plaintiff

AMERICAN WATER OPERATIONS
AND MAINTENANCE, LLC

By: _____
Chelsea Biemiller, Esquire
Stradley Ronon Stevens and Young, LLP
Attorney for American Water Operations and Maintenance, LLC

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 14, 2021

TO: Marc Riondino, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:
RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

BRIEF DESCRIPTION OF ACTION:

This resolution is necessary to settle the matter to cancel TSC #19-02273 assessed to 1179 Morton Street, Block 1342 Lot 112 under Docket No. Cam-L3733-19 entitled Maurice Mazahreh v. City of Camden

APPROPRIATION ACCOUNT TO BE CHARGED: N/A

AMOUNT OF PROPOSED CONTRACT: N/A



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney:

Date
12/17/21

Signature

Michelle Banks-Spearman

Approved by Grants Management:

(If applicable)

Approved by Finance Director:

☐ CAF -Certifications of Availability of Funds

Approved by Business Administrator:

Date
12/22/21

Signature
[Signature]

(Name) Please Print

(Extension #)

Prepared By: Dionne Hicks-Giles

X7185

Contact Person: Amia Valentine, Assistant City Attorney

X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

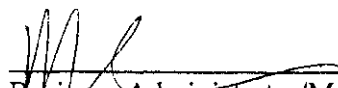
Municipality	Camden
Professional Service or EUS Type	Settlement Agreement
Name of Vendor	Maurice & Basem Mazareh
Purpose or Need for service:	This matter is necessary for the settlement to cancel TSC #19-02273 assessed to 1179 Morton Street, Block 1342 Lot 112 under Docket No. Cam-L3733-19
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date



Business Administrator/Manager Signature

Date

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date

Number Assigned _____

MBS:dh
12-14-21

R-6

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #03-21-117 WITH
CAPEHART SCATCHARD IN THE AMOUNT OF \$50,000.00 FOR ONGOING
GENERAL LEGAL SERVICES FOR THE CITY OF CAMDEN**

WHEREAS, the Council of the City of Camden by Resolution #R-27 adopted March 9, 2021 awarded a professional service contract to Capehart Scatchard to perform general legal services for the City of Camden; and

WHEREAS, the contract price set forth in Resolution #R-27 as aforesaid was Seventy-Five Thousand Dollars (\$75,000.00); and

WHEREAS, it is necessary to further amend contract #03-21-117 in an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00) for ongoing legal services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden, under line item "1-01-200-906", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that contract #03-21-117 with Capehart Scatchard, be amended in the amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000.00), making the total amount of the contract an amount not to exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAPEHART SCRATCHARD

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION 1-01-200-906

AMOUNT: \$ 50,000.00

PROPRIATION RESERVE:

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

- CAPITAL ORDINANCE

AMOUNT:\$

- TRUST ACCOUNT:

AMOUNT: \$

NOTE: ORIGINAL CONTRACT \$75,000.00

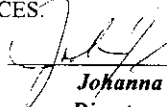
AMENDEMENT \$50,000.00

NEW CONTRACT AMOUNT\$125,000.000

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$125,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT 303-21-117 WITH CAPEHART SCRATCHARD FOR GENERAL LEGAL SERVICES.



Johanna S. Conyer
Director of Finance
Date: 12/2/01

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Law Department

TITLE OF RESOLUTION:

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #03-21-117 WITH
CAPEHART SCATCHARD FOR GENERAL LEGAL SERVICES**

BRIEF DESCRIPTION OF ACTION:

This resolution is necessary to amend the contract #03-21-117 with Capehart Scatchard by way of Resolution #R-27 adopted on March 9, 2021 for the continued legal services of ongoing litigation matters.

APPROPRIATION ACCOUNT TO BE CHARGED: 1-01-200-906

AMOUNT OF PROPOSED CONTRACT: \$50,000

Original contract amount- \$ 75,000

Amendment #1 amount- \$ 50,000

New Contract amount- \$125,000

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

Approved by City Attorney: 11/9/21 Michelle Banks-Spearman
Date Signature

Approved by Grants Management: _____ (If applicable)

Approved by Finance Director: 12/2/21 _____

☒ CAF - Certifications of Availability of Funds

Approved by Business Administrator: 11-16-21 Jason J. Asuncion

(Name) Please Print

(Extension #)

Prepared By: Dionne Giles, Administrative Secretary X7175

Contact Person: Michelle Banks-Spearman, City Attorney X7170

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

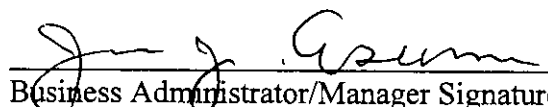
Professional Service or EUS Type	Professional Services
Name of Vendor	Capehart Scatchard
Purpose or Need for service:	This amendment is necessary to continue with ongoing litigation matters.
Contract Award Amount	\$50,000
Term of Contract	1 year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

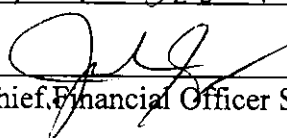

Business Administrator/Manager Signature

Date 11-16-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

1-01-200-906 Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Pending Date _____
Certifying Officer

For LGS use only:

☐ Approved ☐ Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856) 757-7000

REQUISITION

NO.

C2101725

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2021 NOV 10 AM 10:09
CITY OF CAMDEN
PO BOX 95120
CAMDEN, NJ 08101-5120

V
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O
R

VENDOR #: CAP12

CAPEHART & SCATCHARD
8000 MIDLANTIC DRIVE
SUITE 300 SOUTH TOWER
MOUNT LAUREL, NJ 08054

ORDER DATE: 11/09/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

R.F. # 11-21

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	AMENDMENT #1 FOR ONGOING LITIGATION MATTERS UNDER CONTRACT #03-21-117 RESOLUTION #27 ADOPTED ON 3/9/2021	1-01- -200-906	50,000.0000	50,000.00
			TOTAL	50,000.00

11/14/2021

11-16-21

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Micco B. B. B.
Department Head

11/9/21
Date

Micco B. B. B.
Receiver of Goods

11/9/21
Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**RESOLUTION AWARDING A CONTRACT FOR PROFESSIONAL SERVICES TO
CAPEHART SCATCHARD TO PROVIDE GENERAL LEGAL SERVICES
IN THE AMOUNT OF \$75,000.00**

WHEREAS, there exists a need to provide professional legal services to City of Camden for general litigation services; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Capehart Scatchard, 8000 Midlantic Drive, Mt. Laurel Township, NJ 08054 at a rate of \$175.00/hour for an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00) for a period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "1-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Capehart Scatchard, 8000 Midlantic Drive, Mt. Laurel Township, NJ 08054 for an amount not to exceed SEVENTYFIVE THOUSAND DOLLARS (\$75,000.00) to provide general counsel services for general litigation, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 9, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: March 9, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:

**RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES TO
CAPEHART SCATCHARD FOR GENERAL LEGAL SERVICES IN THE AMOUNT OF
\$75,000.00**

BRIEF DESCRIPTION OF ACTION: This action is necessary to provide general legal services and ongoing litigation for the City of Camden Under RFP#20-21.

APPROPRIATION ACCOUNT TO BE CHARGED: 0-01-200-906

AMOUNT OF PROPOSED CONTRACT: \$75,000.00

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	<u>2/25/21</u>	<u>Michelle Banks-Spearman</u>
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds	_____	(If applicable)
Approved by Business Administrator:	_____	_____

<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By: <u>Dionne Giles</u>	<u>X7170</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
Professional Service or EUS Type	Professional Service
Name of Vendor	Capehart Seatchard
Purpose or Need for service:	To provide general legal services and ongoing litigation for the City of Camden
Contract Award Amount	\$75,000 (\$175.00) per hour (\$150.00) Associates
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Advertised RFP #20-21
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes. Brown & Connery -\$165.00 per hour Weir & Partners LLP- \$175.00 per hour Eric M Bernstein & Associates LLC -125.00 per hour Marmero Law LLC -\$150.00 per hour

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date

Number Assigned _____

MBS:dh
12-14-21

R-7

**RESOLUTION PROVIDING ADVICE AND CONSENT TO THE MAYOR'S
APPOINTMENT OF TIMOTHY CUNNINGHAM AS BUSINESS ADMINISTRATOR**

WHEREAS, pursuant to N.J.S.A. 40A:9-146 and N.J.S.A. 40:69A-43(b) the Council of the City of Camden desires to provide its advice and consent to the Mayor's appointment of Timothy Cunningham to serve as the Business Administrator; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden hereby provides its advice and consent to the Mayor's appointment of Timothy Cunningham to serve as the Business Administrator for a four (4) year term from January 1, 2022 to December 31, 2025, pursuant to N.J.S.A. 40A:9-146.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: City Council

FROM: Marc Riondino, Esq., Administration

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution providing advice and consent to the Mayor's appointment of Timothy Cunningham as Business Administrator.

BRIEF DESCRIPTION OF ACTION: Timothy Cunningham is to serve as the Business Administrator for a four (4) year term from January 1, 2022 to December 31, 2026.

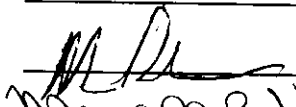
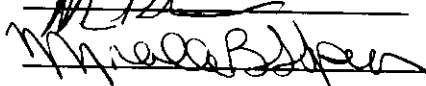
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	11-24-21	
Received by City Attorney:	11/28/21	
	(Name) Please Print	(Extension #)
Prepared By: <u>Diana Gonzalez</u>		7150
Contact Person: <u>Marc Riondino, Esq.</u>		7150

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RESOLUTION #8

Resolution authorizing a contract to Cummins Sales and Service, 2727 Ford Road, Bristol PA 19007 for the engine repair of the Seagrave Fire Apparatus (Engine 1)

RESOLUTION

**NOT available at time of print on
Monday, December 06, 2021.**

R-8

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: DECEMBER 2021

TO: Marc Riondino, Interim Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin./Purchasing Bureau for Fire Department

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Cummins Sales and Service, 2727 Ford Road, Bristol, PA 19007 for the engine repair of the Seagrave Fire apparatus (Engine 1)

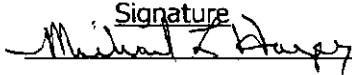
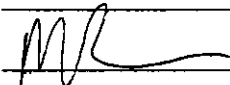
BRIEF DESCRIPTION: The Fire Department Engine 1 Seagrave fire apparatus sustained damage to its engine requiring extensive repair. The apparatus currently has an active warranty with Cummins Inc that requires an authorized Cummins facility to complete any repairs. Consequently, because of the existing warranty, severity of damages and expense of the necessary repairs, it is imperative for the City of Camden to procure the services directly from a Cummins facility. Our contracted Seagrave repair facility (Emergency Equipment Sales) would have to sublet this repair to Cummins since they are not authorized Cummins repair Facility. If we sublet, this repair through EES would cost the City an additional 25% markup as per the contract.

BIDDING PROCESS: N.J.S.A. 40A:11-5(i)

APPROPRIATION ACCOUNT: 1-01- -550-901

AMOUNT: \$50,000.00 NTE

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/1/21	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-2-21	
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared by 1:	Lateefah Chandler	x7475
Contact Person 2:	_____	

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Place

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR YEAR 2022**

WHEREAS, under N.J.S.A. 40A: 11-12a, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to authorize various contracts with certain approved state contract vendors used by various departments in pursuit of their duties, listed in Exhibit "A" attached hereto; and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, the funds for these expenditures are available by various appropriations as needed, depending on funding availability; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to award contracts to the approved state contract vendors to be used by various departments in pursuit of their duties, listed in attached Exhibit "A" attached hereto.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: **DECEMBER 2021**

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

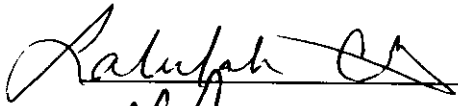
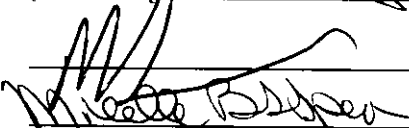
TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing contracts with certain approved state contract vendors for Calendar Year 2022. See attached sheet.

BRIEF DESCRIPTION: Various departments will utilize these vendors in pursuit of their duties.

BIDDING PROCESS: Under N.J.S.A 40A11-12a, a municipality may without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by Division of Purchases and Property.

APPROPRIATION ACCOUNT: Various appropriations as needed (depending on funding availability)

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	11/18/2021	
Approved by Business Administrator:	11.24.21	
Received by City Attorney:	1/28/01	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	L. CHANDLER	X7475
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	COOPERATIVE PRICING AGREEMENT FOR THE PURCHASE OF WORK, MATERIALS, SERVICES AND SUPPLIES
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-11(5)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date_____

Business Administrator/Manager Signature

Date_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
VARIOUS Funding Source for this action :

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A ^{AC}

Certifying Officer

Date 11/18/2021

For LGS use only:

☐ Approved

☐ Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

Referenced State Contract Vendors – 2022

Commodity/Service Vendor State Contract #

Accu Wash 18-GNSV2-00581
American Asphalt Co., Inc. 18-FLEET-00638
AT&T Mobility LLC 88735, 85944, 85016
Atlantic Salt 40199
Atlas Elevator 85648
Atlas Flash & Supply Co 84104, 83111
Auto Plus Auto Parts 85996
Barton Carpet 81753
Beckers Tree Service 18-DPP-00646
Beyer Ford 89263, 88727, 88231, 88214
Beyer Morristown 88213, 40803, 20-FLEET-001188, 19-FLEET-00914
BSN Sport 16-Fleet-00138
Bucks County Int. 89266, 42080, 40820
Camden Bag 86384
Camden County Co-op 57-CCCPS
Camden County Education Services Commission #66-CCEPS
Chase S Winner Inc. 81165, 88726, 88758, 88215, 88728, 40805, 19-FLEET-00955, 17-FLEET-00212
Cherry Valley Tractor Sales 78905, 43022
Concord Products 81614, 86310
Contractor Service (WDDS Enterprise) 43024
Core Mechanical 88697
Cranford Police Cooperative Pricing System (ID# 47CPCPS)
Dell Marketing 89850, 88796, 19-tele-00656
Delaware Valley Truck 89289
East Coast Salt 40200
EB Fence 88679
Educational Services Commission of Morris County (Ed-Data)
Emergency Equipment Sales 40274, 40864, 40274, 17-FLEET-00808
Frank Mazza & Son 81753, 81751, 81756
Flemington Aluminum & Brass 40307
Garden State Highway Products 86462, 87100
Garden State Office 41261
General Highway Products 88694
General Spring & Alignment 89283, 42120
Granturk Equipment 85858
Groff Tractor 17-Fleet-00202
H A Dehart & Son 88264, 40816, 89272, 86393
Hainesport Enterprise INC 89300, 80720, 40856
Hertrich Fleet Srvs – 88230, 88780, 88759, 88729, 89939, 19-FLEET-00953, 18-FLEET-00444, 17-FLEET-00210
Hewlett Packard 40116, 88130
Hoffman Equipment 17-Fleet-00204
Home Depot 18-Fleet-00234
Houpert Truck Service 89275, 19-FLEET-00695, 19-FLEET-00691
Hunterdon County Educ. Svc Comm #37-HUNCCP
Johnson Towers 42098

Referenced State Contract Vendors (Cont.)

Commodity/Service Vendor State Contract #

Lanigan Associates Inc. 17-FLEET-00733
Lawson Products, 85850, 42111, 43023
Lowes Home Centers LLC 18-Fleet-00235
Majestic Oil Co., Inc. 80912, 82767, 19-FLEET-00972, 17-FOOD-00398
Mall Chevrolet 88229, 88213, 19-FLEET-00954
Marturano Recreation 16-Fleet-00121
Merchantville Overhead Door Co. 85293
MES 17-FLEET-00818
Mid Atlantic Truck Ctr 42075
Middlesex Regional Educ. Svc. Comm. 365MCESCCPS
Morton Salt Inc 40201
Motorola Solutions INC A-83909
Monmouth County Co-Op
Multi-Temp Mechanical 88695
Municibid 19-GNSV1-00696
Nat Alexander 17-FLEET-00819
Neopost 75256, 41267
Papermart 18-COMP-00549
Peach Country Ford Tractor 43028
Pemberton Electrical 85579, 88955
Peters Todd Inc 18-DPP-00647
Pitney Bowes 41258
RE Pierson Materials 87741
Rich Tree Service 18-DPP-00645
Ricoh USA Inc. 40467, 82709
Route 23 Automall 17-Fleet-00241, 89262, 83025, 86007
Rubbercycle 16-Fleet-00131
S&S Worldwide 17-Food-00253
Scott Health & Safety 17-FLEET-00819
Shi International 89981
Signal Control Products 87152, 40305
Sparks Electric 42263
Smart Stitch 16-FOOD-00114
School Specialty 17-FOOD-00242
TDK 17-TELE-00227
The Hertz Corp 20-GNSV2-00983
Transaxle Co. 85849, 42090
Tuff Greens LLC 80903, 18-DPP-00648
Universal Vending Mgt 18-GNSV2-00440
Verizon Wireless 82583, 85943
Vineland Auto Electric 86001, 42084
W B Mason 0000003, 18-FOOD-00424
Wharton Hardware Supply 88926
Whirl Construction 16-Fleet-00124
Widmer 41260

W W Grainger 19-FLEET-00677, 19-FLEET-00566
Xerox Corp. 40469, 82703

MBS:dh
12-14-21

R-10

**RESOLUTION AUTHORIZING THE RENEWAL AGREEMENT BETWEEN THE
COUNTY OF CAMDEN, CAMDEN COUNTY LIBRARY COMMISSION AND THE CITY
OF CAMDEN FOR CONTINUED OPERATION AND MAINTENANCE OF THE
FERRY AVENUE LIBRARY BRANCH**

WHEREAS, the City of Camden joined the Camden County Library System by Resolution #R-30 (MC-11:1574) adopted on February 8, 201, which authorized the Agreement between the County of Camden, Camden County Library Commission and the City of Camden; and

WHEREAS, the City of Camden desires to continue the County of Camden and the Camden County Library Commission's operation and maintenance of the Ferry Avenue Library Branch commencing on or about January 1, 2022 until December 31, 2026 with the option to renew an additional five (5) years as outlined in the agreement; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the City agrees to the renewal agreement between the County of Camden, Camden County Library Commission for continued operation and maintenance of the Ferry Avenue Library Branch.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: City Council

FROM: Marc Riondino, Esq., Acting Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing an agreement between the County of Camden, The Camden County Library Commission and the City of Camden (The "City") for the continued operation and maintenance of the Ferry Avenue Library Branch.

BRIEF DESCRIPTION OF ACTION: See above

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

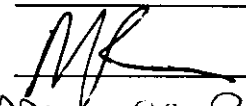
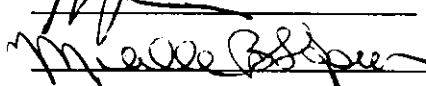
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12/2/21	
Received by City Attorney:	12/2/21	

(Name) Please Print

(Extension #)

Prepared By: _____

Contact Person: Marc Riondino, Esq. Acting BA _____

7150 _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

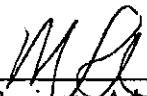
Professional Service or EUS Type	Agreement
Name of Vendor	County of Camden & The County Library Commission
Purpose or Need for service:	Resolution authorizing an agreement between the County of Camden, The Camden County Library Commission and the City of Camden (The "City") for the continued operation and maintenance of the Ferry Avenue Library Branch.
Contract Award Amount	N/A
Term of Contract	5 Years
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



Business Administrator/Manager Signature

Date 12-2-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

**AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN, THE CAMDEN
COUNTY LIBRARY COMMISSION AND THE CITY OF CAMDEN (THE "CITY")
FOR THE CONTINUED OPERATION AND MAINTENANCE OF THE FERRY AVENUE
LIBRARY BRANCH**

THIS AGREEMENT is made this ____ day of December, 2021 by and between the City of Camden, a municipal corporation, hereinafter referred to as the "City", and the County of Camden, a body politic and corporate of the State of New Jersey and the Camden County Library Commission, a Commission established by the County of Camden, hereinafter referred to as the "Commission", the County and the Commission collectively referred to as the "County".

WITNESSETH:

WHEREAS, the Camden County Board of Commissioners (the "County") has established the Camden County Library System pursuant to N.J.S.A. 40:33-1 et seq.; and

WHEREAS, the City of Camden has established the Camden Free Public Library pursuant to N.J.S.A. 40:54-1 et seq. including N.J.S.A. 52:27B8B-35 ("City Library system"); and

WHEREAS, New Jersey Law provides that notwithstanding any law, rule or regulation to the contrary, the governing body of any qualified municipality in which a Municipal Library System has been established may enter into an agreement with the County for the County Library System to assume responsibility for the administration and operation of the City Library System; and

WHEREAS, In February of 2011 the City of Camden, the Camden County Board of Commissioners (formerly known as the Camden County Board of Chosen

Freeholders) entered into an agreement for the operation and maintenance of the Ferry Avenue Branch of the Camden County Library System, located at 852 Ferry Avenue, Camden, New Jersey 08102. The February 2011 agreement was a five (5) year agreement, that was extended for an additional 5 years, none of the parties elected to terminate the agreement after its expiration and;

WHEREAS, the parties hereto are now desirous to enter into an agreement for the Commission to continue to operate and maintain the Ferry Avenue Branch of the Camden County Library System for an additional five (5) year term with an option to extend;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties, it is hereby agreed as follows:

1. The Commission agrees to continue to operate and maintain a branch of the Camden County Library system at the Ferry Avenue Branch, located at 852 Ferry Avenue, Camden, New Jersey 08102 for the term of five (5) years.

2. Upon full execution of this Agreement, the costs for all property maintenance, including but not limited to grounds maintenance, trash removal, repairs, janitorial services, snow removal, utilities, insurance, purchase of print and non-print library materials and all other requirements for the smooth and efficient operations of the Library, and personnel required for operation of the Library, shall continue to be borne by the County and/or the Commission. All of the above-referenced costs, including all unpaid debts of any kind whatever, incurred by the City for the Library, the Federal Street library facility and City library operations prior to the execution of this Agreement shall be the sole responsibility of the City.

3. The parties specifically agree to execute all additional documents as may be required to transfer ownership of the real and personal property and all improvements made thereto upon which the Library is situated; said transfer shall be subject to authorization by formal resolution of the Camden County Board of Commissioners and the City of Camden City Council.

4. This Agreement shall have a term of five (5) years, commencing on or about January 1, 2022 and terminating on or about December 31, 2026, which term may be renewed for additional five (5) years term upon mutual written agreement of the parties. Notice of renewal must be provided a minimum of 120 days in advance of the termination of this Agreement. In the event both parties do not elect to renew this Agreement 120 days prior to the termination of this Agreement, this Agreement shall continue but may be terminated consistent with the provisions of N.J.S.A. 40:33-13a. Specifically, the City may withdraw by resolution of the governing body adopted after a public hearing held thereon. Within 30 days of adoption of such resolution, the City shall provide the County and Commission with notice of its intent to withdraw from the County Library System. Any notice of termination pursuant to this paragraph or any subsequent paragraphs shall trigger a termination which shall be effective two years after January 1st following the year in which the notice shall be given.

5. All policies, rules and regulations of the Camden County Library System as established by the Camden County Library Commission shall be applicable to the Library and the public using the Library effective on the execution date of this agreement.

6. It is agreed that the County or the Commission have provided certain assets to the Library after it became a branch of the Camden County Library System and those assets will remain the property of the Commission. Those assets include but are not limited to print and non-print library materials, electronic databases, computers, printers, telecommunications equipment, software, furniture and supplies. All print and non-print library materials owned by the County shall be designated as property of the Commission in the database that is owned and maintained by the Commission; this database shall constitute a record of those assets. Computers, printers, telecommunications equipment and other automation equipment and peripherals owned by the County are recorded on the Automation Equipment Inventory records maintained by the County and this document shall constitute a record of those assets.

7. The Commission may elect to operate additional Library facilities in the City of Camden. Should this occur, such locations shall be deemed to be branches of the Camden County Library System and shall have no effect on the within Agreement between the parties.

8. The Commission shall select, acquire and supply fully processed and cataloged print and non-print library materials as well as access to the County Library online catalog. The Commission shall pay all of the costs of providing Internet access and access to remote electronic databases and streaming services. and shall also pay all costs associated with the County's bibliographic database, as well as the maintenance and upkeep of the database.

9. The Commission shall provide all personnel to maintain the operation of the Library pursuant to this Agreement. The Commission shall determine the number of salaried and hourly employees assigned to the Library and all staff shall be employees of the Camden County Library System.

10. In the event the County terminates this Agreement:

The City may elect to purchase some or all of the print and non-print library materials and other tangible and moveable assets owned by the County or the Commission and located at the Library for an actual value sum determined by a qualified independent appraiser. Said appraiser will be selected by mutual agreement of all parties. (In the event an appraiser cannot be selected by mutual agreement of the parties, each of the parties shall select their own appraiser who shall perform an appraisal pursuant to this paragraph. Additionally, the two appraisers selected by the parties shall select a third appraiser, who should also perform an appraisal pursuant to this paragraph. An average of the three appraisals shall determine the value of the appraised material.) All fees associated with the appraisals shall be borne by the Commission and the decision of the appraisers shall be final.

11. In the event the City terminates this Agreement:

The City may purchase all of the print and non-print library materials, and other tangible and moveable assets owned by the County or the Commission and located at the Library and designated available for sale by the County or the Commission for an actual value sum determined by a qualified appraiser. Said appraiser will be selected by mutual agreement of all parties. (In the event an appraiser cannot be selected by mutual agreement of the parties, each of the parties

shall select their own appraiser who shall perform an appraisal pursuant to this paragraph.

Additionally, the two appraisers selected by the parties shall select a third appraiser, who should also perform an appraisal pursuant to this paragraph. An average of the three appraisals shall determine the value of the appraised material.) All fees associated with the appraisals shall be borne by the City and the decision of the appraisers shall be final.

12. The City of Camden will continue to assess the residents of Camden with the levy for County library services and such levy will continue to be paid to the Camden County Library Commission in a timely manner and consistent with New Jersey Law.

13. This Agreement contains the entire agreement between the parties.

14. All communications provided herein and any and all changes, amendments or modifications to this Agreement, shall be in writing.

15. All Notices provided herein shall be delivered or mailed, postage prepaid, by first class, certified or registered mail, to the addresses of the respective parties stated below or such other address as any party may furnish to the other in writing, hereafter in writing.

COUNTY: COUNTY OF CAMDEN
Courthouse, 14th Floor
520 Market Street
Camden, New Jersey 08102
Attention: County Counsel

CITY: CITY OF CAMDEN
Courthouse, 4th Floor
520 Market Street
Camden, New Jersey 08102
Attention: Office of the Mayor

COMMISSION: CAMDEN COUNTY LIBRARY SYSTEM
Voorhees Regional Branch Library 203 Laurel Road
Voorhees, New Jersey 08043
Attention: Library Director

16. No change or modification to this Agreement shall be valid unless the same shall be in writing and signed by all of the parties hereto.

17. Severability. If any clause, sentence, paragraph, section or part of his Agreement shall be adjudged to be invalid by any court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or part thereof, directly involved in the controversy in which such judgment shall have been rendered.

18. Nothing in this Agreement shall be construed to create a partnership or joint venture between the parties. The parties expressly disclaim any right to act by or on behalf of each other unless otherwise expressly provided herein.

19. This Agreement shall be construed and enforced in accordance with the laws of the State of New Jersey.

20. This Agreement may not be assigned by one party without the written consent of the other.

21. The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this agreement shall be binding upon all parties hereto.

22. This Agreement shall be binding upon the parties hereto and their respective heirs, executors, administrators, successors, or assigns.

IN WITNESS WHEREOF, the parties have set their hands and caused this Agreement to be signed by the proper persons and officials and wherein appropriate their respective seals to be affixed, the day and year first above written.

Attest:

COUNTY OF CAMDEN

Karyn Gilmore, Clerk of the Board

BY: _____
Louis Cappelli, Jr. Commissioner Director

BY: _____
Ross G. Angilella, County Administrator

Attest:

CITY OF CAMDEN

Luis Pastoriza, Clerk

BY: _____
Curtis Jenkins, President, City Council

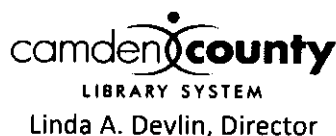
BY: _____
Victor ("Vic") G. Carstarphen, Mayor

Attest:

CAMDEN COUNTY LIBRARY COMMISSION

Linda Devlin, Library Director

BY: _____
Jennie Owens, President



RESOLUTION

THE CAMDEN COUNTY LIBRARY COMMISSION HEREBY

RESOLVES: To accept the agreement between the City of Camden, a municipal corporation, the County of Camden, a body politic and corporate of the State of New Jersey and the Camden County Library Commission, a Commission established by the County of Camden, for the City of Camden to join the Camden County Library System as a member community.

This agreement shall have a term of five years, commencing on or about _____ and terminating on or about _____, which term may be renewed for additional five (5) year terms upon mutual written agreement of the parties.

Jennie Owens, President
Library Commission

Date:

MBS:dh
12-14-21

R-11

**RESOLUTION APPROVING GRANT AGREEMENT WITH RESPECT TO THE
TRANSFER TO THE CITY OF CAMDEN OF REMAINING FUNDS HELD ON BEHALF
OF THE CAMDEN HEALTH & ATHLETIC ASSOCIATION (CHAA)**

WHEREAS, Camden Health & Athletic Association (CHAA) desires to transfer to the City of Camden current funds held on CHAA's behalf as of 10/15/2021, in the amount of THREE HUNDRED NINETY-SIX THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS AND SEVENTY-EIGHT CENTS (\$396,571.78) the exact amount will be determined at the time of actual transfer to the City; and

WHEREAS, as a condition to receiving said monies the City is required to enter into a grant agreement setting forth the terms of said grant; and

WHEREAS, the City Council of the City of Camden believes that acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, the Mayor or his designee is hereby authorized to execute a Grant Agreement between the City of Camden and the Camden Health & Athletic Association (CHAA) in the amount of THREE HUNDRED NINETY-SIX THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS AND SEVENTY-EIGHT CENTS (\$396,571.78) substantially in the form attached hereto as Exhibit A.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

TO BE PLACED ON CAMDEN HEALTH AND ATHLETIC ASSOCIATION
LETTERHEAD

_____, 2021

Mayor Victor Carstarphen
City of Camden
Office of the Mayor
520 Market Street
City Hall, Room 400
P.O. Box 95120
Camden, NJ 08101-5120

RE: Grant of Sports Programs and Assets.

Dear Mayor Carstarphen:

It is my pleasure to inform you that the Board of Trustees of Camden Health and Athletic Association, a New Jersey Nonprofit Corporation ("Corporation") has approved a Grant to the City of Camden ("City") of the Corporation's programs ("Programs"), i.e., its Summer Basketball League, skills and drills clinics, and year-round sports programs in baseball, softball, tee ball, basketball, soccer, track & field, wrestling, and golf, for Camden youth, boys and girls ages 4 to 17, as well as those assets ("Assets") related to the Programs, such as owned sports equipment, team and coach information and records, release forms, and lists of participating youth, and intellectual property, and funds in the amount of \$ _____ ("Grant"), in support of the following charitable and educational purpose described in Section 170(c)(2)(B) of the Internal Revenue Code:

To enable the City to operate the Programs for Camden youth, boys and girls ages 4-17, on a going forward basis.

We anticipate that the Programs would be carried out by the City's Bureau of Recreation.

The Grant will be made upon receipt by Corporation of this Grant Award Letter signed by you as Mayor of the City. The following terms and conditions apply to the City's use of the Grant:

1. Purpose

Grant of the Programs and Assets may be utilized by the City only for the Section 170(c)(2)(B) charitable and educational purposes specified above.

2. Volunteers and Personnel



ACCEPTED AND AGREED this ____ day of _____, 2021

CITY OF CAMDEN

By: _____
Printed Name: Victor Carstarphen
Title: Mayor

221849193v1

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: City Council

FROM: Marc Riondino, Administration

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION APPROVING GRANT AGREEMENT WITH RESPECT TO THE TRANSFER TO THE CITY OF CAMDEN OF REMAINING FUNDS HELD ON BEHALF OF THE CAMDEN HEALTH & ATHLETIC ASSOCIATION (CHAA)

BRIEF DESCRIPTION OF ACTION: Camden Health & Athletic Association (CHAA) desires to transfer to the City of Camden current funds held on CHAA's behalf, which, as of 10/15/2021, totals \$396,571.78 (exact amount will be determined at the time actual transfer to the City). The City agrees to accept such funds pursuant to the terms and conditions set forth in the attached Grant Agreement.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

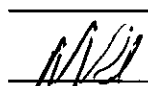
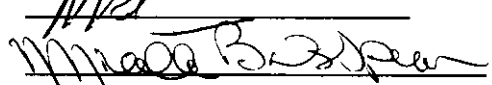
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	11-24-21	
Received by City Attorney:	11/24/21	

(Name) Please Print

(Extension #)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
12-14-21

A-12

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR THE PROVISION OF
SERVICES COORDINATING CAMDEN COUNTY CAPITAL INFRASTRUCTURE
PROJECTS IN THE CITY OF CAMDEN**

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorized local units of government to enter into agreement for the joint provision of services; and

WHEREAS, the City of Camden and the County of Camden desire to enter into a Shared Services Agreement whereby the City will utilize the City Business Administration/Staff Attorney to assist the County with the coordination of County Capital Infrastructure Projects in the City of Camden; and

WHEREAS, there is a need, to establish the rights and responsibilities of both entities as it relates to the services for utilizing the City Business Administrator/Staff Attorney to assist the County with Capital Infrastructure Projects in the City of Camden for which the County will reimburse the City \$75,000.00 for year one (1) with a 3-year renewal option; now, therefore

BE IT RESOLVED by the City of Council of the City of Camden that a Shared Services Agreement is hereby authorized between the City of Camden and the County of Camden for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: City Council

FROM: Marc Riondino, Esq., Administration

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a Shared Services Agreement between the City of Camden and County of Camden for the provision of coordinating Camden County Capital Infrastructure Projects in the City of Camden.

BRIEF DESCRIPTION OF ACTION: The County will reimburse the City \$75,000 annually for utilizing the City Business Administrator/Staff Attorney to assist with County Capital Infrastructure Projects in the City of Camden at times approved by the City of Camden.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

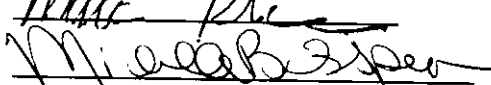
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	11-24-21	
Received by City Attorney:	11/28/21	

(Name) Please Print

(Extension #)

Prepared By: Diana Gonzalez

7150

Contact Person: Marc Riondino, Esq.

7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

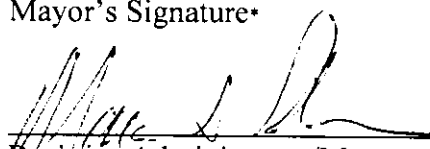
Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	County of Camden
Purpose or Need for service:	Resolution authorizing a Shared Services Agreement between the City of Camden and County of Camden for the provision of coordinating Camden County Capital Infrastructure Projects in the City of Camden.
Contract Award Amount	County will Pay \$75k – No Cost to City
Term of Contract	1 Year with 3 Year Renewal Option
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date

Number Assigned _____

Shared Services Agreement

AGREEMENT BY AND BETWEEN THE COUNTY OF CAMDEN AND THE CITY OF CAMDEN FOR THE PROVISION OF COORDINATING CAMDEN COUNTY CAPITAL INFRASTRUCTURE PROJECTS IN THE CITY OF CAMDEN

THIS AGREEMENT (the "Agreement") is made on the ____ day of _____, 2021, by and between the County of Camden, ("County") a body politic and corporate of the State of New Jersey with offices located at 520 Market Street, 14th Floor, Camden, New Jersey 08102 and the City of Camden, ("City") a municipal corporation of the State of New Jersey with offices located at 520 Market Street, City Hall 4th Floor, P.O. Box 95120, Camden, New Jersey 08102, hereinafter referred to as "Parties".

WHEREAS, the Parties have studied and implemented measures designed to streamline government operations by coordinating various services and programs and have identified and implemented efficiencies with the overall goal of maintaining the maximum level of services for the public, while at the same time reducing the burden on taxpayers; and

WHEREAS, after careful consideration, the Parties have determined that a cooperative approach for the review and management of certain County capital infrastructure projects that will occur in the City would offer the Parties, as well as the general public, a more effective and more efficient means of addressing this aspect of public health and safety; and

WHEREAS, to properly coordinate the County capital infrastructure projects in the City of Camden the Parties have decided to enter into a Shared Services Agreement to authorize the County and City to work in partnership with the operational support for this area; and

WHEREAS the term of Agreement will be for a period of one (1) year, commencing on or about January 1, 2022 with an annual option to renew for up to three (3) years; and

WHEREAS, this Shared Services Agreement is authorized pursuant to N.J.S.A. 40A:65-1, et seq. ("Uniform Shared Services and Consolidation Act") which permits two or more local units to enter into an Agreement for any service which any party to the agreement is empowered to render within its jurisdiction: and

WHEREAS, the Parties each agree that their mutual public purposes and their best interest will be promoted by the execution and delivery of this Shared Services Agreement pursuant to the powers conferred by the Uniform Shared Services and Consolidation Act; and

WHEREAS, by Resolutions adopted on _____ by the County of Camden, and on _____ by the City of Camden, the Parties respectively authorized the preparation and execution of the within Agreement by and between the parties; now, therefore,

IN CONSIDERATION of the mutual promises and covenants herein set forth, the Parties hereby agree as follows:

1. PURPOSE AND SCOPE

The purpose of this Agreement is to support and address the various County capital infrastructure projects required by the County in the City of Camden. This will be accomplished by the County utilizing the City's Business Administrator/Staff Attorney to coordinate between the State of New Jersey, the County and the City by providing various County resources and expertise to work with the City's Administration and City departments to supplement and streamline the County capital infrastructure projects throughout the City. All projects will be conducted in accordance with applicable state law. The County will pay the City \$75,000 in order to utilize the City's Business Administrator/Staff Attorney on an as needed project basis and at times permitted by the City.

2. TERM AND TERMINATION; RENEWAL

The term of this Agreement shall be for a period of one (1) year commencing on or about January 1, 2022 and terminating on December 31, 2022. Notwithstanding the above, each of the Parties shall have the right to terminate this Agreement prior to the end of its term, with or without cause, upon Thirty (30) days written notice delivered to the addresses listed herein above. This Agreement shall be binding upon the parties, their heirs, successors, and assigns.

This Agreement may be renewed for an additional (1) year for up to three (3) years as authorized by N.J.S.A. 40A:65-7a(4).

3. DUTIES AND RESPONSIBILITIES

The County will provide the following:

- (a) The County will work cooperatively with the City of Camden's Business Administrator/Staff Attorney to promote all necessary County capital infrastructure projects to improve the health, welfare and safety of the residents of Camden City and Camden County.
- (b) The County will provide the City's Business Administrator/Staff Attorney a list of County capital infrastructure projects that are scheduled to begin in 2022 in the City.
- (c) In consideration the County will pay the City \$75,000 annually for the use of the City's Business Administrator/Staff Attorney on an "as needed" basis and at times permitted by the City.

The City of Camden will provide the following services:

- (a) Provide access to the City's Business Administrator/Staff Attorney on an as needed basis to coordinate County capital infrastructure projects occurring in the City of Camden.

- (b) Work cooperatively with the County to accomplish the County capital infrastructure projects contemplated by this Agreement.

4. CONFLICT OF INTEREST

The Parties agree that in administering the services in connection with this Agreement, each will comply with all appropriate standards of conduct and will avoid any conflict of interest in its administration.

5. INSURANCE

- A. The County of Camden will maintain professional liability insurance coverage, general liability coverage, workers compensation coverage and automobile liability coverage, as may be required, in amounts sufficient for the services rendered pursuant to this Agreement.
- B. The County of Camden will cause the City of Camden to be named as an additional insured in the above policies on a primary, non-contributory basis.

6. REMEDIES and DEFAULT

In the event either party to this Agreement defaults in the performance of any of its obligations under this Agreement and following thirty (30) days prior written notice and an opportunity to cure within such time period, the non-defaulting party shall be entitled to all remedies available in law or in equity. The defaulting party shall be entitled to an additional thirty (30) days if the default cannot reasonably be cured within such time period, providing the defaulting party is using reasonable diligent efforts to cure the default. The non-defaulting party shall also be entitled to receive from the defaulting party costs and expenses, including legal fees, caused by the default. Such remedies shall include, without limitation, the right to terminate the Agreement pursuant to Section 2 above.

7. NOTICES

All notices hereunder shall be in writing and mailed postage prepaid, certified mail, return receipt requested to all of the parties to this Agreement at the addresses listed herein above.

8. N.J.A.C. § 17:44-2.2 AUTHORITY TO AUDIT OR REVIEW CONTRACT RECORDS

Relevant records of private vendors or other persons entering into contracts with covered entities are subject to audit or review by the New Jersey Office of the State Comptroller ("OSC") pursuant to N.J.S.A. 52:15C-14(d). Accordingly, pursuant to N.J.A.C. § 17:44-2.2, Authority to Audit or Review Contract Records, the selected professional legal services firm shall maintain all documentation related to products, transactions or services under its agreement with the County of Camden for a period of five years from the date of final payment. Such records shall be made available to the OSC upon request.

9. MISCELLANEOUS PROVISIONS

The following miscellaneous provisions shall apply to this Agreement:

A. Construction of this Agreement

The parties acknowledge that this Agreement was prepared pursuant to New Jersey law and shall be governed by, construed, and enforced in accordance with the laws of the State of New Jersey.

B. Waiver

Failure to enforce any of the provisions of this Agreement by any of the parties shall not be construed as a waiver of the provisions.

C. Amendment for Modification

This Agreement may not be modified, altered, or amended in any manner, except in writing signed by each of the parties hereto.

D. Heading

This section and any other headings contained in this Agreement are for reference purposes only and shall not affect meaning or interpretation of this Agreement.

E. Invalidity Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all parties hereto.

F. Entire Agreement

This Agreement shall consist of the entire agreement of the parties and it is acknowledged that there are no side or oral agreements relating to the understandings set forth herein.

G. Assignability

This Agreement and all rights, duties and obligations contained herein may not be assigned without prior written consent from all parties hereto.

H. Affirmative Action

The parties hereby agree to incorporate and be bound by the affirmative action language attached hereto as Exhibit A.

I. Americans with Disabilities Act and New Jersey Law Against Discrimination

The parties hereby agree to incorporate and be bound by the attached language pertaining to the Americans with Disabilities Act and the New Jersey Law Against Discrimination.

J. Audit

The County of Camden and the City of Camden shall conduct any required audits of the services procured in conformance with all City, State and Federal accounting practices.

K. Further Assurances

From time to time, the parties hereto may make, execute and deliver or cause to be made, executed and delivered any and all such further and other instruments and assurances, and will furnish such information, and make such filings with governmental authorities, as may be reasonably necessary or proper to carry out

the intention of or to facilitate the performance of the terms of this Agreement or to protect and preserve the rights and remedies hereunder of the parties hereto.

L. Funding

Pursuant to N.J.S.A. 40A:11-15, this Agreement is subject to the availability and appropriation of sufficient funds each year in which it is in effect.

M. Binding Agreement

This Agreement shall be binding upon the parties hereto and their respective heirs, executors, administrators, successors or assigns.

SIGNATURE PAGE AFFIXED HERETO

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the day and year first above written.

Attest:

COUNTY OF CAMDEN

Karyn Gilmore, Clerk
Board of Commissioners

Ross G. Angilella
County Administrator

Attest:

CITY OF CAMDEN

Honorable Victor Carstarphen
Mayor – Camden City

Authorized by Resolution _____
Reviewed and approved as to form.

Michelle Banks-Spearman
City Attorney

Shared Services Agreement

EXHIBIT A MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis

Shared Services Agreement

of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to N.J.A.C. 17:27.1-1 et seq.

AMERICANS WITH DISABILITIES ACT **Mandatory Language**

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and

Shared Services Agreement

regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

MBS:dh
12-14-21

K-13

**RESOLUTION AUTHORIZING A CONTRACT TO AUBREY GROUP, LLC,
648 WESTFIELD AVENUE, UNIT 301, ELIZABETH, NJ 07208 TO PROVIDE
GRANT WRITING SERVICES**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on October 14, 2021 in the Council Chambers, City Hall, Camden, New Jersey to provide grant writing services under RFP #21-21; and

WHEREAS, four (4) bids were received on October 14, 2021; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Aubrey Group, LLC, 648 Westfield Avenue, Unit 301, Elizabeth, NJ 07208 in the amount of SIXTY THOUSAND DOLLARS (\$60,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01-425-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Aubrey Group, LLC, 648 Westfield Avenue, Unit 301, Elizabeth, NJ 07208 to provide grant writing services with the goal of identifying and winning grant awards to assist in the vision of an equitable, sustainable and responsive City of Camden in the amount not to exceed SIXTY THOUSAND DOLLARS (\$60,000.00) according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: AUBREY GROUP, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION 1 01-425-906

AMOUNT: \$ 60,000.00

PROPRIATION RESERVE:

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

- CAPITAL ORDINANCE

AMOUNT:\$

- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$60,000.00:

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AWARD OF A CONTRACT TO THE AUBREY GROUP, LLC, 648 WESTFIELD AVENUE, UNIT 301, ELIZABETH NJ 07208 TO PROVIDE GRANT WRITING SERVICES.



Johanna S. Conyer

Director of Finance

Date: 11/24/21

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: DECEMBER 2021

TO:

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing an award of a contract to The Aubrey Group, LLC, 648 Westfield Ave, Unit 301, Elizabeth NJ 07208 to provide Grant Writing Services

BRIEF DESCRIPTION: The Aubrey Group, LLC, 648 Westfield Ave, Unit 301, Elizabeth, NJ 07208 will provide grant writing services with the goal of identifying and winning grant awards to assist in the vision of an equitable, sustainable and responsive City of Camden.

BIDDING PROCESS: Received four (4) proposals on October 14, 2021

APPROPRIATION ACCOUNT: 1-01- -425-906

AMOUNT: \$60,000.00



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	11/29/21	(If applicable)
☒ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	11/30/2021	<i>Lateefah Chandler</i>
Approved by Business Administrator:	12/1/21	<i>M. Walker</i>
Received by City Attorney:	12/1/21	<i>M. Walker</i>

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared by 1:	Lateefah Chandler	x7475
Contact Person 2:	K. Walker	

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICES
Name of Vendor	THE AUBREY GROUP, LLC
Purpose or Need for service:	GRANT WRITING SERVICES WITH THE GOAL TO IDENTIFY AND WIN GRANT AWARDS FOR THE CITY OF CAMDEN
Contract Award Amount	\$60,000.00
Term of Contract	12 MONTHS
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #21-21
Were other proposals received? If so, please attach the names and amounts for each proposal received?	BRUNO ASSOCIATES MILLENNIUM STRATEGIES TRIAD ASSOCIATES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

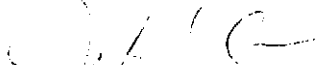
Business Administrator/Manager Signature

Date _____

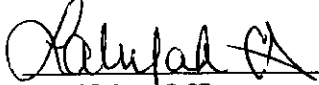
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -425-906 Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 11/30/2021

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	C2101809

SHIP TO	DEPT OF ADMINISTRATION 520 MARKET ST, ROOM 409 P O BOX 95120 CAMDEN, NJ 08101	
	VENDOR	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 11/24/21
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	Grant Writing Services Vendor's Name Aubrey Group 648 Westfield Avenue Elizabeth, NJ 07208	1-01- -425-906	60,000.0000	60,000.00
			TOTAL	60,000.00

CITY OF CAMDEN
 PURCHASING BUREAU

2021 NOV 24 PM 12:18


 11/30/2021

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

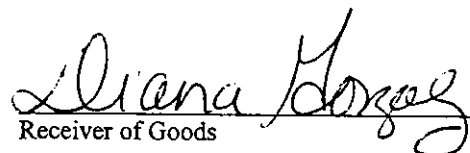
Department Head

Date

11-24-21

Receiver of Goods

Date

 11-24-21

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Project Understanding

The City of Camden is currently engaged in some of its most innovative and forward-thinking projects in recent decades. Grants have played an important role in many of these projects, and the complexity of the grants under management continues to compound. In order to ensure a sustainable future for the City's service to its residents and its leadership on the national stage, the City seeks to augment and support its existing grant-seeking activity. The Aubrey Group will be a partner whose expertise in grant systems design, grant administration, content production and project management will ensure the success of the vision of an equitable, sustainable, and responsive Camden.

The Aubrey Group believes that our team members are smart, adept and hard-working partners that will be an added resource available to the City's leadership and staff. We are committed to working hard to assist the City in moving its agenda forward, and obtaining the resources that are required to achieve meaningful, enduring impact.

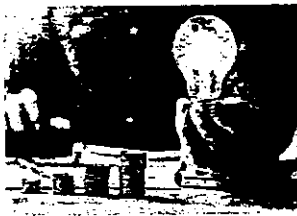
What follows is an overview of our services, methodological approach, and a scope of work proposal for the following consulting service:

- Grant Writing Services aligned with the goal of identifying and winning awards from a variety of sources that will support the City of Camden's vision



PROPOSED SCOPE OF WORK

Methodology + Project Approach



The Consulting Process

Aubrey Group Consultants will work with City of Camden staff to hone a scope a work that compliments and enhances their existing grant writing and grant administration capacity.

The methodology outlined here represents our core standards of service. Our approach is informed by our core belief that we are here to *amplify* and *empower* our municipal clients by rolling up our sleeves and getting the work done. For clients with a high level of existing internal capacity, we expect our workflows to be shaped by what works best for the existing staff.

THE AUBREY GROUP takes pride in our reputation in the grants consulting community as an innovative and hard-working firm for grants research, writing and grant compliance management. We work collaboratively with each of our clients to develop a best-fit approach to grants consulting services that leverages and amplifies their existing internal capacity. Our Project Management approach allows us to function as an auxiliary, yet full-service grants department, adding to your existing capacity, streamlining processes and improving inter-departmental communication. We can perform grant research, screen individual opportunities, and copy edit applications, as well as offering full service grant program design, relationship building and grant writing services. What follows is an overview of the types of grants available and our core standards of managing the grants consulting process.

FEDERAL GRANTS are tools designed to achieve policy objectives. The Federal government has direct authority over the operations of its own agencies, but not over the operations of State Governor's offices or legislatures, units of local government, institutions of higher education or non-profit entities. In order to motivate certain actions and outcomes in the arenas where it lacks direct power, Congress has a toolkits of "carrots" and "sticks" that they can draw upon. "Sticks" include taxes, fines, tariffs and criminal punishments. Grant programs are powerful "carrots", as they provide cash and other resources to non-federal entities. In return for those resources, a grantee is expected to comply with and report on a set of grant deliverables, as determined by the granting agency.

THE PROCESS of a federal grant can be broken into three phases: Pre-Award, Award and Post-Award. Each phase requires detailed reporting, where the grantee communicates to the granting agency that it understands its role and the grant deliverables, has built a team that is capable of completing those deliverables, and has expended all grant funds in accordance with the grant agreement. A skilled grants consultant is a useful asset during any phase of a particular grant project, but ideally will be on board as early as possible to help new grantees avoid pitfalls that can cause unnecessary complications later in the grant cycle.

STATE GRANTS are similar to their federal counterparts in theory and function, but the application process differs across States and their agencies. In addition, some State administered grant programs, such as CDBG programs and FEMA Public Assistance grants, are funded by federal grants. In those cases, applicants must show the State that they have the capacity to be compliant with the terms dictated by the federal source of the funds.

PRIVATE FOUNDATION AND CORPORATE GIVING GRANTS are primarily about relationships. The individuals and governing boards that are tasked with making grant awards are interested in finding operational partners that share their core values and have a proven track record of achieving meaningful impact. The grant application process is an opportunity to make introductions that hopefully will lead to long term partnerships. The format and process of private grant applications varies from organization to organization, but key to any successful application is understanding the audience and the ability to clearly communicate the value that the applicant organization brings to the table.

Grant Consulting Project Phases

For a municipal client seeking consultants to formalize and streamline its federal, state and private grants processes in alignment with its policy goals, we suggest phasing the work as follows:

- Intake: Research + Understanding
- Pre-Award Phase
- Award Phase
- Post Award Phase

PHASE

1

Intake: Research + Understanding Phase. (usually 1 - 3 months)

This phase is focused on our consultants clarifying our understanding of your organizations mission and priorities so that we can identify grants that will empower you to achieve your objectives. We begin by gathering data and interviewing key staff and community stakeholders. We then work with the client to identify a set of programmatic priorities that align your organization with the policy objectives of existing or pending Federal and State grant programs, and/or the mission of private grant funders. For example, units of local government serving on the front lines of the Covid-19 crisis have overlapping priorities including providing adequate healthcare to their citizens, protecting their healthcare workers and first responders, and guiding the economic recovery process. At the same time, municipalities must work to ensure that their constituents have access to equitable, high-caliber public education, and that the small business and arts communities are able to recover and thrive. Our Intake phase represents an opportunity for strategic planning across departments, resulting in a set of action steps that result in both new grant revenue and new or expanded programs.

Next, we produce a report of available and anticipated grant funding sources, and identify best-fit partnerships to help you achieve your priorities. Our staff summarize the detailed documentation, reporting and deliverables requirements for the award and post award phases of the grant and present them to the client. This Report includes:

- A list of potential funding sources and schedule of submission deadlines
- A proposed outline of a grant program that meets the deliverables requirements
- An estimate of the administrative reporting and compliance burden

PHASE

2

Pre Award Phase. (usually 2-4 months per project)

Once the client has approved a list of grant applications to submit, the grant application preparation phase begins. During this phase, the initial grant administrative requirements are met, grant programs are developed and the grant application materials are prepared:

- Federal and State grant administrative systems are established or updated, such as assigning a DUNS number, establishing a grants.gov account, assigning an EZ-Biz-POC, etc.
- Aubrey Group staff develop a proposal plan, assigning content production responsibility to our staff or, where the client prefers, working with municipal experts who lead the writing process, and coordinating with the the client's specialized consultants, such as engineers etc.
- Grant proposal content is produced, including narratives, program design, budgets, graphics, program staffing plans, impact evaluation methodologies, letter of support, etc.
- Grant application is submitted

PHASE

3

Award Phase. (usually 1-3 months)

Once a grant award decision is made by Federal or State Agency or Private Foundation/Corporation, you will receive a notice of award. For most federal grants, this will take the form of a Notice of Award (NOA). The NOA is the official, legally binding issuance of the award. When you or your organization accepts the grant (i.e., by signing the grant agreement or by drawing down funds) you become legally obligated to carry out the full terms and conditions of the grant. As an award recipient, you are also subject to federal statutory and regulatory requirements and policies. Aubrey Group consultants will:

- Coordinate content production for press releases
- Establish communication between the client's grant project manager and the awarding agency
- Produce a schedule a grants compliance recommendations

PHASE

4

Post Award Phase. (usually 1-3 years)

The post award phase comprises a significant amount of work over the duration of the award dates, which includes implementing the grant, reporting progress, and completing the closeout requirements. For federal and State grants, the agency that makes the award to you is also there to assist and ensure you or your organization complies with the grant terms and conditions. Aubrey Group consultants can assist in all phases of the work as project coordinators. This phase includes:

- Implementing the grant program
- Grant Reporting. Reporting requirements, schedules, and systems can vary for each grant.
- Auditing
- Grant Closeout

Proposed Scope of Work: Grant Writing

1. **Grant Research:** The Aubrey Group maintains a comprehensive list of grant opportunities that clients are eligible to apply for, will create a tailored and exhaustive list for the City and each of its projects eligible for funding.
2. **Grant Application Project Management:** AG can produce project work plans for chosen grant opportunities, manage the many moving parts of each application, and submit applications on behalf of the City. For clients who have implemented a grants management software /platform (Fluxx, Amplifund, Foundant, etc.) we learn your internal standards and input data to track each opportunity. For clients that do not use a specialized platform, we provide our clients a detailed list of the program deliverables and deadlines associated with each grant opportunity.
3. **Grant Content Production:** The Aubrey Group can produce content independently or act as Project Manager to City staff or consultants as they perform content production. We can provide full grant program design or modify existing programs to meet grant requirements. We produce all of the content required for grant applications, including narratives, letters of support, budgets and infographics. We also provide document review and copy editing services for clients who prefer to produce their own content.
4. **Grant administration:** Once a grant is awarded, we act as full partners who are committed to the success of the grant program and the relationship between our client and the grant funding organization. For clients that utilize grants management software / platforms or have existing internal documentation standards, we learn those standards and set up the grant program accordingly. For clients new to the management of multiple and/or complex grant programs, we work with the client's leadership team in Accounting, Information Technology and Operations to establish internal documentation and reporting standards that allow for easy tracking of grant program deliverables and grant fund expenditures. Upon signing of the the Grant Agreement, we schedule an onboarding meeting with the individual(s) responsible for leading the grant funded program (such as training program directors or recruitment staff) and make sure they have easy and consistent access to Grant Agreements, including all of the original grant application content and contact information for any subgrantees and/or key partners. We walk your staff through everything that was committed to in the grant application and provide a calendar of deadlines and deliverables.

PRICE

Fee Development Process

We are happy to work with the City to develop a fee structure and billing methodology that meets its administrative and budget requirements, is fair to both parties, and provides value to the taxpayer. The Aubrey Group is deeply committed to equity in all forms, including financial equity, both internally with our employees and externally with our clients. This is especially important to us with our public entity clients, who share in our deep commitment to acting as responsible stewards of taxpayer dollars. We believe that transparency regarding our fee structures, internal overhead, staff compensation and target profit margin policies is paramount to establishing a relationship built on mutual respect and trust, and we are open to any questions that our clients might have. Below is an overview of our standard process for developing a fee agreement. Throughout this process, we hope to understand and accommodate our client's needs while taking pride in the opportunity to communicate the value that our team has to offer. We look forward to engaging in an open and thoughtful discussion rooted in mutual respect.

1. This initial proposal includes our 2021 professional services hourly rate sheet for your review.
2. We hold initial discussions to outline a proposed scope of services required along with our project planning and fee development methodology.
3. Upon request, we provide you with sample fee development spreadsheets, sample total fees charged for past projects of a similar scope, and details regarding our fee structure.
4. We sign an initial letter of interest and schedule an in depth scoping meeting in order to develop both the scope of work and the fee structure. **This scoping meeting is considered part of our business development process and no fee is charged.**
5. During that scoping meeting, we do a deep dive into your grantsmanship needs and prepare a detailed workplan for the proposed period of services.
6. Following that meeting, we develop a detailed fee proposal and forward it to you for your review. We then decide together which billing methodology, compliant with local public contracting requirements and norms, works best for you. With past accounts, we have billed hourly either against a retainer or under a "not to exceed" agreement, and we have agreed to a discounted flat monthly fees for ongoing projects that require one or more full-time dedicated staff members.
7. Should time limitations be a key concern (i.e. you have grant deadlines that are quickly approaching) we draft, for your review, an initial, limited scope professional services contract where we agree to bill at either an hourly rate or an all-inclusive flat fee for project completion. We provide regular status updates including a breakdown of all hours worked in the preceding time period along with a summary of the work completed. We also provide a work plan for the following week that shows an estimate of the hours to be billed and work to be completed.



2021 Hourly Rates

Level	Title	Work Description	Rate
5	Principal-in-Charge/ Project Executive	Leads the project team as needed throughout the life of the project.	\$195
4	Subject Matter Expert	Leads project strategy and provides niche subject matter expertise.	\$185
3	Project Manager	Under leadership of Project Executive, controls project scheduling and management.	\$120
2	Technical Support/ Graphic Design	Under leadership of Project Executive and/or Associate, produces research, grant source schedule, and writing products.	\$105
1	Grant Researcher / Writer	Under leadership of Project Executive and/or Associate, produces research, grant source schedule, and writing products.	\$92



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: THE AUBREY GROUP LIMITED LIABILITY COMPANY

Trade Name:

Address: 648 WESTFIELD AVENUE #301
ELIZABETH, NJ 07208-1478

Certificate Number: 2009522

Effective Date: January 21, 2016

Date of Issuance: November 24, 2021

For Office Use Only:

20211124094818192

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP#21-21

RFP NAME: GRANT WRITING SERVICES

RFP OPENED THURSDAY, OCTOBER 14, 2021 @ 11:00 AM

VENDOR
MILLENNIUM STRATEGIES MORRISTOWN,NJ
THE AUBREY GROUP ELIZABETH,NJ
BRUNO ASSOCIATES CLIFTON,NJ
TRIAD ASSOCIATES VINELAND,NJ

Results are for information purpose only.

rp

**CITY OF CAMDEN
PURCHASING BUREAU**

VENDORS LIST

RFP#21-21

RFP NAME: GRANT WRITING SERVICES

RFP DUE: THURSDAY, OCTOBER 14, 2021 @ 11:00 A.M

ZOOM MEETING ID: 929 5574 1890 PASSCODE: 030294

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
9/22/2021	Bruno Associates Inc. 1373 Broad St. Ste 203B Clifton, NJ 07013	973-249- ~~6225~~ -61207
9/22/2021	Triad Associates - Princeton, NJ 1301 W Forest Grove Rd Vineyard, NJ 08360	609-9590 ~~886-690-5622~~
9/22/2021	Millennium Strategies Bernadette 60 Columbia Rd - Bldg B Ste 230 Morristown, NJ 07960	201-906-7044
9/22/2021 9/23/2021	The Ambrey Group - 917-704-0171 Caroline H. Ambrey Anne Ambrey-Hall	800- ~~234-5435~~

public notices/legals email: cplegals@gannett.com
or call: 732.897.4406

**CITY OF CAMDEN
REQUEST FOR PROPOSAL**

The City of Camden, through the Department of Finance's Bureau of Grants Management, intends to acquire the services for the following:

**RFP #21-21
GRANT WRITING SERVICES**

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, October 14, 2021 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal(s) will be opened and read publicly.

GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

The 11:00 a.m. October 14, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Oct 14, 2021 11:00 AM Eastern Time (US and Canada)

Link:
[//zoom.us/j/92955741890?pwd=WU15R211a1BjbWFnW83bDhFZFZvdz09](https://zoom.us/j/92955741890?pwd=WU15R211a1BjbWFnW83bDhFZFZvdz09)

Meeting ID: 929 5574 1890

Passcode: 030294

Phone Number: 1(646) 876-9923

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The box is available during normal business hours. Email purchasingfax@ci.camden.nj.us to confirm receipt of submission. RFPs may not be emailed, faxed or transmitted over the telephone.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Sealed RFPs intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this Request for Proposal please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Lateefah Chandler
Purchasing Agent

September 21, 2021
(\$74.24)

MBS:dh
12-14-21

R-14

**RESOLUTION AUTHORIZING THE CITY TO PURCHASE SODIUM CHLORIDE
FROM ATLANTIC SALT INC., 134 MIDDLE STREET, SUITE 210, LOWELL, MA
01852 UNDER A JOINT AGREEMENT BETWEEN CITY OF CAMDEN AND CAMDEN
COUNTY THROUGH THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM
ID# 57-CCCPS, FOR THE ONE YEAR OPTION**

WHEREAS, N.J.S.A. 40:A:11-10(a)(1) authorizes the governing bodies of two or more contracting units to provide by joint agreement for the provision and performance of goods and services for use by their respective jurisdictions; and

WHEREAS, there is a need to purchase sodium chloride, pretreated liquid enhanced sodium chloride, corrosion inhibited de-icing liquid, and magnesium chloride flakes for snow melting from Atlantic Salt, Inc. through the Camden County Cooperative Pricing System ID# 57-CCCPS, for the one-year option of Bid #B-14/2020 in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) at a unit price of \$48.85 per ton for Item No. 1 Sodium Chloride and \$62.85 per ton for Item No. 2, Pre-treated Liquid Enhanced Sodium Chloride; and

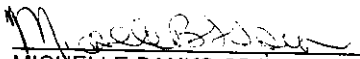
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01- -702-921", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the purchase of sodium chloride, pretreated liquid enhanced sodium chloride, corrosion inhibited de-icing liquid, and magnesium chloride flakes for snow melting from Atlantic Salt, Inc. at a unit price of \$48.85 per ton for Item No. 1 Sodium Chloride and \$62.85 per ton for Item No. 2, Pre-treated Liquid Enhanced Sodium Chloride through the Camden County Cooperative Pricing System ID# 57-CCCPS, for the one-year option of Bid #B-14/2020 in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) is hereby authorized.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ATLANTIC SALT INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION 1-01-702-921

AMOUNT: \$100,000.00 CY2021 – \$80,000.00 CY2022 \$20,000.00

PROPRIATION RESERVE:

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

- CAPITAL ORDINANCE

AMOUNT:\$

- TRUST ACCOUNT:

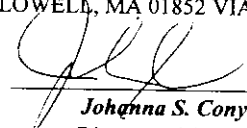
AMOUNT: \$

CITY OF CAMDEN
PURCHASING DEPARTMENT
2021 NOV 23 AM 8:15

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$:
\$100,000.00 CY2021 – \$80,000.00 CY2022 \$20,000.00(CONTINGENT ON AVAILABLE FUNDS)

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE CITY TO PURCHASE SODIUM CHLORIDE FROM ATLANTIC SALT INC , 134 MIDDLE STREET, SUITE 210, LOWELL, MA 01852 VIA THE ONE – YEAR OPTION ON CO-OP #57-CCCPs.


Johanna S. Conyer
Director of Finance
Date: 1/22/21

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: **DECEMBER 2021**

TO: Jason J. Asuncion, Esq., Business Administration

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin./Purchasing Bureau for Department of Public Works

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the City to purchase Sodium Chloride from Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 via the one-year option on Co-Op #57-CCCPS.

BRIEF DESCRIPTION: Camden County Cooperative Pricing System #57-CCCPS exercised the one year option of Bid #B-14/2020 with Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 at a unit price of \$48.85 per ton for Sodium Chloride. Per this pricing, the City of Camden will purchase sodium chloride from Atlantic Salt for the 2021-2022 winter season at \$48.85 per ton.

BIDDING PROCESS: Under N.J.S.A. 40A:11-10, authorizes local units of government to enter into cooperative agreements.

APPROPRIATION ACCOUNT: 1-01- 702-921 - \$80,000.00

CY2022 - \$20,000.00 *(to be expended in 2021-2022 winter season)*

AMOUNT: \$100,000.00



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	11/12/21	<i>[Signature]</i>
☒ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	11/23/2021	<i>[Signature]</i>
Approved by Business Administrator:	11-24-21	<i>[Signature]</i>
Received by City Attorney:	11/28/21	<i>[Signature]</i>

(Name) Please Print

(Extension #)

Prepared by 1: Lateefah Chandler

x7475

Contact Person 2: K. Walker

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

RESOLUTION

Res-Pg: 10-1

RESOLUTION AUTHORIZING AN AWARD OF CONTRACT (BID B-14/2020 - 2ND YEAR OPTION), BY AND BETWEEN THE COUNTY OF CAMDEN (DEPARTMENT OF PUBLIC WORKS) AND ATLANTIC SALT, INC., FOR FURNISHING AND DELIVERING OF SODIUM CHLORIDE AND PRETREATED LIQUID ENHANCED SODIUM CHLORIDE, FOR VARIOUS LOCATIONS IN CAMDEN COUNTY, UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM ID #57-CCCPS

WHEREAS, by Resolution No. 5 adopted September 17, 2020, the Camden County Board of Chosen Freeholders, now known as the Camden County Board of Commissioners, authorized and awarded a contract to Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852, for Bid B-14/2020, Furnishing and Delivering Sodium Chloride and Pretreated Liquid Enhanced Sodium Chloride to various locations in Camden County, under the Camden County Cooperative Pricing System, #57-CCCPS, on an "as-needed" basis, at the unit price of \$48.00 per ton for Item No. 1, Sodium Chloride and \$62.00 per ton for Item No. 2, Pretreated Liquid Enhanced Sodium Chloride; and

WHEREAS, Bid B-14/2020 provided for a second-year option to renew, said option to be exercised at the sole discretion of the County; and

WHEREAS, It is the desire of the Board of Commissioners to exercise the one-year option of Bid B-14/2020, at the unit price of \$48.85 per ton for Item No. 1, Sodium Chloride and \$62.85 per ton for Item No. 2, Pre-treated Liquid Enhanced Sodium Chloride; and

WHEREAS funding for this purpose shall be contingent upon the availability and appropriation of sufficient funds for this purpose in the County's 2021 Permanent Budget and 2022 Temporary and/or Permanent Budgets and shall be encumbered at the unit prices as the materials, supplies and equipment services are utilized pursuant to N.J.A.C. 5:30-5.5(b)(2) and said services in the aggregate may

RESOLUTION

Res-Pg: 10-2

not exceed any department's maximum line item budget; now, therefore,

BE IT RESOLVED by the Camden County Board of Commissioners that, contingent upon the funding as described herein, the proper County officials be and are hereby authorized to execute all documents necessary to effect the award and contract with Atlantic Salt, Inc., 134 Middle St., Suite 210, Lowell, MA 01852, for Bid B-14/2020, 2nd year option, Furnishing and Delivering Sodium Chloride and Pretreated Liquid Enhanced Sodium Chloride to various locations in Camden County, under The Camden County Cooperative Pricing System # 57-CCCPS, on an "as needed" basis, at the unit price of \$48.85 per ton for Item No. 1, Sodium Chloride and \$62.85 per ton for Item No. 2, Pre-treated Liquid Enhanced Sodium Chloride; and

BE IT FURTHER RESOLVED, that the proper County officials of the County of Camden are hereby authorized and instructed to sign and execute all necessary contracts, purchase orders, or other legal instruments in connection therewith and to sign checks or vouchers for the payment thereof, when such materials and services have been delivered and accepted by the County of Camden; and

BE IT FURTHER RESOLVED that each participating municipality in the Cooperative is hereby authorized to enter into a contract directly with Atlantic Salt, Inc., 134 Middle St., Suite 210, Lowell, MA, pursuant to the terms and conditions of Bid B-14/2020, 2nd year option, after award by its governing body in accordance with applicable law.

LJP:amf
BC-8791

Z:\Files-Bids\2021 Meeting\Oct\Resol. Auth. Bid B-14/2020,
2nd Yr. Option - Sodium Chloride - Atlantic Salt Inc.
Auth. 10-21-21

BID B14-20

Summary of Bids Received for
Furnishing & Delivering Sodium Chloride and Pretreated Liquid Enhanced Sodium Chloride, as needed to various locations in Camden County for the
Department of Public Works under the Camden County Cooperative Pricing System; Identifier #67-CCCP8 will be received, opened and read in public at the
Camden County Charles J. DePaola Complex, 2311 Egg Harbor Road, Lindenwald, NJ 08021 on Friday, September 11, 2020 at 2:00 PM prevailing time.

Note: * Indicates Error in Extension
+ Indicates Error in Addition
Indicates Lowest Total Bid

Item	Unit	Description	Atlantic Salt, Inc. 134 Middle St, Ste 210 Lowell, MA 01852		Morton Salt, Inc. 444 W Lake St, Ste 3000 Chicago, IL 60608		Mid-Atlantic Salt, LLC 1305 Hollow Cove Narberth, PA 19072		Chemical Equipment Labs 3820A Providence Rd Newtown Square, PA 18073		Compass Minerals 8900 W 108 St Overland Park, KS 66210	
			UNIT PRICE Per Unit Year #1 2020-2021	UNIT PRICE Per Unit Year #2 2021-2022	UNIT PRICE Per Unit Year #1 2020-2021	UNIT PRICE Per Unit Year #2 2021-2022	UNIT PRICE Per Unit Year #1 2020-2021	UNIT PRICE Per Unit Year #2 2021-2022	UNIT PRICE Per Unit Year #1 2020-2021	UNIT PRICE Per Unit Year #2 2021-2022	UNIT PRICE Per Unit Year #1 2020-2021	UNIT PRICE Per Unit Year #2 2021-2022
1	TON	Furnish & Deliver Sodium Chloride through November 2021/2022	\$48.00	\$48.85	\$50.45	\$50.45	\$51.99	\$51.99	\$54.11	\$54.11	NO BID	NO BID
2	TON	Furnish & Deliver Pre-Treated Liquid Enhanced Sodium Chloride through November 2021/2022	\$82.00	\$62.85 #	\$84.45	\$84.45	NO BID	NO BID	\$69.01	\$69.01	NO BID	NO BID

Kevin Bedda
Kevin Bedda, PE - County Engineer
9/14/20
Date

******Please attach all supporting documents******

ATTACHMENT D

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	ATLANTIC SALT, INC
Purpose or Need for service:	ATLANTIC WILL SUPPLY THE CITY OF CAMDEN SODIUM CHLORIDE THROUGH THE CAMDEN COUNTY CO-OP #57-CCCPS EXERCISING THEIR ONE YEAR OPTION AT THE UNIT PRICE OF \$48.85 PER TON FOR THE 2021-2022 WINTER SEASON
Contract Award Amount	\$100,000.00 – CY2021 - \$80,000.00 & CY2022 - \$20,000.00
Term of Contract	~ 5 MONTHS
Temporary or Seasonal	SEASONAL
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-10
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date_____

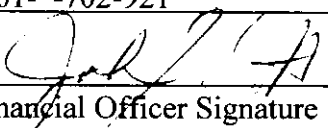
Business Administrator/Manager Signature

Date_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -702-921 _____ Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

CO-OP _____ Date _____
Certifying Officer

For LGS use only:

() Approved () Denied

Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	C2101512

SHIP TO	FLEET MANAGEMENT 101 NEWTON AVE 2ND FL CAMDEN, NJ 08103 CHERYL PINE
	VENDOR #
VENDOR	ATLANTIC SALT INC. 134 MIDDLE STREET STE 210 LOWELL,, MA 01852

ORDER DATE: 10/02/21
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	ACQUISITION OF BULK SALT FOR 2021 - 2022 SNOW/WINTER OPERATIONS SEASON SODIUM CHLORIDE TO PROPERLY SAFEGUARD AND TREAT CITY STREETS DELIVERY LOCATION: 101 MARLTON PIKE SHARED SERVICE AGREEMENT WITH CAMDEN COUNTY #57-CCPS - #B-14/2020 COST OF \$48.45 PER TON THIS PO NOT TO EXCEED \$ 30,000.00 MUNICIPAL REP: CHERYL PINE 609-705-7467	1-01- -702-921	30,000.0000	30,000.00
			TOTAL	30,000.00

Approved:

[Signature] 11/9/21

[Signature]
 Department Head

11-5-21

Date

I hereby certify that the work or supplies specified are
 Necessary for the proper transaction of the business of this
 bureau or office.

[Signature] 5 Nov
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:dh
12-14-21

R-15

**RESOLUTION APPROVING THE RELEASE OF A LETTER OF CREDIT IN THE
AMOUNT OF \$73,153.20 FOR THE INNER CITY BAPTIST CHURCH**

WHEREAS, a request has been received by the City of Camden ("City") from Inner City Baptist Church, for the completion of Planning Board Project, seeking the respective release of a Letter of Credit in the amount required to be posted under the Performance Guaranty in the amount of \$73,153.20; and

WHEREAS, the Inner City Baptist Church, 227 Lowell Avenue, Mt. Ephraim, NJ 08059 Project is completed and has requested the City of Camden to release a Letter of Credit due to the completion of said project; and

WHEREAS, the City Planning Board's Engineer, Remington & Vernick Engineers (R&V), has reviewed the developer's request; now therefore

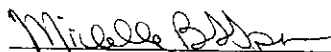
BE IT RESOLVED, by the City Council of the City of Camden that, for all the reasons set forth above, the authorized City of Camden officials are hereby authorized and directed to release Seventy-Three Thousand One Hundred Fifty-Three Dollars and Twenty Cents (\$73,153.20) of the original amount required to be posted by Inner City Baptist Church, due to said project completion.

BE IT FURTHER RESOLVED that the above release to Inner City Baptist Church, Letter of Credit has no outstanding vouchers to Remington & Vernick Engineers.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution releasing a letter of credit in the amount of \$73,153.20 to Inner City Baptist Church, 227 Lowell Ave, Mt. Ephraim NJ 08059 for the completion of Planning Board Project.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to approve the release of a letter of credit for Inner City Baptist Church due to the completion of said project.

BIDDING PROCESS:N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT: \$73,153.20



Waiver Attached for State (DCA) Approval

*Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>11/22/21</u>	<u>[Signature]</u>
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
☐ CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>11/25/21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>11/23/21</u>	<u>[Signature]</u>
	(Name) Please Print	(Extension #)

Prepared By: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

BANK OF AMERICA - CONFIDENTIAL

PAGE: 1

SCRANTON STANDBY
TRADE OPERATIONS PA6-580-02-30
1 FLEET WAY
SCRANTON PA 18507

OUR REFERENCE: 68126744
OCTOBER 21, 2016

AMENDMENT STATUS NOTIFICATION

APPLICANT REFERENCE NUMBER:

BENEFICIARY
CITY OF CAMDEN
DEPT. OF PLANNING AND DEVELOPMENT
ROOM 224-CITY HALL, 520 MARKET ST
CAMDEN, NJ 08101

APPLICANT
INNER CITY BAPTIST CHURCH A NJ
NONPROFIT CORPORATION
227 LOWELL AVE.
MT. EPHRAIM, NJ 08059

***** FOR INFORMATION PURPOSES ONLY *****

WE HAVE NOW BEEN ADVISED THAT THE FOLLOWING AMENDMENT WAS ACCEPTED BY THE BENEFICIARY AS OF OCTOBER 21, 2016 AND THE AMENDMENT IS NOW CONSIDERED TO BE AN INTEGRAL PART OF THE ABOVE LETTER OF CREDIT. THE TEXT OF THE REFERENCED AMENDMENT IS REPEATED HERE FOR YOUR CONVENIENCE:

THE AMOUNT OF THIS CREDIT HAS BEEN DECREASED BY USD 1,846.80
THE AGGREGATE AMOUNT OF THE CREDIT IS NOW USD 73,153.20

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

***** FOR INFORMATION PURPOSES ONLY *****

IF YOU REQUIRE ANY ASSISTANCE OR HAVE ANY QUESTIONS REGARDING THIS AMENDMENT, PLEASE CALL 800-370-7519 .

THIS DOCUMENT CONSISTS OF 1 PAGE(S).

ORIGINAL

BANK OF AMERICA - CONFIDENTIAL

PAGE: 1

SCRANTON STANDBY
TRADE OPERATIONS PA6-580-02-30
1 FLEET WAY
SCRANTON PA 18507

APRIL 11, 2017

IRREVOCABLE STANDBY LETTER OF CREDIT NUMBER: 68126744

BENEFICIARY
CITY OF CAMDEN
DEPT. OF PLANNING AND DEVELOPMENT
ROOM 224-CITY HALL, 520 MARKET ST
CAMDEN, NJ 08101

APPLICANT
INNER CITY BAPTIST CHURCH A NJ
NONPROFIT CORPORATION
227 LOWELL AVE.
MT. EPHRAIM, NJ 08059

PLEASE BE INFORMED THAT, IN ACCORDANCE WITH THE TERMS OF THE
ABOVE LETTER OF CREDIT NO. 68126744 WE HAVE ELECTED NOT TO
EXTEND THE CREDIT, AND CONSEQUENTLY, THE CREDIT WILL ULTIMATELY
EXPIRE ON JUNE 24, 2017.

IF YOU REQUIRE ANY ASSISTANCE OR HAVE ANY QUESTIONS REGARDING
THIS NOTIFICATION, PLEASE CALL 800-370-7519 .

BANK OF AMERICA, N.A.


AUTHORIZED SIGNATURE

ORIGINAL

MBS:dh
12-14-21

R-14

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #02-20-103
BETWEEN THE CITY OF CAMDEN & NEW LIFE COMMUNITY DEVELOPMENT
CORPORATION**

WHEREAS, the Council of the City of Camden by Resolution R-13 dated February 11, 2020 awarded a Contract #02-20-103 to New Life Community Development Corporation for the rehabilitation and sale of 1529 and 1531 Norris Street in the Whitman Park neighborhood (census tract 6015); and

WHEREAS, the contract price set forth in Resolution R-13 as aforesaid was Two Hundred Fifty Thousand Dollars (\$250,000.00); and

WHEREAS, it is necessary to amend Contract No. 02-20-103 between the City of Camden and New Life Community Development Corporation by extending the term of the contract to June 30, 2023; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that Contract No. 02-20-103 between the City of Camden and New Life Community Development Corporation be amended by extending the term of the contract through June 30, 2023.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING **AMENDMENT #1 TO CONTRACT #02-20-103** BETWEEN THE CITY OF CAMDEN & **NEW LIFE COMMUNITY DEVELOPMENT CORPORATION.**

BRIEF DESCRIPTION OF ACTION: NEW LIFE COMMUNITY DEVELOPMENT CORPORATION WAS AWARDED \$250,000.00 THROUGH THE CITY'S HOME ENTITLEMENT GRANT PROGRAM. THIS AWARD SUPPORTS CONSTRUCTION COST ASSOCIATED WITH THE **WHITMAN PARK REVITALIZATION PROJECT. THE PURPOSE OF THIS AMENDMENT IS A NO COST EXTENSION THROUGH 6/30/2023 TO ALLOW ADDITIONAL TIME TO COMPLETE PROJECT.**

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

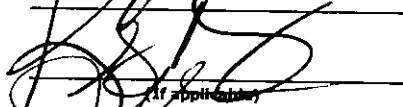
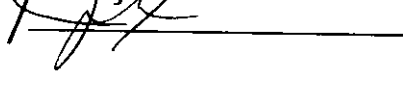
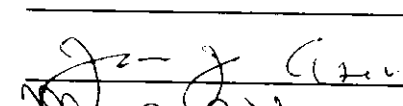
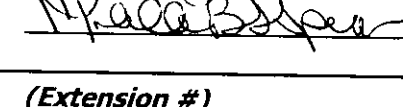
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	10/25/21	
Approved by Grants Management:	10/27/21	
Approved by Finance Director:	10/27/21	
☐ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-28-21	
Received by City Attorney:	11/23/21	

(Name) Please Print

(Extension #)

Prepared By: JOSEPH THOMAS

X23531

Contact Person: JOSEPH THOMAS

X23531

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

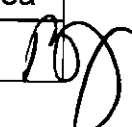
******Please attach all supporting documents******

Initial Report ☒ Revised Report ☐ Closing Report ☐
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas

Grant Administrator #: 757-7344

Grant/Project Name:			New Life Community Dev. Corp. - \$250,000.00 – Amendment #1 – (Extending the term of the grant)			
Grant #:			HUD HOME funding G-HM-M17-019			
City Contract Date:						
Application Resolution #:				Appropriation Code		
Funding Source:			HUD HOME Funding			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			\$ 250,000.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Whitman Park Area	
Date of Analysis:			10-26-2021	Reviewed By:		Barbara Johnson 

Summary: Amendment #1 - The Department of Planning and Development/Division of Housing Services is requesting a resolution to extend the term of the grant for two years between the City of Camden and New Life Community Development. This is a no cost extension for this project. The funding is utilized for the rehabilitation (construction of two units in the Whitman Park area of Camden: 1529 & 1531 Norris Street).

Payment #5 – The Department of Development and Planning/Housing Services is requesting a payment in the amount of \$26,377.80 for New Life Community Development. The remaining balance in the contract will be \$1136,847.40. The breakdown of the New Life – Whitman Park revitalization – Phase II payment #5 is as follows:

1529 Norris Street - \$ 13,849.20
 1531 Norris Street - \$ 12,528.60
 Total = \$ 26,377.80

Summary: Payment #4 – The Department of Development and Planning/Housing Services is requesting a payment in the amount of \$ 17,133.30 for New Life Community Development. The remaining balance in the contract will be \$163,225.20. The breakdown of the New Life – Whitman Park revitalization – Phase II payment #1 is as follows:

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

1529 Norris Street - \$ 9,370.80

1531 Norris Street - \$ 7,762.50

Total = \$17,133.30

Payment #3 – The Department of Development and Planning/Housing Services is requesting a payment in the amount of \$ 29,335.50 for New Life Community Development. The remaining balance in the contract will be \$180,358.50. The breakdown of the New Life – Whitman Park revitalization – Phase II payment #1 is as follows:

1529 Norris Street - \$ 14,935.50

1531 Norris Street - \$ 14,400.00

Total = \$ 29,335.50

Payment #2 – The Department of Development and Planning/Housing Services is requesting a payment in the amount of \$ 21,385.00 for New Life Community Development. The remaining balance in the contract will be \$209,694.00. The breakdown of the New Life – Whitman Park revitalization – Phase II payment #1 is as follows:

1529 Norris Street - \$ 12,410.00

1531 Norris Street - \$ 8,975.00

Total = \$ 21,385.00

Payment #1 – The Department of Development and Planning/Housing Services is requesting a payment in the amount of \$18,921.00 for New Life Community Development. The remaining balance in the contract will be \$231,079.00. The breakdown of the New Life – Whitman Park revitalization – Phase II payment #1 is as follows:

1529 Norris Street - \$10,191.00

1531 Norris Street - \$ 8,730.00

Total = \$18,921.00

The Department of Planning and Development/Division of Housing Services is requesting a resolution authorizing a sub-recipient agreement between the City of Camden and New Life Community Development Corp. for the Whitman Park Project – Phase II in the amount of \$250,000.00. The funding will be utilized for the rehabilitation (construction of two units in the Whitman Park area of Camden: 1529 & 1531 Norris Street.

Time Lines: =

Problematic Areas/Recommendations: I see no problem with the Dept. of Development and Planning/Housing Services requesting this payment for the capacity portion of the grant.

New Life Community Development – Payment in the amount of \$18,921.00

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Joe Thomas

Grant Administrator #: 757-7344

Grant/Project Name:		New Life Community Dev. Corp. - \$250,000.00 – Amendment #1 – (Extending the term of the grant)			
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City Contract Date:					
Application Resolution #:			Appropriation Code		
Funding Source:		HUD HOME Funding			
Pass Through:	Y	N	Source:	City	
Amount of Grant:		\$ 250,000.00			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		Whitman Park Area
Date of Analysis:		10-22-2021	Reviewed By:		Joe Thomas

Summary: Amendment #1 - The Department of Planning and Development/Division of Housing Services is requesting a resolution to extend the term of the grant for two years between the City of Camden and New Life Community Development. This is a no cost extension for this project. The funding is utilized for the rehabilitation (construction of two units in the Whitman Park area of Camden: 1529 & 1531 Norris Street.

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 Total = \$18,921.00

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Time Lines: =

Problematic Areas/Recommendations: I see no problem with the Dept. of Development and Planning/Housing Services requesting this payment for the capacity portion of the grant.

New Life Community Development – Payment in the amount of \$18,921.00

DEPARTMENT OF FINANCE
BUREAU OF GRANTS MANAGEMENT
CONTRACT AMENDMENT FORM

Recipient Name New Life Community Development

Contract No: 02-20-103

Budget Period _____

Effective Date: 7/1/2021

Section I: Reason For Amendment

<u>X</u>	1 Change in Contract Term
_____	2 Change in Type of Service
_____	3 Change in Level of Service
_____	4 Change in Program Methodolgy
_____	5 Other Please Explain Below
_____	6 Change in Contract Amount

Section II: Justification

The amendment is necessary to extend the term through 06-30-2023 in order to complete the project.

Section III: Approvals

Dr. Doreen M. Green
Project Representative

10/25/2021
Date

Camden City Department Representative

Date

Bureau of Grants Management Monitor

Date:

Bureau of Grants Management Department Head

Date

New Life Community Development Corp.
Rebuilding Communities One Family At a Time



October 22, 2021

Department of Development & Planning
City Hall
Camden NJ 08013

Re: 1529 and 1531 Norris Street, Camden, NJ

Dear Joseph Thomas,

This letter is a request to amend the contract for New Life Community Development in regards to the Whitman Park Revitalization Project.

Please extend the contract through 06/31/23 due to factors surrounding CoVid-19 and the Pandemic.

6/30/23

Thank You,

Dana M Green

Dr. Dana M Green
Executive Director
New Life CDC
856-541-5433

1721 Haddon Avenue
Camden, NJ 08103

856-541-1190 Office
856-541-0069 Fax

www.NewLife-CDC.org

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	
Name of Vendor	NEW LIFE COMMUNITY DEVELOPMENT CORP.
Purpose or Need for service:	An amendment to current contract for the rehabilitation of two (2) properties 1529 & 1531 Norris Street. NO COST CONTRACT EXTENSION – TIME ONLY
Contract Award Amount	\$250,000
Term of Contract	July 2021 through July 2023
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NONE
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date_____

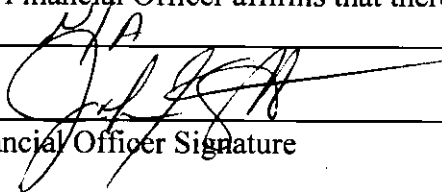
Business Administrator/Manager Signature

Date_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date

Number Assigned _____

HOME AGREEMENT BETWEEN THE

CITY OF CAMDEN

AND

NEW LIFE COMMUNITY DEVELOPMENT CORPORATION

FOR

THE WHITMAN PARK REVITALIZATION PROJECT - PHASE II

THIS AGREEMENT entered this 15th day of April, 2020 by and between the City of Camden (herein called the "City") and New Life Community Development Corporation, 1721 Haddon Avenue, Camden, New Jersey 08103 (herein called the "Sub-recipient").

WHEREAS, the City has applied for and received funds from the United States Government under HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City wishes to enter into an agreement with the Sub-recipient to support costs associated with the rehabilitation of 1529 and 1531 Norris Street in the City of Camden, NJ in an amount not to exceed \$250,000.00 as set forth in Resolution R-13 dated February 11, 2020;

NOW, THEREFORE, it is agreed between the parties hereto that;

1. **Scope of Services:**

A. Activities

The Sub-recipient shall provide for the rehabilitation of two (2) homes for affordable housing for the Whitman Park Revitalization Project – Phase II area in Camden, NJ specifically as follows:

- 1) 1529 Norris Street, and
- 2) 1531 Norris Street.

Such project will include activities eligible under the Home Investment Partnerships Program as set forth in the Contract Data Agreement Form, attached hereto and made a part hereof as Schedule A.

B. Budget

The budget consists of approved expenses and other sources as set forth in the attached Schedule B and Project Proposal made a part hereof.

2. **Time of Performance:** Services of the Subrecipient shall start on July 1, 2019 and end June 30, 2021 with contract liquidation of obligations being made by July 31, 2021. The term of this Agreement and the provisions herein shall be in effect for the period of affordability pursuant to 24 C.F.R. parts 92.252 or 92.254 as applicable. The period of affordability under this Agreement shall be as follows:

HOME INVESTMENT PER UNIT	LENGTH OF THE AFFORDABILITY PERIOD
MORE THAN \$40,000	15 YEARS

3. **Progress Reports:**

(a) The Subrecipient shall submit regular Progress Reports to the City in the form, content, and frequency as required by the City.

(b) The Subrecipient agrees to timely file all quarterly reports as set forth in Schedule C. Quarterly reports are due no later than 15 days after the quarter has ended. The time line for quarterly reporting is as follows:

July 1 - August 31	Report due September 15
September 1-December 31	Report due January 15
January 1 - March 31	Report due April 15
April 1 - June 30	Report due July 15

4. **Notices:**

Communication and details concerning this contract shall be directed to the following contract representatives:

<u>City</u>	<u>Subrecipient</u>
Francisco Moran, Mayor City of Camden Fourth Floor, City Hall Camden, NJ 08101 (856) 757-7200 Dr. Edward Williams, Director (856) 757-7135	Rev. Dr. Dana Green, Executive Director New Life Community Development Corporation 1721 Haddon Avenue Camden, NJ 08103 (856) 541-5433

5. **Program Goals:** The Subrecipient agrees to accomplish the following HOME Program Goals:

- a. Expand the supply of decent, safe, sanitary and affordable housing for low-income persons;
- b. Strengthen the abilities of state and local governments to design and implement strategies for achieving adequate supplies of decent, affordable housing; and
- c. Encourage public and nonprofit partnerships in addressing affordable housing needs.

6. **Affordability:** The Subrecipient agrees to meet the affordability requirements of 24 C.F.R. parts 92.252 or 92.254, as applicable, for housing assisted with HOME funds under this Agreement. In the event the affordability requirements are not met, the Subrecipient agrees to remit repayment of the HOME funds.

In rental assisted projects, the Subrecipient must issue a note and mortgage to the City of Camden securing the period of affordability in the proper format.

In homeowner assisted projects, the Subrecipient/Developer is responsible for implementing procedures to guarantee that the affordability requirements pass through to the homebuyer. Accordingly, the Subrecipient must incorporate into the sales agreements the appropriate affordability periods. Also, the Subrecipient must have the homeowner for each unit execute and record a mortgage and execute a note at the closing of each unit. The note and mortgage are issued to the City of Camden to secure the appropriate period of affordability in the proper format. The Subrecipient shall forward the mortgage and evidence of recording with the executed note to the City of Camden, Division of Housing Services, City Hall, Camden, NJ immediately after the settlement of each unit. The City will retain 20% of the total HOME funds for the project to ensure compliance with this requirement.

7. **Proceeds from HOME Funds:** The Subrecipient agrees to retain any proceeds for the use of HOME Funds for the completion of additional HOME eligible activities by the Subrecipient.
8. **Maximum Per-unit Subsidy Amount:** The amount of HOME funds that a Subrecipient may invest in affordable housing on a per-unit basis may not exceed the per-unit dollar limits established by HUD under 221.514(b)(1) and (c) of this title for elevator-type projects, involving nonprofit mortgagors, insured under section 221(d)(3) of the National Housing Act that apply to the area in which the housing is located.

9. **Eligible Activities and Costs:** HOME funds may be used to pay for eligible project hard and soft costs as described at 24 CFR 92.206 of the HOME Regulations.

HOME funds may be used to pay the following eligible costs:

(a) Development hard costs. The actual cost of constructing or rehabilitating housing. These costs include the following:

(1) For new construction projects, costs to meet the new construction standards in § 92.251;

(2) For rehabilitation, costs to meet the property standards for rehabilitation projects in § 92.251;

(3) For both new construction and rehabilitation projects, costs:

(i) To demolish existing structures;

(ii) To make utility connections including off-site connections from the property line to the adjacent street; and

(iii) To make improvements to the project site that are in keeping with improvements of surrounding, standard projects. Site improvements may include on-site roads and sewer and water lines necessary to the development of the project. The project site is the property, owned by the project owner, upon which the project is located.

(4) For both new construction and rehabilitation of multifamily rental housing projects, costs to construct or rehabilitate laundry and community facilities that are located within the same building as the housing and which are for the use of the project residents and their guests.

(5) Costs to make utility connections or to make improvements to the project site, in accordance with the provisions of § 92.206(a)(3) (ii) and (iii) are also eligible in connection with acquisition of standard housing.

(b) Refinancing costs. The cost to refinance existing debt secured by a housing project that is being rehabilitated with HOME funds. These costs include the following:

(1) For single-family (one- to four- family) owner-occupied housing, when loaning HOME funds to rehabilitate the housing, if the refinancing is necessary to reduce the overall housing costs to the borrower and make the housing more

affordable and if the rehabilitation cost is greater than the amount of debt that is refinanced.

(2) For single family or multifamily projects, when loaning HOME funds to rehabilitate the units if refinancing is necessary to permit or continue affordability under § 92.252. The participating jurisdiction must establish refinancing guidelines and state them in its consolidated plan described in 24 CFR part 91. Regardless of the amount of HOME funds invested, the minimum affordability period shall be 15 years. The guidelines shall describe the conditions under which the participating jurisdictions will refinance existing debt. At minimum, the guidelines must:

(i) Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing;

(ii) Require a review of management practices to demonstrate that disinvestment in the property has not occurred, that the long term needs of the project can be met and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated;

(iii) State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both;

(iv) Specify the required period of affordability, whether it is the minimum 15 years or longer;

(v) Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community; and

(vi) State that HOME funds cannot be used to refinance single family or multifamily housing loans made or insured by any Federal program, including CDBG.

(c) Acquisition costs. Costs of acquiring improved or unimproved real property, including acquisition by homebuyers.

(d) Related soft costs. Other reasonable and necessary costs incurred by the owner or participating jurisdiction and associated with the financing, or development (or

both) of new construction, rehabilitation or acquisition of housing assisted with HOME funds. These costs include, but are not limited to:

(1) Architectural, engineering, or related professional services required to prepare plans, drawings, specifications, or work write-ups. The costs may be paid if they were incurred not more than 24 months before the date that HOME funds are committed to the project and the participating jurisdiction expressly permits HOME funds to be used to pay the costs in the written agreement committing the funds.

(2) Costs to process and settle the financing for a project, such as private lender origination fees, credit reports, fees for title evidence, fees for recordation and filing of legal documents, building permits, attorney fees, private appraisal fees and fees for an independent cost estimate, builders or developers fees.

(3) Costs of a project audit, including certification of costs performed by a certified public accountant, that the participating jurisdiction may require with respect to the development of the project.

(4) Costs to provide information services such as affirmative marketing and fair housing information to prospective homeowners and tenants as required by § 92.351.

(5) For new construction or rehabilitation, the cost of funding an initial operating deficit reserve, which is a reserve to meet any shortfall in project income during the period of project rent-up (not to exceed 18 months) and which may only be used to pay project operating expenses, scheduled payments to a replacement reserve, and debt service. Any HOME funds placed in an operating deficit reserve that remain unexpended after the period of project rent-up may be retained for project reserves if permitted by the participating jurisdiction.

(6) Staff and overhead costs of the participating jurisdiction directly related to carrying out the project, such as work specifications preparation, loan processing inspections, and other services related to assisting potential owners, tenants, and homebuyers, e.g., housing counseling, may be charged to project costs only if the project is funded and the individual becomes the owner or tenant of the HOME-assisted project. For multi-unit projects, such costs must be allocated among HOME-assisted units in a reasonable manner and documented. Although these costs may be charged as project costs, these costs (except housing counseling) cannot be charged to or paid by low-income families.

(7) For both new construction and rehabilitation, costs for the payment of impact fees that are charged for all projects within a jurisdiction.

(8) Costs of environmental review and release of funds in accordance with 24 CFR part 58 which are directly related to the project.

(e) Community housing development organization costs. Eligible costs of project-specific assistance are set forth in § 92.301.

(f) Relocation costs. The cost of relocation payments and other relocation assistance to persons displaced by the project are eligible costs.

(1) Relocation payments include replacement housing payments, payments for moving expenses, and payments for reasonable out-of-pocket costs incurred in the temporary relocation of persons.

(2) Other relocation assistance means staff and overhead costs directly related to providing advisory and other relocation services to persons displaced by the project, including timely written notices to occupants, referrals to comparable and suitable replacement property, property inspections, counseling, and other assistance necessary to minimize hardship.

(g) Costs relating to payment of loans. If the HOME funds are not used to directly pay a cost specified in this section, but are used to pay off a construction loan, bridge financing loan, or guaranteed loan, the payment of principal and interest for such loan is an eligible cost only if:

(1) The loan was used for eligible costs specified in this section, and

(2) The HOME assistance is part of the original financing for the project and the project meets the requirements of this part.

10. **Performance Standards:** All projects assisted must be in accordance with the project requirements of 24 CFR 92.250 through 92.258 as applicable to the type of project assisted.

11. **Program Requirements:** The Subrecipient agrees to comply with the requirements of Title 24 Code of Federal Regulations, Part 92 of the Housing and Urban Development regulations concerning Home Investment Partnerships Program (HOME) and all federal regulations and policies issued pursuant to these regulations. The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

As per 24 CFR 92.300(e), if funds for operating expenses are provided from 5% of the City's fiscal year HOME allocation allowed for such costs under 92.208 to a Community Housing Development Organization (CHDO) set aside of 15% at the fiscal

year HOME allocation, then the City of Camden shall enter into a written agreement that provides that the CHDO shall receive additional funds within 24 months from the 15% CHDO set-aside for a specific project.

12. **Displacement:** The Subrecipient agrees to take all reasonable steps to minimize displacement of persons as a result of a project assisted with HOME funds. A lower-income family may not be displaced without financial and advisory assistance sufficient to enable the family to obtain decent, safe, and sanitary housing at an affordable rent.

13. **Records and Reports:** The Subrecipient agrees to keep those records required by 92.508. In addition, the Subrecipient agrees to maintain in its records copies of all contracts related to the implementation of this grant.

The Subrecipient agrees to submit all required reports to HUD and City as required.

The City, or its duly authorized representative, shall have access to all books, accounts, records, reports, files and other papers or property of the Subrecipient, sub-Subrecipients and contractors pertaining to the use of program funds.

14. **Program Disbursement:** The Electronic Funds Transfer Cash and Management Information System will be used for transferring Program funds from the U.S. Treasury to Subrecipients for payment. The Subrecipient will be responsible for requisitioning the funds from the City. The Subrecipient may not request disbursement of funds until the funds are needed for payment of eligible costs. The City is not responsible for the disbursement of program funds to contractors or other eligible payees.

15. **Financial Management Requirements:** The Subrecipient must comply with the HOME regulations for applicable uniform administrative requirements for governmental entities and non-profit organizations. The Subrecipient must comply with the Audit Requirements under 24 CFR part 92.506 as applicable as well as "Standards for Financial Management Systems."

16. **Amendments:** Any changes to this grant award affecting the scope of work or the time for completing the project must be approved, in writing, by the City and shall be incorporated in written amendment(s) to this grant award agreement and as prescribed by 24 CFR 91.505.

17. **Performance:** In the event the Subrecipient fails to perform the services described herein and has previously received financial assistance from the City for these services, the Subrecipient must reimburse the City for the full amount of such

financial assistance. If the services described herein are only partially performed, and the Subrecipient has received financial assistance from the City for these services, the Subrecipient shall proportionally reimburse the City for any such financial assistance made. The City reserves the right to deobligate any uncommitted funds based on the Subrecipient's performance during the grant period.

18. **Hold Harmless:** The Subrecipient shall hold harmless, defend and indemnify the City from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this agreement.
19. **Independent Contractor:** Nothing contained in this Agreement is intended to, or shall be construed in any manner as, creating or establishing the relationship of employer/employee between the parties. The Sub-recipient shall at all time remain an "independent contractor" with respect to the services to be performed under this Agreement. The City shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Worker's Compensation Insurance, as the Sub-recipient is an independent contractor.
20. **Workers' Compensation:** The Subrecipient shall provide Workers' Compensation Insurance coverage for all employees involved in the performance of this contract.
21. **Insurance & Bonding:** The Subrecipient shall carry insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage, and as a minimum shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the City. Each policy must name the City as an additional insured and shall provide that the City shall be entitled to recovery under said policies for any loss occasioned to the City or its officers, employees or agents by reason of negligence of the Sub-recipient or its officers, employees, agents, subcontractors or business invitees. The limits of any insurance shall not limit the liability of the Sub-recipient under the Agreement.
22. **Terms and Conditions:** The City reserves the right to amend this agreement to the extent required by changes in regulations, and laws governing the State of New Jersey, the City and the HOME Program.
23. **Sanctions:** If the Subrecipient fails or refuses to comply with the terms and conditions herein set forth, City may take any or all of the following actions: cancel, terminate, or suspend, in whole or in part, the grant award agreement; refrain from extending any further assistance to the Subrecipient until such time as the Subrecipient is in full compliance, bring such action or actions as may be

necessary to recover assistance paid to the Subrecipient, as provided by paragraph 17, above.

24. **Applicable Law:** In addition to the previously cited Federal Laws and Regulations, this grant award is also made under and shall be construed in accordance with the laws of the State of New Jersey. By executing this grant, the Subrecipient also agrees to submit to the jurisdiction of the courts of the State of New Jersey for all matters arising or to arise hereunder, including but not limited to, performance of said grant and the payment of all licenses and taxes of whatever kind or nature applicable hereto.

25. **Section 3 Compliance in the provision of Training, Employment and Business Opportunities:** This Agreement is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968 (12 USC 1701U), as amended, the City regulations issued pursuant thereto, and any applicable regulations of the State of New Jersey and orders issued thereunder prior to the City's authorization of the Grant Award.

The Subrecipient shall cause or require to be inserted in full in all contracts and subcontracts for work financed in whole or in part with assistance provided under this Agreement, the Section 3 clause set forth in 24 CFR 135.20(b). The Subrecipient shall provide such copies of 24 CFR Part 135 as may be necessary for the information of parties to contracts required to contain the Section 3 clause. For any contract of \$100,000 or more, the contractor shall have available a written plan for "Section 3" employment.

26. **Civil Rights Compliance:** The Subrecipient agrees to comply with N.J.S.A. 10:1-1, et seq. and with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 109 of Title I of the Housing and Community Development Act of 1974, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and with Executive Order 11246 as amended by Executive Orders 11375 and 12086.

27. **Nondiscrimination:** The Subrecipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital status, or status with regard to public assistance. The Subrecipient will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and

applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

28. **Affirmative Action:**

A. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the City's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965 and as amended. The City shall provide Affirmative Action guidelines to the Subrecipient to assist in the formulation of such program. The subrecipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

B. W/MBE

The Subrecipient will use its best efforts to afford minority and women-owned business enterprises the practicable opportunity to participate in the performance of this contract. As used in this contract, the term "minority and female business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are African-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage American, Asian-Americans, and American Indians. The Subrecipient may rely on written representations by Subrecipients regarding their status as minority and female business enterprises in lieu of an independent investigation.

C. Access to Records

The Subrecipient shall furnish and cause each of its sub-recipients to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the City, HUD or its agent, or other authorized federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

D. Notifications

The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

E. EEO/AA Statement

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

F. Subcontract Provisions

The Subrecipient will include the provisions of Paragraphs VIII A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each subSubrecipient or vendor.

29. **Prohibited Activity:** The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for political activities, sectarian, or religious activities, lobbying, political patronage, and nepotism activities and any other activities not allowable.
30. **OSHA:** Where employees are engaged in activities not covered under the Occupations Safety and Health Act of 1970, they shall not be required or permitted to work, be trained, or receive services in buildings or surroundings or under working conditions which are unsanitary, hazardous or dangerous to the participants' health or safety.
31. **Lead Based Paint Hazards:** The construction or rehabilitation of residential structures with assistance provided under this Agreement is subject to the HUD Lead-Based Paint regulations, 24 CFR Part 35 as well as the "Residential lead-Based Paint Reduction Act of 1992" (Title X, Housing and Community Development Act of 1992) (P.L. 102-550). The Subrecipient shall be responsible for the inspections and certifications required under Section 35.14(f) of the regulations.
32. **Compliance with Air and Water Acts:** (Applicable to construction contracts and related subcontracts exceeding \$100,000.)

This Agreement is subject to the requirements of the Clear Air Act, as amended, 42 USA 1857 et seq. The Federal Water Pollution Control Act, as amended, 33 USA 1251 et seq. and the regulations of the Environmental Protection Agency with respect thereto at 40 CFR Part 63, and as amended from time to time.

In compliance with said regulations, the Subrecipient shall cause or require to be inserted in full in all contracts and subcontracts with respect to any non-exempt transaction thereunder funded with assistance provided under this Agreement, the following requirements:

1. A stipulation by the contractor or subcontractors that any facility to be utilized in the performance of any non-exempt contract or subcontract is not listed on the List of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR 15.20.

2. The contractor will, in all solicitations or advertisements or employees by, or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.

3. A stipulation that as a condition for the award of the contract prompt notice will be given of any notification received from the Director, Office of Federal Activities, EPA, indicating that a facility utilized for the contract is under consideration to be listed on the EPA list of Violating Facilities.

4. Agreement by the contractor that it will include or cause to be included the criteria and requirements in paragraph (1) through (4) of this Agreement. In every non-exempt subcontract and requiring that the contractor will take such action as the City may direct as a means of enforcing such provisions.

In compliance with said regulations, the Subrecipient shall cause or require to be inserted in full in all contracts and subcontracts with respect to any nonexempt transaction thereunder funded with assistance provided under this Agreement, the following requirements:

In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility, which has given rise to a conviction under Section 113 (c)(1) of the Clean Air Act or Section 309(c) of the Federal Water Pollution Control Act.

33. **Federal Labor Standards Provisions:** Except with respect to the rehabilitation of residential property designed for less than twelve dwelling units, the Subrecipient and all contractors engaged under contracts in excess of \$2,000 for the construction, prosecution, completion or repair of any building or work financed in whole or in part with assistance provided under this Agreement. The Subrecipient and all contractors engaged under contracts for the construction, completion or repair of any building or work financed in whole or in part with assistance provided under this Agreement shall comply with all applicable federal legislation regarding or relating to the payment of wages and working conditions, including but not limited to the Davis-Bacon Act (40 U.S.C. 276a-5) and the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-332), provided, however, that if wage rates higher than those required by federal law or

regulations are required by State or local law, nothing hereunder is intended to relieve the Subrecipient of its obligations to require payment of the higher rates. Subrecipients, contractors, subcontractors and other participants must comply with any and all regulations issued under federal statutes pertaining to labor standards as well as with the provision of HUD Handbook 1344.1 (Federal Labor Standards Compliance in Housing and Community Development Projects). The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of 29 CFR 5.5.

34. **Flood Disaster Protection:** The Subrecipient agrees to comply with the requirements of the Flood Disaster Protection Act of 1973 (P.L.-2234) in regard to the sale, lease or other transfer of land acquired, cleared or improved under the terms of this contract, as it may apply to the provisions of this contract.

The Sub-recipient is responsible to provide the City or require the homeowner where applicable provide proof of flood insurance to the City. In the event the subject property is not in a flood zone, the Subrecipient or homeowner must issue a certification to the City stating that the property is not in a flood zone.

35. **Obligations of Subrecipient with Respect to Certain Third Party Relationships:** The Subrecipient shall remain fully obligated under the provisions of the Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the program with respect to which assistance is being provided under this Agreement to the Subrecipient. Any Subrecipient which is not the Applicant, shall comply with all lawful requirements of the Applicant necessary to insure that the program with respect to which assistance is being provided under this Agreement to the Subrecipient is carried out in accordance with the Applicant's Assurances and Certifications, including those with respect to the assumption of environmental responsibilities of the Applicant under Section 104(h) of the Housing and Community Development Act of 1981.

36. **Interest of Certain Federal or State Officials:** No elected or appointed Authority or Federal Official, shall be entitled to any share of this Agreement or to any benefit to arise from the same.

37. **Interest of Members, Officers, or Employees of Subrecipient, Members or Local Governing Body, or Other Public Officials:** No member, officer, or employee of the Subrecipient, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under the

Agreement. The Subrecipient shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this section.

38. **Prohibition Against Payments of Bonus or Commission:** The assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining the City's approval of the additional assistance, or any other approval or concurrence of the State required under this Agreement, the ACT or HUD regulations with respect thereof; provided, however, that reasonable fees or bona fide technical, consultant, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.
39. **Ownership:** Title of the property acquired in whole or in part with grant funds shall be vested in the Subrecipient, subject to divestment by the City. The Subrecipient must file with the City a copy of the Property Inventory Control Form at the time of closeout and must agree to be subject to audit by the City or its duly authorized representatives for verification of the information contained in the Property Inventory Control Form. A physical inventory must be conducted every two years.
40. **Confidential Information:** Any reports, information, data, etc., given to, prepared, or assembled by the Subrecipient under this Contract which the City requests to be kept confidential shall not be made available to any individual or organization by the Subrecipient without the prior written approval of the City.
41. **Incorporation of The Code of Federal Regulations:** The Subrecipient agrees to comply with all requirements as set forth in the Code of Federal Regulations:

24 CFR Part 92

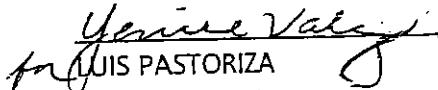
24 CFR Part 58 (as amended)

This contract contains specific requirements from the Code of Federal Regulations. However, the failure to include certain other requirements should not be construed as an omission of these requirements. In instances where the State requirements are more restrictive than the Code of Federal Regulations, the State requirements shall take precedence over the federal regulations.

42. **Copyright:** No material produced in whole or in part under this grant award shall be subject to copyright in the United States or in any other country. The City shall have the unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this grant.

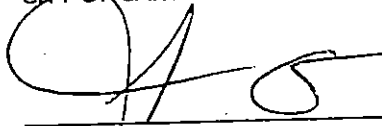
IN WITNESS WHEREOF, the Parties have executed this contract as of the date first written above.

Attest:


LUIS PASTORIZA
Municipal Clerk

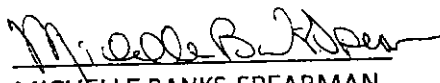
CITY OF CAMDEN

By:

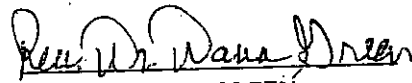

FRANCISCO "FRANK" MORAN
Mayor

Approved as to form.

New Community Life
Development Corporation


MICHELLE BANKS-SPEARMAN
City Attorney

By:


REV. DR. DANA GREEN
Executive Director

Revised K-13

RESOLUTION MC-20:7325
On Motion Of: Angel Fuentes
APPROVED: February 11th, 2020

MBS:dh
02-11-20

**RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN
THE CITY OF CAMDEN AND NEW LIFE COMMUNITY DEVELOPMENT
CORPORATION IN THE AMOUNT OF \$250,000.00**

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposal, New Life Community Development Corporation, under the Federal HOME Program, has agreed to the rehabilitation and sale of 1529 and 1531 Norris Street in the Whitman Park neighborhood (census tract 6015); and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and New Life Community Development Corporation, for an amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-M17-019" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and New Life Community Development Corporation, for an amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

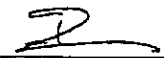
Date of Introduction: February 11, 2020

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney


CURTIS JENKINS
President, City Council

ATTEST:


LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

NEW LIFE COMMUNITY DEVELOPMENT CORPORATION

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HM-M17-019

AMOUNT: \$250,000.00

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

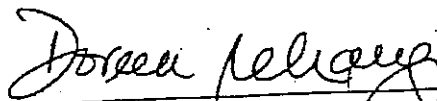
DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$250,000.00

Description of the Goods or Services to be procured:

Award a Contract to New Life Community Development Corporation. For the rehabilitation of (2) two units for qualifying low-income residents in the Whitman Park area known as 1529 and 1531 Norris Street. The period will be two years from (7/1/2019 - 6/30/2021).



Doreen P. Chang
TREASURER

DATE: January 22, 2020

New Life Community Development Corporation
FY 2017-2018 HOME FUNDS

Schedule A

Title of Contract Award: New Life Community Development Corporation
Whitman Park Revitalization Project - Phase II

City Information

Department: Grants Management
Address: 520 Market Street - Rom 316
Camden, New Jersey 08101
Contact Person: Barbara Bellamy-Johnson
Telephone Number: (856) 757-7389
Telephone Number: (856) 968-6423
E-mail address: BaJohnson@ci.camden.nj.us

Recipient Information

Agency Name: New Life Community Development Corporation
Address: 1721 Haddon Avenue
Camden, New Jersey 08103
Contact Person: Dr. Dana M. Green
Mattie McKeith
Telephone Number: (856)541-5433
Fax Number:
E-mail Address: genesis97@aol.com
gblsm@hotmail.com

Funding Amount & Source of Funds

Appropriation Code #:	G-HM-M17-019
Awarded Source:	HOME
Funding Amount:	\$ 250,000.00
Total Other Source	
Total Project Amount	\$ 250,000.00

Start Date: 7/1/2019
Completion Date: 6/30/2021
Contract Liquidation of Obligation Must
be Made By: 7/31/2021

Project Description:

Funding will be utilized to support costs associated with the rehabilitation (construction hard costs) of two units in the Whitman Park Area identified as 1529 and 1531 Norris Street

MBS:dh
12-14-21

R-17

RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY OF CAMDEN, THE HOUSING AUTHORITY OF THE CITY OF CAMDEN (HACC) AND CAMDEN REDEVELOPMENT AGENCY (CRA) FOR THE FY20 CHOICE NEIGHBORHOOD IMPLEMENTATION GRANT

WHEREAS, The Housing Authority of the City of Camden ("HACC"), as lead applicant, and the City of Camden ("City"), as co-applicant, were awarded a FY2020 Choice Neighborhoods Initiative ("CNI") Implementation Grant in the amount of Thirty-Five Million Dollars (\$35,000,000.00) from the United States Department of Housing and Urban Development ("HUD") for the purpose of implementing the Transformation Plan to redevelop Ablett Village and the surrounding Cramer Hill Neighborhood; and

WHEREAS, the City has committed Community Development Block Grant (CDBG) funds in the amount of \$500,000 in two (2) phases for the purpose of furthering the implementation of the Transformation Plan as required by the terms of the Notice of Grant Funding and the CNI Implementation Grant Agreement; and

WHEREAS, the Camden Redevelopment Agency ("CRA") is the designated Neighborhood Implementation Contractor for the Transformation Plan and shall be responsible for identifying and implementing Critical Community Improvements consistent with the terms of the CNI Implementation Grant Agreement; and

WHEREAS, it is necessary for the City to enter into a MOA with HACC and CRA to outline the roles and responsibilities of the parties with respect to the Critical Community Improvement activities consistent with the terms and conditions of the CNI Implementation Grant and applicable HUD regulations; and

WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden supports and deems it in the best interest of the City to enter into a MOA with the HACC and CRA; now, therefore

BE IT RESOLVED, by the City of Camden that the proper officers be and are hereby authorized to enter into a MOA with the Housing Authority of the City of Camden and Camden Redevelopment Agency for the implementation of the Transformation Plan and the administration of the Choice Neighborhood Initiative Implementation Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CAMDEN REDEVELOPMENT AGENCY AND THE CITY OF CAMDEN

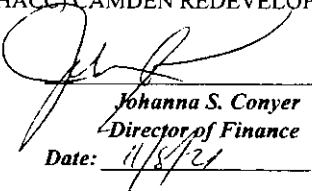
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION:
 - AMOUNT:
- APPROPRIATION RESERVE:
AMOUNT:\$
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: **\$500,000.00 AS FUNDS ARE AVAILABLE**
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, **\$500,000.00 AS FUNDS ARE AVAILABLE** WILL BE DISBURSED IN TWO PHASES , \$250,000.00 WILL BE DISBURSED AS PART OF THE CITY'S ENTITLEMENT OF CDBG FUNDING IN THE FY 2022 AND 2024.

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT AMONG THE HOUSING AUTHORITY OF THE CITY OF CAMDEN (HACC) CAMDEN REDEVELOPMENT AGENCY AND THE CITY OF CAMDEN.


Johanna S. Conyer
Director of Finance

Date: 11/8/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING A MEMORANDUM OF AGREEMENT AMONG THE HOUSING AUTHORITY OF THE CITY OF CAMDEN (HACC), CAMDEN REDEVELOPMENT AGENCY AND THE CITY OF CAMDEN

BRIEF DESCRIPTION OF ACTION: The City of Camden in partnership with the Housing Authority of the City of Camden (HACC) was awarded \$35 million from the US Department of Housing & Urban Development FY20 CHOICE Neighborhood Implementation Grant. As a result the City desires to enter into a Memorandum of Agreement (MOA) with HACC and the Camden Redevelopment Agency (CRA) who has been designated as the Neighborhood Implementation Contractor for the project for the purpose of identifying roles and responsibilities. City of Camden has committed its CDBG funding in the amount of \$500,000 in two (2) phases. \$250,000 will be disbursed as part of the City's Entitlement of CDBG funding in FY 2023 and 2025 2022 and 2024

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

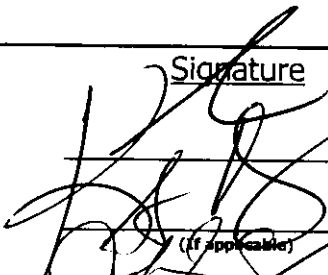
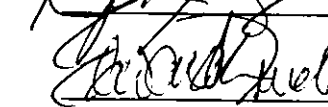
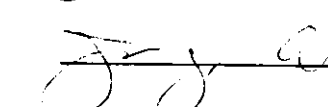
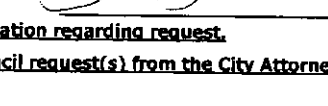
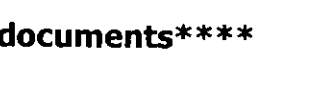
APPROPRIATION ACCOUNT(S):

AMOUNT:



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	10/27/21	
Approved by Grants Management:	10/28/21	
Approved by Finance Director:	11/4/21	
☒ CAF - Certifications of Availability of Funds	11/19/21	
Approved by Purchasing Agent:	11/19/21	
Approved by Business Administrator:	11-10-21	
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Candice Jefferson	3542
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

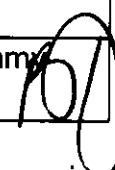
*****Please attach all supporting documents*****

Initial Report ☒ Revised Report ☐ Closing Report ☐
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Department of Planning – Housing Services

Grant Analyst: Candice Jefferson

Contact #: 856-757-7344

Grant/Project Name:			MOU between the City of Camden, the Housing Authority of the City of Camden and Camden Redevelopment Agency			
Grant #:			N/A			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code:		
Funding Source:			CDBG- Community Development Block Grant			
Pass Through:			Source:			
Amount of Grant:			\$ 35,000,000.00			
Local Match:	Y	N	Cash:	\$500,000.00	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Camden City	
Date of Analysis:		10/27/2021	Reviewed By:		Barbara Bellamy Johnson 	

Summary: The Department of Planning and Development/Housing Services is requesting a resolution authorizing a Memorandum of Agreement (MOU) between the City of Camden, Housing Authority of the City of Camden (HACC) and the Camden Redevelopment Agency. The MOU outlines the roles and responsibilities as it relates to the FY20 CHOICE Neighborhood Implementation Grant for Ablett Village and the surrounding Cramer Hill Neighborhood. The amount of the grant is \$35,000,000.00 with leveraging funds of \$500,000 from the City of Camden. (which will be given in two phases of the project, \$250,000.00 IN FY 2023 & \$250,000.00 IN FY 2025)

A sample of the MOU is attached for your review.

Time Lines:

Problematic Areas/Recommendations

Initial Report ____ Revised Report ____ Closing Report ____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Planning & Development

Grant Administrator: Candice Jefferson

Administrator #: 3542

Grant/Project Name:			FY20 CHOICE NEIGHBORHOOD IMPLEMENTATION GRANT			
Grant #:						
City Contract Date:			City Contract #:			
Application Resolution #:			Appropriation Code :			
Funding Source:						
Pass Through:	Y	☒	Source:			
Amount of Grant:			\$35,000,000			
Local Match:	Y	N	Cash:	\$500,000	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			2021 - 2027		Location of Activity:	
Date of Analysis:					Reviewed By:	

Summary:

10/7/21: The City of Camden has to enter into a MOA with HACC and CRA for the activities and funding related to the award of \$35 million for the FY20 CHOICE Neighborhood Implementation Grant. The City is a co-applicant and will be providing \$500,000 toward this effort over the grant period.

Time Lines:

Problematic Areas/Recommendations:

**MEMORANDUM OF AGREEMENT AMONG THE HOUSING
AUTHORITY OF THE CITY OF CAMDEN,
CAMDEN REDEVELOPMENT AGENCY AND THE CITY OF
CAMDEN**

This Memorandum of Agreement ("MOA" or "Agreement") is made among the Housing Authority of the City of Camden ("HACC"), with its principal address of 2021 Watson Street 2nd Floor, Camden, New Jersey 08105, Camden Redevelopment Agency ("_____" or "Contractor"), a _____ New Jersey _____ with its principal office located at _____ Camden, New Jersey 08103, and the City of Camden (the "City") with its principal office located at City Hall, 520 Market Street, Camden, New Jersey 08103, referred to hereinafter collectively as the "Parties," and each, a "Party."

WHEREAS, HACC, as lead applicant, and the City of Camden, as co-applicant, applied to the United States Department of Housing and Urban Development ("HUD") for a Fiscal Year ("FY") 2016 Choice Neighborhoods Initiative ("CNI") Implementation Grant in the amount of \$35,000,000.00, in response to the FY2020 CNI Notice of Funds Availability, FR-6400-N-34- (NOFA), in support of a Transformation Plan to redevelop Ablett Village (the "Housing Plan"), a public housing development, and the surrounding Cramer Hill neighborhood (the "Targeted Neighborhood"). The public housing residents and residents within the surrounding Mt. Ephraim area make up the "Targeted Population;" and

WHEREAS, the CNI aims to transform distressed public and/or assisted housing units into physically and financially viable housing for the long-term. Projects implemented pursuant to the CNI Grant shall (1) support positive health, safety, employment, mobility, and education outcomes for residents in targeted development(s) and the surrounding neighborhoods; (2) create viable, mixed-income neighborhoods that have access to well-functioning services, high quality public schools and education programs, public assets, public transportation, and improved access to jobs; and (3) attract significant financial investments in high-poverty neighborhoods from the public and private sectors; and

WHEREAS, HACC and the City of Camden were awarded a FY2020 CNI Implementation Grant effective May 25, 2021 in the amount of \$35,000,000.00 ("Grant"), in support of the Transformation Plan that was developed for Ablett Village; and

WHEREAS, Contractor has agreed to assume the role of the Neighborhood Implementation Entity for the CNI Implementation Grant, based upon its vast experience in planning, economic development and project management in the City of Camden; and

WHEREAS, as the Neighborhood Implementation Entity for the CNI Grant, working cooperatively with the HACC and the City, Contractor shall identify and implement the Critical Community Improvements ("CCI") consistent with the CNI Grant Agreement and HUD approval and shall also be responsible for the coordination of other partners which have pledged services or money toward other CCI activities as identified in the Grant application.

WHEREAS, over a five (5) year period, Contractor shall be responsible for all HUD required meetings and interactions among the parties (partners, community leaders, groups and residents), preparation and submission of reports, and planning and implementation of all CCI activities and outcomes; and

WHEREAS, this MOA outlines the various roles and responsibilities of the parties with respect to the CCI activities for HACC, Contractor, and the City, consistent with the terms and conditions of the CNI Grant Agreement and HUD regulations, subject to review and approval by HUD:

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. REPRESENTATION AND WARRANTIES OF HACC. HACC hereby represents and warrants as follows:

- a. It is an agency of the City of Camden, State of New Jersey, a public housing authority created pursuant to the "United States Housing Act of 1937" 42 U.S.C. Section 1437, et. seq., and organized under the New Jersey "Local Redevelopment and Housing Law," N.J.S.A. 40:12A-17, et. seq.
- b. It has the authority and has taken all necessary actions to enter into this agreement with the Contractor.
- c. HACC shall cooperate with all Parties and provide information within its control necessary for the Parties and Contractors to perform their duties.
- d. To the best of its knowledge, there are no suits, proceedings existing, pending, or

threatened that would have an adverse action on this Agreement.

- e. Pursuant to the Grant Agreement dated May 25, 2021, HACC shall perform, or cause to be performed, all services and tasks consistent with the Grant, including the oversight of the CNI Neighborhood Implementation Entity to effectuate the CCI goals and services, administration and distribution of CNI funds and other duties as may be necessary to effectuate the CNI goals.

2. REPRESENTATION AND WARRANTIES OF CONTRACTOR. Contractor hereby represents and warrants as follows:

- a. Contractor is a validly existing corporation and in good standing under the laws of the State of New Jersey.
- b. Contractor is a Redevelopment Agency created pursuant to N.J.S.A. 40A:12A-11.
- c. Contractor and the person signing on its behalf are authorized, and have taken all necessary and required actions, to enter into this Contract.
- d. To the best of Contractor's knowledge, information and belief, there are no suits or proceedings pending or threatened whether in law or in equity that would have a material adverse effect on the financial condition or business of the Contractor or adversely impact this contract.
- e. The Contractor shall not transfer the MOA, or any beneficial interest thereof, to any person, corporation, partnership, or other entity without the prior written consent of HACC, the City, and HUD, if required, or as otherwise provided pursuant to the HUD regulations for funding.
- f. Contractor shall comply with all state and federal laws and regulations, including, but not limited to, the forms, attached hereto as Exhibit _ and incorporated herein, CNI CCI requirements in accordance with the NOFA, CNI Grant Agreement, attached hereto as Exhibits __, respectively, and incorporated herein, this MOA and all applicable state and federal certifications, HUD General Conditions for Non-Construction Contracts, and the rules and regulations of the State of New Jersey.
- g. Contractor warrants that it shall ensure that: (i) any partner agencies that are responsible for the CNI CCI funded activities and under its supervision are aware of the federal requirements imposed upon them by the CNI requirements, including applicable federal and state regulations; (ii) all sub-grant agreements include any clauses required by federal statutes and their implementing regulations and executive

orders; and (iii) performance of sub-grantees are monitored to ensure compliance with the Grant.

3. REPRESENTATION AND WARRANTIES OF THE CITY.

The City of Camden represents and warrants as follows:

- a. The City of Camden ("the City") has the authority and has taken all necessary actions to enter into this agreement with the Parties.
- b. The person signing on its behalf is authorized, and has taken all necessary and required actions, to enter into this Contract.
- c. It shall cooperate with all Parties and provide information within its control necessary for the Parties and Contractors to perform their duties.
- d. To the best of its knowledge, there are no suits, proceedings existing, pending, or threatened that would have an adverse action on this contract.
- e. Pursuant to the Grant Agreement dated May 25, 2021, the City, as Co-Applicant, shall perform or cause to be performed, all services and tasks consistent with the Grant, including the cooperation and review of the Neighborhood Plan and services, and other duties as may be necessary to effectuate the CNI goals. Except for the Leverage and Sources of Funds provided for in Paragraph 5 below, and to the extent the responsibilities of the Parties have not changed in connection with the implementation of the CNI Grant Agreement, the provisions of the CNI Grant Agreement shall control and supersede this subparagraph. The City understands that under its current responsibilities in connection with implementation of the CNI Grant Agreement, the City shall not be responsible for any of the following activities under the Grant Agreement and/or this Agreement, including but not limited to: (1) overseeing or being held responsible for any and all outcomes as outlined in the CNI Grant including monitoring, ensuring compliance and/or reporting these outcomes as mandated by the CNI Grant and/or HUD; (2) overseeing or being held responsible for all fiscal responsibilities, including handling all drawdowns, auditing, ensuring fiscal compliance and/or any other fiscal responsibilities mandated specifically by the CNI Grant and/or by HUD; and (3) overseeing or being held responsible for any and all documentation, monitoring and/or filing requirements mandated by the CNI Grant and/or HUD.

4. SCOPE OF WORK.

Contractor shall serve as the Neighborhood Implementation Entity under the Grant as defined in the NOFA to identify and implement the CCI goals for the Targeted Neighborhood, in accordance with its Partnership Certification letter, attached hereto as Exhibit __ and incorporated herein. Contractor's responsibilities include, but are not limited to the following:

- a. Coordinate and manage the other partner agencies to effectuate the goals of the Neighborhood Plan for the Grant. Draft Memoranda of Understanding between Partners and Contractor, outlining roles, responsibilities and data sharing, subject to review and approval by HACC and the City.
- b. Assist in the economic redevelopment of businesses in the Targeted Neighborhood.
- c. Identify and connect neighborhood amenities to transform the Targeted Neighborhood to a place where people will want to work and live.
- d. Improve mobility, travel, recreation and project development within the Targeted Neighborhood so projects achieve Leadership in Energy and Environmental Design ("LEED") Certifications.
- e. Assist in the development of cost-efficient housing, public and private investments, by working in concert with other partners, the City and HACC.
- f. Identify and provide a written narrative of service gaps in achieving Neighborhood Plan objectives and engage additional organizations, institutions, local government agencies and established community leaders as necessary.
- g. Establish and convene Neighborhood Partner ongoing meetings with schedule and timelines to be finalized.
- h. Prepare and submit reports on all activities for which it is responsible, in accordance with the Grant timelines and requirements.
- i. Submit detailed budget requests with supporting documentation as may be required in order for HACC to draw down CNI payments and for the City to draw down its funds for services rendered and to retain documentation as required and to establish leverage of funds expended.
- j. Procure contract with and manage the contractors and subcontractors performing the CCI Activities.
- k. Shall provide copies of contracts of the CCI Activity contractor and subcontractors to HACC prior to commencement of such work.

The Scope of Work is more particularly outlined on **Exhibit __** (activities within the CNI application dated _____ and the specific roles and responsibilities in the Partnership Letter from CRA to Victor Figueroa dated November 30, 2020) attached hereto and incorporated herein.

5. BUDGET.

Contractor shall develop a final budget for the Neighborhood Plan, as may be revised from time to time. The budget, attached hereto Exhibit _ ("CCI Activities and Budget") incorporated herein, is the draft budget and is consistent with the budget that was submitted to HUD in accordance with the CNI Grant application requirements.

6. CITY of CAMDEN LEVERAGE AND SOURCE OF FUNDS

The City agrees that: (1) the City will use Community Block Grant Funds; and (2) the City will utilize these funds to further the Critical Community Improvement Plan as approved by HUD. The City also agrees to commit \$500,000.00 of Community Development Block Grant (CDBG) funds for a total City commitment of \$500,00.00 of CDBG funds.

7. COMPENSATION.

a. Costs and Administrative Expenses. Payments under this Agreement shall be paid based upon the performance of the Contractor, in compliance with the Grant requirements. Payments shall not be made in advance. Contractor shall receive no more than \$250,000 for CNI Neighborhood Activities. (Administrative expenses shall not exceed \$250,000 of the total amount for CCI Neighborhood budget, for administration and expenses such as travel, hotel and per diem charges) to administer the CCI activities over a six (6) year period through September 30, 2021. The administrative funds shall be drawn on a prorated basis for CCI activities completed

b. CCI Activities and Schedule. The apportioned CNI Grant funds of \$4,500,000 will be dispersed upon the completion of the related CNI funded activities, provided however that the invoice for payment is accompanied by proper backup documentation. The CCI activities for the CNI Neighborhood Implementation Grant are detailed in the Budget (Exhibit F) and incorporated herein. A timeline or schedule for the performance of the CCI Activities is attached hereto as Exhibit _ and incorporated herein.

c. Process for Invoicing. Invoices for percentage of work performed will be acceptable on an incremental basis. Invoices shall be submitted for review and approval to the HACC's CNI Funds Manager (Alex Ong) for the Neighborhood Implementation Entity. See Exhibit _, "Invoicing Process," attached hereto and incorporated herein. The work in the invoices shall be inspected by HACC concurrent with their view and approval of the invoice.

8. DEFAULT OF CONTRACT TERMS.

Any one of the events below shall constitute an event of default under this Agreement, to the extent that it constitutes a material breach or occurrence:

- a. Funds provided under the Grant are used for any purpose, in any manner or at any time, other than as authorized by the Grant, as determined by HUD.
- b. Failure to comply with the CNI requirements or any other federal, state or local laws, regulations or requirements applicable in creating the Transformation Plan.
- c. Failure to make any required submission, perform any obligation or otherwise fail to proceed in a manner consistent with the Transformation Plan, including, but not limited to, failure to accomplish an activity by the date specified in the Program Schedule.
- d. Any representation or warranty made by the Contractor in this Agreement is incorrect in any material respect and such misrepresentation or warranty concerns an issue which materially jeopardizes HACC's interest or demonstrates a material adverse change in the financial condition of the Contractor and which inaccuracy or untruth is not cured by Contractor within a reasonable time after written notice thereof is provided by HACC to Contractor.
- e. The Contractor makes any assignment for the benefit of creditors, is adjudicated bankrupt, or a receiver is appointed for its assets by an order of a court of competent jurisdiction and such order shall remain unvacated, un-stayed or not set aside for sixty (60) days.
- f. HACC fails to make payment to Contractor in accordance with terms of this Agreement after notice and reasonable time (90 days) to make such payment(s), consistent with requirements and the HUD General Conditions for Non-Construction Contracts attached hereto, provided HUD has made such payment available to HACC through LOCCS.

9. **NON-ASSIGNMENT OF FUNDS:** The Parties acknowledge that any transfer of funds, obtained from HUD by HACC to Contractor shall not be deemed to be an assignment of such funds, and neither the Contractor nor any other participating party shall succeed to any rights of HACC under its agreement with HUD, or attain any privileges, authorities, interests, or rights in or under any such agreements. Contractor further agrees to include this disclaimer in each of its agreements or contracts with any partner, participating party, or any other party involving the use of HACC funds.

10. **TERM OF CONTRACT.** This contract is for a term of six (6) years, subject to other terms and conditions as required by HUD, subject to appropriations.

11. **CONTRACT REQUIREMENTS:** The following items and documents comprise the entire Contract under this Agreement:

- a. Agreement
- b. HUD Forms and Certifications
- c. NJ Contract Requirements and forms

- d. Federal/HUD Section 3 Compliance
- e. NJ EEOC Requirements

12. INDEMNIFICATION. The HACC, to the extent allowed by the CNI source of funding, shall indemnify and hold harmless the City and Contractor from any and all liability, loss, damages, costs and expenses, including reasonable counsel fees, resulting from the HACC's negligent performance of its obligations hereunder. Contractor shall indemnify and hold harmless the City and HACC from any and all liability, loss, damages, costs and expenses, including reasonable counsel fees, resulting from Contractor's breach or negligent performance of its obligations hereunder.

13. MISCELLANEOUS PROVISIONS

- a. No person or entity except for the Parties to this agreement and HUD is intended to be a third party beneficiary of the provisions of this MOA for purposes of any civil, criminal, or administrative action, and, accordingly, no person or entity except for the Parties to this agreement and HUD may assert any claim or right as a beneficiary under this MOA in any civil, criminal, or administrative action.
- b. This MOA, its Exhibits and attachments set forth the entire agreement among the Parties and supersedes any and all prior and contemporaneous oral and written agreements or understandings among the parties. This MOA may only be amended in a written document duly executed by authorized officials of the Parties to this agreement.

14. CHOICE OF LAW/GOVERNING LAW. This Agreement shall be governed by the laws of the State of New Jersey.

15. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument.

16. NOTICES. All notices, requests and demands upon the respective parties hereto shall be in writing and shall be sent by hand delivery or express messenger or registered or certified mail, return receipt requested, to the respective addresses as follows or to such other address as the respective party may designate, by written notice, duly mailed to the others. All certified and registered notices shall be effective upon receipt by HACC.

To HACC:

The Housing Authority of the City of Camden
2021 Watson Street, 2nd Floor
Camden, New Jersey 08105
Attention: Executive Director

To Contractor:

Attention: _____

To City:

Mayor Victor Carstarphen
City of Camden
City Hall
520 Market Street
Camden, New Jersey 08103

RF

IN WITNESS WHEREOF, the Parties have entered into this MOA as of the date executed below.

Camden Redevelopment Agency.:

By: _____
Olivette Simpson
Interim Executive Director

DATED: _____

HOUSING AUTHORITY OF THE CITY OF CAMDEN:

By: _____
Victor D. Figueroa, Executive Director

DATED: _____

CITY OF CAMDEN:

By: _____
Victor Carstarphen, Mayor

DATED: _____

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	MEMORANDUM OF AGREEMENT
Name of Vendor	Housing Authority of City of Camden and Camden Redevelopment Agency
Purpose or Need for service:	The MOA will outline the roles and responsibilities of as it relates to the award of \$35 million FY20 CHOICE Neighborhood Implementation Grant for Ablett Village and the surrounding Cramer Hill neighborhood. The City of Camden has committed \$500k of CDBG funds for the project. To be distributed over the 6 year term of grant.
Contract Award Amount	\$500,000
Term of Contract	May 2021 through June 2027
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	YES
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NONE
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

() Approved () Denied

Director or Designee,
Division of Local Government Services

Date

Number Assigned _____



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

May 25, 2021

Mr. Victor D. Figueroa
Executive Director
Housing Authority of the City of Camden
2021 Watson Street, Second Floor
Camden, NJ 08105

The Honorable Victor Carstarphen
Mayor
City of Camden
520 Market Street, Suite 400
Camden, NJ 08101-5120

SUBJECT: FY 2020 Choice Neighborhoods Implementation Grant Submission

Dear Mr. Figueroa and Mayor Carstarphen:

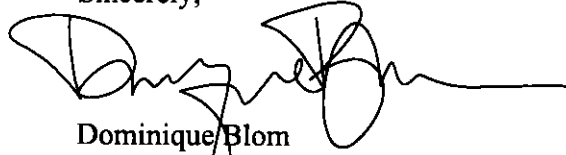
Congratulations! I am pleased to inform you that the Housing Authority of the City of Camden and the City of Camden have been selected to receive a Fiscal Year 2020 Choice Neighborhoods Implementation Grant in the amount of \$35,000,000 to support the Transformation Plan developed for the Cramer Hill neighborhood. The Department looks forward to working with you to implement this grant. I commend you for your efforts to develop a viable, feasible approach to planning for neighborhood transformation. For your information, enclosed are the scores earned for each rating factor in your application.

As you know, Choice Neighborhoods Implementation Grants are intended to direct resources to improve outcomes related to the three core goals of Housing, People, and Neighborhood. The implementation of a Choice Neighborhoods Transformation Plan is a great responsibility. HUD officials will provide feedback on your Transformation Plan, which is subject to negotiation and HUD approval. Accordingly, it will be essential for you to work closely with HUD to ensure that the final plan is positioned for great success. You may expect HUD to work with you to refine your Critical Community Improvements, Supportive Services, and Housing Plans to incorporate applicable program rules and national best practices. Finally, given the complexities of managing a grant with multiple partners and multiple sources of financing, HUD will request that your team identify a full-time project manager who will have access to key decision makers.

You will soon receive a letter that will provide you with detailed information about your grant. You will also be assigned to a HUD Grants Management Team, who will contact you shortly.

Again, please accept my sincere congratulations. I wish you every success.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dominique Blom', with a long horizontal flourish extending to the right.

Dominique Blom
General Deputy Assistant Secretary
for Public and Indian Housing

Choice Neighborhoods FY 2020 Implementation Grant Awards



U.S. Department of Housing & Urban Development

Camden, NJ | Cleveland, OH | Detroit, MI | Fort Myers, FL | Lewiston, ME

Project summaries include photographs and excerpts from each submitted application, edited for clarity and style. These summaries provide a broad overview of each project at the time of grant award and do not reflect grantee activities or changes over time.

FY2020 CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT CAMDEN, NEW JERSEY

*Housing Authority of the City of Camden & City of Camden
Cramer Hill Neighborhood*

project OVERVIEW

The Housing Authority of the City of Camden and City of Camden were awarded a \$35 million FY 2020 Choice Neighborhoods Implementation Grant for the Cramer Hill neighborhood. In the midst of significant reinvestment citywide, the City of Camden is overcoming historic challenges to create new opportunities for residents. Local partners secured a FY 2018 Choice Neighborhoods Planning Grant and, with residents, created a comprehensive Transformation Plan for the Cramer Hill neighborhood. The award of the Choice Neighborhoods Implementation Grant will ensure the community's vision for Cramer Hill moves forward. This investment will spur the creation of 425 new, mixed-income housing units; improve the neighborhood's landscape by creating new open space and increasing opportunities for local businesses and homeowners; and increase families' access to quality jobs and education.

key PARTNERS

Michaels Development | Camden Redevelopment Agency | Camden City School District | Better Tomorrows | Cooper's Ferry Partnership | Ablett Village Resident Council | Cramer Hill Residents Association | Camden Coalition of Healthcare Providers | Camden County | Camden County Police Department | Camden County Workforce Development Board | New Jersey Housing Mortgage and Finance Agency | ResinTech, Inc. | Rutgers University Camden | Salvation Army Kroc Center | St. Joseph's Carpenter Society | State of New Jersey

committed LEVERAGE (self-reported)

Housing Leverage Committed: \$65.55 million

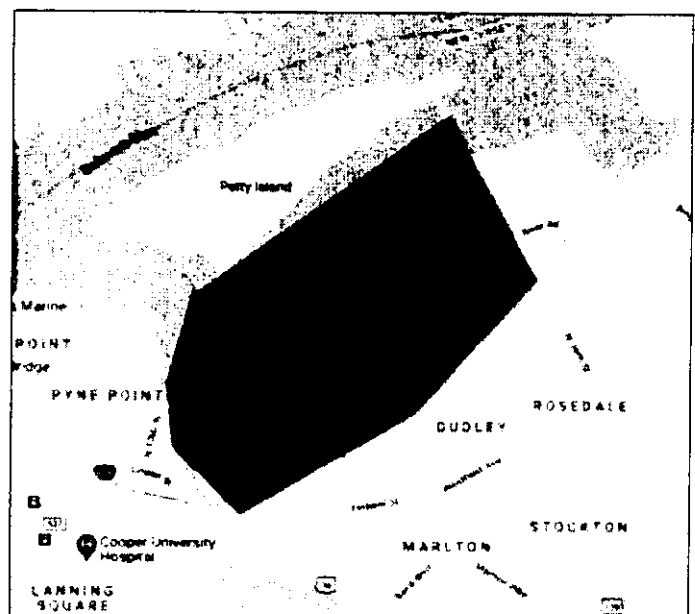
People Leverage Committed: \$27.09 million

Neighborhood Leverage Committed: \$67.27 million

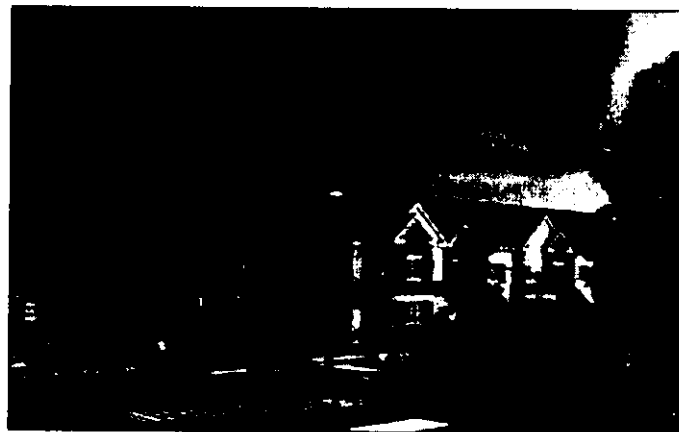
neighborhood BACKGROUND & VISION

The Cramer Hill neighborhood is a proud community that is already making strides towards revitalization. Ten years ago, an out of state developer proposed to displace 1,200 neighborhood families to make way for a golf course and big box retail stores. The plan was ultimately halted, galvanizing the community to create their own vision. As a result of the community's efforts, Cramer Hill has attracted several key investments. A state-of-the-art sports, recreation, and community center was created, repurposing the site of a former landfill by the river. A new manufacturing plant that created 300 living-wage jobs was brought into the community. A charter school was launched and a \$55 million waterfront park is near completion. A FY 2018 Choice Neighborhoods Planning Grant provided further support to these efforts by coalescing hundreds of public housing residents, community residents and other stakeholders around a vision for further change.

The subsequent Cramer Hill Choice Transformation Plan, "*Our Village, Our Neighborhood, Nuestra Comunidad*" sets the stage for further investment in the neighborhood. This next stage of revitalization is primarily focused on the revitalization of Ablett Village, a 306-unit severely distressed public housing development.



Pictured: A rendering of the new Waterfront Park (left), slated to open in 2021. The boundaries of the Cramer Hill Choice Neighborhood (right) show Cramer Hill along Camden's waterfront and adjacent to downtown.



Pictured: Conceptual renderings reimagine the Cramer Hill neighborhood. Top, a street view of the Ablett Village public housing site (left) will be transformed into a mixed-income community. The new development will preserve and expand affordable rental opportunities, as well as add additional market rate units. Off-site, several housing phases will transform vacant lots in Camden (bottom, left) into new housing across the Cramer Hill neighborhood. With both on-site and off-site components, the Housing Plan is intended to invest in and strengthen the fabric of the Cramer Hill neighborhood.

The goals of the Housing Transformation Plan are three-fold: (1) redevelop Ablett Village and neighboring vacant land to continue neighborhood revitalization success; (2) improve connectivity and access that Ablett Village residents have to the Cramer Hill neighborhood; and (3) create a favorable market environment for current and future homeowners by increasing access to affordable, safe, well-built energy-efficient homes. To do this, the Housing Authority of the City of Camden and their partner, Michaels Development, will create 425 mixed-income units on the original Ablett Village site and in key locations throughout the neighborhood.

The off-site phases of housing development will populate long-vacant blocks and make significant investments into the southern – and most distressed – portion of Cramer Hill. Additional planned neighborhood investments will strengthen the areas around these housing sites and along the neighborhood's commercial corridor, River Avenue. Planned investments include facade improvements along River Avenue, infrastructure upgrades, preservation and expansion of homeownership opportunities, as well as expanded transportation options and internet access.

Case management and a broad array of programs and services will be provided to Ablett village residents. The Housing Authority of the City of Camden will build upon their strong provider network of partners to improve resident opportunities. Ablett Village residents are already participating in HUD's Jobs Plus program, which to date has enrolled 174 residents in employment and training pathways. Similarly, the Housing Authority and their partnership coordinator, Better Tomorrows, will tap into a committed network of health partners that were brought together through a previous Choice Neighborhoods Implementation Grant effort in another Camden neighborhood. Finally, a continuum of supportive services beginning before birth and continuing through the infant and toddler years into pre-school, kindergarten, and beyond will contribute to academic outcomes for youth at Ablett Village.

FY2020 CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT CLEVELAND, OHIO

*Cuyahoga Metropolitan Housing Authority & City of Cleveland
Buckeye - Woodhill Neighborhood*

project OVERVIEW

The Cuyahoga Metropolitan Housing Authority and City of Cleveland were awarded a \$35 million FY 2020 Choice Neighborhoods Implementation Grant for the Buckeye-Woodhill neighborhood. Since securing a Choice Neighborhoods Planning Grant award in 2018, the Housing Authority, City, and community partners have made significant strides toward their goals, with the first phases of new mixed-income housing on the horizon. Now through the Choice Neighborhoods Implementation Grant, Buckeye-Woodhill can realize its full potential. The grantee and their partners will: create 800 new, mixed-income rental units; a new health clinic, early childhood education center, and retail space on a commercial corridor; rehab owner-occupied housing and infill vacant lots; and connect residents to employment, health, early learning, and education opportunities.

key PARTNERS

The Community Builders, Inc. | Cleveland Metropolitan School District | Burten, Bell, Carr | Care Alliance | Case Western Reserve University | The Cleveland Foundation | Cleveland Neighborhood Progress | Council for Economic Opportunities | DigitalC | East End Neighborhood House | Greater Cleveland Regional Transit Authority | Habitat for Humanity | Home Repair Resource Center | LAND studio | The Learning Center | Metro-Health | NeighborhoodGreen, LLC | Ohio Housing Finance Agency | Providence House | Purpose Built Communities | Say Yes | Starting Point | St. Luke's Foundation | Towards Employment | Tri-C Cuyahoga Community College

committed LEVERAGE (self-reported)

Housing Leverage Committed: \$115.37 million

People Leverage Committed: \$30.28 million

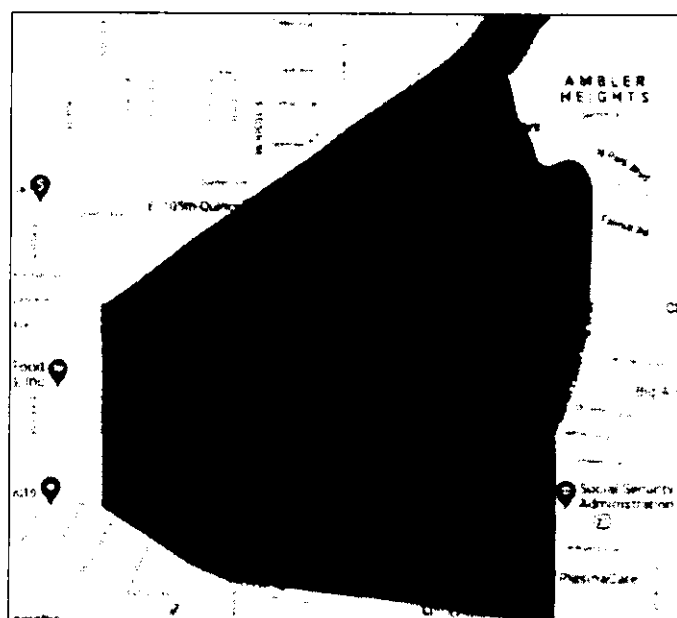
Neighborhood Leverage Committed: \$88.88 million

neighborhood BACKGROUND & VISION

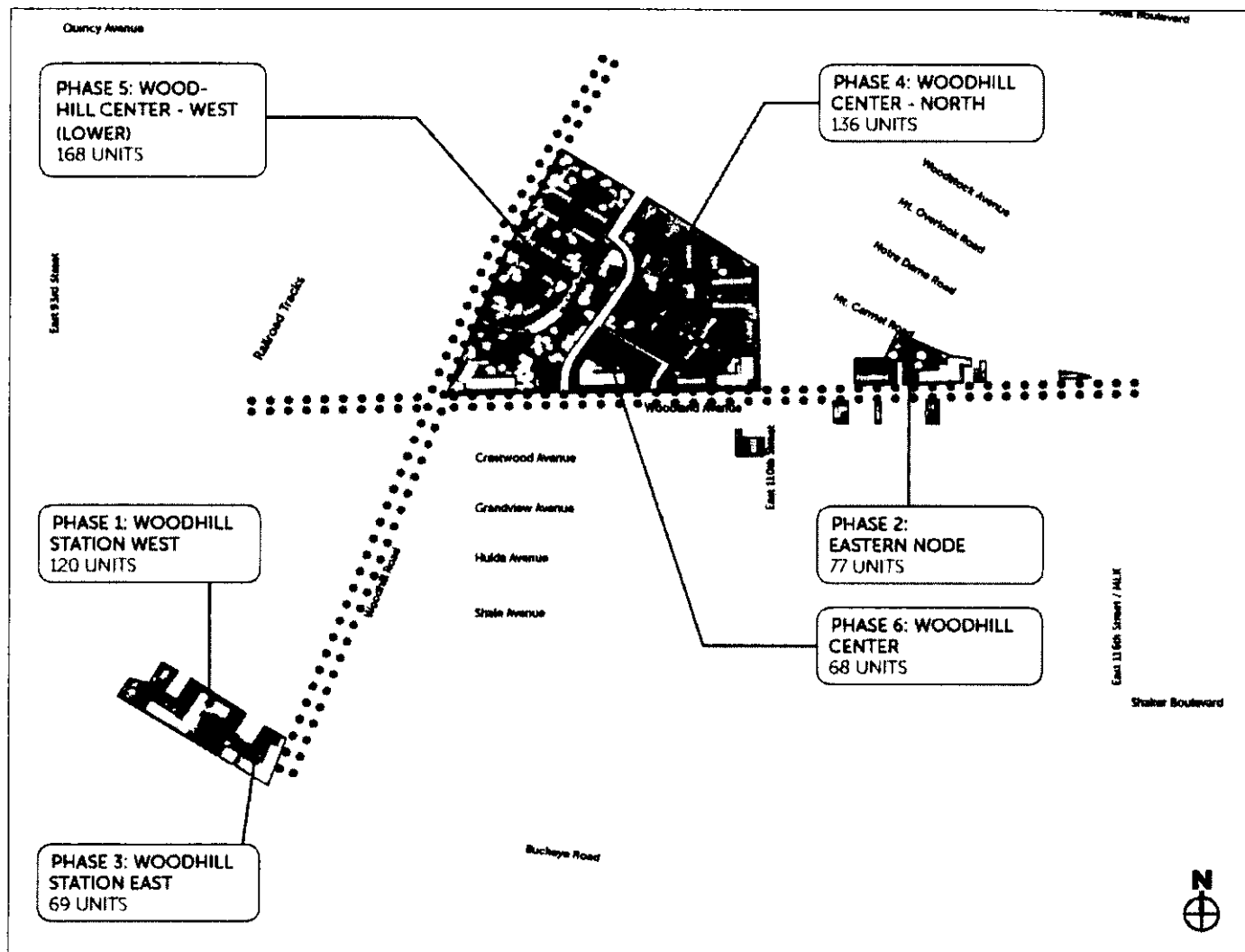
There is a stark change driving west on Larchmere Boulevard as it becomes Woodland Avenue in Cleveland. The bustling, diverse, mixed-use Larchmere District gives way to empty lots, dilapidated buildings, and eventually the worn-down Woodhill Homes. Constructed as a Works Progress Administration urban renewal project in the late 1930s, Woodhill Homes was ahead of its time and adorned with historical public art pieces celebrated by the community. But as Woodhill Homes became worn through the years, the neighborhood around it experienced decades of disinvestment and abandonment. Today, the large concentration of severely distressed public housing with an antiquated superblock street design has created persistent challenges experienced daily by Woodhill Homes' residents. Deteriorating housing, interminable crime, and barriers (social, economic, and physical) create an undeniable sense of isolation.

Though isolated, Woodhill Homes is located less than two miles south of University Circle, home to world-renowned anchor institutions such as the Cleveland Clinic, University Hospitals, and Case Western Reserve University. Building on the strength of the surrounding neighborhoods, the City of Cleveland began to invest heavily in the Buckeye-Woodhill neighborhood. With a goal of generating momentum while honoring the legacy and desires of longstanding community residents, local stakeholders planned for comprehensive neighborhood transformation. With the award of a Choice Neighborhoods Planning Grant in 2018, the Cuyahoga Metropolitan Housing Authority engaged 800 participants in a comprehensive neighborhood planning process to plan for coordinated and catalytic investments in the Buckeye-Woodhill neighborhood. The resulting *WoodhillUpNext Transformation Plan* addresses the Buckeye-Woodhill neighborhood's isolation while seamlessly integrating housing, people, and neighborhood strategies.

The *WoodhillUpNext Transformation Plan* thoughtfully plans for the redevelopment of Woodhill Homes across onsite and offsite phases throughout the neighborhood to maximize transformation. The housing strategy deconcentrates poverty by building attractive, well-designed, mixed-income housing; strategically introduces transit-oriented development housing at an offsite location; and bridges the short distances to strong housing and employment markets in adjoining neighborhoods. The plan replaces all 487 existing units with 800 new mixed-income apartments.



Pictured: The boundaries of the Buckeye-Woodhill Choice Neighborhood.



Pictured: A conceptual site plan for the replacement of Woodhill Homes shows the breadth and depth of the neighborhood revitalization plan. New mixed-income housing will be created at Woodhill Station to provide housing opportunities at a regional transit station; infill city blocks and strategic vacant parcels at the "Eastern Node" to reactivate the neighborhood's key corridor; and reimagine the Woodhill Homes site, complete with a central park area offering amenities and supportive services to residents.

The first two residential phases implement a "build first" strategy to minimize relocation and activate vacant land. Upon completion of the off-site phases, the Woodhill Homes site will be redeveloped with varied building types creating new housing options, arranged on attractive streets in a pedestrian-oriented grid.

The overall neighborhood strategy addresses the physical isolation experienced by residents by creating and improving existing infrastructure, concentrating nodes of investment, stabilizing neighborhood housing, creating opportunities to enhance wealth-building, and finally, strengthening the neighborhood identity through targeted placemaking and public space enhancements. These strategies are bolstered by critical community investments that leverage Choice Neighborhoods dollars with funding and expertise from strong community partners. These projects include creating neighborhood broadband, economic development incubator programs, a neighborhood housing improvement program, and multiple public art installations.

Quality housing and neighborhood improvements will be used as a foundation to link residents to new opportunities leading to stability and transformation. An integrated network of services and support will create pathways for both children and adults to strengthen social connections and achieve success in health, economic mobility, and education. This strategy capitalizes on the partnerships and momentum established through Buckeye-Woodhill's designation as a Purpose Built Community in 2019. Working with local partners, The Community Builders will provide direct case management for families and serve as the convener of programming and services at Woodhill Homes. Services aim to address resident needs and create opportunities for residents to break the cycle of poverty, heal from trauma, and experience peace in their homes and their community.

FY2020 CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT DETROIT, MICHIGAN

City of Detroit
Greater Corktown Area

project OVERVIEW

The City of Detroit has been awarded a \$30 million FY2020 Choice Neighborhoods Implementation Grant for the Greater Corktown neighborhood. Their community-driven plan will ensure that as Detroit's oldest established neighborhood experiences unprecedented growth, it remains one that is vibrant, diverse, and provides opportunity for all residents. With the award of the Choice Neighborhoods grant, the City of Detroit and its partners will replace the distressed 87-unit HUD-assisted Clement Kern Gardens Apartments with over 800 units of mixed-income housing. They will also enhance public spaces, integrate green infrastructure, and create a Community Empowerment Center. These physical investments will be paired with tailored health, employment, and education supports for the families living at Clement Kern Gardens Apartments.

key PARTNERS

The Community Builders | American Community Developers | Detroit Public Schools Community District | Cities for Financial Empowerment Fund | Detroit Economic Solutions Corp | Detroit Riverfront Conservancy | Ford Motor Company | Economic Development Corporation | Illinois Financial Fund | Michigan Department of Transportation | VIP Mentoring | Wayne Metro CAA | Wayne State University | WSU Center for Urban Studies | WSU College of Education

committed LEVERAGE (self-reported)

Housing Leverage Committed: \$119.7 million

People Leverage Committed: \$7.3 million

Neighborhood Leverage Committed: \$866.3 million

neighborhood BACKGROUND & VISION

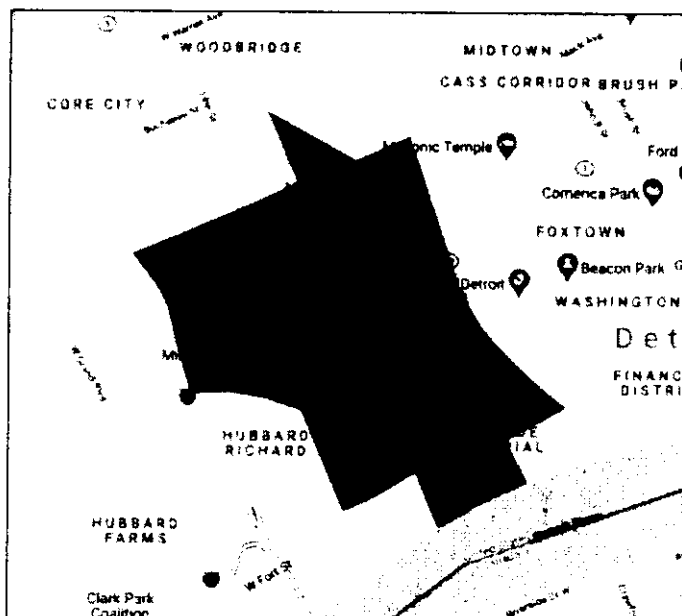
Like much of Detroit, Greater Corktown has weathered population loss, widespread demolition, and disinvestment. Lying west of downtown, Corktown was historically an enclave for Irish immigrants. Due to urban renewal during the 1950s, 75 acres of homes within Greater Corktown were cleared for industrial development, and the neighborhood was interrupted by multiple highways. Decades of disinvestment followed, leading to substantial blight, vacancy and crime throughout the neighborhood. Layered onto these circumstances, in the 1980's, the 87-unit HUD-assisted Clement Kern Gardens Apartments site was built in a way that isolated the apartments from the surrounding neighborhood.

Despite these challenges, the neighborhood's revitalization is well underway. Unprecedented growth is occurring thanks largely to small businesses and the Ford Motor Company's \$740 million redevelopment of the long vacant 650,000-square-foot Michigan Central Train Station into a global mobility hub.

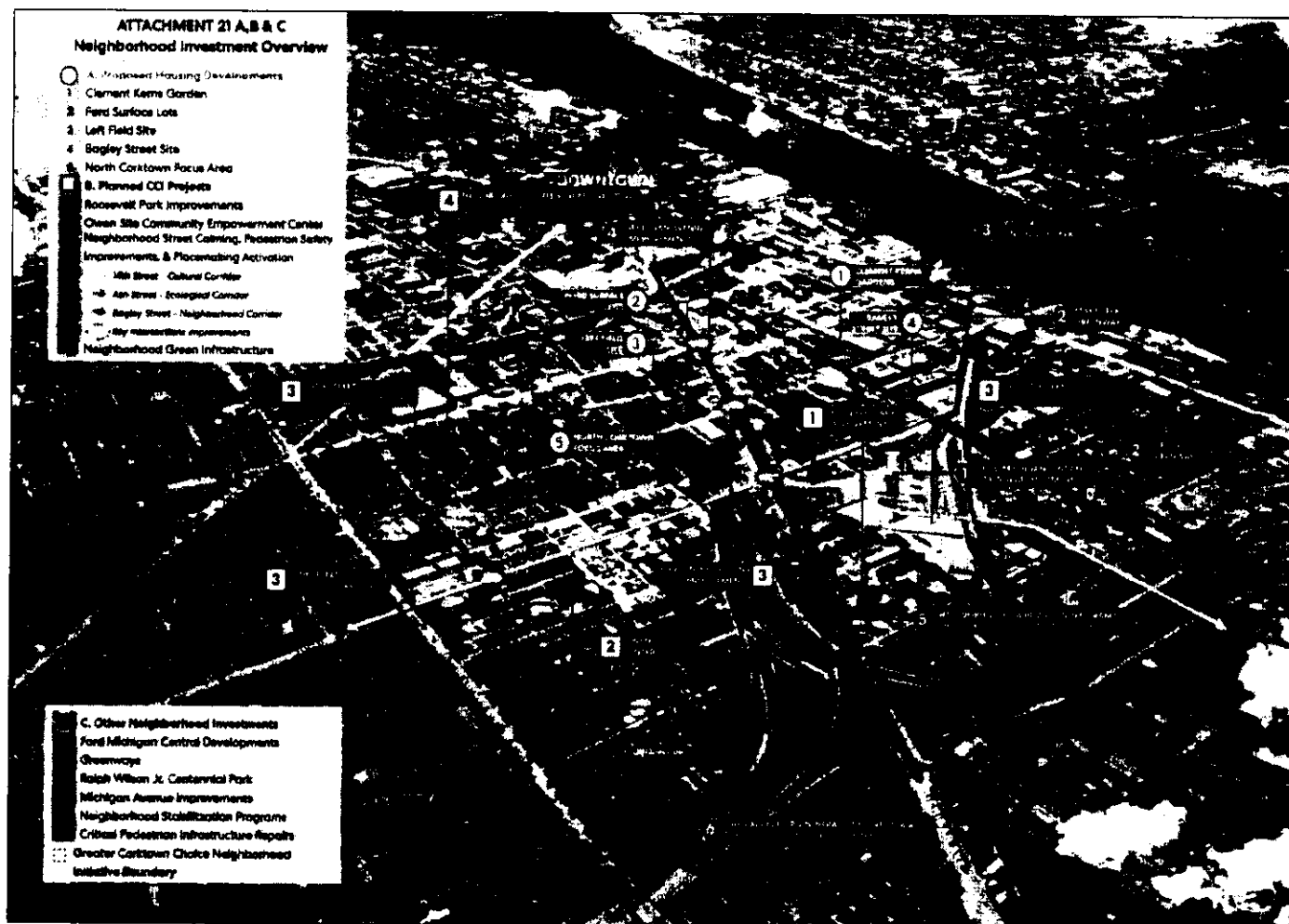
As a result, the neighborhood's community-driven Transformation Plan seeks to ensure that existing residents of Greater Corktown, and specifically the residents of the distressed Clement Kern Gardens Apartments, are not left behind or displaced by these unparalleled investments. With the award of a \$30 million Choice Neighborhoods Implementation Grant, the City of Detroit, the community, and their partners will turn their plan into reality.

Neighborhood improvements led by the City will create safe, healthy, and pedestrian-friendly streets, increase access to community amenities, and enhance public spaces. A central component of the neighborhood strategy is the development of a Community Empowerment Center, which will house critical supportive services. Major corridors will also be improved with safer intersections, better circulation, and landscaping to ensure safe pathways for pedestrians. Two neighborhood parks will be redeveloped as part of a network of green spaces. Additionally, green infrastructure and active landscapes will be integrated across the neighborhood.

The plan's housing strategy led by development partners, The Community Builders and American Community Developers, aims to create an inclusive, accessible mixed-income neighborhood with diverse, high-quality housing options for Clement Kern Gardens Apartments residents. The strategy calls for replacing the severely distressed development with 841 new mixed-income units, including 151 replacement units, 489 moderate-income units, and 201 market rate and homeownership units.



Pictured: The boundaries of the Greater Corktown Choice Neighborhood.



Pictured: A conceptual rendering of the revitalization efforts throughout the Greater Corktown Area. Housing investments are planned in several strategic locations within Corktown, creating and preserving affordable housing opportunities in a quickly changing neighborhood. The redevelopment of Michigan Central Station will be a further catalyst to neighborhood revitalization. Complimentary neighborhood investments will connect new housing opportunities to these critical investments.

By building more replacement units than what currently exists, the plan also hopes to serve residents of another privately owned development who are at-risk for potential displacement. Another key goal of the plan will be to connect the area surrounding the target housing and its residents to the economic activity stemming from the revitalized Michigan Central Station.

Lastly, the supportive services strategy works to fulfill the community's vision through improving the health, economic, and education outcomes of Clement Kern Gardens residents. The Community Builders' Community Life case management team and their partners will connect residents with a pipeline of training and employment opportunities. Trained "Resident Champions" will help their peers manage chronic health conditions and facilitate connections to healthy lifestyle supports.

Meanwhile, Detroit Public Schools Community District will help coordinate a cradle-to-career pipeline for children who live at Clement Kern Gardens Apartments. A new early education center will be created alongside the provision of comprehensive parent education programming, while older children will be supported by Academic Success Navigators, as well as tutoring, arts, and enrichment programs.

FY2020 CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT FORT MYERS, FLORIDA

*Housing Authority of the City of Fort Myers & City of Fort Myers
Edison Avenue – Dunbar Neighborhood*

project OVERVIEW

The Housing Authority of the City of Fort Myers and the City of Fort Myers were awarded a \$30 million FY 2020 Choice Neighborhoods Implementation Grant for the Edison Avenue-Dunbar neighborhood. Local leaders and community members created a plan to capitalize on recent momentum and accelerate the transformation of these neighborhoods. With the award of a Choice Neighborhoods Implementation Grant, the Housing Authority and City will make their Transformation Plan a reality by replacing the obsolete Southward Village public housing development. A variety of neighborhood strategies are planned to complement this housing redevelopment, including new business incubation opportunities, the conversion of a nearby junkyard into a hydroponic urban farm, and the restoration of a historic food hall.

key PARTNERS

McCormack Baron Salazar | Urban Strategies, Inc. | City of Fort Myers Community Redevelopment Agency | Big Brothers and Sisters of the Sun Coast | Boys and Girls Club of Lee County | CareerSource Southwest Florida | City of Fort Myers S.T.A.R.S. Complex | Dr. Piper Center for Social Services | Early Learning Coalition of Southwest Florida | Family Health Centers of Southwest Florida | Florida Department of Agriculture and Consumer Services | Goodwill Industries of Southwest Florida | Lee Health | Next Level Church | School District of Lee County | The Sky Family YMCA | Southwest Florida Community Foundation | Southwest Florida Enterprise Center | Southwest Florida Impact Partners | United Way

committed LEVERAGE *(self-reported)*

Housing Leverage Committed: \$45.2 million

People Leverage Committed: \$37.9 million

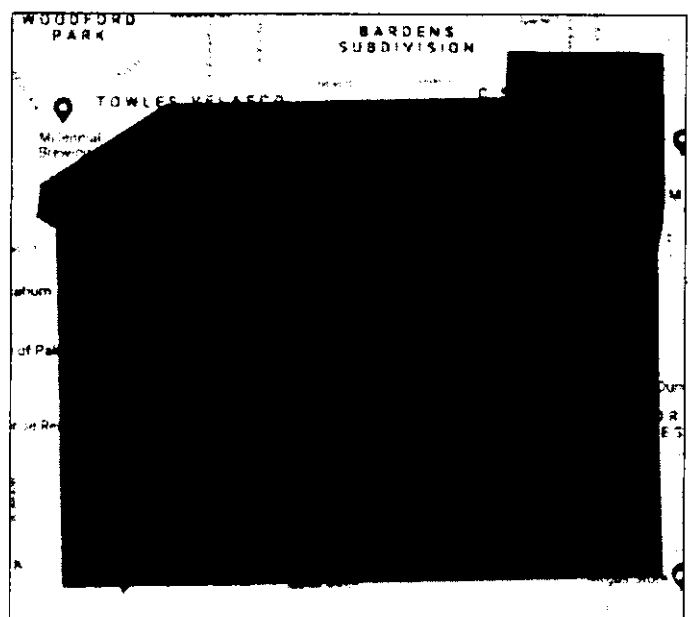
Neighborhood Leverage Committed: \$82.8 million

neighborhood BACKGROUND & VISION

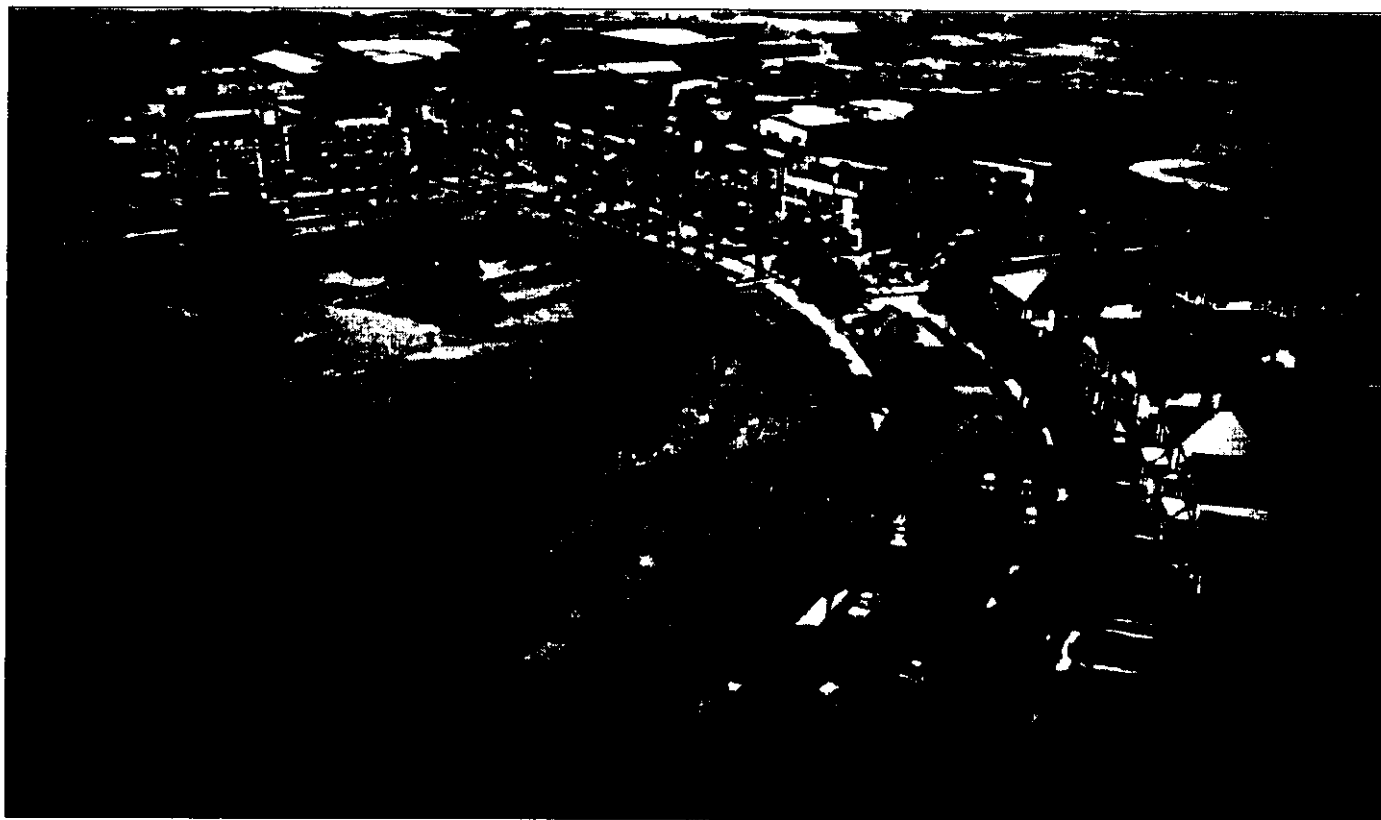
The Edison Avenue - Dunbar neighborhood presents an exciting opportunity to transform a community that has suffered from systemic racism and economic segregation but nonetheless has retained its underlying urban fabric and strong historical assets. The neighborhood includes many of the most common indicators of urban blight, such as distressed housing, commercial and residential disinvestment, high rates of unemployment and the absence of a grocery store. Currently, nearly a quarter of households live on less than \$15,000 per year, compared to only 5 percent of Fort Myers households. However, the neighborhood is uniquely positioned to demonstrate how past deficiencies can be overcome with thoughtful partnership building, strategic investments, and physical transformation.

Within the neighborhood boundaries are highly desirable attributes, including a rich history and a historic corridor, recreational amenities, a strong residential feel, proximity to job centers in Downtown Fort Myers and Lee Memorial Health, light industrial areas, and a well-known farmer's market and the historic Farmer's Market Restaurant. Over 40 neighborhood, local, state and federal partners have committed to a neighborhood vision that will bring forth a comprehensive and equitable change to the Edison Avenue - Dunbar neighborhood. This community-driven Transformation Plan seeks to address four community-identified goals – increase the availability of quality housing, increase access to services, increase economic opportunity through healthy foods, and enhance connectivity and visibility.

The hallmark of the Edison Avenue - Dunbar Transformation Plan is its significant investment in education and employment infrastructure. Increasing access to services will begin with strategies for education, employment, and health care that are aligned with the needs of residents and will be enhanced by the renewal of two critical, highly valued neighborhood resources – an elementary school and an outdoor recreation complex. Through strategic case management, residents of Southward Village will be able to connect with education and employment resources offered by partners including the United Way, Goodwill Industries, the Lee County Adult and Career Education Center, Southwest Florida Enterprise Center and the Lee County Human and Veteran Services.



Pictured: The boundaries of the Edison Ave. - Dunbar Choice Neighborhood.



Pictured: Top, a conceptual site plan for the new Southward Village. The new site will offer families a variety of amenities, with housing built around a new central park. Bottom, Southward Village today (left) is functionally obsolete and floorplans do not accommodate the needs of families today. A rendering (right) shows modern townhomes replacing Southward Village buildings. New townhomes will be built to market standards, and public housing replacement units will be indistinguishable from the market rate units within the new development.

The Edison Avenue - Dunbar neighborhood is aligned with existing neighborhood revitalization efforts led by partnerships between the City of Fort Myers and community institutions. These joint efforts have created the Southward Village Transformation Plan, Dr. Martin Luther King, Jr. and Veronica Shoemaker Boulevard Revitalization Plan, and the Midtown Vision Plan. The three master plans will work together to inform additional strategies envisioned in the Choice Neighborhoods effort. The result will create better access to amenities and services that promote good health, such as access to fresh and healthy food, improved recreational options, and through thoughtful neighborhood design.

Lastly, McCormack Baron Salazar, Inc. and the Southwest Florida Affordable Housing Choice Foundation Inc. will replace 159 of the distressed public housing units on the Southward Village site and construct 40 off-site units in a nearby low-poverty neighborhood less than 2 miles from the Edison Avenue -Dunbar neighborhood. Along with the 199 replacement units, these partners will also develop 70 market-rate units and 196 moderate-income units for a total of 465 new well-designed, energy-efficient, sustainable, and accessible housing units. The three phases of mixed-income, family housing will also include one phase of affordable senior housing to ensure residents may age in place.

FY2020 CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT

LEWISTON, MAINE

Lewiston Housing Authority & City of Lewiston
Tree Streets Neighborhood

project OVERVIEW

The Lewiston Housing Authority and the City of Lewiston were awarded a \$30 million FY2020 Choice Neighborhoods Implementation Grant for the Tree Streets neighborhood. Their Transformation Plan, *Growing Our Tree Streets*, envisions a 25-year strategy to grow the Tree Streets Neighborhood from a place in Maine with the highest incidences of childhood lead poisoning and poverty into an environmentally healthy, economically diverse, and ethnically and socially welcoming community. With the award of a Choice Neighborhoods Implementation Grant, the Lewiston Housing Authority, the City of Lewiston, and their partners will complete a block-by-block replacement and renovation of distressed HUD-housing and century-old, lead-poisoned tenement buildings. Critical improvements will also be made to community assets and navigators will connect families to effective services so that they can achieve their education, employment, and health goals.

key PARTNERS

Community Concepts, Inc. | Avesta Housing | John T. Gorman Foundation | Bates College | Boston Financial | Coastal Enterprises, Inc. | Community Clinical Services, Inc. | Genesis Community Loan Fund | L.A. Metro Chamber of Commerce | Maine State Housing Authority | Promise Early Education Center | Raise-Op Housing Cooperative | St. Mary's Health System

committed LEVERAGE (self-reported)

Housing Leverage Committed: \$25.6 million

People Leverage Committed: \$3.9 million

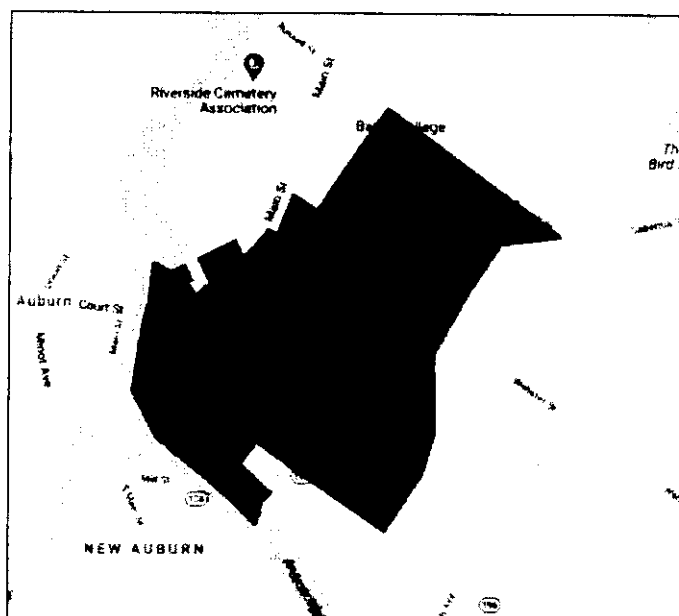
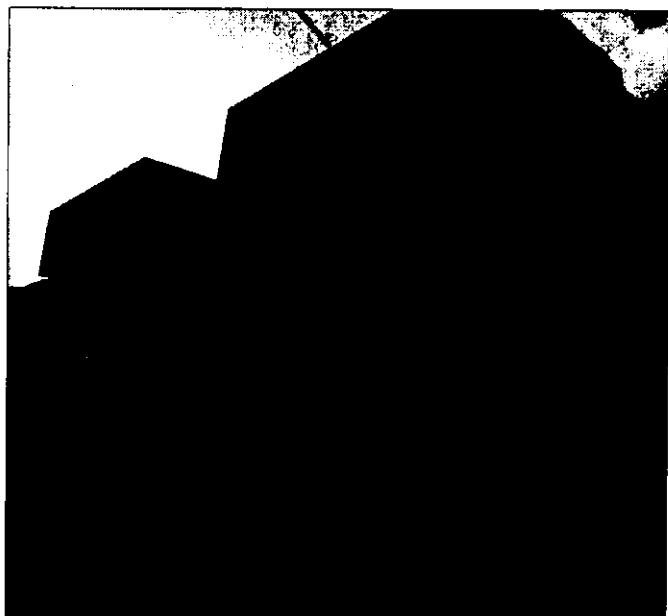
Neighborhood Leverage Committed: \$113.3 million

neighborhood BACKGROUND & VISION

Located a stone's throw from Lewiston's downtown, the 28-block Tree Streets area is largely made up of centuries-old tenement apartments built to house immigrant millworkers and their families. Constructed cheaply in the 1880s through the 1920s and often poorly maintained since, these buildings are a prime reason Tree Streets has the highest incidence of childhood lead poisoning in Maine. The neighborhood also contains 92 distressed public housing and HUD-assisted housing units, two-thirds of which are acquired tenement buildings.

The community and a wealth of civic and institutional partners have rallied around the neighborhood. As part of a FY 2017 Choice Neighborhoods Planning Grant, over 500 people, speaking eight languages, lent their voice to create a new path for Tree Streets. This community process engaged residents, business owners, community organizations, advocates, city agencies, property owners, and more. The Healthy Neighborhoods Planning Council, an original convenor of the planning process and an advocacy organization focused on supporting community participation, will continue to be a key driver in the implementation of the plan. Likewise, the John T. Gorman Foundation is committed as a major investor in the people and civic institutions of Tree Streets.

At the heart of the new plan for Tree Streets, is a commitment to replace and renovate over 1,500 units of neighborhood housing over the next 25 years so that it is safe, healthy, and contains a diverse mix of incomes.



Pictured: The HUD-assisted Maple Knoll property (left) will be replaced at key locations within the Tree Streets neighborhood. The boundaries of the Choice Neighborhood (right) incorporate both Lewiston's downtown and Tree Streets area.



Pictured: A variety of housing typologies will be built throughout the Tree Streets neighborhood to replace all HUD-assisted housing in the area. In residential areas of the neighborhood, vacant or abandoned parcels will be replaced with modern townhomes or small buildings (top) that embody the historic character of surrounding structures while offering families modern amenities. Along the neighborhood's major corridors, elevator buildings with ground floor retail (bottom) will provide new business space in the Tree Streets.

As part of this effort, the Lewiston Housing Authority and their development partner, Avesta Housing, will replace the distressed HUD housing with 185 new units, combining 92 replacement units with moderate-income and market rate units. The new development will knit the Tree Streets Neighborhood into downtown, dramatically improving public spaces and connectivity along the Tree Streets thoroughfares.

The new housing will complement other key neighborhood investments. The City of Lewiston will create a Housing Opportunity Fund to provide low-cost financing to increase production of new and lead-free rehabilitation of owner-occupied homes in the neighborhood. Neighborhood Wi-Fi will be installed and community policing strategies, including pairing police with mental health counselors, will be expanded. Plans also focus on creating needed community assets, such as a new early education center and a community food center retail space.

Alongside these physical investments, Community Concepts, Inc. will provide case management for target housing residents and strengthen supportive services. To expand early learning opportunities, they and their partners will directly connect families to slots at the new early education center and provide technical assistance to home-based childcare providers. School-age children will be supported by education navigators and have the opportunity to enroll in mentoring and youth leadership programs. Working with the Chamber of Commerce's Strengthen L.A. Initiative, Community Concepts, Inc. will connect families to career-path training and employers. Lastly, a health care navigator will help families access necessary primary care, dental, and behavioral health services.

MBS:dh
12-14-21

**RESOLUTION AUTHORIZING THE INSERTION OF A GRANT LINE ITEM
IN THE FY'22 BUDGET FROM THE STATE OF NEW JERSEY DEPARTMENT OF
COMMUNITY AFFAIRS NEIGHBORHOOD PRESERVATION PROGRAM IN THE
AMOUNT OF \$125,000.00**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of a special item of revenue in the budget of any county or municipality when any such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that said Council hereby requests that the Director of Local Government Services approve the insertion of a special item of revenue in the budget for the fiscal year 2022 to wit:

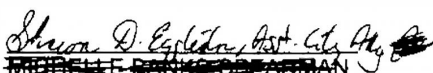
"The amount of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00), which item is now available from the FY22 New Jersey Department of Community Affairs Neighborhood Preservation Program.

BE IT FURTHER RESOLVED that the Director of Local Government Services is requested to approve the appropriation, and upon said approval the sum of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00), is hereby appropriated under the caption "2022 Parkside Haddon Avenue Business Corridor Revitalization".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


~~SHANON D. EGGLESTON~~
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION

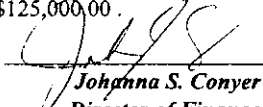
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION
AMOUNT:\$
PROPRIATION RESERVE:
AMOUNT:\$
- DEDICATED BY RIDER:
AMOUNT:\$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: **\$125,000.00**
- CAPITAL ORDINANCE
AMOUNT:\$
- TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$125,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE INSERTION OF A GANT LINE ITEM FROM 2022 NEW JERSEY PRESERVATION (NPP) GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$125,000.00.



Johanna S. Conyer
Director of Finance
Date: 12/4/24

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: **DECEMBER 14, 2021**

TO: Marc Riondino,

FROM: Dr. Edward C. Williams, AICP, PP, CSI, Director

Department Making Request: Planning & Development

**TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE
INSERTION OF A GRANT LINE ITEM FROM 2022 NEW JERSEY PRESERVATION
(NPP) GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY
AFFAIRS IN THE AMOUNT OF \$125,000**

BRIEF DESCRIPTION OF ACTION: The City of Camden has been awarded the 2022 NPP Grant for the Parkside Haddon Avenue Business Corridor Revitalization in the amount of \$125,000 for one year and 3 months. October 1, 2021 through December 31, 2022

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT: \$125,000



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>11-24-21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>11-29-21</u>	<u>[Signature]</u> (If applicable)
Approved by Finance Director:	<u>12/2/21</u>	<u>[Signature]</u>
☐ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>12-2-21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>12-2-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>12-2-21</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Prepared By: Candice Jefferson

3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Department of Planning – Housing ServicesGrant Analyst: Candice JeffersonContact #: 856-757-7344

Grant/Project Name:			<i>FY 2022 NPP – Parkside Haddon Avenue Business Corridor Revitalization - Accept & Insert</i>			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:			MC:21:8 1-13	Appropriation Code:		
Funding Source:			New Jersey Dept. of Community Affairs			
Pass Through:	Y	N	Source:			
Amount of Grant:			\$ 125,000.00			
Local Match:	Y	N	Cash:	\$25,000.00 (Grant Funded)	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			10-1-2021 – 12-31-2022	Location of Activity:		Camden City Census Tract - 6103
Date of Analysis:			11-29-21	Reviewed By:		Barbara Bellamy- Johnson 

Summary: The Department of Planning/Division of Housing Servicers is requesting a resolution to accept and insert the FY 2022 NPP Grant for the Parkside Haddon Avenue Business Corridor Revitalization in the amount of \$125,000.00. The grant has a local match in the amount of \$25,000.00 that will be funded by the businesses in Parkside Haddon Avenue Corridor.

The Purpose of the Grant: This award will provide funding to implement a revitalization plan that specifies investment in façade improvement, clean streets, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor. The grant agreement is attached will all requirements and stipulations. The budget is attached with a breakdown of how the funds will be expended and section c includes the scope of services for the grant.

Time Lines:**Problematic Areas/Recommendations**

Initial Report _____ Revised Report _____ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: PLANNING & DEVELOPMENT

Grant Administrator: CANDICE JEFFERSON

Administrator #:

Grant/Project Name:		2022 NPP GRANT/PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION			
Grant #:		2022-02351-0050-00			
City Contract Date:			City Contract #:		
Application Resolution #:		MC21:81 13	Appropriation Code :		
Funding Source:		NJDCA -NPP			
Pass Through:	☐ Y ☒ N	Source:			
Amount of Grant:		\$125,000			
Local Match:	☒ Y ☐ N	Cash:	\$25,000 (GRANT FUNDED)	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		October 2021 – December 2022	Location of Activity:		Census Tract 6103
Date of Analysis:			Reviewed By:		

Summary: 11/24/21: The City of Camden applied for and received a grant in the amount of \$125k for the 2022 NJ DCA NPP Grant Program for revitalization of the Haddon Avenue Corridor in the Parkside Neighborhood.

There is a municipal match of \$25k which will be funded to businesses in the Haddon Avenue Business Corridor through already established programs

Time Lines: October 1, 2021 through December 31, 2022

Problematic Areas/Recommendations:

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

Neighborhood Preservation Program (NPP) Grant was awarded to the City of Camden in partnership with PBCIP for the revitalization of Haddon Avenue Commercial Corridor in the Parkside Neighborhood in the amount of \$125k. The award of this grant is paramount to the continued revitalization of the Parkside neighborhood. This collaboration is focused on elevating Parkside thru cooperative partnerships, equitable community development practices and implementing transparent community engagement strategies. These core components evolved from Parkside's newly municipal approved Neighborhood Strategic Plan.

The City's cost toward this grant/endeavor is \$25,000 in matching funds, which will be provided through the City's existing federally funded business grant program.

Grant Period – October 1, 2021 thru December 31, 2022

Attached Budget

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Candice Jefferson
Title	Housing Coordinator
Telephone Number	(856) 968-3542
Email	cajeffer@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be none

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

Scope of Services

In partnership with the City of Camden, PBCIP is focused on elevating Parkside thru cooperative partnerships, equitable community development practices and implementing transparent community engagement strategies. These core components evolved from Parkside's newly municipal approved Neighborhood Strategic Plan. In collaboration with Parkside residents and business owners, joint venture partners, CDFIs, nonprofit partners, healthcare institutions and the local redevelopment authority, we have come together to jointly transform and revitalize the Parkside neighborhood and surrounding areas. We have designed a framework that integrates program design with the built environment and community development strategies that meets the articulated needs of a community that has been plagued by the fundamental effects of inequity.

Our development strategy encompasses inclusion, equity and sustainability. We envision a vibrant neighborhood with stronger (more diverse) retail shops and new community based entrepreneurs filling real estate vacancies; mixed income sales housing; revitalized gardens, parks and trails to support resident fitness and health; linkages with housing and health care; clean streets; more healthy produce affordable and accessible for all residents; economic prosperity through place making and artistic spaces that inspire and build connections for quality living, working and creating; and a new generation of Parkside youth well-prepared to lead and advance the progress of a transformed community.

The community's vision for equity, inclusivity, opportunity and sustainability is addressed in the following projects:

- Mixed Use Developments include mixed-income multi-family housing, supportive housing and a commercial mix of retail, office, and healthcare. Phase I location is contiguous to Virtua Our Lady of Lourdes Hospital, which has received approval for a \$100M renovation and addition. Phase I project inclusive of 32-units of multifamily housing, 25,000 sq. ft. of commercial/retail and 10-units of for-sale new homes will commence November 2021, followed by multiple phases over the next 5-7 years. All homes are designed to meet the needs of low, moderate and emerging market income residents and front line workers in the community. Offices are structured to provide opportunity for local business and healthcare providers.
- Investment in single family homes for sale to moderate and emerging market households. Although Parkside is one of the more stable neighborhoods in Camden there is still significant home vacancy rate (18%) leading to blighted conditions and health hazards. PBCIP is leading an effort to acquire, demolish and maintain vacant properties with an emphasis on the creation of new homeownership and live work opportunities for the local community. With Affordable Housing Trust Fund commitment, PBCIP will begin construction of 10 single family homes in the fourth quarter of 2021. PBCIP, Cornerstone Community Partners and Cinnaire have been named designated developer for 40 homes in the Parkside neighborhood and the Camden Redevelopment Authority is assisting with abandoned property acquisition for additional sites. Projected absorptions for single family sales are 40 per year.
- Development efforts will continue to focus on completing smaller infill projects along the Haddon Avenue commercial corridor. These projects allow for development to happen "outside the normal investment formula". The attraction of new businesses and rehabilitation to sites with retail frontage and 2nd floor residential dwelling will reaffirm merchants and customers' decisions that the district is a good place to locate, shop and do business. Development of these locations will ensure healthy buildings for a healthy community, by creating safe environments for business transactions to take place. PBCIP with partner LAEDA is working collaboratively to identify tenants for properties to be renovated at 1224, 1268 and 1327 Haddon Avenue.
- Strategic opportunities made available for local entrepreneurs to be empowered with procurement opportunities, entrepreneur training, private investment, façade improvement and ownership of real estate for business occupancy is critical to small business development and wealth building.
- Attractive open spaces and improved roadways contribute to a higher quality of life. PBCIP is working closely with Camden County Engineering department and consultants for completion of the following projects: Haddon Ave roadway, streetscape and underground utility upgrade-Euclid Ave to Pine Street with preliminary cost estimate \$15 million; Kaighns Ave bridge construction, roadway elevation and resurfacing with preliminary cost estimate \$6,024 million; and Magnolia/Baird/Park roadway, parking and traffic flow improvements estimated cost \$5 m. Projects are slated to begin 2022.
- Quality of life, economic prosperity and health are all tied to the cleanliness of streets, sidewalks and public spaces. For the past few years, PBCIP has employed a small crew to sweep designated streets and problem areas several times a week. We seek to grow this service to enhance

Scope of Services

community cleanliness thru continual improvements to the appearance of Haddon, residential gateways and public spaces. Expanded services will provide for lot clean-ups, streetscape maintenance, power washing, graffiti removal and various other essential manual labor support to beautify business district and residential corridors.

- Investment in a new Federally Qualified Health Center is being developed in partnership with CAMcare Health. CAMcare provides adult, OB/Gyn, pediatrics and dental services with a patient population of 36,400 patients. CAMcare will bring a renewed focus to healthcare innovation with a spotlight on the revitalization of the Haddon Avenue corridor and surrounding neighborhoods. Project is being led by joint venture partners Cornerstone Community Partners and Cinnaire.

State of New Jersey
Department of Community Affairs
and
Camden City

Grant/Loan Agreement Number: 2022-02351-0050-00

Neighborhood Preservation 2022

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named above agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

Is Legal Approval required?

No

Approval Date:

Legal Approval Secured By Mr. David Cicala, Program Specialist Trainee (11/05/2021 3:36PM)

**THIS AGREEMENT WILL BE EXECUTED CONTINGENT UPON THE APPROVAL
AS TO LEGAL FORM AND FUNDING AVAILABILITY.**

DIVISION DIRECTOR APPROVAL AND CERTIFICATION:

Approved By Sheri Malnak-Renn (11/15/2021 12:55PM)

For Recipient use only:

☒ Grant Agreement between DCA and Agency

Federal Lobbying Certification for Contracts, Grants, Loans, and Cooperative Agreements

Certification Regarding Debarment and Suspension

Accepted and Agreed to for Recipient:

Approved By Victor Carstarphen, Mayor (11/19/2021 8:27AM)

For New Jersey Department of Community Affairs Approval Only:

FISCAL APPROVAL OFFICER CERTIFICATION:

Approved By Dipali Patel, Fiscal Administrator (11/22/2021 8:12AM)

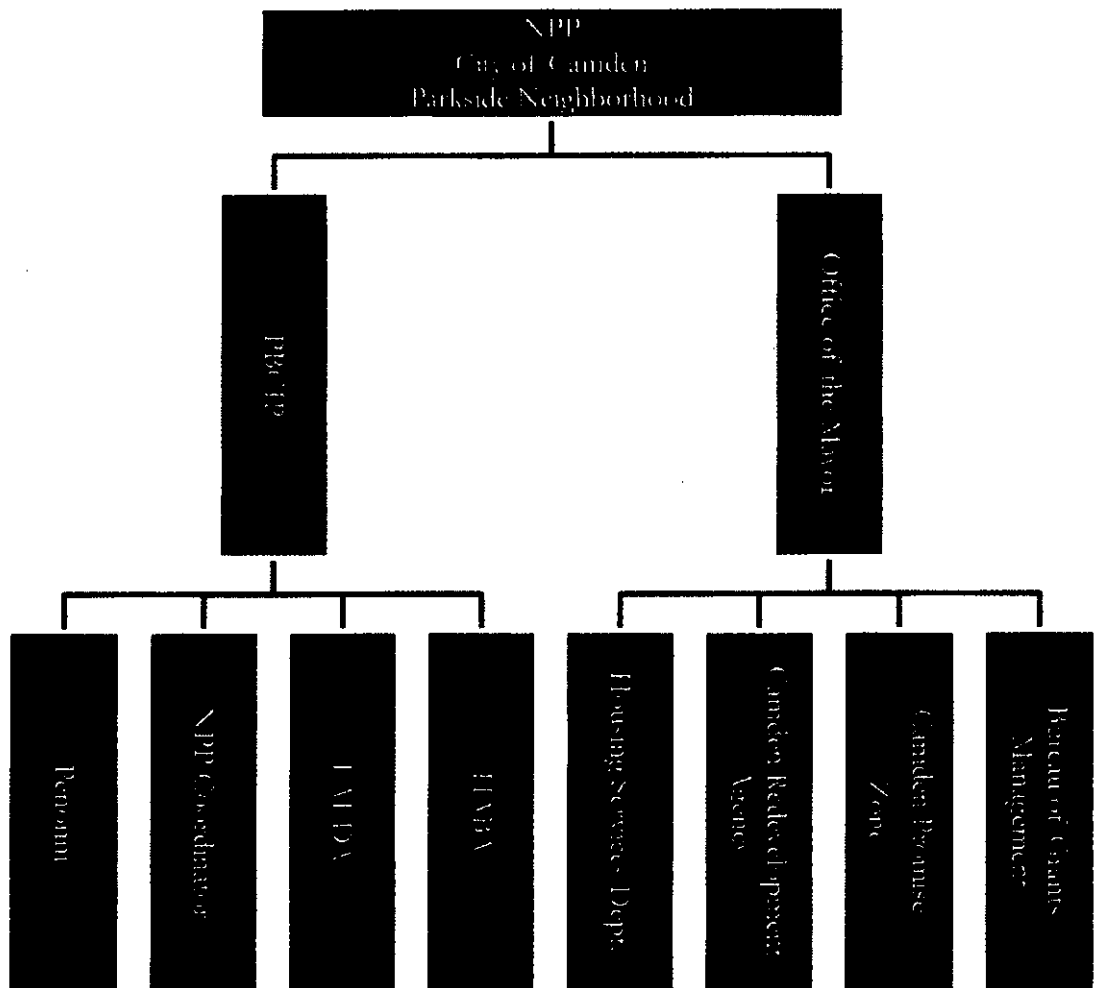
Budget Detail
Year 1: Parkside Haddon Avenue Business Corridor
Camden City

Budget Category	Requested Funds	Funds from Other Sources	Total Amount
ADM - Purchased Services			
Planning/Marketing Costs			
Promoting Parkside's neighborhood district	\$25,000.00	\$25,000.00	\$50,000.00
Minor Category Sub-Total	\$25,000.00	\$25,000.00	\$50,000.00
Major Category Sub-Total	\$25,000.00	\$25,000.00	\$50,000.00
Program - Development			
Rehab-Commercial			
Matching funds for renovation to commercial exteriors	\$40,000.00	\$50,000.00	\$90,000.00
Minor Category Sub-Total	\$40,000.00	\$50,000.00	\$90,000.00
Major Category Sub-Total	\$40,000.00	\$50,000.00	\$90,000.00
PROGRAM - Other			
Other			
PBCIP Clean Team supports clean streets	\$10,000.00	\$45,000.00	\$55,000.00
Minor Category Sub-Total	\$10,000.00	\$45,000.00	\$55,000.00
Major Category Sub-Total	\$10,000.00	\$45,000.00	\$55,000.00
PROGRAM - Personnel			
Salaries/Wages			
Staff overseeing the NPP projects and Indirect Costs	\$25,000.00	\$15,000.00	\$40,000.00
Minor Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
Major Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
PROGRAM - Operating Cost			

Camden City

[illegible]

[illegible][illegible]



2. List any consultants or organizations that currently provide technical expertise to your business community.

Latin American Economic Development Association	Entrepreneurship training and business counseling.
Haddon Avenue Business Association	Local merchant association
Pennoni	Marketing/branding consultant firm
Purpose Built Communities	Funding innovations to fill gaps for Health, Single Family housing, COVID fund for PQHC, OZ and PRI Investments

Budget Detail
Year 1: Parkside Haddon Avenue Business Corridor
Camden City

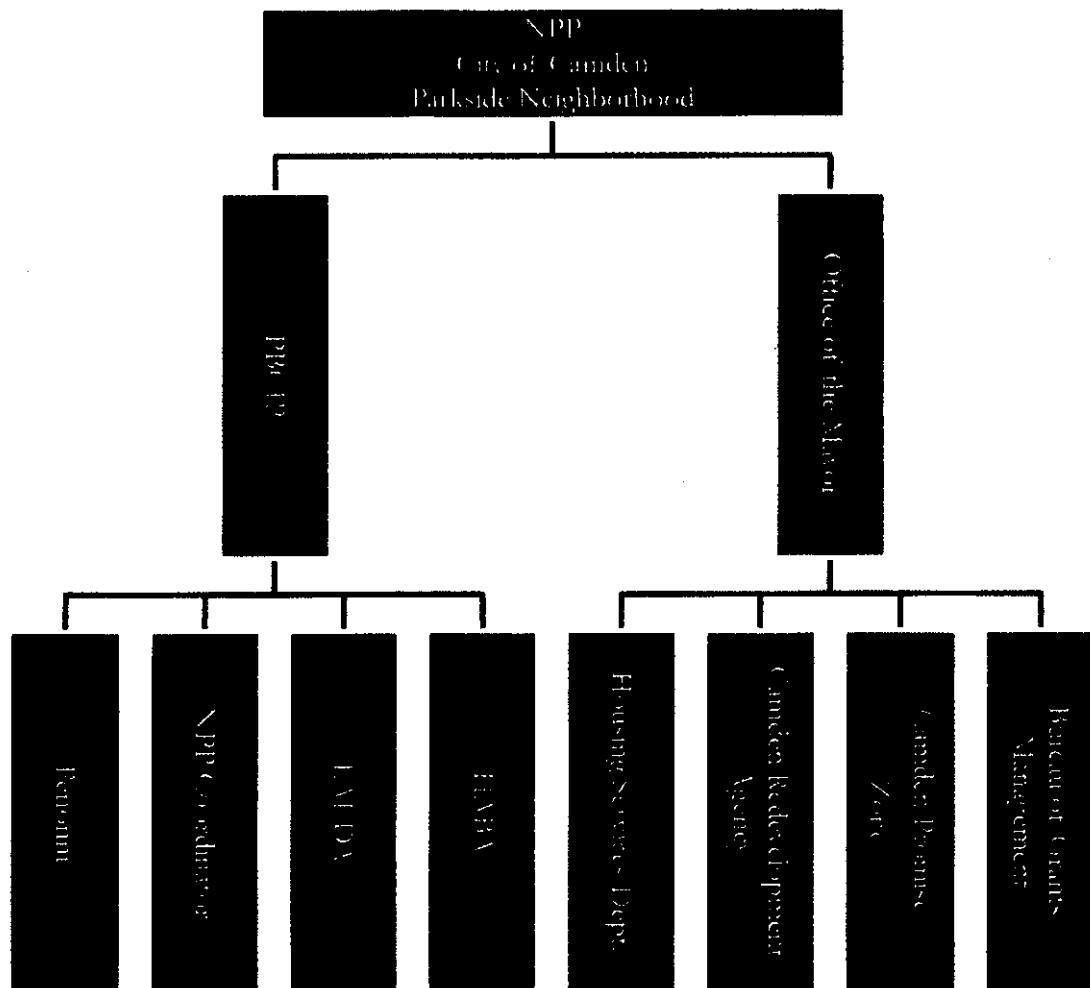
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ADM - Purchased Services			
Planning/Marketing Costs			
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PROGRAM - Other			
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PROGRAM - Personnel			
Salaries/Wages			
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Minor Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
Major Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
PROGRAM - Operating Cost			

Budget Category

[illegible]

Budget Category	Requested Funds	Funds from Other Sources	Total Amount

[illegible]



2. List any consultants or organizations that currently provide technical expertise to your business community.

Latin American Economic Development Association	Entrepreneurship training and business counseling.
Haddon Avenue Business Association	Local merchant association
Pennoni	Marketing/branding consultant firm
Purpose Built Communities	Funding innovations to fill gaps for Health, Single Family housing, COVID fund for FQHC, OZ and PRI Investments

GRANT/LOAN AGREEMENT

BETWEEN THE

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

AND

City of Camden

GRANT/LOAN AGREEMENT NUMBER: 2022-02351-0050-00

PROGRAM NAME: Neighborhood Preservation 2022

A grant/loan contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant/Loan Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections:

- A. Specific Terms and Conditions;
- B. Agreement Budget;
- C. Work Plan; and
- D. Program Provisions.

By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the four sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February, 1998. The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant and/or loan.

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT:

BY: The Honorable Victor Carstarphen
Mayor
Camden City

FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

BY: Dipali Patel
Fiscal Administrator

I attest that sufficient funds have been appropriated by the
State Legislature and are available for this grant/loan award.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:

BY: Janel Winter
Division Director

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME:

PROJECT TITLE:

SERVICE AREA(S):

Neighborhood Preservation 2022**Parkside Haddon Avenue Business Corridor Revitalization****City of Camden****RECIPIENT INFORMATION**

AGENCY NAME:

ADDRESS:

City of Camden**City Hall****520 Market Street****Camden, New Jersey 08101-5120**

CHIEF FINANCIAL OFFICER:

VENDOR ID #

TELEPHONE NUMBER:

CHARITIES REGISTRATION #:

(Nonprofit Agencies Only)

DUNS #:

Ms. Johanna Conyer-Harris**216000418-99****(856) 757-7200****EX0000000****077069581****STATE INFORMATION**

DEPARTMENT:

DIVISION:

ADDRESS:

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**Division of Housing and Community Resources****101 South Broad Street, 5th Floor****PO Box 806****Trenton, NJ 08625-0806**

CONTACT PERSON:

TELEPHONE NUMBER:

Jef Buehler**(609) 633-9769****FUNDING AMOUNT AND SOURCE OF FUNDS**

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (State Funds)	2022-100-022-8020-092-F301-6020	\$125,000.00	

SUBTOTAL**OTHER FUNDS****TOTAL****\$125,000.00****\$135,000.00****\$260,000.00****GRANT/LOAN AWARD PERIOD**

GRANT/LOAN AWARD PERIOD:

LENGTH OF AWARD PERIOD:

LIQUIDATION OF OBLIGATIONS MUST BE MADE BY:

October 01, 2021 THROUGH: December 31, 2022**1 Year, 3 Months****March 31, 2023****PURPOSE OF GRANT/LOAN**

This award will provide funding to implement a revitalization plan that specifies investment in façade improvement, clean streets, branding, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor.

Section A SPECIFIC TERMS AND CONDITIONS

By virtue of the execution of the Grant/Loan Agreement, the Recipient agrees that all of the terms and conditions set forth in the General Terms and Conditions for Administering a Grant/Loan are incorporated herein. The specific Grant/Loan Agreement provisions are detailed as follows:

1. BONDING AND INSURANCE**Fidelity Bonding:**

- ☐ Fidelity Bonding with the limit of liability of at least \$ 0.00 shall be maintained by the Recipient until all financial transactions under this Grant/Loan Agreement are completed.
- ☒ No Fidelity Bonding shall be required.

Insurance(s):

The Department must be provided with current certificates of insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be cancelled for any reason except after 30 days written notice to the New Jersey Department of Community Affairs.

- ☐ Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability and shall include the State of New Jersey as a named insured. Limits of liability shall not be less than \$1 million per occurrence for bodily injury liability and property damage liability.
- ☐ Comprehensive Automobile Liability policy covering owned, non-owned, and hired vehicles with minimum limits of \$1 million per occurrence for bodily injury liability and property damage liability.
- ☐ Workers' Compensation Insurance applicable to laws of the State of New Jersey and Employers' Liability insurance with a limit of not less than \$100,000.
- ☐ Additional Insurance Coverage(s) required:
- ☒ No Additional Insurance shall be required.

2. METHOD OF PAYMENT**Advance Payment**

- ☒ An Advancement of Funds in the amount of \$112,500.00 shall be made.
- ☐ No Advancement of Funds shall be made.

Payment Type**Payments shall be made as indicated below:**

- ☒ Reimbursement payments based on the actual rate of disbursement shall be made
 ☐ Monthly
 ☒ Quarterly
 ☐ Other:
☐ Other:

Final Payment Withheld

- ☐ Final payment of \$0.00 shall be withheld pending receipt of final reports.
☒ No Final payment shall be withheld.
☐ Other:

3. BUDGET VARIANCE FLEXIBILITY

Variance of expenditures from budgeted amounts is permitted without a formal amendment to the Grant/Loan Agreement within the following limitations:

- There is no permitted budget flexibility variance between major budget cost categories.
- Within major budget cost categories, there is a maximum allowable budget line item flexibility of 10%. No individual line item expenditures may exceed the amount budgeted for that line item by an amount in excess of 10% of the budgeted amount.
- Under no circumstances may total expenditures exceed the total grant/loan award amount.

Expenditures that exceed these limitations must be authorized via a budget revision approved by the Department. Expenditures incurred that exceed the permitted budget variance flexibility prior to Departmental approval of a revised budget are at risk for being disallowed by the Department.

4. PROJECT INCOME**Project income, if any, shall be:**

- ☒ Added to project funds to further eligible program objectives; or
☐ Deducted from Recipient's payment request for allowable costs; or
☐ Used for the cost-sharing or matching requirement; or
☐ Returned to the Department.
☐ Not Applicable.

5. FINANCIAL AND PERFORMANCE REPORTING

Financial Reports - A Fiscal Monitoring Report comparing the Recipient's actual expenditures of the project with the approved Budget included in this Grant/Loan Agreement shall be submitted with each request for payment, except for advance funding, if any. The Fiscal Monitoring Report shall be certified by the Recipient's Chief Financial Officer and submitted to the Department with the State voucher requesting payment.

Performance Reports - A Performance report(s) indicating the progress of the project shall be submitted:

- ☐ Monthly
- ☒ Quarterly
- ☐ Annually
- ☐ Other:

Final Report - A final report shall be submitted to the Department no later than 60 days after completion of the grant/loan award period or termination of this Grant/Loan Agreement. Extensions to reporting due dates may be granted upon written request to the Department.

6. AUDIT REQUIREMENTS

- ☐ Audit Required.
- ☒ Audit Not Required. Recipient must submit to the Department supporting documentation for all grant/loan expenditures.

Audit Costs - The pro rata share of the cost of any required single audit or the cost of a program-specific audit, financial statement audit, or other limited scope audit shall be paid from funds:

- ☐ Provided for by this Grant/Loan Agreement.
- ☐ Provided by the Recipient from other funding sources.
- ☒ Not Applicable.

Additional Schedules - Additional schedules may be requested by the Department, if funding is made available to pay for such additional schedules.

- ☐ Additional Supplemental Schedules required as listed below:
- ☒ No Additional Supplemental Schedules required.

7. GRANT ADMINISTRATION AUTOMATION

The recipient acknowledges that this agreement is recorded within and administered utilizing DCA SAGE, the DCA System for Administering Grants Electronically (<https://dcasage.intelligrants.com/portal.asp>). The recipient agrees to establish SAGE access for recipient staff in sufficient quantity and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant staff to the SAGE system grant record corresponding to this grant agreement document.

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

In accordance to Federal Executive Order 12549, "Debarment and Suspension," the undersigned certifies, to the best of his or her knowledge that as an applicant, this agency or its key employees:

- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any Federal Department or agency, or by the State of New Jersey;
- b. have not within a 3-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense, in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transportation; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property
- c. are not presently indicted or for otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- d. have not within 3-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

The applicant agrees that by submitting this application, it will obtain from all its subgrantees a certification that includes without modification paragraphs (a), (b), (c), (d), of this certification in accordance with Federal Executive Order 12549.

NAME OF AGENCY Parkside Business & Community In Partnership, Inc.	
NAME AND TITLE OF OFFICIAL SIGNING FOR AGENCY Oscar R. Spencer, Chairperson	
SIGNATURE OF ABOVE OFFICIAL 	DATE SIGNED 8/23/21
NOTE: The following document related to Debarment and Suspension as required by Federal regulations will be used as the basis for completion of this certification: List of <i>parties excluded</i> from Federal Procurement or Non-Procurement Programs. This document is distributed by U.S. General Services Administration, U.S. Printing Office, Washington, D.C. This document can be acquired from the Superintendent of Documents by calling (202) 783-3238.	

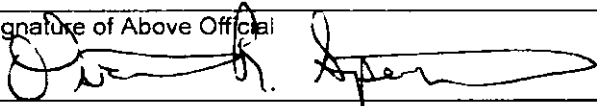
**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge that:

- a. No grant funds awarded from State and/or Federal appropriations have been paid or will be paid, by or on behalf of the grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this, grant, loan, or cooperative agreement, the grantee shall complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. This form can be found at the following website address: <http://www.hhs.gov/oag/om/opportunities/rfp0202/sf111.pdf>.
- c. The grantee shall require that the language of this compliance requirement (certification) be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This requirement (certification) is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Agency Parkside Business & Community In Partnership, Inc.	
Name and Title of Official Signing for Agency Oscar R. Spencer, Chairperson	
Signature of Above Official 	Date Signed 8/23/21

FS-40h
MAR 09

Section B

Budget Detail

2022-02351-0050-00

Camden City

Budget Category	Requested Funds	Funds from Other Sources	Total Amount
ADM - Purchased Services			
Planning/Marketing Costs			
Promoting Parkside's neighborhood district	\$25,000.00	\$25,000.00	\$50,000.00
Minor Category Sub-Total	\$25,000.00	\$25,000.00	\$50,000.00
Major Category Sub-Total	\$25,000.00	\$25,000.00	\$50,000.00
Program - Development			
Rehab-Commercial			
Matching funds for renovation to commercial exteriors	\$40,000.00	\$50,000.00	\$90,000.00
Minor Category Sub-Total	\$40,000.00	\$50,000.00	\$90,000.00
Major Category Sub-Total	\$40,000.00	\$50,000.00	\$90,000.00
PROGRAM - Other			
Other			
PBCIP Clean Team supports clean streets	\$10,000.00	\$45,000.00	\$55,000.00
Minor Category Sub-Total	\$10,000.00	\$45,000.00	\$55,000.00
Major Category Sub-Total	\$10,000.00	\$45,000.00	\$55,000.00
PROGRAM - Personnel			
Salaries/Wages			
Staff overseeing the NPP projects and Indirect Costs	\$25,000.00	\$15,000.00	\$40,000.00
Minor Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
Major Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
PROGRAM - Operating Cost			

Camden City

[illegible]

SECTION C - SCOPE OF SERVICES: 2022-02351-0050-00

GRANT/LOAN AGREEMENT

Program: 2022 Neighborhood Preservation Program

Between the **State of New Jersey Department of Community Affairs ("Department")**

And

Camden City

1. The Grantee shall administer and perform the obligations set forth in this grant agreement with the Department and shall comply with the criteria of the NPP Program as defined by the New Jersey Department of Community Affairs that are referenced in this agreement.
2. **WORKPLAN**
 - A. The Grantee will receive up to \$125,000 of the NPP funds provided under this Grant Agreement as follows:
 - a. Phase I: The Grantee may use from \$0 to \$25,000 and dedicate the first five months of the grant term to engage/hire the services of a full-time NPP Coordinator to carry out activities to develop a 5-year NPP Implementation Plan. Phase I activities may include: the establishment of a local NPP office to perform administrative program functions, coordinate the development of a 5-year Implementation Plan, and engage with local residents and business community to participate in the revitalization efforts. Phase I funds may also be used to hire a professional consultant to assist in the development of the 5-year Implementation Plan.
 - b. Phase II: The Grantee may use from \$100,000 to \$125,000 of program funds to implement elements of the Implementation Plan following approval of the Implementation Plan by the Department. Upon approval, the Implementation Plan shall be incorporated as part of this Grant Agreement as defined in the Budget section of the grant in SAGE. Program activities and related expenditures costs cannot extend past the grant term without written approval from the Department.
3. The Department shall make an advance payment to the Grantee total of 90% of the grant upon execution of this contract.
 - A. The Grantee shall submit all payment documentation for grant closeout via SAGE ("System for Administering Grants Electronically"), as a Financial Status Report/Expense Report.
4. The Grantee shall report on a regular basis on the progress of the NPP grant implementation. This report shall be submitted via SAGE as an Objectives Monitoring Report. There are multiple reports during the grant period.
5. The Grantee shall provide representatives of the Department access to all documentation and records related to the administration and implementation of this Agreement. The Grantee shall also permit these representatives to periodically conduct on-site and on-line monitoring of the Project if requested.
6. The Department reserves the right to suspend and/or cancel this Grant/Loan Agreement for nonperformance of any of Grant/Loan Agreement provisions. Failure by the Grantee to comply with agreement stipulations, standards or conditions may give the Department cause to suspend this agreement and withhold further payments, prohibit additional obligations or project funds pending corrective action, disallow all or part of the cost associated with the noncompliance, terminate this agreement or take other remedies that may be legally available.

SECTION C - SCOPE OF SERVICES

Formal written notice of suspension/cancellation of grant/loan agreement and/or reduction in funding will be provided to the grantee in advance of the adverse action to be taken together with recommendations to correct deficiencies. Grantees that correct deficiencies in accordance with guidance provided in the written notice shall be reinstated.

7. This agreement will be closed out following the Department's final decision regarding approval of the NPP documentation, reporting, and project implementation certification submitted by the Grantee.

RESOLUTION MC-21: 8113
On Motion Of: Angel Fuentes
APPROVED: August 10th, 2021

P-10

MBS:dh
08-10-21

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SUBMIT AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS NEIGHBORHOOD PRESERVATION PROGRAM IN PARTNERSHIP WITH PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP, INC. ("PBCIP")

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, Neighborhood Preservation Program with Parkside Business & Community in Partnership, Inc. for approximately \$125,000.00 for the implementation of a holistic neighborhood revitalization plan that specifies investment in facade improvements, building rehabilitation, branding/messaging and small business development efforts to deliver sustained neighborhood vitality for Haddon Avenue corridor; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden:

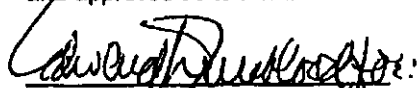
- 1) that the City of Camden does hereby authorize the application for such grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and
- 3) also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Camden and the New Jersey Department of Community Affairs.

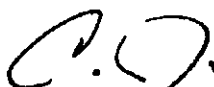
BE IT FURTHER RESOLVED, that the Mayor or his designee of the City of Camden are hereby authorized to execute all documents related to said application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney


CURTIS JENKINS
President, City Council

ATTEST:



LUIS PASTORIZA
Municipal Clerk



PARKSIDE

BUSINESS & COMMUNITY IN PARTNERSHIP

OSCAR R. SPENCER
CHAIRPERSON

BRIDGET PHIFER
CHIEF EXECUTIVE OFFICER

Right Place. Right Time. Right Here: PARKSIDE!

SCHEDULE I: RESOLUTION

Whereas, the City of Camden will apply for a grant from the New Jersey Department of Community Affairs (the Department) for \$ 125,000 of Neighborhood Preservation Program (NPP) funding to carry out community based placemaking and economic development within the neighborhood of Parkside; and

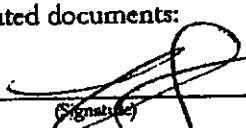
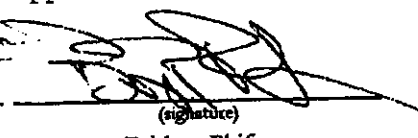
Whereas, the mission and work of Parkside Business & Community In Partnership, Inc. encompass community based placemaking and economic development within Parkside; and

Whereas, Parkside Business & Community In Partnership, Inc. and the City of Camden desire to collaborate in the implementation if this NPP grant application be successful.

Be it therefore RESOLVED that the Board of Parkside Business & Community In Partnership, Inc.

- Is in full support of the City of Camden NPP grant application for Parkside and any resultant Grant Agreement with the Department; and,
- Authorizes and approves a Shared Services Agreement with the City of Camden which designates Parkside Business & Community In Partnership, Inc. as the NPP Partner Entity and outlines mutual responsibilities; and
- does further authorize the expenditure of funds pursuant to the terms of the executed NPP Grant Agreement and the executed NPP Shared Services Agreement.

Be it further RESOLVED that the persons whose names and signatures appear below are authorized to execute the Shared Services Agreement and related documents:

		
(Signature)	(Signature)	(Signature)
Oscar Spencer	Tasha Humphrey	Bridget Phifer
(Name)	(Name)	(Name)
Chairperson	Vice-Chairperson	Executive Director
Title	Title	Title

CERTIFICATION:

I, Ryan Chew, the Secretary of Parkside Business & Community In Partnership, Inc. hereby certify that at a meeting of the Board of Directors/Governing Body held July 20, 2021 the above RESOLUTION was duly adopted

AFFIX GOV'T,
CORPORATE OR
NOTARY SEAL


(Signature of Secretary of the Board of Directors or Government Clerk)

1487 KENWOOD AVENUE • CAMDEN, NJ 08103
PHONE: (856) 964-0440 • FAX: (856) 964-3664

MBS:dh
12-14-21

XXXXXX
R-18

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A 2022 NEIGHBORHOOD
PRESERVATION PROGRAM (NPP) GRANT IN THE AMOUNT OF \$125,000.00
FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

WHEREAS, the New Jersey Department of Community Affairs, Division of Community Resources has issued the City of Camden a Neighborhood Preservation Grant for the Parkside Haddon Avenue Business Corridor Revitalization from October 1, 2021 through December 31, 2022; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

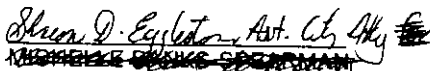
BE IT RESOLVED, by the City Council of the City of Camden that the City of Camden is hereby authorized to accept a grant in the amount of ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000.00) from the New Jersey Department of Community Affairs, Division of Community Resources, for the Parkside Haddon Avenue Business Corridor Revitalization; and

BE IT FURTHER RESOLVED that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


~~STEVEN D. EGERTON~~
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: **DECEMBER 14, 2021**

TO: Marc Riondino,

FROM: Dr. Edward C. Williams, AICP, PP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE ACCEPTANCE OF 2022 NEW JERSEY PRESERVATION (NPP) GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN THE AMOUNT OF \$125,000

BRIEF DESCRIPTION OF ACTION: The City of Camden has been awarded the 2022 NPP Grant for the Parkside Haddon Avenue Business Corridor Revitalization in the amount of \$125,000 for one year and 3 months. October 1, 2021 through December 31, 2022

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

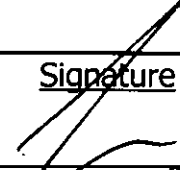
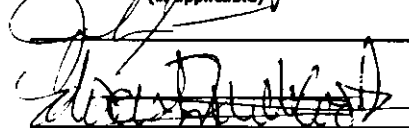
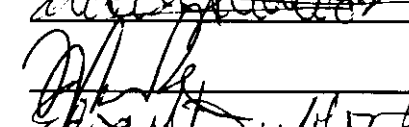
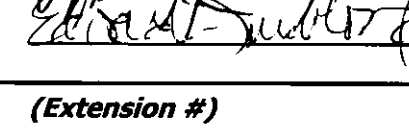
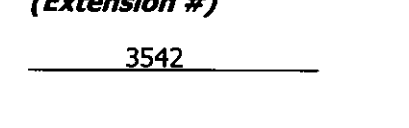
APPROPRIATION ACCOUNT(S):

AMOUNT: \$125,000



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	11/24/21	
Approved by Grants Management:	11-24-21	 (If applicable)
Approved by Finance Director:	12/2/21	
☐ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	12.2.21	
Approved by Business Administrator:	12.2.21	
Received by City Attorney:	12.2.21	

(Name) Please Print

(Extension #)

Prepared By: Candice Jefferson

3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

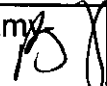
******Please attach all supporting documents******

Initial Report ☒ Revised Report ☐ Closing Report ☐
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Department: Department of Planning – Housing Services

Grant Analyst: Candice Jefferson

Contact #: 856-757-7344

Grant/Project Name:			<i>FY 2022 NPP – Parkside Haddon Avenue Business Corridor Revitalization - Accept & Insert</i>			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:			MC:21:8 1-13	Appropriation Code:		
Funding Source:			New Jersey Dept. of Community Affairs			
Pass Through:	Y	N	Source:			
Amount of Grant:			\$ 125,000.00			
Local Match:	Y	N	Cash:	\$25,000.00 (Grant Funded)	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			10-1-2021 – 12-31-2022	Location of Activity:		Camden City Census Tract - 6103
Date of Analysis:			11-29-21	Reviewed By:		Barbara Bellamy Johnson 

Summary: The Department of Planning/Division of Housing Servicers is requesting a resolution to accept and insert the FY 2022 NPP Grant for the Parkside Haddon Avenue Business Corridor Revitalization in the amount of \$125,000.00. The grant has a local match in the amount of \$25,000.00 that will be funded by the businesses in Parkside Haddon Avenue Corridor.

The Purpose of the Grant: This award will provide funding to implement a revitalization plan that specifies investment in façade improvement, clean streets, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor. The grant agreement is attached will all requirements and stipulations. The budget is attached with a breakdown of how the funds will be expended and section c includes the scope of services for the grant.

Time Lines:

Problematic Areas/Recommendations

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: PLANNING & DEVELOPMENT

Grant Administrator: CANDICE JEFFERSON

Administrator #:

Grant/Project Name:		2022 NPP GRANT/PARKSIDE HADDON AVENUE BUSINESS CORRIDOR REVITALIZATION			
Grant #:		2022-02351-0050-00			
City Contract Date:			City Contract #:		
Application Resolution #:		MC21:81 13	Appropriation Code :		
Funding Source:		NJDCA -NPP			
Pass Through:	Y	☒	Source:		
Amount of Grant:		\$125,000			
Local Match:	☒	N	Cash:	\$25,000 (GRANT FUNDED)	In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		October 2021 – December 2022	Location of Activity:		Census Tract 6103
Date of Analysis:			Reviewed By:		

Summary: 11/24/21: The City of Camden applied for and received a grant in the amount of \$125k for the 2022 NJ DCA NPP Grant Program for revitalization of the Haddon Avenue Corridor in the Parkside Neighborhood.

There is a municipal match of \$25k which will be funded to businesses in the Haddon Avenue Business Corridor through already established programs

Time Lines: October 1, 2021 through December 31, 2022

Problematic Areas/Recommendations:

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

Neighborhood Preservation Program (NPP) Grant was awarded to the City of Camden in partnership with PBCIP for the revitalization of Haddon Avenue Commercial Corridor in the Parkside Neighborhood in the amount of \$125k. The award of this grant is paramount to the continued revitalization of the Parkside neighborhood. This collaboration is focused on elevating Parkside thru cooperative partnerships, equitable community development practices and implementing transparent community engagement strategies. These core components evolved from Parkside's newly municipal approved Neighborhood Strategic Plan.

The City's cost toward this grant/endeavor is \$25,000 in matching funds, which will be provided through the City's existing federally funded business grant program.

Grant Period – October 1, 2021 thru December 31, 2022

Attached Budget

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Candice Jefferson
Title	Housing Coordinator
Telephone Number	(856) 968-3542
Email	cajeffer@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be none

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

Scope of Services

In partnership with the City of Camden, PBCIP is focused on elevating Parkside thru cooperative partnerships, equitable community development practices and implementing transparent community engagement strategies. These core components evolved from Parkside's newly municipal approved Neighborhood Strategic Plan. In collaboration with Parkside residents and business owners, joint venture partners, CDFIs, nonprofit partners, healthcare institutions and the local redevelopment authority, we have come together to jointly transform and revitalize the Parkside neighborhood and surrounding areas. We have designed a framework that integrates program design with the built environment and community development strategies that meets the articulated needs of a community that has been plagued by the fundamental effects of inequity.

Our development strategy encompasses inclusion, equity and sustainability. We envision a vibrant neighborhood with stronger (more diverse) retail shops and new community based entrepreneurs filling real estate vacancies; mixed income sales housing; revitalized gardens, parks and trails to support resident fitness and health; linkages with housing and health care; clean streets; more healthy produce affordable and accessible for all residents; economic prosperity through place making and artistic spaces that inspire and build connections for quality living, working and creating; and a new generation of Parkside youth well-prepared to lead and advance the progress of a transformed community.

The community's vision for equity, inclusivity, opportunity and sustainability is addressed in the following projects:

- Mixed Use Developments include mixed-income multi-family housing, supportive housing and a commercial mix of retail, office, and healthcare. Phase I location is contiguous to Virtua Our Lady of Lourdes Hospital, which has received approval for a \$100M renovation and addition. Phase I project inclusive of 32-units of multifamily housing, 25,000 sq. ft. of commercial/retail and 10-units of for-sale new homes will commence November 2021, followed by multiple phases over the next 5-7 years. All homes are designed to meet the needs of low, moderate and emerging market income residents and front line workers in the community. Offices are structured to provide opportunity for local business and healthcare providers.
- Investment in single family homes for sale to moderate and emerging market households. Although Parkside is one of the more stable neighborhoods in Camden there is still significant home vacancy rate (18%) leading to blighted conditions and health hazards. PBCIP is leading an effort to acquire, demolish and maintain vacant properties with an emphasis on the creation of new homeownership and live work opportunities for the local community. With Affordable Housing Trust Fund commitment, PBCIP will begin construction of 10 single family homes in the fourth quarter of 2021. PBCIP, Cornerstone Community Partners and Cinnaire have been named designated developer for 40 homes in the Parkside neighborhood and the Camden Redevelopment Authority is assisting with abandoned property acquisition for additional sites. Projected absorptions for single family sales are 40 per year.
- Development efforts will continue to focus on completing smaller infill projects along the Haddon Avenue commercial corridor. These projects allow for development to happen "outside the normal investment formula". The attraction of new businesses and rehabilitation to sites with retail frontage and 2nd floor residential dwelling will reaffirm merchants and customers' decisions that the district is a good place to locate, shop and do business. Development of these locations will ensure healthy buildings for a healthy community, by creating safe environments for business transactions to take place. PBCIP with partner LAEDA is working collaboratively to identify tenants for properties to be renovated at 1224, 1268 and 1327 Haddon Avenue.
- Strategic opportunities made available for local entrepreneurs to be empowered with procurement opportunities, entrepreneur training, private investment, façade improvement and ownership of real estate for business occupancy is critical to small business development and wealth building.
- Attractive open spaces and improved roadways contribute to a higher quality of life. PBCIP is working closely with Camden County Engineering department and consultants for completion of the following projects: Haddon Ave roadway, streetscape and underground utility upgrade-Euclid Ave to Pine Street with preliminary cost estimate \$15 million; Kaighns Ave bridge construction, roadway elevation and resurfacing with preliminary cost estimate \$6,024 million; and Magnolia/Baird/Park roadway, parking and traffic flow improvements estimated cost \$6 m. Projects are slated to begin 2022.
- Quality of life, economic prosperity and health are all tied to the cleanliness of streets, sidewalks and public spaces. For the past few years, PBCIP has employed a small crew to sweep designated streets and problem areas several times a week. We seek to grow this service to enhance

Scope of Services

community cleanliness thru continual improvements to the appearance of Haddon, residential gateways and public spaces. Expanded services will provide for lot clean-ups, streetscape maintenance, power washing, graffiti removal and various other essential manual labor support to beautify business district and residential corridors.

- Investment in a new Federally Qualified Health Center is being developed in partnership with CAMcare Health. CAMcare provides adult, OB/Gyn, pediatrics and dental services with a patient population of 36,400 patients. CAMcare will bring a renewed focus to healthcare innovation with a spotlight on the revitalization of the Haddon Avenue corridor and surrounding neighborhoods. Project is being led by joint venture partners Cornerstone Community Partners and Cinnaire.

State of New Jersey
Department of Community Affairs
and
Camden City

Grant/Loan Agreement Number: 2022-02351-0050-00

Neighborhood Preservation 2022

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named above agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

Is Legal Approval required?

No

Approval Date:

Legal Approval Secured By Mr. David Cicala, Program Specialist Trainee (11/05/2021 3:36PM)

**THIS AGREEMENT WILL BE EXECUTED CONTINGENT UPON THE APPROVAL
AS TO LEGAL FORM AND FUNDING AVAILABILITY.**

DIVISION DIRECTOR APPROVAL AND CERTIFICATION:

Approved By Sheri Malnak-Renn (11/15/2021 12:55PM)

For Recipient use only:

☒ Grant Agreement between DCA and Agency

Federal Lobbying Certification for Contracts, Grants, Loans, and Cooperative Agreements

Certification Regarding Debarment and Suspension

Accepted and Agreed to for Recipient:

Approved By Victor Carstarphen, Mayor (11/19/2021 8:27AM)

For New Jersey Department of Community Affairs Approval Only:

FISCAL APPROVAL OFFICER CERTIFICATION:

Approved By Dipali Patel, Fiscal Administrator (11/22/2021 8:12AM)

GRANT/LOAN AGREEMENT

BETWEEN THE

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

AND

City of Camden

GRANT/LOAN AGREEMENT NUMBER: 2022-02351-0050-00

PROGRAM NAME: Neighborhood Preservation 2022

A grant/loan contractual agreement with the New Jersey Department of Community Affairs is composed of two major parts: the General Terms and Conditions for Administering a Grant/Loan and the individual Grant/Loan Agreement document which includes the cover page, the signature page, the Agreement Data Sheet and the following sections:

- A. Specific Terms and Conditions;
- B. Agreement Budget;
- C. Work Plan; and
- D. Program Provisions.

By signature on this Grant/Loan Agreement, the above-named Recipient agrees to the specific provisions stated in the four sections of this Grant/Loan Agreement. In addition, the Recipient agrees to comply with all provisions of the State of New Jersey, Department of Community Affairs, General Terms and Conditions for Administering a Grant/Loan - Issue Date: February, 1998. The General Terms and Conditions for Administering a Grant/Loan are incorporated in this Grant/Loan Agreement by reference. The Recipient hereby acknowledges receipt of the General Terms and Conditions for Administering a Grant/Loan document or understands that a copy of the General Terms and Conditions for Administering a Grant/Loan may be obtained upon request to the Division funding this grant and/or loan.

RECIPIENT AND DEPARTMENT AUTHORIZED SIGNATURES

The Recipient named below agrees to perform the services as described in the Scope of Services, Section C. of this Grant/Loan Agreement. The provisions of this Grant/Loan Agreement, as well as the provisions of the General Terms and Conditions for Administering a Grant/Loan, incorporated into this agreement by reference, including any subsequent amendments, shall constitute the terms and conditions of the agreement between the New Jersey Department of Community Affairs and the Recipient.

If this Grant/Loan Agreement including the General Terms and Conditions for Administering a Grant/Loan correctly states the Recipient's understanding of the terms and conditions of this award from the New Jersey Department of Community Affairs, please indicate concurrence with these terms and conditions by having the appropriate officer sign as ACCEPTED AND AGREED below and return it to the Department.

FOR RECIPIENT USE ONLY:

ACCEPTED AND AGREED TO FOR RECIPIENT:

BY: The Honorable Victor Carstarphen
Mayor
Camden City

FOR NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS APPROVAL ONLY:

DEPARTMENT GRANT/LOAN APPROVAL OFFICER CERTIFICATION:

BY: Dipali Patel
Fiscal Administrator

I attest that sufficient funds have been appropriated by the
State Legislature and are available for this grant/loan award.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS GRANT APPROVAL OFFICER:

BY: Janel Winter
Division Director

AGREEMENT DATA SHEET

(X) GRANT () LOAN

PROJECT INFORMATION

FUNDING PROGRAM NAME:

PROJECT TITLE:

SERVICE AREA(S):

Neighborhood Preservation 2022**Parkside Haddon Avenue Business Corridor Revitalization****City of Camden****RECIPIENT INFORMATION**

AGENCY NAME:

ADDRESS:

City of Camden

City Hall

520 Market Street

Camden, New Jersey 08101-5120

CHIEF FINANCIAL OFFICER:

VENDOR ID #

TELEPHONE NUMBER:

CHARITIES REGISTRATION #:

(Nonprofit Agencies Only)

DUNS #:

Ms. Johanna Conyer-Harris**216000418-99****(856) 757-7200****EX0000000****077069581****STATE INFORMATION**

DEPARTMENT:

DIVISION:

ADDRESS:

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**Division of Housing and Community Resources****101 South Broad Street, 5th Floor****PO Box 806****Trenton, NJ 08625-0806**

CONTACT PERSON:

TELEPHONE NUMBER:

Jef Buehler**(609) 633-9769****FUNDING AMOUNT AND SOURCE OF FUNDS**

	<u>ACCOUNT NUMBER</u>	<u>AMOUNT</u>	<u>CFDA #</u>
1 (State Funds)	2022-100-022-8020-092-F301-6020	\$125,000.00	

SUBTOTAL**\$125,000.00****OTHER FUNDS****\$135,000.00****TOTAL****\$260,000.00****GRANT/LOAN AWARD PERIOD**

GRANT/LOAN AWARD PERIOD:

LENGTH OF AWARD PERIOD:

LIQUIDATION OF OBLIGATIONS MUST BE MADE BY:

October 01, 2021 THROUGH: December 31, 2022**1 Year, 3 Months****March 31, 2023****PURPOSE OF GRANT/LOAN**

This award will provide funding to implement a revitalization plan that specifies investment in façade improvement, clean streets, branding, building rehab and business development efforts that deliver sustained small business and residential vitality along Haddon Avenue corridor.

Section A SPECIFIC TERMS AND CONDITIONS

By virtue of the execution of the Grant/Loan Agreement, the Recipient agrees that all of the terms and conditions set forth in the General Terms and Conditions for Administering a Grant/Loan are incorporated herein. The specific Grant/Loan Agreement provisions are detailed as follows:

1. BONDING AND INSURANCE

Fidelity Bonding:

- ☐ Fidelity Bonding with the limit of liability of at least \$ 0.00 shall be maintained by the Recipient until all financial transactions under this Grant/Loan Agreement are completed.
- ☒ No Fidelity Bonding shall be required.

Insurance(s):

The Department must be provided with current certificates of insurance for all coverage and renewals thereof which must contain the provision that the insurance provided in the certificate shall not be cancelled for any reason except after 30 days written notice to the New Jersey Department of Community Affairs.

- ☐ Comprehensive General Liability policy as broad as the standard coverage form currently in use in the State of New Jersey which shall not be circumscribed by any endorsements limiting the breadth of coverage. The policy shall include an endorsement (broad form) for contractual liability and shall include the State of New Jersey as a named insured. Limits of liability shall not be less than \$1 million per occurrence for bodily injury liability and property damage liability.
- ☐ Comprehensive Automobile Liability policy covering owned, non-owned, and hired vehicles with minimum limits of \$1 million per occurrence for bodily injury liability and property damage liability.
- ☐ Workers' Compensation Insurance applicable to laws of the State of New Jersey and Employers' Liability insurance with a limit of not less than \$100,000.
- ☐ Additional Insurance Coverage(s) required:
- ☒ No Additional Insurance shall be required.

2. METHOD OF PAYMENT

Advance Payment

- ☒ An Advancement of Funds in the amount of \$112,500.00 shall be made.
- ☐ No Advancement of Funds shall be made.

Payment Type

Payments shall be made as indicated below:

- (X) Reimbursement payments based on the actual rate of disbursement shall be made
 () Monthly
 (X) Quarterly
 () Other:
() Other:

Final Payment Withheld

- () Final payment of \$0.00 shall be withheld pending receipt of final reports.
(X) No Final payment shall be withheld.
() Other:

3. BUDGET VARIANCE FLEXIBILITY

Variance of expenditures from budgeted amounts is permitted without a formal amendment to the Grant/Loan Agreement within the following limitations:

- There is no permitted budget flexibility variance between major budget cost categories.
- Within major budget cost categories, there is a maximum allowable budget line item flexibility of 10%. No individual line item expenditures may exceed the amount budgeted for that line item by an amount in excess of 10% of the budgeted amount.
- Under no circumstances may total expenditures exceed the total grant/loan award amount.

Expenditures that exceed these limitations must be authorized via a budget revision approved by the Department. Expenditures incurred that exceed the permitted budget variance flexibility prior to Departmental approval of a revised budget are at risk for being disallowed by the Department.

4. PROJECT INCOME

Project Income, if any, shall be:

- (X) Added to project funds to further eligible program objectives; or
() Deducted from Recipient's payment request for allowable costs; or
() Used for the cost-sharing or matching requirement; or
() Returned to the Department.
() Not Applicable.

5. FINANCIAL AND PERFORMANCE REPORTING

Financial Reports - A Fiscal Monitoring Report comparing the Recipient's actual expenditures of the project with the approved Budget included in this Grant/Loan Agreement shall be submitted with each request for payment, except for advance funding, if any. The Fiscal Monitoring Report shall be certified by the Recipient's Chief Financial Officer and submitted to the Department with the State voucher requesting payment.

Performance Reports - A Performance report(s) indicating the progress of the project shall be submitted:

- ☐ Monthly
- ☒ Quarterly
- ☐ Annually
- ☐ Other:

Final Report - A final report shall be submitted to the Department no later than 60 days after completion of the grant/loan award period or termination of this Grant/Loan Agreement. Extensions to reporting due dates may be granted upon written request to the Department.

6. AUDIT REQUIREMENTS

- ☐ Audit Required.
- ☒ Audit Not Required. Recipient must submit to the Department supporting documentation for all grant/loan expenditures.

Audit Costs - The pro rata share of the cost of any required single audit or the cost of a program-specific audit, financial statement audit, or other limited scope audit shall be paid from funds:

- ☐ Provided for by this Grant/Loan Agreement.
- ☐ Provided by the Recipient from other funding sources.
- ☒ Not Applicable.

Additional Schedules - Additional schedules may be requested by the Department, if funding is made available to pay for such additional schedules.

- ☐ Additional Supplemental Schedules required as listed below:
- ☒ No Additional Supplemental Schedules required.

7. GRANT ADMINISTRATION AUTOMATION

The recipient acknowledges that this agreement is recorded within and administered utilizing DCA SAGE, the DCA System for Administering Grants Electronically (<https://dcasage.intelligrants.com/portal.asp>). The recipient agrees to establish SAGE access for recipient staff in sufficient quantity and with sufficient authority to fulfill the requirements of the SAGE system and to assign relevant staff to the SAGE system grant record corresponding to this grant agreement document.

**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

In accordance with Federal Executive Order 12549, "Debarment and Suspension," the undersigned certifies, to the best of his or her knowledge that as an applicant, this agency or its key employees:

- a. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transaction by any Federal Department or agency, or by the State of New Jersey;
- b. have not within a 3-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense, in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transportation; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. are not presently indicted or for otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any offenses enumerated in paragraph (b) of this certification; and
- d. have not within 3-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default.

The applicant agrees that by submitting this application, it will obtain from all its subgrantees a certification that includes without modification paragraphs (a), (b), (c), (d), of this certification in accordance with Federal Executive Order 12549.

NAME OF AGENCY Parkside Business & Community In Partnership, Inc.	
NAME AND TITLE OF OFFICIAL SIGNING FOR AGENCY Oscar R. Spencer, Chairperson	
SIGNATURE OF ABOVE OFFICIAL 	DATE SIGNED 8/23/21
NOTE: The following document related to Debarment and Suspension as required by Federal regulations will be used as the basis for completion of this certification: List of <i>parties excluded</i> from Federal Procurement or Non-Procurement Programs. This document is distributed by U.S. General Services Administration, U.S. Printing Office, Washington, D.C. This document can be acquired from the Superintendent of Documents by calling (202) 783-3238.	

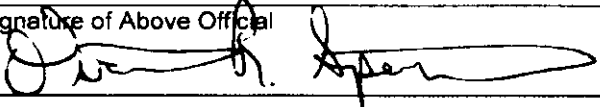
**New Jersey Department of Community Affairs
APPLICATION FOR GRANT FUNDS**

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge that:

- a. No grant funds awarded from State and/or Federal appropriations have been paid or will be paid, by or on behalf of the grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this, grant, loan, or cooperative agreement, the grantee shall complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. This form can be found at the following website address: <http://www.hhs.gov/oagam/oam/opportunities/rfp0202/sf111.pdf>.
- c. The grantee shall require that the language of this compliance requirement (certification) be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This requirement (certification) is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Agency Parkside Business & Community In Partnership, Inc.	
Name and Title of Official Signing for Agency Oscar R. Spencer, Chairperson	
Signature of Above Official 	Date Signed 8/23/21

Section B

Budget Detail

2022-02351-0050-00

Camden City

Budget Category	Requested Funds	Funds from Other Sources	Total Amount
ADM - Purchased Services			
Planning/Marketing Costs			
Promoting Parkside's neighborhood district	\$25,000.00	\$25,000.00	\$50,000.00
Minor Category Sub-Total	\$25,000.00	\$25,000.00	\$50,000.00
Major Category Sub-Total	\$25,000.00	\$25,000.00	\$50,000.00
Program - Development			
Rehab-Commercial			
Matching funds for renovation to commercial exteriors	\$40,000.00	\$50,000.00	\$90,000.00
Minor Category Sub-Total	\$40,000.00	\$50,000.00	\$90,000.00
Major Category Sub-Total	\$40,000.00	\$50,000.00	\$90,000.00
PROGRAM - Other			
Other			
PBCIP Clean Team supports clean streets	\$10,000.00	\$45,000.00	\$55,000.00
Minor Category Sub-Total	\$10,000.00	\$45,000.00	\$55,000.00
Major Category Sub-Total	\$10,000.00	\$45,000.00	\$55,000.00
PROGRAM - Personnel			
Salaries/Wages			
Staff overseeing the NPP projects and Indirect Costs	\$25,000.00	\$15,000.00	\$40,000.00
Minor Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
Major Category Sub-Total	\$25,000.00	\$15,000.00	\$40,000.00
PROGRAM - Operating Cost			

Camden City

[illegible]

SECTION C - SCOPE OF SERVICES: 2022-02351-0050-00

GRANT/LOAN AGREEMENT

Program: 2022 Neighborhood Preservation Program

Between the **State of New Jersey Department of Community Affairs ("Department")**

And

Camden City

1. The Grantee shall administer and perform the obligations set forth in this grant agreement with the Department and shall comply with the criteria of the NPP Program as defined by the New Jersey Department of Community Affairs that are referenced in this agreement.
2. **WORKPLAN**
 - A. The Grantee will receive up to \$125,000 of the NPP funds provided under this Grant Agreement as follows:
 - a. Phase I: The Grantee may use from \$0 to \$25,000 and dedicate the first five months of the grant term to engage/hire the services of a full-time NPP Coordinator to carry out activities to develop a 5-year NPP Implementation Plan. Phase I activities may include: the establishment of a local NPP office to perform administrative program functions, coordinate the development of a 5-year Implementation Plan, and engage with local residents and business community to participate in the revitalization efforts. Phase I funds may also be used to hire a professional consultant to assist in the development of the 5-year Implementation Plan.
 - b. Phase II: The Grantee may use from \$100,000 to \$125,000 of program funds to implement elements of the Implementation Plan following approval of the Implementation Plan by the Department. Upon approval, the Implementation Plan shall be incorporated as part of this Grant Agreement as defined in the Budget section of the grant in SAGE. Program activities and related expenditures costs cannot extend past the grant term without written approval from the Department.
3. The Department shall make an advance payment to the Grantee total of 90% of the grant upon execution of this contract.
 - A. The Grantee shall submit all payment documentation for grant closeout via SAGE ("System for Administering Grants Electronically"), as a Financial Status Report/Expense Report.
4. The Grantee shall report on a regular basis on the progress of the NPP grant implementation. This report shall be submitted via SAGE as an Objectives Monitoring Report. There are multiple reports during the grant period.
5. The Grantee shall provide representatives of the Department access to all documentation and records related to the administration and implementation of this Agreement. The Grantee shall also permit these representatives to periodically conduct on-site and on-line monitoring of the Project if requested.
6. The Department reserves the right to suspend and/or cancel this Grant/Loan Agreement for nonperformance of any of Grant/Loan Agreement provisions. Failure by the Grantee to comply with agreement stipulations, standards or conditions may give the Department cause to suspend this agreement and withhold further payments, prohibit additional obligations or project funds pending corrective action, disallow all or part of the cost associated with the noncompliance, terminate this agreement or take other remedies that may be legally available.

SECTION C - SCOPE OF SERVICES

Formal written notice of suspension/cancellation of grant/loan agreement and/or reduction in funding will be provided to the grantee in advance of the adverse action to be taken together with recommendations to correct deficiencies. Grantees that correct deficiencies in accordance with guidance provided in the written notice shall be reinstated.

7. This agreement will be closed out following the Department's final decision regarding approval of the NPP documentation, reporting, and project implementation certification submitted by the Grantee.

MBS:dh
08-10-21

RESOLUTION MC-21: 8113
On Motion Of: Angel Fuentes
APPROVED: August 10th, 2021

2-10

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SUBMIT AN
APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
NEIGHBORHOOD PRESERVATION PROGRAM IN PARTNERSHIP WITH
PARKSIDE BUSINESS COMMUNITY IN PARTNERSHIP, INC. ("PBCIP")**

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs, Neighborhood Preservation Program with Parkside Business & Community In Partnership, Inc. for approximately \$125,000.00 for the implementation of a holistic neighborhood revitalization plan that specifies investment in facade improvements, building rehabilitation, branding/messaging and small business development efforts to deliver sustained neighborhood vitality for Haddon Avenue corridor; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden:

- 1) that the City of Camden does hereby authorize the application for such grant; and
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and
- 3) also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the City of Camden and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the Mayor or his designee of the City of Camden are hereby authorized to execute all documents related to said application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney


CURTIS JENKINS
President, City Council

ATTEST:


LUIS PASTORIZA
Municipal Clerk



PARKSIDE

BUSINESS & COMMUNITY IN PARTNERSHIP

OSCAR R. SPENCER
CHAIRPERSON

BRIDGET PHIFER
CHIEF EXECUTIVE OFFICER

Right Place. Right Time. Right Here: PARKSIDE!

SCHEDULE I: RESOLUTION

Whereas, the City of Camden will apply for a grant from the New Jersey Department of Community Affairs (the Department) for \$ 125,000 of Neighborhood Preservation Program (NPP) funding to carry out community based placemaking and economic development within the neighborhood of Parkside; and

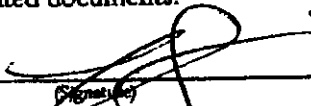
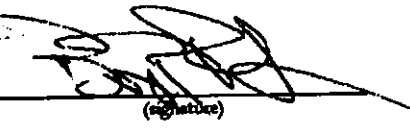
Whereas, the mission and work of Parkside Business & Community In Partnership, Inc. encompass community based placemaking and economic development within Parkside; and

Whereas, Parkside Business & Community In Partnership, Inc. and the City of Camden desire to collaborate in the implementation if this NPP grant application be successful.

Be it therefore RESOLVED that the Board of Parkside Business & Community In Partnership, Inc.

- Is in full support of the City of Camden NPP grant application for Parkside and any resultant Grant Agreement with the Department; and,
- Authorizes and approves a Shared Services Agreement with the City of Camden which designates Parkside Business & Community In Partnership, Inc. as the NPP Partner Entity and outlines mutual responsibilities; and
- does further authorize the expenditure of funds pursuant to the terms of the executed NPP Grant Agreement and the executed NPP Shared Services Agreement.

Be it further RESOLVED that the persons whose names and signatures appear below are authorized to execute the Shared Services Agreement and related documents:

		
(Signature)	(Signature)	(Signature)
Oscar Spencer	Tasha Humphrey	Bridget Phifer
(Name)	(Name)	(Name)
Chairperson	Vice-Chairperson	Executive Director
Title	Title	Title

CERTIFICATION:

I, Ryan Chew, the Secretary of Parkside Business & Community In Partnership, Inc. hereby certify that at a meeting of the Board of Directors/Governing Body held July 20, 2021 the above RESOLUTION was duly adopted

AFFIX GOVT,
CORPORATE OR
NOTARY SEAL


(Signature of Secretary of the Board of Directors or Government Clerk)

1487 KENWOOD AVENUE • CAMDEN, NJ 08103
PHONE: (856) 964-0440 • FAX: (856) 964-3664

AV:dh
12-14-21

R-20

**RESOLUTION AUTHORIZING THE ISSUANCE OF VARIOUS DUPLICATE
TAX SALE CERTIFICATES**

WHEREAS, Bergen Square Community Development Coalition, Inc. is the outside lien holder of the tax sale certificates listed below; and

WHEREAS, Bergen Square Community Development Coalition, Inc. has lost the original Tax Sale Certificates; and

WHEREAS, the outside lien holder has requested that the City issue duplicate tax sale certificates and has paid the required fee; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A 54:5-52.1 to prepare and issue Duplicate Tax Sale Certificates as follows:

<u>Certification #</u>	<u>Block/lot</u>
09-02400	1134/46
08-01847	1047/59
08-01605	959/27
10-01654	1134/46
08-02351	1271/61
7A-00449	406/55

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: October 13, 2021

FROM: Johanna Conyer, Director of Finance

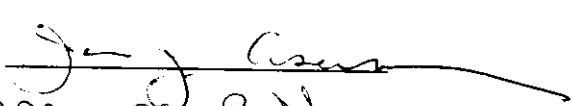
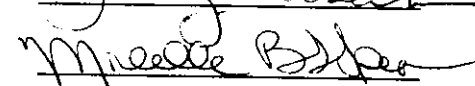
Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Duplicate Tax Sale Certificate

BRIEF DESCRIPTION: Resolution authorizing the issuance of duplicate tax sale certificate #09-02400 for 306 S. 27th St., Block/Lot 1134/46; certificate #08-01847 for 3026 Stevens St., Block/Lot 1047/59; certificate #08-01605 for 803 No 33rd St., Block/Lot 959/27; certificate #10-01654 for 306 S. 27th St., Block/Lot 1134/46; certificate #08-02351 for 1544 Wildwood Ave., Block/Lot 1271/61; certificate #7A-00449 for 812-814 Kaighn Ave., Block/Lot 406/55 to Bergen Square Community Development Coalition, Inc., lienholder per the attached affidavit.

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: (If applicable)

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	10/24/21	(If applicable) 
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10.27.21	
Received by City Attorney:	11/23/21	

Prepared By: Michelle D. Hill x7003

Contact Person: Latricia Robinson x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO DUPLICATE TAX SALE CERTIFICATE”



Michelle D. Hill, Tax Collector

10/26/21

Date

REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER

AFFIDAVIT OF LOST TAX SALE CERTIFICATE

PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

I Bergen Square Community, residing at 819 S. 4th Street
Development Coalition, Inc.

Camden, NJ, 08103 of full age, being duly sworn according to law,
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 09-02400
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 1134 Lot 46 assessed to Jose m. Brito

This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on 09-29-2009 in Mortgage Book 9109
on Page 1392.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me.

Signed:

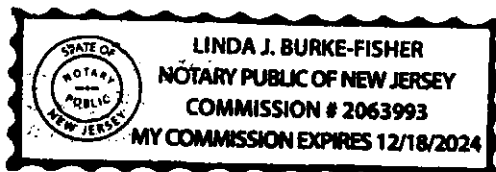
X Shawn Burke

Shawn Burke, Authorized Rep
Bergen Square, Community
Development Coalition Inc

Sworn and Subscribed to before me
this 25th day of September, 2021.

Linda J. Burke-Fisher

Notary:



REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER
AFFIDAVIT OF LOST TAX SALE CERTIFICATE
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

Bergen Square Community
Development Coalition, Inc

residing at 819 S 4th Street

Camden, NJ, 08103

of full age, being duly sworn according to law,

upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 08-01847
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 1047 Lot 59 assessed to George L. Roman

This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on 09-19-2008 in Mortgage Book 8908
on Page 1157.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

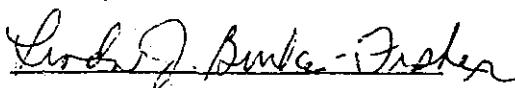
I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me:

Signature:

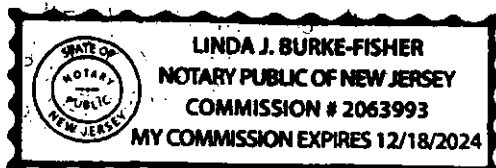


Shawn Burke, Authorized representative
Bergen Square Community Development Coalition, Inc.

Sworn and Subscribed to before me
this 25th day of September, 2021.



Notary



REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER
AFFIDAVIT OF LOST TAX SALE CERTIFICATE
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

I Bergen Square Community, residing at 819 S. 4th Street
Development Coalition, Inc
Camden, NJ, 08103 of full age, being duly sworn according to law,
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 08-01605
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 959 Lot 27 assessed to Congregation
of Yahweh Inc.

This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on 09-19-2008 in Mortgage Book 8908
on Page 0992.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me.

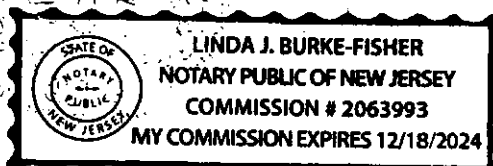
Signed:

X [Signature]

Shawn Burke, Authorized Rep.
Bergen Square Community
Development Coalition, Inc

Sworn and Subscribed to before me
this 20th day of September, 2021.

[Signature]
Notary



REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER
AFFIDAVIT OF LOST TAX SALE CERTIFICATE
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

Bergen Square Community residing at 819 S. 4th Street
Development Coalition, Inc
Camden, NJ, 08103 of full age, being duly sworn according to law,
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 10-01654
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 1134 Lot 46 assessed to Jose m. Brito

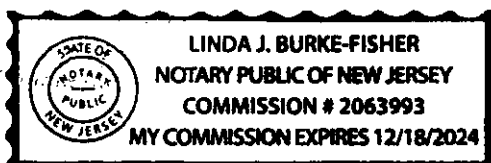
This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on 9-29-2010 in Mortgage Book 9293
on Page 1838.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me.

Sworn and Subscribed to before me
this 25th day of September 2021.

Linda J. Burke-Fisher
Notary



Signed:

X Shawn Burke

Shawn Burke, Authorized Rep.
Bergen Square Community
Development Coalition, Inc



REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER
AFFIDAVIT OF LOST TAX SALE CERTIFICATE
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

Bergen Square Community Development Coalition, Inc, residing at 819 S. 4th Street
Camden, NJ, 08103 of full age, being duly sworn according to law,
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 08-02351
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 1271 Lot 61 assessed to Rafael Negrón

This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on 8-18-2008 in Mortgage Book 8891
on Page 822.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me.

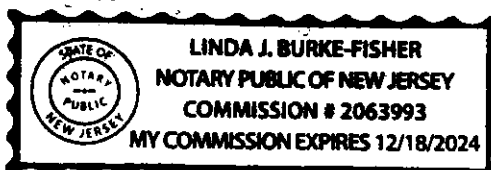
Signed:

X [Signature]

Shawn Burke, Authorized Rep.
Bergen Square Community
Development Coalition, Inc

Sworn and Subscribed to before me
this 25th day of September, 2021.

Linda J. Burke-Fisher
Notary



REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER
AFFIDAVIT OF LOST TAX SALE CERTIFICATE
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

I Bergen Square Community Development Coalition, residing at 819 S. 4th St
Camden, NJ, 08103 of full age, being duly sworn according to law,
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 7A-00449
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 406 Lot 55 assessed to Bethel
Deliverance Church

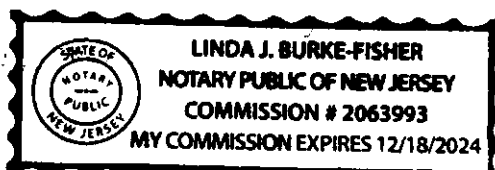
This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on 09-11-2007 in Mortgage Book 8656
on Page 0382.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me.

Sworn and Subscribed to before me
this 25th day of September 2021.

Linda J. Burke-Fisher
Notary



Signed:

X [Signature]

Shawn Burke, Authorized Rep.
Bergen Square Community
Development Coalition, Inc



AV:dh
12-14-21

R-21

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO LONELL JENKINS**

WHEREAS, the homeowner, Lonell Jenkins, sent in one payment in the amount of \$9,707.83 for multiple properties; and

WHEREAS, the property located at ES Silver 70 S Pine Street, Block/Lot-356/57 has a municipal lien that is not in an installment agreement with the City; and

WHEREAS, the owner may not make a partial payment and it is necessary to refund \$82.95 to Lonell Jenkins for the payment which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Lonell Jenkins in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Lonell Jenkins

Refund amount: \$82.95 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: October 21, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund of \$82.95 for Block 356 Lot 57 (ES Silver 70 S Pine St) to homeowner, Lonell Jenkins. Owner sent in one check for multiple properties with one having a Municipal Lien that is not in an Installment Agreement.

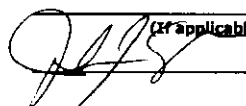
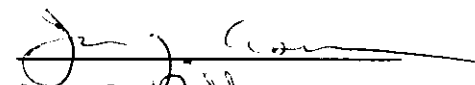
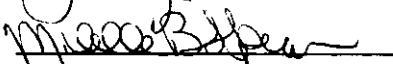
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$82.95

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	10/24/21	 (if applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10/27/21	
Received by City Attorney:	11/23/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”

A handwritten signature in black ink, appearing to read "Michelle Hill", is written over a horizontal line.

Michelle D. Hill, Tax Collector

10/26/21

Date

Tax Account Maintenance

Notes Exist

Block: 356 Municipal Lien

Lot: 57

Qualifier:

Owner: **DEAN'S LAND INC 88-000-0000**

Prop Loc: ES SILVER 70 S PINE ST Account Id: 00006552

General		Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance			
2021	3		82.95	82.95	.00	82.95			
2021	2		76.32	.00	.00	.00			
2021	1		76.32	.00	.00	.00			
2021	Total		235.59	82.95	.00	82.95			
2020	4		70.74	.00	.00	.00			
2020	3		86.78	.00	.00	.00			

Other Delinquent Balances: 239.06 Interest Date: 09/30/21

Other APR2 Threshold Amt: 239.06 Per Diem: .0000 Last Payment Date: 10/13/2020

TOTAL TAX BALANCE DUE

Principal: 82.95 Penalty: .00
 Misc. Charges: .00 Interest: .00 Total: 82.95

* Indicates Adjusted Billing in a Tax Quarter.

code 046

X



55760/312

No. 3695863

CASHIER'S CHECK

DATE SEPT. 30, 2021

PAY TO THE ORDER OF CITY OF CAMDEN

\$ 9,707.82

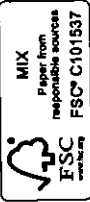
NINE THOUSAND SEVEN HUNDRED SEVEN AND 82 / 100 ***** DOLLARS

Security features
Included on back
Details on back

LONELL JENKINS

REMITTER

PNC Bank, National Association



[Signature]
OFFICIAL SIGNATURE

801000130211

R-22

AV:dh
12-14-21

**RESOLUTION AUTHORIZING THE TRANSFER OF CREDIT FROM
BLOCK/LOT- 1189/4, 1188/4, 1190/1, 1185/1, 1185/2, 1188/1, 1189/1 AND 1189/3
TO BE MOVED TO BLOCK/LOT 1188/3**

WHEREAS, Block/Lot- 1189/4, 1188/4, 1190/1, 1185/1, 1185/2, 1188/1, 1189/1 and 1189/3 were consolidated in 2020 for the 2021 tax list; and

WHEREAS, the Tax Collector is requesting that City Council allow her to transfer credits totaling \$20,222.89 from Block/Lot- 1189/4, 1188/4, 1190/1, 1185/1, 1185/2, 1188/1, 1189/1 and 1189/3 to Block/Lot 1188/3; now, therefore

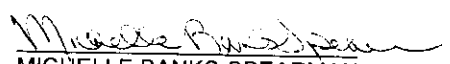
BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized to transfer credits as follows:

Transfer Amount: \$20,222.89
From: Block/Lot-1189/4, 1188/4, 1190/1, 1185/1, 1185/2, 1188/1, 1189/1 & 1189/3
To: Block/Lot-1188/3

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: October 22, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to transfer credit.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the amount of \$20,222.89 from block/lot, 1189/4, 1188/4, 1190/1, 1185/1, 1185/2, 1188/1, 1189/1, 1189/3 to be moved to Block 1188/3. All lots have been consolidated as of 2020.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

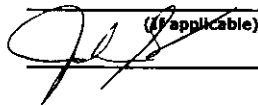
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT:



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	10/24/21	 (If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10.21.21	
Received by City Attorney:	11/23/21	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO TRANSFER CREDIT”

A handwritten signature in cursive script, appearing to read "Michelle Hill", is written over a horizontal line.

Michelle D. Hill, Tax Collector

10/26/21

Date

Notes Exist

Block: 1188

Lot: 3

Qualifier:

Owner: [REDACTED]

Prop Loc: 1801 FEDERAL ST

Account Id: 00025033

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2022	2		22,505.28	22,505.28	.00	22,505.28
2022	1		22,505.28	22,505.28	.00	22,505.28
2022		Total	45,010.56	45,010.56	.00	45,010.56
2021	4		45,110.79	37,989.21	.00	37,989.21
2021	3		44,277.51	31,176.20	1,228.89	32,405.09
2021	2		316.41	.00	.00	.00
2021	1		316.41	.00	.00	.00
2021		Total	90,021.12	69,165.41	1,228.89	70,394.30
2020	4		293.28	.00	.00	.00
2020	3		359.76	.00	.00	.00
2020	2		306.29	.00	.00	.00
2020	1		306.31	.00	.00	.00
2020		Total	1,265.64	.00	.00	.00
2019	4		301.37	.00	.00	.00
2019	3		301.38	.00	.00	.00
2019	2		301.38	.00	.00	.00
2019	1		301.38	.00	.00	.00
2019		Total	1,204.51	.00	.00	.00

Other Delinquent Balances: .00 Interest Date: 10/22/21

Other APR2 Threshold Amt: .00 Per Diem: 15.1714 Last Payment Date: 04/29/2021

TOTAL TAX BALANCE DUE

Principal: 69,165.41 Penalty: .00
 Misc. Charges: .00 Interest: 1,228.89 Total: 70,394.30

* Indicates Adjusted Billing in a Tax Quarter.

Consolidated
to this
block/lot

Block: 1189

Lot: 4

Notes Exist

Qualifier:

Owner:

Prop Loc: WS EAST STATE 482N FEDERAL

Account Id: 00025038

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-153.43	-153.43	.00	-153.43
2021	3		-153.44	-153.44	.00	-153.44
2021	2		153.43	.00	.00	.00
2021	1		153.44	.00	.00	.00
2021	Total		.00	-306.87	.00	-306.87
2020	4		142.22	.00	.00	.00
2020	3		174.46	.00	.00	.00
2020	2		148.52	.00	.00	.00
2020	1		148.54	.00	.00	.00
2020	Total		613.74	.00	.00	.00
2019	4		146.15	.00	.00	.00
2019	3		146.15	.00	.00	.00
2019	2		147.68	.00	.00	.00
2019	1		147.71	.00	.00	.00
2019	Total		587.69	.00	.00	.00

TOTAL TAX BALANCE DUE

Principal: -306.87 Penalty: .00
 Misc. Charges: .00 Interest: .00 Total: -306.87

* Indicates Adjusted Billing in a Tax Quarter.

Notes Exist

Block: 1189

Lot: 1

Qualifier:

Owner:

Prop Loc: NS FEDERAL 150 E 19TH ST

Account Id: 00025035

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-1,019.98	-1,019.98	.00	-1,019.98
2021	3		-1,019.99	-1,019.99	.00	-1,019.99
2021	2		1,019.98	.00	.00	.00
2021	1		1,019.99	.00	.00	.00
2021		Total	.00	-2,039.97	.00	-2,039.97
2020	4		945.44	.00	.00	.00
2020	3		1,159.70	.00	.00	.00
2020	2		987.39	.00	.00	.00
2020	1		987.41	.00	.00	.00
2020		Total	4,079.94	.00	.00	.00
2019	4		547.54	.00	.00	.00
2019	3		547.55	.00	.00	.00
2019	2		1,405.82	.00	.00	.00
2019	1		1,405.83	.00	.00	.00
2019		Total	3,906.74	.00	.00	.00

Other Delinquent Balances: .00 Interest Date: 10/22/21

Other APR2 Threshold Amt: .00 Per Diem: .0000 Last Payment Date: 04/29/2021

TOTAL TAX BALANCE DUE

Principal: -2,039.97 Penalty: .00
 Misc. Charges: .00 Interest: .00 Total: -2,039.97

* Indicates Adjusted Billing in a Tax Quarter.

Notes Exist

Block: 1185

Lot: 2

Qualifier:

Owner:

Prop Loc: 1799 FEDERAL ST

Account Id: 00025022

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-765.58	-765.58	.00	-765.58
2021	3		-765.59	-765.59	.00	-765.59
2021	2		765.58	.00	.00	.00
2021	1		765.59	.00	.00	.00
2021		Total	.00	-1,531.17	.00	-1,531.17
2020	4		709.63	.00	.00	.00
2020	3		870.46	.00	.00	.00
2020	2		741.11	.00	.00	.00
2020	1		741.14	.00	.00	.00
2020		Total	3,062.34	.00	.00	.00
2019	4		729.20	.00	.00	.00
2019	3		729.21	.00	.00	.00
2019	2		736.95	.00	.00	.00
2019	1		736.98	.00	.00	.00
2019		Total	2,932.34	.00	.00	.00
2019			736.95	.00	.00	.00

Other Delinquent Balances: .00 Interest Date: 10/22/21

Other APR2 Threshold Amt: .00 Per Diem: .0000 Last Payment Date: 04/29/2021

TOTAL TAX BALANCE DUE

Principal: -1,531.17 Penalty: .00
 Misc. Charges: .00 Interest: .00 Total: -1,531.17

* Indicates Adjusted Billing in a Tax Quarter.

Block: 1185

Lot: 1

Notes Exist

Qualifier:

Owner:

Prop Loc: NE FEDERAL & 17TH ST

Account Id: 00025021

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-740.94	-740.94	.00	-740.94
2021	3		-740.94	-740.94	.00	-740.94
2021	2		740.94	.00	.00	.00
2021	1		740.94	.00	.00	.00
2021		Total	.00	-1,481.88	.00	-1,481.88
2020	4		586.79	.00	.00	.00
2020	3		842.44	.00	.00	.00
2020	2		717.25	.00	.00	.00
2020	1		717.28	.00	.00	.00
2020		Total	2,963.76	.00	.00	.00
2019	4		705.73	.00	.00	.00
2019	3		705.73	.00	.00	.00
2019	2		713.23	.00	.00	.00
2019	1		713.25	.00	.00	.00
2019		Total	2,837.94	.00	.00	.00

Other Delinquent Balances:

Interest Date: 10/22/21

Interest Date

Other APR2 Threshold Amt:

Per Diem:

Last Payment Date: 04/29/2021

TOTAL TAX BALANCE DUE

Principal: -1,481.88

Penalty: .00

Misc. Charges: .00

Interest: .00

Total: -1,481.88

* Indicates Adjusted Billing in a Tax Quarter.

Block: 1190

Lot: 1

Notes Exist

Qualifier:

Owner:

Prop Loc: 1999 COOPER ST

Account Id: 0025039

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-678.13	-678.13	.00	-678.13
2021	3		-678.14	-678.14	.00	-678.14
2021	2		678.13	.00	.00	.00
2021	1		678.14	.00	.00	.00
2021		Total	.00	-1,356.27	.00	-1,356.27
2020	4		628.57	.00	.00	.00
2020	3		771.03	.00	.00	.00
2020	2		656.46	.00	.00	.00
2020	1		656.48	.00	.00	.00
2020		Total	2,712.54	.00	.00	.00
2019	4		645.91	.00	.00	.00
2019	3		645.91	.00	.00	.00
2019	2		652.78	.00	.00	.00
2019	1		652.79	.00	.00	.00
2019		Total	2,597.39	.00	.00	.00
2019			254.06	.00	.00	.00

Other Delinquent Balances:

Interest Date: 10/22/21

Other APR2 Threshold Amt:

Per Diem: .0000

Last Payment Date: 04/29/2021

TOTAL TAX BALANCE DUE

Principal: -1,356.27

Penalty: .00

Misc. Charges:

Interest: .00

Total: -1,356.27

* Indicates Adjusted Billing in a Tax Quarter.

Block: 1188

Lot: 4

Notes Exist

Qualifier:

Owner:

Prop Loc: 1895 FEDERAL ST

Account Id: 00025034

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-1,427.02	-1,427.02	.00	-1,427.02
2021	3		-1,427.03	-1,427.03	.00	-1,427.03
2021	2		1,427.02	-5,979.67	.00	-5,979.67
2021	1		1,427.03	.00	.00	.00
2021		Total	.00	-8,833.72	.00	-8,833.72
2020	4		1,322.73	.00	.00	.00
2020	3		1,622.50	.00	.00	.00
2020	2		1,381.42	.00	.00	.00
2020	1		1,381.45	.00	.00	.00
2020		Total	5,708.10	.00	.00	.00
2019	4		-7,270.91	.00	.00	.00
2019	3		-7,270.91	.00	.00	.00
2019	2		10,003.79	.00	.00	.00
2019	1		10,003.81	.00	.00	.00
2019		Total	5,465.78	.00	.00	.00

Other Delinquent Balances:

Interest Date: 10/22/21

Interest Date:

Other APR2 Threshold Amt:

Per Diem:

Last Payment Date:

TOTAL TAX BALANCE DUE

Principal: -8,833.72

Penalty: .00

Misc. Charges: .00

Interest: .00

Total: -8,833.72

* Indicates Adjusted Billing in a Tax Quarter.

Notes Exist

Block: 1189

Lot: 3

Qualifier:

Owner:

Prop Loc: 165 EAST STATE ST

Account Id: 00025037

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	4		-1,389.66	-1,389.66	.00	-1,389.66
2021	3		-1,389.66	-1,389.66	.00	-1,389.66
2021	2		1,389.66	.00	.00	.00
2021	1		1,389.66	.00	.00	.00
2021	Total		.00	-2,779.32	.00	-2,779.32
2020	4		1,288.89	.00	.00	.00
2020	3		1,500.02	.00	.00	.00
2020	2		1,345.26	.00	.00	.00
2020	1		1,345.27	.00	.00	.00
2020	Total		5,558.64	.00	.00	.00
2019	4		988.42	.00	.00	.00
2019	3		988.43	.00	.00	.00
2019	2		1,672.89	.00	.00	.00
2019	1		1,672.92	.00	.00	.00
2019	Total		5,322.66	.00	.00	.00

Other Delinquent Balances:

Interest Date: 10/22/21

Interest Detail

Other APR2 Threshold Amt:

Per Diem: .0000

Last Payment Date: 04/29/2021

TOTAL TAX BALANCE DUE

Principal: -2,779.32

Penalty: .00

Misc. Charges: .00

Interest: .00

Total: -2,779.32

* Indicates Adjusted Billing in a Tax Quarter.

October 22, 2021
11:32 AM

CAMDEN CITY
Adjustment Batch Verification Listing

Page No: 1

Batch Id: LMR

Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name	Principal	Install Int	Interest	Total	Seq
1189.	4.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			153.44	0.00	0.00	153.44	1
2021	4	10/22/21	069		to block 1188/3			153.43	0.00	0.00	153.43	2
					Acct Total:			306.87	0.00	0.00	306.87	
1188.	4.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	2	10/22/21	069		to block 1188/3			5,979.67	0.00	0.00	5,979.67	3
2021	3	10/22/21	069		to block 1188/3			1,427.03	0.00	0.00	1,427.03	4
2021	4	10/22/21	069		to block 1188/3			1,427.02	0.00	0.00	1,427.02	5
					Acct Total:			8,833.72	0.00	0.00	8,833.72	
1190.	1.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			678.14	0.00	0.00	678.14	6
2021	4	10/22/21	069		to block 1188/3			678.13	0.00	0.00	678.13	7
					Acct Total:			1,356.27	0.00	0.00	1,356.27	
1185.	1.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			740.94	0.00	0.00	740.94	8
2021	4	10/22/21	069		to block 1188/3			740.94	0.00	0.00	740.94	9
					Acct Total:			1,481.88	0.00	0.00	1,481.88	
1185.	2.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			765.59	0.00	0.00	765.59	10
2021	4	10/22/21	069		to block 1188/3			765.58	0.00	0.00	765.58	11
					Acct Total:			1,531.17	0.00	0.00	1,531.17	
1188.	1.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			946.85	0.00	0.00	946.85	12
2021	4	10/22/21	069		to block 1188/3			946.84	0.00	0.00	946.84	13
					Acct Total:			1,893.69	0.00	0.00	1,893.69	
1189.	1.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			1,019.99	0.00	0.00	1,019.99	14
2021	4	10/22/21	069		to block 1188/3			1,019.98	0.00	0.00	1,019.98	15
					Acct Total:			2,039.97	0.00	0.00	2,039.97	
1189.	3.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		to block 1188/3			1,389.66	0.00	0.00	1,389.66	16
2021	4	10/22/21	069		to block 1188/3			1,389.66	0.00	0.00	1,389.66	17
					Acct Total:			2,779.32	0.00	0.00	2,779.32	
1188.	3.				Tax		1828 REALTY ASSOCIATES, LLC					
2021	3	10/22/21	069		from consolidated to			13,101.31-	0.00	0.00	13,101.31-	18
2021	4	10/22/21	069		from consolidated to			7,121.58-	0.00	0.00	7,121.58-	19
					Acct Total:			20,222.89-	0.00	0.00	20,222.89-	

There are NO errors in this listing.

October 22, 2021
11:32 AM

CAMDEN CITY
Adjustment Batch Verification Listing

Page No: 2

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2021							
069	Per Resolution	<u>19</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u> </u>
		19	0.00	0.00	0.00	0.00	
 Totals for All Years:							
		19	0.00	0.00	0.00	0.00	

October 22, 2021
11:32 AM

CAMDEN CITY
Adjustment Batch Update Report

Page No: 1

Batch: LMR	Updated Entries:	19	Ref Num:	135380	
Updated Prin:	0.00	Updated Instl Int:	0.00	Updated Interest:	0.00

AV:dh
12-14-21

R-23

**RESOLUTION AUTHORIZING THE TRANSFER OF CREDIT FROM
BLOCK/LOT- 606/13 TO BE MOVED TO BLOCK/LOT 606/14**

WHEREAS, Block/Lot-606/13 was consolidated in 2020 for the 2021 tax year; and

WHEREAS, the Tax Collector is requesting that City Council allow her to transfer credits totaling \$325.95 from Block/Lot- 606/13 to Block/Lot 606/14; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized to transfer credits as follows:

Transfer Amount: \$325.95
From: Block/Lot-606/13
To: Block/Lot-606/14

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: October 13, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to transfer credit.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the amount of \$325.95 from block/lot, 606/13 to be moved to Block 606/14. All lots have been consolidated to one deed as of August 27, 2020 for the 2021 tax year.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	10/26/21	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10.27.21	_____
Received by City Attorney:	11/23/21	_____

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

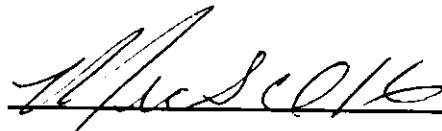
******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO TRANSFER CREDIT”



Michelle D. Hill, Tax Collector

10/26/21

Date

Tax Account Maintenance

Block: 606

Lot: 14

Qualifier:

Owner: IBENECH, JANE

Prop Loc: 840 WOODLAND AVE

Account Id: 00011033

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	3		692.21	692.21	10.15	702.36
2021	2		85.86	.00	.00	.00
2021	1		85.86	.00	.00	.00
2021		Total	863.93	692.21	10.15	702.36
2020	4		79.59	.00	.00	.00
2020	3		97.63	.00	.00	.00

Other Delinquent Balances:

.00 Interest Date: 10/07/21

Other APR2 Threshold Amt:

.00 Per Diem:

.1538

Last Payment Date:

06/18/2021

TOTAL TAX BALANCE DUE

Principal:

692.21

Penalty:

.00

Misc. Charges:

.00

Interest:

10.15

Total:

~~702.36~~ 327.22

* Indicates Adjusted Billing in a Tax Quarter.

Make adjustment
 move credit to this
 Block/Lot

Tax Account Maintenance

Block: 606

Lot: 13

Qualifier:

Owner:

Prop Loc: 842 WOODLAND AVE

Account Id: 00011032

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	3		-325.95	-325.95	.00	-325.95
2021	2		325.95	.00	.00	.00
2021	1		325.95	.00	.00	.00
2021		Total	325.95	-325.95	.00	-325.95
2020	4		302.13	.00	.00	.00
2020	2		370.60	.00	.00	.00

Other Delinquent Balances:

.00 Interest Date: 10/07/21

Other APR2 Threshold Amt:

.00 Per Diem:

.0000 Last Payment Date:

06/18/2021

TOTAL TAX BALANCE DUE

Principal:

-325.95 Penalty:

.00

Misc. Charges:

.00 Interest:

.00 Total:

-325.95

* Indicates Adjusted Billing in a Tax Quarter.

October 13, 2021
09:12 AM

CAMDEN CITY
Adjustment Batch Verification Listing

Page No: 1

Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
606.	2021	3	10/13/21	069		Tax Transfer to Lot 14		IBENECHÉ, JANE 325.95		0.00	0.00	325.95	1
606.	2021	3	10/13/21	069		Tax Transfer to Lot 14		IBENECHÉ, JANE 325.95-		0.00	0.00	325.95-	2

There are NO errors in this listing.

October 13, 2021
09:12 AM

CAMDEN CITY
Adjustment Batch Verification Listing

Page No: 2

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2021							
069	Per Resolution	<u>2</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u> </u>
		2	0.00	0.00	0.00	0.00	
Totals for All Years:							
		2	0.00	0.00	0.00	0.00	

October 13, 2021
09:12 AM

CAMDEN CITY
Adjustment Batch Update Report

Page No: 1

Batch: LMR	Updated Entries:	2	Ref Num:	135317	
Updated Prin:	0.00	Updated Instl Int:	0.00	Updated Interest:	0.00

MBS:dh
12-14-21

R-24

**RESOLUTION AUTHORIZING CANCELLATION OF STALE DATED CHECKS
IN THE AMOUNT OF \$952,971.86**

WHEREAS, the Department of Finance desires to cancel stale dated checks from various accounts in the total amount of \$952,971.86; and

WHEREAS, the Treasurer is requesting Council Action to authorize the cancellation of stale checks from various accounts attached hereto as Exhibit "A"; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Treasurer is hereby authorized to cancel the stale dated checks attached hereto as Exhibit "A."

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

5

City of Camden
State Dated Check
Prior to October 31, 2020

Account Name: General Account
Account Ending in Number: xx3487

	<u>Check Date</u>	<u>Check #</u>	<u>Check Amount</u>	
1	1/25/2019	131193	\$	60.00
2	3/8/2019	131389	\$	7,792.40
3	7/26/2019	132195	\$	389.99
4	8/9/2019	132279	\$	120.00
5	8/16/2019	132334	\$	31.22
6	8/19/2019	132351	\$	1,915.52
7	8/29/2019	132444	\$	1,000.00
8	11/1/2019	132877	\$	50.00
9	11/8/2019	132889	\$	635.00
10	11/15/2019	132934	\$	75.60
11	11/15/2019	132954	\$	95.00
12	11/15/2019	132963	\$	4,476.25
13	11/22/2019	132969	\$	250.00
14	11/22/2019	132972	\$	29,442.60
15	11/22/2019	132977	\$	594.70
16	11/22/2019	132978	\$	47.88
17	11/22/2019	132979	\$	21.60
18	11/22/2019	132980	\$	1,166.50
19	11/22/2019	132983	\$	23,896.78
20	11/22/2019	132988	\$	2,500.00
21	11/22/2019	132991	\$	157.07
22	11/22/2019	132993	\$	627.30
23	11/22/2019	132996	\$	376.74
24	11/22/2019	132997	\$	23.80
25	11/22/2019	133011	\$	13,422.78
26	11/22/2019	133012	\$	545.91
27	11/27/2019	133018	\$	425.00
28	11/27/2019	133019	\$	15,262.04
29	11/27/2019	133020	\$	2,160.00
30	11/27/2019	133021	\$	495.00
31	11/27/2019	133022	\$	294.00
32	11/27/2019	133023	\$	383.70
33	11/27/2019	133024	\$	48.60
34	11/27/2019	133026	\$	32.08
35	11/27/2019	133027	\$	1,014.00
36	11/27/2019	133030	\$	52.55
37	11/27/2019	133031	\$	4,170.52
38	11/27/2019	133033	\$	183.85
39	11/27/2019	133034	\$	1,620.00
40	11/27/2019	133035	\$	13,676.47
41	11/27/2019	133037	\$	300.59
42	11/27/2019	133038	\$	117,143.97
43	11/27/2019	133039	\$	35.00
44	11/27/2019	133040	\$	1,477.88
45	11/27/2019	133041	\$	420.00
46	11/27/2019	133042	\$	3,551.55
47	11/27/2019	133043	\$	1,120.00
48	3/6/2020	133551	\$	30.29
49	6/19/2020	134047	\$	500.00
50	6/26/2020	134098	\$	60.00
51	6/26/2020	134099	\$	60.00
52	6/26/2020	134129	\$	60.00
53	6/26/2020	134130	\$	60.00

Account Name: CDBG
Account Ending in Number: xx3718

	<u>Check Date</u>	<u>Check #</u>	<u>Check Amount</u>	
54	11/20/2020	25320	\$	2,125.00

Account Name: Home
Account Ending in Number: xx3643

	<u>Check Date</u>	<u>Check #</u>	<u>Check Amount</u>	
55	5/24/2019	12838	\$	1,003.00
56	5/24/2019	12855	\$	918.00
57	4/30/2020	13201	\$	889.00

Account Name: Camden Housing Voucher Program
Account Ending in Number: xx3808

	<u>Check Date</u>	<u>Check #</u>	<u>Check Amount</u>	
58	4/30/2020	11941	\$	889.00

Account Name: Qual-Lynx
Account Ending in Number: xx4526

	<u>Check Date</u>	<u>Check #</u>	<u>Check Amount</u>	
59	12/12/2019	602425	\$	0.10
60	1/9/2020	602490	\$	482.00
61	2/27/2020	602622	\$	270.00
62	3/12/2021	602637	\$	2,141.45
63	5/21/2020	602739	\$	25.50
64	7/2/2020	602789	\$	35.25
65	9/10/2020	602891	\$	746.73
66	10/1/2020	602924	\$	34,468.00

Account Name: Insurance Fund
Account Ending in Number: xx3544

	<u>Check Date</u>	<u>Check#</u>	<u>Check Amount</u>	
67	1/11/2019	19109	\$	804.00
68	4/12/2019	19204	\$	337.50
69	8/23/2019	19443	\$	1,626.00
70	8/23/2019	19531	\$	813.00
71	8/23/2019	19583	\$	1,626.00
72	1/10/2020	19754	\$	813.00
73	1/10/2020	19767	\$	1,626.00
74	1/10/2020	19823	\$	813.00
75	9/10/2020	20552	\$	867.60

Account Name: 3rd Party Lienholders
Account Ending in Number: xx3552

	<u>Check Date</u>	<u>Check#</u>	<u>Check Amount</u>	
76	8/16/2016	13868	\$	1,885.68
77	10/23/2015	30917	\$	387.56
78	8/16/2016	31870	\$	663.69

79	10/3/2016	32785	\$	621.62
80	8/17/2018	36369	\$	1,283.63
81	10/9/2018	36741	\$	1,880.52
82	12/20/2018	37415	\$	2,254.32
83	2/7/2019	37698	\$	1,118.26
84	2/7/2019	37699	\$	582.86
85	2/7/2019	37700	\$	2,204.47
86	2/7/2019	37701	\$	4,988.96
87	2/7/2019	37702	\$	1,105.02
88	4/24/2019	37966	\$	912.59
89	4/24/2019	37967	\$	9,447.07
90	4/24/2019	37968	\$	581.70
91	4/24/2019	37969	\$	6,787.92
92	4/24/2019	37970	\$	3,444.13
93	12/3/2019	38793	\$	1,891.19

Account Name: Payroll
Account Ending in Number: xx3502

	<u>Check Date</u>	<u>Check#</u>		<u>Check Amount</u>
94	7/29/2016	35759	\$	34.00
95	8/26/2016	35806	\$	5,123.56
96	8/26/2016	35807	\$	2,310.00
97	8/26/2016	35809	\$	15,140.00
98	8/26/2016	35810	\$	5,037.00
99	8/26/2016	35811	\$	450.00
100	8/26/2016	35812	\$	2,490.00
101	8/26/2016	35819	\$	5,833.43
102	8/26/2016	1178041	\$	58.38
103	8/26/2016	1178172	\$	1.27
104	8/26/2016	1178206	\$	306.49
105	8/26/2016	1178415	\$	3.84
106	8/26/2016	1178418	\$	3.85
107	9/9/2016	35826	\$	34.00
108	9/9/2016	1178500	\$	2.41
109	9/23/2016	1178867	\$	0.01
110	9/23/2016	1178960	\$	39.08
111	10/7/2016	35878	\$	68.00
112	10/7/2016	35879	\$	10.00
113	10/7/2016	35880	\$	19.06
114	10/7/2016	35893	\$	4,949.88
115	10/7/2016	35904	\$	2,430.00
116	10/7/2016	1099060	\$	280.00
117	10/7/2016	1179133	\$	137.70
118	10/7/2016	1179176	\$	45.68
119	10/21/2016	1179302	\$	0.73
120	10/21/2016	1179395	\$	52.26
121	10/21/2016	1179462	\$	31.68
122	10/21/2016	1179500	\$	1,517.43
123	11/4/2016	35944	\$	21,276.92
124	11/4/2016	1179645	\$	56.92
125	11/18/2016	1180175	\$	69.43
126	12/2/2016	36012	\$	2,400.00

127	12/2/2016	1180386	\$	49.12
128	12/30/2016	1180767	\$	45.73
129	1/13/2017	36065	\$	7,487.03
130	1/13/2017	36068	\$	36,625.00
131	1/13/2017	36088	\$	14.45
132	1/13/2017	1180940	\$	15,570.54
133	1/13/2017	1181077	\$	181.42
134	2/10/2017	36139	\$	5,308.39
135	2/10/2017	1181298	\$	1,734.32
136	2/10/2017	1181363	\$	69.66
137	2/10/2017	1181426	\$	9,321.72
138	2/24/2017	36176	\$	500.00
139	2/24/2017	1181480	\$	1,877.71
140	2/24/2017	1181555	\$	16.35
141	2/24/2017	1181615	\$	9,161.80
142	2/24/2017	1181636	\$	17,184.94
143	2/27/2017	36189	\$	190.00
144	3/10/2017	1181739	\$	52.37
145	3/24/2017	1181846	\$	69.25
146	3/24/2017	1181924	\$	50.23
147	3/24/2017	1181928	\$	10.58
148	4/7/2017	1182113	\$	16.34
149	4/21/2017	36295	\$	2,253.27
150	5/5/2017	1182479	\$	162.12
151	5/5/2017	1182501	\$	121.05
152	5/19/2017	1182725	\$	52.36
153	5/19/2017	1182811	\$	1,247.95
154	7/14/2017	1183535	\$	25,204.45
155	7/28/2017	1099117	\$	14.54
156	7/28/2017	1099119	\$	7.27
157	7/28/2017	1183805	\$	9,122.47
158	7/28/2017	1183808	\$	3,684.13
159	7/28/2017	1183821	\$	3,052.30
160	7/28/2017	1183977	\$	46.33
161	8/11/2017	1184223	\$	3,905.83
162	8/11/2017	1184314	\$	65.88
163	8/25/2017	1184921	\$	309.47
164	9/8/2017	1185400	\$	138.58
165	9/22/2017	36595	\$	5,302.56
166	10/6/2017	36600	\$	5,277.88
167	10/6/2017	36601	\$	129.40
168	10/6/2017	1185671	\$	2,962.33
169	11/3/2017	1186038	\$	2,146.50
170	11/3/2017	1186113	\$	455.55
171	11/10/2017	1186200	\$	4,044.21
172	11/10/2017	1186209	\$	2,358.95
173	11/10/2017	1186294	\$	59.13
174	11/10/2017	1186326	\$	605.56
175	11/10/2017	1186414	\$	2,651.03
176	11/17/2017	1186674	\$	154.45
177	12/1/2017	36712	\$	1,240.00
178	12/1/2017	1186682	\$	1,043.20
179	12/7/2017	1181164	\$	52.36

180	1/12/2018	1187428	\$	287.02
181	1/12/2018	1187473	\$	194.46
182	1/18/2018	3689	\$	25.00
183	1/26/2018	1187659	\$	22.72
184	2/23/2018	36911	\$	184.31
185	2/23/2018	36912	\$	129.40
186	2/23/2018	1188002	\$	1,734.51
187	2/23/2018	1188005	\$	335.21
188	2/23/2018	1188007	\$	2,200.06
189	3/23/2018	1188362	\$	2,068.99
190	4/20/2018	1188771	\$	0.16
191	5/18/2018	1189073	\$	1,923.89
192	5/18/2018	1189181	\$	246.17
193	6/14/2018	37074	\$	1.52
194	6/14/2018	37080	\$	8.36
195	6/14/2018	37082	\$	627.67
196	7/13/2018	37133	\$	120.28
197	7/13/2018	37140	\$	55.00
198	7/13/2018	37143	\$	14.45
199	8/10/2018	37187	\$	153.38
200	8/10/2018	37208	\$	153.38
201	8/10/2018	1190494	\$	39.72
202	8/10/2018	1190550	\$	292.35
203	8/10/2018	1190582	\$	281.27
204	8/10/2018	1190837	\$	23.33
205	8/10/2018	1190908	\$	292.35
206	8/14/2018	37188	\$	204.10
207	9/7/2018	1191314	\$	153.30
208	9/7/2018	1191373	\$	171.89
209	9/7/2018	1191374	\$	171.89
210	9/7/2018	1191394	\$	156.27
211	9/7/2018	1191452	\$	487.59
212	9/21/2018	37249	\$	6.38
213	9/21/2018	1191563	\$	11.40
214	9/21/2018	1191673	\$	257.49
215	9/21/2018	1191676	\$	362.31
216	10/5/2018	37266	\$	24,304.50
217	10/5/2018	1191736	\$	209.92
218	10/5/2018	1191752	\$	154.87
219	10/5/2018	1191791	\$	167.65
220	10/5/2018	1191809	\$	1,579.17
221	10/19/2018	37278	\$	22,090.00
222	10/19/2018	37293	\$	6.38
223	10/19/2018	37302	\$	2,775.00
224	10/19/2018	1191933	\$	82.08
225	11/30/2018	37352	\$	6,299.78
226	11/30/2018	37354	\$	2,775.00
227	11/30/2018	1192480	\$	1,857.58
228	12/4/2018	37368	\$	920.00
229	12/7/2018	1192595	\$	1,038.62
230	12/7/2018	1192605	\$	206.11
231	12/7/2018	1192607	\$	231.85
232	12/14/2018	37372	\$	6,174.78

233	12/14/2018	37377	\$	61.00
234	12/14/2018	37383	\$	2,125.68
235	12/14/2018	37384	\$	100.00
236	12/14/2018	37394	\$	56.00
237	12/14/2018	1192940	\$	2,875.97
238	12/28/2018	1192958	\$	822.52
239	12/28/2018	1192999	\$	3,164.25
240	1/11/2019	1099220	\$	472.23
241	2/8/2019	37486	\$	4,710.09
242	2/9/2019	37488	\$	975.00
243	2/22/2019	1193771	\$	913.54
244	3/8/2019	1193822	\$	743.47
245	3/22/2019	37548	\$	2,790.00
246	3/22/2019	1194137	\$	1,548.37
247	4/5/2019	1194144	\$	1,017.55
248	4/5/2019	1194292	\$	914.17
249	4/19/2019	1194325	\$	1,368.42
250	4/19/2019	1194340	\$	547.85
251	5/3/2019	37630	\$	3,291.35
252	5/3/2019	1194482	\$	1,111.93
253	5/3/2019	1194508	\$	1,000.24
254	5/3/2019	1194630	\$	1,350.59
255	5/17/2019	37637	\$	4,805.83
256	5/17/2019	37920	\$	1,345.10
257	5/17/2019	1194689	\$	2,297.06
258	5/17/2019	1194691	\$	667.27
259	5/17/2019	1194706	\$	141.02
260	5/17/2019	1194806	\$	1,359.58
261	7/12/2019	37745	\$	55.22
262	7/12/2019	1195357	\$	14,078.83
263	7/12/2019	1195445	\$	307.90
264	7/26/2019	37764	\$	90.00
265	7/26/2019	1195558	\$	1,022.98
266	8/9/2019	1195815	\$	1,640.69
267	8/23/2019	37794	\$	1,933.06
268	8/23/2019	1196073	\$	22.73
269	9/6/2019	1099311	\$	160.80
270	9/6/2019	1099375	\$	48.69
271	9/6/2019	1196469	\$	36.79
272	9/6/2019	10993713	\$	536.66
273	9/20/2019	37853	\$	1,933.06
274	9/20/2019	1196562	\$	2,250.66
275	9/20/2019	1196568	\$	1,094.43
276	9/27/2019	1196691	\$	6,697.72
277	9/27/2019	1196693	\$	8,203.33
278	9/27/2019	1196697	\$	8,945.09
279	9/27/2019	1196701	\$	5,392.81
280	9/27/2019	1196713	\$	8,865.61
281	9/27/2019	1196714	\$	9,754.93
282	9/27/2019	1196723	\$	7,268.96
283	9/27/2019	1196727	\$	8,838.33
284	9/27/2019	1196733	\$	8,244.79
285	10/14/2019	1196814	\$	12.82
286	10/18/2019	1197077	\$	998.34
287	11/1/2019	37919	\$	117.64
288	11/15/2019	1197378	\$	285.18
289	12/5/2019	37443	\$	219.74

290	12/5/2019	37460	\$	7.35
291	12/6/2019	1197637	\$	206.12
292	12/6/2019	1197681	\$	550.65
293	12/6/2019	1197801	\$	197.42
294	12/13/2019	37964	\$	6,074.36
295	12/13/2019	37969	\$	3,369.70
296	12/13/2019	37972	\$	23,401.50
297	12/27/2019	38001	\$	21,467.00
298	1/15/2020	38030	\$	10.00
299	1/24/2020	1198318	\$	6,063.18
300	1/24/2020	1198345	\$	7,198.74
301	1/24/2020	1198359	\$	200.00
302	1/24/2020	1198365	\$	193.56
303	2/7/2020	1198617	\$	2,114.02
304	2/21/2020	38077	\$	4,348.83
305	2/21/2020	38083	\$	2,475.58
306	3/6/2020	38095	\$	4,348.83
307	3/6/2020	38101	\$	2,475.58
308	3/6/2020	38104	\$	3,354.78
309	3/20/2020	1199001	\$	197.09
310	3/20/2020	1199097	\$	1,484.35
311	3/20/2020	1199098	\$	2,469.49
312	4/3/2020	1199254	\$	3,034.51
313	4/17/2020	1199289	\$	860.09
314	4/17/2020	1199385	\$	1,493.18
315	4/24/2020	1199427	\$	3,706.29
316	5/1/2020	1199455	\$	860.09
317	5/1/2020	1199542	\$	1,443.18
318	5/15/2020	1199607	\$	512.96
319	5/29/2020	1099430	\$	9,672.33
320	5/29/2020	1099432	\$	118.52
321	5/29/2020	1099436	\$	1,487.09
322	5/29/2020	1099437	\$	326.19
323	5/29/2020	1199756	\$	3.70
324	5/29/2020	1199772	\$	830.86
325	6/12/2020	1099447	\$	669.03
326	6/12/2020	1099453	\$	88.83
327	6/12/2020	1199918	\$	11.68
328	6/26/2020	1099465	\$	258.26
329	6/26/2020	1099472	\$	1,577.10
330	6/26/2020	1099474	\$	684.81
331	6/26/2020	1099475	\$	952.07
332	6/26/2020	1199979	\$	860.08
333	6/26/2020	1200018	\$	134.23
334	8/21/2020	1200305	\$	199.87
335	9/4/2020	1200406	\$	399.74
336	9/18/2020	1200515	\$	199.87
337	10/2/2020	1099508	\$	111.98
338	10/2/2020	1200555	\$	459.58
339	10/2/2020	1200566	\$	60.03
340	10/16/2020	1200613	\$	69.72

\$	952,471.86

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date December 14, 2021

TO: Mark Riondino, Business Administrator
FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request: Finance

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CANCELTION OF STALE CHECKS FROM VARIOUS BANK ACCOUNTS HELD BY THE CITY OF CAMDEN TOTALING \$952,971.86.

BRIEF DESCRIPTION OF ACTION: THE DEPARTMENT OF FINANCE DESIRES TO CANCEL STALE DATED CHECKS THAT ARE MORE THAN A YEAR OLD FROM VARIOUS BANK ACCOUNTS IN THE TOTAL AMOUNT OF \$952,471.86. THE CITY OF CAMDEN CHECKS ARE NON-NEGOTIABLE ONE YEAR AFTER THE DATE OF ISSUANCE.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

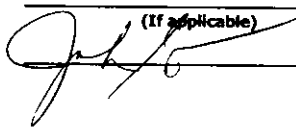
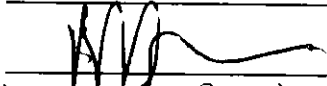
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	11/30/21	 <i>(If applicable)</i>
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12/1/21	
Received by City Attorney:	12/1/21	

(Name) Please Print

(Extension #)

Prepared By: Johanna S. Conyer x 7582

Contact Person: Johanna S. Conyer x7582

******Please attach all supporting documents******

AV:dh
12-14-21

R-25

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO MBA ABSTRACT, INC.**

WHEREAS, MBA Abstract, Inc. paid the 2021 3rd quarter real estate taxes, in the amount of \$508.25, on 1107 Louis Street, Block 1309 Lot 57 ("Property"); and

WHEREAS, the Property Owner also paid the 3rd quarter real estate taxes; and

WHEREAS, the Title company's payment and the property owner's payment have resulted in an overpayment of \$508.25; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to MBA Abstract, Inc., in the amount listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: MBA Abstract, Inc.

Refund amount: \$508.25

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: October 21, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund of \$508.25 for Block 1309 Lot 57 (1107 Louis St) to MBA Abstract, Inc, 2337 Philmont Ave., Suite 103, Huntingdon Valley, PA. 19006. Owner had already paid 3rd quarter taxes.

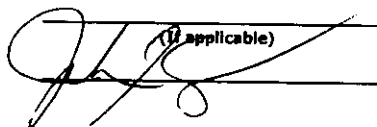
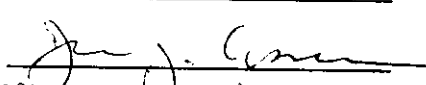
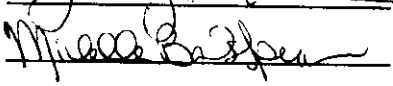
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$508.25

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	10/24/21	 (If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10/27/21	
Received by City Attorney:	11/23/21	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

**CERTIFICATION BY
THE TAX COLLECTOR**

I, as the Tax Collector, do certify that the following
titled Resolution, that is attached, to be presented to Council
for consideration, is correct to the best of my knowledge:

“RESOLUTION TO REFUND”



Michelle D. Hill, Tax Collector

10/26/21

Date

Latricia Robinson

From: Michelle D. Hill
Sent: Thursday, October 14, 2021 11:53 AM
To: Latricia Robinson
Subject: FW: Refund petition

Please confirm credit on the account. If so prepare a council action to refund.

From: Tax
Sent: Thursday, October 14, 2021 11:46 AM
To: Michelle D. Hill <MiHill@ci.camden.nj.us>
Subject: FW: Refund petition

From: TITLES [<mailto:titles@mbaabstract.com>]
Sent: Wednesday, October 13, 2021 2:19 PM
To: Tax <Tax@ci.camden.nj.us>
Subject: Refund petition

Hello,

I would like to request a refund for the property located at 1107 Louis St.

Looks like there's a \$508.25 credit on the account Owner sent payment for 3rd quarter taxes and we also sent payment. Please let me know what else is needed to complete this refund petition.

Thanks,

MBA Abstract, Inc
2337 Philmont Ave
Suite 103
Huntingdon Valley, PA
P:215-947-1717
F: 215-947-3377

 Virus-free. www.avast.com

Tax Account Maintenance

Notes Exist

Block:

Lot: 57

Qualifier:

Owner: LILIAH, ANAND

Prop Loc: 1107 LOUIS ST

Account Id: 00028318

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	3		648.00	-508.25	.00	-508.25
2021	2		596.25	.00	.00	.00
2021	1		596.25	.00	.00	.00
2021	Total		1,840.50	-508.25	.00	-508.25
2020	4		552.67	.00	.00	.00
2020	3		677.93	.00	.00	.00

Other Delinquent Balances:

Interest Date: 10/14/21

Other APR2 Threshold Amt:

Per Diem: .0000

Last Payment Date: 08/19/2021

TOTAL TAX BALANCE DUE

Principal: -508.25 Penalty: .00
 Misc. Charges: .00 Interest: .00 Total: -508.25

* Indicates Adjusted Billing in a Tax Quarter.

October 14, 2021
11:54 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1309. 57.
Owner Name: LILIAH, ANAND

Tax Year: 2021 to 2021
Property Location: 1107 LOUIS ST

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	596.25	596.25	648.00	0.00	1,840.50
Payments:	596.25	596.25	1,156.25	0.00	2,348.75
Balance:	0.00	0.00	508.25-	0.00	508.25-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
		Description								
		Original Billed						1,840.50		1,840.50
11/02/20	1	Payment	001	3792118466	CR	133415	112 WIPP1102	552.67	0.00	1,287.83
		online payment								
03/03/21	1	Payment	001	3800538202	CR	134077	23 WIPP0303	43.58	0.31	1,244.25
		ONLINE PAYMENT								
05/10/21	2	Payment	001	3806608351	CR	134428	110 WIPP0510	596.25	0.00	648.00
		online payment								
08/03/21	3	Payment	001		CS	134916	62 MDR1	560.00	0.00	88.00
08/19/21	3	Payment	001	2109	CK	135003	15 MDR	596.25	0.00	508.25-
		MBA ASSTRACT INC								

Total Principal Balance for Tax Years in Range: 508.25-

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT
AND PAYMENT OF SAME TO THE ORIGINAL HARGROVE DEMOLITION CO.
FOR THE EMERGENCY DEMOLITION OF 1304 MECHANIC STREET, AND STUCCO
THE WALLS OF 1302 & 1306 MECHANIC STREET, CAMDEN, NJ, AND IMPOSE
A MUNICIPAL LIEN AGAINST THE PROPERTY**

WHEREAS, on October 27, 2021, an inspection by the City Construction Official of a building structure took place at 1304 Mechanic Street, Block 1334, Lot 15; and

WHEREAS, upon inspection, the Construction Official determined that the building structure at 1304 Mechanic Street was an unsafe structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

WHEREAS, it was determined that the building structure at 1304 Mechanic Street required emergency demolition, and stucco of adjoining walls at 1302 & 1306 Mechanic Street, removal of debris, final restoration and grading of the property; and

WHEREAS, the City reached out to The Original W. Hargrove Demolition, Inc., for bid of the emergency demolition of 1304 Mechanic Street and stucco of adjoining walls at 1302 & 1306 Mechanic Street, removal of debris, final restoration and grading of the property; and

WHEREAS, the City of Camden received a lump sum bid of \$56,000.00 from The Original W. Hargrove Demolition, Inc., for the emergency demolition, removal of debris and final restoration and grading of the property at 1304 Mechanic Street and stucco of adjoining walls at 1302 & 1306 Mechanic Street, Camden, NJ; and

WHEREAS, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for \$56,000.00 for the emergency demolition, removal of debris, final restoration and grading of 1304 Mechanic Street and stucco of adjoining walls at 1302 & 1306 Mechanic Street, Camden, NJ; and

WHEREAS, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of \$56,000.00 on the property at 1304 Mechanic Street, Block 1334 Lot 15, Camden, NJ or alternatively, to enforce the payment of \$56,000.00, together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris, final restoration and grading of 1304 Mechanic Street and stucco of adjoining walls at 1302 & 1306 Mechanic Street, Camden, NJ; now therefore

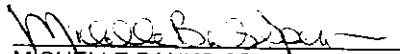
BE IT RESOLVED, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of \$56,000.00 on the property at 1304 Mechanic Street, Block 1334 Lot 15, for the costs incurred for the emergency demolition, removal of debris, final restoration and grading.
2. The municipal lien in the amount of \$56,000.00 for the property at 1304 Mechanic Street, Block 1334 Lot 15, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of \$56,000.00 for the for the demolition, removal of debris, final

restoration and grading at 1304 Mechanic Street, Block 1334 Lot 15, and stucco of adjoining walls at 1302 & 1306 Mechanic Street, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HARGROVE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION 1-01-700-908

AMOUNT: \$56,000.00

- APPROPRIATION RESERVE:

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

- CAPITAL ORDINANCE

AMOUNT:\$

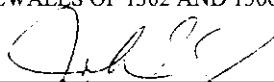
- TRUST ACCOUNT:

AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$56,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING RATIFYING EMERGENCY BID AND PAYMENT OF THE SAME TO THE ORIGINAL W. HARGROVE 1507 STATE STREET, CAMDEN NJ FOR DEMOLITION OF 1304 MECHANIC STREET AND STUCCO OF THE WALLS OF 1302 AND 1306 MECHANIC STREET, CAMDEN. NJ.



Johanna S. Conyer
Director of Finance
Date: 1/17/12

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: NEXT MEETING

TO: Jason J. Asuncion, Business Administrator

DATE: November 16, 2021

FROM: Roberta Pratt

Department Making Request: Purchasing for Public Works

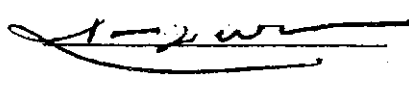
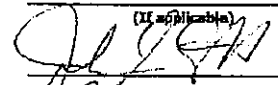
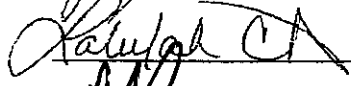
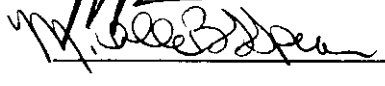
TITLE OF RESOLUTION/ORDINANCE: Ratifying Emergency Bid

BRIEF DESCRIPTION: Ratifying emergency bid and payment of same to The Original W. Hargrove 1507 State Street, Camden New Jersey for demolition of 1304 Mechanic Street and stucco of the walls of 1302 & 1306 Mechanic Street Camden, NJ. The construction Official determined that there was an imminent hazard condition due to the structure. Fax notice to four (4) vendors on November 1, 2021. On November 2, 2021, one (1) responded. The City of Camden Code will impose a municipal lien against this property for the amount of the costs incurred by the City for demolition, removal of debris and final restoration and grading of the property

BIDDING PROCESS: N.J.S.A 40A: 11-6 (EMERGENCY)

APPROPRIATION ACCOUNT(S): 1-01- -700-908

AMOUNT: \$56,000.00

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>11-22-21</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	<u>11/17/21</u>	
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	<u>11/18/2021</u>	
Approved by Business Administrator:	<u>11/24/21</u>	
Received by City Attorney:	<u>11/28/21</u>	
	<u>(Name) Please Print</u>	<u>(Extension #)</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Prepared By: Roberta Pratt
Contact Person: Director Keith Walker

7159
7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	THE ORIGINAL W. HARGROVE DEMOLITION CO.
Purpose or Need for service:	EMERGENCY DEMOLITION OF 1304 MECHANIC STREET AND STUCCO OF THE WALL OF 1302 & 1306 MECHANIC STREET
Contract Award Amount	\$56,000.00
Term of Contract	30 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	ER QUOTES
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01-700-908 Funding Source for this action

[Signature]
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A EL QNH
Certifying Officer

Date 11/18/2021

For LGS use only:

☐ Approved

☐ Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

REQUISITION

NO.

C2101746

SHIP TO

DEPT OF PUBLIC WORKS
101 NEWTON AVENUE
CAMDEN, NJ 08103
ATTN: ANGELA WATKINS

ORDER DATE: 11/15/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR

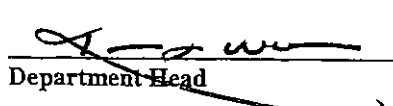
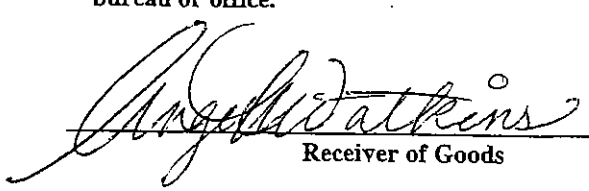
VENDOR #: HAR04

THE ORIGINAL W. HARGROVE
DEMOLITION CO.
1507 STATE STREET
CAMDEN, NJ 08105

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA.	EMERGENCY DEMOLITION 1304 MECHANIC STREET BLOCK 1334, LOT 15	1-01- -700-917 <i>918</i>	56,000.0000	56,000.00
	STUD OF ADJOINING WALLS AT 1302 & 1306 MECHANIC STREET			
			TOTAL	56,000.00

*CITY OF CAMDEN
PURCHASING BUREAU
2021 NOV 15 PM 2:58*

Approved:

I hereby certify that the work or supplies specified are
Necessary for the proper transaction of the business of this
bureau or office.
Department Head11-15-21
Date
Receiver of Goods11/15/21
Date**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL - ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

C2101729

EMERGENCY DEMO RESULTS

**1304 MECHANIC STREET, BLOCK 1334, LOT 15, AND STUCCO OF
ADJOINING WALLS AT 1302 & 1306 MECHANIC STREET**

ER DEMO DUE: TUESDAY, NOVEMBER 2, 2021 @ 9:00 AM

VENDOR	AMOUNT
THE ORIGINAL W. HARGROVE DEMOLITION, INC. CAMDEN, NEW JERSEY	\$56,000.00

Results are for information purpose only. Results are still being reviewed, and will be awarded to the lowest responsible bidder.

lc

"The Original" W. Hargrove Company, Inc.



**1507 State Street
Camden, New Jersey 08105
Telephone #(856)225-1100
Fax #(856)541-0841**

Home Improvement Contractor Cert No. 13VH00250900

Date: 11/02/2021 **Time:** 8:50 AM

ATTN: Lateefa Chandler

Company: City of Camden, Purchasing Dept.

Fax #: #856-541-9668

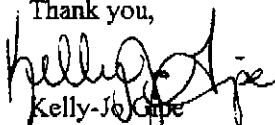
From: Kelly-Jo Gipe

RE: emergency demolition quote for
1304 Mechanic Street
Camden, NJ

Attached please find our proposal for the emergency demolition of the building located
@ 1304 Mechanic Street, Block 1334, Lot 15, in the City of Camden.

Please advise as to bid results as soon as they become available.

Thank you,


Kelly-Jo Gipe
Controller

BID PRICE SHEET

- LUMP SUM PAYMENT FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1304 MECHANIC STREET, BLOCK 1334, LOT 15, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO THE ADJOINING WALLS OF 1302 MECHANIC STREET AND 1306 MECHANIC STREET IN THE CITY OF CAMDEN

\$ 56,000⁰⁰
TOTAL

Total Bid Amount in Words: Fifty Six Thousand Dollars and
00/100

NOTE: THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS, INCLUDING REMOVAL OF ALL DEBRIS, WHETHER ABOVE OR BELOW GROUND, ASBESTOS ABATEMENT, REMOVAL OF ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS, INCLUDING ABOVE GROUND OIL, PROPANE OR OTHER TYPES OF TANKS OR CONTAINERS LOCATED IN THE BASEMENT OF THE STRUCTURE(S) TO BE DEMOLISHED, ALL RESTORATION AND GRADING COSTS AND ALL OTHER COSTS.

PLEASE NOTE: GAS AND ELECTRIC SERVICES TO 1304 MECHANIC STREET, CAMDEN, NEW JERSEY HAVE BEEN DISCONNECTED BY PSE&G.

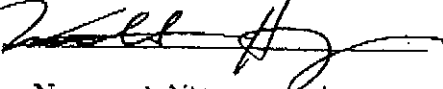
THE ABOVE LUMP SUM PAYMENTS MUST INCLUDE ALL COSTS ASSOCIATED WITH OTHER DISCONNECTION COSTS AS WELL AS DISCONNECTION OF APPURTENANT EQUIPMENT SUCH AS METERS, REGULATORS, AND GAUGES AND THE COORDINATION AND SCHEDULING THEREOF.

PLEASE NOTE: THE BIDDER WILL NOT BE RESPONSIBLE FOR WATER AND SEWER DISCONNECTS OR FOR THE COSTS FOR THESE WATER AND SEWER DISCONNECTS SINCE THE WATER AND SEWER DISCONNECT SERVICES ARE TO BE PROVIDED BY AMERICAN WATER.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrove Demolition Co. Inc.

Bidder's Corporate Officer's Signature: 

Name: William Hargrove

(print name)

Title: President

(print title)

Date: 11/2/2021.



CERTIFICATE OF ENVIRONMENTAL COMPLIANCE

Name of Contractor: "The Original" W. Hargrove Demolition Co. Inc.

I, William Hargrove, hereby agree to hold harmless the City of Camden, its successors and assignees, or its officials, officers, employees and agents, for any injuries to person or property incurred on losses suffered on account of the demolition of

1304 Mechanic Street, Camden, NJ.

I certify upon inspection of the property that there is no asbestos or visible hazardous tanks. The contractor will not be responsible for the removal of subsurface tanks unless otherwise noted by the City of Camden. If either of these items are identified, they will be removed in accordance with applicable federal, state, and local laws, ordinances, rules and regulations. Including, the New Jersey Department of Labor procedures, rules, and regulations, including providing appropriate documents, affidavits and/or certifications and also N.J.S.A 52:27D - 119 et. Seq.

Asbestos

Tanks

Yes

No

Yes

No

____ X _____

X _____

By: [Signature]
William Hargrove, President.

Sworn and subscribed to before me

On this 2nd day of November 2021

[Signature]
NOTARY PUBLIC - Jo Gipe
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES 03/26/2024

CITY OF CAMDEN

EMERGENCY CONTRACT TO PROVIDE FOR THE DEMOLITION OF A RESIDENTIAL PROPERTY, THE REMOVAL OF ALL STRUCTURES, CONTENTS AND ALL OTHER DEBRIS, WHETHER ABOVE OR BELOW GROUND, AT 1304 MECHANIC STREET, BLOCK 1334, LOT 15, FINAL RESTORATION AND GRADING OF THIS PROPERTY AND STUCCO OF THE ADJOINING WALLS OF 1302 MECHANIC STREET AND 1306 MECHANIC STREET IN THE CITY OF CAMDEN

This Emergency Demolition is encompassed by the Standard City Demolition Specifications, which are incorporated by reference and made a part hereto, and the following, special provisions.

On October 27, 2021, the City of Camden Construction Official conducted an inspection of the structure at 1304 Mechanic Street, Block 1334, Lot 15, and determined that it is an unsafe structure and imminent hazard: walls are in immediate danger of collapsing and falling bricks. These unsafe conditions make this structure extremely dangerous to the residents. The Construction Official provided the owner until November 1, 2021 to demolish the structure or correct the unsafe conditions. The owner has failed to do so and the Construction Official has determined that the building structure must be promptly demolished.

By this emergency quote, the City of Camden is seeking one (1) contractor to provide for the demolition of the residential property at 1304 Mechanic Street, Block 1334, Lot 15, the removal of all structures, contents and all other debris, whether above or below ground, and final restoration and grading of the property and stucco the adjoining walls of 1302 Mechanic Street and 1306 Mechanic Street, Camden, New Jersey.

The Contractor must respond by no later than 9:00 a.m. on Tuesday, November 2, 2021. The Purchasing Bureau will contact the successful vendor by telephone with notice to proceed.

Contractor must secure subject site by 12:00 p.m. on Tuesday, November 2, 2021 for public safety. A Portable six-foot (6') metal cyclone fence must be erected around the pedestrian walkway(s) of the structure(s) to be demolished. **(NO EXCEPTIONS). Any immediate hazards [falling debris, etc.] must be corrected at that time.** Actual demolition work must commence by no later than 12:00 p.m. on Wednesday, November 3, 2021.

Contractor shall ensure that dust be kept to a minimum by spraying the site with water during the demolition. Sidewalks should be made passable and left broom clean daily during the course of your demolition operations.

Fax - (856) 541-9668

PAGE 1

Amended at December 7th, 2021 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 3-26, 32-35



CITY COUNCIL AGENDA

DECEMBER 14TH, 2021 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

1. Check registers of the City of Camden for the period of October 26th, 2021 to November 22nd, 2021
2. Payroll register summary for the City of Camden for the pay period of October 29th, 2021 and November 12th, 2021

OLD BUSINESS

Department of Administration

1. Resolution authorizing an execution of a shared services agreement between the City of Camden and the County of Camden for the Workforce Development and Job Training
2. Resolution adopting a revised version of the City of Camden's Personnel policies manual as required by the Camden County Joint Insurance Fund (JIF)

ORDINANCES – FIRST READING

N/A

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Administration

1. An Ordinance further amending and supplementing an Ordinance entitled, “An Ordinance fixing the salary ranges to be paid certain officers and employees in the classified and unclassified service of the City of Camden” adopted December 23, 1982 (MC-1917)

Office of the City Attorney

2. Ordinance authorizing execution amendment to agreement of sale between the City of Camden and St. Joseph's Carpenter Society respecting Cramer Hill Project
3. Ordinance authorizing the transfer of (13) parcels to Watson Street Management and Development Corporation

Department of Planning & Development

4. Ordinance authorizing the street vacation for McGuire Preservation Urban Renewal, LLC for Block 1227, Lots 1-11 (alleys located between Block 1227, Lots 5&6) and (alley located adjacent to the East Property Line of Block 1127, Lots 1-11 and the (west property line of Block 1227, Lot 27) as more particularly set forth in the attached metes and bounds descriptions pursuant to and in accordance with N.J.S.A. 40:67-1, ET SEQ.

Department of Public Works

5. An Ordinance designating restricted residential parking zones for individuals with disabilities of personalized signage to certain areas in the City of Camden as Handicap Parking privileges only
6. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

Department of Administration

7. Ordinance Amending Chapter 7 of the City of Camden City Code, Parking Authority, Formerly Chapter 5; Which was Created by Ordinance No. 1169, Adopted on October 23, 1958, and Further Amended by MC-4810, Adopted on February 21, 2014, to Provide the Parking Authority with the Full Authority as Specified in Parking Authority Law, Including, but Not Limited to, Designating Parking Enforcement Officers with Authority to Issue Summons and to Cause Vehicles Parked, Stored or Abandoned in the City of Camden, in Violation of Law, City Code or Regulations, to be Towed and for the Parking Authority to Cause to be Collected the Costs of Towing and Storage of Said Vehicle.
8. Ordinance Amending Chapter 803 of the City Code, Vehicles Abandoned

9. Ordinance Amending Chapter 815, Vehicles, Immobilization and Impoundment of

RESOLUTIONS

Office of City Council

1. Resolution appointing Alesha Figueroa-Falcon as commissioner of the Housing Authority of the City of Camden for a term of five (5) years, beginning on December 24, 2021 and expiring on December 23, 2026
2. Resolution appointing Tameka Mason as commissioner to the Camden Redevelopment Agency of the City of Camden for a term of five (5) years, beginning on December 24, 2021 and expiring on December 23, 2026

Office of the Municipal Clerk

3. Resolution awarding a contract for extraordinary, unspecifiable services with Night Kitchen Interactive to complete phases 2-3 of the Heritage Tourism Interactive History Mural in the amount not to exceed \$46, 000.00

Office of the City Attorney

4. Resolution authorizing the City to execute a recognition agreement for Cramer Hill Urban Renewal LLC for the Cramer Hill Family Project
5. Resolution authorizing the settlement of litigation
6. Resolution authorizing amendment #1 to contract #03-21-117 with Capehart Scatchard in the amount of \$50,000.00 for ongoing general legal services for the City of Camden

Department of Administration

7. Resolution providing advice and consent to the Mayor's appointment of Timothy Cunningham as Business Administrator
8. Resolution authorizing a contract to Cummins Sales and Service, 2727 Ford Road, Bristol PA 19007 for the engine repair of the Seagrave Fire Apparatus (Engine 1) (by title)
9. Resolution authorizing contracts with certain approved state contract vendors for year 2022
10. Resolution authorizing the renewal agreement between the County of Camden, Camden County Library Commission and the City of Camden for continued operation and maintenance of the Ferry Avenue Library Branch

11. Resolution approving grant agreement with respect to the transfer to the City of Camden of remaining funds held on behalf of the Camden Health & Athletic Association (CHAA)
12. Resolution authorizing a shared services agreement between the City of Camden and the County of Camden for the provision of services coordinating Camden County Capital Infrastructure Projects in the City of Camden
13. Resolution authorizing a contract to Aubrey Group, LLC, 648 Westfield Avenue, Unit 301, Elizabeth, NJ 07208 to provide grant writing services
14. Resolution authorizing the City to purchase sodium chloride from Atlantic Salt Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 under a joint agreement between the City of Camden and Camden County through the Camden County Cooperative Pricing System ID#57-CCCPS, for the one year option

Department of Planning & Development

15. Resolution approving the release of a letter of credit in the amount of \$73,153.20 for the Inner City Baptist Church
16. Resolution authorizing amendment #1 to contract #02-20-103 between the City of Camden & New Life Community Development Corporation
17. Resolution authorizing the execution of a memorandum of agreement (MOA) between the City of Camden, the Housing Authority of the City of Camden (HACC) and Camden Redevelopment Agency (CRA) for the FY20 Choice Neighborhood Implementation Grant
18. Resolution authorizing the acceptance of a 2022 Neighborhood Preservation Program (NPP) Grant in the amount of \$125,000.00 from the State of New Jersey Department of Community Affairs
19. Resolution authorizing the insertion of a grant line item in the FY'22 budget from the State of New Jersey Department of Community Affairs Neighborhood Preservation Program in the amount of \$125,000.00

Department of Finance

20. Resolution authorizing the issuance of various duplicate tax sale certificates
21. Resolution authorizing the refund of unapplied cash to Lonell Jenkins
22. Resolution authorizing the transfer of credit from Block/Lot-1189/4, 1188/1, 1185/2, 1188/1, 1189/1 and 1189/3 to be moved to Block/Lot 1188/3

23. Resolution authorizing the transfer of credit from Block/Lot-606/13 to be moved to Block/Lot 606/14
24. Resolution authorizing cancellation of stale dated checks in the amount of \$952,971.86
25. Resolution authorizing the refund of unapplied cash to MBA Abstract, Inc.

Department of Public Works

26. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co., for the emergency demolition of 1304 Mechanic Street, and stucco the walls of 1302 & 1306 Mechanic Street, Camden, NJ and impose a municipal lien against the property

Department of Finance

27. Resolution Authorizing Calendar Year 2021 Budget Transfers between Appropriation Accounts Pursuant to N.J.S.A. 40A:4-58

Department of Administration

28. Resolution authorizing contract to New Life CDC to provide emergency warming centers
29. Resolution authorizing contract to Joseph's House of Camden to provide emergency warming centers
30. ~~Resolution authorizing contract to (TBD) to provide emergency warming centers~~
31. Resolution authorizing contract to Proctor Properties to provide emergency warming centers
32. Resolution authorizing a non-fair and open contract for professional services to Biff-Duncan

Department of Finance

33. Resolution authorizing the City of Camden to insert a special item of revenue (grant) in the amount of \$396,571.78 from the Camden Health and Athletic Association of New Jersey Corporation into the City's CY 2021 Budget under PL Chapter 159

Department of Code Enforcement

34. Resolution awarding a contract for extraordinary, unspecifiable services with Homeward Bound Pet Adoption Center, formerly Animal Welfare Society of Camden County Inc. (AWSCC) for animal sheltering and care services

Department of Administration

35. Resolution awarding a fair & open contract for professional services to Appraisal Consultants Corporation to provide property tax assessments as needed for 1 year

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Rev. R-5

MBS/AIV
12-14-21

RESOLUTION AUTHORIZING THE SETTLEMENT OF LITIGATION

WHEREAS, there is now pending before the Superior Court of New Jersey, a case under Docket No. CAM-L-3733-19, entitled Maurice Mazahreh v. City of Camden; and

WHEREAS, this matter has been reviewed and negotiated by and between the parties of this litigation and an agreement has been reached by and between these parties to settle the case with the City of Camden canceling tax sale certificate #19-02273, and interest on subsequent charges, assessed to 1179 Morton, Block 1342 Lot 112, totaling FIFTEEN THOUSAND TWO HUNDRED DOLLARS AND NINETY-FOUR CENTS (\$15,220.94) as of December 14, 2021, and reopening subsequent charges accrued after May 15, 2019, to allow Plaintiff sixty (60) days from the date of entry of the Consent Order for Dismissal to pay the principal amount due as of the date of payment;

WHEREAS, in accordance with this settlement, the City of Camden will cancel tax sale certificate #19-02273, and interest on subsequent charges, totaling FIFTEEN THOUSAND TWO HUNDRED DOLLARS AND NINETY-FOUR CENTS (\$15,220.94), and reopen charges accrued after May 15, 2019 to allow Plaintiff sixty (60) days from the date of entry of the Consent Order for Dismissal to pay the principal amount due as of the date of payment; and

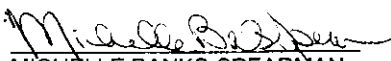
WHEREAS, the specific terms of the agreement are set forth in the attached form of the Consent Order For Dismissal; and

WHEREAS, Council has reviewed said Consent Order for Dismissal and has determined that it is in the best interests of the City of Camden to settle the litigation in the aforesaid matter; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to adhere to the Consent Order For Dismissal and to cancel tax sale certificate #19-02273 to the Property, in the manner set forth in the Consent Order For Dismissal.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Michelle Banks-Spearman, City Attorney
Office of City Attorney
4th Floor - City Hall
P. O. Box 95120
Camden, New Jersey 08101-5120
(856) 757-7170
By: **Amia Valentine**, Assistant City Attorney
Attorney for Defendant, City of Camden
Attorney ID#: 182922017

MAURICE & BASEM MAZAREH	:	SUPERIOR COURT OF NEW JERSEY
	:	CAMDEN COUNTY
Plaintiffs,	:	LAW DIVISION
	:	
vs.	:	CIVIL ACTION
	:	
	:	DOCKET NO.: L-3733-19
	:	
CITY OF CAMDEN	:	
	:	
and	:	CONSENT ORDER FOR DISMISSAL
	:	
AMERICAN WATER OPERATIONS &	:	
MAINTENANCE, LLC,	:	
	:	
Defendant.	:	

THIS MATTER, having been brought before the Court upon application of Defendants, City of Camden ("City") and American Water Operations & Maintenance, LLC ("American Water"), and Plaintiffs, Maurice & Basem Mazareh ("Plaintiffs"), and this matter having been amicably resolved without the need for further proceedings, the parties hereby seek to enter into a Consent Order for Dismissal;

NOW THEREFORE IT IS on this _____ day of _____, 2021, hereby ORDERED that

1. The Complaint is dismissed with prejudice without damages or costs being awarded or assessed to any party.

2. The City will cancel Tax Sale Certificate #19-02273, in the amount of Thirteen Thousand Five Hundred Dollars and Twenty-Six cents (\$13,500.26), and interest on subsequent charges totaling One Thousand Seven Hundred Twenty Dollars and Sixty-Eight cent, accrued and assessed to 1179 Morton Street, also known as Block 1342/Lot 112.
3. Water, sewer and CCMUA usage charges assessed to 1179 Morton Street after May 15, 2019 are valid charges for usage, remain owed to the City, and shall be paid to the appropriate agency within sixty (60) days of entry of this Order.
4. Tax Sale Certificate #19-02391 is a valid lien against 1346 Sheridan Street, also known as Block 1365/Lot 56, and will remain a lien against the property until redeemed in full by Plaintiffs.
5. The City will continue periodic billing for water and sewer service to the properties in accordance with the Camden City Code.
6. The Plaintiffs hereby release the City and American Water Operations & Maintenance, LLC, from all claims respecting the aforementioned tax sale certificates.

Steven J. Polansky, J.S.C.

We hereby consent to the form and entry of the foregoing Order.

CITY OF CAMDEN

Maurice & Basem Mazahreh

By: _____
Amia I. Valentine, Esquire
Assistant City Attorney

By: _____
Vera McCoy, Esquire
Attorney for Plaintiff

AMERICAN WATER OPERATIONS
& MAINTENANCE, LLC

By: _____
Chelsea Biemiller, Esquire
Stradley Ronon Stevens and Young, LLP
Attorney for American Water Operations & Maintenance, LLC

RESOLUTION #8

Resolution authorizing a contract to Cummins Sales and Service, 2727 Ford Road, Bristol PA 19007 for the engine repair of the Seagrave Fire Apparatus (Engine 1)

RESOLUTION

**NOT available at time of print on
Friday, December 10, 2021.**

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: **DECEMBER 2021**

TO: Marc Riondino, Interim Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin./Purchasing Bureau for Fire Department

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Cummins Sales and Service, 2727 Ford Road, Bristol, PA 19007 for the engine repair of the Seagrave Fire apparatus (Engine 1)

BRIEF DESCRIPTION: The Fire Department Engine 1 Seagrave fire apparatus sustained damage to its engine requiring extensive repair. The apparatus currently has an active warranty with Cummins Inc that requires an authorized Cummins facility to complete any repairs. Consequently, because of the existing warranty, severity of damages and expense of the necessary repairs, it is imperative for the City of Camden to procure the services directly from a Cummins facility. Our contracted Seagrave repair facility (Emergency Equipment Sales) would have to sublet this repair to Cummins since they are not authorized Cummins repair Facility. If we sublet, this repair through EES would cost the City an additional 25% markup as per the contract.

BIDDING PROCESS: N.J.S.A. 40A:11-5(i)

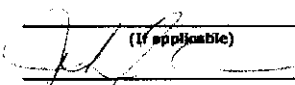
APPROPRIATION ACCOUNT: 1-01- -550-901

AMOUNT: \$50,000.00 NTE



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/1/21	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	12/3/21	
☒ CAF - Certifications of Availability of Funds	_____	(If applicable)
Approved by Purchasing Agent:	12/10/2021	
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared by 1:	Lateefah Chandler	x7475
Contact Person 2:	_____	_____

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CUMMINS SALES AND SERVICE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION 1-01-550-901

AMOUNT:\$ 50,000.00 NTE

PROPRIATION RESERVE:

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT:\$

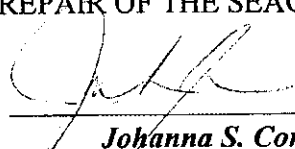
- TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$50,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO CUMMINS SALES AND SERVICE , 2727 FORD ROAD, BRISTOL, PA 19007 FOR THE ENGINE REPAIR OF THE SEAGRAVE FIRE APPARATUS (ENGINE 1)



Johanna S. Conyer

Director of Finance

Date: 12/3/21

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	EUS
Name of Vendor	CUMMINGS, INC
Purpose or Need for service:	REPAIR OF ENGINE #1 CUMMINS ENGINE
Contract Award Amount	NTE: \$50,000.00
Term of Contract	~ 5 MONTHS
Temporary or Seasonal	SEASONAL
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-5(I)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES -EES

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

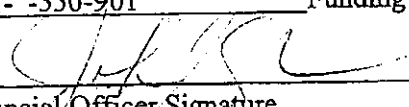
Business Administrator/Manager Signature

Date _____

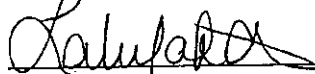
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -550-901 Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 12/15/2021

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION	
NO.	C2101535

SHIP TO	MICHAEL HARPER, FIRE CHIEF FIRE ADMINISTRATION 4 N 3RD STREET CAMDEN, NJ 08102
	VENDOR #:
VENDOR	CUMMINS POWER SYSTEMS, INC 2727 FORD ROAD BRISTOL, PA 19007-6895

ORDER DATE: 10/04/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	M&R OF DAMAGE/WATER INTRUSION COVERAGE FOR UNIT GOING THOUGH 3 FEET OF WATER, HEAD BLEW, BLOWS WATER SOLE SOURCE - T/S CK. DAMAGE FROM WATER INTRUSION REMOVE AIR CLEANER INSPECTED/ INTAKE & CAC ALL HAVE LOTS OF WATER TRACES/CAC WILL NEED TO BE VACUMED OUT EST REPAIR * CLASSIC OVERHAUL KIT WITH ADDTIONALS * CYL. HEA, CON RODS, TURBO * COMP, HD. KIT. * AIR CLEANER REPLACE * CHANGE OIL & FILTER * REPLACE COOLANT, CHANGE COOLANT FILTER * REPLACE OR BYPASS DEF SENDING UJNIT ASSY * REPLACE COOLANT LEVEL SENSOR *ONCE REPAIR COMPLETED WILL NEED TO REGEN TO CLEAN EXH. AT. SYSTEM OUT & SEE IF ANY FLT'S COME UP FROM FAILED MODULES NOTE: CAB DOWN ISSUE PUT SIDE PRESSURE ON ORD WHOILE COMING DOWN (POOR CONNECTION) Catalog #: REF #260264	1-01- -550-901	45,781.9400	~~45,781.94~~ 48,518.55 ADD to 45K Tax 2736.61 2021 OCT -7 AM 12:11 CITY OF CAMDEN PURCHASING BUREAU TOTAL ~~45,781.94~~ 48,518.55

Approved: 11/10/21

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Michael Harper 10/5/21
Department Head Date

[Signature] 10-5-21
Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU



Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Sales and Service
P.O. Box 786567
Philadelphia, PA 19178-6567

BRISTOL PA BRANCH
2727 FORD RD.
BRISTOL, PA 19007-
(215)785-6005

INVOICE NO
ESTIMATE
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

CAMDEN FIRE COMPANY
FIRE ADMINISTRATION BLDG
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707

OWNER

CAMDEN FIRE COMPANY
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707
CHERYL PINE - 609 7057467

PAGE 1 OF 4

*** CCARD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
23-JUL-2021		19-JUN-2017	ISX12 CM2350 X102		SEAGRAVES FIRE
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
192306		22-JUL-2021	75060261		ATTACKER HD
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
260264			21556 / 0		E-1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 1F9EM2BT5HCST2028

COMPLAINT UNIT WENT THROUGH 3 FEET OF WATER, HEAD BLEW, BLOWS WATER.
CAUSE SOLE SOURCE

OPEN JOB RECORD ALL INFO. CONNECT INSITE CREATE IMAGE & SAVE TO N-
DRIVE READ & PRINT FLT. WAITING FOR CUSTOMER TO BRING CAB TILT
CONTROL CORD TO CK. FURTHER. DO NOT START UNIT POSS. HYDRO LOCK
DUE TO WATER INGESTION.

T/S CK. DAMAGE FROM WATER INTRUSION. REMOVE AIR CLEANER INSPECTED
INTAKE & CAC ALL HAVE LOTS OF WATER TRACES. CAC WILL NEED TO BE
VACUMED OUT. ATTEMPT TO TURN ENG. OVER, ENG. DOES TURN VERY EASY
ALMOST TO EASY. CK. FLUID LEVELS OIL IS GOOD COOLANT IS DOWN IN RESV.
CK. HD. GASKET AREA & FOUND GASKET IS BLOWN OUT @ #6 CYL. INSPECT &
CONFIRMED WATER IS PRESENT IN INLET TO AIR COMP. TURBO IS FLOODED
WITH WATER. ATTEMPT TO START DISCONNECTED ALL CAC PIPES & INLET TO
COMP. UNIT WILL START & RUN HEAVY BLOWN GASKET @ #6 CYL. UNIT HAD
MULTIPLE FLTS. FOR THE DEF SENDING ASSY. ALSO COOLANT SENSOR.

EST. REPAIR:

- CLASSIC OVERHAUL KIT WITH ADDITIONALS
 - CYL. HEAD, CON RODS, TURBO
 - AIR COMP. HD. KIT
 - CCV FILTER
 - CLEAN CAC VACUME OUT WATER.
 - AIR CLEANER REPLACE
 - CHANGE OIL & FILTER
 - REPLACE COOLANT, CHANGE COOLANT FILTER.
 - REPLACE OR BYPASS DEF SENDING UNIT ASSY.
 - REPLACE COOLANT LEVEL SENSOR
 - ONCE REPAIR COMPLETED WILL NEED TO REGEN TO CLEAN EXH. AFT.
- SYSTEM OUT. AND SEE IF ANY FLTS. COME UP FROM FAILED MODULES.
NOTE: CAB DOWN ISSUE PUT SIDE PRESSURE ON CORD WHILE COMING DOWN
(POOR CONNECTION)

Completion date : 23-Jul-2021 07:52AM. Estimate expires : 22-Aug-2021 12:20PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quotes (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between this customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and all terms and conditions on Customer's website or other Internet site will be null and void and of no legal effect on Cummins. In the event Customer, Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and all terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

Cummins shall supply parts (and/or component(s)) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified on the Quote and/or Invoice. Cummins shall also provide training and technical support to the personnel responsible for the operation and maintenance of the equipment. Cummins shall also provide training and technical support to the personnel responsible for the operation and maintenance of the equipment. Cummins shall also provide training and technical support to the personnel responsible for the operation and maintenance of the equipment.

[illegible]

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins with and free access to Customer's site where the Equipment is located to remove and mitigate any and all safety hazards and/or obstructions to the Equipment. Customer shall fully and completely secure all or any part of any facility where the Equipment is located to address and mitigate the consequences of any electrical service outages or other events that may affect the Equipment. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service outages or other events that may affect the Equipment. Customer shall provide Cummins with the necessary information regarding the Equipment, including but not limited to, the location of the Equipment, the type of equipment, the equipment's serial number, and the equipment's manual for the Equipment. Customer shall provide Cummins with the necessary information regarding the Equipment, including but not limited to, the location of the Equipment, the type of equipment, the equipment's serial number, and the equipment's manual for the Equipment.

[illegible][illegible]

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal taxes unless state or federal tax exemption certificate or other exemption certificate is presented to Seller. If a tax exemption certificate is presented to Seller, the exemption certificate or other exemption certificate must be presented to Seller. If a tax exemption certificate is presented to Seller, the exemption certificate or other exemption certificate must be presented to Seller. If a tax exemption certificate is presented to Seller, the exemption certificate or other exemption certificate must be presented to Seller.

5. DELIVERY: TITLE AND RISK OF LOSS shall pass to Customer at time of shipment. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of such Goods to the carrier. All deliveries are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of such Goods to the carrier. All deliveries are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of such Goods to the carrier. All deliveries are made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of such Goods to the carrier.

[illegible]

7. **LIMITED WARRANTIES:** The Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement shall be deemed to be part of this Agreement. Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Racor. Components which are not covered by the express Cummins' written warranty. No other warranty for HBP exchange Engines supplied under this Agreement is provided.

c. **MHP Exchange Engines:** MHP Exchange Engines manufactured by Cummins under this Agreement are governed by the express Cummins written warranty, not covered machinery. The express Cummins written warranty is sold by Cummins. In the event of defects in such items, only manufacturers' warranties shall apply.

[illegible]

5. **Used Goods:** Used Goods are sold "as is, where is" unless exception is made in writing between Commercial Unit and Buyer. COMMERCIAL UNIT DISCLAIMS ALL WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, THE REMEDIES PROVIDED IN THE LIMITED WARRANTY AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY COMMERCIAL UNIT. COMMERCIAL UNIT EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, THE REMEDIES PROVIDED IN THE LIMITED WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMULATIVELY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY. AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY ARE HEREBY DISCLAIMED.

8. INDEMNIFICATION. Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins or its Insurance carrier arising out of or from the use of the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of Cummins or its Insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel.

[illegible][illegible]

UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT UNLESS THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED ON ITS OWN MERITS. CUMMINS ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED ON ITS OWN MERITS. THIS AGREEMENT SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF INDIANA WITHOUT GIVING EFFECT TO ANY CHOICE OR CONFLICT OF LAW PROVISION. THE

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana. Customer agrees that the courts of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement. Customer shall not assign this Agreement without the prior written consent of Cummins. This Agreement is binding on the parties and their successors and assigns.

12. CANCELLATION: Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may assign customer's cancellation rights to its wholly owned subsidiaries.

13. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement shall be returned to Cummins in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 16% handling/processing charge and shall be applied to the next order. Cummins shall not be responsible for any loss or damage to returned goods. Cummins shall not be responsible for any loss or damage to returned goods.

16. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, fiscal, and other laws, regulations, and orders. Customer shall also comply with all laws, regulations, and orders of the United States, the United Kingdom and other jurisdictions. Customer shall ensure that its use of the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and transfer of such technology, information, and/or goods to certain countries, persons or entities, or for certain purposes, in accordance with applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. Customer shall ensure that its use of the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and transfer of such technology, information, and/or goods to certain countries, persons or entities, or for certain purposes, in accordance with applicable laws and regulations of the United States, the United Kingdom and other jurisdictions.

[illegible]

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be or have the potential to be confidential, including, but not limited to: (a) business plans, strategies, sales, projects and analyses; technology, and all related orders in effect from time to time; and (b) all fees, penalties, claim, damages, liabilities, judgments, court, and all other information that is confidential, trade secret, or otherwise confidential, and that is not in the public domain, and hold Cusumina harmless from and against any and all fees, penalties, claim, damages, liabilities, judgments, court, and all other information that is confidential, trade secret, or otherwise confidential, and that is not in the public domain.

[illegible][illegible]

Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of one agreement is acceptance of all. This Agreement constitutes the entire agreement between the parties, and no oral or written statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



Sales and Service

BRISTOL PA BRANCH
2727 FORD RD.
BRISTOL, PA 19007-
(215)785-6005

Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing. Remit to:
Cummins Sales and Service
P.O. Box 786567
Philadelphia, PA 19178-6567

INVOICE NO
ESTIMATE
TO PAY ONLINE LOGON TO customerpayment.cummins.com

BILL TO

CAMDEN FIRE COMPANY
FIRE ADMINISTRATION BLDG
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707

OWNER

CAMDEN FIRE COMPANY
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707
CHERYL PINE - 609 7057467

PAGE 2 OF 4

*** CCARD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
23-JUL-2021		19-JUN-2017	ISX12 CM2350 X102		SEAGRAVES FIRE
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
192306		22-JUL-2021	75060261		ATTACKER HD
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
260264			21556 / 0		E-1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 1F9EM28T5HCST2028

CORRECTION

WILL NOT CRANK DIAGNOSTIC NOTES: HYDRO LOCK DETECTED
ADMINISTRATIVE TIME - OPEN AND CLOSE REPAIR ORDER (SHOP REPAIRS)
INSITE - USE DURING TROUBLESHOOTING SIGNATURE ENGINES
STEAM CLEAN - COMPLETE ENGINE
AIR CLEANER ASSEMBLY - REMOVE AND INSTALL, EACH
CHARGE AIR PIPE - REMOVE AND INSTALL, EACH
PISTON AND LINER - REMOVE AND INSTALL, ALL
CYLINDER HEAD REMOVE AND INSTALL - WITH EGR
TURBOCHARGER - INSPECT FOR REUSE (IN CHASSIS)
BEARINGS, MAIN, ROD AND THRUST - REMOVE AND INSTALL, ALL
AIR COMPRESSOR (ALL MODELS) - REMOVE AND INSTALL
ENGINE - DIAGNOSTIC ROAD TEST (DIAGNOSTIC ROAD TEST WITH INSITE AND 2
TECHNICIANS)

COVERAGE

CUSTOMER BILLABLE

OFFERING 2YR NOW WARRANTY COVERAGE

DIAGNOSTIC CHARGE:				171.72
1	0 5579425	KIT,OVERHAUL	CECO	7,447.06 7,447.06
6	0 2888011	ROD,ENGINE CONNECTING	CECO	497.09 2,982.54
1	0 2899644RX	HEAD,CYLINDER	DRC	6,215.38 6,215.38
	ORDERED ITEM 2899644NX DRC			
1	0 2899646D	HEAD, CYLINDER ISX 11.9	CLEAN	625.00 625.00
-1	0 2899646D	HEAD, CYLINDER ISX 11.9	DIRTY	625.00 - 625.00
4	0 4298242	STUD	CECO	15.92 63.68
4	0 4298975	NUT,LOCK	CECO	8.85 35.40
6	0 2897518PX	INJECTOR	DRC	1,272.15 7,632.90

Completion date : 23-Jul-2021 07:52AM. Estimate expires : 22-Aug-2021 12:20PM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)

SIGNATURE

DATE

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersedes any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior discussion of details, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other Internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

1. **SCOPE OF SERVICES: PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as applicable.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins safe and free access to Customer's site and bring go forward related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located by removing and installing any and all safety barriers and flags, including but not limited to injury to facility occupants, customers, visitors, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of invoice. If Customer does not have approved credit with Cummins, as customers, invoices, or any third party and/or property damage or work interruption arising out of the Services. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins. Customer must provide a valid tax return.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday. Unless otherwise agreed to by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday. Unless otherwise agreed to by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed to by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday. Unless otherwise agreed to by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday.

6. **DELAYS.** Any delivery, shipping, installation, or performance delays indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.

7. **LIMITED WARRANTY.** No other warranty for Goods supplied under this Agreement is provided under this Agreement.

a. **New Goods:** New Goods purchased or supplied under this Agreement are governed by the express written manufacturers' warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

b. **Cummins Exchange Components, Other Exchange Components, and Reconst:** Cummins will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Reconst Components which are sold by Cummins. In the event of defects in such items, only manufacturers' warranties will apply.

c. **HXP Exchange Engine:** HXP Exchange Engine remanufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for HXP exchange Engines supplied under this Agreement is provided under this Agreement.

d. **General Service Work:** All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 500 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 800 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship of Services supplied under this Agreement ("Warrantable Defect"), Cummins' obligation shall be solely limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.

e. **Used Goods:** Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase. THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.

8. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins objects that the defense will be handled by Cummins' legal counsel at Customer's expense.

9. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

10. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

11. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

12. **CANCELLATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request. In addition to the actual, non-recoverable costs incurred by Cummins.

13. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/reshipping charge and are limited to eligible items purchased from Cummins.

14. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest in such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a license or any other right to use any of the intellectual property rights of Cummins.

15. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claims, damages, fees, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

16. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agent) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

17. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addressee set forth in the Quote and/or Invoice. No amendment to this Agreement shall be valid unless it is in writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute the entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



Sales and Service

BRISTOL PA BRANCH
2727 FORD RD.
BRISTOL, PA 19007-
(215)785-6005

Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing. Remit to:
Cummins Sales and Service
P.O. Box 786587
Philadelphia, PA 19178-6567

INVOICE NO

ESTIMATE

TO PAY ONLINE LOGON TO
customerpayment.cummins.com

BILL TO

CAMDEN FIRE COMPANY
FIRE ADMINISTRATION BLDG
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707

OWNER

CAMDEN FIRE COMPANY
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707
CHERYL PINE - 609 7057467

PAGE 3 OF 4

*** CCARD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
23-JUL-2021		19-JUN-2017	ISX12 CM2350 X102		SEAGRAVES FIRE
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
192306		22-JUL-2021	75060261		ATTACKER HD
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
260264			21556 / 0		E-1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		1F9EM28T5HCST2028					
6	0	2872161D	INJECTOR, MONARCH RED	CLEAN		312.50	1,875.00
-6	0	2872161D	INJECTOR, MONARCH RED	DIRTY		312.50	1,875.00
12	0	V891001	P BL 1 S GN2 15W-40 BULK	VALVOLINE		13.45	161.40
1	0	4393172	SEAL,O RING	CECO		4.22	4.22
1	0	WF2122	PAC, WF	FLG		69.49	69.49
1	0	CV50626-MF	ELEMENT,CV	FLG		114.90	114.90
1	0	4337592	ORDERED ITEM KIT,AIR COMPRESSOR HEAD	CECO		950.67	950.67
1	0	5456746RX	KIT,TURBOCHARGER	DRC		7,370.21	7,370.21
1	0	3781358D	KIT, TURBOCHARGER	CLEAN		875.00	875.00
-1	0	3781358D	KIT, TURBOCHARGER	DIRTY	CORE charge	875.00	875.00
1	0	FS19687	FUEL FILTE	FLG		50.98	50.98
1	0	4383933	SWITCH,COOLANT LEVEL	CECO		232.68	232.68
4	0	1042	ORDERED ITEM 24 OZ. SHOP KLEEN	E2-OTHER		5.91	23.64
2	0	3823258	PAD, CLEANING	CECO		3.00	6.00
10	0	CC2825	ES COMP EG	FLG		15.68	156.80
1	0	AF27876	PAC, AFR	FLG		112.07	112.07

PARTS: 33,830.02
PARTS COVERAGE CREDIT: 0.00 CR
TOTAL PARTS: 33,630.02
SURCHARGE TOTAL: 0.00
LABOR: 11,680.20

Completion date : 23-Jul-2021 07:52AM. Estimate expires : 22-Aug-2021 12:20PM.

Billing inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name)

SIGNATURE

DATE

TERMS AND CONDITIONS

These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other Internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.

1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"). If applicable, in accordance with the specifications in the Quote and/or Invoice, no additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as negotiable.

2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins site and free access to Customer's site and arrange for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located to remove and mitigate any and all safety issues and risks, including but not limited to injury to facility occupants, customers, visitors, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of Invoice. If Customer does not have approved credit with Cummins, an invoice, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment.

4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight are subject to adjustment to reflect any change in price at time of shipment. Unless otherwise agreed to by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday.

6. **DELAYS.** Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of God, Customer or causes beyond Cummins' control, including but not limited to acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.

7. **LIMITED WARRANTIES.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice.

8. **NEW GOODS.** New Goods purchased or supplied under this Agreement are governed by the express written manufacturer's warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.

9. **USED GOODS.** Used Goods are sold "as is, where is" unless exception is made in writing between Cummins and Customer. Customer agrees to inspect all used Goods before completing the purchase.

10. **REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.**

11. **INDemnIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, suits, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

12. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

13. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

14. **ASSIGNMENT.** This Agreement is binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

15. **CANCELLATION.** Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. Cummins may charge Customer a cancellation charge in accordance with current Cummins policy which is available upon request. In addition to the actual, non-recoverable costs incurred by Cummins.

16. **REFUNDS/CREDITS.** Goods ordered and delivered by Cummins under this Agreement are not returnable unless agreed to by Cummins. Cummins may, at its sole discretion, agree to accept Goods for return and provide credit where Goods are in new and saleable condition and presented with a copy of the original invoice. Credits for returns will be subject to up to a 15% handling/restocking charge and are limited to eligible items purchased from Cummins.

17. **INTELLECTUAL PROPERTY.** Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a license or any other rights to use any of the intellectual property rights of Cummins.

18. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of these laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claims, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

19. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party for agent(s) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

20. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment to this Agreement shall be valid unless it is in writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute the entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



Sales and Service

BRISTOL PA BRANCH
2727 FORD RD.
BRISTOL, PA 19007-
(215)785-6005

Payment terms are 30 days from invoice date unless otherwise
agreed upon in writing. Remit to:
Cummins Sales and Service
P.O. Box 786587
Philadelphia, PA 19178-6587

INVOICE NO

ESTIMATE

TO PAY ONLINE LOGON TO
customerpayment.cummins.com

BILL TO

CAMDEN FIRE COMPANY
FIRE ADMINISTRATION BLDG
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707

OWNER

CAMDEN FIRE COMPANY
101 NEWTON AVE FL 2
CAMDEN, NJ 08103-1707
CHERYL PINE - 609 7057467

PAGE 4 OF 4

*** CCARD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
23-JUL-2021		19-JUN-2017	ISX12 CM2350 X102		SEAGRAVES FIRE
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
192306		22-JUL-2021	75060261		ATTACKER HD
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
260264			21556 / 0		E-1

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT

OSN/MSN/VIN 1F9EM28T5HCST202B

LABOR COVERAGE CREDIT:		0.00	CR
TOTAL LABOR:	11,580.20		
MISC.:		300.00	
MISC. COVERAGE CREDIT:		0.00	CR
TOTAL MISC.:	300.00		
ELECTRONIC TOOLING FEE		50.00	
HAZ WASTE DISPOSAL		100.00	
NOW OVERHAUL SPECIAL		0.00	
SHOP SUPPLIES		150.00	
STATE		2,736.61	

Completion date : 23-Jul-2021 07:52AM. Estimate expires : 22-Aug-2021 12:20PM.

Billing inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS
DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE
EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE
BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 45,781.94

TOTAL TAX: 2,736.61

TOTAL AMOUNT: US \$ 48,518.55

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

TERMS AND CONDITIONS

- These Terms and Conditions, together with the estimate/quote (the "Quote") and/or invoice ("Invoice") attached to these Terms and Conditions, are hereinafter collectively referred to as this "Agreement" and shall constitute the entire agreement between the customer ("Customer") identified on the Quote and/or Invoice and Cummins Inc. ("Cummins") and supersede any previous agreement or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other Internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or provides any protocols or documents, any terms and conditions related thereto shall be null and void and of no legal effect on Cummins.
1. **SCOPE OF SERVICES; PERFORMANCE OF SERVICES.** Cummins shall supply part(s) and/or component(s) and/or engine(s) and/or generator set(s) ("Goods") and/or perform the maintenance and/or repair ("Services") on the equipment identified in the Quote and/or Invoice ("Equipment"), if applicable, in accordance with the specifications in the Quote and/or Invoice. No additional services or goods are included in this Agreement unless agreed upon by the parties in writing, or otherwise, as set forth herein.
2. **CUSTOMER OBLIGATIONS.** If necessary, Customer shall provide Cummins with and free access to Customer's site and premises for all related services and utilities necessary for Cummins to safely and freely perform the Services. During the performance of the Services, Customer shall fully and completely secure all or any part of any facility where the Equipment is located in remove and mitigate any and all safety hazards and risks, including but not limited to injury to facility occupants, customers, visitors, or any third party and/or property damage or work interruption arising out of the Services. If applicable, Customer shall make all necessary arrangements to address and mitigate the consequences of any electrical service interruption which might occur during the Services. Customer is responsible for operating and maintaining the Equipment in accordance with the owner's manual for the Equipment. If Customer does not have approved credit with Cummins, no payment shall be made until the invoice is paid in full.
3. **INVOICING AND PAYMENT.** Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of invoice. If Customer does not have approved credit with Cummins, no payment shall be made until the invoice is paid in full. Unless otherwise agreed to by the parties in writing, Cummins may charge Customer a late fee of one percent (1%) per month on late payments, or the maximum amount allowed by law. Customer agrees to pay all Cummins' costs and expenses (including all reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins.
4. **TAXES; EXEMPTIONS.** The Invoice includes all applicable local, state, or federal sales and/or use or similar taxes which Cummins is required by applicable laws to collect from Customer under this Agreement. Customer must provide a valid tax exemption certificate or direct payment certificate prior to shipment of the Goods or performance of the Services, or such taxes will be included in the Invoice. If agreed, any charges for third party freight or other charges shall be paid by Customer.
5. **DELIVERY; TITLE AND RISK OF LOSS.** Unless otherwise agreed in writing by the parties, any Goods supplied under this Agreement shall be delivered FOB Origin, freight prepaid to the first destination. If agreed, any charges for third party freight or other charges shall be paid by Customer. Unless otherwise agreed to by the parties in writing, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier made within normal business hours, Monday through Friday. Unless otherwise agreed in writing by the parties, title and risk of loss for any Goods sold under this Agreement shall pass to Customer upon delivery of Goods by Cummins to freight carrier or to Customer at pickup at Customer's facility.
6. **DELAYS.** Any delivery, shipping, installation, or performance delay indicated in this Agreement is estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order. Cummins shall not be liable to Customer or any third party for any loss, damage, or expense suffered by Customer or third party due to any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of God, accidents, fire, explosions, flood, unusual weather conditions, acts of government authority, or labor disputes.
7. **LIMITED WARRANTIES.**
a. New Goods: New Goods purchased or supplied under this Agreement are governed by the express written manufacturer's warranty. No other warranty for Goods supplied under this Agreement is provided under this Agreement.
b. Cummins Exchange Components, Other Exchange Components, and Reason Components will administer the Cummins exchange component warranty and the warranties of other manufacturers' exchange components or Reason Components which are supplied by Cummins. In the event of defects in such items, only manufacturer's warranties will apply.
c. H-P Exchange Engines: H-P Exchange Engines manufactured by Cummins under this Agreement are governed by the express Cummins' written warranty. No other warranty for H-P exchange Engines supplied under this Agreement is provided under this Agreement.
d. General Service Work: All Services shall be free from defects in workmanship (i) for power generation equipment (including engines in such equipment), for a period of ninety (90) days after completion of Services or 600 hours of operation, whichever occurs first; or (ii) for engines, for a period of ninety (90) days after completion of Services, 25,000 miles or 900 hours of operation, whichever occurs first. In the event of a warrantable defect in workmanship or performance in Customer during the warranty period, Cummins' obligation shall be limited to correcting the Warrantable Defect. Cummins shall correct the Warrantable Defect where (i) such Warrantable Defect becomes apparent to Customer during the warranty period; (ii) Cummins receives written notice of the Warrantable Defect within thirty (30) days following discovery by Customer; and (iii) Cummins has determined that there is a Warrantable Defect. Warrantable Defects remedied under this provision shall be subject to the remaining warranty period of the original warranty of the Services. New Goods supplied during the remedy of Warrantable Defects are warranted for the balance of the warranty period still available from the original warranty of such Goods.
8. **THE REMEDIES PROVIDED IN THE LIMITED WARRANTIES AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT, EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.**
9. **INDEMNIFICATION.** Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Services and/or Goods supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed, in whole or in part, by the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this Indemnity, including any tenders for defense and indemnity by Cummins to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.
10. **LIMITATION OF LIABILITY.** NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL, EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF GOODS OR SERVICES UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF GOODS AND SERVICES SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY IN SECTION 7 IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.
11. **GOVERNING LAW AND JURISDICTION.** This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice of law provision. The parties agree that the court of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.
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16. **COMPLIANCE WITH LAWS.** Customer shall comply with all laws applicable to its activities under this Agreement, including without limitation, any and all applicable national, provincial, and local export, anti-bribery, environmental, health, and safety laws and regulations in effect. Customer acknowledges that the Goods, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Goods or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of these laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claims, damages, facilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.
17. **CONFIDENTIALITY.** Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.
18. **MISCELLANEOUS.** All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in the Quote and/or Invoice. No amendment of this Agreement shall be valid unless it is in writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter or the enforceability of the Agreement generally, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase the Goods and/or Services pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: CUMMINS INC.
Trade Name:
Address: 435 BERGEN AVE.
KEARNY, NJ 07302-6258
Certificate Number: 1186986
Effective Date: October 21, 2005
Date of Issuance: November 23, 2021

For Office Use Only:
20211123150045280



EMERGENCY EQUIPMENT SALES & SERVICE, LLC

119 Winterwood Ave, Ewing, New Jersey 08638

1-877-337-8885 - FAX 609-587-8895

November 1, 2021

Ms. Cheryl Pine
City of Camden
Fleet Management

Re: CFD Engine 1 Engine Repairs

Dear Ms. Pine,

This communication is to follow up on our previous discussions regarding the engine repairs for the fire department's Engine 1 apparatus.

Understanding that Emergency Equipment Sales, LLC does hold the contract for preventative maintenance and repairs for the city's Seagrave fire apparatus, it is in our opinion that the city would be better suited by having the necessary engine repairs or replacement completed by the engine manufacturer's regional service center directly. Because the engine in this apparatus still has warranty time remaining, and due to the severity and the high expense of the necessary repairs; by having the work performed by Cummins directly, the work will be performed in accordance with their policies and should maintain the warranty coverage once the apparatus returns to service.

Further, if responsibility for the necessary repairs were assigned to us, we would in turn sublet the work to the same Cummins repair facility as it is outside of what Cummins authorizes EES to perform. By doing so, EES would then be submitting a final invoice to the city for the sublet cost plus 25% in accordance with the terms set forth by our contract. If EES were to perform the work inhouse, most likely the remaining warranty coverage on the engine would be voided, and that is not a position that EES will take.

Please know that all of us here at EES will do whatever we can to support the City of Camden. In this instance, it is in our opinion that the most advantageous and fiscally responsible direction would be for you to contract with Cummins directly for these repairs.

Please feel free to contact me if we need to discuss this matter further.

Yours in the Fire Service,

Sean Desjardins

Sean Desjardins
Production Manager
Division Manager - HME Ahrens-Fox Sales



WWW.EESSLLC.COM

CITY OF CAMDEN
COUNTY OF CAMDEN, STATE OF NEW JERSEY

AUTHORIZE BUDGET TRANSFERS BETWEEN APPROPRIATION
ACCOUNTS PURSUANT TO N.J.S.A. 40A:4-58

RESOLUTION

WHEREAS, certain transfers of funds for various Calendar Year 2021 budget appropriations are necessary to cover anticipated expenditures; and

WHEREAS, N.J.S.A. 40A:4-58 provides for transfer of appropriations with an excess over and above the amount deemed necessary to fulfill their purposes to those appropriations deemed to be insufficient; and

WHEREAS, the appropriations subject to fund transfers hereby are not within those restricted by N.J.S.A. 40A:4-58 for transfer purposes.

NOW, BE IT RESOLVED, by the City Council of the City of Camden, as follows: That the excess in the appropriations listed in the column designated "From" be transferred to the appropriations listed in the column designated "To" as follows.

	From	To
Public Works - Div. of Traffic Engineering, Other Expenses	\$ 872,661.00	
Municipal Court, Salary & Wages	\$ 140,000.00	
Division of Traffic Controls (Traffic Safety)	\$ 120,000.00	
Division of Fire Prevention, Salary & Wages	\$ 195,539.00	
Public Works- Garbage Taxes, Licenses and Fees		\$ 325,000.00
Public Works, Utilities and Related		\$ 325,000.00
Business Administrator Salary & Wages		\$ 50,000.00
Office of City Attorney, Salary & Wages		\$ 20,000.00
Office of City Council, Salary & Wages		\$ 10,000.00
Office of City Clerk, Division of Vital Statistics, Salary & Wages		\$ 15,000.00
Finance- Bureau of Purchasing, Salary & Wages		\$ 25,000.00
Administration- Division of Personnel, Salary & Wages		\$ 30,000.00
Administration- Management Information Systems, Salary & Wages		\$ 22,000.00
Finance- Accounts & Control, Salary & Wages		\$ 15,000.00
Finance- Treasurer's Office		\$ 15,000.00
Finance- Revenue Collection, Salary & Wages		\$ 40,000.00
Finance- Division of Payroll, Salary & Wages		\$ 30,000.00
Code Enforce - Division of Housing Inspections, Salary & Wages		\$ 12,000.00
Code Enforce - Division of License and Inspections, Salary & Wages		\$ 4,000.00
Code Enforce - Division of Weights & Measure		\$ 3,000.00
Dev. & Planning- Housing Services Salary & Wages		\$ 35,000.00
Bureau of Grants Management		\$ 30,000.00
Office of City Atty, City Properties, Salary & Wages		\$ 12,000.00
Public Works - Traffic Engineering, Salary & Wages		\$ 12,000.00
Public Works- Facility Maintenance, Salary & Wages		\$ 10,000.00
Public Works - Electrical Bureau, Salary & Wages		\$ 5,000.00
Public Works - Fleet Management, Salary & Wages		\$ 10,000.00
Human Services- Director's Office, Salary & Wages		\$ 200,000.00
Human Services- Neighborhood Svcs, Salary & Wages		\$ 13,200.00
Office of City Clerk - Annual Audit		\$ 40,000.00
	\$ 1,328,200.00	\$ 1,328,200.00

The City Clerk is hereby authorized and directed to transmit to the Director of Finance and the Chief Finance Officer, of the City of Camden, a certified copy of this resolution.

This Resolution shall take effect immediately.

A copy of this Resolution shall be filed forthwith with the Director of the New Jersey, Division of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Marc Riondino, A/Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request: Finance Department

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING CALENDAR YEAR 2021 BUDGET TRANSFERS BETWEEN APPROPRIATION ACCOUNTS PURSUANT TO N.J.S.A..40A;4-58 (BY TITLE)

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING CALENDAR YEAR 2021 BUDGET TRANSFERS BETWEEN APPROPRIATION ACCOUNTS PURSUANT TO N.J.S.A..40A;4-58 (BY TITLE)

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

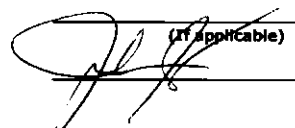
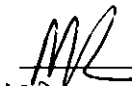
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	12/8/21	 (If applicable)
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-8-21	
Received by City Attorney:	12/9/21	
	(Name) Please Print	(Extension #)
Prepared By: _____	Johanna S. Conyer	x 7582
Contact Person: _____	Johanna S. Conyer	x7582

******Please attach all supporting documents******

MBS:dh
12-14-21

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO
NEW LIFE CDC TO PROVIDE EMERGENCY WARMING CENTER SERVICES
WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A
"CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS
FROM NOVEMBER 10, 2021 TO APRIL 30, 2022**

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is from November 10, 2021 to approximately April 30, 2022; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, New Life CDC has submitted a proposal indicating services to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from November 10, 2021 to April 30, 2022 for \$650.00 per day in the amount not to exceed THIRTY-NINE THOUSAND DOLLARS (\$39,000.00); and

WHEREAS, New Life CDC has completed and submitted a Business Entity Disclosure Certification which certifies that New Life CDC has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit New Life CDC from making any reportable contributions through the term of the contract; and

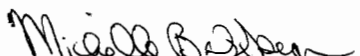
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to New Life CDC for the provision of emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from November 10, 2021 to April 30, 2022 for \$650.00 per day for a total amount not to exceed THIRTY-NINE THOUSAND DOLLARS (\$39,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
12-14-21

A-29

RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO JOSEPH'S HOUSE OF CAMDEN TO PROVIDE EMERGENCY WARMING CENTER SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A "CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS FROM NOVEMBER 10, 2021 TO APRIL 30, 2022

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is from November 10, 2021 to approximately April 30, 2022; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, Joseph's House of Camden has submitted a proposal indicating services to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from November 10, 2021 to April 30, 2022 for \$1,000.00 per day in the amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00); and

WHEREAS, Joseph's House of Camden has completed and submitted a Business Entity Disclosure Certification which certifies that Joseph's House of Camden has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit Joseph's House of Camden from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Joseph's House of Camden for the provision of emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from November 10, 2021 to April 30, 2022 for \$1,000.00 per day for a total amount not to exceed FORTY THOUSAND DOLLARS (\$40,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
12-14-21

R-31

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO
PROCTOR PROPERTIES TO PROVIDE EMERGENCY WARMING CENTER
SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A
"CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS
FROM NOVEMBER 10, 2021 TO APRIL 30, 2022**

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is from November 10, 2021 to approximately April 30, 2022; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, Proctor Properties has submitted a proposal indicating services to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from November 10, 2021 to approximately April 30, 2022 for \$1,144.00 per day in the amount not to exceed SIXTY-EIGHT THOUSAND SIX HUNDRED FORTY DOLLARS (\$68,640.00); and

WHEREAS, Proctor Properties has completed and submitted a Business Entity Disclosure Certification which certifies that Proctor Properties has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit Proctor Properties from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to The Salvation Army for the provision of emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from November 10, 2021 to approximately April 30, 2022 for \$1,144.00 per day for a total amount not to exceed SIXTY-EIGHT THOUSAND SIX HUNDRED FORTY DOLLARS (\$68,640.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
12-14-21

R-32

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR PROFESSIONAL SERVICES TO BIFF DUNCAN ASSOCIATES,
INC. IN THE AMOUNT OF \$100,000.00**

WHEREAS, the City of Camden has a need for Managed Service Provider (MSP), general information technology support and consulting services on an as-needed basis in accordance with the other terms and conditions of this Agreement as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, BIFF DUNCAN ASSOCIATES has submitted a proposal indicating they will provide, as the City's Managed Service Provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis in accordance with the other terms and conditions of the Agreement for the amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) each requested project will include a price proposal/agreement; and

WHEREAS, BIFF DUNCAN ASSOCIATES has completed and submitted a Business Entity Disclosure Certification which certifies that BIFF DUNCAN ASSOCIATES has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit the BIFF DUNCAN ASSOCIATES from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget appropriation budget of the City of Camden under line item "0-01-433-906 & 0-01-433-917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

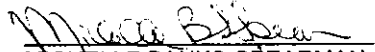
BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with BIFF DUNCAN ASSOCIATES, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000.00), to provide as the City's Managed Service Provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis, each requested project will include a price proposal/agreement in accordance with the other terms and conditions of the Agreement, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: December 2021

TO: Marc Riondino, Acting Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Admin./Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a non-fair and open contract for professional services to Biff Duncan Associates, Inc., 3301 State Highway 66, Building A, Suite 101, Neptune, NJ 07753.

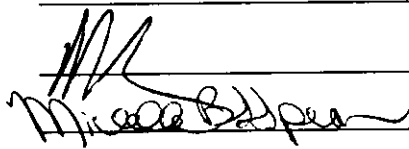
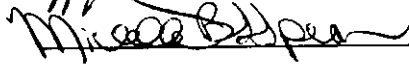
BRIEF DESCRIPTION: Biff Duncan will provide, as the City's managed service provider (MSP), general information technology support and consulting services to include, but not limited to, upgrades, network security, network equipment/hardware and assistance on any maintenance and connectivity issues for the City of Camden on an as-needed basis in accordance with the other terms and conditions of this Agreement. Each requested project will include a price proposal/agreement for an overall total not to exceed (NTE) contract price of \$100,000.00.

BIDDING PROCESS: N.J.S.A. 40A:11-5(a)(i) – Non Fair and Open

APPROPRIATION ACCOUNT: 0-01- -433-906; 0-01- -433-917

AMOUNT: \$100,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"** - "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
☐ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-7-21	
Received by City Attorney:	12/7/21	

(Name) Please Print

(Extension #)

Prepared by 1: Lateefah Chandler
Contact Person 2: _____

x7475

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	BIFF DUNCAN ASSOCIATES, INC
Purpose or Need for service:	VENDOR TO PROVIDE, AMONG OTHER THINGS, GENERAL CONSULTING IT SERVICES, ASSISTANCE WITH NETWORK HARDWARE/EQUIPMENT AND CONNECTIVITY ISSUES
Contract Award Amount	\$100,000.00 – AS NEEDED SERVICES
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-5(a)(i)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



Business Administrator/Manager Signature

Date 12-7-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01- -433-906 or 1-01- -433-917 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved ☐ Denied

Director or Designee,
Division of Local Government Services

Date

Number Assigned _____

R-33

MBS:dh
12-14-21

**RESOLUTION AUTHORIZING THE INSERTION OF A GRANT LINE ITEM IN THE
FY'21 BUDGET FROM THE CAMDEN HEALTH AND ATHLETIC ASSOCIATION OF
NEW JERSEY CORPORATION IN THE AMOUNT OF \$396,571.78**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of a special item of revenue in the budget of any county or municipality when any such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that said Council hereby requests that the Director of Local Government Services approve the insertion of a special item of revenue in the budget for the fiscal year 2021 to wit:

"The amount of THREE HUNDRED NINETY-SIX THOUSANDFIVE HUNDRED SEVENTY-ONE DOLLARS AND SEVENTY-EIGHT CENTS (\$396,571.78), which item is now available from the FY21 Camden Health and Athletic Association of New Jersey Corporation.

BE IT FURTHER RESOLVED that the Director of Local Government Services is requested to approve the appropriation, and upon said approval the sum of THREE HUNDRED NINETY-SIX THOUSANDFIVE HUNDRED SEVENTY-ONE DOLLARS AND SEVENTY-EIGHT CENTS (\$396,571.78), is hereby appropriated under the caption "2021 Camden Health and Athletic Association of New Jersey Corporation".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Marc Ri ondino, Acting

Council Meeting Date: Next Regularly Scheduled

TO: ~~Jason J. Asuncion, Esq., Business Administrator~~

FROM: Kelly Mobley, Coordinator of Federal and State Aid

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the City of Camden to insert a special item of revenue (grant) in the amount of \$396,571.78 from the Camden Health and Athletic Association of New Jersey Corporation into the City's CY 2021 Budget under PL Chapter 159.

BRIEF DESCRIPTION OF ACTION: The Finance Department – Bureau of Grants Management is requesting council authorization to insert \$396,571.78 into the City's CY 21 Budget from the Camden Health and Athletic Association of New Jersey Corporation into the City's CY 2021 Budget for the purpose of supporting cost associated with the City's year-round sports program.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION/REVENUE ACCOUNT(S): N/A

AMOUNT: (If applicable) \$396,571.78



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/7/21	
Approved by Grants Management:	12/7/21	
Approved by Finance Director:	12-7-21	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	12-7-21	
Approved by Business Administrator:	12/7/21	
Received by City Attorney:	12/7/21	

(Name) Please Print

(Extension #)

Prepared By: Kelly Mobley, Coordinator for Federal and State Aid

x3506

Contact Person: Kelly Mobley, Coordinator for Federal and State Aid

x3506

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CITY CY 2021 BUDGET

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION
PROPRIATION RESERVE:\$ 396,571.78

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT:\$

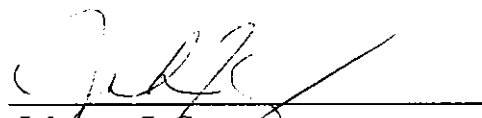
- TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF :\$396,571.78

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO INSERT A SPECIAL ITEM OF REVENUE (GRANT) IN THE AMOUNT OF \$396,572.7 FROM THE CAMDEN HEALTH AND ATHLETIC ASSOCIATION OF NEW JERSEY CORPORATION INTO THE CITY'S CY 2021 BUDGET UNDER PL CHAPTER 159.



Johanna S. Conyer
Director of Finance
Date: 12/7/21

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Camden Health and Athletic Association of New Jersey Corporation awarded the City \$396,571.78 for the purpose of supporting the City of Camden's year-round sports programs. According to the letter of intent, the program will be operated through the City's Bureau of Recreation for Camden Youth – boys and girls ages 4-17.

Funding will be advanced in full.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Kelly Mobley
Title	Coordinator for Federal and State Aid
Telephone Number	856-757-7689
Email	kemobley@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

There will be no further obligations other than record keeping.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

Funds will be utilized for cost associated with supporting year-round sports for Camden City Youth between the ages of 4 – 17.

Mayor's Signature

Date_____

Business Administrator/Manager Signature

Date_____

Name, email and fax of contact person for this form:

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date_____

Number Assigned _____



November 11, 2021

Mayor Victor Carstarphen
City of Camden
Office of the Mayor
520 Market Street
City Hall, Room 400
P.O. Box 95120
Camden, NJ 08101-5120

RE: Grant of Sports Programs and Assets

Dear Mayor Carstarphen:

It is my pleasure to inform you that the Board of Trustees of Camden Health and Athletic Association, a New Jersey Nonprofit Corporation ("Corporation") has approved a Grant to the City of Camden ("City") of the Corporation's programs ("Programs"), i.e., its Summer Basketball League, skills and drills clinics, and year-round sports programs in baseball, softball, tee ball, basketball, soccer, track & field, wrestling, and golf, for Camden youth, boys and girls ages 4 to 17, as well as those assets ("Assets") related to the Programs, such as owned sports equipment, team and coach information and records, release forms, and lists of participating youth, and intellectual property, and funds in the amount of \$387,548.89 (subject to investment gains and losses incurred prior to Corporation's transfer of funds) ("Grant"), in support of the following charitable and educational purpose described in Section 170(c)(2)(B) of the Internal Revenue Code:

To enable the City to operate the Programs for Camden youth, boys and girls ages 4-17, on a going forward basis.

We anticipate that the Programs would be carried out by the City's Bureau of Recreation.

The Grant will be made upon receipt by Corporation of this Grant Award Letter signed by you as Mayor of the City. The following terms and conditions apply to the City's use of the Grant:

1. Purpose

Grant of the Programs and Assets may be utilized by the City only for the Section 170(c)(2)(B) charitable and educational purposes specified above.

2. Volunteers and Personnel

The City understands that it must engage sufficient numbers of trained employees or volunteers to operate the Programs, including coaches and an Athletic Director to manage all of the Programs. Such employees and volunteers must be able to obtain a criminal background clearance for persons involved in youth programs under New Jersey law.

3. Record Maintenance and Transparency

The City must maintain records of all receipts and expenditures for the Programs. Many of the individual trustees on the Corporation Board of Trustees are interested in continuing to support, individually or through their companies, the Programs, but will only do so if the books and records maintained by the City related to the Programs are transparent and are made available to such donors upon request.

4. Prohibited Activities

It is understood that Grant Programs and Assets will not be used for any of the following purposes:

- A. To carry on propaganda, or otherwise to attempt to influence any legislation;
- B. To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive;
- C. To make grants to individuals or to any entities which are not federal tax exempt under either Section 501(c)(3) or Section 115 of the Internal Revenue Code for any reason; or
- C. To undertake any activity for any purpose other than the charitable and educational purposes specified in Sections 170(c)(2)(B) of the Internal Revenue Code.

If this letter correctly describes your understanding of the terms of this Grant, please indicate the City's agreement to such terms by signing the enclosed copy of this letter and returning it to the Corporation. The Grant will be made following receipt by the Corporation of a signed copy of this letter.

Sincerely,


Orlando Cuevas
Chair, Board of Trustees
Camden Health & Athletic Association

ACCEPTED AND AGREED this _____ day of _____, 2021

CITY OF CAMDEN

By: _____
Name: Victor Carstarphen
Title: Mayor

**RESOLUTION AWARDING A CONTRACT FOR EXTRAORDINARY,
UNSPECIFIABLE SERVICES WITH HOMEWARD BOUND PET ADOPTION
CENTER, FORMERLY ANIMAL WELFARE SOCIETY OF CAMDEN COUNTY INC.
(AWSCC) FOR ANIMAL SHELTERING AND CARE SERVICES**

WHEREAS, the City of Camden requires certain extraordinary, unspecifiable services for animal sheltering and care services for certain animals (i.e., dogs and cats) found or otherwise acquired by or in the City of Camden; and

WHEREAS, Homeward Bound Pet Adoption Center has extensive expertise, training, and proven reputation in the animal sheltering and care field. Homeward Bound Pet Adoption Center has the properly licensed and credentialed professionals in animal care; organizational expertise and experience; modern facilities; and resources to provide to the City of Camden, its largest municipal client by volume, with animal shelter; feeding; care; medical treatment; euthanization; sterilization; and other related services for cats and dogs; and

WHEREAS, the City and Homeward Bound Pet Adoption Center contract is in the best interests of the City given the volume, service demands, and critical public health and safety issues associated with sheltering and caring for cats and dogs found or otherwise acquired by or in the City of Camden; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law, contracts for extraordinary, unspecifiable services for animal sheltering and care services in the City of Camden can be negotiated and awarded without advertising for the bids and bidding for the purpose and reasons stated herein; and

WHEREAS, Homeward Bound Pet Adoption Center has proposed a Shelter Services Agreement ("Agreement") attached hereto as Exhibit 1 for a one year term (January 1, 2022 to December 31, 2022) to provide animal shelter; feeding; care; medical treatment; euthanization; sterilization; and other related services for cats and dogs found or otherwise acquired by or in the City of Camden, for the below indicated amount of the contract, all as more particularly described in the proposed Agreement attached hereto; and

WHEREAS, this resolution and proposed Agreement attached hereto shall be maintained on file and available for public inspection in the Office of the Municipal Clerk of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "2-01-601-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that a contract, substantially in the form attached hereto as Exhibit 1, be, and hereby is, awarded to Homeward Bound Pet Adoption Center for a sum not to exceed TWO HUNDRED FORTY-SEVEN THOUSAND DOLLARS (\$247,000.00).

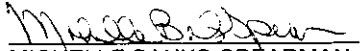
BE IT FURTHER RESOLVED, that the authorized City officials are hereby authorized to negotiate and enter into an appropriate contract, substantially in the form attached hereto as Exhibit 1, with Homeward Bound Pet Adoption Center for the animal sheltering and care services to be provided thereunder.

BE IT FURTHER RESOLVED that the City Clerk shall cause to be published in the Courier-Post within ten (10) days after passage of this resolution legal notice describing the nature, duration and amount of said contract.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



SHELTER SERVICES AGREEMENT

This agreement is made on November 29, 2021 by and between the Homeward Bound Pet Adoption Center, Inc. (Homeward Bound) f/k/a Animal Welfare Society of Camden County, Inc. (AWSCC), with its principal place of business located at 125 County House Road, Blackwood, New Jersey, 08012 and the City of Camden, a body politic and corporate, with its principal place of business located at City Hall, 4th Floor, Suite 419, Camden, New Jersey, 08101-5120.

WITNESSETH:

WHEREAS, the Municipality requires the provisions of animal shelter services; and

WHEREAS, the required animal shelter services to be provided are extraordinary, unspecifiable services and/or professional services; and

WHEREAS, HOMEWARD BOUND is able to competently provide to the Municipality the required shelter services.

NOW THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound, the parties hereby agree as follows:

1. **TERM.** The term of this agreement shall be for the 12 months, commencing on January 1, 2022 and running through December 31, 2022.
2. **SCOPE.** The HOMEWARD BOUND shall provide the following services in accordance with applicable federal, state and local laws, statutes, rules and regulations:
 - A. House, shelter, feed and care for all felines and canines found or otherwise acquired by or in the Municipality, with the exception of any injured or sick felines or canines obtained within the Municipality that have been diagnosed with or are suspected of having communicable disease, which are determined by the HOMEWARD BOUND to endanger the health of the other animals at the shelter. In addition, any felines or

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and City of Camden
1/1/2022 through 12/31/2022





Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and City of Camden

canines adopted from another shelter, including but not limited to Animal Adoption Center, Animal Orphanage, and Animal Welfare Association, must be returned to said shelter, unless a surrender to HOMEWARD BOUND is approved by the HOMEWARD BOUND Executive Director.

- B. Treat as medically necessary, or euthanize the recommendation of a veterinarian all animals found or otherwise acquired by or in the Municipality, which are impounded at the shelter. With the exception of those found seriously ill or injured by the Animal Control Officer, in which case appropriate emergency treatment must be provided by a veterinarian at the sole cost and expense of the Municipality, before said animal is surrendered to the shelter. If, within 24 hours of being received into the shelter, it is determined an animal should have received emergency veterinary care before being brought to the shelter, the township will be responsible for reimbursing HOMEWARD BOUND the costs of the emergency treatment that HOMEWARD BOUND incurs for the said animal within thirty (30) days of invoice.
- C. Euthanize animals when necessary, pursuant to HOMEWARD BOUND policy, found or otherwise acquired by or in the Municipality, which are impounded at the shelter.
- D. Sterilize, vaccinate, and return any feral cats to a community cat caregiver or owner which pose no threat to the health or safety to the public.
- E. On an emergency basis, at the discretion of HOMEWARD BOUND, house, shelter, feed, and care for animals of another species which is not canine or feline, subject to an additional \$60.00 per day boarding fee.
- F. Accept road kill animals, except skunks and deer, which are contained within a sealed plastic bag. All road killed animals shall be labeled with the name of the animal control officer, the date, the municipality in which the road kill was found, the species, and any other pertinent information.

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and City of Camden
1/1/2022 through 12/31/2022



3. MUNICIPALITY RESPONSIBILITIES

- A. The Municipality shall compensate the HOMEWARD BOUND: \$247,000.00 per 12 months for basic shelter services for 1,900 animals per calendar year, payable on a monthly basis at \$20583.33 per month, due within 30 days of the invoice date. An additional charge of \$130.00 per animal will be assessed for any animal placed with HOMEWARD BOUND above the allotted 1,900 animals per calendar year.
- B. The Municipality shall be responsible for the reimbursement of all costs for emergency medical attention that is required for an impounded animal that is delivered to the shelter by the Municipality's Animal Control Officer, when that animal should have received emergency medical attention pursuant to N.J.A.C. 8:23A-1.12 prior to delivery to the shelter.
- C. The Municipality shall give notice to the HOMEWARD BOUND of any planned action which may result in the Municipality's Animal Control Officer's placement of 7 or more animals from a single household, colony, trapping action or other planned action. 48 hours notice must be given for any such placement by the Municipality's Animal Control Officer, unless the placement will occur on a holiday in which case 72 hours notice must be given. Notice shall include the approximate number and type of animals, the municipality of origin, and the anticipated condition of these animals. Notice may be given via phone or in person by the Municipality's Animal Control Officer, to the HOMEWARD BOUND Executive Director, Board President, or Board Vice-President, but not via email or phone message, or to anyone else.
- D. For any animals placed at HOMEWARD BOUND which must be held pending a resolution by the Courts or by another determination out of the control of



HOMEWARD BOUND, the Municipality shall be billed at a rate of \$15 per day per cat and \$30 per day per dog.

- E. Unless previously approved by the HOMEWARD BOUND Executive Director, Board President, or Board Vice-President, no more than 40 animals per one Monday through Sunday week (7 day) period may be brought to HOMEWARD BOUND from one Municipality.
- F. **PAYMENT FOR INVOICES SHALL BE MADE BY THE MUNICIPALITY WITHIN THIRTY (30) DAYS AFTER RECEIPT OF INVOICE FOR SERVICE. PAYMENTS MADE THEREAFTER SHALL BE SUBJECT TO A LATE PAYMENT CHARGE ON THE UNPAID BALANCE REMAINING AT A RATE OF TEN PERCENT (10%) PER ANNUM. SHOULD THE MUNICIPALITY FAIL TO PAY ANY INVOICE, AND SUCH FAILURE IS NOT CURED WITHIN SIXTY (60) DAYS, HOMEWARD BOUND SHALL BE PERMITTED TO SUSPEND SERVICE WITHOUT ANY FURTHER WRITTEN NOTICE OF SAME. At HOMEWARD BOUND's option, HOMEWARD BOUND may pursue any available remedy at law or in equity in addition to collecting the late payment charge and/or any outstanding principal amount due from the Municipality under the provisions of this Agreement for its Term. This provision shall survive the termination of this Agreement, subject to the limitations and provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-2, all rules, regulations made pursuant to same, and all other applicable law.**
- G. The Municipality and HOMEWARD BOUND, respectively, shall defend, indemnify and hold harmless the other party, its officers, agents and employees, from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the Municipality's or HOMEWARD BOUND's, its officers', agents',



and employees' intentional or negligent acts or omissions in connection with this agreement.

4. **OTHER CHARGES.** The HOMEWARD BOUND retains the right to impose fees on the Municipality's residents for, among other things, the reclamation, adoption and/or surrender of an animal pursuant to this list of charges attached hereto and made a part hereof. The HOMEWARD BOUND reserves its right to amend its charges consistent with the proper fiscal management of the shelter and/or economic conditions relating to the cost of providing these services. In the event HOMEWARD BOUND waives or reduces any fee, penalty or other charge, such modification is not a waiver of any rights under this Agreement.

5. **WHO IS BOUND.** Each person who signs this Agreement is bound by this Agreement. Anyone who succeeds to any party's rights and responsibilities, such as heirs or the executor of a Part's estate, is also bound.

6. **AUTHORIZATION.** The parties hereby represent and warrant that they each have the requisite power and authority to make and perform the obligations under this Agreement, and that the execution of this Agreement has been duly authorized by all requisite corporate action, if necessary.

7. **CAPTIONS.** The captions in this Agreement are inserted only as a matter of convenience and for ease of reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement, nor shall they in any way affect this Agreement or the construction of any provision.

8. **ENTIRE AGREEMENT.** This Agreement sets forth all promises, agreements, conditions and understandings either oral or written among them or other than as are herein set forth. No subsequent alteration, amendment, change or addition to this Agreement shall be binding on any party unless made in writing, approved in writing by



the board of directors and signed by all parties.

9. COUNTERPARTS AND FACSIMILE. This Agreement may execute in one or more counterparts, including by facsimile, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

Municipal Representative:

Printed Name

Signature

Title

Date

Witnessed or Attested by:

Printed Name

Signature

BOUND Date

Title

HOMEWARD BOUND Representative:

Printed Name: Jill Rawlins

Signature: Jill Rawlins

Executive Director, HOMEWARD BOUND

Date 11/29/21

Witnessed or Attested by:

Printed Name: Rose Rumaker

Signature: Rose Rumaker

Title Office Manager, HOMEWARD

Date 11/29/2021

Shelter Service Agreement Between Homeward Bound Pet Adoption Center, Inc. and City of Camden
1/1/2022 through 12/31/2022

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SHELTER SERVICES AGREEMENT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION: 2-01-601-908
AMOUNT: \$247,000.00 (One year)
- APPROPRIATION RESERVE:
AMOUNT: \$
- DEDICATED BY RIDER:
AMOUNT: \$
- RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT: \$
CAPITAL ORDINANCE
AMOUNT: \$
- TRUST ACCOUNT:
• AMOUNT: \$

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ \$247,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION for 2022 CONTRACT- SHELTER SERVICES AGREEMENT HOMEWARD BOUND PET ADOPTION CENTER FORMERLY ANIMAL WELFARE SOCIETY OF CAMDEN COUNTY, INC (AWSCC), *Contingent to the availability of city 2022 Funds*



Johanna S. Conyer
Director of Finance
Date: 12/7/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 14, 2021

TO: Marc Riondino, A/Business Administrator

FROM: Director Luis F. Ruiz

Department Making Request: Code Enforcement

TITLE OF RESOLUTION/ORDINANCE: Shelter Services Agreement

BRIEF DESCRIPTION OF ACTION: 2022 Contract – Shelter Services Agreement
 Homeward Bound Pet Adoption Center, formerly
 Animal Welfare Society of Camden County, Inc.
 (AWSCC)

BIDDING PROCESS: SSA 40A:65-1
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 2-01-601-908

AMOUNT: \$247,000.00 (1 year)



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I" - "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	12/2/2021	L. F. Ruiz
Approved by Grants Management:	_____	_____
Approved by Finance Director:	12/7/21	_____ (If applicable)
☒ CAF – Certifications of Availability of Funds	12/7/2021	Lafayette Cox
Approved by Purchasing Agent:	12.7.21	MLL
Approved by Business Administrator:	12/9/21	Michael B. Breen
Received by City Attorney:	_____	_____

(Name) Please Print

(Extension #)

Prepared By: Mrs. Terry Britt

X-7349

Contact Person: Mrs. Terry Britt

X-7349

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	N/A
Name of Vendor	
Purpose or Need for service:	For housing, care and feed of stray animals found in the City of Camden.
Contract Award Amount	\$247,000.00
Term of Contract	12 months
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	SSA
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

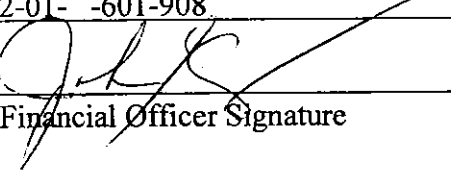
Mayor's Signature* Date _____

Business Administrator/Manager Signature Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

2-01- -601-908 _____ Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

SSA 
Certifying Officer

Date 12/7/2021

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

MBS:dh
12-14-21

R-35

**RESOLUTION AWARDING A FAIR & OPEN CONTRACT FOR PROFESSIONAL
SERVICES TO APPRAISAL CONSULTANTS CORPORATION TO PROVIDE
PROPERTY TAX ASSESSMENTS AS NEEDED FOR 1 YEAR**

WHEREAS, there exists a need to provide appraisal services for the Tax Assessor's Office; and

WHEREAS, pursuant to RFP #21-23, the City received one (1) proposal with the submission by APPRAISAL CONSULTANTS CORPORATION, having an address at 293 Eisenhower Pkwy., Suite 200, Livingston, NJ 07039-1711 being deemed the most qualified to perform this service for the City; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received and is attached hereto by APPRAISAL CONSULTANTS CORPORATION, to provide appraisal services for various reasons, such as complex tax board appeals and/or NJ Tax Court Appeals, in the amount not to exceed TWENTY THOUSAND DOLLARS (\$20,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under adopted budget of the City of Camden under line item "1-01-454-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with APPRAISAL CONSULTANTS CORPORATION, to provide appraisal services for various reasons, such as complex tax board appeals and/or NJ Tax Court Appeals in the amount not to exceed TWENTY THOUSAND DOLLARS (\$20,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date: December 14, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: APPRAISAL CONSULTANTS CORPORATION

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- ADOPTED BUDGET APPROPRIATION 1-01-454-906

AMOUNT:\$ 20,000.00

PROPRIATION RESERVE:

AMOUNT:\$

- DEDICATED BY RIDER:

AMOUNT:\$

- RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT: \$

- CAPITAL ORDINANCE

AMOUNT:\$

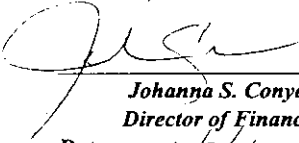
- TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF \$20,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO APPRIASAL CONSULTANTS CORPORATION , 293 EISENHOWER PARKWAY, SUITE 180, LIVINGSTON NJ, 07039 FOR THE PROPERTY TAX ASSESSMENT.


Johanna S. Conyer
Director of Finance

Date: 12/2/24

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: December 2021

TO: Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Office of Assessments

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to Appraisal Consultants Corporation, 293 Eisenhower Parkway, Suite 180, Livingston, NJ 07039 for property tax assessments

BRIEF DESCRIPTION: The City is in need of a qualified expert to provide appraisal services for the Tax Assessor's office for complex Tax Board appeals and/or NJ Tax Court Appeals. Appraisal Consultants Corporation will provide the services as needed at a rate of \$200/hour for a period of one (1) year.

BIDDING PROCESS: Received one (1) proposals from RFP #21-23 on October 21, 2021

APPROPRIATION ACCOUNT(S): 1-01- -454-906

AMOUNT: ~~\$10,000.00~~ \$20,000 *Ac.*



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>11/29/2021</u>	<u>Alvinia Carver</u>
Approved by Grants Management:	<u> </u>	<u> </u> (If applicable)
Approved by Finance Director:	<u>12/3/21</u>	<u> </u>
☒ CAF - Certifications of Availability of Funds	<u>12/7/2021</u>	<u>Kalulah Ch</u>
Approved by Purchasing Agent:	<u>12-7-21</u>	<u> </u>
Approved by Business Administrator:	<u>12/9/21</u>	<u> </u>
Received by City Attorney:	<u> </u>	<u> </u>

(Name) Please Print

(Extension #)

Prepared by 1: L. CHANDLER

X7475

Contact Person 2:

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	APPRAISAL CONSULTANTS CORPORATION
Purpose or Need for service:	REAL ESTATE APPRAISAL FOR PROPERTY TAX ASSESSMENTS
Contract Award Amount	\$20,000.00 <i>✓</i>
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #21-23
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES STEVEN W. BARTELT, MAI

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

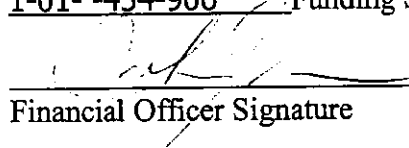
Business Administrator/Manager Signature

Date _____

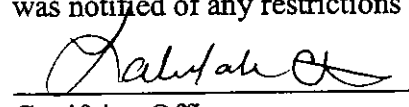
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -454-906 Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 12/7/2021

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

**CITY OF CAMDEN
REQUEST FOR PROPOSAL**

The City of Camden's Assessor's Office intends to acquire the service for the following:

RFP#21-23

REAL ESTATE APPRAISAL SERVICES FOR PROPERTY TAX ASSESSMENT

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, October 21, 2021 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal(s) will be opened and read publicly.

GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

The 11:00 a.m. October 21, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Oct 21, 2021 11:00 AM Eastern Time (US and Canada)

Link: <https://zoom.us/j/95751434407?pwd=RkVJZ1NuNEFaSWFQM2NRUm95bUROQT09>

Meeting ID: 957 5143 4407

Passcode: 554440

Phone Number: 1(646) 876-9923

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The box is available during normal business hours. Email purchasingfax@ci.camden.nj.us to confirm receipt of submission. RFPs may not be emailed, faxed or transmitted over the telephone.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Sealed RFPs intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this Request for Proposal please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Lateefah Chandler
Purchasing Agent
September 29, 2021
(559.72)

0004932378-01

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

REQUISITION

NO.

C2101818

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OASSESSOR'S OFFICE
ROOM 329 CITY HALL
P O BOX 95120
CAMDEN, NJ 08101V
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VENDOR #: APC05

APPRAISAL CONSULTANT CORP
293 EISENHOWER PKWY., STE 200
LIVINGSTON, NJ 07039-1711
USAORDER DATE: 11/29/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS: Destination

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	APPRAISAL SERVICES PROFESSIONAL APPRAISAL SERVICES TO APPRAISAL CONSULTANTS CORPORATION FOR COMPLEX TAX BOARD APPEALS AND/OR NJ TAX COURT APPEALS. APPRAISAL CONSULTANTS WILL PROVIDE SERVICES AS NEEDED FOR A PERIOD OF ONE YEAR AND AT A RATE OF \$200/HOUR NOT TO EXCEED \$10,000.	1-01- -454-906	20,000.0000	20,000.00
			TOTAL	20,000.00

Le. 11/30/21

[Signature]

CITY OF CAMDEN
2021 NOV 29 PM 2:10

Approved: *[Signature]* 11/30/21I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Department Head

Date

Receiver of Goods

Date

Alvinia Carsoh 11/29/2021

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU



REAL ESTATE APPRAISERS AND CONSULTANTS

293 Eisenhower Parkway – Suite 180
Livingston, New Jersey 07039-1726

Richard M. Chaiken, MAI, CRE (retired)
Jon P. Brody, MAI, CRE
William H. Steinhart, MAI, CRE

Debra S. Ripoli
Cheryl S. Nobile

Telephone: 973.994.7400
Writer's ext.: 101
Writer's e-mail: whs@appcon.com
Facsimile: 973.994.3493

October 4, 2021

Lateefah Chandler, Purchasing Agent
% Office of the Municipal Clerk
City Hall, Room 105
Camden, NJ 08101-5120

**Re: Response to Request for Proposal
City of Camden
Real Estate Appraisal Services for Property Tax Assessment
RFP #21-23**

Dear Ms. Chandler:

Once again, we would like to be considered for professional Real Estate Appraisal Services. This response, which contains a total of 28 consecutively numbered pages, responds to all areas of inquiry and provides all executed documents as set forth in the above-captioned RFP.

In response to your item 4. "Submissions", following are our submissions that are numbered in the order of your inquiry:

1. I, William H. Steinhart, Vice President and Stockholder/Principal of our firm, will be the key contact and will oversee the relationship with the City of Camden. A copy of my professional qualifications is attached.
2. This proposal covers all professional services (real estate appraisal, real estate consulting, and expert testimony, all on real estate tax assessment matters) performed on behalf of the City of Camden's Tax Assessor's office. Our fees are structured on the amount of time expended on the assignment times our rate of \$200.00/hour.
- 3/4. Our appraisers, either one of which may serve as the appraiser in any given assignment for the City of Camden consist of:

Appraiser	William H. Steinhart	Jon P. Brody
NJ Appraisal License	42RG00039100	42RG00039000
MAI designation	MAI	MAI
Years holding MAI	35	51
SRA designation	-	SRA
Years holding SRA	-	46
Other recognized professional designations	CRE	CRE
Experience as real estate appraiser (years)	42	58
Experience appraising property on behalf of NJ municipalities and other governmental entities.	Over 30	Over 40

Additional relevant background and company information includes:

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City of Camden - Real Estate Appraisal Services for Property Tax Assessment - RFP #21-23

- William H. Steinhart holds membership in the International Association of Assessing Officers.
- We have significant experience on Tax Appeals, testified before the NJ Tax Court hundreds of times, and have been noted in a number of reported decisions of the NJ Tax Court in matters on behalf of municipalities. Additionally, both of the principals were the appraisers and were cited in *State v. Federico R. Caoili*, 135 N.J. 252 and 262 N.J. Super 591, a landmark eminent domain matter that was ultimately decided by the NJ Supreme Court. We have a high degree of real estate appraisal knowledge in relation to Title 54 of the Statutes of New Jersey.

Copies of our Professional Qualifications are attached.

5. Appraisal Consultants Corp. is an "S Corporation" that is a well-known and experienced real estate appraisal firm that was originally started in the early 1960's. We have significant experience on appraisals and related advisory services for real estate tax appeals and have been noted in a number of reported decisions by the NJ Tax Court. We also have extensive experience in eminent domain matters and have also been noted in a number of reported decisions by the NJ Superior Court Appellate Division as well as one by the NJ Supreme Court. Also, as stated within our respective professional qualifications, we have experience before several other tribunals including the United States District Court, and the United States Bankruptcy Court. Each of the two principals own 1/2 of the stock. We have provided real estate appraisal services including expert testimony to many NJ municipalities, other governmental entities as well as property owners. Our work takes us to almost all of New Jersey's 21 counties.

In addition to our professionals, we have two support staff/research analysts. For every engagement, the appraiser will inspect the subject, inspect all comparable data, make all analyses, draw all conclusions, write the report and testify at hearings and trials. Our support staff's only duties are to gather deeds/all pertinent public records, take photos of comparable data and assist the principal appraiser in exhibit preparation.

All work is done by the appraisers and staff of Appraisal Consultants. We do not use the services of subcontractors.

An abbreviated list of our public-sector clients includes:

- Intermittent periods over 30 years by the NJ Turnpike Authority
 - Approximately five years for NJ Sports and Exposition Authority
 - Intermittent periods over 10 years by the NJ Meadowlands Commission/Hackensack Meadowlands Commission
 - Intermittent periods over 30 years with the NJ Department of Transportation
 - Intermittent periods over 20 years with the NJ Transit
 - Over 30 years by the City of Atlantic City
 - Over 30 years by the City of Linden
 - Over 30 years by the Borough of Totowa
 - Over 30 years by the Township of Springfield
 - Over 25 years by the Township of Egg Harbor
 - Over 15 years by the Township of Wyckoff
6. Our experience in appraisal work on behalf of governmental entities in communities similar to Camden has included:

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- City of Atlantic City –
 - Office of the Tax Assessor – Appraisals and advisory services in connection with tax appeals.
 - Department of Neighborhood Services – Consulting/advisory assignments where we evaluated whether deteriorated/dilapidated properties had an adverse impact on surrounding neighborhood properties.
- City of Bayonne – Consulting/advisory assignments in connection with the redevelopment of the Military Ocean Terminal on the Hudson River.
- City of Newark Housing Authority – Appraisals for urban renewal.
- City of Passaic – Appraisals on a citywide basis for a municipal revaluation and subsequent defense of tax appeals.
- City of Paterson – Specific properties for acquisition for urban renewal.
- City of Rahway - Appraisals and advisory services in connection with tax appeals.

7. We have worked on thousands of appraisals throughout the State of New Jersey. We have worked on over 150 projects in the Camden/Burlington/Gloucester County market area of which approximately 20% were located with Camden County. As part of our work in this market area, we have researched over 1,200 comparable sale and lease transactions.

Our recent history of assignments in the southwesterly portion of NJ includes:

- In 2017, we completed an assignment on behalf of the City of Camden on a tax appeal of a commercial development.
- In 2018, we completed an assignment on behalf of the Camden Parking Authority in connection with an eminent domain matter of an office building.
- In 2021, we commenced work on behalf of the City of Camden on a tax appeal of a former telecommunications switching center.
- In 2018, we completed an assignment on behalf of the Township of Mount Laurel on a tax appeal of a hotel and water park.
- In 2017, we completed an assignment on behalf of the Township of Moorestown in regard to a multi-year tax appeal of the Moorestown Mall.
- In 2018, we completed an assignment on behalf of the Township of Pennsville in regard to a multi-year tax appeal of the 400+ acre DuPont/Chemours Chambers Works Chemical facility located at the foot of the Delaware Memorial Bridge.

8. References:

Daniel Gatti, CTA
Tax Assessor, City of Camden
520 Market Street, City Hall, Room 329, Camden, NJ 08101-5120
856-757-7024

Michelle Banks-Spearman, Esq.
City Attorney, City of Camden
520 Market Street, City Hall, Room 419, Camden, NJ 08101-5120
856-757-7170

Novelette Robinson, CTA
Tax Assessor - City of Atlantic City
1301 Bacharach Boulevard - Room 605, Atlantic City, NJ 08401-4603
609-347-5384

APPRAISAL CONSULTANTS CORP.

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City of Camden - Real Estate Appraisal Services for Property Tax Assessment - RFP #21-23

Dennis DeKlerk, CTA (and formerly Terri Paglione, CTA)
Tax Assessor – Township of Mount Laurel
100 Mt. Laurel Road, Mount Laurel, NJ 08054
856-231-8800

Michael Moubert, Esq. (Special Tax Counsel, Township of Pennsville)
1940 Route 70 East
Cherry Hill, NJ 08003-2141
856-985-1000

John Lloyd, Esq.
Chiesa Shahinian & Giantomasi PC.
One Boland Drive, West Orange, NJ 07052
201-343-5001

9. The only tax appeal matters where I provided (or are currently providing) appraisal services (on behalf of the City of Camden) are as follows:

Block	1403	1407	1404	715	129
Lot/Consolidated Lot	1	1, 4, 50 & 51	25, 27, 28 & 31	15	71.01
Docket #	11 individual docket numbers in 2015			006705-2017; 004349-2018 and 004545- 2019	006899-2018; 005857-2019; 003397-2020; 004867-2021
Ownership	Broadway Housing Partners/Related Entities			Moran Foods, Inc. (taxpayer withdrew complaints).	AT & T Communications of New Jersey

10. While it is typical that we regularly meet with your Tax Assessor and Attorney, we would be glad to attend meetings of the City Council whenever requested. Furthermore, in addition to providing real estate appraisal and expert testimony services to our municipal clients, should you wish to engage use, we additionally provide:

- Litigation Support –
 - Pre-trial litigation support (assistance in formulating special interrogatory questions, assistance at depositions, meet with counsel and provide an overview of the matter from the appraisal standpoint, etc.)
 - Litigation support during trial (review property owner's appraisal and provide counsel with areas of cross examination).
 - Post-trial litigation support – In the event there are post-trial briefs or appeals, we often are call upon to assist the attorney in the preparation of these documents.
- Sales ratio –
 - Review and research selected sales transactions that may not be appropriate for use in the NJ Sales Ratio Study.

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- Provide certifications and/or expert testimony in regard to our sales transaction research.
- Provide assistance to counsel in regard to valuation theory and inconsistencies between sales data and valuation methodology.

11. All work done on behalf of the City would be billed at \$200/hour. Invoices detailing time, date and tasks would be submitted monthly.

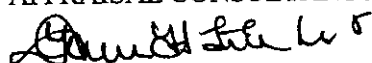
Since every property is unique and since there are a variety of appraisal and/or consulting services we provide, we are unable to provide you with any estimated cost on a per property basis.

All of our services will be provided/made in conformity with the Uniform Standards of Professional Practice as well as the Code of Professional Ethics and Standards of Professional Practice of the Appraisal Institute. Additionally, as experienced real estate appraisers, it is our firm's belief that our "next" assignment is a result of our past successes. As such, quality, service and our reputation are of paramount importance.

Should you have any questions or wish to discuss this response, please feel free to call me.

Respectfully submitted,

APPRAISAL CONSULTANTS CORP.



William H. Steinhart, Vice President
MAI, CRE, NJ Certified General Appraiser: 42RG000391

Items from Proposal Checklist

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STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: APPRAISAL CONSULTANTS CORP.

Trade Name:

Address: 293 EISENHOWER PARKWAY STE 200
LIVINGSTON, NJ 07039-1711

Certificate Number: 0073505

Effective Date: September 03, 1985

Date of Issuance: October 21, 2021

For Office Use Only:

20211021125926625

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #21-23

**RFP NAME: REAL ESTATE APPRAISAL SERVICES FOR PROPERTY
TAX ASSESSMENT**

RFP OPENED THURSDAY, OCTOBER 21, 2021 @11:00 AM

VENDOR
APPRAISAL CONSULTANTS CORP. LIVINGSTON,NJ
STEVEN W. BARTELT,MAI TURNERSVILLE,NJ

Results are for information purpose only.

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VENDORS LIST

ZOOM MEETING ID: 957 5143 4407 PASSCODE: 554440

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