



AGENDA

CITY OF CAMDEN

CITY COUNCIL SPECIAL MEETING

August 20th, 2021 – 12:00 p.m.

Honorable Curtis Jenkins, President
Honorable Marilyn Torres, Vice President
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher
Honorable Chris Collins

Honorable Victor Carstarphen, Mayor

Michelle Spearman, City Attorney
Howard McCoach-Acting Counsel to Council

Luis Pastoriza, Municipal Clerk



CITY COUNCIL AGENDA

SPECIAL MEETING

FRIDAY, AUGUST 20TH, 2021 – 12:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

RESOLUTIONS

Office of Administration

1. Resolution Authorizing a Contract to Alper Enterprises, Inc., 7 Baldwin Hill Place, Moorestown, NJ 08057 to provide installation and/or repairs of roofs for city owned properties on an as needed basis for a period of two (2) years

Department of Human Services

2. Resolution Authorizing a Contract to Preferred Meal Systems, Inc. for the provision of Pre-Packaged Breakfast and Lunch for the 2021 Summer Food Program

Department of Planning & Development

3. Resolution Authorizing the City of Camden to Execute a New Jersey Department of Environmental Protection, Division of Water Quality, Treatment Works Approval Permit Application (TWA-1) and statement of consent (WQM-003) for the Matrix Admiral Wilson Development, LLC Project for the construction of a warehouse distribution center at 17th Street and 19th Street in the Admiral Wilson North Redevelopment Area
4. Resolution authorizing the City of Camden to execute a New Jersey Department of Environmental Protection, Division of Water Quality, Treatment Works approval permit application (TWA-1) and statement of consent (WQM-003) for

the Cramer Hill Family Urban Renewal, LLC Project for the Construction of 51 unit apartment complex and 9 other buildings at Hayes Avenue and 24th Street

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

R-1
MBS:dh
08-20-21

**RESOLUTION AUTHORIZING A CONTRACT TO ALPER ENTERPRISES, INC.,
7 BALDWIN HILL PLACE, MOORESTOWN, NJ 08057 TO PROVIDE INSTALLATION
AND/OR REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES ON AN AS NEEDED
BASIS FOR A PERIOD OF TWO (2) YEARS**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on May 6, 2021 in the Council Chambers, City Hall, Camden, New Jersey to provide installation and/or repairs of roofs for City owned properties on an as needed basis for a period of two (2) years; and

WHEREAS, three (3) bids were received on May 6, 2021; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Alper Enterprises, Inc., 7 Baldwin Hill Place, Moorestown, NJ 08057 in the amount of TWO HUNDRED SIXTY-THREE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$263,125.00); and

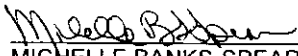
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "1-01-706-908", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Alper Enterprises, Inc., 7 Baldwin Hill Place, Moorestown, NJ 08057 to provide installation and/or repairs of roofs for City owned properties on an as needed basis for a period of two (2) years in the amount not to exceed TWO HUNDRED SIXTY-THREE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$263,125.00) according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: August 20, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: August 2021 SPECIAL

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract for Bid #21-02 to Alper Enterprises, Inc., 7 Baldwin Hill Place, Moorestown, NJ 08057 to provide installation and/or repairs of roofs for City owned properties on an as needed basis for a period of two (2) years.

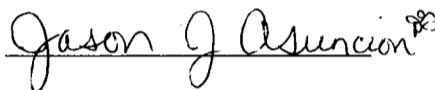
BRIEF DESCRIPTION: Request the award of a contract to Alper Enterprises, Inc., 7 Baldwin Hill Place, Moorestown, NJ 08057 to provide installation and/or repairs of roofs for City owned properties on an as needed basis for a period of two (2) years.

BIDDING PROCESS: Received three (3) proposals at opening on May 6, 2021

APPROPRIATION ACCOUNT: 1-01- -706-908

AMOUNT: \$263,125.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
*For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	8/13/21	
Received by City Attorney:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: L. CHANDLER	X7475
Contact Person: _____	_____

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CHASE S WINNER

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-21-500902

AMOUNT: \$ 117,360.00

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$ 117,360.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE PURCHASE OF THREE 2022 POLICE INTERCEPTOR UTILITY AWD FORD ESXPLPRESERS UNDER NJSC CONTRACT #20-FLEET - 01189 WITH CHAS S WINNER.


Johanna S. Conyer

Director of Finance

Date: 6/18/21

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	N/A
Name of Vendor	ALPER ENTERPRISES
Purpose or Need for service:	AS NEEDED INSTALLATION/REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES FOR 1 YEAR WITH A 2 ND YEAR OPTION
Contract Award Amount	\$263,125.00
Term of Contract	12 MONTHS W/ 2 ND YEAR OPTION
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC #40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – USA GENERAL CONTRACTORS UNION ROOF CONTRACTORS

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. 1-01- -430-902
_____Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved ☐ Denied

Director or Designee,
Division of Local Government Services

Date


Number Assigned _____

BID #21-02 SPECIFICATIONS
INSTALLATION/REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES,
ON AN AS NEEDED BASIS FOR ONE (1) YEAR WITH A 2ND YEAR OPTION

BID PROPOSAL FORM

ASPHALT	\$ 6.25	per sq. ft. x 5,000 (More or Less) = \$31,250	TOTAL
COAL TAR	\$ 6.25	per sq. ft. x 5,000 (More or Less) = \$31,250	TOTAL
EPDM	\$ 6.25	per sq. ft. x 5,000 (More or Less) = \$31,250	TOTAL
METAL	\$ 10	per sq. ft. x 5,000 (More or Less) = \$50,000	TOTAL
TPO	\$ 6.25	per sq. ft. x 2,000 (More or Less) = \$12,500	TOTAL
SHINGLE	\$ 3.75	per sq. ft. x 2,000 (More or Less) = \$7,500	TOTAL
PARAPET WALLS	\$ 3.75	per sq. ft. x 5,000 (More or Less) = \$18,750	TOTAL
INSTALL METAL CAPPING	\$ 2.50	per sq. ft. x 1,000 (More or Less) = \$2,500	TOTAL
INSTALL DOWN SPOUT	\$ 3.75	per sq. ft. x 2,000 (More or Less) = \$7,500	TOTAL
RIPPING OFF SLAG (IF NEEDED)	\$ 1.25	per sq. ft. x 2,000 (More or Less) = \$2,500	TOTAL
RIPPING OFF OLD ROOF & SLAG (IF NEEDED)	\$ 5	per sq. ft. x 2,000 (More or Less) = \$10,000	TOTAL
3" WATER BOX	\$ 100	each x 50 (More or Less) = \$5,000	TOTAL
4" WATER BOX	\$ 100	each x 50 (More or Less) = \$5,000	TOTAL
HOT REPAIRS—TRUCK, 3 MEN & EQUIPMENT	\$ 275	per hour x 175 hours (More or Less) = \$48,125	TOTAL

GRAND TOTAL\$ 263,125

VENDOR SIGNATURE:  **DATE:** 5/4/2021

Certificate Number
62480

Registration Date: 08/26/2020
Expiration Date: 08/25/2021



State of New Jersey

Department of Labor and Workforce Development Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Responsible Representative(s):

Craig Alper, President

Alper Enterprises, Inc.
2020

A handwritten signature in black ink, appearing to read "R. Angelo".

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

**CITY OF CAMDEN
PURCHASING BUREAU**

VENDORS LIST

BID: #21-02

BID NAME: INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED
PROPERTIES ON AN AS NEEDED BASIS FOR ONE (1) YEAR WITH A
2ND YEAR OPTION

BID DUE: THURSDAY, MAY 6, 2021 @ 11:00 AM
ZOOM Meeting ID: 919 2961 8184 & Password: 6449989

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
4/16/2021	USA General Contractors 980 Dehart Place Elizabeth NJ 07202 info@usagcc.com	833 872 4221
4/20/2021	Craig Alper Alper Enterprises 530 Kings Hwy Moorestown NJ 08057 craig.alper-enterprise.com	856 866 5046
4/21/2021	Jeanette Giordano	
	Whien Kuting Contractors, Inc 122 60 Trout Road Rd Phila, PA 19124	

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID# 21-02

**BID NAME: INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED
PROPERTIES ON AN AS NEEDED BASIS FOR ONE (1) YEAR WITH A 2ND YEAR
OPTION**

BID OPENED THURSDAY, MAY 6, 2021 @ 11:00AM

VENDOR	AMOUNT
ALPER ENTERPRISES, INC. MOORESTOWN, NJ	\$263,125.00
UNION ROOFING CONTRACTORS, INC PHILA, PA	\$325,000.00
USA GENERAL CONTRACTORS	\$558,750.00

Bid results are for information purpose only.

ip

*Keith W
Howard
Dwayne
5/6/2021*



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: ALPER ENTERPRISES, INC.
Trade Name:
Address: 530 KINGS HIGHWAY
MOORESTOWN, NJ 08057-2602
Certificate Number: 0083153
Effective Date: November 23, 1994
Date of Issuance: August 13, 2021

For Office Use Only:
20210813103812870

Public Notices

CITY OF CAMDEN ADVERTISEMENT OF BID

BY VIRTUE of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive Bids on Thursday, May 6, 2021 at 11:00 A.M. in City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey at which time and place Bids will be opened and read for the following:

BID #21-02 INSTALLATION AND REPAIRS OF ROOFS FOR CITY OWNED PROPERTIES ON AN AS NEEDED BASIS FOR ONE (1) YEAR WITH A 2ND YEAR OPTION

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

Proposals must be made on the standard Proposal Form, in the manner designated therein and required by the Specifications. Each Bid must be enclosed in a sealed envelope bearing the name and address of the bidder and Bid number/contract description on the outside, and addressed to: Lateefah Chandler, Purchasing Agent, City of Camden City Hall, Office of the City Clerk, 520 Market Street, Room 105, Camden, New Jersey 08101.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. May 6, 2021 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: <https://zoom.us/j/91929618184?pwd=Q0FGKzkwaZlweElwOTU550xEdzRoQT09>

Meeting ID: 919 2961 8184

Passcode: 649989

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The box is available during normal business hours. Email purchasingfax@ci.camden.nj.us to confirm receipt of Bid. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159, preferably, fax/email questions to (856) 541-9668 / purchasingfax@ci.camden.nj.us.

Lateefah Chandler
Purchasing Agent

Date: April 16, 2021
(\$64.24)

000460935-01

MBS:dh
08-20-21

8-2

**RESOLUTION AUTHORIZING A CONTRACT TO PREFERRED MEAL
SYSTEMS, INC. FOR THE PROVISION OF PRE-PACKAGED BREAKFAST
AND LUNCH FOR THE 2021 SUMMER FOOD PROGRAM**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids for Bid #19-11 on August 2, 2021 in the Council Chambers, City Hall, Camden, New Jersey for the provision of Breakfast and Lunch for the 2021 Summer Food Program; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Preferred Meal Systems, Inc., 5240 St. Charles Road, Berkeley, IL 60163 for an amount not to exceed ONE HUNDRED NINETY-TWO THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS AND EIGHTY-TWO CENTS (\$192,156.82); and

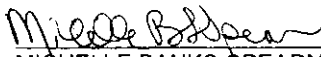
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-21-833-999", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Preferred Meal Systems, Inc., 5240 St. Charles Road, Berkeley, IL 60163 for an amount not to exceed ONE HUNDRED NINETY-TWO THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS AND EIGHTY-TWO CENTS (\$192,156.82), for the provision of Breakfast and Lunch for the 2021 Summer Food Program, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 20, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: PREFERRED MEALS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-21-833-999

AMOUNT: **\$192,156.82**

CAPITAL ORDINANCE:

AMOUNT:

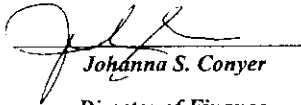
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE \$192,156.82

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING A CONTRACT TO PREFERRED MEALS TO PROVIDE PREPACKAGED BREAKFAST AND LUNCH FOR THE 2021 SUMMER FOOD PROGRAM.


Johanna S. Conyer

Director of Finance

Date: 7/16/4

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available Date

TO: Jason Asuncion, Business Administration

FROM: Carmen G. Rodriguez, Director

DEPARTMENT MAKING REQUEST: Human Services

TITLE OF RESOLUTION/ORDINANCE: "Resolution authorizing a contract to **Preferred Meals** to provide pre-packaged breakfast and lunch for the 2021 Summer Food Program"

BRIEF DESCRIPTION: To provide pre-packaged food for the Summer Recreation Program for youth within the City of Camden, Department of Human Services from July 6, 2021 to August 27, 2021.

BIDDING PROCESS: Amendment Addendum from 7/1/2019 (BID #19-11)

APPROPRIATION ACCOUNT: (If applicable) G-21- -833-999

AMOUNT: (If applicable) \$ 192,156.82

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	7/15/21	Carmen G. Rodriguez
Approved by Grants Management:	7-15-21	Barbara Johnson for Kelly
Approved by Purchasing Agent:	7/14/21	[Signature]
Approved by Finance Director:	7/20/2021	[Signature]
Approved by Business Administrator:	8-1-21	[Signature]
Approved by City Attorney:	8/18/21	[Signature]

(Name) Please Print

(Extension #)

Contact Person 1: Janean L. Gooden *gg*

Ext. 7227

Contact Person 2: Carmen G. Rodriguez

Ext. 7285

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****


Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(Green - g; yellow - y; red - r)

Department: Department of Human Services/Bureau of Recreation

Grant Administrator: Janean Gooden

Grant Administrator #: 757-7227

Grant/Project Name:			2021 Dept. of Agriculture-Bureau of Child Nutrition Program for the Summer Food Services Program – Preferred Meal Systems, Inc. (Contract)			
Grant #:			G-21-833-999			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code:		
Funding Source:			SFSP Summer Food Program (State of NJ Department of Agriculture/Division of Food and Nutrition Service)			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			\$ 307,691.78 (Amount for Preferred Meal Systems, Inc. is \$192,156.82)			
Local Match:	Y	N	Cash:	Body Armor	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			10-01-20 – 09-30-2021		City-Wide	
Date of Analysis:			July 15, 2021		Reviewed By:	Barbara Johnson 

Summary: The Department of Human Services is requesting permission enter into a contract with Preferred Meal Systems Inc. in the amount of \$192,156.82 for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The contract will provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth. The approved feeding sites are in the file.

The Department of Human Services is requesting permission to accept for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services.

The Department of Human Services is requesting permission to apply for the 2021 New

Initial Report ✓ Revised Report _____ Closing Report _____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(Green - g; yellow - y; red - r)

Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services.

To provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth up to 18 years old. Due to the pandemic program will be reduced from (68-100) feeding sites to (25) for 2021. Program provides free meals to youth during out of school time which schools are typically closed.

Time Lines: Program will begin on July 6, 2021 and end on August 27, 2021.

Problematic Areas/Recommendations: Opening during a pandemic is new for everyone. Creating and adhering to changing policy and best practices to keep all safe. May not be able to serve all that are in need with the reduce number of sites. I see no problems with the Department applying for the grant and the problems areas are addressed above.

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: _____

Grant Administrator #: _____

Grant/Project Name:		2021 Summer Food Service Program			
Grant #:		Agreement # 07200012			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code		G-21-833-900
Funding Source:		NJ Dept. of Agriculture			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$ 307,691.78			
Local Match:	Y	N	Cash:	\$	In-Kind: \$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:	10-1-20 to 9-30-21		Location of Activity:		City-wide
Date of Analysis:			Reviewed By:		

Summary: To provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth up to 18 years old. Due to the pandemic program will be reduced from (68-100) feeding sites to (25) for 2021. Program provides free meals to youth during out of school time which schools are typically closed.

Time Lines: Program will begin on July 6, 2021 and end on August 27, 2021.

Problematic Areas/Recommendations: Opening during a pandemic is new for everyone. Creating and adhering to changing policy and best practices to keep all safe. May not be able to serve all that are in need with the reduce number of sites.

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

Provision to apply, accept and insert 2021 Grant for Summer Food Service Program (SFSP).

The 2021 Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play and grow throughout the summer months when they are out of school.

- Funding pays for pre-packaged delivered meals (breakfast & lunch)
Breakfast @ \$1.4512 Lunch @ \$1.5370 totaling \$ 192,156.82
- Staffing for operate (7) Recreation Sites, and (18) feeding sites.
- 2021 sites were reduced by 75% due to Covid-19 and social distancing regulations and the safety of all participants and staff.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Carmen G. Rodriguez
Title	Director of Human Services
Telephone Number	856-757-7285
Email	CaRodrig@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

Projected estimated funding for 2021 SFSP program is \$307,691.78

- Applied for advance funding of July of 2021
- Reimbursement is based on actual meals served during the duration of program July 6, 2021 to August 27, 2021

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes from NJDA. This grants enhances our current programs that provides a Safe Haven for youth enrolled in summer time/out-of-school time activities.

Mayor's Signature

Date _____


Business Administrator/Manager Signature

Date 8.9.21

Name, email and fax of contact person for this form:

For LGS use only:

() Approved

() Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

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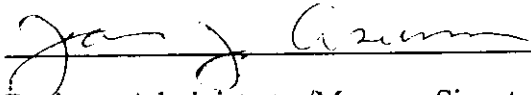
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Mayor's Signature

Date _____


Business Administrator/Manager Signature

Date 8.9.21

Name, email and fax of contact person for this form:

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,

Date _____

Division of Local Government Services

Number Assigned _____

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	C2100963

SHIP TO	DEPARTMENT OF HUMAN SERVICES BUREAU OF RECREATION 1000 NORTH 6TH STREET CAMDEN, N.J. 08102
	VENDOR #: PRE01 PREFERRED MEAL SYSTEMS, INC. 5240 ST CHARLES ROAD BERKELEY,, IL 60163

ORDER DATE: 07/03/21
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVISION TO PROVIDE: PRE-PACKAGED MEALS & DELIVERY FOR 2021 SFSP PROGRAM. PROVIDE BREAKFAST & LUNCH FOR CAMDEN YOUTH AGES 18 AND UNDER. BREAKFAST: 1,140 X 39 DAYS @ \$1.4512 COST OF \$64,520.35 LUNCH: 1,290 X 39 DAYS @ \$2.5370 COST OF \$127,636.47 TOTAL CONTRACT AMOUNT OF: \$ 192,156.82 CHARGE TO G-21-833-999	0-01- -800-908 <i>Grants?</i> <i>appropriate code</i> <i>Change attached.</i> <i>G-21-833-999</i>	0.0000	0.00
TOTAL 2021 JUL -9 PM 2:19 CITY OF CAMDEN PURCHASING BUREAU				0.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature] 7/13/21
 Department Head Date

[Signature] 7/7/21
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

REQUISITION

NO.

C2100963

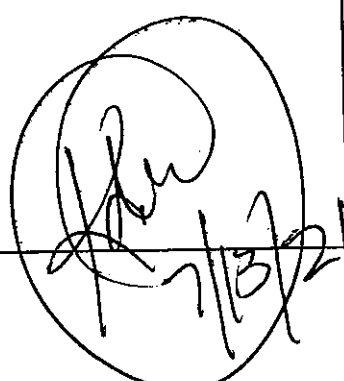

SHIP
TODEPARTMENT OF HUMAN SERVICES
BUREAU OF RECREATION
1000 NORTH 6TH STREET
CAMDEN, N.J. 08102

VENDOR

VENDOR #: PRE01

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5240 ST CHARLES ROAD
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			TOTAL	0.00



Sherie Person

From: Janean Gooden
Sent: Saturday, July 3, 2021 2:46 PM
To: Sherie Person
Cc: Carmen G. Rodriguez
Subject: Re: Req for SFSP Meals

G-21-833-999
10/1

Sherie

Print req # 2100963 for preferred meals.

Please get the director's signature. Must go to Purchasing for approval on PRC and grants.

Preferred Meals System for pre-packaged meals for 2021 SFSP program
Starting on July 6th to August 27, 2021. Serving both breakfast & lunch

Contact Price Amount \$ 192,156.82

1,140 Breakfast for 39 days @ \$1.4512	totaling \$64,520.35
1,290 Lunch for 39 days @ \$2.5370	totaling \$ 127,636.82

Thank you in advance.

-Janean

***Due to COVID-19, various programs have been suspended until further notice. The City of Camden is offering programming on-line.**

Visit www.ci.camden.nj.us for up to date information on all your needs and city services.

Click on Human Services, Virtual Health Workshops for programs to promote health and wellness to meet the needs of our residents. Be safe, healthy and check on others.

~ City Services are still being provided remotely. If you have any questions please call 856-757-4743 or 856-757-7630

Janean L. Gooden

Chief Community Relations Specialist

CITY OF CAMDEN

DEPT. OF HUMAN SERVICES, BUREAU OF RECREATION
N. Camden Center, 1000 N. 6th Street, Camden, NJ 08102
Phone: 856-968-6406

Barbara Bellamy-Johnson

From: Nural Williams
Sent: Monday, July 12, 2021 4:30 PM
To: Barbara Bellamy-Johnson; Sherie Person; Kelly Mobley; Teah Taylor
Cc: Carmen G. Rodriguez; Janean Gooden
Subject: RE: Message from "RNP002673F54D00"

Good afternoon,

The following budget appropriation codes have been created for the 2021 Summer Food Program:

Account:	G-21- -833-900	...	Desc:	2021 SUMMER FOOD SERVICE PROGRAM		
Acct Type:	Control	▼	Chk Acct:	TD GRNT ACCT 21	Cap Flag:	<input type="checkbox"/>
Fund Type:	Grant	▼				
Activity	Misc	G/L Accounts	Adopted Budget Detail	Monthly Budget	Tracking	

Activity To Date:

1. Encumber: .00 Budgeted: 307,691.78 Expended:

Account:	G-21- -833-901	...	Desc:	W/S Rec. Leader Operation		
Acct Type:	Sub	▼	Chk Acct:	TD GRNT ACCT 21	Cap Flag:	<input type="checkbox"/>
Fund Type:	Grant	▼				
Activity	Misc	G/L Accounts	Adopted Budget Detail	Monthly Budget	Tracking	

Activity To Date:

2. Encumber: .00 Budgeted: 38,400.00 Expended:

Account:	G-21- -833-902	...	Desc:	Overtime for Admin Staff		
Acct Type:	Sub	▼	Chk Acct:	TD GRNT ACCT 21	Cap Flag:	<input type="checkbox"/>
Fund Type:	Grant	▼				
Activity	Misc	G/L Accounts	Adopted Budget Detail	Monthly Budget	Tracking	

Activity To Date:

3. Encumber: .00 Budgeted: 4,500.00 Expended:

July 13, 2021
03:04 PM

CAMDEN CITY
Budget Account Status/Transaction Audit Trail Grant Budget Account Status/Transaction Audit Trail

Range of Accounts: G-21- -833-900 to G-21- -833-999
Current Period: 07/01/21 to 07/13/21

Budget Year: 2021
Skip Zero Activity: Yes

As of: 07/13/21

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date

Note: The 'Orig Grant' for skipped accounts is included in the subtotals and final totals.

* Transaction is included in previous and/or begin balance

** Transaction is not included in balance

BC = Blanket Control

BS = Blanket Sub

En = PO Line Item First Encumbrance Date

Account No	Description	Orig Grant	Curr Budgeted	Amended	Transfers	Modified	Balance YTD	Used	Trans Amount	Trans Balance	User
Grantor Agency			Expended YTD	Encumber YTD	Reimbursed YTD	Canceled	Unexpended				
Federal/State Id	Ending Date		Expended Curr		Reimbursed Curr	Pd/Chrgd YTD					
CFDA Number											
Date	Transaction Data/Comment				Vendor/Reference						
2021 SUMMER FOOD SERVICE PROGRAM											
G-21- -833-900											
G-21- -833-901	W/S Rec. Leader Operation		38,400.00	0.00	0.00	38,400.00	38,400.00	0			
			0.00	0.00	0.00	0.00	38,400.00				
			0.00	0.00	0.00	0.00					
G-21- -833-902	Overtime for Admin Staff		4,500.00	0.00	0.00	4,500.00	4,500.00	0			
			0.00	0.00	0.00	0.00	4,500.00				
			0.00	0.00	0.00	0.00					
G-21- -833-903	W/S Rec. Aide Operational		57,600.00	0.00	0.00	57,600.00	57,600.00	0			
			0.00	0.00	0.00	0.00	57,600.00				
			0.00	0.00	0.00	0.00					
G-21- -833-904	W/S Administrative		8,400.00	0.00	0.00	8,400.00	8,400.00	0			
			0.00	0.00	0.00	0.00	8,400.00				
			0.00	0.00	0.00	0.00					
G-21- -833-905	Fringe Benefits 10%		3,334.96	0.00	0.00	3,334.96	3,334.96	0			
			0.00	0.00	0.00	0.00	3,334.96				
			0.00	0.00	0.00	0.00					
G-21- -833-906	Other Expenses Administrative		1,800.00	0.00	0.00	1,800.00	1,800.00	0			
			0.00	0.00	0.00	0.00	1,800.00				
			0.00	0.00	0.00	0.00					

Account No	Description	Orig Grant	Curr Budgeted	Amended	Transfers	Modified	Balance YTD	Used	Trans Amount	Trans Balance	User
Grantor Agency	Ending Date	Expend YTD	Encumber YTD	Reimbursed YTD	Canceled	Unexpended					
Federal/State Id		Expend Curr		Reimbursed Curr	Pd/Chngd YTD						
CFDA Number	Transaction Data/Comment			Vendor/Reference							
Date											
G-21- -833-999	Other Expenses Operation	193,656.82	193,656.82	0.00	0.00	193,656.82	193,656.82	0			
		0.00	0.00	0.00	0.00	0.00	193,656.82				
		0.00	0.00	0.00	0.00	0.00					
Control: 900	Total	307,691.78	307,691.78	0.00	0.00	307,691.78	307,691.78	0			
		0.00	0.00	0.00	0.00	0.00	307,691.78				
		0.00	0.00	0.00	0.00	0.00					
Department: 833	Total	307,691.78	307,691.78	0.00	0.00	307,691.78	307,691.78	0			
		0.00	0.00	0.00	0.00	0.00	307,691.78				
		0.00	0.00	0.00	0.00	0.00					
CAFR:	Total	307,691.78	307,691.78	0.00	0.00	307,691.78	307,691.78	0			
		0.00	0.00	0.00	0.00	0.00	307,691.78				
		0.00	0.00	0.00	0.00	0.00					
Fund: 21	Budgeted Total	307,691.78	307,691.78	0.00	0.00	307,691.78	307,691.78	0			
		0.00	0.00	0.00	0.00	0.00	307,691.78				
		0.00	0.00	0.00	0.00	0.00					
Fund: 21	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0.00				
		0.00	0.00	0.00	0.00	0.00					
Fund: 21	Total	307,691.78	307,691.78	0.00	0.00	307,691.78	307,691.78	0			
		0.00	0.00	0.00	0.00	0.00	307,691.78				
		0.00	0.00	0.00	0.00	0.00					

July 13, 2021
03:04 PM

CAMDEN CITY
Budget Account Status/Transaction Audit Trail Grant Budget Account Status/Transaction Audit Trail

Account No Grantor Agency Federal/State Id CFDA Number Date	Description Orig Grant	Curr Budgeted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used	Trans Amount	Trans Balance	User
Final Budgeted	307,691.78	307,691.78 0.00 0.00	0.00 0.00	0.00 0.00 0.00	307,691.78 0.00 0.00	307,691.78 0.00	0			
Final Non-Budgeted	0.00	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0			
Final Total	307,691.78	307,691.78 0.00 0.00	0.00 0.00	0.00 0.00 0.00	307,691.78 0.00 0.00	307,691.78 0.00	0			

**NEW JERSEY DEPARTMENT OF AGRICULTURE
DIVISION OF FOOD AND NUTRITION
SUMMER FOOD SERVICE PROGRAM
FOOD SERVICE CONTRACT RENEWAL ADDENDUM**

The Summer Food Service Program Sponsoring Institution CITY OF CAMDEN (the "Sponsor")
(Legal Name of Sponsoring Institution)

and Vendor PREFERRED MEALS (the "Contractor") hereby incorporate by reference
(Legal Name of Vendor)

the agreement between the parties that commenced on July 1, 2019 (the "Original Agreement")
(Start Date of the Original Agreement)

and agree, subject to approval by the New Jersey Department of Agriculture (the "Department"), to continue to be bound by
the terms and conditions set forth therein for a renewal period of JULY 6, 2021 to
(Start Date of Renewal Year SFSP)

AUGUST 27, 2021 except as set forth below.
(End Date of Renewal Year SFSP)

The parties agree to the following amendments to the terms and conditions of the Original Agreement:

1. The sites to be serviced in this renewal year SFSP are listed on the attached Schedule A.
2. The Week 1 and Week 2 Cycle Menus for this renewal year SFSP are on the attached Schedule C.
3. The Transportation Certification for this renewal year SFSP is on the attached Schedule E.
4. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion is on the attached Schedule F.
5. The meal types, estimated number of servings per day, estimated number of service days, unit and total prices per meal type, and total estimated amount to be paid in this renewal year SFSP are:

MEAL TYPE	ESTIMATED NUMBER OF SERVINGS PER DAY	ESTIMATED NUMBER OF SERVICE DAYS	UNIT PRICE PER MEAL TYPE	ESTIMATED TOTAL AMOUNT PER MEAL TYPE
				\$
BREAKFAST	1140	39	\$1.4512	\$ 64,520.35
				\$
LUNCH	1290	39	\$2.5370	\$ 127,636.47
TOTAL ESTIMATED AMOUNT				\$ 192,156.82

The attached Schedule A, Schedule C, Schedule E, and Schedule F are incorporated into this agreement. All other terms and conditions of the Original Agreement remain the same.

The parties acknowledge that the Department must approve the terms and conditions of this Contract Renewal Addendum before this contract may go into effect. Should the Department fail to approve this Contract Renewal Addendum, the Sponsor shall be required to engage in the formal bidding process of the Summer Food Service Program for this renewal year.

CITY OF CAMDEN
Legal Name of Sponsor
Janean L Gooden
Signature of Authorized Sponsor
Representative Entitled to
Sign Contractual Agreement
Chief Com. Rel. Specialist
Title of Authorized Sponsor Representative
5/11/2021
Date

Preferred Meal Systems, Inc.
Legal Name of Contractor/Vendor
[Signature]
Signature of Contractor/Vendor
Representative Entitled to
Sign Contractual Agreement
VP -Controller
Title of Authorized Contractor/Vendor
Representative
04/29/2021
Date

R-3

MBS:dh
08-20-21

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF WATER QUALITY, TREATMENT WORKS APPROVAL PERMIT APPLICATION (TWA-1) AND STATEMENT OF CONSENT (WQM-003) FOR THE MATRIX ADMIRAL WILSON DEVELOPMENT, LLC PROJECT FOR THE CONSTRUCTION OF A WAREHOUSE DISTRIBUTION CENTER AT 17TH STREET AND 19TH STREET IN THE ADMIRAL WILSON NORTH REDEVELOPMENT AREA

WHEREAS, Matrix Admiral Wilson Development, LLC has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer extension associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Matrix Admiral Wilson Development, LLC with the NJDEP; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; and


WHEREAS, the City Counsel of the City of Camden, hereby authorizes the Mayor and/or his designee to execute the statements of consent (WQM-003) as part of the TWA-1 permit application; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Mayor or his designee of the City of Camden are hereby authorized to execute all documents related to said application concerning the project for Matrix Admiral Wilson Development, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 20, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:


LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Special

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

DATE: August 12, 2021

FROM: Orion Joyner, PE

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE:

Resolution Authorizing the City of Camden ("City") to Sign a Department of New Jersey Department of Environmental Protection, Division of Water Quality, Treatment Works Approval Permit Application (TWA-1) and/or Related City Consents (WQM-003) for Matrix Admiral Wilson Development, LLC for its Construction of a Warehouse Distribution Center at 17th Street and 19th Street in the Admiral Wilson North Redevelopment Area.

BRIEF DESCRIPTION: Matrix Admiral Wilson Development, LLC (Matrix) is proposing a warehouse facility with a 142,776 square-foot footprint including a 13,978 square feet office space with a total 229 employees. This will include Proposed Treatment Works include replacing and upsizing 62 LF of existing 12" RCP combined sewer to 18" RCP within 17th Street and approximately 578 feet of 6" sanitary sewer.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

	Date	Signature
Approved by Relevant Director:	<u>8/13/21</u>	<u>[Signature]</u>
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>8.13.21</u>	<u>Jason J. Asuncion</u>
Received by City Attorney:	<u>8/18/21</u>	<u>Micaela B. Joyner</u>
	(Name) Please Print	(Extension #)
Prepared By:	<u>Orion Joyner</u>	<u>7680</u>
Contact Person:	_____	_____

CONSENT FORM WQM-003

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Water Quality

Reset Form**STATEMENTS OF CONSENT***A supplement to the TWA-1 or NJPDES-1 Forms***General Information**Applicant/Owner/Operator Matrix Admiral Wilson Development, LLCLocation of Work Site 17th and Admiral Wilson Boulevard, Camden, NJ 08105Name of Project/Facility Admiral Wilson Boulevard PlazaType of permit application TWA
(TWA, NJPDES/SIU)NJPDES Permit Number (if applicable) NJ008323**A-1 Consent By Governing Body****

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed* _____

Date _____

Type Name and Position _____

*** Cite authorization to sign for the governing body**

Resolution# _____

Dated _____

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

**** Note**

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

A-2 Consent by Sewerage Authority**

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency.

Signed* _____ Date _____

Type Name and Position _____

*** Cite authorization to sign for the agency**

Resolution# _____ Dated _____
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

**** Note**

For TWA applications, this section must be completed when a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality.

A-3 Consent by Owner of Wastewater Treatment Facility**

(For NJPDES/SIU applications only)

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency and the agency agrees to accept wastewater from the project for treatment.

Signed* _____ Date _____

Type Name and Position _____

*** Cite authorization to sign for the agency**

Resolution# _____ Dated _____
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Agency's full resolution, consenting to the project, must be submitted with the application.)

**** Note**

For NJPDES/SIU applications, this section must be completed when the owner of the receiving wastewater treatment plant is different than the entity listed under A-2.

B. Certification by Wastewater Conveyance System Owner**

By agreeing to accept wastewater from the project, I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.2 ("Adequate conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority _____

Signed* _____

Date _____

Type Name and Position _____

*** Cite authorization to sign for the governing body**

Resolution# _____

Dated _____

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

**** Note**

1. For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.

2. For NJPDES/SIU applications, this section must be completed when the owner/operator wastewater conveyance system into which the project named herein will directly connect is different that the entity listed under A-3.

C. Certification by Wastewater Treatment Facility Owner**

(For TWA applications that include a sewer connection/extension.)

I (we) hereby certify that the committed flow* to the** _____

(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity and with the additional flow proposed by this application, the permitted design capacity is not anticipated to be exceeded. I (we) further certify that the treatment plant is currently complying with its conventional and non-conventional NJPDES permit requirements (see N.J.A.C. 7:14A-22.17(b)-(d), percent removal and toxicity requirements excluded from this certification) as determined by a rolling average of the three most recent monthly discharge monitoring reports that were required to be submitted to the Department as of this date, and based upon my (our) assessment of all information pertinent to this permit request, is anticipated to continue to do so with the additional flow from this project.

Accepted for Treatment by _____

(Name of Treating Authority)

Signed* _____

Date _____

Type Name and Position _____

Name of project and/or location _____

*** Cite authorization to sign for the governing body**

Resolution# _____

Dated _____

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

**** For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.**

*** For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEP approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEP approval.

Additional Information (For TWA Applications)

1. Approvals, permits, service contracts, or other reservations of flow capacity issued or agreed to by any participating municipality or sewerage agency do not constitute the required approval of the DEP.
2. For computation of actual flow at the receiving wastewater treatment plant, the average flow processed by the facility for the three (3) month period immediately preceding the submission of the application shall be used. Pursuant to the NJPDES regulations (N.J.A.C. 7:14A), no application shall be submitted to the DEP if the wastewater treatment facility is not meeting its discharge permit requirements.

Lack of Consent*

1. The affected sewerage authority or municipality must consent to the application or submit comments to the DEP within 60 days of the applicant's request for consent. Prior to the expiration of the 60-day period to respond to a request for a written statement of consent, the municipality or sewerage authority may request a 30-day time extension.
2. Any document issued by a sewerage authority or municipality which is a tentative, preliminary, or conditional approval shall not be considered a statement of consent.
3. When the affected sewerage authority or municipality does not consent to a project, it shall state all reasons for rejection or disapproval in a resolution and send a certified copy of the resolution to the DEP.
4. When the affected sewerage authority or municipality expressly denies a request for a written statement of consent for a project, the permit application may be determined by the DEP to be incomplete for processing; or in the alternative, the DEP may review the reasons for denial. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval or sewer connection approval in accordance with N.J.A.C. 7:14A-22.
5. When the affected sewerage authority or municipality does not issue a written statement of consent in accordance with (1) above, or a denial in accordance with (3) above, the DEP, upon receipt of proof that the applicant has delivered to the affected agency a written request for a statement of consent, shall review the reasons therefore, if known on the basis of reasonably reliable information. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval in accordance with N.J.A.C. 7:14A-22. The DEP, may in its discretion, deem the application to be incomplete pending the expiration of the time period set forth in (1) above.

* This section has been excerpted from the NJPDES regulations for guidance purposes only. Please refer to N.J.A.C. 7:14A-22.8(a)3 for the complete requirements concerning statements of consent.

Notice: False statements, representations, or certifications, in any application, record, or document are subject to fines and penalties as set forth in the Water Pollution Control Act (N.J.S.A. 58:10A-10F 2 and 3.

MBS:dh
08-20-21

A-11

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO EXECUTE A NEW
JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF
WATER QUALITY, TREATMENT WORKS APPROVAL PERMIT APPLICATION
(TWA-1) AND STATEMENT OF CONSENT (WQM-003) FOR THE CRAMER HILL
FAMILY URBAN RENEWAL, LLC PROJECT FOR THE CONSTRUCTION OF
51 UNIT APARTMENT COMPLEX AND 9 OTHER BUILDINGS AT
HAYES AVENUE AND 24TH STREET**

WHEREAS, Cramer Hill Family Urban Renewal, LLC has applied to the New Jersey Department of Environmental Protection (NJDEP) for a Treatment Works Approval (TWA-1) permit for the purpose of installing a sanitary sewer extension associated with the proposed project; and

WHEREAS, the City of Camden consents to the TWA-1 permit application to be filed by Cramer Hill Family Urban Renewal, LLC with the NJDEP; and

WHEREAS, the TWA-1 application has been reviewed and approved by the City Engineer; and

WHEREAS, the City Counsel of the City of Camden, hereby authorizes the Mayor and/or his designee to execute the statements of consent (WQM-003) as part of the TWA-1 permit application; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Mayor or his designee of the City of Camden are hereby authorized to execute all documents related to said application concerning the project for Cramer Hill Family Urban Renewal, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: August 20, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Special

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

DATE: August 12, 2021

FROM: Orion Joyner, PE

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE:

Resolution Authorizing the City of Camden ("City") to Execute a Department of New Jersey Department of Environmental Protection, Division of Water Quality, Treatment Works Approval Permit Application (TWA-1) and Related City Consents (WQM-003) for Cramer Hill Family Urban Renewal, LLC Project for Construction of 51 Unit Apartment Complex and 9 Other Buildings at Hayes Avenue and 24th Street.

BRIEF DESCRIPTION: Cramer Hill Family Urban Renewal, LLC Project (Applicant) is proposing construction of new 51 Unit Apartment Complex and 9 Other Buildings at Hayes Avenue and 24th Street, Camden. This will include the installation of approximately of approximately 885 feet of 8" sanitary sewer.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>8/13/21</u>	<u>[Signature]</u>
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>8.13.21</u>	<u>Jason J. Asuncion</u>
Received by City Attorney:	<u>8/18/21</u>	<u>[Signature]</u>
	(Name) Please Print	(Extension #)
Prepared By:	<u>Orion Joyner</u>	<u>7680</u>
Contact Person:	_____	_____

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Water Quality

Revised Form

STATEMENTS OF CONSENT

A supplement to the TWA-1 or NJPDES-1 Forms

General Information

Applicant/Owner/Operator: Cramer Hill Family Urban Renewal, LLC

Location of Work Site: Hayes Ave. & 24th St., Camden City, Camden County

Name of Project/Facility: Cramer Hill Family Urban Renewal, LLC

Type of permit application: TWA
(TWA, NJPDES/SIU)

NJPDES Permit Number (if applicable):

A-1 Consent By Governing Body**

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

Camden City

(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed *

Date

Type Name and Position

* Cite authorization to sign for the governing body

Resolution#

Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

A-2 Consent by Sewerage Authority**

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency.

Signed* _____ Date _____

Type Name and Position _____

* Cite authorization to sign for the agency

Resolution# _____ Dated _____
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

**** Note**

For TWA applications, this section must be completed when a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality.

A-3 Consent by Owner of Wastewater Treatment Facility**

(For NJPDES/SIU applications only)

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency and the agency agrees to accept wastewater from the project for treatment.

Signed* _____ Date _____

Type Name and Position _____

* Cite authorization to sign for the agency

Resolution# _____ Dated _____
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Agency's full resolution, consenting to the project, must be submitted with the application.)

**** Note**

For NJPDES/SIU applications, this section must be completed when the owner of the receiving wastewater treatment plant is different than the entity listed under A-2.

B. Certification by Wastewater Conveyance System Owner**

By agreeing to accept wastewater from the project, I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.2 ("Adequate conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority Camden City

Signed* _____

Date _____

Type Name and Position _____

* Cite authorization to sign for the governing body

Resolution# _____

Dated _____

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** Note

1. For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.

2. For NJPDES/SIU applications, this section must be completed when the owner/operator wastewater conveyance system into which the project named herein will directly connect is different than the entity listed under A-3.

C. Certification by Wastewater Treatment Facility Owner**

(For TWA applications that include a sewer connection/extension.)

I (we) hereby certify that the committed flow*** to the

(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity and with the additional flow proposed by this application, the permitted design capacity is not anticipated to be exceeded. I (we) further certify that the treatment plant is currently complying with its conventional and non-conventional NJPDES permit requirements (see N.J.A.C. 7:14A-22.17(b)-(d), percent removal and toxicity requirements excluded from this certification) as determined by a rolling average of the three most recent monthly discharge monitoring reports that were required to be submitted to the Department as of this date, and based upon my (our) assessment of all information pertinent to this permit request, is anticipated to continue to do so with the additional flow from this project.

Accepted for Treatment by _____

(Name of Treating Authority)

Signed* _____

Date _____

Type Name and Position _____

Name of project and/or location _____

* Cite authorization to sign for the governing body

Resolution# _____

Dated _____

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.

*** For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEP approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEP approval.

Additional Information (For TWA Applications)

1. Approvals, permits, service contracts, or other reservations of flow capacity issued or agreed to by any participating municipality or sewerage agency do not constitute the required approval of the DEP.
2. For computation of actual flow at the receiving wastewater treatment plant, the average flow processed by the facility for the three (3) month period immediately preceding the submission of the application shall be used. Pursuant to the NJPDES regulations (N.J.A.C. 7:14A), no application shall be submitted to the DEP if the wastewater treatment facility is not meeting its discharge permit requirements.

Lack of Consent*

1. The affected sewerage authority or municipality must consent to the application or submit comments to the DEP within 60 days of the applicant's request for consent. Prior to the expiration of the 60-day period to respond to a request for a written statement of consent, the municipality or sewerage authority may request a 30-day time extension.
2. Any document issued by a sewerage authority or municipality which is a tentative, preliminary, or conditional approval shall not be considered a statement of consent.
3. When the affected sewerage authority or municipality does not consent to a project, it shall state all reasons for rejection or disapproval in a resolution and send a certified copy of the resolution to the DEP.
4. When the affected sewerage authority or municipality expressly denies a request for a written statement of consent for a project, the permit application may be determined by the DEP to be incomplete for processing; or in the alternative, the DEP may review the reasons for denial. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval or sewer connection approval in accordance with N.J.A.C. 7:14A-22.
5. When the affected sewerage authority or municipality does not issue a written statement of consent in accordance with (1) above, or a denial in accordance with (3) above, the DEP, upon receipt of proof that the applicant has delivered to the affected agency a written request for a statement of consent, shall review the reasons therefore, if known on the basis of reasonably reliable information. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval in accordance with N.J.A.C. 7:14A-22. The DEP, may in its discretion, deem the application to be incomplete pending the expiration of the time period set forth in (1) above.

* This section has been excerpted from the NJPDES regulations for guidance purposes only. Please refer to N.J.A.C. 7:14A-22.8(a)3 for the complete requirements concerning statements of consent.

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STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER QUALITY

TWA - 1



Treatment Works Approval Permit Application

Refer to Instructions on Page 4 and Provide All Applicable Information. Please Print or Type.

1. APPLICANT/OWNER*

Name Cramer Hill Family Urban Renewal, LLC Telephone ()
Permanent Legal Address 2 Cooper St., 14th Floor, PO Box 90708
City or Town Camden State NJ Zip Code 08102 E-mail

* Applicant/Owner should be the eventual owner of the proposed Treatment Works.

2. LOCATION OF ACTIVITY

Name of Facility/Site Cramer Hill Family Urban Renewal, LLC
Street Address/Location Hayes Ave. & 24th St.
Lot No. 14.01 Block No. 868
City or Town Camden City State NJ Zip Code 08102
Municipality Camden City County Camden

3. NEW JERSEY LICENSED PROFESSIONAL ENGINEER

Name Robert R. Stout, PE, PLS N.J. License No. 38421
Name of Firm, if employee Stout & Caldwell Engineers, LLC
Mailing Address 705 Route 130 South
City or Town Cinnaminson State NJ Zip Code 08077
Telephone (856) 786-2202 Fax (856) 786-3050 E-Mail rrs@stoutcaldwell.com

4. ESTIMATED CONSTRUCTION COST AND APPLICATION FEE

- A. Cost of treatment works proposed in this application \$ 33,552.69
(Attach a breakdown of the cost of all items related to the construction of the proposed treatment works).
- B. Application Fee \$ 850.00
(In accordance with N.J.A.C. 7:1C-1.5 et seq., made payable to Treasurer, State of NJ, Environmental Services Fund).

5. OTHER REQUIRED PERMITS

If any of the the following applications have been submitted for this project, provide the applicable information.

Permit Type	Application Status		Application Date (or Application No.)
	<u>Pending</u> (check one)	<u>Approved*</u>	
● Treatment Works Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Present application _____
● Exemption From Sewer Ban	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Water Quality Management Plan Amendment	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● CAFRA	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Stream Encroachment	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Freshwater Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Tidal or Coastal Wetlands	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Waterfront Development	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● NJPDES Permits	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Pinelands Certificate	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Delaware & Raritan Canal Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Hackensack/Meadowlands Commission	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____
● Other Related Approvals	<input type="checkbox"/>	<input type="checkbox"/>	_____ _____

(* If any of the above applications were approved, please provide a copy of the approval with this application).

6. PROJECT DESCRIPTION (Brief Description of Proposed Treatment Works and Intended Use).

Construction of 51 unit apartment complex with 9 -1BR units, 31- 2BR units, and 11-3BR units along within 9
buildings on Hayes Avenue and 24th St. in Camden City, Camden County.

7. APPLICANT'S AGENT (Optional)

I, _____
(Applicant/Owner's Name)

authorize to act as my agent/representative in all matters pertaining to my application the following person:

[illegible]

Address _____ City _____

State _____ Zip Code _____ Telephone () _____

Signature of Agent	Date	Signature of Applicant/Owner	Date
--------------------	------	------------------------------	------

8. PROPERTY OWNER'S CERTIFICATION

I hereby certify that City of Camden
(Property Owner's Name)

owns the property identified in this application. As owner, I grant permission for the activity to be permitted under this application and authorize the Department of Environmental Protection to conduct on-site inspections, if necessary. If the construction activity will take place in an easement, I certify that with this application, I presently have or will obtain permission of the property owner(s) prior to initiation of construction of this proposed treatment works.

Signature of Owner _____ Date _____

Print or Type: Name and Position _____

9. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS AND ENGINEER'S
REPORT AND/OR ABSTRACT

I hereby certify that the engineering plans, specifications, and engineer's report and/or abstract applicable to this project comply with the current rules and regulations of the Department of Environmental Protection with the exceptions as noted.

Signature of Engineer _____ Date _____

Print or Type: Name and Position Robert R. Stout, PE, PLS

PROFESSIONAL ENGINEER'S
EMBOSSSED SEAL

10. PROPER CONSTRUCTION AND OPERATION CLAUSE

I, the Applicant/Owner, Cramer Hill Family Urban Renewal, LLC agree that the treatment works will be properly constructed and operated in accordance with the engineering plans, specifications and conditions under which approval is granted by the Department of Environmental Protection.

Signature of Applicant/Owner

Date

Print or Type: Name and Position

11. CERTIFICATION BY APPLICANT/OWNER

I certify, under penalty of law, that the information provided in this application and the attachments is true, accurate, and complete. I am aware that there are significant civil and criminal penalties for submitting false, inaccurate, or incomplete information, including fines and/or imprisonment.

Signature of Applicant/Owner

Date

Print or Type: Name and Position

INSTRUCTIONS FOR COMPLETING FORM TWA - 1

This form should accompany all Treatment Works Approval permit applications.

1. **General Information** - (items #1 through #4, #6) Complete the requested applicant and project information.
2. **Other Required Permits** (item # 5) - Please list all permits issued for the subject project (in addition to the permits being applied for at this time).
3. **Signatures** (items #7 through #11) - All signatures must comply with N.J.A.C. 7:14A-4.9 and N.J.A.C. 7:14A-22.8. Where indicated under items #1, #10 and #11, the applicant/owner should be the eventual owner of the proposed treatment works. Item #8 shall be completed by the owner of the property.

Should you need assistance in completing the application, please call the appropriate phone number listed below:

♦ **Bureau of Construction & Connection Permits**
(609) 984-4429
Municipal Treatment Works, Industrial
Treatment Works, Sewer Extension, Sewer Ban
Exemption, Subsurface Disposal Systems

♦ **Bureau of Nonpoint Pollution Control**
(609) 633-7021
Alternate Design Septic Systems
(design flow less than 2,000 GPD)