

AGENDA

CITY OF CAMDEN CITY COUNCIL REGULAR MEETING

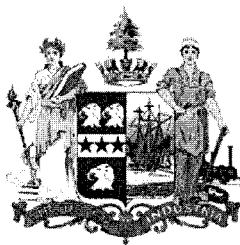
June 10th, 2021 – 5:00 p.m.

Honorable Curtis Jenkins, President
Honorable Marilyn Torres, Vice President
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher

Honorable Victor Carstarphen, Mayor

Michelle Spearman, City Attorney
Howard McCoach, Counsel to Council

Luis Pastoriza, Municipal Clerk



CITY COUNCIL AGENDA

THURSDAY, JUNE 10TH, 2021– 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check registers of the City of Camden for the period of April 27, 2021 to May 25, 2021
2. Payroll register summary of the City of Camden for the pay period of 4/30/2021, 5/14/2021, 5/28/2021 and retro pay of 5/10/2021

Office of City Council

3. **Presentations**

BUDGET HEARING AND ADOPTION

Office of the City Clerk

1. Resolution of the City of Camden, County of Camden, State of New Jersey, providing that CBID budget be read by title only

Department of Administration

2. Resolution introducing and approving 2021 Annual Budget for Camden Business Improvement District (CBID)

OLD BUSINESS

ORDINANCES – FIRST READING

Office of the City Clerk

1. An ordinance amending mc-4398, adopted on May 27, 2008 to allow for the appointment of Department Directors, the Tax Collector and the Tax Assessor as deputy custodians of government records pursuant to the Open Public Records Act, N.J.S.A. 47:1a-1 et seq.

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Public Works

1. An Ordinance designating certain areas in the City of Camden “As handicapped parking only”

Department of Finance

2. Refunding Bond Ordinance of the City of Camden, County of Camden, State of New Jersey (The “City) providing for the refunding of qualified general obligation bonds, series 2014, appropriating an amount not to exceed \$4,500,000 therefor and authorizing the issuance of not to exceed \$4,500,000 general obligation refunding bonds, series 2021 of the City for financing the cost thereof

RESOLUTIONS

Office of the City Attorney

3. Resolution authorizing a license agreement between the City of Camden and Camden Lutheran Housing, Inc. (CLHI)
4. Resolution authorizing the acceptance of a voluntary deed in lieu of foreclosure for 2918 Royden Street, Camden, NJ
5. Resolution authorizing extension of time to complete foreclosure due to delays caused by the ongoing Covid-19 pandemic

Department of Administration

6. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during “operation noble eagle and/or operation enduring freedom”
7. Resolution authorizing a contract under Sourcewell National Cooperative purchasing contract #083116-Kon to Konica Minolta Premier Finance, Po Box 41602 Philadelphia, PA 19101-1602

Department of Planning & Development

8. Resolution in memoriam of Frederick H. Martin, Jr.
9. Resolution in support of Camden Lutheran Housing, Inc. application to the New Jersey Department of Community Affairs Affordable Housing Trust Fund Program
10. Resolution authorizing an agreement between the City of Camden and the Heathers Realty, LLC #CHC040
11. Resolution authorizing an agreement between the City of Camden and Tamarak Apartments, LLC #CHC012
12. Resolution authorizing an agreement between the City of Camden and Washington Park Apts, LLC #GAD116
13. Resolution authorizing an agreement between the City of Camden and Katherine Ferguson #CHC052
14. Resolution authorizing an agreement between the City of Camden and AAA Realty & Management, LLC #CHC032
15. Resolution authorizing an agreement between the City of Camden and Lindenwold PH, LP #GAD078
16. Resolution authorizing an agreement between the City of Camden and Luis Rodriguez #CHC039

Department of Finance

17. Resolution authorizing emergency temporary budget appropriation for the calendar fiscal year 2021
18. Resolution authorizing the removal of water & sewer charges as per American Water
19. Resolution authorizing the refund of unapplied cash to Tyrone Miles
20. Resolution authorizing the refund of unapplied cash to Juan Carlos Santos
21. Resolution authorizing the assignment of seventy-seven (77) tax sale certificates
22. Resolution authorizing the refund of unapplied cash to Prashanthi Properties, LLC

23. Resolution authorizing the refund to Adams NJ Investors due to tax court judgement
24. Resolution authorizing the refund of unapplied cash to Monica Johnson the homeowner
25. Resolution authorizing the refund of unapplied cash to Foundation Title, LLC
26. Resolution authorizing the refund of unapplied cash to (Code 46) to Genaro Estevez
27. Resolution authorizing the refunding of a duplicate tax payment for 307 Market Street, Block/Lot-75/35
28. Resolution authorizing the refunding of payment to the lien holder Cooper Square Acquisition 1 LLC
29. Resolution authorizing the refunding of subsequent tax payments to ProCap7, LLC (lien holder)
30. Resolution authorizing refund of overpayment to DuJuan Favors due to 100% disabled veteran
31. Resolution authorizing the refund of overpayment to NLS Real Estate Holdings, LLC
32. Resolution authorizing the refund of unapplied cash to Pine Valley
33. Resolution authorizing the refund of unapplied cash to collegiate title corporation
34. Resolution authorizing refund to lien holder PC 5 Reo, LLC
35. Resolution authorizing the refund of unapplied cash to (Code 46) to Corelogic Centralized refunds
36. Resolution authorizing the refund of unapplied cash to Fig Capital Investments, LLC
37. Resolution authorizing the issuance of duplicate tax sale certificate #20-00634
38. Resolution authorizing the issuance of duplicate tax sale certificate #08-00961
39. Resolution accepting corrective action plan as per the FYE 2020 annual Municipal Audit (by title)

Department of Administration

40. Resolution authorizing a contract to [TBD]

41. Resolution authorizing an agreement between the City of Camden and East Coast Hyde Park (by title)
42. Resolution to awarding a contract to Cooper University Health Care for a period of one (1) year for the provision of services for the Employee Assistance Program (by title)
43. Resolution authorizing the submission of an involuntary disability application for PRFS Member #0088673 (by title)

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications



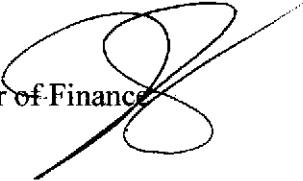
DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

VICTOR CARSTARPHEN
MAYOR

C-1
JOHANNA S. CONYER
DIRECTOR OF FINANCE
TEL. 856-757-7582
EMAIL: FINANCE@CICAMDEN.NJ.US
WEBSITE: WWW.CICAMDEN.NJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance 

Date: May 26, 2021

Subject: **Check Register-Communications for Forthcoming City Council Meeting- June 10, 2021.**

Attached, please find the Check Register for the City of Camden for the period of April 27, 2021 to May 25, 2021.

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

May 26, 2021
11:09 AM

CAMDEN CITY
Check Register By Check Date

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Range of Checking Accts: First to Last Range of Check Dates: 04/27/21 to 05/25/21
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25ESG ESG CASH ACCT-TD #4308907596					
10053	04/30/21	GRA62 GRAMERCY PARK HOLDINGS, LLC	3,907.25	05/14/21	16038
10054	04/30/21	LAN25 LANDAUS PROPERTY MGMT LLC	2,490.00	05/10/21	16038
10055	04/30/21	MAZ03 MAURICE BASEM MAZAHREH	3,247.48	05/10/21	16038
10056	04/30/21	PUB04 PSE&G	4,458.09	05/14/21	16038
10057	04/30/21	WAS15 WASHINGTON PARK APTS LLC	11,576.00	05/10/21	16038

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	0	25,678.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	25,678.82	0.00

25HOPWA HOPWA CASH ACCT-TD #4308907603					
12679	04/30/21	CIT09 CITY OF CAMDEN PAYROLL	0.00	04/30/21 VOID	0
12680	04/30/21	CIT09 CITY OF CAMDEN PAYROLL	26,996.88		16033
12681	04/30/21	IK002 RICOH USA, INC	445.55	05/14/21	16033
12682	04/30/21	LEW18 LEWIS INSEPTIONS	2,482.00	05/10/21	16033
12683	04/30/21	WIL121 CHARLES WILSON	220.00	05/14/21	16033

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	1	30,144.43	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	1	30,144.43	0.00

CASH 3RD PTY TD CASH 3RD PARTY 4308903552					
46950	04/27/21	FIGN19 FIG CUST FIGNJ19LLC & SEC PTY	1,840.70	05/17/21	16026
46951	04/27/21	LN-11058 JNH FUNDING CORP	2,550.84	05/17/21	16026
46952	04/27/21	LN-30000 US BANK CUST/PRO CAP III, LLC	376.48	05/17/21	16026
46953	04/27/21	LN-31051 USBANK CUST/ACTLIEN HOLDING IN	5,971.53	05/17/21	16026
46954	04/27/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	1,321.66	05/17/21	16026
46955	04/27/21	LN-40153 JEHOVAHABLE INVESTMENTS LLC	388.65	05/17/21	16026
46956	04/27/21	LN-50025 PC4 LLC	45,337.41	05/17/21	16026
46957	04/27/21	USB18 US BANK/PC7 FIRSTTRUST BANK	2,057.95	05/17/21	16026
46958	04/28/21	LN-31215 BENJAMIN FLECK	93.43	05/17/21	16028
46959	04/28/21	LN-40237 MIKE GRAVES INVESTMENTS LLC	1,043.90	05/17/21	16028
46960	04/28/21	LN-50051 ANTONIO FALANA	16,299.09	04/30/21	16028
46961	04/29/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	13,066.60	05/17/21	16029
46962	04/29/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	16,075.81	05/17/21	16029
46963	04/29/21	FIGN19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/29/21 VOID	0
46964	04/29/21	FIGN19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/29/21 VOID	0
46965	04/29/21	FIGN19 FIG CUST FIGNJ19LLC & SEC PTY	100,758.41	05/17/21	16030
46966	05/05/21	FIGN19 FIG CUST FIGNJ19LLC & SEC PTY	1,951.69	05/17/21	16039
46967	05/05/21	LN-20070 US BANK CUST/BV001 TRUST	1,098.91	05/05/21 VOID	16039 (Reason: incorrect vendor)
46968	05/05/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	10,905.78	05/24/21	16039
46969	05/05/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	21,970.90	05/17/21	16039
46970	05/05/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	55,409.26	05/24/21	16039
46971	05/05/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/05/21 VOID	0
46972	05/05/21	LN-40206 US BANK CUST FOR PRO CAP 8	29,525.69	05/24/21	16039
46973	05/05/21	LN-40206 US BANK CUST FOR PRO CAP 8	11,771.72	05/24/21	16040
46974	05/06/21	LN-40187 TLOA OF NJ LLC	22,878.30	05/17/21	16041

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH 3RD PTY TD CASH 3RD PARTY 4308903552 Continued					
46975	05/06/21	LN-40189 PINE VALLEY ONE REAL ESTATE LLC	6,022.35	05/24/21	16041
46976	05/06/21	LN-40206 US BANK CUST FOR PRO CAP 8	7,246.57		16041
46977	05/06/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/06/21 VOID	0
46978	05/06/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/06/21 VOID	0
46979	05/06/21	LN-40206 US BANK CUST FOR PRO CAP 8	41,826.77	05/24/21	16042
46980	05/06/21	LN-40206 US BANK CUST FOR PRO CAP 8	694.75	05/24/21	16043
46981	05/07/21	LN-31117 US BANK CUST/PC 4 FIRSTTRUST BA	1,193.10		16044
46982	05/07/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	4,161.89		16044
46983	05/07/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	53.00	05/17/21	16044
46984	05/07/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/07/21 VOID	0
46985	05/07/21	LN-40206 US BANK CUST FOR PRO CAP 8	17,173.75	05/24/21	16044
46986	05/07/21	LN-50071 Echo Lake Enterprises LLC	66,386.55		16044
46987	05/10/21	LN-40206 US BANK CUST FOR PRO CAP 8	53.00		16045
46988	05/11/21	LN-50012 COOPER SQUARE ACQUISITION 1 LL	12,809.25	05/24/21	16055
46989	05/12/21	LN-31215 BENJAMIN FLECK	5,105.27		16056
46990	05/12/21	LN-31262 FNA DZ, LLC	16,880.66	05/24/21	16056
46991	05/12/21	LN-40189 PINE VALLEY ONE REAL ESTATE LLC	9,241.97	05/24/21	16056
46992	05/12/21	LN-40206 US BANK CUST FOR PRO CAP 8	3,950.64		16056
46993	05/14/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	49,322.63	05/24/21	16062
46994	05/14/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	66,971.63	05/24/21	16062
46995	05/20/21	LN-20074 LB-HONEY BADGER, SBMUNI%	10,427.60		16067
46996	05/20/21	LN-40189 PINE VALLEY ONE REAL ESTATE LLC	16,819.16		16067
46997	05/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/20/21 VOID	0
46998	05/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/20/21 VOID	0
46999	05/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	05/20/21 VOID	0
47000	05/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	72,987.45		16067
47001	05/20/21	LN-50025 PC4 LLC	17,937.09		16067
47002	05/20/21	LN-50026 PC5 LLC	8,780.10		16067
47003	05/21/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	6,220.80		16068
47004	05/21/21	LN-40206 US BANK CUST FOR PRO CAP 8	3,739.87		16068
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		45	10	807,601.65	1,098.91
Direct Deposit:		0	0	0.00	0.00
Total:		45	10	807,601.65	1,098.91
CASH GEN CAPIT CASH GEN-CAPITAL (TD BANK)					
1002	05/21/21	APC02 A P CONSTRUCTION INC	1,301,716.75		16075
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		1	0	1,301,716.75	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		1	0	1,301,716.75	0.00
CASH GEN INSU GEN INSURANCE TD 4308903544					
21092	04/30/21	AGO01 CYNTHIA AGOSTO	8.40	05/24/21	16031
21093	04/30/21	ALL66 ROBERT ALLEN	268.67	05/14/21	16031
21094	04/30/21	HOR13 JOSE L. HORTA	362.13	05/14/21	16031
21095	04/30/21	INT14 INTERNATIONAL ASSOC. OF FIRE-	937.80	05/24/21	16031
21096	04/30/21	INT15 INTERNATIONAL ASSOC OF FIRE-	2,688.36		16031
21097	04/30/21	LAT06 RONALD LATTANZIO	18.00	05/24/21	16031
21098	04/30/21	LOG01 ANTHONY J LOGANDRO	114.80	05/14/21	16031

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH GEN INSU GEN INSURANCE TD 4308903544 Continued					
21099	04/30/21	LUC04 CARLOS LUCIANO	724.26	05/14/21	16031
21100	04/30/21	REP02 JOSEPH REPA	216.00	05/14/21	16031
21101	04/30/21	SAN05 MARK SAUNDERS	480.32	05/14/21	16031
21102	04/30/21	SAV11 NELSON L. SAVIDGE, JR.	174.40	05/24/21	16031
21103	04/30/21	SHA07 BARBARA SHARPER	362.13	05/14/21	16031
21104	04/30/21	SYN02 JULIUS SYNDER	248.00	05/14/21	16031
21105	04/30/21	WAT03 JEROME WATSON	40.00	05/14/21	16031
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	14	0	6,643.27	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	14	0	6,643.27	0.00
CASH GRANT TD FEDERAL/STATE GRANT FD (TD)					
104593	04/30/21	CAM46 CAMDEN REDEVELOPMENT AGENCY	32,166.69	05/14/21	16036
104594	04/30/21	MAR108 CHARLES MARANDINO, LLC	13,321.93	05/14/21	16036
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	45,488.62	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	45,488.62	0.00
CDBG FUND TD CASH CDBG FUND (TD) 4308903718					
25384	04/30/21	CIT09 CITY OF CAMDEN PAYROLL	0.00	04/30/21 VOID	0
25385	04/30/21	CIT09 CITY OF CAMDEN PAYROLL	108,858.24		16035
25386	04/30/21	PUB04 PSE&G	1,824.37	05/14/21	16035
25387	04/30/21	SIK02 CHONG SIK YI	3,132.09	05/14/21	16035
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	1	113,814.70	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	1	113,814.70	0.00
CURRENT FUND TD TD BANK 4308903487					
135644	04/30/21	CDW01 CDWG	1,768.04		16037
135645	04/30/21	DIF02 DIFRANCESCO, BATEMAN, KUNZMAN,	192.50	05/17/21	16037
135646	04/30/21	FIR37 FIRST STUDENT, INC	2,629.00		16037
135647	04/30/21	GAN01 GANN LAW BOOKS	671.00		16037
135648	04/30/21	JAY02 JAY'S TIRE SERVICE LLC	1,990.00	05/17/21	16037
135649	04/30/21	MCC44 HOWARD MCCOACH,PC	4,979.40	05/17/21	16037
135650	04/30/21	MIL19 MILLENNIUM SKATE WORLD	816.00		16037
135651	04/30/21	NGI01 NGINA MATHES	500.00		16037
135652	04/30/21	ROB12 ROBINSON WASTE DISPOSAL SVS	260.00		16037
135653	04/30/21	RUT07 RUTGERS, THE STATE UNIVERSITY	472.00		16037
135654	04/30/21	SHI03 SHI INTERNATIONAL CORP	797.50		16037
135655	04/30/21	THE11 THE BIG EVENT	1,322.37		16037
135656	04/30/21	UNI02 A-1 UNIFORM CITY, INC	3,483.05		16037
135657	04/30/21	WBM01 W B MASON CO, INC	1,096.77		16037

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	14	0	20,977.63	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	14	0	20,977.63	0.00
HOME PROJ TD HOME PROJ-CASH (TD) 4308903643					
13317	04/30/21	CIT09 CITY OF CAMDEN PAYROLL	3,677.68		16034
13318	04/30/21	IND21 INDEPENDENCE ASSOCIATES	661.00	05/14/21	16034
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	4,338.68	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	4,338.68	0.00
TD CDBG GRANT21 TD CDBG Grant 2021 4308903718					
25388	05/10/21	ATL15 DAVID R DIMATTIA	4,800.00		16049
25389	05/10/21	HOC1 ANNDEE HOCHMAN	1,200.00	05/17/21	16049
25390	05/10/21	KEL09 KELLER ENGINEERS, LLC	3,061.00		16049
25391	05/10/21	PER55 CRYSTAL PERKINS	2,138.89	05/17/21	16049
25392	05/10/21	SHI03 SHI INTERNATIONAL CORP	225.00	05/24/21	16049
25393	05/21/21	MDM01 MD M. UDDIN	6,580.35		16073
25394	05/21/21	ROS44 ROSSY'S BEAUTY SALON	5,419.62		16073
25395	05/21/21	BAL18 BALANCED LIVING & WELLNESS LLC	2,100.00		16078
25396	05/21/21	HMS01 HENRIQUEZ MULTI-SERVICES	5,242.70		16078
25397	05/21/21	ROS44 ROSSY'S BEAUTY SALON	1,323.59		16078
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	10	0	32,091.15	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	10	0	32,091.15	0.00
TD ESG GRANT 21 TD ESG Grant 2021 4308907596					
10058	05/10/21	COO68 220 COOPER STREET LP	5,756.55	05/14/21	16051
10059	05/10/21	LN-31252 PROCTOR PROPERTIES LLL, LLC	20,350.00	05/24/21	16051
10060	05/10/21	MAZ03 MAURICE BASEM MAZAHREH	3,300.00	05/14/21	16051
10061	05/10/21	PUB04 PSE&G	5,912.14	05/19/21	16051
10062	05/10/21	WAL52 ISAAC WALTERS	8,650.00	05/17/21	16051
10063	05/10/21	ZUC03 SONIA Q ZUCHOWSKI	4,890.00	05/14/21	16051
10064	05/21/21	LN-31252 PROCTOR PROPERTIES LLL, LLC	1,700.00		16072
10065	05/21/21	ZUC03 SONIA Q ZUCHOWSKI	1,200.00		16072
10066	05/21/21	WBM01 W B MASON CO, INC	845.97		16079
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	52,604.66	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	52,604.66	0.00
TD GEN INS 21 TD Gen Ins 2021 4308903544					
21106	05/10/21	BAR36 AGOSTINO A BARBETTA JR	112.00	05/24/21	16046
21107	05/10/21	GRA20 PETER GRAULICH	72.00	05/24/21	16046
21108	05/21/21	ASU02 JASON ASUNCION	142.00		16069
21109	05/21/21	FRO12 EDUARDO FRONTADO	238.75		16069
21110	05/21/21	KER02 JOHN D. KERNAN DMD PA	25,111.50		16069

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
TD GEN INS 21 TD Gen Ins 2021 4308903544 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	25,676.25	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	25,676.25	0.00
TD GRNT ACCT 21 GrantFndAcct 1/1/21 4308903651					
104595	05/10/21	APC02 A P CONSTRUCTION INC	845,557.31	05/14/21	16050
104596	05/10/21	RIC12 RICHARD E PIERSON CONSTRUCTION	23,449.44	05/24/21	16050
104597	05/10/21	CAM41 CAMDEN COUNTY OFFICE OF THE	5,789.49	05/24/21	16053
104598	05/13/21	MAR108 CHARLES MARANDINO, LLC	625,303.27	05/24/21	16058
104599	05/13/21	REM02 REMINGTON & VERNICK	25,603.52	05/24/21	16058
104600	05/21/21	PEN31 PENNONI ASSOCIATES, INC	15,070.00		16074
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	1,540,773.03	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	6	0	1,540,773.03	0.00
TD HOME GRANT21 TD Home Grant 2021 4308903643					
13319	05/13/21	IND21 INDEPENDENCE ASSOCIATES	1,652.00		16060
13320	05/21/21	IND21 INDEPENDENCE ASSOCIATES	661.00		16071
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	2,313.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	2,313.00	0.00
TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603					
12684	05/10/21	ABE06 ZAYED S ABED	1,388.00		16048
12685	05/10/21	AI001 AION FOX RIDGE LLC	892.00		16048
12686	05/10/21	ALE02 ALEXAR PROPERTIES, LLC	931.00	05/17/21	16048
12687	05/10/21	ALP05 ALPINE COURT APARTMENTS	1,159.00	05/17/21	16048
12688	05/10/21	AME16 AMERICAN DREAM PROPERTIES	821.00	05/19/21	16048
12689	05/10/21	BOR21 GRACIE MARIE BORNIS	127.00	05/19/21	16048
12690	05/10/21	BYN01 CARLO BYNUM	11.00	05/19/21	16048
12691	05/10/21	CAP25 CAPITAL SYSTEMS PROPERTY MANAG	585.00		16048
12692	05/10/21	CED04 CEDAR BROOK NJ, LLC	951.00	05/24/21	16048
12693	05/10/21	CRO03 CROSSING AT GLASSBORO, LLC	1,050.00	05/14/21	16048
12694	05/10/21	DAV60 DAVENPORT VILLAGE	620.00	05/24/21	16048
12695	05/10/21	DEE01 DEERFIELD ASSOCIATES, LP	1,032.00	05/24/21	16048
12696	05/10/21	DEL56 DELANCO FAMILY APTS	672.00	05/14/21	16048
12697	05/10/21	DIO01 GENE DINA	948.00	05/14/21	16048
12698	05/10/21	EME14 GIBBSBORO LLC	931.00	05/24/21	16048
12699	05/10/21	EPM01 ENGLISH PROPERTY MGMT LLC	1,688.00	05/17/21	16048
12700	05/10/21	FER21 KATHERINE FERGUSON	503.00		16048
12701	05/10/21	FOX04 FOX RIDGE MANAGEMENT OFFICE	902.00		16048
12702	05/10/21	GAR54 VERENICE GARCIA	1,002.00	05/14/21	16048
12703	05/10/21	GIB04 GIBBSBORO REALTY LLC	960.00	05/17/21	16048
12704	05/10/21	GIB15 ALFRED GIBSON	45.00	05/17/21	16048
12705	05/10/21	GRA65 GRACE PROPERTY SOLUTION	585.00		16048
12706	05/10/21	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	2,144.00	05/24/21	16048
12707	05/10/21	GTM01 GTM VILLAGES, LLC	391.00	05/24/21	16048
12708	05/10/21	HAY03 KATHLEEN HAYNICZ	1,400.00		16048

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TD HOPWA GRNT21 TD HOPWA Grant 2021 4308907603 Continued					
12709	05/10/21	HEI06 THE HEIGHTS OF COLLINGSWOOD	815.00	05/24/21	16048
12710	05/10/21	HOL49 HOLLYBUSH PRESERVATION	1,037.00	05/19/21	16048
12711	05/10/21	HPA01 HP ALTMAN AUTUMN RIDGE LLC	334.00	05/17/21	16048
12712	05/10/21	JOH76 ORLANDO & LESSIE JOHNS	1,043.00	05/17/21	16048
12713	05/10/21	KEL27 BARBARA & GEORGE KELLY	846.00	05/19/21	16048
12714	05/10/21	LEN06 220 LENOLA, LLC	616.00	05/24/21	16048
12715	05/10/21	LIN20 LINDENWOLD PH, LP	742.00	05/17/21	16048
12716	05/10/21	MAZ03 MAURICE BASEM MAZAHREH	1,500.00	05/14/21	16048
12717	05/10/21	MIN09 1662 MINCON LLC	986.00		16048
12718	05/10/21	NOR05 NORTH FORKLANDING ASSOCIATION	525.00	05/14/21	16048
12719	05/10/21	REA12 REAL VALUE PARTNERS 3, LLC	1,000.00	05/19/21	16048
12720	05/10/21	ROB14 ROBERT NICOLEAUL 1052 COLYOR	763.00		16048
12721	05/10/21	ROB60 ROBIN HILL APARTMENTS	1,032.00		16048
12722	05/10/21	ROS04 ROSS GROVE, LLC	314.00	05/24/21	16048
12723	05/10/21	RUB08 RUBINSON & SPERLING	426.00	05/19/21	16048
12724	05/10/21	SAR06 JOHN SARAPPA JR.	484.00	05/19/21	16048
12725	05/10/21	SEC08 SECURED HIGH YIELD, LLC	1,039.00	05/19/21	16048
12726	05/10/21	TAM02 TAMARACK APARTMENTS, LLC	453.00		16048
12727	05/10/21	THE36 THE HEATHERS REALTY, LLC	462.00	05/17/21	16048
12728	05/10/21	TUC03 RAYMOND TUCKER	746.00	05/17/21	16048
12729	05/10/21	WAS15 WASHINGTON PARK APTS LLC	691.00	05/17/21	16048
12730	05/13/21	BCA01 BISHOP COURT APARTMENTS	2,250.00	05/19/21	16059
12731	05/13/21	GAB02 ELI GABAY	4,184.00	05/19/21	16059
12732	05/13/21	JEF12 JEFFERSON PLACE, LLC	3,895.00	05/24/21	16059
12733	05/13/21	LAK01 LAKEVIEW REALTY INVESTMENT	3,150.00	05/19/21	16059
12734	05/13/21	OAK04 OAK RIDGE APARTMENTS	1,426.00	05/24/21	16059
12735	05/13/21	RAH03 MD Y RAHMAN	2,400.00		16059
12736	05/21/21	ANT01 ANTIOCH PHASE II	2,076.00		16070
12737	05/21/21	HUM05 LEON HUMPHREY	132.00		16070
12738	05/21/21	SPR09 1721 SPRINGDALE URBAN RENEWAL	2,868.00		16070
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	55	0	59,973.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	55	0	59,973.00	0.00
TD WRK COMP 21 worker Comp 1/1/21 4308903510					
71622	05/10/21	TUR16 TURNER, O' MARA, DONNELLY &	9,054.65		16047
71624	05/13/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	05/13/21 VOID	0
71625	05/13/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	05/13/21 VOID	0
71626	05/13/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	7,366.69	05/24/21	16061
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	2	16,421.34	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	2	16,421.34	0.00
TDGENERAL21 TD General 2021 4308903487					
135658	05/10/21	COM35 COMCAST BUSINESS SERVICES --	514.62		16052
135659	05/10/21	COR36 CORE MECHANICAL, INC.	356.00		16052
135660	05/10/21	COV05 COVANTA CAMDEN ENERGY RECOVERY	214,925.33		16052
135661	05/10/21	DEC01 DECOTIIS, FITZPATRICK & COLE	5,577.00		16052
135662	05/10/21	EDU03 EDUCATIONAL DATA SERVICES, INC	1,700.00		16052

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TDGENERAL21	TD General	2021 4308903487	Continued		
135663	05/10/21	ELE14 ELEVEN22 PRODUCTIONS	2,000.00		16052
135664	05/10/21	FIR51 FIRE & SAFETY SERVICES, LTD.	2,955.28		16052
135665	05/10/21	GAR13 GARDEN STATE MAT RENTAL	52.55		16052
135666	05/10/21	HAR02 HARRY'S PLUMBING L.L.C.	353.00		16052
135667	05/10/21	HOM11 HOME DEPOT	200.20		16052
135668	05/10/21	IKO02 RICOH USA, INC	78.00		16052
135669	05/10/21	MAJ02 MAJESTIC OIL CO, INC	9,451.68		16052
135670	05/10/21	MAP03 MAPLE LEAF LAWN CARE, INC	2,600.00		16052
135671	05/10/21	MOR19 MORTON'S PAINT CENTER & GLASS	174.94		16052
135672	05/10/21	NAT73 NATURAL PEST CONTROL INC	697.50		16052
135673	05/10/21	NAT78 NATURAL GREEN LAWN CARE	1,439.20		16052
135674	05/10/21	NJA06 NEW JERSEY AMERICAN WATER CO	0.00	05/10/21 VOID	0
135675	05/10/21	NJA06 NEW JERSEY AMERICAN WATER CO	60,145.10		16052
135676	05/10/21	PAT27 PATRIOT LEAK DETECTION LLC	225.00		16052
135677	05/10/21	SHI03 SHI INTERNATIONAL CORP	41,091.56		16052
135678	05/10/21	SHO02 SHOPRITE	618.17		16052
135679	05/10/21	WBM01 W B MASON CO, INC	853.06		16052
135680	05/10/21	FON04 FRANKIE FONTANEZ, ESQ	11,666.00		16054
135681	05/10/21	MGL02 MGL PRINTING SOLUTIONS	2,841.00		16054
135682	05/13/21	COM35 COMCAST BUSINESS SERVICES --	216.70		16057
135683	05/13/21	CON18 CONTINENTAL FIRE & SAFETY, INC	444.00		16057
135684	05/13/21	COU01 COURIER POST	3,707.28		16057
135685	05/13/21	COU11 COURIER POST, THERESA CASALNOVA	34.20		16057
135686	05/13/21	DOCUS005 INFSTORE RECORDS MANAGEMENT	174.82		16057
135687	05/13/21	EXE03 EXECUTIVE SECURITY AGENCY LLC	1,100.00		16057
135688	05/13/21	GAR13 GARDEN STATE MAT RENTAL	55.10		16057
135689	05/13/21	HER30 THE HERTZ CORPORATION	6,200.00		16057
135690	05/13/21	IKO02 RICOH USA, INC	11,350.29		16057
135691	05/13/21	JJM01 JJM PLUMBING COMPANY	4,885.00		16057
135692	05/13/21	MAJ02 MAJESTIC OIL CO, INC	9,998.53		16057
135693	05/13/21	MCC44 HOWARD MCCOACH, PC	4,650.60		16057
135694	05/13/21	MUN36 MUNICIPAL EMERGENCY SERVICES	6,915.00		16057
135695	05/13/21	NAT78 NATURAL GREEN LAWN CARE	4,150.00		16057
135696	05/13/21	NJA06 NEW JERSEY AMERICAN WATER CO	590.41		16057
135697	05/13/21	OGO01 ANTHONY OGOZALEK, JR. ESQ	250.00		16057
135698	05/13/21	REG02 REGINE A ERVIN, CCR	2,504.00		16057
135699	05/13/21	TCT07 TCTA MEMBERSHIP SERVICES	400.00		16057
135700	05/13/21	TRE04 TREASURER, CAMDEN COUNTY	4,024,089.61		16057
135701	05/13/21	WBM01 W B MASON CO, INC	2,284.15		16057
135702	05/21/21	BER15 ERIC BERNSTEIN & ASSOCIATES, LLC	887.50		16076
135703	05/21/21	BRO81 BROWN & CONNERY LLP	6,224.00		16076
135704	05/21/21	CAM46 CAMDEN REDEVELOPMENT AGENCY	45,835.81		16076
135705	05/21/21	DEM07 DEMBO, BROWN & BURNS LLP	8,000.00		16076
135706	05/21/21	GRA36 GRAINGER, INC.	648.93		16076
135707	05/21/21	NJA06 NEW JERSEY AMERICAN WATER CO	21,132.46		16076
135708	05/21/21	ONE06 ONE CIRCLE FOUNDATION	2,692.00		16076
135709	05/21/21	PSE01 PSEG	1,436,052.06		16076
135710	05/21/21	TRA02 TRANSPORT PLANNING & SERVICES	2,925.00		16076
135711	05/21/21	FED14 FEDEX (OMEGA CORP CTR)	94.13		16077
135712	05/21/21	HOM11 HOME DEPOT	119.00		16077
135713	05/21/21	NJA06 NEW JERSEY AMERICAN WATER CO	3,118.89		16077
135714	05/21/21	POO03 POOL OPERATION MANAGEMENT	35.00		16077

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TDGENERAL21 TD General 2021 4308903487 Continued					
135715	05/21/21	STO19 1 STOP AUTO SALES	493.69		16077
135716	05/21/21	USP04 U.S. POSTAL SERVICE	13,400.00		16077
135717	05/21/21	WBM01 W B MASON CO, INC	522.22		16077
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	59	1	5,986,695.57	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	59	1	5,986,695.57	0.00
WIRES					
42021	04/27/21	AME80 AMERICAN WATER SERVICES	1,046,923.15		16027
420212	04/27/21	AME80 AMERICAN WATER SERVICES	544,805.02		16027
420213	04/27/21	AME80 AMERICAN WATER SERVICES	224,799.10		16027
429211	04/29/21	TRE35 TREASURER, STATE OF NEW JERSEY	15,545.79		16063
512212	05/13/21	CHA17 CHASE MANHATTAN BANK	86,150.00		16064
513211	05/13/21	CAM07 CAMDEN BOARD OF EDUCATION	3,187,487.25		16066
515211	05/17/21	STA42 STATE OF NEW JERSEY	1,293,026.29		16065
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	6,398,736.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	6,398,736.60	0.00
WORKERS COMP TD WORKER'S COMP-CASH 4308903510					
71621	04/30/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	2,278.52	05/14/21	16032
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	2,278.52	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	2,278.52	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	246	15	16,473,967.67	1,098.91
	Direct Deposit:	0	0	0.00	0.00
	Total:	246	15	16,473,967.67	1,098.91

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current Fund	0-01	760.00	0.00	0.00	760.00
Current Fund	1-01	9,296,096.24	0.00	0.00	9,296,096.24
WATER OPERATING	1-60	1,071,751.09	0.00	0.00	1,071,751.09
SEWER OPERATING	1-70	744,776.18	0.00	0.00	744,776.18
Year Total:		11,112,623.51	0.00	0.00	11,112,623.51
	C-19	1,301,716.75	0.00	0.00	1,301,716.75
	E-CV	77,437.51	0.00	0.00	77,437.51
	G-18	20,890.00	0.00	0.00	20,890.00
	G-19	1,516,318.69	0.00	0.00	1,516,318.69
	G-20	23,449.44	0.00	0.00	23,449.44
	G-21	25,603.52	0.00	0.00	25,603.52
	G-BG	145,905.85	0.00	0.00	145,905.85
	G-ES	845.97	0.00	0.00	845.97
	G-HM	6,651.68	0.00	0.00	6,651.68
	G-HP	90,117.43	0.00	0.00	90,117.43
Year Total:		1,829,782.58	0.00	0.00	1,829,782.58
	T-31	807,601.65	0.00	0.00	807,601.65
	T-35	1,344,045.67	0.00	0.00	1,344,045.67
Year Total:		2,151,647.32	0.00	0.00	2,151,647.32
Total Of All Funds:		16,473,967.67	0.00	0.00	16,473,967.67



C-2

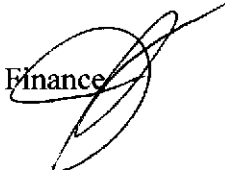
VICTOR CARSTARPHEN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

JOHANNA S. CONYER
DIRECTOR OF FINANCE
TEL: 856-757-7582
EMAIL: FINANCE@CICAMDEN.NJ.US
WEBSITE: WWW.CICAMDEN.NJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance 

Date: May 26, 2021

Subject: **Payroll Register Summary-Communications for Forthcoming
City Council Meeting- June 10, 2021.**

Attached, please find the Payroll Register Summary for the City of Camden for the pay period of 4/30/ 2021 , 5/14/2021, 5/28/2021 and Retro pay 5/10/2021 detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/MR
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

LDR

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
COMPANY CODE					
EXE	.00 REG .00 O/T .00 HOURS 3 .00 HOURS 4	.00 REG 60.00- EARNINGS 3 .00 EARNINGS 5 273.90 O/T 31,778.28 EARNINGS 4 32,037.70 GROSS	2,787.63 FIT .00 SS 464.56 MED 903.14 STATE 66.24 SUI 150.55 SDI 89.68 FLI	11,963.65 TOTAL DEDUCTIONS	37 Pays ☐ 15,612.25
EARNINGS ANALYSIS:	15,790.57 B RETRO 2,042.74 V VAC.	1,446.08 H HOLIDY 1,109.67 SEV SEVERN	11,199.60 K SICK	129.62 M ADJUST	
STATUTORY DED. ANALYSIS:	903.14 56 NJ 66.24 56 NJ SUI 150.55 56 NJ SDI	89.68 56 NJ FLI			
VOLUNTARY DED. ANALYSIS:	205.95 P PENS. 2,055.39 32	7,054.89 U 898.12 33	421.99 V	1,327.31 31	

***** ERROR IN COMPANY - CROSS FOOT ERRORS EXIST ON ONE OR MORE EMPLOYEES. ERRORS WILL RESULT IN PAY STATEMENT DISPLAYING *****
***** INCORRECT EARNINGS AND HOURS. PLEASE REVIEW AND CORRECT THE FOLLOWING AFFECTED FILE NUMBERS: 000377 *****

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY

EXE
1,623.25 REG
.00 O/T
.00 HOURS 3
1,973.50 HOURS 4

1,300,689.37 REG
2,034,24- EARNINGS 3
2,270.58 EARNINGS 5
1,456,520.87 GROSS
143,589.41 FIT
41,360.80 SS
19,995.35 MED
54,518.39 STATE
2,722.68 SUI
6,797.28 SDI
4,072.98 FUI

20,092.66 O/T
135,502.50 EARNINGS 4
1,456,520.87 GROSS
1,142,227.09 TOTAL DEDUCTIONS
545 Pays ☐
41,236.89

HOURS ANALYSIS:
EARNINGS ANALYSIS:
1,762.00 15 STOT
2,749.79 A ACT,ST
81,505.63 15 STOT
2,270.58 21L
211.50 16 18 1/2
646.80 D DOCK T
15,064.95 16 18 1/2
35,085.33 M ADJUST
1,000.00 OCC ONCALL
450.00 T AUTO
3,034.24- SUS SUSPN

MEMO ANALYSIS:
STATUTORY DED. ANALYSIS:
608.92 D DCRPER
54,389.98 56 NJ
2,722.68 56 NJ SUI
6,797.28 56 NJ SDI
3,243.43- I G.T.L.
128.41 59 PA
1,331,593.10 P

VOLUNTARY DED. ANALYSIS:
19.80 B BKDCRP
42.96 O
225,806.07 U
25,288.67 3 LOAN
2,475.83 25 AFLAC
66,622.31 33
5,425.80 43 LOC.78
500.00 53 LPFA.
5,743.36 66
19.21 73 GARN
626.61 77 CHILD
18,868.37 BN1
19,218.39 BN9
17,160.63 PCH PARENT
1,772.66 45S CWAFUL
4,894.28 D ANUTY.
70,066.73 P PENS.
72,985.88 V
2,229.64 CO COLTAX
215.59 29 AF10MO
868.00 34 PARK
1,677.10 44 BUFF
2,565.00 56 HOUSE
1,535.50 68 BANK
20.00 74 GARN
332.74 78 CHILD
50.00 BN2
78.84 COL COLLF
14,616.68 SIN SINGLE
3,243.43 I C.INS.
49,156.74 Q PENS.
20,135.00 W
271.92 13 VALIC
343,345.84 31
48.00 35 WGFE
4,247.91 45 CNC.10
85.00 57 P.A.C.
288.35 69 GARSH
10,254.54 75 CHILD
1,326.23 79 WAGES
4,968.23 BN5
11,313.16 CPL COUPLE
656.39 VPL VOLLIF
1,324.58 K BKPER
2,419.68 S DCRP
18,658.18 1 LOAN
687.37 19 AFLAC
67,433.81 32
2,648.22 42 L.2578
2,022.32 51 CR UN
125.00 61 TALEYV
252.00 70 BANK
2,643.31 76 CHILD
1,447.63 ADD ADD
735.00 BN6
30,334.10 FAM FAMILY
427.50 45C CWASTG

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY

EXE	946.31 REG .00 O/T .00 HOURS 3 1,642.00 HOURS 4	1,289,651.96 REG 156,80- EARNINGS 3 2,270.58 EARNINGS 5	17,291.34 O/T 122,506.20 EARNINGS 4 1,431,563.28 GROSS	157,713.42 FIT 39,505.20 SS 19,675.44 MED 53,448.90 STATE 3,340.87 SUI 6,880.30 SUI 4,002.94 FLI	1,097,876.56 TOTAL DEDUCTIONS 517 Pays ☐ 49,318.65

HOURS ANALYSIS:	1,578.50 15 ST/OT	63.50 16 18 1/2	2,238.87 H HOLIDY	20,709.58 K SICK

EARNINGS ANALYSIS:	2,628.20 A ACT,ST 2,458.62 M ADJUST 71,072.22 15 ST/OT 1,140.13- SUS SUSPN 25.47 G G.T.L.	1,218.32- D DOCK T 36.67- R COLLEG 4,963.99 16 18 1/2 2,270.58 2TL 27.76- I G.T.L.	17,093.68 V VAC, 1,000.00 OCC ONCALL	16,67- MC MCA 2,598.03 SEV SEVERN

MEMO ANALYSIS:	53,320.48 56 NU 3,340.87 58 NU 6,880.30 56 NU SOL	128.41 59 PA 4,002.94 56 NU FLI	42.96 O 80,033.72 V 271.82 13 VALIC 81,536.70 32 2,565.00 56 HOUSE 294.71 69 GARSH 2,635.60 76 CHILD 83.39 97 GARN%	415.93 Q PENS. 48,085.00 W 687.37 19 AFLAC 75,936.23 33 85.00 57 P.A.C. 19.21 73 GARN 652.83 77 CHILD 1,322.71 ADD ADD 735.00 BNB 28,503.04 FAM FAMILY 7.50 45C CWASTG

STATUTORY DED. ANALYSIS:	5,439.28 D ANUTY. 10.90 S DCRP 109.94 1 LOAN 2,475.83 25 AFLAC 48.00 35 WGFEE 125.00 81 TXLEVY 20.00 74 GARN 338.83 78 CHILD 20,718.06 BNB 19,141.00 BNB 16,658.68 PCH PARENT	27.76 I C,INS. 256,243.82 U 2,302.81 CO COLTAX 402,217.92 31 5,425.80 43 LOC.78 2.75- 66 10,214.69 75 CHILD 1,326.15 79 WAGES 50.00 BNB 78.84 COL COLLIF 13,404.25 SIN SINGLE	42.96 O 80,033.72 V 271.82 13 VALIC 81,536.70 32 2,565.00 56 HOUSE 294.71 69 GARSH 2,635.60 76 CHILD 83.39 97 GARN%	415.93 Q PENS. 48,085.00 W 687.37 19 AFLAC 75,936.23 33 85.00 57 P.A.C. 19.21 73 GARN 652.83 77 CHILD 1,322.71 ADD ADD 735.00 BNB 28,503.04 FAM FAMILY 7.50 45C CWASTG

VOLUNTARY DED. ANALYSIS:	5,439.28 D ANUTY. 10.90 S DCRP 109.94 1 LOAN 2,475.83 25 AFLAC 48.00 35 WGFEE 125.00 81 TXLEVY 20.00 74 GARN 338.83 78 CHILD 20,718.06 BNB 19,141.00 BNB 16,658.68 PCH PARENT	27.76 I C,INS. 256,243.82 U 2,302.81 CO COLTAX 402,217.92 31 5,425.80 43 LOC.78 2.75- 66 10,214.69 75 CHILD 1,326.15 79 WAGES 50.00 BNB 78.84 COL COLLIF 13,404.25 SIN SINGLE	42.96 O 80,033.72 V 271.82 13 VALIC 81,536.70 32 2,565.00 56 HOUSE 294.71 69 GARSH 2,635.60 76 CHILD 83.39 97 GARN%	415.93 Q PENS. 48,085.00 W 687.37 19 AFLAC 75,936.23 33 85.00 57 P.A.C. 19.21 73 GARN 652.83 77 CHILD 1,322.71 ADD ADD 735.00 BNB 28,503.04 FAM FAMILY 7.50 45C CWASTG

LDR

LDR

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE											
EXE											
1,610.18 REG		1,297,087.57 REG		19,770.01 O/T		142,936.74 FIT		1,128,542.56 TOTAL DEDUCTIONS		545 Pays ☐	
.00 O/T		809.95 EARNINGS 3		118,669.07 EARNINGS 4		40,135.07 SS				39,871.08	
.00 HOURS 3		2,270.58 EARNINGS 5		1,438,607.18 GROSS		19,794.92 MED					
2,341.00 HOURS 4						53,629.66 STATE					
						2,958.92 SUI					
						6,715.39 SDI					
						4,022.84 FLI					
HOURS ANALYSIS:		2,341.00 15 ST/OT									
EARNINGS ANALYSIS:		2,785.04 A ACT, ST		4,664.55 M ADJUST		111,219.48 15 ST/OT		1,000.00 OCC ONCALL			
		190.05- SUS SUSPN		2,270.58 ZTL							
MEMO ANALYSIS:		712.67 D DCRPER		3,085.76- I G.T.L.		1,334,900.36 P					
STATUTORY DED. ANALYSIS:		53,501.25 56 NU		128.41 59 PA							
		2,958.92 56 NU SUI									
		6,715.39 56 NU SDI		4,022.84 56 NU FLI							
VOLUNTARY DED. ANALYSIS:		19.80 B BKDCRP		5,014.28 D ANUTY.		3,085.76 I C.INS.		1,324.58 K BKPEN			
		42.96 O		69,683.83 P PENS.		48,791.78 Q PENS.		2,218.34 S DCRP			
		220,079.51 U		73,748.18 V		20,135.00 W		18,657.55 1 LOAN			
		25,291.67 3 LOAN		294.58 5 ARRS.		113.50 6 INS AR		2,149.68 8 PENARR			
		2,229.64 CO COLTAX		271.92 13 VALIC		687.37 19 AFLAC		2,465.75 25 AFLAC			
		215.59 29 AF10MO		348,960.54 31		68,617.50 32		64,441.73 33			
		868.00 34 PARK		49.00 35 WGFEE		2,648.22 42 L.2578		5,425.80 43 LOC.78			
		4,210.00 45 CNC.10		2,022.32 51 CR UN		2,565.00 56 HOUSE		85.00 57 P.A.C.			
		125.00 61 TXLEVY		1,535.50 68 BANK		293.50 69 GARSH		252.00 70 BANK			
		19.21 73 GARN		20.00 74 GARN		10,232.54 75 CHILD		2,613.06 76 CHILD			
		614.37 77 CHILD		327.25 78 CHILD		1,315.02 79 WAGE\$		1,406.05 ADD ADD			
		18,468.07 BN1		50.00 BN2		4,647.37 BNS		735.00 BNG			
		19,193.60 BN9		78.84 COL COLLIF		11,086.03 CPL COUPLE		28,238.41 FAM FAMILY			
		16,383.81 PCH PARENT		13,662.00 SIN SINGLE		656.39 VPL VOLLIF		412.50 45C CWASTG			
		1,772.66 45S CWAFUL									

Budget hearing and adoption

Prepared By: Luis Pastoriza 7223
Contact Person:

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
05-11-21

R-2

**RESOLUTION INTRODUCING AND APPROVING 2021 ANNUAL BUDGET FOR
CAMDEN BUSINESS IMPROVEMENT DISTRICT (CBID)**

WHEREAS, by Ordinance MC-5171 adopted December 4, 2018 and Ordinance C-5242 adopted on December 17, 2019, the governing body created and designated with the City of Camden, a Business Improvement District authorized pursuant to N.J.S.A. 40:56-65 et seq. to be known as the Camden Business Improvement District ("CBID") for the purpose of providing services to promote development within the district; and

WHEREAS, the Mayor and City Council authorized the collection of a special assessment on certain affected properties within the CBID, which shall be collected by the City of Camden and distributed to designated district management corporation; and

WHEREAS, the Mayor and City Council have designated Camden Special Services District, Inc. ("CSSD") as the district management corporation; and

WHEREAS, in accordance with all applicable statutes and municipal codes, CSSD has submitted to the governing body a detailed annual budget and report for the calendar year 2021 attached as Exhibit A and incorporated herein, which was approved by CSSD at its meeting of the board; and

WHEREAS, upon approval of the annual budget, City Council must establish a date for public hearing and adoption which shall be published in the Courier Post no less than ten (10) days prior to such date; now therefore

BE IT RESOLVED by the City Council of the City of Camden that:

1. The CBID 2021 Annual Budget in the amount of \$1,735,687.00 as approved by the CSSD, the district management corporation at its meeting of its board, is hereby introduced and approved, subject to public hearing prior to adoption in accordance with N.J.S.A. 56:65 et seq. and Chapter 467-1 of the Camden City Municipal Code.
2. The Tax Assessor shall prepare an assessment roll based upon the assessed annual budget, specifying the amounts to be assessed against the assessable properties within the CBID.
3. The Municipal Clerk shall make the assessment roll available for public inspection.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



2021 CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET

REVENUE					
CBID ASSESSMENT REVENUE 2020				\$	514,578.40
CBID ASSESSMENT REVENUE 2021				\$	1,700,000.00
TOTAL CBID REVENUE				\$	2,214,578.40
EXPENSES					
LINE ITEM	LINE ITEM DETAIL	LINE ITEM PRICING	SUB TOTAL	CATEGORY TOTAL	% OF BUDGET
CLEANING				\$ 874,338.87	39%
YELLOW JACKET PROGRAM	Contractor Expenses		\$	874,338.87	
	Salaries	\$ 592,004.81			
	Benefits	\$ 57,900.60			
	Equipment and Supplies	\$ 141,816.60			
	Administration	\$ 82,616.86			
LANDSCAPING AND PLACE MAKING	BID Beautification		\$	681,965.00	31%
	Corridor Landscaping and Site Amenities	\$ 300,000.00			
	Remove Dead Trees, Plant New, Repair Wells	\$ 100,000.00			
	Decorative Trash Cans/Recycling	\$ 118,140.00			
	Hanging Baskets	\$ 8,825.00			
	Roosevelt Plaza Park	\$ 5,000.00			
	Seasonal Displays, Banners, Pole Wraps	\$ 50,000.00			
MARKETING, BRANDING, COMMUNICATION	Marketing			\$ 40,576.66	2%
	Website and Logo Development/Domain		\$	40,576.66	
	Ads and Video				
	Social Media, Public Relations,				
	Monthly Newsletters, Print Materials				
ADMINISTRATION	Salaries, Fringe, Benefits	\$ 220,478.34	\$	220,478.34	13%
	Filing Fees	\$ 628.21	\$	628.21	
	Bank Charges	\$ 144.92	\$	144.92	
	Professional Development	\$ 2,940.00	\$	2,940.00	
	Professional Services		\$	52,864.19	
	Legal, Accountant, Controller, Payroll,				
	Landscape Architects and Engineers				
OPERATING	Facilities		\$	183,490.31	15%
	Garage and Office Rent	\$ 24,082.01			
	Renovation/Relocation Garage	\$ 159,408.30			
	Utilities		\$	9,361.05	
	COM-UM, PSEG, Comcast, Water and Sewer				
	IT and Phones and Security				
	Maintenance and Equipment		\$	126,081.09	
	Fire Inspection, Exterminating, Applications,				
	Port-a John Rental				
	Capital Equipment				
	Insurance		\$	12,799.77	
	Commercial Umbrella, Inland Marine,				
	Workers Comp, D&O, Commercial Excess				
	Office Excess				
	Office Supplies		\$	4,209.62	
	Stationary and General Supplies,				
	Postage, Cell Phones, Copier,				
	Quick Book Checks, Adobe Sign,				
	Legal Notices and Bid Advertisements				
DEPRECIATION	Depreciation		\$	4,700.37	0.21%
TOTAL EXPENSES				\$	2,214,578.40 100%



CAMDEN BUSINESS IMPROVEMENT DISTRICT 2021 BUDGET REPORT

OVERVIEW

All activities provided through the CBID are intended to supplement and enhance existing city services. The importance and value of providing additional attention to support viable, thriving downtowns through business improvement districts has been recognized and utilized in communities worldwide for the last 50 years.

A clean, attractive, and vibrant downtown can deliver significant benefits to the district and the City of Camden:

- Encourage and support reentry
- Improve quality of life
- Increase the consumer, visitor and resident base
 - attract new customers to businesses
 - attract new visitors to local attractions
 - retain existing resident base and attract new residents
- Improve density of spending
- Spark interest in start-up and small businesses
- Create jobs and job growth
- Attract new investment
- Increase property values
- Provide a hub for social and cultural activities
- Contribute to brand of the district and individuality within the district

CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET CATEGORY DETAIL

1. Cleaning, Landscape Maintenance, and Hospitality—Yellow Jacket Program

This multi-faceted effort to supplement and enhance city services includes daily removal of trash, debris and hazardous materials from public streets and sidewalks; wiping down and disinfecting high touch public amenities such as trash cans, benches, light poles and parking meters; removing posters, handbills, and lawn signs from public spaces; sweeping sidewalks and curb lines; emptying trash cans and replacing yellow trash bags; removing graffiti from public spaces; trimming weeds from sidewalk cracks, curb lines and tree wells; removing snow from handicapped access ramps and fire hydrants; and providing hospitality assists. It also includes working with city offices and Metro Police to report and address public safety and quality of life issues, such as non-working street lights, damaged or missing signage, and illegal dumping. CBID efforts address approximately 1.97 square miles in 153 blocks within the district.

1a. Salaries, Staffing and Shift Coverage

CBID staff includes Operations Manager and Yellow Jacket Ambassador Team. Full staff of 17 to include: 1 Administrative Assistant/Hotline Dispatcher (new hire), 3 Team Leaders (one new hire), 13 Special Project/Landscaping/Cleaning Ambassadors (13 new hires). All Yellow Jacket Ambassadors are Camden residents.

- Increased staffing beginning April 2021
- Increased Hourly Rates beginning July 2021
 - Ambassadors: from \$12 to \$15 per hour
 - Team Leaders: from \$17 to \$19 per hour
 - Administrative Assistant/Hotline Dispatcher: from \$18 to \$20 per hour
 - Operations Manager – salaried

- **Additional Shift Coverage** – additional 4 Ambassadors and Team Lead, beginning May 2021
 - Current: Jan – April Shift #1 - 7 days a week 6 am – 2:30 pm
 - New: May – Dec. Shift #2 – 7 days a week 11 am – 7:30 pm
- **Improved Response Time**
 - Administrative Assistant/Hotline Dispatcher to cover hotline, scheduling, customer service, response notification and management
 - New Special Projects team available for quick response to issues and calls to Hotline
 - Advertised Hotline Number for reporting concerns
 - New equipment for more efficient cleaning

1b. Benefits

Health, Dental and Life Insurance
 8 Holidays and Birthday off
 Vacation and Sick Time

1d. Equipment and Supplies

Capital Equipment – 4 billy goats, 3 blowers, 10 mega brute cans, 2 mowers, 4 trimmers, 20 port battery charger, laptop, lockers, furniture and equipment
 NJ Licensing
 Fuel and Maintenance for 3 trucks, Kubota, power washer and new equipment
 Vehicle Insurance
 Android Communication/GPS devices
 Cleaning and maintenance equipment and supplies, uniforms, and office supplies

1e. Administration and Operations Implementation and Ongoing Support

Administrative management and oversight
 Staff recruitment, background checks, training
 Awards and Recognition
 Additional Equipment
 Postage and Shipping

2. Landscaping and Placemaking – Multi-year Initiatives

Streetscape and placemaking improvements include multiple landscaping initiatives as well as placemaking options. Options are presented in the budget with reference unit pricing and an estimate of how the funds could be disbursed.

2a. Corridor Landscaping and Site Amenities

Beautification efforts may include benches, planters filled with annuals and perennials, hanging baskets, banners, trash cans, pole wraps, seasonal displays with additional landscape maintenance and annual and perennial plantings in existing planters and landscape beds and in Roosevelt Plaza Park. Most of these projects are multi-year efforts.

Removal of dead trees and stumps, repairing tree wells, replacing trees

There are dead trees, empty tree wells and tree well borders that need repair. Work will start on the larger commercial corridors of Federal, Market, Cooper and MLK – in areas not impacted by other road improvement projects. Replace dead trees and/or fill empty tree wells with 2 ½” – 3” caliper Hornbeam or Zelkova trees in the same commercial corridors identified for tree removal.

Purchase and installation of hanging baskets and/or banners

Install brackets and hanging flower baskets. Banners to support the individuality of the communities within the CBID boundary to include: Downtown Business District, Waterfront Business District, Gateway Business District, Waterfront South Business District and in the neighborhoods including North Camden, Cooper Grant, Lanning Square and Cooper Plaza.

Purchase and install additional trash cans

Pricing includes the purchase and installation of approximately 100 new cans, with lockable side doors and lids. This should decrease the amount of trash discarded on the ground. No additional cans are needed in the waterfront business district. The CBID will also look into options for recycling containers.

3. Marketing, Branding, Communication

Efforts will address website, social media, branding, public relations, and connecting the public, residents and employees to local businesses.

3a.

Web Development and Digital Marketing

Hosting will allow the CBID to post a website or web page onto the internet. Digital Marketing includes any sort of social media, ad buys on platforms such as Instagram, Facebook, Google, LinkedIn, etc. Efforts will further our commitment to promote the local businesses to generate more activity in the district.

Print Materials and Logo Development

CBID logo development for marketing materials, banners, website, etc. The logo and print materials will support the work being done in the district, by the CBID and by the businesses. Print materials and digital efforts will also help promote neighborhood activities and local programming.

Consultant

The CBID requires consulting services to ensure our best efforts to improve the CBID are marketed in all social media avenues and in a professional and exciting manner.

4. Administration

This category covers the administrative responsibilities for overall CBID activities. Implementation of the CBID will require a staff of 3 as well as contracted professional services for the provision of all office and staff support services.

4a. Salaries, Fringe and Benefits

Administrative staffing for the CBID includes taxes, safe harbor, health insurance, disability and dental.

4b. Filing Fees

Annual NJDMV registration for work trucks, misc. registrations.

4c. Bank Charges

Bank checks and fees.

4d. Professional Development

Membership in the International Downtown Association (IDA) and attendance at IDA sponsored conference gives the CSSD access to experts in the field and opportunities to learn from other Business Improvement Districts.

4e. Professional Services

Professional services for legal counsel; accountant for annual audit; controller for processing checks and invoices, tax preparation and budget oversight; payroll; and consultants such as landscape architects and engineers for placemaking improvement projects.

5. Operating

Operating expenses cover the CSSD/CBID garage on 4th Street and office space for CSSD administrative staff, maintenance and repair projects, exterminating, security, insurance, office supplies and equipment.

5a. Facilities

Budget includes rent for CSSD office space and the CSSD operations garage and funds for necessary renovation, purchase or relocation of the existing CSSD garage.

5b. Utilities

Rent, water and sewer, electric, comcast for computer and security, IT support for CSSD and garage.

5c. Maintenance and Equipment

Includes fire inspections, extermination, port-a-john rental, repair of small equipment and purchase of maintenance vehicles including truck, pressure washing equipment, truck wraps and other equipment as needed.

5d. Insurance

Commercial, Commercial Umbrella, Inland Marine, Workers Comp, D&O, Commercial Excess as required by funding sources, rental facilities and as needed to protect the CSSD and the CBID.

5e. Office Supplies

Stationary, postage, cell phones, copier, quick book checks, legal ads and general office supplies.

6. Depreciation

Annual expenses related to capital.

**ITEMIZED BUDGET AND SUMMARY OF CATEGORIES OF COST CHARGEABLE
per § 461-7. Annual Budget, Hearing and Assessments**

Terms per statute –

Annual Improvements means any reconstruction, replacement or repair of trees and plantings, furniture, shelters, or other facilities for the enjoyment of pedestrians, or any other local improvement benefits properties within the district.

Costs with respect to annual improvements to and operation and maintenance of the district mean costs incurred or to be incurred in connection with annual improvements to and operation and maintenance of the district.

- (1) Amount of costs to be charged against the general funds of the municipality.
No costs.
- (2) Amount of costs to be charged and assessed against properties benefited in the district in proportion to benefits which shall be the aggregate of costs of annual improvements to be made in the district during the ensuing year:
100% of total \$681,965.00 - Budget Category 2 - Landscaping and Placemaking
- (3) Amount of costs to be charged and assessed against properties benefited in the district in 2021:
\$1,700,000.00 for all costs (includes annual improvement costs)

Line-Item	Budget Category	Amount	% of Budget
Cleaning	Category 1	\$874,338.87	37%
Landscaping	Category 2	\$681,965.00	29%
Marketing	Category 3	\$ 40,576.66	2%
Administration	Category 4	\$277,055.67	13%
Operating	Category 5	\$335,941.84	19%
Depreciation	Category 6	\$ 4,700.37	0.21%

Budget Notations

The CSSD budget is supported by contributions, grants, and fee-for-service contracts. CSSD expenses relative to grant and fee-for-service contracts and a percentage of all shared fixed costs are not included in the CBID budget.

Due to the COVID-19 pandemic in 2020 and the need to pivot plans and activities, a portion of the 2020 assessment funding (\$514,578) will be utilized to support the 2021 budget.

GOALS AND OBJECTIVES

The Camden Downtown is one of the important gateways to the South Jersey region, serving as a center for commerce, transportation, education, health care and government. Its small-town assets can project a vibrant, well-maintained, safe, clean and attractive downtown. Revitalization should be pedestrian friendly and provide for a vibrant business environment with mercantile and service type businesses, providing an environment that supports shopping, dining, socializing, entertainment and commercial activities for daytime and evening hours. Success relies on an integrated community approach and the maintenance of focused community partnerships.

GOALS AND OBJECTIVES AND THE BUDGET CATEGORIES THAT CONTRIBUTE TO GOALS AND OBJECTIVES

Goal #1 Implement and manage a Business Improvement District to support growth of a vital, healthy, thriving district for everyone - residents, businesses, employers, employees, students and visitors

Objectives

- To develop Public/Private collaboration that encourages investment, interest, ideas, increased foot traffic and activity to local businesses, educational and health facilities, local attractions, public events and support neighborhood growth
- To be a reliable partner to all represented within the CBID, by working together to honor the community's traditions and maintain and support community values
- To encourage public input, through meetings and surveys, to help identify targeted initiatives
- To continue to hire local residents to work on the Yellow Jacket Ambassador team, pay a fair hourly rate with benefits and increase staffing

Supported by Budget Line Items

- #1 **Cleaning** – hiring local residents contributes to a vital, healthy, thriving district for everyone
- #4 **Administration** – 3 staff persons to manage BID activities including Public/Private partnerships
- #5 **Operating** – supports the total operation, providing garage and office space and supplies, insurance coverage

Goal #2 Provide dedicated and enhanced CBID on-the-street activities to create a more welcoming district

Objectives

- To provide enhanced cleaning, landscaping, and hospitality assists
- To increase staffing and maintain services seven days a week
- To clean streets and sidewalks in neighborhoods within the CBID catchment area
- To be accountable, produce and measure results

Supported by Budget Line items

- #1 **Cleaning** – projected increase in staffing from 6-17 to cover a larger area including neighborhoods
- #2 **Landscaping/Placemaking**– enhancements could include tree removals and replacements, banners, planters and hanging baskets, seasonal displays

Goal #3 Administer the District Management Corporation

Objectives

- To fairly represent the various stakeholders in the CBID
- To work with a Board of Directors that represents the district
- Participate in neighborhood community meetings to establish and maintain cooperation, understanding, collaboration
- To manage the district to be inclusive of all interests and represent the downtown as identified on the property map
- To maintain a balanced budget

Supported by Budget Line Items

- #4 **Administration** – CBID staff will work to manage the CBID professionally and fairly, engaging those represented in the district, contracting for professional services and participating in professional development opportunities to continue learning about CBID management
- #5 **Operating** – general expenses to support the program, rent, utilities, maintenance, insurance, supplies
- #6 **Depreciation** – necessary accounting category

Goal #4 Promote and support the various communities through new marketing and branding/identity efforts to drive customers, visitors, residents, employees into local businesses and attractions and support community and neighborhood initiatives.

Objectives

- To utilize local sourcing when available, appropriate and economically responsible
- To develop digital and print marketing materials to promote the district
- To disseminate district news to the community via on-going communication with community groups, neighborhood associations, religious institutions, business groups

Supported by Budget Line Items

#3 Marketing – digital and print materials, social media and professional consultant to manage for optimum results

#4 Administration – CBID staff to manage

Ordinances
First reading

01

AN ORDINANCE AMENDING MC-4398, ADOPTED ON MAY 27, 2008 TO ALLOW FOR THE APPOINTMENT OF DEPARTMENT DIRECTORS, THE TAX COLLECTOR AND THE TAX ASSESSOR AS DEPUTY CUSTODIANS OF GOVERNMENT RECORDS PURSUANT TO THE OPEN PUBLIC RECORDS ACT, N.J.S.A. 47:1A-1 ET SEQ.

WHEREAS, the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA), provides that government records are to be readily accessible for inspection, copying, or examination with certain exceptions for the protection of the public interest; and

WHEREAS, pursuant to Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA), the custodian of a government record for a municipality is established to be the municipal clerk of that municipality; and

WHEREAS, OPRA permits a municipality to develop reasonable and practicable measures for responding to OPRA requests, including designating a Deputy Custodian of a Government Record, as needed; and

WHEREAS, the City of Camden has determined that to ensure prompt responses to OPRA requests received by the City of Camden, that certain deputy custodians of government records need to be identified;

NOW THEREFORE, BE IT ORDAINED, by the the City Council of the City of Camden in Camden County, in the State of New Jersey, that MC-4398, establishing the Records Management Unit within the Municipal Clerk's Office, adopted on May 27, 2008, is hereby amended as follows:

Section 1: Same.

Section 2: The Administration shall appoint each Department Director, as well as the Tax Collector and Tax Assesor, as a Deputy Custodian of a Government Record who shall be authorized to act with full authority as provided for by the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA) and as provided for herein, which authority shall not be delegated.

Section 3: Upon the appointment of a Department Director, Tax Collector or Tax Assessor at any time, that Director, Tax Collector or Tax Assessor shall also be named the Deputy Custodian of a Government Record for that Department or Bureau respectively with the full authority as provided for by the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (OPRA) and and as provided for herein.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance. All notices of veto shall be filed in the office of the Municipal Clerk.

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: 6/10/2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Luis Pastoriza

Department Making Request: Office of the Municipal Clerk

TITLE OF RESOLUTION/ORDINANCE: AN ORDINANCE AMENDING MC-4398, ADOPTED ON MAY 27, 2008 TO ALLOW FOR THE APPOINTMENT OF DEPARTMENT DIRECTORS, THE TAX COLLECTOR AND THE TAX ASSESSOR AS DEPUTY CUSTODIANS OF GOVERNMENT RECORDS PURSUANT TO THE OPEN PUBLIC RECORDS ACT, N.J.S.A. 47:1A-1 ET SEQ.

BRIEF DESCRIPTION OF ACTION:

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

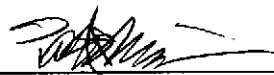
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐

Waiver Attached for State (DCA) Approval

*Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5/28/21</u>	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
☐ CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

(Name) Please Print **(Extension #)**

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Prepared By: Luis Pastoriza 7223
Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

*Ordinances
second reading*

0-1
MBS:dh
05-11-21

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Deborah Moore upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1782 Norris Street; and

WHEREAS, Viliana Gonzalez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 709 Ware Street; and

WHEREAS, Lucille Wilkins upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 935 N. 4th Street; and

WHEREAS, Nereida Gonzalez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 821 York Street; and

WHEREAS, Maryann Felciano upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 233 Wilmot Street; and

WHEREAS, Earl Casper upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 712 S. 4th Street; and

WHEREAS, Lawrence A. Scott Jr. upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 3054 Mickle Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 1782 Norris Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Deborah Moore, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 709 Ware Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Viliana Gonzalez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 935 N. 4th Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Lucille Wilkins, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 821 York Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Nereida Gonzalez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 233 Wilmot Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Maryann Feliciano, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 712 S. 4th Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Earl Casper, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 3054 Mickle Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Lawrence A. Scott Jr., a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

0-2

MBS
04-13-21

**REFUNDING BOND ORDINANCE OF THE CITY OF
CAMDEN, COUNTY OF CAMDEN, STATE OF NEW
JERSEY (THE "CITY") PROVIDING FOR THE
REFUNDING OF QUALIFIED GENERAL OBLIGATION
BONDS, SERIES 2014, APPROPRIATING AN AMOUNT
NOT TO EXCEED \$4,500,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$4,500,000 GENERAL OBLIGATION REFUNDING BONDS,
SERIES 2021 OF THE CITY FOR FINANCING THE COST
THEREOF**

WHEREAS, on July 15, 2014 the City of Camden, in the County of Camden, New Jersey issued General Obligation Bonds, Series 2014 in the aggregate principal amount of \$8,000,000 (the "Series 2014 Bonds"), which Series 2014 Bonds were qualified pursuant to the provisions of the Municipal Qualified Bond Act, P.L. 1976 c.38, as amended; and

WHEREAS, the Series 2014 Bonds maturing on or after November 15, 2022 to and including 2028, in the amount of \$4,230,000 (the "Series 2014 Bonds to be Refunded") are subject to redemption on or after November 15, 2021 by the City, in whole at any time or in part from time to time, at the redemption price equal to 100% of the principal amount thereof, plus accrued interest to the date of redemption; and

WHEREAS, the City is desirous of issuing general obligation refunding bonds in an amount not to exceed \$4,500,000 to refund the Series 2014 Bonds to be Refunded; now, therefore

**BE IT ORDAINED AND ENACTED BY THE MUNICIPAL COUNCIL OF THE
CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY (not less than two-
thirds of all members thereof affirmatively concurring), AS FOLLOWS:**

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-51(a), the City of Camden, in the County of Camden, New Jersey (the "City"), is hereby authorized to refund all or a portion of the City's \$4,230,000 General Obligation Bonds, Series 2014, dated July 15, 2014, maturing on or after each November 15, 2022 to and including 2028 (the "Series 2014 Bonds to be Refunded"), such bonds being subject to optional redemption prior to maturity on or after November 15, 2021, as a whole or in part from time to time, at a redemption price equal to 100% of the principal amount being redeemed, plus accrued interest to the date of redemption.

Section 2. In order to finance the purposes described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the aggregate principal amount not to exceed \$4,500,000 pursuant to the provisions of N.J.S.A. 40A:2-51(a) *et seq.* Such refunding bonds shall be designated as General Obligation Refunding Bonds, Series 2021 (or such other year and series designation as may be appropriate at the time of issuance) (the "General Obligation Refunding Bonds, Series 2021").

Section 3. An aggregate amount not exceeding \$250,000 for items of expense listed in and permitted under NJSA 40A:2-51(b) has been included in the aggregate principal amount of the General Obligation Refunding Bonds, Series 2021 authorized herein.

Section 4. The purpose of the issuance of the General Obligation Refunding Bonds, Series 2021 is to provide for savings in the debt service payable by the City with respect to the Series 2014 Bonds to be Refunded.

Section 5. The General Obligation Refunding Bonds, Series 2021 shall mature in accordance with the maturity schedule approved by the Local Finance Board.

Section 6. A certified copy of this Refunding Bond Ordinance as introduced and adopted on first reading by the Municipal Council of the City has been filed with the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of

New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Chief Financial Officer of the City as to the indebtedness to be financed by the issuance of the General Obligation Refunding Bonds, Series 2021 authorized herein.

Section 7. The General Obligation Refunding Bonds, Series 2021 may be sold at public or private sale pursuant to a subsequent resolution adopted by the City Council with two thirds of all of the members thereof affirmatively concurring.

Section 8. A supplemental debt statement was duly prepared and filed on the office of the City Clerk prior to the introduction of this refunding bond ordinance and a complete executed duplicate thereof was filed in the office of the Director of the Division of Local Government Services prior to the final adoption hereof.

Section 9. This refunding bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted, in accordance with the approvals granted by the Local Finance Board pursuant to the provisions of N.J.S.A. 40A:2-51 et seq. and N.J.S.A. 40A:3-1 et seq., specifically N.J.S.A. 40A:3-4.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Certification

I, Luis Pastoriza, the duly appointed and acting City Clerk of the City of Camden, in the County of Camden, New Jersey (the "City") DO hereby certify that the foregoing is a true copy of a refunding bond ordinance finally adopted by the Municipal Council of the City at a meeting duly called and held on _____, 2021, in accordance with the Open Public Meetings Act, at which meeting a quorum was duly present and acted throughout and such refunding bond ordinance has not been amended repealed or supplemented and remains in full force and effect as of this __ day of _____, 2021.

Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

NOTICE OF PENDING GENERAL OBLIGATION REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the refunding bond ordinance published herewith was duly introduced and passed upon first reading at a regular meeting of the City Council of the City of Camden, in the County of Camden, New Jersey, held on April 13, 2021. Further notice is hereby given that said refunding bond ordinance will be considered for final passage and adoption, after public hearing thereon _____ at _____ as a virtual meeting via a remote conferencing platform; Zoom. During the week prior to and up to and including the date of such meeting, copies of the full ordinance and notice will be posted on the public bulletin board in City Hall and will be made available, at no cost for the members of the general public (contact the Office of the Municipal Clerk to request a copy via mail or email).

/s/ Luis Pastoriza, M.S.M, R.M.C., C.M.R, City

Clerk

[Attach complete refunding bond ordinance to Notice of Publication]

NOTICE OF ADOPTION OF GENERAL OBLIGATION
REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the refunding bond ordinance published herewith has been finally adopted by the City Council of the City of Camden, in the County of Camden, New Jersey on _____, 2021, and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such refunding bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this notice.

/s/ Luis Pastoriza, M.S.M, R.M.C., C.M.R, City

Clerk

[Attach complete refunding bond ordinance to Notice of Publication]

CLERK'S CERTIFICATE

I, Luis Pastoriza, Clerk of the City of Camden, in the County of Camden, State of New Jersey, HEREBY CERTIFY as follows that:

1. The attached copy of Ordinance No. _____ of said City entitled as set forth below and finally adopted on _____, 2021, (the "Ordinance") has been compared by me with the original thereof officially recorded in the Ordinance Book of the City and is a true and correct copy thereof and of the whole of said original Ordinance. The title of said Ordinance is as follows:

**REFUNDING BOND ORDINANCE OF THE CITY OF
CAMDEN, COUNTY OF CAMDEN, STATE OF NEW
JERSEY (THE "CITY") PROVIDING FOR THE
REFUNDING OF QUALIFIED GENERAL OBLIGATION
BONDS, SERIES 2014, APPROPRIATING AN AMOUNT
NOT TO EXCEED \$4,500,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED
\$4,500,000 GENERAL OBLIGATION REFUNDING BONDS,
SERIES 2021 OF THE CITY FOR FINANCING THE COST
THEREOF**

2. Said Ordinance was introduced in writing and read and passed on first reading at a regular meeting of the City Council of said City duly called and held on _____, 2021 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds of all the members of said City Council, at a regular meeting thereof duly called and held on _____, 2021 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard.

3. A certified copy of this Ordinance as introduced and adopted on first reading, has been filed with the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Chief Financial Officer of the City as to the indebtedness to be financed by the issuance of refunding bonds authorized herein.

4. Said Ordinance was published after first reading in _____, an authorized newspaper of the City published in the County and circulating in the City, together with the Notice of Pending Refunding Bond Ordinance, containing the introduction, date, time and place of further consideration of said Ordinance (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

5. On _____, 2021, said Ordinance was posted on the bulletin board in City Hall together with notice of the availability of copies of said Ordinance at the Office of the Clerk, and such copies of said Ordinance were made available to all members of the general public requesting the same.

6. After final passage, said Ordinance was published together with a Notice of Adoption of General Obligation Refunding Bond Ordinance together with the 20 day statement on _____, 2021 in _____, an authorized newspaper of the City, published in the County and circulating in the City, and no protest by any person against making the improvement or issuing the indebtedness authorized in said Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office nor has any such action or proceeding questioning the validity of such Ordinance has been commenced within 20 days after such publication (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

7. Said Ordinance when introduced was complete in the form in which it was finally adopted and remained on file in the Office of the City Clerk for public inspection from the

date of introduction to the date of final adoption (a certified copy of the adopted Ordinance, is attached hereto).

8. The attached copy of a Supplemental Debt Statement has been compared by me with the original Supplemental Debt Statement of said City, prepared as of _____, 2021, and sworn to by Johanna S. Conyer-Harris, who is the Director of Finance/Chief Financial Officer of said City, and filed in the office of said Clerk on _____, 2021, and that the same is a true and complete copy of said original Supplemental Debt Statement.

9. A completed Supplemental Debt Statement was duly filed (prior to final adoption of the refunding bond ordinance by the City Council) in the Office of the Director of the Division of Local Government Services of the State of New Jersey on _____, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said City this ____ day of _____, 2021.

(SEAL)

Luis Pastoriza, M.S.M., R.M.C., C.M.R.,
City Clerk

ATTACHMENTS

- A) Certified Copy of General Obligation Refunding Bond Ordinance (the "Ordinance")
- B) Extract of minutes of the City Council meeting at which Ordinance was introduced
- C) Extract of minutes of the City Council meeting at which Ordinance was finally adopted
- D) Affidavit of First Publication of Ordinance after introduction
- E) Affidavit of Second Publication of Ordinance after final adoption
- F) Supplemental Debt Statement ("SDS"), together with email transmitting SDS to Division of Local Government Services and DLGS' email confirming receipt of SDS

Resolutions

MBS:yrh
06/10/21

R-3

**RESOLUTION AUTHORIZING A LICENSE AGREEMENT BETWEEN THE
CITY OF CAMDEN AND CAMDEN LUTHERAN HOUSING, INC. (CLHI)**

WHEREAS, the City of Camden desires to enter into this license agreement with Camden Lutheran Housing Inc., for a community garden known as La Esperanza Garden in the North Camden section of the City. CLHI will continue to revitalize said lots by cleaning, greening, planting and landscaping this open space in the City of Camden; and

WHEREAS, Camden Lutheran Housing Inc. wants to maintain & revitalize the open space located at 819-835 North 6th Street, Block 755, Lot 13-21 with neighborhood support by beautifying and providing an overall project to promote safe, healthy open space and to discourage dumping and other illegal activity in the neighborhood; and

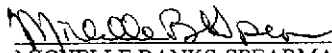
WHEREAS, the City of Camden has agreed to a five (5) year term with CLHI to maintain this Community Garden and preserve as green space. During or at the end of the five (5) year term CLHI in partnership with the NJ Conservation Foundation will attempt to purchase said lots for the same purpose; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper offices be and are hereby authorized to enter into this License Agreement with Camden Lutheran Housing Inc. to utilize the aforementioned City owned lots for the purpose of a Community garden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 8, 2021

TO: Jason Asuncion, Business Administrator

FROM: Yolanda Hawkins, Real Estate Officer

Department Making Request: Law Dept./Bureau of City Properties

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing a License Agreement Between the City of Camden and Camden Lutheran Housing, Inc.

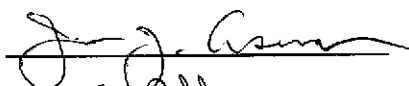
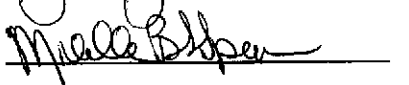
BRIEF DESCRIPTION OF ACTION: Camden Lutheran Housing Inc. in conjunction with neighborhood support will clean and green several City owned lots for the purpose of beautifying the area and maintaining the open space as a Community garden.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

APPROPRIATION ACCOUNT(S): (If applicable) N/A

AMOUNT: (If applicable) N/A

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-25-21	
Received by City Attorney:	5/27/21	
	(Name) Please Print	(Extension #)

Prepared By: Yolanda
Contact Person: Yolanda

7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

MBS:yrh
06-10-21

R-4

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A VOLUNTARY
DEED IN LIEU OF FORECLOSURE FOR 2918 ROYDEN STREET, CAMDEN,
NJ**

WHEREAS, Federal Home Loan Mortgage Corporation desires to transfer said parcel located at 2918 Royden Street, Block 1137, Lot 10 to the City of Camden in lieu of the City of Camden foreclosing on said parcel; and

WHEREAS, there are outstanding taxes owed and due to the City of Camden on the parcel located in Camden, New Jersey; and

WHEREAS, upon acquiring the parcels from the Federal Home Loan Mortgage Corporation, the parcel will be sold or used for future redevelopment to help stabilize the neighborhood; and

WHEREAS, the owner of said property has offered to convey title to the said property to the City of Camden, in consideration of canceling all past-due municipal charges and assessments; now therefore

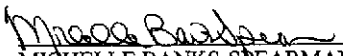
BE IT RESOLVED, by City Council of the City of Camden, pursuant to N.J.S.A. 40A:12-8 and in lieu of foreclosure, the Bureau of City Properties is hereby authorized to accept a deed for 2918 Royden Street.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden be and are hereby authorized and directed to cancel all taxes, liens and other municipal charges including the cancellation of Tax Sale Certificate No. 18-01756.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 8, 2021

TO: Jason Asuncion, Business Administrator

FROM: Yolanda Hawkins, Real Estate Officer

Department Making Request: Law Dept./Bureau of City Properties

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE ACCEPTANCE OF A VOLUNTARY DEED IN LIEU OF FORECLOSURE FOR 2918 ROYDEN STREET, CAMDEN, NEW JERSEY

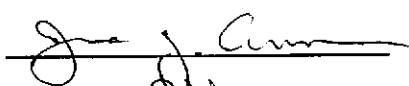
BRIEF DESCRIPTION OF ACTION: This action will give the City of Camden ownership of this parcel without having to seek legal action to obtain it.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

APPROPRIATION ACCOUNT(S): (If applicable) N/A

AMOUNT: (If applicable) N/A

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-25-21	
Received by City Attorney:	5/27/21	
	(Name) Please Print	(Extension #)

Prepared By: Yolanda
Contact Person: Yolanda

7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-in, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE
FORECLOSURE DUE TO DELAYS CAUSED BY THE ONGOING
COVID-19 PANDEMIC**

WHEREAS, the City Council previously authorized the assignment of various tax sale certificates listed below, for less than the full amount due pursuant to N.J.S.A. 54:5-114.4; and

WHEREAS, N.J.S.A. 54:5-114.4, requires that the tax certificate assignee complete the foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment; and

WHEREAS, on March 09, 2020, Governor Phil Murphy issued Executive Order No. 103, declaring a State of Emergency and Public Health Emergency for the State of New Jersey; and

WHEREAS, on March 27, 2020, the Supreme Court of New Jersey issued an Omnibus Order on COVID-19 issues, ordering the Office of Foreclosure not to review or recommend Motions or Judgments received after March 1, 2020; and

WHEREAS, the COVID-19 Public Health Emergency and resulting court closures, disrupted normal court proceedings and various other aspects of the foreclosure process; and

WHEREAS, the various tax sale certificate purchasers listed below, were impacted by the disruption of normal court proceedings; and

WHEREAS, the tax sale certificate purchasers listed below made timely requests to extend the time to foreclose, and due to City staffing issues caused by the COVID-19 Public Health Emergency the extension requests were not processed; and

WHEREAS, the Lien Review Committee now requests that the City Council extend the foreclosure deadlines to the *New Deadline to Complete Foreclosure* dates listed in below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Purchaser's foreclosure deadline is hereby extended to the respective *New Deadline to Complete Foreclosure* listed below:

<u>Address</u>	<u>Block/Lot</u>	<u>Council Resolution Approval Date</u>	<u>Resolution#</u>	<u>Tax Sale Certificate#</u>	<u>Tax Sale Certificate Purchaser</u>	<u>Last deadline to complete foreclosure</u>	<u>New Deadline to complete foreclosure</u>
805 South 9	359/24	05/14/2019	MC-19:6902	13-00472	Habitat for Humanity	05/14/2021	05/14/2022
ES 10 th Street 235 S. Ferry	584/20	05/14/2019	MC-19:6902	10-02716	Conyer- Harris, Johanna	05/14/2021	05/14/2022
ES 10 th Street 215 S. Ferry	584/19	05/14/2019	MC-19:6902	10-02715	Conyer- Harris, Johanna S.	05/14/2021	05/14/2022
19 North 24	1157/38	05/14/2019	MC-19:6902	992113	Matos, Sophy & Rivera, Victor M.	05/14/2021	05/14/2022
711 Bailey	757/54	05/14/2019	MC-19:6902	09-01364	Negron, Kelly	05/14/2021	05/14/2022
2313 Baird	1232/37	05/14/2019	MC-19:6902	901587	Hill, Brian	05/14/2021	05/14/2022
1238 Haddon	1294/5	05/14/2019	MC-19:6902	28266	Gland Jr., Clarence	05/14/2021	05/14/2022
2316 Howell	1150/16	05/14/2019	MC-19:6902	88-1393	Negron, Kelly	05/14/2021	05/14/2022

1106 Orchard	1309/26	05/14/2019	MC-19:6902	983141	Rodriguez, Christian	05/14/2021	05/14/2023
422 Royden	201/8	05/14/2019	MC-19:6902	92-70	Gonzalez, Luz	05/14/2021	05/14/2022
649 Royden	1418/66	05/14/2019	MC-19:6902	962277	Habitat for Humanity	05/14/2021	05/14/2022
1403 Broadway	341/73	12/21/2015	MC-15:4798	970257	Gonzalez, Roselynn, & Booker, Jason	12/21/2020	12/21/2022
2028 South 10	584/18	12/11/2018	MC-18:6692	10-02714	Conyer-Harris, Johanna S.	12/11/2020	12/11/2021
125 North 24	1150/24	12/11/2018	MC-18:6692	942211	Cruz, Sandra	12/11/2020	12/11/2021
1232 North 25	836/29	12/11/2018	MC-18:6692	38511	Rivera, Junel	12/11/2020	12/11/2021
1231 North 26	836/43	12/11/2018	MC-18:6692	36357	Rivera, Junel	12/11/2020	12/11/2021
1239 North 26	836/42	12/11/2018	MC-18:6692	10-03304	Rivera, Junel	12/11/2020	12/11/2021
1241 North 26	836/41	12/11/2018	MC-18:6692	88-887	Rivera, Junel	12/11/2020	12/11/2021
21 North 35	1039/64	12/11/2018	MC-18:6692	93-992	Farhat, Farah	12/11/2020	12/11/2021
3122 Fremont	1081/2	12/11/2018	MC-18:6692	10-03304	Ruiz, Wilfredo A.	12/11/2020	12/11/2021
2302 Howell	1150/12	12/11/2018	MC-18:6692	91-1226	Negron, Kelly	12/11/2020	12/11/2021
2310 Howell	1150/14	12/11/2018	MC-18:6692	95-1297	Negron, Kelly	12/11/2020	12/11/2021
2312 Howell	1150/15	12/11/2018	MC-18:6692	97-01692	Negron, Kelly	12/11/2020	12/11/2021
2318 Howell	1150/89	12/11/2018	MC-18:6692	97-01697	Negron, Kelly	12/11/2020	12/11/2021
1024 Kaighn	410/10	12/11/2018	MC-18:6692	92-191	Phillips, Charles & Linda	12/11/2020	12/11/2021
1703 Park	1274/1	12/11/2018	MC-18:6692	13-02724	Mourabit, Addallah	12/11/2020	12/11/2022
2614 Pierce	841/17	12/11/2018	MC-18:6692	991184	Cruz, Aramis	12/11/2020	12/11/2021
414 Stevens	178/6	12/11/2018	MC-18:6692	13-00171	Abbey Real Estate, LLC	12/11/2020	12/11/2022
705 Chestnut	388/84	08/09/2016	MC-16:5214	93-265	Villanos, Gregory	08/09/2020	08/09/2021
1103 Kaighn	1310/29	08/09/2016	MC-16:5214	881737	Peralta, Yanire	08/09/2020	08/09/2021
450 Liberty	335/85	08/09/2016	MC-16:5214	88-294	Williams, Belvin	08/09/2020	08/09/2021
452 Liberty	335/84	08/09/2016	MC-16:5214	89-273	Williams, Belvin	08/09/2020	08/09/2021
454 Liberty	335/156	08/09/2016	MC-16:5214	960228	Williams, Belvin	08/09/2020	08/09/2021
1226 X - 1228 Haddon	1292/4	5/10/2016	MC-16:5060	901801	Vallanos, Gregory	05/10/2020	05/10/2021
448 Liberty	335/86	05/10/2016	MC-16:5060	990318	Williams, Belvin	05/10/2020	05/10/2022
925 Vine	787/36	05/10/2016	MC-16:5060	960891	Diggs, David	05/10/2020	05/10/2021
1042 South 4	318/46	04/11/2017	MC-17:5629	9600209	Camden Residential Properties	04/11/2020	4/11/2022
1707 South 4 th	472/4	04/11/2017	MC-17:5629	09-00725	Boucher, Shaneka	04/11/2020	04/11/2022
12 North 27	1113/19	04/11/2017	MC-17:5629	982264	Rodriguez, Pedra	04/11/2020	04/11/2022
858 North 27	947/26	04/11/2017	MC-17:5629	971193	Ortiz, Jacqueline	04/11/2020	04/11/2022
1545 Federal	1182/18	04/11/2017	MC-17:5629	982554	Ramos, Liz	04/11/2020	04/11/2021
2720 Pleasant	977/11	04/11/2017	MC-17:5629	09-01914	Henriquez, Arrasue	04/11/2020	04/11/2022
841 Princess	365/108	04/11/2017	MC-17:5629	970296	Warren, Dwight	04/11/2020	04/11/2022
WS Princess/ 669 Walnut	365/109	04/11/2017	MC-17:5629	010447	Warren, Dwight	04/11/2020	04/11/2022
2900 Royden	1137/22	04/11/2017	MC-17:5629	11-02843	Rodriguez, Maria	04/11/2020	04/11/2022

426 Carl Miller	474/5	12/21/2015	MC-15:4798	11-00912	Bain, Joel	12/21/2019	12/21/2022

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:

**RESOLUTION AUTHORIZING EXTENSIONS OF TIME TO COMPLETE FORECLOSURE
DUE TO DELAYS CAUSED BY THE ONGOING COVID-19 PANDEMIC**

BRIEF DESCRIPTION OF ACTION:

N.J.S.A. 54:5-114.4, requires that the tax certificate assignee complete the foreclosure of the tax sale certificate and record the final judgment in the Camden County Clerk's Office within two (2) years of the date of the resolution authorizing the assignment. Due to the ongoing COVID-19 pandemic, resulting state of emergency and disruption of normal court procedures, tax sale certificate purchasers have experienced significant delays at various stages of the foreclosure process. City Council authorization is being sought to authorize extensions of time to complete foreclosure for tax sale certificate holders who made timely requests for extensions.. A complete list of the tax sale certificate holders seeking an extension and proposed new foreclosure deadlines are attached as Exhibit A.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT:

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by City Attorney:	<u>5/26/21</u>	<u>Michelle Banks-Spearman</u>
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: <u>Amia Valentine</u>	<u>X7170</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

EXHIBIT A

<u>Address</u>	<u>Block/Lot</u>	<u>Council Resolution Approval Date</u>	<u>Resolution#</u>	<u>Tax Sale Certificate#</u>	<u>TSC Holder</u>	<u>Last deadline to complete foreclosure</u>	<u>New Deadline to complete foreclosure</u>
805 South 9	359/24	05/14/2019	MC-19:6902	13-00472	Habitat for Humanity	05/14/2021	05/14/2022
ES 10 th Street 235 S. Ferry	584/20	05/14/2019	MC-19:6902	10-02716	Conyer-Harris, Johanna	05/14/2021	05/14/2022
ES 10 th Street 215 S. Ferry	584/19	05/14/2019	MC-19:6902	10-02715	Conyer-Harris, Johanna S.	05/14/2021	05/14/2022
19 North 24	1157/38	05/14/2019	MC-19:6902	992113	Matos, Sophy & Rivera, Victor M.	05/14/2021	05/14/2022
711 Bailey	757/54	05/14/2019	MC-19:6902	09-01364	Negron, Kelly	05/14/2021	05/14/2022
2313 Baird	1232/37	05/14/2019	MC-19:6902	901587	Hill, Brian	05/14/2021	05/14/2022
1238 Haddon	1294/5	05/14/2019	MC-19:6902	28266	Gland Jr., Clarence	05/14/2021	
2316 Howell	1150/16	05/14/2019	MC-19:6902	88-1393	Negron, Kelly	05/14/2021	05/14/2022
1106 Orchard	1309/26	05/14/2019	MC-19:6902	983141	Rodriguez, Christian	05/14/2021	05/14/2023
422 Royden	201/8	05/14/2019	MC-19:6902	92-70	Gonzalez, Luz	05/14/2021	05/14/2022
649 Royden	1418/66	05/14/2019	MC-19:6902	962277	Habitat for Humanity	05/14/2021	05/14/2022
1403 Broadway	341/73	12/21/2015	MC-15:4798	970257	Gonzalez, Roselynn, & Booker, Jason	12/21/2020	12/21/2022
2028 South 10	584/18	12/11/2018	MC-18:6692	10-02714	Conyer-Harris, Johanna S.	12/11/2020	12/11/2021
125 North 24	1150/24	12/11/2018	MC-18:6692	942211	Cruz, Sandra	12/11/2020	12/11/2021
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2310 Howell	1150/14	12/11/2018	MC-18:6692	95-1297	Negron, Kelly	12/11/2020	12/11/2021

EXHIBIT A

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2318 Howell	1150/89	12/11/2018	MC-18:6692	97-01697	Negron, Kelly	12/11/2020	12/11/2021
1024 Kaighn	410/10	12/11/2018	MC-18:6692	92-191	Phillips, Charles & Linda	12/11/2020	12/11/2021
1703 Park	1274/1	12/11/2018	MC-18:6692	13-02724	Mourabit, Addallah	12/11/2020	12/11/2022
2614 Pierce	841/17	12/11/2018	MC-18:6692	991184	Cruz, Aramis	12/11/2020	12/11/2021
414 Stevens	178/6	12/11/2018	MC-18:6692	13-00171	Abbey Real Estate, LLC	12/11/2020	12/11/2022
705 Chestnut	388/84	08/09/2016	MC-16:5214	93-265	Villanos, Gregory	08/09/2020	08/09/2021
1103 Kaighn	1310/29	08/09/2016	MC-16:5214	881737	Peralta, Yanire	08/09/2020	08/09/2021
450 Liberty	335/85	08/09/2016	MC-16:5214	88-294	Williams, Belvin	08/09/2020	08/09/2021
452 Liberty	335/84	08/09/2016	MC-16:5214	89-273	Williams, Belvin	08/09/2020	08/09/2021
454 Liberty	335/156	08/09/2016	MC-16:5214	960228	Williams, Belvin	08/09/2020	08/09/2021
1226 ½ - 1228 Haddon	1292/4	5/10/2016	MC-16:5060	901801	Vallanos, Gregory	05/10/2020	05/10/2021
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925 Vine	787/36	05/10/2016	MC-16:5060	960891	Diggs, David	05/10/2020	05/10/2021
1042 South 4	318/46	04/11/2017	MC-17:5629	9600209	Camden Residential Properties	04/11/2020	4/11/2022
1707 South 4 th	472/4	04/11/2017	MC-17:5629	09-00725	Boucher, Shaneka	04/11/2020	04/11/2022
12 North 27	1113/19	04/11/2017	MC-17:5629	982264	Rodriguez, Pedro	04/11/2020	04/11/2022
858 North 27	947/26	04/11/2017	MC-17:5629	971193	Ortiz, Jacqueline	04/11/2020	04/11/2022
1545 Federal	1182/18	04/11/2017	MC-17:5629	982554	Ramos, Liz	04/11/2020	04/11/2021
2720 Pleasant	977/11	04/11/2017	MC-17:5629	09-01914	Henriquez, Arrascue	04/11/2020	04/11/2022
841 Princess	365/108	04/11/2017	MC-17:5629	970296	Warren, Dwight	04/11/2020	04/11/2022
WS Princess 669 Walnut	365/109	04/11/2017	MC-17:5629	010447	Warren, Dwight	04/11/2020	04/11/2022
2900 Royden	1137/22	04/11/2017	MC-17:5629	11-02843	Rodriguez, Maria	04/11/2020	04/11/2022
426 Carl Miller	474/5	12/21/2015	MC-15:4798	11-00912	Bain, Joel	12/21/2019	12/21/2022

MBS:dh
06-10-21

R-6

**RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF
SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF
THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN
CALLED TO ACTIVE DUTY DURING "OPERATION NOBLE EAGLE AND/OR
OPERATION ENDURING FREEDOM"**

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from June 1, 2021 until November 30, 2021 for excusing employees called to active duty; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from June 1, 2021 until November 30, 2021 for excusing employees called to active duty.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution amending resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Noble Eagle.

BRIEF DESCRIPTION:

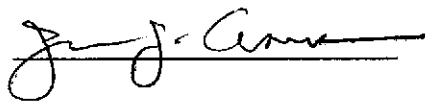
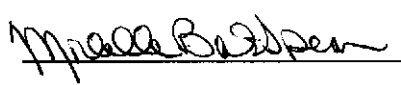
Amend said resolution to reflect the extension of the term of 180 additional days from **June 1, 2021 through November 30, 2021** for excusing employees called to active duty.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	5.25.21	
Approved by Business Administrator:	_____	_____
Received by City Attorney:	5/27/21	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

MBS:dh
06-10-21

R-7

**RESOLUTION AUTHORIZING A CONTRACT UNDER SOURCEWELL NATIONAL
COOPERATIVE PURCHASING CONTRACT #083116-KON TO KONICA MINOLTA
PREMIER FINANCE, PO BOX 41602 PHILADELPHIA, PA 19101-1602**

WHEREAS, there exists a need to purchase one (1) AccurioPress 6120MFP copier, paper feed unit, finisher and relay unit, with installation and training by Konica Minolta Professional Service Technician; and

WHEREAS, pursuant to N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the City of Camden will lease the AccurioPress 6120 MFP's via SOURCEWELL Co-op pricing at \$989.00 per month to include unlimited b/w copies, service calls, toner & staples for 60 months; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "1-01-430-911" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, that the contract be awarded to Konica Minolta Premier Finance under the SOURCEWELL National Cooperative Purchasing Pricing System, for the purchase of one (1) AccurioPress 6120MFP copier, paper feed unit, finisher and relay unit, with installation and training by Konica Minolta Professional Service Technician, in the amount of FIFTY-NINE THOUSAND THREE HUNDRED FORTY DOLLARS (\$59,340.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: JUNE 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution to award a contract under SOURCEWELL National Cooperative Purchasing Contract #083116-KON to Konica Minolta Premier Finance, PO Box 41602, Philadelphia, PA 19101-1602

BRIEF DESCRIPTION: Konica Minolta will furnish and deliver one (1) AccurioPress 6120MFP copier, paper feed unit, finisher and relay unit, with installation and training by Konica Minolta Professional Service Technician. The City will lease the AccurioPress 6120 MFP's via SOURCEWELL Co-op pricing at \$989.00 per month to include unlimited B/W copies, service calls, toner & staples for 60 months.

BIDDING PROCESS: Under N.J.S.A 52:34-6.2(b)(3), a municipality is permitted to make purchases and contract for services through the use of a nationally-recognized and accepted cooperative.

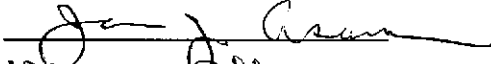
APPROPRIATION ACCOUNT: 1-01- -430-911

AMOUNT: \$59,340.00



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	
(Name) Please Print	(Extension #)	
Prepared By: <u>L. CHANDLER</u>	<u>X7475</u>	
Contact Person: _____	_____	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	KONICA MINOLTA PREMIER FINANCE
Purpose or Need for service:	RENTAL OF ACCURIOPRESS 6120 FOR PRINT SHOP FOR 60 MONTH LEASE
Contract Award Amount	\$59,390.00
Term of Contract	60 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES - XEROX

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date

Business Administrator/Manager Signature

Date

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

() Approved () Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

R-8

RESOLUTION IN MEMORIAM OF FREDERICK H. MARTIN, JR.

WHEREAS, Fredrick H. Martin Jr., longtime Camden resident, entered into eternal life on Wednesday, May 5, 2021, at the blessed aged of 71; and

WHEREAS, Fred dedicated many years working for the City of Camden in a variety of capacities in their public works and utilities departments. He was a member of the Camden Planning Board, Historic Review Committee, and St. Paul's Episcopal Church. Fred was also a longtime member and Past Master of the USS New Jersey Lodge No. 62 F&AM and member of the Eastern Star where he was Patron numerous times; and

WHEREAS, he was a caring husband, father, and son who loved a good cigar and any chance he could get to start a conversation with someone. Fred was the son of the late Frederick Martin Sr.; he is survived by his loving wife of 47 years, Debbie; two children, Fredrick H. Martin III "Ricky", Helen Rebecca "Becky" Martin- Rosso (Chuck); his mother, Helen Martin; two brothers, David Martin (Patty), John Martin (Margaret); and numerous nieces, nephews, great nieces, great-nephews and friends; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that it hereby extends to the family and friends of Fredrick H. Martin Jr., this expression of sincere regret and sympathy for the loss of their loved one, and offers the hope that they will be consoled by the memories of his life and achievements.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 8, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning and Development

TITLE OF RESOLUTION/ORDINANCE: Resolution in memory of Mr. Frederick H. Martin, Jr.

BRIEF DESCRIPTION OF ACTION: The purpose of this action is to provide a resolution of support in memory of Mr. Frederick H. Martin, Jr., a lifelong Camden City resident who was a former of the Planning Board and Historic Preservation Commission. He was the former Director of the Department of Utilities and an employee of the Department of Public Works.

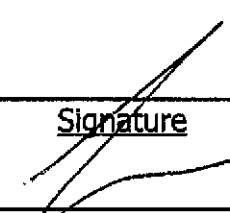
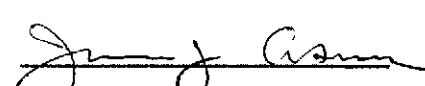
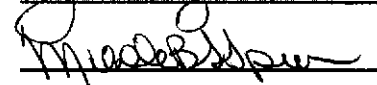
BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): n/a

AMOUNT: \$25,000.00

☐ **Waiver Attached for State (DCA) Approval**
*Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5-26-21</u>	
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>5-28-21</u>	
Received by City Attorney:	<u>5/26/21</u>	

(Name) Please Print

(Extension #)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Prepared By: _____

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

[Menu](#)[Search](#)

Frederick H. Martin Jr.

[Send Flowers](#)[Share](#)

Frederick H. Martin Jr.

Camden - Frederick H. Martin Jr., longtime Camden resident passed away Wednesday, May 5, 2021. He was 71. Fred dedicated many years working for the City of Camden in a variety of capacities in their public works and utilities departments. He was a member of the Camden Planning Board, Historic Review Committee, and St. Paul's Episcopal Church. Fred was also a longtime member and Past Master of the USS New Jersey Lodge No. 62 F&AM and member of the Eastern Star where he was Patron numerous times. He was a caring husband, father, and son who loved a good cigar and any chance he could get to start a conversation with someone.

Son of the late Frederick Martin Sr.; he is survived by his loving wife of 47 years, Debbie; two children, Frederick H. Martin III "Ricky," Helen Rebecca "Becky" Martin-Rosso (Chuck); his mother, Helen Martin; two brothers, David Martin (Patty), John Martin (Margaret); and numerous nieces, nephews, great-nieces, great-nephews and friends.

Funeral service will be held 11 am, Wednesday at the Gaskill-Brown Funeral Home, 33 West Maple Avenue, Merchantville. Relatives and friends may visit Tuesday evening from 6 to 8 pm and again Wednesday morning from 10 am until time of service. A Masonic and Eastern Star Service will be held 8 pm Tuesday evening. In lieu of flowers, memorial contributions may be made in his memory to the Eastern Star Charity Foundation, which he was President at 111 Finderne Ave., Bridgewater, NJ 08807. For condolences, please visit www.gaskillbrown.com



To Plant Memorial Trees in memory, please visit our [Sympathy Store](#).

Published in Courier Post from May 7 to May 9, 2021.

MEMORIAL EVENTS

MAY Funeral service

11

08:00 PM

[Gaskill Brown Funeral Home & Cremation Services, LLC.](#)

MBS:dh
06/10/21

RA

**RESOLUTION IN SUPPORT OF CAMDEN LUTHERAN HOUSING, INC.
APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY
AFFAIRS AFFORDABLE HOUSING TRUST FUND PROGRAM**

WHEREAS, Camden Lutheran Housing, Inc. ("CLHU") desires to apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq. for the purpose of developing approximately eight (8) units of new construction affordable for sale housing in the Casas del Rio Project ("Project"); and

WHEREAS, the City of Camden has determined that the housing project referenced above, will meet all or part of the Municipality's low and moderate housing obligation in its Housing Element and Fair Share Plan; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, the City of Camden does hereby support this application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that this Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.13(a).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION IN SUPPORT OF CAMDEN LUTHERAN HOUSING, INC. APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS AFFORDABLE HOUSING TRUST FUND PROGRAM

BRIEF DESCRIPTION OF ACTION: Camden Lutheran Housing Inc. is proposing to develop eight (8) twin style new construction homes, project known as Casas del Rio. Camden Lutheran Housing, Inc. has applied for NJ Affordable Housing Trust Fund Program for funding for the project, program requires municipal support resolution

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

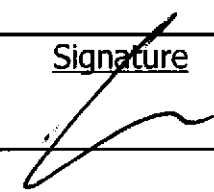
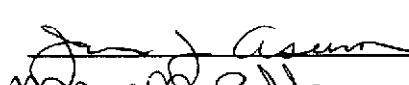
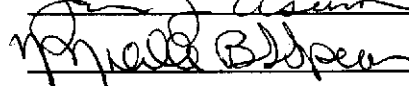
APPROPRIATION ACCOUNT(S):

AMOUNT:

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5/27</u>	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>5-27-21</u>	
Received by City Attorney:	<u>5/27/21</u>	

	(Name) Please Print	(Extension #)
Prepared By:	<u>Candice Jefferson</u>	<u>3542</u>
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Casas del Rio

Housing Development

Updated May 2021



PROJECT NARRATIVE:

Camden Lutheran Housing, Inc.'s next affordable homeownership development, *Casas del Rio*, will build eight (8) twin-style new construction homes to increase homeownership for individuals and families in North Camden.

DEVELOPMENT AREA:

The development area consists of 42 undersized (12'x 48') parcels bound by Elm, N. 10th, and Ray Street, also known as Block 804, Lots 47-89. All parcels are currently vacant; therefore, no demolition is required. The City of Camden and CLHI have entered into a Contract of Sale for CLHI to purchase the properties.

INCOME LEVELS:

The first six (6) homes will be affordable, sold to low-to-moderate income first-time homebuyers making 80% or less of AMI. This portion of the project is Phase 1A, made possible with funding from the New Jersey Department of Community Affairs Affordable Housing Trust Fund.

The remaining two (2) homes will be emerging market, sold at a higher cost to individuals or families making 120% or less of AMI. This portion of the project is Phase 1B, made possible with funds from the New Jersey Department of Community Affairs Neighborhood Revitalization Tax Credit program.

DEEDS & SALE PRICES:

With the construction of all homes being subsidized in part with public funds, CLHI will include deed restrictions with the sale of our homes. We anticipate that low to moderate income buyers will have a 30-year deed restriction and emerging market buyers would have a 15-year deed restriction.

Sales prices are expected to range from:

- \$90,000 -100,000 for low income buyers
- \$110,000 -120,000 for moderate income buyers
- \$150,000-160,000 for emerging market buyers.

This is subject to change as the project develops.

DEVELOPMENT TEAM:

- Developer: Camden Lutheran Housing, Inc.
Jessica Franzini, Executive Director
Deena Greble, Esquire, General Counsel/Director of Housing Development
- Architect, Alden Blyth, Philadelphia, PA
- Civil Engineer, William H. Nicholson, Mt. Laurel, NJ
- Contractor: To Be Determined

SITE PHOTO AND RENDERING:



MBS:dh
06-10-21

R-10

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND THE HEATHERS REALTY, LLC #CHC040**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with The Heathers Realty, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$511.00 per month for twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of SIX THOUSAND ONE HUNDRED THIRTY-TWO DOLLARS (\$6,132.00) for tenant #CHC040; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with The Heathers Realty, LLC in the amount of \$511.00 per month for a term of twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of SIX THOUSAND ONE HUNDRED THIRTY-TWO DOLLARS (\$6,132.00) for tenant #CHC040.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: THE HEATHERS REALTY, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: \$6132.00

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$6,132.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE HEATHERS REALTY, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS \$511.00 PER MONTH FROM JUNE 1, 2021 – MAY 31, 2022.



Johanna S. Conyer
Director of Finance
Date: 5/20/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **THE HEATHERS REALTY, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$511.00 PER MONTH FROM June 1, 2021 – May 31, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC040** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

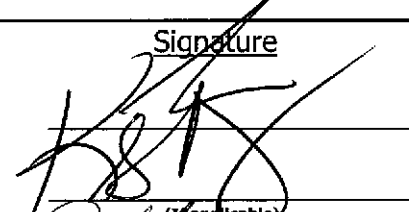
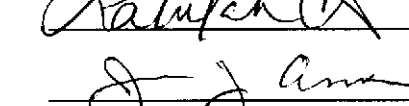
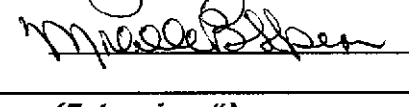
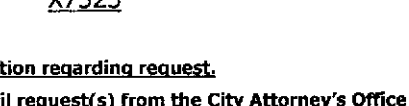
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$6,132.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	5/11/21	
Approved by Grants Management:	5/18/21	
Approved by Finance Director:	5/26/21	
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	5/20/2021	
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro
Contact Person: Tina Piliro

x7323
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

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******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #:

3967

REQUISITION

NO.

C2100684

SHIP
TOCAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

ORDER DATE: 05/12/21

DELIVERY DATE:

STATE CONTRACT:

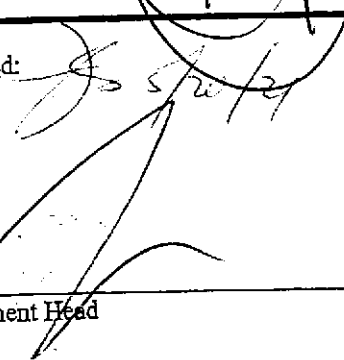
F.O.B. TERMS:

VENDOR

VENDOR #: THE36

THE HEATHERS REALTY, LLC
7 JOHNSON DRIVE
RARITAN,, NJ 08869

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$511.00 PER MONTH FOR SECTION 8 TENANT #CHC040. TERM OF CONTRACT: 6/1/2021- 5/31/2022 AMOUNT NOT TO EXCEED: \$6,132.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & THE HEATHERS REALTY, LLC.	G-HP- -020-026	6,132.0000	6,132.00
			TOTAL	6,132.00

Approved: 

Department Head

Date

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$6,132.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		TRI-COUNTY	
Date of Analysis:			Reviewed By:			

Summary:

5/11/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a **12 month** rental subsidy in the amount of **\$6,132.00** for tenant **#CHC040**.

Time Lines: 12 months**Problematic Areas/Recommendations:**

May 12, 2021
10:59 AM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/12/21

Ending Date: 05/12/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		709,706.07
05/12/21	RQ C2100684 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn THE36 THE HEATHERS REALTY, LLC	6,132.00- ✓	703,574.07

Range of Accounts: G-HP- -020-026
Current Period: 05/01/21 to 05/12/21

to G-HP- -020-026

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 05/12/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		

MBS:dh
06-10-21

R-11

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND TAMARACK APARTMENTS, LLC #CHC012**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Tamarack Apartments, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$449.00 per month for twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of FIVE THOUSAND THREE HUNDRED EIGHTY-EIGHT DOLLARS (\$5,388.00) for tenant #CHC012; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Tamarack Apartments, LLC in the amount of \$449.00 per month for a term of twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of FIVE THOUSAND THREE HUNDRED EIGHTY-EIGHT DOLLARS (\$5,388.00) for tenant #CHC012.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: TAMARACK APARTMENTS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: **\$5,388.00**

CAPITAL ORDINANCE:

AMOUNT:

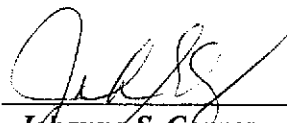
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$5,388.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND TAMARACK APARTMENTS, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$499.00 PER MONTH FROM JUNE 1, 2021 – MAY 31, 2022.



Johanna S. Conyer
Director of Finance
Date: 5/20/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **TAMARACK APARTMENTS, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$449.00 PER MONTH FROM June 1, 2021 – May 31, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC012** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

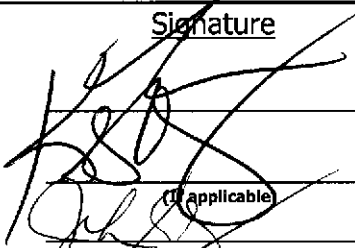
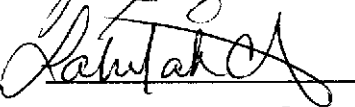
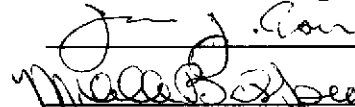
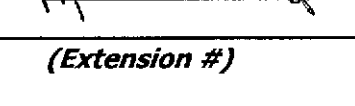
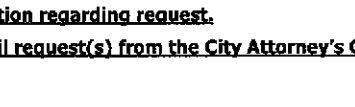
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$5,388.00**

☐ **NA**

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	5/23/21	
Approved by Grants Management:	5/18/21	
Approved by Finance Director:	5/26/21	
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	5/20/2021	
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

REQUISITION

NO.

C2100702

INDS # 3907SHIP
TOCAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: TAM02

TAMARACK APARTMENTS, LLC
1801 DAVIS STREET
SUITE 100
CAMDEN, NJ 08104ORDER DATE: 05/13/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$449.00 PER MONTH FOR SECTION 8 TENANT # CHC012. TERM OF CONTRACT: 6/1/2021 - 5/31/2022 AMOUNT NOT TO EXCEED: 5,388.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & TAMARACK APARTMENTS, LLC.	G-HP- -020-026	5,388.0000	5,388.00
			TOTAL	5,388.00

Approved: *[Signature]* 5/14/21I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$5,388.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		TRI-COUNTY	
Date of Analysis:			Reviewed By:			

Summary:

5/12/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a **12 month** rental subsidy in the amount of **\$5,388.00** for tenant ID **#CHC012**.

Time Lines: 12 months

Problematic Areas/Recommendations:

May 13, 2021
11:07 AM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/13/21

Ending Date: 05/13/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		686,126.07
05/13/21	RQ C2100700 1 PROVIDE A MONTHLY UTILITY Vn ROD69 LUIS RODRIGUEZ	48.00- Open	686,078.07
05/13/21	RQ C2100702 1 PROVIDE RENTAL SUBSIDY FOR A Vn TAM02 TAMARACK APARTMENTS, LLC	5,388.00- Open	680,690.07

May 13, 2021
11:07 AM

CAMDEN CITY
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 05/13/21
Current Period: 05/01/21 to 05/13/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		

MBS:dh
06-10-21

R-12

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND WASHINGTON PARK APTS, LLC #GAD116**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Washington Park Apts, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$692.00 per month for twelve (12) months from July 1, 2021 to June 30, 2022 for the total amount of EIGHT THOUSAND THREE HUNDRED FOUR DOLLARS (\$8,304.00) for tenant #GAD116; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Washington Park Apts, LLC in the amount of \$692.00 per month for a term of (12) months from July 1, 2021 to June 30, 2022 for the total amount of EIGHT THOUSAND THREE HUNDRED FOUR DOLLARS (\$8,304.00) for tenant #GAD116.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WASHINGTON PARK APTS, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: **\$8,304.00**

CAPITAL ORDINANCE:

AMOUNT:

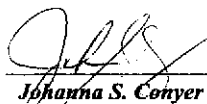
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$8,304.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND WASHINGTON PARK APTS, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR THE 12MONTHS @ \$ 692.00 PER MONTH FROM JULY 1, 2021 – JUNE 30, 2022.



Johanna S. Conyer
Director of Finance
Date: 5/20/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **WASHINGTON PARK APTS, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$692.00 PER MONTH FROM July 1, 2021 – June 30, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD116** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

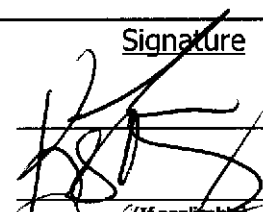
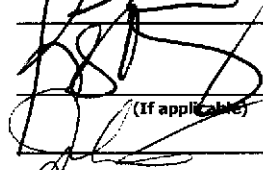
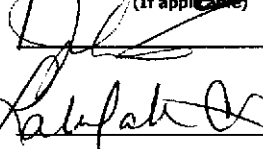
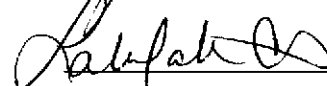
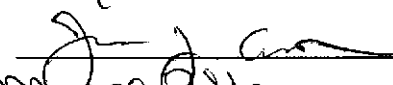
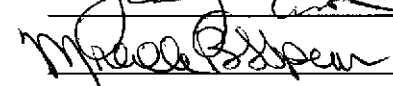
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$8,304.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	5/12/21	
Approved by Grants Management:	5/18/21	
Approved by Finance Director:	5/20/21	
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	sketore	
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro
Contact Person: Tina Piliro

x7323
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #:

3967

REQUISITION

NO.

C2100680

SHIP
TOCAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: WAS15

WASHINGTON PARK APTS LLC
219 SOUTH 29TH STREET
APT.B
CAMDEN, NJ 08105

ORDER DATE: 05/11/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$692.00 PER MONTH FOR SECTION 8 TENANT # GAD116. TERM OF CONTRACT: 7/1/2021 - 6/30/2022 AMOUNT NOT TO EXCEED: \$8,304.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & WASHINGTON PARK APTS, LLC.	G-HP- -020-026	8,304.0000	8,304.00
			TOTAL	8,304.00

Approved:

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$8,304.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	TRI-COUNTY	
Date of Analysis:				Reviewed By:		

Summary:

5/12/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a **12 month** rental subsidy in the amount of **\$8,304.00**.

Time Lines: 12 months

Problematic Areas/Recommendations:

May 13, 2021
10:15 AM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/11/21

Ending Date: 05/11/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance

** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		732,038.07
05/11/21	RQ C2100679 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn LIN20 LINDENWOLD PH, LP	8,040.00-	723,998.07
05/11/21	RQ C2100680 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn WAS15 WASHINGTON PARK APTS LLC	8,304.00- ✓	715,694.07
05/11/21	RQ C2100681 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn FER21 KATHERINE FERGUSON	5,988.00-	709,706.07

May 13, 2021
10:15 AM

CAMDEN CITY
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 05/13/21
Current Period: 05/01/21 to 05/13/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM					
		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07 20
		60,381.43	152,325.32	0.00	0.00	997,153.39
		0.00		0.00	212,706.75	
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07 20
		60,381.43	152,325.32	0.00	0.00	997,153.39
		0.00		0.00	212,706.75	
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07 20
		60,381.43	152,325.32	0.00	0.00	997,153.39
		0.00		0.00	212,706.75	
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00 0
		0.00	0.00	0.00	0.00	0.00
		0.00		0.00	0.00	
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07 20
		60,381.43	152,325.32	0.00	0.00	997,153.39
		0.00		0.00	212,706.75	
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07 20
		60,381.43	152,325.32	0.00	0.00	997,153.39
		0.00		0.00	212,706.75	
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00 0
		0.00	0.00	0.00	0.00	0.00
		0.00		0.00	0.00	
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07 20
		60,381.43	152,325.32	0.00	0.00	997,153.39
		0.00		0.00	212,706.75	

MBS:dh
06-10-21

R-13

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND KATHERINE FERGUSON #CHC052**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Katherine Ferguson ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$499.00 per month for twelve (12) months from July 1, 2021 to June 30, 2022 for the total amount of FIVE THOUSAND NINE HUNDRED EIGHTY-EIGHT DOLLARS (\$5,988.00) for tenant #CHC052; and

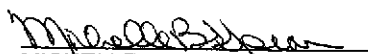
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Katherine Ferguson in the amount of \$499.00 per month for a term of (12) months from July 1, 2021 to June 30, 2022 for the total amount of FIVE THOUSAND NINE HUNDRED EIGHTY-EIGHT DOLLARS (\$5,988.00) for tenant #CHC052.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: KATHERINE FERGURSON

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: **\$5,988.00**

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$5,988.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND KATHERINE FERGUSON. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$499.00 PER MONTH FROM JULY 1, 2021 – JUNE 30, 2022.



Johanna S. Conyer
Director of Finance
Date: 5/20/22

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **KATHERINE FERGUSON**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$499.00 PER MONTH FROM July 1, 2021 – June 30, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC052** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

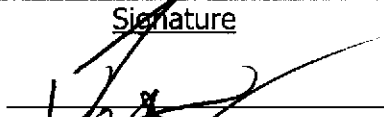
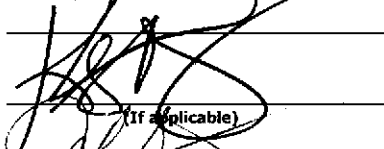
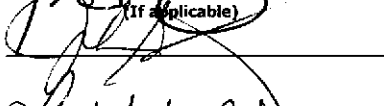
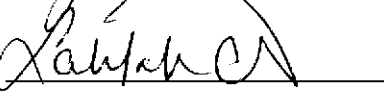
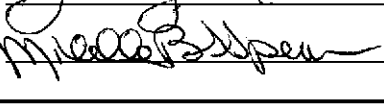
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$5,988.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	5/13/21	
Approved by Grants Management:	6/18/21	
Approved by Finance Director:	5/20/21	
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	5/20/2021	
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION

NO.

C2100681

SHIP
TOCAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: FER21

KATHERINE FERGUSON
1510 HANDY'S MEADOW
SALISBURY, MD 21801

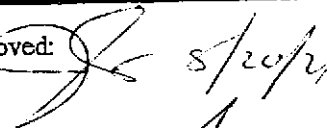
ORDER DATE: 05/11/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$499.00 PER MONTH FOR SECTION 8 TENANT #CHC052. TERM OF CONTRACT: 7/1/2021 - 6/30/2022 AMOUNT NOT TO EXCEED: \$5,988.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & KATHERINE FERGUSON.	G-HP- -020-026	5,988.0000	5,988.00
			TOTAL	5,988.00

Approved: 

Department Head

Date

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PilliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$5,988.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		TRI-COUNTY	
Date of Analysis:			Reviewed By:			

Summary:

5/11/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12 month rental subsidy in the amount of \$5,988.00 for tenant #CHC052.

Time Lines: 12 months**Problematic Areas/Recommendations:**

May 11, 2021
03:52 PM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 05/11/21 Ending Date: 05/11/21 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		732,038.07
05/11/21	RQ C2100679 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn LIN20 LINDENWOLD PH, LP	8,040.00-	723,998.07
05/11/21	RQ C2100680 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn WAS15 WASHINGTON PARK APTS LLC	8,304.00-	715,694.07
05/11/21	RQ C2100681 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn FER21 KATHERINE FERGUSON	5,988.00- ✓	709,706.07

May 11, 2021
03:52 PM

CAMDEN CITY
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 05/11/21
Current Period: 05/01/21 to 05/11/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		

MBS:dh
06-10-21

R-14

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND AAA REALTY & MANAGEMENT, LLC #CHC032**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with AAA Realty & Management, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$614.00 per month for twelve (12) months from May 1, 2021 to April 30, 2022 for the total amount of SEVEN THOUSAND THREE HUNDRED SIXTY-EIGHT DOLLARS (\$7,368.00) for tenant #CHC032; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with AAA Realty & Management, LLC in the amount of \$614.00 per month for a term of twelve (12) months from May 1, 2021 to April 30, 2022 for the total amount of SEVEN THOUSAND THREE HUNDRED SIXTY-EIGHT DOLLARS (\$7,368.00) for tenant #CHC032.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: AAA REALTY AND MANAGEMENT, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: **\$7,368.00**

CAPITAL ORDINANCE:

AMOUNT:

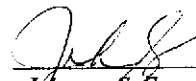
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$7,368.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND AAA REALTY MANAGEMENT, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$614.00 PER MONTHS FROM MAY 1, 2021 - APRIL 30, 2022.



Johanna S. Conyer
Director of Finance,
Date: 5/20/24

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **AAA REALTY & MANAGEMENT, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$614.00 PER MONTH FROM May 1, 2021 – April 30, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC032** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

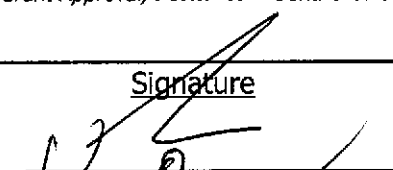
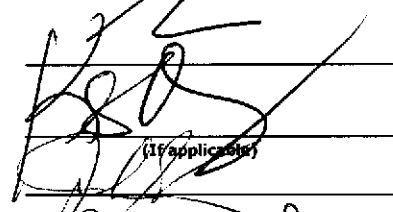
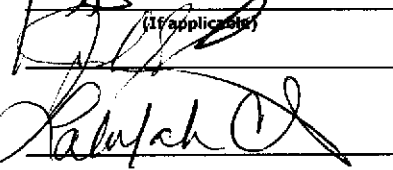
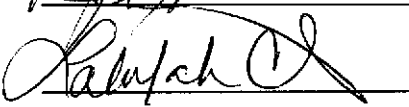
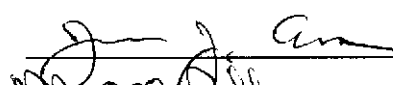
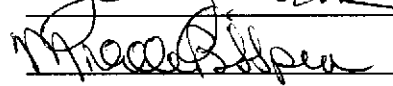
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$7,368.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	8/1/21	
Approved by Grants Management:	5/18/21	
Approved by Finance Director:	5/20/21	
☒ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	5/20/2021	
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro
Contact Person: Tina Piliro

x7323
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION

NO.

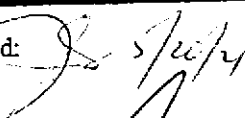
C2100686

SHIP
TOCAMDEN DIVISION OF HSNB SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101V
E
N
D
O
R

VENDOR #: AAA05

AAA REALTY & MANAGEMENT, LLC
129 N. COUNTY LINE ROAD
JACKSON,, NJ 08527ORDER DATE: 05/12/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$614.00 PER MONTH FOR SECTION 8 TENANT #CHC032. TERM OF CONTRACT: 5/1/2021 - 4/30/2022 AMOUNT NOT TO EXCEED: \$7,368.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & AAA REALTY & MANAGEMENT, LLC.	G-HP- -020-026	7,368.0000	7,368.00
			TOTAL	7,368.00

Approved: 

Department Head

Date

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$7,368.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		TRI-COUNTY	
Date of Analysis:			Reviewed By:			

Summary:

5/12/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a **12 month** rental subsidy in the amount of **\$7,368.00** for tenant **#CHC032**.

Time Lines: 12 months**Problematic Areas/Recommendations:**

May 12, 2021
12:18 PM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/12/21

Ending Date: 05/12/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance

** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		709,706.07
05/12/21	RQ C2100684 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn THE36 THE HEATHERS REALTY, LLC	6,132.00-	703,574.07
05/12/21	RQ C2100686 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn AAA05 AAA REALTY & MANAGEMENT, LLC	7,368.00- ✓	696,206.07

May 17, 2021
12:19 PM

CAMDEN CITY
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026
Current Period: 05/01/21 to 05/12/21

to G-HP- -020-026

Include Cap Accounts: Yes
Skip Zero Activity: Yes
As Of: 05/12/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		

MBS:dh
06-10-21

R-15

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND LINDENWOLD PH, LP #GAD078**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Lindenwold PH, LP ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$670.00 per month for twelve (12) months from April 1, 2021 to March 31, 2022 for the total amount of EIGHT THOUSAND FORTY DOLLARS (\$8,040.00) for tenant #GAD078; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Lindenwold PH, LP in the amount of \$670.00 per month for a term of twelve (12) months from April 1, 2021 to March 31, 2022 for the total amount of EIGHT THOUSAND FORTY DOLLARS (\$8,040.00) for tenant #GAD078.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LINDENWOLD, PH, LP

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: **\$8040.00**

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$8,040.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND LINDENWOLD PH, LP. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$670.00 PER MONTH FROM APRIL 1, 2021 – MARCH 31, 2022.



Johanna S. Conyer

Director of Finance

Date: 5/20/24

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LINDENWOLD PH, LP**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$670.00 PER MONTH FROM April 1, 2021 – March 31, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD078** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

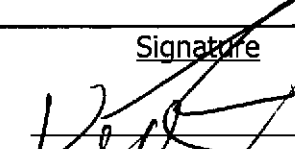
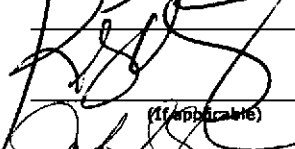
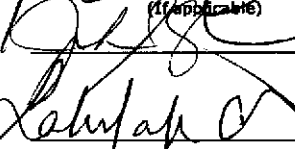
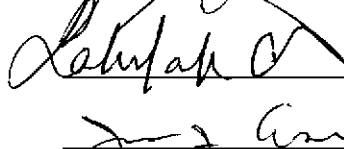
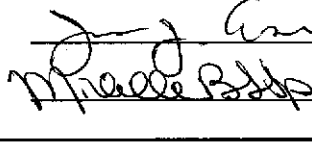
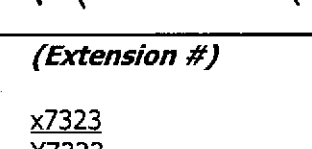
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$8,040.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	5/22	
Approved by Grants Management:	5/18/21	
Approved by Finance Director:	5/20/21	
☒ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	5/20/2021	
Approved by Business Administrator:	5-21-21	
Received by City Attorney:	5/27/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION

NO.

C2100679

SHIP
TOCAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: LIN20

LINDENWOLD PH, LP
350 BLACKWOOD-CLEMENTON RD
ATTN: RENTAL OFFICE
PINE HILL, NJ 08021

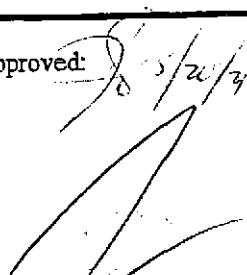
ORDER DATE: 05/11/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$670.00 PER MONTH FOR SECTION 8 TENANT #GAD078. TERM OF CONTRACT: 4/1/2021 - 3/31/2022 AMOUNT NOT TO EXCEED: \$8,040.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LINDENWOLD PH, LP.	G-HP- -020-026	8,040.0000	8,040.00
			TOTAL	8,040.00

Approved:  5/21/21

Department Head

Date

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$8,040.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		TRI-COUNTY	
Date of Analysis:			Reviewed By:			

Summary:

5/11/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12 month rental subsidy in the amount of \$8,040.00 for tenant #GAD078

Time Lines: 12 months**Problematic Areas/Recommendations:**

May 11, 2021
02:26 PM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/11/21

Ending Date: 05/11/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		732,038.07
05/11/21	RQ C2100679 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn LIN20 LINDENWOLD PH, LP	8,040.00-	723,998.07

May 11, 2021
02:26 PM

CAMDEN CITY
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026
Current Period: 05/01/21 to 05/11/21

to G-HP- -020-026

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 05/11/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		

MBS:dh
06-10-21

R-16

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND LUIS RODRIGUEZ #CHC039**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Luis Rodriguez ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$4.00 per month for twelve (12) months from May 1, 2021 to April 30, 2022 for the total amount of FORTY-EIGHT DOLLARS (\$48.00) for tenant #CHC039; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Luis Rodriguez in the amount of \$4.00 per month for a term of twelve (12) months from May 1, 2021 to April 30, 2022 for the total amount of FORTY-EIGHT DOLLARS (\$48.00) for tenant #CHC039.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LUIS RODRIGUEZ

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP 020-026

AMOUNT: **\$48.00**

CAPITAL ORDINANCE:

AMOUNT:

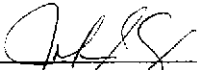
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$48.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND LUIS RODRIGUEZ. THIS AGREEMENT WILL INCLUDE A UTILITY ALLOWANCE FOR 12 MONTHS @\$4.00 PER MONTH FROM MAY 1, 2021 - APRIL 30, 2022.



Johanna S. Conyer
Director of Finance
Date: 5/26/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LUIS RODRIGUEZ**. THIS AGREEMENT WILL INCLUDE A UTILITY ALLOWANCE FOR **12 MONTHS @ \$4.00 PER MONTH FROM May 1, 2021 – April 30, 2022.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #CHC039 under the City's Section 8 Program.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable) **G-HP-020-026**

AMOUNT: (If applicable) **\$48.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	5/18/21	[Signature]
Approved by Grants Management:	5/18/21	[Signature]
Approved by Finance Director:	5/20/21	[Signature]
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	5/20/2021	[Signature]
Approved by Business Administrator:	5.21.21	[Signature]
Received by City Attorney:	[Signature]	[Signature]

(Name) Please Print

(Extension #)

Prepared By: _____

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION

NO.

C2100700

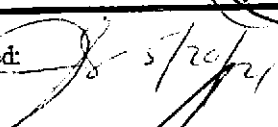
SHIP
TOCAMDEN DIVISION OF HSNB SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: ROD69

LUIS RODRIGUEZ
302 COOPER STREET
APT. R-1
CAMDEN, NJ 08102ORDER DATE: 05/13/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE A MONTHLY UTILITY ALLOWANCE @ \$4.00 PER MONTH FOR SECTION 8 TENANT #CHC039. TERM OF CONTRACT: 5/1/2021 - 4/30/2022 AMOUNT NOT TO EXCEED: \$48.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LUIS RODRIGUEZ.	G-HP- -020-026	48.0000	48.00
			TOTAL	48.00

Approved: 

Department Head

Date 5/13/21

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods Date 5-13-21**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

Bureau of Grants Management Grant Summary Form**Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PilliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$10,080.00 & \$48.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		TRI-COUNTY	
Date of Analysis:			Reviewed By:			

Summary:

5/12/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a **12 month** rental subsidy in the amount of **\$10,080.00** and a **12 month** Utility Allowance in the amount of **\$48.00**.

Time Lines: 12 months**Problematic Areas/Recommendations:**

May 13, 2021
08:50 AM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/13/21

Ending Date: 05/13/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		686,126.07
05/13/21	RQ C2100700 1 PROVIDE A MONTHLY UTILITY Vn ROD69 LUIS RODRIGUEZ	48.00- ✓	686,078.07

Range of Accounts: G-HP- -020-026
Current Period: 05/01/21 to 05/13/21

to G-HP- -020-026

Include Cap Accounts: Yes
Skip Zero Activity: Yes
As of: 05/13/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	844,828.07	20
		60,381.43	152,325.32	0.00	0.00	997,153.39	
		0.00		0.00	212,706.75		



U.S. Department of Housing and Urban
Development
451 Seventh Street, SW
Washington, DC 20410
www.hud.gov
espanol.hud.gov

**Environmental Review
for Activity/Project that is Exempt or
Categorically Excluded Not Subject to Section 58.5
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

Project Information

Project Name: HOPWA

Responsible Entity: City of Camden Department of Planning and Development

Grant Recipient (if different than Responsible Entity):

.State/Local Identifier:

Preparer: Dr. Edward C. Williams, PP, AICP

Certifying Officer Name and Title:

Consultant (if applicable):

Project Location: 302 COOPER STREET, CAMDEN NJ 08102 (APT. R-1)

Description of the Proposed Project [24 CFR 58.32; 40 CFR 1508.25]:

Rental assistance

Level of Environmental Review Determination:

☐ Activity/Project is Exempt per 24 CFR 58.34(a): _____

☒ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):

Funding Information

Grant Number	HUD Program	Funding Amount
NJH20F006	HOPWA	\$10,080.00
NJH20F006	UTILITY ALLOWANCE	\$48.00 ✓

O.

Estimated Total HUD Funded Amount: \$ 10,128.00

Authorities

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

Compliance Factors: Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6		
Airport Runway Clear Zones and Accident Potential Zones 24 CFR Part 51 Subpart D	Yes No ☐ ☒	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with Airport Runway Clear Zone requirements.
Coastal Barrier Resources Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes No ☐ ☒	This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act.
Flood Insurance Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes No ☐ ☒	Based on the project description the project includes no activities that would require further evaluation under this section. The project does not require flood insurance or is excepted from flood insurance. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures

Project Name

Project Locality and State

HEROS Number

		maintain flood insurance under the National Flood Insurance

Mitigation Measures and Conditions [40 CFR 1505.2(c)]

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: _____

Date: 5-13-2021

Name/Title/Organization: _____

City of Camden

Responsible Entity Agency Official Signature: _____

Date: 5/13/21

Name/Title: _____

[Signature]

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

R-17

**RESOLUTION AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS FOR
THE CALENDAR FISCAL YEAR 2021**

WHEREAS, by the provisions of NJSA 40A:4-20 temporary appropriations may be made by resolution of a two-thirds majority of the Governing Body to provide for the period between the beginning of the budget year and the date of the adoption of the budget; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, New Jersey, pursuant to Revised Statutes 40A:4-20 concerning temporary appropriations, that there is hereby appropriated to supplement the temporary budget of the City of Camden, New Jersey, for the period June 10, 2021 until the regular budget be adopted, the following sums:

	FROM	TO	TO	TO	TO
		Amendment #1 on 2/2/2021	Amendment #2 on 4/13/2021	Amendment #3 on 5/11/2021	Amendment #4 on 6/10/2021
OFFICE OF MAYOR					
<u>Office of Mayor</u>					
Salaries and Wages	\$112,243.00		\$261,900.00		
Other Expenses	\$95,941.00		\$191,241.00		
<u>Municipal Court</u>					
Salaries and Wages	\$557,720.00		\$1,301,347.00		
Other Expenses	\$20,823.00		\$35,923.00		
<u>Planning Board</u>					
Salaries and Wages	\$2,997.00		\$6,993.00		
Other Expenses	\$14,700.00		\$66,700.00		
<u>Zoning Board of Adjustments</u>					
Salaries and Wages	\$2,206.00		\$5,147.00		
Other Expenses	\$11,813.00		\$80,813.00		
<u>Rooming and Boarding Board</u>					
Salaries and Wages	\$1,685.00		\$3,932.00		
Other Expenses	\$0.00				
OFFICE OF CITY COUNCIL					
<u>Office of City Council</u>					
Salaries and Wages	\$94,997.00		\$221,660.00		
Other Expenses	\$4,057.00		\$7,057.00		
<u>Annual Audit</u>					
Other Expenses	\$72,188.00				
<u>Office of Municipal Clerk</u>					
Salaries and Wages	\$85,445.00		\$199,372.00		
Other Expenses	\$14,685.00		\$32,285.00		
<u>Municipal Clerk - Elections</u>					
Other Expenses	\$12,338.00		\$45,338.00		

OFFICE OF CITY COUNCIL (Cont'd)Alcoholic Beverage Control Board

Salaries and Wages	\$1,611.00		\$3,759.00
Other Expenses	\$1,835.00		

Division of Vital Statistics

Salaries and Wages	\$93,955.00		\$219,228.00
Other Expenses	\$2,769.00		\$7,769.00

OFFICE OF CITY ATTORNEYOffice of City Attorney

Salaries and Wages	\$261,545.00		\$610,272.00
Other Expenses	\$212,625.00	\$582,625.00	\$1,185,793.00

City Properties

Salaries and Wages	\$26,318.00		\$61,409.00
Other Expenses	\$66,743.00		

Risk Management

Workmen's Compensation			
Other Expenses	\$367,500.00		\$1,692,826.00

DEPARTMENT OF ADMINISTRATIONBusiness Administrator's Office

Salaries and Wages	\$65,563.00		\$152,980.00
Other Expenses	\$81,900.00		\$708,188.00

Surety Bonds & Other Premiums			
Other Expenses	\$249,375.00		

Utilities			
Other Expenses	\$577,500.00		

Bureau of Purchasing

Salaries and Wages	\$57,467.00		\$134,090.00
Other Expenses	\$109,082.00		\$267,222.00

Division of Personnel

Salaries and Wages	\$66,578.00		\$155,349.00
Other Expenses	\$788.00		\$2,288.00

Management Information Systems

Salaries and Wages	\$123,788.00		\$288,839.00
Other Expenses	\$183,750.00		\$559,040.00

Assessor's Office

Salaries and Wages	\$99,764.00		\$232,783.00
Other Expenses	\$63,394.00		

DEPARTMENT OF FINANCE

Director's Office

Salaries and Wages	\$110,648.00	\$258,179.00	
Other Expenses	\$78,750.00	\$306,010.00	\$ 706,010.00

Accounts and Controls

Salaries and Wages	\$33,229.00	\$77,534.00
Other Expenses	\$709.00	

Treasurer's Office

Salaries and Wages	\$72,357.00	\$168,833.00
Other Expenses	\$1,050.00	

Revenue Collections

Salaries and Wages	\$211,909.00	\$494,454.00
Other Expenses	\$134,337.00	

Grants Management

Salaries and Wages	\$19,936.00	\$46,517.00	\$ 172,109.00
Other Expenses	\$0.00	\$2,500.00	

Payroll Division

Salaries and Wages	\$74,633.00	\$174,144.00
Other Expenses	\$236.00	\$1,736.00

DEPARTMENT OF POLICE

Police Department

Salaries and Wages	\$22,313.00	\$52,064.00
Other Expenses	\$2,625.00	

Traffic Control

Salaries and Wages	\$391,164.00	\$912,716.00
Other Expenses	\$70,000.00	

DEPARTMENT OF FIRE

Division of Fire

Salaries and Wages	\$5,403,864.00	\$12,609,016.00
Other Expenses	\$98,825.00	\$327,125.00

Fire Prevention

Salaries and Wages	\$24,324.00	\$56,756.00
Other Expenses	\$2,126.00	

DEPARTMENT OF CODE ENFORCEMENT

Office of the Director

Salaries and Wages	\$78,344.00	\$182,803.00	
Other Expenses	\$998.00	\$48,998.00	\$ 469,824.00

DEPARTMENT OF CODE ENFORCEMENT (Cont'd)

Animal Control

Salaries and Wages	\$0.00		
Other Expenses	\$131,250.00		\$ 313,094.00

Housing Inspection

Salaries and Wages	\$157,515.00	\$367,535.00	
Other Expenses	\$10,946.00		\$ 23,056.00

License Inspection

Salaries and Wages	\$85,332.00	\$199,108.00	
Other Expenses	\$7,718.00		\$ 9,448.00

Construction Code

Salaries and Wages	\$246,495.00	\$575,155.00	
Other Expenses	\$8,820.00		

Office of Rent Control

Salaries and Wages	\$0.00		
Other Expenses	\$0.00		

Weights and Measure

Salaries and Wages	\$25,923.00	\$60,487.00	
Other Expenses	\$788.00		\$ 1,318.00

DEPARTMENT OF DEVELOPMENT & PLANNING

Office of the Director

Salaries and Wages	\$72,024.00	\$168,056.00	
Other Expenses	\$20,193.00	\$35,193.00	

Division of Planning

Salaries and Wages	\$66,452.00	\$155,055.00	
Other Expenses	\$59,063.00	\$92,063.00	

Housing Services

Salaries and Wages	\$72,833.00	\$169,944.00	
Other Expenses	\$16,112.00	\$20,112.00	

Capital Improvement & Project Mgmt.

Salaries and Wages	\$138,741.00	\$323,729.00	
Other Expenses	\$173,939.00	\$367,439.00	

DEPARTMENT OF PUBLIC WORKS

Office of the Director

Salaries and Wages	\$101,313.00	\$236,397.00	
Other Expenses	\$202,206.00	\$404,206.00	

DEPARTMENT OF PUBLIC WORKS (Cont'd)

Garbage and Trash Removal

Other Expenses	\$1,929,375.00		\$3,858,375.00

Neighborhood District

Salaries and Wages	\$779,141.00		\$1,817,996.00
Other Expenses	\$228,440.00		\$456,440.00

Traffic Engineering

Salaries and Wages	\$77,247.00		\$180,243.00
Other Expenses	\$13,582.00		\$38,582.00

Parks & Open Space

Salaries and Wages	\$246,559.00		\$575,304.00
Other Expenses	\$113,400.00	\$213,400.00	\$426,400.00

Facility Maintenance

Salaries and Wages	\$151,034.00		\$352,413.00
Other Expenses	\$159,435.00		\$394,435.00

Electrical Bureau

Salaries and Wages	\$71,549.00		\$166,948.00
Other Expenses	\$19,425.00		\$44,425.00

Fleet Maintenance

Salaries and Wages	\$173,454.00		\$404,726.00
Other Expenses	\$237,825.00		\$828,125.00

Street Lighting

Other Expenses	\$656,250.00		

DEPARTMENT OF HUMAN SERVICES

Office of the Director

Salaries and Wages	\$96,542.00		\$225,265.00	
Other Expenses	\$93,450.00		\$103,450.00	\$163,450.00

Office of Aging

Salaries and Wages	\$89,160.00		\$208,040.00	
Other Expenses	\$12,600.00		\$22,600.00	

Neighborhood Services

Salaries and Wages	\$73,578.00		\$171,682.00	
Other Expenses	\$13,125.00		\$23,125.00	

Recreation

Salaries and Wages	\$80,055.00		\$186,795.00	
Other Expenses	\$63,788.00		\$73,788.00	\$103,788.00

DEPARTMENT OF HUMAN SERVICES (Cont'd)Division of Youth & Family Services

Salaries and Wages	\$67,052.00	\$156,455.00
Other Expenses	\$5,381.00	

OTHER EXPENDITURES

Business Personal Property Tax Replacem	\$40,692.00	
Accumulated Absences	\$78,750.00	
Group Insurance	\$6,726,003.00	\$10,626,003.00
General Liability Insurance	\$236,250.00	\$3,060,484.00
Camden County Levy		\$3,950,000.00
City School Tax Levy		\$3,873,485.00
Interest on Tax Refunds	\$0.00	\$0.00
Utilities - All Departments (PSE&G)		\$3,000,000.00
Prior Yr. Bill - Supermarkets of Cherry Hi	\$237.50	
Prior Yr. Bill - Hoffman Equipment FY 17	\$634.70	
Prior Yr. Bill - Winner Ford FY 18	\$184.90	
Prior Yr. Bill - Spark Electric FY 19	\$3,589.20	
Prior Yr. Bill - General Springs FY 19	\$3,000.00	
Prior Yr. Bill - Hoffman Equipment FY 15	\$4,186.19	

Statutory Expenditures

Social Security Program	\$490,195.00	
Police and Firemen's Retirement System	\$0.00	
Pension Increase	\$7,687.00	
State Disability Insurance	\$6,536.00	
Unemployment	\$84,000.00	
PERS	\$0.00	\$8,270,000.00
Defined Contribution Retirement Program	\$13,125.00	
Consolidated Police & Firemen's Pension	\$1,600.00	

Matching Funds for Grants	\$0.00

Municipal Debt Service:

BANS & Capital Notes	\$0.00
Loan Repayment Prin & Int.	\$11,432.00
Interest on Bonds	\$163,912.00
Unsafe Structure Loan Program - Principa	\$277,712.50
Bond Principal	\$950,000.00

WATER UTILITY APPROPRIATIONSOperating

Other Expenses	\$1,950,000.00	\$3,150,000.00	\$6,867,000.00
Taxes, License & Fees	\$180,000.00		

Capital Improvement Fund	\$0.00

Debt Service

Loan Principal	\$175,000.00
Loan Interest	\$119,000.00

Prior Year Bills**SEWER UTILITY APPROPRIATIONS**Operating

Other Expenses	\$1,350,000.00	\$	3,933,000
Taxes, License & Fees	\$40,000.00		

SEWER UTILITY APPROPRIATIONS (Cont'd)

Capital Improvement Fund	\$0.00

Debt Service:

Loan Principal	\$216,000.00
Loan Interest	\$130,000.00

A copy of this resolution shall be filed forthwith with the Director of New Jersey
Division of Local Government Service.

On Motion Of: _____

Dated: June 10, 2021

The above has been reviewed
And approved as to form.

City Attorney

President, City Council

APPROVED:: June 10, 2021

ATTEST: _____
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE TEMPORARY EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2021 – AMENDMENT #4.

BRIEF DESCRIPTION OF ACTION: COUNCIL AUTHORIZATION TO AUTHORIZE THE TEMPORARY EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2021 – AMENDMENT #4.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

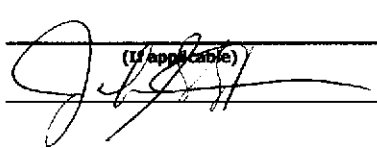
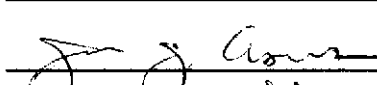
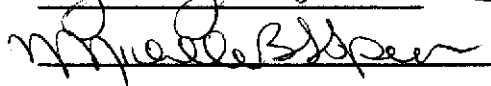
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/26/21	
☐ CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5.26.21	
Received by City Attorney:	5/27/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

******Please attach all supporting documents******

AV:dh
06-10-21

R-18

**RESOLUTION AUTHORIZING THE REMOVAL OF WATER & SEWER CHARGES
AS PER AMERICAN WATER**

WHEREAS, per correspondence from American Water, certain 2019 & 2020 water and sewer charges included in the lien against 3055 Sumter Road, Block/Lot-661/13 must be removed due to services have been turned off; and

WHEREAS, the Tax Collector has requested that City Council authorize her to remove said water & sewer charges from the lien; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to remove water & sewer charges on Tax Sale Certificate #18-00690 as follows:

3055 Sumter Road, Block/Lot-661/13

Cancel Charges:	Water	Sewer
2019	\$782.13	\$511.71
2020	\$483.77	\$251.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: March 4, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to remove Water & Sewer charges.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the charges for water & sewer be removed from 2019 & 2020 for block/lot 661/13 (3055 Sumter Rd), certificate #18-00690 per American Water.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

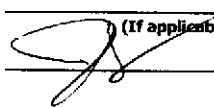
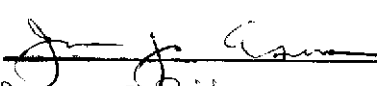
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT:

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/5/21	(If applicable) 
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-10-21	
Received by City Attorney:	5/20/21	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

March 2, 2021
08:13 AM

CAMDEN CITY
Lien Redemption Work Sheet - Certificate: 18-00690

Page No: 1

Certificate: 18-00690
Prop Loc: 3055 SUMTER RD

Owner: HAMILTON, ROBERT III
Address: 6 ROYAL COURT
VOORHEES, NJ 08043

Type of Lien: Municipal
Interest Rate: 18.00
Apr 2: Y
Premium: 0.00

Block/Lot/Qual: 661. 13.

Sale Date: 06/18/18

Redemption Calculation Date: 03/02/21

Include Current Charges: N

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	1,239.08	49.86	1,288.94
Water	745.81	40.75	786.56
Sewer	423.12	22.91	446.03
Total:	2,408.01	113.52	2,521.53
Cost:			125.43
Total Certificate:			2,646.96
#Days: 34 Per Diem:	1.323480	Int on Cert:	45.00
Redemption Penalty (0.00 %):			0.00
Total:			2,691.96

*Req to Remove W+S
charges from 2019+2020
per Amwater*

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2018	3	08/01/18	321.72	18.00	0.160860	34	5.47	327.19
Tax	2018	4	11/01/18	321.71	18.00	0.160855	34	5.47	327.18
Tax	2019	1	02/01/19	320.66	18.00	0.160330	34	5.45	326.11
Sewer	2019	2	04/10/19	123.40	18.00	0.061700	34	2.10	125.50
Water	2019	2	04/10/19	256.35	18.00	0.128175	34	4.36	260.71
Tax	2019	2	05/01/19	320.64	18.00	0.160320	34	5.45	326.09
Sewer	2019	3	07/15/19	123.40	18.00	0.061700	34	2.10	125.50
Water	2019	3	07/15/19	256.35	18.00	0.128175	34	4.36	260.71
Tax	2019	3	08/01/19	317.28	18.00	0.158640	34	5.39	322.67
Sewer	2019	4	10/15/19	123.40	18.00	0.061700	34	2.10	125.50
Water	2019	4	10/15/19	256.35	18.00	0.128175	34	4.36	260.71
Tax	2019	4	11/01/19	317.28	18.00	0.158640	34	5.39	322.67
Tax	2020	1	02/01/20	322.47	18.00	0.161235	34	5.48	327.95
Sewer	2020	1	02/05/20	123.40	18.00	0.061700	34	2.10	125.50
Water	2020	1	02/05/20	256.35	18.00	0.128175	34	4.36	260.71
Sewer	2020	2	05/01/20	123.40	18.00	0.061700	34	2.10	125.50
Tax	2020	2	05/01/20	322.45	18.00	0.161225	34	5.48	327.93
Water	2020	2	05/01/20	219.33	18.00	0.109665	34	3.73	223.06
Tax	2020	3	08/01/20	378.74	18.00	0.189370	34	6.44	385.18
Tax	2020	4	11/01/20	308.76	18.00	0.154380	34	5.25	314.01
Total:				5,113.44				86.94	5,200.38

BALANCE TYPE SUMMARY:

March 2, 2021
08:13 AM

CAMDEN CITY
Lien Redemption Work Sheet - Certificate: 18-00690

Page No: 1

Certificate: 18-00690
Prop Loc: 3055 SUMTER RD

Owner: HAMILTON, ROBERT III
Address: 6 ROYAL COURT
VOORHEES, NJ 08043

Type of Lien: Municipal
Interest Rate: 18.00
Apr 2: Y
Premium: 0.00

Block/Lot/Qual: 661. 13.
Sale Date: 06/18/18
Redemption Calculation Date: 03/02/21
Include Current Charges: N

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Sewer	2019	4	10/15/19	123.40	18.00	0.061700	34	2.10	125.50
Water	2019	4	10/15/19	256.35	18.00	0.128175	34	4.36	260.71
Tax	2019	4	11/01/19	317.28	18.00	0.158640	34	5.39	322.67
Tax	2020	1	02/01/20	322.47	18.00	0.161235	34	5.48	327.95
Sewer	2020	1	02/05/20	123.40	18.00	0.061700	34	2.10	125.50
Water	2020	1	02/05/20	256.35	18.00	0.128175	34	4.36	260.71
Sewer	2020	2	05/01/20	123.40	18.00	0.061700	34	2.10	125.50
Tax	2020	2	05/01/20	322.45	18.00	0.161225	34	5.48	327.93
Water	2020	2	05/01/20	219.33	18.00	0.109665	34	3.73	223.06
Tax	2020	3	08/01/20	378.74	18.00	0.189370	34	6.44	385.18
Tax	2020	4	11/01/20	308.76	18.00	0.154380	34	5.25	314.01
Total:				5,113.44				86.94	5,200.38

BALANCE TYPE SUMMARY:

511.71 - 2019 Sewer
782.13 - 2019 Water

251.00 - 2020 Sewer
483.77 - 2020 Water

March 2, 2021
08:13 AM

CAMDEN CITY
Lien Redemption Work Sheet - Certificate: 18-00690

Page No: 2

	<u>Certificate Total & Subseq. Prin/Penalty</u>	<u>Interest</u>	<u>Total</u>
Certificate Tax	1,288.94	21.91	1,310.85
Subseq Tax	3,251.71	55.27	3,306.98
Total Tax	4,540.65	77.18	4,617.83
Certificate Water	786.56	13.37	799.93
Subseq Water	1,244.73	21.17	1,265.90
Total Water	2,031.29	34.54	2,065.83
Certificate Sewer	446.03	7.58	453.61
Subseq Sewer	617.00	10.50	627.50
Total Sewer	1,063.03	18.08	1,081.11
Certificate Cost	125.43	2.14	127.57

LIEN REDEMPTION:

Principal:	7,760.40	
Redemption Penalty (0.00 %):	0.00	
Interest:	131.94	
Unpaid Interest:	684.05	
Recording Fees:	11.00	
TOTAL REDEMPTION:	8,587.39	Total Per Diem: 1.323480

(Note: Current Charges must be met on Municipal Liens.)

Nahema Harvey

From: Cheryl Joyner <Cheryl.Joyner@amwater.com>
Sent: Tuesday, February 23, 2021 3:17 PM
To: Michelle D. Hill
Cc: Nahema Harvey
Subject: 3055 Sumter Lien #77-0517571-4
Attachments: 20210223150504698.pdf

Michelle,

The water and sewer bills were reversed 2019 & 2020. Please remove the water and sewer amounts from the lien. See notes below from the customer's account.

06-11-2020 - 11:42 AM

Per ticket 6557, remove last years estimated bills. Norbert confirmed water off and owner paid the turn off fee. The 2 bills issued from UMBS have been reversed. A credit adj in the TNagel amount of 759.50 has been applied to account to reflect the 2 bills issued by Fathom for 48 ccf. Services have been turned off.

-----Original Message-----

From: Lydia Laboy-Laracuate <LyLaracu@ci.camden.nj.us>
Sent: Tuesday, February 23, 2021 3:04 PM
To: Cheryl Joyner <Cheryl.Joyner@amwater.com>
Subject: FW: Message from "RNP002673EA8116"

EXTERNAL EMAIL: The Actual Sender of this email is LyLaracu@ci.camden.nj.us "Think before you click!".

-----Original Message-----

From: copyscan@ci.camden.nj.us [mailto:copyscan@ci.camden.nj.us]
Sent: Tuesday, February 23, 2021 3:05 PM
To: Lydia Laboy-Laracuate <LyLaracu@ci.camden.nj.us>
Subject: Message from "RNP002673EA8116"

This E-mail was sent from "RNP002673EA8116" (MP 6503).

Scan Date: 02.23.2021 15:05:04 (-0500)
Queries to: copyscan@ci.camden.nj.us

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of American Water Works Company Inc. or its affiliates. The recipient should check this email and any attachments for the presence of viruses. American Water accepts no liability for any damages caused by any virus transmitted by this email. American Water Works Company Inc., 1 Water Street, Camden, NJ 08102
www.amwater.com

AV:dh
06-10-21

R-19

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO TYRONE MILES**

WHEREAS, Tyrone Miles sent in payment for 1187-1189 Haddon Avenue, Block/lot-1314/49 in the amount of \$56.59; and

WHEREAS, it is necessary to refund Tyrone Miles the payment which could not be applied due to payee not being on the foreclosure service list; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Tyrone Miles in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Tyrone Miles
1147 Langham Avenue
Camden, NJ 08103

Refund amount: \$56.29 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund Tyrone Miles

BRIEF DESCRIPTION OF ACTION: Resolution to refund Tyrone Miles, 1147 Langham Ave., Camden, NJ 08103 in the amount of \$56.59 for Block/Lot 1314/49 (1187-1189 Haddon Ave) due to payee not being on foreclosure service list.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

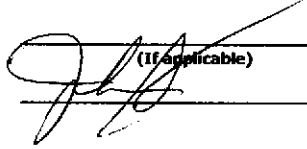
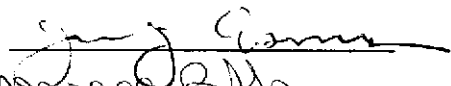
APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$56.59²⁹



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/12/21	(If applicable) 
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5/13/21	
Received by City Attorney:	5/20/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

May 25, 2021
01:55 PM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1314. 49.
Owner Name: GATEWAY PROGRESSIVE LAND DEVELOPER
Tax Year: 2020 to 2021
Property Location: 1187-1189 HADDON AVE

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Payments:	0.00	0.00	0.31	0.00	0.31
Balance Adjust:	0.00	0.00	0.31	0.00	0.31
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original billed						0.00		0.00
11/04/20	2	Adjustment	106			133430	1 LMR	76.00-	0.00	76.00-
		cert not recorded								
11/10/20	2	Adjustment	040			133488	81 NH	76.00	0.00	0.00
12/16/20	3	Payment	001	168238	CK	133714	77 MDR1	0.31	0.00	0.31-
		po								
02/08/21	3	Adjustment	040			133919	2 NH	0.31	0.00	0.00
		to 1314/49 B01								

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Payments:	0.00	0.00	0.00	0.00	0.00
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
		Description								
		Original billed						0.00		0.00
11/10/20	1	Adjustment	040			133488	82 NH	76.00-	0.00	76.00-
02/08/21	1	Adjustment	040			133919	1 NH	76.00	0.00	0.00
		to 1314/49 B01								

Total Principal Balance for Tax Years in Range: 0.00

Miscellaneous Payments for Date Range 01/01/20 to 12/31/21:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
	Description								
05/22/20	Payment	002		CS	132458	64 MDR	0.00	40.00	40.00
	TAX SALE COST								
05/22/20	Payment	0C3		CS	132458	68 MDR	23.00	0.00	23.00
	19-02193								
05/22/20	Payment	L50		CS	132458	59 MDR	50.00	0.00	50.00
	L50								
12/14/20	Payment	025		CK	133711	6007 MDH	0.00	15.00	15.00
	TAX SALE COST								
12/16/20	Payment	046		CK	133802	12 CAP1	45,650.98	0.00	45,650.98
12/16/20	Payment	046		CS	133802	13 CAP1	33.29	0.00	33.29
12/16/20	Reversal	0C3		CS	133802	8 CAP1	23.00	0.00	23.00
	11-03597								
12/16/20	Payment	0C3		CS	133714	49 MDR1	23.00	0.00	23.00
	11-03597								

45,812.27

56.29
not sure
why I have
\$56.59

AV:dh
06-10-21

R-20

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO JUAN CARLOS SANTOS**

WHEREAS, the Title Closing Services, LLC d/b/a Weichert Title Agency on behalf of Juan Carlos Santos, the property owner of 1131 Lowell Street, Block/Lot-441/10 sent in payment for multiple properties but one property has a municipal lien without an installment agreement with the City; and

WHEREAS, the owner may not make a partial payment on a property that has municipal lien without an installment agreement and it is necessary to refund \$43.72 to Juan Carlos Santos the payment that could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Juan Carlos Santos in the amount listed below from the unapplied cash account; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Juan Carlos Santos

Refund amount: \$43.72 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: May 6, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund to homeowner in the amount of \$43.72 for Block/Lot 441/10 (1131 Lowell St). Property owner sent in one check for multiple properties. This property has a Municipal Lien that is not in an Installment Agreement.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

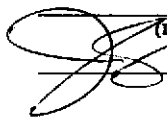
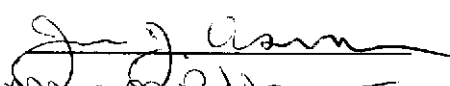
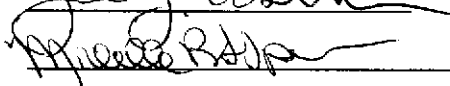
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$43.72

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	 (if applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Tax Account Maintenance

Block: 441 ☐ Municipal Lien

Lot: 10

Notes Exist

Qualifier:

Owner:

Prop Loc: 1131 LOWELL ST

Account Id: 00008540

Revised 1/2011

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2021	2		43.72	43.72	.00	43.72		
2021	1		43.73	.00	.00	.00		
2021		Total	87.45	43.72	.00	43.72		
2020	4		40.53	.00	.00	.00		
2020	3		49.72	.00	.00	.00		
2020	2		42.32	.00	.00	.00		

Other Delinquent Balances:

304.23 Interest Date: 03/12/21

☐ Interest Date

☐ Interest Detail

Other APR2 Threshold Amt:

304.23 Per Diem:

.0000

Last Payment Date:

08/22/2019

TOTAL TAX BALANCE DUE

Principal:

.00

Penalty:

.00

Misc. Charges:

.00

Interest:

.00

Total:

.00

43.72

code 44

LR

* Indicates Adjusted Billing in a Tax Quarter.

Bank of America
New Jersey
55-33/212

438742

W531005

Title Closing Services, LLC d/b/a Weichert Title Agency -
Settlement Trust Account II
1909 Route 70 East
Cherry Hill, NJ 08003
(856)489-5955

DATE
03/10/2021

ixes 2nd quarter; Property Taxes 2nd quarter Lot 10

AMOUNT
\$770.44

PAY --Seven Hundred Seventy and 44/100 ----- Dollars

TO
THE
ORDER
OF

City of Camden
Bureau of Revenue Collection
520 Market Street, Room 117
Camden, NJ 08101

VOID AFTER 90 DAYS



Block 441 - lots 9/10.

THIS IS A POSITIVE PAY ACCOUNT

AV:dh
06-10-21

R-21

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF
SEVENTY-SEVEN (77) TAX SALE CERTIFICATES**

WHEREAS, the City of Camden has acquired the tax sale certificates for seventy-seven (77) properties located in the City of Camden; and

WHEREAS, N.J.S.A. 54:5-113 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution authorize a private sale of the tax sale certificate for not less than the amount of lien charges against the real estate, provided that before the assignment, notice shall be mailed to the owner at the address appearing on the tax books of the municipality at least five (5) days prior to the taking of action; public notice shall be posted in three public places in the municipality at the time of the mailing of the notice; and public notices shall be published at least once in a newspaper published or circulated in the municipality within five (5) days prior to taking action; and

WHEREAS, notice by regular and certified mail was sent to the owner(s) of record and public notices were posted on June 4, 2021; and such notice was published in the Courier Post on June 4, 2021; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to execute the proper documents necessary to assign tax sale certificates to various individuals listed in consideration for full payment plus advertising costs in the amounts listed attached hereto as Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

	Certificate #	Location	Block	Lot	Successful Bidder	Due 6/10/21
1.	19-00180	617 S 5th St	210	64	Zion Investment Group, LLC	6,230.01
2.	19-00257	418 Pine St	285	56	Zion Investment Group, LLC	9,756.94
3.	19-00336	1446 S 4th St	342	112	Zion Investment Group, LLC	6,000.10
4.	20A00368	766 Line St	352	7	Zion Investment Group, LLC	2,894.76
5.	19-00397	743 Walnut St	380	124	Zion Investment Group, LLC	3,254.38
6.	19-00725	2894 Tuckahoe Rd	658	1	Zion Investment Group, LLC	4,411.10
7.	19-01818	2504 Carman St	1165	95	Zion Investment Group, LLC	7,944.43
8.	19-02132	1381 Kenwood Ave	1293	102	Zion Investment Group, LLC	9,637.41
9.	19-02208	1224 Liberty St	1321	13	Zion Investment Group, LLC	8,221.51
10.	19-02366	1275 Carl Miller Blvd	1362	113	Zion Investment Group, LLC	3,164.12
11.	14-00041	315 Cedar St	28	42	Nana Gillett	723.06
12.	14-00042	317 Cedar St	28	43	Nana Gillett	1,113.62
13.	20A01325	2907 Cleveland Ave	968	2	Gilberto Santana	1,218.03
14.	11-03017	215 Eutaw Ave	1178	44	Calvary Detail Cleaning Service	35,848.36
15.	10-03435	146 Eutaw Ave	1174	61	Keith Fletcher	49,520.25
16.	11-02429	3422 Westfield Ave	1029	33	Samuel Serrano	69,873.69
17.	13-00817	2276 So 7th St	603	74	Lawrence Barnes	11,927.07
18.	20A00200	830 So 3rd St	236	121	Cooper Square	1,752.43
19.	20A02178	1314 Atlantic Ave	1335	65	Cooper Square	1,007.85
20.	20A00648	2050 S 10th ST	584	24	Cooper Square	653.38
21.	20A01753	236 Grand Ave	1172	154	Cooper Square	2,077.95
22.	20-00429	711 Chestnut St	388	81	Cooper Square	2,205.67
23.	94-922	ES 9th 200 S of Chelton	582	16	Christian Temple Assembly of God	9,822.23
24.	17-00285	916 1/2 So 4th St	305	94	Cooper Square	3,366.23
25.	19-02391	1346 Sheridan St	1365	56	Zion Investment Group, LLC	13,473.82
26.	18-02739	1401 Haddon Ave	1334	1	Parkside Business & Community in Partnership	51,034.39
27.	20A02199	1273 Everett St	1343	124	Denise Sparks	848.49
28.	20-00018	931 POINT ST	11	21	Mr. Washington	\$788.53
29.	20A00017	929 POINT ST	11	22	Mr. Washington	\$378.37
30.	17-00280	627 SPRUCE ST	300	93	Shannon C. Anderson	\$6,612.01
31.	20-00335	1142-1148 BROADWAY	328	65	Angad Guglani	\$35,981.90
32.	36028	755 PINE ST	352	29	Tene' Irvin	\$5,960.99
33.	980342	742 PINE ST	355	29	Tene' Irvin	\$8,202.76
34.	13-00565	707 KAIGHN ST	402	76	Juene Lee	\$20,336.38
35.	13-00583	1313 MOUNT EPHRAIM AVE	411	65	Sierra Ervin	\$8,907.79
36.	20A00476	1502 S. 9TH ST	426	36	Christian Rodriguez	\$1,637.63
37.	18-00442	813 JACKSON ST	437	6	Jermaine Andrews	\$9,695.48
38.	19-00880	2974 CONGRESS RD	704	7	Prime Capital Mgt, LLC	\$11,178.94
39.	11-01516	1291 SO MERRIMAC RD	721	49	Prime Capital Mgt, LLC	\$33,044.88
40.	14-01143	3108 SO MERRIMAC RD	730	3	Gloria Reyes	\$27,381.75
41.	20-01307	3190 WESTFIELD AVE	1022	69	Sharon Lee	\$1,459.16
42.	20A01764	219 EUTAW AVE	1178	46	Monica Johnson	\$1,691.58
43.	11-03163	616 RANDOLPH ST	1252	26	Ronize Yara R.C. Pinto	\$31,164.79
44.	19-02031	1510 WILDWOOD AVE	1272	6	Prime Capital Mgt, LLC	\$10,938.86
45.	10-03620	1027 PRINCESS AVE	1286	55	Prime Capital Mgt, LLC	\$13,107.14
46.	20-01981	1107 KAIGHN AVE	1310	38	Monica Johnson	\$6,566.53
47.	20A02199	1273 EVERETT ST	1343	124	Christian Rodriguez	\$813.49
48.	20A02360	558 AUBURN ST	1404	33	Aprell Cooper	\$305.44
49.	20A02361	560 AUBURN ST	1404	34	Aprell Cooper	\$302.76
50.	20-02236	564 AUBURN ST	1404	36	Aprell Cooper	\$523.18
51.	20-02237	568 AUBURN ST.	1404	38	Aprell Cooper	\$526.51
52.	20-02238	570 AUBURN ST	1404	39	Aprell Cooper	\$523.90
53.	20A02363	574 AUBURN ST	1404	41	Aprell Cooper	\$304.54
54.	20A02365	578 AUBURN ST	1404	43	Aprell Cooper	\$303.76
55.	20A02366	580 AUBURN ST	1404	44	Aprell Cooper	\$303.73
56.	20A02367	582 AUBURN ST	1404	45	Aprell Cooper	\$305.95



57.	20A02369	586 AUBURN ST	1404	47	Aprell Cooper	\$ 305.43
58.	20A02371	590 AUBURN ST	1404	49	Aprell Cooper	\$305.45
59.	20-00018	931 POINT ST	11	21	Pine Valley One Realestate	\$788.53
60.	20-00155	542 S. 4TH ST	203	72	Pine Valley One Realestate	\$361.44
61.	20A00180	532 ROYDEN ST	212	67	Pine Valley One Realestate	\$1,894.32
62.	20A00186	705 S. 3RD ST	226	35	Pine Valley One Realestate	\$828.35
63.	20A00937	926 N 5TH ST	751	4	Pine Valley One Realestate	\$385.71
64.	20A00945	525 GRANT ST	755	92	Pine Valley One Realestate	\$694.96
65.	20A02105	1115 LOUIS ST	1309	53	Pine Valley One Realestate	\$1,111.05
66.	20-02018	1419 LOUIS ST	1324	41	Pine Valley One Realestate	\$954.01
67.	20-02019	1421 LOUIS ST	1324	42	Pine Valley One Realestate	\$1,461.86
68.	20A02155	1143 WHITMAN AVE	1327	74	Pine Valley One Realestate	\$628.49
69.	20A02159	1155 WHITMAN AVE	1328	45	Pine Valley One Realestate	\$498.24
70.	20A02199	1273 EVERETT ST	1343	124	Pine Valley One Realestate	\$813.49
71.	20A02262	SS CHASE 540 E LOUIS ST	1355	167	Pine Valley One Realestate	\$268.24
72.	20A02263	1281 JACKSON ST	1355	173	Pine Valley One Realestate	\$846.58
73.	20A02291	1229 CARL MILLER BLVD	1361	32	Pine Valley One Realestate	\$974.07
74.	20A02343	NS DAYTON 250 E NORRIS ST	1373	16	Pine Valley One Realestate	\$465.49
75.	20-02243	436-438 BROADWAY	1407	6	Pine Valley One Realestate	\$ 2,514.27
76.	15-00364	SS ALANTIC 193E LANSDOWN	342	88	Michael Donahue	\$5,277.86
77.	10-02372	405-411 RAMONA GONZALEZ ST	285	70	John C. Lynch	\$54,909.29

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: May 6, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Assign Tax Liens

BRIEF DESCRIPTION OF ACTION: The office of the Tax Collector has received and reviewed offers for the assignment of Tax Liens at Full Value. Please see attached.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT:

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5.13.21	Johanna Conyer
Received by City Attorney:	5/20/21	Michelle Hill

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Michelle Hill	7003
Contact Person:	Latricia Robinson	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Certificate #	Location	Block	Lot	Dimensions	Property Type	Successful Bidder	Bid Amount	Amount Due 6/10/21
19-00180	617 S 5th St	210	64	20 x 72	Property	Zion Investment Gr	Full Value	6,230.01
19-00257	418 Pine St	285	56	14 x 87	Property	Zion Investment Gr	Full Value	9,756.94
19-00335	1444 S 4th St	342	111	13 x 89	Property	Zion Investment Gr	Full Value	13,873.67
19-00336	1446 S 4th St	342	112	14 x 89	Property	Zion Investment Gr	Full Value	6,000.10
20A00368	766 Line St	352	7	14 x 62	Property	Zion Investment Gr	Full Value	2,894.76
19-00397	743 Walnut St	380	124	20 x 100	Property	Zion Investment Gr	Full Value	3,254.38
19-00725	2894 Tuckahoe Rd	658	1	61 x 57	Property	Zion Investment Gr	Full Value	4,411.10
19-00885	2919 Mt Ephraim Ave	703	5	18 x 71	Property	Zion Investment Gr	Full Value	3,219.19
19-01818	2504 Carman St	1165	95	20 x 200	Property	Zion Investment Gr	Full Value	7,944.43
19-02132	1381 Kenwood Ave	1293	102	21 x 96	Property	Zion Investment Gr	Full Value	9,637.41
19-02208	1224 Liberty St	1321	13	20 x 100	Property	Zion Investment Gr	Full Value	8,221.51
20-02125	1256 Morton St	1354	161	14 x 100	Property	Zion Investment Gr	Full Value	2,349.01
19-02366	1275 Carl Miller Blvd	1362	113	17 x 74	Property	Zion Investment Gr	Full Value	3,164.12
14-00041	315 Cedar St	28	42	14 x 60	Land	Nana Gillett	Full Value	723.06
14-00042	317 Cedar St	28	43	14 x 60	Land	Nana Gillett	Full Value	1,113.62
20A01325	2907 Cleveland Ave	968	2	80 x 100	Land	Gilberto Santana	Full Value	1,218.03
11-03017	215 Eutaw Ave	1178	44	14 x 68	Property	Calvary Detail Clear	Full Value	35,848.36
10-03435	146 Eutaw Ave	1174	61	14 x 100	Property	Keith Fletcher	Full Value	49,520.25
19-00370	841 Princess Ave	365	108	15 x 98	Land	Demond Hill	Full Value	564.77
11-02429	3422 Westfield Ave	1029	33	22 x 100	Property	Samuel Serrano	Full Value	69,873.69
13-00817	2276 So 7th St	603	74	16 x 95	Property	Lawrence Barnes	Full Value	11,927.07
20A00200	830 So 3rd St	236	121	16.88 X 60	Property	Cooper Square	Full Value	1,752.43
20A02178	1314 Atlantic Ave	1335	65	20 x 90	Property	Cooper Square	Full Value	1,007.85
20A00648	2050 S 10th ST	584	24	17 x 96	Property	Cooper Square	Full Value	653.38
20A01753	236 Grand Ave	1172	154	26 x 100	Property	Cooper Square	Full Value	2,077.95
20-00429	711 Chestnut St	388	81	11 x 87	Property	Cooper Square	Full Value	2,205.67
94-922	ES 9th 200 S of Chelton	582	16	20 x 100	Property	Christian Temple A	Full Value	9,822.23
17-00285	916 1/2 So 4th St	305	94	14 x 87	Property	Cooper Square	Full Value	3,366.23
19-02391	1346 Sheridan St	1365	56	14 x 100	Property	Zion Investment Gr	Full Value	13,473.82
18-02739	1401 Haddon Ave	1334	1	47 x 56	Property	Parkside Business	Full Value	51,034.39
20A02199	1273 Everett St	1343	124	13 x 97	Property	Denise Sparks	Full Value	848.49

Certificate #	Location	Block	Lot	Dimensions	Property Type	Successful Bidder	Bid Amount	Amount Due 6/10/21
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19-00257	418 Pine St	285	56	14 x 87	Property	Zion Investment Group, LLC	Full Value	9,756.94
19-00336	1446 S 4th St	342	112	14 x 89	Property	Zion Investment Group, LLC	Full Value	6,000.10
20A00368	766 Line St	352	7	14 x 62	Property	Zion Investment Group, LLC	Full Value	2,894.76
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19-01818	2504 Carman St	1165	95	20 x 200	Property	Zion Investment Group, LLC	Full Value	7,944.43
19-02132	1381 Kenwood Ave	1293	102	21 x 96	Property	Zion Investment Group, LLC	Full Value	9,637.41
19-02208	1224 Liberty St	1321	13	20 x 100	Property	Zion Investment Group, LLC	Full Value	8,221.51
19-02366	1275 Carl Miller Blvd	1362	113	17 x 74	Property	Zion Investment Group, LLC	Full Value	3,164.12
14-00041	315 Cedar St	28	42	14 x 60	Land	Nana Gillett	Full Value	723.06
14-00042	317 Cedar St	28	43	14 x 60	Land	Nana Gillett	Full Value	1,113.62
20A01325	2907 Cleveland Ave	968	2	80 x 100	Land	Gilberto Santana	Full Value	1,218.03
11-03017	215 Eutaw Ave	1178	44	14 x 68	Property	Calvary Detail Cleaning Service	Full Value	35,848.36
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20A00200	830 So 3rd St	236	121	16.88 X 60	Property	Cooper Square	Full Value	1,752.43
20A02178	1314 Atlantic Ave	1335	65	20 x 90	Property	Cooper Square	Full Value	1,007.85
20A00648	2050 S 10th ST	584	24	17 x 96	Property	Cooper Square	Full Value	653.38
20A01753	236 Grand Ave	1172	154	26 x 100	Property	Cooper Square	Full Value	2,077.95
20-00429	711 Chestnut St	388	81	11 x 87	Property	Cooper Square	Full Value	2,205.67
94-922	ES 9th 200 S of Chelton	582	16	20 x 100	Property	Christian Temple Assembly of	Full Value	9,822.23
17-00285	916 1/2 So 4th St	305	94	14 x 87	Property	Cooper Square	Full Value	3,366.23
19-02391	1346 Sheridan St	1365	56	14 x 100	Property	Zion Investment Group, LLC	Full Value	13,473.82
18-02739	1401 Haddon Ave	1334	1	47 x 56	Property	Parkside Bussiness & Commu	Full Value	51,034.39
20A02199	1273 Everett St	1343	124	13 x 97	Property	Denise Sparks	Full Value	848.49
20-00018	931 POINT ST	11	21	15 x 72	Land	Mr. Washington	Full Value	788.53
20A00017	929 POINT ST	11	22	15 x 74	Land	Mr. Washington	Full Value	378.37
17-00280	627 SPRUCE ST	300	93	16 x 80	Property	Shannon C. Anderson	Full Value	6,612.01
20-00335	1142-1148 BROADWAY	328	65	60 x 202	Property	Angad Gugliani	Full Value	35,981.90
36028	755 PINE ST	352	29	14 x 60	Land	Tene' Irvin	Full Value	5,960.99
980342	742 PINE ST	355	29	16 x 65	Land	Tene' Irvin	Full Value	18,202.76
13-00565	707 KAIGHN ST	402	76	20 x 105	Property	Juene Lee	Full Value	20,336.38
13-00583	1313 MOUNT EPHRAIM AVE	411	65	14 x 86	Property	Sierra Ervin	Full Value	8,907.79

20A00476	1502 S. 9TH ST	426	36	34 x 80	property	Christian Rodriguez	Full Value	\$	1,637.63
18-00442	813 JACKSON ST	437	6	13 x 108	property	Jermaine Andrews	Full Value	\$	9,695.48
19-00880	2974 CONGRESS RD	704	7	13 x 95	property	Prime Capital Mgt, LLC	Full Value	\$	11,178.94
11-01516	1291 SO MERRIMAC RD	721	49	20 x 100	property	Prime Capital Mgt, LLC	Full Value	\$	33,044.88
14-01143	3108 SO MERRIMAC RD	730	3	18 x 87	property	Gloria Reyes	Full Value	\$	27,381.75
20-01307	3190 WESTFIELD AVE	1022	69	20 x 100	property	Sharon Lee	Full Value	\$	1,459.16
20A01764	219 EUTAW AVE	1178	46	14 x 68	property	Monica Johnson	Full Value	\$	1,691.58
11-03163	616 RANDOLPH ST	1252	26	18 x 87	property	Ronize Yara R.C. Pinto	Full Value	\$	31,164.79
19-02031	1510 WILDWOOD AVE	1272	6	15 x 113	property	Prime Capital Mgt, LLC	Full Value	\$	10,938.86
10-03620	1027 PRINCESS AVE	1286	55	13 x 96	property	Prime Capital Mgt, LLC	Full Value	\$	13,107.14
20-01981	1107 KAIGHN AVE	1310	38	20 x 105	property	Monica Johnson	Full Value	\$	6,566.53
20A02199	1273 EVERETT ST	1343	124	13 x 97	property	Christian Rodriguez	Full Value	\$	813.49
20A02360	558 AUBURN ST	1404	33	14 x 60	Land	Aprill Cooper	Full Value	\$	305.44
20A02361	560 AUBURN ST	1404	34	14 x 60	Land	Aprill Cooper	Full Value	\$	302.76
20-02236	564 AUBURN ST	1404	36	14 x 60	Land	Aprill Cooper	Full Value	\$	523.18
20-02237	568 AUBURN ST.	1404	38	14 x 60	Land	Aprill Cooper	Full Value	\$	526.51
20-02238	570 AUBURN ST	1404	39	14 x 60	Land	Aprill Cooper	Full Value	\$	523.90
20A02363	574 AUBURN ST	1404	41	14 x 60	Land	Aprill Cooper	Full Value	\$	304.54
20A02365	578 AUBURN ST	1404	43	14 x 60	Land	Aprill Cooper	Full Value	\$	303.76
20A02366	580 AUBURN ST	1404	44	14 x 60	Land	Aprill Cooper	Full Value	\$	303.73
20A02367	582 AUBURN ST	1404	45	14 x 60	Land	Aprill Cooper	Full Value	\$	305.95
20A02369	586 AUBURN ST	1404	47	14 x 60	Land	Aprill Cooper	Full Value	\$	305.43
20A02371	590 AUBURN ST	1404	49	14 x 60	Land	Aprill Cooper	Full Value	\$	305.45
20-00018	931 POINT ST	11	21	15 x 72	Land	Aprill Cooper	Full Value	\$	788.53
20-00155	542 S. 4TH ST	203	72	14.25 x 60	Land	Pine Valley One Realestate	Full Value	\$	361.44
20A00180	532 ROYDEN ST	212	67	22 x 80	property	Pine Valley One Realestate	Full Value	\$	1,894.32
20A00186	705 S. 3RD ST	226	35	14 x 41	property	Pine Valley One Realestate	Full Value	\$	828.35
20A00937	926 N 5TH ST	751	4	15 x 66	property	Pine Valley One Realestate	Full Value	\$	385.71
20A00945	525 GRANT ST	755	92	14 x 62	property	Pine Valley One Realestate	Full Value	\$	694.96
20A02105	1115 LOUIS ST	1309	53	14 x 68	property	Pine Valley One Realestate	Full Value	\$	1,111.05
20-02018	1419 LOUIS ST	1324	41	14 x 40	property	Pine Valley One Realestate	Full Value	\$	954.01
20-02019	1421 LOUIS ST	1324	42	15 x 40	property	Pine Valley One Realestate	Full Value	\$	1,461.86
20A02155	1143 WHITMAN AVE	1327	74	15 x 97	property	Pine Valley One Realestate	Full Value	\$	628.49
20A02159	1155 WHITMAN AVE	1328	45	15 x 97	property	Pine Valley One Realestate	Full Value	\$	498.24
20A02199	1273 EVERETT ST	1343	124	13 x 97	property	Pine Valley One Realestate	Full Value	\$	813.49
20A02262	SS CHASE 540 E LOUIS ST	1355	167	20 x 100	Land	Pine Valley One Realestate	Full Value	\$	268.24
20A02263	1281 JACKSON ST	1355	173	22 x 100	property	Pine Valley One Realestate	Full Value	\$	846.58

20A02291	1229 CARL MILLER BLVD	1361	32	14 x 100	property	Pine Valley One Realestate	Full Value	\$	974.07
20A02343	NS DAYTON 250 E NORRIS ST	1373	16	40 x 150	property	Pine Valley One Realestate	Full Value	\$	465.49
20-02243	436-438 BROADWAY	1407	6	16 x 97	Land	Pine Valley One Realestate	Full Value	\$	2,514.27
15-00364	SS ALANTIC 193E LANSDOWN	342	88	80 x 95	Land	Michael Donahue	Full Value	\$	5,277.86
10-02372	405-411 RAMONA GONZALEZ ST	285	70	80 x 102	property	John C. Lynch	Full Value	\$	54,909.29



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

FRANCISCO "FRANK" MORAN
MAYOR

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 3/1/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: ZION INVESTMENT GROUP LLC

MAILING ADDRESS: P.O. Box 12 553, Mt. Laurel NJ 08054

PHONE: 856 334 0129 EMAIL: ZIONTAXLIEN@gmail.com

PROPERTY INFORMATION

BLOCK _____ LOT _____

PROPERTY LOCATION _____

TAX SALE CERTIFICATE# _____

AMOUNT OF LIEN AS OF DATE: _____

AMOUNT OFFERED FOR LIEN: Full Amount

PROPOSED USE OF PROPERTY: Rental
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes _____ No ☒

If "yes", list land/property addresses (attach additional pages if needed):

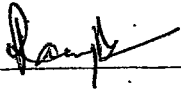
Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

If "yes", what are the land/property addresses? List _____

Do you have any outstanding City code violations? Yes _____ No ☒

If "yes" what are the land/property addresses? List _____

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.



Signature

For office use only:

Received: _____ By: _____

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)

SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 2/20/21

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: NANA Gillett-8P.O

MAILING ADDRESS: 1213 Wyndmoor Rd

PHONE: 856-520-6666 EMAIL: BOX406@gmail.com

PROPERTY INFORMATION

BLOCK 28 LOT 42

PROPERTY LOCATION 315 Cedar St

TAX SALE CERTIFICATE# 14-00041

AMOUNT OF LIEN AS OF DATE: 325.81 696.34

AMOUNT OFFERED FOR LIEN: 696.34

PROPOSED USE OF PROPERTY: side yard
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

311 Cedar St

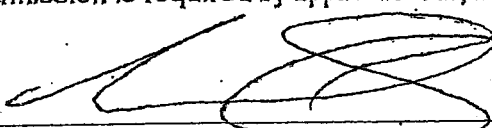
Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

If "yes", what are the land/property addresses? List _____

Do you have any outstanding City code violations? Yes _____ No ☒

If "yes" what are the land/property addresses? List _____

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.


Signature

For office use only:

Received: 2/26/21 By: Am

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)

SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

FRANCISCO "FRANK" MORAN
MAYOR

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 2/26/21

FEB 26 2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: NANA Gillett-892

MAILING ADDRESS: 1213 Wyndmoor Rd Cherry Hill NJ 08034

PHONE: 856-520-6666 EMAIL: BOXX06@gmail.com

PROPERTY INFORMATION

BLOCK ~~28~~ 28 LOT 43

PROPERTY LOCATION 317 Cedar St

TAX SALE CERTIFICATE# 14-00042

AMOUNT OF LIEN AS OF DATE: 894.11 1038.70

AMOUNT OFFERED FOR LIEN: 1038.70

PROPOSED USE OF PROPERTY: side yard
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

311 Cedar St

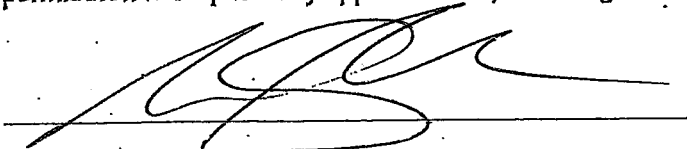
Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ✓

If "yes", what are the land/property addresses? List _____

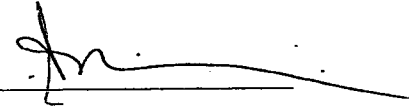
Do you have any outstanding City code violations? Yes _____ No ✓

If "yes" what are the land/property addresses? List _____

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.


Signature

For office use only:

Received: 2-26-24 By: 

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)

SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



RANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

IAN 2.5 2004
Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 1-25-21

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Gilberto Santana

MAILING ADDRESS: 2840 Cleveland Ave, Camden, N.J. 08105

PHONE: 856-220-9185 EMAIL: santana2005@comcast.net

PROPERTY INFORMATION

BLOCK 968 LOT 2

PROPERTY LOCATION 2907 Cleveland Ave, Camden, N.J. 08105

TAX SALE CERTIFICATE# 20A01325

AMOUNT OF LIEN AS OF DATE: 629.49

AMOUNT OFFERED FOR LIEN: 5,000

PROPOSED USE OF PROPERTY: side yard
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No

If "yes", list land/property addresses (attach additional pages if needed):

2840 Cleveland Ave, Camden, N.J. 08105

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

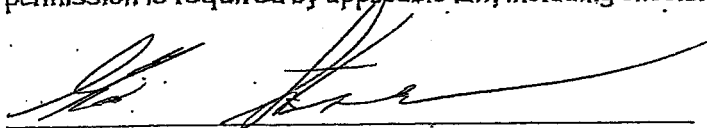
If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations?

Yes _____ No ☒

If "yes" what are the land/property addresses? List

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.



Signature

For office use only:

Received: _____ By: _____

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

Recd 3/3/21

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 3-2-2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: City of Camden Cleaning Services
MAILING ADDRESS: 529 Market Street
PHONE: (856) 993-8153 EMAIL: CDC SERVICE 529atgmail.com
~~CDC SERVICE~~

PROPERTY INFORMATION

BLOCK 1178 LOT 44

PROPERTY LOCATION 215 EITAN AVE

TAX SALE CERTIFICATE# 11-0397

AMOUNT OF LIEN AS OF DATE: 34,596.33

AMOUNT OFFERED FOR LIEN: 34,552.47

PROPOSED USE OF PROPERTY: Rental
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☐ No ☒

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ✓

If "yes", what are the land/property addresses? List _____

Do you have any outstanding City code violations? Yes _____ No ✓

If "yes" what are the land/property addresses? List _____

I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.

Keith Fletcher

Signature

For office use only:

Received: _____ By: _____

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.)

SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

Redd 3/3/21

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 3-2-2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Keith Fletcher

MAILING ADDRESS: 235 Eutaw Ave

PHONE: (856) 993-8153 EMAIL: _____

PROPERTY INFORMATION

BLOCK 1174 LOT 601

PROPERTY LOCATION: 146 Eutaw Ave

TAX SALE CERTIFICATE# 10-03435

AMOUNT OF LIEN AS OF DATE: 47,895.38

AMOUNT OFFERED FOR LIEN: 47,765.96

PROPOSED USE OF PROPERTY: Residence
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes _____ No ☒

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgments or any indebtedness owed to the City? Yes _____ No ✓

If "yes", what are the land/property addresses? List _____

Do you have any outstanding City code violations? Yes _____ No ✓

If "yes" what are the land/property addresses? List _____

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Keith Fletcher

Signature

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120

Full
Value



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

Rec'd 3/5/21

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: _____

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Demond Hill

MAILING ADDRESS: 1326 S 9th Street Camden NJ

PHONE: 267-777-2131 EMAIL: NON

PROPERTY INFORMATION

BLOCK 365 LOT 108

PROPERTY LOCATION 841 Princess Ave Camden NJ

TAX SALE CERTIFICATE# 19-00370

AMOUNT OF LIEN AS OF DATE: 498.68

AMOUNT OFFERED FOR LIEN: 500

PROPOSED USE OF PROPERTY: Detail Shop
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes _____ No ✓

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ✓

If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations? Yes _____ No ✓

If "yes" what are the land/property addresses? List

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Signature

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: _____

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

MAR 10 2011

NAME: Samuel Serrano

MAILING ADDRESS: 1132 Collings Rd, Camden, NJ 08104

PHONE: 856-230-0352 EMAIL: busa-2@comcast.net

PROPERTY INFORMATION

BLOCK 1029 LOT 33

PROPERTY LOCATION 3422 Westfield Ave, Camden

TAX SALE CERTIFICATE# 11-02429

AMOUNT OF LIEN AS OF DATE: 67,580.43

AMOUNT OFFERED FOR LIEN: 67,580.43

PROPOSED USE OF PROPERTY: Rental
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No _____

If "yes", list land/property addresses (attach additional pages if needed):

1515 Collings

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No X

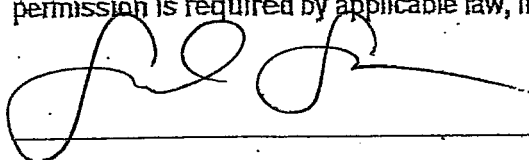
If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations?

Yes _____ No X

If "yes" what are the land/property addresses? List

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

Full
Amount

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 3-22-21

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Lawrence Barnes

MAILING ADDRESS: 929 Woodlands Ave

PHONE: (856) 472-6499 EMAIL: cmcooley@yahoo.com

PROPERTY INFORMATION

BLOCK 603 LOT 74

PROPERTY LOCATION 2276 SO 2TH ST.

TAX SALE CERTIFICATE# 13-00817

AMOUNT OF LIEN AS OF DATE: \$11,634⁰⁹

AMOUNT OFFERED FOR LIEN: \$11,634⁰⁹

PROPOSED USE OF PROPERTY: Residence
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes No

If "yes", list land/property addresses (attach additional pages if needed):

2350 SO 9TH ST

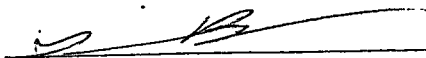
Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

If "yes", what are the land/property addresses? List _____

Do you have any outstanding City code violations? Yes _____ No ☒

If "yes" what are the land/property addresses? List _____

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CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 1/6/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Cooper Square Acquisition 1, LLC

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004

EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 236

LOT 121

PROPERTY LOCATION 830 SO 3RD ST

TAX SALE CERTIFICATE# 20A00200

AMOUNT OF LIEN AS OF DATE: \$ 939.69

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or \$939.69

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No X

If "yes", what are the land/property addresses? List

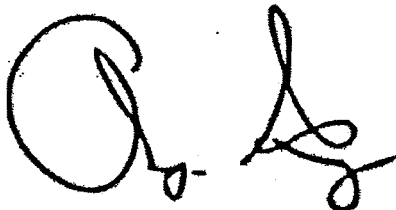
Do you have any outstanding City code violations?

Yes _____ No X

If "yes" what are the land/property addresses? List

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
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CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 1/6/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Cooper Square Acquisition 1, LLC

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004

EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1335 LOT 65

PROPERTY LOCATION 1314 ATLANTIC AVE

TAX SALE CERTIFICATE# 20A02178

AMOUNT OF LIEN AS OF DATE: \$ 470.49

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or \$470.49

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No X

If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations?

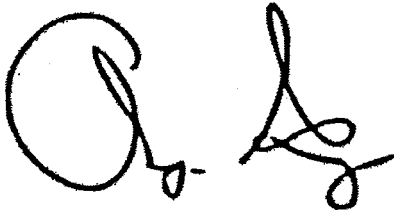
Yes _____

No X

If "yes" what are the land/property addresses? List

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 1/6/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Cooper Square Acquisition 1, LLC

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004

EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 584

LOT 24

PROPERTY LOCATION 2050 SO 10TH ST

TAX SALE CERTIFICATE# 20A00648

AMOUNT OF LIEN AS OF DATE: \$ 299.68

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or \$299.68

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

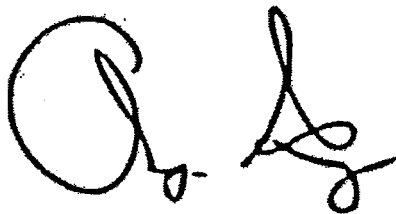
If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations? Yes _____ No ☒

If "yes" what are the land/property addresses? List

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 1/6/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Cooper Square Acquisition 1, LLC

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004

EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1172 LOT 154

PROPERTY LOCATION 236 GRAND AVE

TAX SALE CERTIFICATE# 20A01753

AMOUNT OF LIEN AS OF DATE: \$ 894.30

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or \$894.3

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

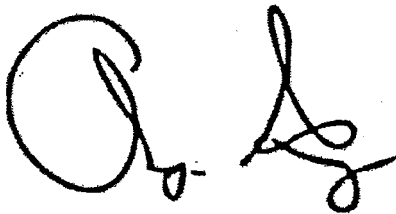
If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations? Yes _____ No ☒

If "yes" what are the land/property addresses? List

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Signature



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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 1/6/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Cooper Square Acquisition 1, LLC

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004

EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 388 LOT 81

PROPERTY LOCATION 711 CHESTNUT ST

TAX SALE CERTIFICATE# 20-00429

AMOUNT OF LIEN AS OF DATE: \$ 1,507.43

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or \$1507.43

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations? Yes _____ No ☒

If "yes" what are the land/property addresses? List

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120



FRANCISCO "FRANK" MORAN
MAYOR

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CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 3/20/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Cooper Square Acquisition 1, LLC

MAILING ADDRESS: 737 Woodland Ave. Camden, NJ 08104

PHONE: (856) 485 5004

EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 305 LOT 94

PROPERTY LOCATION 916 1/2 SO 4TH ST

TAX SALE CERTIFICATE# 17-00285

AMOUNT OF LIEN AS OF DATE: \$ 3,366.23

AMOUNT OFFERED FOR LIEN: \$5,000.00

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No X

If "yes", what are the land/property addresses? List.

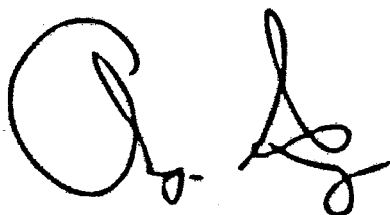
Do you have any outstanding City code violations?

Yes _____ No X

If "yes" what are the land/property addresses? List

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Signature



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Received: _____ By: _____

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120

CITY OF CAMDEN
OFFICE OF THE TAX COLLECTOR
520 MARKET STREET
CAMDEN, NEW JERSEY 08102
(856) 757-7003

JAN 25 AM

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD
LIEN

DATE: 1/25/2021

NAME OF PERSON REQUESTING ASSIGNMENT:

The Christian Lemp Assembly Church of God
(Rhesa Jones)

MAILING ADDRESS:

P.O. BOX 1181 Merchantville, NJ 08109

TELEPHONE NUMBER: 856 365 7496

LIEN INFORMATION

BLOCK 582 LOT 16

TAX SALE CERTIFICATE # 94-922

PROPERTY LOCATION: ES 9th 200 South of Chilton

AMOUNT OF LIEN AS OF DATE: \$ \$9494.23

OFFERED AMOUNT FOR LIEN: \$ \$9494.23

Additional Parking / Future Dining Hall

In the event of approval I understand that I am purchasing a
lien against said property with foreclosure rights. I will not
become owner of said property upon assignment.

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Recovery Act (N.J.S.A. 13:1K-6 ET SEQ.).



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 04/15/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Parkside Business & Community In Partnership Contact: Bridget Phifer

MAILING ADDRESS: 1487 Kenwood Ave Camden NJ 08103

PHONE: 856-964-0440

EMAIL: bphifer@pbcip.org

PROPERTY INFORMATION

BLOCK 1334

LOT 1

PROPERTY LOCATION 1401 Haddon Ave Camden NJ 08103

TAX SALE CERTIFICATE# 08-02739

AMOUNT OF LIEN AS OF DATE: \$49,927.09

AMOUNT OFFERED FOR LIEN: \$49,927.09

PROPOSED USE OF PROPERTY: commercial
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ☒ No ☐

If "yes", list land/property addresses (attach additional pages if needed):

see attached

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes _____ No ☒

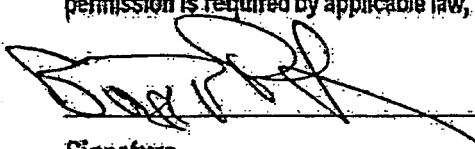
If "yes", what are the land/property addresses? List

Do you have any outstanding City code violations?

Yes _____ No ☒

If "yes" what are the land/property addresses? List

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SANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

Full
Value

4/19/21
Recd

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 4/19/2021

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: DENISE STARKS

MAILING ADDRESS: 1265 EVERETT ST CAMDEN, NJ 08104

PHONE: 856-883-2855

EMAIL:

PROPERTY INFORMATION

BLOCK Everett St 1343 LOT 124

PROPERTY LOCATION 1273 EVERETT ST

TAX SALE CERTIFICATE# 20A02199

AMOUNT OF LIEN AS OF DATE: 620.90

AMOUNT OFFERED FOR LIEN: 620.90

PROPOSED USE OF PROPERTY: RESIDENCE
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes No ☒

If "yes", list land/property addresses (attach additional pages if needed):

AV:dh
06-10-21

R-22

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO PRASHANTHI PROPERTIES, LLC**

WHEREAS, Prashanthi Properties, LLC the property owner of NW Congress & Hornet Road, Block/Lot-676/21.01 sent in payment for multiple properties but one property has a municipal lien without an installment agreement with the City; and

WHEREAS, the owner may not make a partial payment on a property with a municipal lien without an installment agreement and it is necessary to refund \$141.51 to Prashanthi Properties, LLC because the payment that could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Prashanthi Properties, LLC in the amount listed below from unapplied cash account; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

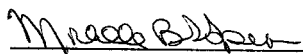
Refund to: Prashanthi Properties, LLC

Refund amount: \$141.51 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: February 10, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Prashanthi Properties for unapplied cash.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund in the amount of \$141.51 for block/lot, 676/21.01 (NW Congress & Hornet Rd) due to unapplied cash. Property owner sent in one check for multiple properties but one has a Municipal Lien that is not in an Installment Agreement.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

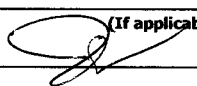
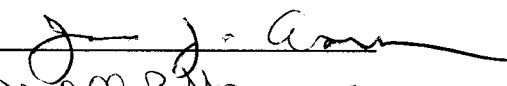
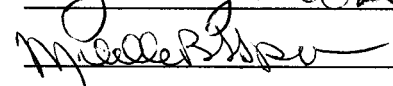
APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$141.51



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/5/21	(If applicable) 
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-10-21	
Received by City Attorney:	5/20/21	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Block/Lot/Qual:	676. 21.01	Tax Account Id:	12587
Property Location:	NW CONGRESS & HORNET RD	Property Class:	1 - Vacant Land
Owner Name/Address:	PRASHANTHI PROPERTIES, LLC	Land Value:	17,800
	112 STARBOARD WAY	Improvement Value:	0
	MOUNT LAUREL, NJ 08054	Exempt Value:	0
		Total Assessed Value:	17,800
		Additional Lots:	None
Special Taxing Districts:		Deductions:	

There is a Lien on this Property

Taxes Liens

Make a Payment View Tax Rates View Current Bill Project Interest							
Year	Due Date	Type	Billed	Balance	Interest	Total Due	Status
2021	02/01/2021	Tax	141.51	141.51	0.00	141.51	OPEN
2021	05/01/2021	Tax	141.51	141.51	0.00	141.51	OPEN
Total 2021			283.02	283.02	0.00	283.02	
2020	02/01/2020	Tax	136.99	0.00	0.00	0.00	PAID
2020	05/01/2020	Tax	136.98	0.00	0.00	0.00	PAID
2020	08/01/2020	Tax	160.90	0.00	0.00	0.00	PAID
2020	11/01/2020	Tax	131.17	0.00	0.00	0.00	PAID
Total 2020			566.04	0.00	0.00	0.00	
2019	02/01/2019	Tax	136.23	0.00	0.00	0.00	PAID
2019	05/01/2019	Tax	136.20	0.00	0.00	0.00	PAID
2019	08/01/2019	Tax	134.79	0.00	0.00	0.00	PAID
2019	11/01/2019	Tax	134.79	0.00	0.00	0.00	PAID
Total 2019			542.01	0.00	0.00	0.00	
Last Payment: 03/10/20							

[Return to Home](#)

Res to refund 141.51 from unapplied
cash due to LLC

PRASHANTHI PROPERTIES LLC

112 Starboard Way
Mount Laurel, NJ 08054

210

55-138/312

FEB. 9 2021

PAY
TO THE
ORDER OF

CITY OF CAUDEN TAXES

\$1721.18

ONE THOUSAND SEVEN HUNDRED & TWENTY DOLLARS ¹⁸

Security Features
are indicated
by the symbol

TD Bank - Operating Account



0210

1031201360

AV:dh
06-10-21

R-23

**RESOLUTION AUTHORIZING A REFUND TO ADAMS NJ INVESTORS
DUE TO A TAX COURT JUDGMENT**

WHEREAS, due to a Tax Court Judgment a refund of tax payments is due to Adams NJ Investors for various blocks/lots attached hereto as Exhibit "A"; and

WHEREAS, the Tax Collector is requesting authorization to allow a refund due to the Tax Court Judgment; now, therefore

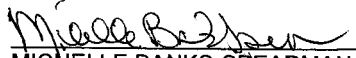
BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

<u>Refund To</u>	<u>Refund Amount</u>
Adams NJ Investors	\$909.48

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 12, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Adams NJ Investors

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund \$909.48 to Adams NJ Investors, LLC for block/lot, 883/11 (NE Adams & 28th St), block/lot, 883/12 (NS Adams 220 E 28th St), block/lot, 883/13 (NS Adams 260 E 28th St), block/lot, (RR SS Farragut 180 E 28th St), block/lot, 883/31 (NS Adams 180 E 28th St), block/lot, 883/4 (RR SS Farragut 260 E 28th St). Refund due to overpayment to the Tax Court Judgment. Please mail refund to 5400 Eadom St., Philadelphia, PA 19137.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

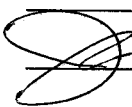
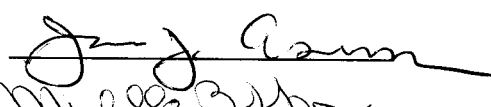
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$909.48



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	 (If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Tax Account Maintenance

Block: 883

Lot: 11

Qualifier:

Owner: ADAMS NJ INVESTORS, LLC

Prop Loc: NE ADAMS & 28TH ST

Account Id:

Tax Bill

PTR Form

Restricted Edit

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2021	2		198.75 *	-524.70	.00	-524.70		
2021	1		198.75 *	.00	.00	.00		
2021		Total	397.50	-524.70	.00	-524.70		
2020	4		-524.28 *	.00	.00	.00		
2020	3		488.11	.00	.00	.00		
2020	2		415.58	.00	.00	.00		

Other Delinquent Balances: .00 Interest Date: 04/06/21

Interest Date

Interest Detail

Other APR2 Threshold Amt: .00 Per Diem: .0000

Last Payment Date:

10/28/2020

TOTAL TAX BALANCE DUE

Principal: .00 Penalty: .00
 Misc. Charges: .00 Interest: .00 Total: .00

* Indicates Adjusted Billing in a Tax Quarter.

See to return Adams NJ Investors, LLC \$909.16 in over payments due
 to tax court judgment. Philadelphia PA 19139

+ Add

Edit

X Close

Delete

Previous

Next

Detail

Letter

Help

Block: 883

Lot: 12

Qualifier:

Owner:

Prop Loc: NS ADAMS 220 E 28TH ST

Account Id: 00017597

Tax Bill

PTR Form

Restricted Edit

General

Assessed Value

Additional

Billing

Deductions

Balance

All Charges

Add/Omit

Notes

Year

Qtr

Type

Billed

Principal Balance

Interest

Total Balance

2021

2

119.25

*

-111.30

.00

-111.30

2021

1

119.25

*

.00

.00

2021

Total

238.50

-111.30

.00

-111.30

2020

4

-158.21

*

.00

.00

2020

3

235.02

.00

.00

2020

2

200.00

.00

.00

Other Delinquent Balances:

.00

Interest Date: 04/06/21

Interest Date

Interest Detail

Other APR2 Threshold Amt:

.00

Per Diem:

.00000

Last Payment Date:

10/28/2020

TOTAL TAX BALANCE DUE

Principal:

.00

Penalty:

.00

Misc. Charges:

.00

Interest:

.00

Total:

.00

* Indicates Adjusted Billing in a Tax Quarter.

Tax Account Maintenance

+ Add

Edit

X Close

Delete

Previous

Next

Detail

Letter

Help

Block: 883

Lot: 13

Qualifier:

Owner: ADAMS NJ INVESTORS, LLC

Prop Loc: NS ADAMS 260 E 28TH ST

Account Id: 00017598

Tax Bill

PTR Form

Restricted Edit

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2021	2		119.25 *	-111.30	.00	-111.30		
2021	1		119.25 *	.00	.00	.00		
2021		Total	238.50	-111.30	.00	-111.30		
2020	4		-158.21 *	.00	.00	.00		
2020	3		235.02	.00	.00	.00		
2020	2		200.00	.00	.00	.00		

Other Delinquent Balances:

.00

Interest Date: 04/06/21

Interest Date

Interest Detail

Other APR2 Threshold Amt:

.00

Per Diem:

.0000

Last Payment Date:

10/28/2020

TOTAL TAX BALANCE DUE

Principal:	.00	Penalty:	.00
Misc. Charges:	.00	Interest:	.00
Total:		.00	

* Indicates Adjusted Billing in a Tax Quarter.

Tax Account Maintenance

Block: 883

Lot: 2

Qualifier:

Owner:

Prop Loc: RR SS FARRACUT 180 E 28TH

Account Id: 00017592

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2021	2		15.90 *	-31.80	.00	-31.80		
2021	1		15.90 *	.00	.00	.00		
2021		Total	31.80	-31.80	.00	-31.80		
2020	4		-34.12 *	.00	.00	.00		
2020	3		36.16	.00	.00	.00		
2020	2		30.77	.00	.00	.00		

Other Delinquent Balances: .00 Interest Date: 04/06/21

Other APR2 Threshold Amt: .00 Per Diem: .0000

Last Payment Date: 10/28/2020

TOTAL TAX BALANCE DUE

Principal: .00 Penalty: .00

Misc. Charges: .00 Interest: .00 Total: .00

* Indicates Adjusted Billing in a Tax Quarter.

Tax Account Maintenance

Block: 883

Lot: 31

Qualifier:

Owner:

Prop Loc: NS ADAMS 180 E 28TH ST

Account Id: 00017599

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2021	2		119.25 *	-111.30	.00	-111.30		
2021	1		119.25 *	.00	.00	.00		
2021		Total	238.50	-111.30	.00	-111.30		
2020	4		-158.21 *	.00	.00	.00		
2020	3		235.02	.00	.00	.00		
2020	2		200.00	.00	.00	.00		

Other Delinquent Balances: .00 Interest Date: 04/06/21

Other APR2 Threshold Amt: .00 Per Diem: .0000

Last Payment Date:

10/28/2020

TOTAL TAX BALANCE DUE

Principal: .00 Penalty: .00

Misc. Charges: .00 Interest: .00 Total: .00

* Indicates Adjusted Billing in a Tax Quarter.

+ Add

Edit

X Close

Delete

Previous

Next

Detail

Letter

Help

Block: 883

Lot: 4

Qualifier:

Owner: ADAMS NJ INVESTORS, LLC

Prop Loc:

...

...

Account Id: 00017594

...

Tax Bill

PTR Form

Restricted Edit

General

Assessed Value

Additional

Billing

Deductions

Balance

All Charges

Add/Omit

Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	2		31.80 *	-19.08	.00	-19.08
2021	1		31.80 *	.00	.00	.00
2021		Total	63.60	-19.08	.00	-19.08
2020	4		-34.04 *	.00	.00	.00
2020	3		59.66	.00	.00	.00
2020	2		50.78	.00	.00	.00

Other Delinquent Balances:

.00

Interest Date: 04/06/21

Interest Date

Interest Detail

Other APR2 Threshold Amt:

.00

Per Diem:

.0000

Last Payment Date:

10/28/2020

...

TOTAL TAX BALANCE DUE

Principal:

.00

Penalty:

.00

Misc. Charges:

.00

Interest:

.00

Total:

.00

* Indicates Adjusted Billing in a Tax Quarter.

TAX COURT OF NEW JERSEY
COUNTY: Camden
DOCKET NO. 010475-2020

ADAMS NJ INVESTORS LLC

Plaintiff(s),

v

CAMDEN CITY

Defendant(s).

:

CIVIL ACTION
JUDGMENT

:

:

The parties having agreed upon a settlement, the assessment shall be as set forth below:

Block: 883
Lot: 1
Street Address: SE Farragut & 28th Street
Year: 2020

TAX COURT JUDGMENT

Land:	\$40,000.00
Improvements:	\$ 00.00
Total:	\$40,000.00

Block: 884
Lot: 1
Street Address: NE Farragut & 28th Street
Year: 2020

TAX COURT JUDGMENT

Land:	\$120,000.00
Improvements:	\$490,000.00
Total:	\$610,000.00

Block: 889
Lot: 1
Street Address: 2900 Farragut Avenue
Year: 2020

TAX COURT JUDGMENT

Land:	\$3,000.00
Improvements:	\$ 00.00
Total:	\$3,000.00

Block: 899
Lot: 1
Street Address: 2802 Buren Avenue
Year: 2020

TAX COURT JUDGMENT

Land:	\$28,000.00
Improvements:	\$ 00.00
Total:	\$28,000.00

Block: 899
Lot: 1
Unit: T01
Street Address: 2802 Buren Avenue
Year: 2020

TAX COURT JUDGMENT

Land: 00.00
Improvements: \$130,000.00
Total: \$130,000.00

Block: 883
Lot: 11
Street Address: NE Adams & 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$25,000.00
Improvements: \$ 00.00
Total: \$25,000.00

Block: 885
Lot: 11
Street Address: NS Farragut 160 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$65,000.00
Improvements: \$ 00.00
Total: \$65,000.00

Block: 883
Lot: 12
Street Address: NS Adams 220 E 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$15,000.00
Improvements: \$ 00.00
Total: \$15,000.00

Block: 883
Lot: 13
Street Address: NS Adams 260 E 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$15,000.00
Improvements: \$ 00.00
Total: \$15,000.00

Block: 882
Lot: 19
Street Address: 2812 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$20,000.00
Improvements: \$ 00.00
Total: \$20,000.00

Block: 883
Lot: 2
Street Address: RR SS Farragut & 180 E 28th
Year: 2020

TAX COURT JUDGMENT

Land: \$2,000.00
Improvements: \$ 00.00
Total: \$2,000.00

Block: 884
Lot: 2
Street Address: NS Farragut 220 E 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$15,000.00
Improvements: \$ 00.00
Total: \$15,000.00

Block: 882
Lot: 20
Street Address: 2822 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$ 36,000.00
Improvements: \$ 85,000.00
Total: \$121,000.00

Block: 882
Lot: 21
Street Address: 2834 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$20,000.00
Improvements: \$ 00.00
Total: \$20,000.00

Block: 885
Lot: 21
Street Address: NS Farragut 200 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$70,000.00
Improvements: \$ 00.00
Total: \$70,000.00

Block: 882
Lot: 23
Street Address: 2827 Buren Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$ 60,000.00
Improvements: \$100,000.00
Total: \$160,000.00

Block: 882
Lot: 26
Street Address: NE Buren & 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 889
Lot: 27
Street Address: SS Farragut 160 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$6,000.00
Improvements: \$ 00.00
Total: \$6,000.00

Block: 882
Lot: 28
Street Address: 2810 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 889
Lot: 28
Street Address: SS Farragut 200 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land:	\$6,000.00
Improvements:	\$ 00.00
Total:	\$6,000.00

Block: 882
Lot: 29
Street Address: SS Adams 80 W 29th Street
Year: 2020

TAX COURT JUDGMENT

Land:	\$20,000.00
Improvements:	\$ 00.00
Total:	\$20,000.00

Block: 889
Lot: 29
Street Address: 2904 Farragut Avenue
Year: 2020

TAX COURT JUDGMENT

Land:	\$6,000.00
Improvements:	\$ 00.00
Total:	\$6,000.00

Block: 883
Lot: 3
Street Address: RR SS Farragut 220 E 28th
Year: 2020

TAX COURT JUDGMENT

Land:	\$3,000.00
Improvements:	\$ 00.00
Total:	\$3,000.00

Block: 884
Lot: 3
Street Address: NW Farragut & 29th Street
Year: 2020

TAX COURT JUDGMENT

Land:	\$215,000.00
Improvements:	\$ 00.00
Total:	\$215,000.00

Block: 889
Lot: 3
Street Address: SS Farragut 100 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,000.00
Improvements: \$ 00.00
Total: \$3,000.00

Block: 882
Lot: 30
Street Address: SS Adams 180 E 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 889
Lot: 30
Street Address: SS Farragut 60 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$6,000.00
Improvements: \$ 00.00
Total: \$6,000.00

Block: 883
Lot: 31
Street Address: NS Adams 180 E 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$15,000.00
Improvements: \$ 00.00
Total: \$15,000.00

Block: 889
Lot: 31
Street Address: 2901-2903 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 882
Lot: 32
Street Address: 2808 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 882
Lot: 34
Street Address: 2840 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 889
Lot: 34
Street Address: NS Adams 40 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$20,000.00
Improvements: \$ 00.00
Total: \$20,000.00

Block: 882
Lot: 39
Street Address: SS Adams 160 E. 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 883
Lot: 4
Street Address: RR SS Farragut 260 E 28th
Year: 2020

TAX COURT JUDGMENT

Land: \$4,000.00
Improvements: \$ 00.00
Total: \$4,000.00

Block: 885
Lot: 4
Street Address: NE Farragut & 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$120,000.00
Improvements: \$ 90,000.00
Total: \$210,000.00

Block: 889
Lot: 4
Street Address: SS Farragut 120 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,000.00
Improvements: \$ 00.00
Total: \$3,000.00

Block: 882
Lot: 44
Street Address: 2830 Adams Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$20,000.00
Improvements: \$ 00.00
Total: \$20,000.00

Block: 889
Lot: 47
Street Address: NS Adams 20 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,800.00
Improvements: \$ 00.00
Total: \$3,800.00

Block: 882
Lot: 49
Street Address: NS Buren 20 E 28th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$20,000.00
Improvements: \$ 00.00
Total: \$20,000.00

Block: 883
Lot: 5
Street Address: SW Farragut Avenue & 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$75,000.00
Improvements: \$ 00.00
Total: \$75,000.00

Block: 889
Lot: 5
Street Address: SS Farragut 140 E 29th Street
Year: 2020

TAX COURT JUDGMENT

Land: \$3,000.00
Improvements: \$ 00.00
Total: \$3,000.00

Block: 899
Lot: 6
Street Address: 2808-2832 Buren Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$ 50,000.00
Improvements: \$159,600.00
Total: \$209,600.00

Block: 880
Lot: 85
Street Address: SW 28th & Buren Avenue
Year: 2020

TAX COURT JUDGMENT

Land: \$36,000.00
Improvements: \$ 00.00
Total: \$36,000.00

/s/ Cheryl A. Ryan, Clerk/Administrator
Tax Court of New Jersey

Entered: 1/6/2021

Attorney for Plaintiff: Jeffrey D Gordon Esq
Attorney for Defendant: Elissa R Redmer Esq
User id: eCourts

AV:dh
06-10-21

R-24

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO MONICA JOHNSON THE HOMEOWNER**

WHEREAS, Monica Johnson, the property owner of NS Sylvan 285 E 9th Street, Block/Lot-610/37 has a municipal lien without an installment agreement with the City; and

WHEREAS, the owner may not make a partial payment and it is necessary to refund \$58.03 to Monica Johnson the payment which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Monica Johnson in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Monica Johnson

Refund amount: \$58.03 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: May 5, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund to the homeowner, Ms. Johnson in the amount of \$58.03 for block/lot, 610/37 (NS Sylvan 285 E 9th St) due to property having a Municipal Lien.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

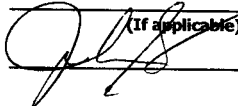
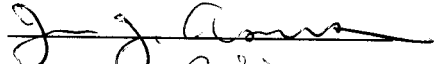
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$58.03



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	 (If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	
	(Name) Please Print	(Extension #)
Prepared By: _____	Michelle Hill 	7003
Contact Person: _____	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MONICA L JOHNSON
969 SYLVAN ST
CAMDEN, NJ 08104

139
55-136/312
180

May 3, 2021
Date

Pay to the
Order of

City of Camden
Five Hundred Forty Six 16/100
\$ 546.16
Dollars



America's Most Convenient Bank®

610 36 11150 = 488.13
For 610 57 11149 = 58.03 (2nd quarter)
1546.16

Monica L Johnson

⑆031201360⑆

0139

CITY OF CAMDEN

2021-2

CAMDEN
TAX COLLECTOR'S STUB - DETACH AND RETURN WITH PAYMENT
2021 2ND QUARTER TAX DUE MAY 1, 2021

BLOCK NUMBER 610	LOT NUMBER 37	QUALIFICATION	BANK CODE 00660
TAX ACCOUNT NUMBER 00011149	TAX BILL NUMBER	TAX AMOUNT BILLED 58.03	DUE MAY 1, 2021
			ADJUSTMENT
			INTEREST
			CASH
			CHECK
			TOTAL

046
ML
JOHNSON, SANDRA L
NS SYLVAN 285 E 9TH ST



THIS IS NOT A BILL - FOR ADVICE ONLY

Res to refund from unapplied cash
due to municipal lien

AV:dh
06-10-21

R-25

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO FOUNDATION TITLE, LLC**

WHEREAS, Foundation Title, LLC paid the 2020 4th quarter real estate taxes, in the amount of \$439.19, on 580 Raritan Street, Block 1253 Lot 72 ("Property"); and

WHEREAS, Property Owner's mortgage company also paid the 4th quarter real estate taxes for the Property; and

WHEREAS, the Title company's payment and the mortgage company's payment have resulted in an overpayment of \$439.19; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Foundation Title, LLC, in the amount listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

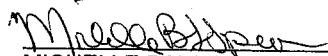
Refund to: Foundation Title, LLC

Refund amount: \$439.19

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: May 4, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund in the amount of \$439.19 to Foundation Title, LLC. Block/Lot 1253/72 (580 Raritan St) due to payment being applied in error.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

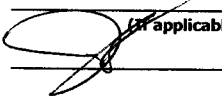
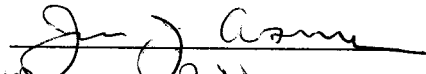
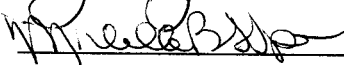
APPROPRIATION ACCOUNT(S): (If applicable)

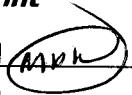
AMOUNT: \$439.19

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	 (If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5.13.21	
Received by City Attorney:	5/20/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

May 4, 2021
11:33 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1253. 72.
Owner Name: DOUGLAS, EDWARD L JR

Tax Year: 2020 to 2021
Property Location: 580 RARITAN ST

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	458.69	458.67	538.73	439.19	1,895.28
Payments:	458.69	458.67	538.73	439.19	1,895.28
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original Billed						1,895.28		1,895.28
02/04/20	1	Payment	001	WELLSFARGO	CK	131628	470 WELLSFAR	458.69	0.00	1,436.59
		electronic file								
04/22/20	2	Payment	001	WELLSFARGO	CK	132258	192 WELLSFAR	458.67	0.00	977.92
		ELECTRONIC FILE								
08/06/20	3	Payment	001	WELLSFARGO	CK	132850	281 WELLSFAR	538.73	0.00	439.19
		ELECTRONIC FILE								
10/21/20	4	Payment	001	WELLSFARGO	CK	133323	267 WELLSFAR	439.19	0.00	0.00
		Electronic file								

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	473.82	473.82	0.00	0.00	947.64
Payments:	34.63	0.00	0.00	0.00	34.63
Balance:	439.19	473.82	0.00	0.00	913.01

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
		Description								
		Original Billed						947.64		947.64
10/22/20	1	Payment	001	310251	CK	133324	132 MDR1	439.19	0.00	508.45
		FOUNDATION TITLE LLC								
10/22/20	1	Reversal	001	310251	CK	134381	1 NH	439.19	0.00	947.64
		FOUNDATION TITLE LLC								
02/05/21	1	Payment	001	CORELOGIC	CK	133908	3152 CORELOGI	34.63	0.00	913.01
		Electronic File								

Total Principal Balance for Tax Years in Range: 913.01

Miscellaneous Payments for Date Range 01/01/20 to 12/31/21:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
	Description								
06/05/20	Payment	002	4228144	CK	132560	153 CML	0.00	40.00	40.00
	TAX SALE COST								
09/22/20	Payment	0EG	26906727587	CK	133199	91 MDR	200.00	0.00	200.00
	EG 2020-0102								
10/22/20	Payment	046	310251	CK	134381	2 NH	439.19	0.00	439.19
	FOUNDATION TITLE LLC								

679.19

Res to refund Foundation Title LLC 439.19
from unapplied cash due to payment applied
in error

Foundation Title, LLC - Woodbury
57 Euclid Street
Woodbury, NJ 08096

TD - Foundation Title - Settlement / Trust
TD Bank, N.A.
55-136/312

310251

October 19, 2020

\$439.19

PAY Four Hundred Thirty Nine and 19/100 Dollars

TO THE City of Camden
ORDER P.O. Box 95120
OF Camden, NJ 08101

MEMO 213-155182, 580 Raritan Street, Camden, NJ 08105

Russell

310251#

544285

THIS SECURITY PASSBOOK IS VALID ONLY WHEN USED WITH THE CHECKS AND DEPOSITS IT CONTAINS. IT IS NOT VALID FOR ANY OTHER PURPOSES.

20201026900153910001500098 WILMINGTON

ENDORSE HERE

CAMDEN CITY

FOR DEPOSIT ONLY

ACCOUNT: 400903487

CHECK HERE AFTER FUND TO BANK

MOBILE OR REMOTE DEPOSIT 10/22/20

DO NOT WRITE IN STAMP OR SIGN BELOW THIS LINE

RESERVED FOR FUTURE USE

Page No: 1

Tax Year: 2020 to 2021
Property Location: 580 RARITAN ST

Date	Type	Description	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
06/05/20	Payment	TAX SALE COST	002	4228144	CK	132560	153 CML	0.00	40.00	40.00
09/22/20	Payment	EG 2020-0102	OEG	26906727587	CK	133199	91 MDR	200.00	0.00	200.00
										240.00

File No./Escrow No.: 213-155182
Officer/Escrow Officer:Foundation Title, LLC - Woodbury
57 Euclid Street
Woodbury, NJ 08096
(856) 853-0083Property Address: 580 RARITAN STREET
CAMDEN, NJ 08105 (CAMDEN)Borrower: EDWARD L. DOUGLAS JR.
307 Flynn Avenue
Moorestown, NJ 08057Seller: ELIZABETH NEGRON
631 N. 35th Street
Camden, NJ 08105

Settlement Date: 10/16/2020

Seller		Description	Borrower	
Debit	Credit		Debit	Credit
		Deposits, Credits, Debits		
		Lender Credit from Cardinal Financial Company, LP ISAOA ATIMA		\$28.28
		EMD		\$2,000.00
	\$95,000.00	Sale Price of Property	\$95,000.00	
		Prorations		
	\$45.82	CCMUA Buyer to Seller 10/16/2020 to 1/1/2021 @ \$54.75/Quarter	\$45.82	
	\$398.73	City/Town Taxes 10/16/2020 through 12/31/2020 @ \$1,895.28/Year	\$398.73	
		Payoffs		
\$49,889.23		Payoff of First Mortgage Loan		
		Principal: \$49,889.23		
		Commissions		
\$3,099.00		Real Estate Commission to Weichert Realtors		
\$2,800.00		Real Estate Commission to Home & Heart Realty		
		New Loans		
		Loan Amount		\$76,000.00
		Appraisal Fee to Cardinal Financial Company, LP ISAOA ATIMA		
		Credit Report to Cardinal Financial Company, LP ISAOA ATIMA	\$19.31	
		Application Fee to Cardinal Financial Company, LP ISAOA ATIMA	\$1,495.00	
		Flood Insurance Premium to (NA) Allstate New Jersey Insurance Company		
		Flood Insurance Reserve to Cardinal Financial Company, LP ISAOA ATIMA	\$410.76	
		Prepaid Interest (per day from to)	\$100.00	
		Homeowner's Insurance Premium (12 mo.) to Allstate	\$675.95	
		Homeowner's Insurance \$56.33 per month for 3 mo.	\$168.99	
		Property Taxes \$146.57 per month for 2 mo.	\$293.14	
		Aggregate Adjustment	-\$193.30	
		Title Charges		
		Title - Lender's Title Insurance to Foundation Title, LLC - Woodbury	\$399.00	
		Title - Owner's Title Insurance (optional) to Foundation Title, LLC - Woodbury	\$125.00	
		Title - ALTA 8.1 Environmental Protection Lien Endorsement(s) to Foundation Title, LLC - Woodbury	\$25.00	
		Title - ALTA 9.10 Residential - Restrictions, Encroachments, Minerals, Current Violation Endorsement(s) to Foundation Title, LLC - Woodbury	\$25.00	
		Title - Survey Endorsement Simultaneous LOAN Endorsement(s) to Foundation Title, LLC - Woodbury		
		Title - Survey Endorsement OWNER Endorsement(s) to Foundation Title, LLC - Woodbury	\$25.00	
\$250.00		Title - Settlement or closing fee to Foundation Title, LLC - Woodbury	\$250.00	
		Title - Abstract or title search to Foundation Title, LLC - Woodbury	\$142.00	
		Title - Examination to Foundation Title, LLC - Woodbury	\$100.00	
		Title - Express delivery service fees to Foundation Title, LLC - Woodbury	\$11.83	
		Title - Closing Protection Letter to Foundation Title, LLC - Woodbury (Remittance Transfer - FOUNDATION: \$75.00)	\$75.00	
		Title - Notice of Settlement Filing Fee to Foundation Title, LLC - Woodbury	\$43.60	
		Title - Handling Fee to Foundation Title, LLC - Woodbury	\$10.00	

		Title - Internet Package Download to Foundation Title, LLC - Woodbury	\$50.00	
		Title - Taxes Assessments and Utilities (Priority) to Foundation Title, LLC - Woodbury	\$43.00	
		Title - Transaction Management Platform to Foundation Title, LLC - Woodbury	\$25.00	
		Title - Upper Court Search (Charles Jones) to Foundation Title, LLC - Woodbury	\$24.00	
		Title - Priority Patriot Name Search to Foundation Title, LLC - Woodbury	\$6.00	
		Title - Incoming Wire to Foundation Title, LLC - Woodbury	\$15.00	
		Title - Notary/Acknowledgment to Foundation Title, LLC - Woodbury	\$25.00	
		Title - Mileage to Foundation Title, LLC - Woodbury	\$10.01	
		Government Recording and Transfer Charges		
		Recording fees: Deed \$103.00	\$103.00	
		Mortgage \$153.00	\$153.00	
\$360.00		State Deed Tax/Stamp to Hold for Recording - TD Bank - wire		
		Additional Settlement Charges		
		with Guarantees (estimated) to City of Camden		
\$25.00		Wire Fee - Seller \$25 each wire to Foundation Title, LLC - Woodbury		
\$25.00		Overnight/Wire fee for payoff to Foundation Title, LLC - Woodbury		
\$100.00		Deed Preparation Fee to Gregory X Voorhees LLC		
\$54.75		CCMUA (due within 30 days) to CCMUA		
\$500.00		Final Sewer Reading Escrow to Foundation Title Escrow Account		
\$75.00		Mortgage Release Processing Fee to Edward L. Douglas Jr.		
\$15.00		Notary Fee to Foundation Title, LLC - Woodbury		
Seller			Borrower	
Debit	Credit		Debit	Credit
\$57,652.17	\$95,444.55	Subtotals	\$100,099.84	\$78,028.28
		Due From Borrower		\$22,071.56
\$37,792.38		Due To Seller		
\$95,444.55	\$95,444.55	Totals	\$100,099.84	\$100,099.84

AV:dh
06-10-21

R-26

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
(CODE 46) TO GENARO ESTEVEZ**

WHEREAS, Genaro Estevez made a duplicate payment of taxes that his mortgage company already paid on the property located at 25 Terrace Avenue, Block/Lot-1061/11; and

WHEREAS, it is necessary to refund Genaro Estevez the overpayment; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Genaro Estevez in the amount listed below from unapplied cash (Code 46); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

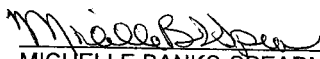
Refund to: Genaro Estevez
25 Terrace Avenue
Camden, NJ 08105

Refund amount: \$554.12 Unapplied Cash (Code 46)

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund of \$554.12 to property owner, Genaro Estevez for block/lot, 1061/11 (25 Terrace Ave). Owner made a duplicate payment that his mortgage company had already paid.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$554.12



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable) _____
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5.13.21	_____
Received by City Attorney:	5/20/21	_____

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

4/30/21

To Whom It May Concern:

On January 19, 2021 I paid \$ 554.12 for my first quarter taxes. But my mortgage company also paid it. I would like a refund for my payment. My mortgage company said that they would not refund me and sent me to the tax office.

My address is 25 Terrace Ave
Camden, NJ 08105
Block 1061 Lot 11

April 30, 2021
11:23 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1061. 11.
Owner Name: ESTEVEZ, ANGELA M & GENARO A

Tax Year: 2021 to 2021
Property Location: 25 TERRACE AVE

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	554.12	554.11	0.00	0.00	1,108.23
Payments:	1,108.24	0.00	0.00	0.00	1,108.24
Balance Adjust:	554.12	554.12-	0.00	0.00	0.00
Balance:	0.00	0.01-	0.00	0.00	0.01-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
Description										
Original Billed								1,108.23		1,108.23
01/19/21	1	Payment	001		CS	133824	36 CM02	554.12	0.00	554.11
po										
02/05/21	1	Payment	001	CORELOGIC	CK	133908	2374 CORELOGI	554.12	0.00	0.01-
Electronic File										
04/06/21	1	Adjustment	040			134238	754 NH	554.12	0.00	554.11
04/06/21	2	Adjustment	040			134238	755 NH	554.11-	0.00	0.00
04/06/21	2	Adjustment	040			134238	756 NH	0.01-	0.00	0.01-

Total Principal Balance for Tax Years in Range: 0.01-

Tax Account Maintenance

Notes Exist

Block: 1061

Lot: 11

Qualifier:

Owner: ESTEVEZ, ANGELA M & GENARO A

Prop Loc: 25 TERRACE AVE

Account Id:

Tax Bill

PIR Form

Restricted Edit

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2021	2		554.11		- .01	.00	- .01	
2021	1		554.12		.00	.00	.00	
2021		Total	1,108.23		- .01	.00	- .01	
2020	4		513.61		.00	.00	.00	
2020	3		630.02		.00	.00	.00	
2020	2		536.41		.00	.00	.00	

Other Delinquent Balances:

.00 Interest Date: 04/30/21

Interest Date

Interest Detail

Other APR2 Threshold Amt:

.00 Per Diem:

.0000

Last Payment Date:

02/05/2021

TOTAL TAX BALANCE DUE

Principal:

- .01

Penalty:

.00

Misc. Charges:

.00

Interest:

.00

Total:

- .01

* Indicates Adjusted Billing in a Tax Quarter.

AV:dh
06-10-21

R-27

**RESOLUTION AUTHORIZING THE REFUNDING OF A DUPLICATE TAX PAYMENT
FOR 307 MARKET STREET, BLOCK/LOT-75/35**

WHEREAS, Market Fair Urban Renewal Association, LP, the property owner made a duplicate Camden Business Improvement District ("CBID") tax payment for the property located at 307 Market Street, Block/Lot-75/35; and

WHEREAS, the Tax Collector has requested that City Council authorize her to refund the duplicate CBID tax payment in the amount of \$8,715.40 to Market Fair Urban Renewal Association, LP; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund of duplicate CBID tax payment as follows:

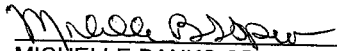
Refund to: Market Fair Urban Renewal Association, LP
 307 Market Street
 Camden, NJ 08101

Refund Amount: \$8,715.40

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Property Owner

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund \$8,715.40 to property owner for block/lot, 75/35 (307 Market St). Owner paid a duplicate CBID Fee.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$8,715.40

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	Jason J. Asuncion
Received by City Attorney:	5/20/21	Michelle Hill

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Tax Account Maintenance

+

 Add

✎

 Edit

✕

 Close

🗑

 Delete

⏮

 Previous

⏭

 Next

🔍

 Detail

✉

 Letter

?

 Help

Block:

Lot: 35

Qualifier:

Owner: MARKET FAIR URBAN RENEWAL ASSOC, LP

Prop Loc: 307 MARKET ST

Account Id: 00001362

CBID FEE DUE

Tax Bill

PIR Form

Restricted Edit

General		Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance			
2021	2		2,178.85	2,137.37	.00	2,137.37			
2021	1		2,178.85	.00	.00	.00			
2021		Total	4,357.70	2,137.37	.00	2,137.37			
2020	4		17,430.80	-8,715.40	.00	-8,715.40			
2020		Total	17,430.80	-8,715.40	.00	-8,715.40			
2011	4		.00	.00	.00	.00			

Other Delinquent Balances: .00

Interest Date: 03/25/21

Interest Detail

Other APR2 Threshold Amt: .00

Per Diem: .0000

Last Payment Date: 02/10/2021

Interest Date

TOTAL TAX BALANCE DUE

Principal: -8,715.40

Penalty: .00

Misc. Charges: .00

Interest: .00

Total: -8,715.40

* Indicates Adjusted Billing in a Tax Quarter.

Res to refund owner 8715.40 duplicate CBID Fee

Page No: 1

Tax Year: 2020 to 2020
Property Location: 307 MARKET ST

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	0.00	0.00	0.00	17,430.80	17,430.80
Payments:	0.00	0.00	0.00	17,430.80	17,430.80
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type Description	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
12/09/20	4	Original Billed						17,430.80		17,430.80
		Payment	001	5963	CK	133633	81 KAH	17,430.80	315.36	0.00
03/25/21	4	PO/CERTIFIED								
		Adjustment	S01			134180	1 NH	8,715.40-	0.00	8,715.40-
		DUPLICATE BILLING								
03/25/21	4	Adjustment	064			134181	1 NH	8,715.40	0.00	0.00
		REFUND OWNER								

Total Principal Balance for Tax Years in Range: 0.00

Miscellaneous Payments for Date Range 01/01/20 to 12/31/20:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
12/09/20	Description Payment TAX SALE COST	002	5963	CK	133633	82 KAH	0.00	100.00	100.00
									100.00

AV:dh
06-10-21

R-28

**RESOLUTION AUTHORIZING THE REFUNDING OF PAYMENT TO THE
LIEN HOLDER COOPER SQUARE ACQUISITION1 LLC**

WHEREAS, Tax Sale Certificate #20-01564 against 2945 Royden Street, Block 1136, Lot 54 was sold to Cooper Square Acquisition1 LLC at a Tax Sale; and

WHEREAS, the lien holder paid a duplicate board up charge during assignment and the lien must be refund; and

WHEREAS, the Tax Collector is seeking authorization to issue a refund to the lien holder on 2945 Royden Street, Block 1136, Lot 54; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel the municipal lien and refund the lien holder as follows:

2945 Royden Street, Block 1136, Lot 54

Refund to: Cooper Square Acquisition1 LLC

Refund Amount: \$813.93

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: March 9, 2021

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: February 4, 2021

FROM: Michelle D. Hill, Tax Collector *MDH*

Department Making Request: Department of Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Lien Holder

BRIEF DESCRIPTION: Resolution authorizing the refund of \$813.93 to Cooper Square Acquisition1 LLC, lien holder for block 1136 Lot 54 (2945 Royden St) Lien holder paid a duplicate board up charge during assignment.

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$813.93

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	<i>5/11/21</i>	<i>(If applicable)</i> <i>[Signature]</i>
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<i>5-13-21</i>	<i>[Signature]</i>
Received by City Attorney:	<i>5/20/21</i>	<i>[Signature]</i>

Prepared By: Michelle Hill x7003

Contact Person: Michelle Hill x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

10-A

September 9, 2020
11:31 AMCAMDEN CITY
Lien Redemption Work Sheet - Certificate: 20-01564

Page No: 1

Certificate: 20-01564
Prop Loc: 2945 ROYDEN STOwner: BENITO, ELVIRA M
Address: 917 ORLANDO ROAD
CHERRY HILL, NJ 08034-3920Type of Lien: Municipal
Interest Rate: 18.00Apr 2: N
Premium: 0.00

Block/Lot/Qual: 1136. 54.

Sale Date: 06/22/20

Redemption Calculation Date: 09/25/20

Include Current Charges: Y

ID 4013650012
4334.62

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	1,563.47	144.84	1,708.31
CCMUA	219.00	28.86	247.86
Boarding Up	748.25	50.22	798.47
Total:	2,530.72	223.92	2,754.64

Res to refund Cooper Square
Acquisition LLC
\$813.93 duplicate board
UP Charge paid.

Cost: 80.09
Total Certificate: 2,834.73
#Days: 93 Per Diem: 1.417365 Int on Cert: 131.81
Total: 2,966.54

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2020	3	08/01/20	462.80	18.00	0.231400	54	12.50	475.30
CCMUA	2020	3	08/15/20	54.75	18.00	0.027375	40	1.10	55.85
Total:				517.55				13.60	531.15

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	1,708.31	79.44	1,787.75
Subseq Tax	462.80	12.50	475.30
Total Tax	2,171.11	91.94	2,263.05
Certificate CCMUA	247.86	11.53	259.39
Subseq CCMUA	54.75	1.10	55.85
Total CCMUA	302.61	12.63	315.24
Certificate Boarding Up	798.47	37.13	835.60
Total Boarding Up	798.47	37.13	835.60
Certificate Cost	80.09	3.71	83.80

LIEN REDEMPTION:

Principal: 3,352.28
Interest: 145.41
Recording Fees: 11.00
SEARCH FEE: 12.00

September 9, 2020
11:31 AM

CAMDEN CITY
Lien Redemption Work Sheet - Certificate: 20-01564

Page No: 2

TOTAL REDEMPTION: 3,520.69

Total Per Diem: 1.676140

(Note: Current Charges must be met on Municipal Liens.)

September 9, 2020
11:31 AM

CAMDEN CITY
Lien Redemption Work Sheet - Certificate: 20-01564

Page No: 3

Balance Type	Year	Prd	Date	Prin/Penalty	Interest	Total
CURRENT CHARGES:						
Sp Charges	2019	3	08/20/19	748.25	65.68	813.93
TOTAL SP CHARGES				748.25	65.68	813.93
TOTAL CURRENT CHARGES				748.25	65.68	813.93

LIEN REDEMPTION + CURRENT CHARGES:

Principal	4,100.53
Interest	211.09
Recording Fees	11.00
Other Charges	12.00
TOTAL DUE	4,334.62

BLG: 1136.
S4.
COOPER SQUARE AC LLC
Date: 09/25/20 04:19 PM KAH
Amt: 3508.69 CK#:9621301131
Ref Num: 133218 Seq: 22 to 28

Date: 09/25/20 04:19 PM KAH
Amt: 12.00 CK#:9621301131
Ref Num: 133218 Seq: 29 to 29

AV:dh
06-10-21

R-29

**RESOLUTION AUTHORIZING THE REFUNDING OF SUBSEQUENT
TAX PAYMENTS TO PROCAP7, LLC (LIEN HOLDER)**

WHEREAS, ProCap7, LLC, who is the Lien Holder for Certificate #18-02231 paid the subsequent taxes on 1059 Haddon Avenue (Block 1306, Lot 68); and

WHEREAS, the lienholder, ProCap7, LLC redeemed their own Certificate in error;
and

WHEREAS, it is necessary to refund ProCap7, LLC the monies which they paid in subsequent taxes with lawful interest; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to reopen said subsequent charges and refund the amount listed below to ProCap7, LLC:

Certificate #18-02231 1059 Haddon Avenue, Block/Lot-1306/68

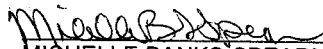
Refund To: ProCap7, LLC
2500 McClellan Avenue, Suite 200
Pennsauken, NJ 08109

Refund: \$4,078.13

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund to ProCap7, LLC, lienholder, in the amount of \$4,078.13 for Block/Lot 1306/68 (1059 Haddon Ave). Lienholder redeemed their own lien in error.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

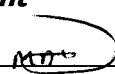
AMOUNT: \$4,078.13

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	J. Asuncion
Received by City Attorney:	Spada	Michael B. Spada

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

April 5, 2021
12:35 PM

CAMDEN CITY
Lien Detail Inquiry

Page No: 1

Certificate Number: 18-02231 Type: Outside Sale Date: 06/18/18
Block/Lot/Qual: 1306. 68.
Starting Date: 0 Ending Date: 04/05/21 Total Certificate: 482.80
* Indicates Outside Buyer Payment

Trans Date	Balance Type	Trans Type	Year	Prd Code	Description	Principal	Interest	Balance
		Batch Id	User	Update Id				
10/04/18	Tax	Adjustment	2018	3 074	Pro Cap 7, LLC	407.89	0.00	890.69
		MDR1	KAH					
12/07/18	Tax	Adjustment	2018	4 074	pro cap 7 llc	402.36	0.00	1,293.05
		SR1	KAH					
03/25/19	Tax	Adjustment	2019	1 074	PRO CAP	404.18	0.00	1,697.23
		TDJ	KAH					
06/17/19	Tax	Adjustment	2019	2 074	tax sale pc7	417.40	0.00	2,114.63
		DN	DN					
11/21/19	Tax	Adjustment	2019	3 074	pro Cap 7	410.62	0.00	2,525.25
		CML2	KAH					
11/21/19	Tax	Adjustment	2019	4 074	pro Cap 7	393.10	0.00	2,918.35
		CML2	KAH					
03/25/21	Cost	Payment	2018	1 021	pro cap 7 llc	90.00	46.67	2,828.35
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2018	1 021	pro cap 7 llc	392.80	1,025.11	2,435.55
		CAP	KAH		CK: 039651			
03/25/21	Fees	Payment	2018	1 032	pro cap 7 llc	65.00	0.00	2,435.55
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2018	3 021	pro cap 7 llc	407.89	0.00	2,027.66
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2018	4 021	pro cap 7 llc	402.36	0.00	1,625.30
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2019	1 021	pro cap 7 llc	404.18	0.00	1,221.12
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2019	2 021	pro cap 7 llc	417.40	0.00	803.72
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2019	3 021	pro cap 7 llc	410.62	0.00	393.10
		CAP	KAH		CK: 039651			
03/25/21	Tax	Payment	2019	4 021	pro cap 7 llc	393.10	0.00	0.00
		CAP	KAH		CK: 039651			

Res to refund pro cap 7 llc \$4,078.13 from unapplied
cash due to 2500 McClellan Ave, Suite 200
Pennsauken, NJ 08109
redeeming their own lien in error.

CAMDEN CITY
Tax Account Detail Inquiry

BLQ: 1306. 68.
Owner Name: BRUCE, MICHAEL

Tax Year: 2021 to 2021
Property Location: 1059 HADDON AVE

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin	Balance
		Description									
		Original Billed						817.26			817.26
03/03/21	1	Adjustment	061			134068	4229 NH	408.63-	0.00		408.63

Miscellaneous Payments for Date Range 01/01/21 to 12/31/21:

Date	Type Description	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
03/25/21	Payment 18-02231	0C3	039651	CK	134179	44 CAP	23.00	0.00	23.00
									23.00

AV:dh
06-10-21

R-30

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT TO
DUJUAN FAVORS DUE TO 100% DISABLED VETERAN**

WHEREAS, a refund of overpayment is due for 498 N. 35th Street, Block/Lot-1002/15 due to homeowner being a 100% disabled veteran effective December 3, 2020; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to the Dujan Favors in the amount of \$183.68 for overpayment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Dujan Favors
 498 N. 35th Street
 Camden, NJ 08105

Refund amount: \$183.68

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

AV:dh
06-10-21

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT TO
DUJUAN FAVORS DUE TO 100% DISABLED VETERAN**

WHEREAS, a refund of overpayment is due for 498 N. 35th Street, Block/Lot-1002/15 due to homeowner being a 100% disabled veteran effective December 3, 2020; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to the Dejuan Favors in the amount of \$183.68 for overpayment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Dejuan Favors
498 N. 35th Street
Camden, NJ 08105

Refund amount: \$183.68

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund homeowner.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund of \$183.68 Dujan Favors due overpayment. Homeowner is tax exempt as of December 3, 2020 for block/lot 1002/15 (498 No 35th St).

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

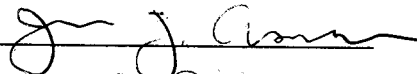
APPROPRIATION ACCOUNT(S): (If applicable)

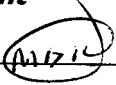
AMOUNT: \$183.68



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	 (if applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



CITY OF CAMDEN
BUREAU OF ASSESSMENTS
520 Market Street, Room 329
P.O. Box 95120
Camden, New Jersey 08101-5120
PHONE (856) 757-7017 FAX (856) 968-4721

Terri Paglione, CTA
Tax Assessor

Francisco "Frank" Moran
Mayor

December 21, 2020

Mr. DuJuan T. Favors
498 North 35th Street
Camden, NJ 08105

Re: Tax Exemption - 100% Disabled Veteran Exemption
Block 1002, Lot 15
Location: 498 North 35th Street

Dear Mr. Favors:

I am pleased to advise you that your application has been approved for a Tax Exemption since you qualify as a 100% Permanently and Totally Disabled Veteran. The effective date of the tax exemption is December 3, 2020. The collector will make the necessary adjustments to your tax bill for the current year.

This property tax exemption will continue as long as you meet the requirements set forth in *N.J.S.A. 54:4-3.30*. The tax assessor's office should be notified of any change in status that will affect the continued entitlement to this exemption. Failure to notify the assessor's office will require the repayment of any taxes owed during the time of ineligibility.

Please note that this tax exemption does not automatically transfer if you sell your existing property with the approved veteran exemption and purchase another home in the City of Camden. The veteran is required to file a new application in order to receive the tax exemption on the new residence.

If you have any questions, please call this office at (856) 757-7017.

Sincerely,

Terri Paglione, CTA
Tax Assessor

cc: Michelle Hill, CTC

Tax Account Maintenance									
 Add Edit Close Delete Previous Next Detail Letter Help 									
Block:		Notes Exist							
Lot: 15									
Qualifier:		100% DISABLED VET							
Owner: FAVORS, DUJUAN - TDV									
Prop Loc: 498 NO 35TH ST		Account Id: 00020357		Tax Bill PTR Form Restricted Edit					
General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes	
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance			
2021	2		.00 *	.00	.00	.00			
2021	1		3.03 *	.00	.00	.00			
2021		Total	3.03	.00	.00	.00			
2020	4		406.57 *	-183.68	.00	-183.68			
2020	3		724.03	.00	.00	.00			
2020	2		616.44	.00	.00	.00			
Other Delinquent Balances: .00 Interest Date: 03/23/21 Interest Date Interest Detail									
Other APR2 Threshold Amt: .00 Per Diem: .0000 Last Payment Date: 10/27/2020									
TOTAL TAX BALANCE DUE									
Principal: -183.68				Penalty: .00					
Misc. Charges: .00				Interest: .00 Total: -183.68					

* Indicates Adjusted Billing in a Tax Quarter.

Ref to refund Dijon favors overpayment due to tax exemption as of Dec. 3, 2020.

AV:dh
06-10-21

R-31

**RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT
TO NLS REAL ESTATE HOLDINGS, LLC**

WHEREAS, NLS Real Estate Holdings, LLC made a duplicate payment of taxes on 2806 Concord Avenue, Block 949 Lot 76, 2808 Concord Avenue, Block 949 Lot 77, 2812 Concord Avenue, Block 949 Lot 78 and 2814 Concord Avenue, Block 949 Lot 2; and

WHEREAS, the owner overpaid the taxes causing a credit to the account; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to NLS Real Estate Holdings, LLC in the amount of \$2,634.64 for overpayment of taxes; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: NLS Real Estate Holdings, LLC
130 Columbia Drive
Atco, NJ 08004

Refund amount: \$2,634.64

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund NLS Real Estate Holdings, LLC. 130 Columbia Dr., Atco, NJ 08004.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund of \$2,634.64 due to owner overpaying for block/lot 949/76 (2806 Concord Ave), 949/77 (2808 Concord Ave), 949/78 (2812 Concord Ave), 949/2 (2814 Concord Ave).

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

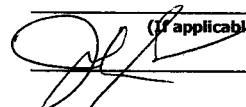
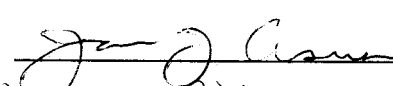
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$2,634.64



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable) 
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Tax

From: Lizette Sabando <lizettesabando1@icloud.com>
Sent: Wednesday, March 3, 2021 10:57 PM
To: Tax
Subject: Reimbursement/Property Taxes
Attachments: image002.JPG; ATT00001.txt; image001.JPG; ATT00002.txt

I understand that there were two payments on February 4th, 2021 and February 8th, 2021 for the following addresses:
2808 Concord Ave, Camden Nj 08105
2806 Concord Ave, Camden Ni 08105

The should only be one credited tax.

Please reimburse one to CAS Real Estate Holdings, LLC. 130 Columbia Dr., Atco Nj 08004

Tax

From: Lizette Sabando <lizettesabando1@icloud.com>
Sent: Wednesday, March 3, 2021 11:03 PM
To: Tax
Subject: Reimbursement/ Property taxes

I understand that there were ~~two payments on~~ February 4th, 2021 and February 8th, 2021 for the following addresses:

2814 Concord Ave, Camden Nj 08105

2812 Concord Ave, Camden Ni 08105

The should only be one credited tax.

Please reimburse one to NLS Real Estate Holdings, LLC. 130 Columbia Dr., Atco Nj 08004

Camden

Parcel ID:	449, 2	Lot:	
Address:	2814 CONCORD AVE	Property:	
Owner:	NLS REAL ESTATE HOLDINGS, LLC	Land:	
Address:	130 COLUMBIA DRIVE	Improvements:	
Address:	ATCO, NJ 08004	Exempt Value:	
Special Taxing District:		Total Assessed Value:	707,100
		Additional Taxes:	None
		Deductions:	

Taxes

Make a Payment	View Tax Rates	View Current Bill	Project Interest				
Year	Due Date	Type	Billed	Balance	Interest	Total Due	Make
2021	02/01/2021	Tax	685.79	0.00	0.00	0.00	
2021	02/08/2021	Tax	605.79	0.00	0.00	0.00	
	Total 2021		1,291.58	0.00	0.00	0.00	
2020	02/01/2020	Tax	586.44	0.00	0.00	0.00	
2020	02/08/2020	Tax	586.44	0.00	0.00	0.00	

Tax

From: Lizette Sabando <lizettesabando1@icloud.com>
Sent: Monday, March 8, 2021 2:22 PM
To: Tax
Subject: Re: Reimbursement/ Property taxes

Follow Up Flag: Follow up
Flag Status: Completed

Good afternoon,

Just responding to you email, I'm requesting a refund. Please see attachment. Any question, feel free to email me or call me at 856-776-3494

Thank you
NLS REAL ESTATE HOLDINGS LLC
Lizette Sabando

Sent from my iPhone

On Mar 8, 2021, at 1:25 PM, Tax <Tax@ci.camden.nj.us> wrote:

If you are requesting a refund you will need to put the request in writing and email or mail back into our office.

From: Lizette Sabando [mailto:lizettesabando1@icloud.com]
Sent: Wednesday, March 03, 2021 11:03 PM
To: Tax <Tax@ci.camden.nj.us>
Subject: Reimbursement/ Property taxes

I understand that there were two payments on February 4th, 2021 and February 8th, 2021 for the following addresses:

2814 Concord Ave, Camden Nj 08105
2812 Concord Ave, Camden Ni 08105

The should only be one credited tax.

Please reimburse one to NLS Real Estate Holdings, LLC. 130 Columbia Dr., Atco Nj 08004

<image001.jpg>

<image002.jpg>

Thank you,
Lizette Sabando
8567763494 (cell)

City of Camden

Block/Lot/Quadrant:	949. 76	Tax Account Id:	19370
Property Location:	2806 CONCORD AVE	Property Class:	2 - Residential
Owner Name/Address:	CAS REAL ESTATE HOLDINGS, LLC 130 COLUMBIA DRIVE ATCO, NJ 08004	Land Value:	23,200
		Improvement Value:	51,400
		Exempt Value:	0
		Total Assessed Value:	74,600
		Additional Lots:	None
		Deductions:	

Special Taxing Districts:

Taxes

Make a Payment View Tax Rates View Current Bill Project Interest

Year	Due Date	Type	Full	Balance	Interest	Total Due	Status
2021	02/01/2021	Tax	593.07	0.00	0.00	0.00	
2021	03/01/2021	Tax	593.07	0.00	0.00	0.00	
TOTAL 2021			1186.14	0.00	0.00	1186.14	
2020	07/01/2020	Tax	574.13	0.00	0.00	0.00	
2020	08/01/2020	Tax	574.12	0.00	0.00	0.00	
2020	09/01/2020	Tax	634.51	0.00	0.00	0.00	
2020	10/01/2020	Tax	634.51	0.00	0.00	0.00	

Parcel ID/Map/Block	949.77	Tax Account No.	09574
Property Location	2808 CONCORD AVE		
Owner Name/Address	CAS REAL ESTATE HOLDINGS, LLC 130 COLUMBIA DRIVE ATCO, NJ 08004		
Special Taxing Districts			
Property Class	217		
Land Value			
Improvement Value			
Exempt Value			
Total Assessed Value	89,500		
Additional Lots	None		
Deductions			

Taxes

Make a Payment View Tax Rates View Current Bill Project Interest

Year	Due Date	Type	Bill ID	Balance	Interest	Total Due	Status
2021	02/01/2021	Tax	71153	0.00	0.00	0.00	PAID
2021	05/01/2021	Tax	71152	0.00	0.00	0.00	PAID
Total 2021				0.00	0.00	0.00	
2020	02/01/2020	Tax	60880	0.00	0.00	0.00	PAID
2020	05/01/2020	Tax	60879	0.00	0.00	0.00	PAID
2020	08/01/2020	Tax	60878	0.00	0.00	0.00	PAID

Thank you,
Lizette Sabando
8567763494 (cell)

AV:dh
06-10-21

R-32

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO PINE VALLEY**

WHEREAS, Pine Valley, paid 2020 3rd quarter taxes on 705 S. 3rd Street, Block/Lot-226/35, 1049 N. 34th Street, Block/Lot-927/74 and 312 York Street, Block/Lot-24/41 which were not applied to liens; and

WHEREAS, it is necessary to refund \$1,532.33 to Pine Valley the payments which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Pine Valley in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Pine Valley

Refund amount: \$1,532.33 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: March 4, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Pine Valley for unapplied cash.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund in the amount of \$1,532.33 for block/lot, 927/74, 226/35 and 24/41 (1049 No 34th St, 705 So 3rd St and 312 York St) due to unapplied cash. Third Quarter 2020 Sub payments were not applied to lien.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: \$1,532.33

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/5/21	(If applicable) _____
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-10-21	_____
Received by City Attorney:	5/20/21	_____

<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By: _____ Michelle Hill (MOI)	7003
Contact Person: _____ Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

March 4, 2021
08:40 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 226. 35.
Owner Name: MASTER KEY DEVELOPERS

Tax Year: 2020 to 2021
Property Location: 705 SO 3RD ST

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	177.78	177.78	208.80	170.22	734.58
Payments:	177.78	177.78	0.05	0.00	355.61
Balance Adjust:	0.00	0.00	208.75-	170.22-	378.97-
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original Billed						734.58		734.58
02/26/20	1	Payment	001		CR	131833	219 CAP	177.78	0.00	556.80
		po								
06/22/20	2	Payment	01S		CK	132685	578 MDH	177.78	2.01	379.02
		Tax Sale 2020 June								
09/08/20	3	Payment	001	2144	CK	133056	251 MDR	208.75	1.72	170.27
		PINE VALLEY ONE REAL								
09/08/20	3	Reversal	001	2144	CK	133175	1 KAH	208.75	1.72	379.02
		PINE VALLEY ONE REAL								
09/09/20	3	Payment	001		CR	133096	164 TDJ1	0.05	0.00	378.97
		PO								
12/14/20	3	Adjustment	073			133720	35 NH	208.75-	0.00	170.22
12/14/20	4	Adjustment	073			133720	36 NH	170.22-	0.00	0.00

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	183.65	183.64	0.00	0.00	367.29
Payments:	0.00	0.00	0.00	0.00	0.00
Balance Adjust:	183.65-	0.00	0.00	0.00	183.65-
Balance:	0.00	183.64	0.00	0.00	183.64

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
		Description								
		Original Billed						367.29		367.29
03/03/21	1	Adjustment	061			134068	287 NH	183.65-	0.00	183.64

Total Principal Balance for Tax Years in Range: 183.64

Miscellaneous Payments for Date Range 01/01/20 to 12/31/21:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
	Description								
06/22/20	Payment	02S		CK	132685	579 MDH	0.00	40.00	40.00
	TAX SALE COST								
06/22/20	Payment	11S		CK	132685	580 MDH	1,100.00	0.00	1,100.00
	Tax Sale 2020 June								
09/08/20	Payment	046	2144	CK	133175	2 KAH	210.47	0.00	210.47
	046								
09/09/20	Payment	0C3	543738071	CK	133105	5 KAH	23.00	0.00	23.00
	C3								

1,373.47

Res to refund Pine Valley 210.47
from unapplied cash

November 6, 2020
08:45 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 927. 74.
Owner Name: DURAN, DIANA

Tax Year: 2020 to 2020
Property Location: 1049 NO 34TH ST

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	547.19	547.19	642.67	523.93	2,260.98
Payments:	547.19	547.19	642.67	523.93	2,260.98
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original Billed						2,260.98		2,260.98
11/26/19	1	Payment	001	230	CK	131221	82 MDR1	0.92	0.00	2,260.06
		PO								
02/04/20	1	Payment	001	764039608	CK	131629	113 KAH	16.73	0.00	2,243.33
		DIANA DURAN								
06/22/20	1	Payment	01S		CK	132685	3250 MDH	529.54	37.33	1,713.79
		Tax Sale 2020 June								
06/22/20	2	Payment	01S		CK	132685	3251 MDH	547.19	13.95	1,166.60
		Tax Sale 2020 June								
09/08/20	3	Payment	001	2153	CK	133056	212 MDR	642.44	8.56	524.16
		PINE VALLEY ONE REAL								
10/27/20	3	Payment	001	7654757-2	CK	133361	37 CAP	0.23	0.01	523.93
		po offical ck								
10/27/20	4	Payment	001	7654757-2	CK	133361	38 CAP	523.93	0.00	0.00
		po offical ck								

Total Principal Balance for Tax Years in Range: 0.00

Miscellaneous Payments for Date Range 01/01/20 to 12/31/20:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
	Description								
02/04/20	Payment	0C3	764039608	CK	131629	112 KAH	23.00	0.00	23.00
	C3								
06/22/20	Payment	02S		CK	132685	3252 MDH	0.00	47.56	47.56
	TAX SALE COST								
06/22/20	Payment	01S		CK	132685	3253 MDH	3,200.00	0.00	3,200.00
	Tax Sale 2020 June								
10/27/20	Payment	0C3	76547567-2	CK	133361	36 CAP	23.00	0.00	23.00
	20-01148								

3,293.56

Res to refund Pine Valley 651.00 from
unapplied cash

Tax Account Maintenance

Block: 927 Outside Lien Notes Exist
 Lot: 74

Qualifier: 0000000000
 Owner: 0000000000
 Prop Loc: 1049 NO 34TH ST Account Id: 00019745

General	Assessed Value	Additional	Billing	Deductions	Balance	All Charges	Add/Omit	Notes
Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance		
2020	3		642.67	642.67	8.56	651.23		
2020	2		547.19	.00	.00	.00		
2020	1		547.19	.00	.00	.00		
2020		Total	1,737.05	642.67	8.56	651.23		
2019	4		538.38	.00	.00	.00		
2019	3		538.38	.00	.00	.00		

Other Delinquent Balances: 1,175.57 Interest Date: 09/08/20
 Other APR2 Threshold Amt: 1,175.57 Per Diem: .2312 Last Payment Date: 02/04/2020

TOTAL TAX BALANCE DUE

Principal:	642.67	Penalty:	.00
Misc. Charges:	.00	Interest:	8.56
		Total:	~~651.23~~

* Indicates Adjusted Billing in a Tax Quarter.

our
 20-01148
 LR

2020 03 012 1005 0000000000 1000
 25000000 00 100 1000
 2020 03 012 1005 0000000000 1000
 25000000 00 100 1000

March 4, 2021
08:40 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 24. 41.
Owner Name: DOTEI, ODETTE C

Tax Year: 2020 to 2021
Property Location: 312 YORK ST

Tax Year: 2020		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total			
Original Billed:		566.43	566.42	665.27	542.36	2,340.48			
Payments:		566.43	566.42	665.27	670.24	2,468.36			
Balance Adjust:		0.00	0.00	0.00	127.88	127.88			
Balance:		0.00	0.00	0.00	0.00	0.00			

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
Description										
Original Billed								2,340.48		2,340.48
03/11/20	1	Payment	001		CS	132086	68 CP1	566.43	11.33	1,774.05
niikya t schley-bey										
06/22/20	2	Payment	01S		CK	132685	98 MDH	566.42	6.42	1,207.63
Tax Sale 2020 June										
09/08/20	3	Payment	001	2141	CK	133056	254 MDR	665.11	5.75	542.52
PINE VALLEY ONE REAL										
09/09/20	3	Payment	001	78961	CK	133096	115 TDJ1	0.16	0.00	542.36
PO										
09/09/20	4	Payment	001	78961	CK	133096	114 TDJ1	670.24	0.00	127.88-
PO										
10/20/20	4	Adjustment	040			133318	26 NH	127.88	0.00	0.00

Tax Year: 2021		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total			
Original Billed:		585.12	585.12	0.00	0.00	1,170.24			
Payments:		457.24	0.00	0.00	0.00	457.24			
Balance Adjust:		127.88-	0.00	0.00	0.00	127.88-			
Balance:		0.00	585.12	0.00	0.00	585.12			

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
Description										
Original Billed								1,170.24		1,170.24
10/20/20	1	Adjustment	040			133318	27 NH	127.88-	0.00	1,042.36
02/03/21	1	Payment	001		CR	133880	245 MDR	457.24	0.00	585.12

Total Principal Balance for Tax Years in Range: 585.12

Miscellaneous Payments for Date Range 01/01/20 to 12/31/21:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
Description									
03/11/20	Payment	0C3		CS	132086	67 CP1	23.00	0.00	23.00
18-00040									
06/22/20	Payment	02S		CK	132685	99 MDH	0.00	41.41	41.41
TAX SALE COST									
06/22/20	Payment	11S		CK	132685	100 MDH	2,900.00	0.00	2,900.00
Tax Sale 2020 June									
10/06/20	Payment	0C3	88585	CK	133251	61 CML	23.00	0.00	23.00
C3									

2,987.41

Res to refund Pine Valley 670.86
from unapplied cash.

R-33

AV:dh
06-10-21

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO COLLEGIATE TITLE CORPORATION**

WHEREAS, Collegiate Title Corporation sent in payment for 1187-1189 Haddon Avenue, Block/lot-1314/49 in the amount of \$45,583.98; and

WHEREAS, it is necessary to refund Collegiate Title Corporation the payment which could not be applied due to payee not being on the foreclosure service list; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Collegiate Title Corporation in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

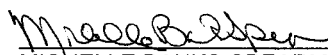
Refund to: Collegiate Title Corporation
110 Marter Avenue, Suite 107
Moorestown, NJ 08057

Refund amount: \$45,583.98 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund Collegiate Title Corporation

BRIEF DESCRIPTION OF ACTION: Resolution to refund Collegiate Title Corporation, 110 Marter Ave, Ste. 107, Moorestown, NJ 08057 in the amount of \$45,583.98 for Block/Lot 1314/49 (1187-1189 Haddon Ave) due to payee not being on foreclosure service list.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

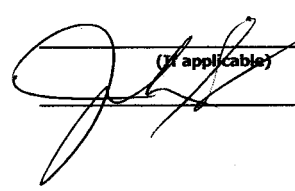
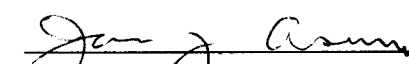
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: \$45,583.98

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I" - "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/12/21	
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

(Name) Please Print

(Extension #)

Prepared By: _____ Michelle Hill 

7003

Contact Person: _____ Michelle Hill

7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

GARY C. ZEITZ, L.L.C.
ATTORNEYS AT LAW
1101 Laurel Oak Road, Suite 170
Voorhees, New Jersey 08043
(856) 857-1222 • fax (856) 857-1234

Gary C. Zeitz *
Robin I. London-Zeitz *
Linda S. Fossi *
Amber J. Monroe +

NJ & PA Bars *
NJ & NY Bars +

January 28, 2021

*** Via First Class Mail ***

ALL PARTIES ON ATTACHED SERVICE LIST

RE: GATEWAY PROGRESSIVE LAND DEVELOPER
vs. CHURCH OF GOD & SAINTS OF CHRIST TABERNACLE II, et al.
Docket No. F-15846-19

Property Address: 1187-1189 Haddon Ave, Camden, New Jersey
Block: 1314 Lot: 49, 47, 51, 52

Dear Sir/Madam:

Enclosed please find a copy of the entered Civil Action Final Judgment entered by the Court on January 26, 2021 being served upon you with respect to the above-captioned foreclosure proceeding.

Very truly yours,

/s/ Gary C. Zeitz

GARY C. ZEITZ

GCZ/bs

Enclosures

cc: GATEWAY PROGRESSIVE LAND DEVELOPER(1187-1189 Haddon Ave)

Service List

The Church of God and Saints of Christ Tabernacle II a/k/a The Church of God and Saints of Christ
Tabernacle #2
(Publication)

The Church of God and Saints of Christ Tabernacle II a/k/a The Church of God and Saints of Christ
Tabernacle #2
c/o Kenyatta Kelly
1214 Haddon Ave
Camden, NJ 08103

The Church of God and Saints of Christ Tabernacle II a/k/a The Church of God and Saints
Tabernacle 2
c/o Carol Harvell
4309 North 43th St.
Merchantville, NJ 08109

The Church of God and Saints of Christ Tabernacle II a/k/a The Church of God and Saints
Tabernacle 2
5000 Laurel Ave
Pennsauken, NJ 08109

City of Camden Redevelopment Agency
520 Market St.
City Hall, Suite 1300
Camden, NJ 08101

City of Camden
c/o Marc Riondino, City Attorney
City Hall Room 419
PO Box 95120
Camden, NJ 08101

City of Camden
c/o Luis Pastoriza, Clerk
City Hall Room 105
PO Box 95120
Camden, NJ 08101

State of New Jersey
e/o Office of the Attorney General
P.O. Box 080
Trenton, NJ 08625

Nahema Harvey, Tax Collector
City of Camden
City Hall Room 117, 520 Market Street
P.O. Box 95120
Camden, NJ 08101

March 8, 2021
11:06 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1314. 49. Tax Year: 2020 to 2021
Owner Name: GATEWAY PROGRESSIVE LAND DEVELOPER Property Location: 1187-1189 HADDON AVE

Tax Year: 2020		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total				
Payments:		0.00	0.00	0.31	0.00	0.31				
Balance Adjust:		0.00	0.00	0.31	0.00	0.31				
Balance:		0.00	0.00	0.00	0.00	0.00				
Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original Billed								
11/04/20	2	Adjustment	106			133430	1 LMR	76.00-	0.00	76.00-
		cert not recorded								
11/10/20	2	Adjustment	040			133488	81 NH	76.00	0.00	0.00
12/16/20	3	Payment	001	168238	CK	133714	77 MDR1	0.31	0.00	0.31-
		po								
02/08/21	3	Adjustment	040			133919	2 NH	0.31	0.00	0.00
		to 1314/49 B01								

Tax Year: 2021		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total				
Payments:		0.00	0.00	0.00	0.00	0.00				
Balance:		0.00	0.00	0.00	0.00	0.00				
Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
		Description								
		Original Billed								
11/10/20	1	Adjustment	040			133488	82 NH	76.00-	0.00	76.00-
02/08/21	1	Adjustment	040			133919	1 NH	76.00	0.00	0.00
		to 1314/49 B01								

Total Principal Balance for Tax Years in Range: 0.00

Miscellaneous Payments for Date Range 01/01/20 to 12/31/21:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
	Description								
05/22/20	Payment	002		CS	132458	64 MDR	0.00	40.00	40.00
	TAX SALE COST								
05/22/20	Payment	0c3		CS	132458	68 MDR	23.00	0.00	23.00
	19-02193								
05/22/20	Payment	L50		CS	132458	59 MDR	50.00	0.00	50.00
	L50								
12/14/20	Payment	02S		CK	133711	6007 MDH	0.00	15.00	15.00
	TAX SALE COST								
12/16/20	Payment	046		CK	133802	12 CAP1	45,650.98	0.00	45,650.98
12/16/20	Payment	046		CS	133802	13 CAP1	33.29	0.00	33.29
12/16/20	Reversal	0c3		CS	133802	8 CAP1	23.00	0.00	23.00
	11-03597								
12/16/20	Payment	0c3		CS	133714	49 MDR1	23.00	0.00	23.00
	11-03597								

45,812.27

AV:dh
06-10-21

R-34

**RESOLUTION AUTHORIZING A REFUND TO LIEN HOLDER
PC 5 REO, LLC**

WHEREAS, the lienholder made subsequent payment of taxes on the property located at 1223 Decatur Street, Block/Lot-1363/74, the lien had been redeemed, but the amount was not collected during redemption of TSC #16-02933; and

WHEREAS, PC 5 Reo, LLC is due a refund of the payment; and

WHEREAS, the Tax Collector has requested that City Council authorize her to refund the subsequent payment in the amount of \$541.12 to PC 5 Reo, LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund to PC 5 Reo, LLC for the tax payment as follows:

Refund to: PC 5 Reo, LLC

Refund amount: \$541.12

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: April 14, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund \$541.12 to PC 5 Reo, LLC. Lien Holder paid sub payments, but amount was not collected during redemption of cert #16-02933. Block/Lot 1363/74 (1223 Decatur St).

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

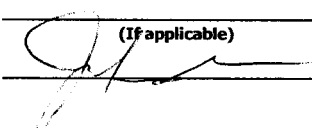
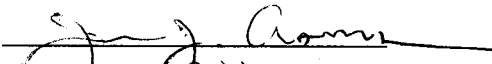
APPROPRIATION ACCOUNT(S): (If applicable)

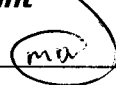
AMOUNT: \$541.12

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable) 
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

April 1, 2021
02:15 PM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 2

1363.	74.	WILLIAMS, MERCEDES				1223 DECATUR ST	Continued		
Tax Year: 2020 Continued									
12/14/20	4	Payment	001	CK	133663	537 KAH	256.44	2.45	0.00
WIRE TRANSFER									

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	276.66	276.66	0.00	0.00	553.32
Payments:	276.66	0.00	0.00	0.00	276.66
Balance:	0.00	276.66	0.00	0.00	276.66

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
Description										
Original Billed								553.32		553.32
03/25/21	1	Payment	OLP	91970	CK	134178	23 MDR1	276.66	3.32	276.66
FIG CAPITAL INV LLC										

Total Principal Balance for Tax Years in Range: 276.66

Miscellaneous Payments for Date Range 01/01/18 to 12/31/21:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
Description									
11/27/18	Payment	L50	30050	CK	128671	114 MDR	50.00	0.00	50.00
L50									
05/24/19	Payment	002	25869955320	CK	129955	85 MDR1	0.00	15.00	15.00
TAX SALE COST									
09/26/19	Payment	0c3	1483203296	CK	130811	20 CM02	23.00	0.00	23.00
c3									
06/22/20	Payment	02s		CK	132685	6563 MDH	0.00	40.00	40.00
TAX SALE COST									
12/14/20	Payment	002		CK	133663	538 KAH	0.00	15.00	15.00
TAX SALE COST									
									143.00

Res to refund PC5R00 LLC \$541.12

Subpayments paid but not collected during redemption
of cert 16-c0933

April 1, 2021
02:15 PM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1363. 74.
Owner Name: WILLIAMS, MERCEDES

Tax Year: 2018 to 2021
Property Location: 1223 DECATUR ST

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	259.85	259.84	267.20	267.20	1,054.09
Payments:	259.85	259.84	267.20	267.20	1,054.09
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
		Description								
		Original Billed						1,054.09		1,054.09
03/05/18	1	Payment	OLP	0120163	CK	126927	66 CP1	259.85	3.90	794.24
		LH								
04/09/18	2	Payment	001	24802784471	CK	127095	139 CAP	259.84	0.00	534.40
		PO/MO								
04/09/18	3	Payment	001	24802784471	CK	127095	138 CAP	0.01	0.00	534.39
		PO/MO								
10/04/18	3	Payment	OLP	0121554	CK	128333	75 SR1	267.19	8.95	267.20
		pro capital 5								
12/07/18	4	Payment	OLP	0121956	CK	128742	69 SR1	267.20	5.21	0.00
		pro- capital 5								

Tax Year: 2019	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	266.32	266.31	263.52	263.51	1,059.66
Payments:	266.32	266.31	263.52	263.51	1,059.66
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2019 Prin Balance
		Description								
		Original Billed						1,059.66		1,059.66
03/25/19	1	Payment	OLP	122357	CK	129426	95 MDR	266.32	7.32	793.34
		PRO CAPITAL 5								
04/17/19	2	Payment	001		CR	129638	106 MDR1	266.31	0.00	527.03
08/20/19	3	Payment	001	25869970506	CK	130539	139 TDJ	263.52	0.00	263.51
		PO								
12/24/19	4	Payment	001	123173	CK	131389	48 MDR1	263.51	3.10	0.00
		PRO CAPITAL 5								

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	267.83	267.81	314.56	256.44	1,106.64
Payments:	267.83	267.81	314.56	256.44	1,106.64
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original Billed						1,106.64		1,106.64
12/24/19	1	Payment	001	123173	CK	131389	47 MDR1	0.35	0.00	1,106.29
		PRO CAPITAL 5								
02/04/20	1	Payment	001	123218	CK	131620	340 MDR1	267.48	0.00	838.81
		PRO CAPITAL 5								
06/22/20	2	Payment	01S		CK	132685	6562 MDH	267.81	3.04	571.00
		Tax Sale 2020 June								
10/23/20	3	Payment	OLP	82123	CK	133336	99 CM02	314.56	3.77	256.44
		FIG CAPITAL INVESTME								

AV:dh
06-10-21

R-35

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
(CODE 46) TO CORELOGIC CENTRALIZED REFUNDS**

WHEREAS, Corelogic Centralized Refunds paid 2020 3rd quarter taxes on the property located at 131 No. 35th Street, Block/Lot-1027/17 which could not be applied; and

WHEREAS, it is necessary to refund Corelogic Centralized Refunds the payments which could not be applied because the homeowner does not have a mortgage; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Corelogic Centralized Refunds in the amount listed below from unapplied cash (Code 46); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Corelogic Centralized Refunds
PO Box 9202
Coppell, TX 75019

Refund amount: \$1,092.81 Unapplied Cash (Code 46)

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: February 10, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Corelogic for unapplied cash.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund in the amount of \$1092.81 for block/lot, 1027/17 (131 No 35th St) due to unapplied cash. Homeowner does not have a mortgage.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: 1,092.81

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I" - "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/5/21	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-10-21	_____
Received by City Attorney:	5/20/21	_____

	(Name) Please Print	(Extension #)
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: February 10, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Corelogic for unapplied cash.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund in the amount of \$1092.81 for block/lot, 1027/17 (131 No 35th St) due to unapplied cash. Homeowner ~~claims~~ ~~she~~ does not have a mortgage.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

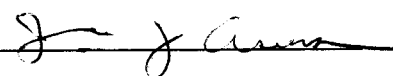
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: 1,092.81

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
☐ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-10-21	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Michelle Hill	7003
Contact Person:	Michelle Hill	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

November 4, 2020
09:35 AM

CAMDEN CITY
Tax Account Detail Inquiry

Page No: 1

BLQ: 1027. 17.
Owner Name: JOYNER, SALOME S

Tax Year: 2020 to 2020
Property Location: 131 NO 35TH ST

Tax Year: 2020		Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:		930.46	930.44	1,092.81	890.91	3,844.62
Payments:		930.46	930.44	1,092.81	890.91	3,844.62
Balance:		0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
		Description								
		Original Billed								3,844.62
02/11/20	1	Payment	001		CS	131700	3 CP1	930.46	0.00	2,914.16
		po								
05/29/20	2	Payment	001		CS	132508	265 MDR	930.44	5.79	1,983.72
08/10/20	3	Payment	001		CS	132873	86 MDR	92.81	0.00	1,890.91
08/10/20	3	Payment	001	191338233110	CK	132873	87 MDR	500.00	0.00	1,390.91
08/10/20	3	Payment	001	19133823309	CK	132873	88 MDR	500.00	0.00	890.91
08/14/20	3	Payment	001	corelogic	CK	132933	1272 CORELOGI	1,092.81	0.00	201.90-
		electronic file								
08/14/20	3	Reversal	001	corelogic	CK	133331	1 NH	1,092.81	0.00	890.91
		electronic file								
10/02/20	3	Adjustment	040			133243	1135 NH	1,092.81	0.00	1,983.72
10/02/20	4	Adjustment	040			133243	1136 NH	890.91-	0.00	1,092.81
10/02/20	4	Adjustment	040			133243	1137 NH	201.90-	0.00	890.91
10/20/20	4	Adjustment	040			133318	837 NH	201.90	0.00	1,092.81
10/22/20	3	Adjustment	040			133333	1 NH	1,092.81-	0.00	0.00
		CORRECTION								
10/22/20	4	Payment	001		CS	133324	144 MDR1	890.91	0.00	890.91-
10/22/20	4	Adjustment	040			133332	2 NH	890.91	0.00	0.00
		CORRECTION								

Total Principal Balance for Tax Years in Range: 0.00

Miscellaneous Payments for Date Range 01/01/20 to 12/31/20:

Date	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	Total
	Description								
05/29/20	Payment	002		CS	132508	266 MDR	0.00	78.26	78.26
	TAX SALE COST								
08/14/20	Payment	046	CORELOGIC	CK	133331	2 NH	1,092.81	0.00	1,092.81
	ELECTRONIC FILE								
	PO CLAIMS SHE DOENT HAVE A MORTGAGE								

1,171.07

Res to refund corelogic from unapplied
cash 1,092.81

01027.0000 00011.0000	LST290040007	1,038.58
84289692 001 001 11680	00020986	
01027.0000 00013.0000	0579344961	509.80
36319642 001 001 11680	00020988	
* 01027.0000 00017.0000	0578556737	1,092.81
38874881 001 002 12322	00020992	
01027.0000 00020.0000	0643345242	827.97
61546914 001 001 15114	00020995	
01027.0000 00021.0000	0039934310	901.19
26894886 001 001 12322	00020996	
	0653980029	

PAGE TOTALS	ITEMS=	50	33,811.39
TXPA02Q2-003 JOB-25447			CORELOGIC TAX SERVICES
	PAGE:	40	
/AGENCY/FA-TAXID			TAX PAYMENT REPORT

RUN DATE: 08/12/20

RUN TIME: 08.18.57

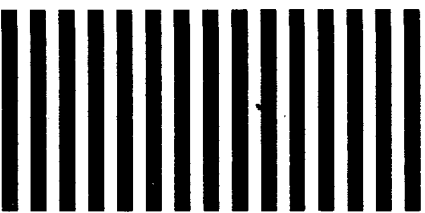
AGENCY...: 290040007 CAMDEN CITY * FISCAL, 520 MARKET ST- CITY HALL-RM #117, CAMDEN
 NJ08101 (856)757-7003 INSTALLMENT: 3

TAX IDENTIFICATION	BILL NUMBER	PAYMENT AMOUNT
CONTRACT SUF SUF CUSTOMER TPA	LOAN NUMBER	
01027.0000 00029.0000	00021003	1,130.78
88294639 001 001 58055 00114 0014920615		
01027.0000 00030.0000	00021004	1,130.78
75163633 001 002 58055 00114 0104741152		
01028.0000 00025.0000	00021020	1,050.87
85903037 001 002 92242 8010917824		
01028.0000 00026.0000	00021021	1,088.30
81245970 001 001 12301 0003289766		
01028.0000 00028.0000	00021023	403.14
62889533 001 001 15114 0116787326		
01028.0000 00029.0000	00021024	677.02
31708283 001 001 15142 6410000910029		
01028.0000 00031.0000	00021025	1,334.15
26183919 001 001 10185 6070097591218		
01028.0000 00044.0000	00021036	1,608.03
10770895 001 001 40023 00071203418		
01029.0000 00003.0000	00021046	1,363.98
29566319 001 001 11958 0002118560		
01029.0000 00005.0000	00021047	677.93
31029351 001 001 15142 6411470052876		
01029.0000 00007.0000	00021049	739.75
73184598 001 001 11146 6841016692908		
01029.0000 00009.0000	00021051	732.16
81210245 001 002 46586 0000955597		
01029.0000 00010.0000	00021052	630.02
81259041 001 002 46586 0000976740		
01029.0000 00015.0000	00021056	634.54
17524819 001 001 40189 9355362683		
01029.0000 00031.0000	00021071	684.25
92365734 001 002 64311 00650 3630050212082		
01030.0000 00004.0000	00021079	851.47
30315524 001 001 15142 6411470062492		
01030.0000 00021.0000	00021091	531.50
28176280 001 001 84457 0530419498225		
01030.0000 00027.0000	00021096	262.13
40008375 001 003 64311 00650 3630055229834		
01030.0000 00041.0000	00021101	1,561.03
95958214 001 001 11086 0091411785		

240444 /



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



BUSINESS REPLY MAIL
FIRST-CLASS MAIL PERMIT NO. 58 COPPELL TX

POSTAGE WILL BE PAID BY ADDRESSEE

CORELOGIC CENTRALIZED REFUNDS
PO BOX 9202
COPPELL TX 75019-9760



AV:dh
06-10-21

R-36

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH
TO FIG CAPITAL INVESTMENTS, LLC**

WHEREAS, FIG Capital Investments, LLC, the lieholder made a wire payment in the amount of \$455,987.22; and

WHEREAS, \$400,375.31 of the payment was applied to 2020 4th Quarter taxes sub payments; and

WHEREAS, it is necessary to refund FIG Capital Investments, LLC the payments which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to FIG Capital Investments, LLC in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

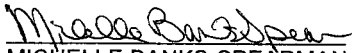
Refund to: FIG Capital Investments, LLC

Refund amount: \$55,611.91 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

Date: March 4, 2021

FROM: Johanna Conyer, Director of Finance

Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Fig Capital Investments, LLC for unapplied cash.

BRIEF DESCRIPTION OF ACTION: Resolution authorizing a refund in the amount of \$55,611.91. Lienholder made a total wire payment in the amount of \$455,987.22, of that \$400,375.31 was applied to Fourth Quarter 2020 Sub payments.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

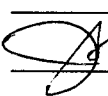
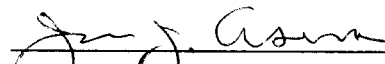
APPROPRIATION ACCOUNT(S): *(If applicable)*

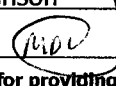
AMOUNT: \$55,611.91

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	 (if applicable)
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

	(Name) Please Print	(Extension #)
Prepared By:	Latricia Robinson	7003
Contact Person:	Michelle Hill 	7003

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

12/14/20 08:51 UNAPPLIED CASH

046

FIG CAPITAL INVESTMENTS, LLC

WIRE TRANSFER

Chk#: WIRE TRANSFER

Batch Id: KAH

Ref Num: 133715 Seq: 1 to 1

Cash Amount:

0.00

Check Amount:

66,318.88

Credit Amount:

0.00

Total:

66,318.88

refund request

Batch: KAH	Updated Payments:	606	Updated Payment Amt:	105,503.84	Updated Interest:	7,367.52	Ref Num: 133663
			Updated Total:	112,871.36 ✓			
	Updated Revenue:	4	Updated Revenue Amt:	112,871.36			

Batch: CP1	Updated Payments:	1417	Updated Payment Amt:	269,593.76	Updated Interest:	17,910.19	Ref Num: 133653
			Updated Total:	287,503.95			
	Updated Revenue:	6	Updated Revenue Amt:	287,503.95			

AV:dh
06-10-21

R-37

**RESOLUTION AUTHORIZING THE ISSUANCE OF DUPLICATE
TAX SALE CERTIFICATE #20-00634**

WHEREAS, on August 11, 2020 City Council authorized Tax Sale Certificate #20-00634 ("Tax Sale Certificate") to be assigned to Henry Causey ("Assignment Holder"); and

WHEREAS, the Tax Office cannot locate the original Tax Sale Certificate and the Tax Collector has requested that the City Council authorize her to issue a duplicate Tax Sale Certificate; now, therefore

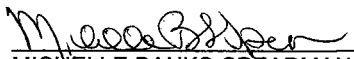
BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A. 54:5-52.1 to prepare and issue a duplicate as follows:

Tax Sale Certificate #20-00634
2204 S. 7th Street, Block/Lot-604/1

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: May 4, 2021

FROM: Johanna Conyer, Director of Finance

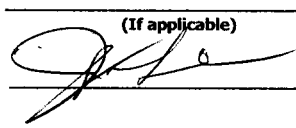
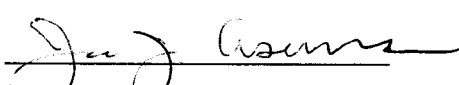
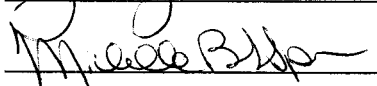
Department Making Request: Finance-Revenue Collection

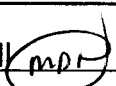
TITLE OF RESOLUTION/ORDINANCE: Duplicate Tax Sale Certificate

BRIEF DESCRIPTION: Resolution authorizing the issuance of duplicate tax sale certificate #20-00634 for 2204 S 7th St; Block 604 Lot 1 to Mr. Henry Causey, lienholder per the attached affidavit.

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/11/21	(If applicable) 
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-13-21	
Received by City Attorney:	5/20/21	

Prepared By: Michelle D. Hill  x7003

Contact Person: Michelle D. Hill x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Michelle D. Hill

From: Michelle Spearman
Sent: Friday, April 09, 2021 9:29 AM
To: Michelle D. Hill
Cc: Johanna Conyer
Subject: RE: Henry Causey FW: 2204 S.7th Tax Cert#20-00634

Good morning Michelle,

I have gone through Elissa's mail and did not find the original tax sale certificate. I have the original memo from the Tax Office but attached to it was a copy of the certificate, not the original. Would you please request a duplicate? Thanks.

Michelle Banks-Spearman
City Attorney
City Hall, Suite 419
P.O. Box 95120
Camden, NJ 08101-5120
Tel. 856-757-7170
mispearman@ci.camden.nj.us

CONFIDENTIALITY NOTICE

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AV:dh
06-10-21

R-38

**RESOLUTION AUTHORIZING THE ISSUANCE OF DUPLICATE
TAX SALE CERTIFICATE #08-00961**

WHEREAS, Tax Sale Certificate #08-00961 ("Tax Sale Certificate") was assigned to The Helping Network, LLC ("Assignment Holder") and the original Tax Sale Certificate was transferred to the Assignment Holder in accordance with applicable law; and

WHEREAS, the Assignment Holder cannot locate the original Tax Sale Certificate and has requested that the Tax Collector issue a duplicate Tax Sale Certificate; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Tax Collector is hereby authorized, pursuant to N.J.S.A. 54:5-52.1 to prepare and issue a duplicate as follows:

Tax Sale Certificate #08-00961
NW Congress & Hornet Road, Block/Lot-676/21.01

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: April 13, 2021

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: February 10, 2021

FROM: Johanna Conyer, Director of Finance

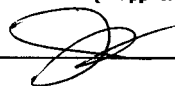
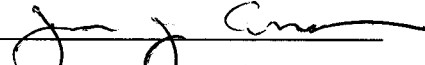
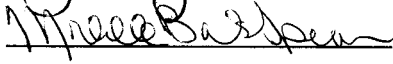
Department Making Request: Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Duplicate Tax Sale Certificate

BRIEF DESCRIPTION: Resolution authorizing the issuance of duplicate tax sale certificate #08-00961 for NW Congress and Hornet Rd; Block 676 Lot 21.01 to The Helping Network, LLC, lienholder per the attached affidavit.

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/5/21	(If applicable) 
☐ CAF – Certifications of Availability of Funds		
Approved by Purchasing Agent:	3/5/21	_____
Approved by Business Administrator:	5.10.21	
Received by City Attorney:	5/20/21	

Prepared By: Michelle D. Hill x7003

Contact Person: Michelle D. Hill x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

REQUEST FOR DUPLICATE CERTIFICATE BY LIENHOLDER
AFFIDAVIT OF LOST TAX SALE CERTIFICATE
PURSUANT TO CHAPTER 99 OF PUBLIC LAWS OF 1997

I Helping network, LLC, residing at 129 N. Countyline Rd #124
Jackson NJ 08527

Isaac Gutman of full age, being duly sworn according to law,
Upon my oath, depose and say:

I am the true and lawful owner of Tax Sale Certificate # 08-00961
issued by the City of Camden, N.J., constituting a municipal lien on property
known as Block 676 Lot 21.01 assessed to Helping network, LLC

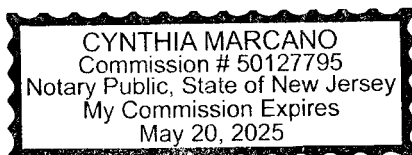
This Tax Sale Certificate was duly recorded in the Office of the County Clerk for
the County of Camden on _____ in Mortgage Book _____
on Page _____.

I remain the owner of said certificate and have not sold, assigned, transferred or
otherwise hypothecated said certificate.

I make this affidavit to induce the City of Camden to authorize the issuance of a
Duplicate Tax Sale Certificate to me.

Sworn and Subscribed to before me
this 22 day of October, 2020.

Cynthia Marciano
Notary



Helping network, LLC
129 N. Countyline Rd
#124
Jackson, NJ 08527
Cert Not recorded



DEPARTMENT OF FINANCE
CITY OF CAMDEN
New Jersey

FRANCISCO "FRANK" MORAN
MAYOR

JOHANNA S. CONYER HARRIS
FINANCE DIRECTOR
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

CITY OF CAMDEN
DEPARTMENT OF FINANCE
FISCAL YEAR 2020
CORRECTIVE ACTION PLAN

June 8, 2021

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to the financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires.

Finding No. 2020-001**Criteria or Specific Requirement**

In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatement and / or misclassification, the City should review, in a timely manner, balances contained in the general ledgers for the proper recording and / or disposition of balances.

Condition

During our examination of the City's general ledgers and subsidiary records of the various funds, the following were noted: (1) in the City's federal and state grant fund, there exists several aged unexpended grant appropriated reserve balances and aged receivable balances, along with awards that have grant periods that have ended; (2) reserves in the City's trust - other funds were not supported by an analyses detailing the composition of the fiscal year-end balances held in trust, and several other reserves had limited or no apparent activity during the fiscal year; (3) several interfund balances were not reconciled to one another; (4) the subsidiary ledgers for the improvement authorizations, appropriated federal and state grant awards and related accounts receivable did not agree to the balances in the City's general ledgers; (5) several general ledgers were not in balance; (6) reallocation / correcting entries posted in the City's general ledgers related to interfund transactions were not properly recorded; and (7) for several transactions, the manner in which receipts and disbursements were posted in the general ledgers did not provide the classification of such transactions in order to assemble the financial statements.

Context

- Several aged unexpended grant appropriated reserve balances (\$3,038,369.92) and aged receivable balances (\$1,078,779.26) dated back to fiscal year 2000 through fiscal year 2016;
- reserves not supported by an analysis for reserve for payroll deductions payable (\$2,426,977.80), developers' escrow fees (\$1,197,510.26), premium on tax sale (\$2,707,600.00), and redemption of tax title lien certificates (\$2,001,591.37); miscellaneous trust reserves in the amount of \$1,818,065.15 should be reviewed for proper disposition as they had limited or no activity;
- interfund activity amongst the various funds did not agree to one another;
- variances of \$7,598,487.16, \$26,560,195.94, and \$10,245,645.80 exist when comparing the subsidiary ledgers for the improvement authorizations in the City's general capital fund, water utility capital fund, and sewer utility capital fund, respectively, and variances of \$1,523,209.12 and \$16,257,622.35 exist when comparing the subsidiary ledgers for appropriated and accounts receivable, respectively, for federal and state awards, to the balances in the City's general

ledgers; and

- the general ledgers of the current fund, federal and state grant fund, water utility operating fund, sewer utility operating fund, and sewer utility capital fund were not in balance by \$920,746.50, \$928,491.29, \$92,776.40, \$1,056,124.82, and \$1,149,272.43, respectively.

11200

Finding No. 2020-001 (Cont'd)

Effect or Potential Effect

Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

Cause

The City did not reconcile, review, and monitor all such transactions and balances during the fiscal year.

Recommendation

That the City reconcile, review, and monitor, at the end of each month, balances contained in the general ledgers and subsidiary reports to ensure that potential errors, irregularities, and factors which could have a negative impact on the City's financial position are detected and adjusted in a timely manner.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

A review of the positions in the department was conducted and recommendations were made to realign job responsibilities. Due to budgetary constraints and planning concerns, not all of the recommendations were implemented. The City intends to revisit the recommendations.

The implementation of review procedures for the analysis of items identified will be assigned accordingly. The City will develop formal policies and procedures for the Treasury Division of the Finance Department. The policy will outline the following:

- Accurate General Ledger maintenance processes
- Timely cancellation of aged balances and expired grants
- Proper and timely reconciliation between inter-fund accounts
- Discreet postings to subsidiary ledgers
- Centralize document repository
- Formal review and (verification) internal control process
- Establish deadlines for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-002****Criteria or Specific Requirement**

In accordance with requirements promulgated by the State of New Jersey, Division of Local Government Services, capital ordinances with cash deficits in excess of five years old should be financed by the issuance of bonds and / or notes, or be funded by a budget appropriation.

Condition

At fiscal year end June 30, 2020, there exist ordinances in the City's general capital fund, water utility capital fund, and sewer utility capital fund with cash deficits in excess of five years old.

Context

There exist cash deficits in excess of five years old in the amounts of \$1,395,365.82, \$2,262,085.32, and \$253,590.70 in the City's general capital fund, water utility capital fund, and sewer utility capital fund, respectively.

Effect or Potential Effect

By not providing timely funding for capital ordinances, the City could experience difficulties with cash flow as a result of cash being utilized from other sources to pay for capital expenditures.

Cause

The City has not provided the necessary funding within five years of the date in which such capital ordinances were adopted.

Recommendation

That the City seek the necessary funding, either through the issuance of bonds, notes, or budget appropriation, for capital ordinances with cash deficits in excess of five years old.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The City has commenced with partial funding of prior year authorizations through the use of current revenues. We are currently working with financial consulting professionals to develop the Debt Plan. These discussions include identifying appropriate funding sources for the unfunded obligations in the General, Water Utility and Sewer Utility capital funds.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-003****Criteria or Specific Requirement**

In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatement and / or misclassification, the City should review and verify, on a timely (monthly) basis, that all bank account reconciliations contain valid reconciling items, such as deposits in transit and outstanding checks which clear the bank in the subsequent month, that the general ledger include all receipt and disbursement activity, and that the activity is both accurate and properly classified, and reconciled to applicable subsidiary reports and bank statements; and that all bank accounts are reconciled monthly and such reconciliations verified to the cash balance recorded in the applicable funds' general ledger.

Condition

During our examination of the City's general ledgers and bank reconciliations as of June 30, 2020, the following was noted: (1) several of the bank accounts were not reconciled or the reconciliations included improper reconciling items; (2) several of the bank reconciliation balances did not agree to the applicable balances in the general ledgers, (3) the general ledgers did not include all receipt and disbursement activity reported on the City's bank statements, and (4) recorded receipt and disbursement activity in the City's general ledgers was not accurate or properly classified.

Context

Not applicable.

Effect or Potential Effect

Potential errors, irregularities, and factors which would have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute corrective actions. In addition, the financial position of several funds at fiscal year-end could be materially misstated, and, at times, the audit trail is not always apparent for some of the reconciling items recorded.

Cause

The City did not reconcile to subsidiary reports and bank statements, review and adjust, and monitor all such transactions and balances during the fiscal year. In addition, there are several receipt types collected by the City which are coded by central cashing, however such codes are not properly integrated in the accounting software system.

Recommendation

That the City reconcile, on a monthly basis, all bank accounts and verify that the reconciliations only include proper reconciling items, that the reconciliation balances agree to the applicable balances in the general ledgers, that the general ledgers include all receipt and disbursement activity reported on the City's bank statements, and that recorded receipt and disbursement activity in the City's general ledgers be verified for accuracy and proper classification and be reconciled, on a monthly basis, to subsidiary reports and bank statements.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be secured to provide guidance to employees as to the proper methods of assuring accurate data through reconciliations. The City will develop formal policies and procedures for the performance of bank reconciliations for all accounts. The policy will outline the following:

- Roles and responsibility
- Standard bank reconciliation process
- Centralize document repository (in hard copy and electronic form)
- Formal review and verification process
- Deadline for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-004****Criteria or Specific Requirement**

Pursuant to N.J.A.C. 5:30-6.1, uniform accounting system for local units, the *Requirements of Audit* have been promulgated to govern the accounting basis for municipalities. In addition, pursuant to N.J.A.C. 5:30-5.7, all local units must maintain a general ledger accounting system that provides for the immediate and current identification of its assets, liabilities, revenues, expenditures, and fund balance. The general ledger together with the books of original entry, and supporting subsidiary ledgers, constitute a complete accounting system.

Condition

The reports provided by the City's third-party service organization that it engaged to administer its water and sewer utility operations were not prepared in accordance with the accounting basis that the City is required to follow. In addition, in its general ledger, the City did not record all related consumer accounts receivable transactions. Also, the City does not have policies and procedures in place to review and reconcile the monthly and year-to-date reporting data provided by the third-party service organization to its general ledger. The third-party service organization was unable to provide a reconciliation of the beginning of consumer accounts receivable to the ending balance. Lastly, the third-party service organization was unable to provide a detailed listing by water and sewer account in support of the amount of consumer accounts receivable recorded in the City's financial statements.

Context

The transactions not recorded in the general ledger consisted of the following: consumer rents, related lien transactions / prepaid / overpayment transactions, and other various adjustments. In addition, the City does not have policies and procedures in place to review and reconcile the monthly and year-to-date reporting data provided by the third-party service organization. Consequently, the amount of consumer accounts receivable transferred to lien, and rents collected, during fiscal year 2020 as reported by the City, did not agree to the amounts reported by the third-party service organization. Also, there was material unknown activity recorded in the financial statements for added rents and cancellations.

Effect or Potential Effect

The City is not in compliance with rules and regulations as mandated by State administrative codes governing the general ledger accounting system and an operating deficit of \$423,273.67 resulted in the water utility operating fund. The fiscal year 2020 activity recorded to consumer accounts receivable and the ending balance of consumer accounts receivable were not able to be substantively verified.

Cause

The City does not have policies and procedures in place to review and reconcile the monthly and year-to-date reporting data provided by the third-party service organization to the City's general ledgers.

Recommendation

That the City establish policies and procedures to ensure that all water and sewer utility transactions administered by the third-party service organization are accurately recorded and that such transactions be reflected in the City's general ledger to ensure proper financial statement presentation.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be secured to provide guidance to employees as to the proper methods of assuring accurate data through reconciliations. The City will develop formal policies and procedures for the performance of bank reconciliations for all accounts. The policy will outline the following:

- Roles and responsibility
- Standard bank reconciliation process
- Centralize document repository (in hard copy and electronic form)
- Formal review and verification process
- Deadline for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-005****Criteria or Specific Requirement**

Pursuant to N.J.A.C. 5:30-6.1, uniform accounting system for local units, the *Requirements of Audit* have been promulgated to govern the accounting basis for municipalities. In addition, pursuant to N.J.A.C. 5:30-5.7, all local units must maintain a general ledger accounting system that provides for the immediate and current identification of its assets, liabilities, revenues, expenditures, and fund balance. The general ledger together with the books of original entry, and supporting subsidiary ledgers, constitute a complete accounting system.

Condition

In its general ledger, the City did not record all related tax transactions related to the balances of taxes receivable, tax title liens receivable, special assessments receivable, and property acquired for taxes (foreclosed properties). Also, there is activity being backdated in the accounting system for tax title liens and special assessments. Lastly, the City does not have policies and procedures in place to properly and timely maintain the balance of properties acquired for taxes (foreclosures) that provides a reconciliation of the prior year audit balance, current year activity ending balance detailed by property and valued at the assessed valuation.

Context

\$1,973,180.70 of tax title liens transferred to property acquired for taxes (foreclosed properties) was unable to be substantively verified due to such amount being backdated in the accounting system.

Effect or Potential Effect

The City is not in compliance with rules and regulations as mandated by State administrative codes governing the general ledger accounting system.

Cause

The City does not have policies and procedures in place to ensure, on a monthly basis, that all tax related transactions are being recorded in the general ledger and reconciled to the reporting of the tax office.

Recommendation

That the City establish policies and procedures to ensure that all tax transactions are accurately recorded and that such transactions be reflected in the City's general ledger to ensure proper financial statement presentation.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be secured to provide guidance to employees as to the proper methods and timing to ensure tax related transaction are recorded accurately and timely.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)

Finding No. 2020-006

Criteria or Specific Requirement

For sound financial reporting, internal controls should be established to timely review outstanding purchase orders for proper disposition.

Condition

The City did not have internal control procedures in place for the timely review of outstanding purchase orders in order to determine proper disposition.

Context

Ten open purchase orders tested totaling \$29,322.59 were recorded as a liability at June 30, 2020 but should have been canceled prior to the end of the fiscal year.

Effect or Potential Effect

Weakening of internal controls over financial reporting.

Cause

Client oversight.

Recommendation

That the City establishes and implements internal control procedures for the timely review of outstanding purchase orders to determine proper disposition.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The City has implemented weekly Purchasing Review Committee meetings wherein aged purchase orders are reviewed for timely disposition. The procedure for the review and disposition of age purchase orders will be memorialized.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-007****Criteria or Specific Requirement**

For sound financial reporting and a strong internal control structure, cash receipts should be posted in the general ledgers in definite amounts on a timely basis.

Condition

A clear audit trail to the City's bank statements is not always apparent for cash receipts posted in the City's general ledgers for various bank accounts.

Context

Not applicable.

Effect or Potential Effect

Weakening of internal controls over financial reporting regarding cash receipts.

Cause

The City is collecting and depositing individual receipts throughout the month, however such receipts are not posted as individual amounts in the City's general ledgers and are not posted in the general ledgers on a timely basis.

Recommendation

That the City timely post cash receipts in the general ledgers in definite amounts in order to provide a clear audit trail to the City's bank statements.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The City will develop formal policies and procedures for the timely and accurate posting of discreet cash receipts. The policy will outline the following:

- Discreet posting requirements
- Timeline for cash receipt posting
- Weekly validation of postings
- Standard reconciliation process
- Formal review and verification process
- Deadline for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 3 - Schedule of Federal Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Finding No. 2020-013**Information on the Federal Program**

Child Nutrition Cluster - Summer Food Service Program for Children (CFDA No. 10.559), U.S. Department of Agriculture (pass through entity: New Jersey Department of Agriculture)

Criteria or Specific Requirement

In accordance with the grant agreement and cash management requirements, meal count forms must be completed based on the number of meals served, expenditures incurred, and reported on the monthly reimbursement vouchers. Reimbursement vouchers must be reviewed for accuracy and be submitted by the 10th day following the claiming month.

Condition

The supporting documentation of meals served for the month and sites sampled did not agree to meals reported on reimbursement vouchers, and in addition, reimbursement vouchers were not timely filed. Also, the expenditures reported on the reimburse voucher did not agree to the expenditures recorded in the City's accounting software system.

Questioned Costs

None.

Context

For two of the months tested, a total of 107,811 meals were reported as being served for all sites, however, supporting documentation maintained on file supported a total of 112,694 meals as being served for all sites, thus yielding a variance of 4,883 meals.

For the five sites tested, a total of 15,200 meals were reported as being served, however, supporting documentation maintained on file supported 15,381 meals served, thus yielding a variance of 181 meals. The sample was not intended to be, and was not, a statistically valid sample.

For the two months tested, the expenditures reported were \$288,101.00, however, supporting documentation maintained on file reflected expenditures of \$234,774.47.

Effect or Potential Effect

As a result of the variances noted with the cash management requirements for the federal award, the potential exists that the City may be responsible for reimbursing the grantor agency.

Cause

The original source documentation for the accumulation of monthly totals submitted for reimbursement and daily meals served at several of the sites were not accurately maintained and reconciled to meals reported. The cause for the variance

in the expenditures reported is unknown.

Identification as a Repeat Finding

Prior Fiscal Year Finding No. 2019-010.

11200

Section 3 - Schedule of Federal Award Findings and Questioned Costs (Cont'd)

Finding No. 2020-013 (Cont'd)

Recommendation

That supporting documentation of meals served and expenditures reported for the months and sites agree to meals and expenditures reported on reimbursement vouchers, and that reimbursement vouchers be filed timely.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be provided to ensure accurate counts and timely reimbursements and filings.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 3 - Schedule of Federal Award Findings and Questioned Costs (Cont'd)**Finding No. 2020-014****Information on the Federal Program**

Housing Opportunities for Persons with AIDS (HOPWA) (CFDA #14.241), U.S. Department of Housing and Urban Development

Criteria or Specific Requirement

In accordance with reporting requirements, financial reports (Consolidated Annual Performance and Evaluation Report) must be accurate and complete.

Condition

The report filed for the fiscal year did not accurately report the expenditures recorded in the City's financial accounting software system.

Questioned Costs

None.

Context

The expenditures for the fiscal year 2020 did not agree to the City's financial accounting software system by \$415,815.79. No sample over the compliance requirement of reporting is applicable as only one annual report is required to be filed.

Effect or Potential Effect

Noncompliance with the reporting requirements.

Cause

A reconciliation between the City's financial accounting software system and the Consolidated Annual Performance and Evaluation Report was not performed.

Identification as a Repeat Finding

Prior Fiscal Year Finding No. 2019-011.

Recommendation

That the City perform a reconciliation between its financial accounting software system and the Consolidated Annual Performance and Evaluation Report, and when variances are identified, that the City make the necessary adjustments as applicable.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Loss of personnel in the Operating Department has resulted in new training and procedures to be developed in the implementation and operation of this program. Further, Grants Management staff has increased the overview of the program. All staff have been directed not to process any incomplete requests.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

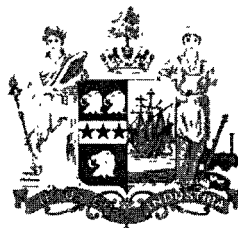
For the Fiscal Year Ended June 30, 2020

Section 4 - Schedule of State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major State programs, as required by State of New Jersey Circular 15-08-OMB.

None.

Amended at June 1st, 2021 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 3-16, 18-43



CITY COUNCIL AGENDA

THURSDAY, JUNE 10TH, 2021– 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

Department of Finance

1. Check registers of the City of Camden for the period of April 27, 2021 to May 25, 2021
2. Payroll register summary of the City of Camden for the pay period of 4/30/2021, 5/14/2021, 5/28/2021 and retro pay of 5/10/2021

Office of City Council

3. **Presentations**

BUDGET HEARING AND ADOPTION

Office of the City Clerk

1. Resolution of the City of Camden, County of Camden, State of New Jersey, providing that Camden Business Improvement ("CBID") District budget be read by title only

Department of Administration

2. Resolution adopting and approving 2021 Annual Budget for Camden Business Improvement District (CBID)

OLD BUSINESS

ORDINANCES – FIRST READING

Office of the City Clerk

1. An ordinance amending mc-4398, adopted on May 27, 2008 to allow for the appointment of Department Directors, the Tax Collector and the Tax Assessor as deputy custodians of government records pursuant to the Open Public Records Act, N.J.S.A. 47:1a-1 et seq.

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Public Works

1. An Ordinance designating certain areas in the City of Camden “As handicapped parking only”

Department of Finance

2. Refunding Bond Ordinance of the City of Camden, County of Camden, State of New Jersey (The “City) providing for the refunding of qualified general obligation bonds, series 2014, appropriating an amount not to exceed \$4,500,000 therefor and authorizing the issuance of not to exceed \$4,500,000 general obligation refunding bonds, series 2021 of the City for financing the cost thereof

RESOLUTIONS

Office of the City Attorney

3. Resolution authorizing a license agreement between the City of Camden and Camden Lutheran Housing, Inc. (CLHI)
4. Resolution authorizing the acceptance of a voluntary deed in lieu of foreclosure for 2918 Royden Street, Camden, NJ
5. Resolution authorizing extension of time to complete foreclosure due to delays caused by the ongoing Covid-19 pandemic

Department of Administration

6. Resolution amending resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards, are called or have been called to active duty during “operation noble eagle and/or operation enduring freedom”

7. Resolution authorizing a contract under Sourcewell National Cooperative purchasing contract #083116-Kon to Konica Minolta Premier Finance, Po Box 41602 Philadelphia, PA 19101-1602

Department of Planning & Development

8. Resolution in memoriam of Frederick H. Martin, Jr.
9. Resolution in support of Camden Lutheran Housing, Inc. application to the New Jersey Department of Community Affairs Affordable Housing Trust Fund Program
10. Resolution authorizing an agreement between the City of Camden and the Heathers Realty, LLC #CHC040
11. Resolution authorizing an agreement between the City of Camden and Tamarak Apartments, LLC #CHC012
12. Resolution authorizing an agreement between the City of Camden and Washington Park Apts, LLC #GAD116
13. Resolution authorizing an agreement between the City of Camden and Katherine Ferguson #CHC052
14. Resolution authorizing an agreement between the City of Camden and AAA Realty & Management, LLC #CHC032
15. Resolution authorizing an agreement between the City of Camden and Lindenwold PH, LP #GAD078
16. Resolution authorizing an agreement between the City of Camden and Luis Rodriguez #CHC039

Department of Finance

17. Resolution authorizing emergency temporary budget appropriation for the calendar fiscal year 2021
18. Resolution authorizing the removal of water & sewer charges as per American Water
19. Resolution authorizing the refund of unapplied cash to Tyrone Miles
20. Resolution authorizing the refund of unapplied cash to Juan Carlos Santos
21. Resolution authorizing the assignment of seventy-seven (77) tax sale certificates
22. Resolution authorizing the refund of unapplied cash to Prashanthi Properties, LLC

23. Resolution authorizing the refund to Adams NJ Investors due to tax court judgement
24. Resolution authorizing the refund of unapplied cash to Monica Johnson the homeowner
25. Resolution authorizing the refund of unapplied cash to Foundation Title, LLC
26. Resolution authorizing the refund of unapplied cash to (Code 46) to Genaro Estevez
27. Resolution authorizing the refunding of a duplicate tax payment for 307 Market Street, Block/Lot-75/35
28. Resolution authorizing the refunding of payment to the lien holder Cooper Square Acquisition 1 LLC
29. Resolution authorizing the refunding of subsequent tax payments to ProCap7, LLC (lien holder)
30. Resolution authorizing refund of overpayment to DuJuan Favors due to 100% disabled veteran
31. Resolution authorizing the refund of overpayment to NLS Real Estate Holdings, LLC
32. Resolution authorizing the refund of unapplied cash to Pine Valley
33. Resolution authorizing the refund of unapplied cash to collegiate title corporation
34. Resolution authorizing refund to lien holder PC 5 Reo, LLC
35. Resolution authorizing the refund of unapplied cash to (Code 46) to Corelogic Centralized refunds
36. Resolution authorizing the refund of unapplied cash to Fig Capital Investments, LLC
37. Resolution authorizing the issuance of duplicate tax sale certificate #20-00634
38. Resolution authorizing the issuance of duplicate tax sale certificate #08-00961
39. Resolution accepting corrective action plan as per the FY 2020 annual Municipal Audit

Department of Administration

40. Resolution authorizing a contract to “The Original W. Hargrove Demolition Company Inc. for Re-Bid #21-03 for the removal and storage of abandoned, disabled and impounded vehicles for the City of Camden, for one (1) year with the City’s option to renew for an additional one (1) year

Department of Planning & Development

41. Resolution authorizing an agreement between the City of Camden and East Coast Hyde Park

Department of Administration

42. Resolution awarding a contract to Cooper University Hospital for the Employee Assistance Program, for a period of one (1) year, in an amount not to exceed \$30,000.00
43. Resolution authorizing the submission of an involuntary disability application for PRFS Member #0088673

Department of Finance

44. Resolution of the City of Camden providing for the issuance of not to exceed \$4,500,000 qualified general obligation refunding bonds for the refunding of certain qualified general obligation bonds, series 2014 of the City; and providing for the form, maturities and other details of said refunding bonds; authorizing a preliminary official statement and an official statement; providing for the sale of the refunding bonds; and approving and authorizing the execution and delivery by the City of a continuing disclosure agreement , a bond purchase contract and an escrow deposit agreement

Department of Planning & Development

45. Resolution designating Dr Edward Williams, PP., ACIP, Director of Planning & Development as the authorized signer for the HOPWA Rental Assistance Program
46. Resoluiton in support of St. Joseph Carpenters Society (SJCS) application to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program
47. Resolution authorizing an agreement between the City of Camden and Cedar Brook NJ, LLC
48. Resolution awarding a contract to the Enterprise Center, 4548 Market Street, Philadelphia, PA for the small business assistance grant program; technical assistance and training services to Covid impacted businesses in the City of Camden

Office of the City Attorney

49. Resolution In Support Of The New Jersey State Housing Code And Its Enforcement By The Bureau Of Housing Inspection Through Chapter 450 Of The Camden City Code Thereby Ensuring All Residents Can Live In Safe And Sanitary Dwellings In Their Community

Department of Planning & Development

50. Resolution supporting the preferred preliminary alternative for North 7th Street Improvements, (Elm Street to Erie Street) concept development study, in the City of Camden
51. Resolution supporting the preferred preliminary alternative for Parkside Improvements (Baird Blvd., Pine Street, Magnolia Ave.) concept development study, in the City of Camden

Office of City Council

52. Resolution in support of the New Jersey State Housing Code and its enforcement by the Bureau of Housing Inspection through Chapter 450 of the Camden City Code thereby ensuring all residents can live in safe and sanitary dwellings in their community

Department of Finance

53. Resolution of the City of Camden authorizing the distribution of a preliminary official statement and final official statement in connection with the renewal and negotiated sale of general obligation bond anticipation notes, series 2021 of the City, approving a continuing disclosure certificate and note purchase contract with respect to said notes, and authorizing other actions in connection therewith

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

MBS:dh
06-10-21

R-39

**RESOLUTION ACCEPTING CORRECTIVE ACTION PLAN AS PER THE
FY2020 ANNUAL MUNICIPAL AUDIT**

WHEREAS, the Director of the Division of Local Government Services has formally directed all municipalities to adopt a Corrective Action Plan as part of their annual municipal audit process; and

WHEREAS, this Corrective Plan shall be submitted to the Director of Local Government Services upon adoption by the City Council of the City of Camden and shall be kept on file with the Municipal Clerk's Office; and

WHEREAS, the Corrective Action Plan shall cover all audit findings and recommendations, and be prepared in accordance with Local Finance Notice CFO-97-16; now, therefore

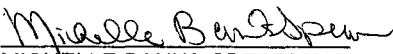
BE IT RESOLVED, by the City Council of the City of Camden that it hereby approves and accepts the attached Corrective Action Plan for the 2020 Annual Municipal Audit, dated June 30, 2020, which is incorporated by reference thereto as if fully set forth herein.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the Corrective Action Plan for the 2020 Annual Municipal Audit shall be filed with the Division of Local Government Services and the Municipal Clerk's Office.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION ACCEPTING CORRECTIVE ACTION PLAN AS PER THE FYE 2020 ANNUAL MUNICIPAL AUDIT

BRIEF DESCRIPTION OF ACTION: THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES HAS FORMALLY DIRECTED ALL MUNICIPALITIES TO ADOPT A CORRECTIVE ACTION PLAN AS PART OF THEIR ANNUAL MUNICIPAL AUDIT PROCESS.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

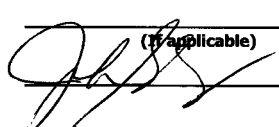
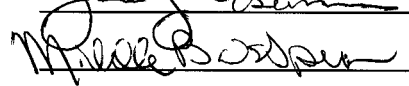
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

☐

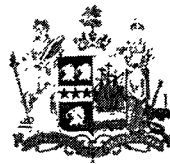
Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/10/21	
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-18-21	
Received by City Attorney:	5/20/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

******Please attach all supporting documents******



FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
New Jersey

JOHANNA S. CONYER HARRIS
FINANCE DIRECTOR
TEL. 856-757-7582
EMAIL: FINANCE@CICAMDEN.NJ.US
WEBSITE: WWW.CICAMDEN.NJ.US

**CITY OF CAMDEN
DEPARTMENT OF FINANCE
FISCAL YEAR 2020
CORRECTIVE ACTION PLAN**

June 8, 2021

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings

This section identifies the significant deficiencies, material weaknesses, fraud, noncompliance with provisions of laws, regulations, contracts, and grant agreements related to the financial statements for which *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, requires.

Finding No. 2020-001**Criteria or Specific Requirement**

In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatement and / or misclassification, the City should review, in a timely manner, balances contained in the general ledgers for the proper recording and / or disposition of balances.

Condition

During our examination of the City's general ledgers and subsidiary records of the various funds, the following were noted: (1) in the City's federal and state grant fund, there exists several aged unexpended grant appropriated reserve balances and aged receivable balances, along with awards that have grant periods that have ended; (2) reserves in the City's trust - other funds were not supported by an analyses detailing the composition of the fiscal year-end balances held in trust, and several other reserves had limited or no apparent activity during the fiscal year; (3) several interfund balances were not reconciled to one another; (4) the subsidiary ledgers for the improvement authorizations, appropriated federal and state grant awards and related accounts receivable did not agree to the balances in the City's general ledgers; (5) several general ledgers were not in balance; (6) reallocation / correcting entries posted in the City's general ledgers related to interfund transactions were not properly recorded; and (7) for several transactions, the manner in which receipts and disbursements were posted in the general ledgers did not provide the classification of such transactions in order to assemble the financial statements.

Context

- Several aged unexpended grant appropriated reserve balances (\$3,038,369.92) and aged receivable balances (\$1,078,779.26) dated back to fiscal year 2000 through fiscal year 2016;
- reserves not supported by an analysis for reserve for payroll deductions payable (\$2,426,977.80), developers' escrow fees (\$1,197,510.26), premium on tax sale (\$2,707,600.00), and redemption of tax title lien certificates (\$2,001,591.37); miscellaneous trust reserves in the amount of \$1,818,065.15 should be reviewed for proper disposition as they had limited or no activity;
- interfund activity amongst the various funds did not agree to one another;
- variances of \$7,598,487.16, \$26,560,195.94, and \$10,245,645.80 exist when comparing the subsidiary ledgers for the improvement authorizations in the City's general capital fund, water utility capital fund, and sewer utility capital fund, respectively, and variances of \$1,523,209.12 and \$16,257,622.35 exist when comparing the subsidiary ledgers for appropriated and accounts receivable, respectively, for federal and state awards, to the balances in the City's general

ledgers; and

- the general ledgers of the current fund, federal and state grant fund, water utility operating fund, sewer utility operating fund, and sewer utility capital fund were not in balance by \$920,746.50, \$928,491.29, \$92,776.40, \$1,056,124.82, and \$1,149,272.43, respectively.

11200

Finding No. 2020-001 (Cont'd)

Effect or Potential Effect

Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

Cause

The City did not reconcile, review, and monitor all such transactions and balances during the fiscal year.

Recommendation

That the City reconcile, review, and monitor, at the end of each month, balances contained in the general ledgers and subsidiary reports to ensure that potential errors, irregularities, and factors which could have a negative impact on the City's financial position are detected and adjusted in a timely manner.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

A review of the positions in the department was conducted and recommendations were made to realign job responsibilities. Due to budgetary constraints and planning concerns, not all of the recommendations were implemented. The City intends to revisit the recommendations.

The implementation of review procedures for the analysis of items identified will be assigned accordingly. The City will develop formal policies and procedures for the Treasury Division of the Finance Department. The policy will outline the following:

- Accurate General Ledger maintenance processes
- Timely cancellation of aged balances and expired grants
- Proper and timely reconciliation between inter-fund accounts
- Discreet postings to subsidiary ledgers
- Centralize document repository
- Formal review and (verification) internal control process
- Establish deadlines for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-002****Criteria or Specific Requirement**

In accordance with requirements promulgated by the State of New Jersey, Division of Local Government Services, capital ordinances with cash deficits in excess of five years old should be financed by the issuance of bonds and / or notes, or be funded by a budget appropriation.

Condition

At fiscal year end June 30, 2020, there exist ordinances in the City's general capital fund, water utility capital fund, and sewer utility capital fund with cash deficits in excess of five years old.

Context

There exist cash deficits in excess of five years old in the amounts of \$1,395,365.82, \$2,262,085.32, and \$253,590.70 in the City's general capital fund, water utility capital fund, and sewer utility capital fund, respectively.

Effect or Potential Effect

By not providing timely funding for capital ordinances, the City could experience difficulties with cash flow as a result of cash being utilized from other sources to pay for capital expenditures.

Cause

The City has not provided the necessary funding within five years of the date in which such capital ordinances were adopted.

Recommendation

That the City seek the necessary funding, either through the issuance of bonds, notes, or budget appropriation, for capital ordinances with cash deficits in excess of five years old.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The City has commenced with partial funding of prior year authorizations through the use of current revenues. We are currently working with financial consulting professionals to develop the Debt Plan. These discussions include identifying appropriate funding sources for the unfunded obligations in the General, Water Utility and Sewer Utility capital funds.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-003****Criteria or Specific Requirement**

In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatement and / or misclassification, the City should review and verify, on a timely (monthly) basis, that all bank account reconciliations contain valid reconciling items, such as deposits in transit and outstanding checks which clear the bank in the subsequent month, that the general ledger include all receipt and disbursement activity, and that the activity is both accurate and properly classified, and reconciled to applicable subsidiary reports and bank statements; and that all bank accounts are reconciled monthly and such reconciliations verified to the cash balance recorded in the applicable funds' general ledger.

Condition

During our examination of the City's general ledgers and bank reconciliations as of June 30, 2020, the following was noted: (1) several of the bank accounts were not reconciled or the reconciliations included improper reconciling items; (2) several of the bank reconciliation balances did not agree to the applicable balances in the general ledgers, (3) the general ledgers did not include all receipt and disbursement activity reported on the City's bank statements, and (4) recorded receipt and disbursement activity in the City's general ledgers was not accurate or properly classified.

Context

Not applicable.

Effect or Potential Effect

Potential errors, irregularities, and factors which would have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute corrective actions. In addition, the financial position of several funds at fiscal year-end could be materially misstated, and, at times, the audit trail is not always apparent for some of the reconciling items recorded.

Cause

The City did not reconcile to subsidiary reports and bank statements, review and adjust, and monitor all such transactions and balances during the fiscal year. In addition, there are several receipt types collected by the City which are coded by central cashing, however such codes are not properly integrated in the accounting software system.

Recommendation

That the City reconcile, on a monthly basis, all bank accounts and verify that the reconciliations only include proper reconciling items, that the reconciliation balances agree to the applicable balances in the general ledgers, that the general ledgers include all receipt and disbursement activity reported on the City's bank statements, and that recorded receipt and disbursement activity in the City's general ledgers be verified for accuracy and proper classification and be reconciled, on a monthly basis, to subsidiary reports and bank statements.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be secured to provide guidance to employees as to the proper methods of assuring accurate data through reconciliations. The City will develop formal policies and procedures for the performance of bank reconciliations for all accounts. The policy will outline the following:

- Roles and responsibility
- Standard bank reconciliation process
- Centralize document repository (in hard copy and electronic form)
- Formal review and verification process
- Deadline for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-004****Criteria or Specific Requirement**

Pursuant to N.J.A.C. 5:30-6.1, uniform accounting system for local units, the *Requirements of Audit* have been promulgated to govern the accounting basis for municipalities. In addition, pursuant to N.J.A.C. 5:30-5.7, all local units must maintain a general ledger accounting system that provides for the immediate and current identification of its assets, liabilities, revenues, expenditures, and fund balance. The general ledger together with the books of original entry, and supporting subsidiary ledgers, constitute a complete accounting system.

Condition

The reports provided by the City's third-party service organization that it engaged to administer its water and sewer utility operations were not prepared in accordance with the accounting basis that the City is required to follow. In addition, in its general ledger, the City did not record all related consumer accounts receivable transactions. Also, the City does not have policies and procedures in place to review and reconcile the monthly and year-to-date reporting data provided by the third-party service organization to its general ledger. The third-party service organization was unable to provide a reconciliation of the beginning of consumer accounts receivable to the ending balance. Lastly, the third-party service organization was unable to provide a detailed listing by water and sewer account in support of the amount of consumer accounts receivable recorded in the City's financial statements.

Context

The transactions not recorded in the general ledger consisted of the following: consumer rents, related lien transactions / prepaid / overpayment transactions, and other various adjustments. In addition, the City does not have policies and procedures in place to review and reconcile the monthly and year-to-date reporting data provided by the third-party service organization. Consequently, the amount of consumer accounts receivable transferred to lien, and rents collected, during fiscal year 2020 as reported by the City, did not agree to the amounts reported by the third-party service organization. Also, there was material unknown activity recorded in the financial statements for added rents and cancellations.

Effect or Potential Effect

The City is not in compliance with rules and regulations as mandated by State administrative codes governing the general ledger accounting system and an operating deficit of \$423,273.67 resulted in the water utility operating fund. The fiscal year 2020 activity recorded to consumer accounts receivable and the ending balance of consumer accounts receivable were not able to be substantively verified.

Cause

The City does not have policies and procedures in place to review and reconcile the monthly and year-to-date reporting data provided by the third-party service organization to the City's general ledgers.

Recommendation

That the City establish policies and procedures to ensure that all water and sewer utility transactions administered by the third-party service organization are accurately recorded and that such transactions be reflected in the City's general ledger to ensure proper financial statement presentation.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be secured to provide guidance to employees as to the proper methods of assuring accurate data through reconciliations. The City will develop formal policies and procedures for the performance of bank reconciliations for all accounts. The policy will outline the following:

- Roles and responsibility
- Standard bank reconciliation process
- Centralize document repository (in hard copy and electronic form)
- Formal review and verification process
- Deadline for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-005****Criteria or Specific Requirement**

Pursuant to N.J.A.C. 5:30-6.1, uniform accounting system for local units, the *Requirements of Audit* have been promulgated to govern the accounting basis for municipalities. In addition, pursuant to N.J.A.C. 5:30-5.7, all local units must maintain a general ledger accounting system that provides for the immediate and current identification of its assets, liabilities, revenues, expenditures, and fund balance. The general ledger together with the books of original entry, and supporting subsidiary ledgers, constitute a complete accounting system.

Condition

In its general ledger, the City did not record all related tax transactions related to the balances of taxes receivable, tax title liens receivable, special assessments receivable, and property acquired for taxes (foreclosed properties). Also, there is activity being backdated in the accounting system for tax title liens and special assessments. Lastly, the City does not have policies and procedures in place to properly and timely maintain the balance of properties acquired for taxes (foreclosures) that provides a reconciliation of the prior year audit balance, current year activity ending balance detailed by property and valued at the assessed valuation.

Context

\$1,973,180.70 of tax title liens transferred to property acquired for taxes (foreclosed properties) was unable to be substantively verified due to such amount being backdated in the accounting system.

Effect or Potential Effect

The City is not in compliance with rules and regulations as mandated by State administrative codes governing the general ledger accounting system.

Cause

The City does not have policies and procedures in place to ensure, on a monthly basis, that all tax related transactions are being recorded in the general ledger and reconciled to the reporting of the tax office.

Recommendation

That the City establish policies and procedures to ensure that all tax transactions are accurately recorded and that such transactions be reflected in the City's general ledger to ensure proper financial statement presentation.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be secured to provide guidance to employees as to the proper methods and timing to ensure tax related transactions are recorded accurately and timely.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)

Finding No. 2020-006

Criteria or Specific Requirement

For sound financial reporting, internal controls should be established to timely review outstanding purchase orders for proper disposition.

Condition

The City did not have internal control procedures in place for the timely review of outstanding purchase orders in order to determine proper disposition.

Context

Ten open purchase orders tested totaling \$29,322.59 were recorded as a liability at June 30, 2020 but should have been canceled prior to the end of the fiscal year.

Effect or Potential Effect

Weakening of internal controls over financial reporting.

Cause

Client oversight.

Recommendation

That the City establishes and implements internal control procedures for the timely review of outstanding purchase orders to determine proper disposition.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The City has implemented weekly Purchasing Review Committee meetings wherein aged purchase orders are reviewed for timely disposition. The procedure for the review and disposition of age purchase orders will be memorialized.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-007****Criteria or Specific Requirement**

For sound financial reporting and a strong internal control structure, cash receipts should be posted in the general ledgers in definite amounts on a timely basis.

Condition

A clear audit trail to the City's bank statements is not always apparent for cash receipts posted in the City's general ledgers for various bank accounts.

Context

Not applicable.

Effect or Potential Effect

Weakening of internal controls over financial reporting regarding cash receipts.

Cause

The City is collecting and depositing individual receipts throughout the month, however such receipts are not posted as individual amounts in the City's general ledgers and are not posted in the general ledgers on a timely basis.

Recommendation

That the City timely post cash receipts in the general ledgers in definite amounts in order to provide a clear audit trail to the City's bank statements.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The City will develop formal policies and procedures for the timely and accurate posting of discreet cash receipts. The policy will outline the following:

- Discreet posting requirements
- Timeline for cash receipt posting
- Weekly validation of postings
- Standard reconciliation process
- Formal review and verification process
- Deadline for completion and review
- Process for resolving variances

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-008****Criteria or Specific Requirement**

In accordance with maintaining an internal control environment that is effective in the prevention and / or identification of potential financial statement misstatement and / or misclassification, the City should review, in a timely manner, balances contained in the general ledgers for the proper and accurate recording.

Condition

The U.S. Department of Housing and Urban Development program receivable balances were not reconciled to the applicable reserves on a monthly basis. In addition, the subsidiary ledger for the various reserve balances did not agree to the balances in the City's general ledger.

Context

- unexplained variances when comparing the receivable balances to the related reserve balances were \$200,501.65;
- unexplained variances when comparing reserve balances per subsidiary ledgers to those balances recorded in the general ledger were \$445,456.06.

Effect or Potential Effect

Potential errors, irregularities, and factors which could have a negative impact on the City's financial position could develop and not be detected in a timely manner to enable the City to institute prompt corrective actions.

Cause

The City does not have policies and procedures in place to ensure, on a monthly basis, that all grant related transactions are being recorded in the general ledger and reconciled to the reporting of the City's grant administration.

Recommendation

That the City establish policies and procedures to ensure that all grant related transactions are accurately recorded in the City's general ledger and reconciled to the reporting of the City's grant administration.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The two Edmunds accounts have been separated into four discreet accounts for the CDBG, HOME, ESG and HOPWA programs. Journal entries will be checked for accuracy and Program Income will be treated appropriately.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-009****Criteria or Specific Requirement**

In accordance with maintaining an internal control environment over financial reporting that is effective in the prevention and / or identification of potential financial statement misstatement and misappropriation, the City should establish and implement formal oversight procedures for the timely and accurate updating of the detailed fixed asset subsidiary ledger, and have policies and procedures in place establishing adequate data backup (storage) of such records.

Condition

The City did not have proper methods in place to maintain an all-inclusive listing of the beginning balance of general fixed assets, the fiscal year activity, and the ending balance. Also, the City was not updating the activity periodically during the year in order to verify that all activity has been recorded accurately and timely. Lastly, the City did not have procedures in place for adequate data backup (storage) of such records.

Context

Not applicable.

Effect or Potential Effect

A prior period restatement and delay in providing records for the audit.

Cause

The City was not properly maintaining and periodically reviewing the fixed asset subsidiary ledger and reconciling it to appropriate fiscal year activity.

Recommendation

That the City maintain an all-inclusive listing of fixed assets and that the City establish policies and procedures to ensure that all fixed asset related transactions are accurately recorded in the City's subsidiary reports and general ledger.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Direction to staff has been provided as to the recording of the fixed assets inventory and the items it should be covering. The Purchasing Agent and Fiscal Monitor have been assigned the task to rewrite the policy and the method of providing information for the acquisition and disposal of inventory.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-010****Criteria or Specific Requirement**

In accordance with N.J.S.A. 40A:4-57, no officer, board, body or commission shall, during any fiscal year, expend any money (except to pay notes, bonds or interest thereon), incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose for which no appropriation is provided, or in excess of the amount appropriated for such purpose.

Condition

There were expenditures without an appropriation in the federal and state grant fund and the general capital fund.

Context

The expenditures without an appropriation in the federal and state grant fund and general capital fund totaled \$3,274.08 and \$82,311.37, respectively.

Effect

The City is not in compliance with N.J.S.A. 40A:4-57. In addition, a budget appropriation must be provided in the next succeeding budget for any such item appearing on the statement of assets, liabilities, reserves and fund balance of the appropriate fund.

Cause

Cash disbursements were incorrectly recorded in the City's general ledger; thus, there were costs in excess of the anticipated amounts of projects, thereby causing expenditures without an appropriation.

Recommendation

That the City, prior to incurring any liability or entering into any contract, verify that sufficient funds are available.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Treasury staff have been trained on proper verification/certification funds prior to incurring a liability.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-011****Criteria or Specific Requirement**

In accordance with N.J.S.A. 40A:5-16, the governing body of any local unit shall not pay out any of its moneys unless the person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up.

Condition

The City was not able to provide supporting documentation (vendor invoices) for payments made to a particular vendor during the fiscal year.

Context

Payments of \$2,427,864.81 were not able to be supported by proper supporting documentation (vendor invoices).

Effect

The City is not in compliance with N.J.S.A. 40A:5-16.

Cause

The City is maintaining such invoices in a particular department, however, the finance office was unable to obtain such invoices for the audit.

Recommendation

That the City verify that proper supporting documentation (vendor invoices) are maintained and available for all payments made.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The Treasury staff will be trained in the proper methods of source document maintenance.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 2 - Schedule of Financial Statement Findings (Cont'd)**Finding No. 2020-012****Criteria or Specific Requirement**

For sound financial reporting, the City should have in place internal controls that require the review and verification that all receipts are properly classified to the proper fund and account.

Condition

Receipts tested for one of the days in the fiscal year were misposted to the incorrect general ledger account; thus causing a misclassification of receipts.

Context

Receipts totaling \$2,589,700.00 for premium on tax sale in the trust - other fund were posted to the incorrect miscellaneous trust other reserve account.

Effect

Misclassification of receipts within the miscellaneous trust other reserve.

Cause

Unknown.

Recommendation

That the City review and verify that all receipts are properly classified to the proper fund and account.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

The Finance Department will receiving training in the proper methods of internal control and multi-level review/verification.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 3 - Schedule of Federal Award Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major Federal programs, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Finding No. 2020-013**Information on the Federal Program**

Child Nutrition Cluster - Summer Food Service Program for Children (CFDA No. 10.559), U.S. Department of Agriculture (pass through entity: New Jersey Department of Agriculture)

Criteria or Specific Requirement

In accordance with the grant agreement and cash management requirements, meal count forms must be completed based on the number of meals served, expenditures incurred, and reported on the monthly reimbursement vouchers. Reimbursement vouchers must be reviewed for accuracy and be submitted by the 10th day following the claiming month.

Condition

The supporting documentation of meals served for the month and sites sampled did not agree to meals reported on reimbursement vouchers, and in addition, reimbursement vouchers were not timely filed. Also, the expenditures reported on the reimburse voucher did not agree to the expenditures recorded in the City's accounting software system.

Questioned Costs

None.

Context

For two of the months tested, a total of 107,811 meals were reported as being served for all sites, however, supporting documentation maintained on file supported a total of 112,694 meals as being served for all sites, thus yielding a variance of 4,883 meals.

For the five sites tested, a total of 15,200 meals were reported as being served, however, supporting documentation maintained on file supported 15,381 meals served, thus yielding a variance of 181 meals. The sample was not intended to be, and was not, a statistically valid sample.

For the two months tested, the expenditures reported were \$288,101.00, however, supporting documentation maintained on file reflected expenditures of \$234,774.47.

Effect or Potential Effect

As a result of the variances noted with the cash management requirements for the federal award, the potential exists that the City may be responsible for reimbursing the grantor agency.

Cause

The original source documentation for the accumulation of monthly totals submitted for reimbursement and daily meals served at several of the sites were not accurately maintained and reconciled to meals reported. The cause for the variance

in the expenditures reported is unknown.

Identification as a Repeat Finding

Prior Fiscal Year Finding No. 2019-010.

11200

Section 3 - Schedule of Federal Award Findings and Questioned Costs (Cont'd)

Finding No. 2020-013 (Cont'd)

Recommendation

That supporting documentation of meals served and expenditures reported for the months and sites agree to meals and expenditures reported on reimbursement vouchers, and that reimbursement vouchers be filed timely.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Training will be provided to ensure accurate counts and timely reimbursements and filings.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 3 - Schedule of Federal Award Findings and Questioned Costs (Cont'd)**Finding No. 2020-014****Information on the Federal Program**

Housing Opportunities for Persons with AIDS (HOPWA) (CFDA #14.241), U.S. Department of Housing and Urban Development

Criteria or Specific Requirement

In accordance with reporting requirements, financial reports (Consolidated Annual Performance and Evaluation Report) must be accurate and complete.

Condition

The report filed for the fiscal year did not accurately report the expenditures recorded in the City's financial accounting software system.

Questioned Costs

None.

Context

The expenditures for the fiscal year 2020 did not agree to the City's financial accounting software system by \$415,815.79. No sample over the compliance requirement of reporting is applicable as only one annual report is required to be filed.

Effect or Potential Effect

Noncompliance with the reporting requirements.

Cause

A reconciliation between the City's financial accounting software system and the Consolidated Annual Performance and Evaluation Report was not performed.

Identification as a Repeat Finding

Prior Fiscal Year Finding No. 2019-011.

Recommendation

That the City perform a reconciliation between its financial accounting software system and the Consolidated Annual Performance and Evaluation Report, and when variances are identified, that the City make the necessary adjustments as applicable.

View of Responsible Officials and Planned Corrective Action

The responsible officials agree with the finding and will address the matter as part of their corrective action plan.

Corrective Action:

Loss of personnel in the Operating Department has resulted in new training and procedures to be developed in the implementation and operation of this program. Further, Grants Management staff has increased the overview of the program. All staff have been directed not to process any incomplete requests.

CITY OF CAMDEN

Schedule of Findings and Questioned Costs

For the Fiscal Year Ended June 30, 2020

Section 4 - Schedule of State Financial Assistance Findings and Questioned Costs

This section identifies the significant deficiencies, material weaknesses, material instances of noncompliance, including questioned costs, and significant instances of abuse related to the audit of major State programs, as required by State of New Jersey Circular 15-08-OMB.

None.

MBS:dh
06-10-21

K-42

**RESOLUTION AUTHORIZING A CONTRACT WITH THE ORIGINAL W. HARGROVE
DEMOLITION COMPANY INC. FOR RE-BID #21-03 FOR THE REMOVAL AND
STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE
CITY OF CAMDEN, FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW FOR
AN ADDITIONAL ONE (1) YEAR**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on May 27, 2021 in the Council Chambers, City Hall, Camden, New Jersey for Removal and Storage of Abandoned, Disabled and Impounded Vehicles for the City of Camden ("City") for one (1) year with the City's option to renew for an additional One (1) Year; and

WHEREAS, two (2) bids and proposals were received on May 27, 2021; and

WHEREAS, The Original W. Hargrove Demolition Company Inc. was the lowest responsible bid submitted at the rate of \$115.00 per basic tow, \$25.00 per day storage fees and \$520.00 for additional service fees, and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to The Original W. Hargrove Demolition Company Inc. at the rate of \$115.00 per basic tow, \$25.00 per day storage fees and \$520.00 for additional service fees for the Removal and Storage of Abandoned, Disabled and Impounded Vehicles; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder, The Original W. Hargrove Demolition Company Inc., for Removal and Storage of Abandoned, Disabled and Impounded Vehicles for the City of Camden ("City") for one (1) year with the City's option to renew for an additional One (1) Year, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1R-40

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

WALK-ON

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract to "The Original" W. Hargrove Demolition Co., Inc. for the removal and storage of abandoned, disabled and impounded vehicles in the City of Camden.

BRIEF DESCRIPTION: "The Original" W. Hargrove Demolition Co., Inc. as the lowest responsive responsible bidder, will provide removal and storage of abandoned, disabled and impounded vehicles for the City of Camden for one (1) year with the option to renew for two additional one (1) year options at \$115.00 for Basic Tow, \$25.00 per day for Storage Fees and other additional fees as stated on their Bid Price Sheet.

BIDDING PROCESS: Received two (2) submissions from Re-Bid #21-03 on May 27, 2021

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	6/1/21	(If applicable)
☐ CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	6/1/2021	Rafael O.
Approved by Business Administrator:	6-1-21	Jason J. Asuncion
Received by City Attorney:	6/1/21	Michael Blaser
Prepared By: _____	(Name) Please Print L. CHANDLER	(Extension #) X7475
Contact Person: _____	_____	_____

ct Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

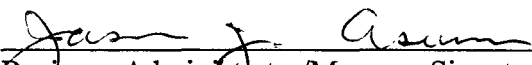
Professional Service or EUS Type	N/A
Name of Vendor	"THE ORIGINAL" W. HARGROVE DEMOLITION CO., INC.
Purpose or Need for service:	THE REMOVAL AND STORAGE OF ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN
Contract Award Amount	\$115.00 PER TOW/\$25.00/DAY STORAGE – ADD'T FEES
Term of Contract	ONE (1) YEAR WITH TWO (2) ADDITIONAL ONE (1) YEAR OPTIONS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RE-BID #21-03
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – FLANAGAN'S AUTO & TRUCK SRVC

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

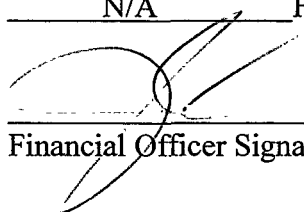

Business Administrator/Manager Signature

Date 6.1.21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

N/A Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Re-Bid # 21-03  Date 6/1/2024

Certifying Officer

For LGS use only:

☐ Approved

☐ Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

**EXHIBIT A
CITY OF CAMDEN**

RE-BID # 21-03

**PROVIDE REMOVAL AND STORAGE OF ABANDONED, DISABLED AND
IMPOUNDED VEHICLES FOR THE CITY OF CAMDEN FOR ONE (1) YEAR WITH
THE CITY'S OPTION TO RENEW FOR ONE (1) YEAR OPTIONS FOR UP TO TWO
(2) ADDITIONAL YEARS**

BID PRICE SHEET FOR ONE (1) YEAR PERIOD

I. Basic Tow - per tow \$ 115.⁰⁰ x 2400 vehicles =
(Not to exceed \$115.00 dollars per tow)
*(Any and all additional services provided during this
basic tow shall be incorporated into this flat fee.)*

\$ 276,000.⁰⁰
TOTAL OF PART I

II. Storage Fee - each day \$ 25.⁰⁰ x 12,000 days =
(Not to exceed \$25.00 storage fee each day)

\$ 300,000.⁰⁰
TOTAL OF PART II

III. Additional Service Fees.

1. **In the case of a motor vehicle involved in an accident, the following additional services may be charged, if actually performed: and supported by, among other documents, a final Metro (or other law enforcement agency) motor vehicle accident report or other Metro report indicating a motor vehicle accident had taken place:**

- i. Waiting time in excess of 15 minutes, which shall be calculated based upon each 15 minutes spent at the site from which a motor vehicle will be towed, with fewer than 15 minutes rounded up to 15;

Per accident \$ 15.⁰⁰
(15 minute increments)

- ii. Brush cleaning, including collection of debris that can be picked up by hand, which shall be a flat fee;

Per accident \$ 20.⁰⁰

- iii. Site clean-up, which shall be calculated based upon the number of bags of absorbent used;

Per accident \$ 30.⁰⁰
(50 lb. bag)

- iv. Winching, which shall be based upon each one-half hour spent performing winching;

Per vehicle \$ 30.⁰⁰
(1/2 hour increments)

- v. The use of window wrap, which shall be a flat fee;

Per vehicle \$ 30.⁰⁰

- vi. Tarping, which shall be a flat fee;

Per vehicle \$ 60.⁰⁰

- vii. Transmission disconnect, a flat fee, which shall be charged only if a motor vehicle is locked and the towing company is unable to obtain the keys for the motor vehicle;

Per vehicle \$ 20.⁰⁰

- viii. Use of a flatbed tow truck, a flat fee, which shall be charged if a motor vehicle can be transported only by a flatbed tow truck;

Per vehicle \$ 145.⁰⁰

- ix. Use of special equipment other than the first tow truck to recover a motor vehicle that cannot be recovered by winching or pieces of a motor vehicle that cannot be moved by hand, which may be both a labor and an equipment charge billed in half-hour increments;

Per vehicle \$ 75.⁰⁰
(1/2 hour increments)

- x. Decoupling;

Per vehicle \$ 55.⁰⁰

- xi. More than three trips to the motor vehicle in storage, which may be invoiced as an administrative fee, which shall be a flat fee; and

Per vehicle \$ 10.⁰⁰

- xii. Releasing a motor vehicle from a towing company's storage facility after normal business hours or on weekends, which shall be a flat fee.

Per vehicle \$ 30.⁰⁰

TOTAL OF PART III \$ 520.⁰⁰
(Total Part III - items i thru xii)

TOTAL BID FOR PARTS I, II AND III \$ 576,520.⁰⁰
(Totals for Parts I, II and III)

****Bidder must fill in a price for every item or indicate zero if no charge.**

All charges and fees must comply with N.J.S.A. 56:13-7, et seq., and N.J.A.C. 13:45A-31.1 et seq.

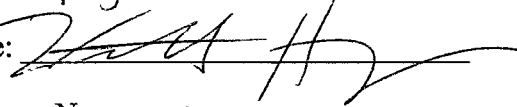
The contractor must supply documentation to the City to support all charges for additional services.

Fees for any additional charges not listed in this bid sheet are expressly not permitted under the contract.

I HEREBY submit and confirm this Bid Price Sheet, subject to all requirements and conditions stated in these bid specifications.

Company Name: "The Original" W. Hargrave Demolition Co. Inc.

Bidder's Corporate Officer's Signature:



Name: William Hargrave (print name)

Title: President (print title)

Date: 05/27/2021



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	THE ORIGINAL W. HARGROVE DEMOLITION, INC.
Trade Name:	HARGROVE DEMOLITION
Address:	1507 STATE STREET CAMDEN, NJ 08105-3615
Certificate Number:	0112825
Effective Date:	April 10, 1975
Date of Issuance:	June 01, 2021

For Office Use Only:
20210601112508043

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

RE-BID# 21-03

**BID NAME: CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF
ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR THE CITY OF
CAMDEN FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW
ONE (1) YEAR OPTIONS FOR UP TO TWO (2) ADDITIONAL YEARS**

BID DUE: THURSDAY, MAY 27, 2021 @ 11:00 AM

VENDOR	AMOUNT
FLANAGAN'S AUTO & TRUCK SRVC PENNSAUKEN NJ	PART I - \$91,200.00 (\$38.00/tow) PART II - \$138,000.00 (\$11.50/storage day) PART III - \$271.00 TOTAL \$229,471.00
THE ORIGINAL W. HARGROVE DEMO. CAMDEN NJ	PART I - \$276,000.00 (\$115.00/tow) PART II - \$300,000.00 (25.00/storage day) PART III - \$520.00 TOTAL \$576,520.00

Bid results are for information purposes only.

rp

**CITY OF CAMDEN
PURCHASING BUREAU**

VENDORS LIST

RE-BID: #21-03

BID NAME: CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF
ABANDONED, DISABLED AND IMPOUNDED VEHICLES FOR
THE CITY OF CAMDEN FOR ONE (1) YEAR WITH THE CITY'S
OPTION TO RENEW ONE (1) YEAR OPTIONS FOR UP TO TWO
(2) ADDITIONAL YEARS

BID DUE: THURSDAY, MAY 27, 2021 @ 11:00 AM
MEETING ID: 955 418 3751 PASSCODE: 491854

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
5/13/2021	Flanagan's Towing omare@flanagans 9035 Collins Ave towing.com Pennsauken NJ	856 480 0604
5/13/2021	The Original W Hargrove 225 1507 E State St Kellywhargrove.com Camden NJ 08105	225-1100
5/13/2021	Prime Vendor primevendor123@gmail.com Kim Jones 4622 Cedar Ave Wilmington NC 28403	910 805 9630

**CITY OF CAMDEN
ADVERTISEMENT OF BID**

BY VIRTUE of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive Bids on Thursday, May 27, 2021 at 11:00 A.M. in City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey at which time and place Bids will be opened and read for the following:

**RE-BID #21-03
CONTRACT TO PROVIDE FOR REMOVAL AND STORAGE OF
ABANDONED, DISABLED AND IMPOUNDED VEHICLES
FOR THE CITY OF CAMDEN**

**FOR ONE (1) YEAR WITH THE CITY'S OPTION TO RENEW
ONE (1) YEAR OPTIONS FOR UP TO TWO (2) ADDITIONAL YEARS**

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us

Each bid must be accompanied by Certified Check, Cashiers Check or Bid Bond to the order of the City of Camden, in the amount equal to ten percent (10%) of the sum of the bid but not in excess of \$20,000.00 together with a non-collusion affidavit. Proposals must be made on the standard Proposal Form, in the manner designated therein and required by the Specifications. Each Bid must be enclosed in a sealed envelope bearing the name and address of the bidder and Bid number/contract description on the outside, and addressed to: Lateefah Chandler, Purchasing Agent, City of Camden City Hall, Office of the City Clerk, 520 Market Street, Room 105, Camden, New Jersey 08101.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. May 27, 2021 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: <https://zoom.us/j/95561853751?pwd=eXkySExzSIRXNXJ2YTBMQS9ENDhkQT09>

Meeting ID: 955 6185 3751

Passcode: 491854

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The box is available during normal business hours. Email purchasingfax@ci.camden.nj.us to confirm receipt of Bid. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159, preferably, fax/email questions to (856) 541-9668 / purchasingfax@ci.camden.nj.us

Lateefah Chandler
Purchasing Agent

Date: May 12, 2021
(\$78.64)

MBS:dh
06-10-21

K-41

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND EAST COAST HYDE PARK #GAD044**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with East Coast Hyde Park ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$1,412.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of SIXTEEN THOUSAND NINE HUNDRED FORTY-FOUR DOLLARS (\$16,944.00) for tenant #GAD044; and

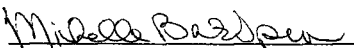
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with East Coast Hyde Park in the amount of \$1,412.00 per month for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of SIXTEEN THOUSAND NINE HUNDRED FORTY-FOUR DOLLARS (\$16,944.00) for tenant #GAD044.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: EAST COAST HYDE PARK

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP-020-026

AMOUNT: **\$16,944.00**

CAPITAL ORDINANCE:

AMOUNT:

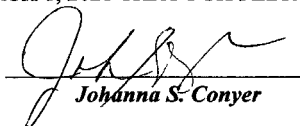
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$16,944.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND EAST COAST HYDE PARK. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$1412.00 PER MONTH FROM MARCH 1, 2021 THROUGH FEBRUARY 28, 2022.


Johanna S. Conyer
Director of Finance
Date: 5/27/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **EAST COAST HYDE PARK**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$1,412.00** PER MONTH FROM **March 1, 2021 – February 28, 2022**.

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD044** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$16,944.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by Relevant Director:

Approved by Grants Management:

Approved by Finance Director:

☒ CAF - Certifications of Availability of Funds

Approved by Purchasing Agent:

Approved by Business Administrator:

Received by City Attorney:

Date

Signature

5/8/21

5/13/21

5/27/21

5/28/21

5-18-21

6/4/21

[Signature]

[Signature]

(If applicable)

[Signature]

[Signature]

[Signature]

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION

NO.

C2100627

SHIP
TOCAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: HYD05

EAST COAST HYDE PARK
LEASING OFFICE
430 W BROWNING ROAD
BELLMAWR, NJ 08031

ORDER DATE: 04/30/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$1,412.00 PER MONTH FOR SECTION 8 TENANAT #GAD044. TERM OF CONTRACT: 3/1/2021 - 2/28/2022 AMOUNT NOT TO EXCEED: \$16,944.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & EAST COAST HYDE PARK. <i>5/18/21</i> <i>5-18-21</i> <i>5-13-21</i>	G-HP- -020-026	16,944.0000 TOTAL <i>2021 MAY 17 AM 9:36</i> <i>CITY OF CAMDEN PURCHASING BUREAU</i>	16,944.00 16,944.00

Approved:

Department Head

Date

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing Services

Grant Administrator: Tina Piliro

Grant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$16,944.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	TRI-COUNTY	
Date of Analysis:				Reviewed By:		

Summary:

5/4/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12 month rental subsidy in the amount of \$16,944.00 for tenant #GAD044.

Time Lines: 12 months

Problematic Areas/Recommendations:

May 4, 2021
02:06 PM

CAMDEN CITY
Budget Detail Inquiry

Page No: 2

Date	Description	Trans Amount	Balance
04/30/21	PO C2102397 2 Paid Ck 12680 Vn CIT09 CITY OF CAMDEN PAYROLL	Grant Payroll- Aug 2020 En 04/26/21 1,454.84-*	754,232.07
04/30/21	PO C2102398 2 Paid Ck 12680 Vn CIT09 CITY OF CAMDEN PAYROLL	:Grant Payroll- Sept 2020 En 04/26/21 1,454.84-*	754,232.07
04/30/21	PO C2102399 2 Paid Ck 12680 Vn CIT09 CITY OF CAMDEN PAYROLL	:Grant Payroll- Oct 2020 En 04/26/21 1,454.84-*	754,232.07
04/30/21	PO C2102400 2 Paid Ck 12680 Vn CIT09 CITY OF CAMDEN PAYROLL	:Grant Payroll- Nov 2020 En 04/26/21 1,454.84-*	754,232.07
04/30/21	PO C2102401 2 Paid Ck 12680 Vn CIT09 CITY OF CAMDEN PAYROLL	:Grant Payroll- Dec 2020 En 04/26/21 1,454.84-*	754,232.07
04/30/21	RQ C2100627 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn HYD05 EAST COAST HYDE PARK	16,944.00- ✓	737,288.07

May 4, 2021
12:59 PM

CAMDEN CITY
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026
Current Period: 05/01/21 to 05/04/21

to G-HP- -020-026

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 05/04/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		

CAMDEN CITY
Purchase Order Inquiry

Purchase No: C2100427

Vendor: JOR08

JOR08
JORDAN WORLDWIDE INC
1872 GREENTREE ROAD
CHERRY HILL NJ 08003

Status: Open

Order Date: 03/10/21

Due Date: 02/16/21

Description: COVID-19 - MASK REPLACEMENT

P.O. Total: 3,780.00

Void Total: 0.00

[illegible]

1	1000.0000	EA	3.5000	3,500.00	0	03/10/21	FY 20	CORONAVIRUS-CITY OF CAMDEN
		KNITTED MASK - ALL BLACK			G-20-	-7/11-901		
2	1.0000		280.0000	280.00	0	03/10/21	FY 20	CORONAVIRUS-CITY OF CAMDEN
		SHIPPING/HANDLING			G-20-	-7/11-901		
		ESTIMATE #32CCE021						

MAR & APRIL 2021 MASKS

3,780.00

Purchase No: C2100649
Status: Open
Order Date: 03/24/21
Due Date:
Description: EMPLOYMENT AD-ATTRNY- 3/8/2021
P.O. Total: 795.00
Void Total: 0.00

Vendor: NEW51
NEW JERSEY LAW JOURNAL
ALM MEDIA, LLC
P. O. BOX 936174
ATLANTA GA 31193-6174

Seq	Catalog Num	Line Item Description	Line Item Notes	Qty	Unit	Price	Item Total	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
								Charge Acct			Charge Acct	Description

1		EMPLOYMENT AD FOR LITIGATION ATTORNEY		1.0000		795.0000	795.00	0	0	03/24/21		
								1-01-	-200-911			ADVERTISING & PROMOTIONS

INVOICE #I0010048498-0308

ADVERTISED: MARCH 8, 2021

CUSTOMER #1007702

795.00

MBS:dh
06-10-21

R-42

**RESOLUTION AWARDING A CONTRACT TO COOPER UNIVERSITY HOSPITAL FOR
THE EMPLOYEE ASSISTANCE PROGRAM, FOR A PERIOD OF ONE (1) YEAR,
IN AN AMOUNT NOT TO EXCEED \$30,000.00**

WHEREAS, there exists a need to provide employee assistance for the City of Camden employees for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received by Cooper University Hospital, for an amount not to exceed THIRTY THOUSAND DOLLARS (\$30,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item "1-01-425-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with Cooper University Hospital, for an amount not to exceed THIRTY THOUSAND DOLLARS (\$30,000.00), to provide employee assistance program for City of Camden employees for a period of one (1) year, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: COOPER UNIVERSITY HEALTH CARE

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 1-01-425- 906

AMOUNT: \$ 30,000.00

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

CAPITAL ORDINANCE:

AMOUNT:

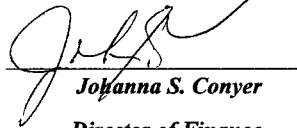
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$30,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AWARDING A CONTRACT TO COOPER UNIVERSITY HEALTH CARE FOR A PERIOD OF ONE (1) YEAR FOR THE PROVISION OF SERVICES FOR THE EMPLOYEE ASSISTANCE PROGRAM.


Johanna S. Conyer

Director of Finance

Date: 5/27/21

R-42

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Administration

TITLE OF RESOLUTION:

Resolution awarding a contract to Cooper University Health Care for a period of one (1) year for the provision of services for the Employee Assistance Program

BRIEF DESCRIPTION OF ACTION: These services are part of the City's health benefits package and are instrumental in the well-being of the City's employees.

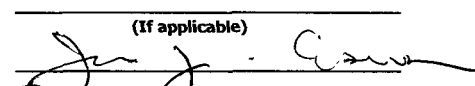
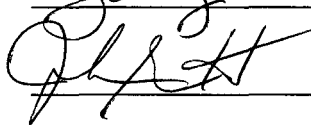
APPROPRIATION ACCOUNT TO BE CHARGED: 1-01- 425-906

AMOUNT OF PROPOSED CONTRACT: \$30,000



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5-21-21	(If applicable) 
☒ CAF - Certifications of Availability of Funds	5/27/21	
Approved by Business Administrator:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: <u>Zoraida Pagan</u>	<u>X7578</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

REQUISITION

NO.

C2100748

S
H
I
P
T
ODEPT OF ADMINISTRATION
520 MARKET ST, ROOM 409
P O BOX 95120
CAMDEN, NJ 08101V
E
N
D
O
R

VENDOR #: C0012

COOPER UNIVERSITY HEALTH CARE
P.O. BOX 95000-4345
PHILADELPHIA,, PA 19195

ORDER DATE: 05/20/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMPLOYEE ASSISTANCE PROGRAM Contract to provide services for the Employee Assistance Program 1st Quarter Payments -\$4,650 Contract not to exceed \$30,000 PLACE HOLDER	1-01- -425-906	0.0000	0.00
			TOTAL	0.00

Approved:

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

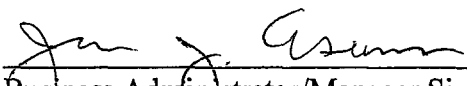
Professional Service or EUS Type	Professional Services
Name of Vendor	Cooper University Health Care
Purpose or Need for service:	The Employee Assistance Program is part of the City's health benefits package and is instrumental in the well-being of the City employees
Contract Award Amount	\$30,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP # 21-10
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



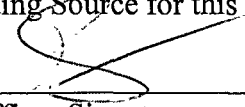
Business Administrator/Manager Signature

Date 5-21-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action. 1-01- ⁷⁰³⁻⁷⁰⁶ ~~661-901~~

Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.


Certifying Officer

Date 5/27/2024

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

I. PROGRAM OVERVIEW:

Our broad brush program is designed to encourage your employees and managers to be proactive. We offer a comprehensive package that includes: clinical, educational, and administrative components.

Early resolution of personal problems is in the best interest of both the employee and the organization. We provide professional, short-term solution-focused counseling, management consultation, and work life referrals to employees who are experiencing personal or work-related dilemmas **BEFORE** work performance becomes impaired.

Employees are educated about the positive benefits of the EAP and encouraged to be proactive and seek assistance on their own before problems begin to affect their work. We are able to assist employees as well as their immediate family members with a full-range of life problems, including:

* Substance Abuse Problems	* Marital and Family Problems
* Anxiety & Depression	* Stress-management
* Grief and Loss	* Interpersonal/psychological difficulties
* Co-worker Conflicts	* Psychiatric disease or distress

Managers and supervisors are also educated about the EAP and encouraged to use the program as a management tool in detecting and attempting to correct unsatisfactory work performance. Our EAP will work closely with your management staff to help clarify their role in identifying behavioral symptoms of emotional distress and making an appropriate referral to the EAP when work performance is deteriorating. *Please refer to Appendix B.*

- **Assistance to employees and immediate family members with personal, interpersonal, or work performance problems** - Counseling services extend beyond work performance problems and can include, but are not limited to: marital, family, single parent-child care problems, problems with co-workers and supervisors, anger management, and dealing with change. Assistance is also provided to employees in the form of work life referrals -- for example, an individual who calls for financial assistance will be given referrals to agencies for supplemental assistance such as food stamps and low-income housing referrals in addition to supportive counseling to address the underlying issues of their overspending.

1. **Self Referrals:** employees who voluntarily participate in the EAP.

Employees are encouraged to seek assistance on their own initiative before problems begin to affect their work. Early resolution of personal problems is in the best interest of the employee and the City of Camden.

2. **Work Performance Referrals:** referrals of employees to the EAP at the initiation of Management.

In conjunction with a comprehensive performance improvement plan, an employee can be referred to the EAP by his/her manager. This is not a mandatory referral and the employee has the option of not contacting the EAP. The employee, will however, be responsible for performing his/her job responsibilities at a satisfactory or higher level as stated within the policies and procedures of the City of Camden. Employees who are referred for work performance issues will be asked to give verbal and/or written authorization to the EAP so that their manager can be notified of EAP contact and compliance information. Employees will still be held accountable for performance standards regardless of EAP involvement and are subject to disciplinary action up to and including termination. Employees who are referred for work performance issues are seen until the work performance deficiency has improved and are not restricted to the five session limit stated above.

3. **Mandatory Referrals:** referrals by Human Resources for employees who have violated a policy and procedure that may result in immediate termination or for employees who have entered into the progressive disciplinary process and are in jeopardy of termination. All employees who enter the program as a mandatory referral will be required to sign a release of information for Human Resources. The release of information will pertain to compliance of the EAP recommendation and will not include information relative to the treatment plan or contents of the EAP sessions. If the EAP is requested to (1) authenticate noncompliance of the employee with the mandate; or (2) authenticate EAP documents (counseling or treatment notes expressed excluded) generated during the course of an employee's evaluation and counseling, this will be billed at an additional rate of \$250.00 per hour including travel expenses.

- **Assistance with Substance Abuse Problems** - All services are provided on site with the exception of alcohol and/or drug detoxification and rehabilitation. If, in our assessment, a medical problem is detected, the appropriate referral will be made. Referrals to community health resources are also made when indicated. Our referral sources are thoroughly screened to ensure that the employee receives maximum benefit and treatment, while simultaneously considering cost-containment concerns. Throughout the course of drug and alcohol treatment, the employee's treatment is monitored by an EAP counselor. Our Substance Abuse Professionals (SAPs) are qualified to perform DOT substance abuse evaluations for those employees in safety sensitive positions. The SAP evaluation will be conducted and include "back to work" sessions with the employee, as well as "return to work contracts" between the company and the employee if requested. All drug and alcohol cases are monitored for one-year post treatment.
- **Crisis Intervention Services** - Cases of acute mental illness require immediate counseling intervention with the objective of assisting the ill employee to obtain

appropriate medical evaluation and treatment. Assistance is offered to employees with acute reactions to situational stress, mental health, or substance abuse problems. Employees or immediate family members who are in crisis will be referred directly to a crisis center for evaluation.

- **Consultation to Supervisory/Managerial Personnel** - Consultative services are available to your management staff and/or a contact may be initiated by EAP staff when they become aware of morale or other problems that need to be brought to the attention of your organization's management. Your management staff is encouraged to consult with EAP staff regarding work-related cases. The EAP staff will provide assistance to supervisors by reviewing cases, role-playing situations, coaching, and making suggestions regarding documentation. The key to these consultations is to train supervisors *not* to diagnose the cause of the problem, but to learn how to document work performance problems. This service is available to your management staff on an unlimited basis and can be conducted telephonically in most cases.
- **Mediation** – Our staff is trained to mediate conflicts arising between two employees and causing a business problem. Mediation is not counseling and a different approach is taken to achieve results. The mediator schedules a time to meet with each employee individually to hear their side of the disagreement and then meets with both employees to facilitate a discussion geared toward resolution of the business problem. If a solution can not be reached during the initial joint mediation session, an additional mediation may need to be scheduled. If the employees are not able to resolve their issue jointly, the mediator will listen to the facts and then determine the resolution. In some cases, employees may require EAP sessions for coaching between the initial joint mediation and the follow-up and this is determined on a case-by-case basis.
- **Coaching** – Both managers and employees need coaching from time-to-time whether they are new to their position or a newly promoted supervisor. Our EAP counselors are trained to provide professional development coaching as it relates to emotional intelligence, conflict management, effective communication, and anger management skills on an individual basis. The focus of the coaching sessions is to produce a positive impact in the confidence, commitment and work performance of the employee.
- **Critical Incident Stress Management services** - EAP staff members are trained by the International Critical Incident Stress Foundation and are available to provide critical incident stress management (CISM) services after an employee or employees experience a traumatic event in the workplace. CISM services can include one-on-one support, defusings, debriefings, and crisis management briefings for your employees within an appropriate time frame. The confidential defusings and debriefings are provided to employees as a vehicle to help them begin the process of healing and are often viewed by employees as a compassionate act by the employer; the duration of such interventions is usually between 60 and 90 minutes. These services are available on an individual or group basis as appropriate.

- **Policy Development** - In conjunction with management, the EAP will assist in policy development (i.e. EAP policy, drug-free workplace, violence in the workplace, etc.) specific to the needs of your organization. *Please refer to Appendix C.*
- **Supervisory Training Course** – This course is designed to educate your management staff with regards to the benefits of the Employee Assistance Program and the role it plays in managing employee performance; your management staff will be able to identify negative performance patterns; recognize a potentially troubled employee; utilize the EAP as a management tool in correcting work performance issues of individuals or the team as a whole; and learn how to make an appropriate referral to the EAP.
- **Employee Orientation Sessions** - Employee orientations are provided for all of your employees. These sessions help to demystify the program and make asking for help a little easier for all employees. Employees will be able to identify the benefits of the program, know how to activate their EAP benefits, why they should use the program, understand that their privacy will be protected, where the offices are located and their respective hours. Every employee who attends the session will receive a quick reference pocket brochure with FAQs and a contact number for the EAP.
- **Employee Awareness Material** - Educational materials promoting the program are provided and include: EAP pocket brochures, posters, and a letter of introduction.
- **Statistical Information** - Quarterly statistical reports indicating your company's utilization and demographics are provided. *Please refer to Appendix E.*

II. ACCESSIBILITY

Every employee and his/her immediate family members (spouse, life partner/significant other, and children up to 26 years of age and considered a dependent) are entitled to five, free, confidential counseling sessions, per type of problem. All eligible employees of the City of Camden can activate their EAP benefits by calling (856) 342-2280. During regular business hours calls are monitored by a mental health professional. Assistance is available 24/7 via our telephonic on-call response system. Those individuals who are in crisis and contact the EAP via our main office or on-call number will be referred to the nearest crisis center for immediate assistance.

III. LOCATION

Cooper University Hospital Employee Assistance Program has four office locations:

Cooper University Hospital
Three Cooper Plaza, Suite 102-D
Camden, NJ 08103

Hours:	M	9:00 a.m. – 5:00 p.m.
	T	9:00 a.m. – 7:00 p.m.
	W	9:00 a.m. – 5:00 p.m.
	Th	9:00 a.m. – 5:00 p.m.
	F	9:00 a.m. – 5:00 p.m.

Behavioral Health Center
1011 Main St.
Voorhees, NJ 08043

Hours:	T	3:00 p.m. – 7:00 p.m.

1103 Kings Highway North
Suite 102
Cherry Hill, NJ 08034

Hours:	M	8:30 a.m. – 6:00 p.m.
	T	8:30 a.m. – 5:00 p.m.
	W	8:30 a.m. – 8:00 p.m.
	Th	8:30 a.m. – 8:00 p.m.
	F	8:30 a.m. – 5:00 p.m.

Camden County College
200 College Drive (Section D)
Blackwood, NJ 08012

Hours:	T	4:00 p.m. – 7:00 p.m.

IV. COST

The cost is \$26.25 per employee per year. This amount is billed annually unless otherwise indicated.

V. SUMMARY OF SERVICES:

LEVEL 1 - Clinical Services

- Five (5) free visits and referral, if necessary, for all employees and their immediate family members (spouse, life partner/significant other, and children up to **26 years of age** and considered a dependent). *Please refer to Appendix B.*
- Work performance referrals are seen until there is resolution of the performance issue at no additional cost to the company. These referrals are not subject to the five session limit.
- Substance Abuse referrals are monitored for one-year post treatment. These referrals are not subject to the five session limit.
- Mediation services
- Professional development coaching
- Critical Incident Stress Management services
- Free Psychiatric Evaluation, when indicated
- 24-hour a day access to all mental health professionals and treatment modalities
- Telephonic Management consultation
- Compliance with HIPAA regulations

LEVEL 2 - Educational Services

- Management training to educate your staff in utilizing the EAP as a management tool, identifying and correcting declining work performance, and to recognize *and* refer a troubled or acutely impaired employee.
- Employee orientations are conducted on an annual basis and are designed to introduce, demystify, and familiarize employees with the program.
- Two employee workshops in addition to the management training and employee orientations are conducted at the request of the employer from the attached list. The employer is entitled to two topic specific workshops per year. Additional workshops can be provided at a cost of \$150.00 per hour. (Preparation and travel time) *Please refer to Appendix A.*

LEVEL 3 - Administrative Services

- **Policy development:** proper utilization of the EAP, drug-free workplace, and violence in the workplace. *Please refer to Appendix C.*
- **Statistical/Utilization Reporting:** quarterly statistical summaries regarding the utilization of the program. *Please refer to Appendix E.*
- **Promotional materials:** Pocket brochures, posters and a letter of introduction are provided to employees and managers. *Please refer to Appendix D.*

VII. NJ Business Registration Certificate



**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

Taxpayer Name:	THE COOPER HEALTH SYSTEM
Trade Name:	COOPER UNIVERSITY HOSPITAL
Address:	1 COOPER PLAZA CAMDEN, NJ 08103-1461
Certificate Number:	0061505
Effective Date:	July 01, 1966
Date of Issuance:	April 05, 2021

For Office Use Only:
20210405103124326

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #21-10 EMPLOYEE ASSISTANCE SERVICES

RFP OPENED THURSDAY, APRIL 8, 2021 @ 11:00 AM

VENDOR
COOPER HEALTH CHERRY HILL, NJ

Results are for information purpose only.

lc

VENDORS LIST

RFP NAME: EMPLOYEE ASSISTANCE SERVICES

ZOOM MEETING ID: 931 1174 6592 PASSCODE: 960219

[illegible]

public notices/legals email: cplegals@gannett.com
or call: 732.897.4406

**CITY OF CAMDEN
REQUEST FOR PROPOSAL**

The City of Camden, through the Law Department's Risk Management Division, intends to acquire services for the following:

**RFP #21-10
EMPLOYEE ASSISTANCE SERVICES**

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, April 8, 2021 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal(s) will be opened and read publicly.

GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. April 8, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: April 8, 2021 11:00 AM Eastern Time (US and Canada)

Link: <https://zoom.us/j/93111746592?pwd=cHFwN0VUWGdYelBLZnpNcjhtMnRvQT09>

Meeting ID: 931 1174 6592
Passcode: 960219

Phone Number: 1(646) 876-9923

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The box is available during normal business hours. Email purchasingfax@ci.camden.nj.us to confirm receipt of submission. RFPs may not be emailed, faxed or transmitted over the telephone.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Sealed RFPs intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

Lateefah Chandler
Purchasing Agent
March 17, 2021
(572.48)

MBS:dh
06-10-21

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN INVOLUNTARY DISABILITY
RETIREMENT APPLICATIONS FOR PFRS MEMBER #03-0088673**

WHEREAS, N.J.A.C. 17:1-7.8 requires that applications for involuntary disability retirement of an employee of a local employer must be accompanied by a resolution of the governing body certifying that the employee is disabled and unable to perform the employee's regular or assigned duties; and

WHEREAS, PFRS member #03-0088673 is such an employee, as evidenced by the medical report dated April 15, 2021 and confirmed by Dr. Jamin Morrison that PFRS member #03-0088673 suffers a chronic, serious medical condition, which is a permanent disability that renders him unable to perform the essential functions of his job without danger to himself and others, leaving him permanently disabled from his position at the Camden Fire Department; and

WHEREAS, the City's doctor, Dr. Tarquin O. Moore, M.D. reviewed the medical records on May 27, 2021 and was in agreement with Dr. Morrison's above findings. Dr. Moore also opined that PFRS member #03-0088673 should be pursuing options toward permanent disability; and

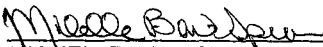
WHEREAS, this particular personnel action is intended by the City to be non-precedential with respect to future employee applications for disability retirement, and PFRS member #03-0088673's union recognizes that said action is being done on a non-precedent setting basis; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the application for involuntary disability retirement of PFRS member #03-0088673 shall be submitted to the New Jersey Division of Pensions and, further, in accordance with N.J.A.C. 17:1-7.8 and on the basis of the aforementioned separate medical opinion, certifies that PFRS member #03-0088673 is disabled and unable to perform regular and/or assigned duties of his position with the City of Camden Fire Department.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: June 8, 2021

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE SUBMISSION OF AN INVOLUNTARY DISABILITY RETIREMENT APPLICATION FOR PFRS MEMBER #0088673

BRIEF DESCRIPTION OF ACTION: This action will, pursuant to N.J.A.C. 17:1-7.8, certify that the subject City employee is disabled and unable to perform the employee's regular or assigned duties due to a chronic, serious medical condition, which is a permanent disability that renders him unable to perform the essential functions of his job without danger to himself and others, leaving him permanently disabled from his position at the Camden Fire Department. Furthermore, the action will authorize the City's submission of an application for involuntary disability retirement for said City employee. Per IAFF Local 788's legal counsel agreement that this particular personnel action will be non-precedential with respect to future applications for disability retirement.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

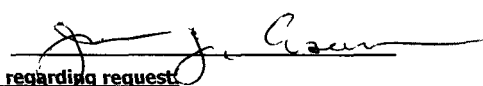
APPROPRIATION ACCOUNT(S): *(If applicable)* Not applicable

AMOUNT: *(If applicable)*

☐

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	5/27/21	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Received by City Attorney:

06/3/21

M. Lisa Bishop

(Name) Please Print

(Extension #)

Prepared By: _____

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**Resolution Authorizing the Submission of an Involuntary Disability Retirement Application for PFRS
Member #0088673**

WHEREAS, N.J.A.C. 17:1-7.8 requires that applications for involuntary disability retirement of an employee of a local employer must be accompanied by a resolution of the governing body certifying that the employee is disabled and unable to perform the employees regular or assigned duties; and

WHEREAS, PFRS member #0088673 is such an employee, as evidenced by the medical report dated April 15, 2021 and confirmed by Dr. Jamin Morrison that PFRS member #0088673 suffers a chronic, serious medical condition, which is a permanent disability that renders him unable to perform the essential functions of his job without danger to himself and others, leaving him permanently disabled from his position at the Camden Fire Department; and

WHEREAS, this particular personnel action will be non-precedential with respect to future applications for disability retirement; now, therefore

BE IT RESOLVED by the governing body of the City of Camden that an application for involuntary disability retirement of PFRS member #0088673 shall be submitted to the New Jersey Division of Pensions and, further, in accordance with N.J.A.C. 17:1-7.8 and on the basis of the aforementioned medical opinion, certifies that PFRS member #0088673 is disabled and unable to perform regular and/or assigned duties of his position with the City of Camden Fire Department.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State of Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

K-44

MBS
06-10-21

RESOLUTION OF THE CITY OF CAMDEN PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$4,500,000 QUALIFIED GENERAL OBLIGATION REFUNDING BONDS FOR THE REFUNDING OF CERTAIN QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014 OF THE CITY; AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID REFUNDING BONDS; AUTHORIZING A PRELIMINARY OFFICIAL STATEMENT AND AN OFFICIAL STATEMENT; PROVIDING FOR THE SALE OF THE REFUNDING BONDS; AND APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY BY THE CITY OF A CONTINUING DISCLOSURE AGREEMENT, A BOND PURCHASE CONTRACT AND AN ESCROW DEPOSIT AGREEMENT

WHEREAS, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law") authorizes the issuance by the City of Camden, in the County of Camden, State of New Jersey (the "City"), of bonds for the purpose of refunding outstanding bonds of the City; and

WHEREAS, the City has previously issued its \$8,000,000 Qualified General Obligation Bonds, Series 2014, dated July 15, 2014 (the "2014 Bonds"); and

WHEREAS, the principal payable on the City's 2014 Bonds on November 15 in the years 2022 to 2028, inclusive, in the aggregate principal amount of \$4,230,000, is subject to optional redemption on any date on or after November 15, 2021 at a premium equal to 100% of the principal amount thereof plus interest accrued and to accrue to the date of redemption; and

WHEREAS, in accordance with the Local Bond Law, and approvals of the Local Finance Board (the "Local Finance Board") pursuant to N.J.S.A. 40A:3-1 et. seq. the City Council did, on June __, 2021, finally adopt Ordinance No. _____ (the "Refunding Ordinance") authorizing the issuance by the City of qualified refunding bonds in an aggregate principal amount not to exceed \$4,500,000 for the purpose of refunding all or a part of the principal maturing of the City's 2014 Bonds on November 15 in the years 2022 to 2028, inclusive, in the aggregate principal amount of \$4,230,000 (the "Refunded Bonds"), to provide debt service savings for the City; and

WHEREAS, in accordance with the Local Bond Law, the City now desires to authorize and approve the sale and issuance of refunding bonds (the "Bonds" or the "Refunding Bonds") pursuant to the Refunding Ordinance in the aggregate principal amount not to exceed \$4,500,000, designated as "Qualified General Obligation Refunding Bonds, Series 2021", to be issued for the purpose of refunding the Refunded Bonds, and to provide for the form and sale of the Refunding Bonds; and

WHEREAS, in connection with the sale and issuance of the Refunding Bonds, the City also desires to approve and authorize (i) the distribution of a preliminary official statement (the "Preliminary Official Statement") and the execution and distribution of an official statement (the "Official Statement") and (ii) the forms and the entering into of the hereinafter defined Continuing Disclosure Agreement, Bond Purchase Contract and Escrow Deposit Agreement; and

WHEREAS, to be able to take advantage of favorable market conditions, the City has determined to authorize a Purchase Contract (the "Bond Purchase Contract") with Oppenheimer & Co. Inc. as underwriter (the "Underwriter"), for the Refunding Bonds, pursuant to which the Underwriter will agree to purchase the Refunding Bonds upon satisfaction of the conditions precedent to issuance set forth therein and with such terms for the Refunding Bonds as shall be set forth therein.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The City hereby authorizes the issuance and sale of the Refunding Bonds of the City in the aggregate principal amount not to exceed \$4,500,000. The proceeds of the Refunding Bonds shall be applied for the purpose of refunding the Refunded Bonds and paying the costs of issuing the Refunding Bonds.

Section 2. The Refunding Bonds shall be designated as "Qualified General Obligation Refunding Bonds, Series 2021", and the Refunding Bonds may contain such additional or alternate series designation as approved by the Chief Financial Officer. The Refunding Bonds shall be dated their date of delivery, shall be issued in the denomination of \$5,000 and integral multiples of \$1,000 in excess thereof, and shall be issued as fully registered bonds. The Refunding Bonds shall mature on November 15 in each of the years and in the principal amounts and shall bear interest at the rate or rates as shall be determined by the Chief Financial Officer of the City within the limitations hereinafter provided. Interest on the Bonds shall be payable on May 15 and November 15 of each year, commencing on November 15, 2021 or such later May 15 or November 15 as shall be determined by the Chief Financial Officer.

The City Council hereby delegates to the Chief Financial Officer of the City the power and authority to sell and award the Refunding Bonds in accordance with this Resolution and in accordance with the following parameters: the Refunding Bonds shall be issued in a maximum aggregate principal amount not to exceed \$4,500,000; the present value savings in connection with the issuance of the Refunding Bonds to refund the Refunded Bond shall not be less than 3% of the principal amount of the Refunded Bond; the new debt service on the Refunding Bonds shall be structured such that no annual debt service payment on the Refunding Bond shall be more than the annual debt service payment on the original debt service schedule for the Refunded Bond; the final maturity of the Refunding Bonds shall not extend past the budget year in which the final maturity date of the Refunded Bond was originally scheduled to mature; and the debt savings shall be substantially level across the life of the Refunding Bonds. The Chief Financial Officer of the City is hereby directed, within 10 days of the closing on the sale of the Refunding Bonds, to file with the Local Finance Board and with the Business Administrator and the Municipal Council a comparison of the initial and refunding debt service schedule showing annual present value savings; a summary of the refunding; and an itemized accounting of all costs of issuance in connection with the issuance of the Refunding Bonds; together with a certification from the Chief Financial Officer that all of the conditions of Section 5:30-2.5 of the New Jersey Administrative Code have been met with respect to the Refunding Bonds, and that this resolution, adopted pursuant to N.J.S.A. 40A:2-51(c), passed by two-thirds of the full membership of the governing body of the City, allowed for the refunding.

The Refunding Bonds shall be substantially in the form as provided in Exhibit A in this Resolution, with such omissions, insertions and variations as are properly required.

Section 3. The Refunding Bonds will be initially issued in book-entry form only in the form of one certificate for the aggregate principal amount of the Refunding Bonds maturing in each year and, when issued, will be registered in the name of and held by Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York ("DTC"), which is hereby appointed to act as securities depository for the Refunding Bonds. As long as DTC or its nominee, Cede & Co., is the registered owner of the Refunding Bonds, payments of the principal of and interest on the Refunding Bonds will be made by the City, or by a bank or trust company (if any) selected by the Chief Financial Officer to act as paying agent and bond registrar for the Refunding Bonds pursuant to Section 11 hereof (the "Paying Agent"), directly to DTC or its nominee, Cede & Co., which will credit payments of principal of and interest on the Refunding Bonds to the participants of DTC as listed on the records of DTC as of each next preceding May 1 and November 1 (each, a "Record Date" and together, the "Record Dates" for the payment of interest on the Refunding Bonds), which participants will in turn credit such payments to the beneficial owners of the Refunding Bonds. The registration books of the City shall be kept by the Chief Financial Officer (or, if appointed pursuant to Section 11 hereof, by the Paying Agent at its corporate trust office).

The Refunding Bonds shall be payable as to both principal and interest in lawful money of the United States of America. The Refunding Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the City Clerk. If a Paying Agent is appointed pursuant to Section 11 hereof, the foregoing attestation may be made by facsimile signature of the City Clerk provided that the Refunding Bonds shall be authenticated by the manual signature of the Paying Agent. The following matters are hereby determined with respect to the Refunding Bonds:

Date of Refunding Bonds:	Date of Delivery
Interest Payment Dates:	Each May 15 and November 15 until maturity, commencing on November 15, 2021, or such later May 15 or November 15 determined by the Chief Financial Officer with payment being made to DTC or its authorized nominee, by the City or the Paying Agent
Bond Registrar/Paying Agent:	City of Camden, unless a Paying Agent is appointed pursuant to Section 11 hereof
Securities Depository:	The Depository Trust Company, New York, New York
Authorized Denominations:	\$5,000 and integral multiples of \$1,000 in excess thereof

Section 4. The Refunding Bonds are not subject to redemption prior to maturity.

Section 5. The Chief Financial Officer is hereby authorized to enter into a letter of representations or other agreement with DTC setting forth the respective obligations of DTC, the City and the Paying Agent (if any) with respect to the payment and transfer of the Refunding Bonds. The City agrees to comply with all obligations set forth in such agreement.

Section 6. The Refunding Bonds shall be executed by the Mayor and the Chief Financial Officer, by their manual or facsimile signatures, and the corporate seal of the City shall be affixed thereto, or imprinted or reproduced thereon, and attested by the manual signature of the City Clerk (except as provided above in Section 3 if a Paying Agent is appointed).

Section 7. The preparation, distribution and, if necessary, the re-distribution, by the City of a Preliminary Official Statement pertaining to the Refunding Bonds, in the form approved by the Chief Financial Officer of the City, and the use of an Official Statement in substantially the form of the Preliminary Official Statement, is hereby authorized and approved. The Chief Financial Officer of the City is hereby authorized and directed to execute and deliver to the purchaser of the Refunding Bonds the final Official Statement with such changes as the City's bond counsel may advise and the officer executing the same may approve, such approval to be evidenced by such officer's execution thereof. The Chief Financial Officer is hereby authorized to deem final the Preliminary Official Statement for purposes of Rule 15c2-12 of the Securities and Exchange Commission. The use and distribution of the Preliminary Official Statement by the Underwriter is hereby approved.

Section 8. Oppenheimer & Co. Inc. is hereby designated as the underwriter for the Refunding Bonds and shall receive such compensation as shall be negotiated by the Chief Financial Officer and the City's Municipal Advisor.

Section 9. The escrow agent for the Refunded Bonds (the "Escrow Agent") approved hereby shall be TD Bank, National Association, or such other Escrow Agent as shall be designated by the Chief Financial Officer. The Escrow Agent shall signify its acceptance of the duties imposed upon it by this Resolution by a written certificate delivered to the City prior to the delivery of the Refunding Bonds. The Chief Financial Officer is authorized to accept the schedule of fees provided by the Escrow Agent.

Section 10. The Refunding Bonds shall be in substantially the form attached hereto as Exhibit A, with such changes as may be appropriate.

Section 11. The Chief Financial Officer is hereby authorized to designate, appoint and to enter into an agreement with TD Bank, National Association to serve in the capacity of paying agent for the Refunding Bonds (the "Paying Agent") to ensure that the City can meet its obligations undertaken herein to the holders of the Refunding Bonds.

Section 12. In the event that DTC shall determine to discontinue providing its services as securities depository with respect to the Refunding Bonds, the City and the Paying Agent (if any) may enter into an agreement with a substitute securities depository, if available. Alternatively, the City and the Paying Agent may cause the Refunding Bonds to thereafter be registered in the names of, and

delivered to, each beneficial owner of the Refunding Bonds and thereafter the principal of the Refunding Bonds will be payable in lawful money of the United States of America at the office of the Paying Agent, and interest on the Refunding Bonds will be payable by check mailed to the respective addresses of the registered owners thereof as shown on the registration books of the Township as of the close of business on the first day of the calendar month for the applicable interest payment date.

Section 13. The City may terminate the services of DTC as securities depository with respect to the Refunding Bonds if the City determines that (i) DTC is unable to discharge its responsibilities with respect to the Refunding Bonds, or (ii) continued use of the book-entry system is not in the best interests of the beneficial owners of the Refunding Bonds. In such event, the City and the Paying Agent (if any) shall either contract with a substitute securities depository or cause the Bonds to be registered in the names of the beneficial owners thereof, as provided in Section 12 hereof.

Section 14. A Continuing Disclosure Agreement in substantially the form attached hereto as Exhibit B (the "Continuing Disclosure Agreement") is hereby approved, and the Chief Financial Officer is hereby authorized and directed to execute and deliver the Continuing Disclosure Agreement on behalf of the City in substantially such form, with such insertions and changes therein as the Chief Financial Officer may approve, such approval to be evidenced by his or her execution thereof.

Section 15. The Escrow Deposit Agreement pertaining to the Refunded Bonds shall be substantially in the form attached to this Resolution as Exhibit C (the "Escrow Deposit Agreement") and made a part hereof and the Mayor or the Chief Financial Officer of the City are each hereby authorized to execute same with such changes, revisions or alterations therefor as may be approved by the officer executing the Escrow Deposit Agreement, such approval to be conclusively evidenced by the execution thereof.

Section 16. If deemed desirable by the Chief Financial Officer, upon the recommendation of the City's Municipal Advisor, the Chief Financial Officer is authorized to accept a commitment to issue a bond insurance policy in connection with the Refunding Bonds from a company that is in the business of insuring municipal bonds, providing for the issuance of a municipal bond new issue insurance policy insuring the payment when due of the principal of and interest on the Refunding Bonds as shall be provided therein.

Section 17. The Bond Purchase Contract by and between the City and the Underwriter with respect to the Refunding Bonds shall be substantially in the form attached to this Resolution as Exhibit D (the "Bond Purchase Contract") and made a part hereof, and the Mayor or the Chief Financial Officer of the City are each hereby authorized and directed to execute the same with such changes, revisions or alterations therefor as may be approved by the officer executing the Bond Purchase Contract after consultation with the City's Bond Counsel, such approval to be conclusively evidenced by the execution thereof.

Section 18. The Mayor, the Chief Financial Officer, the Administrator and the Clerk of the City are hereby designated, authorized and directed to perform or determine any other matters or details relating to the Refunding Bonds, to do or perform or cause to be done or performed any and all acts as such officers or Bond Counsel may deem necessary or appropriate in order to effect the proper issuance, execution and delivery of the Refunding Bonds, and to execute, among other things, one or more subscriptions for the purchase of United States Treasury Obligations, State and Local Government Series or such other securities and/or investment agreements in accordance with the Escrow Deposit Agreement, and any and all instruments, opinions, affidavits, certificates, resolutions, documents or other papers as may be deemed necessary.

Section 19. Tax Covenant. The City hereby covenants with the holders from time to time of the Refunding Bonds that it will make no investment or other use of the proceeds of the Refunding Bonds or take any further action (or refrain from taking such action) which would cause the Refunding Bonds to be "arbitrage bonds" or "private activity bonds" within the meaning of the Internal Revenue Code of 1986, as amended, or under any similar statutory provision or any rule or regulation promulgated thereunder (the "Code"), or would cause interest on the Refunding Bonds not to be excludable from gross income for federal income tax purposes, and that it will comply with the requirements of the Code and said regulations throughout the term of the Refunding Bonds.

Section 20. Pledge of City. The full faith and credit of the City is hereby pledged for the payment of the principal of and interest on the Refunding Bonds. The Refunding Bonds shall be direct obligations of the City, and, unless paid from other sources, the City shall be obligated to levy ad

valorem taxes upon all the taxable real property within the City for the payment of the principal of and interest on the Refunding Bonds without limitation as to rate or amount.

Section 21. Application of Refunding Bond Proceeds. The Chief Financial Officer is hereby authorized to pay out of the proceeds of the Refunding Bonds the costs of issuance in connection with the issuance of the Refunding Bonds.

Section 22. This resolution shall take effect immediately upon the adoption hereof or upon the effective date and validity of the Refunding Ordinance as provided in the Local Bond Law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION OF THE CITY OF CAMDEN PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$ 4,500,000 QUALIFIED GENERAL OBLIGATION REFUNDING BONDS FOR THE REFUNDING OF CERTAIN QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014 OF THE CITY; AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID REFUNDING BONDS; AUTHORIZING A PRELIMINARY OFFICIAL STATEMENT AND AN OFFICIAL STATEMENT; PROVIDING FOR THE SALE OF THE REFUNDING BONDS; AND APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY BY THE CITY OF THE CONTINUING DISCLOSURE AGREEMENT, A BOND PURCHASE CONTRACT AND AN ESCROW DESPOSIT AGREEMENT.

BRIEF DESCRIPTION OF ACTION: AUTHORIZING THE ISSURANCE BY THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY (THE CITY) OF BONDS FOR THE PURPOSE OF REFUNDING OUTSTANDING BONDS OF THE CITY.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

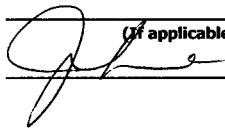
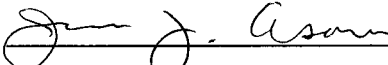
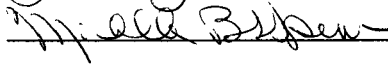
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/12/21	
☐ CAF -Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5.12.21	
Received by City Attorney:	5/20/21	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

******Please attach all supporting documents******

RESOLUTION OF THE CITY OF CAMDEN PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$4,500,000 QUALIFIED GENERAL OBLIGATION REFUNDING BONDS FOR THE REFUNDING OF CERTAIN QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014 OF THE CITY; AND PROVIDING FOR THE FORM, MATURITIES AND OTHER DETAILS OF SAID REFUNDING BONDS; AUTHORIZING A PRELIMINARY OFFICIAL STATEMENT AND AN OFFICIAL STATEMENT; PROVIDING FOR THE SALE OF THE REFUNDING BONDS; AND APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY BY THE CITY OF A CONTINUING DISCLOSURE AGREEMENT, A BOND PURCHASE CONTRACT AND AN ESCROW DEPOSIT AGREEMENT

WHEREAS, N.J.S.A. 40A:2-1 et seq. (the "Local Bond Law") authorizes the issuance by the City of Camden, in the County of Camden, State of New Jersey (the "City"), of bonds for the purpose of refunding outstanding bonds of the City; and

WHEREAS, the City has previously issued its \$8,000,000 Qualified General Obligation Bonds, Series 2014, dated July 15, 2014 (the "2014 Bonds"); and

WHEREAS, the principal payable on the City's 2014 Bonds on November 15 in the years 2022 to 2028, inclusive, in the aggregate principal amount of \$4,230,000, is subject to optional redemption on any date on or after November 15, 2021 at a premium equal to 100% of the principal amount thereof plus interest accrued and to accrue to the date of redemption; and

WHEREAS, in accordance with the Local Bond Law, and approvals of the Local Finance Board (the "Local Finance Board") pursuant to N.J.S.A 40A:3-1 et. seq. the City Council did, on June __, 2021, finally adopt Ordinance No. _____ (the "Refunding Ordinance") authorizing the issuance by the City of qualified refunding bonds in an aggregate principal amount not to exceed \$4,500,000 for the purpose of refunding all or a part of the principal maturing of the City's 2014 Bonds on November 15 in the years 2022 to 2028, inclusive, in the aggregate principal amount of \$4,230,000 (the "Refunded Bonds"), to provide debt service savings for the City; and

WHEREAS, in accordance with the Local Bond Law, the City now desires to authorize and approve the sale and issuance of refunding bonds (the "Bonds" or the "Refunding Bonds") pursuant to the Refunding Ordinance in the aggregate principal amount not to exceed \$4,500,000, designated as "Qualified General Obligation Refunding Bonds, Series 2021", to be issued for the purpose of refunding the Refunded Bonds, and to provide for the form and sale of the Refunding Bonds; and

WHEREAS, in connection with the sale and issuance of the Refunding Bonds, the City also desires to approve and authorize (i) the distribution of a preliminary official statement (the "Preliminary Official Statement") and the execution and distribution of an official statement (the "Official

Statement”) and (ii) the forms and the entering into of the hereinafter defined Continuing Disclosure Agreement, Bond Purchase Contract and Escrow Deposit Agreement; and

WHEREAS, to be able to take advantage of favorable market conditions, the City has determined to authorize a Purchase Contract (the “Bond Purchase Contract”) with Oppenheimer & Co. Inc. as underwriter (the “Underwriter”), for the Refunding Bonds, pursuant to which the Underwriter will agree to purchase the Refunding Bonds upon satisfaction of the conditions precedent to issuance set forth therein and with such terms for the Refunding Bonds as shall be set forth therein.

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY (**not less than two-thirds of all members thereof affirmatively concurring**), AS FOLLOWS:

Section 1. The City hereby authorizes the issuance and sale of the Refunding Bonds of the City in the aggregate principal amount not to exceed \$4,500,000. The proceeds of the Refunding Bonds shall be applied for the purpose of refunding the Refunded Bonds and paying the costs of issuing the Refunding Bonds.

Section 2. The Refunding Bonds shall be designated as “Qualified General Obligation Refunding Bonds, Series 2021”, and the Refunding Bonds may contain such additional or alternate series designation as approved by the Chief Financial Officer. The Refunding Bonds shall be dated their date of delivery, shall be issued in the denomination of \$5,000 and integral multiples of \$1,000 in excess thereof, and shall be issued as fully registered bonds. The Refunding Bonds shall mature on November 15 in each of the years and in the principal amounts and shall bear interest at the rate or rates as shall be determined by the Chief Financial Officer of the City within the limitations hereinafter provided. Interest on the Bonds shall be payable on May 15 and November 15 of each year, commencing on November 15, 2021 or such later May 15 or November 15 as shall be determined by the Chief Financial Officer.

The City Council hereby delegates to the Chief Financial Officer of the City the power and authority to sell and award the Refunding Bonds in accordance with this Resolution and in accordance with the following parameters: the Refunding Bonds shall be issued in a maximum aggregate principal amount not to exceed \$4,500,000; the present value savings in connection with the issuance of the Refunding Bonds to refund the Refunded Bond shall not be less than 3% of the principal amount of the Refunded Bond; the new debt service on the Refunding Bonds shall be structured such that no annual debt service payment on the Refunding Bond shall be more than the annual debt service payment on the original debt service schedule for the Refunded Bond; the final maturity of the Refunding Bonds shall not extend past the budget year in which the final maturity date of the Refunded Bond was originally scheduled to mature; and the debt savings shall be substantially level across the life of the Refunding Bonds. The Chief Financial Officer of the City is hereby directed, within 10 days of the closing on the sale of the Refunding Bonds, to file with the Local Finance Board and with the Business Administrator and the Municipal Council a comparison of the initial and refunding debt service schedule showing annual present value savings; a summary of the refunding; and an itemized accounting of all costs of issuance in connection with the issuance of the Refunding Bonds; together with a certification from the Chief Financial Officer that all of the conditions of Section 5:30-2.5 of the New Jersey Administrative Code have been met with respect to the Refunding Bonds, and that this resolution, adopted pursuant to

N.J.S.A. 40A:2-51(c), passed by two-thirds of the full membership of the governing body of the City, allowed for the refunding.

The Refunding Bonds shall be substantially in the form as provided in Exhibit A in this Resolution, with such omissions, insertions and variations as are properly required.

Section 3. The Refunding Bonds will be initially issued in book-entry form only in the form of one certificate for the aggregate principal amount of the Refunding Bonds maturing in each year and, when issued, will be registered in the name of and held by Cede & Co., as registered owner and nominee for The Depository Trust Company, New York, New York ("DTC"), which is hereby appointed to act as securities depository for the Refunding Bonds. As long as DTC or its nominee, Cede & Co., is the registered owner of the Refunding Bonds, payments of the principal of and interest on the Refunding Bonds will be made by the City, or by a bank or trust company (if any) selected by the Chief Financial Officer to act as paying agent and bond registrar for the Refunding Bonds pursuant to Section 11 hereof (the "Paying Agent"), directly to DTC or its nominee, Cede & Co., which will credit payments of principal of and interest on the Refunding Bonds to the participants of DTC as listed on the records of DTC as of each next preceding May 1 and November 1 (each, a "Record Date" and together, the "Record Dates" for the payment of interest on the Refunding Bonds), which participants will in turn credit such payments to the beneficial owners of the Refunding Bonds. The registration books of the City shall be kept by the Chief Financial Officer (or, if appointed pursuant to Section 11 hereof, by the Paying Agent at its corporate trust office).

The Refunding Bonds shall be payable as to both principal and interest in lawful money of the United States of America. The Refunding Bonds shall be executed by the manual or facsimile signatures of the Mayor and the Chief Financial Officer under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the City Clerk. If a Paying Agent is appointed pursuant to Section 11 hereof, the foregoing attestation may be made by facsimile signature of the City Clerk provided that the Refunding Bonds shall be authenticated by the manual signature of the Paying Agent. The following matters are hereby determined with respect to the Refunding Bonds:

Date of Refunding Bonds:	Date of Delivery
Interest Payment Dates:	Each May 15 and November 15 until maturity, commencing on November 15, 2021, or such later May 15 or November 15 determined by the Chief Financial Officer with payment being made to DTC or its authorized nominee, by the City or the Paying Agent
Bond Registrar/Paying Agent:	City of Camden, unless a Paying Agent is appointed pursuant to Section 11 hereof
Securities Depository:	The Depository Trust Company, New York, New York
Authorized Denominations:	\$5,000 and integral multiples of \$1,000 in excess thereof

Section 4. The Refunding Bonds are not subject to redemption prior to maturity.

Section 5. The Chief Financial Officer is hereby authorized to enter into a letter of representations or other agreement with DTC setting forth the respective obligations of DTC, the City and the Paying Agent (if any) with respect to the payment and transfer of the Refunding Bonds. The City agrees to comply with all obligations set forth in such agreement.

Section 6. The Refunding Bonds shall be executed by the Mayor and the Chief Financial Officer, by their manual or facsimile signatures, and the corporate seal of the City shall be affixed thereto, or imprinted or reproduced thereon, and attested by the manual signature of the City Clerk (except as provided above in Section 3 if a Paying Agent is appointed).

Section 7. The preparation, distribution and, if necessary, the re-distribution, by the City of a Preliminary Official Statement pertaining to the Refunding Bonds, in the form approved by the Chief Financial Officer of the City, and the use of an Official Statement in substantially the form of the Preliminary Official Statement, is hereby authorized and approved. The Chief Financial Officer of the City is hereby authorized and directed to execute and deliver to the purchaser of the Refunding Bonds the final Official Statement with such changes as the City's bond counsel may advise and the officer executing the same may approve, such approval to be evidenced by such officer's execution thereof. The Chief Financial Officer is hereby authorized to deem final the Preliminary Official Statement for purposes of Rule 15c2-12 of the Securities and Exchange Commission. The use and distribution of the Preliminary Official Statement by the Underwriter is hereby approved.

Section 8. Oppenheimer & Co. Inc. is hereby designated as the underwriter for the Refunding Bonds and shall receive such compensation as shall be negotiated by the Chief Financial Officer and the City's Municipal Advisor.

Section 9. The escrow agent for the Refunded Bonds (the "Escrow Agent") approved hereby shall be TD Bank, National Association, or such other Escrow Agent as shall be designated by the Chief Financial Officer. The Escrow Agent shall signify its acceptance of the duties imposed upon it by this Resolution by a written certificate delivered to the City prior to the delivery of the Refunding Bonds. The Chief Financial Officer is authorized to accept the schedule of fees provided by the Escrow Agent.

Section 10. The Refunding Bonds shall be in substantially the form attached hereto as Exhibit A, with such changes as may be appropriate.

Section 11. The Chief Financial Officer is hereby authorized to designate, appoint and to enter into an agreement with TD Bank, National Association to serve in the capacity of paying agent for the Refunding Bonds (the "Paying Agent") to ensure that the City can meet its obligations undertaken herein to the holders of the Refunding Bonds.

Section 12. In the event that DTC shall determine to discontinue providing its services as securities depository with respect to the Refunding Bonds, the City and the Paying Agent (if any) may enter into an agreement with a substitute securities depository, if available. Alternatively, the City and the Paying Agent may cause the Refunding Bonds to thereafter be registered in the names of, and delivered to, each beneficial owner of the Refunding Bonds and thereafter the principal of the Refunding

Bonds will be payable in lawful money of the United States of America at the office of the Paying Agent, and interest on the Refunding Bonds will be payable by check mailed to the respective addresses of the registered owners thereof as shown on the registration books of the Township as of the close of business on the first day of the calendar month for the applicable interest payment date.

Section 13. The City may terminate the services of DTC as securities depository with respect to the Refunding Bonds if the City determines that (i) DTC is unable to discharge its responsibilities with respect to the Refunding Bonds, or (ii) continued use of the book-entry system is not in the best interests of the beneficial owners of the Refunding Bonds. In such event, the City and the Paying Agent (if any) shall either contract with a substitute securities depository or cause the Bonds to be registered in the names of the beneficial owners thereof, as provided in Section 12 hereof.

Section 14. A Continuing Disclosure Agreement in substantially the form attached hereto as Exhibit B (the "Continuing Disclosure Agreement") is hereby approved, and the Chief Financial Officer is hereby authorized and directed to execute and deliver the Continuing Disclosure Agreement on behalf of the City in substantially such form, with such insertions and changes therein as the Chief Financial Officer may approve, such approval to be evidenced by his or her execution thereof.

Section 15. The Escrow Deposit Agreement pertaining to the Refunded Bonds shall be substantially in the form attached to this Resolution as Exhibit C (the "Escrow Deposit Agreement") and made a part hereof and the Mayor or the Chief Financial Officer of the City are each hereby authorized to execute same with such changes, revisions or alterations therefor as may be approved by the officer executing the Escrow Deposit Agreement, such approval to be conclusively evidenced by the execution thereof.

Section 16. If deemed desirable by the Chief Financial Officer, upon the recommendation of the City's Municipal Advisor, the Chief Financial Officer is authorized to accept a commitment to issue a bond insurance policy in connection with the Refunding Bonds from a company that is in the business of insuring municipal bonds, providing for the issuance of a municipal bond new issue insurance policy insuring the payment when due of the principal of and interest on the Refunding Bonds as shall be provided therein.

Section 17. The Bond Purchase Contract by and between the City and the Underwriter with respect to the Refunding Bonds shall be substantially in the form attached to this Resolution as Exhibit D (the "Bond Purchase Contract") and made a part hereof, and the Mayor or the Chief Financial Officer of the City are each hereby authorized and directed to execute the same with such changes, revisions or alterations therefor as may be approved by the officer executing the Bond Purchase Contract after consultation with the City's Bond Counsel, such approval to be conclusively evidenced by the execution thereof.

Section 18. The Mayor, the Chief Financial Officer, the Administrator and the Clerk of the City are hereby designated, authorized and directed to perform or determine any other matters or details relating to the Refunding Bonds, to do or perform or cause to be done or performed any and all acts as such officers or Bond Counsel may deem necessary or appropriate in order to effect the proper issuance, execution and delivery of the Refunding Bonds, and to execute, among other things, one or more subscriptions for the purchase of United States Treasury Obligations, State and Local Government Series or such other securities and/or investment agreements in accordance with the Escrow Deposit

Agreement, and any and all instruments, opinions, affidavits, certificates, resolutions, documents or other papers as may be deemed necessary.

Section 19. Tax Covenant. The City hereby covenants with the holders from time to time of the Refunding Bonds that it will make no investment or other use of the proceeds of the Refunding Bonds or take any further action (or refrain from taking such action) which would cause the Refunding Bonds to be "arbitrage bonds" or "private activity bonds" within the meaning of the Internal Revenue Code of 1986, as amended, or under any similar statutory provision or any rule or regulation promulgated thereunder (the "Code"), or would cause interest on the Refunding Bonds not to be excludable from gross income for federal income tax purposes, and that it will comply with the requirements of the Code and said regulations throughout the term of the Refunding Bonds.

Section 20. Pledge of City. The full faith and credit of the City is hereby pledged for the payment of the principal of and interest on the Refunding Bonds. The Refunding Bonds shall be direct obligations of the City, and, unless paid from other sources, the City shall be obligated to levy ad valorem taxes upon all the taxable real property within the City for the payment of the principal of and interest on the Refunding Bonds without limitation as to rate or amount.

Section 21. Application of Refunding Bond Proceeds. The Chief Financial Officer is hereby authorized to pay out of the proceeds of the Refunding Bonds the costs of issuance in connection with the issuance of the Refunding Bonds.

Section 22. This resolution shall take effect immediately upon the adoption hereof or upon the effective date and validity of the Refunding Ordinance as provided in the Local Bond Law.

CERTIFICATE

I, Luis Pastoriza, City Clerk of the City of Camden, in the County of Camden, State of New Jersey, HEREBY CERTIFY that the foregoing is a true and compared copy of an original resolution now on file and of record in my office which was duly adopted at a meeting of the Municipal Council of the City of Camden, on the ___ day of June, 2021

I DO HEREBY CERTIFY that said Municipal Council consists of ____ () members and that ____ () members thereof were present at the meeting and that ____ () members voted affirmatively for the adoption of said resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of said City this ____ day of June, 2021.

Luis Pastoriza, RMC, City Clerk

[Seal]

Exhibit A

[FORM OF REFUNDING BONDS]

THIS BOND IS ISSUED PURSUANT TO TITLE 40A:3-1 ET SEQ. OF THE NEW JERSEY STATUTES AND IS ENTITLED TO THE BENEFITS OF THE PROVISIONS OF THE ACT.

**UNITED STATES OF AMERICA
STATE OF NEW JERSEY
COUNTY OF CAMDEN
CITY OF CAMDEN
QUALIFIED GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021**

No. GORB-1 **\$** _____

INTEREST RATE	MATURITY DATE	DATED DATE	CUSIP
_____ %	November 15, 2022	August __, 2021	133051 _____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: _____

The CITY OF CAMDEN, in the County of Camden, a public body corporate and politic organized and existing under the laws of the State of New Jersey (the "City"), for value received, hereby acknowledges itself to be indebted and promises to pay to CEDE & CO. or its registered assigns, on the Maturity Date set forth above, upon presentation and surrender of this Bond, the Principal Sum set forth above, and to pay interest thereon semi-annually on May 15 and November 15 of each year, commencing on November 15, 2021 (each, an "Interest Payment Date"), at the Interest Rate specified above, calculated on the basis of a 360-day year of twelve 30-day months, until the payment of the Principal Sum has been made or duly provided for. This Bond shall bear interest from the most recent Interest Payment Date to which interest has been paid, or duly provided for on the Refunding Bonds or, if no interest has been paid, from their dated date. As long as The Depository Trust Company, New York, New York ("DTC") or its nominee, Cede & Co., is the registered owner of the Bonds, payments of the principal of and interest on the Bonds will be made by TD BANK, NATIONAL ASSOCIATION, the duly appointed paying agent (the "Paying Agent") on behalf of the City, directly to DTC or its nominee, Cede & Co., which will credit payments of principal of and interest on the Bonds to the participants of DTC as listed on the records of DTC as of each next preceding May 1 and November 1 (each, a "Record Date" and together, the "Record Dates" for the payment of interest on the Bonds), which participants will in turn credit such payments to the beneficial owners of the Bonds. Both the principal of and the interest on this Bond are payable in lawful money of the United States of America.

No transfer of this Bond shall be valid unless made on the registration books of the City kept for that purpose by the Chief Financial Officer or, at the corporate trust office of the Paying Agent) and by surrender of this Bond (together with a written instrument of transfer satisfactory to the Chief Financial Officer or Paying Agent (as appropriate) duly executed by the registered

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owner or by his or her duly authorized attorney) and the issuance of a new Bond or Bonds in the same form and tenor as the original Bond except for the differences in the name of its registered owner, the denominations and the Date of Authentication. The owner of any Bond or Bonds may surrender same (together with a written instrument of transfer satisfactory to the Chief Financial Officer or Paying Agent (as appropriate) duly executed by the registered owner or by his or her duly authorized attorney), in exchange for an equal aggregate principal amount of Bonds of any authorized denominations. Notwithstanding the foregoing, as long as the Bonds remain in book-entry form, transfer of ownership interests in the Bonds shall be made by DTC and its participants by book-entries which are made on the records of DTC and its participants.

This Bond is one of a duly authorized issue of General Obligation Refunding Bonds, Series 2021, of the City in the aggregate principal amount of \$_____ issued for the purpose of refunding the City's outstanding Qualified General Obligation Bonds, Series 2014, dated July 15, 2014 maturing on and after November 15, 2022. The Bonds are authorized and issued under and pursuant to the Local Bond Law of the State of New Jersey constituting Chapter 169 of the Laws of 1960, effective January 15, 1962, as amended, Ordinance No. _____ of the City, finally adopted by the Municipal Council on _____ and duly approved by the Mayor and published as required by law, and the bond resolution of the Municipal Council of the City duly adopted on June 8, 2021 (the "Resolution"). This bond has been qualified pursuant to and is entitled to the benefits of the Municipal Qualified Bond Act, N.J.S.A. 40A:3-1 et seq., as amended and supplemented (P.L. 1976, c.38, as amended).

The Bonds are not subject to redemption prior to maturity.

This Bond is registered as to principal and interest and is transferable by the registered owner or his duly authorized attorney upon surrender hereof at the principal office of the City or, if applicable, the principal corporate trust office of the Paying Agent, accompanied by a duly executed instrument of transfer in form satisfactory to the City or the Paying Agent. The City and the Paying Agent may treat the person in whose name this Bond is registered on the bond register maintained by the City or the Paying Agent as the absolute owner of this Bond for all purposes and neither the City nor the Paying Agent shall be affected by any notice to the contrary.

No recourse shall be had for the payment of the principal of or interest on this Bond or for any claim based hereon, against any member, officer or employee, past, present or future, of the City or any such successor body, under any constitutional provision, statute or rule of law, or by the enforcement of any assessment or by any legal or equitable proceeding or otherwise, and all such liability of such members, officers or employees is released as a condition of and as consideration for the execution and issuance of this Bond.

It is hereby certified that all acts, conditions and things required by the laws of the State of New Jersey to exist, to have happened or to have been performed, precedent to or in the issuance of this Bond or in the creation of the debt of which this Bond is evidence, exist, have happened and have been performed in regular and due form and manner as required by law; and

that this Bond, together with all other indebtedness of the City is within every debt and other limit prescribed by the constitution and the statutes of the State of New Jersey.

Whenever the due date for payment of interest on or principal of this Bond shall be a Saturday, a Sunday, or a day on which banking institutions in the State of New Jersey are authorized by law to close (a "Holiday"), then the payment of such interest or principal need not be made on such date, but may be made on the next succeeding day which is not a Holiday, with the same force and effect as if made on the due date for payment of principal or interest.

For the prompt and full payment of the obligations of this Bond, the entire full faith and credit of the City are hereby irrevocably pledged.

This Bond shall not be valid or become obligatory for any purpose until this Bond shall have been authenticated by the Paying Agent, by execution of the Certificate endorsed hereon; provided however that for so long as the City is acting as Paying Agent there shall be no need for such authentication.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS)

(Seal)

Attest:

Luis Pastoriza, City Clerk

A-4

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Qualified General Obligation Refunding Bonds, Series 2021 of the City of Camden, in the County of Camden, New Jersey described in the within named Resolution.

TD BANK, NATIONAL ASSOCIATION,
as Paying Agent and Registrar

By: _____

Name: Kelly Bekas

Title: Vice President

Exhibit B

(Form of Continuing Disclosure Agreement for the Refunding Bonds)

CONTINUING DISCLOSURE AGREEMENT

This Continuing Disclosure Agreement (the "Disclosure Agreement") is executed by and between the City of Camden, in the County of Camden, New Jersey (the "Issuer") and Phoenix Advisors, LLC acting in the capacity of Dissemination Agent, on this ____ day of August 2021, in connection with the issuance by the Issuer of not to exceed principal amount of \$ _____ of Qualified General Obligation Refunding Bonds, Series 2021 (the "Bonds"). The Issuer covenants and agrees as follows:

Section 1. Purpose of the Disclosure Agreement. This Disclosure Agreement is being executed and delivered by the Issuer for the benefit of the Bondholders and Beneficial Owners of the Bonds and in compliance with the provisions of with S.E.C. Rule 15c2-12(b)(5) (the "Rule"), promulgated by the Securities and Exchange Commission (the "SEC") pursuant to the Securities Exchange Act of 1934, as it may be amended from time to time, including administrative or judicial interpretations thereof, as it applies to the Bonds.

Section 2. Definitions. Capitalized terms, not otherwise defined herein, shall, for purposes of this Disclosure Agreement, have the following meanings:

"Annual Report" shall mean the Issuer's Annual Report provided pursuant to, and as described in, Sections 3 and 4 of this Disclosure Agreement.

"Beneficial Owner" shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

"Bondholder" shall mean any person who is the registered owner of any Bond, including holders of beneficial interests in the Bonds.

"Business Day" shall mean any day other than a Saturday, Sunday or a day on which the Issuer or the Dissemination Agent is authorized by law or contract to remain closed.

"Continuing Disclosure Information" shall mean: (i) the Annual Report; (ii) any notice required to be filed with the National Repository pursuant to Section 5 hereof; and (iii) any notice of an event required to be filed with the National Repository pursuant to Section 3(c) hereof.

"Dissemination Agent" shall mean Phoenix Advisors, LLC, Bordentown, New Jersey, or any successor Dissemination Agent designated in writing by the Issuer and which acceptance has been filed with the Issuer evidencing written acceptance of such designation by such successor Dissemination Agent.

"EMMA" means the MSRB's Electronic Municipal Markets Access System.

“Financial Obligation” means a: (a) debt obligation; (b) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (c) guarantee of (a) or (b); provided, however that the term Financial Obligation shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 5(a) of this Disclosure Agreement.

“MSRB” shall mean the Municipal Securities Rulemaking Board.

“National Repository” shall mean the MSRB, through the internet facilities of EMMA, or any other public or private repository or entity that shall hereafter be designated by the Commission as a repository for purposes of the Rule.

“Participating Underwriter” shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with offering of the Bonds.

“Rule” shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

“State” shall mean the State of New Jersey.

Section 3. Provision of Annual Reports.

(a) Not later than two hundred and seventy (270) days after the end of the Issuer’s fiscal year, beginning with the fiscal year ending December 31, 2021, the Issuer shall, or shall cause the Dissemination Agent to, provide to the MSRB, in an electronic format as prescribed by the MSRB and accompanied by such identifying information as is prescribed by the MSRB, an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Agreement. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information which has been made available to the public on the MSRB’s website or filed with the SEC; provided that the audited financial statements of the Issuer may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date. If the Issuer’s fiscal year changes, it shall give notice of such change in the same manner as for a Listed Event under Section 5(b).

(b) Not later than fifteen (15) Business Days prior to said date, the Issuer shall provide the Annual Report to the Dissemination Agent who shall, no later than ten (10) Business Days after receiving the Annual Report from the Issuer, submit the Annual Report received by it to the National Repository. If the Issuer is unable to provide to the MSRB an Annual Report by the date required in subsection (a), the Issuer, or the Dissemination Agent on behalf of the Issuer, shall, in a timely manner, send a notice to the MSRB in substantially the form attached as Exhibit A.

(c) The Dissemination Agent shall, if the Dissemination Agent is other than the Issuer, file a report with the Issuer certifying that the Annual Report has been provided pursuant to this Disclosure Agreement, stating the date it was provided.

Section 4. Content of Annual Reports. Annual Report shall mean: (i) the Issuer's annual financial statements (commencing with the fiscal year ending December 31, 2020), substantially in the form set forth in Appendix B to the Official Statement, audited by an independent certified public accountant, provided that the annual audited financial statements of the Issuer may be submitted separately from the balance of the Annual Report and later than the date required in Section 3(a) hereof for the filing of the Annual Report if the annual audited financial statements are not available by that date, but only if the unaudited financial statements of the Issuer are included in the Annual Report; and (ii) the financial information and operating data consisting of information concerning the Issuer's debt, overlapping indebtedness, tax rate, levy and collection data, property valuation and fund balance of the type contained in the Official Statement dated _____, 2021, pertaining to the sale of the Bonds. Each annual audited financial statement will conform to generally accepted accounting principles applicable to governmental units or will be prepared in accordance with the standards of the Governmental Accounting Standards Board and requirements of the Division of Local Government Services in the New Jersey Department of Community Affairs as such principles, standards and requirements exist at the time of the filing of the particular annual audited financial statements.

Section 5. Reporting of Significant Events.

(a) Pursuant to the provisions of this Section 5, the Issuer will provide in writing, in a timely manner not in excess of ten (10) business days after the occurrence of any of the following events, to the Dissemination Agent pursuant to subsection (c) of this Section 5, notice of any of the following events with respect to the Bonds (each, a "Listed Event"):

1. Principal and interest payment delinquencies.
2. Non-payment related defaults, if material.
3. Unscheduled draws on debt service reserves reflecting financial difficulties.
4. Unscheduled draws on credit enhancements reflecting financial difficulties.
5. Substitution of credit or liquidity providers or their failure to perform.
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds.
7. Modifications to rights of the Bondholders, if material.

8. Bond calls, if material, and tender offers.
9. Defeasances.
10. Release, substitution or sale of property securing repayment of the Bonds, if material.
11. Rating changes.
12. Bankruptcy, insolvency, receivership or similar event of the Issuer.
13. The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.
14. Appointment of a successor or additional trustee, or the change of name of a trustee, if material.
15. Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect holders of the Bonds, if material.
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer, any of which reflect financial difficulties.

(b) In determining the materiality of a Listed Event specified in clauses (2), (7), (8), (10), (13) or (14) of subsection (a) of this Section 5, the Issuer may, but shall not be required to, rely conclusively on an opinion of bond counsel.

(c) Upon the occurrence of a Listed Event, the Issuer shall promptly file, in a timely manner not in excess of ten (10) business days after the occurrence of the Listed Event, in an electronic format as prescribed by the MSRB and accompanied by such identifying information as is prescribed by the MSRB, a notice of such occurrence with the Dissemination Agent. Notwithstanding the foregoing, notice of Listed Events described in subsections (a)(8) and (9) need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to Bondholders of affected Bonds pursuant to the Resolution.

(d) If the Dissemination Agent has been instructed by the Issuer to report the occurrence of a Listed Event, the Dissemination Agent shall file a notice of such occurrence with the National Repository within five (5) Business Days of the receipt of such instruction, with a copy of such notice provided by a Dissemination Agent to the Issuer.

Section 6. Termination of Reporting Obligation. The Issuer's obligations under this Disclosure Agreement shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Bonds or when the Issuer is no longer an Obligated Person (as defined in the Rule) with respect to the Bonds.

Section 7. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the Issuer may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, provided that the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Section 3(a), 4 or 5(a), it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Bonds, or the type of business conducted;

(b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Bondholders or Beneficial Owners of the Bonds.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the Issuer shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the Issuer. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a Listed Event under Section 5(b), and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

Section 8. Additional Information. Nothing in this Disclosure Agreement shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Agreement or any other means of communication, or including any other information in any notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Agreement. If the Issuer chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Agreement, the Issuer shall have no obligation under this Disclosure Agreement to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

Section 9. Default and Remedies. In the event of a failure of the Issuer to comply with any provision of this Disclosure Agreement, the Dissemination Agent may (and, at the request of the Bondholders of at least twenty-five percent (25%) in aggregate principal amount of the outstanding Bonds and provision of indemnity and security for expenses satisfactory to it, shall), or any Beneficial Owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Disclosure Agreement. A default under this Disclosure Agreement shall not be deemed an Event of Default on the Bonds, and the sole remedy under this Disclosure Agreement in the event of any failure of the Issuer to comply with this Disclosure Agreement shall be an action to compel performance.

Section 10. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate, and the Issuer agrees to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including reasonable attorneys' fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's gross negligence or willful misconduct. The obligations of the Issuer under this Section 11 shall survive resignation or removal of the Dissemination Agent and payment of the Bonds.

Section 11. Notices. All notices and other communications required or permitted under this Disclosure Agreement shall be in writing and shall be deemed to have been duly given, made and received only when delivered (personally, by recognized national or regional courier service, or by other messenger, for delivery to the intended addressee) or when deposited in the United States mail, registered or certified mail, postage prepaid, return receipt requested, addressed as set forth below:

(i) If to the Issuer:

City of Camden, County of Camden, New Jersey
520 Market Street
City Hall, Room 213
Camden, New Jersey 08101
Attention: Johanna S. Conyer Harris, Finance Director/Chief
Financial Officer

(ii) If to the Dissemination Agent:

Phoenix Advisors, LLC
625 Farnsworth Avenue
Bordentown, New Jersey 08505
Attention: David B. Thompson, Chief Executive Officer

Any party may alter the address to which communications are to be sent by giving notice of such change of address in conformity with the provision of this Section 11 for the giving of notice.

Section 12. Beneficiaries. This Disclosure Agreement shall inure solely to the benefit of the Issuer, the Dissemination Agent and the Bondholders and Beneficial Owners from time to time of the Bonds, and nothing herein shall confer any right upon any other person.

Section 13. Submission of Information to MSRB. Any Continuing Disclosure Information filed with the MSRB in accordance with this Disclosure Agreement shall be in electronic format as shall be prescribed by the MSRB or such other format as the Rule may require or permit, and shall be accompanied by such identifying information as shall be prescribed by the MSRB or as may otherwise be required by the Rule.

Section 14. Compensation. The Issuer shall pay the Dissemination Agent from time to time reasonable compensation for all services rendered under this Disclosure Agreement, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of its attorneys, agents and employees, incurred in and about the performance of its powers and duties under this Disclosure Agreement.

Section 15. Successors and Assigns. All of the covenants, promises and agreements contained in this Disclosure Agreement by or on behalf of the Issuer or by or on behalf of the Dissemination Agent shall bind and inure to the benefit of their respective successors and assigns, whether so expressed or not.

Section 16. Headings for Convenience Only. The descriptive headings in this Disclosure Agreement are inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the provisions hereof.

Section 17. Counterparts. This Disclosure Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 18. Severability. If any provision of this Disclosure Agreement, or the application of any such provision in any jurisdiction or to any person or circumstance, shall be held invalid or unenforceable, the remaining provisions of this Disclosure Agreement, or the application of such provision as is held invalid or unenforceable in jurisdictions or to persons or circumstances other than those in or as to which it is held invalid or unenforceable, shall not be affected thereby.

Section 19. Governing Law. This Disclosure Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW]

IN WITNES WHEREOF, the parties hereto have executed this Disclosure Agreement as of the date first above written.

CITY OF CAMDEN, IN THE COUNTY OF
CAMDEN, NEW JERSEY

By: _____
Johanna S. Conyer Harris,
Finance Director/Chief Financial Officer

PHOENIX ADVISORS, LLC

By: _____
DAVID B. THOMPSON,
Chief Executive Officer

EXHIBIT A

NOTICE TO REPOSITORIES OF FAILURE TO FILE ANNUAL REPORT

Name of Issuer: City of Camden, in the County of Camden, New Jersey

Name of Bond Issue: \$_____ principal amount of Qualified General Obligation
Refunding Bonds, Series 2021

CUSIP Number:

Dated Date: August , 2021

NOTICE IS HEREBY GIVEN that the Issuer has not provided an Annual Report with respect to the above-named Bonds as required by Section 3(a) of the Continuing Disclosure Agreement dated August , 2021. The Issuer anticipates that the Annual Report will be filed by _____
_____, _____.

Dated: _____

CITY OF CAMDEN, IN THE COUNTY
OF CAMDEN, NEW JERSEY

By: _____
Name: _____
Title: _____

EXHIBIT C

(Form of Escrow Deposit Agreement)

ESCROW DEPOSIT AGREEMENT

Dated as of August , 2021

Between

**CITY OF CAMDEN,
IN THE COUNTY OF CAMDEN, NEW JERSEY**

and

TD Bank, National Association, as Escrow Agent

Providing for the Payment of the below described Bonds of the City of Camden:

**November 15, 2022 through 2028 Callable Maturities in the aggregate principal amount of
\$4,230,000 of \$8,000,000 principal amount of Qualified General Obligation Bonds, Series
2014, dated July 15, 2014**

ESCROW DEPOSIT AGREEMENT

THIS ESCROW DEPOSIT AGREEMENT is made and entered into as of August __, 2021, by and between the CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY (the "City"), and TD BANK, NATIONAL ASSOCIATION, a national banking association duly organized under the laws of the United States of America with trust and fiduciary powers in the State of New Jersey, acting in the capacity of escrow agent in respect of the Refunded Bonds, as defined herein (the "Escrow Agent").

WITNESSETH:

WHEREAS, the City is a body corporate and politic and a political subdivision of the State of New Jersey; and

WHEREAS, the City of Camden has heretofore issued its \$8,000,000 principal amount of Qualified General Obligation Bonds, Series 2014, dated July 15, 2014, \$4,230,000 of which are outstanding on and after November 15, 2022 and are subject to redemption on and after November 15, 2021 (the "2014 Bonds"); and

WHEREAS, the principal payable on the City's 2014 Bonds on November 15 in the years 2022 to 2028, inclusive, in the aggregate principal amount of \$4,230,000, is subject to optional redemption on any date on or after November 15, 2021 under the terms and conditions set forth in such bonds; and

WHEREAS, in accordance with the Local Bond Law, the Municipal Council did, on June __, 2021, finally adopt Ordinance No. ____ (the "Refunding Ordinance") authorizing the issuance by the City of refunding bonds in an aggregate principal amount not to exceed \$4,500,000 for the purpose of refunding all or a part of the principal maturing on the City's 2014 Bonds on November 15 in the years 2022 to 2028, inclusive, in the aggregate amount of \$4,230,000 (the "Refunded Bonds") to provide debt service savings for the City; and

WHEREAS, the City's 2014 Bonds provides that principal and interest on the 2014 Bonds is subject to redemption upon notice not less than 30 days nor more than 60 days prior to the November 15 payment date; and

WHEREAS, the City has determined that it is in its best financial interests to issue General Obligation refunding bonds in the aggregate principal amount of \$_____ (the "Refunding Bonds") pursuant to the Refunding Ordinance for the purpose of refunding the Refunded Bonds; and

WHEREAS, the Municipal Council adopted a resolution on June 8, 2021 (the "Refunding Bond Resolution") for the purpose of financing the refunding program (the "Refunding Program") through the issuance of its Refunding Bonds to be issued for the purpose of refunding the Refunded Bonds; and

WHEREAS, the Refunding Program will be effectuated by depositing with the Escrow Agent on the date hereof a portion of the net proceeds of the Refunding Bonds which will be sufficient to purchase Government Obligations, as defined herein, which Government Obligations, together with interest thereon, will be sufficient to pay, the principal and interest accrued and to accrue on the Refunded Bonds on November 15, 2021 (the "Redemption Date"), at which time the Refunded Bonds will be redeemed at a redemption price equal to 100% of the outstanding principal amount thereof, plus interest accrued and to accrue to the Redemption Date; and

WHEREAS, the execution and delivery of this Escrow Deposit Agreement has been duly authorized by the City and the Escrow Agent.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto intending to be legally bound, hereby agree as follows:

SECTION 1. DEFINITIONS.

(a) The following terms defined in the recitals to this Agreement shall have the meanings therein set forth:

City
Escrow Agent
Redemption Date
Refunded Bonds
Refunding Bonds

(b) "Agreement" shall mean this Escrow Deposit Agreement, dated as of August , 2021, between the City and the Escrow Agent;

(c) "Code" shall mean the Internal Revenue Code of 1986, as amended, and the regulations duly promulgated thereunder;

(d) "Eligible Investments" shall mean Government Obligations;

(e) "Escrow Fund" shall mean the fund established pursuant to Section 4 hereof;

(f) "Government Obligations" shall mean direct non-callable obligations (including obligations issued or held in book entry form on the books of the Department of the Treasury) of the United States of America, or non-callable obligations, the principal of and interest on which are unconditionally guaranteed by the United States of America;

(g) "Open Market Securities" shall mean Government Obligations other than SLGS;

(h) "Securities" shall mean those Government Obligations held by the Escrow Agent under this Agreement;

- (i) "SLGS" shall mean Government Obligations known as State and Local Government Series.

SECTION 2. CERTIFICATE OF INDEBTEDNESS WITH RESPECT TO THE PRINCIPAL AMOUNT AND REDEMPTION PREMIUM FOR THE REFUNDED BONDS.

The City hereby certifies to the Escrow Agent and the Escrow Agent hereby acknowledges and agrees that the sum of \$_____ is the amount required to pay principal of and interest on the Refunded Bonds through and including the Redemption Date, all as shown in Exhibit A.

SECTION 3. APPOINTMENT OF ESCROW AGENT; RECEIPT OF PROCEEDS.

TD Bank, National Association, is hereby appointed the Escrow Agent in respect of the Refunded Bond. The Escrow Agent hereby acknowledges receipt from the City of the sum of \$_____ from the net proceeds of the Refunding Bonds in immediately available funds.

SECTION 4. ESCROW FUND.

There is hereby created and established with the Escrow Agent a special and irrevocable escrow fund (the "Escrow Fund") to be held in the custody of the Escrow Agent as a trust fund for the benefit of the owners of the Refunded Bonds. The Escrow Fund shall be held by the Escrow Agent separate and apart from other funds of the City and the Escrow Agent. All moneys in the Escrow Fund shall be invested in accordance with this Agreement solely in Eligible Investments, and all such investments shall be in the name of the Escrow Agent. The owners of the Refunded Bonds have an express lien on and security interest in all amounts and investments in the Escrow Fund.

SECTION 5. DEPOSIT AND INVESTMENT OF FUNDS.

(a) The Escrow Agent shall immediately deposit into the Escrow Fund proceeds of the Refunding Bonds in immediately available funds in the amount of \$_____, which amount, together with the earnings thereon, shall be and is hereby pledged to the payment of the principal of and interest on the Refunded Bonds on the Redemption Date.

(b) The City hereby authorizes and directs the Escrow Agent to invest \$_____ of the moneys deposited in the Escrow Fund hereunder in SLGS which shall bear interest and mature as set forth in accordance with the schedules attached hereto as Exhibit B and to hold \$_____ in cash. The Escrow Agent hereby agrees to purchase the SLGS described in Exhibit B.

(c) Based on the Verification Report prepared by Bowman & Company, LLP, and attached hereto as Exhibit E, the City certifies to the Escrow Agent that, as shown in Exhibit C attached hereto and made a part hereof, the amounts to be received by the Escrow Agent from

the principal of and interest on the Securities deposited in the Escrow Fund are adequate to meet the debt service requirements of the Refunded Bonds as and when they become due and payable.

SECTION 6. APPLICATION OF PRINCIPAL AND INTEREST ON SECURITIES.

(a) The cash deposit and the principal of and interest on the Securities shall be held by the Escrow Agent in trust, exclusively for the benefit of the owners of the Refunded Bonds and applied to the payment of the principal of, redemption premium, and interest on the Refunded Bonds. The City hereby irrevocably directs the Escrow Agent, and the Escrow Agent agrees, to collect the principal of and interest on the Securities at their respective maturities and to apply the same on November 15, 2021 to the payment of principal and interest on the Refunded Bonds, all as set forth in Exhibit C hereto. The City agrees to notify the Escrow Agent of any change in the name or address of the registered owner or owners of the Refunded Bonds. All payments to DTC (as hereinafter defined) shall be made by wire transfer or internal bank transfer or as may otherwise be directed by the DTC.

(b) The City agrees to make any payments on the Refunded Bonds in the event, to the extent and at the times that the funds available in the Escrow Fund are not sufficient to make such payments.

(c) Notwithstanding the foregoing, the Escrow Agent may also make such other investment of said funds as may be directed in writing by the City and authorized by an approving written opinion of nationally recognized bond counsel to the effect that such use of funds will not cause the Refunding Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code.

SECTION 7. SUBSTITUTION OF SECURITIES.

(a) The Escrow Agent shall sell, transfer, request the redemption of or otherwise dispose of the Securities, but only in a simultaneous transaction and upon receipt of the following (i) a written City order directing said transfer; (ii) direct non-callable obligations of the United States Treasury (the "Substitute Securities") as hereinafter provided; (iii) a certificate of an independent certified public accountant to the effect that the Substitute Securities together with the cash, if any, and the Securities which will continue to be held under this Agreement will bear interest in such amounts and be payable at such times, without further investment or reinvestment of principal or interest, and mature in such principal amounts and at such times, to provide sufficient moneys to pay, as the same mature and become due, all the principal and redemption premium of and interest on the Refunded Bonds to the date of redemption, and that sufficient moneys will be available from such cash, principal and interest to pay, as the same become due upon earlier redemption, all principal and redemption premium of and interest on the Refunded Bonds which have not previously been paid; and (iv) an unqualified written opinion of nationally recognized bond counsel on the subject of municipal bonds to the effect that the proposed sale, transfer, redemption or other disposition and substitution of Securities will not cause either the Refunded Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code.

(b) If the proceeds to be received from the sale, transfer, redemption or other disposition of such Securities will be less than the full principal amount of such Securities, such sale, transfer, redemption or other disposition of such Securities shall be subject to the additional condition that the City shall have first deposited hereunder an amount of cash equal to the difference between the principal amount of the Securities to be sold, transferred, redeemed or otherwise disposed of and the proceeds of sale, transfer, redemption or other disposition of such Securities. Any cash so deposited shall either be held in trust uninvested for the payment of the Refunded Bonds or, if directed by the City, shall be used to purchase Substitute Securities if the Escrow Agent shall have received the aforesaid opinion of nationally recognized bond counsel that the proposed investment would not cause either the Refunded Bonds or the Refunding Bonds to be "arbitrage bonds" under the Code.

SECTION 8. REDEMPTION OF THE REFUNDED BOND; NOTIDE OF PREPAYMENT.

The City hereby unconditionally and irrevocably authorizes and instructs the Escrow Agent to take all action necessary or appropriate to cause the redemption of the Refunded Bonds on November 15, 2021 in accordance with the terms of the Refunded Bonds.

The City irrevocably authorizes and instructs the Escrow Agent to provide the notice of redemption in substantially the form attached hereto as Exhibit D by mailing such notice by first class mail in a sealed envelope postage prepaid, to DTC, such notice to be mailed upon the execution and delivery of this Agreement, the closing of the issuance of the Refunding Bonds and the Escrow Agent's purchase of the SLGS.

SECTION 9. TERMINATION.

This Agreement shall terminate when the principal of and interest on all Refunded Bonds has been paid. Moneys held by the Escrow Agent in the Escrow Fund for the payment and discharge of any of the Refunded Bonds or any interest which has theretofore become due and payable that remain unclaimed after the date when such Refunded Bonds shall have become due and payable, shall be applied when and as provided in the Uniform Unclaimed Property Act, N.J.S.A. 46:30B-1 *et seq.*, and the Escrow Agent shall thereupon be released and discharged with respect thereto and the owners of such Refunded Bonds shall have such rights as provided in said Uniform Unclaimed Property Act. Any amounts held in the Escrow Fund (other than amounts held for Refunded Bonds which have theretofore matured or been called for redemption or any interest thereon which has theretofore become due and payable but remains unclaimed as described above) shall be paid by the Escrow Agent to the City on the date of termination of this Agreement.

SECTION 10. SUPPLEMENTAL AGREEMENTS.

(a) This Agreement is made for the benefit of the City and the owners from time to time of the Refunded Bonds and shall not be repealed, revoked, altered or amended without the written consent of the owners of all of the Refunded Bonds which remain unpaid at that time and the written consent of the Escrow Agent; provided, however, that the City and the Escrow Agent

may, without the consent of, or notice to, such owners, enter into such agreements supplemental to this Agreement as shall not adversely affect the rights of such owners and as shall not be inconsistent with the terms and provisions of this Agreement, for any one or more of the following purposes:

- (i) to cure any ambiguity or formal defect or omission in this Agreement;
- (ii) to grant to, or confer upon, the Escrow Agent for the benefit of the owners of the Refunded Bonds any additional rights, remedies, powers or authority that may lawfully be granted to, or conferred upon, such owners or the Escrow Agent;
- (iii) to subject to this Agreement additional funds, securities or properties; and
- (iv) to modify or supplement this Agreement in order to meet the requirements of any rating agency for rating the Refunded Bond in the highest category.

(b) The City shall give prior written notice of any amendment, revocation or alteration of this Agreement (with or without the consent of the owners of the Refunded Bonds) to Standard & Poor's Municipal Rating Desk/Refunded Bonds, 55 Water Street, New York, NY 10004, or such other address such rating agency may request and

(c) The Escrow Agent shall be entitled to rely exclusively upon an unqualified opinion of nationally recognized bond counsel on the subject of municipal bonds with respect to compliance with this Section, including the extent, if any, to which any change, modification, addition or elimination affects the rights of the owners of the outstanding Refunded Bonds or that any instrument executed hereunder complies with the conditions and provisions of this Section.

SECTION 11. ESCROW AGENT.

(a) During the term of this Agreement, the City agrees to pay or cause to be paid the reasonable fees and expenses of the Escrow Agent hereunder (the "Administrative Expenses") upon request by the Escrow Agent upon the submission of itemized invoices submitted to the City. The Escrow Agent shall have no lien whatsoever upon any of the Securities or earnings thereof or upon any of the moneys or investments in the Escrow Fund or the Costs of Issuance Account (as hereinafter defined) for the payment of any amounts or claims of any kind or nature including, without limitation, fees and expenses for services rendered under this Agreement or under any other resolution or ordinance.

(b) The Escrow Agent shall not be liable in connection with the performance of its duties hereunder except for its own gross negligence or willful misconduct. The Escrow Agent shall not be liable for (i) any loss resulting from any investment made pursuant to the terms and provisions of this agreement, (ii) any deficiencies in the Escrow Fund to the extent amounts therein are insufficient to pay the Refunded Bonds, or (iii) for any loss on the Securities resulting from any market fluctuations.

(c) The Escrow Agent shall not be liable for the accuracy of the calculations as to the sufficiency of moneys deposited, or of the principal amount of the Securities as provided herein, and the earnings thereon, to pay the Refunded Bonds or any of them. The Escrow Agent has made no independent investigation of the principal and interest requirements of the Refunded Bonds or the adequacy of the amounts deposited with the Escrow Agent and the investment income thereon to pay such principal and interest requirements when due, but with respect to such matters have relied upon the verification report.

(d) The Escrow Agent shall have no responsibility to any person in connection herewith except those specifically provided herein and shall not be responsible for anything done or omitted to be done by it except for its own negligence as to any actions taken or actions required to be taken but omitted or not properly taken. its gross negligence with any other failure to act, or its willful misconduct. The Escrow Agent, except as herein specifically provided for, is not a party to, nor is it bound by, nor need it give consideration to the terms or provisions of any other agreement or undertaking between the City and any other persons, and the Escrow Agent assents to and is to give consideration only to the terms and provisions of this Agreement. Unless it is specifically provided herein, the Escrow Agent has no duty to determine or to inquire into the happening or occurrence of any event or contingency or the performance or failure of performance of the City with respect to arrangements or contracts with others, with the Escrow Agent's sole duty hereunder being to safeguard the Escrow Fund and to dispose of and deliver the same in accordance with this Agreement. If, however, the Escrow Agent is called upon by the terms of this Agreement to determine the occurrence of any event or contingency, the Escrow Agent shall be obligated, in making such determination, to exercise reasonable care and diligence, and in the event of error in making such determination, the Escrow Agent shall be liable for its own negligence. In determining the occurrence of any such event or contingency the Escrow Agent may request from the City or any other person such reasonable additional evidence as the Escrow Agent in its discretion may deem necessary to determine any fact relating to the occurrence of such event or contingency, and in this connection may inquire and consult with the City at any time. The Escrow Agent may consult with legal counsel, at the expense of the City, but only with the City's consent, and the opinion of such counsel shall be full and complete authority and protection to the Escrow Agent as to any action taken or omitted by it in good faith and in accordance with such opinion.

(e) The City hereby agrees to indemnify and hold harmless (to the extent permitted by applicable New Jersey law) the Escrow Agent from any losses or expenses suffered by the Escrow Agent in the performance of its duties hereunder, except to the extent that the same arise out of the gross negligence of the Escrow Agent. The indemnification of the Escrow Agent provided for in this Section shall survive termination of this Agreement and resignation or removal of the Escrow Agent.

(f) The recitals of fact in this Agreement shall be taken as the statements of the City, and the Escrow Agent does not assume any responsibility for the correctness of the same. The Escrow Agent shall not be under any obligation or duty to perform any act which would involve it in expense or liability or to institute or defend any suit in respect of this Agreement or to advance any of its own moneys unless properly indemnified to its satisfaction. The Escrow

Agent shall not be liable in connection with the performance of its duties hereunder except for its gross negligence or willful misconduct.

(g) The Escrow Agent may conclusively rely and shall be protected in acting or refraining from acting upon any resolution, certificate, statement, instrument, opinion, report, notice, request, direction, consent, order, or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or parties. The Escrow Agent may execute any of the trusts or powers hereunder or perform any duties hereunder either directly or by or through agents, attorneys, custodians or nominees appointed with due care, and shall not be responsible for any willful misconduct or negligence on the part of any agent, attorney, custodian or nominee so appointed.

SECTION 12. MISCELLANEOUS PROVISIONS.

(a) If any one or more of the covenants or agreements provided in this Agreement on the part of the City or the Escrow Agent to be performed shall be determined by a court of competent jurisdiction to be prohibited or unenforceable, such covenant or agreement shall be deemed and construed to be severable from the remaining covenants and agreements herein contained and shall in no way affect the validity of the remaining provisions of this Agreement.

(b) All notices, certificates or other communications hereunder shall be in writing and addressed as follows: if to the City: City Hall, 520 Market Street, Camden NJ 08101, Attention: Chief Financial Officer; and if to the Escrow Agent: TD Bank, National Association, Corporate Trust Services, 2059 Springdale Rd., Cherry Hill, NJ 08003 Attention: Kelly Bekas. Each party may by notice given hereunder, designate any further or different addresses to which subsequent notices, certificates or other communications shall be sent.

(c) This Agreement shall be governed by, and construed in accordance with, the laws of the State of New Jersey, without reference to the choice of law principles thereof.

(d) This Agreement may be executed in any number of counterparts, all of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument.

(e) \$_____ from the proceeds of the Refunding Bonds has also been deposited with the Escrow Agent for payment of costs of issuance of the Refunding Bonds and the Escrow Agent acknowledges receipt of such amount. There is hereby created and established with the Escrow Agent an account designated as the "City of Camden 2021 Refunding Bond Costs of Issuance Account" (the "Costs of Issuance Account"). The Costs of Issuance Account will be held by the Escrow Agent and applied at the written, electronic or facsimile direction of the Chief Financial Officer of the City to pay costs of issuance related to the issuance of the Refunding Bonds. The Escrow Agent will pay all remaining sums to the City upon the earlier of (i) written or facsimile direction from the Chief Financial Officer that there are no further costs of issuance to be paid from the Costs of Issuance Account or (ii) December 31, 2021. Pending its application as provided herein, the funds in the Costs of Issuance Account shall be held uninvested in cash unless otherwise invested at the written direction of the Chief Financial

Officer of the City. The Escrow Agent is also authorized to transfer funds relating to the closing and initial delivery of the Refunding Bonds in the manner disclosed in the closing memorandum as prepared by the City's municipal advisor, bond counsel, or other agent. The Escrow Agent may act on a facsimile or email transmission of the closing memorandum acknowledged by the municipal advisor, bond counsel, or the City as the final closing memorandum. The Escrow Agent shall not be liable for any losses, costs or expenses arising directly or indirectly from the Escrow Agent's reliance upon and compliance with such instructions.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have each caused this Escrow Deposit Agreement to be executed by their duly authorized officers and their corporate seals to be hereunto affixed and attested as of the first date above written.

(SEAL)

CITY OF CAMDEN, IN THE COUNTY OF
CAMDEN, NEW JERSEY

Attest:

By: _____
Luis Pastoriza, RMC, City Clerk

By: _____
Johanna S. Conyer-Harris, Chief Financial
Officer

TD BANK, NATIONAL ASSOCIATION

By: _____
Kelly Bekas, Vice President

EXHIBIT A TO ESCROW DEPOSIT AGREEMENT

REFUNDED BONDS

EXHIBIT B TO ESCROW DEPOSIT AGREEMENT
GOVERNMENT OBLIGATIONS

EXHIBIT C TO ESCROW DEPOSIT AGREEMENT

ESCROW FUND SUMMARY

EXHIBIT D TO ESCROW DEPOSIT AGREEMENT

NOTICE OF REDEMPTION

CITY OF CAMDEN, IN THE COUNTY OF

CAMDEN, NEW JERSEY

QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014

NOTICE is hereby given to owners of \$4,230,000 principal amount of Qualified General Obligation Bonds, Series 2014 maturing on and after November 15, 2022 of the City's election to optionally redeem and of the deposit in escrow by the City of Camden (the "City") of cash and governmental securities determined to be adequate to pay principal of and interest accrued and to accrue due on November 15, 2021 for the optional redemption by the City on November 15, 2021 of \$4,230,000 principal amount of the City's Qualified General Obligation Bonds, Series 2014 maturing on November 15 in the years 2022 through 2028 (the "Refunded Bonds") at a redemption price equal to 100% of the principal amount thereof plus interest accrued and to accrue to November 15, 2021, which is the Redemption Date.

On such Redemption Date, the Refunded Bonds shall become due and payable at a redemption price equal to 100% of the principal amount thereof, plus interest accrued and to accrue to the Redemption Date. From and after the Redemption Date, interest on the Refunded Bonds shall cease to accrue and to be payable to the holders entitled to payment thereof upon such redemption.

The Refunded Bonds mature on the dates and in the principal amounts and bear the CUSIP numbers as follows:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>CUSIP Numbers</u>
11/15/2022	\$540,000	133051SG8
11/15/2023	\$560,000	133051SH6
11/15/2024	\$580,000	133051SJ2
11/15/2025	\$600,00	133051SK9
11/15/2026	\$625,000	133051SL7
11/15/2027	\$650,000	133051SM5
11/15/2028	\$675,000	133051SN3

On the Redemption Date set forth above, the redemption price set forth above will become due and payable at the address set forth below, and from such Redemption Date interest on the Refunded Bonds will cease to accrue. Payment for the Refunded Bonds will be made upon presentation and surrender of said Refunded Bonds to:

HAND DELIVERY/MAILING ADDRESS

Corporate Trust Services, TD Wealth
2059 Springdale Road
Cherry Hill, New Jersey 08003
Attention: Kelly Bekas, Vice President

No representation is made as to the correctness of the CUSIP numbers either as printed on the Refunded Bonds or as contained in this notice and reliance may be placed only on the identification numbers as printed on the Refunded Bonds

IMPORTANT: Under Federal law, individual holders of the Refunded Bonds who present such bonds for payment are required to submit their social security number, certified as correct under penalty of perjury. The required certification may be made on an Internal Revenue Service Form W-9. Holders of the Refunded Bonds may obtain copies of Form W-9 from their local bank or broker. If the social security number is not submitted and certified as correct, 28 percent of the interest due under the Refunded Bonds must be withheld and paid over to the Internal Revenue Service.

TD BANK, NATIONAL ASSOCIATION,
as Escrow Agent for the City of Camden

By: _____

Name: Kelly Bekas

Title: Vice President

Dated: August [28], 2021

EXHIBIT E TO ESCROW DEPOSIT AGREEMENT
VERIFICATION REPORT

EXHIBIT D

(Form of Bond Purchase Contract)

CITY OF CAMDEN
IN THE COUNTY OF CAMDEN, NEW JERSEY
\$ _____ QUALIFIED GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021

PURCHASE CONTRACT

August __, 2021

City of Camden
in the County of Camden, New Jersey

Ladies and Gentlemen:

The undersigned, Oppenheimer & Co. Inc., as underwriter (the "Underwriter") and not acting as fiduciary or agent for the City of Camden, hereby offers to enter into this Bond Purchase Contract (the "Purchase Contract") with the City of Camden, in the County of Camden, New Jersey (the "City"), which upon acceptance of this offer by the City, will be binding upon the City and upon the Underwriter. This offer is made subject to written acceptance hereof by the City at or before 10:00 p.m., New Jersey time, on the date hereof, unless extended by agreement by the parties. If the City does not so accept this Purchase Contract, this offer will be subject to withdrawal by the Underwriter upon written notice delivered to the City at any time prior to the acceptance by the City of this Purchase Contract.

1. **Purchase and Sale.** Upon the terms and conditions and in reliance on the representations, warranties, covenants and agreements set forth herein, the Underwriter hereby agrees to purchase from the City, and the City hereby agrees to sell and deliver to the Underwriter, all (but not less than all) of the \$ _____ aggregate principal amount of Qualified General Obligation Refunding Bonds, Series 2021, of the City of Camden, in the County of Camden, New Jersey (the "Refunding Bonds"). The Refunding Bonds shall be dated the date of delivery of the Refunding Bonds shall bear interest at the rates per annum, shall mature on the dates and in the amounts and shall be subject to redemption prior to maturity, all as set forth on Schedule A attached hereto and made a part hereof. The purchase price for the Refunding Bonds shall be \$ _____ which represents the aggregate principal amount of the Refunding Bonds purchased less an Underwriter's discount of \$ _____ (such payment and delivery and other actions contemplated hereby to take place at the time of such payment and delivery being herein called the "Closing" as hereinafter defined in Paragraph 5 hereof.)

The City acknowledges and agrees that (i) the purchase and sale of the Refunding Bonds pursuant to this Purchase Contract is an arm's-length commercial transaction between the City and the Underwriter; (ii) in connection with such transaction, the Underwriter is acting solely as a principal and not as an agent or a fiduciary of the City; (iii) the Underwriter has not assumed a fiduciary responsibility in favor of the City with respect to the offering of the Refunding Bonds or the process leading thereto (whether or not the Underwriter, or any affiliate of the

Underwriter, has advised or is currently advising the City on other matters) nor has it assumed any other obligation to the City except the obligations expressly set forth in this Purchase Contract; (iv) the Underwriter has financial and other interests that differ from those of the City; and (v) the City has consulted with its own legal and financial advisors to the extent it deemed appropriate in connection with the offering of the Refunding Bonds.

The Refunding Bonds shall be as described in, and shall be authorized and issued under Title 40A, Chapter 2 of the New Jersey Statutes, a refunding bond ordinance entitled **“REFUNDING BOND ORDINANCE OF THE CITY OF CAMDEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY (THE “CITY”) PROVIDING FOR THE REFUNDING OF QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014, APPROPRIATING AN AMOUNT NOT TO EXCEED \$4,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,500,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021 OF THE CITY FOR FINANCING THE COST THEREOF”** finally adopted by the City on June __, 2021 (the “Refunding Bond Ordinance”) and a resolution duly adopted by the City on June __, 2020 authorizing the sale and issuance of the Refunding Bonds (the “Resolution”).

Any terms not defined herein shall have the meanings given to such terms in the Resolution or if not defined therein, then as defined in the Official Statement (as defined below).

The Refunding Bonds are being issued to refund certain obligations of the City of Camden described in the Refunding Bond Ordinance.

It shall be a condition to the obligation of the City to deliver the Refunding Bonds to the Underwriter, and to the obligation of the Underwriter to purchase, accept delivery of and pay for the Refunding Bonds, that the entire amount of the Bonds to be sold hereunder shall be delivered by the City and purchased, accepted and paid for by the Underwriter at the Closing.

2. Delivery of Official Statement and Other Documents. (a) The City has previously delivered to the Underwriter a Preliminary Official Statement, dated _____, 2021, in respect of the Refunding Bonds in “final” form as required by paragraph (b)(1) of Securities and Exchange Rule 15c2-12 (“Rule 15c2-12”) (such Preliminary Official Statement, together with the Appendices attached thereto, shall be referred to as the “Preliminary Official Statement”). The City shall deliver, or shall cause to be delivered, to the Underwriter within seven (7) business days from the date hereof a sufficient number of copies of the final Official Statement dated the date hereof in substantially the form of the Preliminary Official Statement with only such changes and insertions therein from the Preliminary Official Statement as shall have been approved by the Underwriter, to enable the Underwriter to comply with Rule 15c2-12 (“Official Statement”). The City hereby authorizes the use of the Official Statement in connection with the public offering and the sale of the Refunding Bonds by the Underwriter. The City hereby ratifies and confirms its consent to the use by the Underwriter prior to the date hereof of the Preliminary Official Statement in connection with the public offering of the Refunding Bonds.

(b) No later than seven (7) business days after the date hereof, the City shall also deliver to the Underwriter, at such address as the Underwriter shall specify, a reasonable number of copies of the Official Statement in order for the Underwriter to comply with paragraph (b)(4) of Rule 15c2-12 and with Rule G-32 and all other applicable rules of the Municipal Securities Rulemaking Board then in effect. The City, by its acceptance hereof, ratifies and approves the Preliminary Official Statement and ratifies and approves and authorizes the Underwriter to use the Preliminary Official Statement, the Official Statement, and all other documents described therein in connection with the public offering and the sale of the Refunding Bonds.

(c) The Underwriter agrees that it shall deliver an Official Statement to the Municipal Securities Rulemaking Board (approved by the Securities and Exchange Commission as eligible for compliance under Rule 15c2-12) on or prior to the Closing. Unless the Underwriter otherwise notifies the City in writing, the Underwriter agrees that the "end of the underwriting period" for purposes of the Rule 15c2-12 shall be the date of the Closing. The Underwriter further agrees that it will comply with Rule G-32 of the Municipal Securities Rulemaking Board.

(d) From the date hereof through the 25th day after the end of the underwriting period for purposes of Rule 15c2-12, if any event shall occur that would cause the Official Statement, as then supplemented or amended, to contain any untrue statement of a material fact or to omit to state a material fact required to be stated therein or necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading, and if, in the opinion of the City and the Underwriter, such event requires the preparation and publication of a supplement or amendment to the Official Statement, the City will cause the Official Statement to be amended or supplemented in a form approved by the Underwriter at the sole cost and expense of the City and will furnish to the Underwriter a reasonable number of copies of such supplement or amendment.

3. Establishment of Issue Price. The Underwriter agrees to assist the City in establishing the issue price of the Refunding Bonds and shall execute and deliver to the City at Closing an "issue price" or similar certificate, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Schedule B, with such modifications as may be appropriate or necessary, in the reasonable judgment of the Underwriter, the City and Bond Counsel, to accurately reflect, as applicable, the sales price or prices or the initial offering price or prices to the public of the Refunding Bonds.

4. Representations, Warranties and Agreements of the City. By its acceptance hereof the City represents and warrants to and agrees with the Underwriter (and it shall be a condition of the obligation of the Underwriter to purchase and to accept delivery of the Refunding Bonds that the City shall so represent, warrant and agree as of the date of the Closing) that, as of the date hereof:

(a) the City is duly organized as a Municipal Corporation and presently existing under the laws of the State of New Jersey ("State");

(b) the members of the governing body of the City ("Governing Body") are the duly elected, qualified and presently acting members of the Governing Body;

(c) the City is authorized by the laws of the State, including the Local Bond Law, to enter into this Purchase Contract, to adopt the Refunding Bond Ordinance authorizing, *inter alia*, the issuance of Refunding Bonds, duly and finally adopted by the City and published in accordance with applicable law, to adopt the resolution authorizing, *inter alia*, the sale and issuance of the Refunding Bonds ("Resolution") and to issue the Refunding Bonds;

(d) the City has complied with the laws of the State and has full power and authority to enter into this Purchase Contract, and the transactions contemplated relating to this Purchase Contract hereby including, *inter alia*, the issuance of the Refunding Bonds;

(e) by official action of the Governing Body taken prior to or concurrent with the acceptance hereof, the City has duly authorized, approved, and consented to all necessary action to be taken by the City for: (i) the adoption, execution, delivery and performance of this Purchase Contract and the transactions contemplated hereby and as described in the Preliminary Official Statement; (ii) the issuance of the Refunding Bonds upon the terms set forth herein and as described in the Preliminary Official Statement; (iii) the approval of the Preliminary Official Statement and the Official Statement and any amendment thereof or supplement thereto; and (iv) the execution, the delivery and the due performance of any and all other agreements and instruments that may be required to be executed and delivered by the City to which it is a party in order to carry out, to give effect to and to consummate the transactions contemplated by this Purchase Contract;

(f) this Purchase Contract when duly authorized, executed and delivered, will constitute a legal, valid and binding obligation of the City enforceable against the same in accordance with the terms hereof, except as the enforcement hereof may be affected by bankruptcy, insolvency or other laws or legal or equitable principles affecting the enforcement of creditors' rights generally ("Creditors' Rights Limitations");

(g) the adoption of the Refunding Bond Ordinance and the Resolution and the execution and delivery by the City of the Official Statement, the Refunding Bonds, the escrow deposit agreement ("Escrow Agreement"), between the City and TD Bank, National Association, Cherry Hill, New Jersey, as escrow agent ("Escrow Agent"), the City's Disclosure Certificate (as hereinafter defined), and this Purchase Contract and compliance with the obligations on the City's part contained herein and therein will not conflict with or constitute a breach of or default under any material constitutional provision, law, administrative regulation, judgment, decree, loan agreement, indenture, bond, note, ordinance, resolution, agreement or other instrument to which the City is a party or to which the City or any of its properties or other assets is otherwise subject, nor will any such execution, delivery or compliance result in the creation or imposition of any lien, charge or other security interest or encumbrance of any nature whatsoever upon any of the properties or other assets of the City under the terms of any such law, regulation or instrument, except as provided or permitted by the aforementioned documents;

(h) all approvals, consents and orders of any governmental authority, legislative body, board or agency having jurisdiction in any matter that would constitute a condition precedent to or the absence of which would materially and adversely affect the due performance by the City

of its obligations under this Purchase Contract, the Refunding Bonds and the transactions contemplated hereby and thereby have been, or prior to the Closing will have been, duly obtained, it being understood that this representation and warranty does not extend to such approvals, consents and orders as may be required under the Blue Sky or securities laws of any jurisdiction in connection with the offering and sale of the Refunding Bonds;

(i) the Refunding Bonds, when issued and delivered in accordance with the Refunding Bond Ordinance and Resolution and sold to the Underwriter as provided herein, will be valid and legally enforceable obligations of the City and, unless paid from other sources, are payable ultimately from ad valorem taxes to be levied upon all the taxable real property within the City without limitation as to rate or amount;

(j) the information contained in the Preliminary Official Statement and the Official Statement relating to the City and the transactions contemplated hereby and as described in the Preliminary Official Statement and the Official Statement are, and as of the date of Closing will be, true, correct and complete in all material respects, and such information does not and will not contain any untrue statement of a material fact or omit to state a material fact which is necessary to make the statements therein, in light of the circumstances under which they were made, not misleading;

(k) except as may otherwise be disclosed in the Official Statement, there is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, governmental agency or public board or body pending or, to the best knowledge of the Governing Body, threatened adversely affecting the existence of the City or the entitlement of its elected officials to their respective offices, or which may affect or which seeks to prohibit, restrain or enjoin the issuance, sale or delivery of the Refunding Bonds, or this Purchase Contract, or which contests the exclusion from gross income for federal income tax purposes of the interest on the Refunding Bonds or the completeness or accuracy of the Preliminary Official Statement or the Official Statement or which contests the powers of the City or any authority or proceedings for the issuance, sale or delivery of the Refunding Bonds, or the execution, approval and delivery of the Refunding Bond Ordinance or this Purchase Contract. There is no litigation presently pending or threatened that would have a material adverse impact on the financial condition of the City if adversely decided;

(l) the City will furnish such information, execute such instruments and take such other action not inconsistent with law in cooperation with the Underwriter as the Underwriter may reasonably request in order: (i) to qualify the Refunding Bonds for offer and sale under the Blue Sky or other securities laws and regulations of such states and other jurisdictions of the United States as the Underwriter may designate; and (ii) to determine the eligibility of the Refunding Bonds for investment under the laws of such states and other jurisdictions, and will use its best efforts to continue such qualification in effect so long as required for the distribution of the Refunding Bonds, it being understood that the City will not be required to execute a general or special consent to service of process or to qualify as a foreign corporation in connection with any such qualification or determination;

(m) if between the date of this Purchase Contract and the date of the Closing any event shall occur to the knowledge of the City which would or might cause the material contained in the Preliminary Official Statement or the Official Statement, as then supplemented or amended, to contain any untrue statement of a material fact or to omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading, the City shall notify the Underwriter thereof, and if in the reasonable opinion of the Underwriter such event requires the preparation and publication of a supplement or an amendment to the Official Statement, the Governing Body will fully cooperate with the Underwriter in supplementing or amending the Official Statement, in form and in content which is reasonably satisfactory to the Underwriter and to the City;

(n) except as has been disclosed by the City to the Underwriter regarding the sale and issuance of \$2,600,000 General Obligation Bond Anticipation Notes by the City on or about August 11, 2021, between the date of this Purchase Contract and the date of Closing, the City will not, without the prior written consent of the Underwriter, issue any bonds, notes or other obligations;

(o) any certification signed by the Mayor or Chief Financial Officer, any member of the Governing Body or any other City official or employee and delivered to the Underwriter shall be deemed to be a representation and warranty of the City to the Underwriter as to the truth of the statements made therein;

(p) the City covenants that between the date hereof and the date of the Closing it will take no action that will cause the representations and warranties made herein to be untrue as of the date of the Closing;

(q) the City, immediately after the Closing, will apply the proceeds of the sale of the Refunding Bonds as specified in the Refunding Bond Ordinance and Resolution and the Escrow Agreement and as more fully described in the Official Statement and the certificates delivered at Closing;

(r) there has not been any material and adverse change in the financial condition or the operations of the City since June 30, 2020 that has not been brought to the attention of the Underwriter in writing prior to the date of this Purchase Contract;

(s) the City is not in violation of or in default (or with the lapse of time and/or receipt of appropriate notice would be in default) under any existing applicable law, court or administrative regulation, judgment, decree, order, agreement, indenture, mortgage, lease or sublease to which the City or any of its properties is a party or is otherwise bound, that would have a material and adverse effect upon the operations or the financial condition of the City or the transactions contemplated by this Purchase Contract and as described in the Preliminary Official Statement;

(t) the City will, at or prior to Closing, execute a certificate ("Disclosure Certificate") for the benefit of the owners of the Refunding Bonds obligating the City, with respect to the Refunding Bonds, to provide secondary market disclosure as required by Rule 15c2-12;

(u) except as disclosed in the Preliminary Official Statement and Official Statement, the City is in compliance with its prior secondary market disclosure undertakings as required by Rule 15c2-12; and

(v) the City has never defaulted in the payment of the principal of or interest on any of its bonds, notes or other obligations.

5. Representations and Warranties of the Underwriter. By execution and delivery of this Purchase Contract, the Underwriter represents and warrants that as of the date hereof:

(a) the Underwriter has full power and authority to execute the Purchase Contract and to comply with the provisions hereof;

(b) assuming the due authorization of the Purchase Contract by the City, this Purchase Contract will constitute a legal and binding obligation of the Underwriter enforceable in accordance with the terms hereof, except to the extent that enforcement thereof may be limited by Creditors' Rights Limitations;

(c) the Underwriter has and expects in the future to comply with the requirements of Rule 15c2-12 and the requirements and rules of the Municipal Securities Rulemaking Board to the extent applicable to the transactions contemplated herein;

(d) the Underwriter has not entered into any undisclosed financial or business relationships, arrangements or practices required to be disclosed in the Official Statement in connection with the initial primary offering of the Refunding Bonds, pursuant to federal Securities and Exchange Commission Release No. 33-7049; 34-33741; FR 42; File No. S74-94 (March 9, 1994) or required to be disclosed in the Official Statement pursuant to Municipal Securities Rulemaking Board rules;

(e) as detailed in the Underwriter's quarterly filings and in adherence with MSRB Rule G-37 the Underwriter has not made any political contributions in New Jersey during the term of our contract with the City; and

(f) the Underwriter will if required by P.L. 2005, c. 271, make all filings to the New Jersey Election Law Enforcement Commission on or before the annual reporting date set forth therein. (C. 271).

6. Survival of Representations, Warranties and Agreements. All representations, warranties, covenants and agreements of the City contained in this Purchase Contract shall remain operative and in full force and effect regardless of any investigation made by or on behalf of the Underwriter and shall survive: (i) delivery of the Refunding Bonds to the Underwriter and payment by the Underwriter therefor pursuant to this Purchase Contract; or (ii) termination of this Purchase Contract.

7. The Closing. At 10:00 o'clock A.M., prevailing local time, on August __, 2021, or at such later time or on such date as may be agreed upon by the City and the Underwriter, the City

shall, subject to the terms and conditions hereof, cause the Refunding Bonds to be delivered to the Underwriter at The Depository Trust Company ("DTC"), New York, New York in definitive form, together with the other documents hereinafter mentioned and, subject to the terms and conditions hereof, the Underwriter will accept such delivery and pay the Purchase Price of the Refunding Bonds (as set forth in Paragraph 1 hereof). Such delivery and payment for the Refunding Bonds is hereinafter called the closing ("Closing"). Delivery of the other documents hereinafter mentioned shall occur at the offices of DeCotiis, FitzPatrick, Cole & Giblin, LLP, Paramus, New Jersey ("Bond Counsel"), or at such other place as agreed upon by the Underwriter and the City.

The Refunding Bonds shall be prepared in fully registered book-entry-only form, acceptable to DTC, delivered in such authorized denominations as the Underwriter and DTC may reasonably request prior to the date of Closing, and shall be made available to the Underwriter and DTC at least one (1) business day prior to Closing for purposes of inspection.

8. Closing Conditions. The Underwriter is entering into this Purchase Contract in reliance upon the representations, warranties and agreements of the City contained herein, in reliance upon the representations, warranties and agreements to be contained in the documents and instruments to be delivered at the Closing and upon the performance by the City of its covenants and agreements hereunder, both as of the date hereof and as of the date of the Closing. Accordingly, the Underwriter's obligation under this Purchase Contract to purchase, to accept delivery of and to pay for the Refunding Bonds shall be conditioned upon the performance by the City of its covenants and agreements to be performed hereunder and under such documents and instruments at or prior to the Closing, and shall also be subject to the following additional conditions:

(a) the representations and warranties of the City contained herein shall be true, complete and correct in all respects on the date hereof and on and as of the date of the Closing, as if made on the date of the Closing;

(b) at the time of the Closing, the Refunding Bond Ordinance, the Resolution and this Purchase Contract shall be in full force and effect and shall not have been amended, modified, supplemented or rescinded since the date hereof, and the Official Statement as delivered to the Underwriter in accordance with the terms of Paragraph 2 hereof shall not have been supplemented or amended without the consent of the Underwriter and no event or circumstance shall have occurred which, in the opinion of the Underwriter, would require such amendment or supplement;

(c) at or prior to the Closing, the City shall have performed all of its obligations required under or specified in this Purchase Contract to be performed at or prior to the date of the Closing, and the Underwriter shall have received each of the following documents:

(1) a certificate of incumbency and signatures of the Mayor, Chief Financial Officer, and City Clerk;

(2) certified copies of the Refunding Bond Ordinance, the Resolution and all other resolutions, if any, relating to the issuance and sale of the Refunding Bonds;

(3) an executed original of the Official Statement;

(4) executed copies of the Disclosure Certificate and the Escrow Agreement;

(5) an arbitrage and tax certification of the City executed by the Chief Financial Officer;

(6) a certificate or certificates, satisfactory in form and substance to the Underwriter, of the Mayor, Chief Financial Officer and City Clerk, dated the date of Closing, to the effect that: (i) each of the representations and warranties of the City set forth in this Purchase Contract, the Disclosure Agreement and Escrow Agreement is true, accurate and complete as of the date of the Closing; (ii) the copies of this Purchase Contract, the Refunding Bond Ordinance and Resolution, the Disclosure Agreement and Escrow Agreement are true, correct and complete copies of such documents and the same have not been modified, amended, superseded or rescinded and remain in full force and effect as of the date of Closing; (iii) the Refunding Bonds have been duly authorized, executed and delivered by the City; (iv) the Purchase Contract, the Disclosure Agreement, the Escrow Agreement, the Official Statement, the Refunding Bond Ordinance and the Resolution and any and all other agreements and documents required to be executed and delivered by the City in order to carry out, give effect to and consummate the transactions contemplated hereby and as described in the Official Statement have been duly authorized, executed and delivered by the City and, as of the date of the Closing, each is in full force and effect; (v) no action, suit, proceeding, inquiry or investigation is pending or, to the best of their knowledge, threatened to restrain or enjoin the issuance, sale or delivery of the Refunding Bonds, affecting the collection of taxes by the City or in any way contesting the validity or affecting the authority for the issuance of the Refunding Bonds, the authorization, execution or compliance with the Refunding Bond Ordinance, this Purchase Contract, the Disclosure Agreement, the Escrow Agreement, the Resolution or the existence or powers of the City; (vi) no authorization, approval, consent or other order of any governmental authority or agency (including the Local Finance Board in the Division of Local Government Services, Department of Community of the State), or of any other entity or person (or persons) is required for the valid authorization, execution and delivery of the Refunding Bonds, the Disclosure Agreement, the Escrow Agreement or of this Purchase Contract or any other agreement or instrument to which the City is a party and which is used in the consummation of the transactions contemplated by this Purchase Contract; (vii) the authorization, execution and delivery of the Refunding Bonds, the Official Statement, this Purchase Contract, the Disclosure Certificate, the Escrow Agreement, the Refunding Bond Ordinance, the Resolution and any other agreement or instrument to which the City is a party and which is used in the consummation of the transactions contemplated by this Purchase Contract and the fulfillment of the terms and provision of said agreements and instruments by the City will not to the best of their knowledge (a) conflict with, violate or result in a breach of any law or any administrative regulation or decree applicable to the City, or (b) conflict with, or result in a breach of, or constitute a default under, any indenture, mortgage, deed of trust, agreement, document or other instrument to which the City is a party or by which it is bound, or any order, rule or regulation applicable to the City of any court or other

governmental body; (viii) the information in the Official Statement relating to the City, its financial position (including the information set forth in Appendix A and Appendix B), its operations, the City and the transactions contemplated by the Refunding Bond Ordinance, this Purchase Contract, the Resolution and the Disclosure Certificate is accurate in all material respects and does not omit to state a material fact that is necessary to make the information stated therein, in light of the circumstances under which it was made, not misleading, in any material respect; (ix) based upon the City's participation in the preparation of the Official Statement, as of the date hereof and as of the Closing, nothing has come to its attention which would lead the City to believe that the Official Statement contains any untrue statement of a material fact or omits to state a material fact that is necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading; and (ix) there has been no material and/or adverse change in the financial position or operations of the City since December 31, 2019;

(7) an opinion of Bond Counsel, dated the date of Closing, relating to, *inter alia*, the validity of the Refunding Bonds, substantially in the form set forth in Appendix C to the Official Statement;

(8) a letter from Bond Counsel, dated the date of Closing and addressed to the Underwriter, permitting the Underwriter to rely upon the opinion described in the preceding subparagraph (7);

(9) a supplemental opinion of Bond Counsel, dated the date of Closing and addressed to the City and the Underwriter, to the effect that: (i) it is not necessary in connection with the sale of the Refunding Bonds to the public to qualify the Refunding Bond Ordinance or Resolution under the Trust Indenture Act of 1939, as amended; (ii) the information in the Preliminary Official Statement and Official Statement under the headings "THE REFUNDING BONDS", "AUTHORIZATION AND PURPOSE OF THE REFUNDING BONDS", "SECURITY AND SOURCE OF PAYMENT", "CERTAIN STATUTORY PROVISIONS FOR THE PROTECTION OF GENERAL OBLIGATION DEBT", "MUNICIPAL BUDGET", "TAX MATTERS", "THE FEDERAL BANKRUPTCY ACT", "VERIFICATION OF MATHEMATICAL COMPUTATIONS" and "CONTINUING DISCLOSURE" (excluding the fourth paragraph thereof) is true and accurate in all material respects and does not omit to state a material fact that is necessary to make the information stated therein, in light of the circumstances under which they were made, not misleading; (iii) this Purchase Contract, the Disclosure Certificate and the Escrow Agreement have each been duly authorized, executed and delivered by the City and, assuming the due authorization, execution and delivery hereof by the other parties thereto, constitute legal, valid and binding obligations of the City enforceable against the same in accordance with their respective terms, except as the enforcement thereof may be limited by Creditors' Rights Limitations;

(10) an opinion or certificate of the City's attorney, Michelle Banks-Spearman, Esq. ("City Attorney"), dated the date of Closing;

(11) a certificate dated the date of Closing as to the incumbency and signing authority of officials from the Escrow Agent;

(12) a copy of the duly executed Escrow Agreement dated the delivery date of the Refunding Bonds;

(13) a certificate dated the date of Closing as to the incumbency and signing authority of the Paying Agent;

(14) the verification report of Bowman & Company, LLP, verifying the sufficiency of the proceeds of the Refunding Bonds, plus investment earnings thereon, invested pursuant to the Escrow Agreement, to pay the redemption price of and accrued interest on the Refunded Bonds on the Redemption Date;

(15) receipts evidencing delivery of and payment for the Refunding Bonds;

(16) receipt of an “___” underlying rating on the Refunding Bonds by Standard & Poor’s Financial Services LLC, as evidenced by a letter(s) signed by an authorized officer of said organization;

(17) a certificate, dated the date of Closing, of Phoenix Advisors LLC (“Municipal Advisor”) to the effect that based upon their participation in the preparation of the Preliminary Official Statement and Official Statement, but without having undertaken to verify the accuracy or completeness of the Preliminary Official Statement or the Official Statement, as of the date hereof and as of Closing, nothing has come to their attention which would lead them to believe the Preliminary Official Statement or Official Statement contains any untrue statement of material fact or omits to state a material fact that is necessary to make the statements therein, in light of the circumstances under which they were made, not misleading;

(18) information reporting Form 8038G to be filed with the Internal Revenue Service;

(19) a certificate of the City evidencing compliance with current refunding rules;

(20) letter to the State Treasurer with exhibits pertaining to the issuance of the Refunding Bonds as Qualified Bonds; and

(21) any other opinions, certificates or documents reasonably requested by the Underwriter or Bond Counsel. All of the evidence, opinions, letters, certificates, instruments and other documents mentioned above or elsewhere in this Purchase Contract shall be deemed to be in compliance with the provisions hereof if, but only if, they are in form and substance reasonably satisfactory to the Underwriter and Bond Counsel.

9. Termination. The Underwriter may terminate this Purchase Contract by notice to the City in the event that between the date hereof and the Closing:

(a) legislation shall be enacted by or introduced in the Congress of the United States or recommended to the Congress for passage by the President of the United States, or the

Treasury Department of the United States or the Internal Revenue Service or any member of the Congress or the state legislature or favorably reported for passage to either House of the Congress by any committee of such House to which such legislation has been referred for consideration, a decision by a court of the United States or of the State or the United States Tax Court shall be rendered, or an order, ruling, regulation (final, temporary or proposed), press release, statement or other form of notice by or on behalf of the Treasury Department of the United States, the Internal Revenue Service or other governmental agency shall be made or proposed, the effect of any or all of which would be to impose, directly or indirectly, additional federal income taxation or state income taxation upon interest received on obligations of the general character of the Refunding Bonds or, with respect to state taxation, of the interest on the Refunding Bonds as described in the Official Statement, or other action or events shall have transpired which may have the purpose or effect, directly or indirectly, of changing the federal income tax consequences or state income tax consequences of any of the transactions contemplated herein;

(b) there shall have occurred any new outbreak or escalation of hostilities or other national or international calamity or crisis, the effect of such outbreak, calamity or crisis on the financial markets of the United States being such in the reasonable judgment of the Underwriter as to materially and adversely affect the marketability of the Refunding Bonds;

(c) there shall be in force a general suspension of trading on the New York Stock Exchange or minimum or maximum prices for trading shall have been fixed and be in force or maximum ranges for prices for securities shall have been required and be in force on the New York Stock Exchange, whether by virtue of a determination by that Exchange or by order of the Securities and Exchange Commission or any other governmental authority having jurisdiction;

(d) a general banking moratorium shall have been established by federal, New York or New Jersey authorities;

(e) any event occurs, or information becomes known which, in the judgment of the Underwriter, makes untrue in any material respect any statement or information contained in the Official Statement, or has the effect that the Official Statement contains any untrue statement of material fact or omits to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading;

(f) a stop order, ruling, regulation or official statement by or on behalf of the Securities and Exchange Commission shall be issued or made to the effect that the issuance, offering or sale of the Refunding Bonds, or of obligations of the general character of the Refunding Bonds as contemplated hereby, is in violation of any provision of the Securities Act of 1933, as amended, the Securities Exchange Act of 1934, as amended, or the Trust Indenture Act of 1939, as amended;

(g) subsequent to the date hereof a supplement or amendment shall have been made to the Official Statement which in the reasonable judgment of the Underwriter materially and adversely affects the marketability of the Refunding Bonds or the market price thereof;

(h) there shall have occurred since the date of this Purchase Contract any materially adverse change in the affairs or financial condition of the City, except for changes which the Official Statement discloses are expected to occur;

(i) there shall have occurred or any notice shall have been given of any intended review, downgrading, suspension, withdrawal, or negative change in credit watch status by any national rating service to any of the City's obligations; or

(j) the marketability of the Refunding Bonds or the market price thereof, in the opinion of the Underwriter, has been materially and adversely affected by disruptive events, occurrences or conditions in the securities or debt markets.

10. Expenses. (a) The Underwriter shall be under no obligation to pay, and the City shall pay, all expenses incidental to the performance of the City's obligations hereunder including, but not limited to:

(i) the costs of the preparation and the printing or other reproduction of the Refunding Bond Ordinance, the Resolution, the Preliminary Official Statement and Official Statement;

(ii) the costs of the preparation and the printing of the Refunding Bonds; and

(iii) the fees and the disbursements of Bond Counsel, City Attorney, Independent Auditor, Municipal Advisor, Verification Agent, Escrow Agent and of any other expert or consultant retained by the City, including the fees payable to any rating agency.

(b) The Underwriter shall pay from its discount the fees and the disbursements of the CUSIP Service Bureau; the cost of preparation and printing of the Blue Sky Survey and Legal Investment Memorandum, if any; all advertising expenses in connection with the public offering of the Bonds; and all other expenses incurred by it in connection with the public offering of the Bonds, including the fees and disbursements of counsel retained by the Underwriter.

11. Failure to Perform by Parties. In the event the City is unable to deliver the Refunding Bonds or to satisfy the conditions under which the Underwriter is to purchase and accept delivery of the Refunding Bonds, or the obligations of the Underwriter shall be terminated for any reason permitted hereunder, this Purchase Contract shall become null and void and the parties hereto shall have no further obligations hereunder.

12. Notices. Any notice or other communication to be given to the City or the Underwriter under this Purchase Contract may be given by delivering the same in writing to the following addresses:

City: City of Camden,
in the County of Camden, New Jersey
City Hall
520 Market Street

Camden, NJ 08101
Attention: Chief Financial Officer

Underwriter: Oppenheimer & Co. Inc.
1818 Market Street
Philadelphia, PA 19103
Attention: Allison F. Fleitas II, Managing Director

13. Parties in Interest. This Purchase Contract is made solely for the benefit of the City and the Underwriter (including the successors or assigns of the Underwriter) and no other person shall acquire or have any right hereunder or by virtue hereof.

14. Effectiveness. This Purchase Contract shall become effective upon the execution of the acceptance hereof on behalf of the City by an authorized representative and shall be valid and enforceable at the time of such acceptance.

15. Counterparts. This Purchase Contract may be executed in several counterparts, which together shall constitute one and the same instrument.

16. Governing Law. The validity, interpretation and performance of this Purchase Contract shall be governed by the laws of the State of New Jersey.

17. Entire Agreement. This Purchase Contract when accepted by the City in writing as heretofore specified shall constitute the entire agreement among the parties hereto and is made solely for the benefit of the City and the Underwriter (including the successors or assigns of the Underwriter).

18. Headings. The headings of the sections of this Purchase Contract are inserted for convenience only and shall not be deemed to be a part hereof.

19. Severability. If any provision of this Purchase Contract shall be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable, such a determination shall apply only to the subject provision and the remainder of this Purchase Contract shall remain in full force and effect.

20. Facsimile Signatures. This Purchase Contract may be executed by manual or facsimile signatures and either method shall constitute a valid and binding contract on the part of the parties hereto.

21. Amendments. This Purchase Contract shall not be amended, nor shall any provision hereof be waived by any party hereto, without prior written consent of the City and the Underwriter.

22. No Personal Recourse Against City Officials. No personal recourse shall be had for any claim based on this Purchase Contract or the Refunding Bonds against the Mayor or any member of the City Council, or any other officials or employees of the City, whether past, present or future,

under any constitutional provisions, statute, or rule of law or by the enforcement of any assessment or penalty or otherwise.

[THE BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

Very truly yours,

Oppenheimer & Co. Inc.

By: _____
Allison F. Fleitas, II, Managing Director

Accepted:

This ____ day of _____, 2021:

**CITY OF CAMDEN
IN THE COUNTY OF CAMDEN, NEW JERSEY**

By: _____
Johanna S. Conyer-Harris, Chief Financial Officer

SCHEDULE A
MATURITY SCHEDULE

Maturity (11/15)	Principal Amount	Interest Rate	Yield	Price
2022	\$	%	%	%
2023	\$	%	%	%
2024	\$	%	%	%
2025	\$	%	%	%
2026	\$	%	%	%
2027	\$	%	%	%
2028	\$	%	%	%

The Refunding Bonds are not subject to redemption prior to maturity.

SCHEDULE B

ISSUE PRICE CERTIFICATE

August __, 2021

City of Camden
in the County of Camden, New Jersey

Re: City of Camden, in the County of Camden, New Jersey \$_____
Qualified General Obligation Refunding Bonds, Series 2021

Ladies & Gentlemen:

The undersigned, on behalf of the purchaser ("Purchaser") of the City of Camden, in the County of Camden, New Jersey (the "City") \$_____ Qualified General Obligation Refunding Bonds, Series 2021, sold _____, 2021, dated and issued August __, 2021, and maturing on November 15 in the years 2022 through 2028 (inclusive), hereby certifies as follows:

1. **Offering Price.** As of the date of this certificate, for each Maturity of the Bonds, the first price at which at least 10% of such Maturity was sold to the Public is the respective price listed in Exhibit A (collectively, the "Offering Prices"). Based on the Offering Prices, the aggregate offering price of the Bonds to the public is \$_____ (par amount of \$_____, plus original issue premium in the amount of \$_____).

2. **Defined Terms.**

(a) **Maturity** means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

(b) **Public** means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term "related party" for purposes of this certificate generally means any two or more persons who have greater than 50 percent common ownership, directly or indirectly.

(c) **Underwriter** means (i) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate

in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

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The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents the Purchaser's interpretation of any laws. The undersigned understands that the foregoing information will be relied upon by the Township.

OPPENHEIMER & CO. INC.

By: _____

Name: Allison F. Fleitas, II

Title: Managing Director

MBS:dh
06-10-21

R-45

**RESOLUTION DESIGNATING DR. EDWARD WILLIAMS, PP., ACIP, DIRECTOR OF
PLANNING & DEVELOPMENT AS THE AUTHORIZED SIGNER FOR THE
HOPWA RENTAL ASSISTANCE PROGRAM**

WHEREAS, the City of Camden's Department of Housing Services through the Department of Housing and Urban Development, Community Planning and Development commits to the HOPWA Rental Assistance/Camden Housing Voucher Program; and

WHEREAS, it is necessary to designate an individual authorized to sign the Housing Assistance Payments (HAP) agreements, a HUD agreement between the landlords and the City of Camden; and

WHEREAS, the agreement shall be prepared and/or reviewed by the City of Camden City Attorney's Office as to ensure compliance with the HOME regulations; and

WHEREAS, it is necessary to designate one individual agent authorized to represent the City of Camden in the matters relating to the HOPWA Rental Assistance/Camden Housing Voucher Program; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Dr. Edward Williams, PP., ACIP, Director of Planning & Development, is hereby designated as the City's official signatory for the HOPWA Rental Assistance/Camden Housing Voucher Program.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION DESIGNATING DR. EDWARD C. WILLIAMS, PP, AICP, CSI, DIRECTOR OF PLANNING & DEVELOPMENT AS THE AUTHORIZED SIGNER FOR THE HOPWA RENTAL ASSISTANCE PROGRAM

BRIEF DESCRIPTION OF ACTION: This action will designate Dr. Edward C. Williams as the signer for the HOPWA – Camden Rental Assistance/Voucher program under the Department of Planning & Development.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

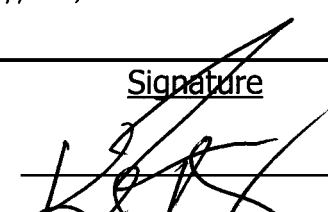
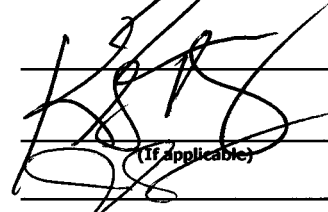
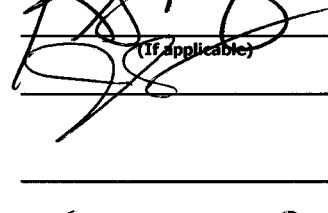
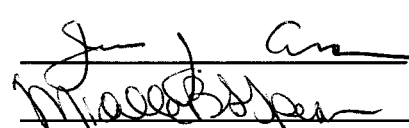
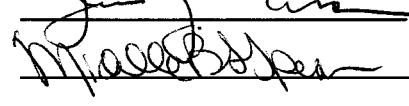
APPROPRIATION ACCOUNT(S):

AMOUNT:

☐

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	5-3-21	
Approved by Grants Management:	5/4/21	
Approved by Finance Director:	5/4/21	
☐ CAF –Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	5-6-21	
Received by City Attorney:	5/20/21	

(Name) Please Print

(Extension #)

Prepared By: Candice Jefferson

3542

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



TO: Dr. Edward C. Williams, PP, AICP, CSI
Director – Planning & Development

FROM: Candice Jefferson, Housing Coordinator
Division of Housing Services 

DATE: May 3, 2021

RE: **HOPWA: Rental Assistance/Camden Housing Voucher Program**

Over the past month, I have been reviewing the various programs under the Division of Housing Services and found the following regarding the above reference program:

- The need for a designated authorized signer of Housing Assistance Payments (HAP) Contract, a HUD contract between the landlords and the City of Camden

The files indicated that Mr. Alfred Dansbury had been signing the contracts. In an effort to be more consistent with other programs under your purview I would like to make the council request for you to be the official designated signer.

Housing Assistance Payments Contract (HAP Contract)

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Section 8 Tenant-Based Assistance

Housing Choice Voucher Program

OMB Approval No. 2577-0169
(Exp. 10/31/2010)

Privacy Act Statement. The Department of Housing and Urban Development (HUD) is authorized to collect the information required on this form by Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). Collection of family members' names and unit address, and owner's name and payment address is mandatory. The information is used to provide Section 8 tenant-based assistance under the Housing Choice Voucher program in the form of housing assistance payments. The information also specifies what utilities and appliances are to be supplied by the owner, and what utilities and appliances are to be supplied by the tenant. HUD may disclose this information to Federal, State and local agencies when relevant to civil, criminal, or regulatory investigations and prosecutions. It will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Failure to provide any of the information may result in delay or rejection of family or owner participation in the program.

Instructions for use of HAP Contract

This form of Housing Assistance Payments Contract (HAP contract) is used to provide Section 8 tenant-based assistance under the housing choice voucher program (voucher program) of the U.S. Department of Housing and Urban Development (HUD). The main regulation for this program is 24 Code of Federal Regulations Part 982.

The local voucher program is administered by a public housing agency (PHA). The HAP contract is an agreement between the PHA and the owner of a unit occupied by an assisted family. The HAP contract has three parts:

Part A Contract information (fill-ins). See
section by section instructions. Part B
Body of contract
Part C Tenancy addendum

Use of this form

Use of this HAP contract is required by HUD. Modification of the HAP contract is not permitted. The HAP contract must be word-for-word in the form prescribed by HUD.

However, the PHA may choose to add the following:

Language that prohibits the owner from collecting a security deposit in excess of private market practice, or in excess of amounts charged by the owner to unassisted tenants. Such a prohibition must be added to Part A of the HAP contract.

Language that defines when the housing assistance payment by the PHA is deemed received by the owner (e.g., upon mailing by the PHA or actual receipt by the owner). Such language must be added to Part A of the HAP contract.

To prepare the HAP contract, fill in all contract information in Part A of the contract. Part A must then be executed by the owner and the PHA.

Use for special housing types

In addition to use for the basic Section 8 voucher program, this form must also be used for the following "special housing types" which are voucher program variants for special needs (see 24 CFR Part 982, Subpart M): (1) single room occupancy (SRO) housing; (2) congregate housing; (3) group home; (4) shared housing; and (5) manufactured home rental by a family that leases the manufactured home and space. When this form is used for a special housing type, the special housing type shall be specified in Part A of the HAP contract, as follows: "This HAP contract is used for the following special housing type under HUD regulations for the Section 8 voucher program: (Insert Name of Special Housing type)."

However, this form may not be used for the following special housing types: (1) manufactured home space rental by a family that owns the manufactured home and leases only the space; (2) cooperative housing; and (3) the homeownership option under Section 8(y) of the United States Housing Act of 1937 (42 U.S.C. 1437f(y)).

How to fill in Part A

Section by Section Instructions

Section 2: Tenant

Enter full name of tenant.

Section 3. Contract Unit

Enter address of unit, including apartment number, if any.

Section 4. Household Members

Enter full names of all PHA-approved household members. Specify if any such person is a live-in aide, which is a person approved by the PHA to reside in the unit to provide supportive services for a family member who is a person with disabilities.

Section 5. Initial Lease Term

Enter first date and last date of initial lease term.

The initial lease term must be for at least one year. However, the PHA may approve a shorter initial lease term if the PHA determines that:

- ☐ Such shorter term would improve housing opportunities for the tenant, and
- ☐ Such shorter term is the prevailing local market practice.

Section 6. Initial Rent to Owner

Enter the amount of the monthly rent to owner during the initial lease term. The PHA must determine that the rent to owner is reasonable in comparison to rent for other comparable unassisted units. During the initial lease term, the owner may not raise the rent to owner.

Section 7. Housing Assistance Payment

Enter the initial amount of the monthly housing assistance payment.

Section 8. Utilities and Appliances.

The lease and the HAP contract must specify what utilities and appliances are to be supplied by the owner, and what utilities and appliances are to be supplied by the tenant. Fill in section 8 to show who is responsible to provide or pay for utilities and appliances.

**Housing Assistance Payments Contract
(HAP Contract)
Section 8 Tenant-Based Assistance
Housing Choice Voucher Program**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Part A of the HAP Contract: Contract Information

(To prepare the contract, fill out all contract information in Part A.)

1. Contents of Contract

This HAP contract has three parts:

Part A: Contract Information

Part B: Body of Contract Part

C: Tenancy Addendum

2. Tenant

3. Contract Unit

4. Household

The following persons may reside in the unit. Other persons may not be added to the household without prior written approval of the owner and the PHA.

5. Initial Lease Term

The initial lease term begins on (mm/dd/yyyy): _____

The initial lease term ends on (mm/dd/yyyy): _____

6. Initial Rent to Owner

The initial rent to owner is: \$ _____

During the initial lease term, the owner may not raise the rent to owner.

7. Initial Housing Assistance Payment

The HAP contract term commences on the first day of the initial lease term. At the beginning of the HAP contract term, the amount of the housing assistance payment by the PHA to the owner is \$ _____ per month.

The amount of the monthly housing assistance payment by the PHA to the owner is subject to change during the HAP contract term in accordance with HUD requirements.

8. Utilities and Appliances

The owner shall provide or pay for the utilities and appliances indicated below by an "O". The tenant shall provide or pay for the utilities and appliances indicated below by a "T". Unless otherwise specified below, the owner shall pay for all utilities and appliances provided by the owner.

Item	Specify fuel type			Provided by	Paid by
Heating	☐ Natural gas	☐ Bottle gas	☐ Oil or Electric	☐ Coal or Other	
Cooking	☐ Natural gas	☐ Bottle gas	☐ Oil or Electric	☐ Coal or Other	
Water Heating	☐ Natural gas	☐ Bottle gas	☐ Oil or Electric	☐ Coal or Other	
Other Electric					
Water					
Sewer					
Trash Collection					
Air Conditioning					
Refrigerator					
Range/Microwave					
Other (specify)					

Signatures:**Public Housing Agency**

Print or Type Name of PHA

Signature

Print or Type Name and Title of Signatory

Date (mm/dd/yyyy)

Owner

Print or Type Name of Owner

Signature

Print or Type Name and Title of Signatory

Date (mm/dd/yyyy)

Mail Payments to:

Name

Address (street, city, State, Zip)

**Housing Assistance Payments Contract
(HAP Contract)
Section 8 Tenant-Based Assistance
Housing Choice Voucher Program**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Part B of HAP Contract: Body of Contract

1. Purpose

- a. This is a HAP contract between the PHA and the owner. The HAP contract is entered to provide assistance for the family under the Section 8 voucher program (see HUD program regulations at 24 Code of Federal Regulations Part 982).
- b. The HAP contract only applies to the household and contract unit specified in Part A of the HAP contract.
- c. During the HAP contract term, the PHA will pay housing assistance payments to the owner in accordance with the HAP contract.
- d. The family will reside in the contract unit with assistance under the Section 8 voucher program. The housing assistance payments by the PHA assist the tenant to lease the contract unit from the owner for occupancy by the family.

2. Lease of Contract Unit

- a. The owner has leased the contract unit to the tenant for occupancy by the family with assistance under the Section 8 voucher program.
- b. The PHA has approved leasing of the unit in accordance with requirements of the Section 8 voucher program.
- c. The lease for the contract unit must include word-for-word all provisions of the tenancy addendum required by HUD (Part C of the HAP contract).
- d. The owner certifies that:
 - (1) The owner and the tenant have entered into a lease of the contract unit that includes all provisions of the tenancy addendum.
 - (2) The lease is in a standard form that is used in the locality by the owner and that is generally used for other unassisted tenants in the premises.
 - (3) The lease is consistent with State and local law.
- e. The owner is responsible for screening the family's behavior or suitability for tenancy. The PHA is not responsible for such screening. The PHA has no liability or responsibility to the owner or other persons for the family's behavior or the family's conduct in tenancy.

3. Maintenance, Utilities, and Other Services

- a. The owner must maintain the contract unit and premises in accordance with the housing quality standards (HQS).
- b. The owner must provide all utilities needed to comply with the HQS.
- c. If the owner does not maintain the contract unit in accordance with the HQS, or fails to provide all utilities needed to comply with the HQS, the PHA may exercise any available remedies. PHA remedies

for such breach include recovery of overpayments, suspension of housing assistance payments, abatement or other reduction of housing assistance payments, termination of housing assistance payments, and termination of the HAP contract. The PHA may not exercise such remedies against the owner because of an HQS breach for which the family is responsible, and that is not caused by the owner.

- d. The PHA shall not make any housing assistance payments if the contract unit does not meet the HQS, unless the owner corrects the defect within the period specified by the PHA and the PHA verifies the correction. If a defect is life threatening, the owner must correct the defect within no more than 24 hours. For other defects, the owner must correct the defect within the period specified by the PHA.
- e. The PHA may inspect the contract unit and premises at such times as the PHA determines necessary, to ensure that the unit is in accordance with the HQS.
- f. The PHA must notify the owner of any HQS defects shown by the inspection.
- g. The owner must provide all housing services as agreed to in the lease.

4. Term of HAP Contract

- a. **Relation to lease term.** The term of the HAP contract begins on the first day of the initial term of the lease, and terminates on the last day of the term of the lease (including the initial lease term and any extensions).
- b. **When HAP contract terminates.**
 - (1) The HAP contract terminates automatically if the lease is terminated by the owner or the tenant.
 - (2) The PHA may terminate program assistance for the family for any grounds authorized in accordance with HUD requirements. If the PHA terminates program assistance for the family, the HAP contract terminates automatically.
 - (3) If the family moves from the contract unit, the HAP contract terminates automatically.
 - (4) The HAP contract terminates automatically 180 calendar days after the last housing assistance payment to the owner.
 - (5) The PHA may terminate the HAP contract if the PHA determines, in accordance with HUD requirements, that available program funding is not sufficient to support continued assistance for families in the program.
 - (6) The HAP contract terminates automatically upon the death of a single member household, including single member households with a live-in aide.

- (7) The PHA may terminate the HAP contract if the PHA determines that the contract unit does not provide adequate space in accordance with the HQS because of an increase in family size or a change in family composition.
- (8) If the family breaks up, the PHA may terminate the HAP contract, or may continue housing assistance payments on behalf of family members who remain in the contract unit.
- (9) The PHA may terminate the HAP contract if the PHA determines that the unit does not meet all requirements of the HQS, or determines that the owner has otherwise breached the HAP contract.

5. Provision and Payment for Utilities and Appliances

- a. The lease must specify what utilities are to be provided or paid by the owner or the tenant.
- b. The lease must specify what appliances are to be provided or paid by the owner or the tenant.
- c. Part A of the HAP contract specifies what utilities and appliances are to be provided or paid by the owner or the tenant. The lease shall be consistent with the HAP contract.

6. Rent to Owner: Reasonable Rent

- a. During the HAP contract term, the rent to owner may at no time exceed the reasonable rent for the contract unit as most recently determined or redetermined by the PHA in accordance with HUD requirements.
- b. The PHA must determine whether the rent to owner is reasonable in comparison to rent for other comparable unassisted units. To make this determination, the PHA must consider:
 - (1) The location, quality, size, unit type, and age of the contract unit; and
 - (2) Any amenities, housing services, maintenance and utilities provided and paid by the owner.
- c. The PHA must redetermine the reasonable rent when required in accordance with HUD requirements. The PHA may redetermine the reasonable rent at any time.
- d. During the HAP contract term, the rent to owner may not exceed rent charged by the owner for comparable unassisted units in the premises. The owner must give the PHA any information requested by the PHA on rents charged by the owner for other units in the premises or elsewhere.

7. PHA Payment to Owner

- a. When paid
 - (1) During the term of the HAP contract, the PHA must make monthly housing assistance payments to the owner on behalf of the family at the beginning of each month.
 - (2) The PHA must pay housing assistance payments promptly when due to the owner.
 - (3) If housing assistance payments are not paid promptly when due after the first two calendar months of the HAP contract term, the PHA shall pay the owner penalties if all of the following circumstances apply: (i) Such penalties are in accordance with generally accepted practices and law, as applicable in the local housing market,

governing penalties for late payment of rent by a tenant; (ii) It is the owner's practice to charge such penalties for assisted and unassisted tenants; and (iii) The owner also charges such penalties against the tenant for late payment of family rent to owner. However, the PHA shall not be obligated to pay any late payment penalty if HUD determines that late payment by the PHA is due to factors beyond the PHA's control. Moreover, the PHA shall not be obligated to pay any late payment penalty if housing assistance payments by the PHA are delayed or denied as a remedy for owner breach of the HAP contract (including any of the following PHA remedies: recovery of overpayments, suspension of housing assistance payments, abatement or reduction of housing assistance payments, termination of housing assistance payments and termination of the contract).

- (4) Housing assistance payments shall only be paid to the owner while the family is residing in the contract unit during the term of the HAP contract. The PHA shall not pay a housing assistance payment to the owner for any month after the month when the family moves out.

- b. **Owner compliance with HAP contract.** Unless the owner has complied with all provisions of the HAP contract, the owner does not have a right to receive housing assistance payments under the HAP contract.

c. Amount of PHA payment to owner

- (1) The amount of the monthly PHA housing assistance payment to the owner shall be determined by the PHA in accordance with HUD requirements for a tenancy under the voucher program.
- (2) The amount of the PHA housing assistance payment is subject to change during the HAP contract term in accordance with HUD requirements. The PHA must notify the family and the owner of any changes in the amount of the housing assistance payment.
- (3) The housing assistance payment for the first month of the HAP contract term shall be prorated for a partial month.

- d. **Application of payment.** The monthly housing assistance payment shall be credited against the monthly rent to owner for the contract unit.

e. Limit of PHA responsibility.

- (1) The PHA is only responsible for making housing assistance payments to the owner in accordance with the HAP contract and HUD requirements for a tenancy under the voucher program.
- (2) The PHA shall not pay any portion of the rent to owner in excess of the housing assistance payment. The PHA shall not pay any other claim by the owner against the family.

- f. **Overpayment to owner.** If the PHA determines that the owner is not entitled to the housing assistance payment or any part of it, the PHA, in addition to other remedies, may deduct the amount of the overpayment from any amounts due the owner (including amounts due under any other Section 8 assistance contract).

8. Owner Certification

During the term of this contract, the owner certifies that:

- a. The owner is maintaining the contract unit and premises in accordance with the HQS.
- b. The contract unit is leased to the tenant. The lease includes the tenancy addendum (Part C of the HAP contract), and is in accordance with the HAP contract and program requirements. The owner has provided the lease to the PHA, including any revisions of the lease.
- c. The rent to owner does not exceed rents charged by the owner for rental of comparable unassisted units in the premises.
- d. Except for the rent to owner, the owner has not received and will not receive any payments or other consideration (from the family, the PHA, HUD, or any other public or private source) for rental of the contract unit during the HAP contract term.
- e. The family does not own or have any interest in the contract unit.
- f. To the best of the owner's knowledge, the members of the family reside in the contract unit, and the unit is the family's only residence.
- g. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister, or brother of any member of the family, unless the PHA has determined (and has notified the owner and the family of such determination) that approving rental of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.

9. Prohibition of Discrimination. In accordance with applicable equal opportunity statutes, Executive Orders, and regulations:

- a. The owner must not discriminate against any person because of race, color, religion, sex, national origin, age, familial status, or disability in connection with the HAP contract.
- b. The owner must cooperate with the PHA and HUD in conducting equal opportunity compliance reviews and complaint investigations in connection with the HAP contract.

10. Owner's Breach of HAP Contract

- a. Any of the following actions by the owner (including a principal or other interested party) is a breach of the HAP contract by the owner:
 - (1) If the owner has violated any obligation under the HAP contract, including the owner's obligation to maintain the unit in accordance with the HQS.
 - (2) If the owner has violated any obligation under any other housing assistance payments contract under Section 8.
 - (3) If the owner has committed fraud, bribery or any other corrupt or criminal act in connection with any Federal housing assistance program.
 - (4) For projects with mortgages insured by HUD or loans made by HUD, if the owner has failed to comply with the regulations for the applicable mortgage insurance or loan program, with the mortgage or mortgage note, or with the regulatory agreement; or if the owner has committed fraud, bribery or any other corrupt or criminal act in connection with the mortgage or loan.

- (5) If the owner has engaged in any drug-related criminal activity or any violent criminal activity.
- b. If the PHA determines that a breach has occurred, the PHA may exercise any of its rights and remedies under the HAP contract, or any other available rights and remedies for such breach. The PHA shall notify the owner of such determination, including a brief statement of the reasons for the determination. The notice by the PHA to the owner may require the owner to take corrective action, as verified or determined by the PHA, by a deadline prescribed in the notice.
- c. The PHA's rights and remedies for owner breach of the HAP contract include recovery of overpayments, suspension of housing assistance payments, abatement or other reduction of housing assistance payments, termination of housing assistance payments, and termination of the HAP contract.
- d. The PHA may seek and obtain additional relief by judicial order or action, including specific performance, other injunctive relief or order for damages.
- e. Even if the family continues to live in the contract unit, the PHA may exercise any rights and remedies for owner breach of the HAP contract.
- f. The PHA's exercise or non-exercise of any right or remedy for owner breach of the HAP contract is not a waiver of the right to exercise that or any other right or remedy at any time.

11. PHA and HUD Access to Premises and Owner's Records

- a. The owner must provide any information pertinent to the HAP contract that the PHA or HUD may reasonably require.
- b. The PHA, HUD and the Comptroller General of the United States shall have full and free access to the contract unit and the premises, and to all accounts and other records of the owner that are relevant to the HAP contract, including the right to examine or audit the records and to make copies.
- c. The owner must grant such access to computerized or other electronic records, and to any computers, equipment or facilities containing such records, and must provide any information or assistance needed to access the records.

12. Exclusion of Third Party Rights

- a. The family is not a party to or third party beneficiary of Part B of the HAP contract. The family may not enforce any provision of Part B, and may not exercise any right or remedy against the owner or PHA under Part B.
- b. The tenant or the PHA may enforce the tenancy addendum (Part C of the HAP contract) against the owner, and may exercise any right or remedy against the owner under the tenancy addendum.
- c. The PHA does not assume any responsibility for injury to, or any liability to, any person injured as a result of the owner's action or failure to act in connection with management of the contract unit or the premises or with implementation of the HAP contract, or as a result of any other action or failure to act by the owner.
- d. The owner is not the agent of the PHA, and the HAP contract does not create or affect any relationship between the PHA and any lender to the owner or any suppliers, employees, contractors or subcontractors used by the owner in connection with management of

the contract unit or the premises or with implementation of the HAP contract.

13. Conflict of Interest

- a. "Covered individual" means a person or entity who is a member of any of the following classes:
 - (1) Any present or former member or officer of the PHA (except a PHA commissioner who is a participant in the program);
 - (2) Any employee of the PHA, or any contractor, sub-contractor or agent of the PHA, who formulates policy or who influences decisions with respect to the program;
 - (3) Any public official, member of a governing body, or State or local legislator, who exercises functions or responsibilities with respect to the program; or
 - (4) Any member of the Congress of the United States.
- b. A covered individual may not have any direct or indirect interest in the HAP contract or in any benefits or payments under the contract (including the interest of an immediate family member of such covered individual) while such person is a covered individual or during one year thereafter.
- c. "Immediate family member" means the spouse, parent (including a stepparent), child (including a stepchild), grandparent, grandchild, sister or brother (including a stepsister or stepbrother) of any covered individual.
- d. The owner certifies and is responsible for assuring that no person or entity has or will have a prohibited interest, at execution of the HAP contract, or at any time during the HAP contract term.
- e. If a prohibited interest occurs, the owner shall promptly and fully disclose such interest to the PHA and HUD.
- f. The conflict of interest prohibition under this section may be waived by the HUD field office for good cause.
- g. No member of or delegate to the Congress of the United States or resident commissioner shall be admitted to any share or part of the HAP contract or to any benefits which may arise from it.

14. Assignment of the HAP Contract

- a. The owner may not assign the HAP contract to a new owner without the prior written consent of the PHA.
- b. If the owner requests PHA consent to assign the HAP contract to a new owner, the owner shall supply any information as required by the PHA pertinent to the proposed assignment.
- c. The HAP contract may not be assigned to a new owner that is debarred, suspended or subject to a limited denial of participation under HUD regulations (see 24 Code of Federal Regulations Part 24).
- d. The HAP contract may not be assigned to a new owner if HUD has prohibited such assignment because:
 - (1) The Federal government has instituted an administrative or judicial action against the owner or proposed new owner for violation of the Fair Housing Act or other Federal equal opportunity requirements, and such action is pending; or
 - (2) A court or administrative agency has determined that the owner or proposed new owner violated

the Fair Housing Act or other Federal equal opportunity requirements.

- e. The HAP contract may not be assigned to a new owner if the new owner (including a principal or other interested party) is the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined (and has notified the family of such determination) that approving the assignment, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.
- f. The PHA may deny approval to assign the HAP contract if the owner or proposed new owner (including a principal or other interested party):
 - (1) Has violated obligations under a housing assistance payments contract under Section 8;
 - (2) Has committed fraud, bribery or any other corrupt or criminal act in connection with any Federal housing program;
 - (3) Has engaged in any drug-related criminal activity or any violent criminal activity;
 - (4) Has a history or practice of non-compliance with the HQS for units leased under the Section 8 tenant-based programs, or non-compliance with applicable housing standards for units leased with project-based Section 8 assistance or for units leased under any other Federal housing program;
 - (5) Has a history or practice of failing to terminate tenancy of tenants assisted under any Federally assisted housing program for activity engaged in by the tenant, any member of the household, a guest or another person under the control of any member of the household that:
 - (a) Threatens the right to peaceful enjoyment of the premises by other residents;
 - (b) Threatens the health or safety of other residents, of employees of the PHA, or of owner employees or other persons engaged in management of the housing;
 - (c) Threatens the health or safety of, or the right to peaceful enjoyment of their residents by, persons residing in the immediate vicinity of the premises; or
 - (d) Is drug-related criminal activity or violent criminal activity;
 - (6) Has a history or practice of renting units that fail to meet State or local housing codes; or
 - (7) Has not paid State or local real estate taxes, fines or assessments.
- g. The new owner must agree to be bound by and comply with the HAP contract. The agreement must be in writing, and in a form acceptable to the PHA. The new owner must give the PHA a copy of the executed agreement.

15. Foreclosure. In the case of any foreclosure, the immediate successor in interest in the property pursuant to the foreclosure shall assume such interest subject to the lease between the prior owner and the tenant and to the HAP contract between the prior owner and the PHA for the occupied unit. This provision does not affect any State or local law that provides longer time periods or other additional protections for tenants. **This provision will sunset on December 31, 2012 unless extended by law.**

16. **Written Notices.** Any notice by the PHA or the owner in connection with this contract must be in writing.

17. **Entire Agreement: Interpretation**

- a. The HAP contract contains the entire agreement between the owner and the PHA.
- b. The HAP contract shall be interpreted and implemented in accordance with all statutory requirements, and with all HUD requirements, including the HUD program regulations at 24 Code of Federal Regulations Part 982.

**Housing Assistance Payments Contract
(HAP Contract)
Section 8 Tenant-Based Assistance
Housing Choice Voucher Program**

**U.S. Department of Housing
and Urban Development**
Office of Public and Indian Housing

Part C of HAP Contract: Tenancy Addendum

1. Section 8 Voucher Program

- a. The owner is leasing the contract unit to the tenant for occupancy by the tenant's family with assistance for a tenancy under the Section 8 housing choice voucher program (voucher program) of the United States Department of Housing and Urban Development (HUD).
- b. The owner has entered into a Housing Assistance Payments Contract (HAP contract) with the PHA under the voucher program. Under the HAP contract, the PHA will make housing assistance payments to the owner to assist the tenant in leasing the unit from the owner.

2. Lease

- a. The owner has given the PHA a copy of the lease, including any revisions agreed by the owner and the tenant. The owner certifies that the terms of the lease are in accordance with all provisions of the HAP contract and that the lease includes the tenancy addendum.
- b. The tenant shall have the right to enforce the tenancy addendum against the owner. If there is any conflict between the tenancy addendum and any other provisions of the lease, the language of the tenancy addendum shall control.

3. Use of Contract Unit

- a. During the lease term, the family will reside in the contract unit with assistance under the voucher program.
- b. The composition of the household must be approved by the PHA. The family must promptly inform the PHA of the birth, adoption or court-awarded custody of a child. Other persons may not be added to the household without prior written approval of the owner and the PHA.
- c. The contract unit may only be used for residence by the PHA-approved household members. The unit must be the family's only residence. Members of the household may engage in legal profit making activities incidental to primary use of the unit for residence by members of the family.
- d. The tenant may not sublease or let the unit.
- e. The tenant may not assign the lease or transfer the unit.

4. Rent to Owner

- a. The initial rent to owner may not exceed the amount approved by the PHA in accordance with HUD requirements.
- b. Changes in the rent to owner shall be determined by the provisions of the lease. However, the owner may not raise the rent during the initial term of the lease.

- c. During the term of the lease (including the initial term of the lease and any extension term), the rent to owner may at no time exceed:

- (1) The reasonable rent for the unit as most recently determined or redetermined by the PHA in accordance with HUD requirements, or
- (2) Rent charged by the owner for comparable unassisted units in the premises.

5. Family Payment to Owner

- a. The family is responsible for paying the owner any portion of the rent to owner that is not covered by the PHA housing assistance payment.
- b. Each month, the PHA will make a housing assistance payment to the owner on behalf of the family in accordance with the HAP contract. The amount of the monthly housing assistance payment will be determined by the PHA in accordance with HUD requirements for a tenancy under the Section 8 voucher program.
- c. The monthly housing assistance payment shall be credited against the monthly rent to owner for the contract unit.
- d. The tenant is not responsible for paying the portion of rent to owner covered by the PHA housing assistance payment under the HAP contract between the owner and the PHA. A PHA failure to pay the housing assistance payment to the owner is not a violation of the lease. The owner may not terminate the tenancy for nonpayment of the PHA housing assistance payment.
- e. The owner may not charge or accept, from the family or from any other source, any payment for rent of the unit in addition to the rent to owner. Rent to owner includes all housing services, maintenance, utilities and appliances to be provided and paid by the owner in accordance with the lease.
- f. The owner must immediately return any excess rent payment to the tenant.

6. Other Fees and Charges

- a. Rent to owner does not include cost of any meals or supportive services or furniture which may be provided by the owner.
- b. The owner may not require the tenant or family members to pay charges for any meals or supportive services or furniture which may be provided by the owner. Nonpayment of any such charges is not grounds for termination of tenancy.
- c. The owner may not charge the tenant extra amounts for items customarily included in rent to owner in the locality, or provided at no additional cost to unsubsidized tenants in the premises.

7. Maintenance, Utilities, and Other Services

- a. **Maintenance**

- (1) The owner must maintain the unit and premises in accordance with the HQS.
- (2) Maintenance and replacement (including redecoration) must be in accordance with the standard practice for the building concerned as established by the owner.

b. **Utilities and appliances**

- (1) The owner must provide all utilities needed to comply with the HQS.
- (2) The owner is not responsible for a breach of the HQS caused by the tenant's failure to:
 - (a) Pay for any utilities that are to be paid by the tenant.
 - (b) Provide and maintain any appliances that are to be provided by the tenant.

c. **Family damage.** The owner is not responsible for a breach of the HQS because of damages beyond normal wear and tear caused by any member of the household or by a guest.

d. **Housing services.** The owner must provide all housing services as agreed to in the lease.

8. **Termination of Tenancy by Owner**

a. **Requirements.** The owner may only terminate the tenancy in accordance with the lease and HUD requirements.

b. **Grounds.** During the term of the lease (the initial term of the lease or any extension term), the owner may only terminate the tenancy because of:

- (1) Serious or repeated violation of the lease;
- (2) Violation of Federal, State, or local law that imposes obligations on the tenant in connection with the occupancy or use of the unit and the premises;
- (3) Criminal activity or alcohol abuse (as provided in paragraph c); or
- (4) Other good cause (as provided in paragraph d).

c. **Criminal activity or alcohol abuse.**

- (1) The owner may terminate the tenancy during the term of the lease if any member of the household, a guest or another person under a resident's control commits any of the following types of criminal activity:
 - (a) Any criminal activity that threatens the health or safety of, or the right to peaceful enjoyment of the premises by, other residents (including property management staff residing on the premises);
 - (b) Any criminal activity that threatens the health or safety of, or the right to peaceful enjoyment of their residences by, persons residing in the immediate vicinity of the premises;
 - (c) Any violent criminal activity on or near the premises; or
 - (d) Any drug-related criminal activity on or near the premises.

(2) The owner may terminate the tenancy during the term of the lease if any member of the household is:

- (a) Fleeing to avoid prosecution, or custody or confinement after conviction, for a crime, or attempt to commit a crime, that is a felony under the laws of the place from which the individual flees, or that, in the case of the State of New Jersey, is a high misdemeanor; or
- (b) Violating a condition of probation or parole under Federal or State law.

(3) The owner may terminate the tenancy for criminal activity by a household member in accordance with this section if the owner determines that the household member has committed the criminal activity, regardless of whether the household member has been arrested or convicted for such activity.

(4) The owner may terminate the tenancy during the term of the lease if any member of the household has engaged in abuse of alcohol that threatens the health, safety or right to peaceful enjoyment of the premises by other residents.

d. **Other good cause for termination of tenancy**

(1) During the initial lease term, other good cause for termination of tenancy must be something the family did or failed to do.

(2) During the initial lease term or during any extension term, other good cause may include:

- (a) Disturbance of neighbors,
- (b) Destruction of property, or
- (c) Living or housekeeping habits that cause damage to the unit or premises.

(3) After the initial lease term, such good cause may include:

- (a) The tenant's failure to accept the owner's offer of a new lease or revision;
- (b) The owner's desire to use the unit for personal or family use or for a purpose other than use as a residential rental unit; or
- (c) A business or economic reason for termination of the tenancy (such as sale of the property, renovation of the unit, the owner's desire to rent the unit for a higher rent).

(5) The examples of other good cause in this paragraph do not preempt any State or local laws to the contrary.

(6) In the case of an owner who is an immediate successor in interest pursuant to foreclosure during the term of the lease, requiring the tenant to vacate the property prior to sale shall not constitute other good cause, except that the owner may terminate the tenancy effective on the date of transfer of the unit to the owner if the owner: (a) will occupy the unit as a primary residence; and (b) has provided the tenant a notice to vacate at least 90 days before the effective date of such notice. This

provision shall not affect any State or local law that provides for longer time periods or addition protections for tenants. **This provision will sunset on December 31, 2012 unless extended by law.**

e. Protections for Victims of Abuse.

- (1) An incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be construed as serious or repeated violations of the lease or other "good cause" for termination of the assistance, tenancy, or occupancy rights of such a victim.
- (2) Criminal activity directly relating to abuse, engaged in by a member of a tenant's household or any guest or other person under the tenant's control, shall not be cause for termination of assistance, tenancy, or occupancy rights if the tenant or an immediate member of the tenant's family is the victim or threatened victim of domestic violence, dating violence, or stalking.
- (3) Notwithstanding any restrictions on admission, occupancy, or terminations of occupancy or assistance, or any Federal, State or local law to the contrary, a PHA, owner or manager may "bifurcate" a lease, or otherwise remove a household member from a lease, without regard to whether a household member is a signatory to the lease, in order to evict, remove, terminate occupancy rights, or terminate assistance to any individual who is a tenant or lawful occupant and who engages in criminal acts of physical violence against family members or others. This action may be taken without evicting, removing, terminating assistance to, or otherwise penalizing the victim of the violence who is also a tenant or lawful occupant. Such eviction, removal, termination of occupancy rights, or termination of assistance shall be effected in accordance with the procedures prescribed by Federal, State, and local law for the termination of leases or assistance under the housing choice voucher program.
- (4) Nothing in this section may be construed to limit the authority of a public housing agency, owner, or manager, when notified, to honor court orders addressing rights of access or control of the property, including civil protection orders issued to protect the victim and issued to address the distribution or possession of property among the household members in cases where a family breaks up.
- (5) Nothing in this section limits any otherwise available authority of an owner or manager to evict or the public housing agency to terminate assistance to a tenant for any violation of a lease not premised on the act or acts of violence in question against the tenant or a member of the tenant's household, provided that the owner, manager, or public housing agency does not subject an individual who is or has been a victim of domestic violence, dating violence, or stalking to a

more demanding standard than other tenants in determining whether to evict or terminate.

- (6) Nothing in this section may be construed to limit the authority of an owner or manager to evict, or the public housing agency to terminate assistance, to any tenant if the owner, manager, or public housing agency can demonstrate an actual and imminent threat to other tenants or those employed at or providing service to the property if the tenant is not evicted or terminated from assistance.
- (7) Nothing in this section shall be construed to supersede any provision of any Federal, State, or local law that provides greater protection than this section for victims of domestic violence, dating violence, or stalking.

f. Eviction by court action. The owner may only evict the tenant by a court action.

g. Owner notice of grounds

- (1) At or before the beginning of a court action to evict the tenant, the owner must give the tenant a notice that specifies the grounds for termination of tenancy. The notice may be included in or combined with any owner eviction notice.
- (2) The owner must give the PHA a copy of any owner eviction notice at the same time the owner notifies the tenant.
- (3) Eviction notice means a notice to vacate, or a complaint or other initial pleading used to begin an eviction action under State or local law.

9. Lease: Relation to HAP Contract

If the HAP contract terminates for any reason, the lease terminates automatically.

10. PHA Termination of Assistance

The PHA may terminate program assistance for the family for any grounds authorized in accordance with HUD requirements. If the PHA terminates program assistance for the family, the lease terminates automatically.

11. Family Move Out

The tenant must notify the PHA and the owner before the family moves out of the unit.

12. Security Deposit

- a. The owner may collect a security deposit from the tenant. (However, the PHA may prohibit the owner from collecting a security deposit in excess of private market practice, or in excess of amounts charged by the owner to unassisted tenants. Any such PHA-required restriction must be specified in the HAP contract.)
- b. When the family moves out of the contract unit, the owner, subject to State and local law, may use the security deposit, including any interest on the deposit, as reimbursement for any unpaid rent payable by the tenant, any damages to the unit or any other amounts that the tenant owes under the lease.

- c. The owner must give the tenant a list of all items charged against the security deposit, and the amount of each item. After deducting the amount, if any, used to reimburse the owner, the owner must promptly refund the full amount of the unused balance to the tenant.
- d. If the security deposit is not sufficient to cover amounts the tenant owes under the lease, the owner may collect the balance from the tenant.

13. Prohibition of Discrimination

In accordance with applicable equal opportunity statutes, Executive Orders, and regulations, the owner must not discriminate against any person because of race, color, religion, sex, national origin, age, familial status or disability in connection with the lease.

14. Conflict with Other Provisions of Lease

- a. The terms of the tenancy addendum are prescribed by HUD in accordance with Federal law and regulation, as a condition for Federal assistance to the tenant and tenant's family under the Section 8 voucher program.
- b. In case of any conflict between the provisions of the tenancy addendum as required by HUD, and any other provisions of the lease or any other agreement between the owner and the tenant, the requirements of the HUD-required tenancy addendum shall control.

15. Changes in Lease or Rent

- a. The tenant and the owner may not make any change in the tenancy addendum. However, if the tenant and the owner agree to any other changes in the lease, such changes must be in writing, and the owner must immediately give the PHA a copy of such changes. The lease, including any changes, must be in accordance with the requirements of the tenancy addendum.
- b. In the following cases, tenant-based assistance shall not be continued unless the PHA has approved a new tenancy in accordance with program requirements and has executed a new HAP contract with the owner:
 - (1) If there are any changes in lease requirements governing tenant or owner responsibilities for utilities or appliances;
 - (2) If there are any changes in lease provisions governing the term of the lease;
 - (3) If the family moves to a new unit, even if the unit is in the same building or complex.
- c. PHA approval of the tenancy, and execution of a new HAP contract, are not required for agreed changes in the lease other than as specified in paragraph b.
- d. The owner must notify the PHA of any changes in the amount of the rent to owner at least sixty days before any such changes go into effect, and the amount of the rent to owner following any such agreed change may not exceed the reasonable rent for the unit as most recently determined or redetermined by the PHA in accordance with HUD requirements.

Any notice under the lease by the tenant to the owner or by the owner to the tenant must be in writing.

17. Definitions

Contract unit. The housing unit rented by the tenant with assistance under the program.

Family. The persons who may reside in the unit with assistance under the program.

HAP contract. The housing assistance payments contract between the PHA and the owner. The PHA pays housing assistance payments to the owner in accordance with the HAP contract.

Household. The persons who may reside in the contract unit. The household consists of the family and any PHA-approved live-in aide. (A live-in aide is a person who resides in the unit to provide necessary supportive services for a member of the family who is a person with disabilities.)

Housing quality standards (HQS). The HUD minimum quality standards for housing assisted under the Section 8 tenant-based programs.

HUD. The U.S. Department of Housing and Urban Development.

HUD requirements. HUD requirements for the Section 8 program. HUD requirements are issued by HUD headquarters, as regulations, Federal Register notices or other binding program directives.

Lease. The written agreement between the owner and the tenant for the lease of the contract unit to the tenant. The lease includes the tenancy addendum prescribed by HUD.

PHA. Public Housing Agency.

Premises. The building or complex in which the contract unit is located, including common areas and grounds.

Program. The Section 8 housing choice voucher program.

Rent to owner. The total monthly rent payable to the owner for the contract unit. The rent to owner is the sum of the portion of rent payable by the tenant plus the PHA housing assistance payment to the owner.

Section 8. Section 8 of the United States Housing Act of 1937 (42 United States Code 1437f).

Tenant. The family member (or members) who leases the unit from the owner.

Voucher program. The Section 8 housing choice voucher program. Under this program, HUD provides funds to a PHA for rent subsidy on behalf of eligible families. The tenancy under the lease will be assisted with rent subsidy for a tenancy under the voucher program.

16. Notices

MBS:dh
06-10-21

R-46

**RESOLUTION IN SUPPORT OF ST. JOSEPH CARPENTERS SOCIETY (SJCS)
APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS,
NEW JERSEY AFFORDABLE HOUSING TRUST FUND PROGRAM**

WHEREAS, SJCS Rehab, LLC desires to apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq., for the purpose of developing approximately 13 scattered site homeownership units of affordable housing in the East Camden, Cramer Hill and Cooper Plaza neighborhoods ("Project"); and

WHEREAS, the City of Camden has determined that the housing project referenced above, will meet all or part of the City of Camden's low and moderate housing obligation in its Housing Element and Fair Share Plan; now, therefore

BE IT RESOLVED, that the City of Camden does hereby support SJCS Rehab, LLC application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.3(a).

BE IT FURTHER RESOLVED, the City of Camden also request that SJCS Rehab, LLC, as permitted under N.J.A.C. 5:43-1.3(a), to contract only for this project directly with the Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION IN SUPPORT OF ST. JOSEPH CARPENTER'S SOCIETY (SJCS) APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS AFFORDABLE HOUSING TRUST FUND PROGRAM

BRIEF DESCRIPTION OF ACTION: SJCS is proposing a 13 unit scattered site project affordable for sale project for single family occupancy. The project will include a complete renovation and rebuilding of structures to provide quality housing in the East Camden, Cramer Hill and Cooper Plaza neighborhoods. SJCS has applied for NJ Affordable Housing Trust Fund Program for funding for the project, program requires municipal support resolution

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

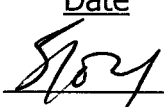
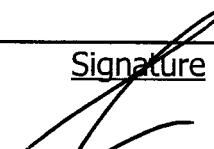
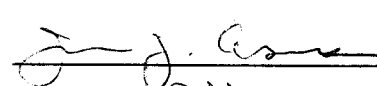
APPROPRIATION ACCOUNT(S):

AMOUNT:



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:		
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5/10/21	
Received by City Attorney:	5/20/21	

(Name) Please Print

(Extension #)

Prepared By: Candice Jefferson

3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******



Camden Affordable 1 Project Description

SJCS Rehab LLC, a single purpose entity with Saint Joseph's Carpenter Society as the sole member, is applying for \$1,718,692 in Affordable Housing Trust Fund (AHTF) subsidy to complete the Camden Affordable 1 project, a 12-unit scattered site homeownership project in Camden, NJ. The Camden Affordable 1 project seeks to create 12 affordable single-family homeownership opportunities in various neighborhoods in Camden, NJ from previously blighted residential properties in the neighborhoods of East Camden (Census Tracts 6011.02, 6012), Cramer Hill (Census Tracts 6009, 6010) and Cooper Plaza/Lanning Square East (Census Tract 6104). These units will be substantially rehabilitated into 3 to 4-bedroom, 1.5-bathroom units. These three neighborhoods, like Camden as a whole, have lower rates of homeownership and income than other neighborhoods surrounding the City.

Below are the addresses for Camden Affordable 1:

East Camden
2759 Carman Street

Cramer Hill
1062 Bergen Avenue
812 N 32nd Street
823 N 32nd Street
913 N 22nd Street
1154 N 33rd Street
2813 Polk Avenue
2020 River Avenue
2731 Lincoln Avenue

Cooper Plaza/Lanning Square East
632 Pine Street
630 Pine Street
721 Berkley Street

Eight of these units are being acquired in partnership with the City of Camden. One is going through tax lien foreclosure and seven are under agreement to come from the City through right of reentry.

Project Details

Saint Joseph's Carpenter Society (SJCS) will act as the general contractor on this project. SJCS proposes to completely rehabilitate and rebuild each of the Camden Affordable 1 project addresses in order to sell the properties to a first-time homebuyer. Each home will feature new warranted roof, new windows and doors, new walls and interior, new and warranted gas heating and cooling HVAC systems, and new plumbing, water and sewer systems.

Buyers of one of these homes must make less than 80% of the area median income of the region and graduate from the SJCS housing education and counseling program. These units will come with a deed restriction that does not allow the resale of the property unless the person purchasing the property makes less than 80% of the area median income at the time of sale. The deed restriction must follow the Uniform Housing Affordability Controls N.J.A.C. 5:80-26.1 et seq. Sales prices vary from \$83,000 to \$87,000.

Project Budget

Sources		Uses	
Sales Proceeds	\$1,016,000	Acquisition	\$264,192
NRTC Funds	\$651,000	Construction	\$2,316,960
AHTF Funds	\$1,718,692	Construction Supervision	\$75,000
Homeownership Counseling	\$26,000	Soft Costs	\$502,840
Total Funds	\$3,411,692	Developer Fee	\$252,700
		Total Development Cost	\$3,411,692

CITY COUNCIL RESOLUTION

WHEREAS, SJCS Rehab, LLC desires to apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq., approximately \$1,718,692, for the purpose of developing approximately 12 homeownership units of affordable housing in the Camden Affordable 1 Project ("Project").

WHEREAS, the Municipality has determined that the housing project referenced above, will meet all or part of the Municipality's low and moderate housing obligation in its Housing Element and Fair Share Plan; and

BE IT THEREFORE RESOLVED, that Camden, NJ does hereby support this application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in an eligible municipality in accordance with N.J.A.C 5:43-1.3(a). The municipality also asks that SJCS Rehab, LLC, as permitted under N.J.A.C 5:43-1.3 (a), to contract only for this project, directly with the Department of Community Affairs.

I, _____ (Municipal Clerk/Secretary to the Governing Body) of Camden hereby certify that at a meeting of the _____ (Governing Body) _____ held on _____ (Date) ____ The above resolution was duly adopted.

(Date)

**SEAL
OF
NOTARY**

MEMORANDUM

TO: Dr. Edward Williams, City Director, Department of Planning & Development

CC: Candice Jefferson, City, Department of Planning & Development

FROM : Olivette Simpson, CRA, Interim Executive Director

DATE: March 2, 2021 - **RESUBMITTED May 10, 2021**

RE: St. Josephs Carpenter's Society (SJCS) Request for City Council Resolution
NJ DCA Affordable Housing Trust Fund Program Application for Funding

St. Josephs Carpenter's Society (SJCS) **proposes a NOW 12 unit scattered site project** affordable for sale project for single family occupancy. The project will include complete renovation and rebuilding of structures to provide quality housing in the East Camden, Cramer Hill, and Cooper Plaza neighborhoods.

SJCS applied to the NJ Affordable Housing Trust Fund Program for funding for the project, and the Program guidelines require a municipal support resolution be adopted by the municipality within which project is located.

Requesting a Resolution supporting a AHTF Application in the amount of **NOW \$1,718,692** be put **forward for the June Council Meeting, unless it can be submitted earlier to a Special Meeting.**

Thank you.

Attachments:

Municipal Resolution

Project Description

MBS:dh
06-10-21

R-42

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND CEDAR BROOK NJ, LLC #GAD111**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with CEDAR BROOK NJ, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$1,000.00 per month for twelve (12) months from July 1, 2021 to June 30, 2022 for the total amount of TWELVE THOUSAND DOLLARS (\$12,000.00) for tenant #GAD111; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with CEDAR BROOK NJ, LLC in the amount of \$1,000.00 per month for a term of (12) months from July 1, 2021 to June 30, 2022 for the total amount of TWELVE THOUSAND DOLLARS (\$12,000.00) for tenant #GAD111.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: CEDAR BROOK NJ, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT G-HP-020-026

AMOUNT **\$12,000.00**

CAPITAL ORDINANCE:

AMOUNT:

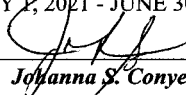
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$12,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND CEDAR BROOK NJ, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$1000.00 PER MONTH FROM JULY 1, 2021 - JUNE 30, 2022.


Johanna S. Conyer

Director of Finance

Date: 5/5/21

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: June 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **CEDAR BROOK NJ, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$1,000.00 PER MONTH FROM July 1, 2021 – June 30, 2022.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD111** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

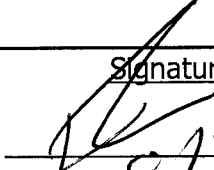
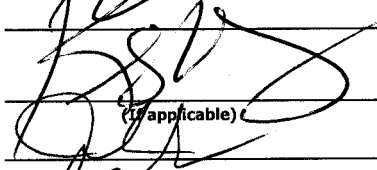
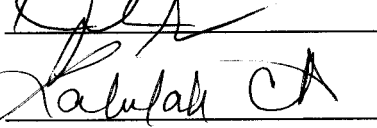
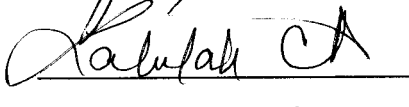
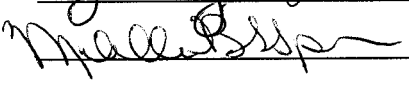
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-020-026**

AMOUNT: *(If applicable)* **\$12,000.00**

☐ NA

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	5/31	
Approved by Grants Management:	6/4/21	
Approved by Finance Director:	5/5/21	
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	5/5/2021	
Approved by Business Administrator:	5-18-21	
Received by City Attorney:	5/20/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

DISACTIVITY#

3967

REQUISITION

NO.

C2100635

SHIP TO

CAMDEN DIVISION OF HSNG SVCS
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR

VENDOR #: CED04

CEDAR BROOK NJ, LLC
1427 READ PLACE
LAKEWOOD, NJ 08701ORDER DATE: 05/03/21
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$1,000.00 PER MONTH FOR SECTION 8 TENANT #GAD111. TERM OF CONTRACT: 7/1/2021 - 6/30/2022 AMOUNT NOT TO EXCEED: \$12,000.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & CEDAR BROOK NJ, LLC.	G-HP- -020-026	12,000.0000	12,000.00
			TOTAL	12,000.00

Approved:

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$12,000.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	TRI-COUNTY	
Date of Analysis:				Reviewed By:		

Summary:

5/3/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12 month rental subsidy in the amount of \$12,000.00 for tenant #GAD111.

Time Lines: 12 months**Problematic Areas/Recommendations:**

May 3, 2021
02:11 PM

CAMDEN CITY
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 05/03/21

Ending Date: 05/03/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		736,856.07
05/03/21	RQ C2100635 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn CED04 CEDAR BROOK NJ, LLC	12,000.00-	724,856.07

Range of Accounts: G-HP- -020-026
Current Period: 05/01/21 to 05/03/21

to G-HP- -020-026

Include Cap Accounts: Yes
Skip Zero Activity: Yes

As Of: 05/03/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	838,078.07	21
		60,381.43	159,075.32	0.00	0.00	997,153.39	
		0.00		0.00	219,456.75		

MBS:dh
06-10-21

R-44

**RESOLUTION AWARDING A CONTRACT TO THE ENTERPRISE CENTER,
4548 MARKET STREET, PHILADELPHIA, PA FOR THE SMALL BUSINESS ASSISTANCE
GRANT PROGRAM; TECHNICAL ASSISTANCE AND TRAINING SERVICES TO
COVID IMPACTED BUSINESSES IN THE CITY OF CAMDEN**

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed bids on February 25, 2021 in the Council Chambers, City Hall, Camden, New Jersey for RFP #21-03 for the small business assistance grant program; technical assistance and training services to COVID- impacted businesses in the City of Camden; and

WHEREAS, three (3) bids and proposals were received on February 25, 2021; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the City Council of the City of Camden, that the Council award a contract to **THE ENTERPRISE CENTER**, the lowest responsible bidder, for the small business assistance grant program; technical assistance and training services to COVID- impacted businesses in the City of Camden in the amount not to exceed NINE HUNDRED SEVENTY-NINE THOUSAND THREE HUNDRED SEVENTY DOLLARS (\$979,370.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal budget of the City of Camden under line item(s) "B-CV-E20-037 & B-CV-E20-057", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **THE ENTERPRISE CENTER**, the lowest responsible bidder for the for the small business assistance grant program; technical assistance and training services to COVID- impacted businesses in the City of Camden in the amount not to exceed NINE HUNDRED SEVENTY-NINE THOUSAND THREE HUNDRED SEVENTY DOLLARS (\$979,370.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ENTERPRISE CENTER

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT: \$

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: B-CV-E20-037 – (\$844,791.20)
B-CV-E20-057 – (\$134,578.80)

AMOUNT:

CAPITAL ORDINANCE:

AMOUNT:

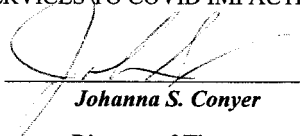
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$979,370.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AWARDING A CONTRACT TO THE ENTERPRISE CENTER, 4548 MARKET STREET, PHILADELPHIA, PA FOR THE SMALL BUSINESS ASSISTANCE GRANT PROGRAM: TECHNICAL ASSISTANCE AND TRAINING SERVICES TO COVID IMPACTED BUSINESSES.


Johanna S. Conyer

Director of Finance

Date: 5/25/21

WALK-ON

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AWARDING A CONTRACT TO THE ENTERPRISE CENTER, 4548 MARKET STREET, PHILADELPHIA, PA FOR THE SMALL BUSINESS ASSISTANCE GRANT PROGRAM: TECHNICAL ASSISTANCE AND TRAINING SERVICES TO COVID IMPACTED BUSINESSES

BRIEF DESCRIPTION OF ACTION: The City of Camden wishes to award contract for technical assistance to micro and small businesses in the City of Camden

BIDDING PROCESS: RFP#21-03

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): B-CV- E20-037 (\$844,791.20) and B-CV-E20-057 (\$134,578.80)

AMOUNT: \$979,370.000



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	5/29/21	[Signature]
Approved by Grants Management:	5/28/21	[Signature]
Approved by Finance Director:	5/28/21	[Signature]
☒ CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	6/1/2021	[Signature]
Approved by Business Administrator:	6-1-21	[Signature]
Received by City Attorney:	6/3/21	[Signature]

(Name) Please Print

(Extension #)

Prepared By: Candice Jefferson

3542

Contact Person:

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

ADD ON #7

REQUISITION	
NO.	C2100795

S H I P T O	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101 ATTENTION: CANDICE JEFFERSON
	V E N D O R
	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 05/27/21
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	VENDOR: THE ENTERPRISE CENTER 4548 MARKET STREET PHILADELPHIA, PA 19139 AWARD CONTRACT FOR SMALL BUSINESS ASSISTANCE GRANT PROGRAM: TECHNICAL ASSISTANCE AND TRAINING SERVICES TO COVID IMPACTED BUSINESSES IN AN AMOUNT NOT TO EXCEED: \$979,370.00 RFP# 21-03 RESOLUTION # CONTRACT#	B-CV- -E20-037	844,791.2000	844,791.20
1.00	TOTAL	B-CV- -E20-057	134,578.8000	134,578.80
			TOTAL	979,370.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Range of Accounts: B-CV- -E20-037 to B-CV- -E20-057 Include Cap Accounts: Yes As Of: 05/28/21
Current Period: 05/01/21 to 05/28/21 Skip Zero Activity: Yes

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date

Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.

* Transaction is included in previous and/or Begin Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Account No	Description	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
B-CV- -E20-037 CDBG-CV1 MICRO/SMALL BUSINESS PROGRAM									
		1,194,791.20	0.00	350,000.00-	844,791.20	0.00 0			
		0.00	0.00	0.00	0.00	844,791.20			
		0.00	844,791.20	0.00	0.00				
Begin Balance: 05/01/21									
05/04/21 Transfer From Acct	To trnfr frm Micro/sma11 to Covidrespse	Reference	10794	2			200,000.00-	1,044,791.20	EVT
05/27/21 RQ C2100795 1	Open	UNK01	UNKNOWN	VENDOR			844,791.20-	0.00	CDJ
B-CV- -E20-038 CAMDEN CITY COVID RESPONSE SERVICE FUND									
		0.00	0.00	200,000.00	200,000.00	200,000.00 0			
		0.00	0.00	0.00	0.00	200,000.00			
		0.00	0.00	0.00	0.00				
Begin Balance: 05/01/21									
05/04/21 Transfer To Acct	To trnfr frm Micro/sma11 to Covidrespse	Reference	10794	1			200,000.00	150,000.00	EVT
05/20/21 Transfer From Acct	trnfr frm CC Covid Serv Fund-reprgm CDBG	Reference	10814	2			150,000.00-	200,000.00	EVT
B-CV- -E20-057 CDBG-CV3 MICRO/SMALL BUSINESS PROGRAM									
		638,788.80	0.00	0.00	638,788.80	504,210.00 0			
		0.00	0.00	0.00	0.00	638,788.80			
		0.00	134,578.80	0.00	0.00				
Begin Balance: 05/01/21									
05/27/21 RQ C2100795 2	Open	UNK01	UNKNOWN	VENDOR			134,578.80-	638,788.80	CDJ
Control: NOC Total									
		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD Requested YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Department: E20 Total		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				
CAFR: Total		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				
Fund: CV Budgeted Total		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				
Fund: CV Non-Budgeted Total		0.00	0.00	0.00	0.00	0.00 0			
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00				
Fund: CV Total		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				
Final Budgeted		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00 0			
		0.00	0.00	0.00	0.00	0.00			
		0.00	0.00	0.00	0.00				
Final Total		1,833,580.00	0.00	150,000.00-	1,683,580.00	704,210.00 0			
		0.00	0.00	0.00	0.00	1,683,580.00			
		0.00	979,370.00	0.00	0.00				

Municipality	CITY OF CAMDEN

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Date _____

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

B-CV-E20-037 Funding Source for this action

[Signature]
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NON Profit [Signature]
Certifying Officer

Date 6/1/2021

For LGS use only:

☐ Approved

☐ Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

COPY

***The Enterprise Center
4548 Market Street
Philadelphia, PA 19139***

Original Proposal

The Enterprise Center Technical Proposal

Small Business Assistance Grant Program: Technical Assistance and Training Services to COVID-Impacted Businesses

I. Work Plan

As the COVID-19 pandemic remakes the business landscape, The Enterprise Center (TEC) is committed to implementing compelling and innovative strategies to strengthen the capacity of small businesses to survive and contribute to a transformed post-pandemic economy. Our organization has been all-hands on deck working to keep our clients afloat with advisory services and capital since the mid-March federal shutdown began. TEC is keenly aware of the crisis facing COVID-Impacted Businesses, particularly ISBEs. With 32 years of experience supporting diverse and disadvantaged small businesses in Greater Philadelphia, The Enterprise Center is well positioned to manage the City of Camden's Small Business Assistance Program, focusing on the key areas of Capital and Capacity.

1. Capital: Capital is the most urgent need for small businesses that have closed or lost crucial foot traffic due to COVID-19, and ISBEs have more ground to make up. Minority-owned businesses begin with a 43% smaller starting equity than white-owned businesses and often lack relationships with banks, which perceive them as high-risk due to factors such as lower credit, lack of assets to serve as collateral, and location in underserved communities. According to a recent survey from Reimagine Main Street, 76% of Black-owned businesses, 67% of Asian-owned businesses, and 65% of Hispanic-owned businesses report a need for financial assistance within the next six months, compared with 47% of white-owned businesses.

2. Capacity: Lack of access to financial education resources and expert advisory services reinforces the effects of capital starvation. Small businesses often have no specialized staff to maintain financial records and develop long-term business plans. At time of intake, our assessment tools show that many of The Enterprise Center's clients, including about half of minority business clients, have no certified accountant and have not completed vital financial documents. Difficulties with recordkeeping, strategic planning, and credit building impede small businesses' relationships with lenders and investors and put them at a disadvantage when applying for aid programs, which favor applicants that can assemble paperwork quickly.

Small businesses have an urgent need for business advisory services, educational resources, and expertise to address both of these barriers to recovery. TEC's technical assistance and training strategy will stabilize businesses in the COVID-19 Recovery Phase and enhance their bankability, access to contracts, and industry networks in the Post-Recovery Phase so that they can continue to grow and give back to their communities. TEC is considering partnering with the Camden Business Association to execute this contract, and we intend to prioritize Camden-based businesses such as Brand Enchanting Media and We See You Security as subcontractors for specialty topics such as COVID compliance and marketing. Subcontractors will be hired upon contract.

STRATEGY

The Enterprise Center understands that a one-size-fits-all approach is inadequate for small businesses. Our culturally competent staff set us apart from other technical assistance providers, and our service model is unique in meeting money challenges, market challenges, and management challenges



2. RECOVERY

Relief Funds: TEC's subsidiary, The Enterprise Center Capital Corporation, has extensive experience assisting small businesses in applying for federal and state COVID-19 relief capital, as well as developing its own COVID-19 relief products.

- The Capital Corporation is a registered Paycheck Protection Program (PPP) lender. In the first round of PPP lending, the Capital Corporation processed a total of \$20MM loans for 164 applicants. For the second round, The Enterprise Center and partners launched the "Get Ready Now" campaign to increase the number of number of minority businesses receiving PPP funds by assisting businesses with preparing their paperwork. We have processed more than 600 second-round applications to date.
- The Capital Corporation processed 925 PA COVID-19 Business Grant applications for the Commonwealth of Pennsylvania.
- The Capital Corporation offers the following in-house COVID-19 relief products:
 - The Enterprise Center COVID-19 Loan fund, providing loans at 1% interest.
 - The Grow Philadelphia Small Business COVID-19 Resilience Fund, leveraging The Enterprise Center's partnership with Brandywine Realty Trust to provide loans at 1% interest for small and minority-owned construction businesses.
 - The West Philadelphia Small Business Resilience Fund, funded by JP Morgan, providing loans of up to \$50,000 at 0% interest for employer businesses based in West Philadelphia.

TEC will apply this experience to vet and support small businesses applying for the Camden Microenterprise Emergency Assistance Program, the Camden Small Business Grant Program, and other sources of funding.

1-to-1 Recovery Coaching: Businesses navigating the COVID-19 crisis require intensive individual support from coaches who understand the operations of their business at a deep level. In the immediate aftermath of the federal shutdown, The Enterprise Center offered Virtual Office Hour consultations every week and provided a total of 2,531 hours of client service in FY20. TEC's understanding of our COVID-impacted clients' experiences and needs will inform our approach to the Small Business Assistance Program.

Based on their assessment results, clients may be assigned Prescriptive Plans identifying areas of management for further focus and development, or Corrective Plans offering detailed suggestions in a given area. Coaches will also inform clients about COVID-19 resources and provide COVID-19 Recovery Plans that will enable businesses to pivot successfully through the current economic crisis.

Topics will include:

- Guidance and support in adapting business strategies to the COVID and post-COVID markets via new product/service development, diversification, repositioning, and legal entity formation
- Skill development encompassing finance and accounting, leadership, ethics, marketing, sales, human resources, and other core business competencies
- The hazards and prevention of the transmission and communication of COVID-19 and other communicable diseases
- The potential effects of COVID-19 on supply chains, distribution, and sale of products of and the mitigation of those effects

Small group virtual webinars: The move toward digital event and meeting platforms during COVID-19 is an opportunity to break down the geographic barriers preventing small businesses in underserved



THE ENTERPRISE CENTER
BUSINESS | CAPITAL | COMMUNITY

III. Project Budget

See attachment. The Enterprise Center is a current recipient of CARES funds through the U.S. Department of Commerce, which will expire in June 30, 2020. These funds are specifically to support Commonwealth of Pennsylvania and no duplication of fund use will occur for Camden-based businesses. All small businesses are tracked in our CRM Salesforce to ensure data integrity as well as where duplications and non-duplications occur via services.

IV. Organizational Qualifications

BACKGROUND

The Enterprise Center brings over 30 years of experience accelerating the growth of small businesses by expanding clients' financial and business tools and networks. TEC and its subsidiaries, The Enterprise Center Capital Corporation and The Enterprise Center Community Development Corporation, are unique in offering business consultation, contracting support, a range of capital products, and community development initiatives under one roof. The organizational structure includes three service teams—Business, Capital, and Community—and a central Core Team. The Core Team provides internal operational functions to all affiliates and centers, allowing service teams and center staff to maximize resources, reduce overhead costs significantly, and focus directly on client-facing activities. By providing a wholistic, up-to-date service package that minimizes the need for external referrals, The Enterprise Center maximize the benefits of sustained relationship building with our clients.

TEC has a history of high-impact results for public and private agencies on complex projects related to small business development. TEC has received consistent positive evaluations from city, state, and federal agencies, demonstrating its ability to design, oversee, and manage initiatives and services for disadvantaged small businesses. Over the past five years, TEC has served a total of 7,972 businesses, connected clients with \$95,612,133 in capital, and facilitated the creation of 1,945 jobs.

DIVERSITY COMMITMENT

As a Black-led and woman-led organization with a staff that is 86% people of color and 60% women, The Enterprise Center offers a diverse and culturally sensitive environment where clients can work with service teams who understand the impact of racism in business and lending. We are alert to potential stumbling blocks in systems that assume a certain level of privilege and experience. A client seeking Paycheck Protection Program loans may not understand that they need to apply through a bank, or a client may struggle to transition to online advertising due to a lack of familiarity with social media. TEC engages professional business experts—many of them also people of color—who address our clients' specific struggles with limited business networks, "social capital," or other business challenges that other providers may not address. While The Enterprise Center supports small business owners of all races and ethnicities, 82% of our clients are people of color and 55% are Black. 42% of clients are women.

RELATED EXPERIENCE

Federally Funded Projects

U.S. Department of Commerce, MBDA Business Center of Pennsylvania (MBC-PA)
2004-Present

The Enterprise Center operates MBC-PA with a grant from the Minority Business Development Agency. Through our 17-year investment in the MBC-PA contract, The Enterprise Center has gained extensive experience in business consulting with small and disadvantaged firms that are poised for growth. MBC-

to COVID-19 grant programs, providing guidance to business whose applications for financing are rejected by educating them on other loans and opportunities or ways to improve credit scores and credit worthiness, and offering other services or assistance that meet the needs of COVID-Impacted Businesses.

As Executive Vice President at The Enterprise Center, Ms. Hosendorf offers strategic deal-making and business consulting services through a nationwide network, identifies and addresses business needs of 100 entrepreneurs with \$1M in revenue and higher, and collaborates with regional economic development community partners to develop, launch, and support minority business owners. Ms. Hosendorf also liaises with local corporations by sourcing their current needs for MBE firms who have the size, scale and experience to meet the needs of their projects. She leads the Philadelphia Minority Business Development Agency (MBDA) Business Center (MBC-PA) as its Director oversees a team of nine staff and a suite of consultants who are responsible for operating the Mid-Atlantic Transportation Resource Center, MBC-PA, and industry-specific centers that support construction and food enterprises.

Before joining The Enterprise Center, Ms. Hosendorf served as the Director of Corporate Relations and Operations of the Eastern Minority Supplier Development Council of Pennsylvania-New Jersey-Delaware (EMSDC). She was responsible for initiating and managing corporate relationships, representing the organization and the needs of corporations, and attracting resources to enhance opportunities for minority businesses in Pennsylvania, New Jersey, and Delaware. She also previously served as the Director of Distinguished Events for the American Cancer Society and later the Office Operations Manager and the Administrative Assistant to the Regional Vice President. She was strategically involved in developing, implementing and evaluating partnerships in the South Jersey region serving as the liaison between the organization and its key stakeholders. Ms. Hosendorf is a former member of the Supplier Diversity Development Council for the Board of Public Utilities for the State of New Jersey.

Ms. Hosendorf holds a Bachelor of Science in Hotel Restaurant Management from Farleigh Dickenson University and a Master of Science in Quality Systems Management. She is a graduate of The National Graduate School of Quality Management and has obtained Six Sigma Green Belt Certification. In 2013, Ms. Hosendorf received the 2013 Recognition Award for her tireless commitment to minority entrepreneurs from the PA-NJ-DE Minority Supplier Development Council; 2018, The Odyssey International Productions Award of Excellence for her years as an advocate for Supplier Diversity, and in 2019, the Zeta of the Year award for her commitment and dedication to the ideals of Zeta Phi Beta Sorority, Inc., Finer Womanhood.

Malyka Sankofa

Director of Business Assistance Services

Ms. Sankofa will administer and manage the Small Business Assistance Program, inclusive of: developing underwriting requirements consistent with Federal Regulations relative to COVID-19 funding, screening and qualifying applicants, developing workshops to educate potential applicants about the program, and offering other services or assistance that meet the needs of COVID-Impacted Businesses.

Ms. Sankofa acts as Director of The Enterprise Center's Norristown Small Business Assistance Center, where she supports early and emerging businesses with technical assistance and loan acquisition. Her other responsibilities include coordinating with the Business team to provide support and site visits for businesses that are seeking Minority/Women/Disabled business certification, spearheading entrepreneurship training for over 2,000 individuals in business education and related technical skills, and curriculum planning and instructor support for The Enterprise Center's micro business development efforts.



THE ENTERPRISE CENTER
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12-MONTH PROJECTED OUTCOMES:

Total Businesses Served	150-300
Businesses receiving 1-to-1 coaching	150
Small Group Virtual Webinars	20
Loans facilitated	50
Businesses receiving Capital Readiness Coaching	150
Jobs Created or Retained	20

Milestones and Timeline	Projected Completion Date
1. Website and initial marketing completed	Within 60 days of award
2. Introductory webinars and intake of first clients	Within 90 days of award
3. 150-300 businesses served	Ongoing Annually
4. 150 businesses receive 1-to-1 recovery coaching and capital readiness preparation	Ongoing Annually
5. 20 Small Group Virtual Webinars	Ongoing Annually
6. 50% of loan-eligible businesses receive needed financing	Year 2
7. Businesses that have moved from Recovery to Post-Recovery tracks see an increase in market opportunities and revenue	Year 2

**CAMDEN SMALL BUSINESS ASSISTANCE
PROGRAM BUDGET**

Project Budget (2021-2023)	Year 1	Year 2	TOTAL (Year 1+Year 2)	Budget Narrative
EXPENSES				
CLIENT SERVICES				
Planning, Administering, Operating the Program, Assisting with Marketing	\$ 58,240	\$ 58,240	\$ 116,480	One (1) staff person for 2080 hours @ \$28/hour to administer and manage the Small Business Assistance Program inclusive of: Developing Underwriting Requirements consistent with Federal Regulations relative COVID 19 Funding; Screening and qualifying applicants; Developing workshops to educate potential applicants relative to the program, and Offering other services or assistance that meet the needs of COVID-Impacted businesses. This assumes an average of two (2) to five (5) hours per client @ 500 - 1000 client pre-screening, marketing, and intake.
Small Business Assistance (One-on-one)	\$ 95,680	\$ 95,680	\$ 191,360	One (1) staff person for 2080 hours @ \$46/hour to work directly with small business clients or work with consultants to perform the following: Ensuring companies are aware of, understand, and have strategies to comply with reopening policies; Assisting companies in navigating and understanding compliance requirements related to COVID-19 grant programs; Providing guidance to business whose applications for financing are rejected by educating them on other loans and opportunities or ways to improve credit scores and credit worthiness, and offering other services or assistance that meet the needs of COVID-Impacted businesses. This assumes an average of five (5) hours per client @ 300 - 400 clients and/or webinar participants receiving assistance.
Small Business Assistance (Financial-Related)	\$ 79,040	\$ 79,040	\$ 158,080	One (1) staff person for 2080 hours @ \$38/hour to work directly with small business clients or work with consultants to perform the following: Providing grant and loan application assistance, including guidance on funding protocols and documentation needed to submit successful applications, Developing and/or revising business plans to increase revenue/cash-flow, optimize market opportunities, and support job creation; and offering other services or assistance that meet the needs of COVID-Impacted businesses This assumes an average of ten (10) hours per client @ 150 clients and/or webinar participants receiving assistance.
Small Business Assistance (Tech-Related)	\$ 12,000	\$ 12,000	\$ 24,000	Technology consultants to provide webinars and post-webinar one-on-one and group assistance to attendees for 5 hours per webinar+assistance at once a month; 60 hours @ \$200/hour. Staff will work with the consultant to provide: Assessing level of technology and digital proficiency and actively work with enterprises to identify and implement strategies to leverage technology solutions.
Small Business Assistance (Operations)	\$ 12,000	\$ 12,000	\$ 24,000	Business consultants to provide webinars and post-webinar one-on-one and group assistance to attendees for 5 hours per webinar+assistance at once a month; 60 hours @ \$200/hour. Staff will work with the consultant to provide: guidance on operational
Small Business Assistance (Business Development)	\$ 12,000	\$ 12,000	\$ 24,000	Business consultants to provide webinars and post-webinar one-on-one and group assistance to attendees for 5 hours per webinar+assistance at once a month; 60 hours @ \$200/hour. Staff will work with the consultant to provide: guidance and support for new product/service development, diversification, repositioning, and legal entity formation
COVID Compliance	\$ 9,250	\$ -	\$ 9,250	COVID Consultant related to assist businesses with information about COVID Compliance including Education and training in emergency management and COVID response for businesses. Overview of the incident command system best practices that can be scaled for small businesses; \$185 per hour @ 50 hours per year
Community Outreach Services/Bilingual	\$ 12,500	\$ 12,500	\$ 25,000	Consultants to work to include English and Spanish speaking phone banking, street teams, program informational support, community meetings across the 4 wards. An extended focus on servicing the Hispanic merchants and bodegas in the City; 500 hours @ \$25 per hour with approximately 40 hours per month.
CLIENT SERVICES SUBTOTAL	\$ 290,710	\$ 281,460	\$ 572,170	
OTHER DIRECT COSTS				
Program Space	\$ 30,000	\$ 30,000	\$ 60,000	\$2500 per month including conference rooms, and other amenities; This assumes COVID-19 Compliant physical space for services
Furniture Setup	\$ 5,000	\$ 5,000	\$ 10,000	Year 1: Ensure COVID-19 compliant partitions and safety materials. Year 2, purchase conference table and meeting-related furniture (anticipated for a portion of this in Year 1 dependent on in-person transition.

Office supplies + Equipment	\$ 2,000	\$ 5,000	\$ 7,000	Year 1. Consumables + Office Printer/Scanner. Year 2. purchase technology- related equipment for in-person workshops and trainings that would include a Smart TV and projector to allow for hybrid virtual and in-person meetings and any internet upgrades anticipated.
Technology-Computers, Cell Phone, database tools	\$ 15,000	\$ 12,000	\$ 27,000	Year 1. Cost for Salesforce CRM Database set up and integration for Camden Site as well as additional for three (3) staff and at least four (4) licenses to be used by consultants, estimated at \$150/user/month that allows for shared client management and client dashboard reports. Laptops, Cell phones - (4) \$3750. Year 2. Cost of maintenance of licenses and subscriptions.
Policy Map & Subscriptions	\$ 10,000	\$ 10,000	\$ 20,000	Years 1 -2. For Policy Map and investment-type databases such as IBIS World to assist businesses with business-related data, cost of licensing for Hoovers for program and City of Camden, and cost for tools like Cognito Forms that capture client assessment data. Outreach subscriptions like Event Brite and Constant Contact.
Digitizing Recovery Plan Template	\$ 75,000	\$ 75,000	\$ 150,000	Analysis and SWOT @150 firms, \$500 each year
Digital Platform Licenses (Zoom, MS Teams, Webinar Jam)	\$ 7,300	\$ 7,300	\$ 14,600	Annual fee-virtual conferences and webinars to ensure outreach virtually both COVID-related and also to be more accessible for small business owners who cannot attend at physical times.
Program Web Site Updates	\$ 18,000	\$ 18,000	\$ 36,000	Web development/updates and maintenance-360 hours/30 hours per month @\$50 per hour. Website will be the hub for electronic grant applications, appointment bookings, webinar notifications and registrations, forms, FAQs and information for the entire program.
Integrated Digital Marketing	\$ 20,400	\$ 20,400	\$ 40,800	On-going social media manager, customer service, FAQs potential client questions - 20 hours a month @\$85 per hour. Includes paid digital ads targeted to the Camden zip codes to promote the program services, grants etc. across mobile, websites and social media channels local to the city of Camden
Marketing Materials Development & Paid Advertising	\$ 20,000	\$ 20,000	\$ 40,000	Includes graphic designer/asset development for all materials including - Direct mail, print, radio, video production-\$9800 2 30-60 minute videos for local cable ads. Print material, direct mail/public relations. 10 hours per month @\$85 per hour for 120 hours All Materials for business community outreach, program, grant outreach and awareness to maximize participation from city businesses. Paid ad placements include Anointed News Journal, Comcast and local Radio
Survey Monkey	\$ 900	\$ 900	\$ 1,800	Tool to use to distribute surveys and gather evaluation of services
OTHER DIRECT PROGRAM COSTS SUBTOTAL	\$ 203,600	\$ 203,600	\$ 407,200	
SMALL BUSINESS ASSISTANCE TOTAL	\$ 494,310	\$ 485,060	\$ 979,370	

Date 2/24/2021

Lateefah Chandler, Purchasing Agent
Purchasing Bureau
Room 213, City Hall
Camden, New Jersey 08101-5120

Dear Ms. Chandler

The undersigned hereby declares and acknowledges that they have carefully examined and fully understands the scope of services and form of advertisement in connection herewith and is able to provide the services as required in this RFP.

Proposer Sign Here Della L Clark

Print Della Clark

Title President

Company The Enterprise Center

Address 4548 Market St, Philadelphia, PA 19139

Tax ID # 23-2575901

Telephone # (215) 895-4000 Fax # (215) 895-4005

PROPOSAL CHECKLIST

Items submitted with proposal
(Respondent's INITIALS)



**FAILURE TO SUBMIT ANY OF THESE ITEMS MAY BE
CAUSE FOR REJECTION OF PROPOSAL**

<u>1.</u> Respondent's Proposal	<u>He</u>
<u>2.</u> Copy of N.J. Business Registration Certificate – Respondent (if applicable)	<u>N/A</u>
<u>3.</u> Statement of Ownership	<u>He</u>
<u>4.</u> Non-Collusion Affidavit	<u>He</u>
<u>5.</u> Acknowledgement of Receipt of Notices Revisions or Addenda to RFP Documents	<u>He</u>
<u>6.</u> Mandatory Equal Employment Opportunity Language	<u>He</u>
<u>7.</u> Affirmative Action Compliance Notice	<u>He</u>
<u>8.</u> Americans with Disabilities Act	<u>He</u>
<u>9.</u> New Jersey Anti-Discrimination Provisions	<u>He</u>
<u>10.</u> Equal Employment Opportunity questionnaire	<u>He</u>
<u>11.</u> References	<u>He</u>
<u>12.</u> Technical Proposal Elements	<u>He</u>
<u>13.</u> Copy of N.J. Business Registration Certificate – Sub-contractor(s) (if applicable)	<u>N/A</u>
<u>14.</u> Required Forms for contracts awarded pursuant to City Ordinance MC-4588	<u>He</u>
<u>15.</u> Required Forms for contracts awarded pursuant to “Non fair and Open” Process as per (N.J.S.A. 19:44A-20.8 & N.J.S.A. 19:44A-20.26)	<u>N/A</u>
<u>16.</u> Evidence of Insurance Certificate	<u>He</u>
<u>17.</u> Ethics Complaint Affidavit	<u>He</u>
<u>18.</u> Disclosure of Investment Activities in Iran	<u>He</u>

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: The Enterprise Center

Organization Address: 4548 Market St. Philadelphia, PA 19139

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☒ Other (be specific): 501c3

Part II

- ☐ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

OR

- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address

NON-COLLUSION AFFIDAVIT
(N.J.S.A. 52-34-15)

STATE OF ~~New Jersey~~ Pennsylvania

COUNTY OF ~~Camden~~ Philadelphia

SS:
23-2575901(EIN)

RE: RFP# 21-03

I, Della Clark of full age, being duly sworn
(Name of Affiant)
according to law, on my oath depose and say: I am the President and CEO
(Title of Position)
of The Enterprise Center, the vendor for the above named project, and
(Name of Vendor/Firm)

that I executed the said proposal with full authority so to do; that said vendor has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive proposal in connection with the above named project; and that all statements contained in the proposal and in this affidavit are true and correct, and made with full knowledge that the City of Camden relies upon the truth of the statements contained in the proposal and in the statements contained in this affidavit in awarding a contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or sell agencies maintained by my firm for the purpose of securing business.

Signed: X Della Clark

Business Name: The Enterprise Center

Tax ID #: 23-2575901
*provide a fully completed W9 form

Subscribed and sworn to

before me this 22nd day

of February, 20 21.

Inja L Coates
Notary Public of

My commission expires Sept 12, 20 21.

REVISED 1/2021

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Inja L Coates, Notary Public
City of Philadelphia, Philadelphia County
My Commission Expires Sept. 12, 2021

ACKNOWLEDGEMENT OF RECEIPT
OF
NOTICES, REVISIONS OR ADDENDA
TO
RFP DOCUMENTS

The undersigned bidder hereby acknowledges receipt of the following Notices, Revisions or Addenda to the Advertisement or RFP Documents:

<u>Notice, Revision or Addenda No.</u>	<u>Date of Notice, Revision or Addenda</u>
Received RFP Notice	2.17.2021

Failure of the proposer to acknowledge the receipt of any notice or revisions or addenda to the advertisement or RFP documents, on this document shall be deemed a fatal defect that shall render the RFP proposal unresponsive and that may not be cured by the Owner.

Name of Proposer: The Enterprise Center

By: Della L Clark
(Signature)

Name of above: Della Clark
(Print)

Title: President & CEO

Date: 2/24/2021

ADDITIONAL STATUTORY REQUIREMENTS

Exhibit A

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE Goods, Professional Services and General Service Contracts (Mandatory Affirmative Action Language)

During the performance of this contract, the Contractor agrees as follows:

The Contractor or Subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the Contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.

The Contractor or Subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.

The Contractor or Subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment. The Contractor or Subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to *N.J.S.A. 10:5-31 et seq.*, as amended and supplemented from time to time and the Americans with Disabilities Act.

The Contractor or Subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with *N.J.A.C. 17:27-5.2* or a binding determination of the applicable county employment goals determined by the Division, pursuant to *N.J.A.C. 17:27-5.2*.

The Contractor or Subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

STATE OF NEW JERSEY
Division of Purchase & Property
Contract Compliance Audit Unit
EEO Monitoring Program

EMPLOYEE INFORMATION REPORT

IMPORTANT-READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING FORM. FAILURE TO PROPERLY COMPLETE THE ENTIRE FORM AND TO SUBMIT THE REQUIRED \$150.00 FEE MAY DELAY ISSUANCE OF YOUR CERTIFICATE. DO NOT SUBMIT EEO-1 REPORT FOR SECTION 8, ITEM 11. For instructions on completing the form, go to:

SECTION A - COMPANY IDENTIFICATION

1. FID. NO. OR SOCIAL SECURITY 23-2575901	2. TYPE OF BUSINESS ☐ 1. MFG ☐ 2. SERVICE ☐ 3. WHOLESALE ☐ 4. RETAIL ☒ 5. OTHER	3. TOTAL NO. EMPLOYEES IN THE ENTIRE COMPANY 20
4. COMPANY NAME The Enterprise Center		
5. STREET 4548 Market Street	CITY Philadelphia	COUNTY Philadelphi
		STATE PA
		ZIP CODE 19139
6. NAME OF PARENT OR AFFILIATED COMPANY (IF NONE, SO INDICATE) None		CITY STATE ZIP CODE
7. CHECK ONE: IS THE COMPANY: ☐ SINGLE-ESTABLISHMENT EMPLOYER ☐ MULTI-ESTABLISHMENT EMPLOYER		
8. IF MULTI-ESTABLISHMENT EMPLOYER, STATE THE NUMBER OF ESTABLISHMENTS IN NJ		
9. TOTAL NUMBER OF EMPLOYEES AT ESTABLISHMENT WHICH HAS BEEN AWARDED THE CONTRACT		0
10. PUBLIC AGENCY AWARDING CONTRACT		CITY COUNTY STATE ZIP CODE

Official Use Only	DATE RECEIVED	IN AUG. DATE	ASSIGNED CERTIFICATION NUMBER

SECTION B - EMPLOYMENT DATA

11. Report all permanent, temporary and part-time employees ON YOUR OWN PAYROLL. Enter the appropriate figures on all lines and in all columns. Where there are no employees in a particular category, enter a zero. Include ALL employees, not just those in minority/non-minority categories, in columns 1, 2, & 3. DO NOT SUBMIT AN EEO-1 REPORT.

JOB CATEGORIES	ALL EMPLOYEES			PERMANENT MINORITY/NON-MINORITY EMPLOYEE BREAKDOWN									
	COL. 1 TOTAL (Cols. 2 & 3)	COL. 2 MALE	COL. 3 FEMALE	***** MALE *****					***** FEMALE *****				
				BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.	BLACK	HISPANIC	AMER. INDIAN	ASIAN	NON MIN.
Officials/Managers	6	1	5	1					3			2	
Professionals	11	4	7	3				1	5				2
Technicians													
Sales Workers													
Office & Clerical													
Craftworkers (Skilled)													
Operatives (Semi-skilled)													
Laborers (Unskilled)													
Service Workers													
TOTAL	17	5	12	4				1	8			2	2
Total employment From previous Report (if any)													
Temporary & Part-Time Employees	The data below shall NOT be included in the figures for the appropriate categories above.												
	3		3						3				

12. HOW WAS INFORMATION AS TO RACE OR ETHNIC GROUP IN SECTION B OBTAINED? ☒ 1. Visual Survey ☐ 2. Employment Record ☐ 3. Other (Specify)	14. IS THIS THE FIRST Employee Information Report Submitted? 1. YES ☒ 2. NO ☐	15. IF NO, DATE LAST REPORT SUBMITTED MO. DAY YEAR
13. DATES OF PAYROLL PERIOD USED From: 12/31/2020 To: 1/27/2021		

SECTION C - SIGNATURE AND IDENTIFICATION

16. NAME OF PERSON COMPLETING FORM (Print or Type) Della Clark	SIGNATURE <i>Della Clark</i>	TITLE President	DATE MO DAY YEAR 2 22 2021
17. ADDRESS NO. & STREET 4548 Market Street	CITY Philadelphia	COUNTY Philadelphi	STATE PA
		ZIP CODE 19139	PHONE (AREA CODE, NO., EXTENSION) 215 - 895 - 4089

AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27

GOODS AND SERVICES CONTRACTS
(INCLUDING PROFESSIONAL SERVICES)

This form is a summary of the successful proposer/bidder's requirement to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

The successful bidder/proposer shall submit to the public agency, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the contractor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-4;

OR

(c) A photocopy of an Employee Information Report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor in accordance with N.J.A.C. 17:27-4.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) from the contracting unit during normal business hours.

The successful vendor(s) must submit the copies of the AA302 Report to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The Public Agency copy is submitted to the public agency, and the vendor copy is retained by the vendor.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.1 et seq. and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid/proposal shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq.

COMPANY: The Enterprise Center SIGNATURE: *Della L Clark*

PRINTNAME: Della Clark TITLE: President

DATE: 2/24/2021

AMERICANS WITH DISABILITIES ACT OF 1990 - P.L 101-336
Equal Opportunity for Individuals with Disability

The contractor must comply with all provisions of the Americans with Disabilities Act (ADA), P.L 101-336, in accordance with 42 U.S.C. § 12101 et seq. Thus, pursuant to P.L 101-336 (42 U.S.C. § 12101 et seq. if awarded a contract, the proposer agrees that:

The PROPOSER and the OWNER do hereby agree that the provisions of Title II of the Americans with Disabilities Act of 1990 P.L 101-336 (the "Act") (42 U.S.C. § 12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the OWNER pursuant to this contract, the PROPOSER agrees that the performance shall be in strict compliance with the Act. In the event that the Proposer, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the PROPOSER shall defend the OWNER in any action or administrative proceeding commenced pursuant to this Act. The Proposer shall indemnify, protect, and save harmless the OWNER, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The PROPOSER shall at its own expense, appear, defend any pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the OWNER'S grievance procedure, the PROPOSER agrees to abide by any decision of the OWNER which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the OWNER or if the OWNER incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the PROPOSER shall satisfy and discharge the same at its grievance procedure, the PROPOSER shall satisfy and discharge the same at its own expense.

The OWNER shall, as soon as practicable after a claim has been made against it, give written notice thereof to the PROPOSER along with full and complete particulars of the claim. If any action or administrative proceedings is brought against the OWNER or any of its agents, servants, and employees, the OWNER shall expeditiously forward or have forwarded to the PROPOSER every demand, complaint, notice, summons, pleading or other process received by the OWNER or its representatives.

It is expressly agreed and understood that any approval by the OWNER of the services provided by the PROPOSER pursuant to this contract will not relieve the PROPOSER of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the OWNER pursuant to this paragraph.

It is further agreed and understood that the OWNER assumes no obligation to indemnify or save harmless the PROPOSER, its agents, servants, employees, and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the PROPOSER expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Proposer's obligations assumed in this Agreement, nor shall they be construed to relieve the PROPOSER from any liability, nor preclude the OWNER from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Name of Proposer: The Enterprise Center

Date: 2/24/2021

(Person, Firm, or Corporation)

Signature and Title: Della L. Clark

NEW JERSEY ANTI-DISCRIMINATION PROVISIONS
N.J.S.A. 10:2-1 ET SEQ.

Pursuant to N.J.S.A. 10:2-1, if awarded a contract, the proposer agrees that:

- a In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no proposer, nor any person acting on behalf of such proposer or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;
- b No proposer, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;
- c There may be deducted from the amount payable to the proposer by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and
- d This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the proposer from the contracting public agency of any prior violation of this section of the contract.

Name of Proposer: The Enterprise Center Date: 2/24/2021
(Person, Firm, or Corporation)

Signature and Title: Della L. Clark President

CITY OF CAMDEN – EQUAL EMPLOYMENT OPPORTUNITY QUESTIONNAIRE

The following information is necessary for the City of Camden to evaluate its hiring/RFP practices and to prepare reports required by law for the State and Federal Government. This form will not accompany the application. The information contained will be confidential and will NOT be used to make a decision about your employment.

POSITION/RFP APPLIED FOR: RFP #21-03 Small Business Assistance Grant Program

CHECK GENDER: MALE _____ FEMALE: x _____

CHECK ETHNIC GROUP: WHITE _____ BLACK x _____ HISPANIC _____
AMERICAN INDIAN/ALASKAN NATIVE _____ ASIAN/PACIFIC ISLANDER _____

MINORITY STATUS: MBE _____ WMBE _____ (N/A for 501c3)

The City of Camden is an Equal Opportunity Employer, does not discriminate on the basis of disabilities and is committed to providing reasonable accommodations.

PLEASE INDICATE ANY DISABILITIES YOU MAY HAVE:

Physical (Specify) N/A _____

Mental (Specify) N/A _____

If you have a disability requiring reasonable accommodation during the selection process, please inform Personnel (Employment) at (856) 757-7414 Purchasing Bureau (RFP's/Bids) at (856) 757-7159 at the time you are invited for an interview or bid opening.

HOW DID YOU LEARN OF THIS OPPORTUNITY?

Friend _____ Personal Inquiry _____ Courier Post _____ Star Ledger _____ Referral Service (Specify) _____

Dodge Report _____ Posted Bulletin (Where) _____ Internet (Specify Website) _____

Other (Specify) Business referred _____ Professional Publication (Specify) _____

VETERAN'S PREFERENCE PROGRAM

This program provides that in the event that a veteran has qualifications identical to those possessed by another applicant, based upon the veteran's and the other applicant's examinations, interviews, experience, education, training and work history, at the time of appointment, the City shall grant preference to the veteran.

The City of Camden defines Veteran using Government Code section 18973.

A Veteran means any person who has served full time for 30 days or more in the armed forces in time of war or in time of peace in a campaign or expedition for service in which a medal has been authorized by the government of the United States, or during the period September 16, 1940 to January 31, 1955, or who has served at least 181 consecutive days since January 31, 1955, and who served only in auxiliary or reserve components of the armed forces whose service therein did not exempt him or her from the operation of the Selective Training and Service Alert of 1940.

Based on the definition provided, are you a veteran of the United States Service?

_____ YES x _____ NO

NAME: Della Clark _____ DATE 2.24.2021 _____

The information obtained from this form assist the City of Camden in preparing reports required by law for the State and Federal government. The information contained will be confidential and will only be used in the final decision-making process regarding employment.

BUSINESS ENTITY CONTRIBUTION STATEMENT
Required Pursuant To Ordinance MC-4588
[insert name of entity] The Enterprise Center

Ordinance MC-4588

[See attached]

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Page_____of_____

[illegible]

REVISÉ 01/2021

BUSINESS ENTITY CONTRIBUTION STATEMENT
City Of Camden – Required Pursuant To Ordinance MC-4588

The Enterprise Center

[insert name of entity]

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that _____

The Enterprise Center **[insert name of entity]** has not made and will not make any contributions pursuant to City of Camden Ordinance MC-4588 (copy attached hereto) that would bar the award of this contract in the one (1) calendar year period immediately preceding the date of the subject contract or agreement (the date City Council awards the contract or agreement), 2/25, 2021 **[insert date of resolution]** to any of the following named candidate; candidate committee; joint candidate committee; political party committee; and political committee, continuing political committee, political action committee (PAC) or other form of association or organization that regularly engages in the support of candidates for the City of Camden or Camden County elective offices or the City of Camden or Camden County political parties or political party committees, all subject to and as further detailed in the definition of "Campaign Committee" in MC-4588, Section 1(a)

Mayor Francisco "Frank" Moran	Angel Fuentes, Councilperson
Curtis Jenkins, President City Council	Sheila Davis, Councilperson
Marilyn Torres, Vice President City Council	
Shaneka Boucher, Councilperson	
Victor Carstarphen, Councilperson	
Felisha Reyes-Morton, Councilperson	

Part II – Ownership Disclosure Certification

☒ I certify, as a duly authorized officer and employee of The Enterprise Center **[insert name of entity]**, that the list below contains the names and home addresses of all persons, their spouses and child/children or entity that owns 10% or more of the equity ownership or income interests in an organization or entity, as defined in MC-4588, Section 1(d).

Check the box that represents the type of business entity: _____

☐ Partnership ☐ Corporation ☐ Sole Proprietorship ☐ Subchapter S Corporation
☐ Limited Partnership ☐ Limited Liability Corporation ☐ Limited Liability Partnership ☒ Non-profit

Name of Stock or Shareholder (mark N/A if it does not apply)	Home Address
N/A	

Part III – Contribution to Campaign Committee

I certify, as a duly authorized officer and employee of The Enterprise Center **[insert name of entity]** as follows:

☒ That the aforesaid Business Entity, as defined in MC-4588, Section 1(d), has NOT solicited or made any Contribution to a Campaign Committee, as such terms are defined in MC-4588, Section 1(a) and (b), in excess of the thresholds per calendar year specified in MC-4588, Section 2 (c) within one (1) calendar year immediately preceding the date of the subject contract or agreement (the date City Council awards the contract or agreement, 2/25, 2021 **[insert date of resolution]**).

Part VII – Signature and Attestation:

The undersigned, in making this Contribution Statement, as required under MC-4588, Section 5(c), prior to the entry into the subject contract or agreement, or prior to the provision of services or goods, as the case may be, is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the aforesaid business Entity, will be liable for any penalty permitted under law.

Name of Business Entity The Enterprise Center

Signed: Della Clark

Title: President and CEO

Print Name: Della Clark

Date: Feb 24, 2021

Subscribed and sworn before me this 24th day of
February, 2021.

My Commission expires: Sept 12, 2021

Inja L Coates
(Affiant)

INJA L COATES, Notary Public
(Print name & title of affiant) (Corporate Seal)

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Inja L Coates, Notary Public
City of Philadelphia, Philadelphia County
My Commission Expires Sept. 12, 2021

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Inja L Coates, Notary Public
City of Philadelphia, Philadelphia County
My Commission Expires Sept. 12, 2021



THE ENTERPRISE CENTER
BUSINESS | CAPITAL | COMMUNITY

Date 2/24/2021

Lateefah Chandler, Purchasing Agent
Purchasing Bureau
Room 213, City Hall
Camden, New Jersey 08101-5120

Dear Ms. Chandler

This is to note that we will provide certificate of insurance upon receipt of contract.

Proposer Sign Here Della L. Clark

Print Della Clark

Title President

Company The Enterprise Center

Address 4548 Market St, Philadelphia, PA 19139

Tax ID # 23-2575901

Telephone # (215) 895-4000 Fax # (215) 895-4005

**STATE OF NEW JERSEY DEBARRED LIST AND
ETHICS COMPLAINT AFFIDAVIT**

STATE OF ~~NEW JERSEY~~ PENNSYLVANIA:

SS 23-2575901 (EIN)

COUNTY OF Philadelphia (Print County):

I, Della Clark (print Bidder's corporate officer's name), the duly authorized representative of The Enterprise Center (print Bidder's corporate name), with a business address at 4548 Market St (print Bidder's corporate office address) in the County of Philadelphia (print Bidder's county), and the State of Pennsylvania (print Bidder's state) being of full age and duly sworn according to law upon my oath, depose and say

1. I am an officer of the above firm, the Bidder, making the proposal for the Small Business Assistance Grant Program: Technical Assistance and Training Services to COVID-Impacted Businesses (insert project description) work; and
2. I executed the proposal with full authority from said Bidder to do so; and
3. Bidder, at the time of making of its proposal, **is not included** on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders, or any other similar state or federal list, as a result of action by any state (including that of other states) or federal agency; and
4. Bidder **does not** have any current formal ethics complaint against it or any other action pending with any state agency (including that of other states), including, without limitation, being subject to an investigation; charged; found non-compliant; voluntarily excluded; or determined ineligible..

I hereby acknowledge on behalf of the Bidder that the aforesaid statements are made with the full knowledge that the City of Camden, as the owner, relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the aforesaid work.

I, on behalf of the Bidder, further warrant that after bid submissions or during the contract term should the above firm's status change with regards to statements 3 and 4 above, I or another authorized officer of the Bidder shall immediately notify the City of Camden of such change.

Disclosure of Investment Activities in Iran

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE ATTACH ADDITIONAL SHEETS WITH THE PERTINENT INFORMATION.

Name: Della Clark
Relationship to Bidder/Offeror: President and CEO

Description of Activities: Small Business Assistance Grant Program: Technical Assistance and Training Services to COVID-Impacted Businesses

Duration of Engagement 2 years Anticipated Cessation Date 2/25/2023
Bidder/Offeror Contact Name: The Enterprise Center
Contact Phone Number: (215) 895-4000

CERTIFICATION

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge the City of Camden is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of the subject contract with the City to notify the City in writing of any changes to the answers of information contained herein. I acknowledge I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my contract with the City of Camden and that the City, at its option, may declare any contract resulting from this certification void and unenforceable.

[Remainder of page intentionally left blank]

PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization

Section A (Check the Box that applies)

☐	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.

Name of Individual or Organization	Does not apply (The Enterprise Center is a 501c3)

Home Address (for Individual) or Business Address	

OR

☐	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.

Section B (Skip if no Business entity is listed in Section A above)

☐	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.

Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity	

Home Address (for Individual) or Business Address	

OR

☐	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.

Section B (skip if no business entities are listed in Section A of Part IV)			
☐		Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).	
Name of Business Entity Controlled by Entity Listed in Section A of Part IV		Business Address	
** Add additional Sheets if necessary **			
OR			
☐		No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.	
Section C – Part IV Certification			
I hereby certify that the Organization listed above in Part I does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the City of Camden is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by City of Camden to notify the City of Camden in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the City of Camden, permitting the City of Camden to declare any contract(s) resulting from this certification void and unenforceable.			
Full Name (Print):	Della Clark	Title:	President
Signature:	<i>Della L Clark</i>	Date:	2/24/2021

X CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #21-03

**RFP NAME: SMALL BUSINESS ASSISTANCE GRANT PROGRAM:
TECHNICAL ASSISTANCE AND TRAINING SERVICES TO COVID-
IMPACTED BUSINESSES**

RFP DUE: THURSDAY, FEBRUARY 25, 2021 @ 11:00 A.M

VENDOR
THE ENTERPRISE CENTER PHILADELPHIA,PA
SAMIR NICHOLS & ASSOCIATES CAMDEN,NJ
RHC CONSULTING GROUP CAMDEN,NJ

Results are for information purpose **only**.

rp

**CITY OF CAMDEN
PURCHASING BUREAU**

VENDORS LIST

RFP: #21-03

**RFP NAME: SMALL BUSINESS ASSISTANCE GRANT PROGRAM:
TECHNICAL ASSISTANCE AND TRAINING SERVICES
TO COVID-IMPACTED BUSINESSES**

RFP DUE: THURSDAY, FEBRUARY 25, 2021 @ 11 AM
ZOOM Meeting ID: 940 7744 1171 & Password: 192513

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
	MIKE DALY DALY@ECONSULTSOLUTIONS.COM ECONSULT SOLUTIONS 1435 WALNUT ST, 4 TH FLOOR PHILADELPHIA PA 19102	245-717-2777
	SUMANTH AUGUSTINE ESHAN.SINGHAL@CONGENTINFO.COM COGENT INFOTECH CORP 1035 BOYCE ROAD PITTSBURGH PA 15241	412-437-2377
	LISA MCDERMOTT SOLIX 10 LANIDEX PLAZA WEST PARSIPPANY NJ 07054	973-581-5190
2/4/2021	Book Mgmt Consulting LLC 7230 Lee DeForest Drive Ste 202 Columbia, MD 21044	410-319-4929 410-290-1171
2/4/2021	St Joseph's Carpenter Society - 20 Church St. Camden NJ 08105 Enriquez Enriquez	856-966-8117 Ext. 208 856-342-7289
2/9/2021	APT FM - Brittany Hymel 4171 Esser Lane Baton Rouge, LA 70809	225-229-5578 225-987-7145

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
2/5/2021	Nichols + Associates PA Samir Nichols 2300 W Newport Ave Wilmington DE 19804	<u>302 888 1040</u>
2/5/2021	Erin Reid AER Consulting LLC.com 77 Milltown Rd Ste A5 East Brunswick NJ 08816	<u>732 851 3672</u>
2/15/2021	Erin Crean 205 Market Street, A Camden NJ 08103	<u>856 203 3580</u> 856 371 4019
2/17/2021	Nichelle Pace Camden Business Assoc 121 Market St Camden NJ 08102	
2/23/2021	Laela Ray Lambury 433 Market St Unit 202 Camden NJ 08102	<u>856 338 1177</u>
	The Enterprise Center 4548 Market Street Philadelphia PA 19139	
	RHC Consulting Group 227 Market St. Ste B Camden NJ 08102	

WORLD / R524-01

**CITY OF CAMDEN
REQUEST FOR PROPOSAL**

The City of Camden, through the Office of the Planning and Development, Division of Housing Service, intends to acquire services for the following:

**RFP#21-03
SMALL BUSINESS ASSISTANCE
GRANT PROGRAM: TECHNICAL
ASSISTANCE AND TRAINING
SERVICES TO COVID-IMPACTED
BUSINESSES**

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, February 25, 2021 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal(s) will be opened and read publicly.

GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. February 25, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Feb 25, 2021 11:00 AM
Eastern Time (US and Canada)

Link: <https://zoom.us/j/9407744117?pwd=QzlnaDhtdFhJWGfYRFBVt3VLaXoxQT09>

Meeting ID: 940 7744 1171
Passcode: 192513
Phone Number: 1(646) 876-9923

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. Box is available during normal business hours. RFPs may not be emailed, faxed or transmitted over the telephone.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Sealed RFPs intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

A Lateefah Chandler
R Purchasing Agent
CO
ch January 29, 2021
71 (\$60.60)

TOWNSHIP
Lateefah Chandler
Purchasing Agent

January 29, 2021
(\$60.60)

0004574153-01

0004574153-01

R-49
MBS:dh
06-10-21

**RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES
AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN
REDEVELOPMENT AGENCY ("CRA") FOR AFFIRMATIVE ACTION OFFICER
SERVICES & COMPLAINT OFFICER SERVICES**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the Camden Redevelopment Agency ("CRA"), subject to the CRA Board's authorization, to provide certain Affirmative Action Officer Services and Compliance Officer Services under Chapter 348 of the City Code; and

WHEREAS, it is now necessary to enter into a Shared Services Agreement with the CRA establishing the responsibilities of the parties, terms and conditions, for one (1) year; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Shared Services Agreement with the CRA to provide Affirmative Action Officer and Compliance Officer Services under Chapter 348 of the City Code.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANK-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF ORDINANCE OR RESOLUTION:

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR AFFIRMATIVE ACTION OFFICER SERVICES & COMPLAINEE OFFICER SERVICES

BRIEF DESCRIPTION OF ACTION:

This resolution is necessary to provide certain Affirmative Action Officer Services and Compliance Officer Services under Chapter 348 of the City Code to the city of Camden

APPROPRIATION ACCOUNT TO BE CHARGED: 9-01-200-906

AMOUNT OF PROPOSED CONTRACT: \$50,000.00

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by City Attorney:	<u>5/11/21</u>	<u>Michelle Banks-Spearman</u>
Approved by Grants Management:	_____	_____
Approved by Finance Director:	<u>5.18.21</u>	<u>(If applicable) Jason J. Asuncion</u>
☐ CAF - Certifications of Availability of Funds		
Approved by Business Administrator:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: <u>Dionne Giles</u>	<u>X7185</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

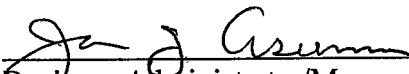
Municipality	CAMDEN
Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Camden Redevelopment Agency (CRA)
Purpose or Need for service:	To provide certain Affirmative Action Officer Services and Compliance Officer Services under Chapter 348 of the City Code to the City of Camden.
Contract Award Amount	\$50,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



Business Administrator/Manager Signature

Date 5-18-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date

For LGS use only:

☐ Approved

☐ Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

REQUISITION

NO.

C2100697

ORDER DATE: 05/12/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

SHIP TO	CITY ATTORNEY-4TH FLOOR PO BOX 95120 CAMDEN, NJ 08101-5120
	VENDOR #: CAM46
VENDOR	CAMDEN REDEVELOPMENT AGENCY 13TH FLOOR CITY HALL CAMDEN, NJ 08101

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SHARED SERVICES AGREEMENT BETWEEN THE CITY AND CRA FOR AFFIRMATIVE ACTION OFFICER AND COMPLIANCE SERVICES FOR (1) YEAR JUNE 1ST COUNCIL MEETING	1-01- -200-906	50,000.0000	50,000.00
			TOTAL	50,000.00

Approved:

I hereby certify that the work or supplies specified are
necessary for the proper transaction of the business of this
bureau or office.

M. Allen Bishop 5/11/21
Department Head Date

M. Allen Bishop 5/11/21
Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:dh
06-10-21

R-50

**RESOLUTION SUPPORTING THE PREFERRED PRELIMINARY ALTERNATIVE
FOR NORTH 7TH STREET IMPROVEMENTS, (ELM STREET TO ERIE STREET)
CONCEPT DEVELOPMENT STUDY, IN THE CITY OF CAMDEN**

WHEREAS, the County of Camden Department of Public Works (hereinafter referred to "the County") received a Local Aid Infrastructure Funded (LIAF) grant from the New Jersey Department of Transportation, (NJDOT) to complete a Concept Development Study for improvements to North 7th Street (Elm Street to Erie Street); and

WHEREAS, the goal of the project is to improve County transportation and infrastructure and improve safety and mobility, improve signals, install streetscaping, reconstruct and resurface the roadway, reduce repetitive flooding and reduce driver confusion; and

WHEREAS, through a public process of two stakeholder meetings, a public information center (PIC) meeting and collection of printed and digital surveys in English and Spanish, the Camden City residents and stakeholders in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by a panel of Subject Matter Experts at NJDOT; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #4); and

WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore

BE IT RESOLVED, the City Council of the City of Camden supports the selection of Alternative #4 as the Preferred Preliminary Alternative as proposed by Camden County.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: May 18, 2021

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution of Support for Preliminary Preferred Alternative North 7th Street Improvements, (Elm Street to Erie Street) Concept Development Study, in the City of Camden.

BRIEF DESCRIPTION OF ACTION: Council authorization to Support the above listed study. As the goal is to improve County transportation and infrastructure, as well as improve mobility, signals, install streetscaping, reconstruct and resurface roadways.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5/18/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u> </u>	<u> </u> (If applicable)
Approved by Finance Director:	<u> </u>	<u> </u>
☐ CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u> </u>	<u> </u>
Approved by Business Administrator:	<u>5-18-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>5/20/21</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Prepared By: Tytanya Ray

7680

Contact Person: Orion Joyner

7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

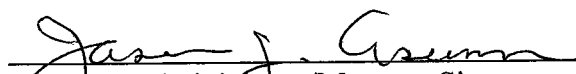
Professional Service or EUS Type	Resolution of Support
Name of Vendor	Camden County Department of Public Works (The County)
Purpose or Need for service:	Resolution of Support for the Preferred Preliminary Alternative North 7 th Street Improvements, (Elm Street to Erie Street) Concept Development Study, in the City of Camden.
Contract Award Amount	NA *** Resolution of Support, City not encumbering funds
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____


Business Administrator/Manager Signature

Date 5-18-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
Resolution of Support for the Preferred Preliminary Alternative North 7th Street Improvements, (Elm Street
to Eire Street) Concept Development Study Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor
was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date_____

For LGS use only:

☐ Approved

☐ Denied

Director or Designee,
Division of Local Government Services

Date_____

Number Assigned_____



Cooper's Ferry Partnership

One Port Center, 2 Riverside Drive, Suite 501

Camden, New Jersey 08103

856.757.9154 Phone/856.757.9478 Fax

To: Jason Asuncion, Business Administrator
CC: Orion Joyner, Camden City Engineer
From: Kathy Cullen, Project Manager
Date: April 20, 2021
Re: Resolution of Support for Preliminary Preferred Alternative
North 7th Street Improvements, (Elm Street to Erie Street)
Concept Development Study, City of Camden, Camden County

RESOLUTION OF SUPPORT

Under a NJDOT LAIF Grant, Camden County hired consultant WSP to complete the Concept Development (CD) Study for North 7th Street Improvements between Elm Street and Erie Street in North Camden. The NJDOT Concept Development grant process requires the Camden City Council to support the final concept called the Preliminary Preferred Alternative (PPA).

PURPOSE OF CONCEPT DEVELOPMENT

The purpose of the Concept Development Study is to provide feasible design alternatives and ultimately select a Preferred Alternative improvement concept that best addresses the existing roadway deficiencies and key issues, supports the revitalization of the corridor and is community-driven and stakeholder supported.

NEED FOR CONCEPT DEVELOPMENT

Within the project limits, the entire corridor is in poor condition and major key issues have been identified. They are as follows:

- Deteriorating pavement, curb and sidewalk and outdated underground infrastructure
- Unsafe pedestrian crossing conditions
- Substandard and non-ADA compliant pedestrian curb ramps
- High number of "struck parked vehicle" collision incidents at intersections especially at the intersection of N. 7th Street and State Street.

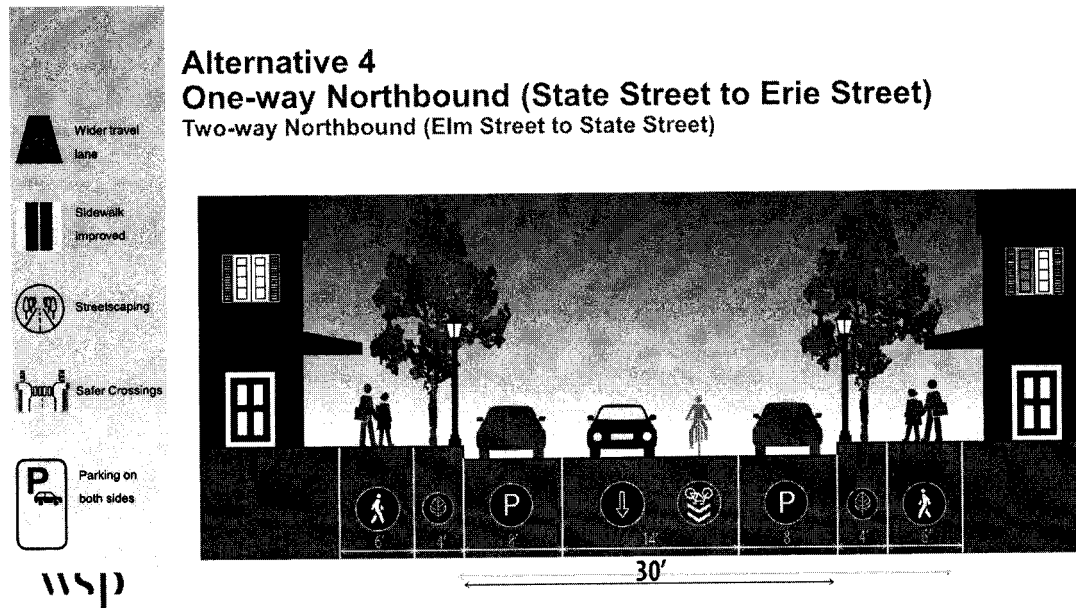
CONCEPT DEVELOPMENT - SCOPE OF WORK

The ultimate goal for this project is to improve and revitalize N. 7th Street between Elm Street and Erie Street to meet the following goals:

- Make N. 7th Street a "Complete Street" serving all users safely.
- Bring sidewalk roadway pavement and underground infrastructure to a state of good repair
- Introduce traffic calming, streetscape, decorative lighting and pedestrian accessibility improvements
- Develop a preferred alternative that is community-driven and stakeholder supported

PRELIMINARY PREFERRED ALTERNATIVE

The County consultant, WSP, completed a public process of two stakeholder meetings and a public information center (PIC) meeting and collected printed and digital surveys in English and Spanish from Camden City residents, church leaders and business owners in the project area. The community-driven public process resulted in the selection of Alternative #4 as the Preferred Preliminary Alternative (PPA).



Alternative 4

Alternative #4 maintains Elm Street as two-way between Elm Street and State Street, with parking on the northbound side of the street. Between State Street and Erie Street, N. 7th Street will become one-way northbound, with parking on both sides of the street.

The PPA meets the goals and objectives of the project. The Project Fact Sheet describing the concept development study is attached.

FACT SHEET

North 7th Street – Elm Street to Erie Street

SCOPE OF WORK

Camden County is undertaking a Concept Development study for improvements to North 7th Street between Elm Street and Erie Street. This project is part of a multi-phase plan to upgrade North 7th Street.

Improvements are being made to the south along North 7th Street between Linden Street and Elm Street. Streetscaping and transportation improvements along this corridor are essential to achieve a long-term vision for connectivity and safety.

STUDY AREA

Length: 0.28 miles

Boundary: North 7th Street, between Elm Street and Erie Street in City of Camden, NJ

PROJECT GOALS

The purpose of the project is to promote walkability, enhance safety and functionality for all users and further revitalize the neighborhood by:

1. Making North 7th Street a “Complete Street” serving all users safely
2. Bringing the sidewalk, roadway pavement, and underground infrastructure to a state of good repair
3. Introducing traffic calming, streetscape, decorative lighting, and pedestrian accessibility improvements
4. Developing a preferred alternative that is community driven and stakeholder supported

TRAFFIC

Every day, approximately 116 vehicles travel through this corridor during the morning peak hour, and approximately 119 during the evening peak hour.

ACCIDENTS

Total accidents reported:

2015: 6 (Pedestrian – 1; Bicyclist – 0)

2016: 6 (Pedestrian – 0; Bicyclist – 0)

2017: 2 (Pedestrian – 1; Bicyclist – 0)

Total: 14

There have been 3 reported collisions involving pedestrians between 2015 and 2017. During this period 7 crashes involved striking a parked vehicle.

FACT SHEET

North 7th Street – Elm Street to Erie Street

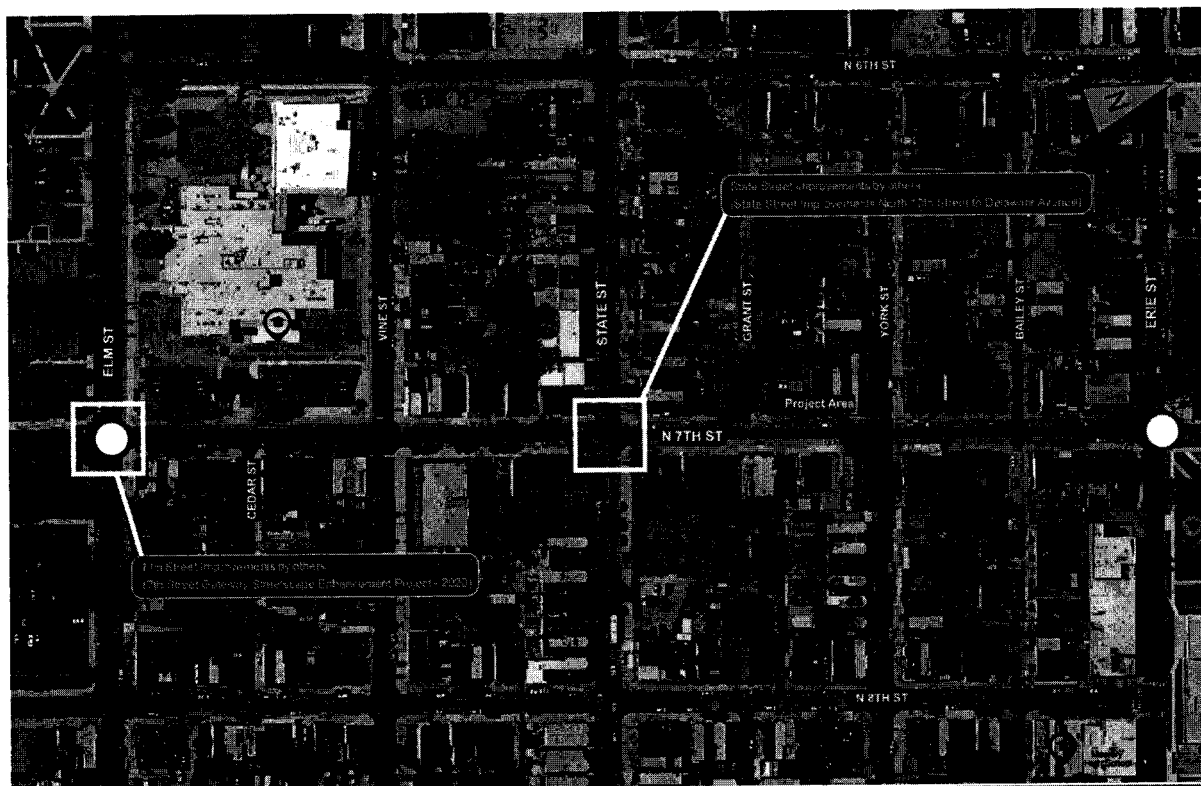
KEY ISSUES

A number of key issues were identified and evaluated in the 2008 North Camden Neighborhood Plan and the 2017 Transportation Infrastructure Assessment Report. The issues include:

1. Deteriorating pavement, curb and sidewalk and outdated underground infrastructure
2. Unsafe pedestrian crossing conditions
3. Substandard and non-ADA pedestrian compliant curb ramps
4. High number of "struck parked vehicle" collision incidents at intersections especially at 7th and State Street

SCHEDULE

Project Kickoff	Mar 2019
Initial Stakeholder Meeting	Feb 2020
Second Stakeholder Meeting	July 2020
Complete Alternatives Development	August 2020
Local Officials Briefing	Aug. 2020
Public Information Center	Nov. 2020
Select Preliminary Preferred Alternative	February 2021
Complete Concept Development	June 2021



MBS:dh
06-10-21

R-51

**RESOLUTION SUPPORTING THE PREFERRED PRELIMINARY ALTERNATIVE
FOR PARKSIDE IMPROVEMENTS (BAIRD BLVD., PINE STREET, MAGNOLIA
AVE.) CONCEPT DEVELOPMENT STUDY, IN THE CITY OF CAMDEN**

WHEREAS, the County of Camden Department of Public Works (hereinafter referred to "the County") received a Local Aid Infrastructure Funded (LIAF) grant from the New Jersey Department of Transportation, (NJDOT) to complete a Concept Development Study for improvements to Parkside (Baird Blvd., Pine Street, Magnolia Avenue); and

WHEREAS, the goal of the project is to improve County transportation and infrastructure and improve safety and mobility, improve signals, install streetscaping, reconstruct and resurface the roadway, reduce repetitive flooding and reduce driver confusion; and

WHEREAS, through a public process of two stakeholder meetings, a public information center (PIC) meeting and collection of printed and digital surveys in English and Spanish, the Camden City residents and stakeholders in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by a panel of Subject Matter Experts at NJDOT; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #2); and

WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore

BE IT RESOLVED, the City Council of the City of Camden supports the selection of Alternative #2 as the Preferred Preliminary Alternative as proposed by Camden County.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: June 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: May 18, 2021

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution of Support for Preliminary Preferred Alternative Parkside Improvements, (Baird Blvd., Pine Street, Magnolia Ave) Concept Development Study, in the City of Camden.

BRIEF DESCRIPTION OF ACTION: Council authorization to Support the above listed study. As the goal is to improve County transportation and infrastructure, as well as improve mobility, signals, install streetscaping, reconstruct and resurface roadways.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	<u>5/18/21</u>	<u>[Signature]</u>
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
☐ CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>5-18-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>5/20/21</u>	<u>[Signature]</u>

(Name) Please Print	(Extension #)
Prepared By: <u>Tytanya Ray</u>	<u>7680</u>
Contact Person: <u>Orion Joyner</u>	<u>7680</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

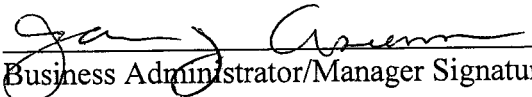
Professional Service or EUS Type	Resolution of Support
Name of Vendor	Camden County Department of Public Works (The County)
Purpose or Need for service:	Resolution of Support for the Preferred Preliminary Alternative Parkside Improvements, (Baird Blvd, Pine Street, Magnolia Ave) Concept Development Study, in the City of Camden.
Contract Award Amount	NA *** Resolution of Support, City not encumbering funds
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____


Business Administrator/Manager Signature

Date 5-18-21

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
Resolution of Support for the Preferred Preliminary Alternative Parkside Improvements, (Baird Blvd, Pine
Street, Magnolia Ave) Concept Development Study Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor
was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

() Approved

() Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____



Cooper's Ferry Partnership
One Port Center, 2 Riverside Drive, Suite 501
Camden, New Jersey 08103
856.757.9154 Phone/856.757.9478 Fax

To: Jason Asuncion, Business Administrator
CC: Orion Joyner, Camden City Engineer
From: Kathy Cullen, Project Manager
Date: April 23, 2021
Re: Resolution of Support for Preliminary Preferred Alternative
Parkside Improvements, (Baird Blvd., Pine Street, Magnolia Avenue)
Concept Development Study, City of Camden, Camden County

RESOLUTION OF SUPPORT

Under a grant from the NJ Department of Transportation (NJDOT), Camden County hired consultant WSP to complete the Concept Development (CD) Study for improvements to three (3) street segments in the Parkside neighborhood: Baird Boulevard (between Park Blvd. and Kaighns Avenue), Pine Street (from the alley off of Park Blvd. to Magnolia Avenue) and Magnolia Avenue (between Pine Street and Park Blvd.). The NJDOT Concept Development grant process requires the Camden City Council to support the final concept called the Preliminary Preferred Alternative (PPA).

PURPOSE OF CONCEPT DEVELOPMENT

The purpose of the Concept Development Study is to provide feasible design alternatives and ultimately select a Preferred Alternative improvement concept that best addresses the existing roadway deficiencies and key issues, supports the revitalization of the corridor and is community-driven and stakeholder supported.

NEED FOR CONCEPT DEVELOPMENT

Within the project limits, the entire corridor is in poor condition and major key issues have been identified. They are as follows:

- Deteriorating pavement, curb and sidewalk and outdated underground infrastructure
- Unsafe pedestrian crossing conditions
- Substandard and non-ADA compliant pedestrian curb ramps
- High number of collision incidents especially at the intersection of Baird Boulevard and Park Boulevard

CONCEPT DEVELOPMENT - SCOPE OF WORK

The ultimate goal for this project is to improve all modes of transportation along Baird Boulevard and Pine Street and bring the roadways into a state of good repair. The project goals and objectives are as follows:

- Develop a preferred alternative that is community-driven and stakeholder supported
- Increase safety and security for all modes of transportation
- Improve traffic operations along the corridors
- Incorporate Complete Streets measures where feasible to improve pedestrian facilities and bicycle accessibility
- Upgrade pavement and sidewalk conditions
- Upgrade streetscaping, decorative lighting, enhanced crosswalks and ADA compliant curb ramps
- Avoid or minimize social, economic and environmental impacts

PRELIMINARY PREFERRED ALTERNATIVE

The County consultant, WSP, completed a public process of two stakeholder meetings and a public information center (PIC) meeting and collected printed and digital surveys in English and Spanish from Camden City residents, church leaders and business owners in the project area. The community-driven public process resulted in the selection of Alternative #2a for Baird Blvd. and Alternative #3b for Magnolia Ave./Pine Street as the Preferred Preliminary Alternative (PPA).

Alternative #2a maintains Baird Boulevard as two-way between Park Boulevard and Kaighns Avenue, with 11' travel lanes and 6' parking lanes on both sides of the street. Improvements will include upgrades to the pedestrian and traffic signals at the intersection of Park Blvd. and Baird Blvd., sidewalk and curb ramp upgrades, new pavement, striping and signage.

Alternative 3b will realign Magnolia Ave. to make it perpendicular to Pine Street. It will make Pine Street one-way between Park Boulevard and Magnolia Avenue to improve safety for the staff and students of Forest Hill Elementary School and the Early Childhood Development Center.

The PPA meets the goals and objectives of the project. The Project Fact Sheet describing the concept development study is attached.

Parkside Improvements: Baird Boulevard, Pine Street, Magnolia Avenue

SCOPE OF WORK

Camden County is undertaking a Concept Development study for improvements to alleviate traffic congestion throughout the City of Camden by analyzing key improvements for connectivity and safety along the Baird Boulevard and Haddon Avenue corridor. This corridor is a central route to key locations in the Gateway area of Camden. A connection from Baird Boulevard to Pine Street and transportation improvements along this corridor are essential to achieve a long-term vision for connectivity and safety for all users.

Crashes

2015: 32 reported (4 Pedestrians / 2 Cyclists)

2016: 33 reported (1 Pedestrian / 5 Cyclists)

2017: 45 reported (5 Pedestrians / 0 Cyclist)

PROJECT GOALS

The goal for this project is to improve all modes of transportation along Baird Boulevard and Pine Street and bring the roadways into a state of good repair. The project goals and objectives are as follows:

1. Developing a preferred alternative that is community driven and stakeholder supported
2. Increase safety and security for all modes of transportation
3. Improve traffic operations along the corridor
4. Incorporate Complete Streets measures where feasible to improve pedestrian facilities and bicycle accessibility
5. Upgrade pavement and sidewalk conditions
6. Upgrade streetscaping, decorative lighting, enhanced crosswalks, and ADA compliant curb ramps
7. Avoid or minimize social, economic, and environmental impacts

Traffic

Every day more than 1,150 vehicles travel through the intersection of Park Boulevard and Baird Boulevard during the morning peak hour and close to 1,750 vehicles in the evening peak hour.

At the intersection of Haddon Avenue and Kaighn Avenue more than 1,000 vehicles travel through it daily during the morning peak hour and close to 1,350 vehicles in the evening peak hour.

More than 750 vehicles travel along Park Boulevard every day during the morning peak hour and over 600 vehicles in the evening peak hour.

Parkside Improvements: Baird Blvd, Pine Street, Magnolia Avenue

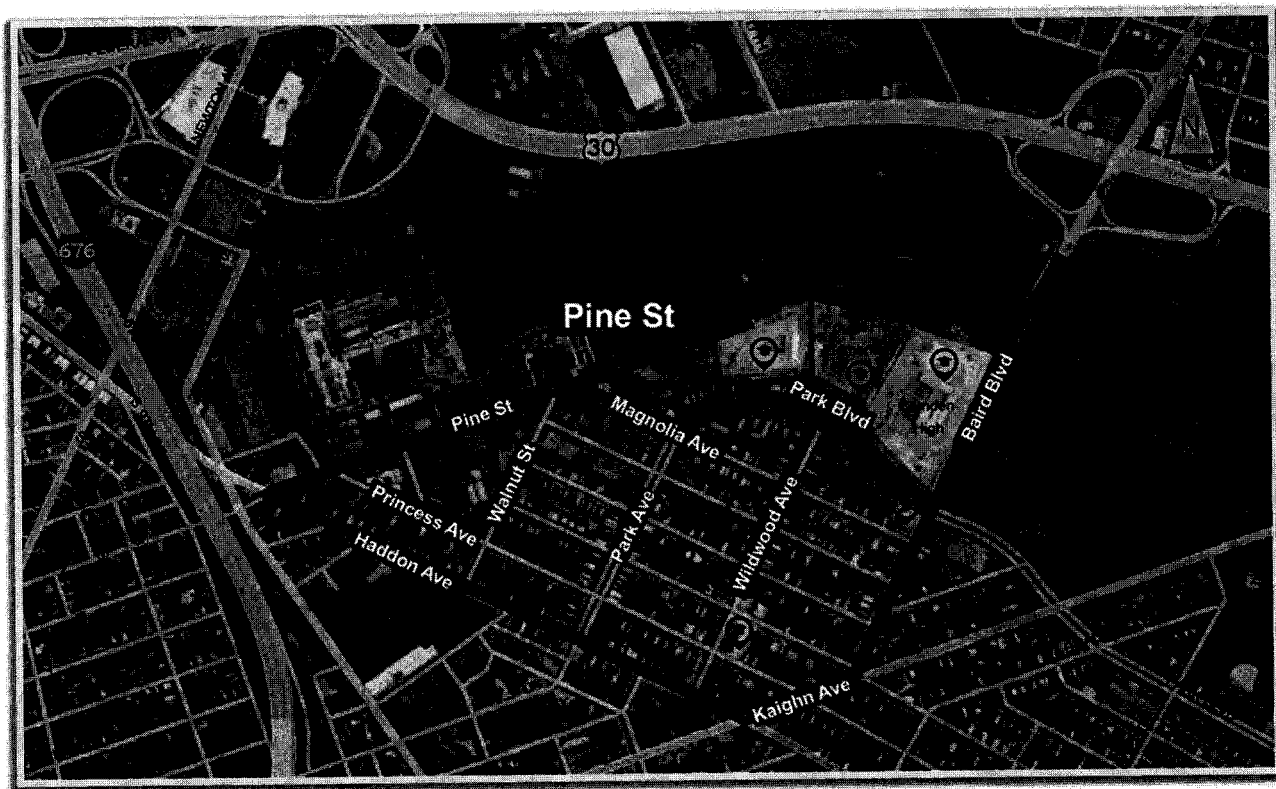
KEY ISSUES

A number of key issues were identified and evaluated. The issues include:

1. Deteriorating pavement, curb, and sidewalk
2. Unsafe pedestrian crossing conditions
3. Substandard and non-ADA pedestrian compliant curb ramps
4. Current on street parking restrict maneuverability of vehicles throughout the corridor

SCHEDULE

Project Kickoff	Mar 2019
Initial Stakeholder Meeting	Feb 2020
Second Stakeholder Meeting	Nov 2020
Complete Alternatives Development	Dec 2020
Local Officials Briefing	Aug 2020
Public Information Center	February 2021
Select Preliminary Preferred Alternative	April 2021
Complete Concept Development	July 2021



06-10-21

A-52

**RESOLUTION IN SUPPORT OF THE NEW JERSEY STATE HOUSING CODE AND
ITS ENFORCEMENT BY THE BUREAU OF HOUSING INSPECTION THROUGH
CHAPTER 450 OF THE CAMDEN CITY CODE THEREBY ENSURING ALL
RESIDENTS CAN LIVE IN SAFE AND SANITARY DWELLINGS IN THEIR
COMMUNITY**

WHEREAS, pursuant to Chapter 450 of the Camden City Code, the New Jersey State Housing Code was adopted and established as constituting the standards to be used in determining whether dwellings in the City of Camden are safe, sanitary and fit for human habitation; and

WHEREAS, pursuant to Section 7-62 of the Camden City Code, the Bureau of Housing Inspection was established within the Department of Code Enforcement; and

WHEREAS, the Bureau of Housing Inspection is responsible for conducting the inspection of occupied residential structures to ensure compliance with housing ordinances and laws; and

WHEREAS, the Supervisor of Housing Inspection has the authority to conduct investigations as to whether dwellings are unfit for human habitation; and

WHEREAS, the Supervisor of Housing Inspection, after investigation, can issue a complaint to the owner of a dwelling which is unfit for human habitation in which the complaint outlines the specific charges that have arisen from the investigation; and

WHEREAS, following appropriate notice, the owner named in the complaint is entitled to a hearing before the Supervisor of Housing Inspection and the hearing is to take place between ten (10) and thirty (30) days after service of the complaint; and

WHEREAS, after a hearing, the Supervisor of Housing Inspection has the authority to order an owner to repair, alter or improve a dwelling; and

WHEREAS, the residents of the City of Camden, including those residents residing in these dwellings as tenants, rely on the Bureau of Housing to ensure that dwellings within the City of Camden meet necessary and appropriate housing standards for the public safety of all residents in the City of Camden; now therefore

BE IT RESOLVED by the City Council of the City of Camden to express as a policy to hereby support the unmitigated efforts of the Bureau of Housing Inspection to enforce the New Jersey State Housing Code through Chapter 450 of the Camden City Code to ensure all residents in the City of Camden are entitled to live in a community where all dwellings are safe and sanitary and fit for human habitation.

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this resolution. All notices of veto shall be filed in the office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk



WALK ON

Camden City Council

RESOLUTION / ORDINANCE REQUEST FORM

DATE: June 1, 2021

Council Meeting Date: June 10, 2021

FROM: Councilperson

☐ Curtis Jenkins, President

☐ Sheila Davis, At-Large

☐ Angel Fuentes, At-Large

☐ Marilyn Torres, Vice President, 3rd Ward

☒ Shaneka Boucher, 1st Ward

☐ Chris Collins, 2nd Ward

☐ Felisha Reyes-Morton, 4th Ward

Action Requested:

**RESOLUTION IN SUPPORT OF THE NEW JERSEY STATE HOUSING CODE AND
ITS ENFORCEMENT BY THE BUREAU OF HOUSING INSPECTION THROUGH
CHAPTER 450 OF THE CAMDEN CITY CODE THEREBY ENSURING ALL
RESIDENTS CAN LIVE IN SAFE AND SANITARY DWELLINGS IN THEIR
COMMUNITY**

****Please attach any supporting documents

Shaneka Boucher/wr

Signature of Councilperson

06/01/2021

Date

RESOLUTION OF THE CITY OF CAMDEN AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE RENEWAL AND NEGOTIATED SALE OF GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES 2021 OF THE CITY, APPROVING A CONTINUING DISCLOSURE CERTIFICATE AND NOTE PURCHASE CONTRACT WITH RESPECT TO SAID NOTES, AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, the City of Camden, in the County of Camden, New Jersey (the "City"), has heretofore originally issued on August 15, 2019 the principal amount of \$2,600,000 Notes, Series 2019A that matured on August 14, 2020 (the "Original Notes"); and

WHEREAS, the Original Notes were renewed on August 13, 2020 and are maturing August 12, 2021 (the "Prior Notes"); and

WHEREAS, the City's Director of Finance/Chief Financial Officer (the "CFO") is desirous of issuing and selling General Obligation Bond Anticipation Notes, Series 2021, in the aggregate principal amount of not to exceed \$2,600,000 (the "Series 2021 Notes" or the "Notes") to refund the outstanding principal amount of Prior Notes and are authorized to do so pursuant to the Local Bond Law, specifically N.J.S.A. 40A:2-28 (the "Local Bond Law") and the Ordinance, as defined below; and

WHEREAS, in anticipation of the issuance and sale of the Series 2021 Notes, the City expects to receive an offer to purchase the Series 2021 Notes from Oppenheimer & Co. Inc. the underwriter (the "Underwriter") designated by the CFO upon such negotiated terms and conditions as set forth in a note Purchase Contract (the "Note Purchase Contract") by and between the City and the Underwriter, the form of which is presented at this meeting and on file in the office of the Clerk of the City and incorporated herein by reference, and City wishes to approve the form and execution of the Note Purchase Agreement; and

WHEREAS, the City intends to issue the Series 2021 Notes on or about August 11, 2021; and

WHEREAS, in connection with the offering and sale of the Series 2021 Notes, the Underwriter intends to distribute a Preliminary Official Statement on behalf of the City and a final Official Statement setting forth certain information relating to the City and the sale of the Series 2021 Notes, and to enter into a Continuing Disclosure Certificate as required by Rule 15c2-12, as amended, promulgated by the Securities and Exchange Commission (the "Rule"); and

WHEREAS, pursuant to an ordinance entitled, "BOND ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY (THE "CITY") PROVIDING FOR TRAFFIC AND INFRASTRUCTURE IMPROVEMENTS WITHIN THE CITY AND APPROPRIATING \$2,600,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,600,000 IN BONDS OR NOTES OF THE CITY TO FINANCE THE COSTS THEREOF" heretofore finally adopted by the Municipal Council on December 17, 2018, approved and published as required by law (the "Ordinance") all other provisions for the sale and issuance of the Series 2021 Notes (including, without limitation, the aggregate principal amount, maturity date or dates and the interest rate or rates) shall be determined by the Director of Finance/Chief Financial Officer of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

SECTION 1. Confirmation of Intention to Issue Notes. Pursuant to the provisions of the Ordinance, the Director of Finance/Chief Financial Officer is hereby authorized and directed to sell, issue, execute and deliver notes designated \$2,600,000 principal amount of General Obligation Bond Anticipation Notes, Series 2021 (the "Series 2021 Notes" or the "Notes") in accordance with this Resolution. The Notes will be dated and shall mature within one (1) year from their issue date as shall be determined by the Director of Finance/Chief Financial Officer. The Notes may be renewed from time to time by the City in accordance with the provisions of the Local Bond Law (N.J.S.A. 40A:2-8.1). The Notes shall not be subject to redemption prior to maturity.

SECTION 2. Authorization for Official Statement. The preparation by the City, and its auditor, Bowman & Company, LLP ("Bowman"), of a Preliminary Official Statement relating to the Series 2021 Notes (the "POS") is hereby authorized and the CFO of the City is hereby authorized and directed to approve the POS, with such insertions, deletions and changes therein and any supplements thereto as DeCotiis, FitzPatrick, Cole & Giblin, LLP, as bond counsel ("Bond Counsel") and Phoenix Advisors LLC, as municipal advisor (the "Municipal Advisor") and Bowman may advise the City and the Director of Finance/Chief Financial Officer executing the same may approve, such approval thereof to be evidenced by such City officer's execution thereof. The Director of Finance/Chief Financial Officer is hereby authorized and directed to deem the POS "final" within the meaning of the SEC Rule 15c 2-12 (the "Rule") and to execute and deliver a certificate to that effect. The Director of Finance/Chief Financial Officer is hereby authorized to approve the contents and terms of the final Official Statement in respect of the aforementioned Series 2021 Notes in substantially the form of the POS. The Director of Finance/Chief Financial Officer is hereby authorized and directed to execute and deliver such final Official Statement on behalf of the City, in substantially such form of the POS, with such insertions, deletions and changes therein and any supplements thereto as Bond Counsel to the City, Bowman and the Municipal Advisor may advise and the City officer executing the same may approve, such approval to be evidenced by such City officer's execution thereof. The use and distribution of the POS by the Underwriter in connection with the offering and sale of the Series 2021 Notes are hereby authorized by the City.

SECTION 3. Continuing Disclosure. The form of the Continuing Disclosure Certificate is hereby approved in substantially the form presented at this meeting and on file in the office of the Clerk of the City and incorporated herein by reference as Exhibit A. The execution of the Continuing Disclosure Certificate by the Director of Finance/Chief Financial Officer of the City is hereby authorized. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate executed by the City and dated the date of issuance and delivery of Series 2021 Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Notwithstanding any other provision of this Resolution, the failure of the City to comply with the provisions of the Continuing Disclosure Certificate shall not be considered a default on the Series 2021 Notes; however, any holder may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the City to comply with its obligations under the Continuing Disclosure Certificate.

SECTION 4. Form of Note. The form of the Series 2021 Note certificate substantially in the form attached hereto as Exhibit B is hereby approved. The Series 2021 certificate shall be executed in the name of the City by the Mayor and Chief Financial Officer and whose signatures will be attested to by the City Clerk and the seal of the City affixed thereto in accordance with the provisions of the Local Bond Law.

SECTION 5. Tax Covenant. The City hereby covenants with the holders from time to time of the Series 2021 Notes that it will make no investment or other use of the proceeds of the Series 2021 Notes or take any further action (or refrain from taking such action) which would cause the Series 2021 Notes to be "arbitrage bonds" or "private activity bonds" within the meaning of the Internal Revenue Code of 1986, as amended, or under any similar statutory provision or any rule or regulation promulgated thereunder (the "Code"), or would cause interest on the Notes not to be excludable from gross income for federal income tax purposes, and that it will comply with the requirements of the Code and said regulations throughout the term of the Notes.

SECTION 6. Pledge of City. The full faith and credit of the City is hereby pledged for the payment of the principal of and interest on the Series 2021 Notes. The Series 2021 Notes shall be direct obligations of the City, and, unless paid from other sources, the City shall be obligated to levy ad valorem taxes upon all the taxable real property within the City for the payment of the principal of and interest on the Notes without limitation as to rate or amount.

SECTION 7. Note Purchase Agreement. The Note Purchase Contract in substantially the form presented at this meeting as Exhibit C and on file in the office of the Clerk of the City and incorporated herein by reference, with such changes as may be approved by the Director of Finance/Chief Financial Officer, upon the recommendations of Bond Counsel to the City, is hereby approved, and the execution of the Note Purchase Agreement by the Director of Finance/Chief Financial Officer of the City is hereby authorized, which execution shall be conclusive evidence of the approval thereof. Following execution, the fully executed Note Purchase Contract shall be filed with the City Clerk and the Underwriter.

SECTION 8. Appointment of Underwriter. Oppenheimer & Co. Inc. is hereby appointed an underwriter (the "Underwriter") for the purchase of the Series 2021 Notes. The CFO is hereby

authorized, in concert with the Municipal Advisor, to negotiate the compensation for the Underwriter for the purchase and sale of the Series 2021 Notes, including expenses and fees for the counsel to the underwriter.

SECTION 9. Further Action. The terms and provisions of the Series 2021 Notes (including, without limitation, registered or book-entry only form, the aggregate principal amount, the maturity date, interest rate and redemption provisions) shall be determined by the Director of Finance/Chief Financial Officer of the City as authorized by the Local Bond Law and the Ordinance heretofore adopted by the Municipal Council. The Mayor, the Business Administrator and the Director of Finance/Chief Financial Officer are authorized and directed to take all actions which are necessary or convenient to effectuate the terms of this Resolution and the issuance, sale and delivery of the Series 2021 Notes, including, but not limited to the execution of the Continuing Disclosure Certificate and the Note Purchase Contract and closing certificates, documents and opinions in connection therewith.

SECTION 10. Effectiveness. This Resolution shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: June 10, 2021

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: JUNE 10, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer Harris, Director of Finance

Department Making Request:

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION OF THE CITY OF CAMDEN AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE RENEWAL AND NEGOTIATED SALE OF GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES 2021 OF THE CITY, APPROVING A CONTINUING DISCLOSURE CERTIFICATE AND NOTE PURCHASE CONTRACT WITH RESPECT TO SAID NOTES, AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH

BRIEF DESCRIPTION OF ACTION: THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY HAS HERETOFORE ORIGINALLY ISSUED ON APRIL 15, 2019 THE PRINCIPAL AMOUNT OF \$2,6000,000 NOTES, SERIES 2019A THAT MATURED ON AUGUST 14, 2020 (THE ORIGINAL NOTES)

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

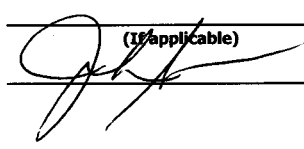
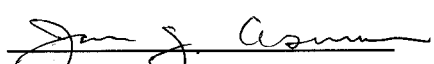
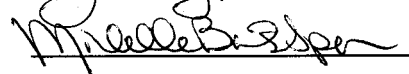
APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*



Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	5/12/21	(If applicable) 
☐ CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5.12.21	
Received by City Attorney:	5/12/21	

(Name) Please Print

(Extension #)

Prepared By: Johanna S. Conyer

x 7582

Contact Person: Johanna S. Conyer

x7582

******Please attach all supporting documents******

RESOLUTION OF THE CITY OF CAMDEN AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE RENEWAL AND NEGOTIATED SALE OF GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES 2021 OF THE CITY, APPROVING A CONTINUING DISCLOSURE CERTIFICATE AND NOTE PURCHASE CONTRACT WITH RESPECT TO SAID NOTES, AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH

WHEREAS, the City of Camden, in the County of Camden, New Jersey (the "City"), has heretofore originally issued on August 15, 2019 the principal amount of \$2,600,000 Notes, Series 2019A that matured on August 14, 2020 (the "Original Notes"); and

WHEREAS, the Original Notes were renewed on August 13, 2020 and are maturing August 12, 2021 (the "Prior Notes"); and

WHEREAS, the City's Director of Finance/Chief Financial Officer (the "CFO") is desirous of issuing and selling General Obligation Bond Anticipation Notes, Series 2021, in the aggregate principal amount of not to exceed \$2,600,000 (the "Series 2021 Notes" or the "Notes") to refund the outstanding principal amount of Prior Notes and are authorized to do so pursuant to the Local Bond Law, specifically N.J.S.A. 40A:2-28 (the "Local Bond Law") and the Ordinance, as defined below; and

WHEREAS, in anticipation of the issuance and sale of the Series 2021 Notes, the City expects to receive an offer to purchase the Series 2021 Notes from Oppenheimer & Co. Inc. the underwriter (the "Underwriter") designated by the CFO upon such negotiated terms and conditions as set forth in a note Purchase Contract (the "Note Purchase Contract") by and between the City and the Underwriter, the form of which is presented at this meeting and on file in the office of the Clerk of the City and incorporated herein by reference, and City wishes to approve the form and execution of the Note Purchase Agreement; and

WHEREAS, the City intends to issue the Series 2021 Notes on or about August 11, 2021; and

WHEREAS, in connection with the offering and sale of the Series 2021 Notes, the Underwriter intends to distribute a Preliminary Official Statement on behalf of the City and a final Official Statement setting forth certain information relating to the City and the sale of the Series 2021 Notes, and to enter into a Continuing Disclosure Certificate as required by Rule 15c2-12, as amended, promulgated by the Securities and Exchange Commission (the "Rule"); and

WHEREAS, pursuant to an ordinance entitled, "**BOND ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY (THE "CITY") PROVIDING FOR TRAFFIC AND INFRASTRUCTURE IMPROVEMENTS WITHIN THE CITY AND APPROPRIATING \$2,600,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,600,000 IN BONDS OR NOTES OF THE CITY TO FINANCE THE COSTS THEREOF**" heretofore finally adopted by the Municipal Council on December 17, 2018, approved and published as required by law (the "Ordinance") all other provisions for the sale and issuance of the Series 2021 Notes (including, without limitation, the aggregate principal amount, maturity date or dates and the interest rate or rates) shall be determined by the Director of Finance/Chief Financial Officer of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

SECTION 1. Confirmation of Intention to Issue Notes. Pursuant to the provisions of the Ordinance, the Director of Finance/Chief Financial Officer is hereby authorized and directed to sell, issue, execute and deliver notes designated \$2,600,000 principal amount of General Obligation Bond Anticipation Notes, Series 2021 (the "Series 2021 Notes" or the "Notes") in accordance with this Resolution. The Notes will be dated and shall mature within one (1) year from their issue date as shall be determined by the Director of Finance/Chief Financial Officer. The Notes may be renewed from time to time by the City in accordance with the provisions of the Local Bond Law (N.J.S.A. 40A:2-8.1). The Notes shall not be subject to redemption prior to maturity.

SECTION 2. Authorization for Official Statement. The preparation by the City, and its auditor, Bowman & Company, LLP ("Bowman"), of a Preliminary Official Statement relating to the Series 2021 Notes (the "POS") is hereby authorized and the CFO of the City is hereby authorized and directed to approve the POS, with such insertions, deletions and changes therein and any supplements thereto as DeCotiis, FitzPatrick, Cole & Giblin, LLP, as bond counsel ("Bond Counsel") and Phoenix Advisors LLC, as municipal advisor (the "Municipal Advisor") and Bowman may advise the City and the Director of Finance/Chief Financial Officer executing the same may approve, such approval thereof to be evidenced by such City officer's execution thereof. The Director of Finance/Chief Financial Officer is hereby authorized and directed to deem the POS "final" within the meaning of the SEC Rule 15c 2-12 (the "Rule") and to execute and deliver a certificate to that effect. The Director of Finance/Chief Financial Officer is hereby authorized to approve the contents and terms of the final Official Statement in respect of the aforementioned Series 2021 Notes in substantially the form of the POS. The Director of Finance/Chief Financial Officer is hereby authorized and directed to execute and deliver such final Official Statement on behalf of the City, in substantially such form of the POS, with such insertions, deletions and changes therein and any supplements thereto as Bond Counsel to the City, Bowman and the Municipal Advisor may advise and the City officer executing the same may approve, such approval to be evidenced by such City officer's execution thereof. The use and distribution of the POS by the Underwriter in connection with the offering and sale of the Series 2021 Notes are hereby authorized by the City.

SECTION 3. Continuing Disclosure. The form of the Continuing Disclosure Certificate is hereby approved in substantially the form presented at this meeting and on file in the office of the Clerk of the City and incorporated herein by reference as Exhibit A. The execution of the Continuing Disclosure Certificate by the Director of Finance/Chief Financial Officer of the City is hereby authorized. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate executed by the City and dated the date of issuance and delivery of Series 2021 Notes, as originally executed and as it may be amended from time to time in accordance with the terms thereof. Notwithstanding any other provision of this Resolution, the failure of the City to comply with the provisions of the Continuing Disclosure Certificate shall not be considered a default on the Series 2021 Notes; however, any holder may take such actions as may be necessary and appropriate, including seeking specific performance by court order, to cause the City to comply with its obligations under the Continuing Disclosure Certificate.

SECTION 4. Form of Note. The form of the Series 2021 Note certificate substantially in the form attached hereto as Exhibit B is hereby approved. The Series 2021 certificate shall be executed in the name of the City by the Mayor and Chief Financial Officer and whose signatures will be attested to by the City Clerk and the seal of the City affixed thereto in accordance with the provisions of the Local

Bond Law.

SECTION 5. Tax Covenant. The City hereby covenants with the holders from time to time of the Series 2021 Notes that it will make no investment or other use of the proceeds of the Series 2021 Notes or take any further action (or refrain from taking such action) which would cause the Series 2021 Notes to be "arbitrage bonds" or "private activity bonds" within the meaning of the Internal Revenue Code of 1986, as amended, or under any similar statutory provision or any rule or regulation promulgated thereunder (the "Code"), or would cause interest on the Notes not to be excludable from gross income for federal income tax purposes, and that it will comply with the requirements of the Code and said regulations throughout the term of the Notes.

SECTION 6. Pledge of City. The full faith and credit of the City is hereby pledged for the payment of the principal of and interest on the Series 2021 Notes. The Series 2021 Notes shall be direct obligations of the City, and, unless paid from other sources, the City shall be obligated to levy ad valorem taxes upon all the taxable real property within the City for the payment of the principal of and interest on the Notes without limitation as to rate or amount.

SECTION 7. Note Purchase Agreement. The Note Purchase Contract in substantially the form presented at this meeting as **Exhibit C** and on file in the office of the Clerk of the City and incorporated herein by reference, with such changes as may be approved by the Director of Finance/Chief Financial Officer, upon the recommendations of Bond Counsel to the City, is hereby approved, and the execution of the Note Purchase Agreement by the Director of Finance/Chief Financial Officer of the City is hereby authorized, which execution shall be conclusive evidence of the approval thereof. Following execution, the fully executed Note Purchase Contract shall be filed with the City Clerk and the Underwriter.

SECTION 8. Appointment of Underwriter. Oppenheimer & Co. Inc. is hereby appointed an underwriter (the "Underwriter") for the purchase of the Series 2021 Notes. The CFO is hereby authorized, in concert with the Municipal Advisor, to negotiate the compensation for the Underwriter for the purchase and sale of the Series 2021 Notes, including expenses and fees for the counsel to the underwriter.

SECTION 9. Further Action. The terms and provisions of the Series 2021 Notes (including, without limitation, registered or book-entry only form, the aggregate principal amount, the maturity date, interest rate and redemption provisions) shall be determined by the Director of Finance/Chief Financial Officer of the City as authorized by the Local Bond Law and the Ordinance heretofore adopted by the Municipal Council. The Mayor, the Business Administrator and the Director of Finance/Chief Financial Officer are authorized and directed to take all actions which are necessary or convenient to effectuate the terms of this Resolution and the issuance, sale and delivery of the Series 2021 Notes, including, but not limited to the execution of the Continuing Disclosure Certificate and the Note Purchase Contract and closing certificates, documents and opinions in connection therewith.

SECTION 10. Effectiveness. This Resolution shall take effect immediately upon adoption.

STATEMENT

Resolution authorizing the distribution of a Preliminary Official Statement and Final Official Statement, authorizing forms of the Series 2021 Notes, Note Purchase Contract and Continuing Disclosure Certificate and related matters in connection with the issuance and sale of the Series 2021 Notes to refund a portion of the Prior Notes.

Exhibit A – Continuing Disclosure Certificate

Exhibit B – Form of Note

Exhibit C – Form of Note Purchase Contract

CERTIFICATION

I, Luis Pastoriza, City Clerk of the City of Camden, in the County of Camden, State of New Jersey, "RESOLUTION OF THE CITY OF CAMDEN AUTHORIZING THE CIRCULATION OF A PRELIMINARY OFFICIAL STATEMENT AND FINAL OFFICIAL STATEMENT IN CONNECTION WITH THE RENEWAL AND NEGOTIATED SALE OF GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES 2021 OF THE CITY, APPROVING A CONTINUING DISCLOSURE CERTIFICATE AND NOTE PURCHASE CONTRACT WITH RESPECT TO SAID NOTES, AND AUTHORIZING OTHER ACTIONS IN CONNECTION THEREWITH" adopted by the Municipal Council of the City of Camden, County of Camden, State of New Jersey at a regular meeting of such Municipal Council duly called and held on June 8, 2021 in accordance with the Open Public Meetings Act and at which meeting a quorum was present and acting throughout, and the aforementioned resolution has not been amended, repealed or supplemented but remains in full force and effect on and as of the date hereof.

DATED: _____, 2021

Luis Pastoriza, RMC, City Clerk

EXHIBIT A

Continuing Disclosure Certificate

CONTINUING DISCLOSURE CERTIFICATE

This Continuing Disclosure Certificate (the “Disclosure Certificate”) is executed and delivered by the City of Camden, in the County of Camden, New Jersey (the “Issuer”) in connection with the issuance by the Issuer of its \$2,600,000 General Obligation Bond Anticipation Notes, Series 2021 (the “Notes”). The Notes are being issued pursuant to bond ordinance number MC-5110 duly adopted by the Municipal Council of the City May 8, 2018 duly approved and published as required by law (the “Ordinance”) and a resolution duly adopted by the City Council on June 8, 2021 authorizing the sale and issuance of the Notes. The Issuer covenants and agrees as follows:

Section 1. Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the Issuer for the benefit of the Noteholders and Beneficial Owners of the Notes and in order to assist the Participating Underwriter in complying with Rule 15c2-12(b)(5) of the Securities and Exchange Commission.

Section 2. Definitions. The following capitalized terms shall have the following meanings:

“Beneficial Owner” shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Notes (including persons holding Notes through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Notes for federal income tax purposes.

“Dissemination Agent” shall mean the Issuer, Phoenix Advisors LLC, or any successor Dissemination Agent designated in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation.

“EMMA” shall mean the MSRB’s (as defined below) Electronic Municipal Markets Access System.

“Financial Obligation” shall mean a (i) debt obligation; (ii) derivative instrument entered into in connection with or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) guarantee of (i) or (ii). The term Financial Obligation shall not include municipal securities as to which a final Official Statement has been provided to the MSRB consistent with the Rule.

“Listed Events” shall mean any of the events listed in Section 3(a) of this Disclosure Certificate.

“MSRB” means the Municipal Securities Rulemaking Board or any other entity designated or authorized by the Securities and Exchange Commission to receive reports pursuant to Rule 15c2-12. Effective July 1, 2009 and until otherwise designated by the MSRB or the Securities and Exchange Commission, filings with the MSRB are to be made through the EMMA website of the MSRB, currently located at <http://emma.msrb.org>.

“Noteholder” shall mean any person who is the registered owner of any Notes, including holders of beneficial interests in the Notes.

“Participating Underwriter” shall mean any of the original underwriters of the Notes required to comply with the Rule in connection with offering of the Notes.

“Rule” shall mean Rule 15c2-12(b) (5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

“State” shall mean the State of New Jersey.

Section 3. Reporting of Significant Events.

(a) Pursuant to the provisions of this Section 3, the Issuer shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Notes (each a “Listed Event”):

- (i) Principal and interest payment delinquencies;
- (ii) Non-payment related defaults, if material;
- (iii) Unscheduled draws on debt service reserves, reflecting financial difficulties;
- (iv) Unscheduled draws on credit enhancements, reflecting financial difficulties;
- (v) Substitution of credit or liquidity providers, or their failure to perform;
- (vi) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices of determinations with respect to the tax status of the Notes, or other material events affecting the tax status of the Notes;
- (vii) Modifications to rights of the holder of the Notes;
- (viii) Note calls, if material, and tender offers;
- (ix) Defeasances;

(x) Release, substitution, or sale of property securing repayment of the Notes, if material;

(xi) Rating changes;

(xii) Bankruptcy, insolvency, receivership or similar events of the Issuer;

(xiii) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

(xiv) Appointment of a successor or additional trustee or the change of name of a trustee, if material;

(xv) Incurrence of a Financial Obligation of the Issuer, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar events under the terms of a Financial Obligation of the Issuer, any of which affect security holders, if material; and

(xvi) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation of the Issuer, any of which reflect financial difficulties.

(b) Whenever the Issuer obtains knowledge of the occurrence of a Listed Event, the Issuer shall file, or cause to be filed, a notice of such occurrence with the MSRB through EMMA in a timely manner not in excess of ten (10) business days after the occurrence of such event. The notice shall be filed in an electronic format as prescribed by the MSRB and shall be accompanied by such identifying information as is prescribed by the MSRB. Notwithstanding the foregoing, notice of Listed Events described in subsections (a) (viii) and (ix) need not be given under this subsection any earlier than the notice (if any) of the underlying event is given to holders of the affected Notes.

Section 4. Termination of Reporting Obligation. The Issuer's obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Notes. If such termination occurs prior to the final maturity of the Notes, the Issuer shall give notice of such termination in the same manner as for a Listed Event under Section 3(b).

Section 5. Dissemination Agent. The Issuer may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Dissemination Agent, with or without appointing a successor Dissemination Agent. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the Issuer pursuant to this Disclosure Certificate. The initial Dissemination Agent shall be Phoenix Advisors, LLC.

Section 6. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the Issuer may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, provided that the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Section 3, it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Notes, or the type of business conducted;

(b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Notes, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Noteholders or Beneficial Owners of the Notes.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the Issuer shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the Issuer. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, notice of such change shall be given in the same manner as for a Listed Event under Section 3(b).

Section 7. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the Issuer chooses to include any information in any notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the Issuer shall have no obligation under this Disclosure Certificate to update such information or include it in any notice of occurrence of a Listed Event.

Section 8. Default. In the event of a failure of the Issuer to comply with any provision of this Disclosure Certificate any Noteholder or Beneficial Owner of the Notes may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the Issuer to comply with its obligations under this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an Event of Default on the Notes, and the sole remedy under this Disclosure Certificate in the event of any failure of the Issuer to comply with this Disclosure Certificate shall be an action to compel performance.

Section 9. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate, and the Issuer agrees to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including reasonable attorneys' fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's gross negligence or willful misconduct. The obligations of the Issuer under this Section 9 shall survive resignation or removal of the Dissemination Agent and payment of the Notes.

Section 10. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriter and the Noteholders and Beneficial Owners from time to time of the Notes, and shall create no rights in any other person or entity

Dated: August __, 2021

CITY OF CAMDEN, IN THE COUNTY OF
CAMDEN, STATE OF NEW JERSEY

By: _____
Name: Johanna S. Conyer-Harris
Title: Chief Financial Officer

EXHIBIT B

Form of Note

GOBAN-1-2021

\$2,600,000

**United States of America
State of New Jersey
CITY OF CAMDEN
County of Camden
General Obligation Bond Anticipation Notes, Series 2021**

<u>Dated Date</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>CUSIP No.</u>
August 11, 2021	____ %	August 10, 2022	133051---

REGISTERED OWNER: CEDE & CO.

**PRINCIPAL SUM: TWO MILLION SIX HUNDRED THOUSAND DOLLARS
AND NO CENTS**

The **CITY OF CAMDEN**, in the County of Camden, New Jersey (hereinafter referred to as the “City”), a political subdivision of the State of New Jersey, for value received, hereby promises to pay to the Registered Owner named above, or registered assigns, the Principal Sum stated above on the Maturity Date specified above, and to pay interest on such Principal Sum from the Dated Date at the Interest Rate per annum specified above, calculated on the basis of a 360-day year consisting of twelve 30-day months, payable on the Maturity Date specified above. The principal of and the interest on this Note will be paid to Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”).

This Note is one of the duly authorized issue of General Obligation Bond Anticipation Notes, Series 2021, of the City, initially issued as a single registered note in the aggregate principal amount of \$2,600,000 (the “Notes”), authorized and issued by virtue of the provisions of the Local Bond Law, Chapter 169 of the Law of 1960 of the State of New Jersey, effective January 1, 1962 and the acts amendatory thereof and supplemental thereto (the “Local Bond Law”), codified at N.J.S.A. 40A:2-1 et seq., Ordinance No. MC-5110 finally adopted by the Municipal Council of the City on May 8, 2018, approved and duly published as required by law and a resolution of the City Council duly adopted June 8, 2021 authorizing the sale and issuance of the Notes.

This Note is registered as to principal and interest and is transferable by the Registered Owner or his duly authorized attorney upon surrender hereof at the principal office of the City or, if applicable, the principal corporate trust office of such financial institution as may be appointed by the City to act as paying agent for the Note (the “Paying Agent”), accompanied by a duly executed instrument of transfer in form satisfactory to the City or the Paying Agent, as applicable. The City and the Paying Agent, as applicable, may treat the person in whose name this Note is registered on the bond register maintained by the City as the absolute owner of this Note for all purposes and neither the City nor the Paying Agent shall be affected by any notice to the contrary.

This Note is NOT subject to redemption prior to maturity.

The full faith and credit of the City are hereby irrevocably pledged for the punctual payment, in accordance with its terms, of the principal of and the interest on this Note.

It is hereby certified and recited that all conditions, acts and things required by the constitution or the statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this Note, exist, have happened and have been performed and that the amount and the terms of this Note do not exceed any limitation imposed thereon by such constitution or statutes.

(Remainder of Page Left Blank; Signature Page to Follow)

IN WITNESS WHEREOF, THE CITY OF CAMDEN, in the County of Camden, New Jersey, has caused this Note to be signed by its Mayor and its Chief Financial Officer, its corporate seal to be hereunto affixed, to be attested by its City Clerk and to be dated the 11th day of August 2021.

(SEAL)

**CITY OF CAMDEN,
IN THE COUNTY OF CAMDEN,
NEW JERSEY**

, Mayor

ATTEST:

Luis Pastoriza, City Clerk

Johanna S. Conyer-Harris,
Chief Financial Officer

EXHIBIT C

Form of Note Purchase Contract

**CITY OF CAMDEN
IN THE COUNTY OF CAMDEN
STATE OF NEW JERSEY**

**\$2,600,000
General Obligation Bond Anticipation Notes, Series 2021**

NOTE PURCHASE CONTRACT

July __, 2021

Mayor and Members
of the Municipal Council
City of Camden
Camden, N.J.
Attention: Johanna S. Conyer-Harris,
Chief Financial Officer

Ladies and Gentlemen:

The undersigned, Oppenheimer & Co. Inc. (the "Underwriter"), hereby offers to enter into this Note Purchase Contract (this "Purchase Contract ") with the City of Camden, in the County of Camden, State of New Jersey (the "City" or the "Issuer") which, upon your acceptance hereof, will be binding upon the City and the Underwriter. If this offer is not accepted on or before 11:00 o'clock P.M., Eastern prevailing time, on the date hereof, this offer will terminate unless the City and the Underwriter agree to extend the time for the City's acceptance.

Unless otherwise expressly provided herein, or unless the context clearly requires otherwise, capitalized terms used in this Purchase Contract shall have the respective meanings ascribed thereto in the Preliminary Official Statement (as hereinafter defined).

1. **Purchase and Sale.** Upon the terms and the conditions and upon the basis of the representations and the warranties set forth herein, and subject to the conditions set forth in

Section 9 hereof, the Underwriter hereby agrees to purchase, and the City hereby authorizes the sale to the Underwriter of all (but not less than all) of the City's \$2,600,000 General Obligation Bond Anticipation Notes, Series 2021 (the "Notes"). The Notes shall be dated August 11, 2021 and shall mature on August 10, 2022. The Notes shall be dated and shall bear interest from their date of delivery at the rate set forth in Exhibit A hereto. The Notes shall not be subject to optional redemption prior to their stated maturity.

The purchase price (the "Purchase Price") for the Notes shall be \$_____ (representing the par amount of the Notes in the amount of \$_____, plus premium in the amount of \$_____ less Underwriter's Discount in the amount of \$_____).

It shall be an express condition concurrent to the City's obligation to deliver the Notes to the Underwriter, and the obligation of the Underwriter to purchase, accept delivery of and pay for the Notes, that the entire amount of the Notes to be sold pursuant to Section 1 hereof shall be delivered by the City and purchased, accepted and paid for by the Underwriter at the Closing (as hereinafter defined).

2. **Authorization and Security for Notes.** The Notes are issued under the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, effective January 1, 1962, and the acts amendatory thereof and supplemental thereto (the "Act"), and an ordinance and resolution of the City duly adopted December 17, 2018 and June 8, 2021, respectively (collectively, together with the Act, the "Authorizing Proceedings").

3. **Public Offering Delivery of Preliminary Official Statement and Official Statement.**

(a) The City has previously delivered to the Underwriter a Preliminary Official Statement dated July __, 2021 (the "Preliminary Official Statement") in respect of the Notes and such Preliminary Official Statement is in "deemed final" form as required by paragraph (b)(1) of Securities and Exchange Commission (the "SEC") Rule 15c2-12, as amended, and promulgated by the SEC pursuant to the Securities Exchange Act of 1934, as amended ("Rule 15c2-12"). The City hereby authorizes the use of the Preliminary Official Statement in connection with the public offering and sale of the Notes by the Underwriter. The City hereby ratifies and confirms its consent to the use by the Underwriter, prior to the date hereof, of the Preliminary Official Statement in connection with the public offering and sale of the Notes.

(b) No later than seven (7) business days after the date hereof or within such period as may be required in order to comply with Rule 15c2-12, and in sufficient time to accompany any confirmation that requests payment from any customer, the City shall also deliver or cause to be delivered, to the Underwriter, at such address as the Underwriter shall specify, a reasonable number of copies of the final Official Statement in substantially the form of the Preliminary Official Statement with only such changes and insertions therein from the Preliminary Official Statement, as shall have been approved by the Underwriter (the "Official Statement"), to enable the Underwriter to comply with paragraph (b)(4) of Rule 15c2-12 and with Rule G-32 and all other applicable rules of the Municipal Securities Rulemaking Board (the "MSRB") then in

effect. The City, by its acceptance hereof, ratifies and approves the Preliminary Official Statement and ratifies and approves and authorizes the Underwriter to use the Preliminary Official Statement, the Official Statement, and all other documents described therein in connection with the public offering and the sale of the Notes.

4. Establishment of Issue Price

(a) The Underwriter agrees to assist the Issuer in establishing the issue price of the Notes and shall execute and deliver to the Issuer at Closing an “issue price” or similar certificate, together with the supporting pricing wires or equivalent communications, acceptable to Bond Counsel and the Underwriter, to accurately reflect, as applicable, the sales price or prices or the initial offering price or prices to the public of the Notes.

(b) The Issuer will treat the first price at which 10% of the Notes (the “10% test”) is sold to the public as the issue price. At or promptly after the execution of this Note Purchase Contract, the Underwriter shall report to the Issuer the price or prices at which it has sold to the public the Notes. If at that time the 10% test has not been satisfied as to the Notes, the Underwriter agrees to promptly report to the Issuer the prices at which it sells the unsold Notes maturity to the public. That reporting obligation shall continue, whether or not the Closing Date has occurred, until either (i) the Underwriter has sold all the Notes or (ii) the 10% test has been satisfied as to the Notes, provided that, the Underwriter’s reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the Issuer or bond counsel.

(c) The Underwriter confirms that:

(i) any selling group agreement and any third-party distribution agreement relating to the initial sale of the Notes to the public, together with the related pricing wires, contains or will contain language obligating each dealer who is a member of the selling group and each broker-dealer that is a party to such third-party distribution agreement, as applicable:

(A) to report the prices at which it sells to the public the unsold Notes allocated to it, whether or not the Closing Date has occurred, until either all Notes allocated to it have been sold or it is notified by the Underwriter that the 10% test has been satisfied as to the Notes, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the Underwriter; and

(B) to promptly notify the Underwriter of any sales of Notes that, to its knowledge, are made to a purchaser who is a related party to an underwriter participating in the initial sale of the Notes to the public (each such term being used as defined below), and

(C) to acknowledge that, unless otherwise advised by the dealer or broker-dealer, the Underwriter shall assume that each order submitted by the dealer or broker-dealer is a sale to the public.

- (ii) any selling group agreement relating to the initial sale of the Notes to the public, together with the related pricing wires, contains or will contain language obligating each dealer that is a party to a third-party distribution agreement to be employed in connection with the initial sale of the Notes to the public to require each broker-dealer that is a party to such third-party distribution agreement to (A) report the prices at which it sells to the public the unsold Notes allocated to it, whether or not the Closing Date has occurred, until either all Notes allocated to it have been sold or it is notified by the Underwriter or the dealer that the 10% test has been satisfied as to the Notes, provided that, the reporting obligation after the Closing Date may be at reasonable periodic intervals or otherwise upon request of the Underwriter or the dealer.

(d) The Issuer acknowledges that, in making the representations set forth in this section, the Underwriter will rely on (i) in the event a selling group has been created in connection with the initial sale of the Notes to the public, the agreement of each dealer who is a member of the selling group to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Notes, as set forth in a selling group agreement and the related pricing wires, and (ii) in the event that a third-party distribution agreement was employed in connection with the initial sale of the Notes to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Notes, as set forth in the third-party distribution agreement and the related pricing wires. The Issuer further acknowledges that the Underwriter shall not be liable for the failure of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a third-party distribution agreement, to comply with its corresponding agreement to comply with the requirements for establishing issue price of the Notes, including, but not limited to, its agreement to comply with the hold-the-offering-price rule, if applicable to the Notes.

(e) The Underwriter acknowledges that sales of any Notes to any person that is a related party to an underwriter participating in the initial sale of the Notes to the public (each such term being used as defined below) shall not constitute sales to the public for purposes of this section. Further, for purposes of this section:

- (i) “public” means any person other than an underwriter or a related party,
- (ii) “underwriter” means (A) any person that agrees pursuant to a written contract with the Issuer (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Notes to the public and (B) any person that agrees pursuant to a written contract

directly or indirectly with a person described in clause (A) to participate in the initial sale of the Notes to the public (including a member of a selling group or a party to a third-party distribution agreement participating in the initial sale of the Notes to the public),

- (iii) a purchaser of any of the Notes is a "related party" to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (A) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (B) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (C) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and
- (iv) "sale date" means the date of execution of this Note Purchase Contract by all parties.

5. **Representations and Warranties of the City.** By execution of this Purchase Contract, the City represents and warrants to and agrees with the Underwriter (and it shall be a condition of the obligation of the Underwriter to purchase and to accept delivery of the Notes that the City shall so represent and warrant and agree as of the date of the Closing (as herein defined)) that, as of the date hereof:

(a) The City is a public body politic and corporate and political subdivision of the State of New Jersey (the "State"), duly organized and existing under the laws of the State, and is authorized pursuant to the Act, to adopt the Authorizing Proceedings and to sell, issue and deliver the Notes.

(b) The officers of the City and the members of the Municipal Council, as set forth in the Official Statement, are the duly chosen, qualified and presently acting officers and members of their respective offices of the City.

(c) The City has complied with the provisions of the Act and all other laws of the State applicable to the sale, issuance and delivery of the Notes and has full power and authority to enter into this Purchase Contract and to issue the Notes and to carry out and consummate all transactions contemplated to be performed by it pursuant to this Purchase Contract, the Notes, the Authorizing Proceedings, and the Continuing Disclosure Certificate (collectively, the "City Documents").

(d) At the time of the City's acceptance of this Purchase Contract, the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact

required to be stated therein or which should be included therein, or which is necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading.

(e) If the Official Statement is amended or supplemented pursuant to subparagraph (n) of this Section 5, at the time of each supplement or amendment thereto and (unless subsequently again supplemented or amended pursuant to such subparagraph) at all times during the period from the date of such supplement or amendment to and including the date which is twenty-five (25) days following the Closing Date (as herein defined), the Official Statement as so supplemented or amended (including the financial statements and other financial and statistical data relating to the City) will not contain any untrue statement of a material fact or omit to state a material fact required to be stated therein, or which is necessary in order to make the statements therein, in light of the circumstances under which they were made, not misleading.

(f) The City has duly authorized all necessary action to be taken by it for: (i) the issuance, sale and delivery of the Notes upon the terms set forth herein and in the Official Statement; (ii) the approval of the Official Statement and the execution of the Official Statement and any amendment thereof or supplement thereto by the appropriate officials of the City; (iii) the adoption and due performance of the Authorizing Proceedings; and (iv) the execution, delivery and due performance by the City of the City Documents.

(g) Except as may be disclosed in the Official Statement, between the date of this Purchase Contract and the Closing Date, the City will not, without notifying the Underwriter, issue any bonds, notes or other obligations, other than the Notes sold hereby.

(h) Other than as disclosed in the Official Statement, there is no action, suit, proceeding, inquiry or investigation at law or in equity or before or by any court, public board or body to which the City is a party or, to the knowledge of the City, otherwise pending or threatened, wherein an unfavorable decision, ruling or finding would adversely affect: (i) the corporate existence or organization of the City or the title to office of any official of the City or any power of the City; (ii) the validity of the proceedings for the adoption, authorization, execution, delivery and performance of the Notes, this Purchase Contract, the Authorizing Proceedings, the Official Statement or any of the other City Documents, as applicable; (iii) the validity or enforceability of the Notes, the Authorizing Proceedings, this Purchase Contract or the other City Documents; or (iv) the ability of the City to pay the principal of and interest on the Notes.

(i) The City will furnish such information, execute such instruments and take such other action in cooperation with the Underwriter, as the Underwriter may reasonably request, to qualify the Notes for offer and sale, if deemed necessary by the Underwriter, under the "Blue Sky" or other Notes laws and regulations of such states and other jurisdictions of the United States as the Underwriter may designate and to provide for the continuance of such qualification; provided, however, that the City will not be required to qualify as a foreign corporation or to file any general or special consents to service of process under the laws of any other state.

(j) Neither the City nor anyone acting on its behalf has directly or indirectly offered the Notes for sale to, or solicited any offer to buy the same from, anyone other than the Underwriter.

(k) The execution, delivery and performance by the City of this Purchase Contract, the Notes and the other City Documents and compliance with the provisions hereof and thereof (i) will not conflict with, or result in any breach of any of the provisions of, or constitute a default under, any agreement or instrument to which the City is a party or by which the City or any of its properties is or may be bound and (ii), to the knowledge of the City, will not result in any violation of the Constitution or laws of the State or any order, rule, or regulation applicable to the City of any court, or of any Federal, state or other regulatory authority or governmental body having jurisdiction over the City, and all consents, approvals, authorizations and orders of any governmental or regulatory authority which are required for the consummation of the transactions contemplated hereby have been obtained or will be obtained prior to the issuance and delivery of the Notes, as the case may be, and are or will be in full force and effect

(l) When delivered to, and paid for by, the Underwriter in accordance with the terms of this Purchase Contract, the Notes will be duly authorized, executed, issued and delivered and will constitute valid and binding general obligations of the City for the payment of which the City shall be obligated to levy and collect *ad valorem* taxes upon all taxable property located in the City, without limitation as to rate or amount.

(m) Any certificate or other instrument signed by any authorized officer of the City and delivered to the Underwriter shall be deemed to be a representation by the City to the Underwriter as to the truth of the statements made therein as of the date of such certificate or other instruments.

(n) If during the period from the date of this Purchase Contract to and including the date which is twenty-five (25) days following the Closing Date any event shall occur which might or would cause the Official Statement, as then supplemented or amended, to contain any untrue statement of a material fact or to omit to state a material fact required to be stated therein, or which is necessary in order to make the statements made therein, in light of the circumstances under which they were made, not misleading, the City shall notify the Underwriter of any such event of which it has knowledge, and if in the reasonable opinion of the Underwriter and the City, such event requires the preparation and publication of a supplement or amendment to the Official Statement, the City will prepare and furnish to the Underwriter (i) a reasonable number of copies of the supplement or amendment to the Official Statement in form and substance acceptable to the Underwriter and (ii), if such notification shall be subsequent to the Closing, such legal opinions, certificates, instruments and other documents as the Underwriter may reasonably deem necessary to evidence the truth and accuracy of such supplement or amendment to the Official Statement.

(o) The City covenants that between the date hereof and the Closing Date it will take no action that will cause the representations and warranties made herein to be untrue as of the Closing Date.

(p) The City, immediately after the Closing Date, will apply the proceeds of the sale of the Notes as specified in the Official Statement and the certificates delivered at the Closing.

(q) Except as may otherwise be set forth in the Official Statement, there has not been any material adverse change in the financial position, results of operations or conditions, financial or otherwise, of the City from that set forth in the Official Statement, including, but not limited to, the financial statements contained in Appendix B thereto.

(r) The City is not in violation of or in default (or with the lapse of time and/or receipt of appropriate notice would be in default) under any existing applicable law, court or administrative regulation, judgment, decree, order, agreement, indenture, mortgage, lease or sublease to which the City or any of its properties is a party or is otherwise bound, that would have a material and adverse effect upon the operations or the financial condition of the City or the transactions contemplated by this Purchase Contract.

(s) The City is not in default, nor has it been at any time in default, in the payment of principal of or interest on any of its bonds, debt obligations or lease purchase agreements.

(t) On or before the Closing Date, the City shall execute a written undertaking to provide ongoing disclosure about the City for the benefit of the beneficial owners of the Notes as required under paragraph (b)(5) of Rule 15c2-12 (the "Continuing Disclosure Certificate"). The Continuing Disclosure Certificate shall be as set forth in the Official Statement.

(u) As of the date of the Preliminary Official Statement and as of the date hereof, the information and statements in the Preliminary Official Statement are "deemed final" within the meaning, and for the purposes, of Rule 15c2-12 (with such omissions as are permitted under Rule 15c2-12).

(v) Except as described in the Official Statement under the heading "Continuing Disclosure", the City has not failed to comply in all material respects with any previous continuing disclosure undertakings entered into under Rule 15c2-12 to provide annual reports or notices of material events.

6. **Representations and Warranties of the Underwriter.** By execution and delivery of this Purchase Contract, the Underwriter represents and warrants that, as of the date hereof:

(a) The payment for, acceptance of, and delivery and execution of any receipt for the Notes, shall be made solely by the Underwriter and shall be valid and sufficient for all purposes and binding upon the Underwriter.

(b) This Purchase Contract has been duly authorized, executed and delivered by the Underwriter and, assuming the due authorization, execution and delivery of the same by the City, will constitute a legal, valid and binding obligation of the Underwriter enforceable against the same in accordance with the terms hereof, except to the extent that enforcement hereof may be limited by bankruptcy, insolvency or other laws or equitable principles affecting the enforcement of creditors' rights generally.

(c) The Underwriter has complied with and expects in the future to continue to comply with the requirements of Rule 15c2-12 to the extent applicable to the transactions contemplated herein.

(d) The Underwriter has not entered into any undisclosed financial or business relationships, arrangements or practices required to be disclosed in the Official Statement relating to the Notes pursuant to Notes and Exchange Commission Release No. 33-7049; 34-33741; FR-42; File No. S7-4-94 (March 9, 1994) or required to be disclosed in the Official Statement pursuant to the Municipal Securities Rulemaking Board ("MSRB") rules.

7. **Survival of Representations and Warranties.** All representations, warranties, covenants and agreements of the City and the Underwriter contained in this Purchase Contract shall remain operative and in full force and effect regardless of any investigation made by or on behalf of the City or the Underwriter and shall survive: (a) delivery of the Notes to the Underwriter and payment by the Underwriter therefor pursuant to this Purchase Contract; or (b) termination of this Purchase Agreement.

8. **The Closing.** At 11:00 o'clock A.M., prevailing local time, on August 11, 2021, or at such later time or on such other date as may be agreed upon by the City and the Underwriter (the "Closing Date"), the City shall, subject to the terms and conditions hereof, deliver the Notes on behalf of the Underwriter to The Depository Trust Company, New York, New York ("DTC") in definitive form, duly executed, together with the other documents hereinafter mentioned, and subject to the terms and conditions hereof. The Underwriter will accept such delivery and pay the Purchase Price of the Notes (as set forth in Section 1 hereof) via wire transfer. Such delivery and payment for the Notes is hereinafter called the "Closing". Delivery of the other documents hereinafter mentioned shall occur at the offices of DeCotiis, FitzPatrick, Cole & Giblin, LLP, 61 South Paramus Road, Suite 250, Paramus, New Jersey 07652, Bond Counsel to the City ("Bond Counsel") or at such other place as agreed upon by the Underwriter and the City.

The Notes shall be prepared in fully registered book-entry-only form, in a form acceptable to DTC, and shall be made available to the Underwriter and DTC one (1) business day prior to Closing for purposes of inspection.

9. **Closing Conditions.** The Underwriter is entering into this Purchase Contract in reliance upon the accuracy of the representations and warranties of the City contained herein and upon the performance by the City of its obligations hereunder, both as of the date hereof and as of the Closing Date. Accordingly, the Underwriter's obligation under this Purchase Contract to purchase, accept delivery of and to pay for the Notes shall be subject to the performance by the

City of its obligations to be performed hereunder and under such other documents and instruments identified herein at or prior to the Closing, and shall also be subject to the following conditions:

(a) The representations and warranties of the City contained herein shall be true, complete and correct on the date hereof and on and as of the Closing Date with the same effect as if made on the Closing Date.

(b) At the time of the Closing:

- (i) the Authorizing Proceedings shall have been duly adopted by the City and shall be in full force and effect;
- (ii) the City Documents shall have been theretofore duly approved, executed and delivered by the respective parties thereto;
- (iii) each of the City Documents shall be in full force and effect and shall not have been amended, modified or supplemented prior to the Closing except as may have been agreed to in writing by the Underwriter; and
- (iv) there shall have been taken in connection with the issuance of the Notes all such actions as shall, in the opinion of counsel to the Underwriter, then be necessary and appropriate in connection with the transactions contemplated hereby.

(c) At or prior to the Closing, the City shall have performed all of its obligations required under or specified in this Purchase Contract or as described in the Official Statement to be performed at or prior to the Closing Date, and the Underwriter shall have received copies of each of the following documents:

- (i) a certificate of the City Clerk (the "Clerk") that the Authorizing Proceedings have been duly adopted by the City Council and are in full force and effect as of the Closing Date;
- (ii) certificates of incumbency and signatures of the officers of the City;
- (iii) executed originals of each of the City Documents including the Notes;
- (iv) the unqualified approving opinion of Bond Counsel dated the Closing Date, in the form set forth in Appendix C to the Official Statement, together with a reliance letter thereon addressed to the Underwriter;
- (v) a supplemental opinion of Bond Counsel, dated the Closing Date, addressed to the Underwriter and the City to the effect that: (A) the City has duly authorized (1) the distribution of the Preliminary Official

Statement, which has been "deemed final" by the City within the meaning, and for the purposes, of Rule 15c2-12 (with such omissions as are permitted under Rule 15c2-12), and (2) the execution and distribution of the Official Statement, which constitutes a "final official statement" within the meaning, and for the purposes, of Rule 15c2-12; (B) no approval or other action is required by any governmental authority or agency in connection with the adoption by the City of the Authorizing Proceedings and the execution by the City of the other City Documents and the Official Statement which has not already been obtained or taken; (C) the Authorizing Proceedings have been duly adopted and the other City Documents have been duly authorized, executed and delivered by the City and, assuming due authorization, execution and delivery by the other parties thereto, as applicable, constitute the valid, binding and enforceable agreements of the City in accordance with their respective terms, except that the enforceability thereof may be limited by applicable bankruptcy, insolvency or other laws or equitable principles affecting the enforcement of creditors' rights generally from time to time in effect; (D) the information and statements in the Official Statement under the headings TBD "INTRODUCTION", "GENERAL DESCRIPTION OF THE NOTES", "SECURITY FOR THE NOTES", "MUNICIPAL BANKRUPTCY" and "CONTINUING DISCLOSURE" (1st paragraph thereof only), and information with respect to the above on the front cover page, fairly and accurately present the summaries of documents and the matters of law intended to be summarized or such other information purported to be summarized therein and is correct in all material respects and does not omit any material statements that should be included or referred to therein, and the description and summaries contained on the cover page and under the heading "TAX MATTERS" and in Appendix C accurately reflect the opinion of Bond Counsel with respect to matters of State and Federal tax law applicable to the Notes and is correct in all material respects and does not omit any material statements that should be included or referred to therein, it being understood that, in rendering such opinion, Bond Counsel is not expressing an opinion with respect to the other sections of the Official Statement including the other Appendices thereto, and financial statements and other financial, demographic and statistical data included in the Official Statement and the Appendices thereto; (E) in the course of Bond Counsel's participation in the review of the Official Statement and in its representation of the City as Bond Counsel, and without having undertaken to determine independently the accuracy or completeness of the statements contained in the Official Statement (other than with respect to the information contained in the sections of the Official Statement referred to in clause (D) above), nothing has come to its attention that would lead it to believe that the Official Statement (except for any information contained under the headings "BOOK-ENTRY ONLY SYSTEM", "LITIGATION", "FINANCIAL

ADVISOR", "UNDERWRITING", Appendices A and B and any other financial, demographic and statistical data included in the Official Statement, as to which no opinion need be expressed) contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary in order to make the statements therein, in the light of the circumstances under which they were made, not misleading; (F) it is not necessary in connection with the sale of the Notes to the public to qualify the Authorizing Proceedings under the Trust Indenture Act of 1939, as amended; and (G) the Notes are exempt securities within the meaning of Section 3(a)(2) of the Securities Act of 1933, as amended.

- (vi) an opinion or certificate, dated the Closing Date, of City Counsel, addressed to the Underwriter, the City and Bond Counsel to the effect that: (a) the City has been duly organized and is validly existing as a municipal corporation existing under and by virtue of the Constitution and other laws of the State; (b) the City has the full legal right, power and authority to (i) adopt the Authorizing Proceedings, (ii) execute and perform its obligations under the City Documents, and (iii) authorize the inclusion of information concerning the City in the Preliminary Official Statement and the Official Statement; (c) the City Documents have been duly authorized, executed and delivered by the City and, assuming the due authorization, execution and acknowledgment thereof by the other parties thereto, constitute, along with the Authorizing Proceedings, which have been duly and lawfully adopted and have not been amended, rescinded, modified or superseded subsequent to the date of this Purchase Contract, the valid, binding and enforceable obligations of the City in accordance with their respective terms, subject however to applicable bankruptcy, insolvency, reorganization, moratorium, fraudulent conveyance or other laws or equitable principles affecting the enforcement of creditors' rights generally or against municipalities, states or local agencies from time to time in effect; (d) all consents, approvals, reviews and authorizations of governmental, regulatory or non-governmental bodies or officials required for the due authorization, execution, delivery and performance of the City's obligations under the City Documents have been obtained and are in full force and effect, and the City is in material compliance with all applicable provisions of constitutions, statutes, rules, regulations and orders of all governmental, regulatory and non-governmental bodies and all applicable provisions of approvals, orders, judgments and decrees of all courts, arbitrators or other governmental, regulatory or non-governmental bodies, all as any of the same may materially affect the City's performance under the Authorizing Proceedings or the other City Documents; (e) the Authorizing Proceedings has been duly adopted and approved by the City and all members of the Municipal Council of the City voting at any of the meetings of the City, where action was taken in connection therewith and for the authorization of the City Documents, and

all officials of the City acting on its behalf in connection with the execution of the City Documents, are duly appointed or elected, as the case may be, and have full authority to act in such capacities, all in accordance with applicable law; (f) except as disclosed in the Preliminary Official Statement and the Official Statement, there is no action, suit, proceeding or investigation at law or in equity before or by any court, arbitrator, governmental, regulatory or nongovernmental board or body, pending or, to such counsel's knowledge after due and diligent inquiry, threatened against or affecting the City, wherein an unfavorable decision, ruling or finding would have a materially adverse effect upon (i) the transactions described in the Official Statement and the City Documents, (ii) the validity of the City Documents, including the Authorizing Proceedings, (iii) the creation, organization or existence of the City or the title of any of its members or officials who have taken action in connection with this transaction, (iv) the security for the Notes, or (v) the financial operations of the City; (g) except as disclosed in the Preliminary Official Statement and the Official Statement, there are no material legal or governmental proceedings, pending or, to such counsel's knowledge, threatened, against or affecting the City or its property; (h) the information in the Official Statement under the heading "LITIGATION" was as of the date thereof and is as of the Closing Date is correct in all material respects and does not omit any material statements that should be included or referred to therein; and (i) all action taken by the City in connection with the authorization, execution and delivery of the City Documents including the adoption of the Authorizing Proceedings, have been in compliance with all applicable law, including without limitation the State Constitution;

- (vii) a certificate of an authorized officer of the City, dated the Closing Date, to the effect that: (a) each of the representations, warranties and covenants of the City set forth in this Purchase Contract is true, accurate and complete as of the Closing Date; (b) the executed copies of the City Documents including the Authorizing Proceedings recorded in the minute books of the City by the Clerk are true, correct and complete copies of such documents, and such documents and proceedings have not been modified, amended, superseded or rescinded, without the consent of the Underwriter, and are in full force and effect as of the Closing Date; (c) the City executed and delivered the Notes on the terms and conditions set forth in the Authorizing Proceedings; (d) the City Documents and the Official Statement have each been duly executed or acknowledged, as the case may be, and delivered by the City as of the Closing Date and each is in full force and effect; (e) the information in the Preliminary Official Statement and the Official Statement with respect to the City and the City Documents in Appendix A to the Preliminary Official Statement and the Official Statement fairly and accurately present the information purported to be summarized therein and is correct in all material respects and does

not omit any material statements that should be included or referred to therein; and (f) in the course of such officer's participation in the review of the Official Statement and without having undertaken to determine independently the accuracy or completeness of the statements contained in the Official Statement (other than with respect to the information contained in the sections of the Official Statement referred to in clause (e) above), nothing has come to his attention that would lead him to believe that the Official Statement (except for any information contained under the captions "BOOK-ENTRY ONLY SYSTEM", "FINANCIAL ADVISOR" and "UNDERWRITING", as to which no opinion need be expressed) contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary in order to make the statements therein, in the light of the circumstances under which they were made, not misleading;

- (viii) an Internal Revenue Service Form 8038-G executed by the City in form satisfactory for filing;
- (ix) an arbitrage and tax certificate in form and substance satisfactory to Bond Counsel signed by an authorized officer of the City setting forth the expectations on the Closing Date as to future events regarding the amount and use of proceeds of the Notes which certification shall set forth facts and estimates on which such expectations are based and shall state that to the best of the knowledge and belief of such officer of the City, the City's expectations are reasonable;
- (x) reserved;
- (xi) a letter dated the Closing Date from Bowman & Company, LLP independent auditors to the City (the "Auditor") addressed to the City and the Underwriter, to the effect that: (A) independent public accountants within the meaning of the Code of Professional Ethics of the American Institute of Certified Public Accountants; (B) they consent to the inclusion in the Preliminary Official Statement and the Official Statement of their report on the audit of the financial statements of the City and all references to such report and to such firm in connection therewith and included in the Preliminary Official Statement and the Official Statement; and (C) the Auditor makes no representations as to any sections of the Preliminary Official Statement or Official Statement other than the references to the Auditor contained under the caption "FINANCIAL STATEMENTS", which references under the caption "FINANCIAL STATEMENTS" fairly and accurately presents the information purported to be summarized therein and is correct in all material respects and does not omit any material statements that should be included or referred to therein;

- (xii) a letter dated the Closing Date from Phoenix Advisors LLC, municipal advisor to the City (the "Municipal Advisor"), addressed to the City and the Underwriter, to the effect that: (i) the Municipal Advisor consents to the use of its name in the Preliminary Official Statement and Official Statement; (ii) the Municipal Advisor has no reason to believe that the information in the Preliminary Official Statement and the Official Statement (except under the caption "MUNICIPAL ADVISOR" concerning the Municipal Advisor) is not true and accurate, contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading; and (iii) the Municipal Advisor makes no representations as to any sections of the Preliminary Official Statement or the Official Statement other than those contained under the caption "MUNICIPAL ADVISOR", which section fairly and accurately presents the information purported to be summarized therein and is correct in all material respects and does not omit any material statements that should be included or referred to therein; and (iv) further that the Municipal Advisor shall confirm the yield on the Notes; and
- (xiii) such additional certificates, proceedings, opinions or documents as the Underwriter may reasonably request in connection with the transactions contemplated by this Purchase Contract from any party involved in such transaction.

All of the opinions, letters, certificates, instruments and other documents mentioned above or elsewhere in this Contract Agreement shall be in compliance with the provisions hereof if, and only if, they are in form and substance satisfactory to the Underwriter and Underwriter's counsel.

10. **Supplements or Amendment to Official Statement.** After the Closing Date (a) the City will not adopt any amendment of or supplement to the Official Statement without providing prior written notice to the Underwriter or to which the Underwriter shall reasonably object in writing or (b) during such period (not to exceed ninety (90) days after the Closing Date or twenty-five (25) days after the Closing Date if the Official Statement is available from the Municipal Securities Rulemaking Board) as the Underwriter believes delivery of the Official Statement is necessary or desirable in connection with the sale of the Notes by the Underwriter or any dealer, if any event shall occur as a result of which it is necessary, in the judgment of the Underwriter, to amend or supplement the Official Statement in order to make the statements therein, in the light of the circumstances existing when the Official Statement is delivered to a purchaser, not misleading, the City will cooperate, at the request of the Underwriter, in the preparation of either amendments of or supplements to the Official Statement, so that the statements in the Official Statement as so amended or supplemented will not, in the light of the circumstances existing when the Official Statement is delivered to a purchaser, be misleading, and the City shall deliver to the Underwriter, at the City's expense, as many copies of any such

amendments or supplements to the Official Statement as the Underwriter may reasonably request. Any information supplied by the City for inclusion in any amendments of or supplements to the Official Statement will not contain any untrue or misleading statement of a material fact relating to the City or omit to state any material fact relating to the City necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading.

11. **Termination.** The Underwriter may terminate this Purchase Contract without penalty by providing prior written notice to the City in the event that between the date hereof and the Closing Date:

(a) legislation shall have been introduced or adopted by either House of the United States Congress or a decision shall have been rendered by a court of the United States (including the Tax Court), or an order, ruling or regulation shall be issued or made by the Department of the Treasury, the Internal Revenue Service or other agency or department of the federal government of the United States, or legislation shall have been introduced in either House of the United States Congress having an effective date on or prior to the Closing Date, which, by repeal or omission of exemptions or otherwise, directly or indirectly materially and adversely affects the excludability from gross income for federal income tax purposes of the interest on debt of the City, or materially and adversely affects the marketability of the Notes or the market price thereof; or

(b) there shall have occurred any outbreak of hostilities or other unforeseen national or international calamity or crisis, the effect of such hostilities outbreak, calamity or crisis on the financial markets of the United States being such, in the Underwriter's reasonable judgment, as to materially and adversely affect the marketability of the Notes or the market price thereof; or

(c) there shall be in force a general suspension of trading on the New York Stock Exchange (the "Exchange") whether by virtue of a determination by the Exchange or by order of the Securities and Exchange Commission or any other governmental authority having jurisdiction; or

(d) a general banking moratorium shall have been established by federal, New York or the State authorities; or

(e) a stop order, ruling, regulation or official statement by or on behalf of the Securities and Exchange Commission shall be issued or made to the effect that the issuance, offering or sale of the Notes, or of obligations of the general character of the Notes as contemplated hereby, is in violation of any provision of the Securities Exchange Act of 1933, as amended, the Securities Exchange Act of 1934, as amended, or the Trust Indenture Act of 1939, as amended; or

(f) there shall exist any event or circumstance which, in the Underwriter's reasonable judgment, either makes untrue or incorrect in any material respect any statement in

the Preliminary Official Statement or Official Statement (as it may be then supplemented or amended) or is not disclosed in the foregoing and should be disclosed therein in order to make the statements therein, in light of the circumstances under which they were made, not misleading; or

(g) subsequent to the date hereof, a supplement or amendment shall have been made or should be made to the Official Statement which, in the Underwriter's reasonable judgment, materially and adversely affects the marketability of the Notes or the market price thereof; or

(h) there shall exist pending or threatened litigation arising out of or in connection with the City or related to the issuance of the Notes by the City which is not disclosed in the Official Statement and which, in the Underwriter's reasonable judgment, would materially and adversely affect the marketability of the Notes or the market price thereof; or

(i) there shall have been a change in the financial condition of the City which, in the Underwriter's reasonable judgment, would materially and adversely affect the marketability of the Notes or the market price thereof; or

(j) the City fails to deliver the Official Statement within seven (7) business days from the date hereof, which failure, in the Underwriter's reasonable judgment, materially and adversely affects the marketability of the Notes or the market price thereof or subjects the Underwriter to possible violations of Rule 15c2-12.

12. **Expenses.** (a) The Underwriter shall be under no obligation to pay, and the City will pay all expenses incident to the performance of the obligations of the City under this Purchase Contract, including, but not limited to:

- (i) the costs of the preparation, printing or other reproduction and distribution of the City Documents, the Authorizing Proceedings, the Preliminary Official Statement and the Official Statement, including the costs of printing and mailing, as applicable;
- (ii) the costs of the preparation and the printing of the Notes;
- (iii) the fees and the disbursements of Bond Counsel, City Counsel, the Auditor, the Financial Advisor and any other advisors; and
- (iv) the compensation (whether by reoffering premium or otherwise) of the discount to the Underwriter, including fees and expenses not to exceed [\$____] per \$1,000 of Notes issued, and the fee to Underwriter's counsel in the amount of [\$_____].

(b) The Underwriter shall cause to be paid the Underwriter's counsel fee in accordance with (a)(iv) above and shall pay all expenses relating to the registration or the

qualification of the Notes for sale and investment in connection with the public offering and the distribution of the Notes, including but not limited to Blue Sky registrations, if any. The Underwriter shall pay costs associated with the assignment of CUSIP numbers, DTC, MuniHub and IPREO from its Underwriter's discount as described in (a)(iv) above.

13. **Remedies Upon Default.**

(a) In the event the City refuses to deliver the Notes or satisfy the conditions under which the Underwriter is to purchase and accept delivery of the Notes as set forth in this Purchase Contract, the Underwriter shall be entitled to receive its actual damages, reasonable expenses and reasonable legal fees. Notwithstanding the foregoing, no such damages, expenses or legal fees shall be owed if the failure to deliver the Notes is caused by the timely filing of any litigation or referendum petition.

(b) In the event the City is unable to deliver the Notes or satisfy the conditions under which the Underwriter is to purchase and accept delivery of the Notes or the obligations of the Underwriter shall be terminated for any reason permitted hereunder, the obligations of the Underwriter and the City hereunder shall be terminated, and this Purchase Contract shall be declared null and void.

(c) In the event the Underwriter fails (other than for a reason permitted hereunder) to accept and pay for the Notes as set forth in this Purchase Contract, the City shall be entitled to receive its actual damages, reasonable expenses and reasonable legal fees.

14. **Notices and Other Actions.** Any notice or other communication to be given to the City and the Underwriter under this Purchase Contract may be given by delivery of the same in writing to the following addresses:

To the City: at the address set forth on the first page hereof

To the Underwriter: Oppenheimer & Co. Inc.
1818 Market Street
Philadelphia, PA

15. **Entire Agreement.** This Purchase Contract constitutes the entire agreement between the Underwriter and the City, superseding all prior agreements between such parties related to the Notes, and is made solely for the benefit of the City and the Underwriter (including their successors or assigns). No other person shall acquire or have any right hereunder or by virtue hereof.

16. **Severability.** If any provision of this Purchase Contract shall be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable, such a determination shall apply only to the subject provision and the remainder of this Purchase Contract shall remain in full force and effect.

17. **Amendments.** This Purchase Contract shall not be amended, nor shall any provision hereof be waived by any party hereto, without the prior written consent of the City and the Underwriter.

18. **Governing Law.** This Purchase Contract shall be construed in accordance with and be governed by the laws of the State of New Jersey.

19. **Effectiveness.** This Purchase Contract shall become effective upon the acknowledgment, delivery and acceptance hereof on behalf of the City by its Chief Financial Officer, and upon the execution and delivery hereof by the Underwriter. Thereafter this Purchase Agreement shall be valid and enforceable in accordance with its terms as of such date.

20. **Counterparts.** This Purchase Contract may be executed in several counterparts, which together shall constitute one and the same instrument.

21. **No Personal Recourse Against City Officials; Underwriter Is neither Advisor nor Fiduciary.** No personal recourse shall be had for any claim based on this Purchase Contract or the Notes against any member of the City or officer or employee, past, present or future, of the City or the Underwriter or any successor body of the City as such, either directly or through the City or any such successor body, under any constitutional provisions, statutes, or rules of law or by the enforcement of any assessment or penalty or otherwise.

22. **Role of Underwriter.** The City acknowledges and agrees that (i) the purchase and sale of the Notes pursuant to this Purchase Contract is an arm's-length commercial transaction between the City and the Underwriter, (ii) in connection therewith and with the discussions, undertakings and procedures leading up to the consummation of such transaction, the Underwriter is and has been acting solely as a principal and is not acting as the agent or fiduciary of the City, (iii) the Underwriter has not assumed an advisory or fiduciary responsibility in favor of the City with respect to the offering contemplated hereby or the discussions, undertakings and procedures leading thereto (irrespective of whether the Underwriter has provided other services or is currently providing other services to the City on other matters) and the Underwriter has no obligation to the City with respect to the offering contemplated hereby except the obligations expressly set forth in this Purchase Contract and (iv) the City has consulted its own legal, financial and other advisors to the extent it has deemed appropriate.

[Remainder of Page Intentionally Left Blank. Signature Page Follows]

23. **Headings**. The headings of the sections of this Purchase Contract are inserted for convenience only and shall not be deemed to be a part hereof.

Very truly yours,

Oppenheimer & Co. Inc.

By: _____

Name: Allison F. Fleitas, II

Title: Managing Director

Accepted:

This ___ day of July 2021
CITY OF CAMDEN, IN THE
COUNTY OF CAMDEN, NEW
JERSEY

By: _____

Name: Johanna S. Conyer-Harris

Title: Director of Finance/Chief Financial Officer

EXHIBIT A

Description of Notes

\$2,600,000 GENERAL OBLIGATION BOND ANTICIPATION NOTES, SERIES 2021

Dated: August 11, 2021

Maturity: August 10, 2022

Interest Rate: ____%

Re-Offered at ____% to yield: ____%

