

# AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

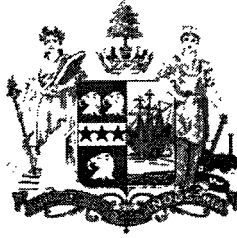
*May 11<sup>th</sup>, 2021 – 5:00 p.m.*

*Honorable Curtis Jenkins, President*  
*Honorable Marilyn Torres, Vice President*  
*Honorable Victor Carstarphen*  
*Honorable Sheila Davis*  
*Honorable Angel Fuentes*  
*Honorable Felisha Reyes-Morton*  
*Honorable Shaneka Boucher*

*Honorable Francisco “Frank” Moran, Mayor*

*Michelle Spearman, City Attorney*  
*Howard McCoach-Acting Counsel to Council*

*Luis Pastoriza, Municipal Clerk*



# CITY COUNCIL AGENDA

TUESDAY, MAY 11<sup>TH</sup>, 2021 – 5:00 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

## COMMUNICATIONS

### Department of Finance

1. Check registers of the City of Camden for the period of March 29<sup>th</sup>, 2021 to April 26<sup>th</sup>, 2021
2. Payroll registers of the City of Camden for the period of 4/2/21, 4/16/21, and retro pay 4/12/21

## OLD BUSINESS

## ORDINANCES – FIRST READING

### Department of Public Works

1. An Ordinance designating certain areas in the City of Camden “As handicapped parking only”

## ORDINANCES – SECOND READING & PUBLIC HEARING

### Department of Finance

1. Removed

### Department of Public Works

2. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

3. An Ordinance designating certain areas in the City of Camden “As Handicapped Parking Only”
4. An Ordinance authorizing the approval to move existing signage to a new authorized location

**Office of the City Attorney**

5. Ordinance Authorizing the Transfer of Block 1208, Lot 4 to the Camden Redevelopment Agency (CRA)
6. Ordinance Authorizing the Release of the City’s Easement Rights in the Vacated Maplewood Street & Berkley Road
7. Ordinance Authorizing the Release of the City’s Easement Rights in the Vacated Stevens Street, 18<sup>th</sup> Street & Benson Street
8. Ordinance Authorizing the Release of the City’s Easement Rights over Block 1208, Lot 4
9. Ordinance Authorizing the Release of the City’s Rights in Storm Inlets in Block 1209, Lot 1

**RESOLUTIONS**

**Office of City Council**

1. Resolution appointing members to the Municipal Appointments Committee of City Council for a term of one (1) year
2. Resolution appointing members of an ad hoc committee to examine and offer recommendations to officials of the City of Camden as to whether the City of Camden should participate in the New Jersey Cannabis Regulatory, Enforcement Assistance, and MarketPlace Modernization Act

**Office of the Municipal Clerk**

3. Resolution authorizing the governing body of the City of Camden certification of the annual audit

**Office of the City Attorney**

4. Resolution authorizing and approving a shared services agreement between the City of Camden and the borough of Collingswood to provide emergency water supply

**Department of Administration**

5. Resolution authorizing a contract to (TBD) (by title)

6. Resolution introducing and approving 2021 Annual Budget for Camden Business Improvement District (CBID)
7. Resolution authorizing the award of a fair and open professional services contract to Remington & Vernick Engineers to provide tax map maintenance of the City's Digital Tax Maps and GIS Base Map Services
8. Resolution authorizing the City of Camden to become a member of Omnia Partners, 840 Crescent Centre Drive, Suite 600, Franklin, TN 37067, a national cooperative pricing system
9. Resolution authorizing the City of Camden to become a member of Sourcewell, 202 12<sup>th</sup> Street NE, P.O. Box 219, Staples, MN 56479, a national cooperative pricing system
10. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co. for the emergency demolition of 815 Haddon Avenue, Camden, NJ, and impose a municipal lien against the property
11. Resolution re-appointing Raymond Jones to the affirmative action review council of the City of Camden for a two (2) year term

**Department of Planning & Development**

12. Resolution authorizing an agreement between the City of Camden and Barbara & George Kelly #GAD022
13. Resolution authorizing an agreement between the City of Camden and Guss T. Jenkins #GAD121
14. Resolution authorizing an agreement between the City of Camden and Shikeitha Addey #GAD047
15. Resolution authorizing an agreement between the City of Camden and Rubinson & Sperling #CHC007
16. Resolution authorizing an agreement between the City of Camden and Gibbsboro, LLC #GAD047
17. Resolution authorizing an agreement between the City of Camden and Lindenwold PH, LP #CHC002
18. Resolution authorizing an agreement between the City of Camden and K&E Homes, LLC #CHC042
19. Resolution authorizing an agreement between the City of Camden and Green Garden Apartment, LLC #CHC028



20. Resolution authorizing an agreement between the City of Camden and Oak Ridge Apartments, LLC #GAD123
21. Resolution authorizing an agreement between the City of Camden and Tamarack Apartments, LLC #CHC031
22. Resolution authorizing amendment #2 to contract #11-19-170 between the City of Camden and Neighborhood Housing Services (by title)

**Department of Finance**

23. Resolution authorizing emergency temporary budget appropriations for the Calendar Fiscal Year 2021
24. Resolution authorizing the waiving of penalties and interest on tax sale certificate #992635 assessed against Block 1321 Lot 16 known as 1236 Liberty Street, Camden NJ 08101 pursuant to N.J.S.A. 54:40-99
25. Resolution authorizing the waiving of penalties and interest on tax sale certificate #38556 assessed against Block 918 Lot 95 known as SE 28<sup>th</sup> & Pierce Avenue, pursuant to N.J.S.A. 54:40-99
26. Resolution authorizing the refund of unapplied cash to Virgilio Estevez
27. Resolution authorizing the refund of unapplied cash to Definitive Properties
28. Resolution authorizing the refund of unapplied cash to property owner, Devlin J. & Devlin, Ant
29. Resolution authorizing the transfer of recording and cancellation fees to current taxes for various block/lots in the City of Camden
30. Resolution authorizing the transfer of recording and cancellation fees to current taxes for Blocks/Lots: 1090/12 and 1314/49 in the City of Camden
31. Resolution authorizing the refund of unapplied cash to public service electric and gas
32. Resolution authorizing the cancellation of CCMUA charges as per CCMUA

**Department of Human Services**

33. Resolution authorizing the City of Camden to submit an application to the State of New Jersey Department of Agriculture, Bureau of Child Nutrition for the 2021 Summer Food Service Program
34. Resolution accepting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$xxxxx for the 2021 summer food service program (by title)

35. Resolution inserting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$192,090.00 for the 2021 summer food service program (by title)

**Department of Public Works**

36. Resolution authorizing the refund of a handicap parking privilege fee to Elba Rosado

**PUBLIC COMMENT**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

# *Communications*



FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

C-1  
JOHANNA S. CONYER HARRIS  
FINANCE DIRECTOR  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Curtis Jenkins, City Council President  
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance

Date: April 27, 2021.

Subject: **Check Register-Communications for Forthcoming City Council Meeting- May 11,2021**

Attached, please find the Check Register for the City of Camden for the period of March 29, 2021 to April 26, 2021. .

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

April 27, 2021  
10:18 AM

CAMDEN CITY  
Check Register By Check Date

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Range of Checking Accts: First to Last Range of Check Dates: 03/29/21 to 04/26/22  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25ESG		ESG CASH ACCT-TD #4308907596			
10048	04/05/21	CIT09 CITY OF CAMDEN PAYROLL	7,543.55	04/16/21	15962
10049	04/05/21	WAS15 WASHINGTON PARK APTS LLC	3,373.00	04/16/21	15962
10050	04/09/21	PRO45 PROCTER PROPERTIES	20,592.00		15972
10051	04/16/21	CIT09 CITY OF CAMDEN PAYROLL	2,514.12	04/26/21	15992
10052	04/23/21	WAS15 WASHINGTON PARK APTS LLC	866.00		16025

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	34,888.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	0	34,888.67	0.00

25HOPWA		HOPWA CASH ACCT-TD #4308907603			
12620	04/05/21	CIT09 CITY OF CAMDEN PAYROLL	19,836.63	04/16/21	15960
12621	04/05/21	WOR15 WORKFORCE & ECONOMIC	3,600.00	04/16/21	15960
12622	04/09/21	AAA05 AAA REALTY & MANAGEMENT, LLC	621.00		15971
12623	04/09/21	ABE06 ZAYED S ABED	1,388.00		15971
12624	04/09/21	AI001 AION FOX RIDGE LLC	892.00		15971
12625	04/09/21	ALE02 ALEXAR PROPERTIES, LLC	931.00	04/16/21	15971
12626	04/09/21	ALP05 ALPINE COURT APARTMENTS	1,159.00	04/16/21	15971
12627	04/09/21	AME16 AMERICAN DREAM PROPERTIES	821.00	04/16/21	15971
12628	04/09/21	ANG08 ANGELO ASSOCIATES, LLC	800.00	04/26/21	15971
12629	04/09/21	BOR21 GRACIE MARIE BORNS	127.00	04/16/21	15971
12630	04/09/21	BYN01 CARLO BYNUM	11.00		15971
12631	04/09/21	CAP25 CAPITAL SYSTEMS PROPERTY MANAG	585.00	04/26/21	15971
12632	04/09/21	CED04 CEDAR BROOK NJ, LLC	951.00		15971
12633	04/09/21	CRO03 CROSSING AT GLASSBORO, LLC	1,050.00		15971
12634	04/09/21	DAV60 DAVENPORT VILLAGE	620.00		15971
12635	04/09/21	DEE01 DEERFIELD ASSOCIATES, LP	1,032.00	04/16/21	15971
12636	04/09/21	DEL56 DELANCO FAMILY APTS	672.00	04/16/21	15971
12637	04/09/21	DIO01 GENE DINA	948.00	04/26/21	15971
12638	04/09/21	EAS21 EAST COAST WILLOWS LLC	1,173.00	04/16/21	15971
12639	04/09/21	EME14 GIBBSBORO LLC	931.00	04/26/21	15971
12640	04/09/21	EPM01 ENGLISH PROPERTY MGMT LLC	1,688.00	04/26/21	15971
12641	04/09/21	FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	3,290.00		15971
12642	04/09/21	FER21 KATHERINE FERGUSON	503.00		15971
12643	04/09/21	FOX04 FOX RIDGE MANAGEMENT OFFICE	902.00		15971
12644	04/09/21	GAR54 VERENICE GARCIA	1,002.00	04/16/21	15971
12645	04/09/21	GAT05 GATEHOUSE & COOPERSTOWN APTS	662.00	04/16/21	15971
12646	04/09/21	GIB04 GIBBSBORO REALTY LLC	960.00	04/16/21	15971
12647	04/09/21	GIB15 ALFRED GIBSON	45.00	04/16/21	15971
12648	04/09/21	GRA65 GRACE PROPERTY SOLUTION	585.00	04/26/21	15971
12649	04/09/21	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	2,144.00		15971
12650	04/09/21	GTM01 GTM VILLAGES, LLC	391.00	04/26/21	15971
12651	04/09/21	HAY03 KATHLEEN HAYNICZ	1,400.00	04/26/21	15971
12652	04/09/21	HEI06 THE HEIGHTS OF COLLINGSWOOD	4,890.00		15971
12653	04/09/21	HOL49 HOLLYBUSH PRESERVATION	1,037.00	04/26/21	15971
12654	04/09/21	HPA01 HP ALTMAN AUTUMN RIDGE LLC	334.00	04/26/21	15971
12655	04/09/21	JOH76 ORLANDO & LESSIE JOHNS	1,043.00	04/16/21	15971
12656	04/09/21	KEH02 K & E HOLMES, LLC	928.00	04/26/21	15971

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25HOPWA		HOPWA CASH ACCT-TD #4308907603 Continued			
12657	04/09/21	KEL27 BARBARA & GEORGE KELLY	846.00	04/16/21	15971
12658	04/09/21	LEN06 220 LENOLA, LLC	616.00	04/16/21	15971
12659	04/09/21	LIN20 LINDENWOLD PH, LP	742.00	04/16/21	15971
12660	04/09/21	LUM03 LUMBERTON CAMPUS LP	501.00	04/16/21	15971
12661	04/09/21	MAZ03 MAURICE BASEM MAZAHREH	1,500.00	04/16/21	15971
12662	04/09/21	MIN09 1662 MINCON LLC	986.00		15971
12663	04/09/21	NOR05 NORTH FORKLANDING ASSOCIATION	525.00	04/26/21	15971
12664	04/09/21	REA12 REAL VALUE PARTNERS 3, LLC	1,000.00		15971
12665	04/09/21	ROB14 ROBERT NICOLEAUL 1052 COLYOR	763.00		15971
12666	04/09/21	ROB60 ROBIN HILL APARTMENTS	1,032.00	04/26/21	15971
12667	04/09/21	ROD69 LUIS RODRIGUEZ	109.00	04/26/21	15971
12668	04/09/21	ROS04 ROSS GROVE, LLC	314.00	04/16/21	15971
12669	04/09/21	RUB08 RUBINSON & SPERLING	426.00	04/26/21	15971
12670	04/09/21	SAR06 JOHN SARAPPA JR.	484.00	04/16/21	15971
12671	04/09/21	SEC08 SECURED HIGH YIELD, LLC	1,039.00	04/26/21	15971
12672	04/09/21	TAM02 TAMARACK APARTMENTS, LLC	453.00	04/26/21	15971
12673	04/09/21	THE36 THE HEATHERS REALTY, LLC	462.00	04/16/21	15971
12674	04/09/21	TUC03 RAYMOND TUCKER	746.00	04/16/21	15971
12675	04/09/21	WAS15 WASHINGTON PARK APTS LLC	691.00	04/26/21	15971
12676	04/16/21	CIT09 CITY OF CAMDEN PAYROLL	6,507.70	04/26/21	15989
12677	04/16/21	SGO01 SGOUROUS REALTY LLC	682.00		15989
12678	04/16/21	WOR15 WORKFORCE & ECONOMIC	40,218.39	04/26/21	15989

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	59	0	120,595.72	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	59	0	120,595.72	0.00

CASH 3RD PTY TD	CASH 3RD PARTY 4308903552				
46844	04/08/21	LN-11058 JNH FUNDING CORP	2,550.84	04/26/21 VOID	15968 (Reason: POSITIVE PAY ERROR)
46845	04/08/21	LN-31051 USBANK CUST/ACTLIEN HOLDING IN	621.53	04/26/21 VOID	15968 (Reason: POSITIVE PAY ERROR)
46846	04/08/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	04/08/21 VOID	0
46847	04/08/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	04/08/21 VOID	0
46848	04/08/21	LN-40206 US BANK CUST FOR PRO CAP 8	35,221.64		15968
46849	04/08/21	LN-50025 PC4 LLC	6,610.18	04/26/21 VOID	15968 (Reason: POSITIVE PAY ERROR)
46850	04/08/21	Alignment Check		VOID	
46851	04/08/21	LN-50051 ANTONIO FALANA	16,299.09		15968
46852	04/08/21	LN-30000 US BANK CUST/PRO CAP III, LLC	376.48	04/26/21 VOID	15969 (Reason: POSTIVE PAY ERROR)
46853	04/12/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/12/21 VOID	0
46854	04/12/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	56,956.57		15975
46855	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/13/21 VOID	0
46856	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/13/21 VOID	0
46857	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/13/21 VOID	0
46858	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/13/21 VOID	0
46859	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	140,966.07		15976
46860	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/13/21 VOID	0
46861	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/13/21 VOID	0
46862	04/13/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	58,728.79		15977
46863	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/15/21 VOID	0
46864	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/15/21 VOID	0
46865	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	75,735.19		15978
46866	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/15/21 VOID	0

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH 3RD	PTY TD	CASH 3RD PARTY 4308903552	Continued		
46867	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/15/21 VOID	0
46868	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	102,367.15		15979
46869	04/15/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	1,001.00		15980
46870	04/16/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/16/21 VOID	0
46871	04/16/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	30,244.93		15981
46872	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/16/21 VOID	0
46873	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/16/21 VOID	0
46874	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	75,079.87		15981
46875	04/16/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	1,000.00		15982
46876	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,666.65		15983
46877	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/16/21 VOID	0
46878	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	32,092.69		15984
46879	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	22,420.29		15985
46880	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	27,392.11		15986
46881	04/16/21	Alignment Check		VOID	
46882	04/16/21	LN-50025 PC4 LLC	8,019.20		15987
46883	04/16/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	44,671.48		15988
46884	04/19/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/19/21 VOID	0
46885	04/19/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	36,964.58		15999
46886	04/19/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/19/21 VOID	0
46887	04/19/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/19/21 VOID	0
46888	04/19/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	70,327.80		16000
46889	04/19/21	LN-40314 SHANEL NESMITH	94.76		16001
46890	04/19/21	LN-40193 L1JFUSA LLC	13,494.10		16002
46891	04/19/21	LN-31125 MTAG CUST/FIG CAP INV NJ13 LLC	1,438.85		16003
46892	04/19/21	LN-40206 US BANK CUST FOR PRO CAP 8	399.23		16004
46893	04/19/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	1,705.77		16005
46894	04/19/21	LN-40187 TLOA OF NJ LLC	77,294.21		16005
46895	04/20/21	LN-40090 MOBILI INVESTMENTS LLC	1,664.50		16006
46896	04/20/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	19,803.07		16007
46897	04/20/21	LN-40187 TLOA OF NJ LLC	11,946.29		16007
46898	04/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	6,591.36		16007
46899	04/20/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	4,605.44		16008
46900	04/20/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	60,800.61		16008
46901	04/20/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	24,874.63		16008
46902	04/20/21	LN-40187 TLOA OF NJ LLC	0.00	04/20/21 VOID	0
46903	04/20/21	LN-40187 TLOA OF NJ LLC	0.00	04/20/21 VOID	0
46904	04/20/21	LN-40187 TLOA OF NJ LLC	271,487.60		16009
46905	04/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	04/20/21 VOID	0
46906	04/20/21	LN-40206 US BANK CUST FOR PRO CAP 8	46,404.24		16009
46907	04/21/21	LN-31262 FNA DZ, LLC	57,053.94		16010
46908	04/21/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	0.00	04/21/21 VOID	0
46909	04/21/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	0.00	04/21/21 VOID	0
46910	04/21/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	291,157.90		16010
46911	04/21/21	LN-40206 US BANK CUST FOR PRO CAP 8	10,226.67		16010
46912	04/21/21	LN-50026 PC5 LLC	7,908.68		16010
46913	04/21/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	17,278.34		16011
46914	04/21/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/21/21 VOID	0
46915	04/21/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/21/21 VOID	0
46916	04/21/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	145,646.07		16011
46917	04/21/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	53,063.22		16011
46918	04/21/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/21/21 VOID	0

April 27, 2021  
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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH 3RD PTY TD	CASH 3RD PARTY 4308903552	Continued			
46919	04/21/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	33,877.03		16012
46920	04/21/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	0.00	04/21/21 VOID	0
46921	04/21/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	99,497.99		16013
46922	04/21/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	2,195.69		16013
46923	04/22/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	1,117.32		16014
46924	04/22/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	0.00	04/22/21 VOID	0
46925	04/22/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	0.00	04/22/21 VOID	0
46926	04/22/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	160,494.73		16014
46927	04/22/21	LN-40289 A. WASHINGTON	410.51		16014
46928	04/22/21	LN-40057 PC5REO LLC	5,665.35		16015
46929	04/22/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	15,005.78		16015
46930	04/22/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	25,805.53		16015
46931	04/22/21	LN-40187 TLOA OF NJ LLC	48,175.38		16015
46932	04/22/21	LN-40206 US BANK CUST FOR PRO CAP 8	0.00	04/22/21 VOID	0
46933	04/22/21	LN-40206 US BANK CUST FOR PRO CAP 8	26,477.36		16015
46934	04/22/21	LN-50026 PC5 LLC	14,581.25		16015
46935	04/22/21	LN-31125 MTAG CUST/FIG CAP INV NJ13 LLC	8,018.30		16016
46936	04/22/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	0.00	04/22/21 VOID	0
46937	04/22/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	0.00	04/22/21 VOID	0
46938	04/22/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	0.00	04/22/21 VOID	0
46939	04/22/21	LN-40082 FIG CUST FOR FIG NJ18 LLC	200,469.63		16016
46940	04/22/21	LN-40206 US BANK CUST FOR PRO CAP 8	1,035.37		16016
46941	04/22/21	LN-50026 PC5 LLC	2,923.87		16016
46942	04/22/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/22/21 VOID	0
46943	04/22/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	04/22/21 VOID	0
46944	04/22/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	96,913.19		16017
46945	04/22/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	1,338.74		16017
46946	04/22/21	LN-40097 RAJENDRA INC	368.22		16017
46947	04/22/21	LN-40148 FIG CUST FIGNJ19LLC & SEC PTY	4,476.55		16017
46948	04/22/21	LN-40189 PINE VALLEY ONE REALESTATE LLC	33,275.45		16017
46949	04/22/21	LN-40206 US BANK CUST FOR PRO CAP 8	3,077.21		16017
46950	04/27/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	1,840.70		16026
46951	04/27/21	LN-11058 JNH FUNDING CORP	2,550.84		16026
46952	04/27/21	LN-30000 US BANK CUST/PRO CAP III, LLC	376.48		16026
46953	04/27/21	LN-31051 USBANK CUST/ACTLIEN HOLDING IN	5,971.53		16026
46954	04/27/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	1,321.66		16026
46955	04/27/21	LN-40153 JEHOVAHABLE INVESTMENTS LLC	388.65		16026
46956	04/27/21	LN-50025 PC4 LLC	45,337.41		16026
46957	04/27/21	USB18 US BANK/PC7 FIRSTTRUST BANK	2,057.95		16026

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	71	43	2,807,140.25	10,159.03
Direct Deposit:	0	0	0.00	0.00
Total:	71	43	2,807,140.25	10,159.03

CASH GEN INSU	GEN INSURANCE TD 4308903544			
21083	04/09/21	AND07 JAMES M. ANDERSON	889.50	15970
21084	04/09/21	CHU08 THE ESTATE OF RITA CHUDZINSKI	206.70	15970
21085	04/09/21	DIR06 LOUIS J DIRENZO	594.00	15970
21086	04/16/21	BEL15 BELLMAWR COLLISION CENTER INC	1,308.20	15997
21087	04/16/21	COO54 COOPER HOSPITAL UNIVERSITY M.C	2,818.80	15997
21088	04/16/21	HOM11 HOME DEPOT	4,278.20	15997
21089	04/16/21	IMX01 IMX MEDICAL MGMT SERVICES	1,535.00	15997



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CASH GEN INSU GEN INSURANCE TD 4308903544 Continued					
21090	04/16/21	KER02 JOHN D. KERNAN DMD PA	24,990.00		15997
21091	04/23/21	DEL37 JOAN DELGOZZO	867.60		16018
Checking Account Totals					
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Checks:		9	0	37,488.00	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		9	0	37,488.00	0.00
CASH GRANT TD FEDERAL/STATE GRANT FD (TD)					
104583	04/05/21	APC02 A P CONSTRUCTION INC	813,039.72	04/12/21	15964
104584	04/05/21	PEN31 PENNONI ASSOCIATES, INC	192,170.00	04/12/21	15964
104585	04/05/21	REP04 R E PIERSON CONSTRUCT CO INC	78,263.15	04/12/21	15964
104586	04/05/21	RIC12 RICHARD E PIERSON CONSTRUCTION	384,733.22	04/12/21	15964
104587	04/05/21	WIN01 WINNER FORD	206,070.00	04/12/21	15964
104588	04/16/21	APC02 A P CONSTRUCTION INC	391,194.15		15994
104589	04/16/21	CAM46 CAMDEN REDEVELOPMENT AGENCY	15,581.50		15994
104590	04/16/21	MAR108 CHARLES MARANDINO, LLC	57,091.27		15994
104591	04/16/21	RIC12 RICHARD E PIERSON CONSTRUCTION	46,759.83		15994
104592	04/23/21	DEL25 DELL, INC.	35,892.68		16021
Checking Account Totals					
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Checks:		10	0	2,220,795.52	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		10	0	2,220,795.52	0.00
CDBG FUND TD CASH CDBG FUND (TD) 4308903718					
25367	04/05/21	BGC01 BARTA GROUP CORPORATIOMN	9,596.99	04/16/21	15963
25368	04/05/21	CIT09 CITY OF CAMDEN PAYROLL	41,945.57	04/16/21	15963
25369	04/05/21	HAT04 JERMAINE HATCHER	15,000.00	04/16/21	15963
25370	04/05/21	NAT76 NATIONAL COMMUNITY DEV ASSOC.	940.00		15963
25371	04/05/21	ROB21 ROBERTO SANES	4,400.00	04/16/21	15963
25372	04/05/21	SIK02 CHONG SIK YI	2,474.76	04/16/21	15963
25373	04/05/21	SYS03 SYSTRAN SOFTWARE	611.90	04/16/21	15963
25374	04/05/21	WBM01 W B MASON CO, INC	317.35	04/16/21	15963
25375	04/09/21	TDK01 TDK SYSTEMS GROUP, INC	11,303.37	04/26/21	15973
25376	04/16/21	CIT09 CITY OF CAMDEN PAYROLL	14,126.55	04/26/21	15993
25377	04/16/21	EDS06 ED'S CONTRACTING SERVICES	4,600.00	04/26/21	15993
25378	04/16/21	HOL46 DOROTHEA ATKINS	2,400.00		15993
25379	04/23/21	AA02 A & A GLASS	2,650.00		16020
25380	04/23/21	EDS06 ED'S CONTRACTING SERVICES	4,800.00		16020
25381	04/23/21	RIC09 LESIA RICHMAN	900.00		16020
25382	04/23/21	SUB11 SUBURBAN CONSULTING ENGINEERS	155.00		16020
25383	04/23/21	UNI48 UNION ROOFING	4,950.00		16020
Checking Account Totals					
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Checks:		17	0	121,171.49	0.00
Direct Deposit:		0	0	0.00	0.00
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CURRENT FUND TD TD BANK 4308903487					
135450	03/30/21		0.00	03/30/21 VOID	0
135451	03/30/21	PSE01 PSEG	0.00	03/30/21 VOID	0
135452	03/30/21	Alignment Check		VOID	

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135453	03/30/21	EXE03 EXECUTIVE SECURITY AGENCY LLC	11,750.00	04/16/21	15957
135454	03/30/21	PSE01 PSEG	0.00	03/30/21 VOID	0
135455	03/30/21	PSE01 PSEG	0.00	03/30/21 VOID	0
135456	03/30/21	PSE01 PSEG	0.00	03/30/21 VOID	0
135457	03/30/21	PSE01 PSEG	0.00	03/30/21 VOID	0
135458	03/30/21	PSE01 PSEG	0.00	03/30/21 VOID	0
135459	03/30/21	PSE01 PSEG	2,254,735.49		15957
135460	04/05/21	ACE04 ACE AUTO PARTS	2,425.00		15967
135461	04/05/21	ALP03 ALPER ENTERPRISES	11,400.00	04/21/21	15967
135462	04/05/21	AME01 AMERICAN ASPHALT	2,870.28	04/16/21	15967
135463	04/05/21	ATT02 LANGUAGE LINE SERVICES	23.80	04/21/21	15967
135464	04/05/21	ATT07 AT&T	9,952.79	04/21/21	15967
135465	04/05/21	ATT08 A T & T MOBILITY	82.48	04/21/21	15967
135466	04/05/21	ATT09 AT&T CORP	169.39		15967
135467	04/05/21	AUT07 ACCU WASH	168.00	04/21/21	15967
135468	04/05/21	BEL02 VERIZON	10,046.03	04/21/21	15967
135469	04/05/21	BUC01 BUCHART HORN, INC	44,405.75	04/16/21	15967
135470	04/05/21	CHE03 CHERRY VALLEY TRACTOR	428.80	04/16/21	15967
135471	04/05/21	COM06 COMBAT BRANDS, LLC	6,644.22	04/21/21	15967
135472	04/05/21	COM35 COMCAST BUSINESS SERVICES --	513.40	04/21/21	15967
135473	04/05/21	COU01 COURIER POST	9,715.83		15967
135474	04/05/21	COU11 COURIER POST, THERESA CASALNOVA	148.50		15967
135475	04/05/21	DIREC06 DIRECT ENERGY BUSINESS	7,896.92	04/16/21	15967
135476	04/05/21	EDM07 EDMUNDS & ASSOCIATES, INC.	600.00	04/21/21	15967
135477	04/05/21	FIR37 FIRST STUDENT, INC	1,368.00	04/21/21	15967
135478	04/05/21	FIR51 FIRE & SAFETY SERVICES, LTD.	1,250.00	04/21/21	15967
135479	04/05/21	FON04 FRANKIE FONTANEZ, ESQ	11,666.00	04/16/21	15967
135480	04/05/21	GAN01 GANN LAW BOOKS	910.00	04/16/21	15967
135481	04/05/21	GEN27 GENERAL SPRING & ALIGNMENT SVC	3,000.00	04/21/21	15967
135482	04/05/21	GIS03 GLOBAL INTERACTIVE SOLUTIONS,	209.98		15967
135483	04/05/21	GOO12 TIREHUB, LLC	843.46	04/16/21	15967
135484	04/05/21	HAD01 H A DEHART & SON	14.03	04/16/21	15967
135485	04/05/21	HER30 THE HERTZ CORPORATION	6,200.00	04/21/21	15967
135486	04/05/21	HOM15 HOMEWARD BOUND PET ADOPTION	19,270.83	04/21/21	15967
135487	04/05/21	IND01 INDEPENDENT ANIMAL CARE SRV	16,412.75	04/21/21	15967
135488	04/05/21	JOH08 JOHNSON & TOWERS INC.	852.56		15967
135489	04/05/21	JOH41 JOHNSTON COMMUNICATION	1,494.50	04/21/21	15967
135490	04/05/21	LAU01 LAUREL LAWN MOWER SERVICE	3,364.80	04/21/21	15967
135491	04/05/21	LOW04 LOWTHER SMALL ENGINE, INC	549.02	04/16/21	15967
135492	04/05/21	MAJ02 MAJESTIC OIL CO, INC	4,364.03	04/16/21	15967
135493	04/05/21	MAT03 MATERIAL HANDLING SUPPLY	216.19	04/16/21	15967
135494	04/05/21	MSD01 INDUSTRIAL HYDRAULICS & RUBBER	522.32	04/16/21	15967
135495	04/05/21	NEW45 NEWTOWN OFFICE & COMPUTER SUP	175.70	04/21/21	15967
135496	04/05/21	NEW49 NEW LIFE COMMUNITY DEV. CORP	15,600.00	04/16/21	15967
135497	04/05/21	NOR41 NORTHSTAR VETS - MAPLE SHADE	530.80	04/21/21	15967
135498	04/05/21	PROSH005 PROSHRED SECURITY	150.00	04/21/21	15967
135499	04/05/21	REM02 REMINGTON & VERNICK	5,182.50	04/16/21	15967
135500	04/05/21	ROB12 ROBINSON WASTE DISPOSAL SVS	190.00	04/21/21	15967
135501	04/05/21	SOU03 SOUTH JERSEY WELDING	295.00	04/16/21	15967
135502	04/05/21	SPA04 SPARK ELECTRIC SERVICE, INC	1,245.50	04/21/21	15967
135503	04/05/21	STA28 STATE OF NJ, DEPT OF COMMUNITY	774.00		15967
135504	04/05/21	SUP01 SUPREME ASSET MANAGEMENT SAMR	4,935.00	04/16/21	15967

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CURRENT FUND TD TD		BANK 4308903487	Continued		
135505	04/05/21	THEIN005 THE INQUIRER	414.96		15967
135506	04/05/21	WAS01 WASTE MANAGEMENT OF NEW JERESY	451,497.34	04/21/21	15967
135507	04/05/21	WBM01 W B MASON CO, INC	4,662.74	04/16/21	15967
135508	04/09/21	ALL06 ALLEN REPRODUCTION CO.	14.00	04/21/21	15974
135509	04/09/21	BIF01 BIFF DUNCAN ASSOCIATES, INC.	565.00		15974
135510	04/09/21	CAM01 CAMDEN BAG & PAPER COMPAY	3,272.20	04/21/21	15974
135511	04/09/21	CDW01 CDWG	88.76		15974
135512	04/09/21	CON02 CONTRACTOR SERVICE	1,108.65	04/21/21	15974
135513	04/09/21	COP01 COPIERS PLUS, INC.	187.00	04/21/21	15974
135514	04/09/21	COU11 COURIER POST, THERESA CASALNOVA	54.00		15974
135515	04/09/21	DEC01 DECOTIIS, FITZPATRICK & COLE	11,252.80	04/21/21	15974
135516	04/09/21	DIF02 DIFRANCESCO, BATEMAN, KUNZMAN,	105.00	04/21/21	15974
135517	04/09/21	EME15 EMERGENCY EQUIPMENT SALES, LLC	0.00	04/09/21 VOID	0
135518	04/09/21	EME15 EMERGENCY EQUIPMENT SALES, LLC	22,242.17		15974
135519	04/09/21	EXE03 EXECUTIVE SECURITY AGENCY LLC	14,600.00	04/21/21	15974
135520	04/09/21	FED14 FEDEX (OMEGA CORP CTR)	93.23	04/21/21	15974
135521	04/09/21	FIR56 FIRST PRIORITY MANAGEMENT	1,418.00	04/21/21	15974
135522	04/09/21	GLO19 GLOUCESTR TOWNSHIP	753.75		15974
135523	04/09/21	HAD01 H A DEHART & SON	3,126.25	04/21/21	15974
135524	04/09/21	HAI05 HAINESPORT AUTO & TRUCK	2,485.72	04/21/21	15974
135525	04/09/21	HOM01 HOME DEPOT CREDIT SVCS.	2,197.00		15974
135526	04/09/21	HOM11 HOME DEPOT	641.35	04/21/21	15974
135527	04/09/21	JOH08 JOHNSON & TOWERS INC.	44.07		15974
135528	04/09/21	LIN18 LINE SYSTEMS, INC. DBA	17,323.61	04/21/21	15974
135529	04/09/21	MAJ02 MAJESTIC OIL CO, INC	15,065.97	04/21/21	15974
135530	04/09/21	MCC44 HOWARD MCCOACH, PC	1,906.80		15974
135531	04/09/21	MER01 MERCHANTVILLE OVERHEAD	2,231.71	04/21/21	15974
135532	04/09/21	NEW49 NEW LIFE COMMUNITY DEV. CORP	6,500.00		15974
135533	04/09/21	NJD20 NJ DEPT OF HLTH & SR SER.	43.20		15974
135534	04/09/21	NJL06 NJS LEAGUE OF MUNICIPALITIES	160.00		15974
135535	04/09/21	PEM02 PEMBERTON SUPPLY COMPANY LLC	2,980.00	04/21/21	15974
135536	04/09/21	POO03 POOL OPERATION MANAGEMENT	1,280.00	04/21/21	15974
135537	04/09/21	RIV39 RIVERFRONT RECYCLING &	62.50		15974
135538	04/09/21	SAL15 SALVATION ARMY	6,000.00		15974
135539	04/09/21	SNE01 SNEAKERZONE	511.73	04/21/21	15974
135540	04/09/21	SPO08 SPOK	12.18	04/21/21	15974
135541	04/09/21	STA99 STAPLES ADVANTAGE	13,682.31	04/21/21	15974
135542	04/09/21	TAN05 TANNER NORTH JERSEY SCHOOL	679.36	04/21/21	15974
135543	04/09/21	TDK01 TDK SYSTEMS GROUP, INC	1,593.33		15974
135544	04/09/21	THEIN005 THE INQUIRER	960.00		15974
135545	04/09/21	TRA01 TRANSAXLE	563.86		15974
135546	04/09/21	USA06 USA BOXING, INC.	1,010.00		15974
135547	04/09/21	WAS01 WASTE MANAGEMENT OF NEW JERESY	25,884.60	04/21/21	15974
135548	04/09/21	WBM01 W B MASON CO, INC	335.26	04/21/21	15974
135549	04/16/21	AJL02 LANDSCAPE SUPPLY GARDEN CENTER	8,700.00		15991
135550	04/16/21	AME01 AMERICAN ASPHALT	6,139.88		15991
135551	04/16/21	AUT01 AUTOMATIC DATA PROCESSING	26,827.73		15991
135552	04/16/21	AUT08 AUTO ZONE INC.	44.87		15991
135553	04/16/21	BBT01 BB&T	24,000.00		15991
135554	04/16/21	BEA15 BEACON REALTY, LLC.	17,282.04		15991
135555	04/16/21	BER15 ERIC BERNSTEIN & ASSOCIATES, LLC	975.00		15991
135556	04/16/21	BLE03 THE BLEZNAK ORGANIZATION	15,327.42		15991

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CURRENT	FUND	TD	TD	BANK	4308903487
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135557	04/16/21	BRO81	BROWN & CONNERY LLP	2,896.00	15991
135558	04/16/21	CAM45	CAMDEN LUTHERAN HOUSING CORP.	4,383.23	15991
135559	04/16/21	CAR01	CARTUN HARDWARE	2,551.62	15991
135560	04/16/21	COM35	COMCAST BUSINESS SERVICES --	216.70	15991
135561	04/16/21	COR36	CORE MECHANICAL, INC.	1,734.84	15991
135562	04/16/21	COU30	COUNTY CONSERVATION COMPANY	272.00	15991
135563	04/16/21	DOCUS005	INFOSTORE RECORDS MANAGEMENT	174.82	15991
135564	04/16/21	EME15	EMERGENCY EQUIPMENT SALES,LLC	0.00	04/16/21 VOID 0
135565	04/16/21	EME15	EMERGENCY EQUIPMENT SALES,LLC	0.00	04/16/21 VOID 0
135566	04/16/21	EME15	EMERGENCY EQUIPMENT SALES,LLC	17,090.44	15991
135567	04/16/21	FIR06	FIREFLOW SERVICES, LLC	621.00	15991
135568	04/16/21	FIR56	FIRST PRIORITY MANAGEMENT	4,843.85	15991
135569	04/16/21	GAN01	GANN LAW BOOKS	679.50	15991
135570	04/16/21	GAR02	GARDEN STATE HIGHWAY PRODUCTS	255.00	15991
135571	04/16/21	GAR13	GARDEN STATE MAT RENTAL	105.10	15991
135572	04/16/21	HAD01	H A DEHART & SON	407.96	15991
135573	04/16/21	HAI05	HAINESPORT AUTO & TRUCK	4,360.96	15991
135574	04/16/21	HAR04	THE ORIGINAL W. HARGROVE	945.00	15991
135575	04/16/21	HOM01	HOME DEPOT CREDIT SVCS.	5,323.04	15991
135576	04/16/21	HUM02	MITCHELL HUMPHREY & CO.	3,000.00	15991
135577	04/16/21	IMS04	IMSA NEW JERSEY	4,000.00	15991
135578	04/16/21	JOH08	JOHNSON & TOWERS INC.	5,586.40	15991
135579	04/16/21	LOW04	LOWTHER SMALL ENGINE, INC	507.95	15991
135580	04/16/21	MAJ02	MAJESTIC OIL CO, INC	7,783.62	15991
135581	04/16/21	MAL02	MALL CHEVROLET INC	63.39	15991
135582	04/16/21	MCC44	HOWARD MCCOACH,PC	3,916.20	15991
135583	04/16/21	MER04	MERCHANTVILLE-PENN WATER COMM	1,293.50	15991
135584	04/16/21	MER24	MERIDIAN PROPERTY SERVICES,INC	1,240.65	15991
135585	04/16/21	MIK03	MIKE'S BETTER SHOES	295.00	15991
135586	04/16/21	NGI01	NGINA MATHES	500.00	15991
135587	04/16/21	PAT26	PATCH MANAGEMENT	36,000.00	15991
135588	04/16/21	PAT27	PATRIOT LEAK DETECTION LLC	675.00	15991
135589	04/16/21	PEM02	PEMBERTON SUPPLY COMPANY LLC	1,494.25	15991
135590	04/16/21	POL01	POLLUTION CONTROL FINANCING	154,193.16	15991
135591	04/16/21	REN13	C4 RENOVATIONS	10,056.87	15991
135592	04/16/21		Alignment Check		VOID
135593	04/16/21	REP01	REPUBLIC SERVICES	3,210.05	15991
135594	04/16/21	ROC01	ROCHESTER MIDLAND CORP	772.50	15991
135595	04/16/21	SHE01	SHERWIN-WILLIAMS CO	412.00	15991
135596	04/16/21	SOU03	SOUTH JERSEY WELDING	171.00	15991
135597	04/16/21	TDK01	TDK SYSTEMS GROUP, INC	1,367.73	15991
135598	04/16/21	WAL48	KEITH WALKER	89.99	15991
135599	04/16/21	WAS01	WASTE MANAGEMENT OF NEW JERSEY	16,466.40	15991
135600	04/16/21	WBM01	W B MASON CO, INC	1,255.52	15991
135601	04/16/21	WES05	THOMSON WEST	2,441.16	15991
135602	04/16/21	WIN01	WINNER FORD	1,680.26	15991
135603	04/23/21	AFP01	AMC FIRE PROTECTION	982.00	16024
135604	04/23/21	AJL02	LANDSCAPE SUPPLY GARDEN CENTER	743.85	16024
135605	04/23/21	AND01	ANDREW VIOLA, ESQ	250.00	16024
135606	04/23/21	AUT07	ACCU WASH	192.00	16024
135607	04/23/21	BLA23	BLACKWOOD ANIMAL HOSPITAL,LLC	64.00	16024
135608	04/23/21	CAM113	CAMDEN COUNTY TREASURER	100.00	16024

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued					
135609	04/23/21	CAM46 CAMDEN REDEVELOPMENT AGENCY	29,333.30		16024
135610	04/23/21	CAM95 CAMDEN COUNTY FIRE CHIEFS &	50.00		16024
135611	04/23/21	CAR01 CARTUN HARDWARE	885.76		16024
135612	04/23/21	CCM01 C C M U A	10,008.51		16024
135613	04/23/21	COM35 COMCAST BUSINESS SERVICES --	733.23		16024
135614	04/23/21	CON53 CONNER STRONG & BUCKELEW, INC.	13,407.00		16024
135615	04/23/21	COU01 COURIER POST	2,346.72		16024
135616	04/23/21	DEM07 DEMBO, BROWN & BURNS LLP	8,000.00		16024
135617	04/23/21	EME15 EMERGENCY EQUIPMENT SALES,LLC	0.00	04/23/21 VOID	0
135618	04/23/21	EME15 EMERGENCY EQUIPMENT SALES,LLC	0.00	04/23/21 VOID	0
135619	04/23/21	EME15 EMERGENCY EQUIPMENT SALES,LLC	11,723.35		16024
135620	04/23/21	FIR51 FIRE & SAFETY SERVICES, LTD.	5,500.00		16024
135621	04/23/21	GAN01 GANN LAW BOOKS	1,021.50		16024
135622	04/23/21	GAR13 GARDEN STATE MAT RENTAL	52.55		16024
135623	04/23/21	GIS03 GLOBAL INTERACTIVE SOLUTIONS,	329.94		16024
135624	04/23/21	GOV13 GOVCONNECTION, INC.	39,863.49		16024
135625	04/23/21	GRA41 GRAMCO BUSINESS COMMUNICATIONS	2,925.00		16024
135626	04/23/21	HER30 THE HERTZ CORPORATION	6,200.00		16024
135627	04/23/21	IKO02 RICOH USA, INC	7,322.57		16024
135628	04/23/21	KON05 KONICA MINOLTA PREMIER FINANCE	506.75		16024
135629	04/23/21	MAP03 MAPLE LEAF LAWN CARE, INC	8,650.00		16024
135630	04/23/21	MCC27 KRISDEN M MCCRINK	350.00		16024
135631	04/23/21	MIK03 MIKE'S BETTER SHOES	502.99		16024
135632	04/23/21	MUN12 MUNICIPAL RECORD SERVICE	841.00		16024
135633	04/23/21	NAL04 NALCO WATER-AN ECOLAB COMPANY	264.99		16024
135634	04/23/21	NEW58 NEW JERSEY WEIGHTS & MEASURES	100.00		16024
135635	04/23/21	NJD23 TREASURER STATE OF NEW JERSEY	50.00		16024
135636	04/23/21	NJL06 NJS LEAGUE OF MUNICIPALITIES	4,914.00		16024
135637	04/23/21	SHE01 SHERWIN-WILLIAMS CO	412.00		16024
135638	04/23/21	SHI03 SHI INTERNATIONAL CORP	36,371.88		16024
135639	04/23/21	STA99 STAPLES ADVANTAGE	214.98		16024
135640	04/23/21	TDK01 TDK SYSTEMS GROUP, INC	3,442.58		16024
135641	04/23/21	THEIN005 THE INQUIRER	863.59		16024
135642	04/23/21	TRE50 TREASURER STATE OF NEW JERSEY	50.00		16024
135643	04/23/21	WBM01 W B MASON CO, INC	1,321.05		16024

checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	180	14	3,700,695.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	180	14	3,700,695.24	0.00

HOME PROJ TD	HOME PROJ-CASH (TD) 4308903643			
13310	04/05/21	CIT09 CITY OF CAMDEN PAYROLL	822.91	04/16/21 15961
13311	04/05/21	CRA05 CRAMER HILL APARTMENTS, LLC	744.00	04/16/21 15961
13313	04/16/21	CIT09 CITY OF CAMDEN PAYROLL	515.26	04/26/21 15990
13314	04/23/21	CRA05 CRAMER HILL APARTMENTS, LLC	804.00	16019
13315	04/23/21	JS01 J&S HARK REALTY INVESTMENTS,	3,300.00	16019
13316	04/23/21	NEW49 NEW LIFE COMMUNITY DEV. CORP	17,133.30	16019

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
HOME PROJ TD HOME PROJ-CASH (TD) 4308903643 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	23,319.47	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	6	0	23,319.47	0.00
SEWER UTILITY CSH-SEWR UTILITY TD 4308903594					
7711	04/05/21		0.00	04/05/21 VOID	0 (Reason: Printer Error)
7712	04/05/21		0.00	04/05/21 VOID	0 (Reason: Printing Error)
7713	04/05/21		0.00	04/05/21 VOID	0 (Reason: Printing Error)
7714	04/05/21	BUC01 BUCHART HORN, INC	31,124.75	04/12/21	15965
7715	04/16/21	AME80 AMERICAN WATER SERVICES	1,174,014.67	04/20/21 VOID	15995 (Reason: SHOULD BE A WIRE)
7716	04/16/21	CEN03 CENTER FOR FAMILY SERVICES	9,750.00		15995
7717	04/16/21	MUN38 NEW GEN STRATEGIES & SOLUTION	1,400.00		15995
7718	04/23/21	MUN38 NEW GEN STRATEGIES & SOLUTION	3,335.00		16022
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	4	45,609.75	1,174,014.67
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	4	45,609.75	1,174,014.67
WATER UTILITY WATER UTILITY (TD) 4308903560					
8763	04/05/21	BUC01 BUCHART HORN, INC	40,000.00	04/12/21	15966
8764	04/16/21	AME80 AMERICAN WATER SERVICES	1,689,435.75	04/20/21 VOID	15996 (Reason: SHOULD BE A WIRE)
8765	04/23/21	TOW01 TOWNSHIP OF PENNSAUKEN	74,015.56		16023
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	1	114,015.56	1,689,435.75
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	1	114,015.56	1,689,435.75
WIRES WIRES					
330211	03/30/21	CHA17 CHASE MANHATTAN BANK	1,141,562.50		15958
315211	04/05/21	STA42 STATE OF NEW JERSEY	1,354,856.43		15959
315212	04/05/21	STA42 STATE OF NEW JERSEY	1,312,578.65		15959
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	3,808,997.58	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	3,808,997.58	0.00
WORKERS COMP TD WORKER'S COMP-CASH 4308903510					
71618	04/16/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	04/16/21 VOID	0
71619	04/16/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	04/16/21 VOID	0
71620	04/16/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	7,366.69		15998
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	2	7,366.69	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	2	7,366.69	0.00

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
WORKERS COMP TD WORKER'S COMP-CASH 4308903510 Continued					
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
		<u>Paid</u>	<u>Void</u>		
	Checks:	367	64	13,042,083.94	2,873,609.45
	Direct Deposit:	0	0	0.00	0.00
	Total:	367	64	13,042,083.94	2,873,609.45

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	956,143.48	0.00	0.00	956,143.48
WATER OPERATING	0-60	40,000.00	0.00	0.00	40,000.00
SEWER OPERATING	0-70	40,874.75	0.00	0.00	40,874.75
Year Total:		1,037,018.23	0.00	0.00	1,037,018.23
	1-01	3,857,514.26	0.00	0.00	3,857,514.26
WATER OPERATING	1-60	74,015.56	0.00	0.00	74,015.56
SEWER OPERATING	1-70	4,735.00	0.00	0.00	4,735.00
Year Total:		3,936,264.82	0.00	0.00	3,936,264.82
	E-CV	4,239.00	0.00	0.00	4,239.00
	G-15	78,263.15	0.00	0.00	78,263.15
	G-18	1,733.50	0.00	0.00	1,733.50
	G-19	1,673,413.14	0.00	0.00	1,673,413.14
	G-20	467,385.73	0.00	0.00	467,385.73
	G-BG	121,171.49	0.00	0.00	121,171.49
	G-ES	59,249.67	0.00	0.00	59,249.67
	G-HM	23,319.47	0.00	0.00	23,319.47
	G-HP	116,995.72	0.00	0.00	116,995.72
Year Total:		2,541,531.87	0.00	0.00	2,541,531.87
	H-CV	3,600.00	0.00	0.00	3,600.00
	T-31	2,807,140.25	0.00	0.00	2,807,140.25
	T-35	2,712,289.77	0.00	0.00	2,712,289.77
Year Total:		5,519,430.02	0.00	0.00	5,519,430.02
Total of All Funds:		13,042,083.94	0.00	0.00	13,042,083.94





C-2

FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

JOHANNA S. CONYER HARRIS  
FINANCE DIRECTOR  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Curtis Jenkins, City Council President  
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance

Date: April 27, 2021

Subject: **Payroll Register Summary-Communications for Forthcoming  
City Council Meeting- May 11, 2021.**

Attached, please find the Payroll Register Summary for the City of Camden for the pay period of 4/2/2021 ,4/16/2021 and Retro pay 4/12/2021 detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/MR  
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
EXE	996.34 REG .00 OT HOURS 3 1,561.50 HOURS 4	1,271,824.43 REG 4,633,76- EARNINGS 3 2,270.58 EARNINGS 5 1,356,119.81 GROSS	129,603.97 FIT 38,274.60 SS 18,580.14 MED 49,669.72 STATE 4,306.71 SUI 6,323.44 SDI 3,791.87 FLI	1,073,816.23 TOTAL DEDUCTIONS	485 Pays <input type="checkbox"/> 31,943.13
HOURS ANALYSIS:	1,521.50 15 STOT	40.00 16 18 1/2			
EARNINGS ANALYSIS:	3,246.36 A ACT-ST 68,440.52 15 STOT 2,270.58 2TL	3,733.00- B RETRO 2,887.13 16 18 1/2	336.76- D DOCK T 1,000.00 OCC ONCALL	717.86 M ADJUST 1,900.16- SUS SUSPN	
MEMO ANALYSIS:	800.17 D DCRPER	3,153.86- I G.T.L.	1,338,976.13 P		
STATUTORY DED. ANALYSIS:	49,541.31 56 NU 4,306.71 56 NU SUI 6,323.44 56 NU SDI	3,791.87 56 NU FLI 128.41 59 PA			
VOLUNTARY DED. ANALYSIS:	5,019.28 D ANUTY. 68,276.06 P PENS. 67,311.15 V 1,265.88 5 ARRS. 271.92 13 VALIC 325,655.02 31 50.00 35 WGFEE 1,922.32 51 CR UN 125.00 61 TXLEVY 19.21 73 GARN 611.60 77 CHILD 1,447.63 ADD ADD 19,089.98 BNG 16,148.52 PCH PARENT 1,811.82 455 CMAFUL	3,145.82 I C.INS. 47,453.17 Q PENS. 19,785.00 W 92.59 8 INS AR 687.37 19 AFLAC 61,501.76 32 2,648.22 42 L.2578 2,565.00 56 HOUSE 1,535.50 68 BANK 20.00 74 GARN 326.00 78 CHILD 16,548.71 BN1 78.84 COL COLLIF 13,074.31 SIN SINGLE	1,612.21 K BKPEN 1,967.20 S DCRP 19,272.22 1 LOAN 2,149.68 8 PENARR 2,475.83 25 AFLAC 61,702.41 33 5,425.80 43 LOC.78 85.00 57 P.A.C. 307.68 68 GARSH 10,400.80 76 CHILD 1,312.47 79 WAGES 4,734.70 BNS 12,086.45 CPL COUPLE 656.39 VPL VOLIF	42.96 O 204,535.30 U 28,601.03 3 LOAN 2,302.81 CO COLTAX 110.57 29 AF10MO 899.00 34 PARK 4,162.10 45 CMC.10 589.05- 59 MISC 262.00 70 BANK 2,611.19 76 CHILD 427.13 97 GARN% 735.00 BNG 28,649.86 FAM FAMILY 210.00 45C CWA5TG	

LDR



LDR

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE											
EXE											

*Ordinances*  
*1<sup>st</sup> Reading*

0-1  
MBS:dh  
05-11-21

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE  
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Deborah Moore upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1782 Norris Street; and

WHEREAS, Viliana Gonzalez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 709 Ware Street; and

WHEREAS, Lucille Wilkins upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 935 N. 4<sup>th</sup> Street; and

WHEREAS, Nereida Gonzalez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 821 York Street; and

WHEREAS, Maryann Felciano upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 233 Wilmot Street; and

WHEREAS, Earl Casper upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 712 S. 4<sup>th</sup> Street; and

WHEREAS, Lawrence A. Scott Jr. upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 3054 Mickle Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 1782 Norris Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Deborah Moore, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 709 Ware Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Viliana Gonzalez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 935 N. 4<sup>th</sup> Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Lucille Wilkins, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 821 York Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Nereida Gonzalez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 233 Wilmot Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Maryann Feliciano, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 712 S. 4<sup>th</sup> Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Earl Casper, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 3054 Mickle Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Lawrence A. Scott Jr., a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: MAY 11, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE APPROVAL OF CERTAIN  
LOCATIONS FOR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

	HANDICAPEE	ADDRESS	FEE PAID	PLACARD #	TYPE
1	DEBORAH MOORE	1782 NORRIS STREET	\$145.00	P2171119	DESIGNATED
2	VILIANA GONZALEZ	709 WARE STREET	\$145.00	P2293550	DESIGNATED
3	LUCILLE WILKINS	935 NO 4 <sup>TH</sup> STREET	\$145.00	P2318848	DESIGNATED
4	NEREIDA GONZALEZ	821 YORK STREET	\$145.00	P2058015	DESIGNATED
5	MARYANN FELICIANO	233 WILMOT STREET	\$145.00	P2201247	DESIGNATED
6	EARL CASPER	712 SO 4 <sup>TH</sup> STREET	\$145.00	P2154600	DESIGNATED
7	LAWRENCE A SCOTT JR	3054 MICKLE STREET	\$145.00	P2249999	DESIGNATED

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

Date

Signature

Approved by Relevant Director: 4/5/2021



Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***



Approved by Grants Management: \_\_\_\_\_

(If applicable)

Approved by Finance Director: \_\_\_\_\_

☐ CAF –Certifications of Availability of Funds

Approved by Purchasing Agent: \_\_\_\_\_

Approved by Business Administrator: \_\_\_\_\_

Received by City Attorney: 4/21/2021 M. B. [Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Yvette Torres-Velasquez \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***



# HANDICAP PARKING APPROVALS

CITY COUNCIL MEETING OF MAY 11, 2021

	HANDICAPEE	ADDRESS	FEE PAID	PLACARD #	TYPE
1	DEBORAH MOORE	1782 NORRIS STREET	\$145.00	P2171119	DESIGNATED
2	VILIANA GONZALEZ	709 WARE STREET	\$145.00	P2293550	DESIGNATED
3	LUCILLE WILKINS	935 NO 4 <sup>TH</sup> STREET	\$145.00	P2318848	DESIGNATED
4	NEREIDA GONZALEZ	821 YORK STREET	\$145.00	P2058015	DESIGNATED
5	MARYANN FELICIANO	233 WILMOT STREET	\$145.00	P2201247	DESIGNATED
6	EARL CASPER	712 SO 4 <sup>TH</sup> STREET	\$145.00	P2154600	DESIGNATED
7	LAWRENCE A SCOTT JR	3054 MICKLE STREET	\$145.00	P2249999	DESIGNATED

*Ordinances*  
*2<sup>nd</sup> Reading*

MBS:dh  
04-13-21

0-2

**AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING  
PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following property:

831 N. 4<sup>th</sup> Street

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to the relocation out of town, no renewal correspondence, no payment of annual renewal fees and/or by request as per the Camden City Parking Authority; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the property listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

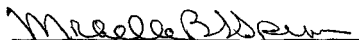
SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
04-13-21

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE  
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Aida Cesario upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 909 N. 20<sup>th</sup> Street; and

WHEREAS, Anna Boney upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1291 Lakeshore Drive; and

WHEREAS, Araina Thomas upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 812 Cherry Street; and

WHEREAS, Russell Adam upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 325 Walnut Street; now, therefore

WHEREAS, Jaime Ellis upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1469 Princess Avenue; and

WHEREAS, Johanna Hunt upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 21 N. 28<sup>th</sup> Street; and

WHEREAS, Laverne D'Love Holiday upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 564 Raritan Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 909 N. 20<sup>th</sup> Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Aida Cesario, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1291 Lakshore Drive be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Anna Boney, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 812 Cherry Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Araina Thomas, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 325 Walnut Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Russell Adam, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1469 Princess Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Jaime Ellis, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 21 N. 28<sup>th</sup> Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Johanna Hunt, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 564 Raritan Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Laverne D'Love Holiday, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**AN ORDINANCE AUTHORIZING THE APPROVAL TO MOVE  
EXISTING SIGNAGE TO A NEW AUTHORIZED LOCATION**

WHEREAS, Gloria Torres upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area at the new location set forth near her home at 303 Rand Street; and

WHEREAS, the existing handicap sign located at 1286 E. Octagon Road will be moved to the new location at 303 Rand Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the new location area near 303 Rand Street be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Gloria Torres, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

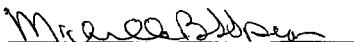
SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Revised  
0-5

MBS:yrh  
4-13-21

**ORDINANCE AUTHORIZING THE TRANSFER OF BLOCK 1208, LOT 4 TO  
THE CAMDEN REDEVELOPMENT AGENCY (CRA)**

**WHEREAS**, the City desires to transfer the parcel known as **WS 17<sup>th</sup> Street 160' North Admiral Wilson Boulevard**, Block 1208, Lot 4 (the "Property") to the Camden Redevelopment Agency ("CRA") for development permitted in the Admiral Wilson North Redevelopment Plan; and

**WHEREAS**, by virtue of the reversionary clause contained in the section c. of the original deed from the City of Camden to the CRA dated September 29, 2014, recorded on October 9, 2014 in the Office of the Camden County Clerk in Deed Book 10084 at Page 1510 (the "CRA Deed"), the Property reverted back to the City of Camden by operation of law because the premises were not developed within three (3) years from the date of the CRA Deed. The purpose of this Ordinance is to confirm the City of Camden's desire to transfer the same Property back to the CRA for future development permitted by Admiral Wilson North Redevelopment Plan on the condition that when the CRA sells said property to a developer the proceeds from said sale shall be paid to the City of Camden; and

**BE IT ORDAINED**, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Deed to the Camden Redevelopment Agency transferring this parcel in accordance with terms set forth herein.

**SECTION 1.** The City hereby authorizes the transfer of the Property from the City of Camden to the CRA in accordance with the terms set forth herein.

**SECTION 2.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 3.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 4.** This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Revised  
0-6

MBS:yrh  
04-13-21

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S EASEMENT RIGHTS IN THE  
VACATED MAPLEWOOD STREET & BERKLEY ROAD**

WHEREAS, by Ordinance MC-5095 adopted by City Council on February 13, 2018, City Council authorized the vacation of certain portions of Maplewood Street and Berkley Road, more particularly described in Exhibit A, attached hereto, which vacation was recorded in the Camden County Clerk's Office in Vacation Book 10838 at Page 157 on March 5, 2018; and

WHEREAS, said Ordinance MC-5095 reserved certain easement rights to the City of Camden to access the vacated streets to inspect, maintain, repair or remove municipal utilities in the vacated street; and

WHEREAS, Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site, has requested that the City vacate its easement rights referenced in Section 2 and Section 3 of Ordinance MC-5095 in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

WHEREAS, the City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the vacated streets; and

WHEREAS, it appears to the City that the public will not be adversely affected by the vacating of these easements in that area; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden that:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in a certain easement contained in "An Ordinance Authorizing the Vacation of Certain Portions of Maplewood Street and Berkley Road as more particularly set forth in the Attached Metes and Bounds Descriptions Pursuant to and in accordance with N.J.S.A. 40:67-7 et seq." adopted on February 13, 2018, and recorded in the Camden County Clerk's Office in Vacation Book 10838 at Page 157 on March 5, 2018, by which City Council authorized the vacation of certain portions of Maplewood Street and Berkley Road, more particularly described in Exhibit A, attached hereto.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

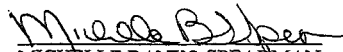
**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Revised  
0-7

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S EASEMENT IN THE  
VACATED STEVENS STREET, 18<sup>TH</sup> STREET & BENSON STREET**

**WHEREAS**, by Ordinance entitled, "An Ordinance Releasing and Extinguishing the Public Right in Portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, Camden, NJ" adopted on August 13, 1964 and recorded in the Camden County Clerk's Office in Ordinance Book K on Page 377 on August 13, 1964, and in Book 7, page 167 on August 20, 1964 and by Ordinance entitled "An Ordinance Releasing and Extinguishing the Public Right in a Portion of Benson Street and 18<sup>th</sup> Street, Camden" adopted on November 27, 1964 and recorded in the Camden County Clerk's Office in Book 7, page 194 on December 21, 1964 and City Council authorized the vacation of certain portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, more particularly described in Exhibit A, attached hereto; and

**WHEREAS**, said ordinance reserved certain easement rights to the City of Camden to access the vacated streets to inspect, maintain, repair or remove utilities in the vacated street; and

**WHEREAS**, Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site has requested that the City vacate its easement rights referenced in said ordinance in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the vacated streets.

**WHEREAS**, it appears to the City that the public will not be adversely affected by the vacating of these Easements rights in that area; and

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in a certain easement contained in "An Ordinance Releasing and Extinguishing the Public Right in Portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, Camden, NJ" adopted on August 13, 1964 and recorded in the Camden County Clerk's Office in Ordinance Book K on Page 377 on August 13, 1964 and in Book 7, page 167 on August 20, 1964 and in "An Ordinance Releasing and Extinguishing the Public Right in a Portion of Benson Street and 18<sup>th</sup> Street Camden" adopted on November 27, 1964 and recorded in the Camden County Clerk's Office in Book 7, page 194 on December 21, 1964, whereby City Council authorized the vacation of certain portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, more particularly described in Exhibit A attached hereto.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

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CURTIS JENKINS  
President, City Council

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FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**EXHIBIT "A"**

JMN:ml  
7-6-64

AN ORDINANCE-RELEASING AND EXTINGUISHING THE  
PUBLIC RIGHT IN PORTIONS OF STEVENS STREET,  
18TH STREET AND BENSON STREET, CAMDEN, N. J.

WHEREAS, it appears to the City Council of the City of  
Camden, New Jersey, that the public interest will be better served by  
releasing and extinguishing the public right in the lands hereinafter des-  
cribed; now, therefore,

BE IT ORDAINED by the City Council of the City of Camden,  
New Jersey, as follows:

SECTION 1. That all public rights in the following lots of  
land, situate in the City and County of Camden, and State of New Jersey,  
more particularly described hereafter, be and the same are hereby released  
and extinguished:

TRACT #1. BEGINNING at a point formed by the Easterly  
side of 17th Street and the Northerly side of proposed Stevens Street, said  
point also being 750 feet South from the Southerly side of Federal Street;  
thence (1) Southwardly 60 feet to a point being the Southeasterly corner of  
17th Street and proposed Stevens Street; thence (2) Eastwardly between  
parallel lines of that width running parallel with Carman Street a distance  
of 860 feet to the Westwardly side of 19th Street.

TRACT #2. BEGINNING at a point formed by the Easterly  
side of 18th Street and the Southerly side of proposed Stevens Street, said  
point also being 810 feet South from the Southerly side of Federal Street;  
thence (1) Westwardly 60 feet to a point being the Southwesterly corner of  
18th Street and proposed Stevens Street; thence (2) Southwardly between  
parallel lines of that width running parallel with 17th Street a distance of  
215 feet to the Northerly side of Benson Street.

TRACT #3. BEGINNING at a point formed by the Easterly  
side of 18th Street and the Northerly side of proposed Benson Street, said  
point also being 1025 feet South from the Southerly side of Federal Street;  
thence (1) Southwardly 60 feet to a point being the Southeasterly corner of  
18th Street and proposed Benson Street; thence (2) Eastwardly between  
parallel lines of that width running parallel with Carman Street a distance  
of 400 feet to the Westwardly side of 19th Street.

SUBJECT to the right, privilege and authority of the said  
City of Camden, its successors and assigns forever, to enter upon the  
premises herein described, and the lands immediately adjoining thereto,  
so far as the same may be necessary to excavate, lay, relay, construct,  
reconstruct, operate or replace any of the said facilities for water, sewer  
or any other utilities, and to inspect, repair and maintain same; and pro-  
vided, further, however, that whenever any work is done in connection  
with any of said facilities by the City of Camden, which causes a disturbance  
of the premises, then the City of Camden shall restore the premises to the  
condition in which they were immediately prior to the doing of such work.

SECTION 2. All ordinances or parts of ordinances incon-  
sistent with this ordinance, to the extent of such inconsistency only, be and  
the same are hereby repealed.

SECTION 3. This ordinance shall take effect twenty (20)  
days after final passage and publication as provided by law.

On Motion of:  
Dated:

MARIO R. RODRIGUEZ

JUL 9 1964  
Approved as to form and legality  
on basis of facts set forth.

*James E. Stearns*  
City Attorney  
*John J. [Signature]*  
President, City Council

*Andrew A. Corea*  
MAYOR  
President, PRO TEMPORE  
City Council

August 14, 1964

Hon. Alfred R. Pierce, Mayor

John T. Odorisio

City Clerk

Ordinance, final passage -- ~~Vacating public right in portions~~  
of Stevens St., 18th St. and Benson St.  
(French Tract)

In accordance with Article 19 of the Rules of Procedure governing the City Council, I am delivering to you the attached Ordinance passed by City Council at a regular meeting held August 13, 1964.

Said article provides that "each ordinance shall be returned by the Mayor to the City Clerk after the Mayor has affixed his signature thereto or after the expiration of ten days from the date of its delivery to the Mayor in any event".

Very truly yours,

JOHN T. ODORISIO  
CITY CLERK

Received by William J. Glushko

DATE APPROVED BY THE MAYOR 8/14/64

RECORDED: August 13, 1964  
IN ORDINANCE BOOK K  
PAGE 377

ORDINANCE  
Votating public right in  
portions of Stevens St.,  
18th St. and Benson St.,  
(French Tract)

MC-198



JMN n  
11-27-64

AN ORDINANCE RELEASING AND EXTINGUISHING THE PUBLIC RIGHT  
IN A PORTION OF BENSON STREET AND 18TH STREET, CAMDEN

WHEREAS, it appears to the City Council of the City of Camden,  
New Jersey, that the public interest will be better served by releas-  
ing and extinguishing the public right in the land hereinafter des-  
cribed; now, therefore,

BE IT ORDAINED by the City Council of the City of Camden as  
follows:

SECTION 1. All public rights, in and to the following lot of land,  
situate in the City and County of Camden and State of New Jersey, more  
particularly described hereafter, be and the same are hereby released  
and extinguished:

BEGINNING at the intersection of the Northerly line of Benson  
Street with the Easterly line of 17th Street and extending thence (1)  
Eastwardly along the Northerly line of Benson 460 feet to the Easterly  
line of 18th Street; thence (2) Southwardly along the Easterly line of  
18th Street 275 feet to the Northerly line of Washington Street; thence  
(3) Westwardly along the extended Northerly line of Washington Street  
60 feet to the Westwardly line of 18th Street; thence (4) Northwardly  
along the Westwardly line of 18th Street 215 feet to the Southerly line  
of Benson Street; thence (5) Westwardly along the Southerly line of  
Benson Street 400 feet to the Easterly line of 17th Street; thence  
(6) Northwardly along the Easterly line of 17th Street 60 feet to the  
Northerly line of Benson Street and the place of beginning.

SUBJECT to the right, privilege and authority of the said City  
of Camden, its successors and assigns forever, to enter upon the premises  
herein described, and the lands immediately adjoining thereto, so far as  
the same may be necessary to excavate, lay, relay, construct, reconstruct,  
operate or replace any of the facilities for water, sewer or any other  
utilities, and to inspect, repair and maintain same; and provided, fur-  
ther, however, that whenever any work is done in connection with any of  
said facilities by the City of Camden, which causes a disturbance of the  
premises, then the City of Camden shall restore the premises to the  
condition in which they were immediately prior to the doing of such work.

SECTION 2. All ordinances or parts of ordinances inconsistent  
with the provisions of this ordinance are hereby repealed as to such  
inconsistency only.

SECTION 3. This ordinance shall take effect twenty days after  
final passage and publication as provided by law.

MARIO R. RODRIGUEZ

Dated NOV 27 1964

Approved as to form and legality  
on basis of facts set forth

JOSEPH M. NARDI, JR.  
City Attorney

HARRY A. KERR  
President Pro Tempore  
City Council

ALFRED E. PIERCE  
Mayor



Form 3-1-10-10-10-10

7 196  
STATE OF NEW JERSEY,  
CAMDEN COUNTY



R. Briggs  
of full age, being duly sworn, according to law says that he  
is bookkeeper of the

**COURIER-POST**

and that a Notice, of which the annexed is a true copy, was  
published in the COURIER-POST, a newspaper printed and pub-  
lished daily in the county of Camden, State of New Jersey, once  
on the 15th day of Dec. A. D. 1964.

Sworn and subscribed before me this 15th  
day of Dec. A. D. 1964  
[Signature]  
Notary Public  
My Commission Expires Dec. 11, 1965.

[Signature]

7-197

OFFICE OF THE CITY CLERK  
CAMDEN, NEW JERSEY



CITY OF CAMDEN

ORDER OF THE COMMON COUNCIL OF THE CITY OF CAMDEN  
TO BEYOND ORDER, that the following be and is hereby ordered, to-wit:  
that the public light in a portion of Benson Street and  
1123 1/2 Street, Camden.

Resolved by the Common Council of the City of Camden, New Jersey, on the 10th day of  
December, 1964.

Attest that the foregoing is a true and correct copy of the original and is a true and correct copy of the original.

IN WITNESS WHEREOF, I have hereunto set my hand and

Seal of the City of Camden, New Jersey, on the 10th day of

December, 1964.

*[Signature]*



44

DEC 21 1994 AT 11:16 P.M.

[illegible]

1. 1993, 1994, 1995, 1996, 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674,

○

Revised  
0-8

MBS:yrh  
04-13-21

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S EASEMENT RIGHTS OVER  
BLOCK 1208, LOT 4**

**WHEREAS**, the Official Tax Map of the City of Camden shows a 15 Ft. Utility Easement (the "15" Easement") over the parcel of land identified as Block 1208, Lot 4, a.k.a. W.S. 17<sup>th</sup> St. 160 N. Admiral Wilson as more particularly shown on Exhibit A attached hereto; and

**WHEREAS**, a deed from Public Service Electric and Gas Company to Vincent Avellino and Anthony Avellino, dated April 29, 1964 and recorded in the Camden County Clerk's Office in Deed Book 2709, page 221 on April 29, 1964, conveyed Block 1208, Lot 4 "subject to the rights of the City of Camden to use and maintain an existing water main and valve, and to use and maintain an existing terra cotta storm sewer, manhole and inlet in the bed of Stevens Street vacated" (the "Water Main Easement"); and

**WHEREAS**, Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site, has requested that the City vacate its easement rights in the Water Main Easement and 15" Easement in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the 15' Easement or Water Main Easement area; and

**WHEREAS**, it appears to the City that the public will not be adversely affected by the vacation of the City's easement rights in the 15" Easement or Water Main Easement; and

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in the 15' and Water Main Easement.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Revised  
0-9

MBS:yrh  
04-13-21

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S RIGHTS IN STORM  
INLETS IN BLOCK 1209, LOT 1**

**WHEREAS**, Matrix Admiral Wilson Development, LLC is the proposed redeveloper of a large multi-lot parcel of property on the north side of Admiral Wilson Boulevard between Bank Street and 17<sup>th</sup> Street; and

**WHEREAS**, a survey of the redevelopment site shows certain storm inlets affecting Block 1209, Lot 1 on the Tax Map of the City of Camden, a.k.a. NE Admiral & 17<sup>th</sup> Street, in and adjacent to the vacated Benson Street; and

**WHEREAS**, Matrix Admiral Wilson Development, LLC, has requested that the City release its rights in said storm inlets in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer has determined based on a review of his records, and without field verification, that the storm inlets no longer serve any purpose because Benson Street has been vacated; and

**WHEREAS**, it appears to the City that the public will not be adversely affected by the release of the City's rights in said storm inlets; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in those certain storm inlets located on Block 1209, Lot 1 as more particularly described in Exhibit A, attached hereto.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner



regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

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CURTIS JENKINS  
President, City Council

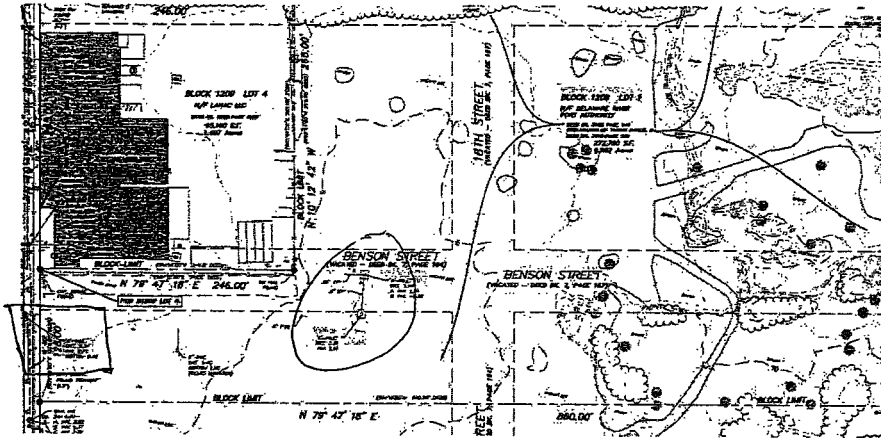
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FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Revised  
EXHIBIT "A"

City of Camden Redevelopment Agency  
January 11, 2021  
Page 6



# *Resolutions*

JENKINS  
05-11-2021

R-1

**RESOLUTION APPOINTING MEMBERS OF  
THE MUNICIPAL APPOINTMENT COMMITTEE OF CITY COUNCIL  
FOR A TERM OF ONE (1) YEAR**

WHEREAS, Chapter 23, § 23-3 of the Camden Code provides for the appointment of three (3) Councilpersons to serve on the 3-member Municipal Appointment Committee of City Council; and

WHEREAS, this City Council wishes to appoint the Council members to serve on the Municipal Appointment Committee of City Council' now, therefore


BE IT RESOLVED, that the City Council of the City of Camden does hereby appoint the following City Councilpersons to serve on the Municipal Appointment Committee of City Council for a term of one (1) year commencing as of May 12, 2021 and ending May 11, 2022:

City Councilman Shaneka Boucher  
City Councilman Angel Fuentes  
City Councilwoman Marilyn Torres

BE IT FURTHER RESOLVED that this City Council supports the election of City Councilman Angel Fuentes to serve as Chairperson of the Municipal Appointment Committee during the term set forth above.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



*Camden City Council*  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: April 19, 2021

**Council Meeting Date: May 11, 2021**

FROM: Councilperson

☒ Curtis Jenkins, President

☐ Sheila Davis, At-Large

☐ Angel Fuentes, At-Large

☐ Marilyn Torres, Vice President, 3<sup>rd</sup> Ward

☐ Shaneka Boucher, 1<sup>st</sup> Ward

☐ Victor Carstarphen, 2<sup>nd</sup> Ward

☐ Felisha Reyes-Morton, 4<sup>th</sup> Ward

**Action Requested:**

**RESOLUTION APPOINTING MEMBERS OF  
THE MUNICIPAL APPOINTMENT COMMITTEE OF CITY COUNCIL  
FOR A TERM OF ONE (1) YEAR**

---

\*\*\*\*Please attach any supporting documents

*Curtis Jenkins/wr*

\_\_\_\_\_  
Signature of Councilperson

*04/19/2021*

\_\_\_\_\_  
Date

FUENTES  
05/11/21

**RESOLUTION APPOINTING MEMBERS OF AN AD HOC COMMITTEE  
TO EXAMINE AND OFFER RECOMMENDATIONS TO OFFICIALS OF  
THE CITY OF CAMDEN AS TO WHETHER THE CITY OF CAMDEN  
SHOULD PARTICIPATE IN THE NEW JERSEY CANNABIS REGULATORY,  
ENFORCEMENT ASSISTANCE, AND MARKETPLACE MODERNIZATION ACT**

**WHEREAS**, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

**WHEREAS**, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

**WHEREAS**, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (August 22, 2021); and

**WHEREAS**, the Act allows, even upon adoption of an ordinance opting out of the Act, that the City Administration and the City Council of the City of Camden, after further consultation and deliberation, may exercise the City of Camden's right to opt-in to the Act at any time in the future; and

**WHEREAS**, the City believes that it is in the best interests of the City of Camden that valuable input be received from Officials of the City of Camden, the residents of the City of Camden as well as the local business, education and medical communities, in determining whether the City of Camden should exercise its right to allow such services to be conducted in the City of Camden and also to determine what the scope of those services should be as well as the types and number of licenses that should be allowed for license categories for Class 1 through class 5 in the City of Camden; and

**WHEREAS**, the City seeks to appoint an ad hoc committee to examine and make recommendations to the Administration and Council of the City of Camden as to whether the City of Camden should permit one or more of the categories of Class 1 through Class 5 licenses in the City of Camden and the extent as to whether one or more licenses in each class should be permitted and also determining what the scope of those services should be as well as the types and number of licenses that should be allowed for license categories for Class 1 through Class 5, in the City of Camden; and

**WHEREAS**, this ad hoc committee, during its review, will examine such significant issues as to how best to educate the residents in the four (4) Wards as well as local businesses of the purpose and scope of the Act, including discussing such issues as: what the definitions are of each license in Classes 1 through 6 identified in the Act and their scope; discussing the requirements of those individuals who could eligible to apply for each such class of license; City locations that could be permitted for each class of license; the community impact of such licenses being issued, including those aspects involving, but not limited to, social responsibility, education, diversity, the impact on the medical and education communities and the impact on local businesses; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints the following individuals to the ad hoc committee to examine and make recommendations on the above issues: City Attorney Michelle Spearman; Director of Planning and Development Dr. Edward Williams; Director of Code Enforcement L. Frankie Ruiz; Municipal Clerk Luis Pastoriza, Acting Counsel to Council Howard McCoach; Tameeka Mason; Nichelle Pace; Leo Bridgewater; Christopher Collins; Camden County Police Department Lieutenant Vivian Coley; Sheila Green, Resident of Ward 2; Derrick Gallashaw, Resident of Ward 1; one (1) resident from Wards 3 and 4 to be appointed by the Councilperson for that Ward; three (3) additional City residents to be appointed by Council; two (2) representatives to be appointed by the Mayor; and two (2) individuals who are business and/or faith-based leaders to be appointed by Council.

**BE IT FURTHER RESOLVED**, that the ad hoc committee shall report to the Administration and to City Council of the City of Camden by no later than August 30, 2021, with its recommendations.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form

\_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



Camden City Council  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: April 29, 2021

Council Meeting Date: May 11, 2021

FROM: Councilperson

☐

Curtis Jenkins, President

☐

Marilyn Torres, Vice President, 3<sup>rd</sup> Ward

☐

Sheila Davis, At-Large

☐

Shaneka Boucher, 1<sup>st</sup> Ward

☒

Angel Fuentes, At-Large

☐

Victor Carstarphen, 2<sup>nd</sup> Ward

☐

Felisha Reyes-Morton, 4<sup>th</sup> Ward

**Action Requested:**

RESOLUTION APPOINTING MEMBERS OF AN AD HOC COMMITTEE  
TO EXAMINE AND OFFER RECOMMENDATIONS TO OFFICIALS OF  
THE CITY OF CAMDEN AS TO WHETHER THE CITY OF CAMDEN  
SHOULD PARTICIPATE IN THE NEW JERSEY CANNABIS REGULATORY,  
ENFORCEMENT ASSISTANCE, AND MARKETPLACE MODERNIZATION ACT

---

\*\*\*\*Please attach any supporting documents

*Angel Fuentes/wr*

Signature of Councilperson

04/29/2021

Date



**RESOLUTION AUTHORIZING THE GOVERNING BODY OF THE CITY OF CAMDEN  
CERTIFICATION OF THE ANNUAL AUDIT**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2020 has been filed by a Registered Municipal Accountant with the City of Camden pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or Findings and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW THEREFORE, BE IT RESOLVED, that the Municipal Clerk of the City of Camden, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

*Michelle Banks-Spearman, Asst. City Atty. Gen.*  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: 5/11/2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Luis Pastoriza

**Department Making Request:** Office of the Municipal Clerk

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the governing body of the City of Camden certification of the annual audit

**BRIEF DESCRIPTION OF ACTION:** Required by the State

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*


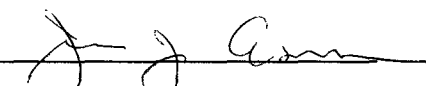
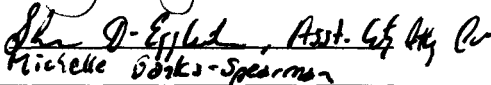
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Attached for State (DCA) Approval**

*Contracts for Services, Grant Applications/Awards, License Agreements, etc.  
(Any Resolution that has Impact on City budget)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>4/22/21</u>	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>4-26-21</u>	
Received by City Attorney:	<u>4/28/21</u>	 <i>Michelle Banks-Spearman, Asst. City Atty.</i>
	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	<u>Yenise Valdez</u>	<u>7107</u>

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

## RESOLUTION

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year <sup>2020</sup>2019 has been filed by a Registered Municipal Accountant with the City of Camden pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Questioned Costs" or "Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Findings and Questioned Costs" or "Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Municipal Clerk of the City of Camden, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON \_\_\_\_\_.

\_\_\_\_\_  
Clerk

MBS:dh  
05-11-21

R-4

**RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICES  
AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE BOROUGH OF  
COLLINGSWOOD TO PROVIDE EMERGENCY WATER SUPPLY**

WHEREAS, N.J.S.A. 40A:65-1 et. seq. authorizes local units of government to enter into agreements for the joint provision of services; and

WHEREAS, the Borough of Collingswood and the City of Camden seek to enter into a Shared Services Agreement respecting the mutual provision of emergency water supply services through the City's interconnection with Borough of Collingswood's distribution system at a valve on the Camden City side of Mt. Ephraim Avenue and Collings Avenue; and


WHEREAS, this Shared Services Agreement also referred to herein as an Emergency Water Interconnection and Purchase Agreement shall establish the rights and responsibilities of both entities as it relates to the mutual provision of emergency water supply services; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that a Shared Services Agreement also referred to as an Emergency Water Interconnection and Purchase Agreement is hereby authorized between the City of Camden and the Borough of Collingswood.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: May 11, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Office of the City Attorney

**TITLE OF RESOLUTION:**

**RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE BOROUGH OF COLLINGSWOOD TO PROVIDE EMERGENCY WATER SUPPLY**

**BRIEF DESCRIPTION OF ACTION:**

This resolution is necessary to have the proper officials execute the Emergency Water Interconnection Agreement with the Borough of Collingswood to provide emergency water to the City of Camden. A copy of the agreement is attached as Exhibit A.

**APPROPRIATION ACCOUNT TO BE CHARGED:**

**AMOUNT OF PROPOSED CONTRACT:**

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	<u>4/21/21</u>	<u>Michelle Banks-Spearman</u>

Approved by Grants Management:	_____	_____
		(If applicable)

Approved by Finance Director:	_____	_____
-------------------------------	-------	-------

☐ CAF - Certifications of Availability of Funds

Approved by Business Administrator:	<u>4-21-21</u>	<u>Jason J. Asuncion</u>
-------------------------------------	----------------	--------------------------

(Name) Please Print	(Extension #)
Prepared By: <u>Dionne Giles</u>	<u>X7185</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Shared Services Agreement
Name of Vendor	Borough of Collingswood
Purpose or Need for service:	The resolution is necessary to have the proper officials execute the Emergency Water Interconnection Agreement with the Borough of Collingswood to provide emergency water to the City of Camden
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 4.21.21

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

\_\_\_\_\_  
Date

Number Assigned \_\_\_\_\_



**EMERGENCY WATER INTERCONNECTION  
AND PURCHASE AGREEMENT**

**Between**

**CITY OF CAMDEN**

**And**

**BOROUGH OF COLLINGSWOOD**

**THIS AGREEMENT**, constitutes an Shared Services Agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. entered into and made effective this \_\_\_\_\_ day of \_\_\_\_\_ between the BOROUGH of COLLINGSWOOD, Camden County, New Jersey, a municipality with its principal address at 678 Haddon Avenue, Collingswood, New Jersey 08108 hereafter referred to as "BOROUGH of COLLINGSWOOD," and CITY OF CAMDEN, with its principal office located at 520 Market Street, Camden, New Jersey 08101 hereinafter referred to as the "CAMDEN CITY".

**WHEREAS**, BOROUGH of COLLINGSWOOD and CAMDEN CITY desire to enter into this Agreement in order to provide for an emergency water supply; and

**NOW THEREFORE**, for and in consideration of the mutual promises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and intending to be legally bound, the parties hereto agree as follows:

**1. DURING EMERGENCIES**

a. The Parties agree to supply to each other and each Party agrees to purchase from the other a supply of potable water during future water supply emergencies, as defined herein, through an existing watermain interconnection located at Collings and Mt. Ephraim Avenues as more specifically detailed in the drawing attached hereto as **Exhibit A**;

b. The quantity of water to be supplied by a Party and purchased by the other Party in any twenty-four (24) hour period shall not be subject to any minimum or maximum limits, except the choice and ability of the supplying Party to supply and the permission of the NJDEP to allow such transfer. The quantity of water to be supplied shall be that volume which the supplying Party determines that it can provide to the receiving Party at the time of the water supply emergency taking into consideration the supplying Party's operating conditions and its obligations to provide safe and adequate water service to its franchise area customers for all of their uses and demands. The supplying Party shall not be liable to the receiving Party for any failure to provide water to the receiving Party due to the unavailability of water during a water supply emergency.

c. The supplying Party shall have no liability to the receiving Party or any customer of the receiving Party for costs, expenses, damages, liability, loss, claims, suits or proceedings whatsoever in nature arising out of alleged inadequate flow rate in the receiving Party's water distribution system during any emergency transfer. Nothing herein shall imply or express that any such liability or right of claim does or should exist against the supplying Party. It is the receiving Party's sole responsibility to provide water service to its customers and nothing herein shall in any way imply or infer that the supplying Party has made any guarantee, promise or representation as to the supply to anyone of any flow rate, pressure and duration of supply of adequate water for any service or fire protection.

d. As used herein a water supply emergency shall mean a condition wherein a water shortage exists within receiving party's service area which endangers or potentially endangers the public health or safety as determined by mutual agreement of the receiving Party and supplying Party, but provided that the NJDEP shall either agree and/or shall

authorize and deliver said authorization in writing or in email to receiving Party acknowledging their permission for such exchange of water.

e. The Parties agree that receiving Party shall pay at the time of the emergency the supplying Party's then applicable current rate or the retail rate for a large user at that time, whichever is greater.

## **2. Water Quality**

The supplying Party shall comply with all applicable laws and regulations regarding treatment and delivery of potable water established by the NJDEP and USEPA and any successor government agencies or departments. The supplying Party shall not be responsible for contamination or degradation in the quality of the water passing beyond the interconnection. The interconnection shall for these purposes be the receiving party's side of the two-meter system (one meter dedicated for each supply direction). The City of Camden's water meter shall be installed, maintained, repaired and replaced as necessary by City of Camden or their agent and the Borough of Collingswood's meter shall be installed, maintained, repaired and replaced as necessary by the Borough of Collingswood or its agent. The receiving Party shall perform water quality tests as required by applicable NJDEP and USEPA laws and regulations at the interconnection. The supplying Party shall perform water quality tests as required by applicable NJDEP and USEPA laws and regulations on its side of the interconnection. All water quality tests shall be performed only by State of New Jersey certified laboratories.

## **3. Terms of Payment**

The terms of payment for water provided to the receiving Party pursuant to this Agreement shall be as follows:

a. There shall be no meter charges or fixed service charges except during the period of time that water is supplied by the supplying Party to the receiving Party through the interconnection.

b. There shall be no connection fee in connection with purchases of water pursuant to this Agreement.

c. All meter charges, fixed service charges and charges for water supplied by the supplying Party pursuant to this Agreement shall be based on the schedule of charges for retail, large volume metered water service adopted by the supplying Party as revised from time to time.

d. The meter(s) at the Interconnection shall be read by the supplying Party at the conclusion of each water supply emergency or not less than once per calendar month if the duration of the water supply emergency exceeds thirty (30) days. Payment will be made no later than 45 days after the invoice date.

e. If receiving Party disputes a bill in good faith, the receiving Party must, on or before the bill due date, (i) pay the undisputed portion of the bill, and (ii) notify supplying Party in writing of the basis for the dispute. If the dispute is regarding accuracy, receiving Party shall pay to the supplying Party the disputed portion of the bill. However, a meter test

will be performed, at the sole cost of the receiving Party, by any qualified firm acceptable to both Parties. If established by the manufacturer of the meter, that the meter test proves that the meter is not within the accuracy limits established by the manufacturer of the meter, a billing adjustment will be made in accordance with such regulations and the meter will be replaced or recalibrated at the supplying Party's option.

f. Meters may be tested periodically by either Party, at its option. Copies of test results will be furnished to other Party. If requested in writing by a Party, that Party shall have the right to be present when meter testing is performed. Either Party may have access to inspect the other Party's metering facilities upon written request made to said Party. Meter tests requested by either Party, not in connection with bill disputes pursuant to paragraph (e) hereof, shall be performed at the sole expense of the requesting Party.

#### **4. Interruptions in Service- Force Majeure Event**

a. "Force Majeure" is the inability of a party to perform due to acts of God; orders of the Government of the United States or the State of New Jersey, or any agency or instrumentality thereof; acts of terrorism; insurrections; riots; epidemics; landslides; lightning; earthquakes; fires; hurricanes; storms; floods; washouts; explosions breakage or accidents to machinery, pipe line, dams or canals or partial or entire failure or contamination of water supply, not due to negligence of the party claiming such occurrence as the reason for the inability to perform; arrests; civil disturbances; acts of any public enemy; and any other causes not reasonably within the control of the party claiming such inability to perform.

b. If by reason of Force Majeure, either party shall be rendered unable, wholly or in part, to satisfy its obligations under this agreement, then the obligations of such party, to the extent affected by such Force Majeure, shall be suspended or reduced during the continuance of the inability to perform hereunder, but for no longer period. Telephonic notice of the Force Majeure will be given to the other party at the earliest possible time, and will be described subsequently in writing to such party within three (3) working days after the occurrence of the Force Majeure event. The party experiencing the Force Majeure event shall use its best efforts to remove or overcome such Force Majeure as soon as possible. The party suffering the force Majeure shall not be liable for damages to the other party or any of such party's customers due to act, omission or circumstance occasioned by or in consequence of a Force Majeure occurrence.

c. Each Party agrees that it is each Party's sole responsibility to provide water service to its customers at adequate flow rates and pressures and that the other Party shall have no liability to the other, or any customer of the other Party, for any costs, expenses, damages, liability, loss, claims, suits, or proceedings of whatsoever nature arising out of alleged inadequate water flow rate in or to each Party's system.

d. Each Party agrees to indemnify, protect, and hold harmless the other party from any and all liability, loss, damages costs or expense (including, without limitation, reasonable attorney's fees arising out of claims alleging that a Party failed to provide water to the other Party at a flow rate or pressure sufficient to afford adequate service within the receiving Party's system, or arising out of claims wherein contamination or degradation in water quality occurred on the receiving Party's side of the Interconnection.

e. Except as limited in subparagraphs (b) through (d) above, each Party agrees to indemnify, protect, and hold harmless the other party from any and all liability, loss, damages

costs or expenses (including, without limitations, reasonable attorney's fees) arising out of claims alleging that the supply party failed to meet its obligations under this Agreement.

**5. Ownership and Maintenance of Facilities**

a. CAMDEN CITY owns an existing water distribution system including an Interconnection with the BOROUGH OF COLLINGSWOOD distribution system at a valve on the CAMDEN CITY side of Mt. Ephraim Avenue and Collings Avenue as depicted in **Exhibit A**. CAMDEN CITY owns a water distribution system including a 6-inch ductile iron water main crossing Mt. Ephraim Avenue near Collings Avenue.

b. Appropriately sized meters meeting each Parties' specifications for the interconnection shall immediately be provided and installed by the cost and expense of which shall be the responsibility of the City of Camden.

c. The water valves on the interconnection line shall remain closed at all times except during a water supply emergency as defined in Paragraph 1.d. or as agreed to by the parties elsewhere herein or in a separate and subsequent agreement. The valves shall be under the control of the Parties at all times and shall not be operated with the advance knowledge and consent of both parties. Failure to notify and obtain consent prior to opening the connection will be grounds for termination of this Agreement, but not as sole remedy.

**6. Interruptions of Service**

Planned service interruptions may be required in the course of operation of the either Party's facilities. Each Party will use its reasonable efforts to minimize such occurrences, as well as the duration thereof. Reasonable advance notification of planned service interruptions will be provided to the Party undertaking the service interruption to the Party that may be affected the interruption.

**7. Annual Valve Exercising Program**

The valves at the interconnection shall be jointly exercised annually on a date and time mutually agreed to by the Parties. Testing of the interconnection flow shall also be done annually on date and time mutually agreed to by the Parties.

**8. Duration of Agreement and Renewal**

The initial term of this Agreement shall be for a period of five (5) years from the effective date of this Agreement. This Agreement shall be automatically renewed for additional terms of five (5) years unless terminated by either party in writing not less than ninety (90) days prior to the expiration of the initial term or any automatic renewal thereof, or by mutual agreement.

9. **Successors and Assignment; third Party Beneficiaries**

This Agreement shall be binding and shall inure to the benefit of the parties hereto and their respective successors and permitted assigns. This Agreement may not be assigned by either Party without approval of the other Party, which approval shall not be reasonably withheld. This Agreement does not create, nor shall it be deemed to create any rights to any other Party as a third party beneficiary.

10. **Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

11. **Notices**

Notices given by either party to the other party shall be in writing and shall be served personally or by depositing such notice in the United States mail certified, return receipt requested with certification and postage charges prepaid and properly addressed and directed to the party to receive the same as follows:

As to CAMDEN CITY:  
City of Camden  
520 Market Street  
Camden, NJ 08101  
Attn.: Business Administrator

As to BOROUGH of COLLINGSWOOD:  
Borough of Collingswood  
Municipal Building  
678 Haddon Avenue  
BOROUGH of COLLINGSWOOD, NJ 08108  
Attn: Township Manager

12. **NJDEP Approval**

Notwithstanding anything herein to the contrary, all agreements herein are void *ab initio*, and without any legal force or effect unless and until the NJDEP have approved of this Agreement in writing.

13. **Severability**

In the event that one or more of the provisions of this Agreement shall for any reason be held to be illegal or invalid by a court of competent jurisdiction, it is the intent of the Parties hereto that such illegality or invalidity shall not affect other provisions hereof, and this Agreement shall be construed and enforced as if such illegal or invalid provision had not been contained herein except unless either the sale price is ruled invalid or a court of competent jurisdiction holds that such provisions are not severable from all other provisions of the Agreement or that the deletion materially alters the substance of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed by their duly authorized officers and have affixed their corporate seals the day and year first written above.

Attest:

K. Holly Marvel

BOROUGH OF COLLINGSWOOD

By:

Name:

Cass Duffey

Title:

Borough Administrator

Attest:

\_\_\_\_\_

CITY OF CAMDEN

By:

Name:

Title:

RESOLUTION 21-43

On Motion of:

APPROVED:

EXHIBIT A



RESOLUTION 21-43

**BOROUGH OF COLLINGSWOOD,  
COUNTY OF CAMDEN, STATE OF NEW JERSEY**

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH  
OF COLLINGSWOOD AND THE  
CITY OF CAMDEN TO PROVIDE EMERGENCY WATER SUPPLY**

**WHEREAS**, the Borough of Collingswood ("Borough") and the City of Camden ("City") (collectively the City and the Borough shall be referred to as the "Municipalities") currently maintain water mains at the intersection of Collings Avenue and Mt. Ephraim Avenue ("Water Site"); and

**WHEREAS**, the Municipalities wish to enter into a Shared Services Agreement to supply water to each other at the Water Site in the event that either the Borough or the City experience a water supply emergency; and

**WHEREAS**, the Superintendent of the Borough's Water Department and the Borough Administrator have reviewed terms proposed by the City for such an agreement, evaluated the benefits to the Borough and determined that it is in the interest of the Borough residents to enter into a Shared Services Agreement for this purpose ; and

**WHEREAS**, the New Jersey Shared Services Act, N.J.S.A. 40A:65-1, et. seq., authorizes and encourages local units including municipalities to enter into contracts for services performed by local units in accordance with the law in order to provide cost effective services to other local units in an effort to reduce property taxes through the reduction of municipal expenses;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Borough of Collingswood, County of Camden, State of New Jersey, that the Borough Administrator shall be authorized to finalize negotiations with officials of the City of Camden for a shared service agreement for emergency water supply services in that it is in the best interest of the residents of

the Borough of Collingswood and that the Borough Administrator shall be further authorized to take any and all action required to enter into a Shared Services Agreement with the City of Camden for the purposes stated herein.

**Date of Adoption: January 4 , 2021**

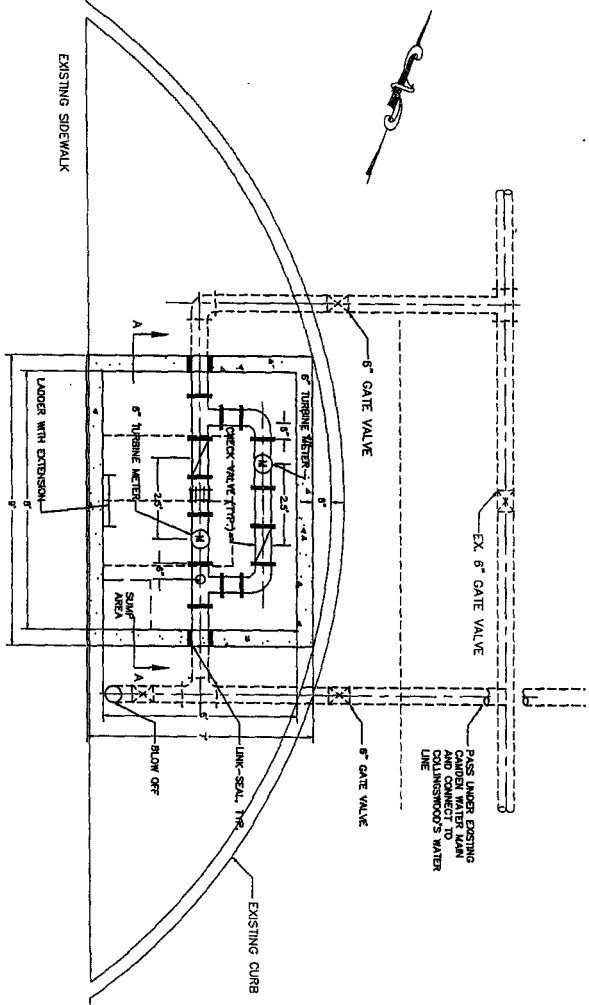
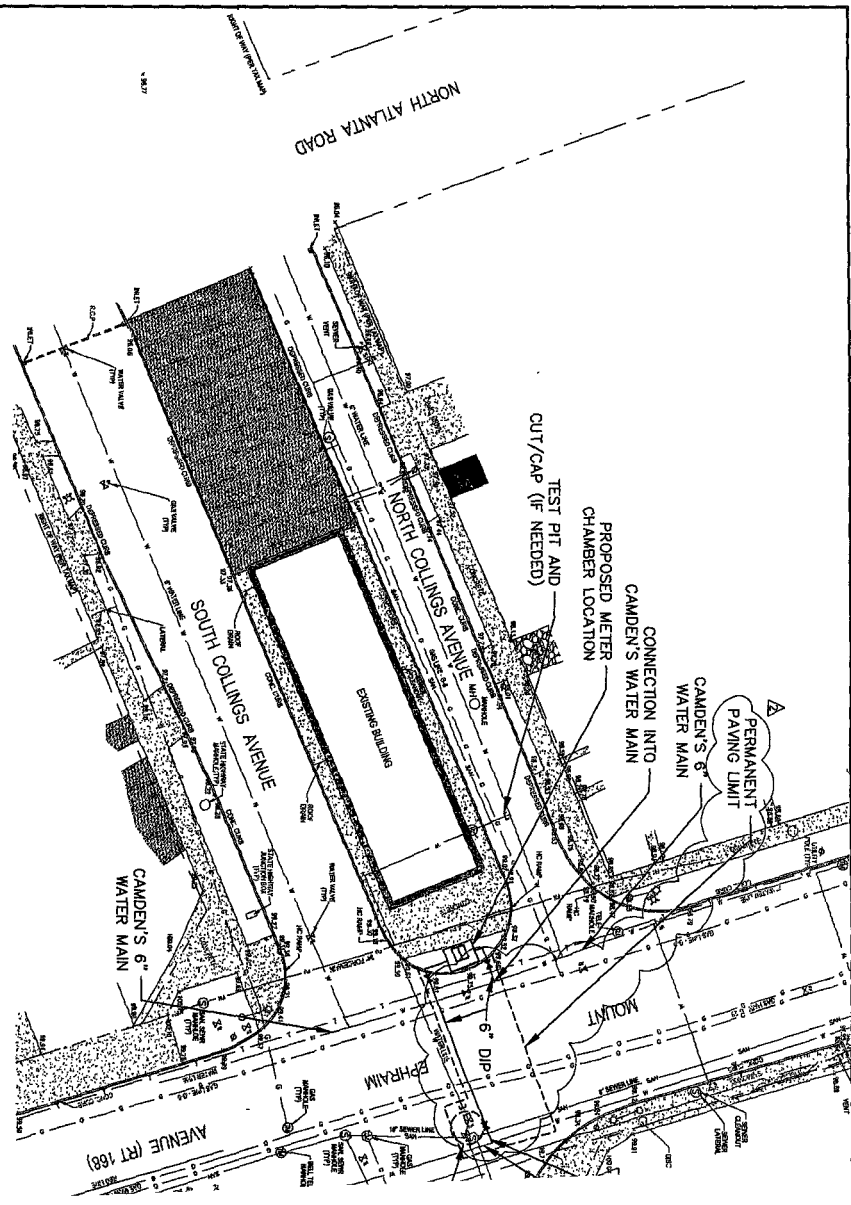
Commissioners	Present	Absent	Aye	Nay	Abstain
Mayor M. James Maley	✓		✓		
Commissioner Joan Leonard	✓		✓		
Commissioner Robert Lewandowski	✓		✓		

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD AT A MEETING HELD ON JANUARY 4, 2021

K. Holly Mannel  
K. Holly Mannel, Borough Clerk

Certified by me this 24<sup>th</sup> day of March, 2021 as a true copy of the original.

K. Holly Mannel  
Borough Clerk



PLAN VIEW

SCALE

# **RESOLUTION #5**

---

Resolution authorizing a contract to (TBD)  
(by title)

## **RESOLUTION**

**NOT available at time of print on  
Thursday, April 29, 2021.**

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Purchasing Agent

**DEPARTMENT MAKING REQUEST:** Administration/Purchasing Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing a contract to [TBD]

**BRIEF DESCRIPTION:** [TBD] as the lowest responsive responsible bidder, will provide removal and storage of abandoned, disabled and impounded vehicles for the City of Camden for one (1) year with the option to renew for two additional one (1) year options at [TBD] for Basic Tow, [TBD] per day for Storage Fees and other additional fees as stated on their Bid Price Sheet.

**BIDDING PROCESS:** Received [TBD] from Bid #21-03 on May 6, 2021

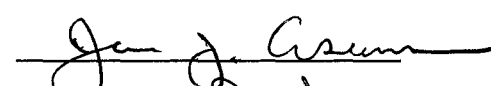

**APPROPRIATION ACCOUNT(S):** N/A

**AMOUNT:** N/A



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	4-16-21	
Received by City Attorney:	4/22/21	
	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
05-11-21

R-6

**RESOLUTION INTRODUCING AND APPROVING 2021 ANNUAL BUDGET FOR  
CAMDEN BUSINESS IMPROVEMENT DISTRICT (CBID)**

WHEREAS, by Ordinance MC-5171 adopted December 4, 2018 and Ordinance C-5242 adopted on December 17, 2019, the governing body created and designated with the City of Camden, a Business Improvement District authorized pursuant to N.J.S.A. 40:56-65 et seq. to be known as the Camden Business Improvement District ("CBID") for the purpose of providing services to promote development within the district; and

WHEREAS, the May and City Council authorized the collection of a special assessment on certain affected properties within the CBID, which shall be collected by the City of Camden and distributed to designated district management corporation; and

WHEREAS, the Mayor and City Council have designated Camden Special Services District, Inc. ("CSSD") as the district management corporation; and

WHEREAS, in accordance with all applicable statutes and municipal codes, CSSD has submitted to the governing body a detailed annual budget and report for the calendar year 2021 attached as Exhibit A and incorporated herein, which was approved by CSSD at its \_\_\_\_\_ meeting of the board; and

WHEREAS, upon approval of the annual budget, City Council must establish a date for public hearing and adoption which shall be published in the Courier Post no less than ten (10) days prior to such date; now therefore


BE IT RESOLVED by the City Council of the City of Camden that:

1. The CBID 2021 Annual Budget in the amount of \$1,735,687.00 as approved by the CSSD, the district management corporation at its \_\_\_\_\_ meeting of its board, is hereby introduced and approved, subject to public hearing prior to adoption in accordance with N.J.S.A. 56:65 et seq. and Chapter 467-1 of the Camden City Municipal Code.
2. The Tax Assessor shall prepare an assessment roll based upon the assessed annual budget, specifying the amounts to be assessed against the assessable properties within the CBID.
3. The Municipal Clerk shall make the assessment roll available for public inspection.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



2021 CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET

REVENUE					
CBID ASSESSMENT REVENUE 2020				\$	514,578.40
CBID ASSESSMENT REVENUE 2021				\$	1,700,000.00
TOTAL CBID REVENUE				\$	2,214,578.40
EXPENSES					
LINE ITEM	LINE ITEM DETAIL	LINE ITEM PRICING	SUB TOTAL	CATEGORY TOTAL	% OF BUDGET
CLEANING				\$	874,338.87
YELLOW JACKET PROGRAM	Contractor Expenses		\$	874,338.87	
	Salaries	\$ 592,004.81			
	Benefits	\$ 57,900.60			
	Equipment and Supplies	\$ 141,816.60			
	Administration	\$ 82,616.86			
LANDSCAPING AND PLACEMAKING	BID Beautification		\$	681,965.00	
	Comdor Landscaping and Site Amenities	\$ 300,000.00			
	Remove Dead Trees, Plant New, Repair Wells	\$ 200,000.00			
	Decorative Trash Cans/Recycling	\$ 118,140.00			
	Hanging Baskets	\$ 8,825.00			
	Roosevelt Plaza Park	\$ 5,000.00			
	Seasonal Displays, Banners, Pole Wraps	\$ 50,000.00			
MARKETING, BRANDING, COMMUNICATION	Marketing			\$	40,576.66
	Website and Logo Development/Domain		\$	40,576.66	
	Ads and Video				
	Social Media, Public Relations,				
	Monthly Newsletters, Print Materials				
ADMINISTRATION	Salaries, Fringe, Benefits	\$ 220,478.34	\$	220,478.34	
	Filing Fees	\$ 628.21	\$	628.21	
	Bank Charges	\$ 144.92	\$	144.92	
	Professional Development	\$ 2,940.00	\$	2,940.00	
	Professional Services		\$	52,864.19	
	Legal, Accountant, Controller, Payroll,				
	Landscape Architects and Engineers				
OPERATING	Facilities		\$	183,490.31	
	Garage and Office Rent	\$ 24,082.01			
	Renovation/Relocation Garage	\$ 159,408.30			
	Utilities		\$	9,361.05	
	COMUA, PSEG, Comcast, Water and Sewer				
	IT and Phones and Security				
	Maintenance and Equipment		\$	126,081.09	
	Fire Inspection, Exterminating, Applications,				
	Port-a John Rental				
	Capital Equipment				
	Insurance		\$	12,799.77	
	Commercial Umbrella, Inland Marine,				
	Workers Comp, D&O, Commercial Excess				
	Office Excess				
	Office Supplies		\$	4,209.62	
	Stationary and General Supplies,				
	Postage, Cell Phones, Copier,				
	Quick Book Checks, Adobe Sign,				
	Legal Notices and Bid Advertisements				
DEPRECIATION	Depreciation		\$	4,700.37	
TOTAL EXPENSES				\$	2,214,578.40





## **CAMDEN BUSINESS IMPROVEMENT DISTRICT 2021 BUDGET REPORT**

### **OVERVIEW**

All activities provided through the CBID are intended to supplement and enhance existing city services. The importance and value of providing additional attention to support viable, thriving downtowns through business improvement districts has been recognized and utilized in communities worldwide for the last 50 years.

A clean, attractive, and vibrant downtown can deliver significant benefits to the district and the City of Camden:

- Encourage and support reentry
- Improve quality of life
- Increase the consumer, visitor and resident base
  - attract new customers to businesses
  - attract new visitors to local attractions
  - retain existing resident base and attract new residents
- Improve density of spending
- Spark interest in start-up and small businesses
- Create jobs and job growth
- Attract new investment
- Increase property values
- Provide a hub for social and cultural activities
- Contribute to brand of the district and individuality within the district

### **CAMDEN BUSINESS IMPROVEMENT DISTRICT BUDGET CATEGORY DETAIL**

#### **1. Cleaning, Landscape Maintenance, and Hospitality—Yellow Jacket Program**

This multi-faceted effort to supplement and enhance city services includes daily removal of trash, debris and hazardous materials from public streets and sidewalks; wiping down and disinfecting high touch public amenities such as trash cans, benches, light poles and parking meters; removing posters, handbills, and lawn signs from public spaces; sweeping sidewalks and curb lines; emptying trash cans and replacing yellow trash bags; removing graffiti from public spaces; trimming weeds from sidewalk cracks, curb lines and tree wells; removing snow from handicapped access ramps and fire hydrants; and providing hospitality assists. It also includes working with city offices and Metro Police to report and address public safety and quality of life issues, such as non-working street lights, damaged or missing signage, and illegal dumping. CBID efforts address approximately 1.97 square miles in 153 blocks within the district.

##### **1a. Salaries, Staffing and Shift Coverage**

CBID staff includes Operations Manager and Yellow Jacket Ambassador Team. Full staff of 17 to include: 1 Administrative Assistant/Hotline Dispatcher (new hire), 3 Team Leaders (one new hire), 13 Special Project/Landscaping/Cleaning Ambassadors (13 new hires). All Yellow Jacket Ambassadors are Camden residents.

- Increased staffing beginning April 2021
- Increased Hourly Rates beginning July 2021
  - Ambassadors: from \$12 to \$15 per hour
  - Team Leaders: from \$17 to \$19 per hour
  - Administrative Assistant/Hotline Dispatcher: from \$18 to \$20 per hour
  - Operations Manager – salaried

- Additional Shift Coverage – additional 4 Ambassadors and Team Lead, beginning May 2021
  - Current: Jan – April Shift #1 - 7 days a week 6 am – 2:30 pm
  - New: May – Dec. Shift #2 – 7 days a week 11 am – 7:30 pm
- Improved Response Time
  - Administrative Assistant/Hotline Dispatcher to cover hotline, scheduling, customer service, response notification and management
  - New Special Projects team available for quick response to issues and calls to Hotline
  - Advertised Hotline Number for reporting concerns
  - New equipment for more efficient cleaning

#### 1b. Benefits

Health, Dental and Life Insurance  
8 Holidays and Birthday off  
Vacation and Sick Time

#### 1d. Equipment and Supplies

Capital Equipment – 4 billy goats, 3 blowers, 10 mega brute cans, 2 mowers, 4 trimmers, 20 port battery charger, laptop, lockers, furniture and equipment  
NJ Licensing  
Fuel and Maintenance for 3 trucks, Kubota, power washer and new equipment  
Vehicle Insurance  
Android Communication/GPS devices  
Cleaning and maintenance equipment and supplies, uniforms, and office supplies

#### 1e. Administration and Operations Implementation and Ongoing Support

Administrative management and oversight  
Staff recruitment, background checks, training  
Awards and Recognition  
Additional Equipment  
Postage and Shipping

### **2. Landscaping and Placemaking – Multi-year Initiatives**

Streetscape and placemaking improvements include multiple landscaping initiatives as well as placemaking options. Options are presented in the budget with reference unit pricing and an estimate of how the funds could be disbursed.

#### 2a. Corridor Landscaping and Site Amenities

Beautification efforts may include benches, planters filled with annuals and perennials, hanging baskets, banners, trash cans, pole wraps, seasonal displays with additional landscape maintenance and annual and perennial plantings in existing planters and landscape beds and in Roosevelt Plaza Park. Most of these projects are multi-year efforts.

#### Removal of dead trees and stumps, repairing tree wells, replacing trees

There are dead trees, empty tree wells and tree well borders that need repair. Work will start on the larger commercial corridors of Federal, Market, Cooper and MLK – in areas not impacted by other road improvement projects. Replace dead trees and/or fill empty tree wells with 2 ½” – 3” caliper Hornbeam or Zelkova trees in the same commercial corridors identified for tree removal.

#### Purchase and installation of hanging baskets and/or banners

Install brackets and hanging flower baskets. Banners to support the individuality of the communities within the CBID boundary to include: Downtown Business District, Waterfront Business District, Gateway Business District, Waterfront South Business District and in the neighborhoods including North Camden, Cooper Grant, Lanning Square and Cooper Plaza.

#### Purchase and install additional trash cans

Pricing includes the purchase and installation of approximately 100 new cans, with lockable side doors and lids. This should decrease the amount of trash discarded on the ground. No additional cans are needed in the waterfront business district. The CBID will also look into options for recycling containers.

### **3. Marketing, Branding, Communication**

Efforts will address website, social media, branding, public relations, and connecting the public, residents and employees to local businesses.

#### **3a.**

##### **Web Development and Digital Marketing**

Hosting will allow the CBID to post a website or web page onto the internet. Digital Marketing includes any sort of social media, ad buys on platforms such as Instagram, Facebook, Google, LinkedIn, etc. Efforts will further our commitment to promote the local businesses to generate more activity in the district.

##### **Print Materials and Logo Development**

CBID logo development for marketing materials, banners, website, etc. The logo and print materials will support the work being done in the district, by the CBID and by the businesses. Print materials and digital efforts will also help promote neighborhood activities and local programming.

##### **Consultant**

The CBID requires consulting services to ensure our best efforts to improve the CBID are marketed in all social media avenues and in a professional and exciting manner.

### **4. Administration**

This category covers the administrative responsibilities for overall CBID activities. Implementation of the CBID will require a staff of 3 as well as contracted professional services for the provision of all office and staff support services.

#### **4a. Salaries, Fringe and Benefits**

Administrative staffing for the CBID includes taxes, safe harbor, health insurance, disability and dental.

#### **4b. Filing Fees**

Annual NJDMV registration for work trucks, misc. registrations.

#### **4c. Bank Charges**

Bank checks and fees.

#### **4d. Professional Development**

Membership in the International Downtown Association (IDA) and attendance at IDA sponsored conference gives the CSSD access to experts in the field and opportunities to learn from other Business Improvement Districts.

#### **4e. Professional Services**

Professional services for legal counsel; accountant for annual audit; controller for processing checks and invoices, tax preparation and budget oversight; payroll; and consultants such as landscape architects and engineers for placemaking improvement projects.

### **5. Operating**

Operating expenses cover the CSSD/CBID garage on 4<sup>th</sup> Street and office space for CSSD administrative staff, maintenance and repair projects, exterminating, security, insurance, office supplies and equipment.

#### **5a. Facilities**

Budget includes rent for CSSD office space and the CSSD operations garage and funds for necessary renovation, purchase or relocation of the existing CSSD garage.

#### **5b. Utilities**

Rent, water and sewer, electric, comcast for computer and security, IT support for CSSD and garage.

#### **5c. Maintenance and Equipment**

Includes fire inspections, extermination, port-a-john rental, repair of small equipment and purchase of maintenance vehicles including truck, pressure washing equipment, truck wraps and other equipment as needed.

5d. Insurance

Commercial, Commercial Umbrella, Inland Marine, Workers Comp, D&O, Commercial Excess as required by funding sources, rental facilities and as needed to protect the CSSD and the CBID.

5e. Office Supplies

Stationary, postage, cell phones, copier, quick book checks, legal ads and general office supplies.

**6. Depreciation**

Annual expenses related to capital.

**ITEMIZED BUDGET AND SUMMARY OF CATEGORIES OF COST CHARGEABLE  
per § 461-7. Annual Budget, Hearing and Assessments**

Terms per statute –

Annual Improvements means any reconstruction, replacement or repair of trees and plantings, furniture, shelters, or other facilities for the enjoyment of pedestrians, or any other local improvement benefits properties within the district.

Costs with respect to annual improvements to and operation and maintenance of the district mean costs incurred or to be incurred in connection with annual improvements to and operation and maintenance of the district.

- (1) Amount of costs to be charged against the general funds of the municipality.  
**No costs.**
- (2) Amount of costs to be charged and assessed against properties benefited in the district in proportion to benefits which shall be the aggregate of costs of annual improvements to be made in the district during the ensuing year:  
**100% of total \$681,965.00 - Budget Category 2 - Landscaping and Placemaking**
- (3) Amount of costs to be charged and assessed against properties benefited in the district in 2021:  
**\$1,700,000.00 for all costs (includes annual improvement costs)**

Line-Item	Budget Category	Amount	% of Budget
Cleaning	Category 1	\$874,338.87	37%
Landscaping	Category 2	\$681,965.00	29%
Marketing	Category 3	\$ 40,576.66	2%
Administration	Category 4	\$277,055.67	13%
Operating	Category 5	\$335,941.84	19%
Depreciation	Category 6	\$ 4,700.37	<u>0.21%</u>

Budget Notations

The CSSD budget is supported by contributions, grants, and fee-for-service contracts. CSSD expenses relative to grant and fee-for-service contracts and a percentage of all shared fixed costs are not included in the CBID budget.

Due to the COVID-19 pandemic in 2020 and the need to pivot plans and activities, a portion of the 2020 assessment funding (\$514,578) will be utilized to support the 2021 budget.

## GOALS AND OBJECTIVES

The Camden Downtown is one of the important gateways to the South Jersey region, serving as a center for commerce, transportation, education, health care and government. Its small-town assets can project a vibrant, well-maintained, safe, clean and attractive downtown. Revitalization should be pedestrian friendly and provide for a vibrant business environment with mercantile and service type businesses, providing an environment that supports shopping, dining, socializing, entertainment and commercial activities for daytime and evening hours. Success relies on an integrated community approach and the maintenance of focused community partnerships.

### GOALS AND OBJECTIVES AND THE BUDGET CATEGORIES THAT CONTRIBUTE TO GOALS AND OBJECTIVES

**Goal #1** Implement and manage a Business Improvement District to support growth of a vital, healthy, thriving district for everyone - residents, businesses, employers, employees, students and visitors

#### Objectives

- To develop Public/Private collaboration that encourages investment, interest, ideas, increased foot traffic and activity to local businesses, educational and health facilities, local attractions, public events and support neighborhood growth
- To be a reliable partner to all represented within the CBID, by working together to honor the community's traditions and maintain and support community values
- To encourage public input, through meetings and surveys, to help identify targeted initiatives
- To continue to hire local residents to work on the Yellow Jacket Ambassador team, pay a fair hourly rate with benefits and increase staffing

#### Supported by Budget Line Items

- #1 **Cleaning** – hiring local residents contributes to a vital, healthy, thriving district for everyone
- #4 **Administration** – 3 staff persons to manage BID activities including Public/Private partnerships
- #5 **Operating** – supports the total operation, providing garage and office space and supplies, insurance coverage

**Goal #2** Provide dedicated and enhanced CBID on-the-street activities to create a more welcoming district

#### Objectives

- To provide enhanced cleaning, landscaping, and hospitality assists
- To increase staffing and maintain services seven days a week
- To clean streets and sidewalks in neighborhoods within the CBID catchment area
- To be accountable, produce and measure results

#### Supported by Budget Line Items

- #1 **Cleaning** – projected increase in staffing from 6-17 to cover a larger area including neighborhoods
- #2 **Landscaping/Placemaking** – enhancements could include tree removals and replacements, banners, planters and hanging baskets, seasonal displays

**Goal #3** Administer the District Management Corporation

#### Objectives

- To fairly represent the various stakeholders in the CBID
- To work with a Board of Directors that represents the district
- Participate in neighborhood community meetings to establish and maintain cooperation, understanding, collaboration
- To manage the district to be inclusive of all interests and represent the downtown as identified on the property map
- To maintain a balanced budget

#### Supported by Budget Line Items

- #4 **Administration** – CBID staff will work to manage the CBID professionally and fairly, engaging those represented in the district, contracting for professional services and participating in professional development opportunities to continue learning about CBID management
- #5 **Operating** – general expenses to support the program, rent, utilities, maintenance, insurance, supplies
- #6 **Depreciation** – necessary accounting category

**Goal #4** Promote and support the various communities through new marketing and branding/identity efforts to drive customers, visitors, residents, employees into local businesses and attractions and support community and neighborhood initiatives.

**Objectives**

- To utilize local sourcing when available, appropriate and economically responsible
- To develop digital and print marketing materials to promote the district
- To disseminate district news to the community via on-going communication with community groups, neighborhood associations, religious institutions, business groups

**Supported by Budget Line Items**

**#3 Marketing** – digital and print materials, social media and professional consultant to manage for optimum results

**#4 Administration** – CBID staff to manage

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 11, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION ADOPTING THE 2021 BUDGET FOR THE CAMDEN BUSINESS IMPROVEMENT DISTRICT (CBID)

**BRIEF DESCRIPTION OF ACTION:** Upon presentation of the CBID's 2021 Budget to the Mayor and City Council for its review, this action adopts same.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

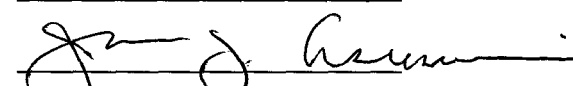
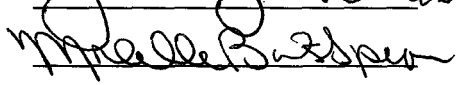
**APPROPRIATION ACCOUNT(S):** *(If applicable)* Not applicable

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	4.14.21	
Received by City Attorney:	4/22/21	

***(Name) Please Print***

***(Extension #)***

Prepared By: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

## Jason J. Asuncion

---

**From:** Caren Fishman <cfishman@camdenssd.com>  
**Sent:** Tuesday, April 13, 2021 5:39 PM  
**To:** Norma Ruiz  
**Cc:** Angela Johnston; Jason J. Asuncion; Michelle Spearman; Johanna Conyer; Terri Paglione; Michelle D. Hill  
**Subject:** CBID Budget and Budget Report  
**Attachments:** CBID Budget.pdf; 2021 CBID Budget Report Final.pdf

Attached find the CBID budget and Budget Report for mayor and council review and for the May City Council Meeting. Please confirm that this will be included on the May and June agendas.

Norma – will you send these documents to city council members well in advance of the meeting so they have time to review?

If you want hard copies for everyone, I will make arrangements to deliver them to City Hall.

If there is anything else you need from me, please advise. Thank you for your assistance.

Caren Fishman  
Executive Director  
Camden Special Services District (CSSD)

Cell: 856-571-5630  
cfishman@camdenssd.com



R-7

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN PROFESSIONAL  
SERVICES CONTRACT TO REMINGTON & VERNICK ENGINEERS TO PROVIDE  
TAX MAP MAINTENANCE OF THE CITY'S DIGITAL TAX MAPS AND  
GIS BASE MAP SERVICES**

WHEREAS, the City of Camden has a need to acquire services to provide maintenance of the Camden City Tax Maps and GIS Base Map services for the City's Digital Tax Maps; and

WHEREAS, pursuant to a Request for Proposals, the lowest, responsible proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed NINETEEN THOUSAND NINE HUNDRED TWENTY-FIVE DOLLARS (\$19,925.00) for period of one (1) year; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget of the City of Camden under line item(s) "1-01-454-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed NINETEEN THOUSAND NINE HUNDRED TWENTY-FIVE DOLLARS (\$19,925.00) to provide maintenance of the Camden City Tax Maps and GIS Base Map services for the City's Digital Tax Maps in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the Municipal Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: REMINGTON AND VERNICK ENGINEERS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 1-01-454-906

AMOUNT: \$19,925.00

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT

AMOUNT

CAPITAL ORDINANCE:

AMOUNT:

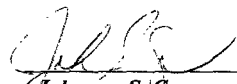
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$19,925.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING THE AWARD OF A \$19,925.00 PROFESSIONAL SERVICES CONTRACT TO REMINGTON AND VERNICK ENGINEERS, 232 KINGS HIGHWAY EAST HADDONFIELD NJ 08033.

  
\_\_\_\_\_  
*Johanna S. Conyer*  
Director of Finance  
Date: 2/17/21

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Purchasing Agent

**DEPARTMENT MAKING REQUEST:** Administration/Purchasing Bureau for Department of Finance/Bureau of Assessing

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the award of a \$19,925.00 Professional Services contract to Remington & Vernick Engineers, 232 Kings Highway East, Haddonfield, NJ 08033

**BRIEF DESCRIPTION OF ACTION:** The City of Camden solicited proposals from qualified firms to provide tax map maintenance of the City's Digital Tax Maps and GIS Base Map services for a one (1) year period from the executed contract. Remington & Vernick Engineers was the sole bidder.

**BIDDING PROCESS:** Received one (1) proposals from RFP #20-28 on February 11, 2021

**APPROPRIATION ACCOUNT(S):** 1-01- -454-906

**AMOUNT:** \$19,925.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"** - "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/13/21	(If applicable)
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	4/14/2021	[Signature]
Approved by Purchasing Agent:	4/14/2021	[Signature]
Approved by Business Administrator:	4/21/21	[Signature]
Received by City Attorney:	4/21/21	[Signature]

	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared by 1:	L. CHANDLER	X7475
Contact Person 2:	_____	_____

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	REMINGTON & VERNICK ENGINEERS
Purpose or Need for service:	TAX MAP MAINTENANCE OF DIGITAL TAX MAPS AND GIS BASE MAP SERVICES
Contract Award Amount	\$19,925.00
Term of Contract	12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #20-28
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

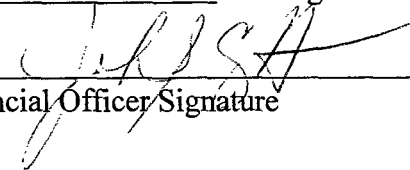
\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -454-906 Funding Source for this action

  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



**REMINGTON  
& VERNICK  
ENGINEERS**

RVE HQ:  
232 Kings Highway East  
Haddonfield, NJ 08033  
O: (856) 795-9595  
F: (856) 795-1882

February 11, 2021

**City of Camden**  
Office of the City Clerk  
520 Market Street  
City Hall, Room 105  
Camden, NJ 08101

**Attn: Lateefah Chandler, Purchasing Agent**

**Subj: RFP #20-28: Tax Map Maintenance of Digital Tax Maps and Geographic Information System Base Map Services to Be Provided to the Office of the Tax Assessor**

Dear Ms. Chandler:

**REMINGTON & VERNICK ENGINEERS (RVE)** is pleased to submit this proposal to provide digital tax map maintenance and geographic information system base map services to the City of Camden (City). This proposal has been prepared in accordance with the specifications set forth in the City's Request for Proposals (RFP) issued January 6, 2021 and Addendum #1 issued January 27, 2021.

RVE has developed a thorough understanding of your personnel, policies and preferences through our successful completion of several projects for the City of Camden. We previously provided tax map maintenance and GIS services to the City and RVE currently serves as the City's Planning Board Engineer. Through this position, we have developed a comprehensive understanding of City standards, regularly reviewing digital files to ensure they are in compliance and meet the City's needs. We also review digital plan submissions for compliance with City Planning Board requirements.

We are committed to work collaboratively with the City to provide high quality, value added services as part of this contract. We respect your budget and the fee we have presented in Section 6 of this proposal is transparent. Our fee includes all services to meet or exceed your required scope of work to successfully accomplish this contract. As our client, you are our partner and we respect your goal of cost-efficient, timely map maintenance.

RVE is proposing the services of **Kevin Zelinsky**, GISP, CMS, as Project Manager. Mr. Zelinsky has over 35 years of experience in the civil engineering and cartographic field and has provided tax map maintenance and GIS services to many municipalities throughout New Jersey, including several in Camden County. He will be supported by QA/QC Manager and Chief Surveyor, **Charles Adamson**, PLS, AET, GIS Administrator/Analyst, **Christopher Gross**, GISP, CFM, and Cartographer/Tax Map Coordinator, **Stephen Young**. Our team has the qualifications and experience to ensure this project is a success. Resumes are provided at the end of Section 1.

We look forward to the opportunity to serve the City of Camden on this important project. Should you have any questions or require additional information, please feel free to contact Kevin Zelinsky, GISP, CMS, Associate and Survey/GIS/Tax Map Department Manager, in our Haddonfield office at 856-795-9595 ext. 1064 or via email at [Kevin.Zelinsky@rve.com](mailto:Kevin.Zelinsky@rve.com).

Sincerely,  
**REMINGTON & VERNICK ENGINEERS**

By

  
Edward Vernick, PE, CME  
Chairman

**RVE.com**

## Section 6 Cost Proposal

### A. Proposed Cost of Services

To complete the Tax Map Maintenance of Digital Tax Maps and Geographic Information System Base Map Services to be Provided to the Office of the Tax Assessor for the work performed for one year, as outlined herein and based on approximately 31,395 parcel records, we anticipate that the total time and material, not-to-exceed, cost will be **\$19,925.00**. All time will be invoiced at our current Camden City contract rates.

The **total time and material, not-to-exceed, cost** breakdown to complete the Tax Map Maintenance of Digital Tax Maps and Geographic Information System Base Map Services as outlined above, is as follows:

**2021/2022 Tax Map Maintenance: \$12,850.00**

**2021/2022 GIS Base Map Services: \$7,075.00**

Billing rates for the labor categories anticipated for this project:

Labor Category	Billing Rate (\$/hr.)
Engineer	\$170.00
Surveyor	\$120.00
GISP	\$120.00
Technician I	\$115.00
Technician II	\$110.00
Inspector	\$135.00
Clerical	\$73.00
Other Specify (Cartographer)	\$135.00
Other Specify (Survey/CADD Dept. Head)	\$160.00
Other Specify (Project Manager)	\$155.00

#### Payment Schedule

The services provided under this agreement shall be paid for monthly by the City payable after the services are completed and the invoice is submitted and approved by the City. Purchasing will then match the invoice with the voucher, receiving report and purchase order. After all paperwork is reviewed the voucher will be prepared for payment.

### B. Schedule of Hourly Rates

RVE's full rate schedule is provided on the following page for the City's review.

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## 2021 SCHEDULE OF BILLABLE HOURLY RATES

It has always been the firm's policy to encourage clients to contact our staff with questions or problems that need to be discussed. No fees are incurred each time the telephone is answered or a meeting is held on-site. Clients are free to discuss various projects without fear of incurring a consulting expense. Fees are all project-related, established at the initiation of the project or as the scope of the project can be defined. Prior to client authorization, a detailed proposal, including a scope of services, will be prepared for all Capital Projects. All proposals are subject to negotiation and approval.

---

### ENGINEERING

Regional Engineer/Manager	\$180
Engineering Department Head	\$180
Certified Floodplain Manager	\$160
Project Manager, LSRP	\$175
Project Manager/Engineer	\$175
Project Engineer	\$170
Engineer	\$150
Senior Engineering Technician	\$138
Engineering Technician	\$110
Technical Aide	\$75

### PLANNING

Planning Manager	\$175
Project Planner	\$170
Senior Landscape Architect/Planner	\$160
Landscape Architect/Planner	\$138

Principal	\$191
Administrative Manager	\$113

Mileage Commensurate in accordance with IRS Regulations

### CONSTRUCTION MANAGEMENT & OBSERVATION

CM & Observation Department Head	\$160
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#### Construction Management Personnel

Project Manager	\$150
Construction Manager	\$135

#### Observer Personnel

Observer Supervisor	\$150
Resident Observer NICET IV	\$145
Observer NICET II/III	\$140
Observer	\$135
Contract Administrator	\$125
NACE Certified Coating Inspector	\$150

### SURVEY, CAD & GIS

#### Field Personnel

Surveyor	\$120
Party Chief	\$115
Transit/Rod Person	\$110

#### Office Personnel

Survey/CAD Department Head	\$160
Survey Manager	\$160
CAD/GIS Manager	\$155
Senior CAD/GIS Technician	\$135
CAD/GIS Technician	\$120





## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** REMINGTON & VERNICK ENGINEERS II, INC.

**Trade Name:**

**Address:** 232 KINGS HIGHWAY EAST  
HADDONFIELD, NJ 08033

**Certificate Number:** 2076851

**Effective Date:** September 30, 2016

**Date of Issuance:** April 12, 2021

**For Office Use Only:**

20210412133908132

**CITY OF CAMDEN**  
BUREAU OF PURCHASING  
CITY HALL – ROOM 213  
P.O. BOX 95120  
CAMDEN, NEW JERSEY 08010-5120  
856-784-3037  
856-541-9668 (FAX)

**RFP RESULTS**

**RFP #20-28**

**RFP NAME: TAX MAP MAINTENANCE OF DIGITAL TAX MAPS AND  
GEOGRAPHIC INFORMATION SYSTEM BASE MAP SERVICES  
TO BE PROVIDED TO THE OFFICE OF THE TAX ASSESSOR**

**RFP DUE: THURSDAY, FEBRUARY 11, 2021 @ 11:00 A.M**

<b>VENDOR</b>
<b>REMINGTON &amp; VERNICK ENGINEERS HADDONFIELD , NJ</b>

Results are for information purpose **only**.

rp

**CITY OF CAMDEN  
PURCHASING BUREAU**

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**VENDORS LIST**

**RFP: #20-28**

**RFP NAME: TAX MAP MAINTENANCE OF DIGITAL TAX MAPS  
AND GEOGRAPHIC INFORMATION SYSTEM BASE  
MAP SERVICES TO BE PROVIDED TO THE OFFICE  
OF THE TAX ASSESSOR**

**RFP DUE: THURSDAY, <sup>February 11</sup> JANUARY 28, 2021 @ 11 AM**  
ZOOM Meeting ID: 976 5243 6691 & Password: 602269

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
	DON SMITH CIVIL SOLUTIONS <i>223 Bellevue Ave</i> <i>Hammonton NJ 08037</i>	609-949-4029
<i>1/6/2021</i>	DONNA HAMM CONSULTING ENGINEER SERVICES 645 BERLIN-CROSS KEYS RD STE #1 SICKLERVILLE, NJ 08081	856-228-2200 856-232-2346
<i>1/6/2021</i>	WES D. LINDEMUTH 1430 BROADWAY 10 <sup>TH</sup> FLOOR NEW YORK, NY 10018	212-221-7822
<i>1/7/2021</i>	KIM JONES PRIME VENDOR 4622 CEDAR AVENUE WILMINGTON NC 28403	910-805-9630 910-726-1973
<i>1/7/2021</i>	DAVID MARIHUGH JR CME 3141 BORDENTOWN AVE, PARLIN NJ 08859	732-727-8000 732-727-3989
<i>1/7/2021</i>	LISA HENDELMAN CONTROL POINT 30 INDEPENDENCE BLVD STE #100 WARREN NJ 07059	908-668-0099 X2218

[illegible]

**CITY OF CAMDEN  
REQUEST FOR PROPOSAL**

The City of Camden's Finance Department through the Office of the City Tax Assessor intends to acquire the service for the following:

**RFP #20-28  
TAX MAP MAINTENANCE OF  
DIGITAL TAX MAPS  
AND  
GEOGRAPHIC INFORMATION  
SYSTEM BASE MAP SERVICES  
TO BE PROVIDED TO THE OFFICE  
OF THE TAX ASSESSOR**

The Purchasing Agent is hereby authorized to receive Proposals on Thursday, January 28, 2021 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal(s) will be opened and read publicly.

GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at [purchasingfax@ci.camden.nj.us](mailto:purchasingfax@ci.camden.nj.us).

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. January 28, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link: <https://zoom.us/j/97652436691?pwd=Mm5lZy8ybnR5b2d15GcxSGxKVmorZz09>

Meeting ID: 976 5243 6691

Passcode: 602269

Phone Number: 1(646) 876-9923

The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. The box is available during normal business hours. RFPs may not be emailed, faxed or transmitted over the telephone.

The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq.

The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender.

Sealed RFPs intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this Request for Proposal, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668

**Lateefah Chandler  
Purchasing Agent**

January 6, 2021  
(\$61.48)

000435530-01

MBS:dh  
05-11-21

K-8

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO BECOME A MEMBER OF  
OMNIA PARTNERS, 840 CRESCENT CENTRE DRIVE, SUITE 600, FRANKLIN, TN  
37067, A NATIONAL COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the OMNIA Partners, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on June 23, 2009 the City Council of the City of Camden, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that as follows:


1. This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the City of Camden.
2. The City of Camden is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. The Lead Agency shall be responsible for complying with the provisions of the, Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

BE IT RESOLVED by the City Council of the City of Camden, that the City does hereby participates and become a member of OMNIA Partners, 840 Crescent Centre Drive, Suite 600, Franklin, TN 37067.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
City Council President

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Purchasing Agent

**DEPARTMENT MAKING REQUEST:** Administration/Purchasing Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the City of Camden to become a member of OMNIA Partners, 840 Crescent Centre Drive, Suite 600 Franklin, TN 37067, a national cooperative pricing system.

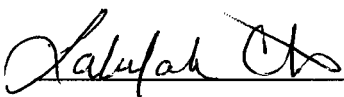

**BRIEF DESCRIPTION:** This Cooperative Pricing System includes the purchase of goods and services available to participating members of the said National Cooperative Pricing System at the agreed upon price.

**BIDDING PROCESS:** N.J.S.A. 52:34-6.2(b)(3)

**APPROPRIATION ACCOUNT(S):** N/A

**AMOUNT:** N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	4/14/2021	
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/21/21	

	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	L. CHANDLER	X7475
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	OMNIA PARTNERS
Purpose or Need for service:	BECOMING A MEMBER OF THE NATIONAL COOPERATIVE PRICING SYSTEM FOR COMPETITIVE PRICING WHEN PURCHASING GOODS/SERVICES PER LFN 2012-16 PROCEDURES
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 52:34-6.2(b)(3)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_  
Funding Source for this action



\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

      N/A        
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

MBS:dh  
05-11-21

R-9

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO BECOME A MEMBER OF  
SOURCEWELL, 202 12<sup>TH</sup> STREET NE, P.O. BOX 219, STAPLES, MN 56479, A  
NATIONAL COOPERATIVE PRICING SYSTEM**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Sourcewell, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on June 23, 2009 the City Council of the City of Camden, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that as follows:

1. This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the City of Camden.
2. The City of Camden is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.
3. The Lead Agency shall be responsible for complying with the provisions of the, Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

BE IT RESOLVED by the City Council of the City of Camden, that the City does hereby participates and become a member of Sourcewell, 202 12<sup>th</sup> Street NE, P.O. Box 219, Staples, MN 56479.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
City Council President

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Purchasing Agent

**DEPARTMENT MAKING REQUEST:** Administration/Purchasing Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the City of Camden to become a member of Sourcwell, 202 12th Street NE, P.O. Box 219, Staples, MN 56479 a national cooperative pricing system.

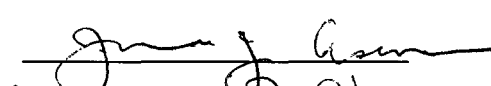
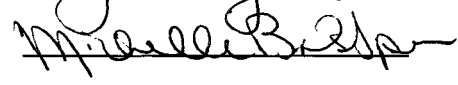
**BRIEF DESCRIPTION:** This Cooperative Pricing System includes the purchase of goods and services available to participating members of the said National Cooperative Pricing System at the agreed upon price.

**BIDDING PROCESS:** N.J.S.A. 52:34-6.2(b)(3)

**APPROPRIATION ACCOUNT(S):** N/A

**AMOUNT:** N/A

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	4-16-21	
Received by City Attorney:	4/22/21	

	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	L. CHANDLER	X7475
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT  
AND PAYMENT OF SAME TO THE ORIGINAL HARGROVE DEMOLITION CO.  
FOR THE EMERGENCY DEMOLITION OF 815 HADDON AVENUE, CAMDEN, NJ,  
AND IMPOSE A MUNICIPAL LIEN AGAINST THE PROPERTY**

**WHEREAS**, on March 12, 2021, an inspection by the City Construction Official of a building structure took place at 815 Haddon Avenue; and

**WHEREAS**, upon inspection, the Construction Official determined that the building structure at 815 Haddon Avenue was an unsafe structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

**WHEREAS**, it was determined that the building structure at 815 Haddon Avenue required emergency demolition, removal of debris, final restoration and grading of the property; and

**WHEREAS**, the City reached out to The Original W. Hargrove Demolition, Inc., for bid of the emergency demolition of 815 Haddon Avenue, removal of debris, final restoration and grading of the property; and

**WHEREAS**, the City of Camden received a lump sum bid of \$62,000.00 from The Original W. Hargrove Demolition, Inc., for the emergency demolition, removal of debris and final restoration and grading of the property at 815 Haddon Avenue, Camden, NJ; and

**WHEREAS**, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for \$62,000.00 for the emergency demolition, removal of debris, final restoration and grading of 815 Haddon Avenue, Camden, NJ; and

**WHEREAS**, the City of Camden is permitted by New Jersey law, N.J.S.A. 40:48 - 1.1 et seq. and the City of Camden Code to impose a municipal lien in the amount of \$62,000.00 on the property at 815 Haddon Avenue, Camden, NJ or alternatively, to enforce the payment of \$62,000.00, together with interest, as a debt of the owner of the property for the City's costs incurred for the emergency demolition, removal of debris, final restoration and grading of 815 Haddon Avenue, Camden, NJ; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden as follows:

1. The appropriate person in City of Camden shall have the authority to impose and record a lien in the amount of \$62,000.00 on the property at 815 Haddon Avenue, Camden, NJ, for the costs incurred for the emergency demolition, removal of debris, final restoration and grading.
2. The municipal lien in the amount of \$62,000.00 for the property at 815 Haddon Avenue, Camden, NJ, shall remain on the property until the owner or other interested party satisfies this amount.
3. Interest and other costs shall accrue on the lien amount as allowed by law.
4. The City shall also have the authority pursuant to N.J.S.A. 40:48-1.1 and the Camden City Code to enforce the payment of the costs incurred by the City in the amount of \$62,000.00 for the for the demolition, removal of debris, final restoration and grading at 815 Haddon Avenue, Camden, NJ, together with interest, as a debt of the owner of the property, by instituting an action at law for the collection of this sum.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: THE ORIGINAL W HARGROVE DEMOLITION CO. INC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 1-01-700-908

AMOUNT: \$62,000.00

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT

AMOUNT

CAPITAL ORDINANCE:

AMOUNT:


TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$62,000.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY DEMOLITION BID AND PAYMENT TO THE ORIGINAL W. HARGROVE DEMOLITION CO INC. FOR EMERGENCY DEMOLITION OF 815 HADDON AVENUE CAMDEN, NJ.

  
\_\_\_\_\_  
*Johanna S. Conyer*  
*Director of Finance*  
Date: 4/8/21

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**DATE:** April 7, 2021

**FROM:** Roberta Pratt

**Department Making Request:** Administration/Purchasing Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing and ratifying Emergency Demolition Bid

**BRIEF DESCRIPTION OF ACTION:** This action would ratify the emergency bid and payment of same to "The Original" W Hargrove Demolition Co., Inc., 1507 State Street, Camden, NJ 08105 for the emergency demolition of 815 Haddon Ave. Camden, NJ . The City Construction Official determined that there was an imminent hazard due to the structures on March 12, 2021. The City of Camden Code will impose a municipal lien against this property for the amount of the costs incurred by the City for demolition, removal of debris and final restoration and grading of the property.

**BIDDING PROCESS:** N.J.S.A. 40A: 11-6 (Emergency)

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** 1-01- -700-908

**AMOUNT:** \$62,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	4/8/21	_____
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	4/8/2021	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/21/2021	_____
	(Name) Please Print	(Extension #)
Prepared by 1:	ROBERTA PRATT	X7158
Contact Person 2:	K. WALKER	X7139

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	"THE ORIGINAL" W HARGROVE DEMOLITION CO., INC
Purpose or Need for service:	ER DEMO OF 815 HADDON AVE
Contract Award Amount	\$62,000.00
Term of Contract	30 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	CONSTRUCTION OFFICIAL
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Due to location of daycare & weather conditions time frame for quotes was limited to 3pm

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

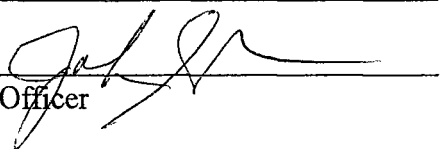
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.



The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -700-908

Funding Source for this action

  
Financial Officer

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

ER

28.

Date

4/8/2021

Certifying Officer

***For LGS use only:***

☐ Approved

☐ Denied

Date

Director or Designee,

Division of Local Government Services

Number Assigned \_\_\_\_\_



# CITY OF CAMDEN - DEPARTMENT OF FINANCE

Rm. 213, City Hall, P.O. Box 95120, Camden, NJ 08101-5120  
856-757-7060

## PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
PACKING LISTS, CORRESPONDENCE, ETC.

No. C2101221

Pg 1

SHIP TO

DEPT OF PUBLIC WORKS  
101 NEWTON AVENUE  
CAMDEN, NJ 08103  
ATTN:K.WALKER/T.JEFFERSON

VENDOR

THE ORIGINAL W. HARGROVE  
DEMOLITION CO.  
1507 STATE STREET  
CAMDEN, NJ 08105

VENDOR #: HAR04

ORDER DATE: 03/30/21  
REQUISITION NO: C2100421  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

### PAYMENT RECORD:

CHECK NO. DATE

### RETURN VOUCHER TO:

Finance Dept. - Acct's Payable  
Room 213, City Hall, Camden, NJ 08101

THE CONDITIONS OF THIS ORDER ARE NOT TO BE MODIFIED BY ANY VERBAL UNDERSTANDING. ALL PRICES ARE F.O.B. DESTINATION, UNLESS NOTED.

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	EMERGENCY DEMO - 815 HADDON AV EMERGENCY DEMOLITION SERVICES @ 815 HADDON AVE, PER THE SPECIFICATIONS OF THE CAMDEN CITY/CONSTRUCTION CODE OFFICIAL. REMOVAL OF THE STRUCTURE, CONTENTS AND ALL OTHER DEBRIS. ER DECLARED MARCH 12, 2021.	1-01- -700-908	62,000.0000	62,000.00
			TOTAL	62,000.00

### CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under penalty of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount is a reasonable one. I understand no payments will be made for additional work not included on this purchase order.

X

CLAIMANT

POSITION

DATE

### CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

CHIEF FINANCIAL OFFICER

VENDOR:

SEE CONDITIONS  
ON  
REVERSE SIDE

### APPROVED:

THIS PURCHASE COMPLIES WITH THE NJ LOCAL PUBLIC  
CONTRACT LAW N.J.S.A.40A:11-1 ET SEQ.

PURCHASING AGENT

NOTICE: THE CITY OF CAMDEN UNDER N.J. SALES USE  
TAX ACT, CHAPTER 30, P.L. 1966 (N.J.S.A. 54-  
32B) IS EXEMPT FROM ALL TAXATION. FED. I.D  
#21 -6000418.

NOTICE TO VENDORS: NO ADDITIONS ARE TO BE MADE TO THIS PURCHASE ORDER. Finance Dept. will honor invoices which conform to purchase order as prepared by Purchasing Agent only. Invoices must be rendered and sent promptly to the Finance Dept., Accts. Payable, City Hall-Room 213, Camden, New Jersey 08101, giving order number. All packages must contain packing list. All packages, delivery slips, etc. must contain this order number. All goods or services must be billed at the agreed price, which shall include delivery charges unless otherwise specified.

VENDOR'S TAX I.D. NO. AND/OR SOCIAL SECURITY NO.

PURCHASING COPY

MGL PRINTING SOLUTIONS

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

**REQUISITION**

NO.

C2100421

SHIP TO

DEPT OF PUBLIC WORKS  
101 NEWTON AVENUE  
CAMDEN, NJ 08103  
ATTN:K.WALKER/T.JEFFERSON


VENDOR

VENDOR #: HAR04

THE ORIGINAL W. HARGROVE  
DEMOLITION CO.  
1507 STATE STREET  
CAMDEN, NJ 08105ORDER DATE: 03/16/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	EMERGENCY DEMO - 815 HADDON AV EMERGENCY DEMOLITION SERVICES @ 815 HADDON AVE, PER THE SPECIFICATIONS OF THE CAMDEN CITY/CONSTRUCTION CODE OFFICIAL. REMOVAL OF THE STRUCTURE, CONTENTS AND ALL OTHER DEBRIS.	1-01- -700-908	62,000.0000	62,000.00
			TOTAL	62,000.00

Approved:

 3/20/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU




**CITY OF CAMDEN**  
**DEPARTMENT OF CODE ENFORCEMENT**  
**BUILDING BUREAU**

**EMERGENCY DEMOLITION**

To: Keith Walker, Director of Department of Public Works  
From: JAMES R RIZZO, Construction Official  
Date: Friday, March 12, 2021  
SITE: 815 HADDON AVE  
Owner SPITZ, CURTIS  
Address 12 FORREST PARKCIRCLE  
LAKEWOOD, NJ 08701

I hereby certify that all necessary steps required pursuant to UCC 5:23-2.32 have been taken by the Building Bureau prior to issuing this demolition memorandum for above referenced property.  
Please process accordingly.

Signed: \_\_\_\_\_

  
JAMES R RIZZO, Construction Official

Signed: \_\_\_\_\_

Building Sub code Official

**COMMENTS — EMERGENCY DEMOLITION**  
**..... NEXT TO DAY CAR CENTER — NO STUCCO**



CITY OF CAMDEN  
520 MARKET STREET  
CAMDEN, NJ 08101  
(856)757-7032

## NOTICE OF IMMINENT HAZARD

Application Date:  
Application ID:  
Permit Number:  
Date Permit Issued:  
Notice Date: 10/8/2020  
Violation Number: 2020-00191

### IDENTIFICATION

Work Site Location: 815 HADDON AVE Block: 362 Lot: 24 Qual: \_\_\_\_\_  
Owner in Fee: SPITZ, CURTIS Contractor/Agent: \_\_\_\_\_  
Address: 12 FOREST PARK CIRCLE Address: \_\_\_\_\_  
LAKEWOOD NJ 08701 Telephone: \_\_\_\_\_

To: ☒ Owner

☐ Other

☐ Contractor/Agent

Date of Inspection: 10/8/2020

Date of Notice: 10/8/2020

Compliance Due Date: 10/18/2020

### ACTION

**Take NOTICE** that as a result of the inspections conducted by this agency on 10/8/2020 of the above property, an imminent hazard has been found to exist pursuant to N.J.S.A. 52:27D-132 and N.J.A.C. 5:23-2.32. The building or structure, or portion thereof, deemed an imminent hazard is described as follows:

DANGER OF FAILURE, COLLAPSE OR SEVERE WATER INTRUSION

**UPDATED CONDITION MARCH 12, 2021**

**\*\*\*\*\*BUILDING IS COLLAPSING\*\*\*\*\***

As such, you are hereby **ORDERED** to immediately and forthwith vacate the above structure or portion thereof.

Further, you are **ORDERED** to:

☒ Immediately correct the above noticed imminent hazards so as to render the structure temporarily safe and secure.

☒ Demolish the above structure by 10/19/2020.

Failure to immediately comply with this **ORDER** may result in the necessary correction being made by the Construction Official at the expense of the property owner pursuant to N.J.A.C. 5:23-2.32(b)5.

Failure to render the structure temporarily safe and secure and/or demolish the structure in accordance with this **ORDER** will result in this matter being forwarded to legal counsel for prosecution, and assessment of penalties up to \$2,000.00 per week per violation. You must immediately declare to the Construction Official, your acceptance or rejection of the terms of this **ORDER**.

If you wish to contest this **ORDER**, you must apply for a stay to a court of competent jurisdiction within 24 hours.

If you have any questions concerning this matter, please call: (856) 757-7032.

By Order of:

CITY OF CAMDEN Construction Official

Date:

10/08/2020

Sent by Certified Mail: \_\_\_\_\_

U.C.C. F242



CITY OF CAMDEN  
520 MARKET STREET  
CAMDEN, NJ 08101  
(856)757-7032

## APPLICATION TO CONSTRUCTION BOARD OF APPEALS

Date Issued: 12/7/2020  
Application ID:  
Permit Number:  
Date Permit Issued:  
Notice Date: 10/8/2020  
Violation Number: 2020-00191

### IDENTIFICATION

Work Site Location:	815 HADDON AVE	Block:	362	Lot:	24	Qual:	
Owner in Fee:	SPITZ, CURTIS	Contractor/Agent:					
Address:	12 FOREST PARK CIRCLE	Address:					
	LAKEWOOD NJ 08701						
Telephone:		Telephone:					

### APPLICANT STATEMENT

Specific section(s) of the Regulation in question:

Briefly state your position in this matter and explain the nature of the relief you seek. (If more pages required, additional pages may be attached.)

The Construction Board of Appeals has 10 business days following the submission of the appeal to make a decision pursuant to N.J.A.C. 5:23A-2.3(a)

Fees \$100.00  
Paid [ ] Check No. \_\_\_\_\_  
Collected By \_\_\_\_\_

Signed: \_\_\_\_\_  
(APPLICANT/AGENT) (Date)

**Application will not be considered complete unless accompanied by the appeal fee.**  
**Fee shall be waived when appeal is based on failure of agency to act within a specified time frame.**

U.C.C. F-330A

Tax Account Maintenance

Block: 362 Lot: 24

Qualifier: ☐ Municipal Lien ☐ Outside Lien

Notes Exist

Owner: SPITZ, CURTIS

Prop Loc: 815 HADDON AVE

Account Id: 8028598

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Owner Street 1: 12 FOREST PARK CIRCLE

Street 2:

City/St: LAKEWOOD, NJ

Zip: 08701

Country:

Phone:

Email:

Bank Code:

Municipal Lien: ☒ Assignment: ☐ Bankruptcy: ☐ APR 2:

Outside Lien: ☒ Sp Charges: ☐ Install. Plan: ☐

Exclude from Tax Sale: ☐

Do Not Accept Online Payment: ☐



MBS:dh  
05-11-21

R-11

**RESOLUTION RE-APPOINTING RAYMOND JONES TO  
THE AFFIRMATIVE ACTION REVIEW COUNCIL OF THE  
CITY OF CAMDEN FOR A TWO (2) YEAR TERM**

WHEREAS, pursuant to section 12 of the Camden Code, there exists in the City of Camden an Affirmative Action Review Council; and

WHEREAS, Chapter 12, Affirmative Action, of the Code of the City of Camden ("City Code"), as amended, provides for an Affirmative Action Review Council ("AARC"), which consists of seven (7) members. Initially, and thereafter in instances where the AARC's membership is to be reconstituted in its entirety, the composition of the Council shall consist of four (4) members who shall be appointed for terms of two (2) years and three (3) members who shall be appointed for periods of one (1) year; thereafter, all members of the AARC shall be appointed for terms of two (2) years. The Mayor and City Council shall each appoint two (2) of the initial 2-year term members. The Mayor shall appoint one (1) and City Council shall appoint two (2) of the initial 1-year term members; and

WHEREAS, pursuant to Section 12 of the Municipal Code, the Mayor has re-appointed, by communication with the governing body, Raymond Jones to the Affirmative Action Review Council for a term of two (2) years effective May 14, 2021 until May 13, 2023; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the governing body consents to the re-appointment of Raymond Jones to the Affirmative Action Review Council for a two (2) year term effective on the date of adoption until May 10, 2023.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A.52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 11, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION REAPPOINTING RAYMOND JONES TO THE AFFIRMATIVE ACTION REVIEW COUNCIL OF THE CITY OF CAMDEN FOR A TWO (2) YEAR TERM, EXPIRING MAY 10, 2023  
3

**BRIEF DESCRIPTION OF ACTION:** This Resolution reappoints Raymond Jones to the Affirmative Action Review Council of the City of Camden for a two (2) year term, expiring May 10, 2023  
3

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

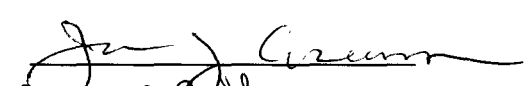
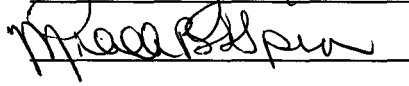
**APPROPRIATION ACCOUNT(S):** (If applicable) Not applicable

**AMOUNT:** (If applicable)



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	3-31-21	
Received by City Attorney:	4/21/21	
	<b>(Name) Please Print</b>	<b>(Extension #)</b>

Prepared By: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
05-11-21

R-12

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND BARBARA & GEORGE KELLY #GAD022**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with BARBARA & GEORGE KELLY ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$843.00 per month for twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of TEN THOUSAND ONE HUNDRED SIXTEEN DOLLARS (\$10,116.00) for tenant #GAD022; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with BARBARA & GEORGE KELLY for a term of twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of TEN THOUSAND ONE HUNDRED SIXTEEN DOLLARS (\$10,116.00) for tenant #GAD022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BARBARA AND GEORGE KELLY

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: **G-HP -020-026**

AMOUNT **\$10,116.00**

CAPITAL ORDINANCE:

AMOUNT:

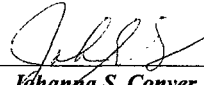
TRUST ACCOUNT:

AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$10,116.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND BARBARA AND GEORGE KELLY THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$843.00 PER MONTH FROM JUNE 1, 2021 – MAY 31, 2022 .

  
\_\_\_\_\_  
**Johanna S. Conyer**  
**Director of Finance**  
Date: 7/22/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Walk on

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **BARBARA & GEORGE KELLY**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$843.00 PER MONTH FROM June 1, 2021 – May 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD022** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$10,116.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>4/2</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>4-16-21</u>	<u>Barbara Asuncion</u>
Approved by Finance Director:	<u>4/26/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	<u>4/26/2021</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>4-27-21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>4/28/21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>4/28/21</u>	<u>Sharon D. Lytle, Asst. City Atty for Michelle Barks-Spencer</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100488

SHIP TO

CAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: KEL27

BARBARA & GEORGE KELLY  
57 MEMPHIS COURT  
SICKLERVILLE, NJ 08081

ORDER DATE: 03/26/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A A 12 MONTH PERIOD @ \$843.00 PER MONTH FOR SECTION 8 TENANT #GAD022.  TERM OF CONTRACT: 6/1/2021 - 5/31/2022  AMOUNT NOT TO EXCEED: \$10,116.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND BARBARA & GEORGE KELLY.	G-HP- -020-026	10,116.0000	10,116.00
			TOTAL	10,116.00

*Handwritten:* 4/21/21, 4-22-21, 4/20/21

*Stamp:* CITY OF CAMDEN PURCHASING BUREAU 2021 APR 23 PM 1:23

*Handwritten:* B0021 4-12-21

Approved:

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

April 9, 2021  
11:31 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 04/09/21  
Current Period: 04/01/21 to 04/09/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		

April 8, 2021  
10:56 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account

Starting Date: 03/26/21 Ending Date: 03/26/21 Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		899,527.73
03/26/21	RQ C2100488 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn KEL27 BARBARA & GEORGE KELLY	10,116.00- ✓	889,411.73



Initial Report ☒ Revised Report ☐ Closing Report ☐

## Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing Services

Grant Administrator: Tina Piliro

Grant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$10,116.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Tri County	
Date of Analysis:			Reviewed By:			

### Summary:

4/8/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$10,116.00 for tenant #GAD022.

Time Lines: 1 Year

Problematic Areas/Recommendations:

April 1, 2021  
03:06 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

---

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM      Type: Sub Account  
Starting Date: 03/26/21      Ending Date: 03/26/21      Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance      \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date      BC = Blanket Control      BS = Blanket Sub

---

Date	Description	Trans Amount	Balance
	OPENING BALANCE		890,203.73
03/26/21	RQ C2100488    1 PROVIDE RENTAL SUBSIDY FOR A    Open Vn KEL27    BARBARA & GEORGE KELLY	10,116.00-	880,087.73

April 1, 2021  
03:06 PM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026  
Current Period: 04/01/21 to 04/01/21

to G-HP- -020-026

Include Cap Accounts: Yes  
Skip Zero Activity: Yes  
As Of: 04/01/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	966,025.19	9
		13,874.93	77,634.70	0.00	0.00	1,043,659.89	
		0.00		0.00	91,509.63		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	966,025.19	9
		13,874.93	77,634.70	0.00	0.00	1,043,659.89	
		0.00		0.00	91,509.63		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	966,025.19	9
		13,874.93	77,634.70	0.00	0.00	1,043,659.89	
		0.00		0.00	91,509.63		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	966,025.19	9
		13,874.93	77,634.70	0.00	0.00	1,043,659.89	
		0.00		0.00	91,509.63		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	966,025.19	9
		13,874.93	77,634.70	0.00	0.00	1,043,659.89	
		0.00		0.00	91,509.63		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	966,025.19	9
		13,874.93	77,634.70	0.00	0.00	1,043,659.89	
		0.00		0.00	91,509.63		

MBS:dh  
05-11-21

R-13

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND GUSS T. JENKINS #GAD121**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with GUSS T. JENKINS ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$1,149.00 per month for twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of THIRTEEN THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS (\$13,788.00) for tenant #GAD121; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with GUSS T. JENKINS in the amount of \$1,149.00 per month for twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of THIRTEEN THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS (\$13,788.00) for tenant #GAD121.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: GUSS T. JENKINS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT G HP-019-026

AMOUNT **\$13,788.00**

CAPITAL ORDINANCE:

AMOUNT:

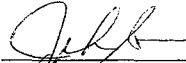
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$13,788.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND GUSS T. JENKINS THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$1,149.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022.



Johanna S. Conyer

Director of Finance

Date: 4/22/21

Walk m

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GUSS T. JENKINS** THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$1,149.00 PER MONTH FROM FEBRUARY 1, 2020 – JANUARY 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD121** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

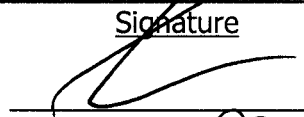
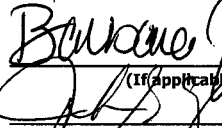
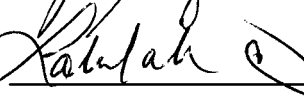
**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-019-026**

**AMOUNT:** *(If applicable)* **\$13,788.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	4/6/21	
Approved by Grants Management:	4-19-21	Benigno Dela Cruz for KKK
Approved by Finance Director:	4/20/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	4/27/2021	Katulah
Approved by Purchasing Agent:	4.27.21	
Approved by Business Administrator:	4.27.21	Jason J. Asuncion
Received by City Attorney:	4/28/21	Shirley D. Espinoza Asst. City Atty. for Michelle Borker-Spearman

**(Name) Please Print** **(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

CAMDEN CITY  
520 MARKET STREET  
P O BOX 95120  
CAMDEN, NJ 08101-5120  
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION

NO.

C2100069

ORDER DATE: 01/19/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$1,149.00 PER MONTH FOR SECTION 8 TENANT #GAD121.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$13,788.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & GUSS T. JENKINS.  UNKNOWN VENDOR: GUSS T. JENKINS 14 LAFAYETTE KEY COLTS NECK, NJ 07722	G-HP- -019-026	13,788.0000	13,788.00
			TOTAL	13,788.00

Approved:

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	<b>G-HP-019-026</b>	
Funding Source:			Housing Entitlement Funding 2019			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			<b>\$13,788.00</b>			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Tri County	
Date of Analysis:			Reviewed By:			

**Summary:**

4/15/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of **\$13,788.00** for tenant #**GAD121**.

**Time Lines:** 1 Year**Problematic Areas/Recommendations:**



April 16, 2021  
10:16 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -019-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 01/19/21

Ending Date: 01/19/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		114,480.71
01/19/21	RQ C2100066 1 SITE INSPECTION, PREPARATION PO: C2100161 Vn LEW18 LEWIS INSEPCTIONS	20,000.00-**	114,480.71
01/19/21	RQ C2100069 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn UNK01 UNKNOWN VENDOR	13,788.00- ✓	100,692.71
01/19/21	RQ C2100070 1 PROVIDE UTILITY ALLOWANCE FOR PO: C2100162 Vn WIL121 CHARLES WILSON	220.00-**	100,692.71
01/19/21	RQ C2100071 1 PROVIDE RENTAL SUBSIDY FOR A PO: C2100250 Vn FAI17 FAIRVIEW VILLAGE URBAN RENEWAL	3,290.00-**	100,692.71

April 16, 2021  
10:17 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -019-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 04/16/21  
Current Period: 04/01/21 to 04/16/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	24,864.00	98
		793,248.37	197,595.85	1,063.00	0.00	222,459.85	
		49,535.00		0.00	989,781.22		
G-HP- -019-039	HOPWA HOUSING SERVICES ADMIN	0.00	0.00	2,000.00	2,000.00	2,000.00	0
		0.00	0.00	0.00	0.00	2,000.00	
		0.00		0.00	0.00		
Control: NOC	Total	1,014,645.22	0.00	2,000.00	1,016,645.22	26,864.00	97
		793,248.37	197,595.85	1,063.00	0.00	224,459.85	
		49,535.00		0.00	989,781.22		
G-HP- -020-000	2020-2021 HOPWA PROGRAM						
G-HP- -020-025	2020-2021 HOPWA ADMINISTRATION	33,171.18	0.00	0.00	33,171.18	33,171.18	0
		0.00	0.00	0.00	0.00	33,171.18	
		0.00		0.00	0.00		
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Control: 000	Total	1,090,706.00	0.00	0.00	1,090,706.00	984,592.29	10
		28,104.47	78,009.24	0.00	0.00	1,062,601.53	
		14,229.54		0.00	106,113.71		
Fund: HP	Budgeted Total	2,105,351.22	0.00	2,000.00	2,107,351.22	1,011,456.29	52
		821,352.84	275,605.09	1,063.00	0.00	1,287,061.38	
		63,764.54		0.00	1,095,894.93		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	2,105,351.22	0.00	2,000.00	2,107,351.22	1,011,456.29	52
		821,352.84	275,605.09	1,063.00	0.00	1,287,061.38	
		63,764.54		0.00	1,095,894.93		

April 16, 2021  
10:17 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 2

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
Final Budgeted		2,105,351.22	0.00	2,000.00	2,107,351.22	1,011,456.29	52
		821,352.84	275,605.09	1,063.00	0.00	1,287,061.38	
		63,764.54		0.00	1,095,894.93		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		2,105,351.22	0.00	2,000.00	2,107,351.22	1,011,456.29	52
		821,352.84	275,605.09	1,063.00	0.00	1,287,061.38	
		63,764.54		0.00	1,095,894.93		

MBS:dh  
05-11-21

R-14

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND SHIKEITHA ADDEY #GAD047**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with SHIKEITHA ADDEY ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$14.00 per month for twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of ONE HUNDRED SIXTY-EIGHT DOLLARS (\$168.00) for tenant #GAD047; and

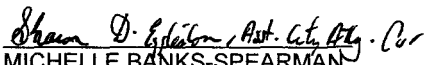
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with SHIKEITHA ADDEY for a term of twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of ONE HUNDRED SIXTY-EIGHT DOLLARS (\$168.00) for tenant #GAD047.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: SHIKEITHA ADDEY

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT G HP-020-26

AMOUNT **\$168.00**

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCE OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$168.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND SHIKEITHA ADDEY. THIS AGREEMENT WILL INCLUDE A UTILITY ALLOWANCE FOR 12 MONTHS @\$14.00 PER MONTH FROM JUNE 1-2021 – MAY 31, 2022.

  
\_\_\_\_\_  
*Johanna S. Conyer*

*Director of Finance*

Date: 4/22/21

WALK m

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **SHIKEITHA ADDEY**. THIS AGREEMENT WILL INCLUDE A UTILITY ALLOWANCE FOR **12 MONTHS @ \$14.00 PER MONTH FROM JUNE 1, 2021 – MAY 31, 2022.**

**BRIEF DESCRIPTION:** This Resolution will define the terms and conditions for tenant #**GAD047** under the City's Section 8 Program.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable) **G-HP-020-026**

**AMOUNT:** (If applicable) **\$168.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	4/6/21	[Signature]
Approved by Grants Management:	4-19-21	[Signature]
Approved by Finance Director:	4/20/21	[Signature]
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	4/20/2021	[Signature]
Approved by Business Administrator:	4-27-21	[Signature]
Received by City Attorney:	4/28/21	[Signature]
		Dr. E. Williams, Asst. City Atty for Michelle Books - Spedman
	(Name) Please Print	(Extension #)

Prepared By: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100573

SHIP TO

CAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

UNKNOWN VENDOR  
VENDOR #: UNK01  
, NJ

ORDER DATE: 04/15/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE <u>UTILITY ALLOWANCE</u> FOR A 12 MONTH PERIOD @ \$14.00 PER MONTH FOR SECTION 8 TENANT #GAD047.  TERM OF CONTRACT: 6/1/2021 - 5/31/2022  AMOUNT NOT TO EXCEED: \$168.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & <i>Shikeitha Addey</i>  UNKNOWN VENDOR: SHIKEITHA ADDEY EMERALD RIDGE APARTMENTS 101 E. GIBBSBORO RD, APT. 2112 LINDENWOLD, NJ 08021 856-628-6422  <i>4-27-21</i> <i>4/27/2021</i> <i>Cross Reference Backup</i> <i>W/ Dept # C2100573</i>	G-HP- -020-026	168.0000	168.00
			TOTAL	168.00

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 APR 23 PM 1:23

Approved:

*4/20/21*

Department Head

Date

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Receiver of Goods

Date

*4-15-2021*

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$11,580.00 & \$168.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Tri County	
Date of Analysis:			Reviewed By:			

**Summary:**

4/15/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$11,580.00 as well as a 12 month utility allowance in the amount of \$168.00 for tenant #GAD047.

Time Lines: 1 Year**Problematic Areas/Recommendations:**



April 15, 2021  
10:35 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 04/15/21

Ending Date: 04/15/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance

\*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		828,511.11
04/15/21	RQ C2100572 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn EME14 GIBBSBORO LLC	11,580.00-	816,931.11
04/15/21	RQ C2100573 1 PROVIDE UTILITY ALLOWANCE FOR Open Vn UNK01 UNKNOWN VENDOR	168.00- ✓	816,763.11

April 15, 2021  
10:28 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026  
Current Period: 04/01/21 to 04/15/21

to G-HP- -020-026

Include Cap Accounts: Yes  
Skip Zero Activity: Yes

As Of: 04/15/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		

MBS:dh  
05-11-21

R-15

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND RUBINSON & SPERLING #CHC007**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with RUBINSON & SPERLING ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$429.00 per month for twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of FIVE THOUSAND ONE HUNDRED FORTY-EIGHT DOLLARS (\$5,148.00) for tenant #CHC007; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with RUBINSON & SPERLING for a term of twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of FIVE THOUSAND ONE HUNDRED FORTY-EIGHT DOLLARS (\$5,148.00) for tenant #CHC007.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **RUBINSON AND SPERLING**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: **G-HP -020-026**

AMOUNT **\$5,148.00**

CAPITAL ORDINANCE:

AMOUNT:

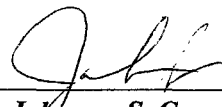
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$5,148.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND RUBINSON AND SPERLING. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$429.00 PER MONTH FROM JUNE 1, 2021 – MAY 31, 2022



**Johanna S. Conyer**

**Director of Finance**

Date: 4/22/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

WALK ON

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **RUBINSON & SPERLING**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$429.00 PER MONTH FROM June 1, 2021 – May 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC007** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$5,148.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>4/19/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>4/19/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>4/20/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>4/26/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>4.27.21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>4/28/21</u>	<u>[Signature]</u>
	(Name) Please Print	(Extension #)
Prepared By:	Tina Piliro	x7323
Contact Person:	Tina Piliro	X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967 1

## REQUISITION

NO.

C2100539

SHIP TO

CAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: RUB08

RUBINSON & SPERLING  
P.O. BOX 942  
VOORHEES,, NJ 08043

ORDER DATE: 04/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$429.00 PER MONTH FOR SECTION 8 TENANT #CHC007.  TERM OF CONTRACT: 6/1/2021 - 5/31/2022  AMOUNT NOT TO EXCEED: \$5,148.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND RUBINSON & SPERLING.  <i>4/21/21</i> <i>4-22-21</i>	G-HP- -020-026	5,148.0000	5,148.00
			TOTAL	5,148.00

*BY 4/21/21*

*CITY OF CAMDEN  
PURCHASING BUREAU  
2021 APR 23 PM 1:23*

Approved: *[Signature]* *4/20/21*

Department Head

Date

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

April 9, 2021  
08:52 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 04/09/21  
Current Period: 04/01/21 to 04/09/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		

April 8, 2021  
10:57 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 04/08/21

Ending Date: 04/08/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		861,751.11
04/08/21	RQ C2100539 1 PROVIDE RENTAL SUBSIDY FOR A Open ✓ Vn RUB08 RUBINSON & SPERLING	5,148.00- ✓	856,603.11
04/08/21	RQ C2100541 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn LIN20 LINDENWOLD PH, LP	7,992.00-	848,611.11



Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$5,148.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Tri County	
Date of Analysis:				Reviewed By:		

**Summary:**

4/8/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$5,148.00 for tenant #CHC007.

**Time Lines:** 1 Year**Problematic Areas/Recommendations:**

MBS:dh  
05-11-21

R-16

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND GIBBSBORO, LLC #GAD047**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with GIBBSBORO, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$965.00 per month for twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of ELEVEN THOUSAND FIVE HUNDRED EIGHTY DOLLARS (\$11,580.00) for tenant #GAD047; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with GIBBSBORO, LLC for a term of twelve (12) months from June 1, 2021 to May 31, 2022 for the total amount of ELEVEN THOUSAND FIVE HUNDRED EIGHTY DOLLARS (\$11,580.00) for tenant #GAD047.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: GIBBSBORO, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT G HP-020-26

AMOUNT **\$11,580.00**

CAPITAL ORDINANCE:

AMOUNT:

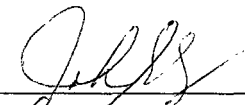
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCE OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$11,580.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND GIBBSBORO, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR THE 12 MONTHS @ 965.00 PER MONTH FROM JUNE 1, 2021 TO MAY 31, 2022.

  
\_\_\_\_\_  
*Johanna S. Conyer*

*Director of Finance*

Date: 7/22/21

Walk in

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GIBBSBORO, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$965.00 PER MONTH FROM June 1, 2021 – May 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD047** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$11,580.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	4/16/21	
Approved by Grants Management:	4-19-21	Barbara Johnson for KM
Approved by Finance Director:	4/20/21	(If applicable)
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	4/20/2021	Latifah O
Approved by Business Administrator:	4-27-21	J. J. Asuncion
Received by City Attorney:	4/28/21	Sh. D. Esposito, Asst. City Atty. Gen. Michelle Banks-Spec 11/20/21

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P.O. BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION

NO.

C2100572

SHIP  
TOCAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

ORDER DATE: 04/15/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR

VENDOR #: EME14

GIBBSBORO LLC  
EMERALD RIDGE APARTMENTS  
101 E. GIBBSBORO ROAD #1105  
LINDENWOLD, NJ 08021

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$965.00 PER MONTH FOR SECTION 8 TENANT # GAD047.  TERM OF CONTRACT: 6/1/2021 - 5/31/2022  AMOUNT NOT TO EXCEED: \$11,580.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & GIBBSBORO, LLC.  <i>4/27/2021</i> <i>8-27</i>	G-HP- -020-026	11,580.0000	11,580.00
			TOTAL	11,580.00

Approved: *4/20/21*I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

April 15, 2021  
10:35 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 04/15/21

Ending Date: 04/15/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance

\*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		828,511.11
04/15/21	RQ C2100572 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn EME14 GIBBSBORO LLC	11,580.00-	816,931.11
04/15/21	RQ C2100573 1 PROVIDE UTILITY ALLOWANCE FOR Open Vn UNK01 UNKNOWN VENDOR	168.00-	816,763.11

April 15, 2021  
10:37 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026  
Current Period: 04/01/21 to 04/15/21

to G-HP- -020-026

Include Cap Accounts: Yes  
Skip Zero Activity: Yes  
As Of: 04/15/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$11,580.00 & \$168.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Tri County	
Date of Analysis:			Reviewed By:			

**Summary:**

4/15/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$11,580.00 as well as a 12 month utility allowance in the amount of \$168.00 for tenant #GAD047.

**Time Lines:** 1 Year**Problematic Areas/Recommendations:**



MBS:dh  
05-11-21

R-17

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND LINDENWOLD PH, LP #CHC002**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with LINDENWOLD PH, LP ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$666.00 per month for twelve (12) months from April 1, 2021 to March 31, 2022 for the total amount of SEVEN THOUSAND NINE HUNDRED NINETY-TWO DOLLARS (\$7,992.00) for tenant #CHC002; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with LINDENWOLD PH, LP for a term of twelve (12) months from April 1, 2021 to March 31, 2022 for the total amount of SEVEN THOUSAND NINE HUNDRED NINETY-TWO DOLLARS (\$7,992.00) for tenant #CHC002.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LINDENWOLD PH, LP.

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: **G-HP -020-026**

AMOUNT **\$7,992.00**

CAPITAL ORDINANCE:

AMOUNT:

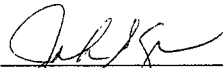
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$7,992.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND LINDENWOLD PH,LP THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$666.00 PER MONTH FROM APRIL 1, 2021 – MARCH 31, 2022.



Johanna S. Conyer

Director of Finance

Date: 4/22/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Walk on

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LINDENWOLD PH, LP**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$666.00 PER MONTH FROM April 1, 2021 – March 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC002** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$7,992.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>4/16/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>4/20/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>4/20/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	<u>4/20/2021</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>4.27.21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>4/28/21</u>	<u>[Signature]</u>
Received by City Attorney:		<u>[Signature]</u>

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100541

SHIP  
TOCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: LIN20

LINDENWOLD PH, LP  
350 BLACKWOOD-CLEMENTON RD  
ATTN: RENTAL OFFICE  
PINE HILL, NJ 08021

ORDER DATE: 04/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$666.00 PER MONTH FOR SECTION 8 TENANT #CHC002.  TERM OF CONTRACT: 4/1/2021 - 3/31/2022  AMOUNT NOT TO EXCEED: \$7,992.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LINDENWOLD PH, LP.	G-HP- -020-026	7,992.0000	7,992.00
			TOTAL	7,992.00

4.21.21  
8/2

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 APR 23 PM 1:23

BA  
HAB21

Approved: 4/22/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

April 9, 2021  
08:52 AM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026  
Current Period: 04/01/21 to 04/09/21

to G-HP- -020-026

Include Cap Accounts: Yes  
Skip Zero Activity: Yes

As Of: 04/09/21

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		26,931.47	79,182.24	0.00	0.00	1,030,603.35	
		13,056.54		0.00	106,113.71		

April 8, 2021  
10:44 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 04/08/21

Ending Date: 04/08/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		861,751.11
04/08/21	RQ C2100539 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn RUB08 RUBINSON & SPERLING	5,148.00-	856,603.11
04/08/21	RQ C2100541 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn LIN20 LINDENWOLD PH, LP	7,992.00- ✓	848,611.11

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PilliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$7,992.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Tri County	
Date of Analysis:				Reviewed By:		

**Summary:**

4/8/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$7,992.00 for tenant #CHC002.

**Time Lines:** 1 Year**Problematic Areas/Recommendations:**

MBS:dh  
05-11-21

R-18

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND K&E HOMES, LLC #CHC042**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with K&E HOMES, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$967.00 per month for twelve (12) months from May 1, 2021 to April 30, 2022 for the total amount of ELEVEN THOUSAND SIX HUNDRED FOUR DOLLARS (\$11,604.00) for tenant #CHC042; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with K&E HOMES, LLC in the amount of \$967.00 per month for a term of twelve (12) months from May 1, 2021 to April 30, 2022 for the total amount of ELEVEN THOUSAND SIX HUNDRED FOUR DOLLARS (\$11,604.00) for tenant #CHC042.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: K AND E HOMES, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: **G-HP -020-026**

AMOUNT **\$11,604.00**

CAPITAL ORDINANCE:

AMOUNT:

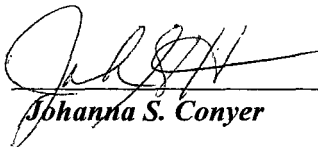
TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$11,604.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND K AND E HOMES, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$967.00 PER MONTH FROM MAY 1, 2021 – APRIL 30, 2022 .

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

**Date:** 4/22/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

*Walk on*

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND *K&E Homes, LLC*. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$967.00 PER MONTH FROM May 1, 2021 – April 30, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC042** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$11,604.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<i>4/27/21</i>	<i>[Signature]</i>
Approved by Grants Management:	<i>4/26/21</i>	<i>[Signature]</i> <i>for KM</i>
Approved by Finance Director:	<i>4/26/21</i>	<i>[Signature]</i> <i>(If applicable)</i>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	<i>4/26/2021</i>	<i>[Signature]</i>
Approved by Business Administrator:	<i>4-27-21</i>	<i>[Signature]</i>
Received by City Attorney:	<i>4/28/21</i>	<i>[Signature]</i> <i>Michelle Davis-Spencer</i>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967 13

## REQUISITION

NO.

C2100560

SHIP TO

CAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

ORDER DATE: 04/13/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR

VENDOR #: KEH02

K & E HOLMES, LLC  
P. O. BOX 972  
WILLIAMSTOWN, NJ 08094

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$967.00 PER MONTH FOR SECTION 8 TENANT #CHC042.  TERM OF CONTRACT: 5/1/2021 - 4/30/2021  NOT TO EXCEED: \$11,604.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & K & E HOMES, LLC.  4/27/2021  4-27-21 4-14-21	G-HP- -020-026	11,604.0000	11,604.00
			TOTAL	11,604.00

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 APR 23 PM 1:23Approved: 4/27/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

April 14, 2021  
12:20 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

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Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM      Type: Sub Account  
Starting Date: 04/13/21      Ending Date: 04/13/21      Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance      \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date      BC = Blanket Control      BS = Blanket Sub

---

Date	Description	Trans Amount	Balance
	OPENING BALANCE		848,611.11
04/13/21	RQ C2100560 1 PROVIDE RENTAL SUBSIDY FOR A      Open Vn KEH02      K & E HOLMES, LLC	11,604.00- ✓	837,007.11

April 14, 2021  
12:12 PM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 04/14/21  
Current Period: 04/01/21 to 04/14/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$11,604.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:					Accepting Grant Resolution # MC:	
Term of Grant:					Location of Activity:	Tri County
Date of Analysis:					Reviewed By:	

**Summary:**

4/14/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$11,604.00 for tenant #CHC042.

Time Lines: 1 Year**Problematic Areas/Recommendations:**

MBS:dh  
05-11-21

R-19

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND GREEN GARDEN APARTMENT, LLC #CHC028**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with GREEN GARDEN APARTMENT, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$708.00 per month for twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of EIGHT THOUSAND FOUR HUNDRED NINETY-SIX DOLLARS (\$8,496.00) for tenant #CHC028; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with GREEN GARDEN APARTMENT, LLC in the amount of \$708.00 per month for a term of twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of EIGHT THOUSAND FOUR HUNDRED NINETY-SIX DOLLARS (\$8,496.00) for tenant #CHC028.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: GREEN GARDEN APARTMENT, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS  
RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-HP -020-026

AMOUNT **\$8,496.00**

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$8,496.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND GREEN GARDEN APARTMENT, LLC THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$708.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022 .

  
\_\_\_\_\_  
Johanna S. Conyer

Director of Finance

Date: 8/22/21



**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Walk in

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GREEN GARDEN APARTMENT, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$708.00 PER MONTH FROM February 1, 2021 – January 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC028** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$8,496.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	4/6/21	[Signature]
Approved by Grants Management:	4/9/21	Barbara W. W. [Signature]
Approved by Finance Director:	4/22/21	[Signature]
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	4/26/2021	Rahfah [Signature]
Approved by Purchasing Agent:	4.27.21	[Signature]
Approved by Business Administrator:	4/28/21	[Signature]
Received by City Attorney:		Blaine D. [Signature] Michelle B. [Signature]
	(Name) Please Print	(Extension #)
Prepared By:	Tina Piliro	x7323
Contact Person:	Tina Piliro	X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY # 3967

## REQUISITION

NO.

C2100563

SHIP  
TOCAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: GRE49

GREEN GARDEN APARTMENT, LLC  
P O BOX 1533  
JACKSON, NJ 08527

ORDER DATE: 04/14/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$708.00 PER MONTH FOR SECTION 8 TENANT #CHC  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$8,496.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & GREEN GARDEN APARTMENT, LLC.	G-HP- -020-026	8,496.0000	8,496.00
			TOTAL	8,496.00

4-27-21

2021 APR 23 PM 1:23  
CITY OF CAMDEN  
PURCHASING BUREAU

BT  
4421

Approved: 4/20/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Development & Planning - Housing ServicesGrant Administrator: Tina PiliroGrant Administrator #: 757-7323

Grant/Project Name:			Camden Voucher Program			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :	G-HP-020-026	
Funding Source:			Housing Entitlement Funding 2020			
Pass Through:	Y	N	Source:	Entitlement Funding		
Amount of Grant:			\$8,496.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Tri County	
Date of Analysis:			Reviewed By:			

**Summary:**

4/14/2021: The Department of Planning & Development - Division of Housing Services is submitting a requisition to provide a 12-month rental subsidy in the amount of \$8,496.00 for tenant #CHC028.

Time Lines: 1 Year**Problematic Areas/Recommendations:**

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 04/14/21  
Current Period: 04/01/21 to 04/14/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		28,104.47	78,009.24	0.00	0.00	1,029,430.35	
		14,229.54		0.00	106,113.71		

April 14, 2021  
12:23 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 04/14/21

Ending Date: 04/14/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance

\*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		837,007.11
04/14/21	RQ C2100563 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GRE49 GREEN GARDEN APARTMENT, LLC	8,496.00-	828,511.11

MBS:dh  
05-11-21

R-20

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND OAK RIDGE APARTMENTS, LLC #GAD123**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with OAK RIDGE APARTMENTS, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$777.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of NINE THOUSAND THREE HUNDRED TWENTY-FOUR DOLLARS (\$9,324.00) for tenant #GAD123; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with OAK RIDGE APARTMENTS, LLC for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of NINE THOUSAND THREE HUNDRED TWENTY-FOUR DOLLARS (\$9,324.00) for tenant #GAD123.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**


I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **OAK RIDGE APARTMENTS**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT: \$
- ADOPTED BUDGET APPROPRIATION:  
• AMOUNT
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **9,324.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 9,324.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND OAK RIDGE APARTMENT, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$777.00 PER MONTH FROM MARCH 1, 2021 to FEBRUARY 28, 2022.

  
\_\_\_\_\_  
**Johanna S. Conyer**  
**Director of Finance**  
Date: 3/30/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **OAK RIDGE APARTMENTS, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$777.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD123** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

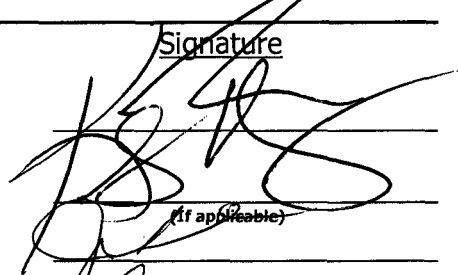
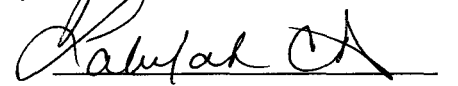
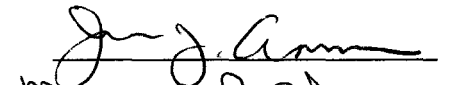
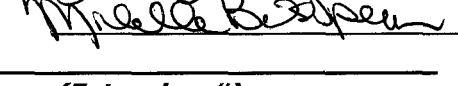
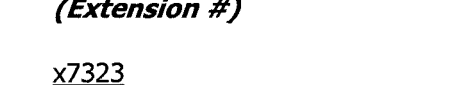

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$9,324.00**

☐ NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/29/21</u>	
Approved by Grants Management:	<u>3/29/21</u>	
Approved by Finance Director:	<u>3/30/21</u>	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		<i>(If applicable)</i>
Approved by Purchasing Agent:	<u>4/13/21</u>	
Approved by Business Administrator:	<u>4-13-21</u>	
Received by City Attorney:	<u>4/21/21</u>	

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***



**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

c2100359

SHIP TO

CAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: OAK04

OAK RIDGE APARTMENTS  
1155 ST. GEORGE AVE.  
RAHWAY, NJ 07065

ORDER DATE: 03/02/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$777.00 PER MONTH FOR SECTION 8 TENANT # GAD123.  TERM OF CONTRACT: 3/1/2021 - 2/28/2022  NOT TO EXCEED: \$9,324.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & OAK RIDGE APARTMENTS, LLC.  4/6/2021  3/30/21  3/29/21  3/30/21	G-HP- -020-026	9,324.0000	9,324.00
			TOTAL	9,324.00

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 MAR 31 AM 8:28Approved: 4/6/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

March 18, 2021  
03:45 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account  
Starting Date: 03/02/21 Ending Date: 03/18/21 Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		993,379.73
03/02/21	RQ C2100352 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn ANT01 ANTIOCH PHASE II	8,304.00-	985,075.73
03/02/21	RQ C2100359 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn OAK04 OAK RIDGE APARTMENTS	9,324.00- ✓	975,751.73
03/03/21	PO C2100298 1 Open PROVIDE RENTAL SUBSIDY FOR AN Vn KIY01 MICHAEL KIYAGA	11,044.00-	964,707.73
03/03/21	PO C2100299 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn LAK01 LAKEVIEW REALTY INVESTMENT	7,560.00-	957,147.73
03/03/21	PO C2100300 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn GAB02 ELI GABAY	12,552.00-	944,595.73
03/03/21	PO C2100301 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn SPR09 1721 SPRINGDALE URBAN RENEWAL	10,508.00-	934,087.73
03/03/21	PO C2100302 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn JEF12 JEFFERSON PLACE, LLC	9,348.00-	924,739.73
03/03/21	PO C2100303 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn FOX04 FOX RIDGE MANAGEMENT OFFICE	11,592.00-	913,147.73
03/03/21	PO C2100305 1 Open PROVIDE A UTILITY ALLOWANCE Vn HUM05 LEON HUMPHREY	528.00-	912,619.73
03/08/21	RQ C2100375 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn ABE01 ABED S ABED	9,384.00-	903,235.73
03/08/21	RQ C2100377 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn HEI07 HEIGHTS INVESTMENT PROPERTY IN	4,476.00-	898,759.73
03/08/21	RQ C2100378 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn OAK04 OAK RIDGE APARTMENTS	8,556.00-	890,203.73

March 18, 2021  
03:44 PM

CAMDEN CITY  
Detail Budget Account Status

Page No: 1

Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As of: 03/18/21  
Current Period: 03/01/21 to 03/18/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM						
		1,057,534.82	0.00	0.00	1,057,534.82	979,081.73	7
		13,874.93	64,578.16	0.00	0.00	1,043,659.89	
		0.00		0.00	78,453.09		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	979,081.73	7
		13,874.93	64,578.16	0.00	0.00	1,043,659.89	
		0.00		0.00	78,453.09		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	979,081.73	7
		13,874.93	64,578.16	0.00	0.00	1,043,659.89	
		0.00		0.00	78,453.09		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	979,081.73	7
		13,874.93	64,578.16	0.00	0.00	1,043,659.89	
		0.00		0.00	78,453.09		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	979,081.73	7
		13,874.93	64,578.16	0.00	0.00	1,043,659.89	
		0.00		0.00	78,453.09		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	979,081.73	7
		13,874.93	64,578.16	0.00	0.00	1,043,659.89	
		0.00		0.00	78,453.09		

0004

0  
16,000  
45,000  
4,000  
16,000

15,000

MBS:dh  
05-11-21

R-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND TAMARACK APARTMENTS, LLC #CHC031**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with TAMARACK APARTMENTS, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$404.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of FOUR THOUSAND EIGHT HUNDRED FORTY-EIGHT DOLLARS (\$4,848.00) for tenant #CHC031; and

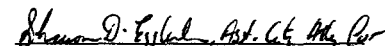
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with TAMARACK APARTMENTS, LLC for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of FOUR THOUSAND EIGHT HUNDRED FORTY-EIGHT DOLLARS (\$4,848.00) for tenant #CHC031.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: TAMARACK APARTMENTS, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: **G-HP -020-026**

AMOUNT **\$4,848.00**

CAPITAL ORDINANCE:

AMOUNT:


TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$4,848.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND TAMARACK APARTMENTS, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$404.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 4/23/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

WALK ON

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **TAMARACK APARTMENTS, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$404.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC031** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$4,848.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

Approved by Relevant Director:

Approved by Grants Management:

Approved by Finance Director:

☒ CAF - Certifications of Availability of Funds

Approved by Purchasing Agent:

Approved by Business Administrator:

Received by City Attorney:

Date

Signature

4/21/21

4/22/21

4/23/21

4/24/2021

4-27-21

4/28/21

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100278

SHIP TO

CAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: TAM02

TAMARACK APARTMENTS, LLC  
1801 DAVIS STREET  
SUITE 100  
CAMDEN, NJ 08104

ORDER DATE: 02/16/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$404.00 PER MONTH FOR SECTION 8 TENANT #CHC031.  TERM OF CONTRACT: 3/1/2021 - 2/28/2022  AMOUNT OF CONTRACT: \$4,848.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & TAMARACK APARTMENTS, LLC.	G-HP- -020-026	4,848.0000	4,848.00
			TOTAL	4,848.00

4-27-21

4/27/2021

4/28/21

4/28/21

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 APR 26 AM 9:15

Approved: 4/28/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

April 20, 2021  
04:23 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 02/16/21

Ending Date: 02/16/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,014,346.54
02/16/21	RQ C2100278 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn TAM02 TAMARACK APARTMENTS, LLC	4,848.00- ✓	1,009,498.54
02/16/21	RQ C2100289 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GUI09 ROBERT J GUILFOYLE	3,288.00-	1,006,210.54
02/16/21	RQ C2100290 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn UNK01 UNKNOWN VENDOR	9,252.00-	996,958.54



Range of Accounts: G-HP- -020-026 to G-HP- -020-026 Include Cap Accounts: Yes As Of: 04/20/21  
Current Period: 04/01/21 to 04/20/21 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -020-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		33,384.55	72,729.16	0.00	0.00	1,024,150.27	
		19,509.62		0.00	106,113.71		
Control: NOC	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		33,384.55	72,729.16	0.00	0.00	1,024,150.27	
		19,509.62		0.00	106,113.71		
Fund: HP	Budgeted Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		33,384.55	72,729.16	0.00	0.00	1,024,150.27	
		19,509.62		0.00	106,113.71		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		33,384.55	72,729.16	0.00	0.00	1,024,150.27	
		19,509.62		0.00	106,113.71		
Final Budgeted		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		33,384.55	72,729.16	0.00	0.00	1,024,150.27	
		19,509.62		0.00	106,113.71		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,057,534.82	0.00	0.00	1,057,534.82	951,421.11	10
		33,384.55	72,729.16	0.00	0.00	1,024,150.27	
		19,509.62		0.00	106,113.71		

MBS:dh  
05-11-21

R-22

**RESOLUTION AUTHORIZING AN AMENDMENT #2 TO CONTRACT #11-19-170  
BETWEEN THE CITY OF CAMDEN AND NEIGHBORHOOD HOUSING SERVICES**

WHEREAS, the Council of the City of Camden by Resolution R-24 dated November 12, 2019 awarded a contract (#11-19-170) to Neighborhood Housing Services (NHS) in the amount of Thirty-Nine Thousand Dollars (\$39,000.00) to provide housing counseling for homebuyers city wide to include pre/post homebuyer education, financial literacy, and private credit counseling for 39 low-mod first-time homebuyers; and

WHEREAS, the Council of the City of Camden by Resolution #17 adopted May 12, 2020 by Amendment #1 to contract #11-19-170 with Neighborhood Housing Services (NHS) in the amount of Ten Thousand Dollars (\$10,000.00) and to extend the term of the contract from June 30, 2020 to June 30, 2021; and

WHEREAS, it is necessary to further amend contract #11-19-170 with Neighborhood Housing Services by amendment #2 to increase the amount by TWENTY THOUSAND DOLLARS (\$20,000.00) and to extend the term of the contract through June 30, 2022; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #11-19-170 with Neighborhood Housing Services is hereby amended by Amendment #2 to increase the amount by TWENTY THOUSAND DOLLARS (\$20,000.00) making the total contract amount not to exceed SIXTY-NINE THOUSAND DOLLARS (\$69,000.00) and to extend the term of the contract through June 30, 2022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: NEIGHBORHOOD HOUSING SERVICES

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT G-HM-M20-023

AMOUNT **\$20,000.00**

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$69,000.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AMENDMENT #2 TO CONTRACT #11-19-170 BETWEEN THE CITY OF CAMDEN AND NEIGHBORHOOD HOUSING SERVICES.



**Johanna S. Conyer**

**Director of Finance**

**Date: 04/29/2021**

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

May 2021

Council Meeting Date: June 2021
---------------------------------

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING **AMENDMENT #2 TO CONTRACT #11-19-170** BETWEEN THE CITY OF CAMDEN AND **NEIGHBORHOOD HOUSING SERVICES.**

**BRIEF DESCRIPTION OF ACTION:** Neighborhood Housing Services was awarded \$20,000 through the City's Entitlement Grant Program for the purpose of providing housing counselling in conjunction with the City's First Time Homebuyer Program. This amendment will increase the contract between the city of Camden & Neighborhood Housing Services by \$20,000 and extend through **6/30/2022.**

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

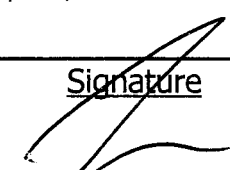
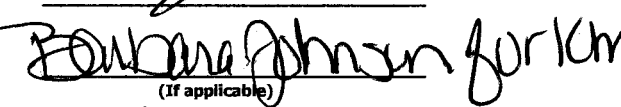

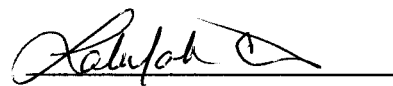
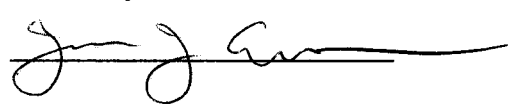
**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HM-M20-023**

**AMOUNT:** *(If applicable)* **\$20,000.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	4-29-21	
Approved by Grants Management:	4-29-21	 <i>(If applicable)</i>
Approved by Finance Director:	4-29-21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	4/29/2021	
Approved by Business Administrator:	4-29-21	
Received by City Attorney:		

**(Name) Please Print**

**(Extension #)**

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

Prepared By: Tina Piliro X7323

Contact Person: Tina Piliro X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

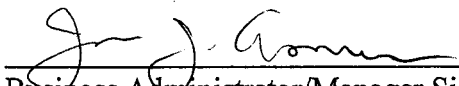
Professional Service or EUS Type	Sub-recipient Agreement
Name of Vendor	Neighborhood Housing Services
Purpose or Need for service:	Increase the contract amount & extend the term of the agreement.
Contract Award Amount	\$20,000.00
Term of Contract	Extend through 6/30/2022 - <i>Total of 2 years</i>
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Federal HOME funds
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP process was utilized and entity was selected as an award recipient of the city of City's HOME entitlement funding.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 1/29/21

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

Q-HM-M20-023 Funding Source for this action

  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NAI Profit Date 4/29/2021  
Certifying Officer

**For LGS use only:**

☐ Approved

☐ Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**DEPARTMENT OF FINANCE  
BUREAU OF GRANTS MANAGEMENT  
CONTRACT AMENDMENT FORM**

Recipient Name Neighborhood Housing Services

Contract No: 11-19-170

Budget Period \_\_\_\_\_

Effective Date: ASAP

**Section I: Reason For Amendment**

- |          |                                |
|----------|--------------------------------|
| <u>X</u> | 1 Change in Contract Term      |
| _____    | 2 Change in Type of Service    |
| <u>X</u> | 3 Change in Level of Service   |
| _____    | 4 Change in Program Methodolgy |
| _____    | 5 Other Please Explain Below   |
| <u>X</u> | 6 Change in Contract Amount    |

**Section II: Justification**

Neighborhood Housing Services was awarded \$20,000.00 through the City's HOME entitlement grant program for the purpose of providing housing counselling in conjunction with the City's First Time Homebuyer's Program. This amendment will increase the contract amount by \$20,000.00 & extend through 6/30/2022.

**Section III: Approvals**

  
\_\_\_\_\_  
Project Representative

11-10-20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Camden City Department Representative

11-7-20  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Bureau of Grants Management Monitor

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Bureau of Grants Management Department Head

\_\_\_\_\_  
Date




Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Development and Planning (Housing Services)

Grant Administrator: Tina Piliro

Grant Administrator #: 757-7283

Grant/Project Name:			Neighborhood Housing Services (NHS) - Amend #2 – Increasing the contract by \$20,000.00 and extending through 06/30/2021.			
Grant #:			G-HM-M20-023			
City Contract Date:						
Application Resolution #:				Appropriation Code :		
Funding Source:			HOME Funds			
Pass Through:	Y	N	Source:	City		
Amount of Grant:			\$ 20,000.00			
Local Match:	Y	N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		Camden City	
Date of Analysis:			April 29, 2020		Reviewed By: Barbara Johnson 	

**Summary:**

Amendment #2 – The Department of Planning and Development/Housing Services is requesting to amend contract #11-19-170 between the City of Camden and Neighborhood Housing Services. This is amendment #2 to add \$20,000. And extend the term of the agreement through 06/20/2022.

Amendment #1 adding \$10,000.00 to contract # 11-19-170 and extending the term of the agreement through 06/30/2021. (One Year)

NHSC provides homebuyer education and individual credit counseling to very low, low and moderate-income families in connection with the First time Homebuyers Counseling Program of the consistent with any standards required as a condition of providing these funds. Such program include the following activities eligible under the HOME Investment Partnerships Program: budget, monitoring, participatory presentations, workshops, individual and group counseling sessions and referrals to and liaison with community agencies to tap resources. The provided services complies with all pertinent local, state and federal laws and regulation, with no conflict of interest in the performance of activities that promote and foster the state mission to

Initial Report ✓ Revised Report \_\_\_\_\_ Closing Report

## **Bureau of Grants Management Grant Summary Form**

**Grant Status Code: G**

(green - g; yellow - y; red - r)

provide services to said aforementioned population to prepare buyers to accelerate neighborhood revitalization in Camden City.

### **Time Lines:**

**Problematic Areas/Recommendations:** I see no problem with Development and Planning/Housing Services rescinding R-29.

Housing Summary/Neighborhood Housing Services – Amendment #1 – Adding \$10,000.00 and Extending the term for one year.

November 10, 2020  
09:54 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HM- -M20-023  
Description: FTHP/NHS HOUSING COUNSELING      Type: Sub Account  
Starting Date: 11/05/20      Ending Date: 11/05/20      Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance      \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date      BC = Blanket Control      BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		20,000.00
11/05/20	RQ 21-00658    1 CONTRACT #11-19-170 Vn NEI03      NEIGHBORHOOD HOUSING SERV OF	Open      20,000.00- ✓	0.00

Range of Accounts: G-HM- -M20-023 to G-HM- -M20-023 Include Cap Accounts: Yes As of: 11/10/20  
Current Period: 11/01/20 to 11/10/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended
G-HM- -M20-023	FTHP/NHS HOUSING COUNSELING	20,000.00	0.00	0.00	20,000.00	20,000.00 0
		0.00	0.00	0.00	0.00	20,000.00
		0.00		0.00	0.00	
Control: NOC	Total	20,000.00	0.00	0.00	20,000.00	20,000.00 0
		0.00	0.00	0.00	0.00	20,000.00
		0.00		0.00	0.00	
Fund: HM	Budgeted Total	20,000.00	0.00	0.00	20,000.00	20,000.00 0
		0.00	0.00	0.00	0.00	20,000.00
		0.00		0.00	0.00	
Fund: HM	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00 0
		0.00	0.00	0.00	0.00	0.00
		0.00		0.00	0.00	
Fund: HM	Total	20,000.00	0.00	0.00	20,000.00	20,000.00 0
		0.00	0.00	0.00	0.00	20,000.00
		0.00		0.00	0.00	
Final Budgeted		20,000.00	0.00	0.00	20,000.00	20,000.00 0
		0.00	0.00	0.00	0.00	20,000.00
		0.00		0.00	0.00	
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00 0
		0.00	0.00	0.00	0.00	0.00
		0.00		0.00	0.00	
Final Total		20,000.00	0.00	0.00	20,000.00	20,000.00 0
		0.00	0.00	0.00	0.00	20,000.00
		0.00		0.00	0.00	

**RESOLUTION AUTHORIZING EMERGENCY TEMPORARY BUDGET  
APPROPRIATIONS FOR THE CALENDAR FISCAL YEAR 2021**

R-23

WHEREAS, by the provisions of NJSA 40A:4-20 temporary appropriations may be made by resolution of a two-thirds majority of the Governing Body to provide for the period between the beginning of the budget year and the date of the adoption of the budget; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, New Jersey, pursuant to Revised Statutes 40A:4-20 concerning temporary appropriations, that there is hereby appropriated to supplement the temporary budget of the City of Camden, New Jersey, for the period May 11, 2021 until the regular budget be adopted, the following sums:

	FROM	TO Amendment #1 on 2/2/2021	TO Amendment #2 on 4/13/2021	TO Amendment #3 on 5/11/2021
<b>OFFICE OF MAYOR</b>				
<u>Office of Mayor</u>				
Salaries and Wages	\$112,243.00		\$261,900.00	
Other Expenses	\$95,941.00		\$191,241.00	
<u>Municipal Court</u>				
Salaries and Wages	\$557,720.00		\$1,301,347.00	
Other Expenses	\$20,823.00		\$35,923.00	
<u>Planning Board</u>				
Salaries and Wages	\$2,997.00		\$6,993.00	
Other Expenses	\$14,700.00		\$66,700.00	
<u>Zoning Board of Adjustments</u>				
Salaries and Wages	\$2,206.00		\$5,147.00	
Other Expenses	\$11,813.00		\$80,813.00	
<u>Rooming and Boarding Board</u>				
Salaries and Wages	\$1,685.00		\$3,932.00	
Other Expenses	\$0.00			
<b>OFFICE OF CITY COUNCIL</b>				
<u>Office of City Council</u>				
Salaries and Wages	\$94,997.00		\$221,660.00	
Other Expenses	\$4,057.00		\$7,057.00	
<u>Annual Audit</u>				
Other Expenses	\$72,188.00			

**OFFICE OF CITY COUNCIL (Cont'd)**Office of Municipal Clerk

Salaries and Wages	\$85,445.00	\$199,372.00
Other Expenses	\$14,685.00	\$32,285.00

Municipal Clerk - Elections

Other Expenses	\$12,338.00	\$45,338.00
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Alcoholic Beverage Control Board

Salaries and Wages	\$1,611.00	\$3,759.00
Other Expenses	\$1,835.00	

Division of Vital Statistics

Salaries and Wages	\$93,955.00	\$219,228.00
Other Expenses	\$2,769.00	\$7,769.00

**OFFICE OF CITY ATTORNEY**Office of City Attorney

Salaries and Wages	\$261,545.00	\$610,272.00
Other Expenses	\$212,625.00	\$582,625.00

City Properties

Salaries and Wages	\$26,318.00	\$61,409.00
Other Expenses	\$66,743.00	

Risk Management

Workmen's Compensation		
Other Expenses	\$367,500.00	\$1,692,826.00

**DEPARTMENT OF ADMINISTRATION**Business Administrator's Office

Salaries and Wages	\$65,563.00	\$152,980.00
Other Expenses	\$81,900.00	\$708,188.00

Surety Bonds & Other Premiums		
Other Expenses	\$249,375.00	

Utilities		
Other Expenses	\$577,500.00	

**DEPARTMENT OF ADMINISTRATION (Cont'd)**Bureau of Purchasing

Salaries and Wages	\$57,467.00	\$134,090.00
Other Expenses	\$109,082.00	\$267,222.00

Division of Personnel

Salaries and Wages	\$66,578.00	\$155,349.00
Other Expenses	\$788.00	\$2,288.00

Management Information Systems

Salaries and Wages	\$123,788.00	\$288,839.00
Other Expenses	\$183,750.00	\$559,040.00

Assessor's Office

Salaries and Wages	\$99,764.00	\$232,783.00
Other Expenses	\$63,394.00	

**DEPARTMENT OF FINANCE**Director's Office

Salaries and Wages	\$110,648.00	\$258,179.00
Other Expenses	\$78,750.00	\$506,010.00

Accounts and Controls

Salaries and Wages	\$33,229.00	\$77,534.00
Other Expenses	\$709.00	

Treasurer's Office

Salaries and Wages	\$72,357.00	\$168,833.00
Other Expenses	\$1,050.00	

Revenue Collections

Salaries and Wages	\$211,909.00	\$494,454.00
Other Expenses	\$134,337.00	

Grants Management

Salaries and Wages	\$19,936.00	\$46,517.00
Other Expenses	\$0.00	\$2,500.00

**DEPARTMENT OF FINANCE (Cont'd)**Payroll Division

Salaries and Wages	\$74,633.00	\$174,144.00
Other Expenses	\$236.00	\$1,736.00

**DEPARTMENT OF POLICE**Police Department

Salaries and Wages	\$22,313.00	\$52,064.00
Other Expenses	\$2,625.00	

Traffic Control

Salaries and Wages	\$391,164.00	\$912,716.00
Other Expenses	\$70,000.00	

**DEPARTMENT OF FIRE**Division of Fire

Salaries and Wages	\$5,403,864.00	\$12,609,016.00
Other Expenses	\$98,825.00	\$327,125.00

Fire Prevention

Salaries and Wages	\$24,324.00	\$56,756.00
Other Expenses	\$2,126.00	

**DEPARTMENT OF CODE ENFORCEMENT**Office of the Director

Salaries and Wages	\$78,344.00	\$182,803.00
Other Expenses	\$998.00	\$48,998.00

Animal Control

Salaries and Wages	\$0.00	
Other Expenses	\$131,250.00	

Housing Inspection

Salaries and Wages	\$157,515.00	\$367,535.00
Other Expenses	\$10,946.00	



**DEPARTMENT OF CODE ENFORCEMENT (Cont'd)**License Inspection

Salaries and Wages	\$85,332.00	\$199,108.00
Other Expenses	\$7,718.00	

Construction Code

Salaries and Wages	\$246,495.00	\$575,155.00
Other Expenses	\$8,820.00	

Office of Rent Control

Salaries and Wages	\$0.00	
Other Expenses	\$0.00	

Weights and Measure

Salaries and Wages	\$25,923.00	\$60,487.00
Other Expenses	\$788.00	

**DEPARTMENT OF DEVELOPMENT & PLANNING**Office of the Director

Salaries and Wages	\$72,024.00	\$168,056.00
Other Expenses	\$20,193.00	\$35,193.00

Division of Planning

Salaries and Wages	\$66,452.00	\$155,055.00
Other Expenses	\$59,063.00	\$92,063.00

Housing Services

Salaries and Wages	\$72,833.00	\$169,944.00
Other Expenses	\$16,112.00	\$20,112.00

Capital Improvement & Project Mgmt.

Salaries and Wages	\$138,741.00	\$323,729.00
Other Expenses	\$173,939.00	\$367,439.00

**DEPARTMENT OF PUBLIC WORKS**Office of the Director

Salaries and Wages	\$101,313.00	\$236,397.00
Other Expenses	\$202,206.00	\$404,206.00

**DEPARTMENT OF PUBLIC WORKS (Cont'd)**Garbage and Trash Removal

Other Expenses	\$1,929,375.00		\$3,858,375.00
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Neighborhood District

Salaries and Wages	\$779,141.00		\$1,817,996.00
Other Expenses	\$228,440.00		\$456,440.00

Traffic Engineering

Salaries and Wages	\$77,247.00		\$180,243.00
Other Expenses	\$13,582.00		\$38,582.00

Parks & Open Space

Salaries and Wages	\$246,559.00		\$575,304.00
Other Expenses	\$113,400.00	\$213,400.00	\$426,400.00

Facility Maintenance

Salaries and Wages	\$151,034.00		\$352,413.00
Other Expenses	\$159,435.00		\$394,435.00

Electrical Bureau

Salaries and Wages	\$71,549.00		\$166,948.00
Other Expenses	\$19,425.00		\$44,425.00

Fleet Maintenance

Salaries and Wages	\$173,454.00		\$404,726.00
Other Expenses	\$237,825.00		\$828,125.00

Street Lighting

Other Expenses	\$656,250.00		
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**DEPARTMENT OF HUMAN SERVICES**Office of the Director

Salaries and Wages	\$96,542.00		\$225,265.00
Other Expenses	\$93,450.00		\$103,450.00
			\$163,450.00

Office of Aging

Salaries and Wages	\$89,160.00		\$208,040.00
Other Expenses	\$12,600.00		\$22,600.00

**DEPARTMENT OF HUMAN SERVICES (Cont'd)**Neighborhood Services

Salaries and Wages	\$73,578.00	\$171,682.00	
Other Expenses	\$13,125.00	\$23,125.00	

Recreation

Salaries and Wages	\$80,055.00	\$186,795.00	
Other Expenses	\$63,788.00	\$73,788.00	\$103,788.00

Division of Youth & Family Services

Salaries and Wages	\$67,052.00	\$156,455.00	
Other Expenses	\$5,381.00		

**OTHER EXPENDITURES**

Business Personal Property Tax Replacement	\$40,692.00		
Accumulated Absences	\$78,750.00		
Group Insurance	\$6,726,003.00	\$10,626,003.00	
General Liability Insurance	\$236,250.00	\$3,060,484.00	
Camden County Levy		\$3,950,000.00	
City School Tax Levy		\$3,873,485.00	
Interest on Tax Refunds	\$0.00	\$0.00	
Utilities - All Departments (PSE&G)		\$3,000,000.00	
Prior Yr. Bill - Supermarkets of Cherry Hill	\$237.50		
Prior Yr. Bill - Hoffman Equipment FY 17	\$634.70		
Prior Yr. Bill - Winner Ford FY 18	\$184.90		
Prior Yr. Bill - Spark Electric FY 19	\$3,589.20		
Prior Yr. Bill - General Springs FY 19	\$3,000.00		
Prior Yr. Bill - Hoffman Equipment FY 19	\$4,186.19		

Statutory Expenditures

Social Security Program	\$490,195.00		
Police and Firemen's Retirement System	\$0.00		
Pension Increase	\$7,687.00		
State Disability Insurance	\$6,536.00		
Unemployment	\$84,000.00		
PERS	\$0.00		\$8,270,000.00
Defined Contribution Retirement Program	\$13,125.00		
Consolidated Police & Firemen's Pension	\$1,600.00		

Matching Funds for Grants	\$0.00		
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Municipal Debt Service:

BANS & Capital Notes	\$0.00		
Loan Repayment Prin & Int.	\$11,432.00		
Interest on Bonds	\$163,912.00		
Unsafe Structure Loan Program - Principal	\$277,712.50		
Bond Principal	\$950,000.00		

## WATER UTILITY APPROPRIATIONS

### Operating

Other Expenses	\$1,950,000.00	\$3,150,000.00	\$6,867,000.00
Taxes, License & Fees	\$180,000.00		

Capital Improvement Fund	\$0.00
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### Debt Service

Loan Principal	\$175,000.00
Loan Interest	\$119,000.00

### Prior Year Bills

## SEWER UTILITY APPROPRIATIONS

### Operating

Other Expenses	\$1,350,000.00	\$	3,933,000
Taxes, License & Fees	\$40,000.00		

Capital Improvement Fund	\$0.00
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### Debt Service:

Loan Principal	\$216,000.00
Loan Interest	\$130,000.00

A copy of this resolution shall be filed forthwith with the Director of New Jersey Division of Local Government Service.

On Motion Of: \_\_\_\_\_

Dated: May 11, 2021

The above has been reviewed  
And approved as to form.

Sharon D. Eggleston, Asst. City Atty. Gen.  
City Attorney - Nichelle Banks-Spedrino

\_\_\_\_\_  
President, City Council

APPROVED: May 11, 2021

ATTEST: \_\_\_\_\_

Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date May 11, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna S. Conyer Harris, Director of Finance

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING THE TEMPORARY EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2021 – AMENDMENT #3.

**BRIEF DESCRIPTION OF ACTION:** COUNCIL AUTHORIZATION TO AUTHORIZE THE TEMPORARY EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2021- AMENDMENT #3.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

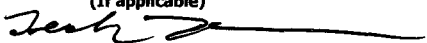
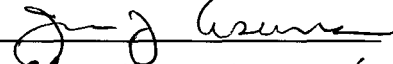
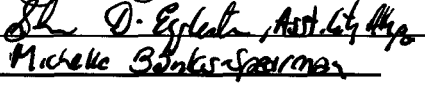
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/28/21	(If applicable) 
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	4.28.21	
Received by City Attorney:	4/28/21	 Michelle Bunker-Spencer
	(Name) Please Print	(Extension #)
Prepared By: _____	Johanna S. Conyer	x 7582
Contact Person: _____	Johanna S. Conyer	x7582

**\*\*\*\*Please attach all supporting documents\*\*\*\***

R-24

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE WAIVING OF PENALTIES AND INTEREST  
ON TAX SALE CERTIFICATE #992635 ASSESSED AGAINST BLOCK  
1321 LOT 16 KNOWN AS 1236 LIBERTY STREET, CAMDEN, NJ 08101  
PURSUANT TO N.J.S.A. 54:40-99**

WHEREAS, Joann Loftland is the owner of 1236 Liberty Street (the "Residence") and the adjacent vacant lot known as Block 1321, Lot 16 (the "Adjacent Lot"); and

WHEREAS, when Ms. Loftland purchased the Residence in 1998 the tax assessment records were never updated to reflect that she also owned the Adjacent Lot; and

WHEREAS, Ms. Loftland never received a tax bill for the Adjacent Lot and a municipal tax lien was placed against the Adjacent Lot; and

WHEREAS, Ms. Loftland is requesting that the City waive the interest and penalties on Tax Sale Certificate #992635 and permit her to redeem the tax sale certificate for the principal amount due; and

WHEREAS, pursuant to N.J.S.A. 54:4-99 authorizes the governing body of a municipality to make such adjustment, abatement or revision of any past due taxes, interest and penalties as it shall deem equitable and just and in the best interest of the municipality; and

WHEREAS, the City Council of the City of Camden has determined that in light of the facts set forth above, it is equitable, just and in the best interest of the residents of the City of Camden to adjust the amount of interest and penalties on the Adjacent Lot; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden be, and hereby are, authorized to cancel all interest and penalties against the Adjacent Lot as set forth below:

SS Liberty 40 W Green, (Block 1321, Lot 16)

Cancel Interest & Penalties

Adjusted amount due:

Interest	\$ 3,374.29
Other Charges	\$ 35.00
<b>TOTAL</b>	<b>\$ 3,409.29</b>

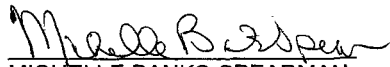
BE IT FURTHER RESOLVED that Ms. Loftland shall have sixty (60) days from the date of the passage of this resolution to pay the entire balance of the tax lien, as adjusted hereby, to the Tax Collector of the City of Camden; and

BE IT FURTHER RESOLVED that, if Ms. Loftland shall fail to pay said adjusted amount within sixty (60) days, pursuant to N.J.S.A. 54:4-101, the adjustment granted by this resolution shall be null and void and of no effect.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.



MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



April 22, 2021  
03:57 PM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 992635

Page No: 1

Certificate: 992635

Prop Loc: SS LIBERTY 40 W GREEN

Owner: LOFLAND, JOANN

Address: 1236 LIBERTY STREET  
CAMDEN, NJ 08104-1248

Type of Lien: Municipal

Interest Rate: 18.00

Apr 2: N

Premium: 0.00

Block/Lot/Qual: 1321. 16.

Sale Date: 06/07/99

Redemption Calculation Date: 05/11/21

Include Current Charges: Y

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	56.96	5.59	62.55
		Cost: 40.00	
		Total Certificate:	102.55
#Days: 7894	Per Diem: 0.051275	Int on Cert:	404.76
	Redemption Penalty ( 0.00 %):		0.00
	Total:		507.31

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	1998	3	08/01/98	26.61	8.00	0.005913	8200	48.49	75.10
Tax	1998	4	11/01/98	26.61	8.00	0.005913	8110	47.96	74.57
Tax	1999	1	02/01/99	28.27	8.00	0.006282	8020	50.38	78.65
Tax	1999	2	05/01/99	28.27	8.00	0.006282	7930	49.82	78.09
Tax	1999	3	08/01/99	26.88	8.00	0.005973	7840	46.83	73.71
Tax	1999	4	11/01/99	26.88	8.00	0.005973	7750	46.29	73.17
Tax	2000	1	02/01/00	27.89	8.00	0.006198	7660	47.47	75.36
Tax	2000	2	05/01/00	27.89	8.00	0.006198	7570	46.92	74.81
Tax	2000	3	08/01/00	28.36	8.00	0.006302	7480	47.14	75.50
Tax	2000	4	11/01/00	28.36	8.00	0.006302	7390	46.57	74.93
Tax	2001	1	02/01/01	28.48	8.00	0.006329	7300	46.20	74.68
Tax	2001	2	05/01/01	28.47	8.00	0.006327	7210	45.62	74.09
Tax	2001	3	08/01/01	27.78	8.00	0.006173	7120	43.95	71.73
Tax	2001	4	11/01/01	27.77	8.00	0.006171	7030	43.38	71.15
Tax	2002	1	02/01/02	28.44	8.00	0.006320	6940	43.86	72.30
Tax	2002	2	05/01/02	28.44	8.00	0.006320	6850	43.29	71.73
Tax	2002	3	08/01/02	28.83	8.00	0.006407	6760	43.31	72.14
Tax	2002	4	11/01/02	28.82	8.00	0.006404	6670	42.72	71.54
Tax	2003	1	02/01/03	28.95	8.00	0.006433	6580	42.33	71.28
Tax	2003	2	05/01/03	31.34	8.00	0.006964	6490	45.20	76.54
Tax	2003	3	08/01/03	27.08	8.00	0.006018	6400	38.51	65.59
Tax	2003	4	11/01/03	27.08	8.00	0.006018	6310	37.97	65.05
Tax	2004	1	02/01/04	29.84	8.00	0.006631	6220	41.25	71.09
Tax	2004	2	05/01/04	29.83	8.00	0.006629	6130	40.64	70.47

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2004	3	08/01/04	27.77	8.00	0.006171	6040	37.27	65.04
Tax	2004	4	11/01/04	27.76	8.00	0.006169	5950	36.70	64.46
Tax	2005	1	02/01/05	29.12	8.00	0.006471	5860	37.92	67.04
Tax	2005	2	05/01/05	29.11	8.00	0.006469	5770	37.33	66.44
Tax	2005	3	08/01/05	26.80	8.00	0.005956	5680	33.83	60.63
Tax	2005	4	11/01/05	26.80	8.00	0.005956	5590	33.29	60.09
Tax	2006	1	02/01/06	28.27	8.00	0.006282	5500	34.55	62.82
Tax	2006	2	05/01/06	28.27	8.00	0.006282	5410	33.99	62.26
Tax	2006	3	08/01/06	29.71	8.00	0.006602	5320	35.12	64.83
Tax	2006	4	11/01/06	29.70	8.00	0.006600	5230	34.52	64.22
Tax	2007	1	02/01/07	29.30	8.00	0.006511	5140	33.47	62.77
Tax	2007	2	05/01/07	29.30	8.00	0.006511	5050	32.88	62.18
Tax	2007	3	08/01/07	28.17	8.00	0.006260	4960	31.05	59.22
Tax	2007	4	11/01/07	28.16	8.00	0.006258	4870	30.48	58.64
Tax	2008	1	02/01/08	29.05	8.00	0.006456	4780	30.86	59.91
Tax	2008	2	05/01/08	29.04	8.00	0.006453	4690	30.27	59.31
Tax	2008	3	08/01/08	28.90	8.00	0.006422	4600	29.54	58.44
Tax	2008	4	11/01/08	28.89	8.00	0.006420	4510	28.95	57.84
Tax	2009	1	02/01/09	29.29	8.00	0.006509	4420	28.77	58.06
Tax	2009	2	05/01/09	29.28	8.00	0.006507	4330	28.17	57.45
Tax	2009	3	08/01/09	29.51	8.00	0.006558	4240	27.80	57.31
Tax	2009	4	11/01/09	29.50	8.00	0.006556	4150	27.21	56.71
Tax	2010	1	02/01/10	29.71	8.00	0.006602	4060	26.81	56.52
Tax	2010	2	05/01/10	29.71	8.00	0.006602	3970	26.21	55.92
Tax	2010	3	08/01/10	27.71	8.00	0.006158	3880	23.89	51.60
Tax	2010	4	11/01/10	1.45	8.00	0.000322	3790	1.22	2.67
Tax	2010	4	11/01/10	26.25	18.00	0.013125	3790	49.74	75.99
Tax	2011	1	02/01/11	36.55	18.00	0.018275	3700	67.62	104.17
Tax	2011	2	05/01/11	28.26	18.00	0.014130	3610	51.01	79.27
Tax	2011	3	08/01/11	17.24	18.00	0.008620	3520	30.34	47.58
Tax	2011	4	11/01/11	17.23	18.00	0.008615	3430	29.55	46.78
Tax	2012	1	02/01/12	25.09	18.00	0.012545	3340	41.90	66.99
Tax	2012	2	05/01/12	25.46	18.00	0.012730	3250	41.37	66.83
Tax	2012	3	08/01/12	24.51	18.00	0.012255	3160	38.73	63.24
Tax	2012	4	11/01/12	24.50	18.00	0.012250	3070	37.61	62.11
Tax	2013	1	02/01/13	25.17	18.00	0.012585	2980	37.50	62.67
Tax	2013	2	05/01/13	25.16	18.00	0.012580	2890	36.36	61.52
Tax	2013	3	08/01/13	28.18	18.00	0.014090	2800	39.45	67.63
Tax	2013	4	11/01/13	28.17	18.00	0.014085	2710	38.17	66.34
Tax	2014	1	02/01/14	26.96	18.00	0.013480	2620	35.32	62.28
Tax	2014	2	05/01/14	26.94	18.00	0.013470	2530	34.08	61.02
Tax	2014	3	08/01/14	26.81	18.00	0.013405	2440	32.71	59.52
Tax	2014	4	11/01/14	26.81	18.00	0.013405	2350	31.50	58.31
Tax	2015	1	02/01/15	27.17	18.00	0.013585	2260	30.70	57.87

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2015	2	05/01/15	27.99	18.00	0.013995	2170	30.37	58.36
Tax	2015	3	08/01/15	27.50	18.00	0.013750	2080	28.60	56.10
Tax	2015	4	11/01/15	27.50	18.00	0.013750	1990	27.36	54.86
Tax	2016	1	02/01/16	27.84	18.00	0.013920	1900	26.45	54.29
Tax	2016	2	05/01/16	29.38	18.00	0.014690	1810	26.59	55.97
Tax	2016	3	08/01/16	28.61	18.00	0.014305	1720	24.60	53.21
Tax	2016	4	11/01/16	28.61	18.00	0.014305	1630	23.32	51.93
Tax	2017	1	02/01/17	28.92	18.00	0.014460	1540	22.27	51.19
Tax	2017	2	05/01/17	30.72	18.00	0.015360	1450	22.27	52.99
Tax	2017	3	08/01/17	29.28	18.00	0.014640	1360	19.91	49.19
Tax	2017	4	11/01/17	29.28	18.00	0.014640	1270	18.59	47.87
Tax	2018	1	02/01/18	29.87	18.00	0.014935	1180	17.62	47.49
Tax	2018	2	05/01/18	29.86	18.00	0.014930	1090	16.27	46.13
Tax	2018	3	08/01/18	30.72	18.00	0.015360	1000	15.36	46.08
Tax	2018	4	11/01/18	30.71	18.00	0.015355	910	13.97	44.68
Tax	2019	1	02/01/19	30.61	18.00	0.015305	820	12.55	43.16
Tax	2019	2	05/01/19	30.61	18.00	0.015305	730	11.17	41.78
Tax	2019	3	08/01/19	30.29	18.00	0.015145	640	9.69	39.98
Tax	2019	4	11/01/19	30.29	18.00	0.015145	550	8.33	38.62
Tax	2020	1	02/01/20	30.79	18.00	0.015395	460	7.08	37.87
Tax	2020	2	05/01/20	30.77	18.00	0.015385	370	5.69	36.46
Tax	2020	3	08/01/20	36.16	18.00	0.018080	280	5.06	41.22
Tax	2020	4	11/01/20	29.48	18.00	0.014740	190	2.80	32.28
Tax	2021	1	02/01/21	31.80	18.00	0.015900	100	1.59	33.39
Total:				2,581.50				2,969.37	5,550.87

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	62.55	246.88	309.43
Subseq Tax	2,581.50	2,969.37	5,550.87
Total Tax	2,644.05	3,216.25	5,860.30
Certificate Cost	40.00	157.88	197.88

LIEN REDEMPTION:

Principal:	2,684.05
Redemption Penalty ( 0.00 %):	0.00
Interest:	3,374.13
cancellation fee:	23.00
search fee:	12.00
TOTAL REDEMPTION:	6,093.18
Total Per Diem:	0.953844

(Note: Current Charges must be met on Municipal Liens.)

April 22, 2021  
03:57 PM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 992635

Page No: 4

Balance Type	Year	Prd	Date	Prin/Penalty	Interest	Total
CURRENT CHARGES:						
Taxes	2021	2	05/01/21	<u>31.80</u>	<u>0.16</u>	<u>31.96</u>
TOTAL TAXES				31.80	0.16	31.96
TOTAL CURRENT CHARGES				31.80	0.16	31.96

LIEN REDEMPTION + CURRENT CHARGES:

Principal	2,715.85
Interest	3,374.29
Redemption Penalty	0.00
Other Charges	35.00
TOTAL DUE	6,125.14

Subject to additional charges

To satisfy tax lien amount must be  
paid-in-full by certified check,  
money order or cash

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna Conyer, Director of Finance

**Date:** March 4, 2021

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION:**

Resolution Authorizing the Waiving of Penalties and Interest on Tax Sale Certificate #992635 Assessed Against Block 1321, Lot 16, Also Known as 1236 Liberty Street, Camden, NJ 08101, Pursuant to N.J.S.A. 54:40-99

**BRIEF DESCRIPTION OF ACTION:**

The property owner of Block 1321, Lot 16 (1236 Liberty Street) is requesting that the City waive the interest and penalties on the TSC #992635 in the amount of {AMOUNT}. N.J.S.A. 54: 4-99 authorizes the governing body of a municipality to make such adjustment, abatement or revision of any past due taxes, interest and penalties as it shall deem equitable and just and in the best interest of the municipality. The estate will have 60 days from the date of the council action to pay the principal in the amount of \${AMOUNT}.

A search of the Tax Assessors Records shows additional property was never placed in the correct owner's name. More than 20 years has passes before the correct owner was notified. Owner will pay principal balance within 60 days.

**APPROPRIATION ACCOUNT TO BE CHARGED:**

**AMOUNT OF PROPOSED CONTRACT:**



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/23/21	(If applicable) _____
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	4-26-21	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

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	(Name) Please Print	(Extension #)
Prepared By:	Michelle D. Hy (MOD)	x 7003
Contact Person:		X

Please note that the Contact Person is the point person for providing pertinent information regarding request.

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**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE WAIVING OF PENALTIES AND INTEREST  
ON TAX SALE CERTIFICATE #38556 ASSESSED AGAINST BLOCK 918  
LOT 95 KNOWN AS SE 28<sup>TH</sup> & PIERCE AVENUE, PURSUANT TO  
N.J.S.A. 54:40-99**

WHEREAS, Carmen Rivera acquired 1118 N. 28<sup>th</sup> Street, Block 918, Lot 96 and the adjacent lot, SE 28<sup>th</sup> Street & Pierce, known as Block 918, Lot 95 on the City of Camden Tax Map by deed in 1986, however the assessment records were never updated to list her as the owner of Block 918, Lot 95; and

WHEREAS, after Mrs. Rivera passed away in the spring of 2020, her estate learned that there was a tax lien against Block 918, Lot 95 as Ms. Rivera was never billed for the taxes on Block 918, Lot 95; and

WHEREAS, the Estate of Carmen Rivera has requested that the City waive the interest and penalties in Tax Sale Certificate #38556 and permit it to redeem the tax sale certificate for the principal amount due; and

WHEREAS, pursuant to N.J.S.A. 54:4-99 authorizes the governing body of a municipality to make such adjustment, abatement or revision of any past due taxes, interest and penalties as it shall deem equitable and just and in the best interest of the municipality; and

WHEREAS, the City Council of the City of Camden has determined that in light of the facts set forth above, it is equitable, just and in the best interest of the residents of the City of Camden to adjust the amount of interest and penalties on the Block 918, Lot 95; now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden be, and hereby are, authorized to cancel all interest and penalties against the Block 918, Lot 95 as set forth below:

SE 28<sup>th</sup> & Pierce, (Block 918, Lot 95)

Cancel Interest & Penalties

Adjusted amount due:

Interest	\$ 17,185.04
Recording Fees	\$ 8.00
Other Charges	\$ 35.00
<b>TOTAL</b>	<b>\$ 17,280.04</b>


BE IT FURTHER RESOLVED that Estate shall have sixty (60) days from the date of the passage of this resolution to pay the entire balance of the tax lien, as adjusted hereby, to the Tax Collector of the City of Camden; and

BE IT FURTHER RESOLVED that, if Estate shall fail to pay said adjusted amount within sixty (60) days, pursuant to N.J.S.A. 54:4-101, the adjustment granted by this resolution shall be null and void and of no effect.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna Conyer, Director of Finance

**Date:** March 4, 2021

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION:**

Resolution Authorizing the Waiving of Penalties and Interest on Tax Sale Certificate #38556 Assessed Against Block 918, Lot 95, Also Known as SE 28<sup>th</sup> & Pierce Avenue, Pursuant to N.J.S.A. 54:40-99

**BRIEF DESCRIPTION OF ACTION:**

The estate of the deceased property owner of Block 918, Lot 95 (SE 28<sup>th</sup> & Pierce Ave) is requesting that the City waive the interest and penalties on the TSC #38556 in the amount of [AMOUNT]. N.J.S.A. 54:4-99 authorizes the governing body of a municipality to make such adjustment, abatement or revision of any past due taxes, interest and penalties as it shall deem equitable and just and in the best interest of the municipality. The estate will have 60 days from the date of the council action to pay the principal in the amount of [AMOUNT]

The property owner, Carmen Rivera passed away in the spring of 2020. Thereafter, the co-executor of the Estate learned of a tax issue (and tax lien) on the Property dating back to the acquisition of the Property in 1986. The 1986 deed listed one lot and block on the first page (Block 918, Lot 96), however, the legal description that appears later in the deed transferred both Lot 96&95. The 1986 Tax Assessor's Office only changed the title on Lot 96. As a result Carmen Rivera was never billed for the taxes on Lot 95 during her lifetime and a lien accrued against the property.

**APPROPRIATION ACCOUNT TO BE CHARGED:**

**AMOUNT OF PROPOSED CONTRACT:**



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

For Example: **Form "A"** - Request for approval of Employees Requiring ~~Advice and Consent~~ of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

<p>Business Administration Approved by City Attorney: _____</p> <p>Approved by Grants Management: _____</p>	<p><u>Date</u></p> <p>_____</p>	<p><u>Signature</u></p> <p>_____</p> <p>(If applicable)</p>
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**\*\*\*\*Please attach all supporting documents\*\*\*\***

Approved by Finance Director:

☐ CAF -Certifications of Availability of Funds

Approved by Business Administrator:

City Attorney:

(Name) Please Print

(Extension #)

Prepared By:

Michelle D. Hill (MDH)

X 7003

Contact Person:

X

Please note that the Contact Person is the point person for providing pertinent information regarding request.

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\*\*\*\*Please attach all supporting documents\*\*\*\*

April 22, 2021  
03:56 PM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 38556

Page No: 1

Certificate: 38556

Prop Loc: SE 28TH & PIERCE AVE

Owner: RIVERA, CARMEN  
Address: 1118 N 28TH STREET  
CAMDEN, NJ 08105-4409

Type of Lien: Municipal

Interest Rate: 18.00

Apr 2: N

Premium: 0.00

Block/Lot/Qual: 918. 95.

Sale Date: 10/09/87

Redemption Calculation Date: 05/11/21

Include Current Charges: Y

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	64.04	8.04	72.08
		Cost: 15.00	
		Total Certificate:	87.08
#Days: **** Per Diem: 0.043540		Int on Cert:	526.49
		Redemption Penalty ( 0.00 %):	0.00
		Total:	613.57

SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	1987	1	02/01/87	32.14	8.00	0.007142	12340	88.14	120.28
Tax	1987	2	05/01/87	32.13	8.00	0.007140	12250	87.47	119.60
Tax	1987	3	08/01/87	38.84	8.00	0.008631	12160	104.95	143.79
Tax	1987	4	11/01/87	38.84	8.00	0.008631	12070	104.18	143.02
Tax	1988	1	02/01/88	35.49	8.00	0.007887	11980	94.48	129.97
Tax	1988	2	05/01/88	35.49	8.00	0.007887	11890	93.77	129.26
Tax	1988	3	08/01/88	39.42	8.00	0.008760	11800	103.37	142.79
Tax	1988	4	11/01/88	39.41	8.00	0.008758	11710	102.55	141.96
Tax	1989	1	02/01/89	37.46	8.00	0.008324	11620	96.73	134.19
Tax	1989	2	05/01/89	37.45	8.00	0.008322	11530	95.96	133.41
Tax	1989	3	08/01/89	43.22	8.00	0.009604	11440	109.87	153.09
Tax	1989	4	11/01/89	43.21	8.00	0.009602	11350	108.99	152.20
Tax	1990	1	02/01/90	40.34	8.00	0.008964	11260	100.94	141.28
Tax	1990	2	05/01/90	40.33	8.00	0.008962	11170	100.11	140.44
Tax	1990	3	08/01/90	49.77	8.00	0.011060	11080	122.54	172.31
Tax	1990	4	11/01/90	49.77	8.00	0.011060	10990	121.55	171.32
Tax	1991	1	02/01/91	45.06	8.00	0.010013	10900	109.15	154.21
Tax	1991	2	05/01/91	45.05	8.00	0.010011	10810	108.22	153.27
Tax	1991	3	08/01/91	40.93	8.00	0.009096	10720	97.50	138.43
Tax	1991	4	11/01/91	40.92	8.00	0.009093	10630	96.66	137.58
Tax	1992	1	02/01/92	42.84	8.00	0.009520	10540	100.34	143.18
Tax	1992	2	05/01/92	42.84	8.00	0.009520	10450	99.48	142.32
Tax	1992	3	08/01/92	24.20	8.00	0.005378	10360	55.71	79.91
Tax	1992	4	11/01/92	24.20	8.00	0.005378	10270	55.23	79.43

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	1993	1	02/01/93	43.67	8.00	0.009704	10180	98.79	142.46
Tax	1993	2	05/01/93	43.67	8.00	0.009704	10090	97.92	141.59
Tax	1993	3	08/01/93	29.92	8.00	0.006649	10000	66.49	96.41
Tax	1993	4	11/01/93	29.92	8.00	0.006649	9910	65.89	95.81
Tax	1994	1	02/01/94	42.27	8.00	0.009393	9820	92.24	134.51
Tax	1994	2	05/01/94	42.26	8.00	0.009391	9730	91.38	133.64
Tax	1994	3	08/01/94	33.16	8.00	0.007369	9640	71.04	104.20
Tax	1994	4	11/01/94	33.15	8.00	0.007367	9550	70.35	103.50
Tax	1995	1	02/01/95	40.00	8.00	0.008889	9460	84.09	124.09
Tax	1995	2	05/01/95	40.00	8.00	0.008889	9370	83.29	123.29
Tax	1995	3	08/01/95	35.06	8.00	0.007791	9280	72.30	107.36
Tax	1995	4	11/01/95	35.06	8.00	0.007791	9190	71.60	106.66
Tax	1996	1	02/01/96	25.43	8.00	0.005651	9100	51.43	76.86
Tax	1996	1	02/01/96	15.62	18.00	0.007810	9100	71.07	86.69
Tax	1996	2	05/01/96	41.05	18.00	0.020525	9010	184.93	225.98
Tax	1996	3	08/01/96	38.93	18.00	0.019465	8920	173.63	212.56
Tax	1996	4	11/01/96	38.92	18.00	0.019460	8830	171.83	210.75
Tax	1997	1	02/01/97	40.42	18.00	0.020210	8740	176.64	217.06
Tax	1997	2	05/01/97	40.42	18.00	0.020210	8650	174.82	215.24
Tax	1997	3	08/01/97	35.82	18.00	0.017910	8560	153.31	189.13
Tax	1997	4	11/01/97	35.81	18.00	0.017905	8470	151.66	187.47
Tax	1998	1	02/01/98	37.59	18.00	0.018795	8380	157.50	195.09
Tax	1998	2	05/01/98	37.59	18.00	0.018795	8290	155.81	193.40
Tax	1998	3	08/01/98	35.13	18.00	0.017565	8200	144.03	179.16
Tax	1998	4	11/01/98	35.12	18.00	0.017560	8110	142.41	177.53
Tax	1999	1	02/01/99	37.32	18.00	0.018660	8020	149.65	186.97
Tax	1999	2	05/01/99	37.31	18.00	0.018655	7930	147.93	185.24
Tax	1999	3	08/01/99	35.49	18.00	0.017745	7840	139.12	174.61
Tax	1999	4	11/01/99	35.48	18.00	0.017740	7750	137.49	172.97
Tax	2000	1	02/01/00	36.82	18.00	0.018410	7660	141.02	177.84
Tax	2000	2	05/01/00	36.82	18.00	0.018410	7570	139.36	176.18
Tax	2000	3	08/01/00	37.43	18.00	0.018715	7480	139.99	177.42
Tax	2000	4	11/01/00	37.43	18.00	0.018715	7390	138.30	175.73
Tax	2001	1	02/01/01	37.59	18.00	0.018795	7300	137.20	174.79
Tax	2001	2	05/01/01	37.59	18.00	0.018795	7210	135.51	173.10
Tax	2001	3	08/01/01	36.66	18.00	0.018330	7120	130.51	167.17
Tax	2001	4	11/01/01	36.66	18.00	0.018330	7030	128.86	165.52
Tax	2002	1	02/01/02	37.55	18.00	0.018775	6940	130.30	167.85
Tax	2002	2	05/01/02	37.54	18.00	0.018770	6850	128.57	166.11
Tax	2002	3	08/01/02	38.04	18.00	0.019020	6760	128.58	166.62
Tax	2002	4	11/01/02	38.04	18.00	0.019020	6670	126.86	164.90
Tax	2003	1	02/01/03	38.21	18.00	0.019105	6580	125.71	163.92
Tax	2003	2	05/01/03	41.37	18.00	0.020685	6490	134.25	175.62

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2003	3	08/01/03	35.75	18.00	0.017875	6400	114.40	150.15
Tax	2003	4	11/01/03	35.74	18.00	0.017870	6310	112.76	148.50
Tax	2004	1	02/01/04	39.39	18.00	0.019695	6220	122.50	161.89
Tax	2004	2	05/01/04	39.38	18.00	0.019690	6130	120.70	160.08
Tax	2004	3	08/01/04	36.65	18.00	0.018325	6040	110.68	147.33
Tax	2004	4	11/01/04	36.64	18.00	0.018320	5950	109.00	145.64
Tax	2005	1	02/01/05	38.44	18.00	0.019220	5860	112.63	151.07
Tax	2005	2	05/01/05	38.43	18.00	0.019215	5770	110.87	149.30
Tax	2005	3	08/01/05	35.37	18.00	0.017685	5680	100.45	135.82
Tax	2005	4	11/01/05	35.37	18.00	0.017685	5590	98.86	134.23
Tax	2006	1	02/01/06	37.32	18.00	0.018660	5500	102.63	139.95
Tax	2006	2	05/01/06	37.32	18.00	0.018660	5410	100.95	138.27
Tax	2006	3	08/01/06	39.21	18.00	0.019605	5320	104.30	143.51
Tax	2006	4	11/01/06	39.20	18.00	0.019600	5230	102.51	141.71
Tax	2007	1	02/01/07	38.68	18.00	0.019340	5140	99.41	138.09
Tax	2007	2	05/01/07	38.68	18.00	0.019340	5050	97.67	136.35
Tax	2007	3	08/01/07	37.17	18.00	0.018585	4960	92.18	129.35
Tax	2007	4	11/01/07	37.17	18.00	0.018585	4870	90.51	127.68
Tax	2008	1	02/01/08	38.35	18.00	0.019175	4780	91.66	130.01
Tax	2008	2	05/01/08	38.34	18.00	0.019170	4690	89.91	128.25
Tax	2008	3	08/01/08	38.14	18.00	0.019070	4600	87.72	125.86
Tax	2008	4	11/01/08	38.13	18.00	0.019065	4510	85.98	124.11
Tax	2009	1	02/01/09	38.66	18.00	0.019330	4420	85.44	124.10
Tax	2009	2	05/01/09	38.66	18.00	0.019330	4330	83.70	122.36
Tax	2009	3	08/01/09	38.94	18.00	0.019470	4240	82.55	121.49
Tax	2009	4	11/01/09	38.94	18.00	0.019470	4150	80.80	119.74
Tax	2010	1	02/01/10	39.22	18.00	0.019610	4060	79.62	118.84
Tax	2010	2	05/01/10	39.22	18.00	0.019610	3970	77.85	117.07
Tax	2010	3	08/01/10	36.57	18.00	0.018285	3880	70.95	107.52
Tax	2010	4	11/01/10	36.56	18.00	0.018280	3790	69.28	105.84
Tax	2011	1	02/01/11	48.25	18.00	0.024125	3700	89.26	137.51
Tax	2011	2	05/01/11	37.29	18.00	0.018645	3610	67.31	104.60
Tax	2011	3	08/01/11	246.39	18.00	0.123195	3520	433.65	680.04
Tax	2011	4	11/01/11	246.38	18.00	0.123190	3430	422.54	668.92
Tax	2012	1	02/01/12	146.16	18.00	0.073080	3340	244.09	390.25
Tax	2012	2	05/01/12	148.36	18.00	0.074180	3250	241.09	389.45
Tax	2012	3	08/01/12	142.71	18.00	0.071355	3160	225.48	368.19
Tax	2012	4	11/01/12	142.71	18.00	0.071355	3070	219.06	361.77
Tax	2013	1	02/01/13	146.60	18.00	0.073300	2980	218.43	365.03
Tax	2013	2	05/01/13	146.57	18.00	0.073285	2890	211.79	358.36
Tax	2013	3	08/01/13	164.12	18.00	0.082060	2800	229.77	393.89
Tax	2013	4	11/01/13	164.12	18.00	0.082060	2710	222.38	386.50
Tax	2014	1	02/01/14	157.00	18.00	0.078500	2620	205.67	362.67
Tax	2014	2	05/01/14	156.99	18.00	0.078495	2530	198.59	355.58

April 22, 2021  
03:56 PM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 38556

Page No: 4

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax	2014	3	08/01/14	156.16	18.00	0.078080	2440	190.52	346.68
Tax	2014	4	11/01/14	156.15	18.00	0.078075	2350	183.48	339.63
Tax	2015	1	02/01/15	158.25	18.00	0.079125	2260	178.82	337.07
Tax	2015	2	05/01/15	163.11	18.00	0.081555	2170	176.97	340.08
Tax	2015	3	08/01/15	160.16	18.00	0.080080	2080	166.57	326.73
Tax	2015	4	11/01/15	160.16	18.00	0.080080	1990	159.36	319.52
Tax	2016	1	02/01/16	162.14	18.00	0.081070	1900	154.03	316.17
Tax	2016	2	05/01/16	171.23	18.00	0.085615	1810	154.96	326.19
Tax	2016	3	08/01/16	166.62	18.00	0.083310	1720	143.29	309.91
Tax	2016	4	11/01/16	166.62	18.00	0.083310	1630	135.80	302.42
Tax	2017	1	02/01/17	168.44	18.00	0.084220	1540	129.70	298.14
Tax	2017	2	05/01/17	178.99	18.00	0.089495	1450	129.77	308.76
Tax	2017	3	08/01/17	170.55	18.00	0.085275	1360	115.97	286.52
Tax	2017	4	11/01/17	170.54	18.00	0.085270	1270	108.29	278.83
Tax	2018	1	02/01/18	173.98	18.00	0.086990	1180	102.65	276.63
Tax	2018	2	05/01/18	173.97	18.00	0.086985	1090	94.81	268.78
Tax	2018	3	08/01/18	178.91	18.00	0.089455	1000	89.46	268.37
Tax	2018	4	11/01/18	178.90	18.00	0.089450	910	81.40	260.30
Tax	2019	1	02/01/19	178.32	18.00	0.089160	820	73.11	251.43
Tax	2019	2	05/01/19	178.29	18.00	0.089145	730	65.08	243.37
Tax	2019	3	08/01/19	176.44	18.00	0.088220	640	56.46	232.90
Tax	2019	4	11/01/19	176.44	18.00	0.088220	550	48.52	224.96
Tax	2020	1	02/01/20	179.32	18.00	0.089660	460	41.24	220.56
Tax	2020	2	05/01/20	179.31	18.00	0.089655	370	33.17	212.48
Tax	2020	3	08/01/20	210.61	18.00	0.105305	280	29.49	240.10
Tax	2020	4	11/01/20	171.70	18.00	0.085850	190	16.31	188.01
Tax	2021	1	02/01/21	185.24	18.00	0.092620	100	9.26	194.50
Total:				10,398.53				16,657.62	27,056.15

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	72.08	435.80	507.88
Subseq Tax	10,398.53	16,657.62	27,056.15
Total Tax	10,470.61	17,093.42	27,564.03
Certificate Cost	15.00	90.69	105.69

LIEN REDEMPTION:

Principal: 10,485.61  
Redemption Penalty ( 0.00 %): 0.00  
Interest: 17,184.11  
Recording Fees: 8.00

April 22, 2021  
03:56 PM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 38556

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cancellation fee:	23.00	
search fee:	<u>12.00</u>	
TOTAL REDEMPTION:	27,712.72	Total Per Diem: 4.850327

(Note: Current Charges must be met on Municipal Liens.)

April 22, 2021  
03:56 PM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 38556

Page No: 6

Balance Type	Year	Prd	Date	Prin/Penalty	Interest	Total
CURRENT CHARGES:						
Taxes	2021	2	05/01/21	<u>185.23</u>	<u>0.93</u>	<u>186.16</u>
TOTAL TAXES				185.23	0.93	186.16
TOTAL CURRENT CHARGES				185.23	0.93	186.16

LIEN REDEMPTION + CURRENT CHARGES:

Principal	10,670.84
Interest	17,185.04
Redemption Penalty	0.00
Recording Fees	8.00
Other Charges	35.00
TOTAL DUE	27,898.88

Subject to additional charges

To satisfy tax lien amount must be  
paid-in-full by certified check,  
money order or cash



MBS:dh  
05-11-21

R-26

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH  
TO VIRILIO ESTEVEZ**

WHEREAS, Virgilio Estevez ("Homeowner"), paid the Tax Lien, in the amount of \$9,350.46, on 443 N. 38<sup>th</sup> Street, Block 1004 Lot 15 ("Property"); and

WHEREAS, the Property had a Final Judgment on July 6, 2020 but the Tax Office system was not updated so the homeowner paid the lien off in cash unaware of the recent foreclosure; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Virgilio Estevez, in the amount listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Virgilio Estevez

Refund amount: \$9,350.46

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**Date:** February 10, 2021

**FROM:** Johanna Conyer, Director of Finance

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Refund Property Owner

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the refund \$9,350.46 to property owner for block/lot, 1004/15 (443 No 38<sup>th</sup> St). Property had a Final Judgment on July 6, 2020 but the system was not updated so homeowner paid the lien off in cash unaware of the recent foreclosure.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

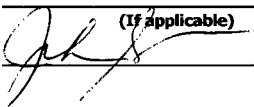
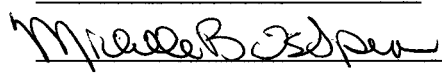
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** \$9,350.46

☐

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/6/21	(If applicable) 
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/21/21	

**(Name) Please Print**

**(Extension #)**

Prepared By: \_\_\_\_\_ Michelle Hill 

7003

Contact Person: \_\_\_\_\_ Michelle Hill

7003

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

CAMDEN CITY  
Lien Detail Inquiry

Page No: 1

CAMDEN CITY

: Outside

Sale Date: 06/19/17

: 12/08/20

Total Certificate: 1,833.37

08/06/20 16:07 UNAPPLIED CASH

Block/Lot/Qual: 1004 15  
Owner: ESTEVEZ, VIRGILIO  
Property Location: 443 ND 38TH ST  
046  
17-01530

Batch Id: KAH  
Ref Num: 133628 Seq: 1 to 1

Cash Amount: 9,350.46  
Check Amount: 0.00  
Credit Amount: 0.00  
-----  
Total: 9,350.46

Description		Principal	Interest	Balance
		OPENING BALANCE		6,759.09
PO	CS:	109.48	2.19	6,649.61
PO	CS:	247.11	4.94	6,402.50
PO	CS:	230.95	4.62	6,171.55
PO	CS:	1,245.83	24.92	4,925.72
PO	CS:	1,000.00	0.00	4,925.72
PO	CS:	65.00	0.00	4,925.72
PO	CS:	643.69	1,489.70	4,282.03
PO	CS:	616.67	0.00	3,665.36
08/06/20 Tax	Payment CM02 KAH 2018 1 021 PO	622.69	0.00	3,042.67
08/06/20 Tax	Payment CM02 KAH 2018 4 021 PO	673.68	0.00	2,368.99
08/06/20 Tax	Payment CM02 KAH 2019 1 021 PO	643.23	0.00	1,725.76
08/06/20 Tax	Payment CM02 KAH 2019 2 021 PO	1,094.59	0.00	631.17
08/06/20 Tax	Payment CM02 KAH 2019 4 021 PO	631.17	0.00	0.00

LAW OFFICES  
**HONIG & GREENBERG, L.L.C.**

1949 Berlin Road  
Suite 200  
Cherry Hill, New Jersey 08003

Murray Honig  
Adam D. Greenberg\*  
Helene Raush\*  
\*MEMBER NJ & PA BAR

Phone: (856) 770-0990  
Fax: (856) 770-8511  
Email: lconroy@hgllclaw.com

July 10, 2020

Michelle D. Smith, C.T.C.  
Office of the Tax Collector  
City of Camden  
6th & Market Sts.  
PO Box 95120  
Camden, NJ 08101

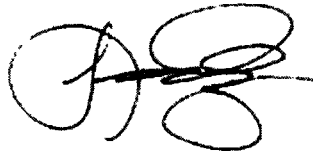
**RE: RED OAK SERVICING COMPANY, LLC v. PCIII REO LLC, et al.**  
**Docket No. F-14454-19**  
**Property: 443 No. 38th Street, Block: 1004 Lot: 15**

Dear Tax Collector:

In reference to the above property, as you are aware, this office represents the Plaintiff, RED OAK SERVICING COMPANY, LLC in the above tax sale certificate foreclosure action. Enclosed herewith please find a copy of a filed Final Judgment that was filed with the Superior Court. Please send all future tax bills and correspondence relating to this property to the following:

**RED OAK SERVICING COMPANY, LLC**  
**Michael Fassnacht**  
**1000 Riverside Avenue**  
**Suite 400**  
**Jacksonville, FL 32204**

Very truly yours  
HONIG & GREENBERG, L.L.C.



Linda Conroy  
Paralegal

LC:st  
Encls.

LAW OFFICES

**HONIG & GREENBERG, L.L.C.**

By: Adam D. Greenberg, Esq. (ID# 030931994)

1949 Berlin Road

Suite 200

Cherry Hill, New Jersey 08003

(856) 770-0990

Attorneys for Plaintiff

RED OAK SERVICING COMPANY, LLC  
Plaintiff,

vs.

PCIII REO LLC;

Defendants,

SUPERIOR COURT OF NEW JERSEY  
CHANCERY DIVISION  
CAMDEN COUNTY

DOCKET NO: F-14454-19

CIVIL ACTION

**FINAL JUDGMENT OF TAX SALE  
CERTIFICATE FORECLOSURE**

THIS MATTER being opened to the Court to foreclose the right of redemption of the defendants and to confirm in plaintiff fee simple title to the premises described; and it appearing that the Defendant(s) have received notice of the amount, time and place fixed for redemption and that no redemption has been made,

It is on July 6, 2020, Ordered and Adjudged that

1. Defendants, PCIII REO LLC; and any and all persons claiming by, from or under any of them stand debarred and foreclosed of all right and equity of redemption of, in and to the lands and premises described as **Block 1004 Lot 15** on the tax duplicate of the **City of Camden, Camden County**, State of New Jersey, known as **443 No. 38th Street**, and that an absolute and indefeasible estate of inheritance in fee simple is vested in **RED**

**OAK SERVICING COMPANY, LLC**, located at **1000 RIVERSIDE AVENUE, SUITE 400, JACKSONVILLE, FL 32204;**

2. This action forecloses the right of redemption concerning tax sale certificate **#17-01530** recorded in the Office of the County Clerk/Register in Mortgage Book 10731 at Page 985;

3. Plaintiff shall recover against Defendants or anyone holding under them possession of the premises with the appurtenances and a Writ of Possession shall be issued, except this judgment shall not affect the rights of any person protected by the Tenant Anti-Eviction Act (N.J.S. 2A:18-61.1 et. seq.).

/s/ Hon. Nan S. Famular. P.J.Ch.  
HON. NAN S. FAMULAR. P.J.CH.

Respectfully Recommended  
R.1:34-6 Office of Foreclosure

I, Michelle M. Smith, Clerk of the Superior Court of New Jersey, the same being a Court of Record, do hereby certify that the foregoing is a true copy of the FINAL JUDGMENT now on file in my office.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said Court at Trenton, this 6th day of July, Two Thousand and Twenty.

/s/ Michelle M. Smith, Esquire  
MICHELLE M. SMITH, ESQUIRE  
CLERK OF THE SUPERIOR COURT

SIGNED AND SEALED IN THE SUPERIOR COURT OF NEW JERSEY

MBS:dh  
05-11-21

R-27

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH  
TO DEFINITIVE PROPERTIES**

WHEREAS, Definitive Properties, the property owner of 1223 Lansdown Avenue, Block/Lot-1331/127 and 1253 Lansdown Avenue, Block/Lot-1331/112 which both properties have municipal liens without installment agreements with the City; and

WHEREAS, the owner may not make a partial payment and it is necessary to refund \$83.48 to Definitive Properties the payment which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Definitive Properties in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Definitive Properties

Refund amount: \$83.48 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMÁN  
City Attorney

---

CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: ~~April 13, 2021~~

**TO:** Jason J. Asuncion, Esq., Business Administrator

**Date:** February 10, 2021

**FROM:** Johanna Conyer, Director of Finance

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Refund Property Owner for unapplied cash

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the refund of \$83.48 to Definitive Properties for blocks/lots, 1331/127 (~~1223 Lansdown Ave~~) and 1331/112 (1253 Lansdown Ave). Property owner sent in one check for multiple properties but two of the properties have municipal liens that are not in Installment Agreements.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

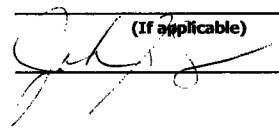

**APPROPRIATION ACCOUNT(S):** (If applicable)

**AMOUNT:** \$83.48

☐

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/6/21	(If applicable) 
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/21/21	

**(Name) Please Print**

**(Extension #)**

Prepared By: \_\_\_\_\_ Michelle Hill 

\_\_\_\_\_ 7003

Contact Person: \_\_\_\_\_ Michelle Hill

\_\_\_\_\_ 7003

**Note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***



CAMDEN CITY

02/08/21 15:18 UNAPPLIED CASH

Block/Lot/Qual: 1331 127  
Owner: DEFINITIVE PROPERTIES, LLC  
Property Location: 1223 LANSDOWN AVE  
046

Chk#: 16593  
Batch Id: KAH  
Ref Num: 133920 Seq: 233 to 233

Cash Amount: 0.00  
Check Amount: 42.93  
Credit Amount: 0.00  
-----  
Total: 42.93

CAMDEN CITY

02/08/21 15:19 UNAPPLIED CASH

Block/Lot/Qual: 1331 112  
Owner: DEFINITIVE PROPERTIES, LLC  
Property Location: 1253 LANSDOWN AVE  
046

Chk#: 16593  
Batch Id: KAH  
Ref Num: 133920 Seq: 234 to 234

Cash Amount: 0.00  
Check Amount: 40.55  
Credit Amount: 0.00  
-----  
Total: 40.55

# Payment Definitive Properties

1st 2021

view	631.23
ley	391.14
ley	496.88
ley	396.71
ley	496.88
ley	496.88
ley	405.45
ey	496.88
ey	405.45
ey	405.45
ey	496.88
ey	496.88
y	496.88
y	405.45
y	496.88
y	496.88
y	496.88
/	416.58
/	495.29
/	495.29
Ave	693.24
ay	785.46
t	266.33
t	243.27
	345.83
d	294.15
i	724.25
	426.12
	149.46
ive	496.88
ernon	164.57
	770.36
	399.09
	510.39
	256.79
ve	592.28
	34.98
Ave	42.93
Ave	40.55

16653.77

-TLFC Lien - Code 46  
-TLFC Lien - Code 46

# Tax Payment Definitive Properties

Block	Lot			1st 2021
1275	51	1452	Bellevue	631.23 ✓
1411	11	620 A	Berkley	391.14
1411	11	620 B	Berkley	496.88
1411	11	622 A	Berkley	396.71
1411	11	624 B	Berkley	496.88
1411	11	626 B	Berkley	496.88
1411	11	628 A	Berkley	405.45
1411	11	630 B	Berkley	496.88
1411	11	632 A	Berkley	405.45
1411	11	634 A	Berkley	405.45
1411	11	634 B	Berkley	496.88
1411	11	636 B	Berkley	496.88
1411	11	638 B	Berkley	496.88
1411	11	640 A	Berkley	405.45
1411	11	640 B	Berkley	496.88
1411	11	642 B	Berkley	496.88
1411	11	644 B	Berkley	496.88
1409	101	653 A	Berkley	416.58
1409	101	653 B	Berkley	495.29
1409	101	657 B	Berkley	495.29
1276	53	1435	Bradley Ave	693.24
328	49	1112	Broadway	785.46
1355	80	1212	Chase St	266.33
1355	79	1214	Chase St	243.27
1143	56	2073	High St	345.83
1288	126	1139	Kenwood	294.15
1295	19	1430	Kenwood	724.25
1430	92	783	Line St	426.12
1430	90	787	Line St	149.46
1023	36	3180	Merriel Ave	496.88
318	15	434	Mount Vernon	164.57
<del>100</del> 109	127	319	N 11th	770.36
910	44	1127	N 33rd St	399.09
1282	143	1971	Park Blvd	510.39
370	45	716	Spruce	256.79
1090	8	114	Terrace Ave	592.28
1178	56	209-219	Eutaw	34.98
1331	127	1223	Lansdown Ave	42.93
1331	112	1253	Lansdown Ave	40.55

Resto refund  
from unapplied  
cash  
\$83.48

-TLFC Lien - Code 46  
-TLFC Lien - Code 46

16653.77

**DEFINITIVE PROPERTIES, LLC**157 S. WHITE HORSE PIKE  
AUDUBON, NJ 08106  
856-559-50001st Colonial Community Bank  
COLLINGSWOOD, NJ 08108  
66-786/312

16593

2/3/2021

PAY TO THE  
ORDER OF City of Camden

\$ \*\*16,653.77

Sixteen Thousand Six Hundred Fifty-Three and 77/100\*\*\*\*\*DOLLARS

City of Camden  
Office of Revenue Collections  
Room 117, P.O. Box 95120  
Camden, NJ 08101-5120

MEMO

1st 2021 see attached



DEFINITIVE PROPERTIES, LLC

16593

City of Camden

Date Type Reference  
2/3/2021 Bill 1st 2021Original Amt.  
16,653.77Balance Due  
16,653.77

2/3/2021

Discount

Payment

Check Amount

16,653.77  
16,653.77

Checking - 1st Coloni 1st 2021 see attached

16,653.77

Sixteen Thousand Six Hundred Fifty-Three and 77/100 \*\*\*\*\*DOLLARS

City of Camden  
Office of Revenue Collections  
Room 117, P.O. Box 95120  
Camden, NJ 08101-5120

MEMO

1st 2021 see attached

11-11-11 11:11:11 11-11-11 11:11:11

*[Signature]*

DEFINITIVE PROPERTIES, LLC

16593

City of Camden

Date 2/3/2021  
Type Bill  
Reference 1st 2021

Original Amt.  
16,653.77

Balance Due  
16,653.77

2/3/2021  
Discount  
Check Amount  
Payment  
16,653.77

Checking - 1st Coloni 1st 2021 see attached

44 444 44

MBS:dh  
05-11-21

R-28

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH  
TO PROPERTY OWNER, DEVLIN, DENNIS J & DEVLIN, ANT**

WHEREAS, Dennis J Devlin, & Ant Devlin, the property owner of 925 N. 25<sup>th</sup> Street, Block/Lot-16/47 sent in payment for multiple properties but one property has a municipal lien without an installment agreement with the City; and

WHEREAS, the owner may not make a payment on a property without an installment agreement and it is necessary to refund \$77.37 to Dennis J Devlin, & Ant Devlin the payment which could not be applied; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Dennis J Devlin, & Ant Devlin in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Dennis J Devlin, & Ant Devlin

Refund amount:     \$77.37                      Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: ~~April 13, 2021~~

**TO:** Jason J. Asuncion, Esq., Business Administrator

**Date:** February 10, 2021

**FROM:** Johanna Conyer, Director of Finance

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Refund Property Owner for unapplied cash

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the refund of \$77.37 to homeowner for block/lot 16/47 (925 No 2<sup>nd</sup> St.). Property owner sent in one check for multiple properties but one property has a municipal lien and is not in an Installment Agreement.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

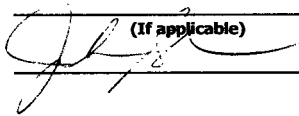
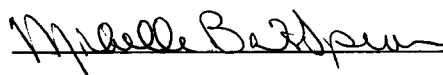
**APPROPRIATION ACCOUNT(S):** *(If applicable)*


**AMOUNT:** \$\$77.37



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/6/21	(If applicable) 
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/22/21	

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

## CAMDEN TOOL, INC.

129 YORK ST.  
P.O. BOX 653  
CAMDEN, NJ 08102-0653

FULTON BANK, NA  
60-142/313

37976

10/22/2020

PAY TO THE  
ORDER OF

CITY OF CAMDEN

\*\*\*\*4,065.24

DOLLARS

Four Thousand Sixty Five and 24/100 \*\*\*\*\*

MEMO

CITY OF CAMDEN  
ROOM 117 - CITY HALL  
P.O. BOX 95120  
CAMDEN, NJ 08101-5120

AUTHORIZED SIGNATURE

⑈037976⑈ ⑈031301422⑈ 1101140740⑈

CAMDEN TOOL, INC.

CITOF5

CITY OF CAMDEN

10/22/2020

37976

Invoice#	P/O#	Ref Date	Vouch#	Amount	Disc Amt	Pay Amount
CITY TAXES		10/21/2020	00096709	4065.24	0.00	4,065.24

CITY OF CAMDEN

2020-4

CITY OF CAMDEN

2020-3

TAX COLLECTOR'S STUB - DETACH AND RETURN WITH PAYMENT  
2020 4TH QUARTER TAX DUE NOVEMBER 1, 2020

BLOCK NUMBER 16	LOT NUMBER 47	QUALIFICATION	BANK CODE
TAX ACCOUNT NUMBER 00000321	TAX BILL NUMBER	TAX AMOUNT BILLED 77.37	DUE NOVEMBER 1, 2020
		ADJUSTMENT	
		* LIEN *	
DEVLIN, DENNIS J & DEVLIN, ANT 925 NO 2ND ST		INTEREST	
		CASH	
		CHECK	
		TOTAL	



TAX COLLECTOR'S STUB - DETACH AND RETURN WITH PAYMENT  
2020 3RD QUARTER TAX DUE AUGUST 1, 2020

BLOCK NUMBER 16	LOT NUMBER 47	QUALIFICATION	BANK CODE
TAX ACCOUNT NUMBER 00000321	TAX BILL NUMBER	TAX AMOUNT BILLED 94.92	DUE AUGUST 1, 2020
		ADJUSTMENT	
		* LIEN *	
DEVLIN, DENNIS J & DEVLIN, ANT 925 NO 2ND ST		INTEREST	
		CASH	
		CHECK	
		TOTAL	



Res request to refund from  
unapplied cash

MBS:dh  
05-11-21

R-29

**RESOLUTION AUTHORIZING THE TRANSFER OF RECORDING AND  
CANCELLATION FEES TO CURRENT TAXES FOR VARIOUS BLOCKS/LOTS  
IN THE CITY OF CAMDEN**

WHEREAS, at the time that the tax sale certificates on the properties listed in Exhibit "A" hereto were redeemed, the property owners and/or mortgage holders were charged a cancellation fee and a recording fee; and

WHEREAS, the cancellation fees and recording fees which were charged cannot be applied because the subject Tax Sale Certificates were never recorded; and

WHEREAS, the charges must be canceled and the payments transferred to the current taxes on the properties attached hereto as Exhibit "A"; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby authorizes the Tax Collector to cancel the cancellation and recording fees and transfer the payments to the current taxes for the properties listed in Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: ~~April 13, 2021~~

**TO:** Jason J. Asuncion, Esq., Business Administrator

**Date:** March 4, 2021

**FROM:** Johanna Conyer, Director of Finance

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to transfer fees

**BRIEF DESCRIPTION OF ACTION:** Resolution to transfer recording and cancel fees to current taxes due to certificates not being recorded.

**BIDDING PROCESS:**


*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:**

- ☐ **Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/6/21	(If applicable) _____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/21/21	Michael B. Asuncion

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

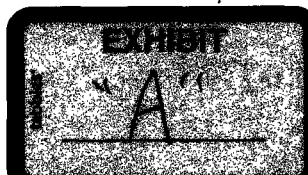
Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Batch Id: LMR

Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install Int	Interest	Total	Seq
32.01	62.				Tax		PUBLIC SERVICE ELECTRIC & GAS				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	1
38.	95.				Tax		ANDRADE, RICARDO				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	2
105.	92.				Tax		DESHIELDS, MAURICE T				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	3
152.	55.				Tax		MORRIS, ROSE & KOWALSKI, JOSEPH P J				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	4
240.	2.				Tax		PUBLIC SERVICE ELECTRIC & GAS CO				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	5
335.	121.				Tax		VIP INDUSTRIES				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	6
335.	122.				Tax		VIP INDUSTRIES				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	7
335.	129.				Tax		VIP INDUSTRIES				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	8
359.	37.				Tax		GOMEZ, DOMINGO A				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	9
473.	51.				Tax		SULLIVAN, B; SULLIVAN, S				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	10
491.	18.				Tax		KENNEDY, PAUL				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	11
561.	12.				Tax		PEREZ, JUANA M				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	12
562.	1.				Tax		M R FOODS, INC				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	13
611.	76.				Tax		DLJ MORTGAGE CAPITAL, INC				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	14
774.	16.				Tax		SANTOS, EDUARDO				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	15
804.	88.				Tax		RODRIGUEZ, SHANKAR				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	16
837.	14.				Tax		VENTURA-MORALES, EUGENIO				
2021	1	02/26/21	106		cert not recorded			0.00	0.00	76.00-	17



Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install Int	Interest	Total	Seq
859.	34.				Tax		HERNANDEZ, FRANKLIN				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	18
912.	1.				Tax		HERNANDEZ, FRANKLIN; %J ALVEREZ				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	19
998.	8.				Tax		JEAN, MICHEL				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	20
1070.	18.				Tax		HERNANDEZ, FRANKLIN				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	21
1017.	53.				Tax		NGUYEN, TUNG				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	22
1021.	12.				Tax		JASKEL, JOHN T SR				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	23
1037.	5.				Tax		PUBLIC SERVICE ELECTRIC & GAS CO				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	24
1113.	35.				Tax		QUACH, NGOC KIM				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	25
1123.	92.				Tax		GONZALEZ, IRAIDA; %MARISOL LLOYD				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	26
1141.	10.				Tax		JOE BRICK, LLC				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	27
1152.	58.				Tax		ROBLES, IGNACIO & VAZQUEZ, CAROLINA				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	28
1157.	49.				Tax		BAUTISTA-VENTURA, A; DE BAUTISTA, C				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	29
1160.	59.				Tax		FUNG, ROY				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	30
1231.	73.				Tax		COLES, JUNIOUS W				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	31
1257.	6.				Tax		SANES, ROBERTO C				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	32
1274.	1.				Tax		LITTLE, WILLIAM T - EST OF				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	33
1274.	21.				Tax		CLAYTON, BARBARA; %CSA III, LLC				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	34
1276.	1.				Tax		FITZGERALD, DAVID				
2021	1	02/26/21	106		cert not recorded		76.00-	0.00	0.00	76.00-	35

February 26, 2021  
04:01 PM

CAMDEN CITY  
Adjustment Batch Verification Listing

Page No: 3

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1276.	2021	1	02/26/21	106		Tax cert not recorded		BONNETTE, MATTHEW S 76.00-		0.00	0.00	76.00-	36
1276.	2021	1	02/26/21	106		Tax cert not recorded		MYERS, GEORGE R 76.00-		0.00	0.00	76.00-	37
1323.	2021	1	02/26/21	106		Tax cert not recorded		GONZALEZ, DAVID 76.00-		0.00	0.00	76.00-	38
1345.	2021	1	02/26/21	106		Tax cert not recorded		WILLIAMS, SARAH - EST OF 76.00-		0.00	0.00	76.00-	39
1362.	2021	1	02/26/21	106		Tax cert not recorded		CHAVARRIA, MARIA E 76.00-		0.00	0.00	76.00-	40
1430.	2021	1	02/26/21	106		Tax cert not recorded		SMITH, BARBARA 76.00-		0.00	0.00	76.00-	41

There are NO errors in this listing.

February 26, 2021  
04:01 PM

CAMDEN CITY  
Adjustment Batch Update Report

Page No: 1

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Batch: LMR	Updated Entries:	41	Ref Num:	134021	
Updated Prin:	3,116.00-	Updated Instl Int:	0.00	Updated Interest:	0.00

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May 28, 2020  
09:12 AM

CAMDEN CITY  
Adjustment Batch Verification Listing

Page No: 1

Batch Id: NH

Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1120.01	44.				Tax		RESPOND, INC					
2020	2	05/28/20	106		cert not recorded		76.00-		0.00	0.00	76.00-	1
1294.	8.				Tax		BROWN, MELVIN JR					
2020	2	05/28/20	106		cert not recorded		76.00-		0.00	0.00	76.00-	2

There are NO errors in this listing.

Res to transfer recording + cancel fees  
to current taxes due to Certificate  
not recorded.

5/20

May 28, 2020  
09:12 AM

CAMDEN CITY  
Adjustment Batch Verification Listing

Page No: 2

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2019/2020							
106	Cancel/Rec Fee - Res	<u>2</u>	<u>152.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>152.00-</u>	<u>      </u>
		2	152.00-	0.00	0.00	152.00-	
Totals for All Years:							
		2	152.00-	0.00	0.00	152.00-	

February 26, 2021  
02:08 PM

CAMDEN CITY  
Adjustment Batch Verification Listing

Page No: 1

Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id Owner Name Principal	Install Int	Interest	Total	Seq
9.	39.					Tax	NCC INVESTMENTS, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	1
88.	13.					Tax	RIVERA, JAVIER				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	2
169.	61.					Tax	VALENTIN, WILBERTO & ROSA				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	3
380.	115.					Tax	NS FAMILY, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	4
418.	23.					Tax	PEREZ, DOMINGO				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	5
447.	60.					Tax	JRM PROPERTY MANAGEMENT, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	6
447.	61.					Tax	JRM PROPERTY MANAGEMENT, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	7
447.	63.					Tax	JRM PROPERTY MANAGEMENT, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	8
447.	79.					Tax	RIVERA, JOHANNA				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	9
492.	31.					Tax	RIVERA, LYMARI				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	10
599.	2.					Tax	PEREZ, DOMINGO & GOMEZ, ELIPIDIO				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	11
675.	37.					Tax	LEE-YOU, JEFFREY				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	12
730.	20.					Tax	PEREZ, DOMINGO				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	13
751.	108.					Tax	JRM PROPERTY MANAGEMENT, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	14
754.	74.					Tax	TIGRE, ARELY M & EMILIANO E				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	15
754.	45.					Tax	NAS PROPERTY MANAGEMENT, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	16
758.	42.					Tax	CCN INVESTMENTS, LLC				
2021	1	02/26/21	106			cert not recorded	76.00-	0.00	0.00	76.00-	17



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Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
763.	26.				Tax		JRM PROPERTY MANAGEMENT, LLC					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	18
780.	41.				Tax		RIVERA, JOHANA & RIVERA, SONNY					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	19
801.	104.				Tax		MONTALVO, JOSE					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	20
828.	55.				Tax		PLACENCIA, JASON A					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	21
943.	47.				Tax		JRM PROPERTY MANAGEMENT, LLC					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	22
1021.	23.				Tax		PLACENCIA, JASON A					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	23
1134.	9.				Tax		VINIS, ROBERT L JR					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	24
1115.	40.				Tax		JRM PROPERTY MANAGEMENT, LLC					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	25
1180.	77.				Tax		PLACENCIA, JOSE JUNIOR					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	26
1245.	46.				Tax		GONZALEZ, CARLOS M; %E SANCHEZ					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	27
1248.	5.				Tax		ROOM, MOHAMMAD/BACHA, KHAISHA; ETAL					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	28
1248.	113.				Tax		BACHA, RAHMANI ROOM					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	29
1271.	61.				Tax		RIVERA, JOHANNA E					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	30
1285.	131.				Tax		JRM PROPERTY MANAGEMENT, LLC					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	31
1288.	76.				Tax		NOLASCO, ROSA & JOSE, OSCAR					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	32
1289.	29.				Tax		PEART, VIVIAN/ PEART, RONALD GEORGE					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	33
1315.	29.				Tax		RIVERA, JOHANA					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	34
1315.	37.				Tax		RIVERA, JOHANA					
2021	1	02/26/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	35

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Block/Lot/Qual	Yr	Prd	Instl	Tran	Date	Code	Ded	Type	Description	Acct Id	Owner Name	Principal	Instal	Int	Interest	Total	Seq
1321.	2021	1		7.	02/26/21	106		Tax	cert not recorded		ROMAN, JOSE	76.00-		0.00	0.00	76.00-	36
1363.	2021	1		68.	02/26/21	106		Tax	cert not recorded		PEOPLE PROPERTIES, LLC	76.00-		0.00	0.00	76.00-	37
1428.	2021	1		1.	02/26/21	106	-C0001-	Tax	cert not recorded		M & M DEVELOPMENT, LLC	76.00-		0.00	0.00	76.00-	38
1428.	2021	1		1.	02/26/21	106	-C0003-	Tax	cert not recorded		COOPERS HILL HOUSING DEVELOPMNT LLC	76.00-		0.00	0.00	76.00-	39
1428.	2021	1		1.	02/26/21	106	-C0012-	Tax	cert not recorded		COOPERS HILL HOUSING DEVELOPMNT LLC	76.00-		0.00	0.00	76.00-	40
1428.	2021	1		1.	02/26/21	106	-C0021-	Tax	cert not recorded		COOPERS HILL HOUSING DEVELOPMNT LLC	76.00-		0.00	0.00	76.00-	41
1428.	2021	1		1.	02/26/21	106	-C0026-	Tax	cert not recorded		COOPERS HILL HOUSING DEVELOPMNT LLC	76.00-		0.00	0.00	76.00-	42
1428.	2021	1		1.	02/26/21	106	-C0027-	Tax	cert not recorded		M & M DEVELOPMENT, LLC	76.00-		0.00	0.00	76.00-	43
1439.	2021	1		2.	02/26/21	106		Tax	cert not recorded		JRM PROPERTY MANAGEMENT, LLC	76.00-		0.00	0.00	76.00-	44

There are NO errors in this listing.

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Batch: LMR	Updated Entries: 44	Ref Num: 134020
Updated Prin: 3,344.00-	Updated Instl Int: 0.00	Updated Interest: 0.00

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Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
730.	25.					Tax		HUMES, DAMON L					
	2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	1
750.	6.					Tax		LEGAL EDUCATION ORGANIZATION, INC					
	2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	2
916.	2.					Tax		DURAN, EDWARD R					
	2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	3
937.	41.					Tax		SANTIAGO, ANGELICA I					
	2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	4
1040.	25.					Tax		URENA, HELIODORO					
	2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	5

There are NO errors in this listing.

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Batch: LMR	Updated Entries:	5	Ref Num:	134028	
Updated Prin:	380.00-	Updated Instl Int:	0.00	Updated Interest:	0.00

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B	Block/Lot/Qual				Type	Acct Id	Owner Name						
Yr	Prd	Instl	Tran	Date	Code	Ded	Description	Principal	Install	Int	Interest	Total	Seq
730.			25.				Tax						
2021	1		03/01/21		106			HUMES, DAMON L					
								76.00		0.00		0.00	1

There are NO errors in this listing.

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Batch Id: LMR

Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
774.	3.				Tax		RODRIGUEZ, AMILCAR					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	1
125.	7.				Tax		NATURAL PEST CONTROL, INC					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	2
179.	16.				Tax		HUMPHREY, SUMMER					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	3
418.	2.				Tax		WARE, HERBERT - EST OF					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	4
1281.	24.				Tax		BREWER, CHRISTINE					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	5
1089.	41.				Tax		CANNON, ROBERT					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	6
1089.	40.				Tax		WALLER, DARLENE & WALLER, JAMES					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	7
269.	32.				Tax		CCCOEO, INC					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	8
175.	17.02				Tax		RUTGERS, THE STATE UNIV; %R E ADMIN					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	9
75.	5.				Tax		RUTGERS, THE STATE UNIV; %R E ADMIN					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	10
368.	73.				Tax		WESLEY AME ZION CHURCH					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	11
799.	13.				Tax		RAMIREZ, JOSE					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	12
365.	17.				Tax		MOORE, JOHN					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	13
	52				Tax		PHOENIX DEVELOPMENT GROUP, LLC					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	14
1335.	82.				Tax		MARTE, HILARIO & ASIA					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	15
685.	7.				Tax		ANDERSON, DORETHA R					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	16
295.	135.				Tax		AN-NUR ENTERPRISE, LLC					
2021	1	03/01/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	17

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Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
750.	8.					Tax		RIVERA, NATHYYA					
	2021	1	03/01/21	106		cert not recorded		76.00-		0.00	0.00	76.00-	18

There are ~~NO~~ errors in this listing.



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Batch: LMR	Updated Entries:	18	Ref Num:	134029	
Updated Prin:	1,368.00-	Updated Instl Int:	0.00	Updated Interest:	0.00

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**GOLDEN CITY**  
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Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
472.	26.					Tax		GARBARINO, REGINA					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	1
477.	20.					Tax		GARBARINO, REGINA					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	2
365.	25.					Tax		BAGBY, SCOTT & SEIGEL, CARLTON					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	3
10.	3.					Tax		COSBY, DONNA M					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	4
10.	5.					Tax		COSBY, DONNA					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	5
10.	6.					Tax		COSBY, DONNA					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	6
10.	7.					Tax		COSBY, DONNA M					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	7
1234.	104.					Tax		JONES, JULIA-EST OF; %BERTRAM JONES					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	8
1281.	86.					Tax		SLATON, SIDNEY S					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	9
1283.	74.					Tax		DAVIS, EVITA E					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	10
1371.	42.					Tax		DURAN, LIDIA					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	11
1197.	2.					Tax		V PONTE & SON'S, INC					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	12
1253.	48.					Tax		CRUZ, JULIO					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	13
23.	82.					Tax		AGUILAR, ROBERTO & ELVIA					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	14
45.	79.					Tax		SGJ PROPERTIES, LLC					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	15
659.	18.					Tax		RODRIGUEZ-DEJESUS, F & RODRIGUEZ, J					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	16
673.	7.					Tax		GRAVES, LAMEER K					
2021	1	03/02/21	106			CERT NOT RECORDED		76.00-	0.00		0.00	76.00-	17

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Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
769.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		MORALES, CARMEN & MARTINEZ, LUIS	76.00-	0.00	0.00	76.00-	18
1018.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		EANG, BUNSENG & UNG, SENG PO	76.00-	0.00	0.00	76.00-	19
755.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		SEPULVEDA, NEFTALI	76.00-	0.00	0.00	76.00-	20
777.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		SEPULVEDA, NEFTALI	76.00-	0.00	0.00	76.00-	21
1011.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		CASTRO, ROSELIN	76.00-	0.00	0.00	76.00-	22
1290.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		DARDEN, TREVOR	76.00-	0.00	0.00	76.00-	23
1296.	2021	1	03/02/21	106		Tax CERT NOT RECORDED		WHITE, MICHAEL I SR & KELLY, CASS	76.00-	0.00	0.00	76.00-	24

There are NO errors in this listing.

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Batch: LMR	Updated Entries: 24	Ref Num: 134046
Updated Prin: 1,824.00-	Updated Instl Int: 0.00	Updated Interest: 0.00

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Batch Id: LMR

Block/Lot/Quar	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
919.	88.					Tax		GUILLEN, PEDRO C					
	2021	1	03/03/21	106		cert not recorded		41.00-		0.00	0.00	41.00-	1
1359.	30.					Tax		JEREZ, FANTINO & GUILLEN, PEDRO					
	2021	1	03/03/21	106		cert not recorded		41.00-		0.00	0.00	41.00-	2

There are NO errors in this listing.

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Batch: LMR	Updated Entries: 2	Ref Num: 134060
Updated Prin: 82.00-	Updated Instl Int: 0.00	Updated Interest: 0.00

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Batch Id: LMR

Btck/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1070.	2021	1	03/03/21	106		Tax cert not recorded		DANIELS, KIMBERLY L 76.00-	0.00		0.00	76.00-	1
1004.	2021	1	03/03/21	106		Tax cert not recorded		AMADOR, HENRY A 76.00-	0.00		0.00	76.00-	2
1046.	2021	1	03/03/21	106		Tax cert not recorded		SEPULVEDA, LUIS 76.00-	0.00		0.00	76.00-	3
1073.	2021	1	03/03/21	106		Tax cert not recorded		ACOSTA, BAYRON D MINIER 76.00-	0.00		0.00	76.00-	4
1180.	2021	1	03/03/21	106		Tax cert not recorded		DODSON, JUANITA 76.00-	0.00		0.00	76.00-	5
978.	2021	1	03/03/21	106		Tax cert not recorded		HERNANDEZ, LAURA C 76.00-	0.00		0.00	76.00-	6
1062.	2021	1	03/03/21	106		Tax cert not recorded		BARBEE, MYNIKA 76.00-	0.00		0.00	76.00-	7
1080.	2021	1	03/03/21	106		Tax cert not recorded		MENDEZ, MARY O 76.00-	0.00		0.00	76.00-	8
987.06	2021	1	03/03/21	106		Tax cert not recorded		GILLIS, LEEAUNDRA C 76.00-	0.00		0.00	76.00-	9
1082.	2021	1	03/03/21	106		Tax cert not recorded		FLORES, VICTOR 76.00-	0.00		0.00	76.00-	10
1048.	2021	1	03/03/21	106		Tax cert not recorded		REYES, BEATRIZ 76.00-	0.00		0.00	76.00-	11
926.	2021	1	03/03/21	106		Tax cert not recorded		MONTESINO, BOLIVAR 76.00-	0.00		0.00	76.00-	12
1048.	2021	1	03/03/21	106		Tax cert not recorded		PETTHYNG, JORGE 76.00-	0.00		0.00	76.00-	13
276.	2021	1	03/03/21	106		Tax cert not recorded		NESMITH, MELISSA 76.00-	0.00		0.00	76.00-	14
1246.	2021	1	03/03/21	106		Tax cert not recorded		LOPEZ, SASHA L 76.00-	0.00		0.00	76.00-	15
451.	2021	1	03/03/21	106		Tax cert not recorded		MENDEZ, MARY O 76.00-	0.00		0.00	76.00-	16
1282.	2021	1	03/03/21	106		Tax cert not recorded		CARTER, PENNY 76.00-	0.00		0.00	76.00-	17

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Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id Owner Name Principal	Install Int	Interest	Total	Seq
1282.	35.				Tax	HOUSER, MARY E & HOUSER, ALISSA				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	18
855.	3.				Tax	RIVER ROAD INVESTORS CORPORATION				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	19
855.	8.				Tax	RIVER ROAD INVESTORS CORPORATION				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	20
1289.	62.				Tax	BAILEY, GERRI R				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	21
1369.	74.				Tax	TATEM, HELEN				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	22
730.	9.				Tax	ARAUJO-DELACRUZ, MICHAEL E				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	23
700.	16.				Tax	SANTANA, JOEL				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	24
1267.	90.				Tax	JAMES, CHERELLE				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	25
1269.	89.				Tax	JENKINS, MALKAMITU				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	26
1129.	18.				Tax	MORA, MISAEAL				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	27
675.	34.				Tax	BARNETT, MONIQUE N				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	28
688.	9.01				Tax	ILARIA, J V				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	29
719.	69.				Tax	TRADER, EILEEN				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	30
911.	100.				Tax	FERNANDEZ, NANCY & RODRIGUEZ, O				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	31
1410.	43.				Tax	WILLIS, MARK J				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	32
18.	82.				Tax	SERRANO, ISMAEL				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	33
159.	31.				Tax	FARRISH, VERNA J				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	34
630.	42.				Tax	SMITH, MICHAEL M				
2021	1	03/03/21	106		cert not recorded	76.00-	0.00	0.00	76.00-	35



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Block/Lot/Qual	Yr	Prd	Instl	Tran	Date	Code	Ded	Type	Acct Id	Owner Name	Principal	Install	Int	Interest	Total	Seq
852.	2021	1		16.	03/03/21	106		Tax cert not recorded		HERNANDEZ, LAURA C	76.00-	0.00		0.00	76.00-	36
899.	2021	1		29.	03/03/21	106		Tax cert not recorded		BERRQA, BERNIS Y & ALVARES, CHAVELY	76.00-	0.00		0.00	76.00-	37
1287.	2021	1		32.	03/03/21	106		Tax cert not recorded		BAEZ, JANET	76.00-	0.00		0.00	76.00-	38
365.	2021	1		4.	03/03/21	106		Tax cert not recorded		JOHNSON, ASHANTE	76.00-	0.00		0.00	76.00-	39
636.	2021	1		6.	03/03/21	106		Tax cert not recorded		WATSON, KY'SAME B	76.00-	0.00		0.00	76.00-	40
899.	2021	1		90.	03/03/21	106		Tax cert not recorded		FEDERAL NATIONAL MORTGAGE ASSN	76.00-	0.00		0.00	76.00-	41
914.	2021	1		2.	03/03/21	106		Tax cert not recorded		SUERO, CARMEN	76.00-	0.00		0.00	76.00-	42
1282.	2021	1		55.	03/03/21	106		Tax cert not recorded		SIMPSON, TRACIE	76.00-	0.00		0.00	76.00-	43
1291.	2021	1		93.	03/03/21	106		Tax cert not recorded		BAYLOCK, VIVIAN D	76.00-	0.00		0.00	76.00-	44
1277.	2021	1		37.	03/03/21	106		Tax cert not recorded		GLASCO-JONES, ROBIN	76.00-	0.00		0.00	76.00-	45
1254.	2021	1		98.	03/03/21	106		Tax cert not recorded		FERNANDEZ, TONY	76.00-	0.00		0.00	76.00-	46
1234.	2021	1		20.	03/03/21	106		Tax cert not recorded		LOPEZ, TATAYANA	76.00-	0.00		0.00	76.00-	47
673.	2021	1		5.	03/03/21	106		Tax cert not recorded		KLETZKIN, NAFTALI	76.00-	0.00		0.00	76.00-	48
1325.	2021	1		52.	03/03/21	106		Tax cert not recorded		ARIAS-CORDERO, YAN C	76.00-	0.00		0.00	76.00-	49
1136.	2021	1		49.	03/03/21	106		Tax cert not recorded		HENRY, MARY	76.00-	0.00		0.00	76.00-	50
178.	2021	1		2.	03/03/21	106		Tax cert not recorded		BRIDGEMOOR PROPERTIES, LLC	76.00-	0.00		0.00	76.00-	51
441.	2021	1		35.	03/03/21	106		Tax cert not recorded		LAZER DEVELOPMENT, LLC	76.00-	0.00		0.00	76.00-	52
438.				28.				Tax		PHOENIX DEVELOPMENT GROUP, LLC						

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Block/Lot/Qual	Yr	Prd	Instl	Tran	Date	Code	Ded	Type	Acct Id	Owner Name	Principal	Install	Int	Interest	Total	Seq
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	53
684.				8.				Tax		PHOENIX DEVELOPEMENT GROUP, LLC						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	54
684.				9.				Tax		PHOENIX DEVELOPMENT GROUP, LLC						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	55
631.				117.				Tax		PHOENIX DEVELOPMENT GROUP, LLC						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	56
606.				17.				Tax		PHOENIX DEVELOPMENT GROUP, LLC						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	57
861.				40.				Tax		CARCAMO, JUAN						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	58
426.				18.				Tax		MARTE, HILARIO & ASIA MARIA						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	59
435.				111.				Tax		MARTE, HILARIO & ASIA						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	60
1335.				83.				Tax		MARTE, HILARIO & ASIA MARIA						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	61
418.				4.				Tax		MARTE, HILARIO I & ASIA M						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	62
997.				31.				Tax		POWERS, JERRY						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	63
1114.				94.				Tax		HUNT, JOANNA						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	64
1074.				98.				Tax		RODRIGUEZ, MASSIEL						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	65
369.				103.				Tax		TIRADO, EZEQUIEL						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	66
655.				26.				Tax		POPOCA, MAXIMO & ANALCO, MERCEDES						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	67
631.				93.				Tax		POTTINGER, THEODORE O						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	68
729.				2.				Tax		PACE, PIETRO V						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	69
253.				38.				Tax		PACE, PIETRO V						
	2021	1			03/03/21	106		cert not recorded			76.00-		0.00	0.00	76.00-	70

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Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1358.	44.					Tax		PACE, PIETRO V					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	71
256.	40.					Tax		PACE, PIETRO V					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	72
1361.	18.					Tax		OREE, WENDY M					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	73
428.	33.					Tax		HILL, EMERSON J III					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	74
951.	10.					Tax		ROBLEDO, RODOLFO & IDA					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	75
1086.	93.					Tax		KING, MARGARET-EST OF & ALTHEA					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	76
793.	59.					Tax		TORRES, MARIA					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	77
1326.	75.					Tax		GARCIA-HERNANDEZ, YEUDY J					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	78
1326.	74.					Tax		GARCIA HERNANDEZ, YEUDY J					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	79
1326.	73.					Tax		GARCIA-HERNANDEZ, JOSE YEUDY					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	80
1286.	89.					Tax		TRUSTY, ANTHONY					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	81
700.	25.					Tax		KERSAINT, JULIETTE					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	82
1365.	11.					Tax		BRADLEY-REDD, MARGARET V					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	83
202.	42.					Tax		CRUZ, GILBERTO Z					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	84
1326.	80.					Tax		SCOTT, RASHEER A					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	85
1161.	16.					Tax		HERNANDEZ, IVANIA D					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	86
1323.	11.					Tax		CORDERO, YAN COVIS ARIAS					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	87
1289.	43.					Tax		FINFREE PROPERTIES, LLC					
2021	1	03/03/21	106			cert not recorded		76.00-	0.00		0.00	76.00-	88

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Block/Lot/Qual Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1333.	14.				Tax		MERCEDES, DILCIA A					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	89
433.	16.				Tax		PERALTA, EDWARD					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	90
1326.	78.				Tax		MERCEDES, JOAQUIN R					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	91
432.	30.				Tax		MARTE, WILLIAM					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	92
719.	89.				Tax		COHEN, ANTERA & JERAMY CO-TRUSTEES					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	93
1123.	22.				Tax		CEDANO, CATALINA					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	94
1089.	35.				Tax		WALLER, DARLENE & WALLER, JAMES					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	95
708.	16.				Tax		VALERIO, RICARDO J					
2021	1	03/03/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	96

There are NO errors in this listing.

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Batch: LMR	Updated Entries: 96	Ref Num: 134059
Updated Prin: 7,296.00-	Updated Instl Int: 0.00	Updated Interest: 0.00

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March 2, 2021  
62:18 PM

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Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
374.	19.					Tax		WILLIAMS, RONTUNE					
	2021	1	03/02/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	1
658.	18.					Tax		SINGH, RITA					
	2021	1	03/02/21	106		cert not recorded		76.00-	0.00		0.00	76.00-	2

There are NO errors in this listing.

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Batch: LMR	Updated Entries:	2	Ref Num:	134047	
Updated Prin:	152.00-	Updated Instl Int:	0.00	Updated Interest:	0.00

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02:28 PM

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Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
18.	2021	1	02/04/21	106		Tax cert not recorded		SERRANO, ISMAEL 76.00-		0.00	0.00	76.00-	1
159.	2021	1	02/04/21	106		Tax cert not recorded		FARRISH, VERNA J 76.00-		0.00	0.00	76.00-	2
1410.	2021	1	02/04/21	106		Tax cert not recorded		WILLIS, MARK J 76.00-		0.00	0.00	76.00-	3

There are NO errors in this listing.



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Batch: LMR	Updated Entries:	3	Ref Num:	134081	
Updated Prin:	228.00-	Updated Instl Int:	0.00	Updated Interest:	0.00

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R-30

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE TRANSFER OF RECORDING AND  
CANCELLATION FEES TO CURRENT TAXES FOR BLOCKS/LOTS:  
1090/12 AND 1314/49 IN THE CITY OF CAMDEN**

WHEREAS, at the time that the tax sale certificates on Block 1090, Lot 12 and Block 1314, Lot 49 were redeemed, the property owners and/or mortgage holders were charged a cancellation fee and a recording fee; and

WHEREAS, the cancellation fees and recording fees which were charged cannot be applied because the subject Tax Sale Certificates were never recorded; and


WHEREAS, the charges must be canceled and the payments transferred to the current taxes on the properties located at Block 1090, Lot 12 and Block 1314, Lot 49; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby authorizes the Tax Collector to cancel the cancellation and recording fees and transfer the payments to the current taxes for Block 1090, Lot 12 and Block 1314, Lot 49.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**Date:** February 10, 2021

**FROM:** Johanna Conyer, Director of Finance

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Transfer Fees

**BRIEF DESCRIPTION OF ACTION:** the owners of 1090/12 and 1314/49, have paid off tax liens on their properties and it was found that the liens were not recorded. The recording and cancellation fee needs to be transferred from the lien to the ~~current~~ tax side.

**BIDDING PROCESS:**

*Procurement Process: ~~RFQ~~, RFP#, State Contract#, Non-Fair & Open, EUS:*

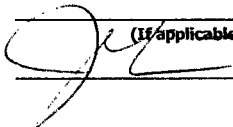
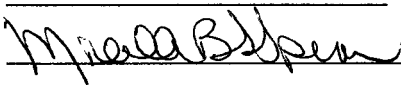
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

☐


**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	<u>4/6/21</u>	<u></u> <i>(If applicable)</i>
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	<u>4/21/21</u>	<u></u>

**(Name) Please Print**

**(Extension #)**

Prepared By: \_\_\_\_\_ Michelle Hill 

7003

Contact Person: \_\_\_\_\_ Michelle Hill

7003

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

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Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1090.	12.					Tax		DELGADO, YAJAIRA					
	2020	3	11/04/20	106		cert not recorded		76.00-		0.00	0.00	76.00-	1

There are NO errors in this listing.

Res to transfer recording + cancel  
fees to current taxes due to cert  
not recorded.

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Adjustment Batch Verification Listing

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Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2020/2021							
106	Cancel/Rec Fee - Res	<u>1</u>	<u>76.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>76.00-</u>	<u>      </u>
		1	76.00-	0.00	0.00	76.00-	
Totals for All Years:							
		1	76.00-	0.00	0.00	76.00-	

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Batch: LMR	Updated Entries:	1	Ref Num: 133429
Updated Prin: 76.00-	Updated Instl Int:	0.00	Updated Interest: 0.00

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Batch Id: LMR

Block/Lot/Qual	Yr/Prd/Instl	Tran	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Seq
1314.	49.					Tax		CHURCH OF GOD & SAINTS OF CHRIST					
	2020	2	11/04/20	106		cert not recorded		76.00-		0.00	0.00	76.00-	1

There are NO errors in this listing.

Res to transfer recording + cancel  
fees to current taxes due to cert  
not recorded.

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Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2019/2020							
106	Cancel/Rec Fee - Res	<u>1</u>	<u>76.00-</u>	<u>0.00</u>	<u>0.00</u>	<u>76.00-</u>	<u>      </u>
		1	76.00-	0.00	0.00	76.00-	
Totals for All Years:							
		1	76.00-	0.00	0.00	76.00-	



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Batch: LMR	Updated Entries:	1	Ref Num: 133430
Updated Prin: 76.00-	Updated Instl Int:	0.00	Updated Interest: 0.00

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MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH  
TO PUBLIC SERVICE ELECTRIC AND GAS**

WHEREAS, the Public Service Electric and Gas paid 1<sup>st</sup> quarter taxes on SS Admiral Wilson 36 W 16, Block/Lot-1192/5 in the amount of \$469.85 which could not be applied due to a municipal lien; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Public Service Electric and Gas in the amount listed below from unapplied cash; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Public Service Electric and Gas  
P.O. Box 1868  
Newark, NJ 07101

Refund amount: \$469.85 Unapplied Cash

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: ~~March 9, 2021~~

**TO:** Jason J. Asuncion, Esq. Business Administrator

**DATE:** February 4, 2021

**FROM:** Michelle D. Hill, Tax Collector *MDH*

**Department Making Request:** Department of Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Refund from unapplied cash

**BRIEF DESCRIPTION:** Resolution authorizing the refund of \$469.85 to Public Service Electric and Gas Company, for block 1192 Lot 5 (SS Admiral Wilson 36 W 16). Payment can not be posted due to a Municipal lien on account.

**APPROPRIATION ACCOUNT(S):** (If applicable)

**AMOUNT:** \$469.85

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	<i>4/6/21</i>	<i>[Signature]</i>
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	<i>4/22/21</i>	<i>Michael Butler</i>

Prepared By: Michelle Hill x7003

Contact Person: Michelle Hill x7003

**Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

## CITY OF CAMDEN

2021-1

TAX COLLECTOR'S STUB - DETACH AND RETURN WITH PAYMENT  
2021 1ST QUARTER TAX DUE FEBRUARY 1, 2021

BLOCK NUMBER 1192	LOT NUMBER 5	QUALIFICATION	BANK CODE 90046
TAX ACCOUNT NUMBER 00025080	TAX BILL NUMBER	TAX AMOUNT BILLED 469.85	DUE FEBRUARY 1, 2021
			ADJUSTMENT
			INTEREST
			CASH
			CHECK
			TOTAL

Code 46

PUBLIC SERVICE ELECTRIC & GAS  
SS ADMIRAL WILSON 393W 16

Res to refund PST & G  
\$469.85 due to MC

FOR SECURITY PURPOSES, THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK



Public Service Electric and Gas Company  
P.O. Box 1868  
Newark NJ 07101

Wachovia Bank N.A.

4000447209

62 22/3 11

DATE

01/11/2021

NET AMOUNT

\$\*\*\*\*25,653.10

EXACTLY Twenty Five Thousand Six Hundred Fifty Three And 10/100 Dollars

CITY OF CAMDEN CAMDEN COUNTY  
COLLECTOR OF TAXES  
CITY HALL RM 117 PO BOX 95120  
CAMDEN, NJ 08101-5120

21

*[Signature]*  
*[Signature]*

AUTHORIZED SIGNATURE

SIGNATURE HAS A BLUE-GREEN BACKGROUND, BORDER CONTAINS MICROPRINTING. MP

II [REDACTED]

R-32

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE CANCELLATION OF  
CCMUA CHARGES AS PER CCMUA**

WHEREAS, the City of Camden is the holder of Tax Sale Certificate #20-02131;  
and

WHEREAS, per CCMUA the charges against the property located at 1231 Jackson Street, Block 1355, Lot 99, should have not been added to the lien of Tax Sale Certificate #20-02131, because the property owner submitted payments on August 15, 2020 and November 15, 2020 in the amounts of \$54.78 as per his payment plan; and

WHEREAS, the Tax Collector is requesting authority from City Council to authorize the cancellation of charges; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to cancel the CCMUA charges on Tax Sale Certificate #20-02131 in the amount of \$109.56 as follows:

**1231 Jackson Street, Block/Lot-1355/99**

Cancellation Charges:      \$109.56

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: ~~April 13, 2021~~

**TO:** Jason J. Asuncion, Esq., Business Administrator

**Date:** February 10, 2021

**FROM:** Johanna Conyer, Director of Finance

**Department Making Request:** Finance-Revenue Collection

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to Cancel Charges

**BRIEF DESCRIPTION OF ACTION:** Resolution authorizing the cancellation of \$109.56 in CCMUA charges for block/lot, 1355/99 (1231 Jackson St). Property owner did submit payments on August 15, 2020 and November 15, 2020, to CCMUA in the amounts of \$54.78. Charges should not have been added to lien per CCMUA.

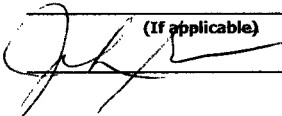
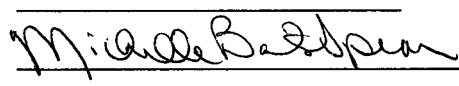
**BIDDING PROCESS:**


*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable)

**AMOUNT:**

- ☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/6/21	 (If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	4/21/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	Michelle Hill 	7003
Contact Person:	Michelle Hill	7003

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Resolution to Cancel Charges

November 24, 2020  
10:51 AM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 20-02131

Page No: 1

Certificate: 20-02131

Prop Loc: 1231 JACKSON ST

Owner: DIXON, CHRIS

Address: 1231 JACKSON STREET  
CAMDEN, NJ 08104

Type of Lien: Municipal

Interest Rate: 18.00

Apr 2: Y

Premium: 0.00

Block/Lot/Qual: 1355. 99.

Sale Date: 06/22/20

Redemption Calculation Date: 11/24/20

Include Current Charges: N

#### TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Tax	5,510.78	2,355.05	7,865.83
CCMUA	<u>1,506.25</u>	<u>994.29</u>	<u>2,500.54</u>
Total:	7,017.03	3,349.34	10,366.37
Cost: <u>125.00</u>			
Total Certificate:			10,491.37
#Days: 1 Per Diem:	5.245685	Int on Cert:	5.25
Redemption Penalty ( 0.00 %):			<u>0.00</u>
Total:			10,496.62

#### SUBSEQUENT CHARGES:

Balance Type	Year	Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Tax 6% Penalty 2020	2		06/30/20	647.22					647.22
Total Principal plus Interest thru 06/30/20 plus 6% Penalty:						647.22			
Subsequent Interest on 647.22					18.00	0.323610	1	0.32	0.32
Tax	2020	3	08/01/20	197.69	18.00	0.098845	1	0.10	197.79
Sewer	2020	3	08/03/20	26.60	18.00	0.013300	1	0.01	26.61
Water	2020	3	08/03/20	34.85	18.00	0.017425	1	0.02	34.87
CCMUA	2020	3	08/15/20	54.75	18.00	0.027375	1	0.03	54.78
CCMUA	2020	4	11/15/20	<u>54.75</u>	18.00	0.027375	1	<u>0.03</u>	<u>54.78</u>
Total:				1,015.86				0.51	1,016.37

#### BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Tax	7,865.83	3.93	7,869.76
Subseq Tax	<u>844.91</u>	<u>0.42</u>	<u>845.33</u>
Total Tax	8,710.74	4.35	8,715.09
Subseq Water	<u>34.85</u>	<u>0.02</u>	<u>34.87</u>
Total Water	34.85	0.02	34.87
Subseq Sewer	<u>26.60</u>	<u>0.01</u>	<u>26.61</u>
Total Sewer	26.60	0.01	26.61
Certificate CCMUA	2,500.54	1.25	2,501.79
Subseq CCMUA	<u>109.50</u>	<u>0.06</u>	<u>109.56</u>
Total CCMUA	2,610.04	1.31	2,611.35



November 24, 2020  
10:51 AM

CAMDEN CITY  
Lien Redemption Work Sheet - Certificate: 20-02131

Page No: 2

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Certificate Cost	125.00	0.07	125.07
------------------	--------	------	--------

LIEN REDEMPTION:

Principal:	10,860.01	
Redemption Penalty ( 0.00 %):	0.00	
Tax Penalty:	647.22	
Interest:	5.76	
Unpaid Interest:	63.15	
Recording Fees:	<u>11.00</u>	
TOTAL REDEMPTION:	11,587.14	Total Per Diem: 5.245685

(Note: Current Charges must be met on Municipal Liens.)

## Michelle D. Hill

---

**From:** Doug Burns <doug@ccmua.org>  
**Sent:** Tuesday, November 24, 2020 9:48 AM  
**To:** Michelle D. Hill  
**Subject:** RE: 1231 Jackson St

Hi Michelle,

The customer is correct.  
It has paid the bills due on 11/15 and 8/15/20.

Please correct this.

Thank you,  
Doug

**From:** Michelle D. Hill <MiHill@ci.camden.nj.us>  
**Sent:** Monday, November 23, 2020 3:02 PM  
**To:** Doug Burns <doug@ccmua.org>  
**Subject:** 1231 Jackson St

Good afternoon,  
Mr. Dixon has just called in reference to the 11/15 charge of \$54.75 which was transferred over for collection. He states that on approximately Oct 15<sup>th</sup> he mailed in a payment of \$110.00. he claims that a representative from your office told him that the Tax Office had to reach out to you in order to have this issue addressed. This is an older man who is very worried because he just began his payment plan and is looking to keep his account in good standing. When you have a moment could you confirm if the 11/15 bill should have been transferred to lien.

*Michelle D. Hill, C.T.C.*

*Tax Collector*

*City of Camden*

*Revenue Collection*

*520 Market Street, Room 117*

*Camden, NJ 08102*

**P (856) 757-7003**

**[Tax@ci.camden.nj.us](mailto:Tax@ci.camden.nj.us)**

**[Click here for property tax information](#)**

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SUBMIT AN  
APPLICATION TO THE STATE OF NEW JERSEY DEPARTMENT OF  
AGRICULTURE, BUREAU OF CHILD NUTRITION FOR THE  
2021 SUMMER FOOD SERVICE PROGRAM**

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Agriculture, Bureau of Child Nutrition for the provision of breakfast and lunch services during the City of Camden's 2021 Summer Food Service Program; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City does hereby authorize the proper officials of the City of Camden to submit the application for a grant from the New Jersey Department of Agriculture, Bureau of Child Nutrition for the provision of breakfast and lunch services during the City of Camden's 2021 Summer Food Service Program in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that the proper officials of the City of Camden are hereby authorized to execute all documents related to said application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANK-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**PLACE  
HOLDER**

**Council Meeting Date: NEXT MEETING**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Director of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

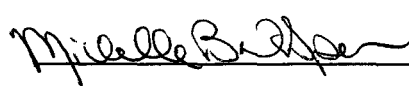
**TITLE OF RESOLUTION/ORDINANCE:** "Resolution authorizing the City of Camden to submit an application to the New Jersey Department of Agriculture - Bureau of Child Nutrition for its' 2021 Summer Food Service Program."

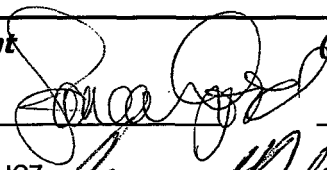

**BRIEF DESCRIPTION:** This resolution will provide funding for the Department of Human Services to implement its 2021 Summer Food Service Program. This program provides breakfasts and lunches to youth under 18 years of age throughout the City of Camden

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) (N/A)

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Finance Director:	_____	_____
Approved by Business Administrator:	_____	_____
Approved by City Attorney:	4/21/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	Janean L. Gooden 	Ext. 6406
Contact Person 2:	Carmen G. Rodriguez 	Ext. 7285

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

# NJDA - Summer Food Service Program (SFSP)

## SPONSOR BUDGET

Name of Sponsoring Organization CITY OF CAMDEN DEPT OF HUMAN SERVICES  
 Name of Person Completing Budget JANEAN I. GOODEN  
 Contact Phone Number 856-968-6406

### PROJECTED BUDGET

Insert allowable expenses to SFSP Operational and Administrative Costs below. The Total Projected SFSP Costs should not be less than the Total Estimated Reimbursement for all sites.

#### Operational Costs

Food and Related Costs, Supplies and Labor	\$	83,400.00
Food Preparation Facility Expenses	\$	97,000.00
Food Delivery or Transportation of Children to sites		
Other (specify)		
<b>Total Operational Costs</b>	<b>\$</b>	<b>180,400.00</b>

<--Enter this number on the Sponsor Management Plan

#### Administrative Costs

Salaries (Director, Monitors and Clerical Support)	\$	8,190.00
Office Supplies and Support Expenses	\$	2,000.00
Travel (Director and Monitors)	\$	1,500.00
Other (specify)		
<b>Total Administrative Costs</b>	<b>\$</b>	<b>11,690.00</b>

<--Enter this number on the Sponsor Management Plan

	Administrative	Operational	Total	
Total Projected SFSP Costs	\$ 11,690.00	\$ 180,400.00	\$	192,090.00
Total Estimated Reimbursement for all Sites	\$ 11,900.18	\$ 142,403.52	\$	154,303.70
Projected Balance after Reimbursements			\$	(37,786.31)

#### EXCESS REIMBURSEMENT:

If your Total Estimated SFSP Costs is less than your Projected/Anticipated SFSP Reimbursement, then the Sponsor must document how you will allocate the additional funds in your food service operation. If the food service operations are principally for the benefit of participating children and all of the Program reimbursement funds are used solely for the operation or improvement of such food service. This does not mean the Program must break even or operate at a loss, but that all income must be used for the sole purpose of operating a non-profit food service.

##### Non Program Adult Meal Information

Will meals be served to non-program adults? No

Will meals be provided at no cost to non-program adults? No

If yes, indicate funding source:

If no, provide the amount charged for adult meals:

Adult Breakfast	<span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>
Adult Lunch	<span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>
Adult Snack	<span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>
Adult Supper	<span style="border: 1px solid black; display: inline-block; width: 100px; height: 1.2em; vertical-align: middle;"></span>

##### Miscellaneous

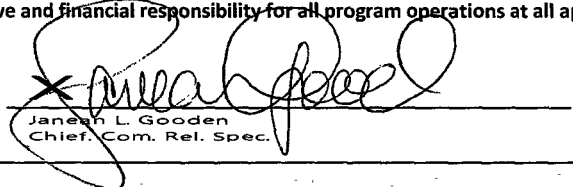
Identify how excess funds will be used:

- ☒ Used to improve the meal service or other aspects of the SFSP
- ☒ Rept for next year's SFSP operations
- ☒ Pay for allowable costs of other child nutrition program
- ☐ Other (explain how funds will be used)

#### BUDGET CERTIFICATION AND SIGNATURE:

I certify that to the best of my knowledge, the information on the Sponsor Budget is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. All receipts, invoices and other evidence of purchase must be retained and available for future audit for a period of five years after the end of the agreement year. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

Signature of Authorized Sponsor Representative


  
 Janean L. Gooden  
 Chief, Com. Rel. Spec.

#### STATE AGENCY USE ONLY:

State Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_

## Summer Food Service Program - Application

 My Account

## Sponsor Management Plan - 2021

City of Camden - 07200012

## Other USDA Programs

Indicate other USDA Programs your sponsor participants in during the summer months.

☐ None☐ School Breakfast Program☐ Child and Adult Care Food Program☐ Special Milk Program☐ National School Lunch Program/SFA

## Dates of Operation

List the dates of actual food service operation:

Begin:

End:

2021-07-06

2021-08-27

Number of Operating Days (Meals Served to Children)

October	November	December	January	February	March	April
0	0	0	0	0	0	0
May	June	July	August	September	Total Days	
0	0	19	20	0	39	

## Advance Funding

Your sponsor must operate 10 or more days in a month to be eligible for an advance. Do you want to request advance funding? ☐ Yes ☐ No

## Staff Training

Each sponsor must provide annual training for all their food services and administrative personnel involved with the Summer Food Service Program. Written documentation of these sessions must be maintained on file for review during the administrative review. Complete all sections in the chart.

Required Topics	Name of the Trainer	Date of Training	Place of Training
<b>Seriously Deficient</b> (Apply to all)	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>State Violation</b>	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Overview</b>	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Operation</b>	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Record Keeping</b>	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Job Responsibilities</b>	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Monitoring Procedures</b>	Forrest Gibbs/Janean L. G	2021-06-03	Malandra Hall, 1200 S. Me

**Program Records**

List the person(s) responsible for the program records listed below.

Required Records	Compliance	Name of the Person Responsible
<b>Approved Menus</b> (Apply to all)	<b>Monitors for Substitutions</b>	Forrest Gibbs/Janean L. Gooden/Pr
<b>Meal Counts</b>	<b>Taken at the Point of Each Meal Service</b>	Forrest Gibbs/Janean L. Gooden/Pr
<b>Monitoring</b>	<b>First Week, Fourth Week</b>	Forrest Gibbs/Janean L. Gooden/Pr

**Maintenance of Program Cost Records**

List the supportive source documentation your sponsor will maintain for all program costs.


Required Records	Type of Documentation ?
<b>Food Purchases</b> (Apply to all)	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Non-Food Supplies</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Delivery Slips</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Food Service Operational Cost</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Administrative Costs</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Net Cash Resource Schedule</b>	Purchase Order, Invoices, MCS Accounting Ledgers

**Disclosure of Lobbying Activities**Indicate whether your sponsor participates in lobbying activities pursuant to 31 U.S.C. 1352 ☒ Yes☐ No**Budgets**Enter total food costs and total administrative cost from the budget sheet. Also upload the completed budget sheet in the documents section below. (The state budget sheet is available in the [resources](#) section).


Total Food Cost	Total Administrative Cost
\$180,400.00	\$11,690.00

**Documents**

Select the document type from the list and upload the file.

Document Type \*  Browse and upload

Search:


 Type File Name Uploaded Date & Time

No data to display


&lt;

&gt;

- ☐ I certify that to the best of my knowledge, the information on the Sponsor Management Plan is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

 Complete Later

 Save

 Back to Application Summary

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**ATTACHMENT G**

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

Provision to apply, accept and insert 2021 Grant for Summer Food Service Program (SFSP).

The 2021 Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play and grow throughout the summer months when they are out of school.

- Funding pays for pre-packaged delivered meals (breakfast & lunch)
- Staffing for operate (7) Recreation Sites, and (18) feeding sites. (2021 sites were reduced by 75% due to Covid-19 and social distancing regulations and the safety of all participants and staff.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Carmen G. Rodriguez
Title	Director of Human Services
Telephone Number	856-757-7285
Email	CaRodrig@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

Projected estimated funding for 2021 SFSP program is \$192,090.00

- Applied for advance funding of July of 2021
- Reimbursement is based on actual meals served during the duration of program July 6, 2021 to August 27, 2021

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes from NJDA. This grants enhances our current programs that provides a Safe Haven for youth enrolled in summer time/out-of-school time activities.

\_\_\_\_\_  
Mayor's Signature

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_

***For LGS use only:***

( ) Approved

( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date\_\_\_\_\_

Number Assigned \_\_\_\_\_

# **RESOLUTION #34**

---

**Resolution accepting a grant from the State of New Jersey  
Department of Agriculture, Bureau of Child Nutrition in the  
amount of \$xxxx for the 2021 summer food service program  
(by title)**

## **RESOLUTION**

**NOT available at time of print on  
Thursday, April 29, 2021.**

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**PLACE  
HOLDER**

Council Meeting Date: **NEXT AVAILABLE**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Director of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

**TITLE OF RESOLUTION/ORDINANCE:** "Resolution accepting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$XXX,XXX.XX for the 2021 Summer Food Service Program."

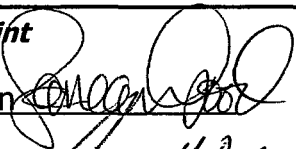
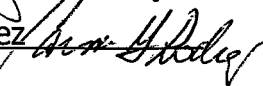
**BRIEF DESCRIPTION:** This resolution will provide funding for the Department of Human Service to implement its 2021 Summer Food Service Program. This program provides breakfasts and lunches to youth under 18 years of age throughout the City of Camden.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) **TO BE DETERMINED**

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Finance Director:	_____	_____
Approved by Business Administrator:	_____	_____
Approved by City Attorney:	<u>4/21/21</u>	<u>Micelle B. [Signature]</u>

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	<u>Janean L. Gooden</u> 	<u>Ext. 6406</u>
Contact Person 2:	<u>Carmen G. Rodriguez</u> 	<u>Ext. 7285</u>

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*Please attach all supporting documents\*\*\***

# NJDA - Summer Food Service Program (SFSP)

## SPONSOR BUDGET

Name of Sponsoring Organization CITY OF CAMDEN DEPT OF HUMAN SERVICES  
 Name of Person Completing Budget JANEAN L. GOODEN  
 Contact Phone Number 856-968-6406

### PROJECTED BUDGET

Insert allowable expenses to SFSP Operational and Administrative Costs below. The Total Projected SFSP Costs should not be less than the Total Estimated Reimbursement for all sites.

#### Operational Costs

Food and Related Costs, Supplies and Labor	\$ 83,400.00
Food Preparation Facility Expenses	\$ 97,000.00
Food Delivery or Transportation of Children to sites	
Other (specify)	
<b>Total Operational Costs</b>	<b>\$ 180,400.00</b>

<--Enter this number on the Sponsor Management Plan

#### Administrative Costs

Salaries (Director, Monitors and Clerical Support)	\$ 8,190.00
Office Supplies and Support Expenses	\$ 2,000.00
Travel (Director and Monitors)	\$ 1,500.00
Other (specify)	
<b>Total Administrative Costs</b>	<b>\$ 11,690.00</b>

<--Enter this number on the Sponsor Management Plan

	Administrative	Operational	Total	
Total Projected SFSP Costs	\$ 11,690.00	\$ 180,400.00	\$	192,090.00
Total Estimated Reimbursement for all Sites	\$ 11,900.18	\$ 142,403.52	\$	154,303.70
Projected Balance after Reimbursements			\$	(37,786.31)

#### EXCESS REIMBURSEMENT:

If your Total Estimated SFSP Costs is less than your Projected/Anticipated SFSP Reimbursement, then the Sponsor must document how you will allocate the additional funds in your food service operation. If the food service operations are principally for the benefit of participating children and all of the Program reimbursement funds are used solely for the operation or improvement of such food service. This does not mean the Program must break even or operate at a loss, but that all income must be used for the sole purpose of operating a non-profit food service.

#### Non Program Adult Meal Information

Will meals be served to non-program adults? ☐ No

Will meals be provided at no cost to non-program adults? ☐ No

If yes, indicate funding source:

If no, provide the amount charged for adult meals:

Adult Breakfast \_\_\_\_\_

Adult Lunch \_\_\_\_\_

Adult Snack \_\_\_\_\_

Adult Supper \_\_\_\_\_

#### Miscellaneous

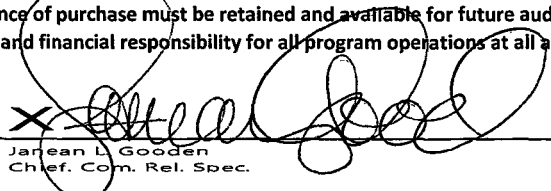
Identify how excess funds will be used:

- ☒ Used to improve the meal service or other aspects of the SFSP
- ☐ Left for next year's SFSP operations
- ☐ Pay for allowable costs of other child nutrition program
- ☐ Other (explain how funds will be used)

#### BUDGET CERTIFICATION AND SIGNATURE:

I certify that to the best of my knowledge, the information on the Sponsor Budget is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. All receipts, invoices and other evidence of purchase must be retained and available for future audit for a period of five years after the end of the agreement year. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

Signature of Authorized Sponsor Representative


  
 Janean L. Gooden  
 Chief, Com. Rel. Spec.

#### STATE AGENCY USE ONLY:

State Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_

## Summer Food Service Program - Application

 My Account

## Sponsor Management Plan - 2021

City of Camden - 07200012

## Other USDA Programs

Indicate other USDA Programs your sponsor participants in during the summer months.

☐ NoneSchool Breakfast  
Program☐ Child and Adult Care  
Food Program☐ Special Milk Program☐ National School Lunch  
Program/SFA

## Dates of Operation

List the dates of actual food  
service operation:

Begin:

2021-07-06

End:

2021-08-27

Number of Operating Days (Meals Served to Children)

October	November	December	January	February	March	April
0	0	0	0	0	0	0
May	June	July	August	September	Total Days	
0	0	19	20	0	39	

## Advance Funding

Your sponsor must operate 10 or more days in a month to be eligible for an advance. Do you want to request advance funding? Yes ☐ No ☐

## Staff Training

Each sponsor must provide annual training for all their food services and administrative personnel involved with the Summer Food Service Program. Written documentation of these sessions must be maintained on file for review during the administrative review. Complete all sections in the chart.

Required Topics	Name of the Trainer	Date of Training	Place of Training
<b>Seriously Deficient</b> (Apply to all)	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>State Violation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Overview</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Operation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Record Keeping</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Job Responsibilities</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Monitoring Procedures</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me

**Program Records**

List the person(s) responsible for the program records listed below.

Required Records	Compliance	Name of the Person Responsible
<b>Approved Menus</b> (Apply to all)	<b>Monitors for Substitutions</b>	Forrest Gibbs/Janean L. Gooden/Pri
<b>Meal Counts</b>	<b>Taken at the Point of Each Meal Service</b>	Forrest Gibbs/Janean L. Gooden/Pri
<b>Monitoring</b>	<b>First Week, Fourth Week</b>	Forrest Gibbs/Janean L. Gooden/Pri

**Maintenance of Program Cost Records**

List the supportive source documentation your sponsor will maintain for all program costs.

Required Records	Type of Documentation ⓘ
<b>Food Purchases</b> (Apply to all)	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Non-Food Supplies</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Delivery Slips</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Food Service Operational Cost</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Administrative Costs</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Net Cash Resource Schedule</b>	Purchase Order, Invoices, MCS Accounting Ledgers

**Disclosure of Lobbying Activities**

Indicate whether your sponsor participates in lobbying activities pursuant to 31 U.S.C. 1352 ☒ Yes

☐ No

**Budgets**


Enter total food costs and total administrative cost from the budget sheet. Also upload the completed budget sheet in the documents section below. (The state budget sheet is available in the [resources](#) section).

Total Food Cost	Total Administrative Cost
\$180,400.00	\$11,690.00

**Documents**

Select the document type from the list and upload the file.

Document Type \*

 Browse and upload

Search:

 Type

 File Name

 Uploaded Date & Time

No data to display

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Ver 3 1 40

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

Provision to apply, accept and insert 2021 Grant for Summer Food Service Program (SFSP).

The 2021 Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play and grow throughout the summer months when they are out of school.

- Funding pays for pre-packaged delivered meals (breakfast & lunch)
- Staffing for operate (7) Recreation Sites, and (18) feeding sites. (2021 sites were reduced by 75% due to Covid-19 and social distancing regulations and the safety of all participants and staff.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Carmen G. Rodriguez
Title	Director of Human Services
Telephone Number	856-757-7285
Email	CaRodrig@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

Projected estimated funding for 2021 SFSP program is \$192,090.00

- Applied for advance funding of July of 2021
- Reimbursement is based on actual meals served during the duration of program July 6, 2021 to August 27, 2021

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes from NJDA. This grants enhances our current programs that provides a Safe Haven for youth enrolled in summer time/out-of-school time activities.

\_\_\_\_\_  
Mayor's Signature

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_

***For LGS use only:***

( ) Approved

( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date\_\_\_\_\_

Number Assigned \_\_\_\_\_

# **RESOLUTION #35**

---

**Resolution inserting a grant from the State of New Jersey  
Department of Agriculture, Bureau of Child Nutrition in the  
amount of \$192,090.00 for the 2021 summer food service  
program (by title)**

## **RESOLUTION**

**NOT available at time of print on  
Thursday, April 29, 2021.**

R-35

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**PLACE  
HOLDER**

Council Meeting Date: **NEXT AVAILABLE**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Director of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

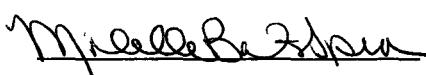
**TITLE OF RESOLUTION/ORDINANCE:** "Resolution inserting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$192,090.00 for the 2021 Summer Food Service Program."

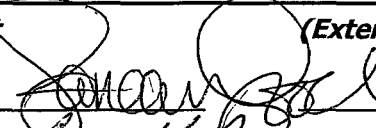
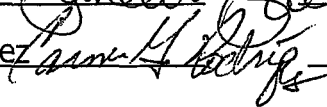
**BRIEF DESCRIPTION:** This resolution will provide funding for the Department of Human Service to implement its 2021 Summer Food Service Program. This program provides breakfasts and lunches to youth under 18 years of age throughout the City of Camden.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) **TO BE DETERMINED**

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Finance Director:	_____	_____
Approved by Business Administrator:	_____	_____
Approved by City Attorney:	4/21/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	Janean L. Gooden 	Ext. 6406
Contact Person 2:	Carmen G. Rodriguez 	Ext. 7285

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**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

ATTACHMENT G

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

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Provision to apply, accept and insert 2021 Grant for Summer Food Service Program (SFSP).

The 2021 Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play and grow throughout the summer months when they are out of school.

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What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes from NJDA. This grants enhances our current programs that provides a Safe Haven for youth enrolled in summer time/out-of-school time activities.

\_\_\_\_\_  
Mayor's Signature

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_  
**For LGS use only:**

( ) Approved

( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date\_\_\_\_\_

Number Assigned \_\_\_\_\_

**NJDA - Summer Food Service Program (SFSP)****SPONSOR BUDGET**

Name of Sponsoring Organization CITY OF CAMDEN DEPT OF HUMAN SERVICES  
Name of Person Completing Budget JANEAN I. GOODEN  
Contact Phone Number 856-968-6406

**PROJECTED BUDGET**

Insert allowable expenses to SFSP Operational and Administrative Costs below. The Total Projected SFSP Costs should not be less than the Total Estimated Reimbursement for all sites.

**Operational Costs**

Food and Related Costs, Supplies and Labor	\$ 83,400.00
Food Preparation Facility Expenses	\$ 97,000.00
Food Delivery or Transportation of Children to sites	
Other (specify)	

Total Operational Costs \$ 180,400.00

<--Enter this number on the Sponsor Management Plan

**Administrative Costs**

Salaries (Director, Monitors and Clerical Support)	\$ 8,190.00
Office Supplies and Support Expenses	\$ 2,000.00
Travel (Director and Monitors)	\$ 1,500.00
Other (specify)	

Total Administrative Costs \$ 11,690.00

<--Enter this number on the Sponsor Management Plan

	Administrative	Operational	Total	
Total Projected SFSP Costs	\$ 11,690.00	\$ 180,400.00	\$	192,090.00
Total Estimated Reimbursement for all Sites	\$ 11,900.18	\$ 142,403.52	\$	154,303.70
Projected Balance after Reimbursements			\$	(37,786.31)

**EXCESS REIMBURSEMENT:**

If your Total Estimated SFSP Costs is less than your Projected/Anticipated SFSP Reimbursement, then the Sponsor must document how you will allocate the additional funds in your food service operation. If the food service operations are principally for the benefit of participating children and all of the Program reimbursement funds are used solely for the operation or improvement of such food service. This does not mean the Program must break even or operate at a loss, but that all income must be used for the sole purpose of operating a non-profit food service.

**Non Program Adult Meal Information**

Will meals be served to non-program adults?

No

Will meals be provided at no cost to non-program adults?

No

If yes, indicate funding source:

If no, provide the amount charged for adult meals:

Adult Breakfast

Adult Lunch

Adult Snack

Adult Supper

**Miscellaneous**

Identify how excess funds will be used:

☒ Used to improve the meal service or other aspects of the SFSP

☒ Rept for next year's SFSP operations

☒ Pay for allowable costs of other child nutrition program

☐ Other (explain how funds will be used)

**BUDGET CERTIFICATION AND SIGNATURE:**

I certify that to the best of my knowledge, the information on the Sponsor Budget is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. All receipts, invoices and other evidence of purchase must be retained and available for future audit for a period of five years after the end of the agreement year. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

Signature of Authorized Sponsor Representative

X   
Janean L. Gooden  
Chief, Comp. Rel. Spec.

**STATE AGENCY USE ONLY:**

State Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_



## Summer Food Service Program - Application

[My Account](#)

## Sponsor Management Plan - 2021

City of Camden - 07200012

## Other USDA Programs

Indicate other USDA Programs your sponsor participants in during the summer months.

☐ None☐ School Breakfast  
Program☐ Child and Adult Care  
Food Program☐ Special Milk Program☐ National School Lunch  
Program/SFA

## Dates of Operation

List the dates of actual food  
service operation:

Begin:

2021-07-06

End:

2021-08-27

Number of Operating Days (Meals Served to Children)

October	November	December	January	February	March	April
0	0	0	0	0	0	0
May	June	July	August	September	Total Days	
0	0	19	20	0	39	

## Advance Funding

Your sponsor must operate 10 or more days in a month to be eligible for an advance. Do you want to request advance funding? ☐ Yes ☐ No

## Staff Training

Each sponsor must provide annual training for all their food services and administrative personnel involved with the Summer Food Service Program. Written documentation of these sessions must be maintained on file for review during the administrative review. Complete all sections in the chart.

Required Topics	Name of the Trainer	Date of Training	Place of Training
<b>Seriously Deficient</b> (Apply to all)	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>State Violation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Overview</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Operation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Record Keeping</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Job Responsibilities</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Monitoring Procedures</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me

**Program Records**

List the person(s) responsible for the program records listed below.

Required Records	Compliance	Name of the Person Responsible
<b>Approved Menus</b> (Apply to all)	<b>Monitors for Substitutions</b>	Forrest Gibbs/Janeane L. Gooden/Pri
<b>Meal Counts</b>	<b>Taken at the Point of Each Meal Service</b>	Forrest Gibbs/Janeane L. Gooden/Pri
<b>Monitoring</b>	<b>First Week, Fourth Week</b>	Forrest Gibbs/Janeane L. Gooden/Pri

**Maintenance of Program Cost Records**

List the supportive source documentation your sponsor will maintain for all program costs.

Required Records	Type of Documentation ⓘ
<b>Food Purchases</b> (Apply to all)	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Non-Food Supplies</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Delivery Slips</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Food Service Operational Cost</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Administrative Costs</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Net Cash Resource Schedule</b>	Purchase Order, Invoices, MCS Accounting Ledgers

**Disclosure of Lobbying Activities**

Indicate whether your sponsor participates in lobbying activities pursuant to 31 U.S.C. 1352 ☒ Yes

☐ No

**Budgets**


Enter total food costs and total administrative cost from the budget sheet. Also upload the completed budget sheet in the documents section below. (The state budget sheet is available in the [resources](#) section).

Total Food Cost	Total Administrative Cost
\$180,400.00	\$11,690.00

**Documents**

Select the document type from the list and upload the file.

Document Type \*  Select document type

 Browse and upload

Search:

 Type

 File Name

 Uploaded Date & Time

No data to display



☐ I certify that to the best of my knowledge, the information on the Sponsor Management Plan is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

[Complete Later](#)[Save](#)[← Back to Application Summary](#)[Contact Us](#)[Privacy Notice](#)[Legal Statement](#)[Accessibility Statement](#)

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Ver 1.1.60

R-36

MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE REFUND OF A HANDICAP PARKING  
PRIVILEGE FEE TO ELBA ROSARIO**

WHEREAS, Elba Rosario paid the \$100.00 handicap fee for parking at the property located at 529 Pfeiffer Street-Apt. A; and

WHEREAS, Ms. Rosario moved to an apartment complex during the processing of her application and the handicap parking status cannot be transferred; and

WHEREAS, the Department of Public Works has requested that City Council authorize the issuance of a refund in the amount set forth below; now, therefore

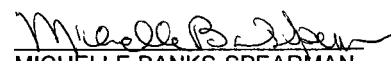
BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to issue a refund in the amount set forth below:

<u>Refund To</u>	<u>Refund Amount</u>
Elba Rosario	\$100.00
529 Pfeiffer Street-Apt. A	
Camden, NJ 08105	

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: APRIL 13, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**RESOLUTION REQUESTING REFUND OF HANDICAP SIGN  
INSTALLATION FEE FOR 529 PFEIFFER STREET – APT A,  
CAMDEN NJ 08105**

**BRIEF DESCRIPTION:**

<b>SITE LOCATION</b>	<b>HANDICAP</b>	<b>REASON</b>
529 PFEIFFER STREET APT A	ELBA ROSARIO	MOVED TO APARTMENT COMPLEX

MS ROSARIO WAS ON THE JANUARY 12, 2021 CITY COUNCIL AGENDA REQUESTING AUTHORIZATION FOR HANDICAP PARKING SPACE IN THE TIME THAT IT TOOK FOR HER APPROVAL AND INSTALLATION, SHE MOVED TO AN APARTMENT COMPLEX IN THE CITY OF CAMDEN WHERE HER HANDICAP PARKING STATUS CANNOT BE TRANSFERRED.

THEREFORE A REFUND HAS BEEN REQUESTED IN THE AMOUNT OF \$100.00

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>2/23/2021</u>	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Approved by Purchasing Agent: \_\_\_\_\_

Approved by Business Administrator: \_\_\_\_\_

Received by City Attorney: 4/22/21 [Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Yvette Torres-Velasquez \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Amended at May 4th, 2021 Caucus meeting  
Please note that items within boxed area (s) are items added.  
Items on consent Agenda include Resolutions: 1-4, 6-22, 24-41



## CITY COUNCIL AGENDA

TUESDAY, MAY 11<sup>TH</sup>, 2021 – 5:00 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

### COMMUNICATIONS

#### Department of Finance

1. Check registers of the City of Camden for the period of March 29<sup>th</sup>, 2021 to April 26<sup>th</sup>, 2021
2. Payroll registers of the City of Camden for the period of 4/2/21, 4/16/21, and retro pay 4/12/21

### OLD BUSINESS

### ORDINANCES – FIRST READING

#### Department of Public Works

1. An Ordinance designating certain areas in the City of Camden “As handicapped parking only”

### ORDINANCES – SECOND READING & PUBLIC HEARING

#### Department of Finance

1. Removed

**Department of Public Works**

2. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden
3. An Ordinance designating certain areas in the City of Camden “As Handicapped Parking Only”
4. An Ordinance authorizing the approval to move existing signage to a new authorized location

**Office of the City Attorney**

5. Ordinance Authorizing the Transfer of Block 1208, Lot 4 to the Camden Redevelopment Agency (CRA)
6. Ordinance Authorizing the Release of the City's Easement Rights in the Vacated Maplewood Street & Berkley Road
7. Ordinance Authorizing the Release of the City's Easement Rights in the Vacated Stevens Street, 18<sup>th</sup> Street & Benson Street
8. Ordinance Authorizing the Release of the City's Easement Rights over Block 1208, Lot 4
9. Ordinance Authorizing the Release of the City's Rights in Storm Inlets in Block 1209, Lot 1

**RESOLUTIONS**

**Office of City Council**

1. Resolution appointing members to the Municipal Appointments Committee of City Council for a term of one (1) year
2. Resolution appointing members of an ad hoc committee to examine and offer recommendations to officials of the City of Camden as to whether the City of Camden should participate in the New Jersey Cannabis Regulatory, Enforcement Assistance, and MarketPlace Modernization Act

**Office of the Municipal Clerk**

3. Resolution authorizing the governing body of the City of Camden certification of the annual audit



**Office of the City Attorney**

4. Resolution authorizing and approving a shared services agreement between the City of Camden and the borough of Collingswood to provide emergency water supply

**Department of Administration**

5. Resolution authorizing a contract to (TBD) (by title)
6. Resolution introducing and approving 2021 Annual Budget for Camden Business Improvement District (CBID)
7. Resolution authorizing the award of a fair and open professional services contract to Remington & Vernick Engineers to provide tax map maintenance of the City's Digital Tax Maps and GIS Base Map Services
8. Resolution authorizing the City of Camden to become a member of Omnia Partners, 840 Crescent Centre Drive, Suite 600, Franklin, TN 37067, a national cooperative pricing system
9. Resolution authorizing the City of Camden to become a member of Sourcewell, 202 12<sup>th</sup> Street NE, P.O. Box 219, Staples, MN 56479, a national cooperative pricing system
10. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co. for the emergency demolition of 815 Haddon Avenue, Camden, NJ, and impose a municipal lien against the property
11. Resolution re-appointing Raymond Jones to the affirmative action review council of the City of Camden for a two (2) year term

**Department of Planning & Development**

12. Resolution authorizing an agreement between the City of Camden and Barbara & George Kelly #GAD022
13. Resolution authorizing an agreement between the City of Camden and Guss T. Jenkins #GAD121
14. Resolution authorizing an agreement between the City of Camden and Shikeitha Addey #GAD047
15. Resolution authorizing an agreement between the City of Camden and Robinson & Sperling #CHC007
16. Resolution authorizing an agreement between the City of Camden and Gibbsboro, LLC #GAD047

17. Resolution authorizing an agreement between the City of Camden and Lindenwold PH, LP #CHC002
18. Resolution authorizing an agreement between the City of Camden and K&E Homes, LLC #CHC042
19. Resolution authorizing an agreement between the City of Camden and Green Garden Apartment, LLC #CHC028
20. Resolution authorizing an agreement between the City of Camden and Oak Ridge Apartments, LLC #GAD123
21. Resolution authorizing an agreement between the City of Camden and Tamarack Apartments, LLC #CHC031
22. Resolution authorizing amendment #2 to contract #11-19-170 between the City of Camden and Neighborhood Housing Services (by title)

**Department of Finance**

23. Resolution authorizing emergency temporary budget appropriations for the Calendar Fiscal Year 2021
24. Resolution authorizing the waiving of penalties and interest on tax sale certificate #992635 assessed against Block 1321 Lot 16 known as 1236 Liberty Street, Camden NJ 08101 pursuant to N.J.S.A. 54:40-99
25. Resolution authorizing the waiving of penalties and interest on tax sale certificate #38556 assessed against Block 918 Lot 95 known as SE 28<sup>th</sup> & Pierce Avenue, pursuant to N.J.S.A. 54:40-99
26. Resolution authorizing the refund of unapplied cash to Virgilio Estevez
27. Resolution authorizing the refund of unapplied cash to Definitive Properties
28. Resolution authorizing the refund of unapplied cash to property owner, Devlin J. & Devlin, Ant
29. Resolution authorizing the transfer of recording and cancellation fees to current taxes for various block/lots in the City of Camden
30. Resolution authorizing the transfer of recording and cancellation fees to current taxes for Blocks/Lots: 1090/12 and 1314/49 in the City of Camden
31. Resolution authorizing the refund of unapplied cash to public service electric and gas
32. Resolution authorizing the cancellation of CCMUA charges as per CCMUA

**Department of Human Services**

33. Resolution authorizing the City of Camden to submit an application to the State of New Jersey Department of Agriculture, Bureau of Child Nutrition for the 2021 Summer Food Service Program (by title)
34. Resolution accepting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$307,691.78 for the 2021 summer food service program
35. Resolution authorizing the insertion of a special item of revenue in the FY'21 budget of the City of Camden pursuant to N.J.S.A. 40A:4-87 in the amount of \$307,691.78

**Department of Public Works**

36. Resolution authorizing the refund of a handicap parking privilege fee to Elba Rosado

**Department of Human Services**

37. Resolution authorizing the City of Camden to submit an application to the New Jersey Department of Community Affairs for FY 2021 local recreation improvement grant

**Office of the City Attorney**

38. Resolution awarding a contract to Qual-Lynx, 100 Decadon Drive, Egg Harbor Township, NJ 08234 to provide third party administration of the City's self-insured general liability and worker's compensation claims program for a period of one (1) year in the amount of \$115,000.00
39. Resolution awarding contract for professional services to Difrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. to perform tax court appeals

**Department of Human Services**

40. Resolution accepting a grant from the County of Camden in the amount of \$38,504.00 for the 2020-2025 (MDA) Municipal Alliance Governor's Council on Alcoholism and Drug Abuse

**Office of the City Attorney**

41. Resolution authorizing a discharge of mortgage against 633 Pine Street

**Office of City Council**

42. Resolution appointing interim Mayor

**PUBLIC COMMENT**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

FUENTES  
05/11/21

Revised  
A-2

**RESOLUTION APPOINTING MEMBERS OF AN AD HOC COMMITTEE  
TO EXAMINE AND OFFER RECOMMENDATIONS TO OFFICIALS OF  
THE CITY OF CAMDEN AS TO WHETHER THE CITY OF CAMDEN  
SHOULD PARTICIPATE IN THE NEW JERSEY CANNABIS REGULATORY,  
ENFORCEMENT ASSISTANCE, AND MARKETPLACE MODERNIZATION ACT**

**WHEREAS**, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Act"), which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

**WHEREAS**, the Act establishes six marketplace classes of licensed businesses, including:

- Class 1 Cannabis Cultivator license, for facilities involved in growing and cultivating cannabis;
- Class 2 Cannabis Manufacturer license, for facilities involved in the manufacturing, preparation, and packaging of cannabis items;
- Class 3 Cannabis Wholesaler license, for facilities involved in obtaining and selling cannabis items for later resale by other licensees;
- Class 4 Cannabis Distributer license, for businesses involved in transporting cannabis plants in bulk from on licensed cultivator to another licensed cultivator, or cannabis items in bulk from any type of licensed cannabis business to another;
- Class 5 Cannabis Retailer license for locations at which cannabis items and related supplies are sold to consumers; and
- Class 6 Cannabis Delivery license, for businesses providing courier services for consumer purchases that are fulfilled by a licensed cannabis retailer in order to make deliveries of the purchases items to a consumer, and which service would include the ability of a consumer to make a purchase directly through the cannabis delivery service which would be presented by the delivery service for fulfillment by a retailer and then delivered to a consumer.

**WHEREAS**, section 31b of the Act authorizes municipalities by ordinance to prohibit the operation of any one or more classes of cannabis establishments, distributors, or delivery services anywhere in the municipality; and

**WHEREAS**, section 31b of the Act also stipulates, however, that any municipal regulation or prohibition must be adopted within 180 days of the effective date of the Act (August 22, 2021); and

**WHEREAS**, the Act allows, even upon adoption of an ordinance opting out of the Act, that the City Administration and the City Council of the City of Camden, after further consultation and deliberation, may exercise the City of Camden's right to opt-in to the Act at any time in the future; and

**WHEREAS**, the City believes that it is in the best interests of the City of Camden that valuable input be received from Officials of the City of Camden, the residents of the City of Camden as well as the local business, education and medical communities, in determining whether the City of Camden should exercise its right to allow such services to be conducted in the City of Camden and also to determine what the scope of those services should be as well as the types and number of licenses that should be allowed for license categories for Class 1 through class 5 in the City of Camden; and

**WHEREAS**, the City seeks to appoint an ad hoc committee to examine and make recommendations to the Administration and Council of the City of Camden as to whether the City of Camden should permit one or more of the categories of Class 1 through Class 5 licenses in the City of Camden and the extent as to whether one or more licenses in each class should be permitted and also determining what the scope of those services should be as well as the types and number of licenses that should be allowed for license categories for Class 1 through Class 5, in the City of Camden; and

**WHEREAS**, this ad hoc committee, during its review, will examine such significant issues as to how best to educate the residents in the four (4) Wards as well as local businesses of the purpose and scope of the Act, including discussing such issues as: what the definitions are of each license in Classes 1 through 6 identified in the Act and their scope; discussing the requirements of those individuals who could eligible to apply for each such class of license; City locations that could be permitted for each class of license; the community impact of such licenses being issued, including those aspects involving, but not limited to, social responsibility, education, diversity, the impact on the medical and education communities and the impact on local businesses; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that it hereby appoints the following individuals to the ad hoc committee to examine and make recommendations on the above issues: City Attorney Michelle Spearman; Director of Planning and Development Dr. Edward Williams; Director of Code Enforcement L. Frankie Ruiz; Municipal Clerk Luis Pastoriza, Acting Counsel to Council Howard McCoach; Tameeka Mason; Nichelle Pace; Leo Bridgewater; Christopher Collins; Camden County Police Department Lieutenant Vivian Coley; Sheila Green, Resident of Ward 2; Derrick Gallashaw, Resident of Ward 1; one (1) resident from Wards 3 and 4 to be appointed by the Councilperson for that Ward; three (3) additional City residents to be appointed by Council; two (2) representatives to be appointed by the Mayor; and two (2) individuals who are business and/or faith-based leaders to be appointed by Council.

**BE IT FURTHER RESOLVED**, that the ad hoc committee shall report to the Administration and to City Council of the City of Camden by no later than August 30, 2021, with its recommendations.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

R-34

MBS:dh  
05-11-21

**RESOLUTION ACCEPTING A GRANT FROM THE STATE OF NEW JERSEY  
DEPARTMENT OF AGRICULTURE, BUREAU OF CHILD NUTRITION IN THE  
AMOUNT OF \$307,691.78 FOR THE 2021 SUMMER FOOD SERVICE PROGRAM**

WHEREAS, the State of New Jersey, Department of Agriculture, Bureau of Child Nutrition has issued the City of Camden a grant in the amount of \$307,691.78 for the implementation of its 2021 Summer Food Service Program; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant in the amount of \$307,691.78 from the State of New Jersey, Department of Agriculture, Bureau of Child Nutrition.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**PLACE  
HOLDER**

**Council Meeting Date: NEXT AVAILABLE**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Director of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

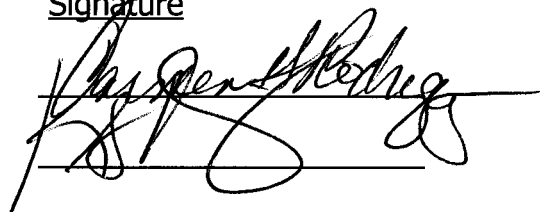
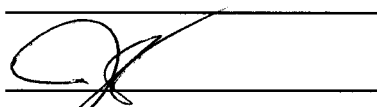
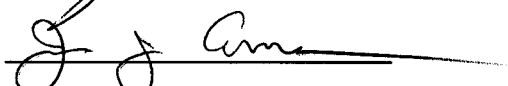

**TITLE OF RESOLUTION/ORDINANCE:** "Resolution accepting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$XXX,XXX.XX for the 2021 Summer Food Service Program."

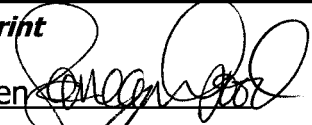
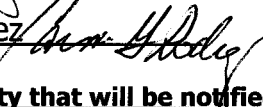
**BRIEF DESCRIPTION:** This resolution will provide funding for the Department of Human Service to implement its 2021 Summer Food Service Program. This program provides breakfasts and lunches to youth under 18 years of age throughout the City of Camden.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) TO BE DETERMINED

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	5/4/21	
Approved by Grants Management:	5/4/21	
Approved by Purchasing Agent:		
Approved by Finance Director:	5/4/21	
Approved by Business Administrator:	5-7-21	
Approved by City Attorney:	5/4/21	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	Janean L. Gooden 	Ext. 6406
Contact Person 2:	Carmen G. Rodriguez 	Ext. 7285

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

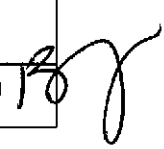


Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: Janean Gooden

Grant Administrator #: 968-6406

Grant/Project Name:		2021 NJ Dept. of Agriculture--Bureau of Child Nutrition Program for the 2021 Summer Food Service Program (Accept)			
Grant #:		Agreement # 07200012			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code		G-21-833-900
Funding Source:		NJ Dept. of Agriculture			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$ 307,691.78			
Local Match:	Y	N	Cash:	\$	In-Kind: \$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		10-1-20 to 9-30-21	Location of Activity:		City-wide
Date of Analysis:		5-3-2021	Reviewed By:		Barbara Johnson 

**Summary: The Department of Human Services is requesting permission to accept for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services.**

**The Department of Human Services is requesting permission to apply for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services.**

To provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth up to 18 years old. Due to the pandemic program will be reduced from (68-100) feeding sites to (25) for 2021. Program provides free meals to youth during out of school time which schools are typically closed.

Initial Report √ Revised Report      Closing Report

## Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

**Time Lines:** Program will begin on July 6, 2021 and end on August 27, 2021.

**Problematic Areas/Recommendations:** Opening during a pandemic is new for everyone. Creating and adhering to changing policy and best practices to keep all safe. May not be able to serve all that are in need with the reduce number of sites. I see no problems with the Department accepting the grant and the problems areas are addressed above.

-

Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: Janean Gooden

Grant Administrator #: 968-6406

Grant/Project Name:			2021 Summer Food Service Program			
Grant #:			Agreement # 07200012			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code		G-21-833-900
Funding Source:			NJ Dept. of Agriculture			
Pass Through:	Y	N	Source:			
Amount of Grant:			\$ 307,691.78			
Local Match:	Y	N	Cash:	\$	In-Kind:	\$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:		10-1-20 to 9-30-21	Location of Activity:		City-wide	
Date of Analysis:			Reviewed By:			

**Summary:** To provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth up to 18 years old. Due to the pandemic program will be reduced from (68-100) feeding sites to (25) for 2021. Program provides free meals to youth during out of school time which schools are typically closed.

**Time Lines:** Program will begin on July 6, 2021 and end on August 27, 2021.

**Problematic Areas/Recommendations:** Opening during a pandemic is new for everyone. Creating and adhering to changing policy and best practices to keep all safe. May not be able to serve all that are in need with the reduce number of sites.

## **Barbara Bellamy-Johnson**

---

**From:** DoNoReply@NjdaSummer.gov  
**Sent:** Monday, May 3, 2021 8:34 AM  
**To:** Janean Gooden; Barbara Bellamy-Johnson; Forrest Gibbs; Martin Hunter  
**Cc:** SFSPOutgoing@ag.nj.gov  
**Subject:** City of Camden (Agreement #: 07200012) - Camden - Sponsor Application Approved

Agreement Number: 07200012

FAIN-FOOD #201NJ304N1099

FAIN-ADMIN #201NJ304N1099

CFDA #10.559

GRANT PERIOD 10-1-2020 TO 9-30-2021

We are pleased to inform you that your 2021 Summer Food Service Program application has been approved, and you are now eligible to receive reimbursement for meal service. The 2021 funding approved for your organization is \$307,691.78. A copy of your approved Schedule C Menu and Pink Agreement will be mailed to your sponsorship.

As a reminder, area eligibility is good for 5 years. Those sites with current area eligibility are noted with an "A" on the Schedule A. Sites noted with an "E" will be required to submit the annual documentation required to obtain or renew site eligibility.

As a sub-recipient of New Jersey Department of Agriculture funds, it is imperative that you provide the above listed FAIN numbers, CFDA number, and Grant Period to your CPA. This requirement is in accordance with the Uniform Administrative Requirements, Costs Principles, and the Audit Requirements for Federal Awards.

The New Jersey Department of Education (NJDOE) has approved school district and charter school restricted and unrestricted indirect cost rate applications for the year 2020-2021 School year. If the NJDOE approved indirect cost rate is utilized, it must be documented and charged consistently across all programs.

If you have never received a negotiated indirect cost rate, you may elect to charge a rate of 10% of modified total direct costs indefinitely. If this election is made, you must use this rate consistently for all Federal Awards and all charges must be documented. If you have any questions, please our Division's fiscal office at 609-984-1439.

Federal requirements for participation, management and records are as follows:

7 CFR 225.14 (c) (1) (2), Requirements for Sponsor Participation. No applicant sponsor shall be eligible to participate in the Program unless it (i) demonstrates financial and administrative capability for Program operations and accepts final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service; and (ii) has not been seriously deficient in operating the Program.

7 CFR 225.14 (d) (3), Requirements for Sponsor Participation. Sponsors which are units of local, municipal, county, or State government, and sponsors which are private nonprofit organizations, will only be approved to administer the Program at sites where they have administrative oversight. Administrative oversight means that the sponsor shall be responsible for:

7 CFR 225.14 (d) (3) (i), Requirements for Sponsor Participation. Maintaining contact with meal service staff, ensuring that there is adequately trained meal service staff on site, monitoring the meal service throughout the period of Program participation, and terminating meal service at a site if staff fail to comply with Program regulations.

7 CFR 225.15 (a) (4), Management Responsibilities of Sponsors. Sponsors must maintain documentation of a nonprofit food service including copies of all revenues received and expenses paid from the nonprofit food service account. Program reimbursements and expenditures may be included in a single nonprofit food service account with funds from any other Child Nutrition Programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, except the Special Supplemental Nutrition Program for Women, Infants, and Children. All program reimbursement funds must be used solely for the conduct of the nonprofit food service operation. The net cash resources of the nonprofit food service of each sponsor participating in the Program may not exceed one month's average expenditures for sponsors operating only during the summer months and three month's average expenditures for sponsors operating Child Nutrition Programs throughout the year. State agency approval shall be required for net cash resources in excess of the requirements set forth in this paragraph (a) (4). Sponsors shall monitor Program costs and, in the event that net cash resources exceed the requirements outline, take action to improve the meal service or other aspects of the Program.

7 CFR 225.15 (c) (1), Records and Claims. Sponsors shall maintain accurate records which justify all costs and meals claimed. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the United States Secretary of Agriculture and Comptroller General and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year.

Agreement Number: 07200012

Sponsor Name: City of Camden

Address: 1000 N. 6th Street, Camden, NJ, 08102-0000

Vendor Number: V21600041800

Federal ID Number: 216000418

If the name or address or any other program changes occur during the 2021 summer operations, you must make the changes within ten days of the change.

**Note: Changes shall not be made on the meal count record form at any time. Meals that are disallowed by the state monitor cannot be claimed. In addition, please refrain from using white out on any documents. If a mistake is made, cross out the mistake and correct it with red pen. The re-creation of meal count forms is prohibited.**

Each sponsor must ensure that they are maintaining a nonprofit food service operation and must restrict all income accrued from the Summer Food Service Program to use solely for the operation or improvement of the food service.

### **AUDIT REQUIREMENTS**

The audit requirements for Program sponsors, pursuant to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and/or New Jersey OMB Circular 15-08, include the following:

Recipients whose funding is \$750,000 or more in state and/or federal financial assistance within their fiscal year must have a single audit performed in accordance with 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Recipients whose funding is less than \$750,000 but more than \$100,000 in state and/or federal financial assistance within their fiscal year must have either a financial statement audit performed in accordance with Government Auditing Standards (Yellow Book) or a program-specific audit performed in accordance with circular letter NJ 15-08-OMB. The type of Audit required is dependent upon the source of funding.

Recipients whose funding is less than \$100,000 in federal and/or state funding within their fiscal year are not required to have an audit performed.

The completed audit is due to the cognizant agency, the one which provided most of the funding, within 9 months of sponsor's fiscal year end. The audit must be performed by an independent CPA. Federal funds cannot be used to pay for any required audit.

State funds expended during the sponsor's fiscal year derived from a vendor relationship are not subject to audit requirements. Determination of a vendor relationship status of funds expended can only be made by the cognizant agency, in conjunction with the other funding agency or agencies if necessary.

Failure to comply with audit requirements may result in an over claim to sponsor's Program and/or a seriously deficient determination.

Please contact your Nutrition Program Specialist at (609) 292-4498 for information regarding program operation and issues.

Best wishes for a successful summer.

Sincerely,

Tracii Butler Proctor, Coordinator

Summer Food Service Program

**NEW JERSEY DEPARTMENT OF AGRICULTURE  
DIVISION OF FOOD AND NUTRITION  
SUMMER FOOD SERVICE PROGRAM  
FOOD SERVICE CONTRACT RENEWAL ADDENDUM**

The Summer Food Service Program Sponsoring Institution CITY OF CAMDEN (the "Sponsor")  
(Legal Name of Sponsoring Institution)

and Vendor PREFERRED MEALS (the "Contractor") hereby incorporate by reference  
(Legal Name of Vendor)

the agreement between the parties that commenced on \_\_\_\_\_ (the "Original Agreement")  
(Start Date of the Original Agreement)

and agree, subject to approval by the New Jersey Department of Agriculture (the "Department"), to continue to be bound by  
the terms and conditions set forth therein for a renewal period of JULY 6, 2021 to  
(Start Date of Renewal Year SFSP)

AUGUST 27, 2021 except as set forth below.  
(End Date of Renewal Year SFSP)

The parties agree to the following amendments to the terms and conditions of the Original Agreement:

1. The sites to be serviced in this renewal year SFSP are listed on the attached Schedule A.
2. The Week 1 and Week 2 Cycle Menus for this renewal year SFSP are on the attached Schedule C.
3. The Transportation Certification for this renewal year SFSP is on the attached Schedule E.
4. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion is on the attached Schedule F.
5. The meal types, estimated number of servings per day, estimated number of service days, unit and total prices per meal type, and total estimated amount to be paid in this renewal year SFSP are:

MEAL TYPE	ESTIMATED NUMBER OF SERVINGS PER DAY	ESTIMATED NUMBER OF SERVICE DAYS	UNIT PRICE PER MEAL TYPE	ESTIMATED TOTAL PRICE PER MEAL TYPE
				\$
BREAKFAST	1140	39		\$
				\$
LUNCH	1290	39		\$
TOTAL ESTIMATED AMOUNT				\$

The attached Schedule A, Schedule C, Schedule E, and Schedule F are incorporated into this agreement. All other terms and conditions of the Original Agreement remain the same.

The parties acknowledge that the Department must approve the terms and conditions of this Contract Renewal Addendum before this contract may go into effect. Should the Department fail to approve this Contract Renewal Addendum, the Sponsor shall be required to engage in the formal bidding process of the Summer Food Service Program for this renewal year.

CITY OF CAMDEN  
Legal Name of Sponsor

\_\_\_\_\_  
Legal Name of Contractor/Vendor

\_\_\_\_\_  
Signature of Authorized Sponsor  
Representative Entitled to  
Sign Contractual Agreement

\_\_\_\_\_  
Signature of Contractor/Vendor  
Representative Entitled to  
Sign Contractual Agreement

\_\_\_\_\_  
Title of Authorized Sponsor Representative

\_\_\_\_\_  
Title of Authorized Contractor/Vendor  
Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



SCHEDULE A

SUMMER FOOD SERVICE PROGRAM

2021

Attach Copy of Schedule A

Schedule A (Revised 4/26/21)

CITY OF CAMDEN														
SPONSOR	NAME OF SITE	ADDRESS	CITY	ST	ZIP	PHONE	AUTHORIZED DESIGNEE	DATES		DAYS OF WEEK	BREAK	LUNCH	BREAK TIME	LUNCH TIME
								BEGIN	END					
N. CAMDEN GYM	1000 N. 6TH STREET		CAMDEN	NJ	08102	856-757-7285 856-968-6406	JANEAN GOODEN	7/6/21	8/27/21	5	60	60	9:00 AM	12 NOON
CRAMER HILL COMM CTR	1038 REEVES AVE		CAMDEN	NJ	08105	856-757-7272 856-968-6406	JANEAN GOODEN	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
BROADWAY	713-715 BROADWAY		CAMDEN	NJ	08103	856-757-7095 856-757-7210	FORREST GIBBS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
ISABEL MILLER	8TH & CARL MILLER		CAMDEN	NJ	08104	856-757-7507	GREG PARKS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
MILK CENTER	1151 HADDON AVE		CAMDEN	NJ	08103	856-757-7605	CANDY CAUSEY	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
WHITMAN PARK WATER TOWER	1100 BLOCK OF EVERETT STREET		CAMDEN	NJ	08104	856-883-2855	DENISE STARKS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
MALANDRA HALL	1200 S. MERRIMAC RD		CAMDEN	NJ	08104	856-757-7368	SIMMONE ISLEY	7/6/21	8/27/21	5	115	115	9:00 AM	12 NOON
NORTH GATE 1 RESIDENTS	433 N 7TH STREET		CAMDEN	NJ	08102	267-259-8674	KAREN MERITTS	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
NEWTOWN CREEK CIVIC ASS	1110 LAKESHORE DR		CAMDEN	NJ	08104	856-236-5540	SILVA PIGFORD	7/6/21	8/27/21	2 DAYS ONLY	50	50	11 AM	3 PM
CAMDEN HIGH FOOTBALL	1700 PARK BLVD		CAMDEN	NJ	08103	609-688-0117	COACH SAVAGE	7/6/21	8/27/21	5	0	60		3 PM
WOODROW WILSON FOOTBALL	3100 FEDERAL STREET		CAMDEN	NJ	08105	856-968-2000	WILLIE HICKSON	7/6/21	8/27/21	5	0	50		3 PM
BALDWIN'S RUN - CHA	404 N DUDLEY ST		CAMDEN	NJ	08105	856-968-1310 856-968-2667	ESTER MERCADO A. BRADLEY	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
BRANCH VILLAGE - CHA	147 1/2 BRANCH VILLAGE		CAMDEN	NJ	08104	856-968-2667	MARY ANN GIDEON	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
ABLETT VILLAGE - CHA	307 ABLETT VILLAGE		CAMDEN	NJ	08105	856-968-9195 856-968-6197	KIMBERLY WASHINGTON	7/6/21	8/27/21	5	25	25	8:30 AM	12 NOON
CHELTON TERRACE- CHA	721 CHELTON TERRACE		CAMDEN	NJ	08104	856-968-2890 856-968-6110	REBECCA WARE	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
MC GUIRE GARDENS - CHA	114 BOYD ST		CAMDEN	NJ	08105	856-968-0050/1	DIANE JOHNSON	7/6/21	8/27/21	5	20	20	9:00 AM	12 NOON
ROOSEVELT MANOR - CHA	1801 S. 8TH ST		CAMDEN	NJ	08104	856-968-2682 856-365-5880	CYNTHIA PULLIAM	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
ST PAUL'S CHURCH	422 MARKET ST		CAMDEN	NJ	08103	856-365-2664	ANDREW STOKES	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON

ED SNIDMER HOCKEY/FLYER	6728 RIVER ROAD	ENNSAUKE	NJ	08110	856-304-3302 215-962-6271	GIL SCHAEFFER DANIEL RUDD	7/6/21	8/27/21	5	0	50		11 AM
ISLAMIC STUDY CENTER	1131-33 HADDON AVE	CAMDEN	NJ	08103	856-580-0191 856-580-0187	STEPHANIE WALKER	7/6/21	8/27/21	5	50	50	8 AM	11 AM
PUERTO RICAN UNITY FOR PROGRESS (PRUP)	818 BROADWAY	CAMDEN	NJ	08104	856-541-1418 856-685-3782	JOAN PARDOX JUDITH FERGUSON	7/6/21	8/26/21	M-TH	25	25	9:00 AM	12 NOON
CAMDEN KIDS ACADEMY	1459 HADDON AVE	CAMDEN	NJ	08103	856-966-7000	JANENE DAVIS	7/6/21	8/27/21	5	200	200	9:00 AM	12 NOON
WOODLYNN SCHOOL DIS	131 ELM STREET	WOODLYNN	NJ	08107	856-863-4900	PRINCIPAL	7/6/21	8/27/21	5	100	100	8:30 AM	12 NOON
HEAVENS LITTLE ANGELS	915 N. 36TH ST	CAMDEN	NJ	08105	856-226-1410	ESTER FELICIANO	7/6/21	8/27/21	5	50	50	9:00 AM	12 NOON
YAHWEH CHILD DEV CENTER	3710 FEDERAL ST	CAMDEN	NJ	08105	856-963-1010	MS. T	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
CAMP YAHWEH	4415 MARLTON PIKE	CAMDEN	NJ	08109	609-313-9792	JANEEN DAVIS	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
LIFE ASSEMBLY YOUTH PROG	7070 A KAIGNS AVE	PENNSAUK	NJ	08109	856-665-2370	PASTOR	7/6/21	8/27/21	5	50	50	8:30 AM	12 NOON

# **SUMMER FOOD SERVICE PROGRAM**

## **SCHEDULE C**

**Attach A Copy of Week 1 and 2 Cycle Menus**

Sponsor CITY OF CAMDEN  
 Agreement # 07200012  
 Telephone 856-968-6406

NEW JERSEY DEPARTMENT OF AGRICULTURE  
 DIVISION OF FOOD & NUTRITION  
 SUMMER FOOD SERVICE PROGRAM  
 PO BOX 334  
 TRENTON NJ, 08625-0334

### SCHEDULE C

### TEN DAY MENU PLANNER

STATE AGENCY USE ONLY:	
Approved by _____	Date _____
Expiration Date _____	MO/DA/YR _____

WEEK 1		<input checked="" type="checkbox"/>	2	<input type="checkbox"/>	DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
REQUIRED COMPONENTS					Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size
M F A B T	1. Juice or Fruit or Vegetables (2)				FRESH PEACH	1/2 c / 4ozs.	100% ORANGE JUICE	1/2 c / 4ozs.	APPLE JUICE	1/2 c / 4ozs.	FRUIT PUNCH JUICE	1/2 c / 4ozs.	CRAN GRAPE JUICE	1/2 c / 4ozs.
	2. Bread or Bread Alternate (3)				FRUITY CHEERIOS CEREAL	1 SERV.	CINNAMON BUN	1 SERV.	RICE CHEX CEREAL	1 SERV.	CINNAMON TOAST CRUNCH	1 SERV.	BLUEBERRY MUFFIN	1 SERV.
	3. Milk				1% WHITE MILK	8 OZS.	FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.
AM B L E C T	1. Milk					8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)					3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)					1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
T C T 2	4. Meat or Meat Alternate (1)					1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
	1. Meat or Meat Alternate (1)				BEEF SALAMI & SWISS CHEESE	2 OZS.	TURKEY BREAST & CHEDDAR CHEESE	2 OZS.	BEEF BOLOGNA W/ AMERICAN CHEESE	2 OZS.	TURKEY PASTRAMI & AMERICAN CHEESE	2 OZS.	TUNA SALAD	2 OZS.
	2. Juice or Fruit or Vegetable (2)				100% FRUIT PUNCH	1/2 c / 4ozs.	100% APPLE JUICE	1/2 c / 4ozs.	100% CUCUMBER SLICES	1/2 c / 4ozs.	100% GRAPES JUICE	1/2 c / 4ozs.	LETTUCE & TOMATOES	1/2 c / 4ozs.
L U C H	3. Fruit or Vegetable				SLICED WATERMELON	1/4 c / 2ozs.	FRESH STRAWBERRIES	1/4 c / 2ozs.	MANDARINE ORANGES	1/4 c / 2ozs.	FRESH PEACH	1/4 c / 2ozs.		
	4. Bread or Bread Alternate (3)				RYE BREAD	1 SERV.	WHEAT ROLL	1 SERV.	WHITE BREAD	1 SERV.	WHOLE GRAIN BREAD	1 SERV.	WHEAT BUN	1 SERV.
	5. Milk				FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.	1% WHITE MILK	8 OZS.
PM B L E C T T 2	1. Milk					8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)					3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)					1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
D I N N E R	4. Meat or Meat Alternate (1)					1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
	1. Meat or Meat Alternate (1)					2 OZS.		2 OZS.		2 OZS.		2 OZS.		2 OZS.
	2. Juice or Fruit or Vegetable (2)					1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.
M N E R	3. Fruit or Vegetable					1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.
	4. Bread or Bread Alternate (3)					1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
	5. Milk					8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.

**GUIDANCE FOR SPONSORS FOR PORTION REQUIREMENT**  
 • CHOOSE 2 COMPONENTS FOR SNACK / JUICE CANNOT BE SERVED IF MILK IS THE ONLY OTHER COMPONENT

"Rolls" - Turkey Roll must = 2.5 ozs.  
 (1) Peanut butter must = 4 tablespoons.  
 (2) Juice for AM or PM snack must = 6 ozs.  
 (3) Sandwiches require 2 servings of bread.  
 (3) Cold dry cereal must = 3/4 cup.  
 (3) Hot cereal must = 1/2 cup.

Sponsor CITY OF CAMDEN  
 Agreement # 07200012  
 Telephone 856-968-6406

NEW JERSEY DEPARTMENT OF AGRICULTURE  
 DIVISION OF FOOD & NUTRITION  
 SUMMER FOOD SERVICE PROGRAM  
 PO BOX 334  
 TRENTON NJ, 08625-0334

**SCHEDULE C**

**TEN DAY MENU PLANNER**

WEEK 1 ☐ 2 ☒

REQUIRED COMPONENTS		DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
		Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size
B	1. Juice or Fruit or Vegetable (2)	FRESH BANANA	1/2 c / 4ozs.	100% ORANGE JUICE	1/2 c / 4ozs.	FRESH STRAWBERRIES	1/2 c / 4ozs.	FRESH PLUM	1/2 c / 4ozs.	100% APPLE JUICE	1/2 c / 4ozs.
F	2. Bread or Bread Alternate (3)	FROSTED FLAKES	1 SERV.	APPLE MUFFIN	1 SERV.	CHEERIOS	1 SERV.	SUPER DONUT	1 SERV.	GOLDEN GRAHAM CEREAL	1 SERV.
A	3. Milk	1% WHITE MILK	8 OZS.	FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.
T	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
AM	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
B	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
L	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
E	1. Meat or Meat Alternate (1)	BEER BOLOGNA & AMERICAN CHEESE	2 OZS.	TURKEY HAM & PROVOLONE CHEESE	2 OZS.	SLICED CHICKEN & CHEDDAR CHEESE	2 OZS.	TURKEY PASTRAMI & AMERICAN CHEESE	2 OZS.	CHICKEN SALAD	2 OZS.
C	2. Juice or Fruit or Vegetable (2)	100% ORANGE JUICE	1/2 c / 4ozs.	FRUIT PUNCH JUICE	1/2 c / 4ozs.	PINEAPPLE/ORANGE JUICE	1/2 c / 4ozs.	CRAN-APPLE JUICE	1/2 c / 4ozs.	100% GRAPE JUICE	1/2 c / 4ozs.
T	3. Fruit or Vegetable	DICE PEACHES	1/4 c / 2ozs.	APPLE SLICES	1/4 c / 2ozs.	FRESH CANTALOUPE	1/4 c / 2ozs.	PINEAPPLE CHUNKS	1/4 c / 2ozs.	FRESH NECTARINE	1/4 c / 2ozs.
H	4. Bread or Bread Alternate (3)	DEWHEAT ROLL	1 SERV.	KAISER ROLL	1 SERV.	WHITE BREAD	1 SERV.	WHEAT BREAD	1 SERV.	KAISER ROLL	1 SERV.
M	5. Milk	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.
PM	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
B	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
L	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
E	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
C	1. Meat or Meat Alternate (1)		2 OZS.		2 OZS.		2 OZS.		2 OZS.		2 OZS.
T	2. Juice or Fruit or Vegetable (2)		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.
H	3. Fruit or Vegetable		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.
M	4. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
PM	5. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.

**STATE AGENCY USE ONLY:**

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Expiration Date \_\_\_\_\_ MO/DAY/YR

## SCHEDULE E

### NEW JERSEY SUMMER FOOD SERVICE PROGRAM

#### TRANSPORTATION CERTIFICATION

1. Describe in detail the type of vehicle(s) and/or containers that will be utilized to provide adequate refrigeration and/or heating during delivery of all foods to ensure that temperatures remain in accordance with state and local health codes.

---

---

---

2. How many vehicles(s) will be utilized to meet the terms of this contract?

---

3. Will the delivery of meals for this contract be combined on the same truck with deliveries for other contracts? ☐ Yes ☐ No

4. If bidding on preparation of hot meals, does the bidder have the capability to heat all meals at their State agency approved facility? If no, describe how the bidder proposes to meet the terms of this contract.

---

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5. Will the delivery of the meals for this contract be subcontracted? Yes ☐ No ☐

If yes, please provide the name, address, phone number and contract person below:

---

---

---

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#### Certification

*I certify that the above information accurately reflects how meals will be delivered and heated, if applicable. I further realize that any deviation from these statements may result in the cancellation of this contract by the sponsor.*

\_\_\_\_\_  
*Signature of Bidder*

\_\_\_\_\_  
*Date*

## SCHEDULE F

### New Jersey Summer Food Service Program

#### Instructions for Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

\_\_\_\_\_

**FSMC/VENDOR Name**

\_\_\_\_\_

**Name and Title of Authorized FSMC/VENDOR Representative**

\_\_\_\_\_

**FSMC/VENDOR Signature**

**Date**

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-Procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**NJDA - Summer Food Service Program (SFSP)  
SPONSOR BUDGET**

Name of Sponsoring Organization CITY OF CAMDEN DEPT OF HUMAN SERVICES  
Name of Person Completing Budget JANEAN L. GOODEN  
Contact Phone Number 856-968-6406

**PROJECTED BUDGET**

Insert allowable expenses to SFSP Operational and Administrative Costs below. The Total Projected SFSP Costs should not be less than the Total Estimated Reimbursement for all sites.

**Operational Costs**

Food and Related Costs, Supplies and Labor	\$ 83,400.00
Food Preparation Facility Expenses	\$ 97,000.00
Food Delivery or Transportation of Children to sites	
Other (specify)	
<b>Total Operational Costs</b>	<b>\$ 180,400.00</b>

<--Enter this number on the Sponsor Management Plan

**Administrative Costs**

Salaries (Director, Monitors and Clerical Support)	\$ 8,190.00
Office Supplies and Support Expenses	\$ 2,000.00
Travel (Director and Monitors)	\$ 1,500.00
Other (specify)	
<b>Total Administrative Costs</b>	<b>\$ 11,690.00</b>

<--Enter this number on the Sponsor Management Plan

	Administrative	Operational	Total	
Total Projected SFSP Costs	\$ 11,690.00	\$ 180,400.00	\$	192,090.00
Total Estimated Reimbursement for all Sites	\$ 11,900.18	\$ 142,403.52	\$	154,303.70
Projected Balance after Reimbursements			\$	(37,786.31)

**EXCESS REIMBURSEMENT:**

If your Total Estimated SFSP Costs is less than your Projected/Anticipated SFSP Reimbursement, then the Sponsor must document how you will allocate the additional funds in your food service operation. If the food service operations are principally for the benefit of participating children and all of the Program reimbursement funds are used solely for the operation or improvement of such food service. This does not mean the Program must break even or operate at a loss, but that all income must be used for the sole purpose of operating a non-profit food service.

**Non Program Adult Meal Information**

Will meals be served to non-program adults?

Will meals be provided at no cost to non-program adults?

If yes, indicate funding source:

If no, provide the amount charged for adult meals:

Adult Breakfast	<input type="text"/>
Adult Lunch	<input type="text"/>
Adult Snack	<input type="text"/>
Adult Supper	<input type="text"/>

**Miscellaneous**

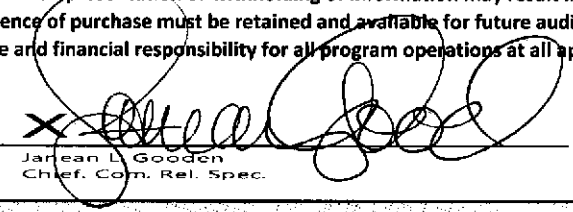
Identify how excess funds will be used:

- ☒ Used to improve the meal service or other aspects of the SFSP
- ☒ Kept for next year's SFSP operations
- ☒ Pay for allowable costs of other child nutrition program
- ☐ Other (explain how funds will be used)

**BUDGET CERTIFICATION AND SIGNATURE:**

I certify that to the best of my knowledge, the information on the Sponsor Budget is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. All receipts, invoices and other evidence of purchase must be retained and available for future audit for a period of five years after the end of the agreement year. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

Signature of Authorized Sponsor Representative

  
Janean L. Gooden  
Chief, Com. Rel. Spec.


**STATE AGENCY USE ONLY:**

State Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_



## Summer Food Service Program - Application

 My Account

## Sponsor Management Plan - 2021

City of Camden - 07200012

## Other USDA Programs

Indicate other USDA Programs your sponsor participants in during the summer months.

☐ NoneSchool Breakfast  
Program☐ Child and Adult Care  
Food Program☐ Special Milk Program☐ National School Lunch  
Program/SFA

## Dates of Operation

List the dates of actual food  
service operation:

Begin:

2021-07-06

End:

2021-08-27

Number of Operating Days (Meals Served to Children)

October	November	December	January	February	March	April
0	0	0	0	0	0	0
May	June	July	August	September	Total Days	
0	0	19	20	0	39	

## Advance Funding

Your sponsor must operate 10 or more days in a month to be eligible for an advance. Do you want to request advance funding? ☐ Yes ☐ No

## Staff Training

Each sponsor must provide annual training for all their food services and administrative personnel involved with the Summer Food Service Program. Written documentation of these sessions must be maintained on file for review during the administrative review. Complete all sections in the chart.

Required Topics	Name of the Trainer	Date of Training	Place of Training
<b>Seriously Deficient</b> (Apply to all)	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>State Violation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Overview</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Operation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Record Keeping</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Job Responsibilities</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Monitoring Procedures</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me

**Program Records**

List the person(s) responsible for the program records listed below.

Required Records	Compliance	Name of the Person Responsible
<b>Approved Menus</b> (Apply to all)	<b>Monitors for Substitutions</b>	Forrest Gibbs/Janean L. Gooden/Pri
<b>Meal Counts</b>	<b>Taken at the Point of Each Meal Service</b>	Forrest Gibbs/Janean L. Gooden/Pri
<b>Monitoring</b>	<b>First Week, Fourth Week</b>	Forrest Gibbs/Janean L. Gooden/Pri

**Maintenance of Program Cost Records**

List the supportive source documentation your sponsor will maintain for all program costs.

Required Records	Type of Documentation ?
<b>Food Purchases</b> (Apply to all)	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Non-Food Supplies</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Delivery Slips</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Food Service Operational Cost</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Administrative Costs</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Net Cash Resource Schedule</b>	Purchase Order, Invoices, MCS Accounting Ledgers

**Disclosure of Lobbying Activities**

Indicate whether your sponsor participates in lobbying activities pursuant to 31 U.S.C. 1352 ☒ Yes

☐ No

**Budgets**


Enter total food costs and total administrative cost from the budget sheet. Also upload the completed budget sheet in the documents section below. (The state budget sheet is available in the [resources](#) section).

Total Food Cost	Total Administrative Cost
\$180,400.00	\$11,690.00

**Documents**

Select the document type from the list and upload the file.

Document Type \*

 Browse and upload

Search:

 Type

 File Name

 Uploaded Date & Time

No data to display

< [Previous](#) [Next](#) [Refresh](#) [Close](#) [Help](#) >

- ☐ I certify that to the best of my knowledge, the information on the Sponsor Management Plan is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

 [Complete Later](#) [Save](#)[← Back to Application Summary](#)[Contact Us](#)[Privacy Notice](#)[Legal Statement](#)[Accessibility Statement](#)

Help and Support

Version 1.0

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

Provision to apply, accept and insert 2021 Grant for Summer Food Service Program (SFSP).

The 2021 Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play and grow throughout the summer months when they are out of school.

- Funding pays for pre-packaged delivered meals (breakfast & lunch)
- Staffing for operate (7) Recreation Sites, and (18) feeding sites. (2021 sites were reduced by 75% due to Covid-19 and social distancing regulations and the safety of all participants and staff.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Carmen G. Rodriguez
Title	Director of Human Services
Telephone Number	856-757-7285
Email	CaRodrig@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

Projected estimated funding for 2021 SFSP program is \$192,090.00

- Applied for advance funding of July of 2021
- Reimbursement is based on actual meals served during the duration of program July 6, 2021 to August 27, 2021

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes from NJDA. This grants enhances our current programs that provides a Safe Haven for youth enrolled in summer time/out-of-school time activities.

\_\_\_\_\_  
Mayor's Signature

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_

***For LGS use only:***

( ) Approved

( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date\_\_\_\_\_

Number Assigned \_\_\_\_\_

MBS:dh  
05-11-21

R-35

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM  
OF REVENUE IN THE FY'21 BUDGET OF THE CITY OF CAMDEN  
PURSUANT TO N.J.S.A. 40A:4-87 IN THE AMOUNT \$307,691.78**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of a special item of revenue in the budget of any county or municipality when any such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that said Council hereby requests that the Director of Local Government Services approve the insertion of a special item of revenue in the budget for the fiscal year 2021, to wit:


"The amount of THREE HUNDRED SEVEN THOUSAND SIX HUNDRED NINETY-ONE DOLLARS AND SEVENTY-EIGHT CENTS (\$307,691.78), which item is now available from the FY21 State of New Jersey Department of Agriculture, Bureau of Child Nutrition.

BE IT FURTHER RESOLVED that the Director of Local Government Services is requested to approve the appropriation, and upon said approval the sum of THREE HUNDRED SEVEN THOUSAND SIX HUNDRED NINETY-ONE DOLLARS AND SEVENTY-EIGHT CENTS (\$307,691.78), is hereby appropriated under the caption "NJ Department of Agriculture-Bureau of Child Nutrition-2021 Summer Food Service Program".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANK-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**PLACE  
HOLDER**

**Council Meeting Date: NEXT AVAILABLE**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Director of Human Services

**DEPARTMENT MAKING REQUEST: Human Services**

**TITLE OF RESOLUTION/ORDINANCE:** "Resolution inserting a grant from the State of New Jersey Department of Agriculture, Bureau of Child Nutrition in the amount of \$192,090.00 for the 2021 Summer Food Service Program."

**BRIEF DESCRIPTION:** <sup>\$307,691.78</sup> This resolution will provide funding for the Department of Human Service to implement its 2021 Summer Food Service Program. This program provides breakfasts and lunches to youth under 18 years of age throughout the City of Camden.

**BIDDING PROCESS: (N/A)**

**APPROPRIATION ACCOUNT:** (If applicable) **(N/A)**

**AMOUNT:** (If applicable) **TO BE DETERMINED**

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5/4/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>5/4/21</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>                    </u>	<u>                    </u>
Approved by Finance Director:	<u>5/4/21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>5-4-21</u>	<u>[Signature]</u>
Approved by City Attorney:	<u>5/4/21</u>	<u>[Signature]</u>

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	<u>Janean L. Gooden</u>	<u>Ext. 6406</u>
Contact Person 2:	<u>Carmen G. Rodriguez</u>	<u>Ext. 7285</u>

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: Janean Gooden

Grant Administrator #: 968-6406

Grant/Project Name:		2021 NJ Dept. of Agriculture--Bureau of Child Nutrition Program for the 2021 Summer Food Service Program (Insert)			
Grant #:		Agreement # 07200012			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code		G-21-833-900
Funding Source:		NJ Dept. of Agriculture			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$ 307,691.78			
Local Match:	Y	N	Cash:	\$	In-Kind: \$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		10-1-20 to 9-30-21	Location of Activity:		City-wide
Date of Analysis:		5-3-2021	Reviewed By:		Barbara Johnson

**Summary:** The Department of Human Services is requesting permission to Insert for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services. (The approval email is included in the package)

**Accept-** The Department of Human Services is requesting permission to accept for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services.

**Apply-** The Department of Human Services is requesting permission to apply for the 2021 New Jersey Department of Agriculture- Bureau of Child Nutrition – 2021 Summer Food Service Program Grant. The amount of the grant the Department is applying for is \$307,691.78. See the summary below provided by the Department of Human Services.



Initial Report ✓ Revised Report \_\_\_\_\_ Closing Report \_\_\_\_\_

## Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

To provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth up to 18 years old. Due to the pandemic program will be reduced from (68-100) feeding sites to (25) for 2021. Program provides free meals to youth during out of school time which schools are typically closed.

**Time Lines:** Program will begin on July 6, 2021 and end on August 27, 2021.

**Problematic Areas/Recommendations:** Opening during a pandemic is new for everyone. Creating and adhering to changing policy and best practices to keep all safe. May not be able to serve all that are in need with the reduce number of sites. **I see no problems with the grant being inserting for the Department and the problems areas are addressed above.**

-

Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: Janean Gooden

Grant Administrator #: 968-6406

Grant/Project Name:		2021 Summer Food Service Program			
Grant #:		Agreement # 07200012			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code		G-21-833-900
Funding Source:		NJ Dept. of Agriculture			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$ 307,691.78			
Local Match:	Y	N	Cash:	\$	In-Kind: \$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		10-1-20 to 9-30-21	Location of Activity:		City-wide
Date of Analysis:			Reviewed By:		

**Summary:** To provide pre-packaged breakfast and lunch for the 2021 Summer Food Program for youth up to 18 years old. Due to the pandemic program will be reduced from (68-100) feeding sites to (25) for 2021. Program provides free meals to youth during out of school time which schools are typically closed.

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## **Barbara Bellamy-Johnson**

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**From:** DoNoReply@NjdaSummer.gov  
**Sent:** Monday, May 3, 2021 8:34 AM  
**To:** Janean Gooden; Barbara Bellamy-Johnson; Forrest Gibbs; Martin Hunter  
**Cc:** SFSPOutgoing@ag.nj.gov  
**Subject:** City of Camden (Agreement #: 07200012) - Camden - Sponsor Application Approved

Agreement Number: 07200012

FAIN-FOOD #201NJ304N1099

FAIN-ADMIN #201NJ304N1099

CFDA #10.559

GRANT PERIOD 10-1-2020 TO 9-30-2021

We are pleased to inform you that your 2021 Summer Food Service Program application has been approved, and you are now eligible to receive reimbursement for meal service. The 2021 funding approved for your organization is \$307,691.78. A copy of your approved Schedule C Menu and Pink Agreement will be mailed to your sponsorship.

As a reminder, area eligibility is good for 5 years. Those sites with current area eligibility are noted with an "A" on the Schedule A. Sites noted with an "E" will be required to submit the annual documentation required to obtain or renew site eligibility.

As a sub-recipient of New Jersey Department of Agriculture funds, it is imperative that you provide the above listed FAIN numbers, CFDA number, and Grant Period to your CPA. This requirement is in accordance with the Uniform Administrative Requirements, Costs Principles, and the Audit Requirements for Federal Awards.

The New Jersey Department of Education (NJDOE) has approved school district and charter school restricted and unrestricted indirect cost rate applications for the year 2020-2021 School year. If the NJDOE approved indirect cost rate is utilized, it must be documented and charged consistently across all programs.

If you have never received a negotiated indirect cost rate, you may elect to charge a rate of 10% of modified total direct costs indefinitely. If this election is made, you must use this rate consistently for all Federal Awards and all charges must be documented. If you have any questions, please our Division's fiscal office at 609-984-1439.

Federal requirements for participation, management and records are as follows:

7 CFR 225.14 (c) (1) (2), Requirements for Sponsor Participation. No applicant sponsor shall be eligible to participate in the Program unless it (i) demonstrates financial and administrative capability for Program operations and accepts final financial and administrative responsibility for total Program operations at all sites at which it proposes to conduct a food service; and (ii) has not been seriously deficient in operating the Program.

7 CFR 225.14 (d) (3), Requirements for Sponsor Participation. Sponsors which are units of local, municipal, county, or State government, and sponsors which are private nonprofit organizations, will only be approved to administer the Program at sites where they have administrative oversight. Administrative oversight means that the sponsor shall be responsible for:

7 CFR 225.14 (d) (3) (i), Requirements for Sponsor Participation. Maintaining contact with meal service staff, ensuring that there is adequately trained meal service staff on site, monitoring the meal service throughout the period of Program participation, and terminating meal service at a site if staff fail to comply with Program regulations.

7 CFR 225.15 (a) (4), Management Responsibilities of Sponsors. Sponsors must maintain documentation of a nonprofit food service including copies of all revenues received and expenses paid from the nonprofit food service account. Program reimbursements and expenditures may be included in a single nonprofit food service account with funds from any other Child Nutrition Programs authorized under the Richard B. Russell National School Lunch Act or the Child Nutrition Act of 1966, except the Special Supplemental Nutrition Program for Women, Infants, and Children. All program reimbursement funds must be used solely for the conduct of the nonprofit food service operation. The net cash resources of the nonprofit food service of each sponsor participating in the Program may not exceed one month's average expenditures for sponsors operating only during the summer months and three month's average expenditures for sponsors operating Child Nutrition Programs throughout the year. State agency approval shall be required for net cash resources in excess of the requirements set forth in this paragraph (a) (4). Sponsors shall monitor Program costs and, in the event that net cash resources exceed the requirements outline, take action to improve the meal service or other aspects of the Program.

7 CFR 225.15 (c) (1), Records and Claims. Sponsors shall maintain accurate records which justify all costs and meals claimed. Failure to maintain such records may be grounds for denial of reimbursement for meals served and/or administrative costs claimed during the period covered by the records in question. The sponsor's records shall be available at all times for inspection and audit by representatives of the United States Secretary of Agriculture and Comptroller General and the State agency for a period of three years following the date of submission of the final claim for reimbursement for the fiscal year.

Agreement Number: 07200012

Sponsor Name: City of Camden

Address: 1000 N. 6th Street, Camden, NJ, 08102-0000

Vendor Number: V21600041800

Federal ID Number: 216000418

If the name or address or any other program changes occur during the 2021 summer operations, you must make the changes within ten days of the change.

**Note: Changes shall not be made on the meal count record form at any time. Meals that are disallowed by the state monitor cannot be claimed. In addition, please refrain from using white out on any documents. If a mistake is made, cross out the mistake and correct it with red pen. The re-creation of meal count forms is prohibited.**

Each sponsor must ensure that they are maintaining a nonprofit food service operation and must restrict all income accrued from the Summer Food Service Program to use solely for the operation or improvement of the food service.

### **AUDIT REQUIREMENTS**

The audit requirements for Program sponsors, pursuant to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and/or New Jersey OMB Circular 15-08, include the following:

Recipients whose funding is \$750,000 or more in state and/or federal financial assistance within their fiscal year must have a single audit performed in accordance with 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Recipients whose funding is less than \$750,000 but more than \$100,000 in state and/or federal financial assistance within their fiscal year must have either a financial statement audit performed in accordance with Government Auditing Standards (Yellow Book) or a program-specific audit performed in accordance with circular letter NJ 15-08-OMB. The type of Audit required is dependent upon the source of funding.

Recipients whose funding is less than \$100,000 in federal and/or state funding within their fiscal year are not required to have an audit performed.

The completed audit is due to the cognizant agency, the one which provided most of the funding, within 9 months of sponsor's fiscal year end. The audit must be performed by an independent CPA. Federal funds cannot be used to pay for any required audit.

State funds expended during the sponsor's fiscal year derived from a vendor relationship are not subject to audit requirements. Determination of a vendor relationship status of funds expended can only be made by the cognizant agency, in conjunction with the other funding agency or agencies if necessary.

Failure to comply with audit requirements may result in an over claim to sponsor's Program and/or a seriously deficient determination.

Please contact your Nutrition Program Specialist at (609) 292-4498 for information regarding program operation and issues.

Best wishes for a successful summer.

Sincerely,

Tracii Butler Proctor, Coordinator

Summer Food Service Program

**NEW JERSEY DEPARTMENT OF AGRICULTURE  
DIVISION OF FOOD AND NUTRITION  
SUMMER FOOD SERVICE PROGRAM  
FOOD SERVICE CONTRACT RENEWAL ADDENDUM**

The Summer Food Service Program Sponsoring Institution CITY OF CAMDEN (the "Sponsor")  
(Legal Name of Sponsoring Institution)

and Vendor PREFERRED MEALS (the "Contractor") hereby incorporate by reference  
(Legal Name of Vendor)

the agreement between the parties that commenced on \_\_\_\_\_ (the "Original Agreement")  
(Start Date of the Original Agreement)

and agree, subject to approval by the New Jersey Department of Agriculture (the "Department"), to continue to be bound by  
the terms and conditions set forth therein for a renewal period of JULY 6, 2021 to  
(Start Date of Renewal Year SFSP)

AUGUST 27, 2021 except as set forth below.  
(End Date of Renewal Year SFSP)

The parties agree to the following amendments to the terms and conditions of the Original Agreement:

1. The sites to be serviced in this renewal year SFSP are listed on the attached Schedule A.
2. The Week 1 and Week 2 Cycle Menus for this renewal year SFSP are on the attached Schedule C.
3. The Transportation Certification for this renewal year SFSP is on the attached Schedule E.
4. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion is on the attached Schedule F.
5. The meal types, estimated number of servings per day, estimated number of service days, unit and total prices per meal type, and total estimated amount to be paid in this renewal year SFSP are:

MEAL TYPE	ESTIMATED NUMBER OF SERVINGS PER DAY	ESTIMATED NUMBER OF SERVICE DAYS	UNIT PRICE PER MEAL TYPE	ESTIMATED TOTAL PRICE PER MEAL TYPE
				\$
BREAKFAST	1140	39		\$
				\$
LUNCH	1290	39		\$
TOTAL ESTIMATED AMOUNT				\$

The attached Schedule A, Schedule C, Schedule E, and Schedule F are incorporated into this agreement. All other terms and conditions of the Original Agreement remain the same.

The parties acknowledge that the Department must approve the terms and conditions of this Contract Renewal Addendum before this contract may go into effect. Should the Department fail to approve this Contract Renewal Addendum, the Sponsor shall be required to engage in the formal bidding process of the Summer Food Service Program for this renewal year.

CITY OF CAMDEN

*Legal Name of Sponsor*

*Signature of Authorized Sponsor  
Representative Entitled to  
Sign Contractual Agreement*

*Title of Authorized Sponsor Representative*

*Date*

*Legal Name of Contractor/Vendor*

*Signature of Contractor/Vendor  
Representative Entitled to  
Sign Contractual Agreement*

*Title of Authorized Contractor/Vendor  
Representative*

*Date*

## SCHEDULE A

## SUMMER FOOD SERVICE PROGRAM

2021

Attach Copy of Schedule A

Schedule A (Revised 4/28/21)

SPONSOR		CITY OF CAMDEN												
NAME OF SITE	ADDRESS	CITY	ST	ZIP	PHONE	AUTHORIZED DESIGNEE	DATES		DAYS OF WEEK	BREAK	LUNCH	BREAK TIME	LUNCH TIME	
							BEGIN	END						
N. CAMDEN GYM	1000 N. 6TH STREET	CAMDEN	NJ	08102	856-757-7285 856-968-6408	JANEAN GOODEN	7/6/21	8/27/21	5	60	60	9:00 AM	12 NOON	
CRAMER HILL COMM CTR	1036 REEVES AVE	CAMDEN	NJ	08105	856-757-7272 856-968-6408	JANEAN GOODEN	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON	
BROADWAY	713-716 BROADWAY	CAMDEN	NJ	08103	856-757-7096 856-757-7210	FORREST GIBBS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON	
ISABEL MILLER	8TH & CARL MILLER	CAMDEN	NJ	08104	856-757-7507	GREG PARKS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON	
MLK CENTER	1151 HADDON AVE	CAMDEN	NJ	08103	856-757-7605	CANDY CAUSEY	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON	
WHITMAN PARK WATER TOWER	1100 BLOCK OF EVERETT STREET	CAMDEN	NJ	08104	856-883-2855	DENISE STARKS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON	
MALANDRA HALL	1200 S. MERRIMAC RD	CAMDEN	NJ	08104	856-757-7368	SIMMONE ISLEY	7/6/21	8/27/21	5	115	115	9:00 AM	12 NOON	
NORTH GATE 1 RESIDENTS	433 N 7TH STREET	CAMDEN	NJ	08102	267-259-8874	KAREN MERITTS	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON	
NEWTOWN CREEK CIVIC ASS	1110 LAKESHORE DR	CAMDEN	NJ	08104	856-238-5640	SILVA PIGFORD	7/6/21	8/27/21	2 DAYS ONLY	50	50	11 AM	3 PM	
CAMDEN HIGH FOOTBALL	1700 PARK BLVD	CAMDEN	NJ	08103	609-688-0117	COACH SAVAGE	7/6/21	8/27/21	5	0	50		3 PM	
WOODROW WILSON FOOTBALL	3100 FEDERAL STREET	CAMDEN	NJ	08105	856-966-2000	WILLIE HICKSON	7/6/21	8/27/21	5	0	50		3 PM	
BALDWIN'S RUN - CHA	404 N DUDDLEY ST	CAMDEN	NJ	08105	856-968-1310 856-968-2667	ESTER MERCADO A. BRADLEY	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON	
BRANCH VILLAGE - CHA	147 1/2 BRANCH VILLAGE	CAMDEN	NJ	08104	856-968-2667	MARY ANN GIDEON	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON	
ABLETT VILLAGE - CHA	307 ABLETT VILLAGE	CAMDEN	NJ	08105	856-968-9195 856-968-6197	KIMBERLY WASHINGTON	7/6/21	8/27/21	5	25	25	8:30 AM	12 NOON	
CHELTON TERRACE- CHA	721 CHELTON TERRACE	CAMDEN	NJ	08104	856-968-2690 856-968-6110	REBECCA WARE	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON	
MC GUIRE GARDENS - CHA	114 BOYD ST	CAMDEN	NJ	08105	856-968-0050/1 856-963-3550	DIANE JOHNSON CYNTHIA	7/6/21	8/27/21	5	20	20	9:00 AM	12 NOON	
ROOSEVELT MANOR - CHA	1801 S. 8TH ST	CAMDEN	NJ	08104	856-968-2662 856-365-5880	PULLIAM	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON	
ST PAULS CHURCH	422 MARKET ST	CAMDEN	NJ	08103	856-365-2664	ANDREW STOKES	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON	



ED SNIDNER HOCKEY/FLYER	6725 RIVER ROAD	ENNSAUIKE NJ	08110	856-304-3302 215-952-5271	GIL SCHAFER DANIEL RUDD	7/6/21	8/27/21	5	0	50		11 AM
ISLAMIC STUDY CENTER	1131-33 HADDON AVE	CAMDEN NJ	08103	856-580-0191 856-580-0187	STEPHANIE WALKER	7/6/21	8/27/21	5	50	50	8 AM	11 AM
PUERTO RICAN UNITY FOR PROGRESS (PRUP)	818 BROADWAY	CAMDEN NJ	08104	856-541-1418 856-685-3782	JOAN PARDOX JUDITH FERGUSON	7/6/21	8/26/21	M-TH	25	25	9:00 AM	12 NOON
CAMDEN KIDS ACADEMY	1459 HADDON AVE	CAMDEN NJ	08103	856-986-7000	JANENE DAVIS	7/6/21	8/27/21	5	200	200	9:00 AM	12 NOON
WOODLYNN SCHOOL DIS	131 ELM STREET	WOODLYNN NJ	08107	856-863-4800	PRINCIPAL	7/6/21	8/27/21	5	100	100	8:30 AM	12 NOON
HEAVENS LITTLE ANGELS	915 N. 36TH ST	CAMDEN NJ	08105	856-226-1410	ESTER FELICIANO	7/6/21	8/27/21	5	50	50	9:00 AM	12 NOON
YAHWEH CHILD DEV CENTER	3710 FEDERAL ST	CAMDEN NJ	08105	856-963-1010	MS. T	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
CAMP YAHWEH	4416 MARLTON PIKE	CAMDEN NJ	08109	609-313-9792	JANEEN DAVIS	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
LIFE ASSEMBLY YOUTH PROG	7070 A KAIGNS AVE	PENNSAUK NJ	08109	856-855-2370	PASTOR	7/6/21	8/27/21	5	50	50	8:30 AM	12 NOON

**SUMMER FOOD SERVICE PROGRAM**

**SCHEDULE C**

**Attach A Copy of Week 1 and 2 Cycle Menus**

Sponsor CITY OF CAMDEN  
 Agreement # 07200012  
 Telephone 856-968-6406

NEW JERSEY DEPARTMENT OF AGRICULTURE  
 DIVISION OF FOOD & NUTRITION  
 SUMMER FOOD SERVICE PROGRAM  
 PO BOX 334  
 TRENTON NJ, 08625-0334

## SCHEDULE C

### TEN DAY MENU PLANNER

#### STATE AGENCY USE ONLY:

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Expiration Date \_\_\_\_\_

MO/DAY/YR

WEEK 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/>		DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
REQUIRED COMPONENTS		Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size
B A S T	1. Juice or Fruit or Vegetables (2)	FRESH PEACH	1/2 c / 4ozs.	100% ORANGE JUICE	1/2 c / 4ozs.	APPLE JUICE	1/2 c / 4ozs.	FRUIT PUNCH	1/2 c / 4ozs.	GRAN GRAPE JUICE	1/2 c / 4ozs.
	2. Bread or Bread Alternate (3)	FRUITTY CEREALS CEREAL	1 SERV.	CINNAMON BUN	1 SERV.	RICE CHEX CEREAL	1 SERV.	CINNAMON TOAST CRUNCH	1 SERV.	BLUEBERRY MUFFIN	1 SERV.
	3. Milk	1% WHITE MILK	8 OZS.	FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.
	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
M E L C T	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
F M C H	1. Meat or Meat Alternate (1)	BEEF SALAMI & SWISS CHEESE	2 OZS.	TURKEY BREAST & CHEEDAR CHEESE	2 OZS.	BEEF BOLOGNA W/ AMERICAN CHEESE	2 OZS.	TURKEY PASTRAMI & AMERICAN CHEESE	2 OZS.	TUNA SALAD	2 OZS.
	2. Juice or Fruit or Vegetable (2)	100% FRUIT PUNCH	1/2 c / 4ozs.	100% APPLE JUICE	1/2 c / 4ozs.	ICUCUMBER SLICES	1/2 c / 4ozs.	BABy CARROTS	1/2 c / 4ozs.	LETTUCE & TOMATOES	1/2 c / 4ozs.
	3. Fruit or Vegetable	SLICED WATERMELON	1/4 c / 2ozs.	FRESH STRAWBERRIES	1/4 c / 2ozs.	MANDARINE ORANGES	1/4 c / 2ozs.	100% GRAPE JUICE	1/4 c / 2ozs.	FRESH PEACH	1/4 c / 2ozs.
	4. Bread or Bread Alternate (3)	RYE BREAD	1 SERV.	WHEAT ROLL	1 SERV.	WHITE BREAD	1 SERV.	WHOLE GRAIN BREAD	1 SERV.	WHEAT BUN	1 SERV.
F M C H	5. Milk	FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.	1% WHITE MILK	8 OZS.
	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
F M C H	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
	1. Meat or Meat Alternate (1)		2 OZS.		2 OZS.		2 OZS.		2 OZS.		2 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Fruit or Vegetable		3/4 c / 2ozs.		3/4 c / 2ozs.		3/4 c / 2ozs.		3/4 c / 2ozs.		3/4 c / 2ozs.
F M C H	4. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
	5. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
F M C H	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
	1. Meat or Meat Alternate (1)		2 OZS.		2 OZS.		2 OZS.		2 OZS.		2 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
F M C H	3. Fruit or Vegetable		3/4 c / 2ozs.		3/4 c / 2ozs.		3/4 c / 2ozs.		3/4 c / 2ozs.		3/4 c / 2ozs.
	4. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
	5. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.

\* PLEASE REFER TO SCHEDULE B OF THE AGREEMENT AND THE SFSP NUTRITION

(1) Cold cut meats with high water content.

**GUIDANCE FOR SPONSORS FOR PORTION REQUIREMENT**  
 • CHOOSE 2 COMPONENTS FOR SNACK / JUICE CANNOT BE SERVED IF MILK IS THE ONLY OTHER COMPONENT

le "Bolt" - Turkey Roll must = 2.5 ozs.  
 (1) Peanut butter must = 4 tablespoons.  
 (2) Juice for AM or PM snack must = 6 ozs.  
 (3) Sandwiches require 2 servings of bread.  
 (3) Cold dry cereal must = 3/4 cup.  
 (3) Hot cereal must = 1/2 cup.

Sponsor CITY OF CAMDEN  
 Agreement # 07200012  
 Telephone 856-968-6406

NEW JERSEY DEPARTMENT OF AGRICULTURE  
 DIVISION OF FOOD & NUTRITION  
 SUMMER FOOD SERVICE PROGRAM  
 PO BOX 334  
 TRENTON NJ, 08625-0334

## SCHEDULE C

### TEN DAY MENU PLANNER

WEEK 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/>		DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
REQUIRED COMPONENTS		Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size
A	1. Juice or Fruit or Vegetables (2)	FRESH BANANA	1/2 c / 4ozs.	100% ORANGE JUICE	1/2 c / 4ozs.	FRESH STRAWBERRIES	1/2 c / 4ozs.	FRESH PLUM	1/2 c / 4ozs.	100% APPLE JUICE	1/2 c / 4ozs.
B	2. Bread or Bread Alternate (3)	FROSTED FLAKES	1 SERV.	APPLE MUFFIN	1 SERV.	CHEERIOS	1 SERV.	SUPER DONUT	1 SERV.	GOLDEN GRAHAM CEREAL	1 SERV.
C	3. Milk	1% WHITE MILK	8 OZS.	FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.
AM	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
S	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
L	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
E	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
T	1. Meat or Meat Alternate (1)	BEEF BOLOGNA & AMERICAN CHEESE	2 OZS.	TURKEY HAM & PROVOLONE CHEESE	2 OZS.	SLICED CHICKEN & CHEEDAR CHEESE	2 OZS.	TURKEY PASTRAMI & AMERICAN CHEESE	2 OZS.	CHICKEN SALAD	2 OZS.
U	2. Juice or Fruit or Vegetable (2)	100% ORANGE JUICE	1/2 c / 4ozs.	FRUIT PUNCH JUICE	1/2 c / 4ozs.	PINEAPPLE/OKRANG E JUICE	1/2 c / 4ozs.	CRAN-APPLE JUICE	1/2 c / 4ozs.	100% GRAPE JUICE	1/2 c / 4ozs.
M	3. Fruit or Vegetable	DICE PEACHES	1/4 c / 2ozs.	APPLE SLICES	1/4 c / 2ozs.	FRESH CANTALOUPE	1/4 c / 2ozs.	PINEAPPLE CHUNKS	1/4 c / 2ozs.	FRESH NECTARINE	1/4 c / 2ozs.
C	4. Bread or Bread Alternate (3)	DEWHEAT ROLL	1 SERV.	KAISER ROLL	1 SERV.	WHITE BREAD	1 SERV.	WHEAT BREAD	1 SERV.	KAISER ROLL	1 SERV.
H	5. Milk	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.
PM	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
3	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
E	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
C	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
T	1. Meat or Meat Alternate (1)		2 OZS.		2 OZS.		2 OZS.		2 OZS.		2 OZS.
D	2. Juice or Fruit or Vegetable (2)		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.
M	3. Fruit or Vegetable		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.
N	4. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
K	5. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.

#### STATE AGENCY USE ONLY:

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Expiration Date \_\_\_\_\_ MO/DAY/YR

## SCHEDULE E

### NEW JERSEY SUMMER FOOD SERVICE PROGRAM

#### TRANSPORTATION CERTIFICATION

1. Describe in detail the type of vehicle(s) and/or containers that will be utilized to provide adequate refrigeration and/or heating during delivery of all foods to ensure that temperatures remain in accordance with state and local health codes.

---

---

---

2. How many vehicles(s) will be utilized to meet the terms of this contract?

---

3. Will the delivery of meals for this contract be combined on the same truck with deliveries for other contracts? ☐ Yes ☐ No

4. If bidding on preparation of hot meals, does the bidder have the capability to heat all meals at their State agency approved facility? If no, describe how the bidder proposes to meet the terms of this contract.

---

---

5. Will the delivery of the meals for this contract be subcontracted? Yes ☐ No ☐

If yes, please provide the name, address, phone number and contract person below:

---

---

---

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#### Certification

*I certify that the above information accurately reflects how meals will be delivered and heated, if applicable. I further realize that any deviation from these statements may result in the cancellation of this contract by the sponsor.*

\_\_\_\_\_  
*Signature of Bidder*

\_\_\_\_\_  
*Date*

## SCHEDULE F

### New Jersey Summer Food Service Program

#### Instructions for Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

\_\_\_\_\_

**FSMC/VENDOR Name**

\_\_\_\_\_

**Name and Title of Authorized FSMC/VENDOR Representative**

\_\_\_\_\_

**FSMC/VENDOR Signature**

**Date**

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-Procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

# NJDA - Summer Food Service Program (SFSP)

## SPONSOR BUDGET

Name of Sponsoring Organization CITY OF CAMDEN DEPT OF HUMAN SERVICES  
Name of Person Completing Budget JANEAN L. GOODEN  
Contact Phone Number 856-968-6406

### PROJECTED BUDGET

Insert allowable expenses to SFSP Operational and Administrative Costs below. The Total Projected SFSP Costs should not be less than the Total Estimated Reimbursement for all sites.

#### Operational Costs

Food and Related Costs, Supplies and Labor \$ 83,400.00  
Food Preparation Facility Expenses \$ 97,000.00  
Food Delivery or Transportation of Children to sites  
Other (specify)

Total Operational Costs \$ 180,400.00

<--Enter this number on the Sponsor Management Plan

#### Administrative Costs

Salaries (Director, Monitors and Clerical Support) \$ 8,190.00  
Office Supplies and Support Expenses \$ 2,000.00  
Travel (Director and Monitors) \$ 1,500.00  
Other (specify)

Total Administrative Costs \$ 11,690.00

<--Enter this number on the Sponsor Management Plan

	Administrative	Operational	Total
Total Projected SFSP Costs	\$ 11,690.00	\$ 180,400.00	\$ 192,090.00
Total Estimated Reimbursement for all Sites	\$ 11,900.18	\$ 142,403.52	\$ 154,303.70
Projected Balance after Reimbursements			\$ (37,786.31)

#### EXCESS REIMBURSEMENT:

If your Total Estimated SFSP Costs is less than your Projected/Anticipated SFSP Reimbursement, then the Sponsor must document how you will allocate the additional funds in your food service operation. If the food service operations are principally for the benefit of participating children and all of the Program reimbursement funds are used solely for the operation or improvement of such food service. This does not mean the Program must break even or operate at a loss, but that all income must be used for the sole purpose of operating a non-profit food service.

#### Non Program Adult Meal Information

Will meals be served to non-program adults? No  
Will meals be provided at no cost to non-program adults? No

If yes, indicate funding source:

If no, provide the amount charged for adult meals:

Adult Breakfast

Adult Lunch

Adult Snack

Adult Supper

#### Miscellaneous

Identify how excess funds will be used:

- ☒ Used to improve the meal service or other aspects of the SFSP  
☐ kept for next year's SFSP operations  
☐ pay for allowable costs of other child nutrition program  
☐ Other (explain how funds will be used)

#### BUDGET CERTIFICATION AND SIGNATURE:

I certify that to the best of my knowledge, the information on the Sponsor Budget is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. All receipts, invoices and other evidence of purchase must be retained and available for future audit for a period of five years after the end of the agreement year. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

Signature of Authorized Sponsor Representative

  
Janean L. Gooden  
Chief, Comp. Rel. Spec.

#### STATE AGENCY USE ONLY:

State Approval Signature \_\_\_\_\_ Date \_\_\_\_\_

Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_ Revision # \_\_\_\_\_

## Summer Food Service Program - Application

[My Account](#)

## Sponsor Management Plan - 2021

City of Camden - 07200012

## Other USDA Programs

Indicate other USDA Programs your sponsor participants in during the summer months.

☐ NoneSchool Breakfast  
Program☐ Child and Adult Care  
Food Program☐ Special Milk Program☐ National School Lunch  
Program/SFA

## Dates of Operation

List the dates of actual food  
service operation:

Begin:

2021-07-06

End:

2021-08-27

Number of Operating Days (Meals Served to Children)

October	November	December	January	February	March	April
0	0	0	0	0	0	0
May	June	July	August	September	Total Days	
0	0	19	20	0	39	

## Advance Funding

Your sponsor must operate 10 or more days in a month to be eligible for an advance. Do you want to request advance funding? ☐ Yes ☐ No

## Staff Training

Each sponsor must provide annual training for all their food services and administrative personnel involved with the Summer Food Service Program. Written documentation of these sessions must be maintained on file for review during the administrative review. Complete all sections in the chart.

Required Topics	Name of the Trainer	Date of Training	Place of Training
<b>Seriously Deficient</b> (Apply to all)	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>State Violation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Overview</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Program Operation</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Record Keeping</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Job Responsibilities</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me
<b>Monitoring Procedures</b>	Forrest Gibbs/Janeane L. G	2021-06-03	Malandra Hall, 1200 S. Me



### Program Records

List the person(s) responsible for the program records listed below.

Required Records	Compliance	Name of the Person Responsible
<b>Approved Menus</b> (Apply to all)	<b>Monitors for Substitutions</b>	Forrest Gibbs/Janean L. Gooden/Pr
<b>Meal Counts</b>	<b>Taken at the Point of Each Meal Service</b>	Forrest Gibbs/Janean L. Gooden/Pr
<b>Monitoring</b>	<b>First Week, Fourth Week</b>	Forrest Gibbs/Janean L. Gooden/Pr

### Maintenance of Program Cost Records

List the supportive source documentation your sponsor will maintain for all program costs.

Required Records	Type of Documentation ⓘ
<b>Food Purchases</b> (Apply to all)	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Non-Food Supplies</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Delivery Slips</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Food Service Operational Cost</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Administrative Costs</b>	Purchase Order, Invoices, MCS Accounting Ledgers
<b>Net Cash Resource Schedule</b>	Purchase Order, Invoices, MCS Accounting Ledgers

### Disclosure of Lobbying Activities

Indicate whether your sponsor participates in lobbying activities pursuant to 31 U.S.C. 1352 ☒ Yes

☐ No

### Budgets


Enter total food costs and total administrative cost from the budget sheet. Also upload the completed budget sheet in the documents section below. (The state budget sheet is available in the [resources](#) section).

Total Food Cost	Total Administrative Cost
\$180,400.00	\$11,690.00

### Documents

Select the document type from the list and upload the file.

Document Type \*

 Browse and upload

Search:

 Type

 File Name

 Uploaded Date & Time

No data to display




1 of 1 documents found



☐ I certify that to the best of my knowledge, the information on the Sponsor Management Plan is true and correct in all aspects, and records are available to support the information provided on this form. Prior written approval of any budgetary amendments by the sponsor must be received in writing from the State agency. I understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation or withholding of information may result in prosecution under applicable State and Federal statutes. I agree to accept final administrative and financial responsibility for all program operations at all approved sites.

 Complete Later

 Save

 Back to Application Summary

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Ver 1.1.00

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

Provision to apply, accept and insert 2021 Grant for Summer Food Service Program (SFSP).

The 2021 Summer Food Service Program (SFSP) provides free, nutritious meals and snacks to help children in low-income areas get the nutrition they need to learn, play and grow throughout the summer months when they are out of school.

- Funding pays for pre-packaged delivered meals (breakfast & lunch)
- Staffing for operate (7) Recreation Sites, and (18) feeding sites. (2021 sites were reduced by 75% due to Covid-19 and social distancing regulations and the safety of all participants and staff.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Carmen G. Rodriguez
Title	Director of Human Services
Telephone Number	856-757-7285
Email	CaRodrig@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

Projected estimated funding for 2021 SFSP program is \$192,090.00

- Applied for advance funding of July of 2021
- Reimbursement is based on actual meals served during the duration of program July 6, 2021 to August 27, 2021

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

There is no additional cost to the City to operate this program. Funding comes from NJDA. This grants enhances our current programs that provides a Safe Haven for youth enrolled in summer time/out-of-school time activities.

\_\_\_\_\_  
Mayor's Signature

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

Name, email and fax of contact person for this form:

\_\_\_\_\_

***For LGS use only:***

( ) Approved

( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date\_\_\_\_\_

Number Assigned \_\_\_\_\_

**NEW JERSEY DEPARTMENT OF AGRICULTURE  
DIVISION OF FOOD AND NUTRITION  
SUMMER FOOD SERVICE PROGRAM  
FOOD SERVICE CONTRACT RENEWAL ADDENDUM**

The Summer Food Service Program Sponsoring Institution CITY OF CAMDEN (the "Sponsor")  
(Legal Name of Sponsoring Institution)

and Vendor PREFERRED MEALS (the "Contractor") hereby incorporate by reference  
(Legal Name of Vendor)

the agreement between the parties that commenced on \_\_\_\_\_ (the "Original Agreement")  
(Start Date of the Original Agreement)

and agree, subject to approval by the New Jersey Department of Agriculture (the "Department"), to continue to be bound by  
the terms and conditions set forth therein for a renewal period of JULY 6, 2021 to  
(Start Date of Renewal Year SFSP)

AUGUST 27, 2021 except as set forth below.  
(End Date of Renewal Year SFSP)

The parties agree to the following amendments to the terms and conditions of the Original Agreement:

1. The sites to be serviced in this renewal year SFSP are listed on the attached Schedule A.
2. The Week 1 and Week 2 Cycle Menus for this renewal year SFSP are on the attached Schedule C.
3. The Transportation Certification for this renewal year SFSP is on the attached Schedule E.
4. The Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion is on the attached Schedule F.
5. The meal types, estimated number of servings per day, estimated number of service days, unit and total prices per meal type, and total estimated amount to be paid in this renewal year SFSP are:

MEAL TYPE	ESTIMATED NUMBER OF SERVINGS PER DAY	ESTIMATED NUMBER OF SERVICE DAYS	UNIT PRICE PER MEAL TYPE	ESTIMATED TOTAL PRICE PER MEAL TYPE
				\$
BREAKFAST	1140	39		\$
				\$
LUNCH	1290	39		\$
TOTAL ESTIMATED AMOUNT				\$

The attached Schedule A, Schedule C, Schedule E, and Schedule F are incorporated into this agreement. All other terms and conditions of the Original Agreement remain the same.

The parties acknowledge that the Department must approve the terms and conditions of this Contract Renewal Addendum before this contract may go into effect. Should the Department fail to approve this Contract Renewal Addendum, the Sponsor shall be required to engage in the formal bidding process of the Summer Food Service Program for this renewal year.

CITY OF CAMDEN  
Legal Name of Sponsor

\_\_\_\_\_  
Legal Name of Contractor/Vendor

\_\_\_\_\_  
Signature of Authorized Sponsor  
Representative Entitled to  
Sign Contractual Agreement

\_\_\_\_\_  
Signature of Contractor/Vendor  
Representative Entitled to  
Sign Contractual Agreement

\_\_\_\_\_  
Title of Authorized Sponsor Representative

\_\_\_\_\_  
Title of Authorized Contractor/Vendor  
Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## SCHEDULE A

## SUMMER FOOD SERVICE PROGRAM

2021

Attach Copy of Schedule A

Schedule A (Revised 4/26/21)

SPONSOR		CITY OF CAMDEN											
NAME OF SITE	ADDRESS	CITY	ST	ZIP	PHONE	AUTHORIZED DESIGNEE	DATES		DAYS OF WEEK	BREAK	LUNCH	BREAK TIME	LUNCH TIME
							BEGIN	END					
N. CAMDEN GYM	1000 N. 6TH STREET	CAMDEN	NJ	08102	856-757-7285 856-968-6406	JANEAN GOODEN	7/6/21	8/27/21	5	80	80	9:00 AM	12 NOON
CRAMER HILL COMM CTR	1036 REEVES AVE	CAMDEN	NJ	08105	856-757-7272 856-968-8406	JANEAN GOODEN	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
BROADWAY	713-716 BROADWAY	CAMDEN	NJ	08103	856-757-7095 856-757-7210	FORREST GIBBS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
ISABEL MILLER	8TH & CARL MILLER	CAMDEN	NJ	08104	856-757-7507	GREG PARKS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
MILK CENTER	1151 HADDON AVE	CAMDEN	NJ	08103	856-757-7605	CANDY CAUSEY	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
WHITMAN PARK WATER TOWER	1100 BLOCK OF EVERETT STREET	CAMDEN	NJ	08104	856-883-2855	DENISE STARKS	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON
MALANDRA HALL	1200 S. MERRIMAC RD	CAMDEN	NJ	08104	856-757-7368	SIMMONE ISLEY	7/6/21	8/27/21	5	115	115	9:00 AM	12 NOON
NORTH GATE 1 RESIDENTS	433 N 7TH STREET	CAMDEN	NJ	08102	267-259-8874	KAREN MERITTS	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
NEWTOWN CREEK CIVIC ASS	1110 LAKESHORE DR	CAMDEN	NJ	08104	856-236-5540	SILVA PIGFORD	7/6/21	8/27/21	2 DAYS ONLY	50	60	11 AM	3 PM
CAMDEN HIGH FOOTBALL	1700 PARK BLVD	CAMDEN	NJ	08103	609-668-0117	COACH SAVAGE	7/6/21	8/27/21	5	0	50		3 PM
WOODROW WILSON FOOTBALL	3100 FEDERAL STREET	CAMDEN	NJ	08105	856-968-2000 856-968-1310	WILLIE HICKSON ESTER MERCADO	7/6/21	8/27/21	5	0	50		3 PM
BALDWIN'S RUN - CHA	404 N DUDLEY ST	CAMDEN	NJ	08105	856-968-2667	A. BRADLEY	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
BRANCH VILLAGE - CHA	147 1/2 BRANCH VILLAGE	CAMDEN	NJ	08104	856-968-2667	MARY ANN GIDEON	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
ABLETT VILLAGE - CHA	307 ABLETT VILLAGE	CAMDEN	NJ	08105	856-968-9195 856-968-6197	KIMBERLY WASHINGTON	7/6/21	8/27/21	5	25	25	8:30 AM	12 NOON
CHELTON TERRACE- CHA	721 CHELTON TERRACE	CAMDEN	NJ	08104	856-968-2890 856-968-6110	REEBECA WARE	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
MC GUIRE GARDENS - CHA	114 BOYD ST	CAMDEN	NJ	08105	856-968-0050/1	DIANE JOHNSON	7/6/21	8/27/21	5	20	20	9:00 AM	12 NOON
ROOSEVELT MANOR - CHA	1801 S. 8TH ST	CAMDEN	NJ	08104	856-963-3550 856-968-2662	CYNTHIA PULLIAM	7/6/21	8/27/21	5	25	25	9:00 AM	12 NOON
ST PAULS CHURCH	422 MARKET ST	CAMDEN	NJ	08103	856-365-5880 856-365-2664	ANDREW STOKES	7/6/21	8/27/21	5	30	30	9:00 AM	12 NOON

ED SNIDNER HOCKEY/FLYER	6725 RIVER ROAD	ENNSAUK	NJ 08110	856-304-3302 215-952-5271	GIL SCHAFER DANIEL RUDD	7/6/21	8/27/21	5	0	50		11 AM
ISLAMIC STUDY CENTER	1131-33 HADDON AVE	CAMDEN	NJ 08103	856-580-0191 856-580-0187	STEPHANIE WALKER	7/6/21	8/27/21	5	50	50	8 AM	11 AM
PUERTO RICAN UNITY FOR PROGRESS (PRUP)	818 BROADWAY	CAMDEN	NJ 08104	856-541-1418 856-685-3782	JOAN PARDOX JUDITH FERGUSON	7/6/21	8/26/21	M-TH	25	25	9:00 AM	12 NOON
CAMDEN KIDS ACADEMY	1459 HADDON AVE	CAMDEN	NJ 08103	856-986-7000	JANEENE DAVIS	7/6/21	8/27/21	5	200	200	9:00 AM	12 NOON
WOODLYNN SCHOOL DIS	131 ELM STREET	WOODLYNN	NJ 08107	856-863-4900	PRINCIPAL	7/6/21	8/27/21	5	100	100	8:30 AM	12 NOON
HEAVENS LITTLE ANGELS	915 N. 36TH ST	CAMDEN	NJ 08105	856-225-1410	ESTER FELICIANO	7/6/21	8/27/21	5	50	50	9:00 AM	12 NOON
YAHWEH CHILD DEV CENTER	3710 FEDERAL ST	CAMDEN	NJ 08105	856-963-1010	MS. T	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
CAMP YAHWEH	4415 MARLTON PIKE	CAMDEN	NJ 08109	609-313-9792	JANEEN DAVIS	7/6/21	8/27/21	5	40	40	9:00 AM	12 NOON
LIFE ASSEMBLY YOUTH PROG	7070 A KAIGNS AVE	PENNSAUK	NJ 08109	856-655-2370	PASTOR	7/6/21	8/27/21	5	50	50	8:30 AM	12 NOON



# **SUMMER FOOD SERVICE PROGRAM**

## **SCHEDULE C**

### **Attach A Copy of Week 1 and 2 Cycle Menus**

Sponsor CITY OF CAMDEN  
 Agreement # 07200012  
 Telephone 856-968-6406

NEW JERSEY DEPARTMENT OF AGRICULTURE  
 DIVISION OF FOOD & NUTRITION  
 SUMMER FOOD SERVICE PROGRAM  
 PO BOX 334  
 TRENTON NJ, 08625-0334

**SCHEDULE C**

**TEN DAY MENU PLANNER**

<b>STATE AGENCY USE ONLY:</b>	
Approved by _____	Date _____
Expiration Date _____	MO/DA/YR _____

WEEK 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/>		DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
REQUIRED COMPONENTS		Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size
B F A S T	1. Juice or Fruit or Vegetables (2)	FRESH PEACH	1/2 c / 4ozs.	100% ORANGE JUICE	1/2 c / 4ozs.	APPLE JUICE	1/2 c / 4ozs.	FRUIT PUNCH JUICE	1/2 c / 4ozs.	CRAN GRAPE JUICE	1/2 c / 4ozs.
	2. Bread or Bread Alternate (3)	FRUITY CEREALS	1 serv.	CINNAMON BUN	1 serv.	RICE CHEX CEREAL	1 serv.	CINNAMON TOAST CRUNCH	1 serv.	BLUEBERRY MUFFIN	1 serv.
	3. Milk	1% WHITE MILK	8 ozs.	FAT FREE STRAWBERRY MILK	8 ozs.	1% WHITE MILK	8 ozs.	1% WHITE MILK	8 ozs.	FAT FREE CHOCOLATE MILK	8 ozs.
	1. Milk		8 ozs.		8 ozs.		8 ozs.		8 ozs.		8 ozs.
L E C T	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)		1 serv.		1 serv.		1 serv.		1 serv.		1 serv.
	4. Meat or Meat Alternate (1)		1 oz.		1 oz.		1 oz.		1 oz.		1 oz.
L U C H	1. Meat or Meat Alternate (1)	BEEF SALAMI & SWISS CHEESE	2 ozs.	TURKEY BREAST & CHEDDAR CHEESE	2 ozs.	BEEF BOLOGNA W AMERICAN CHEESE	2 ozs.	TURKEY PASTRAMI & AMERICAN CHEESE	2 ozs.	TUNA SALAD	2 ozs.
	2. Juice or Fruit or Vegetable (2)	100% FRUIT PUNCH	1/2 c / 4ozs.	100% APPLE JUICE	1/2 c / 4ozs.	ICUCUMBER SLICES	1/2 c / 4ozs.	BABY CARROTS	1/2 c / 4ozs.	LETTUCE & TOMATOES	1/2 c / 4ozs.
	3. Fruit or Vegetable	SLICED WATERMELON	1/4 c / 2ozs.	FRESH STRAWBERRIES	1/4 c / 2ozs.	MANDARINE ORANGES	1/4 c / 2ozs.	100% GRAPE JUICE	1/4 c / 2ozs.	FRESH PEACH	1/4 c / 2ozs.
	4. Bread or Bread Alternate (3)	RYE BREAD	1 serv.	WHEAT ROLL	1 serv.	WHITE BREAD	1 serv.	WHOLE GRAIN BREAD	1 serv.	WHEAT BUN	1 serv.
P M	5. Milk	FAT FREE STRAWBERRY MILK	8 ozs.	1% WHITE MILK	8 ozs.	1% WHITE MILK	8 ozs.	FAT FREE CHOCOLATE MILK	8 ozs.	1% WHITE MILK	8 ozs.
	1. Milk		8 ozs.		8 ozs.		8 ozs.		8 ozs.		8 ozs.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)		1 serv.		1 serv.		1 serv.		1 serv.		1 serv.
T 2	4. Meat or Meat Alternate (1)		1 oz.		1 oz.		1 oz.		1 oz.		1 oz.
	1. Meat or Meat Alternate (1)		2 ozs.		2 ozs.		2 ozs.		2 ozs.		2 ozs.
	2. Juice or Fruit or Vegetable (2)		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.
D I N E R	3. Fruit or Vegetable		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.
	4. Bread or Bread Alternate (3)		1 serv.		1 serv.		1 serv.		1 serv.		1 serv.
	5. Milk		8 ozs.		8 ozs.		8 ozs.		8 ozs.		8 ozs.

\* PLEASE REFER TO SCHEDULE B OF THE AGREEMENT AND THE SPSP NUTRITION

(1) Cold cut meats with high water content.

**GUIDANCE FOR SPONSORS FOR PORTION REQUIREMENT**  
 • CHOOSE 2 COMPONENTS FOR SNACK / JUICE CANNOT BE SERVED IF MILK IS THE ONLY OTHER COMPONENT

ie "Rolls" -- Turkey Roll must = 2.5 ozs.  
 (1) Peanut butter mint = 4 tablepoons.  
 (2) Juice for AM or PM snack must = 6 ozs.  
 (3) Sandwiches require 2 servings of bread.  
 (3) Cold dry cereal must = 3/4 cup.  
 (3) Hot cereal must = 1/2 cup.

**SPONSOR** CITY OF CAMDEN  
**Agreement #** 07200012  
**Telephone** 856-968-6406

NEW JERSEY DEPARTMENT OF AGRICULTURE  
 DIVISION OF FOOD & NUTRITION  
 SUMMER FOOD SERVICE PROGRAM  
 PO BOX 334  
 TRENTON NJ, 08625-0334

## SCHEDULE C

### TEN DAY MENU PLANNER

**WEEK 1** ☐ **2** ☒

REQUIRED COMPONENTS		DAY 1		DAY 2		DAY 3		DAY 4		DAY 5	
		Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size	Food Item	Portion Size
A F T	1. Juice or Fruit or Vegetables (2)	FRESH BANANA	1/2 c / 4ozs.	100% ORANGE JUICE	1/2 c / 4ozs.	FRESH STRAWBERRIES	1/2 c / 4ozs.	FRESH PLUM	1/2 c / 4ozs.	100% APPLE JUICE	1/2 c / 4ozs.
	2. Bread or Bread Alternate (3)	FROSTED FLAKES	1 SERV.	APPLE MUFFIN	1 SERV.	CHEERIOS	1 SERV.	SUPER DONUT	1 SERV.	GOLDEN GRAHAM CEREAL	1 SERV.
	3. Milk	1% WHITE MILK	8 OZS.	FAT FREE STRAWBERRY MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.
	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
L E C T	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
	1. Meat or Meat Alternate (1)	BEER BOLOGNA & AMERICAN CHEESE	2 OZS.	TURKEY HAM & PROVOLONE CHEESE	2 OZS.	SLICED CHICKEN & CHEDDAR CHEESE	2 OZS.	TURKEY PASTRAMI & AMERICAN CHEESE	2 OZS.	CHICKEN SALAD	2 OZS.
	2. Juice or Fruit or Vegetable (2)	100% ORANGE JUICE	1/2 c / 4ozs.	FRUIT PUNCH JUICE	1/2 c / 4ozs.	PINEAPPLE/ORANGE JUICE	1/2 c / 4ozs.	GRAN-APPLE JUICE	1/2 c / 4ozs.	100% GRAPE JUICE	1/2 c / 4ozs.
	3. Fruit or Vegetable	DICE PEACHES	1/4 c / 2ozs.	APPLE SLICES	1/4 c / 2ozs.	FRESH CANTALOUPE	1/4 c / 2ozs.	PINEAPPLE CHUNKS	1/4 c / 2ozs.	FRESH NECTARINE	1/4 c / 2ozs.
H C M	4. Bread or Bread Alternate (3)	BEWHEAT ROLL	1 SERV.	KAISER ROLL	1 SERV.	WHITE BREAD	1 SERV.	WHEAT BREAD	1 SERV.	KAISER ROLL	1 SERV.
	5. Milk	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.	FAT FREE CHOCOLATE MILK	8 OZS.	1% WHITE MILK	8 OZS.	1% WHITE MILK	8 OZS.
	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
P M L N C T	4. Meat or Meat Alternate (1)		1 OZ.		1 OZ.		1 OZ.		1 OZ.		1 OZ.
	1. Meat or Meat Alternate (1)		2 OZS.		2 OZS.		2 OZS.		2 OZS.		2 OZS.
	2. Juice or Fruit or Vegetable (2)		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.		1/2 c / 4ozs.
	3. Fruit or Vegetable		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.
	4. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.
D I N M E R	5. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	1. Milk		8 OZS.		8 OZS.		8 OZS.		8 OZS.		8 OZS.
	2. Juice or Fruit or Vegetable (2)		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.		3/4 c / 6ozs.
	3. Fruit or Vegetable		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.		1/4 c / 2ozs.
	4. Bread or Bread Alternate (3)		1 SERV.		1 SERV.		1 SERV.		1 SERV.		1 SERV.

#### STATE AGENCY USE ONLY:

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Expiration Date \_\_\_\_\_ MO/DAY/YR

## SCHEDULE E

### NEW JERSEY SUMMER FOOD SERVICE PROGRAM

#### TRANSPORTATION CERTIFICATION

1. Describe in detail the type of vehicle(s) and/or containers that will be utilized to provide adequate refrigeration and/or heating during delivery of all foods to ensure that temperatures remain in accordance with state and local health codes.

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2. How many vehicles(s) will be utilized to meet the terms of this contract?

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3. Will the delivery of meals for this contract be combined on the same truck with deliveries for other contracts? ☐ Yes ☐ No

4. If bidding on preparation of hot meals, does the bidder have the capability to heat all meals at their State agency approved facility? If no, describe how the bidder proposes to meet the terms of this contract.

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5. Will the delivery of the meals for this contract be subcontracted? Yes ☐ No ☐

If yes, please provide the name, address, phone number and contract person below:

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#### Certification

*I certify that the above information accurately reflects how meals will be delivered and heated, if applicable. I further realize that any deviation from these statements may result in the cancellation of this contract by the sponsor.*

\_\_\_\_\_  
*Signature of Bidder*

\_\_\_\_\_  
*Date*

## SCHEDULE F

### New Jersey Summer Food Service Program

#### Instructions for Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

\_\_\_\_\_

**FSMC/VENDOR Name**

\_\_\_\_\_

**Name and Title of Authorized FSMC/VENDOR Representative**

\_\_\_\_\_

**FSMC/VENDOR Signature**

**Date**

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-Procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

R-37  
MBS:dh  
05-11-21

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SUBMIT AN  
APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
FOR THE 2021 LOCAL RECREATION IMPROVEMENT GRANT**

WHEREAS, the City of Camden desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for the provision of funding to help cover the costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to the improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City does hereby authorize the proper officials of the City of Camden to submit the application for the FY 2021 Local Recreation Improvement Grant from the New Jersey Department of Community Affairs in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that the proper officials of the City of Camden are hereby authorized to execute all documents related to said application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANK-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: NEXT MEETING**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Director of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

**TITLE OF RESOLUTION/ORDINANCE:** "Resolution authorizing the City of Camden to submit an application to the New Jersey Department of Community Affairs – for FY 2021 Local Recreation Improvement Grant.

**BRIEF DESCRIPTION:** This resolution will provide funding for the Department of Human Services to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) \$500,000.00

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5/4/2021</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>5/4/21</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>5/4</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>5/4/21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>5-4-21</u>	<u>[Signature]</u>
Approved by City Attorney:	<u>5/4/2021</u>	<u>[Signature]</u>

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	<u>Janean L. Gooden</u>	<u>Ext. 6406</u>
Contact Person 2:	<u>Carmen G. Rodriguez</u>	<u>Ext. 7285</u>

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

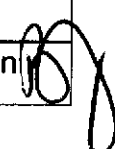
\*\*\*\*Please attach all supporting documents\*\*\*\*

Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: Janean Goods  
 #:

Grant Administrator

Grant/Project Name:			2021 NJDCA Recreational Improvement Grant - Apply			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code		
Funding Source:			NJ Dept. of Community Affairs			
Pass Through:	Y	N	Source:			
Amount of Grant:						
Local Match:	Y	N	Cash:	\$	In-Kind:	\$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:		City-wide	
Date of Analysis:			May 4, 2021		Reviewed By: Barbara Johnson 	

**Summary:** The Department of Human Services is requesting to apply for the New Jersey Department of Community Affairs FY 2021 Local Recreation Improvement Grant in the amount of \$500,000.00. The funding will provide the Department of Human Services help to cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

**Time Lines:** June 1, 2021 to July 31, 2022

**Problematic Areas/Recommendations:**



**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator:

Grant Administrator #:

Grant/Project Name:		2021 NJDCA Recreational Improvement Grant			
Grant #:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code		
Funding Source:		NJ Dept. of Community Affairs			
Pass Through:	Y	N	Source:		
Amount of Grant:					
Local Match:	Y	N	Cash:	\$	In-Kind: \$
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		City-wide
Date of Analysis:			Reviewed By:		

**Summary:** To provide funding for the Department of Human Services to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

**Time Lines:** June 1, 2021 to July 31, 2022

**Problematic Areas/Recommendations:**

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Shared Services Agreement between the City of Camden and NJ Dept. of Community Affairs
Name of Vendor	N/A
Purpose or Need for service:	Funding to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.
Contract Award Amount	\$500,000.00
Term of Contract	
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached application
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 5.4.21

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_



## Local Recreation Improvement Grant Guidelines

Fiscal Year 2021

**State of New Jersey  
Philip D. Murphy, Governor**

**Department of Community Affairs  
Lt. Governor Sheila Y. Oliver, Commissioner**

**New Jersey Department of Community Affairs  
101 S. Broad Street  
Trenton, NJ 08625  
P.O. Box 803  
LRIG@DCA.NJ.GOV**

## **PROGRAM OVERVIEW**

The Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. Ensuring public access to community facilities is imperative given the current strain on communities confronting the COVID-19 pandemic. Access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no other access to quality outdoor space or private recreational opportunities. Assisting local units in achieving unmet recreational obligations addresses these equity considerations, meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces. The Local Recreation Improvement Grant will allocate funds to update facilities and recreational spaces to meet this statewide need.

Local Recreation Improvement Grant funds will be allocated to each grant recipient to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.

The Local Recreation Improvement Grant (LRIG) exists to:

- Fund improvements to recreational facilities
- Provide quality outdoor recreational space to underserved communities, particularly in this time of heightened need
- Assist local units in achieving unmet recreational obligations

The grant review process will prioritize communities with a demonstrated need and commitment to enhancing recreational services. Communities that evidence a heightened systemic strain due to COVID-19, and those with existing underserved populations and/or unmet recreational improvement needs will be prioritized.

Funds can support a variety of local government recreational improvement activities, including:

- Updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities. This is not an exhaustive list.
- One-time personnel costs directly related to improvement costs (example: labor costs directly attributed to municipal workforce; overtime costs to safeguard area while under construction).
- Professional services costs (example: engineering costs).
- Equipment example (example: cost of playgrounds or stadium or community theatre bleachers).
- Remediation costs associated with preparing recreation sites for use.
- Training costs directly related to providing staffing to the facilities being improved under the grant.
- Other directly related costs.

All costs must be articulated in the grant budget proposal and approved by DLGS.

### **APPLICANT ELIGIBILITY**

New Jersey counties, municipalities, and school districts are eligible to apply.

### **PROJECT ELIGIBILITY CRITERIA**

To qualify for Local Improvement Grant Funding, each eligible applicant must:

- Describe the intended use of grant funding for improvement or repair of a specific local recreation site and identify any previously encountered obstacles to repair or improvement.
- Demonstrate the applicant's capacity to complete the proposed project and to provide project management and oversight for all activities and fiscal operations.
- List key personnel and/or outside consultant that will be managing the grant funds and proposed project.
- Submit a governing body resolution acknowledging and approving any grant application and the proposed plan or design for the recreation space or community facility for which

funding is sought.

- Provide proof of ownership of the site for which the grant application is submitted.

### **FUNDING AVAILABLE**

Governor Murphy has appropriated \$2.5 million in the FY2021 budget for the Local Recreation Improvement Grant to support urgent improvement and repairs to public recreation facilities during this time of heightened community need. The Division of Local Government Services within the Department of Community Affairs will administer the Local Recreation Improvement Grant awards, which may be adjusted or capped based upon applications submitted. A recommended maximum award of \$500,000 shall govern; however, awards in excess of the cap may be authorized if warranted and depending upon program demand. LRIG may supplement existing projects, but funding duplication is not permitted and cannot supplant allocated funding from other sources. Priority will be given to unfunded projects and those that include a local match component.

### **APPLICATION PROCESS**

Applicants must submit applications utilizing the NJDCA SAGE Portal. Each application submitted to DLGS shall include a description of the intended use of grant funding for the approved local recreation improvement project; demonstrate the applicant's capacity to complete the proposed project and provide project management and oversight for all activities and fiscal operations; and list key personnel that will be managing the grant funds and/or proposed project, including a grant coordinator, administrator, or other primary contact.

The following forms must be submitted with the Local Recreation Improvement Grant:

- a. Grant Application
- b. Governing Body Resolution
- c. Project Narrative
- d. Detailed Proposed Project Budget
- e. Proof of Ownership

Further information including any required documents will be posted at:

<https://www.nj.gov/dca/dlgs/programs/lriggrants.shtml>

### **SUBMISSION DEADLINE**

DLGS must be in receipt of one electronic copy of the completed application in SAGE by 5:00 P.M. EST on May 24, 2021 for the applicant(s) to be eligible for grant funding.

Incomplete applications will not be considered for funding. Applications not submitted on or before 5 P.M. on May 24, 2021 will be rejected.

### **GRANT REVIEW AND SELECTION PROCESS**

DLGS will evaluate all applications. Grant applications will be ranked by community and financial need, feasibility, local unit match commitment, and scope of impact. DLGS will review grant applications and notify applicants of grant awards no later than June 11, 2021.

Grant application decisions are final and not subject to appeal.

### **APPLICATION SCORING CRITERIA**

Applications will be scored based on the following criteria, on a scale of 100 points:

1. Scope of Community Impact (40).
  - a. Need for project.
  - b. Taxpayer impact.
  - c. Degree of transformation.
  - d. Projected attendance.
  - e. Sustainability and source of proposed funding mechanism.
2. Quality and Feasibility of Work Plan (40).
  - a. Quality.
  - b. Feasibility.
  - c. Expense Eligibility.



### 3. Demonstration of Applicant Commitment to Recreation (20).

- a. Local Match.
  - b. Other Recreation Grants for this or other projects.
  - c. Existing and forward-looking plan for recreational opportunity creation and maintenance.
- Applications for LRIG funding must be consistent with the policies and priorities of any relevant State agency which has jurisdiction or supervisory responsibility over the project site or function (e.g. Department of Environmental Protection, Department of Education). Applications for grants may be reviewed in part by, and are subject to the comments of, such agencies.
  - Funds will be awarded to grantees only if they are in good standing and in compliance with all program, statutory, and regulatory requirements.
  - Recipients must use funds awarded to support costs associated with the authorized project activities.

### **GRANT FUNDING PROCESS**

All awards are subject to the continuing availability of appropriated funds.

Upon completion of grant review and award notification, DLGS will enter into an agreement with applicants approved for funding. Following execution of the agreement, the grantee can seek reimbursement of eligible costs, provided that all award conditions have been satisfied.

Grantees shall maintain and retain accounting and other grant-related records and information for the duration of the project funded by the grant, as required by applicable state and local laws and regulations, for no less than 2 calendar years.

Such records shall be subject to examination, audit, and inspection by DLGS and/or any other federal, state, or local agency that has jurisdictional authority.

DLGS reserves the right to rescind or reclaim funds, withhold future grant funding and/or disqualify a grantee from participating in future grant awards if any condition of the grant program is unmet, including if grant funds received by the grantee are not properly accounted for, or if the grantee fails to meet reporting or certification requirements.

Following execution of the agreement, the grantee is permitted to move funds between authorized categories within these guidelines for eligible items without requesting prior approval from the Division.

### **REIMBURSEMENT PROCESS**

Local Government Improvement Grants are reimbursement-based. There will be no advance payment or drawdown of grant funds. Eligible costs are reimbursed to the grantee upon submission of evidence of payment by the grantee.

Requests for payment must be made through NJDCA SAGE portal by submitting a Financial Status Report (FSR), Expense Report, Payment Voucher, and Project Progress Report. The recipient must also attach copies of fully executed purchase orders and copies of cancelled checks (both sides) documenting the expenditure of funds for which reimbursement is sought. Requests for reimbursement can be submitted at any time but must be not less than once every six months.

Funding for reimbursement requests received more than two (2) months after the close of the fiscal year during which the costs were incurred cannot be guaranteed.

Payment will be made via electronic transfer of funds to the account and financial institution identified by the grantee.

### **GRANT CLOSEOUT PROCESS**

At the conclusion of the approved project period, which may coincide with the date upon which the grantee requests final payment, but shall not be before the completion of the approved LRIG funded recreation improvement project for which funding was provided, except as otherwise

provided in writing by DLGS, the recipients must submit a final report documenting that all administrative responsibilities and required activities under grant have been satisfactorily completed.

### **ASSISTANCE**

Applicants may contact Laurie Ann Doyle at (609) 292-4132 to discuss program and project needs up to submission of the application. Questions may also be submitted via e-mail to [lrig@dca.nj.gov](mailto:lrig@dca.nj.gov).

## **Barbara Bellamy-Johnson**

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**From:** Janean Gooden  
**Sent:** Tuesday, April 6, 2021 9:41 AM  
**To:** Carmen G. Rodriguez; Keith L. Walker; Jason J. Asuncion; Cynthia Paige; Dorri Brown  
**Cc:** Tamara Jefferson; Barbara Bellamy-Johnson; Martin Hunter  
**Subject:** Grant Opportunity for City

**Good Morning All,**

**Wondering what your idea on applying for this grants. I believe together we can apply to do so things.**

**- Janean**

### **Division of Local Government Services (DLGS)**

#### **EGG Notice -REVISED- New Website Link- FY2021 Local Recreation Improvement Grant**

**The Division of Local Government Services is pleased to announce that applications are now being accepted for FY 2021 Local Recreation Improvement Grants (LRIG). Governor Murphy has appropriated \$2.5 million in the FY 2021 budget to this competitive grant program to help cover costs associated with updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities; one-time personnel costs directly related to improvements; project development professional services costs; equipment costs including playground and recreation facilities equipment; and environmental remediation costs required to prepare recreation sites for use.**

**New Jersey counties, municipalities, and school districts are eligible to apply.**

**Applications must be submitted through the NJDCA SAGE Portal and are due no later than 5:00 P.M. EST on May 24, 2021.**

**Program Guidelines and detailed information about the FY 2021 LRIG Program is available at:**

**<https://www.nj.gov/dca/dlgs/programs/lriggrants.shtml>**

**Notice sent to: Municipal Clerks; Freeholder Board Clerks; Municipal CFOs; County CFOs; DLGS Listserv**

## **FY 2021 Local Recreation Improvement Grant (LRIG)**

The Local Recreation Improvement Grant is a competitive grant that supports improvement and repair of public recreation facilities including local parks, municipal recreation centers, and local stadiums. Ensuring public access to community facilities is imperative given the current strain on communities confronting the COVID-19 pandemic. Access to outdoor recreation and community resources is critical for mental and physical health, particularly for those residents with limited or no other access to quality outdoor space or private recreational opportunities. Assisting local units in achieving unmet recreational obligations addresses these equity considerations, meeting the needs of communities that have been placed under substantial stress due to the lack of quality recreational facilities and spaces. The Local Recreation Improvement Grant will allocate funds to update facilities and recreational spaces to meet this statewide need.

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### **FUNDING AVAILABLE**

Governor Murphy has appropriated \$2.5 million in the FY2021 budget for the Local Recreation Improvement Grant to support urgent improvement and repairs to public recreation facilities during this time of heightened community need. The Division of Local Government Services within the Department of Community Affairs will administer the Local Recreation Improvement Grant awards, which may be adjusted or capped based upon applications submitted. A recommended maximum award of \$500,000 shall govern; however, awards in excess of the cap may be authorized if warranted and depending upon program demand. LRIG may supplement existing projects, but funding duplication is not permitted and cannot supplant allocated funding from other sources. Priority will be given to unfunded projects and those that include a local match component

### **APPLICANT ELIGIBILITY**

New Jersey counties, municipalities, and school districts are eligible to apply.

## **APPLICATION PROCESS**

Applicants must submit applications utilizing the NJDCA SAGE Portal.

## **SUBMISSION DEADLINE**

DLGS must be in receipt of one electronic copy of the completed application in SAGE by 5:00 P.M. EST on May 24, 2021 for the applicant(s) to be eligible for grant funding.

Incomplete applications will not be considered for funding. Applications not submitted on or before 5 P.M. on May 24, 2021 will be rejected.

## **ASSISTANCE**

Applicants may contact Laurie Ann Doyle at (609) 292-4132 to discuss program and project needs up to submission of the application. Questions may also be submitted via e-mail to [lrig@dca.nj.gov](mailto:lrig@dca.nj.gov)

## **Local Recreation Improvement Grant Program Guidelines**

**\*Due to COVID-19, various programs have been suspended until further notice. The City of Camden is offering programming on-line.**

**Visit [www.ci.camden.nj.us](http://www.ci.camden.nj.us) for up to date information on all your needs and city services.**

**Click on Human Services, Virtual Health Workshops for programs to promote health and wellness to meet the needs of our residents. Be safe, healthy and check on others.**

**~ City Services are still being provided remotely. If you have any questions please call 856-757-4743 or 856-757-7630 ~**

## **Janean L. Gooden**

Chief Community Relations Specialist

CITY OF CAMDEN

DEPT. OF HUMAN SERVICES, BUREAU OF RECREATION

N. Camden Center, 1000 N. 6<sup>th</sup> Street, Camden, NJ 08102

Phone: 856-968-6406

MBS:dh  
05-11-21

K-38

**RESOLUTION AWARDING A CONTRACT TO QUAL-LYNX, 100 DECADON DRIVE,  
EGG HARBOR TOWNSHIP, NJ 08234 TO PROVIDE THIRD PARTY  
ADMINISTRATION OF THE CITY'S SELF-INSURED GENERAL LIABILITY AND  
WORKERS' COMPENSATION CLAIMS PROGRAM FOR A PERIOD OF ONE (1)  
YEAR IN THE AMOUNT OF \$115,000.00**

WHEREAS, there exists a need to provide Third Party Administration to the City of Camden for the City's Self-Insured Liability and Workers' Compensation Program; and

WHEREAS, pursuant to a Request for Proposal, the lowest, responsible proposal was submitted by QUAL-LYNX for an amount not to exceed ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item(s) "T-35-900-101 and T-35-900-103", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with QUAL-LYNX, 100 DECADON DRIVE, EGG HARBOR TOWNSHIP, NJ 08234 for an amount not to exceed ONE HUNDRED FIFTEEN THOUSAND DOLLARS (\$115,000.00) to provide Third Party Administration to the City of Camden for the City's Self-Insured Liability and Workers' Compensation Program, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: May 11, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Office of Risk Management

**Department Making Request:** Risk Management

**TITLE OF RESOLUTION:** RESOLUTION AWARDING A CONTRACT TO QUAL-LYNX TO PROVIDE THIRD PARTY ADMINISTRATION OF CLAIMS FOR WORKERS' COMPENSATION, AND GENERAL AND AUTO LIABILITY

**BRIEF DESCRIPTION OF ACTION:** This action is necessary to receive third party administration services of claims for workers' compensation, and general and auto liability

*Bidding Process - RFP #21-09 - Received 4 proposals on 4/8/2021*

**APPROPRIATION ACCOUNT TO BE CHARGED:** T-35-900-103 \$57,500  
T-35-900-101 \$57,500

**AMOUNT OF PROPOSED CONTRACT:** \$115,000



**Waiver Request Form Attached for State PCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	<u>Zoraida Pagan</u>	<u>X7578</u>
Contact Person:	<u>Michelle Spearman</u>	<u>X7182</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Services
Name of Vendor	Qual-lynx
Purpose or Need for service:	Third Party Administration Services
Contract Award Amount	\$115,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #21-09
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes Interview Claims Resolution Innovative Claims

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\* Date \_\_\_\_\_

Business Administrator/Manager Signature \_\_\_\_\_ Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Kalupah

Date 5/4/2021

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
**For LGS use only:**

☐ Approved

☐ Denied

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

**REQUISITION**

NO.

C2100640

SHIP TO

OFFICE OF RISK MANAGEMENT  
4TH FL CITY HALL  
P O BOX 95120  
CAMDEN, NJ 08101ORDER DATE: 05/04/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

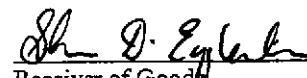
VENDOR

VENDOR #: QUA14

QUAL-LYNX  
100 DECADON DRIVE  
EGG HARBOR TOWNSHIP, 08234

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	WORKERS' COMPENSATION \$57,500	T-35- -900-103	57,500.0000	57,500.00
	CONTRACT TO PROVIDE THHIRD PARTY CLAIMS FOR THE CITY'S WORKERS' COMPENSATION AND GENERAL AND AUTO LIABILITIES			
1.00	GENERAL & AUTO LIABILITY	T-35- -900-101	57,500.0000	57,500.00
			TOTAL	115,000.00

Approved:

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.  
Department Head Date 5/4/21  
Receiver of Goods Date 5/4/21**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

**REQUEST FOR PROPOSALS**  
**#21-09**  
**THIRD PARTY ADMINISTRATION SERVICES**

**INTRODUCTION**

The City of Camden is currently seeking proposals from contractors to work with the Law Department's Office of Risk Management to provide claims management services.

**WORKER'S COMPENSATION**

With approximately 700 active employees, the City currently receives an estimated 110 new Workers' Compensation claims each year. Prior to 2001 the City of Camden had in house staff managing the Worker's Compensation program with key medical providers. In 2001 the City implemented a capitated medical program with an independent third party claims administrator. The Third Party Administrator manages all claims.

Eligible City employees have the option to elect salary replacement under certain collective bargaining agreements (I.O.D.) or Worker's Compensation pursuant to the State of New Jersey Worker's Compensation Act.

**GENERAL LIABILITY**

The City receives approximately 90 General Liability claims each year. An in-house staff of attorneys handles defense of litigated claims. Settlement checks for litigated and non-litigated claims are issued in-house.

**AUTO LIABILITY**

The City receives approximately 15 Auto Liability claims each year. The Third Party Administrator handles all claims.

**PROPOSAL FORMAT AND CONTENT**

Potential vendor/firm must meet all instructions, terms and conditions contained in the specifications in order to qualify for consideration of award. Those proposals which do not meet these conditions will be considered non-responsive.

## **GENERAL FORMAT**

### **TECHNICAL**

This section shall describe the bidder's approach and plans for accomplishing the work outlined in the Scope of Services. Describe these plans and approaches in sufficient detail to permit fair evaluation, with a minimum possible misinterpretation. The bidder should describe the effort in man hours and skills necessary to complete the technical work.

A brief introduction outlining the bidder's overall technical approach to complete the total contract, including a statement of the bidder's understanding of the work to be performed.

A summary of the problems that the bidder might reasonably expect and a solution to those anticipated problems.

### **EXPERIENCE**

This section shall contain all pertinent information relating to the bidder's organization, background of personnel assigned and abstracts of experience that would substantiate the bidder's experience, qualifications and capabilities to perform the services required by this RFP.

The documentation attached should clearly show the bidder's experience in performing the required tasks.

### **COST**

**All claims are to be handled on a cradle to grave basis.** Quote cost per claim according to the type of claim: Workers' Comp., General Liability, Auto Liability. List/quote sub accounts, i.e. Lost Time, Medical Only, Bodily Injury, etc., in detail. The contractor will charge each file for claim payment.

Indicate, separately, the cost to assume approximately 110 Workers Compensation Claims, 90 General Liability Claims and 15 Auto Liability Claims. Also, state the cost to transfer historical claims information to the lowest bidders' computer system.

## **ACCEPTANCE OF PROPOSAL CONTENT**

The contents of the proposal of the successful bidder will become a part of any contract awarded as a result of this RFP.

## **REJECTION OF PROPOSAL**

The City reserves the right to reject any and all proposals or to award the contract in whole or part. The City has the authority to award contracts to the vendor best meeting the specifications and conditions that are most advantageous to the City.

## **SUBMISSION OF PROPOSALS**

Direct any questions regarding this Request for Proposal to Purchasing Bureau via fax at (856) 541-9668. Questions are due by 12:00 pm on Thursday, April 1, 2021.

Four (4) submissions of the proposal, one (1) original, clearly marked and left unbound for copying purposes, and three (3) copies, must be received no later than 11:00 am on Thursday, April 8, 2021 prevailing time ("Submission Deadline"). The original proposal shall be marked to distinguish it from the three copies.

All submissions must be enclosed in a sealed envelope and should bear the name and address of the firm and the title of the RFP on the outside, including on the outside of any delivery service envelope.

At the time of published advertisement, City Hall and City Offices are closed to the public. The City encourages prospective proposers to deliver their RFP before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. Email [purchasingfax@ci.camden.nj.us](mailto:purchasingfax@ci.camden.nj.us) to confirm receipt of proposal. The box is available during normal business hours. RFPs may not be emailed, faxed or transmitted over the telephone. If delivering by certified mail or overnight delivery carrier, address is as follows:

*City of Camden  
520 Market Street  
City Hall, Municipal Clerk - Room 105  
Camden, New Jersey 08101  
ATTN: Lateefah Chandler, Purchasing Agent*

The City will only consider those RFP responses received prior to or by the submission date and time. Any submission(s) received after the specified time and location will be returned unopened. Responses delivered before the submission date and time specified above may be withdrawn upon written application of the respondent who shall be required to produce evidence showing that the individual is or represents the principal or principals involved in the proposal.

## **REMOTE VIEWING**

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. April 8, 2021 RFP opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Link:

<https://zoom.us/j/93111746592?pwd=cHFwN0VUWGdYelBLZnpNcjhtMnRvQT09>

Meeting ID: 931 1174 6592

Passcode: 960219

Phone Number: 1(646) 876-9923

The City of Camden reserves the right to reject any and all submissions for failure to adhere to the requirements stated herein or to accept any submission, which, in its judgment will best serve its interest as applicable by law. The City of Camden also reserves the right to terminate this solicitation prior to entering into any agreement with any qualified firm pursuant to this Request for Proposal, and by responding hereto, no firms are vested with any rights in any way whatsoever. All submitting firms grant to the City a non-executive right to use, or cause others to use, the contents of the submission of any parts thereof for any purpose. All submissions will become the sole property of the City.

## **EFFECTIVE DATE**

The selected respondent is expected to enter into a contract with the City of Camden.

## **TERM OF SERVICE**

The City will determine the initial term of service for the Third Party Administrator. The term of the services that result from this RFP is for a 12-month period from executed contract.

## **SCOPE OF SERVICES**

### **OBJECTIVES**

The City is focused on obtaining superior claims administration with emphasis on the following aspects:

- A system capable of receiving notice of claims that is available 24 hours a day
- The ability to make all state filings as appropriate on behalf of the City.
- Claims Management/Investigation

- Medical Case Management
- Risk Management Information System
- Subrogation

The City is searching for a creative respondent of claims management services that is willing to collaborate with the City to reduce the cost of claims.

### **THIRD PARTY ADMINISTRATOR RESPONSIBILITIES**

The selected contractor must indicate its agreement to the following statements:

#### **A. Claims Management/Investigation**

1. The City requires that the Third Party Administrator (TPA) provide a system to accept notice of claims that is available twenty-four hours a day, seven days a week, three hundred sixty five days a year.
2. Investigate claims to determine cause of disability, expected medical treatment and expected length of time off duty.
3. Provide employees with sufficient information concerning their obligations and rights pursuant to appropriate legislative acts in connection with their claims.
4. The TPA must have a process to receive and record all on-the-job injury reports and make all State filings when appropriate on behalf of the City.
5. The TPA must coordinate with the City to establish a process for payment of all Worker's Compensation indemnities and claims related expense payments.
6. Index all claimants for the multiple claims and possible causation unrelated to work injury such as an auto accident.
7. Interview every injured employee regarding the cause and nature of injury within 24 hours of the injury.
8. Interview the injured employee's supervisor and witnesses to the injury, as appropriate, regarding the cause of injury within 48 hours of the injury.
9. Interview every medical provider within 48 hours of the initial visit regarding the diagnosis, treatment plan for the injury and work status of the employee.



10. When necessary, conduct a visual inspection of the scene where the injury takes place.
11. Coordinate with City representatives to determine service-connected disabilities.
12. Work in coordination with the Medical Health Care Provider(s) to establish protocols for directing injured employees for treatment.
13. Determine benefits payable (if any) in accordance with applicable Worker's Compensation laws or I.O.D. rules.
14. Perform medical investigations and occupational assessments to confirm continuing disabilities.
15. For injured employees opting for Worker's Compensation Benefits, collect information regarding applicable earned income offsets and other coordination of benefits offsets.
16. Obtain signed authorizations for release of private medical records to be used in the ongoing investigation to determine if continued medical care is for service connected injury.
17. Review every claim for subrogation potential and identify claims with opportunities for subrogation against liable third parties, and refer to the Contractor (s) Subrogation Unit.
18. Identify indicators of potential fraud and refer the file to the City Risk Manager for review.

#### **B. Legal Case Management**

1. Assist the Assistant City Attorney in evaluating and determining the appropriate legal strategy.
2. Assist the Assistant City Attorney in settlement negotiations.
3. Require all law firm(s) to provide standardized status reporting on all assigned cases.

#### **C. File Management**

1. Create and maintain complete paper and electronic documented files on each reported claim incident. Maintain appropriate claim files to support Worker's Compensation hearings, benefit denial appeals and subrogation claims.

2. Ensure the availability of all files for review by the City and provide upon request copies of claims files.
3. Store closed files in accordance with minimum jurisdictional requirements.

#### **D. Medical Case Management**

1. Provide a fully integrated medical case management program with resources, including but not limited, to telephonic case management and field case management.
2. Provide an integrated electronic system between medical case manager and claim adjusters to assure file documentation is complete.
3. Medical case managers working on the City's program must be registered nurses (RN).

#### **E. Program Administration**

1. Schedule and attend periodic meetings with City representatives to review quarterly reports and discuss concerns relative to program administration. Process all claims on a cradle to grave basis.
2. Assist the City in the administration of its Work Safety Program as it relates to work related injuries.

#### **F. Reporting**

1. Produce loss reports on a monthly basis, for review by the City. These reports are to be inclusive of accounting and statistical data sufficient in nature to analyze and monitor the overall and departmental financial posture, expenditure and loss profiles of the program.
2. Complete and submit all forms and information required by the State of New Jersey for the establishment, maintenance and operation of a self-insured Work Injury Program, and any and all forms required by this or other agencies external to the City.
3. Ad hoc reporting capabilities as required by the City.
4. Provide status reports on a 60 day interval for all claims with an incurred value greater than Twenty Thousand Dollars (\$20,000).

### **G. Risk Management Information System**

1. Provide a Risk Management Information System (RMIS) that is accessible to the City at all times. The system should at a minimum be on-line, provide current available information and include e-mail capabilities.
2. The RMIS should include claims adjusters notes which should be current at all times on all claim files and indicate all activity on the claim file.
3. The RMIS, at a minimum, have the capability of indicating the claim adjuster's name, address and e-mail address.
4. The RMIS should allow access to the payment system for all claims and services, and allow the City to view all payments made on behalf of the City for all services.
5. The RMIS should provide current reserve information as well as reserve history on all claims.
6. The RMIS should have the capability to allow the City to run reports from the City site.
7. Installation, training and support services should be available on a start-up basis and throughout the life of the contract.

### **H. Subrogation Unit**

1. The Third Party Administrator must maintain an indemnity and subrogation unit that assumes responsibility for actively pursuing third party negligence issues and recoveries on behalf of the City.

### **I. General**

1. Consent to independent file audits.

## **EVALUATION CRITERIA**

The City will use the following general criteria, not listed in order of significance, to evaluate proposals most advantageous to the City.

1. The bidder's general approach and plans to meet the requirements of the RFP.
2. The bidder's detailed plans to meet the objectives of each task, activity, etc., on the required specifications, special emphasis will be on the assigned personnel and requirements that each will accomplish.

3. The qualifications and experience of personnel as shown on the required staff biographical sketches.
4. The bidder's past performance on projects of similar scope and size.
5. The ability of the bidder to successfully complete the project within the proposed scope of services.
6. Cost.

R-39

MBS:dh  
05-11-21

**RESOLUTION AWARDING CONTRACT FOR PROFESSIONAL SERVICES TO  
DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C.  
TO PERFORM TAX COURT APPEALS**

WHEREAS, there exists a need to acquire tax court appeals services for the City of Camden for a period of one (1) year; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Difrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C, 15 Mountain Blvd, Warren, NJ 07059 for an amount not to exceed TEN THOUSAND DOLLARS (\$10,000.00) for a period of one (1) year; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "1-01-200-906", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with Difrancesco Bateman, Kunzman, Davis, Lehrer & Flaum, P.C, 15 Mountain Blvd, Warren, NJ 07059 for an amount not to exceed TEN THOUSAND DOLLARS (\$10,000.00) for a period of one (1) year to perform tax court appeals services for the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: May 11, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Law Department

**TITLE OF RESOLUTION:**

RESOLUTION AUTHORIZING A CONTRACT WITH DIFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHER & FLAUM, PC FOR SPECIAL COUNCIL FOR TAX COURT APPEALS

**BRIEF DESCRIPTION OF ACTION:**

This resolution is necessary to have special council for the City's Tax Court Appeals.

**APPROPRIATION ACCOUNT TO BE CHARGED:** 19-01-200-906

**AMOUNT OF PROPOSED CONTRACT:** \$10,000.00



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: <u>Dionne Giles</u>	<u>X7185</u>
Contact Person: _____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	<b>Camden</b>
Professional Service or EUS Type	<b>Professional Services</b>
Name of Vendor	<b>DiFrancesco, Bateman, Kunzman, Davis, Leher &amp; Flaum, PC</b>
Purpose or Need for service:	The resolution is necessary to have special council for the City's Tax Appeals.
Contract Award Amount	<b>\$10,000.00</b>
Term of Contract	<b>1 Year</b>
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	<b>No</b>
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	<b>RFP</b>
Were other proposals received? If so, please attach the names and amounts for each proposal received?	<b>NO</b>

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

***For LGS use only:***

☐ Approved ☐ Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

**REQUISITION**

NO.

C2100651

SHIP TO

CITY ATTORNEY-4TH FLOOR  
PO BOX 95120  
CAMDEN, NJ 08101-5120

VENDOR


VENDOR #: DIF02

DIFRANCESCO, BATEMAN, KUNZMAN,  
DAVIS, LEHRER & FLAUM PC  
15 MOUNTAIN BLVD  
WARREN, NJ 07059ORDER DATE: 05/05/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	SPECIAL COUNCIL TAX APPEALS	1-01- -200-906	10,000.0000	10,000.00
			TOTAL	10,000.00

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

  
Department Head  
5/6/21  
Date  
Receiver of Goods  
5/6/21  
Date**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

MBS:dh  
05-11-21

R-40

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A GRANT  
FROM THE COUNTY OF CAMDEN IN THE AMOUNT OF \$38,504.00 FOR THE  
2020-2025 (MDA) MUNICIPAL DRUG ALLIANCE GOVERNOR'S COUNCIL ON  
ALCOHOLISM AND DRUG ABUSE**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the City Council of the City of Camden, County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Camden City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the City of Camden has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, County of Camden, State of New Jersey recognizing the following:

1. The City of Camden does hereby authorize submission of a strategic plan for the City of Camden Municipal Alliance grant for fiscal year 2021 in the amount of in the amount of \$38,504.00, DEDR \$19,252.00 from the Camden County Division of Alcohol and Substance Abuse with a \$4,813.00 cash match and \$14,439.00 in-kind match from the City of Camden.
2. The City of Camden acknowledges the terms and conditions for administering the Municipal Drug Alliance Grant, including the administrative compliance and audit requirements.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form.

MICHELLE BANKS-SPEARMAN  
City Attorney

CURTIS JENKINS  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: NEXT AVAILABLE**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Carmen G. Rodriguez, Dept. of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

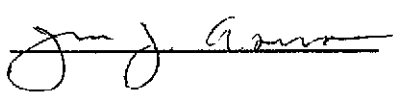
**TITLE OF RESOLUTION/ORDINANCE :** "Resolution accepting a grant from the County of Camden in the amount of \$38,504.00 for the 2020-2025 (MDA) Municipal Alliance Governor's Council on Alcoholism and Drug Abuse.

**BRIEF DESCRIPTION:** This resolution will provide funding for the Department of Human Service to implement its MDA Program. This program provides workshops & programming for the prevention of drugs & alcohol abuse in youth in the City of Camden.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) \$ 38,504.00

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Finance Director:	_____	_____
Approved by Business Administrator:	5.4.24	
Approved by City Attorney:	_____	_____

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Contact Person 1:	Angelo Watson-James	Ext. 7239
Contact Person 2:	Sherie A. Person	Ext. 7084

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

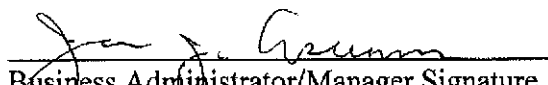
Municipality	City of Camden
Professional Service or EUS Type	Shared Services Agreement between the City of Camden and Camden County Board of Chosen Freeholders
Name of Vendor	N/A
Purpose or Need for service:	Grant providing funding for the City of Camden Department of Human Services to implement its MDA Program. Which provides workshops & programing of the prevention of drugs & alcohol abuse in youth in the City of Camden
Contract Award Amount	\$35,804.00
Term of Contract	FY22 October 2021 to June 30, 2025
Temporary or Seasonal	All year around
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached application
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 5-4-21

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

***For LGS use only:***

( ) Approved ( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

\_\_\_\_\_  
Date

Number Assigned \_\_\_\_\_

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Human Services

Grant Administrator: \_\_\_\_\_

Grant Administrator #: \_\_\_\_\_

Grant/Project Name:			Governor's Council of Alcoholism & Drug Abuse (MDA)			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code		
Funding Source:			Camden County, NJ			
Pass Through:	Y	N	Source:			
Amount of Grant:			\$19,252.00			
Local Match:	Y	N	Cash:	\$ 4,813.00	In-Kind:	\$14,439.00
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:			10/2021 to 6/2025	Location of Activity:		City-wide
Date of Analysis:				Reviewed By:		

**Summary:** This grant will provide funding for the Department of Human Service to implement its MDA Program. This program provides workshops & programming for the prevention of drugs & alcohol abuse in youth in the City of Camden.

**Time Lines:** October 2021 to June 2025

**Problematic Areas/Recommendations:**

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle October 2020-June 2025

**FORM 1B**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The City of Camden Council of the City of Camden , County of Camden, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the City of Camden Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the City of Camden Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Camden;

**NOW, THEREFORE, BE IT RESOLVED** by the City of Camden, County of Camden, State of New Jersey hereby recognizes the following:

1. The City of Camden Council does hereby authorize submission of a strategic plan for the City of Camden Municipal Alliance grant for fiscal year 2022 in the amount of: **\$38,504.00**

DEDR	<u>\$19,252.00</u>
Cash Match	<u>\$ 4,813.00</u>
In-Kind	<u>\$14,439.00</u>

2. The City of Camden Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
(Name), Mayor/Head of Governing Body

**CERTIFICATION**

I, Luis Pastoriza, Municipal Clerk of the City of Camden, County of Camden, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the City of Camden Council on this \_\_\_\_ day of \_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
(Name), Municipal Clerk

A-41

MBS:ET  
05-11-21

**RESOLUTION AUTHORIZING A DISCHARGE OF MORTGAGE AGAINST  
633 PINE STREET**

**WHEREAS**, the Camden Redevelopment Agency ("CRA") acquired 633 Pine Street (the "Property") subject to a certain mortgage made and dated June 30, 2011 by and between Camden Redevelopment Agency and the Tax Lien Financing Corporation recorded in the Office of Camden County Clerk on September 7, 2011 in mortgage book 9461 page 0987, which Mortgage was assigned to the City of Camden by way of Assignment of Mortgages dated July 1, 2011 and recorded in the Office of the County Clerk on May 17, 2012 in Book 09594 Page 0209; and

**WHEREAS**, the fair market value of 633 Pine Street has been determined to be \$4,500; and

**WHEREAS**, in accordance with the terms of the Note the CRA will pay the City the Proceeds of the sale in the amount of \$3,000 less the CRA's closing costs to complete the sale and less any capital expenditures and/or repairs and/or carrying costs incurred by the CRA ("Net Proceeds"); and

**WHEREAS**, the City of Camden agrees to accept the Net Proceeds in full satisfaction of the Note and Mortgage pertaining to 633 Pine Street and to issue a Discharge of Mortgage discharging 633 Pine Street; now, therefore

**BE IT RESOLVED** that the governing body of the City of Camden does hereby authorizes the proper officials to execute a Discharge of Mortgage for the property known as 633 Pine Street.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: May 11, 2021

The above has been reviewed  
and approved as to form:

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: May 11, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Edward L. Trueblood, Assistant City Attorney

**Department Making Request:** LAW

**TITLE OF RESOLUTION/ORDINANCE:**

RESOLUTION AUTHORIZING DISCHARGE OF CITY MORTGAGE AGAINST 633 PINE STREET

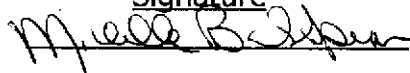
**BRIEF DESCRIPTION OF ACTION:**

The Camden Redevelopment Agency ("CRA") acquired the property, 633 Pine Street ("the "Property") from the Tax Lien Financing Corporation ("TFLC"). Per the terms of the transfer TFLC took back a note and a mortgage against the Property in the listed amount, which mortgage were recorded under mortgage book 9461 and page 0987 in the Office of the Camden County Clerk. The Notes and Mortgages were assigned to the City of Camden. The fair market value of the Property has been determined to be \$4,500. In accordance with the Note the CRA will pay the City the Net Proceeds from the sale equal to \$3,000 less the CRA's closing cost to complete the sale less any capital expenditures and/or repairs and/or carrying cost incurred by the CRA. A resolution is requested authorizing the discharge of the City's mortgage against 633 Pine Street upon payment of the note.

**APPROPRIATION ACCOUNT TO BE CHARGED:**

**AMOUNT OF PROPOSED CONTRACT:**

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	5/4/2021	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

(Name) Please Print

(Extension #)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

## EXHIBIT A

CRA – Mortgagor

TFLC –Mortgagee

Address	Block/Lot	Mortgage Amount	Book/Page	Date of Recording	Fair Market Value
633 Pine Street	292/126	\$21,564.46	9461/ 987	6/30/2011	4,500

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**From:** Beth Marlin  
**Sent:** Thursday, April 22, 2021 8:54 AM  
**To:** Edward Trueblood <EdTruebl@ci.camden.nj.us>  
**Subject:** CRA to Bronson/ 633 Pine

Attached is the settlement sheet for the sale of the above property which is scheduled to close on April 30. Before any pay-offs to Camden and CCMUA, the proceeds from the sale were \$400. Camden is entitled to 83.97% of the proceeds which is \$335.88 (83.97% of \$400). CCMUA will get \$64.12 of the proceeds which then brings the proceeds to CRA to 0. Please send me a pay-off letter indicating that Camden will accept the amount of \$335.88 as the full pay-off of any amounts owed to Camden under the Note. You do not need to reference any other amounts on the settlement sheet. I will also need a Discharge of Mortgage for the Mortgage associated with the Note. I previously sent you copies of the Note and Mortgage. Call me with any questions. Thanks.



Beth Marlin, Esquire  
Attorney  
***BROWN & CONNERY, LLP***  
6 North Broad Street, Woodbury, NJ 08096  
Office: (856) 812-8900 Fax: (856) 853-9933  
Direct: (856) 858-8124  
[bmarlin@brownconnery.com](mailto:bmarlin@brownconnery.com)  
[www.brownconnery.com](http://www.brownconnery.com)

**From:** Rochelle Willms <[rochelle@ahtagency.com](mailto:rochelle@ahtagency.com)>  
**Sent:** Wednesday, April 21, 2021 4:20 PM  
**To:** Beth Marlin <[bmarlin@brownconnery.com](mailto:bmarlin@brownconnery.com)>  
**Subject:** RE: 633 Pine

**\*This is an EXTERNAL email. STOP. THINK! DON'T click links or open files unless you know the sender!\***

Please see the attached adjusted HUD.

Thank you,

Rochelle Willms  
Title Processor  
American Home Title Agency  
2 Eves Drive, Suite 105  
Marlton, NJ 08053  
Direct (856)446-9194 | Fax (856)810-3760 | Office (856) 810-3733