



# AGENDA

## CITY OF CAMDEN CITY COUNCIL REGULAR MEETING

*April 13th, 2021 – 5:00 p.m.*

*Honorable Curtis Jenkins, President  
Honorable Marilyn Torres, Vice President  
Honorable Victor Carstarphen  
Honorable Sheila Davis  
Honorable Angel Fuentes  
Honorable Felisha Reyes-Morton  
Honorable Shaneka Boucher*

*Honorable Francisco "Frank" Moran, Mayor*

*Michelle Spearman, City Attorney  
Howard McCoach-Acting Counsel to Council*

*Luis Pastoriza, Municipal Clerk*

# *Agenda*



# CITY COUNCIL AGENDA

TUESDAY, APRIL 13<sup>TH</sup>, 2021– 5:00 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

## COMMUNICATIONS

### Department of Finance

1. Check registers of the City of Camden for the period of February 22<sup>nd</sup>, 2021 to March 28<sup>th</sup>, 2021
2. Payroll register summary for the pay period of March 5<sup>th</sup>, 2021, March 12<sup>th</sup>, 2021, and March 13<sup>th</sup>, 2021

## OLD BUSINESS

## ORDINANCES – FIRST READING

### Department of Finance

1. Refunding Bond Ordinance of the City of Camden, County of Camden, State of New Jersey (The “City) providing for the refunding of qualified general obligation bonds, series 2014, appropriating an amount not to exceed \$4,500,000 therefor and authorizing the issuance of not to exceed \$4,500,000 general obligation refunding bonds, series 2021 of the City for financing the cost thereof

### Department of Public Works

2. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

3. An Ordinance designating certain areas in the City of Camden “As Handicapped Parking Only”
4. An Ordinance authorizing the approval to move existing signage to a new authorized location

#### **ORDINANCES – SECOND READING & PUBLIC HEARING**

##### **Department of Public Works**

1. Ordinance amending Ordinance MC-38 to create a loading and unloading zone at 607 S. Broadway
2. An Ordinance designating certain areas in the City of Camden “As Handicapped Parking Only”
3. An Ordinance authorizing the upgrade to personalized signage of a certain location of its handicap parking privileges
4. An Ordinance authorizing the approval to move existing signage to a new authorized location

##### **Department of Administration**

5. An ordinance authorizing a “Buy Camden” purchase policy for purchasing goods and services for the City of Camden

##### **Department of Administration**

6. An Ordinance Further Amending and Supplementing an Ordinance Entitled “An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden”, Adopted December 23, 1982 (MC-1917)

#### **RESOLUTIONS**

##### **Office of City Council**

1. Resolution re-appointing Mary Espinal as Commissioner to the Parking Authority of the City of Camden for a 5 year term, expiring April 12, 2026

##### **Office of the City Attorney**

2. Resolution awarding a contract to (TBD) to provide occupational health care for the City’s workers compensation program, pre-employment physicals and return to work evaluations (by title)
3. Resolution honoring Timothy J. Galanaugh upon his retirement from the City of Camden (by title )
4. Resolution authorizing the stipulation of settlement to settle tax appeal of 1120 Ferry Ave., LLC for Block 582, Lot 1

5. Resolution authorizing the assignment of tax sale certificates sold at less than face value

**Department of Administration**

6. Resolution appointing (Mayor Moran to provide name) to the Planning Board as a Class IV member, to complete the term of Soley M. Berrios ending April 3, 2022

**Department of Planning & Development**

7. Resolution amending agreement between the City of Camden and Fairview Village Urban Renewal #CHC056
8. Resolution authorizing an agreement between the City of Camden and Fox Ridge Management office #GAD049
9. Resolution authorizing an agreement between the City of Camden and 1721 Springdale Urban Renewal Associates, LLC #CHC044
10. Resolution authorizing an agreement between the City of Camden and Michael Kiyaga #CHC051
11. Resolution authorizing an agreement between the City of Camden and Eli Gabay #CHC041
12. Resolution authorizing an agreement between the City of Camden and Lakeview Realty Associates, LP #CHC057
13. Resolution authorizing an agreement between the City of Camden and Jefferson Place, LLC #CHC030
14. Resolution authorizing an agreement between the City of Camden and Leon Humphrey #CHC061
15. Resolution authorizing an agreement between the City of Camden and Charles Wilson #CHC056
16. Resolution authorizing an agreement between the City of Camden and MD Y. Rahman #CHC046
17. Resolution authorizing an agreement between the City of Camden and Lawrence and Glenn Jentsch #CHC061
18. Resolution authorizing an agreement between the City of Camden and Robert J. Guilfoyle #CHC062
19. Resolution authorizing an agreement between the City of Camden and Oak Ridge Apartments #GAD031

20. Resolution authorizing an agreement between the City of Camden and WS Affordable Urban Renewal, LLC #CHC027
21. Resolution authorizing an agreement between the City of Camden and Bishop Court Apartment #GAD023
22. Resolution authorizing an agreement between the City of Camden and Heights Investment Property, LLC #CHC011
23. Resolution authorizing an agreement between the City of Camden and Antioch Phase II Urban Renewal, LLC #CHC050
24. Resolution authorizing an agreement between the City of Camden and Vestors Properties, LLC #GAD068
25. Resolution authorizing an agreement between the City of Camden and Abed S. Abed #CHC060
26. Resolution of support for the preferred preliminary alternative that has been selected and advancement of the FY2017 traffic signal improvements project as designed by Taylor-Wiseman-Taylor

**Department of Finance**

27. Resolution authorizing emergency temporary budget appropriations for the calendar fiscal year 2021
28. Resolution of the City of Camden, in the County of Camden, New Jersey making application to the Local Finance Board pursuant to N.J.S.A. 40:A:2-51 Et Seq and N.J.S.A. 40A:3-1 Et Seq.

**Department of Fire**

29. Resolution authorizing an application to FEMA to apply for the FEMA Assistance to Firefighters Grant (AFG)

**Department of Code Enforcement**

30. Resolution authorizing the refund of a business license for a new and used auto dealer

**PUBLIC COMMENT**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

*Communications*



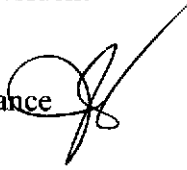
FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

C-1  
JOHANNA S. CONYER HARRIS  
FINANCE DIRECTOR  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Curtis Jenkins, City Council President  
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance 

Date: March 29, 2021

Subject: **Check Register-Communications for Forthcoming City Council Meeting- April 13, 2021.**

Attached, please find the Check Register for the City of Camden for the period of February 22, 2021 to March 28, 2021.

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

RECEIVED  
2021 MAR 31 A 9:43  
MUNICIPAL CLERK  
CAMDEN, NJ

March 29, 2021  
03:35 PM

CAMDEN CITY  
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 02/22/21 to 03/28/22  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25ESG		ESG CASH ACCT-TD #4308907596			
10038	02/26/21	CIT09 CITY OF CAMDEN PAYROLL	2,516.48		15891
10039	02/26/21	MAZ03 MAURICE BASEM MAZAHREH	6,250.00		15891
10040	02/26/21	WAS15 WASHINGTON PARK APTS LLC	8,690.00		15891
10041	03/05/21	COO63 COOPER SQUARE ACQUISITIONS II	5,247.00		15904
10042	03/05/21	LUT05 LUTHERAN SOCIAL MINISTRIES	5,940.00		15904
10043	03/05/21	PUB04 PSE&G	470.00		15904
10044	03/05/21	WAS15 WASHINGTON PARK APTS LLC	7,689.00		15904
10045	03/19/21	WAS15 WASHINGTON PARK APTS LLC	1,732.00		15929
10046	03/26/21	PUB04 PSE&G	283.19		15952
10047	03/26/21	WAS15 WASHINGTON PARK APTS LLC	5,632.00		15952

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	44,449.67	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	44,449.67	0.00

25HOPWA		HOPWA CASH ACCT-TD #4308907603			
12559	02/26/21	CIT09 CITY OF CAMDEN PAYROLL	6,013.15		15889
12560	03/05/21	AAA05 AAA REALTY & MANAGEMENT, LLC	621.00		15900
12561	03/05/21	ABE06 ZAYED S ABED	713.00		15900
12562	03/05/21	AIO01 AION FOX RIDGE LLC	3,568.00		15900
12563	03/05/21	ALE02 ALEXAR PROPERTIES, LLC	931.00		15900
12564	03/05/21	ALP05 ALPINE COURT APARTMENTS	2,318.00		15900
12565	03/05/21	AME16 AMERICAN DREAM PROPERTIES	821.00		15900
12566	03/05/21	ANG08 ANGELO ASSOCIATES, LLC	800.00		15900
12567	03/05/21	BOR21 GRACIE MARIE BORNIS	127.00		15900
12568	03/05/21	CAP25 CAPITAL SYSTEMS PROPERTY MANAG	585.00		15900
12569	03/05/21	CED04 CEDAR BROOK NJ, LLC	951.00		15900
12570	03/05/21	CRO03 CROSSING AT GLASSBORO, LLC	1,050.00		15900
12571	03/05/21	DAV60 DAVENPORT VILLAGE	1,240.00		15900
12572	03/05/21	DEE01 DEERFIELD ASSOCIATES, LP	1,032.00		15900
12573	03/05/21	DEL56 DELANCO FAMILY APTS	672.00		15900
12574	03/05/21	DIO01 GENE DINA	948.00		15900
12575	03/05/21	EME14 GIBBSBORO LLC	931.00		15900
12576	03/05/21	EPM01 ENGLISH PROPERTY MGMT LLC	1,688.00		15900
12577	03/05/21	FER21 KATHERINE FERGUSON	503.00		15900
12578	03/05/21	FOX04 FOX RIDGE MANAGEMENT OFFICE	3,624.00		15900
12579	03/05/21	GAR54 VERENICE GARCIA	1,002.00		15900
12580	03/05/21	GAT05 GATEHOUSE & COOPERSTOWN APTS	662.00		15900
12581	03/05/21	GIB04 GIBBSBORO REALTY LLC	960.00		15900
12582	03/05/21	GIB15 ALFRED GIBSON	45.00		15900
12583	03/05/21	GRA65 GRACE PROPERTY SOLUTION	1,755.00		15900
12584	03/05/21	GRE02 GREENWOOD CONSULTING, LLC	1,200.00		15900
12585	03/05/21	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	2,144.00		15900
12586	03/05/21	GTM01 GTM VILLAGES, LLC	1,564.00		15900
12587	03/05/21	HAY03 KATHLEEN HAYNICZ	1,400.00		15900
12588	03/05/21	HOL49 HOLLYBUSH PRESERVATION	1,037.00		15900
12589	03/05/21	HPA01 HP ALTMAN AUTUMN RIDGE LLC	334.00		15900
12590	03/05/21	HYD05 EAST COAST HYDE PARK	1,382.00		15900
12591	03/05/21	JOH76 ORLANDO & LESSIE JOHNS	2,086.00		15900

March 29, 2021  
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CAMDEN CITY  
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25HOPWA		HOPWA CASH ACCT-TD #4308907603 Continued			
12592	03/05/21	KEH02 K & E HOLMES, LLC	928.00		15900
12593	03/05/21	KEL27 BARBARA & GEORGE KELLY	846.00		15900
12594	03/05/21	LEN06 220 LENOLA, LLC	616.00		15900
12595	03/05/21	LEW18 LEWIS INSEPCTIONS	475.00		15900
12596	03/05/21	LIN20 LINDENWOLD PH, LP	2,082.00		15900
12597	03/05/21	LUM03 LUMBERTON CAMPUS LP	501.00		15900
12598	03/05/21	MAZ03 MAURICE BASEM MAZAHREH	1,500.00		15900
12599	03/05/21	MIN09 1662 MINCON LLC	986.00		15900
12600	03/05/21	NOR05 NORTH FORKLANDING ASSOCIATION	2,625.00		15900
12601	03/05/21	OAK04 OAK RIDGE APARTMENTS	695.00		15900
12602	03/05/21	REA12 REAL VALUE PARTNERS 3, LLC	1,000.00		15900
12603	03/05/21	ROB14 ROBERT NICOLEAUL 1052 COLYOR	2,289.00		15900
12604	03/05/21	ROB60 ROBIN HILL APARTMENTS	2,064.00		15900
12605	03/05/21	ROD69 LUIS RODRIGUEZ	981.00		15900
12606	03/05/21	ROS04 ROSS GROVE, LLC	314.00		15900
12607	03/05/21	RUB08 RUBINSON & SPERLING	426.00		15900
12608	03/05/21	SAR06 JOHN SARAPPA JR.	484.00		15900
12609	03/05/21	SEC08 SECURED HIGH YIELD, LLC	1,039.00		15900
12610	03/05/21	SPS01 SPS HOLDINGS, LLC	365.00		15900
12611	03/05/21	TAM02 TAMARACK APARTMENTS, LLC	982.00		15900
12612	03/05/21	THE36 THE HEATHERS REALTY, LLC	462.00		15900
12613	03/05/21	TUC03 RAYMOND TUCKER	746.00		15900
12614	03/05/21	WAS15 WASHINGTON PARK APTS LLC	691.00		15900
12615	03/05/21	WOR15 WORKFORCE & ECONOMIC	57,855.83		15900
12616	03/12/21	ABE06 ZAYED S ABED	1,350.00		15911
12617	03/12/21	BYN01 CARLO BYNUM	66.00		15911
12618	03/12/21	IKO02 RICOH USA, INC	2,227.75		15911
12619	03/26/21	WOR15 WORKFORCE & ECONOMIC	3,559.68		15951

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	61	0	132,863.41	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	132,863.41	0.00

CASH 3RD PTY TD CASH 3RD PARTY 4308903552

46800	03/03/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/03/21 VOID	0
46801	03/03/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/03/21 VOID	0
46802	03/03/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	54,026.83		15895
46803	03/03/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	1,840.70		15896
46804	03/04/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/04/21 VOID	0
46805	03/04/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	43,248.24		15897
46806	03/04/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	10,627.23		15898
46807	03/10/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/10/21 VOID	0
46808	03/10/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/10/21 VOID	0
46809	03/10/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	81,298.29		15908
46810	03/18/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/18/21 VOID	0
46811	03/18/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	0.00	03/18/21 VOID	0
46812	03/18/21	FIGNJ19 FIG CUST FIGNJ19LLC & SEC PTY	87,862.44		15927
46813	03/23/21	PROCAP8 US BANK CUST FOR PRO CAP 8	0.00	03/23/21 VOID	0
46814	03/23/21	PROCAP8 US BANK CUST FOR PRO CAP 8	0.00	03/23/21 VOID	0
46815	03/23/21	PROCAP8 US BANK CUST FOR PRO CAP 8	0.00	03/23/21 VOID	0
46816	03/23/21	PROCAP8 US BANK CUST FOR PRO CAP 8	0.00	03/23/21 VOID	0

March 29, 2021  
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CAMDEN CITY  
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH 3RD PTY TD	CASH 3RD PARTY	4308903552	Continued		
46817	03/23/21	PROCAP8 US BANK CUST FOR PRO CAP 8	81,182.63		15933
46818	03/24/21	PROCAP8 US BANK CUST FOR PRO CAP 8	2,338.92		15935
46819	03/24/21	Alignment Check		VOID	
46820	03/24/21	TLOA TLOA OF NJ LLC	17,887.10		15936
46821	03/24/21	LN-31215 BENJAMIN FLECK	2,953.55		15937
46822	03/24/21	TLOA TLOA OF NJ LLC	13,104.21		15937
46823	03/24/21	LN-50026 PC5 LLC	14,424.58		15938
46824	03/24/21	LN-50025 PC4 LLC	5,659.58		15939
46825	03/24/21	LN-50025 PC4 LLC	24,212.04		15940
46826	03/24/21	LN-50029 PC7REO, LLC	23,022.18		15941
46827	03/24/21	LN-30000 US BANK CUST/PRO CAP III, LLC	22,041.54		15942
46828	03/24/21	LN-31262 FNA DZ, LLC	57,063.94		15943
46829	03/24/21	LN-31125 MTAG CUST/FIG CAP INV NJ13 LLC	11,536.38		15944
46830	03/24/21	LN-31226 USBANK CUST/PC5 STERLING NATIO	1,931.59		15944
46831	03/24/21	LN-40130 RED OAK SERVICING COMPANY LLC	5,912.45		15945
46832	03/24/21	LN-40145 STEIN REAL ESTATE OPPORTUNITIE	4,806.80		15945
46833	03/24/21	LN-31051 USBANK CUST/ACTLIEN HOLDING IN	5,350.00		15946
46834	03/24/21	LN-40080 US BANK CUST PC7 FIRSTTRUST BAN	1,321.66		15946
46835	03/24/21	LN-50025 PC4 LLC	14,515.19		15946
46836	03/24/21	USB18 US BANK/PC7 FIRSTTRUST BANK	2,057.95		15946
46837	03/24/21	LN-40328 APRELL COOPER	94.26		15947
46838	03/24/21	LN-31215 BENJAMIN FLECK	93.43		15948
46839	03/24/21	LN-40153 JEHOVAHABLE INVESTMENTS LLC	388.65		15948
46840	03/24/21	LN-40237 MIKE GRAVES INVESTMENTS LLC	1,043.90		15948
46841	03/24/21	LN-50022 KELVIN J. GONZALEZ	9,205.00		15948
46842	03/24/21	LN-40272 SANKARLINGAM DANDABANY	0.00	03/24/21 VOID	0
46843	03/24/21	LN-40272 SANKARLINGAM DANDABANY	4,955.84		15949

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	31	13	606,007.10	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	31	13	606,007.10	0.00

CASH GEN INSU	GEN INSURANCE TD	4308903544			
21058	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
21059	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
21060	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
21061	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
21062	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
21063	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
21064	02/26/21	CO054 COOPER HOSPITAL UNIVERSITY M.C	5,676.48		15886
21065	02/26/21	HOR13 JOSE L. HORTA	362.13		15886
21066	02/26/21	JOH82 LINDA D JOHNSON	3,470.40		15886
21067	02/26/21	LUC04 CARLOS LUCIANO	724.26		15886
21068	02/26/21	SAN05 MARK SAUNDERS	480.32		15886
21069	02/26/21	SHA07 BARBARA SHARPER	362.13		15886
21070	03/05/21	ESC02 PAUL ESCHER	1,735.20		15899
21071	03/05/21	GER08 GERALD ABEL & ADAM M KOTLAR	7,500.00		15899
21072	03/05/21	MCE03 MCELROY,DEUTSCH & MULVANEY,LLP	4,750.00		15899
21073	03/05/21	TUR16 TURNER,O'MARA,DONNELLY &	22,640.60		15899
21074	03/12/21	INT14 INTERNATIONAL ASSOC. OF FIRE-	927.38		15909
21075	03/12/21	INT15 INTERNATIONAL ASSOC OF FIRE-	2,719.62		15909
21076	03/12/21	KER02 JOHN D. KERNAN DMD PA	74,610.00		15909

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH GEN INSU GEN INSURANCE TD 4308903544 Continued					
21077	03/12/21	TUR20 ROBERT A. TURNER	2,310.00		15909
21078	03/26/21	GAR11 RAYMOND GARRISON	813.00		15950
21079	03/26/21	HOR13 JOSE L. HORTA	362.13		15950
21080	03/26/21	LUC04 CARLOS LUCIANO	724.26		15950
21081	03/26/21	SAN05 MARK SAUNDERS	480.32		15950
21082	03/26/21	SHA07 BARBARA SHARPER	362.13		15950
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	19	6	131,010.36	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	19	6	131,010.36	0.00
CASH GRANT TD FEDERAL/STATE GRANT FD (TD)					
104577	03/05/21	APC02 A P CONSTRUCTION INC	2,256,108.79	03/11/21 VOID	15903
104578	03/05/21	GRA36 GRAINGER, INC.	5,482.56		15903
104579	03/10/21	WIN01 WINNER FORD	206,070.00		15907
104580	03/12/21	APC02 A P CONSTRUCTION INC	2,256,108.79		15913
104581	03/19/21	NIG04 NIGHT KITCHEN INTERACTIVE	10,000.00		15931
104582	03/26/21	FER22 FERGUSON ENTERPRISES, LLC	1,747.00		15954
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	1	2,479,408.35	2,256,108.79
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	1	2,479,408.35	2,256,108.79
CASH TRUST TD TRUST OTHER (TD) 4308903635					
3548	02/26/21	CIT09 CITY OF CAMDEN PAYROLL	20,902.60		15888
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	20,902.60	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	20,902.60	0.00
CDBG FUND TD CASH CDBG FUND (TD) 4308903718					
25342	02/26/21	ATL15 DAVID R DIMATTIA	5,000.00		15892
25343	02/26/21	CIT09 CITY OF CAMDEN PAYROLL	14,883.62		15892
25344	02/26/21	EST29 ESTHER BEAUTY HEAVEN	20,000.00		15892
25345	02/26/21	EXC01 EXCLUSIVE FASHIONS	600.00		15892
25346	02/26/21	HAT04 JERMAINE HATCHER	5,000.00		15892
25347	02/26/21	WHR01 WHR CONTRACTING	5,000.00		15892
25348	03/05/21	KEL09 KELLER ENGINEERS, LLC	8,243.94		15902
25349	03/05/21	MCK11 SHANNON MCKEOWN	600.00		15902
25350	03/05/21	PUB04 PSE&G	1,965.28		15902
25351	03/05/21	TRI14 TRIAD ASSOCIATES SERVICES, INC	7,613.00		15902
25352	03/05/21	CIR06 CIRCLE 3, LLC	63,095.80		15906
25353	03/12/21	EXC01 EXCLUSIVE FASHIONS	600.00		15912
25354	03/12/21	PUB04 PSE&G	714.01		15912
25355	03/19/21	ART12 ART HUFF BUILDING & REMODELING	3,850.00		15930
25356	03/19/21	ATL15 DAVID R DIMATTIA	5,000.00		15930
25357	03/19/21	EDS06 ED'S CONTRACTING SERVICES	4,700.00		15930
25358	03/19/21	NJA21 NEW JERSEY ASSOC OF CORRECTION	23,315.00		15930
25359	03/19/21	PAI03 CYNTHIA PAIGE	33.03		15930
25360	03/19/21	PUB04 PSE&G	411.78		15930

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CDBG FUND TD CASH CDBG FUND (TD) 4308903718 Continued					
25361	03/19/21	QFM01 QUISQUEYA FOOD MARKET	7,054.03		15930
25362	03/19/21	SIK02 CHONG SIK YI	893.72		15930
25363	03/19/21	ZAS05 ZASH CONSTRUCTION, LLC	4,700.00		15930
25364	03/26/21	EBS01 EXCLUSIVE BARBER SHOP, LLC	2,599.97		15953
25365	03/26/21	HMS01 HENRIQUEZ MULTI-SERVICES	336.07		15953
25366	03/26/21	ROS44 ROSSY'S BEAUTY SALON	4,833.88		15953
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	25	0	191,043.13	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	25	0	191,043.13	0.00
CURRENT FUND TD TD BANK 4308903487					
135207	02/26/21	AA02 A & A GLASS	940.00		15893
135208	02/26/21	ACE03 ACE ELEVATOR, LLC	580.00		15893
135209	02/26/21	ANC16 ANCHOR RUBBER STAMP	103.40		15893
135210	02/26/21	AUT01 AUTOMATIC DATA PROCESSING	15,006.95		15893
135211	02/26/21	BAR62 BARRACUDA NETWORKS INC	3,273.12		15893
135212	02/26/21	BEL02 VERIZON	266.11		15893
135213	02/26/21	CAM01 CAMDEN BAG & PAPER COMPANY	795.50		15893
135214	02/26/21	CAR01 CARTUN HARDWARE	1,458.57		15893
135215	02/26/21	CCM01 C C M U A	15,710.72		15893
135216	02/26/21	CLE17 CLEAN AIR COMPANY	769.79		15893
135217	02/26/21	CME01 CME ASSOCIATES	42,196.50		15893
135218	02/26/21	COM35 COMCAST BUSINESS SERVICES --	944.67		15893
135219	02/26/21	CON02 CONTRACTOR SERVICE	236.87		15893
135220	02/26/21	CON53 CONNER STRONG & BUCKELEW, INC.	3,084.00		15893
135221	02/26/21	COR36 CORE MECHANICAL, INC.	17,525.83		15893
135222	02/26/21	CRT01 CRT SUPPORT CORP.	922.70		15893
135223	02/26/21	DIREC06 DIRECT ENERGY BUSINESS	0.00	02/26/21 VOID	0
135224	02/26/21	DIREC06 DIRECT ENERGY BUSINESS	10,906.45		15893
135225	02/26/21	EDM03 EDMUNDS & ASSOCIATES, INC	22,773.00		15893
135226	02/26/21	FON04 FRANKIE FONTANEZ, ESQ	11,666.00		15893
135227	02/26/21	HAI05 HAINESPORT AUTO & TRUCK	6,671.49		15893
135228	02/26/21	HAR02 HARRY'S PLUMBING L.L.C.	3,294.85		15893
135229	02/26/21	HAR04 THE ORIGINAL W. HARGROVE	74,380.00		15893
135230	02/26/21	HER30 THE HERTZ CORPORATION	6,200.00		15893
135231	02/26/21	HOM01 HOME DEPOT CREDIT SVCS.	1,853.38		15893
135232	02/26/21	IKO02 RICOH USA, INC	19,807.06		15893
135233	02/26/21	IND01 INDEPENDENT ANIMAL CARE SRV	16,012.50		15893
135234	02/26/21	JJM01 JJM PLUMBING COMPANY	18,076.59		15893
135235	02/26/21	JOH08 JOHNSON & TOWERS INC.	3,117.44		15893
135236	02/26/21	LAU01 LAUREL LAWN MOWER SERVICE	979.62		15893
135237	02/26/21	LOW04 LOWTHER SMALL ENGINE, INC	1,000.00		15893
135238	02/26/21	MAJ02 MAJESTIC OIL CO, INC	13,379.71		15893
135239	02/26/21	MAR84 MARTURANO RECREATION CO, INC	5,460.90		15893
135240	02/26/21	MOU07 MOUNT LAUREL ANIMAL HOSPITAL	350.00		15893
135241	02/26/21	MSD01 INDUSTRIAL HYDRAULICS & RUBBER	389.00		15893
135242	02/26/21	NAL04 NALCO WATER-AN ECOLAB COMPANY	254.80		15893
135243	02/26/21	NEW08 NEW JERSEY LAW JOURNAL	653.88		15893
135244	02/26/21	NEW49 NEW LIFE COMMUNITY DEV. CORP	16,900.00		15893
135245	02/26/21	NJA06 NEW JERSEY AMERICAN WATER CO	0.00	02/26/21 VOID	0

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CURRENT FUND TD	TD	BANK 4308903487	Continued		
135246	02/26/21	NJA06 NEW JERSEY AMERICAN WATER CO	0.00	02/26/21 VOID	0
135247	02/26/21	NJA06 NEW JERSEY AMERICAN WATER CO	3,923.13		15893
135248	02/26/21	NJL06 NJS LEAGUE OF MUNICIPALITIES	260.00		15893
135249	02/26/21	PEN07 PENNSAUKEN ANIMAL HOSPITAL	511.20		15893
135250	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135251	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135252	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135253	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135254	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135255	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135256	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135257	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135258	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135259	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135260	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135261	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135262	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135263	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135264	02/26/21		0.00	02/26/21 VOID	0 (Reason: PRINTER ERROR)
135265	02/26/21	Alignment Check		VOID	
135266	02/26/21	RRD01 RR DONNELLEY	1,837.50		15893
135267	02/26/21	SHA32 WAYNE SHAREEF JR	360.00		15893
135268	02/26/21	SIG04 SIGNPROS	1,925.00		15893
135269	02/26/21	SNE01 SNEAKERZONE	1,200.00		15893
135270	02/26/21	SPE05 MICHELLE BANKS-SPEARMAN	99.00		15893
135271	02/26/21	SPR10 SPRUCE INDUSTRIES	975.00		15893
135272	02/26/21	TDK01 TDK SYSTEMS GROUP, INC	443.40		15893
135273	02/26/21	TIM04 TIME FOR FUN JUMPERS, LLC	1,420.00		15893
135274	02/26/21	TRA01 TRANSAXLE	2,557.41		15893
135275	02/26/21	TUC02 CHRISTINE T J TUCKER	218.36		15893
135276	02/26/21	UNI02 A-1 UNIFORM CITY, INC	1,801.35		15893
135277	02/26/21	USC01 US CONFERENCE OF MAYORS	5,269.00		15893
135278	02/26/21	WBM01 W B MASON CO, INC	3,438.10		15893
135279	02/26/21	WES05 THOMSON WEST	2,441.16		15893
135280	02/26/21	WIR04 WIRELESS COMMUNICATION &	250.00		15893
135281	02/26/21	EXE03 EXECUTIVE SECURITY AGENCY LLC	19,500.00		15894
135282	03/05/21	ACC06 ACCURATE LANGUAGE SERVICES	300.00		15905
135283	03/05/21	AMA07 ASSOC.OF MUN.ASSESSOR'S	465.00		15905
135284	03/05/21	ARH01 ADAMS, REHMAN & HEGGANS ASSOC	2,310.00		15905
135285	03/05/21	ATT07 AT&T	22,354.88		15905
135286	03/05/21	ATT08 A T & T MOBILITY	23,999.48		15905
135287	03/05/21	ATT09 AT&T CORP	156.91		15905
135288	03/05/21	AUT08 AUTO ZONE INC.	994.55		15905
135289	03/05/21	BEL02 VERIZON	20,621.65		15905
135290	03/05/21	BIL09 BILLOWS ELECTRIC SUPPLY	97.62		15905
135291	03/05/21	CAR01 CARTUN HARDWARE	2,497.17		15905
135292	03/05/21	CDW01 CDWG	0.00	03/05/21 VOID	0
135293	03/05/21	CDW01 CDWG	10,545.50		15905
135294	03/05/21	CHE03 CHERRY VALLEY TRACTOR	449.15		15905
135295	03/05/21	COM35 COMCAST BUSINESS SERVICES --	267.92		15905
135296	03/05/21	CON53 CONNER STRONG & BUCKELEW, INC.	616.00		15905
135297	03/05/21	COR36 CORE MECHANICAL, INC.	6,872.00		15905

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CURRENT FUND	TD	TD BANK 4308903487	Continued		
135298	03/05/21	DOCUS005 INFOSTORE RECORDS MANAGEMENT	174.82		15905
135299	03/05/21	EPI01 EPICOR SOFTWARE CORP	5,867.60		15905
135300	03/05/21	FED14 FEDEX (OMEGA CORP CTR)	78.50		15905
135301	03/05/21	FIT01 T M FITZGERALD & ASSOC	12,875.42		15905
135302	03/05/21	GRA36 GRAINGER, INC.	14,237.35		15905
135303	03/05/21	HAD01 H A DEHART & SON	0.00	03/05/21 VOID	0
135304	03/05/21	HAD01 H A DEHART & SON	5,274.65		15905
135305	03/05/21	HIB01 HIBRET PURATEX	3,600.00		15905
135306	03/05/21	HOF03 HOFFMAN EQUIPMENT	3,643.96		15905
135307	03/05/21	JAY02 JAY'S TIRE SERVICE LLC	0.00	03/05/21 VOID	0
135308	03/05/21	JAY02 JAY'S TIRE SERVICE LLC	2,400.00		15905
135309	03/05/21	LAU01 LAUREL LAWN MOWER SERVICE	825.20		15905
135310	03/05/21	MAJ02 MAJESTIC OIL CO, INC	3,951.83		15905
135311	03/05/21	MER01 MERCHANTVILLE OVERHEAD	1,614.71		15905
135312	03/05/21	MGL02 MGL PRINTING SOLUTIONS	463.00		15905
135313	03/05/21	MIK03 MIKE'S BETTER SHOES	120.00		15905
135314	03/05/21	MSD01 INDUSTRIAL HYDRAULICS & RUBBER	986.95		15905
135315	03/05/21	NAT73 NATURAL PEST CONTROL INC	0.00	03/05/21 VOID	0
135316	03/05/21	NAT73 NATURAL PEST CONTROL INC	840.00		15905
135317	03/05/21	NEW45 NEWTOWN OFFICE & COMPUTER SUP	87.48		15905
135318	03/05/21	PET19 SHERELL PETERSON	2,050.00		15905
135319	03/05/21	RIC28 RICOH CORPORATION	168.95		15905
135320	03/05/21	SAR03 SAR	750.00		15905
135321	03/05/21	SIG04 SIGNPROS	2,150.00		15905
135322	03/05/21	TDK01 TDK SYSTEMS GROUP, INC	10,030.19		15905
135323	03/05/21	VER09 VERIZON SELECT SERVICES, INC.	2,448.34		15905
135324	03/05/21	WAD04 WADE LONG WOOD & LONG LLC	2,800.00		15905
135325	03/05/21	WBM01 W B MASON CO, INC	499.50		15905
135326	03/12/21	AME01 AMERICAN ASPHALT	2,623.72		15915
135327	03/12/21	ATL04 ATLANTIC SALT INC.	34,486.56		15915
135328	03/12/21	AUT07 ACCU WASH	178.25		15915
135329	03/12/21	AUT08 AUTO ZONE INC.	1,029.38		15915
135330	03/12/21	BIF01 BIFF DUNCAN ASSOCIATES, INC.	480.00		15915
135331	03/12/21	BRO81 BROWN & CONNERY LLP	4,145.00		15915
135332	03/12/21	CAM01 CAMDEN BAG & PAPER COMPAY	860.00		15915
135333	03/12/21	CAR01 CARTUN HARDWARE	257.66		15915
135334	03/12/21	CDW01 CDWG	1,816.10		15915
135335	03/12/21	COM06 COMBAT BRANDS, LLC	1,335.43		15915
135336	03/12/21	COM35 COMCAST BUSINESS SERVICES --	495.05		15915
135337	03/12/21	COR36 CORE MECHANICAL, INC.	1,942.38		15915
135338	03/12/21	COU11 COURIER POST, THERESA CASALNOVA	156.60		15915
135339	03/12/21	DIF02 DIFRANCESCO, BATEMAN, KUNZMAN,	925.00		15915
135340	03/12/21	EME15 EMERGENCY EQUIPMENT SALES, LLC	590.01		15915
135341	03/12/21	FED14 FEDEX (OMEGA CORP CTR)	60.32		15915
135342	03/12/21	HAD01 H A DEHART & SON	4,095.84		15915
135343	03/12/21	HOF03 HOFFMAN EQUIPMENT	4,334.85		15915
135344	03/12/21	IKO02 RICOH USA, INC	1,510.00		15915
135345	03/12/21	KON05 KONICA MINOLTA PREMIER FINANCE	1,013.50		15915
135346	03/12/21	MAJ02 MAJESTIC OIL CO, INC	11,376.70		15915
135347	03/12/21	MCC44 HOWARD MCCOACH, PC	5,520.00		15915
135348	03/12/21	MER01 MERCHANTVILLE OVERHEAD	2,505.23		15915
135349	03/12/21	MIK03 MIKE'S BETTER SHOES	94.99		15915

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135350	03/12/21	MUN39 CAMDEN COUNTY MUNICIPAL JOINT	320,233.00		15915
135351	03/12/21	NAT02 NAT ALEXANDER COMPANY, INC.	40.01		15915
135352	03/12/21	NGI01 NGINA MATHES	500.00		15915
135353	03/12/21	NJD20 NJ DEPT OF HLTH & SR SER.	94.80		15915
135354	03/12/21	OGO01 ANTHONY OGOZALEK, JR. ESQ	1,650.00		15915
135355	03/12/21	REM02 REMINGTON & VERNICK	2,305.50		15915
135356	03/12/21	TDK01 TDK SYSTEMS GROUP, INC	2,875.00		15915
135357	03/12/21	THEIN005 THE INQUIRER	2,753.40	03/25/21 VOID	15915 (Reason: Lost)
135358	03/12/21	TRA01 TRANSAXLE	3,862.50		15915
135359	03/12/21	TRE06 TREASURER, STATE OF NEW JERSEY	3,500.00		15915
135360	03/12/21	WES06 WEST MARINE PRODUCTS, INC.	362.15		15915
135361	03/12/21	WIN01 WINNER FORD	809.99		15915
135362	03/12/21	TRE04 TREASURER, CAMDEN COUNTY	4,172,133.47		15916
135363	03/19/21	ACC06 ACCURATE LANGUAGE SERVICES	330.00		15932
135364	03/19/21	ALP03 ALPER ENTERPRISES	6,800.00		15932
135365	03/19/21	AME03 AMERICAN PLANNING ASSOCIATION	702.00		15932
135366	03/19/21	AND08 DAVID J. ANDERSON, ESQ.	218.36		15932
135367	03/19/21	ATL04 ATLANTIC SALT INC.	12,666.24		15932
135368	03/19/21	ATT02 LANGUAGE LINE SERVICES	11.90		15932
135369	03/19/21	BAT23 BATTERY JUNCTION	181.54		15932
135370	03/19/21	BRT01 BRT TECHNOLOGIES, LLC	3,707.90		15932
135371	03/19/21	CAR01 CARTUN HARDWARE	1,218.01		15932
135372	03/19/21	COM35 COMCAST BUSINESS SERVICES --	801.58		15932
135373	03/19/21	COO63 COOPER SQUARE ACQUISITIONS II	7,500.00		15932
135374	03/19/21	DIREC06 DIRECT ENERGY BUSINESS	8,127.87		15932
135375	03/19/21	DOCUS005 INFOSTORE RECORDS MANAGEMENT	174.82		15932
135376	03/19/21	EOH01 E O HABHEGGER CO, INC	15.21		15932
135377	03/19/21	FED14 FEDEX (OMEGA CORP CTR)	42.42		15932
135378	03/19/21	FER22 FERGUSON ENTERPRISES, LLC	5,370.90		15932
135379	03/19/21	FRA42 FRA TECHNOLOGIES	1,650.00		15932
135380	03/19/21	GEN05 GENERAL CODE, LLC	1,195.00		15932
135381	03/19/21	GOO12 TIREHUB, LLC	1,105.52		15932
135382	03/19/21	HAR02 HARRY'S PLUMBING L.L.C.	1,146.35		15932
135383	03/19/21	HAR04 THE ORIGINAL W. HARGROVE	60.00		15932
135384	03/19/21	HOM01 HOME DEPOT CREDIT SVCS.	1,213.49		15932
135385	03/19/21	HOM15 HOMEWARD BOUND PET ADOPTION	38,541.66		15932
135386	03/19/21	IKO02 RICOH USA, INC	14,472.53		15932
135387	03/19/21	IND01 INDEPENDENT ANIMAL CARE SRV	16,012.50		15932
135388	03/19/21	JOH08 JOHNSON & TOWERS INC.	511.92		15932
135389	03/19/21	JWA02 JOHN WESLEY APTS, LLC	2,214.56		15932
135390	03/19/21	KON05 KONICA MINOLTA PREMIER FINANCE	1,128.65		15932
135391	03/19/21	LAU01 LAUREL LAWN MOWER SERVICE	1,294.32		15932
135392	03/19/21	MAL02 MALL CHEVROLET INC	329.25		15932
135393	03/19/21	MCA13 MCAA OF NJ C/O MICHELE EDGIN	300.00		15932
135394	03/19/21	MCC44 HOWARD MCCOACH, PC	4,401.60		15932
135395	03/19/21	NET04 JAZZY/NETWORKER PROMOTIONS	2,295.60		15932
135396	03/19/21	NEW45 NEWTOWN OFFICE & COMPUTER SUP	323.30		15932
135397	03/19/21	NEW51 NEW JERSEY LAW JOURNAL	795.00		15932
135398	03/19/21	NJR05 NJ REGISTRAR'S ASSOCIATION	25.00		15932
135399	03/19/21	PAP03 PAPER MART, INC.	716.40		15932
135400	03/19/21	PEC01 PERIPHERAL COMPANY, INC.	513.00		15932
135401	03/19/21	PEN07 PENNSAUKEN ANIMAL HOSPITAL	2,209.01		15932

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CURRENT FUND TD	TD	BANK 4308903487	Continued		
135402	03/19/21	PRO45 PROCTER PROPERTIES	22,880.00		15932
135403	03/19/21	SHI03 SHI INTERNATIONAL CORP	618.00		15932
135404	03/19/21	SOU03 SOUTH JERSEY WELDING	264.80		15932
135405	03/19/21	SPR10 SPRUCE INDUSTRIES	359.60		15932
135406	03/19/21	TDK01 TDK SYSTEMS GROUP, INC	9,507.47		15932
135407	03/19/21	THEIN005 THE INQUIRER	9,129.27		15932
135408	03/19/21	WES05 THOMSON WEST	2,441.16		15932
135409	03/19/21	WIN01 WINNER FORD	1,029.30		15932
135410	03/26/21	ACC06 ACCURATE LANGUAGE SERVICES	300.00		15956
135411	03/26/21	AME01 AMERICAN ASPHALT	2,355.72		15956
135412	03/26/21	AND01 ANDREW VIOLA, ESQ	250.00		15956
135413	03/26/21	BLA23 BLACKWOOD ANIMAL HOSPITAL, LLC	32.00		15956
135414	03/26/21	CAR01 CARTUN HARDWARE	809.22		15956
135415	03/26/21	CCM01 C C M U A	8,809.88		15956
135416	03/26/21	CME01 CME ASSOCIATES	34,660.50		15956
135417	03/26/21	COM35 COMCAST BUSINESS SERVICES --	356.10		15956
135418	03/26/21	COR36 CORE MECHANICAL, INC.	1,484.40		15956
135419	03/26/21	COU11 COURIER POST, THERESA CASALNOVA	54.00		15956
135420	03/26/21	DEF04 DEFINITIVE PROPERTIES LLC	77.37		15956
135421	03/26/21	DIV03 DIV OF MOTOR VEHICLES	180.00		15956
135422	03/26/21	FER22 FERGUSON ENTERPRISES, LLC	873.50		15956
135423	03/26/21	FIR51 FIRE & SAFETY SERVICES, LTD.	0.00	03/26/21 VOID	0
135424	03/26/21	FIR51 FIRE & SAFETY SERVICES, LTD.	13,925.00		15956
135425	03/26/21	GAN01 GANN LAW BOOKS	161.00		15956
135426	03/26/21	GAR13 GARDEN STATE MAT RENTAL	262.75		15956
135427	03/26/21	GLO19 GLOUCESTR TOWNSHIP	3,145.50		15956
135428	03/26/21	GOO12 TIREHUB, LLC	1,350.91		15956
135429	03/26/21	HAI05 HAINESPORT AUTO & TRUCK	0.00	03/26/21 VOID	0
135430	03/26/21	HAI05 HAINESPORT AUTO & TRUCK	12,731.58		15956
135431	03/26/21	HER30 THE HERTZ CORPORATION	6,200.00		15956
135432	03/26/21	LEW19 ANTHONY LEWIS	5,430.31		15956
135433	03/26/21	LOP21 SILVIA LOPEZ	630.02		15956
135434	03/26/21	LOW04 LOWTHER SMALL ENGINE, INC	869.50		15956
135435	03/26/21	MAJ02 MAJESTIC OIL CO, INC	9,424.60		15956
135436	03/26/21	MAL02 MALL CHEVROLET INC	4,052.71		15956
135437	03/26/21	MCC27 KRISDEN M MCCRINK	350.00		15956
135438	03/26/21	MID07 MIDATLANTIC ENGINE SUPPLY CORP	2,177.00		15956
135439	03/26/21	MIK03 MIKE'S BETTER SHOES	1,294.99		15956
135440	03/26/21	MUN40 MUNICIPAL CLERK'S ASSOC. CAMDEN	200.00		15956
135441	03/26/21	NGI01 NGINA MATHES	500.00		15956
135442	03/26/21	PRI03 PRIME FIRE PROTECTION LLC	528.00		15956
135443	03/26/21	SAL15 SALVATION ARMY	23,000.00		15956
135444	03/26/21	SSA01 S & S ARTS & CRAFTS	401.78		15956
135445	03/26/21	SUR09 SURETY TITLE COMPANY, LLC	378.79		15956
135446	03/26/21	THEIN005 THE INQUIRER	2,753.40		15956
135447	03/26/21	WAS01 WASTE MANAGEMENT OF NEW JERSEY	140,000.00		15956
135448	03/26/21	WBM01 W B MASON CO, INC	708.60		15956
135449	03/26/21	WIN01 WINNER FORD	137.75		15956

March 29, 2021  
03:35 PM

CAMDEN CITY  
Check Register By Check Date

Page No: 10

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	217	26	5,614,466.17	2,753.40
	Direct Deposit:	0	0	0.00	0.00
	Total:	217	26	5,614,466.17	2,753.40
HOME PROJ TD HOME PROJ-CASH (TD) 4308903643					
13306	02/26/21	CIT09 CITY OF CAMDEN PAYROLL	139.49		15890
13307	02/26/21	GOL17 GOLDMARK PROPERTIES LLC	6,325.00		15890
13308	02/26/21	NAT76 NATIONAL COMMUNITY DEV ASSOC.	1,750.00		15890
13309	03/05/21	CRA05 CRAMER HILL APARTMENTS, LLC	1,548.00		15901
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	9,762.49	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	9,762.49	0.00
SEWER UTILITY CSH-SEWR UTILITY TD 4308903594					
7709	03/12/21	MUN38 NEW GEN STRATEGIES & SOLUTION	21,422.50		15914
7710	03/26/21	CEN03 CENTER FOR FAMILY SERVICES	9,750.00		15955
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	31,172.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	31,172.50	0.00
UNEMP-CASH TD UNEMPLOYMENT-CASH 4308903528					
952	03/19/21	STA12 NJ DEPT OF LABOR & WORKFORCE D	155.67		15928
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	155.67	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	155.67	0.00
WIRES WIRES					
223211	02/25/21	STA42 STATE OF NEW JERSEY	1,346,601.94		15884
225211	02/25/21	CAM07 CAMDEN BOARD OF EDUCATION	3,187,487.25		15882
31211	03/17/21	QUA14 QUAL-LYNX	12,158.71		15923
31212	03/17/21	QUA14 QUAL-LYNX	7,106.37		15924
31213	03/17/21	QUA14 QUAL-LYNX	95,268.94		15925
31214	03/17/21	QUA14 QUAL-LYNX	21,639.67		15926
127211	03/17/21	TDB01 TD BANK, NA	58,087.00		15917
127212	03/17/21	USB06 US BANK NA	219,409.44		15918
127213	03/17/21	BAN17 BANK OF NY MELLON	32,886.30		15919
127214	03/17/21	TDB01 TD BANK, NA	114,944.62		15920
127215	03/17/21	USB06 US BANK NA	81,914.48		15921
127216	03/17/21	USB06 US BANK NA	30,355.00		15922
323211	03/23/21	TRE35 TREASURER, STATE OF NEW JERSEY	6,218.32		15934

March 29, 2021  
03:35 PM

CAMDEN CITY  
Check Register By Check Date

Page No: 11

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<hr/>					
WIRES	WIRES	Continued			
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
Checks:	13	0	5,214,078.04	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	<u>13</u>	<u>0</u>	<u>5,214,078.04</u>	<u>0.00</u>	
<hr/>					
WORKERS COMP TD WORKER'S COMP-CASH 4308903510					
71612	02/26/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	2,278.52		15887
71613	03/12/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	03/12/21 VOID	0
71614	03/12/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	03/12/21 VOID	0
71615	03/12/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	03/12/21 VOID	0
71616	03/12/21	WOR14 WORKNET OCCUPATIONAL MEDICINE	13,768.28		15910
<hr/>					
Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
Checks:	2	3	16,046.80	0.00	
Direct Deposit:	0	0	0.00	0.00	
Total:	<u>2</u>	<u>3</u>	<u>16,046.80</u>	<u>0.00</u>	
<hr/>					
Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
Checks:	391	49	14,491,366.29	2,258,862.19	
Direct Deposit:	0	0	0.00	0.00	
Total:	<u>391</u>	<u>49</u>	<u>14,491,366.29</u>	<u>2,258,862.19</u>	
<hr/>					

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	537,317.37	0.00	0.00	537,317.37
SEWER OPERATING	0-70	9,750.00	0.00	0.00	9,750.00
Year Total:		547,067.37	0.00	0.00	547,067.37
	1-01	8,197,954.37	0.00	0.00	8,197,954.37
WATER OPERATING	1-60	227,214.10	0.00	0.00	227,214.10
SEWER OPERATING	1-70	331,805.24	0.00	0.00	331,805.24
Year Total:		8,756,973.71	0.00	0.00	8,756,973.71
	E-CV	41,933.19	0.00	0.00	41,933.19
	G-19	2,467,661.35	0.00	0.00	2,467,661.35
	G-20	11,747.00	0.00	0.00	11,747.00
	G-BG	191,043.13	0.00	0.00	191,043.13
	G-ES	75,416.48	0.00	0.00	75,416.48
	G-HM	9,762.49	0.00	0.00	9,762.49
	G-HP	132,863.41	0.00	0.00	132,863.41
Year Total:		2,888,493.86	0.00	0.00	2,888,493.86
	T-31	626,909.70	0.00	0.00	626,909.70
	T-33	155.67	0.00	0.00	155.67
	T-35	1,629,832.79	0.00	0.00	1,629,832.79
Year Total:		2,256,898.16	0.00	0.00	2,256,898.16
Total of All Funds:		14,491,366.29	0.00	0.00	14,491,366.29



C-2

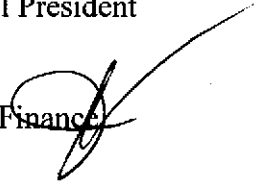
FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

JOHANNA S. CONYER HARRIS  
FINANCE DIRECTOR  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Curtis Jenkins, City Council President  
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Director of Finance 

Date: March 29, 2021

Subject: **Payroll Register Summary-Communications for Forthcoming  
City Council Meeting- April 13, 2021.**

Attached, please find the Payroll Register Summary for the City of Camden for the pay period of 3/5/2021, 3/12/2021 and 3/19/2021 detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/MR  
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

RECEIVED  
2021 MAR 31 A 9:43  
CITY OF CAMDEN  
OFFICE OF THE MAYOR



LDR

COMPANY TOTAL		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY
COMPANY CODE	HOURS							
EXE	.00 REG .00 O/T .00 HOURS 3 .00 HOURS 4	.00 REG 689,180.51 EARNINGS 3 .00 EARNINGS 5	52,097.88 O/T .00 EARNINGS 4 751,288.39 GROSS	69,082.92 FIT .00 SS 10,893.70 MED 22,190.15 STATE 3,182.91 SUI 3,519.09 SDI 2,103.54 FLI	131.90- SUS SUSPN	563,890.19 TOTAL DEDUCTIONS	390 Pays <input type="checkbox"/> 76,405.89	
EARNINGS ANALYSIS:		700,875.01	B RETRO	1,562.80-	D DOCK T			
STATUTORY DED. ANALYSIS:		22,190.15	56 NU					
		3,192.91	56 NU	SUI				
		3,519.09	56 NU	SDI				
VOLUNTARY DED. ANALYSIS:		71,111.18	P PENS.	165,647.99	U	32,664.58	V	184,407.26
		57,147.89	32	28,922.33	33	13,189.72	BN1	10,799.24
								31
								BN5

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
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EXE	836.15 REG .00 O/T 1,333.50 HOURS 3 1,333.50 HOURS 4	1,261,801.10 REG 332.53 EARNINGS 3 2,228.98 EARNINGS 5	13,040.89 O/T 61,380.31 EARNINGS 4 1,338,783.91 GROSS	128,408.01 FIT 37,866.18 SS 18,341.34 MED 48,734.69 STATE 5,448.00 SUI 6,244.86 SDI 3,743.35 FLI	1,062,683.13 TOTAL DEDUCTIONS 475 Pays <input type="checkbox"/> 29,344.35
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HOURS ANALYSIS:	1,333.50 15 STOT	2,78- D DOCK T	1,963.69 M ADJUST	525.00 T AUTO	
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EARNINGS ANALYSIS:	1,819.24 A ACT, ST 57,075.16 15 STOT	1,000.00 OCC ONCALL	867.47- SUS SUSPN	2,228.98 2TL	
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MEMO ANALYSIS:	800.17 D DCRPR	3,124.36- I G.T.L.	1,324,667.91 P		
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STATUTORY DED. ANALYSIS:	48,606.28 56 NU 5,448.00 56 NU 6,244.86 56 NU	128.41 59 PA			
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VOLUNTARY DED. ANALYSIS:	5,019.28 D ANUTY. 68,505.73 P PENS. 66,697.95 V 2,302.81 CO COLTAX 76.57 29 AF10MO 899.00 34 PARK 1,677.10 44 BUFF 2,565.00 56 HOUSE 1,535.50 68 BANK 20.00 74 GARN 328.01 78 CHILD 15,189.91 BN1 78.84 COL COLLIF 13,046.31 SIN SINGLE	3,100.18 I C,INS. 46,584.95 Q PENS. 19,735.00 W 271.92 13 VALIC 321,625.07 31 50.00 35 WGFEE 3,561.51 45 CNC,10 85.00 57 P.A.C. 388.45 69 GARSH 10,474.54 75 CHILD 1,312.48 79 WAGES 3,334.92 BN5 12,049.53 CPL COUPLE 658.39 VPL VOLLIF	1,518.27 K BKPN 2,064.56 S DCRP 19,366.08 1 LOAN 667.37 19 AFLAC 61,394.49 32 2,648.22 42 L.2578 1,822.32 51 CR UN 125.00 61 TXLEVY 252.00 70 BANK 2,599.20 76 CHILD 427.13 97 GARNY 735.00 BN6 28,598.46 FAM FAMILY 180.00 45C CWASTG	42.96 O 198,096.17 U 27,618.72 3 LOAN 2,475.83 25 AFLAC 60,433.64 33 5,425.80 43 LOC.78 500.00 63 LPFFA. 5,746.11 66 19.21 73 GARN 611.61 77 CHILD 1,468.45 ADD ADD 18,989.98 BN9 16,029.39 PCH PARENT 1,508.19 45S CWAFUL		
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*Ordinance*  
*1<sup>st</sup> Reading*

0-1  
MBS  
04-13-21

**REFUNDING BOND ORDINANCE OF THE CITY OF  
CAMDEN, COUNTY OF CAMDEN, STATE OF NEW  
JERSEY (THE "CITY") PROVIDING FOR THE  
REFUNDING OF QUALIFIED GENERAL OBLIGATION  
BONDS, SERIES 2014, APPROPRIATING AN AMOUNT  
NOT TO EXCEED \$4,500,000 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$4,500,000 GENERAL OBLIGATION REFUNDING BONDS,  
SERIES 2021 OF THE CITY FOR FINANCING THE COST  
THEREOF**

**WHEREAS**, on July 15, 2014 the City of Camden, in the County of Camden, New Jersey issued General Obligation Bonds, Series 2014 in the aggregate principal amount of \$8,000,000 (the "Series 2014 Bonds"), which Series 2014 Bonds were qualified pursuant to the provisions of the Municipal Qualified Bond Act, P.L. 1976 c.38, as amended; and

**WHEREAS**, the Series 2014 Bonds maturing on or after November 15, 2022 to and including 2028, in the amount of \$4,230,000 (the "Series 2014 Bonds to be Refunded") are subject to redemption on or after November 15, 2021 by the City, in whole at any time or in part from time to time, at the redemption price equal to 100% of the principal amount thereof, plus accrued interest to the date of redemption; and

**WHEREAS**, the City is desirous of issuing general obligation refunding bonds in an amount not to exceed \$4,500,000 to refund the Series 2014 Bonds to be Refunded; now, therefore

**BE IT ORDAINED AND ENACTED BY THE MUNICIPAL COUNCIL OF THE  
CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY (not less than two-  
thirds of all members thereof affirmatively concurring), AS FOLLOWS:**

**Section 1.** Pursuant to the provisions of N.J.S.A. 40A:2-51(a), the City of Camden, in the County of Camden, New Jersey (the "City"), is hereby authorized to refund all or a portion of the City's \$4,230,000 General Obligation Bonds, Series 2014, dated July 15, 2014, maturing on or after each November 15, 2022 to and including 2028 (the "Series 2014 Bonds to be Refunded"), such bonds being subject to optional redemption prior to maturity on or after November 15, 2021, as a whole or in part from time to time, at a redemption price equal to 100% of the principal amount being redeemed, plus accrued interest to the date of redemption.

**Section 2.** In order to finance the purposes described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the aggregate principal amount not to exceed \$4,500,000 pursuant to the provisions of N.J.S.A. 40A:2-51(a) *et seq.* Such refunding bonds shall be designated as General Obligation Refunding Bonds, Series 2021 (or such other year and series designation as may be appropriate at the time of issuance) (the "General Obligation Refunding Bonds, Series 2021").

**Section 3.** An aggregate amount not exceeding \$250,000 for items of expense listed in and permitted under NJSA 40A:2-51(b) has been included in the aggregate principal amount of the General Obligation Refunding Bonds, Series 2021 authorized herein.

**Section 4.** The purpose of the issuance of the General Obligation Refunding Bonds, Series 2021 is to provide for savings in the debt service payable by the City with respect to the Series 2014 Bonds to be Refunded.

**Section 5.** The General Obligation Refunding Bonds, Series 2021 shall mature in accordance with the maturity schedule approved by the Local Finance Board.

**Section 6.** A certified copy of this Refunding Bond Ordinance as introduced and adopted on first reading by the Municipal Council of the City has been filed with the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of

New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Chief Financial Officer of the City as to the indebtedness to be financed by the issuance of the General Obligation Refunding Bonds, Series 2021 authorized herein.

**Section 7.** The General Obligation Refunding Bonds, Series 2021 may be sold at public or private sale pursuant to a subsequent resolution adopted by the City Council with two thirds of all of the members thereof affirmatively concurring.

**Section 8.** A supplemental debt statement was duly prepared and filed on the office of the City Clerk prior to the introduction of this refunding bond ordinance and a complete executed duplicate thereof was filed in the office of the Director of the Division of Local Government Services prior to the final adoption hereof.

**Section 9.** This refunding bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted, in accordance with the approvals granted by the Local Finance Board pursuant to the provisions of N.J.S.A. 40A:2-51 et seq. and N.J.S.A. 40A:3-1 et seq., specifically N.J.S.A. 40A:3-4.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Certification

I, Luis Pastoriza, the duly appointed and acting City Clerk of the City of Camden, in the County of Camden, New Jersey (the "City") DO hereby certify that the foregoing is a true copy of a refunding bond ordinance finally adopted by the Municipal Council of the City at a meeting duly called and held on \_\_\_\_\_, 2021, in accordance with the Open Public Meetings Act, at which meeting a quorum was duly present and acted throughout and such refunding bond ordinance has not been amended repealed or supplemented and remains in full force and effect as of this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

NOTICE OF PENDING GENERAL OBLIGATION REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the refunding bond ordinance published herewith was duly introduced and passed upon first reading at a regular meeting of the City Council of the City of Camden, in the County of Camden, New Jersey, held on April 13, 2021. Further notice is hereby given that said refunding bond ordinance will be considered for final passage and adoption, after public hearing thereon \_\_\_\_\_ at \_\_\_\_\_ as a virtual meeting via a remote conferencing platform; Zoom. During the week prior to and up to and including the date of such meeting, copies of the full ordinance and notice will be posted on the public bulletin board in City Hall and will be made available, at no cost for the members of the general public (contact the Office of the Municipal Clerk to request a copy via mail or email).

/s/ Luis Pastoriza, M.S.M, R.M.C., C.M.R, City

Clerk

[Attach complete refunding bond ordinance to Notice of Publication]

NOTICE OF ADOPTION OF GENERAL OBLIGATION  
REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the refunding bond ordinance published herewith has been finally adopted by the City Council of the City of Camden, in the County of Camden, New Jersey on \_\_\_\_\_, 2021, and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such refunding bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this notice.

/s/ Luis Pastoriza, M.S.M, R.M.C., C.M.R, City

Clerk

[Attach complete refunding bond ordinance to Notice of Publication]

### CLERK'S CERTIFICATE

I, Luis Pastoriza, Clerk of the City of Camden, in the County of Camden, State of New Jersey, HEREBY CERTIFY as follows that:

1. The attached copy of Ordinance No. \_\_\_\_\_ of said City entitled as set forth below and finally adopted on \_\_\_\_\_, 2021, (the "Ordinance") has been compared by me with the original thereof officially recorded in the Ordinance Book of the City and is a true and correct copy thereof and of the whole of said original Ordinance. The title of said Ordinance is as follows:

**REFUNDING BOND ORDINANCE OF THE CITY OF  
CAMDEN, COUNTY OF CAMDEN, STATE OF NEW  
JERSEY (THE "CITY") PROVIDING FOR THE  
REFUNDING OF QUALIFIED GENERAL OBLIGATION  
BONDS, SERIES 2014, APPROPRIATING AN AMOUNT  
NOT TO EXCEED \$4,500,000 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF NOT TO EXCEED  
\$4,500,000 GENERAL OBLIGATION REFUNDING BONDS,  
SERIES 2021 OF THE CITY FOR FINANCING THE COST  
THEREOF**

2. Said Ordinance was introduced in writing and read and passed on first reading at a regular meeting of the City Council of said City duly called and held on \_\_\_\_\_, 2021 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds of all the members of said City Council, at a regular meeting thereof duly called and held on \_\_\_\_\_, 2021 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard.

3. A certified copy of this Ordinance as introduced and adopted on first reading, has been filed with the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Chief Financial Officer of the City as to the indebtedness to be financed by the issuance of refunding bonds authorized herein.

4. Said Ordinance was published after first reading in \_\_\_\_\_, an authorized newspaper of the City published in the County and circulating in the City, together with the Notice of Pending Refunding Bond Ordinance, containing the introduction, date, time and place of further consideration of said Ordinance (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

5. On \_\_\_\_\_, 2021, said Ordinance was posted on the bulletin board in City Hall together with notice of the availability of copies of said Ordinance at the Office of the Clerk, and such copies of said Ordinance were made available to all members of the general public requesting the same.

6. After final passage, said Ordinance was published together with a Notice of Adoption of General Obligation Refunding Bond Ordinance together with the 20 day statement on \_\_\_\_\_, 2021 in \_\_\_\_\_, an authorized newspaper of the City, published in the County and circulating in the City, and no protest by any person against making the improvement or issuing the indebtedness authorized in said Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office nor has any such action or proceeding questioning the validity of such Ordinance has been commenced within 20 days after such publication (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

7. Said Ordinance when introduced was complete in the form in which it was finally adopted and remained on file in the Office of the City Clerk for public inspection from the

date of introduction to the date of final adoption (a certified copy of the adopted Ordinance, is attached hereto).

8. The attached copy of a Supplemental Debt Statement has been compared by me with the original Supplemental Debt Statement of said City, prepared as of \_\_\_\_\_, 2021, and sworn to by Johanna S. Conyer-Harris, who is the Director of Finance/Chief Financial Officer of said City, and filed in the office of said Clerk on \_\_\_\_\_, 2021, and that the same is a true and complete copy of said original Supplemental Debt Statement.

9. A completed Supplemental Debt Statement was duly filed (prior to final adoption of the refunding bond ordinance by the City Council) in the Office of the Director of the Division of Local Government Services of the State of New Jersey on \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said City this \_\_\_\_ day of \_\_\_\_\_, 2021.

(SEAL)

\_\_\_\_\_  
Luis Pastoriza, M.S.M, R.M.C., C.M.R.,  
City Clerk

ATTACHMENTS

- A) Certified Copy of General Obligation Refunding Bond Ordinance (the "Ordinance")
- B) Extract of minutes of the City Council meeting at which Ordinance was introduced
- C) Extract of minutes of the City Council meeting at which Ordinance was finally adopted
- D) Affidavit of First Publication of Ordinance after introduction
- E) Affidavit of Second Publication of Ordinance after final adoption
- F) Supplemental Debt Statement ("SDS"), together with email transmitting SDS to Division of Local Government Services and DLGS' email confirming receipt of SDS

State of New Jersey  
Department of Community Affairs  
Supplemental Debt Statement

Local Government: Camden City      Prepared As Of: 4/13/2021

Budget Year Ending December 31 (Month D-D) 2021 (Year)

Name: Johanna Conyer

Title: Acting Director of Finance

Address: 520 Market Street, Suite 1300  
Camden, New Jersey 08102

Phone: (856) 757-7261

Email: Joconyer@ci.camden.nj.us

CFO Cert #: \_\_\_\_\_

Johanna Conyer, Being duly sworn, deposes and says: Deponent is the Chief Financial Officer of Camden City here and in the statement hereinafter mentioned called the local unit. The Supplemental Debt Statement annexed hereto and hereby made a part hereof is a true statement of the debt condition of the local unit as of the date therein stated and is computed as provided by the Local Bond Law of New Jersey.

	Net Debt as per Annual Debt Statement	Decrease  (Since December 31, last past)	Increase	Net Debt
Bonds and Notes for School Purposes	\$0.00	\$	\$	\$0.00
Bonds and Notes for Self- Liquidating Purposes	\$8,886,799.92	\$336,997.54	\$	\$8,549,802.38
Other Bonds and Notes	\$23,188,101.95	\$5,285,857.94	\$4,500,000.00	\$22,402,244.01
2 Net Debt at the time of this statement is .....				\$30,952,046.39

The amounts and purposes separately itemized of the obligations about to be authorized, and any deductions which may be made on account of each such item are: (see Note "C" below)

Bond Ordinance	Purposes	Amount	Deduction	Net
04-13-21	Refunding of Series 2014 General Obligation Bonds	\$4,500,000.00	\$	\$4,500,000.00
		\$4,500,000.00	\$0.00	\$4,500,000.00

4      The net debt of the local unit determined by the addition of the net debt amounts stated in items 2 and 3 above is: \$35,452,046.39

5      Equalized valuation basis (the average of the equalized valuations of real estate, including improvements and the assessed valuation of class II railroad property of the local unit for the last 3 preceding years) as stated in the Annual Debt Statement or the revision thereof last filed.

	Year		
(1)	2018	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	\$1,750,135,190.00
(2)	2019	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	\$1,691,004,285.00
(3)	2020	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	\$1,740,248,845.00

6      Equalized Valuation Basis – Average of (1), (2) and (3)..... \$1,727,129,440.00

7      Net Debt (Line 4 Above) expressed as a percentage of such equalized valuation basis (Line 6 above) is: 2.053%

Notes

- A      If authorization of bonds or notes is permitted by an exception to the debt limit, specify the particular paragraph of N.J.S.A. 40A:2-7 or other section of law providing such exception.
- B      This form is also to be used in the bonding of separate (not Type I) school districts as required by N.J.S.A. 18A:24-16, and filed before the school district election. In such case pages 3 and 4 should be completed to set forth the computation supporting any deduction in line 3 above.
- C      Only the account of bonds or notes about to be authorized should be entered. The amount of the "down payment" provided in the bond ordinance should not be included nor shown as a deduction.

**COMPUTATION AS TO INDEBTEDNESS FOR IMPROVEMENT OR EXTENSION OF AN  
EXISTING MUNICIPAL PUBLIC UTILITY, N.J.S.A. 40A:2-7(h); NJSA 40A:2-47(a)**

- 1. Annual Debt Statement, excess in revenues of utility
- 2. Less Interest and principal computed as provided in N.J.S.A. 40A:2-47(a) for all obligations authorized but not issued to the extent not already charged to income in the annual debt statement.
- 3. Excess revenue prior to authorizing proposed obligations = (column 1 minus column 2)
- 4. Interest and principal calculated for proposed obligations N.J.S.A. 40A:2-47(a)
  - (a) Interest for one year at 4 1/2%
  - (b) First installment of serial bonds legally issuable
  - (c) Total charges (Items (a) and (b))

	1	2	3	4(a)	4(b)	4(c)
Municipal Public Utility	ADS Excess in Revenues of Utility	Less Interest and Principal	Excess Revenue	Interest for One Year	1 <sup>st</sup> Installment of Serial Bonds Legally Issuable	Total Charges

Note: If line 3 equals or exceeds line 4, obligations may be authorized under the provisions of N.J.S.A. 40A:2-7(h) as limited by N.J.S.A. 40A:2-47(a).

COMPUTATION OF SCHOOL INDEBTEDNESS AND DEDUCTIONS  
UNDER PROVISIONS OF N.J.S.A. 18A: 24-17

N.J.S.A. 18A:24-19 (Lines 1 to 7)

1	Average of equalized valuations (page 1, line 3)	\$1,727,129,440.00
2	Gross School District Debt outstanding and authorized but not issued (not including proposed issue)	\$
3	Less: Sinking funds held for payment of School Debt, by Sinking Fund Commission	\$
4	Net debt for school purposes (line 2, minus line 3)	\$0.00
5	Debt deduction for school purposes' % (as per line below)	% \$
	(a) 2½% Kindergarten or Grade 1 through Grade 6	
	(b) 3 % Kindergarten or Grade 1 through Grade 8	
	(c) 3½% Kindergarten or Grade 1 through Grade 9	
	(d) 4 % Kindergarten or Grade 1 through Grade 12	
6	Available debt deduction (excess, if any, of line 5 over line 4)	\$0.00
7	School Bonds about to be authorized	\$
	Note: Omit lines 8 to 13, if line 6 equals or exceeds line 7. or if shown on line 17	

N.J.S.A. 18A:24-22 (Lines 8 to 13)

8	Excess of line 7 over line 6	\$0.00
9	Municipal Debt Limit (3½% of line 1 above)	\$60,449,530.40
10	Net Debt	\$30,952,046.39
11	Available Municipal Borrowing Margin (excess, if any, of line 9 over line 10)	\$29,497,484.01
12	Use of Municipal Borrowing Margin (line 8 not exceeding line 11)	\$0.00
13	Remaining Municipal Borrowing Margin after authorization of proposed School Bonds (line 11 minus line 12)	\$29,497,484.01
	Note: Omit lines 14 to 16, if line 11 equals or exceeds line 8, or if shown on line 17	

N.J.S.A. 18A:24-24 (lines 14 to 16)

14	Amount of line 7	\$
15	Amount of Deduction:	
	(a) Amount of line 6	\$0.00
	(b) Amount of line 11	\$29,497,484.01
	Total	\$29,497,484.01
16	Excess of line 14 over line 15	\$0.00

Computation of Regional School Indebtedness

	1	2	3	4	5
Municipality	Average Equalized Valuations 40A:2-43		Apportionment of Previous Bonds Issued or Authorized	Amount Apportionment of Proposed Bond Issue	Total Apportionment of Previous Bonds Issued or Authorized plus Apportionment Proposed Bond Issue (Column 3 plus 4)
	Amount	Percentage			
		%			
Totals		%			

SPECIAL DEBT STATEMENT

BORROWING POWER AVAILABLE UNDER N.J.S.A. 40A:2-7(f)

1	Amount of accumulated debt incurring capacity under RS 40:1-16(d) as shown on the latest Annual Debt Statement.		\$
2	Obligations heretofore authorized in excess of debt limitation and pursuant to:		
	(a) N.J.S.A. 40A:2-7(d)	\$	
	(b) N.J.S.A. 40A:2-7(f)	\$	
	(c) N.J.S.A. 40A:2-7(g)	\$	
	Total		\$0.00
3	Available debt incurring capacity (N.J.S.A. 40A:2-7(f))		\$
4	Obligations about to be authorized pursuant to N.J.S.A. 40A :2-7(f) (If item 3 equals or exceeds item 4, obligations may be authorized)		\$

BORROWING POWER AVAILABLE UNDER N.J.S.A. 40A:2-7(g)

1	Total appropriations made in local unit budget for current fiscal year for payment of obligations of local unit included in Annual Debt Statement or revision thereof last filed as of preceding December 31, 2020		\$
2	Less the amount of such obligations which constitute utility and assessment obligations:		\$
3	Excess of item 1 over item 2:		\$0.00
4	Amount raised in the tax levy of the current fiscal year by the local unit for the payment of bonds or notes of any school district		\$
5	Amount equal to 2/3 of the sum of item 3 and item 4		\$0.00
6	(a) Amount of obligations heretofore authorized under N.J.S.A. 40A:2-7(g) in current fiscal year	\$	
	(b) Amount of authorizations included in 6(a) which were heretofore repealed	\$	
	(c) Excess of item 6(a) over item 6(b)		\$0.00
7	Excess of item 5 over item 6(c)		\$0.00
8	Obligations about to be authorized		\$
9	Borrowing capacity still remaining after proposed authorization		\$0.00

(item 7 less item 8) (If item 7 equals or exceeds item 8, obligations may be authorized)

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date April 4, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna S. Conyer Harris, Director of Finance

**Department Making Request:** Finance Department

**TITLE OF RESOLUTION/ORDINANCE:** REFUNDING BOND ORDINANCE OF THE CITY OF CAMDEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY (THE "CITY") PROVIDING FOR THE REFUNDING OF QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014, APPROPRIATING AN AMOUNT NOT TO EXCEED \$4,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$4,500,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021 OF THE CITY FOR FINANCING THE COST THEREOF

**BRIEF DESCRIPTION OF ACTION:** REFUNDING BOND ORDINANCE OF THE CITY OF CAMDEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY

**BIDDING PROCESS:** N/A

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable)

**AMOUNT:** (If applicable)



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/23/21	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	3.23.21	Jan J. Asuncion
Received by City Attorney:	3/23/21	Michael B. Baskin

(Name) Please Print

(Extension #)

Prepared By: Johanna S. Conyer \_\_\_\_\_ x 7582

Contact Person: Johanna S. Conyer \_\_\_\_\_ x7582

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**REFUNDING BOND ORDINANCE OF THE CITY OF  
CAMDEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY  
(THE "CITY") PROVIDING FOR THE REFUNDING OF  
QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014,  
APPROPRIATING AN AMOUNT NOT TO EXCEED  
\$4,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE  
OF NOT TO EXCEED \$4,500,000 GENERAL OBLIGATION  
REFUNDING BONDS, SERIES 2021 OF THE CITY FOR  
FINANCING THE COST THEREOF**

**WHEREAS**, on July 15, 2014 the City of Camden, in the County of Camden, New Jersey issued General Obligation Bonds, Series 2014 in the aggregate principal amount of \$8,000,000 (the "Series 2014 Bonds"), which Series 2014 Bonds were qualified pursuant to the provisions of the Municipal Qualified Bond Act, P.L. 1976 c.38, as amended; and

**WHEREAS**, the Series 2014 Bonds maturing on or after November 15, 2022 to and including 2028, in the amount of \$4,230,000 (the "Series 2014 Bonds to be Refunded") are subject to redemption on or after November 15, 2021 by the City, in whole at any time or in part from time to time, at the redemption price equal to 100% of the principal amount thereof, plus accrued interest to the date of redemption; and

**WHEREAS**, the City is desirous of issuing general obligation refunding bonds in an amount not to exceed \$4,500,000 to refund the Series 2014 Bonds to be Refunded.

**BE IT ORDAINED AND ENACTED BY THE MUNICIPAL COUNCIL OF THE  
CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY (not less than two-  
thirds of all members thereof affirmatively concurring), AS FOLLOWS:**

**Section 1.** Pursuant to the provisions of N.J.S.A. 40A:2-51(a), the City of Camden, in the County of Camden, New Jersey (the "City"), is hereby authorized to refund all or a portion of the City's \$4,230,000 General Obligation Bonds, Series 2014, dated July 15, 2014, maturing on or after

each November 15, 2022 to and including 2028 (the "Series 2014 Bonds to be Refunded"), such bonds being subject to optional redemption prior to maturity on or after November 15, 2021, as a whole or in part from time to time, at a redemption price equal to 100% of the principal amount being redeemed, plus accrued interest to the date of redemption.

**Section 2.** In order to finance the purposes described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the aggregate principal amount not to exceed \$4,500,000 pursuant to the provisions of N.J.S.A. 40A:2-51(a) *et seq.* Such refunding bonds shall be designated as General Obligation Refunding Bonds, Series 2021 (or such other year and series designation as may be appropriate at the time of issuance) (the "General Obligation Refunding Bonds, Series 2021").

**Section 3.** An aggregate amount not exceeding \$250,000 for items of expense listed in and permitted under NJSA 40A:2-51(b) has been included in the aggregate principal amount of the General Obligation Refunding Bonds, Series 2021 authorized herein.

**Section 4.** The purpose of the issuance of the General Obligation Refunding Bonds, Series 2021 is to provide for savings in the debt service payable by the City with respect to the Series 2014 Bonds to be Refunded.

**Section 5.** The General Obligation Refunding Bonds, Series 2021 shall mature in accordance with the maturity schedule approved by the Local Finance Board.

**Section 6.** A certified copy of this Refunding Bond Ordinance as introduced and adopted on first reading by the Municipal Council of the City has been filed with the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and

signed by the Chief Financial Officer of the City as to the indebtedness to be financed by the issuance of the General Obligation Refunding Bonds, Series 2021 authorized herein.

**Section 7.** The General Obligation Refunding Bonds, Series 2021 may be sold at public or private sale pursuant to a subsequent resolution adopted by the City Council with two thirds of all of the members thereof affirmatively concurring.

**Section 8.** A supplemental debt statement was duly prepared and filed on the office of the City Clerk prior to the introduction of this refunding bond ordinance and a complete executed duplicate thereof was filed in the office of the Director of the Division of Local Government Services prior to the final adoption hereof.

**Section 9.** This refunding bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this refunding bond ordinance as finally adopted, in accordance with the approvals granted by the Local Finance Board pursuant to the provisions of N.J.S.A. 40A:2-51 et seq. and N.J.S.A. 40A:3-1 et seq., specifically N.J.S.A. 40A:3-4.

**Section 10. BE IT FURTHER ORDAINED,** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this ordinance shall be forwarded to the Mayor, who shall have ten (10) business days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall be filed in the Office of the Municipal Clerk.

Date of Introduction: \_\_\_\_\_, 2021

Date of Final Adoption: \_\_\_\_\_, 2021

Approved by the Mayor: \_\_\_\_\_, 2021

\_\_\_\_\_  
President, City Council

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

## Certification

I, Luis Pastoriza, the duly appointed and acting City Clerk of the City of Camden, in the County of Camden, New Jersey (the "City") DO hereby certify that the foregoing is a true copy of a refunding bond ordinance finally adopted by the Municipal Council of the City at a meeting duly called and held on \_\_\_\_\_, 2021, in accordance with the Open Public Meetings Act, at which meeting a quorum was duly present and acted throughout and such refunding bond ordinance has not been amended repealed or supplemented and remains in full force and effect as of this \_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

NOTICE OF PENDING GENERAL OBLIGATION REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the refunding bond ordinance published herewith was duly introduced and passed upon first reading at a regular meeting of the City Council of the City of Camden, in the County of Camden, New Jersey, held on April 13, 2021. Further notice is hereby given that said refunding bond ordinance will be considered for final passage and adoption, after public hearing thereon \_\_\_\_\_ at \_\_\_\_\_ as a virtual meeting via a remote conferencing platform; Zoom. During the week prior to and up to and including the date of such meeting, copies of the full ordinance and notice will be posted on the public bulletin board in City Hall and will be made available, at no cost for the members of the general public (contact the Office of the Municipal Clerk to request a copy via mail or email).

/s/ Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

[Attach complete refunding bond ordinance to Notice of Publication]

NOTICE OF ADOPTION OF GENERAL OBLIGATION  
REFUNDING BOND ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the refunding bond ordinance published herewith has been finally adopted by the City Council of the City of Camden, in the County of Camden, New Jersey on \_\_\_\_\_, 2021, and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such refunding bond ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this notice.

/s/ Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

[Attach complete refunding bond ordinance to Notice of Publication]

## CLERK'S CERTIFICATE

I, Luis Pastoriza, Clerk of the City of Camden, in the County of Camden, State of New Jersey, HEREBY CERTIFY as follows that:

1. The attached copy of Ordinance No. \_\_\_\_\_ of said City entitled as set forth below and finally adopted on \_\_\_\_\_, 2021, (the "Ordinance") has been compared by me with the original thereof officially recorded in the Ordinance Book of the City and is a true and correct copy thereof and of the whole of said original Ordinance. The title of said Ordinance is as follows:

**REFUNDING BOND ORDINANCE OF THE CITY OF  
CAMDEN, COUNTY OF CAMDEN, STATE OF NEW JERSEY  
(THE "CITY") PROVIDING FOR THE REFUNDING OF  
QUALIFIED GENERAL OBLIGATION BONDS, SERIES 2014,  
APPROPRIATING AN AMOUNT NOT TO EXCEED  
\$4,500,000 THEREFOR AND AUTHORIZING THE ISSUANCE  
OF NOT TO EXCEED \$4,500,000 GENERAL OBLIGATION  
REFUNDING BONDS, SERIES 2021 OF THE CITY FOR  
FINANCING THE COST THEREOF**

2. Said Ordinance was introduced in writing and read and passed on first reading at a regular meeting of the City Council of said City duly called and held on \_\_\_\_\_, 2021 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds of all the members of said City Council, at a regular meeting thereof duly called and held on \_\_\_\_\_, 2021 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard.

3. A certified copy of this Ordinance as introduced and adopted on first reading, has been filed with the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director and signed by the Chief Financial Officer of the City as to the indebtedness to be financed by the issuance of refunding bonds authorized herein.

4. Said Ordinance was published after first reading in \_\_\_\_\_, an authorized newspaper of the City published in the County and circulating in the City, together with the Notice of Pending Refunding Bond Ordinance, containing the introduction, date, time and place of further consideration of said Ordinance (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

5. On \_\_\_\_\_, 2021, said Ordinance was posted on the bulletin board in City Hall together with notice of the availability of copies of said Ordinance at the Office of the Clerk, and such copies of said Ordinance were made available to all members of the general public requesting the same.

6. After final passage, said Ordinance was published together with a Notice of Adoption of General Obligation Refunding Bond Ordinance together with the 20 day statement on \_\_\_\_\_, 2021 in \_\_\_\_\_, an authorized newspaper of the City, published in the County and circulating in the City, and no protest by any person against making the improvement or issuing the indebtedness authorized in said Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office nor has any such action or proceeding questioning the validity of such Ordinance has been commenced within 20 days after such publication (a true and correct copy of the affidavit of publication of said Ordinance is attached hereto).

7 Said Ordinance when introduced was complete in the form in which it was finally adopted and remained on file in the Office of the City Clerk for public inspection from the date of introduction to the date of final adoption (a certified copy of the adopted Ordinance, is attached hereto).

8. The attached copy of a Supplemental Debt Statement has been compared by me with the original Supplemental Debt Statement of said City, prepared as of \_\_\_\_\_, 2021, and sworn to by Johanna S. Conyer-Harris, who is the Director of Finance/Chief Financial Officer of said City, and filed in the office of said Clerk on \_\_\_\_\_, 2021, and that the same is a true and complete copy of said original Supplemental Debt Statement.

9. A completed Supplemental Debt Statement was duly filed (prior to final adoption of the refunding bond ordinance by the City Council) in the Office of the Director of the Division of Local Government Services of the State of New Jersey on \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said City this \_\_\_\_ day of \_\_\_\_\_, 2021.

(SEAL)

\_\_\_\_\_  
Luis Pastoriza, M.S.M, R.M.C., C.M.R.,  
City Clerk

### ATTACHMENTS

- A) Certified Copy of General Obligation Refunding Bond Ordinance (the "Ordinance")
- B) Extract of minutes of the City Council meeting at which Ordinance was introduced
- C) Extract of minutes of the City Council meeting at which Ordinance was finally adopted
- D) Affidavit of First Publication of Ordinance after introduction
- E) Affidavit of Second Publication of Ordinance after final adoption
- F) Supplemental Debt Statement ("SDS"), together with email transmitting SDS to Division of Local Government Services and DLGS' email confirming receipt of SDS

MBS:dh  
04-13-21

0-2

**AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING  
PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following property:

831 N. 4<sup>th</sup> Street

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to the relocation out of town, no renewal correspondence, no payment of annual renewal fees and/or by request as per the Camden City Parking Authority; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the property listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: APRIL 13, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN  
LOCATION(S) OF THEIR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

**SITE LOCATION      REASON FOR REMOVAL**

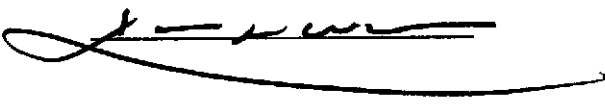
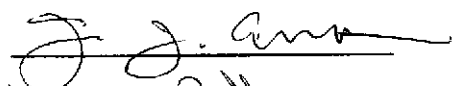
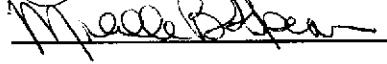
831 NO 4<sup>TH</sup> STREET      MOVED OUT OF TOWN

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>2/23/2021</u>	
Approved by Grants Management:	_____	_____ <small>(If applicable)</small>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>2.25.21</u>	
Received by City Attorney:	<u>3/22/21</u>	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**(Name) Please Print**

**(Extension #)**

Prepared By: Yvette Torres-Velasquez \_\_\_\_\_

Contact Person: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

FEB 23 21:09:47



FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF PUBLIC WORKS  
**CITY OF CAMDEN**  
NEW JERSEY

KEITH L. WALKER  
DIRECTOR OF PUBLIC WORKS  
TEL: 856-757-7130  
EMAIL: PUBLICWORKS@CICAMDEN.NJ.US  
WEBSITE: WWW.CICAMDEN.NJ.US

**HANDICAP SIGN REMOVAL REQUEST FORM**

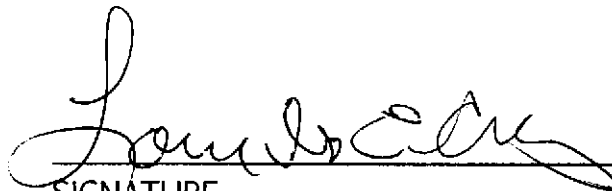
NAME: LOURDES E CRUZ

NEW ADDRESS: OUT OF THE CITY OF CAMDEN

OLD ADDRESS: 831 NO 4<sup>TH</sup> STREET

CONTACT INFO: 856-383-1312 HOME  
CELL PHONE

I, LOURDES CRUZ, FORMERLY OF 831 NO 4<sup>TH</sup> STREET, WOULD LIKE MY HANDICAP SIGN REMOVED SINCE I HAVE SINCE MOVED FROM THE CITY OF CAMDEN.

  
SIGNATURE

2/23/2021  
DATE

NOTE: This request will have to go through City Council, which again will require two (2) readings and final approval wait times. IT CAN TAKE 2-3 MONTHS FOR THE SIGN TO BE REMOVED.

MBS:dh  
04-13-21

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE  
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Aida Cesario upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 909 N. 20<sup>th</sup> Street; and

WHEREAS, Anna Boney upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1291 Lakeshore Drive; and

WHEREAS, Araina Thomas upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 812 Cherry Street; and

WHEREAS, Russell Adam upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 325 Walnut Street; now, therefore

WHEREAS, Jaime Ellis upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1469 Princess Avenue; and

WHEREAS, Johanna Hunt upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 21 N. 28<sup>th</sup> Street; and

WHEREAS, Laverne D'Love Holiday upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 564 Raritan Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 909 N. 20<sup>th</sup> Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Aida Cesario, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1291 Lakshore Drive be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Anna Boney, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 812 Cherry Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Araina Thomas, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 325 Walnut Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Russell Adam, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1469 Princess Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Jaime Ellis, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 21 N. 28<sup>th</sup> Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Johanna Hunt, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 564 Raritan Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Laverne D'Love Holiday, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: APRIL 13, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE APPROVAL OF CERTAIN  
LOCATIONS FOR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

	HANDICAPEE	ADDRESS	FEE PAID	PLACARD #	TYPE
1	AIDA CESARIO	909 NO 20 <sup>TH</sup> STREET	\$145.00	P2282423	DESIGNATED
2	ANNA BONEY	1291 LAKESHORE DRIVE	\$145.00	P1735493	DESIGNATED
3	ARAINA THOMAS	812 CHERRY STREET	\$145.00	P2293509	DESIGNATED
4	RUSSELL E ADAM	325 WALNUT STREET	\$145.00	P2265490	DESIGNATED
5	JAIME E ELLIS	1469 PRINCESS AVENUE	\$145.00	P2082140	DESIGNATED
6	JOHANNA HUNT	21 NO 28 <sup>TH</sup> STREET	\$145.00	P2155705	DESIGNATED
7	LAVERNE D'LOVE HOLIDAY	564 RARITAN STREET	\$145.00	P8798 HB	DESIGNATED

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

Date

Signature

Approved by Relevant Director: 2/19/2021

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Approved by Grants Management: \_\_\_\_\_  
Approved by Finance Director: \_\_\_\_\_  
☐ CAF –Certifications of Availability of Funds  
Approved by Purchasing Agent: \_\_\_\_\_  
Approved by Business Administrator: 2.25.21 \_\_\_\_\_  
Received by City Attorney: 3/22/21 \_\_\_\_\_

(If applicable)

(Name) Please Print

(Extension #)

Prepared By: Yvette Torres-Velasquez \_\_\_\_\_

Contact Person: \_\_\_\_\_

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\*\*\*\*Please attach all supporting documents\*\*\*\*



# HANDICAP PARKING APPROVALS

CITY COUNCIL MEETING OF APRIL 13, 2021

	HANDICAP	ADDRESS	FEE PAID	PLACARD #	TYPE
1	AIDA CESARIO	909 NO 20 <sup>TH</sup> STREET	\$145.00	P2282423	DESIGNATED
2	ANNA BONEY	1291 LAKESHORE DRIVE	\$145.00	P1735493	DESIGNATED
3	ARAINA THOMAS	812 CHERRY STREET	\$145.00	P2293509	DESIGNATED
4	RUSSELL E ADAM	325 WALNUT STREET	\$145.00	P2265490	DESIGNATED
5	JAIME A ELLIS	1469 PRINCESS AVENUE	\$145.00	P2082140	DESIGNATED
6	JOHANNA HUNT	21 NO 28 <sup>TH</sup> STREET	\$145.00	P2155705	DESIGNATED
7	LAVERNE D'LOVE HOLIDAY	564 RARITAN STREET	\$145.00	8798 HB	DESIGNATED

**AN ORDINANCE AUTHORIZING THE APPROVAL TO MOVE  
EXISTING SIGNAGE TO A NEW AUTHORIZED LOCATION**

WHEREAS, Gloria Torres upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area at the new location set forth near her home at 303 Rand Street; and

WHEREAS, the existing handicap sign located at 1286 E. Octagon Road will be moved to the new location at 303 Rand Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the new location area near 303 Rand Street be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Gloria Torres, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: APRIL 13, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE APPROVAL TO MOVE  
EXISTING HANDICAP SIGN TO NEW AUTHORIZED LOCATION**

**BRIEF DESCRIPTION:**



ORIGINAL SITE LOCATION	NEW SITE LOCATION	PLACARD #	HANDICAPEE
1286 E OCTAGON ROAD	303 RAND STREET	P2271404	GLORIA TORRES

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/26/2021	
Approved by Grants Management:	_____	_____
		<i>(If applicable)</i>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	3/22/21	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Received by City Attorney: \_\_\_\_\_

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
--	----------------------------	----------------------

Prepared By:	Yvette Torres-Velasquez _____	_____
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Contact Person:	_____	_____
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Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***



## HANDICAP PARKING MOVE APPROVAL

CITY COUNCIL MEETING OF APRIL 13, 2021



HANDICAPEE	MOVE FROM	MOVE TO	PLACARD #	DESIGNATED
GLORIA TORRES	1286 E OCTAGON RD	303 RAND STREET	P2271404	YES

*Ordinance*  
*2<sup>nd</sup> Reading*

0-1  
MBS:dh  
03-09-21

**ORDINANCE AMENDING ORDINANCE MC-38 TO CREATE A LOADING  
AND UNLOADING ZONE AT 607 S. BROADWAY**

WHEREAS, there is a need for short term parking in the vicinity of 607 S. Broadway; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that a zone be created in the vicinity of 607 S. Broadway for not more than two (2) vehicles, to provide for parking for the loading and unloading of deliveries and supplies.

BE IT FURTHER ORDAINED that the boundaries of the zone are established as: Broadway, west side, beginning at a point 75 feet south of the southwesterly curb line of Royden Street and extending 20 feet southerly therefrom.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: March 9, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

0-2  
MBS:dh  
03-09-21

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE  
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Gail Edwards upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 41 S. 28<sup>th</sup> Street; and

WHEREAS, Jose Cabrera upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 502 Trenton Avenue; and

WHEREAS, Danilsa I Perez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 612 West Street; and

WHEREAS, Sharon Watkins upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 806 Haddon Avenue; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 41 S. 28<sup>th</sup> Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Gail Edwards, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 502 Trenton Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Jose Cabrera, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1612 West Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Danilsa I Perez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 806 Haddon Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Sharon Watkins, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: March 9, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**AN ORDINANCE AUTHORIZING THE UPGRADE TO PERSONALIZED SIGNAGE  
OF A CERTAIN LOCATION OF ITS HANDICAP PARKING PRIVILEGES**

WHEREAS, Joan A. Griffin, upon providing the appropriate proof that she is the holder of the required specifications, seeks to upgrade to personalized signage Type #2 near her home at 1348 Chase Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 1348 Chase Street, shall be upgraded to personalized signage during the period of time that the said premises is occupied by Joan A. Griffin, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 9, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**AN ORDINANCE AUTHORIZING THE APPROVAL TO MOVE  
EXISTING SIGNAGE TO A NEW AUTHORIZED LOCATION**

WHEREAS, Letitia Hill upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area at the new location set forth near her home at 315 Line Street; and

WHEREAS, the existing handicap sign located at 1153 Princess Avenue will be moved to the new location at 315 Line Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the new location area near 315 Line Street be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Letitia Hill, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 9, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**ORDINANCE APPROVING A "BUY CAMDEN" PURCHASING POLICY FOR  
PURCHASING GOODS AND SERVICES IN THE CITY OF CAMDEN**

**WHEREAS**, the City of Camden seeks to promote a "Buy Camden" purchasing policy and establish a Local Business Enterprise designation for those businesses meeting the requirements established herein; and

**WHEREAS**, the City of Camden seeks to expand opportunities for small businesses located within the City of Camden; and

**WHEREAS**, small and locally owned businesses are the bedrock of an economically self-sufficient community as they employ residents, invest in neighborhoods, and provide wealth-building opportunities for entrepreneurs; and

**WHEREAS**, the City of Camden values its Local Businesses and their contributions to the city's economy; and

**WHEREAS**, purchasing from a Local Business is a potent economic development tool that will help strengthen the City of Camden's Local Businesses and increase their economic and community impact; and

**WHEREAS**, the City of Camden seeks to institute a "Buy Camden" program that encourages and promotes more opportunities for Local Business located within the City of Camden to foster job creation, boost tax revenue, and produce greater local investment; and

**WHEREAS**, initiatives that encourage the City of Camden to provide and promote opportunities for Local Businesses are an important component of economic sustainability; and

**WHEREAS**, the City Council finds that the City of Camden can and should support and preserve these Local Business in order to stimulate economic growth within the City; and

**WHEREAS**, the City of Camden seeks to assist Local Businesses and promote the City's general welfare, including employment rates, tax revenues, infrastructure development, and other general community goals; and

**WHEREAS**, the City of Camden seeks to implement a narrowly tailored "Buy Camden" ordinance to encourage Local Businesses to compete for City procurement and purchasing opportunities, to locate operations within the City, and to encourage existing Local Businesses to continue operations within the City of Camden.

**BE IT ORDAINED** by the City Council of the City of Camden that it hereby adopts the below provisions:

**SECTION 1.** This Article shall be referred to as the "Buy Camden Ordinance."

**SECTION 2.** The governing body of the City of Camden hereby directs all relevant City departments to take all actions necessary to ensure that the City of Camden is fully compliant with the provisions contained in this Article and shall henceforth execute the provisions in this Article.

**SECTION 3.** A duly incorporated, registered and lawfully operating business in New Jersey shall be considered a "Local Business" for the purposes of this Article if it is located in the City of Camden zip codes of 08101, 08102, 08103, 08104, or 08105 ("Zip Codes"), and

1. It demonstrates that its principal place of business is in one of the Zip Codes, meaning that it has physical offices, conducts business, and manages all or substantially all of its operations in and from one of the Zip Codes; and

2. It demonstrates that at least sixty (60) percent of its employees who reside in one of the Zip Codes or work at least 75 percent of their total, regular hours on an annual basis in the Zip Codes; and
  3. to qualify, the Local Business must have their principal office in Camden County and been in operation for at least one year before it can be considered a Local Business under this Article.
- a. A "Small Business" under this Article shall mean an independently owned and operated business concern that:
    1. Has no more than 100 permanent employees throughout all of its offices and locations; and
    2. Has annual gross revenues that do not exceed \$5,000,000.00; and
    3. If a franchise business, is independently owned and operated in one or more of the Zip Codes.
  - b. The Local Business must not be delinquent on any City of Camden or Camden County assessments or taxes and must remain a company in good standing.
  - c. The Local Business must submit to the City adequate evidence of its qualification as a Local Business, including but not limited to documents evidencing its principal place of business, its employees' residences and any other evidence that supports its assertion that it is a qualified Local Business.
  - d. If for a period of more than 60 days during the term of a Contract (defined as any contract for goods or services to which the City of Camden (or any of its departments) and the Local Business are parties) a Local Business no longer meets the criteria established in subsection (a) herein, the City of Camden shall be entitled to withhold or recover funds for any additional work under the Contract, or shall be entitled to terminate the Contract.

**SECTION 4.** The City of Camden shall direct all City Departments seeking to enter into contracts of **\$25,000 or more** to consider in the first instance a Local Business (including those businesses which meet the requirements of Section 3 above and are registered with the City of Camden as a Local Business when considering vendors' submissions of Bids or Request for Proposals for goods or services.

**SECTION 5.** All Camden City Department staff must seek to include at least one Local Business in the pool of competitors for each purchasing contract at or below **\$25,000**.

**SECTION 6.** All Camden City Departments should include consideration of a Local Business as a first option when awarding contracts for materials and supplies.

**SECTION 7.** All Camden City Department staff should include a businesses' location in one of the above zip codes as a priority factor when awarding contracts.

**SECTION 8.** The City of Camden shall encourage all City staff utilizing a City credit or debit card for purchases at or below the established purchasing threshold to utilize Local Businesses whenever possible.

**SECTION 9.** At least thirty (30) percent of the City of Camden's total average spending on contracts for goods and services shall be allocated to Local Businesses, as permitted by law.

**SECTION 10.** This Article shall not apply to:

- a. Emergency contracts under N.J.S.A. 40A:11-6;
- b. Sole source contracts;
- c. Public contracts with provisions conflicting with this Article but required under State or federal law;

- d. Goods or services contracts which are funded in whole or in part by a governmental entity and the laws, regulations, and policies governing such funding prohibit application of this preference.

**SECTION 11.** This Article shall apply to all Bids or Request for Proposals issued after the effective date of this Article.

**SECTION 12.** For a Community Benefit Agreement (CBA) entered into by the City after the effective date of this Article, the City of Camden shall strongly encourage, but not require the other party to the CBA to comply with this Article in contracting for goods or services.

**SECTION 13.** Nothing in this Article is intended, nor should it be construed, in the interpretation of this Article or its application, as authorizing violations of the Local Public Contracts Law, state or federal procurement laws, other bidding or professional services solicitation statutes, other City ordinances or procurement policies, any Memoranda of Understanding between the City of Camden and the State of New Jersey, the Department of Community Affairs, or the Division of Local Government Services, or any other state or federal law.

**SECTION 14.** Within thirty (30) days after final passage, Administration shall identify the Department which shall: (1) be responsible for overseeing this Buy Camden Ordinance; (2) establish policies and protocols for ensuring compliance with same; (3) ensure sufficient staff to provide appropriate oversight of this ordinance; and (4) take other actions necessary to effectuate the purposes of this ordinance.

**SECTION 15.** If any section, subsection, clause, or provision of this Article is held to be invalid by a court of competent jurisdiction, the remainder of this Article shall not be affected by such invalidity.

**SECTION 16.** This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BE IT FURTHER ORDAINED,** that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: March 9, 2021

The above has been reviewed  
and approved as to form.

\_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



3-23-21

**AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)**

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. Remove the following titles as such Job Titles do not currently exist for Local use under Civil Service, as per advance discussion with the CWA Local 1014:

*Animal Control Officer  
Clerk 1 (Assessing Clerk)  
Community Relations Specialist, Law Enforcement  
Data Entry Operator 1 ( DEMO-Typing)  
Identification Officer  
Project Coordinator Crime Prevention Program  
Public Safety Telecommunicator  
Public Safety Telecommunicator Trainee  
Supervising Public Safety Telecommunicator*

SECTION 2. To adjust salary ranges for administrative efficiency and personnel retention/recruitment purposes (NOTE: any individual's increase in salary within the to-be-established Salary & Wage ranges must be approved in advance by the State Division of Local Government Services ("DLGS") by Waiver pursuant to the City's current Transitional Aid to Localities Memorandum of Understanding with the DLGS):

**Managerial and/or Confidential Titles:**  
*First Assistant City Attorney  
Supervising Litigation Attorney  
Assistant City Attorney General & Litigation  
Municipal Prosecutor  
Assistant Business Administrator  
Assistant Director of Finance  
Personnel Officer, and Registrar Vital Stats*

**Unclassified Titles:**  
*Attorney ABC  
City Treasurer  
Municipal Clerk  
Municipal Court Director  
Municipal Engineer*

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: March 23, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

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CURTIS JENKINS  
President, City Council

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FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

3/22/2021

Section I.

Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

**Elected Officials**

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.  
The salaries for the following department heads shall be as follows:

**Department Directors and Assistant Department Directors**

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000

Section III.

The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

**City Attorney's Office**

<i>First Assistant City Attorney</i>	<i>75,000</i>	<i>115,000</i>
Counsel to the Mayor/Counsel to City Council	1	95,000
<i>Supervising Litigation Attorney</i>	<i>70,000</i>	<i>110,000</i>
<i>Assistant City Attorney General &amp; Litigation</i>	<i>60,000</i>	<i>100,000</i>
<i>Municipal Prosecutor</i>	<i>60,000</i>	<i>100,000</i>

Section IV.

This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

**Managerial and/or Confidential Titles**

Assistant Business Administrator	65,000	<del>125,000</del> 95,000
<i>Assistant Director of Finance</i>	<i>75,000</i>	<i>110,000</i>
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
<i>Personnel Officer</i>	<i>75,000</i>	<i>95,000</i>
Project Coordinator Redevelopment	45,000	75,000
<i>Registrar of Vital Statistics</i>	<i>12,000</i>	<i>75,000</i>

## Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

## Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	79,500
<b>Attorney - A.B.C.</b>	<b>2,500</b>	<b>12,500</b>
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
<b>City Treasurer</b>	<b>76,200</b>	<b>95,000</b>
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
* <b>Municipal Clerk</b>	<b>93,771</b>	<b>129,798</b>
<b>Municipal Court Director</b>	<b>70,968</b>	<b>130,000</b>
<b>Municipal Engineer</b>	<b>71,200</b>	<b>130,000</b>
Secretary Board/Commission	1,000	9,145
* <b>Tax Assessor</b>	<b>93,771</b>	<b>122,261</b>
* <b>Tax Collector</b>	<b>93,771</b>	<b>122,261</b>
Tax Search Officer (Part Time)	5,058	15,000

\* Entitled to Salary Increases

## Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336	38,341	40,191	44,305	45,773	48,741	50,638	52,612
Secretary to the ABC Board	06982	6,673	5,939	6,523	6,728	7,155	7,426	7,709

## Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	32,565	34,108	37,537	39,329	40,730	42,178	43,695
* Accountant	00004	48,853	51,212	56,451	58,641	60,917	63,287	65,752
* Accounting Assistant	50451	38,681	40,628	44,637	46,787	48,484	50,244	52,082
* Administrative Analyst	00010	53,296	55,876	61,609	64,603	67,111	69,724	72,447
** Administrative Clerk	00020	48,814	51,023	55,935	61,228	66,461	68,940	71,509
** Administrative Secretary	00112	56,590	59,176	64,925	70,952	76,676	79,153	81,734
** Affirmative Action Officer	00233@	69,391	72,776	80,298	87,578	95,535	99,290	103,195
* Analyst Grant Applications	00259	55,194	57,870	63,813	66,919	69,426	72,093	74,728
* Architect	00276@	62,557	65,599	72,382	76,475	77,715	83,308	86,928
* Assistant Administrative Analyst	00302@	43,886	45,994	50,684	53,135	55,084	57,108	59,217
* Assistant Animal Control Officer	00312@	45,704	47,989	52,788	55,427	57,644	59,950	62,348
* Assistant Assessor	00317@	49,723	52,124	57,460	60,250	62,483	63,941	67,220
* Assistant Chief Housing Inspector	00387	61,925	64,936	68,099	71,419	74,207	77,110	80,125
** Assistant Engineer	00518	65,906	69,116	76,250	83,938	91,452	94,932	98,552
** Assistant Municipal Clerk	00617	50,544	52,986	58,413	64,264	70,055	72,790	75,632
** Assistant Municipal Clerk*		0	0	0	0	0	0	83,348
** Assistant Municipal Tax Collector	00627@	72,357	75,890	83,740	92,204	100,743	104,701	111,054
** Assistant Payroll Supervisor	00639	53,033	56,016	59,426	64,174	67,944	70,013	72,178
* Assistant Planner	00645	47,634	49,930	55,035	57,701	59,834	62,046	64,356
** Assistant Public Works Superintendent	00671	54,699	57,350	63,239	69,585	75,874	78,842	81,928

\* CWA Non-Supervisory Unit

\*\*CWA Supervisory Unit

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
** Assistant Purchasing Agent	00673	50,543	52,986	58,413	64,263	70,055	72,790	75,532
Assistant Superintendent of Weights & Measures	00445	40,777	42,731	47,073	51,754	56,288	58,357	60,523
* Assistant Traffic Engineer	00795	65,940	69,153	76,290	83,984	91,499	94,986	98,606
* Assistant Violations Clerk	00806	38,681	40,528	44,637	46,787	48,484	50,244	52,082
* Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,085
* Auditor	00846	55,194	57,870	63,813	68,919	69,425	72,110	74,728
* Building Inspector (ICS)	00924	64,010	67,128	74,053	77,669	80,706	83,868	87,160
* Building Inspector Apprentice	06969	50,523	56,276	0	0	0	0	0
* Building Maintenance Worker	00929	34,591	36,235	39,888	41,417	43,004	44,659	46,377
Building Maintenance Worker Low								
* Pressure License	00933	48,489	50,829	56,028	58,744	60,916	63,177	65,525
* Building Service Worker	00938	31,950	33,463	36,825	38,583	39,951	41,370	42,850
** Building Subcode Official (HHS)	05048	68,972	72,336	79,810	87,867	95,668	99,304	103,094
* Carpenter	00971	47,330	49,613	54,682	57,328	59,448	61,641	63,936
* Carpenters Helper	00974	39,536	41,429	45,632	47,825	49,666	51,590	53,585
* Cashier	00976	41,745	43,747	48,197	50,523	52,361	54,284	56,276
** Chief Accountant	01005	61,962	64,974	71,671	78,886	86,058	89,320	94,561
** Chief Assistant Assessor	01016	53,951	56,565	62,370	68,627	74,950	77,880	80,923
** Chief Clerk	01037	56,590	59,176	64,925	70,952	76,676	79,153	81,734
** Chief Community Relations Specialist	01107	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Chief Housing Inspector	01139	59,313	62,194	68,596	75,496	82,331	85,559	88,916
** Chief Landscape Architect	01150	59,313	62,194	68,596	75,496	82,331	85,559	88,916
** Chief License Inspector	01153	58,574	61,418	67,737	74,545	81,185	84,259	87,456
** Chief Sanitation Inspector	01209	47,049	49,317	54,365	59,790	65,018	67,551	70,185
Claims Examiner Workmens								
* Compensation	01241	46,530	48,628	53,284	58,315	62,381	66,110	78,434
* Clerk 1	01245	30,739	32,194	35,419	37,108	38,414	39,781	41,189
* Clerk 2	03247	33,961	35,673	39,156	41,032	42,499	44,017	45,608
* Clerk 3	02773	38,064	39,883	43,925	46,038	47,699	49,435	51,232
Clerk 3								
* (Principal Personnel Clerk)	02773	53,554	56,147	59,316	61,521	64,018	66,513	69,105
** Clerk 4	03859	37,980	39,794	43,826	48,171	52,361	54,284	56,276
* Clerk Stenographer 1	01260	34,402	36,038	39,672	41,570	43,058	44,605	46,218
* Clerk Stenographer 2	03253	36,243	37,970	41,810	43,816	45,390	47,031	48,736
* Clerk Stenographer 3	02777	39,912	41,822	46,068	48,287	50,041	51,867	53,763
** Clerk Stenographer 4	03862@	39,932	41,844	46,092	50,669	54,926	57,049	59,270
* Clerk Transcriber	01266	33,804	35,410	38,976	40,838	42,405	44,034	45,727
* Clerk Typist 1, Evidence Handling	23239	34,938	36,599	40,294	42,222	43,688	45,259	46,891
* Code Enforcement Officer	01285	47,929	50,241	52,668	55,216	57,893	60,702	63,653
* Community Organization Specialist	01303	36,526	38,268	42,136	44,160	45,239	46,875	48,568
* Community Service Aide	01313	31,816	33,321	36,667	38,417	39,843	41,370	42,850
* Community Service Worker	01319	34,150	35,773	39,380	41,264	42,734	44,269	45,863
* Complaint Investigator	01324	39,296	41,175	45,353	47,536	49,263	51,055	52,927
* Computer Service Technician	07605	50,813	53,269	58,736	61,581	63,828	66,313	68,898
** Construction Official	05045	82,264	85,424	94,635	100,210	104,152	108,250	112,511
* Contract Administrator 1	51254	59,841	62,763	69,224	76,198	83,234	88,657	91,730
* Contract Compliance Representative	04883	59,778	65,062	68,981	74,744	77,191	79,747	83,651
** Coordinator for Federal & State Aid	01355	64,435	67,573	74,544	82,054	89,643	93,164	96,822
** Coordinator of Monitoring & Evaluation	04716	58,675	61,524	67,855	74,678	81,439	84,627	87,945
** Coordinator of Motor Vehicle Repair	07607	82,144	86,117	94,559	100,231	105,377	109,383	113,612
** Coordinator of Volunteers	01371	58,675	61,524	67,855	74,678	81,439	84,628	87,944
* Cost Estimator Property Improvement	01379	51,430	53,919	59,444	62,333	64,651	67,060	69,563
* Court Interpreter S&E	07959	48,853	51,212	56,451	58,641	60,917	63,287	65,752
* Customer Service Representative	01459	44,226	46,362	51,079	53,545	55,589	57,640	59,772

3/23/21

\* CWA Non-Supervisory Unit

\*\*CWA Supervisory Unit

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Customer Service Representative Bil. In Spanish & English	08033	44,226	46,352	51,079	53,545	55,589	57,640	59,772
* Data Control Clerk	01468	35,639	37,334	41,106	43,076	44,622	46,233	47,904
* Data Entry Operator 1	53292	33,737	35,340	38,899	40,760	42,218	43,735	45,301
* Data Entry Operator 2	53293	37,538	39,331	43,314	45,395	47,032	48,737	50,510
* Data Entry Operator 3	53294	41,577	43,572	48,003	49,854	51,783	53,785	55,868
** Data Entry Operator 4	53295	49,725	52,127	57,464	62,626	68,271	70,934	73,704
* Data Processing Programmer	01474	46,398	48,633	53,600	56,192	58,268	60,600	62,861
* Data Processing Programmer Trainee	01475	45,096	0	0	0	0	0	0
** Deputy Municipal Court Administrator	07796	56,590	59,175	64,925	70,952	76,676	79,163	81,734
Deputy Municipal Court Administrator								
** Bilingual S/E	07903	56,590	59,175	64,925	70,952	76,676	79,163	81,734
* Deputy Registrar of Vital Statistics	05120	55,194	57,871	63,814	66,920	58,167	72,093	74,728
** Deputy Tax Assessor	05780	83,785	86,735	96,451	102,234	107,485	111,570	115,884
* Economic Development Rep. 2	55503	68,550	71,893	79,615	83,510	86,782	90,187	93,726
Director of Economic and Industrial Development								
** Director of Licenses	07163	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Director of Inspections	01607@	83,785	87,839	96,451	102,234	107,485	111,570	115,884
Director of Neighborhood Preservation Program								
** Director of Youth Services	02569	83,785	87,839	96,451	102,234	107,485	111,570	115,884
* Electrical Inspector (ICS)	01651	83,785	87,839	96,451	102,234	107,485	111,570	115,884
* Electrical Subcode Official (HHS)	01699	64,010	67,128	74,053	77,669	80,706	83,868	87,160
* Electrician	05046	75,937	79,665	87,916	92,227	95,668	99,304	103,094
* Electrician Helper	01706	47,330	49,613	54,682	57,328	59,448	61,641	63,936
** Elevator Subcode Official	01710	39,536	41,429	45,632	47,825	49,666	51,590	53,585
* Employee Benefits Clerk	07928	68,972	72,336	79,810	87,867	95,668	99,304	103,094
* Employee Benefits Specialist	04758	33,544	35,138	38,677	40,520	41,919	43,423	44,981
* Engineering Aide	01728	36,010	37,725	41,538	43,529	45,160	46,856	48,628
* Equipment Operator	01733	39,364	41,246	45,433	47,619	49,456	51,366	53,352
** Executive Assistant	01746	40,486	42,425	46,737	48,989	50,780	52,631	54,568
* Garage Attendant	04586	0	0	0	0	0	0	114,726
* Gardener	01877	35,748	37,451	41,234	43,209	44,839	46,532	48,306
** General Supervisor Laboring	01883	39,804	41,709	45,944	48,155	49,912	51,731	53,624
** General Supervisor Parks	06635	48,238	50,564	55,734	61,307	66,829	69,431	72,141
General Supervisor Public Works								
* GIS Specialist 3	06699	48,237	50,563	55,734	61,307	66,828	69,432	72,141
* GIS Specialist Trainee	06652	55,641	58,339	61,636	64,033	69,808	72,531	75,365
* Heavy Equipment Operator	03176	62,970	66,118	72,730	76,367	79,420	82,597	85,902
* Historic Preservation Specialist	03174	55,551	0	0	0	0	0	0
* Housing Coordinator	02001@	48,412	50,748	55,940	58,850	60,916	63,177	65,525
* Housing Inspector	15679	55,194	57,870	63,813	66,919	69,425	72,019	74,728
* Industrial Representative	02065	64,728	67,880	74,498	81,777	88,984	92,476	96,108
* Interviewer, Courts	02071	47,929	50,241	52,668	55,216	57,893	60,702	63,653
Interviewer, Courts, Bilingual Spanish & English								
* Investigator A.B.C.	02095	55,194	57,870	63,813	66,919	69,425	72,019	74,728
* Investigator Public Works	06207	44,226	46,352	51,080	53,546	55,589	57,640	59,772
* Job Developer	07573	44,226	46,352	51,080	53,546	55,589	57,640	59,772
* Keyboarding Clerk 1	02175	0	0	0	0	0	0	10,495
* Keyboarding Clerk 2	05217	50,764	53,218	58,671	61,516	63,794	66,354	68,824
* Keyboarding Clerk 3	02217	69,069	72,523	79,775	83,764	87,114	90,599	94,223
* Keyboarding Clerk 4	01268	31,658	33,156	36,485	38,220	39,573	40,985	42,450
* Laborer 1	03256@	34,938	36,600	40,293	42,222	43,688	45,259	46,891
(Laborer Heavy)								
	02781	39,039	40,905	45,055	47,224	48,894	50,674	52,519
	03864@	38,862	40,720	44,849	49,302	53,553	55,522	57,566
	02248	36,731	38,483	42,376	44,407	46,010	47,669	49,404
	02248	38,441	40,278	44,362	46,492	48,178	49,925	51,754

\* CWA Non-Supervisory Unit

\*\*CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Laborer 3	06633	45,758	47,960	52,856	58,131	63,363	65,824	68,389
*	Landscape Architect	02256@	45,277	47,457	52,299	54,827	56,926	59,117	61,396
*	Legal Secretary	07675	44,129	46,253	50,968	53,434	55,371	57,397	59,494
*	Legal Stenographer	02279	38,064	39,883	43,925	46,038	47,699	49,435	51,232
*	License Inspector	02292	47,244	49,522	54,583	57,230	59,205	61,382	63,653
*	License Inspector Bil. In S&E	05785	47,244	49,522	54,583	57,230	59,205	61,382	63,653
*	Loan Advisor	05136	39,714	41,814	45,836	48,044	49,863	51,758	53,731
*	Mail Clerk	02320	41,592	43,586	48,018	50,338	52,171	54,086	56,083
*	Maintenance Repairer	02328	38,695	40,544	44,655	46,801	48,507	50,273	52,112
**	Maintenance Superintendent	02384	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Maintenance Supervisor, Grounds	06731	45,758	47,960	52,856	58,131	63,363	65,824	68,389
*	Maintenance Worker 1, Grounds	01940	36,331	38,063	41,913	43,923	45,663	47,211	48,922
**	Management Information Systems Specialist	04354	89,024	93,330	102,480	108,625	114,205	118,545	123,128
*	Material Management Coordinator	05702	58,537	59,280	65,374	68,559	71,233	74,013	76,907
*	Mechanic	02434	43,705	45,803	50,473	52,913	54,855	56,866	58,972
*	Mechanic (Diesel)	02440	45,490	47,679	52,647	55,089	57,118	59,228	61,420
*	Mechanic Fire Apparatus	02441	45,848	48,057	52,962	55,525	57,575	59,701	61,917
*	Mechanic's Helper	02456@	38,441	40,278	44,362	45,188	46,824	48,521	50,296
*	Motor Broom Driver	05565	40,488	42,425	46,737	48,989	50,780	52,631	54,558
**	Municipal Court Administrator	07795	76,633	80,341	88,218	93,508	98,310	102,046	105,991
*	Municipal Court Attendant	02524	0	0	0	0	0	0	55,448
*	Network Administrator 1	10107	76,660	80,493	88,542	92,969	96,889	100,556	104,578
*	Network Administrator 2	10108	82,876	87,020	95,722	100,508	104,528	108,710	113,058
*	Omnibus Operator	05594	35,820	37,525	41,316	42,904	44,550	46,263	48,047
*	Paralegal Specialist	02593	51,022	53,459	58,917	61,762	65,716	68,143	70,661
*	Parking Enforcement Officer	07305	38,567	40,413	44,508	46,649	48,338	50,100	51,929
*	Payroll Clerk	02634	33,544	35,138	38,677	40,520	41,919	43,423	44,981
**	Payroll Supervisor	02636	62,987	65,992	72,671	79,868	87,006	90,367	93,869
*	Personnel Assistant	02648@	63,803	67,590	71,377	75,164	78,951	82,738	86,528
*	Planning Aide	02685	36,010	37,725	41,538	43,529	45,160	46,856	48,628
**	Planning Director	02686	83,785	87,839	96,451	102,234	107,485	111,570	115,884
*	Plumbing Inspector (ICS)	02704	64,010	67,128	74,053	77,669	80,706	83,868	87,160
**	Plumbing Subcode Official (HHS)	05056	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Principal Account Clerk	02755	38,681	40,528	44,637	46,787	48,484	50,244	52,082
*	Principal Account Clerk (Typing)		39,569	41,464	45,670	47,871	49,673	51,480	53,375
*	Principal Cashier	02771	47,086	49,356	54,398	57,035	59,172	61,357	63,637
*	Principal Clerk Transcriber	02779	39,306	41,185	45,364	47,548	49,384	51,289	53,276
*	Principal Community Organization Specialist	02785@	41,867	43,876	48,338	50,673	52,598	54,612	56,705
*	Principal Data Control Clerk	04646	41,866	43,873	48,336	50,671	52,522	54,447	56,449
*	Principal Employee Benefits Clerk	04936	41,162	43,134	47,518	49,812	51,736	53,736	55,819
*	Principal Engineering Aide	02804	50,311	52,742	58,142	60,402	62,750	65,192	67,732
*	Principal Legal Stenographer	02819	48,811	51,169	56,402	59,136	62,938	65,271	67,892
*	Principal Payroll Clerk	02831	53,554	56,148	59,315	61,621	64,018	66,513	69,105
*	Principal Planner	02837	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Principal Planner Community Development Program	05335	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Principal Planning Aide	02840	44,231	46,367	51,084	53,553	55,593	57,729	59,951
*	Principal Purchasing Assistant	02847	41,162	43,134	47,518	49,812	51,736	53,736	55,819
*	Principal Storekeeper	02852	53,100	55,670	61,379	64,363	66,765	69,259	71,856
*	Printing Machine Operator 1	02571	39,448	41,335	45,529	47,721	49,456	51,252	53,130
*	Printing Machine Operator 2	22533	47,585	49,880	54,979	57,545	59,772	61,989	64,294
*	Printing Machine Operator 3	22534	49,880	52,287	57,650	60,440	62,644	65,083	67,618

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\* CWA Non-Supervisory Unit

\*\* CWA Supervisory Unit

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Printing Machine Operator 4	22535	52,287	54,816	60,447	63,378	65,691	68,251	70,914
* Program Analyst	02871	53,296	55,875	61,609	64,503	67,111	69,724	72,447
** Program Coordinator Demolition	05679	70,661	73,841	77,021	80,200	83,380	86,560	89,740
* Program Monitor	04700	51,840	54,348	59,918	62,831	65,164	67,596	70,127
* Project Coordinator Construction	02883	66,917	70,178	77,424	85,237	92,866	96,399	100,081
* Project Manager, Data Processing	53023	106,684	0	0	0	0	0	0
* Property Clerk	02894	33,960	35,574	39,157	41,033	42,499	44,017	45,608
* Public Information Officer	02927	42,610	44,665	49,200	51,580	53,464	55,434	57,970
* Public Works Inspector	02933	47,607	49,903	55,003	57,669	59,799	62,016	64,321
** Public Works Superintendent	02936	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Purchasing Agent	02952	89,024	93,330	102,480	108,625	114,205	118,545	123,128
* Purchasing Assistant	02952	33,544	35,138	38,677	40,520	41,919	43,423	44,981
* Purchasing Expediter	02956	43,886	45,994	50,684	53,135	55,087	57,108	59,224
* Radio Dispatcher	02958	40,468	42,406	46,717	48,966	50,748	52,601	54,538
* Radio Dispatcher Typing	02959	41,303	43,283	47,684	49,935	51,716	53,570	55,505
* Radio Technician	02965	55,420	58,390	61,359	64,328	67,297	70,266	73,235
** Real Estate Officer	02974	59,313	62,194	68,596	75,496	82,331	85,559	88,916
* Receptionist	02976	30,739	32,194	35,419	37,108	38,414	39,781	41,189
* Recorder Operator Courts	04873	32,598	34,144	37,577	39,376	40,881	42,450	44,079
* Records Management Analyst	05429	51,261	53,741	59,262	62,136	64,403	66,913	69,524
* Records Manager	06382	62,889	66,550	70,422	74,522	78,859	83,448	88,305
* Records Support Technician 1	56562	33,961	35,319	36,732	38,201	39,730	41,318	42,971
* Records Support Technician 2	56563	38,064	39,587	41,170	42,816	44,530	46,310	48,163
* Records Support Technician 3	56564	42,631	44,337	46,110	47,954	49,872	51,867	53,942
* Recreation Aide	02983	29,456	30,841	33,927	36,825	38,128	39,480	40,890
* Recreation Leader	02993	35,363	37,046	40,789	42,747	44,340	46,010	47,743
* Recreation Program Coordinator	03018	53,931	56,542	62,347	65,380	67,922	70,573	73,326
** Recreation Supervisor	03020	42,749	44,802	49,364	54,282	59,157	64,443	68,842
* Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	12,739
** Rent Regulation Officer	05681	59,978	62,893	69,368	72,751	75,489	78,333	81,289
* Research Assistant	03069	48,016	50,332	55,478	58,168	60,313	62,553	64,878
** Risk Manager	07390	89,024	93,330	102,480	108,625	114,205	118,545	123,128
** Road Repairer Superintendent	03803	65,930	69,141	76,279	83,288	90,847	94,412	98,122
* Sanitation Inspector	03110	46,398	48,633	53,607	56,197	58,240	60,502	62,851
** Secretarial Assistant	03127	43,896	45,880	50,290	55,038	58,808	60,877	63,042
* Secretary Board/Commission (Part Time)	07419	1,256	0	0	0	0	0	11,482
* Secretary Board/Commission (Full Time)	07419	49,486	51,882	57,208	60,594	62,958	65,414	67,968
* Security Guard	06124	35,362	37,045	40,787	42,746	44,274	45,865	47,523
* Senior Account Clerk	03165@	36,243	37,970	41,810	43,816	45,390	47,970	48,736
* Senior Administrative Analyst	03173@	62,871	65,930	72,728	80,055	87,447	90,874	96,374
* Senior Auditor	03196@	60,838	63,795	70,366	73,306	75,970	78,939	82,030
* Senior Building Maintenance Worker	03227	36,445	38,182	42,049	44,063	45,652	47,409	49,238
** Senior Budget Examiner	03223	78,560	82,360	90,423	95,845	100,768	104,597	108,641
* Senior Building Maintenance Worker								
* Low Pressure License	03228	50,829	53,285	58,752	61,599	63,845	66,785	68,916
* Senior Cashier	03236	44,121	46,243	50,956	53,419	55,378	57,417	59,547
* Senior Clerk Transcriber	03255	35,640	37,337	41,108	43,080	44,735	46,458	48,247
* Senior Community Relations Specialist	03265@	44,671	46,819	51,595	54,087	56,083	58,152	60,294
* Senior Community Service Worker	03269@	39,714	41,614	45,836	48,044	49,863	51,768	53,731
* Senior Computer Service Technician	07691	56,540	59,283	65,617	68,812	71,496	74,290	77,192
* Senior Data Control Clerk	03294	38,741	40,594	44,709	46,861	48,546	50,310	52,151

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\* CWA Non-Supervisory Unit

\*\* CWA Supervisory Unit

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Senior Data Processing Programmer	03295	53,447	56,034	59,197	60,326	62,671	65,110	67,646
* Senior Electrician	03308	51,912	54,423	60,002	62,335	64,761	67,282	69,906
* Senior Engineer	03314	79,831	83,739	92,419	96,955	100,650	104,490	108,481
* Senior Engineering Aide	03320	43,018	45,082	49,673	52,068	53,977	55,967	58,026
* Senior Gardener	03341	34,150	35,773	39,380	41,264	42,734	44,269	45,863
* Senior Historic Preservation Specialist	15680	58,032	60,847	67,107	70,378	73,127	75,871	78,733
* Senior Housing Inspector	03368	56,136	58,914	61,715	64,717	67,237	69,858	72,584
* Senior Landscape Architect	04407	51,840	54,348	59,918	62,831	65,164	67,596	70,127
* Senior Legal Stenographer	03405	42,065	44,083	48,569	50,911	52,880	54,924	57,057
* Senior Maintenance Repairer	03425	42,423	44,461	48,986	51,351	53,229	55,178	57,213
* Senior Mechanic	03459	45,848	48,057	52,962	55,525	57,575	59,701	61,917
* Senior Mechanic (Diesel)	04561	47,642	49,940	55,045	57,707	59,841	62,056	64,366
* Senior Payroll Clerk	03496	37,203	38,980	42,924	44,987	46,577	48,272	50,024
* Senior Personnel Assistant	04982	69,069	73,247	77,453	81,645	85,836	90,028	94,223
* Senior Planner Economic Dev.	04569	51,840	54,348	59,918	62,831	65,164	67,596	70,127
* Senior Planning Aide	03512	38,775	40,629	44,748	46,905	48,616	50,382	52,216
Senior Program Development Specialist								
* Community Service	06931	58,032	60,847	67,107	70,378	73,127	75,871	78,733
* Senior Program Monitor	05399	63,803	66,909	73,809	77,414	80,337	83,369	86,534
* Senior Public Works Inspector	03539	50,764	53,218	58,671	61,516	63,794	66,354	68,824
* Senior Purchasing Assistant	03547	37,203	38,980	42,924	44,987	46,577	48,272	50,024
* Senior Sanitation Inspector	03572	52,398	54,936	60,569	61,966	63,985	66,352	68,824
* Senior Storekeeper	03600	47,607	49,903	55,003	57,669	59,799	62,016	64,321
* Senior Traffic Maintenance Worker	03625	42,012	44,027	48,507	50,380	52,329	54,353	56,458
* Senior Traffic Signal Electrician	03626	51,912	54,423	60,002	62,335	64,761	67,282	69,906
* Senior Training Technician	05614	56,540	59,283	65,617	68,812	71,496	74,290	77,192
* Senior Youth Group Worker	03657	44,940	47,101	51,905	54,415	56,495	58,672	60,929
* Signal Systems Technician 1	03714	53,919	56,076	58,318	60,651	63,077	65,601	68,224
* Signal Systems Technician 2	03589	56,007	58,249	60,678	63,002	65,521	68,142	70,867
* Social Service Assistant	04623	36,047	37,767	41,582	43,577	45,141	46,770	48,467
* Storekeeper	03779	41,604	43,601	48,034	50,350	52,184	54,108	56,091
* Storekeeper Automotive	03781	43,849	45,957	50,641	53,090	55,037	57,059	59,167
* Substance Abuse Counselor 1	63114	55,715	58,415	64,418	67,552	70,077	72,706	75,439
** Superintendent of Recreation	03834@	65,930	69,141	76,279	83,288	90,847	94,412	98,122
** Superintendent of Weights & Measures	01428	64,059	67,177	74,106	80,912	88,250	91,712	95,314
** Supervising Account Clerk	03848	41,377	43,361	47,770	52,519	56,288	58,357	60,523
** Supervising Administrative Analyst	03850@	70,640	74,087	81,746	89,161	97,261	101,082	105,061
** Supervising Animal Control Officer	05999	72,357	75,650	78,943	82,235	85,528	88,821	92,121
Supervising Building Service Low Pressure License	06468	46,615	48,862	53,854	59,228	65,162	66,827	69,319
** Supervising Cashier	03857@	51,381	53,868	59,387	65,338	71,233	74,013	76,907
** Supervising Clerk Transcriber	03863@	39,329	41,210	45,391	49,440	53,861	55,947	58,117
** Supervising Data Control Clerk	03872	48,568	50,911	56,118	61,729	67,042	69,409	71,874
** Supervising Electrician	06605	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervising Engineering Aide	03881	52,774	55,329	61,003	67,117	73,176	76,037	79,012
Supervising Health Insurance Benefits Clerk	03887@	53,517	55,951	61,361	67,187	72,705	75,164	77,724
** Supervising Maintenance Repairer	07338	48,237	50,563	55,734	61,307	66,828	69,432	72,141
Supervising Maintenance Worker, Grounds	06731	48,237	50,563	55,734	61,307	66,828	69,432	72,141
** Supervising Mechanic	06724	48,237	50,563	55,734	61,307	66,828	69,432	72,141

\* CWA Non-Supervisory Unit

\*\*CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Mechanic Fire Apparatus	06726	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Planner	05137	66,012	69,227	76,373	83,288	90,847	94,413	98,122
**	Supervising Program Analyst	03927	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Supervising Property Clerk	05519	38,862	40,720	44,849	49,302	53,553	55,522	57,567
**	Supervising School Traffic Guard	03937	52,693	55,244	60,910	66,393	72,388	75,214	78,154
**	Supervising Youth Group Worker	03945@	43,028	45,094	49,686	54,635	59,613	61,724	64,010
**	Supervisor Demolition	06910	53,392	55,976	61,720	67,445	73,146	75,607	78,172
**	Supervisor of Accounts	03969	47,980	50,295	55,438	60,983	66,584	69,177	71,876
**	Supervisor of Collection of Revenue		57,640	60,437	66,652	73,353	79,988	83,125	86,374
**	Supervisor of Motor Pool	05971	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervisor of Real Estate Sales	04060	44,180	46,303	51,025	56,113	61,158	63,531	66,009
**	Supervisor of Senior Citizens Activities	04069	45,474	47,662	52,527	57,768	62,960	65,409	68,008
**	Supervisor of Telephone Systems	04080	40,612	42,559	44,936	48,015	52,307	54,329	56,436
**	Supervisor Public Works	06650	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervisor Traffic Maintenance	06816	54,070	56,689	59,890	62,217	67,825	70,468	73,219
*	Tax Searcher	04130	42,114	44,135	48,625	50,973	52,834	54,774	56,789
*	Technical Assistant Contract Administration	62844	49,939	52,321	57,614	60,375	62,554	64,810	67,169
*	Technical Assistant to the Construction Official	05193	44,129	46,253	50,968	53,434	55,371	57,397	59,494
*	Technician, Management Information Systems	53099	53,447	56,034	59,198	60,326	62,671	65,110	67,647
*	Telecommunications Systems Analyst	07604	48,445	50,782	55,977	61,572	67,111	69,724	72,447
*	Telephone Operator	04145@	37,268	39,047	42,998	45,064	46,691	48,385	50,143
*	Tractor Trailer Driver	04179	40,486	42,425	46,737	48,989	50,780	52,631	54,558
*	Traffic Maintenance Worker	04189	39,296	41,175	45,353	47,100	48,915	50,806	52,769
*	Traffic Signal Electrician	04192	47,330	49,613	54,682	57,328	59,448	61,641	63,936
**	Traffic Signal Superintendent 1	00799	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Traffic Signal Superintendent 2	04196	68,498	71,839	79,262	86,550	94,412	98,119	101,979
**	Traffic Signal Supervisor 1	06819	58,179	61,005	67,275	69,904	72,632	75,469	78,420
**	Traffic Signal Supervisor 2	04082	60,439	63,377	69,897	72,632	75,469	78,420	83,236
**	Traffic Signal Technician 1	04195	53,919	56,532	62,333	64,761	67,282	69,904	72,634
*	Traffic Signal Technician 2	05219	56,007	58,724	64,754	67,282	69,904	72,632	75,521
*	Training Technician	04207	52,287	54,816	60,447	63,378	65,691	68,251	70,914
*	Tree Maintenance Worker 1	04220	40,278	42,208	46,503	48,737	50,501	52,453	54,484
*	Truck Driver	04222	39,804	41,709	45,944	48,155	49,912	51,731	53,624
**	Violations Clerk	04244	73,322	77,100	84,659	89,736	94,344	97,930	101,716
*	Weights and Measures Apprentice	04201	0	0	0	0	0	0	39,097
*	Welder	04305	43,705	45,803	50,473	52,913	54,855	56,866	58,972
*	Youth Group Worker	04333	42,887	44,945	49,524	51,916	53,814	55,787	57,852
*	Youth Group Worker Bil. In S&E	04334	42,887	44,945	49,524	51,916	53,814	55,787	57,852
*	Youth Services Counselor	04336	47,046	49,314	54,353	56,987	59,088	61,275	63,551
*	Zoning Officer (Part Time)	04338	0	0	0	0	0	0	7,815

3/23/21

\* CWA Non-Supervisory Unit

\*\*CWA Supervisory Unit

*	Animal Control Officer	Title does not exist
	Clerk 1	
*	(Assessing Clerk)	Title does not exist
*	Community Relations Specialist, Law Enforcement	Title does not exist
*	Data Entry Operator 1 ( DEMO-Typing)	Title does not exist
*	Identification Officer	Title does not exist
*	Project Coordinator Crime Prevention Program	Title does not exist
*	Public Safety Telecommunicator	Title does not exist
*	Public Safety Telecommunicator Trainee	Title does not exist
**	Supervising Public Safety Telecommunicator	Title does not exist

# *Resolutions*

JENKINS  
04/13/21

R-1

Resolution Re-Appointing Mary Espinal as  
Commissioner to the Parking Authority of the City of Camden  
for a 5 year term, expiring April 12, 2026

WHEREAS, N.J.S.A. 40A:12A-11 provides for the appointment of seven (7) Commissioners to the Camden Redevelopment Agency by the City Council of the City of Camden; and

WHEREAS, Mary Espinal, has been submitted by a member of this Council, which has reviewed the qualifications of said nominee is satisfied as to her fitness for appointment; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that it hereby appoints Mary Espinal as Commissioner of the Camden Parking Authority for a 5 year term, expiring April 12, 2026, as provided by law.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



*Camden City Council*  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: March 25, 2021

Council Meeting Date: April 13, 2021

FROM: Councilperson

☒ Curtis Jenkins, President

☐ Sheila Davis, At-Large

☐ Angel Fuentes, At-Large

☐ Marilyn Torres, Vice President, 3<sup>rd</sup> Ward

☐ Shaneka Boucher, 1<sup>st</sup> Ward

☐ Victor Carstarphen, 2<sup>nd</sup> Ward

☐ Felisha Reyes-Morton, 4<sup>th</sup> Ward

**Action Requested:**

Resolution Re-Appointing Mary Espinal as  
Commissioner to the Parking Authority of the City of Camden  
for a 5 year term, expiring April 12, 2026

---

\*\*\*\*PLEASE ATTACH ANY SUPPORTING DOCUMENTS

*Curtis Jenkins/mr*

\_\_\_\_\_  
Signature of Councilperson

*03/25/21*

\_\_\_\_\_  
Date

R-2

WALKED ON BY TITLE—R#2

“RESOLUTION AWARDING A  
CONTRACT TO (TBD) TO  
PROVIDE OCCUPATIONAL  
HEALTH CARE FOR THE CITY’S  
WORKERS’ COMPENSATION  
PROGRAM, PRE-EMPLOYMENT  
PHYSICALS AND RETURN TO  
WORK EVALUATIONS”

#2

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Office of Risk Management

**Department Making Request:** Risk Management

**TITLE OF RESOLUTION:**

RESOLUTION AWARDING A CONTRACT TO <sup>TBD</sup> ~~(BY TITLE ONLY)~~ TO PROVIDE OCCUPATIONAL HEALTH CARE FOR THE CITY'S WORKERS' COMPENSATION PROGRAM, PRE-EMPLOYMENT PHYSICALS AND RETURN TO WORK EVALUATIONS

**BRIEF DESCRIPTION OF ACTION:** This action is necessary to receive Occupational Health Services for City of Camden Employees.

**APPROPRIATION ACCOUNT TO BE CHARGED:** T-35-900-103

**AMOUNT OF PROPOSED CONTRACT:** \$75,000.00

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I" - "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By: <u>Zoraida Pagan</u>	<u>X7578</u>
Contact Person: <u>Sharon Eggleston</u>	<u>X7183</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.  
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Professional Services
Name of Vendor	TITLE ONLY
Purpose or Need for service:	Occupational Health Care for the City's Workers' Compensation program, pre-employment physicals, and return to work evaluations
Contract Award Amount	\$75,000
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date\_\_\_\_\_

\_\_\_\_\_  
***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned\_\_\_\_\_

**OCCUPATIONAL HEALTH CARE FOR THE CITY'S WORKERS'  
COMPENSATION PROGRAM, PRE-EMPLOYMENT PHYSICALS, RETURN  
TO WORK EVALUATIONS & DRUG/ALCOHOL SCREENING**

**P R O P O S A L**

**S P E C I F I C A T I O N S**

**OCCUPATIONAL HEALTH CARE FOR THE CITY'S WORKERS'  
COMPENSATION PROGRAM, PRE-EMPLOYMENT PHYSICALS, RETURN  
TO WORK EVALUATIONS & DRUG/ALCOHOL SCREENING**

**V SCOPE OF SERVICES**

**TECHNICAL**

- 5.1 Provide a facility within (10) minutes from Camden City Hall by way of automobile, thirty (30) minutes walking time and fifteen (15) minutes travel time by way of public transportation. Vendor cannot provide transportation.
- 5.2 Provide treating hours between 8:30 A.M. and 4:30 P.M. Monday through Friday.
- 5.3 Provide immediate treatment.
- 5.4 Provide a medical facility with minimum of two (2) treatment rooms, a waiting room, office area, etc.
- 5.5 Provide examinations of employees for:
  - A. Primary Care for the City's WC Program
  - B. Drug and Alcohol Screening
  - C. Back to work physicals
  - D. Pre-employment physicals
  - E. Work fitness
- 5.6 Provide occupational medical treatment to employees for all work-related injuries.
- 5.7 Thirty (30) minutes fax transmission from treating physician to Office of Risk Management following treatment of employee.
- 5.8 Complete diagnosis and prognosis for each employee to accompany fax information within the required thirty (30) minute time allowed.
- 5.9 Detailed light duty/restrictions limits information within the required thirty (30) minute time allowed.
- 5.10 Written narrative within ten (10) working days regarding each office visit/treatment, etc.
- 5.11 Make appropriate referrals to other medical specialist.

**OCCUPATIONAL HEALTH CARE FOR THE CITY'S WORKERS'  
COMPENSATION PROGRAM, PRE-EMPLOYMENT PHYSICALS, RETURN  
TO WORK EVALUATIONS & DRUG/ALCOHOL SCREENING**

**EXPERIENCE**

- 5.1.1 Bilingual Staff (Spanish/English) to facilitate communications.
- 5.1.2 Office Manager responsible for coordinating and communicating information; treatment and problem solving.
- 5.1.3 Treating Physicians
- 5.1.4 Professional and Malpractice Insurance information
- 5.1.5 License (M.D./D.O.) for New Jersey
- 5.1.6 Workers' Compensation Knowledge
- 5.1.7 Industrial Occupational Medicine training

**VI TERM OF CONTRACT**

6.0 One (1) year

6.1 **INVOICING**

Invoiced by the contractor to the City of Camden

MBS:dh  
04-13-21

**RESOLUTION HONORING TIMOTHY J. GALANAUGH UPON HIS  
RETIREMENT FROM THE CITY OF CAMDEN**

WHEREAS, Timothy J. Galanaugh, will be retiring from the City of Camden, Office of the City Attorney on April 30, 2021 after 8 years of service; and

WHEREAS, prior to his tenure with the City, Tim had a long career in private practice as a litigator in a variety of cases including asbestos manufacturers defense and insurance defense matters and with the Philadelphia Assistant City Solicitor's Office where he represented Police Officers and Correctional Officers in actions alleging violations of civil rights; and

WHEREAS, Tim began his career with the City of Camden on February 3, 2014 in the Office of the City Attorney as the Lead Litigation Attorney; and

WHEREAS, Tim has done an outstanding job protecting the interests of the City of Camden and has successfully defended the City in numerous complex matters, handled OPRA matters and could always be counted on by his colleagues for his wise counsel and guidance; and

WHEREAS, Tim adores his wife Dorothy and their son and daughter;

WHEREAS, Tim is looking forward to having more time to travel and play golf in his retirement; and

WHEREAS, it is appropriate from time to time that this City Council of the City of Camden honor those dedicated individuals who have dedicated their lives to the service of this City with honor, integrity and high professional standards; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby commends Timothy J. Galanaugh on his service to the City of Camden and extends its best wishes for a healthy, happy, and well-deserved retirement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
04-13-21

B-4

**RESOLUTION AUTHORIZING STIPULATION OF SETTLEMENT TO SETTLE  
TAX APPEAL OF 1120 FERRY AVE., LLC FOR BLOCK 582, LOT 1**

WHEREAS, 1120 Ferry Ave., LLC is the owner of property located at 1120 Ferry Avenue, Block/Lot 587/1 in the City of Camden; and

WHEREAS, 1120 Ferry Ave., LLC filed tax appeals before the Tax Court of New Jersey for Tax Years 2018, 2019, and 2020; and

WHEREAS, the parties have reached an amicable settlement to agree to reduce the assessments as set forth below; and

WHEREAS, the Tax Assessor believes that this settlement is in the best interest of the City of Camden; and

WHEREAS, the Tax Assessor is requesting authorization to enter into a Stipulation of Settlement reducing the 2018, 2019, and 2020 assessments; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is authorized to enter into a Stipulation of Settlement to reduce the 2018, 2019, and 2020 assessments as follows:

Block: 587  
Lot: 1  
Qual: T01  
Address: 1120 Ferry Avenue  
District: Camden City  
Year(s): 2018, 2019 and 2020

	Original Assessment	County Board Judgment	Requested Judgment
Land	\$171,600	DIRECT	\$171,600
Improvement	\$0	APPEAL	\$0
Total	\$171,600		\$171,600

Block: 587  
Lot: 1  
Address: 1120 Ferry Avenue  
District: Camden City  
Year(s): 2018

	Original Assessment	County Board Judgment	Requested Judgment
Land	\$194,900	DIRECT	\$194,900
Improvement	\$1,180,100	APPEAL	\$1,180,100
Total	\$1,375,000		\$1,375,000

Block: 587  
Lot: 1  
Address: 1120 Ferry Avenue  
District: Camden City  
Year(s): 2019

	Original Assessment	County Board Judgment	Requested Judgment
Land	\$194,900	DIRECT	\$194,900
Improvement	\$1,180,100	APPEAL	\$833,500
Total	\$1,375,000		\$1,028,400

Block: 587  
Lot: 1  
Address: 1120 Ferry Avenue  
District: Camden City  
Year(s): 2020

	Original Assessment	County Board Judgment	Requested Judgment
Land	\$194,900	DIRECT	\$194,900
Improvement	\$1,180,100	APPEAL	\$733,500
Total	\$1,375,000		\$928,400

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Office of the City Attorney

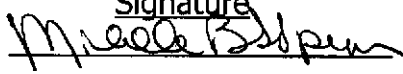
**TITLE OF RESOLUTION:** Resolution Authorizing Stipulation of Settlement to Settle Tax Appeal of 1120 Ferry Ave., LLC for Block 582, Lot 1.

**BRIEF DESCRIPTION OF ACTION:** 1120 Ferry Ave. LLC appealed their tax assessment against 1120 Ferry Avenue, aka B. 582, L 1 in the Tax Court of New Jersey under Docket Nos. 004940-2018, 00187-2019 and 00148-2020. After careful analysis of the evidence presented the Tax Assessor has determined that it is in the best interest of the City to settle the tax appeal by agreeing to the terms of the Stipulation of Settlement attached hereto as Exhibit "A"

**APPROPRIATION ACCOUNT TO BE CHARGED:**

**AMOUNT OF PROPOSED CONTRACT:** N/A

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	<u>3/26/21</u>	<u></u>
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: <u>Michelle Banks-Spearman</u>	<u>X7170</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.  
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:yrh  
4-12-21

R-5

**RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES  
SOLD AT LESS THAN FACE VALUE**

**WHEREAS**, the City of Camden has in its possession tax sale certificates located in various neighborhoods in the City of Camden; and

**WHEREAS**, the City of Camden was approved to solicit bids for the purchase of various tax sale certificates for less than face value; and

**WHEREAS**, N.J.S.A. 54:5-114.2 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution accept bids for the purchase of tax sale certificate for less than face value but not less than the minimum bid already approved by City Council; and

**WHEREAS**, notice will be sent by regular and certified mail to the owner of record; public notices were posted on December 2, 2020 of the impending sale at less than face value; now, therefore

**BE IT RESOLVED**, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the proper documents necessary to assign the tax sale certificates to the persons listed below in consideration that was previously approved by City Council via Resolution Number MC-20:7485 dated June 9, 2020.

Tax Certificate	Property Address	Block	Lot	Successful Bidder	Winning Bid	Amount Owed
89-1	218 Byron Street	9	33	Ricardo Andrade	\$ 2,000.00	\$50,355.44
09-00009	937 Point Street	11	18	Marquise Properties, LLC c/o Jonathan Gabay	\$ 11,700.00	\$53,545.48
10-02267	813 Howard Street	19	60	Jose J. Montanez	\$ 5,000.00	\$74,105.21
12-02904	813 North 2nd Street	20	70	Abby Real Estate, LLC	\$ 7,500.00	\$5,323.36
10-02272	139 State Street	20	79	Ricardo Andrade	\$ 25,000.00	\$86,120.09
88-44	127 Main Street	38	94	Abby Real Estate, LLC	\$ 2,100.00	\$136,455.41
10-02284	125 Elm Street	44	84	Marquise Properties, LLC c/o Jonathan Gabay	\$ 7,800.00	\$46,115.12
35085	429 North 10th Street	88	42	Abby Real Estate, LLC	\$ 9,500.00	\$84,837.17
990117	325 North 9th Street	104	29	Abby Real Estate, LLC	\$ 7,500.00	\$78,370.01
11-00179	310 Berkley Street	158	1	Paul C. Loftland	\$ 6,000.00	\$40,644.70
14-00136	312 Berkley Street	158	2	Paul C. Loftland	\$ 6,000.00	\$20,622.09
35285	501 South 4th Street	158	13	DKL Group, LLC	\$ 3,000.00	\$29,241.26
36458	511 South 4th Street	158	19	DKL Group, LLC	\$ 3,000.00	\$19,273.09
09-00139	515 South 4th Street	159	45	Pedro Garcia	\$ 7,583.00	\$39,300.47
990140	345 Clinton Street	159	48	Pedro Garcia	\$ 7,155.00	\$143,248.37
970108	417 Henry Street	187	33	DKL Group, LLC	\$ 5,000.00	\$46,060.16
13-00184	414 Henry Street	188	81	Pedro Garcia	\$ 7,953.00	\$21,332.39
95-96	411 Beckett Street	201	23	Abby Real Estate, LLC	\$ 19,500.00	\$37,311.25
970119	545 West Street	203	48	Ricardo Andrade	\$ 2,500.00	\$89,959.95
980151	429 Royden Street	203	55	B Side Development, LLC	\$ 2,000.00	\$87,166.95
90-222	622 West Street	209	99	Marquise Properties, LLC c/o Jonathan Gabay	\$ 7,800.00	\$9,058.61
16-00213	604 South 5th Street	211	62	Marquise Properties, LLC c/o Jonathan Gabay	\$ 7,800.00	\$14,327.44

90-225	602 South 5th Street	211	63	Abby Real Estate, LLC		
10163	909 South 4th Street	238	76	Abby Real Estate, LLC	\$ 10,000.00	\$28,581.02
000-165	SS Line 20 E Roberts Street	292	148	Akhar Streater	\$ 8,750.00	\$89,397.09
34381	SE Line & Roberts Street	292	149	Akbar Streater	\$ 2,500.00	\$9,446.46
11-00408	822 South 5th Street	303	25		\$ 2,500.00	\$11,576.48
11-00474	643 Chestnut Street	324	22	Abby Real Estate, LLC Johanna Vargas c/o Joyce Patterson	\$ 35,500.00	\$98,836.04
16-00342	525 Mechanic Street	339	76	Abby Real Estate, LLC	\$ 10,000.00	\$68,028.60
13-00455	1440 South 4th Street	342	109	Abby Real Estate, LLC	\$ 5,500.00	\$11,429.92
88-324	800 Pine Street	355	15		\$ 6,100.00	\$15,713.99
93-257	1010 South 8th Street	383	46	Clifton Manning DBA/Dream Octane Urban D.	\$ 10,000.00	\$352,624.36
92-184	1016 South 8th Street	383	49	Leo H. Spearman	\$ 1,500.00	\$5,647.82
92-185	1018 South 8th Street	383	50	Leo H. Spearman	\$ 1,500.00	\$18,742.40
90-545	1705 Broadway	474	10	Yanier Peralta	\$ 1,500.00	\$18,236.02
33887	1710 Broadway	475	6	Yanier Peralta	\$ 2,500.00	\$36,209.79
36735	1712 Broadway	475	7	Yanier Peralta	\$ 1,500.00	\$275,655.59
90-686	881 Chelton Avenue	570	18	Sharmaine Edwards	\$ 1,500.00	\$127,854.32
90-687	883 Chelton Avenue	570	19	Sharmaine Edwards	\$ 5,000.00	\$35,350.58
980724	885 Chelton Avenue	570	20	Sharmaine Edwards	\$ 5,000.00	\$40,452.79
000-460	887 Chelton Avenue	570	21	Sharmaine Edwards	\$ 5,000.00	\$71,348.37
13-00827	905 Florence Street	612	24	Abby Real Estate, LLC	\$ 5,000.00	\$85,132.89
11-01315	3062 Kearsarge Road	680	6	Jasmine Cooper-Lopez	\$ 5,500.00	\$10,746.18
93-577	3044 North Merrimac Road	708	20	Pedro Lopez	\$ 5,000.00	\$41,931.65
11-01533	1311 Merrimac Road	725	9	Abby Real Estate, LLC	\$ 5,000.00	\$28,986.30
89-712	544 York Street	755	7	Abby Real Estate, LLC	\$ 8,500.00	\$25,462.10
981-200	829 North 7th Street	760	104	Marquise Properties, LLC c/o Jonathan Gabay	\$ 7,800.00	\$54,008.06
000-839	827 North 7th Street	760	105	Roxon Hoson	\$ 1,500.00	\$94,566.94
92-411	414 Cedar Street	788	57	Roxad Hoson	\$ 5,000.00	\$56,590.52
941285	826 North 8th Street	765	7	Jannette Ramos	\$ 1,500.00	\$61,256.67
09-01458	413 Elm Street	788	74	Abby Real Estate, LLC	\$ 5,500.00	\$45,817.78
91-742	946 Cedar Street	800	83	Ricardo Andrade	\$ 16,000.00	\$83,056.17
981299	937 Pearl Street	805	45	Waleska Cruz	\$ 1,500.00	\$37,160.62
95-945	2810 Arthur Avenue	965	32	B Side Development, LLC	\$ 1,500.00	\$28,510.63
991491	2812 Arthur Avenue	965	33	Marquise Properties, LLC c/o Jonathan Gabay	\$ 2,500.00	\$56,819.10
31820	2845 Cleveland Avenue	965	56	Marquise Properties, LLC c/o Jonathan Gabay	\$ 2,500.00	\$14,866.94
92-566	2722 Pleasant Street	977	12	Marquise Properties, LLC c/o Jonathan Gabay	\$ 6,500.00	\$76,134.20
89-970	421 North 32nd Street	993	81	Pena Aplinan	\$ 5,500.00	\$32,309.47
971321	377 North 34th Street	1011	42	Noel Lopez	\$ 3,500.00	\$116,653.36
				Donald Green	\$ 5,500.00	\$136,977.20

991633	3609 Westfield Avenue	1016	30	Anesia Henriquez		
10-03215	333 North 38th Street	1017	9	Abby Real Estate, LLC	\$ 9,000.00	\$88,704.94
9812925	3183 Rosedale Avenue	1023	27	Blanca I. Vega	\$ 8,500.00	\$65,740.64
11-02429	3422 Westfield Avenue	1029	33	Ramon Pena	\$ 5,000.00	\$158,745.87
982263	2812 Cramer Street	1112	39	Iris Soto	\$ 23,000.00	\$60,037.74
10-03347	174 South 27th Street	1120	15	Ramon Pena	\$ 3,000.00	\$131,955.47
10-03349	NS Benson 100 W. of 28th St.	1120	68	Ramon Pena	\$ 9,000.00	\$35,159.40
15-02051	2772 Mickle Street	1121	63	Abby Real Estate, LLC	\$ 3,000.00	\$7,630.81
11-02778	72 South 27th Street	1122	89	Falio Leyba	\$ 11,500.00	\$23,598.06
15-02219	270 Mariton Avenue	1177	8	Marquise Properties, LLC c/o Jonathan Gabay	\$ 6,500.00	\$27,357.39
982532	219 South 27th Street	1179	16	JB Kelly Construction, LLC	\$ 13,700.00	\$13,784.29
951388	1988 Cooper Street	1191	15	Abby Real Estate, LLC	\$ 3,000.00	\$31,242.65
00-1909	590 Pfeiffer Street	1254	141	Aldo Tercero	\$ 11,000.00	\$99,781.46
12-03871	1566 Bradley Avenue	1278	41	Derrick L. Young	\$ 6,500.00	\$154,936.81
891357	1554 Bradley Avenue	1278	46	Facet Properties, LLC/Jonathan Gabay	\$ 10,500.00	\$58,869.40
10-03584	1536 Bradley Avenue	1278	54	Marquise Properties, LLC c/o Jonathan Gabay	\$ 13,700.00	\$91,064.25
12-03873	1872 Park Boulevard	1278	65	Timothy L. Jenkins & James O. Thompson	\$ 17,500.00	\$107,889.91
13-02759	1491 Greenwood Avenue	1281	57	Frieda Seang	\$ 10,117.00	\$43,882.06
91751	1359 Park Boulevard	1284	5	Delroy Coke	\$ 5,000.00	\$27,693.42
32129	1196 Haddon Avenue	1289	39	Gateway Progressive Land Developers	\$ 7,800.00	\$100,661.02
11-03463	1117 Princess Avenue	1289	42	Abby Real Estate, LLC	\$ 1,500.00	\$201,350.49
7A-02599	1239 Langham Avenue	1290	105	Tasha Gainey Humphrey	\$ 8,500.00	\$68,045.50
992550	1325 Princess Avenue	1294	49	Kelvin Payano-Gonzalez	\$ 5,000.00	\$66,403.22
10-03690	1402 Princess Avenue	1296	37	Abby Real Estate, LLC	\$ 6,500.00	\$89,329.46
992594	1176 Mt. Vernon Street	1303	114	Abby Real Estate, LLC	\$ 14,500.00	\$33,371.72
11-03592	1255-1265 Kaighn Avenue	1314	19	Gateway Progressive Land Developers	\$ 6,500.00	\$88,676.21
08-02624	1267 Kaighn Avenue	1314	25	Gateway Progressive Land Developers	\$ 1,500.00	\$175,460.64
983171	1269 Kaighn Avenue	1314	26	Gateway Progressive Land Developers	\$ 5,000.00	\$29,748.32
34276	1275 Kaighn Avenue	1314	29	Gateway Progressive Land Developers	\$ 1,500.00	\$9,487.19
983172	1158 Haddon Avenue	1314	34	Gateway Progressive Land Developers	\$ 5,000.00	\$197,559.71
891486	1167 Haddon Avenue	1314	40	Gateway Progressive Land Developers	\$ 1,500.00	\$133,738.53
901860	1169 Haddon Avenue	1314	41	Gateway Progressive Land Developers	\$ 1,500.00	\$32,248.02
901861	1171 Haddon Avenue	1314	42	Gateway Progressive Land Developers	\$ 1,500.00	\$46,276.52
911558	1173 Haddon Avenue	1314	43	Gateway Progressive Land Developers	\$ 1,500.00	\$46,754.66
931475	1427-1429 Haddon Avenue	1336	43	ISA Martinez	\$ 1,500.00	\$90,397.11
00-2261	1528 Mt. Ephraim Avenue	1342	87	Iad Hason	\$ 12,000.00	\$358,257.27
10-03830	1530 Mt. Ephraim Avenue	1342	88	Abby Real Estate, LLC	\$ 5,000.00	\$128,253.94
					\$ 10,000.00	\$59,744.53

10-03911	1607 Mt. Ephraim Avenue	1353	82	Abby Real Estate, LLC		
951923	1218 Browning Street	1371	4	Tahmara Smith	\$ 8,000.00	\$73,173.71
11-04074	1300 Decatur Street	1373	32	Anedia Henriquez	\$ 7,000.00	\$178,699.39
16-03015	1355 Sayers Avenue	1377	45	Timothy L. Jenkins & James O. Thompson	\$ 9,000.00	\$46,061.93
27062	NS Sayers 130 E. Pershing St.	1378	37	Ruben Ruiz	\$ 10,115.00	\$21,007.90
983646	436 South 6th Street	1408	46	Marquise Properties, LLC c/o Jonathan Gabay	\$ 2,150.00	\$23,056.50
902120	627 Clinton Street	1413	49	Marquise Properties, LLC c/o Jonathan Gabay	\$ 11,500.00	\$79,387.89
943170	629 Clinton Street	1413	50	Marquise Properties, LLC c/o Jonathan Gabay	\$ 2,500.00	\$58,458.10
09-93556	551 Roberts Street	1417	24	Pedro Garcia	\$ 2,500.00	\$32,390.61
15-03017	716 Royden Street	1423	84	Marquise Properties, LLC c/o Jonathan Gabay	\$ 5,875.00	\$41,199.27
11-04207	520 Trenton Avenue	1431	11	Dinga Figueroa	\$ 7,700.00	\$19,360.72
93-1648	430 Trenton Avenue	1434	16	Jeanie Investment Property Group,	\$ 23,000.00	\$53,071.87
				c/o Jonathan Gabay	\$ 2,400.00	\$94,355.69

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

CURTIS JENKINS  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: April 12, 2021

**TO:** Jason Asuncion, Business Administrator

**FROM:** Yolanda Hawkins, Real Estate Officer

**Department Making Request:** Law Dept./Bureau of City Properties

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING THE ASSIGNMENT OF TAX SALE CERTIFICATES SOLD AT LESS THAN FACE VALUE

**BRIEF DESCRIPTION OF ACTION:** This action is necessary to get properties back on the City Tax roll and address abandoned blighted properties.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A*

**APPROPRIATION ACCOUNT(S):** (If applicable) N/A

**AMOUNT:** (If applicable) N/A

	<u>Date</u>	<u>Signature</u>
<b>Approved by Relevant Director:</b>	<u>3/24/21</u>	<u>M. Asuncion</u>
<b>Approved by Grants Management:</b>	_____	_____
		(If applicable)
<b>Approved by Finance Director:</b>	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
<b>Approved by Purchasing Agent:</b>	_____	_____
<b>Approved by Business Administrator:</b>	<u>3-23-21</u>	<u>J. Asuncion</u>
<b>Received by City Attorney:</b>	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
<b>Prepared By:</b>	<u>Yolanda</u>	_____
<b>Contact Person:</b>	<u>Yolanda</u>	<u>7125</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

R-6

WALKED ON BY TITLE

“RESOLUTION APPOINTING  
(MAYOR MORAN TO PROVIDE  
NAME) TO THE PLANNING  
BOARD AS A CLASS IV MEMBER,  
TO COMPLETE THE TERM OF  
SOLEY M. BERRIOS ENDING

APRIL 3, 2022

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: April 13, 2020

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION APPOINTING \_\_\_\_\_  
[Mayor Moran to provide name] TO THE PLANNING BOARD AS A CLASS IV MEMBER, TO  
COMPLETE THE TERM OF SOLEY M. BERRIOS ENDING APRIL 3, 2022

**BRIEF DESCRIPTION OF ACTION:** This Resolution appoints \_\_\_\_\_ [Mayor  
Moran to provide name] to the Planning Board as a Class IV member, as per N.J.S.A.  
40:55D-23, to complete the term of Soley M. Berrios ending April 3, 2022. Ms. Berrios had  
previously resigned from the Planning Board.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EU5:*


**APPROPRIATION ACCOUNT(S):** *(If applicable)* Not applicable

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" -  
Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract  
Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		<i>(If applicable)</i>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	5-31-21	
Received by City Attorney:	_____	_____

**(Name) Please Print** **(Extension #)**

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Prepared By: \_\_\_\_\_  
Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

# **RESUME OF NOMINEE TO BE ATTACHED**

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
04-13-21

R-7

**RESOLUTION AMENDING AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND FAIRVIEW VILLAGE URBAN RENEWAL #CHC056**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the City has entered into an agreement with FAIRVIEW VILLAGE URBAN RENEWAL CHC056 (landlord) in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, it is necessary to amend this agreement with FAIRVIEW VILLAGE URBAN RENEWAL to extend the term of the agreement for five (5) months from December 1, 2020 to April 30, 2021 for the rental subsidy of \$658.00 per month for a total amount of THREE THOUSAND TWO HUNDRED NINETY DOLLARS (\$3,290.00) for tenant #CHC056; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized to amend the agreement with FAIRVIEW VILLAGE URBAN RENEWAL to extend the term of the agreement for five (5) months from December 1, 2020 to April 30, 2021 for the rental subsidy of \$658.00 per month for a total amount of THREE THOUSAND TWO HUNDRED NINETY DOLLARS (\$3,290.00) for tenant #CHC056.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **FAIRVIEW VILLAGE URBAN RENEWAL**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-019-026**  
AMOUNT: **\$3,290.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ \$3,290.00**

Description of the Goods and Services to be procured: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR THE TENANT #CHC056 UNDER THE CITY'S SECTION 8 PROGRAM. THIS AGREEMENT WILL INCLUDE RENTAL ASSISTANCE FOR 5 MONTHS @\$658.00 PER MONTH FROM DECEMBER 1, 2020 TO APRIL 30, 2021.

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 2/24/21

#6

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** PLANNING & DEVELOPMENT

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AMENDING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **FAIRVIEW VILLAGE URBAN RENEWAL**. THIS AGREEMENT WILL INCLUDE RENTAL ASSISTANCE FOR **5 MONTHS @ \$658.00** PER MONTH FROM **DECEMBER 1, 2020 TO APRIL 30, 2021**.

**BRIEF DESCRIPTION OF ACTION:** This resolution will define the terms and conditions for tenant **#CHC056** under the City's Section 8 Program.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

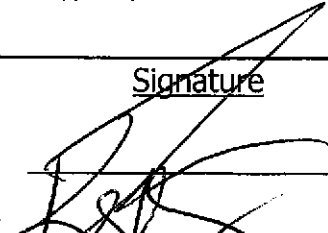
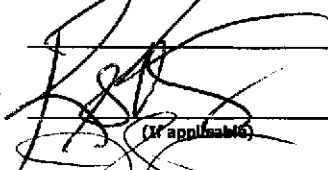
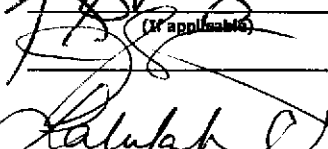
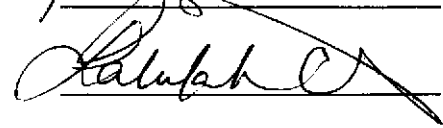
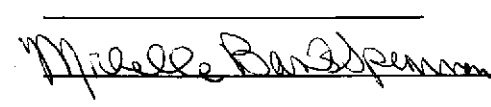
**APPROPRIATION ACCOUNT(S):** (If applicable) **G-HP-019-026**

**AMOUNT:** (If applicable) **\$3,290.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/24/21	
Approved by Grants Management:	2/9/21	
Approved by Finance Director:	2/24/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	2/24/2021	
Approved by Business Administrator:		
Received by City Attorney:	3/22/21	

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro X7323

Contact Person: Tina Piliro X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3914

## REQUISITION

NO.

C2100071

SHIP  
TOCAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

ORDER DATE: 01/19/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR

VENDOR #: FAI17

FAIRVIEW VILLAGE URBAN RENEWAL  
ATTN: JOANNE LOBIONDO  
77 PARK STREET  
MONTCLAIR, NJ 07042

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 5 MONTH PERIOD @ \$658.00 PER MONTH FOR SECTION 8 TENANT # CHC056.  TERM OF CONTRACT: <u>12/1/2020 - 4/30/2021</u>  AMOUNT NOT TO EXCEED: \$3,290.00  NOTE: THIS AGREEMENT IS NECESSARY TO AMEND AN AGREEMENT BETWEEN THE CITY OF CAMDEN & FAIRVIEW VILLAGE URBAN RENEWAL.  <i>Le</i> <i>2/23/2021</i> <i>2-23-21</i> <i>2-5-21</i> <i>2/23/2021</i>	G-HP- -019-026	3,290.0000	3,290.00
			TOTAL	3,290.00

Approved: *[Signature]*I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:dh  
04-13-21

R-8

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND FOX RIDGE MANAGEMENT OFFICE #GAD049**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with LEON HUMPHREY ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the rental subsidy in the amount of \$966.00 per month for a total amount of ELEVEN THOUSAND FIVE HUNDRED NINETY-TWO DOLLARS (\$11,592.00) for tenant #GAD049; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with LEON HUMPHREY for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the rental subsidy in the amount of \$966.00 per month for a total amount of ELEVEN THOUSAND FIVE HUNDRED NINETY-TWO DOLLARS (\$11,592.00) for tenant #GAD049.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **FOX RIDGE MANAGEMENT OFFICE**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$11,592.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 11,592.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND FOX RIDGE MANAGEMENT OFFICE. THIS AGREEMENT WILL PROVIDE RENTAL SUBSIDY FOR 12 MONTHS @\$966.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 3/1/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **FOX RIDGE MANAGEMENT OFFICE**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$966.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD049** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

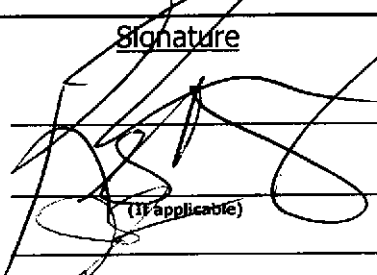
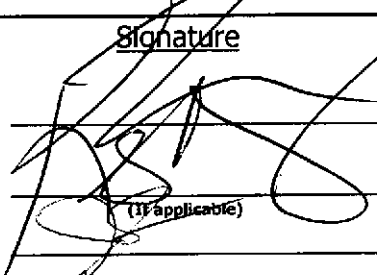
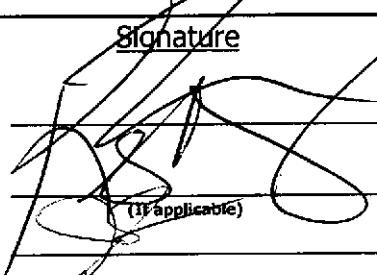
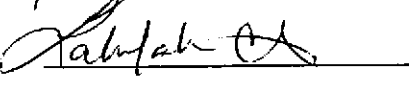
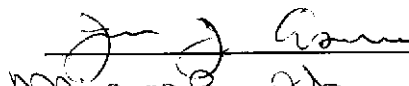
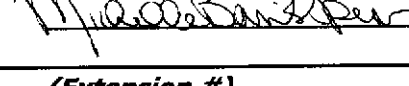
**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$11,592.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	2/22/21	
Approved by Grants Management:	2/22/21	
Approved by Finance Director:	3/1/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/2/2021	
Approved by Business Administrator:	3-2-21	
Received by City Attorney:	3/22/21	

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

**IDIS ACTIVITY #:** 3967

**REQUISITION**

**NO.** C2100245

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O**  
 CAMDEN DIVISION OF HSNQ SVCS  
 ROOM 218-A CITY HALL  
 CAMDEN, NJ 08101

**ORDER DATE:** 02/09/21  
**DELIVERY DATE:**  
**STATE CONTRACT:**  
**F.O.B. TERMS:**

**V  
E  
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R**  
 VENDOR #: FOX04  
 FOX RIDGE MANAGEMENT OFFICE  
 14A FOX RIDGE DRIVE  
 HI NELLA,, NJ 08083

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$966.00 PER MONTH FOR SECTION 8 TEANT #GAD049.  TERM OF CONTRACT: 3/1/2021 - 2/28/2022  AMOUNT NOT TO EXCEED: \$11,592.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & FOX RIDGE MANAGEMENT OFFICE.	G-HP- -020-026	11,592.0000	11,592.00
			TOTAL	11,592.00

*3/2/2021*

*BT*  
 CITY OF CAMDEN  
 PURCHASING BUREAU  
 2021 MAR -1 PM 3:47

*3/2/21*  
*[Signature]*  
*2/22/21*

Approved: *2/24/21*

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 02/09/21

Ending Date: 02/09/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		977,733.10
02/09/21	RQ C2100245 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn FOX04 FOX RIDGE MANAGEMENT OFFICE	11,592.00- ✓	966,141.10

R-9

MBS:dh  
04-13-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC  
#CHC044**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of one (1) month at \$3.00 and eleven (11) months at \$955 from February 1, 2021 to January 31, 2022 for the rental subsidy for a total amount of TEN THOUSAND FIVE HUNDRED EIGHT DOLLARS (\$10,508.00) for tenant #CHC044; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC for a term of one (1) month at \$3.00 and eleven (11) months at \$955 from February 1, 2021 to January 31, 2022 for the rental subsidy for a total amount of TEN THOUSAND FIVE HUNDRED EIGHT DOLLARS (\$10,508.00) for tenant #CHC044.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **1721 SPRINGDALE URBANRENEWAL ASSOCIATES, LLC.**

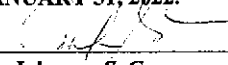
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 10,508.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 10, 508.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC. THIS AGREEMENT WILL PROVIDE RENTAL SUBSIDY FOR 1 MONTH AT \$3.00 AND 11 MONTHS @\$ 995.00 PER MONTH FROM FEBRUARY 1, 2021 - JANUARY 31, 2022.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 3/1/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **1 MONTH @ \$3.00** AND **11 MONTHS @ \$955.00** PER MONTH FROM **FEBRUARY 1, 2021 – JANUARY 31, 2022**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC044** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$10,508.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	3/9/21	[Signature]
Approved by Grants Management:	2/22/21	[Signature]
Approved by Finance Director:	3/1/21	[Signature]
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/2/2021	[Signature]
Approved by Business Administrator:	3-2-21	[Signature]
Received by City Attorney:	3/22/21	[Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100232

SHIP  
TOCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101V  
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R

VENDOR #: SPR09

1721 SPRINGDALE URBAN RENEWAL  
ASSOCIATE, LLC  
230 WYOMING AVENUE  
KINGSTON, PA 18704

ORDER DATE: 02/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 1 MONTH PERIOD @ \$3.00 AND AN 11 MONTH PERIOD @ \$955.00 FOR SECTION 8 TENANT #CHC044.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$10,508.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC.  <i>3/2/21</i> <i>3/2/2021</i> <i>2/22/21</i>	G-HP- -020-026	10,508.0000	10,508.00
			TOTAL	10,508.00 CITY OF CAMDEN PURCHASING BUREAU 2021 MAR - 1 PM 3:47

Approved: *2/8/21*I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

February 8, 2021  
03:18 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account  
Starting Date: 02/08/21 Ending Date: 02/08/21 Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,010,715.54
02/08/21	RQ C2100226 1 STANDARD EXPANDING FILE POCKET Open Vn WBM01 W B MASON CO, INC	129.56-	1,010,585.98
02/08/21	RQ C2100226 10 TOP TAB FASTENER FOLDER Open Vn WBM01 W B MASON CO, INC	146.02-	1,010,439.96
02/08/21	RQ C2100226 11 ARROW MESSAGE 1/2" FLAG Open Vn WBM01 W B MASON CO, INC	17.54-	1,010,422.42
02/08/21	RQ C2100226 12 Z-GRIP MAX BALLPOINT PEN BLACK Open Vn WBM01 W B MASON CO, INC	23.48-	1,010,398.94
02/08/21	RQ C2100226 13 Z-GRIP MAX BALLPOINT PEN BLUE Open Vn WBM01 W B MASON CO, INC	23.48-	1,010,375.46
02/08/21	RQ C2100226 3 DEERFIELD PRINTED PAPER CUPS Open Vn WBM01 W B MASON CO, INC	103.85-	1,010,271.61
02/08/21	RQ C2100226 4 PLASTIC CLIPBOARD Open Vn WBM01 W B MASON CO, INC	28.60-	1,010,243.01
02/08/21	RQ C2100226 5 SECURE-A-PEN Open Vn WBM01 W B MASON CO, INC	20.60-	1,010,222.41
02/08/21	RQ C2100226 6 SECURE-A-PEN, REPLACEMENT PENS Open Vn WBM01 W B MASON CO, INC	11.48-	1,010,210.93
02/08/21	RQ C2100226 7 BINDER CLIPS Open Vn WBM01 W B MASON CO, INC	13.64-	1,010,197.29
02/08/21	RQ C2100226 8 ORIGINAL PADS CANARY YELLOW Open Vn WBM01 W B MASON CO, INC	24.00-	1,010,173.29
02/08/21	RQ C2100226 9 WHITE-OUT Open Vn WBM01 W B MASON CO, INC	32.19-	1,010,141.10
02/08/21	RQ C2100231 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GAB02 ELI GABAY	12,552.00-	997,589.10
02/08/21	RQ C2100232 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn SPR09 1721 SPRINGDALE URBAN RENEWAL	10,508.00- ✓	987,081.10
02/08/21	RQ C2100234 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn JEF12 JEFFERSON PLACE, LLC	9,348.00-	977,733.10

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **1 MONTH @ \$3.00** AND **11 MONTHS @ \$955.00** PER MONTH FROM **FEBRUARY 1, 2021 – JANUARY 31, 2022**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC044** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$10,508.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I" - "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	2/9/21	[Signature]
Approved by Grants Management:	2/22/21	[Signature]
Approved by Finance Director:	3/1/21	[Signature]
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/2/2021	[Signature]
Approved by Business Administrator:	3-2-21	[Signature]
Received by City Attorney:		

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **1721 SPRINGDALE URBANRENEWAL ASSOCIATES, LLC.**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 10,508.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 10, 508.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC. THIS AGREEMENT WILL PROVIDE RENTAL SUBSIDY FOR 1 MONTH AT \$3.00 AND 11 MONTHS @\$ 995.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 3/1/21

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100232

SHIP  
TOCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101V  
E  
N  
D  
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R

VENDOR #: SPR09

1721 SPRINGDALE URBAN RENEWAL  
ASSOCIATE, LLC  
230 WYOMING AVENUE  
KINGSTON, PA 18704

ORDER DATE: 02/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 1 MONTH PERIOD @ \$3.00 AND AN 11 MONTH PERIOD @ \$955.00 FOR SECTION 8 TENANT #CHC044.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$10,508.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & 1721 SPRINGDALE URBAN RENEWAL ASSOCIATES, LLC.  <i>2/2/21</i> <i>3/2/21</i> <i>2/22/21</i>	G-HP- -020-026	10,508.0000	10,508.00
			TOTAL	10,508.00

*10.508*  
*2-16-21*  
*2021 MAR - 1 PM 3:47*  
*CITY OF CAMDEN*  
*PURCHASING BUREAU*

Approved: *2/3/21*I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

February 8, 2021  
03:18 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account  
Starting Date: 02/08/21 Ending Date: 02/08/21 Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,010,715.54
02/08/21	RQ C2100226 1 STANDARD EXPANDING FILE POCKET Open Vn WBM01 W B MASON CO, INC	129.56-	1,010,585.98
02/08/21	RQ C2100226 10 TOP TAB FASTENER FOLDER Open Vn WBM01 W B MASON CO, INC	146.02-	1,010,439.96
02/08/21	RQ C2100226 11 ARROW MESSAGE 1/2" FLAG Open Vn WBM01 W B MASON CO, INC	17.54-	1,010,422.42
02/08/21	RQ C2100226 12 Z-GRIP MAX BALLPOINT PEN BLACK Open Vn WBM01 W B MASON CO, INC	23.48-	1,010,398.94
02/08/21	RQ C2100226 13 Z-GRIP MAX BALLPOINT PEN BLUE Open Vn WBM01 W B MASON CO, INC	23.48-	1,010,375.46
02/08/21	RQ C2100226 3 DEERFIELD PRINTED PAPER CUPS Open Vn WBM01 W B MASON CO, INC	103.85-	1,010,271.61
02/08/21	RQ C2100226 4 PLASTIC CLIPBOARD Open Vn WBM01 W B MASON CO, INC	28.60-	1,010,243.01
02/08/21	RQ C2100226 5 SECURE-A-PEN Open Vn WBM01 W B MASON CO, INC	20.60-	1,010,222.41
02/08/21	RQ C2100226 6 SECURE-A-PEN, REPLACEMENT PENS Open Vn WBM01 W B MASON CO, INC	11.48-	1,010,210.93
02/08/21	RQ C2100226 7 BINDER CLIPS Open Vn WBM01 W B MASON CO, INC	13.64-	1,010,197.29
02/08/21	RQ C2100226 8 ORIGINAL PADS CANARY YELLOW Open Vn WBM01 W B MASON CO, INC	24.00-	1,010,173.29
02/08/21	RQ C2100226 9 WHITE-OUT Open Vn WBM01 W B MASON CO, INC	32.19-	1,010,141.10
02/08/21	RQ C2100231 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GAB02 ELI GABAY	12,552.00-	997,589.10
02/08/21	RQ C2100232 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn SPR09 1721 SPRINGDALE URBAN RENEWAL	10,508.00- ✓	987,081.10
02/08/21	RQ C2100234 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn JEF12 JEFFERSON PLACE, LLC	9,348.00-	977,733.10

R-10

MBS:dh  
04-13-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND MICHAEL KIYAGA #CHC051**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with MICHAEL KIYAGA ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of eleven (11) months from February 1, 2021 to December 31, 2021 for the rental subsidy in the amount of \$1,004.00 per month for a total amount of ELEVEN THOUSAND FORTY-FOUR DOLLARS (\$11,044.00) for tenant #CHC051; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with MICHAEL KIYAGA for a term of eleven (11) months from February 1, 2021 to December 31, 2021 for the rental subsidy in the amount of \$1,004.00 per month for a total amount of ELEVEN THOUSAND FORTY-FOUR DOLLARS (\$11,044.00) for tenant #CHC051.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **MICHAEL KIYAGA.**

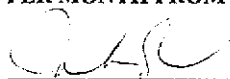
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 11, 044.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 11, 044.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND MICHAEL KIYAGA. THIS AGREEMENT WILL PROVIDE A UTILITY ALLOWANCE FOR 11 MONTHS @ 1, 004.00 PER MONTH FROM FEBRUARY 1, 2021 - DECEMBER 31, 2021.**

  
\_\_\_\_\_  
*Johanna S. Conyer*  
Director of Finance  
Date: 3/1/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **MICHAEL KIYAGA**. THIS AGREEMENT WILL PROVIDE A UTILITY ALLOWANCE FOR **11 MONTHS @ \$1,004.00 PER MONTH FROM FEBRUARY 1, 2021 – DECEMBER 31, 2021**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC051** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

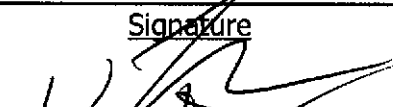


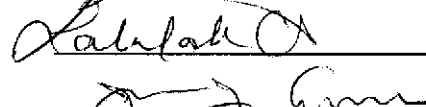
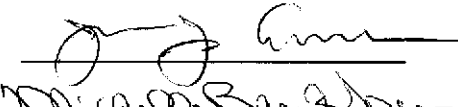
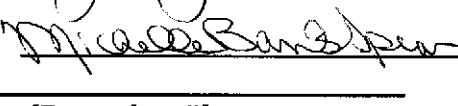
**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$11,044.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/24/21	
Approved by Grants Management:	2/22/21	
Approved by Finance Director:	3/1/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/2/2021	
Approved by Business Administrator:	3-2-21	
Received by City Attorney:	3/22/21	

	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	Tina Piliro	x7323
Contact Person:	Tina Piliro	X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

IDIS ACTIVITY #: 3967

REQUISITION	
NO.	C2100187

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR #: KIY01
VENDOR	MICHAEL KIYAGA PO BOX 8109 CHERRY HILL, NJ 08002

ORDER DATE: 01/29/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 11 MONTH PERIOD @ \$1,004.00 PER MONTH FOR SECTION 8 TENANT # CHC051.  TERM OF CONTRACT: 2/1/2021 - 12/31/2021  AMUNT NOT TO EXCEED: \$11,044.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & MICHAEL KIYAGA.	G-HP- -020-026	11,044.0000	11,044.00
			TOTAL	11,044.00

*3/2/2021*

*2-18-21*  
 CITY OF CAMDEN  
 PURCHASING BUREAU  
 2/11/2021 11:34 AM

*2/22/21*

Approved: *[Signature]* 2/1/21

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

January 29, 2021  
04:14 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account

Starting Date: 01/29/21 Ending Date: 01/29/21 Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,029,319.54
01/29/21	PO C2100031 9 Paid Ck 12497 Vn CIT09 CITY OF CAMDEN PAYROLL	PAY OF 12/11/20 En 01/25/21 2,265.46-*	1,029,319.54
01/29/21	PO C2100059 7 Paid Ck 12497 Vn CIT09 CITY OF CAMDEN PAYROLL	PAY 1/8/21 En 01/27/21 2,874.16-*	1,029,319.54
01/29/21	PO C2100059 8 Paid Ck 12497 Vn CIT09 CITY OF CAMDEN PAYROLL	PAY 1/8/21 En 01/27/21 2,322.12-*	1,029,319.54
01/29/21	RQ C2100187 1 PROVIDE RENTAL SUBSIDY FOR AN Open Vn KIY01 MICHAEL KIYAGA	11,044.00- ✓	1,018,275.54

MBS:dh  
04-13-21

R-11

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND ELI GABAY #CHC041**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with ELI GABAY ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from February 1, 2021 to January 31, 2022 for the rental subsidy in the amount of \$1,046.00 per month for a total amount of TWELVE THOUSAND FIVE HUNDRED FIFTY-TWO DOLLARS (\$12,552.00) for tenant #CHC041; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with ELI GABAY for a term of twelve (12) months from February 1, 2021 to January 31, 2022 for the rental subsidy in the amount of \$1,046.00 per month for a total amount of TWELVE THOUSAND FIVE HUNDRED FIFTY-TWO DOLLARS (\$12,552.00) for tenant #CHC041.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **ELI GABAY**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$12,552.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 12,552.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND ELI GABAY. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$1046.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 21, 2022.**

  
**Johanna S. Conyer**

**Director of Finance**

**Date:** 2/24/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ELI GABAY**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$1,046.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC041** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*



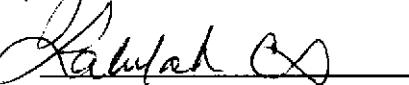
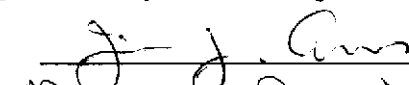
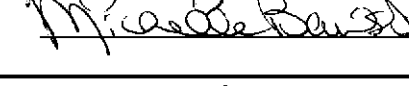
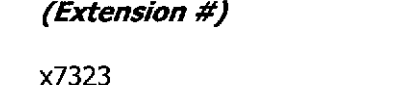

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$12,552.00**

☐ **NA**

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	2/22/21	
Approved by Grants Management:	2/17/21	
Approved by Finance Director:	2/24/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	3/2/2021	
Approved by Purchasing Agent:	3/2/2021	
Approved by Business Administrator:	3/22/21	
Received by City Attorney:	3/22/21	

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

# CAMDEN CITY

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

SHIP  
TO

CAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: GAB02

ELI GABAY  
1321 HEARTWOOD DR  
CHERRY HILL, NJ 08003

## REQUISITION

NO.

C2100231

ORDER DATE: 02/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

IDIS ACTIVITY #: 3967

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$1,046.00 PER MONTH FOR SECTION 8 TENANT #CHC041.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$12,552.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & ELI GABAY.	G-HP- -020-026	12,552.0000	12,552.00
			TOTAL	12,552.00

Approved:

Department Head

Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

February 8, 2021  
11:39 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 02/08/21

Ending Date: 02/08/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,010,715.54
02/08/21	RQ C2100226 1 STANDARD EXPANDING FILE POCKET Open Vn WBM01 W B MASON CO, INC	129.56-	1,010,585.98
02/08/21	RQ C2100226 10 TOP TAB FASTENER FOLDER Open Vn WBM01 W B MASON CO, INC	146.02-	1,010,439.96
02/08/21	RQ C2100226 11 ARROW MESSAGE 1/2" FLAG Open Vn WBM01 W B MASON CO, INC	17.54-	1,010,422.42
02/08/21	RQ C2100226 12 Z-GRIP MAX BALLPOINT PEN BLACK Open Vn WBM01 W B MASON CO, INC	23.48-	1,010,398.94
02/08/21	RQ C2100226 13 Z-GRIP MAX BALLPOINT PEN BLUE Open Vn WBM01 W B MASON CO, INC	23.48-	1,010,375.46
02/08/21	RQ C2100226 3 DEERFIELD PRINTED PAPER CUPS Open Vn WBM01 W B MASON CO, INC	103.85-	1,010,271.61
02/08/21	RQ C2100226 4 PLASTIC CLIPBOARD Open Vn WBM01 W B MASON CO, INC	28.60-	1,010,243.01
02/08/21	RQ C2100226 5 SECURE-A-PEN Open Vn WBM01 W B MASON CO, INC	20.60-	1,010,222.41
02/08/21	RQ C2100226 6 SECURE-A-PEN, REPLACEMENT PENS Open Vn WBM01 W B MASON CO, INC	11.48-	1,010,210.93
02/08/21	RQ C2100226 7 BINDER CLIPS Open Vn WBM01 W B MASON CO, INC	13.64-	1,010,197.29
02/08/21	RQ C2100226 8 ORIGINAL PADS CANARY YELLOW Open Vn WBM01 W B MASON CO, INC	24.00-	1,010,173.29
02/08/21	RQ C2100226 9 WHITE-OUT Open Vn WBM01 W B MASON CO, INC	32.19-	1,010,141.10
02/08/21	RQ C2100231 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GAB02 ELI GABAY	12,552.00- ✓	997,589.10

MBS:dh  
04-13-21

R-12

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND LAKEVIEW REALTY ASSOCIATES, LP #CHC057**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with LAKEVIEW REALTY ASSOCIATES, LP ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from January 1, 2021 to December 31, 2021 for the rental subsidy in the amount of \$630.00 per month for a total amount of SEVEN THOUSAND FIVE HUNDRED SIXTY DOLLARS (\$7,560.00) for tenant #CHC057; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with LAKEVIEW REALTY ASSOCIATES, LP for a term of twelve (12) months from January 1, 2021 to December 31, 2021 for the rental subsidy in the amount of \$630.00 per month for a total amount of SEVEN THOUSAND FIVE HUNDRED SIXTY DOLLARS (\$7,560.00) for tenant #CHC057.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **LAKEVIEW REALTY ASSOCIATES, LP**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 7,560.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 7,560.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND LAKEVIEW REALTY ASSOCIATES, THIS AGREEMENT WILL PROVIDE RENTAL SUBSIDY FOR 12 MONTHS @\$630.00 PER MONTH FROM JANUARY 1, 2021 - DECEMBER 31, 2021.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 3/1/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LAKEVIEW REALTY ASSOCIATES, LP**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$630.00** PER MONTH FROM **JANUARY 1, 2021 – DECEMBER 31, 2021**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC057** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

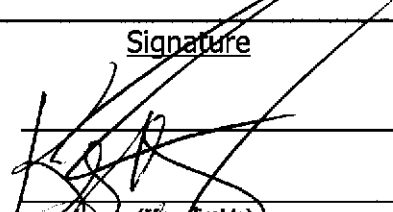
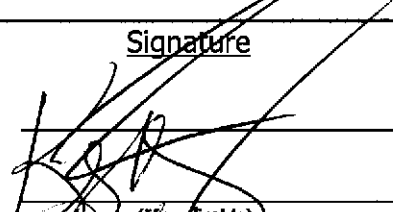
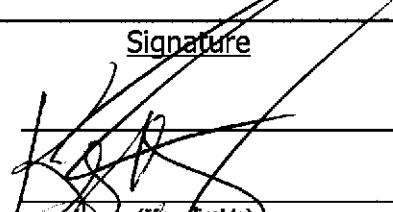
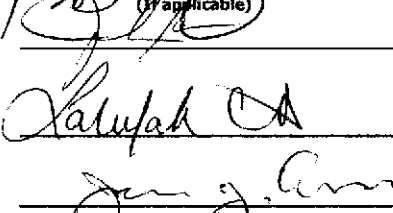
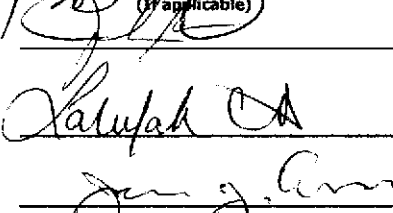
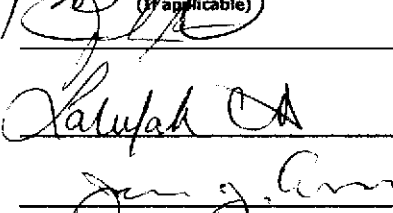
**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$7,560.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	2/22/21	
Approved by Grants Management:	2/22/21	
Approved by Finance Director:	3/1/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/2/2021	
Approved by Business Administrator:	3-22-21	
Received by City Attorney:	3/22/21	

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100216

ORDER DATE: 02/04/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

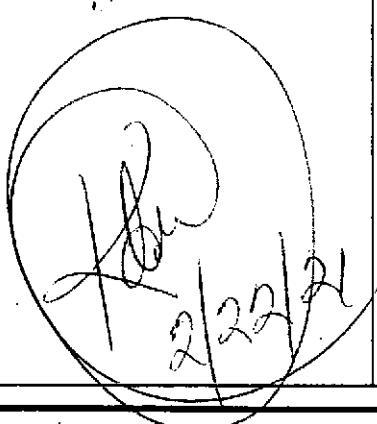
SHIP TO

CAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

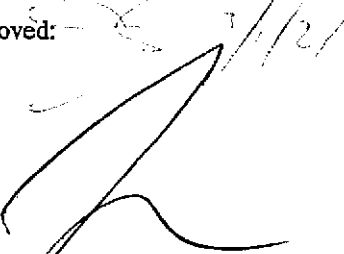
VENDOR

VENDOR #: LAK01

LAKEVIEW REALTY INVESTMENT  
ASSOCIATES, LP  
590 LOWER LANDING ROAD  
BLACKWOOD,, NJ 08012-4325

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$630.00 PER MONTH FOR SECTION 8 TENANT #CHC057.  TERM OF CONTRACT: 1/1/2021 - 12/31/2021  AMOUNT NOT TO EXCEED: \$7,560.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LAKEVIEW REALTY INVESTMENT ASSOCIATES, LP.  	G-HP- -020-026	7,560.0000	7,560.00
TOTAL				7,560.00

2021 MAR -1 PM 3:47  
CITY OF CAMDEN  
PURCHASING BUREAU

Approved: I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:dh  
04-13-21

R-13

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND JEFFERSON PLACE, LLC #CHC030**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with JEFFERSON PLACE, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from January 1, 2021 to December 31, 2021 for the rental subsidy in the amount of \$779.00 per month for a total amount of NINE THOUSAND THREE HUNDRED FORTY-EIGHT DOLLARS (\$9,348.00) for tenant #CHC030; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with JEFFERSON PLACE, LLC for a term of twelve (12) months from January 1, 2021 to December 31, 2021 for the rental subsidy in the amount of \$779.00 per month for a total amount of NINE THOUSAND THREE HUNDRED FORTY-EIGHT DOLLARS (\$9,348.00) for tenant #CHC030.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **JEFFERSON PLACE, LLC**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 9,348.00**
- CAPITAL ORDINANCE: -  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 9,348.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: **RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND JEFFERSON PLACE, LLC , THIS AGREEMENT WILL PROVIDE RENTAL SUBSIDY FOR 12 MONTHS @\$ 779.00 PER MONTH FROM JANUARY 1, 2021 – DECEMBER 31, 2021.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

**Date:** 3/1/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **JEFFERSON PLACE, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$779.00** PER MONTH FROM **JANUARY 1, 2021 – DECEMBER 31, 2021**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC030** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$9,348.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>2/9/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>2/22/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>3/1/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		<u>[Signature]</u>
Approved by Purchasing Agent:	<u>3/2/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3-22/21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100234

SHIP  
TOCAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: JEF12

JEFFERSON PLACE, LLC  
1420 SPRING HILL ROAD  
SUITE 420  
MCLEAN, VA 22102

ORDER DATE: 02/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$779.00 PER MONTH FOR SECTION 8 TENANT # CHC030.  TERM OF CONTRACT: 1/1/2021 - 12/31/2021  AMOUNT NOT TO EXCEED: \$9,348.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & JEFFERSON PLACE, LLC.	G-HP- -020-026	9,348.0000	9,348.00
			TOTAL	9,348.00

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 MAR -1 PM 3:47Approved: 3/1/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

R-14

MBS:dh  
04-13-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND LEON HUMPHREY #CHC061**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with LEON HUMPHREY ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the rental subsidy in the amount of \$44.00 per month for a total amount of FIVE HUNDRED TWENTY-EIGHT DOLLARS (\$528.00) for tenant #CHC061; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with LEON HUMPHREY for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the rental subsidy in the amount of \$44.00 per month for a total amount of FIVE HUNDRED TWENTY-EIGHT DOLLARS (\$528.00) for tenant #CHC061.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **LEON HUMPHREY**

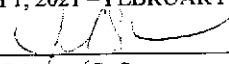
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  - AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  - AMOUNT:
- APPROPRIATION RESERVE:
  - AMOUNT:
- DEDICATED BY RIDER:
  - AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$528.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 528.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND LEON HUMPHREY. THIS AGREEMENT WILL INCLUDE A UTILITY ALLOWANCE FOR 12 MONTHS @ \$44.00 PER MONTH FROM MARCH 1, 2021 - FEBRUARY 28, 2022.

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 5/4/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LEON HUMPHREY**. THIS AGREEMENT WILL INCLUDE A UTILITY ALLOWANCE FOR **12 MONTHS @ \$44.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

**BRIEF DESCRIPTION:** This Resolution will define the terms and conditions for tenant #**CHC061** under the City's Section 8 Program.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable) **G-HP-020-026**

**AMOUNT:** (If applicable) **\$528.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>3/1/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3/4/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>3/2/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>3/2/21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3-1-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Prepared By: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

IDIS ACTIVITY #: **3967**  
 REQUISITION

NO. C2100266

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR #:
VENDOR	LEON HUMPHREY 305 A MONUMENT AVENUE NATIONAL PARK, NJ 08096

ORDER DATE: 02/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE A <u>UTILITY ALLOWANCE</u> FOR A 12 MONTH PERIOD @ \$44.00 PER MONTH FOR SECTION 8 TENANT #CHC061.  TERM OF CONTRACT: 3/1/2021 - 2/28/2021  AMOUNT NOT TO EXCEED: \$528.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LEON HUMPHREY.	G-HP- -020-026	528.0000	528.00
			TOTAL	528.00

CITY OF CAMDEN  
 PURCHASING BUREAU

2021 MAR -1 PM 3:45

3-2-21

Handwritten signature and date: 2-26-21

Handwritten signature and date: 3/1/21

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

February 22, 2021  
10:13 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 02/12/21

Ending Date: 02/12/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		965,542.54
02/12/21	PO C2100057 7 Paid Ck 12512 Vn CIT09 CITY OF CAMDEN PAYROLL	12/24/25 En 01/27/21 2,804.08-*	965,542.54
02/12/21	PO C2100057 8 Paid Ck 12512 Vn CIT09 CITY OF CAMDEN PAYROLL	12/24/25 En 01/27/21 2,265.46-*	965,542.54
02/12/21	RQ C2100257 1 PROVIDE RENTAL SUBSIDY FOR A Vn UNK01 UNKNOWN VENDOR	Open 2,400.00-	963,142.54
02/12/21	RQ C2100265 1 PROVIDE RENTAL SUBSIDY FOR A Vn JEN21 LAWRENCE AND GLENN JENTSCH	Open 11,400.00-	951,742.54
02/12/21	RQ C2100266 1 PROVIDE A UTILITY ALLOWANCE Vn HUM05 LEON HUMPHREY	Open 528.00- ✓	951,214.54



U.S. Department of Housing and Urban  
Development  
451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov  
  
espanol.hud.gov

**Environmental Review  
for Activity/Project that is Exempt or  
Categorically Excluded Not Subject to Section 58.5  
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**Project Information**

**Project Name:** HOPWA

**Responsible Entity:** City of Camden Department of Planning and Development

**Grant Recipient** (if different than Responsible Entity):

**.State/Local Identifier:**

**Preparer:** Dr. Edward C. Williams, PP, AICP

**Certifying Officer Name and Title:**

**Consultant** (if applicable):

**Project Location:** 305A MONUMENT AVE, NATIONAL PARK NJ 08096

**Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

Rental assistance

**Level of Environmental Review Determination:**

☐ Activity/Project is Exempt per 24 CFR 58.34(a): \_\_\_\_\_

☒ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):  
\_\_\_\_\_

**Funding Information**

Grant Number	HUD Program	Funding Amount
NJH20F006	HOPWA (RENTAL SUBSIDY)	\$11,400.00 ✓
NJH20F006	HOPWA (UTILITY ALLOW.)	\$528.00 ✓

O.

Estimated Total HUD Funded Amount: \$ 11,928.00

**Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with Airport Runway Clear Zone requirements.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act.
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project does not require flood insurance or is excepted from flood insurance. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures

Project Name

Project Locality and State

HEROS Number

		maintain flood insurance under the National Flood Insurance
--	--	---

**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name/Title/Organization: \_\_\_\_\_

Responsible Entity Agency Official Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Name/Title: \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

MBS:dh  
04-13-21

R-15

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND CHARLES WILSON #CHC056**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with CHARLES WILSON ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of five (5) months from December 1, 2020 to April 30, 2021 for a utility allowance in the amount of \$44.00 per month for a total amount of TWO HUNDRED TWENTY DOLLARS (\$220.00) for tenant #CHC056; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with CHARLES WILSON for a term of five (5) months from December 1, 2020 to April 30, 2021 for a utility allowance in the amount of \$44.00 per month for a total amount of TWO HUNDRED TWENTY DOLLARS (\$220.00) for tenant #CHC056.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **CHARLES WILSON**

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
  
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-019-026**  
AMOUNT: **\$ 220.00**
  
- CAPITAL ORDINANCE:  
AMOUNT:
  
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 220.00**

Description of the Goods and Services to be procured: **RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT #CHC056 UNDER THE CITY'S SECTION 8 PROGRAM.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 2/24/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **CHARLES WILSON**. THIS AGREEMENT WILL PROVIDE A UTILITY ALLOWANCE FOR 5 MONTHS @ **\$44.00** PER MONTH FROM **DECEMBER 1, 2020 – APRIL 30, 2021**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC056** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-019-026**

**AMOUNT:** *(If applicable)* **\$220.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>1/12/21</u>	<u>[Signature]</u>
Approved by Grants Management:		
Approved by Finance Director:	<u>2/24/21</u>	<u>[Signature]</u> <small>(If applicable)</small>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>3/5/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3.8.21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**520 MARKET STREET  
P O BOX 95120CAMDEN, NJ 08101-5120  
TEL (856)757-7000IDIS ACTIVITY #: 3914

## REQUISITION

NO.

C2100070

S  
H  
I  
P  
T  
OCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101ORDER DATE: 01/19/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:V  
E  
N  
D  
O  
RUNKNOWN VENDOR  
, NJ

VENDOR #: UNK01

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE UTILITY ALLOWANCE FOR 5 MONTH PERIOD @ \$44.00 PER MONTH FOR SECTION 8 TENANT # CHC056.  TERM OF CONTRACT: 12/1/2020 - 4/30/2021  AMOUNT NOT TO EXCEED: \$220.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & CHARLES WILSON.  <i>Unknown Vendor:</i> <i>Charles Wilson</i> <i>1201 York Ship Square</i> <i>Apt B103</i> <i>Camden, NJ 08104</i>	G-HP- -019-026	220.0000	220.00
			TOTAL	220.00

Approved: *2-2/7/21*I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:sej  
04-13-21

R-16

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND MD Y. RAHMAN #CHC046**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with MD Y. RAHMAN ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$1,200.00 per month for two (2) months from March 1, 2021 to April 30, 2021 for the total amount of TWO THOUSAND FOUR HUNDRED DOLLARS (\$2,400.00) for tenant #CHC046; and

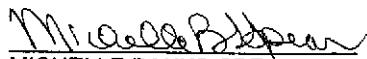
WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden has hereby authorized an agreement with MD Y. RAHMAN to provide a rental subsidy of \$1,200.00 per month for two (2) months from March 1, 2021 to April 30, 2021 for the total amount of TWO THOUSAND FOUR HUNDRED DOLLARS (\$2,400.00) for tenant #CHC046.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: MD Y. RAHMAN

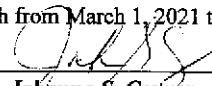
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: \$ 2,400.00
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$2,400.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: Resolution authorizing an agreement between the City of Camden and MD Y. Rahman. This agreement will provide subsidy for 2 months @\$1200.00 per month from March 1, 2021 to April 30, 2021.

  
Johanna S. Conyer

Director of Finance

Date: 3/10/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **MD Y RAHMAN**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 2 MONTHS @ \$1,200.00 PER MONTH FROM **MARCH 1, 2021 – APRIL 30, 2021**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC046** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$2,400.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>2/2</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3-2-21</u>	<u>[Signature]</u> (If applicable)
Approved by Finance Director:	<u>3/10/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	<u>3/11/2021</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>3/12/21</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3/22/21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

**REQUISITION**

NO.

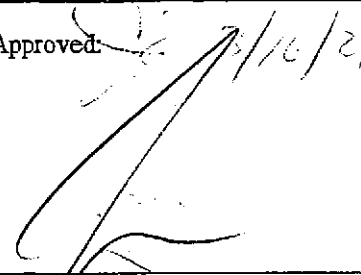
C2100257

SHIP  
TO  
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O  
RCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101UNKNOWN VENDOR  
, NJ

VENDOR #: UNK01

ORDER DATE: 02/12/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 2 MONTH PERIOD @ \$1,200.00 PER MONTH FOR SECTION 8 TENANT #CHC046.  TERM OF CONTRACT: 3/1/2021 - 4/30/2021  AMOUNT NOT TO EXCEED: \$2,400.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & MD Y RAHMAN.  UNKNOWN VENDOR:  MD Y RAHMAN 6 BROOKMEAD DR. CHERRY HILL, NJ 08034 856-571-3435	G-HP- -020-026	2,400.0000	2,400.00
			TOTAL	2,400.00

Approved: 

Department Head

Date

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Receiver of Goods

Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

MBS:sej  
04-13-21

R-17

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND LAWRENCE AND GLENN JENTSCH #CHC061**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with LAWRENCE and GLENN JENTSCH ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be \$950.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of ELEVEN THOUSAND FOUR HUNDRED DOLLARS (\$11,400.00) for tenant #CHC061; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden is hereby authorized an agreement with LAWRENCE and GLENN JENTSCH to provide a rental subsidy of \$950.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of ELEVEN THOUSAND FOUR HUNDRED DOLLARS (\$11,400.00) for tenant #CHC061.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: LAWRENCE AND GLENN JENTSCH

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: \$ 11,400.00
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$11,400.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: Resolution authorizing an agreement between the City of Camden and Lawrence and Glenn Jentsch . This agreement will provide subsidy for 12 months @\$950.00 per month from March 1, 2021 to February 28, 2022 .

  
Johanna S. Conyer

Director of Finance

Date: 3/10/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LAWRENCE AND GLENN JENTSCH**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$950.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC061** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$11,400.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>20</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3-4-21</u>	<u>[Signature]</u> for Rm
Approved by Finance Director:	<u>3/10/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	<u>3/10/2021</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>3/10/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3/22/21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>
	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	<u>Tina Piliro</u>	<u>x7323</u>
Contact Person:	<u>Tina Piliro</u>	<u>X7323</u>

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

February 22, 2021  
10:13 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 02/12/21

Ending Date: 02/12/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		965,542.54
02/12/21	PO C2100057 7 Paid Ck 12512 HOPWA PAY OF 12/24/25 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/27/21	2,804.08-*	965,542.54
02/12/21	PO C2100057 8 Paid Ck 12512 HOPWA PAY OF 12/24/25 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/27/21	2,265.46-*	965,542.54
02/12/21	RQ C2100257 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn UNK01 UNKNOWN VENDOR	2,400.00-	963,142.54
02/12/21	RQ C2100265 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn JEN21 LAWRENCE AND GLENN JENTSCH	11,400.00- ✓	951,742.54
02/12/21	RQ C2100266 1 PROVIDE A UTILITY ALLOWANCE Open Vn HUM05 LEON HUMPHREY	528.00-	951,214.54

CAMDEN CITY  
520 MARKET STREET  
P O BOX 95120  
CAMDEN, NJ 08101-5120  
TEL (856)757-7000

*INDIST*  
*3967*

REQUISITION	
NO.	C2100265

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR # : JEN21 LAWRENCE AND GLENN JENTSCH 1537 COOPER ST DEPTFORD, NJ 08096

ORDER DATE: 02/12/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$950.00 PER MONTH FOR SECTION 8 TENANT # CHC061.  TERM OF CONTRACT: 3/1/2021 - 2/28/2022  AMOUNT NOT TO EXCEED: \$11,400.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LAWRENCE AND GLENN JENTSCH.	G-HP- -020-026	11,400.0000	11,400.00
			TOTAL	11,400.00

Approved: *[Signature]* 3/1/21

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

K-18

MBS:sej  
04-13-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND ROBERT J. GUILFOYLE #CHC062**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with ROBERT J. GUILFOYLE ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a rental subsidy of \$274.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of THREE THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS (\$3,288.00) for tenant #CHC062; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden has hereby authorized an agreement with ROBERT J. GUILFOYLE to provide a rental subsidy of \$274.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of THREE THOUSAND TWO HUNDRED EIGHTY-EIGHT DOLLARS (\$3,288.00) for tenant #CHC062.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ROBERT J. GUIFOYLE

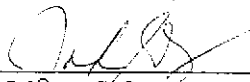
THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT:
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: \$ 3,288.00
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:  
AMOUNT:

**DETERMINATION OF VALUE CERTIFICATION**

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$3,288.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: Resolution authorizing an agreement between the City of Camden and Robert J. Gilfoyle. This agreement will provide subsidy for 12 months @\$274.00 per month from March 1, 2021 to February 28, 2022.

  
\_\_\_\_\_  
**Johanna S. Conyer**  
**Director of Finance**  
**Date:** 3/10/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ROBERT J. GUIFOYLE**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$274.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC062** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$3,288.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	2/27	
Approved by Grants Management:	3-2-21	Barbara Wilson for km
Approved by Finance Director:	3/10/21	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	3/10/2021	Lafiah A
Approved by Business Administrator:		
Received by City Attorney:	3/22/21	Marcia Bazzano

	(Name) Please Print	(Extension #)
Prepared By:	Tina Piliro	x7323
Contact Person:	Tina Piliro	X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

February 16, 2021  
03:40 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account  
Starting Date: 02/16/21 Ending Date: 02/16/21 Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		950,941.38
02/16/21	RQ C2100278 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn TAM02 TAMARACK APARTMENTS, LLC	8,172.00-	942,769.38
02/16/21	RQ C2100289 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GUI09 ROBERT J GUILFOYLE	3,288.00- ✓	939,481.38

CAMDEN CITY  
520 MARKET STREET  
P O BOX 95120  
CAMDEN, NJ 08101-5120  
TEL (856)757-7000

IOISH  
3967

REQUISITION	
NO.	C2100289

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR # : GUI09 ROBERT J GUILFOYLE 59 KETTLEBROOK DR MT LAUREL, NJ 08054

ORDER DATE: 02/16/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$274.00 PER MONTH FOR SECTION 8 TENANT # CHC062.  TERM OF CONTRACT: 3/1/2021 - 2/28/2022  AMOUNT NOT TO EXCEED: \$3,288.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & ROBERT J. GUILFOYLE.	G-HP- -020-026	3,288.0000	3,288.00
			TOTAL	3,288.00

Approved:  3/10/21

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:sej  
04-13-21

R-19

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND OAK RIDGE APARTMENTS #GAD031**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with OAK RIDGE APARTMENTS ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be \$713.00 per month for twelve (12) months from April 1, 2021 to March 31, 2022 for the total amount of EIGHT THOUSAND FIVE HUNDRED FIFTY-SIX DOLLARS (\$8,556.00) for tenant #GAD031; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City of Camden has hereby authorized an agreement with OAK RIDGE APARTMENTS to provide a rental subsidy of \$713.00 per month for twelve (12) months from April 1, 2021 to March 31, 2022 for the total amount of EIGHT THOUSAND FIVE HUNDRED FIFTY-SIX DOLLARS (\$8,556.00) for tenant #GAD031.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: OAK RIDGE APARTMENTS

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
• AMOUNT
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 8556.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$8,556.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND OAK RIDGE APARTMENTS THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$713.00 PER MONTH FROM APRIL 1, 2021 - MARCH 31, 2022 .

  
Johanna S. Conyer

Director of Finance

Date: 3/16/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **OAK RIDGE APARTMENTS**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$713.00 PER MONTH FROM APRIL 1, 2021 – MARCH 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD031** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$8,556.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/15/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3/15/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>3/16/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	<u>3/16/2021</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	<u>3/16/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3/22/21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY # 3967  
REQUISITION

NO.

C2100378

SHIP TO

CAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

ORDER DATE: 03/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR

VENDOR #: OAK04

OAK RIDGE APARTMENTS  
1155 ST. GEORGE AVE.  
RAHWAY, NJ 07065

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$ 713.00 PER MONTH FOR SECTION 8 TENANT #GAD031.  TERM OF CONTRACT: 4/1/2021 - 3/31/2022  AMOUNT NOT TO EXCEED: \$8,556.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & OAK RIDGE APARTMENTS.	G-HP- -020-026	8,556.0000	8,556.00
			TOTAL	8,556.00

3-11-21

3/15/21

2021 MAR 16 PM 2:39

CITY OF CAMDEN  
PURCHASING BUREAU

Approved: *[Signature]* 3/16/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

March 8, 2021  
02:43 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 03/08/21

Ending Date: 03/08/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance

\*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		912,547.73
03/08/21	RQ C2100375 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn ABE01 ABED S ABED	9,384.00-	903,163.73
03/08/21	RQ C2100377 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn HEI07 HEIGHTS INVESTMENT PROPERTY IN	4,476.00-	898,687.73
03/08/21	RQ C2100378 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn OAK04 OAK RIDGE APARTMENTS	8,556.00- ✓	890,131.73



CAMDEN HOUSING VOUCHER  
DOCUMENT CHECK LIST

DATE: 3-8-2021

TENANT #: CAD031

AMOUNT: \$ 8,537.00

	YES	NO
1 ANNUAL LEASE AGREEMENT (AUTHORIZED)	<u>✓</u>	<u>          </u>
2 VOUCHER - <u>1 Bld</u>	<u>✓</u>	<u>          </u>
3 UTILITY ALLOWANCE (UPDATED)	<u>✓</u>	<u>          </u>
4 REQUEST FOR TENANCY	<u>✓</u>	<u>          </u>
5 INSPECTION REPORT	<u>ndnd</u>	<u>          </u>
6 RENT CALCULATION	<u>✓</u>	<u>          </u>
LETTER OF AGREEMENT (PAYMENT AMOUNT -	<u>✓</u>	<u>          </u>
7 SIGNED)	<u>✓</u>	<u>          </u>
8 ENVIRONMENTAL REVIEW	<u>✓</u>	<u>          </u>

**OAK RIDGE APARTMENTS, LLC  
NOTICE TO QUIT OR PAY RENT INCREASE**

TENANT(S): Sandra Thomas

January 15, 2021

**PRESENT LEASE AGREEMENT:** As Tenant(s), you now rent Apartment #A-15 located at Oak Ridge Apartments, 1001 Blackhorse Pike, Runnemede, New Jersey 08078.

**PURPOSE OF NOTICE:** Your landlord wants to increase your rent. In order to do this your landlord must terminate (end) your lease and offer you a new lease at an increase in rent. Your landlord may also make other reasonable changes in your lease at this time.

**TERMINATION OF LEASE:** Your present lease is terminated as of the last day of March 2021. If you intend to quit and vacate the property or are electing a six month or month to month lease agreement, you must give your landlord written notice by February 1, 2021.

**RENT:** You may renew your lease for this apartment for an additional year beginning the first day of April 2021 at \$981.00 per month. Rent is due in advance on the first day of every month.

**NON-WAIVER OF LANDLORDS' RIGHTS:** You are further informed that your Landlord does not waive any and all rents due and owing prior to the renewal of this lease and reserves the right to file an action for collection or eviction for said rental payments if applicable. In addition, Landlord does not waive any previous Notice to Cease or Notice of Termination if sent to you prior to the renewal of this Lease and reserves the right to file an eviction for said violations.

**OTHER CHANGES IN LEASE:** IF THE TENANT IS SUCCESSFUL IN ANY ACTION OR SUMMARY PROCEEDING ARISING OUT OF THIS LEASE, THE TENANT SHALL RECOVER ATTORNEYS' FEES OR EXPENSES, OR BOTH FROM THE LANDLORD TO THE SAME EXTENT THE LANDLORD IS ENTITLED TO RECOVER ATTORNEYS' FEES OR EXPENSES, OR BOTH AS PROVIDED IN THE LEASE.

I/we, the undersigned tenant(s), hereby elect the following rent option (select one)

☒ I/we elect to remain in possession of the property for a new lease of twelve (12) months at the new rent amount of \$981.00 per month.

☐ I/we elect to remain in possession of the property for a term of six (6) months at a rent in the amount of \$1,056.00 per month. (Termination date September 30, 2021).

☐ I/we elect to remain in possession of the property on a month to month basis at a rent in the amount of \$1,081.00 per month. This option requires a full calendar months' notice in order to terminate lease.

☐ I/we elect to terminate/vacate the premises as of the date of lease termination and shall provide possession of the property to the landlord on or before said date as provided for in lease/this notice.

**(ALL PET FEES ARE ADDITIONAL RENT, NOT INCLUDED IN INCREASED RENT AMOUNT)**

**ACCEPTANCE:** Tenant understands and agrees that by signing this Notice the Lease is renewed and extended for the term and monthly rent selected above or terminated. YOUR SIGNATURE BELOW WILL EXTEND YOUR LEASE. IF YOU DO NOT SIGN BELOW, AND FAIL TO GIVE PROPER NOTICE TO MOVE, IT WILL MEAN THAT YOU ACCEPT AND AGREE TO THIS RENT INCREASE AND LEASE ADDENDUM.

Tenant(s):

Sandra Thomas  
Sandra Thomas, Apt. #A-15

Date 2-23-21

856-668-0662  
Tenant phone number and email address

Owner/Landlord:

Oak Ridge Apartments, LLC

A. Burkoff  
Susan Burkoff, For the Landlord

Voucher  
Housing Choice Voucher Program

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB No. 2577-0169  
(exp. 9/30/2010)

Public Reporting Burden for this collection of information is estimated to average 0.05 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This collection of information is authorized under Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). The information is used to authorize a family to look for an eligible unit and specifies the size of the unit. The information also sets forth the family's obligations under the Housing Choice Voucher Program.

Please read entire document before completing form  
Fill in all blanks below. Type or print clearly.

Voucher Number

GAD031

1. Insert unit size in number of bedrooms. (This is the number of bedrooms for which the Family qualifies, and is used in determining the amount of assistance to be paid on behalf of the Family to the owner.)

1. Unit Size

1 BR

2. Date Voucher Issued (mm/dd/yyyy)  
Insert actual date the Voucher is issued to the Family.

2. Issue Date (mm/dd/yyyy)

3. Date Voucher Expires (mm/dd/yyyy)  
Insert date sixty days after date Voucher is issued. (See Section 8 of this form.)

3. Expiration Date (mm/dd/yyyy)

4. Date Extension Expires (if applicable)(mm/dd/yyyy)  
(See Section 8. of this form)

4. Date Extension Expires (mm/dd/yyyy)

Name of Family Representative

Sandra Thomas

5. Signature of Family Representative

X Sandra Thomas

Date Signed (mm/dd/yyyy)

Name of Public Housing Agency (PHA)

DIVISION OF HOUSING SERVICES  
CITY HALL, ROOM 218-A  
CAMDEN, NEW JERSEY 08101

Name and Title of PHA Official

6. Signature of PHA Official

Date Signed (mm/dd/yyyy)

Housing Choice Voucher Program

A. The public housing agency (PHA) has determined that the above named family (item 5) is eligible to participate in the housing choice voucher program. Under this program, the family chooses a decent, safe and sanitary unit to live in. If the owner agrees to lease the unit to the family under the housing choice voucher program, and if the PHA approves the unit, the PHA will enter into a housing assistance payments (HAP) contract with the owner to make monthly payments to the owner to help the family pay the rent.

B. The PHA determines the amount of the monthly housing assistance payment to be paid to the owner. Generally, the monthly housing assistance payment by the PHA is the difference between the applicable payment standard and 30 percent of monthly adjusted family income. In determining the maximum initial housing assistance payment for the family, the PHA will use the payment standard in effect on the date the tenancy is approved by the PHA. The family may choose to rent a unit for more than the payment standard, but this choice does not change the amount of the PHA's assistance payment. The actual amount of the PHA's assistance payment will be determined using the gross rent for the unit selected by the family.

B. The voucher does not give the family any right to participate in the PHA's housing choice voucher program. The family becomes a participant in the PHA's housing choice voucher program when the HAP contract between the PHA and the owner takes effect.

C. During the initial or any extended term of this voucher, the PHA may require the family to report progress in leasing a unit at such intervals and times as determined by the PHA.

3. PHA Approval or Disapproval of Unit or Lease

A. When the family finds a suitable unit where the owner is willing to participate in the program, the family must give the PHA the request for tenancy approval (on the form supplied by the PHA), signed by the owner and the family, and a copy of the lease, including the HUD-prescribed tenancy addendum. Note: Both documents must be given to the PHA no later than the expiration date stated in item 3 or 4 on top of page one of this voucher.

B. The family must submit these documents in the manner that is required by the PHA. PHA policy may prohibit the family from submitting more than one request for tenancy approval at a time.

C. The lease must include, word-for-word, all provisions of the tenancy addendum required by HUD and supplied by the PHA. This is done by adding the HUD tenancy addendum to the lease used by the owner. If there is a difference between any provisions of the HUD tenancy addendum and any provisions of the owner's lease, the provisions of the HUD tenancy addendum shall control.

Voucher

A. When issuing this voucher the PHA expects that if the family finds an approvable unit, the PHA will have the money available to enter into a HAP contract with the owner. However, the PHA is under no obligation to the family, to any owner, or to any other person, to approve a tenancy. The PHA does not have any liability to any party by the issuance of this voucher.

GAI 731

# Summary Allowance for Tenant-Furnished Utilities and Other Services

Locality: New Jersey Department of Community  
Affairs

Average

Date: 10/01/2018

5287 AHDD		Monthly Dollar Allowances						
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR
Mobile Home (Manufactured Home)*								
a. Natural Gas	23	28	36	46	58			
b. Electric	36	43	56	72	90			
c. Bottle Gas	97	117	151	193	242			
d. Oil	70	85	110	141	176			
High-Rise with Elevator								
a. Natural Gas	24	27	32	39	44	55	63	72
b. Electric	33	40	49	60	75	87	100	113
Row House/Garden Apt (Rowhouse/Townhouse)*								
a. Natural Gas	23	31	42	52	63	73	84	95
b. Electric	36	46	65	81	98	113	130	147
c. Bottle Gas	96	128	174	216	262	305	350	396
d. Oil	70	93	126	158	191	222	255	288
Two-Three Family/Duplex (Semi-Detached)*								
a. Natural Gas	28	36	48	59			91	103
b. Electric	43	56	74				140	159
c. Bottle Gas	116	150	19				377	427
d. Oil	84	109	14	0000			275	311
Older Multi-Family (Low-Rise)*								
a. Natural Gas	25	33	44				86	97
b. Electric	39	51	68				133	150
c. Bottle Gas	104	136	182				357	404
d. Oil	76	99	132				260	294
Older Home Converted (Semi Detached)*								
a. Natural Gas	27	34	46				87	99
b. Electric	41	53	71				135	153
c. Bottle Gas	111	142	190				363	410
d. Oil	81	103	138	0004			264	299
Single Family Detached								
a. Natural Gas	30	41	49				94	107
b. Electric	47	64	77	96	109	127	146	165
c. Bottle Gas	127	172	206	259	283	341	392	443
d. Oil	92	125	150	189	213	248	285	322
All Unit Types-Cooking								
a. Natural Gas	4	6	8	9	12	13	14	16
b. Electric	10	12	17	21	26	28	32	36
c. Bottle Gas	18	24	32	39	48	52	60	68
All Unit Types-Electricity	33	43	57	71	88	95	109	123
All Unit Types-Water Heat								
a. Natural Gas	5	7	9	12	14	16	18	20
b. Electric	12	16	21	26	32	35	40	46
c. Bottle Gas	23	29	39	49	60	65	75	84
d. Oil	15	20	27	33	41	44	51	57
Range (Tenant Owned)	4	4	5	5	5	5	5	5
Refrigerator (Tenant Owned)	4	4	4	5	5	5	5	5
Water	28	36	43	52	58	65		
Sewer	52	52	52	52	52	52		

6  
43  
7  
13  
69

**Summary - Air Conditioning  
Allowance for Tenant-Furnished  
Utilities and Other Services**

Locality : New Jersey Department of Community Affairs		Average				Effective 10/01/2018 Expires 09/30/2019
5287 AHDD		Monthly Dollar Allowances				
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Mobile Home (Manufactured Home)*	15	19	25	32	38	
High-Rise with Elevator	9	12	16	20	24	26
Row/House Garden Apt. (Rowhouse/Townhouse)*	10	13	17	22	26	29
Two-Three Family Duplex (Semi-Detached)*	10	13	17	22	26	29
Older Multi-Family (Low Rise)*	9	12	16	20	24	26
Older Home Converted (Semi-Detached)*	10	13	17	22	26	29
Single Family Detached	18	22	30	37	44	50

# Request for Tenancy Approval Housing Choice Voucher Program

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
(exp. 09/30/2017)

Public reporting burden for this collection of information is estimated to average .08 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. The Department of Housing and Urban Development (HUD) is authorized to collect information required on this form by Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). Collection of the data on the family's selected unit is mandatory. The information is used to determine if the unit is eligible for rental assistance. HUD may disclose this information to Federal, State, and local agencies when relevant civil, criminal, or regulatory investigations and prosecutions. It will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Failure to provide any of the information may result in delay or rejection of family voucher assistance.

1. Name of Public Housing Agency <b>DIVISION OF HOUSING SERVICES CITY HALL, ROOM 218-A CAMDEN, NEW JERSEY 08101</b>			2. Address of Unit (street address, apartment number, city, State & zip code) <b>1001 N. Black Horse Pike APT A-15 Runnemede, NJ</b>		
3. Requested Beginning Date of Lease <b>4-1-21</b>	4. Number of Bedrooms <b>1</b>	5. Year Constructed	6. Proposed Rent <b>981.00</b>	7. Security Deposit Amt.	8. Date Unit Available for Inspection
9. Type of House/Apartment <input type="checkbox"/> Single Family Detached <input type="checkbox"/> Semi-Detached / Row House <input type="checkbox"/> Manufactured Home <input checked="" type="checkbox"/> Garden / Walkup <input type="checkbox"/> Elevator / High-Rise					
10. If this unit is subsidized, indicate type of subsidy: <input type="checkbox"/> Section 202 <input type="checkbox"/> Section 221(d)(3)(BMIR) <input type="checkbox"/> Section 236 (Insured or noninsured) <input type="checkbox"/> Section 515 Rural Development  <input type="checkbox"/> Home <input type="checkbox"/> Tax Credit  <input type="checkbox"/> Other (Describe Other Subsidy, including Any State or Local Subsidy) _____					

## 11. Utilities and Appliances

The owner shall provide or pay for the utilities and appliances indicated below by an "O". The tenant shall provide or pay for the utilities and appliances indicated below by a "T". Unless otherwise specified below, the owner shall pay for all utilities and appliances provided by the owner.

Item	Specify fuel type	Provided by	Paid by
Heating	<input type="checkbox"/> Natural gas <input type="checkbox"/> Bottle gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	O	O
Cooking	<input checked="" type="checkbox"/> Natural gas <input type="checkbox"/> Bottle gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	O	T
Water Heating	<input checked="" type="checkbox"/> Natural gas <input type="checkbox"/> Bottle gas <input type="checkbox"/> Oil <input type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	O	T
Other Electric		O	T
Water		O	O
Sewer		O	O
Trash Collection		O	T
Air Conditioning		O	O
Refrigerator		O	O
Range/Microwave			
Other (specify)			

12. Owner's Certifications.

a. The program regulation requires the PHA to certify that the rent charged to the housing choice voucher tenant is not more than the rent charged for other unassisted comparable units. Owners of projects with more than 4 units must complete the following section for most recently leased comparable unassisted units within the premises.

Address and unit number	Date Rented	Rental Amount
1.		
2.		
3.		

b. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined (and has notified the owner and the family of such determination) that approving leasing of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.

c. Check one of the following:

\_\_\_\_ Lead-based paint disclosure requirements do not apply because this property was built on or after January 1, 1978.

\_\_\_\_ The unit, common areas servicing the unit, and exterior painted surfaces associated with such unit or common areas have been found to be lead-based paint free by a lead-based paint inspector certified under the Federal certification program or under a federally accredited State certification program.

\_\_\_\_ A completed statement is attached containing disclosure of known information on lead-based paint and/or lead-based paint hazards in the unit, common areas or exterior painted surfaces, including a statement that the owner has provided the lead hazard information pamphlet to the family.

13. The PHA has not screened the family's behavior or suitability for tenancy. Such screening is the owner's own responsibility.

14. The owner's lease must include word-for-word all provisions of the HUD tenancy addendum.

15. The PHA will arrange for inspection of the unit and will notify the owner and family as to whether or not the unit will be approved.

Print or Type Name of Owner/Owner Representative		Print or Type Name of Household Head SONDRA THOMAS	
Signature		Signature (Household Head) X Sandra Thomas	
Business Address		Present Address of Family (street address, apartment no., city, State, & zip code) 100 INBROCK HOUSE PIKE A-15 Runnemede, NJ 08018	
Telephone Number	Date (mm/dd/yyyy)	Telephone Number 856-668-0622	Date (mm/dd/yyyy)

Email Address

$$1,156 \times 12 = 13,872$$

$$\begin{array}{r} 400 \\ \hline 13,472 \div 12 = 1,123 \end{array}$$

$$1,123 \times 30\% = 337$$

$$\begin{array}{r} 337 \\ - 69 \\ \hline 268 \text{ TTP} \end{array}$$

$$\begin{array}{r} 981 \\ - 268 \\ \hline 713 \end{array}$$

Rent 981

HAP 713

TTP 268

HOPWA Household Income, Adjustments, and Rent Calculations Worksheet		Rev. 11/01/2015
Client Unique ID:	GAD 031	Calculation Date: 3/8/2021
Check Applicable Box: <input type="checkbox"/> Initial Calculation <input type="checkbox"/> Interim Calculation <input checked="" type="checkbox"/> Recertification Calculation		
<p>HOPWA regulation 24CFR574.310d(1)(2)(3) states: "Resident rent payment. Except for persons in short-term supported housing, each person receiving rental assistance under this program or residing in any rental housing assisted under this program must pay as rent, including utilities, an amount which is the higher of: (1) 30 percent of the family's monthly adjusted income (adjustment factors include the age of the individual, medical expenses, size of family and child care expenses and are described in detail in 24CFR5.609); (2) 10 percent of the family's monthly gross income; or (3) If the family is receiving payments for welfare assistance from a public agency and a part of the payments, adjusted in accordance with the family's actual housing costs, is specifically designated by the agency to meet the family's housing costs, the portion of the payment that is designated for housing costs." Documentation and Verification of Income: As a condition of participation in the program, each client must agree to supply such certification, release, information, or documentation as the agency determines to verify the client's income.</p>		
<b>SECTION I: GROSS TOTAL HOUSEHOLD INCOME</b>		
<p>The total income of the household (Annual Gross Household Income) is from all sources anticipated to be received in the 12-month period following the effective date of the income certification. Therefore, income must be ANNUALIZED, e.g. payment amount multiplied by number of payment periods per year for all income sources.</p>		
* NOTE: ALL BLUE CELL INFORMATION MUST BE ADDED MANUALLY		
	Entire Household (All members)	
1) The full amount (before payroll deductions) of annual earned wages and salaries, overtime pay, commissions, fees, tips and bonuses, other compensation for personal services prior to payroll deductions. Does not apply to armed forces service. Applies to employment income of client and all household members 18 and older. <i>(For full-time students who are 18+, but are NOT head, co-head, spouse or sole member, only \$480 of their total annual earned income should be included here.)</i>	\$0	
2) Net income from operation of a personally owned business or profession.	\$0	
3) All regular pay, special pay and allowances of a member of the Armed Forces. (Except Hostile Fire Pay)	\$0	
4) Periodic payments from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, excluding lump sum payments for the delayed start of a periodic payment. (Except as provided in 24CFR 5.609(c)(14))	\$13,872	
5) Payments in lieu of earnings, such as unemployment, disability, worker's compensation, and severance pay. (Except as provided in 24CFR 5.609(c)(3))	\$0	
6) Welfare assistance, including payments made under other programs funded, separately or jointly, by federal, state, or local governments which are not excluded by Federal Statutes. (See Part 5.609 & 5.611 Tab of this Excel Workbook)	\$0	
7) Periodic allowances including alimony and child support payments, and regular contributions or gifts received from organizations or persons not residing in the residence.	\$0	
8) Interest, dividends, and other net income of any kind from real or personal property. If net family assets are in excess of \$5,000, annual income shall include the greater of actual income derived from net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD. <i>For the current passbook savings rate, utilize the HUD-approved rate for the local Section 8 program office.</i>	\$0	
9) <b>TOTAL ANNUAL GROSS ENTIRE HOUSEHOLD INCOME. (Sum of Lines 1-8)</b>	\$13,872	
<p>Note: Total household income must be reassessed at least annually. If, however, there is substantial change in the household's income during the year, an adjustment must be made to the resident rent to reflect the change in income.</p>		





FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT  
**CITY OF CAMDEN**  
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI  
Division of Housing Services  
TEL: (856) 757-7344

NOTICE OF HOUSING ASSISTANCE PAYMENT & FAMILY CONTRIBUTION

March 8, 2021

Sandra Thomas  
Oak Ridge Apartments, LLC  
1001 N. Black Horse Pike Apt. A-15  
Runnemede, New Jersey 08078

Re: Housing Assistance Contract Number GAD031

Dear Sandra Thomas:

The Camden Rental Assistance Program has determined your contribution and the housing assistance payment to the property owner for the housing unit located at 1001 N. Blackhorse Pike Apt. A-15, Runnemede, New Jersey.

Total monthly rent: \$981.00

Amount of housing assistance the program pays to the owner: \$713.00

Amount of rent you pay to the owner: \$268.00

These payments are effective from April 1, 2021 and will continue until March 31, 2022 unless an adjustment is authorized by the program or the Housing Assistance Payments Contract is cancelled.

If you have any questions, please contact Alfred J. Dansbury at (856) 968-6416.

Sincerely,

  
Dr. Edward C. Williams, PP, AICP, CSI  
Director

cc: Oak Ridge Apartments, LLC  
1001 N. Blackhorse Pike  
Runnemede, NJ 08078



U.S. Department of Housing and Urban  
Development

451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov

espanol.hud.gov

**Environmental Review  
for Activity/Project that is Exempt or  
Categorically Excluded Not Subject to Section 58.5  
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**Project Information**

**Project Name:** HOPWA

**Responsible Entity:** City of Camden Department of Planning and Development

**Grant Recipient** (if different than Responsible Entity):

**.State/Local Identifier:**

**Preparer:** Dr. Edward C. Williams, PP, AICP

**Certifying Officer Name and Title:**

**Consultant** (if applicable):

**Project Location:** 1001 N. BLACKHORSE PIKE, RUNNEMEDE NJ 08078 (APT. A-15)

**Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

Rental assistance

**Level of Environmental Review Determination:**

☐ Activity/Project is Exempt per 24 CFR 58.34(a): \_\_\_\_\_

☒ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):  
\_\_\_\_\_

**Funding Information**

Grant Number	HUD Program	Funding Amount
NJH20F006	HOPWA	\$8,556.00

O.

Estimated Total HUD Funded Amount: \$ 8,556.00

**Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with Airport Runway Clear Zone requirements.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act.
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project does not require flood insurance or is excepted from flood insurance. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures

Project Name

Project Locality and State

HEROS Number

		maintain flood insurance under the National Flood Insurance
--	--	---

**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: \_\_\_\_\_ Date: 1/12

Name/Title/Organization: \_\_\_\_\_

Responsible Entity Agency Official Signature: \_\_\_\_\_

Date: 3

Name/Title: \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

MBS:sej  
04-13-21

R-20

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND WS AFFORDABLE URBAN RENEWAL, LLC #CHC027**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with WS AFFORDABLE URBAN RENEWAL, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$ \$557.00 per month for twelve (12) months from December 1, 2020 to November 30, 2021 for the total amount of SIX THOUSAND SIX HUNDRED EIGHTY-FOUR DOLLARS (\$6,684.00) for tenant #CHC027; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with WS AFFORDABLE URBAN RENEWAL, LLC for a term of twelve (12) months from December 1, 2020 to November 30, 2021 for the total amount of SIX THOUSAND SIX HUNDRED EIGHTY-FOUR DOLLARS (\$6,684.00) for tenant #CHC027.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: WS AFORDABLE URBAN RENEWAL, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  - AMOUNT: \$
- ADOPTED BUDGET APPROPRIATION:
  - AMOUNT
- APPROPRIATION RESERVE:
  - AMOUNT:
- DEDICATED BY RIDER:
  - AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT:G-HP-020-026
  - AMOUNT \$6,684.00
- CAPITAL ORDINANCE:
  - AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: \$ 6,684.00

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND WS AFORDABLE URBAN RENEWAL, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @\$557.00 FOR 12 MONTHS@ \$557.00 PER MONTH FROM DECEMBER 1, 2020 – NOVEMBER 30, 2021.

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

**Date:** 5/16/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **WS AFORDABLE URBAN RENEWAL, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$557.00 PER MONTH FROM DECEMBER 1, 2020 – NOVEMBER 30, 2021.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC027** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$6,684.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

Approved by Relevant Director:

Approved by Grants Management:

Approved by Finance Director:

☒ CAF - Certifications of Availability of Funds

Approved by Purchasing Agent:

Approved by Business Administrator:

Received by City Attorney:

Date

Signature

3/8/21

3/11/21

3/16/21

3/14/2021

3/22/21

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*Please attach all supporting documents\*\*\***

CAMDEN CITY  
520 MARKET STREET  
P O BOX 95120  
CAMDEN, NJ 08101-5120  
TEL (856)757-7000

IDIS ACTIVITY #:

3967

REQUISITION

NO.

C2100166


ORDER DATE: 01/27/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

S  
H  
I  
P  
T  
O  
CAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

V  
E  
N  
D  
O  
R  
VENDOR #: WSA01  
WS AFFORDABLE URBAN RENEWAL LL  
100 PASSAIC AVE  
SUITE 240  
FAIRFIELD, NJ 07004

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$557.00 PER MONTH FOR SECTION 8 TENANT #CHC027.  TERM OF CONTRACT: 12/1/2020 - 11/30/2021  AMOUNT NOT TO EXCEED: \$6,684.00  NOTE: THIS REQUISITION IS NECESAARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & WS AFFORDABLE URBAN RENEWAL, LLC.	G-HP- -020-026	6,684.0000	6,684.00
			TOTAL	6,684.00

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 MAR 16 PM 2:35

Approved: 

Department Head

Date

1/29/21

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Receiver of Goods

Date

1-27-2021

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

March 10, 2021  
08:58 AM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account  
Starting Date: 01/27/21 Ending Date: 03/10/21 Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,046,269.36
01/27/21	RQ C2100166 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn WSA01 WS AFFORDABLE URBAN RENEWAL LL	6,684.00-✓	1,039,585.36
01/29/21	PO C2100031 9 Paid Ck 12497 HOPWA PAY OF 12/11/20 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/25/21	2,265.46-*	1,039,585.36
01/29/21	PO C2100059 7 paid Ck 12497 HOPWA PAY 1/8/21 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/27/21	2,874.16-	1,036,711.20
01/29/21	PO C2100059 8 paid Ck 12497 HOPWA PAY 1/8/21 Vn CIT09 CITY OF CAMDEN PAYROLL En 01/27/21	2,322.12-	1,034,389.08
01/29/21	RQ C2100187 1 PROVIDE RENTAL SUBSIDY FOR AN PO: C2100298 Vn KIY01 MICHAEL KIYAGA	11,044.00-**	1,034,389.08
02/04/21	RQ C2100216 1 PROVIDE RENTAL SUBSIDY FOR A PO: C2100299 Vn LAK01 LAKEVIEW REALTY INVESTMENT	7,560.00-**	1,034,389.08
02/08/21	RQ C2100226 1 STANDARD EXPANDING FILE POCKET PO: C2100224 Vn WBM01 W B MASON CO, INC	49.02-**	1,034,389.08
02/08/21	RQ C2100226 10 TOP TAB FASTENER FOLDER PO: C2100224 Vn WBM01 W B MASON CO, INC	105.82-**	1,034,389.08
02/08/21	RQ C2100226 11 ARROW MESSAGE 1/2" FLAG PO: C2100224 Vn WBM01 W B MASON CO, INC	5.98-**	1,034,389.08
02/08/21	RQ C2100226 12 Z-GRIP MAX BALLPOINT PEN BLACK PO: C2100224 Vn WBM01 W B MASON CO, INC	9.84-**	1,034,389.08
02/08/21	RQ C2100226 13 Z-GRIP MAX BALLPOINT PEN BLUE PO: C2100224 Vn WBM01 W B MASON CO, INC	9.84-**	1,034,389.08
02/08/21	RQ C2100226 3 DEERFIELD PRINTED PAPER CUPS PO: C2100224 Vn WBM01 W B MASON CO, INC	48.94-**	1,034,389.08
02/08/21	RQ C2100226 4 PLASTIC CLIPBOARD PO: C2100224 Vn WBM01 W B MASON CO, INC	6.52-**	1,034,389.08
02/08/21	RQ C2100226 5 SECURE-A-PEN PO: C2100224 Vn WBM01 W B MASON CO, INC	8.64-**	1,034,389.08
02/08/21	RQ C2100226 6 SECURE-A-PEN, REPLACEMENT PENS PO: C2100224 Vn WBM01 W B MASON CO, INC	3.56-**	1,034,389.08

MBS:sej  
04-13-21

R-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND BISHOP COURT APARTMENT #GAD023**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with BISHOP COURT APARTMENT ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$ \$750.00 per month for twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of NINE THOUSAND DOLLARS (\$9,000.00) for tenant #GAD023; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with BISHOP COURT APARTMENT for a term of twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of NINE THOUSAND DOLLARS (\$9,000.00) for tenant #GAD023.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: BISHOP COURT APARTMENT

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  - AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  - AMOUNT
- APPROPRIATION RESERVE:
  - AMOUNT:
- DEDICATED BY RIDER:
  - AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**
  - AMOUNT **\$9,000.00**
- CAPITAL ORDINANCE:
  - AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$9,000.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND BISHOP COURT APARTMENT. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @\$750.00 FOR 12 MONTHS FROM FEBRUARY 1, 2021 – JANUARY 31, 2022

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

Date: 3/16/21

1560

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **BISHOP COURT APARTMENT**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$750.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD023** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$9,000.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

Approved by Relevant Director:

Approved by Grants Management:

Approved by Finance Director:

☒ CAF - Certifications of Availability of Funds

Approved by Purchasing Agent:

Approved by Business Administrator:

Received by City Attorney:

Date

Signature

3/8/21

3/11/21

3/16/21

3/16/2021

3/22/21

[Signature]

[Signature]

(If applicable)

[Signature]

[Signature]

[Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**CAMDEN CITY**

520, MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #: 3967

## REQUISITION

NO.

C2100114

SHIP  
TOCAMDEN DIVISION OF HSNB SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101ORDER DATE: 01/25/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:V  
E  
N  
D  
O  
RUNKNOWN VENDOR  
, NJ

VENDOR #: UNK01

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$750.00 PER MONTH FOR SECTION 8 TENANT #GAD023.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$9,000.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & BISHOP COURT APTS.  UNKNOW VENDOR: BISHOP COURT APTS. 335 MAIN STREET HACKENSACK, NJ 07601	G-HP- -020-026	9,000.0000	9,000.00
			TOTAL	9,000.00

CITY OF CAMDEN  
PURCHASING BUREAU  
2021 MAR 16 PM 2:35Approved: [Signature] 3/14/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

January 25, 2021  
03:19 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM

Type: Sub Account

Starting Date: 01/25/21

Ending Date: 01/25/21

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		1,057,534.82
01/25/21	PO C2100031 9 Open HOPWA PAY OF 12/11/20 Vn CIT09 CITY OF CAMDEN PAYROLL	2,265.46-	1,055,269.36
01/25/21	RQ C2100114 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn UNK01 UNKNOWN VENDOR	9,000.00- ✓	1,046,269.36

R-22

MBS:sej  
04-13-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND HEIGHTS INVESTMENT PROPERTY, LLC #CHC011**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with HEIGHTS INVESTMENT PROPERTY, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$373.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of FOUR THOUSAND FOUR HUNDRED SEVENTY-SIX DOLLARS (\$4,476.00) for tenant #CHC011; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with HEIGHTS INVESTMENT PROPERTY, LLC for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of FOUR THOUSAND FOUR HUNDRED SEVENTY-SIX DOLLARS (\$4,476.00) for tenant #CHC011.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: HEIGHTS INVESTMENT PROPERTY, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
  - ADOPTED BUDGET APPROPRIATION:
  - AMOUNT
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 4,476.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 4476.00**

**DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND HEIGHTS INVESTMENT PROPERTY, LLC THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$373.00 PER MONTH FROM MARCH 1, 2021 - FEBRUARY 28 2022 .**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

**Date:** 3/16/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **HEIGHTS INVESTMENT PROPERTY, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$373.00** PER MONTH FROM **MARCH 1, 2021 – FEBRUARY 28, 2022**.

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC011** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$4,476.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/15/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3/16/21</u>	<u>[Signature]</u> <small>(If applicable)</small>
Approved by Finance Director:	<u>3/16/2021</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>3/16/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:		
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY # **3967** REQUISITION

NO.

C2100377

SHIP  
TOCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101V  
E  
N  
D  
O  
R

VENDOR #: HEI07

HEIGHTS INVESTMENT PROPERTY IN  
261 HARVARD AVENUE  
WESTVILLE, NJ 08093ORDER DATE: 03/08/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$373.00 PER MONTH FOR SECTION 8 TENANT #CHC011.  TERM OF CONTRACT: 3/1/2021 - 2/28/2021  AMOUNT NOT TO EXCEED: \$4,476.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & HEIGHTS INVESTMENT PROPERTY, INC.	G-HP- -020-026	4,476.0000	4,476.00
			TOTAL	4,476.00

*Handwritten:* BX 3/1/21, [Signature] 3/15/21

*Stamp:* CITY OF CAMDEN PURCHASING BUREAU 2021 MAR 16 PM 2:39

Approved: *[Signature]* 3/16/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date *3/16/21*Receiver of Goods *[Signature]*Date *3-8-2021***THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**



CAMDEN HOUSING VOUCHER  
DOCUMENT CHECK LIST

DATE: 3-8-2021

TENANT #: CHC011

AMOUNT: <sup>H</sup>4476.00

	YES	NO
1 ANNUAL LEASE AGREEMENT (AUTHORIZED)	<u>✓</u>	<u>          </u>
2 VOUCHER - <u>1 Brd</u>	<u>✓</u>	<u>          </u>
3 UTILITY ALLOWANCE (UPDATED) - <u>1 Brd</u>	<u>✓</u>	<u>          </u>
4 REQUEST FOR TENANCY	<u>✓</u>	<u>          </u>
5 INSPECTION REPORT	<u>indivd</u>	<u>          </u>
6 RENT CALCULATION	<u>✓</u>	<u>          </u>
LETTER OF AGREEMENT (PAYMENT AMOUNT -	<u>✓</u>	<u>          </u>
7 SIGNED)	<u>          </u>	<u>          </u>
8 ENVIRONMENTAL REVIEW	<u>✓</u>	<u>          </u>

## **Residential Lease**

Date of Lease: March 3, 2021

### **1. Parties.**

**Bruce Fish**

**904 White Horse Pike**

**Apartment #5**

**Oaklyn, NJ 08107**

---

**Landlord: Heights Investment Property, LLC**  
**261 Harvard Avenue, Westville, NJ 08093**

The terms Landlord and Tenant shall refer to each Landlord and Tenant named above. Together the Landlord and Tenant are referred to as the Parties.

### **2. Leased Property.**

The property leased by the Tenant from the Landlord in accordance with this Lease is:

**904 White Horse Pike**

**Apartment #5**

**Oaklyn, NJ 08107**

This property will be referred to as the "Leased Property"

### **3. Term of Lease.**

The term of this Lease starts **March 3, 2021** and ends on **March 2, 2022**. The Parties recognize that the Landlord may be unable to give the Tenant possession of the Leased Property at the start of this Lease. If this happens the Tenant will only be required to pay rent from the date on which the Tenant is given possession of

the Leased Property. However, if the Landlord does not give the Tenant possession within 30 days, the Tenant may cancel this Lease.

#### **4. Rent Payments.**

The Tenant agrees to pay a total of \$9,300.00 as rent during the term of this lease. The rent shall be paid at the rate of \$775.00 per month, which will be due on the first day of each month. The Tenant must make the first monthly payment of rent along with any security deposit that is due at the time the Lease is signed by the Tenant. The Tenant will be required to pay a late charge of \$50.00 as additional rent for each month in which the rent payment is not made within 10 days of the day it is due. The Tenant must pay the late charge along with the late monthly rent payment. The Tenant is also required to pay a fee of \$25 as additional rent for any dishonored check.

#### **5. Tenant Security Deposit.**

Tenant Security Deposit: \$806.57 deposited in Fulton Bank of New Jersey, 301 West Browning Road, Bellmawr, New Jersey 08031.

The Tenant is required to deposit the security deposit listed above with the Landlord as security to insure that the Tenant will comply with all the terms of this Lease. This deposit will be returned to the Tenant within 30 days after the end of the Lease, including any extension if the Tenant complies with the terms of this Lease. The Landlord may apply as much of the deposit as necessary to pay for damages resulting from the Tenant's occupancy. If the damage is done during the tenancy the Landlord may demand that the Tenant replace the amount of the security deposit used by the Landlord. The Landlord shall transfer the deposit to the new owners for the Tenant's benefit if the Landlord sells the property. The Tenant would be notified of the sale and transfer of the security deposit. This would release the Landlord from all liability to the Tenant for the return the security deposit. The Landlord will also fully comply with the Rent Security Law (N.J.S.A. 46:8-19 et seq.). The Landlord must deposit the security deposit in an interest-bearing account, and notify the Tenant, in writing, of the name and address of the banking institution along with the amount of the security deposit being held. Interest on the deposit due the Tenant will be credited as rent on each renewal date of this Lease.

#### **6. Tenant's Use of the Property.**

The Tenant is allowed to use the Leased Property as a private residence and for no other purpose. Only the following persons will be permitted to reside on the property, referred to as "leasehold members:

*Bruce Fish*

The Tenant may not keep anything on the Leased Property that is dangerous, flammable, explosive or might increase the danger of fire or any other hazard. Dogs, cats, or other animals are not allowed on this Leased Property. Subject to the

terms of this Lease the Tenant may live in and use the Leased Property without interference from the Landlord.

**7. Payment of Utilities.**

The utilities will be paid as follows:

Utility	Paid by Landlord	Paid by Tenant
cold water	x	
hot water	x	
electricity		x
heat		x
air conditioning		x
sewer	x	

**8. Payments by Landlord.**

If the Tenant fails to comply with this Lease the Landlord may take any required action and charge the cost to the Tenant as additional rent. Such costs may include reasonable attorney fees. The Tenant's failure to pay such additional rent upon demand is a violation of this Lease.

**9. Eviction.**

The Tenant may be evicted for all other causes allowed by law. Causes of eviction include the failure to pay the rent when it is due, and the failure to comply with any of the terms of this Lease. If the Tenant is evicted, the Tenant must still continue to pay the rent for the rest of the term (subject to the requirement that the Landlord attempt to obtain a new tenant). The Tenant must also pay all costs, including reasonable attorney fees, related to an eviction or to the collection of any moneys the Tenant owes to the Landlord, in accordance with this lease. Such costs include the cost of re-entering, re-renting, cleaning and repairing the Leased Property. After taking into account these costs, rent received from any new tenant will reduce the amount owed the Landlord.

**10. Care of the Leased Property.**

The Tenant has examined the Leased Property and is satisfied with its present physical condition. The Tenant must not alter, improve, paint or wallpaper the Leased Property without first obtaining the Landlord's prior written consent. Likewise, the Tenant may not put any sign or projection (such as a TV or radio antenna) in or out of the windows or exteriors of the Leased Property without the Landlord's prior written consent. Any such alterations, additions and improvements become the Landlord's property. The Tenant agrees to maintain the Leased Property in as good condition as it is now, except for ordinary wear and tear. The Tenant must make all required repairs and replacements and pay for damages that are caused by the acts or neglect of the Tenant, the Tenant's leasehold members or their visitors. The Tenant must remove all of the Tenant's property upon the termination of this Lease, upon the Tenant's eviction, or upon any quitting, vacating or abandonment of the Leased Property by the Tenant. If the Tenant fails to remove any of its property the Landlord will comply with N.J.S.A. 2A:18-72 et. seq. relating to abandoned Tenant property.

**11. Compliance with Laws.**

The Tenant agrees to comply with laws, orders, rules and requirements of all governmental authorities and insurance companies that have issued or are about to issue policies covering this Leased Property.

**12. No Waiver Assignment or Sublease.**

The Landlord does not waive any of its rights by accepting rent or by failing to enforce any terms of this Lease. The Tenant is not allowed to sublease the Leased Property or assign this Lease without the Landlord's prior written consent.

**13. Renewals and Changes in Lease.**

At the end of this Lease the Landlord may offer the Tenant a new Lease. The new Lease may include reasonable changes from the previous lease such as a reasonable increase in rent. The Landlord will notify the Tenant of any proposed new Lease at least sixty (60) days before the end of the present Lease. If a new lease is not offered, the Tenant may continue to rent the Leased Property on a month-to-month basis (with the rest of the Lease remaining the same). Either way the Tenant must notify the Landlord of the Tenant's decision to stay or to leave at least thirty (30) days before the end of the term of the present lease. If the Tenant fails to provide such notice the Tenant will be responsible under the terms of the new Lease (whether month-to-month or a new lease).

**14. Rules.**

The Tenant must not interfere with the quiet enjoyment of any other Tenant and must comply with all rules that are attached to this Lease and any reasonable changes to such rules that are made by the Landlord upon reasonable notice to the Tenant. The Tenant will likewise be responsible to assure that the Tenant's leasehold members and visitors also comply with such rules and not interfere with the quiet enjoyment of any other Tenant.

**15. Injury or Damage by Tenant.**

The Landlord is not responsible for any injury or damage that is not caused by the negligence or improper conduct of the Landlord. The Tenant is responsible for any injury or damage that is caused by the negligence or improper conduct of the Tenant, the Tenant's leasehold members or their visitors.

**16. Landlord's Agents.**

The Landlord may authorize others to act on behalf of the Landlord. The Landlord authorizes the following persons to manage the property on behalf of the Landlord: Katrina Gerber, Donna Crisafulli, Karen Palmieri, Michael Palmieri or Robert Dunn.

**17. Lead Paint Lease Disclosure/Truth In Renting.**

If the housing was built before 1978 the Landlord and Tenant acknowledge that they have signed the "Disclosure to Tenants" form for lease of residential property and that the tenant has been given a copy of the EPA pamphlet, "Protect Your Family from Lead in Your Home," 42 U.S.C. 4852d; 24 C.F.R. 35.88; 40 C.F.R. 745.107. Tenant has also been given a copy of the Truth-in-Renting Act booklet prepared by the Department of Community Affairs, containing information about the legal rights of residential tenants under New Jersey law.

**18. Window guards.**

Window guards are to be provided by the Landlord at the request of the Tenant to be installed and maintained by the Landlord in all windows of each dwelling unit in a multiple dwelling in which a child or children ten years of age or under reside, as well as on all windows in the public halls of multiple dwellings (except windows located on the first floor of the building and windows providing access to a fire escape). The Tenant must request, in writing, the installation of the child-protection window guards. The Landlord shall also notify each tenant in writing on an annual basis that the owner is legally required to install the child-protection window guards upon the written request of the tenant where a child or children ten years of age or under reside in the unit. (N.J.S.A. 55:13-1A et. seq.).

**19. Repairs by Landlord.**

The Tenant must promptly notify the Landlord if the Leased Property is damaged or needs repair. The Landlord will then make repairs within a reasonable amount of time. If the damage is not caused by the Tenant or the Tenant's visitors or leasehold members and the damage is such that the Tenant must leave the Leased Property, the Tenant will not be required to pay rent for the period of time that the Tenant is unable to occupy the leased property. If the Leased Property is destroyed beyond repair, this Lease will end and the Tenant will pay rent up to the date of such destruction. The Landlord is not responsible to the Tenant for any inconvenience or interruption of services due to repairs, improvements or for any other reason beyond the Landlord's control.

**20. Access to the Property by Landlord.**

The Landlord may enter the Leased Property to provide services, inspect, repair, improve or to show the leased property. In such cases the Landlord will attempt to provide reasonable notice to the Tenant. If the Tenant will be away for 10 days or more the Tenant must notify Landlord. In the event of an emergency or in the Tenant's absence, the Landlord may enter the Leased Property without the Tenant's consent.

**21. Subordination of Mortgages.**

This Lease and the Tenant's rights under this lease are subject and subordinate to present and future mortgages on the Leased Property. The Landlord is allowed to execute any papers on the Tenant's behalf as the Tenant's attorney in fact to accomplish this.

**22. Notices.**

All notices that are made in accordance with this Lease must be written and delivered personally or by certified mail, return receipt requested. Notices to the Landlord may be sent to the Landlord's Agent at Landlord's address indicated above. Notices to the Tenant may be sent to the Leased Property address.

**23. Complete Agreement, Validity.**

This lease sets forth all promises that the Landlord has made to the Tenant. This written Lease can only be changed by a written amendment signed by both Tenant and Landlord. The Parties are bound by this lease along with all who lawfully succeed to the rights and responsibilities of the Landlord and the Tenant. If any clause or provision of the Lease is found to be legally invalid, the rest of this Lease will continue to remain in effect.


**24. Signatures.**

Both the Landlord and the Tenant agree to the terms of this Lease by signing below

Date: 1-23-2021

  
Karen Palmieri, Member - Heights  
Investment Property, LLC, Landlord

Date: 1-23-21

  
Tenant - Bruce Fish

**Voucher**  
**Housing Choice Voucher Program**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB No. 2577-0169  
(exp. 9/30/2010)

Public Reporting Burden for this collection of information is estimated to average 0.05 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This collection of information is authorized under Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). The information is used to authorize a family to look for an eligible unit and specifies the size of the unit. The information also sets forth the family's obligations under the Housing Choice Voucher Program.

Please read entire document before completing form  
Fill in all blanks below. Type or print clearly.

Voucher Number

1. Insert unit size in number of bedrooms. (This is the number of bedrooms for which the Family qualifies, and is used in determining the amount of assistance to be paid on behalf of the Family to the owner.)

1. Unit Size

2. Date Voucher Issued (mm/dd/yyyy)  
Insert actual date the Voucher is issued to the Family.

2. Issue Date (mm/dd/yyyy)

3. Date Voucher Expires (mm/dd/yyyy)  
Insert date sixty days after date Voucher is issued. (See Section 8 of this form.)

3. Expiration Date (mm/dd/yyyy)

4. Date Extension Expires (if applicable)(mm/dd/yyyy)  
(See Section 6. of this form)

4. Date Extension Expires (mm/dd/yyyy)

5. Name of Family Representative

5. Signature of Family Representative

Date Signed (mm/dd/yyyy)

BRUCE E. Fish

Bruce E. Fish

4-24-12

7. Name of Public Housing Agency (PHA)

CITY OF CAMDEN DIVISION OF HOUSING SERVICES - CITY HALL

8. Name and Title of PHA Official

9. Signature of PHA Official

Date Signed (mm/dd/yyyy)

4/Fred J. Dawsbury 968-6416

Alfred J. Dawsbury 4-24-12

**1. Housing Choice Voucher Program**

A. The public housing agency (PHA) has determined that the above named family (item 5) is eligible to participate in the housing choice voucher program. Under this program, the family chooses a decent, safe and sanitary unit to live in. If the owner agrees to lease the unit to the family under the housing choice voucher program, and if the PHA approves the unit, the PHA will enter into a housing assistance payments (HAP) contract with the owner to make monthly payments to the owner to help the family pay the rent.

B. The PHA determines the amount of the monthly housing assistance payment to be paid to the owner. Generally, the monthly housing assistance payment by the PHA is the difference between the applicable payment standard and 30 percent of monthly adjusted family income. In determining the maximum initial housing assistance payment for the family, the PHA will use the payment standard in effect on the date the tenancy is approved by the PHA. The family may choose to rent a unit for more than the payment standard, but this choice does not change the amount of the PHA's assistance payment. The actual amount of the PHA's assistance payment will be determined using the gross rent for the unit selected by the family.

**2. Voucher**

A. When issuing this voucher the PHA expects that if the family finds an approvable unit, the PHA will have the money available to enter into a HAP contract with the owner. However, the PHA is under no obligation to the family, to any owner, or to any other person, to approve a tenancy. The PHA does not have any liability to any party by the issuance of this voucher.

B. The voucher does not give the family any right to participate in the PHA's housing choice voucher program. The family becomes a participant in the PHA's housing choice voucher program when the HAP contract between the PHA and the owner takes effect.

C. During the initial or any extended term of this voucher, the PHA may require the family to report progress in leasing a unit at such intervals and times as determined by the PHA.

**3. PHA Approval or Disapproval of Unit or Lease**

A. When the family finds a suitable unit where the owner is willing to participate in the program, the family must give the PHA the request for tenancy approval (on the form supplied by the PHA), signed by the owner and the family, and a copy of the lease, including the HUD-prescribed tenancy addendum. Note: Both documents must be given to the PHA no later than the expiration date stated in item 3 or 4 on top of page one of this voucher.

B. The family must submit these documents in the manner that is required by the PHA. PHA policy may prohibit the family from submitting more than one request for tenancy approval at a time.

C. The lease must include, word-for-word, all provisions of the tenancy addendum required by HUD and supplied by the PHA. This is done by adding the HUD tenancy addendum to the lease used by the owner. If there is a difference between any provisions of the HUD tenancy addendum and any provisions of the owner's lease, the provisions of the HUD tenancy addendum shall control.

# Request for Tenancy Approval Housing Choice Voucher Program

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
(exp. 9/30/2012)

Public reporting burden for this collection of information is estimated to average .08 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection. Eligible families submit this information to the Public Housing Authority (PHA) when applying for housing assistance under Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). The PHA uses the information to determine if the family is eligible, if the unit is eligible, and if the lease complies with program and statutory requirements. Responses are required to obtain a benefit from the Federal Government. The information requested does not lend itself to confidentiality.

1. Name of Public Housing Agency (PHA) <b>City of Camden Division of Housing Services</b>		2. Address of Unit (street address, apartment number, city, State & zip code) <b>904 White Horse Pike Apt 4 Oaklyn NJ 08107</b>	
--	--	--	--

3. Requested Beginning Date of Lease <b>6-1-12</b>	4. Number of Bedrooms <b>1</b>	5. Year Constructed <b>1960 or -</b>	6. Proposed Rent <b>660</b>	7. Security Deposit Amt. <b>800 or -</b>	8. Date Unit Available for Inspection <b>Now</b>
---	-----------------------------------	---	--------------------------------	---	---

9. Type of House/Apartment

☐ Single Family Detached ☐ Semi-Detached / Row House ☐ Manufactured Home ☒ Garden / Walkup ☐ Elevator / High-Rise

10. If this unit is subsidized, indicate type of subsidy:

☐ Section 202 ☐ Section 221(d)(3)(BMIR) ☐ Section 236 (Insured or noninsured) ☐ Section 515 Rural Development

☐ Home ☐ Tax Credit

☐ Other (Describe Other Subsidy, Including Any State or Local Subsidy) \_\_\_\_\_

11. Utilities and Appliances

The owner shall provide or pay for the utilities and appliances indicated below by an "O". The tenant shall provide or pay for the utilities and appliances indicated below by a "T". Unless otherwise specified below, the owner shall pay for all utilities and appliances provided by the owner.

Item	Specify fuel type	Provided by	Paid by
Heating	<input type="checkbox"/> Natural gas <input type="checkbox"/> Bottle gas <input type="checkbox"/> Oil <input checked="" type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	owner	tenant
Cooking	<input type="checkbox"/> Natural gas <input type="checkbox"/> Bottle gas <input type="checkbox"/> Oil <input checked="" type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	owner	tenant
Water Heating	<input type="checkbox"/> Natural gas <input type="checkbox"/> Bottle gas <input type="checkbox"/> Oil <input checked="" type="checkbox"/> Electric <input type="checkbox"/> Coal or Other	owner	tenant
Other Electric		owner	tenant
Water		owner	owner
Sewer		owner	owner
Trash Collection		owner	owner
Air Conditioning		owner	tenant
Refrigerator		owner	owner
Range/Microwave		owner	owner
Other (specify)			

**FOR June 1st**

**FOR BRUCE Fish**

12. Owner's Certification.

a. The program regulation requires the PHA to certify that the rent charged to the housing choice voucher tenant is not more than the rent charged for other unassisted comparable units. Owners of projects with more than 4 units must complete the following section for most recently leased comparable unassisted units within the premises.

	Address and unit number	Date Rented	Rental Amount
1.	912-3A	6/1/12	700
2.	904-1A	3/1/12	705
3.	912-1	5/1/12	705

b. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined (and has notified the owner and the family of such determination) that approving leasing of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.

c. Check one of the following:

☐ Lead-based paint disclosure requirements do not apply because this property was built on or after January 1, 1978.

☐ The unit, common areas servicing the unit, and exterior painted surfaces associated with such unit or common areas have been found to be lead-based paint free by a lead-based paint inspector certified under the Federal certification program or under a federally accredited State certification program.

☐ A completed statement is attached containing disclosure of known information on lead-based paint and/or lead-based paint hazards in the unit, common areas or exterior painted surfaces, including a statement that the owner has provided the lead hazard information pamphlet to the family.

13. The PHA has not screened the family's behavior or suitability for tenancy. Such screening is the owner's own responsibility.

14. The owner's lease must include word-for-word all provisions of the HUD tenancy addendum.

15. The PHA will arrange for inspection of the unit and will notify the owner and family as to whether or not the unit will be approved.

Castle Oaks LLC

Print or Type Name of Owner/Owner Representative

 MAH. mbr

Signature

PO Box 754 Cherry Hill NJ 08003

Business Address

609 868 7491 cell

Telephone Number

Date (mm/dd/yyyy)

04/24/2012

Print or Type Name of Household Head

Bruce E. Fish

Signature (Household Head)

Bruce E. Fish

Present Address of Family (street address, apartment no., city, State, & zip code)

Telephone Number

Date (mm/dd/yyyy)

CHC011

# Summary Allowance for Tenant-Furnished Utilities and Other Services

Locality: **New Jersey Department of Community  
Affairs**

Average

Date: 10/01/2018

5287 AHDD	Monthly Dollar Allowances							
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR
Mobile Home (Manufactured Home)*								
a. Natural Gas	23	28	36	46	58			
b. Electric	36	43	56	72	90			
c. Bottle Gas	97	117	151	193	242			
d. Oil	70	85	110	141	176			
High-Rise with Elevator								
a. Natural Gas	24	27	32	39	44	55	63	72
b. Electric	33	40	49	60	75	87	100	113
Row House/Garden Apt (Rowhouse/Townhouse)*								
a. Natural Gas	23	31	42	52	63	73	84	95
b. Electric	36	48	65	81	98	113	130	147
c. Bottle Gas	96	128	174	216	262	305	350	396
d. Oil	70	93	126	158	191	222	255	288
Two-Three Family/Duplex (Semi-Detached)*								
a. Natural Gas	28	36	48	59	69	79	91	103
b. Electric	43	56	74	92	107	122	140	159
c. Bottle Gas	116	150	198	246	289	328	377	427
d. Oil	84	109	144	179	210	239	275	311
Older Multi-Family (Low Rise)*								
a. Natural Gas	25	33	44	54	65	75	86	97
b. Electric	39	51	68	84	101	116	133	150
c. Bottle Gas	104	136	182	225	270	310	357	404
d. Oil	76	99	132	164	197	226	260	294
Older Home Converted (Semi Detached)*								
a. Natural Gas	27	34	46	57	68			
b. Electric	41	53	71	88	101			
c. Bottle Gas	111	142	190	236	281			
d. Oil	81	103	139	172	205			
Single Family Detached								
a. Natural Gas	30	41	49	62	70			
b. Electric	47	64	77	96	109			
c. Bottle Gas	127	172	206	259	293			
d. Oil	92	125	150	189	213			
All Unit Types-Cooking								
a. Natural Gas	4	6	8	9	12			
b. Electric	10	12	17	21	26			
c. Bottle Gas	18	24	32	39	48			
All Unit Types-Electricity	33	43	57	71	88	95	109	123
All Unit Types-Water Heat								
a. Natural Gas	5	7	9	12	14	16	18	20
b. Electric	12	16	21	26	32	35	40	46
c. Bottle Gas	23	29	39	49	60	65	75	84
d. Oil	15	20	27	33	41	44	51	57
Range (Tenant Owned)	4	4	5	5	5	5	5	5
Refrigerator (Tenant Owned)	4	4	4	5	5	5	5	5
Water	28	36	43	52	58	65		
Sewer	52	52	52	52	52	52		

48  
12  
43  
16  
13  
132

0000

0 \* \*

43.00 +  
12.00 +  
44.00 +  
16.00 +  
13.00 +

0005

132.00 \*

**Summary - Air Conditioning  
Allowance for Tenant-Furnished  
Utilities and Other Services**

Locality : <b>New Jersey Department of Community Affairs</b>		Average				Effective <b>10/01/2018</b> Expires <b>09/30/2019</b>
5287 AHDD		Monthly Dollar Allowances				
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Mobile Home (Manufactured Home)*	15	19	25	32	38	
High-Rise with Elevator	9	12	16	20	24	26
Row/House Garden Apt. (Rowhouse/Townhouse)*	10	13	17	22	26	29
Two-Three Family Duplex (Semi-Detached)*	10	13	17	22	26	29
Older Multi-Family (Low Rise)*	9	12	16	20	24	26
Older Home Converted (Semi-Detached)*	10	13	17	22	26	29
Single Family Detached	18	22	30	37	44	50

$$1,814 \times 12 = 21,768$$

$$\begin{array}{r} 400 \\ 21,368 \div 12 = 1,781 \end{array}$$

$$1,781 \times 30\% = 534$$

$$\begin{array}{r} 132 \\ 402 \end{array}$$

$$\begin{array}{r} 775 \\ - 402 \\ \hline 373 - \text{HAP} \end{array}$$

Rent	775
HAP	373
TTP	402

HOPWA Household Income, Adjustments, and Rent Calculations Worksheet		Rev. 11/01/2015
Client Unique ID:	CHC011	Calculation Date: 3/4/2021
Check Applicable Box: <input type="checkbox"/> Initial Calculation <input type="checkbox"/> Interim Calculation <input checked="" type="checkbox"/> Recertification Calculation		
<p>HOPWA regulation 24CFR574.310d(1)(2)(3) states: "Resident rent payment. Except for persons in short-term supported housing, each person receiving rental assistance under this program or residing in any rental housing assisted under this program must pay as rent, including utilities, an amount which is the higher of: (1) 30 percent of the family's monthly adjusted income (adjustment factors include the age of the individual, medical expenses, size of family and child care expenses and are described in detail in 24CFR5.609); (2) 10 percent of the family's monthly gross income; or (3) If the family is receiving payments for welfare assistance from a public agency and a part of the payments, adjusted in accordance with the family's actual housing costs, is specifically designated by the agency to meet the family's housing costs, the portion of the payment that is designated for housing costs." Documentation and Verification of Income: As a condition of participation in the program, each client must agree to supply such certification, release, information, or documentation as the agency determines to verify the client's income.</p>		
<b>SECTION I: GROSS TOTAL HOUSEHOLD INCOME</b>		
<p>The total income of the household (Annual Gross Household Income) is from all sources anticipated to be received in the 12-month period following the effective date of the income certification. Therefore, income must be ANNUALIZED, e.g. payment amounts multiplied by number of payment periods per year for all income sources.</p>		
* NOTE: ALL BLUE CELL INFORMATION MUST BE ADDED MANUALLY		
		Entire Household (All members)
1)	The full amount (before payroll deductions) of annual earned wages and salaries, overtime pay, commissions, fees, tips and bonuses, other compensation for personal services prior to payroll deductions. Does not apply to armed forces service. Applies to employment income of client and all household members 18 and older. <i>(For full-time students who are 18+, but are NOT head, co-head, spouse or sole member, only \$480 of their total annual earned income should be included here.)</i>	\$0
2)	Net income from operation of a personally owned business or profession.	\$0
3)	All regular pay, special pay and allowances of a member of the Armed Forces. (Except Hostile Fire Pay)	\$0
4)	Periodic payments from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, excluding lump sum payments for the delayed start of a periodic payment. (Except as provided in 24CFR 5.609(c)(14))	\$21,768
5)	Payments in lieu of earnings, such as unemployment, disability, worker's compensation, and severance pay. (Except as provided in 24CFR 5.609(c)(3))	\$0
6)	Welfare assistance, including payments made under other programs funded, separately or jointly, by federal, state, or local governments which are not excluded by Federal Statutes. (See Part 5.609 & 5.611 Tab of this Excel Workbook)	\$0
7)	Periodic allowances including alimony and child support payments, and regular contributions or gifts received from organizations or persons not residing in the residence.	\$0
8)	Interest, dividends, and other net income of any kind from real or personal property. If net family assets are in excess of \$5,000, annual income shall include the greater of actual income derived from net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD. <i>For the current passbook savings rate, utilize the HUD-approved rate for the local Section 8 program office.</i>	\$0
9)	<b>TOTAL ANNUAL GROSS ENTIRE HOUSEHOLD INCOME. (Sum of Lines 1-8)</b>	<b>\$21,768</b>
<p>Note: Total household income must be reassessed at least annually. If, however, there is substantial change in the household's income during the year, an adjustment must be made to the resident rent to reflect the change in income.</p>		

## 1 year

• Grantees may not keep any portion of the reimbursement for their own use.

3/4/21



FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT  
**CITY OF CAMDEN**  
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI  
Division of Housing Services  
TEL: (856) 757-7344

NOTICE OF HOUSING ASSISTANCE PAYMENT & FAMILY CONTRIBUTION

March 4, 2021

Bruce Fish  
904 White Horse Pike Apt. #5  
Oaklyn, New Jersey 08107

Dear Bruce Fish:

The Camden Housing Assistance Program has determined your contribution and the housing assistance payment to the property owner for the housing unit located at 904 White Horse Pike, Oaklyn, New Jersey 08107.

Total monthly rent: \$775.00

Amount of housing assistance the program pays to the owner: \$373.00

Amount of rent you pay to the owner: \$402.00

These payments are effective from March 1, 2021 and will continue until February 28, 2022 unless an adjustment is authorized by the program or the Housing Assistance Payments Contract is canceled.

Sincerely,

Dr. Edward C. Williams, PP, AICP, CSI  
Director

Heights Investment Property, LLC  
261 Harvard Ave.  
Westville, NJ 08093



U.S. Department of Housing and Urban  
Development

451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov

espanol.hud.gov

**Environmental Review**  
**for Activity/Project that is Exempt or**  
**Categorically Excluded Not Subject to Section 58.5**  
**Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**Project Information**

**Project Name:** HOPWA

**Responsible Entity:** City of Camden Department of Planning and Development

**Grant Recipient** (if different than Responsible Entity):

**.State/Local Identifier:**

**Preparer:** Dr. Edward C. Williams, PP, AICP

**Certifying Officer Name and Title:**

**Consultant** (if applicable):

**Project Location:** 904 WHITE HORSE PIKE, OAKLYN, NJ 08107

**Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

Rental assistance

**Level of Environmental Review Determination:**

☐ Activity/Project is Exempt per 24 CFR 58.34(a): \_\_\_\_\_

☒ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):  
\_\_\_\_\_

**Funding Information**

Grant Number	HUD Program	Funding Amount
NJH20F006	HOPWA	\$4,476.00

O.

Estimated Total HUD Funded Amount: \$ 4,476.00

**Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with Airport Runway Clear Zone requirements.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act.
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project does not require flood insurance or is excepted from flood insurance. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures

Project Name

Project Locality and State

HEROS Number

		maintain flood insurance under the National Flood Insurance
--	--	---

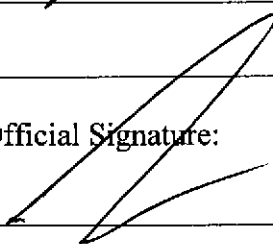
**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: \_\_\_\_\_ Date: 

Name/Title/Organization: \_\_\_\_\_

Responsible Entity Agency Official Signature: \_\_\_\_\_ Date: 

Name/Title: \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

K-23

MBS:sej  
04-13-21

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND ANTIOCH PHASE II URBAN RENEWAL, LLC #CHC050**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with ANTIOCH PHASE II URBAN RENEWAL, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$692.00 per month for twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of EIGHT THOUSAND THREE HUNDRED FOUR DOLLARS (\$8,304.00) for tenant #CHC050; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with ANTIOCH PHASE II URBAN RENEWAL, LLC for a term of twelve (12) months from March 1, 2021 to February 28, 2022 for the total amount of EIGHT THOUSAND THREE HUNDRED FOUR DOLLARS (\$8,304.00) for tenant #CHC050.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ANTIOCH PHASE II URBAN RENEWAL, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
  - ADOPTED BUDGET APPROPRIATION:
  - AMOUNT
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 8,304.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 8,304.00**

**DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND ANTIOCH PHASE II URBAN RENEWAL, LLC THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$692.00 PER MONTH FROM MARCH 1, 2021 - FEBRUARY 28 2022.**

  
\_\_\_\_\_  
**Johanna S. Conyer**

**Director of Finance**

**Date:** 3/19/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ANTIOCH PHASE II URBAN RENEWAL, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$692.00 PER MONTH FROM MARCH 1, 2021 – FEBRUARY 28, 2022**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC050** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

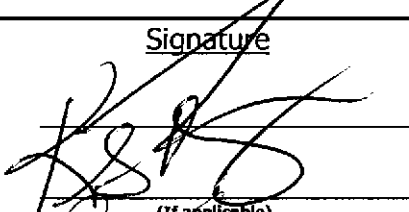
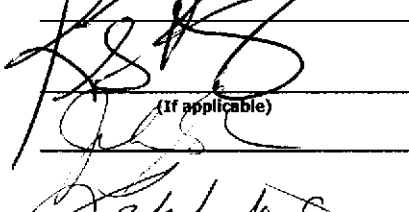
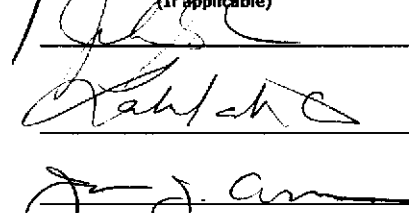
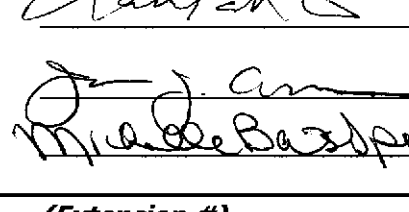
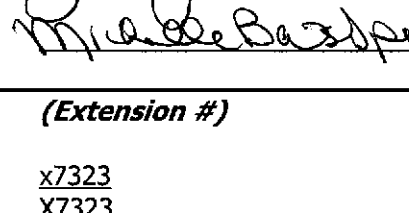
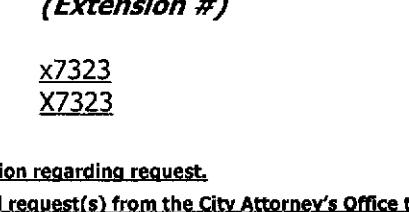
**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$8,304.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	3/9/21	
Approved by Grants Management:	3/17/21	
Approved by Finance Director:	3/19/21	
<input checked="" type="checkbox"/> CAF –Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/22/2021	
Approved by Business Administrator:	3-23-21	
Received by City Attorney:	3/25/21	

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Please print, based on your current tax status, if known, or on line 10; do not leave this line blank.

Antioch Phase II Urban Renewal, LP

2. (If you are a disregarded entity, enter the name of the owner.)

3. Check the appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following boxes.

- ☐ Individual, proprietor or single-member LLC  
☒ C Corporation  
☐ S Corporation  
☒ Partnership  
☐ Trust/estate  
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership):  
 Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

Payee to account indicated outside the U.S.

5. Address (number, street, and apt. or suite no.) See instructions.

5 Russell Lane

6. City, state, and ZIP code

Collingswood, NJ 08108

7. If an account number, enter it here (optional)

Requester's name and address (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

000-00-0000

or

Employer identification number

20-89990062

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must check box 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person

*[Signature]*

Date 10/28/20

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

CAMDEN CITY  
520 MARKET STREET  
P O BOX 95120  
CAMDEN, NJ 08101-5120  
TEL (856)757-7000

DIS# 3967

REQUISITION	
NO.	C2100352

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR #: ANT01 ANTIOCH PHASE II 5 POWELL LANE COLLINGSWOOD,, NJ 08108

ORDER DATE: 03/02/21  
DELIVERY DATE:  
STATE CONTRACT:  
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$ 692.00 PER MONTH FOR SECTION 8 TENANT # CHC050.  TERM OF CONTRACT: 3/1/2021 - 2/28/2022  AMOUNT NOT EXCEED: \$8,304.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & ANTIOCH PHASE II URBAN RENEWAL, LLC.	G-HP- -020-026	8,304.0000	8,304.00
			TOTAL	8,304.00

Approved:

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

MBS:sej  
04-13-21

R-24

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND VESTORS PROPERTIES, LLC #GAD068**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with VESTORS PROPERTIES, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$771.00 per month for twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of NINE THOUSAND TWO HUNDRED FIFTY-TWO DOLLARS (\$9,252.00) for tenant #GAD068; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with VESTORS PROPERTIES for a term of twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of NINE THOUSAND TWO HUNDRED FIFTY-TWO DOLLARS (\$9,252.00) for tenant #GAD068.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: VESTORS PROPERTIES, LLC

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
  - ADOPTED BUDGET APPROPRIATION:
  - AMOUNT
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 9,252.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 9,252.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND VESTORS PROPERTIES, LLC. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$771.00 PER MONTH FROM February 1, 2021 – January 31, 2022.

  
Johanna S. Conyer

Director of Finance

Date: 3/16/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **VESTORS PROPERTIES, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$771.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAD068** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$9,252.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	3/15/21	[Signature]
Approved by Grants Management:	3/15/21	[Signature]
Approved by Finance Director:	3/16/21	[Signature]
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	3/16/2021	[Signature]
Approved by Business Administrator:	3-23-21	[Signature]
Received by City Attorney:	3/25/21	[Signature]

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro  
Contact Person: Tina Piliro

x7323  
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #

REQUISITION

NO.

C2100290

SHIP  
TOCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101V  
E  
N  
D  
O  
R

VENDOR #: UNK01

UNKNOWN VENDOR

, NJ

ORDER DATE: 02/16/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$771.00 PER MONTH FOR SECTION 8 TENANT #GAD068.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$9,252.00  NOTE; THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & VESTOR PROPERTIES, LLC.  UNKNOWN VENDOR:  VESTORS PROPERTIES, LLC 3A PRIME LANE LAKEWOOD, NJ 08701 732-998-0934	G-HP- -020-026	9,252.0000	9,252.00
			TOTAL	9,252.00

Approved:  3/16/21I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

**THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU**

March 2, 2021  
12:38 PM

CAMDEN CITY  
Budget Detail Inquiry

Page No: 1

Account No: G-HP- -020-026  
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account  
Starting Date: 02/16/21 Ending Date: 03/02/21 Po Transactions: Summarized  
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.  
\* Transaction is included in Previous and/or Opening Balance \*\* Transaction is not included in Balance  
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		951,214.54
02/16/21	RQ C2100278 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn TAM02 TAMARACK APARTMENTS, LLC	6,810.00-	944,404.54
02/16/21	RQ C2100289 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GUI09 ROBERT J GUILFOYLE	3,288.00-	941,116.54
02/16/21	RQ C2100290 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn UNK01 UNKNOWN VENDOR	9,252.00- ✓	931,864.54
02/17/21	PO C2100224 1 Open STANDARD EXPANDING FILE POCKET Vn WBM01 W B MASON CO, INC	49.02-	931,815.52
02/17/21	PO C2100224 2 Open DEERFIELD PRINTED PAPER CUPS Vn WBM01 W B MASON CO, INC	48.94-	931,766.58
02/17/21	PO C2100224 3 Open PLASTIC CLIPBOARD Vn WBM01 W B MASON CO, INC	6.52-	931,760.06
02/17/21	PO C2100224 4 Open SECURE-A-PEN Vn WBM01 W B MASON CO, INC	8.64-	931,751.42
02/17/21	PO C2100224 5 Open SECURE-A-PEN, REPLACEMENT PENS Vn WBM01 W B MASON CO, INC	3.56-	931,747.86
02/17/21	PO C2100224 6 Open BINDER CLIPS Vn WBM01 W B MASON CO, INC	3.48-	931,744.38
02/17/21	PO C2100224 7 Open ORIGINAL PADS CANARY YELLOW Vn WBM01 W B MASON CO, INC	10.71-	931,733.67
02/17/21	PO C2100224 8 Open WHITE-OUT Vn WBM01 W B MASON CO, INC	10.81-	931,722.86
02/17/21	PO C2100224 9 Open TOP TAB FASTENER FOLDER Vn WBM01 W B MASON CO, INC	105.82-	931,617.04
02/17/21	PO C2100224 10 Open ARROW MESSAGE 1/2" FLAG Vn WBM01 W B MASON CO, INC	5.98-	931,611.06
02/17/21	PO C2100224 11 Open Z-GRIP MAX BALLPOINT PEN BLACK Vn WBM01 W B MASON CO, INC	9.84-	931,601.22
02/17/21	PO C2100224 12 Open Z-GRIP MAX BALLPOINT PEN BLUE Vn WBM01 W B MASON CO, INC	9.84-	931,591.38



CAMDEN HOUSING VOUCHER  
DOCUMENT CHECK LIST

DATE: 2-16-2021

TENANT #: GAD0681

AMOUNT: \$ 9,252

	YES	NO
1 ANNUAL LEASE AGREEMENT (AUTHORIZED)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 VOUCHER - 2 Bred	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 UTILITY ALLOWANCE (UPDATED) - 2 Bred	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4 REQUEST FOR TENANCY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5 INSPECTION REPORT	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6 RENT CALCULATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LETTER OF AGREEMENT (PAYMENT AMOUNT -	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7 SIGNED)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8 ENVIRONMENTAL REVIEW	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Landlords City

LEASE AGREEMENT

1. Parties. This agreement is made between Vesta's Management called the "landlord" and FRANK WGA, called the "tenant".
2. Dwelling Unit. The landlord agrees to rent to the tenant and the tenant agrees to rent from the landlord the following dwelling unit under the terms and conditions of this agreement:  
Apartment No.: 46  
Street Address: 110 N 2ND ST  
Municipality: Carter  
State: NJ
3. Term. The time period during which this agreement will be in effect shall begin on FEB 1 2021 and end on JAN 31 2022. After the end of this period, this agreement will continue in effect on a month-to-month basis until terminated as required by the laws of New Jersey or by mutual agreement between landlord and tenant. The landlord is not responsible to the tenant if the landlord cannot give the tenant possession of the dwelling unit at the beginning of the term. The tenant may cancel this agreement and receive a refund of all money paid if the tenant cannot have possession at the beginning of the term.
4. Payment of Base Rent. The base rent for the term will be paid in equal monthly installments. The monthly base rent for the dwelling unit is \$ 87.00. In addition to this monthly base rent, the tenant may be required to pay "additional rent" as explained in other parts of this agreement.
5. Rent Due Date. The monthly rent is due on the 5th day of the month in advance.
6. Form of Payment/Rent Receipt. The tenant will pay the rent with a check or money order and keep the canceled check or money order receipt as a rent receipt. The landlord is not required to give the tenant rent receipts.
7. Where to Pay Rent. The tenant will pay the rent at P.O. Box 492 Lakewood  
NJ 08701
8. How to Pay Rent. The tenant will mail the rent to the landlord. The landlord is not required to pick up or collect the rent.
9. When a Payment Is Considered Received. Any payment made by the tenant to the landlord will be considered received by the landlord on the date of the postmark on the envelope that the payment is mailed in.
10. Dishonored Checks. If the tenant gives the landlord a check that is not paid by the bank where the check is from, regardless of the reason the check is not paid, the tenant will pay the landlord a dishonored check service charge of \$25.00. This service charge has to be paid as soon as the landlord tells the tenant that the check was not paid. After the landlord receives one bad check from the tenant the landlord does not have to take

any more checks from the tenant and the tenant will have to pay the landlord with money orders only.

**11. Late Charges.** If the landlord does not receive a rent payment from the tenant by the fifth day after the payment is due, the tenant will pay a late charge of \$50.00 of the rent payment due. The late charge is to be paid with the rent payment. by accepting the payment without the late charge, the landlord does not give up any right to evict the tenant or to sue the tenant for the tenant's failure to pay the late charge. The tenant understands that the rent is due on the date set forth in paragraph 5 above and that the failure to pay the rent by that date is a violation of this agreement. The landlord does not waive this violation of this agreement by accepting the late charge from the tenant.

**12. Additional Rent.** All money that the tenant owes the landlord under this lease agreement is considered "additional rent" even if it is called something else in other parts of this agreement. If the tenant does not pay "additional rent" it is the same thing as not paying the monthly rent.

**13. Security Deposit.** The tenant agrees to pay the landlord a security deposit in the amount of \$ NA The tenant's security deposit will be deposited in the following bank or savings and loan association:  
Name of Bank or S & L:

Address of Bank or S&L: Chase

Type of Account

Current Rate of Interest

The tenant will give the landlord the tenant's social security number to be used in setting up the security deposit account.

**14. Payment of Security Deposit.** The security deposit is due when this agreement is signed. Upon payment of the security deposit, the security deposit remains the property of the tenant subject to the rights of the landlord to make deductions for violations of this agreement, for damage to the dwelling unit or to the building where the dwelling unit is located or to equipment used by the landlord in providing services or shelter to the tenant AND ONLY as allowed by law.

**However,** if the security deposit is not paid when due, the security deposit due is considered "additional rent" and the landlord is allowed to evict the tenant for non-payment of rent because of the tenant's failure to pay the security deposit. once the security deposit is paid, it will no longer be considered "additional rent" unless the landlord is entitled to collect a further security deposit from the tenant. If the tenant fails to pay the further security When it is due, the further security deposit is "additional rent".

**15. Further Security Deposit.** The security deposit which the tenant has agreed to pay is equal to one and one-half months' worth of the present monthly base rent. if the monthly rent is lawfully increased the tenant will pay to the landlord additional money as security deposit so that at all times the landlord will be holding one and one-half months' worth of the monthly base rent as a security deposit. The additional security

deposit money will be due when the first new monthly base rent payment is due.

**16. Utilities and Other Services.** The following utilities and services will be provided to the dwelling unit by either the landlord or the tenant as indicated:

Property Taxes	<u>Landlord</u>
Water	<u>Landlord</u>
Sewer or Septic Service	<u>Tenant</u>
Gas	<u>Tenant</u>
Electricity	<u>Tenant</u>
Heat	<u>Tenant</u>
Snow and Ice Removal	<u>Tenant</u>
Lawn or Grounds Care	<u>Tenant</u>

**17. Tenant's Failure to Maintain Utilities/Services.** It is a violation of this lease agreement for the tenant to fail to establish or maintain utilities or services that are the tenant's responsibility under this lease agreement. If the tenant fails to establish such utilities or services or fails to maintain such utilities or services by failing to pay the charge for same, the landlord may, but shall not be required to, establish such utilities or services, reinstate such utilities or services or pay the charge for such utilities or services on behalf of the tenant. If the landlord does any of the things, the tenant will pay the landlord the cost incurred as "additional rent". This additional rent shall be due when the landlord tells the tenant the amount of the cost incurred.

**18. Minimum Temperature.** If the tenant is responsible for supplying heat to the dwelling unit, the tenant will never allow the temperature to fall below 50 degrees Fahrenheit in the dwelling unit.

**19. Tenant's Obligations/Landlord's Rights.** If the tenant fails to do anything the tenant is required to do under this lease agreement, the landlord may, but is not required to, perform the tenant's obligation and charge the tenant the cost of performing the obligation to the tenant as additional rent, take legal action to require the tenant to perform the obligation, and/or evict the tenant for the tenant's failure to perform the obligation. In the event the landlord takes any such action the cost of the action taken shall be payable by the tenant to the landlord as additional rent. This includes but is not limited to attorney fees and court costs. This additional rent shall be due as soon as the landlord tells the tenant the amount of the cost involved.

**20. Alterations/Decorations.** The tenant shall not make any alterations to the dwelling unit without the landlord's written permission. The tenant may not drive any item into the walls, doors, windows or woodwork. The tenant may not attach anything to a wall or other surface whose removal will in any way mar or damage the wall, surface, paint or wall paper on the wall or surface. The tenant will not paint or wallpaper any part of the apartment without the written permission of the landlord.

**21. Drains.** The tenant is responsible for keeping the drains in the kitchen and bathroom running freely. The tenant must provide and use strainers on all drain openings.

**22. Drapes/Shades.** No sheets, towels, blankets, newspapers or anything other than curtains or window shades may be used as window coverings.

**23. Washers/Laundry.** Washing machines are prohibited in the dwelling unit. Clothes may not be washed in the sinks or the tub. Clothes may not be hung to dry in the dwelling unit.

**24. Mail.** Tenant must remove all mail addressed to the tenant, including junk mail, from the common areas of the building.

**25. Dwelling Unit Door.** Tenant will keep the entry door to the dwelling unit. closed at all times except when immediately entering or leaving the dwelling unit.

**26. Noise.** Radios, televisions, stereos, phonographs, etc. may not be played so that they can readily be heard outside the dwelling unit.

**27. Care of Dwelling Unit/Damage Reports.** Tenant will take good care of the dwelling unit. All damage to the dwelling unit is to be reported immediately to the landlord by the tenant regardless of the cause or source of the damage.

**28. Trash.** Tenant will remove all trash, garbage or refuse from the dwelling unit on or before each regularly scheduled collection day and place same in an appropriate container. Your Trash days are and Your recycle collection day is.

**29. Landlord's Access.** The tenant will allow the landlord and the landlord's agents, servants, employees and invitees access to the dwelling unit upon 24 hours notice or without notice in the case of an emergency.

**30. Prohibited Areas.** The tenant is not allowed occupancy of the fire escapes, roof, basement and hallways and will not store, keep or allow personal property in or on those areas.

**31. Shower Curtains/Water.** The tenant shall install and maintain shower curtains and use them properly so that water does not get on or accumulate on bathroom floors.

**32. Smoke Detectors.** The Tenant will not tamper with or de-activate any of the smoke detectors or carbon monoxide detectors in the dwelling unit or common areas of the building. The tenant is responsible for testing battery-operated smoke detectors and carbon monoxide detectors in the dwelling unit on a regular basis and for replacing the batteries when necessary. Tenant must notify the landlord immediately if a smoke detector or carbon monoxide detector needs to be replaced.

**33. Appliances.** The tenant will keep the stove and oven free from grease and dirt.

**34. Windows.** The tenant will not allow water to enter the dwelling unit through open windows. to avoid this, the tenant will keep the windows closed during storms and while the tenant is not physically present in the dwelling unit.

**35. Use of Dwelling Unit.** The tenant will use the dwelling unit for residential purposes only and shall carry on no trade, business or commerce in the dwelling unit.

**36. Space Heaters/Stove.** The use of space heaters is strictly prohibited. The tenant shall not use the stove to provide heat to the dwelling unit.

**37. Flammable Liquids.** The tenant will not keep, store or allow flammable liquids in the dwelling unit.

**38. Keys/Locks.** The tenant shall not change any locks to the dwelling unit or to the building in which the dwelling unit is located. The tenant will provide a key to the dwelling unit to the landlord.

**39. Occupancy/Subletting.** The dwelling unit may be occupied only by the named tenant and other persons named below and by no others. In addition to the named tenant, only the following persons may occupy the dwelling unit:

Evelyn vega

The tenant may not assign this lease agreement and may not sublet the dwelling unit.

**40. Pets.** No animals of any nature are allowed in the dwelling unit. The tenant will not feed animals in the dwelling unit or on the grounds of the building in which the dwelling unit is located.

**41. Mortgage Subordination.** Tenant's rights under this agreement are subject and subordinate to any mortgage now on the premises in which the dwelling unit is located and to any mortgage placed on the premises at any time. If the mortgage holder requires that a document be executed to confirm this, the tenant gives the landlord the right to sign the document on behalf of the tenant. The tenant cannot take back that right. If the mortgage holder requires that the tenant personally sign the document, the tenant will do so.

**42. Personal Property/End of Term.** The tenant must remove all the tenant's personal property when tenant vacates the dwelling unit. Any property left by the tenant will be disposed of according to law.

**43. Governing Law/Unlawful Part of Lease.** This agreement is subject to the laws of the State of New Jersey, the County in which the dwelling unit is located and the Municipality in which the dwelling unit is located. In the event any portion of this lease agreement is found to be contrary to such laws, the landlord and the tenant agree that the rest of the agreement remains in effect.

**44. No Waiver by Landlord.** If the landlord does not enforce any part of this lease, this does not mean that the landlord cannot enforce that or any other part of the lease in the future.

**45. Lease Violations/Right of Re-entry.** If the tenant violates this lease agreement, the landlord may terminate this agreement as allowed by law and reenter and take possession of the dwelling unit as allowed by law. This right is called a right of re-entry.

**46. New Rules and Regulations.** The landlord may establish new rules and

dwelling unit is located is the same thing as a violation of any other part of this lease agreement.

**54. Copy of this Agreement.** The tenant acknowledges that the tenant has received a copy of this agreement.

**55. Who Is Bound by this Agreement.** The persons who sign this agreement as well as those who succeed to the rights are bound by this agreement.

**56. Termination Upon Death.** The tenancy created by this agreement and any person's right to occupy the dwelling unit shall terminate on the last day of the first calendar month after the death of all tenants named in Paragraph 1 of this agreement.

**57. IF THE TENANT IS SUCCESSFUL IN ANY ACTION OR SUMMARY PROCEEDING ARISING OUT OF THIS LEASE, THE TENANT SHALL RECOVER ATTORNEY'S FEES OR EXPENSES, OR BOTH FROM THE LANDLORD TO THE SAME EXTENT THE LANDLORD IS ENTITLED TO RECOVER ATTORNEY'S FEES OR EXPENSES, OR BOTH AS PROVIDED IN THIS LEASE.**

Dated: 2/1/2021

ST

Dated 2/1/2021

Evelyn Vega

FOR ANY INQUIRIES PLEASE CONTACT US  
Vestors Management  
PO-BOX-488  
Lakewood NJ, 08701  
732-998-0934

**Voucher**  
**Housing Choice Voucher Program**

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

FEB 11 2021

OMB No. 2577-0169  
(exp. 07/31/2022)

Public Reporting Burden for this collection of information is estimated to average 0.05 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection. This collection of information is authorized under Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). The information is used to authorize a family to look for an eligible unit and specifies the size of the unit. The information also sets forth the family's obligations under the Housing Choice Voucher Program.

**Privacy Act Statement.** The Department of Housing and Urban Development (HUD) is authorized to collect the information required on this form by Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). Collection of family members' names is mandatory. The information is used to authorize a family to look for an eligible unit and specifies the size of the unit. The information also sets forth the family's obligations under the Housing Choice Voucher Program. HUD may disclose this information to Federal, State and local agencies when relevant to civil, criminal, or regulatory investigations and prosecutions. It will not be otherwise disclosed or released outside of HUD, except as permitted or required by law. Failure to provide any of the information may result in delay or rejection of family voucher issuance.

Please read entire document before completing form  
Fill in all blanks below. Type or print clearly.

Voucher Number  
**GAD068**

1. Insert unit size in number of bedrooms. (This is the number of bedrooms for which the Family qualifies, and is used in determining the amount of assistance to be paid on behalf of the Family to the owner.)

1. Unit Size  
**2**

2. Date Voucher issued (mm/dd/yyyy)  
Insert actual date the Voucher is issued to the Family.

2. Issue Date (mm/dd/yyyy)  
**11-1-20**

3. Date Voucher Expires (mm/dd/yyyy) must be at least sixty days after date issued.  
Voucher is issued. (See Section 6 of this form.)

3. Expiration Date (mm/dd/yyyy)  
**12-1-20**

4. Date Extension Expires (if applicable)(mm/dd/yyyy)  
(See Section 6, of this form)

4. Date Extension Expires (mm/dd/yyyy)

5. Name of Family Representative

**Evelyn Vega**

6. Signature of Family Representative

**X Evelyn Vega**

Date Signed (mm/dd/yyyy)

**11-1-20**

7. Name of Public Housing Agency (PHA)

8. Name and Title of PHA  
Official

**Alfred J. Dansbury**

9. Signature of PHA  
Official

**Alfred J. Dansbury**

Date Signed (mm/dd/yyyy)

**11-1-20**

**1. Housing Choice Voucher Program**

- A. The public housing agency (PHA) has determined that the above named family (item 5) is eligible to participate in the housing choice voucher program. Under this program, the family chooses a decent, safe and sanitary unit to live in. If the owner agrees to lease the unit to the family under the housing choice voucher program, and if the PHA approves the unit, the PHA will enter into a housing assistance payments (HAP) contract with the owner to make monthly payments to the owner to help the family pay the rent.
- B. The PHA determines the amount of the monthly housing assistance payment to be paid to the owner. Generally, the monthly housing assistance payment by the PHA is the difference between the applicable payment standard and 30 percent of monthly adjusted family income. In determining the maximum initial housing assistance payment for the family, the PHA will use the payment standard in effect on the date the tenancy is approved by the PHA. The family may choose to rent a unit for more than the payment standard, but this choice does not change the amount of the PHA's assistance payment. The actual amount of the PHA's assistance payment will be determined using the gross rent for the unit selected by the family.

**2. Voucher**

- A. When issuing this voucher the PHA expects that if the family finds an approvable unit, the PHA will have the money available to enter into a HAP contract with the owner. However, the PHA is under no obligation to the family, to any owner, or to any other person, to approve a tenancy. The PHA does not have any liability to any party by the issuance of this voucher.
- B. The voucher does not give the family any right to participate in the PHA's housing choice voucher program. The family becomes a participant in the PHA's housing choice voucher program when the HAP contract between the PHA and the owner takes effect.
- C. During the initial or any extended term of this voucher, the PHA may require the family to report progress in leasing a unit at such intervals and times as determined by the PHA.

DIVISION OF HOUSING SERVICES  
CITY HALL, ROOM 218-A  
CAMDEN, NEW JERSEY 08101

6AD068

# Summary Allowance for Tenant-Furnished Utilities and Other Services

Locality: New Jersey Department of Community  
Affairs

Average

Date: 10/01/2018

5267 AHDD	Monthly Dollar Allowances							
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR
Mobile Home (Manufactured Home)*								
a. Natural Gas	23	28	36	46	58			
b. Electric	36	43	56	72	90			
c. Bottle Gas	97	117	151	193	242			
d. Oil	70	85	110	141	176			
High-Rise with Elevator								
a. Natural Gas	24	27	32	39	44	55	63	72
b. Electric	33	40	49	60	75	87	100	113
Row House/Garden Apt (Rowhouse/Townhouse)*								
a. Natural Gas	23	31	42	52	63	73	84	95
b. Electric	36	48	65	81	98	113	130	147
c. Bottle Gas	96	128	174	216	262	305	350	396
d. Oil	70	93	126	158	191	222	255	288
Two-Three Family/Duplex (Semi-Detached)*								
a. Natural Gas	28	36	48	59	69	79	91	103
b. Electric	43	56	74	92	107	122	140	159
c. Bottle Gas	116	150	198	246	289	328	377	427
d. Oil	84	109	144	179	210	239	275	311
Older Multi-Family (Low Rise)*								
a. Natural Gas	25	33	44	54	65	75	86	97
b. Electric	39	51	68	84	100	116	133	150
c. Bottle Gas	104	136	182	228	274	320	366	404
d. Oil	78	99	132	165	197	229	261	294
Older Home Converted (Semi Detached)*								
a. Natural Gas	27	34	46	57	68	79	90	99
b. Electric	41	53	71	88	106	124	142	153
c. Bottle Gas	111	142	180	221	262	303	344	410
d. Oil	81	103	138	173	207	241	275	299
Single Family Detached								
a. Natural Gas	30	41	49	59	69	79	89	107
b. Electric	47	64	77	94	111	128	145	165
c. Bottle Gas	127	172	206	251	296	341	386	443
d. Oil	92	125	150	183	216	249	282	322
All Unit Types-Cooking								
a. Natural Gas	4	6	8	10	12	14	16	18
b. Electric	10	12	17	21	26	28	32	36
c. Bottle Gas	18	24	32	39	48	52	60	68
All Unit Types-Electricity	33	43	57	71	88	95	109	123
All Unit Types-Water Heat								
a. Natural Gas	5	7	9	12	14	16	18	20
b. Electric	12	16	21	26	32	36	40	46
c. Bottle Gas	23	29	39	49	60	65	75	84
d. Oil	15	20	27	33	41	44	51	57
Range (Tenant Owned)	4	4	5	5	5	5	5	5
Refrigerator (Tenant Owned)	4	4	4	5	5	5	5	5
Water	28	36	43	52	58	65		
Sewer	52	52	52	52	52	52		

44  
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134

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44 • 00 ÷  
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16 • 00 ÷  
134 • 00 ÷

**Summary - Air Conditioning  
Allowance for Tenant-Furnished  
Utilities and Other Services**

Locality : New Jersey Department of Community Affairs		Average				Effective 10/01/2018 Expires 09/30/2019
5287 AHDD		Monthly Dollar Allowances				
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Mobile Home (Manufactured Home)*	15	19	25	32	38	
High-Rise with Elevator	9	12	16	20	24	26
Row/House Garden Apt. (Rowhouse/Townhouse)*	10	13	17	22	26	29
Two-Three Family Duplex (Semi-Detached)*	10	13	17	22	26	29
Older Multi-Family (Low Rise)*	9	12	16	20	24	26
Older Home Converted (Semi-Detached)*	10	13	17	22	26	29
Single Family Detached	18	22	30	37	44	50

**Request for Tenancy Approval**  
Housing Choice Voucher Program

U.S. Department of Housing and  
Urban Development  
Office of Public and Indian Housing

OMB Approval No. 2577-0169  
exp. 7/31/2022

The public reporting burden for this information collection is estimated to be 30 minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The Department of Housing and Urban Development (HUD) is authorized to collect the information on this form by Section 8 of the U.S. Housing Act (42 U.S.C. 1437f). Form is only valid if it includes an OMB Control Number. HUD is committed to protecting the privacy of individuals' information stored electronically or in paper form, in accordance with federal privacy laws, guidance, and best practices. HUD expects its third-party business partners, including Public Housing Authorities, who collect, use maintain, or disseminate HUD information to protect the privacy of that information in accordance with applicable law.

When the participant selects a unit, the owner of the unit completes this form to provide the PHA with information about the unit. The information is used to determine if the unit is eligible for rental assistance. HUD will not disclose this information except when required by law for civil, criminal, or regulatory investigations and prosecutions.

1. Name of Public Housing Agency (PHA) **DIVISION OF HOUSING SERVICES  
CITY HALL, ROOM 218-A  
CAMDEN, NEW JERSEY 08101**

2. Address of Unit (street address, unit #, city, state, zip code)  
**110 N. 27TH STREET APT C  
CAMDEN NJ 08105**

3. Requested Lease Start Date **3-1-21**

4. Number of Bedrooms **2**

5. Year Constructed

6. Proposed Rent **\$875.00**

7. Security Deposit Amt

8. Date Unit Available for Inspection

9. Structure Type

- ☐ Single Family Detached (one family under one roof)
- ☐ Semi-Detached (duplex, attached on one side)
- ☐ Rowhouse/Townhouse (attached on two sides)
- ☒ Low-rise apartment building (4 stories or fewer)
- ☐ High-rise apartment building (5+ stories)
- ☐ Manufactured Home (mobile home)

10. If this unit is subsidized, indicate type of subsidy:

- ☐ Section 202 ☐ Section 221(d)(3)(B)(H)(F)
- ☐ Tax Credit ☐ HOME
- ☐ Section 236 (Insured or uninsured)
- ☐ Section 515 Rural Development
- ☐ Other (Describe Other Subsidy, including any state or local subsidy)

11. Utilities and Appliances

The owner shall provide or pay for the utilities/appliances indicated below by an "O". The tenant shall provide or pay for the utilities/appliances indicated below by a "T". Unless otherwise specified below, the owner shall pay for all utilities and provide the refrigerator and range/microwave.

Item	Specify fuel type	Paid by
Heating	<input checked="" type="checkbox"/> Natural gas <input type="checkbox"/> Bottled gas <input type="checkbox"/> Electric <input type="checkbox"/> Heat Pump <input type="checkbox"/> Oil <input type="checkbox"/> Other	Tenant
Cooling	<input checked="" type="checkbox"/> Natural gas <input type="checkbox"/> Bottled gas <input type="checkbox"/> Electric <input type="checkbox"/> Other	Tenant
Water Heating	<input checked="" type="checkbox"/> Natural gas <input type="checkbox"/> Bottled gas <input type="checkbox"/> Electric <input type="checkbox"/> Oil <input type="checkbox"/> Other	Tenant
Other Electric		Tenant
Water		Landlord
Sewer		Tenant
Trash Collection		Landlord
Air Conditioning		Tenant
Other (specify)		
Refrigerator		Provided by
Range/Microwave		

## 12. Owner's Certifications

- a. The program regulation requires the PHA to certify that the rent charged to the housing choice voucher tenant is not more than the rent charged for other unassisted comparable units. Owners of projects with more than 4 units must complete the following section for most recently leased comparable unassisted units within the premises.

Address and unit number	Date Rented	Rental Amount
1. 116 N 27th St, Apt 101 NS, 08105 ABLHC	3/1/21	\$875.00
2.		
3.		

- b. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined (and has notified the owner and the family of such determination) that approving leasing of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.

## c. Check one of the following:

- ☐ Lead-based paint disclosure requirements do not apply because this property was built on or after January 1, 1978.
- ☐ The unit, common areas servicing the unit, and exterior painted surfaces associated with such unit or common areas have been found to be lead-based paint free by a lead-based paint inspector certified under the Federal certification program or under a federally accredited State certification program.
- ☐ A completed statement is attached containing disclosure of known information on lead-based paint and/or lead-based paint hazards in the unit, common areas or exterior painted surfaces, including a statement that the owner has provided the lead hazard information pamphlet to the family.

13. The PHA has not screened the family's behavior or suitability for tenancy. Such screening is the owner's responsibility.

14. The owner's lease must include word-for-word all provisions of the HUD tenancy addendum.

15. The PHA will arrange for inspection of the unit and will notify the owner and family if the unit is not approved.

Print or Type Name of Owner/Owner Representative		Print or Type Name of Household Head	
vestco management		Evelyn Vega	
Owner/Owner Representative Signature		Head of Household Signature	
X [Signature]		X Evelyn Vega	
Business Address		Present Address	
P.O. Box 488 Lakewood, NS, 08701			
Telephone Number	Date (mm/dd/yyyy)	Telephone Number	Date (mm/dd/yyyy)
732-998-0934			

$$825.25 \times 12 = 9,903$$

$$\begin{array}{r} 9,903 \\ - 400 \\ \hline 9,503 \div 12 = 792 \end{array}$$

$$792 \times 30\% = 238$$

$$\begin{array}{r} 238 \\ - 134 \\ \hline 104 \end{array}$$

$$\begin{array}{r} 875 \\ - 104 \\ \hline 771 \end{array}$$

New landlord building sold to  
Vestors Properties LLC #85-3829967  
Deed + W-9 in the file

Rent \$ 875

HAP \$ 771

TTP \$ 104

HOPWA Household Income, Adjustments, and Rent Calculations Worksheet		Rev. 11/01/2015
Client Unique ID:	GAD068	Calculation Date: 2/4/2021
Check Applicable Box: <input type="checkbox"/> Initial Calculation <input type="checkbox"/> Interim Calculation <input checked="" type="checkbox"/> Recertification Calculation		
<p>HOPWA regulation 24CFR574.310d(1)(2)(3) states: "Resident rent payment. Except for persons in short-term supported housing, each person receiving rental assistance under this program or residing in any rental housing assisted under this program must pay as rent, including utilities, an amount which is the higher of: (1) 30 percent of the family's monthly adjusted income (adjustment factors include the age of the individual, medical expenses, size of family and child care expenses and are described in detail in 24CFR5.609); (2) 10 percent of the family's monthly gross income; or (3) If the family is receiving payments for welfare assistance from a public agency and a part of the payments, adjusted in accordance with the family's actual housing costs, is specifically designated by the agency to meet the family's housing costs, the portion of the payment that is designated for housing costs." Documentation and Verification of Income: As a condition of participation in the program, each client must agree to supply such certification, release, information, or documentation as the agency determines to verify the client's income.</p>		
<b>SECTION I: GROSS TOTAL HOUSEHOLD INCOME</b>		
<p>The total income of the household (Annual Gross Household Income) is from all sources anticipated to be received in the 12-month period following the effective date of the income certification. Therefore, income must be ANNUALIZED, e.g. payment amount multiplied by number of payment periods per year for all income sources.</p>		
* NOTE: ALL BLUE CELL INFORMATION MUST BE ADDED MANUALLY		
		Entire Household (All members)
1)	The full amount (before payroll deductions) of annual earned wages and salaries, overtime pay, commissions, fees, tips and bonuses, other compensation for personal services prior to payroll deductions. Does not apply to armed forces service. Applies to employment income of client and all household members 18 and older. <i>(For full-time students who are 18+, but are NOT head, co-head, spouse or sole member, only \$480 of their total annual earned income should be included here.)</i>	
2)	Net income from operation of a personally owned business or profession.	
3)	All regular pay, special pay and allowances of a member of the Armed Forces. (Except Hostile Fire Pay)	\$0
4)	Periodic payments from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, excluding lump sum payments for the delayed start of a periodic payment. (Except as provided in 24CFR 5.609(c)(14))	\$9,903
5)	Payments in lieu of earnings, such as unemployment, disability, worker's compensation, and severance pay. (Except as provided in 24CFR 5.609(c)(3))	
6)	Welfare assistance, including payments made under other programs funded, separately or jointly, by federal, state, or local governments which are not excluded by Federal Statutes. (See Part 5.609 & 5.611 Tab of this Excel Workbook)	
7)	Periodic allowances including alimony and child support payments, and regular contributions or gifts received from organizations or persons not residing in the residence.	\$0
8)	Interest, dividends, and other net income of any kind from real or personal property. If net family assets are in excess of \$5,000, annual income shall include the greater of actual income derived from net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD. <i>For the current passbook savings rate, utilize the HUD-approved rate for the local Section 8 program office.</i>	
9)	<b>TOTAL ANNUAL GROSS ENTIRE HOUSEHOLD INCOME. (Sum of Lines 1-8)</b>	<b>\$9,903</b>
<p>Note: Total household income must be reassessed at least annually. If, however, there is substantial change in the household's income during the year, an adjustment must be made to the resident rent to reflect the change in income.</p>		

<b>Lease Period:</b>	1 year
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Date: 7-12-21



FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT  
**CITY OF CAMDEN**  
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI  
Division of Housing Services  
TEL: (856) 757-7344

NOTICE OF HOUSING ASSISTANCE PAYMENT & FAMILY CONTRIBUTION

February 16, 2021

Evelyn Vega  
110 N. 27<sup>th</sup> Street Apt. C  
Camden, New Jersey 08105

Re: Housing Assistance Contract Number GAD068

Dear Evelyn Vega:

The Camden Rental Assistance Program has determined your contribution and the housing assistance payment to the property owner for the housing unit located at 110 N. 27<sup>th</sup> Street, Apt. C Camden, New Jersey.

Total Rent: \$875.00

Amount of housing assistance the program pays to the owner: \$771.00

Amount of rent you pay to the owner: \$104.00

These payments are effective from *February 1, 2021* and will continue until *January 31, 2022* unless an adjustment is authorized by the program or the Housing Assistance Payment Contract is cancelled.

If you have any questions please contact Alfred J. Dansbury at (856) 968-6416.

Sincerely,

Dr. Edward C. Williams, PP, AICP, CSI  
Director

Vestors Properties, LLC  
3A Prime Ln  
Lakewood, NJ 08701



U.S. Department of Housing and Urban  
Development

451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov

espanol.hud.gov

**Environmental Review  
for Activity/Project that is Exempt or  
Categorically Excluded Not Subject to Section 58.5  
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**Project Information**

**Project Name:** HOPWA

**Responsible Entity:** City of Camden Department of Planning and Development

**Grant Recipient** (if different than Responsible Entity):

**.State/Local Identifier:**

**Preparer:** Dr. Edward C. Williams, PP, AICP

**Certifying Officer Name and Title:**

**Consultant** (if applicable):

**Project Location:** 110 N. 27<sup>TH</sup> STREET, CAMDEN NJ 08105 (APT. C)

**Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

Rental assistance

**Level of Environmental Review Determination:**

☐ Activity/Project is Exempt per 24 CFR 58.34(a): \_\_\_\_\_

☒ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):  
\_\_\_\_\_

**Funding Information**

Grant Number	HUD Program	Funding Amount
NJH20F006	HOPWA	\$9,252.00

O.

Estimated Total HUD Funded Amount: \$ 9,252.00

**Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with Airport Runway Clear Zone requirements.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act.
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes   No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project does not require flood insurance or is excepted from flood insurance. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures

Project Name

Project Locality and State

HEROS Number

		maintain flood insurance under the National Flood Insurance
--	--	---

**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name/Title/Organization: \_\_\_\_\_

Responsible Entity Agency Official Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name/Title: \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

MBS:sej  
04-13-21

R-25

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND ABED S. ABED #CHC060**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with ABED S. ABED ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be a subsidy in the amount of \$782.00 per month for twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of NINE THOUSAND THREE HUNDRED EIGHTY-FOUR DOLLARS (\$9,384.00) for tenant #CHC060; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-020-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with ABED S. ABED for a term of twelve (12) months from February 1, 2021 to January 31, 2022 for the total amount of NINE THOUSAND THREE HUNDRED EIGHTY-FOUR DOLLARS (\$9,384.00) for tenant #CHC060.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

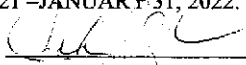
I CERTIFY, DIRECTOR FOR THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: ABED AND ABED

THAT THE FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:  
AMOUNT
- APPROPRIATION RESERVE:  
AMOUNT:
- DEDICATED BY RIDER:  
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: **G-HP-020-026**  
AMOUNT: **\$ 9,384.00**
- CAPITAL ORDINANCE:  
AMOUNT:
- TRUST ACCOUNT:

I CERTIFY, AS DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE: **\$ 9,384.00**

DESCRIPTION OF THE GOODS AND SERVICES TO BE PROCURED: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND ABED AND ABED THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR 12 MONTHS @ \$782.00 PER MONTH FROM FEBRUARY 1, 2021 - JANUARY 31, 2022.

  
Johanna S. Conyer

Director of Finance

Date: 3/19/21

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date:

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ABED S ABED**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$782.00 PER MONTH FROM FEBRUARY 1, 2021 – JANUARY 31, 2022.**

**BRIEF DESCRIPTION:** THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#CHC060** UNDER THE CITY'S SECTION 8 PROGRAM.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* **G-HP-020-026**

**AMOUNT:** *(If applicable)* **\$9,384.00**

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	<u>3u</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3-18-21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>3/19/21</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		<u>[Signature]</u>
Approved by Purchasing Agent:	<u>3/22/2021</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>3-23-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/25/21</u>	<u>[Signature]</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: Tina Piliro

x7323

Contact Person: Tina Piliro

X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**CAMDEN CITY**

520 MARKET STREET

P O BOX 95120

CAMDEN, NJ 08101-5120

TEL (856)757-7000

IDIS ACTIVITY #:

REQUISITION

NO.

C2100375

SHIP  
TOCAMDEN DIVISION OF HSNG SVCS  
ROOM 218-A CITY HALL  
CAMDEN, NJ 08101

VENDOR

VENDOR #: ABE01

ABED S ABED  
PO BOX 1226  
CAMDEN, NJ 08105

ORDER DATE: 03/08/21

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$782.00 PER MONTH FOR SECTION 8 TENANT # CHC060.  TERM OF CONTRACT: 2/1/2021 - 1/31/2022  AMOUNT NOT TO EXCEED: \$9,384.00  NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & ABED S ABED.	G-HP- -020-026	9,384.0000	9,384.00
			TOTAL	9,384.00

Approved:

I hereby certify that the work or supplies specified are  
necessary for the proper transaction of the business of this  
bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Form **W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Abed S Abed</b>	
2 Business name/disregarded entity name, if different from above <b>Abed S Abed INC</b>	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. <b>P.O. Box 1226</b>	Requester's name and address (optional)
6 City, state, and ZIP code <b>Camden NJ 08105</b>	
7 List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
or	
Employer identification number	
22	3603805

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign this certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here      Signature of U.S. person ▶       Date ▶ **2/1/21**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



CAMDEN HOUSING VOUCHER  
DOCUMENT CHECK LIST

DATE: 3-8-2021

TENANT #: CHC060

AMOUNT: \$ 9384

	YES	NO
1 ANNUAL LEASE AGREEMENT (AUTHORIZED) <u>1 Brd</u>	<u>✓</u>	<u>          </u>
2 VOUCHER - <u>1 Brd</u>	<u>✓</u>	<u>          </u>
3 UTILITY ALLOWANCE (UPDATED)	<u>✓</u>	<u>          </u>
4 REQUEST FOR TENANCY	<u>✓</u>	<u>          </u>
5 INSPECTION REPORT	<u>Wdrd</u>	<u>          </u>
6 RENT CALCULATION	<u>✓</u>	<u>          </u>
LETTER OF AGREEMENT (PAYMENT AMOUNT - 7 SIGNED)	<u>✓</u>	<u>          </u>
8 ENVIRONMENTAL REVIEW	<u>          </u>	<u>          </u>



## HOUSE LEASE

The Landlord and the Tenant agree to lease the House for the Term and at the Rent stated, as follows:  
The words Landlord and Tenant include all landlords and all tenants under this Lease.

Landlord ABED S. ABEDTenant Elmer RiveraP.O. Box 12261700 E. 1st St ACamden NJ 08105(Camden) 08104

House (including grounds on which it is located) \_\_\_\_\_

Date of Lease 2/26/21 19\_\_Rent for the Term is \$ 11,400. It is payable in advance on the first day of each month, as follows:Term 1 yearBeginning 2/1/21 19\_\_Ending 1/31/22 19\_\_Security \$ 950 deposited at \_\_\_\_\_\$950 - cash  
1st of each month

Broker. The Landlord and the Tenant recognize \_\_\_\_\_

as the Broker who brought about this Lease. The Landlord shall pay the Broker's commission.

Additional agreements \_\_\_\_\_

1 Adult only

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## 1. Possession and Use

The Landlord shall give possession of the House to the Tenant for the Term. The Tenant shall take possession of and use the House only as a private residence. Only a tenant signing this Lease and the spouse and children of that tenant may live in the House. The Tenant shall not use the House for any business, professional or unlawful purpose. The Tenant must not allow the House to be vacant during the Term.

## 2. Rent

The Tenant shall pay the Rent to the Landlord at the Landlord's address.

## 3. Additional Rent

If the Tenant fails to comply with any agreement, the Landlord may do so on behalf of

Landlord may charge the cost to comply to the Tenant as "additional rent". This includes reasonable attorney's fees incurred by the Landlord as a result of the Tenant's violation of any Lease agreement. The additional rent shall be due and payable as Rent with the next monthly Rent payment. Non-payment of additional rent gives the Landlord the same rights against the Tenant as if the Tenant failed to pay the Rent. \*\$200.00 + Court Costs for eviction 00.00/hour habitability and 1/3 collection fee

#### 4. Security

The Tenant has given to the Landlord the Security stated above. It shall be deposited in the federally insured New Jersey bank or savings and loan association stated above. The account shall bear interest at the current rate on time or savings deposits. Interest on the Security belongs to the Tenant less 1% interest each year for the Landlord's administration expenses. The Tenant's portion of the interest shall be credited toward the payment of the Rent due on each anniversary or renewal of this Lease.

If the Landlord's interest in the House is transferred, the Landlord shall (a) turn over the Security plus the Tenant's portion of the interest to the new Landlord and (b) notify the Tenant of the name and address of the new Landlord. Notice must be given within 5 days after the transfer, by registered or certified mail. The Landlord shall then no longer be liable to the Tenant for the Security plus the Tenant's portion of the interest. The new Landlord becomes liable to the Tenant for the return of the Security plus the Tenant's portion of the interest.

The Security shall be held in trust by the Landlord during the Term of this Lease. The Landlord may deduct any costs incurred for the Tenant's failure to comply with any agreement in this Lease. If the costs exceed the Security, the Tenant shall pay the additional amount to the Landlord. If the Landlord uses the Security during the Term, the Tenant shall promptly pay the Landlord the amount spent. The Security is not to be used by the Tenant for the payment of Rent without the Landlord's written consent.

Within 30 days after the end of the Term, the Landlord shall return to the Tenant (a) the Security and the Tenant's portion of the interest less any deductions made under this Lease, and (b) a statement itemizing the interest and the deductions. This shall be done by personal delivery, registered mail or certified mail.

#### 5. No Assignment or Subletting

The Tenant may not do any of the following without the Landlord's written consent: (a) assign this Lease, (b) sublet all or any part of the House or (c) permit any other person to use the House except as a temporary guest.

#### 6. Violation, Eviction and Re-entry

If the Tenant violates any agreement in this Lease, the Landlord has the right to end this Lease and re-enter the House. This is done by eviction. The Landlord may also evict the Tenant for all other causes provided by law. Eviction is a court procedure to remove a tenant. It is started by the filing of a complaint in court and the service of a summons on a tenant to appear in court. After a court order of eviction and compliance with the warrant of removal, the Landlord may re-enter and take back possession of the House. If the cause for eviction is non-payment of rent, notice does not have to be given to the Tenant before the Landlord files a complaint. If there is any other cause to evict, the Landlord must give to the Tenant the notice required by law before the Landlord files a complaint.

#### 7. Damages

The Tenant is liable for all damages caused by the Tenant's violation of any agreement in this Lease. This includes reasonable attorney's fees and costs.

After eviction the Tenant shall pay the rent for the Term or until the Landlord re-rents the House, if sooner. If the Landlord re-rents the House for less than the Tenant's Rent, the Tenant must pay the difference until the end of the Term.

If the Landlord re-rents the House for more than the Tenant's Rent, the Tenant is not entitled to the excess. The Tenant shall also pay (a) all reasonable expenses incurred by the Landlord in preparing the House for re-renting and (b) commissions paid to a broker for finding a new tenant.

#### 8. Quiet Enjoyment

If the Tenant complies with this Lease, the Landlord must provide the Tenant with undisturbed possession of the House.

#### 9. Utilities and Services

The Tenant shall arrange and pay for all utilities and services required for the House, including the following:

- |                        |                                   |
|------------------------|-----------------------------------|
| (a) Heat               | (c) Maintenance service contracts |
| (b) Hot and cold water | (f) Gardening                     |
| (c) Electric           | (g) Exterminating contracts       |
| (d) Gas                | (h) Telephone                     |

The Landlord is not liable for any stoppage or reduction of services beyond the Landlord's control. This does not excuse the Tenant from paying Rent.

#### 10. Tenant's Repairs and Maintenance

The Tenant shall:

(a) Be liable for the cost of repairing all damage caused by the Tenant's act or neglect. This includes damage caused by the Tenant's family and domestic employees.

(b) Keep and maintain the House and grounds in neat, clean, safe and sanitary condition. Vehicles may be driven or parked only in the driveway or in the garage. The Tenant shall not allow injury to the landscaping.

(c) Take good care of the House and all equipment and fixtures in it.

(d) Keep the furnace clean.

(e) Keep the walks and driveway free from dirt, garbage, snow, and ice.

(f) Keep nothing inflammable or dangerous in the House.

(g) Promptly notify the Landlord when there are conditions which need repair.

(h) Remove from the House all garbage and debris and take to the curb for collection.

(i) Use all electric, plumbing and other facilities safely.

(j) Do nothing to cause a cancellation or an increase in the cost of Landlord's fire or liability insurance.

(k) Use no more electricity than the wiring or feeders in the House can safely carry.

(l) Obey any written instructions of the Landlord for the care and use of appliances, equipment, and other personal property in the House.

(m) Do nothing to destroy, deface, damage, or remove any part of the House.

(n) Do nothing to destroy the peace and quiet of the Landlord, other tenants or persons in the neighborhood.

#### 11. Landlord's Repairs

The Landlord shall repair damage to the House and vital facilities caused by ordinary wear and tear within a reasonable time after notice by the Tenant.

#### 12. Access to House

The Landlord shall have access to the House on reasonable notice to the Tenant to (a) inspect the House, (b) make necessary repairs, alterations, or improvements, (c) supply services, and (d) show it to possible buyers, mortgage lenders, contractors and insurers.

The Landlord may show the House to rental applicants at reasonable hours on notice to the Tenant within 3 months before the end of the Term.

The Landlord may enter the House at any time without notice to the Tenant in case of emergency.

#### 13. No Alterations or Installation of Equipment

The Tenant may not make any changes or additions to the House without the Landlord's written consent. This rule includes but is not limited to:

(a) Installation of paneling, flooring, built-in decorations, partitions, mouldings, or any other fixture drilled into or attached to the floors, walls, or ceilings.

(b) Installation of any locks or chain-guards.

(c) Painting, wallpapering, or other decorations.

(d) Installation of any equipment or wiring.

(e) Change in the plumbing, cooking, air conditioning, electrical or heating systems.

All changes or additions made without the Landlord's written consent shall be removed by the Tenant on demand.

All changes or additions made with the Landlord's written consent shall become the property of the Landlord when completed and paid for by the Tenant. They shall remain as part of the House at the end of the Term unless the Landlord demands that the Tenant remove them. The Tenant shall promptly pay all costs of any changes and additions. The Tenant shall not allow any mechanic's lien or other claim to be filed against the House. If any lien or claim is filed against the House, the Tenant shall have it promptly removed.

#### 14. Fire and Other Casualty

The Tenant is liable for the acts and neglect of the Tenant's family and domestic employees.

The Tenant shall notify the Landlord at once of any fire or other casualty in the House. The Tenant is not required to pay Rent when the House is unusable. If part of the House can be used for living purposes, the Tenant must pay Rent pro-rata for the usable part.

If the fire or other casualty is caused by the act or neglect of the Tenant, the Tenant shall pay for repairs and all other damages.

If the House is partially damaged by fire or other casualty without the act or neglect of the Tenant, the Landlord shall repair it as soon as possible. This includes the damage to the House and fixtures installed by the Landlord. The Landlord need not repair or replace anything installed by the Tenant.

Either party may cancel this lease if the House is so damaged by fire or other casualty that it cannot be repaired within 90 days. If the parties cannot agree, the opinion of a contractor chosen by the Landlord and the Tenant will be binding on both parties. The Tenant may not cancel this Lease if the fire or other casualty is caused by the act or neglect of the Tenant.

This Lease shall end if the House is totally destroyed without the act or neglect of the Tenant. The Rent shall be paid to the date of destruction.

#### 15. Liability of Landlord and Tenant

The Landlord is not liable for loss, injury, or damage to any person or property unless it is due to the Landlord's act or

neglect. The Tenant shall repay to the Landlord any money spent by the Landlord due to the Tenant's act or neglect. The Tenant must pay for all acts or neglect of the Tenant's family and domestic employees.

#### 16. Subordination to Mortgage

In a foreclosure sale all mortgages which now or in the future affect the House have priority over this Lease. This means that the holder of a mortgage may end this Lease on a foreclosure sale. The Tenant shall sign all papers needed to give any mortgage priority over this Lease. If the Tenant refuses, the Landlord may sign the papers on behalf of the Tenant.

#### 17. Tenant's Letter

At the request of the Landlord, the Tenant shall sign a letter stating that (a) this Lease has not been amended and is in effect, (b) the Landlord has fully performed all of the Landlord's agreements in this Lease, (c) the Tenant has no rights in the House, except as stated in this Lease, (d) the Tenant has paid all Rent to date, and (e) the Tenant has not paid Rent for more than 1 month in advance. The letter shall also list all the property attached to the House which is owned by the Tenant.

#### 18. Notices

All notices given under this Lease must be in writing. Unless otherwise provided by law, they may be given by (a) personal delivery, or (b) certified mail, return receipt requested. Each party must accept the certified mail sent by the other. Notices shall be addressed to the Landlord at the address written at the beginning of this Lease and to the Tenant at the House.

#### 19. No Waiver

The Landlord's failure to enforce any agreement in this Lease does not prevent the Landlord from enforcing the agreement as to any later violations.

#### 20. Survival

If any agreement in this Lease is contrary to law, the rest of the Lease shall remain in effect.

#### 21. Renewal Lease

At the end of any term the Landlord may offer the Tenant a renewal lease with reasonable changes. If so, the Landlord must notify the Tenant of the changes not less than 120 days before the term ends. The Tenant must notify the Landlord in writing of the Tenant's acceptance or rejection of the changes not less than 90 days before the Term ends. If the Tenant fails to properly notify the Landlord of the Tenant's acceptance, it will be considered a rejection. If the Tenant does not accept the changes the Tenant must vacate the House when the Term ends.

#### 22. Furniture

If the House is leased in furnished condition, the Tenant shall maintain the furniture and furnishings in good order and repair. A list of the furniture and furnishings is attached to this Lease as "Rider A". The Tenant's signature on Rider A means that the list is accepted as correct and all items are in good condition.

#### 23. End of Term

At the end of the Term the Tenant shall (a) leave the House clean, (b) remove all of the Tenant's property, (c) repair all damage caused by moving, and (d) return the House to the Landlord in the same condition as it was at the beginning of the Term, except for normal wear and tear.

If the Tenant leaves any property in the House, the Landlord may (a) dispose of it and charge the Tenant for the cost of disposal, or (b) keep it as abandoned property.

## 1. Binding

This Lease is binding on the Landlord and the Tenant and all parties who lawfully succeed to their rights or take new places

## 25. Full Agreement

The parties have read this Lease. It contains their full agreement. It may not be changed except in writing signed by the Landlord and the Tenant.

26- NO PETS

27- Tenant is Responsible for electric & water Bills & Heat Bills

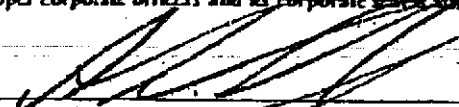
28- \$50.<sup>00</sup> Late Fee After the 5th of each month

witness

The Landlord and the Tenant agree to the terms of this Lease by signing below. If a party is a corporation, this Lease is signed by its proper corporate officers and its corporate seal is affixed.

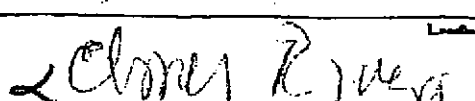
Witnessed or  
signed by:

Landlord

 LS.  
Landlord

Landlord

LS.

 LS.  
Tenant

Tenant

LS.

Voucher  
Housing Choice Voucher Program

U.S. Department of Housing  
and Urban Development  
Office of Public and Indian Housing

OMB No. 2577-0169  
(exp. 9/30/2010)

Public Reporting Burden for this collection of information is estimated to average 0.05 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This collection of information is authorized under Section 8 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f). The information is used to authorize a family to look for an eligible unit and specifies the size of the unit. The information also sets forth the family's obligations under the Housing Choice Voucher Program.

Please read entire document before completing form  
Fill in all blanks below. Type or print clearly.

Voucher Number  
**CHC060**

Insert unit size in number of bedrooms. (This is the number of bedrooms for which the Family qualifies, and is used in determining the amount of assistance to be paid on behalf of the Family to the owner.)

1. Unit Size

**1**

Date Voucher Issued (mm/dd/yyyy)

Insert actual date the Voucher is issued to the Family.

2. Issue Date (mm/dd/yyyy)

**1/27/20**

Date Voucher Expires (mm/dd/yyyy)

Insert date sixty days after date Voucher is issued. (See Section 6 of this form.)

3. Expiration Date (mm/dd/yyyy)

**3/26/20**

Date Extension Expires (if applicable) (mm/dd/yyyy)  
(See Section 6 of this form.)

4. Date Extension Expires (mm/dd/yyyy)

Name of Family Representative

**Elmer Rivera**

5. Signature of Family Representative

**Elmer Rivera**

Date Signed (mm/dd/yyyy)

**1-27-20**

Name of Public Housing Agency (PHA)

DIVISION OF HOUSING SERVICES  
CITY HALL, ROOM 218-A  
CAMDEN, NEW JERSEY 08101

Name and Title of PHA Official

**Fred J. Dawsbury, Admin. Analyst**

6. Signature of PHA Official

**Fred J. Dawsbury PHA**

Date Signed (mm/dd/yyyy)

**1-27-20**

Housing Choice Voucher Program

A. The public housing agency (PHA) has determined that the above named family (item 5) is eligible to participate in the housing choice voucher program. Under this program, the family chooses a decent, safe and sanitary unit to live in. If the owner agrees to lease the unit to the family under the housing choice voucher program, and if the PHA approves the unit, the PHA will enter into a housing assistance payments (HAP) contract with the owner to make monthly payments to the owner to help the family pay the rent.

B. The PHA determines the amount of the monthly housing assistance payment to be paid to the owner. Generally, the monthly housing assistance payment by the PHA is the difference between the applicable payment standard and 30 percent of monthly adjusted family income. In determining the maximum initial housing assistance payment for the family, the PHA will use the payment standard in effect on the date the tenancy is approved by the PHA. The family may choose to rent a unit for more than the payment standard, but this choice does not change the amount of the PHA's assistance payment. The actual amount of the PHA's assistance payment will be determined using the gross rent for the unit selected by the family.

B. The voucher does not give the family any right to participate in the PHA's housing choice voucher program. The family becomes a participant in the PHA's housing choice voucher program when the HAP contract between the PHA and the owner takes effect.

C. During the initial or any extended term of this voucher, the PHA may require the family to report progress in leasing a unit at such intervals and times as determined by the PHA.

3. PHA Approval or Disapproval of Unit or Lease

A. When the family finds a suitable unit where the owner is willing to participate in the program, the family must give the PHA the request for tenancy approval (on the form supplied by the PHA), signed by the owner and the family, and a copy of the lease, including the HUD-prescribed tenancy addendum. Note: Both documents must be given to the PHA no later than the expiration date stated in item 3 or 4 on top of page one of this voucher.

B. The family must submit these documents in the manner that is required by the PHA. PHA policy may prohibit the family from submitting more than one request for tenancy approval at a time.

C. The lease must include, word-for-word, all provisions of the tenancy addendum required by HUD and supplied by the PHA. This is done by adding the HUD tenancy addendum to the lease used by the owner. If there is a difference between any provisions of the HUD tenancy addendum and any provisions of the owner's lease, the provisions of the HUD tenancy addendum shall control.

Voucher

4. When issuing this voucher the PHA expects that if the family finds an approvable unit, the PHA will have the money available to enter into a HAP contract with the owner. However, the PHA is under no obligation to the family, to any owner, or to any other person, to approve a tenancy. The PHA does not have any liability to any party for the issuance of this voucher.

# Summary Allowance for Tenant-Furnished Utilities and Other Services

Locality: New Jersey Department of Community  
Affairs

Average

Date: 10/01/2018

5287 AHDD	Monthly Dollar Allowances							
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR	7 BR
Mobile Home (Manufactured Home)*								
a. Natural Gas	23	28	36	46	58			
b. Electric	36	43	55	72	90			
c. Bottle Gas	97	117	151	193	242			
d. Oil	70	85	110	141	176			
High-Rise with Elevator								
a. Natural Gas	24	27	32	39	44	55	63	72
b. Electric	33	40	49	60	75	87	100	113
Row House/Garden Apt (Rowhouse/Townhouse)*								
a. Natural Gas	23	31	42	52	63	73	84	95
b. Electric	36	48	65	81	98	113	130	147
c. Bottle Gas	96	128	174	216	262	305	350	396
d. Oil	70	93	126	158	191	222	255	288
Two-Three Family/Duplex (Semi-Detached)*								
a. Natural Gas	28	36	48	59	69	79	91	103
b. Electric	43	56	74	92	107	122	140	159
c. Bottle Gas	116	150	198	246	289	328	377	427
d. Oil	84	109	144	179	210	239	275	311
Older Multi-Family (Low Rise)*								
a. Natural Gas	25	33	44	54	65	75	86	97
b. Electric	39	51	68	84	101	116	133	150
c. Bottle Gas	104	136	182	225	270	310	357	404
d. Oil	76	99	132	164	197	226	260	294
Older Home Converted (Semi Detached)*								
a. Natural Gas	27	34	46	57	68	78	87	99
b. Electric	41	53	71	88	105	117	135	153
c. Bottle Gas	111	142	190					410
d. Oil	81	103	139					299
Single Family Detached								
a. Natural Gas	30	41	49					107
b. Electric	47	64	77					165
c. Bottle Gas	127	172	206					443
d. Oil	92	125	150					322
All Unit Types-Cooking								
a. Natural Gas	4	6	8					16
b. Electric	10	12	17					36
c. Bottle Gas	18	24	32					68
All Unit Types-Electricity	33	43	57					123
All Unit Types-Water Heat								
a. Natural Gas	5	7	9					20
b. Electric	12	16	21					46
c. Bottle Gas	23	29	39					84
d. Oil	15	20	27	33	41	44	51	57
Range (Tenant Owned)	4	4	5	5	5	5	5	5
Refrigerator (Tenant Owned)	4	4	4	5	5	5	5	5
Water	28	36	43	52	58	65		
Sewer	52	52	52	52	52	52		

36  
6  
43  
7  
13

105

0005

35.00 +

6.00 +

43.00 +

7.00 +

13.00 +

115.00

**Summary - Air Conditioning  
Allowance for Tenant-Furnished  
Utilities and Other Services**

Locality : New Jersey Department of Community Affairs		Average				Effective 10/01/2018 Expires 09/30/2019
5287 AHDD		Monthly Dollar Allowances				
Unit Type	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
Mobile Home (Manufactured Home)*	15	19	25	32	38	
High-Rise with Elevator	9	12	16	20	24	26
Row/House Garden Apt. (Rowhouse/Townhouse)*	10	13	17	22	26	29
Two-Three Family Duplex (Semi-Detached)*	10	13	17	22	26	29
Older Multi-Family (Low Rise)*	9	12	16	20	24	26
Older Home Converted (Semi-Detached)*	10	13	17	22	26	29
Single Family Detached	18	22	30	37	44	50

12. Owner's Certifications.

a. The program regulation requires the FPHA to certify that the rent charged to the housing choice voucher tenant is not more than the rent charged for other unassisted comparable units. Owners of projects with more than 4 units must complete the following section for most recently leased comparable unassisted units within the premises.

Address and unit number	Date Rented	Rental Amount
1.		
2.		
3.		

b. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the FPHA has determined (and has notified the owner and the family of such determination) that approving leasing of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.

c. Check one of the following:

\_\_\_\_ Lead-based paint disclosure requirements do not apply because the property was built on or after January 1, 1978.

\_\_\_\_ The unit, common areas servicing the unit, and exterior painted surfaces associated with such unit or common areas have been found to be lead-based paint free by a lead-based paint inspector certified under the Federal certification program or under a federally accredited State certification program.

\_\_\_\_ A completed statement is attached containing disclosure of known information on lead-based paint and/or lead-based paint hazards in the unit, common areas or exterior painted surfaces, including a statement that the owner has provided the lead hazard information pamphlet to the family.

13. The FPHA has not screened the family's behavior or suitability for tenancy. Such screening is the owner's own responsibility.

14. The owner's lease must include word-for-word all provisions of the HUD tenancy addendum.

15. The FPHA will arrange for inspection of the unit and will notify the owner and family as to whether or not the unit will be approved.

Print or Type Name of Owner/Owner Representative

Ahmed S. Abed

Signature

PO Box 1226

Business Address

PO Box 1226 Camden, NJ 08105

Telephone Number

609 638 5047

Date (mm/dd/yyyy)

1/28/20

Print or Type Name of Household Head

Elmer Rivera

Signature (Household Head)

Elmer Rivera

Present Address of Family (street address, apartment no., city, state, & zip code)

1240 H A Dixon Ave. Camden NJ

Telephone Number

856 831 9101

Date (mm/dd/yyyy)

1/28/20

Email:  
address

$$944 \times 12 = 11,328$$

$$\begin{array}{r} - 400 \\ \hline 10,928 \div 12 = 911 \end{array}$$

$$911 \times 30\% = 273$$

$$\begin{array}{r} - 105 \\ \hline 168 \text{ TTP} \end{array}$$

$$\begin{array}{r} 950 \\ - 168 \\ \hline 782 - \text{HAP} \end{array}$$

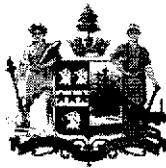
Rent	950
HAP	782
TTP	168

HOPWA Household Income, Adjustments, and Rent Calculations Worksheet		Rev. 11/01/2015	
Client Unique ID:	CHC060	Calculation Date:	3/8/2021
Check Applicable Box: <input checked="" type="checkbox"/> Initial Calculation <input type="checkbox"/> Interim Calculation <input type="checkbox"/> Recertification Calculation			
<p>HOPWA regulation 24CFR574.310d(1)(2)(3) states: "Resident rent payment. Except for persons in short-term supported housing, each person receiving rental assistance under this program or residing in any rental housing assisted under this program must pay as rent, including utilities, an amount which is the higher of: (1) 30 percent of the family's monthly adjusted income (adjustment factors include the age of the individual, medical expenses, size of family and child care expenses and are described in detail in 24CFR5.609); (2) 10 percent of the family's monthly gross income; or (3) If the family is receiving payments for welfare assistance from a public agency and a part of the payments, adjusted in accordance with the family's actual housing costs, is specifically designated by the agency to meet the family's housing costs, the portion of the payment that is designated for housing costs." Documentation and Verification of Income: As a condition of participation in the program, each client must agree to supply such certification, release, information, or documentation as the agency determines to verify the client's income.</p>			
<b>SECTION I: GROSS TOTAL HOUSEHOLD INCOME</b>			
<p>The total income of the household (Annual Gross Household Income) is from all sources anticipated to be received in the 12-month period following the effective date of the income certification. Therefore, income must be ANNUALIZED, e.g. payment amount multiplied by number of payment periods per year for all income sources.</p>			
* NOTE: ALL BLUE CELL INFORMATION MUST BE ADDED MANUALLY			
		Entire Household (All members)	
1)	The full amount (before payroll deductions) of annual earned wages and salaries, overtime pay, commissions, fees, tips and bonuses, other compensation for personal services prior to payroll deductions. Does not apply to armed forces service. Applies to employment income of client and all household members 18 and older. <i>(For full-time students who are 18+, but are NOT head, co-head, spouse or sole member, only \$480 of their total annual earned income should be included here.)</i>	\$0	
2)	Net income from operation of a personally owned business or profession.	\$0	
3)	All regular pay, special pay and allowances of a member of the Armed Forces. (Except Hostile Fire Pay)	\$0	
4)	Periodic payments from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, excluding lump sum payments for the delayed start of a periodic payment. (Except as provided in 24CFR 5.609(c)(14))	\$11,328	
5)	Payments in lieu of earnings, such as unemployment, disability, worker's compensation, and severance pay. (Except as provided in 24CFR 5.609(c)(3))	\$0	
6)	Welfare assistance, including payments made under other programs funded, separately or jointly, by federal, state, or local governments which are not excluded by Federal Statutes. (See Part 5.609 & 5.611 Tab of this Excel Workbook)	\$0	
7)	Periodic allowances including alimony and child support payments, and regular contributions or gifts received from organizations or persons not residing in the residence.	\$0	
8)	Interest, dividends, and other net income of any kind from real or personal property. If net family assets are in excess of \$5,000, annual income shall include the greater of actual income derived from net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD. <i>For the current passbook savings rate, utilize the HUD-approved rate for the local Section 8 program office.</i>		
9)	<b>TOTAL ANNUAL GROSS ENTIRE HOUSEHOLD INCOME. (Sum of Lines 1-8)</b>		<b>\$11,328</b>
<p>Note: Total household income must be reassessed at least annually. If, however, there is substantial change in the household's income during the year, an adjustment must be made to the resident rent to reflect the change in income.</p>			

**\$950**

1 year

Date: 3-8-21



FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF PLANNING & DEVELOPMENT  
**CITY OF CAMDEN**  
NEW JERSEY

DR. EDWARD C. WILLIAMS, PP, AICP, CSI  
Division of Housing Services  
TEL: (856) 757-7344

NOTICE OF HOUSING ASSISTANCE PAYMENT & FAMILY CONTRIBUTION

March 8, 2021

Elmer Rivera  
1200 - A Everett Street  
Camden, New Jersey 08104

Re: Housing Assistance Contract Number CHC060

Dear Elmer Rivera:

The Camden Rental Assistance Program has determined your contribution and the housing assistance payment to the property owner for the housing unit located at 1200A Everett Street, Camden, New Jersey.

Total Rent: \$950.00

Amount of housing assistance the program pays to the owner: \$782.00

Amount of rent you pay to the owner: \$168.00

These payments are effective from February 1, 2021 and will continue until January 31, 2022 unless an adjustment is authorized by the program or the Housing Assistance Payment Contract is cancelled.

If you have any questions, please contact Alfred J. Dansbury at (856) 968-6416.

Sincerely,

Dr. Edward C. Williams, PP, AICP, CSI  
Director

Abed Abed  
PO Box 1226  
Camden, NJ 08101



U.S. Department of Housing and Urban  
Development

451 Seventh Street, SW  
Washington, DC 20410  
www.hud.gov

espanol.hud.gov

**Environmental Review  
for Activity/Project that is Exempt or  
Categorically Excluded Not Subject to Section 58.5  
Pursuant to 24 CFR Part 58.34(a) and 58.35(b)**

**Project Information**

**Project Name:** HOPWA

**Responsible Entity:** City of Camden Department of Planning and Development

**Grant Recipient** (if different than Responsible Entity):

**.State/Local Identifier:**

**Preparer:** Dr. Edward C. Williams, PP, AICP

**Certifying Officer Name and Title:**

**Consultant** (if applicable):

**Project Location:** 1200A EVERETT STREET, CAMDEN NJ 08104

**Description of the Proposed Project** [24 CFR 58.32; 40 CFR 1508.25]:

Rental assistance

**Level of Environmental Review Determination:**

☐ Activity/Project is Exempt per 24 CFR 58.34(a): \_\_\_\_\_

☒ Activity/Project is Categorically Excluded Not Subject To §58.5 per 24 CFR 58.35(b):  
\_\_\_\_\_

**Funding Information**

Grant Number	HUD Program	Funding Amount
NJH20F006	HOPWA	\$9,384.00

O.

Estimated Total HUD Funded Amount: \$ 9,384.00

**Authorities**

Record below the compliance or conformance determinations for each statute, executive order, or regulation. Provide credible, traceable, and supportive source documentation for each authority. Where applicable, complete the necessary reviews or consultations and obtain or note applicable permits of approvals. Clearly note citations, dates/names/titles of contacts, and page references. Attach additional documentation as appropriate.

<b>Compliance Factors:</b> Statutes, Executive Orders, and Regulations listed at 24 CFR 50.4 and 58.6	Are formal compliance steps or mitigation required?	Compliance determinations
<b>STATUTES, EXECUTIVE ORDERS, AND REGULATIONS LISTED AT 24 CFR §58.6</b>		
<b>Airport Runway Clear Zones and Accident Potential Zones</b>  24 CFR Part 51 Subpart D	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project is in compliance with Airport Runway Clear Zone requirements.
<b>Coastal Barrier Resources</b>  Coastal Barrier Resources Act, as amended by the Coastal Barrier Improvement Act of 1990 [16 USC 3501]	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	This project is not located in a CBRS Unit. Therefore, this project has no potential to impact a CBRS Unit and is in compliance with the Coastal Barrier Resources Act.
<b>Flood Insurance</b>  Flood Disaster Protection Act of 1973 and National Flood Insurance Reform Act of 1994 [42 USC 4001-4128 and 42 USC 5154a]	Yes    No <input type="checkbox"/> <input checked="" type="checkbox"/>	Based on the project description the project includes no activities that would require further evaluation under this section. The project does not require flood insurance or is excepted from flood insurance. While flood insurance may not be mandatory in this instance, HUD recommends that all insurable structures

Project Name

Project Locality and State

HEROS Number

		maintain flood insurance under the National Flood Insurance
--	--	---

**Mitigation Measures and Conditions [40 CFR 1505.2(c)]**

Summarize below all mitigation measures adopted by the Responsible Entity to reduce, avoid, or eliminate adverse environmental impacts and to avoid non-compliance or non-conformance with the above-listed authorities and factors. These measures/conditions must be incorporated into project contracts, development agreements, and other relevant documents. The staff responsible for implementing and monitoring mitigation measures should be clearly identified in the mitigation plan.

Law, Authority, or Factor	Mitigation Measure

Preparer Signature: \_\_\_\_\_ Date: 3/

Name/Title/Organization: \_\_\_\_\_

Responsible Entity Agency Official Signature: \_\_\_\_\_ Date: 3

Name/Title: \_\_\_\_\_

This original, signed document and related supporting material must be retained on file by the Responsible Entity in an Environmental Review Record (ERR) for the activity/project (ref: 24 CFR Part 58.38) and in accordance with recordkeeping requirements for the HUD program(s).

**RESOLUTION OF SUPPORT FOR THE PREFERRED PRELIMINARY ALTERNATIVE  
THAT HAS BEEN SELECTED AND ADVANCEMENT OF THE FY2017  
TRAFFIC SIGNAL IMPROVEMENTS PROJECT AS DESIGNED BY  
TAYLOR-WISEMEN-TAYLOR**

WHEREAS, the County of Camden Department of Public Works (hereinafter referred to "the County") received a Local Aid Infrastructure Funded (LAIF) grant from the New Jersey Department of Transportation (NJDOT) to improve development study for the FY2017 Traffic Signal Improvements Project, in the City of Camden, New Jersey; and

WHEREAS, the goal of the project is to improve approximately 17 intersections in the City with new/upgrade traffic signal systems compliant with current Manual on Uniform Traffic Control Devices (MUTCD) requirements and industry standards; and

WHEREAS, the scope of work will include, but not limited to upgrade/replacement of traffic and pedestrian signals, new curb ramps and pavement necessary to meet ADA requirements, drainage, traffic striping and lighting; and

WHEREAS, through a public process of two stakeholder meetings, a public information center (PIC) meeting and collection of printed and digital surveys in English and Spanish, Camden residents and stakeholders in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the FY2017 Traffic Signal Improvements Project Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by a panel of Subject Matter Experts at NJDOT; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the improvement development process; and


WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the improvement development study; now, therefore

BE IT RESOLVED, that the governing body of the City of Camden endorses the selection and advancement of the FY2017 Traffic Signal Improvements Project as the Preferred Preliminary Alternative.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: Next Scheduled

**TO:** Jason Asuncion, Business Administrator

**DATE:** February 22, 2021

**FROM:** Orion Joyner

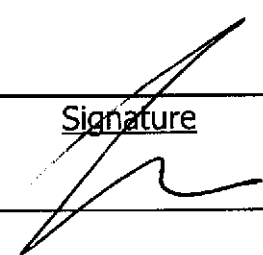
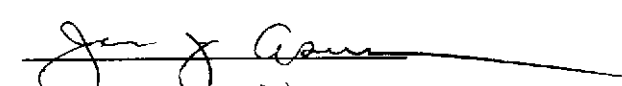

**Department Making Request:** PLANNING & DEVELOPMENT

**TITLE OF RESOLUTION/ORDINANCE:** Resolution supporting the Preferred Preliminary Alternative that has been selected and advancement of the FY2017 Traffic Signal Improvements Project as designed by Taylor-Wisemen-Taylor.

**BRIEF DESCRIPTION:** The purpose of this project is to improve approximately 17 intersections in the City with new/upgraded traffic signal systems compliant with current Manual on Uniform Traffic Control Devices (MUTCD) requirements and industry standards. This scope of work will include, but not be limited to upgrade/replacement of traffic and pedestrian signals, new curb ramps and pavement necessary to meet ADA requirements, drainage, traffic striping and lighting. Federal grant funding has been identified for both design and construction phases.

**APPROPRIATION ACCOUNT(S):** N/A

**AMOUNT:** N/A

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/23/21</u>	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>3-23-21</u>	
Received by City Attorney:	<u>3/25/21</u>	

	<u>(Name) Please Print</u>	<u>(Extension #)</u>
Prepared By:	<u>Stephanie Walker</u>	<u>7680</u>
Contact Person:	<u>Orion Joyner</u>	<u>7680</u>

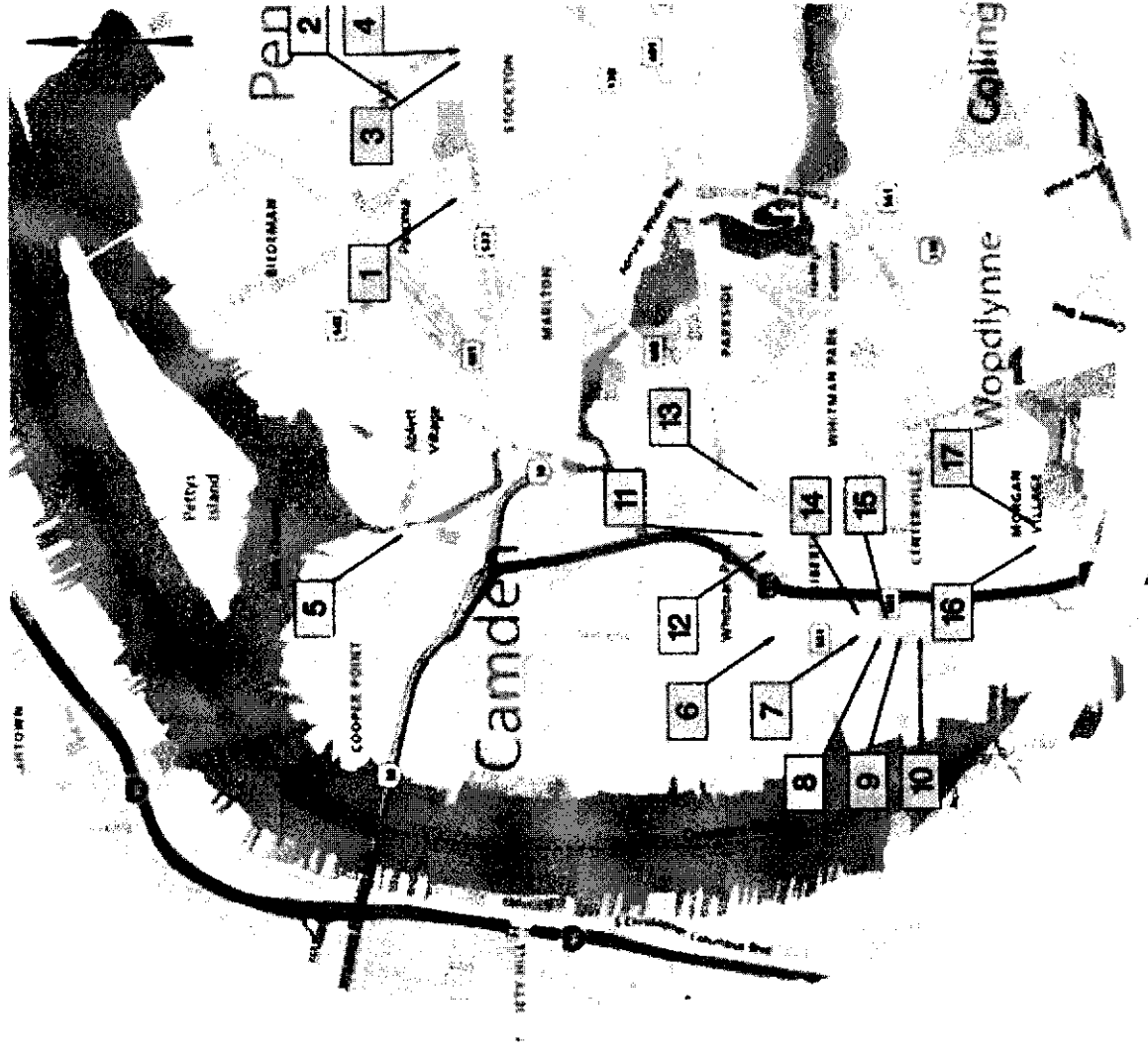
**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

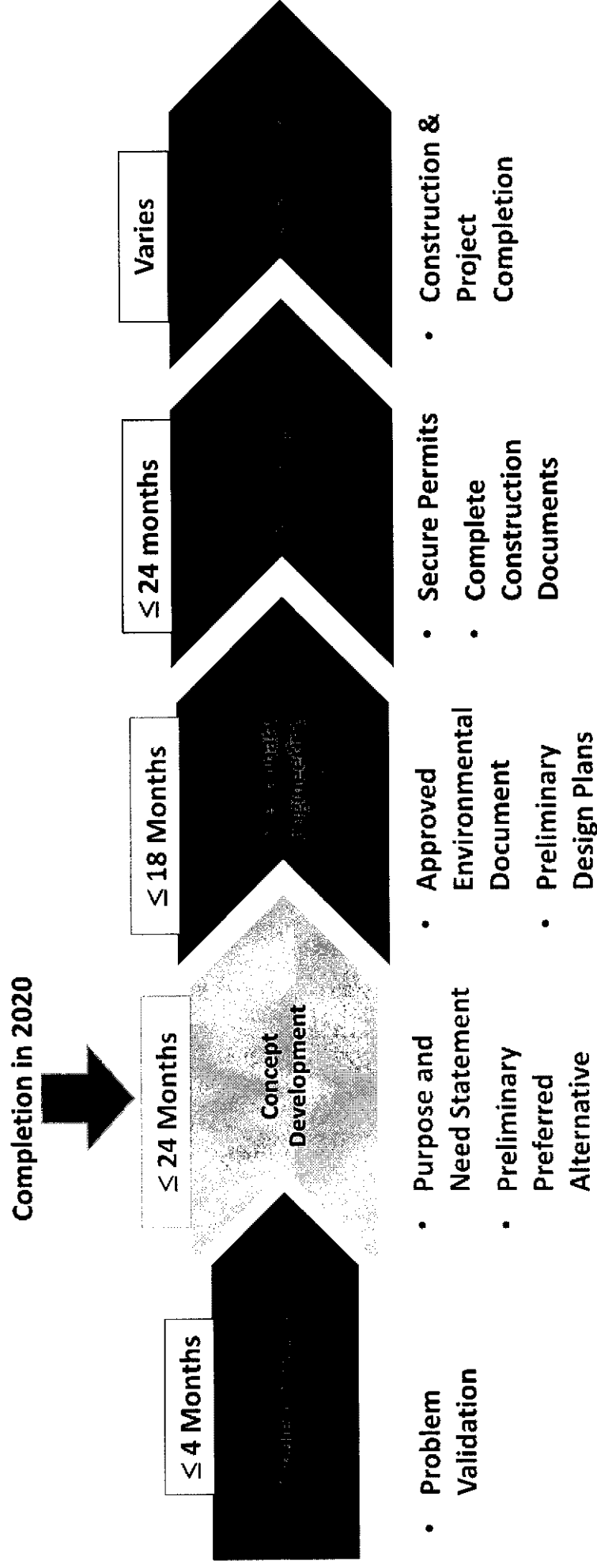
**\*\*\*\*Please attach all supporting documents\*\*\*\***

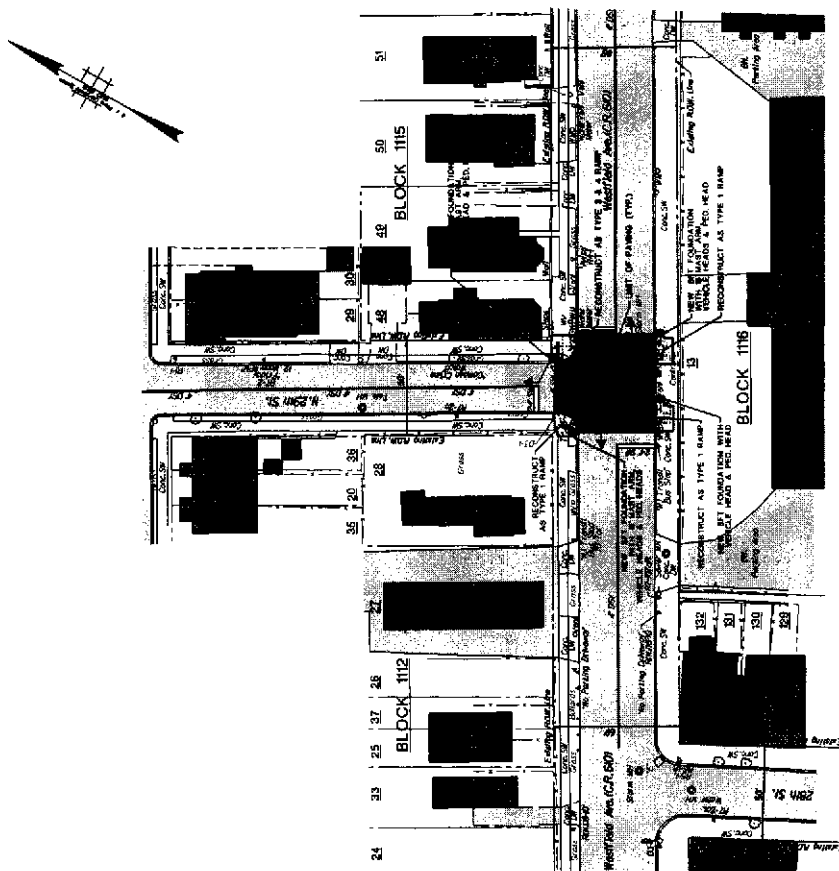
# PROJECT LOCATIONS

1. Westfield Ave. & 29th St.
2. Westfield Ave. & 34th St.
3. Federal St. & 35th St.
4. Federal St. & 36th St.
5. State St. & 10th St.
6. Atlantic Ave. & Broadway
7. Broadway & Carl Miller Blvd.
8. Broadway & Ferry Ave.
9. Broadway & Viola St.
10. Broadway & Jefferson St.
11. Atlantic Ave. & 9th St.
12. Atlantic Ave. & 8th St.
13. Atlantic Ave. & Mount Ephraim Ave.
14. Carl Miller Blvd. & 6th St.
15. Ferry Ave. & 6th St.
16. Morgan St. & 8th St.
17. Morgan St. & 9th St.

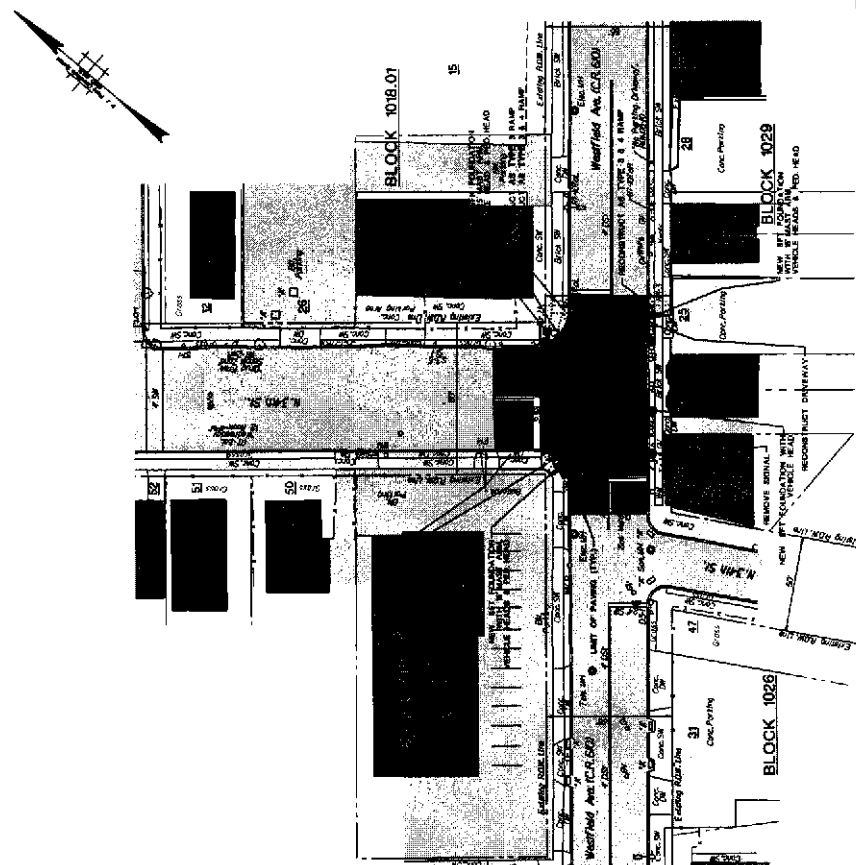


# PROPOSED IMPROVEMENT CONSTRUCTION SCHEDULE





**WESTFIELD AVE. (C.R. 610) & N. 29TH ST.**



**WESTFIELD AVE. (C.R. 610) & N. 34TH ST.**

2

PRELIMINARY PREFERRED ALTERNATIVE PLAN

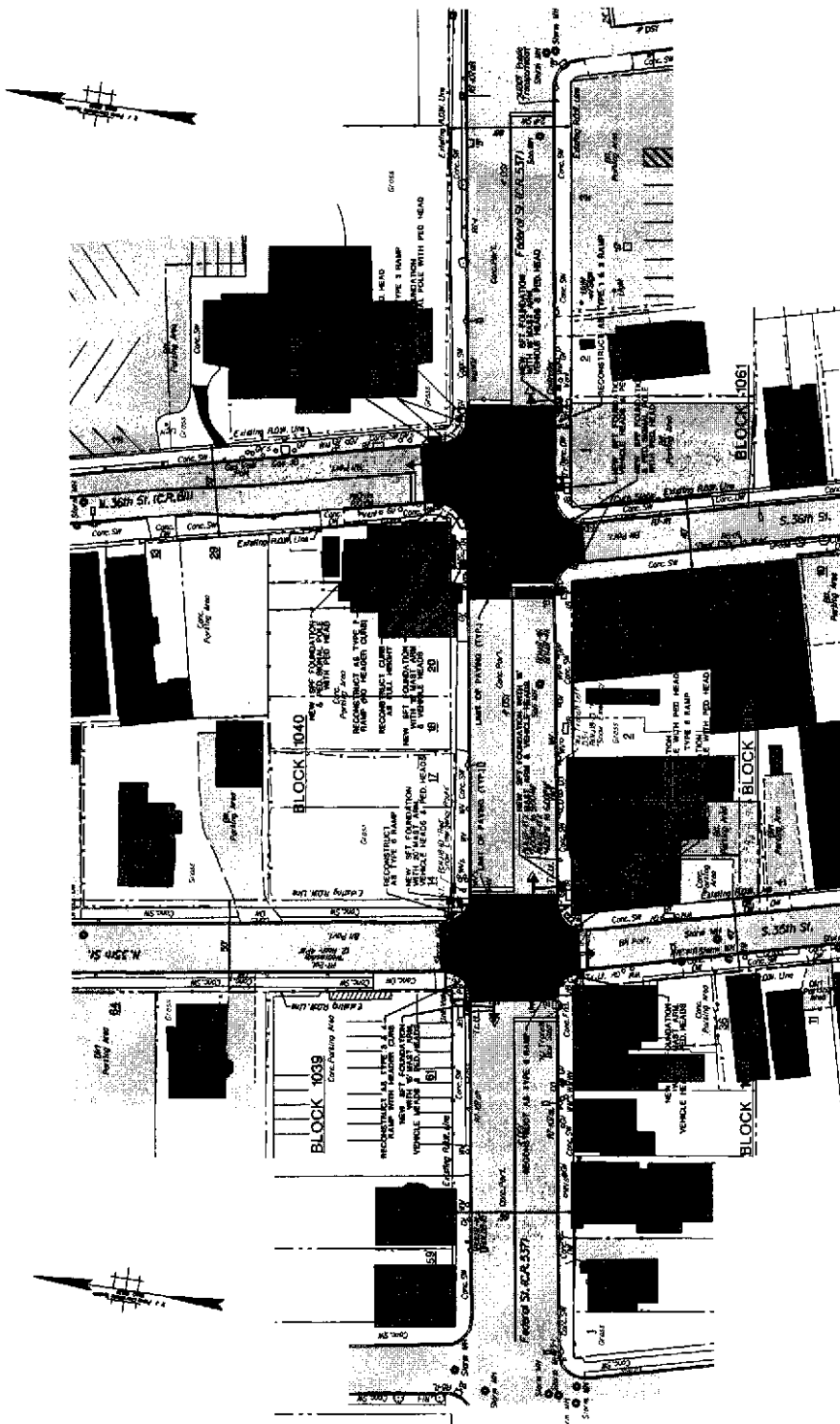


**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GATHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (609) 235-7200 FAX: (609) 722-8250

CITY OF CAMDEN



COUNTY OF CAMDEN



5-2  
C-4

PRELIMINARY PREFERRED ALTERNATIVE PLAN

FEDERAL ST. (C.R. 537) & 36TH ST. (C.R. 611)

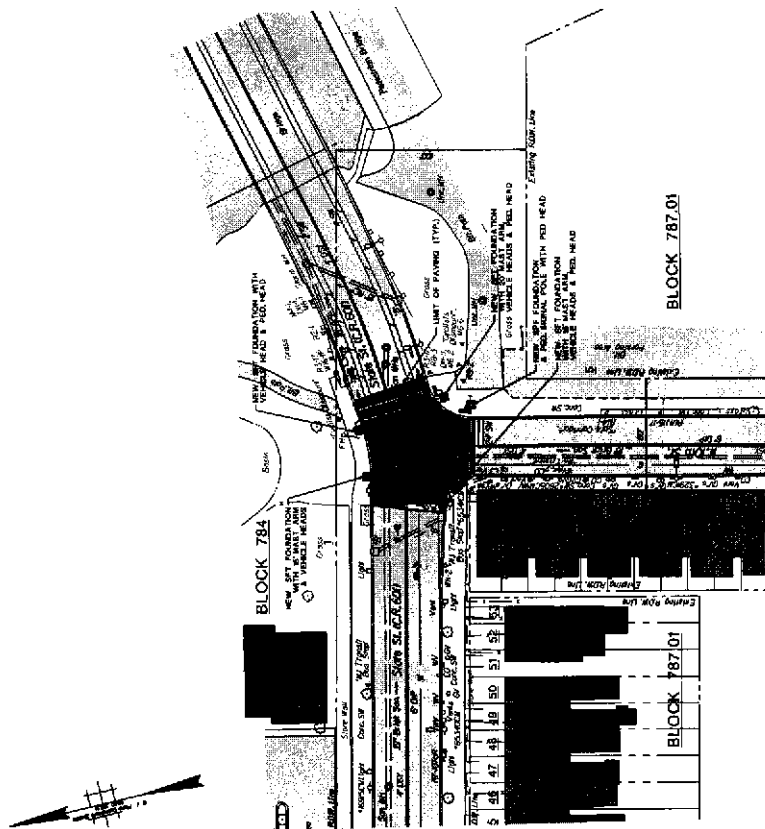
FEDERAL ST. (C.R. 537) & 35TH ST.

4

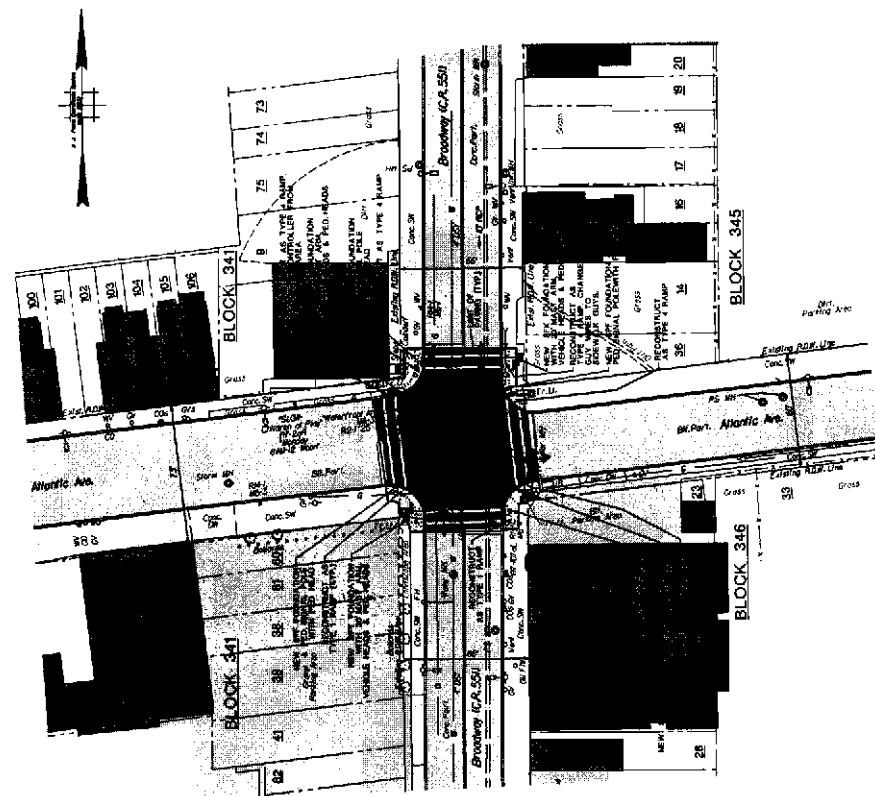
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**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GANTHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (856) 235-7200 FAX: (856) 722-9556





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6

**PRELIMINARY PREFERRED ALTERNATIVE PLAN**

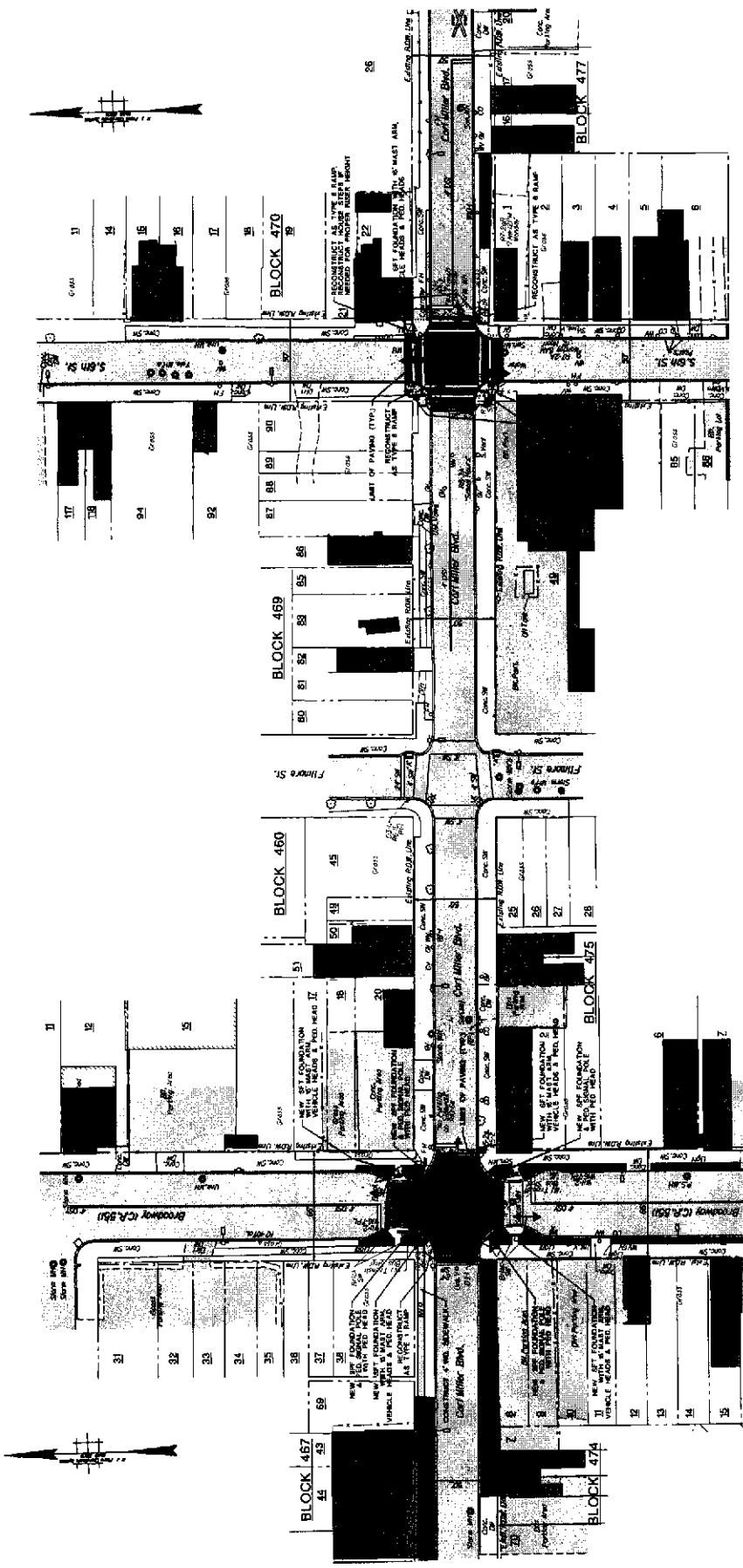
**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GATHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (856) 235-7200 FAX: (856) 723-9250



# CITY OF CAMDEN



# COUNTY OF CAMDEN




BROADWAY (C.R. 551) & CARL MILLER AVE.

CARL MILLER AVE. & S. 6TH ST.

PRELIMINARY PREFERRED ALTERNATIVE PLAN

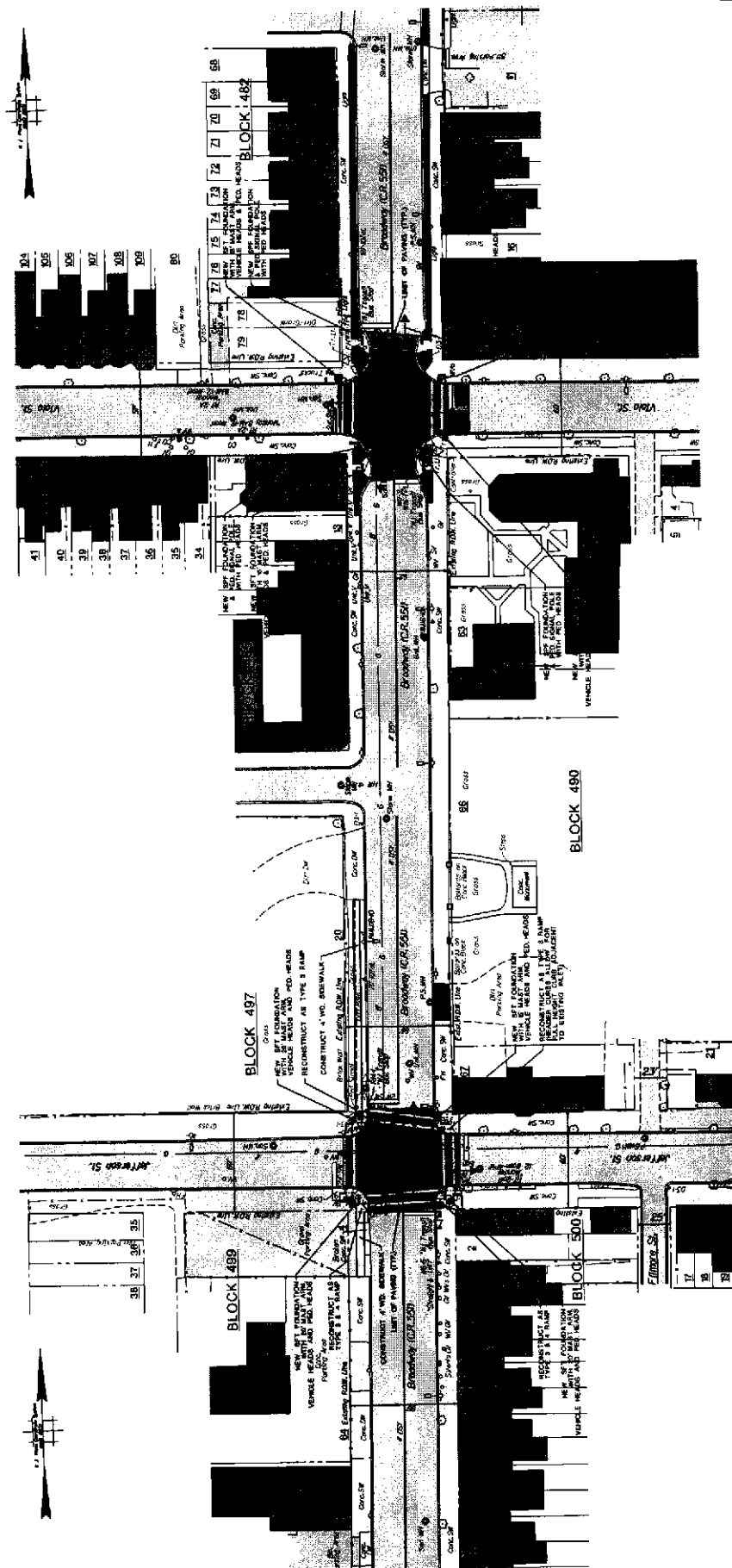
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**Taylor Wiseman & Taylor**  
 ENGINEERS / SURVEYORS / SCIENTISTS  
 124 GANTHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
 TELEPHONE: (856) 235-7200 FAX: (856) 722-8050

## COUNTY OF CAMDEN



BROADWAY (C.R. 551) & JEFFERSON ST.

**BROADWAY (C.R. 551) & VIOLA ST.**

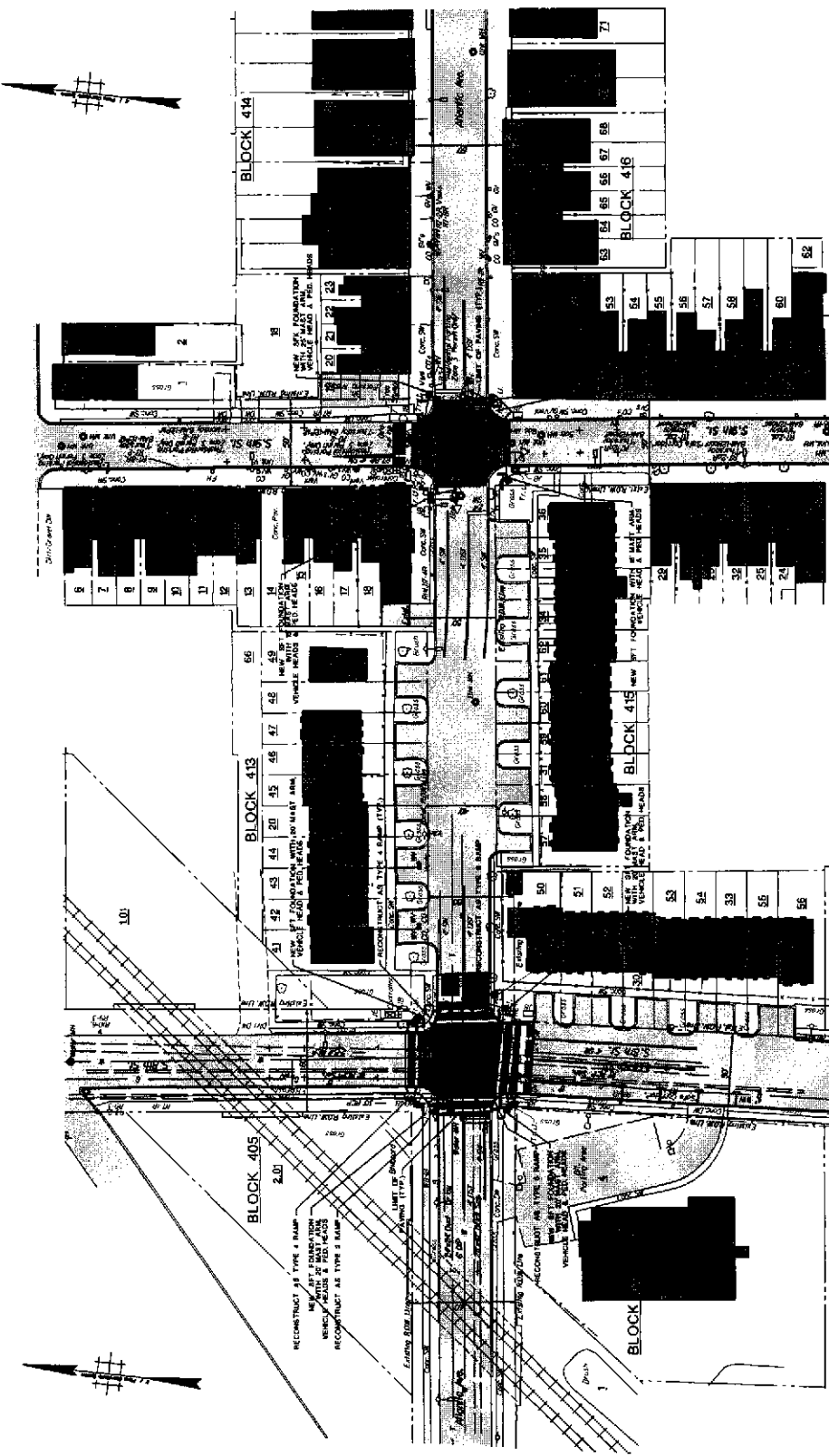
**PRELIMINARY PREFERRED ALTERNATIVE PLAN**



**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GAITHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (856) 236-7200 FAX: (856) 722-9250

CITY OF CAMDEN

COUNTY OF CAMDEN



ATLANTIC AVE. & S. 8TH ST.

ATLANTIC AVE. & S. 9TH ST.

PRELIMINARY PREFERRED ALTERNATIVE PLAN

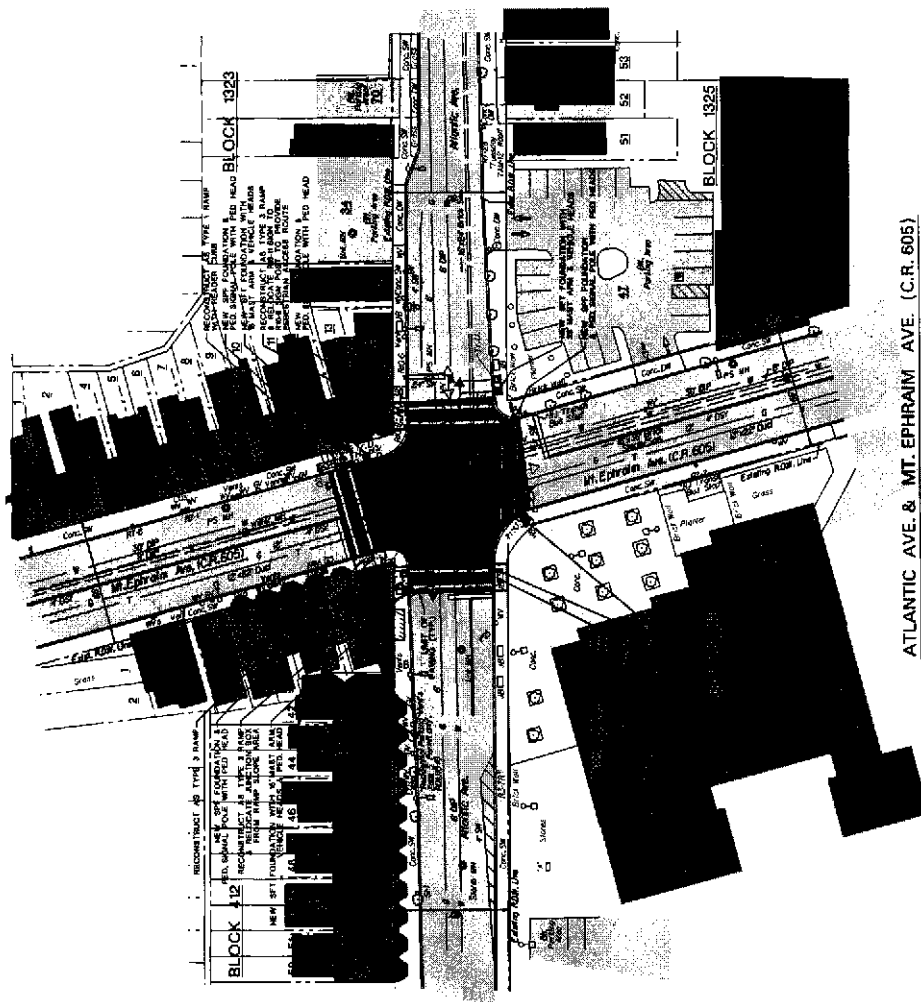
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12

**TWT**  
**Taylor Wiseman & Taylor**  
 ENGINEERS / SURVEYORS / SCIENTISTS  
 124 GANTHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
 TELEPHONE: (856) 235-7200 FAX: (856) 722-3550

CITY OF CAMDEN

COUNTY OF CAMDEN



ATLANTIC AVE. & MT. EPHRAIM AVE. (C.R. 605)

13

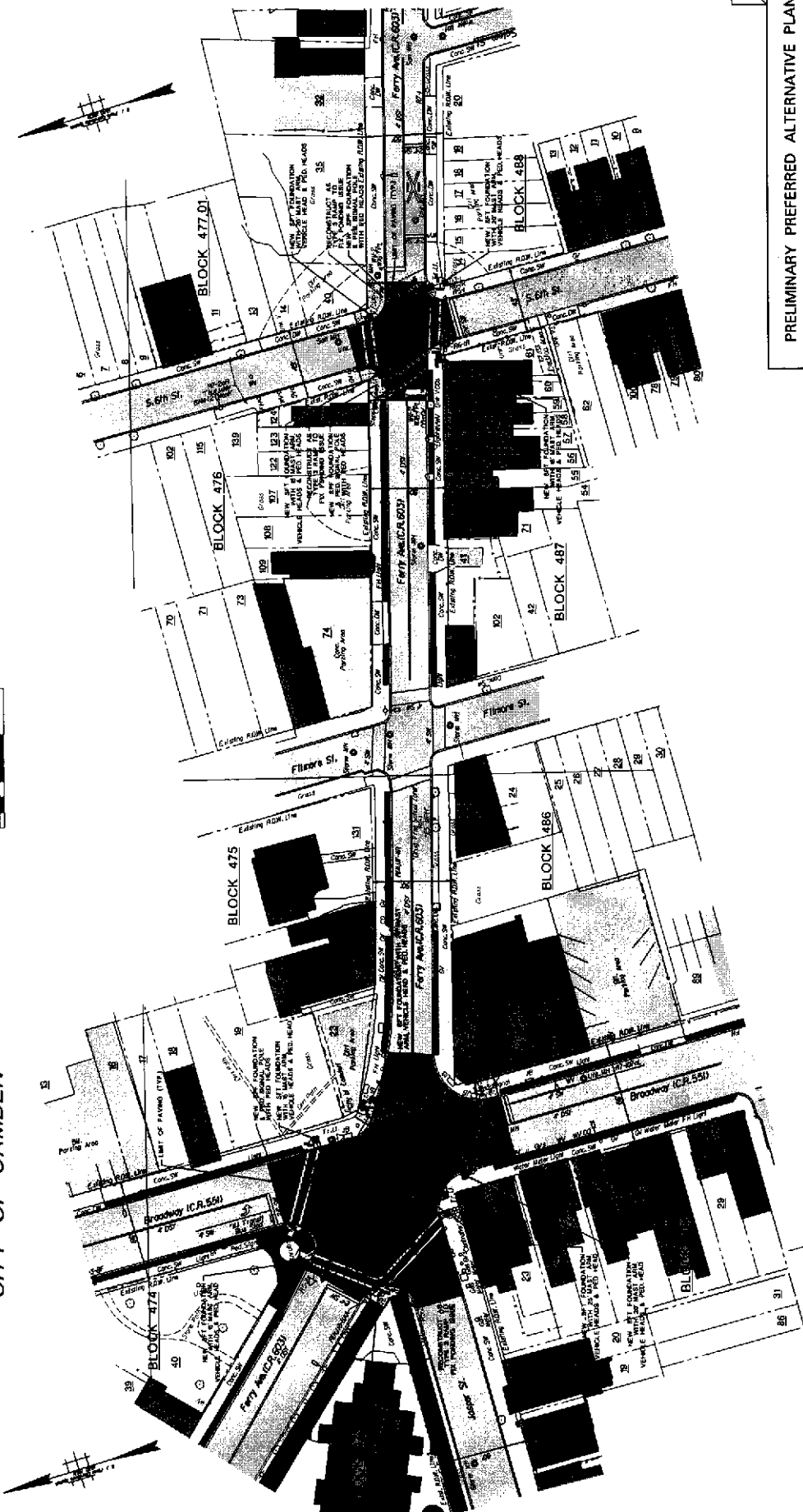
PRELIMINARY PREFERRED ALTERNATIVE PLAN



**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GANTHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (856) 235-7200 FAX: (856) 722-5656

CITY OF CAMDEN

COUNTY OF CAMDEN



BROADWAY (C.R. 551) & FERRY AVE. (C.R. 603)

FERRY AVE. (C.R. 603) & S. 6TH ST.

8

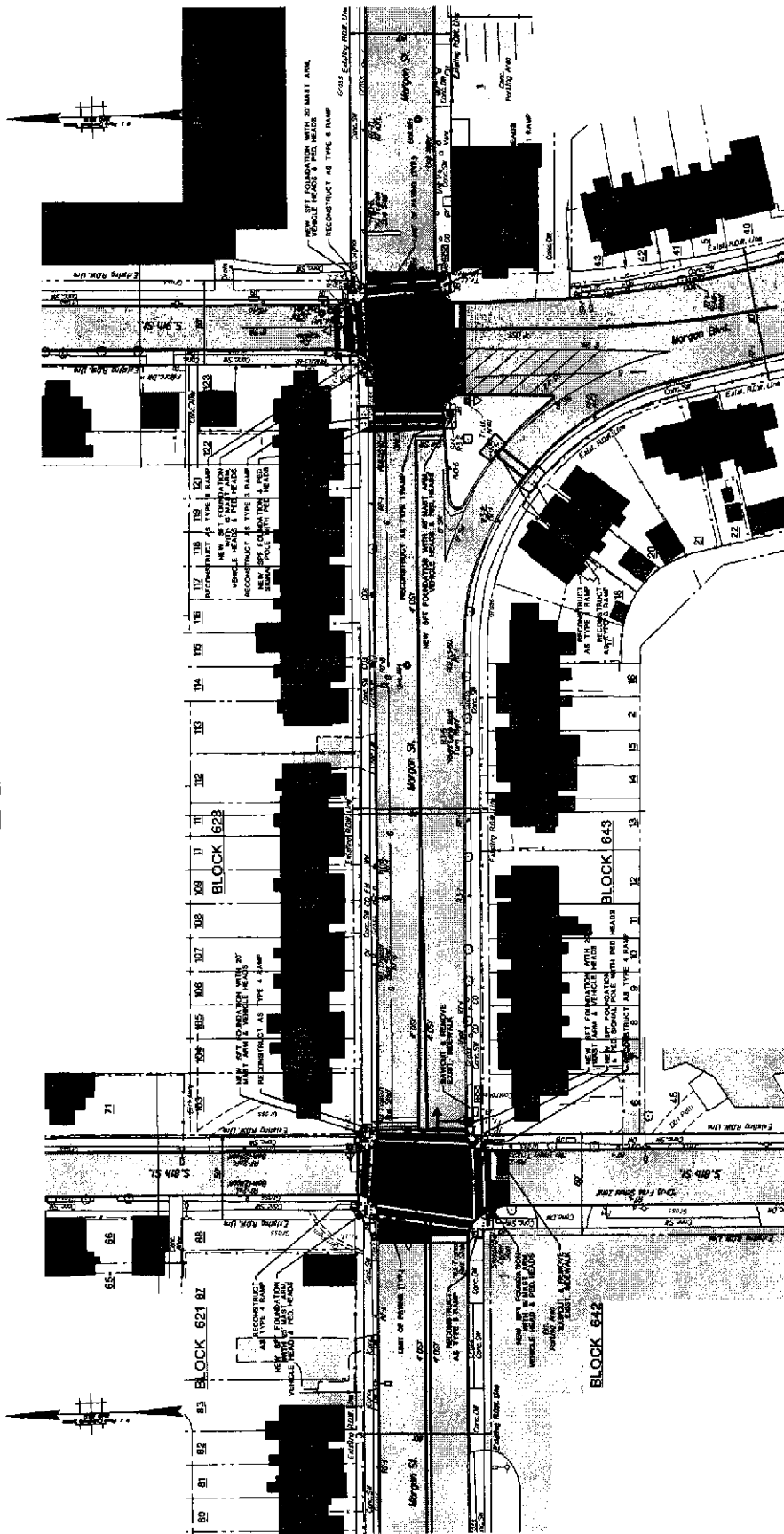
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PRELIMINARY PREFERRED ALTERNATIVE PLAN

**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GANTHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (856) 235-7200 FAX: (856) 722-9256



## COUNTY OF CAMDEN



MORGAN ST. &amp; S. 8TH ST.

MORGAN ST. & S. 9TH ST.

PRELIMINARY PREFERRED ALTERNATIVE PLAN

16

17



**Taylor Wiseman & Taylor**  
ENGINEERS / SURVEYORS / SCIENTISTS  
124 GANTHER DRIVE, SUITE 150, MOUNT LAUREL, NJ 08054  
TELEPHONE: (856) 235-7200 FAX: (856) 722-0250

**RESOLUTION AUTHORIZING EMGERGENCY TEMPORARY BUDGET APPROPRIATIONS  
FOR THE CALENDAR FISCAL YEAR 2021**

WHEREAS, by the provisions of NJSA 40A:4-20 temporary appropriations may be made by resolution of a two-thirds majority of the Governing Body to provide for the period between the beginning of the budget year and the date of the adoption of the budget; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, New Jersey, pursuant to Revised Statutes 40A:4-20 concerning temporary appropriations, that there is hereby appropriated to supplement the temporary budget of the City of Camden, New Jersey, for the period April 13, 2021 until the regular budget be adopted, the following sums:

	FROM	TO Amendment #1 on 2/2/2021	TO Amendment #2 on 4/13/2021
<b>OFFICE OF MAYOR</b>			
<u>Office of Mayor</u>			
Salaries and Wages	\$112,243.00		\$261,900.00
Other Expenses	\$52,628.00		\$191,241.00
 <u>Municipal Court</u>			
Salaries and Wages	\$557,720.00		\$1,301,347.00
Other Expenses	\$20,823.00		\$35,923.00
 <u>Planning Board</u>			
Salaries and Wages	\$2,997.00		\$6,993.00
Other Expenses	\$14,700.00		\$66,700.00
 <u>Zoning Board of Adjustments</u>			
Salaries and Wages	\$2,206.00		\$5,147.00
Other Expenses	\$11,813.00		\$80,813.00
 <u>Rooming and Boarding Board</u>			
Salaries and Wages	\$1,685.00		\$3,932.00
Other Expenses	\$0.00		
 <b>OFFICE OF CITY COUNCIL</b>			
<u>Office of City Council</u>			
Salaries and Wages	\$94,997.00		\$221,660.00
Other Expenses	\$4,057.00		\$7,057.00
 <u>Annual Audit</u>			
Other Expenses	\$72,188.00		

OFFICE OF CITY COUNCIL (Cont'd)

Office of Municipal Clerk

Salaries and Wages	\$85,445.00		\$199,372.00
Other Expenses	\$14,685.00		\$32,285.00

Municipal Clerk - Elections

Other Expenses	\$12,338.00		\$45,338.00
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Alcoholic Beverage Control Board

Salaries and Wages	\$1,611.00		\$3,759.00
Other Expenses	\$1,835.00		

Division of Vital Statistics

Salaries and Wages	\$93,955.00		\$219,228.00
Other Expenses	\$2,769.00		\$7,769.00

OFFICE OF CITY ATTORNEY

Office of City Attorney

Salaries and Wages	\$261,545.00		\$610,272.00
Other Expenses	\$212,625.00	\$582,625.00	\$1,185,793.00

City Properties

Salaries and Wages	\$26,318.00		\$61,409.00
Other Expenses	\$66,743.00		

Risk Management

Workmen's Compensation			
Other Expenses	\$367,500.00		\$1,692,826.00

DEPARTMENT OF ADMINISTRATION

Business Administrator's Office

Salaries and Wages	\$65,563.00		\$152,980.00
Other Expenses	\$81,900.00		\$708,188.00

Surety Bonds & Other Premiums			
Other Expenses	\$249,375.00		

Utilities			
Other Expenses	\$577,500.00		

DEPARTMENT OF ADMINISTRATION (Cont'd)

Bureau of Purchasing

Salaries and Wages	\$57,467.00	\$134,090.00
Other Expenses	\$109,082.00	\$267,222.00

Division of Personnel

Salaries and Wages	\$66,578.00	\$155,349.00
Other Expenses	\$788.00	\$2,288.00

Management Information Systems

Salaries and Wages	\$123,788.00	\$288,839.00
Other Expenses	\$183,750.00	\$559,040.00

Assessor's Office

Salaries and Wages	\$99,764.00	\$232,783.00
Other Expenses	\$63,394.00	

DEPARTMENT OF FINANCE

Director's Office

Salaries and Wages	\$110,648.00	\$258,179.00
Other Expenses	\$78,750.00	\$506,010.00

Accounts and Controls

Salaries and Wages	\$33,229.00	\$77,534.00
Other Expenses	\$709.00	

Treasurer's Office

Salaries and Wages	\$72,357.00	\$168,833.00
Other Expenses	\$1,050.00	

Revenue Collections

Salaries and Wages	\$211,909.00	\$494,454.00
Other Expenses	\$134,337.00	

Grants Management

Salaries and Wages	\$19,936.00	\$46,517.00
Other Expenses	\$0.00	\$2,500.00

DEPARTMENT OF FINANCE (Cont'd)

Payroll Division

Salaries and Wages	\$74,633.00		\$174,144.00
Other Expenses	\$236.00		\$1,736.00

DEPARTMENT OF POLICE

Police Department

Salaries and Wages	\$22,313.00		\$52,064.00
Other Expenses	\$2,625.00		

Traffic Control

Salaries and Wages	\$391,164.00		\$912,716.00
Other Expenses	\$70,000.00		

DEPARTMENT OF FIRE

Division of Fire

Salaries and Wages	\$5,403,864.00		\$12,609,016.00
Other Expenses	\$98,825.00		\$327,125.00

Fire Prevention

Salaries and Wages	\$24,324.00		\$56,756.00
Other Expenses	\$2,126.00		

DEPARTMENT OF CODE ENFORCEMENT

Office of the Director

Salaries and Wages	\$78,344.00		\$182,803.00
Other Expenses	\$998.00	\$48,998.00	

Animal Control

Salaries and Wages	\$0.00		
Other Expenses	\$131,250.00		

Housing Inspection

Salaries and Wages	\$157,515.00		\$367,535.00
Other Expenses	\$10,946.00		

License Inspection

Salaries and Wages	\$85,332.00		\$199,108.00
Other Expenses	\$7,718.00		

DEPARTMENT OF CODE ENFORCEMENT (Cont'd)

Construction Code

Salaries and Wages	\$246,495.00	\$575,155.00
Other Expenses	\$8,820.00	

Office of Rent Control

Salaries and Wages	\$0.00	
Other Expenses	\$0.00	

Weights and Measure

Salaries and Wages	\$25,923.00	\$60,487.00
Other Expenses	\$788.00	

DEPARTMENT OF DEVELOPMENT & PLANNING

Office of the Director

Salaries and Wages	\$72,024.00	\$168,056.00
Other Expenses	\$20,193.00	\$35,193.00

Division of Planning

Salaries and Wages	\$66,452.00	\$155,055.00
Other Expenses	\$59,063.00	\$92,063.00

Housing Services

Salaries and Wages	\$72,833.00	\$169,944.00
Other Expenses	\$16,112.00	\$20,112.00

Capital Improvement & Project Mgmt.

Salaries and Wages	\$138,741.00	\$323,729.00
Other Expenses	\$173,939.00	\$367,439.00

DEPARTMENT OF PUBLIC WORKS

Office of the Director

Salaries and Wages	\$101,313.00	\$236,397.00
Other Expenses	\$202,206.00	\$404,206.00

Garbage and Trash Removal

Other Expenses	\$1,929,375.00	\$3,858,375.00
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DEPARTMENT OF PUBLIC WORKS (Cont'd)

Neighborhood District

Salaries and Wages	\$779,141.00		\$1,817,996.00
Other Expenses	\$228,440.00		\$456,440.00

Traffic Engineering

Salaries and Wages	\$77,247.00		\$180,243.00
Other Expenses	\$13,582.00		\$38,582.00

Parks & Open Space

Salaries and Wages	\$246,559.00		\$575,304.00
Other Expenses	\$113,400.00	\$213,400.00	\$426,400.00

Facility Maintenance

Salaries and Wages	\$151,034.00		\$352,413.00
Other Expenses	\$159,435.00		\$394,435.00

Electrical Bureau

Salaries and Wages	\$71,549.00		\$166,948.00
Other Expenses	\$19,425.00		\$44,425.00

Fleet Maintenance

Salaries and Wages	\$173,454.00		\$404,726.00
Other Expenses	\$237,825.00		\$828,125.00

Street Lighting

Other Expenses	\$656,250.00		
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DEPARTMENT OF HUMAN SERVICES

Office of the Director

Salaries and Wages	\$96,542.00		\$225,265.00
Other Expenses	\$93,450.00		\$103,450.00

Office of Aging

Salaries and Wages	\$89,160.00		\$208,040.00
Other Expenses	\$12,600.00		\$22,600.00

Neighborhood Services

Salaries and Wages	\$73,578.00		\$171,682.00
Other Expenses	\$13,125.00		\$23,125.00

DEPARTMENT OF HUMAN SERVICES (Cont'd)

Recreation

Salaries and Wages	\$80,055.00	\$186,795.00
Other Expenses	\$63,788.00	\$73,788.00

Division of Youth & Family Services

Salaries and Wages	\$67,052.00	\$156,455.00
Other Expenses	\$5,381.00	

OTHER EXPENDITURES

Business Personal Property Tax Repl	\$40,692.00	
Accumulated Absences	\$78,750.00	
Group Insurance	\$6,726,003.00	\$10,626,003.00
General Liability Insurance	\$236,250.00	\$3,060,484.00
Camden County Levy		\$3,950,000.00
City School Tax Levy		\$3,873,485.00
Interest on Tax Refunds	\$0.00	\$0.00
Utilities - All Departments (PSE&G)		\$3,000,000.00
Prior Yr. Bill - Supermarkets of Cher	\$237.50	
Prior Yr. Bill - Hoffman Equipment F	\$634.70	
Prior Yr. Bill - Winner Ford FY 18	\$184.90	
Prior Yr. Bill - Spark Electric FY 19	\$3,589.20	
Prior Yr. Bill - General Springs FY 1'	\$3,000.00	
Prior Yr. Bill - Hoffman Equipment F	\$4,186.19	

Statutory Expenditures

Social Security Program	\$490,195.00
Police and Firemen's Retirement	\$0.00
Pension Increase	\$7,687.00
State Disability Insurance	\$6,536.00
Unemployment	\$84,000.00
PERS	\$0.00
Defined Contribution Retirement	\$13,125.00
Consolidated Police & Firemen	\$1,600.00
Matching Funds for Grants	\$0.00

Grants:

Municipal Debt Service:

BANS & Capital Notes	\$0.00	
Loan Repayment Prin & Int.	\$11,432.00	\$26,977.00
Interest on Bonds	\$163,912.00	\$250,912.00
Unsafe Structure Loan Progra	\$277,712.50	
Bond Principal	\$950,000.00	

WATER UTILITY APPROPRIATIONS

Operating

Other Expenses	\$1,950,000.00	\$3,150,000.00	\$6,867,000.00
Taxes, License & Fees	\$180,000.00		

Capital Improvement Fund	\$0.00
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Debt Service

Loan Principal	\$175,000.00
Loan Interest	\$119,000.00

Prior Year Bills

SEWER UTILITY APPROPRIATIONS

Operating

Other Expenses	\$1,350,000.00		\$3,933,000.00
Taxes, License & Fees	\$40,000.00		

Capital Improvement Fund	\$0.00
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Debt Service:

Loan Principal	\$216,000.00
Loan Interest	\$130,000.00

A copy of this resolution shall be filed forthwith with the Director of New Jersey Division of Local Government Service.

On Motion Of: \_\_\_\_\_

Dated: April 13, 2021

The above has been reviewed  
And approved as to form.

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
President, City Council

APPROVED: April 13, 2021

ATTEST: \_\_\_\_\_  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna S. Conyer Harris, Director of Finance

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING THE TEMPORARY EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2021 – AMENDMENT #2.

**BRIEF DESCRIPTION OF ACTION:** COUNCIL AUTHORIZATION TO AUTHORIZE THE TEMPORARY EMERGENCY APPROPRIATIONS FOR THE CALENDAR YEAR 2021- AMENDMENT #2.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

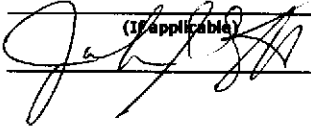
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	3/30/21	
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**RESOLUTION OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-51 ET SEQ. AND N.J.S.A. 40A:3-1 ET SEQ.**

**WHEREAS, THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, NEW JERSEY** (the "City"), desires to make application to the Local Finance Board for its approval of, and endorsement of its consent, as applicable, to (i) the adoption of a refunding bond ordinance to refund \$4,230,000 principal amount of the callable Qualified General Obligation Bonds, Series 2014, (ii) the qualification of the general obligation refunding bond ordinance, and (iii) the approval of the maturity schedule of the refunding bonds related thereto, all pursuant to N.J.S.A. 40A:2-51 et seq., N.J.S.A. 40A:3-1 et seq., and the issuance of qualified general obligation refunding bonds pursuant to the provisions of N.J.S.A. 40A:3-1 et seq., specifically N.J.S.A. 40A:3-4; and

**WHEREAS,** the City believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose is for the health, wealth, convenience or betterment of the inhabitants of the City;
- (c) the amounts to be expended for said purpose are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the City and will not create an undue financial burden to be placed upon the City.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Camden, in the County of Camden, New Jersey as follows:

**Section 1.** The submission of the application to the Local Finance Board pertaining to the above financing and approvals and consents requested is hereby approved, and the Director of Finance/Chief Financial Officer, Municipal Advisor and Bond Counsel and the Clerk of the City, along with other representatives of the City, are each hereby authorized and directed to prepare and submit such application to the Local Finance Board and to represent the City in matters pertaining thereto.

**Section 2.** The Clerk of the City is hereby authorized and directed to file a copy of this Resolution and a copy of the proposed general obligation refunding bond ordinance as introduced and passed upon first reading with the Local Finance Board for its approval and consent as part of such application.

**Section 3.** The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable above-referenced New Jersey Statutes and to cause its consent to be endorsed upon the refunding bond ordinance.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

Recorded Vote

AYE

NO

ABSTAIN

ABSENT

The foregoing is a true copy of a resolution adopted by the governing body of the City of Camden, in the County of Camden, New Jersey, on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Luis Pastoriza, M.S.M, R.M.C., C.M.R, City Clerk

MBS:dh  
04-13-21

R-29

**RESOLUTION AUTHORIZING AN APPLICATION TO FEMA TO APPLY  
FOR THE FEMA ASSISTANCE TO FIREFIGHTERS GRANT (AFG)**

WHEREAS, the City of Camden desires to apply for a grant in the amount of \$338,978.18 from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the current FEMA Assistance to Firefighters Grant; and

WHEREAS, the grant proceeds will be used for training for our special operations firefighters in Collapse Rescue Training, Ice Rescue Training and Trench Rescue Training to the technician level; and

WHEREAS, the City of Camden will be required to do a 10% cash match in the amount of \$33,897.82; and

WHEREAS, O&E budget funding will be proposed to utilize the 10% cash match; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a grant from the US Department of Homeland Security, Federal Emergency Management Agency (FEMA) for the current FEMA Assistance to Firefighters Grant.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Chief Michael Harper

**Department Making Request:** Fire Department

**TITLE OF RESOLUTION/ORDINANCE:** Resolution to approve the Camden Fire Department to apply for FEMA Assistance to Firefighters Grant (AFG)

**BRIEF DESCRIPTION OF ACTION:** The fire department would apply for the most current FEMA AFG Grant for training for our special operations firefighters in Collapse Rescue Training, Ice Rescue Training, and Trench Rescue Training to the technician level.

**BIDDING PROCESS:** The cost of the training may have to go out for bid if it exceeds our limit for certified quotes from qualified vendors.

**APPROPRIATION ACCOUNT(S):** There is a match if we are awarded the grant for training that is 10% of the total grant amount. The grant match of \$33,897.82 will come from our O&E Budget under Training (550-914). FEMA would pay \$338,978.18

**AMOUNT:** \$372,876 is the total grant amount which includes our match.



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/12/21</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>3/11/21</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>3/4/21</u>	<u>[Signature]</u>
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	<u>3-4-21</u>	<u>[Signature]</u>
Received by City Attorney:	<u>3/22/21</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Prepared By: Michael HARPER  
Contact Person: SAME AS ABOVE

FIRE CHIEF X7518

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(Green - g; yellow - y; red - r)

Department: Fire Department

Contact Person: Chief Michael Harper

Grant Analyst #: 856-757-7518

Grant/Project Name:			FY 2020 FEMA Assistance to Firefighters Grant			
Grant #:						
City Contract Date:			City Contract #:			
Application Resolution #:			Appropriation Code:			
Funding Source:			FEMA			
Pass Through:	Y	N	Source:			
Amount of Grant:			\$372,876.00 (Grant - \$338,978.18 + Match - \$33,897.82 = \$372,876.00)			
Local Match:	Y	N	Cash:	\$33,897.18	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			Location of Activity:			
Date of Analysis:	2-24-21		Reviewed By:	Barbara Johnson <i>B</i>		

**Summary:** The Fire Department is requesting permission to apply for the FY2020 Assistance to Firefighters Grant (AFG) Program. The grant would assist the Fire Department with training for the special operations firefighters in Collapse Rescue Training, ICE Rescue Training and Trench Rescue Training to the technician level.

If the City receives the grant, the services (cost of training) will have go out for bid.

There is a 10% (\$33,897.82) match that according to the Fire Department will come out of Fire Department O & E Budget under training.

Attached is a copy of the Application and FY20 Assistance to Firefighters Grant (AFG) Program – Frequently Asked Questions.

**Time Lines:**

**Problematic Areas/Recommendations:**

Initial Report ☒ Revised Report ☐ Closing Report ☐  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Fire Department

Grant Administrator: Michael Harper/Jesse Flax *MHF* Grant Administrator # 856-757-7520

Grant/Project Name:			FEMA FY20 Assistance to Firefighters Grant			
Grant #:						
City Contract Date:						
Application Resolution #:				Appropriation Code :		
Funding Source:						
Pass Through:	Y	N	Source:	City		
Amount of Grant:			\$ 372,876			
Local Match:	Y 10%	N	Cash:	\$33,897.82	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:		TBD	Location of Activity:			
Date of Analysis:			Reviewed By:			

**Summary:** This grant is for high hazard specialized training for Camden Firefighters. It will include Trench Rescue, Flood and Swift-Water, and Collapse Rescue Training.

**Time Lines:** Performance Period will be determined by FEMA upon award of the competitive grant

**Problematic Areas/Recommendations:** The only foreseeable problem would be weather causing us to have delays in doing some of the outside training when we start.

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

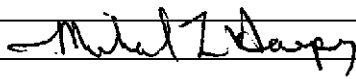
**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

The Camden Fire Department would like to apply for the current FEMA AFG Grant. In this application we would like to solicit funding for Special Operations Training for 30 of our members. Because of retirements of many of our seasoned firefighters we have lost a wealth of knowledge and experience that can only be recuperated through training. Our special operations units respond to the most hazardous calls for service for our fire department. We have numerous tools and equipment to provide specialized service responses but we need to update the training level of some of our newer members so we can continue provide this much needed service to the community.

There is a 10% match for this FEMA AFG Grant and our portion will be \$33,897.82 which we plan to use our O&E Budget Training (550-914) to satisfy our match if we are awarded the grant. The total grant would be \$372,876 with \$338,987.18 coming from FEMA. This grant would also cover the backfill overtime of our personnel who have to attend the training.

We would appreciate your support and approval.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name Michael Harper	
Title Fire Chief	
Telephone Number 856-757-7518	
Email miharper@ci.camden.nj.us	

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

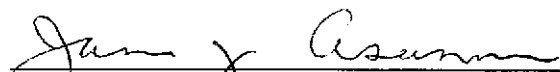
There will be no continuing financial obligation once the performance period of the grant is expired.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

Staffing backfill will be covered by the grant.

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_



Business Administrator/Manager Signature

Date 3-4-21

Name, email and fax of contact person for this form:

\_\_\_\_\_  
***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

# FY20 Assistance to Firefighters Grant (AFG) Program - Frequently Asked Questions

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# FEMA

## **New for FY 2020**

The fiscal year (FY) 2020 AFG Program Notice of Funding Opportunity (NOFO) contains some changes to definitions, descriptions and priority categories. Changes to the FY 2020 AFG Program NOFO include:

- Under sections D – Application and Submission Information, E – Application Review Information, F – Federal Award Administration Information, G – DHS Awarding Agency Contact and Resource Information, and H – Additional Information:
  - Various grants management changes due to recent Office of Management and Budget (OMB) revisions to 2 C.F.R., particularly regarding the System for Award Management (SAM) registration, performance measures, procurement, closeout and termination.
- Under Federal Award Information:
  - Period of performance for AFG Program awards is 24 months.
- Under Supporting Definitions:
  - Paid on-call/stipend departments are added to the definition of Combination Fire Department.
- Under Application Tips:
  - Explanation of AFG Program approved seated riding positions was added.
- Under Training Activity:
  - Rental of Audio/Visual equipment was added as eligible activity.

### **Under Operations and Safety Activity:**

- Radio over Internet Protocol communication equipment was added as a Medium Priority.
- Integrated thermal imaging cameras were added under ineligible list under personal protective equipment (PPE) category.
- Under Modifications to Facility Activity:
  - Intruder alerting systems were added as ineligible.

### **Under Regional Applications:**

- Guidance requiring purchases from same vendor added.
- Under Environmental and Historical Preservation (EHP):
  - Updated process for EHP added.

Please see FEMA's EHP Screening Process. EHP Screening form and instructions are available at [EHP Screening Form](#). EHP policy guidance can be found at [Preparedness Grants EHP Compliance webpage](#). Recipients will be notified of their EHP responsibilities in the grant award package.

## **Excess Funds**

After completing the awarded projects, some recipients may have unexpended funds remaining in their budget. These excess funds may result from any combination of under-budget acquisition activities or competitive procurement processes. The excess funds threshold is \$10,000. The funding may be used to enhance the awarded activities.

No amendment request is necessary unless you want to use excess funds for another funding activity or the item you intend to purchase will require an EHP review. For more details, please see Appendix C (V) Excess Funds section of the FY 2020 AFG NOFO.

- Excess funds cannot be used to support Fire Prevention and Safety activities. The opportunity for excess funds is limited when the original uncompleted Scope of Work is changed via Amendment.
- Excess funds cannot be used for grant writer/preparer fees.
- Excess funds may only be used for allowable activities identified in the FY 2020 AFG Program NOFO.
- Excess funds are limited to the purchase of High Priority AFG Program items only.
- The opportunity for excess funds is limited when the original uncompleted Scope of Work is changed via an Amendment.

## **Help FEMA Prevent Fraud, Waste and Abuse**

If you have information about instances of fraud, waste, abuse or mismanagement involving FEMA programs or operations, you should contact the Department of Homeland Security Office of Inspector General Hotline at 1-800-323-8603; by fax at 202-254-4297; or online at <https://www.oig.dhs.gov/hotline>. All procurement activity must be conducted in accordance with Federal Procurement Standards at 2 C.F.R. §§ 200.317 – 200.326.

## **National Fire Protection Association (NFPA)**

Relevant standards that should be referenced in your applications may be viewed at no cost during the AFG Program application period at [NFPA Free Access](#).

## **Eligible Applicants**

Fire Departments, Nonaffiliated Emergency Medical Service Organizations, and State Fire Training Academies.

## **EMS Category**

Community Paramedics (EMT-Ps with Primary Care certification) was added in 2013.

the grant and cannot exceed 3% of the award. If you are requesting M&A expenses, you must list the costs under the "Other" category in the budget and explain the purpose for the administrative costs in your Project Narrative. All M&A costs must be in accordance with 2 C.F.R. Part 225, Cost Principles for state, local and Indian Tribal Governments (OMB Circular A-87) or 2 C.F.R. Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122), as applicable.

M&A costs should be based on actual expenses only, not a percentage of the overall grant. Examples of eligible administrative costs include shipping, office supplies and computers and software associated with the National Fire Incident Reporting System reporting requirements. Grant funds may not be used for insurance, Internet service provider fees, or any similar monthly service fees.

### **Is reporting to the National Fire Incident Reporting System (NFIRS) required to apply for and be awarded an AFG Program grant?**

NFIRS reporting is strongly encouraged for all fire departments (as defined by 15 USC § 2229(a)(7)), but is not a requirement to apply for AFG Program funds. However fire departments that receive funding under this program must agree to provide information to NFIRS for the period covered by the assistance. If a recipient does not currently participate in NFIRS and does not have the capacity to report at the time of the award, that recipient must agree to provide information to the system for the length of the grant period of performance commencing as soon as possible after they develop the capacity to report. Capacity to report to NFIRS must be established prior to the termination of the performance period. The recipient may be asked by FEMA to provide proof of compliance in reporting to NFIRS. Any recipient that stops reporting to NFIRS during their grant's period of performance is subject to having their award(s) modified or withdrawn. NFIRS reporting requirements do not apply to nonaffiliated EMS organizations and SFTAs.

### **Are training props that support the delivery of training by State Fire Training Academies (SFTA) eligible under the AFG Program?**

FEMA recognizes the unique mission of SFTAs to deliver training to firefighters and Emergency Medical Services personnel throughout their state. SFTAs are allowed to request firefighting equipment items, PPEs and vehicles, including props and items in support of training activities.

### **What are Community Paramedics and what is their role?**

Community Paramedics are paramedics with Primary Care certification. The Community Paramedic is considered as a back-up emergency response unit and should be immediately available to respond to a scene, arrange appointments and transport patients to alternate destinations through established partnerships or direct field communication. Established alternative destinations should include walk-in clinics, mental health triage, social detox facilities, shelters and homeless services, and in-home assistance services, among others. These paramedics also schedule in-home evaluation of high-risk patients following hospital discharge. The paramedics can assess and report to the referring physicians using standard field tools including EKG, blood glucose, pulse oximetry, venous lactate, end-tidal carbon dioxide, along with the standard vital signs and optional blood draws along with the immediate availability of transport and treatment if needed.

## **Where can I find AFG Program documents and other information?**

You can find AFG Program documents and additional information on the [Assistance to Firefighters Grant Webpage](#).

MBS:dh  
04-13-21

R-30

**RESOLUTION AUTHORIZING THE REFUND OF A BUSINESS LICENSE  
FOR A NEW AND USED AUTO DEALER**

WHEREAS, 1 Stop Auto Sale LLC paid the required Business License fee of \$658.26 for the New and Used Auto Dealer located at 2363 Admiral Wilson Blvd.; and

WHEREAS, 1 Stop Auto Sale LLC has requested a refund due to the relocation of their business; and

WHEREAS, the Department of Code Enforcement has confirmed that they were only active for one (1) month; and

WHEREAS, the Department of Code Enforcement has requested that City Council authorize the issuance of a refund in the amount of \$493.69; now, therefore

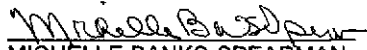
BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to issue a refund in the amount set forth below:

<u>Refund To</u>	<u>Refund Amount</u>
1 Stop Auto Sale LLC	\$493.69
2363 Admiral Wilson Blvd	
Camden, NJ 08105	

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: May 11, 2021

**TO:** Jason J. Asuncion, Business Administrator

**DATE:** Wednesday, March 10, 2021

**FROM:** L. Frankie Ruiz, Director

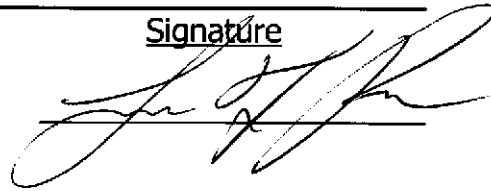
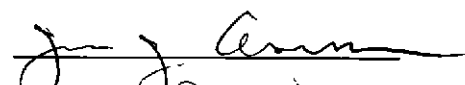

**Department Making Request:** Code Enforcement

**TITLE OF RESOLUTION/ORDINANCE:** Refund for New and Used Auto Dealer  
Business License

**BRIEF DESCRIPTION:** Business owner is relocating from Camden  
and has requested a refund

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)* \$493.69

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>3/10/21</u>	
Approved by Grants Management:	_____	_____ <small>(If applicable)</small>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> COF -Certifications of Funds Attached - <small>(If applicable)</small>	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>3.10.21</u>	
Received by City Attorney:	<u>3/22/21</u>	

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	Carmen Leftwich 	4527
Contact Person:	L. Frankie Ruiz, Director	7345

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

## Carmen Leftwich

---

**From:** Thuy Thach  
**Sent:** Thursday, February 11, 2021 8:45 AM  
**To:** Carmen Leftwich  
**Cc:** L. Frankie Ruiz, Director of Code Enforcement; Marvin Poveda  
**Subject:** Refund Request  
**Attachments:** One Stop Auto Sales at 2363 Admiral Wilson Blvd.pdf

Good Morning Carmen,

As per Marv, the attach customer is requesting a refund because they are relocating. The fee paid was \$658.26, for a New and Used Auto Dealer Business. They were active for a month (-\$54.85), so the requested refund will be \$603.40. At your convenience, please let me know if you need any other documents from them. Thank you.

Thuy Thach  
City of Camden  
Department of Code Enforcement  
Bureau of License & Inspections  
Phone: (856) 757-7131  
Email: [ththach@ci.camden.nj.us](mailto:ththach@ci.camden.nj.us)

\$ 658.26 Amt of license fee  
\$ 164.59 deducted for Admin cost  

---

\$ 493.69 Amt of refund.

158.26  
54.85 1 month  
603.40 - Back



CITY OF CAMDEN  
DEPARTMENT OF CODE ENFORCEMENT  
PO BOX 95120, CITY HALL ROOM 220  
CAMDEN, NJ 08101-5120  
PHONE : (856) 757-7131 OR 7006 FAX: (856) 342-7168

**NEW AND USED AUTO DEALER (CG) LICENSE RENEWAL FORM**  
**ANNUAL FEE: DUE ON JANUARY 1<sup>st</sup>**

**FEE: \$658.26**

Business Name: 1 Stop Auto Sale LLC

Business Address: 2363 Admiral Wilson Blvd.

City: Pennsauken <sup>CAMDEN</sup> State: New Jersey Zip Code: 08109

Business Phone: 856-365-0784 Business Hours: 9am-7pm

Do you own the business premises? ☐ Yes ☒ No Block #: \_\_\_\_\_ Lot #: \_\_\_\_\_

E-mail address: 1stopautosale2075@gmail.com

*Mailing address [if different from home address]*

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Owner's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Continued on Back Sheet**



# CITY OF CAMDEN, NEW JERSEY 716556

The City of Camden hereby issues (circle one) a LICENSE, PERMIT, or RECEIPT to

1 Stop Auto Sales

Name ..... 2363 Admiral Wilson 08109

Address ..... 2021 N/A Auto Sales

PURPOSE

21-CG-001

Fee Determined by Mayor on 12-3-20 for 21-CG-001 Amount \$ 658.26  
(DATE) (DEF 1)

12-3-20

(DATE)

LICENSE  
This PERMIT is issued according to the  
RECEIPT  
Ordinances of the City of Camden, gov-  
erning the same.

Date: 12/03/20 01:17 PM CH02  
Amt: 658.26 CNA: 6589  
Ref Num: 133586 Seq: 86 to 86

2-65889

Amended at April 6<sup>th</sup>, 2021 Caucus meeting  
Please note that items within boxed area (s) are items added.  
Items on consent Agenda include Resolutions: 1-26, 28-34



# **CITY COUNCIL AGENDA**

**TUESDAY, APRIL 13<sup>TH</sup>, 2021– 5:00 P.M.**  
**CITY COUNCIL CHAMBER**

**CALL TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

**STATEMENT OF COMPLIANCE**

**NOTICE OF MEETING**

**APPROVAL OF MINUTES**

## **COMMUNICATIONS**

### **Department of Finance**

1. Check registers of the City of Camden for the period of February 22<sup>nd</sup>, 2021 to March 28<sup>th</sup>, 2021
2. Payroll register summary for the pay period of March 5<sup>th</sup>, 2021, March 12<sup>th</sup>, 2021, and March 13<sup>th</sup>, 2021

## **OLD BUSINESS**

## **ORDINANCES – FIRST READING**

### **Department of Finance**

1. Refunding Bond Ordinance of the City of Camden, County of Camden, State of New Jersey (The “City) providing for the refunding of qualified general obligation bonds, series 2014, appropriating an amount not to exceed \$4,500,000 therefor and authorizing the issuance of not to exceed \$4,500,000 general obligation refunding bonds, series 2021 of the City for financing the cost thereof

**Department of Public Works**

2. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden
3. An Ordinance designating certain areas in the City of Camden “As Handicapped Parking Only”
4. An Ordinance authorizing the approval to move existing signage to a new authorized location

**Office of the City Attorney**

5. Ordinance Authorizing the Transfer of Block 1208, Lot 4 to the Camden Redevelopment Agency (CRA)
6. Ordinance Authorizing the Release of the City’s Easement Rights in the Vacated Maplewood Street & Berkley Road
7. Ordinance Authorizing the Release of the City’s Easement Rights in the Vacated Stevens Street, 18<sup>th</sup> Street & Benson Street
8. Ordinance Authorizing the Release of the City’s Easement Rights in a 15 Ft. Utility Easement over Block 1208, Lot 4
9. Ordinance Authorizing the Release of the City’s Rights in Storm Inlets in Block 1209, Lot 1

**ORDINANCES – SECOND READING & PUBLIC HEARING**

**Department of Public Works**

1. Ordinance amending Ordinance MC-38 to create a loading and unloading zone at 607 S. Broadway
2. An Ordinance designating certain areas in the City of Camden “As Handicapped Parking Only”
3. An Ordinance authorizing the upgrade to personalized signage of a certain location of its handicap parking privileges
4. An Ordinance authorizing the approval to move existing signage to a new authorized location

**Department of Administration**

5. An ordinance authorizing a “Buy Camden” purchase policy for purchasing goods and services for the City of Camden

**Department of Administration**

6. An Ordinance Further Amending and Supplementing an Ordinance Entitled “An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees in the Classified and Unclassified Service of the City of Camden”, Adopted December 23, 1982 (MC-1917)

**RESOLUTIONS**

**Office of City Council**

1. Resolution re-appointing Mary Espinal as Commisioner to the Parking Authority of the City of Camden for a 5 year term, expiring April 12, 2026

**Office of the City Attorney**

2. Resolution awarding a contract to (TBD) to provide occupational health care for the City’s workers compensation program, pre-employment physicals and return to work evaluations (by title)
3. Resolution honoring Timothy J. Galanaugh upon his retirement from the City of Camden (by title )
4. Resolution authorizing the stipulation of settlement to settle tax appeal of 1120 Ferry Ave., LLC for Block 582, Lot 1
5. Resolution authorizing the assignment of tax sale certificates sold at less than face value

**Department of Administration**

6. Resolution appointing Ian Leonard to the Planning Board as a Class IV member, to complete the term of Soley M. Berrios ending April 3, 2022

**Department of Planning & Development**

7. Resolution amending agreement between the City of Camden and Fairview Village Urban Renewal #CHC056
8. Resolution authorizing an agreement between the City of Camden and Fox Ridge Management office #GAD049
9. Resolution authorizing an agreement between the City of Camden and 1721 Springdale Urban Renewal Associates, LLC #CHC044
10. Resolution authorizing an agreement between the City of Camden and Michael Kiyaga #CHC051
11. Resolution authorizing an agreement between the City of Camden and Eli Gabay #CHC041

12. Resolution authorizing an agreement between the City of Camden and Lakeview Realty Associates, LP #CHC057
13. Resolution authorizing an agreement between the City of Camden and Jefferson Place, LLC #CHC030
14. Resolution authorizing an agreement between the City of Camden and Leon Humphrey #CHC061
15. Resolution authorizing an agreement between the City of Camden and Charles Wilson #CHC056
16. Resolution authorizing an agreement between the City of Camden and MD Y. Rahman #CHC046
17. Resolution authorizing an agreement between the City of Camden and Lawrence and Glenn Jentsch #CHC061
18. Resolution authorizing an agreement between the City of Camden and Robert J. Guilfoyle #CHC062
19. Resolution authorizing an agreement between the City of Camden and Oak Ridge Apartments #GAD031
20. Resolution authorizing an agreement between the City of Camden and WS Affordable Urban Renewal, LLC #CHC027
21. Resolution authorizing an agreement between the City of Camden and Bishop Court Apartment #GAD023
22. Resolution authorizing an agreement between the City of Camden and Heights Investment Property, LLC #CHC011
23. Resolution authorizing an agreement between the City of Camden and Antioch Phase II Urban Renewal, LLC #CHC050
24. Resolution authorizing an agreement between the City of Camden and Vestors Properties, LLC #GAD068
25. Resolution authorizing an agreement between the City of Camden and Abed S. Abed #CHC060
26. Resolution of support for the preferred preliminary alternative that has been selected and advancement of the FY2017 traffic signal improvements project as designed by Taylor-Wiseman-Taylor

**Department of Finance**

27. Resolution authorizing emergency temporary budget appropriations for the calendar fiscal year 2021
28. Resolution of the City of Camden, in the County of Camden, New Jersey making application to the Local Finance Board pursuant to N.J.S.A. 40A:2-51 Et Seq and N.J.S.A. 40A:3-1 Et Seq.

**Department of Fire**

29. Resolution authorizing an application to FEMA to apply for the FEMA Assistance to Firefighters Grant (AFG)

**Department of Code Enforcement**

30. Resolution authorizing the refund of a business license for a new and used auto dealer

**Office of the City Attorney**

31. Resolution authorizing the City to Enter into an indemnity & undertaking agreement with Fidelity National Title Group

**Department of Administration**

32. Resolution Authorizing Extension of Time to Complete Foreclosure
33. Resolution of the City Council of the City of Camden authorizing execution of change order #2-Capital improvement project to address PFAS Contamination-phase one with American Water operations and Maintenance, LLC in connection with the services agreement for the operation, management, maintenance and repair of the City of Camden's water supply and sewer collection system, dated January 19, 2016, as amended by amendment no. 1, dated January 1, 2019

**Department of Planning & Development**

34. Resolution authorizing amendment #2 to contract #08-19-152 between the City of Camden and Suburban Consulting Engineers, Inc. (SCE) for improvements to Elijah Perry Park
35. Resolution authorizing the Mayor of the City of Camden to execute TWA application

**Department of Finance**

36. Resolution authorizing and ratifying an application to the State of New Jersey for CY2021 Transitional Aid for the City of Camden

**PUBLIC COMMENT**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

MBS:yth  
4-12-21

0-5

**ORDINANCE AUTHORIZING THE TRANSFER OF BLOCK 1208, LOT 4 TO  
THE CAMDEN REDEVELOPMENT AGENCY (CRA)**

**WHEREAS**, the City desires to transfer the parcel known as **WS 17<sup>th</sup> Street 160' North Admiral Wilson Boulevard**, Block 1208, Lot 4 to the Camden Redevelopment Agency ("CRA") for development permitted in the Admiral Wilson North Redevelopment Plan; and

**WHEREAS**, by virtue of the reversionary clause contained in the section c. of the original deed from the City of Camden to the CRA dated September, 2014, recorded on October 9, 2014 if the Office of the Camden County Clerk in Deed Book 10084 at Page 1510 &c, this parcel reverted back to the City of Camden by operation of law because the premises were not developed within three (3) years from the date of the deed. The purpose of this transfer is to confirm the City of Camden's desire to transfer the same parcel back to The Camden Redevelopment Agency for future development permitted by Admiral Wilson North Redevelopment Plan on the condition that when the CRA sells said property to a developer the proceeds from said sale shall be paid to the City of Camden; and

**BE IT ORDAINED**, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute a Quitclaim Deed to the Camden Redevelopment Agency transferring this parcel in accordance with terms set forth herein.

**BE IT FURTHER ORDAINED**, that this conveyance shall be made subject to the condition that upon the CRA's sale of this property, the proceeds of said sale shall be paid to the City of Camden.

**SECTION 1.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 2.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 3.** This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

0-6  
MBS:yrh  
04-12-21

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S EASEMENT RIGHTS IN THE  
VACATED MAPLEWOOD STREET & BERKLEY ROAD**

**WHEREAS**, by Ordinance MC-5095 adopted by City Council on February 13, 2018, City Council authorized the vacation of certain portions of Maplewood Street and Berkley Road, more particularly described in Exhibit A, attached hereto, which vacation was recorded in the Camden County Clerk's Office in Vacation Book 10838 at Page 157 on March 5, 2018; and

**WHEREAS**, said Ordinance MC-5095 reserved certain easement rights to the City of Camden to enter the vacated streets to access utilities in the streets; and

**WHEREAS**, Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site, has requested that the City vacate its easement rights referenced in Section 2 and Section 3 of Ordinance MC-5095 in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the vacated streets. Notwithstanding the foregoing, if Matrix and or its agents discover any such utilities during the development of the site, Matrix and or its agents shall be responsible at its sole expense for the relocation, removal or reconstruction of the discovered utilities and shall indemnify and hold harmless the City of Camden from any and all claims of damages arising therefrom.

**WHEREAS**, it appears to the City that the public will not be adversely affected by the vacating of these easements in that area; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden as follows

**SECTION 1.** The City of Camden hereby releases all right, title and interest in a certain easement contained in Ordinance MC-5095 adopted by City Council on February 13, 2018, and recorded in the Camden County Clerk's Office in Vacation Book 10838 at Page 157 on March 5, 2018, by which City Council authorized the vacation of certain portions of Maplewood Street and Berkley Road, more particularly described in Exhibit A, attached hereto: provided that if the owner or developer of the property, or its agents discover any utilities during the development of the site, such owner or developer and or its agents shall be responsible at its sole expense for the relocation, removal or reconstruction of the discovered utilities and shall indemnify and hold harmless the City from any and all claims of damages arising therefrom.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk



CAMDEN COUNTY, NJ  
 CAMDEN COUNTY CLERK'S OFFICE  
 VACATION-OR BOOK 10838/157  
 RECORDED 03/05/2018 15:32:39  
 FILE NUMBER 2018016419  
 RCPT #: 2004528; RECD BY: EF90  
 RECORDING FEES \$33.00  
 MARGINAL NOTATION \$0.00  
 TOTAL TAX \$0.00



### Camden County Document Summary Sheet

CAMDEN COUNTY CLERK  
 520 MARKET ST  
 CAMDEN NJ 08102

#### Return Name and Address

City of Camden  
 Office of the Municipal Clerk  
 Po Box 95120-Room 105  
 Camden NJ 08101

Official Use Only

Submitting Company		City of Camden			
Document Date (mm/dd/yyyy)		3/5/18			
Document Type		Ordinance (Street Vacation)			
No. of Pages of the Original Signed Document (Including the cover sheet)		11			
Consideration Amount (if applicable)					
First Party (Grantor or Mortgagor or Assignor) (Enter up to five names)	Name(s)	(Last Name First Name Middle Initial Suffix) (or Company Name as written)		Address (Optional)	
	Camden City				
Second Party (Grantee or Mortgagee or Assignee) (Enter up to five names)	Name(s)	(Last Name First Name Middle Initial Suffix) (or Company Name as written)		Address (Optional)	
	Actega North American				
Parcel Information (Enter up to three entries)	Municipality	Block	Lot	Qualifier	Property Address
	Camden				Maplewood St. Berkeley Rd
Reference Information (Enter up to three entries)	Book Type	Book	Beginning Page	Instrument No.	Recorded/File Date

\*DO NOT REMOVE THIS PAGE.

DOCUMENT SUMMARY SHEET (COVER SHEET) IS PART OF CAMDEN COUNTY FILING RECORD. RETAIN THIS PAGE FOR FUTURE REFERENCE.

IL:dh  
01-25-18

ORDINANCE MC- 5095  
On Motion Of: Briank K. Coleman  
APPROVED January 25<sup>th</sup>, 2018  
ADOPTED February 13<sup>th</sup>, 2018

20180126419

**ORDINANCE AUTHORIZING THE VACATION OF CERTAIN PORTIONS OF  
MAPLEWOOD STREET AND BERKLEY ROAD AS MORE  
PARTICULARLY SET FORTH IN THE ATTACHED METES AND BOUNDS  
DESCRIPTIONS PURSUANT TO AND IN ACCORDANCE  
WITH N.J.S.A. 40:67-1, ET SEQ.**

WHEREAS, ACTEGA North America, Inc. has requested to vacate portions of Maplewood Street and Berkley Road as more particularly set forth in the metes and bounds descriptions attached hereto as Exhibits "A," and "B;" and

WHEREAS, no reservations or objections have been made; and

WHEREAS, the matter has been referred to the City Engineer, who has recommended that the City proceed with the vacation; and

WHEREAS, it appears to the City that the public will not be adversely affected by the vacating of the public right in these areas; and

WHEREAS, the City is desirous of retaining a utility easement over the portions being vacated;

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. The rights of the public and the City of Camden in and to the portions of Maplewood Street and Berkley Road as more particularly set forth in the attached metes and bounds descriptions are hereby extinguished and vacated, with the exception of the retention of a maintenance and utility easement. The vacation shall comply with all conditions of the vacation approval that the applicant is responsible for as per the City Engineer. Please see Exhibits "A" and "B" for the detailed legal descriptions of the portions of Maplewood Street and Berkley Road being vacated.

SECTION 2. All municipal public utilities and cable television lines and facilities, if any, existing in, on or under the vacated streets as described in the legal descriptions shall remain the property of the City of Camden, applicable public utility or cable television company. The City of Camden expressly reserves an easement in, on or under those portions of the streets to be vacated. The party or parties, who become owners of the vacated streets under this ordinance, and their successors in title, shall not have the right to close, remove, relocate, erect any structure upon, or block access to any municipal or public utility or cable television lines or facilities existing in, on or under the vacated streets. They shall have the right to contract with the City of Camden or applicable public utility or cable television company to close, remove, relocate, detour or operate and maintain any such municipal public utility or cable television company lines and facilities. The party or parties who become owners of the vacated streets must maintain fire access to the vacated streets at all times.

SECTION 3. The street vacations are subject to the rights of the City of Camden and of public utilities to enter the vacated streets in a reasonable manner for the purpose of inspecting, maintaining, repairing, replacing, closing or removing any municipal public utility or cable television lines and/or facilities remaining in, on or under the vacated streets, unless the City of Camden or public utility or cable television company waives such right by contract or agreement under Section 2 above.

SECTION 4. The Municipal Clerk shall have this ordinance published once, not less than (10) days instead of one (1) week prior to the second reading.

SECTION 5. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 7. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 8. The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of

I, LUIS PASTORIZA, MUNICIPAL CLERK OF THE CITY OF CAMDEN, DO HEREBY CERTIFY, that the foregoing is a true copy of an ordinance entitled "Ordinance authorizing the vacation of certain portions of Maplewood Street and Berkley Road as more particularly set forth in the attached metes and bounds descriptions pursuant to and in accordance with N.J.S.A. 40:67-1, ET SEQ." adopted by the Council of the City of Camden, New Jersey, the 13<sup>th</sup> day of February, 2018 as taken from and compared with the original now on file in my office.

IN TESTIMONY WHEREOF, I have thereunto set my hand and affixed seal of the City of Camden, at this 5<sup>th</sup> day of March, 2018

  
Luis Pastoriza, Municipal Clerk

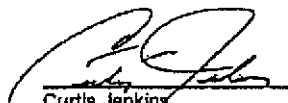
publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

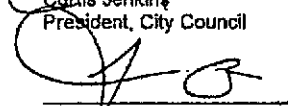
BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance, and the action by the Commissioner regarding this ordinance shall supersede any action by the Mayor on the same ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 25, 2018

The above has been reviewed  
and approved as to form.

  
Michelle Banks-Spearman  
Interim City Attorney

  
Curtis Jenkins  
President, City Council

  
Francisco "Frank" Moran  
Mayor

ATTEST:   
Luis Pastoriza  
Municipal Clerk



NORA 1701

11/19/2017

Description  
of  
MAPLEWOOD STREET VACATION

All That Certain parcel or tract of land situate in the city of Camden, County of Camden, and the State of New Jersey, as shown on a plan entitled, "ACTEGA SITE PLAN-SUBDIVISION PLAN" prepared by Pennoni Associates Inc., dated 11/16/2017, Job No. NORA 1701, drawing V0801, and being bounded and described as follows:

Beginning at a Point on the Westerly right-of-way of Maplewood Street (50 feet wide) and Westerly right-of-way of the ramp connecting the Northerly right-of-way of Admiral Wilson Boulevard and running.

- THENCE (1) From said Point of Beginning, Along said Westerly right-of-way of Maplewood Street (50 feet wide), N 58°45'54" W, a distance of 477.46 feet to a point;
- THENCE (2) Along same, N 48°57'20" E, a distance of 52.49 feet to a point on the Easterly right-of-way of Maplewood Street (50 feet wide);
- THENCE (3) Along said Easterly right-of-way of Maplewood Street (50 feet wide), S 58°45'54" E, a distance of 481.65 feet to a point on the Westerly right-of-way of the ramp connecting the Northerly right-of-way of Admiral Wilson Boulevard);
- THENCE (4) Along said Westerly right-of-way of the ramp connecting the Northerly right-of-way of Admiral Wilson Boulevard);, S 53°11'58" W, a distance of 53.91 feet to Point of Beginning.

Containing 23978 s.f./ 0.5505 acres, more or less.

Dennis S. DiBlasio, PLS  
Professional Land Surveyor, N.J. Lic #GS02830700

Date

11/21/2017

EXHIBIT A



NORA 1701

11/19/2017

Description  
of  
BERKLEY ROAD VACATION

All That Certain parcel or tract of land situate in the city of Camden, County of Camden, and the State of New Jersey, as shown on a plan entitled, "ACTEGA SITE PLAN-SUBDIVISION PLAN" prepared by Pennoni Associates Inc., dated 11/16/2017, Job No. NORA 1701, drawing V0801, and being bounded and described as follows:

Beginning at a Point on the Easterly right-of-way of Nineteenth Street (60 feet wide) and Northerly right-of-way of Berkley road ( 60' wide ) and running.

- THENCE ( 1 ) From said Point of Beginning, Along said Northerly right-of-way of Berkley road (60 feet wide), N 79°47'11" W, a distance of 230.91 feet to a point;
- THENCE ( 2 ) Along same, S 48°57'20" W, a distance of 117.07 feet to a point on the Southerly right-of-way of Berkley Road;
- THENCE ( 3 ) Along said Southerly right-of-way of Berkley Road, S 79°47'11" W, a distance of 180.38 feet to a point on the Easterly right-of-way of Nineteenth Street (60 feet wide);
- THENCE ( 4 ) Along said Easterly right-of-way of Nineteenth Street (60 feet wide), N 10°12'42" W, a distance of 60.00 feet to Point of Beginning.

Containing 13839 s.f./ 0.3177 acres, more or less.

11/21/2017

Dennis S. DiBlasio, PLS  
Professional Land Surveyor, N.J. Lic #GS02830700

Date

Exhibit B

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Law Department

**TITLE OF RESOLUTION/ORDINANCE:** Ordinance Authorizing the Release of the City's Easement Rights in the Vacated Maplewood Street and Berkley Road

**BRIEF DESCRIPTION OF ACTION:** On February 13, 2018 City Council adopted Ordinance MC-5095 vacating a portion of Maplewood Street and Berkley Road more particularly described in Exhibit A attached. The City reserved certain easement rights to access utilities in the street. Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site at 17<sup>th</sup> & Admiral Wilson Blvd., has requested that the City vacate its easement rights in the vacated street so as to permit it to build over the vacated streets as part of the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment plan. The City Engineer and American Water Operations & Management have determined that there are no active City-owned utilities in the streets. The purpose of this ordinance is to release the City's easement rights in vacated Maplewood and Berkley Rd.


**APPROPRIATION ACCOUNT TO BE CHARGED:** N/A

**AMOUNT OF PROPOSED CONTRACT:** N/A



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	4/5/21	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

**(Name) Please Print**

**(Extension #)**

Prepared By: Dionne Giles

X7185

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S EASEMENT IN THE  
VACATED STEVENS STREET, 18<sup>TH</sup> STREET & BENSON STREET**

**WHEREAS**, by Ordinance entitled, "An Ordinance Releasing and Extinguishing the Public Right in Portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, Camden, NJ" adopted on August 14, 1964 and recorded in the Camden County Clerk's Office in Ordinance Book K on Page 377 on August 13, 1964, City Council authorized the vacation of certain portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, more particularly described in Exhibit A, attached hereto; and

**WHEREAS**, said ordinance reserved certain easement rights to the City of Camden to enter the vacated streets to access utilities in the street; and

**WHEREAS**, Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site has requested that the City vacate its easement rights referenced in said ordinance in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the vacated streets. Notwithstanding the foregoing, if Matrix and or its agents discover any such utilities during the development of the site, Matrix and or its agents shall be responsible at its sole expense for the relocation, removal or reconstruction of the discovered utilities and shall indemnify and hold harmless the City of Camden from any and all claims of damages arising therefrom.

**WHEREAS**, it appears to the City that the public will not be adversely affected by the vacating of these Easements rights in that area; and

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in a certain easement contained in "An Ordinance Releasing and Extinguishing the Public Right in Portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, Camden, NJ" adopted on August 14, 1964 and recorded in the Camden County Clerk's Office in Ordinance Book K on Page 377 on August 13, 1964 by which City Council authorized the vacation of certain portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, more particularly described in Exhibit A, attached hereto; provided that if the owner or developer of the property, or its agents discover any utilities during the development of the site, such owner or developer and or its agents shall be responsible at its sole expense for the relocation, removal or reconstruction of the discovered utilities and shall indemnify and hold harmless the City from any and all claims of damages arising therefrom.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

---

CURTIS JENKINS  
President, City Council

---

FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

EXHIBIT "A"

JMN:ml  
7-6-64

AN ORDINANCE-RELEASING AND EXTINGUISHING THE  
PUBLIC RIGHT IN PORTIONS OF STEVENS STREET,  
18TH STREET AND BENSON STREET, CAMDEN, N. J.

WHEREAS, it appears to the City Council of the City of  
Camden, New Jersey, that the public interest will be better served by  
releasing and extinguishing the public right in the lands hereinafter des-  
cribed; now, therefore,

BE IT ORDAINED by the City Council of the City of Camden,  
New Jersey, as follows:

SECTION 1. That all public rights in the following lots of  
land, situate in the City and County of Camden, and State of New Jersey,  
more particularly described hereafter, be and the same are hereby released  
and extinguished:

TRACT #1. BEGINNING at a point formed by the Easterly  
side of 17th Street and the Northerly side of proposed Stevens Street, said  
point also being 750 feet South from the Southerly side of Federal Street;  
thence (1) Southwardly 60 feet to a point being the Southeastly corner of  
17th Street and proposed Stevens Street; thence (2) Eastwardly between  
parallel lines of that width running parallel with Carman Street a distance  
of 860 feet to the Westwardly side of 19th Street.

TRACT #2. BEGINNING at a point formed by the Easterly  
side of 18th Street and the Southerly side of proposed Stevens Street, said  
point also being 810 feet South from the Southerly side of Federal Street;  
thence (1) Westwardly 60 feet to a point being the Southwestly corner of  
18th Street and proposed Stevens Street; thence (2) Southwardly between  
parallel lines of that width running parallel with 17th Street a distance of  
215 feet to the Northerly side of Benson Street.

TRACT #3. BEGINNING at a point formed by the Easterly  
side of 18th Street and the Northerly side of proposed Benson Street, said  
point also being 1025 feet South from the Southerly side of Federal Street;  
thence (1) Southwardly 60 feet to a point being the Southeastly corner of  
18th Street and proposed Benson Street; thence (2) Eastwardly between  
parallel lines of that width running parallel with Carman Street a distance  
of 400 feet to the Westwardly side of 19th Street.

SUBJECT to the right, privilege and authority of the said  
City of Camden, its successors and assigns forever, to enter upon the  
premises herein described, and the lands immediately adjoining thereto,  
so far as the same may be necessary to excavate, lay, relay, construct,  
reconstruct, operate or replace any of the said facilities for water, sewer  
or any other utilities, and to inspect, repair and maintain same; and pro-  
vided, further, however, that whenever any work is done in connection  
with any of said facilities by the City of Camden, which causes a disturbance  
of the premises, then the City of Camden shall restore the premises to the  
condition in which they were immediately prior to the doing of such work.

SECTION 2. All ordinances or parts of ordinances incon-  
sistent with this ordinance, to the extent of such inconsistency only, be and  
the same are hereby repealed.

SECTION 3. This ordinance shall take effect twenty (20)  
days after final passage and publication as provided by law.

On Motion of:

MARIO R. RODRIGUEZ

Dated:

JUL 9 1964

Approved as to form and legality  
on basis of facts set forth.

*George E. Stronach*  
City Attorney  
*John J. Horn*  
President, City Council

*Andrew A. Corea*  
MAYOR  
*Andrew A. Corea*  
President, PRO Tempore  
City Council

August 14, 1964

Hon. Alfred R. Piorco, Mayor

John T. Odorisio

City Clerk

Ordinance, final passage-- ~~Vacating public right in portions~~  
of Stevens St., 18th St. and Benson St.  
(French Tract)

In accordance with Article 19 of the Rules of Procedure governing the City Council, I am delivering to you the attached Ordinance passed by City Council at a regular meeting held August 13, 1964.

Said article provides that "each ordinance shall be returned by the Mayor to the City Clerk after the Mayor has affixed his signature thereto or after the expiration of ten days from the date of its delivery to the Mayor in any event".

Very truly yours,

JOHN T. ODORISIO  
CITY CLERK

Received by William D. Glushko

DATE APPROVED BY THE MAYOR 8/14/64

RECORDED: August 13, 1964  
IN ORDINANCE BOOK K

PAGE 377

ORDINANCE

Vacating public right in  
portions of Stevens St.,  
18th St. and Benson St.,  
(French Tract)

MC-198

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Law Department

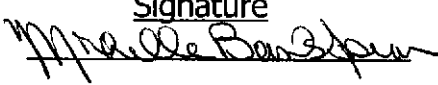
**TITLE OF RESOLUTION/ORDINANCE:** Ordinance Authorizing the Release of the City's Easement Rights in the Vacated Stevens Street, 18<sup>th</sup> Street and Benson Street

**BRIEF DESCRIPTION OF ACTION:** On August 14, 1964 City Council adopted an ordinance entitled, "An Ordinance Releasing and Extinguishing the Public Right in Portions of Stevens Street, 18<sup>th</sup> Street and Benson Street, Camden, NJ" which authorized the vacation of certain portions of Stevens Street, 18<sup>th</sup> Street and Benson Street as more particularly described in Exhibit A attached. The City reserved certain easement rights to access utilities in the streets. Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site at 17<sup>th</sup> & Admiral Wilson Blvd., has requested that the City vacate its easement rights in the vacated street so as to permit it to build over the vacated streets as part of the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment plan. The City Engineer and American Water Operations & Management have determined that there are no active City-owned utilities in the streets. The purpose of this ordinance is to release the City's easement rights in vacated Stevens Street, 18<sup>th</sup> Street and Benson Street.

**APPROPRIATION ACCOUNT TO BE CHARGED:** N/A

**AMOUNT OF PROPOSED CONTRACT:** N/A

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	4/5/21	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

**(Name) Please Print**

**(Extension #)**

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Prepared By: Dionne Giles

X7185

Contact Person: \_\_\_\_\_

\_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

0-8  
MBS:yrh  
04-12-21

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S EASEMENT RIGHTS IN A 15 FT. UTILITY EASEMENT OVER BLOCK 1208, LOT 4**

**WHEREAS**, the Official Tax Map of the City of Camden shows a 15 Ft. Utility Easement over the parcel of land identified as Block 1208, Lot 4, aka W.S. 17<sup>th</sup> St. 160 N. Admiral Wilson as more particularly shown on Exhibit A attached hereto;

**WHEREAS**, Matrix Admiral Wilson Development, LLC, the proposed redeveloper of the site, has requested that the City vacate its easement rights referenced in said tax map in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the vacated streets. There appears to be a water line owned by New Jersey American Water within the easement area. Notwithstanding the foregoing, if Matrix and or its agents discover any such utilities during the development of the site, Matrix and or its agents shall be responsible at its sole cost and expense for the relocation, removal or reconstruction of the discovered utilities and shall indemnify and hold harmless the City of Camden from and against any and all claims of damages arising therefrom.

**WHEREAS**, it appears to the City that the public will not be adversely affected by the vacation of the City's easement rights in that area; and

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in a certain 15 ft. utility easement shown on the parcel of property identified as Block 1208, Lot 4 of the Official Tax Map of the City of Camden, also known as W. S. 17<sup>th</sup> St. 160 N. Admiral Wilson and more particularly described in Exhibit A, attached hereto; provided that if the owner or developer of the property, or its agents discover any utilities during the development of the site, such owner or developer and or its agents shall be responsible at its sole cost and expense for the relocation, removal or reconstruction of the discovered utilities and shall indemnify and hold harmless the City from and against any and all claims of damages arising therefrom.

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

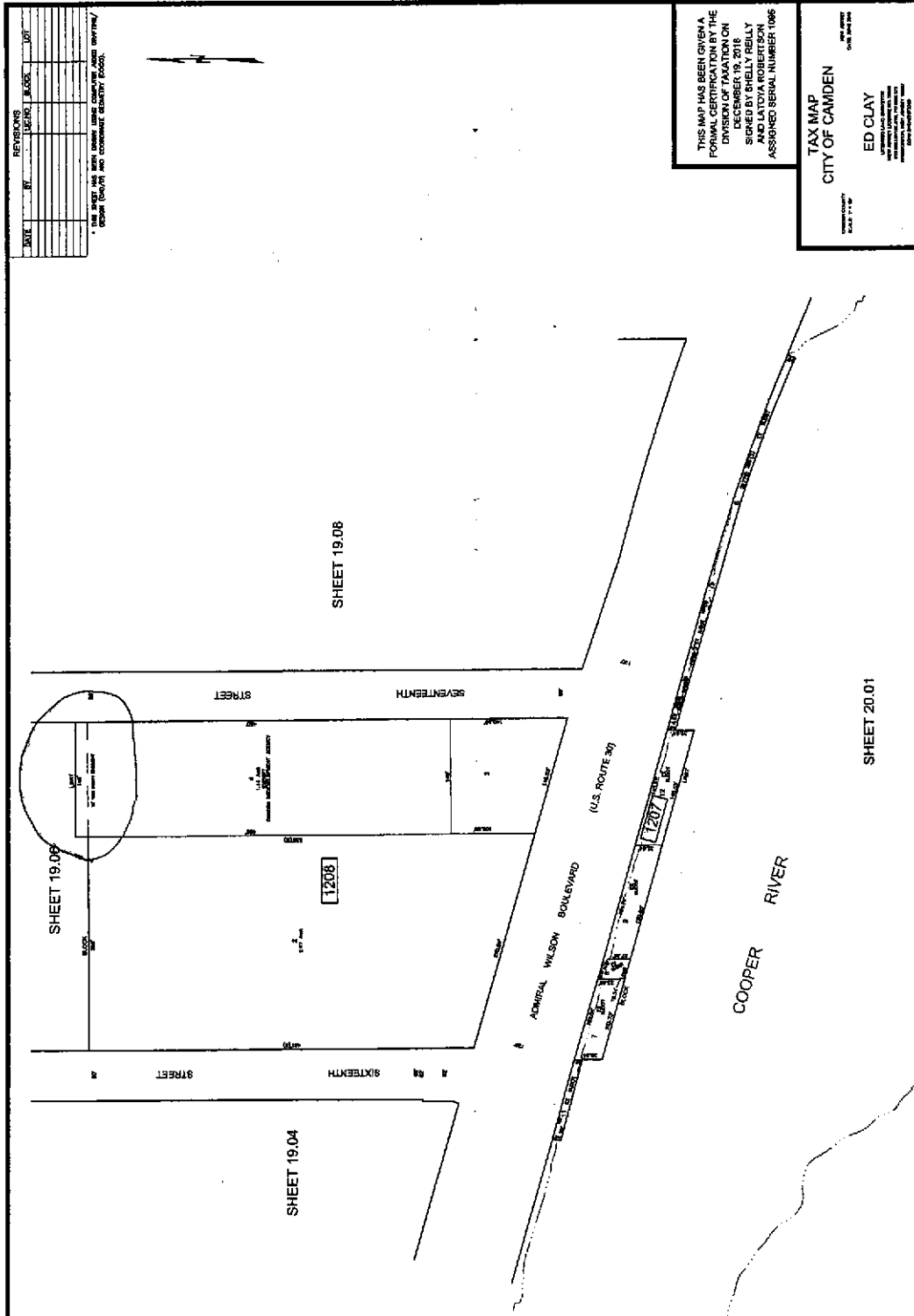
\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

# EXHIBIT A

19.07



DATE	BY	REVISIONS
		1. 12/18/18
		2. 12/18/18
		3. 12/18/18
		4. 12/18/18
		5. 12/18/18
		6. 12/18/18
		7. 12/18/18
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		15. 12/18/18
		16. 12/18/18
		17. 12/18/18
		18. 12/18/18
		19. 12/18/18
		20. 12/18/18

\* THIS MAP WAS MADE USING THE CAMDEN TAX MAP SYSTEM/

COORDINATE SYSTEM (NAD83)

THIS MAP HAS BEEN GIVEN A  
FORMAL CERTIFICATION BY THE  
DIVISION OF TAXATION ON  
DECEMBER 18, 2018  
BY THE CLERK OF THE BOARD OF  
SUPERVISORS AND THE BOARD OF  
AND LATOYA ROBERTSON  
ASSIGNED SERIAL NUMBER 1066

TAX MAP  
CITY OF CAMDEN  
ED CLAY  
CLERK OF THE BOARD OF SUPERVISORS  
AND LATOYA ROBERTSON  
ASSIGNED SERIAL NUMBER 1066  
12/18/18

19.07

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Law Department

**TITLE OF RESOLUTION/ORDINANCE:** Ordinance Authorizing the Release of the City's Easement Rights in a 15 Ft. Utility Easement Over Block 1208, Lot 4

**BRIEF DESCRIPTION OF ACTION:** Matrix Admiral Wilson Development, LLC ("Matrix") is the proposed redeveloper of a redevelopment project located at 17<sup>th</sup> & Admiral Wilson Blvd. The Official Tax Map of the City of Camden shows a 15 Ft. Utility Easement over the parcel of land identified as Block 1208, Lot 4, aka W.S. 17<sup>th</sup> St. 160 N. Admiral Wilson as more particularly shown on Exhibit A attached hereto. Matrix has requested that the City vacate its easement rights in the utility easement in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan. The City Engineer and American Water Operations & Management have determined based on a review of their records, and without field verification, that there are no existing City owned utilities located in the 15 ft. utility easement. There appears to be a water line owned by New Jersey American Water within the easement area. If Matrix and or its agents discover any utilities during the development of the site, Matrix and or its agents shall be responsible at its sole cost and expense for the relocation, removal or reconstruction of the discovered utilities and must indemnify and hold harmless the City of Camden from and against any and all claims of damages arising from their work. The purpose of this ordinance is to release the City's easement rights in the 15 Ft. Utility Easement over Block 1209, Lot 4.

**APPROPRIATION ACCOUNT TO BE CHARGED:** N/A

**AMOUNT OF PROPOSED CONTRACT:** N/A



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

Approved by City Attorney:

Date  
4/5/21

Signature  


Approved by Grants Management:

\_\_\_\_\_

Approved by Finance Director:

\_\_\_\_\_

(If applicable)

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

☐ CAF –Certifications of Availability of Funds

Approved by Business Administrator: \_\_\_\_\_

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Dionne Giles</u>	<u>X7185</u>
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

0-9  
MBS:yrh  
04-12-21

**ORDINANCE AUTHORIZING THE RELEASE OF THE CITY'S RIGHTS IN STORM  
INLETS IN BLOCK 1209, LOT 1**

**WHEREAS**, Matrix Admiral Wilson Development, LLC is the proposed redeveloper of a large multi-lot parcel of property on the north side of Admiral Wilson Boulevard between Bank Street and 17<sup>th</sup> Street; and

**WHEREAS**, a survey of the redevelopment site shows certain storm inlets affecting Block 1209, Lot 1 on the Tax Map of the City of Camden, a.k.a. NE Admiral & 17<sup>th</sup>, adjacent to the vacated Benson Street; and

**WHEREAS**, Matrix Admiral Wilson Development, LLC, has requested that the City release its rights in said storm inlets in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan; and

**WHEREAS**, the City Engineer has determined based on a review of his records, and without field verification, that the storm inlets no longer serve any purpose because Benson Street has been vacated. Notwithstanding the foregoing, if the owner or developer, or its agents abandon the storm inlets they must do so at their sole cost and expense, comply with all applicable law, including the City Code, obtain all required permits and approvals prior to commencing any work and indemnify and hold harmless the City from any and all claims of damages arising from said work; and

**WHEREAS**, it appears to the City that the public will not be adversely affected by the release of the City's rights in said storm inlets; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden as follows:

**SECTION 1.** The City of Camden hereby releases all right, title and interest in those certain storm inlets located on Block 1209, Lot 1 as more particularly described in Exhibit A, attached hereto; provided that if the owner or developer of the property, or its agents abandon the storm inlets they must do so at their sole cost and expense, comply with all applicable law, including the City Code, obtain all required permits and approvals prior to commencing any work and indemnify and hold harmless the City from any and all claims of damages arising from said work

**SECTION 2.** The City Clerk shall have this ordinance published at least once, not less than ten (10) days instead of one (1) week prior to the section reading.

**SECTION 3.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 5.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**SECTION 6.** The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

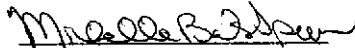
**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: April 12, 2021

The above has been reviewed

and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

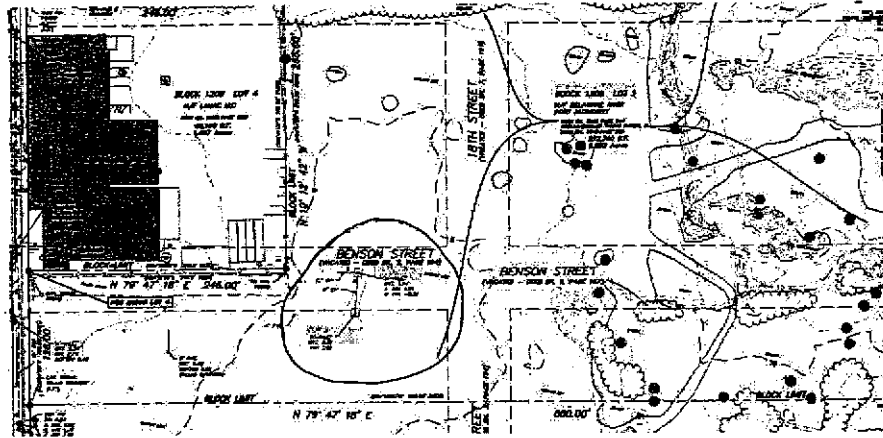
\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANK MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

# Exhibit A

City of Camden Redevelopment Agency  
January 11, 2021  
Page 6



12. A portion of Backley Avenue. The map of Backley Avenue is shown on the Tax Map as

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting: April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request:** Law Department


**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing the Release of the City's Rights in Storm Water Inlets in Block 1209, Lot 1

**BRIEF DESCRIPTION OF ACTION:** Matrix Admiral Wilson Development, LLC ("Matrix") is the proposed redeveloper of a redevelopment project located at 17<sup>th</sup> & Admiral Wilson Blvd. A survey of the redevelopment site shows certain storm water inlets affecting Block 1209, Lot 1 on the Tax Map of the City of Camden, a.k.a. NE Admiral Wilson & 17<sup>th</sup>, adjacent to the vacated Benson Street. Matrix has requested that the City release its rights in said storm inlets in order to permit the redevelopment of the site in accordance with the Admiral Wilson Boulevard North Redevelopment Plan. The City Engineer has determined based upon a review of his records, and without field verification, that the storm inlets no longer serve any purpose because Benson Street has been vacated. The purpose of this ordinance is to release the City's interest in the said storm inlets. If the developer or its agents abandon the storm inlets they must do so at their sole cost and expense, comply with all applicable law and obtain all required permits and approvals prior to commencing any work and indemnify and hold harmless the City from any and all claims of damages arising from said work.

**APPROPRIATION ACCOUNT TO BE CHARGED:** N/A

**AMOUNT OF PROPOSED CONTRACT:** N/A

☒ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:	4/5/21	
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

---

**(Name) Please Print**

**(Extension #)**

Prepared By: Dionne Giles

X7185

Contact Person: \_\_\_\_\_

\_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
04-13-21

R-31

**RESOLUTION AUTHORIZING THE CITY TO ENTER INTO AN INDEMNITY &  
UNDERTAKING AGREEMENT WITH FIDELITY NATIONAL TITLE GROUP**

**WHEREAS**, Matrix Admiral Wilson Development, LLC ("Matrix") is the proposed redeveloper of a redevelopment project located at 17<sup>th</sup> & Admiral Wilson Blvd; and

**WHEREAS**, this project involves the City transferring Block 1201, Lot 1 which includes additional lots, including Block 1198, Lot 1 to the Camden Redevelopment Agency; and

**WHEREAS**, Fidelity National Title Group (the "Title Co.") who is insuring title for the project has raised an exception with respect to Block 1198, Lot 1 and is requesting that the City indemnify Fidelity National Title Group, and its subsidiaries, Chicago Title Insurance Company, Commonwealth Land Title Insurance Company or Fidelity National Title Insurance Company against any claim arising from the exception to title; and

**WHEREAS**, based upon a thorough review of the City's records and consultation with outside foreclosure counsel, the City Attorney is confident that the City holds good title and that there is little risk to the City in issuing this indemnity; and

**WHEREAS**, without the indemnity the redevelopment project will not move forward;


**WHEREAS**, it is in the best interest of the City of Camden that the City issue the requested indemnity; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden the Mayor or his designee are hereby authorized to execute

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting: April 13, 2021**

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Michelle Banks-Spearman, City Attorney

**Department Making Request: Law Department**

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing the City to Enter Into an Indemnification Agreement with Fidelity National Title Group

**BRIEF DESCRIPTION OF ACTION:** Matrix Admiral Wilson Development, LLC ("Matrix") is the proposed redeveloper of a redevelopment project located at 17<sup>th</sup> & Admiral Wilson Blvd. As part of this project the City will be transferring Block 1201, Lot 1 which lot includes several additional lots, including Block 1198, Lot 1 to the Camden Redevelopment Agency. Fidelity National Title Group (the "Title Co.") who is insuring title for the project has raised an exception with respect to B. 1198, L. 1 and is requesting that the City indemnify Fidelity National Title Group, and its subsidiaries, Chicago Title Insurance Company, Commonwealth Land Title Insurance Company or Fidelity National Title Insurance Company against any claim arising from the exception to title. After thorough review of our records and consultation with outside foreclosure counsel, the City Attorney is confident that the City has good title and that there is little risk to the City in issuing this indemnity. This action is necessary for the redevelopment project to move forward.


**APPROPRIATION ACCOUNT TO BE CHARGED:** N/A

**AMOUNT OF PROPOSED CONTRACT:** N/A



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

Approved by City Attorney:	<u>Date</u> 4/5/21	<u>Signature</u> 
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

**(Name) Please Print**

**(Extension #)**

Prepared By: Dionne Giles

X7185

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Indemnity & Undertaking Agreement
Name of Vendor	Fidelity National Title Group
Purpose or Need for service:	The vendor is requesting that the City indemnify Fidelity National title Group, and its subsidiaries, Chicago Title Insurance Company, Commonwealth Land Title Insurance Company or Fidelity National title Insurance Co. against any claim arising from the exception to title
Contract Award Amount	
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date\_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date\_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

( ) Approved ( ) Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

FIDELITY NATIONAL TITLE GROUP

\_\_\_ CHICAGO TITLE INSURANCE COMPANY

\_\_\_ COMMONWEALTH LAND TITLE INSURANCE COMPANY

\_\_\_ FIDELITY NATIONAL TITLE INSURANCE COMPANY

AGENT: \_\_\_\_\_

TITLE NO. \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

## INDEMNITY & UNDERTAKING AGREEMENT (with or without Deposit of Funds)

WHEREAS, Fidelity National Title Group ("FNTG"), through one if its subsidiaries, Chicago Title Insurance Company, Commonwealth Land Title Insurance Company or Fidelity National Title Insurance Company (hereinafter "Insurer"), is about to issue its title insurance commitment or policy or policies, through its policy-issuing agent, \_\_\_\_\_ (hereinafter the "Title Insurance Policy"), No. \_\_\_\_\_ with respect to the real property located in the City of Camden, County of Camden and State of New Jersey, as more particularly described therein (hereinafter the "Land");

AND WHEREAS, Insurer has raised as an exception or exceptions in the commitment a certain defect, encumbrance, adverse claim or other matter affecting the Land (hereinafter collectively the "Exception(s) to Title"), more particularly described as follows:

Outstanding interest of Alfred R. Pierce, Trustee, his estate, heirs or successors as set forth in Deed Book 4338 Page 647 as it relates to Block 1189 Lot 1

AND WHEREAS, Insurer has been requested to issue its Title Insurance Policy in favor of its Insureds, or may in the future be requested to issue a title insurance policy or policies or commitments therefor; or issue hold-harmless or indemnity letters or assume obligations under the Inter-Underwriter Indemnification Agreement in order to induce other title insurers to issue title insurance policies or commitments therefor, with respect to the Land or to some portion thereof, or estates or interests therein, insuring against loss or damage by reason of the Exception(s) to Title;

AND WHEREAS, the undersigned (hereinafter the "Indemnitor") has agreed to execute this Agreement in order to induce Insurer to issue the Title Insurance Policy or Future Policies or Commitments insuring against loss or damage by reason of the Exception(s) to Title.

NOW THEREFORE, in consideration of the foregoing, the undersigned Indemnitor does hereby covenant and agree with Insurer as follows:

- (1) to protect, defend, and save Insurer harmless from and against any and all loss, cost or damage Insurer or its Insureds may sustain or incur (including, without limitation, reasonable fees paid to attorneys and other professionals and expenses) by reason of the Exception(s) to Title;

**FNTG Indemnity & Undertaking Agreement**

Address: \_\_\_\_\_

Title No. \_\_\_\_\_

(2) to provide for the defense, at Indemnitor's own cost and expense, on behalf and for the protection of the Insurer and its current or future Insureds against or damage arising under the Title Insurance Policy (but without prejudice to the right of the Insurer to defend if it so elects) in all litigation arising from or relating to the Exception(s) to Title which may be asserted or attempted to be asserted, established or enforced in, to, upon, against or in respect to the Land or any part thereof, or any estate or interest therein;

(3) upon receipt of written demand from the Insurer, to remove the Exception(s) to Title from the title to the Land, by an instrument duly recorded in the land records of Camden County, or filed in the Civil Judgment and Order Docket of the New Jersey Superior Court or United States District Court, on or before 180 days from the date of such demand;

(4) The term "Indemnitor" as used in this Agreement means and includes the Indemnitor and his, her or its successors and assigns. If there is more than one Indemnitor, each Indemnitor and his, her or its successors and assigns shall be jointly and severally liable for the obligations assumed hereunder.

It is understood and agreed that this Agreement contains the entire understanding between the parties hereto. No variations, modifications or changes shall be binding upon any party hereto unless agreed upon in writing by all parties to this Agreement.

**IN WITNESS WHEREOF**, the undersigned has / have executed this Indemnity Agreement and Undertaking the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Indemnitor:

\_\_\_\_\_

By: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_

E-mail \_\_\_\_\_

**FNTG Indemnity & Undertaking Agreement**

**Address:** \_\_\_\_\_

**Title No.** \_\_\_\_\_

\_\_\_ No Addendum is attached.

# RESOLUTION #32

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Resolution Authorizing Extension of Time to Complete  
Foreclosure

## RESOLUTION

**NOT available at time of print on  
Friday, April 09, 2021.**

MBS  
04-13-21

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CAMDEN  
AUTHORIZING EXECUTION OF CHANGE ORDER #2 – CAPITAL IMPROVEMENT  
PROJECT TO ADDRESS PFAS CONTAMINATION – PHASE ONE WITH AMERICAN  
WATER OPERATIONS AND MAINTENANCE, LLC IN CONNECTION WITH THE  
SERVICES AGREEMENT FOR THE OPERATION, MANAGEMENT, MAINTENANCE  
AND REPAIR OF THE CITY OF CAMDEN'S WATER SUPPLY AND SEWER  
COLLECTION SYSTEM, DATED JANUARY 19, 2016,  
AS AMENDED BY AMENDMENT NO. 1, DATED JANUARY 1, 2019**

**WHEREAS**, the City of Camden ("City") owns extensive potable water supply, storm water conveyance, combined sewer infrastructure and wastewater conveyance systems (collectively referred to herein as the "Systems") servicing the residents of the City; and

**WHEREAS**, the City with the assistance of the Camden County Municipal Utilities Authority, undertook a competitive procurement pursuant to N.J.S.A. 58:26-19 et seq., (*New Jersey Water Supply Public-Private Contracting Act*) and N.J.S.A. 58:27-19 et seq., (*New Jersey Wastewater Treatment Public-Private Contracting Act*) (collectively referred to herein as the "Acts"), to obtain proposals from qualified firms to provide contractor operator services to the City for its Systems; and

**WHEREAS**, following a rigorous evaluation process, the City selected American Water Operations and Maintenance, Inc.; and

**WHEREAS**, the City and American Water Operations and Maintenance, Inc. negotiated a Services Agreement; and

**WHEREAS**, in accordance with the Acts, the City submitted the Services Agreement to the New Jersey Department of Environmental Protection, the Department of Community Affairs, Local Finance Board; and the Board of Public Utilities (collectively referred to herein as the "Agencies") for review; and

**WHEREAS**, the Agencies approved the Services Agreement; and

**WHEREAS**, American Water Operations and Maintenance, Inc. officially changed its name to American Water Operations and Maintenance, LLC, ("American"); and

**WHEREAS**, the City and American amended and revised the Services Agreement to reflect the name change of the operator, clarify and adjust certain services to be provided by American, and to address changes in circumstance since the time of execution of the Services Agreement all as more fully set forth in Amendment No. 1, dated January 1, 2019; and

**WHEREAS**, pursuant to Article VIII of the Service Agreement, the City and American can agree for American to undertake Capital Improvements associated with the City's Systems; and

**WHEREAS**, the City desires for American to undertake the design of and improvements to certain treatment improvements and American desires to undertake same; and

**WHEREAS**, the parties wish to reduce to writing the terms and conditions by which American will be undertaking and completing the treatment work in the form of a Change Order in a form substantially similar to the form attached hereto as Exhibit A ("Change Order No.2"); and

**WHEREAS**, the City anticipates receiving funding for Change Order No.2 from the New Jersey Infrastructure Bank; now therefore

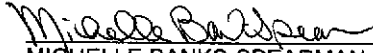
**BE IT RESOLVED**, by the members of the City Council of the City of Camden affirmatively concurring as follows:

1. Change Order No.2 is hereby approved and the Mayor and other authorized representatives of the City as may be required are each hereby authorized and directed to execute and deliver Change Order No 2 to American Water which will perform the scope of work as indicated therein in a form substantially similar to the form attached hereto as **Exhibit A** and to take all necessary actions and execute such additional ancillary documents and agreements necessary to fully effectuate the intent of this Resolution.
2. Performance of the scope of work by American Water and the City's authorization and notice to proceed therefor is contingent upon and subject to approvals of and the receipt of funds from the New Jersey Infrastructure Bank.
3. This resolution shall take effect immediately.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**SERVICES AGREEMENT  
FOR THE  
OPERATION, MANAGEMENT, MAINTENANCE AND REPAIR  
OF THE  
CITY OF CAMDEN'S WATER SUPPLY AND SEWER COLLECTION SYSTEMS  
BY AND BETWEEN  
CITY OF CAMDEN AND AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC**

---

**CHANGE ORDER #2 – CAPITAL IMPROVEMENT PROJECT TO ADDRESS PFAS  
CONTAMINATION – PHASE ONE**

*Capitalized terms included in this Change Order, not otherwise defined herein, shall have the meaning attributed to them under the Services Agreement, as amended.*

**OVERVIEW**

Per Article VII of the Agreement, the City has requested American Water Operations and Maintenance, LLC ("Operator") to undertake the Capital Improvements to address per- and polyfluoroalkyl substances (PFNA, PFOA and PFOS, which are hereinafter collectively referred to as "PFAS") contamination (also referred to herein as the "Project"). The Project is the result of extensive testing that was performed for almost two years by the Operator that confirmed the City would have compliance problems with PFAS.

The New Jersey Department of Environmental Protection ("NJDEP") set health based Maximum Contaminant Levels ("MCL") for a several PFAS compounds: perfluorononanoic acid ("PFNA") with compliance monitoring beginning Q1 2020 and perfluorooctane sulfonate ("PFOS") and perfluorooctanoic acid ("PFOA") with a compliance monitoring date of Q1 2021. In addition, there is knowledge of eminent regulation for 1,4-Dioxane, which has been found to be present at most of the well supply on the City's water system.

As a result of the NJDEP's newly set MCLs for PFNA, Operator recommended effective January 1, 2020 that six (6) wells with significantly elevated levels of PFAS be removed from service to ensure that the City sustained water quality and to allow for additional testing and investigation as to long-term treatment options. These recommendations were followed. Continued PFAS testing in 2020 revealed Parkside Wells 17A and 18 have elevated levels of PFOA and that Morris Wells 10 and 19 have even higher levels of PFOA and PFOS.

As a result, Operator, in December 2020, recommended that Morris Wells 10 and 19 and Parkside Wells 17A and 18 be removed from service until adequate treatment could be implemented for the Morris and Delair well fields. Additionally, after further investigation, it was decided that the Parkside plant would be used intermittently until PFAS treatment could be installed. These actions were taken in order to meet the new MCLs for PFOA and PFOS in 2021. With these wells off-line, it was necessary to supplement the City's water supply for the next several years until adequate treatment could be installed to treat the

water from Morris and Delair wellfields for PFAS and 1,4-Dioxane. The City has entered into a Commodity Demand Water Supply Agreement with New Jersey-American Water to meet these needs.

The corrective actions of to address both the PFAS and 1,4-Dioxane contamination have been separated into two (2) phases. The first phase of the City's PFAS plan ("Phase One") will address PFAS treatment at the Parkside WTP by installing 3.0 MGD of granular activated carbon ("GAC") treatment, a building and other improvements at the City's Parkside plant. The second phase of the City's PFAs plan ("Phase Two") will address both PFAS and 1,4 -Dioxane treatment for the Morris and Delair wellfields at the former Puchack plant site.

During Phase One at Parkside, an interim configuration will be used to allow for the PFAS treatment to be brought on-line as soon as possible but leave space for the addition of 1, 4-Dioxane treatment that will be added during Phase Two. Two additional key aspects related to Phase One PFAS treatment at Parkside are as follows:

1. The treatment is intended to be long-term; however, the treatment may need to be installed on a temporary basis initially where the control of the GAC is manual, as it will be the quickest way to get the units online to ensure meeting the MCL for PFOA.
2. The Parkside PFAS treatment will be made fully automated and integrated into the Parkside SCADA control system. In addition, 1,4-Dioxane treatment will be added at Parkside during Phase Two.

Phase One also includes transitional work for the City's long-term PFAS and 1,4-Dioxane treatment plan. Engineering and additional testing work will be necessary to immediately commence the City's PFAS plan for Parkside.

This configuration would later be finalized during Phase Two, which will be addressed in a future Change Order.

#### **SCOPE OF WORK**

The services that the Operator is authorized to perform pursuant to this Change Order include: (1) design, permitting and procurement of Parkside GAC treatment process equipment; (2) construction of Parkside GAC treatment facilities and ancillary systems, including building enclosure, site access and utility adjustments to provide effective operating treatment with existing systems to ensure all regulatory compliance requirements will be sustained; (3) all construction inspection, administration and management for such treatment facility modifications; (4) piloting the long-term treatment process equipment options for the Morris Delair Treatment Plant (i.e., Phase Two) to determine actual life cycle operational expenses for selection of the most effective process; (5) investigation of water storage/system operations strategies with the required water purchase from NJAW; and (6) development of a design/build program and cost projections for Phase Two as well as automation and SCADA integration for the Parkside facilities. See Exhibit A for additional details.

In addition, the services authorized pursuant to this Change Order also include those items listed in Exhibit B.

#### PROJECT SCHEDULE

Due to the critical compliance needs associated with PFAS presence, work on the Project (as detailed in Exhibit A) upon mutual agreement of parties commenced under the maintenance, repair and replacement ("MR&R") provisions of the Agreement in the fall of 2020. This immediate action was also reviewed by the parties with NJDEP, and the parties continue to have discussions with NJDEP on a monthly basis. With the implementation of PFAS regulations in New Jersey and nationwide, the availability of GAC treatment systems was a major concern by the parties and NJDEP, which resulted in the division of the project into two phases. The objective of this Project schedule is to enable the beneficial use of the treatment improvements at the Parkside facility by December 1, 2021.

This target date represents a fourteen (14) month duration from identification of the need to performance of the solution. Final completion of the Phase One tasks at Parkside site (see schedule items 1 through 3m in Exhibit C) and completion of the investigative, engineering and project development work for Phase Two (see schedule items 4 – 6 in Exhibit C) are targeted for an anticipated completion of August 31, 2022. This period equates to a final completion of construction as well as allowing for verification of performance of Parkside improvements and development of a subsequent change order (Change Order (#3)).

A separate schedule (Exhibit D) has been prepared for the provision of additional equipment included in this Change Order. This equipment includes replacement and additional items needed to more effectively perform Services under the Agreement.

#### PROJECT COST ESTIMATE

A summary table of estimated costs for the scope of services set forth in Exhibit A is attached as Exhibit E. Included in the cost summary in accordance with the Agreement are allowances for administrative fees and profit. Also included in the cost summary are an allowance for construction wage increases in the second year in accordance with anticipated Prevailing Wage Rates, and project management service details.

The parties hereto acknowledge that the scope of services set forth in Exhibit B, shall be paid for in part with a credit being provided by Operator as detailed in Exhibit B.

#### DESIGN & CONSTRUCTION TECHNICAL SPECIFICATIONS

Operator will utilize its own corporate engineering technical specifications and design standards for the proposed scope of services. Operator will notify the City of any exceptions or variance from these standards.

#### **PROJECT ADMINISTRATION & OVERHEAD**

The engineering and design efforts will be as documented in **Exhibit A**. Operator will at a minimum conduct and document monthly meetings during the design and testing phases of the Project. During construction and commissioning phases, these meetings shall be a minimum of bi-weekly.

#### **PAYMENT TERMS**

The payment terms of the Agreement provide monthly payments of a fixed management fee, allocated payments for maintenance, repair and replacement work as well as for utility expenses with quarterly reconciliations for maintenance and utility expenses. As this Change Order involves services related to the design, permitting and construction of a Capital Improvement, a specific alternative payment process is set forth herein.

Operator has prepared an expected schedule of values for the work, which is attached as **Exhibit F**. On a monthly basis (minimum), Operator shall prepare an invoice for services provided and work completed in that month by both Operator and its subcontractors on a time and materials basis based on the values in **Exhibit F**. Operator's invoice will include the hours of Operator's project manager for the Project. Operator's invoice will also include the agreed administrative overhead fee of 8% and profit at 4% authorized under the Agreement.

Upon receipt of an invoice, the City shall process same as quickly as possible in accordance with its own internal and New Jersey Infrastructure Bank ("NJIB")-established processes. Upon receipt of payment from the NJIB, the City agrees to pay Operator within forty-five (45) days. Accordingly, Operator agrees to pay all subcontractors and suppliers within forty-five (45) days of receipt of payment. Both parties shall provide prompt payment certifications as required.

#### **EXHIBITS ATTACHED**

- A Scope of Services for Project
- B Scope of Services for Other Items (with estimated values)
- C Schedule for Project
- D Schedule for Other Items
- E Project Estimate
- F Schedule of Values

**EXTENSION OF THE AGREEMENT ADJUSTMENT PERIOD**

Pursuant to Section 3.1 (Term) of the Agreement, the parties may, during the Agreement Adjustment Period, mutually agree to an additional five (5) year extension of the Agreement. The parties agree to extend the Agreement Adjustment Period for an additional two (2) years, such that the Agreement Adjustment Period will occur between the 7<sup>th</sup> anniversary of the Commencement Date of the Agreement and the 8<sup>th</sup> anniversary of the Commencement Date of the Agreement.

[remainder of page blank]

IN WITNESS WHEREOF, the Parties have hereunto set their hands and fixed their seals, effective as of the date of the last signature below ("Effective Date").

**CITY OF CAMDEN**

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**AMERICAN WATER OPERATIONS AND MAINTENANCE, LLC**

\_\_\_\_\_

\_\_\_\_\_  
Title

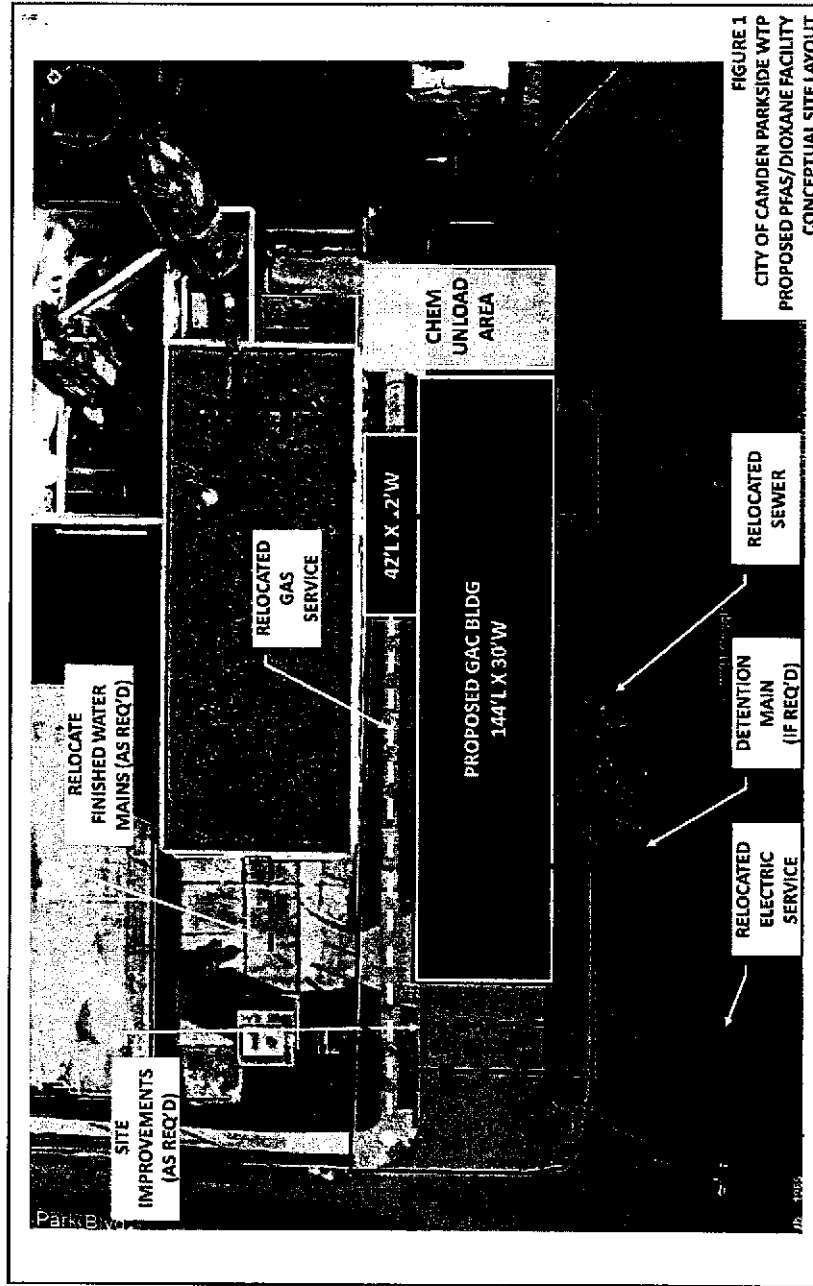
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Date

## EXHIBIT A

### Phase One Project Scope

1. Investigate PFAS treatment solutions & additional confirmation testing for Phase One and Phase Two improvements.
2. Rapid Small-Scale Column Test for Parkside WTP to determine treatment sequence of GAC in the treatment train.
3. Design upgrade to treatment facilities; GAC vessel procurement; and design ancillary systems, including building enclosure, site access and utility adjustments to provide effective operating treatment integrating new equipment with existing systems to ensure all regulatory requirements will be sustained. Construct and provide all construction inspection, administrative and management for a time and material approach to fast-track installation. A preliminary conceptual site layout (shown in Figure 1) and a preliminary conceptual building layout (shown in Figure 2) are attached for reference.
4. Design & conduct pilot study for Morris Delair well field to determine life cycle operational costs for final equipment determination.
5. Investigate and recommend water storage/utilization options.
6. Preliminary engineering design services, including cost projections –for a fast-track design/build approach for Phase Two improvements at Morris Delair well sources for a facility to be located at the Puchack location. Also provide design concepts for inclusion of 1,4-Dioxane treatment at Parkside and automation and SCADA integration for GAC treatment at the Parkside plant.

(See Figure 1- Conceptual Site Layout and Figure 2 Conceptual Building Layout on the following pages)



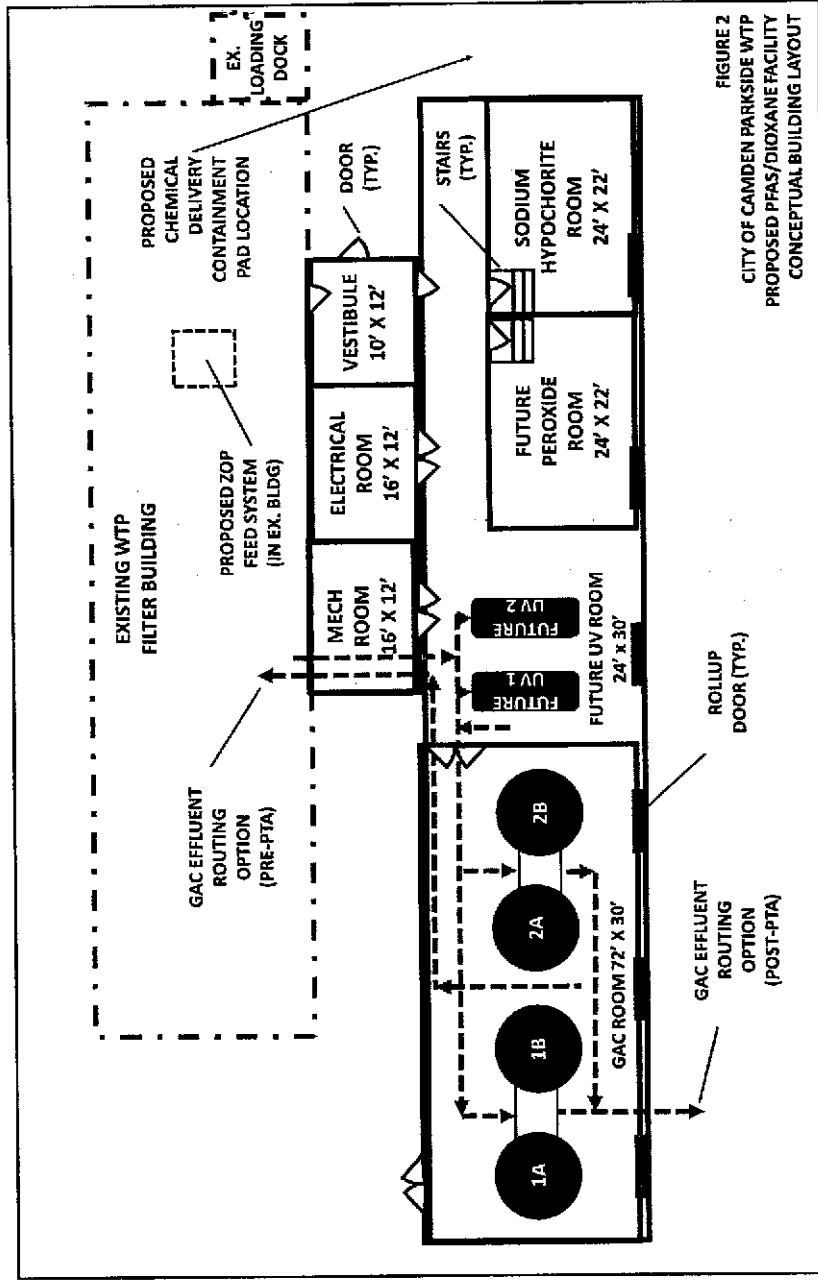


FIGURE 2  
CITY OF CAMDEN PARKSIDE WTP  
PROPOSED PFAS/DIOXANE FACILITY  
CONCEPTUAL BUILDING LAYOUT

# EXHIBIT B

## Scope of Services Other Items

Operator will arrange for the purchase of the items noted in Table 1 below for the City. The costs presented in Table 1 for each item are only estimates. With the current supply chain environment, the cost and time of such purchases are difficult to predict. As a result, the actual cost and delivery for each item is hard to predict and may vary from that presented in Table 1.

Table 1

Item #	Fleet Item Make/Model	Description	Estimated Cost to Purchase	Admin Fee (8%) plus Profit (7%)	Estimated Total Cost to City
1	2021/22 Camel Maxx / 9YD (or equivalent)	Combo Sewer Cleaner	\$ 420,000	\$ 63,000	\$ 483,000
2	2021/22 3/4-ton pick-up	Crew Cab	\$ 50,400	\$ 7,560	\$ 57,960
3	2021/22 3/4-ton pick-up	Extended Cab w/mounted Valve Operat	\$ 65,000	\$ 9,750	\$ 74,750
4	2021/22 1/2-ton pick-up with Utility Body	1500 Extended Cab	\$ 50,000	\$ 7,500	\$ 57,500
5	Air Compressor	Rotax 185 CFM TIER 4 Final	\$ 20,000	\$ 3,000	\$ 23,000
6	2- 3" Portable Trash Pump	Portable Mud Hog	\$ 5,000	\$ 750	\$ 5,750
7	Mini Excavator/w trailer	25-30 HP	\$ 75,000	\$ 11,250	\$ 86,250
8	Hammer Attachment For Backhoe	Atlas Copo to fit 2018 Case S805N	\$ 10,000	\$ 1,500	\$ 11,500
9	2021/22 1/2-ton pick-up with Utility Body	1500 Extended Cab	\$ 50,000	\$ 7,500	\$ 57,500
Total					\$ 857,210

The Parties acknowledge that Operator's implementation of the Billing and Collection Services resulted in additional costs and financial risks in the 2018 and 2019 fiscal year tax sales, and also acknowledge the existence of some staffing vacancies spanning a period of time from Contract Year 1 through Contract Year 5 (the "Issues"). In full and final settlement of all claims which the City now has, could, or would assert against Operator and/or any of its parent, subsidiaries, affiliates, directors, officers, employees, agents, contractors, successors and assigns, heirs, and beneficiaries, arising from or related to the Issues, Operator shall provide a credit of six hundred and twenty-five thousand dollars (\$625,000.00) to the City (the "Credit"). The City, together with its officials, representatives, agents, employees, successors and assigns, beneficiaries and heirs, does hereby release, acquit, and fully and forever discharge Operator from any and all rights, actions, causes of action, suits, debts, sums of money, contracts, controversies, agreements, promises, trespasses, damages, judgments, executions, property damage, claims and demands whatsoever, in law, or in equity, whether known or unknown, asserted or unasserted, which the City ever had, now has or which it hereafter can, shall, or may have against the Operator relating to or arising out of or related in any way to the Issues.

The items listed in Table 1 above will be purchased by Operator on behalf of the City. When Operator makes a purchase of any of the line items listed in Table 1, it will present an invoice to the City that will include the actual cost to purchase the item number plus a mark-up of 8% for Operator's procurement administration, overhead and 7% profit.

The total of each invoice will be deducted from the Credit. Once the Credit is fully utilized against the purchase of the items in Table 1 above, then the Operator shall submit an invoice to the City for payment of any remaining balance for items purchased in Table 1.

The Parties also wish to acknowledge that on or about July of 2019, Operator made a one-time payment to the City of \$174,160.52 related to issues with the 2019 fiscal year tax sale. The Parties acknowledge

and agree that this payment absolves the Operator from any further liability related to the 2019 fiscal year tax sale.

## EXHIBIT C

### Schedule for Project Scope as Defined in Exhibit A

The schedule presented for this scope of work defined in Exhibit A is a projected schedule based on a conceptual design only. It is not intended to be a critical path schedule with absolute dates since a detailed design has not yet been developed. A more detailed critical path schedule with more specific dates will be created during the detailed design phase of the project, which will be updated as the project progresses.

**Schedule for Project Scope as Defined in Exhibit A**

Phase One PFAS Improvements Schedule		* Target GAC Substantial Completion December 1, 2021    ** Building and Finish August 31, 2022																							
Item Number	Description	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	
1	Investigate Potential Improvements																								
2	Rapid Small Scale Column Test for Parkside WTP																								
3	Design and Construct upgrade to Parkside WTP																								
3a	Mobilizations/GCs																								
3b	Sitework																								
3c	Utility Relocation																								
3d	Granular Activated Carbon Vessels,																								
3e	Granular Activated Carbon Media and Install													*											
3f	Process Piping																								
3g	Contact Detention Loop																								
3h	Electrical																								
3i	Instrumentation and Control																								
3j	Building and Painting																								
3k	Pump and Chemical Upgrades																						**		
3m	Engineering Detailed Design and Permitting (15%)																								
4	Pilot Study for Morris Delair wet field																								
5	Investigate water storage/detritation options.																								
6	Preliminary engineering design services, Phase Two/Change Order #3																								

**EXHIBIT D**  
**Schedule for Additional Items Listed in Exhibit B**

**Schedule for Additional Items Listed in Exhibit B**

The schedule presented for the scope of work defined in Exhibit B is a projected schedule. With the current supply chain environment during the COVID-19 pandemic, the cost and time of such purchases are difficult to predict. As a result, the actual cost and delivery time for each item may vary from the schedule below as well as the information presented in Table 1 of Exhibit B.

Schedule for Other Items		Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Item #	Description																					
1	2021/22 Camel Maxx / 9YD (or equivalent)		Order									Delivery ??										
2	2021/22 3/4-ton pick-up		Order									Delivery ??										
3	2021/22 3/4-ton pick-up		Order									Delivery ??										
4	2021/22 1/2-ton pick-up with Utility Body		Order									Delivery ??										
5	Air Compressor		Order				Delivery															
6	2-3" Portable Portable Trash Pump		Order				Delivery															
7	Mini Excavator/w trailer		Order				Delivery															
8	Hammer Attachment For Backhoe		Order				Delivery															
9	2021/22 1/2-ton pick-up with Utility Body		Order									Delivery ??										

## EXHIBIT E

### Phase One PFAS Improvement Project Cost Estimate

The Parties acknowledge and agree that the costs presented in this Exhibit E are estimates that are based on a conceptual design. The estimated costs are based on certain assumptions regarding the project, which include but are not limited to those specific assumptions related to Item #3 listed below in this Exhibit E. The Parties further acknowledge and agree that there has not been a detailed design that has been developed, nor has a cost been developed based on a detailed design. The costs presented herein are intended as costs "not to exceed" in each of the six (6) scope categories.

<u>PFAS Improvements Phase One Costs</u>		
Item Number	Item Description	Line Item Cost
1	Investigate PFAS treatment solutions & additional confirmation testing for Phase One and Phase Two Improvements.	\$ 84,000
2	Rapid Small Scale Column Test for Parkside WTP.	\$ 33,600
3	Design upgrade to treatment facilities, GAC vessel procurement, design and ancillary systems, including building enclosure, site access and utility adjustments to provide effective operating treatment integrating new equipment with existing systems to ensure all regulatory requirements will be sustained.	\$ 9,677,070
4	Design & conduct pilot study for Morris-Delair well field to determine life cycle operational costs for final equipment determination.	\$ 106,400
5	Investigate and recommend water storage/utilization options.	\$ 50,400
6	Preliminary engineering design services, including cost projections for a fast-track design/build approach for Phase Two improvements at Morris-Delair well sources for a facility to be located at the Puchack location. Also provide design concepts for inclusion of 1,4-Dioxane treatment at Parkside and automation and SCADA integration for GAC treatment at the Parkside plant.	\$ 1,120,000
Total Cost Phase One		\$ 11,071,470

### **Parkside GAC Facility Cost Assumptions for Phase One Item #3**

The following is a list of assumptions that were used in the development of Operator's estimate of the cost to design, permit, and construct the proposed GAC treatment facility at the City of Camden's Parkside Water Treatment Plant. The assumptions are as follows:

1. Utility relocations and site improvements will be limited to disturbed areas shown on the conceptual site plan layout shown in Exhibit A. Pavement adjustments are limited to the property boundary adjacent to Camden High fields and existing Vesper Blvd. median.
2. Local storm drains may be connected to either the 36-inch storm sewer located along the south side of Vesper Blvd or the relocated 21-inch combined sanitary sewer, depending on which offers the best hydraulic arrangement.
3. Roof drains and sanitary waste lines from the existing and proposed building will be connected to the 21-inch sanitary sewer near the intersection of Vesper and Park Blvds.

4. The existing backwash waste line and air scour lines can be protected via concrete encasement and will not be relocated from beneath the footprint of the proposed building.
5. A chemical unloading containment area shall be constructed between the proposed GAC Building and the existing residuals area, with a manually operated drain valve connected to the sanitary sewer manhole in this area.
6. Site improvements will include installation of a fence of similar design to the existing security fencing currently in place at the site. More elaborate or ornamental landscaping improvements or enhancements compared to existing conditions are not currently included in detailed cost estimate.
7. No allowance was included in the budget for removal and disposal of hazardous materials.
8. Given the previously disturbed nature of the area, no allowance was included for archeological assessments or investigations.
9. The proposed treatment building will be a pre-engineering metal building ("PEMB") designed in accordance with all applicable current building and energy codes. Architectural finish details shall be limited to panel color selections that coordinate with the exterior finish colors of the existing WTP building. More elaborate architectural finishes, such as brick or stone veneer, or features like translucent skylight or wall panels may be available at an increased cost.
10. It was assumed that footers and foundation walls for the PEMB would not require excavations deeper than 4 feet, and that no more than 18-inches of existing soils would need to be removed and replaced with engineered structural fill beneath the overall footprint of the building.
11. Manually operated, insulated roll-up doors or removable wall panels will be provided to allow for removal/replacement of the GAC contactors, bulk chemical tanks and future UV reactors.
12. HVAC system design is based on maintaining a maximum interior building temperature of 55°F in the winter with electric or gas-fired unit heaters, and assumes dehumidification will be provided for the GAC room and unitized air conditioning for the sodium hypochlorite storage room only (to minimize temperature-related decay of chemical strength). The current estimate does not foresee the need for control of condensation in the building, such as insulation of piping and vessels; if it is later determined to be needed, then additional budget would be required.
13. The proposed PEMB will include space for a future UV/AOP system, but no equipment associated with the UV reactors, hydrogen peroxide, or associated components will be provided aside from branch tees and isolation valves on the main supply header.
14. All process valves required to connect the proposed GAC treatment system into the existing plant flow scheme shall be manual handwheel-operated, with chain-wheel operators on valves that must be located more than five (5) feet above finished floors.
15. The sodium hypochlorite and zinc orthophosphate storage and feed systems shall be designed in accordance with Operator's "T-2" Standard for Liquid Chemical Feed Systems. It is assumed that tempered water is available for supply to the emergency eyewash/showers that will be furnished for each system.

16. The electrical power feeds from the existing automatic transfer switch (ATS) are assumed to be in suitable condition to allow for them to be spliced and extended to the new ATS proposed in the new electrical room.
17. The electrical system will be sized to power a future UV reactor system based on power requirements to be furnished by Trojan Technologies for its UV Flex line of UV/AOP equipment. System shall be sized based on UV transmissivity values recently measured at Morris-Delair WTP and assuming raw water 1,4-dioxane concentrations of up to 10 parts per billion (ppb) and a finished water target of less than 0.2 ppb.
18. No modifications are proposed within the existing WTP aside from those necessary to support proposed interconnecting ductile iron process piping, electrical conduit, and the zinc orthophosphate chemical feed system. It is also assumed, that no relocation of existing equipment, conduit, or piping inside the existing WTP will be required.

# EXHIBIT F

## Schedule of Values

The costs presented in this Exhibit F are "not to exceed" costs, which align with each of the six (6) scope item categories defined in Exhibit A. The Operator will present periodic progress payment requests for each of the six (6) scope item categories. The City acknowledges and agrees that Operator will be entitled to an 8% fee for program management plus a 4% profit on the total cost as shown below.

Phase One PFAS Improvements Schedule of Values					
Item Number	Item Description	Scope Item Cost	AWO&M Project Management (8%)	AWO&M Profit (4%)	Total Cost
1	Investigate PFAS treatment solutions & additional confirmation testing for Phase One and Phase Two improvements.	\$ 75,000	\$ 6,000	\$ 3,000	\$ 84,000
2	Rapid Small Scale Column Test for Parkside WTP to determine treatment sequence of GAC in the treatment train.	\$ 30,000	\$ 2,400	\$ 1,200	\$ 33,600
3	Design upgrade to treatment facilities, GAC vessel procurement, design and ancillary systems, including building enclosure, site access and utility adjustments to provide effective operating treatment integrating new equipment with existing systems to ensure all regulatory requirements will be sustained.	\$ 8,783,802	\$ 595,512	\$ 297,756	\$ 9,677,070
3a	Mobilizations/GCs	\$ 350,000	\$ 28,000	\$ 14,000	\$ 392,000
3b	Shework	\$ 366,000	\$ 29,280	\$ 14,640	\$ 409,920
3c	Utility Relocation	\$ 260,000	\$ 20,800	\$ 10,400	\$ 291,200
3d	Granular Activated Carbon Vessels,	\$ 620,000	\$ 49,600	\$ 24,800	\$ 694,400
3e	Granular Activated Carbon Media and Install	\$ 417,000	\$ 33,360	\$ 16,680	\$ 467,040
3f	Process Piping	\$ 540,000	\$ 43,200	\$ 21,600	\$ 604,800
3g	Contact Detection Loop	\$ 273,000	\$ 21,840	\$ 10,920	\$ 305,760
3h	Electrical	\$ 564,000	\$ 45,120	\$ 22,560	\$ 631,680
3i	Instrumentation and Control	\$ 224,000	\$ 17,920	\$ 8,960	\$ 250,880
3j	Building and Painting	\$ 1,300,000	\$ 104,000	\$ 52,000	\$ 1,456,000
3k	Pump and Chemical Upgrades	\$ 600,000	\$ 48,000	\$ 24,000	\$ 672,000
3l	Contingency (35%)	\$ 1,929,900	\$ 154,392	\$ 77,196	\$ 2,161,488
	Estimated Construction Costs	\$ 7,443,900	\$ 595,512	\$ 297,756	\$ 8,337,168
3m	Engineering Detailed Design and Permitting (15%)	\$ 1,116,585	\$ -	\$ -	\$ 1,116,585
3n	Construction Oversight (3%)	\$ 223,317	\$ -	\$ -	\$ 223,317
4	Design & conduct pilot study for Morris-Delair well field to determine life cycle operational costs for final equipment determination.	\$ 95,000	\$ 7,600	\$ 3,800	\$ 106,400
5	Investigate and recommend water storage/utilization options.	\$ 45,000	\$ 3,600	\$ 1,800	\$ 50,400
6	Preliminary engineering design services, including cost projections -for a fast-track design/build approach for Phase Two improvements at Morris-Delair well sources for a facility to be located at the Puchack location. Also provide design concepts for inclusion of 1,4-Dioxane treatment at Parkside and automation and SCADA integration for GAC treatment at the Parkside plant.	\$ 1,000,000	\$ 80,000	\$ 40,000	\$ 1,120,000
Total Phase One Costs		\$ 10,123,802	\$ 702,712	\$ 351,356	\$ 11,071,470

MBS:dh  
04-13-21

R-34

**RESOLUTION AUTHORIZING AMENDMENT #2 TO CONTRACT #08-19-152  
BETWEEN THE CITY OF CAMDEN AND SUBURBAN CONSULTING ENGINEERS,  
INC. (SCE) FOR IMPROVEMENTS TO ELIJAH PERRY PARK**

WHEREAS, the Council of the City of Camden by Resolution R-24 dated August 13, 2019 awarded a contract (#08-18-152) to Suburban Consulting Engineers, Inc. for the engineering services for improvements to the Elijah Perry Park in the City of Camden for a period of one (1) year; and

WHEREAS, the contract price set forth in Resolution R-24 as aforesaid was Seventy-Two Thousand Nine Hundred Twenty-Five Dollars (\$72,925.00); and

WHEREAS, the Council of the City of Camden by Resolution #26 adopted June 29, 2020 by Amendment #1 to contract #08-18-152 with Suburban Consulting Engineers in the amount of Twenty-Four Thousand Eight Hundred Dollars (\$24,800.00) to provide additional services for the improvements to Elijah Perry Park located at 9<sup>th</sup> & Ferry Avenue; and

WHEREAS, it is necessary to further amend the contract #08-18-152 by amendment #2 in the amount not to exceed TWENTY-ONE THOUSAND FOUR HUNDRED FIVE DOLLARS (\$21,405.00) to provide additional services for the improvements to Elijah Perry Park located at 9<sup>th</sup> & Ferry Avenue; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the reserve state and federal grant budget of the City of Camden, under line item "G-BG-F15-050", said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the contract #08-19-152 with Suburban Consulting Engineers, Inc. is hereby amended in the amount not to exceed TWENTY-ONE THOUSAND FOUR HUNDRED FIVE DOLLARS (\$21,405.00), making the total amount of the contract an amount not to exceed ONE HUNDRED NINETEEN THOUSAND ONE HUNDRED THIRTY DOLLARS (\$119,130.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, DIRECTOR OF THE FINANCE DEPARTMENT FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO: **SUBURBAN CONSULTING ENGINEERS, INC.**

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: GB-F15-050

CAPITAL ORDINANCE: \$21,405.00

AMOUNT:

TRUST ACCOUNT:


AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$119,130.00

Description of the Goods or Services to be procured: RESOLUTION AUTHORIZING CONTRACT AMENDMENT #2 TO PROVIDE ADDITIONAL PROFESSIONAL ENGINEERING SERVICES FOR IMPROVEMENTS TO ELIJAH PERRY PARK, LOCATED AT 9<sup>TH</sup> & FERRY AVENUE, SCOPE INCLUDES SITE REMEDIATION AND OTHER ENGINEERING SERVICES.

  
\_\_\_\_\_  
Johanna S. Conyer  
Director of Finance

DATE: 4/5/24

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: May 11, 2021

Walk-on

April 13, 2021

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works / Parks Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing contract amendment #2 to Contract # 08/19/152 to Suburban Consulting Engineers, Inc. (SCE) of 2430 Highway 34, Building A, Wall, NJ 08736.

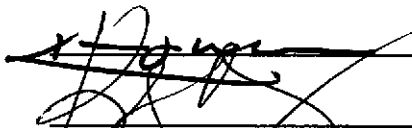

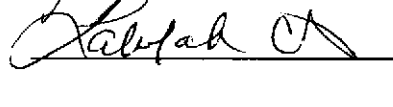
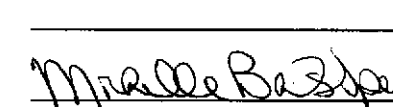

**BRIEF DESCRIPTION:** Requesting authorization for a contract amendment #2 to provide additional Professional Engineering Services for improvements to Elijah Perry Park, located at 9<sup>th</sup> & Ferry Avenue. Scope include site remediation services and other engineering services.

**BIDDING PROCESS:**

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): G-BG-F15-050

AMOUNT: \$ 21,405.00

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	3-25-21	
Approved by Grants Management:	3/31/21	
Approved by Finance Director:	4/5/21	
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	4/6/2021	
Approved by Business Administrator:		
Received by City Attorney:	4/6/2021	

Prepared By: Tamara M. Jefferson  
Contact Person: SAME

(Extension #)  
ext. 7393

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*Please attach all supporting documents\*\*\*

**CAMDEN CITY**  
 520 MARKET STREET  
 P O BOX 95120  
 CAMDEN, NJ 08101-5120  
 TEL (856)757-7000

IDIS ACTIVITY #: 3985 1

REQUISITION	
NO.	C2100405

SHIP TO	DPW/PARKS & OPEN SPACES 101 NEWTON AVENUE, SUITE 106 CAMDEN, NJ 08103 ATTN: TAMARA M JEFFERSON
	VENDOR # : SUB11 SUBURBAN CONSULTING ENGINEERS 96 US HIGHWAY 206 SUITE 101 FLANDERS, NJ 07836

ORDER DATE: 03/12/21  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	CONTRACT AMENDMENT #2 CONTRACT # 08/19/152 TO PROVIDE ADDITIONAL ENGINEERING SERVICES ASSOCIATED WITH THE ELIJAH PERRY PARK IMPROVEMENT PROJECT. SCOPE INCLUDES SITE REMEDIATION SERVICES AND OTHER ENGINEERING SERVICES (RFP #19-14).  RESOLUTION DATE RESOLUTION #  ORIGINAL AMT \$72,925.00 AMENDMENT #1 \$24,800.00 AMENDMENT #2 \$21,405.00  TOTAL \$119,130.00	G-BG- -F15-050	21,405.0000	21,405.00
			TOTAL	21,405.00

*NEEDED TO  
 PROVIDE Complete  
 Design specifications  
 \* Remediation Plan  
 included in specifications*

*4/5/21*

*4/12/21*  
*3/31/21*

*3/31/21*

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

*[Signature]* 3.25.21  
 Department Head Date

*[Signature: Candice Jefferson]*  
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
Professional Service or EUS Type	Professional services
Name of Vendor	Suburban Consulting Engineers, Inc.
Purpose or Need for service:	Contract Amendment #2 for additional Engineering Services for Improvements to Elijah Perry Park located at 9 <sup>th</sup> & Ferry Avenue. Scope includes site remediation and other engineering services.
Contract Award Amount	\$21,405.00
Term of Contract	<del>1 month</del> 6 months (adj)
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	CDBG Funding G-BG-F15-050
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Amendment #2 to Contract # 08/19/152 RFP #19-14
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.



October 14, 2020

**Via Electronic Mail (meishka@coopersferry.com)**

City of Camden  
c/o Cooper's Ferry Partnership  
One Port Center  
2 Riverside Drive, Suite 501  
Camden, New Jersey 08103

Attn.: Meishka Mitchell, AICP, PP  
Vice President

Re.: City of Camden, County of Camden, State of New Jersey  
Professional Engineering Services  
Elijah Perry Park Improvements  
**LSRP Remediation Services**  
Our File No.: Proposal SCE-P10831.021

Dear Ms. Mitchell:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the Cooper's Ferry Partnership (CFP) and the City of Camden (City) this proposal to provide New Jersey Department of Environmental Protection (NJDEP) Licensed Site Remediation Professional (LSRP) services to remediate historic fill material at the above referenced site herein referred to as the "subject property" or "site", based on the findings of Site Investigation sampling and Preliminary Assessment Report prepared by SCE. SCE understands that historic fill was identified site-wide via soil borings which were advanced to investigate Areas of Concern (AOCs) associated with the site.

The scope of work will be conducted in general accordance with the New Jersey Department of Environmental Protection (NJDEPs) *Technical Regulations for Site Remediation* (7:26E) and applicable guidance for the approximately 3.05 +/- acre site. The services will be completed under the supervision of a NJDEP Licensed Site Remediation Professional (LSRP).

#### **Scope of Services**

##### **I. NJDEP Administrative Requirements**

###### **LSRP Retention**

The NJDEP requires that *Notification of LSRP Retention* be completed via the NJDEP Online Business Portal. Upon receipt of Client approval, Andrew W. Zjawin of SCE's office, will complete the requisite form via the NJDEP Online Business Portal. Mr. Zjawin will indicate that he has been retained to document the remediation of the "Area of Concern" (Historic Fill).



#### Annual Remediation Fee Calculation

The NJDEP requires that an Annual Remediation Fee Reporting Form be completed via the NJDEP Online Business Portal. Mr. Zjawin will complete the requisite form via the NJDEP Online Business Portal. The annual fee for a Category I site (i.e., sites with one contaminated AOC) is **\$890**. The fee will be in effect and payable to the NJDEP by the City of Hoboken on an annual basis until a RAO is issued by the LSRP. **The Annual Remediation Fee will need to be paid directly to the NJDEP by the Client, it is not included in SCE's fee.**

#### Case Creation Form

The NJDEP requires that if contaminated historic fill is the only known contaminated AOC, the remediation will be initiated via LSRP retention and submission of a Case Creation Form. Mr. Zjawin will complete the requisite form within 14-days and submit the certified form on behalf of the City to the NJDEP.

### **II. Remedial Investigation**

Based on preliminary design plans for the proposed park renovation, some pervious lawn/soil areas will not be disturbed but will require capping / engineering controls to remediate the site due to the presence of site-wide historic fill. SCE estimated 5,700 square feet or 0.13 acres of lawn will not be disturbed as part of this project. SCE will utilize NJDEP's Historic Fill Guidance Section 5.2.1 to confirm that the existing soil cap does not exceed the Department's Residential Soil Remediation Standards (SRS) and can be utilized as an engineering control. Accordingly, SCE will mobilize to the site and collect two (2) surficial soil samples from the existing lawn area that is not proposed to be disturbed. The soil samples will be collected in accordance with NJDEP's Field Sampling Procedures Manual (FSPM 2005) utilizing a stainless-steel hand auger decontaminated between uses. Upon collection of the sample, the soil will be transferred to laboratory prepared bottleware and placed in a cooler on ice and delivered to a NJDEP Certified Laboratory for the EPA Target Compound List (TCL) Polynuclear Aromatic Hydrocarbons (PAHs) and EPA Target Analyte List (TAL metals). Twenty-five percent, or one sample, will be analyzed for complete TCL/TAL analysis and Extractable Petroleum Hydrocarbons (EPH).

### **III. Remedial Action Observation/Coordination**

During the redevelopment of the site, SCE will conduct routine site visits to observe and document the construction activities with emphasis on the documentation of site wide engineering controls (i.e., a site wide cap). Upon completion of construction, the entire site must be capped. Services anticipated to be conducted/provided during this task include the following:

- Evaluations/discussions of the applicability of proposed construction relative to the NJDEP's *Technical Guidance on the Capping of Sites Undergoing Remediation*



- Coordination/discussions with the Client, designers / engineers, and engineering control installation oversight
- Four (4) site visits are proposed to document the remedial action.

#### **IV. Deed Notice / RAP for Soil Application**

Upon completion of the construction of the sitewide cap, SCE will prepare the appropriate deed notice documentation and file the deed notice with Hudson County on behalf of the Client. After the deed notice has been filed, SCE will prepare a RAP for Soil Application for submission to the NJDEP concurrent with the Remedial Action Report (RAR) (Task 5). The RAP Application will include a copy of the final RAR and the executed deed notice and will detail the proposed site restrictions and associated monitoring and maintenance plan. **NJDEP Permit Application fee of \$1,840 is not included in Task IV since the fee may change. County recording fees of \$375 are included in Task IV. Cost incurred greater than \$375 for recording fees will be billed to the Client upon notice.**

#### **V. Classification Exception Area (CEA) Establishment**

SCE will complete and submit a CEA Factsheet to the NJDEP to establish the appropriate institutional controls for historic fill-impacted groundwater, which will be assumed to be present site-wide without additional sampling. A Groundwater RAP or groundwater monitoring will not be required for the historic fill CEA.

#### **VI. Remedial Investigation and Remedial Action Report (RIR/RAR)**

SCE will document the remedial actions and establishment of the institutional and engineering controls, as outlined in Tasks 1 through 5, in a RIR/RAR in accordance with the NJDEP *Technical Requirements for Site Remediation*. The Report will include the following information as applicable:

- A summary of the site's history and regulatory status.
- The physical setting, topography, and regional/local geology and hydrogeology.
- Documentation of cap sampling and site cap installation/construction.
- Documentation of the filing of the deed notice and CEA.
- A summary of the restrictions associated with the deed notice and the CEA.
- A monitoring and maintenance plan for the deed notice/soil restricted area.
- A receptor evaluation.
- Applicable electronic data deliverable packages.
- Completed NJDEP reporting forms.
- Conclusions, and if applicable, recommendations for the issuance of an RAO.



## VII. RAO

Upon receipt of the RAP for soil from the NJDEP, Mr. Zjawin will issue a restricted use AOC RAO for the historic fill. The RAO will render the opinion that the site has been remediated in accordance with applicable regulations. Copies of the RAO will be submitted to the appropriate agencies by SCE on behalf of the Client.

### Deliverable

SCE will provide one (1) electronic version of the report, forms, and analytical results to the City and for a separate submission to the NJDEP. The City is authorized to print copies of the report from the electronic version and distribute the report at their discretion. If hard copies are required, SCE can provide them at actual cost.

## Fee Proposal

SCE will perform the services outlined above for the following fees:

I. NJDEP Administrative Requirements	\$ 800
II. Remedial Investigation	\$ 2,650
III. Remedial Action Observation/Coordination	\$ 5,580
IV. Deed Notice/RAP for Soil Application	\$ 4,875
V. CEA Establishment	\$ 1,000
VI. RAR	\$ 5,500
VII. RAO	\$ 1,000
<b>TOTAL ESTIMATED FEE \$ 21,405*</b>	

*\*It should be noted that our fee is based on several assumptions for the scope of services provided in this proposal relative to project unknowns. If it is determined that there is a significant change of conditions that was not anticipated during the course of the project, SCE will notify the Client prior to exceeding the contract amount to address the changes associated with the project and to establish an acceptable course of action needed to complete the scope of services.*

## Project Schedule

We are prepared to commence services upon authorization to proceed and receipt of signed proposal. SCE estimates the scope of work can be completed within 1 month of notice to proceed.

## Fee Structure

SCE will utilize the following fee structure for all tasks where fee is estimated and for any additional work authorized by client or for client-initiated revisions. It should be noted that our fee is based on the specific tasks as explained in the above sections of this proposal. Additional services and items may be determined to be required during the course of the project that have not been included in this cost proposal.



Revisions to address any review agency comments that develop during the review process are typically required to obtain approvals. SCE is not able to predict the course of action necessary to address such comments at this time. All costs associated with addressing the review agency comments will be invoiced in accordance with the fee structure on a time and material basis.

- Principal/Project Officer \$160/hour
- Senior Project Manager \$155/hour
- Project Manager \$155/hour
- Senior Project Licensed Professional \$155/hour
- Project Licensed Professional \$145/hour
- Licensed Professional \$130/hour
- Senior Project Coordinator \$145/hour
- Project Coordinator \$145/hour
- Senior Designer/Senior Survey Analyst \$120/hour
- Designer/Survey Analyst \$115/hour
- Senior Environmental Scientist \$120/hour
- Environmental Scientist \$115/hour
- Senior Project GIS Analyst \$145/hour
- Project GIS Analyst \$145/hour
- GIS Analyst \$115/hour
- Senior GIS Technician \$100/hour
- GIS Technician \$100/hour
- Senior GIS Project Coordinator \$145/hour
- GIS Project Coordinator \$145/hour
- Senior Inspector \$105/hour
- Inspector \$100/hour
- Senior Technician \$100/hour
- Technician \$100/hour
- Project Administrator \$100/hour
- Administrative Support \$55/hour
- Equipment Unit Cost
  - Unmanned Aerial Systems / Remotely Operated Vehicle \$150/hour
  - Robotic/LiDAR \$50/hour
  - GPS \$25/hour
- LSRP (Licensed Site Remediation Professional) Services Unit Cost
  - For any environmental services requiring LSRP oversight and certification, a \$25/hour unit cost will be included in addition to the hourly rate for roles above.
- Public Meeting Attendance – two (2) hour minimum charge
- Any actual disbursements and expenses which we incur on your behalf, such as subconsultant fees, application/permit fees, delivery charges, parking, printing and toll charges will be billed at actual cost-plus 15 percent.
- Mileage will be billed in accordance with federal prevailing wage



### **Services Not Included Unless Authorized**

It should be noted that our fee is based on the specific tasks as explained in the above sections of this proposal. Services and items which have not been included or made part of this proposal include but are not limited to the following:

- Application, permit and agency review fees
- Surveying services
- Geotechnical investigations
- Owner or contractor-initiated changes
- Review agency required revisions
- Site plan design services
- NJDEP wetland delineation and permitting services
- NJDEP stream encroachment permitting services
- Environmental services (other than indicated)
- Analytical analysis (other than indicated)
- Plans and specifications for bidding
- Electrical system design and preparation
- Cost of out of pocket expenses, mileage and reproduction charges

### **Standard Contract Terms & Conditions**

In accordance with the above information, Client agrees to the following:

#### **Termination of Contract**

Client may terminate this Agreement with seven days prior written notice to Suburban Consulting Engineers, Inc. (SCE) for convenience or cause. SCE may terminate this Agreement for cause with seven days prior written notice to Client. Failure of Client to make payments when due shall be cause for suspension of services or, ultimately, termination, unless and until SCE has been paid in full all amounts due for services, expenses and other related charges.

#### **Hazardous Environmental Conditions**

It is acknowledged by both parties that SCE's Scope of Services does not include any services related to the remediation at the site of asbestos, PCBs, petroleum, hazardous waste or radioactive materials. Client acknowledges that SCE is performing professional services for Client and SCE is not and shall not be required to become an "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA).

#### **Ownership of Documents**

All documents prepared or furnished by SCE pursuant to this Agreement are instruments of SCE's professional service, and SCE shall retain an ownership and property interest therein. SCE grants Client a license to use instruments of SCE's professional service for the purpose of constructing, occupying and maintaining the Project. Reuse or modification of any such documents by Client,



without SCE's written permission, shall be at Client's sole risk, and Client agrees to indemnify and hold SCE harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client.

*Indemnification*

To the fullest extent permitted by law, Client and SCE each agree to indemnify the other party and the other party's officers, directors, partners, employees and representatives, from and against losses, damages and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees or sub-consultants in the performance of services under this Agreement. If claims, losses, damages and judgments are found to be caused by the joint or concurrent negligence of Client and SCE, they shall be borne by each party in proportion to its negligence.

*Force Majeure*

Neither party shall be deemed in default of this agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence.

*Dispute Resolution*

Client and SCE agree that they shall first submit any and all unsettled claims, counterclaims, disputes and other matters in question between them arising out of or relating to the agreement to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association, effective as of the date of this agreement.

*Use of Electronic Media*

Documents that may be relied upon by Client are limited to those that are signed or sealed by SCE. Unsigned files in electronic media format or text, data, graphic or other types that are furnished by SCE to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, SCE makes no representations as to long-term compatibility, usability or readability of documents resulting from the use of software application packages, operating systems or computer hardware differing from those in use by SCE at the beginning of this assignment.

*Construction Phase Services*

If this Agreement provides for any construction phase services by SCE, it is understood that the Contractor, not SCE, is responsible for the construction of the project, and that SCE is not responsible for the acts or omissions of any contractor, subcontractor or material supplier; for safety precautions, programs or enforcement; or for construction means, methods, techniques, sequences and procedures employed by the Contractor. It is the Owner's responsibility to advise their contractor of these terms.



#### Opinions of Cost

When included in SCE's Scope of Services, opinions or estimates of probable construction cost are prepared on the basis of SCE's experience and qualifications and represent SCE's judgment as a professional generally familiar with the industry. However, since SCE has no control over the cost of labor, materials, equipment or services furnished by others, over contractor's methods of determining prices, or over competitive bidding or market conditions, SCE cannot and does not guarantee that proposals, bids or actual construction cost will not vary from SCE's opinions or estimates of probable construction cost.

#### Professional Responsibility

SCE represents that the services shall be performed, within the limits prescribed by Client, in a manner consistent with the level of care and skill ordinarily exercised by other professional consultants under similar circumstances. No other representation to Client, expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise. For any damage caused by professional negligence including errors, omissions or other professional acts, including unintentional breach of contract by SCE, its employees, agents or subcontractors, SCE's liability and that of its employees, agents and subcontractors is limited to SCE's total compensation paid under the contract. In no event shall either Client or SCE be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

#### Right of Entry

Client grants to SCE, and, if a project site is not owned by Client, warrants that permission has been granted for a right of entry from time to time by SCE, its employees, agents and subcontractors upon the project site for the purpose of providing the Services. Client recognizes that the use of investigative equipment and practices may unavoidably alter existing site conditions and affect the environment in the area being studied.

#### Statute of Limitations

The parties agree that any action relating to an alleged breach of the Agreement shall be commenced within one year of the date of the breach, without regard to the date the breach is discovered. Any action not brought within that one-year time period shall be barred, without regard to any other limitations period set forth by law or statute.

### **Billing Schedule**

Time spent will be invoiced on an hourly basis up to the contract fee. In the event that we need to exceed the estimated fee, we will contact you for authorization to proceed. If you elect not to proceed, we will invoice you for services completed to date.

Payment for professional services shall be invoiced at the end of each month as a proportion of the total work completed or upon completion of the work product. Payment is due upon receipt of



SCE-P10831.021  
October 14, 2020

invoice. A 1-1/2 percent per month late charge will be applied for all outstanding invoices not paid within fifteen (15) days. Amounts not paid when due may be referred for collection and mechanic's lien rights may be exercised, with all costs, including reasonable attorney fees, charged to client. Both parties understand that work will be stopped if account is not current; signed drawings will not be furnished if account is past due.

If this proposal meets with your approval, please sign below and return one (1) copy to my office. Alternatively, if a purchase order is to be issued, please reference the SCE proposal number (SCE-P10831.021) and date in order to properly document authorization. We shall consider an appropriately executed copy of this letter or purchase order as our formal contract and authorization to proceed. Please note that the fees stated in this proposal are valid for thirty (30) days from the date of this correspondence. If you have any questions regarding this proposal, please do not hesitate to contact our office.

Very truly yours,  
SUBURBAN CONSULTING ENGINEERS, INC.

By: \_\_\_\_\_

  
Joseph D. Perello, LLA, RLA, ASLA, PP, Vice President

Accepted this \_\_\_\_\_ Day of \_\_\_\_\_ 20 \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name and Title)





## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** SUBURBAN CONSULTING ENGINEERS INC.

**Trade Name:**

**Address:** 96 US HIGHWAY 206, SUITE 101  
FLANDER, NJ 07836

**Certificate Number:** 0074521

**Effective Date:** December 08, 2005

**Date of Issuance:** January 05, 2016

**For Office Use Only:**

20160105091711667



# Department of Finance – Bureau of Grants Management

## Check List

Department: Department of Public Works Date: 3/23/21

- ☐ na Insure that there is no debt owed to the City such as taxes, liens, fines or any other outstanding obligation to the City.
- ☐ na Insure that applicable permits are obtained.
- ☐ na Proper source documentation. cancelled checks, paid bills, payrolls, time and attendance records, contract and subgrant award documents.
- ☒ x Current registration with the NJ Department of Labor as a certified public works contractor.
- ☐ na Fully authorized written agreement. (Professional, General and Construction Services)
- ☐ na Provide Certificate of Occupancy (Construction Services)
- ☐ na Provide Certificate of Approval (Demolition)

**Departmental Authorization:** Keith Walker eq.

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Grants Management Use Only

Approved: \_\_\_\_\_

Disapproved: \_\_\_\_\_

\*disapproved – missing documentation identified above



# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT \_\_\_ REVISED REPORT X CLOSING REPORT \_\_\_  
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE: \_\_\_  
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS

GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

<b>GRANT/PROJECT NAME:</b>			ELIJAH PERRY PARK IMPROVEMENTS			
<b>GRANT #:</b>						
<b>CITY CONTRACT DATE:</b>					<b>CITY CONTRACT #:</b>	
<b>APPLICATION RESOLUTION #:</b>			<b>APPROPRIATION CODE</b>		G-BG- F18-029; 100,000.00 G-BG- F18-029; 24,800.00 G-BG-F15-050; 21,405.00	
<b>FUNDING SOURCE:</b>			COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)			
<b>PASS THROUGH:</b>	<b>Y</b>	<b>N</b>	<b>SOURCE:</b>			
<b>AMOUNT OF GRANT:</b>			\$100,000.00; C/O#1 - \$24,800.00 ; C/O#2 \$21,405.00			
<b>LOCAL MATCH:</b>	<b>Y</b>	<b>N</b>	<b>CASH:</b>		<b>IN-KIND:</b>	
<b>BUDGET INSERTION RESOLUTION # &amp; DATE:</b>			<b>ACCEPTING GRANT RESOLUTION # MC:</b>			
<b>TERM OF GRANT:</b>			<b>LOCATION OF ACTIVITY:</b>		@ 8 <sup>TH</sup> St. Ferry, & Phillips St.	
<b>DATE OF ANALYSIS:</b>			<b>REVIEWED BY:</b>			

**Summary:**

3/23/21 Processing Requisition # C2100405 to Suburban Consulting Engineers, Inc. in the amount of \$21,405.00 under Contract Amendment #2 (Contract # 08/19/152) to provide additional Professional Engineering Services for the Elijah Perry Park Improvements. Scope includes site remediation and other engineering services. Said services is estimated to be completed in a 16 month time period.

Please see attached proposal.

Funding provided by CDBG (G-BG-F15-050)

3/23/21 Processing a Request for City Council for Contract Amendment #2 to Suburban Consulting Engineers, Inc. in the amount of \$21,405.00 to provide Additional Professional Engineering Services for the Elijah Perry Park Improvements. Scope includes site remediation and other engineering services. Said services is estimated to be completed in a 16 month time period.

Please see attached proposal.

Funding provided by CDBG (G-BG-F15-050)

## **BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM**

12/11/20 Processing Invoice # 45174 in the amount of \$1,860.00 to Suburban Consulting Engineers, Inc. under Change Order #1 to cover cost associated with Elijah Perry Park Improvements.

Funding provided by CDBG

11/18/20 Processing Invoice # 44806 in the amount of \$5,862.50 to Suburban Consulting Engineers, Inc. under Change Order #1 to cover cost associated with Elijah Perry Park Improvements.

Funding provided by CDBG

10/20/20 Processing Invoice # 44410 in the amount of \$2,932.50 to Suburban Consulting Engineers, Inc. to cover cost associated with Elijah Perry Park Improvements.

Charge to PO# 20-01014; \$ 287.96 & close out PO

Charge to PO# 20-02575; \$2,644.54

Funding provided by CDBG

9/21/20 Processing Invoice # 43972 in the amount of \$9,827.05 to Suburban Consulting Engineers, Inc. to cover cost associated with Elijah Perry Park Improvements.

Funding provided by CDBG

7/24/20 Processing Invoice # 42746 in the amount of \$160.00 and Invoice # 43137 in the amount of \$340.00 to Suburban Consulting Engineers, Inc. to cover cost associated with Elijah Perry Park Improvements.

Funding provided by CDBG

5/20/20 Processing Requisition # 20-01941 to Suburban Consulting Engineers, Inc. in the amount of \$24,800.00 to provide additional Professional Engineering Services for the Elijah Perry Park Improvements. Scope includes site investigation and other engineering services. See attached.

Funding provided by CDBG

5/20/209 Processing a request for city council for contract amendment #1 to Suburban Consulting Engineers, Inc. in the amount of \$24,800.00 to provide Professional Engineering Services for the Elijah Perry Park Improvements. Scope includes site investigations and other engineering services.

Please see attached proposal.

Funding provided by CDBG

5/13/20 Processing Invoice # 42456 in the amount of \$3,827.50 to Suburban Consulting Engineers to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

4/29/20 Processing Invoice # 41652 in the amount of \$8,097.50 as well as Invoice # 42054 in the amount of \$16,355.00 to Suburban Consulting Engineers to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

## **BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM**

3/4/20 Processing Invoice # 41277 to Suburban Consulting Engineers, in the amount of \$7,545.60 to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

1/30/20 Processing Invoice # 40873 to Suburban Consulting Engineers, in the amount of \$5,992.65 to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

12/13/19 Processing Invoice # 40517 to Suburban Consulting Engineers, in the amount of \$8,310.85 to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

11/15/19 Processing Invoice # 40175 to Suburban Consulting Engineers, in the amount of \$10,355.89 to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

11/14/19 Processing Invoice # 1 to Suburban Consulting Engineers, in the amount of \$1,825.00 to cover cost associated with Professional Engineering Services regarding the Elijah Perry Park Improvements.

Funding provided by CDBG

9/5/19 Processing Requisition # 20-00446 to Suburban Consulting Engineers, Inc. in the amount of \$72,925.00 to provide Professional Engineering Services for the Elijah Perry Park Improvements. Services include preliminary assessments, design, engineering and other services. Please see attached proposal.

Funding provided by CDBG

7/22/19 Processing a request for city council for contract award to Suburban Consulting Engineers, Inc. in the amount of \$72,925.00 to provide Professional Engineering Services for the Elijah Perry Park Improvements. Services include preliminary assessments, design, engineering and other services.

Please see attached proposal.

Funding provided by CDBG

3/15/19 Processing Requisition #19-01535 to advertise a Request for Proposal for Professional Engineering Services associated with the Elijah Perry Park Improvements. Funding from the city will be utilized for design services under funding provided by CDBG (G-BG-F18-029).

Said project will be managed by Cooper's Ferry Partnership for the design as well as the construction phase. In addition, committed funds from other organizations will bring the overall total project budget to \$1,300,000.00. Improvements include enhancements to the basketball court, water spray-park, playground equipment with new park amenities, paths and sidewalks.

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

Project Budget \$ 97,725.00  
Balance Available \$ 36,432.96

Time Lines: Anticipated design commencement 9/19  
Anticipated design completion 6/21

## Problematic Areas/Recommendations:

Cabinet # 1	Drawer # 1

3/21

EXPENDITURE	PERIOD	BALANCE	ACCOMPLISHMENTS
\$ 1,825.00	11/22/19	\$71,100.00	ENGINEERING SRVS
\$ 10,355.89	11/22/19	\$60,744.11	ENGINEERING SRVS
\$ 8,310.85	01/06/20	\$52,433.26	ENGINEERING SRVS
\$ 5,992.65	02/07/20	\$46,440.61	ENGINEERING SRVS
\$ 7,545.60	03/13/20	\$38,895.01	ENGINEERING SRVS
\$ 8,097.50	05/15/20	\$30,797.51	ENGINEERING SRVS
\$ 16,355.00	05/15/20	\$14,442.51	ENGINEERING SRVS
\$ 3,827.50	05/20/20	\$10,615.01	ENGINEERING SRVS
\$ 160.00	07/30/20	\$10,455.01	ENGINEERING SRVS
\$ 340.00	07/30/20	\$10,115.01	ENGINEERING SRVS
\$ 9,827.05	10/02/20	\$ 287.96	ENGINEERING SRVS
+ \$24,800.00	6/29/20	\$25,087.96	C/O#1 ENG. SRVS
\$ 2,932.50	10/30/20	\$22,155.46	ENGINEERING SRVS
\$ 5,862.50	12/04/20	\$16,292.96	ENGINEERING SRVS
\$ 1,860.00	12/18/20	\$14,432.96	ENGINEERING SRVS
+ 22,000.00		\$36,432.96	

Shagel @suburban

MBS:dh  
04-12-21

**RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF CAMDEN  
TO EXECUTE TWA APPLICATION**

WHEREAS, the governing body of the City of Camden supports a TWA application in connection with HUD Choice Neighborhood Initiative for Ablett Village in the City of Camden; and

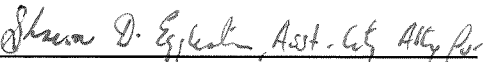
WHEREAS, it is necessary that the City of Camden submit an application to U.S. Department of Housing and Urban Development; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Mayor of the City of Camden is hereby authorized to execute an application to the U.S. Department of Housing and Urban Development, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: April 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

WALK-ON!!!

Council Meeting Date: April 6, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: April 6, 2021

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the Mayor of the City of Camden to execute TWA application.

BRIEF DESCRIPTION OF ACTION: TWA application in connection with HUD Choice Neighborhoods initiative for Ablett Village, in the City of Camden. This action authorizes the Mayor to execute said application.

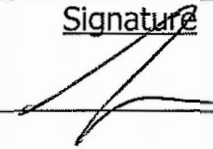

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	4/6/21	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	4/12/21	
Received by City Attorney:		

(Name) Please Print	(Extension #)
Prepared By: Tytanya Ray	7680
Contact Person: Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

Resolution authorizing the Mayor of the City of Camden to execute TWA application in connection with the HUD Choice Neighborhoods initiative for Ablett Village, in the City of Camden.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

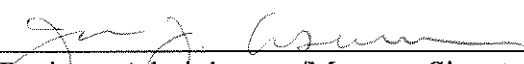
N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 4-12-21

Name, email and fax of contact person for this form:

\_\_\_\_\_  
**For LGS use only:**

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

## Tytanya Ray

---

**From:** Orion Joyner  
**Sent:** Tuesday, April 06, 2021 11:39 AM  
**To:** Tytanya Ray  
**Cc:** Stephanie Walker  
**Subject:** FW: Cramer Hill Family Urban Renewal Block 868 Lot 14.01

See email below.

Sent via the Samsung Galaxy S7, an AT&T 4G LTE smartphone

----- Original message -----

**From:** "Dr. Edward C. Williams, Dir. of Planning & Development" <EdWillia@ci.camden.nj.us>  
**Date:** 4/6/21 8:46 AM (GMT-05:00)  
**To:** "Jason J. Asuncion" <JaAsunci@ci.camden.nj.us>, Orion Joyner <OrionJ@ci.camden.nj.us>  
**Cc:** Candace Jefferson <CaJeffer@ci.camden.nj.us>, Michelle Spearman <MiSpearm@ci.camden.nj.us>, Dionne Hicks-Giles <DiHicks@ci.camden.nj.us>, Angela Johnston <AnJohnst@ci.camden.nj.us>, Angela Miller <AnMiller@ci.camden.nj.us>  
**Subject:** RE: Cramer Hill Family Urban Renewal Block 868 Lot 14.01

Jason. If this a DPD assignment, I will need the backup information for me to complete the same. Thanks.

---

**From:** Jason J. Asuncion <JaAsunci@ci.camden.nj.us>  
**Sent:** Tuesday, April 06, 2021 8:45 AM  
**To:** Orion Joyner <OrionJ@ci.camden.nj.us>  
**Cc:** Dr. Edward C. Williams, Dir. of Planning & Development <EdWillia@ci.camden.nj.us>; Candace Jefferson <CaJeffer@ci.camden.nj.us>; Michelle Spearman <MiSpearm@ci.camden.nj.us>; Dionne Hicks-Giles <DiHicks@ci.camden.nj.us>; Angela Johnston <AnJohnst@ci.camden.nj.us>  
**Subject:** FW: Cramer Hill Family Urban Renewal Block 868 Lot 14.01

If not done so already, please process necessary Resolution request to authorize Mayor to sign the TWA Application, thanks.

Sincerely,  
Jason J. Asuncion, Esq., MPA  
Business Administrator  
City of Camden | Department of Administration  
City Hall, 520 Market Street, 4th Floor, Suite 409 | P.O. Box 95120  
Camden, NJ 08101-5120  
Email: [JaAsunci@ci.camden.nj.us](mailto:JaAsunci@ci.camden.nj.us) | Mobile: 609.330.2482 | Desk: 856.757.7150

----- Original message -----

**From:** Nick Cangelosi <[ncangelosi@tmo.com](mailto:ncangelosi@tmo.com)>

Date: 4/5/21 4:34 PM (GMT-05:00)

To: Matt Walsh <mjw@stoutcaldwell.com>, "Jason J. Asuncion" <JaAsunci@ci.camden.nj.us>, Angela Johnston <AnJohnst@ci.camden.nj.us>, Candace Jefferson <CaJeffer@ci.camden.nj.us>

Cc: Orion Joyner <OrionJ@ci.camden.nj.us>, Kelechi Akusobi <kakusobi@tmo.com>, Kevin Sheehan <ksheehan@parkermccay.com>

Subject: Re: Cramer Hill Family Urban Renewal Block 868 Lot 14.01

Hi Orion:

Please let us know if you need anything else here to finalize this matter. This is an important City of Camden HUD Choice Neighborhoods initiative for Ablett Village and the team would like to keep moving this redevelopment effort forward.

Thanks so much for your support.

Nick

Nicholas J. Cangelosi  
Vice President  
MICHAELS DEVELOPMENT

P (856) 355-1573  
E. [ncangelosi@tmo.com](mailto:ncangelosi@tmo.com)

**Mailing Address**  
P.O. Box 90708

Camden, New Jersey 08101

**For GPS and Deliveries**  
2 Cooper Street, 14th Floor  
Camden, NJ 08102



**Michael's**  
COMMUNITIES THAT *lift* LIVES

On Thu, Apr 1, 2021 at 4:36 PM Matt Walsh <mjw@stoutcaldwell.com> wrote:

Good Afternoon Orion,  
Revised site plans and TWA application materials were sent to your office for the above referenced site for your review.  
We will also need a resolution from the City to allow for the applicable City official to sign the application.  
Please let me know if there is any additional info you need from us.  
Thanks.

**Due to current COVID-19 containment measures, completion of any job cannot be guaranteed in a specific time frame. Each project will be completed in the order received upon our return to the full work schedule. We will follow the State of New Jersey guidelines for the health and safety of our employees and the general public.**

***Matthew J. Walsh, E.I.T.***

Designer

***Stout & Caldwell Engineers, LLC***

705 U.S. Route 130 South

P.O. Box 2290

Cinnaminson, NJ 08077

Ph. (856) 786-2202 ext. 118

Fax: 856-786-3050

MBS:dh  
04-13-21

**RESOLUTION AUTHORIZING AND RATIFYING AN APPLICATION TO THE  
STATE OF NEW JERSEY FOR CY 2021 TRANSITIONAL AID  
FOR THE CITY OF CAMDEN**

WHEREAS, the governing body of the City of Camden desires to apply for and obtain CY2021 Transitional Aid from the State of New Jersey for the City of Camden; and

WHEREAS, in order to obtain said aid, it is necessary that the City of Camden submit an application to the State of New Jersey; and

WHEREAS, in order to meet the April 9, 2021 deadline for submission of the application for Transitional Aid such application has been submitted to the State of New Jersey;

WHEREAS, a resolution from City Council authorizing the submission of the City's application is required; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that it hereby authorizes and ratifies the submission of an application for CY2021 Transitional Aid to the State of New Jersey by the proper officers of the City of Camden, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that the proper officers are hereby authorized to execute all documents necessary to effectuate this application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto the Resolution. All notices of veto shall be filed in the Office of Municipal Clerk.

Date of introduction: April 13, 2021

The above has been reviewed  
And approved as to form

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Court

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna S. Conyer Harris, Director of Finance

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN APPLICATION TO THE STATE OF NEW JERSEY FOR CY2021 TRANSITIONAL AID FOR THE CITY OF CAMDEN.

**BRIEF DESCRIPTION OF ACTION:** THE GOVERNING BODY OF THE CITY OF CAMDEN DESIRES TO APPLY FOR AND OBTAIN CY2021 TRANSITIONAL AID FROM THE STATE OF NEW JERSEY FOR THE CITY OF CAMDEN.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

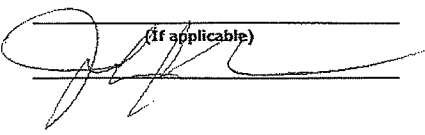
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/8/21	
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Walk-on  
R-36

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date April 13, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Johanna S. Conyer Harris, Director of Finance

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING AN APPLICATION TO THE STATE OF NEW JERSEY FOR CY2021 TRANSITIONAL AID FOR THE CITY OF CAMDEN.

**BRIEF DESCRIPTION OF ACTION:** THE GOVERNING BODY OF THE CITY OF CAMDEN DESIRES TO APPLY FOR AND OBTAIN CY2021 TRANSITIONAL AID FROM THE STATE OF NEW JERSEY FOR THE CITY OF CAMDEN.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

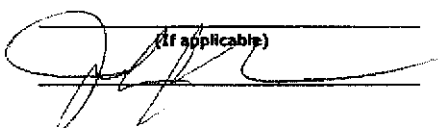
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	4/8/21	 <i>(If applicable)</i>
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

**\*\*\*\*Please attach all supporting documents\*\*\*\***