



# AGENDA

## CITY OF CAMDEN CITY COUNCIL REGULAR MEETING

*January 12<sup>th</sup>, 2021 – 5:00 p.m.*

*Honorable Curtis Jenkins, President  
Honorable Marilyn Torres, Vice President  
Honorable Victor Carstarphen  
Honorable Sheila Davis  
Honorable Angel Fuentes  
Honorable Felisha Reyes-Morton  
Honorable Shaneka Boucher*

*Honorable Francisco "Frank" Moran, Mayor*

*Michelle Spearman, City Attorney  
Howard McCoach-Acting Counsel to Council*

*Luis Pastoriza, Municipal Clerk*



# **CITY COUNCIL AGENDA**

**JANUARY 12<sup>TH</sup>, 2021 – 5:00 P.M.**

**CITY COUNCIL CHAMBER**

**CALL TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

**STATEMENT OF COMPLIANCE**

**NOTICE OF MEETING**

**APPROVAL OF MINUTES**

## **COMMUNICATIONS**

### **Department of Finance**

1. Check registers of the City of Camden for the period of November 14<sup>th</sup>, 2020 to December 17<sup>th</sup>, 2020
2. Payroll registers of the City of Camden for the pay period of November 27<sup>th</sup>, 2020, December 6, 2020 and December 4, 2020

## **OLD BUSINESS**

## **ORDINANCES – FIRST READING**

### **Department of Administration**

1. Ordinance amending MC-4787 adopted by City Council on October 8, 2013
2. Ordinance authorizing an amendment to the lease agreement with the City of Camden and the County of Camden for the 7 Camden City Parks

### **Department of Public Works**

3. An Ordinance designating certain areas in the City of Camden "As handicapped parking only"
4. An Ordinance authorizing the upgrade to personalized signage of a certain location of its handicap parking privileges
5. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

6. An ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden
7. Ordinance amending Ordinance MC-38 to create a loading and unloading zone at 2800 Federal Street

#### **ORDINANCES – SECOND READING & PUBLIC HEARING**

N/A

#### **RESOLUTIONS**

##### **Office of the City Attorney**

1. Resolution authorizing a license agreement between the City of Camden and Cooper's Ferry Partnership, Inc.
2. ~~Resolution authorizing the designation of Jason J. Asuncion, Esq. as the public agency compliance officer (P.A.C.O.) for calendar year 2021~~
3. Resolution authorizing the appointment of Sharon D. Eggleston as a commissioner to the Camden County Municipal Joint Insurance Fund
4. Resolution authorizing the appointment of Jason A. Asuncion as an alternate commissioner to the Camden County Municipal Joint Insurance Fund
5. Resolution reappointing Naadia J. Johnson as a member of the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, expiring January 11, 2023
6. ~~Resolution approving the establishment of a list of pre-qualified engineering firms for the provision of professional engineering services to be assigned as needed for a period of one year~~
7. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"
8. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"
9. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"

10. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during “operation noble eagle and/or operation enduring freedom”

**Department of Planning & Development**

11. Resolution in support of the Parkside Business & Community in Partnership’s (“PBCIP”) application to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program
12. Resolution authorizing an application to the New Jersey Department of Transportation for the consideration of FY 2021 TTFA Municipal Aid Funding for resurfacing of various streets in the City of Camden

**Department of Finance**

13. Resolution authorizing amendment #2 to contract no. 11-19-172 between the City of Camden and NJ Associations on corrections

**Department of Public Works**

14. Resolution authorizing the City of Camden to adopt a State of New Jersey Department of Environmental Protection Green Acres enabling resolution for the multi-parks development project for the amount of \$750,000.00
15. Resolution authorizing a temporary emergency appropriation of a \$750,000.00 grant award authorized by NJ Department of Environmental Protection Green Acres Program for the Waterfront Walkway portion of the multi-park development project #0408-17-014 (by title)
16. Resolution authorizing the acceptance of a New Jersey Department of Environmental Protection, Green Acres Grant in the amount of \$750,000.00 for the use in connection with the waterfront walkway portion of the multi-parks development project #0408-17-014

**Office of the Municipal Clerk**

17. Resolution accepting and inserting \$50,000 grant from New Jersey Historic Trust for heritage tourism interactive historic mural (by title)

**Department of Administration**

18. Resolution authorizing contracts with certain approved state contract vendors for Calendar year 2021 (by title)
19. Resolution approving the establishment of a list of prequalified engineering firms for the provision of professional engineering services to be assigned as needed for a period of one year (by title)

**Department of Planning & Development**

20. Resolution in support of Camden Lutheran Housing Inc., application for the New Jersey Department of Community Affairs, New Jersey Affairs, New Jersey Affordable Housing Trust Fund Program

**Department of Human Services**

21. Resolution accepting a grant from the County Camden and NJ Division of Family Development in the amount of \$155,000.00 for the 2020-2021 code blue warming centers within the City of Camden
22. Resolution to insert a grant (\$155,000.00) from the County of Camden, NJ Division of Family Development for use for 2020-2021 code blue warming centers within the City of Camden
23. Resolution authorizing the City of Camden to enter into an agreement with the County of Camden, NJ Division of Family Development for use for 2020-2021 code blue warming centers within the City of Camden

**Department of Planning & Development**

24. Resolution authorizing the City of Camden to enter into a shared services agreement with the Camden Redevelopment Agency for the Brownfields clean up sites 1625 Federal Street (Borden Chemical)

**Department of administration**

25. Resolution authorizing a contract to [TBD] to provide emergency warming center services when the Camden County Health Officer declares a “Code Blue Emergency” for freezing weather conditions from December 2020 to approximately March 31, 2021
26. Resolution authorizing a contract to [TBD] to provide emergency warming center services when the Camden County Health Officer declares a “Code Blue Emergency” for freezing weather conditions from December 2020 to approximately March 31, 2021

**Office of the City Council**

27. Resolution honoring Wilbert Mitchell upon his retirement from Respond Inc.

**Office of the City Attorney**

28. Resolution awarding a contract to DSI medical in an amount not to exceed \$30,000 for the provision of random drug and alcohol testing

**PUBLIC COMMENT**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer*

*from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

*communications*



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FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

JOHANNA S. CONYER HARRIS  
FINANCE DIRECTOR  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Curtis Jenkins, City Council President  
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Interim Finance Director

Date: December 18, 2020

Subject: **Check Register-Communications for Forthcoming City Council Meeting-January 12, 2021.**

Attached please find the Check Register for the City of Camden for the period of November 14, 2020 to December 17<sup>th</sup> 2020.

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

December 18, 2020  
12:17 PM

CAMDEN CITY  
Check Register By Check Date

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Range of Checking Accts: First to Last Range of Check Dates: 11/14/20 to 12/17/21  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25ESG		ESG CASH ACCT-TD #4308907596			
10024	11/20/20	ANT15 ANTIOCH DEV URBAN RENEWAL LP	412.00	11/30/20	15774
10025	11/20/20	CIT09 CITY OF CAMDEN PAYROLL	4,509.16	11/30/20	15774
10026	11/20/20	MAZ03 MAURICE BASEM MAZAHREH	10,000.00	11/30/20	15774
10027	11/20/20	PUB04 PSE&G	406.85	11/30/20	15774
10028	11/20/20	TAM02 TAMARACK APARTMENTS, LLC	3,147.00		15774
10029	12/04/20	CIT09 CITY OF CAMDEN PAYROLL	2,394.97		15789
10030	12/11/20	CIT09 CITY OF CAMDEN PAYROLL	2,447.75		15800
10031	12/11/20	MAZ03 MAURICE BASEM MAZAHREH	1,250.00		15800
10032	12/18/20	GOV13 GOVCONNECTION, INC.	5,262.82		15818
10033	12/18/20	WBM01 W B MASON CO, INC	738.00		15818

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	30,568.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	30,568.55	0.00

25HOPWA		HOPWA CASH ACCT-TD #4308907603			
12368	11/20/20	CIT09 CITY OF CAMDEN PAYROLL	12,561.23	11/30/20	15772
12369	11/20/20	HPA01 HP ALTMAN AUTUMN RIDGE LLC	1,002.00	11/30/20	15772
12370	11/24/20	BOR21 GRACIE MARIE BORN	508.00		15779
12371	11/24/20	EAS21 EAST COAST WILLOWS LLC	224.00		15779
12372	11/24/20	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	2,787.00		15779
12373	11/24/20	HAY03 KATHLEEN HAYNICZ	1,400.00		15779
12374	12/04/20	CIT09 CITY OF CAMDEN PAYROLL	6,101.29		15787
12375	12/07/20	ANT01 ANTIOCH PHASE II	1,599.00		15793
12376	12/11/20	ABE01 ABED S ABED	780.00		15798
12377	12/11/20	ABE06 ZAYED S ABED	1,523.00		15798
12378	12/11/20	ALE02 ALEXAR PROPERTIES, LLC	931.00		15798
12379	12/11/20	ALP05 ALPINE COURT APARTMENTS	1,113.00		15798
12380	12/11/20	AME16 AMERICAN DREAM PROPERTIES	821.00		15798
12381	12/11/20	CIT09 CITY OF CAMDEN PAYROLL	6,277.53		15798
12382	12/11/20	EPH01 ENGLISH PROPERTY MGMT LLC	8,440.00		15798
12383	12/11/20	GAR54 VERENICE GARCIA	3,006.00		15798
12384	12/11/20	GIB04 GIBBSBORO REALTY LLC	1,920.00		15798
12385	12/11/20	MIN09 1662 MINCON LLC	2,958.00		15798
12386	12/11/20	AAA05 AAA REALTY & MANAGEMENT, LLC	621.00		15803
12387	12/11/20	ANG08 ANGELO ASSOCIATES, LLC	800.00		15803
12388	12/11/20	BOR21 GRACIE MARIE BORN	127.00		15803
12389	12/11/20	CAP25 CAPITAL SYSTEMS PROPERTY MANAG	585.00		15803
12390	12/11/20	CED04 CEDAR BROOK NJ, LLC	951.00		15803
12391	12/11/20	CRO03 CROSSING AT GLASSBORO, LLC	4,200.00		15803
12392	12/11/20	DEE01 DEERFIELD ASSOCIATES, LP	1,032.00		15803
12393	12/11/20	EAS21 EAST COAST WILLOWS LLC	1,173.00		15803
12394	12/11/20	EME14 GIBBSBORO LLC	931.00		15803
12395	12/11/20	FER21 KATHERINE FERGUSON	503.00		15803
12396	12/11/20	FOX04 FOX RIDGE MANAGEMENT OFFICE	918.00		15803
12397	12/11/20	GAB02 ELI GABAY	1,000.00		15803
12398	12/11/20	GAT05 GATEHOUSE & COOPERSTOWN APTS	662.00		15803
12399	12/11/20	GIB15 ALFRED GIBSON	90.00		15803
12400	12/11/20	GRE02 GREENWOOD CONSULTING, LLC	1,200.00		15803

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
25HOPWA		HOPWA CASH ACCT-TD #4308907603 Continued			
12401	12/11/20	GRE49 GREEN GARDEN APARTMENT, LLC	720.00		15803
12402	12/11/20	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	3,755.00		15803
12403	12/11/20	GUI09 ROBERT J GUILFOYLE	281.00		15803
12404	12/11/20	HAY03 KATHLEEN HAYNICZ	1,400.00		15803
12405	12/11/20	HEI07 HEIGHTS INVESTMENT PROPERTY IN	436.00		15803
12406	12/11/20	HPA01 HP ALTMAN AUTUMN RIDGE LLC	334.00		15803
12407	12/11/20	HUM05 LEON HUMPHREY	86.00		15803
12408	12/11/20	HYD05 EAST COAST HYDE PARK	1,382.00		15803
12409	12/11/20	IKO02 RICOH USA, INC	1,336.65		15803
12410	12/11/20	JEF12 JEFFERSON PLACE, LLC	770.00		15803
12411	12/11/20	JEN21 LAWRENCE AND GLENN JENTSCH	950.00		15803
12412	12/11/20	JOS08 HARJINDER K. JOSHI	638.00		15803
12413	12/11/20	KEH02 K & E HOLMES, LLC	928.00		15803
12414	12/11/20	KEL27 BARBARA & GEORGE KELLY	846.00		15803
12415	12/11/20	KIY01 MICHAEL KIYAGA	1,004.00		15803
12416	12/11/20	KRI04 KRIEGMAN & SMITH	930.00		15803
12417	12/11/20	LAK01 LAKEVIEW REALTY INVESTMENT	646.00		15803
12418	12/11/20	LEW18 LEWIS INSEPCTIONS	2,868.00		15803
12419	12/11/20	LIN20 LINDENWOLD PH, LP	2,001.00		15803
12420	12/11/20	LUM03 LUMBERTON CAMPUS LP	501.00		15803
12421	12/11/20	OAK04 OAK RIDGE APARTMENTS	1,452.00		15803
12422	12/11/20	REA12 REAL VALUE PARTNERS 3, LLC	1,000.00		15803
12423	12/11/20	ROB14 ROBERT NICOLEAUL 1052 COLYOR	741.00		15803
12424	12/11/20	ROB60 ROBIN HILL APARTMENTS	985.00		15803
12425	12/11/20	ROS04 ROSS GROVE, LLC	314.00		15803
12426	12/11/20	RUB08 RUBINSON & SPERLING	426.00		15803
12427	12/11/20	SAR06 JOHN SARAPPA JR.	484.00		15803
12428	12/11/20	SLP01 SL PROPERTIES LLC	708.00		15803
12429	12/11/20	SPR09 1721 SPRINGDALE URBAN RENEWAL	952.00		15803
12430	12/11/20	SPS01 SPS HOLDINGS, LLC	365.00		15803
12431	12/11/20	TAM02 TAMARACK APARTMENTS, LLC	1,401.00		15803
12432	12/11/20	THE36 THE HEATHERS REALTY, LLC	462.00		15803
12433	12/11/20	TUC03 RAYMOND TUCKER	2,238.00		15803
12434	12/11/20	WAS15 WASHINGTON PARK APTS LLC	691.00		15803
12435	12/11/20	WHI08 WHITEGOLD INVESTMENTS LLL	479.00		15803
12436	12/11/20	GRE54 GRE PARKVIEW URBAN RENEWAL, LLC	537.00		15804
12437	12/18/20	JOH76 ORLANDO & LESSIE JOHNS	2,086.00		15820
12438	12/18/20	SEC08 SECURED HIGH YIELD, LLC	1,693.00		15820

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	71	0	107,571.70	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	71	0	107,571.70	0.00

CASH ESCROW TD	ESCROW ACCT TD 4308903700			
1659	12/18/20	REM02	REMINGTON & VERNICK	0.00
1660	12/18/20	REM02	REMINGTON & VERNICK	0.00
1661	12/18/20	REM02	REMINGTON & VERNICK	0.00
1662	12/18/20	REM02	REMINGTON & VERNICK	66,311.29
1663	12/18/20	REM02	REMINGTON & VERNICK	21,447.50
				15815
				15823

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CAMDEN CITY  
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH ESCROW TD ESCROW ACCT TD 4308903700 Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		2	3	87,758.79	0.00
Direct Deposit:		0	0	0.00	0.00
Total:		<u>2</u>	<u>3</u>	<u>87,758.79</u>	<u>0.00</u>
CASH GEN INSU GEN INSURANCE TD 4308903544					
20638	11/20/20	ALE13 JAMES ALEXANDER	867.60		15769
20639	11/20/20	LAS06 DANIEL LASKOWSKI	1,298.20		15769
20640	11/20/20	RIC34 JOSEPH F RICHARDSON	867.60		15769
20641	11/20/20	WAR25 GARY WARDEN	1,214.40		15769
20642	11/20/20	WIL47 ARCHIE WILLIAMS	867.60	12/08/20 VOID	15769 (Reason: lost)
20643	11/24/20	HOR13 JOSE L. HORTA	329.53		15778
20644	11/24/20	IMX01 IMX MEDICAL MGMT SERVICES	1,145.00		15778
20645	11/24/20	INT14 INTERNATIONAL ASSOC. OF FIRE-	479.32		15778
20646	11/24/20	INT15 INTERNATIONAL ASSOC OF FIRE-	1,385.86		15778
20647	11/24/20	LUC04 CARLOS LUCIANO	659.06		15778
20648	11/24/20	SAN05 MARK SAUNDERS	435.26		15778
20649	11/24/20	SHA07 BARBARA SHARPER	329.53		15778
20650	11/24/20	YEA01 PAULINE R. YEAGER	867.60		15778
20651	12/04/20	FRO12 EDUARDO FRONTADO	291.25		15784
20652	12/04/20	GAI01 LINDA GAINES-PUGH	477.50		15784
20653	12/04/20	GFR03 JOSEPH R. GFRORER	138.75		15784
20654	12/04/20	KER02 JOHN D. KERNAN DMD PA	24,930.00		15784
20655	12/04/20	LOG01 ANTHONY J LOGANDRO	42.00		15784
20656	12/04/20	MAK05 GENEVIEVE MAKOWSKI	50.00		15784
20657	12/04/20	MAR23 FREDERICK H MARTIN JR	867.60		15784
20658	12/11/20	PER59 ROGELIO PEREZ	289.20		15796
20659	12/11/20	SMI20 ESTATE OF WILLIAM SMITH	867.60		15796
20660	12/11/20	WEI12 WEIR & PARTNERS LLP	99.00		15796
20661	12/11/20	WIL47 ARCHIE WILLIAMS	867.60		15796
20662	12/18/20	SKL02 STEPHEN B. SKLAR, SR.	867.60		15822
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		24	1	39,667.06	867.60
Direct Deposit:		0	0	0.00	0.00
Total:		<u>24</u>	<u>1</u>	<u>39,667.06</u>	<u>867.60</u>
CASH GRANT TD FEDERAL/STATE GRANT FD (TD)					
104556	11/20/20	CAM46 CAMDEN REDEVELOPMENT AGENCY	7,927.25		15776
104557	12/04/20	APC02 A P CONSTRUCTION INC	1,006,060.73		15791
104558	12/04/20	BOR10 BOROUGH OF LINDNWOLD	12,200.00		15791
104559	12/04/20	DOC02 DOCUVAULT DELAWARE VALLEY LLC	1,000.00		15791
104560	12/04/20	HER29 HERITAGE CONSULTING INC.	11,000.00		15791
104561	12/04/20	MAR108 CHARLES MARANDINO, LLC	188,536.83		15791
104562	12/18/20	APC02 A P CONSTRUCTION INC	1,410,091.84		15816
104563	12/18/20	CME01 CME ASSOCIATES	13,304.18		15816
104564	12/18/20	JOR08 JORDAN WORLDWIDE INC	5,832.00		15816
104565	12/18/20	NJL06 NJS LEAGUE OF MUNICIPALITIES	110.00		15816

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CAMDEN CITY  
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CASH GRANT TD FEDERAL/STATE GRANT FD (TD) Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	10	0	2,656,062.83	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	10	0	2,656,062.83	0.00
CASH TRUST TD TRUST OTHER (TD) 4308903635					
3544	11/20/20	CIT09 CITY OF CAMDEN PAYROLL	21,230.77	11/30/20	15771
3545	12/04/20	HJA01 HJA STRATEGIES LLC	675.00		15786
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	0	21,905.77	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	0	21,905.77	0.00
CDBG FUND TD CASH CDBG FUND (TD) 4308903718					
25297	11/20/20	ART12 ART HUFF BUILDING & REMODELING	3,587.50	11/30/20	15775
25298	11/20/20	CIT09 CITY OF CAMDEN PAYROLL	27,909.87	11/30/20	15775
25299	11/24/20	EDS06 ED'S CONTRACTING SERVICES	5,000.00		15781
25300	11/24/20	RPM02 RPM CONTRACTING, L.L.C.	2,125.00		15781
25301	12/04/20	ATL03 ATLANTIC AVENUE MEATS	5,000.00		15790
25302	12/04/20	CIT09 CITY OF CAMDEN PAYROLL	14,353.17		15790
25303	12/04/20	EDS06 ED'S CONTRACTING SERVICES	4,800.00		15790
25304	12/04/20	MCK11 SHANNON MCKEOWN	300.00		15790
25305	12/04/20	SUB11 SUBURBAN CONSULTING ENGINEERS	5,862.50		15790
25306	12/11/20	CEN25 CENTRAL FOOD MARKET	5,000.00		15801
25307	12/11/20	CIT09 CITY OF CAMDEN PAYROLL	14,553.77		15801
25308	12/11/20	FRA50 FRANKS AUTO BODY & REPAIR SHOP	5,000.00		15801
25309	12/11/20	HOL50 HOLIDAY INN	6,389.28		15801
25310	12/11/20	HUR04 SUMMUR L. HURST	5,000.00		15801
25311	12/11/20	LBC01 LA BEBA CORPORATIONS	5,000.00		15801
25312	12/11/20	MAR84 MARTURANO RECREATION CO, INC	1,430.41		15801
25313	12/11/20	MIG03 MIGUEL'S PHARMACY	1,210.00		15801
25314	12/11/20	PHI10 PAULA CHANDLER-PARAMORE	450.00		15801
25315	12/11/20	SAN89 MARGARITA SANTIAGO	5,000.00		15801
25316	12/18/20	ADV01 ADVERTISING SPECIALTIES	1,728.00		15817
25317	12/18/20	GOV13 GOVCONNECTION, INC.	1,149.00		15817
25318	12/18/20	MCK11 SHANNON MCKEOWN	300.00		15817
25319	12/18/20	SUB11 SUBURBAN CONSULTING ENGINEERS	1,860.00		15817
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	23	0	123,008.50	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	23	0	123,008.50	0.00
CURRENT FUND TD TD BANK 4308903487					
134792	11/20/20	AME01 AMERICAN ASPHALT	1,224.76		15777
134793	11/20/20	BBK01 BEST, BEST & KRIEGER, LLP	3,116.00		15777
134794	11/20/20	BLA23 BLACKWOOD ANIMAL HOSPITAL, LLC	257.02		15777
134795	11/20/20	CEU01 CEUNION	55.00		15777
134796	11/20/20	CHE03 CHERRY VALLEY TRACTOR	1,178.35		15777
134797	11/20/20	COM35 COMCAST BUSINESS SERVICES --	815.18		15777
134798	11/20/20	CON01 CONVERGE ONE HOLDING CORP	12,062.16		15777

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CURRENT FUND TD	TD	BANK 4308903487	Continued		
134799	11/20/20	DEC01 DECOTIIS, FITZPATRICK & COLE	3,432.00		15777
134800	11/20/20	EDU03 EDUCATIONAL DATA SERVICES, INC	2,000.00		15777
134801	11/20/20	FIR48 FIRST PRIORITY EMERGENCY	2,321.70		15777
134802	11/20/20	FIR56 FIRST PRIORITY MANAGEMENT	8,036.27		15777
134803	11/20/20	GRA36 GRAINGER, INC.	4,987.50		15777
134804	11/20/20	IKO02 RICOH USA, INC	25,933.58		15777
134805	11/20/20	JJM01 JJM PLUMBING COMPANY	4,590.00		15777
134806	11/20/20	JWA02 JOHN WESLEY APTS, LLC	5,419.95		15777
134807	11/20/20	LAU01 LAUREL LAWN MOWER SERVICE	1,779.24		15777
134808	11/20/20	MAC22 MAC'S JANITORIAL SERVICE	1,800.00		15777
134809	11/20/20	MAJ02 MAJESTIC OIL CO, INC	6,642.48		15777
134810	11/20/20	MAL02 MALL CHEVROLET INC	2,691.32		15777
134811	11/20/20	MAP03 MAPLE LEAF LAWN CARE, INC	17,478.00		15777
134812	11/20/20	MGL02 MGL PRINTING SOLUTIONS	1,809.00		15777
134813	11/20/20	NJL06 NJS LEAGUE OF MUNICIPALITIES	275.00		15777
134814	11/20/20	PEN07 PENNSAUKEN ANIMAL HOSPITAL	0.00	11/20/20 VOID	0
134815	11/20/20	PEN07 PENNSAUKEN ANIMAL HOSPITAL	4,918.30		15777
134816	11/20/20	REP01 REPUBLIC SERVICES	1,389.90		15777
134817	11/20/20	SAN90 WAHEEDAH SANTOS	300.00		15777
134818	11/20/20	SHI03 SHI INTERNATIONAL CORP	618.00		15777
134819	11/20/20	SPA04 SPARK ELECTRIC SERVICE, INC	1,730.44		15777
134820	11/20/20	SPR10 SPRUCE INDUSTRIES	307.15		15777
134821	11/20/20	SUP19 SUPERMARKETS OF CHERRY HILL NJ	449.81		15777
134822	11/20/20	TDK01 TDK SYSTEMS GROUP, INC	1,230.20		15777
134823	11/20/20	THEIN005 THE INQUIRER	1,553.00		15777
134824	11/20/20	WAS01 WASTE MANAGEMENT OF NEW JERSEY	21,018.31		15777
134825	11/20/20	WBM01 W B MASON CO, INC	1,595.84		15777
134826	11/20/20	WET20 WETLAWN AUTOMATIC SPRINKLER	500.00		15777
134827	11/20/20	WIZ02 WIZARD'S FESTIVAL OF FUND, INC	12,750.00		15777
134828	11/20/20	XER01 XEROX CORPORATION	895.28		15777
134829	11/24/20	AME01 AMERICAN ASPHALT	243.88		15782
134830	11/24/20	ARC05 USA MOBILITY WIRELESS [SPOK]	12.00		15782
134831	11/24/20	ATT02 LANGUAGE LINE SERVICES	598.40		15782
134832	11/24/20	ATT07 AT&T	9,688.22		15782
134833	11/24/20	ATT09 AT&T CORP	316.29		15782
134834	11/24/20	BEL02 VERIZON	20,661.46		15782
134835	11/24/20	BIL09 BILLOWS ELECTRIC SUPPLY	243.10		15782
134836	11/24/20	CAR01 CARTUN HARDWARE	684.83		15782
134837	11/24/20	CON01 CONVERGE ONE HOLDING CORP	1,682.80		15782
134838	11/24/20	CON02 CONTRACTOR SERVICE	121.25		15782
134839	11/24/20	COR36 CORE MECHANICAL, INC.	36,455.04		15782
134840	11/24/20	COU11 COURIER POST, THERESA CASALNOVA	75.60		15782
134841	11/24/20	COU30 COUNTY CONSERVATION COMPANY	171.00		15782
134842	11/24/20	GOO12 TIREHUB, LLC	424.00		15782
134843	11/24/20	HAD01 H A DEHART & SON	293.40		15782
134844	11/24/20	HAI05 HAINESPORT AUTO & TRUCK	3,801.92		15782
134845	11/24/20	HAR04 THE ORIGINAL W. HARGROVE	305.00		15782
134846	11/24/20	HOM15 HOMEWARD BOUND PET ADOPTION	19,000.00		15782
134847	11/24/20	IND01 INDEPENDENT ANIMAL CARE SRV	16,012.50		15782
134848	11/24/20	LAU01 LAUREL LAWN MOWER SERVICE	482.78		15782
134849	11/24/20	LIN18 LINE SYSTEMS, INC. DBA	11,537.84		15782
134850	11/24/20	MAL02 MALL CHEVROLET INC	647.36		15782

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CURRENT FUND TD	TD	BANK 4308903487	Continued		
134851	11/24/20	MER01 MERCHANTVILLE OVERHEAD	501.70		15782
134852	11/24/20	MSD01 INDUSTRIAL HYDRAULICS & RUBBER	412.64		15782
134853	11/24/20	NAT73 NATURAL PEST CONTROL INC	0.00	11/24/20 VOID	0
134854	11/24/20	NAT73 NATURAL PEST CONTROL INC	882.50		15782
134855	11/24/20	OGO01 ANTHONY OGOZALEK, JR. ESQ	3,100.00		15782
134856	11/24/20	PROSH005 PROSHRED SECURITY	215.00		15782
134857	11/24/20	SOU03 SOUTH JERSEY WELDING	1,129.10		15782
134858	11/24/20	UNI65 UNI SELECT USA INC.	0.00	11/24/20 VOID	0
134859	11/24/20	UNI65 UNI SELECT USA INC.	3,799.45		15782
134860	11/24/20	VER09 VERIZON SELECT SERVICES, INC.	1,213.99		15782
134861	12/04/20	ACC06 ACCURATE LANGUAGE SERVICES	290.00		15792
134862	12/04/20	AUT01 AUTOMATIC DATA PROCESSING	22,601.09		15792
134863	12/04/20	BRT01 BRT TECHNOLOGIES, LLC	9,269.75		15792
134864	12/04/20	COM35 COMCAST BUSINESS SERVICES --	1,268.02		15792
134865	12/04/20	COV05 COVANTA CAMDEN ENERGY RECOVERY	223,786.57		15792
134866	12/04/20	DIF02 DIFRANCESCO, BATEMAN, KUNZMAN,	105.00		15792
134867	12/04/20	ELE14 ELEVEN22 PRODUCTIONS	2,500.00		15792
134868	12/04/20	FON04 FRANKIE FONTANEZ, ESQ	11,666.00		15792
134869	12/04/20	HAD01 H A DEHART & SON	920.00		15792
134870	12/04/20	LAU13 LA UNIQUE AFRICAN BOOKS	600.00		15792
134871	12/04/20	MAD10 MADHOUS & TECHMATES LLC	2,331.09		15792
134872	12/04/20	MCC44 HOWARD MCCOACH, PC	4,380.00		15792
134873	12/04/20	MOO03 MOODS FARM MARKET	559.00		15792
134874	12/04/20	NEW45 NEWTOWN OFFICE & COMPUTER SUP	70.00		15792
134875	12/04/20	ORI02 ORIENTAL TRADING COMPANY	657.28		15792
134876	12/04/20	SHI03 SHI INTERNATIONAL CORP	26,950.00		15792
134877	12/04/20	ULI02 ULINE	400.88		15792
134878	12/04/20	UNI65 UNI SELECT USA INC.	0.00	12/04/20 VOID	0
134879	12/04/20	UNI65 UNI SELECT USA INC.	3,035.74		15792
134880	12/04/20	WBM01 W B MASON CO, INC	0.00	12/04/20 VOID	0
134881	12/04/20	WBM01 W B MASON CO, INC	0.00	12/04/20 VOID	0
134882	12/04/20	WBM01 W B MASON CO, INC	4,663.22		15792
134883	12/11/20	ACA08 ACADEMY FURNITURE & SUPPLIES	1,578.16		15802
134884	12/11/20	ARH01 ADAMS, REHMAN & HEGGANS ASSOC	2,339.00		15802
134885	12/11/20	AUT07 ACCU WASH	203.00		15802
134886	12/11/20	BBK01 BEST, BEST & KRIEGER, LLP	4,306.00		15802
134887	12/11/20	BEL02 VERIZON	798.45		15802
134888	12/11/20	BRO81 BROWN & CONNERY LLP	0.00	12/11/20 VOID	0
134889	12/11/20	BRO81 BROWN & CONNERY LLP	260,000.00		15802
134890	12/11/20	COM35 COMCAST BUSINESS SERVICES --	118.46		15802
134891	12/11/20	COR33 CORSA MANAGEMENT	112,505.63		15802
134892	12/11/20	COU01 COURIER POST	834.16		15802
134893	12/11/20	COU11 COURIER POST, THERESA CASALNOVA	70.20		15802
134894	12/11/20	DIREC06 DIRECT ENERGY BUSINESS	0.00	12/11/20 VOID	0
134895	12/11/20	DIREC06 DIRECT ENERGY BUSINESS	10,359.36		15802
134896	12/11/20	DIV12 DIVISION OF MOTOR VEHICLES	60.00		15802
134897	12/11/20	DIV14 DIVISION OF MOTOR VEHICLES	60.00		15802
134898	12/11/20	DIV15 DIVISION OF MOTOR VEHICLES	60.00		15802
134899	12/11/20	DOCUS005 INFOSTORE RECORDS MANAGEMENT	174.82		15802
134900	12/11/20	FED14 FEDEX (OMEGA CORP CTR)	26.24		15802
134901	12/11/20	FER22 FERGUSON ENTERPRISES, LLC	1,698.89		15802
134902	12/11/20	HOF03 HOFFMAN EQUIPMENT	2,610.40		15802

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CURRENT FUND TD	TD	BANK 4308903487	Continued		
134903	12/11/20	INT38 INTERSTATE MOBILE CARE	20.00		15802
134904	12/11/20	KNA01 KNAPP MASONRY, LLC	26,540.00		15802
134905	12/11/20	KON05 KONICA MINOLTA PREMIER FINANCE	1,891.87		15802
134906	12/11/20	MCC44 HOWARD MCCOACH,PC	3,294.60		15802
134907	12/11/20	MEN06 FLOWERS BY MENDEZ & JACKEL	135.00		15802
134908	12/11/20	MER01 MERCHANTVILLE OVERHEAD	1,918.05		15802
134909	12/11/20	MIK03 MIKE'S BETTER SHOES	564.93		15802
134910	12/11/20	NOR41 NORTHSTAR VETS - MAPLE SHADE	388.33		15802
134911	12/11/20	PRI50 PRICE RITE OF MT. EPHRAIM AVE	998.85		15802
134912	12/11/20	RDP01 RAIN DROP PRODUCTS, LLC	302.00		15802
134913	12/11/20	SHE01 SHERWIN-WILLIAMS CO	206.00		15802
134914	12/11/20	SHI03 SHI INTERNATIONAL CORP	22,634.25		15802
134915	12/11/20	TDK01 TDK SYSTEMS GROUP, INC	13,330.17		15802
134916	12/11/20	USP04 U.S. POSTAL SERVICE	1,510.00		15802
134917	12/11/20	WBM01 W B MASON CO, INC	0.00	12/11/20 VOID	0
134918	12/11/20	WBM01 W B MASON CO, INC	4,427.06		15802
134919	12/11/20	WES05 THOMSON WEST	2,441.16		15802
134920	12/11/20	WET20 WETLAWN AUTOMATIC SPRINKLER	450.00		15802
134921	12/11/20	WIN01 WINNER FORD	1,138.54		15802
134922	12/11/20	GLO04 GLOBAL INDUSTRIAL EQUIPMENT	3,375.17		15805
134923	12/18/20	AA02 A & A GLASS	485.00		15813
134924	12/18/20	ACT07 ACTION UNIFORMS CO LLC	17,245.00		15813
134925	12/18/20	AJL02 LANDSCAPE SUPPLY GARDEN CENTER	1,445.00		15813
134926	12/18/20	AME01 AMERICAN ASPHALT	619.08		15813
134927	12/18/20	ATT08 A T & T MOBILITY	15,533.25		15813
134928	12/18/20	AUT08 AUTO ZONE INC.	427.33		15813
134929	12/18/20	BHP01 B&H PHOTO	596.80		15813
134930	12/18/20	BIL09 BILLOWS ELECTRIC SUPPLY	114.52		15813
134931	12/18/20	BRO81 BROWN & CONNERY LLP	3,809.73		15813
134932	12/18/20	BSR01 BEN SHAFFER RECREATION, INC	1,863.62		15813
134933	12/18/20	CAR01 CARTUN HARDWARE	437.68		15813
134934	12/18/20	CIT09 CITY OF CAMDEN PAYROLL	4,813.03		15813
134935	12/18/20	COM35 COMCAST BUSINESS SERVICES --	473.40		15813
134936	12/18/20	CON02 CONTRACTOR SERVICE	71.18		15813
134937	12/18/20	COR36 CORE MECHANICAL, INC.	5,043.47		15813
134938	12/18/20	COU30 COUNTY CONSERVATION COMPANY	462.92		15813
134939	12/18/20	DEC01 DECOTIIS, FITZPATRICK & COLE	1,131.00		15813
134940	12/18/20	DEL53 DELL MARKETING L.P.	7,148.16		15813
134941	12/18/20	EME15 EMERGENCY EQUIPMENT SALES, LLC	0.00	12/18/20 VOID	0
134942	12/18/20	EME15 EMERGENCY EQUIPMENT SALES, LLC	0.00	12/18/20 VOID	0
134943	12/18/20	EME15 EMERGENCY EQUIPMENT SALES, LLC	0.00	12/18/20 VOID	0
134944	12/18/20	EME15 EMERGENCY EQUIPMENT SALES, LLC	0.00	12/18/20 VOID	0
134945	12/18/20	EME15 EMERGENCY EQUIPMENT SALES, LLC	51,477.56		15813
134946	12/18/20	FED14 FEDEX (OMEGA CORP CTR)	31.20		15813
134947	12/18/20	FLI02 FLIR	1,046.00		15813
134948	12/18/20	FRE04 PATRICK L. FREEMAN	1,700.00		15813
134949	12/18/20	GEN29 GENERAL CHEMICAL & SUPPLY, INC	968.72		15813
134950	12/18/20	GOO12 TIREHUB, LLC	5,722.73		15813
134951	12/18/20	GOV13 GOVCONNECTION, INC.	13,399.71		15813
134952	12/18/20	HAI05 HAINESPORT AUTO & TRUCK	10,749.72		15813
134953	12/18/20	HAL12 HALL FIRE RMS, LLC	740.00		15813
134954	12/18/20	HAR04 THE ORIGINAL W. HARGROVE	10,800.00		15813

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CURRENT FUND TD TD BANK 4308903487 Continued					
134955	12/18/20	HER25 HERC RENTALS	498.27		15813
134956	12/18/20	HOF03 HOFFMAN EQUIPMENT	5,851.10		15813
134957	12/18/20	IMS05 IMSA ROCKLEDGE,	455.40		15813
134958	12/18/20	JAY02 JAY'S TIRE SERVICE LLC	2,270.00		15813
134959	12/18/20	LAU01 LAUREL LAWN MOWER SERVICE	2,252.21		15813
134960	12/18/20	MAJ02 MAJESTIC OIL CO, INC	4,467.10		15813
134961	12/18/20	MAP03 MAPLE LEAF LAWN CARE, INC	7,070.00		15813
134962	12/18/20	MEC03 MASTERY EAST CAMDEN	10.00		15813
134963	12/18/20	MID07 MIDATLANTIC ENGINE SUPPLY CORP	1,060.00		15813
134964	12/18/20	MID17 MID ATLANTIC FIRE AND AIR	518.00		15813
134965	12/18/20	MIK03 MIKE'S BETTER SHOES	395.00		15813
134966	12/18/20	MOT04 MOTOROLA SOLUTIONS INC	1,893.60		15813
134967	12/18/20	NAL04 NALCO WATER-AN ECOLAB COMPANY	254.80		15813
134968	12/18/20	NJL06 NJS LEAGUE OF MUNICIPALITIES	65.00		15813
134969	12/18/20	PAI03 CYNTHIA PAIGE	93.94		15813
134970	12/18/20	PAP03 PAPER MART, INC.	774.40		15813
134971	12/18/20	PAR01 PARKING AUTHORITY	15,570.00		15813
134972	12/18/20	PAX01 DILWORTH PAXON	25,000.00		15813
134973	12/18/20	POL01 POLLUTION CONTROL FINANCING	42,242.16		15813
134974	12/18/20	PRI50 PRICE RITE OF MT. EPHRAIM AVE	377.48		15813
134975	12/18/20	REP01 REPUBLIC SERVICES	1,210.10		15813
134976	12/18/20	SAX02 CYRUS SAXON	325.00		15813
134977	12/18/20	SIG01 SIGNAL CONTROL EQUIPMENT	20,880.00		15813
134978	12/18/20	SIG04 SIGNPROS	2,572.00		15813
134979	12/18/20	TDK01 TDK SYSTEMS GROUP, INC	806.60		15813
134980	12/18/20	THEIN005 THE INQUIRER	4,276.40		15813
134981	12/18/20	TIM04 TIME FOR FUN JUMPERS, LLC	1,420.00		15813
134982	12/18/20	TRA02 TRANSPORT PLANNING & SERVICES	2,350.00		15813
134983	12/18/20	UNI02 A-1 UNIFORM CITY, INC	5,971.85		15813
134984	12/18/20	VOH01 VIRTUA OCCUPATIONAL HEALTH	215.70		15813
134985	12/18/20	WAS01 WASTE MANAGEMENT OF NEW JERSEY	14,503.25		15813
134986	12/18/20	WBM01 W B MASON CO, INC	0.00	12/18/20 VOID	0
134987	12/18/20	WBM01 W B MASON CO, INC	2,131.06		15813
134988	12/18/20	WET20 WETLAWN AUTOMATIC SPRINKLER	200.00		15813
134989	12/18/20	WIL118 DR EDWARD WILLIAMS, PP., AICP	50.00		15813
134990	12/18/20	WIR04 WIRELESS COMMUNICATION &	360.00		15813
134991	12/18/20	WIZ02 WIZARD'S FESTIVAL OF FUND, INC	6,375.00		15813
134992	12/18/20	WOO21 WILLIAM S WOODRUFF	1,000.00		15813
134993	12/18/20	EDS08 EXTRA DUTY SOLUTIONS	121.79		15824
134994	12/18/20	ICL01 ICLE	654.00		15824
134995	12/18/20	PAT25 PATRIOT ROOFING INC	2,493.17		15824

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	190	14	1,428,686.37	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	190	14	1,428,686.37	0.00

HOME PROJ TD HOME PROJ-CASH (TD) 4308903643					
13293	11/20/20	CIT09 CITY OF CAMDEN PAYROLL	218.27	11/30/20	15773
13294	11/20/20	CPR01 CP RESIDENTIAL GSGZ, LLC	597.50	11/30/20	15773
13295	11/20/20	TAM02 TAMARACK APARTMENTS, LLC	2,487.00		15773
13296	12/04/20	CIT09 CITY OF CAMDEN PAYROLL	230.85		15788
13297	12/11/20	CIT09 CITY OF CAMDEN PAYROLL	294.87		15799

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HOME PROJ TD HOME PROJ-CASH (TD) 4308903643 Continued					
13298	12/18/20	GOV13 GOVCONNECTION, INC.	1,149.00		15819
13299	12/18/20	SEC08 SECURED HIGH YIELD, LLC	1,424.00		15819
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	7	0	6,401.49	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	7	0	6,401.49	0.00
UNEMP-CASH TD UNEMPLOYMENT-CASH 4308903528					
951	12/18/20	STA12 NJ DEPT OF LABOR & WORKFORCE D	110.99		15821
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	110.99	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	110.99	0.00
WATER UTILITY WATER UTILITY (TD) 4308903560					
8761	12/18/20	WO022 WOOLSTON CONSTRUCTION CO.,INC.	2,000.00		15814
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	2,000.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	2,000.00	0.00
WIRES WIRES					
211115	11/16/20	STA42 STATE OF NEW JERSEY	1,269,748.02		15811
211111	11/24/20	QA14 QUAL-LYNX	12,950.13		15810
211113	11/30/20	QA14 QUAL-LYNX	9,605.04		15812
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	1,292,303.19	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	1,292,303.19	0.00
WORKERS COMP TD WORKER'S COMP-CASH 4308903510					
71606	11/20/20	INT38 INTERSTATE MOBILE CARE	408.00	12/03/20 VOID	15770 (Reason: RETURN POSITIVE PAY)
71607	12/04/20	INT38 INTERSTATE MOBILE CARE	408.00		15785
71608	12/11/20	WOR14 WORKNET OCCUPATIONAL MEDICINE	0.00	12/11/20 VOID	0
71609	12/11/20	WOR14 WORKNET OCCUPATIONAL MEDICINE	4,204.54		15797
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	2	2	4,612.54	408.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	2	2	4,612.54	408.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	346	20	5,800,657.78	1,275.60
	Direct Deposit:	0	0	0.00	0.00
	Total:	346	20	5,800,657.78	1,275.60

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	453,530.80	0.00	0.00	453,530.80
	1-01	959,585.57	15,570.00	0.00	975,155.57
WATER OPERATING	1-60	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>
	Year Total:	961,585.57	15,570.00	0.00	977,155.57
	E-CV	11,656.85	0.00	0.00	11,656.85
	G-08	1,000.00	0.00	0.00	1,000.00
	G-11	110.00	0.00	0.00	110.00
	G-18	4,783.75	0.00	0.00	4,783.75
	G-19	2,621,137.08	0.00	0.00	2,621,137.08
	G-20	29,032.00	0.00	0.00	29,032.00
	G-BG	114,494.22	0.00	0.00	114,494.22
	G-ES	27,425.98	0.00	0.00	27,425.98
	G-HM	4,977.49	0.00	0.00	4,977.49
	G-HP	<u>108,995.70</u>	<u>0.00</u>	<u>0.00</u>	<u>108,995.70</u>
	Year Total:	2,911,956.22	0.00	0.00	2,911,956.22
	T-31	21,905.77	0.00	0.00	21,905.77
	T-33	110.99	0.00	0.00	110.99
	T-35	<u>1,336,582.79</u>	<u>0.00</u>	<u>0.00</u>	<u>1,336,582.79</u>
	Year Total:	1,358,599.55	0.00	0.00	1,358,599.55
Total of All Funds:		<u>5,697,328.99</u>	<u>15,570.00</u>	<u>0.00</u>	<u>5,712,898.99</u>

Project Description	Project No.	Project Total
Camden County Council OEO, Inc	0408I737	2,993.25
CP Mt. Ephraim, LLC	0408I817	855.65
Camden Partners Tower Equities	0408I835	451.30
Hope Community Outreach Servic	0408I838	837.55
Camden Recovery Holdings, LLC	0408I840	1,650.95
Virtua Our Lady of Lourdes	0408I844	20,525.00
RESIN TECH, INC ACTION PAK	0408I854	3,961.20
Branch Twnhmes II Urban Ph III	0408I857	769.80
KIPP Cooper Lanning @ Sumner	0408I866	2,422.80
Camden Hotel Partners, LLC	0408I869	1,206.95
EMR-Eastern Metal Recycling	0408I872	1,469.40
MILLER FABRICATORS, INC	0408I873	2,311.55
EMR-Eastern-Kaighn's Point	0408I875	12,947.79
EMR 201 North Front Street	0408I877	415.95
CAMDEN TOWN CENTER, LLC UNT P4	0408I890	303.40
ResinTech, Inc	0408P853	90.00
Carpenters Square II, LLC	0408P855	2,148.75
Branch Village Phase IV	0408P858	1,020.00
EMR 365 Kaighn Avenue	0408P872	131.25
Subaru of America, Inc.	0408P886	845.00
PSE&G Cooper St. Substation	0408P892	1,866.25
CCIA RUTGERS ATHLETIC FIELDS	0408P894	4,550.00
HEMANG PATEL - RAJ AARAV, LLC	0408P895	87.50
PSE&G WOODLYNNE SUBSTATION	0408P899	2,450.00
The Cooper Health System	0408P901	3,588.75
PBCIP	0408P902	3,907.50
CRAMER HILL FAMILY BLK823	0408P903	3,570.00

December 18, 2020  
12:17 PM

CAMDEN CITY  
Check Register By Check Date

Page No: 12

Project Description	Project No.	Project Total
CRAMER HILL FAMILY BLK831	0408P904	3,180.00
CRAMER HILL FAMILY BLK856	0408P905	3,610.00
CRAMER HILL FAMILY BLK868	0408P906	3,591.25
Total of All Projects:		<u>87,758.79</u>



C-2


FRANCISCO "FRANK" MORAN  
MAYOR

DEPARTMENT OF FINANCE  
**CITY OF CAMDEN**  
NEW JERSEY

JOHANNA S. CONYER HARRIS  
FINANCE DIRECTOR  
TEL: 856-757-7582  
EMAIL: FINANCE@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

**MEMORANDUM**

To: Honorable Curtis Jenkins, City Council President  
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Finance Director 

Date: December 18, 2020

Subject: **Payroll Register Summary-Communications for Forthcoming  
City Council Meeting- January 12, 2021.**

Attached please find the Payroll Register Summary for the City of Camden For the pay period of 11/27/2020, 12/6/2020 and 12/04/2020 for college credits and longevity . Detailed information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/MR  
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

COMPANY TOTAL	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
---------------	-------	----------	----------------------	----------------------	---------

EXE	816.76 REG .00 OT HOURS 3 1,741.50 HOURS 4	1,253,456.72 REG 4,011.01 EARNINGS 3 2,228.96 EARNINGS 5	24,353.41 O/T 81,034.02 EARNINGS 4 1,365,084.14 GROSS	132,886.97 FIT 38,039.12 SS 18,771.94 MED 49,848.26 STATE 2,276.12 SUI 3,228.33 SDI	1,082,583.28 TOTAL DEDUCTIONS 518 Pays <input type="checkbox"/> 37,443.12
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HOURS ANALYSIS:

1,741.50	15	STOT
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EARNINGS ANALYSIS:

969.79	A	ACT. ST	466.51	D	DOCK T	327.54	M	ADJUST	525.00	T	AUTO
3,088.25	FF	FFFCP	79,678.20	15	STOT	1,000.00	OCC	ONCALL	370.76	SUS	SUSPN
293.52	VEH	VEHCL	2,228.96	2TL							

MEMO ANALYSIS:

797.06	D	DORPER	3,034.87	I	G.T.L.	1,328,351.97	P				
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STATUTORY DED. ANALYSIS:

49,720.67	56	NU	127.59	59	PA
2,276.12	56	NU			
3,228.33	56	NU			

VOLUNTARY DED. ANALYSIS:

60.22	B	BKDCRP	4,744.22	D	ANUTY.	3,035.96	I	C.INS.	1,418.59	K	BKPN
45.01	O		69,332.82	P	PENS.	46,248.53	Q	PENS.	2,106.69	S	DCRP
214,966.00	U		71,233.17	V		20,342.00	W		19,740.03	I	LOAN
27,195.71	3	LOAN	485.82	5	ARRS.	2,339.41	CO	COLTAX	271.92	13	VALIC
574.66	19	AFLAC	2,588.57	25	AFLAC	147.58	29	AF10MD	312,420.14	31	
61,815.07	32		65,506.27	33		930.00	34	PARK	51.00	35	WGFE
2,713.57	42	L.2578	5,696.34	43	LOC.78	1,722.60	44	BUFE	3,574.84	45	CNC.10
2,422.32	51	CR UN	525.00	53	LPFFA.	2,655.00	56	HOUSE	90.00	57	P.A.C.
125.00	61	TXLEVY	5,988.51	66		1,461.20	68	BANK	186.63	69	GARSH
252.00	70	BANK	19.21	73	GARN	20.00	74	GARN	11,367.48	75	CHILD
2,622.18	76	CHILD	524.25	77	CHILD	285.80	78	CHILD	1,672.49	79	WAGES
1,510.90	ADD	ADD	16,526.52	BN1		3,219.29	BN6		735.00	BN6	
18,911.58	BN9		78.84	COL	COLLUF	10,481.34	CPL	COUPLE	30,125.22	FAM	FAMILY
5.00	LSW	LSTCRD	13,436.11	PCH	PARENT	13,396.61	SIN	SINGLE	692.87	VPL	VOLLIF
285.00	45C	CWASTG	1,665.39	45S	CWAFUL						



Labor Distribution  
Company Totals

CITY OF CAMDEN

Company Code: EXE

Batch: 2843-055

Service Center: 055

Period Ending: 11/22/2020

Pay Date: 11/27/2020

Week 48

Page 112

LDR

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
COMPANY CODE											
EXE											
		.00 REG		.00 REG		.00 C/T		52,047.35 FIT		242 Pays <input checked="" type="checkbox"/>	
		.00 O/T		.00 EARNINGS 3		448,202.01 EARNINGS 4		24,568.63 SS		315,268.61 TOTAL DEDUCTIONS	
		.00 HOURS 3		.00 EARNINGS 5		448,202.01 GROSS		6,498.84 MED			
		.00 HOURS 4						15,313.06 STATE			
								742.02 SUI			
								1,124.26 SDI			
EARNINGS ANALYSIS:		396,107.01 L LLONGV		52,095.00 R COLLEG							
STATUTORY DED. ANALYSIS:		15,223.94 56 NU		89.12 59 PA							
		742.02 56 NU SUI									
		1,124.26 56 NU SDI									
VOLUNTARY DED. ANALYSIS:		112,115.65 U		18,242.17 V		107,432.75 31					
		34,621.73 33		3,604.53 BN1		2,517.87 BNS					
								35,734.91 32			

COMPANY TOTAL		HOURS		EARNINGS		STATUTORY DEDUCTIONS		VOLUNTARY DEDUCTIONS		NET PAY	
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EXE	2,304.17 REG	1,258,721.35 REG	11,938.95 O/T	145,909.00 FIT	1,119,161.13 TOTAL DEDUCTIONS	487 Pays
.00 O/T		4,510.78 EARNINGS 3	145,131.72 EARNINGS 4	37,777.47 SS		<input type="checkbox"/>
.00 HOURS 3		2,228.98 EARNINGS 5	1,422,531.76 GROSS	19,620.45 MED		40,872.78
2,788.00 HOURS 4				53,858.33 STATE		
				2,197.02 SUI		
				3,134.98 SDI		

HOURS ANALYSIS:	2,649.50	15 ST/OT	138.50	16 1&1/2		
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EARNINGS ANALYSIS:	6,088.69	A ACT. ST	127.43	D DOCK T	3,600.00	G LIC	1,939.89	M ADJUST
	4,764.76	FF FF/CP	121,841.98	15 ST/OT	11,808.61	16 1&1/2	1,000.00	OCC ONCALL
	1,547.52	SUS SUSPN	293.52	VEH VEHICL	2,228.98	2TL		
	787.06	D DCRPR	3,011.42	I G.T.L.	1,321,288.09	P		

MEMO ANALYSIS:	53,730.74	56 NJ	127.59	59 PA				
STATUTORY DED. ANALYSIS:	2,197.02	56 NJ SUI						
	3,134.98	56 NJ SDI						

VOLUNTARY DED. ANALYSIS:	240.88	B BKDCRP	5,044.22	D ANUTY.	3,011.42	I C.INS.	1,309.39	K BKPEN
	42.96	O	68,616.15	P PENS.	45,873.75	Q PENS.	2,035.73	S DCRP
	231,193.45	U	75,852.01	V	19,285.00	W	18,834.08	1 LOAN
	26,783.37	3 LOAN	780.20	5 ARRS.	578.93	6 INS AR	2,149.68	8 PENARR
	2,302.81	CO COLTAX	271.92	13 VALC	574.66	19 AFLAC	2,567.76	25 AFLAC
	91.63	29 AF10MO	332,177.45	31	64,269.64	32	66,421.28	33
	899.00	34 PARK	51.00	35 WGFEE	2,590.37	42 L.2578	5,606.16	43 LOC.78
	3,546.30	45 CNC.10	2,422.32	51 CR UN	2,610.00	56 HOUSE	90.00	57 P.A.C.
	125.00	61 TXLEVY	1,377.19	68 BANK	166.63	69 GARSH	252.00	70 BANK
	19.21	73 GARN	20.00	74 GARN	11,367.11	75 CHILD	2,873.62	76 CHILD
	607.63	77 CHILD	318.02	78 CHILD	1,748.92	79 WAGES	1,494.77	ADD ADD
	18,636.31	BN1	3,886.06	BNS	735.00	BN6	19,113.61	BN9
	78.84	COL COLLIF	10,224.95	CPL COUPLE	29,691.67	FAM FAMILY	13,245.02	PCH PARENT
	13,240.39	SIN SINGLE	683.05	VPL VOLLIF	150.00	45C CWA5TG	1,665.39	45S CWA5FUL

LDR

Ordinances

1st

Reading

MBS:yrh  
1-12-21

0-1

**ORDINANCE AMENDING MC-4787 ADOPTED BY CITY COUNCIL ON  
OCTOBER 8, 2013**

**WHEREAS**, MC-4787 is an Ordinance Authorizing the transfer of various properties to the Camden Redevelopment Agency ("CRA") for the development of the Shoprite Supermarket and was adopted in 2013; and

**WHEREAS**, the City of Camden initially agreed to transfer this site for the development of a Supermarket but after several years and attempts that project did not come to fruition; and

**WHEREAS**, the CRA has found another developer for the site;

**WHEREAS**, the CRA has requested that the City amend Ordinance MC-4787 broaden the range of permitted uses for the site to include any commercial and/or industrial uses which are consistent with the Admiral Wilson North Redevelopment Plan and any amendments thereto;

**WHEREAS**, the City deems it in the best interest of the public to amend Ordinance MC-4787 to broaden the range of permitted uses now, therefore

**BE IT ORDAINED**, by City Council of the City of Camden that, for all the reasons stated above:

**SECTION 1.** Ordinance MC-4787 is hereby amended to broaden the range of permitted uses for the site to include any commercial and/or industrial uses which are consistent with the Admiral Wilson North Redevelopment Plan and any amendments thereto.

**SECTION 2.** The proper officer(s) of the City of Camden are hereby, authorized to amend the current Ordinance.

**SECTION 3.** Any portion of the Ordinance not herein amended and supplemented shall remain in full force and effect.

**SECTION 4.** All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistency only.


**SECTION 5.** If any provision of this Ordinance is declared invalid, such invalidity shall not affect the other provisions of this Ordinance. Furthermore, the other provisions of this Ordinance are deemed to be severable and remain in full force and effect.

**SECTION 6.** This Ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**SECTION 7.** That pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: January 12, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Yolanda Hawkins, Real Estate Officer

**Department Making Request:** Law Dept./Bureau of City Properties

**TITLE OF RESOLUTION/ORDINANCE:** Ordinance Amending MC-4787 Adopted by City Council on October 8, 2013.

**BRIEF DESCRIPTION OF ACTION:** In 2013 City Council passed Ordinance MC-4787 which authorized the City to transfer the property described therein to the Camden Redevelopment Agency ("CRA") to facilitate the development of a Shoprite Supermarket at 17<sup>th</sup> & Admiral Wilson Blvd. Unfortunately, that project did not come to fruition. The CRA has found another developer for the site. The CRA has requested that the City amend Ordinance MC-4787 to broaden the range of permitted uses for the site to include any commercial and/or industrial uses which are consistent with the Admiral Wilson North Redevelopment Plan or any amendments thereto.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:* N/A

**APPROPRIATION ACCOUNT(S):** (If applicable) N/A

**AMOUNT:** (If applicable) N/A

	<u>Date</u>	<u>Signature</u>
<b>Approved by Relevant Director:</b>	<u>12/15/20</u>	<u>M. Asuncion</u>
<b>Approved by Grants Management:</b>	_____	_____ (If applicable)
<b>Approved by Finance Director:</b>	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
<b>Approved by Purchasing Agent:</b>	_____	_____
<b>Approved by Business Administrator:</b>	_____	_____
<b>Received by City Attorney:</b>	_____	_____

**(Name) Please Print** **(Extension #)**

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Prepared By: Yolanda  
Contact Person: Yolanda

7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

0-2  
MBS:yrh  
1/12/21

**ORDINANCE AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT  
WITH THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN  
FOR THE 7 CAMDEN CITY PARKS**

**WHEREAS**, on September 9, 2020 the City of Camden adopted Resolution MC-5284 authorizing the City of Camden and the County of Camden to enter into a lease to improve Seven (7) Camden City Parks; and

**WHEREAS**, the City of Camden and the County of Camden entered into a Lease Agreement dated November 1, 2020 in which the City agreed to lease the parks for the purpose of improvements and renovations (the "Lease"); and

**WHEREAS**, the Lease is amended to shorten the term of the lease from 15 years to 10 years and two remove several Block and Lots from the original agreement. It is also amended to add necessary Green Acres restrictions and NJDEP language not listed in the original agreement; and

**WHEREAS**, the parties desire to Amend the Lease to shorten the term and include the additional language; now therefore

**BE IT ORDAINED**, by the City Council of the City of Camden, that the proper officers be and are hereby authorized to amend said agreement.

**SECTION 1.** Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.


**SECTION 2.** All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

**SECTION 3.** This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

**BE IT FURTHER ORDAINED**, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2020

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: January 12, 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Yolanda Hawkins, Real Estate Officer

**Department Making Request:** Law Dept./Bureau of City Properties

**TITLE OF RESOLUTION/ORDINANCE:** ORDINANCE AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT with THE CITY OF CAMDEN AND COUNTY OF CAMDEN for SEVEN (7) CAMDEN CITY PARKS

**BRIEF DESCRIPTION OF ACTION:** The City is updating Article 1 to change the term from 15 years to 10 years. We are adding language regarding the Green Acres Restrictions to Article 2 and we have removed several block and lots (such as Block 14, Lot 29) because they are on a separate agreement. Block 91, lot 1 is also being removed because it is already in the name of the County and we are removing several others (lots 49, 50) because they were not needed for the project.

**BIDDING PROCESS:**

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

**APPROPRIATION ACCOUNT(S):** (If applicable) N/A

**AMOUNT:** (If applicable) N/A

	<u>Date</u>	<u>Signature</u>
<b>Approved by Relevant Director:</b>	<u>12/16/20</u>	<u>Micaela Blum</u>
<b>Approved by Grants Management:</b>	_____	_____
		(If applicable)
<b>Approved by Finance Director:</b>	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
<b>Approved by Purchasing Agent:</b>	_____	_____
<b>Approved by Business Administrator:</b>	_____	_____
<b>Received by City Attorney:</b>	<u>12/16/20</u>	<u>Micaela Blum</u>

(Name) Please Print

(Extension #)

Prepared By: Yolanda  
Contact Person: Yolanda

7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

## AMENDED LEASE AGREEMENT

**THIS AGREEMENT**, is made this            day of  
2020 by and between the **CITY OF CAMDEN**, a municipal corporation, with  
offices located at 520 Market Street, City Hall, 4<sup>th</sup> Floor, Camden, New Jersey  
08101  
("Landlord") and **COUNTY OF CAMDEN**, a body politic and corporate of the  
State of New Jersey, with offices located at 520 Market Street, 16th floor, Camden,  
New Jersey 08102 ("Tenant").

### WITNESSETH

Landlord does hereby demise and let unto Tenant, County of Camden, the  
right to access and use of seven (7) parks owned by the City of Camden, as more  
particularly described herein, to procure design and construction professionals for  
certain park improvements. Said improvements shall be completed over the lease  
term by the Tenant and in consultation with the Landlord.

#### Article 1. Term of Lease

1.1 This Lease shall be for a term of ten years commencing on or  
about October 1 2020 and terminating on September 30, 2030 for the sum of  
\$1.00 per year.

**Comment [MOU1]:** Green Acres has  
requested no longer than a ten year lease

#### Article 2. Use of Premises

2.1 Tenant shall have the right to access seven (7) parks **Dominik  
Andujar Park**, Point & York Street, Block 12, Lot 1, 3 & 18. **Cornelius  
Martin Park**, No. 10<sup>th</sup> & Pearl Street, Block 806, Lot 2. 7<sup>th</sup> & **Clinton Park**,  
So. 7th & Clinton Street, Block 1424, Lot 1 (only upon completion of transfer of  
ownership from private owner to City), 2-8, 20-24, 26, 27, 32 & 45, Block  
1425, Lots 9-18, 35-39, 48. **New Camden Park** (partial), Pine St. &  
Wildwood Avenue, Block 1264, Lot 7. **Whitman Park Expansion**, Sayrs &  
Davis Street, Block 1392, Lot 3, 33. **Union Field**, 1200 So. Merrimac Rd.,  
Block 741, Lot 1.01. **Judge Robert Burke Johnson Park**, Carl Miller Blvd.  
& So. 8<sup>th</sup> Street, Block 520, Lots 21 & 26, Block 523, Lot 13 and Block 522,  
Lot 9 (parking lot only). (collectively referred to herein as "Premises" or "the  
Premises")

**Comment [MOU2]:** Remove Block 14, Lot  
29 because the City recently entered into a  
license agreement with the Trust for Public  
Land for improvements to this property

**Comment [MOU3]:** Block 91, Lot 1  
removed from lease because it is owned by the  
County

**Comment [MOU4]:** Remove lots 49-50  
because they are privately owned and not part  
of the park

**Comment [MOU5]:** Remove all parcels  
except for one because they are already owned  
by the County

2.2 Tenant agrees to be responsible for all costs associated with the  
design and construction improvements for the Premises identified above; the  
City of Camden will still be responsible for maintaining the parks during the  
term of the lease agreement. The City and County will cooperate to secure grant  
funding to help offset the costs for the design and construction of improvements  
to the Premises.

2.3 Tenant shall comply with the provisions of N.J.S.A. 40A:11-1 et seq. (Local Public Contracts Law) and all applicable laws and regulations regarding the procurement of professional services and contractors for the Premises improvements contemplated by the parties pursuant to the terms of this lease.

2.4 Notwithstanding anything to the contrary contained herein, the Tenant's rights under this Lease shall be subject to, limited by and exercised in accordance with the Green Acres Restrictions at N.J.S.A. 13:8C-1, et seq. and N.J.A.C. 7:36, et seq., as may be amended and supplemented. Furthermore, the Landlord shall exercise its rights under the Lease to ensure that the Premises continues to be operated for recreation and conservation purposes in accordance with the Green Acres Restrictions.

### **Article 3. Taxes and Utilities**

3.1 Landlord covenants and agrees to pay any charges or assessments imposed upon the Premises by any governmental authority resulting from the use of the Premises. Tenant agrees to pay all costs relating to planning and/or zoning approvals and construction permitting in connection with the design and construction of the improvements to the Premises.

### **Article 4. Maintenance, Management and Operation**

4.1 Tenant shall, at its own cost and expense, be responsible for the daily operation of the Premises. The scheduling of any events at the subject parks must be done in consultation with the Landlord.

4.2 Landlord shall, at its own cost and expense, properly monitor the Premises and keep the same in neat, clean and orderly condition. Landlord shall mow during the grass growing season and shall provide all trash removal and as required shall provide snow removal services to the premises. All lighting shall be maintained and at Landlord's expense.

### **Article 5. Indemnity and Insurance**

5.1 Tenant shall, at Tenant's own cost and expense, procure and maintain extended coverage insurance and comprehensive general liability insurance, insuring Landlord and Tenant against loss or liability caused by or connected with Tenant's use and occupancy of the Premises. Tenant shall, as appropriate, procure and maintain Workers' Compensation insurance.

5.2 All insurance coverage shall be in such amounts and with such carriers as are reasonably acceptable to Landlord. In no event, shall the liability policy provide for less than \$1,000,000.00 aggregate limits with \$1,000,000.00 per occurrence and 90% of replacement value for damage of property.

5.3 Tenant shall deliver to Landlord an original Certificate of Insurance naming Landlord as an additional insured with respect to the liability insurance policy. The Certificate shall provide for thirty (30) days written notice to Landlord prior to cancellation. All insurance policies shall be renewed from time to time by Tenant so that at all times insurance protection shall continuously exist. Evidence of renewal shall be submitted to Landlord at least fifteen (15) days prior to the expiration date of each policy. The New Jersey Department of Environmental Protection shall be included as additional insured such that it receives the same protections and coverage as Landlord under any insurance policies required herein.

5.4 The County shall indemnify and hold harmless, the City and its officials, officers, employees and agents, from all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the County's acts or omissions in the procurement of all vendors selected to perform any services or construct any improvements on the leased premises. The New Jersey Department of Environmental Protection shall be indemnified such that it receives the same protections and coverage as Landlord under the Lease.

#### **Article 6. Termination**

6.1 Landlord shall have the right to terminate this Lease if Tenant should default in the performance of any covenant, condition or agreement in this Lease. Landlord, in addition to all other rights and remedies Landlord may have, shall then have the right, upon thirty (30) days' notice to Tenant, to declare the Lease terminated and the term ended. Tenant shall thereupon vacate and surrender the Premises. Landlord shall also have the right to bring a proceeding to recover possession from Tenant holding over and/or re-enter the Premises either by force or otherwise, or dispossess by summary proceeding or otherwise. In the event of termination by Landlord, Landlord agrees to compensate Tenant for any outstanding balances owed by the Tenant for financing of the improvements to the Premises.

#### **Article 7. Landlord's Right of Entry**

7.1 Tenant covenants and agrees that Landlord or its agents shall have the right to enter the Premises, at any time for the purpose of maintaining the Premises, examining or inspecting the Premises, or in case of emergency.

#### **Article 8. Assignment and Subletting**

8.1 Tenant shall not assign this Lease or any interest herein, and shall not sublet the Premises or any part thereof, without prior written consent of Landlord. Any assignment or subletting without the prior written consent of Landlord shall be

void and, at the option of the Landlord, shall terminate this Lease.

**Article 9. Miscellaneous**

9.1 All notices required or permitted by this Lease or by law to be served or given shall be in writing and shall be deemed duly served and given when personally delivered or when deposited in the United States mail, first-class postage prepaid addressed as follows:

If to Landlord:

Bureau of City Property  
3<sup>rd</sup> Floor-Room 327-A, City Hall  
P.O. Box 95120  
Camden, NJ 08101

Office of the City Attorney  
4<sup>th</sup> Floor, Room 419, City Hall  
P.O. Box 95120  
Camden, NJ 08101-5120

If to Tenant:

The County of Camden  
520 Market Street  
Camden, New Jersey 08101

9.2 This Lease and all matters relating to this Lease shall be governed and constructed in accordance with the laws of the State of New Jersey.

9.3 Landlord shall not become or be deemed a partner or joint venture with Tenant.

9.4 This Lease shall be binding on and shall insure to the benefit of the Successors and assigns of the parties hereto. Nothing in this section shall be construed as consent by Landlord to an assignment of this Lease or any interest herein.

9.5 Should any provisions of this Lease be held by a court of competent jurisdiction to be either invalid, void or unenforceable, the remaining provisions of this Lease shall remain in full force and effect.

9.6 This section and any other headings contained in this Lease are for reference purposes only and shall not affect the meaning or interpretation of this Lease.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have set their hands and seals as of the date and year first above written.

ATTEST:

LANDLORD  
CITY OF CAMDEN

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST:

TENANT  
COUNTY OF CAMDEN

\_\_\_\_\_  
By: \_\_\_\_\_  
ROSS G. ANGILELLA  
County Administrator

Resolution MC-\_\_\_\_\_  
Adopted by City Council  
on January 12, 2021

Reviewed and approved by:

\_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** Jason Asuncion, Business Administrator

**FROM:** Yolanda Hawkins, Real Estate Officer

**Department Making Request:** Law Dept./Bureau of City Properties

**TITLE OF RESOLUTION/ORDINANCE:** ORDINANCE AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT with THE CITY OF CAMDEN AND COUNTY OF CAMDEN for SEVEN (7) CAMDEN CITY PARKS


**BRIEF DESCRIPTION OF ACTION:** The action is necessary to correct the address of the location of the Agreement.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:* N/A

**APPROPRIATION ACCOUNT(S):** *(If applicable)* N/A

**AMOUNT:** *(If applicable)* N/A

	<u>Date</u>	<u>Signature</u>
<b>Approved by Relevant Director:</b>	_____	_____
<b>Approved by Grants Management:</b>	_____	_____
		<i>(If applicable)</i>
<b>Approved by Finance Director:</b>	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
<b>Approved by Purchasing Agent:</b>	_____	_____
<b>Approved by Business Administrator:</b>	_____	_____
<b>Received by City Attorney:</b>	12/15/20	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
<b>Prepared By:</b>	Yolanda	
<b>Contact Person:</b>	Yolanda	7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Amended Lease Agreement
Name of Vendor	County of Camden
Purpose or Need for service:	The Lease Agreement has been Amended to adjust the term of the original Agreement, the locations and to add necessary language regarding NJDEP as they continue to make improvements to these Seven (7) Camden City Parks.
Contract Award Amount	
Term of Contract	10 years
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

***For LGS use only:***

☐ Approved ☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

\_\_\_\_\_  
Date

Number Assigned \_\_\_\_\_

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE  
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Rosalie Rodriguez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 615 Walnut Street; and

WHEREAS, Elba L Rosario upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 529 Pfeiffer Street; and

WHEREAS, Adrain Gonzalez upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 1040 Mechanic Street; and

WHEREAS, Lisa L Moorman upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1058 Niagara Road; and

WHEREAS, Iris J Mercado upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 833 N. 8<sup>th</sup> Street; and

WHEREAS, Brenda Parrish upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 563 Raritan Street; and

WHEREAS, Tyrone Sinclair upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 1243 Everett Street; and

WHEREAS, Elva R Sheppard upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 536 Newton Avenue; and

WHEREAS, Carmen L Almodovar upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 418 Emerald Street; and

WHEREAS, Coretta A Griffiths upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1027 Liberty Street; and

WHEREAS, Tanya Crew upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1149 Magnolia Avenue; and

WHEREAS, Erica M Caban upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 475 Randolph Street; and

WHEREAS, Carla J Brown upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1277 Kenwood Avenue; and

WHEREAS, Norma Lopez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 638 Royden Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 615 Walnut Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Rosalie Rodriguez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 529 Pfeiffer Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Elba L Rosario, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1040 Mechanic Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Adrain Gonzalez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1058 Niagara Road be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Lisa L Moorman, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 833 N. 8<sup>th</sup> Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Iris J Mercado, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 563 Raritan Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Brenda Parrish, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1243 Everett Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Tyrone Sinclair, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 536 Newton Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Elva R Sheppard, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 418 Emerald Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Carmen L Almodovar, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1027 Liberty Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Coretta A Griffiths, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1149 Magnolia Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Tanya Crew, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 475 Randolph Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Erica M Caban, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1277 Kenwood Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Carla J Brown, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 638 Royden Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Norma Lopez, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

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Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

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CURTIS JENKINS  
President, City Council

---

FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: JANUARY 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE APPROVAL OF CERTAIN  
LOCATIONS FOR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

	HANDICAPEE	ADDRESS	FEE PAID	PLACARD #	TYPE
1	ROSALIE RODRIGUEZ	615 WALNUT STREET	\$145.00	1735373	DESIGNATED
2	ELBA L ROSARIO	529 PFEIFFER STREET	\$145.00	P2166424	DESIGNATED
3	ADRAIN GONZALEZ	1040 MECHANIC STREET	\$145.00	7981 HG	DESIGNATED
4	LISA L MOORMAN	1058 NIAGARA ROAD	\$145.00	P2142214	DESIGNATED
5	IRIS J MERCADO	833 NO 8 <sup>TH</sup> STREET	\$145.00	9202 HG	DESIGNATED
6	BRENDA PARRISH	563 RARITAN STREET	\$145.00	P2273955	DESIGNATED
7	TYRONE SINCLAIR	1243 EVERETT STREET	\$145.00	P2200003	DESIGNATED
8	ELVA R SHEPPARD	536 NEWTON AVENUE	\$145.00	P1999065	DESIGNATED
9	CARMEN L ALMODOVAR	418 EMERALD STREET	\$145.00	P2265463	DESIGNATED
10	CORETTA A GRIFFITHS	1027 LIBERTY STREET	\$145.00	P2211992	DESIGNATED
11	TANYA CREW	1149 MAGNOLIA AVENUE	\$145.00	P2287201	DESIGNATED
12	ERICA M CABAN	475 RANDOLPH STREET	\$145.00	P2306701	DESIGNATED
13	CARLA J BROWN	1277 KENWOOD AVENUE	\$145.00	P2082127	DESIGNATED
14	NORMA LOPEZ	638 ROYDEN STREET	\$145.00	P2154563	DESIGNATED

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***


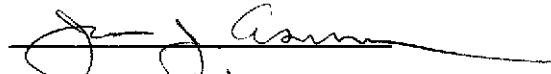

15	MARIBETH ROQUE	837 YORK STREET	\$145.00	P2057975	DESIGNATED
16	DANA M BURLEY	3082 SUMTER ROAD	\$145.00	P2250456	DESIGNATED
17	PATRICIA MONROE	2927 LINE STREET	\$145.00	P2265423	DESIGNATED

### BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: (If applicable)

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	12/2/2020	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12.8.20	
Received by City Attorney:	12/15/20	
	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	Yvette Torres-Velasquez _____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*



# HANDICAP PARKING APPROVALS

## CITY COUNCIL MEETING OF JANUARY, 2021

	HANDICAPTEE	ADDRESS	FEE PAID	PLACARD #	TYPE
1	ROSALIE RODRIGUEZ	615 WALNUT STREET	\$145.00	1735373	DESIGNATED
2	ELBA L ROSARIO	529 PFEIFFER STREET	\$145.00	P2166424	DESIGNATED
3	ADRAIN GONZALEZ	1040 MECHANIC STREET	\$145.00	7981 HG	DESIGNATED
4	LISA L MOORMAN	1058 NIAGARA ROAD	\$145.00	P2142214	DESIGNATED
5	IRIS J MERCADO	833 NO 8 <sup>TH</sup> STREET	\$145.00	9202 HG	DESIGNATED
6	BRENDA PARRISH	563 RARITAN STREET	\$145.00	P2273955	DESIGNATED
7	TYRONE SINCLAIR	1243 EVERETT STREET	\$145.00	P2200003	DESIGNATED
8	ELVA R SHEPPARD	536 NEWTON AVENUE	\$145.00	P1999065	DESIGNATED
9	CARMEN L ALMODOVAR	418 EMERALD STREET	\$145.00	P2265463	DESIGNATED
10	CORETTA A GRIFFITHS	1027 LIBERTY STREET	\$145.00	P2211992	DESIGNATED
11	TANYA CREW	1149 MAGNOLIA AVENUE	\$145.00	P2287201	DESIGNATED
12	ERICA M CABAN	475 RANDOLPH STREET	\$145.00	P2306701	DESIGNATED
13	CARLA J BROWN	1277 KENWOOD AVENUE	\$145.00	P2082127	DESIGNATED
14	NORMA LOPEZ	638 ROYDEN STREET	\$145.00	P2154563	DESIGNATED
15	MARIBETH ROQUE	837 YORK STREET	\$145.00	P2057975	DESIGNATED
16	DANA M BURLEY	3082 SUMTER ROAD	\$145.00	P2250456	DESIGNATED



# HANDICAP PARKING APPROVALS

## CITY COUNCIL MEETING OF JANUARY, 2021

	HANDICAP	ADDRESS	FEE PAID	PLACARD #	TYPE
17	PATRICIA MONROE	2927 LINE STREET	\$145.00	P2265423	DESIGNATED

MBS:dh  
01-12-21

0-4

**AN ORDINANCE AUTHORIZING THE UPGRADE TO PERSONALIZED SIGNAGE  
OF A CERTAIN LOCATION OF ITS HANDICAP PARKING PRIVILEGES**

WHEREAS, Viola Money, upon providing the appropriate proof that she is the holder of the required specifications, seeks to upgrade to personalized signage Type #2 near her home at 1130 Everett Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 1130 Everett Street, shall be upgraded to personalized signage during the period of time that the said premises is occupied by Viola Money, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of Personalized Signage "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date:**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING TO UPGRADE TO PERSONALIZED  
SIGNAGE OF CERTAIN LOCATIONS OF  
THEIR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

*THE FOLLOWING SITE(S) REQUIRE THAT THEIR HANDICAP PARKING SIGNAGE IS UPGRADED TO THE PERSONALIZED SIGNAGE AS PER THE PARKING AUTHORITY*



<b><u>LOCATION</u></b>	<b><u>HANDICAPED</u></b>	<b><u>UPGRADE TO</u></b>	<b><u>PLACARD #</u></b>
1130 EVERETT STREET	VIOLA MONEY	PERSONALIZED SIGNAGE – TYPE #2	P2142298

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<b><u>Date</u></b>	<b><u>Signature</u></b>
Approved by Relevant Director:	10/21/2020	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	10.10.20	

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Received by City Attorney:

11/17/20

Mica B. Per

**(Name) Please Print**

**(Extension #)**

Prepared By: Yvette Torres-Velasquez \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

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\*\*\*\*Please attach all supporting documents\*\*\*\*



# HANDICAP PARKING UPGRADES

## CITY COUNCIL MEETING OF DECEMBER 8, 2020

HANDICAP	ADDRESS	FEE PAID	PLACARD #	TYPE II
VIOLA MONEY	1130 EVERETT STREET	\$45.00	P2142298	DESIGNATED

MBS:dh  
01-12-21

0-5

**AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING  
PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

1127 Princess Avenue	1902 Fillmore Street
632 N. 9 <sup>th</sup> Street	477 Rand Street-Apt. A
2360 Baird Blvd.	410 N. 2 <sup>nd</sup> Street

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the Camden City Parking Authority; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date:**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN  
LOCATION(S) OF THEIR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

ADDRESS	REASON FOR REMOVAL
1127 PRINCESS AVENUE	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1902 FILLMORE STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
632 NO 9 <sup>TH</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
477 RAND STREET – APT A	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
2360 BAIRD BLVD	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
410 NO 2 <sup>ND</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

Date

Signature

Approved by Relevant Director: 10/26/2020

Approved by Grants Management: \_\_\_\_\_

*(If applicable)*

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

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**\*\*\*\*Please attach all supporting documents\*\*\*\***

Approved by Finance Director: \_\_\_\_\_

☐ CAF –Certifications of Availability of Funds \_\_\_\_\_

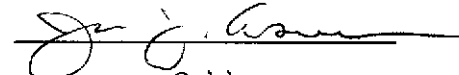
Approved by Purchasing Agent: \_\_\_\_\_

Approved by Business Administrator: \_\_\_\_\_

Received by City Attorney: \_\_\_\_\_

11.5.20

11/17/20





**(Name) Please Print**

**(Extension #)**

Prepared By: Yvette Torres-Velasquez \_\_\_\_\_

Contact Person: \_\_\_\_\_

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**\*\*\*\*Please attach all supporting documents\*\*\*\***

MEETING OF DECEMBER 8, 2020



## HANDICAP PARKING APPROVED REMOVALS

ADDRESS	REASON FOR REMOVAL
1127 PRINCESS AVENUE	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1902 FILLMORE STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
632 NO 9 <sup>TH</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
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2360 BAIRD BLVD	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
410 NO 2 <sup>ND</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES

MBS:dh  
01-12-21

0-16

**AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING  
PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN**

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

1335 Park Blvd.	1359 Park Blvd.
1260 Park Blvd.	1265 Park Blvd.
1337 Park Blvd.	1361 Park Blvd.
1315 Park Blvd.	1317 Park Blvd.
1536 Park Blvd.	1548 Park Blvd.
1578 Park Blvd.	1907 Park Blvd.
1975 Park Blvd.	1363 Park Blvd.
1864 Park Blvd.	1022 Mechanic Street
335 Chestnut Street	820 S. 6 <sup>th</sup> Street
1453 Kaighn Avenue	1236 Lakeshore Drive
1274 Sheridan Street	1145 Thurman Street
498 N. 35 <sup>th</sup> Street	18 N. 20 <sup>th</sup> Street
1083 N. Common Road	

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence, no payment of annual renewal fees and/or by request as per the Camden City Parking Authority; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

MICHELLE BANKS-SPEARMAN  
City Attorney

CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: JANUARY 2021**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN  
LOCATION(S) OF THEIR HANDICAP PARKING PRIVILEGES**

**BRIEF DESCRIPTION:**

**SITE LOCATION                      REASON FOR REMOVAL**

1335 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1359 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1260 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1265 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1357 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1361 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1315 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1317 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1536 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1548 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1578 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1907 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1975 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1363 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1864 PARK BLVD	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1022 MECHANIC STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
335 CHESTNUT STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
820 SO 6 <sup>TH</sup> STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1453 KAIGHN AVENUE	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1236 LAKESHORE DRIVE	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1274 SHERIDAN STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1145 THURMAN STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
498 NO 35 <sup>TH</sup> STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
18 NO 20 <sup>TH</sup> STREET	NO RESPONSE TO RENEWAL CORRESPONDENCE AS PER PARKING AUTHORITY
1083 NO COMMON ROAD	HANDICAPED MOVED OUT OF STATE – REQUESTED REMOVAL

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*


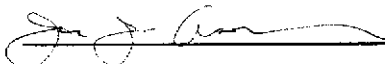
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

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**\*\*\*\*Please attach all supporting documents\*\*\*\***

AMOUNT: *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/2/2020</u>	
Approved by Grants Management:	_____	_____ <small>(If applicable)</small>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12.8.20</u>	
Received by City Attorney:	_____	_____

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	Yvette Torres-Velasquez _____	_____
Contact Person:	_____	_____

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**\*\*\*\*Please attach all supporting documents\*\*\*\***

# MEETING OF JANUARY 2021



## HANDICAP PARKING APPROVED REMOVALS

ADDRESS	REASON FOR REMOVAL
1335 PARK BLVD	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1359 PARK BLVD	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1260 PARK BLVD	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
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335 CHESTNUT STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
820 SO 6 <sup>TH</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1453 KAIGHN AVENUE	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1236 LAKESHORE DRIVE	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1274 SHERIDAN STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1145 THURMAN STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
498 NO 35 <sup>TH</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
18 NO 18 <sup>TH</sup> STREET	REMOVAL DUE TO FAILURE TO RESPOND TO CORRESPONDENCE &/OR PAYMENT OF ANNUAL RENEWAL FEES
1083 NO COMMON ROAD	HANDICAPPEE MOVED OUT OF STATE - REQUESTED REMOVAL

0-7  
MBS:dh  
01-12-21

**ORDINANCE AMENDING ORDINANCE MC-38 TO CREATE A LOADING  
AND UNLOADING ZONE AT 2800 FEDERAL STREET**

WHEREAS, there is a need for short term parking in the vicinity of 2800 Federal Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that a zone be created in the vicinity of 2800 Federal Street for not more than 2 two vehicles, to provide for parking for the loading and unloading of deliveries and supplies.

BE IT FURTHER ORDAINED that the boundaries of the zone are established as: Federal Street, south side, beginning at a point 13 feet east of the southeasterly curb line of So. 28<sup>th</sup> Street and extending 40 feet easterly therefrom.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.


SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

\_\_\_\_\_  
Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

<b>Council Meeting Date: JANUARY 2021</b>
---

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director – Public Works

**Department Making Request:**

**TITLE OF RESOLUTION/ORDINANCE:**

**ORDINANCE AUTHORIZING THE APPROVAL OF A  
LOADING ZONE AT 2800 FEDERAL STREET**

**BRIEF DESCRIPTION:**

Authorization of a Loading Zone for the loading and un-loading of deliveries.

**Whereas**, there is a need for short term parking in the vicinity of 2800 FEDERAL STREET; now therefore,

**Be it ordained** by the City Council of City of Camden that zone be created in the vicinity of 2800 FEDERAL STREET, for not more than two (2) vehicles, to provide for parking for the loading and unloading of deliveries and supplies.

**Be it further ordained** that the boundaries of the zone be established as Federal Street, Southside, beginning at a point 13 feet East of the Southeasterly curb line of So. 28<sup>th</sup> Street and extending 40 feet Easterly therefrom.

SECTION #1            All ordinances or part ordinances inconsistent with the Provisions of this ordinance are hereby repealed as to such Inconsistency only.

SECTION #2            This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

APPROPRIATION ACCOUNT(S): *(If applicable)*

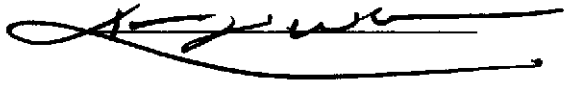
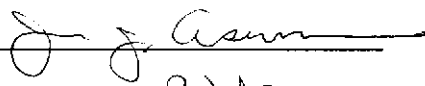

AMOUNT: *(If applicable)*

---

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**\*\*\*\*Please attach all supporting documents\*\*\*\***

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/2/2020</u>	
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12.8.20</u>	
Received by City Attorney:	<u>12/15/20</u>	
	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	Yvette Torres-Velasquez _____	<u>#7139</u>
Contact Person:	_____	_____

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**\*\*\*\*Please attach all supporting documents\*\*\*\***



CITY OF CAMDEN  
DEPARTMENT OF  
PUBLIC WORKS



## TRAFFIC ENGINEERING

### HANDICAP DESCRIPTIONS & MEASUREMENTS FORM

DATE PREPARED: 11-6-2020

NAME OF APPLICANT: Nigna Gonzalez

ADDRESS: 2800 Federal Street, Camden, N.J. 08105

#### DESCRIPTIVE MEASUREMENTS FOR THE ABOVE LOCATION

Federal Street, South SIDE, BEGINNING  
AT A POINT 13 FEET East OF THE  
South Easterly CURBLINE OF S. 28<sup>th</sup> Street AND  
EXTENDING 40 FEET Easterly THEREFROM.

MEASUREMENT COMPLETED BY: LEON TURNER Headman (7252)

APPROVAL BY: \_\_\_\_\_



DEPARTMENT OF PUBLIC WORKS  
CITY OF CAMDEN  
NEW JERSEY

KEITH L. WALKER  
DIRECTOR OF PUBLIC WORKS  
TEL: 856-757-7139  
EMAIL: PUBLICWORKS@CI.CAMDEN.NJ.US  
WEBSITE: WWW.CI.CAMDEN.NJ.US

DATE: 10/27/2020

IS LOCATION OF THE BUSINESS \_\_\_\_\_ OWNED BY BUSINESS OWNER  
 ✓ \_\_\_\_\_ RENTED BY BUSINESS OWNER

Christina Garcia  
2800 Federal ST Camden NJ 08105  
856-357-3403

ALL APPLICATIONS MUST BE IN ACCORDANCE WITH THE MUNICIPAL CODE OF THE CITY OF CAMDEN AND ALL LAWS AND STATUTES OF THE STATE OF NEW JERSEY. APPLICATIONS ARE SUBJECT TO APPROVAL BY ACTION OF CITY COUNCIL

PROPOSED LOCATION OF LOADING ZONE: Both Sides in front  
of the store

PROPOSED PURPOSE OF LOADING ZONE: To unload store supplies

APPLICANT'S SIGNATURE: Digna Caza

PLEASE ATTACH A COPY OF YOUR MOST RECENT MERCHANTILE LICENSE.

BE ADVISED ALL PROPERTY TAXES AND MERCHANTILE LICENSING MUST BE UP TO DATE IN ORDER TO  
PROCEED WITH APPLICATION.

☒ APPROVED

☐ DENIED

 Yvette Velazquez 12-2-2020  
DEPARMENT OF PUBLIC WORKS DATE

ALL APPLICATIONS MUST BE IN ACCORDANCE WITH THE MUNICIPAL CODE OF THE CITY OF CAMDEN AND ALL LAWS AND  
STATUTES OF THE STATE OF NEW JERSEY. APPLICATIONS ARE SUBJECT TO APPROVAL BY ACTION OF CITY COUNCIL.

You must have a valid N.J. Sales Tax Certificate to collect Sales Tax or issue certificates.  
If you are not subject to collect N.J. Sales Tax but need to issue Resale or Exempt Use Certificates, you can request to be placed on a "Non-reporting Basis". To be placed on a "Non-reporting Basis" you must complete Form ST-6205. This form can be obtained by downloading it at [http://www.nj.gov/treasury/taxation/pdf/other\\_forms/sales/c6205st.pdf](http://www.nj.gov/treasury/taxation/pdf/other_forms/sales/c6205st.pdf) or by calling (609) 292-9292.

This Certificate of Authority (CA-1) must be displayed at your place of business.

## STATE OF NEW JERSEY Certificate of Authority

DIVISION OF TAXATION  
TRENTON, N J 08695

The person, partnership or corporation named below is hereby authorized to collect:

**NEW JERSEY SALES & USE TAX**

pursuant to: **N.J.S.A. 54:32B-1 ET SEQ.**

This authorization is good ONLY for the named person at the location specified herein.  
This authorization is null and void if any change of ownership or address is effected.

  
Acting Director, Division of Taxation

**F & M GROCERY AND DELI CORPORA**  
**2800 FEDERAL STREET**  
**CAMDEN NJ 08105-0810**

Tax Registration No.: **XXX-XXX-011/000**

Tax Effective Date: **01-01-20**

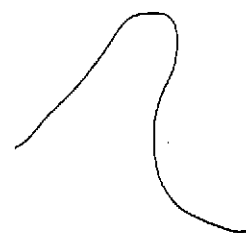
Document Locator No.: **C0000686770**

Date Issued: **12-10-19**

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

CERT-1  
04-18, D205846L

(See Reverse Side)



Tax Account Maintenance

Help

Letter

Detail

Next

Previous

Close

Notes Exist

Block: 1124

Lot: 17

Qualifier:

Owner: GARCIA, CHRISTINA

Prop Loc:

Account Id: 00023306

Tax Bill

PTIR Form

Restricted Edit

General

Assessed Value

Additional

Billing

Deductions

Balance

All Charges

Add/Omit

Notes

Owner Street 1: 2800 FEDERAL STREET

Street 2:

City/St: CAMDEN, NJ

Zip: 08105

Country:

Phone:

Email:

Bank Code: 99660

Municipal Lien:

Assignment:

Sp Charges:

Install Plan:

Exclude from Tax Sale:

Do Not Accept Online Payment:

Additional Lot 1:

Additional Lot 2:

Property Class: 4A

Parcel Key:

Unpaid Interest: .00

Vendor:

User Msgs:

CORELOGIC

Bankruptcy:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

APR 2:

Tax Account Maintenance

Close

Next

Previous

Detail

Letter

Help

Notes Exist

Block: 1124

Lot: 17

Qualifier:

Owner: GARCIA, CHRISTINA

Prop Loc: 2800 FEDERAL ST

Account Id: 00023306

Tax Bill

PTIR Form

Restricted Edit

General Assessed Value Additional Billing Deductions Balance All Charges Add/Omit Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	2		961.95	961.95	.00	961.95
2021	1		961.95	961.95	.00	961.95
2021		Total	1,923.90	1,923.90	.00	1,923.90
2020	4		891.64	.00	.00	.00
2020	3		1,093.72	.00	.00	.00
2020	2		931.27	.00	.00	.00

Other Delinquent Balances:

Interest Date: 12/02/20

Interest Date

Interest Detail

Other APR2 Threshold Amt:

Per Diem: .00

Last Payment Date:

11/04/2020

TOTAL TAX BALANCE DUE

Principal:

.00

Penalty:

.00

Misc. Charges:

.00

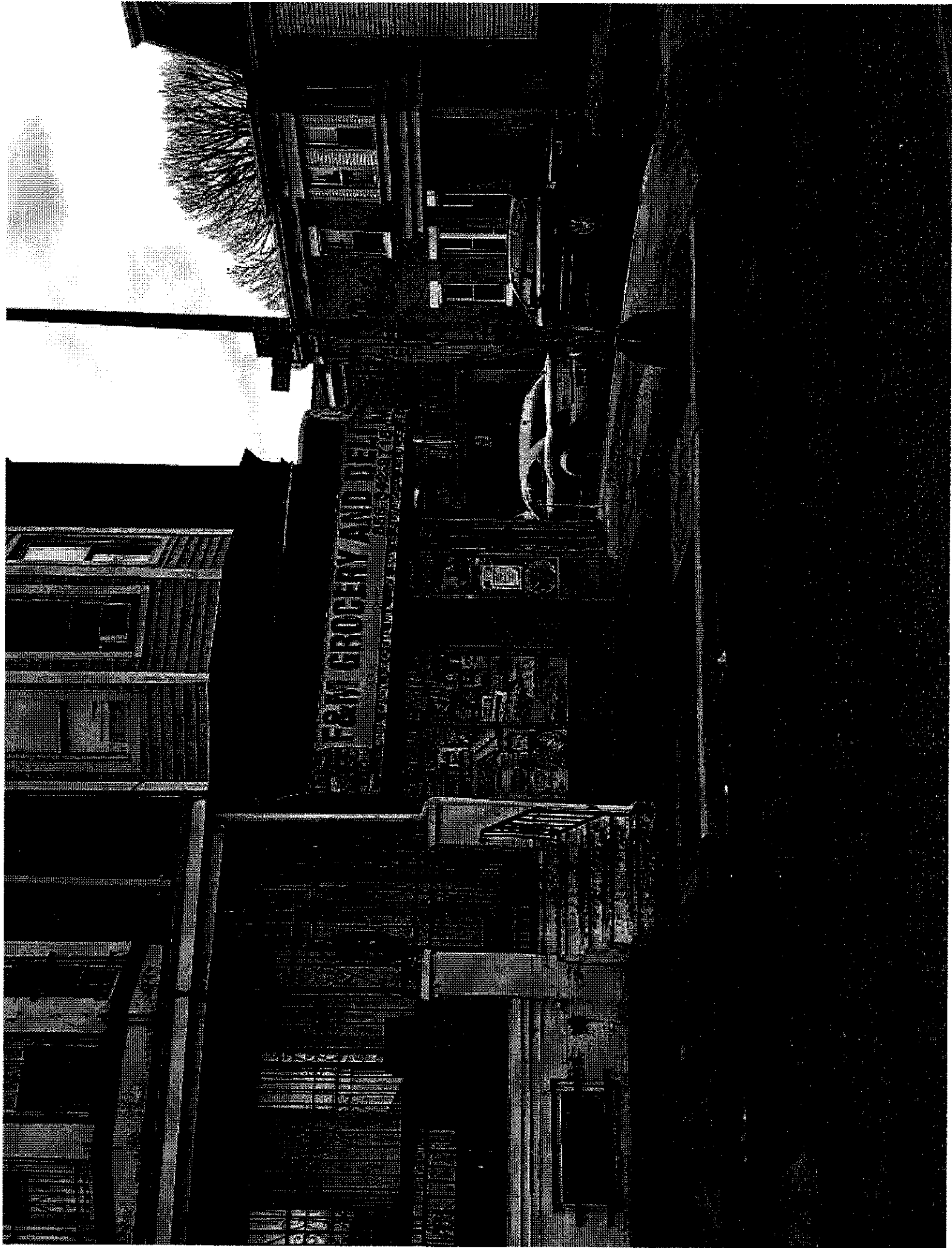
Interest:

.00

Total:

.00

\* Indicates Adjusted Billing in a Tax Quarter.



*Resolutions*

MBS:yrh  
1/12/21

B-1

**RESOLUTION AUTHORIZING A LICENSE AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND COOPER'S FERRY PARTNERSHIP, INC.**

**WHEREAS**, Cooper's Ferry Partnership, Inc. desires to work with CSSD to clean and green City lots located at Block 555 Lots 12, 13, 14, 15, 16, 17, 18, 21 and Block 584, Lots 5, 6, 10 & 11; and

**WHEREAS**, the City of Camden, is of the opinion that it is in the best interest of the City to enter into a License Agreement with Cooper's Ferry Partnership, Inc. Said agreement will be terminable at the will of the Licensor and establishing the terms and use of said parcel. Licensee will completely indemnify and Hold harmless the City of Camden; and

**WHEREAS**, Cooper's Ferry Partnership, Inc. wants to beautify the above listed lots:

**10<sup>th</sup> Street** parcels: They will clean, install split rail fence along the front of properties and landscape (the grass and rose bushes);  
**Ferry Ave.** parcels: They will clean, and due to stone aggregate present, will probably install planters along the front of the property instead of split rail fence. Planters will be planted with rose bushes and grasses; and

**WHEREAS**, Cooper's Ferry will be working in conjunction with Camden Special Services District (CSSD) on this beautification project. CSSD will be managing the project; and


**WHEREAS**, Cooper's Ferry Partnership Inc. and CSSD will be solely responsible for any and all necessary expenses to construct, display and maintain said beautification; now therefore

**BE IT RESOLVED**, by the City Council of the City of Camden, that the proper offices/officer's be and are hereby authorized to enter into a Licensing Agreement with Cooper's Ferry Partnership, Inc. for the purpose of beautifying certain City owned land.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** Jason Asuncion, Business Administrator

**FROM:** Yolanda Hawkins, Real Estate Officer

**Department Making Request:** Law Dept./Bureau of City Properties

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing a License Agreement Between the City of Camden and Cooper's Ferry Partnership, Inc.

**BRIEF DESCRIPTION OF ACTION:** Coopers Ferry in conjunction with CSSD will clean and green several City owned lots for the purpose of beautifying the area.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A*

**APPROPRIATION ACCOUNT(S):** *(If applicable)* N/A

**AMOUNT:** *(If applicable)* N/A

	<u>Date</u>	<u>Signature</u>
<b>Approved by Relevant Director:</b>	_____	_____
<b>Approved by Grants Management:</b>	_____	_____
		<i>(If applicable)</i>
<b>Approved by Finance Director:</b>	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds	_____	_____
<b>Approved by Purchasing Agent:</b>	_____	_____
<b>Approved by Business Administrator:</b>	_____	_____
<b>Received by City Attorney:</b>	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Yolanda _____	_____
Contact Person:	Yolanda _____	7125 _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	License Agreement
Name of Vendor	Cooper's Ferry Partnership, Inc.
Purpose or Need for service:	The License Agreement is needed to give CFP access to certain City owned lots for the purpose of beautifying the area.
Contract Award Amount	
Term of Contract	1 year or just until the work has been completed.
Temporary or Seasonal	Temporary
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

\_\_\_\_\_  
*For LGS use only:*

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

# **LICENSE AGREEMENT**

**CITY OF CAMDEN**

**AND**

**COOPER'S FERRY PARTNERSHIP, INC.**  
**(CLEAN & GREEN LOTS)**

## **LICENSE AGREEMENT**

**THIS AGREEMENT**, made this       day of       2021, by and between the **CITY OF CAMDEN, NEW JERSEY and COOPER FERRY'S PARTNERSHIP, INC.**, located at One Port Center, 2 Riverside Drive, Suite 501, Camden, New Jersey 08103 hereinafter referred to as "Licensee".

The **CITY OF CAMDEN** hereby grants permission to **COOPER'S FERRY PARTNERSHIP INC.**, and its employees, agents and contractors access to the City owned parcels located, Block 555, Lots 12, 13, 14, 15, 16, 17, 18, 21 and Block 584, Lots, 5, 6, 10 & 11, Camden New Jersey. The City grants permission to Cooper's Ferry Partnership, Inc., CSSD and its associates to beautify the lots by Cleaning & Greening the above listed lots. The 10<sup>th</sup> Street parcels: They will clean, install split rail fence along the front of properties and will landscape (the grass and rose bushes). The Ferry Ave. parcels: They will clean, and due to stone aggregate present, will probably install planters along the front of the property instead of split rail fence. Planters will be planted with rose bushes and grasses; and. Any and all expenses to maintain said lots will be the responsibility of Cooper's Ferry Partnership, Inc.

**CITY OF CAMDEN** allows Cooper's Ferry a non-profit organization in the City of Camden authority to complete any and all necessary work. The recommendations made are to benefit the City of Camden, its citizens and visitors.

In consideration of the aforementioned rights, **COOPER'S FERRY PARTNERSHIP INC.**, indemnifies and holds the **CITY OF CAMDEN** harmless for all

claims arising out of **COOPER'S FERRY PARTNERSHIP INC.**, presence and that of its agents and contractors on said sites and releases the **CITY OF CAMDEN** for all claims arising out of **COOPER'S FERRY PARTNERSHIP INC.**, presence on said sites from any and all claims arising out of the installation of the signs, the existence of the signs on the lots and the periodic maintenance of the signs. (See attached Release, Waiver, Indemnity and Hold Harmless Agreement). Licensee also agrees to abide by all local, state and federal laws concerning the use of said land or premises.

Furthermore, **COOPER'S FERRY PARTNERSHIP INC.**, on behalf of itself and its respective agents and contractors hereby agree to provide adequate general liability insurance naming the **CITY OF CAMDEN** as an additional insured's in the minimum amount of \$1,000,000.00 per occurrence. Copies of the respective insurance certificates shall be provided to the **CITY OF CAMDEN** prior to the initiation of work.

This license and right of entry is non-assignable without the consent of the **CITY OF CAMDEN**. This agreement will terminate upon completion of the project and subsequent design.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year written above.

**CITY OF CAMDEN**

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

BY: \_\_\_\_\_  
FRANCISCO MORAN  
Mayor

WITNESS: \_\_\_\_\_

BY: \_\_\_\_\_  
KRIS KOLLURI, CEO  
COOPER'S FERRY PARTNERSHIP, INC.

The above has been reviewed  
and approved as to form.  
Authorized by Resolution  
MC-\_\_\_\_\_ dated January 12, 2021

BY: \_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

JJA:dh  
01-12-21

R-2

**RESOLUTION AUTHORIZING THE DESIGNATION OF JASON J. ASUNCION, ESQ.  
AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)  
FOR CALENDAR YEAR 2021**

WHEREAS, pursuant to N.J.A.C. 17:27-3.3 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O.; and

WHEREAS, the P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute and regulations; and

WHEREAS, the P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and vendors with public contracts; and

WHEREAS, it is necessary to designate one individual agent authorized to represent the City of Camden in these matters; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Jason J. Asuncion, Esq., the City Business Administrator, is hereby authorized as the City's Public Agency Compliance Officer (P.A.C.O.) for calendar year 2021.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the designation of Jason J. Asuncion, Esq. as the Public Agency Compliance Officer (P.A.C.O.) for Calendar Year 2021.

**BRIEF DESCRIPTION OF ACTION:** This action is necessary for the City to be in compliance with N.J.A.C. 17:27-3.3.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

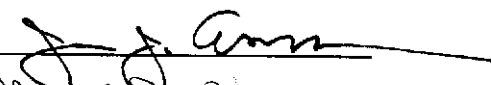

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

☐

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>11.30.20</u>	
Received by City Attorney:	<u>12/13/20</u>	

(Name) Please Print

(Extension #)

Prepared By: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

JJA:ssej  
01-07-20

RESOLUTION MC-20:7290  
On Motion Of: Marilyn Torres  
APPROVED: January 2, 2020

R-3

**RESOLUTION AUTHORIZING THE DESIGNATION OF JASON J. ASUNCION,  
BUSINESS ADMINISTRATOR AS THE PUBLIC AGENCY COMPLIANCE OFFICER  
(P.A.C.O.) FOR CALENDAR YEAR 2020**

WHEREAS, pursuant to N.J.A.C. 17:27-3.3 each public agency shall designate an individual to serve as its Public Agency Compliance Officer or P.A.C.O.; and

WHEREAS, the P.A.C.O. is the liaison between the Division and the Public Agency and is the Public Agency point of contact for all matters concerning implementation and administration of the statute and regulations; and

WHEREAS, the P.A.C.O. is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and vendors with public contracts; and

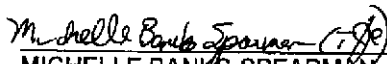
WHEREAS, it is necessary to designate one individual agent authorized to represent the City of Camden in these matters; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that Jason J. Asuncion, Esq., the City Business Administrator, is hereby authorized as the City's Public Agency Compliance Officer (P.A.C.O) for calendar year 2020.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 7, 2020

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

  
CURTIS JENKINS  
President, City Council

ATTEST:

  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

R-3

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
SHARON D. EGGLESTON AS A COMMISSIONER TO THE  
CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the City of Camden is required to appoint a Commissioner and an Alternate to serve on the Camden County Municipal Joint Insurance Fund (JIF); and


WHEREAS, the Mayor has appointed Sharon D. Eggleston as a Commissioner to the Camden County Municipal Joint Insurance Fund and this Council has reviewed the qualifications of her appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Council hereby consents to the appointment of Sharon D. Eggleston as a Commissioner for a (1) one year term to commence immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution appointing Sharon D. Eggleston, as Commissioner to the Camden County Municipal Joint Insurance Fund ("JIF").

**BRIEF DESCRIPTION:** This action would authorize the appointment of Sharon D. Eggleston, Esq. to serve as Commissioner on the Camden County Municipal Joint Insurance Fund ("JIF") for a one (1) year term.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

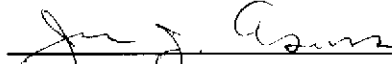
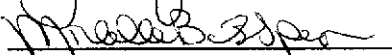
**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)***

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12/11/20	
Received by City Attorney:	12/15/20	

**(Name) Please Print**

**(Extension #)**

Prepared By: \_\_\_\_\_

Contact Person: \_\_\_\_\_

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
01-12-21

R-4

**RESOLUTION AUTHORIZING THE APPOINTMENT OF  
JASON J. ASUNCION AS AN ALTERNATE COMMISSIONER  
TO THE CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND (JIF)**

WHEREAS, the City of Camden is required to appoint a Commissioner and an Alternate to serve on the Camden County Municipal Joint Insurance Fund (JIF); and

WHEREAS, the Mayor has appointed Jason Asuncion as an Alternate Commissioner to the Camden County Municipal Joint Insurance Fund and this Council has reviewed the qualifications of his appointment; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the Council hereby consents to the appointment of Jason Asuncion as an Alternate Commissioner for a (1) one year term to commence immediately.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: January 12, 2021**

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution appointing Jason J. Asuncion, as Alternate Commissioner to the Camden County Municipal Joint Insurance Fund ("JIF").

**BRIEF DESCRIPTION:** This action would authorize the appointment of Jason J. Asuncion, Esq. to serve as an Alternate Commissioner on the Camden County Municipal Joint Insurance Fund ("JIF") for a one (1) year term.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12-11-20</u>	<u>Jason J. Asuncion</u>
Received by City Attorney:	<u>12/15/20</u>	<u>Michael B. Ziper</u>

**(Name) Please Print**

**(Extension #)**

Prepared By: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MORAN  
01-12-21

R-5

**RESOLUTION REAPPOINTING NAADIA J. JOHNSON  
AS A MEMBER OF THE CITY OF CAMDEN ARTS, CULTURAL AND HERITAGE  
COMMISSION FOR A TERM OF 2 YEARS,  
EXPIRING JANUARY 11, 2023**

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be seven (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

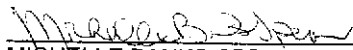
WHEREAS, the reappointment of Naadia J. Johnson has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for reappointment; and

BE IT RESOLVED, by the City Council of the City of Camden that it hereby reappoints Naadia J. Johnson as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, expiring January 11, 2023; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution reappointing Naadia J. Johnson as a member of the City of Camden Arts, Cultural and Heritage Commission for a term of (two) 2 years.

**BRIEF DESCRIPTION OF ACTION:** This action would authorize the reappointment of Naadia J. Johnson to the City of Camden Arts, Cultural and Heritage Commission for a term of (two) 2 years. The term would expire January 11, 2023.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

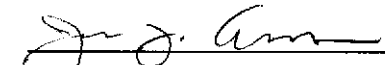

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

☐

**Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12/11/20</u>	
Received by City Attorney:	<u>12/15/20</u>	

**(Name) Please Print**

**(Extension #)**

Prepared By: Diana Gonzalez

7150

Contact Person: Jason J. Asuncion, Esq.

7154

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
01-12-21

R-6

**RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PRE-QUALIFIED  
ENGINEERING FIRMS FOR THE PROVISION OF PROFESSIONAL ENGINEERING  
SERVICES TO BE ASSIGNED AS NEEDED FOR A PERIOD OF ONE YEAR**

WHEREAS, in accordance with Local Public Contract Law, the Purchasing Agent advertised for receipt of Request for Qualification (RFQ) for firms interested in being pre-qualified to provide engineering services to the City of Camden; and

WHEREAS, the advertisement resulted in twenty-three (23) responsive firms and sixteen (16) proposals were received; and

WHEREAS, the committee narrow<sup>ed</sup> the selection of proposals down to five (5) firms as being pre-qualified; and

WHEREAS, the Purchasing Agent of the City of Camden will request the selected five (5) pre-qualified firms to provide a proposal for any projects that arise for professional engineering services and one will be assigned to the project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to approve the establishment of the pre-qualified engineering firms to provide professional engineering services on an as needed basis for a period of one (1) year.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

MICHELLE BANKS-SPEARMAN  
City Attorney

CURTIS JENKINS  
President, City Council

ATTEST:

LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: JANUARY 2020

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Orion Joyner

**DEPARTMENT MAKING REQUEST:** Administration/Purchasing Bureau

*NOTE: [Signature]  
Not Original*

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Approving the Establishment of a List of Prequalified Engineering Firms for the Provision of Professional Engineering Services to be assigned as needed for a Period of One Year

**BRIEF DESCRIPTION:** In accordance with Local Public Contract Law the City through the Purchasing Agent advertised for receipt of Request for Qualifications (RFQ) for firms interested in being prequalified to provide engineering services to the City. The advertisement resulted in twenty-three (23) firms responsiveness of the proposals. That committee was charged with narrowing the selection to five (5) firms. These firms will be selected as being Pre-Qualified and as projects and needs arise for the professional engineering services to be provided in the next year each will be asked to provide a proposal for that project and one will be assigned to the task(s) needed.

**BIDDING PROCESS:** Received proposals on July 23, 2020 – Received 16 Proposals

**APPROPRIATION ACCOUNT:** 1-01- -661-906

**AMOUNT:** \$TBD



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	L. CHANDLER	X7475
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	AS NEEDED PROFESSIONAL ENGINEERS
Contract Award Amount	N/A
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ #20-14
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – SEE ATTACHED

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

0-01- -661-906 \_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

\_\_\_\_\_  
Date

Number Assigned \_\_\_\_\_

MBS:dh  
01-12-21

R-7

**RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF  
SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF  
THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN  
CALLED TO ACTIVE DUTY DURING "OPERATION NOBLE EAGLE AND/OR  
OPERATION ENDURING FREEDOM"**

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from June 1, 2020 until November 30, 2020 for excusing employees called to active duty; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from June 1, 2020 until November 30, 2020 for excusing employees called to active duty.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution amending resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Noble Eagle.

**BRIEF DESCRIPTION:**

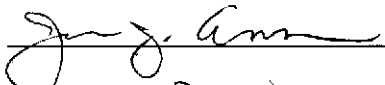

Amend said resolution to reflect the extension of the term of 180 additional days from **June 1, 2020 through November 30, 2020** for excusing employees called to active duty.

**BIDDING PROCESS: N/A**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		<small>(If applicable)</small>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12-11-20</u>	
Received by City Attorney:	<u>12/15/20</u>	

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	<u>Diana Gonzalez</u>	<u>7150</u>
Contact Person:	<u>Jason J. Asuncion</u>	<u>7150</u>

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
01-12-21

R-8

**RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF  
SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF  
THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN  
CALLED TO ACTIVE DUTY DURING "OPERATION FREEDOM SENTINEL"**

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from July 1, 2020 until December 31, 2020 to continue providing payment of salary differential for the individual employees who have been called to duty during "Operation Freedom's Sentinel"; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from July 1, 2020 until December 31, 2020.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Freedom's Sentinel.

**BRIEF DESCRIPTION:**

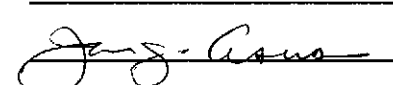
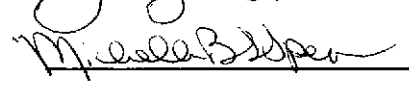
Amend said resolution to reflect the extension of the term of 180 additional days from **July 1, 2020 through December 31, 2020** for excusing employees called to active duty.

**BIDDING PROCESS: N/A**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-11-20	
Received by City Attorney:	12/11/20	

	<b><i>(Name) Please Print</i></b>	<b><i>(Extension #)</i></b>
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

MBS:dh  
01-12-21

R-9

**RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF  
SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF  
THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN  
CALLED TO ACTIVE DUTY DURING "OPERATION NOBLE EAGLE AND/OR  
OPERATION ENDURING FREEDOM"**

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and

WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from December 1, 2020 until May 31, 2021 for excusing employees called to active duty; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from December 1, 2020 until May 31, 2021 for excusing employees called to active duty.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution amending resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Noble Eagle.

**BRIEF DESCRIPTION:**

Amend said resolution to reflect the extension of the term of 180 additional days from **December 1, 2020 through May 31, 2021** for excusing employees called to active duty.

**BIDDING PROCESS: N/A**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** (If applicable)

**AMOUNT:** (If applicable)

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-1-20	Jason J. Asuncion
Received by City Attorney:	12/15/20	M. Lopez

	<b>(Name) Please Print</b>	<b>(Extension #)</b>
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion	7150

Please note that the Contact Person is the point person for providing pertinent information regarding request.

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\*\*\*\*Please attach all supporting documents\*\*\*\*

MBS:dh  
01-12-21

R-10

**RESOLUTION AMENDING RESOLUTION AUTHORIZING THE PAYMENT OF  
SALARY DIFFERENTIAL TO MUNICIPAL EMPLOYEES WHO, AS MEMBERS OF  
THE MILITARY RESERVE OR NATIONAL GUARDS, ARE CALLED OR HAVE BEEN  
CALLED TO ACTIVE DUTY DURING "OPERATION FREEDOM SENTINEL"**

WHEREAS, the Council of the City of Camden by Resolution R-41 adopted October 25, 2001 recognizes a strong and ready military reserve and National Guard are essential to the defense of this country in times of local emergency, natural disasters and international crisis. The municipality encourages its employees to participate in the military service and National Guard programs and the governing body does desire to eliminate any hardships or burdens that are created by the call to duty; and

WHEREAS, on September 26, 2002 the Governor of the State of New Jersey, by Executive Order #133 has authorized all State employees to be entitled to a salary differential payment so that there will be no loss of income to individuals called to military service. Furthermore, the Executive Order applies to the health benefits, life insurance and pension benefits of said employees; and


WHEREAS, it is necessary to amend said resolution to reflect the extension of the term of 180 additional days from January 1, 2021 until June 30, 2021 to continue providing payment of salary differential for the individual employees who have been called to duty during "Operation Freedom's Sentinel"; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Resolution be and hereby is amended by extending the term 180 additional days from January 1, 2021 until June 30, 2021.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** City Council

**FROM:** Jason J. Asuncion, Esq., Business Administrator

**Department Making Request:** Administration

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the payment of salary differential to Municipal Employees who, as Members of the Military Reserve or National Guards, are called or have been called to active duty during "Operation Freedom's Sentinel."

**BRIEF DESCRIPTION:**

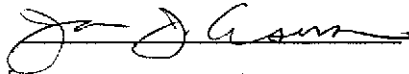

Amend said resolution to reflect the extension of the term of 180 additional days from **January 1, 2021 through June 30, 2021** for excusing employees called to active duty.

**BIDDING PROCESS: N/A**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** *(If applicable)*

**AMOUNT:** *(If applicable)*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		<i>(If applicable)</i>
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12/11/20</u>	
Received by City Attorney:	<u>12/15/20</u>	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Diana Gonzalez</u>	<u>7150</u>
Contact Person:	<u>Jason J. Asuncion</u>	<u>7150</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

MBS:dh  
01-12-21

**RESOLUTION IN SUPPORT OF THE PARKSIDE BUSINESS &  
COMMUNITY IN PARTNERSHIP'S ("PBCIP") APPLICATION TO THE  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS,  
NEW JERSEY AFFORDABLE HOUSING TRUST FUND PROGRAM**

WHEREAS, Parkside Business & Community In Partnership (PBCIP) desires to apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq. for the purpose of developing approximately ten (10) units that will include new construction of 9 units and 1 rehab unit of affordable for sale housing on scattered sites with the Parkside neighborhood of the City of Camden, New Jersey (Project); and

WHEREAS, the City of Camden has determined that the housing project referenced above, will meet all or part of the City's low and moderate housing obligation in its Housing Element and Fair Share Plan; now, therefore

BE IT RESOLVED, that the City of Camden does hereby support this application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.3(a).

BE IT FURTHER RESOLVED, the City of Camden also request that Parkside Business & Community In Partnership, as permitted under N.J.A.C. 5:43-1.3(a), to contract only for this project directly with the Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
\_\_\_\_\_  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: January 12, 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Dr. Edward C. Williams, PP, AICP, CSI, Director

**Department Making Request:** PLANNING & DEVELOPMENT

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION IN SUPPORT OF PARKSIDE BUSINESS & COMMUNITY IN PARTNERSHIP APPLICATION FOR THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, NEW JERSEY AFFORDABLE HOUSING TRUST FUND PROGRAM

**BRIEF DESCRIPTION OF ACTION:** PBCIP is proposing a 10 unit scattered site affordable for sale project. Project will include the new construction of 9 units and 1 rehab unit to provide quality housing in Parkside neighborhood. Application for construction and subsidy funding. Requires municipal support resolution.

**BIDDING PROCESS:** N/A

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):**

**AMOUNT:**



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/14/20</u>	<u>E. Williams edg</u>
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12-14-20</u>	<u>Jason J. Asuncion</u>
Received by City Attorney:	<u>12/16/2020</u>	<u>John D. Egler</u>

(Name) Please Print

(Extension #)

Prepared By: Candice Jefferson

3542

Contact Person: \_\_\_\_\_

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***



# PARKSIDE

BUSINESS & COMMUNITY IN PARTNERSHIP

*Right Place. Right Time. Right Here: PARKSIDE!*

OSCAR R. SPENCER  
CHAIRPERSON

BRIDGET PHIFER  
EXECUTIVE DIRECTOR

## PBCIP's Proposed 10-Unit Housing Project

PBCIP is seeking funding to finance the development of 10-units of for-sale housing to single-family households ranging in income from 51% to 80% of Area Median Income. Total cost for the project is approximately \$2.5 million. For-sale initiative includes the rehab and construction of 3 bedroom units on targeted streets – Haddon, Kenwood, Empire and Princess Avenues - to amass visibility and impact. Single family units will range from \$100,000 to \$125,000.

### Properties for development include –

Address	Owner	Property Type	Development Type
WS Empire 264 S Wildwood (1200 block of Empire)	PBCIP	Vacant lot	4 Newly constructed units
1380 Haddon	PBCIP	Vacant property	Rehab
1466-68 Kenwood	PBCIP	Vacant lots	3 Newly constructed units
1444 Princess	CRA	Vacant lot	2 Newly constructed units

### Goals for the project include:

- ❖ Elimination of decay and blight
- ❖ Wealth creation thru homeownership for moderate income families
- ❖ Inspire additional private investment in the form of residential development
- ❖ Renewal of urban residential blocks where success is sustainable

### Proposed Timeline

#### Project Timeline *(please note dates are estimated)*

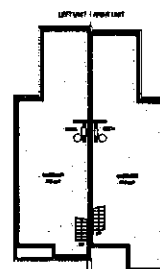
Activity	Timeframe
Local Approvals (Zoning and Planning board)	August 2020
Affordable Housing Trust Fund Approval	November 2020
Marketing & Pre-Sales	December 2020
Construction Commence	January 2021
Construction Completion	November 2021
Sales/Units Sold	January 2022

1487 KENWOOD AVENUE • CAMDEN, NJ 08103  
PHONE: (856) 964-0440 • FAX: (856) 964-3664

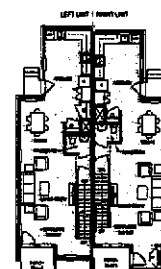
The minimum income needed to purchase a PBCIP property is \$35,000:

**Income Range** *(per household size)*

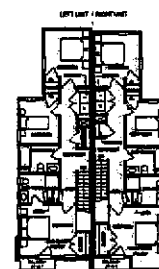
- |                      |                      |
|----------------------|----------------------|
| 1) \$35,000 - 50,500 | 5) \$48,687 - 77,900 |
| 2) \$36,062 - 57,700 | 6) \$52,281 - 83,650 |
| 3) \$40,562 - 64,900 | 7) \$55,906 - 89,450 |
| 4) \$45,062 - 72,100 | 8) \$59,500 - 95,200 |



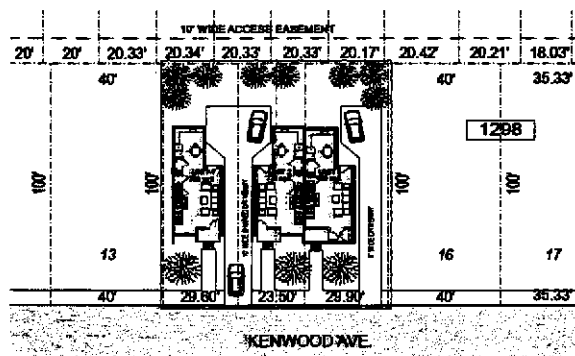
BASEMENT PLAN



FIRST FLOOR PLAN



SECOND FLOOR PLAN



## MEMORANDUM

TO: Dr. Edward Williams, City, Director, Department of Planning & Development  
c. Candice Jefferson, City, Department of Planning & Development  
FROM: Olivette Simpson, CRA, Interim Executive Director  
DATE: December 11, 2020  
RE: PBCIP Request for City Council Resolution  
NJ DCA Affordable Housing Trust Fund Program Application for Funding

---

Parkside Business & Community in Partnership (PBCIP) proposed a 10-unit scattered site affordable for sale project for single family occupancy. The Project will include the new construction of 9 units and 1 rehab unit to provide quality housing in the Parkside neighborhood. PBCIP applied to the NJ Affordable Housing Trust Fund Program for construction and subsidy funding for the project, and the Program guidelines require a municipal support resolution be adopted by the municipality within which projects are located.

Thank you.

Attachments:  
Municipal Resolution  
Project Description

## SAMPLE RESOLUTION

**WHEREAS**, Parkside Business & Partnership (PBCIP) desires to apply for and obtain Funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq. for the purpose of developing approximately ten (10) units of for-sale affordable housing on scattered sites within the Parkside neighborhood of the City of Camden, New Jersey (Project).

**WHEREAS**, the Municipality has determined that the housing project referenced above, will meet all or part of the Municipality's low and moderate housing obligation in its Housing Element and Fair Share Plan; and

**BE IT THEREFORE RESOLVED**, that City of Camden does hereby support this application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.3 (a). The municipality also asks that Parkside Business & Community in Partnership, as permitted under N.J.A.C 5:43-1.3 (a), to contract only for this project directly with the Department of Community Affairs.

I, \_\_\_\_\_ (Name of Clerk/Secretary) \_\_\_\_\_ (Municipal Clerk/Secretary to the Governing Body) \_\_\_\_\_ of \_\_\_\_\_ (Municipality) \_\_\_\_\_ hereby certify that at a meeting of the \_\_\_\_\_ (Governing Body) \_\_\_\_\_ held on \_\_\_\_\_ (Date) \_\_\_\_\_. The above resolution was duly adopted.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
SEAL  
OF  
NOTARY

MBS:dh  
01-12-21

R-12

**RESOLUTION AUTHORIZING AN APPLICATION TO THE  
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE  
CONSIDERATION OF FY 2021 TTFA MUNICIPAL AID FUNDING FOR  
RESURFACING OF VARIOUS STREETS IN THE CITY OF CAMDEN**

WHEREAS, the governing body of the City of Camden, The Department of Planning & Development - Division of Capital Improvements and Project Management desires to apply for and obtain a grant in the approximate amount of \$2,993,558.53 in Transportation Trust Fund Authority Aid from the New Jersey Department of Transportation for the FY 2021 TTFA Municipal Aid Funding; and


WHEREAS, in order to obtain said monies, it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby are authorized to submit an application to the New Jersey Department of Transportation, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
FRANCISCO MORAN  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 19, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the submission of an application to the NJDOT for consideration of FY 2021 TTFA Municipal Aid Funding for Resurfacing of Various Streets in the City of Camden.

**BRIEF DESCRIPTION OF ACTION:** The Department of Planning & Development – Division of Capital Improvements and Project Management, is seeking approximately \$2,993,558.53 in Transportation Trust Fund Authority Aid from the NJDOT.

**BIDDING PROCESS:** N/A

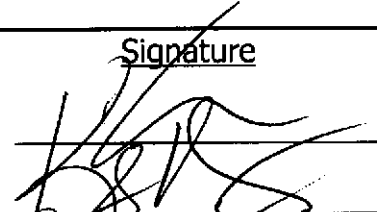
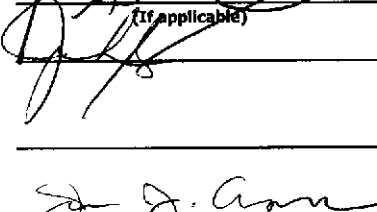
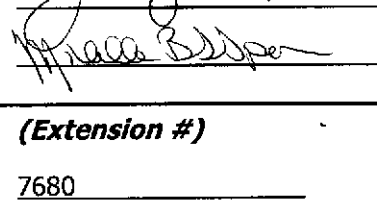
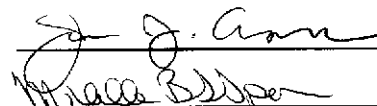
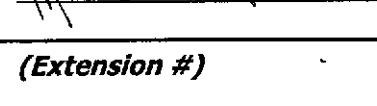
**APPROPRIATION ACCOUNT(S):** N/A

**AMOUNT:** N/A



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	11/19/20	
Approved by Grants Management:	11/23/20	
Approved by Finance Director:	11/23/20	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	12.11.20	
Received by City Attorney:	12/16/20	

(Name) Please Print

(Extension #)

Prepared By: Tytanya Ray

7680

Contact Person: Orion Joyner

7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

Initial Report   X   Revised Report        Closing Report         
 Bureau of Grants Management Grant Summary Form  
 Grant Status Code:   G    
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray

Grant Administrator #: 757-7628

Project Name:		2021 TTFA Municipal Aid for Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT Transportation Trust Fund			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		NJDOT Transportation Trust Fund			
Pass Through: <b>circle one</b>	<input checked="" type="radio"/> Y or <input type="radio"/> N	Source:	NJDOT		
Amount of Grant:		\$2,993,558.53			
Local Match: <b>circle one</b>	<input type="radio"/> Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:		Reviewed By:	Kelly Mobley		

**Summary:**

23-Nov-20: The Department of Planning and Development – Division of Capital Improvements is seeking council authorization to apply for \$2,993,558.53 from the New Jersey Department of Transportation Trust Fund for resurfacing of various streets. The application is currently being developed; however, before submission, all applicants are required to provide resolutions authorizing applications to NJDOT.

Typically no matching funds are required.

**Time Lines:**

**Problematic Areas/Recommendations:** n/a

**NJDOT 2021 TTFA Municipal Aid**

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.**

Application for FY 2021 Milling and Resurfacing of Various Streets. Requested funding amount \$2,993,558.53.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Senior Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 12.11.20

Name, email and fax of contact person for this form:

\_\_\_\_\_  
**For LGS use only:**

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

Department: Planning & Development Initial: 11/19/2020  
Capital Improvements/Project Management

Grant/Project Name:		2021 Resurfacing of Various Streets					
Grant #:		Pending					
City Contract Date:		pending		City Contract #:		Pending	
Application Resolution #:		pending		Appropriation Code #:		Pending	
Funding Source:		FY 2021 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid					
Pass Through:	Y	N	Source:				
Amount of Grant:		\$1,000,000.00 (pending)					
Local Match:	Y	N	Cash:			In-Kind	
Budget Insertion Resolution # & Date:		Pending		Accepting Grant Resolution # MC:		Pending	
Term of Grant:		Pending		Location of Activity:		Pending	
Date of Analysis:		11/19/20		Reviewed By:		Tyanya C. Ray	

Street	Project Limits: TO BE DETERMINED	To
	From	

**Problem Areas/Recommendations:** Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

MBS:dh  
01-12-21

R-13

**RESOLUTION AUTHORIZING AMENDMENT #2 TO CONTRACT NO. 11-19-172  
BETWEEN THE CITY OF CAMDEN AND NJ ASSOCIATIONS ON CORRECTIONS**

WHEREAS, the Council of the City of Camden by Resolution R-42 dated November 12, 2019 awarded a contract (#11-19-172) to NJ Associations on Corrections in the amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00); and

WHEREAS, the Council of the City of Camden by Resolution R-21 adopted June 9, 2020 authorized the amendment #1 to extend the term of the contract to December 31, 2020 to provide additional time to complete; and

WHEREAS, it is now necessary to further amend contract #11-19-172 by amendment #2 to extend the term of the contract to June 30, 2021 to provide additional time to complete renovations; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the contract #11-19-172 with NJ Associations on Corrections is hereby amended to extend the term of the contract to June 30, 2021.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date:** Next Regularly Scheduled

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Acting Director Johanna Conyer

**Department Making Request:** Department of Finance – Bureau of Grants Management

**TITLE OF RESOLUTION/ORDINANCE:** Resolution Authorizing a Contract Amendment (Contract #11-19-172) between the **CITY OF CAMDEN and the NJ ASSOCIATIONS ON CORRECTIONS** for a (6) month extension.

**BRIEF DESCRIPTION:** The Department of Finance-Bureau of Grants Management is requesting authorization to amend contract #11-19-172 to provide additional time to complete renovations. New term should reflect 07-01-2019 – 06-30-2021.

**BIDDING PROCESS:**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

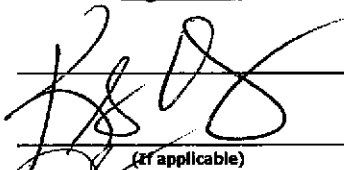
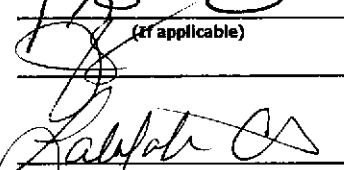
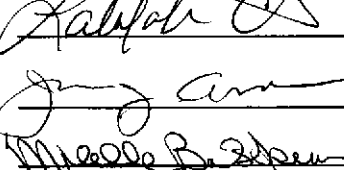
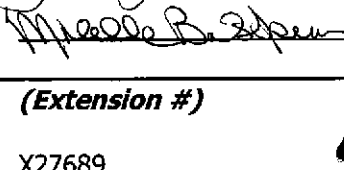
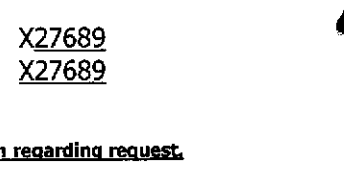
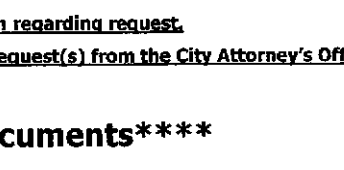
**APPROPRIATION ACCOUNT(S):** (If applicable) **G-BG-F19-004**

**AMOUNT:** (If applicable) \$100,000.00

NA

**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	12/1/20	
Approved by Grants Management:	12/3/20	
Approved by Finance Director:	12/7/2020	
CAF – Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/15/20	
Approved by Business Administrator:	12/15/20	
Received by City Attorney:	12/15/20	

**(Name) Please Print**

**(Extension #)**

Prepared By: Barbara Johnson

X27689

Contact Person: Barbara Johnson

X27689

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**RECEIVED**  
12/15/2020

Initial Report \_\_\_\_ Revised Report X Closing Report  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code: G**  
 (green - g; yellow - y; red - r)

Department: Bureau of Grants Management

Grant Analyst: Barbara Johnson

Grant Analyst #: 856-757-7689

Grant/Project Name:		NJ Association on Corrections – Rehab Interior Renovations of 311 Market Street – Amendment #2			
Grant #:					
City Contract Date:			City Contract #:		11-19-172
Application Resolution #:			Appropriation Code:		G-BG-F19-004
Funding Source:		HUD - Community Block Grant (CDBG)			
Pass Through:		Source:	CDBG		
Amount of Grant:		\$100,000			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:	
Term of Grant:		07-01-19-12-31-20 Extending to 06/30/21		Location of Activity:	Camden City-311 Market Street
Date of Analysis:		November 30, 2020		Reviewed By:	Barbara Johnson

**Summary:** Amendment #2 - The Department of Finance-Bureau of Grants Management is requesting a resolution to amend contract # 11-19-172 between the City of Camden and NJ Association on Corrections for a (6) month extension. The amount of the contract is \$100,000.00. The agency has requested additional time to complete the renovations at 311 Market Street.

**Amendment #1** – The Department of Finance-Bureau of Grants Management requested a resolution to amend contract # 11-19-172 between the City of Camden and NJ Association on Corrections for a (6) month extension. The amount of the contract is \$100,000.00. The agency requested more time to complete their rehab project due to COVID 19 business closures.

**Original Agreement** – The Department of Finance-Bureau of Grants Management requested a resolution for a contract between the City of Camden and NJ Association on Corrections. NJ Association on Corrections, provides supportive services for survivors of domestic violence at the Camden County Women’s Center of Outreach – 311 Market Street. The renovations will include about 600 square feet, with two additional counseling offices, space for supervised childcare and additional structural upgrades. The agency reported that they have \$50,000 of leveraging funds. The agency has provided this service to the community for ten years with increased service delivery,

**Time Lines:** N/A

**Problematic Areas/Recommendations :** I do not see any reason why this agency’s contract should not be extended until 06/30/21.

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
Professional Service or EUS Type	
Name of Vendor	NJ Association on Corrections
Purpose or Need for service:	Requesting permission to have an six month contract extension for the purpose of rehabilitation space at 311 Market Street
Contract Award Amount	\$100,000.00
Term of Contract	07/01/20 to 12/30/20 – Requesting to extend to 06/30/21
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Community Development Block Grant (CBDG)
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	HUD regulated Annual Consolidated Plan FRP Process
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

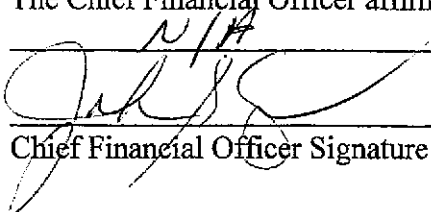
Date \_\_\_\_\_

  
\_\_\_\_\_  
Business Administrator/Manager Signature

Date 12-11-20

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A Funding Source for this action

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A non profit See  
\_\_\_\_\_  
Certifying Officer

Date 12/7/2020

**For LGS use only:**

☐ Approved

☐ Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

## Barbara Bellamy-Johnson

---

**From:** Julie Hanley <jhanley@njaonline.org>  
**Sent:** Monday, November 30, 2020 11:01 AM  
**To:** Barbara Bellamy-Johnson  
**Cc:** Angel Perez; Diane Hobbs  
**Subject:** Extension for Agreement # 11-19-172 (CCWC)

Hi Barbara,

Per our conversation this morning, NJAC would like to formally request an extension of our above referenced GDBG contract through 6/30/2021. As you may know, it took a while for the initial contract to be signed and then COVID hit, which majorly shifted our priorities and also made it difficult to engage professionals willing to come into our building and provide bids.

We are now at a point where we have all of our architectural drawings and have accepted a bid and engaged a contractor. This company has been seeking out the needed permits, which has also proven to be challenging for various reasons. We are now on the cusp of beginning this much needed renovation that will make the Camden County Women's Center Outreach office a more functional space in which to meet the needs of domestic violence victims/survivors and their children in the City of Camden.

We greatly appreciate your cooperation and flexibility.

Sincerely,

Julie

Julie Hanley, LSW  
Development Manager  
New Jersey Association on Correction (NJAC)  
986 South Broad street  
Trenton, NJ 08611  
(609) 396-8900 ext. 707

MBS:dh  
01-12-21

R-14

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ADOPT A  
STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION-  
GREEN ACRES ENABLING RESOLUTION FOR THE MULTI-PARKS DEVELOPMENT  
PROJECT FOR THE AMOUNT OF \$750,000.00**

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the City of Camden has previously obtained a grant of \$1,500,000.00 from the State to fund the Multi-Parks Development Project #0408-17-014; and

WHEREAS, the State and the City of Camden intend to increase Green Acres funding by \$750,000.00; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the Multi-Parks Development Project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that:

1. The Mayor is hereby authorized to execute an agreement and any amendment thereto with the State known as Multi-Parks Development Project.

2. The applicant has its share of the project, if a match is required, in the amount of \$500,000.00.


3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project.

4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: Next Available**

**TO:** Robert Corrales, Business Administrator

**FROM:** Patrick J. Keating, Director, DPW

**Department Making Request:** Department of Public Works / Parks Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing The City of Camden to adopt a State of NJ, Department of Environmental Protection, Green Acres enabling resolution for the Multi-Parks Development Project #0408-17-014.

**BRIEF DESCRIPTION:** The NJDEP Green Acres Program previously awarded the city a \$1,500,000.00 matching grant for said project. The Green Acres Program intends to increase the grant funding by \$750,000.00. Attached, please find the enabling resolution as well as a copy of the Amended Green Acres Project Agreement.

**BIDDING PROCESS:** N.A.

*Procurement Process: Bldg#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):**

**AMOUNT:** \$ 750,000.00 – Grant Funding

	<u>Date</u>	<u>Signature</u>
Approved by Municipal Engineer:	_____	_____
Approved by Relevant Director:	12-1-20	_____
Approved by Grants Management:	12/3/20	_____
Approved by Finance Director:	12/3/20	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-8-20	_____
Received by City Attorney:	12/14/20	_____

**(Name) Please Print**  
Prepared By: Tamara M. Jefferson

**(Extension #)**  
ext. 7393

**Please note that the Contact Person is the point person for providing pertinent information regarding request.**

**If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.**

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Contact Person: SAME

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Initial Report ☒ Revised Report \_\_\_\_\_ Closing Report \_\_\_\_\_**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson

Grant Administrator #: 757-7393

Grant/Project Name:		Multi-Parks Development			
Grant #:		#0408-17-014			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	<input checked="" type="radio"/> N	Source:		
Amount of Grant:		\$1,500,000.00 + \$750,000.00			
Local Match:	Y	N	Cash:	\$500,000.00	In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		Thru 2/2/22		Location of Activity:	Whitman Park
Date of Analysis:		21-Apr-20		Reviewed By:	Kelly Mobley

**Summary:**

3-Dec-20: The Department of Public Works is currently requesting authorization to adopt a Green Acres Enabling Resolution for the Multi-Park Development Project to increase the amount by \$750,000. Funding will be utilized to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street.

Additionally, the Department is seeking authorization by council to accept and insert (temporary emergency appropriation) an additional \$750,000 in Green Acres Funding for the Multi-Park Project. New grant amount: \$2,250,000.00

Finally, the Department is seeking council authorization to amend the Subrecipient Agreement between the City and Cooper's Ferry Partnership to increase the contract agreement by \$750,000 for professional services/construction management in connection with the Multi-Parks Development.

As matching requirements will be provided for by Cooper's Ferry Development Association.

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert a \$1,500,000 grant from the New Jersey Department of Environmental Protection Green Acres Program for the Multi-Parks Development Project. As a part of the North Camden Waterfront Development Project, the City will create RCA Pier Park on a former industrial pier currently used for parking. The 2.5 acre park project will involve shore stabilization; replacement of existing paved areas with a lawn area; installation of landscaping, lighting, walkways, storm-water management improvements, and park amenities.

**Problematic Areas/Recommendations:** The \$500,000 share required for this agreement will be managed by Cooper's Ferry thru Liberty Property Trust.

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

grant summary NJDEP Green Acres - Multi-Park Development

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection Green Acres Program
Purpose or Need for service:	The City of Camden wishes to adopt a Green Acres Enabling Resolution for the Multi-Park Development Project # 0408-17-014. The NJDEP Green Acres Program previously awarded the City \$1,500,000.00. The program intends to increase the grant funding by \$750,000.00. Said funding will be utilized to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3 <sup>rd</sup> Street.
Contract Award Amount	\$750,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 12-8-20

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
JPA Funding Source for this action

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

**For LGS use only:**

( ) Approved

**( ) Denied**

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

STATE OF NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GREEN ACRES PROGRAM

ENABLING RESOLUTION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the City of Camden (*name of applicant*) has previously obtained a loan of \$0 and/or a grant of \$1,500,000.00 from the State to fund the following project(s):

**#0408-17-014 Multi-Parks Development; and**

WHEREAS, the State and the City of Camden (*name of applicant*) intend to increase Green Acres funding by \$750,000.00; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project;

NOW, THEREFORE, BE IT RESOLVED BY THE City Council (*name of legal body or board*) OF THE City of Camden (*name of applicant*) IN THE COUNTY OF CAMDEN AND STATE OF NEW JERSEY THAT:

1. The \_\_\_\_\_ (*title of authorized official*) of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with the State known as (*project name*) Multi Parks Development, and; [Note: Please authorize only one official to sign the project agreement on behalf of the local government or nonprofit.]
2. The applicant has its matching share of the project, if a match is required, in the amount of \$500,000.00.
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project, and;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.
5. This resolution shall take effect immediately.

**CERTIFICATION**

I, \_\_\_\_\_ (*name and title of Secretary or equivalent*) do hereby certify that the foregoing is a true copy of a resolution adopted by \_\_\_\_\_ (*name of legal body or board*) at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(*name and title of Secretary or equivalent*)



## State of New Jersey

Department of Environmental Protection  
Green Acres Program  
Mail Code 501-01  
P.O. Box 420  
Trenton, New Jersey 08625  
TEL: (609) 984-0500 FAX: (609) 984-0608

PHILIP D. MURPHY  
*Governor*  
  
SHEILA Y. OLIVER  
*Lt. Governor*

CATHERINE R. McCABE  
*Commissioner*

November 9, 2020

Sarah Bryant, Director of Community Initiatives  
Cooper's Ferry Partnership  
2 Riverside Drive, Suite 501  
Camden, NJ 08103

Subject: Green Acres Project #0408-17-014  
Multi-Parks Development  
Camden City, Camden County

Dear Ms. Bryant:

Following up on our previous correspondence, attached please find the Green Acres Project Agreement Amendment and related documents, which will be used to obligate the Land and Water Conservation Fund Outdoor Recreation Legacy Partnership Program funding awarded for the Waterfront Walkway portion of Camden City's Multi-Parks Development project. Please note that we have temporarily altered our signature and document submittal requirements due to the COVID-19 remote work circumstances. We ask that you have these documents executed as follows:


1. The Project Agreement Amendment document itself is to be executed as listed below. The City must submit a digital copy of the entire scanned, signed document by email. The signatures may either be electronic or the document may be printed and signed before being scanned and emailed. Please note that we ultimately will require two copies of the signature pages with original signatures, although these can be mailed to our office at your convenience
  - a) The Project Agreement Amendment signature page is to be dated and signed by the municipal attorney and the chief executive officer. The person who signs must be specifically designated in the enabling resolution adopted per item 2 of this letter. If more than one person is designated, each person must sign the agreement.
  - b) The top of the Declaration of Encumbrance signature page is to be signed by the official designated in the resolution, witnessed by the municipal attorney, and certified by the municipal clerk.

2. The City must adopt an enabling resolution using the exact language of the enclosed sample, and email it with the agreements. The dollar amounts in the enabling resolution should match those on page 2 of the Project Agreement Amendment document.
3. As previously noted, Camden City must establish a separate bank account for the purpose of receiving Green Acres disbursements for this project. All Green Acres grant disbursements will be made electronically into the established account via automated clearing house (ACH) payment. Therefore, if the City has not previously done so, please have the Chief Financial Officer complete the attached *Green Acres Bank Account Information* form and the *Electronic Payment Authorization for Non-Procurement Vendors* form and email them to me with the signed Project Agreement Amendment and adopted enabling resolution. Please note that the Electronic Payment form calls for a minimum of two signatures and requires submission of either a voided check or bank letter confirming the account.

To ensure timely obligation of Camden City's funding award, please email these documents by **January 11, 2021**.

Please contact me at [cecile.murphy@dep.nj.gov](mailto:cecile.murphy@dep.nj.gov) if you have any questions about the Project Agreement Amendment and funding procedures.

Sincerely,



Cecile M. Murphy, Project Manager  
Park Development Team

Enclosures

Prepared By:

Cecile M. Murphy

Green Acres Program  
Department of Environmental Protection  
(609) 984-0570

**AMENDED GREEN ACRES PROJECT AGREEMENT**

**BETWEEN**

**THE STATE OF NEW JERSEY**

**BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**AND**

**CAMDEN CITY**

**CAMDEN COUNTY**

**(Supersedes Green Acres Project Agreement dated February 7, 2020)**

\_\_\_\_ Green Acres Copy  
\_\_\_\_ Local Government Unit Copy

File No. 0408-17-014  
Dated: \_\_\_\_\_

7/8/2020

THE STATE OF NEW JERSEY  
BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GREEN ACRES PROGRAM

AMENDED

GREEN ACRES PROJECT AGREEMENT

BETWEEN the City of Camden, Camden County, having offices at 520 Market Street, City Hall, 4<sup>th</sup> Floor, P.O. Box 95120, Camden, NJ 08101, hereinafter "Local Government Unit", and

The State of New Jersey by the Department of Environmental Protection, Green Acres Program, Mail Code 501-01, P. O. Box 420, Trenton, New Jersey 08625-0420, hereinafter "State" (collectively the "Parties"),

WITNESSETH:

WHEREAS, the Local Government Unit has submitted an application to the State for financial assistance under the Green Acres Program; and

WHEREAS, the State has reviewed said application and has found it to be in conformance with the scope and intent of the Green Acres Program and has approved the Local Government Unit's request and awarded funding ("Green Acres Funds"); and

WHEREAS, the Parties wish to execute this Amended Green Acres Project Agreement ("Project Agreement") to govern the Local Government Unit's use of Green Acres Funds; and

WHEREAS, the Local Government Unit has agreed to utilize the Green Acres Funds and to hold and use the premises hereinafter described in accordance with the Green Acres Laws; and,

WHEREAS, the Local Government Unit has previously entered into a Green Acres Project Agreement awarding Green Acres Funds, dated February 7, 2020, for a total Project Cost of \$13,378,172.50; and

WHEREAS, the State has not fully disbursed all previously awarded Green Acres Funds governed under the prior Green Acres Project Agreement; and

WHEREAS, the Parties seek to update the terms of the prior Green Acres Project Agreement and intend that this Project Agreement shall supersede and replace the prior Green Acres Project Agreements between the State and the Local Government Unit and that the Local Government Unit's use of all Green Acres Funds shall be governed exclusively and bound by this Project Agreement; and

WHEREAS, the State has received a certain Outdoor Recreation Legacy Partnership Program grant from the National Park Service's Land and Water Conservation Fund and the State intends to pass

through certain of those grant funds to the Local Government Unit to cover a portion of costs related to the project; and

WHEREAS, the Local Government Unit agrees to comply with all terms and conditions related to the Outdoor Recreation Legacy Partnership Program funding.

NOW, THEREFORE, in consideration of the principles, assurances and premises contained herein, the Parties agree to perform in accordance with the provisions, terms and conditions set forth in this Project Agreement.

## APPROVED PROJECT DESCRIPTION

**LOCAL GOVERNMENT UNIT:** Camden City

**PROJECT NUMBER:** 0408-17-014

**TYPE OF PROJECT:** \_\_\_\_\_ Acquisition        X   Development

**PROJECT TITLE:** Multi-Parks Development

### APPROVED PROJECT SCOPE:

The City of Camden, in partnership with Coopers Ferry Partnership and the Camden Special Services District, proposes the development of multiple parks in the City. To begin, as part of the North Camden Waterfront Development Project, the City will create RCA Pier Park on a former industrial pier currently used for parking. The 2.5 acre park project will involve shore stabilization; replacement of existing paved areas with a lawn area; installation of landscaping, lighting, walkways, stormwater management improvements, and park amenities (benches, trash cans, drinking fountains).

The second portion of the project will create a continuous ADA accessible greenway trail and waterfront park between Pyne Poynt Park and Third Street. Proposed park elements include a multi-use trail, a boat & kayak launch/ramp, floating docks, sheet pile/bulkhead repairs, a lawn and picnic area, and scenic overlooks. The new park will have lighting, security cameras, two parking lots, paver walkways, stormwater management improvements including rain gardens, landscaping, fencing, and park amenities (benches, drinking fountains, trash receptacles). This portion of the project will be funded by a grant from the National Park Service, Outdoor Recreation Legacy Partnership Program.

### PROJECT LOCATION (a lot and block description of the premises to be acquired or developed):

#### RCA Pier Park

Block 80, Lot 2.04

Block 81.06, Lot 3.05

#### Waterfront Walkway

Block 4, Lot 64

Block 746, Lots p/o 17, p/o 18, 24, p/o 25, 32

Block 747, p/o Lot 1

Portion of the right-of-way for Sixth Street (to be vacated)

# **ALLOCATION OF PROJECT COST:**

Funds directly from Local Government Unit	\$500,000	
LOCAL SHARE		\$500,000
State Loan	\$0	
State Grant	\$1,500,000	
Outdoor Recreation Legacy Partnership Program Grant through NJDEP	\$750,000	
STATE SHARE*		\$2,250,000
OTHER SHARE		\$10,628,172.50
ESTIMATED TOTAL COST FOR APPROVED PROJECT		\$13,378,172.50

## **State Funds Governed under this Project Agreement:**

<b>Funding Authorized under Original Project Agreement:</b>		<b>Grant:</b>	<b>Loan:</b>
P.L. 2017 C.146	75% Matching Grant	\$1,000,000	\$0
JBOC #49	75% Matching Grant	\$500,000	\$0
<b>Additional funding authorized under this current Amended Project Agreement:</b>		<b>Grant:</b>	<b>Loan:</b>
Federal Outdoor Recreation Legacy Partnership Program Grant	50% Matching Grant	\$750,000	\$0
<b>Total:</b>		<b>\$2,250,000</b>	<b>\$0</b>

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT ☐ REVISED REPORT ☒ CLOSING REPORT ☐  
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE: \_\_\_\_\_  
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: **PUBLIC WORKS/PARKS**

GRANT ADMINISTRATOR: \_\_\_\_\_ GRANT ADMINISTRATOR # \_\_\_\_\_

<b>GRANT/PROJECT NAME:</b>			MULTI-PARKS DEVELOPMENT PROJECT			
<b>GRANT #:</b>			#0408-17-014			
<b>CITY CONTRACT DATE:</b>					<b>CITY CONTRACT #:</b>	
<b>APPLICATION RESOLUTION #:</b>					<b>APPROPRIATION CODE</b>	
<b>FUNDING SOURCE:</b>			NJDEP GREEN ACRES PROGRAM			
<b>PASS THROUGH:</b>	<b>Y</b>	<b>N</b>	<b>SOURCE:</b>			
<b>AMOUNT OF GRANT:</b>			\$1,500,000.00			
<b>LOCAL MATCH:</b>	<b>Y</b>	<b>N</b>	<b>CASH:</b>		<b>IN-KIND:</b>	
<b>BUDGET INSERTION RESOLUTION # &amp; DATE:</b>		MC-20:7479 R-39; 5/12/20		<b>ACCEPTING GRANT RESOLUTION # MC:</b>		MC-20:7478 R-38; 5/5/20
<b>TERM OF GRANT:</b>				<b>LOCATION OF ACTIVITY:</b>		Waterfront Area - RCA Park NC - Waterfront Walkway
<b>DATE OF ANALYSIS:</b>				<b>REVIEWED BY:</b>		

**Summary:**

12/01/20 Processing a Request for Resolution for City Council's next meeting. Said request is authorizing the City to Adopt a State of NJ DEP Green Acres Enabling Resolution for the Multi-Parks Development Project #0408-17-014. Green Acres previously awarded the City a \$1,500,000.00 grant and intends to increase the grant funding by \$750,000.00. Said funding will be utilized to develop and create an ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street.

4/20/20 Processing Request for City Council Approval for 5/12/20 meeting for the acceptance of a State of New Jersey, Department of Environmental Protection Green Acres Grant in the amount of \$1,500,000.00 to be utilized for Camden City's Multi-Parks Development Project.  
 Project # 0408-17-014

4/20/20 Processing Request for City Council Approval for 5/12/20 meeting for a budget insertion of a State of New Jersey, Department of Environmental Protection Green Acres Grant in the amount of \$1,500,000.00 to be utilized for Camden City's Multi-Parks Development Project.  
 Project # 0408-17-014

Project Budget	\$ 1,500,000.00
Balance Available	\$ 1,500,000.00

## BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

**Time Lines:**    Anticipated commencement    3/2020  
                         Anticipated completion        TBD

**Problematic Areas/Recommendations:**

Cabinet # 1	Drawer # 1

12/20

# RESOLUTION #15

---

Resolution authorizing a temporary emergency appropriation of a \$750,000.00 grant award authorized by NJ Department of Environmental Protection Green Acres Program for the Waterfront Walkway portion of the multi-park development project #0408-17-014 (by title)

## RESOLUTION

**NOT available at time of print on  
Friday, December 18, 2020.**

R-15

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: Next Available

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director, DPW

**Department Making Request:** Department of Public Works / Parks Bureau

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing a temporary emergency appropriation of a \$ 750,000.00 grant award authorized by NJ Department of Environmental Protection Green Acres Program for the Waterfront Walkway portion of the Multi-Park Development Project #0408-17-014.

**BRIEF DESCRIPTION:** Requesting authorization for the insertion of said grant award which shall be utilized to support the city's planning efforts to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street.

**BIDDING PROCESS:** N.A.

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** N.A.

**AMOUNT:** \$ 750,000.00 – Grant Award

	<u>Date</u>	<u>Signature</u>
Approved by Municipal Engineer:		
Approved by Relevant Director:	12-1-20	
Approved by Grants Management:	12/3/20	
Approved by Finance Director:	12/3/20	
<input checked="" type="checkbox"/> CAF –Certifications of Availability of Funds		(if applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	12-18-20	
Received by City Attorney:		

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

Initial Report ☒ Revised Report \_\_\_\_\_ Closing Report \_\_\_\_\_

## Bureau of Grants Management Grant Summary Form

**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Planning and Development -- Park Projects

Grant Administrator: Tamara Jefferson

Grant Administrator #: 757-7393

Grant/Project Name:		Multi-Parks Development			
Grant #:		#0408-17-014			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	<input checked="" type="radio"/> N	Source:		
Amount of Grant:		\$1,500,000.00 + \$750,000.00			
Local Match:	<input checked="" type="radio"/> Y	<input type="radio"/> N	Cash:	\$500,000.00	In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		Thru 2/2/22	Location of Activity:		Whitman Park
Date of Analysis:		21-Apr-20	Reviewed By:		Kelly Mobley

**Summary:**

3-Dec-20: The Department of Public Works is currently requesting authorization to adopt a Green Acres Enabling Resolution for the Multi-Park Development Project to increase the amount by \$750,000. Funding will be utilized to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street.

Additionally, the Department is seeking authorization by council to accept and insert (temporary emergency appropriation) an additional \$750,000 in Green Acres Funding for the Multi-Park Project. New grant amount: \$2,250,000.00

Finally, the Department is seeking council authorization to amend the Subrecipient Agreement between the City and Cooper's Ferry Partnership to increase the contract agreement by \$750,000 for professional services/construction management in connection with the Multi-Parks Development.

As matching requirements will be provided for by Cooper's Ferry Development Association.

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert a \$1,500,000 grant from the New Jersey Department of Environmental Protection Green Acres Program for the Multi-Parks Development Project. As a part of the North Camden Waterfront Development Project, the City will create RCA Pier Park on a former industrial pier currently used for parking. The 2.5 acre park project will involve shore stabilization; replacement of existing paved areas with a lawn area; installation of landscaping, lighting, walkways, storm-water management improvements, and park amenities.

**Problematic Areas/Recommendations:** The \$500,000 share required for this agreement will be managed by Cooper's Ferry thru Liberty Property Trust.

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

grant summary/NEOEP Green Acres - Multi-Park Development

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.


Municipality	Camden
Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection
Purpose or Need for service:	The City of Camden wishes to insert in the temporary budget a Green Acres Grant in the amount of \$ 750,000.00 from DEP. Said granted will be utilized to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt and 3 <sup>rd</sup> Street.
Contract Award Amount	\$750,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 12.18.20

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

Off. Rec. Funding Source for this action

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

**Certifying Officer**

Date \_\_\_\_\_

( ) Approved

( ) Denied

Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned

Prepared By:

Cecile M. Murphy

Green Acres Program  
Department of Environmental Protection  
(609) 984-0570

**AMENDED GREEN ACRES PROJECT AGREEMENT**

**BETWEEN**

**THE STATE OF NEW JERSEY**

**BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**AND**

**CAMDEN CITY**

**CAMDEN COUNTY**

**(Supersedes Green Acres Project Agreement dated February 7, 2020)**

\_\_\_\_ Green Acres Copy  
\_\_\_\_ Local Government Unit Copy

File No. 0408-17-014  
Dated: \_\_\_\_\_

7/8/2020

THE STATE OF NEW JERSEY  
BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GREEN ACRES PROGRAM

AMENDED

GREEN ACRES PROJECT AGREEMENT

BETWEEN the City of Camden, Camden County, having offices at 520 Market Street, City Hall, 4<sup>th</sup> Floor, P.O. Box 95120, Camden, NJ 08101, hereinafter "Local Government Unit", and

The State of New Jersey by the Department of Environmental Protection, Green Acres Program, Mail Code 501-01, P. O. Box 420, Trenton, New Jersey 08625-0420, hereinafter "State" (collectively the "Parties"),

WITNESSETH:

WHEREAS, the Local Government Unit has submitted an application to the State for financial assistance under the Green Acres Program; and

WHEREAS, the State has reviewed said application and has found it to be in conformance with the scope and intent of the Green Acres Program and has approved the Local Government Unit's request and awarded funding ("Green Acres Funds"); and

WHEREAS, the Parties wish to execute this Amended Green Acres Project Agreement ("Project Agreement") to govern the Local Government Unit's use of Green Acres Funds; and

WHEREAS, the Local Government Unit has agreed to utilize the Green Acres Funds and to hold and use the premises hereinafter described in accordance with the Green Acres Laws; and,

WHEREAS, the Local Government Unit has previously entered into a Green Acres Project Agreement awarding Green Acres Funds, dated February 7, 2020, for a total Project Cost of \$13,378,172.50; and

WHEREAS, the State has not fully disbursed all previously awarded Green Acres Funds governed under the prior Green Acres Project Agreement; and

WHEREAS, the Parties seek to update the terms of the prior Green Acres Project Agreement and intend that this Project Agreement shall supersede and replace the prior Green Acres Project Agreements between the State and the Local Government Unit and that the Local Government Unit's use of all Green Acres Funds shall be governed exclusively and bound by this Project Agreement; and

WHEREAS, the State has received a certain Outdoor Recreation Legacy Partnership Program grant from the National Park Service's Land and Water Conservation Fund and the State intends to pass

through certain of those grant funds to the Local Government Unit to cover a portion of costs related to the project; and

WHEREAS, the Local Government Unit agrees to comply with all terms and conditions related to the Outdoor Recreation Legacy Partnership Program funding.

NOW, THEREFORE, in consideration of the principles, assurances and premises contained herein, the Parties agree to perform in accordance with the provisions, terms and conditions set forth in this Project Agreement.

## APPROVED PROJECT DESCRIPTION

**LOCAL GOVERNMENT UNIT:** Camden City

**PROJECT NUMBER:** 0408-17-014

**TYPE OF PROJECT:** \_\_\_\_\_ Acquisition        X   Development

**PROJECT TITLE:** Multi-Parks Development

### APPROVED PROJECT SCOPE:

The City of Camden, in partnership with Coopers Ferry Partnership and the Camden Special Services District, proposes the development of multiple parks in the City. To begin, as part of the North Camden Waterfront Development Project, the City will create RCA Pier Park on a former industrial pier currently used for parking. The 2.5 acre park project will involve shore stabilization; replacement of existing paved areas with a lawn area; installation of landscaping, lighting, walkways, stormwater management improvements, and park amenities (benches, trash cans, drinking fountains).

The second portion of the project will create a continuous ADA accessible greenway trail and waterfront park between Pyne Poynt Park and Third Street. Proposed park elements include a multi-use trail, a boat & kayak launch/ramp, floating docks, sheet pile/bulkhead repairs, a lawn and picnic area, and scenic overlooks. The new park will have lighting, security cameras, two parking lots, paver walkways, stormwater management improvements including rain gardens, landscaping, fencing, and park amenities (benches, drinking fountains, trash receptacles). This portion of the project will be funded by a grant from the National Park Service, Outdoor Recreation Legacy Partnership Program.

### PROJECT LOCATION (a lot and block description of the premises to be acquired or developed):

RCA Pier Park  
Block 80, Lot 2.04  
Block 81.06, Lot 3.05

Waterfront Walkway  
Block 4, Lot 64  
Block 746, Lots p/o 17, p/o 18, 24, p/o 25, 32  
Block 747, p/o Lot 1  
Portion of the right-of-way for Sixth Street (to be vacated)

# **ALLOCATION OF PROJECT COST:**

Funds directly from Local Government Unit	\$500,000	
LOCAL SHARE		\$500,000
State Loan	\$0	
State Grant	\$1,500,000	
Outdoor Recreation Legacy Partnership Program Grant through NJDEP	\$750,000	
STATE SHARE*		\$2,250,000
OTHER SHARE		\$10,628,172.50
ESTIMATED TOTAL COST FOR APPROVED PROJECT		\$13,378,172.50

## **State Funds Governed under this Project Agreement:**

Funding Authorized under Original Project Agreement:		Grant:	Loan:
P.L. 2017 C.146	75% Matching Grant	\$1,000,000	\$0
JBOC #49	75% Matching Grant	\$500,000	\$0
Additional funding authorized under this current Amended Project Agreement:		Grant:	Loan:
Federal Outdoor Recreation Legacy Partnership Program Grant	50% Matching Grant	\$750,000	\$0
Total:		\$2,250,000	\$0

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT ☐ REVISED REPORT ☒ CLOSING REPORT ☐  
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE: \_\_\_\_\_  
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS

GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			MULTI-PARKS DEVELOPMENT PROJECT			
GRANT #:			#0408-17-014			
CITY CONTRACT DATE:			CITY CONTRACT #:			
APPLICATION RESOLUTION #:			APPROPRIATION CODE			
FUNDING SOURCE:			NJDEP GREEN ACRES PROGRAM			
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			\$1,500,000.00			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:		MC-20:7479 R-39; 5/12/20		ACCEPTING GRANT RESOLUTION # MC:		MC-20:7478 R-38; 5/5/20
TERM OF GRANT:				LOCATION OF ACTIVITY:		Waterfront Area -RCA Park NC - Waterfront Walkway
DATE OF ANALYSIS:				REVIEWED BY:		

**Summary:**

12/1/20 Processing a Request for Resolution for City Council's next meeting. Said request is authorizing a budget insertion of a State of New Jersey, Department of Environmental Protection Green Acres Matching Grant in the amount of \$ 750,000.00. Funding will be utilized to support the City's planning effort to develop and create the Waterfront Park and Greenway Trail in connection with the Multi-Parks Development Project.

12/1/20 Processing a Request for Resolution for City Council's next meeting. Said request is authorizing the acceptance of a State of New Jersey, Department of Environmental Protection Green Acres Matching Grant in the amount of \$ 750,000.00. Funding will be utilized to support the City's planning effort to develop and create the Waterfront Park and Greenway Trail in connection with the Multi-Parks Development Project.

12/01/20 Processing a Request for Resolution for City Council's next meeting. Said request is authorizing the City to Adopt a State of NJ DEP Green Acres Enabling Resolution for the Multi-Parks Development Project #0408-17-014. Green Acres previously awarded the City a \$1,500,000.00 grant and intends to increase the grant funding by \$750,000.00. Said funding will be utilized to develop and create an ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street.

## BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

4/20/20 Processing Request for City Council Approval for 5/12/20 meeting for the acceptance of a State of New Jersey, Department of Environmental Protection Green Acres Grant in the amount of \$1,500,000.00 to be utilized for Camden City's Multi-Parks Development Project.  
Project # 0408-17-014

4/20/20 Processing Request for City Council Approval for 5/12/20 meeting for a budget insertion of a State of New Jersey, Department of Environmental Protection Green Acres Grant in the amount of \$1,500,000.00 to be utilized for Camden City's Multi-Parks Development Project.  
Project # 0408-17-014

Project Budget        \$ 1,500,000.00  
Balance Available    \$ 1,500,000.00

Time Lines:    Anticipated commencement    3/2020  
                  Anticipated completion    TBD

Problematic Areas/Recommendations:

Cabinet # 1	Drawer # 1

12/20

MBS:dh  
01-12-21

R-16

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT  
IN THE AMOUNT OF \$750,000.00 FOR THE USE IN CONNECTION WITH THE  
WATERFRONT WALKWAY PORTION OF THE MULTI-PARKS DEVELOPMENT  
PROJECT #0408-17-014**

WHEREAS, the State of New Jersey Department of Environmental Protection, Green Acres Program has issued the City of Camden a grant in the amount of \$750,000.00 for the use in connection with the Multi-Parks Development Project in the City of Camden; and

WHEREAS, said grant will be used to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street; and

WHEREAS, the matching requirements will be satisfied by Cooper's Ferry Partnership; and

WHEREAS, it is in the best interest of the City of Camden to accept said matching grant; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said matching grant in the amount of \$750,000.00 from the State of New Jersey Department of Environmental Protection, Green Acres Program.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

**Council Meeting Date: Next Available**

**TO:** Jason Asuncion, Business Administrator

**FROM:** Keith L. Walker, Director, DPW

**Department Making Request: Department of Public Works**

**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing the acceptance of a New Jersey Department of Environmental Protection, Green Acres Grant in the amount of \$750,000.00 for the use in connection with the Waterfront Walkway portion of the Multi-Parks Development Project #0408-17-014.




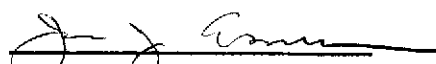

**BRIEF DESCRIPTION:** The acceptance of said grant funding will be utilized to support the city's planning efforts to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3rd Street.

**BIDDING PROCESS: N.A.**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S): N.A.**

**AMOUNT: \$750,000.00**

	<u>Date</u>	<u>Signature</u>
Approved by Municipal Engineer:	_____	_____
Approved by Relevant Director:	12-1-20	
Approved by Grants Management:	12/3/28	 (If applicable)
Approved by Finance Director:	12/3/20	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12.8.20	
Received by City Attorney:	12/14/20	

(Name) Please Print

(Extension #)

Prepared By: Tamara M. Jefferson

ext. 7393

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

Contact Person: SAME

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Initial Report ☒ Revised Report ☐ Closing Report ☐**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson

Grant Administrator #: 757-7393

Grant/Project Name:		Multi-Parks Development			
Grant #:		#0408-17-014			
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	<input checked="" type="radio"/> N	Source:		
Amount of Grant:		\$1,500,000.00 + \$750,000.00			
Local Match:	Y	N	Cash:	\$500,000.00	In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		Thru 2/2/22		Location of Activity:	Whitman Park
Date of Analysis:		21-Apr-20		Reviewed By:	Kelly Mobley

**Summary:**

3-Dec-20: The Department of Public Works is currently requesting authorization to adopt a Green Acres Enabling Resolution for the Multi-Park Development Project to increase the amount by \$750,000. Funding will be utilized to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street.

Additionally, the Department is seeking authorization by council to accept and insert (temporary emergency appropriation) an additional \$750,000 in Green Acres Funding for the Multi-Park Project. New grant amount: \$2,250,000.00

Finally, the Department is seeking council authorization to amend the Subrecipient Agreement between the City and Cooper's Ferry Partnership to increase the contract agreement by \$750,000 for professional services/construction management in connection with the Multi-Parks Development.

As matching requirements will be provided for by Cooper's Ferry Development Association.

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert a \$1,500,000 grant from the New Jersey Department of Environmental Protection Green Acres Program for the Multi-Parks Development Project. As a part of the North Camden Waterfront Development Project, the City will create RCA Pier Park on a former industrial pier currently used for parking. The 2.5 acre park project will involve shore stabilization; replacement of existing paved areas with a lawn area; installation of landscaping, lighting, walkways, storm-water management improvements, and park amenities.

**Problematic Areas/Recommendations:** The \$500,000 share required for this agreement will be managed by Cooper's Ferry thru Liberty Property Trust.

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

grant summary NJDEP Green Acres - Multi-Park Development



## State of New Jersey

Department of Environmental Protection  
Green Acres Program  
Mail Code 501-01  
P.O. Box 420  
Trenton, New Jersey 08625  
TEL: (609) 984-0500 FAX: (609) 984-0608

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

CATHERINE R. McCABE  
*Commissioner*

December 3, 2020

Johanna S. Conyer  
Acting Director of Finance  
Camden City Hall, Suite 213  
P.O. Box 95120  
Camden, NJ 08101-5120

Subject: Green Acres Project #0408-17-014  
Multi-Parks Development  
Camden City, Camden County

Dear Ms. Conyer:

I am writing to confirm that the City of Camden will not be asked to provide matching funds for the Multi-Parks Development project above and beyond that demonstrated by submitted eligible expenditures. In other words, when a reimbursement payment request is submitted for the project, Green Acres will release funding equal to 75% of the eligible submitted expenses. The remaining, unreimbursed 25% is considered the City's match. Since these costs have already been expended, no further match from the City is required.

Please contact me at [cecile.murphy@dep.nj.gov](mailto:cecile.murphy@dep.nj.gov) with any questions.

Sincerely,

Cecile M. Murphy, Project Manager  
Park Development Team

Enclosures



November 30, 2020

Ms. Johanna S. Conyer  
Acting Director of Finance  
City of Camden  
Camden City Hall, Suite 213  
P.O. Box 95120  
Camden, NJ 08101

**RE: Local Share Requirement for NJDEP Green Acres Project #0408-18-014 Multi-Parks Development**

Dear Ms. Conyer:

This letter certifies that the local share requirement of \$470,694.62 for NJDEP Green Acres Project #0408-18-014 Multi-Parks Development, awarded to the City of Camden, will be provided in full by Cooper's Ferry Partnership (CFP) through a capital grant CFP received from the William Penn Foundation (WPF) for additional investments in RCA Pier. Documentation of WPF's grant to CFP is attached for your reference.

The remaining \$29,305.38 needed to fulfill the project's local share requirement of \$500,000 has been incurred by CFP and has been certified by Green Acres in a separate letter to the City of Camden as being demonstrated and met.

With evidence of the sources of the \$500,000 local share requirement now provided to the City of Camden, it is my understanding that the City of Camden will move forward with the process of authorizing the revised enabling resolution and executing the revised project agreement with Green Acres for the project.

Please feel free to reach out with any questions.

Sincerely,

Kris Kolluri  
CEO and President

One Port Center • 2 Riverside Drive Suite 501 • Camden, New Jersey 08103  
Voice 856.757.9154 • Fax 856.757.9478. • [www.coopersferry.com](http://www.coopersferry.com)

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection Green Acres Program
Purpose or Need for service:	The City of Camden wishes to accept a Green Acres Grant in the amount of \$750,000.00 from NJDEP. Said grant will be utilized to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3 <sup>rd</sup> Street.
Contract Award Amount	\$750,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 12-8-20

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

N/A Funding Source for this action

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Date 12/7/2020

( ) Approved

( ) Denied

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

Prepared By:

Cecile M. Murphy

Green Acres Program  
Department of Environmental Protection  
(609) 984-0570

**AMENDED GREEN ACRES PROJECT AGREEMENT**

**BETWEEN**

**THE STATE OF NEW JERSEY**

**BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**AND**

**CAMDEN CITY**

**CAMDEN COUNTY**

**(Supersedes Green Acres Project Agreement dated February 7, 2020)**

\_\_\_\_ Green Acres Copy

\_\_\_\_ Local Government Unit Copy

File No. 0408-17-014

Dated: \_\_\_\_\_

7/8/2020

THE STATE OF NEW JERSEY  
BY THE DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GREEN ACRES PROGRAM

AMENDED

GREEN ACRES PROJECT AGREEMENT

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WITNESSETH:

WHEREAS, the Local Government Unit has submitted an application to the State for financial assistance under the Green Acres Program; and

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WHEREAS, the Parties wish to execute this Amended Green Acres Project Agreement ("Project Agreement") to govern the Local Government Unit's use of Green Acres Funds; and

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WHEREAS, the State has received a certain Outdoor Recreation Legacy Partnership Program grant from the National Park Service's Land and Water Conservation Fund and the State intends to pass

through certain of those grant funds to the Local Government Unit to cover a portion of costs related to the project; and

WHEREAS, the Local Government Unit agrees to comply with all terms and conditions related to the Outdoor Recreation Legacy Partnership Program funding.

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## APPROVED PROJECT DESCRIPTION

**LOCAL GOVERNMENT UNIT:** Camden City

**PROJECT NUMBER:** 0408-17-014

**TYPE OF PROJECT:** \_\_\_\_\_ Acquisition        X   Development

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Block 80, Lot 2.04  
Block 81.06, Lot 3.05

#### Waterfront Walkway

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Block 747, p/o Lot 1  
Portion of the right-of-way for Sixth Street (to be vacated)

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Additional funding authorized under this current Amended Project Agreement:		Grant:	Loan:
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Total:		\$2,250,000	\$0

# BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL R EPORT \_\_\_\_ REVISED REPORT X CLOSING REPORT \_\_\_\_  
 BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM  
 GRANT STATUS CODE: \_\_\_\_  
 (GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: **PUBLIC WORKS/PARKS**

GRANT ADMINISTRATOR:			GRANT ADMINISTRATOR #		
GRANT/PROJECT NAME:			MULTI-PARKS DEVELOPMENT PROJECT		
GRANT #:			#0408-17-014		
CITY CONTRACT DATE:			CITY CONTRACT #:		
APPLICATION RESOLUTION #:			APPROPRIATION CODE		
FUNDING SOURCE:			NJDEP GREEN ACRES PROGRAM		
PASS THROUGH:	Y	N	SOURCE:		
AMOUNT OF GRANT:			\$1,500,000.00		
LOCAL MATCH:	Y	N	CASH:		IN-KIND:
BUDGET INSERTION RESOLUTION # & DATE:		MC-20:7479 R-39; 5/12/20	ACCEPTING GRANT RESOLUTION # MC:		MC-20:7478 R-38; 5/5/20
TERM OF GRANT:			LOCATION OF ACTIVITY:		Waterfront Area -RCA Park NC - Waterfront Walkway
DATE OF ANALYSIS:			REVIEWED BY:		

**Summary:**

12/1/20 Processing a Request for Resolution for City Council's next meeting. Said request is authorizing the acceptance of a State of New Jersey, Department of Environmental Protection Green Acres Matching Grant in the amount of \$ 750,000.00. Funding will be utilized to support the City's planning effort to develop and create the Waterfront Park and Greenway Trail in connection with the Multi-Parks Development Project.

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4/20/20 Processing Request for City Council Approval for 5/12/20 meeting for the acceptance of a State of New Jersey, Department of Environmental Protection Green Acres Grant in the amount of \$1,500,000.00 to be utilized for Camden City's Multi-Parks Development Project.  
 Project # 0408-17-014

## BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

4/20/20 Processing Request for City Council Approval for 5/12/20 meeting for a budget insertion of a State of New Jersey, Department of Environmental Protection Green Acres Grant in the amount of \$1,500,000.00 to be utilized for Camden City's Multi-Parks Development Project.  
Project # 0408-17-014

Project Budget	\$ 1,500,000.00
Balance Available	\$ 1,500,000.00

Time Lines:	Anticipated commencement	3/2020
	Anticipated completion	TBD

### Problematic Areas/Recommendations:

Cabinet # 1	Drawer # 1

12/20

# **RESOLUTION #17**

---

Resolution accepting and inserting \$50,000 grant from New Jersey  
Historic Trust for heritage tourism interactive historic mural (by title)

## **RESOLUTION**

**NOT available at time of print on  
Friday, December 18, 2020.**

R-17

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: 1/12/2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Patrice Bassett, Records Manager & Archivist

**Department Making Request:** Municipal Clerk

**TITLE OF RESOLUTION/ORDINANCE:** Resolution accepting and inserting \$50,000 grant from New Jersey Historic Trust for heritage tourism Interactive Historic Mural.

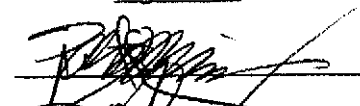
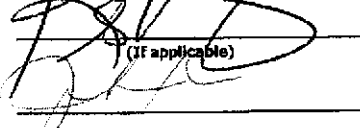

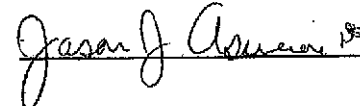
**BRIEF DESCRIPTION OF ACTION:** This resolution accepts and inserts our approved grant from the State of NJ Historic Trust in the amount of \$50,000. These funds will be utilized to cover phase 2 of our heritage tourism Interactive Historic Mural to be placed within the lobby of City Hall Camden. A match requirement of \$16,700 (3:1) will be applied from our previously granted Camden County Open Space grant.

**BIDDING PROCESS:** N.J.S.A. 40A:11-5a(ii) –  
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

**APPROPRIATION ACCOUNT(S):** (If applicable)

**AMOUNT:** (If applicable) \$50,000

☒ **Waiver Attached for State (DCA) Approval**  
Contracts for Services, Grant Applications/Awards, License Agreements, etc.  
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	11/20/2020	
Approved by Grants Management:	12/17/20	 (If applicable)
Approved by Finance Director:	12/17/20	
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	12/18/20	
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

Initial Report \_\_\_\_\_ Revised Report ☒ Closing Report \_\_\_\_\_

**Bureau of Grants Management Grant Summary Form**

**Grant Status Code: G**  
(green - g; yellow - y; red - r)

Department: Municipal Clerk

Grant Administrator: Patrice McCarthy Grant Administrator #: 757-7409

Project Name:		New Jersey Historic Trust			
Grant/Funding Agency Program:		Preserve NJ Historic Preservation Trust Fund			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:					
Pass Through: <i>circle one</i>	Y or <input checked="" type="radio"/> N	Source:			
Amount of Grant:		\$50,000.00			
Local Match: <i>circle one</i>	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:	City-wide		
Date of Analysis:	12/17/20	Reviewed By:	Kelly Mobley		

**Summary:**

The Municipal Clerk's Office is seeking council approval to accept and insert \$50,000 in the City budget from the State of New Jersey Historic Trust. Funds will be utilized to cover phase 2 of the heritage tourism interactive historic mural to be placed in the lobby of City Hall. There is a match requirement of \$16,7000 which will be utilized from a previous grant award from Camden County Open Space.

**Time Lines:**

**Problematic Areas/Recommendations:**

CCB&M&T Form 0020

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS**

**DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

This 2020 NJ Historic Trust Fund Preserve NJ History Heritage Tourism Grant will cover the costs of phase 2 of our Heritage Tourism Interactive Historic Mural for City Hall Camden to be installed in the lobby. We have already been awarded \$51,000 to complete phase 1 of this project (grantors Camden County Cultural and Heritage Commission \$1,000 & Camden County Open Space \$50,000). Phase 1 funding will be utilized to cover the 3:1 match requirement at the NJ Historic Trust (NJHT). We have been awarded \$50,000 from the NJHT of which \$16,700 of previous grant funding will be utilized as match funds (funding has not be spent prior to April 23, 2020 to qualify as match).

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Patrice Bassett
Title	Records Manager & Archivist
Telephone Number	856.757.7049
Email	pamccart@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

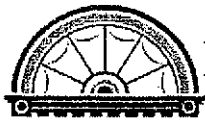
The first 5 years of maintenance costs have been written into this grant through the tech vendor in charge of design, Night Kitchen Interactive. Moving forward updating will be performed by trained City of Camden staff and issue resolution support can be addressed on an as needed basis.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

Updating will be performed by trained City of Camden staff, specifically the Records Manager. Training costs for said updating is written into the grant request. Ongoing updates post grant will be performed as part of normal City of Camden time.

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_



NEW JERSEY  
HISTORIC  
TRUST

PO Box 457  
Trenton, NJ 08625

November 6, 2020

Patrice Bassett  
City of Camden  
520 Market St Rm 105  
Camden, NJ 08101

Re: Grant No. 2020.H003, Camden City Hall

Dear Patrice Bassett:

On behalf of the Board of Trustees of the New Jersey Historic Trust, I congratulate your organization on being recommended for a preservation grant from the Preserve New Jersey Historic Preservation Fund in the amount of \$50,000.

The Garden State Preservation Trust will authorize the awards at its November 17<sup>th</sup> meeting. The Legislature and Governor must approve the appropriation before the grant funds can be dispersed. We will keep you informed of the legislative progress via email alerts.

The Historic Trust will schedule a mandatory, virtual grantee workshop in January 2021. You will be notified by email when the exact date is scheduled. This workshop will provide you with the information that you need to begin administering your grant.

Until that time, please keep the Trust staff informed about activities regarding your project, including development of any research, planning, design, or construction documents. The Trust should receive copies of all documents related to this project as they become available. You can reach your program officer, Haley McAlpine, at [haley.mcalpine@dca.nj.gov](mailto:haley.mcalpine@dca.nj.gov).

Again, congratulations on your successful application. We look forward to working with you to preserve New Jersey's historic resources.

Sincerely,

Dorothy P. Guzzo  
Executive Director

<b>Consulting</b>				
<b>Idention / Discovery</b>	\$2,000	\$2,000		
<b>Project management</b>	\$3,000	\$3,000		
<b>Design</b>				
<b>Wireframe Diagrams / User Experience Design</b>	\$3,000	\$3,000		
<b>Visual Design</b>	\$4,000	\$4,000		
<b>Content</b>				
<b>Scripting</b>	\$5,000		\$5,000	
<b>Media Research &amp; Prep</b>	\$5,000		\$5,000	
<b>Implementation</b>				
<b>Content integration DECREASE 1000</b>	\$4,000	\$4,000		
<b>Functional development</b>	\$4,000	\$4,000		
<b>Kiosk software implementation</b>	\$1,000	\$1,000		
<b>Testing / Iteration</b>	\$2,000	\$2,000		
<b>Deployment</b>	\$2,000	\$2,000		
<b>Hardware</b>				
<b>Touchscreens x3 42" ELO</b>	\$6,000	\$6,000		
<b>CPU</b>	\$3,000	\$3,000		
<b>Installation</b>	\$5,000	\$5,000		
<b>add Artist additions to mural</b>	\$1,000		\$1,000	
<b>Total</b>	\$50,000	\$39,000	\$11,000	

<b>Touchscreen and Website Updates</b>				
<b>Integration with CoC Website Matthew</b>	\$10,000	\$10,000		
<b>Quarterly Content updates shirs/quarter @ \$150 MF</b>	\$3,000	\$3,000		
<b>Maintenance support shirs @ \$150 MF</b>	\$3,000	\$3,000		
<b>CCHA Map screen software Matthew</b>	\$15,000	\$15,000		
<b>CCHA Content for Public Sites Donna</b>	\$10,000		\$10,000	
<b>Translation</b>				
<b>Design &amp; development MF</b>	\$2,000	\$2,000		
<b>Content integration x 40 popups MF</b>	\$3,000	\$3,000		
<b>NIHT grant administration Donna</b>				
<b>Quarterly reports, final report 5 days Donna</b>	\$4,000		\$4,000	
<b>Total</b>	\$50,000	\$36,000	\$14,000	

# RESOLUTION #18

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Resolution authorizing contracts with certain approved state contract vendors for Calendar year 2021 (by title)

## RESOLUTION

**NOT available at time of print on  
Friday, December 18, 2020.**

R-18

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

Council Meeting Date: JANUARY 2021

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Purchasing Agent

**DEPARTMENT MAKING REQUEST:** Administration/Purchasing Bureau

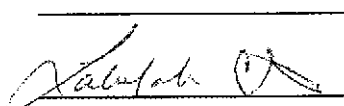
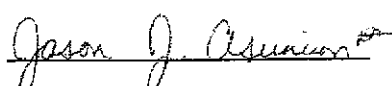
**TITLE OF RESOLUTION/ORDINANCE:** Resolution authorizing contracts with certain approved state contract vendors for Calendar Year 2021. See attached sheet.

**BRIEF DESCRIPTION:** Various departments will utilize these vendors in pursuit of their duties.

**BIDDING PROCESS:** Under N.J.S.A 40A11-12a, a municipality may without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by Division of Purchases and Property.

**APPROPRIATION ACCOUNT:** Various appropriations as needed (depending on funding availability)

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/14/2020	
Approved by Business Administrator:	12/18/20	
Received by City Attorney:	_____	_____
<b>(Name) Please Print</b>		<b>(Extension #)</b>
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	COOPERATIVE PRICING AGREEMENT FOR THE PURCHASE OF WORK, MATERIALS, SERVICES AND SUPPLIES
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSA 40A:11-11(5)
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Administrator/Manager Signature

\_\_\_\_\_  
Date

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

VARIOUS Funding Source for this action

\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A \_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Date

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

# **RESOLUTION #19**

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Resolution approving the establishment of a list of prequalified engineering firms for the provision of professional engineering services to be assigned as needed for a period of one year  
(by title)

## **RESOLUTION**

**NOT available at time of print on  
Friday, December 18, 2020.**

BY THU

CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM

B-19

Council Meeting Date: JANUARY 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Orion Joyner

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution Approving the Establishment of a List of Prequalified Engineering Firms for the Provision of Professional Engineering Services to be assigned as needed for a Period of One Year

**BRIEF DESCRIPTION:** In accordance with Local Public Contract Law the City through the Purchasing Agent advertised for receipt of Request for Qualifications (RFQ) for firms interested in being prequalified to provide engineering services to the City. The advertisement resulted in twenty-three (23) firms responsiveness of the proposals. That committee was charged with narrowing the selection to TBD. These firms will be selected as being Pre-Qualified and as projects and needs arise for the professional engineering services to be provided in the next year each will be asked to provide a proposal for that project and one will be assigned to the task(s) needed.

BIDDING PROCESS: Received proposals on July 23, 2020 – Received 23 Proposals

APPROPRIATION ACCOUNT: 1-01- -661-906

AMOUNT: \$TBD



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Approved by Relevant Director:	Date <u>12/14/20</u>	Signature <u>[Signature]</u>
Approved by Grants Management:	_____	_____
Approved by Finance Director:	<u>12/16/20</u>	<u>[Signature]</u> (If applicable)
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds	_____	_____
Approved by Purchasing Agent:	<u>12/16/2020</u>	<u>[Signature]</u>
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared By:	<u>L. CHANDLER</u>	<u>X7475</u>
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	VARIOUS
Purpose or Need for service:	AS NEEDED PROFESSIONAL ENGINEERS
Contract Award Amount	N/A
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFQ #20-14
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – SEE ATTACHED

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

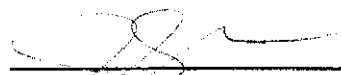
\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

0-01- -661-906 Funding Source for this action

  
\_\_\_\_\_  
Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

\_\_\_\_\_  
Date

Number Assigned \_\_\_\_\_

# RESOLUTION #20

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Resolution in support of Camden Lutheran Housing Inc., application for  
the New Jersey Department of Community Affairs, New Jersey Affairs,  
New Jersey Affordable Housing Trust Fund Program

## RESOLUTION

**NOT available at time of print on  
Friday, December 18, 2020.**

R-20

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: January 12, 2021

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION IN SUPPORT OF CAMDEN LUTHERAN HOUSING INC., APPLICATION FOR THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS, NEW JERSEY AFFORDABLE HOUSING TRUST FUND PROGRAM

BRIEF DESCRIPTION OF ACTION: Camden Lutheran Housing proposes to build (8) twin style new construction homes for first time homebuyers in the North Camden neighborhood. Application for construction and subsidy funding. Requires municipal support resolution.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

☐ Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)  
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/15/20	E. Williams cdj
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12/16/20	J. J. Asuncion
Received by City Attorney:	_____	_____

	(Name) Please Print	(Extension #)
Prepared By:	Candice Jefferson	3542
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

\*\*\*\*Please attach all supporting documents\*\*\*\*

**SAMPLE RESOLUTION**

**RESOLUTION OF THE CITY OF CAMDEN SUPPORTING CAMDEN LUTHERAN  
HOUSING, INC.'S APPLICATION TO THE NEW JERSEY DEPARTMENT OF  
COMMUNITY AFFAIRS, NEW JERSEY AFFORDABLE HOUSING TRUST FUND  
FOR FUNDING FOR THE DEVELOPMENT OF THE CASA DEL RIOS HOUSING  
DEVELOPMENT IN NORTH CAMDEN**

**WHEREAS**, Camden Lutheran Housing, Inc. ("CLHI") desires to apply for and obtain Funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 *et. seq.* The funds will be utilized for developing the affordable housing development known as Casas Del Rio. Casas Del Rio will consist of eight (8) twin-style new construction low, moderate and emerging market homes to be sold to first time homebuyers. The development will be bound by Elm, N. 10th, and Ray Streets, also known as Block 804, Lots 47-89 City of Camden, New Jersey ("Project").

**WHEREAS**, the City of Camden is eligible to receive state aid pursuant N.J.S.A 52:27D-178, *et. seq.*

**WHEREAS**, the City of Camden has determined that it supports the development of affordable homeownership projects with 25 units or less as part of the revitalization of the North Camden residential neighborhood; and

**BE IT THEREFORE RESOLVED**, that City of Camden does hereby support CLHI's application to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for such funding and acknowledges that the Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.3 (a). The municipality also asks that CLHI, as permitted under N.J.A.C 5:43-1.3 (a), to contract only for the Project directly with the Department of Community Affairs.

Adopted: \_\_\_\_\_

\_\_\_\_\_  
Secretary City Council, City of Camden

I, \_\_\_\_\_, Secretary to the City Council; of The City of Camden, hereby certify that the above is a true copy of the resolution adopted by the members of City of Camden, City Council was duly adopted held on \_\_\_\_\_.

\_\_\_\_\_  
Secretary City Council, City of Camden

**SEAL OF NOTARY**

## **Casas del Rio Housing Development –**

### **Revised Project Narrative**



Camden Lutheran Housing, Inc. (CLHI) next affordable housing homeownership development, Casas del Rio, will build eight (8) twin-style new construction homes to be sold to first time homebuyers. The development area consists of 42 undersized (12'x 48') parcels bound by Elm, N. 10th, and Ray Street, also known as Block 804, Lots 47-89. The homes will be two story, 3 bedrooms and 2.5 baths. They will meet NJ Energy Star Homes Clean Energy Program requirements and have natural gas heat and central air conditioning systems. Homes will be sold at various prices to low income, moderate income, and emerging market income families.

### **DEVELOPMENT TEAM:**

- Developer: Camden Lutheran Housing, Inc.  
Jessica Franzini, Executive Director  
Deena Greble, Esquire, General Counsel/Director of Housing Development
- Architect, Alden Blyth, Philadelphia, PA
- Civil Engineer, William H. Nicholson, Mt. Laurel, NJ
- Contractor to Be Determined

All parcels are currently vacant; therefore, no demolition is required. The City of Camden owns the parcels. Preliminary title work has been undertaken on all the parcels by CLHI and bring downs will be ordered once the City and CLHI agree to conveyance of the properties.

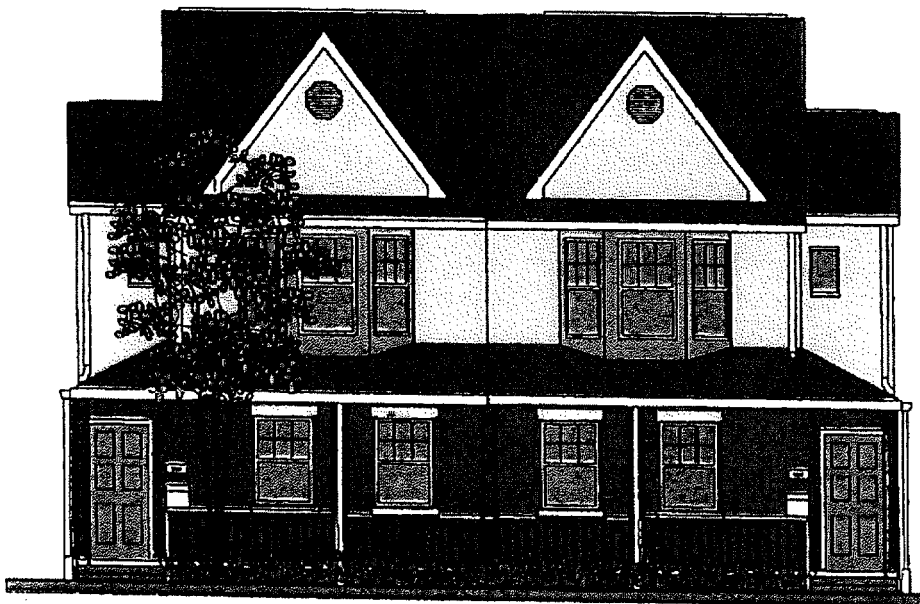
CLHI has begun the negotiation process with the City for obtaining site control of the properties. CLHI anticipates obtaining site control by Fall 2020.

### **THIS PROJECT IS SUPPORTED BY:**

- Senator Nilsa Cruz-Perez
- Mayor Frank Moran
- Councilwoman Felisha Reyes Morton (Ward 4)
- Community members and stakeholders
- The North Camden Neighborhood Plan

CLHI anticipates presenting a development application before the City of Camden Planning Board in early 2021.

CLHI has limited funding for this project through A Better Camden Corp ("ABC") and NRTC 2020. CLHI is in the process of applying for construction funds through the City of Camden Home Funds, NRTC 2021, and DCA Affordable Housing Trust Fund.



**Original Development Proforma:**

Category	Total Cost	HOME Budget	NJDCA Funds	NJHMFA ABC	Sales Proceeds	Total Cost
Land Acquisition						
<i>Acquisition Costs</i>	\$90,000	\$90,000				\$90,000
<i>Appraisal</i>	\$5,000	\$5,000				\$5,000
<i>CLHI Staff</i>	\$5,000	\$5,000				\$5,000
Construction	\$1,873,952		\$1,160,376.00		\$713,576	\$1,873,952
Professional Fees	\$85,100			\$85,100		\$85,100
Financing, Taxes, Insurance, Etc.	\$162,204			\$19,780	\$142,424	\$162,204
Developer Fee	\$144,000				\$144,000	\$144,000
<b>Total Cost</b>	<b>\$2,365,256</b>	<b>\$100,000</b>	<b>\$1,160,376</b>	<b>\$104,880</b>	<b>\$1,000,000</b>	<b>\$2,365,256</b>

**REVISED Development Proforma:**

**IMPORTANT** - CLHI's FY 2020 City of Camden HOME application for \$100,000 was denied. We are now negotiating a sales price for the land with the City. This budget is an estimate.

Category	Total Cost	NRTC 2020	NJDCA AHTF	NJHMFA ABC	Sales Proceeds	Total Cost
Land Acquisition						
<i>Acquisition Costs</i>	\$47,000	\$47,000				\$47,000
<i>Appraisal</i>	\$3,000	\$3,000				\$3,000
Construction	\$1,873,952	200,000	\$960,376.00		\$713,576	\$1,873,952
Professional Fees	\$85,100			\$85,100		\$85,100
Financing, Taxes, Insurance, Etc.	\$162,204			\$19,780	\$142,424	\$162,204
Developer Fee	\$144,000				\$144,000	\$144,000
<b>Total Cost</b>	<b>\$2,315,256</b>	<b>\$250,000</b>	<b>\$960,376</b>	<b>\$104,880</b>	<b>\$1,000,000</b>	<b>\$2,315,256</b>

**Funding Commitments:**

Source	Total Amount	Status
NJ HMFA ABC	104,880	Committed
NJDCA NRTC 20	250,000	Committed
NJDCA AHTF	960,376.00	Anticipated
Sales Proceeds	1,000,000	Anticipated
<b>TOTAL</b>	<b>2,315,256</b>	

**REVISED Anticipated Timeframe of Project:**

- Establish site control via option agreement by end of 2020
- Submit funding applications to NJDCA Affordable Housing Trust Fund – January-February 2021
- Submit Planning Board Application – January-February 2021
- Secure Development Approvals – February-March 2021
- Finalize Funding – Spring 2021
- Develop RFP, Review Proposals, Select Contractor – Summer 2021
- Construction Begins – Fall 2021
- Obtain Certificates of Occupancy – Fall 2022

**MEMORANDUM**

TO: Dr. Edward Williams, City, Director, Department of Planning & Development  
c. Candice Jefferson, City, Department of Planning & Development  
FROM: Olivette Simpson, CRA, Interim Executive Director  
DATE: December 15, 2020  
RE: Camden del Rio Housing Development

NJ DCA Affordable Housing Trust Fund Program Application for Funding

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Camden Lutheran Housing, Inc. (CLHI) proposes to build eight (8) twin style new construction homes to be sold to first time homebuyers. The development area consists of 42 undersized parcels bound by Elm, N. 10<sup>th</sup>, and Ray Street (Block 804, Lots 47 -89). The homes will be two story, 3 bedrooms and 2.5 baths. Homes will be sold at various prices to low income, moderate income, and emerging market income families. The Project is located within the North Camden neighborhood.

CLHI has applied to the NJ Affordable Housing Trust Fund Program for construction and subsidy funding for the project in the amount of \$960, 376.00, and the Program guidelines require a municipal support resolution be adopted by the municipality within which projects are located.

Thank you.

Attachments:  
Draft form of DCA Municipal Resolution  
Project Description  
Sources and Uses Statement

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: December 29, 2020

**TO:** Jason Asuncion, Business Administrator

**FROM:** Janean L. Gooden, Dept. of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

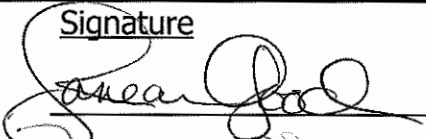
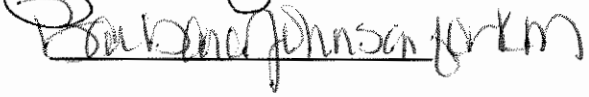
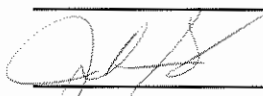
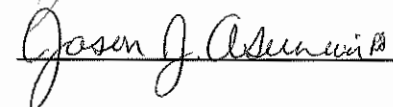
**TITLE OF RESOLUTION/ORDINANCE:** "Resolution accepting a grant from the County of Camden and NJ Division of Family Development in the amount of \$155,000.00 for the 2020-2021 Code Blue Warming Centers within the City of Camden.

**BRIEF DESCRIPTION:** This resolution will provide shared services agreement funding for the Department of Human Service to implement its Code Blue Warming Program. This program safe places for homeless client to stay when Code Blue is declared during inclement weather in the City of Camden.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) \$ 155,000.00

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/18/20</u>	
Approved by Grants Management:	<u>12-18-20</u>	
Approved by Purchasing Agent:	<u>                    </u>	<u>                    </u>
Approved by Finance Director:	<u>12/21/20</u>	
Approved by Business Administrator:	<u>12/21/20</u>	
Approved by City Attorney:	<u>                    </u>	<u>                    </u>

<b>(Name) Please Print</b>	<b>(Extension #)</b>
Contact Person 1: <u>Janean L. Gooden</u>	<u>Ext. 6406</u>
Contact Person 2: <u>Cynthia L. Paige</u>	<u>Ext. 7056</u>

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

Initial Report \_\_\_ Revised Report X Closing Report**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Department of Human ServicesGrant Analyst: Janean GoodenGrant Analyst #: 856-968-6406

Grant/Project Name:		2020-2021 Code Blue Warming Centers – Agreement Between the City of Camden and the County of Camden - \$155,000.00 - Accepting			
Grant #:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code:		
Funding Source:		NJ Division of Family Development			
Pass Through:		Source:	NJ Division of Family Development		
Amount of Grant:		\$155,000.00 - Accept			
Local Match:	Y	<u>N</u>	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		Camden City – City Wide Activity
Date of Analysis:	12-18-20		Reviewed By:		Barbara Johnson

**Summary:** The Department of Human Services is requesting a resolution to accept a grant from Camden and NJ Division of Family Development in the amount of \$155,000.00 for the 2020-2021 Code Blue Warming Centers within the City of Camden, NJ.

The Department of Human Services is requesting a resolution to enter into an agreement with the County of Camden, NJ-Division of Family Development to use for the 2020-2021 Code Blue Warming Centers within the City of Camden, NJ. The resolution will provide funding to the Department to implement the Camden City 2020-2021 Code Blue Warming Center Program. The funding provides additional resources for the Code Blue Warming Centers due to COVID-19 capacity, guidelines and/or restrictions. The guidelines for this agreement has been outlined in the attached agreement and the scope of services is attached in appendix B. (The date on the scope of services is 12-17-20 to 03-31-21), Appendix C is the Financial Budget/reporting requirement and a vendor is included (Joseph's House of Camden)

**Time Lines:** *The funding has to be expended by March 31, 2021.*

**Problematic Areas/Recommendations:**

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
Professional Service or EUS Type	Accepting Funds for Shared Services Agreement between the City of Camden and Division of Family Development
Name of Vendor	N/A
Purpose or Need for service:	Grant providing funding for the City of Camden Department of Human Services to implement its 2020-2021 Code Blue Program. Which provides safe places for homeless clients to stay warm during inclement weather within the City of Camden when Code Blue is declared by the Camden County Health Officer.
Contract Award Amount	\$155,00.00
Term of Contract	December 1, 2020 to March 31, 2021
Temporary or Seasonal	Seasonal
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached shared services agreement
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_ Funding Source for this action

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Certifying Officer

***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_ Date \_\_\_\_\_

Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**AGREEMENT BETWEEN COUNTY OF CAMDEN  
AND  
THE CITY OF CAMDEN  
FOR PROVISIONS OF CODE BLUE WARMING SHELTERS**

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AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_, by and between the County of Camden (hereinafter referred to as the "COUNTY") and The City of Camden, (hereafter referred to as the "CITY").

WHEREAS, the *COUNTY* has been allotted \$170,000.00 from the New Jersey Division of Family Development to be utilized for Code Blue Shelter in designated municipalities in Camden County; and,

WHEREAS, the *COUNTY* has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known in Camden County as the Homeless Prevention Network Committee developed a plan to carry out emergency services to the homeless; and,

WHEREAS, the *CITY* has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and,

WHEREAS, the *COUNTY* has determined that the *CITY* is qualified and able to coordinate the delivery of the desired emergency services;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, the *COUNTY* and *CITY* agree as follows:

The *CITY* agrees that services provided pursuant to this Agreement shall be provided in accordance with all applicable federal, state and local statutes, rules and regulations.

1. SERVICES. The *CITY* shall provide the following services attached hereto as

Appendix "B" and hereby made part of this Agreement by reference.

In performing its obligations under this agreement, the *CITY* shall:

- a. Establish and maintain appropriate accounting procedures which permit the *COUNTY* to determine and evaluate the use of the money distributed.
- b. Distribute goods and/or funds in the amounts as recommended by the Comprehensive Emergency Services Council as listed in Appendices A, B, and C attached hereto. Any remaining amount not specifically appropriated by the *CITY* in accordance to this agreement shall be held in reserve by the *CITY* for disbursement as may become necessary and pursuant to the express written concurrence with the *COUNTY*.
- c. Monitor the acquisition of the necessary goods and the performance of services.
- d. Attachments A, B and Appendices A, B, C, D are hereby incorporated into this agreement and become a part hereof.
- e. If required, *CITY* has necessary licenses and credentials to provide services and will provide a copy of the same if requested.

2. EVALUATION. The *CITY* shall submit reports to the *COUNTY* and Division of Family Development detailing the utilization of the monies hereunder in a form set out in Appendix C monthly. A final expenditure report shall be submitted on or before March 31, 2021. The *CITY* shall permit the *COUNTY* to make visits to the site where the specified services are being provided for the purposes of assuring *CITY* compliance with the terms of this agreement.

3. PAYMENT. The *COUNTY* shall pay to the *CITY* an amount not to exceed \$ 155,000.00 in the following manner: Payments based upon reporting.

**Level of service reports must be submitted even if total contract amount is expended.** In no event shall this sum be used for expenses other than those listed in Appendices A, B, and C. It is understood by the parties that said amount is the total amount to be appropriated for this agreement. In no event may said amount be increased during the term of this agreement except as may permitted by the Local Public Contracts Law and following formal approval by the Camden County Board of Commissioners.

Payment under this agreement shall be monthly on the basis of work actually performed during that period and after submission by the *CITY* to the *COUNTY* of a separate expenditure report. Said expenditure reports shall be completed in detail, accompanied by an invoice which shall be submitted with a signed voucher before payment is tendered, and mailed and/or hand delivered to the Division of Community Development, Court House, 12<sup>th</sup> Floor, 520 Market Street, Camden, NJ 08102 **no later than fifteen (15) days after the end of each month.** All reports must have support documentation of all expenditures reported. *CITY* shall include guests sign-in sheets for each Code Blue Shelter for each Code Blue Emergency declared by the County Health Officer.

*AGENCY'S* who are required to utilize the Homeless Management Information System (HMIS) must print out quarterly information and submit it with the level of service report with each quarterly expenditure report submitted to the *COUNTY*.

The *CITY* shall be compensated at the rate provided in accordance with the "Program Budget".

4. TERM. This Agreement shall commence on December 1, 2020\_\_ and terminate upon the receipt by the *COUNTY* of a satisfactory final expenditure report. However, the funding for all obligations must be encumbered by the *CITY* on or before March 31, 2021. Any funds not spent by March 31, 2021 shall be held in the *CITY'S interest* bearing, FDIC insured account and returned to the *COUNTY* with the final expenditure report on April 16, 2021. In the event that the *CITY* fails to adequately perform its obligations under this agreement, the *COUNTY* may terminate this agreement upon ten days written notice to the *CITY*, upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless otherwise directed by the *COUNTY*. The *COUNTY* shall not be liable for funding any services continued by the *CITY* after the effective date of termination.

5. REALLOCATION. Any allocation of funds contrary to that set out in Appendix B may only be made with the express written consent of the *COUNTY* and the New Jersey Division of Family Development and the Camden County Board of Commissioners.

6. PURCHASING. Any and all purchases of goods and /or services relating to the emergency services program made by the *CITY* may only be used for the purposes stated in Guidelines of the New Jersey Division of Family Development and by regulations pertinent thereto. The *CITY* shall make all purchases pursuant to a validly executed contract. Such contracts are subject to the approval of the *COUNTY*. The funds distributed hereunder may be used to meet approved contractual obligations for goods and services incurred in anticipation of this agreement in accordance with the provisions and purposes of the New Jersey Division of Family Development and applicable regulations.

7. AUDIT.

The Contractor shall permit the County and/or its independent auditors to have

access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

<b>Type of Contractor</b>	<b>Audit Requirements</b>
Non-Profits and Institutions of Higher Education	<b>State Funds-</b> N.J.O.M.B. Circular Letter 15-08  <b>Federal Funds-</b>  OMB's Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards
State and Local Governments	<b>State Funds-</b> N.J.O.M.B. Circular Letter 15-08  <b>Federal Funds</b> OMB's Uniform Assistance Requirements Cost Principles, and Audit Requirements for Federal Awards
For-Profit	County's requirement of access as as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Internal Auditor.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Internal Auditor, 9<sup>th</sup> Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment

pursuant to this contract.

8. ACCOUNTING RECORDS.

- a. In the event that the CITY ceases, voluntarily or involuntarily, doing business, the CITY shall immediately transfer to the COUNTY originals and/or true copies of all records generated under this Agreement.
- b. The CITY shall provide the COUNTY with a line item budget indicating all salary and operational expenses. The budget shall be in a form acceptable to the COUNTY to meet its record keeping requirements. Salaries shall be itemized individually, with an indication of the salary paid for each job title and the number of persons in each title specified.
- c. The CITY shall maintain billing records to substantiate all charges by the CITY pursuant to all services provided under this Agreement. Such records shall include receipts of funds from the COUNTY, and time, attendance, and/or other various applicable records, which shall be certified by the appropriate supervisory personnel. These records shall be made available upon the COUNTY'S request to auditors of any government or private audit firm required or contracted to perform audits. The CITY understands that if satisfactory accounting records are not maintained, monies received by the CITY shall be refunded to the County from non-grant sources.
- d. The CITY and any subcontractors and/or any other parties providing services in the name of the CITY, shall maintain full and complete books and records of accounts in accordance with accepted accounting practices, and such other records as may be prescribed

by the county, state, and/or federal agencies. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the county, state and/or federal agencies duly designated representative(s). Such period of access and retention of records shall be extended until any and all claims, appeals, litigation, or disputes arising under this Agreement have been terminated or otherwise satisfactorily completed.

e. Payment for services rendered shall be based on allowable expenditures as determined by the COUNTY. Total payments shall not exceed the maximum amount as specified in this Agreement. Any and all proposed modifications to the original budget shall be submitted solely by the authorized CITY. All payments authorized under this Agreement shall be subject to revision on the basis of an audit, or modified as set forth in the Audit Section of this Agreement, or on the basis of any monitoring or evaluation of the Agreement as ordered by the COUNTY.

f. Under no circumstances shall the CITY impose fees or charges of any kind upon the participants.

9. INDEMNIFICATION. The CITY shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the work and/or materials supplied under this contract. This indemnification obligation is not limited by, but is in addition to the insurance obligations contained in this agreement.

10. INSURANCE. The CITY shall obtain and maintain at its own expense during the term of this Agreement, or any renewal thereof, a comprehensive general liability policy including professional liability, insuring the CITY, against any and all claims for bodily injury or death and property damage resulting from performance of services by the CITY it employees, students, staff and agents under this Agreement. Such policy shall protect the CITY against claims arising from the professional services performed by the CITY, its employees, students, staff and agents with limits of not less than \$1,000,000. with respect to injury or death to any one person and not less than \$3,000,000. in the aggregate. Should the CITY provide for coverage through self-insurance, such program may be in the form of a self-insurance trust fund and shall provide not less than \$1,000,000. for injury or death to one individual and not less than \$3,000,000. in the aggregate. The CITY, upon request, shall furnish the COUNTY with evidence that it has complied with the above requirements for liability coverage.

The CITY agrees to reimburse the COUNTY for any damages or costs incurred by the COUNTY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the CITY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this Agreement.

The COUNTY agrees to reimburse the CITY for any damage or costs incurred by the CITY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the COUNTY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this agreement.

11. CERTIFICATION REGARDING DEBARMENT. The CITY shall complete the Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusions -

Lower Tier Covered Transactions attached hereto as Attachment B. A copy of said Certification shall be attached to this agreement.

12. ADHERENCE TO LAW. The *CITY* shall perform its obligations hereunder in accordance with federal, state and local laws and all applicable regulations.

13. NON-COMPLIANCE. The *CITY* recognizes and understands that upon failure to comply with any of the provisions herein, the *COUNTY* may demand, and the *CITY* shall return any unexpended funds.

14. REDUCTION OR TERMINATION DUE TO FISCAL CONSTRAINTS.  
Anything to the contrary in this Agreement notwithstanding, the parties recognize and agree that the *COUNTY'S* ability to honor the terms and conditions of the Agreement is contingent upon receipt of state funds and appropriations of the State legislature. If during the term of this Agreement, therefore, the State government reduces its allocation to the *COUNTY*, the *COUNTY* reserves the right, upon written notice to the *CITY*, to reduce or terminate the Agreement. Upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless directed otherwise by the *COUNTY*.

THE PARTIES TO THIS AGREEMENT UNDERSTAND AND AGREE THAT FUNDING FOR THIS AGREEMENT HAS BEEN PROMISED BY THE STATE TO THE *COUNTY* FOR THE PERIOD OF DECEMBER 1, 2020 THROUGH MARCH 31, 2021. FUNDING OF THIS AGREEMENT FOR THE PERIOD COMMENCING DECEMBER 1, 2020 THROUGH MARCH 31, 2021 IS CONTINGENT UPON RECEIPT OF SUFFICIENT FUNDS BY THE COUNTY FROM THE STATE FOR THIS PURPOSE. IN THE EVENT THAT SUFFICIENT FUNDING IS NOT PROVIDED BY THE STATE, THIS AGREEMENT WILL BE REDUCED OR TERMINATED AS DESCRIBED HEREIN.

15. SEVERABILITY. If any provision herein is or becomes invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

16. AFFIRMATIVE ACTION. The parties to this Agreement agree to incorporate the Affirmative Action language contained in Appendix D attached hereto and hereby made a part of this Agreement by reference.

17. EMPLOYMENT GOAL COMPLIANCE.

a. The CITY agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

b. The CITY agrees to inform in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

c. The CITY agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

d. The CITY agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

18. NONDISCRIMINATION. The parties of this agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereto, are hereby made part of this agreement and are binding upon them.

19. CERTIFICATION REGARDING LOBBYING. In the event that this agreement is federally funded in whole or in part, the CITY's signature on this agreement certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any persons for influencing or attempting to

influence an officer or employee of an agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, the entering into of continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any of the individuals set forth in Section (a) above, in connection with this federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form - LLL, "Disclosure Form To Report Lobbying", in accordance with its instructions. Form LLL is available in the Office of County Counsel.

c. The CITY agrees to require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants and contracts under grants, loans), and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31. US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

20. CERTIFICATION REGARDING DRUG-FREE WORKPLACE

REQUIREMENTS In the event that this agreement is federally funded in whole or in part, the CITY's signature of this agreement certifies that it will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the CITY's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about -  
(1) the dangers of drug abuse in the workplace; (2) the CITY's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of this agreement be given a copy of the statement required by Section (a) above;
- d. Notifying the employee in the statement required by Section (a) above that, as a condition of the employment under this agreement, the employee will -  
(1) abide by the terms of the statement and (2) notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five days after such conviction;

e. Notifying the County within 10 days after receiving notice under Section (d) (2) above, with respect to any employee of otherwise receiving actual notice of such conviction;

f. Taking one of the following actions, within 30 days of receiving notice under Section (d) (2) above, with respect to any employee who is so convicted -  
 (1) taking appropriate personnel action against such employee, up to and including termination; or  
 (2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace in accordance with the requirements detailed herein.

21. NO AUTHORITY TO BIND DONOR. CITY has no authority to enter into contracts or agreements on behalf of the Donor. CITY is an independent contractor and is not an employee, servant, joint venturer or partner of the County.

22. ASSIGNMENT. Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.

23. WAIVER. The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.

24. DISPUTE RESOLUTION. Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.

25. MODIFICATION. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.

26. APPLICABLE LAW. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

27. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

28. CAPTIONS AND HEADINGS. The captions in this Agreement are inserted for convenience or reference only and in no way, define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

29. NOTICES. Unless specified otherwise, all notices, reports and any other correspondence made or required to be made to the *COUNTY* are to be sent to Camden County Division of Community Development, 520 Market Street, Court House, 12<sup>th</sup> Floor, Camden, New Jersey 08102.

32. ENTIRE AGREEMENT This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the date first above written.

ATTEST:

COUNTY OF CAMDEN

\_\_\_\_\_  
Karyn Gilmore  
CLERK OF THE BOARD  
CAMDEN COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Ross G. Angilella  
COUNTY ADMINISTRATOR

\_\_\_\_\_  
CLERK – The City of Camden  
(Affix Corporate Seal)

\_\_\_\_\_  
MAYOR – The City of Camden

**APPENDIX A**  
**RECIPIENT ORGANIZATION CERTIFICATION**

This document certifies our organization meets the requirements of a local recipient organization. It is non-profit, has an accounting system and practices non-discrimination. Furthermore, we certify funds received from CAMDEN COUNTY'S State Appropriation for the Homeless will be expended in accordance with guidelines established for such purposes.

---

City of Camden

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Signature/Title of Certifying Official

---

Date

## **APPENDIX B**

### **SCOPE OF SERVICES CODE BLUE WARMING SHELTERS**

**12/17/2020 – 3/31/2021**

#### **THE CITY OF CAMDEN**

**The City of Camden shall provide directly or through subcontracts warming shelters when Code Blue Emergencies have been declared by the Camden County Health Officer following P.L.2017, Chapter 68.**

**The City of Camden and/or its subcontract(s)**

1. The City must report all sub-contracts to the County including sub-contract contact information.
2. Must collaborate with the Code Blue Network in planning. Communicate capacity during a Code Blue Emergency.
3. Must provide inside space for homeless individuals that is heated and offers restroom facilities.
4. Must follow current Governor's COVID orders as it relates to capacity and spacing issues. Must also follow all PPE requirements.
5. Must provide adequate staffing (paid or unpaid) to safely oversee the guests.
6. Must provide access to communication tools so staff can contact police and/or other shelters when the need arises.
7. Must maintain a sign-in sheet for guests at each location during each emergency. The sign-in sheets must minimally request guests' name and current permanent or previous mailing address.

The reimbursed rate per site, per Code Blue Emergency will not exceed \$1,000

# APPENDIX C

Joseph's House of Camden

## Financial Budget/Report

2020/ 2021 Code Blue Warming Shelter / DFD  
(12/17/20-3/31/21)

Report Period:  
Inv # \_\_\_\_\_

Date: \_\_\_\_\_

Budget Category	Awarded Amount	Reported Amount	YTD	Balance
Code Blue Shelter	\$155,000.00			

**Total**                      **\$155,000**

Numbers of Code  
Blue Nights in        \_\_\_\_\_  
Report Period

PREPARED

BY

Phone

Number                \_\_\_\_\_  
and email             \_\_\_\_\_

## **APPENDIX D**

### **MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27**

#### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

**AMERICANS WITH DISABILITIES ACT**  
**Mandatory Language**

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to

comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

## INSTRUCTIONS FOR CERTIFICATION

### (ATTACHMENT B)

1. By signing and submitting this certification, the contracting firm is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the contracting firm knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the County may pursue available remedies, including suspension and/ or debarment.
3. The contracting firm shall provide immediate written notice to the County of at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded" as used in this clause, have the meanings set out in the definitions and coverage sections of rules implementing Executive Order 12549. You may contact the County for assistance in obtaining a copy of those regulations.
5. The contracting firm agrees by submitting this certification that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
6. The contracting firm further agrees by submitting this certification that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction", without modification, in all subcontracts to this agreement as authorized by the County.

## ATTACHMENT B

### CERTIFICATION REGARDING THE DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION- LOWER TIER COVERED TRANSACTIONS

I am \_\_\_\_\_ of the firm of \_\_\_\_\_,  
(State your title) (State the name of your organization)

\_\_\_\_\_  
(State the address of your organization)

#### CHOOSE ONE OF THE FOLLOWING

- ( ) A. I hereby certify on behalf of \_\_\_\_\_  
(State the name of your organization)  
that neither it nor its principals are debarred, suspended, proposed for  
debarment, declared ineligible, or voluntarily excluded from participation  
in this transaction by any federal department or agency.
- ( ) B. I am unable to certify to any of the statements set forth in this certification.  
I have attached an explanation to this form.

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*(Signature)*

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*(Type Name & Title)*

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*(Date)*

## CITY COUNCIL REQUEST FORM

Council Meeting Date: December 29, 2020

**TO:** Jason Asuncion, Business Administrator**FROM:** Janean L. Gooden, Dept. of Human Services**DEPARTMENT MAKING REQUEST:** Human Services**TITLE OF RESOLUTION/ORDINANCE:** "Resolution to insert a grant from the County of Camden, NJ Division of Family Development for use for 2020 - 2021 Code Blue Warming Centers within the City of Camden, NJ.**BRIEF DESCRIPTION:** This resolution will provide funding for the City of Camden, Department of Human Services to implement the City's 2020-2021 Code Blue Warming Centers. This funding will provide additional resources for Code Blue Warming Centers due to COVID-19 capacity, guidelines and/or restrictions.**BIDDING PROCESS: (N/A)****APPROPRIATION ACCOUNT:** (If applicable) (N/A)**AMOUNT:** (If applicable) \$ 155,000.00

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/18/20</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>12-18-20</u>	<u>[Signature]</u>
Approved by Purchasing Agent:	_____	_____
Approved by Finance Director:	<u>12/18/20</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>12/21/20</u>	<u>Jason J. Asuncion</u>
Approved by City Attorney:	_____	_____

(Name) Please Print

(Extension #)

Contact Person 1: Janean L. GoodenExt. 6406Contact Person 2: Cynthia L. PaigeExt. 7506**Please note that you are the responsible party that will be notified for any pertinent information that is requested.****If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

**Bureau of Grants Management Grant Summary Form****Grant Status Code: G**

(green - g; yellow - y; red - r)

Department: Department of Human Services

Grant Analyst: Janean Gooden

Grant Analyst #: 856-968-6406

Grant/Project Name:		2020-2021 Code Blue Warming Centers – Agreement Between the City of Camden and the County of Camden - \$155,000.00 - Inserting			
Grant #:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code:		
Funding Source:		NJ Division of Family Development			
Pass Through:		Source:	NJ Division of Family Development		
Amount of Grant:		\$155,000.00 - Insert			
Local Match:	Y	N	Cash:		In-Kind:
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:			Location of Activity:		Camden City – City Wide Activity
Date of Analysis:		12-18-20	Reviewed By:		Barbara Johnson

**Summary:** The Department of Human Services is requesting a resolution to insert a grant from Camden and NJ Division of Family Development in the amount of \$155,000.00 for the 2020-2021 Code Blue Warming Centers within the City of Camden, NJ.

The Department of Human Services is requesting a resolution to enter into an agreement with the County of Camden, NJ-Division of Family Development to use for the 2020-2021 Code Blue Warming Centers within the City of Camden, NJ. The resolution will provide funding to the Department to implement the Camden City 2020-2021 Code Blue Warming Center Program. The funding provides additional resources for the Code Blue Warming Centers due to COVID-19 capacity, guidelines and/or restrictions. The guidelines for this agreement has been outlined in the attached agreement and the scope of services is attached in appendix B. (The date on the scope of services is 12-17-20 to 03-31-21), Appendix C is the Financial Budget/reporting requirement and a vendor is included (Joseph's House of Camden)

**Time Lines:** *The funding has to be expended by March 31, 2021.*

**Problematic Areas/Recommendations:**

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
Professional Service or EUS Type	Inserting Funds for Shared Services Agreement between the City of Camden and Camden County Division of Family Development
Name of Vendor	N/A
Purpose or Need for service:	Grant providing funding for the City of Camden Department of Human Services to implement its 2020-2021 Code Blue Program. Which provides safe places for homeless clients to stay warm during inclement weather within the City of Camden when Code Blue is declared by the Camden County Health Officer.
Contract Award Amount	\$155,00.00
Term of Contract	December 1, 2020 to March 31, 2021
Temporary or Seasonal	Seasonal
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached shared services agreement
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

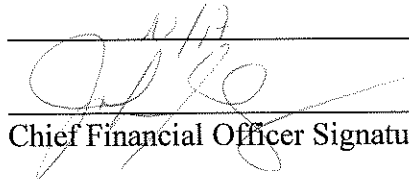
\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\_\_\_\_\_  
\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_  
Funding Source for this action

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

***For LGS use only:***

( ) Approved ( ) Denied

\_\_\_\_\_  
Date \_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_

**AGREEMENT BETWEEN COUNTY OF CAMDEN  
AND  
THE CITY OF CAMDEN  
FOR PROVISIONS OF CODE BLUE WARMING SHELTERS**

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AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the County of Camden (hereinafter referred to as the "COUNTY") and The City of Camden, (hereafter referred to as the "CITY").

WHEREAS, the *COUNTY* has been allotted \$170,000.00 from the New Jersey Division of Family Development to be utilized for Code Blue Shelter in designated municipalities in Camden County: and,

WHEREAS, the *COUNTY* has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known in Camden County as the Homeless Prevention Network Committee developed a plan to carry out emergency services to the homeless; and,

WHEREAS, the *CITY* has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and,

WHEREAS, the *COUNTY* has determined that the *CITY* is qualified and able to coordinate the delivery of the desired emergency services;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, the *COUNTY* and *CITY* agree as follows:

The *CITY* agrees that services provided pursuant to this Agreement shall be provided in accordance with all applicable federal, state and local statutes, rules and regulations.

1. SERVICES. The *CITY* shall provide the following services attached hereto as

Appendix "B" and hereby made part of this Agreement by reference.

In performing its obligations under this agreement, the *CITY* shall:

- a. Establish and maintain appropriate accounting procedures which permit the *COUNTY* to determine and evaluate the use of the money distributed.
- b. Distribute goods and/or funds in the amounts as recommended by the Comprehensive Emergency Services Council as listed in Appendices A, B, and C attached hereto. Any remaining amount not specifically appropriated by the *CITY* in accordance to this agreement shall be held in reserve by the *CITY* for disbursement as may become necessary and pursuant to the express written concurrence with the *COUNTY*.
- c. Monitor the acquisition of the necessary goods and the performance of services.
- d. Attachments A, B and Appendices A, B, C, D are hereby incorporated into this agreement and become a part hereof.
- e. If required, *CITY* has necessary licenses and credentials to provide services and will provide a copy of the same if requested.

2. EVALUATION. The *CITY* shall submit reports to the *COUNTY* and Division of Family Development detailing the utilization of the monies hereunder in a form set out in Appendix C monthly. A final expenditure report shall be submitted on or before March 31, 2021. The *CITY* shall permit the *COUNTY* to make visits to the site where the specified services are being provided for the purposes of assuring *CITY* compliance with the terms of this agreement.

3. PAYMENT. The *COUNTY* shall pay to the CITY an amount not to exceed \$ 155,000.00 in the following manner: Payments based upon reporting.

**Level of service reports must be submitted even if total contract amount is expended.** In no event shall this sum be used for expenses other than those listed in Appendices A, B, and C. It is understood by the parties that said amount is the total amount to be appropriated for this agreement. In no event may said amount be increased during the term of this agreement except as may permitted by the Local Public Contracts Law and following formal approval by the Camden County Board of Commissioners.

Payment under this agreement shall be monthly on the basis of work actually performed during that period and after submission by the CITY to the *COUNTY* of a separate expenditure report. Said expenditure reports shall be completed in detail, accompanied by an invoice which shall be submitted with a signed voucher before payment is tendered, and mailed and/or hand delivered to the Division of Community Development, Court House, 12<sup>th</sup> Floor, 520 Market Street, Camden, NJ 08102 **no later than fifteen (15) days after the end of each month.** All reports must have support documentation of all expenditures reported. CITY shall include guests sign-in sheets for each Code Blue Shelter for each Code Blue Emergency declared by the County Health Officer.

*AGENCY'S* who are required to utilize the Homeless Management Information System (HMIS) must print out quarterly information and submit it with the level of service report with each quarterly expenditure report submitted to the *COUNTY*.

The CITY shall be compensated at the rate provided in accordance with the "Program Budget".

4. TERM. This Agreement shall commence on December 1, 2020\_ and terminate upon the receipt by the *COUNTY* of a satisfactory final expenditure report. However, the funding for all obligations must be encumbered by the *CITY* on or before March 31, 2021. Any funds not spent by March 31, 2021 shall be held in the *CITY'S interest* bearing, FDIC insured account and returned to the *COUNTY* with the final expenditure report on April 16, 2021. In the event that the *CITY* fails to adequately perform its obligations under this agreement, the *COUNTY* may terminate this agreement upon ten days written notice to the *CITY*, upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless otherwise directed by the *COUNTY*. The *COUNTY* shall not be liable for funding any services continued by the *CITY* after the effective date of termination.

5. REALLOCATION. Any allocation of funds contrary to that set out in Appendix B may only be made with the express written consent of the *COUNTY* and the New Jersey Division of Family Development and the Camden County Board of Commissioners.

6. PURCHASING. Any and all purchases of goods and /or services relating to the emergency services program made by the *CITY* may only be used for the purposes stated in Guidelines of the New Jersey Division of Family Development and by regulations pertinent thereto. The *CITY* shall make all purchases pursuant to a validly executed contract. Such contracts are subject to the approval of the *COUNTY*. The funds distributed hereunder may be used to meet approved contractual obligations for goods and services incurred in anticipation of this agreement in accordance with the provisions and purposes of the New Jersey Division of Family Development and applicable regulations.

7. AUDIT.

The Contractor shall permit the County and/or its independent auditors to have

access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

<b>Type of Contractor</b>	<b>Audit Requirements</b>
Non-Profits and Institutions of Higher Education	<p><b>State Funds-</b> N.J.O.M.B. Circular Letter 15-08</p> <p><b>Federal Funds-</b></p> <p>OMB's Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards</p>
State and Local Governments	<p><b>State Funds-</b> N.J.O.M.B. Circular Letter 15-08</p> <p><b>Federal Funds</b> OMB's Uniform Assistance Requirements Cost Principles, and Audit Requirements for Federal Awards</p>
For-Profit	County's requirement of access as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Internal Auditor.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Internal Auditor, 9<sup>th</sup> Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment

pursuant to this contract.

8. ACCOUNTING RECORDS.

- a. In the event that the CITY ceases, voluntarily or involuntarily, doing business, the CITY shall immediately transfer to the COUNTY originals and/or true copies of all records generated under this Agreement.
- b. The CITY shall provide the COUNTY with a line item budget indicating all salary and operational expenses. The budget shall be in a form acceptable to the COUNTY to meet its record keeping requirements. Salaries shall be itemized individually, with an indication of the salary paid for each job title and the number of persons in each title specified.
- c. The CITY shall maintain billing records to substantiate all charges by the CITY pursuant to all services provided under this Agreement. Such records shall include receipts of funds from the COUNTY, and time, attendance, and/or other various applicable records, which shall be certified by the appropriate supervisory personnel. These records shall be made available upon the COUNTY'S request to auditors of any government or private audit firm required or contracted to perform audits. The CITY understands that if satisfactory accounting records are not maintained, monies received by the CITY shall be refunded to the County from non-grant sources.
- d. The CITY and any subcontractors and/or any other parties providing services in the name of the CITY, shall maintain full and complete books and records of accounts in accordance with accepted accounting practices, and such other records as may be prescribed

by the county, state, and/or federal agencies. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the county, state and/or federal agencies duly designated representative(s). Such period of access and retention of records shall be extended until any and all claims, appeals, litigation, or disputes arising under this Agreement have been terminated or otherwise satisfactorily completed.

e. Payment for services rendered shall be based on allowable expenditures as determined by the COUNTY. Total payments shall not exceed the maximum amount as specified in this Agreement. Any and all proposed modifications to the original budget shall be submitted solely by the authorized CITY. All payments authorized under this Agreement shall be subject to revision on the basis of an audit, or modified as set forth in the Audit Section of this Agreement, or on the basis of any monitoring or evaluation of the Agreement as ordered by the COUNTY.

f. Under no circumstances shall the CITY impose fees or charges of any kind upon the participants.

9. INDEMNIFICATION. The CITY shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the work and/or materials supplied under this contract. This indemnification obligation is not limited by, but is in addition to the insurance obligations contained in this agreement.

10. INSURANCE. The CITY shall obtain and maintain at its own expense during the term of this Agreement, or any renewal thereof, a comprehensive general liability policy including professional liability, insuring the CITY, against any and all claims for bodily injury or death and property damage resulting from performance of services by the CITY it employees, students, staff and agents under this Agreement. Such policy shall protect the CITY against claims arising from the professional services performed by the CITY, its employees, students, staff and agents with limits of not less than \$1,000,000. with respect to injury or death to any one person and not less than \$3,000,000. in the aggregate. Should the CITY provide for coverage through self-insurance, such program may be in the form of a self-insurance trust fund and shall provide not less than \$1,000,000. for injury or death to one individual and not less than \$3,000,000. in the aggregate. The CITY, upon request, shall furnish the COUNTY with evidence that it has complied with the above requirements for liability coverage.

The CITY agrees to reimburse the COUNTY for any damages or costs incurred by the COUNTY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the CITY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this Agreement.

The COUNTY agrees to reimburse the CITY for any damage or costs incurred by the CITY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the COUNTY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this agreement.

11. CERTIFICATION REGARDING DEBARMENT. The CITY shall complete the Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusions -

Lower Tier Covered Transactions attached hereto as Attachment B. A copy of said Certification shall be attached to this agreement.

12. ADHERENCE TO LAW. The *CITY* shall perform its obligations hereunder in accordance with federal, state and local laws and all applicable regulations.

13. NON-COMPLIANCE. The *CITY* recognizes and understands that upon failure to comply with any of the provisions herein, the *COUNTY* may demand, and the *CITY* shall return any unexpended funds.

14. REDUCTION OR TERMINATION DUE TO FISCAL CONSTRAINTS.  
Anything to the contrary in this Agreement notwithstanding, the parties recognize and agree that the *COUNTY'S* ability to honor the terms and conditions of the Agreement is contingent upon receipt of state funds and appropriations of the State legislature. If during the term of this Agreement, therefore, the State government reduces its allocation to the *COUNTY*, the *COUNTY* reserves the right, upon written notice to the *CITY*, to reduce or terminate the Agreement. Upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless directed otherwise by the *COUNTY*.

THE PARTIES TO THIS AGREEMENT UNDERSTAND AND AGREE THAT FUNDING FOR THIS AGREEMENT HAS BEEN PROMISED BY THE STATE TO THE *COUNTY* FOR THE PERIOD OF DECEMBER 1, 2020 THROUGH MARCH 31, 2021. FUNDING OF THIS AGREEMENT FOR THE PERIOD COMMENCING DECEMBER 1, 2020 THROUGH MARCH 31, 2021 IS CONTINGENT UPON RECEIPT OF SUFFICIENT FUNDS BY THE COUNTY FROM THE STATE FOR THIS PURPOSE. IN THE EVENT THAT SUFFICIENT FUNDING IS NOT PROVIDED BY THE STATE, THIS AGREEMENT WILL BE REDUCED OR TERMINATED AS DESCRIBED HEREIN.

15. SEVERABILITY. If any provision herein is or becomes invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

16. AFFIRMATIVE ACTION. The parties to this Agreement agree to incorporate the Affirmative Action language contained in Appendix D attached hereto and hereby made a part of this Agreement by reference.

17. EMPLOYMENT GOAL COMPLIANCE.

a. The CITY agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

b. The CITY agrees to inform in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

c. The CITY agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

d. The CITY agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

18. NONDISCRIMINATION. The parties of this agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made part of this agreement and are binding upon them.

19. CERTIFICATION REGARDING LOBBYING. In the event that this agreement is federally funded in whole or in part, the CITY's signature on this agreement certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any persons for influencing or attempting to

influence an officer or employee of an agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, the entering into of continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any of the individuals set forth in Section (a) above, in connection with this federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form - LLL, "Disclosure Form To Report Lobbying", in accordance with its instructions. Form LLL is available in the Office of County Counsel.

c. The CITY agrees to require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants and contracts under grants, loans), and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31. US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

20. CERTIFICATION REGARDING DRUG-FREE WORKPLACE

REQUIREMENTS In the event that this agreement is federally funded in whole or in part, the CITY's signature of this agreement certifies that it will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the CITY's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about -  
(1) the dangers of drug abuse in the workplace; (2) the CITY's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of this agreement be given a copy of the statement required by Section (a) above;
- d. Notifying the employee in the statement required by Section (a) above that, as a condition of the employment under this agreement, the employee will -  
(1) abide by the terms of the statement and (2) notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five days after such conviction;

e. Notifying the County within 10 days after receiving notice under Section (d) (2) above, with respect to any employee of otherwise receiving actual notice of such conviction;

f. Taking one of the following actions, within 30 days of receiving notice under Section (d) (2) above, with respect to any employee who is so convicted -  
 (1) taking appropriate personnel action against such employee, up to and including termination; or  
 (2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace in accordance with the requirements detailed herein.

21. NO AUTHORITY TO BIND DONOR. CITY has no authority to enter into contracts or agreements on behalf of the Donor. CITY is an independent contractor and is not an employee, servant, joint venturer or partner of the County.
22. ASSIGNMENT. Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.
23. WAIVER. The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.
24. DISPUTE RESOLUTION. Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.

25. MODIFICATION. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.

26. APPLICABLE LAW. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

27. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

28. CAPTIONS AND HEADINGS. The captions in this Agreement are inserted for convenience or reference only and in no way, define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

29. NOTICES. Unless specified otherwise, all notices, reports and any other correspondence made or required to be made to the *COUNTY* are to be sent to Camden County Division of Community Development, 520 Market Street, Court House, 12<sup>th</sup> Floor, Camden, New Jersey 08102.

32. ENTIRE AGREEMENT This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the date first above written.

ATTEST:

COUNTY OF CAMDEN

\_\_\_\_\_  
Karyn Gilmore  
CLERK OF THE BOARD  
CAMDEN COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Ross G. Angilella  
COUNTY ADMINISTRATOR

\_\_\_\_\_  
CLERK – The City of Camden  
(Affix Corporate Seal)

\_\_\_\_\_  
MAYOR – The City of Camden

**APPENDIX A**  
**RECIPIENT ORGANIZATION CERTIFICATION**

This document certifies our organization meets the requirements of a local recipient organization. It is non-profit, has an accounting system and practices non-discrimination. Furthermore, we certify funds received from CAMDEN COUNTY'S State Appropriation for the Homeless will be expended in accordance with guidelines established for such purposes.

---

City of Camden

---

Signature/Title of Certifying Official

---

Date

## **APPENDIX B**

### **SCOPE OF SERVICES CODE BLUE WARMING SHELTERS**

**12/17/2020 – 3/31/2021**

**THE CITY OF CAMDEN**

**The City of Camden shall provide directly or through subcontracts warming shelters when Code Blue Emergencies have been declared by the Camden County Health Officer following P.L.2017, Chapter 68.**

**The City of Camden and/or its subcontract(s)**

1. The City must report all sub-contracts to the County including sub-contract contact information.
2. Must collaborate with the Code Blue Network in planning. Communicate capacity during a Code Blue Emergency.
3. Must provide inside space for homeless individuals that is heated and offers restroom facilities.
4. Must follow current Governor's COVID orders as it relates to capacity and spacing issues. Must also follow all PPE requirements.
5. Must provide adequate staffing (paid or unpaid) to safely oversee the guests.
6. Must provide access to communication tools so staff can contact police and/or other shelters when the need arises.
7. Must maintain a sign-in sheet for guests at each location during each emergency. The sign-in sheets must minimally request guests' name and current permanent or previous mailing address.

The reimbursed rate per site, per Code Blue Emergency will not exceed \$1,000

## APPENDIX C

**Joseph's House of Camden**

**Financial Budget/Report**

2020/ 2021 Code Blue Warming Shelter / DFD  
(12/17/20-3/31/21)

Report Period:

Date: \_\_\_\_\_

Inv # \_\_\_\_\_

<b>Budget Category</b>	<b>Awarded Amount</b>	<b>Reported Amount</b>	<b>YTD</b>	<b>Balance</b>
Code Blue Shelter	\$155,000.00			

**Total**                      **\$155,000**

Numbers of Code  
Blue Nights in  
Report Period

\_\_\_\_\_

PREPARED

BY

Phone

Number

and email

\_\_\_\_\_

\_\_\_\_\_

## **APPENDIX D**

### **MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27**

#### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

**AMERICANS WITH DISABILITIES ACT**  
**Mandatory Language**

Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to

## INSTRUCTIONS FOR CERTIFICATION

### (ATTACHMENT B)

1. By signing and submitting this certification, the contracting firm is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the contracting firm knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the County may pursue available remedies, including suspension and/ or debarment.
3. The contracting firm shall provide immediate written notice to the County of at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded" as used in this clause, have the meanings set out in the definitions and coverage sections of rules implementing Executive Order 12549. You may contact the County for assistance in obtaining a copy of those regulations.
5. The contracting firm agrees by submitting this certification that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
6. The contracting firm further agrees by submitting this certification that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction", without modification, in all subcontracts to this agreement as authorized by the County.

## ATTACHMENT B

**CERTIFICATION REGARDING THE DEBARMENT,  
SUSPENSION, INELIGIBILITY AND  
VOLUNTARY EXCLUSION- LOWER TIER  
COVERED TRANSACTIONS**

I am \_\_\_\_\_ of the firm of \_\_\_\_\_  
(State your title) (State the name of your organization)

(State the address of your organization)

**CHOOSE ONE OF THE FOLLOWING**

- ( ) A. I hereby certify on behalf of \_\_\_\_\_  
(State the name of your organization)  
that neither it nor its principals are debarred, suspended, proposed for  
debarment, declared ineligible, or voluntarily excluded from participation  
in this transaction by any federal department or agency.
- ( ) B. I am unable to certify to any of the statements set forth in this certification.  
I have attached an explanation to this form.

---

*(Signature)*

---

*(Type Name & Title)*

---

*(Date)*

comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: December 29, 2020

**TO:** Jason Asuncion, Business Administrator

**FROM:** Janean L. Gooden, Dept. of Human Services

**DEPARTMENT MAKING REQUEST:** Human Services

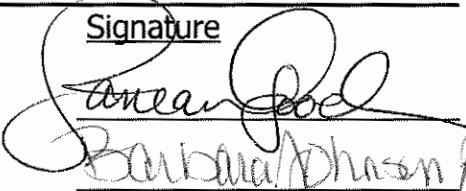
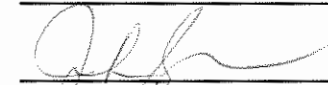
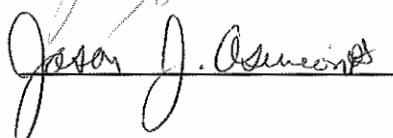
**TITLE OF RESOLUTION/ORDINANCE:** "Resolution authorizing the City of Camden to enter into an agreement with the County of Camden, NJ Division of Family Development for use for 2020 - 2021 Code Blue Warming Centers within the City of Camden, NJ.

**BRIEF DESCRIPTION:** This resolution will provide funding for the City of Camden, Department of Human Services to implement the City's 2020-2021 Code Blue Warming Centers. This funding will provide additional resources for Code Blue Warming Centers due to COVID-19 capacity, guidelines and/or restrictions.

**BIDDING PROCESS:** (N/A)

**APPROPRIATION ACCOUNT:** (If applicable) (N/A)

**AMOUNT:** (If applicable) \$ 155,000.00

	Date	Signature
Approved by Relevant Director:	<u>12/18/20</u>	
Approved by Grants Management:	<u>12-18-20</u>	<u>Barbara Phasen for LCM</u>
Approved by Purchasing Agent:	<u>                    </u>	<u>                    </u>
Approved by Finance Director:	<u>12/21/20</u>	
Approved by Business Administrator:	<u>12/21/20</u>	
Approved by City Attorney:	<u>                    </u>	<u>                    </u>

(Name) Please Print	(Extension #)
Contact Person 1: <u>Janean L. Gooden</u>	<u>Ext. 6406</u>
Contact Person 2: <u>Cynthia L. Paige</u>	<u>Ext. 7506</u>

**Please note that you are the responsible party that will be notified for any pertinent information that is requested.**

**If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.**

\*\*\*\*Please attach all supporting documents\*\*\*\*

Initial Report \_\_\_\_\_ Revised Report   X   Closing Report \_\_\_\_\_  
**Bureau of Grants Management Grant Summary Form**  
**Grant Status Code:   G**  
(green - g; yellow - y; red - r)

Department: Department of Human Services

Grant Analyst: Janean Gooden Grant Analyst #: 856-968-6406

Grant/Project Name:		2020-2021 Code Blue Warming Centers – Agreement Between the City of Camden and the County of Camden - \$155,000.00			
Grant #:					
City Contract Date:			City Contract #:		
Application Resolution #:			Appropriation Code:		
Funding Source:		NJ Division of Family Development			
Pass Through:		Source:	NJ Division of Family Development		
Amount of Grant:		\$155,000.00			
Local Match:	Y <u>  N  </u>	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:		Camden City – City Wide Activity	
Date of Analysis:	12-18-20	Reviewed By:		Barbara Johnson <i>[Signature]</i>	

**Summary:** The Department of Human Services is requesting a resolution to enter into an agreement with the County of Camden, NJ-Division of Family Development to use for the 2020-2021 Code Blue Warming Centers within the City of Camden, NJ. The resolution will provide funding to the Department to implement the Camden City 2020-2021 Code Blue Warming Center Program. The funding provides additional resources for the Code Blue Warming Centers due to COVID-19 capacity, guidelines and/or restrictions. The guidelines for this agreement has been outlined in the attached agreement and the scope of services is attached in appendix B. (The date on the scope of services is 12-17-20 to 03-31-21), Appendix C is the Financial Budget/reporting requirement and a vendor is included (Joseph's House of Camden)

**Time Lines:** *The funding has to be expended by March 31, 2021.*

**Problematic Areas/Recommendations :** This is an agreement that already has a vendor in place for the services.

**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Shared Services Agreement between the City of Camden and Division of Family Development
Name of Vendor	N/A
Purpose or Need for service:	Grant providing funding for the City of Camden Department of Human Services to implement its 2020-2021 Code Blue Program. Which provides safe places for homeless clients to stay warm during inclement weather within the City of Camden when Code Blue is declared by the Camden County Health Officer.
Contract Award Amount	\$155,00.00
Term of Contract	December 1, 2020 to March 31, 2021
Temporary or Seasonal	Seasonal
Grant Funded (attach appropriate documentation allowing for service through grant funds)	See attached shared services agreement
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

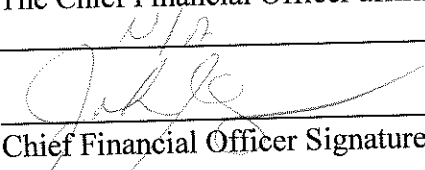
Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

  
\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

\_\_\_\_\_  
Date

**For LGS use only:**

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

\_\_\_\_\_  
Date

Number Assigned \_\_\_\_\_

**AGREEMENT BETWEEN COUNTY OF CAMDEN  
AND  
THE CITY OF CAMDEN  
FOR PROVISIONS OF CODE BLUE WARMING SHELTERS**

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AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between the County of Camden (hereinafter referred to as the "COUNTY") and The City of Camden, (hereafter referred to as the "CITY").

WHEREAS, the *COUNTY* has been allotted \$170,000.00 from the New Jersey Division of Family Development to be utilized for Code Blue Shelter in designated municipalities in Camden County; and,

WHEREAS, the *COUNTY* has, in conjunction with local social service agencies, and a Comprehensive Emergency Assistance Council, known in Camden County as the Homeless Prevention Network Committee developed a plan to carry out emergency services to the homeless; and,

WHEREAS, the *CITY* has certified that funds received from the State Appropriation for the homeless will be expended in accordance with guidelines established for such purposes; and,

WHEREAS, the *COUNTY* has determined that the *CITY* is qualified and able to coordinate the delivery of the desired emergency services;

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, the *COUNTY* and *CITY* agree as follows:

The *CITY* agrees that services provided pursuant to this Agreement shall be provided in accordance with all applicable federal, state and local statutes, rules and regulations.

1. SERVICES. The *CITY* shall provide the following services attached hereto as

Appendix "B" and hereby made part of this Agreement by reference.

In performing its obligations under this agreement, the *CITY* shall:

- a. Establish and maintain appropriate accounting procedures which permit the *COUNTY* to determine and evaluate the use of the money distributed.
- b. Distribute goods and/or funds in the amounts as recommended by the Comprehensive Emergency Services Council as listed in Appendices A, B, and C attached hereto. Any remaining amount not specifically appropriated by the *CITY* in accordance to this agreement shall be held in reserve by the *CITY* for disbursement as may become necessary and pursuant to the express written concurrence with the *COUNTY*.
- c. Monitor the acquisition of the necessary goods and the performance of services.
- d. Attachments A, B and Appendices A, B, C, D are hereby incorporated into this agreement and become a part hereof.
- e. If required, *CITY* has necessary licenses and credentials to provide services and will provide a copy of the same if requested.

2. EVALUATION. The *CITY* shall submit reports to the *COUNTY* and Division of Family Development detailing the utilization of the monies hereunder in a form set out in Appendix C monthly. A final expenditure report shall be submitted on or before March 31, 2021. The *CITY* shall permit the *COUNTY* to make visits to the site where the specified services are being provided for the purposes of assuring *CITY* compliance with the terms of this agreement.

3. PAYMENT. The *COUNTY* shall pay to the *CITY* an amount not to exceed \$ 155,000.00 in the following manner: Payments based upon reporting.

**Level of service reports must be submitted even if total contract amount is expended.** In no event shall this sum be used for expenses other than those listed in Appendices A, B, and C. It is understood by the parties that said amount is the total amount to be appropriated for this agreement. In no event may said amount be increased during the term of this agreement except as may permitted by the Local Public Contracts Law and following formal approval by the Camden County Board of Commissioners.

Payment under this agreement shall be monthly on the basis of work actually performed during that period and after submission by the *CITY* to the *COUNTY* of a separate expenditure report. Said expenditure reports shall be completed in detail, accompanied by an invoice which shall be submitted with a signed voucher before payment is tendered, and mailed and/or hand delivered to the Division of Community Development, Court House, 12<sup>th</sup> Floor, 520 Market Street, Camden, NJ 08102 **no later than fifteen (15) days after the end of each month.** All reports must have support documentation of all expenditures reported. *CITY* shall include guests sign-in sheets for each Code Blue Shelter for each Code Blue Emergency declared by the County Health Officer.

*AGENCY'S* who are required to utilize the Homeless Management Information System (HMIS) must print out quarterly information and submit it with the level of service report with each quarterly expenditure report submitted to the *COUNTY*.

The *CITY* shall be compensated at the rate provided in accordance with the "Program Budget".

4. TERM. This Agreement shall commence on December 1, 2020\_ and terminate upon the receipt by the *COUNTY* of a satisfactory final expenditure report. However, the funding for all obligations must be encumbered by the *CITY* on or before March 31, 2021. Any funds not spent by March 31, 2021 shall be held in the *CITY'S interest* bearing, FDIC insured account and returned to the *COUNTY* with the final expenditure report on April 16, 2021. In the event that the *CITY* fails to adequately perform its obligations under this agreement, the *COUNTY* may terminate this agreement upon ten days written notice to the *CITY*, upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless otherwise directed by the *COUNTY*. The *COUNTY* shall not be liable for funding any services continued by the *CITY* after the effective date of termination.

5. REALLOCATION. Any allocation of funds contrary to that set out in Appendix B may only be made with the express written consent of the *COUNTY* and the New Jersey Division of Family Development and the Camden County Board of Commissioners.

6. PURCHASING. Any and all purchases of goods and /or services relating to the emergency services program made by the *CITY* may only be used for the purposes stated in Guidelines of the New Jersey Division of Family Development and by regulations pertinent thereto. The *CITY* shall make all purchases pursuant to a validly executed contract. Such contracts are subject to the approval of the *COUNTY*. The funds distributed hereunder may be used to meet approved contractual obligations for goods and services incurred in anticipation of this agreement in accordance with the provisions and purposes of the New Jersey Division of Family Development and applicable regulations.

7. AUDIT.

The Contractor shall permit the County and/or its independent auditors to have

access, at a reasonable time and place, to the records and financial statements necessary to comply with the following audit requirements as applicable:

**Type of Contractor**

**Audit Requirements**

Non-Profits and Institutions of Higher Education

**State Funds-** N.J.O.M.B. Circular Letter 15-08

**Federal Funds-**

OMB's Uniform Administrative Requirements  
Cost Principles, and Audit Requirements for Federal Awards

State and Local Governments

**State Funds-**  
N.J.O.M.B. Circular Letter 15-08

**Federal Funds**

OMB's Uniform Assistance Requirements  
Cost Principles, and Audit Requirements for Federal Awards

For-Profit

County's requirement of access as  
as detailed above.

Copies of the above-referenced circulars are available upon request from the Camden County Internal Auditor.

All non-profits, institutions of higher education, and state and local government contractors shall, annually, forward a copy of their Single Audit Report to the Camden County Internal Auditor, 9<sup>th</sup> Floor – Court House, 520 Market Street, Camden, New Jersey 08102-1375. Failure to comply with this procedure will result in the withholding of payment

pursuant to this contract.

8. ACCOUNTING RECORDS.

- a. In the event that the CITY ceases, voluntarily or involuntarily, doing business, the CITY shall immediately transfer to the COUNTY originals and/or true copies of all records generated under this Agreement.
- b. The CITY shall provide the COUNTY with a line item budget indicating all salary and operational expenses. The budget shall be in a form acceptable to the COUNTY to meet its record keeping requirements. Salaries shall be itemized individually, with an indication of the salary paid for each job title and the number of persons in each title specified.
- c. The CITY shall maintain billing records to substantiate all charges by the CITY pursuant to all services provided under this Agreement. Such records shall include receipts of funds from the COUNTY, and time, attendance, and/or other various applicable records, which shall be certified by the appropriate supervisory personnel. These records shall be made available upon the COUNTY'S request to auditors of any government or private audit firm required or contracted to perform audits. The CITY understands that if satisfactory accounting records are not maintained, monies received by the CITY shall be refunded to the County from non-grant sources.
- d. The CITY and any subcontractors and/or any other parties providing services in the name of the CITY, shall maintain full and complete books and records of accounts in accordance with accepted accounting practices, and such other records as may be prescribed

by the county, state, and/or federal agencies. Such books and records shall be retained for a period of six (6) years and shall at all times be available for audit and inspection by the county, state and/or federal agencies duly designated representative(s). Such period of access and retention of records shall be extended until any and all claims, appeals, litigation, or disputes arising under this Agreement have been terminated or otherwise satisfactorily completed.

e. Payment for services rendered shall be based on allowable expenditures as determined by the COUNTY. Total payments shall not exceed the maximum amount as specified in this Agreement. Any and all proposed modifications to the original budget shall be submitted solely by the authorized CITY. All payments authorized under this Agreement shall be subject to revision on the basis of an audit, or modified as set forth in the Audit Section of this Agreement, or on the basis of any monitoring or evaluation of the Agreement as ordered by the COUNTY.

f. Under no circumstances shall the CITY impose fees or charges of any kind upon the participants.

9. INDEMNIFICATION. The CITY shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the County of Camden and its officials and employees from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses in connection therewith on account of the loss of life, property or injury or damage to the person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the work and/or materials supplied under this contract. This indemnification obligation is not limited by, but is in addition to the insurance obligations contained in this agreement.

10. INSURANCE. The CITY shall obtain and maintain at its own expense during the term of this Agreement, or any renewal thereof, a comprehensive general liability policy including professional liability, insuring the CITY, against any and all claims for bodily injury or death and property damage resulting from performance of services by the CITY it employees, students, staff and agents under this Agreement. Such policy shall protect the CITY against claims arising from the professional services performed by the CITY, its employees, students, staff and agents with limits of not less than \$1,000,000. with respect to injury or death to any one person and not less than \$3,000,000. in the aggregate. Should the CITY provide for coverage through self-insurance, such program may be in the form of a self-insurance trust fund and shall provide not less than \$1,000,000. for injury or death to one individual and not less than \$3,000,000. in the aggregate. The CITY, upon request, shall furnish the COUNTY with evidence that it has complied with the above requirements for liability coverage.

The CITY agrees to reimburse the COUNTY for any damages or costs incurred by the COUNTY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the CITY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this Agreement.

The COUNTY agrees to reimburse the CITY for any damage or costs incurred by the CITY, including costs of defense, reasonable legal fees, as well as the cost of any settlement or judgment resulting from the COUNTY'S negligence or intentional acts or omissions in connection with the program which is the subject matter of this agreement.

11. CERTIFICATION REGARDING DEBARMENT. The CITY shall complete the Certification Regarding the Debarment, Suspension, Ineligibility and Voluntary Exclusions -

Lower Tier Covered Transactions attached hereto as Attachment B. A copy of said Certification shall be attached to this agreement.

12. ADHERENCE TO LAW. The *CITY* shall perform its obligations hereunder in accordance with federal, state and local laws and all applicable regulations.

13. NON-COMPLIANCE. The *CITY* recognizes and understands that upon failure to comply with any of the provisions herein, the *COUNTY* may demand, and the *CITY* shall return any unexpended funds.

14. REDUCTION OR TERMINATION DUE TO FISCAL CONSTRAINTS.  
Anything to the contrary in this Agreement notwithstanding, the parties recognize and agree that the *COUNTY'S* ability to honor the terms and conditions of the Agreement is contingent upon receipt of state funds and appropriations of the State legislature. If during the term of this Agreement, therefore, the State government reduces its allocation to the *COUNTY*, the *COUNTY* reserves the right, upon written notice to the *CITY*, to reduce or terminate the Agreement. Upon receipt of notice of termination, the *CITY* shall promptly discontinue all services affected unless directed otherwise by the *COUNTY*.

THE PARTIES TO THIS AGREEMENT UNDERSTAND AND AGREE THAT FUNDING FOR THIS AGREEMENT HAS BEEN PROMISED BY THE STATE TO THE *COUNTY* FOR THE PERIOD OF DECEMBER 1, 2020 THROUGH MARCH 31, 2021. FUNDING OF THIS AGREEMENT FOR THE PERIOD COMMENCING DECEMBER 1, 2020 THROUGH MARCH 31, 2021 IS CONTINGENT UPON RECEIPT OF SUFFICIENT FUNDS BY THE *COUNTY* FROM THE STATE FOR THIS PURPOSE. IN THE EVENT THAT SUFFICIENT FUNDING IS NOT PROVIDED BY THE STATE, THIS AGREEMENT WILL BE REDUCED OR TERMINATED AS DESCRIBED HEREIN.

15. SEVERABILITY. If any provision herein is or becomes invalid, it shall be considered deleted here from and shall not invalidate the remaining provisions.

16. AFFIRMATIVE ACTION. The parties to this Agreement agree to incorporate the Affirmative Action language contained in Appendix D attached hereto and hereby made a part of this Agreement by reference.

17. EMPLOYMENT GOAL COMPLIANCE.

a. The CITY agrees to attempt in good faith to employ minority and female workers consistent with the applicable county employment goals prescribed by section N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the affirmative action office pursuant to N.J.A.C. 17:27-5-2 promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time.

b. The CITY agrees to inform in writing, appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

c. The CITY agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principals of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

d. The CITY agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, or sex, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey and as established by applicable Federal Law and applicable Federal Court decisions.

18. NONDISCRIMINATION. The parties of this agreement do hereby agree that the provisions of N.J.S.A. 10:2-1 through 10:2-4 and 10:5-40, dealing with discrimination in employment on public contracts, and the rules and regulations promulgated pursuant thereunto, are hereby made part of this agreement and are binding upon them.

19. CERTIFICATION REGARDING LOBBYING. In the event that this agreement is federally funded in whole or in part, the CITY's signature on this agreement certifies, to the best of its knowledge and belief, that:

a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any persons for influencing or attempting to

influence an officer or employee of an agency, a member of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, the entering into of continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any of the individuals set forth in Section (a) above, in connection with this federally funded contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit a Standard Form - LLL, "Disclosure Form To Report Lobbying", in accordance with its instructions. Form LLL is available in the Office of County Counsel.

c. The CITY agrees to require that the language of this certification be included in the award documents for all subcontracts at all tiers (including subcontracts, subgrants and contracts under grants, loans), and subcontractors shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000.00 and not more than \$100,000.00 for each such failure.

20. CERTIFICATION REGARDING DRUG-FREE WORKPLACE

REQUIREMENTS In the event that this agreement is federally funded in whole or in part, the CITY's signature of this agreement certifies that it will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substance is prohibited in the CITY's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about -  
(1) the dangers of drug abuse in the workplace; (2) the CITY's policy of maintaining a drug-free workplace; (3) any available drug counseling, rehabilitation, penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- c. Making it a requirement that each employee to be engaged in the performance of this agreement be given a copy of the statement required by Section (a) above;
- d. Notifying the employee in the statement required by Section (a) above that, as a condition of the employment under this agreement, the employee will -  
(1) abide by the terms of the statement and (2) notify the employer of any criminal drug stature conviction for a violation occurring in the workplace no later than five days after such conviction;

e. Notifying the County within 10 days after receiving notice under Section (d) (2) above, with respect to any employee of otherwise receiving actual notice of such conviction;

f. Taking one of the following actions, within 30 days of receiving notice under Section (d) (2) above, with respect to any employee who is so convicted -  
 (1) taking appropriate personnel action against such employee, up to and including termination; or  
 (2) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state or local health law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace in accordance with the requirements detailed herein.

21. NO AUTHORITY TO BIND DONOR. CITY has no authority to enter into contracts or agreements on behalf of the Donor. CITY is an independent contractor and is not an employee, servant, joint venturer or partner of the County.

22. ASSIGNMENT. Neither party hereto may assign, either wholly or in part, any of its rights or obligations under this Agreement.

23. WAIVER. The failure to insist upon strict performance of any of the provisions of this Agreement shall not be construed as a waiver or relinquishment of those provisions.

24. DISPUTE RESOLUTION. Any disputes or questions that may arise between the parties as to interpretation of the terms of this Agreement or the satisfactory performance by any of the parties of the services and other responsibilities provided for in this Agreement shall be submitted to mediation or non-binding arbitration prior to being submitted to a court for adjudication.

25. MODIFICATION. Neither this Agreement nor any provisions hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of such waiver, modification, amendment, discharge or termination is sought, and then only to the extent set forth in such instrument.

26. APPLICABLE LAW. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey applicable to agreements made and to be performed wholly within the State of New Jersey. Any dispute between the parties, which is not resolved by mediation or non-binding arbitration, shall be venued in the Superior Court of New Jersey, Camden County.

27. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

28. CAPTIONS AND HEADINGS. The captions in this Agreement are inserted for convenience or reference only and in no way, define, describe or limit the scope or intent of this Agreement or any of the provisions hereof.

29. NOTICES. Unless specified otherwise, all notices, reports and any other correspondence made or required to be made to the *COUNTY* are to be sent to Camden County Division of Community Development, 520 Market Street, Court House, 12<sup>th</sup> Floor, Camden, New Jersey 08102.

32. ENTIRE AGREEMENT This Agreement embodies and constitutes the entire understanding between the parties and all prior agreements, understandings, representations and statements, oral or written, are merged into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be duly executed on the date first above written.

ATTEST:

COUNTY OF CAMDEN

\_\_\_\_\_  
Karyn Gilmore  
CLERK OF THE BOARD  
CAMDEN COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
Ross G. Angilella  
COUNTY ADMINISTRATOR

\_\_\_\_\_  
CLERK – The City of Camden  
(Affix Corporate Seal)

\_\_\_\_\_  
MAYOR – The City of Camden

**APPENDIX A**  
**RECIPIENT ORGANIZATION CERTIFICATION**

This document certifies our organization meets the requirements of a local recipient organization. It is non-profit, has an accounting system and practices non-discrimination. Furthermore, we certify funds received from CAMDEN COUNTY'S State Appropriation for the Homeless will be expended in accordance with guidelines established for such purposes.

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City of Camden

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Signature/Title of Certifying Official

---

Date

## **APPENDIX B**

### **SCOPE OF SERVICES CODE BLUE WARMING SHELTERS**

**12/17/2020 – 3/31/2021**

#### **THE CITY OF CAMDEN**

**The City of Camden shall provide directly or through subcontracts warming shelters when Code Blue Emergencies have been declared by the Camden County Health Officer following P.L.2017, Chapter 68.**

**The City of Camden and/or its subcontract(s)**

1. The City must report all sub-contracts to the County including sub-contract contact information.
2. Must collaborate with the Code Blue Network in planning. Communicate capacity during a Code Blue Emergency.
3. Must provide inside space for homeless individuals that is heated and offers restroom facilities.
4. Must follow current Governor's COVID orders as it relates to capacity and spacing issues. Must also follow all PPE requirements.
5. Must provide adequate staffing (paid or unpaid) to safely oversee the guests.
6. Must provide access to communication tools so staff can contact police and/or other shelters when the need arises.
7. Must maintain a sign-in sheet for guests at each location during each emergency. The sign-in sheets must minimally request guests' name and current permanent or previous mailing address.

The reimbursed rate per site, per Code Blue Emergency will not exceed \$1,000

## APPENDIX C

**Joseph's House of Camden**

**Financial Budget/Report**

2020/ 2021 Code Blue Warming Shelter / DFD  
(12/17/20-3/31/21)

Report Period:  
Inv # \_\_\_\_\_

Date: \_\_\_\_\_

<b>Budget Category</b>	<b>Awarded Amount</b>	<b>Reported Amount</b>	<b>YTD</b>	<b>Balance</b>
Code Blue Shelter	\$155,000.00			

**Total**                      **\$155,000**

Numbers of Code  
Blue Nights in  
Report Period      \_\_\_\_\_

PREPARED

BY

Phone

Number      \_\_\_\_\_

and email      \_\_\_\_\_

## **APPENDIX D**

### **MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127) N.J.A.C. 17:27**

#### **GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

**AMERICANS WITH DISABILITIES ACT**  
**Mandatory Language**

**Equal Opportunity for Individuals with Disabilities.**

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereunto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to

comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.

## INSTRUCTIONS FOR CERTIFICATION

### (ATTACHMENT B)

1. By signing and submitting this certification, the contracting firm is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the contracting firm knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the County may pursue available remedies, including suspension and/ or debarment.
3. The contracting firm shall provide immediate written notice to the County of at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", and "voluntarily excluded" as used in this clause, have the meanings set out in the definitions and coverage sections of rules implementing Executive Order 12549. You may contact the County for assistance in obtaining a copy of those regulations.
5. The contracting firm agrees by submitting this certification that, should the covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
6. The contracting firm further agrees by submitting this certification that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion- Lower Tier Covered Transaction", without modification, in all subcontracts to this agreement as authorized by the County.

## ATTACHMENT B

**CERTIFICATION REGARDING THE DEBARMENT,  
SUSPENSION, INELIGIBILITY AND  
VOLUNTARY EXCLUSION- LOWER TIER  
COVERED TRANSACTIONS**

I am \_\_\_\_\_ of the firm of \_\_\_\_\_,  
(State your title) (State the name of your organization)

(State the address of your organization)

**CHOOSE ONE OF THE FOLLOWING**

- ( ) A. I hereby certify on behalf of \_\_\_\_\_  
(State the name of your organization)  
that neither it nor its principals are debarred, suspended, proposed for  
debarment, declared ineligible, or voluntarily excluded from participation  
in this transaction by any federal department or agency.
- ( ) B. I am unable to certify to any of the statements set forth in this certification.  
I have attached an explanation to this form.

---

*(Signature)*

---

*(Type Name & Title)*

---

*(Date)*

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

Council Meeting Date: November 10, 2020

**TO:** Jason J. Asuncion, Esq., Business Administrator

*next available*

**FROM:** Dr. Edward C. Williams, Director

**Department Making Request:** Planning & Development

**TITLE OF RESOLUTION/ORDINANCE:** RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE CAMDEN REDEVELOPMENT AGENCY FOR THE BROWNFIELDS CLEAN UP SITE 1625 FEDERAL STREET (BORDEN CHEMICAL)

**BRIEF DESCRIPTION OF ACTION:** The City of Camden has been awarded a brownfields grant from the USEPA, for 1625 Federal Street in an amount of \$500,000. The CRA will provide project management oversight for the clean up grant.

**BIDDING PROCESS: N/A**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):**

**AMOUNT:** \$500,000

- ☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**  
*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<i>9-22-20</i>	<i>[Signature]</i>
Approved by Grants Management:	<i>10/7/20</i>	<i>[Signature]</i>
Approved by Finance Director:	<i>12/16/20</i>	<i>[Signature]</i>
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	<i>12/16/20</i>	<i>[Signature]</i>
Approved by Business Administrator:	<i>11-10-20</i>	<i>[Signature]</i>
Received by City Attorney:	<i>11/17/20</i>	<i>[Signature]</i>

RECEIVED  
11/19/2020

**(Name) Please Print**

**(Extension #)**

Prepared By: Candice Jefferson 3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

RECEIVED  
JAN 10 1964

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

CAMDEN REDEVELOPMENT AGENCY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: TBD

AMOUNT: \$500,000.00

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

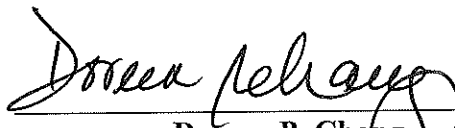
DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$500,000.00

Description of the Goods or Services to be procured:

Shared Services Agreement between the City of Camden and the Camden Redevelopment Agency for the Brownfields cleanup sites 1625 Federal Street (Borden Chemical).

  
Doreen P. Chang  
TREASURER

DATE: December 14, 2020



STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES  
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

**PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.**

The Camden Redevelopment Agency on behalf of the City of Camden applied for a USEPA Brownsfield grant for Borden Chemical site located at 1625 Federal Street. Original grant application was for \$200,000 but was awarded a total of \$500,000 from USEPA.

Camden Redevelopment Agency will apply for HSRDF funding through the State of NJ to cover the match and costs in excess of the grant for the environmental remediation.

Information of key municipal employee or agent applying for grant and responsible for its use:



Name	Olivette Simpson
Title	Executive Director, Camden Redev. Agency
Telephone Number	856-757-7600
Email	OlSimpso@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?


The City of Camden will not incur any obligations relative to this grant.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

\_\_\_\_\_  
Mayor's Signature

Date \_\_\_\_\_

  
Business Administrator/Manager Signature

Date 11.5.20

Name, email and fax of contact person for this form:

\_\_\_\_\_

**For LGS use only:**

( ) Approved

( ) Denied

Date \_\_\_\_\_



Director or Designee,  
Division of Local Government Services

Number Assigned \_\_\_\_\_



Initial Report \_\_\_\_ Revised Report x Closing Report \_\_\_\_

## Bureau of Grants Management Grant Summary Form

Grant Status Code: G  
(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Director Edward Williams

Grant Administrator #: 757-7214

Grant/Project Name:			1625 Federal Street – Brownfield Clean-Up Grant (Borden Chemical)			
Grant #:			BF 96250920			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :		
Funding Source:			US Department of Environmental Protection Agency			
Pass Through:	Y	N	Source:			
Amount of Grant:			\$500,000.00			
Local Match:	Y	N	Cash:	\$100,000	In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:			
Term of Grant:			10/1/20- 9/30/23	Location of Activity:		1625 Federal Street
Date of Analysis:			7-Mar-18	Reviewed By:		Kelly Mobley

**Summary:**

7-Oct-20: The Department of Development and Planning is seeking council authorization to accept and insert (temporary emergency appropriation) a \$500,000 grant from the US Environmental Protection Agency for the purpose of remediating the Borden Chemical property for reuse. This grant covers 83.33% of the project cost/up to and not exceeding \$500,000. The cooperative agreement (see attached) does not require signature and will serve as a fully executed agreement. There is a \$100,000 match requirement; and based on memorandum dated 9/21/20 from the CRA; the CRA will be applying for the funds through the NJ Hazardous Discharge Site Remediation Fund.

The Department is also seeking council authorization to enter into a shared service agreement with the Camden Redevelopment Agency to manage the project. The grant term should extend through 9/30/23.

15-Nov-19: The Department of Development and Planning is seeking council authorization to apply for an environmental remediation grant in the amount of \$200,000 from the US Department of Environmental Protection Agency for the removal of contamination "hot spots" and capping of historic fill.

It is this writers understanding that the matching source will be secured by the Camden Redevelopment Agency.

Grant summary/1625FederalStreet



**STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	Shared Service Agreement
Name of Vendor	Camden Redevelopment Agency
Purpose or Need for service:	Project Management oversight of brownfield clean up grant for 1625 Federal Street
Contract Award Amount	\$500,000
Term of Contract	1 year renewable
Temporary or Seasonal	n/a
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

\_\_\_\_\_  
Mayor's Signature\*

Date \_\_\_\_\_

\_\_\_\_\_  
Business Administrator/Manager Signature

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.



The Chief Financial Officer affirms that there is adequate funding available for this personnel action.  
\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

\_\_\_\_\_  
***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_





RECEIVED  
9-21-20

## MEMORANDUM

**To:** Dr. Edward Williams, Director, City, Planning & Development  
Candice Jefferson, City, Planning & Development

**From:** Olivette Simpson, Interim Executive Director

**Date:** September 21, 2020

**Re:** **City Council Request for Action – October 2020 Meeting**  
**US EPA Brownfields Grant Awarded September 2020 - \$500,000**  
**Borden Chemical BF 96250920-0**  
**1625 Federal Street, Camden, NJ**

Kindly accept this request for a Resolution for a Shared Services Agreement (SSA) between the City of Camden and CRA in connection with the Borden Chemical Site # BF 96250920-0 brownfields remediation site; and any additional appropriate resolutions. Under the SSA, the CRA will provide project management oversight for the clean-up grant for the Borden Chemical site. US EPA) has extended the grant term until September 30, 2023. CRA's October 2020 board Agenda will include a similar action.

US EPA has awarded a \$500,000 clean-up grant for environmental remediation activities that will occur at a 2.7-acre property located at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in the Marlton Census Tract, a designated Opportunity Zone. There is a 20% match requirement. CRA will apply for a grant from the New Jersey Hazardous Discharge Site Remediation Fund to cover the match and costs in excess of the grant for the environmental remediation.

Should you require any additional information do not hesitate to contact us.

Thank you.  
OS/dp

### Attachments

US EPA Grant Letter dated 9/9/2020  
SSA – Exhibit A Scope of Services

**RESOLUTION MC-19:7217**  
*On Motion Of: Angel Fuentes*  
**APPROVED: November 12<sup>th</sup>, 2019**

R-67

MBS:dh  
11-12-19

**RESOLUTION AUTHORIZING AN APPLICATION TO THE US ENVIRONMENTAL  
PROTECTION AGENCY (EPA) FOR THE BROWNFIELDS CLEANUP GRANT  
FOR 1625 FEDERAL STREET IN THE AMOUNT OF \$200,000.00**

WHEREAS, the City of Camden is applying for funding for the Brownfields Cleanup Grant for the 1625 Federal Street formerly Borden Chemical site; and

WHEREAS, 1625 Federal Street Site (aka Borden Chemical, Consolidated Foam). The Site has a history of use by a variety of industrial concerns, starting in the early 1900's when it was developed as a manufacturer of steam heating supplies; and

WHEREAS, the City of Camden is applying for a \$200,000.00 grant which requires 20% match and CRA will apply for a grant from New Jersey Hazardous Discharge Site Remediation Fund (HDSRF) to cover the match and costs in excess of the grant for the environmental remediation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a grant application to the US Environmental Protection Agency for Brownfields Cleanup Grant for 1625 Federal Street and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

  
CURTIS JENKINS  
President, City Council

ATTEST:   
LUIS PASTORIZA  
Municipal Clerk



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 2  
290 BROADWAY  
NEW YORK, NY 10007-1866

September 09 2020

VIA EMAIL

Agreement No. BF 96250920

Francisco Moran  
Mayor  
City of Camden  
520 Market Street  
City Hall, Room 400 PO Box 95120  
Camden, NJ 08101-5120

**Subject: FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical**

Dear Mayor Moran:

Attached please find a Cooperative Agreement to assist The City of Camden in the administration of the above-referenced program. Your application dated December 03, 2019, requesting \$500,000 has been approved.

EPA has compiled requirements that apply to all agreements in an on-line set of conditions, which are referenced in the section of the award entitled, GENERAL TERMS AND CONDITIONS. You must access these and ensure your organization complies with them. Additionally, your agreement includes grant-specific administrative and programmatic conditions with which your organization must also comply. Please pay particular attention to General Term and Condition number 21: "Transfer of Funds." This condition highlights prior approval requirements for budget changes.

EPA has eliminated the requirement for recipients to submit a signed Affirmation of Award for assistance agreements. An assistance agreement recipient demonstrates its commitment to carry out the award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or, 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. Please see the "Notice of Award" section of the agreement for more information. Due to this change, you are not required to sign and return a copy of the attached agreement. However, if you wish to file a notice of disagreement with the award terms and conditions, you must email your notice to [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov).

All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

Sincerely,

A handwritten signature in black ink, appearing to be "DP" followed by a long horizontal stroke, with the word "For" written below it.

Donald Pace  
Director  
Mission Support Division

Attachment

cc: Olivette Simpson, City of Camden  
Johanna Conyer, City of Camden  
Jenny Tsolisos, USEPA

	<b>U.S. ENVIRONMENTAL PROTECTION AGENCY</b>  <b>Cooperative Agreement</b>		GRANT NUMBER (FAIN): <b>96250920</b>		DATE OF AWARD 09/03/2020		
			MODIFICATION NUMBER: <b>0</b>				
			PROGRAM CODE: <b>BF</b>		TYPE OF ACTION New		MAILING DATE 09/10/2020
			PAYMENT METHOD: Advance		ACH# 20190		
RECIPIENT TYPE: Municipal			Send Payment Request to: RTP-Finance Center				
RECIPIENT:			PAYEE:				
City of Camden P.O. Box 95120 Camden, NJ 08101-5120 EIN: 21-6000418			City of Camden, New Jersey P.O. Box 95120 Camden, NJ 08101-5120				
PROJECT MANAGER		EPA PROJECT OFFICER		EPA GRANT SPECIALIST			
Olivette Simpson P.O. Box 95120 Camden, NJ 08101-5120 E-Mail: Olsimpso@ci.camden.nj.us Phone: 856-757-7600		Jenny Tsolisos 290 Broadway, LRPB/LCRD New York, NY 10007-1866 E-Mail: tsolisos.jenny@epa.gov Phone: 212-637-4349		Kelsey Steele Grants and Audit Management Branch, MSD/GAMB E-Mail: steele.kelsey@epa.gov Phone: 212-637-3457			
<b>PROJECT TITLE AND DESCRIPTION</b> FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical This agreement will provide funding to the City of Camden to clean up the Borden Chemical site located at 1625 Federal Street in Camden, New Jersey. Hazardous contaminants will be removed from the Federal Street property under the oversight of a Licensed Site Remediation Professional (LSRP). The LSRP program is managed by the New Jersey Department of Environmental Protection (NJDEP). Brownfields are real properties, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminants.							
BUDGET PERIOD 10/01/2020 - 09/30/2023		PROJECT PERIOD 10/01/2020 - 09/30/2023		TOTAL PROJECT PERIOD COST \$600,000.00			
				TOTAL BUDGET PERIOD COST \$600,000.00			
<b>NOTICE OF AWARD</b>							
Based on your Application dated 12/03/2019 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$500,000. EPA agrees to cost-share 83.33% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$500,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.							
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)			AWARD APPROVAL OFFICE				
ORGANIZATION / ADDRESS			ORGANIZATION / ADDRESS				
Grants and Audit Management Branch 290 Broadway, 27th Floor New York, NY 10007-1866			U.S. EPA, Region 2 Land, Chemicals and Redevelopment Division 290 Broadway New York, NY 10007				
<b>THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY</b>							
Digital signature applied by EPA Award Official Donald Pace - Director					DATE 09/03/2020		

BF - 96250920 - 0 Page 2

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 500,000	\$ 500,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$ 100,000	\$ 100,000
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 600,000	\$ 600,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.818 - Brownfields Multipurpose Assessment Revolving Loan Fund and Cleanup Cooperative Agreements	CERCLA: Sec. 104(k)(3) Consolidated Appropriations Act of 2018 (P.L. 115-141)	2 CFR 200 2 CFR 1500 and 40 CFR 33

[illegible]

Budget Summary Page: City of Camden Cleanup Grant

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	\$0
2. Fringe Benefits	\$0
3. Travel	\$0
4. Equipment	\$0
5. Supplies	\$0
6. Contractual	\$574,000
7. Construction	\$0
8. Other	\$26,000
9. Total Direct Charges	\$600,000
10. Indirect Costs: % Base	\$0
11. Total (Share: Recipient <u>16.67</u> % Federal <u>83.33</u> %.)	\$600,000
12. Total Approved Assistance Amount	\$500,000
13. Program Income	\$0
14. Total EPA Amount Awarded This Action	\$500,000
15. Total EPA Amount Awarded To Date	\$500,000

## **Administrative Conditions**

### **GENERAL TERMS AND CONDITIONS**

The recipient agrees to comply with the current EPA general terms and conditions available at: <https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2019-or-later>. These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <https://www.epa.gov/grants/grant-terms-and-conditions>.

### **GRANT-SPECIFIC ADMINISTRATIVE CONDITIONS**

#### **A. UTILIZATION OF SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES**

##### **GENERAL COMPLIANCE, 40 CFR, Part 33**

The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33 except as described below based upon the associated class deviation.

##### **EPA MBE/WBE CERTIFICATION, 40 CFR, Part 33, Subpart B**

A class exception to the following provisions of Subpart B of 40 CFR Part 33 has been issued suspending the EPA MBE/WBE certification program: §33.204(a)(3) providing that an entity may apply to EPA MBE or WBE certification after unsuccessfully attempting to obtain certification as otherwise described in §33.204; and §33.205 through and including §33.211. The class exception was authorized pursuant to the authority in 2 CFR 1500.3(b).

##### **SIX GOOD FAITH EFFORTS, 40 CFR, Part 33, Subpart C**

Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

- (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.
- (b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.
- (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or

quantities to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.

(e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.

(f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

#### **CONTRACT ADMINISTRATION PROVISIONS, 40 CFR, Section 33.302**

The recipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302 (a)-(d) and (i).

#### **BIDDERS LIST, 40 CFR, Section 33.501(b) and (c)**

Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

#### **FAIR SHARE OBJECTIVES, 40 CFR, Part 33, Subpart D**

A class exception to the entire Subpart D of 40 CFR Part 33 has been authorized pursuant to the authority in 2 CFR 1500.3(b). Notwithstanding Subpart D of 40 CFR Part 33, recipients are not required to negotiate or apply fair share objectives in procurements under assistance agreements.

#### **MBE/WBE REPORTING- SPECIFIC CHANGES PURSUANT TO CLASS DEVIATION, 40 CFR, Part 33, Subpart E**

When required, the recipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants and Cooperative Agreements" report (EPA Form 5700-52A) on an annual basis. The current EPA Form 5700-52A can be found at the EPA Grantee Forms Page at <https://www.epa.gov/grants/epa-grantee-forms>.

Reporting is required for assistance agreements where funds are budgeted for procuring construction, equipment, services and supplies (including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category) with a cumulative total that exceed the threshold amount of \$250,000, including amendments and/or modifications. When reporting is required, all procurement actions are reportable, not just that portion which exceeds \$250,000.

Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first. MBE/WBE reports should be sent to the Region 2 Grants Office's central mailbox ([Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov)) with a courtesy copy to the grants specialist.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502.

## B. INTERIM FEDERAL FINANCIAL REPORT AND CLOSE-OUT INSTRUCTIONS

### 1. Interim Federal Financial Reports (FFRs)

Pursuant to 2 CFR 200.327, EPA recipients shall submit an interim annual Federal Financial Report (SF-425) to EPA no later than 90 calendar days following the anniversary of the start date of the agreement. The FFR must be emailed to [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov); the Grants and Audit Management Branch at [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov); the EPA Grants Specialist and EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

EPA may take enforcement actions in accordance with 2 CFR 200.338 if the recipient does not comply with this term and condition.

### 2. Closeout

The Administrative Closeout Phase for this grant will be initiated with the submission of a "final" FFR, in accordance with 2 CFR 200.343. At that time, the recipient must submit the final FFR by email to [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov). A courtesy copy of the final FFR and other forms can be submitted to the Grants and Audit Management Branch via email to [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov), if applicable below:

- Federally Owned Property Report
- An Inventory of all Property Acquired with federal funds
- Contractor's or Grantee's Invention Disclosure Report (EPA Form 3340-3)

## C. EXTENSION OF PROJECT/BUDGET PERIOD EXPIRATION DATE

EPA has not exercised the waiver option to allow automatic one-time extensions for non-research grants under 2 CFR 200.308 (d)(2). Therefore, if a no cost time extension is necessary to extend the period of availability of funds the recipient must submit a written request to the EPA prior to the budget/project period expiration dates. **The written request must include:** a written justification describing the need for additional time, an estimated date of completion, and a revised schedule for project completion including updated milestone target dates for the approved workplan activities. In addition, if there are overdue reports required by the administrative and programmatic terms and conditions of this assistance agreement, the recipient must ensure that they are submitted along with or prior to submitting the no cost time extension request.

The extension request must be submitted to the EPA-Grants and Audit Management Branch via email to [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov) and the EPA Grants Specialist. An interim FFR (SF-425) covering all expenditures and obligations to date, must be emailed to the RTP-Finance Center at [rtpfc-grants@epa.gov](mailto:rtpfc-grants@epa.gov); the Grants and Audit Management Branch at [Region2\\_GrantApplicationBox@epa.gov](mailto:Region2_GrantApplicationBox@epa.gov); the EPA Grants Specialist and the EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

### **Programmatic Conditions**

## **GRANT-SPECIFIC PROGRAMMATIC TERMS & CONDITIONS**

# **FY20 Cleanup Cooperative Agreement Terms and Conditions**

Please note that these Terms and Conditions (T&Cs) apply to Brownfield Cleanup Cooperative Agreements awarded under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) § 104(k).

## **I. GENERAL FEDERAL REQUIREMENTS**

### **A. Federal Policy and Guidance**

1. Cooperative Agreement Recipients: By awarding this cooperative agreement, the Environmental Protection Agency (EPA) has approved the application for the Cooperative Agreement Recipient (CAR) submitted in the Fiscal Year 2020 competition for Brownfield Cleanup cooperative agreements.
2. In implementing this agreement, the CAR shall ensure that work done with cooperative agreement funds complies with the requirements of CERCLA § 104(k). The CAR shall also ensure that cleanup activities supported with cooperative agreement funding comply with all applicable federal and state laws and regulations. The CAR must ensure cleanups are protective of human health and the environment.
3. The CAR must consider whether it is required to conduct cleanups through a State or Tribal response program. If the CAR chooses not to participate in a State or Tribal response program, then the CAR is required to consult with the EPA Project Officer to ensure the proposed cleanup is protective of human health and the environment.
4. A term and condition or other legally binding provision shall be included in all agreements entered into with the funds awarded under this agreement, or when funds awarded under this agreement are used in combination with non-federal sources of funds, to ensure that the CAR complies with all applicable federal and state laws and requirements. In addition to CERCLA § 104(k), federal applicable laws and requirements include 2 CFR Part 200.
5. The CAR must comply with federal cross-cutting requirements. These requirements include, but are not limited to, DBE requirements found at 40 CFR Part 33; OSHA Worker Health & Safety Standard 29 CFR § 1910.120; Uniform Relocation Act (40 USC § 61); National Historic Preservation Act (16 USC § 470); Endangered Species Act (P.L. 93-205); Permits required by Section 404 of the Clean Water Act; Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR § 60-4; Contract Work Hours and Safety Standards Act, as amended (40 USC §§ 327-333); the Anti-Kickback Act (40 USC § 276c); and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250.

6. The CAR must comply with Davis-Bacon Act prevailing wage requirements and associated U.S. Department of Labor (DOL) regulations for all construction, alteration, and repair contracts and subcontracts awarded with funds provided under this agreement by operation of CERCLA § 104(g). For more detailed information on complying with Davis-Bacon, please see the Davis-Bacon Addendum to these terms and conditions.



Davis Bacon Brownfields Hazardous Waste - Governmental Entities\_final.doc

## II. SITE OWNERSHIP/RECIPIENT ELIGIBILITY REQUIREMENTS

### A. Site Ownership

1. The CAR may only clean up site(s) it solely owns that are specified in the workplan for this cooperative agreement. The CAR must retain ownership of the site(s) while Brownfield Cleanup Grant funds are disbursed for the cleanup of the site(s) and must consult with the EPA Project Officer prior to transferring title or otherwise conveying the real property comprising the site(s). For the purposes of this agreement, the term "owns" means fee simple title unless EPA previously approved a different ownership arrangement.

### B. Continuing Obligations for CARs

1. EPA awarded this cooperative agreement to the CAR based on information indicating that the CAR would not use cooperative agreement funds to pay for a response cost at the site for which the CAR was potentially liable under CERCLA § 107. The CAR must demonstrate that it meets the requirements for one of the Landowner Liability Protections as either a Bona Fide Prospective Purchaser (BFPP), Contiguous Property Owner (CPO), or Innocent Landowner (ILO). These requirements include certain threshold criteria and continuing obligations that must be met in order for the CAR to maintain its status. If the CAR fails to meet these obligations, EPA may disallow the costs incurred under this cooperative agreement for cleaning up the site under CERCLA § 104(k)(8)(C). The Landowner Liability Protection requirements include:
  - a. Performing "all appropriate inquiries" into the previous ownership and uses of the property before acquiring the property.
  - b. Not being potentially liable or affiliated with any other person who is potentially liable for response costs at the facility through: any direct or indirect familial relationship, any contractual, corporate, or financial relationship, or through the result of a reorganized business entity that was

potentially liable.

While not necessary to obtain ILO protection, the CAR must still establish by a preponderance of the evidence that the act or omission that caused the release or threat of release of hazardous substances and any resulting damages were caused by a third party with whom the person does not have an employment, agency, or contractual relationship.

- c. Demonstrating that no disposal of hazardous substances occurred at the facility after acquisition by the landowner (does not specifically apply for the CPO protection).
- d. Taking "reasonable steps" with respect to hazardous substance releases by stopping any continuing releases, preventing any threatened future releases, and preventing or limiting human, environmental, or natural resource exposure to any previously released hazardous substance.
- e. Complying with any land use restrictions established or relied on in connection with the response action at the site and not impeding the effectiveness or integrity of institutional controls employed in connection with the response action.
- f. Providing full cooperation, assistance, and access to persons that are authorized to conduct response actions or natural resource restoration at the site from which there has been a release or threatened release.
- g. Complying with information requests and administrative subpoenas (does not specifically apply for the ILO protection).
- h. Providing all legally required notices with respect to the discovery or release of any hazardous substances at the site (does not specifically apply for the ILO protection).

Notwithstanding the CAR's continuing obligations under this agreement, the CAR is subject to the applicable liability provisions of CERCLA governing its status as a BFPP, CPO, or ILO. CERCLA requires additional obligations to maintain the liability limitations for BFPP, CPO, and ILO; the relevant provisions for these obligations include §§ 101(35), 101(40), 107(b), 107(q) and 107(r).

CARs that are exempt from CERCLA liability or do not have to meet the requirements for asserting an affirmative defense to CERCLA liability must also comply with continuing obligation items c.-h.

### **C. Site Substitution and Cleanup Method Changes**

- 1. The CAR must use funds provided by this agreement to clean up the brownfield site(s) in the EPA-approved workplan. The CAR shall not substitute a different brownfield site.
- 2. The CAR shall not make substantial changes to the cleanup method described in

the workplan, including changes to the expected cleanup based on public comment or other reasons, without prior EPA approval.

### **III. GENERAL COOPERATIVE AGREEMENT ADMINISTRATIVE REQUIREMENTS**

#### **A. Sufficient Progress**

1. This condition supplements the requirements of the Sufficient Progress Condition (No. 22) in the General Terms and Conditions. If after 18 months from the date of award, EPA determines that the CAR has not made sufficient progress in implementing its cooperative agreement, the CAR must implement a corrective action plan concurred on by the EPA Project Officer and approved by the Award Official or Grants Management Officer. Alternatively, EPA may terminate this agreement under 2 CFR § 200.339 for material non-compliance with its terms, or with the consent of the CAR as provided at 2 CFR § 200.339, depending on the circumstances. Sufficient progress is indicated when an appropriate remediation plan is in place, institutional control development (if necessary) has commenced, initial community involvement activities have taken place, relevant state or tribal pre-cleanup requirements are being addressed, and a solicitation for remediation services has been issued.

#### **B. Substantial Involvement**

1. EPA may be substantially involved in overseeing and monitoring this cooperative agreement.
  - a. Substantial involvement by EPA generally includes administrative activities by the EPA Project Officer such as monitoring, reviewing project phases, and approving substantive terms included in professional services contracts. EPA will not direct or recommend that the CAR enter into a contract with a particular entity.
  - b. Substantial EPA involvement may include reviewing financial and program performance reports, monitoring all reporting, record-keeping, and other program requirements.
  - c. EPA may waive any of the provisions in Section III.B.1. at its own initiative or upon request by the CAR. The EPA Project Officer will provide waivers in writing.
2. Effects of EPA's substantial involvement include:
  - a. EPA's review of any project phase, document, or cost incurred under this cooperative agreement will not have any effect upon CERCLA § 128 *Eligible Response Site* determinations or rights, authorities, and actions under CERCLA or any federal statute.

- b. The CAR remains responsible for ensuring that all cleanups are protective of human health and the environment and comply with all applicable federal and state laws. If changes to the expected cleanup become necessary based on public comment or other reasons, the CAR must consult with the EPA Project Officer and the State.
- c. The CAR remains responsible for ensuring costs are allowable under 2 CFR Part 200, Subpart E.

### C. Cooperative Agreement Recipient Roles and Responsibilities

- 1. The CAR must acquire the services of a Qualified Environmental Professional(s) as defined in 40 CFR § 312.10 to coordinate, direct, and oversee the brownfield site cleanup activities at a given site, if it does not have such a professional on staff.
- 2. Cybersecurity - The recipient agrees that when collecting and managing environmental data under this cooperative agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

- a. EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement are secure. For purposes of this section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/ Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

- b. The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in Cybersecurity Section a. above if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR § 200.331(d), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the

negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

4. All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at [www.fgdc.gov](http://www.fgdc.gov).

#### D. Quarterly Progress Reports

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328, *Monitoring and Reporting Program Performance*), the CAR agrees to submit quarterly progress reports to the EPA Project Officer within 30 days after each reporting period. The reporting periods are October 1 - December 31 (1<sup>st</sup> quarter); January 1 - March 31 (2<sup>nd</sup> quarter); April 1 - June 30 (3<sup>rd</sup> quarter); and July 1 - September 30 (4<sup>th</sup> quarter).

These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures and financial status for each workplan task, along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies shall be included in the report. The report shall also include any changes of key personnel concerned with the project.

The CAR shall refer to and utilize the Quarterly Reporting function within the Assessment, Cleanup and Redevelopment Exchange System (ACRES) to submit quarterly reports.  
progress reports.

2. The CAR must submit reports on a quarterly basis to the EPA Project Officer. Quarterly progress reports must include:
  - a. A summary that clearly differentiates between activities completed with EPA funds provided under the Brownfield Cleanup cooperative agreement, including the required cost share, and related activities completed with other sources of leveraged funding.
  - b. A summary and status of approved activities performed during the reporting quarter; a summary of the performance outputs/outcomes achieved during the reporting quarter; and a description of problems encountered during the reporting quarter that may affect the project schedule.
  - c. A comparison of actual accomplishments to the anticipated outputs/outcomes specified in the EPA-approved workplan and reasons why anticipated outputs/outcomes were not met.
  - d. An update on project schedule(s) and milestones, including an explanation of

any discrepancies from the EPA-approved workplan.

- e. A budget summary table with the following information: current approved project budget; EPA funds drawn down during the reporting quarter; costs drawn down to date (cumulative expenditures); cost share contributions; program income generated and used (if applicable); and total remaining funds. The CAR should include an explanation of any discrepancies in the budget from the EPA-approved workplan, of cost overruns or high unit costs, and other pertinent information.

Note: Each property where cleanup activities were performed and/or completed must have its corresponding information updated in ACRES (or via the Property Profile Form with prior approval from the EPA Project Officer) prior to submitting the quarterly progress report (see Section III.E. below).

3. The CAR must maintain records that will enable it to report to EPA on the amount of funds disbursed by the CAR on the specific property(ies) under this cooperative agreement.
4. In accordance with 2 CFR § 200.328(d)(1), the CAR agrees to inform EPA as soon as problems, delays, or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the EPA-approved workplan.

#### **E. Property Profile Submission**

1. The CAR must report on interim progress (i.e., clean up started) and any final accomplishments (i.e., clean up completed, contaminants removed, institutional controls, engineering controls) by completing and submitting relevant portions of the Property Profile Form using the Assessment, Cleanup and Redevelopment Exchange System (ACRES). The CAR must enter the data in ACRES as soon as the interim action or final accomplishment has occurred, or within 30 days after the end of each reporting quarter. The CAR must enter any new data into ACRES prior to submitting the quarterly progress report to the EPA Project Officer. The CAR must utilize ACRES unless approval is obtained from the EPA Project Officer to utilize the hardcopy version of the Property Profile Form.

#### **F. Final Technical Cooperative Agreement Report with Environmental Results**

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328 *Monitoring and Reporting Program Performance*), the CAR agrees to submit to the EPA Project Officer within 90 days after the expiration or termination of the approved project period a final technical report on the cooperative agreement and at least one reproducible copy suitable for printing. The final technical report shall document project activities over the entire project period and shall include brief information on each of the following areas:
  - a. a comparison of actual accomplishments with the anticipated

- outputs/outcomes specified in the EPA-approved workplan;
- b. reasons why anticipated outputs/outcomes were not met; and
- c. other pertinent information, including when appropriate, analysis and explanation of cost overruns or high unit costs.

## **IV. FINANCIAL ADMINISTRATION REQUIREMENTS**

### **A. Cost Share Requirement**

1. CERCLA § 104(k)(10)(B)(iii) requires the recipient of this cooperative agreement to pay a cost share (which may be in the form of a contribution of money, labor, material, or services from a non-federal source unless a Federal statute provides otherwise) of at least 20% (i.e., 20% of the total federal funds awarded, which equates to 16.67% of total project costs as shown in the budget table of this agreement). The cost share contribution must be for costs that are eligible and allowable under the cooperative agreement, be supported by adequate documentation, and otherwise comply with 2 CFR § 200.306. The recipient may use allowable administrative costs borne by the recipient or a third party to meet its cost share obligation, including indirect costs, subject to the 5% limit on administrative costs described in the Administrative Cost clause in Section IV. Administrative costs, whether paid for by EPA or used as cost share (or a combination of both), shall not exceed the 5% limit.

### **B. Eligible Uses of the Funds for the Cooperative Agreement Recipient**

1. To the extent allowable under the EPA-approved workplan, cooperative agreement funds may be used for eligible programmatic expenses necessary to clean up sites. Eligible programmatic expenses include activities described in Section V. of these Terms and Conditions. In addition, eligible programmatic expenses may include:
  - a. Ensuring cleanup activities at a particular site are authorized by CERCLA § 104(k) and the EPA-approved workplan.
  - b. Ensuring that a cleanup complies with applicable requirements under federal and state laws, as required by CERCLA § 104(k).
  - c. Limited site characterization to confirm the effectiveness of the proposed cleanup design or the effectiveness of a cleanup once an action has been completed.
  - d. Preparing and updating an Analysis of Brownfield Cleanup Alternatives (ABCA) which will include information about the site and contamination issues, cleanup standards, applicable laws, alternatives considered, and the proposed cleanup.
  - e. Ensuring that public participation requirements are met. This includes preparing a Community Relations Plan which will include reasonable notice, opportunity for public involvement and comment on the proposed cleanup,

and response to comments.

- f. Establishing an Administrative Record.
  - g. Developing a Project Plan (QAPP) as required by 2 CFR § 1500.11. The specific requirement for a QAPP is outlined in *Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance* available at <https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial>.
  - h. Using a portion of the cooperative agreement funds to purchase environmental insurance for the remediation of the site. Funds shall not be used to purchase insurance intended to provide coverage for any of the ineligible uses under Section IV., *Ineligible Uses of the Funds for the Cooperative Agreement Recipient*.
  - i. Any other eligible programmatic costs, including direct costs incurred by the recipient in reporting to EPA; procuring and managing contracts; awarding, monitoring, and managing subawards to the extent required to comply with 2 CFR § 200.331 and the "Establishing and Managing Subawards" General Term and Condition; and carrying out community involvement pertaining to the cleanup activities.
2. **Local Governments Only.** No more than 10% of the funds awarded by this agreement may be used by the CAR itself as a programmatic cost for Brownfield Program development and implementation of monitoring health conditions and institutional controls. The health monitoring activities must be associated with brownfield sites at which at least a Phase II environmental site assessment is conducted and is contaminated with hazardous substances. The CAR must maintain records on funds that will be used to carry out this task to ensure compliance with this requirement.
3. Under CERCLA § 104(k)(5)(E), CARs and subrecipients may use up to 5% of the amount of federal funding for this cooperative agreement for administrative costs, including indirect costs under 2 CFR § 200.414. The limit on administrative costs for the CAR under this agreement is \$25,000. The total amount of indirect costs and any direct costs for cooperative agreement administration by the CAR paid for by EPA under the cooperative agreement, or used to meet the recipient's cost share, shall not exceed this amount. Subrecipients may use up to 5% of the amount of Federal funds in their subawards for administrative costs. As required by 2 CFR § 200.403(d), the CAR and subrecipients must classify administrative costs as direct or indirect consistently and shall not classify the same types of costs in both categories. The term "administrative costs" does not include:
- a. Investigation and identification of the extent of contamination of a brownfield site;
  - b. design and performance of a response action; or
  - c. monitoring of a natural resource.

Eligible cooperative agreement and subaward administrative costs subject to the 5% limitation include direct costs for:

- a. Costs incurred to comply with the following provisions of the *Uniform Administrative Requirements for Cost Principles and Audit Requirements for Federal Awards* at 2 CFR Parts 200 and 1500 other than those identified as programmatic.
  - i. Record-keeping associated with equipment purchases required under 2 CFR § 200.313;
  - ii. Preparing revisions and changes in the budgets, scopes of work, program plans and other activities required under 2 CFR § 200.308;
  - iii. Maintaining and operating financial management systems required under 2 CFR § 200.302;
  - iv. Preparing payment requests and handling payments under 2 CFR § 200.305;
  - v. Financial reporting under 2 CFR § 200.327;
  - vi. Non-federal audits required under 2 CFR 200 Subpart F; and
  - vii. Closeout under 2 CFR § 200.343 with the exception of preparing the recipient's final performance report. Costs for preparing this report are programmatic and are not subject to the 5% limitation on direct administrative costs.
- b. Pre-award costs for preparation of the proposal and application for this cooperative agreement (including the final workplan) or applications for subawards are not allowable as direct costs but may be included in the CAR's or subrecipient's indirect cost pool to the extent authorized by 2 CFR § 200.460.

#### C. Ineligible Uses of the Funds for the Cooperative Agreement Recipient

1. Cooperative agreement funds shall not be used by the CAR for any of the following activities:
  - a. Pre-cleanup environmental assessment activities such as site assessment, identification, and characterization with the exception of site monitoring activities that are reasonable and necessary during the cleanup process, including determination of the effectiveness of a cleanup;
  - b. Monitoring and data collection necessary to apply for, or comply with, environmental permits under other federal and state laws, unless such a permit is required as a component of the cleanup action;
  - c. Construction, demolition, and site development activities that are not cleanup actions (e.g., marketing of property (activities or products created specifically to attract buyers or investors), construction of a new facility, or addressing public or private drinking water supplies that have deteriorated through

ordinary use);

- d. Job training activities unrelated to performing a specific cleanup at a site covered by the cooperative agreement;
- e. To pay for a penalty or fine;
- f. To pay a federal cost share requirement (e.g., a cost share required by another federal grant) unless there is specific statutory authority;
- g. To pay for a response cost at a brownfield site for which the CAR is potentially liable under CERCLA § 107;
- h. To pay a cost of compliance with any federal law, excluding the cost of compliance with laws applicable to the cleanup; and
- i. Unallowable costs (e.g., lobbying and purchases of alcoholic beverages) under 2 CFR 200, Subpart E.

2. Cooperative agreement funds shall not be used for any of the following properties:

- a. Facilities listed, or proposed for listing, on the National Priorities List (NPL);
- b. Facilities subject to unilateral administrative orders, court orders, and administrative orders on consent or judicial consent decree issued to or entered by parties under CERCLA;
- c. Facilities that are subject to the jurisdiction, custody or control of the United States government except for land held in trust by the United States government for an Indian tribe; or
- d. A site excluded from the definition of a brownfield site for which EPA has not made a property-specific funding determination.

3. As required by 2 CFR § 200.302, the CAR must maintain accounting records documenting the receipt and disbursement of program income

## **V. CLEANUP REQUIREMENTS**

### **A. Authorized Cleanup Activities**

- 1. The CAR shall prepare an Analysis of Brownfield Cleanup Alternatives (ABCA), or equivalent state Brownfields program document, which will include information about the site and contamination issues (i.e., exposure pathways, identification of contaminant sources, etc.); cleanup standards; applicable laws; alternatives considered; and the proposed cleanup. The evaluation of alternatives must include effectiveness, ability to implement, and the cost of the response proposed. The evaluation of alternatives must also consider the resilience of the remedial options to address potential adverse impacts caused by extreme weather events (e.g., sea level rise, increased frequency and intensity of flooding, etc.). The alternatives may additionally consider the degree to which they reduce greenhouse gas discharges, reduce energy use or employ alternative energy sources, reduce volume of

wastewater generated/disposed, reduce volume of materials taken to landfills, and recycle and re-use materials generated during the cleanup process to the maximum extent practicable. The evaluation will include an analysis of reasonable alternatives including no action. The cleanup method chosen must be based on this analysis.

2. Prior to conducting or engaging in any on-site activity with the potential to impact historic properties (such as invasive sampling or cleanup), the CAR shall consult with the EPA Project Officer regarding potential applicability of the National Historic Preservation Act (NHPA) (16 USC § 470) and, if applicable, shall assist EPA in complying with any requirements of the NHPA and implementing regulations.

## **B. Quality Assurance (QA) Requirements**

1. If environmental data are to be collected as part of the brownfield cleanup (e.g., cleanup verification sampling, post-cleanup confirmation sampling), the CAR shall comply with 2 CFR § 1500.11 requirements to develop and implement quality assurance practices sufficient to produce data adequate to meet project objectives and to minimize data loss. State law may impose additional QA requirements. Recipients implementing environmental programs within the scope of the assistance agreement must submit to the EPA Project Officer an approvable Quality Assurance Project Plan (QAPP) at least 45 days prior to the initiating of data collection or data compilation. The Quality Assurance Project Plan (QAPP) is the document that provides comprehensive details about the quality assurance, quality control, and technical activities that must be implemented to ensure that project objectives are met. Environmental programs include direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media, and data supporting the design, construction, and operation of environmental technology.

The QAPP should be prepared in accordance with EPA QA/R-5: EPA Requirements for Quality Assurance Project Plans. No environmental data collection or data compilation may occur until the QAPP is approved by the EPA Project Officer and Quality Assurance Regional Manager. Additional information on the requirements can be found at the EPA Office of Grants and Debarment website at

<https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial>.

2. **Competency of Organizations Generating Environmental Measurement Data:** In accordance with Agency Policy Directive Number FEM-2012-02, *Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements*, the CAR agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, the CAR agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. The CAR shall maintain competency for the duration of the project period of this agreement

and this will be documented during the annual reporting process. A copy of the Policy is available online at [http://www.epa.gov/fem/lab\\_comp.htm](http://www.epa.gov/fem/lab_comp.htm) or a copy may also be requested by contacting the EPA Project Officer for this award.

### **C. Community Relations and Public Involvement in Cleanup Activities**

1. All cleanup activities require a site-specific Community Relations Plan that includes providing reasonable notice, opportunity for involvement, response to comments, and administrative records that are available to the public.
2. The CAR agrees to clearly reference EPA investments in the project during all phases of community outreach outlined in the EPA-approved workplan, which may include the development of any post-project summary or success materials that highlight achievements to which this project contributed.
  - a. If any documents, fact sheets, and/or web materials are developed as part of this cooperative agreement, then they shall include the following statement: "Though this project has been funded, wholly or in part, by EPA, the contents of this document do not necessarily reflect the views and policies of EPA."
  - b. If a sign is developed as part of a project funded by this cooperative agreement, then the sign shall include either a statement (e.g., this project has been funded, wholly or in part, by EPA) and/or EPA's logo acknowledging that EPA is a source of funding for the project. The EPA logo may be used on project signage when the sign can be placed in a visible location with direct linkage to site activities. Use of the EPA logo must follow the sign specifications available at <https://www.epa.gov/grants/epa-logo-seal-specifications-signage-produced-e-pa-assistance-agreement-recipients>.
3. The CAR agrees to notify the EPA Project Officer of public or media events publicizing the accomplishment of significant events related to construction and/or site reuse projects as a result of this agreement, and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.
4. To increase public awareness of projects serving communities where English is not the predominant language, CARs are encouraged to include in their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable.

### **D. Administrative Record**

1. The CAR shall establish an Administrative Record that contains the documents that form the basis for the selection of a cleanup plan. Documents in the Administrative Record shall include the ABCA; site investigation reports; the cleanup plan; cleanup standards used; responses to public comments; and verification that shows that

cleanup is complete. The CAR shall keep the Administrative Record available at a location convenient to the public and make it available for inspection. The Administrative Record must be retained for three (3) years after the termination of the cooperative agreement subject to any requirements for maintaining records of site cleanups ongoing at the time of termination.

#### **E. Implementation of Cleanup Activities**

1. The CAR shall ensure the adequacy of each cleanup in protecting human health and the environment as it is implemented.
2. If the CAR is unable or unwilling to complete the cleanup, the CAR shall ensure that the site is secure. The CAR shall notify the appropriate state agency and EPA to ensure an orderly transition should additional activities become necessary.

#### **F. Completion of Cleanup Activities**

1. The CAR shall ensure that the successful completion of a cleanup is properly documented. This must be done through a final report or letter from a Qualified Environmental Professional, or other documentation provided by a State or Tribe that shows cleanup is complete (including No Further Action letters, institutional controls, etc.). This documentation must be included as part of the Administrative Record.

#### **G. Inclusion of Additional Terms and Conditions**

1. In accordance with 2 CFR § 200.333 the CAR shall maintain records pertaining to the cooperative for a minimum of three (3) years following submission of the final financial report unless one or more of the conditions described in the regulation applies. The CAR shall provide access to records relating to cleanups supported with Cleanup cooperative agreement funds to authorized representatives of the Federal government as required by 2 CFR § 200.336.
2. The CAR has an ongoing obligation to advise EPA if it is assessed any penalties resulting from environmental non-compliance at the site(s) subject to this agreement.

## **VI. PAYMENT AND CLOSEOUT**

For the purposes of these Terms and Conditions, the following definitions apply: "payment" is EPA's transfer of funds to the CAR; "closeout" refers to the process EPA follows to ensure that all administrative actions and work required under the cooperative agreement have been completed.

#### **A. Payment Schedule**

1. The CAR may request advance payment from EPA pursuant to 2 CFR § 200.305(b)(1) and the prompt disbursement requirements of the General Terms and Conditions of this agreement.

This requirement does not apply to states which are subject to 2 CFR § 200.305(a).

#### **B. Schedule for Closeout**

1. Closeout will be conducted in accordance with 2 CFR § 200.343. EPA will close out the award when it determines that all applicable administrative actions and all required work under the cooperative agreement have been completed.
2. The CAR, within 90 days after the expiration or termination of the cooperative agreement, must submit all financial, performance, and other reports required as a condition of the cooperative agreement 2 CFR Part 200.
  - a. The CAR must submit the following documentation:
    - i. The Final Technical Cooperative Agreement Report as described in Section III.F. of these Terms and Conditions.
    - ii. Administrative and Financial Reports as described in the Grant-Specific Administrative Terms and Conditions of this agreement.
  - b. The CAR must ensure that all appropriate data have been entered into ACRES or all hardcopy Property Profile Forms are submitted to the EPA Project Officer.
  - c. As required by 2 CFR § 200.343, the CAR must immediately refund to EPA any balance of unobligated (unencumbered) advanced cash or accrued program income that is not authorized to be retained for use on other cooperative agreements.

## CLEANUP WORKPLAN

**1625 FEDERAL STREET  
CITY OF CAMDEN, NEW JERSEY  
Workplan for CERCLA Section 104(k) Cleanup Cooperative Agreement  
Period of Performance: 10/1/2020 - 9/30/2023**

### **1. GOAL 1: A Cleaner, Healthier Environment**

#### **Objective 1.3 Revitalize Land and Prevent Contamination**

##### **CFDA: 66.818 (Assessment, Cleanup, and Revolving Loan Fund Grants)**

**OBJECTIVE:** The Small Business Liability Relief and Brownfields Revitalization Act (SBLRBRA) was signed into law on January 11, 2002. The Act amends the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), as amended, by adding Section 104(k). Section 104(k) authorizes the U.S. Environmental Protection Agency (EPA) to provide funding to eligible entities to inventory, characterize, assess, conduct planning related to, remediate, or capitalize revolving loan funds for, eligible brownfield sites. The Brownfields Utilization, Investment, and Local Development (BUILD) Act of March 2018 reauthorized and amended the Brownfields provisions of CERCLA. Pursuant to these provisions, EPA conducts annual Brownfields grant competitions. Recipients are selected from proposals prepared in accordance with the "Proposal Guidelines for Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grants," and submitted in a national competition. The City of Camden, as a general-purpose unit of local government, was selected for Cleanup funding in the FY 2020 competition.

The proposed cleanup activities will occur at a 2.7 acre property at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in East Camden, a designated Opportunity Zone. East Camden has an underutilized industrial corridor along Federal Street that includes the targeted site and is separated from the rest of the city by the Cooper River, rail lines, and a six lane highway.

Borden Chemical was initially owned and operated by the Warren Webster Factory which manufactured steam heating supplies dating back to 1906. Cities Service Co. operated the property from 1940 until 1974 when Borden Chemical took ownership of the property. Both Cities Service Co. and Borden Chemical manufactured and stored printing inks. Borden Chemical owned the property until approximately 1983 when it was sold to Lynkram, a manufacturer of wire display racks. Between 1980 and 1983, over 700 drums were removed from the site during the de-commissioning of the facility. In 2004, EPA conducted a removal action on site, which included asbestos removal, as well as some limited soil and concrete sampling.

The site is proposed for reuse as a light industrial property, as is consistent with its zoning and the nature of surrounding land uses. Such reuse will provide employment opportunities for residents aligning with both the City's and neighborhood's land use plans.

Cooperative agreement funding will be used to cover the costs of activities at or in direct support of brownfields sites as defined under CERCLA 101(39). The overall coordination of the cooperative agreement will be carried out by the City of Camden, assisted by the Camden Redevelopment Authority, the Finance Department Manager and the City Attorney, with technical assistance and oversight to be performed by a Qualified Environmental Professional (QEP) and a Licensed Site Remediation Professional (LSRP).

**Project and Cleanup plan:**

Many prior assessments have occurred at the site during the period 1981 to 2012. These assessment activities found that site soils were contaminated above state standards for volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), PAHs, non-TSCA regulated PCBs, and several metals, including arsenic and lead. While some soil contamination is associated with discrete area of concerns related to site operations, there is also site-wide historic fill material. Groundwater contamination was also identified at the site: the groundwater was found to have low concentrations of arsenic and chlorinated VOCs at levels requiring passive remediation activities and institutional controls.

Under the proposed cleanup plan, the EPA funded remedial action will include site preparation/clearing activities, removal and backfill of 4,850 tons of contaminated soil hot-spots, and addressing groundwater contamination by natural attenuation and institutional controls in the form of a Classification Exception Area (CEA). A Licensed Site Remediation Professional (LSRP) will oversee the remediation and in accordance with state law, sign off on its completion by issuing Response Action Outcomes (RAOs) for each area of concern addressed. Once a developer is designated, they will complete construction related remediation by installation of permeable and impermeable caps as engineering controls in the form of parking areas and building foundations, and recording of a deed notice as an institutional control.

1. **FUNDING:**        **\$500,000 Hazardous Substances**

2. **BUDGET:**

	Task 1 Cooperative Agreement Oversight & Community Outreach	Task 2 Pre- Remediation Activities	Task 3 Soil Remediation	Task 4 Environmental Reporting	<b>Total</b>
Personnel					
Fringe Benefits					
Travel					
Equipment*	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Supplies					
Contractual	\$7,500	\$22,500	\$510,050	\$33,950	\$574,000
Other (specify)	\$12,000			\$14,000	\$26,000
Total Direct:	\$19,500	\$22,500	\$510,050	\$47,950	\$600,000
Indirect Costs:					
<b>Total Federal Funding</b>	\$19,500	\$22,500	\$410,050	\$47,950	\$500,000
<b>Cost Share**</b>			\$100,000		
<b>Total Budget</b>	\$19,500	\$22,500	\$510,050	\$47,950	\$600,000

\* EPA defines equipment as items that cost \$5,000 or more. Items costing less than \$5,000 are considered supplies.

\*\* Cost share must be included as appropriate in any combination of the first six lines of the chart, and not in the "Other" line item.

\*

### 3. WORKPLAN TASKS:

#### Task 1: Cooperative Agreement Oversight & Community Outreach

<b>Task 1 - Cooperative Agreement Oversight &amp; Community Outreach Subtasks (Commitments)</b>	<b>Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)</b>	<b>Anticipated Accomplishment Date(s) (Month/Year)</b>	<b>Actual Accomplishment Date(s)</b>
<b>Project Management Services</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• High quality contractor work products that meets the recipient's and EPA's expectations</li> <li>• Confirmation in quarterly report that contractor selection was competed and made</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Maintain effective work force to meet workplan commitments</li> </ul>	Duration of cooperative agreement performance period	Duration of cooperative agreement performance period
<b>Procure and Manage Contractors (Prepare Request For Proposals, evaluate applications, conduct interviews)</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• Maintain recipient's and EPA's expectations</li> <li>• Track budget and expenditures</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Maintain cooperative agreement commitments</li> </ul>	By end of Year 1. Maintain for duration of cooperative agreement performance period	September 2021
<b>Document Preparation in Support of Co-Op Agreement</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• Quarterly reports and other forms; updated ACRES database; final report and closeout forms</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Maintain and update accomplishments</li> </ul>	Quarterly Reports, quarterly; Financials, yearly, ACRES, quarterly Final/Closeouts, Year 3	Closeout September 2023
<b>Prioritize, track and evaluate contractor products</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• Forms submitted to Las Vegas for payment</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Reduce unliquidated obligations</li> </ul>	As tasks completed	Duration of cooperative agreement performance period
<b>Conduct periodic project status meetings with contractor to discuss project issues and priorities</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• Attend meetings</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Information sharing with all involved participants</li> </ul>	Meetings as Needed	Duration of cooperative agreement performance period
<b>Establish Information Repository</b>	<p>Outputs:</p>	End of Year 1, Updated as Needed	August 2021

	<ul style="list-style-type: none"> <li>Repository of documents which allows public to review site assessment &amp; cleanup history</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>Improve understanding of how cleanup alternative was selected</li> </ul>		
<b>Prepare Remedial Design &amp; Engineering Documents</b> <ul style="list-style-type: none"> <li>Prepare appropriate remedial design documents for state response program, engineering design documents for cleanup contractors to perform work (including Davis-Bacon requirements), and a budget detailing how EPA funds will be used to cleanup sites</li> </ul>	<ul style="list-style-type: none"> <li>Approved remedial action and engineering/design documents and an approved budget</li> <li>Place documents in information repository, etc.</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>Ensure cleanup will be done in compliance with state response program and EPA funds will be used for eligible costs</li> </ul>	Beginning Year 2	September 2021
<b>Davis-Bacon Documentation</b> <ul style="list-style-type: none"> <li>Conduct site inspections to ensure proper wage rates and posters are available to workers on-site</li> <li>Collect, review and maintain payrolls</li> <li>Conduct on-site labor interviews</li> </ul>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>Payrolls, labor interviews, etc.</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>Ensure compliance with Davis-Bacon requirements</li> </ul>	Year 2	January 2022
<b>Public Meetings</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>Meetings which inform public of cleanup activities and provide a chance for input &amp; comment</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>Improve understanding of cleanup and allows for potential modifications based on public input</li> </ul>	Meetings as Needed; At least 1 Expected End of Year 1, in response to ABCA and prior to start of remediation	Duration of cooperative agreement performance period

## Task 2: Pre-Remediation Activities

<b>Task 2—Pre-Remediation Activities Subtasks (Commitments)</b>	<b>Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)</b>	<b>Anticipated Accomplishment Date(s) (Month/Year)</b>	<b>Actual Accomplishment Date(s)</b>
<b>Preparation of bid specs and construction documents ; Procurement of QEP/LSRP/Remediation Contractor</b>	<p>Outputs</p> <ul style="list-style-type: none"> <li>• Complete bid docs</li> <li>• Review proposals and decide on contractor</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Hire contractors which meet EPA standards and are deemed highly qualified</li> </ul>	Begin Year 1, completed first 6 months of Year 2	June 2022
<b>Conduct site survey; Conduct clearance/preparation and demolition/removal of trench</b>	<p>Outputs</p> <ul style="list-style-type: none"> <li>• Completion of site survey</li> <li>• Site prepared for remediation</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Site survey and removal of structure at AOC K3</li> </ul>	Begin Year 1, completed first 6 months of Year 2	June 2022
<b>Finalize ABCA and Implement 30-Day Public Comment Period</b>	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• Allow for review and comment of cleanup related documents</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Allow for consensus on cleanup</li> </ul>	Year 1, completed first 6 months of Year 2	June 2022
<b>Prepare Site Specific Quality Assurance Project Plan and Health and Safety Plan</b> • Prepare a SSQAPP for any environmental post cleanup sampling to be conducted on sites and submit to EPA for approval	<p>Outputs:</p> <ul style="list-style-type: none"> <li>• EPA approved SSQAPP &amp; H&amp;SP</li> <li>• Place documents in information repository</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>• Ensure proper confirmatory testing methods and analytical data results are achieved</li> </ul>	End Year 1	September 2021

### Task 3: Soil Remediation

<b>Task 3 – Soil Remediation Subtasks (Commitments)</b>	<b>Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)</b>	<b>Anticipated Accomplishment Date(s) (Month/Year)</b>	<b>Actual Accomplishment Date(s)</b>
<b>Hold a kickoff meeting with State, EPA and QEP</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Held meeting</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Ensure all agencies are in agreement with cleanup plan</li> </ul>	End Year 2, Beginning Year 3	January 2023
<b>Oversight of cleanup activities</b> <ul style="list-style-type: none"> <li>• QEP conducts appropriate site inspections during remediation to ensure compliance with cleanup plans</li> </ul>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Number of inspections</li> <li>• Site reports by QEP</li> <li>• Documents placed in information repository</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Ensure cleanup is conducted in compliance with VCP</li> </ul>	Year 3	Begin January 2023
<b>Remove and Dispose of impacted soil (est. 4850 tons)</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Adherence to state and federal regulations</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Remediation of contaminated site</li> </ul>	Mid Year 3	May 2023
<b>Collection of post-cleanup samples and analysis</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Number of samples and analytical results</li> <li>• Waste classification</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Ensure cleanup has met VCP cleanup levels</li> </ul>	Beginning Year 3	September 2022
<b>Placement of Clean backfill</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Adherence to state and federal regulations</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• Remediation of contaminated site</li> </ul>	Mid Year 3	June 2023
<b>Completion of all NJ fees, forms and certifications</b>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>• Adherence to state and federal regulations</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>• State approval of cleanup and allowance of closeout documents</li> </ul>	Closeout of Grant	September 2023

## Task 4: Environmental Reporting

Task 4 – Environmental Reporting Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
<b>Cleanup Documentation</b> <ul style="list-style-type: none"> <li>Prepare and submit close-out documentation to state indicating that cleanup is complete and protective to human health and the environment and identifies any institutional controls and long-term monitoring</li> </ul>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>Includes RAR, RAO, RA permits and CEAs</li> <li>Final cleanup reports documenting cleanup is complete</li> <li>Place documents in repository, etc.</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>State approval of cleanup and ensure cleanup is protective of human health and the environment</li> </ul>	End of Year 3	September 2023
<b>Payment of Fees</b> <ul style="list-style-type: none"> <li>Includes NJDEP remediation permit fees and other required document submission/review fees</li> </ul>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>Adherence to state and federal regulations</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>State approval of cleanup and allowance of closeout documents</li> </ul>	As needed Estimated End of Year 2, Year 3	September 2023
<b>Cleanup Complete Documentation</b> <ul style="list-style-type: none"> <li>Receive final cleanup complete letter</li> </ul>	<b>Outputs:</b> <ul style="list-style-type: none"> <li>Letter from State/LSP/LEP</li> <li>Letter submitted to EPA</li> <li>Placed letter or documentation in information repository, reported in ACRES, and quarterly reports, etc.</li> </ul> <b>Outcomes:</b> <ul style="list-style-type: none"> <li>Site is officially clean and ready for reuse</li> </ul>	End of Year 3	September 2023

## 5. QUALITY ASSURANCE

Prior to undertaking confirmatory sampling, the City of Camden will prepare and submit a Quality Assurance Project Plan (QAPP) which meets with the approval of the U.S. EPA Region II Brownfields Program. The QAPP will describe the sampling and analytical strategies, methods, and procedures approved by EPA.

## 6. PRE-AWARD COSTS

Not applicable.

## 7. ATTACHMENT 1

## EXHIBIT A

### SCOPE OF SERVICES FOR A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY FOR THE OVERSIGHT OF A US ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEANUP GRANT FOR THE BORDEN CHEMICAL SITE LOCATED AT 1625 FEDERAL STREET IN CAMDEN, NJ.

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The City of Camden Redevelopment Agency (CRA) will, on behalf of the City of Camden (City), oversee the implementation of the US Environmental Protection Agency (EPA) Brownfields Cleanup Grant, entitled “Borden Chemical BF 96250920-0”, which was awarded September 9, 2020 to the City. The scope of services to be provided by the CRA are generally described as the implementation of the tasks outlined in the Cleanup Workplan (the “Workplan”), dated May 2020 and more particularly described below.

**In this capacity the CRA will undertake the following tasks:**

- Ensure grant compliance, including budget tracking, reporting activities and programmatic/statutory/regulatory compliance during the term of the Grant.
- Serve as the contracting entity for the City for the procurement of services outlined in the Workplan. The services include the engagement of a Licensed Site Remediation Professional (LSRP) consultant, a grant management consultant, environmental remediation contractor(s), and other professional consultants as needed. The CRA will manage the contractors and consultants, including review of work products and Site inspections.
- Conduct contract procurement and administration in conformity with applicable Local, State, and Federal requirement.
- Act as the primary point of contact for the project with the EPA and NJ Department of Environmental Protection (DEP) regarding remediation and development of the Site during the term of the Grant.
- Implement a public engagement program regarding remediation and redevelopment of the Site. The CRA will attend local community meetings as well as meet with community leaders and elected officials to ensure that the public is aware of the ongoing remediation activities. The CRA will place sign(s) on the Site with brief descriptive and contact information.
- Review consultant and contractor invoices and present approved payment requests for eligible costs to the City Grants Management for submission to the EPA’s ASAP.gov system.

- Upon receipt of funds from the City, the CRA will pay the contractors and consultants.

**The City will undertake the following tasks:**

- As the Grant recipient, execute all documents and establish the appropriate accounts necessary to administer the Grant and make payments to the CRA.
- Enter approved payment requests submitted by CRA into the EPA's ASAP.gov system. Upon receipt of the funds the City will make payments to the CRA.
- Pay the CRA a Project Management Fee of \$25,000 from Grant funds as indicated in the approved Workplan.
- Upon completion of the CRA's tasks or close-out of the Grant, whatever comes first, control of the Site will be returned to the City and City will be responsible for on-going maintenance, security, and responsibility of and for the Site, including reporting activities, maintenance of engineering controls and the payment of any fees to the DEP.



**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

R-25

Council Meeting Date:
-----------------------

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Acting Purchasing Agent

**Department Making Request:** Administration/Purchasing Bureau

**TITLE OF RESOLUTION:** Resolution authorizing a contract to **[TBD]** to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021.

**BRIEF DESCRIPTION:** **[TBD]** will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021 for **[TBD]** per night. The City requires several vendors to provide this much needed service.

**BIDDING PROCESS: RFP #20-27**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** 1-01- -800-908

**AMOUNT:** **[TBD]**

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	_____ L. Chandler	_____ x7475
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**CITY OF CAMDEN  
CITY COUNCIL REQUEST FORM**

R-26

Council Meeting Date:
-----------------------

**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** L. Chandler, Acting Purchasing Agent

**Department Making Request:** Administration/Purchasing Bureau

**TITLE OF RESOLUTION:** Resolution authorizing a contract to **[TBD]** to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021.

**BRIEF DESCRIPTION:** **[TBD]** will provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021 for **[TBD]** per night. The City requires several vendors to provide this much needed service.

**BIDDING PROCESS: RFP #20-27**

*Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:*

**APPROPRIATION ACCOUNT(S):** 1-01- -800-908

**AMOUNT:** **[TBD]**

☐ **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: L. Chandler	x7475
Contact Person: _____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*Please attach all supporting documents\*\*\***

**RESOLUTION HONORING WILBERT MITCHELL UPON HIS RETIREMENT FROM RESPOND INC.**

**WHEREAS**, Wilbert Mitchell, Executive Director of Respond, Incorporated intends to retire after 53 years of dedicated service to the residents of Camden City and beyond; and

**WHEREAS**, in 1967 Wilbert co-founded Respond, Incorporated and, over time, with incredible effort, focus and dedication, Wilbert and his team have championed numerous community activities that have led to the expansion of Respond's services to include four daycare locations in the City of Camden. Wilbert's sincere and profound for his community has led the creation of Senior Housing, a homeless day center, and a Clean and Green team that helps beautify areas in Camden. Additionally, programs such as Automotive Technology and Culinary Arts were created and have helped many Camden residents receive further education and employment in these industries; and

**WHEREAS**, Wilbert, a recipient of many accolades, has deeply touched the lives of children and families who have come into contact with Respond, Incorporated and, perhaps more importantly, has ensured that these children and families have remained safe, stable and secure. Wilbert has proven time and time again that he truly cares for the well-being of his community, its children, families, staff, and constituents; and

**WHEREAS**, it is appropriate from time to time that this City Council of the City of Camden honor those individuals who have served the residents of the Camden City and the general public with dedication and distinction; now, therefore

**BE IT RESOLVED** by the City Council of the City of Camden that it hereby wishes to express is sincere and deep appreciation to Wilbert Mitchell for his years of dedicated service to the children and families of the City of Camden, and extends its best wishes for a restful, healthy and well-deserved retirement.

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

The above has been reviewed  
and approved as to form.

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MICHELLE SPEARMAN  
City Attorney

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CURTIS JENKINS  
President, City Council

ATTEST:

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LUIS PASTORIZA  
Municipal Clerk



*Camden City Council*  
**RESOLUTION / ORDINANCE REQUEST FORM**

---

DATE: December

FROM: Councilperson

- |   |   |
|---|---|
| <input type="checkbox"/> Curtis Jenkins, President                            | <input type="checkbox"/> Felisha Reyes-               |
| <input type="checkbox"/> Marilyn Torres, Vice President, 3 <sup>rd</sup> Ward | <input type="checkbox"/> Morton, 4 <sup>th</sup> Ward |
| <input type="checkbox"/> Shaneka Boucher, 1 <sup>st</sup> Ward                | <input type="checkbox"/>                              |
| <input type="checkbox"/> Victor Carstarphen, 2 <sup>nd</sup> Ward             |   |

**Action Requested:**

**Resolution Honoring Wilbert Mitchell Upon His Retirement from Respond Inc.**

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\*\*\*\*Please attach any supporting documents

**CITY OF CAMDEN**  
**CITY COUNCIL REQUEST FORM**

R-28

Council Meeting: January 12, 2021
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**TO:** Jason J. Asuncion, Esq., Business Administrator

**FROM:** Office of Risk Management

**Department Making Request: Risk Management**

**TITLE OF RESOLUTION:**

RESOLUTION AWARDING A CONTRACT TO DSI MEDICAL IN AN AMOUNT NOT TO EXCEED \$30,000 FOR THE PROVISION OF RANDOM DRUG AND ALCOHOL TESTING

**BRIEF DESCRIPTION OF ACTION:** To provide random drug and alcohol testing to City of Camden Employees in order to comply with the City's drug and alcohol problem.

**APPROPRIATION ACCOUNT TO BE CHARGED:** T-35-900-103

**AMOUNT OF PROPOSED CONTRACT: \$30,000**



**Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**

*For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance*

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	(If applicable)
<input type="checkbox"/> CAF -Certifications of Availability of Funds	_____	_____
Approved by Business Administrator:	_____	_____

<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By: <u>Zoraida Pagan</u>	<u>X7578</u>
Contact Person: <u>Michelle Banks-Spearman, City Attorney</u>	<u>X7170</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

**\*\*\*\*Please attach all supporting documents\*\*\*\***

Municipality	City of Camden
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If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Date \_\_\_\_\_

\*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

\_\_\_\_\_ Funding Source for this action

\_\_\_\_\_  
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

\_\_\_\_\_  
Certifying Officer

Date \_\_\_\_\_

\_\_\_\_\_  
***For LGS use only:***

☐ Approved

☐ Denied

\_\_\_\_\_  
Director or Designee,  
Division of Local Government Services

Date \_\_\_\_\_

Number Assigned \_\_\_\_\_

Amended at January 5<sup>th</sup>, 2021 Caucus meeting  
Please note that items within boxed area (s) are items added.  
Items on consent Agenda include Resolutions: 1, 3-5, 7-11, 13-14, 16-29



## CITY COUNCIL AGENDA

JANUARY 12<sup>TH</sup>, 2021 – 5:00 P.M.  
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

### COMMUNICATIONS

#### Department of Finance

1. Check registers of the City of Camden for the period of November 14<sup>th</sup>, 2020 to December 17<sup>th</sup>, 2020
2. Payroll registers of the City of Camden for the pay period of November 27<sup>th</sup>, 2020, December 6, 2020 and December 4, 2020

### OLD BUSINESS

### ORDINANCES – FIRST READING

#### Department of Administration

1. Ordinance amending MC-4787 adopted by City Council on October 8, 2013
2. Ordinance authorizing an amendment to the lease agreement with the City of Camden and the County of Camden for the 7 Camden City Parks

#### Department of Public Works

3. An Ordinance designating certain areas in the City of Camden "As handicapped parking only"

4. An Ordinance authorizing the upgrade to personalized signage of a certain location of its handicap parking privileges
5. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden
6. An ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden
7. Ordinance amending Ordinance MC-38 to create a loading and unloading zone at 2800 Federal Street

#### **ORDINANCES – SECOND READING & PUBLIC HEARING**

N/A

#### **RESOLUTIONS**

##### Office of the City Attorney

1. Resolution authorizing a license agreement between the City of Camden and Cooper's Ferry Partnership, Inc.
2. ~~Resolution authorizing the designation of Jason J. Asuncion, Esq. as the public agency compliance officer (P.A.C.O.) for calendar year 2021~~
3. Resolution authorizing the appointment of Sharon D. Eggleston as a commissioner to the Camden County Municipal Joint Insurance Fund
4. Resolution authorizing the appointment of Jason A. Asuncion as an alternate commissioner to the Camden County Municipal Joint Insurance Fund
5. Resolution reappointing Naadia J. Johnson as a member of the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, expiring January 11, 2023
6. ~~Resolution approving the establishment of a list of pre-qualified engineering firms for the provision of professional engineering services to be assigned as needed for a period of one year~~
7. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"
8. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"

9. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"
10. Resolution amending Resolution authorizing the payment of salary differential to municipal employees who, as members of the military reserve or national guards are called or have been called to active duty during "operation noble eagle and/or operation enduring freedom"

**Department of Planning & Development**

11. Resolution in support of the Parkside Business & Community in Partnership's ("PBCIP") application to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program
- ~~12. Resolution authorizing an application to the New Jersey Department of Transportation for the consideration of FY 2021 TTFA Municipal Aid Funding for resurfacing of various streets in the City of Camden~~

**Department of Finance**

13. Resolution authorizing amendment #2 to contract no. 11-19-172 between the City of Camden and NJ Associations on corrections

**Department of Public Works**

14. Resolution authorizing the City of Camden to adopt a State of New Jersey Department of Environmental Protection Green Acres enabling resolution for the multi-parks development project for the amount of \$750,000.00
15. Resolution authorizing a temporary emergency appropriation of a \$750,000.00 grant award authorized by NJ Department of Environmental Protection Green Acres Program for the Waterfront Walkway portion of the multi-park development project #0408-17-014 (by title)
16. Resolution authorizing the acceptance of a New Jersey Department of Environmental Protection, Green Acres Grant in the amount of \$750,000.00 for the use in connection with the waterfront walkway portion of the multi-parks development project #0408-17-014

**Office of the Municipal Clerk**

17. Resolution accepting and inserting \$50,000 grant from New Jersey Historic Trust for heritage tourism interactive historic mural (by title)

**Department of Administration**

18. Resolution authorizing contracts with certain approved state contract vendors for Calendar year 2021 (by title)
19. Resolution approving the establishment of a list of prequalified engineering firms for the provision of professional engineering services to be assigned as needed for a period of one year (by title)

**Department of Planning & Development**

20. Resolution in support of Camden Lutheran Housing Inc., application for the New Jersey Department of Community Affairs, New Jersey Affairs, New Jersey Affordable Housing Trust Fund Program

**Department of Human Services**

21. Resolution accepting a grant from the County Camden and NJ Division of Family Development in the amount of \$155,000.00 for the 2020-2021 code blue warming centers within the City of Camden
22. Resolution to insert a grant (\$155,000.00) from the County of Camden, NJ Division of Family Development for use for 2020-2021 code blue warming centers within the City of Camden
23. Resolution authorizing the City of Camden to enter into an agreement with the County of Camden, NJ Division of Family Development for use for 2020-2021 code blue warming centers within the City of Camden

**Department of Planning & Development**

24. Resolution authorizing the City of Camden to enter into a shared services agreement with the Camden Redevelopment Agency for the Brownfields clean up sites 1625 Federal Street (Borden Chemical)

**Department of administration**

25. Resolution authorizing a contract to [TBD] to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021
26. Resolution authorizing a contract to [TBD] to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021

**Office of the City Council**

27. Resolution honoring Wilbert Mitchell upon his retirement from Respond Inc.

**Office of the City Attorney**

28. Resolution awarding a contract to DSI medical in an amount not to exceed \$30,000 for the provision of random drug and alcohol testing

**Department of administration**

29. Resolution authorizing a contract to [TBD] to provide emergency warming center services when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to approximately March 31, 2021

**PUBLIC COMMENT**

**ADJOURNMENT**

**Please note summary of Public Decorum rules below.**

**Rule XVII: Decorum**

*Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.*

*City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.*

**AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE  
CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"**

WHEREAS, Rosalie Rodriquez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 615 Walnut Street; and

WHEREAS, Elba L Rosario upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 529 Pfeiffer Street; and

WHEREAS, Adrain Gonzalez upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 1040 Mechanic Street; and

WHEREAS, Lisa L Moorman upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1058 Niagara Road; and

WHEREAS, Iris J Mercado upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 833 N. 8<sup>th</sup> Street; and

WHEREAS, Brenda Parrish upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 563 Raritan Street; and

WHEREAS, Tyrone Sinclair upon providing the appropriate proof that he is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near his home at 1243 Everett Street; and

WHEREAS, Elva R Sheppard upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 536 Newton Avenue; and

WHEREAS, Carmen L Almodovar upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 418 Emerald Street; and

WHEREAS, Coretta A Griffiths upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1027 Liberty Street; and

WHEREAS, Tanya Crew upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1149 Magnolia Avenue; and

WHEREAS, Erica M Caban upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 475 Randolph Street; and

WHEREAS, Carla J Brown upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1277 Kenwood Avenue; and

WHEREAS, Norma Lopez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 638 Royden Street; now, therefore

WHEREAS, MARIBETH ROQUE upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 837 York Street; now, therefore

WHEREAS, DANA M. BURLEY upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 3082 Sumter Road; now, therefore

WHEREAS, PATRICIA MONROE upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 2927 Line Street; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 615 Walnut Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Rosalie Rodriguez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 529 Pfeiffer Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Elba L Rosario, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1040 Mechanic Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Adrain Gonzalez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1058 Niagara Road be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Lisa L Moorman, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 833 N. 8<sup>th</sup> Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Iris J Mercado, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 563 Raritan Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Brenda Parrish, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1243 Everett Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Tyrone Sinclair, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 536 Newton Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Elva R Sheppard, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 418 Emerald Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Carmen L Almodovar, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1027 Liberty Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Coretta A Griffiths, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1149 Magnolia Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Tanya Crew, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 475 Randolph Street be designated as a "Handicapped Parking" area during the

period of time that the said premises is occupied by Erica M Caban, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1277 Kenwood Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Carla J Brown, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 638 Royden Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Norma Lopez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 837 York Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Maribeth Roque, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 3082 Sumter Road be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Dana M. Burley, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 2927 Line Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Patricia Monroe, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and repealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

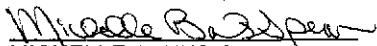
SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

---

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

\_\_\_\_\_  
FRANCISCO MORAN  
Mayor

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

R-15

**RESOLUTION AUTHORIZING A TEMPORARY EMERGENCY APPROPRIATION  
OF A \$750,000.00 GRANT AWARD AUTHORIZED BY THE NJDEP FOR USE IN  
CONNECTION WITH THE WATERFRONT WALKWAY PORTION OF THE MULTI-  
PARK DEVELOPMENT PROJECT**

WHEREAS, funds have become available through an award from the New Jersey Department of Environmental Protection-Green Acres Program and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the Multi-Parks Development from the NJ Department of Environmental Protection-Green Acres Program in the amount of \$750,000.00.

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of:


"Multi-Parks Development"

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT  
IN THE AMOUNT OF \$750,000.00 FOR THE USE IN CONNECTION WITH THE  
WATERFRONT WALKWAY PORTION OF THE MULTI-PARKS DEVELOPMENT  
PROJECT #0408-17-014**

WHEREAS, the State of New Jersey Department of Environmental Protection, Green Acres Program has issued the City of Camden a grant in the amount of \$750,000.00 for the use in connection with the Multi-Parks Development Project in the City of Camden; and

WHEREAS, said grant will be used to develop and create a continuous ADA accessible greenway trail and Waterfront Park between Pyne Poynt Park and 3<sup>rd</sup> Street; and

WHEREAS, the matching requirements will be satisfied by Cooper's Ferry Partnership; and

WHEREAS, it is in the best interest of the City of Camden to accept said matching grant; now, therefore


BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said matching grant in the amount of \$750,000.00 from the State of New Jersey Department of Environmental Protection, Green Acres Program.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING THE ACCEPTANCE AND INSERTION OF A  
\$50,000.00 GRANT FROM NEW JERSEY HISTORIC PRESERVATION TRUST  
FOR THE HERITAGE TOURISM INTERACTIVE HISTORIC MURAL**

WHEREAS, the New Jersey Historic Preservation Trust Fund Program has issued the City of Camden a grant in the amount of \$50,000.00 for phase 2 of the heritage tourism interactive historic mural; and

WHEREAS, it is in the best interest of the City of Camden to accept and insert said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept and insert said grant in the amount of \$50,000.00 from the New Jersey Historic Preservation Trust Fund Program.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN  
APPROVED STATE CONTRACT VENDORS**

WHEREAS, under N.J.S.A. 40A: 11-12a, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to authorize various contracts with certain approved state contract vendors used by various departments in pursuit of their duties, see attached Exhibit "A"; and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, the funds for these expenditures are available by various appropriations as needed, depending on funding availability; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to award contracts to certain approved state contract vendors to be used by various departments in pursuit of their duties, see attached Exhibit "A".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

19  
MBS:dh  
01-12-21

**RESOLUTION APPROVING THE ESTABLISHMENT OF A LIST OF PRE-QUALIFIED  
ENGINEERING FIRMS FOR THE PROVISION OF PROFESSIONAL ENGINEERING  
SERVICES TO BE ASSIGNED AS NEEDED FOR A PERIOD OF ONE YEAR**

WHEREAS, in accordance with Local Public Contract Law, the Purchasing Agent advertised for receipt of Request for Qualification (RFQ) for firms interested in being pre-qualified to provide engineering services to the City of Camden; and

WHEREAS, the advertisement resulted in twenty-three (23) responsive firms and sixteen (16) proposals were received; and

WHEREAS, the committee narrowed the selection of proposals down to five (5) firms as being pre-qualified; and

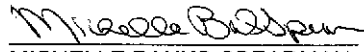
WHEREAS, the Purchasing Agent of the City of Camden will request the selected five (5) pre-qualified firms provide a proposal for any projects that arise for professional engineering services and one will be assigned to the project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City is hereby authorized to approve the establishment of the pre-qualified engineering firms to provide professional engineering services on an as needed basis for a period of one (1) year.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION IN SUPPORT OF THE CAMDEN LUTHERAN HOUSING, INC.  
APPLICATION TO THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS,  
NEW JERSEY AFFORDABLE HOUSING TRUST FUND PROGRAM  
FOR THE DEVELOPMENT OF THE CASA DEL RIOS HOUSING DEVELOPMENT  
LOCATED IN NORTH CAMDEN**

WHEREAS, Camden Lutheran Housing, Inc. ("CLHI") desires to apply for and obtain funds from the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program for an amount not to exceed the maximum amount allowed in accordance with N.J.A.C. 5:43-1.1 et seq. for the purpose of developing the affordable housing development known as Casas Del Rio that will consist of eight (8) twin-style new construction low, moderate and emerging market homes to be sold to first time homebuyers located at Elm, N. 10<sup>th</sup> & Ray Streets, also known as Block 804, Lots 47-89 of the City of Camden, New Jersey (Project); and

WHEREAS, the City of Camden is eligible to receive state aid pursuant to N.J.S.A 52:27D-178, et. seq.; and

WHEREAS, the City of Camden has determined that it supports the development of affordable homeownership projects with 25 units or less as part of the revitalization of the North Camden residential neighborhood; now, therefore

BE IT RESOLVED, that the City of Camden does hereby support CLHI application for such funds to the New Jersey Department of Community Affairs, New Jersey Affordable Housing Trust Fund Program and acknowledge that the Project is located in the eligible municipality in accordance with N.J.A.C. 5:43-1.3(a).

BE IT FURTHER RESOLVED, the City of Camden also request that CLHI, as permitted under N.J.A.C. 5:43-1.3(a), to contract only for this project directly with the Department of Community Affairs.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT IN THE  
AMOUNT OF \$155,000.00 FROM THE COUNTY OF CAMDEN AND  
THE NEW JERSEY DIVISION OF FAMILY DEVELOPMENT FOR THE  
2020-2021 CODE BLUE WARMING CENTERS**

WHEREAS, the City of Camden has been awarded a One Hundred Fifty-Five Thousand Dollar (\$155,000.00) grant from the County of Camden and New Jersey Division of Family Development for the 2020-21 Code Blue Warming Centers; and

WHEREAS, said funds are to be used for the City's Code Blue Warming Centers; and


WHEREAS, the City Council of the City of Camden believes that the acceptance of said grant will be in the best interest of the residents of the City of Camden; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that, the proper officers be and are hereby authorized to accept a grant in the amount of One Hundred Fifty-Five Thousand Dollar (\$155,000.00) from the County of Camden and New Jersey Division of Family Development.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE  
IN THE 2021 BUDGET FROM THE NJ DIVISION OF FAMILY DEVELOPMENT FOR  
USE FOR THE 2020-2021 CODE BLUE WARMING CENTERS WITHIN THE CITY OF  
CAMDEN IN THE AMOUNT OF \$155,000.00**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of a special item of revenue in the budget of any county or municipality when any such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that said Council hereby requests that the Director of Local Government Services approve the insertion of a special item of revenue in the budget for the calendar year 2021, to wit:

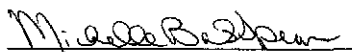
"The amount of ONE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$155,000.00), which item is now available from the NJ Division of Family Development.

BE IT FURTHER RESOLVED that the Director of Local Government Services is requested to approve the appropriation, and upon said approval the sum of ONE HUNDRED FIFTY-FIVE THOUSAND DOLLARS (\$155,000.00), is hereby appropriated under the caption "2020-2021 Code Blue Warming Centers".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING AN EXECUTION OF A SHARED SERVICES  
AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN  
AND NEW JERSEY DIVISION OF FAMILY DEVELOPMENT FOR THE 2020-2021  
CODE BLUE WARMING CENTERS WITHIN THE CITY OF CAMDEN**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden desires to enter into a Shared Services Agreement with the County of Camden and NJ Division of Family Development for the 2020-2021 Code Blue Warming Centers within the City of Camden; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with the County of Camden and the NJ Division of Family Development; and


WHEREAS, there is a need, to establish the rights and responsibilities of both entities as it relates to the Code Blue Warming Centers; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper officers are hereby authorized to enter into a Shared Services Agreement with the County of Camden and NJ Division of Family Development for the 2020-2021 Code Blue Warming Centers.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE  
CITY OF CAMDEN AND THE CAMDEN REDEVELOPMENT AGENCY ("CRA") FOR  
THE BROWNFIELDS CLEAN UP SITE 1625 FEDERAL STREET  
(BORDEN CHEMICAL)**

WHEREAS, N.J.S.A. 40A:65-1 authorizes local units of government to enter into agreements for shared services; and

WHEREAS, the City of Camden, desires to enter into a Shared Services Agreement with the Camden Redevelopment Agency ("CRA"), for the Brownfields Clean-up Site of 1625 Federal Street (Borden Chemical) from the US Environmental Protection Agency (EPA) in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00); and

WHEREAS, the CRA will manage the grant, which includes public procurement of professionals and contractors, fiscal management and grant reporting; and

WHEREAS, CRA will apply for HSRDF funding through the State of NJ to cover the cash match of \$100,000.00; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden that the City enter into said Shared Services Agreement with Camden Redevelopment Agency in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00); and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "TBD", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a Shared Services Agreement with Camden Redevelopment Agency, for an amount not to exceed Five Hundred Thousand Dollars (\$500,000.00), for the provision of the Cleanup of the Borden Chemical Site at 1625 Federal Street for a one year period, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANK-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST:

\_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

R-25

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO  
UNKNOWN VENDOR TO PROVIDE EMERGENCY WARMING CENTER  
SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A  
"CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS  
FROM DECEMBER 2020 TO MARCH 31, 2021**

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is from December 2020 to approximately March 31, 2021; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, Unknown Vendor has submitted a proposal indicating services to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to March 31, 2021 for \$0.00 per day in the amount not to exceed DOLLARS (\$000.00); and

WHEREAS, Unknown Vendor has completed and submitted a Business Entity Disclosure Certification which certifies that Unknown Vendor has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit Unknown Vendor from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget appropriation budget of the City of Camden under line item "9-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Unknown Vendor for the provision of emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to March 31, 2021 for \$0.00 per day for a total amount not to exceed DOLLARS (\$000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO  
UNKNOWN VENDOR TO PROVIDE EMERGENCY WARMING CENTER  
SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A  
"CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS  
FROM DECEMBER 2020 TO MARCH 31, 2021**

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is from December 2020 to approximately March 31, 2021; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, Unknown Vendor has submitted a proposal indicating services to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to March 31, 2021 for \$0.00 per day in the amount not to exceed DOLLARS (\$000.00); and

WHEREAS, Unknown Vendor has completed and submitted a Business Entity Disclosure Certification which certifies that Unknown Vendor has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit Unknown Vendor from making any reportable contributions through the term of the contract; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget appropriation budget of the City of Camden under line item "9-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Unknown Vendor for the provision of emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to March 31, 2021 for \$0.00 per day for a total amount not to exceed DOLLARS (\$000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

MBS:dh  
01-12-21

**RESOLUTION AWARDING A CONTRACT TO DSI MEDICAL  
IN AN AMOUNT NOT TO EXCEED \$30,000.00 FOR THE  
PROVISION OF RANDOM DRUG AND ALCOHOL TESTING**

WHEREAS, there exists a need to provide Random Drug and Alcohol testing to City of Camden Employees to comply with the City's Drug and Alcohol Policy; and

WHEREAS, pursuant to a advertised Request for Proposals, a proposal was received by DSI MEDICAL, for an amount not to exceed THIRTY THOUSAND DOLLARS (\$30,000.00) for a period of (1) one year; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item "T-35-900-103", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officials of the City of Camden are hereby authorized to execute a contract with DSI MEDICAL for an amount not to exceed THIRTY THOUSAND DOLLARS (\$30,000.00), to provide Random Drug and Alcohol testing to City of Camden Employees which services are essential to comply with the City's Drug and Alcohol Policy, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

DSI MEDICAL

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:  
AMOUNT:

ADOPTED BUDGET APPROPRIATION:  
AMOUNT:

APPROPRIATION RESERVE:  
AMOUNT:

DEDICATED BY RIDER:  
AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:  
AMOUNT:

CAPITAL ORDINANCE:  
AMOUNT:

TRUST ACCOUNT: T-35-900-103  
AMOUNT: \$30,000.00

DETERMINATION OF VALUE CERTIFICATION

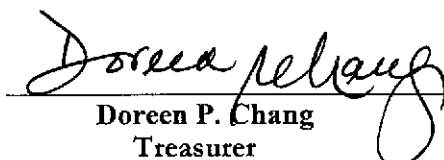
I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$30,000.00

Description of the Goods or Services to be procured:

Award Contract (RFP#20-09) to DSI Medical to provide random drug and alcohol testing to City of Camden Employees

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Doreen P. Chang  
Treasurer

DATE: December 29, 2020

MBS:dh  
01-12-21

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT TO  
UNKNOWN VENDOR TO PROVIDE EMERGENCY WARMING CENTER  
SERVICES WHEN THE CAMDEN COUNTY HEALTH OFFICER DECLARES A  
"CODE BLUE EMERGENCY" FOR FREEZING WEATHER CONDITIONS  
FROM DECEMBER 2020 TO MARCH 31, 2021**

WHEREAS, the City of Camden has a need to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the anticipated term of this contract is from December 2020 to approximately March 31, 2021; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1et. Seq., permits the awarding of a contract, without competitive bidding for "Professional Services"; and

WHEREAS, Unknown Vendor has submitted a proposal indicating services to provide emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to March 31, 2021 for \$0.00 per day in the amount not to exceed DOLLARS (\$000.00); and

WHEREAS, Unknown Vendor has completed and submitted a Business Entity Disclosure Certification which certifies that Unknown Vendor has not made any reportable contributions to a political or candidate committee in the City of Camden, Mayor and City Council in the previous one year, and that the contract will prohibit Unknown Vendor from making any reportable contributions through the term of the contract; and


WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the temporary budget appropriation budget of the City of Camden under line item "9-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to Unknown Vendor for the provision of emergency warming center services for the City of Camden's homeless population when the Camden County Health Officer declares a "Code Blue Emergency" for freezing weather conditions from December 2020 to March 31, 2021 for \$0.00 per day for a total amount not to exceed DOLLARS (\$000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: January 12, 2021

The above has been reviewed  
and approved as to form.

  
MICHELLE BANKS-SPEARMAN  
City Attorney

\_\_\_\_\_  
CURTIS JENKINS  
President, City Council

ATTEST: \_\_\_\_\_  
LUIS PASTORIZA  
Municipal Clerk