



CITY COUNCIL AGENDA

SPECIAL MEETING

TUESDAY, DECEMBER 29TH, 2020 – 12:00 NOON

CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

ORDINANCES – SECOND READING & PUBLIC HEARING

Department of Administration

1. An Ordinance further amending and supplementing an ordinance entitled, “An ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden” adopted December 23, 1982 (mc-1917)

Department of Finance

2. Ordinance of the City of Camden, in the County of Camden, state of New Jersey, authorizing a special emergency appropriation pursuant to the provisions of N.J.S.A. 40a:4-53(m) to fund an operational deficit in the city’s sewer utility fund as a result of a declared public health emergency

RESOLUTIONS

Administration

1. Resolution authorizing a contract under N.J.S.C. #89851 to SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873 to purchase Mitchell Humphrey Fasttrackgov software

2. Resolution approving a Professional Services Contract to HJA Strategies, LLC to provide Fiscal Impact Analysis and Assessment of Pilot Applications and also Audit/Review of current Pilot Programs.
3. Resolution approving Amendment #1 to Contract #11-19-167 Executive Agency, LLC, 153 Walnut Street, Newark, NJ 07105 in the amount not to exceed \$20,000.00 for the provision of security guard services
4. Resolution authorizing the City of Camden to enter into a Memorandum of Understanding for Agencies using the Camden County Public Safety Radio Communications System

Planning & Development

5. Resolution authorizing Change Order #4 to contract #03-19-131, with A.P. Construction, Inc. in connection with the Cooper's Poynt Road Reconstruction project (Tiger Grant)
6. Resolution authorizing Change Order #5 to contract #03-199-131, with A.P. Construction, Inc. in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.
7. Resolution authorizing an agreement between the City of Camden and Fox Ridge Management Office #GAC024
8. Resolution authorizing an agreement between the City of Camden and Orlando & Lessie Johns #GAC017
9. Resolution authorizing an agreement between the City of Camden and Lindenwold PH, LP #GAD046
10. Resolution authorizing the Mayor of the City of Camden to execute Agreement Modification #1, to accept an additional \$139,449.08 to Federal Aid Agreement (No. 19-DT-BLA-797), an agreement between the NJ Department of Transportation and the City of Camden for Federal Project No. STBGP-1321 (300), also known as Thorndyke Street & Maplewood Street (Construction project)
11. Resolution authorizing the Acceptance of an additional NJDOT award (in the amount of \$139,449.08) for use in connection with the Thorndyke Street & Maplewood Street (construction project)
12. Resolution authorizing the insertion of a special item of revenue in the 2021 Budget from the NJDOT in the amount of \$139,449.08 for use in connection with the Thorndyke Street & Maplewood Street (construction project)
13. Resolution authorizing an application to the New Jersey Department of Transportation for the consideration of FY 2021 TTFA Municipal Aid Funding for Resurfacing of Various Streets in the City of Camden.
14. Resolution authorizing a non-fair and open professional services contract to Remington & Vernick Engineers to provide construction management & administration in connection with the Thorndyke Street & Maplewood Street construction project.

15. Resolution authorizing an agreement between the City of Camden and Carlo Bynum #CHC003
16. Resolution authorizing an agreement between the City of Camden and 220 Lenola, LLC #CHC049
17. Resolution authorizing the City of Camden to sign a Department of Environmental Protection Division of land use regulation application for permit for the Admiral Wilson Project

Finance

18. Resolution authorizing the transfer of appropriations in the local Budget of the City of Camden for Transitional Fiscal Year 2020.
19. Resolution authorizing temporary budget appropriations for the Calendar Fiscal Year 2021.

Administration

20. Resolution correcting resolution MC-20:7646 to change name of entity from Camden Hotel Partners, LLC to CHP Land, LLC

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

MBS:dh
12-08-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. **Adding** to the Managerial Title and setting the position's salary range:

Assistant Director of Finance

SECTION 2. **Delete** certain Managerial Titles and adjust Managerial salary ranges for administrative efficiency and personnel retention/recruitment purposes attached hereto and incorporated herein.

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

1/1/2021 Amended 12/20

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining process. These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Assistant Director of Finance	75,000	95,000
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28,000	75,000

Section V.

The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

Aide to the Mayor	34,802	79,500
Confidential Assistant	34,809	79,500
Attorney - A.B.C.	2,500	10,000
Attorney - Affirmative Action Review Council	1	8,000
Attorney - B.O.A.	13,845	25,631
Attorney - Municipal Personnel Defender	36,061	68,508
Attorney - Planning Board	10,342	18,869
Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
City Treasurer	76,200	95,000
Deputy Municipal Clerk	51,200	62,424
Judge of the Municipal Court	81,600	114,444
Judge of the Municipal Court (Part Time)	30,979	58,678
* Municipal Clerk	-	129,798
Municipal Court Director	70,968	112,201
Municipal Engineer	71,200	93,682
Secretary Board/Commission	1,000	9,145
* Tax Assessor	93,771	122,261
* Tax Collector	93,771	122,261
Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI.

The employees of these titles are entitled to all benefits as set for the classified section.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Confidential Secretary to the Mayor	01336	38,341	40,191	44,305	45,773	48,741	50,638	52,612
Secretary to the ABC Board	06982	5,673	5,939	6,523	6,728	7,155	7,426	7,709

Section VII.

This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
* Account Clerk	00001	32,565	34,108	37,537	39,329	40,730	42,178	43,695
* Accountant	00004	48,853	51,212	56,451	58,641	60,917	63,287	65,752
* Accounting Assistant	50451	38,681	40,528	44,637	46,787	48,484	50,244	52,082
* Administrative Analyst	00010	53,296	55,875	61,609	64,603	67,111	69,724	72,447
** Administrative Clerk	00020	48,814	51,023	55,935	61,228	66,461	68,940	71,509
** Administrative Secretary	00112	56,590	59,176	64,925	70,952	76,676	79,153	81,734
** Affirmative Action Officer	00233@	69,391	72,776	80,298	87,578	95,535	99,290	103,195
* Analyst Grant Applications	00259	55,194	57,870	63,813	66,919	69,425	72,093	74,728
* Animal Control Officer	00264@	53,828	56,521	62,172	65,281	67,891	70,608	73,432
* Architect	00276@	62,557	65,599	72,362	76,475	77,715	83,308	86,928
* Assistant Administrative Analyst	00302@	43,886	45,994	50,684	53,135	55,084	57,108	59,217
* Assistant Animal Control Officer	00312@	45,704	47,989	52,788	55,427	57,644	59,950	62,348
* Assistant Assessor	00317@	49,723	52,124	57,460	60,250	62,483	63,941	67,220
* Assistant Chief Housing Inspector	00387	61,925	64,936	68,099	71,419	74,207	77,110	80,125
** Assistant Engineer	00518	65,906	69,116	76,250	83,938	91,452	94,932	98,552
** Assistant Municipal Clerk	00617	50,544	52,986	58,413	64,264	70,055	72,790	75,632
** Assistant Municipal Clerk*		0	0	0	0	0	0	83,348

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Assistant Municipal Tax Collector	00627@	72,357	75,890	83,740	92,204	100,743	104,701	111,054
**	Assistant Payroll Supervisor	00639	53,033	55,016	59,426	64,174	67,944	70,013	72,178
*	Assistant Planner	00645	47,634	49,930	55,035	57,701	59,834	62,046	64,356
**	Assistant Public Works Superintendent	00671	54,699	57,350	63,239	69,585	75,874	78,842	81,928
**	Assistant Purchasing Agent	00673	50,543	52,986	58,413	64,263	70,055	72,790	75,632
*	Assistant Superintendent of Weights & Measures	00445	40,777	42,731	47,073	51,754	56,288	58,357	60,523
*	Assistant Traffic Engineer	00795	65,940	69,153	76,290	83,984	91,499	94,986	98,606
*	Assistant Violations Clerk	00806	38,681	40,528	44,637	46,787	48,484	50,244	52,082
*	Assistant Zoning Officer (Part Time)	00822@	0	0	0	0	0	0	7,085
*	Auditor	00846	55,194	57,870	63,813	66,919	69,425	72,110	74,728
*	Building Inspector (ICS)	00924	64,010	67,128	74,053	77,669	80,706	83,868	87,160
*	Building Inspector Apprentice	06969	50,523	56,276	0	0	0	0	0
*	Building Maintenance Worker	00929	34,591	36,235	39,888	41,417	43,004	44,659	46,377
*	Building Maintenance Worker Low Pressure License	00933	48,489	50,829	56,028	58,744	60,916	63,177	65,525
*	Building Service Worker	00938	31,950	33,463	36,825	38,583	39,951	41,370	42,850
**	Building Subcode Official (HHS)	05048	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Carpenter	00971	47,330	49,613	54,682	57,328	59,448	61,641	63,936
*	Carpenters Helper	00974	39,536	41,429	45,632	47,825	49,666	51,590	53,585
*	Cashier	00976	41,745	43,747	48,197	50,523	52,361	54,284	56,276
**	Chief Accountant	01005	61,962	64,974	71,671	78,886	86,058	89,320	94,561
**	Chief Assistant Assessor	01016	53,951	56,565	62,370	68,627	74,950	77,880	80,923
**	Chief Clerk	01037	56,590	59,176	64,925	70,952	76,676	79,153	81,734
**	Chief Community Relations Specialist	01107	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Chief Housing Inspector	01139	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Chief Landscape Architect	01150	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Chief License Inspector	01153	58,574	61,418	67,737	74,545	81,185	84,259	87,456
**	Chief Sanitation Inspector	01209	47,049	49,317	54,365	59,790	65,018	67,551	70,185
*	Claims Examiner Workmens Compensation	01241	46,530	48,628	53,284	58,315	62,381	66,110	78,434
*	Clerk 1	01245	30,739	32,194	35,419	37,108	38,414	39,781	41,189
*	Clerk 1 (Assessing Clerk)	01245	36,613	38,360	42,240	44,269	45,862	47,518	49,245
*	Clerk 2	03247	33,961	35,573	39,156	41,032	42,499	44,017	45,608
*	Clerk 3	02773	38,064	39,883	43,925	46,038	47,699	49,435	51,232
*	Clerk 3 (Principal Personnel Clerk)	02773	53,554	56,147	59,316	61,621	64,018	66,513	69,105
**	Clerk 4	03859	37,980	39,794	43,826	48,171	52,361	54,284	56,276
*	Clerk Stenographer 1	01260	34,402	36,038	39,672	41,570	43,058	44,605	46,218
*	Clerk Stenographer 2	03253	36,243	37,970	41,810	43,816	45,390	47,031	48,736
*	Clerk Stenographer 3	02777	39,912	41,822	46,068	48,287	50,041	51,867	53,763
**	Clerk Stenographer 4	03862@	39,932	41,844	46,092	50,669	54,926	57,049	59,270
*	Clerk Transcriber	01266	33,804	35,410	38,976	40,838	42,405	44,034	45,727
*	Clerk Typist 1, Evidence Handling	23239	34,938	36,599	40,294	42,222	43,688	45,259	46,891
*	Code Enforcement Officer	01285	47,929	50,241	52,668	55,216	57,893	60,702	63,653
*	Community Organization Specialist	01303	36,526	38,268	42,136	44,160	45,239	46,875	48,568
*	Community Relations Specialist, Law Enforcement	05543	43,838	45,944	50,625	53,076	55,016	57,046	59,154
*	Community Service Aide	01313	31,816	33,321	36,667	38,417	39,843	41,370	42,850
*	Community Service Worker	01319	34,150	35,773	39,380	41,264	42,734	44,269	45,863
*	Complaint Investigator	01324	39,296	41,175	45,353	47,536	49,263	51,055	52,927
*	Computer Service Technician	07605	50,813	53,269	58,736	61,581	63,828	66,313	68,898
**	Construction Official	05045	82,264	85,424	94,635	100,210	104,152	108,250	112,511
*	Contract Administrator 1	51254	59,841	62,753	69,224	76,198	83,234	88,657	91,730

1/1/21

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Contract Compliance Representative	04883	59,778	65,062	68,981	74,744	77,191	79,747	83,651
**	Coordinator for Federal & State Aid	01355	64,435	67,573	74,544	82,054	89,643	93,164	96,822
**	Coordinator of Monitoring & Evaluation	04716	58,675	61,524	67,855	74,678	81,439	84,627	87,945
**	Coordinator of Motor Vehicle Repair	07607	82,144	86,117	94,559	100,231	105,377	109,383	113,612
**	Coordinator of Volunteers	01371	58,675	61,524	67,855	74,678	81,439	84,628	87,944
*	Cost Estimator Property Improvement	01379	51,430	53,919	59,444	62,333	64,651	67,060	69,563
*	Court Interpreter S&E	07959	48,853	51,212	56,451	58,641	60,917	63,287	65,752
*	Customer Service Representative	01459	44,226	46,352	51,079	53,545	55,589	57,640	59,772
*	Customer Service Representative Bil. In Spanish & English	08033	44,226	46,352	51,079	53,545	55,589	57,640	59,772
*	Data Control Clerk	01468	35,639	37,334	41,106	43,075	44,622	46,233	47,904
*	Data Entry Operator 1	53292	33,737	35,340	38,899	40,760	42,218	43,735	45,301
*	Data Entry Operator 1 (DEMO-Typing)		34,630	36,277	39,937	41,853	43,347	44,908	46,527
*	Data Entry Operator 2	53293	37,538	39,331	43,314	45,395	47,032	48,737	50,510
*	Data Entry Operator 3	53294	41,577	43,572	48,003	49,854	51,783	53,785	55,868
**	Data Entry Operator 4	53295	49,725	52,127	57,464	62,626	68,271	70,934	73,704
*	Data Processing Programmer	01474	46,398	48,633	53,600	56,192	58,268	60,600	62,851
*	Data Processing Programmer Trainee	01475	45,096	0	0	0	0	0	0
**	Deputy Municipal Court Administrator	07796	56,590	59,175	64,925	70,952	76,676	79,153	81,734
**	Deputy Municipal Court Administrator Bilingual S/E	07903	56,590	59,175	64,925	70,952	76,676	79,153	81,734
*	Deputy Registrar of Vital Statistics	05120	55,194	57,871	63,814	66,920	58,167	72,093	74,728
**	Deputy Tax Assessor	05780	83,785	86,735	96,451	102,234	107,485	111,570	115,884
*	Economic Development Rep. 2	55503	68,550	71,893	79,615	83,510	86,782	90,187	93,726
**	Director of Economic and Industrial Development		89,024	93,330	102,480	108,625	114,205	118,545	123,128
**	Director of Licenses	07163	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Director of Inspections	01607@	83,785	87,839	96,451	102,234	107,485	111,570	115,884
**	Director of Neighborhood Preservation Program	02569	83,785	87,839	96,451	102,234	107,485	111,570	115,884
**	Director of Youth Services	01651	83,785	87,839	96,451	102,234	107,485	111,570	115,884
*	Electrical Inspector (ICS)	01699	64,010	67,128	74,053	77,669	80,706	83,868	87,160
**	Electrical Subcode Official (HHS)	05046	75,937	79,665	87,916	92,227	95,668	99,304	103,094
*	Electrician	01706	47,330	49,613	54,682	57,328	59,448	61,641	63,936
*	Electrician Helper	01710	39,536	41,429	45,632	47,825	49,666	51,590	53,585
**	Elevator Subcode Official	07928	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Employee Benefits Clerk	04758	33,544	35,138	38,677	40,520	41,919	43,423	44,981
*	Employee Benefits Specialist	01728	36,010	37,725	41,538	43,529	45,160	46,856	48,628
*	Engineering Aide	01733	39,364	41,246	45,433	47,619	49,456	51,366	53,352
*	Equipment Operator	01746	40,486	42,425	46,737	48,989	50,780	52,631	54,558
**	Executive Assistant	04586	0	0	0	0	0	0	114,726
*	Garage Attendant	01877	35,748	37,451	41,234	43,209	44,839	46,532	48,306
*	Gardener	01883	39,804	41,709	45,944	48,155	49,912	51,731	53,624
**	General Supervisor Laboring	06635	48,238	50,564	55,734	61,307	66,829	69,431	72,141
**	General Supervisor Parks	06699	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	General Supervisor, Public Works	06652	55,641	58,339	61,636	64,033	69,808	72,531	75,365
*	GIS Specialist 3	03176	62,970	66,118	72,730	76,367	79,420	82,597	85,902
*	GIS Specialist Trainee	03174	55,551	0	0	0	0	0	0
*	Heavy Equipment Operator	02001@	48,412	50,748	55,940	58,650	60,916	63,177	65,525
*	Historic Preservation Specialist	15679	55,194	57,870	63,813	66,919	69,425	72,019	74,728
**	Housing Coordinator	02065	64,728	67,880	74,498	81,777	88,984	92,476	96,108
*	Housing Inspector	02071	47,929	50,241	52,668	55,216	57,893	60,702	63,653
*	Identification Officer	02081	0	0	0	0	0	0	66,930

1/1/21

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Industrial Representative	02095	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Interviewer, Courts	06207	44,226	46,352	51,080	53,546	55,589	57,640	59,772
*	Interviewer, Courts, Bilingual Spanish & English	07573	44,226	46,352	51,080	53,546	55,589	57,640	59,772
*	Investigator A.B.C.	02175	0	0	0	0	0	0	10,495
*	Investigator Public Works	05217	50,764	53,218	58,671	61,516	63,794	66,354	68,824
*	Job Developer	02217	69,069	72,523	79,775	83,764	87,114	90,599	94,223
*	Keyboarding Clerk 1	01268	31,658	33,156	36,485	38,220	39,573	40,985	42,450
*	Keyboarding Clerk 2	03256@	34,938	36,600	40,293	42,222	43,688	45,259	46,891
*	Keyboarding Clerk 3	02781	39,039	40,905	45,055	47,224	48,894	50,674	52,519
**	Keyboarding Clerk 4	03864@	38,862	40,720	44,849	49,302	53,553	55,522	57,566
*	Laborer 1	02248	36,731	38,483	42,376	44,407	46,010	47,669	49,404
*	Laborer 1 (Laborer Heavy)	02248	38,441	40,278	44,362	46,492	48,178	49,925	51,754
**	Laborer 3	06633	45,758	47,960	52,856	58,131	63,363	65,824	68,389
*	Landscape Architect	02256@	45,277	47,457	52,299	54,827	56,926	59,117	61,396
*	Legal Secretary	07675	44,129	46,253	50,968	53,434	55,371	57,397	59,494
*	Legal Stenographer	02279	38,064	39,883	43,925	46,038	47,699	49,435	51,232
*	License Inspector	02292	47,244	49,522	54,583	57,230	59,205	61,382	63,653
*	License Inspector Bil. In S&E	05785	47,244	49,522	54,583	57,230	59,205	61,382	63,653
*	Loan Advisor	05136	39,714	41,614	45,836	48,044	49,863	51,758	53,731
*	Mail Clerk	02320	41,592	43,586	48,018	50,338	52,171	54,086	56,083
*	Maintenance Repairer	02328	38,695	40,544	44,655	46,801	48,507	50,273	52,112
**	Maintenance Superintendent	02384	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Maintenance Supervisor, Grounds	06731	45,758	47,960	52,856	58,131	63,363	65,824	68,389
*	Maintenance Worker 1, Grounds	01940	36,331	38,063	41,913	43,923	45,563	47,211	48,922
**	Management Information Systems Specialist	04354	89,024	93,330	102,480	108,625	114,205	118,545	123,128
*	Material Management Coordinator	05702	56,537	59,280	65,374	68,559	71,233	74,013	76,907
*	Mechanic	02434	43,705	45,803	50,473	52,913	54,855	56,866	58,972
*	Mechanic (Diesel)	02440	45,490	47,679	52,547	55,089	57,118	59,228	61,420
*	Mechanic Fire Apparatus	02441	45,848	48,057	52,962	55,525	57,575	59,701	61,917
*	Mechanic's Helper	02456@	38,441	40,278	44,362	45,188	46,824	48,521	50,296
*	Motor Broom Driver	05565	40,486	42,425	46,737	48,989	50,780	52,631	54,558
**	Municipal Court Administrator	07795	76,633	80,341	88,218	93,508	98,310	102,046	105,991
*	Municipal Court Attendant	02524	0	0	0	0	0	0	55,448
*	Network Administrator 1	10107	76,660	80,493	88,542	92,969	96,689	100,556	104,578
*	Network Administrator 2	10108	82,876	87,020	95,722	100,508	104,528	108,710	113,058
*	Omnibus Operator	05594	35,820	37,525	41,316	42,904	44,550	46,263	48,047
*	Paralegal Specialist	02593	51,022	53,459	58,917	61,762	65,716	68,143	70,661
*	Parking Enforcement Officer	07305	38,567	40,413	44,508	46,649	48,338	50,100	51,929
*	Payroll Clerk	02634	33,544	35,138	38,677	40,520	41,919	43,423	44,981
**	Payroll Supervisor	02636	62,987	65,992	72,671	79,868	87,006	90,367	93,869
*	Personnel Assistant	02648@	63,803	67,590	71,377	75,164	78,951	82,738	86,528
*	Planning Aide	02685	36,010	37,725	41,538	43,529	45,160	46,856	48,628
**	Planning Director	02686	83,785	87,839	96,451	102,234	107,485	111,570	115,884
*	Plumbing Inspector (ICS)	02704	64,010	67,128	74,053	77,669	80,706	83,868	87,160
**	Plumbing Subcode Official (HHS)	05056	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Principal Account Clerk	02755	38,681	40,528	44,637	46,787	48,484	50,244	52,082
*	Principal Account Clerk (Typing)		39,569	41,464	45,670	47,871	49,673	51,480	53,375
*	Principal Cashier	02771	47,086	49,356	54,398	57,035	59,172	61,357	63,637
*	Principal Clerk Transcriber	02779	39,306	41,185	45,364	47,548	49,384	51,289	53,276
*	Principal Community Organization Specialist	02785@	41,867	43,876	48,338	50,673	52,598	54,612	56,705
*	Principal Data Control Clerk	04646	41,866	43,873	48,336	50,671	52,522	54,447	56,449

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Employee Benefits Clerk	04936	41,162	43,134	47,518	49,812	51,736	53,736	55,819
*	Principal Engineering Aide	02804	50,311	52,742	58,142	60,402	62,750	65,192	67,732
*	Principal Legal Stenographer	02819	48,811	51,169	56,402	59,136	62,938	65,271	67,692
*	Principal Payroll Clerk	02831	53,554	56,148	59,315	61,621	64,018	66,513	69,105
*	Principal Planner	02837	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Principal Planner Community Development Program	05335	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Principal Planning Aide	02840	44,231	46,357	51,084	53,553	55,593	57,729	59,951
*	Principal Purchasing Assistant	02847	41,162	43,134	47,518	49,812	51,736	53,736	55,819
*	Principal Storekeeper	02852	53,100	55,670	61,379	64,363	66,765	69,259	71,856
*	Printing Machine Operator 1	02571	39,448	41,335	45,529	47,721	49,456	51,252	53,130
*	Printing Machine Operator 2	22533	47,585	49,880	54,979	57,645	59,772	61,989	64,294
*	Printing Machine Operator 3	22534	49,880	52,287	57,650	60,440	62,644	65,083	67,618
*	Printing Machine Operator 4	22535	52,287	54,816	60,447	63,378	65,691	68,251	70,914
*	Program Analyst	02871	53,296	55,875	61,609	64,603	67,111	69,724	72,447
**	Program Coordinator Demolition	05679	70,661	73,841	77,021	80,200	83,380	86,560	89,740
*	Program Monitor	04700	51,840	54,348	59,918	62,831	65,164	67,596	70,127
*	Project Coordinator Construction	02883	66,917	70,178	77,424	85,237	92,866	96,399	100,081
*	Project Coordinator Crime Prevention Program	02884	46,919	49,182	54,206	56,827	58,907	61,062	63,311
*	Project Manager, Data Processing	53023	106,684	0	0	0	0	0	0
*	Property Clerk	02894	33,960	35,574	39,157	41,033	42,499	44,017	45,608
*	Public Information Officer	02927	42,610	44,655	49,200	51,580	53,464	55,434	57,970
*	Public Safety Telecommunicator	01296@	49,892	52,302	57,655	60,454	62,678	64,991	67,409
*	Public Safety Telecommunicator Trainee	06229	48,415	0	0	0	0	0	0
*	Public Works Inspector	02933	47,607	49,903	55,003	57,669	59,799	62,016	64,321
**	Public Works Superintendent	02936	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Purchasing Agent	02952	89,024	93,330	102,480	108,625	114,205	118,545	123,128
*	Purchasing Assistant	02952	33,544	35,138	38,677	40,520	41,919	43,423	44,981
*	Purchasing Expediter	02956	43,886	45,994	50,684	53,135	55,087	57,108	59,224
*	Radio Dispatcher	02958	40,468	42,406	46,717	48,966	50,748	52,601	54,538
*	Radio Dispatcher Typing	02959	41,303	43,283	47,684	49,935	51,716	53,570	55,505
*	Radio Technician	02965	55,420	58,390	61,359	64,328	67,297	70,266	73,235
**	Real Estate Officer	02974	59,313	62,194	68,596	75,496	82,331	85,559	88,916
*	Receptionist	02976	30,739	32,194	35,419	37,108	38,414	39,781	41,189
*	Recorder Operator Courts	04873	32,598	34,144	37,577	39,376	40,881	42,450	44,079
*	Records Management Analyst	05429	51,261	53,741	59,262	62,136	64,403	66,913	69,524
*	Records Manager	06382	62,889	66,550	70,422	74,522	78,859	83,448	88,305
*	Records Support Technician 1	56562	33,961	35,319	36,732	38,201	39,730	41,318	42,971
*	Records Support Technician 2	56563	38,064	39,587	41,170	42,816	44,530	46,310	48,163
*	Records Support Technician 3	56564	42,631	44,337	46,110	47,954	49,872	51,867	53,942
*	Recreation Aide	02983	29,456	30,841	33,927	36,825	38,128	39,480	40,890
*	Recreation Leader	02993	35,363	37,046	40,789	42,747	44,340	46,010	47,743
*	Recreation Program Coordinator	03018	53,931	56,542	62,347	65,380	67,922	70,573	73,326
**	Recreation Supervisor	03020	42,749	44,802	49,364	54,282	59,157	61,443	63,842
*	Relocation Officer (Part Time)	03060@	0	0	0	0	0	0	12,739
**	Rent Regulation Officer	05681	59,978	62,893	69,368	72,751	75,489	78,333	81,289
*	Research Assistant	03069	48,015	50,332	55,478	58,168	60,313	62,553	64,878
**	Risk Manager	07390	89,024	93,330	102,480	108,625	114,205	118,545	123,128
**	Road Repairer Superintendent	03803	65,930	69,141	76,279	83,288	90,847	94,412	98,122
*	Sanitation Inspector	03110	46,398	48,633	53,607	56,197	58,240	60,502	62,851
**	Secretarial Assistant	03127	43,896	45,880	50,290	55,038	58,808	60,877	63,042
*	Secretary Board/Commission (Part Time)	07419	1,256	0	0	0	0	0	11,482

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Secretary Board/Commission (Full Time)	07419	49,486	51,882	57,208	60,594	62,958	65,414	67,968
*	Security Guard	06124	35,362	37,045	40,787	42,746	44,274	45,865	47,523
*	Senior Account Clerk	03165@	36,243	37,970	41,810	43,816	45,390	47,970	48,736
*	Senior Administrative Analyst	03173@	62,871	65,930	72,728	80,055	87,447	90,874	96,374
*	Senior Auditor	03196@	60,838	63,795	70,366	73,306	75,970	78,939	82,030
*	Senior Building Maintenance Worker	03227	36,445	38,182	42,049	44,063	45,652	47,409	49,238
**	Senior Budget Examiner	03223	78,550	82,350	90,423	95,845	100,768	104,597	108,641
*	Senior Building Maintenance Worker Low Pressure License	03228	50,829	53,285	58,752	61,599	63,845	66,785	68,916
*	Senior Cashier	03236	44,121	46,243	50,956	53,419	55,378	57,417	59,547
*	Senior Clerk Transcriber	03255	35,640	37,337	41,108	43,080	44,735	46,458	48,247
*	Senior Community Relations Specialist	03265@	44,671	46,819	51,595	54,087	56,083	58,152	60,294
*	Senior Community Service Worker	03269@	39,714	41,614	45,836	48,044	49,863	51,758	53,731
*	Senior Computer Service Technician	07691	56,540	59,283	65,617	68,812	71,496	74,290	77,192
*	Senior Data Control Clerk	03294	38,741	40,594	44,709	46,861	48,546	50,310	52,151
*	Senior Data Processing Programmer	03295	53,447	56,034	59,197	60,326	62,671	65,110	67,646
*	Senior Electrician	03308	51,912	54,423	60,002	62,335	64,761	67,282	69,906
*	Senior Engineer	03314	79,831	83,739	92,419	96,955	100,650	104,490	108,481
*	Senior Engineering Aide	03320	43,018	45,082	49,673	52,068	53,977	55,967	58,026
*	Senior Gardener	03341	34,150	35,773	39,380	41,264	42,734	44,269	45,863
*	Senior Historic Preservation Specialist	15680	58,032	60,847	67,107	70,378	73,127	75,871	78,733
*	Senior Housing Inspector	03368	56,136	58,914	61,715	64,717	67,237	69,858	72,584
*	Senior Landscape Architect	04407	51,840	54,348	59,918	62,831	65,164	67,596	70,127
*	Senior Legal Stenographer	03405	42,065	44,083	48,569	50,911	52,880	54,924	57,057
*	Senior Maintenance Repairer	03425	42,423	44,461	48,986	51,351	53,229	55,178	57,213
*	Senior Mechanic	03459	45,848	48,057	52,962	55,525	57,575	59,701	61,917
*	Senior Mechanic (Diesel)	04561	47,642	49,940	55,045	57,707	59,841	62,056	64,366
*	Senior Payroll Clerk	03496	37,203	38,980	42,924	44,987	46,577	48,272	50,024
*	Senior Personnel Assistant	04982	69,069	73,247	77,453	81,645	85,836	90,028	94,223
*	Senior Planner Economic Dev.	04569	51,840	54,348	59,918	62,831	65,164	67,596	70,127
*	Senior Planning Aide	03512	38,775	40,629	44,748	46,905	48,616	50,382	52,216
*	Senior Program Development Specialist Community Service	06931	58,032	60,847	67,107	70,378	73,127	75,871	78,733
*	Senior Program Monitor	05399	63,803	66,909	73,809	77,414	80,337	83,369	86,534
*	Senior Public Works Inspector	03539	50,764	53,218	58,671	61,516	63,794	66,354	68,824
*	Senior Purchasing Assistant	03547	37,203	38,980	42,924	44,987	46,577	48,272	50,024
*	Senior Sanitation Inspector	03572	52,398	54,936	60,569	61,966	63,985	66,352	68,824
*	Senior Storekeeper	03600	47,607	49,903	55,003	57,669	59,799	62,016	64,321
*	Senior Traffic Maintenance Worker	03625	42,012	44,027	48,507	50,380	52,329	54,353	56,458
*	Senior Traffic Signal Electrician	03626	51,912	54,423	60,002	62,335	64,761	67,282	69,906
*	Senior Training Technician	05614	56,540	59,283	65,617	68,812	71,496	74,290	77,192
*	Senior Youth Group Worker	03657	44,940	47,101	51,905	54,415	56,495	58,672	60,929
*	Signal Systems Technician 1	03714	53,919	56,076	58,318	60,651	63,077	65,601	68,224
*	Signal Systems Technician 2	03589	56,007	58,249	60,578	63,002	65,521	68,142	70,867
*	Social Service Assistant	04623	36,047	37,767	41,582	43,577	45,141	46,770	48,467
*	Storekeeper	03779	41,604	43,601	48,034	50,350	52,184	54,108	56,091
*	Storekeeper Automotive	03781	43,849	45,957	50,641	53,090	55,037	57,059	59,167
*	Substance Abuse Counselor 1	63114	55,715	58,415	64,418	67,552	70,077	72,706	75,439
**	Superintendent of Recreation	03834@	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Superintendent of Weights & Measures	01428	64,059	67,177	74,106	80,912	88,250	91,712	95,314
**	Supervising Account Clerk	03848	41,377	43,361	47,770	52,519	56,288	58,357	60,523

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* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Administrative Analyst	03850@	70,640	74,087	81,746	89,161	97,261	101,082	105,061
**	Supervising Animal Control Officer	05999	72,357	75,650	78,943	82,235	85,528	88,821	92,121
**	Supervising Building Service Low Pressure License	06468	46,615	48,862	53,854	59,228	65,162	66,827	69,319
**	Supervising Cashier	03857@	51,381	53,866	59,387	65,338	71,233	74,013	76,907
**	Supervising Clerk Transcriber	03863@	39,329	41,210	45,391	49,440	53,861	55,947	58,117
**	Supervising Data Control Clerk	03872	48,568	50,911	56,118	61,729	67,042	69,409	71,874
**	Supervising Electrician	06605	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Engineering Aide	03881	52,774	55,329	61,003	67,117	73,176	76,037	79,012
**	Supervising Health Insurance Benefits Clerk	03887@	53,517	55,951	61,361	67,187	72,705	75,164	77,724
**	Supervising Maintenance Repairer	07338	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Maintenance Worker, Grounds	06731	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Mechanic	06724	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Mechanic Fire Apparatus	06726	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Planner	05137	66,012	69,227	76,373	83,288	90,847	94,413	98,122
**	Supervising Program Analyst	03927	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Supervising Property Clerk	05519	38,862	40,720	44,849	49,302	53,553	55,522	57,567
**	Supervising Public Safety Telecommunicator	03865@	52,810	55,365	61,045	66,883	72,921	75,772	78,731
**	Supervising School Traffic Guard	03937	52,693	55,244	60,910	66,393	72,388	75,214	78,154
**	Supervising Youth Group Worker	03945@	43,028	45,094	49,686	54,635	59,513	61,724	64,010
**	Supervisor Demolition	06910	53,392	55,976	61,720	67,445	73,146	75,607	78,172
**	Supervisor of Accounts	03969	47,980	50,295	55,438	60,983	66,584	69,177	71,875
**	Supervisor of Collection of Revenue		57,640	60,437	66,652	73,353	79,988	83,125	86,374
**	Supervisor of Motor Pool	05971	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervisor of Real Estate Sales	04060	44,180	46,303	51,025	56,113	61,158	63,531	66,009
**	Supervisor of Senior Citizens Activities	04069	45,474	47,662	52,527	57,768	62,960	65,409	68,008
**	Supervisor of Telephone Systems	04080	40,612	42,559	44,936	48,015	52,307	54,329	56,436
**	Supervisor Public Works	06650	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervisor Traffic Maintenance	06816	54,070	56,689	59,890	62,217	67,825	70,468	73,219
*	Tax Searcher	04130	42,114	44,135	48,625	50,973	52,834	54,774	56,789
*	Technical Assistant Contract Administration	62844	49,939	52,321	57,614	60,375	62,554	64,810	67,169
*	Technical Assistant to the Construction Official	05193	44,129	46,253	50,968	53,434	55,371	57,397	59,494
*	Technician, Management Information Systems	53099	53,447	56,034	59,198	60,326	62,671	65,110	67,647
*	Telecommunications Systems Analyst	07604	48,445	50,782	55,977	61,572	67,111	69,724	72,447
*	Telephone Operator	04145@	37,268	39,047	42,998	45,064	46,691	48,385	50,143
*	Tractor Trailer Driver	04179	40,486	42,425	46,737	48,989	50,780	52,631	54,558
*	Traffic Maintenance Worker	04189	39,296	41,175	45,353	47,100	48,915	50,805	52,769
*	Traffic Signal Electrician	04192	47,330	49,613	54,682	57,328	59,448	61,641	63,936
**	Traffic Signal Superintendent 1	00799	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Traffic Signal Superintendent 2	04196	68,498	71,839	79,262	86,550	94,412	98,119	101,979
**	Traffic Signal Supervisor 1	06819	58,179	61,005	67,275	69,904	72,632	75,469	78,420
**	Traffic Signal Supervisor 2	04082	60,439	63,377	69,897	72,632	75,469	78,420	83,236
*	Traffic Signal Technician 1	04195	53,919	56,532	62,333	64,761	67,282	69,904	72,634
*	Traffic Signal Technician 2	05219	56,007	58,724	64,754	67,282	69,904	72,632	75,521
*	Training Technician	04207	52,287	54,816	60,447	63,378	65,691	68,251	70,914
*	Tree Maintenance Worker 1	04220	40,278	42,208	46,503	48,737	50,501	52,453	54,484
*	Truck Driver	04222	39,804	41,709	45,944	48,155	49,912	51,731	53,624

	Title		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Violations Clerk	04244	73,322	77,100	84,659	89,736	94,344	97,930	101,716
*	Weights and Measures Apprentice	04201	0	0	0	0	0	0	39,097
*	Welder	04305	43,705	45,803	50,473	52,913	54,855	56,866	58,972
*	Youth Group Worker	04333	42,887	44,945	49,524	51,916	53,814	55,787	57,852
*	Youth Group Worker Bil. In S&E	04334	42,887	44,945	49,524	51,916	53,814	55,787	57,852
*	Youth Services Counselor	04336	47,046	49,314	54,353	56,987	59,088	61,275	63,551
*	Zoning Officer (Part Time)	04338	0	0	0	0	0	0	7,815

MBS:dh
12-08-20

ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-53(m) TO FUND AN OPERATIONAL DEFICIT IN THE CITY'S SEWER UTILITY FUND AS A RESULT OF A DECLARED PUBLIC HEALTH EMERGENC

WHEREAS, a public health emergency has been declared by the Governor of the State of New Jersey pursuant to Emergency Health Powers Act ((N.J.S.A. 26:13-1 et seq) in response to the COVID 19 pandemic (the "Public Health Emergency"); and

WHEREAS, as a result of the Public Health Emergency, the City of Camden, in the County of Camden, New Jersey (the "City") has experienced a deficit balance in the City's Results of Operations in the transition year budget 2020 for the Sewer Utility Fund of the City in the amount of \$820,000 (the "Operational Deficit"); and

WHEREAS, the Acting Director of Finance/Temporary Chief Financial Officer of the City has prepared a certification with respect to the Operational Deficit in the Sewer Utility Fund being directly attributable to the Public Health Emergency (the "Certification"), which Certification has been approved by a majority of the members of the City Council of the City at a public meeting duly called and held December 8, 2020; and

WHEREAS, concurrently herewith, the City has submitted an application, including the Certification, which application has been approved by the City Council of the City prior to its submission, to the Director of the Division of Local Government Services ("DLGS") to obtain approval of the Operational Deficit of the Utility Fund and the special emergency appropriation related thereto; and

WHEREAS, if approved by the Director of the DLGS, *N.J.S.A. 40A:4-53(m)* permits a municipality to finally adopt an ordinance authorizing a special emergency appropriation in order to fund the Operational Deficit in the Sewer Utility Fund of the City; and

WHEREAS, the City is desirous of funding the Operational Deficit through the adoption of this special emergency appropriation ordinance; and

WHEREAS , pursuant to *N.J.S.A.40A:4-55(c)*, the City has or will submit an additional application (the "LFB Application") to the Local Finance Board in the Division of Local Government Services, Department of community Affairs (the "LFB") to extend the repayment period of the Special Emergency Appropriation for a period of up to 10 years as determined by the LFB; and

WHEREAS, City Council of the City introduced the within ordinance authorizing the special emergency appropriation to fund the Operational Deficit on December 8, 2020; and

WHEREAS, as a result of the approval of the Director of the DLGS of the Operational Deficit due to the Public Health Emergency and the special emergency appropriation therefor related thereto, the City shall finally adopt the within ordinance authorizing a special emergency appropriation to fund the Operational Deficit; now, therefore

BE IT ORDAINED AND ENACTED by the City Council of the City of Camden, in the County of Camden and State of New Jersey, as follows (not less than two- thirds of the full membership thereof affirmatively concurring):

SECTION 1. To fund the Operational Deficit in the Sewer Utility Fund resulting from the Public Health Emergency, a special emergency appropriation in the amount of \$820,000 is hereby authorized and approved by the City pursuant to N.J.S.A. 40A:4-53(m).

SECTION 2. For the purpose of financing the special emergency appropriation referred to in Section 1 above, special emergency notes of the City are hereby authorized to be issued in the principal amount of \$820,000 pursuant to N.J.S.A. 40A:4-55. The City shall appropriate and pay one fifth (1/5) of the portion of the special emergency notes directly attributable to the Public Health Emergency in each year beginning in the year after the year in which the resulting deferred charge appears in the City's unaudited financial statements with the final one fifth (1/5) portion of the special emergency notes payable no later than the last day of the sixth year following the end of the fiscal year that is the subject of the application to the DLGS.

SECTION 3. In the alternative and subject to a) determination by the LFB (after review of the LFB Application) that repayment of the Special Emergency Appropriation in accordance with Section 2 hereof will cause significant fiscal distress as described in N.J.S.A. 40A:4-55(c) and b) approval by the LFB that the repayment the special emergency appropriation may be extended for a period up to ten years, such repayment schedule as determined by the LFB, the \$820,000 special emergency notes shall be repaid in accordance with the repayment schedule determined and approved by the LFB.

SECTION 4. All special emergency notes issued hereunder shall mature at such times as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer as set forth above in Section 2; provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer. The Acting Director of Finance/Temporary Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Acting Director of Finance/Temporary Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:4-55(b)(2).

SECTION 5. The Acting Director of Finance/Temporary Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, if any, at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Acting Director of Finance/Temporary Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of special emergency notes pursuant to this ordinance is made. Such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

SECTION 6. All special emergency notes issued pursuant to this ordinance shall be executed by the Acting Director of Finance/Temporary Chief Financial Officer and the Mayor of the City, and shall be under the seal of the City and attested by the City Clerk. Such officers are hereby authorized and directed to execute and deliver all documents necessary or convenient in connection with the issuance, sale and delivery of the Special Emergency Notes.

SECTION 7. In accordance with the provisions of N.J.S.A. 40A:4-53, the Clerk is hereby authorized and directed to file a copy of this Special Emergency Ordinance as adopted with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

SECTION 8. This ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by N.J.S.A. 40:49-27.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to

veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING A CONTRACT UNDER NEW JERSEY STATE
CONTRACT NO. 89851 TO SHI INTERNATIONAL CORP.,
290 DAVIDSON AVENUE, SOMERSET, NJ 08873 TO PURCHASE
MITCHELL HUMPHREY FASTTRACKGOV SOFTWARE**

WHEREAS, under N.J.S.A. 40A: 11-12, a municipality may, without advertising for bids, purchase materials, supplies or equipment under a contract entered into on behalf of the State by the Division of Purchase and Property in the Department of Treasury, State of New Jersey; and

WHEREAS, it has been certified by the Purchasing Agent of the City of Camden that the City seeks to purchase, installation, licensing and maintenance of Mitchell Humphrey FastTrackGov software for use by License & Inspection and Housing Bureau, under State Contract No. 89851; and

WHEREAS, the municipality seeks to purchase this equipment under said State Contract from SHI INTERNATIONAL CORP., 290 Davidson Avenue, Somerset, NJ 08873 for an amount not to exceed ONE HUNDRED THIRTY-TWO THOUSAND SEVEN HUNDRED TWENTY-EIGHT DOLLARS AND THIRTY-EIGHT CENTS (\$132,728.38); and

WHEREAS, there will be substantial savings by the municipality by purchasing under the State Contract and this procedure is in the best interest of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "0-01-433-934", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City of Camden is hereby authorized to award a contract to SHI INTERNATIONAL CORP., 290 Davidson Avenue, Somerset, NJ 08873, to purchase installation, licensing and maintenance of Mitchell Humphrey FastTrackGov software for use by License & Inspection and Housing Bureau, pursuant to New Jersey State Contract No. 89851 for an amount not to exceed ONE HUNDRED THIRTY-TWO THOUSAND SEVEN HUNDRED TWENTY-EIGHT DOLLARS AND THIRTY-EIGHT CENTS (\$132,728.38).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM SPECIAL**

Council Meeting Date: **DECEMBER 2020**

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a contract under N.J.S.C. #89851 to SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873

BRIEF DESCRIPTION: Resolution authorizing a contract to SHI International Corporation, 290 Davidson Avenue, Somerset, NJ 08873 for the purchase, installation, licensing and maintenance of Mitchell Humphrey FastTrackGov software for use by License & Inspection and Housing Bureau.

BIDDING PROCESS: Under N.J.S.A. 40A:11-12, a municipality may without advertising for bids, purchase materials, supplies, or equipment under a contract entered into on behalf of the State by Division of Purchase and Property.

APPROPRIATION ACCOUNT: 1-01- -433-901; 906; 916

AMOUNT: \$132,728.38

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	12/9/20	<i>[Signature]</i> <small>(If applicable)</small>
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/9/2020	<i>[Signature]</i>
Approved by Business Administrator:	12-11-20	<i>[Signature]</i>
Received by City Attorney:	12/20/20	<i>[Signature]</i>

	(Name) Please Print	(Extension #)
Prepared By: _____	L. CHANDLER	X7475
Contact Person: _____		



Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

SHI INTERNATIONAL CORP

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION: 1-01-433-901, 906/916

AMOUNT: \$132,728.38

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$132,728.38

Description of the Goods or Services to be procured:

Resolution authorizing the City of Camden to enter into a State Contract Pricing Agreement N.J.S.C. #89851 with SHI International Corp for the purchase , installation, licensing and maintenance of Mitchell Humphrey FastTrack Gov. Software.



Doreen P. Chang
Treasurer

DATE: December 9, 2020

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
Professional Service or EUS Type	N/A
Name of Vendor	SHI INTERNATIONAL, LLC
Purpose or Need for service:	PROVIDE INSTALLATION, LICENSING AND MAINTENANCE OF MITHCELL HUMPHREY SOFTWARE FOR LICENSE & INSPECTION & HOUSING BUREAU
Contract Award Amount	\$132,728.38
Term of Contract	~180 DAYS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	NJSC 40A:11-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

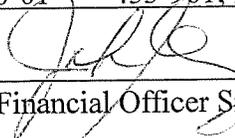

Business Administrator/Manager Signature

Date 12.11.20

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this action.

0-01-433-901; 906; 916 Funding Source for this action


Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

NJSC 12/9/2020
Certifying Officer Date

For LGS use only:

Approved Denied

Date
Director or Designee,
Division of Local Government Services

Number Assigned _____



Pricing Proposal
 Quotation #: 19775145
 Created On: 12/3/2020
 Valid Until: 12/30/2020

City of Camden

Inside Account Executive

Lateefah Chandler

520 Market St.
 Camden, NJ 08101
 United States
 Phone: 856-757-7475
 Fax:
 Email: lachandl@ci.camden.nj.us

Matt Long

300 Davidson Ave,
 Somerset, NJ 08873
 Phone: 732-507-1549
 Fax:
 Email: Matt_Long@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Estimated Installation/Implementation (one-time) Costs Mitchell Humphrey & Co. - Part#: NPN-MITCH-esti Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$96,356.50	\$96,356.50
2 FastTrackGov Licensing (one-time) Costs Mitchell Humphrey & Co. - Part#: NPN-MITCH-FTGLC-1 Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$29,097.50	\$29,097.50
3 Software Assurance Annual Fee Mitchell Humphrey & Co. - Part#: NPN-MITCH-SOFT Contract Name: Software Reseller Contract #: ITS58 Subcontract #: 89851	1	\$7,274.38	\$7,274.38
Total			\$132,728.38

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

MBS:dh
12-29-20

RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT TO HJA STRATEGIES, LLC TO PROVIDE FISCAL IMPACT ANALYSIS AND ASSESSMENT OF PILOT APPLICATIONS AND ALSO AUDIT/REVIEW OF CURRENT PILOT PROGRAMS

WHEREAS, there exists a need to acquire services to perform fiscal impact analysis and assessment for PILOT applications that appear before the Long Term Tax Abatement Committee and to conduct audits/reviews of the City's current PILOT programs for the City of Camden; and

WHEREAS, pursuant to RFP #20-15, the City received three (3) proposals with the submission by HJA STRATEGIES, LLC, having an address at 60 Roseland Avenue, Caldwell, NJ 07006 being deemed the most qualified to perform this service for the City; and

WHEREAS, pursuant to a Request for Proposals, a proposal was received and is attached hereto by HJA STRATEGIES, LLC, to perform fiscal impact analysis and assessment for PILOT applications, in the amount not to exceed TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00); and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under adopted budget of the City of Camden under line item "1-01-425-906" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper City Officers of the City of Camden are hereby authorized to execute a contract with HJA STRATEGIES, LLC, to perform fiscal impact analysis and assessment for PILOT applications and to conduct audits/reviews of the City's current PILOT programs in the amount not to exceed TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date: December 22, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT TO HJA STRATEGIES, LLC TO PROVIDE FISCAL IMPACT ANALYSIS AND ASSESSMENT OF PILOT APPLICATIONS AND ALSO AUDIT/REVIEW OF CURRENT PILOT PROGRAMS

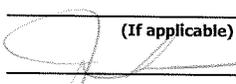
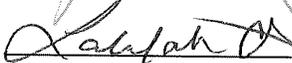
BRIEF DESCRIPTION OF ACTION: The City of Camden Administration desires to appoint a qualified firm with expertise in conducting Fiscal Impact Analyses and Assessments of Applications for Payment In Lieu of Taxes ("PILOT"); and reporting on the Fiscal Impact Analyses and Assessments to the City's Long Term Tax Abatement Committee ("LTTAC") as well as conducting an audit/review of the City's current PILOT Programs.

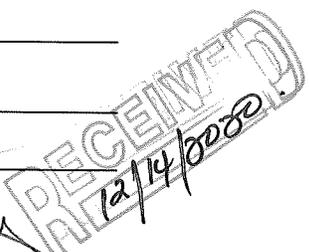
BIDDING PROCESS: RFP #20-15 Opened July 14, 2020 Received three (3) proposals.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable) 1-01 - - 425-906 ^{ze}

AMOUNT: (If applicable) \$ 25,000

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	12/14/20	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/10/20	
Approved by Business Administrator:	12-9-20	
Received by City Attorney:	12/21/20	



Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

(Name) Please Print

(Extension #)

Prepared By: _____

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

HJA STRATEGIES

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION: 1-01-425-906

AMOUNT: \$25,000.00

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

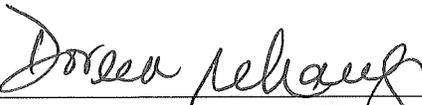
DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$25,000.00

Description of the Goods or Services to be procured:

Award a Contract for (RFP #20-15) To HJA Strategies to provide professional service for the Fiscal Impact Analysis and assessment for Pilot Applications and Audit review of current pilot programs.



DOREEN P. CHANG
TREASURER

DATE: December 11, 2020

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
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Professional Service or EUS Type	PROFESSIONAL SERVICE
Name of Vendor	HJA STRATEGIES
Purpose or Need for service:	FISCAL IMPACT ANALYSIS AND ASSESSMENT FOR PILOT APPLICATIONS
Contract Award Amount	\$25,000
Term of Contract	~12 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP #20-15
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – PKF O’CONNOR DAVIES 4WARD PLANNING

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor’s Signature*

Date _____

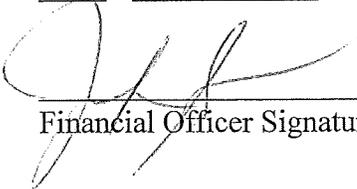
Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

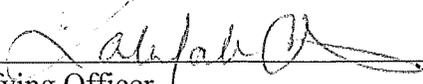
The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -425-906 Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date 2/16/2022

For LGS use only:

Approved

Denied

_____ Date

Director or Designee,
Division of Local Government Services

Number Assigned _____



July 15, 2020

VIA FEDERAL EXPRESS

City of Camden
520 Market Street
City Hall, Room 105
Camden, New Jersey 08101
Attn: Lateefah Chandler, Purchasing Agent

Re: HJA Strategies LLC Response to RFP (#20-15) Consultant to Provide Fiscal Impact Analysis and Assessment of PILOT Applications and Also Audit/Review of Current PILOT Programs

Dear Ms. Chandler:

HJA Strategies, in partnership with PEL Analytics and Phoenix Consulting group, is pleased to submit this response to the RFP #20-15 “Consultant to Provide Fiscal Impact Analysis and Assessment of PILOT Applications and also Audit / Review of Current PILOT programs. As the incumbent team for this program, we are excited to present a unique team of highly qualified and experienced individuals to serve the city of Camden on this ongoing and complex assignment.

In New Jersey and throughout the country, various forms of PILOTs are leading economic development initiatives for municipalities – particularly in high-tax states like New Jersey. Despite their growing prominence and use in Camden and elsewhere, it remains an important part of PILOT programs to be able to provide a data-driven analysis of their efficacy and their impact on the community. Moreover, given the complexity, municipalities should periodically review existing PILOTs to ensure compliance, identify revenue opportunities for the city that have been overlooked, and be able to report to taxpayers the efficacy and benefits. Finally, it is important to be able to apply lessons learned to future PILOT applications to ensure Camden receives maximum benefit from the innovative economic development and revenue generation program.

As the incumbent, the HJA Strategies team has developed numerous processes and tools to ensure continuity of the PILOT Fiscal Impact Analysis program. For example:

- The HJA Strategies team developed a PILOT accounting tool to track and trend financial data from PILOT audits. The accounting tool has been developed allowing us to calculate the various obligations for all of the projects, taking into consideration the nuances of each

project. We have updated this tool to work around missing financial data to allow us to make reasonable estimates of the liability owed and also to project future year obligations. We feel strongly that this tool can be used to accurately identify any missing revenue and would also be useful for Camden in developing projections as a part of their budget process.

- The HJA Strategies team developed a Smartsheet repository that tracks and stores documents in a secure cloud environment. This allows for remote access and operations, important in these uncertain times during a global pandemic and increased remote work.

HJA Strategies proposes continuing the work already underway to evaluate PILOT program efficacy. This work includes:

- In-depth fiscal impact and legal analysis of PILOT applications and related reporting
- In-depth fiscal analysis and legal analysis of existing PILOT programs to determine whether any excess net profits are owed to the city and whether the PILOT partner is in compliance
- Audit and review of current PILOTS to ensure appropriate and accurate payments have been made

HJA Strategies also will provide enhanced reporting with the assignment of a new project manager to oversee progress on the project overall, engage with the client, and manage project reporting. The project manager will be responsible for developing and delivering a monthly status report, including metrics such as:

- A running log of PILOTs assessed and in process
- Deficit reporting for missing documentation
- Cost savings / additional revenue realized
- New PILOTs evaluated

HJA Strategies will, in consultation with Camden, prepare and provide an executive summary and associated technical and fiscal data of all reviewed PILOT applications. Additionally, the project manager will schedule oral reporting and onsite meetings as necessary to report on project status overall as well as new PILOT analysis.

Additionally, the HJA Strategies team proposes enhancements to the existing program to improve efficacy. This includes obtaining and reporting on missing data. HJA Strategies proposes deficit reporting and outreach to project partners for missing financial data and audits as necessary. We have identified many projects that have failed to provide financial information to verify their obligation under the various PILOT agreements. As a result, there is no way to verify the PILOT obligation for these properties.

We propose a three-pronged approach to obtaining this data in order to have the project become compliant:

- 1) Develop a collection process whereas the team will pursue the data and funds in a professional and persistent manner while maintaining a collection diary of all communication;
- 2) In the event that compliance cannot be achieved, provide notification to the developer/project management that they are in material default of their PILOT agreement and will be subject to

traditional taxation for the prior two years as omitted taxes and the current year as added taxes for a full three years of traditional taxation;

3) Utilize Smartsheet as the centralized data collection tool for the team store all collection efforts, notes and contact information.

In an era of COVID-19 restrictions on travel and group assembly, it is important to note that our team is experienced working remotely effectively. We utilize cloud-based technologies, video conferencing tools to stay connected and other methods to ensure the team is connected with one another and with the city. This includes the ability to participate in public meetings remotely as needed to provide progress reports. Once we are able to do so safely, we do not anticipate any concerns being able to be onsite in Camden as needed.

To ensure we devote the appropriate resources in a cost-effective manner, our team structure is designed to leverage individual expertise. Among the HJA Strategies team, we have a diverse set of skills, including strong financial analysis, project management, legal analysis communications, reporting and data analytics skills. Please see the biographies included in our response for more information.

The HJA Strategies team looks forward to continuing to serve the city of Camden to provide Fiscal Impact Analysis and Assessment of PILOT Applications and also Audit / Review of Current PILOT programs.

Very Truly Yours,



Henry J. Amoroso, Esq.
Executive Director, HJA Strategies
hamoroso@hjastrategies.com
(201) 906-1596

**EXHIBIT E: COST PROPSAL – HJA STRATEGIES RESPONSE TO RFP HJA STRATEGIES RESPONSE TO RFP
(#20-15) Consultant to Provide Fiscal Impact Analysis and Assessment of PILOT Applications and Also
Audit/Review of Current PILOT Programs**

- a. Applicable hourly rates
 - i. \$150 per hour for all assigned staff.
 - ii. Assigned staff will not bill for travel time related to this project.
- b. Explanation of travel billing
 - i. Mass transit to and from Trenton and Philadelphia will be billed at cost.
 - ii. Associated on/off-street parking fees will be billed at cost.
 - iii. Automobile travel will be billed at cost of gas and tolls.



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: HJA STRATEGIES, LLC
Trade Name:
Address: 60 ROSELAND AVENUE
CALDWELL, NJ 07006
Certificate Number: 1555429
Effective Date: April 13, 2010
Date of Issuance: December 09, 2020

For Office Use Only:
20201209155758142

REVISED

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08010-5120
856-784-3037
856-541-9668 (FAX)

RFP RESULTS

RFP #20-15 CONSULTANT TO PROVIDE FISCAL IMPACT ANALYSIS AND ASSESSMENT OF PILOT APPLICATIONS AND ALSO AUDIT/REVIEW OF CURRENT PILOT PROGRAMS

RFP OPENED THURSDAY, JULY 16, 2020 @11:00 AM

VENDOR
HJA STRATEGIES LLC CALDWELL,NJ
PKF O'CONNOR DAVIES,LLP CRANFORD ,NJ
4WARD PLANNING PHILADELPHIA PA

*4WARD PLANNING proposal was inadvertently overlooked during RFP opening but arrived and hand delivered to City Clerk on Wednesday, July 15, 2020 (confirmed by L. Chandler).

Results are for information purpose only.

rp

**CITY OF CAMDEN
PURCHASING BUREAU**

VENDORS LIST

RFP#20-15

RFP NAME: CONSULTANT TO PROVIDE FISCAL IMPACT ANALYSIS AND ASSESSMENT OF PILOT APPLICATIONS AND ALSO AUDIT/REVIEW OF CURRENT PILOT PROGRAMS

RFP DUE: THURSDAY, JULY 16, 2020 @ 11:00 A.M
 MEETING ID # 918 1453 3655
 PASSWORD 934645

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
NY 6/23/2020	HJA STRATEGIES LLC 60 ROSELAND AVE CALDWELL NJ 07006 Htmoroso @ HJA Strategies.com	201- 906-1596
	Mullen Guidehouse	925- 334-2081
6/30/2020	Andrea Simpson LNB Solutions 420 N. Center Dr Suite 143 Norfolk VA 23502	757-644-1344
7/6/2020	Kerth Balla PKF O'CONNOR DAVIES 20 COMMERCE DRIVE Ste 301 Cranford NJ 07016	908-272-6200 908-272-2414
7/6/2020	Notice attached 7/6/2020	
7/9/2020	4ward Planning Inc. - Todd Poole 325 Chestnut Street Ste 800 Phila. PA 19106	267- 480-7133 866- 989-0021

Courier-Post, Cherry Hill

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Publication Name:
Courier-Post, Cherry Hill

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Cherry Hill , NJ

Publication County:
Camden

Notice Popular Keyword Category:

Notice Keywords:
fiscal

Notice Authentication Number:
202012091459571631102
3495230974

Notice URL:

[Back](#)

Notice Publish Date:
Tuesday, June 23, 2020

Notice Content

CITY OF CAMDEN REQUEST FOR PROPOSALS The City of Camden, through the Planning and Development Department's intends to acquire services for the following: RFP#20-15 CONSULTANT TO PROVIDE FISCAL IMPACT ANALYSIS AND ASSESSMENT OF PILOT APPLICATIONS AND ALSO AUDIT/REVIEW OF CURRENT PILOT PROGRAMS The Purchasing Agent is hereby authorized to receive Proposals on Thursday, July 16, 2020 at 11:00 a.m. in the City Council Chambers, Second Floor, City Hall, Sixth and Market Streets, Camden, New Jersey, at which time and place proposal will be opened and read publicly. GUIDELINES may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us. The submitting person/agency must be qualified and experienced to conduct the services in the Proposal. Those not providing written proof of required qualifications and experience will be disqualified. If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. This proposal is being solicited through a fair and open process in accordance with the N.J.S.A. 19:44a-20.5 et seq. The City will not accept Proposals received after the time specified for submission. Any Proposals received after the hour appointed, the City will deem invalid and return unopened to the sender. Any questions concerning this Request for Qualification, please contact the City of Camden Purchasing Bureau at (856) 757-7159 or, preferably, fax questions to (856) 541-9668 Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the Municipal Clerk, City Hall, Room 105, Camden, New Jersey 08101. Lateefah Chandler Purchasing Agent June 23, 2020 (\$34.32)

[Back](#)

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING AMENDMENT #1 TO CONTRACT #11-19-167
WITH EXECUTIVE SECURITY AGENCY, LLC, 153 WALNUT STREET,
NEWARK, NJ 07105 IN THE AMOUNT NOT TO EXCEED \$20,000.00
FOR THE PROVISION OF SECURITY GUARD SERVICES**

WHEREAS, the Council of the City of Camden by Resolution #19(MC-19:7173) dated November 12, 2019 awarded a contract under bid#19-20 to Executive Security Agency, LLC to provide, security guard services for the City of Camden for one (1) year with a 2nd year option on an as needed basis online; and

WHEREAS, the contract price set forth in (MC-19:7173) as aforesaid was for Eighty Thousand Eight Hundred Twenty Dollars (\$80,820.00); and

WHEREAS, it is necessary to amend contract #11-19-167 with Executive Security Agency, LLC by Amendment #1 in the amount of TWENTY THOUSAND DOLLARS (\$20,000.00) to increase the hourly rate from \$22.50 to \$25.00 per hour to provide security guard services at City locations during Code Blue designation through the 2020-2021 winter season; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under adopted budget of the City of Camden under line item "1-01-800-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, that the City Council of the City of Camden hereby approves Amendment #1 to Contract #11-19-167 with Executive Security Agency, LLC by increasing the amount of the contract by TWENTY THOUSAND DOLLARS (\$20,000.00) for a total contract amount of ONE HUNDRED THOUSAND EIGHT HUNDRED TWENTY DOLLARS (\$100,820.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

SPECIAL

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler

Department Making Request: Administration/Purchasing

TITLE OF RESOLUTION: Resolution approving Amendment #1 to Contract #11-19-167 Executive Security Agency, LLC, 153 Walnut Street, Newark, NJ 07105 to increase the hourly rate for "Warming Center" security guard services.

BRIEF DESCRIPTION OF ACTION: Purpose of this action is to approve Amendment #1 on Contract #11-19-167 to increase the hourly rate from \$22.50/hour to \$25.00/hour for security guard services provided at city locations during Code Blue designation through the 2020-2021 winter season

BIDDING PROCESS: N.J.A.C. 5:30-11.1
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

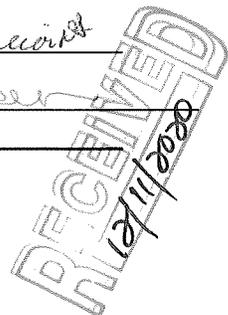
APPROPRIATION ACCOUNT(S): 1-01- -800-908

AMOUNT: \$20,000.00

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	12/14/20	
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/14/20	
Approved by Business Administrator:	12/18/20	
Received by City Attorney:	12/21/20	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	L. Chandler	x7475
Contact Person:	_____	_____



Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

EXECUTIVE SECURITY AGENCY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION: 1-01-800-908

AMOUNT: \$20,000.00

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT:

AMOUNT:

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$100,820.00

Description of the Goods or Services to be procured:

Amendment #1 to contract (Bid #11-19-167) to Executive Security Agency, to provide on an as needed basis, security guard services for the City of Camden Department of Human Services for one (1) year with a 2nd year option.



Doreen P. Chang
Treasurer

DATE: December 11, 2020

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN
--------------	----------------

Professional Service or EUS Type	N/A
Name of Vendor	EXECUTIVE SECURITY AGENCY, LLC
Purpose or Need for service:	AMEND #1 – CONTRACT #11-19-167 FOR SECURITY GUARD SERVICES DURING CODE BLUE DESIGNATION 2020-2021 WINTER SEASON
Contract Award Amount	\$20,000.00
Term of Contract	~3 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	ORIGINALLY BID #19-2
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

Business Administrator/Manager Signature

Date _____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01 -800-908 Funding Source for this action



Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A BID

Certifying Officer

Date 12/14/2020

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ENTER INTO A
MEMORANDUM OF UNDERSTANDING FOR AGENCIES USING THE
CAMDEN COUNTY PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM**

WHEREAS, the City of Camden through the signing of an MOU with the County of Camden agrees to establish the responsibilities between the parties to receive ownership of the public safety radio communications equipment (mobile, portable, and base station radios) to the various accepting municipal fire departments, fire districts, fire companies, emergency medical services agencies, hospital-based emergency medical services providers, emergency management and law enforcement agencies and to the City of Camden Fire Department (CFD; collectively, "Public Safety Service Entity") for use with the Camden County Public Safety Radio Communications System; and

WHEREAS, the City of Camden Fire Department has received certain equipment as a Public Safety Service Entity pursuant to the terms of the subject Memorandum of Understanding; and

WHEREAS, the City of Camden Fire Department will be responsible for maintaining and servicing as needed, the designated public safety radio communications equipment; and

WHEREAS, it is necessary for the City of Camden to enter into a Memorandum of Understanding with the County of Camden and City of Camden Fire Department agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of the subject MOU to ensure appropriate and optimum use of the equipment and to define the terms and conditions for the use of the public safety radio communications equipment; and

WHEREAS, the Mayor of the City of Camden and the Council of the City of Camden supports and deems it in the best interest of the City of Camden to enter into a Memorandum of Understanding with the County of Camden; now, therefore

BE IT RESOLVED by the City of Camden that the proper officers be and are hereby authorized to enter into a Memorandum of Understanding for the above stated reasons.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB -23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form:



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS, President
City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 29, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the City of Camden to enter into a Memorandum of Understanding for Agencies using the Camden County Public Safety Radio Communication System.

BRIEF DESCRIPTION OF ACTION: Camden County has transferred the ownership of certain public safety radio communications equipment (mobile, portable, and base station radios) to the various accepting municipal fire departments, fire districts, fire companies, emergency medical services agencies, hospital-based emergency medical services providers, emergency management and law enforcement agencies and to the City of Camden Fire Department (CFD; collectively, "Public Safety Service Entity"), for use with the Camden County Public Safety Radio Communications System. The City of Camden Fire Department has received certain equipment as a Public Safety Service Entity pursuant to the terms of the subject Memorandum of Understanding (MOU). The CFD will be responsible for maintaining and servicing as may be needed, its designated public safety radio communications equipment. The County and CFD agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of the subject MOU to ensure appropriate and optimum use of the equipment and to set forth the rights, duties, and obligations between the parties. Pursuant to Resolution No. 66, adopted October 18, 2018, the Camden County Board of Chosen Freeholders have authorized the execution of this MOU.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

AMOUNT: (If applicable)

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with columns Date and Signature. Rows for Approved by Relevant Director, Approved by Grants Management, and Approved by Finance Director. Includes checkbox for CAF - Certifications of Availability of Funds.

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

Approved by Purchasing Agent: _____

Approved by Business Administrator: 12/18/20 _____

Received by City Attorney: 12/17/20 _____

J. J. Ann

M. B. B. B.

(Name) Please Print

(Extension #)

Prepared By: _____

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	MOU
Name of Vendor	Various Agencies
Purpose or Need for service:	City of Camden to enter into a Memorandum of Understanding for Agencies using the Camden County Public Safety Radio Communication System.
Contract Award Amount	N/A
Term of Contract	N/A
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____

 12-18-20
Business Administrator/Manager Signature

Date 12-18-20

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____ Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer

Date _____

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Draft /12/18/20

MEMORANDUM OF UNDERSTANDING FOR AGENCIES USING THE CAMDEN COUNTY PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM

This document constitutes a Memorandum of Understanding ("MOU") entered into by and between the County of Camden, a body politic and corporate of the State of New Jersey and the City of Camden, a municipal corporation of the State of New Jersey, having its principal place of business at 520 Market Street, Camden, New Jersey 08101. The date of execution of this MOU is the _____ day of October, 2020.

WHEREAS, the County has transferred the ownership of the public safety radio communications equipment (mobile, portable, and base station radios) to the various accepting municipal fire departments, fire districts, fire companies, emergency medical services agencies, hospital-based emergency medical services providers, emergency management and law enforcement agencies and to the City of Camden Fire Department (collectively referred to as "Public Safety Service Entity"), for use with the System and

WHEREAS, City of Camden Fire Department, (hereinafter, "Using Entity"), has received certain equipment as a Public Safety Service Entity pursuant to the terms of the within MOU; and

WHEREAS, the Using Entity will be responsible for maintaining and servicing as may be needed, its designated public safety radio communications equipment (hereinafter "Equipment"); and

WHEREAS, the County and the Using Entity agree that their mutual public purposes and their best interests will be promoted by the execution and delivery of a

Memorandum of Understanding to ensure appropriate and optimum use of the Equipment and to set forth the rights, duties, and obligations between the parties hereto; and

WHEREAS, pursuant to Resolution No. 66, adopted October 18, 2018, the Camden County Board of Chosen Freeholders have authorized the execution of this MOU, now, therefore,

In consideration of the mutual promises contained herein, the parties to this MOU hereby agree as follows:

1. Term:

The term of this MOU shall be in effect until either party discontinues providing emergency service.

2. RESPONSIBILITIES OF THE PARTIES

COUNTY:

a. The programming of any additional Equipment not provided by the County and purchased by the Using Entity shall be performed by the Department of Public Safety Division of Communications in order to properly function on the County's public safety radio communications system.

b. The County reserves the right to remove or electronically disable the Equipment in the case of misuse by the Using Entity.

3. USING ENTITY:

a. The Using Entity shall be solely responsible for all maintenance, repair, and/or replacement of the Equipment.

b. The Using Entity shall use and maintain the Equipment for its intended purpose as described herein.

c. The cost for insuring the Equipment provided by the County shall be the responsibility of the Using Entity.

d. While utilizing the Equipment provided in accordance with the terms of this MOU, the Using Entity shall adhere to all Department of Public Safety Division of Communications, policies and procedures enacted for the County's public safety radio communications system as well as all Camden Fire Department policies and procedures concerning radio communications. Only to the extent that such policies and procedures conflict shall the Camden Fire Department policies and procedures take precedence including radio unit designations.

e. The Using Entity will be responsible for the cost of any modifications it desires to make to the Equipment and shall be required to confirm with Motorola prior to making any modifications, that said modifications shall not be a cause for breach of the Equipment Warranty.

g. The Using Entity acknowledges that any misuse of the Equipment will result in the forfeit of ownership of the Equipment and the Equipment shall be returned to the County.

h. In the event that the Using Entity discontinues providing its current service to its municipality or area of service in the County, all County Equipment shall be returned to the Department of Public Safety, Division of Communications within 30 days of the discontinuation of services; said removal of equipment shall be conducted by agents of the County's Department of Public Safety, Division of Communications. Any Equipment that was purchased by the Using Entity or its municipality shall be retained by the Using Entity.

ATTEST:

COUNTY OF CAMDEN

Karyn Gilmore, CLERK
BOARD OF CHOSEN FREEHOLDERS

ROSS G. ANGILELLA
COUNTY ADMINISTRATOR

WITNESS:

City of Camden

Name

Name

Title: _____

Title: _____

File No.: 4522

MOU – public safety equip trans agt.
Res. Auth. 10-18-18

**RESOLUTION AUTHORIZING A CHANGE ORDER #4 TO
CONTRACT #03-19-131 WITH AP CONSTRUCTION INC., IN CONNECTION WITH
THE COOPER'S POYNT ROAD RECONSTRUCTION PROJECT (TIGER GRANT)**

WHEREAS, the Council of the City of Camden by Resolution (MC-19:6827) dated March 12, 2019 awarded a contract (#03-19-131) to AP Construction Inc. for the for the construction services related to the Camden Connections for the future grant for the Cooper's Poynt Road Reconstruction Project; and

WHEREAS, the contract price set forth in Resolution (MC-19:6827) as aforesaid was Thirteen Million Eight Hundred Thirty-Seven Thousand One Hundred and Thirty Eight Dollars (\$13,837,138.00); and

WHEREAS, the Council of the City of Camden by Resolution R-4 (MC-7526) adopted on June 29, 2020 authorized the amendment #1 in the amount of Forty-Four Thousand Two Hundred Eighty-Seven Dollars And Ninety-Seven Cents (\$44,287.97) for additional costs and necessary work which was not covered in the specifications; and

WHEREAS, the Council of the City of Camden by Resolution R-13 dated December 8, 2020 will authorized and adopt the amendment #2 in an amount not to exceed One Million Six Hundred Forty-Five Thousand Four Hundred Forty-Three Dollars And Seventy Cents (\$1,645,443.70) due to unforeseen circumstances; and

WHEREAS, the Council of the City of Camden by Resolution R-14 dated December 8, 2020 will authorized and adopt the amendment #3 in an amount not to exceed One Million One Hundred Seventeen Thousand Nine Hundred Ninety-Four Dollars (\$1,117,994.00) due to adjustment of quantities not needed; and

WHEREAS, it is necessary to amend said contract by amendment #4 to decrease the amount by ONE MILLION THREE HUNDRED SEVENTY-FOUR THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND EIGHTY-SIX CENTS (\$1,374,788.86) due to adjustment of quantities not needed; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #03-19-131 between the City of Camden and A.P. Construction Inc., be amended to reflect change order #4 to show a decrease in the amount of ONE MILLION THREE HUNDRED SEVENTY-FOUR THOUSAND SEVEN HUNDRED EIGHTY-EIGHT DOLLARS AND EIGHTY-SIX CENTS (\$1,374,788.86) for a total contract amount of THIRTEEN MILLION THIRTY-FOUR THOUSAND EIGHT HUNDRED EIGHTY-SEVEN DOLLARS AND ONE CENT (\$13,034,887.01).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 24, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing **Change Order #4** to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to adjustment of quantities not needed, as outlined in attached construction memo, change order is necessary, and will result in contract decrease.

APPROPRIATION ACCOUNT(S): N/A

AMOUNT:	Original Contract Amount	\$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	\$1,645,443.70
	Change Order #3	(1,117,994.00)
	Change Order #4	(1,374,788.26) ^{.86}
	New Contract Amount	\$13,034,887.41 ^{.01}



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>5/27/20</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>12/1/20</u>	<u>[Signature]</u>
Approved by Finance Director:	<u>12/2/20</u>	<u>[Signature]</u>
CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	<u>12/7/2020</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>12.11.20</u>	<u>[Signature]</u>
Received by City Attorney:	<u>12/21/20</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Prepared By: Tytanya Ray

7680

Contact Person: Orion Joyner

7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Constr.
C.O. #4

FILE COPY

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 24, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing **Change Order #4** to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to adjustment of quantities not needed, as outlined in attached construction memo, change order is necessary, and will result in contract decrease.

APPROPRIATION ACCOUNT(S): N/A

AMOUNT:	Original Contract Amount	\$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	\$1,645,443.70
	Change Order #3	(1,117,994.00)
	Change Order #4	(1,374,788.26)
	New Contract Amount	\$13,034,887.41

TR



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

(Name) Please Print

(Extension #)

Prepared By: Tytanya Ray _____ 7680 _____

Contact Person: Orion Joyner _____ 7680 _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.
 If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

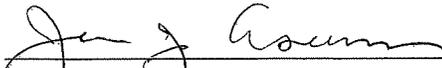
Professional Service or EUS Type	Change Order #4
Name of Vendor	A.P. Construction, Inc.
Purpose or Need for service:	Change Order #4. Decreasing contract #03-19-131 by \$1,374,788.26 for Construction in connection with the Cooper's Poynt Reconstruction (TIGER) project.
Contract Award Amount	NO FUNDS BEING ENCUMBERED (Change Order #4)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

Date _____



Business Administrator/Manager Signature

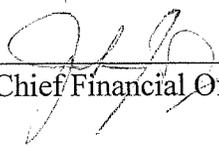
Date 12-11-20

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

() Funding Source for this action

N/A



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date 12/7/2020

For LGS use only:

() Approved

() Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned _____

Initial Report ___ Revised Report x Closing Report ___
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:	TIGER GRANT #9		
Grant/Funding Agency Program:	USDOT – Federal Highway Administration (FHWA)		
Grant Federal CFDA or State GIMS Number:	20.933		
City Contract Date:	pending	City Contract #:	
Application Resolution #:		Appropriation Code :	G-19-710-901; G-19-650-901; C-19-725-999
Funding Source:	Federal Highway Administration		
Pass Through: circle one	<u>Y</u> OR N	Source:	NJDOT
Amount of Grant:	\$16.2 MILLION		
Local Match: circle one	<u>Y</u> OR N	Cash:	\$5,017,030
		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:	
Term of Grant:	7.12.18 – 9.30.22	Location of Activity:	
Date of Analysis:	12.1.2020	Reviewed By:	Kelly Mobley

Summary:

1-Dec-20: The Department of Planning and Development – Division of Capital Improvements is seeking council authorization to amend contract #03-19-131 with AP Construction in connection with the Cooper's Poynt Road Reconstruction Project (see modification agreement from the state for both change orders:

1. Change Order #4 – adjustment in quantities resulting in a decrease in the original contract amount. Total reduction to contract: \$1,374,788.26
2. Change Order #5 – adjustment in quantities resulting in an increase in the contract. Change Order required new encumbrance of funds totaling \$865,331.59. (PR #21-00735)

17-Nov-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #7 in the amount of \$1,006,060.73 for AP Construction utilizing appropriation code #G-19-710-901 for construction cost for the Cooper's Poynt Road Construction part of the TIGER Project. There was a \$26,884.34 adjustment to the request. These items represent change order items. The Department is also processing application #2 in the amount of \$188,536.83 for Charles Marandino, LLC for the Cooper Street Pedestrian Access Road construction part of the TIGER Project.

5-Nov-20: The Department of Planning and Development – Division of Capital Improvements is processing change order #2 for contract #03-19-131 with AP Construction Inc for services to be performed in connection with Cooper's Poynt Road Reconstruction. Due to unforeseen circumstances (see attached construction memo); additional work will be required and has

Initial Report ___ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

resulted in an increase in the contract amount. Change order # 2: \$1,645,443.70. New contract amount: \$15,527,669.67

The Department is also seeking council authorization to amend contract #03-19-131 with AP Construction in connection with the Cooper's Poynt Road Reconstruction Project. Due to adjustments of quantities not needed (see construction memo and change order request) there will be a decrease in the contract amount. These changes affect the original purchase order and not the newly encumbered amount. New contract amount: \$14,409,675.67.

Initial Report _____ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

10-Sept-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01961 for Pennoni Associates, Inc. for construction management and administrative services for the Coopers' Poynt Road Reconstruction Project (TIGER Grant). This invoice represents applications 8 – 12 in the amount of \$334,750.00 (Invoice 8 = \$55,255.00; Invoice 9 = \$54,610.00; Invoice 10 = \$123,495.00; Invoice #11: \$53,575.00; and Invoice #12 = \$47,815.00.

Also processing purchase order #19=01960 for CME Associates for construction management and administrative services for the Cooper Street Access Project (TIGER). Invoice #0266665 \$44,416.89.

27-Aug-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01960 for CME Associates in the amount of \$88,938.14 for construction management services in connection with the Cooper Street Access Project (TIGER). This payment constitutes payments 12 -18. Invoice #0259060: \$17,961.33 (services rendered through April 10th); invoice #0259787: \$13,263.58 (services rendered through April 24th); invoice #0260952: \$10,619.80 (services rendered through May 8th); invoice #2060965 \$11,113.94 (services rendered through May 22nd); invoice #0262449: \$10,971.68 (services rendered through June 5th); invoice #0263187: \$16,823.51 (services rendered through June 26th); and invoice #0263952 \$8,184.30 (services rendered through July 10th)

Please note that the funds will be utilized from two line items:

G-19-701-901: \$53,452.94

G-19-650-901: \$35,485.20

5-Aug-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #6 in the amount of \$1,261,042.56 for AP Construction utilizing appropriation code #G-19-710-901 for construction cost for the Cooper's Poynt Road Construction part of the TIGER Project.

30-Jul-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #1 (Application 1) for the Cooper Street Pedestrian Access Rd. portion of the TIGER grant for Charles Marandino LLC (contractor) in the amount of \$232,186.65.

10-June-20: The Department of Planning and Development– Division of Capital Improvements is processing council authorization to amend contract #03-19-131 between the City and AP Construction in the amount of \$44,287.97 in connection with the Cooper's Poynt Road Reconstruction (TIGER) Project. Processing #20-02071 utilizing appropriation code G-19-710-901. Also processing resolutions to accept updated wage and overhead rates for Pennoni and CME.

The Department is processing payment #4 for AP Construction in the amount of \$926,076.91 utilizing appropriation code #G-19-710-901. (application #4 for Cooper's Poynt Road Reconstruction)

14-May-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates and Pennoni for construction management and administration of the Cooper Street Access Project and Cooper's Poynt Road Reconstruction Project and AP Construction for Cooper's Poynt Road Reconstruction utilizing **appropriation #G-19-710-901**

- a. CME: Invoice #0257449 in the amount of \$1,313.54 for services rendered through 3/6/20.
- b. Pennoni Invoice #1016496 in the amount of \$47,680.00 for services rendered through 3/8/20
- c. AP Construction Certificate #3 in the amount of \$247,516.99

28-Apr-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates for construction management and administration of the Cooper

Initial Report _____ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Street Access Project utilizing **appropriation #G-19-710-901 total \$6,899.36**

- d. Invoice #0255569 in the amount of \$2,803.31 for services rendered through 1/24/20.
- e. Invoice #0255877 in the amount of \$2,397.19 for services rendered through 2/8/20
- f. Invoice #0257079 in the amount of \$1,698.86 for services rendered through 2/22/20

25-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #5 and #6 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #5: \$50,285.00 and Invoice #6: \$48,270.00) **Total request: \$98,555.00. Utilize appropriation code #G-19-710-901**

19-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the second invoice against PO#20-00628 for AP Construction in the amount of **\$292,020.11 for work performed at Cooper's Poynt (Application #2). Utilize appropriation code #G-19-710-901**

13-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#20-00628 for AP Construction in the amount of **\$346,035.98 for work performed at Cooper's Poynt (Application #1). Utilize appropriation code #G-19-710-901**

5-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 12/18/19 for Cooper Street Pedestrian Access Project. Invoice #0248606 \$1,004.97; #0249407 \$4,735.55; #0251167 \$4,507.79; #0252503 \$9,589.51;#0252801 \$2,593.23; and #0254086 \$3,410.41 Billings were for meetings, site visits and construction management. **Total Amount: \$25,841.46 please charge to G-19-710-901.**

17-Dec-19: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 8/23/19 for Cooper Street Pedestrian Access Project. Invoice #0247450. Billings were for meetings, site visits and construction management. Amount: \$5,726.48 **please charge to G-19-710-901.**

Also processing the 3rd payment against PO #19-01961 for Pennoni Associates in the amount of \$74,965.00. Work performed is for Resident Engineer/Inspections through 10/27/19.

28-Oct-19: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #1 and #2 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #: \$1,305.00 and Invoice #2: \$17,710.00)

1-June-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to amend Resolution MC-18-6598. The City of Camden in cooperation with FHWA is seeking to amend their agreement to include subcontracts that were awarded by the City. Contracts to be added include: Consulting and Municipal Engineers (CME) for \$186,471.56; Pennoni for \$844,660; Charles Maradino, LLC for \$2,475,326; AP Construction for \$13,837,138 and PSEnG for \$315,379.44. The City needs to amend Article II – II.2 Key Personnel – removing Uzo Ahirarakwe as City Engineer and amend Orion Joyner to City Engineer.

5-Mar-19: The Department of Planning and Development – Division of Capital Improvements is processing the following purchase requisitions #19-01401 (CME - \$186,471.56); #19-01405 (Charles Maradino LLC - \$2,475,326); #19-01410 (Pennoni Associates, Inc.); #19-01411 (AP Construction \$13,837,138). These contracts were awarded through a competitive bidding process. (Resolutions were walked on by title.

The City of Camden was awarded \$16.2 million from the FY 2016 TIGER Discretionary Grant for the purpose of constructing the 7th Street Gateway Streetscape Enhancement project that will include street grading and resurfacing, curbs, sidewalks, ADA accessible ramps, lighting, bicycle lanes, trash receptacles, street trees and green infrastructure.

The resolution authorizing the City to accept and make an emergency appropriation in the amount of \$16.2.Million Also, processing a resolution to authorize a grant agreement between

Initial Report ___ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

the Federal Highway Administration (FHWA) and the City of Camden for the "Camden Connections for the Future" TIGER Grant.

Matching funds: NJEDA Recovery Board (ERB) \$2,517,030; Local Funds (City) \$2,500,000

Project Limits: Cooper Street traffic improvements and Cooper's Poynt road reconstruction project.

Time Lines: Quarterly reporting will be required; at the end of each agreement year – submission of an Annual Budget Review and Program Plan will be due within 60 days of the end of the year; closeout reports are due 90 days after the period of performance (SF-425); Interim Performance measure reports are required as well as project outcome reports. Project should be completed by September 30, 2022.

Problematic Areas/Recommendations:
TIGER Grant \$16.2Million

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development Revised: 11/24/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		TIGER (Transportation Investments Generating Economic Recovery) Camden Connections for the Future			
Grant #:		G-19-710-901 G-19-650-901			
City Contract Date:		City Contract #:		11-16-164	
Application Resolution #:		Appropriation Code #:		7-01-661-906 9-01-661-906	
Funding Source:		Various			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$198,227.76 Project Mgmt (CFP) \$46,948.00 Engineering/Performance Reporting (R&V)			
Local Match:	Y	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		Pending		Accepting Grant Resolution # MC:	Pending
Term of Grant:		Pending		Location of Activity:	Pending
Date of Analysis:		11/24/20		Reviewed By:	Tytanya C. Ray

Summary: 11/24/20: Seeking Council authorization for the following actions in connection with A.P. Construction's contract #03-19-131, for the Cooper's Poynt Reconstruction (TIGER) project:

- Change Order #4, contract *Decrease* in amount of \$1,374,788.26
- Change Order #5, contract *Increase* in amount of \$865,331.58

*** A.P.'s new contract total \$13,900,218.99 (changes 1-5)

11/17/20: Please pay construction invoice #2 in the amount of \$188,536.83 to Charles Marandino, LLC, for the Cooper Street Pedestrian Access (TIGER) project.

11/17/20: Forwarding construction invoice #7 in the amount of \$1,006,060.73 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

11/9/20: Forwarding invoice #2134 in the amount of \$10,515.56 to Cooper's Ferry Partnership, for Project Management in connection with the TIGER project.

11/4/20: Council approval is requested for the following actions in connection with A.P. Construction's contract for Cooper's Poynt Road Reconstruction (TIGER) project:

- Change Order #2, contract *increase* of \$1,645,443.70
- Change Order #3, contract *Decrease* of \$1,117,994.00

*** A.P.'s new contract total \$14,409,675.67 (changes 1-3)

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

9/8/20: Forwarding Construction Management payment in the amount of \$44,416.89 to CME (invoice #0266665), in connection with Cooper Street Access (TIGER) project.

9/8/20: Please pay the following Construction Management invoices to Pennoni Associates, in connection with Cooper's Poynt Road Reconstruction (TIGER) project:

• Invoice #8 in amount of	\$ 55,255.00
• Invoice #9 in amount of	\$ 54,610.00
• Invoice #10 in amount of	\$123,495.00
• Invoice #11 in amount of	\$ 53,575.00
• Invoice #12 in amount of	<u>\$ 47,815.00</u>
TOTAL PAY	\$334,750.00

8/25/20: Transmitting Construction Management payment to CME, in connection with Cooper Street Access (TIGER) project:

G-19-710-901	\$53,452.94
G-19-650-901	<u>\$35,485.20</u>
TOTAL PAY	\$88,938.14

7/28/20: Please pay Construction invoice #6 in the amount of \$1,261,042.56 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/27/20: Transmitting Construction invoice #1 in the amount of \$232,186.65 to Charles Marandino, LLC, for the Cooper Street Pedestrian Access (TIGER) project.

7/24/20: Forwarding Construction invoice #5 in the amount of \$1,312,993.42 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/1/20: Please pay invoice #2107 in the amount of \$11,764.89 to Cooper's Ferry Partnership, for Project Management in connection with the TIGER project.

6/10/20: Council approval is requested for the following in connection with Construction Management & Administration of the TIGER project:

- Accept updated wage and overhead rates for contract #03-19-121s, for CME
- Accept updated wage and overhead rates for contract #03-19-122s, for Pennoni Assoc.

6/10/20: Seeking Council approval for Change Order #1 in the amount of \$44,287.97 with A.P. Construction, Inc., contract #03-19-131. Due to increases in as-built quantities resulting from existing field conditions a change order is necessary, and will result in contract increase.

6/8/20: Transmitting invoice #2093 in the amount of \$15,542.06 for CFP, for Project Management in connection with the TIGER project.

6/3/20: Transmitting Construction invoice #4 in the amount of \$926,076.91 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

5/13/20: Forwarding Construction invoice #3 in the amount of \$247,516.99 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

5/12/20: Please pay the following invoices for Professional Services in connection with the project:

- Invoice #7 to Pennoni (Cooper's Poynt), in the amount of \$47,680.00 P.O. #19-01961
- Invoice #0408T189-6 to R&V (Pre-Performance), in the amount of \$440.00 P.O. #19-01843
- Invoice #0257449 to CME (Cooper Street), in the amount of \$1,315.54 P.O. #19-01960

4/22/20: Transmitting invoice #0255569 in the amount of \$2,803.31 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0255877 in the amount of \$2,397.19 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0257079 in the amount of \$1,698.86 to CME, for Construction Management & Administration services in connection with the TIGER project.

3/2/20: Please pay invoice #2041 in the amount of \$13,079.72 to CFP for Project Management in connection with the TIGER project.

2/25/20: Submitting the following CM & Administration invoices to Pennoni, for work in connection with the Cooper's Poynt Road Reconstruction (TIGER) project:

- Invoice #5 in the amount of \$50,285.00
- Invoice #6 in the amount of \$48,270.00

TOTAL **\$98,555.00**

2/19/20: Forwarding Construction invoice #2 in the amount of \$292,020.11 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/12/20: Transmitting Construction invoice #1 in the amount of \$346,035.98 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/5/20: Please pay the following CM & Administration invoices to CME, in connection with the project:

- Invoice #0248606 in amount of \$1,004.97
- Invoice #0249407 in amount of \$4,735.55
- Invoice #0251167 in amount of \$4,507.79
- Invoice #0252503 in amount of \$9,589.51
- Invoice #0252801 in amount of \$2,593.23
- Invoice #0254086 in amount of \$3,410.41

TOTAL **\$25,841.46**

1/28/20: Forwarding invoice #4 to Pennoni in the amount of \$53,645.00 for CM & Administration of Cooper's Poynt (TIGER) project.

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

1/17/20: Forwarding the following invoices to R&V for Pre-Performance work in connection with TIGER project:

- Invoice #0408T189-4 in amount of \$202.00
 - Invoice #0408T189-5 in amount of \$1,787.94
- TOTAL \$1,989.94**

12/16/19: Please pay invoice #3 to Pennoni in the amount of \$74,965.00 for Construction Management & Administration of Cooper's Poynt (TIGER) project.

12/16/19: Please pay invoice #0247450 in the amount of \$5,726.48 to CME for Construction Management & Administration of Cooper Street Access (TIGER) Project.

11/13/19: Transmitting invoice #1952 in the amount of \$15,901.72 to CFP for Project Management in connection with the TIGER project.

10/28/19: Forwarding the following CM payments in connection with the Cooper's Poynt section of TIGER project:

- Payment #1 to Pennoni in amount of \$ 1,305.00
 - Payment #2 to Pennoni in amount of \$17,710.00
- TOTAL \$19,015.00**

10/22/19: Please pay invoice #0408T189-3 in the amount of \$5,304.00 to Remington & Vernick, for Pre-Performance work in connection with the TIGER project.

2/12/19: Transmitting invoice #1797 in amount of \$16,002.77 to CFP for Project Management in connection with the TIGER grant.

2/11/19: Seeking Council approval to award a \$46,948.00 Professional Services contract to Remington & Vernick Engineers for Engineering Services (Performance Reporting) in connection with the TIGER project.

6/28/18: Transmitting invoice #1630 in amount of \$15,124.91 to CFP for Project Management in connection with the TIGER grant.

2/7/18: Council approval is requested at the Next Scheduled meeting authorizing execution of a Memorandum of Agreement between the City of Camden, Federal Highway Administration (FHWA), and The NJ Historic Preservation Office (SHPO) in connection with the Cooper Street Traffic Improvements portion of the TIGER grant. * See attached memo from CFP dated January 4, 2018.

2/1/18: Forwarding invoice #1522 in the amount of \$5,395.78 to CFP for Project Management in connection with TIGER Grant.

12/7/17: Forwarding invoice #1499 in the amount of \$24,087.25 to CFP for Project Management in connection with TIGER Grant.

9/18/17: Processing Project Management payments 1 & 2 (invoices #1343 & 1434)

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

Sheet 1 of 2
Order No. 4
Interim
Final
Date 9/17/20

Project Coopers Poynt Reconstruction
Federal Project No. TIGER-2016 Doc. No. _____ NJDOT Job No. _____
Contractor AP Construction

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Nature and reason of order:

Extension Reduction of time recommended this order

CONTRACT AMOUNT	ROAD	BRIDGE	TOTAL
Amount of original contract	\$ 13,837,138.00	\$	\$ 13,837,138.00
Adjusted amount based on order Nos. 1, 2, 3 & 4	\$ 13,034,087.01	\$	\$ 13,034,087.01

ORDER NO. _____	<input type="checkbox"/> Road	<input type="checkbox"/> Bridge	<input type="checkbox"/> Other
	Road	Bridge	Total
New Work	\$ _____	\$ _____	\$ _____
Quantity Increases	\$ _____	\$ _____	\$ _____
Quantity Decreases	\$ -1,374,788.66	\$ _____	\$ _____
Total	\$ -1,374,788.66	\$ _____	\$ _____

CONTRACT TIME	
Original Completion Date	3/16/2021
Adjustment This Order (+ or -)	
Previous Adjustments (+ or -)	
Adjusted Completion Date	

Recommended:

[Signature]
County / Municipal / Sponsor's Engineer
Name: JOSEPH RADA, P.E. Title: ENGINEER

10/5/20
Date

\$ 1,374,788.26 FN

Approved:

Approved:

Presiding Officer

Date

Manager, District _____, Local Aid

Date

Name: _____

Title: _____

Name: _____

Accepted:

Contractor's Authorized Signature

Date

Unprotected

Protested by letter dated _____ attached.

Name

DINO PETRONGOLO

Title

VICE - PRESIDENT

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

Project Coopers Poynt ReconstructionFederal Project No. TIGER-2016

Doc. No. _____

NJDOT Job No. _____

Contractor AP Construction

ITEM NO.	DESCRIPTION	QUANTITY [+ Increase "or" - Decrease "or" New Work]	UNIT	UNIT PRICE	AMOUNT
4	SILT FENCE	Decrease	-600 LF	\$7.80	-\$4,680.00
16	TEMPORARY TRAFFIC-STRIPES	Decrease	-11,000 LF	\$.30	-\$3,300.00
18	REMOVABLE WET WEATHER MARKING TAPE	Decrease	-5,000 LF	\$2.00	-\$10,000.00
34	HOT MIX ASPHALT 9.5,64 SURFACE COURSE	Decrease	-1,250 TN	\$102.00	-\$127,500.00
41	ROOT BARRIER	Decrease	-192 LF	\$84.00	-\$16,128.00
43	8" DUCTILE IRON WATER PIPE	Decrease	-719.24 LF	\$60.00	-\$43,154.40
44	12" DUCTILE IRON WATER PIPE	Decrease	-132.08 LF	\$87.00	-\$11,490.96
46	FIRE HYDRANT	Decrease	-12 UN	\$6,500.00	-\$78,000.00
52	15" REINFORCED CONCRETE SEWER PIPE	Decrease	-148.42 LF	\$115.00	-\$17,068.30
54	24" REINFORCED CONCRETE SEWER PIPE	Decrease	-51 LF	\$139.00	-\$7,089.00
55	30" REINFORCED CONCRETE SEWER PIPE	Decrease	-74 LF	\$175.00	-\$12,950.00
57	48" REINFORCED CONCRETE SEWER PIPE	Decrease	-208 LF	\$244.00	-\$50,752.00
58	MANHOLE, COMBINED SEWER, 6' DIAMETER	Decrease	-17 UN	\$9,100.00	-\$154,700.00
60	MANHOLE, COMBINED SEWER, 10' DIAMETER	Decrease	-2 UN	\$45,500.00	-\$91,000.00
63	COMBINED SEWER LINING, CONNECTIONS	Decrease	-100 UN	\$531.00	-\$53,100.00
64	COMBINED SEWER PIPE LINING, 18" X 24"	Decrease	-67 LF	\$412.00	-\$27,604.00
65	COMBINED SEWER LINING, MANHOLES	Decrease	-8 UN	\$7,198.00	-\$57,584.00
67	COMBINED SEWER PIPE LINING, 72"	Decrease	-225 LF	\$1,121.00	-\$252,225.00
79	INLET TYPE B (WITH TRAP)	Decrease	-7 UN	\$3,640.00	-\$25,480.00

80	INLET TYPE E (WITH TRAP)	Decrease	-3 UN	\$3,900.00	-\$11,700.00
129	HANDHOLSE (IF & WHERE DIRECTED)	Decrease	-44 UN	\$2,500.00	-\$110,000.00
141	STRUCTURAL SOIL	Decrease	-1,065 CY	\$126.00	-\$134,190.00
143	GROUND COVER	Decrease	-730 LF	\$8.00	-\$5,840.00
146	LARGE DECIDUOUS TREE, 'SAWTOOTH OAK'	Decrease	-15 UN	\$676.00	-\$10,140.00
147	LARGE DECIDUOUS TREE, 'SHADEMASTER'	Decrease	-10 UN	\$684.00	-\$6,840.00
148	LARGE DECIDUOUS TREE, 'FASTIGIATA'	Decrease	-30 UN	\$672.00	-\$20,160.00
149	LARGE DECIDUOUS TREE, 'EASTERN REDBUD'	Decrease	-3 UN	\$660.00	-\$1,980.00
150	LARGE DECIDUOUS TREE, 'SWAMP WHT OAK'	Decrease	-20 UN	\$676.00	-\$13,520.00
154	LARGE DECIDUOUS TREE, 'AUTUMN GOLD'	Decrease	-5 UN	\$684.00	-\$3,420.00
155	LARGE DECIDUOUS TREE, 'QUEEN ELIZABETH'	Decrease	-14 UN	\$678.00	-\$9,492.00
156	LARGE DECIDUOUS TREE, 'COLUMNARIS'	Decrease	-3 UN	\$649.00	-\$1,947.00
157	DECIDUOUS SHRUB, 'NEON FLASH'	Decrease	-16 UN	\$59.00	-\$944.00
159	PERENNIAL, 'MOONSHINE'	Decrease	-40 UN	\$9.00	-\$360.00
160	PERENNIAL, 'HARDY PLUMBAGO'	Decrease	-50 UN	\$9.00	-\$450.00
				TOTAL	-\$1,374,788.66

\$ 1,374,788.26 (+)

Amount of Original Contract	\$	13,837,138.00
Adjusted Amount Based on Change Order No. 1, 2, 3 & 4	\$	13,034,087.01 13,034,887.41 (+)
Total Change (+ or -)	\$	-803,050.99
% Change in Contract [(+) Increase or (-) Decrease]		-5.80%



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

To: Orion Joyner, PE
From: Joseph Raday, P.E, C.M.E.
Pennoni Associates Inc.
Office: 856-668-8600
Cell: 856-261-6055
Email: Jraday@Pennoni.com

Date: 10/2/2020
Re: **CHANGE ORDER #4 WORK DESCRIPTIONS**
Coopers Poynt Reconstruction
City of Camden. NJ
Federal TIGER-2016

Below is an explanation for each work item and Supplemental Item listed on Change Order #4.

Reductions to contract plan quantities:

ITEM 4 – SILT FENCE

This item was reduced because it is no longer required (overestimated).

ITEM 16 – TEMPORARY TRAFFIC STRIPES

This item was reduced because it is no longer required (overestimated).

ITEM 18 – REMOVABLE WET WEATHER MARKING TAPE

This item was reduced because of scope change in field. As a result, 5,000 LF was deleted from contract.

ITEM 34 – HOT MIX ASPHALT 9.5, 64 SURFACE COURSE

This item was reduced because it is no longer required (overestimated).

ITEM 41 – ROOT BARRIER

This item was reduced because it is no longer required (overestimated).

ITEM 43 – 8” DUCTILE IRON WATER PIPE

This item was reduced because it is no longer required (overestimated).

ITEM 44 – 12” DUCTILE IRON WATER PIPE

This item was reduced because it is no longer required (overestimated).

ITEM 46 – FIRE HYDRANT

This item was reduced because it is no longer required (overestimated).

ITEM 52 – 15” REINFORCED CONCRETE SEWER PIPE

This item was reduced because it is no longer required (overestimated).

ITEM 54 – 24” REINFORCED CONCRETE SEWER PIPE

This item was reduced because it is no longer required (overestimated).



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

ITEM 55 – 30" REINFORCED CONCRETE SEWER PIPE

This item was reduced because it is no longer required (overestimated).

ITEM 57 – 48" REINFORCED CONCRETE SEWER PIPE

This item was reduced because it is no longer required (overestimated).

ITEM 58 – MANHOLE, COMBINED SEWER, 6' DIAMETER

This item was reduced because manholes were deemed not required. As a result, 17 units were deleted from contract.

ITEM 60 – MANHOLE, COMBINED SEWER, 10' DIAMETER

This item was reduced because manholes were deemed not required. As a result, 2 units were deleted from contract.

ITEM 63 – COMBINED SEWER PIPE LINING, CONNECTIONS

This item was reduced because of scope change in field. As a result, 100 units were deleted from contract.

ITEM 64 – COMBINED SEWER PIPE LINING, 18" X 24"

This item was reduced because of scope change in field. As a result, 67 LF of lining was deleted from contract.

ITEM 65 – COMBINED SEWER LINING, MANHOLES

This item was reduced because of scope change in field. As a result, 8 units were deleted from contract.

ITEM 67 – COMBINED SEWER PIPE LINING, 72"

This item was reduced because of scope change in field. As a result, 225 LF of lining was deleted from contract.

ITEM 79 – INLET TYPE B (WITH TRAP)

This item was reduced because of scope change in field. As a result, 7 unites were deleted from contract.

ITEM 80 – INLET TYPE E (WITH TRAP)

This item was reduced because of scope change in field. As a result, 3 unites were deleted from contract.

ITEM 129 – HANDHOLE (IF AND WHERE DIRECTED)

This item was reduced because of scope change in field. As a result, 30 Units were deleted from contract.

ITEM 141 – STRUCTURAL SOIL

This item was reduced because of scope change in field. As a result, 1,065 cy was deleted from contract.

ITEM 143 – GROUND COVER

This item was reduced because of scope change in field. As a result, 730 lf was deleted from contract.

ITEM 146 – LARGE DECIDUOUS TREE, SAWTOOTH OAK

This item was reduced because of scope change in field. As a result, 15 unites were deleted from contract.

ITEM 147 – LARGE DECIDUOUS TREE, SHADEMASTER

This item was reduced because of scope change in field. As a result, 10 unites were deleted from contract.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

ITEM 148 – LARGE DECIDUOUS TREE, FASTIGIATA

This item was reduced because of scope change in field. As a result, 30 unites were deleted from contract.

ITEM 149 – LARGE DECIDUOUS TREE, EASTERN REDBUD

This item was reduced because of scope change in field. As a result, 3 unites were deleted from contract.

ITEM 150 – LARGE DECIDUOUS TREE, SWAMP WHT OAK

This item was reduced because of scope change in field. As a result, 20 unites were deleted from contract.

ITEM 154 – LARGE DECIDUOUS TREE, AUTMN GOLD

This item was reduced because of scope change in field. As a result, 5 unites were deleted from contract.

ITEM 155 – LARGE DECIDUOUS TREE, QUEEN ELIZABETH

This item was reduced because of scope change in field. As a result, 14 unites were deleted from contract.

ITEM 156 – LARGE DECIDUOUS TREE, COLUMNARIS

This item was reduced because of scope change in field. As a result, 3 unites were deleted from contract.

ITEM 157 – DECIDUOUS SHRUB, NEON FLASH

This item was reduced because of scope change in field. As a result, 16 unites were deleted from contract.

ITEM 159 – PERENNIAL, MOONSHINE

This item was reduced because of scope change in field. As a result, 40 unites were deleted from contract.

ITEM 160 – PERENNIAL, HARDY PLUMBAGO

This item was reduced because of scope change in field. As a result, 50 unites were deleted from contract.

If you should have any questions or comments regarding this matter, please do not hesitate to contact me.

Cc: E. King – Pennoni Associates
J. Myers – Coopers Ferry Partnership
K. Cullen – Coopers Ferry Partnership

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING A CHANGE ORDER #5 TO
CONTRACT #03-19-131 WITH AP CONSTRUCTION INC., IN CONNECTION WITH
THE COOPER'S POYNT ROAD RECONSTRUCTION PROJECT (TIGER GRANT)**

WHEREAS, the Council of the City of Camden by Resolution (MC-19:6827) dated March 12, 2019 awarded a contract (#03-19-131) to AP Construction Inc. for the for the construction services related to the Camden Connections for the future grant for the Cooper's Poynt Road Reconstruction Project; and

WHEREAS, the contract price set forth in Resolution (MC-19:6827) as aforesaid was Thirteen Million Eight Hundred Thirty-Seven Thousand One Hundred and Thirty Eight Dollars (\$13,837,138.00); and

WHEREAS, the Council of the City of Camden by Resolution R-4 (MC-7526) adopted on June 29, 2020 authorized the amendment #1 in the amount of Forty-Four Thousand Two Hundred Eighty-Seven Dollars And Ninety-Seven Cents (\$44,287.97) for additional costs and necessary work which was not covered in the specifications; and

WHEREAS, the Council of the City of Camden by Resolution R-13 dated December 8, 2020 will authorized and adopt the amendment #2 in an amount not to exceed One Million Six Hundred Forty-Five Thousand Four Hundred Forty-Three Dollars And Seventy Cents (\$1,645,443.70) due to unforeseen circumstances; and

WHEREAS, the Council of the City of Camden by Resolution R-14 dated December 8, 2020 will authorized and adopt the amendment #3 to decrease the amount by One Million One Hundred Seventeen Thousand Nine Hundred Ninety-Four Dollars (\$1,117,994.00) due to adjustment of quantities not needed; and

WHEREAS, the Council of the City of Camden by Resolution dated December 29, 2020 will authorized and adopt the amendment #4 to decrease the contract amount by One Million Three Hundred Seventy-Four Thousand Seven Hundred Eighty-Eight Dollars And Eighty-Six Cents (\$1,374,788.86) due to adjustment of quantities not needed; and

WHEREAS, it is necessary to amend said contract by amendment #5 to increase the amount by EIGHT HUNDRED SIXTY-FIVE THOUSAND THREE HUNDRED THIRTY-ONE DOLLARS AND FIFTY-EIGHT CENTS (\$865,331.58) due to an adjustment increase of quantities needed; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #03-19-131 between the City of Camden and A.P. Construction Inc., be amended to reflect change order #5 to show an increase in the amount of EIGHT HUNDRED SIXTY-FIVE THOUSAND THREE HUNDRED THIRTY-ONE DOLLARS AND FIFTY-EIGHT CENTS (\$865,331.58) for a total contract amount of THIRTEEN MILLION NINE HUNDRED THOUSAND TWO HUNDRED EIGHTEEN DOLLARS AND FIFTY-NINE CENTS (\$13,900,218.59).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 24, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing **Change Order #5** to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to increase of quantities needed, as outlined in attached construction memo, change order is necessary, and will result in contract increase.

APPROPRIATION ACCOUNT(S): G-19-710-901

AMOUNT:	Original Contract Amount	\$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	\$1,645,443.70
	Change Order #3	(1,117,994.00)
	Change Order #4	(1,374,788.26) .86
	Change Order #5	\$865,331.58
	New Contract Amount	\$13,900,218.99 .59



Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

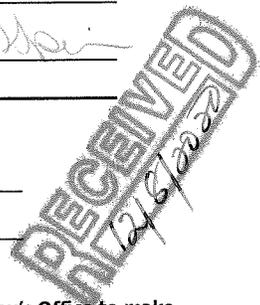
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	12/22	
Approved by Grants Management:	12/1/20	
Approved by Finance Director:	12/3/20	
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:	12/7/2020	
Approved by Business Administrator:	12-11-20	
Received by City Attorney:	12/21/20	

	(Name) Please Print	(Extension #)
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****



Orion
C.O.#5

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

FILE COPY

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator
DATE: November 24, 2020
FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing **Change Order #5** to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to increase of quantities needed, as outlined in attached construction memo, change order is necessary, and will result in contract increase.

APPROPRIATION ACCOUNT(S): G-19-710-901

AMOUNT:	Original Contract Amount	\$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	\$1,645,443.70
	Change Order #3	(1,117,994.00)
	Change Order #4	(1,374,788.26) 8b
	Change Order #5	\$865,331.58
	New Contract Amount	\$13,900,218.99, 5a

TR

Waiver Request Form Attached for State DCA/DLGS Approval - (if applicable)
 For Example: **Form "A"** - Request for approval of Employees Requiring Advice and Consent of Governing Body, **Form "D"** - Contract Request, **Form "E"** - Creation/Extension of Services, **Form "G"** - Grant Approval, **Form "H"** - Bond Ordinance or Contract Request, **Form "I"**, "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	(if applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	_____	_____
Received by City Attorney:	_____	_____

(Name) Please Print	(Extension #)
Prepared By: <u>Tytanya Ray</u>	<u>7680</u>
Contact Person: <u>Orion Joyner</u>	<u>7680</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

Please attach all supporting documents

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

A P CONSTRUCTION, INC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: G-19- -710-901

AMOUNT: \$865,331.58

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$13,900,218.58

Description of the Goods or Services to be procured:

Change Order #5 to Construction Contract BID (#03-19-131) to A. P. Construction, Inc. for construction services related to the Camden connections for the future grant for the Cooper's Poynt Road Reconstruction Project (Tiger Grant).


DOREEN CHANG
TREASURER

DATE: December 9, 2020

AMDEN CITY
 0 MARKET STREET
 O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

REQUISITION	
NO.	21-00735

SHIP TO	DEPARTMENT OF PLANNING & DEV. CAPITAL IMPR./PROJECT MGMT. 520 MARKET STREET, ROOM 325 CAMDEN, NEW JERSEY 08101-5120
	VENDOR #: APC02
VENDOR	A P CONSTRUCTION INC 915 S BLACK HORSE PIKE BLACKWOOD, NJ 08012

ORDER DATE: 11/19/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHANGE ORDER #5 FOR A.P. CONSTRUCTION IN CONNECTION WITH THE COOPER'S POYNT RECONSTRUCTION (TIGER) PROJECT. CONTRACT #03-19-131	G-19- -710-901	865,331.5800	865,331.58
			TOTAL	865,331.58

[Handwritten Signature]
 11/24/20

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Handwritten Signature] _____
 Department Head Date

[Handwritten Signature] _____
 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden
--------------	----------------

Professional Service or EUS Type	Change Order #5
Name of Vendor	A.P. Construction, Inc.
Purpose or Need for service:	Change Order #5. Increasing contract #03-19-131 by additional \$865,331.58 for Construction in connection with the Cooper's Poynt Reconstruction (TIGER) project.
Contract Award Amount	\$865,331.58 (change order #5)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

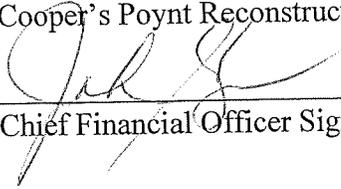
Date _____


Business Administrator/Manager Signature

Date 12-11-20

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
Cooper's Poynt Reconstruction (TIGER) funding Source for this action



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Certifying Officer *N/A* *J.D. BID* Date *12/7/2000*

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

Initial Report ___ Revised Report x Closing Report _____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		TIGER GRANT #9			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		20.933			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		G-19-710-901; G-19-650-901; C-19-725-999
Funding Source:		Federal Highway Administration			
Pass Through: circle one	<u>Y</u> OR N	Source:	NJDOT		
Amount of Grant:		\$16.2 MILLION			
Local Match: circle one	<u>Y</u> OR N	Cash:	\$5,017,030	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		7.12.18 – 9.30.22	Location of Activity:		
Date of Analysis:		12.1.2020	Reviewed By:	Kelly Mobley	

Summary:

1-Dec-20: The Department of Planning and Development – Division of Capital Improvements is seeking council authorization to amend contract #03-19-131 with AP Construction in connection with the Cooper's Poynt Road Reconstruction Project (see modification agreement from the state for both change orders:

1. Change Order #4 – adjustment in quantities resulting in a decrease in the original contract amount. Total reduction to contract: \$1,374,788.26
2. Change Order #5 – adjustment in quantities resulting in an increase in the contract. Change Order required new encumbrance of funds totaling \$865,331.59. (PR #21-00735)

17-Nov-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #7 in the amount of \$1,006,060.73 for AP Construction utilizing appropriation code #G-19-710-901 for construction cost for the Cooper's Poynt Road Construction part of the TIGER Project. There was a \$26,884.34 adjustment to the request. These items represent change order items. The Department is also processing application #2 in the amount of \$188,536.83 for Charles Marandino, LLC for the Cooper Street Pedestrian Access Road construction part of the TIGER Project.

5-Nov-20: The Department of Planning and Development – Division of Capital Improvements is processing change order #2 for contract #03-19-131 with AP Construction Inc for services to be performed in connection with Cooper's Poynt Road Reconstruction. Due to unforeseen circumstances (see attached construction memo); additional work will be required and has

Initial Report ___ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

resulted in an increase in the contract amount. Change order # 2: \$1,645,443.70. New contract amount: \$15,527,669.67

The Department is also seeking council authorization to amend contract #03-19-131 with AP Construction in connection with the Cooper's Poynt Road Reconstruction Project. Due to adjustments of quantities not needed (see construction memo and change order request) there will be a decrease in the contract amount. These changes affect the original purchase order and not the newly encumbered amount. New contract amount: \$14,409,675.67.

Initial Report ___ Revised Report x Closing Report ___
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

10-Sept-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01961 for Pennoni Associates, Inc. for construction management and administrative services for the Coopers' Poynt Road Reconstruction Project (TIGER Grant). This invoice represents applications 8 – 12 in the amount of \$334,750.00 (Invoice 8 = \$55,255.00; Invoice 9 = \$54,610.00; Invoice 10 = \$123,495.00; Invoice #11: \$53,575.00; and Invoice #12 = \$47,815.00.

Also processing purchase order #19=01960 for CME Associates for construction management and administrative services for the Cooper Street Access Project (TIGER). Invoice #0266665 \$44,416.89.

27-Aug-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01960 for CME Associates in the amount of \$88,938.14 for construction management services in connection with the Cooper Street Access Project (TIGER). This payment constitutes payments 12 -18. Invoice #0259060: \$17,961.33 (services rendered through April 10th); invoice #0259787: \$13,263.58 (services rendered through April 24th); invoice #0260952: \$10,619.80 (services rendered through May 8th); invoice #2060965 \$11,113.94 (services rendered through May 22nd); invoice #0262449: \$10,971.68 (services rendered through June 5th); invoice #0263187: \$16,823.51 (services rendered through June 26th); and invoice #0263952 \$8,184.30 (services rendered through July 10th)

Please note that the funds will be utilized from two line items:

G-19-701-901: \$53,452.94
G-19-650-901: \$35,485.20

5-Aug-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #6 in the amount of \$1,261,042.56 for AP Construction utilizing appropriation code #G-19-710-901 for construction cost for the Cooper's Poynt Road Construction part of the TIGER Project.

30-Jul-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #1 (Application 1) for the Cooper Street Pedestrian Access Rd. portion of the TIGER grant for Charles Marandino LLC (contractor) in the amount of \$232,186.65.

10-June-20: The Department of Planning and Development– Division of Capital Improvements is processing council authorization to amend contract #03-19-131 between the City and AP Construction in the amount of \$44,287.97 in connection with the Cooper's Poynt Road Reconstruction (TIGER) Project. Processing #20-02071 utilizing appropriation code G-19-710-901. Also processing resolutions to accept updated wage and overhead rates for Pennoni and CME.

The Department is processing payment #4 for AP Construction in the amount of \$926,076.91 utilizing appropriation code #G-19-710-901. (application #4 for Cooper's Poynt Road Reconstruction)

14-May-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates and Pennoni for construction management and administration of the Cooper Street Access Project and Cooper's Poynt Road Reconstruction Project and AP Construction for Cooper's Poynt Road Reconstruction utilizing **appropriation #G-19-710-901**

- a. CME: Invoice #0257449 in the amount of \$1,313.54 for services rendered through 3/6/20.
- b. Pennoni Invoice #1016496 in the amount of \$47,680.00 for services rendered through 3/8/20
- c. AP Construction Certificate #3 in the amount of \$247,516.99

28-Apr-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates for construction management and administration of the Cooper

Initial Report ___ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

Street Access Project utilizing **appropriation #G-19-710-901 total \$6,899.36**

- d. Invoice #0255569 in the amount of \$2,803.31 for services rendered through 1/24/20.
- e. Invoice #0255877 in the amount of \$2,397.19 for services rendered through 2/8/20
- f. Invoice #0257079 in the amount of \$1,698.86 for services rendered through 2/22/20

25-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #5 and #6 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #5: \$50,285.00 and Invoice #6: \$48,270.00) **Total request: \$98,555.00. Utilize appropriation code #G-19-710-901**

19-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the second invoice against PO#20-00628 for AP Construction in the amount of **\$292,020.11 for work performed at Cooper's Poynt (Application #2). Utilize appropriation code #G-19-710-901**

13-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#20-00628 for AP Construction in the amount of **\$346,035.98 for work performed at Cooper's Poynt (Application #1). Utilize appropriation code #G-19-710-901**

5-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 12/18/19 for Cooper Street Pedestrian Access Project. Invoice #0248606 \$1,004.97; #0249407 \$4,735.55; #0251167 \$4,507.79; #0252503 \$9,589.51;#0252801 \$2,593.23; and #0254086 \$3,410.41 Billings were for meetings, site visits and construction management. **Total Amount: \$25,841.46 please charge to G-19-710-901.**

17-Dec-19: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 8/23/19 for Cooper Street Pedestrian Access Project. Invoice #0247450. Billings were for meetings, site visits and construction management. Amount: \$5,726.48 **please charge to G-19-710-901.**

Also processing the 3rd payment against PO #19-01961 for Pennoni Associates in the amount of \$74,965.00. Work performed is for Resident Engineer/Inspections through 10/27/19.

28-Oct-19: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #1 and #2 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #: \$1,305.00 and Invoice #2: \$17,710.00)

1-June-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to amend Resolution MC-18-6598. The City of Camden in cooperation with FHWA is seeking to amend their agreement to include subcontracts that were awarded by the City. Contracts to be added include: Consulting and Municipal Engineers (CME) for \$186,471.56; Pennoni for \$844,660; Charles Maradino, LLC for \$2,475,326; AP Construction for \$13,837,138 and PSEnG for \$315,379.44. The City needs to amend Article II – II.2 Key Personnel – removing Uzo Ahirarakwe as City Engineer and amend Orion Joyner to City Engineer.

5-Mar-19: The Department of Planning and Development – Division of Capital Improvements is processing the following purchase requisitions #19-01401 (CME - \$186,471.56); #19-01405 (Charles Maradino LLC - \$2,475,326); #19-01410 (Pennoni Associates, Inc.); #19-01411 (AP Construction \$13,837,138). These contracts were awarded through a competitive bidding process. (Resolutions were walked on by title.

The City of Camden was awarded \$16.2 million from the FY 2016 TIGER Discretionary Grant for the purpose of constructing the 7th Street Gateway Streetscape Enhancement project that will include street grading and resurfacing, curbs, sidewalks, ADA accessible ramps, lighting, bicycle lanes, trash receptacles, street trees and green infrastructure.

The resolution authorizing the City to accept and make an emergency appropriation in the amount of \$16.2.Million Also, processing a resolution to authorize a grant agreement between

Initial Report ___ Revised Report x Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

the Federal Highway Administration (FHWA) and the City of Camden for the "Camden Connections for the Future" TIGER Grant.

Matching funds: NJEDA Recovery Board (ERB) \$2,517,030; Local Funds (City) \$2,500,000

Project Limits: Cooper Street traffic improvements and Cooper's Poynt road reconstruction project.

Time Lines: Quarterly reporting will be required; at the end of each agreement year – submission of an Annual Budget Review and Program Plan will be due within 60 days of the end of the year; closeout reports are due 90 days after the period of performance (SF-425); Interim Performance measure reports are required as well as project outcome reports. Project should be completed by September 30, 2022.

Problematic Areas/Recommendations:
TIGER Grant \$16.2Million

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development Revised: 11/24/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		TIGER (Transportation Investments Generating Economic Recovery) Camden Connections for the Future			
Grant #:		G-19-710-901 G-19-650-901			
City Contract Date:		City Contract #:		11-16-164	
Application Resolution #:		Appropriation Code #:		7-01-661-906 9-01-661-906	
Funding Source:		Various			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$198,227.76 Project Mgmt (CFP) \$46,948.00 Engineering/Performance Reporting (R&V)			
Local Match:	Y	N	Cash:	In-Kind	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:		Pending	
Term of Grant:		Location of Activity:		Pending	
Date of Analysis:		Reviewed By:		Tytanya C. Ray	

Summary: 11/24/20: Seeking Council authorization for the following actions in connection with A.P. Construction's contract #03-19-131, for the Cooper's Poynt Reconstruction (TIGER) project:

- Change Order #4, contract *Decrease* in amount of \$1,374,788.26
- Change Order #5, contract *Increase* in amount of \$865,331.58

*** A.P.'s new contract total \$13,900,218.99 (changes 1-5)

11/17/20: Please pay construction invoice #2 in the amount of \$188,536.83 to Charles Marandino, LLC, for the Cooper Street Pedestrian Access (TIGER) project.

11/17/20: Forwarding construction invoice #7 in the amount of \$1,006,060.73 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

11/9/20: Forwarding invoice #2134 in the amount of \$10,515.56 to Cooper's Ferry Partnership, for Project Management in connection with the TIGER project.

11/4/20: Council approval is requested for the following actions in connection with A.P. Construction's contract for Cooper's Poynt Road Reconstruction (TIGER) project:

- Change Order #2, contract *increase* of \$1,645,443.70
- Change Order #3, contract *Decrease* of \$1,117,994.00

*** A.P.'s new contract total \$14,409,675.67 (changes 1-3)

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

9/8/20: Forwarding Construction Management payment in the amount of \$44,416.89 to CME (invoice #0266665), in connection with Cooper Street Access (TIGER) project.

9/8/20: Please pay the following Construction Management invoices to Pennoni Associates, in connection with Cooper's Poynt Road Reconstruction (TIGER) project:

• Invoice #8 in amount of	\$ 55,255.00
• Invoice #9 in amount of	\$ 54,610.00
• Invoice #10 in amount of	\$123,495.00
• Invoice #11 in amount of	\$ 53,575.00
• Invoice #12 in amount of	<u>\$ 47,815.00</u>
TOTAL PAY	\$334,750.00

8/25/20: Transmitting Construction Management payment to CME, in connection with Cooper Street Access (TIGER) project:

G-19-710-901	\$53,452.94
G-19-650-901	<u>\$35,485.20</u>
TOTAL PAY	\$88,938.14

7/28/20: Please pay Construction invoice #6 in the amount of \$1,261,042.56 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/27/20: Transmitting Construction invoice #1 in the amount of \$232,186.65 to Charles Marandino, LLC, for the Cooper Street Pedestrian Access (TIGER) project.

7/24/20: Forwarding Construction invoice #5 in the amount of \$1,312,993.42 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/1/20: Please pay invoice #2107 in the amount of \$11,764.89 to Cooper's Ferry Partnership, for Project Management in connection with the TIGER project.

6/10/20: Council approval is requested for the following in connection with Construction Management & Administration of the TIGER project:

- Accept updated wage and overhead rates for contract #03-19-121s, for CME
- Accept updated wage and overhead rates for contract #03-19-122s, for Pennoni Assoc.

6/10/20: Seeking Council approval for Change Order #1 in the amount of \$44,287.97 with A.P. Construction, Inc., contract #03-19-131. Due to increases in as-built quantities resulting from existing field conditions a change order is necessary, and will result in contract increase.

6/8/20: Transmitting invoice #2093 in the amount of \$15,542.06 for CFP, for Project Management in connection with the TIGER project.

6/3/20: Transmitting Construction invoice #4 in the amount of \$926,076.91 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

5/13/20: Forwarding Construction invoice #3 in the amount of \$247,516.99 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

5/12/20: Please pay the following invoices for Professional Services in connection with the project:

- Invoice #7 to Pennoni (Cooper's Poynt), in the amount of \$47,680.00 P.O. #19-01961
- Invoice #0408T189-6 to R&V (Pre-Performance), in the amount of \$440.00 P.O. #19-01843
- Invoice #0257449 to CME (Cooper Street), in the amount of \$1,315.54 P.O. #19-01960

4/22/20: Transmitting invoice #0255569 in the amount of \$2,803.31 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0255877 in the amount of \$2,397.19 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0257079 in the amount of \$1,698.86 to CME, for Construction Management & Administration services in connection with the TIGER project.

3/2/20: Please pay invoice #2041 in the amount of \$13,079.72 to CFP for Project Management in connection with the TIGER project.

2/25/20: Submitting the following CM & Administration invoices to Pennoni, for work in connection with the Cooper's Poynt Road Reconstruction (TIGER) project:

- Invoice #5 in the amount of \$50,285.00
 - Invoice #6 in the amount of \$48,270.00
- TOTAL \$98,555.00**

2/19/20: Forwarding Construction invoice #2 in the amount of \$292,020.11 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/12/20: Transmitting Construction invoice #1 in the amount of \$346,035.98 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/5/20: Please pay the following CM & Administration invoices to CME, in connection with the project:

- Invoice #0248606 in amount of \$1,004.97
 - Invoice #0249407 in amount of \$4,735.55
 - Invoice #0251167 in amount of \$4,507.79
 - Invoice #0252503 in amount of \$9,589.51
 - Invoice #0252801 in amount of \$2,593.23
 - Invoice #0254086 in amount of \$3,410.41
- TOTAL \$25,841.46**

1/28/20: Forwarding invoice #4 to Pennoni in the amount of \$53,645.00 for CM & Administration of Cooper's Poynt (TIGER) project.

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

1/17/20: Forwarding the following invoices to R&V for Pre-Performance work in connection with TIGER project:

- Invoice #0408T189-4 in amount of \$202.00
 - Invoice #0408T189-5 in amount of \$1,787.94
- TOTAL \$1,989.94

12/16/19: Please pay invoice #3 to Pennoni in the amount of \$74,965.00 for Construction Management & Administration of Cooper's Poynt (TIGER) project.

12/16/19: Please pay invoice #0247450 in the amount of \$5,726.48 to CME for Construction Management & Administration of Cooper Street Access (TIGER) Project.

11/13/19: Transmitting invoice #1952 in the amount of \$15,901.72 to CFP for Project Management in connection with the TIGER project.

10/28/19: Forwarding the following CM payments in connection with the Cooper's Poynt section of TIGER project:

- Payment #1 to Pennoni in amount of \$ 1,305.00
 - Payment #2 to Pennoni in amount of \$17,710.00
- TOTAL \$19,015.00

10/22/19: Please pay invoice #0408T189-3 in the amount of \$5,304.00 to Remington & Vernick, for Pre-Performance work in connection with the TIGER project.

2/12/19: Transmitting invoice #1797 in amount of \$16,002.77 to CFP for Project Management in connection with the TIGER grant.

2/11/19: Seeking Council approval to award a \$46,948.00 Professional Services contract to Remington & Vernick Engineers for Engineering Services (Performance Reporting) in connection with the TIGER project.

6/28/18: Transmitting invoice #1630 in amount of \$15,124.91 to CFP for Project Management in connection with the TIGER grant.

2/7/18: Council approval is requested at the Next Scheduled meeting authorizing execution of a Memorandum of Agreement between the City of Camden, Federal Highway Administration (FHWA), and The NJ Historic Preservation Office (SHPO) in connection with the Cooper Street Traffic Improvements portion of the TIGER grant. * See attached memo from CFP dated January 4, 2018.

2/1/18: Forwarding invoice #1522 in the amount of \$5,395.78 to CFP for Project Management in connection with TIGER Grant.

12/7/17: Forwarding invoice #1499 in the amount of \$24,087.25 to CFP for Project Management in connection with TIGER Grant.

9/18/17: Processing Project Management payments 1 & 2 (invoices #1343 & 1434)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER**

Sheet 1 of 2
Order No. 5
Interim
Final
Date 9/17/20

Project Coopers Poynt Reconstruction
Federal Project No. TIGER-2016 Doc. No. _____ NJDOT Job No. _____
Contractor AP Construction

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Nature and reason of order:

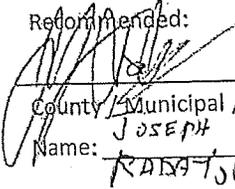
Extension Reduction of time recommended this order _____

CONTRACT AMOUNT	ROAD	BRIDGE	TOTAL
Amount of original contract	\$ 13,837,138.00	\$	\$ 13,837,138.00
Adjusted amount based on order Nos. 1, 2, 3, 4 & 5	\$ 13,899,418.59	\$	\$ 13,899,418.59

\$13,900,218.99 (17)

ORDER NO. _____	<input type="checkbox"/> Road	<input type="checkbox"/> Bridge	<input type="checkbox"/> Other
	Road	Bridge	Total
New Work	\$ _____	\$ _____	\$ _____
Quantity Increases	\$ 865,331.58	\$ _____	\$ _____
Quantity Decreases	\$ _____	\$ _____	\$ _____
Total	\$ 865,331.58	\$ _____	\$ _____

CONTRACT TIME	
Original Completion Date	3/16/2021
Adjustment This Order (+ or -)	
Previous Adjustments (+ or -)	
Adjusted Completion Date	

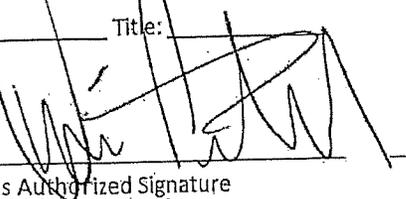
Recommended:

County/Municipal / Sponsor's Engineer _____ Date 10/5/20
Name: JOSEPH RAINA Title: ENGINEER

Approved: _____ Date _____

Approved: _____ Date _____

Presiding Officer _____ Date _____
Name: _____ Title: _____

Manager, District _____, Local Aid _____ Date _____
Name: _____

Accepted: 
Contractor's Authorized Signature _____ Date 9/17/20

Unprotected
 Protested by letter dated _____ attached.

Name DINO PETRONGOLO
Title VICE-PRESIDENT

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER**

Sheet 2 of 2
Order No. 5
Interim
Final
Date 9/17/20

Project Coopers Poynt Reconstruction
Federal Project No. TIGER-2016 Doc. No. _____ NJDOT Job No. _____
Contractor AP Construction

ITEM NO.	DESCRIPTION	QUANTITY [+ Increase "or" - Decrease "or" New Work]	UNIT	UNIT PRICE	AMOUNT
53	18" RCP	Increase	10 LF	\$138.00	\$1,380.00
62	COMBINED SEWER PIPE LINING, 42" X 24"	Increase	123.6 LF	\$540.00	\$66,744.00
66	COMBINED SEWER PIPE LINING, 36"	Increase	3.2 LF	\$333.00	\$1,065.60
78	INLET TYPE 'A' (WITH TRAP)	Increase	5 UN	\$3,380.00	\$16,900.00
SI-2	12" CLASS 56 DUCTILE IRON PIPE	Increase	41.5 LF	\$87.00	\$3,610.50
SI-4	16" CLASS 56 DUCTILE IRON PIPE	Increase	89.08 LF	\$181.00	\$16,123.48
SI-9	MANHOLE, COMBINED SEWER, 7' DIAMETER	Increase	2 UN	\$23,533.	\$47,066.00
SI-12	REMOVAL OF BELGIUM BLOCK ROADWAY	Increase	10,960 SY	\$36.00	\$394,560.00
SI-14	ADDITIONAL EXCAVATION, TEST PITS	Increase	302.73 CY	\$200.00	\$60,546.00
SI-17	72" REINFORCED CONCRETE PIPE	Increase	152 LF	\$1,693.00	\$257,336.00
				TOTAL	\$865,331.58

Amount of Original Contract	\$	<u>13,837,138.00</u>
Adjusted Amount Based on Change Order No. 1, 2, 3, 4 & 5	\$	<u>13,899,418.59</u>
Total Change (+ or -)	\$	<u>+62,280.59</u>
% Change in Contract [(+) Increase or (-) Decrease]		<u>+0.45%</u>



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

To: Orion Joyner, PE
From: Joseph Raday, P.E, C.M.E.
Pennoni Associates Inc.
Office: 856-668-8600
Cell: 856-261-6055
Email: Jraday@Pennoni.com

Date: 10/5/2020

Re: **CHANGE ORDER #5 WORK DESCRIPTIONS**
Coopers Poynt Reconstruction
City of Camden, NJ
Federal TIGER-2016

Below is an explanation for each work item and Supplemental Item listed on Change Order #5.

Increase in contract plan quantities:

ITEM 53 – 18 “ RCP

This item was increased because of scope change in field.

ITEM 62 – COMBINED SEWER PIPE LINING, 42” X 24”

This item was increased because of scope change in field.

ITEM 66 –COMBINED SEWER PIPE LINING, 36”

This item was increased because of scope change in field.

ITEM 78 – INLET TYPE A (WITH TRAP)

This item was increased because of scope change in field.

SI-2 12” CLASS 56 DUCTILE IRON PIPE

This item was increased because of scope change in field.

SI-4 16” CLASS 56 DUCTILE IRON PIPE

This item was increased because of scope change in field.

SI-9 MANHOLE, COMBINED SEWER, 7’ DIAMETER

This item was increased because of scope change in field.

SI-12 REMOVAL OF BELGIUM BLOCK ROADWAY

This item was increased because additional Belgium Block was found during excavation of roadway.

SI-14 – ADDITIONAL TEST PITS

This item was increased because of scope change in field.



PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

SI-17 72" RENIFORCED CONCRETE PIPE

During the course of excavating for proposed sewer pipe, the contractor was directed to install additional 72" Reinforced Concrete Pipe. This is an increase in quantity for previously approved SI -17.

If you should have any questions or comments regarding this matter, please do not hesitate to contact me.

Cc: E. King – Pennoni Associates
J. Myers – Coopers Ferry Partnership
K. Cullen – Coopers Ferry Partnership

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND FOX RIDGE MANAGEMENT OFFICE #GAC024**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with FOX RIDGE MANAGEMENT OFFICE ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from December 1, 2020 to November 30, 2021 for the rental subsidy in the amount of \$902.00 per month for a total amount of TEN THOUSAND EIGHT HUNDRED TWENTY-FOUR DOLLARS (\$10,824.00) for tenant #GAC024; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with FOX RIDGE MANAGEMENT OFFICE for a term of twelve (12) months from December 1, 2020 to November 30, 2021 for the rental subsidy in the amount of \$902.00 per month for a total amount of TEN THOUSAND EIGHT HUNDRED TWENTY-FOUR DOLLARS (\$10,824.00) for tenant #GAC024.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **FOX RIDGE MANAGEMENT OFFICE**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$902.00 PER MONTH FROM DECEMBER 1, 2020 – NOVEMBER 30, 2021.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT #GAC024 UNDER THE CITY'S SECTION 8 PROGRAM.

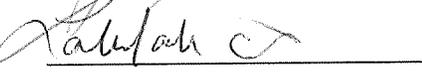
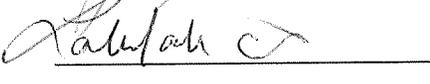
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-019-026**

AMOUNT: *(If applicable)* **\$10,824.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	11/15/20	
Approved by Grants Management:	12/1/20	 <small>(If applicable)</small>
Approved by Finance Director:	12/9/20	
<input checked="" type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/9/2020	
Approved by Business Administrator:	12-8-20	
Received by City Attorney:	12/21/20	

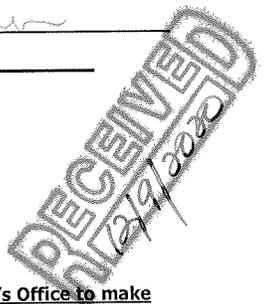
(Name) Please Print

(Extension #)

Prepared By: Tina Piliro
Contact Person: Tina Piliro

x7323
X7323

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.



*****Please attach all supporting documents*****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

FOX RIDGE APARTMENTS

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
AMOUNT:
- APPROPRIATION RESERVE:
AMOUNT:
- DEDICATED BY RIDER:
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026
AMOUNT: \$10,824.00
- CAPITAL ORDINANCE:
AMOUNT:
- TRUST ACCOUNT:
AMOUNT:

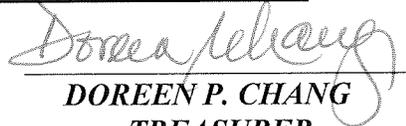
DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- \$10,824.00

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Fox Ridge Apartments, to continue rental subsidy and extending term of contract for 12 months from December 1, 2020 to November 30, 2021 under the City's Section 8 Program (#GAC024).


DOREEN P. CHANG
TREASURER

DATE: December 9, 2020

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

ITB
3914

REQUISITION	
NO.	21-00728

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR #: FOX04 FOX RIDGE MANAGEMENT OFFICE 14A FOX RIDGE DRIVE HI NELLA,, NJ 08083

ORDER DATE: 11/18/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$902.00 PER MONTH FOR SECTION 8 TENANT # GAC024. TERM OF CONTRACT: 12/1/2020 - 11/30/2021 AMOUNT NOT TO EXCEED: \$10,824.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & FOX RIDGE MANAGEMENT OFFICE.	G-HP- -019-026	10,824.0000	10,824.00
			TOTAL	10,824.00

CITY OF CAMDEN
 PURCHASING BUREAU

2020 NOV 32 PM 1:25

12/5/2020

12/1/20

12/2/20

Approved:

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head

Date

Receiver of Goods

Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Account No: G-HP- -019-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account

Starting Date: 11/18/20

Ending Date: 11/18/20

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

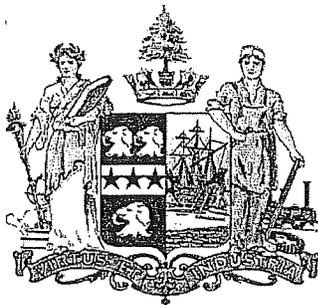
BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		169,409.93
11/18/20	PO 21-01145 8 Open Vn CIT09 CITY OF CAMDEN PAYROLL	2,804.08- PAY OF 10/30/20	166,605.85
11/18/20	PO 21-01145 9 Open Vn CIT09 CITY OF CAMDEN PAYROLL	2,265.46- PAY OF 10/30/20	164,340.39
11/18/20	RQ 21-00728 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn FOX04 FOX RIDGE MANAGEMENT OFFICE	10,824.00- ✓	153,516.39

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 11/18/20
Current Period: 11/01/20 to 11/18/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Control: NOC	Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Department: 019	2019 - 2020 PROGRAM Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
CAFR:	Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Fund: HP	Budgeted Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Final Budgeted		1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		



CAMDEN HOUSING VOUCHER
DOCUMENT CHECK LIST

DATE: 11-18-20

TENANT #: GACO24

AMOUNT: \$ 10,824

	YES	NO
1 ANNUAL LEASE AGREEMENT (AUTHORIZED) -Inc water, gas, trash	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 VOUCHER - 1 Brd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 UTILITY ALLOWANCE (UPDATED)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4 REQUEST FOR TENANCY - 1 Brd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5 INSPECTION REPORT	<u>Wdered</u>	<input type="checkbox"/>
6 RENT CALCULATION	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7 LETTER OF AGREEMENT (PAYMENT AMOUNT - SIGNED)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8 ENVIRONMENTAL REVIEW	<input checked="" type="checkbox"/>	<input type="checkbox"/>

MBS:dh
12-29-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND ORLANDO & LESSIE JOHNS #GAC017

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with ORLANDO & LESSIE JOHNS ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from November 1, 2020 to October 31, 2021 for the rental subsidy in the amount of \$1,043.00 per month for a total amount of TWELVE THOUSAND FIVE HUNDRED SIXTEEN DOLLARS (\$12,516.00) for tenant #GAC017; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with ORLANDO & LESSIE JOHNS for a term of twelve (12) months from November 1, 2020 to October 31, 2021 for the rental subsidy in the amount of \$1,043.00 per month for a total amount of TWELVE THOUSAND FIVE HUNDRED SIXTEEN DOLLARS (\$12,516.00) for tenant #GAC017.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **ORLANDO & LESSIE JOHNS**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$1,043.00 PER MONTH FROM NOVEMBER 1, 2020 – OCTOBER 31, 2021.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAC017** UNDER THE CITY'S SECTION 8 PROGRAM.

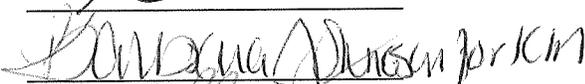
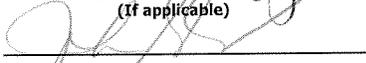
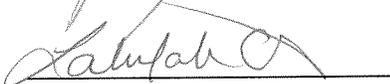
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

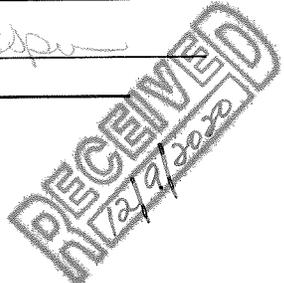
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-019-026**

AMOUNT: *(If applicable)* **\$12,516.00**

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/20</u>	
Approved by Grants Management:	<u>12/9/2020</u>	<u></u> <i>(If applicable)</i>
Approved by Finance Director:	<u>12/9/20</u>	<u></u>
<input checked="" type="checkbox"/> CAF - Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>12/9/2020</u>	<u></u>
Approved by Business Administrator:	<u>12-8-20</u>	<u></u>
Received by City Attorney:	<u>12/21/20</u>	<u></u>

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Tina Piliro</u>	<u>x7323</u>
Contact Person:	<u>Tina Piliro</u>	<u>X7323</u>



Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

ORLANDO & LESSIE JOHNS

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
AMOUNT:
- APPROPRIATION RESERVE:
AMOUNT:
- DEDICATED BY RIDER:
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026
AMOUNT: \$12,516.00
- CAPITAL ORDINANCE:
AMOUNT:
- TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- \$12,516.00

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Orlando & Lessie Johns, continuing rental subsidy and extending the contract for 12 months from November 01, 2020 to October 31, 2021 under the City's Section 8 Program (tenant #GAC017).


DOREEN P. CHANG
TREASURER

DATE: December 9, 2020

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

ADIS-3114

REQUISITION	
NO.	21-00742 <i>5</i>

S H I P T O	CAMDEN DIVISION OF HSNB SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
	VENDOR #: JOH76 ORLANDO & LESSIE JOHNS 5935 RICKY RIDGE TRAIL OREFIELD, PA 18069

ORDER DATE: 11/20/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$1,043.00 PER MONTH FOR SECTION 8 TENANT #GAC017. TERM OF CONTRACT: 11/1/2020 - 10/31/2021 AMOUNT NOT TO EXCEED: \$12,516.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & ORLANDO & LESSIE JOHNS.	G-HP- -019-026	12,516.0000	12,516.00
			TOTAL	12,516.00

12/8/2020

12-06-20

CITY OF CAMDEN
PURCHASING BUREAU
2020 NOV 32 PM 1:25

Approved: *[Signature]*
 Department Head _____ Date *12/2/20*

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.
 Receiver of Goods *[Signature]* Date *11-20-20*

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Account No: G-HP- -019-026
 Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
 Starting Date: 11/20/20 Ending Date: 11/30/20 Po Transactions: Summarized
 Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
 * Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
 En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		205,510.39
11/20/20	PO 21-00865 2 Paid Ck 12369 SEPT-NOV 2020 Vn HPA01 HP ALTMAN AUTUMN RIDGE LLC En 10/07/20 BS	1,002.00-*	205,510.39
11/20/20	PO 21-01144 8 Paid Ck 12368 PAY OF 10/16/20 Vn CIT09 CITY OF CAMDEN PAYROLL En 11/16/20	2,804.08-*	205,510.39
11/20/20	PO 21-01144 9 Paid Ck 12368 PAY OF 10/16/20 Vn CIT09 CITY OF CAMDEN PAYROLL En 11/16/20	2,265.46-*	205,510.39
11/20/20	PO 21-01145 8 Paid Ck 12368 PAY OF 10/30/20 Vn CIT09 CITY OF CAMDEN PAYROLL En 11/18/20	2,804.08-*	205,510.39
11/20/20	PO 21-01145 9 Paid Ck 12368 PAY OF 10/30/20 Vn CIT09 CITY OF CAMDEN PAYROLL En 11/18/20	2,265.46-*	205,510.39
11/20/20	RQ 21-00742 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn JOH76 ORLANDO & LESSIE JOHNS	12,516.00- ✓	192,994.39
11/24/20	PO 21-00779 2 Paid Ck 12370 AUG-OCT 2020 Vn BOR21 GRACIE MARIE BORNES En 09/22/20 BS	381.00-*	192,994.39
11/24/20	PO 21-00779 3 Paid Ck 12370 NOV 2020 Vn BOR21 GRACIE MARIE BORNES En 09/22/20 BS	127.00-*	192,994.39
11/24/20	PO 21-00902 2 Paid Ck 12372 SEPT-NOV 2020 Vn GRE54 GRE PARKVIEW URBAN RENEWAL, LLC En 10/09/20 BS	2,787.00-*	192,994.39
11/24/20	PO 21-00905 2 Paid Ck 12373 NOV 2020 Vn HAY03 KATHLEEN HAYNICZ En 10/09/20 BS	1,400.00-*	192,994.39
11/24/20	PO 21-01155 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn EPM01 ENGLISH PROPERTY MGMT LLC	20,256.00-	172,738.39
11/24/20	PO 21-01156 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn DEL56 DELANCO FAMILY APTS	8,064.00-	164,674.39
11/24/20	PO 21-01157 3 Open Vn SEC08 SECURED HIGH YIELD, LLC	11,044.00-	153,630.39
11/24/20	PO 21-01158 2 Open Vn HOL49 HOLLYBUSH PRESERVATION	9,904.00-	143,726.39
11/24/20	PO 21-01166 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn AIO01 AION FOX RIDGE LLC	10,704.00-	133,022.39

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 11/30/20
Current Period: 11/01/20 to 11/30/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	181,554.85	82
		489,329.83	344,823.54	1,063.00	0.00	526,378.39	
		54,583.08		0.00	833,090.37		
Control: NOC	Total	1,014,645.22	0.00	0.00	1,014,645.22	181,554.85	82
		489,329.83	344,823.54	1,063.00	0.00	526,378.39	
		54,583.08		0.00	833,090.37		
Fund: HP	Budgeted Total	1,014,645.22	0.00	0.00	1,014,645.22	181,554.85	82
		489,329.83	344,823.54	1,063.00	0.00	526,378.39	
		54,583.08		0.00	833,090.37		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,014,645.22	0.00	0.00	1,014,645.22	181,554.85	82
		489,329.83	344,823.54	1,063.00	0.00	526,378.39	
		54,583.08		0.00	833,090.37		
Final Budgeted		1,014,645.22	0.00	0.00	1,014,645.22	181,554.85	82
		489,329.83	344,823.54	1,063.00	0.00	526,378.39	
		54,583.08		0.00	833,090.37		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,014,645.22	0.00	0.00	1,014,645.22	181,554.85	82
		489,329.83	344,823.54	1,063.00	0.00	526,378.39	
		54,583.08		0.00	833,090.37		

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND LINDENWOLD PH, LP #GAD046**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with LINDENWOLD PH, LP ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from December 1, 2020 to November 30, 2021 for the rental subsidy in the amount of \$742.00 per month for a total amount of EIGHT THOUSAND NINE HUNDRED FOUR DOLLARS (\$8,904.00) for tenant #GAD046; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with LINDENWOLD PH, LP for a term of twelve (12) months from December 1, 2020 to November 30, 2021 for the rental subsidy in the amount of \$742.00 per month for a total amount of EIGHT THOUSAND NINE HUNDRED FOUR DOLLARS (\$8,904.00) for tenant #GAD046.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

CITY OF CAMDEN
FINANCE DEPARTMENT

Council Meeting Date: 2020 DEC -8 P 12: 50

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **LINDENWOLD PH, LP**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$742.00 PER MONTH FROM DECEMBER 1, 2020 TO NOVEMBER 30, 2021.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**GAD046** under the City's Section 8 Program.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-019-026**

AMOUNT: *(If applicable)* **\$8,904.00**

NA

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	11/15/20	
Approved by Grants Management:	12-4-20	 <small>(If applicable)</small>
Approved by Finance Director:	12/14/20	
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	12/14/2020	
Approved by Business Administrator:	12-8-20 11-24-20	
Received by City Attorney:	12/21/20	

RECEIVED
12/21/20

(Name) Please Print

(Extension #)

Prepared By: Tina Piliero

X7323

Contact Person: _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

LINDENWOLD PH, LP.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
AMOUNT:
- APPROPRIATION RESERVE:
AMOUNT:
- DEDICATED BY RIDER:
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026
AMOUNT: \$8,904.00
- CAPITAL ORDINANCE:
AMOUNT:
- TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- \$8,904.00

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Lindenwold PH, LP. Continuing rental subsidy and extending the term of contract for 12 months from December 1, 2020 to November 30, 2021 under the City's Section 8 Program (tenant #GAD046).


DOREEN P. CHANG
TREASURER

DATE: December 11, 2020

CITY
 1ST STREET
 095120
 NJ 08101-5120
 (609) 757-7000

IDIS ACTIVITY #: 3914

REQUISITION	
NO.	21-00694

PURCHASING DIVISION OF HSNB SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101	VENDOR #: LIN20
LINDENWOLD PH, LP 350 BLACKWOOD-CLEMENTON RD ATTN: RENTAL OFFICE PINE HILL, NJ 08021	

ORDER DATE: 11/10/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL ASSISTANCE FOR 12 MONTH PERIOD @ \$742.00 PER MONTH FOR SECTION 8 TENANT #GAD046. TERM OF CONTRACT: 12/1/2020 - 11/30/2021 AMOUNT NOT TO EXCEED: \$8,904.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & LINDENWOLD PH, LP.	G-HP- -019-026	8,904.0000	8,904.00
			TOTAL	8,904.00

CITY OF CAMDEN
 PURCHASING BUREAU
 2020 DEC - 7 PM 2:13

11-24-20
 12-8-20
 12/8/2020
 11/13/20

708
 11-12-20

Approved: *[Signature]* 11/10/20

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head *[Signature]*
 Date 11-10-20

Receiver of Goods *[Signature]*
 Date 11-10-20

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As of: 11/10/20
Current Period: 11/01/20 to 11/10/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	274,329.47	73
		473,493.75	267,885.00	1,063.00	0.00	542,214.47	
		38,747.00		0.00	740,315.75		
Control: NOC	Total	1,014,645.22	0.00	0.00	1,014,645.22	274,329.47	73
		473,493.75	267,885.00	1,063.00	0.00	542,214.47	
		38,747.00		0.00	740,315.75		
Fund: HP	Budgeted Total	1,014,645.22	0.00	0.00	1,014,645.22	274,329.47	73
		473,493.75	267,885.00	1,063.00	0.00	542,214.47	
		38,747.00		0.00	740,315.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,014,645.22	0.00	0.00	1,014,645.22	274,329.47	73
		473,493.75	267,885.00	1,063.00	0.00	542,214.47	
		38,747.00		0.00	740,315.75		
Final Budgeted		1,014,645.22	0.00	0.00	1,014,645.22	274,329.47	73
		473,493.75	267,885.00	1,063.00	0.00	542,214.47	
		38,747.00		0.00	740,315.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,014,645.22	0.00	0.00	1,014,645.22	274,329.47	73
		473,493.75	267,885.00	1,063.00	0.00	542,214.47	
		38,747.00		0.00	740,315.75		

Account No: G-HP- -019-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account

Starting Date: 11/10/20

Ending Date: 11/10/20

Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		195,337.47
11/10/20	RQ 21-00694 1 PROVIDE RENTAL ASSISTANCE FOR Open Vn LIN20 LINDENWOLD PH, LP	8,904.00-	186,433.47

RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF CAMDEN TO EXECUTE AGREEMENT MODIFICATION #1 TO ACCEPT AN ADDITIONAL \$139,449.08 TO FEDERAL AID AGREEMENT (N. 19-DT-BLA-797), AN AGREEMENT BETWEEN THE NJ DEPARTMENT OF TRANSPORTATION AND THE CITY OF CAMDEN FOR FEDERAL PROJECT NO. STBGP-1321 (300), ALSO KNOWN AS THORNDYKE STREET & MAPLEWOOD STREET (CONSTRUCTION PROJECT)

WHEREAS, the Council of the City of Camden by Resolution #R-36 (MC-19:7190) dated November 12, 2019 authorized the Mayor of the City of Camden to execute a Federal Aid Agreement (N. 19-DT-BLA-797), between the NJ Department of Transportation and the City of Camden for Federal Project No. STBGP-1321(300), also known as Thorndyke Street & Maplewood Street (Construction Project); and

WHEREAS, it is necessary to amend Resolution #R-36 (MC-19:7190) to execute contract modification #1 to accept an additional \$139,449.08 to Federal Aid Agreement (N. 19-DT-BLA-797); now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper City Officers are hereby authorized to execute contract modification #1 to accept an additional \$139,499.08 to Federal Aid Agreement (N. 19-DT-BLA-797).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 19, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution Authorizing the Mayor of the City of Camden to execute Agreement Modification #1, to accept an additional \$139,449.08 to Federal Aid Agreement (No. 19-DT-BLA-797), an agreement between the NJ Department of Transportation and the City of Camden for Federal Project No. STBGP-1321 (300), also known as Thorndyke Street & Maplewood Street (Construction) project.

BRIEF DESCRIPTION OF ACTION: Agreement No. 19-DT-BLA-797 is a cost reimbursement agreement that specifies the responsibilities of the NJDOT and the City of Camden as it relates to Thorndyke Street & Maplewood Street (Construction) project. Modification No.1 will increase the agreement amount by \$139,449.08 and the revised agreement amount will be \$1,168,524.08.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/17/20	
Approved by Grants Management:	12/17/20	
Approved by Finance Director:	12/17/20	
<input type="checkbox"/> CAF - Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	12/18/20	Jason J. Asuncion
Received by City Attorney:	12/21/20	Micaela B. Brown

(Name) Please Print	(Extension #)
Prepared By: Tytanya Ray	7680
Contact Person: Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Initial Report _____ Revised Report X Closing Report _____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: circle one	<input checked="" type="radio"/> Y or N	Source:	NJDOT		
Amount of Grant:		\$1,029,075.00 + \$139,449.08 = \$1,168,524.08			
Local Match: circle one	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	Completion: 8/13/2024	Location of Activity:		Thorndyke Street – Maplewood Avenue	
Date of Analysis:	12.17.2020	Reviewed By:		Kelly Mobley	

Summary:

17-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization for the following resolutions:

1. Authorizing the Mayor to execute agreement #1 to accept an additional \$139,449.08 for Federal Project #19-DT-BLA-797 for the Thorndyke Street and Maplewood Street (Construction) Project. New Project Amount: \$1,168,524.08
2. Authorization to accept an additional \$139,449.08 grant award from NJDOT for the Thorndyke Street and Maplewood Street Project.
3. Authorization to insert a special item of revenue into the city budget in the amount of \$139,449.08 from NJDOT for the Thorndyke Street and Maplewood Street Project.
4. Authorization to award a professional services contract with Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

1-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to authorize an award for professional services to Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

7-Oct-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to award a construction contract to Lexa Concrete, LLC for the roadway rehabilitation project known as the Thorndyke Street and Maplewood Street Project in the amount of \$944,415.81. Four bids were received and Lexa Concrete was identified as the lowest responsible bidder.

Initial Report ____ Revised Report X Closing Report ____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount \$1,029,075.00 as well as authorize an insertion into the temporary budget as a “temporary emergency appropriation in the amount of \$1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.

Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers) can we requested monthly. Progress reports are to accompany requests.

Problematic Areas/Recommendations: n/a

USDOT FHWA Thorndyke Street and Maple Street

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Authorizing Mayor to Execute Agreement Modification #1 for additional funding for Federal Aid Agreement No. 19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden, in connection with the Thorndyke Street & Maplewood Street project.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development Revised: 11/19/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Thorndyke Street & Maplewood Street (Federal Funds)			
Grant #:		Pending			
City Contract Date:		pending	City Contract #:		Pending
Application Resolution #:		pending	Appropriation Code #:		Pending
Funding Source:		FEDERAL HIGHWAY ADMINISTRATION- Passed thru NJDOT			
Pass Through:	Y	N	Source:	NJDOT	
Amount of Grant:		\$1,029,075.00			
Local Match:	Y	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-38, MC-19:7224, 11/12/19		Accepting Grant Resolution # MC:	R-37, MC-19:7191, 11/12/19
Term of Grant:		2/4/20 - 8/13/24		Location of Activity:	Thorndyke St. & Maplewood St.
Date of Analysis:		11/19/20		Reviewed By:	Tytanya C. Ray

Summary: 11/19/20: In connection with the Thorndyke Street & Maplewood Street project the following actions are requested to appear on the Next Scheduled Council meeting:

1. Resolution authorizing Mayor to Execute Agreement Modification #1 for additional funding.
2. Resolution authorizing Acceptance of additional funding in amount of \$139,449.08.
3. Resolution authorizing Budget Insertion of additional funding in amount of \$139,449.08.

9/28/20: Council approval is requested to award a construction contract to Lexa Concrete in the amount of \$944,415.81 for the Thorndyke Street (Route 30 Admiral Wilson Boulevard to Marlton Pike) and Maplewood Street (Thorndyke Street to Somerset Street) Roadway Rehabilitation project.

10/29/19: Seeking Council approval at the December 10, 2019 Council meeting to:

- (1) Authorize Mayor to execute Federal Aid Agreement No. 19-DT-BLA-797 (2) Accept Funds and (3) Set up a spending account for the Thorndyke Street & Maplewood Street project.

Street	Project Limits:	
	From	To
Thorndyke Street	Rte 30	Marlton Pike
Maplewood Street	Thorndyke Street	Somerset Street

Timelines: pending

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
LOCAL AID & ECONOMIC DEVELOPMENT
TRENTON, NEW JERSEY**

AGREEMENT MODIFICATION

Contract ID: 19 71006

MODIFICATION NO.	<u>1</u>	FEDERAL PROJECT NO.	<u>STBGP-1321(300)</u>	DATE	<u>October 14, 2020</u>
PROJECT	<u>Thorndyke Street & Maplewood Street</u>			<u>FAP-2019CamdenCity-00021</u>	
LOCATION	<u>Camden, Camden County</u>				
SPONSOR	<u>Camden City</u>				
AGREEMENT DATE	<u>2/4/2020</u>	AGREEMENT NO.	<u>19-DT-BLA-797</u>		

IN ACCORDANCE WITH THE PROVISIONS OF THE ABOVE NOTED AGREEMENT, THE SPONSOR AND THE STATE AGREE TO THE CHANGES TO THE AGREEMENT AS FOLLOWS:

3.1 The State hereby awards a Grant of federal funds, available on a reimbursement basis, in the amount of \$1,029,075.00 for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.

CHANGE TO:

3.1 The State hereby awards a Grant of federal funds, available on a reimbursement basis, in the amount of \$1,168,524.08 for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.

Original Agreement Amount	<u>\$1,029,075.00</u>	CERTIFICATION OF FUNDS	
Modified Agreement Amt. (Mod. Nos. 1)	<u>\$1,168,524.08</u>	_____	
This Modification Amount (No. 1)	<u>\$139,449.08</u>	_____	
Present Agreement Total Amt.	<u>\$1,029,075.00</u>	Director of Accounting and External Auditing	Date
Original Agreement Completion Date	<u>8/13/2024</u>	_____	
Revised Agreement Completion Date	<u>8/13/2024</u>	_____	
ACCEPTED		FOR PROGRAM USE ONLY:	
_____	Date	Document No. _____	_____
(Sponsor)	Date	Registration No. _____	_____
RECOMMENDED		CERTIFICATION ACCEPTANCE PROJECTS	
_____	Date	This Mod. is approved for Federal participation	
(Edward Andrescavage, Assistant Engineer Transportation District 4, Local Aid)	Date	_____	
_____	Date	Director, Local Aid & Economic Development	Date
(Thomas Berryman, Manager District 4, Local Aid)	Date	_____	_____

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ADDITIONAL NJDOT
AWARD IN THE AMOUNT OF \$139,449.08, FOR USE IN CONNECTION WITH THE
THORNDYKE STREET & MAPLEWOOD STREET (CONSTRUCTION PROJECT)**

WHEREAS, the City of Camden applied for and received an award from the NJDOT in the amount of \$1,029,075.00 authorized by Resolution #R-36 (MC-19:7190) on November 12, 2019; and

WHEREAS, the City of Camden has applied for an additional award in the amount of \$139,449.08 to be used in connection with the Thorndyke Street & Maplewood Street (Construction) Project; and

WHEREAS, the City desires to accept the additional award from the NJDOT; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept the additional award from NJDOT in the amount of \$139,449.08.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such additional NJDOT award.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 19, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the Acceptance of an additional NJDOT award (in the amount of \$139,449.08) for use in connection with the Thorndyke Street & Maplewood Street project.

BRIEF DESCRIPTION OF ACTION: Council authorization to Accept additional Thorndyke Street & Maplewood Street funds are requested to appear on the Next Scheduled Council agenda. By correspondence dated 10/14/20, the NJDOT has authorized Modification #1 in the amount of \$139,449.08. Project, known as Thorndyke Street & Maplewood Street. This action will authorize formal acceptance of the funds.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/17/20	
Approved by Grants Management:	12/17/20	
Approved by Finance Director:	12/17/20	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	12/21/20	

(Name) Please Print	(Extension #)
Prepared By: Tytanya Ray	7680
Contact Person: Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Initial Report ____ Revised Report X Closing Report _____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: circle one	<input checked="" type="radio"/> Y or N	Source:	NJDOT		
Amount of Grant:		\$1,029,075.00 + \$139,449.08 = \$1,168,524.08			
Local Match: circle one	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	Completion: 8/13/2024	Location of Activity:		Thorndyke Street – Maplewood Avenue	
Date of Analysis:	12.17.2020	Reviewed By:		Kelly Mobley	

Summary:

17-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization for the following resolutions:

1. Authorizing the Mayor to execute agreement #1 to accept an additional \$139,449.08 for Federal Project #19-DT-BLA-797 for the Thorndyke Street and Maplewood Street (Construction) Project. New Project Amount: \$1,168,524.08
2. Authorization to accept an additional \$139,449.08 grant award from NJDOT for the Thorndyke Street and Maplewood Street Project.
3. Authorization to insert a special item of revenue into the city budget in the amount of \$139,449.08 from NJDOT for the Thorndyke Street and Maplewood Street Project.
4. Authorization to award a professional services contract with Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

1-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to authorize an award for professional services to Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

7-Oct-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to award a construction contract to Lexa Concrete, LLC for the roadway rehabilitation project known as the Thorndyke Street and Maplewood Street Project in the amount of \$944,415.81. Four bids were received and Lexa Concrete was identified as the lowest responsible bidder.

Initial Report ____ Revised Report Closing Report ____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount \$1,029,075.00 as well as authorize an Insertion into the temporary budget as a "temporary emergency appropriation in the amount of \$1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.

Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers)can we requested monthly. Progress reports are to accompany requests.

Problematic Areas/Recommendations: n/a

USDOT FHWA Thorndyke Street and Maple Street

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Authorizing the Acceptance of Additional Funding of Federal Highway Administration (passed through the NJDOT) in the amount of \$139,449.08 for use in connection with the Thorndyke Street & Maplewood Street project. Federal Aid Agreement No. 19-DT-BLA-797.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Date _____

Director or Designee,
Division of Local Government Services

Number Assigned _____

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development Revised: 11/19/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Thorndyke Street & Maplewood Street (Federal Funds)					
Grant #:		Pending					
City Contract Date:		pending		City Contract #:		Pending	
Application Resolution #:		pending		Appropriation Code #:		Pending	
Funding Source:		FEDERAL HIGHWAY ADMINISTRATION- Passed thru NJDOT					
Pass Through:	Y	N	Source:	NJDOT			
Amount of Grant:		\$1,029,075.00					
Local Match:	Y	N	Cash:		In-Kind		
Budget Insertion Resolution # & Date:		R-38, MC-19:7224, 11/12/19		Accepting Grant Resolution # MC:		R-37, MC-19:7191, 11/12/19	
Term of Grant:		2/4/20 - 8/13/24		Location of Activity:		Thorndyke St. & Maplewood St.	
Date of Analysis:		11/19/20		Reviewed By:		Tytanya C. Ray	

Summary: 11/19/20: In connection with the Thorndyke Street & Maplewood Street project the following actions are requested to appear on the Next Scheduled Council meeting:

1. Resolution authorizing Mayor to Execute Agreement Modification #1 for additional funding.
2. Resolution authorizing Acceptance of additional funding in amount of \$139,449.08.
3. Resolution authorizing Budget Insertion of additional funding in amount of \$139,449.08.

9/28/20: Council approval is requested to award a construction contract to Lexa Concrete in the amount of \$944,415.81 for the Thorndyke Street (Route 30 Admiral Wilson Boulevard to Marlton Pike) and Maplewood Street (Thorndyke Street to Somerset Street) Roadway Rehabilitation project.

10/29/19: Seeking Council approval at the December 10, 2019 Council meeting to:

- (1) Authorize Mayor to execute Federal Aid Agreement No. 19-DT-BLA-797
- (2) Accept Funds and
- (3) Set up a spending account for the Thorndyke Street & Maplewood Street project.

Project Limits:		
Street	From	To
Thorndyke Street	Rte 30	Marlton Pike
Maplewood Street	Thorndyke Street	Somerset Street

Timelines: pending

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
LOCAL AID & ECONOMIC DEVELOPMENT
TRENTON, NEW JERSEY**

AGREEMENT MODIFICATION

Contract ID: 19 71006

MODIFICATION NO.	<u>1</u>	FEDERAL PROJECT NO.	<u>STBGP-1321(300)</u>	DATE	<u>October 14, 2020</u>
PROJECT	<u>Thorndyke Street & Maplewood Street</u>			<u>FAP-2019CamdenCity-00021</u>	
LOCATION	<u>Camden, Camden County</u>				
SPONSOR	<u>Camden City</u>				
AGREEMENT DATE	<u>2/4/2020</u>	AGREEMENT NO.	<u>19-DT-BLA-797</u>		

IN ACCORDANCE WITH THE PROVISIONS OF THE ABOVE NOTED AGREEMENT, THE SPONSOR AND THE STATE AGREE TO THE CHANGES TO THE AGREEMENT AS FOLLOWS:

3.1 The State hereby awards a Grant of federal funds, available on a reimbursement basis, in the amount of \$1,029,075.00 for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.

CHANGE TO:

3.1 The State hereby awards a Grant of federal funds, available on a reimbursement basis, in the amount of \$1,168,524.08 for the period of performance ("Project Fund"). Neither the State, FHWA, nor USDOT shall provide funding greater than this amount under this Agreement. The Subrecipient acknowledges that neither the State, FHWA nor USDOT are liable for payments that exceed this amount.

Original Agreement Amount	<u>\$1,029,075.00</u>	CERTIFICATION OF FUNDS	
Modified Agreement Amt. (Mod. Nos. 1)	<u>\$1,168,524.08</u>		
This Modification Amount (No. 1)	<u>\$139,449.08</u>		
Present Agreement Total Amt.	<u>\$1,029,075.00</u>	Director of Accounting and External Auditing	Date
Original Agreement Completion Date	<u>8/13/2024</u>		
Revised Agreement Completion Date	<u>8/13/2024</u>		
ACCEPTED		FOR PROGRAM USE ONLY:	
_____	Date	Document No. _____	
(Sponsor)		Registration No. _____	
RECOMMENDED		CERTIFICATION ACCEPTANCE PROJECTS	
_____	Date	This Mod. is approved for Federal participation	
(Edward Andrescavage, Assistant Engineer Transportation District 4, Local Aid)			
_____	Date	Director, Local Aid & Economic Development	Date
(Thomas Berryman, Manager District 4, Local Aid)			

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING THE INSERTION OF A SPECIAL ITEM OF REVENUE
IN THE 2021 BUDGET FROM THE NJDOT IN THE AMOUNT OF \$139,449.08
FOR USE IN CONNECTION WITH THE THORNDYKE STREET &
MAPLEWOOD STREET, (CONSTRUCTION PROJECT)**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of a special item of revenue in the budget of any county or municipality when any such item shall have been made available by law and the amount thereof was not determined at the time of the of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that said Council hereby requests that the Director of Local Government Services approve the insertion of a special item of revenue in the budget for the fiscal year 2021, to wit:

"The amount of ONE HUNDRED THIRTY-NINE THOUSAND FOUR HUNDRED FORTY-NINE DOLLARS AND EIGHT CENT (\$139,449.08), which item is now available from the USDOT- Federal Highway Administration (FHWA).

BE IT FURTHER RESOLVED that the Director of Local Government Services is requested to approve the appropriation, and upon said approval the sum of ONE HUNDRED THIRTY-NINE THOUSAND FOUR HUNDRED FORTY-NINE DOLLARS AND EIGHT CENT (\$139,449.08), is hereby appropriated under the caption "Thorndyke Street & Maplewood Street Project".

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 19, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution permitting the Insertion of a Special Item of Revenue in the 2021 Budget in the amount of \$139,449.08, received from the NJDOT, for use in connection with the Thorndyke Street & Maplewood Street project.

BRIEF DESCRIPTION OF ACTION: Council authorization to Insert additional Thorndyke Street & Maplewood Street funds are requested to appear on the Next Scheduled Council agenda. By correspondence dated 10/14/20, the NJDOT has authorized Modification #1 in the amount of \$139,449.08. Project, known as Thorndyke Street & Maplewood Street. This action authorizes the City to set up a spending account for this project.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	12/17/20	
Approved by Grants Management:	12/17/20	
Approved by Finance Director:	12/17/20	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:	12/21/20	Micaela B. Lopez

(Name) Please Print	(Extension #)
Prepared By: Tytanya Ray	7680
Contact Person: Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Initial Report _____ Revised Report X Closing Report _____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: circle one	<input checked="" type="radio"/> Y or N	Source:	NJDOT		
Amount of Grant:		\$1,029,075.00 + \$139,449.08 = \$1,168,524.08			
Local Match: circle one	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	Completion: 8/13/2024	Location of Activity:		Thorndyke Street – Maplewood Avenue	
Date of Analysis:	12.17.2020	Reviewed By:		Kelly Mobley	

Summary:

17-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization for the following resolutions:

1. Authorizing the Mayor to execute agreement #1 to accept an additional \$139,449.08 for Federal Project #19-DT-BLA-797 for the Thorndyke Street and Maplewood Street (Construction) Project. New Project Amount: \$1,168,524.08
2. Authorization to accept an additional \$139,449.08 grant award from NJDOT for the Thorndyke Street and Maplewood Street Project.
3. Authorization to insert a special item of revenue into the city budget in the amount of \$139,449.08 from NJDOT for the Thorndyke Street and Maplewood Street Project.
4. Authorization to award a professional services contract with Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

1-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to authorize an award for professional services to Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

7-Oct-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to award a construction contract to Lexa Concrete, LLC for the roadway rehabilitation project known as the Thorndyke Street and Maplewood Street Project in the amount of \$944,415.81. Four bids were received and Lexa Concrete was identified as the lowest responsible bidder.

Initial Report _____ Revised Report X Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount \$1,029,075.00 as well as authorize an Insertion into the temporary budget as a "temporary emergency appropriation in the amount of \$1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.

Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers)can we requested monthly. Progress reports are to accompany requests.

Problematic Areas/Recommendations: n/a

USDOT FHWA Thorndyke Street and Maple Street

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Resolution permitting the Temporary Emergency Authorization of \$139,449.08 in additional funding from the Federal Highway Administration (passed through the NJDOT), for use in connection with the Thorndyke Street & Maplewood Street project. Federal Aid Agreement No. 19-DT-BLA-797.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Municipal Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development
Capital Improvements/Project Management

Revised: 11/19/2020

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		Thorndyke Street & Maplewood Street (Federal Funds)			
Grant #:		Pending			
City Contract Date:		pending	City Contract #:		Pending
Application Resolution #:		pending	Appropriation Code #:		Pending
Funding Source:		FEDERAL HIGHWAY ADMINISTRATION- Passed thru NJDOT			
Pass Through:	Y	N	Source:	NJDOT	
Amount of Grant:		\$1,029,075.00			
Local Match:	Y	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		R-38, MC-19:7224, 11/12/19	Accepting Grant Resolution # MC:		R-37, MC-19:7191, 11/12/19
Term of Grant:		2/4/20 - 8/13/24	Location of Activity:		Thorndyke St. & Maplewood St.
Date of Analysis:		11/19/20	Reviewed By:		Tytanya C. Ray

Summary: 11/19/20: In connection with the Thorndyke Street & Maplewood Street project the following actions are requested to appear on the Next Scheduled Council meeting:

1. Resolution authorizing Mayor to Execute Agreement Modification #1 for additional funding.
2. Resolution authorizing Acceptance of additional funding in amount of \$139,449.08.
3. Resolution authorizing Budget Insertion of additional funding in amount of \$139,449.08.

9/28/20: Council approval is requested to award a construction contract to Lexa Concrete in the amount of \$944,415.81 for the Thorndyke Street (Route 30 Admiral Wilson Boulevard to Marlton Pike) and Maplewood Street (Thorndyke Street to Somerset Street) Roadway Rehabilitation project.

10/29/19: Seeking Council approval at the December 10, 2019 Council meeting to:

- (1) Authorize Mayor to execute Federal Aid Agreement No. 19-DT-BLA-797 (2) Accept Funds and (3) Set up a spending account for the Thorndyke Street & Maplewood Street project.

Project Limits:		
Street	From	To
Thorndyke Street	Rte 30	Marlton Pike
Maplewood Street	Thorndyke Street	Somerset Street

Timelines: pending

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING AN APPLICATION TO THE
NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
CONSIDERATION OF FY 2021 TTFA MUNICIPAL AID FUNDING FOR
RESURFACING OF VARIOUS STREETS IN THE CITY OF CAMDEN**

WHEREAS, the governing body of the City of Camden, The Department of Planning & Development - Division of Capital Improvements and Project Management desires to apply for and obtain a grant in the approximate amount of \$2,993,558.53 in Transportation Trust Fund Authority Aid from the New Jersey Department of Transportation for the FY 2021 TTFA Municipal Aid Funding; and

WHEREAS, in order to obtain said monies, it is necessary that the City of Camden submit an application to the New Jersey Department of Transportation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby are authorized to submit an application to the New Jersey Department of Transportation, in accordance with all pertinent terms, conditions and requirements which may be established for such an application.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 19, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the submission of an application to the NJDOT for consideration of FY 2021 TTFA Municipal Aid Funding for Resurfacing of Various Streets in the City of Camden.

BRIEF DESCRIPTION OF ACTION: The Department of Planning & Development – Division of Capital Improvements and Project Management, is seeking approximately \$2,993,558.53 in Transportation Trust Fund Authority Aid from the NJDOT.

BIDDING PROCESS: N/A

APPROPRIATION ACCOUNT(S): N/A

AMOUNT: N/A

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with columns Date and Signature. Rows for: Approved by Relevant Director (12/17/20), Approved by Grants Management (12/17/20), Approved by Finance Director (12/17/20), Approved by Purchasing Agent, Approved by Business Administrator, Received by City Attorney (12/22/20).

(Name) Please Print (Extension #) Prepared By: Tytanya Ray 7680 Contact Person: Orion Joyner 7680

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

Initial Report X Revised Report Closing Report
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		2021 TTFA Municipal Aid for Resurfacing of Various Streets			
Grant/Funding Agency Program:		NJDOT Transportation Trust Fund			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:		City Contract #:			
Application Resolution #:		Appropriation Code :			
Funding Source:		NJDOT Transportation Trust Fund			
Pass Through: circle one	<input checked="" type="radio"/> Y or N	Source:	NJDOT		
Amount of Grant:		\$2,993,558.53			
Local Match: circle one	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:		Location of Activity:			
Date of Analysis:		Reviewed By:		Kelly Mobley	

Summary:

17-Dec-20: **RESUBMISSION** - The Department of Planning and Development – Division of Capital Improvements is seeking council authorization to apply for \$2,993,558.53 from the New Jersey Department of Transportation Trust Fund for resurfacing of various streets. The application is currently being developed; however, before submission, all applicants are required to provide resolutions authorizing applications to NJDOT.

Typically no matching funds are required.

23-Nov-20: The Department of Planning and Development – Division of Capital Improvements is seeking council authorization to apply for \$2,993,558.53 from the New Jersey Department of Transportation Trust Fund for resurfacing of various streets. The application is currently being developed; however, before submission, all applicants are required to provide resolutions authorizing applications to NJDOT.

Typically no matching funds are required.

Time Lines:

Problematic Areas/Recommendations: n/a

STATE OF NEW JERSEY
 DEPARTMENT OF COMMUNITY AFFAIRS
 DIVISION OF LOCAL GOVERNMENT SERVICES
 GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT FOR THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION.

Application for FY 2021 Milling and Resurfacing of Various Streets. Requested funding amount \$2,993,558.53.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Orion Joyner
Title	Senior Engineer
Telephone Number	(856) 757-7680
Email	OrionJ@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

N/A

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

Mayor's Signature

Date _____

Business Administrator/Manager Signature

Date _____

Name, email and fax of contact person for this form:

For LGS use only:

Approved

Denied

Director or Designee,
Division of Local Government Services

Date _____

Number Assigned _____

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Department: Planning & Development Initial: 11/19/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray Grant Administrator #: 757-7628

Grant/Project Name:		2021 Resurfacing of Various Streets			
Grant #:		Pending			
City Contract Date:		pending	City Contract #:		Pending
Application Resolution #:		pending	Appropriation Code #:		Pending
Funding Source:		FY 2021 NJDOT Transportation Trust Fund Authority (TTFA)- Municipal Aid			
Pass Through:	Y	N	Source:		
Amount of Grant:		\$1,000,000.00 (pending)			
Local Match:	Y	N	Cash:		In-Kind
Budget Insertion Resolution # & Date:		Pending	Accepting Grant Resolution # MC:		Pending
Term of Grant:		Pending	Location of Activity:		Pending
Date of Analysis:		11/19/20	Reviewed By:		Tytanya C. Ray

Summary: 11/19/20: On behalf of the City, the Department of Planning & Development, Division of Capital Improvements/Project Management will be applying for FY 2021 NJDOT Transportation Trust Fund Authority (TTFA) Municipal Aid for Design, Construction and Inspection of a Roadway Improvement project in the City of Camden. Council action authorizing submission of an application for funding is requested for the Next Scheduled Council meeting. Certified resolutions authorizing application are needed for submission to NJDOT.

Project Limits: TO BE DETERMINED

Street From To

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

MBS:dh
12-29-20

RESOLUTION AUTHORIZING AN NON-FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO REMINGTON & VERNICK ENGINEERS TO PROVIDE CONSTRUCTION MANAGEMENT AND ADMINISTRATION IN CONNECTION WITH THE THORNDYKE STREET & MAPLEWOOD STREET CONSTRUCTION PROJECT

WHEREAS, the City of Camden has a need to acquire services to provide for the construction management and administration in connection with the Thorndyke Street and Maplewood Street Construction Project; and

WHEREAS, pursuant to a Request for Proposals, the lowest, responsible proposal was submitted by REMINGTON & VERNICK ENGINEERS, for an amount not to exceed ONE HUNDRED THIRTY-NINE THOUSAND FOUR HUNDRED FORTY-NINE DOLLARS AND EIGHT CENTS (\$139,449.08) for period of one (1) year; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item(s) "TBD", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute a contract with REMINGTON & VERNICK ENGINEERS, for an amount not to exceed ONE HUNDRED THIRTY-NINE THOUSAND FOUR HUNDRED FORTY-NINE DOLLARS AND EIGHT CENTS (\$139,449.08) for the professional engineering services to provide for the construction management and administration in connection with the Thorndyke Street and Maplewood Street Construction Project in the City of Camden, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.


MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 24, 2020

FROM: Orion Joyner

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the award of a \$139,449.08 Professional Services contract to Remington & Vernick Engineers, of Haddonfield, NJ for Construction Management & Administration in connection with the Thorndyke Street & Maplewood Street (Construction) project.

BRIEF DESCRIPTION OF ACTION: On July 7, 2020, The Division of Capital Improvements and Project Management, in conjunction with the Purchasing Agent, received and reviewed four (4) proposals for the above referenced project. Award to R&V, is recommended subject to the opinions of the City Attorney's Office and the Bureau of Purchasing.

APPROPRIATION ACCOUNT(S): TBD

AMOUNT: \$139,449.08

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable) For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

Table with columns Date and Signature. Rows include: Approved by Relevant Director (12/17/20), Approved by Grants Management (12/17/20), Approved by Finance Director (12/17/20), Approved by Purchasing Agent (12/17/2020), Received by City Attorney (12/21/2020).

(Name) Please Print (Extension #) Prepared By: Tytanya Ray 7680 Contact Person: Orion Joyner 7680

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

REMINGTON & VERNICK ENGINEERS

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:

AMOUNT:

ADOPTED BUDGET APPROPRIATION:

AMOUNT:

APPROPRIATION RESERVE:

AMOUNT:

DEDICATED BY RIDER:

AMOUNT:

RESERVE FOR STATE AND FEDERAL GRANT: TBD

AMOUNT:

CAPITAL ORDINANCE:

AMOUNT:

TRUST ACCOUNT:

AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CHIEF FINANCIAL OFFICER, THAT THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

\$139,449.08

Description of the Goods or Services to be procured:

AWARD OF CMA CONTRACT TO REMINGTON & VERNICK ENGINEERS IN CONNECTION WITH THE THORNDYKE STREET & MAPLEWOOD STREET CONSTRUCTION PROJECT



JOHANNA S. CONYER
DIRECTOR OF FINANCE

DATE: DECEMBER 17, 2020

**STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM**

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden
--------------	--------

Professional Service or EUS Type	Award of a Professional Services contract
Name of Vendor	Remington & Vernick Engineers
Purpose or Need for service:	Professional Construction Management & Administration in connection with the Thorndyke Street & Maplewood Street project.
Contract Award Amount	\$139,449.08
Term of Contract	TBD
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N/A
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Proposals received and ranked
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Yes, please see attachments.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

Mayor's Signature*

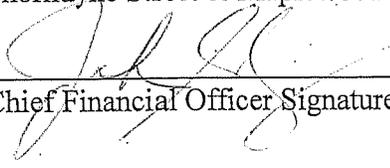
Date _____

Business Administrator/Manager Signature

Date _____

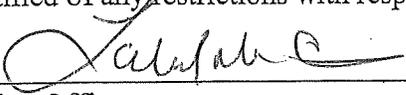
*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
Thorndyke Street & Maplewood Street Funding Source for this action *NJDOT GRANT*



Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.



Certifying Officer

Date 12/17/2020

For LGS use only:

Approved Denied

Date _____
Director or Designee,
Division of Local Government Services

Number Assigned _____

Initial Report ____ Revised Report X Closing Report ____
 Bureau of Grants Management Grant Summary Form
 Grant Status Code: G
 (green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:		Thorndyke Street and Maplewood Street Project			
Grant/Funding Agency Program:		USDOT – Federal Highway Administration (FHWA)			
Grant Federal CFDA or State GIMS Number:		Federal Aid Agreement No. 19-DT-BLA-797 Construction Federal Project NO STBGP-1321 (300);NJDOY Job No. 5808403			
City Contract Date:		pending	City Contract #:		
Application Resolution #:			Appropriation Code :		
Funding Source:		Federal Highway Administration			
Pass Through: circle one	<input checked="" type="radio"/> Y or N	Source:	NJDOT		
Amount of Grant:		\$1,029,075.00 + \$139,449.08 = \$1,168,524.08			
Local Match: circle one	Y or <input checked="" type="radio"/> N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	Completion: 8/13/2024	Location of Activity:		Thorndyke Street – Maplewood Avenue	
Date of Analysis:	12.17.2020	Reviewed By:		Kelly Mobley	

Summary:

17-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization for the following resolutions:

1. Authorizing the Mayor to execute agreement #1 to accept an additional \$139,449.08 for Federal Project #19-DT-BLA-797 for the Thorndyke Street and Maplewood Street (Construction) Project. New Project Amount: \$1,168,524.08
2. Authorization to accept an additional \$139,449.08 grant award from NJDOT for the Thorndyke Street and Maplewood Street Project.
3. Authorization to insert a special item of revenue into the city budget in the amount of \$139,449.08 from NJDOT for the Thorndyke Street and Maplewood Street Project.
4. Authorization to award a professional services contract with Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

1-Dec-20: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to authorize an award for professional services to Remington and Vernick in the amount of \$139,449.08 for the management and administration of the Thorndyke Street Project. Agreement Modification is attached. Please note that funds have not been inserted into the budget for management services, and as a result, the purchase requisition was not attached. It will be prepared after insertion.

7-Oct-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to award a construction contract to Lexa Concrete, LLC for the roadway rehabilitation project known as the Thorndyke Street and Maplewood Street Project in the amount of \$944,415.81. Four bids were received and Lexa Concrete was identified as the lowest responsible bidder.

Initial Report _____ Revised Report X Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: G
(green - g; yellow - y; red - r)

13-Sep-17: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to execute federal agreement #19-DT-BLA-797 between the NJ Department of Transportation and the City of Camden for Federal Project #STBGP-1321 (300); and to accept a grant award in the amount \$1,029,075.00 as well as authorize an insertion into the temporary budget as a “temporary emergency appropriation in the amount of \$1,029,075 for the Thorndyke Street and Maple Street Project.

Special Note: These funds are passed through from the federal government to the state. The agreement with FHWA and NJDOT as well as the agreement between NJDOT and LPA must be in place prior to eligibility of any costs. Costs incurred prior to the execution of both agreements will be ineligible.

Project Limits: Thorndyke Street from Rt 30- Marlton Pike

Time Lines: (payment vouchers) can we requested monthly. Progress reports are to accompany requests.

Problematic Areas/Recommendations: n/a

USDOT FHWA Thorndyke Street and Maple Street

**Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form**

Thorndyke Street
Maplewood Street

Rte 30
Thorndyke Street

Marlton Pike
Somerset Street

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #
Capital Impr (1)	Capital Impr (1)

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND CARLO BYNUM #CHC003**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with CARLO BYNUM ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from October 1, 2020 to September 30, 2021 for the rental subsidy in the amount of \$11.00 per month for a total amount of ONE HUNDRED THIRTY-TWO DOLLARS (\$132.00) for tenant #CHC003; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with CARLO BYNUM for a term of twelve (12) months from October 1, 2020 to September 30, 2021 for the rental subsidy in the amount of \$11.00 per month for a total amount of ONE HUNDRED THIRTY-TWO DOLLARS (\$132.00) for tenant #CHC003.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

**CITY OF CAMDEN
CITY COUNCIL REQUEST FORM**

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **CARLO BYNUM**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$11.00 PER MONTH FROM OCTOBER 1, 2020 – SEPTEMBER 30, 2021.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT #**CHC003** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-019-026**

AMOUNT: *(If applicable)* **\$132.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>11/16/20</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>12-4-20</u>	<u>[Signature]</u> <small>(If applicable)</small>
Approved by Finance Director:	<u>12/14/20</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>12/16/20</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>12-8-20</u>	<u>[Signature]</u>
Received by City Attorney:	<u>12/21/20</u>	<u>[Signature]</u>

(Name) Please Print

(Extension #)

Prepared By: Tina Piliro
 Contact Person: Tina Piliro

x7323
X7323



Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

CARLOS BYNUM.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
AMOUNT:
- APPROPRIATION RESERVE:
AMOUNT:
- DEDICATED BY RIDER:
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026
AMOUNT: \$132.00
- CAPITAL ORDINANCE:
AMOUNT:
- TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- \$132.00

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Carlos Bynum. To provide monthly utility allowance for 12 months from October 1, 2020 to September 30, 2021 under the City's Section 8 Program (tenant #CHC003).


DOREEN P. CHANG
TREASURER

DATE: December 11, 2020

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

JDS #
3914

REQUISITION	
NO.	21-00730

SHIP TO	CAMDEN DIVISION OF HSNB SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: UNK01 UNKNOWN VENDOR , NJ

ORDER DATE: 11/18/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

CITY OF CAMDEN
 PURCHASING BUREAU
 2020 DEC -7 PM 2: 14

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE A <u>MONTHLY UTILITY</u> ALLOWANCE FOR 12 MONTHS @ \$11.00 PER MONTH FOR SECTION 8 TENANT #CHC003. TERM OF CONTRACT: 10/1/2020 - 9/30/2021 AMOUNT NOT TO EXCEED: \$132.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & CARLO BYNUM. UNKNOWN VENDOR: CARLO BYNUM 53 EASTMONT LANE SICKLERVILLE, NJ 08081	G-HP- -019-026	132.0000	132.00
			TOTAL	132.00

12-24-20

12/8/2020

Approved: *[Signature]* 12/7/20

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head *[Signature]* Date *11/18*

Receiver of Goods *[Signature]* Date *11-18 2020*

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Request for Taxpayer Identification Number and Certification

This form is required on this and certain other line items.

1 TIN (required) **150-64-4126**

Use the appropriate TIN based on the instructions on page 3.

2 Appropriate box for federal tax classification. Check only one of the following seven boxes:

Sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership).

Note: For a single-member LLC that is disregarded, don't check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

Other (see instructions)

3 Address (number, street, and apt. or suite no.) **53 Eastmont Lane**

4 City, state, and ZIP code **Sicklerville NJ 08081**

5 Other account number(s) here (optional)

6 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

7 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, this is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

7	5	0	-	6	4	-	4	1	2	6
---	---	---	---	---	---	---	---	---	---	---

Note: If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

or

Employer identification number

--	--	--	--	--	--	--	--	--	--	--

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person *[Signature]* Date **11/18/2020**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments: Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

Any individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you (or other amount reportable on an information return). Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by a broker)
- Form 1099-K (payments from real estate transactions)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
- Form 1099-CA (canceled debt)
- Form 1099-NC (canceled debt)
- Form 1099-NEC (non-employee compensation)
- Form 1099-P (payments from a pension, annuity, or IRA)
- Form 1099-R (pension or annuity payments, IRA distributions, etc.)
- Form 1099-S (stock or mutual fund sales and certain other transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
 - Certify that you are not subject to backup withholding; or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Account No: G-HP- -019-026

Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account

Starting Date: 11/18/20 Ending Date: 11/18/20 Po Transactions: Summarized

Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.

* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		169,409.93
11/18/20	PO 21-01145 8 Rcvd HOPWA PAY OF 10/30/20 Vn CIT09 CITY OF CAMDEN PAYROLL Rc 11/18/20	2,804.08-	166,605.85
11/18/20	PO 21-01145 9 Rcvd HOPWA PAY OF 10/30/20 Vn CIT09 CITY OF CAMDEN PAYROLL Rc 11/18/20	2,265.46-	164,340.39
11/18/20	RQ 21-00728 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn FOX04 FOX RIDGE MANAGEMENT OFFICE	10,824.00-	153,516.39
11/18/20	RQ 21-00729 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn MAZ03 MAURICE BASEM MAZAHREH	18,000.00-	135,516.39
11/18/20	RQ 21-00730 1 PROVIDE A MONTHLY UTILITY Open Vn UNK01 UNKNOWN VENDOR	132.00-	135,384.39

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 11/18/20
Current Period: 11/01/20 to 11/18/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Control: NOC	Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Fund: HP	Budgeted Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Final Budgeted		1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,014,645.22	0.00	0.00	1,014,645.22	256,750.39	75
		473,493.75	285,464.08	1,063.00	0.00	542,214.47	
		38,747.00		0.00	757,894.83		

MBS:dh
12-29-20

**RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE
CITY OF CAMDEN AND 220 LENOLA, LLC #CHC049**

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with 220 LENOLA, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from November 1, 2020 to October 31, 2021 for the rental subsidy in the amount of \$616.00 per month for a total amount of SEVEN THOUSAND THREE HUNDRED NINETY-TWO DOLLARS (\$7,392.00) for tenant #CHC049; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with 220 LENOLA, LLC for a term of twelve (12) months from November 1, 2020 to October 31, 2021 for the rental subsidy in the amount of \$616.00 per month for a total amount of SEVEN THOUSAND THREE HUNDRED NINETY-TWO DOLLARS (\$7,392.00) for tenant #CHC049.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **220 LENOLA, LLC**. THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12 MONTHS @ \$616.00 PER MONTH FROM NOVEMBER 1, 2020 – OCTOBER 31, 2021.**

BRIEF DESCRIPTION: THIS RESOLUTION WILL DEFINE THE TERMS AND CONDITIONS FOR TENANT **#GAC017** UNDER THE CITY'S SECTION 8 PROGRAM.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

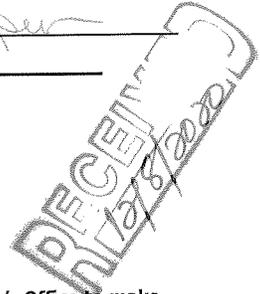
APPROPRIATION ACCOUNT(S): *(If applicable)* **G-HP-019-026**

AMOUNT: *(If applicable)* **\$7,392.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)**
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	Date	Signature
Approved by Relevant Director:	<u>12/3</u>	<u>[Signature]</u>
Approved by Grants Management:	<u>12-4-20</u>	<u>Barbara Ophaseson for KAC</u> <small>(If applicable)</small>
Approved by Finance Director:	<u>12/14/20</u>	<u>[Signature]</u>
<input checked="" type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	<u>12/14/2020</u>	<u>[Signature]</u>
Approved by Business Administrator:	<u>12-8-20</u>	<u>[Signature]</u>
Received by City Attorney:	<u>12/21/20</u>	<u>[Signature]</u>

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	<u>Tina Piliro</u>	<u>x7323</u>
Contact Person:	<u>Tina Piliro</u>	<u>X7323</u>



Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

220 LENOLA, LLC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
AMOUNT:
- APPROPRIATION RESERVE:
AMOUNT:
- DEDICATED BY RIDER:
AMOUNT:
- RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026
AMOUNT: \$7,392.00
- CAPITAL ORDINANCE:
AMOUNT:
- TRUST ACCOUNT:
AMOUNT:

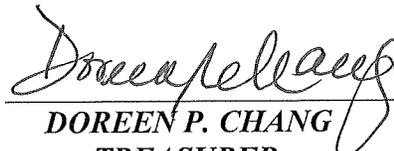
DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- \$7,392.00

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and 220 Lenola, LLC. To continue rental subsidy and extending term of contract for 12 months November 01, 2020 to October 31, 2021 under the City's Section 8 Program (tenant #GAC017).


DOREEN P. CHANG
TREASURER

DATE: December 8, 2020

CAMDEN CITY
 520 MARKET STREET
 P O BOX 95120
 CAMDEN, NJ 08101-5120
 TEL (856)757-7000

IDIS# 3914

REQUISITION	
NO.	21-00761

SHIP TO	CAMDEN DIVISION OF HSNQ SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: LEN06 220 LENOLA, LLC 220 S LENOLA RD, AT5 MAPLE SHADE, NJ 08052

ORDER DATE: 11/30/20
 DELIVERY DATE:
 STATE CONTRACT:
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ \$616.00 PER MONTH FOR SECTION 8 TENANT #CHC049. TERM OF CONTRACT: 11/1/2020 - 10/31/2021 AMOUNT NOT TO EXCEED: \$7,392.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & 220 LENOLA, LLC.	G-HP- -019-026	7,392.0000	7,392.00
			TOTAL	7,392.00

CITY OF CAMDEN
PURCHASING BUREAU

2020 DEC -7 PM 2:14

12/8/20

12-8-20

10/12/20

Approved: *[Signature]* 12/7/20

 Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

[Signature]

 Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Requisition No: 21-00761

Status: Open
P.O. Number:
Requested Date: 11/30/20
Due Date:

Vendor: LEN06
220 LENOLA, LLC
220 S LENOLA RD, AT5
MAPLE SHADE, NJ 08052

Entered By: TMM
1st Aprv By:
2nd Aprv By:
3rd Aprv By:

Description: SITE INSPECTION, PREPARATION

Req Total: 7,392.00 State Contract:

Seq	Catalog Num	Qty	Unit	Price	Item Total	Charge Acct	Invoice
	Line	Item	Descript			Charge Description	Prch Type
	Line	Item	Notes			Commodity Code	Tracking Id

1		1.0000		7,392.0000	7,392.00	B G-HP- -019-026 CAMDEN MSA HOUSING VOUCHER PROGRAM From Vendor Code Maint	Other
---	--	--------	--	------------	----------	--	-------

12 MONTH PERIOD @ \$616.00 PER MONTH FOR
SECTION 8 TENANT #CHC049.

TERM OF CONTRACT: 11/1/2020 - 10/31/2021

AMOUNT NOT TO EXCEED: \$7,392.00

NOTE: THIS REQUISITION IS NECESSARY TO
AUTHORIZE AN AGREEMENT BETWEEN THE CITY
OF CAMDNE & 220 LENOLA, LLC.

7,392.00

Budget Account	Description	Requested Balance
G-HP- -019-000	2019 - 2020	123,302.56
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	111,067.85

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 12/02/20
Current Period: 12/01/20 to 12/02/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	182,215.85	82
		489,329.83	344,162.54	1,063.00	0.00	526,378.39	
		0.00		0.00	832,429.37		
Control: NOC	Total	1,014,645.22	0.00	0.00	1,014,645.22	182,215.85	82
		489,329.83	344,162.54	1,063.00	0.00	526,378.39	
		0.00		0.00	832,429.37		
Fund: HP	Budgeted Total	1,014,645.22	0.00	0.00	1,014,645.22	182,215.85	82
		489,329.83	344,162.54	1,063.00	0.00	526,378.39	
		0.00		0.00	832,429.37		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,014,645.22	0.00	0.00	1,014,645.22	182,215.85	82
		489,329.83	344,162.54	1,063.00	0.00	526,378.39	
		0.00		0.00	832,429.37		
Final Budgeted		1,014,645.22	0.00	0.00	1,014,645.22	182,215.85	82
		489,329.83	344,162.54	1,063.00	0.00	526,378.39	
		0.00		0.00	832,429.37		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,014,645.22	0.00	0.00	1,014,645.22	182,215.85	82
		489,329.83	344,162.54	1,063.00	0.00	526,378.39	
		0.00		0.00	832,429.37		

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SIGN A DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF LAND USE REGULATION APPLICATION FOR PERMIT FOR THE ADMIRAL WILSON PROJECT

WHEREAS, the Admiral Wilson Project is a proposed warehouse distribution center use that would be located between 17th Street and 19th Street in the Admiral Wilson North Redevelopment Area on property owned by the City of Camden; and

WHEREAS, Matrix Admiral Wilson Development, LLC ("Matrix") is the approved designee/sub-developer for the Admiral Wilson Project.; and

WHEREAS, Matrix wishes to file a DEP Division of Land Use Regulation application for a permit for the development of the Admiral Wilson project which application requires the signature of the property owner; and

WHEREAS, City Council has determined that is in the best interest of the City to sign the above described application; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Mayor is hereby authorized to sign the referenced New Jersey Department of Environmental Protection, Division of Land Use Regulation Application for Permit.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 29, 2020

The above has been reviewed and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 29, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO SIGN A DEPARTMENT OF ENVIRONMENTAL PROTECTION DIVISION OF LAND USE REGULATION APPLICATION FOR PERMIT FOR THE ADMIRAL WILSON PROJECT

BRIEF DESCRIPTION OF ACTION: Matrix Admiral Wilson Development LLC the approved designee/sub-developer wishes to file a DEP Division of Land Use Regulation application for permit for the Admiral Wilson project, proposed distribution warehouse center that would be located between 17th & 19th Street in Admiral Wilson North Redevelopment area. Majority of project site is located in the tidal flood hazard area. Application requesting that NJDEP confirms absence of regulated wetlands, waters and wetland transition areas by the issuance of a Presence/Absence Wetland letter of Interpretation pursuant to the Freshwater Wetland Protection Act Rules at N.J.A.C. 7:7A

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	<u>12/16/20</u>	<u>E. Williams</u>
Approved by Grants Management:	_____	_____
		(If applicable)
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	<u>12.16.20</u>	<u>J. Asuncion</u>
Received by City Attorney:	<u>12/16/20</u>	<u>M. B. Blum</u>

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MEMORANDUM

TO: Dr. Edward Williams, Director, City Department of Planning & Development

FROM: Olivette Simpson, Interim Executive Director, CRA

DATED: December 15, 2020

RE: Request Council to Authorize the City to Sign a DEP Division of Land Use Regulation Application for Permit

CRA is requesting Council Action to authorize the City of Camden to sign a DEP Division of Land Use Regulation application for a permit for the Admiral Wilson project.

The City of Camden is the property owner of the following parcels within the Admiral Wilson project: Block 1198, Lot 1; Block 1201, Lot 1; Block 1210, Lot 1 and 2; Block 1214, Lot 4; Block 1219, Lots 3 and 25; and Block 1220, Lot 57. The Admiral Wilson project is a proposed warehouse distribution center use that would be located between 17th Street and 19th Street in the Admiral Wilson North Redevelopment area. The proposed use is a permitted use within the Redevelopment area.

Matrix Admiral Wilson Development LLC, the approved designee/sub-developer, wishes to file a DEP Division of Land Use Regulation application for a permit for the Admiral Wilson project. The Admiral Wilson project includes approximately 30.4 acres of land disturbance. The majority of the project site is located in the tidal flood hazard area of the Delaware River. Fill, excavation and the construction of buildings and other structures requires a Flood Hazard Area Verification and Individual Flood Hazard Area Permit pursuant to the Flood Hazard Area Control Act Rules at N.J.A.C. 7:13. In addition, the application is requesting that NJDEP confirms that absence of regulated wetlands, waters and wetland transition areas by the issuance of a Presence/Absence Wetland Letter of Interpretation pursuant to the Freshwater Wetland Protection Act Rules at N.J.A.C. 7:7A.

Attachments:

Division of Land Use Regulation application form for permits



State of New Jersey
Department of Environmental Protection
 Division of Land Use Regulation
Application Form for Permit(s)/Authorization(s)
 501 E. State Street Mail Code 501-02A P.O. Box 420
 Trenton, NJ 08625-0420
 Phone #: (609) 777-0454 Web: www.nj.gov/dep/landuse



Please print legibly or type the following: Complete all sections and pages unless otherwise noted. Is this project a NJDOT Priority 1 Repair Project? Yes No
 Initial Application Response to DLUR Deficiency Extension / Modification Is this project a NJDOT Priority 2 Repair Project? Yes No

1. Applicant Name: Mr./Ms./Mrs Matrix Admiral Wilson Development, LLC E-Mail: _____
 Address: Forsgate Drive CN 4000 Daytime Phone: _____ Ext. _____
 City/State: Cranbury, New Jersey Zip Code 08512 Cell Phone: _____

2. Agent Name: Mr./Ms./Mrs Christopher Hager, P.E.
 Firm Name: Langan Engineering and Environmental Services, Inc. E-Mail: chager@langan.com
 Address: 300 Kimball Drive, 4th Floor Daytime Phone: 215-845-8910 Ext. _____
 City/State: Parsippany, New Jersey Zip Code 07054 Cell Phone: _____

3. Property Owner: Mr./Ms./Mrs Camden City E-mail: _____
 Address: PO Box 95120 Daytime Phone: _____ Ext. _____
 City/State: Camden, NJ Zip Code 08101 Cell Phone: _____

4. Project Name: Admiral Wilson Boulevard Plaza Address/Location: Admiral Wilson Boulevard
 Municipality: City of Camden County: Camden County Zip Code 07601

Block(s): See Attached List

N.A.D. 1983 State Plane Coordinates (feet) E(x): 324811 N(y): 404371 *Not Longitude/Latitude*

Watershed: Cooper River Subwatershed: Cooper River (Rt 130 to Wallworth gage)

Nearest Waterway: Cooper River

5. Project Description: Applicant proposes a redevelopment project that consists of the construction of a warehouse with associated parking, loading docks,
landscaping, lighting, and stormwater facilities. This application requests a Freshwater Wetland LOI -- Presence/Absence, Flood Hazard Area
Verification, and Flood Hazard Area Individual Permit.

Provide if applicable: Previous LUR File # (s): 0408-14-0003.2 Waiver request ID # (s): _____

A. SIGNATURE OF APPLICANT (required):

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment. If the applicant is an organization such as a corporation, municipal entity, home-owners association etc., the party responsible for the application shall sign on behalf of the organization.

Signature of Applicant

Date

Matrix Admiral Wilson Development, LLC
Print Name

Signature of Applicant

Date

Print Name

Block/Lot	Property Owner Entity	Address	City/State	Zip code	Email	Daytime Phone Number	Name of Contact
Block 1198 Lot 1, Block 1201, Lot 1 Block 1210 Lots 1 & 2, Block 1214, Lot 4, Block 1219 Lots 3 & 25, Block 1220 Lot 57	Camden City	PO Box 95120	Camden, NJ	08101			
Block 1208 Lot 4	Camden Redevelopment Agency DRPA	520 Market Street, 13 th Floor One Port Center 2 Riverside Drive	Camden, NJ	08102			
Block 1209 Lot 1 Block 1212 Lot 1			Camden, NJ	08101			
Block 1209 Lot 4	LANAC, LLC	53 Phillips Road	Hainesport, NJ	08036			

B. PROPERTY OWNER'S CERTIFICATION

I hereby certify that the undersigned is the **owner of the property** upon which the proposed work is to be done. This endorsement is certification that the owner/easement holder grants permission for the conduct of the proposed activity. In addition, written consent is hereby given to allow access to the site by representatives or agents of the Department for the purpose of conducting a site inspection(s) or survey(s) of the property in question.

In addition, the undersigned property owner hereby certifies:

- 1. Whether any work is to be done within an easement? Yes No
 (If answer is "Yes" – Signature/title of responsible party is required below)
- 2. Whether any part of the entire project will be located within property belonging to the State of New Jersey? Yes No
- 3. Whether any work is to be done on any property owned by any public agency that would be encumbered by Green Acres? Yes No
- 4. Whether this project requires a Section 106 (National Register of Historic Places) Determination as part of a federal approval? Yes No

Signature of Owner

Date **Camden City**

Print Name

Signature of Owner/Easement Holder

Date

Print Name/Title

C. APPLICANT'S AGENT

Matrix Admiral Wilson Development, LLC, the Applicant/Owner and N/A, co-Applicant/Owner authorize to act as my agent/representative in all matters pertaining to my application the following person:

Christopher Hager, P.E.
Name of Agent

Senior Principal/Vice President
Occupation/Profession of Agent

Signature of Applicant/Owner

Signature of co-Applicant/Owner

AGENT'S CERTIFICATION:

I agree to serve as agent for the above-referenced applicant:

Signature of Agent

Langan Engineering and Environmental Services, Inc.
Name of Firm

D. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS, SURVEYOR'S OR ENGINEER'S REPORT

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment.

Signature
Christopher Hager, P.E.

Print Name **Senior Principal/Vice President,
Langan Engineering and Environmental Services, Inc.**

Position & Name of Firm

24GE04284600
Professional License # Date

E. STATEMENT OF PREPARER OF APPLICATION, REPORTS AND/OR SUPPORTING DOCUMENTS (other than engineering)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment.

Signature
Christopher Hager, P.E.

Print Name **Senior Principal/Vice President,
Langan Engineering and Environmental Services, Inc.**

Position & Name of Firm

24GE04284600
Professional License # Date
(If Applicable)

D. PROPERTY OWNER'S CERTIFICATION

I hereby certify that the undersigned is the **owner of the property** upon which the proposed work is to be done. This endorsement is certification that the owner/easement holder grants permission for the conduct of the proposed activity. In addition, written consent is hereby given to allow access to the site by representatives or agents of the Department for the purpose of conducting a site inspection(s) or survey(s) of the property in question.

In addition, the undersigned property owner hereby certifies:

- 1. Whether any work is to be done within an easement? Yes No
(If answer is "Yes" – Signature/title of responsible party is required below)
- 2. Whether any part of the entire project will be located within property belonging to the State of New Jersey? Yes No
- 3. Whether any work is to be done on any property owned by any public agency that would be encumbered by Green Acres? Yes No
- 4. Whether this project requires a Section 106 (National Register of Historic Places) Determination as part of a federal approval? Yes No

Signature of Owner

Date **Camden Redevelopment Agency**

Print Name

Signature of Owner/Easement Holder

Date

Print Name/Title

E. APPLICANT'S AGENT

I, Matrix Admiral Wilson Development, LLC, the Applicant/Owner and N/A, co-Applicant/Owner authorize to act as my agent/representative in all matters pertaining to my application the following person:

Christopher Hager, P.E.
Name of Agent

Senior Principal/Vice President
Occupation/Profession of Agent

Signature of Applicant/Owner

Signature of co-Applicant/Owner

AGENT'S CERTIFICATION:

I agree to serve as agent for the above-referenced applicant:

Signature of Agent

Langan Engineering and Environmental Services, Inc.
Name of Firm

D. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS, SURVEYOR'S OR ENGINEER'S REPORT

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment.

Signature

Christopher Hager, P.E.

Print Name **Senior Principal/Vice President,**
Langan Engineering and Environmental Services, Inc.

Position & Name of Firm

24GE04284600
Professional License # Date

E. STATEMENT OF PREPARER OF APPLICATION, REPORTS AND/OR SUPPORTING DOCUMENTS (other than engineering)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining and preparing the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for knowingly submitting false information, including the possibility of fine and imprisonment.

Signature

Christopher Hager, P.E.

Print Name **Senior Principal/Vice President**
Langan Engineering and Environmental Services, Inc.

Position & Name of Firm

24GE04284600
Professional License # Date
(If Applicable)

F. PROPERTY OWNER'S CERTIFICATION

I hereby certify that the undersigned is the **owner of the property** upon which the proposed work is to be done. This endorsement is certification that the owner/easement holder grants permission for the conduct of the proposed activity. In addition, written consent is hereby given to allow access to the site by representatives or agents of the Department for the purpose of conducting a site inspection(s) or survey(s) of the property in question.

In addition, the undersigned property owner hereby certifies:

- 1. Whether any work is to be done within an easement? Yes No
 (If answer is "Yes" – Signature/title of responsible party is required below)
- 2. Whether any part of the entire project will be located within property belonging to the State of New Jersey? Yes No
- 3. Whether any work is to be done on any property owned by any public agency that would be encumbered by Green Acres? Yes No
- 4. Whether this project requires a Section 106 (National Register of Historic Places) Determination as part of a federal approval? Yes No

Signature of Owner

Date **DRPA**

Print Name

Signature of Owner/Easement Holder

Date

Print Name/Title

G. APPLICANT'S AGENT

I, Matrix Admiral Wilson Development, LLC, the Applicant/Owner and N/A, co-Applicant/Owner authorize to act as my agent/representative in all matters pertaining to my application the following person:

Christopher Hager, P.E.
Name of Agent

Senior Principal/Vice President
Occupation/Profession of Agent

Signature of Applicant/Owner

Signature of co-Applicant/Owner

AGENT'S CERTIFICATION:

I agree to serve as agent for the above-referenced applicant:

Signature of Agent

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Name of Firm

D. STATEMENT OF PREPARER OF PLANS, SPECIFICATIONS, SURVEYOR'S OR ENGINEER'S REPORT

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Christopher Hager, P.E.

Print Name **Senior Principal/Vice President,**
Langan Engineering and Environmental Services, Inc.

Position & Name of Firm

24GE04284600
Professional License # Date

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Christopher Hager, P.E.

Print Name **Senior Principal/Vice President**
Langan Engineering and Environmental Services, Inc.

Position & Name of Firm

24GE04284600
Professional License # Date
(If Applicable)

H. PROPERTY OWNER'S CERTIFICATION

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In addition, the undersigned property owner hereby certifies:

- 1. Whether any work is to be done within an easement? Yes No
 (If answer is "Yes" – Signature/title of responsible party is required below)
- 2. Whether any part of the entire project will be located within property belonging to the State of New Jersey? Yes No
- 3. Whether any work is to be done on any property owned by any public agency that would be encumbered by Green Acres? Yes No
- 4. Whether this project requires a Section 106 (National Register of Historic Places) Determination as part of a federal approval? Yes No

Signature of Owner

Date LANAC,LLC

Print Name

Signature of Owner/Easement Holder

Date

Print Name/Title

I. APPLICANT'S AGENT

I, Matrix Admiral Wilson Development, LLC, the Applicant/Owner and N/A, co-Applicant/Owner authorize to act as my agent/representative in all matters pertaining to my application the following person:

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Name of Agent

Senior Principal/Vice President
Occupation/Profession of Agent

Signature of Applicant/Owner

Signature of co-Applicant/Owner

AGENT'S CERTIFICATION:

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Name of Firm

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Christopher Hager, P.E.

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E. STATEMENT OF PREPARER OF APPLICATION, REPORTS AND/OR SUPPORTING DOCUMENTS (other than engineering)

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Signature
Christopher Hager, P.E.

Print Name Senior Principal/Vice President
Langan Engineering and Environmental Services, Inc.

Position & Name of Firm

24GE04284600
Professional License # Date
(If Applicable)

FEE CALCULATION TIPS:

- Whenever the calculation requires an acreage figure (including the Stormwater calculations), you will need to round UP to the nearest whole number, for example: 0.25 acres gets rounded up to one (1) acre or 2.61 acres gets rounded up to three (3) acres.
- The maximum fee for a CAFRA Individual permit, an Upland Waterfront Development permit, or an In-Water Waterfront Development permit is \$30,000 per permit type. For example: if you are applying for both an upland and an in-water Waterfront Development the maximum fee is applied to each permit for a maximum total of \$60,000 plus any applicable stormwater review fee.
- The stormwater review fee is applied only one time per project, maximum of \$20,000, regardless of multiple applications.

APPLICATION(S) FOR: Please check each permit/authorization that you are applying for and fill in the calculated fee (for each) in the "Fee Paid" column

	Coastal General Permits	Fee Amount	Fee Paid
<input type="checkbox"/>	CZMGP1 Amusement Pier Expansion	\$1,000.00	
<input type="checkbox"/>	CZMGP2 Beach/Dune Activities	\$1,000.00	
<input type="checkbox"/>	CZMGP3 Voluntary Reconstruction Certain Residential/Commercial Dev.	\$1,000.00	
<input type="checkbox"/>	CZMGP4 Development of one or two SFH or Duplexes	\$1,000.00	
<input type="checkbox"/>	CZMGP5 Expansion or Reconstruction SFH/Duplex	\$1,000.00	
<input type="checkbox"/>	CZMGP6 New Bulkhead/Fill Lagoon	\$1,000.00	
<input type="checkbox"/>	CZMGP7 Revegetation at SFH/Duplex	\$1,000.00	
<input type="checkbox"/>	CZMGP8 Gabions at SFH/Duplex	\$1,000.00	
<input type="checkbox"/>	CZMGP9 Support Facilities at a Marina	\$1,000.00	
<input type="checkbox"/>	CZMGP10 Reconstruction of Existing Bulkhead	\$1,000.00	
<input type="checkbox"/>	CZMGP11 Hazard Waste Clean-up	\$1,000.00	
<input type="checkbox"/>	CZMGP12 Landfall of Utilities	\$1,000.00	
<input type="checkbox"/>	CZMGP13 Recreation Facility at Public Park	\$1,000.00	
<input type="checkbox"/>	CZMGP14 Bulkhead Construction & Fill Placement	\$1,000.00	
<input type="checkbox"/>	CZMGP15 Construction of Piers/Docks/Ramps in Lagoons	\$1,000.00	
<input type="checkbox"/>	CZMGP16 Minor Maintenance Dredging in Lagoons	\$1,000.00	
<input type="checkbox"/>	CZMGP17 Eroded Shoreline Stabilization	\$1,000.00	
<input type="checkbox"/>	CZMGP18 Avian Nesting Structures	\$1,000.00	
<input type="checkbox"/>	CZMGP19 Modification of Electrical Substations	\$1,000.00	
<input type="checkbox"/>	CZMGP20 Legalization of the Filling of Tidelands	\$1,000.00	
<input type="checkbox"/>	CZMGP21 Construction of Telecommunication Towers	\$1,000.00	
<input type="checkbox"/>	CZMGP22 Construction of Tourism Structures	\$1,000.00	
<input type="checkbox"/>	CZMGP23 Geotechnical Survey Borings	\$1,000.00	
<input type="checkbox"/>	CZMGP24 Habitat Creation, Restoration, Enhancement, Living Shorelines	No Fee	No Fee
<input type="checkbox"/>	CZMGP25 1 to 3 Turbines < 200 Feet	\$1,000.00	
<input type="checkbox"/>	CZMGP26 Wind Turbines < 250 Feet	\$1,000.00	
<input type="checkbox"/>	CZMGP27 Dredge Lagoon (post storm event)	\$1,000.00	
<input type="checkbox"/>	CZMGP28 Dredge post Bulkhead Failure	\$1,000.00	
<input type="checkbox"/>	CZMGP29 Dredge Marina (post storm event)	\$1,000.00	
<input type="checkbox"/>	CZMGP30 Aquaculture Activities	\$1,000.00	
<input type="checkbox"/>	CZMGP31 Placement of Shell (shellfish areas)	\$1,000.00	
<input type="checkbox"/>	CZMGP32 Application of Herbicide in Coastal Wetlands	\$1,000.00	
<input type="checkbox"/>	CZM Permit-by-Certification (On-line application ONLY)	\$1000.00	

	Coastal Individual Permits	Fee Amount	Fee Paid
<input type="checkbox"/>	CAFRA – IP SFH or Duplex	\$2,000	
<input type="checkbox"/>	CAFRA – IP Residential not SFH/duplex	\$3,000 x _____ # of units	
<input type="checkbox"/>	CAFRA – IP Commercial, Industrial or Public	\$3,000 x _____ acres of the site	
<input type="checkbox"/>	WFD - IP SFH or Duplex (Upland/Landward of MHWL)	\$2,000	
<input type="checkbox"/>	WFD - IP Residential not SFH/duplex (Upland/Landward of MHWL)	\$3,000 x _____ # of units	
<input type="checkbox"/>	WFD - IP Commercial, Industrial or Public Development (Upland/Landward of MHWL)	\$3,000 x _____ acres of the site	
<input type="checkbox"/>	WFD - IP SFH or Duplex (Waterward of MHWL)	\$2,000	
<input type="checkbox"/>	WFD - IP Residential not SFH/duplex (Waterward of MHWL)	\$3,000 x _____ acres of water area impacted	
<input type="checkbox"/>	WFD - IP Commercial, Industrial or Public Development (Waterward of MHWL)	\$3,000 x _____ acres of water area impacted	
<input type="checkbox"/>	CSW – IP SFH or Duplex	\$2,000	
<input type="checkbox"/>	CSW – IP All Development not SFH/duplex	\$3,000 x _____ acres of wetlands disturbed	

	Additional Coastal Authorizations	Fee Amount	Fee Paid
<input type="checkbox"/>	Modification of a Coastal GP	\$500	
<input type="checkbox"/>	Minor Technical Modification of a Coastal Wetland Permit	\$500 x _____ # of items to be revised	
<input type="checkbox"/>	Minor Technical Modification of a CAFRA IP	\$500 x _____ # of items to be revised	
<input type="checkbox"/>	Minor Technical Modification of a Waterfront IP	\$500 x _____ # of items to be revised	
<input type="checkbox"/>	Major Technical Modification of a Coastal Wetland Permit	0.30 x _____ original fee = Fee (Minimum \$500)	
<input type="checkbox"/>	Major Technical Modification of a CAFRA IP	0.30 x _____ original fee = Fee (Minimum \$500)	
<input type="checkbox"/>	Major Technical Modification of a Waterfront IP	0.30 x _____ original fee = Fee (Minimum \$500)	
<input type="checkbox"/>	Zane Letter (Waterfront Development Exemption)	\$500	
<input type="checkbox"/>	CAFRA Exemption Request	\$500	
<input type="checkbox"/>	CZM General Permit Extension	\$240 x _____ # of GPs to be extended	
<input type="checkbox"/>	Waterfront Development Individual Permit – Extension (Waterward of MHWL)	0.25 x _____ original fee = Fee (Maximum \$3,000)	
<input type="checkbox"/>	Meadowlands District Water Quality Certificate	\$5,000 + (\$2,500 x _____ # acres regulated area disturbed)	
<input type="checkbox"/>	Individual Permit Equivalency/CERCLA	No Fee	No Fee

	Consistency Determination	Fee Amount	Fee Paid
<input type="checkbox"/>	Water Quality Certificate (NOTE: No fee required under the coastal program)	\$5,000 + (\$2,500 x _____ # acres regulated area disturbed)	
<input type="checkbox"/>	Federal Consistency	No Fee	No Fee

APPLICATION(S) FOR: Please check each permit/authorization that you are applying for and fill in the calculated fee (for each) in the "Fee Paid" column

	Freshwater Wetlands General Permits	Fee Amount	Fee Paid
<input type="checkbox"/>	FWGP1 Main. & Repair Exist Feature	\$1,000.00	
<input type="checkbox"/>	FWGP2 Underground Utility Lines	\$1,000.00	
<input type="checkbox"/>	FWGP3 Discharge of Return Water	\$1,000.00	
<input type="checkbox"/>	FWGP4 Hazard Site Invest/Cleanup	\$1,000.00	
<input type="checkbox"/>	FWGP5 Landfill Closures	\$1,000.00	
<input type="checkbox"/>	FWGP6 Filling of Non-Tributary Wetlands	\$1,000.00	
<input type="checkbox"/>	FWGP6A TA Adj. to Non-Tributary Wetlands	\$1,000.00	
<input type="checkbox"/>	FWGP7 Human-made Ditches/Swales in Headwaters	\$1,000.00	
<input type="checkbox"/>	FWGP8 House Additions	\$1,000.00	
<input type="checkbox"/>	FWGP9 Airport Sight-line Clearing	\$1,000.00	
<input type="checkbox"/>	FWGP10A Very Minor Road Crossings	\$1,000.00	
<input type="checkbox"/>	FWGP10B Minor Road Crossings	\$1,000.00	
<input type="checkbox"/>	FWGP11 Outfalls / Intakes Structures	\$1,000.00	
<input type="checkbox"/>	FWGP12 Surveying and Investigating	\$1,000.00	
<input type="checkbox"/>	FWGP13 Lake Dredging	\$1,000.00	
<input type="checkbox"/>	FWGP14 Water Monitoring Devices	\$1,000.00	
<input type="checkbox"/>	FWGP15 Mosquito Control Activities	\$1,000.00	
<input type="checkbox"/>	FWGP16 Creation/Restoration/Enhancement Habitat	No Fee	No Fee
<input type="checkbox"/>	FWGP17 Trails / Boardwalks	\$1,000.00	
<input type="checkbox"/>	FWGP17A Non-Motorized Multi-Use Paths	\$1,000.00	
<input type="checkbox"/>	FWGP18 Dam Repairs	\$1,000.00	
<input type="checkbox"/>	FWGP19 Docks and Piers	\$1,000.00	
<input type="checkbox"/>	FWGP20 Bank Stabilization	\$1,000.00	
<input type="checkbox"/>	FWGP21 Above Ground Utility Lines	\$1,000.00	
<input type="checkbox"/>	FWGP22 Expansion Cranberry Growing (Pinelands)	No Fee	No Fee
<input type="checkbox"/>	FWGP23 Spring Developments	\$1,000.00	
<input type="checkbox"/>	FWGP24 Malfunctioning Individual Septic Systems	No Fee	No Fee
<input type="checkbox"/>	FWGP25 Minor Channel / Stream Cleaning	\$1,000.00	
<input type="checkbox"/>	FWGP26 Redevelop Previously Disturbed Site	\$1,000.00	
<input type="checkbox"/>	FWGP27 Application of herbicide in wetlands	\$1,000.00	

	Freshwater Individual Permits	Fee Amount	Fee Paid
<input type="checkbox"/>	FWW IP-SFH/Duplex-Wetlands	\$2,000	
<input type="checkbox"/>	FWW IP-Wetlands (not SFH/Duplex)	\$5,000 + (\$2,500 x _____ # acres FWW disturbed)	
<input type="checkbox"/>	FWW IP-SFH/Duplex-Open Water	\$2,000	
<input type="checkbox"/>	FWW IP-Open Water (not SFH/Duplex)	\$5,000 + (\$2,500 x _____ # acres FWW disturbed)	

	Freshwater Wetlands Transition Area Waivers	Fee Amount	Fee Paid
<input type="checkbox"/>	TAW Averaging Plan	<i>With valid LOI</i> \$1,000 + (\$100 x _____ # acres TA disturbed)	
<input type="checkbox"/>	TAW Hardship Reduction		
<input type="checkbox"/>	TAW Reduction per N.J.A.C. 7:7A-8.1(d)		
<input type="checkbox"/>	TAW Special Activity Individual Permit		
<input type="checkbox"/>	TAW Special Activity Linear Development	<i>Without valid LOI</i> \$1000 + (\$100 x _____ acres TA disturbed) + LOI Fee	
<input type="checkbox"/>	TAW Special Activity Redevelopment		
<input type="checkbox"/>	TAW Special Activity Stormwater		

	Letter of Interpretation	Fee Amount	Fee Paid
<input checked="" type="checkbox"/>	LOI Presence Absence	\$1,000.00	\$1,000
<input type="checkbox"/>	LOI Footprint of Disturbance (3 Maximum)	\$1,000.00 each	
<input type="checkbox"/>	LOI Delineation < 1.00 Acres	\$1,000.00	
<input type="checkbox"/>	LOI Verification	\$1,000 + (\$100 x _____ # of acres of the site)	
<input type="checkbox"/>	LOI Partial Site Verification	\$1,000 + (\$100 x _____ # of acres of the site subject to LOI)	
<input type="checkbox"/>	LOI Extension Presence/Absence, Footprint, Delineation < 1 acre (Re-issuance)	\$500	
<input type="checkbox"/>	LOI Extension Line Verification (Re-issuance)	0.50 x _____ original fee (Minimum \$500)	

	Additional Freshwater Wetlands Authorizations	Fee Amount	Fee Paid
<input type="checkbox"/>	FWGP Administrative Modification	No fee	No Fee
<input type="checkbox"/>	FWGP Minor technical modification	\$500.00	
<input type="checkbox"/>	FWGP Major technical modification	\$500.00	
<input type="checkbox"/>	Individual Permit Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	Individual Permit Minor Technical Modification	\$500.00	
<input type="checkbox"/>	Individual Permit Major Technical Modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	TAW Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	TAW Minor Technical Modification	\$500.00	
<input type="checkbox"/>	TAW Major Technical Modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FWGP Extension	\$500 x _____ # of items to be extended	
<input type="checkbox"/>	Individual Permit/Open Water Permit Extension	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	TAW Extension	\$500 x _____ # of items to be extended	
<input type="checkbox"/>	Freshwater Wetlands Exemption	\$500.00	
<input type="checkbox"/>	TAW Exemption	\$500.00	
<input type="checkbox"/>	Permit Equivalency/CERCLA	No Fee	No Fee

	Highlands	Fee Amount	Fee Paid
<input type="checkbox"/>	Pre-application Meeting	\$500.00	
<input type="checkbox"/>	Resource Area Determination Boundary Delineation < one acre	\$500.00	
<input type="checkbox"/>	Resource Area Footprint of Disturbance	\$500 + (\$50 x _____ # of acres of the site)	
<input type="checkbox"/>	Resource Area Determination Verification (> one acre)	\$750 + (\$100 x _____ # of acres of the site)	
<input type="checkbox"/>	Resource Area Determination Extension	0.25 x _____ original fee (Minimum \$250)	
<input type="checkbox"/>	HAAAGP 1/ Habitat Creation/Enhance	No Fee	No Fee
<input type="checkbox"/>	HAAAGP 2 Bank Stabilization	\$500.00	
<input type="checkbox"/>	Preservation Area Approval (PAA)		
<input type="checkbox"/>	PAA with Waiver (Specify type below)		
	Waiver Type:		
<input type="checkbox"/>	HAA Extension	\$1,000	

APPLICATION(S) FOR: Please check each permit/authorization that you are applying for and fill in the calculated fee (for each) in the "Fee Paid" column

	Flood Hazard Area General Permits	Fee Amount	Fee Paid
<input type="checkbox"/>	FHAGP1 Channel Clean w/o Sediment Removal	No Fee	
<input type="checkbox"/>	FHAGP1 Channel Clean w/Sediment Removal	No Fee	
<input type="checkbox"/>	FHAGP2 Mosquito Control	\$1,000.00	
<input type="checkbox"/>	FHAGP3 Scour Protection Bridges/Culverts	\$1,000.00	
<input type="checkbox"/>	FHAGP4 Creation/Restoration/Enhancement of Habitat and Water Quality Values and Functions	No Fee	
<input type="checkbox"/>	FHAGP5 Reconstruction and/or Elevation of Building in a Floodway	No Fee	
<input type="checkbox"/>	FHAGP6 Construction of One SFH/Duplex and Driveway	\$1,000.00	
<input type="checkbox"/>	FHAGP7 Relocation of Manmade Roadside Ditches for Public Roadway Improvements	\$1,000.00	
<input type="checkbox"/>	FHAGP8 Placement of Storage Tanks	\$1,000.00	
<input type="checkbox"/>	FHAGP9 Construction/Reconstruction of Bride/Culvert Across Water < 50 Acres	\$1,000.00	
<input type="checkbox"/>	FHAGP10 Construction/Reconstruction of Bride/Culvert Across Water > 50 Acres	\$1,000.00	
<input type="checkbox"/>	FHAGP11 Stormwater Outfall Along Regulated Water <50 Acres	\$1,000.00	
<input type="checkbox"/>	FHAGP12 Construction of Footbridges	\$1,000.00	
<input type="checkbox"/>	FHAGP13 Construction of Trails and Boardwalks	\$1,000.00	
<input type="checkbox"/>	FHAGP14 Application of herbicide in riparian zone	\$1,000.00	

	Flood Hazard Area Individual Permits	Fee Amount	Fee Paid
<input type="checkbox"/>	FHA - IP SFH and/or Accessory Structures	\$2,000	
<input checked="" type="checkbox"/>	Individual Permit (Fee is calculated by adding the base fee to the specific elements below)	\$3,000 Base Fee	\$3,000
	FHA - IP Utility*	+(\$1,000 x _____ # of water crossings)	
	FHA - IP Bank/Channel (No Calculation Review) *	+ \$1,000	
	FHA - IP Bank/Channel (With Calculation Review) *	+(\$4,000 + (\$400 x _____ per 100 linear ft.))	
	FHA - IP Bridge/Culvert/Footbridge/Low Dam (No Calculation Review)*	+(\$1,000 x _____ # of structures)	
	FHA - IP Bridge/Culvert/Footbridge/Low Dam (With Calculation Review) *	+(\$4,000 x _____ # of structures)	
	FHA - Review of Flood Storage Displacement (net fill) Calculations*	+ \$4,000	
	Total	IP Review Fee	\$3,000

	Flood Hazard Area Verifications	Fee Amount	Fee Paid
<input type="checkbox"/>	Verification-Delineation of Riparian Zone Only	\$1,000	
<input type="checkbox"/>	Verification-Method 1 (DEP Delineation) *	\$1,000	
<input checked="" type="checkbox"/>	Verification-Method 2 (FEMA Tidal Method) *	\$1,000	\$1,000
<input type="checkbox"/>	Verification-Method 3 (FEMA Fluvial Method) *	\$1,000	
<input type="checkbox"/>	Verification-Method 4 (FEMA Hydraulic Method)	\$4,000 + (\$400 x _____ per 100 linear feet)	
<input type="checkbox"/>	Verification-Method 5 (Approximation Method) *	\$1,000	
<input type="checkbox"/>	Verification-Method 6 (Calculation Method)	\$4,000+(\$400 x _____ per 100 linear feet)	

*Fee not applicable to (1) SFH

	Additional Flood Hazard Area Authorizations	Fee Amount	Fee Paid
<input type="checkbox"/>	FHA Hardship Exception Request	\$4,000	
<input type="checkbox"/>	FHA GP Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	FHA GP Minor technical modification	\$500 x _____ # of project elements to be revised	
<input type="checkbox"/>	FHA GP Major technical modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FHA Individual Permit Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	FHA Individual Permit Minor Technical Modification	\$500 x _____ # of project elements to be revised	
<input type="checkbox"/>	FHA Individual Permit Major Technical Modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FHA Verification Administrative Modification	No Fee	No Fee
<input type="checkbox"/>	FHA Verification Minor Technical Modification	\$500 x _____ # of project elements to be revised	
<input type="checkbox"/>	FHA Verification Major Technical Modification	0.30 x _____ original fee (Minimum \$500)	
<input type="checkbox"/>	FHA GP Extension	\$240	
<input type="checkbox"/>	FHA Individual Permit Extension	0.25 x _____ original fee	
<input type="checkbox"/>	FHA Verification Extension of Methods 1, 2, 3, 5, or Riparian Zone Only	\$240	
<input type="checkbox"/>	FHA Verification Extension of Methods 4 or 6	0.25 x _____ original fee	
<input type="checkbox"/>	FHA Individual Permit Equivalency/CERCLA	No Fee	No Fee
<input type="checkbox"/>	FHA GP Administrative Modification	No Fee	No Fee

Stormwater Review Fee (Maximum Fee = \$20,000)	Fee Amount (Round UP to the nearest whole number)	Fee Paid
<input checked="" type="checkbox"/> Stormwater Review (Fee is calculated by adding the base fee to the specific elements below)	\$3,000 Base Fee	\$3,000
Review of Groundwater Calculations	+ \$250 x _____ # acres disturbed	N/A
Review of Runoff Quantity Calculations	+ \$250 x 31 _____ # acres disturbed	\$7,750
Review of Water Quality Calculations	+ \$250 x _____ 18 acres impervious surface	\$4,500
Total	Stormwater Review Fee	\$15,250

	Applicability Determination	Fee Amount	Fee Paid
<input type="checkbox"/>	Coastal Applicability Determination	No Fee	No Fee
<input type="checkbox"/>	Flood Hazard Applicability Determination	No Fee	No Fee
<input type="checkbox"/>	Highlands Jurisdictional Determination	No Fee	No Fee
<input type="checkbox"/>	Executive Order 215	No Fee	No Fee

TOTAL FEE:	\$20,250
CHECK NUMBER:	

*Fee not applicable to (1) SFH

APPLICANT NAME: Matrix Admiral Wilson Development, LLC

FILE # (if known): 0408-14-0003.2

APPLICATION FORM - APPENDIX I

Section 1: Please provide the following information for the overall project site. All area measurements shall be recorded in acres to the nearest thousandth (0.001 acres).

<u>PROPOSED:</u>	<u>PRESERVED</u>	<u>UNDISTURBED</u>	<u>DISTURBED</u>
RIPARIAN ZONE	N/A	N/A	N/A
CZMRA FORESTED (CZMRA IP - Only)	N/A	N/A	N/A
E & THABITAT Endangered and/or Threatened	N/A	N/A	N/A
FRESHWATER WETLANDS	N/A	N/A	N/A

Section 2: Please provide the following information for each permit/authorization requested pursuant to the Freshwater Wetlands Protection Act. All area measurements shall be recorded in acres to the nearest thousandth (0.001 acres). Use additional sheets if necessary

PERMIT TYPE	WETLAND TYPE <i>Emergent, Forest, Shrub, Etc.</i>	RESOURCE CLASSIFICATION <i>Ordinary, Intermediate, Exceptional, EPA, Etc.</i>
N/A		

<u>PROPOSED DISTURBANCE:</u>	<u>WETLANDS</u>	<u>TRANSITION AREA</u>	<u>SOW</u>
FILLED			
EXCAVATED			
CLEARED			
TEMPORARY DISTURBANCE			

PERMIT TYPE	WETLAND TYPE <i>Emergent, Forest, Shrub, Etc.</i>	RESOURCE CLASSIFICATION <i>Ordinary, Intermediate, Exceptional, EPA, Etc.</i>
N/A		

<u>PROPOSED DISTURBANCE:</u>	<u>WETLANDS</u>	<u>TRANSITION AREA</u>	<u>SOW</u>
FILLED			
EXCAVATED			
CLEARED			
TEMPORARY DISTURBANCE			

JSC/dc
12-29-2020

**RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN
THE LOCAL BUDGET OF THE CITY OF CAMDEN FOR TRANSITION
FISCAL YEAR 2020**

WHEREAS, Section 40A: 4-58 of the Revised Statutes of New Jersey authorizes the transfer of appropriations, during the last two (2) months of the transition fiscal year, to said budget where adopted heretofore by the following governing body by two-thirds vote thereof; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, as follows:

1. That the excess in the appropriations listed in the column designated "From" be transferred to the appropriations listed in the column designated "To" as follows:

Descriptions Current Fund	Transfer from \$	Transfer To \$
Municipal Court Sal & Wages	60,000.00	
Utilities- All Depts. Other Expenses	100,000.00	
Police Department Sal & Wages	30,000.00	
Div. of Traffic Control Sal & Wages	100,000.00	
Department of Fire Sal & Wages	90,805.00	
PW- Neighborhood Districts Sal	100,000.00	
Municipal Clerk Sal & Wages		30,000.00
Business Administration Sal & Wages		17,680.00
Purchasing Sal & Wages		3,125.00
Personnel Sal & Wages		3,000.00
Information Systems Sal & Wages		3,500.00
Payroll Sal & Wages		1,500.00
Code Director Sal & Wages		7,000.00
Develop & Planning Dir. Sal & Wages		3,000.00
Develop & Planning Sal & Wages		5,000.00
Public Works-Director's Sal & Wages		7,000.00
PW-Garbage & Trash Other Expenses		380,000.00
Health & Human Svcs-Sal & Wages		11,000.00
Health & Human – Office of Aging Sal		9,000.00
TOTALS	\$480,805.00	\$480,805.00

2. The City Clerk is hereby authorized and directed to transmit to the Director of Finance and the Chief Financial Officer, of the City of Camden, a certified copy of this resolution.
3. This resolution shall take effect immediately.
4. A copy of this resolution shall be filed forthwith with the Director of the New Jersey, Division of Local Government Service.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 22, 2020

TO: Jason J. Asuncion, Esq., Business Administrator
FROM: Johanna S. Conyer Harris, Acting Director of Finance

Department Making Request:

RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS IN THE LOCAL BUDGET OF THE CITY OF CAMDEN FOR TRANSITIONAL FISCAL YEAR 2020

**1. TITLE OF RESOLUTION/ORDINANCE:
BRIEF DESCRIPTION OF ACTION:**

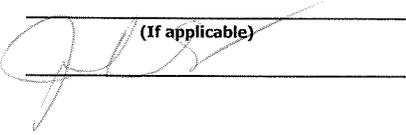
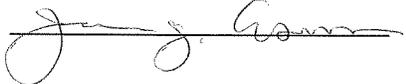
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): *(If applicable)*

AMOUNT: *(If applicable)*

Waiver Request Form Attached for State DCA/DLGS Approval - *(If applicable)*
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	12/9/20	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-9-20	
Received by City Attorney:	_____	_____

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Johanna S. Conyer	x 7582
Contact Person:	Johanna S. Conyer	x7582

******Please attach all supporting documents******

JSC/dc
12-29-2020

**RESOLUTION AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS
FOR THE CALENDAR FISCAL YEAR 2021**

WHEREAS, by the provisions of NJSA 40A:4-20 temporary appropriations may be made by resolution of a two-thirds majority of the full membership of the Governing Body to provide for the period between the beginning of the budget year and the date of the adoption of the budget; now, therefore

BE IT RESOLVED by the City Council of the City of Camden, County of Camden, New Jersey, pursuant to Revised Statutes 40A:4-20 concerning temporary appropriations, that there is hereby appropriated to supplement the temporary budget of the City of Camden, New Jersey, for the period December 22, 2020 until the regular budget be adopted, the following sums:

OFFICE OF MAYOR

Office of Mayor

Salaries and Wages	112,243.00
Other Expenses	52,628.00

Office of Public Defender

Salaries and Wages	
Other Expenses	43,313.00

Municipal Court

Salaries and Wages	557,720.00
Other Expenses	20,823.00

Planning Board

Salaries and Wages	2,997.00
Other Expenses	14,700.00

Zoning Board of Adjustment

Salaries and Wages	2,206.00
Other Expenses	11,813.00

Rooming and Boarding Board

Salaries and Wages	1,685.00
Other Expenses	-0-

Office of City Attorney

Salaries and Wages	261,545.00
Other Expenses	212,625.00

OFFICE OF CITY COUNCIL

Office of City Council

Salaries and Wages	94,997.00
Other Expenses	4,057.00

Annual Audit

Other Expenses	72,188.00
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Office of Municipal Clerk

Salaries and Wages	85,445.00
Other Expenses	14,685.00

Municipal Clerk - Elections

Other Expenses	12,338.00
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Alcoholic Beverage Control Board

Salaries and Wages	1,611.00
Other Expenses	1,835.00

Division of Vital Statistics

Salaries and wages	93,955.00
Other Expenses	2,769.00

DEPARTMENT OF ADMINISTRATION

Business Administrator's Office

Salaries & Wages	65,563.00
Other Expenses	81,900.00

Workmen's Compensation	
Other Expenses	367,500.00

Surety Bonds & Other Premiums	
Other Expenses	249,375.00

Utilities	
Other Expenses	577,500.00

Bureau of Purchasing

Salaries and Wages	57,467.00
Other Expenses	109,082.00

Division of Personnel

Salaries and Wages	66,578.00
Other Expenses	788.00

Management Information Systems

Salaries and Wages	123,788.00
Other Expenses	183,750.00

DEPARTMENT OF FINANCE

Director's Office

Salaries and Wages	110,648.00
Other Expenses	78,750.00

Accounts and Controls

Salaries and Wages	33,229.00
Other Expenses	709.00

Treasurer's Office

Salaries and Wages	72,357.00
Other Expenses	1,050.00

Revenue Collections

Salaries and Wages	211,909.00
Other Expenses	134,337.00

Assessor's Office

Salaries and Wages	99,764.00
Other Expenses	63,394.00

Grants Management

Salaries and Wages	19,936.00
Other Expenses	-0-

Payroll Division

Salaries and Wages	74,633.00
Other Expenses	236.00

DEPARTMENT OF POLICE

Police Department

Salaries and Wages	22,313.00
Other Expenses	2,625.00

Traffic Control

Salaries and Wages	391,164.00
Other Expenses	70,000.00

DEPARTMENT OF FIRE

Division of Fire

Salaries and Wages	5,403,864.00
Other Expenses	98,825.00

DEPARTMENT OF FIRE (Cont'd)

Fire Prevention

Salaries and Wages	24,324.00
Other Expenses	2,126.00

DEPARTMENT OF CODE ENFORCEMENT

Office of the Director

Salaries and Wages	78,344.00
Other Expenses	998.00

Animal Control

Salaries and Wages	-0-
Other Expenses	131,250.00

Housing Inspection

Salaries and Wages	157,515.00
Other Expenses	10,946.00

License Inspection

Salaries and Wages	85,332.00
Other Expenses	7,718.00

Construction Code

Salaries and Wages	246,495.00
Other Expenses	8,820.00

Office of Rent Control

Salaries and Wages	-0-
Other Expenses	-0-

Weights and Measure

Salaries and Wages	25,923.00
Other Expenses	788.00

DEPARTMENT OF DEVELOPMENT & PLANNING

Office of the Director

Salaries and Wages	72,024.00
Other Expenses	20,193.00

Division of Planning

Salaries and Wages	66,452.00
Other Expenses	59,063.00

DEPARTMENT OF DEVELOPMENT & PLANNING (Cont'd)

City Properties

Salaries and Wages	26,318.00
Other Expenses	66,743.00

Housing Service

Salaries and Wages	72,833.00
Other Expenses	16,112.00

Capital Improvement & Project Mgmt.

Salaries and Wages	138,741.00
Other Expenses	173,939.00

DEPARTMENT OF PUBLIC WORKS

Office of the Director

Salaries and Wages	101,313.00
Other Expenses	202,206.00

Garbage and Trash Removal

Other Expenses	1,929,375.00
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Neighborhood District

Salaries and Wages	779,141.00
Other Expenses	228,440.00

Traffic Engineering

Salaries and Wages	77,247.00
Other Expenses	13,582.00

Parks & Open Space

Salaries and Wages	246,559.00
Other Expenses	113,400.00

Facility Maintenance

Salaries and Wages	151,034.00
Other Expenses	159,435.00

Electrical Bureau

Salaries and Wages	71,549.00
Other Expenses	19,425.00

Fleet Maintenance

Salaries and Wages	173,454.00
Other Expenses	237,825.00

Street Lighting

Other Expenses	656,250.00
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DEPARTMENT OF HUMAN SERVICES

Office of the Director

Salaries and Wages	96,542.00
Other Expenses	93,450.00

Office of Aging

Salaries and Wages	89,160.00
Other Expenses	12,600.00

Neighborhood Services

Salaries and Wages	73,578.00
Other Expenses	13,125.00

Recreation

Salaries and Wages	80,055.00
Other Expenses	63,788.00

Division of Youth & Family Services

Salaries and Wages	67,052.00
Other Expenses	5,381.00

OTHER EXPENDITURES

Business Personal Property Tax Replacement	40,692.00
Accumulated Absences	78,750.00
Group Insurance	6,726,003.00
General Liability Insurance	236,250.00
Interest on Tax Refunds	-0-
Prior Yr. Bill – Supermarkets of Cherry Hill	237.50
Prior Yr. Bill – Hoffman Equipment FY 17	634.70
Prior Yr. Bill - Winner Ford FY 18	184.90
Prior Yr. Bill – Spark Electric FY 19	3,589.20
Prior Yr. Bill – General Springs FY 19	3,000.00
Prior Yr. Bill – Hoffman Equipment FY 19	4,186.19

Statutory Expenditures

Social Security Program	490,195.00
Police and Firemen’s Retirement System	-0-
Pension Increase	7,687.00
State Disability Insurance	6,536.00
Unemployment	84,000.00
PERS	-0-
Defined Contribution Retirement Program	13,125.00
Consolidated Police & Firemen’s Pension	1,600.00

Matching Funds for Grants	-0-
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Grants:

Municipal Debt Service:

BANS & Capital Notes	-0-
Loan Repayment Prin & Int.	11,432.00
Interest on Bonds	163,912.00
Unsafe Structure Loan Program – Principal	277,712.50
Bond Principal	950,000.00

WATER UTILITY APPROPRIATIONS

Operating

Other Expenses	1,950,000.00
Taxes, License & Fees	180,000.00
Capital Improvement Fund	-0-

Debt Service

Loan Principal	175,000.00
Loan Interest	119,000.00

Prior Year Bills

SEWER UTILITY APPROPRIATIONS

Operating

Other Expenses	1,350,000.00
Taxes, License & Fees	40,000.00
Capital Improvement Fund	-0-

Debt Service:

Loan Principal	216,000.00
Loan Interest	130,000.00

A copy of this resolution shall be filed forthwith with the Director of the New Jersey Division of Local Government Service.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: December 22, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer Harris, Acting Director of Finance

Department Making Request:

BRIEF DESCRIPTION OF ACTION: RESOLUTION AUTHORIZING TEMPORARY BUDGET APPROPRIATIONS FOR THE CALENDAR FISCAL YEAR 2021

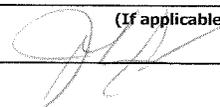
BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (If applicable)

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)

For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by Relevant Director:	_____	_____
Approved by Grants Management:	_____	_____ (If applicable)
Approved by Finance Director:	12/9/20	
<input type="checkbox"/> CAF -Certifications of Availability of Funds		
Approved by Purchasing Agent:	_____	_____
Approved by Business Administrator:	12-9-20	
Received by City Attorney:	12/21/20	

	<i>(Name) Please Print</i>	<i>(Extension #)</i>
Prepared By:	Johanna S. Conyer	X 7582
Contact Person:	Johanna S. Conyer	X 7582

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

RESOLUTION CORRECTING RESOLUTION MC-7646 TO CHANGE NAME OF ENTITY FROM CAMDEN HOTEL PARTNERS, LLC TO CHP LAND, LLC

WHEREAS, on October 13, 2020 City Council passed Resolution MC-20:7646 authorizing the City of Camden to enter into a Financial Agreement with Camden Hotel Partners, LLC respecting the new waterfront hotel known as the Hilton Garden Inn; and

WHEREAS, the contractual party that executed the Application for the Economic Opportunity Act 20 Year Tax Incentive is, CHP LAND, LLC and is therefore the authorized party to execute the Financial Agreement pursuant to the Economic Opportunity Act of 2013, N.J.S.A. 42:27D-489 et seq., with the City of Camden, and

WHEREAS, it is necessary to correct Resolution MC-7646 to authorize the City to enter into a Financial Agreement with CHP Land, LLC now therefore

BE IT RESOLVED, by the City Council of the City of Camden, that MC-7646 is hereby corrected to change the name of the contracting party from Camden Hotel Partners, LLC to CHP Land, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 29, 2020

The above has been reviewed
and approved as to form.



MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting: December 29, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Michelle Banks-Spearman, City Attorney

Department Making Request: Office of the City Attorney

TITLE OF RESOLUTION:

RESOLUTION CORRECTING RESOLUTION MC-20:7646 TO CHANGE NAME OF ENTITY FROM CAMDEN HOTEL PARTNERS, LLC TO CHP LAND, LLC.

BRIEF DESCRIPTION OF ACTION:

On October 13, 2020 City Council passed Resolution MC-20:7546 authorizing the City of Camden to enter into a Financial Agreement with Camden Hotel Partners, LLC respecting the new waterfront hotel. The contractual party that executed the Application for the Economic Opportunity Act 20 Year Tax Incentive is, CHP LAND, LLC and is therefore authorized to execute the Financial Agreement pursuant to the Economic Opportunity Act of 2013, N.J.S.A. 42:27D-489 et seq., with The City of Camden. It is therefore necessary to correct the resolution to reflect that the Financial Agreement is to be between the City of Camden and CHP LAND, LLC.

APPROPRIATION ACCOUNT TO BE CHARGED:

AMOUNT OF PROPOSED CONTRACT:

Waiver Request Form Attached for State DCA/DLGS Approval - (If applicable)
For Example: Form "A" - Request for approval of Employees Requiring Advice and Consent of Governing Body, Form "D" - Contract Request, Form "E" - Creation/Extension of Services, Form "G" - Grant Approval, Form "H" - Bond Ordinance or Contract Request, Form "I", "Best Price Insurance Contracting" Model Ordinance

	<u>Date</u>	<u>Signature</u>
Approved by City Attorney:	_____	_____
Approved by Grants Management:	_____	_____
Approved by Finance Director:	_____	_____
<input type="checkbox"/> CAF –Certifications of Availability of Funds		(If applicable)
Approved by Business Administrator:	_____	_____

	<i>(Name) Please Print</i>		<i>(Extension #)</i>
Prepared By:	<u>Edward Trueblood, Assistant City Attorney</u>	_____	X7175
Contact Person:	<u>Edward Trueblood, Assistant City Attorney</u>	_____	X7175

Please note that the Contact Person is the point person for providing pertinent information regarding request.
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

*****Please attach all supporting documents*****