AGENDA

CITY OF CAMDEN

CITY COUNCIL REGULAR MEETING

December 8th, 2020 – 5:00 p.m.

Honorable Curtis Jenkins, President
Honorable Marilyn Torres, Vice President
Honorable Victor Carstarphen
Honorable Sheila Davis
Honorable Angel Fuentes
Honorable Felisha Reyes-Morton
Honorable Shaneka Boucher

Honorable Francisco "Frank" Moran, Mayor

Michelle Spearman, City Attorney
Howard McCoach-Acting Counsel to Council

Luis Pastoriza, Municipal Clerk

CITY COUNCIL AGENDA

TUESDAY, DECEMBER 8TH, 2020 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

1. Check registers of the City of Camden for the period of October 27th, 2020 to November 19th, 2020

2. Payroll register summary for the City of Camden for the period of October 30th, 2020 and November 13th, 2020

OLD BUSINESS

Department of Administration

1. Resolution requiring mandating direct deposit of net pay for all employees pursuant to MOU with the State of New Jersey transitional aid program (Section H-10)

2. Resolution appointing Pastor Elliot as a member of the Camden Recovery Holdings Advisory Committee

3. Resolution appointing Pastor Thomas as a member of the Camden Recovery Holdings Advisory Committee

4. Resolution appointing Michael Blakney as a member of the Camden Recovery Holdings Advisory Committee

5. Resolution appointing Roselyn Gonzalez as a member of the Camden Recovery Holdings Advisory Committee

6. Resolution appointing Aaron Edmondson as a member of the Camden Recovery Holdings Advisory Committee

7. Resolution appointing Police Chief Joseph Wysocki, or his designee, as a member of the Camden Recovery Holdings Advisory Committee

8. Resolution appointing Valerie Cooke to become a member of the Camden Recovery Holdings Advisory Committee

ORDINANCES – FIRST READING

Department of Administration

1. An Ordinance further amending and supplementing an ordinance entitled, "An ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" adopted December 23, 1982 (mc-1917)

ORDINANCES – SECOND READING & PUBLIC HEARING

Office of the City Attorney

1. Ordinance authorizing the City to enter into an agreement of sale with Camden Lutheran Housing Inc. for the sale of certain properties in connection with the Casa Del Rio Project

Office of City Council

2. Ordinance amending and supplementing municipal ordinance MC-600, adopted on March 11, 1971 and amended by municipal Ordinance, MC-2289 on April 9, 1987 and by municipal ordinance, MC-4234 on October 12, 2006

Office of the City Attorney

3. Ordinance authorizing a lease agreement between the City of Camden and Cooper Lanning Square Renaissance School Facilities, Inc. (CLSRSF, INC.)

4. Ordinance authorizing the exposure to public sale certain city owned properties

Department of Public Works

5. An Ordinance designating certain areas in the City of Camden "As Handicapped Parking Only"

6. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

7. Ordinance authorizing the removal of certain municipal lot locations from the Adopt-A-Lot Program

Department of Administration

8. An Ordinance amending Ordinance MC-38 relating to traffic and regulating the use of streets and highways of the City of

Camden; prescribing regulations relative to the parking of vehicles upon said public streets and highways; creating and defining parking meter zones; providing for the designation of individual parking spaces; defining and providing for the installation and operation of parking meters; prescribing parking time limits; requiring deposit of coins for the use of parking meters and parking meter zones and providing for the collection and disposition of such coins; repealing conflicting ordinances and providing for the enforcement thereof, as adopted January 25, 1962, and as amended thereafter

9. Ordinance authorizing the vacation of four (4) streets at the property to permit the vacating of Lawrence Street, Cooper Street, Carpenter Street and 11th Street for public service electric and gas ("PSE&G") as more particularly set forth in the attached metes and bounds descriptions pursuant to and in accordance with N.J.S.A. 40:67-1, et seq.

10. Ordinance amending the City of Camden Municipal Code to add: Chapter 601 "Wireless facilities in the public right-of-way", to address consent requirements and street use agreement; and to amend Chapter 870-211 "Wireless telecommunication facilities" to exempt communications facilities in the public right-of-way

Department of Finance

11. Ordinance of the City of Camden, in the County of Camden, State of New Jersey, authorizing a special emergency appropriation pursuant to the provisions of N.J.S.A. 40a:4-53(m) to fund an operational deficit in the city's current fund as a result of a declared public health emergency

12. Ordinance of the City of Camden, in the County of Camden, State of New Jersey, authorizing a special emergency appropriation pursuant to the provisions of N.J.S.A. 40a:4-53(m) to fund an operational deficit in the city's water utility fund as a result of a declared public health emergency

RESOLUTIONS

Office of the Municipal Clerk

1. Resolution authorizing an amendment to the shared services agreement between the City of Camden and the County of Camden for the creation/implementation of the Interactive Historical Education Kiosk

Office of the City Attorney

2. Resolution establishing the minimum bids, conditions and restrictions on the public sale of certain city owned properties

3. Resolution awarding a contract to _____ to provide Risk Management consultant services to the City of Camden (by title)

Department of Administration

4. Resolution appointing Erik James Montgomery as a member of the City of Camden Arts, Cultural and heritage commission for the unexpired term of Miriam Suzette Ortiz, expiring May 13, 2021

5. Resolution appointing Mike Morgan as a member of the City of Camden Arts, Cultural and heritage commission for a term of 2 years, expiring December 7, 2022

6. Resolution appointing Naadia J. Johnson as a member of the City of Camden Arts, Cultural and heritage commission for a term of 2 years, expiring December 7, 2022

Department of Code Enforcement

7. Resolution awarding a contract for extraordinary, unspecifiable services with Homeward Bound Pet Adoption Center, formerly Animal Welfare Society of Camden County Inc. (AWSCC) for animal sheltering and care services

Department of Planning & Development

8. Resolution authorizing an agreement between the City of Camden and the Gibbsboro Realty, LLC #CHC047

9. Resolution authorizing an agreement between the City of Camden and the Davenport Village #GAC020

10. Resolution authorizing an agreement between the City of Camden and the Raymond Tucker GAC033

11. Resolution authorizing an agreement between the City of Camden and the Verenice Garcia #CHC054

12. Resolution authorizing the City of Camden to apply for the Choice Neighborhoods implementation grant as a co-applicant with the Housing Authority of the City of Camden in the amount not to exceed $35 million dollars

13. Resolution authorizing a change order #2 to contract #03-19-131 with AP Construction Inc., in connection with the Cooper's Poynt Road reconstruction project (Tiger Grant)

14. Resolution authorizing a change order #3 to contract #03-19-131 with AP Construction Inc., in connection with the Cooper's Poynt Road reconstruction project (Tiger Grant)

15. Resolution accepting a grant from the US Department of Environmental Protection Agency for the Brownfield site 1625 Federal Street (Borden Chemical) in the amount of $500,000.00

16. Resolution authorizing a temporary emergency appropriation in the amount of $500,000.00 from the US Department of Environmental Protection Agency for the Brownfield site 1625 Federal Street (Borden Chemical)

Department of Finance

17. Resolution authorizing the refund of unapplied cash to Definitive Properties

18. Resolution authorizing the refund of unapplied cash to Surety Title Company, LC

19. Resolution authorizing the refund of unapplied cash to Sylvia Lopez

20. Resolution authorizing the refund of a hydrant meter and backflow

21. Resolution authorizing a subrecipient agreement between the City of Camden and Camden Lutheran Housing, Inc.

22. Resolution authorizing a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society in the amount of $300,000.00

23. Resolution authorizing a subrecipient agreement between the City of Camden and Neighborhood Housing Services in the amount of $20,000.00

24. Resolution authorizing the assignment of one hundred twelve (112) tax sale certificates

Department of Public Works

25. Resolution authorizing the award of a contract to Mall Chevrolet Inc., 75 Haddonfield Rd, Cherry Hill, NJ 08002 to provide mechanical repairs to municipal vehicles for a period of one year with a second year option

26. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co. for the partial roof top collapse of 100 Cooper Street, Camden, NJ, and impose a municipal lien against the property

27. Resolution authorizing the award of a contract to Emergency Equipment Sales, LLC 119 Winterwood Avenue, Ewing, NJ 08638 to provide mechanical repairs to municipal fire apparatus for a period of one year with a second year option

28. Resolution authorizing the award of a contract to Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08003 to provide mechanical repairs to municipal vehicles at an authorized Ford repair facility for a period of one year with a second year option

29. Resolution authorizing the award of a contract to Beacon Auto & Truck Collision Center, 6712 South Crescent Boulevard, Pennsauken, NJ 08109 for body damage repairs and painting of fire apparatus for a period of one year (1) with a second year option

30. Resolution authorizing the award of a contract to Foulke Management/Mt. Ephraim Dodge, 620 North Black Horse Pike, Mount Ephraim, NJ 08059 to provide mechanical repairs to municipal vehicles for a period of one (1) year with a second year option

Department of Administration

31. Resolution awarding contract to JJM Plumbing Co., Inc., 13 W 9th Avenue, Glendora, NJ 08029 (by title)

32. Resolution awarding contract to Meridian Property Services, Inc., 3024 South Broad Street, Hamilton, NJ 08610 (by title)

33. Resolution permanently appointing Johanna S. Conyer-Harris as Director of the Department of Finance

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

Communications

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

JOHANNA S. CONYER HARRIS
FINANCE DIRECTOR
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Interim Finance Director

Date: November 20, 2020

Subject: **Check Register-Communications for Forthcoming City Council Meeting-December 8, 2020 .**

Attached please find the Check Register for the City of Camden for the period of October 28 , 2020 to November 19, 2020 .

The Check Registers represent the checks written from various funds of the City.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/mr

Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

Range of Checking Accts: First to Last Range of Check Dates: 10/27/20 to 11/19/21
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
25ESG		ESG CASH ACCT-TD #4308907596				
10023	11/06/20	PUB04	PSE&G	732.97		15755
10024	11/20/20	ANT15	ANTIOCH DEV URBAN RENEWAL LP	412.00		15774
10025	11/20/20	CIT09	CITY OF CAMDEN PAYROLL	4,509.16		15774
10026	11/20/20	MAZ03	MAURICE BASEM MAZAHREH	10,000.00		15774
10027	11/20/20	PUB04	PSE&G	406.85		15774
10028	11/20/20	TAM02	TAMARACK APARTMENTS, LLC	3,147.00		15774

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	6	0	19,207.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	19,207.98	0.00

25HOPWA		HOPWA CASH ACCT-TD #4308907603				
12309	10/30/20	DEE01	DEERFIELD ASSOCIATES, LP	2,064.00		15746
12310	10/30/20	REA12	REAL VALUE PARTNERS 3, LLC	3,000.00		15746
12311	10/30/20	ROS04	ROSS GROVE, LLC	574.00		15746
12312	10/30/20	RUB08	RUBINSON & SPERLING	2,130.00		15746
12313	10/30/20	SAR06	JOHN SARAPPA JR.	1,452.00		15746
12314	10/30/20	WOR15	WORKFORCE & ECONOMIC	9,695.03		15746
12315	11/06/20	AAA05	AAA REALTY & MANAGEMENT, LLC	621.00		15754
12316	11/06/20	ABE01	ABED S ABED	780.00		15754
12317	11/06/20	ABE06	ZAYED S ABED	1,523.00		15754
12318	11/06/20	AIO01	AION FOX RIDGE LLC	889.00		15754
12319	11/06/20	ALE02	ALEXAR PROPERTIES, LLC	931.00		15754
12320	11/06/20	ALP05	ALPINE COURT APARTMENTS	1,113.00		15754
12321	11/06/20	AME16	AMERICAN DREAM PROPERTIES	821.00		15754
12322	11/06/20	ANG08	ANGELO ASSOCIATES, LLC	800.00		15754
12323	11/06/20	CAP25	CAPITAL SYSTEMS PROPERTY MANAG	585.00		15754
12324	11/06/20	CED04	CEDAR BROOK NJ, LLC	951.00		15754
12325	11/06/20	COA10	COACHMAN MANOR, LP	653.00		15754
12326	11/06/20	DEE01	DEERFIELD ASSOCIATES, LP	1,032.00		15754
12327	11/06/20	EAS21	EAST COAST WILLOWS LLC	949.00		15754
12328	11/06/20	EME14	GIBBSBORO LLC	931.00		15754
12329	11/06/20	FAI17	FAIRVIEW VILLAGE URBAN RENEWAL	253.00		15754
12330	11/06/20	FER21	KATHERINE FERGUSON	503.00		15754
12331	11/06/20	FOX04	FOX RIDGE MANAGEMENT OFFICE	1,807.00		15754
12332	11/06/20	GAB02	ELI GABAY	1,000.00		15754
12333	11/06/20	GAT05	GATEHOUSE & COOPERSTOWN APTS	662.00		15754
12334	11/06/20	GRE02	GREENWOOD CONSULTING, LLC	1,200.00		15754
12335	11/06/20	GRE49	GREEN GARDEN APARTMENT, LLC	720.00		15754
12336	11/06/20	GRE54	GRE PARKVIEW URBAN RENEWAL,LLC	678.00		15754
12337	11/06/20	GTM01	GTM VILLAGES, LLC	448.00		15754
12338	11/06/20	GUI09	ROBERT J GUILFOYLE	281.00		15754
12339	11/06/20	HEI07	HEIGHTS INVESTMENT PROPERTY IN	436.00		15754
12340	11/06/20	HUM05	LEON HUMPHREY	86.00		15754
12341	11/06/20	HYD05	EAST COAST HYDE PARK	1,382.00		15754
12342	11/06/20	JEF12	JEFFERSON PLACE, LLC	770.00		15754
12343	11/06/20	JEN21	LAWRENCE AND GLENN JENTSCH	950.00		15754
12344	11/06/20	JOS08	HARJINDER K. JOSHI	638.00		15754
12345	11/06/20	KEH02	K & E HOLMES, LLC	928.00		15754

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
25HOPWA		HOPWA CASH ACCT-TD #4308907603 Continued				
12346	11/06/20	KEL27	BARBARA & GEORGE KELLY	846.00		15754
12347	11/06/20	KIY01	MICHAEL KIYAGA	1,004.00		15754
12348	11/06/20	KRI04	KRIEGMAN & SMITH	930.00		15754
12349	11/06/20	LAK01	LAKEVIEW REALTY INVESTMENT	646.00		15754
12350	11/06/20	LIN20	LINDENWOLD PH, LP	2,730.00		15754
12351	11/06/20	LUM03	LUMBERTON CAMPUS LP	501.00		15754
12352	11/06/20	OAK04	OAK RIDGE APARTMENTS	1,452.00		15754
12353	11/06/20	REA12	REAL VALUE PARTNERS 3, LLC	1,000.00		15754
12354	11/06/20	ROB14	ROBERT NICOLEAUL 1052 COLYOR	741.00		15754
12355	11/06/20	ROB60	ROBIN HILL APARTMENTS	985.00		15754
12356	11/06/20	ROS04	ROSS GROVE, LLC	314.00		15754
12357	11/06/20	RUB08	RUBINSON & SPERLING	426.00		15754
12358	11/06/20	SAR06	JOHN SARAPPA JR.	484.00		15754
12359	11/06/20	SLP01	SL PROPERTIES LLC	708.00		15754
12360	11/06/20	SPR09	1721 SPRINGDALE URBAN RENEWAL	952.00		15754
12361	11/06/20	SPS01	SPS HOLDINGS, LLC	365.00		15754
12362	11/06/20	TAM02	TAMARACK APARTMENTS, LLC	1,401.00		15754
12363	11/06/20	THE36	THE HEATHERS REALTY, LLC	462.00		15754
12364	11/06/20	WAS15	WASHINGTON PARK APTS LLC	691.00		15754
12365	11/06/20	WHI08	WHITEGOLD INVESTMENTS LLL	479.00		15754
12366	11/06/20	WSA01	WS AFFORDABLE URBAN RENEWAL LL	543.00		15754
12367	11/10/20	EAS21	EAST COAST WILLOWS LLC	224.00		15759
12368	11/20/20	CIT09	CITY OF CAMDEN PAYROLL	12,561.23		15772
12369	11/20/20	HPA01	HP ALTMAN AUTUMN RIDGE LLC	1,002.00		15772

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	61	0	75,683.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	61	0	75,683.26	0.00

CASH ESCROW TD		ESCROW ACCT TD 4308903700				
1655	11/13/20	REM02	REMINGTON & VERNICK	0.00	11/13/20 VOID	0
1656	11/13/20	REM02	REMINGTON & VERNICK	0.00	11/13/20 VOID	0
1657	11/13/20	REM02	REMINGTON & VERNICK	50,221.94		15764
1658	11/13/20	REM02	REMINGTON & VERNICK	7,449.25		15767

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	2	57,671.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	2	57,671.19	0.00

CASH GEN INSU		GEN INSURANCE TD 4308903544				
20623	10/30/20	HOR13	JOSE L. HORTA	329.53		15744
20624	10/30/20	JOH11	PHYLLIS JOHNSON	1,012.20		15744
20625	10/30/20	LUC04	CARLOS LUCIANO	659.06		15744
20626	10/30/20	MIX02	DELORES MIXON	867.60		15744
20627	10/30/20	PHI36	JAMES PHILLIPS	1,156.80		15744
20628	10/30/20	SAN05	MARK SAUNDERS	435.26		15744
20629	10/30/20	SHA07	BARBARA SHARPER	329.53		15744
20630	10/30/20	WAR25	GARY WARDEN	400.00		15744
20631	10/30/20	ZEI04	CHARLES ZEIGLER	867.60		15744
20632	11/06/20	KEL28	JENNIFER KELLY, PH.D. LLC	2,500.00		15753
20633	11/06/20	PEN37	ROBERT PENN	1,156.80		15753

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num	
CASH GEN INSU	GEN INSURANCE TD 4308903544 Continued						
20634	11/13/20	GUI05	CHARLES A. GUIDOTTI	1,735.20		15760	
20635	11/13/20	QUA14	QUAL-LYNX	15,226.00		15760	
20636	11/13/20	SAN07	PAULINE SANTORO	867.60		15760	
20637	11/13/20	WEI12	WEIR & PARTNERS LLP	245.30		15760	
20638	11/20/20	ALE13	JAMES ALEXANDER	867.60		15769	
20639	11/20/20	LAS06	DANIEL LASKOWSKI	1,298.20		15769	
20640	11/20/20	RIC34	JOSEPH F RICHARDSON	867.60		15769	
20641	11/20/20	WAR25	GARY WARDEN	1,214.40		15769	
20642	11/20/20	WIL47	ARCHIE WILLIAMS	867.60		15769	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	20	0	32,903.88	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	20	0	32,903.88	0.00

CASH GRANT TD	FEDERAL/STATE GRANT FD (TD)						
104551	10/30/20	NJL06	NJS LEAGUE OF MUNICIPALITIES	110.00		15749	
104552	11/06/20	JOR08	JORDAN WORLDWIDE INC	5,832.00		15757	
104553	11/06/20	LAU01	LAUREL LAWN MOWER SERVICE	0.00	11/06/20 VOID	15757	(Reason: ERROR IN PRINTING)
104554	11/06/20	MCP01	MCPEAK ENTERPRISES, LLC	320.00		15757	
104555	11/13/20	LAU01	LAUREL LAWN MOWER SERVICE	1,725.83		15763	
104556	11/20/20	CAM46	CAMDEN REDEVELOPMENT AGENCY	7,927.25		15776	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	5	1	15,915.08	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	5	1	15,915.08	0.00

CASH TRUST TD	TRUST OTHER (TD) 4308903635						
3544	11/20/20	CIT09	CITY OF CAMDEN PAYROLL	21,230.77		15771	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	21,230.77	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	21,230.77	0.00

CDBG FUND TD	CASH CDBG FUND (TD) 4308903718						
25288	10/30/20	SUB11	SUBURBAN CONSULTING ENGINEERS	287.96		15748	
25289	11/06/20	EDS06	ED'S CONTRACTING SERVICES	4,375.00		15756	
25290	11/06/20	PUB04	PSE&G	1,374.34		15756	
25291	11/06/20	RAL01	RALF'S HEATING & PLUMBING	4,995.00		15756	
25292	11/06/20	ROB21	ROBERTO SANES	5,000.00		15756	
25293	11/06/20	THE11	THE BIG EVENT	275.04		15756	
25294	11/13/20	EDS06	ED'S CONTRACTING SERVICES	5,000.00		15762	
25295	11/13/20	MOR08	MORGAN CONSTRUCTION MANAGEMENT	270.00		15762	
25296	11/13/20	SUB11	SUBURBAN CONSULTING ENGINEERS	2,644.54		15762	
25297	11/20/20	ART12	ART HUFF BUILDING & REMODELING	3,587.50		15775	
25298	11/20/20	CIT09	CITY OF CAMDEN PAYROLL	27,909.87		15775	

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num

CDBG FUND TD CASH CDBG FUND (TD) 4308903718 Continued

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	11	0	55,719.25	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	11	0	55,719.25	0.00

CURRENT FUND TD TD BANK 4308903487

134668	10/30/20	AFP01	AMC FIRE PROTECTION	545.00		15750
134669	10/30/20	AME01	AMERICAN ASPHALT	3,135.60		15750
134670	10/30/20	AND01	ANDREW VIOLA, ESQ	250.00		15750
134671	10/30/20	AUT01	AUTOMATIC DATA PROCESSING	1,025.00		15750
134672	10/30/20	BLE03	THE BLEZNAK ORGANIZATION	14,672.58		15750
134673	10/30/20	CAM01	CAMDEN BAG & PAPER COMPAY	12,320.70		15750
134674	10/30/20	CAR01	CARTUN HARDWARE	843.55		15750
134675	10/30/20	CDW01	CDWG	207.00		15750
134676	10/30/20	CHE03	CHERRY VALLEY TRACTOR	4,677.72		15750
134677	10/30/20	CLE17	CLEAN AIR COMPANY	2,160.74		15750
134678	10/30/20	COM35	COMCAST BUSINESS SERVICES --	256.70		15750
134679	10/30/20	COU11	COURIER POST,THERESA CASALNOVA	48.60		15750
134680	10/30/20	COU30	COUNTY CONSERVATION COMPANY	344.50		15750
134681	10/30/20	COU31	COUNTY OF CAPE MAY	900.00		15750
134682	10/30/20	COV05	COVANTA CAMDEN ENERGY RECOVERY	85,332.80		15750
134683	10/30/20	DIV03	DIV OF MOTOR VEHICLES	60.00		15750
134684	10/30/20	FED14	FEDEX (OMEGA CORP CTR)	146.21		15750
134685	10/30/20	FER22	FERGUSON ENTERPRISES, LLC	1,283.70		15750
134686	10/30/20	FON04	FRANKIE FONTANEZ, ESQ	11,666.00	10/31/20	15750
134687	10/30/20	GEN29	GENERAL CHEMICAL & SUPPLY, INC	336.27		15750
134688	10/30/20	GIS03	GLOBAL INTERACTIVE SOLUTIONS,	1,979.64		15750
134689	10/30/20	HAR02	HARRY'S PLUMBING L.L.C.	1,218.35		15750
134690	10/30/20	HOM11	HOME DEPOT	3,607.56		15750
134691	10/30/20	JAY02	JAY'S TIRE SERVICE LLC	0.00	10/30/20 VOID	0
134692	10/30/20	JAY02	JAY'S TIRE SERVICE LLC	2,925.00		15750
134693	10/30/20	LIB02	LIBERTY PARK ESTATES	22,865.00		15750
134694	10/30/20	MAJ02	MAJESTIC OIL CO, INC	6,239.10		15750
134695	10/30/20	MAP03	MAPLE LEAF LAWNCARE, INC	28,280.00		15750
134696	10/30/20	MCC27	KRISDEN M MCCRINK	350.00		15750
134697	10/30/20	MCC44	HOWARD McCOACH,PC	3,773.40	10/31/20	15750
134698	10/30/20	NJL06	NJS LEAGUE OF MUNICIPALITIES	0.00	10/30/20 VOID	0
134699	10/30/20	NJL06	NJS LEAGUE OF MUNICIPALITIES	505.00		15750
134700	10/30/20	PAP03	PAPER MART, INC.	1,038.00		15750
134701	10/30/20	PAR01	PARKING AUTHORITY	1,520.00		15750
134702	10/30/20	QUA15	QUADIENT, INC.	5,490.00		15750
134703	10/30/20	SJE01	SOUTH JERSEY ENERGY	4,595.71		15750
134704	10/30/20	SPE07	SPEED PRO IMAGING	3,075.00		15750
134705	10/30/20	TRU19	EDWARD TRUEBLOOD	311.06	10/31/20	15750
134706	10/30/20	XER01	XEROX CORPORATION	307.74		15750
134707	11/06/20	ALM13	ALMOND GLASS	8,196.00		15758
134708	11/06/20	ARH01	ADAMS, REHMAN & HEGGANS ASSOC	2,210.00		15758
134709	11/06/20	BBK01	BEST, BEST & KRIEGER, LLP	11,376.50		15758
134710	11/06/20	BEY08	RAVANNA S BEY	2,400.00		15758
134711	11/06/20	BRO81	BROWN & CONNERY LLP	4,136.80		15758
134712	11/06/20	CAM01	CAMDEN BAG & PAPER COMPAY	2,726.95		15758
134713	11/06/20	CAR01	CARTUN HARDWARE	1,293.34		15758
134714	11/06/20	CCM01	C C M U A	36,008.75		15758

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void Ref Num
CURRENT FUND TD	TD BANK 4308903487		Continued		
134715	11/06/20	COM35	COMCAST BUSINESS SERVICES --	99.65	15758
134716	11/06/20	CON02	CONTRACTOR SERVICE	219.93	15758
134717	11/06/20	COR36	CORE MECHANICAL, INC.	723.98	15758
134718	11/06/20	COU01	COURIER POST	2,984.56	15758
134719	11/06/20	COU11	COURIER POST,THERESA CASALNOVA	81.00	15758
134720	11/06/20	DEC01	DECOTIIS,FITZPATRICK & COLE	5,163.63	15758
134721	11/06/20	DIF02	DIFRANCESCO, BATEMAN, KUNZMAN,	715.00	15758
134722	11/06/20	EPI01	EPICOR SOFTWARE CORP	5,867.60	15758
134723	11/06/20	EXT02	EXTRA DUTY SOLUTIONS	5,033.78	15758
134724	11/06/20	FED14	FEDEX (OMEGA CORP CTR)	31.01	15758
134725	11/06/20	FER22	FERGUSON ENTERPRISES, LLC	1,698.89	15758
134726	11/06/20	FIR51	FIRE & SAFETY SERVICES, LTD.	14,470.11	15758
134727	11/06/20	GAR13	GARDEN STATE MAT RENTAL	52.55	15758
134728	11/06/20	HOF03	HOFFMAN EQUIPMENT	1,319.12	15758
134729	11/06/20	HOM15	HOMEWARD BOUND PET ADOPTION	19,000.00	15758
134730	11/06/20	HON08	THE HON COMPANY, LLC	5,477.20	15758
134731	11/06/20	HUD20	HUDA AHMAD	3,600.00	15758
134732	11/06/20	HUN03	HUNTER TRUCK SALES & SERVICE	1,208.13	15758
134733	11/06/20	IND01	INDEPENDENT ANIMAL CARE SRV	16,012.50	15758
134734	11/06/20	JOH41	JOHNSTON COMMUNICATION	350.00	15758
134735	11/06/20	LAU01	LAUREL LAWN MOWER SERVICE	374.96	15758
134736	11/06/20	LOR01	LORCO PETROLEUM SERVICES	450.00	15758
134737	11/06/20	MGL02	MGL PRINTING SOLUTIONS	3,019.00	15758
134738	11/06/20	MID07	MIDATLANTIC ENGINE SUPPLY CORP	750.00	15758
134739	11/06/20	MSD01	INDUSTRIAL HYDRAULICS & RUBBER	2,275.70	15758
134740	11/06/20	NAF02	NATIONAL ASSOC.OF FIRE	195.00	15758
134741	11/06/20	NJD25	NEW JERSEY DIVISION OF ABC	195.00	15758
134742	11/06/20	NJI02	NJICLE	125.00	15758
134743	11/06/20	PAR01	PARKING AUTHORITY	1,845.00	15758
134744	11/06/20	REG02	REGINE A ERVIN, CCR	2,534.25	15758
134745	11/06/20	SHI03	SHI INTERNATIONAL CORP	15,192.50	15758
134746	11/06/20	SPR10	SPRUCE INDUSTRIES	1,560.00	15758
134747	11/06/20	WBM01	W B MASON CO, INC	1,016.50	15758
134748	11/13/20	AJL02	LANDSCAPE SUPPLY GARDEN CENTER	1,445.00	15765
134749	11/13/20	AME01	AMERICAN ASPHALT	798.64	15765
134750	11/13/20	ANT10	ANTIOCH DEV. URBAN RENEWAL, LP	7,753.50	15765
134751	11/13/20	ARW02	AR WORKSHOP-MOORESTOWN	1,650.00	15765
134752	11/13/20	CIT09	CITY OF CAMDEN PAYROLL	2,294.15	15765
134753	11/13/20	CLE17	CLEAN AIR COMPANY	1,514.20	15765
134754	11/13/20	COM35	COMCAST BUSINESS SERVICES --	256.70	15765
134755	11/13/20	COO30	COOPERS FERRY DEVELOPMENT ASSO	10,515.56	15765
134756	11/13/20	COR36	CORE MECHANICAL, INC.	11,040.40	15765
134757	11/13/20	COU01	COURIER POST	301.80	15765
134758	11/13/20	COU30	COUNTY CONSERVATION COMPANY	1,620.60	15765
134759	11/13/20	DOCUS005	INFOSTORE RECORDS MANAGEMENT	174.82	15765
134760	11/13/20	EBF01	EB FENCE LIMITED LIABILITY CO	4,486.00	15765
134761	11/13/20	GAN01	GANN LAW BOOKS	18.00	15765
134762	11/13/20	GLO04	GLOBAL INDUSTRIAL EQUIPMENT	2,229.13	15765
134763	11/13/20	GRA62	GRAMERCY PARK HOLDINGS, LLC	8,668.88	15765
134764	11/13/20	GUI07	GUIDOS PIZZA	450.00	15765
134765	11/13/20	HAI05	HAINESPORT AUTO & TRUCK	4,821.07	15765
134766	11/13/20	HAR04	THE ORIGINAL W. HARGROVE	7,500.00	15765

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD TD BANK 4308903487 Continued						
134767	11/13/20	HOF03	HOFFMAN EQUIPMENT	4,565.60		15765
134768	11/13/20	MCC44	HOWARD McCOACH,PC	3,736.20		15765
134769	11/13/20	MER01	MERCHANTVILLE OVERHEAD	1,687.50		15765
134770	11/13/20	MGL02	MGL PRINTING SOLUTIONS	660.00		15765
134771	11/13/20	MIL19	MILLENNIUM SKATE WORLD	1,957.50		15765
134772	11/13/20	NAT02	NAT ALEXANDER COMPANY,INC.	155.09		15765
134773	11/13/20	NJL06	NJS LEAGUE OF MUNICIPALITIES	185.00		15765
134774	11/13/20	POL01	POLLUTION CONTROL FINANCING	83,619.31		15765
134775	11/13/20	RIV74	SHARITA RIVERA	2,000.00		15765
134776	11/13/20	SHO02	SHOPRITE	1,358.42		15765
134777	11/13/20	THE03	THE TREE HOUSE, INC	652.02		15765
134778	11/13/20	TIM05	TIME CLOCK SALES & SERVICE CO.	1,053.00		15765
134779	11/13/20	TRE04	TREASURER, CAMDEN COUNTY	4,093,553.63		15765
134780	11/13/20	UNI02	A-1 UNIFORM CITY, INC	14,260.60		15765
134781	11/13/20	WAS01	WASTE MANAGEMENT OF NEW JERESY	561,531.16		15765
134782	11/13/20	WBM01	W B MASON CO, INC	0.00	11/13/20 VOID	0
134783	11/13/20	WBM01	W B MASON CO, INC	0.00	11/13/20 VOID	0
134784	11/13/20	WBM01	W B MASON CO, INC	0.00	11/13/20 VOID	0
134785	11/13/20	WBM01	W B MASON CO, INC	17,747.93		15765
134786	11/13/20	WES05	THOMSON WEST	4,882.32		15765
134787	11/13/20	XER01	XEROX CORPORATION	785.34		15765
134788	11/13/20	GON44	EILEEN GONZALEZ	250.00		15768
134789	11/13/20	IGE01	IGELESIA PENTACOSTAL	25.00		15768
134790	11/13/20	WIL120	WILMA E WILLIAMS	200.00		15768
134791	11/13/20	ZAY02	MARIAN ZAYAS	25.00		15768
134792	11/20/20	AME01	AMERICAN ASPHALT	1,224.76		15777
134793	11/20/20	BBK01	BEST, BEST & KRIEGER, LLP	3,116.00		15777
134794	11/20/20	BLA23	BLACKWOOD ANIMAL HOSPITAL,LLC	257.02		15777
134795	11/20/20	CEU01	CEUNION	55.00		15777
134796	11/20/20	CHE03	CHERRY VALLEY TRACTOR	1,178.35		15777
134797	11/20/20	COM35	COMCAST BUSINESS SERVICES --	815.18		15777
134798	11/20/20	CON01	CONVERGE ONE HOLDING CORP	12,062.16		15777
134799	11/20/20	DEC01	DECOTIIS,FITZPATRICK & COLE	3,432.00		15777
134800	11/20/20	EDU03	EDUCATIONAL DATA SERVICES, INC	2,000.00		15777
134801	11/20/20	FIR48	FIRST PRIORITY EMERGENCY	2,321.70		15777
134802	11/20/20	FIR56	FIRST PRIORITY MANAGEMENT	8,036.27		15777
134803	11/20/20	GRA36	GRAINGER, INC.	4,987.50		15777
134804	11/20/20	IKO02	RICOH USA, INC	25,933.58		15777
134805	11/20/20	JJM01	JJM PLUMBING COMPANY	4,590.00		15777
134806	11/20/20	JWA02	JOHN WESLEY APTS, LLC	5,419.95		15777
134807	11/20/20	LAU01	LAUREL LAWN MOWER SERVICE	1,779.24		15777
134808	11/20/20	MAC22	MAC'S JANITORIAL SERVICE	1,800.00		15777
134809	11/20/20	MAJ02	MAJESTIC OIL CO, INC	6,642.48		15777
134810	11/20/20	MAL02	MALL CHEVROLET INC	2,691.32		15777
134811	11/20/20	MAP03	MAPLE LEAF LAWNCARE, INC	17,478.00		15777
134812	11/20/20	MGL02	MGL PRINTING SOLUTIONS	1,809.00		15777
134813	11/20/20	NJL06	NJS LEAGUE OF MUNICIPALITIES	275.00		15777
134814	11/20/20	PEN07	PENNSAUKEN ANIMAL HOSPITAL	0.00	11/20/20 VOID	0
134815	11/20/20	PEN07	PENNSAUKEN ANIMAL HOSPITAL	4,918.30		15777
134816	11/20/20	REP01	REPUBLIC SERVICES	1,389.90		15777
134817	11/20/20	SAN90	WAHEEDAH SANTOS	300.00		15777
134818	11/20/20	SHI03	SHI INTERNATIONAL CORP	618.00		15777

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
CURRENT FUND TD	TD BANK 4308903487		Continued			
134819	11/20/20	SPA04	SPARK ELECTRIC SERVICE, INC	1,730.44		15777
134820	11/20/20	SPR10	SPRUCE INDUSTRIES	307.15		15777
134821	11/20/20	SUP19	SUPERMARKETS OF CHERRY HILL NJ	449.81		15777
134822	11/20/20	TDK01	TDK SYSTEMS GROUP, INC	1,230.20		15777
134823	11/20/20	THEIN005	THE INQUIRER	1,553.00		15777
134824	11/20/20	WAS01	WASTE MANAGEMENT OF NEW JERESY	21,018.31		15777
134825	11/20/20	WBM01	W B MASON CO, INC	1,595.84		15777
134826	11/20/20	WET20	WETLAWN AUTOMATIC SPRINKLER	500.00		15777
134827	11/20/20	WIZ02	WIZARD'S FESTIVAL OF FUND,INC	12,750.00		15777
134828	11/20/20	XER01	XEROX CORPORATION	895.28		15777

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	155	6	5,429,872.93	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	155	6	5,429,872.93	0.00

HOME PROJ TD	HOME PROJ-CASH (TD) 4308903643					
13292	10/30/20	NEW49	NEW LIFE COMMUNITY DEV. CORP	21,385.00		15747
13293	11/20/20	CIT09	CITY OF CAMDEN PAYROLL	218.27		15773
13294	11/20/20	CPR01	CP RESIDENTIAL GSGZ, LLC	597.50		15773
13295	11/20/20	TAM02	TAMARACK APARTMENTS, LLC	2,487.00		15773

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	24,687.77	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	24,687.77	0.00

NEW CEMETRY TD	NEW-CEMETRY TRUST (TD BAN					
762	10/30/20	MOO06	MOORE S BURIAL SERVICE LLC	1,300.00		15745

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,300.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,300.00	0.00

SEWER UTILITY	CSH-SEWR UTILITY TD 4308903594					
7705	11/13/20	CEN03	CENTER FOR FAMILY SERVICES	9,750.00		15766

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	9,750.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	9,750.00	0.00

WIRES	WIRES					
211016	10/28/20	QUA14	QUAL-LYNX	2,150.93		15743
211017	10/30/20	QUA14	QUAL-LYNX	20,631.40		15751

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	22,782.33	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	22,782.33	0.00

Check #	Check Date	Vendor		Amount Paid	Reconciled/Void	Ref Num
WORKERS COMP TD	WORKER'S COMP-CASH 4308903510					
71605	11/13/20	WOR14	WORKNET OCCUPATIONAL MEDICINE	2,431.75		15761
71606	11/20/20	INT38	INTERSTATE MOBILE CARE	408.00		15770

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	2	0	2,839.75	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	2,839.75	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	271	9	5,769,564.19	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	271	9	5,769,564.19	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	0-01	229,352.29	0.00	0.00	229,352.29
SEWER OPERATING	0-70	9,750.00	0.00	0.00	9,750.00
Year Total:		239,102.29	0.00	0.00	239,102.29
	1-01	5,197,155.64	3,365.00	0.00	5,200,520.64
	E-CV	10,406.85	0.00	0.00	10,406.85
	G-13	110.00	0.00	0.00	110.00
	G-18	4,783.75	0.00	0.00	4,783.75
	G-19	4,869.33	0.00	0.00	4,869.33
	G-20	6,152.00	0.00	0.00	6,152.00
	G-BG	55,719.25	0.00	0.00	55,719.25
	G-ES	8,801.13	0.00	0.00	8,801.13
	G-HM	24,687.77	0.00	0.00	24,687.77
	G-HP	75,683.26	0.00	0.00	75,683.26
Year Total:		180,806.49	0.00	0.00	180,806.49
	T-31	22,530.77	0.00	0.00	22,530.77
	T-35	58,525.96	0.00	0.00	58,525.96
Year Total:		81,056.73	0.00	0.00	81,056.73
Total Of All Funds:		5,708,528.00	3,365.00	0.00	5,711,893.00

Project Description	Project No.	Project Total
RESIN TECH, INC ACTION PAK	0408I854	794.40
Branch Twnhmes II Urban Ph III	0408I857	1,559.30
Branch Village Assoc Phase IV	0408I858	4,091.20
KIPP Cooper Lanning @ Sumner	0408I866	125.00
Camden Partners Land, LLC	0408I867	146.90
Camden Hotel Partners, LLC	0408I869	669.40
EMR-1484 Ferry Aveue	0408I871	12,128.40
EMR-Eastern Metal Recycling	0408I872	853.80
MILLER FABRICATORS, INC	0408I873	2,036.80
EMR 201 North Front Street	0408I877	125.00
FTB Equities Urban Renewal,LLC	0408I889	146.90
CAMDEN TOWN CENTER, LLC UNT P4	0408I890	3,389.00
Our Lady of Lourdes	0408P844	11,035.00
PSE&G 29 State Street	0408P851	1,237.50
Cooper Lanning Sq Ren School	0408P866	2,998.34
Camden Hotel Partners, LLC	0408P869	4,296.25
Subaru of America, Inc.	0408P886	1,541.75
PSE&G Cooper St. Substation	0408P892	4,588.75
Camden's Charter School Netwrk	0408P896	5,907.50
Total Of All Projects:		57,671.19

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

JOHANNA S. CONYER HARRIS
FINANCE DIRECTOR
TEL: 856-757-7582
EMAIL: FINANCE@CI.CAMDEN.NJ.US
WEBSITE: WWW.CI.CAMDEN.NJ.US

MEMORANDUM

To: Honorable Curtis Jenkins, City Council President
Luis Pastoriza, Municipal Clerk

From: Johanna S. Conyer Harris, Interim Finance Director

Date: November 20, 2020

Subject: **Payroll Register Summary-Communications for Forthcoming City Council Meeting- December 8 , 2020.**

Attached please find the Payroll Register Summary for the City of Camden For the pay period of 10/30/2020 and 11/13/2020 detailed Information is available upon request to the Mayor's Office.

Please include this communication in the Agenda for the forthcoming Council Meeting to be voted on for approval.

Please contact me at extension 7582, if you have any additional questions.

JCH/MR
Attachments

cc: Honorable Francisco "Frank" Moran, Mayor

2020 NOV 20 AM 9

COMPANY TOTAL COMPANY CODE	HOURS	EARNINGS		STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
EXE	1,124.40 REG	1,258,047.62 REG	23,787.10 O/T	145,750.75 FIT	1,018,863.75 TOTAL DEDUCTIONS	524 Pays ☐
	.00 O/T	5,159.34 EARNINGS 3	39,406.85 EARNINGS 4	38,303.40 SS		54,800.06
	.00 HOURS 3	2,228.98 EARNINGS 5	1,328,629.89 GROSS	18,241.74 MED		
	685.50 HOURS 4			46,975.26 STATE		
				5,694.93 SUI/DI		

LDR

HOURS ANALYSIS:

685.50	15 ST/OT		

EARNINGS ANALYSIS:

638.84	A ACT.ST	2,950.80-	D DOCK T	57.23	K SICK	2,044.05	M ADJUST
1,202.43-	V VAC.	3,865.82	FF FFFCP	35,775.96	15 ST/OT	283.41-	CMP COMP
1,000.00	OCC ONCALL	5,327.21	SEV SEVERN	293.52	VEH VEHICL	2,228.98	2TL

MEMO ANALYSIS:

42.35-	I G.T.L.	12.34-	P

STATUTORY DED. ANALYSIS:

46,847.67	56 NJ	127.59	59 PA
5,694.93	56 NJ SUI/DI		

VOLUNTARY DED. ANALYSIS:

4,719.22	D ANUTY.	43.24	I C.INS.	45.01	O	27.12	P PENS.
649.08	Q PENS.	257,726.29	U	77,993.04	V	20,617.00	W
393.80-	1 LOAN	485.62	5 ARRS.	2,345.37	CO COLTAX	271.92	13 VALIC
574.66	19 AFLAC	2,588.57	25 AFLAC	363,045.31	31	71,092.37	32
76,691.13	33	47.00	35 WGFEE	5,741.43	43 LOC.TR	2,655.00	56 HOUSE
90.00	57 P.A.C.	125.00	61 TXLEVY	689.95	69 GARSH	19.21	73 GARN
20.00	74 GARN	11,233.62	75 CHILD	2,616.89	76 CHILD	564.09	77 CHILD
253.34	78 CHILD	1,709.59	79 WAGE$	1,510.90	ADD ADD	20,765.99	BN1
4,172.82	BN5	735.00	BN6	19,061.00	BN9	52.36	COL COLLIF
10,277.24	CPL COUPLE	30,449.12	FAM FAMILY	13,491.43	PCH PARENT	13,368.75	SIN SINGLE
692.87	VPL VOLLIF						

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COMPANY TOTAL COMPANY CODE	HOURS	EARNINGS	STATUTORY DEDUCTIONS	VOLUNTARY DEDUCTIONS	NET PAY
EXE	1,184.14 REG .00 O/T .00 HOURS 3 1,215.50 HOURS 4	1,260,036.94 REG 5,076.70 EARNINGS 3 2,228.98 EARNINGS 5 21,052.67 O/T 90,026.96 EARNINGS 4 1,378,422.25 GROSS	137,700.05 FIT 39,170.90 SS 18,968.04 MED 50,471.92 STATE 5,780.09 SUI/DI	1,073,919.83 TOTAL DEDUCTIONS	522 Pays ☐ 52,411.42

LDR

HOURS ANALYSIS:	1,159.50	15	ST/OT	56.00	16	1&1/2					
EARNINGS ANALYSIS:	883.96	A	ACT.ST	4,858.50-	D	DOCK T	15,000.00	K	SICK	8,425.02	M ADJUST
	6,230.77	V	VAC.	3,783.18	FF	FFFCP	54,945.42	15	ST/OT	5,246.44	16 1&1/2
	1,000.00	OCC	ONCALL	4,153.85	SEV	SEVERN	293.52	VEH	VEHICL	2,228.98	2TL
MEMO ANALYSIS:	797.06	D	DCRPER	3,049.35-	I	G.T.L.	1,324,737.17	P			
STATUTORY DED. ANALYSIS:	50,344.33	56	NJ	127.59	59	PA					
	5,780.09	56	NJ SUI/DI								
VOLUNTARY DED. ANALYSIS:	60.22	B	BKDCRP	4,744.22	D	ANUTY.	3,049.35	I	C.INS.	1,418.59	K BKPEN
	45.01	O		69,449.98	P	PENS.	46,442.09	Q	PENS.	2,332.21	S DCRP
	215,282.77	U		68,884.81	V		20,492.00	W		19,769.57	1 LOAN
	27,195.87	3	LOAN	780.20	5	ARRS.	578.94	6	INS AR	2,149.68	8 PENARR
	2,339.41	CO	COLTAX	271.92	13	VALIC	574.66	19	AFLAC	2,588.57	25 AFLAC
	148.19	29	AF10MO	308,080.15	31		60,167.87	32		64,156.95	33
	930.00	34	PARK	51.00	35	WGFEE	2,713.57	42	L.2578	5,651.25	43 LOC.78
	3,594.93	45	CNC.10	2,422.32	51	CR UN	2,640.00	56	HOUSE	90.00	57 P.A.C.
	125.00	61	TXLEVY	1,461.18	68	BANK	149.69	69	GARSH	252.00	70 BANK
	19.21	73	GARN	20.00	74	GARN	11,273.98	75	CHILD	2,568.04	76 CHILD
	470.12	77	CHILD	231.67	78	CHILD	1,623.27	79	WAGE$	1,510.90	ADD ADD
	22,304.06	BN1		3,199.42	BN5		735.00	BN6		18,911.58	BN9
	78.84	COL	COLLIF	10,598.39	CPL	COUPLE	29,825.87	FAM	FAMILY	13,436.11	PCH PARENT
	13,412.60	SIN	SINGLE	666.21	VPL	VOLLIF	285.00	45C	CWASTG	1,665.39	45S CWAFUL

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Old Business

081

MBS:dh
05-12-20

RESOLUTION REQUIRING MANDATING DIRECT DEPOSIT OF NET PAY FOR ALL EMPLOYEES PURSUANT TO MOU WITH THE STATE OF NEW JERSEY TRANSITIONAL AID PROGRAM (SECTION H-10)

WHEREAS, the City of Camden desires to mandate Direct Deposit of net pay for all employees pursuant to a MOU with the State of New Jersey Transitional Aid Program; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby mandates the direct deposit of net pay for all City employees.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: May 12, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

11/10/2020

08-2

RESOLUTION APPOINTING PASTOR ELLIOTT AS A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Pastor Elliott has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Pastor Elliott become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Pastor Elliott to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Pastor Elliott have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to his fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Pastor Elliott as a member of this Advisory Committee for a term of two (2) years, ending November 9, 2022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/10/2020

05.3

RESOLUTION APPOINTING PASTOR THOMAS AS A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Pastor Thomas has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Pastor Thomas become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Pastor Thomas to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Pastor Thomas have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to his fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Pastor Thomas as a member of this Advisory Committee for a term of two (2) years, ending November 9, 2022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/10/2020

06.4

RESOLUTION APPOINTING MICHAEL BLAKNEY AS A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Michael Blakney has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Michael Blakney become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Michael Blakney to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Michael Blakney have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to his fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Michael Blakney as a member of this Advisory Committee for a term of two (2) years, ending November 9, 2022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/10/2020

05-5

RESOLUTION APPOINTING ROSALIND GONZALEZ AS A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Rosalind Gonzalez has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Rosalind Gonzalez become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Rosalind Gonzalez to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Rosalind Gonzalez have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to her fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Rosalind Gonzalez as a member of this Advisory Committee for a term of one (1) year, ending November 9, 2021.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/10/2020

06-6

RESOLUTION APPOINTING AARON EDMONDSON AS A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Aaron Edmondson has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Aaron Edmondson become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Aaron Edmondson to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Aaron Edmondson have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to his fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Aaron Edmondson as a member of this Advisory Committee for a term of two (2) years, ending November 9, 2022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

11/10/2020

0-7

RESOLUTION APPOINTING POLICE CHIEF JOSEPH WYSOCKI, OR HIS DESIGNEE, AS A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Police Chief Joseph Wysocki, or his designee, has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Police Chief Joseph Wysocki, or his designee, become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Police Chief Joseph Wysocki, or his designee, to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Police Chief Joseph Wysocki, or his designee, have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to his fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Police Chief Joseph Wysocki, or his designee, as a member of this Advisory Committee for a term of one (1) year, ending November 9, 2021.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

11/10/2020

08

RESOLUTION APPOINTING VALERIE COOKE TO BECOME A MEMBER OF THE CAMDEN RECOVERY HOLDINGS ADVISORY COMMITTEE

WHEREAS, on February 16, 2018, a settlement agreement was entered into for The Neighborhood Center in Camden, Inc. and Joseph's House of Camden, LLC. v. City of Camden Zoning Board and Camden Recovery Holdings, LLC., Docket No. CAM-L-2907-17; and

WHEREAS, this settlement agreement provided for Camden Recovery Holdings to establish an Advisory Committee "with members to include individuals chosen by the Mayor with the consent of City Council with representation from residents of Mechanic Street, Liberty Street and Atlantic Avenue" as recommended by Dr. Edward C. Williams, Director of Planning and Development; and

WHEREAS, City Council of the City of Camden authorized the execution of the settlement agreement, via Resolution R-7, dated March 13, 2018, and further authorized actions "necessary to effectuate the terms and conditions therein" including the establishment of the above Advisory Committee; and

WHEREAS, the Advisory Committee will assist in gathering information on various issues and concerns arising from residents in this area; and

WHEREAS, the name of Valerie Cooke has been submitted by Dr. Edward C. Williams, Director of Planning and Development, to be a member of this Advisory Committee and Dr. Williams has recommended to the Mayor of the City of Camden that Valerie Cooke become a member of this Advisory Committee, and

WHEREAS, the Mayor of the City of Camden has authorized and given his consent for Valerie Cooke to become a member of this Advisory Committee; and

WHEREAS, the qualifications of Valerie Cooke have been reviewed by the Municipal Advisory Committee, a Committee of Council Members, which is satisfied as to her fitness for appointment; now therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Valerie Cooke as a member of this Advisory Committee for a term of two (2) years, ending November 9, 2022.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

Ordinances

1st

Reading

MBS:dh
12-08-20

AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BE IT ORDAINED by the City Council of the City of Camden that an ordinance entitled, "An Ordinance Fixing the Salary Ranges to be Paid to Certain Officers and Employees In the Classified and Unclassified Service of the City of Camden", adopted December 23, 1982 (MC-1917) is amended and supplemented as stated herein, with attachments, as follows:

SECTION 1. **Adding** to the Managerial Title and setting the position's salary range:

Assistant Director of Finance

SECTION 2. **Delete** certain Managerial Titles and adjust Managerial salary ranges for administrative efficiency and personnel retention/recruitment purposes attached hereto and incorporated herein.

SECTION 3. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 4. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 5. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: AN ORDINANCE FURTHER AMENDING AND SUPPLEMENTING AN ORDINANCE ENTITLED, "AN ORDINANCE FIXING THE SALARY RANGES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES IN THE CLASSIFIED AND UNCLASSIFIED SERVICE OF THE CITY OF CAMDEN" ADOPTED DECEMBER 23, 1982 (MC-1917)

BRIEF DESCRIPTION OF ACTION: To add the Managerial Title of Assistant Director of Finance and set the position's salary range; and delete certain Managerial Titles and adjust Managerial salary ranges for administrative efficiency and personnel retention/recruitment purposes.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) Not applicable

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A" -*** *Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D" -*** *Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G" -*** *Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-25-20	//Jason J. Asuncion
Received by City Attorney:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(*Name) Please Print*	*(Extension #)*
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

REVISED SALARY & WAGE ORDINANCE TO BE PROVIDED BY THE CITY ADMINISTRATION/PERSONNEL

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

1/1/2021 Amended 12/20

Section I. Elected Officials shall be entitled to the salary as set below, and benefits as may be permissible under the law and Memorandum of Understanding between the City of Camden and The State of New Jersey

Elected Officials

Mayor	-	130,000
Council President	-	30,000
Council Member	-	27,000

Section II. The employees listed in this section shall be entitled to all benefits as set for classified service service except overtime payments.
The salaries for the following department heads shall be as follows:

Department Directors and Assistant Department Directors

Business Administrator	85,000	155,000
City Attorney	80,000	150,000
Department Directors	75,000	150,000

Section III. The employees listed in this section shall be entitled to all benefits as set for classified service except payments. The salaries for the City Attorney's Office shall be as follows:

City Attorney's Office

First Assistant City Attorney	75,000	110,000
Counsel to the Mayor/Counsel to City Council	1	95,000
Supervising Litigation Attorney	70,000	95,000
Assistant City Attorney General & Litigation	60,000	90,000
Municipal Prosecutor	60,000	90,000

Section IV. This section sets the rates of pay for those positions in the Classified Service which are Managerial and or Confidential and are excluded from the collective bargaining processs.
These positions shall receive benefits equal to those of the classified for vacation, retirement, longevity and Overtime pay shall be only for those hours, days and purposed performed with the prior approval of the Business Administrator

Managerial and/or Confidential Titles

Assistant Business Administrator	65,000	95,000
Assistant Director of Finance	***75,000***	***95,000***
Chief Financial Officer	-	95,000
Comptroller	1	90,000
Director of Data Processing	1	105,000
Fiscal Analyst	50,000	85,000
Insurance Manager	60,000	85,000
Municipal Emergency Management Coordinator	1	65,000
Personnel Officer	75,000	90,000
Project Coordinator Redevelopment	45,000	75,000
Registrar of Vital Statistics	28,000	75,000

Section V. The employees listed in this section shall be entitled to all benefits as set for classified service except overtime payments.

Unclassified Titles

	Aide to the Mayor	34,802	79,500
	Confidential Assistant	34,809	79,500
	Attorney - A.B.C.	2,500	10,000
	Attorney - Affirmative Action Review Council	1	8,000
	Attorney - B.O.A.	13,845	25,631
	Attorney - Municipal Personnel Defender	36,061	68,508
	Attorney - Planning Board	10,342	18,869
	Attorney - Rent Control Board (50.00 per billable hour)	2,700	4,235
	Attorney - Rooming and Boarding Home Licensing Bd.	1	4,893
	City Treasurer	***76,200***	***95,000***
	Deputy Municipal Clerk	51,200	62,424
	Judge of the Municipal Court	81,600	114,444
	Judge of the Municipal Court (Part Time)	30,979	58,678
*	**Municipal Clerk**	**-**	**129,798**
	Municipal Court Director	70,968	112,201
	Municipal Engineer	71,200	93,682
	Secretary Board/Commission	1,000	9,145
*	**Tax Assessor**	**93,771**	**122,261**
*	**Tax Collector**	**93,771**	**122,261**
	Tax Search Officer (Part Time)	5,058	10,099

* Entitled to Salary Increases

Section VI. The employees of these titles are entitled to all benefits as set for the classified section.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Confidential Secretary to the Mayor		01336	**38,341**	**40,191**	**44,305**	**45,773**	**48,741**	**50,638**	**52,612**
	Secretary to the ABC Board		06982	**5,673**	**5,939**	**6,523**	**6,728**	**7,155**	**7,426**	**7,709**

Section VII. This section sets the rates as approved for those titles covered by those agreements. In any instances bilingual designations are required, the rate shall be as defined in the basic title. Any part time positions be paid on a pro rata basis salary grades.

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Account Clerk		00001	**32,565**	**34,108**	**37,537**	**39,329**	**40,730**	**42,178**	**43,695**
*	Accountant		00004	**48,853**	**51,212**	**56,451**	**58,641**	**60,917**	**63,287**	**65,752**
*	Accounting Assistant		50451	**38,681**	**40,528**	**44,637**	**46,787**	**48,484**	**50,244**	**52,082**
*	Administrative Analyst		00010	**53,296**	**55,875**	**61,609**	**64,603**	**67,111**	**69,724**	**72,447**
**	Administrative Clerk		00020	**48,814**	**51,023**	**55,935**	**61,228**	**66,461**	**68,940**	**71,509**
**	Administrative Secretary		00112	**56,590**	**59,176**	**64,925**	**70,952**	**76,676**	**79,153**	**81,734**
**	Affirmative Action Officer		00233@	**69,391**	**72,776**	**80,298**	**87,578**	**95,535**	**99,290**	**103,195**
*	Analyst Grant Applications		00259	**55,194**	**57,870**	**63,813**	**66,919**	**69,425**	**72,093**	**74,728**
*	Animal Control Officer		00264@	**53,828**	**56,521**	**62,172**	**65,281**	**67,891**	**70,608**	**73,432**
*	Architect		00276@	**62,557**	**65,599**	**72,362**	**76,475**	**77,715**	**83,308**	**86,928**
*	Assistant Administrative Analyst		00302@	**43,886**	**45,994**	**50,684**	**53,135**	**55,084**	**57,108**	**59,217**
*	Assistant Animal Control Officer		00312@	**45,704**	**47,989**	**52,788**	**55,427**	**57,644**	**59,950**	**62,348**
*	Assistant Assessor		00317@	**49,723**	**52,124**	**57,460**	**60,250**	**62,483**	**63,941**	**67,220**
*	Assistant Chief Housing Inspector		00387	**61,925**	**64,936**	**68,099**	**71,419**	**74,207**	**77,110**	**80,125**
**	Assistant Engineer		00518	**65,906**	**69,116**	**76,250**	**83,938**	**91,452**	**94,932**	**98,552**
**	Assistant Municipal Clerk		00617	**50,544**	**52,986**	**58,413**	**64,264**	**70,055**	**72,790**	**75,632**
**	Assistant Municipal Clerk*			**0**	**0**	**0**	**0**	**0**	**0**	**83,348**

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Assistant Municipal Tax Collector		00627@	72,357	75,890	83,740	92,204	100,743	104,701	111,054
**	Assistant Payroll Supervisor		00639	53,033	55,016	59,426	64,174	67,944	70,013	72,178
*	Assistant Planner		00645	47,634	49,930	55,035	57,701	59,834	62,046	64,356
**	Assistant Public Works Superintendent		00671	54,699	57,350	63,239	69,585	75,874	78,842	81,928
**	Assistant Purchasing Agent		00673	50,543	52,986	58,413	64,263	70,055	72,790	75,632
*	Assistant Superintendent of Weights & Measures		00445	40,777	42,731	47,073	51,754	56,288	58,357	60,523
*	Assistant Traffic Engineer		00795	65,940	69,153	76,290	83,984	91,499	94,986	98,606
*	Assistant Violations Clerk		00806	38,681	40,528	44,637	46,787	48,484	50,244	52,082
*	Assistant Zoning Officer (Part Time)		00822@	0	0	0	0	0	0	7,085
*	Auditor		00846	55,194	57,870	63,813	66,919	69,425	72,110	74,728
*	Building Inspector (ICS)		00924	64,010	67,128	74,053	77,669	80,706	83,868	87,160
*	Building Inspector Apprentice		06969	50,523	56,276	0	0	0	0	0
*	Building Maintenance Worker		00929	34,591	36,235	39,888	41,417	43,004	44,659	46,377
*	Building Maintenance Worker Low Pressure License		00933	48,489	50,829	56,028	58,744	60,916	63,177	65,525
*	Building Service Worker		00938	31,950	33,463	36,825	38,583	39,951	41,370	42,850
**	Building Subcode Official (HHS)		05048	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Carpenter		00971	47,330	49,613	54,682	57,328	59,448	61,641	63,936
*	Carpenters Helper		00974	39,536	41,429	45,632	47,825	49,666	51,590	53,585
*	Cashier		00976	41,745	43,747	48,197	50,523	52,361	54,284	56,276
**	Chief Accountant		01005	61,962	64,974	71,671	78,886	86,058	89,320	94,561
**	Chief Assistant Assessor		01016	53,951	56,565	62,370	68,627	74,950	77,880	80,923
**	Chief Clerk		01037	56,590	59,176	64,925	70,952	76,676	79,153	81,734
**	Chief Community Relations Specialist		01107	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Chief Housing Inspector		01139	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Chief Landscape Architect		01150	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Chief License Inspector		01153	58,574	61,418	67,737	74,545	81,185	84,259	87,456
**	Chief Sanitation Inspector		01209	47,049	49,317	54,365	59,790	65,018	67,551	70,185
*	Claims Examiner Workmens Compensation		01241	46,530	48,628	53,284	58,315	62,381	66,110	78,434
*	Clerk 1		01245	30,739	32,194	35,419	37,108	38,414	39,781	41,189
*	Clerk 1 (Assessing Clerk)		01245	36,613	38,360	42,240	44,269	45,862	47,518	49,245
*	Clerk 2		03247	33,961	35,573	39,156	41,032	42,499	44,017	45,608
*	Clerk 3		02773	38,064	39,883	43,925	46,038	47,699	49,435	51,232
*	Clerk 3 (Principal Personnel Clerk)		02773	53,554	56,147	59,316	61,621	64,018	66,513	69,105
**	Clerk 4		03859	37,980	39,794	43,826	48,171	52,361	54,284	56,276
*	Clerk Stenographer 1		01260	34,402	36,038	39,672	41,570	43,058	44,605	46,218
*	Clerk Stenographer 2		03253	36,243	37,970	41,810	43,816	45,390	47,031	48,736
*	Clerk Stenographer 3		02777	39,912	41,822	46,068	48,287	50,041	51,867	53,763
**	Clerk Stenographer 4		03862@	39,932	41,844	46,092	50,669	54,926	57,049	59,270
*	Clerk Transcriber		01266	33,804	35,410	38,976	40,838	42,405	44,034	45,727
*	Clerk Typist 1, Evidence Handling		23239	34,938	36,599	40,294	42,222	43,688	45,259	46,891
*	Code Enforcement Officer		01285	47,929	50,241	52,668	55,216	57,893	60,702	63,653
*	Community Organization Specialist		01303	36,526	38,268	42,136	44,160	45,239	46,875	48,568
*	Community Relations Specialist, Law Enforcement		05543	43,838	45,944	50,625	53,076	55,016	57,046	59,154
*	Community Service Aide		01313	31,816	33,321	36,667	38,417	39,843	41,370	42,850
*	Community Service Worker		01319	34,150	35,773	39,380	41,264	42,734	44,269	45,863
*	Complaint Investigator		01324	39,296	41,175	45,353	47,536	49,263	51,055	52,927
*	Computer Service Technician		07605	50,813	53,269	58,736	61,581	63,828	66,313	68,898
**	Construction Official		05045	82,264	85,424	94,635	100,210	104,152	108,250	112,511
*	Contract Administrator 1		51254	59,841	62,753	69,224	76,198	83,234	88,657	91,730

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Contract Compliance Representative		04883	59,778	65,062	68,981	74,744	77,191	79,747	83,651
**	Coodinator for Federal & State Aid		01355	64,435	67,573	74,544	82,054	89,643	93,164	96,822
**	Coordinator of Monitoring & Evaluation		04716	58,675	61,524	67,855	74,678	81,439	84,627	87,945
**	Coordinator of Motor Vehicle Repair		07607	82,144	86,117	94,559	100,231	105,377	109,383	113,612
**	Coordinator of Volunteers		01371	58,675	61,524	67,855	74,678	81,439	84,628	87,944
*	Cost Estimator Property Improvement		01379	51,430	53,919	59,444	62,333	64,651	67,060	69,563
*	Court Interpreter S&E		07959	48,853	51,212	56,451	58,641	60,917	63,287	65,752
*	Customer Service Representative		01459	44,226	46,352	51,079	53,545	55,589	57,640	59,772
*	Customer Service Representative Bil. In Spanish & English		08033	44,226	46,352	51,079	53,545	55,589	57,640	59,772
*	Data Control Clerk		01468	35,639	37,334	41,106	43,075	44,622	46,233	47,904
*	Data Entry Operator 1		53292	33,737	35,340	38,899	40,760	42,218	43,735	45,301
*	Data Entry Operator 1 (*DEMO-Typing)*			34,630	36,277	39,937	41,853	43,347	44,908	46,527
*	Data Entry Operator 2		53293	37,538	39,331	43,314	45,395	47,032	48,737	50,510
*	Data Entry Operator 3		53294	41,577	43,572	48,003	49,854	51,783	53,785	55,868
**	Data Entry Operator 4		53295	49,725	52,127	57,464	62,626	68,271	70,934	73,704
*	Data Processing Programmer		01474	46,398	48,633	53,600	56,192	58,268	60,600	62,851
*	Data Processing Programmer Trainee		01475	45,096	0	0	0	0	0	0
**	Deputy Municipal Court Administrator		07796	56,590	59,175	64,925	70,952	76,676	79,153	81,734
**	Deputy Municipal Court Administrator Bilingual S/E		07903	56,590	59,175	64,925	70,952	76,676	79,153	81,734
*	Deputy Registrar of Vital Statistics		05120	55,194	57,871	63,814	66,920	58,167	72,093	74,728
**	Deputy Tax Assessor		05780	83,785	86,735	96,451	102,234	107,485	111,570	115,884
*	Economic Development Rep. 2		55503	68,550	71,893	79,615	83,510	86,782	90,187	93,726
**	Director of Economic and Industrial Development			89,024	93,330	102,480	108,625	114,205	118,545	123,128
**	Director of Licenses		07163	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Director of Inspections		01607@	83,785	87,839	96,451	102,234	107,485	111,570	115,884
**	Director of Neighborhood Preservation Program		02569	83,785	87,839	96,451	102,234	107,485	111,570	115,884
**	Director of Youth Services		01651	83,785	87,839	96,451	102,234	107,485	111,570	115,884
*	Electrical Inspector (ICS)		01699	64,010	67,128	74,053	77,669	80,706	83,868	87,160
**	Electrical Subcode Official (HHS)		05046	75,937	79,665	87,916	92,227	95,668	99,304	103,094
*	Electrician		01706	47,330	49,613	54,682	57,328	59,448	61,641	63,936
*	Electrician Helper		01710	39,536	41,429	45,632	47,825	49,666	51,590	53,585
**	Elevator Subcode Official		07928	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Employee Benefits Clerk		04758	33,544	35,138	38,677	40,520	41,919	43,423	44,981
*	Employee Benefits Specialist		01728	36,010	37,725	41,538	43,529	45,160	46,856	48,628
*	Engineering Aide		01733	39,364	41,246	45,433	47,619	49,456	51,366	53,352
*	Equipment Operator		01746	40,486	42,425	46,737	48,989	50,780	52,631	54,558
**	Executive Assistant		04586	0	0	0	0	0	0	114,726
*	Garage Attendant		01877	35,748	37,451	41,234	43,209	44,839	46,532	48,306
*	Gardener		01883	39,804	41,709	45,944	48,155	49,912	51,731	53,624
**	General Supervisor Laboring		06635	48,238	50,564	55,734	61,307	66,829	69,431	72,141
**	General Supervisor Parks		06699	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	General Supervisor, Public Works		06652	55,641	58,339	61,636	64,033	69,808	72,531	75,365
*	GIS Specialist 3		03176	62,970	66,118	72,730	76,367	79,420	82,597	85,902
*	GIS Specialist Trainee		03174	55,551	0	0	0	0	0	0
*	Heavy Equipment Operator		02001@	48,412	50,748	55,940	58,650	60,916	63,177	65,525
*	Historic Preservation Specialist		15679	55,194	57,870	63,813	66,919	69,425	72,019	74,728
**	Housing Coordinator		02065	64,728	67,880	74,498	81,777	88,984	92,476	96,108
*	Housing Inspector		02071	47,929	50,241	52,668	55,216	57,893	60,702	63,653
*	Identification Officer		02081	0	0	0	0	0	0	66,930

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Industrial Representative		02095	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Interviewer, Courts		06207	44,226	46,352	51,080	53,546	55,589	57,640	59,772
*	Interviewer, Courts, Bilingual Spanish & English		07573	44,226	46,352	51,080	53,546	55,589	57,640	59,772
*	Investigator A.B.C.		02175	0	0	0	0	0	0	10,495
*	Investigator Public Works		05217	50,764	53,218	58,671	61,516	63,794	66,354	68,824
*	Job Developer		02217	69,069	72,523	79,775	83,764	87,114	90,599	94,223
*	Keyboarding Clerk 1		01268	31,658	33,156	36,485	38,220	39,573	40,985	42,450
*	Keyboarding Clerk 2		03256@	34,938	36,600	40,293	42,222	43,688	45,259	46,891
*	Keyboarding Clerk 3		02781	39,039	40,905	45,055	47,224	48,894	50,674	52,519
**	Keyboarding Clerk 4		03864@	38,862	40,720	44,849	49,302	53,553	55,522	57,566
*	Laborer 1		02248	36,731	38,483	42,376	44,407	46,010	47,669	49,404
*	Laborer 1 (Laborer Heavy)		02248	38,441	40,278	44,362	46,492	48,178	49,925	51,754
**	Laborer 3		06633	45,758	47,960	52,856	58,131	63,363	65,824	68,389
*	Landscape Architect		02256@	45,277	47,457	52,299	54,827	56,926	59,117	61,396
*	Legal Secretary		07675	44,129	46,253	50,968	53,434	55,371	57,397	59,494
*	Legal Stenographer		02279	38,064	39,883	43,925	46,038	47,699	49,435	51,232
*	License Inspector		02292	47,244	49,522	54,583	57,230	59,205	61,382	63,653
*	License Inspector Bil. In S&E		05785	47,244	49,522	54,583	57,230	59,205	61,382	63,653
*	Loan Advisor		05136	39,714	41,614	45,836	48,044	49,863	51,758	53,731
*	Mail Clerk		02320	41,592	43,586	48,018	50,338	52,171	54,086	56,083
*	Maintenance Repairer		02328	38,695	40,544	44,655	46,801	48,507	50,273	52,112
**	Maintenance Superintendent		02384	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Maintenance Supervisor, Grounds		06731	45,758	47,960	52,856	58,131	63,363	65,824	68,389
*	Maintenance Worker 1, Grounds		01940	36,331	38,063	41,913	43,923	45,563	47,211	48,922
**	Management Information Systems Specialist		04354	89,024	93,330	102,480	108,625	114,205	118,545	123,128
*	Material Management Coordinator		05702	56,537	59,280	65,374	68,559	71,233	74,013	76,907
*	Mechanic		02434	43,705	45,803	50,473	52,913	54,855	56,866	58,972
*	Mechanic (Diesel)		02440	45,490	47,679	52,547	55,089	57,118	59,228	61,420
*	Mechanic Fire Apparatus		02441	45,848	48,057	52,962	55,525	57,575	59,701	61,917
*	Mechanic's Helper		02456@	38,441	40,278	44,362	45,188	46,824	48,521	50,296
*	Motor Broom Driver		05565	40,486	42,425	46,737	48,989	50,780	52,631	54,558
**	Municipal Court Administrator		07795	76,633	80,341	88,218	93,508	98,310	102,046	105,991
*	Municipal Court Attendant		02524	0	0	0	0	0	0	55,448
*	Network Administrator 1		10107	76,660	80,493	88,542	92,969	96,689	100,556	104,578
*	Network Administrator 2		10108	82,876	87,020	95,722	100,508	104,528	108,710	113,058
*	Omnibus Operator		05594	35,820	37,525	41,316	42,904	44,550	46,263	48,047
*	Paralegal Specialist		02593	51,022	53,459	58,917	61,762	65,716	68,143	70,661
*	Parking Enforcement Officer		07305	38,567	40,413	44,508	46,649	48,338	50,100	51,929
*	Payroll Clerk		02634	33,544	35,138	38,677	40,520	41,919	43,423	44,981
**	Payroll Supervisor		02636	62,987	65,992	72,671	79,868	87,006	90,367	93,869
*	Personnel Assistant		02648@	63,803	67,590	71,377	75,164	78,951	82,738	86,528
*	Planning Aide		02685	36,010	37,725	41,538	43,529	45,160	46,856	48,628
**	Planning Director		02686	83,785	87,839	96,451	102,234	107,485	111,570	115,884
*	Plumbing Inspector (ICS)		02704	64,010	67,128	74,053	77,669	80,706	83,868	87,160
**	Plumbing Subcode Official (HHS)		05056	68,972	72,336	79,810	87,867	95,668	99,304	103,094
*	Principal Account Clerk		02755	38,681	40,528	44,637	46,787	48,484	50,244	52,082
*	Principal Account Clerk (Typing			39,569	41,464	45,670	47,871	49,673	51,480	53,375
*	Principal Cashier		02771	47,086	49,356	54,398	57,035	59,172	61,357	63,637
*	Principal Clerk Transcriber		02779	39,306	41,185	45,364	47,548	49,384	51,289	53,276
*	Principal Community Organization Specialist		02785@	41,867	43,876	48,338	50,673	52,598	54,612	56,705
*	Principal Data Control Clerk		04646	41,866	43,873	48,336	50,671	52,522	54,447	56,449

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Principal Employee Benefits Clerk		04936	41,162	43,134	47,518	49,812	51,736	53,736	55,819
*	Principal Engineering Aide		02804	50,311	52,742	58,142	60,402	62,750	65,192	67,732
*	Principal Legal Stenographer		02819	48,811	51,169	56,402	59,136	62,938	65,271	67,692
*	Principal Payroll Clerk		02831	53,554	56,148	59,315	61,621	64,018	66,513	69,105
*	Principal Planner		02837	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Principal Planner Community Development Program		05335	55,194	57,870	63,813	66,919	69,425	72,019	74,728
*	Principal Planning Aide		02840	44,231	46,357	51,084	53,553	55,593	57,729	59,951
*	Principal Purchasing Assistant		02847	41,162	43,134	47,518	49,812	51,736	53,736	55,819
*	Principal Storekeeper		02852	53,100	55,670	61,379	64,363	66,765	69,259	71,856
*	Printing Machine Operator 1		02571	39,448	41,335	45,529	47,721	49,456	51,252	53,130
*	Printing Machine Operator 2		22533	47,585	49,880	54,979	57,645	59,772	61,989	64,294
*	Printing Machine Operator 3		22534	49,880	52,287	57,650	60,440	62,644	65,083	67,618
*	Printing Machine Operator 4		22535	52,287	54,816	60,447	63,378	65,691	68,251	70,914
*	Program Analyst		02871	53,296	55,875	61,609	64,603	67,111	69,724	72,447
**	Program Coordinator Demolition		05679	70,661	73,841	77,021	80,200	83,380	86,560	89,740
*	Program Monitor		04700	51,840	54,348	59,918	62,831	65,164	67,596	70,127
*	Project Coordinator Construction		02883	66,917	70,178	77,424	85,237	92,866	96,399	100,081
*	Project Coordinator Crime Prevention Program		02884	46,919	49,182	54,206	56,827	58,907	61,062	63,311
*	Project Manager, Data Processing		53023	106,684	0	0	0	0	0	0
*	Property Clerk		02894	33,960	35,574	39,157	41,033	42,499	44,017	45,608
*	Public Information Officer		02927	42,610	44,655	49,200	51,580	53,464	55,434	57,970
*	Public Safety Telecommunicator		01296@	49,892	52,302	57,655	60,454	62,678	64,991	67,409
*	Public Safety Telecommunicator Trainee		06229	48,415	0	0	0	0	0	0
*	Public Works Inspector		02933	47,607	49,903	55,003	57,669	59,799	62,016	64,321
**	Public Works Superintendent		02936	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Purchasing Agent		02952	89,024	93,330	102,480	108,625	114,205	118,545	123,128
*	Purchasing Assistant		02952	33,544	35,138	38,677	40,520	41,919	43,423	44,981
*	Purchasing Expediter		02956	43,886	45,994	50,684	53,135	55,087	57,108	59,224
*	Radio Dispatcher		02958	40,468	42,406	46,717	48,966	50,748	52,601	54,538
*	Radio Dispatcher Typing		02959	41,303	43,283	47,684	49,935	51,716	53,570	55,505
*	Radio Technician		02965	55,420	58,390	61,359	64,328	67,297	70,266	73,235
**	Real Estate Officer		02974	59,313	62,194	68,596	75,496	82,331	85,559	88,916
*	Receptionist		02976	30,739	32,194	35,419	37,108	38,414	39,781	41,189
*	Recorder Operator Courts		04873	32,598	34,144	37,577	39,376	40,881	42,450	44,079
*	Records Management Analyst		05429	51,261	53,741	59,262	62,136	64,403	66,913	69,524
*	Records Manager		06382	62,889	66,550	70,422	74,522	78,859	83,448	88,305
*	Records Support Technician 1		56562	33,961	35,319	36,732	38,201	39,730	41,318	42,971
*	Records Support Technician 2		56563	38,064	39,587	41,170	42,816	44,530	46,310	48,163
*	Records Support Technician 3		56564	42,631	44,337	46,110	47,954	49,872	51,867	53,942
*	Recreation Aide		02983	29,456	30,841	33,927	36,825	38,128	39,480	40,890
*	Recreation Leader		02993	35,363	37,046	40,789	42,747	44,340	46,010	47,743
*	Recreation Program Coordinator		03018	53,931	56,542	62,347	65,380	67,922	70,573	73,326
**	Recreation Supervisor		03020	42,749	44,802	49,364	54,282	59,157	61,443	63,842
*	Relocation Officer (Part Time)		03060@	0	0	0	0	0	0	12,739
**	Rent Regulation Officer		05681	59,978	62,893	69,368	72,751	75,489	78,333	81,289
*	Research Assistant		03069	48,015	50,332	55,478	58,168	60,313	62,553	64,878
**	Risk Manager		07390	89,024	93,330	102,480	108,625	114,205	118,545	123,128
**	Road Repairer Superintendent		03803	65,930	69,141	76,279	83,288	90,847	94,412	98,122
*	Sanitation Inspector		03110	46,398	48,633	53,607	56,197	58,240	60,502	62,851
**	Secretarial Assistant		03127	43,896	45,880	50,290	55,038	58,808	60,877	63,042
*	Secretary Board/Commission (Part Time)		07419	1,256	0	0	0	0	0	11,482

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
*	Secretary Board/Commission (Full Time)		07419	49,486	51,882	57,208	60,594	62,958	65,414	67,968
*	Security Guard		06124	35,362	37,045	40,787	42,746	44,274	45,865	47,523
*	Senior Account Clerk		03165@	36,243	37,970	41,810	43,816	45,390	47,970	48,736
*	Senior Administrative Analyst		03173@	62,871	65,930	72,728	80,055	87,447	90,874	96,374
*	Senior Auditor		03196@	60,838	63,795	70,366	73,306	75,970	78,939	82,030
*	Senior Building Maintenance Worker		03227	36,445	38,182	42,049	44,063	45,652	47,409	49,238
**	Senior Budget Examiner		03223	78,550	82,350	90,423	95,845	100,768	104,597	108,641
*	Senior Building Maintenance Worker Low Pressure License		03228	50,829	53,285	58,752	61,599	63,845	66,785	68,916
*	Senior Cashier		03236	44,121	46,243	50,956	53,419	55,378	57,417	59,547
*	Senior Clerk Transcriber		03255	35,640	37,337	41,108	43,080	44,735	46,458	48,247
*	Senior Community Relations Specialist		03265@	44,671	46,819	51,595	54,087	56,083	58,152	60,294
*	Senior Community Service Worker		03269@	39,714	41,614	45,836	48,044	49,863	51,758	53,731
*	Senior Computer Service Technician		07691	56,540	59,283	65,617	68,812	71,496	74,290	77,192
*	Senior Data Control Clerk		03294	38,741	40,594	44,709	46,861	48,546	50,310	52,151
*	Senior Data Processing Programmer		03295	53,447	56,034	59,197	60,326	62,671	65,110	67,646
*	Senior Electrician		03308	51,912	54,423	60,002	62,335	64,761	67,282	69,906
*	Senior Engineer		03314	79,831	83,739	92,419	96,955	100,650	104,490	108,481
*	Senior Engineering Aide		03320	43,018	45,082	49,673	52,068	53,977	55,967	58,026
*	Senior Gardener		03341	34,150	35,773	39,380	41,264	42,734	44,269	45,863
*	Senior Historic Preservation Specialist		15680	58,032	60,847	67,107	70,378	73,127	75,871	78,733
*	Senior Housing Inspector		03368	56,136	58,914	61,715	64,717	67,237	69,858	72,584
*	Senior Landscape Architect		04407	51,840	54,348	59,918	62,831	65,164	67,596	70,127
*	Senior Legal Stenographer		03405	42,065	44,083	48,569	50,911	52,880	54,924	57,057
*	Senior Maintenance Repairer		03425	42,423	44,461	48,986	51,351	53,229	55,178	57,213
*	Senior Mechanic		03459	45,848	48,057	52,962	55,525	57,575	59,701	61,917
*	Senior Mechanic (Diesel)		04561	47,642	49,940	55,045	57,707	59,841	62,056	64,366
*	Senior Payroll Clerk		03496	37,203	38,980	42,924	44,987	46,577	48,272	50,024
*	Senior Personnel Assistant		04982	69,069	73,247	77,453	81,645	85,836	90,028	94,223
*	Senior Planner Economic Dev.		04569	51,840	54,348	59,918	62,831	65,164	67,596	70,127
*	Senior Planning Aide		03512	38,775	40,629	44,748	46,905	48,616	50,382	52,216
*	Senior Program Development Specialist Community Service		06931	58,032	60,847	67,107	70,378	73,127	75,871	78,733
*	Senior Program Monitor		05399	63,803	66,909	73,809	77,414	80,337	83,369	86,534
*	Senior Public Works Inspector		03539	50,764	53,218	58,671	61,516	63,794	66,354	68,824
*	Senior Purchasing Assistant		03547	37,203	38,980	42,924	44,987	46,577	48,272	50,024
*	Senior Sanitation Inspector		03572	52,398	54,936	60,569	61,966	63,985	66,352	68,824
*	Senior Storekeeper		03600	47,607	49,903	55,003	57,669	59,799	62,016	64,321
*	Senior Traffic Maintenance Worker		03625	42,012	44,027	48,507	50,380	52,329	54,353	56,458
*	Senior Traffic Signal Electrician		03626	51,912	54,423	60,002	62,335	64,761	67,282	69,906
*	Senior Training Technician		05614	56,540	59,283	65,617	68,812	71,496	74,290	77,192
*	Senior Youth Group Worker		03657	44,940	47,101	51,905	54,415	56,495	58,672	60,929
*	Signal Systems Technician 1		03714	53,919	56,076	58,318	60,651	63,077	65,601	68,224
*	Signal Systems Technician 2		03589	56,007	58,249	60,578	63,002	65,521	68,142	70,867
*	Social Service Assistant		04623	36,047	37,767	41,582	43,577	45,141	46,770	48,467
*	Storekeeper		03779	41,604	43,601	48,034	50,350	52,184	54,108	56,091
*	Storekeeper Automotive		03781	43,849	45,957	50,641	53,090	55,037	57,059	59,167
*	Substance Abuse Counselor 1		63114	55,715	58,415	64,418	67,552	70,077	72,706	75,439
**	Superintendent of Recreation		03834@	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Superintendent of Weights & Measures		01428	64,059	67,177	74,106	80,912	88,250	91,712	95,314
**	Supervising Account Clerk		03848	41,377	43,361	47,770	52,519	56,288	58,357	60,523

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Supervising Administrative Analyst		03850@	70,640	74,087	81,746	89,161	97,261	101,082	105,061
**	Supervising Animal Control Officer		05999	72,357	75,650	78,943	82,235	85,528	88,821	92,121
**	Supervising Building Service Low Pressure License		06468	46,615	48,862	53,854	59,228	65,162	66,827	69,319
**	Supervising Cashier		03857@	51,381	53,866	59,387	65,338	71,233	74,013	76,907
**	Supervising Clerk Transcriber		03863@	39,329	41,210	45,391	49,440	53,861	55,947	58,117
**	Supervising Data Control Clerk		03872	48,568	50,911	56,118	61,729	67,042	69,409	71,874
**	Supervising Electrician		06605	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Engineering Aide		03881	52,774	55,329	61,003	67,117	73,176	76,037	79,012
**	Supervising Health Insurance Benefits Clerk		03887@	53,517	55,951	61,361	67,187	72,705	75,164	77,724
**	Supervising Maintenance Repairer		07338	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Maintenance Worker, Grounds		06731	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Mechanic		06724	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Mechanic Fire Apparatus		06726	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervising Planner		05137	66,012	69,227	76,373	83,288	90,847	94,413	98,122
**	Supervising Program Analyst		03927	59,313	62,194	68,596	75,496	82,331	85,559	88,916
**	Supervising Property Clerk		05519	38,862	40,720	44,849	49,302	53,553	55,522	57,567
**	Supervising Public Safety Telecommunicator		03865@	52,810	55,365	61,045	66,883	72,921	75,772	78,731
**	Supervising School Traffic Guard		03937	52,693	55,244	60,910	66,393	72,388	75,214	78,154
**	Supervising Youth Group Worker		03945@	43,028	45,094	49,686	54,635	59,513	61,724	64,010
**	Supervisor Demolition		06910	53,392	55,976	61,720	67,445	73,146	75,607	78,172
**	Supervisor of Accounts		03969	47,980	50,295	55,438	60,983	66,584	69,177	71,875
**	Supervisor of Collection of Revenue			57,640	60,437	66,652	73,353	79,988	83,125	86,374
**	Supervisor of Motor Pool		05971	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervisor of Real Estate Sales		04060	44,180	46,303	51,025	56,113	61,158	63,531	66,009
**	Supervisor of Senior Citizens Activities		04069	45,474	47,662	52,527	57,768	62,960	65,409	68,008
**	Supervisor of Telephone Systems		04080	40,612	42,559	44,936	48,015	52,307	54,329	56,436
**	Supervisor Public Works		06650	48,237	50,563	55,734	61,307	66,828	69,432	72,141
**	Supervisor Traffic Maintenance		06816	54,070	56,689	59,890	62,217	67,825	70,468	73,219
*	Tax Searcher		04130	42,114	44,135	48,625	50,973	52,834	54,774	56,789
*	Technical Assistant Contract Administration		62844	49,939	52,321	57,614	60,375	62,554	64,810	67,169
*	Technical Assistant to the Construction Official		05193	44,129	46,253	50,968	53,434	55,371	57,397	59,494
*	Technician, Management Information Systems		53099	53,447	56,034	59,198	60,326	62,671	65,110	67,647
*	Telecommunications Systems Analyst		07604	48,445	50,782	55,977	61,572	67,111	69,724	72,447
*	Telephone Operator		04145@	37,268	39,047	42,998	45,064	46,691	48,385	50,143
*	Tractor Trailer Driver		04179	40,486	42,425	46,737	48,989	50,780	52,631	54,558
*	Traffic Maintenance Worker		04189	39,296	41,175	45,353	47,100	48,915	50,805	52,769
*	Traffic Signal Electrician		04192	47,330	49,613	54,682	57,328	59,448	61,641	63,936
**	Traffic Signal Superintendent 1		00799	65,930	69,141	76,279	83,288	90,847	94,412	98,122
**	Traffic Signal Superintendent 2		04196	68,498	71,839	79,262	86,550	94,412	98,119	101,979
**	Traffic Signal Supervisor 1		06819	58,179	61,005	67,275	69,904	72,632	75,469	78,420
**	Traffic Signal Supervisor 2		04082	60,439	63,377	69,897	72,632	75,469	78,420	83,236
*	Traffic Signal Technician 1		04195	53,919	56,532	62,333	64,761	67,282	69,904	72,634
*	Traffic Signal Technician 2		05219	56,007	58,724	64,754	67,282	69,904	72,632	75,521
*	Training Technician		04207	52,287	54,816	60,447	63,378	65,691	68,251	70,914
*	Tree Maintenance Worker 1		04220	40,278	42,208	46,503	48,737	50,501	52,453	54,484
*	Truck Driver		04222	39,804	41,709	45,944	48,155	49,912	51,731	53,624

* CWA Non-Supervisory Unit

**CWA Supervisory Unit

	Title			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
**	Violations Clerk		04244	73,322	77,100	84,659	89,736	94,344	97,930	101,716
*	Weights and Measures Apprentice		04201	0	0	0	0	0	0	39,097
*	Welder		04305	43,705	45,803	50,473	52,913	54,855	56,866	58,972
*	Youth Group Worker		04333	42,887	44,945	49,524	51,916	53,814	55,787	57,852
*	Youth Group Worker Bil. In S&E		04334	42,887	44,945	49,524	51,916	53,814	55,787	57,852
*	Youth Services Counselor		04336	47,046	49,314	54,353	56,987	59,088	61,275	63,551
*	Zoning Officer (Part Time)		04338	0	0	0	0	0	0	7,815

* CWA Non-Supervisory Unit
**CWA Supervisory Unit

MBS:dh
12-08-20

ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-53(m) TO FUND AN OPERATIONAL DEFICIT IN THE CITY'S SEWER UTILITY FUND AS A RESULT OF A DECLARED PUBLIC HEALTH EMERGENC

WHEREAS, a public health emergency has been declared by the Governor of the State of New Jersey pursuant to Emergency Health Powers Act ((N.J.S.A. 26:13-1 et seq) in response to the COVID 19 pandemic (the "Public Health Emergency"); and

WHEREAS, as a result of the Public Health Emergency, the City of Camden, in the County of Camden, New Jersey (the "City") has experienced a deficit balance in the City's Results of Operations in the transition year budget 2020 for the Sewer Utility Fund of the City in the amount of $820,000 (the "Operational Deficit"); and

WHEREAS, the Acting Director of Finance/Temporary Chief Financial Officer of the City has prepared a certification with respect to the Operational Deficit in the Sewer Utility Fund being directly attributable to the Public Health Emergency (the "Certification"), which Certification has been approved by a majority of the members of the City Council of the City at a public meeting duly called and held December 8, 2020; and

WHEREAS, concurrently herewith, the City has submitted an application, including the Certification, which application has been approved by the City Council of the City prior to its submission, to the Director of the Division of Local Government Services ("DLGS") to obtain approval of the Operational Deficit of the Utility Fund and the special emergency appropriation related thereto; and

WHEREAS, if approved by the Director of the DLGS, *N.J.S.A.* 40A:4-53(m) permits a municipality to finally adopt an ordinance authorizing a special emergency appropriation in order to fund the Operational Deficit in the Sewer Utility Fund of the City; and

WHEREAS, the City is desirous of funding the Operational Deficit through the adoption of this special emergency appropriation ordinance; and

WHEREAS , pursuant to N.J.S.A.40A:4-55(c), the City has or will submit an additional application (the "LFB Application") to the Local Finance Board in the Division of Local Government Services, Department of community Affairs (the "LFB") to extend the repayment period of the Special Emergency Appropriation for a period of up to 10 years as determined by the LFB; and

WHEREAS, City Council of the City introduced the within ordinance authorizing the special emergency appropriation to fund the Operational Deficit on December 8, 2020; and

WHEREAS, as a result of the approval of the Director of the DLGS of the Operational Deficit due to the Public Health Emergency and the special emergency appropriation therefor related thereto, the City shall finally adopt the within ordinance authorizing a special emergency appropriation to fund the Operational Deficit; now, therefore

BE IT ORDAINED AND ENACTED by the City Council of the City of Camden, in the County of Camden and State of New Jersey, as follows (not less than two- thirds of the full membership thereof affirmatively concurring):

SECTION 1. To fund the Operational Deficit in the Sewer Utility Fund resulting from the Public Health Emergency, a special emergency appropriation in the amount of $820,000 is hereby authorized and approved by the City pursuant to N.J.S.A. 40A:4-53(m).

SECTION 2. For the purpose of financing the special emergency appropriation referred to in Section 1 above, special emergency notes of the City are hereby authorized to be issued in the principal amount of $820,000 pursuant to N.J.S.A. 40A:4-55. The City shall appropriate and pay one fifth (1/5) of the portion of the special emergency notes directly attributable to the Public Health Emergency in each year beginning in the year after the year in which the resulting deferred charge appears in the City's unaudited financial statements with the final one fifth (1/5) portion of the special emergency notes payable no later than the last day of the sixth year following the end of the fiscal year that is the subject of the application to the DLGS.

SECTION 3. In the alternative and subject to a) determination by the LFB (after review of the LFB Application) that repayment of the Special Emergency Appropriation in accordance with Section 2 hereof will cause significant fiscal distress as described in N.J.S.A. 40A:4-55(c) and b) approval by the LFB that the repayment the special emergency appropriation may be extended for a period up to ten years, such repayment schedule as determined by the LFB, the $820,000 special emergency notes shall be repaid in accordance with the repayment schedule determined and approved by the LFB.

SECTION 4. All special emergency notes issued hereunder shall mature at such times as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer as set forth above in Section 2; provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer. The Acting Director of Finance/Temporary Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Acting Director of Finance/Temporary Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:4-55(b)(2).

SECTION 5. The Acting Director of Finance/Temporary Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, if any, at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Acting Director of Finance/Temporary Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of special emergency notes pursuant to this ordinance is made. Such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

SECTION 6. All special emergency notes issued pursuant to this ordinance shall be executed by the Acting Director of Finance/Temporary Chief Financial Officer and the Mayor of the City, and shall be under the seal of the City and attested by the City Clerk. Such officers are hereby authorized and directed to execute and deliver all documents necessary or convenient in connection with the issuance, sale and delivery of the Special Emergency Notes.

SECTION 7. In accordance with the provisions of N.J.S.A. 40A:4-53, the Clerk is hereby authorized and directed to file a copy of this Special Emergency Ordinance as adopted with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

SECTION 8. This ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by N.J.S.A. 40:49-27.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to

veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

_____
FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

NOTICE OF PENDING SPECIAL EMERGENCY ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the Special Emergency Ordinance published herewith was duly introduced and passed upon first reading at a meeting of the governing body of the City of Camden, in the County of Camden, State of New Jersey, on December 8, 2020. Said Special Emergency Ordinance provides for a special emergency appropriation in the amount of $820,000 to fund the cost of an Operational Deficit in the Sewer Utility Fund resulting from the Public Health Emergency in transition budget year. The within ordinance will be further considered for final passage, after public hearing thereon **INSERT VIRTUAL** OR **OTHER MEETING LANGUAGE AS APPLICABLE.** During the week prior to and up to and including the date of such meeting, copies of the full ordinance and notice will be posted on the public bulletin board in City Hall and will be made available, at no cost for the members of the general public. **(ADD INFORMATION AS TO HOW ORDINANCE COPY CAN BE OBTAINED.)**

/s/ Luis Pastoriza, City Clerk

ATTACH SPECIAL EMERGENCY ORDINANCE

NOTICE OF ADOPTION OF SPECIAL EMERGENCY ORDINANCE

PUBLIC NOTICE IS HEREBY GIVEN that the Special Emergency Ordinance published herewith has been finally adopted by the governing body of the City of Camden, in the County of Camden, State of New Jersey on December ___, 2020 and the 20-day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance will be available at no cost and during regular business hours at the Clerk's office for the members of the general public who shall request the same.

/s/ Luis Pastoriza, City Clerk

ATTACH SPECIAL EMERGENCY ORDINANCE

CLERK'S CERTIFICATE

I, Luis Pastoriza, Clerk of the City of Camden, in the County of Camden, State of New Jersey, HEREBY CERTIFY as follows that:

1. The attached copy of Special Emergency Ordinance No. _____ of said City entitled as set forth below and finally adopted on December __ 2020, has been compared by me with the original thereof officially recorded in the Ordinance Book of the City and is a true and correct copy thereof and of the whole of said original Special Emergency Ordinance. The title of said Special Emergency Ordinance is as follows:

ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-53(m) TO FUND AN OPERATIONAL DEFICIT IN THE CITY'S SEWER UTILITY FUND AS A RESULT OF A DECLARED PUBLIC HEALTH EMERGENCY

2. Said Special Emergency Ordinance was introduced in writing and read and passed on first reading at a regular meeting of the Municipal Council of said City duly called and held on December 8, 2020 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds all the members of said City Council, at a regular meeting thereof duly called and held on December___, 2020 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard.

3. A Notice of Pending Special Emergency Ordinance, containing the date of introduction, time and place of further consideration of said Special Emergency Ordinance, was published after first reading, on December __, 2020 (a true and correct copy of the affidavit of publication of said Special Emergency Ordinance is attached hereto).

4. On _____, 2020, a Notice of Pending Special Emergency Ordinance and Summary of said ordinance was posted on the bulletin board in the Municipal Building of the City together with notice of the availability of copies of said Special Emergency Ordinance at the Office of the Clerk, and such copies of said Special Emergency Ordinance were made available to all members of the general public requesting the same.

5. After final passage and approval of said Special Emergency Ordinance by the Mayor, a Notice of Adoption of Special Emergency Ordinance was duly published on _____ ___, 202_ in _____, a newspaper circulating in the City, and no protest by any person against incurring the indebtedness authorized in said Special Emergency Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Special Emergency Ordinance, has been presented to the governing body or to

me or filed in my office nor has any such action or proceeding questioning the validity of such Special Emergency Ordinance has been commenced within 20 days after such publication (a true and correct copy of the affidavit of publication of said Special Emergency Ordinance is attached hereto).

6. Said Special Emergency Ordinance when introduced was complete in the form in which it was finally adopted and remained on file in the Office of the Clerk for public inspection from the date of introduction to the date of final adoption.

7. A true copy of said Special Emergency Ordinance as adopted was filed by the Chief Financial Officer of the City in the Office of the Director of the Division of Local Government Services of the State of New Jersey on _____ __, 202_.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said City this ___ day of _____, 202_.

(SEAL)

_____

Luis Pastoriza, City Clerk

ATTACHMENTS

A) Special Emergency Ordinance

B) Extract of minutes of Municipal Council meeting at which Special Emergency Ordinance was introduced

C) Extract of minutes of Municipal Council meeting at which Special Emergency Ordinance was finally adopted

D) Affidavit of Publication of Notice of Pending Special Emergency Ordinance with Summary

E) Affidavit of Publication of Special Emergency Ordinance Statement with attached Special Emergency Ordinance

F) Copy of Letter transmitting a certified copy the adopted Special Emergency Ordinance to the Director of the Division of Local Government Services.

Ordinances

2nd

Reading

(Rev)

0-1

MBS:dh
10-13-20
11-10

ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT OF SALE WITH CAMDEN LUTHERAN HOUSING, INC. FOR THE SALE OF CERTAIN PROPERTIES IN CONNECTION WITH THE CASAS DEL RIO PROJECT

WHEREAS, the City of Camden is the owner of 43 lots bound by Elm, N. 19th and Ray Streets in the North Camden neighborhood and more particularly described in Exhibit A attached hereto (the "Properties"); and:

WHEREAS, Camden Lutheran Housing, Inc. ("CLHI") is a non-profit housing developer that has successfully developed affordable housing in the North Camden neighborhood; and

WHEREAS, CLHI desires to purchase the Properties and to construct eight (8) twin-style new homes thereon to be sold at various prices to low income, moderate income and emerging market income buyers as part of its Casas Del Rio project; and

WHEREAS, the City and CLHI desire to enter into an agreement of sale for the City to sell and for CLHI to buy the Properties for a purchase price of $62,500; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden, as follows:

SECTION I. The City is authorized to enter into an Agreement of Sale to sell the Properties to Camden Lutheran Housing, Inc. for $62,500 and such other terms as set forth in the form of Agreement of Sale attached hereto as Exhibit B

SECTION II. The Mayor of the City of Camden or his designees and the City Clerk are hereby authorized and directed to execute such documents and take such actions as may be necessary in order to carry out the purpose and intent of this Ordinance.

SECTION III. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION IV. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 13, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CAMDEN LUTHERAN HOUSING, INC.

CASAS DEL RIO PROJECT (Corrected)

ADDRESSS	BLOCK/LOT
1. 914 Elm Street	804/47
2. 916 Elm Street	804/48
3. 918 Elm Street	804/49
4. 920 Elm Street	804/50
5. 922 Elm Street	804/51
6. 924 Elm Street	804/52
7. 926 Elm Street	804/53
8. 928 Elm Street	804/54
9. 540 Ray Street	804/55
10. 538 Ray Street	804/56
11. 536 Ray Street	804/57
12. 534 Ray Street	804/58
13. 532 Ray Street	804/59
14. 530 Ray Street	804/60
15. 528 Ray Street	804/61
16. 526 Ray Street	804/62
17. 524 Ray Street	804/63
18. 522 Ray Street	804/64
19. 520 Ray Street	804/65
20. 518 Ray Street	804/66
21. 516 Ray Street	804/67
22. 514 Ray Street	804/68
23. 512 Ray Street	804/69
24. 510 Ray Street	804/70
25. 539 Borton	804/71
26. 537 Borton	804/72
27. 535 Borton	804/73
28. 533 Borton	804/74
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35. 519 Borton	804/81
36. 517 Borton	804/82
37. 515 Borton	804/83
38. 513 Borton	804/84
39. 511 Borton	804/85
40. 509 Borton	804/86
41. 923 Pearl St.	804/89

42. 925 Pearl St.	804/90
43. 927 Pearl St.	804/91

AGREEMENT OF SALE

THIS AGREEMENT OF SALE (this "Agreement" is made this _____ day of _____ _____, 2020 by and between **THE CITY OF CAMDEN** (the "Seller"), a municipal corporation in the County of Camden and the State of New Jersey with an address at City Hall, Fourth Floor, 520 Market Street, P.O. Box 95120, Camden, New Jersey 08101-51020 and **CAMDEN LUTHERAN HOUSING, INC.** (the "Purchaser"), a New Jersey non-profit corporation with an address at 800 Galindez Court #101, Camden, NJ 08102.

RECITALS

A. The Seller is interested in the revitalization of the North Camden residential neighborhood of the City of Camden (the "North Camden Neighborhood").

B. The Purchaser has undertaken with success a number of residential construction projects, programs and initiatives in the North Camden Neighborhood and, wishes to acquire additional properties upon which to construct eight (8) two story, 3 bedroom, 2.5 bath twin-style single family homes and sell them to owner-occupants (the "Project"). The homes are to be sold at various prices to low income, moderate income and emerging market income families.

C. The Seller is the owner of certain vacant lots described in Exhibit A hereto (the "Properties"). The City believes that it is in the best interest of the residents of the City of Camden to sell said Properties for the construction of the Project.

AGREEMENTS

NOW THEREFORE, in consideration of the mutual promises herein contained and intending to be legally bound hereby, the parties agree as follows:

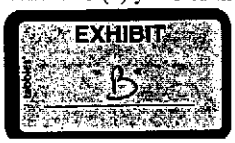
1. Sale of Properties. Subject to the terms of this Agreement, the Seller agrees to sell and convey to the Purchaser, and the Purchaser agrees to purchase from Seller, all of the properties appearing on the list attached hereto as Schedule A (the "Properties"), together with the appurtenances thereto and improvements thereon, which Properties are currently owned by Seller.

2. Closing. Closing hereunder (the "Closing") on the specific date to be mutually agreed upon by the Seller and the Purchaser, but not later than two (2) years after the execution of this Agreement, unless the Seller and the Purchaser mutually agree to an extend the date for Closing in writing.

3. Purchase Price of Properties. The Purchase Price for the Property shall be Sixty-Two Thousand Five Hundred Dollars ($62,500) payable at the time of Closing.

4. Contingencies. Seller and Purchaser acknowledge and agree that Seller and Purchaser's obligation to close on the sale of the Properties is contingent upon the following:

a. **Funding.** Purchaser obtaining all funding necessary for the acquisition of the land and development of the Project within two (2) years of the execution of this Agreement.



Evidence of funding in the form of a commitment letter or other written proof from the lender or grantor, shall be furnished to the Seller.

b. **Development Approvals**. Purchaser's obligation to close shall be conditioned upon Purchaser obtaining all government approvals necessary to use and develop the Properties for residential use. Owner agrees to cooperate with Purchaser in obtaining such approval, which cooperation shall include the signing of all applications and other documents requested by Purchaser that may be reasonably related to such matters, as long as Seller approves the form and substance of all such documents. All costs and expensed incurred with respect to such approvals shall be paid for by the Purchaser.

5. Transfer of Ownership. At the Closing, the Seller will transfer ownership of the Properties to the Purchaser. The Seller agrees to provide and the Purchaser agrees to accept a Bargain and Sale Deed with Covenants Against Grantor's Acts (the "Deed") conveying title to the Properties duly executed and acknowledged by the Seller in proper recordable form, subject to the Permitted Exceptions (as hereinafter defined). The Seller will also provide at the Closing such affidavits, duly executed and notarized, and other documents as are required by the Purchaser's title insurance company and any other documents reasonably requested by the Purchaser's title insurance company to enable the Purchaser to obtain title insurance for the Properties.

6. Transfer of Ownership Limited by Certain Things. The Seller agrees to transfer and the Purchaser agrees to accept ownership of the Properties free of all claims and rights of others, except for (i) the rights of utility companies to maintain pipes, poles, cables and wires under the street, the part of a Property next to the street or otherwise running on a Property and (ii) any existing building restrictions, laws and ordinances, easements of roads, easements visible on the ground, and (iii) all other recorded encumbrances (other than mortgages and judgments), easements and restrictions (collectively the "Permitted Exceptions").

7. Condition of Title. Title to the Properties shall be (a) good and marketable and, except for the Permitted Exceptions, free and clear of all liens (including real estate taxes, water and sewer charges, including CCMUA charges), assessments, restrictions, riparian and other ownership rights of the State of New Jersey and/or the City of Camden, encumbrances, easements, leases or tenancies, claims or rights of use or possession and other title objections including any lien or future claim for materials or labor supplied in improvement of the Properties and (b) insurable as aforesaid at regular standard rates by any reputable title insurance company licensed to do business in the State of New Jersey and designated by the Purchaser. If title to the Properties cannot be conveyed to the Purchaser at the Closing in accordance with the requirements of this Agreement, then the Purchaser shall have the option of either:

(a) Taking such title as the Seller can cause to be conveyed and waiving the unfulfilled condition, without abatement of the purchase price, whereupon the parties hereto shall complete the transaction herein contemplated and the provisions relating to the condition of title shall be deemed waived by the Purchaser; or

(b) Terminating this Agreement by notice to the Seller, whereupon this Agreement shall become null and void as to such Property, and, thereafter, neither party hereto shall have any further rights, liabilities or obligations hereunder as to such Property.

8. **Survey.** Purchaser may, but shall not be obligated to obtain, at its own expense, a survey of the Properties. If the survey discloses matters affecting title to the Properties not readily apparent from a physical inspection of the Properties that are objectionable to Purchaser ("Additional Matters Objection"), Purchaser shall notify Seller of such objection, in writing. This contingency shall be deemed satisfied or waived if Seller has not received written notice of Purchaser's Additional Matters Objection. Any such written notice shall state all of Purchaser's objections with specificity and shall be limited to matters that currently or in the future may materially interfere with the operation or development of the Properties for residential use. Upon receipt of such notice, Seller may, but shall not be obligated to, if curable, elect to cure any such objections by giving notice of such election to Purchaser within ten (10) Business Days after receipt of Purchaser's notice. Failure of Seller to give such notice shall mean Purchaser has elected not to cure. If Seller cures such obligation before Closing, this Agreement shall continue in full force and effect. If Seller cannot or chooses not to sure such objections, Purchaser may elect to terminate this Agreement by written notice given within ten (10) Business Days after Seller notifies (or is deemed to have notified) of its election not to cure, in which neither party shall have any further obligations under this Agreement.

9. **Use of Properties.** The Purchaser represents to Seller and agrees that, upon the Seller's conveyance of the Properties to Purchaser, (1) Purchaser will, at Purchaser's sole cost and expense, construct eight (8) two-story three (3) bedroom twin-style homes on the Properties by the second anniversary of the date of the Deed from Seller to Purchaser (unless such date is extended by the parties by written agreement). The Purchaser acknowledges that these representations and agreements are a material inducement for the Seller's agreement to convey the Properties to the Purchaser. This provision shall survive delivery of the Deed.

10. **Physical Condition of the Properties**. The Properties are being sold "As-Is". The Seller does not make any claims or promises about the condition or value of the Properties. Seller makes no representation respecting the environmental condition of the Properties including the existence or non-existence of Hazardous Substances or Hazardous Wastes thereon. As used herein, "Hazardous Substances" or "Hazardous Wastes" means all substances which are defined as such by or subject to regulation under the New Jersey Spill Compensation and Control Act, N.J.S.A. 58:10-23.11(b) et seq., the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. 6901 et seq., the Resource Conservation and Recovery Act, 42 U.S.C. 6901 et seq., the Toxic Substance Control Act, 15 U.S.C. 2601 et seq., N.J.S.A. 13:1K-8, et seq., N.J.S.A. 13:1E-1, et seq., N.J.A.C. 7:26B-1.3 or any other federal, state or local law, rule or regulation now in force or hereafter enacted relating to materials having adverse effects on human health or the environment, including, without limitation, asbestos, polychlorinated biphenyls (PCBs), petroleum products and lead based paints but excluding from the foregoing definition minor amounts of such substances used in the ordinary course of maintenance and operations at the Property. All such laws, rules and regulations relating to human health or the environment collectively are referred to herein as "Environmental Laws."

a. The Purchaser will be responsible for conducting any necessary remediation of the Properties at its sole cost.

11. Assessments. The Seller shall be responsible to pay for all municipal or governmental assessments levied against the Properties prior to the date of the Closing, or levied against the Properties after the date of the Closing by reason of work ordered, commenced or completed prior to the date of the Closing. This provision shall survive delivery of the Deed.

12. Risk of Loss. The Seller shall bear the risk of loss on the Properties, other than normal wear and tear, until such time as the Closing is completed.

13. Inspections. The Purchaser or its designees may enter the Properties while this Agreement is in effect, with at least twenty-four (24) hours prior notice to the Seller, for the purposes of making inspections, measurements, surveys, engineering studies, utilities investigations, soil and sub-surface tests and analysis and other reports at the Purchaser's sole cost and expense. All such action taken by or on behalf of the Purchaser pursuant to this section shall be in accordance with all applicable laws, rules and regulations of the appropriate governmental authorities having jurisdiction. The Purchaser shall indemnify, defend and hold the Seller harmless of, from and against all claims, causes of action and losses of whatsoever kind of nature, including, but not limited to, liability by reason of injury (including death) to persons and damage to any property and construction liens, notices of intention, notices of unpaid balance, or similar charges which may affect the Properties, resulting from the entry onto the Properties or work conducted thereon by or on behalf of the Purchaser (provided that such indemnity shall not apply to any claims, judgments, damages, penalties, fines, costs, liabilities, or losses resulting from the discovery by the Purchaser of pre-existing conditions of or at the Properties not caused by the Purchaser). Purchaser shall have the right to terminate this Agreement if the inspection results are not acceptable to Purchaser by giving Seller written notice within ten (10) calendar days after receipt of any final inspection report, however Purchaser shall, at Purchaser's sole cost, return the Properties to their condition prior to said inspections. Copies of any final inspection reports shall be provided to Seller. This provision shall survive the delivery of the Deed.

14. Closing Costs.

(a) All realty transfer taxes hereunder (if any) imposed on or arising in connection with this transaction shall be paid by the Purchaser at the Closing.

(b) The Purchaser shall pay at the Closing the title company disbursement fees allowable under New Jersey law.

(c) The Purchaser shall pay for all title searches and title insurance premiums and all recording fees for the recording of the Deed.

15. Termination of Agreement. If this Agreement is legally and rightfully canceled (1) under any section contained herein, (2) due to the Seller's inability to transfer to the Purchaser the ownership of a Property because the Seller's title is not marketable, or (3) for any other

reason permitted by law, then the Agreement shall be of no force and effect as to such Property, and the parties shall have no liability to each other under this Agreement as to such Property, except as specifically provided herein. This Agreement shall continue, however, as to all remaining Properties.

16. **Default**. Should either party violate or fail to fulfill and perform any of the terms or conditions of this Agreement imposed upon such party, then in that case the non-defaulting party shall have all the rights and remedies available to it under law or in equity, including, but not limited to, an action for specific performance.

17. **Fees and Expenses**. In the event of any controversy, claim or dispute between the Seller and the Purchaser affecting or relating to the subject matter or performance of the rights, duties and obligations under this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all of the prevailing party's reasonable expenses, including, without limitation, attorneys' fees, accountants' fees, court costs and interest.

18. **Brokerage**. The Seller and the Purchase represent that each has not dealt with any broker, agent, finder or other intermediary in connection with the conveyance of the Properties or this Agreement. The Seller and the Purchaser agree to indemnify, defend and hold the other harmless of, from and against any damages, costs, claims, losses or liabilities whatsoever (including attorney's fees, expenses and court costs) arising from any breach by the other of the foregoing representations and agreements.

19. **Assignment**. Neither the Seller nor the Purchaser shall assign or otherwise transfer this Agreement without the consent of the other party.

20. **Amendments**. This Agreement may be amended only by a written instrument executed and delivered by the Seller and the Purchaser.

21. **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the seller and the Purchaser and their respective successors and permitted assigns.

22. **Severability**. The validity of any article, section, clause or provision of this Agreement shall not affect the validity of the remaining articles, sections, clauses, or provisions of this Agreement.

23. **Notices**. All notices required to be given to any of the parties hereunder shall be in writing and shall be deemed to have been sufficiently given for all purposes when delivered personally to such party, sent by nationally recognized overnight courier, or by certified or registered mail, return receipt requested, to such party at its address first set forth above. Such notice shall be deemed to be given when received if delivered personally or by overnight courier or three (3) days after the date mailed if sent by certified or registered mail, return receipt requested. Any notice of any change of a party's address shall also be given in the manner set forth in this section.

24. **Section Headings, Other References**. The titles contained in this Agreement are for the convenience of the reader and shall not be construed to enlarge, limit or in any way affect the rights and obligations created by the text of the Agreement. Unless the context required

otherwise, the singular shall include the plural and the plural the singular. The use of one gender shall include the other.

25. Applicable Law. This Agreement shall be governed in all respects by the laws of the State of New Jersey.

26. Complete Agreement. This Agreement is the entire agreement between the parties hereto regarding the transaction contemplated hereby and there are no other terms, covenants, conditions, warranties, representations or statements, oral or otherwise, of any kind whatsoever. Any agreement hereafter made shall be ineffective to change, modify, discharge or effect an abandonment of this Agreement in whole or in part unless such agreement is in writing and signed by both parties.

27. No Recording. This Agreement shall not be lodged for recording in any place or office of public record and any action in violation of this provision shall be deemed to be a default hereunder and permit the other party hereto to terminate this Agreement immediately and without further notice; provided, however, that the filing or recording of this Agreement as part of any proceedings instituted in any court of proper jurisdiction to enforce the provisions of this Agreement shall not be deemed to be a breach of this Agreement.

28. Waiver of Tender. Formal tender of an executed deed and purchase money each is hereby waived.

29. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which, when taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as o the date first above written.

Authorized by:
Ordinance _____

Reviewed and approved as to form.

By: _____
Michelle Banks-Spearman
City Attorney

SELLER:

CITY OF CAMDEN

By:_____
Francisco Moran
Mayor

PURCHASER:

CAMDEN LUTHERAN HOUSING, INC.,
a New Jersey non-profit corporation

By: _____

DRAFT

EXHIBIT A
List of Properties

ADDRESSS	BLOCK/LOT
1. 914 Elm Street	804/47
2. 916 Elm Street	804/48
3. 918 Elm Street	804/49
4. 920 Elm Street	804/50
5. 922 Elm Street	804/51
6. 924 Elm Street	804/52
7. 926 Elm Street	804/53
8. 928 Elm Street	804/54
9. 540 Ray Street	804/55
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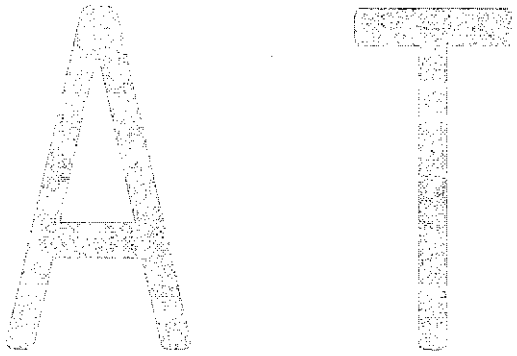
38. 513 Borton	804/84
39. 511 Borton	804/85
40. 509 Borton	804/86
41. 923 Pearl St.	804/89



CAMDEN LUTHERAN HOUSING, INC.

CASAS DEL RIO PROJECT (Corrected)

ADDRESSS	BLOCK/LOT
1. 914 Elm Street	804/47
2. 916 Elm Street	804/48
3. 918 Elm Street	804/49
4. 920 Elm Street	804/50
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42. 925 Pearl St.	804/90
43. 927 Pearl St.	804/91

FUENTES
11/10/2020

9-2

ORDINANCE AMENDING AND SUPPLEMENTING MUNICIPAL ORDINANCE MC-600, ADOPTED ON MARCH 11, 1971 AND AMENDED BY MUNICIPAL ORDINANCE, MC-2289 ON APRIL 9, 1987 AND BY MUNICIPAL ORDINANCE, MC-4234 ON OCTOBER 12, 2006

WHEREAS, this City Council of the City of Camden has determined that it is in the best interests of the City of Camden that Municipal Ordinance MC-600 titled, "Peace and Good Order," adopted on March 11, 1971, and amended by Municipal Ordinance MC-2289 on April 9, 1987 and by Municipal Ordinance MC-4234 on October 12, 2006, be amended and supplemented to further provide that it shall be illegal to unofficially reserve a parking space on a public street in the City of Camden, which also identifies those Officials who can enforce Municipal Ordinance MC-600 and which further establishes penalties for violating Municipal Ordinance MC-600; now therefore

BE IT ORDAINED by the City Council of the City of Camden that it hereby amends and supplements Municipal Ordinance MC-600 titled, "Peace and Good Order," adopted on March 11, 1971 and amended by Municipal Ordinance, MC-2289 on April 9, 1987 and Municipal Ordinance MC-4234 on October 12, 2006, as follows:

CHAPTER 573. PEACE AND GOOD ORDER

ARTICLE III. OBSTRUCTION OF TRAFFIC

573-18 Obstructions not permitted.

A. No person shall obstruct, interfere with or impede, directly or indirectly, vehicular traffic upon the streets of the City.

B. It shall be unlawful for any person to reserve or attempt to reserve a parking space, or prevent any vehicle from parking on a public street through his/her presence in the roadway, the use of hand signals, or by placing any box, can, crate, handcart, chair, cone or trash can or any other object, including street markings or signs in the roadway.

C. The provisions of subsection A and subsection B of Section 18 shall be enforceable by the Camden County Police Department, as necessary. Subsection B of Section 18 shall also be enforceable by the City of Camden Parking Authority, as necessary.

573-19 Violations and penalties.

Penalties against persons violating subsection B of Section 18 shall be no more than $25.00 for a first violation and no more than $50.00 for a second violation. For third and subsequent violations of subsection B of Section 18 and for all violations of subsection A of Section 18, penalties against persons shall in accordance with the provisions of Chapter 1, Article II, Section 1-15.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

BE IT FURTHER ORDAINED that this ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED that a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance. All notices of veto shall be filed in the office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

0-3

MBS:yrh
11-10-20

ORDINANCE AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF CAMDEN AND COOPER LANNING SQUARE RENAISSANCE SCHOOL FACILITIES, INC. (CLSRSF, INC.)

WHEREAS, the City of Camden is the owner of the land known as 722 Mt. Vernon Street, Block 388, Lot 29, 724 Mt. Vernon Street, Block 388, Lot 30 and 738-742 Mt. Vernon Street, Block 388, Lots 23, Camden, New Jersey; and

WHEREAS, the City of Camden desires to enter into a short term lease with Cooper Lanning Square Renaissance School Facilities, Inc., for the land listed above; and

WHEREAS, **N.J.S.A.40A:12-14(c)** provides that a municipality may, by ordinance, lease municipal property not needed for use to a public body for nominal consideration; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. The proper officers of the City of Camden are hereby authorized to lease for the term of One (1) year, with the options to purchase at the City of Camden's next public sale. The Lease Agreement will terminate as of the date of sale. The City will lease the premises described as 722 Mt. Vernon Street, 724 Mt. Vernon Street and 738-742 Mt. Vernon Street, Camden, NJ, Block 388 Lots 29, 30 and 23 Camden, New Jersey to Cooper Lanning Square Renaissance School Facilities, Inc. for the monetary consideration of $3,000.00 for one year.

SECTION 2. The land will be used as a Parking Lot for the conversion of Whittier Middle School to a High School.

SECTION 3. The lessee under the terms of the lease shall be responsible for all insurance costs, repairs, security, surveys, improvements and general maintenance of the land. CLSRSF, INC. is also responsible for any other liabilities and expenses related to the use and possession of said land.

SECTION 4. The City of Camden has given permission to CLSRSF, INC to apply for any funds to upgrade said premises.

SECTION 5. CLSRSF, INC. shall defend, indemnify and hold harmless the City of Camden, its officers, agents and employees from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability arising out of or in any way connected with the City's acts or omissions in connections with this agreement.

SECTION 6. Leasee shall annually submit a report to the Bureau of City Properties setting out the use and continued benefit to the public to justify why the leasehold was given and also must provide yearly proof of the continued tax-exempt status of the nonprofit corporation pursuant to both State and federal law.

BE IT ORDAINED, by the City Council of the City of Camden that the proper officer(s) shall be and are hereby authorized to execute the necessary Lease Agreement to CLSRSF for the term of one (1) year.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede

any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

FRANCISCO MORAN
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

0-4

MBS:yrh
11-10-20

ORDINANCE AUTHORIZING THE EXPOSURE TO PUBLIC SALE CERTAIN CITY OWNED PROPERTIES

WHEREAS, the properties listed below are City-owned properties which are not needed for public use; and

WHEREAS, the City of Camden desires to sell said properties at a public sale to the highest bidders after public advertisement pursuant to N.J.S.A. 40A:12-13 et seq.; now therefore,

BE IT ORDAINED, by the Council of the City of Camden as follows;

SECTION 1. The following tracts and parcels of land and premises in the City and County of Camden and State of New Jersey, are hereby determined not needed for public use, and are hereby authorized to be sold at public sale in the Council Chambers, 2nd Floor, City Hall, Camden, New Jersey, to the highest bidders after public advertisement as required by law;

	ADDRESS	BLOCK	LOT
1.	908 St. John St & 532 Girard Place **MINIMUM BID $2,500.00**	309	64 & 69
2.	738-742, 724 & 722 Mt. Vernon St. **MINIMUM BID $20,000.00**	388	23, 29 & 30
3.	556 Jackson Street **MINIMUM BID $7,500.00**	469	54
4.	839 & 841 Grant Street **MINIMUM BID $3,000.00**	765	37 & 38
5.	SE Farragut & 33rd Street 3312-3314 Farragut Avenue SS Farragut Ave, 53 W. 34th St. SS Farragut 33 W. 34th St. 3326 Farragut Ave. SW Farragut & 34th Street ES No. 33rd St. No Harrison Ave. **MINIMUM BID $25,000.00**	896	1,2,3,4,5,6 & 32
6.	NE 33rd & Harrison Avenue **MINIMUM BID $4,000.00**	896	25
7.	1244 No. 33rd Street ES No. 33rd 160 No. Harrison Ave. ES No. 33rd 280 No. Harrison Ave. ES No. 333rd 260 No. Harrison Ave., **MINIMUM BID $20,000.00**	896	8, 9, 26 & 27
8.	WS No. 34th St. 300' N Harrison WS No. 34th St. 320 N Harrison WS No. 34th St. 340 N. Harrison Ave. **MINIMUM BID $5,000.00**	896	30,49,40
9.	2845 Garfield Avenue **MINIMUM BID $2,500.00**	950	48
10.	NS Waldorf 150 E. of Royal **MINIMUM BID $5,000.00**	1074	43
11.	4 Henrietta Terrace **MINIMUM BID $500.00**	1175	52
12.	1052 Princess Avenue **MINIMUM BID $2,000.00**	1285	114
13.	Rear 521-533 South 8th Street **MINIMUM BID $3,500.00**	1430	108

BE IT ORDAINED, by the Council of the City of Camden as follows;

SECTION 1. The following tracts and parcels of land and premises in the City and County of Camden and State of New Jersey, are hereby determined not needed for public use, and are hereby authorized to be sold at public sale in the Council Chambers, 2nd Floor, City Hall, Camden, New Jersey, to the highest bidders after public advertisement as required by law;

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
11-10-20

0-5

AN ORDINANCE DESIGNATING CERTAIN AREAS IN THE CITY OF CAMDEN "AS HANDICAPPED PARKING ONLY"

WHEREAS, Louise Elamin upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1302 Sheridan Street; and

WHEREAS, Julia Rodriquez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 541 Vine Street; and

WHEREAS, Edna Leon upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 430 Royden Street; and

WHEREAS, Janelidza Baez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1152 Kenwood Avenue; and

WHEREAS, Wynaet Shareef upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 2114 Van Buren Drive; and

WHEREAS, Carmen Jimenez upon providing the appropriate proof that she is the holder of the required specifications according to State statute, seeks to have a handicapped parking area set forth near her home at 1232 Lakeshore Drive; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that, the area near 1302 Sheridan Street shall be designated as a "Handicapped Parking" area during the period of time that the said premise is occupied by Louise Elamin, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 541 Vine Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Julia Rodriguez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 430 Royden Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Edna Leon, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1152 Kenwood Avenue be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Janelidza Baez, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 2114 Van Buren Street be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Wynaet Shareef, a handicapped individual.

BE IT FURTHER ORDAINED, by the City Council of the City of Camden that, the area near 1232 Lakeshore Drive be designated as a "Handicapped Parking" area during the period of time that the said premises is occupied by Carmen Jimenez, a handicapped individual.

SECTION 1. Parking shall be prohibited to all others in order to provide a parking space for the handicapped owner/resident adjacent thereto or any person with a valid handicapped-parking permit.

SECTION 2. By the adoption of this ordinance, we are creating a schedule of "Handicapped Parking" areas, including those set forth herein and including any other "Handicapped Parking" areas heretofore adopted by ordinance. Any ordinance prohibiting parking at the location specified is hereby rescinded and appealed, in part, wherein it conflicts with the ordinance to be adopted.

SECTION 3. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 5. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

O-6

MBS:dh
11-10-20

AN ORDINANCE AUTHORIZING THE REMOVAL OF HANDICAP PARKING PRIVILEGES IN CERTAIN LOCATIONS IN THE CITY OF CAMDEN

WHEREAS, an ordinance was adopted designating a "Handicapped Parking Only" area for the following properties:

490 N. 35th Street	1917 Park Blvd.
337 Garden Avenue	764 Mt. Vernon Street
2038 Arlington Street	1275 Lansdowne Avenue
555 Dudley Street	121 S. 32nd Street-Apt. B

WHEREAS, it has been advised that the individual(s), no longer need handicap parking at the above location(s) due to no response to the renewal correspondence and/or payment of annual renewal fees as per the Camden City Parking Authority; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the properties listed above is hereby removed.

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 11, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
11-10-20

0-7

ORDINANCE AUTHORIZING THE REMOVAL OF CERTAIN MUNICIPAL LOT LOCATIONS FROM THE ADOPT- A- LOT PROGRAM

WHEREAS, an ordinance was adopted authorizing certain adopt a lots in the City of Camden, to be adopted by various individuals to voluntarily assume responsibility for the care and cleaning of the lots; and

WHEREAS, the individuals listed below are no longer interested and are no longer responsible for the maintenance of the lot(s); now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that the provisions of said ordinance applicable to the following lot(s) is hereby rescinded:

LOCATION	BLOCK/LOT	APPLICANT
628 Grant Street	776/31	Wanda Lozada
628 Grant Street	776/32	Wanda Lozada
423 Lansdowne Avenue	342/118	Adriana Chrzanowski

SECTION 1. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 2. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 3. If any provision of this ordinance is declared invalid, such invalidity shall not effect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

O-8

MBS
11-10-20

AN ORDINANCE AMENDING ORDINANCE MC-38 RELATING TO TRAFFIC AND REGULATING THE USE OF STREETS AND HIGHWAYS OF THE CITY OF CAMDEN; PRESCRIBING REGULATIONS RELATIVE TO THE PARKING OF VEHICLES UPON SAID PUBLIC STREETS AND HIGHWAYS; CREATING AND DEFINING PARKING METER ZONES; PROVIDING FOR THE DESIGNATION OF INDIVIDUAL PARKING SPACES; DEFINING AND PROVIDING FOR THE INSTALLATION AND OPERATION OF PARKING METERS; PRESCRIBING PARKING TIME LIMITS; REQUIRING DEPOSIT OF COINS FOR THE USE OF PARKING METERS AND PARKING METER ZONES AND PROVIDING FOR THE COLLECTION AND DISPOSITION OF SUCH COINS; REPEALING CONFLICTING ORDINANCES AND PROVIDING FOR THE ENFORCEMENT THEREOF, AS ADOPTED JANUARY 25, 1962, AND AS AMENDED THEREAFTER.

WHEREAS, the Parking Authority of the City of Camden (the "Parking Authority") and the governing body of the City of Camden desire to increase the efficiency of parking space usage, set meter rates and time limits to effectuate this purpose, and to delineate additional parking meter areas and increase revenue from parking meters to offset increased costs in maintenance and operation; now, therefore

BE IT ORDAINED by the City Council of the City of Camden, as follows:

SECTION 1. An ordinance amending Ordinance MC-38 relating to traffic and regulating the use of streets and highways of the City of Camden; prescribing regulations relative to the parking of vehicles upon said public streets and highways; creating and defining parking meter zones; providing for the designation of individual parking spaces; defining and providing for the installation and operation of parking meters; prescribing parking time limits; requiring deposit of coins for the use of parking meters and parking meter zones and providing for the collection and disposition of such coins; repealing conflicting ordinances and providing for the enforcement thereof, as adopted January 25, 1962 and as amended thereafter, shall be amended and supplemented as follows:

A. **Section 2. Parking Meter Zones.**

Certain existing meters shall be removed. Those meters are: (1) Cooper Street on the north side of the street from Delaware Avenue to Front Street; (2) Cooper Street, both sides, from Front Street to Sixth Street; and (3) Cooper Street, both sides, from Seventh Street to Ninth Street.

The Parking Authority may add or remove metered locations from the Parking Meter Zones previously established by Ordinances and as set forth herein. The Parking Authority may set on-street parking space time limits and parking rates and may designate new metered zones in streets or portions of streets within the City as needed, provided same are consistent with the parking needs of the City of Camden.

To exercise the aforesaid powers designated to the Parking Authority by the City, the Parking Authority by Resolution shall establish a Schedule of new or revised on-street parking spaces, time limits and parking fees. Hourly parking rates or increments thereof shall be set by the Parking Authority for new parking spaces or parking zones, as is established herein and as amended by the City Council from time to time.

The Resolution of the Parking Authority and Schedule establishing new on-street metered parking spaces, meter zones and parking meter rates shall be delivered to the City Clerk's Office and added to the City's Schedule of Regulated Streets & Designated Parking Spaces. Prior to any new metered parking space or meter zone taking effect, the Parking Authority shall install signage

to inform the public of the days and hours that the new on-street parking space or metered zone is regulated. New parking meter rates shall be posted on the applicable parking meter and if virtual on the appropriate parking technology interface for parking at the on-street metered parking space.

A "*Special Event Zone*" shall be created to address parking needs in areas where a "special events" may occur. *Special Event Venues* include but are not limited to; Rutgers University, Rowan University, Waterfront Park, Aquarium, BBT Bank Center, Camden County Marina, and Battleship New Jersey. For purposes of this Ordinance, a "special event" is any event which is held at any venue where the general public is invited to attend and a fee is charged for admission. The Special Event Zone shall consist of on-street parking spaces regulated by time limits and or parking fees established by City Ordinances, within a 2,000 feet radius of the Special Event venue.

The Parking Authority may in its sole discretion, within the Special Event Zone, determine the appropriate parking rate to be charged for on-street parking which may be either a flat parking fee or a parking rate based on 30 or 60 minute segments.

Special Event Zone parking fees shall be subject to City parking tax, which shall be collected by the Parking Authority and paid to the City of Camden General Fund, parking tax Fund or as otherwise directed by the City's CFO.

B. **Section 5. Operation of Parking Meters.**

The Parking Authority may, from time to time, implement technology that allows the Parking Authority to regulate parking spaces and collect parking fees using permits, single space, dual space parking meters, multi-space pay-station as well as License Plate Recognition (LPR), CCTV Cameras, Radio Frequency Identification (RFID) and sensor based parking technologies. The Parking Authority may implement parking payment technologies including but not limited to: credit cards, debit cards, PayPal, Apple wallet, virtual currency, phone apps, cellular telephone, laptop or personal computer, or other electronic device or devices in lieu of a coin or coins of United States currency of the appropriate denomination as provided in this chapter shall have been deposited therein, so long as the amount permitted to be charged is charged to the person for parking; and, furthermore, a reasonable surcharge shall be permitted as is customary for banking, electronic fund transfer, debit or credit card charge as may be charged to the person by his or her bank, credit card or other financial service; and, further provided, that a surcharge for such services shall be permitted as long as the fee is reasonable and customary rates charged to the person by the company which provides such technical services to the City or Parking Authority for the convenience of said person and as is set from time to time in accordance with a contract for the provision of such services with the City or Parking Authority.

C. **Section 6. Parking Time Limits & Fees.**

The Parking Authority shall be permitted to determine parking time limits in existing and later established metered zones that are in the best interest of managing limited on-street parking resources consistent with the needs of the City of Camden, its residents and visitors.

Parking Authority shall have the discretion to charge up to $2.00 per hour for all on-street parking metered spaces within the City of Camden. This section shall not apply to Special Event and Progressive Parking Rates.

The Parking Authority, as the City's designee, may by Resolution approve annual increases to the maximum on-street parking meter rate; provided however, that said rates may not increase by more than ten percent (10%) per annum in any individual fiscal year, or at an accrued annual rate of ten percent (10%). Adjustments to on-street parking rates by the Parking Authority may be made, up or down, to achieve target occupancy based on consideration of; occupancy, parking availability, and relationship to adjacent parking facilities.

The Parking Authority shall have the right to establish "*Progressive Parking Rates*" in Meter Zones designated by the Parking Authority, whereby after two (2) hours the $2.00 per hour on-street meter parking rate, may be increased progressively by fifty percent (50%) so that the 4th paid hour shall be equal to the flat rate parking fee charged by the Parking Authority for parking garages and parking lots, owned, leased, operated or managed by the Parking Authority.

This Section regulating Time Limits and Parking Fees, does not apply to any off-street public parking lots, off-street parking meters, or other off-street public parking facilities, managed, leased, owned and operated by the Parking Authority, where parking rates and time limits may be adjusted in the sole discretion of the Parking Authority.

D. **Section 7. Periods of Operation of Parking Meters.**

Parking meters shall require payment and be enforced in every Parking Meter Zone, every day between the hours of 8:00 a.m. and 8:00 p.m. except on every Sunday and Holiday (as defined hereinabove) and except on each Saturday from the first day of July until (and including) the Saturday before Labor Day. This section shall not apply to Special Event Parking.

Whenever snow has fallen and the accumulation is such that it covers the street or highway, no vehicle may be parked at meters on any of the main traveled or major roadways or portions thereof located in any Parking Meter Zone. These parking prohibitions remain in effect after the snow has ceased until the streets have been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic.

Upon the declaration of an emergency, there is no parking upon streets or sections of streets where temporary "emergency, no parking" signs are displayed, notwithstanding the presence of a parking meter. The chief of police, or in his or her absence, the ranking police officer, is authorized to declare an emergency and to direct the posting of the "emergency no parking" signs when weather conditions, accidents, fire or public celebrations dictate or require the avoidance of hazards or other conditions which interfere with the free flow of traffic. Notification that the "emergency, no parking" signs are being or will be posted is given to the operator or owner of any vehicle which has been parked prior to the posting of the signs."

E. Section 9. Enforcement of Overtime Parking.

Any unoccupied vehicle parked or standing in violation of this chapter is deemed to be a public nuisance and a menace to the safe and proper regulation of traffic. Provided a summons has previously been issued and the vehicle remains in violation of this chapter, the Parking Authority may, as the City's designee, remove such vehicle by towing, in which case the owner of the vehicle shall pay the reasonable costs of the removal and storage which may result from such removal, before regaining possession of the vehicle.

BE IT FURTHER ORDAINED that the rates herein set shall be applicable to any and all meters immediately as to parking in the "*Special Event Zone*" and as of January 1, 2021 as to all other established parking zones, and shall apply to any and all meters erected within this jurisdiction after the effective date.

SECTION 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 4. Pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance. All notices of veto shall be filed in the office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

O-9

MBS:dh
11-10-20

ORDINANCE AUTHORIZING THE VACATION OF FOUR (4) STREETS AT THE PROPERTY TO PERMIT THE VACATING OF LAWRENCE STREET, COOPER STREET, CARPENTER STREET AND 11TH STREET FOR PUBLIC SERVICE ELECTRIC AND GAS ("PSE&G") AS MORE PARTICULARLY SET FORTH IN THE ATTACHED METES AND BOUNDS DESCRIPTIONS PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40:67-1, ET SEQ.

WHEREAS, PSE&G has requested that the City vacate Lawrence Street, Cooper Street, Carpenter Street and 11th Street as more particularly set forth in the metes and bounds descriptions attached hereto as Exhibit "A," ; and

WHEREAS, no reservations or objections have been made; and

WHEREAS, the matter has been referred to the Senior City Engineer, who has recommended that the City proceed with the vacation; and

WHEREAS, it appears to the City that the public will not be adversely affected by the vacating of the public right in these areas; and

WHEREAS, the City is desirous of retaining a utility easement over the portions being vacated; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden that:

SECTION 1. The rights of the public and the City of Camden in and to the portions of Lawrence Street, Cooper Street, Carpenter Street and 11th Street as more particularly set forth in the attached metes and bounds descriptions are hereby extinguished and vacated, with the exception of the retention of a maintenance and utility easement. The vacation shall comply with all conditions of the vacation approval that the applicant is responsible for as per the City Engineer. Please see Exhibit "A" for the detailed legal descriptions of the vacation of Lawrence Street, Cooper Street, Carpenter Street and 11th Street.

SECTION 2. All municipal public utilities and cable television lines and facilities, if any, existing in, on or under the vacated streets as described in the legal descriptions shall remain the property of the City of Camden, applicable public utility or cable television company. The City of Camden expressly reserves an easement in, on or under those portions of the streets to be vacated. The party or parties, who become owners of the vacated streets under this ordinance, and their successors in title, shall not have the right to close, remove, relocate, erect any structure upon, or block access to any municipal or public utility or cable television lines or facilities existing in, on or under the vacated streets. They shall have the right to contract with the City of Camden or applicable public utility or cable television company to close, remove, relocate, detour or operate and maintain any such municipal public utility or cable television company lines and facilities. The party or parties who become owners of the vacated streets must maintain fire access to the vacated streets at all times.

SECTION 3. The street vacations are subject to the rights of the City of Camden and of public utilities to enter the vacated streets in a reasonable manner for the purpose of inspecting, maintaining, repairing, replacing, closing or removing any municipal public utility or cable television lines and/or facilities remaining in, on or under the vacated streets, unless the City of Camden or public utility or cable television company waives such right by contract or agreement under Section 2 above.

SECTION 4. The Municipal Clerk shall have this ordinance published once, not less than (10) days instead of one (1) week prior to the second reading.

SECTION 5. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 6. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 7. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

SECTION 8. The Municipal Clerk shall, within sixty (60) days after this ordinance becomes effective, file a certified copy of this ordinance, together with a copy of the proof of

publication, in the Office of the Camden County Clerk/Register of Deeds with instructions that the certified copy of this ordinance be recorded and properly indexed in the street vacation book.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance, and the action by the Commissioner regarding this ordinance shall supersede any action by the Mayor on the same ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 10, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:_____
LUIS PASTORIZA
Municipal Clerk

DRESDNER ROBIN

DRESDNER ROBIN
55 LANE ROAD, SUITE 220
FAIRFIELD, NJ 07004
973.696.2600
WWW.DRESDNERROBIN.COM

April 09, 2020

Job No. 09788-175

Description of Proposed Parcel (V1080)
To be acquired by
Public Service Electric and Gas Company
From the New Jersey Department of Transportation
situated in the City of Camden
Camden County, State of New Jersey

BEGINNING at a point in the northerly line of Federal Street (also known as County Route 537) (variable width), said point being distant North 85 degrees 12 minutes 46 seconds West, 350.26 feet along the northerly line of Federal Street from its intersection with the southwesterly line of Cooper Street (66 feet wide as per the tax map of the City of Camden), said point of beginning having New Jersey State Plane grid coordinates (NAD 1983, (2011) U.S. Survey feet)), of N: 405,156.86 feet, E: 320,761.87 feet and running; thence on the ground

1. Along the aforementioned northerly line of Federal Street, North 85 degrees 24 minutes 32 seconds West, 400.44 feet to a point; thence
2. Northeasterly, not tangent to the previous course, running parallel to and 25 feet southeasterly of the southeasterly line of Ramp "I" as shown on "General Property Parcel Map, New Jersey State Highway Department, Route 76, Section 1, Benjamin Franklin Bridge to Kaighn Avenue, , dated October 1964, Sheet 8, on a curve to the left having a radius of 147.00 feet, an arc length of 192.84 feet, an internal angle of 75 degrees 09 minutes 43 seconds, a chord bearing of North 39 degrees 13 minutes 28 seconds East, a chord length of 179.31 feet to a point of compound curvature; thence
3. Northwesterly, still along a line running parallel to and 25 feet northeasterly of the northeasterly line of said Ramp "I", on a curve to the left having a radius of 197.00 feet, an arc length of 164.03 feet, an internal angle of 47 degrees 42 minutes 21 seconds, a chord bearing of North 22 degrees 12 minutes 35 seconds West, a chord length of 159.33 feet to a point of tangency; thence
4. Still along a line running parallel to and 25 feet northeasterly of the northeasterly line of said Ramp "I", North 46 degrees 03 minutes 45 seconds West, 55.89 feet to a point of curvature; thence
5. Northwesterly, still along a line running parallel to and 25 feet northeasterly of the northeasterly line of said Ramp "I", on a curve to the left having a radius of 797.00 feet, an arc length of 116.12 feet, an internal angle of 08 degrees 20 minutes 53 seconds, a chord bearing of North 50 degrees 14 minutes 12 seconds West, a chord length of 116.02 feet to a point; thence
6. Along a line running parallel to and 10 foot southeasterly of the southeasterly line of 10th Street (variable width); North 14 degrees 44 minutes 20 seconds East, 94.55 feet to a point; thence
7. South 89 degrees 13 minutes 50 seconds East, 252.61 feet to a point of curvature; thence
8. Southeasterly, on a curve to the right having a radius of 10.00 feet, an arc length of 6.32 feet, an internal angle of 36 degrees 12 minutes 42 seconds, a chord bearing of South 71 degrees 07 minutes 29 seconds East, a chord length of 6.22 feet to a point of reverse curvature; thence
9. Southeasterly, on a curve to the left having a radius of 50.00 feet, an arc length of 26.69 feet, an internal angle of 30 degrees 34 minutes 53 seconds, a chord bearing of South 68 degrees 18 minutes 35 seconds East, a chord length of 26.37 feet to a point of tangency; thence
10. South 83 degrees 36 minutes 01 seconds East, 145.83 feet to a point; thence
11. Along a line running parallel to and 10 feet southwesterly of the southwesterly right of way line of east bound U.S. Route 30, South 79 degrees 36 minutes 25 seconds East, 220.80 feet to a point of curvature; thence

EXHIBIT A

12. Southeasterly, still along a line running parallel to and 10 feet southwesterly of the southwesterly line of said U. S. Route 30, on a curve to the right having a radius of 9932.00 feet, an arc length of 99.32 feet, an internal angle of 00 degrees 34 minutes 23 seconds, a chord bearing of South 79 degrees 19 minutes 13 seconds East, a chord length of 99.32 feet to a point of compound curvature; thence
13. Southeasterly, still along a line running parallel to and 10 feet southwesterly of the southwesterly line of said U. S. Route 30, on a curve to the right having a radius of 3932.00 feet, an arc length of 22.56 feet, an internal angle of 00 degrees 19 minutes 43 seconds, a chord bearing of South 78 degrees 52 minutes 10 seconds East, a chord length of 22.56 feet to a point; thence
14. South 07 degrees 22 minutes 10 seconds East, 83.34 feet to a point in the northwesterly line of Lawrence Street (30 foot wide as per the tax map of the City of Camden); thence
15. Along the northwesterly line of Lawrence Street and beyond, South 53 degrees 17 minutes 40 seconds West, 393.14 feet to a point; thence
16. South 04 degrees 35 minutes 28 seconds West, 111.63 feet to a point in the northerly line of Federal Street and the point and place of BEGINNING

Containing 253,705 square feet or 5.824 acres

Bearings recited in this description are referenced to the New Jersey State Plane Coordinate System, North American Datum 1983, (2011) (NAD-83).
All distances recited in this description are ground distances.

This description was prepared in accordance with a map entitled "Acquisition Parcel Exhibit, Cooper Street Substation 69kV IP", City of Camden, County of Camden", prepared by Dresdner Robin dated May 29, 2019 and last received on 04/09/2020.

Greg S. Gloor
Professional Land Surveyor
New Jersey License No. 37189

Revised

MBS/ELT
11-05-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CAMDEN TO AMEND THE CITY OF CAMDEN MUNICIPAL CODE PART II TO ADD CHAPTER 601, "WIRELESS FACILITIES IN THE PUBLIC RIGHT-OF-WAY"; TO AMEND CHAPTER 601 TO ADDRESS CONSENT REQUIREMENTS AND A RIGHT-OF-WAY USE AGREEMENT; AND TO AMEND SECTION 870-211 TO EXEMPT COMMUNICATIONS FACILITIES IN THE PUBLIC RIGHT-OF-WAY

WHEREAS, the City of Camden ("City") intends to adopt ordinances it deems necessary and appropriate to assure good government in the City, to protect and preserve the City's rights, property and privileges, and to preserve peace, safety and good order; and

WHEREAS, the City deems it to be necessary and appropriate to provide for certain standards and regulations relating to the location, placement, design, construction and maintenance of communications facilities, antennas and other structures within the City's public rights-of-way, and providing for the enforcement of said standards and regulations, consistent with federal and state law limitations on that authority; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City of Camden City Council:

SECTION 1: The foregoing Recitals are adopted as findings of the City Council as though set forth in fully within the body of this ordinance.

SECTION 2: City of Camden Code (the "City Code") § 870-211 "Wireless telecommunications facilities" shall be amended as follows (deleted text indicated by ~~**strikethrough;**~~ added text added **by <u>underscore</u>**

A. All new telecommunications towers or antennas in the City shall be subject to these regulations**<u>, except for communications facilities in the public right-of-way, which are subject to regulation under City Code Chapters 600 and 601</u>**.

***

SECTION 3: City Code § 600-2 "Authorizing ordinance required to break street" shall be amended as follows:

No street in the City shall be broken or occupied by any corporation, firm or person for the purpose of laying down conduits, tubes or pipes for electrical conductors, cables or wires, unless authority for such purpose, by ordinance, is first obtained. **<u>For communications facilities, as defined in City Code § 601-2, this authority shall come in the form of a license, franchise, or consent (collectively and individually referred to as "Right-of Way Use Agreement") approved by ordinance or resolution of the City Council.</u>**

<u>A. Right-of Way Use Agreement. The City Council may adopt an agreement template authorizing use and occupancy of the rights-of-way with communications facilities, as defined in City Code § 601-2. The agreement shall satisfy the requirements of § 600-2. The City Engineer, in consultation with other pertinent City officials as needed, is authorized, with the agreement of the City Attorney, and subject to any necessary action that may be required under state law, to execute an agreement with any person in substantially the form approved. Modifications that limit the scope of the grant are not considered substantial. No agreement shall relieve any person from the obligation to obtain all necessary permits and approvals including permits required under §§ 600-4 and 601-3, and pay all applicable fees, required by applicable state, local, and federal law. No contract or permit given by the City under this Chapter or Chapter 601 shall be interpreted to grant a person, an exclusive franchise, license, consent, permit, or final approval for access and use of the street. Where a person seeks to provide video services, they must separately</u>

obtain a franchise as provided under state and local laws governing the provision of video services.

(i) Application for Agreement. A person seeking to use and occupy any street in the City with a communications facility, shall submit an application to the Zoning Officer, on forms adopted by the Division of Planning and Zoning. The applicable forms will be on file with the Division of Planning and Zoning and may be amended or replaced at any time. In the absence of such form, submit a letter clearly requesting an agreement to for use and occupancy of the streets, identifying, at a minimum the name, address, and status of the applicant (i.e. corporation, general partnership, limited partnership, etc.); a copy of any authorization, if required by state law, necessary for the provider to act as a public utility according to the statutes of the State of New Jersey regulating public utilities; a detailed description of the proposed use of the streets, the type of services intended to be provided, and (if available) detailed maps and technical drawings of proposed installations. If the template ROW Use Agreement then in effect is acceptable to the applicant, it shall so indicate in its application. Otherwise, the applicant shall include with its application a specific list of requested changes, with detailed explanations for each. If applicant claims that an application must be acted on within a specified period of time, it shall identify the period of time and the statute or regulation upon which the claim is based. Without limitation, in addition to any grounds the City may specify in its review of the application, if, by the date the City is required to act on an application, as that date may be extended, an agreement has not been signed by all parties, the application shall be deemed denied without prejudice for applicant's failure to timely enter into an agreement with the City.

(ii) Recurring Fee(s). A person seeking a franchise license, or consent to use the streets for a communications facility must pay an application fee and other applicable fees as established by the City as follows:

(1) $270.00 annual fee per Small Cell Facility, including any possible ROW access fee for Infrastructure not owned by the City in the ROW; and
(2) $540.00 annual fee per Small Cell Facility, including any possible ROW access fee for Municipal Infrastructure in the ROW.

(iii) Processing Application for Agreement. Applications will be processed in accordance with applicable law and may be rejected if incomplete. Where an applicant is not willing to enter into the template ROW Use Agreement, the City Engineer may deny the application, or recommend an alternative agreement to the City when applicant has shown good cause to the City Director of Planning and Development ("P&D Director") for modifying the ROW Use Agreement. However, the applicant may be required to pay additional fees reflecting the costs to the City, consistent with the provisions of subsection 600-2(A)(ii).

SECTION 5: City Code § 600-14 "Permit required to erect post or pole" shall be amended as follows:

No corporation, firm or person shall break ground for the purpose of erecting any post or pole within any street in the City without first obtaining a permit for the erection of such post or pole from the Division, as hereinafter provided in §§ 600-15 through 600-19. **If the post or pole is being installed to support a wireless facility, then the corporation, firm, or person must meet the requirements in City Code Chapter 601, which regulates wireless facilities in the public right-of-way.**

SECTION 6: Part II of the Code shall be amended to add a new Chapter 601, entitled "Wireless Facilities in Public Rights-Of-Way" as follows

CHAPTER 601
WIRELESS FACILITIES IN PUBLIC RIGHTS-OF-WAY

§601-1. Purpose.

(a) The purpose of this Chapter is to establish a process for managing, and uniform standards for acting upon, requests for the placement of wireless facilities within the public rights-of-way of the City consistent with the City's duty to manage the public rights-of-way and any incursions into the public rights-of-way, which are intended for public use for transportation for pedestrians and vehicles. The City recognizes the importance of wireless facilities to provide high-quality communications service to the residents and businesses within the City, and the City also recognizes its obligation to comply with applicable Federal and State law regarding the placement of personal wireless services facilities in its public rights-of-way. This ordinance shall be interpreted consistent with those provisions.

§601-2. Definitions. The terms used in this Chapter shall have the following meanings:

Application: A formal request, including all required and requested documentation and information, submitted by an applicant to the City for a wireless permit.

Applicant: A person filing an application for placement or modification of a wireless facility in the public right-of-way.

Base Station: shall have the meaning as set forth in 47 C.F.R. Section 1.6100(b)(1), or any successor provision.

Communications facility: shall mean any and all equipment and installations of any kind located in whole or part in the streets and used to provide telecommunications services, information services or cable services other voice, video or data services, including, but not limited to any optical repeaters, converters, power amplifiers, radios, multiplexers, remote radioheads, antenna, aboveground and underground fiber optic and coaxial cable, conduit, wires, meters, pedestals, power switches, cabinets, enclosures, and control boxes, utility poles and supporting structures, whether new, existing or replacement structures, and whether referred to singly or collectively, but does not include facilities of an electric utility used solely in connection with the provision or management of electrical services or facilities.

Eligible Facilities Request: shall have the meaning as set forth in 47 C.F.R. Section 1.6100(b)(3), or any successor provision.

FCC: The Federal Communications Commission or its lawful successor.

FCC Small Cell Order: shall mean Accelerating Wireless Broadband Deployment by Removing Barriers to Infrastructure Investment, Declaratory Ruling and Third Report and Order, WT Docket No. 17-79, WC Docket No. 17-84, 33 FCC Rcd. 9088 (2018).

Municipal Infrastructure: City-owned or controlled property structures, objects, and equipment in the ROW, including, but not limited to, street lights, traffic control structures, banners, street furniture, bus stops, billboards, or other poles, lighting fixtures, or electroliers located within the ROW.

Permittee: any person or entity granted a wireless permit pursuant to this Chapter.

Personal Wireless Services: shall have the same meaning as set forth in 47 U.S.C. Section 332(c)(7)(C)(i).

Personal Wireless Services Facility: means a wireless facility used for the provision of personal wireless services.

Public Right-of-Way, or ROW: shall have the same meaning as in City Code Section 870-18, but shall also include any portion of any road or public way which the City has the responsibility to maintain or manage.

Small Cell Facility: shall have the same meaning as "small wireless facility" in 47 C.F.R. 1.6002(l), or any successor provision (which is a personal wireless services facility that meets the following conditions that, solely for convenience, have been set forth below):

(1) The facility—

(i) is mounted on a structure 50 feet or less in height, including antennas, as defined in 47 C.F.R. Section 1.1320(d), or

(ii) is mounted on a structure no more than 10 percent taller than other adjacent structures, or

(iii) does not extend an existing structure on which it are located to a height of more than 50 feet or by more than 10 percent, whichever is greater;

(2) Each antenna associated with the deployment, excluding associated antenna equipment (as defined in the definition of antenna in 47 C.F.R. Section 1.1320(d)), is no more than three cubic feet in volume;

(3) All other wireless equipment associated with the structure, including the wireless equipment associated with the antenna and any pre-existing associated equipment on the structure, is no more than 28 cubic feet in volume;

(4) The facility does not require antenna structure registration under 47 C.F.R. Part 17;

(5) The facility is not located on Tribal lands, as defined under 36 C.F.R. Section 800.16(x); and

(6) The facility does not result in human exposure to radiofrequency radiation in excess of the applicable safety standards specified in 47 C.F.R. Section 1.1307(b).

Stealth facilities: facilities designed to look like some feature other than a wireless tower or base station.

Support Structure: Any structure capable of supporting a base station.

Tower: Any structure built for the sole or primary purpose of supporting any FCC-licensed or authorized antennas and their associated facilities, including structures that are constructed for personal wireless services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site. This definition does not include utility poles.

Underground areas: Those areas where there are no electrical facilities or facilities of the incumbent local exchange carrier in the right of way; or where the wires associated with the same are or are required to be located underground; or where the same are scheduled to be converted from overhead to underground. Electrical facilities are distribution facilities owned by an electric utility and do not include transmission facilities used or intended to be used to transmit electricity at nominal voltages in excess of 35,000 volts.

Utility Pole: A structure in the ROW designed to support electric, telephone and similar utility lines. A tower is not a utility pole.

Wireless Permit: A permit issued pursuant to this Chapter authorizing the placement or modification of a wireless facility of a design specified in the permit at a particular location within the ROW; and the modification of any existing support structure to which the wireless facility is proposed to be attached.

Wireless Facility, or Facility: The transmitters, antenna structures and other types of installations used for the provision of wireless services at a fixed location, including, without limitation, any associated tower(s), support structure(s), and base station(s).

Wireless Infrastructure Provider: A person that owns, controls, operates or manages a wireless facility or portion thereof within the ROW.

Wireless Regulations: Those regulations adopted pursuant to Section 5 and implementing the provisions of this Chapter.

Wireless Service Provider: An entity that provides personal wireless services to end users.

§601-3. Scope.

(a) **In general.** There shall be a type of permit entitled a "wireless permit," which shall be subject to all of the same requirements as an encroachment permit would under Chapter 600 (Poles, Wires and Underground Conduits) or Chapter 735 (Streets and Sidewalks), as

applicable, in addition to all of the requirements of this Chapter. Unless exempted, every person who desires to place a wireless facility in the public rights-of-way or modify an existing wireless facility in the public rights-of-way must obtain a wireless permit authorizing the placement or modification in accordance with this Chapter. Except for small cell facilities, facilities qualifying as eligible facilities requests, or any other type of facility expressly allowed in the public right-of-way by state or federal law, no other wireless facilities shall be permitted pursuant to this Chapter.

(b) **Exemptions.** This Chapter does not apply to:

(1) The placement or modification of facilities by the City or by any other agency of the state solely for public safety purposes.

(2) Poles or streets controlled by another governmental entity, unless the City is expressly authorized to control such entity's poles and/or streets.

(3) Installation of a "cell on wheels," "cell on truck" or a similar structure for a temporary period in connection with an emergency or event, but no longer than required for the emergency or event, provided that installation does not involve excavation, movement, or removal of existing facilities.

(c) **Other applicable requirements.** In addition to the wireless permit required herein, the placement of a wireless facility in the ROW requires the persons who will own or control those facilities to obtain all permits and authorizations required by applicable law, and to comply with applicable law, including, but not limited to, applicable law governing radio frequency (RF) emissions.

(d) **City Consent Required.** Parties seeking to perform work in the public right-of-way for wireless facilities must also comply with: (1) the consent requirements in City Code § 600-2. Receipt of a wireless permit under this Chapter, or an exemption from the obligation to obtain a wireless permit, shall not relive a party's obligation to comply with Chapter 600's consent requirement, and other applicable City Code requirements.

(e) **Pre-existing Facilities in the ROW.** Any wireless facility already existing in the ROW as of the date of this Chapter's adoption shall remain subject to the standards and conditions of the City Code in effect prior to this Chapter, unless and until a renewal of such facility's then-existing permit is granted, at which time the provisions of this Chapter shall apply in full force going forward as to such facility. The review of any request for a renewal of a permit for such pre-existing facilities shall be conducted pursuant to this Chapter, rather than the portion(s) of the City Code that it was previously reviewed under.

(f) **Public use.** Except as otherwise provided by state law, any use of the public right-of-way authorized pursuant to this Chapter will be subordinate to the City's use and use by the public.

§601-4. Administration.

(a) **Division of Planning and Zoning.** The Division of Planning and Zoning (the "Division") within the Department of Planning and Development is responsible for administering this Chapter. The Division, in consultation with the City Attorney' Office and other City officials as needed, will work to effectuate the purpose of this Chapter and as part of the administration of this Chapter may:

(1) Interpret the provisions of this Chapter;

(2) Develop and implement standards governing the placement and modification of wireless facilities consistent with the requirements of this Chapter, including regulations governing collocation and resolution of conflicting applications for placement of wireless facilities;

(3) Develop and implement acceptable designs and development standards for wireless facilities in the public rights-of-way, taking into account the zoning districts bounding the public rights-of-way;

(4) Develop forms and procedures for submission of applications for placement or modification of wireless facilities, and proposed changes to any support structure consistent with this Chapter;

(5) Determine the amount of and collect, as a condition of the completeness of any application, any fee established by this Chapter;

(6) Establish deadlines for submission of information related to an application, and extend or shorten deadlines where appropriate and consistent with state and federal laws and regulations;

(7) Issue any notices of incompleteness, requests for information, or conduct or commission such studies as may be required to determine whether a permit should be issued;

(8) Require, as part of, and as a condition of completeness of any application, notice to members of the public that may be affected by the placement or modification of the wireless facility and proposed changes to any support structure;
(9) Subject to appeal as provided herein, determine whether to approve, approve subject to conditions, or deny an application; and
(10) Take such other steps as may be required to timely act upon applications for placement of wireless facilities, including issuing written decisions and entering into agreements to mutually extend the time for action on an application.

(b) **Appeal.**

(1) Any person adversely affected by the decision of the Division pursuant to this Chapter may appeal to the Business Administrator, which may decide the issues *de novo,* and whose written decision will be the final decision of the City. An appeal by a wireless infrastructure provider must be taken jointly with the wireless service provider that intends to use the personal wireless services facility.
(2) Where the Division grants an application based on a finding that denial would result in a prohibition or effective prohibition under applicable federal law, the decision shall be automatically appealed to the Business Administrator. All appeals must be filed within two (2) business days of the written decision of the Division, unless the Division extends the time therefore. An extension may not be granted where extension would result in approval of the application by operation of law.
(3) Any appeal shall be conducted so that a timely written decision may be issued in accordance with applicable law.

§601-5. General Standards for Wireless Facilities in the Public Rights-of-Way.

(a) **Generally.** Wireless facilities in the ROW shall meet the minimum requirements set forth in this ordinance and the wireless regulations, in addition to the requirements of any other applicable law.

(b) **Regulations.** The wireless regulations and decisions on applications for placement of wireless facilities in the ROW shall, at a minimum, ensure that the requirements of this section are satisfied, unless it is determined that applicant has established that denial of an application would, within the meaning of federal law, prohibit or effectively prohibit the provision of personal wireless services, or otherwise violate applicable laws or regulations. If that determination is made, the requirements of this Chapter may be waived, but only to the minimum extent required to avoid the prohibition or violation.

(c) **Minimum Standards**. Wireless facilities shall be installed and modified in a manner that minimizes risks to public safety, avoids placement of aboveground facilities in underground areas, avoids installation of new support structures or equipment cabinets in the public rights-of-way, and otherwise maintains the integrity and character of the neighborhoods and corridors in which the facilities are located; ensures that installations are subject to periodic review to minimize the intrusion on the rights of way; and ensures that the City bears no risk or liability as a result of the installations, and that such use does not inconvenience the public, interfere with the primary uses of the rights-of-way, or hinder the ability of the City or other government agencies to improve, modify, relocate, abandon, or vacate the public rights of way or any portion thereof, or to cause the improvement, modification, relocation, vacation, or abandonment of facilities in the rights of way.

§601-6. Applications for Wireless Permits.

(a) **Submission.** Unless the wireless regulations provide otherwise, applicant shall submit a paper copy and an electronic copy of any application, amendments, or supplements to an application, or responses to requests for information regarding a wireless permit application to: the Division of Planning and Zoning, 520 Market Street, Suite 325, Camden, NJ 08103.

(b) **Pre-application meeting.** Prior to filing an application for a wireless permit, an applicant is strongly encouraged, but not required, to schedule a pre-application meeting with the Division to discuss the proposed facility, the requirements of this Chapter, and any potential impacts of the proposed facility. It shall be understood and agreed that this voluntary meeting does not trigger the start of the applicable FCC shot clock.

(c) **Content.** An applicant shall submit an application on the form approved by the Division, which may be updated from time-to-time, but in any event shall require the submission of all required fee(s), documents, information, and any other materials necessary to allow the Division to make required findings and ensure that the proposed facility will comply with applicable federal and state law, the City Code, and will not endanger the public health,

safety, or welfare. If no form has been approved, applications must contain all information necessary to show that applicant is entitled to the wireless permit requested, and must specify whether the applicant believes state or federal law requires action on the application within a specified time period.

(d) **Non-Recurring Fees.** Nonrecurring Application fee(s) set forth in this section, shall be required to be submitted with any application for a wireless permit. The Division is hereby authorized to determine, or cause to be determined, the amount, type, and other terms of such fee(s) from time to time, as set forth in a fee schedule that will be published on the Division's webpage and on the Application form, which shall be approved by Ordinance of City Council. Notwithstanding the foregoing, no application fee shall be refundable, in whole or in part, to an applicant for a wireless permit. The application fees for a wireless permit shall be as follows:

(1) $500.00 for each Small Wireless Facility; and
(2) $1,000.00 for each new pole intended to support one or more Small Cell Facilities.

Fee amounts will conform to relevant sections of the FCC as adjusted by any court review, legislation or subsequent FCC action.

(e) **Waivers** Requests for waivers from any requirement of this section shall be made in writing to the Division. The Division may grant or deny a request for a waiver pursuant to this subsection. The Division may grant a request for waiver if it is demonstrated that, notwithstanding the issuance of a waiver, the City will be provided all information necessary to understand the nature of the construction or other activity to be conducted pursuant to the permit sought. All waivers approved pursuant to this subsection shall be:

(1) Granted only on a case-by-case basis, and
(2) Narrowly-tailored to minimize deviation from the requirements of the City Code.

(f) **Incompleteness**. For personal wireless facilities and eligible facilities requests, applications will be processed, and notices of incompleteness provided, in conformity with state, local, and federal law. If such an application is incomplete, the Division may notify the applicant in writing, and specifying the material omitted from the application.

§601-7. Findings; Decisions; Consultants.

(a) **Findings Required for Approval.**

(1) Except for eligible facilities requests, the Division or Business Administrator, as the case may be, shall approve an application if, on the basis of the application and other materials or evidence provided in review thereof, it finds the following:
(i) The facility is not detrimental to the public health, safety, and welfare;
(ii) The facility complies with this Chapter, applicable portions of Chapter 600, and all applicable design and development standards;
(iii) The facility meets applicable requirements and standards of state and federal law; and
(iv) The facility meets applicable City requirements and standards for installations involving new poles.

(2) For eligible facilities requests, the Division or Business Administrator, as the case may be, shall approve an application if, on the basis of the application and other materials or evidence provided in review thereof, it finds the following:
(i) That the application qualifies as an eligible facilities request; and
(ii) That the proposed facility will comply with all generally-applicable laws.

(b) **Decisions.** Decisions on an application by the Division or Business Administrator shall be in writing and include the reasons for the decision.

(c) **Independent Consultants**. The Division or Business Administrator, as the case may be, is authorized, in its discretion, to select and retain independent consultant(s) with expertise in telecommunications in connection with the review of any application under this Chapter. Such independent consultant review may be retained on any issue that involves specialized or expert knowledge in connection with an application, including, but not limited to, application completeness or accuracy, structural engineering analysis, or compliance with FCC radio frequency emissions standards.

§601-8. Conditions of Approval.

(a) In addition to any supplemental conditions imposed by the Division or Business Administrator, as the case may be, all permits granted pursuant to this Chapter shall be subject to the following conditions, unless modified by the Division:

(1) Code Compliance. The Permittee shall at all times maintain compliance with all applicable federal, state and local laws, regulations and other rules, including, without limitation, those applying to use of public rights-of-way.

(2) Compliance with ROW Use Agreement. The Permittee shall at all times maintain compliance with the terms of the license, franchise, or consent required by City Code § 600-2.

(3) Permit Duration. A wireless permit shall be valid for a period of ten (10) years, unless pursuant to another provision of the Code or these conditions, it expires sooner or is terminated. At the end of ten (10) years from the date of issuance, such Permit shall automatically expire, unless an extension or renewal has been granted. A person holding a wireless permit must either (1) remove the facility within thirty (30) days following the permit's expiration (provided that removal of support structure owned by City, a utility, or another entity authorized to maintain a support structure in the right of way need not be removed, but must be restored to its prior condition, except as specifically permitted by the City); or (2) at least ninety (90) days prior to expiration, submit an application to renew the permit, which application must, among all other requirements, demonstrate that the impact of the wireless facility cannot be reduced. The wireless facility must remain in place until it is acted upon by the City and all appeals from the City's decision exhausted.

(4) Timing of Installation. The installation and construction authorized by a wireless permit shall begin within six (6) months after its approval, or it will expire without further action by the City. The installation and construction authorized by a wireless permit shall conclude, including any necessary post-installation repairs and/or restoration to the ROW, within thirty (30) days following the day construction commenced.

(5) Commencement of Operations. The operation of the approved facility shall commence no later than one (1) month after the completion of installation, or the wireless permit will expire without further action by the City.

(6) As-Built Drawings. The Permittee shall submit an as-built drawing within sixty (60) days after installation of the facility. As-builts shall be simultaneously submitted in an electronic format to the City Engineer, Zoning Officer and Construction Officer in a format acceptable to the City Engineer.

(7) Inspections; Emergencies. The City or its designee may enter onto the facility area to inspect the facility upon 48 hours prior notice to the Permittee. The Permittee shall cooperate with all inspections and may be present for any inspection of its facility by the City. The City reserves the right to enter or direct its designee to enter the facility and support, repair, disable, or remove any elements of the facility in emergencies or when the facility threatens imminent harm to persons or property. The City shall make an effort to contact the Permittee prior to disabling or removing any facility elements, but in any case shall notify Permittee within 24 hours of doing so.

(8) Contact. The Permittee shall at all times maintain accurate contact information for all parties responsible for the facility, which shall include a phone number, street mailing address and email address for at least one natural person.

(9) Insurance Permittee shall obtain and maintain throughout the term of the permit commercial general liability insurance of $5,000,000.00 minimum aggregate with a minimum of $1,000,000.00 per occurrence for bodily injury and property damage and $5,000,000.00 general aggregate including premises operations, contractual liability, personal injury, and products completed operations, as established by the City Risk Manager, in consultation with the City Engineer. The relevant policy(ies) shall have a policy limit of $5,000,000.00 and shall name the City, its elected/appointed officials, commission members, officers, representatives, agents, and employees as additional insureds. Permittee shall provide at least thirty (30) days' notice to the City prior to the cancellation or material modification of any applicable insurance policy.

(10) Indemnities. The Permittee and, if applicable, the owner of the property upon which the wireless facility is installed shall defend, indemnify and hold harmless the City, its agents, officers, officials, and employees (i) from any and all

damages, liabilities, injuries, losses, costs, and expenses, and from any and all claims, demands, law suits, writs of mandamus, and other actions or proceedings brought against the City or its agents, officers, officials, or employees to challenge, attack, seek to modify, set aside, void or annul the City's approval of the permit, and (ii) from any and all damages, liabilities, injuries, losses, costs, and expenses, and any and all claims, demands, law suits, or causes of action and other actions or proceedings of any kind or form, whether for personal injury, death or property damage, arising out of or in connection with the activities or performance of the Permittee or, if applicable, the property owner or any of each one's agents, employees, licensees, contractors, subcontractors, or independent contractors. In the event the City becomes aware of any such actions or claims the City shall promptly notify the Permittee and, if applicable, the property owner and shall reasonably cooperate in the defense. The City shall have the right to approve, which approval shall not be unreasonably withheld, the legal counsel providing the City's defense, and the property owner and/or Permittee (as applicable) shall reimburse City for any costs and expenses directly and necessarily incurred by the City in the course of the defense.

(11) Performance Bond. Prior to issuance of a wireless permit, the Permittee shall file with the City, and shall maintain in good standing throughout the term of the approval, a performance bond or other surety or another form of security for the removal of the facility in the event that the use is abandoned or the permit expires, or is revoked, or is otherwise terminated. The security shall be in the amount equal to 100% (one hundred percent) of the cost of physically removing the facility and all related facilities and equipment on the site, based on the higher of two contractors' quotes for removal that are provided by the Permittee, and a 2 (two) year maintenance bond at 50% (fifty percent) of the final cost of the facility, as established by the City Risk Manager, in consultation with the City Engineer. The Permittee shall reimburse the City for staff time associated with the processing and tracking of the bond, based on the hourly rate adopted by the City Engineer. Reimbursement shall be paid when the security is posted and during each administrative review.

(12) Adverse Impacts on Adjacent Properties. Permittee shall undertake all reasonable efforts to avoid undue adverse impacts to adjacent properties and/or uses that may arise from the construction, operation, maintenance, modification, and removal of the facility.

(13) Noninterference. Permittee shall not move, alter, temporarily relocate, change, or interfere with any existing structure, improvement, or property without the prior consent of the owner of that structure, improvement, or property. No structure, improvement, or property owned by the City shall be moved to accommodate a permitted activity or encroachment, unless the City determines that such movement will not adversely affect the City or any surrounding businesses or residents, and the Permittee pays all costs and expenses related to the relocation of the City's structure, improvement, or property. Prior to commencement of any work pursuant to a wireless permit, the Permittee shall provide the City with documentation establishing to the City's satisfaction that the Permittee has the legal right to use or interfere with any other structure, improvement, or property within the public right-of-way or City utility easement to be affected by Permittee's facilities.

(14) No Right, Title, or Interest. The permission granted by a wireless permit shall not in any event constitute an easement on or an encumbrance against the public right-of-way. No right, title, or interest (including franchise interest) in the public right-of-way, or any part thereof, shall vest or accrue in Permittee by reason of a wireless permit or the issuance of any other permit or exercise of any privilege given thereby.

(15) No Possessory Interest. No possessory interest is created by a wireless permit issued pursuant to this Chapter,

(16) General Maintenance. The site and the facility, including, but not limited to, all landscaping, fencing, and related transmission equipment, must be maintained in a neat and clean manner and in accordance with all approved plans. All graffiti on facilities must be removed at the sole expense of the Permittee within forty eight (48) hours after notification from the City.

(17) RF Exposure Compliance. All facilities must comply with all standards and regulations of the FCC and any other state or federal government agency with the

authority to regulate RF exposure standards. After transmitter and antenna system optimization, but prior to unattended operations of the facility, Permittee or its representative must conduct on-site post-installation RF emissions testing to demonstrate actual compliance with the FCC OET Bulletin 65 RF emissions safety rules for general population/uncontrolled RF exposure in all sectors. For this testing, the transmitter shall be operating at maximum operating power, and the testing shall occur outwards to a distance where the RF emissions no longer exceed the uncontrolled/general population limit. The written results of this testing shall be supplied to the City Engineer within ten (10) days of Permittee's receipt of the test results.

(18) Testing. Testing of any equipment shall take place on weekdays only, and only between the hours of 8:30 a.m. and 4:30 p.m., except that testing is prohibited on holidays that fall on a weekday. In addition, testing is prohibited on weekend days.

(19) Modifications. No changes shall be made to the approved plans without review and approval in accordance with this Chapter.

(20) Agreement with City. If not already completed, Permittee shall enter into the appropriate agreement with the City, as determined by the City, prior to constructing, attaching, or operating a facility on Municipal Infrastructure. This permit is not a substitute for such agreement.

(21) Conflicts with Improvements. For all facilities located within the ROW, the Permittee shall remove or relocate, at its expense and without expense to the City, any or all of its facilities when such removal or relocation is deemed necessary by the City by reason of any change of grade, alignment, or width of any right-of-way, for installation of services, water pipes, drains, storm drains, power or signal lines, traffic control devices, right-of-way improvements, or for any other construction, repair, or improvement to the right-of-way.

(22) Abandonment. If a facility is not operated for a continuous period of six (6) months, the wireless permit and any other permit or approval therefor shall be deemed abandoned and terminated automatically, unless before the end of the six (6) months period (i) the Division has determined that the facility has resumed operations, or (ii) the City has received an application to transfer the permit to another service provider. No later than ninety (90) days from the date the facility is determined to have ceased operation or the Permittee has notified the Division of its intent to vacate the site, the Permittee shall remove all equipment and improvements associated with the use and shall restore the site to its original condition to the satisfaction of the Division. The Permittee shall provide written verification of the removal of the facilities within thirty (30) days of the date the removal is completed. If the facility is not removed within thirty (30) days after the permit has been discontinued pursuant to this subsection, the site shall be deemed to be a nuisance, and the City may cause the facility to be removed at Permittee's expense or by calling any bond or other financial assurance to pay for removal. If there are two (2) or more users of a single facility or support structure, then this provision shall apply to the specific elements or parts thereof that were abandoned, but will not be effective for the entirety thereof until all users cease use thereof.

(23) Encourage Co-location. Where the facility site is capable of accommodating a co-located facility upon the same site in a manner consistent with the permit conditions for the existing facility, the owner and operator of the existing facility shall allow co-location of third party facilities, provided the parties can mutually agree upon reasonable terms and conditions.

(24) Records. The Permittee must maintain complete and accurate copies of all permits and other regulatory approvals issued in connection with the facility, which includes without limitation this approval, the approved plans and photo simulations incorporated into this approval, all conditions associated with this approval and any ministerial permits or approvals issued in connection with this approval. In the event that the Permittee does not maintain such records as required in this condition or fails to produce true and complete copies of such records within a reasonable time after a written request from the City, any ambiguities or uncertainties that would be resolved through an inspection of the missing records will be construed against the Permittee.

(25) Attorney's Fees. In the event the City determines that it is necessary to take legal action to enforce any of these conditions, or to revoke a permit, and such legal

action is taken, the Permittee shall be required to pay any and all costs of such legal action, including reasonable attorney's fees, incurred by the City, even if the matter is not prosecuted to a final judgment or is amicably resolved, unless the City should otherwise agree with Permittee to waive said fees or any part thereof. The foregoing shall not apply if the Permittee prevails in the enforcement proceeding.

(b) **Eligible Facilities Requests.** In addition to the conditions provided in Section 9(a) of this Chapter and any supplemental conditions imposed by the Division or Business Administrator, as the case may be, all permits for an eligible facility requests granted pursuant to this Chapter shall be subject to the following additional conditions, unless modified by the approving authority:

(1) Permit subject to conditions of underlying permit. Any permit granted in response to an application qualifying as an eligible facilities request shall be subject to the terms and conditions of the underlying permit.

(2) No permit term extension. The City's grant or grant by operation of law of an eligible facilities request permit constitutes a federally-mandated modification to the underlying permit or approval for the subject tower or base station. Notwithstanding any permit duration established in another permit condition, the City's grant or grant by operation of law of a eligible facilities request permit will not extend the permit term for the underlying permit or any other underlying regulatory approval, and its term shall be coterminous with the underlying permit or other regulatory approval for the subject tower or base station.

(3) No waiver of standing. The City's grant or grant by operation of law of an eligible facilities request does not waive, and shall not be construed to waive, any standing by the City to challenge Section 6409(a) of the Spectrum Act, 47 USC§ 1455(a), FCC rules that interpret Section 6409(a) of the Spectrum Act, or any modification to Section 6409(a) of the Spectrum Act.

(c) **Small Cell Facilities Requests**. In addition to the conditions provided in Section 9(a) of this Chapter and any supplemental conditions imposed by the Division or Business Administrator, as the case may be, all permits for a small cell facility granted pursuant to this Chapter shall be subject to the following condition, unless modified by the approving authority:

(1) No waiver of standing. The City's grant of a permit for a small cell facility request does not waive, and shall not be construed to waive, any standing by the City to challenge any FCC orders or rules related to small cell facilities, or any modification to those FCC orders or rules.

§601-9. Breach; Termination of Permit.

(a) **For breach.** A wireless permit may be revoked for failure to comply with the conditions of the permit or applicable law. Upon revocation, the wireless facility must be removed; provided that removal of a support structure owned by City, a utility, or another entity authorized to maintain a support structure in the right-of-way need not be removed, but must be restored to its prior condition, except as specifically permitted by the City. All costs incurred by the City in connection with the revocation and removal shall be paid by entities who own or control any part of the wireless facility.

(b) **For installation without a permit.** An wireless facility installed without a wireless permit (except for those exempted by this Chapter) must be removed; provided that removal of support structure owned by City, a utility, or another entity authorized to maintain a support structure in the right of way need not be removed, but must be restored to its prior condition, except as specifically permitted by the City. All costs incurred by the City in connection with the revocation and removal shall be paid by entities who own or control any part of the wireless facility.

(c) **Municipal Infraction.** Any violation of this Chapter will be subject to the same penalties as a violation of the Part I, Article II – General Penalty.

§601-10. Infrastructure Controlled By City. The City, as a matter of policy, will negotiate agreements for use of Municipal Infrastructure. The placement of wireless facilities on those structures shall be subject to the agreement. The agreement shall specify the compensation to the City for use of the structures. The person seeking the agreement shall additionally reimburse the City for all costs the City incurs in connection with its review of, and action upon the person's request for, an agreement.

§601-11. Design, Development and Location Standards for All Facilities in the City's Public Right of Way

(a) The City shall have the sole authority for the design, development and location standards for wireless facilities in the City's public rights-of-way.

(b) All applicants shall design and locate the wireless facilities in accordance with the design and location standards established herein.

(c) Visual Criteria:

(1) Generally. All wireless facilities in the public right-of-way shall be designed in the least visible means possible and be aesthetically compatible with the surrounding area and structures (e.g., color, materials, size, and scale);

(2) Materials. The materials used shall be non-reflective and non-flammable; and

(3) Concealment. The wireless facility and pole-mounted equipment should be camouflaged or concealed to blend the facility with surrounding materials and colors of the support structure on which the facility is installed. Concealment elements include, but are not limited to, the following:

i) Radio frequency (RF) transparent screening or shrouds;
ii) Matching the color of the existing support structure by painting, coating, or otherwise coloring the wireless facility, equipment, mounting brackets, and cabling;
iii) Placing cables and wires inside the pole or beneath conduit of the smallest size possible;
iv) Minimizing the size of the site;
v) Installing new infrastructure that matches existing infrastructure in the area surrounding the proposed site; and
vi) Using paint of durable quality.

(d) Location:

(1) The City's Preferred Locations/Zones:
i) Industrial Districts;
ii) Commercial Districts;
iii) Port Related Districts;
iv) Manufacturing districts; and
v) On existing infrastructures.

(2) Discouraged Locations/Zones.
i) Installations on residential streets are discouraged.

(3) Prohibited Zones and Other Prohibitions:
i) Flood plains;
ii) Environmentally-protected areas;
iii) Historic Zones (unless Historic Preservation Commission ("HPC") approval is granted);
iv) Curb Setback Requirements. New or replacement poles shall be a minimum of 12 inches from the face of the curb;
v) Strand-mounted facilities, unless an applicant demonstrates that such a ban violates law; and
vi) Generators in the Right-of-Way.

(e) Electric Service. The City strongly encourages site operators to use flat-rate electric service when it would eliminate the need for a meter. Where meters are required, use the narrowest electric meter and disconnect available.

(f) Security. All equipment and facilities shall be installed in a manner to avoid being an attractive nuisance and to prevent unauthorized access, climbing, and graffiti.

(g) Safety. All wireless facilities in the right-of-way, including each piece of equipment, shall be located and placed in a manner so as to not interfere with the use of the right-of-way; impede the flow of vehicular or pedestrian traffic;

impair the primary use and purpose of poles/signs/traffic signals or other infrastructure; interfere with outdoor dining areas or emergency facilities; or otherwise obstruct the accessibility of the right-of-way. Further, all wireless facilities and associated equipment in the right-of-way shall comply with Americans with Disabilities Act (ADA) requirements.

(h) Noise. Wireless facilities and all accessory equipment and transmission equipment must comply with all noise regulations and shall not exceed, either individually or cumulatively, 65 dBA.

(i) Lighting. No facility shall be illuminated unless specially required by the Federal Aviation Administration (FAA) or other government agency. Any required lighting shall be shielded to eliminate, to the maximum extent possible, impacts on the surrounding area property.

(j) Signs. No facility may display any signage or advertisement unless it is expressly allowed by the City in a written approval, recommended under FCC regulations, or required by law or permit condition. Every facility shall at all times display signage that accurately identifies the facility owner and provides the owner's unique site number and a local or toll-free telephone number to contact the facility owner's operations center.

(k) Landscaping. In addition to any landscaping used for concealment or screening purposes, the applicant shall propose and install additional landscaping to replace any existing landscaping displaced during construction or installation of the applicant's facility in the right-of-way. The applicant's landscaping plan shall be subject to the City's review and approval but shall, at a minimum, match the existing landscaping and foliage surrounding the installation site.

(l) Modifications. Any modifications to existing facilities or equipment or collocations shall not defeat the concealment elements of the existing structure/facility.

§601-12 Design and Development Standards for Pole-Mounted Facilities in the City's ROW

(a) Definition of Pole-Mounted Facility. For purposes of these Standards, the term "pole-mounted facility" means a wireless facility that is, or is proposed to be, attached to, contained in or on, or otherwise mounted to, in, or on a pole.

(b) Poles, Generally. For facilities installed on any pole:

(1) Antennas. Antennas and radio relay units (RRUs) shall be top-mounted in a shroud. RRUs attached to the side of the pole are discouraged, but if they are required due to technical reasons, should use the smallest RRU volume possible and be stacked vertically and close together with minimal distance from the pole.

(2) Dimensions. Antennas shall be of the smallest possible size, but in no case more than three cubic feet in volume. Pole-top wireless facilities, including shroud, shall be no more than 60 inches in height and 14.5 inches in diameter.

(3) Accessory Equipment. Undergrounding equipment, including RRUs that cannot be placed with the antenna in the shroud, is preferred. Vaults and pull boxes shall be installed flush to grade. Ground-mounted equipment is prohibited unless required for technical reasons. If required, ground-mounted equipment shall incorporate camouflaging and shrouding to match the colors, appearance, and materials of existing facilities and screen facilities from public view as much as is technically feasible. Further, if ground-mounted equipment is required, it must be enclosed in cabinets, sized only for the needed equipment and camouflaged using paint that matches the surrounding environment.

(4) Cables and Wiring. All cables and wiring must be within the structure, or if not feasible, within conduit on the exterior of the structure. The conduit must be a color that matches the pole and of the smallest size technically feasible.

(5) Pole Owner Authorization. Proof of authorization from the pole owner is required. If the City owns the pole, then the applicant must enter into an agreement with City to install the pole-mounted facility.

(c) Utility Poles. Installations on utility poles must be stealth facilities, as defined in City Code Section 601-2. The facility shall be designed to look like the utility pole rather than a wireless facility, tower, or base station.

(d) Replacement Poles. If an applicant proposes a replacement pole to accommodate the facility:

(1) Placement. The base of the replacement pole shall be a minimum of 12 inches away from the face of the curb. Further, a replacement pole must be in the same location as the pole that it is replacing or as close to the original location as possible, taking into account pole owner safety-related requirements and all applicable location and placement standards herein.

(2) Design. Replacement poles should match the design (e.g., color, dimensions, height, style, and materials) of the existing pole that is being replaced to the greatest extent feasible. The maximum pole height is 50 feet, excluding wireless equipment. However, if a pole's height is to exceed that of the poles generally existing within a community, the applicant must show the required height that is needed in order to provide service.

(3) Stealth. Replacement poles and their accompanying wireless facilities should be stealth, as defined in City Code Section 601-2, unless technically infeasible.

(e) New Poles. If an applicant proposes a replacement pole to accommodate the facility:

(1) Waiver Required. New poles are prohibited, unless a waiver is approved by the City to prevent a prohibition of service.

(2) Design. New poles shall have a maximum height of 35 feet and a maximum diameter of 14 inches. The poles and accompanying wireless facilities shall be stealth. The poles should be designed so that cables and wiring can be contained inside the poles, and wooden poles are prohibited. If existing poles are present in the surrounding area, then the new pole shall be designed to resemble the existing poles in appearance, color, materials, and distribution pattern/spacing.

(3) Installations on New Poles. Antennas shall be pole top-mounted in a shroud, and cables and wiring shall be contained within the new pole. Equipment that cannot fit in the shroud with the antenna shall be undergrounded, but if undergrounding is not technically feasible, then equipment shall be enclosed in cabinets, sized only for the needed equipment and camouflaged using paint that matches the surrounding environment. The antennas and equipment on a new pole must be stealth, as defined in City Code Section 601-2.

§601-13 Nondiscrimination. In establishing the rights, obligations and conditions set forth in this Chapter, it is the intent of the City to treat each applicant or public right-of-way user in a competitively neutral and nondiscriminatory manner, to the extent required by law, and with considerations that may be unique to the technologies, situation and legal status of each particular applicant or request for use of the public rights-of-way.

SECTION 7. The Mayor, Business Administrator, and other duly authorized City officials are hereby authorized to execute all documents and to perform all other necessary City acts to implement effect this Ordinance.

SECTION 8. If any section, subsection, provision, sentence, clause, phrase or word of this Ordinance is for any reason held to be illegal or otherwise invalid by any court of competent jurisdiction, such invalidity shall be severable, and shall not affect or impair any remaining section, subsection, provision, sentence, clause, phrase or word included within this Ordinance, it being the intent of the City that the remainder of the Ordinance shall be and shall remain in full force and effect, valid, and enforceable.

SECTION 9. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 10. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 11. This ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this ordinance, and the action by the Commissioner regarding this ordinance shall supersede any action by the Mayor on the same ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: November 5, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST:_____
LUIS PASTORIZA
Municipal Clerk

MBS:dh
12-08-20

O-11

ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-53(m) TO FUND AN OPERATIONAL DEFICIT IN THE CITY'S CURRENT FUND AS A RESULT OF A DECLARED PUBLIC HEALTH EMERGENCY

WHEREAS, a public health emergency has been declared by the Governor of the State of New Jersey pursuant to Emergency Health Powers Act ((N.J.S.A. 26:13-1 et seq) in response to the COVID 19 pandemic (the "Public Health Emergency"); and

WHEREAS, as a result of the Public Health Emergency, the City of Camden, in the County of Camden, New Jersey (the "City") has experienced a deficit balance in the City's Results of Operations in the transition year budget 2020 for the Current Fund of the City in the amount of $3,645,000 (the "Operational Deficit"); and

WHEREAS, the Acting Director of Finance/Temporary Chief Financial Officer of the City has prepared a certification with respect to the Operational Deficit in the Current Fund being directly attributable to the Public Health Emergency (the "Certification"), which Certification has been approved by a majority of the members of the City Council of the City at a meeting duly called and held on November 23, 2020; and

WHEREAS, concurrently herewith, the City has submitted an application, including the Certification, which application has been approved by the City Council of the City prior to its submission, to the Director of the Division of Local Government Services ("DLGS") to obtain approval of the Operational Deficit of the Current Fund and the special emergency appropriation related thereto; and

WHEREAS, if approved by the Director of the DLGS, *N.J.S.A.* 40A:4-53(m) permits a municipality to finally adopt an ordinance authorizing a special emergency appropriation in order to fund the Operational Deficit in the Current Fund of the City; and

WHEREAS, the City is desirous of funding the Operational Deficit through the adoption of this special emergency appropriation ordinance; and

WHEREAS, the City has determined that the application for certification of the special emergency demonstrates that the full appropriation of the Public Health Special Emergency appropriation by the last day of the sixth year will cause significant fiscal distress; and

WHEREAS , pursuant to N.J.S.A.40A:4-55(c), the City has submitted an additional application (the :"LFB Application") to the Local Finance Board in the Division of Local Government Services, Department of community Affairs (the "LFB") to extend the repayment period of the Special Emergency Appropriation for a period up to 10 years as determined by the LFB; and

WHEREAS, City Council of the City introduced the within ordinance authorizing the special emergency appropriation to fund the Operational Deficit on November 23, 2020; and

WHEREAS, as a result of the approval of the Director of the DLGS of the Operational Deficit due to the Public Health Emergency and the special emergency appropriation therefor related thereto and the determination by the LFB that the repayment schedule may be extended, the City is desirous of finally adopting the within ordinance authorizing a special emergency appropriation and special emergency notes to fund the Operational Deficit and the repayment thereof for a period of up to 10 years as determined by the LFB; now, therefore

BE IT ORDAINED by the Members of the City Council of the City of Camden, in the County of Camden and State of New Jersey, as follows (not less than two-thirds of the full

membership thereof affirmatively concurring)

SECTION 1. To fund the Operational Deficit in the Current Fund resulting from the Public Health Emergency, a special emergency appropriation in the amount of $3,645,000 is hereby authorized and approved by the City pursuant to N.J.S.A. 40A:4-53(m).

SECTION 2. For the purpose of financing the special emergency appropriation referred to in Section 1 above, special emergency notes of the City are hereby authorized to be issued in the principal amount of $3,645,000 pursuant to N.J.S.A. 40A:4-55. The City shall appropriate and pay one fifth (1/5) of the portion of the special emergency notes directly attributable to Operational Deficit caused by the Public Health Emergency in each year beginning in the year after the year in which the resulting deferred charge appears in the City's unaudited financial statements with the final one fifth (1/5) portion of the special emergency notes payable no later than the last day of the sixth year following the end of the fiscal year that is the subject of the application to the DLGS.

SECTION 3. In the alternative and subject to a) determination by the LFB (after review of the LFB Application) that repayment of the Special Emergency Appropriation in accordance with Section 2 hereof will cause significant fiscal distress as described in N.J.S.A. 40A:4-55(c) and b) approval by the LFB that the repayment the special emergency appropriation may be extended for a period up to ten years, such repayment schedule as determined by the LFB, the $3,645,000 special emergency notes shall be repaid in accordance with the repayment schedule determined and approved by the LFB.

SECTION 4. All special emergency notes issued hereunder shall mature at such times as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer as set forth above in Section 2 or Section 3 as applicable; provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer. The Acting Director of Finance/Temporary Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Acting Director of Finance/Temporary Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:4-55(b)(2).

SECTION 5. The Acting Director of Finance/Temporary Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, if any, at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Acting Director of Finance/Temporary Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of special emergency notes pursuant to this ordinance is made. Such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

SECTION 6. All special emergency notes issued pursuant to this ordinance shall be executed by the Acting Director of Finance/Temporary Chief Financial Officer and the Mayor of the City, and shall be under the seal of the City and attested by the City Clerk. Such officers are hereby authorized and directed to execute and deliver all documents necessary or convenient in connection with the issuance, sale and delivery of the Special Emergency Notes.

SECTION 7. In accordance with the provisions of N.J.S.A. 40A:4-53, the Clerk is hereby authorized and directed to file a copy of this Special Emergency Ordinance as adopted with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

SECTION 8. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 9. This ordinance shall take effect twenty (20) days after its final passage and publication as provided by law.

SECTION 10. If any provision of this ordinance is declared invalid, such invalidity shall not affect the other provisions of this ordinance. Furthermore, the other provisions of this ordinance are deemed to be severable and remain in full force and effect.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____

LUIS PASTORIZA

Municipal Clerk

2911666_1

O-12

MBS:dh
12-08-20

ORDINANCE OF THE CITY OF CAMDEN, IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY, AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO THE PROVISIONS OF N.J.S.A. 40A:4-53(m) TO FUND AN OPERATIONAL DEFICIT IN THE CITY'S WATER UTILITY FUND AS A RESULT OF A DECLARED PUBLIC HEALTH EMERGENC

WHEREAS, a public health emergency has been declared by the Governor of the State of New Jersey pursuant to Emergency Health Powers Act ((N.J.S.A. 26:13-1 et seq) in response to the COVID 19 pandemic (the "Public Health Emergency"); and

WHEREAS, as a result of the Public Health Emergency, the City of Camden, in the County of Camden, New Jersey (the "City") has experienced a deficit balance in the City's Results of Operations in the transition year budget 2020 for the Water Utility Fund of the City in the amount of $1,702,000 (the "Operational Deficit"); and

WHEREAS, the Acting Director of Finance/Temporary Chief Financial Officer of the City has prepared a certification with respect to the Operational Deficit in the Water Utility Fund being directly attributable to the Public Health Emergency (the "Certification"), which Certification has been approved by a majority of the members of the City Council of the City at a meeting duly called and held on November 23, 2020; and

WHEREAS, concurrently herewith, the City has submitted an application, including the Certification, which application has been approved by the City Council of the City prior to its submission, to the Director of the Division of Local Government Services ("DLGS") to obtain approval of the Operational Deficit of the Water Utility Fund and the special emergency appropriation related thereto; and

WHEREAS, if approved by the Director of the DLGS, *N.J.S.A.* 40A:4-53(m) permits a municipality to finally adopt an ordinance authorizing a special emergency appropriation in order to fund the Operational Deficit in the Water Utility Fund of the City; and

WHEREAS, the City is desirous of funding the Operational Deficit through the adoption of this special emergency appropriation ordinance; and

WHEREAS , pursuant to N.J.S.A.40A:4-55(c), the City has or will submit an additional application (the :"LFB Application") to the Local Finance Board in the Division of Local Government Services, Department of community Affairs (the "LFB") to extend the repayment period of the Special Emergency Appropriation for a period up to 10 years as determined by the LFB; and

WHEREAS, City Council of the City introduced the within ordinance authorizing the special emergency appropriation to fund the Operational Deficit on November 23, 2020; and

WHEREAS, as a result of the approval of the Director of the DLGS of the Operational Deficit due to the Public Health Emergency and the special emergency appropriation therefor related thereto, the City shall finally adopt the within ordinance authorizing a special emergency appropriation to fund the Operational Deficit; now, therefore

BE IT ORDAINED AND ENACTED by the City Council of the City of Camden, in the County of Camden and State of New Jersey, as follows (not less than two- thirds of the full membership thereof affirmatively concurring):

SECTION 1. To fund the Operational Deficit in the Water Utility Fund resulting from the Public Health Emergency, a special emergency appropriation in the amount of $1,702,000 is hereby authorized and approved by the City pursuant to N.J.S.A. 40A:4-53(m).

SECTION 2. For the purpose of financing the special emergency appropriation referred to in Section 1 above, special emergency notes of the City are hereby authorized to be issued in the principal amount of $1,702,000 pursuant to N.J.S.A. 40A:4-55. The City shall appropriate and pay one fifth (1/5) of the portion of the special emergency notes directly attributable to the Public Health Emergency in each year beginning in the year after the year in which the resulting deferred charge appears in the City's unaudited financial statements with the final one fifth (1/5) portion of the special emergency notes payable no later than the last day of the sixth year following the end of the fiscal year that is the subject of the application to the DLGS.

SECTION 3. In the alternative and subject to a) determination by the LFB (after review of the LFB Application) that repayment of the Special Emergency Appropriation in accordance with Section 2 hereof will cause significant fiscal distress as described in N.J.S.A. 40A:4-55(c) and b) approval by the LFB that the repayment the special emergency appropriation may be extended for a period up to ten years, such repayment schedule as determined by the LFB, the $1,702,000 special emergency notes shall be repaid in accordance with the repayment schedule determined and approved by the LFB.

SECTION 4. All special emergency notes issued hereunder shall mature at such times as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer as set forth above in Section 2; provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Acting Director of Finance/Temporary Chief Financial Officer. The Acting Director of Finance/Temporary Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Acting Director of Finance/Temporary Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:4-55(b)(2).

SECTION 5. The Acting Director of Finance/Temporary Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, if any, at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the date of delivery thereof. The Acting Director of Finance/Temporary Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of special emergency notes pursuant to this ordinance is made. Such report shall include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

SECTION 6. All special emergency notes issued pursuant to this ordinance shall be executed by the Acting Director of Finance/Temporary Chief Financial Officer and the Mayor of the City, and shall be under the seal of the City and attested by the City Clerk. Such officers are hereby authorized and directed to execute and deliver all documents necessary or convenient in connection with the issuance, sale and delivery of the Special Emergency Notes.

SECTION 7. In accordance with the provisions of N.J.S.A. 40A:4-53, the Clerk is hereby authorized and directed to file a copy of this Special Emergency Ordinance as adopted with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

SECTION 8. This ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by N.J.S.A. 40:49-27.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

FRANCISCO MORAN
Mayor

ATTEST: _____

LUIS PASTORIZA
Municipal Clerk

Resolutions

R-1

MBS:dh
12-08-20

RESOLUTION AUTHORIZING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE COUNTY OF CAMDEN FOR THE CREATION/IMPLEMENTATION OF THE INTERACTIVE HISTORICAL EDUCATION KIOSK

WHEREAS, the City of Camden and the County of Camden entered into a Shared Services Agreement for the implementation of the Interactive Historical Education Kiosk by way of Resolution #R-4 (MC-20:7316) adopted on February 11, 2020; and

WHEREAS, a no cost extension was granted to the City of Camden from the County of Camden Open Space, Farmland, Recreation and Historic Trust to complete the interactive historical education kiosk until March 31, 2020; and

WHEREAS, City Council has determined that it is in the best interest of the City of Camden to extend the Shared Services Agreement with the County of Camden until March 31, 2021; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the proper officers of the City of Camden are hereby authorized to execute the attached Amendment to the Shared Services Agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: 12/8/2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Patrice Bassett, Records Manager & Archivist

Department Making Request: Municipal Clerk

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing an amendment to the shared service agreement between the City of Camden and the County of Camden (MC#20-7316) for the creation/implementation of the Interactive Historical Education Kiosk.

BRIEF DESCRIPTION OF ACTION: A no cost extension was granted to the City of Camden from the Camden County Open Space, Farmland, Recreation and Historic Trust to complete the interactive historical education kiosk. The new term of the shared service agreement should reflect a due date of March 31, 2021.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable) $0*

[X] **Waiver Attached for State (DCA) Approval**
Contracts for Services, Grant Applications/Awards, License Agreements, etc.
(Any Resolution that has Impact on City budget)

	Date	Signature
Approved by Relevant Director:	10/28/2020	
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.5.20	
Received by City Attorney:	11/17/20	

(Name) Please Print ***(Extension #)***

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report ___ Revised Report _√_ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G

(green - g; yellow - y; red - r)

Department: Municipal Clerk

Grant Administrator: Patrice McCarthy Grant Administrator #: 757-7409

Project Name:		Open Space, Recreation, Farmland and Historic Trust Fund			
Grant/Funding Agency Program:		Camden County			
Grant Federal CFDA or State GIMS Number:					
City Contract Date:			City Contract #:		
Application Resolution #:		MC-09:134	Appropriation Code :	G-20-664-999	
Funding Source:					
Pass Through: ***circle one***	Y or N	Source:			
Amount of Grant:		$50,000.00			
Local Match: ***circle one***	Y or N	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:			Accepting Grant Resolution # MC:		
Term of Grant:		1/1/19 – 12/31/20	Location of Activity:	City-wide	
Date of Analysis:		9/14/20	Reviewed By:	Kelly Mobley	

Summary:

5-Nov-20: The Municipal Clerk's Office is seeking council authorization to amend the shared service agreement between the City of Camden and the County of Camden. The City was awarded a non-cost three month extension to allow additional time for creation/implementation for the Interactive Historical Education Kiosk. New term should reflect: 1/1/19 – 3/31/21.

14-Sep-20: The Municipal Clerk's Office is processing the first payment against purchase order #20-02456 for Night Kitchen Interactive – Invoice #5454-10 for services provided in connection with the Interactive Historic Mural.

Time Lines:

Problematic Areas/Recommendations:

CCHistoricTrust

ATTACHMENT E

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CREATION/EXTENSION OF SERVICES FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality:	City of Camden

Explanation of new or extended service, what essential unmet need the new or extended service fills and the estimated costs and sources of funding for the new or extended service.

This is a no cost extension of grant terms notated in the shared services agreement between the City of Camden and County of Camden (MC#20-7316) for the creation/implementation of Interactive Historical Education Kiosk through March 31, 2021.

What category of people will be eligible to receive, or benefit from, the new or extended service?

Grantees experiencing delays due to the Covid 19 pandemic may be eligible as the grantor (Camden County Open Space, Farmland, recreation and Historic Trust) sees fit.

How will the municipality determine who will receive the new or extended service?

NA

Summarize any application or enrollment process, criteria or guidelines.

NA

What Department or Division will oversee the new or extended service?

The Office of the Municipal Clerk Records Management and Archives Unit oversees this grant in conjunction with the Grants Management Department.

What user fees or other provisions will be in place to minimize the cost to taxpayers of this new or extended service?

NA

What person or persons are primarily responsible for the new or extended service and how can they be reached?

Name	Patrice Bassett
Title	Records Manager
Telephone Number	856-757-7049
Email	pamccart@ci.camden.nj.us

Name	
Title	
Telephone Number	
Email	

List any and all ordinances, resolutions, policies, rules, regulations, application or criteria that will govern the new or extended service and provide a copy of each.

Ordinance:	
Resolution:	MC# 20-7316
Policies	
Rules and Regulations:	
Applications:	
Criteria:	

_____ Date_____

Mayor's Signature

_____ Date_____

Business Administrator/Manager Signature

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Patrice McCarthy

From: Jack Sworaski <Jack.Sworaski@camdencounty.com>
Sent: Wednesday, October 07, 2020 9:11 AM
To: Patrice McCarthy
Cc: Jill Friedman
Subject: RE: Extension Request History Grant

Patrice,

Hope all is well with you.

Thank you for putting your request in writing. Sounds like, despite everything, you are continuing to move forward on the project. We recognize that delays are inevitable in these times. The schedule as proposed is accepted.

Jack Sworaski
Director

Camden County Open Space and Farmland Preservation
1301 Park Boulevard, Cherry Hill NJ, 08002
Office: (856) 858-5241
Fax: (856) 216 7156

CamdenCounty.com | Facebook | Twitter | Instagram

From: Patrice McCarthy <PaMcCart@ci.camden.nj.us>
Sent: Wednesday, October 07, 2020 8:10 AM
To: Jack Sworaski <Jack.Sworaski@camdencounty.com>
Cc: Jill Friedman <Jill.Friedman@camdencounty.com>
Subject: Extension Request History Grant

This email originated outside of the County's email system. DO NOT CLICK links or attachments unless you recognize the sender and are expecting the email.

Good morning Jack,

As I'm sure you are aware the COVID19 pandemic threw many places a bit of a curveball; including us at Records & Archives for the City of Camden. We had to adjust for the historic mural touchscreen only option, adding more COVID friendly and safe operating options. We were unable to reach out directly to the public for the public participation section of our project we had to alter our approach with an electronic poll which took a bit of time to program. Also, the Camden County Historic Society has been closed so we got started late researching historic places and people for our mural popup content. We have just now provided the mural artist with the results of our public participation section and are awaiting her new additional drawings to the mural before our tech team at Night Kitchen can really get started. We are not going to be able to finish Phase 1 of the mural by the grants deadline and would like to request an extension. I am being told that we should be able to have this completed by the end of the first quarter 2021. Below would be our new proposed schedule moving forward. Please advise. Thank you so much for your help.

SHARED SERVICES AGREEMENT
BY AND BETWEEN
THE COUNTY OF CAMDEN
AND
CITY OF CAMDEN

THIS DOCUMENT constitutes a Shared Services Agreement pursuant to N.J.S.A. 40A: 65-1 et seq. entered into between the County of Camden, a body politic and corporate of the State of New Jersey with offices located at 520 Market Street, Camden, New Jersey 08102, (**County**), and the City of Camden, a body of politic and corporate of the State of New Jersey with offices with offices located at 520 Market Street, Camden, New Jersey 08102 **(City)**. The date of execution of this Agreement is the day of , 2019.

WITNESSETH:

WHEREAS, the need exists within the County of Camden (**County**) and its municipalities for the preservation of historic sites; and

WHEREAS, the City of Camden (**City**) desires to develop and install an interactive historical education kiosk (**project**) to engage the public in active learning and increase heritage tourism in Camden City and surrounding area. within the City of Camden; and

WHEREAS, the **City** desires to acquire assets which would permit it to implement the **project**; and

WHEREAS, the **County** desires to fund, in an amount not to exceed $50,000, the installation of the **project** by the **City**, in accordance with the approved work plan (**Work Plan)** which is attached hereto, in order that the citizens of the **County** may ensure the continued preservation of historic properties within the **County**; and

The **City** shall inform the **County** in writing of any circumstances that will delay the completion of the **Work Plan** beyond the term of this Agreement not less than sixty (60) days prior to the expiration of this Agreement.

The **City** may use any funds provided by the **County** only for the purpose stated within the **Work Plan**. The **City** must provide the **County** with copies of all contracts and other documents identified above which relate to said **Work Plan. A completed Historic Preservation Grant Payment/Reimbursement Request Form (*Attachment I*), must accompany all request(s) for release of funds. No funds will be released unless/until this completed form is received by the County.**

The **City** shall allow the **County** to place a sign no larger than 18" x 24" on the property, at a mutually agreed to location, which shall identify the Camden County Open Space Preservation Trust Fund as a financial partner in the completion of the **project**.

3. COUNTY'S RESPONSIBILITIES

Upon receipt of a signed contract(s) for work contained in the **Work Plan**, the **County** shall pay to the **City** the sum of said contract(s), or a percentage thereof, for the purpose of permitting the **City** to complete the **project**. The amount paid shall not exceed the amount for said work identified in the **City's** application submitted to the **County** for Round 19 - Historic Preservation Funding, nor shall it exceed $50,000 in the aggregate. Any balance from the original appropriation of funds which remains after all work identified in the **Work Plan** has been completed, shall remain with the **County**.

4. ADHERENCE TO LOCAL PUBLIC CONTRACTS LAW

In accordance with N.J.S.A. 40A:65-9, if any party performing a service on behalf of another party or parties to this Agreement utilizes the services of a private contractor to perform all or most of such service, or all or most of a specific and separate segment of the services so contracted for, such party shall be required to award the Agreement for the work to be performed by a private contractor under such Agreement in accordance with the "Local Public Contracts Law" (N.J.S.A. 40a: 11-1 et seq.)

10. MISCELLANEOUS

The following provisions shall apply to this Agreement:

a. Construction of this Agreement

The parties acknowledge that this Agreement was prepared under New Jersey Law and shall therefore be interpreted under the laws of that State.

b. Amendments

This Agreement may not be amended, altered or modified in any manner except in writing signed by the parties hereto.

c. Headings

This section and or any other headings contained in this Agreement are for references only and shall not affect the meaning and interpretation of this contract.

d. Invalid Clause

The invalidity of any clause contained herein shall not render any other provision invalid and the balance of this Agreement shall be binding upon all parties hereto.

e. Entire Agreement

This Agreement shall consist of the entire Agreement of the parties and it is acknowledged that there are no side or oral agreements relating to this undertaking set forth herein.

f. Assignability

This Agreement and all rights, duties and obligations contained herein may not be assigned without the County's prior written permission.

g. Affirmative Action

The affirmative action provisions set forth in the documents attached hereto are incorporated herein and made a part hereof.

h. Funding

In accordance with the provisions of N.J.S.A. 40A: 11-15, this Agreement is subject to the availability and appropriation of sufficient funds in the year in which it is in effect.

i. Waiver

It is understood and agreed by the parties that a failure or delay in the enforcement of any of the provisions of this Agreement by either of the parties shall not be construed as a waiver of those provisions.

camden county

OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND

Camden City Historical Education Kiosk
(Round 19)

Approved Work Plan

Task #1: Develop historic content and images

Task #2: Program software

Task #3: Purchase/install hardware for kiosk

R-2

MBS:yrh
12-8-20

RESOLUTION ESTABLISHING THE MINIMUM BIDS, CONDITIONS AND RESTRICTIONS ON THE PUBLIC SALE OF CERTAIN CITY OWNED PROPERTIES

BE IT RESOLVED, by the Council of the City of Camden that the following described tracts and parcels of land and premises in the City and County of Camden and State of New Jersey, to be sold at public sale in the Council Chambers, 2nd floor, City Hall, Camden, New Jersey, to the highest bidders after public advertisement as required by law, which properties are not needed for public use; which shall not be used as a used car lot, junk yard or for any other purpose which is dangerous or emits offensive odors or noises, which shall be sold subject to any and all ordinances of the City of Camden passed and adopted prior to the date of the delivery of the deed therefore:

	ADDRESS	BLOCK	LOT
1.	738-742, 724 & 722 Mt. Vernon St. **MINIMUM BID $20,000.00**	388	23, 29 & 30
2.	WS No. 34th St. 300' N Harrison WS No. 34th St. 320 N Harrison WS No. 34th St. 340 N. Harrison Ave. **MINIMUM BID $5,000.00**	896	30,49,40
3.	4 Henrietta Terrace **MINIMUM BID $500.00**	1175	52

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION ITS DEVELOPED INTO A PARKING LOT OR DRIVEWAY AND ITS TO BE COMPLETED WITHIN ONE (1) YEAR OF THE DATE OF DEED.

4.	556 Jackson Street **MINIMUM BID $7,500.00**	469	54

THE ABOVE PROPERTY SHALL BE SOLD SUBJECT TO THE CONDITION IT WILL BE REHABILITTED FOR RESIDENTIAL USE ONLY WITHIN ONE (1) YEAR OF THE DATE OF THE DEED AND THE PROPER CERTIFICATION FOR OCCUPANCY IS OBTAINED FROM THE CITY

5.	SE Farragut & 33rd Street 3312-3314 Farragut Avenue SS Farragut Ave, 53 W. 34th St. SS Farragut 33 W. 34th St. 3326 Farragut Ave. SW Farragut & 34th Street ES No. 33rd St. No Harrison Ave. **MINIMUM BID $25,000.00**	896	1,2,3,4,5,6 & 32
6.	NE 33rd & Harrison Avenue **MINIMUM BID $4,000.00**	896	25
7.	1244 No. 33rd Street ES No. 33rd 160 No. Harrison Ave. ES No. 33rd 280 No. Harrison Ave. ES No. 33rd 260 No. Harrison Ave. **MINIMUM BID $20,000.00**	896	8, 9, 26 & 27

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION IT BE USED TO BUILD RESIDENTIAL OR COMMERCIAL STRUCTURE(S) WITH CONSTRUCTION TO COMMENCE WITHIN ONE (1) YEAR OF ACQUISITION AND TO BE COMPLETED WITHIN THREE (3) YEARS OF THE DATE OF THE DEED.

8. 2845 Garfield Avenue **MINIMUM BID $2,500.00**	950	48
9. NS Waldorf 150 E. of Royal **MINIMUM BID $5,000.00**	1074	43
10. 839 & 841 Grant Street **MINIMUM BID $3,000.00**	765	37 & 38
11. 908 St. John St & **MINIMUM BID $1,500.00**	309	64
12. 1052 Princess Avenue **MINIMUM BID $2,000.00**	1285	114

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION THE LAND BE USED AS A SIDE OR REAR YARD IN CONJUNCTION WITH AN EXISTING RESIDENCE OR BUSINESS

13. Rear 521-533 South 8th Street **MINIMUM BID $3,500.00**	1430	108

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION THAT IT BE USED AS A COMMUNITY/NEIGHBORHOOD GARDEN

BE IT FURTHER RESOLVED that the above properties and land are to conform to any planning and zoning requirements

BE IT FURTHER RESOLVED, that such land and premises shall be sold subject to the specific conditions and within said times, as outlined above and as outlined in the advertisement for bids and at the time of the public sale. If the grantee fails to satisfy these conditions, within the designated times, the premises shall revert to the City of Camden free and clear of any and all claims, encumbrances or other liens. The consideration and/or purchase price bid by the grantee shall be retained by the City of Camden as liquidated damages and not as a penalty.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form:

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason Asuncion, Business Administrator

FROM: Yolanda Hawkins, Real Estate Officer

Department Making Request: Law Dept./Bureau of City Properties

TITLE OF RESOLUTION/ORDINANCE: Resolution Establishing the Minimum Bids, Conditions and Restrictions on the public sale of certain city owned properties

BRIEF DESCRIPTION OF ACTION: This resolution would set the minimum bids, conditions and restrictions on the tracts of city owned parcels to be sold at a public auction.

BIDDING PROCESS:

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS: N/A

APPROPRIATION ACCOUNT(S): (*If applicable*) N/A

AMOUNT: *(If applicable)* N/A

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/18/20	
Received by City Attorney:	11/17/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Yolanda	
Contact Person:	Yolanda	7125

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

****Please attach all supporting documents****

MBS:yrh
12-8-20

RESOLUTION ESTABLISHING THE MINIMUM BIDS, CONDITIONS AND RESTRICTIONS ON THE PUBLIC SALE OF CERTAIN CITY OWNED PROPERTIES

BE IT RESOLVED, by the Council of the City of Camden that the following described tracts and parcels of land and premises in the City and County of Camden and State of New Jersey, to be sold at public sale in the Council Chambers, 2nd floor, City Hall, Camden, New Jersey, to the highest bidders after public advertisement as required by law, which properties are not needed for public use; which shall not be used as a used car lot, junk yard or for any other purpose which is dangerous or emits offensive odors or noises, which shall be sold subject to any and all ordinances of the City of Camden passed and adopted prior to the date of the delivery of the deed therefore:

	ADDRESS	BLOCK	LOT
1.	738-742, 724 & 722 Mt. Vernon St. **MINIMUM BID $20,000.00**	388	23, 29 & 30
2.	WS No. 34th St. 300' N Harrison WS No. 34th St. 320 N Harrison WS No. 34th St. 340 N. Harrison Ave. **MINIMUM BID $5,000.00**	896	30,49,40
3.	4 Henrietta Terrace **MINIMUM BID $500.00**	1175	52

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION ITS DEVELOPED INTO A PARKING LOT OR DRIVEWAY AND ITS TO BE COMPLETED WITHIN ONE (1) YEAR OF THE DATE OF DEED.

4.	556 Jackson Street **MINIMUM BID $7,500.00**	469	54

THE ABOVE PROPERTY SHALL BE SOLD SUBJECT TO THE CONDITION IT WILL BE REHABILITTED FOR RESIDENTIAL USE ONLY WITHIN ONE (1) YEAR OF THE DATE OF THE DEED AND THE PROPER CERTIFICATION FOR OCCUPANCY IS OBTAINED FROM THE CITY

5.	SE Farragut & 33rd Street 3312-3314 Farragut Avenue SS Farragut Ave, 53 W. 34th St. SS Farragut 33 W. 34th St. 3326 Farragut Ave. SW Farragut & 34th Street ES No. 33rd St. No Harrison Ave. **MINIMUM BID $25,000.00**	896	1,2,3,4,5,6 & 32
6.	NE 33rd & Harrison Avenue **MINIMUM BID $4,000.00**	896	25
7.	1244 No. 33rd Street ES No. 33rd 160 No. Harrison Ave. ES No. 33rd 280 No. Harrison Ave. ES No. 33rd 260 No. Harrison Ave. **MINIMUM BID $20,000.00**	896	8, 9, 26 & 27

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION IT BE USED TO BUILD RESIDENTIAL OR COMMERCIAL STRUCTURE(S) WITH CONSTRUCTION TO COMMENCE WITHIN ONE (1) YEAR OF ACQUISITION AND TO BE COMPLETED WITHIN THREE (3) YEARS OF THE DATE OF THE DEED.

8.	2845 Garfield Avenue **MINIMUM BID $2,500.00**	950	48
9.	NS Waldorf 150 E. of Royal **MINIMUM BID $5,000.00**	1074	43
10.	839 & 841 Grant Street **MINIMUM BID $3,000.00**	765	37 & 38
11.	908 St. John St & **MINIMUM BID $1,500.00**	309	64
12.	1052 Princess Avenue **MINIMUM BID $2,000.00**	1285	114

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION THE LAND BE USED AS A SIDE OR REAR YARD IN CONJUNCTION WITH AN EXISTING RESIDENCE OR BUSINESS

13.	Rear 521-533 South 8th Street **MINIMUM BID $3,500.00**	1430	108

THE ABOVE LAND SHALL BE SOLD SUBJECT TO THE CONDITION THAT IT BE USED AS A COMMUNITY/NEIGHBORHOOD GARDEN

BE IT FURTHER RESOLVED that the above properties and land are to conform to any planning and zoning requirements

BE IT FURTHER RESOLVED, that such land and premises shall be sold subject to the specific conditions and within said times, as outlined above and as outlined in the advertisement for bids and at the time of the public sale. If the grantee fails to satisfy these conditions, within the designated times, the premises shall revert to the City of Camden free and clear of any and all claims, encumbrances or other liens. The consideration and/or purchase price bid by the grantee shall be retained by the City of Camden as liquidated damages and not as a penalty.

On Motion of: _____

Dated: December 8, 2020

The above has been reviewed
and approved as to form:

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

_____
FRANCISCO MORAN
Mayor

APPROVED: _____

ATTEST: _____
Luis Pastoriza
Municipal Clerk

RESOLUTION #3

Resolution awarding a contract to _____ to provide Risk Management consultant services to the City of Camden (by title)

RESOLUTION

NOT available at time of print on Friday, November 20, 2020.

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A CONTRACT TO CONNER STRONG & BUCKELEW COMPANIES, LLC TO PROVIDE RISK MANAGEMENT CONSULTANT SERVICES TO THE CITY OF CAMDEN

WHEREAS, the City of Camden requested proposals for a vendor to provide Risk Management Consultant Services to the City of Camden; and

WHEREAS, pursuant to a Request for Proposal, a proposal was submitted by Conner Strong & Buckelew Companies, LLC to provide Risk Management Consultant Services, along with the terms specified in the specifications/submitted; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to Conner Strong & Buckelew Companies, LLC; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officials are hereby authorized to enter into a contract with Conner Strong & Buckelew Companies, LLC.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

R-3

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting: December 8, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Office of Risk Management

Department Making Request: Risk Management

TITLE OF RESOLUTION:
Resolution awarding a contract to **(BY TITLE)** to provide Risk Management Consultant Services to the City of Camden

BRIEF DESCRIPTION OF ACTION: This action is necessary to receive Risk Management Consultant services at no cost to the City of Camden

APPROPRIATION ACCOUNT TO BE CHARGED: Included in JIF Premium

AMOUNT OF PROPOSED CONTRACT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by City Attorney:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Business Administrator:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Zoraida Pagan	X7578
Contact Person:	Michelle Banks-Spearman, City Attorney	X7170

2 to give addtl info RFP end of Nov.

Please note that the Contact Person is the point person for providing pertinent information regarding
If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) fr necessary copies for Council Meeting.

******Please attach all supporting documents******

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Professional Services
Name of Vendor	TITLE ONLY
Purpose or Need for service:	Risk Management Consultant Services
Contract Award Amount	$0- Payment included in JIF Premium
Term of Contract	1 Year
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP
Were other proposals received? If so, please attach the names and amounts for each proposal received?	

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

R-4

MORAN
12-08-20

RESOLUTION APPOINTING ERIK JAMES MONTGOMERY AS A MEMBER OF THE CITY OF CAMDEN ARTS, CULTURAL AND HERITAGE COMMISSION FOR THE UNEXPIRED TERM OF MIRIAM SUZZETTE ORTIZ, EXPIRING MAY 13, 2021

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be seven (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Erik James Montgomery has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to his fitness for appointment; and

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Erik James Montgomery as a member to the City of Camden Arts, Cultural and Heritage Commission for the unexpired term of Miriam Suzzette, expiring May 13, 2021; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing Erik James Montgomery as a member of the City of Camden Arts, Cultural and Heritage Commission.

BRIEF DESCRIPTION OF ACTION: This action would authorize the appointment of Erik James Montgomery to the City of Camden Arts, Cultural and Heritage Commission. Mr. Montgomery would finish Miriam Suzzette Ortiz's term which expires on May 13, 2021.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.17.20	
Received by City Attorney:	11/19/20	

	(***Name) Please Print***	***(Extension #)***
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion, Esq.	7154

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-5

MORAN
12-08-20

RESOLUTION APPOINTING MIKE MORGAN AS A MEMBER OF THE CITY OF CAMDEN ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM OF 2 YEARS, EXPIRING DECEMBER 7, 2022

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be seven (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the name of Mike Morgan has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to his fitness for appointment; and

BE IT RESOLVED, by the City Council of the City of Camden that it hereby appoints Mike Morgan as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, expiring December 7, 2022; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution appointing Mike Morgan as a member of the City of Camden Arts, Cultural and Heritage Commission for a term of (two) 2 years.

BRIEF DESCRIPTION OF ACTION: This action would authorize the appointment of Mike Morgan to the City of Camden Arts, Cultural and Heritage Commission for a term of (two) 2 years. The term would expire December 7, 2022.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-17-20	
Received by City Attorney:	11/29/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion, Esq.	7154

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

R-6

MORAN
12-08-20

RESOLUTION REAPPOINTING NAADIA J. JOHNSON AS A MEMBER OF THE CITY OF CAMDEN ARTS, CULTURAL AND HERITAGE COMMISSION FOR A TERM OF 2 YEARS, EXPIRING DECEMBER 7, 2022

WHEREAS, the City of Camden did by Ordinance MC-1650, create and establish the Arts, Cultural and Heritage Commission of the City of Camden, and approved amendments by Ordinance MC-5062; and

WHEREAS, under the aforesaid ordinance, there shall be seven (9) Voting Members, five (5) shall be appointed by City Council and four (4) shall be appointed by the Mayor; and

WHEREAS, the reappointment of Naadia J. Johnson has been submitted by the Mayor, which has reviewed the qualifications of said nominee and is satisfied as to her fitness for reappointment; and

BE IT RESOLVED, by the City Council of the City of Camden that it hereby reappoints Naadia J. Johnson as a member to the City of Camden Arts, Cultural and Heritage Commission for a term of 2 years, expiring December 7, 2022; now, therefore

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: Resolution reappointing Naadia J. Johnson as a member of the City of Camden Arts, Cultural and Heritage Commission for a term of (two) 2 years.

BRIEF DESCRIPTION OF ACTION: This action would authorize the appointment of Naadia J. Johnson to the City of Camden Arts, Cultural and Heritage Commission for a term of (two) 2 years. The term would expire December 7, 2022.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11/17/20	
Received by City Attorney:	11/19/20	

	(*Name) Please Print*	*(Extension #)*
Prepared By:	Diana Gonzalez	7150
Contact Person:	Jason J. Asuncion, Esq.	7154

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

MBS:dh
12-08-20

R-7

RESOLUTION AWARDING A CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH HOMEWARD BOUND PET ADOPTION CENTER, FORMERLY ANIMAL WELFARE SOCIETY OF CAMDEN COUNTY INC. (AWSCC) FOR ANIMAL SHELTERING AND CARE SERVICES

WHEREAS, the City of Camden requires certain extraordinary, unspecifiable services for animal sheltering and care services for certain animals (i.e., dogs and cats) found or otherwise acquired by or in the City of Camden; and

WHEREAS, Homeward Bound Pet Adoption Center has extensive expertise, training, and proven reputation in the animal sheltering and care field. Homeward Bound Pet Adoption Center has the properly licensed and credentialed professionals in animal care; organizational expertise and experience; modern facilities; and resources to provide to the City of Camden, its largest municipal client by volume, with animal shelter; feeding; care; medical treatment; euthanization; sterilization; and other related services for cats and dogs; and

WHEREAS, the City and Homeward Bound Pet Adoption Center contract is in the best interests of the City given the volume, service demands, and critical public health and safety issues associated with sheltering and caring for cats and dogs found or otherwise acquired by or in the City of Camden; and

WHEREAS, pursuant to N.J.S.A 40A:11-5(1)(a)(ii) of the Local Public Contracts Law, contracts for extraordinary, unspecifiable services for animal sheltering and care services in the City of Camden can be negotiated and awarded without advertising for the bids and bidding for the purpose and reasons stated herein; and

WHEREAS, Homeward Bound Pet Adoption Center has proposed a Shelter Services Agreement ("Agreement") attached hereto as Attachment 1 for a one year term (January 1, 2021 to December 31, 2021) to provide animal shelter; feeding; care; medical treatment; euthanization; sterilization; and other related services for cats and dogs found or otherwise acquired by or in the City of Camden, for the below indicated amount of the contract, all as more particularly described in the proposed Agreement attached hereto; and

WHEREAS, this resolution and proposed Agreement attached hereto shall be maintained on file and available for public inspection in the Office of the Municipal Clerk of the City of Camden; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "21-01-601-908" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that a contract, substantially in the form attached hereto as Attachment 1, be, and hereby is, awarded to Homeward Bound Pet Adoption Center for a sum not to exceed TWO HUNDRED TWENTY-EIGHT THOUSAND DOLLARS ($231,250.00).

BE IT FURTHER RESOLVED, that the authorized City officials are hereby authorized to negotiate and enter into an appropriate contract, substantially in the form attached hereto as Attachment 1, with Homeward Bound Pet Adoption Center for the animal sheltering and care services to be provided thereunder.

BE IT FURTHER RESOLVED that the City Clerk shall cause to be published in the Courier-Post within ten (10) days after passage of this resolution legal notice describing the nature, duration and amount of said contract.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Director Luis F. Ruiz

Department Making Request: Code Enforcement

TITLE OF RESOLUTION/ORDINANCE: Shelter Services Agreement

NO Cert. 11/19/20

BRIEF DESCRIPTION OF ACTION: 2021 Contract – Shelter Services Agreement Homeward Bound Pet Adoption Center, formerly Animal Welfare Society of Camden County, Inc. (AWSCC)

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 21-01-601-908

AMOUNT: *$231,250.00 (1 year)*

☒ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11-19-2020	
Approved by Grants Management:		(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.19.20	Jason J. Asuncion*
Received by City Attorney:	11/19/2020	Michelle Oakes-Spadrna

(Name) Please Print	***(Extension #)***
Prepared By: Mrs. Terry Britt	X-7349
Contact Person: Mrs. Terry Britt	X-7349

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	N/A EUS
Name of Vendor	
Purpose or Need for service:	For housing, care and feed of stray animals found in the City of Camden.
Contract Award Amount	$231,250.00
Term of Contract	12 months
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	No
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	SSA
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

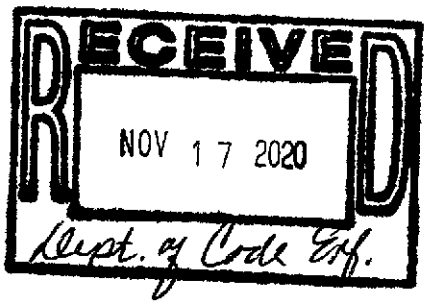
_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

HOMEWARD BOUND
Pet Adoption Center



SHELTER SERVICES AGREEMENT

This agreement is made on November 1, 2020 by and between the Homeward Bound Pet Adoption Center, Inc. (Homeward Bound) f/k/a Animal Welfare Society of Camden County, Inc. (AWSCC), with its principal place of business located at 125 County House Road, Blackwood, New Jersey, 08012 and the City of Camden, a body politic and corporate, with its principal place of business located at City Hall, 4th Floor, Suite 419, Camden, New Jersey, 08101-5120.

WITNESSETH:

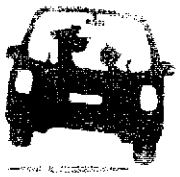
WHEREAS, the Municipality requires the provisions of animal shelter services; and

WHEREAS, the required animal shelter services to be provided are extraordinary, unspecifiable services and/or professional services; and

WHEREAS, HOMEWARD BOUND is able to competently provide to the Municipality the required shelter services.

NOW THEREFORE, in consideration of the mutual covenants herein contained and intending to be legally bound, the parties hereby agree as follows:

1. **TERM**. The term of this agreement shall be for the 12 months, commencing on January 1, 2021 and running through December 31, 2021.
2. **SCOPE.** The HOMEWARD BOUND shall provide the following services in accordance with applicable federal, state and local laws, statutes, rules and regulations:
   A. House, shelter, feed and care for all felines and canines found or otherwise acquired by or in the Municipality, with the exception of any injured or sick felines or canines obtained within the Municipality that have been diagnosed with or are suspected of having communicable disease, which are determined by the HOMEWARD BOUND to endanger the health of the other animals at the shelter. In addition, any felines or



HOMEWARD BOUND

Adoption Center

County

canines adopted from another shelter, including but not limited to Animal Adoption Center, Animal Orphanage, and Animal Welfare Association, must be returned to said shelter, unless a surrender to HOMEWARD BOUND is approved by the HOMEWARD BOUND Executive Director.

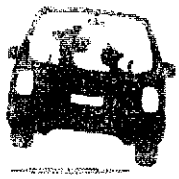
B. Treat as medically necessary, or euthanize the recommendation of a veterinarian all animals found or otherwise acquired by or in the Municipality, which are impounded at the shelter. With the exception of those found seriously ill or injured by the Animal Control Officer, in which case appropriate emergency treatment must be provided by a veterinarian at the sole cost and expense of the Municipality, before said animal is surrendered to the shelter. If, within 24 hours of being received into the shelter, it is determined an animal should have received emergency veterinary care before being brought to the shelter, the township will be responsible for reimbursing HOMEWARD BOUND the costs of the emergency treatment that HOMEWARD BOUND incurs for the said animal within thirty (30) days of invoice.

C. Euthanize animals when necessary, pursuant to HOMEWARD BOUND policy, found or otherwise acquired by or in the Municipality, which are impounded at the shelter.

D. Sterilize, vaccinate, and return any feral cats to a community cat caregiver or owner which pose no threat to the health or safety to the public.

E. On an emergency basis, at the discretion of HOMEWARD BOUND, house, shelter, feed, and care for animals of another species which is not canine or feline, subject to an additional $60.00 per day boarding fee.

F. Accept road kill animals, except skunks and deer, which are contained within a sealed plastic bag. All road killed animals shall be labeled with the name of the animal control officer, the date, the municipality in which the road kill was found, the species, and any other pertinent information.



HOMEWARD BOUND

Pet Adoption Center

County

3. MUNICIPALITY RESPONSIBILITIES

A. The Municipality shall compensate the HOMEWARD BOUND: $231,250.00 per 12 months for basic shelter services for 1,850 animals per calendar year, payable on a monthly basis at $19270.83 per month, due within 30 days of the invoice date. An additional charge of $125.00 per animal will be assessed for any animal placed with HOMEWARD BOUND above the allotted 1,850 animals per calendar year.

B. The Municipality shall be responsible for the reimbursement of all costs for emergency medical attention that is required for an impounded animal that is delivered to the shelter by the Municipality's Animal Control Officer, when that animal should have received emergency medical attention pursuant to NJ.A.C. 8:23A-1.12 prior to delivery to the shelter.

C. The Municipality shall give notice to the HOMEWARD BOUND of any planned action which may result in the Municipality's Animal Control Officer's placement of 7 or more animals from a single household, colony, trapping action or other planned action. 48 hours notice must be given for any such placement by the Municipality's Animal Control Officer, unless the placement will occur on a holiday in which case 72 hours notice must be given. Notice shall include the approximate number and type of animals, the municipality of origin, and the anticipated condition of these animals. Notice may be given via phone or in person by the Municipality's Animal Control Officer, to the HOMEWARD BOUND Executive Director, Board President, or Board Vice-President, but not via email or phone message, or to anyone else.

D. For any animals placed at HOMEWARD BOUND which must be held pending a resolution by the Courts or by another determination out of the control of

HOMEWARD BOUND, the Municipality shall be billed at a rate of $15 per day per cat and $30 per day per dog.

E. Unless previously approved by the HOMEWARD BOUND Executive Director, Board President, or Board Vice-President, no more than 40 animals per one Monday through Sunday week (7 day) period may be brought to HOMEWARD BOUND from one Municipality.

F. **PAYMENT FOR INVOICES SHALL BE MADE BY THE MUNICIPALITY WITHIN THIRTY (30) DAYS AFTER RECEIPT OF INVOICE FOR SERVICE. PAYMENTS MADE THEREAFTER SHALL BE SUBJECT TO A LATE PAYMENT CHARGE ON THE UNPAID BALANCE REMAINING AT A RATE OF TEN PERCENT (10%) PER ANNUM. SHOULD THE MUNICIPALITY FAIL TO PAY ANY INVOICE, AND SUCH FAILURE IS NOT CURED WITHIN SIXTY (60) DAYS, HOMEWARD BOUND SHALL BE PERMITTED TO SUSPEND SERVICE WITHOUT ANY FURTHER WRITTEN NOTICE OF SAME.** At HOMEWARD BOUND's option, HOMEWARD BOUND may pursue any available remedy at law or in equity in addition to collecting the late payment charge and/or any outstanding principal amount due from the Municipality under the provisions of this Agreement for its Term. This provision shall survive the termination of this Agreement, subject to the limitations and provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-2, all rules, regulations made pursuant to same, and all other applicable law.

G. The Municipality and HOMEWARD BOUND, respectively, shall defend, indemnify and hold harmless the other party, its officers, agents and employees, from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the Municipality's or HOMEWARD BOUND's, its officers', agents',

and employees' intentional or negligent acts or omissions in connection with this agreement.

4. **OTHER CHARGES.** The HOMEWARD BOUND retains the right to impose fees on the Municipality's residents for, among other things, the reclamation, adoption and/or surrender of an animal pursuant to this list of charges attached hereto and made a part hereof. The HOMEWARD BOUND reserves its right to amend its charges consistent with the proper fiscal management of the shelter and/or economic conditions relating to the cost of providing these services. In the event HOMEWARD BOUND waives or reduces any fee, penalty or other charge, such modification is not a waiver of any rights under this Agreement.

5. **WHO IS BOUND.** Each person who signs this Agreement is bound by this Agreement. Anyone who succeeds to any party's rights and responsibilities, such as heirs or the executor of a Part's estate, is also bound.

6. **AUTHORIZATION.** The parties hereby represent and warrant that they each have the requisite power and authority to make and perform the obligations under this Agreement, and that the execution of this Agreement has been duly authorized by all requisite corporate action, if necessary.

7. **CAPTIONS.** The captions in this Agreement are inserted only as a matter of convenience and for ease of reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement, nor shall they in any way affect this Agreement or the construction of any provision.

8. **ENTIRE AGREEMENT.** This Agreement sets forth all promises, agreements, conditions and understandings either oral or written among them or other than as are herein set forth. No subsequent alteration, amendment, change or addition to this Agreement shall be binding on any party unless made in writing, approved in writing by

HOMEWARD BOUND
Pet Adoption Center

county

the board of directors and signed by all parties.

9. **COUNTERPARTS AND FACSIMILE.** This Agreement may execute in one or more counterparts, including by facsimile, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first written above.

Municipal Representative:

_____

Printed Name

_____

Signature

_____ _____

Title Date

Witnessed or Attested by:

_____

Printed Name

_____

Signature

_____ _____

Title Date

HOMEWARD BOUND Representative:

Jill Rawlins

Printed Name: Jill Rawlins

_____

Signature: Jill Rawlins

Executive Director, HOMEWARD BOUND

Date 11/1/2020

Witnessed or Attested by:

Rose Rumaker

Printed Name: Rose Rumaker

Rose Rumaker

Signature: Rose Rumaker

Office Manager, HOMEWARD BOUND

Date 11/1/2020

R-8

MBS:dh
12-8-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE GIBBSBORO REALTY, LLC #CHC047

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Gibbsboro Realty, LLC ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from November 1, 2020 to October 31, 2021 for the rental subsidy in the amount of $960.00 per month for a total amount of ELEVEN THOUSAND FIVE HUNDRED TWENTY DOLLARS ($11,520.00) for tenant #CHC047; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Gibbsboro Realty, LLC for a term of twelve (12) months from November 1, 2020 to October 31, 2021 for the rental subsidy in the amount of $960.00 per month for a total amount of ELEVEN THOUSAND FIVE HUNDRED TWENTY DOLLARS ($11,520.00) for tenant #CHC047.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

GIBBSBORO REALTY, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $11,520.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$11,520.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Gibbsboro Realty LLC. Increasing rental subsidy and extending term of contract for 12 months from November 01, 2020 to October 31, 2021 under the City's Section 8 Program (tenant #CHC047).

DOREEN P. CHANG
TREASURER

DATE: November 2, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **GIBBSBORO REALTY, LLC.** THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12** MONTHS @ **$960.00** PER MONTH FROM **NOVEMBER 1, 2020 TO OCTOBER 31, 2021.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**CHC047** under the City's Section 8 Program.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) **G-HP-019-026**

AMOUNT: *(If applicable)* **$11,520.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/9-20	
Approved by Grants Management:	10/26/20	
Approved by Finance Director: (If applicable)	11/2/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/4/2020	
Approved by Business Administrator:	11-2-20	
Received by City Attorney:	11/17/20	

(Name) Please Print	***(Extension #)***
Prepared By:	
Contact Person:	

RECEIVED 11/2/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

N CITY
ET STREET
5120
08101-5120
57-7000

IDIS ACTIVITY #. 3914

CITY OF CAMDEN
PURCHASING BUREAU

2020 OCT 28 PM 12:11

REQUISITION
NO. 21-00480

TO: N DIVISION OF HSNG
ROOM 218-A CITY HALL
CAMDEN, NJ 08101

VENDOR #: GIB04

VENDOR:
GIBBSBORO REALTY LLC
411 E GIBBSBORO ROAD
UNIT 801
LINDENWOLD,, NJ 08021

ORDER DATE: 10/07/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ $960.00 PER MONTH FOR SECTION 8 TENANT #CHC047. TERM OF CONTRACT: 11/1/2020 - 10/31/2021 AMOUNT NOT TO EXCEED: $11,520.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & GIBBSBORO REALTY, LLC	G-HP- -019-026	11,520.0000	11,520.00
			TOTAL	11,520.00

10-23-20

11-2-20

10/26/20

Dorcas Velez 10/28/2020

Approved:

Department Head — Date 10/19/20

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date 10-19-20

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Account No: G-HP- -019-026
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 10/07/20 Ending Date: 10/07/20 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description	Trans Amount	Balance
	OPENING BALANCE		337,225.01
10/07/20	PO 21-00860 8 Rcvd HOPWA PAY OF 10/2/20 Vn CIT09 CITY OF CAMDEN PAYROLL Rc 10/07/20	2,804.08-	334,420.93
10/07/20	PO 21-00860 9 Rcvd HOPWA PAY OF 10/2/20 Vn CIT09 CITY OF CAMDEN PAYROLL Rc 10/07/20	2,265.46-	332,155.47
10/07/20	PO 21-00865 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn HPA01 HP ALTMAN AUTUMN RIDGE LLC	4,008.00-	328,147.47
10/07/20	PO 21-00866 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn NOR05 NORTH FORKLANDING ASSOCIATION	6,300.00-	321,847.47
10/07/20	PO 21-00867 1 Open PROVIDE RENTAL SUBSIDY FOR A Vn ANT11 ANTIOCH BAPTIST CHURCH	6,396.00-	315,451.47
10/07/20	PO 21-00874 1 Open PROVIDE UTILITY ALLOWANCE Vn GIB15 ALFRED GIBSON	540.00-	314,911.47
10/07/20	RQ 21-00480 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GIB04 GIBBSBORO REALTY LLC	11,520.00-	303,391.47

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 10/19/20
Current Period: 10/01/20 to 10/19/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
Control: NOC	Total	1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
Department: 019	2019 - 2020 HOPWA PROGRAM Total	1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
CAFR:	HOUSING OPP PEOPLE W AIDS Total	1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
Fund: HP	Budgeted Total	1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
Fund: HP	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Fund: HP	Total	1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
Final Budgeted		1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	0.00	
		0.00		0.00	0.00		
Final Total		1,014,645.22	0.00	0.00	1,014,645.22	287,972.47	72
		424,100.75	303,635.00	1,063.00	0.00	591,607.47	
		54,659.08		0.00	726,672.75		

R-9

MBS:dh
12-8-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE DAVENPORT VILLAGE #GAC020

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Davenport Village ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from September 1, 2020 to August 31, 2021 for the rental subsidy in the amount of $620.00 per month for a total amount of SEVEN THOUSAND FOUR HUNDRED FORTY DOLLARS ($7,440.00) for tenant #GAC020; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Davenport Village for a term of twelve (12) months from September 1, 2020 to August 31, 2021 for the rental subsidy in the amount of $620.00 per month for a total amount of SEVEN THOUSAND FOUR HUNDRED FORTY DOLLARS ($7,440.00) for tenant #GAC020.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

DAVENPORT VILLAGE

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $7,440.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$7,440.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Davenport Village, continuing rental subsidy and extending term of contract for 12 months from September 1, 2020 to August 31, 2021 under the City's Section 8 Program (#GAC020).

DOREEN P. CHANG
TREASURER

DATE: November 5, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **DAVENPORT VILLAGE.** THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12** MONTHS @ **$620.00** PER MONTH FROM **SEPTEMBER 1, 2020 TO AUGUST 31, 2021.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**GAC020** under the City's Section 8 Program.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) **G-HP-019-026**

AMOUNT: *(If applicable)* **$7,440.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/26/20	
Approved by Grants Management:	11/5/20	
Approved by Finance Director: (If applicable)	11/5/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/6/2020	
Approved by Business Administrator:	11/10/20	
Received by City Attorney:	11/17/20	

(Name) Please Print	***(Extension #)***
Prepared By:	
Contact Person:	

RECEIVED 11/5/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION
NO. 21-00518

SHIP TO	
	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: DAV60 DAVENPORT VILLAGE 301 DAVENPORT AVE. HAINESPORT, NJ 08036

ORDER DATE: 10/13/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ $620.00 PER MONTH FOR SECTION 8 TENANT #GAC020. TERM OF CONTRACT: 9/1/2020 - 8/31/2021 NOT TO EXCEED: $7,440.00 NOTE: THIS REQUSITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & DAVENPORT VILLAGE.	G-HP- -019-026	7,440.0000	7,440.00
			TOTAL	7,440.00

10-21-20

11/5/20

Approved:

10/26/20

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

10-21-20

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Account No: G-HP- -019-026
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 10/13/20 Ending Date: 10/13/20 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description		Trans Amount	Balance
	OPENING BALANCE			241,327.47
10/13/20	PO 20-02019 10 Void Ck 12204 SEPT 2020 Vn ABE01 ABED S ABED		780.00 **	241,327.47
10/13/20	PO 20-02019 10 Rcvd SEPT 2020 Vn ABE01 ABED S ABED	Rc 08/31/20 En 08/31/20	780.00-*	241,327.47
10/13/20	RQ 21-00511 1 PROVIDE RENTAL SUBSIDY FOR A Vn EPM01 ENGLISH PROPERTY MGMT LLC	Open	20,244.00-	221,083.47
10/13/20	RQ 21-00513 1 PROVIDE RENTAL SUBSIDY FOR A Vn GAR54 VERENICE GARCIA	Open	12,024.00-	209,059.47
10/13/20	RQ 21-00518 1 PROVIDE RENTAL SUBSIDY FOR A Vn DAV60 DAVENPORT VILLAGE	Open	7,440.00-	201,619.47

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 10/26/20
Current Period: 10/01/20 to 10/26/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22 425,526.75 56,085.08	0.00 302,209.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 590,181.47	72
Control: NOC	Total	1,014,645.22 425,526.75 56,085.08	0.00 302,209.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 590,181.47	72
Fund: HP	Budgeted Total	1,014,645.22 425,526.75 56,085.08	0.00 302,209.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 590,181.47	72
Fund: HP	Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: HP	Total	1,014,645.22 425,526.75 56,085.08	0.00 302,209.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 590,181.47	72
Final Budgeted		1,014,645.22 425,526.75 56,085.08	0.00 302,209.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 590,181.47	72
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		1,014,645.22 425,526.75 56,085.08	0.00 302,209.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 590,181.47	72

R-10

MBS:dh
12-08-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE RAYMOND TUCKER #GAC033

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Raymond Tucker ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from October 1, 2020 to September 30, 2021 for the rental subsidy in the amount of $746.00 per month for a total amount of EIGHT THOUSAND NINE HUNDRED FIFTY-TWO DOLLARS ($8,952.00) for tenant #GAC033; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Raymond Tucker for a term of twelve (12) months from October 1, 2020 to September 30, 2021 for the rental subsidy in the amount of $746.00 per month for a total amount of EIGHT THOUSAND NINE HUNDRED FIFTY-TWO DOLLARS ($8,952.00) for tenant #GAC033.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

RAYMOND TUCKER

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $8,952.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$8,952.00**

Description of the Goods or Services to be procured:

Amending Lease Agreement between the City of Camden and Raymond Tucker, continuing rental subsidy and extending term of contract for 12 months from October 01, 2020 to September 30, 2021 under the City's Section 8 Program (tenant #GAC033).

DORREN P. CHANG
TREASURER

DATE: October 26, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

CITY OF CAMDEN
FINANCE DEPARTMENT
2020 OCT 23 A 11:37

Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **RAYMOND TUCKER.** THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12** MONTHS @ **$746.00** PER MONTH FROM **OCTOBER 1, 2020 TO SEPTEMBER 30, 2021.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**GAC033** under the City's Section 8 Program.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) **G-HP-019-026**

AMOUNT: *(If applicable)* **$8,952.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10/13/20	
Approved by Grants Management:	10/20/20	
Approved by Finance Director: (If applicable)	10/26/2020	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	10/27/2020	
Approved by Business Administrator:	10.28.20	
Received by City Attorney:	11/17/20	

RECEIVED
NOV 17 2020

(Name) Please Print ***(Extension #)***

Prepared By: _____ _____

Contact Person: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

REQUISITION NO.
21-00405

SHIP TO
CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101

VENDOR
VENDOR #: TUC03 RAYMOND TUCKER 104 PINE STREET BORDENTOWN, NJ 08505

ORDER DATE: 09/25/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ $746.00 PER MONTH FOR SECTION 8 TENANT #GAC033. TERM OF CONTRACT: 10/1/2020 - 9/30/2021 NOT TO EXCEED: $8,952.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & RAYMOND TUCKER.	G-HP- -019-026	8,952.0000	8,952.00
			TOTAL	8,952.00

2020 OCT 23 AM 8:50
CITY OF CAMDEN
PURCHASING BUREAU

Approved:

Department Head — Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods — Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

R-11

MBS:dh
12-08-20

RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE VERENICE GARCIA #CHC054

WHEREAS, the City of Camden has a Section 8 Rent Subsidy Program; and

WHEREAS, the Department of Planning and Development has requested that City Council authorize the City to enter into an agreement with Verenice Garcia ("Landlord") in connection with the Section 8 Rent Subsidy Program; and

WHEREAS, the agreement shall be for a term of twelve (12) months from October 1, 2020 to September 30, 2021 for the rental subsidy in the amount of $1,002.00 per month for a total amount of TWELVE THOUSAND TWENTY-FOUR DOLLARS ($12,024.00) for tenant #CHC054; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HP-019-026" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, the City Council of the City of Camden hereby authorizes this agreement with Verenice Garcia for a term of twelve (12) months from October 1, 2020 to September 30, 2021 for the rental subsidy in the amount of $1,002.00 per month for a total amount of TWELVE THOUSAND TWENTY-FOUR DOLLARS ($12,024.00) for tenant #CHC054.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

VERENICE GARCIA

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT: G-HP-019-026**
  AMOUNT: $12,024.00
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$12,024.00**

Description of the Goods or Services to be procured:
Amending Lease Agreement between the City of Camden and Verenice Garcia, Continue rental subsidy and extending term of contract for 12 months from October 01, 2020 to September 30, 2021 under the City's Section 8 Program (tenant #CHC054).

DOREEN P. CHANG
TREASURER

DATE: October 26, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

CITY OF CAMDEN
FINANCE DEPARTMENT

Council Meeting Date: 2020 OCT 23 A 11:37

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CAMDEN AND **VERENICE GARCIA.** THIS AGREEMENT WILL PROVIDE A RENTAL SUBSIDY FOR **12** MONTHS **@ $1,002.00** PER MONTH FROM **OCTOBER 1, 2020 TO SEPTEMBER 30, 2021.**

BRIEF DESCRIPTION: This Resolution will define the terms and conditions for tenant #**CHC054** under the City's Section 8 Program.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) **G-HP-019-026**

AMOUNT: *(If applicable)* **$12,024.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	10.13.20	
Approved by Grants Management:	10/20/20	
Approved by Finance Director:	10/26/2020	(If applicable)
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	10/27/2020	
Approved by Business Administrator:	10.29.20	
Received by City Attorney:	11/17/20	

(Name) Please Print ***(Extension #)***

Prepared By: _____ _____

Contact Person: _____ _____

RECEIVED 10/29/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY
520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

IDIS ACTIVITY #: 3914

CITY OF CAMDEN
PURCHASING BUREAU

REQUISITION
NO. 21-00513

SHIP TO	
	CAMDEN DIVISION OF HSNG 2020 OCT 20 PM 12:08 ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: GAR54 VERENICE GARCIA 3536 ELM AVENUE PENNSAUKEN, NJ 08109

ORDER DATE: 10/13/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	PROVIDE RENTAL SUBSIDY FOR A 12 MONTH PERIOD @ $1,002.00 PER MONTH FOR SECTION 8 TENANAT #CHC054. TERM OF CONTRACT: 10/1/2020 - 9/30/2021 AMOUNT NOT TO EXCEED: $12,024.00 NOTE: THIS REQUISITION IS NECESSARY TO AUTHORIZE AN AGREEMENT BETWEEN THE CITY OF CAMDEN & VERENICE GARCIA.	G-HP- -019-026	12,024.0000	12,024.00
			TOTAL	12,024.00

CITY OF CAMDEN
PURCHASING BUREAU
2020 OCT 23 AM 8:50

10-27-20 A.C. 10/27/2020

10/20/20

Approved: 10/22/20

Department Head — Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

10-13-20

Receiver of Goods — Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Account No: G-HP- -019-026
Description: CAMDEN MSA HOUSING VOUCHER PROGRAM Type: Sub Account
Starting Date: 10/13/20 Ending Date: 10/13/20 Po Transactions: Summarized
Note: Requisitions charged to Existing Blanket PO's or Contracts do not affect balance.
* Transaction is included in Previous and/or Opening Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Date	Description		Trans Amount	Balance
	OPENING BALANCE			241,543.47
10/13/20	PO 20-02019 10 Void Ck 12204 SEPT 2020 Vn ABE01 ABED S ABED		780.00 **	241,543.47
10/13/20	PO 20-02019 10 Rcvd SEPT 2020 Vn ABE01 ABED S ABED	Rc 08/31/20 En 08/31/20	780.00-*	241,543.47
10/13/20	RQ 21-00511 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn EPM01 ENGLISH PROPERTY MGMT LLC		20,244.00-	221,299.47
10/13/20	RQ 21-00513 1 PROVIDE RENTAL SUBSIDY FOR A Open Vn GAR54 VERENICE GARCIA		12,024.00-	209,275.47

Range of Accounts: G-HP- -019-026 to G-HP- -019-026 Include Cap Accounts: Yes As Of: 10/13/20
Current Period: 10/01/20 to 10/13/20 Skip Zero Activity: Yes

Account No	Description	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used
G-HP- -019-026	CAMDEN MSA HOUSING VOUCHER PROGRAM	1,014,645.22 423,320.75 53,879.08	0.00 304,415.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 592,387.47	72
Control: NOC	Total	1,014,645.22 423,320.75 53,879.08	0.00 304,415.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 592,387.47	72
Fund: HP	Budgeted Total	1,014,645.22 423,320.75 53,879.08	0.00 304,415.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 592,387.47	72
Fund: HP	Non-Budgeted Total	0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Fund: HP	Total	1,014,645.22 423,320.75 53,879.08	0.00 304,415.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 592,387.47	72
Final Budgeted		1,014,645.22 423,320.75 53,879.08	0.00 304,415.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 592,387.47	72
Final Non-Budgeted		0.00 0.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0
Final Total		1,014,645.22 423,320.75 53,879.08	0.00 304,415.00	0.00 1,063.00 0.00	1,014,645.22 0.00 726,672.75	287,972.47 592,387.47	72

R-12

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR THE CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT AS A CO-APPLICANT WITH THE HOUSING AUTHORITY OF THE CITY OF CAMDEN IN THE AMOUNT NOT TO EXCEED $35 MILLION DOLLARS

WHEREAS, the City of Camden and the Housing Authority of the City of Camden desire to apply for a grant from the U.S. Department of Housing and Urban Development for the FY20 CHOICE Neighborhood Implementation Grant; and

WHEREAS, the grant proceeds will be utilized for the Ablett Village housing project consisting of rehabilitating 306 substandard housing units; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to apply for a grant from the U.S. Department of Housing and Urban Development for a FY20 CHOICE Neighborhood Implementation Grant.

BE IT FURTHER RESOLVED, that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

Shawn D. Eglinton Jr.
MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: PLANNING & DEVELOPMENT

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO APPLY FOR THE CHOICE NEIGHBORHOODS IMPLEMENTATION GRANT AS A CO-APPLICANT WITH THE HOUSING AUTHORITY OF THE CITY OF CAMDEN IN AN AMOUNT NOT TO EXCEED $35 MILLION DOLLARS

BRIEF DESCRIPTION OF ACTION: The Housing Authority of the City of Camden will be applying for a HUD Choice Neighborhoods Implementation Grant for the Ablett Village housing project, the City of Camden will apply as a co-applicant to the grant.

BIDDING PROCESS: N/A

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT:

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11/4/20	
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-5-20	
Received by City Attorney:	11/18/2020	

	(Name) Please Print	***(Extension #)***
Prepared By:	Candice Jefferson	3542
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report √ Revised Report _____ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Candice Jefferson Grant Administrator #: 968-3542

Grant/Project Name:			CHOICE Implementation Grant			
Grant #:						
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :		
Funding Source:			Federal Funds			
Pass Through:	Y	N	Source:			
Amount of Grant:			$35 million			
Local Match:	Y	N	Cash:	$500,000.00	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:		
Date of Analysis:		5-Nov-20		Reviewed By:		Kelly Mobley

Summary:

5-Nov-20: The Department of Planning and Development is requesting council authorization to partner with the Housing Authority of the City of Camden to apply for the 2020 HUD Choice Neighborhood Implementation Grant. Funding will be sought for the proposed Ablett Village/Cramer Hill Transformation Project. Specifically, grant funds will be used to modernize/revitalize the Ablett Village Housing Project in addition to neighborhood improvements that include a senior mid-rise, homeownership units and off site rental units within the Cramer Hill neighborhood.

The partnership is a requirement for the application.

There is a $500,000 obligation of Community Development Block Grant Funds over a five year period if the application is awarded. This must be highlighted/set a side in our future allocations of funding.

Time Lines:

Problematic Areas/Recommendations:

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Housing Authority of the City of Camden (HACC) wishes to apply for the FY2020 US Department of Housing & Urban Development Choice Neighborhoods Implementation Grant Program, in order to do so the requirement is City of Camden must be an applicant to the application. The application is for the revitalization of the Ablett Village Public Housing and the Cramer Hill neighborhood.

The maximum amount of the grant award is $35 million. If awarded, the grant would be used to modernize/revitalize the Ablett Village Housing Project which is barrack style units built orginially as WWII temporary housing, which remains today. Ablett Village is the last public family housing project in the City of Camden that has not been revitalized. There are 306 substandard housing units. Grant funds will also be used to make neighborhood improvements as well, such as senior mid-rise, homeownership units and off site rental units within the Cramer Hill neighborhood.

The City of Camden has committed the use of $500,000 in CDBG over the 5 year grant period for various neighborhood improvements.

*Grant application due December 13, 2020 – attached please find NOFA

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Victor Figueroa
Title	Executive Director, Housing Authority
Telephone Number	856-968-2700
Email	VFigueroa@camdenhousing.org

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

None

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____

Mayor's Signature

_____ Date 11-5-20

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

U.S. Department of Housing and Urban Development

Public and Indian Housing

FY2020 Choice Neighborhoods Implementation Grant Program
FR-6400-N-34
12/16/2020

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Program Office:
Public and Indian Housing

Funding Opportunity Title:
FY2020 Choice Neighborhoods Implementation Grant Program

Funding Opportunity Number:
FR-6400-N-34

Primary CFDA Number:
14.889

Due Date for Applications:
12/16/2020

Overview

The U.S. Department of Housing and Urban Development (HUD) issues this Notice of Funding Availability (NOFA) to invite applications from eligible applicants for the program and purpose described within this NOFA. Prospective applicants should carefully read all instructions in all sections to avoid sending an incomplete or ineligible application. HUD funding is highly competitive. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

During the selection process HUD is prohibited from disclosing 1) information regarding any applicant's relative standing, 2) the amount of assistance requested by an applicant, and 3) any information contained in the application. Prior to the application deadline, HUD may not disclose the identity of any applicant or the number of applicants that have applied for assistance.

For Further Information Regarding this NOFA: Please direct questions regarding the specific requirements of this Notice of Funding Availability (NOFA) to the office contact identified in Section VII.

OMB Approval Number(s):
2577-0269

I. FUNDING OPPORTUNITY DESCRIPTION.

A. Program Description.

1. Purpose

The Choice Neighborhoods program leverages significant public and private dollars to support locally driven strategies that address struggling neighborhoods with severely distressed public and/or HUD-assisted housing through a comprehensive approach to neighborhood transformation. Local leaders, residents, and other stakeholders, such as public housing authorities, cities, schools, police, business owners, nonprofits, and private developers, come together to create and implement a plan that revitalizes distressed HUD housing and addresses the challenges in the surrounding neighborhood. The program helps communities transform neighborhoods by redeveloping severely distressed public and/or HUD-assisted housing and catalyzing critical improvements in the neighborhood. To this end, Choice Neighborhoods is focused on three core goals:

1. **Housing:** Replace severely distressed public and assisted housing with high-quality mixed-income housing that is well-managed and responsive to the needs of the surrounding neighborhood;

2. **People:** Improve outcomes of households living in the target housing related to employment and income, health, and children's education; and
3. **Neighborhood:** Create the conditions necessary for public and private reinvestment in distressed neighborhoods to offer the kinds of amenities and assets, including safety, good schools, and commercial activity, that are important to families' choices about their community.

To achieve these core goals, successful applicants have in place a comprehensive neighborhood revitalization strategy, or "Transformation Plan." This Transformation Plan is the guiding document for the revitalization of the public and/or assisted housing units, while simultaneously directing the transformation of the surrounding neighborhood and creating positive outcomes for families.

Experience shows that to successfully develop and implement the Transformation Plan, broad civic engagement is needed. Successful applicants need to work with public and private agencies, organizations (including philanthropic and civic organizations), and individuals to gather and leverage the financial and human capital resources needed to support the sustainability of the plan. These efforts should build community support for and involvement in the development and implementation of the plan.

Objectives and Metrics to Measure Long Term Success: Each Choice Neighborhoods grantee is expected to develop performance metrics based on these objectives.

1. Housing Objectives: Housing transformed with the assistance of Choice Neighborhoods should be:

- **Well-Managed and Financially Viable.** Developments that have budgeted appropriately for the rental income that can be generated from the project and meet or exceed industry standards for quality management and maintenance of the property.
- **Mixed-Income.** Housing affordable to families and individuals with a broad range of incomes including low-income, moderate-income, and market rate or unrestricted.
- **Energy Efficient, Sustainable, Accessible, Healthy, and Free from Discrimination.** Housing that is well-designed, meets the requirements of accessible design and embraces concepts of visitability and universal design, has low per unit energy and water consumption and healthy indoor air quality, is built to be resistant to local disaster risk, has affordable broadband Internet access, and is free from discrimination.

2. **People Objectives:** Residents who live in the target and replacement housing before and after redevelopment benefit from:

- **Effective Education.** A high level of resident access to high-quality early learning programs and services so children enter kindergarten ready to learn and quality schools and/or educational supports that ultimately prepare students to graduate from high school college- and/or career-ready.
- **Employment Opportunities.** The income of residents, particularly wage income for non-elderly/non-disabled adult residents, increases over time.

- **Quality Health Care.** Residents have increased access to health services and have improved health over time.
- **Housing Location, Quality, and Affordability.** Residents of the target housing who, by their own choice, do not return to the development have housing and neighborhood opportunities as good as or better than the opportunities available to those who occupy the redeveloped site.

3. **Neighborhood Objectives:** Through investments catalyzed by Choice Neighborhoods, the neighborhood enjoys improved:

- **Private and Public Investment in the Neighborhood.** The neighboring housing has a very low vacancy/abandonment rate, the housing inventory is of high quality, and the neighborhood is mixed income and maintains a mixture of incomes over time.
- **Amenities.** Basic services are located in or nearby the neighborhood. Basic services include grocery stores, banks, health clinics and doctors' offices, dentist offices, and high-quality early learning programs and services.
- **Effective Public Schools.** Public schools in the target neighborhood are safe and welcoming places for children and their families. In addition, schools have test scores that are as good as or better than the state average or are implementing school reforms that raise student achievement over time and graduate students from high school prepared for college and/or a career.
- **Safety.** Residents are living in a safer environment as evidenced by the revitalized neighborhood having significantly lower crime rates than the neighborhood had prior to redevelopment and maintaining a lower crime rate over time.

2. Changes from Previous NOFA.

Highlights of significant changes:

- The Eligible Neighborhood threshold is now based only on poverty/ELI rate. Long term vacancy and Part I violent crime rate remain Need scoring factors.
- Update NOFA language to state that virtual meetings can satisfy the Resident and Community Involvement threshold requirement.
- Remove Capacity – Community Involvement rating factor and incorporate into capacity rating factors for each Principal Team Member.
- Remove Public Safety – Community Based Crime Reduction Grant rating factor and incorporate into overall Public Safety Strategy rating factor.
- Remove Property Management and Financial Feasibility rating factors and incorporate into Overall Housing Strategy rating factor.
- Evaluation for Mixed-Income Development rating factors will be based only on rental units developed by the Housing Implementation Entity. Homeownership remains an eligible use of CN grant funds.
- Revise People Strategy rating factors to individually evaluate strategy for increasing income and employment and improving health outcomes for residents of the target housing.
- In the Leverage rating factors, the standard for smaller communities being evaluated on a different scale has changed to an MSA with a population of 500,000 or less.

- Remove Project Readiness rating factor and incorporate those elements into Housing and People strategy rating factors.
- Applications with 250 or more units in the target housing project may now request $35 million maximum.

3. Definitions.

a. Standard Definitions

Affirmatively Furthering Fair Housing (AFFH). The obligation to affirmatively further the purposes and policies of the Fair Housing Act.

Assistance Listings (formerly CFDA) is a directory of the various Federal listings, projects, services and activities offering financial and non-financial assistance and benefits to the American public. An Assistance Listing (CFDA) Number is the unique number assigned to each program, project, service or activity listed in the Catalog of Federal Domestic Assistance (CFDA).

Authorized Organization Representative (AOR) is the person authorized to submit applications on behalf of the organization via Grants.gov. The AOR is authorized by the E-Biz point of contact in the System for Award Management. The AOR is listed in item 21 on the SF-424.

Award, as used in this NOFA means a federal grant OR cooperative agreement as specified in Section II.E (Type of Funding Instrument).

Consolidated Plan is a document developed by states and local jurisdictions. This plan is completed by engaging in a participatory process to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See 24 CFR part 91 for more information about the Consolidated Plan and related Action Plan).

Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this NOFA does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward (See 2 CFR 200.22.)

Contractor means an entity receiving a contract.

Deficiency is information missing or omitted within a submitted application. Examples of deficiencies include missing documents, information on a form, or some other type of unsatisfied information requirement (e.g., an unsigned form, unchecked box.). Depending on specific criteria, deficiencies may be either curable or non-curable.

- Curable Deficiency – Applicants may correct a curable deficiency with timely action.

To be curable the deficiency must:

- Not be a threshold requirement, except for documentation of applicant eligibility;
- not influence how an applicant is ranked or scored versus other applicants; and

- be remedied within the time frame specified in the notice of deficiency.
- Non-Curable Deficiency – An applicant cannot correct a non-curable deficiency after the submission deadline.

Non-curable deficiencies are deficiencies that, if corrected, would change an applicant's score or rank versus other applicants. Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application's score and final determination.

DUNS Number is the nine-digit identification number assigned to a business or organization by Dun & Bradstreet and provides a means of identifying business entities on a location-specific basis. Requests for a DUNS number can be made by visiting the Online DUNS Request Portal.

Eligibility requirements are mandatory requirements for an application to be eligible for funding.

Grants.gov is the website serving as the Federal government's central portal for searching and applying for federal financial assistance throughout the Federal government. Registration on Grants.gov is required for submission of applications to prospective agencies unless otherwise specified in this NOFA.

Non-Federal Entity is a state, local government, Indian tribe, institution of higher education (IHE), or non-profit organization carrying out a Federal award as a recipient or sub recipient. If eligible applicants under the NOFA include for profit entities, this definition of non-federal entity includes for profit entities.

Opportunity Zone (OZs) are defined in 26 U.S.C. 1400Z-1. In general, OZs are census tracts located in low-income communities where new investments, under certain conditions, may be eligible for preferential tax treatment.

Point of Contact (POC) is the person who may be contacted with questions about the application submitted by the AOR. The POC is listed in item 8F on the SF-424.

Promise Zones (PZs) are high poverty communities where the federal government partners with local leaders to increase economic activity, improve educational opportunities, leverage private investment, reduce violent crime, enhance public health and address other priorities identified by the community.

Recipient means a non-Federal entity receiving an award directly from HUD to carry out an activity under a HUD program.

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the recipient. It does not include payments to a contractor or payments to an individual beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract. The legal agreement must contain the subrecipient's assurance of compliance with program requirements, including but not limited to nondiscrimination and equal opportunity requirements.

Subrecipient is a non-Federal entity receiving a subaward from a pass-through entity to carry out part of a HUD program; but does not include an individual beneficiary of such program. A

subrecipient may also receive other Federal awards directly from a Federal awarding agency (including HUD).

System for Award Management (SAM), is a U.S. Government system that consolidated the capabilities of Central Contractor Registry (CCR), Excluded Parties List System (EPLS) and the Online Representations and Certifications Application (ORCA). Registration with SAM is required for submission of applications via Grants.gov. You can access the website at https://www.sam.gov/SAM/. There is no cost to use SAM.

Threshold Requirements are an eligibility requirement that must be met for an application to be reviewed. Threshold requirements are not curable, except for documentation of applicant eligibility and are listed in Section III.D Threshold Eligibility Requirements. Similarly, there are eligibility requirements under Section III.E, Statutory and Regulatory Requirements Affecting Eligibility.

Unique Entity Identifier is a number used to identify a specific commercial, nonprofit, or government entity. SAM states that currently Dun & Bradstreet (D&B) is the designated entity to establish and maintain the DUNS Number as the unique entity identifier required for registration in SAM and further used throughout federal procurement, financial assistance, and financial management systems. Beginning December 2020, the DUNS number will no longer be the official identifier for entities doing business with the government.

4. Program Definitions

For purposes of the Choice Neighborhoods program, the following definitions of key terms apply. As needed, other definitions relevant to specific thresholds and rating factors will be provided in those sections of the NOFA.

Affordable Housing. The term "affordable housing" means, in the context of a Choice Neighborhoods Transformation Plan, housing funded by the Choice Neighborhoods grant for which the owner of the project/unit has recorded a HUD-approved affordability use restriction for occupancy by households earning up to 120 percent of Area Median Income (AMI) for no fewer than 20 years. Such housing is not considered replacement housing for the purposes of the one-for-one replacement requirement.

Anchor Institutions. Anchor institutions are place-based entities with regional significance and are permanently-rooted economic or cultural drivers in specific locales – generating jobs, creating local business opportunities, and contributing in significant ways to the development of human, social and cultural capital. They include universities, hospitals, sports facilities, performing arts centers, tribal cultural institutions, and other major cultural facilities (such as museums and central libraries) and some very large places of worship and corporations.

Assisted Housing. In this NOFA, the term "assisted housing" (used interchangeably with "HUD-Assisted Housing") means housing assisted under a Housing Assistance Payment (HAP) contract pursuant to section 8 of the United States Housing Act of 1937 (42 U.S.C. 1437f and 42 U.S.C 1437g) (excluding tenant-based vouchers and developments where fewer than 50 percent of the units in a housing development receive project-based voucher assistance), section

221(d)(3) or section 236 of the National Housing Act (12 U.S.C. 17151 and 12 U.S.C 1715z-1), or the Native American Housing Assistance and Self-Determination Act of 1996, 25 U.S.C. 4101, et seq. (Indian Housing). In the case of Indian Housing, this includes only single family and duplex rental housing that is clustered in a development and multifamily rental housing projects in which at least 50 percent of the units are assisted.

Case Management. Case Management is an individual- or family-centered approach to assisting people of all ages with accessing the services they want and need. It includes screening/assessment/risk management, individualized service planning based on resident needs and choices, provision of options and information, linkage/referral to formal and informal services and supports, service coordination at the client-level, crisis intervention, follow-up, advocacy, monitoring/evaluation of resident progress as well as timeliness and effectiveness of service delivery, and maintenance of records. Case management contributes to and benefits from well-coordinated services at the community level. The intensity and frequency of case management services should be tailored to the level of an individual's or family's needs. Active case management requires a minimum of quarterly client contact.

Co-Applicant. Co-Applicant means an entity with which the Lead Applicant applies for funding under this NOFA. A Co-Applicant can be a local government, PHA, owner of the target HUD-assisted housing (e.g. a nonprofit or for-profit developer), or tribal entity. The local government of jurisdiction must be the Co-Applicant if it is not the Lead Applicant. Along with the Lead Applicant, the Co-Applicant must meet each Threshold Requirement listed in Section III.C, will sign the Grant Agreement, and will be responsible for implementing the activities identified in the Transformation Plan.

Critical Community Improvements. Critical Community Improvements (CCI) are community and economic development projects undertaken in the target neighborhood which will advance the neighborhood outcomes proposed in the Transformation Plan. Applicants must have a plan, approved by HUD, for how CCI funds will be used and they must be leveraged with additional resources. They must be used for physical community and economic development projects that enhance and accelerate the transformation of the neighborhood and the target housing being redeveloped. HUD does not explicitly define every possible use of CCI funds as use of these funds should be locally driven to solve challenges identified by the community. CCI funds are not intended to be used for infrastructure or substitute for basic municipal services. These funds should be used for innovative solutions to neighborhood challenges identified in the neighborhood narrative. Possible uses of funds include, but are not limited to:

a. Financing for commercial and economic development projects;

b. Neighborhood business facade improvement programs;

c. Place-making projects;

d. Neighborhood broadband;

e. Revolving loan funds for business attraction and retention;

f. Streetscape improvements above and beyond the locality's norm;

g. Programs to improve housing in the neighborhood surrounding the target housing subject of this application. Such programs could include targeted loan, grant and revolving loan programs to assist existing property owners with maintaining their property, model block programs, facade and front porch repair programs. (Note: using CN grant funds for more than facade improvements (e.g. housing rehabilitation) constitutes development and triggers additional requirements such as long-term affordability.); and

h. Acquisition of underutilized land for new parks, community gardens, or other uses approved by HUD.

Ineligible uses of CCI funds include, but are not limited to: providing programs and services; the commission of plans and studies; water and sewer line repair or infrastructure; bike share stations; street and sidewalk repair; infrastructure; or lighting.

Evidence-based Practice. Evidence-based practice refers to the use of the best available conclusions/findings from research and studies as a base for determining the best practices and predictions of outcomes in a field. A strong evidence base is offered by studies with designs that can support causal conclusions and studies that, in total, include enough of a range of participants and settings to support generalizability.

Families, Family. The term "families" has the meaning provided in section (b)(3)(B) of the United States Housing Act of 1937 (42 U.S.C. 1437a).

Hard to House. Hard to House refers to a special population of residents who face multiple, persistent barriers to moving toward self-sufficiency or maintaining stable housing for reasons that go beyond affordability, such as long-term unemployment, substance use or mental health problems, and/or a criminal record. These vulnerable households may have trouble finding a unit in the private market and may face significant challenges meeting the screening requirements to return to a new mixed-income development.

Housing Implementation Entity. The entity that is responsible for implementing the Housing component of the Transformation Plan and is at-risk and financially responsible for developing the housing and the long-term asset management of the housing. A joint venture with an executed agreement that establishes clear roles and responsibility can be the Housing Implementation Entity.

Lead Applicant. Lead Applicant means the primary entity responsible for implementing the activities identified in the Transformation Plan. The Lead Applicant must be a local government, PHA, or tribal entity. The Lead Applicant is responsible for overseeing and coordinating all elements of the Choice Neighborhoods Transformation Plan and is accountable to HUD to complete the work proposed in the application, as amended with HUD approval. The Lead Applicant will sign the Grant Agreement.

Local Government. The term "local government" shall have the same meaning as "unit of

general local government" in section 102(a)(1) of the Housing and Community Development Act of 1974 (42 U.S.C. 5302): The term "unit of general local government" means any city, county, town, township, parish, village, or other general purpose political subdivision of a State; Guam, the Northern Mariana Islands, the Virgin Islands, and American Samoa, or a general purpose political subdivision thereof; a combination of such political subdivisions that, except as provided in section 5306(d)(4) of this title, is recognized by the Secretary; the District of Columbia.

Neighborhood. The neighborhood is the geographic area within which the activities of the Transformation Plan shall take place. HUD understands neighborhood boundaries are not fixed like municipal or county boundaries. The Department also recognizes neighborhoods do not necessarily follow statistical boundaries, such as Census Tracts. For Choice Neighborhoods, HUD will rely on applicants to identify generally accepted boundaries for the target neighborhood. In many communities, typical neighborhood boundaries are delineated by major streets or physical topography. The neighborhood must be larger than just the footprint of the distressed public or HUD-Assisted Housing targeted in the application, but cannot encompass more than one municipal jurisdiction and is typically an area less than two miles wide.

Neighborhood Assets. Neighborhood assets include the following main categories:

a. Developmental assets that allow residents to attain the skills needed to be successful in all aspects of daily life (e.g., educational institutions, early learning centers, and health resources);

b. Commercial assets that are associated with production, employment, transactions, and sales (e.g., labor force and retail establishments);

c. Recreational assets that create value in a neighborhood beyond work and education (e.g., parks, open space, community gardens, athletics and arts organizations);

d. Physical assets that are associated with the built environment and physical infrastructure (e.g., housing, commercial buildings, and roads);

e. Social assets that establish well-functioning social interactions (e.g., public safety and community engagement); and

f. Cultural assets that enhance the quality of life for the neighborhood residents (e.g. art centers, museums, etc.).

Neighborhood Implementation Entity. The entity that is responsible for coordinating, overseeing and implementing the Critical Community Improvements. The Neighborhood Implementation Entity must be either 1) the local government or tribe in which the target housing resides, 2) a local redevelopment authority, or 3) a public/private partnership which receives local government funding for its activities in the target neighborhood and which has local government participation on its governing board. A joint venture or other type of partnership cannot be the Neighborhood Implementation Entity.

Part I Violent Crimes. Part I Violent Crimes shall have the same meaning used by the United

States Department of Justice Bureau of Justice Statistics and the Uniform Crime Report. Aggravated assault, rape, murder, and robbery are classified as Part I Violent Crimes.

People Implementation Entity. An entity with proven experience in supportive service design and implementation which has primary responsibility for facilitating the achievement of the supportive services strategy. This strategy should be minimally comprised of case management and service coordination related to health, economic development, education and early childhood education. A joint venture or other type of partnership cannot be the People Implementation Entity.

Physical Needs Assessment. A Physical Needs Assessment (PNA) for a housing project should be prepared by an independent registered engineer or architect that conducts a physical inspection of at least 10 percent of each dwelling unit set (i.e. a grouping of units within a building, which share characteristics, such as: number of bedrooms, number of full and half baths, ceiling height, and floor area) in order to ensure a representative sample of dwelling units are assessed and at least 50 percent of the non-dwelling space (i.e. exteriors, envelopes, non-dwelling units, grounds, common space and systems). Generally, a PNA identifies all the work needed to bring the housing project up to the applicable building modernization and energy conservation standards. Typically, a PNA takes into account the life cycle replacement costs of the housing project's entire inventory of capital items for a period of 20 years; however, for the purposes of the rating factors in this NOFA, HUD will only consider the cost of immediate needs for rehabilitation. Capital Needs Assessments, Project Capital Needs Assessments and Physical Condition Assessments are acceptable formats. Please note that HUD offers PHAs a free and standardized PNA format via our PNA Tool at: https://www.hud.gov/program_offices/public_indian_housing/programs/ph/capfund/gpnatool . Additionally, this website includes a user guide, instructions, and other informative PNA resources. PHAs can retrieve their PIC data in HUD's Energy and Performance Information Center's (EPIC) PNA tab or via request at PHAPNA@hud.gov.

Principal Education Partner. The entity selected to have primary responsibility for implementing the education component of the Transformation Plan.

Principal Team Member. Principal Team Members are the Lead Applicant, Co-Applicant(s) if any, Housing Implementation Entity, People Implementation Entity, and Neighborhood Implementation Entity.

Public Housing. The term "public housing" refers to housing that receives funding under an Annual Contributions Contract (ACC) and in accordance with section 9 of the US Housing Act of 1937. A public housing project is a group of such housing units that has a single Project Number assigned by the Director of Public Housing of a HUD Field Office and has, or had (in the case of previously demolished units), housing units under an ACC and in accordance with section 9 of the US Housing Act of 1937. Applicants must be clear throughout their application as to the project they are targeting.

Public Housing Agency. The term "public housing agency" (PHA) has the meaning provided in section 3(b)(6) of the United States Housing Act of 1937 (42 U.S.C.1437a).

Rental Assistance Demonstration (RAD). A HUD program that allows PHAs to convert public housing to project-based section 8 housing to facilitate additional debt and equity financing. If awarded a Choice Implementation Grant, awardees may use RAD as a replacement housing vehicle. More information on the RAD Program can be found at www.hud.gov/rad.

Replacement Housing. Replacement housing is rental housing that will replace demolished, disposed of, or otherwise reduced public or assisted housing. Replacement housing may take the form of public housing or section 8 assisted housing as defined under sections 8 and 9 of the U.S. Housing Act of 1937 (42 U.S.C. 1437f and 42 U.S.C 1437g) or the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. § 4101, et seq.). With regard to section 8 housing, project-based vouchers (section 8(o)(13) of the U.S. Housing Act of 1937) and project-based rental assistance as provided in a RAD conversion are included in this definition. To satisfy the one-for-one replacement requirement through acquisition, the replacement unit must not have been receiving assistance prior to submitting the application.

Service Coordination. Service Coordination is a systems-centered approach to coordinating multiple services across agencies within a community, based on the needs of the target resident population, to increase accessibility, utilization, and quality of services and to reduce fragmentation in service delivery systems. Service coordination often requires the negotiation of enhanced services to address unique needs and gaps in available services. Partnership and network building with community-based supportive and social service agencies are critical components of service coordination.

Severely Distressed Housing.

a. In accordance with Section 24(j)(2) of the 1937 Act, the term means a public and/or assisted housing project (or building in a project) that:

(1) Requires major redesign, reconstruction, or redevelopment, or partial or total demolition, to correct serious deficiencies in the original design (including inappropriately high population density), deferred maintenance, physical deterioration or obsolescence of major systems, and other deficiencies in the physical plan of the project;

(2) Is a significant contributing factor to the physical decline of, and disinvestment by, public and private entities in, the surrounding neighborhood;

(3) Is:

(i) Occupied predominantly by families who are very low-income families with children, have unemployed members, and are dependent on various forms of public assistance;

(ii) Has high rates of vandalism and criminal activity (including drug-related criminal activity) in comparison to other housing in the area; or

(iii) Is lacking in sufficient appropriate transportation, supportive services, economic opportunity, schools, civic and religious institutions, and public services, resulting in severe social distress in the project;

(4) Cannot be revitalized through assistance under other programs, such as the Capital Fund and Operating Fund programs for public housing under the 1937 Act, or the programs under sections 9 or 14 of the 1937 Act (as in effect before the effective date under section 503(a) of the Quality Housing and Work Responsibility Act of 1998 (Pub. L. 105-276, approved October 21, 1998)), because of cost constraints and inadequacy of available amounts; and

(5) In the case of an individual building that currently forms a portion of the public and/or assisted housing project targeted by the application to this NOFA: (a) Is sufficiently separable from the remainder of the project of which the building is part, such that the revitalization of the building is feasible; or (b) was part of the targeted public and/or assisted housing project that has been legally vacated or demolished, but for which HUD has not yet provided replacement housing assistance (other than tenant-based assistance). "Replacement housing assistance" is defined as funds that have been furnished by HUD to perform major rehabilitation on, or reconstruction of, the public and/or assisted housing that have been legally vacated or demolished.

b. A severely distressed project that has been legally vacated or demolished (but for which HUD has not yet provided replacement housing assistance, other than tenant-based assistance) must have met the definition of physical distress not later than the day the demolition application approval letter was signed by HUD.

Supportive Services. The term "supportive services" includes all activities that will promote upward mobility, self-sufficiency, or improved quality of life, including such activities as literacy training, activities that promote early learning and the continuum of educational supports, remedial and continuing education, job training, financial literacy instruction, day care, youth services, aging-in-place, public transportation, physical and mental health services, economic development activities, and other programs for which the community demonstrates need.

Transformation Plan. The Transformation Plan is a comprehensive neighborhood revitalization strategy proposed (as presented in the Choice Neighborhoods grant application) to achieve the three core goals of Choice Neighborhoods (Housing, People, Neighborhood). The Transformation Plan is a living document that is expected to change over time. HUD's approval will be required for revisions to the Transformation Plan.

Tribal Entities. Tribal entities means tribes, as defined in Section 4(13) of NAHASDA, and Tribally Designated Housing Entities, as defined in section 4(22) of NAHASDA.

B. Authority.

The funding authority for Choice Neighborhoods grants under this NOFA is provided by the Further Consolidated Appropriations Act, 2020 (Public Law 116-94, enacted December 20, 2019). The program authority for the Choice Neighborhoods Initiative is Section 24 of the United States Housing Act of 1937 (42 U.S.C. 1437v) (1937 Act), as applied by the FY 2020 Appropriations.

II. Award Information.

A. Available Funds

Funding of approximately **$ 182,000,000** is available through this NOFA.
Additional funds may become available for award under this NOFA, because of HUD's efforts to recapture funds, use carryover funds, or because of the availability of additional appropriated funds. Use of these funds is subject to statutory constraints. All awards are subject to the funding restrictions contained in this NOFA.
Per the FY 2020 Appropriations, at least $87,500,000 million of the total FY 2020 Choice Neighborhoods funding must be awarded to applications in which a public housing authority is the Lead Applicant or Co-Applicant. HUD may set aside one grant award for the highest scoring application that targets a multifamily HUD-Assisted Housing property that is receiving project-based rental assistance under section 8 of the United States Housing Act of 1937 (exclusive of tenant-based or project-based vouchers). At the Department's discretion and subject to appropriations, HUD may use remaining FY 2019 and new FY 2021 appropriations to make Implementation Grant awards under this NOFA. Tenant Protection Voucher assistance for purposes in association with the Implementation Grants will be in addition to the Choice Neighborhoods Implementation Grant.

B. Number of Awards.

HUD expects to make approximately 5 awards from the funds available under this NOFA.

C. Minimum/Maximum Award Information

For the purposes of establishing the maximum amount of Choice Neighborhoods Implementation Grant funding that an applicant may request, calculate a development cost for the replacement housing units to be developed in the Transformation Plan and allow for additional funding to cover non-housing activities. See Section IV.F.3 for detailed instructions on how to calculate this amount. An applicant may request the lesser of this calculated amount or $30,000,000 for applications with a target housing project under 250 public housing/assisted units or $35,000,000 if the target housing has 250 or more public housing/assisted units. Use the FY 2020 Implementation Grant Sizing worksheet (HUD-53235) and include it in the attachments section of the application.

Estimated Total Funding:
$ 182,000,000
Minimum Award Amount:
$ 1
Per Project Period
Maximum Award Amount:
$ 35,000,000

Per Project Period

D. Period of Performance

Grantees must proceed in a timely manner, as indicated by the timeframes established in this NOFA and Grant Agreement. All FY 2020 Choice Neighborhoods funds must be expended by September 30, 2027. The grant term will accommodate the timeframes established by Congress if any FY 2021 funding is appropriated and included in the grant awards.

Estimated Project Start Date:
05/10/2021

Estimated Project End Date:
09/30/2027

Length of Project Periods:
Other

Length of Periods Explanation of Other:
See Section IV.F for additional information.

E. Type of Funding Instrument.

Funding Instrument Type:
G (Grant)

F. Supplementation.

For this NOFA, sub-section "F. Supplementation" is Not Applicable

III. Eligibility Information.

A. Eligible Applicants.

Others (see text field entitled "Additional Information on Eligibility" for clarification)
City or township governments
Public housing authorities/Indian housing authorities

Information on Eligible Applicants

The local government of jurisdiction must be either the Lead Applicant or Co-Applicant. The Lead Applicant can be either a Public Housing Authority (PHA), local government, or tribal entity. A Co-Applicant can be a local government, PHA, tribal entity, or the owner of the target HUD-assisted housing (e.g. nonprofit or for-profit developer).

Key Eligibility Criteria. There are three key eligibility criteria for Choice Neighborhoods funding. In addition to the applicant's eligibility, the application must also demonstrate that the proposal targets an eligible housing project and is located in an eligible neighborhood.

1. Eligible Applicants. The local government of jurisdiction must be the Lead Applicant or Co-Applicant. (For applications that target Indian Housing, the tribe meets this requirement.) The Lead Applicant must be a local government, Public Housing Agency (PHA), or a tribal entity. A Co-Applicant can be a local government, PHA, tribal entity, or the owner of the target HUD-assisted housing (e.g. a nonprofit or for-profit developer). See Sections I.A.4 for definitions of related terms.

a. Troubled Status for PHAs. If a PHA applicant was designated as troubled by HUD pursuant to section 6(j)(2) of the 1937 Act on the most recently released Operational Troubled List, HUD will use documents and information available to it to determine whether that PHA qualifies as an eligible applicant. In accordance with section 24(j) of the 1937 Act, a troubled PHA may still be eligible to apply if it:

(1) Is designated as troubled principally for reasons that will not affect its capacity to carry out a revitalization program;

(2) Is making substantial progress toward eliminating the deficiencies of the agency that resulted in its troubled status;

(3) Has not been found to be in noncompliance with fair housing or other civil rights requirements; or

(4) Is otherwise determined by HUD to be capable of carrying out a revitalization program.

b. Previous Participation Certification for Multifamily Assisted Property Owners. If the Co-Applicant is the owner of the assisted property that is the subject of the Choice Neighborhoods grant application, the application must include the owner's most recent Previous Participation Certification (form HUD-2530). If the owner has defaulted on a mortgage loan or has less than satisfactory review ratings (physical inspections, management and financial reviews), HUD will use documents and information available to it to determine whether the owner qualifies as an eligible applicant. Approvals of entities that have defaulted or received unsatisfactory review ratings will be subjected to HUD's Previous Participation clearance review process. Applicants may still be eligible to apply for Choice Neighborhoods funding if HUD deems the applicant to be making substantial progress in addressing the deficiencies related to such default or review rating. This requirement is not applicable to applications that target only public housing or Indian housing.

2. Eligible Target Housing. Each application must focus on the revitalization of at least one severely distressed public and/or assisted housing project. Eligible target housing meets the following criteria:

a. Is currently HUD "public housing" or "assisted housing" as defined in section I.A.4.

b. If the project's occupancy is limited to "elderly" or "disabled" residents, it cannot be the only target housing project identified in this grant application. At least one target housing project must be available for general occupancy by families. For public housing projects, HUD will verify if the property has such a designation in PIC. For assisted housing, HUD will verify if such a designation is listed in the Housing Assistance Payments (HAP) contract or other HUD records.

c. For public housing projects, the Actual Date of Full Availability (DOFA) date in PIC must be earlier than January 1, 1996.

d. Severely distressed: The definition of severely distressed housing from section 24(j)(2) of the 1937 Act is included in section I.A.4. Provide the Certification of Severe Physical Distress form (HUD-53232) and include it in the attachments section of the application. The certification must be signed by an engineer or architect licensed by a state licensing board and dated. The license does not need to have been issued in the same state as the severely distressed project. The engineer or architect must include his or her license number and state of registration on the certification. The engineer or architect may not be an employee of the Lead Applicant, Co-Applicant (if any), Planning Coordinator (if any), the project's owner, the public housing

authority (if applicable), or a unit of local government in which the housing is located. If this application targets more than one public and/or assisted housing project, each project must meet this definition of severe distress and be listed on the certification form. If the HUD-53232 form was signed more than 12 months prior to the NOFA publication date, the property's owner must submit a certification that it has not undertaken rehabilitation activities that would make the certification invalid.

3. Eligible Neighborhood. An eligible neighborhood for Choice Neighborhoods grant funds is a neighborhood with at least 20 percent of the residents estimated to be in poverty or have extremely low incomes based on the most recent data collected by the U.S. Census Bureau. To meet this application requirement, the applicant must demonstrate compliance with the following criteria:

a. The definition of "neighborhood" from Section I.A.4 applies. Note: HUD reserves the right to ask applicants to provide evidence that the target neighborhood boundary is generally accepted. Such evidence might include planning, community development or zoning maps that have been adopted by a public jurisdiction.

b. For the purposes of establishing neighborhood eligibility and to assign points for certain rating factors, HUD has created a mapping tool that will overlay the locally defined neighborhood boundaries with data associated with that area and estimate the rates of certain indicators in that neighborhood using a proportional allocation methodology. HUD will calculate the poverty rate, extremely low-income rate, and residential vacancy rate for the target area as well as other measures of distress. For example, if census tracts are the smallest statistical boundary for the available data and the locally defined neighborhood is partially within two different census tracts, the poverty rate will be calculated based on the portion of the neighborhood housing units located in each tract. In this example, 80 percent of the housing units in the locally defined neighborhood are in a tract with a poverty rate of 40 percent and 20 percent of the units are in a tract with a poverty rate of 10 percent. The "neighborhood poverty rate" would be calculated as: (80% x 40%) + (20% x 10%) = 34%. You must draw the boundaries of the target neighborhood using the mapping tool posted on the FY 2020 NOFA and Funding Information page at www.hud.gov/cn and provide a pdf of your eligible neighborhood, as produced and emailed to the user by the mapping tool, in the attachments section of your application. HUD will not accept additional documentation and will make the final determination on compliance with the threshold.

B. Ineligible Applicants.

Individuals or any entity not listed above as an Eligible Applicant.

C. Cost Sharing or Matching.

This Program requires cost sharing or matching as described below.
Section 24(c)(1)(A) of the 1937 Act (42 U.S.C. 1437v(c)(1)(A)) sets forth a requirement for matching funds for all HOPE VI-related grants, which includes Choice Neighborhoods. Matching funds in the amount of at least five percent of the requested grant amount in cash or in-kind donations must be secured and used by the end of the grant term. HOPE VI program funding, including HOPE VI Revitalization, HOPE VI Demolition, HOPE VI Neighborhood Networks, HOPE VI Main Street grants, Choice Neighborhoods Implementation, or Choice Neighborhoods Planning Grants, may NOT be considered

match. Generally other federal sources are only allowed to be used as cost share or match if permitted by a program's authorizing statute.

Grantees will be required to show evidence that matching resources were actually received and used for their intended purposes through quarterly reports as the project proceeds. Sources of matching funds may be substituted after grant award.

Grantees must pursue and enforce any commitment (including commitments for service) obtained from any public or private entity for any contribution or commitment to the project or surrounding area that was part of the match amount.

D. Threshold Eligibility Requirements.

Applicants who fail to meet any of the following threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated.

1. Outstanding civil rights matters must be resolved to HUD's satisfaction prior to grant award, provided that all applicable legal processes have been satisfied.

2. Timely Submission of Applications. Applications submitted after the deadline stated within this NOFA that do not meet the requirements of the grace period policy will be marked late. Late applications are ineligible and will not be considered for funding. See Section IV. D. Application Submission Dates and Times.

3. Partnership and Joint Venture Certifications. Provide a letter or other document from each Principal Team Member, including the Lead Applicant and any Co-Applicant, certifying their commitment to specific duties and responsibilities corresponding to the Housing, People and Neighborhood components of the Transformation Plan for at least the grant term. Each of the duties and responsibilities must be described in the document. Each document must be signed by an authorized representative of each entity. If the Housing Implementation Entity is a joint venture, the joint venture's certification should also affirm that a contract governing the rights and responsibilities of the parties is in legal force and effect for that joint venture. The Housing Implementation Entity must indicate that it will be responsible for implementing day-to-day development and asset management activities associated with the Housing Plan. If a Lead Applicant proposes to rely on a Principal Team Member for rating purposes under the NOFA, the applicant will be required to secure HUD's approval, if funded, prior to dismissing and/or replacing any Principal Team Member or effecting any material change to the roles and responsibilities of the Principal Team Member. You may, but are not required to, submit one certification letter that all parties sign to meet this requirement, provided that it includes the required information for each of the entities.

4. Site Control for Target and Replacement Housing Sites to Be Developed by the Housing Implementation Entity. Provide a letter in your application certifying that you (as the Lead Applicant), your Co-Applicant (if any), or the Housing Implementation Entity has site control as of the application due date and will maintain site control through the later of the end of the grant term or until all replacement housing is built/rehabbed, unless otherwise approved by HUD. The site control certification must be provided for the target housing site and all parcels proposed for replacement housing under the Transformation Plan. Site control means the Lead Applicant, Co-

Applicant, or Housing Implementation Entity either owns the property(ies), including land and buildings, or that such parties have a legally binding purchase agreement for it, or, in the case of an application targeting Indian housing, owns or has a leasehold interest in the property(ies). Site control held by another Principal Team Member (who is not also the Lead Applicant, Co-Applicant, or the Housing Implementation Entity) is not sufficient. The certification must identify each parcel (e.g. by address or specific location), describe how the site is controlled, and be signed by the Executive Officer of the entity that has site control. If the Housing plan includes replacement units that will be provided through project-based vouchers in projects developed by a different entity as described in section III.F.2.b.5, HUD will review the letter from the PHA that will administer the vouchers as required in the Overall Housing Strategy rating factor. If you do not provide an acceptable certification of site control, your entire application will be disqualified from further consideration for funding. If after grant award, HUD determines that the Lead Applicant, Co-Applicant, or Housing Implementation Entity does not have the site control claimed in the certification, HUD reserves the right to rescind the grant award. A change in site due to unforeseeable environmental compliance issues will only be permitted if the environmental issues are beyond the control of the grantee.

5. Location of Housing. The application must include a site map indicating both the original target housing location and all proposed housing location(s). If all proposed housing will be located within the neighborhood, no additional documentation is necessary. If housing is proposed outside the target neighborhood, the application must also include (1) a justification explaining why it is necessary to locate this housing outside the target neighborhood (i.e., off-site) and how doing so supports and enables the Transformation Plan (as provided in section III.F.2.b.3) and (2) evidence that demonstrates the alternative neighborhood meets the requirements set forth in section III.F.2.b.3.b. You must include all this information in the attachments. The map must also be at a scale to show exact lots/parcels and include street names. If the Housing plan includes replacement units that will be provided through project-based vouchers as described in section III.F.2.b.5, HUD will review the letter from the PHA that will administer the vouchers to ensure it includes the commitment that such units will be located in eligible Choice Neighborhoods locations as described in section III.F.2.b.3.

6. Consistency with PHA/MTW Plan. If a public housing project is the target housing of this application, the Transformation Plan must be consistent with the PHA Plan (or MTW Plan, as applicable). Provide a letter signed by the PHA Executive Director certifying that the Transformation Plan is consistent with most recently approved PHA Plan (or MTW Plan, as applicable) in the attachments. If this application is from a prior Planning Grantee and HUD has accepted the final Transformation Plan as of the NOFA publication date, the application automatically passes this threshold and no additional documentation is necessary.

7. Consistency with Consolidated Plan or Indian Housing Plan. The proposed Transformation Plan must be consistent with the Consolidated Plan for the jurisdiction in which the target neighborhood is located, or the Indian Housing Plan (IHP) for applications targeting Indian housing. Provide the Certification of Consistency with the Consolidated Plan (form HUD-2991) or a certification from the Tribal Chairperson indicating that the Transformation Plan is consistent with the IHP.

8. One-for One-Replacement of Public and/or Assisted Housing. Provide the One-for-One Replacement Certification form (HUD-53238) committing to compliance with the one-for-one

replacement requirements in Section III.F.2.b. If the target site has already been demolished or the housing plan is 100 percent rehabilitation of the units with the current bedroom configuration, the certification form does not need to be provided. If the report generated from the HUD CN Mapping Tool indicates that this neighborhood qualifies for the exception allowing tenant-based vouchers as replacement housing provided in Section III.F.2.b.6, fill out the form accordingly.

9. Resident and Community Involvement. In accordance with section 24(e)(2)(D) of the 1937 Act, applicants must involve affected residents at the beginning of and throughout the planning process for the transformation program, prior to the submission of an application. This involvement must be continuous from the beginning of the planning process through the implementation and management of the grant, if awarded. You must demonstrate compliance with this threshold by providing the Resident and Community Involvement certification (form HUD-53231) in the attachments section of the application. The certification form must include the name of the target public and/or assisted housing site, the dates of the meetings, and be signed and dated by the Lead Applicant's Executive Officer. If this application is from a prior Planning Grantee and HUD has accepted the final Transformation Plan as of the NOFA publication date, the application automatically passes this threshold and you do not need to submit the certification form.

(a) Resident Meetings. You must conduct at least two meetings with the residents of the target public and/or assisted housing to discuss the proposed Transformation Plan during the its development.

(b) Public Meetings. You must conduct at least two public meetings with the broader community (including residents of the target public and/or assisted housing) to discuss the proposed Transformation Plan.

(c) Allowable Time Period for Meetings.

(i) Each of these meetings must take place on different days.

(ii) At least one public meeting, which included representation from the target public and/or assisted housing residents and the broader community, must have taken place at the beginning of the transformation planning process. This meeting can have occurred prior to the publication of this NOFA, but must have anticipated the project proposed in this application.

(iii) At least one resident meeting and one public meeting must be held after the publication date of this NOFA.

(d) Content and Structure. In light of the COVID-19 pandemic, meetings held virtually through an interactive platform (such as Zoom) are acceptable to satisfy this threshold requirement. At each meeting residents and community members must be given opportunities to express their support or lack of support for the proposals presented and given the power to affect changes impacting their living environment. Resident decision making must be recorded and documented. Such documentation might include voting rolls, minutes of meetings, and recorded public discussions. All meetings must be held in facilities that are physically accessible to persons with disabilities. Where physical accessibility is not achievable, recipients and subrecipients must give priority to alternative methods of product delivery that offer programs and activities to qualified individuals with disabilities in the most integrated setting appropriate

in accordance with HUD's implementing regulations for section 504 of the Rehabilitation Act of 1973 (29 U.S.C.§ 794) at 24 CFR Part 8. All successful applicants must take reasonable steps to ensure meaningful access to programs to persons with limited English proficiency (LEP), pursuant to Title VI of the Civil Rights Act of 1964 and Executive Order 13166. This may mean providing language assistance services to ensure meaningful resident and community involvement for persons with LEP as a result of their nationality. The Department published Final Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (72 Fed. Reg. 2732; January 22, 2007) to aid recipients of HUD assistance in identifying language assistance needs and developing language assistance plans. Each of the issues listed below must have been discussed in at least one meeting.

(i) The Choice Neighborhoods planning and implementation process;

(ii) The proposed physical plan, including the extent of proposed demolition or rehabilitation of existing structures, and if applicable, proposed site design. If you are also proposing to convert public housing units via RAD, that must be discussed as well;

(iii) Planned supportive service activities;

(iv) Neighborhood improvement projects and other proposed transformation activities;

(v) Relocation issues, such as relocation planning, mobility counseling, relocation assistance, how information will be shared with residents before and during the demolition and reconstruction phases, and the purpose and timing of written notices required by the URA;

(vi) Re-occupancy plans and policies, such as site-based waiting lists and the right to return; and

(vii) Economic Opportunities for Low- and Very Low-Income Persons, including efforts by the recipient, in accordance with Section 3 of the Housing and Urban Development Act of 1968 (Section 3) to ensure, to the greatest extent feasible, that training, employment, contracting, and other economic opportunities will be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns that provide economic opportunities to low- and very low-income persons in the area in which the project is located. See the Section 3 regulations at 24 CFR part 135.

10. Separability. While section 24(j)(2)(A)(v) of the 1937 Act allows for a Transformation Plan to target only a portion of an existing housing project for redevelopment, that is not consistent with the objectives of the Choice Neighborhoods program. If an application nonetheless proposes to only address a portion of the target housing site for redevelopment, it must demonstrate that the target severely distressed public and/or assisted housing is sufficiently separable from the remainder of the project, of which the building is a part, to make use of the building feasible for transformation AND justify the rationale for only targeting part of a housing project. Having a project timeline that extends beyond the Choice Neighborhoods grant term is an insufficient basis for invoking separability. Physical features such as a road, berm, catch basin, or other recognized neighborhood distinction are sometimes used as the basis for delineating separate sites. If the application targets the entire project for transformation, indicate, "n/a," for not applicable, in the narrative.

11. Number of Applications and Public and/or Assisted Housing Projects.

(a) A local government, as Lead Applicant or Co-Applicant, may only submit one application under this NOFA. Other Principal Team Members may participate in a maximum of two FY 2020 Choice Neighborhoods Implementation Grant applications, either as an individual entity or as a joint venture member, in accordance with the criteria of this NOFA.

(b) There is no limit to the number of public and/or assisted housing projects per application, so long as all are within the boundaries of the neighborhood.

(c) If HUD receives electronically multiple versions of an application, HUD will rate and rank the last version of the application received by Grants.gov that meets the timely receipt requirements. All other applications (i.e., prior versions) will not be considered eligible. If applicants find after submitting an application that they want to amend or adjust their application and it is prior to the deadline date, applicants should be aware that they must resubmit the entire application, including all fax transmissions previously sent, to ensure that HUD gets a complete application.

12. Choice Neighborhoods Planning Grants. While HUD encourages current Planning Grantees to complete their grant term before applying for an Implementation Grant, the target housing and the target neighborhood of a previously funded Choice Neighborhoods Planning Grant are eligible to be the target housing and neighborhood in a FY 2020 Choice Neighborhoods Implementation Grant application under this NOFA. However, if it is the subject of a FY 2019 Planning Grant, the maximum award amount for which the application is eligible under this NOFA is reduced by the same amount awarded under the Choice Neighborhoods Planning Grant. You may not apply for both a FY 2020 Planning Grant and a FY 2020 Implementation Grant for the same target housing and neighborhood. A prior Planning Grant award is not required to apply for an Implementation Grant.

13. Relation to prior HOPE VI Revitalization Grants. Public housing projects previously funded through a HOPE VI Revitalization grant may not be the target public housing project of a Choice Neighborhoods grant application. However, they may be located within the Transformation Plan neighborhood.

14. Relation to ARRA CFRC Grants. Public housing projects previously funded through an ARRA Capital Fund Recovery Competition (CFRC) grant under Category 2 (Public Housing Transformation), Category 3 (Gap Financing for Projects that are Stalled Due to Financing Issues), or Category 4 Option 1 (Creation of Energy Efficient, Green Communities, Substantial Rehabilitation or New Construction) may not be the target housing project of a Choice Neighborhoods grant application. However, they may be located within the Transformation Plan neighborhood.

15. Relation to prior Choice Neighborhoods Implementation Grants. The target housing and target neighborhood of a previously funded Choice Neighborhoods Implementation Grant may not be the target housing and neighborhood of a subsequent Choice Neighborhoods Grant application.

16. Relation to Rental Assistance Demonstration (RAD) Applicants. PHAs that have applied for RAD, received a Commitment to enter into a Housing Assistance Payments Contract (CHAP) (either a Portfolio award that covers the property proposed or a Multiphase award) that covers the property proposed and are planning on demolition and new construction or major rehabilitation or reconstruction may apply for a Choice Neighborhoods Implementation Grants

provided they have not yet received a RAD Conversion Commitment (RCC) at the time of the application deadline for this NOFA. In the case where there is a Multiphase award, only units at the target public housing site that are not included in an RCC can still be eligible. The Office of Recapitalization will offer flexibility with regard to the RAD milestones so that PHAs and their partners may take advantage of the Implementation Grants.

E. Statutory and Regulatory Requirements Affecting Eligibility.

Eligibility Requirements for Applicants of HUD's Grants Programs

The following requirements affect applicant eligibility. Detailed information on each requirement is posted on HUD's Funding Opportunities Page.

- Outstanding Delinquent Federal Debts
- Debarments and/or Suspensions
- Pre-selection Review of Performance
- Sufficiency of Financial Management System
- False Statements
- Mandatory Disclosure Requirement
- Prohibition Against Lobbying Activities
- Equal Participation of Faith-Based Organizations in HUD Programs and Activities

F. Program-Specific Requirements Affecting Eligibility.

1. Program Activities - Choice Neighborhoods grants must be used for activities that will further the purposes of the Choice Neighborhoods program in accordance with a Transformation Plan, to carry out transformational programs and initiatives. Activities approved by HUD must be conducted in accordance with section 24 of the US Housing Act of 1937, as amended, by the Choice Neighborhoods Appropriations, and the requirements of this NOFA. Eligible activities include:

(a) Construction, acquisition or rehabilitation of public, assisted, and affordable housing (available to households earning 80-120 percent of AMI) that incorporates sustainable design principles, including energy efficiency;

(b) Acquisition, demolition or disposition of properties, including Federal Housing Administration-Real Estate Owned properties;

(c) Providing supportive services for residents, primarily focused on case management, service coordination and assistance to enable residents to access programs from other key agencies and local service providers that will increase residents' housing stability, improve outcomes for children, enhance adults' capacity for self-sufficiency and economic security, and help elderly and persons with disabilities maintain independence;

(d) Partnering with employers and for-profit and nonprofit organizations to create jobs and job training opportunities, with a focus on job opportunities accessible by mass transit;

(e) Relocation assistance, including tenant-based rental assistance renewable under section 8 of the United States Housing Act of 1937, and supportive services for families that are displaced, including mobility and relocation counseling over multiple years, reasonable moving costs, and security deposits;

(f) Activities that promote sustainable neighborhoods and incorporate principles of sustainable design and development;

(g) Critical community improvements, as defined in section I.A.4 of this NOFA;

(h) Supportive Services Endowment. Consistent with section 24(d)(2) of the 1937 Act, grantees may deposit up to 15 percent of the Choice Neighborhoods grant (the maximum amount of the award allowable for supportive services activities) into an endowment trust to provide supportive services activities.

(i) Conversion of vacant or foreclosed properties to affordable housing;

(j) Architectural and engineering work;

(k) Administrative costs of the applicant directly related to carrying out grant activities; and

(l) Payment of reasonable legal fees.

2. Program Requirements

This section contains Choice Neighborhoods program requirements, administrative and national policy requirements, and other program priorities. Applicants MUST review this section and ensure they comply with the requirements, as relevant.

a. Right to Return for Tenants. Grantees must provide each tenant who occupies a unit at the target housing under a valid lease or occupancy on the date the of grant award the opportunity to return to a replacement unit if the tenant was lease-compliant at the time of departure from the housing prior to relocation and continued to remain lease-compliant during the relocation period. A returning tenant shall be provided the highest level preference for occupancy of replacement units (either on-site or off-site) before such units are made available to any other eligible households. Accordingly, the Housing plan must provide an adequate number of replacement housing units that can be occupied by households with incomes up to 80 percent AMI (e.g. units that are not limited by another funding source such as LIHTC equity that has a lower income limit). The tenant also has the option not to occupy a replacement unit and may retain tenant-based voucher assistance provided under section 8(o) of the United States Housing Act of 1937 for relocation from the properties revitalized under this NOFA. These preferences are retained even if the resident has already received permanent relocation assistance. This preference remains available until the initial lease-up of the replacement units. If a household is "rightsized" (e.g., splits into two separate households) through the relocation resulting from Choice Neighborhoods, the original head of household will have the right to return. Once all the original heads of household have been housed, the Grantee is required to offer the second household any units that are available. If no units are available, then the second household will be moved to the top of the waiting list for the replacement units in this project. Both the original household and the second household are required to be lease-compliant at the time of relocation and throughout relocation.

b. One-for-One Replacement of Public and/or Assisted Housing. Each Transformation Plan that provides for public and/or assisted dwelling units to be demolished or disposed must provide as follows:

(1) **Public Housing Replacement Housing.** For all public housing dwelling units still physically standing as of the application due date which will be demolished or disposed, the

Transformation Plan must provide for replacement of the same number of units. The number of bedrooms replaced may be greater or fewer than those still physically standing, provided that the overall unit mix first meets the needs of the existing residents, then considers the needs of households on the waiting list and is aligned with the results of a recent housing market study.

(2) **Assisted Housing Replacement Housing.** For all Assisted Housing units under a Housing Assistance Payments (HAP) contract as of the application due date which are to be demolished or disposed, the Transformation Plan must provide for one-for-one replacement in accordance with all HUD policies, procedures and requirements for project-based section 8 HAP contract.

(3) **Location.** Replacement housing units may be developed:

(a) On-site (i.e., on the target housing site and/or in the target neighborhood being revitalized); and

(b) Off-site (i.e., outside of the target neighborhood but within the metropolitan area up to 25 miles from the target housing site). If a Transformation Plan proposes to develop replacement housing outside the target neighborhood, such housing must:

i. offer access to economic opportunities and public transportation and be accessible to social, recreational, educational, commercial, health facilities and services, and other municipal services and facilities that are comparable to those that will be provided in the target neighborhood; and

ii. be located neither in areas of minority concentration nor in areas with a poverty rate above 40 percent. A neighborhood of minority concentration is a Census tract or other defined geographic area in which the percentage of residents who are racial or ethnic minorities is at least 20 percentage points higher than the percentage of minority residents in the Metropolitan Statistical Area (MSA) (or jurisdiction not in a MSA) as a whole. In MSAs (or jurisdictions not in MSAs) in which the majority of residents are racial or ethnic minorities, HUD will consider and rely on all relevant information to determine whether the neighborhood proposed for replacement housing will lead to the creation of more inclusive and integrated housing in opportunity-rich neighborhoods; and

iii. meet the site and neighborhood standards listed in 24 CFR 905.602(d).

(4) **Types of Units.** Replacement housing is rental housing that will replace demolished, disposed of, or otherwise reduced public or assisted housing. Refer to the definition of Replacement Housing in Section I.A.4 of this NOFA.

(5) **Section 8 Project Based Voucher Replacement Housing Development.** Section 8 project-based vouchers may be developed as replacement housing provided that the local PHA has an established PBV program in accordance with 24 CFR Part 983. The PHA must provide a signed commitment to the Lead Applicant and the Housing Implementation Entity that it will provide a specific number of PBVs as replacement housing developed in eligible Choice Neighborhoods replacement locations as described above. These units can be developed by either the Housing Implementation Entity and/or other entities. Replacement units that are PBVs in projects developed by another entity should be in mixed-income developments and, if located outside the target neighborhood, must satisfy the location requirements listed above. In the event the proposed PBVs are not developed, the Lead

Applicant and Housing Implementation Entity will be responsible for meeting the one-for-one requirements established above.

(6) **Tenant-based Vouchers as Replacement Housing.** The following is an exception to the hard-unit one-for-one replacement criteria described above. A grantee may replace up to one-half of the public housing and/or assisted housing dwelling units that are demolished or disposed of under the Transformation Plan with tenant-based vouchers in housing markets where there is an adequate supply of affordable rental housing in areas of low poverty. Please note that this exception does not supersede an entity's obligation to comply with other one-for-one replacement requirements associated with other program requirements/funding sources (e.g. the Rental Assistance Demonstration, Section 104(d) of the Housing and Community Development Act, etc.).

(a) To be eligible for this exception to the hard-unit one-for-one replacement criteria, the target neighborhood of the Choice Neighborhoods application must meet both of the following criteria:

(i) Vacancy: Be located in a county/parish with a rental vacancy rate (as measured in the American Communities Survey (ACS)) that exceeds the HUD conventional range for a "balanced" rental market by a percentage point or more in accordance with the table below. For example, in a market with slow population growth (population growth of one percent annually or less), HUD has determined that market to be "soft" or "loose" if rental vacancy rates in the county are greater than 5.9 percent.

Annual Population Growth	Vacancy Rate of Loose Rental Market
Slow (<1%)	>5.9%
Moderate (1-2.9%)	>7.4%
Rapid (>3%)	>9.0%

(ii) Voucher Dispersion: Be located in a Core Based Statistical Area (CBSA) or non-CBSA County where vouchers currently in use are primarily in lower poverty neighborhoods. Data from IMS/PIC shows the location of current housing choice voucher holders in the CBSA (or county/parish outside of CBSA). To qualify on this standard, the median neighborhood poverty rate or extremely low-income percentage for voucher holders in the CBSA (or county/parish outside of a CBSA) must be 20 percent or less. In other words, at least 50 percent of all voucher holders in the CBSA must be in neighborhoods with a 20 percent poverty rate (or extremely low-income rate) or less. An applicant may also meet this requirement if the success rate of only the housing agency that will administer the replacement vouchers meets the criteria above.

(b) Determining Eligibility. As part of the Choice Neighborhoods mapping tool, HUD has included the counties that meet the standards in (i) Vacancy and (ii) Voucher Dispersion above. This information will be included in the pdf report sent via email after you draw the neighborhood's boundary on the mapping tool that you must include as an attachment in your

application. If the report indicates those criteria are met, then Choice Neighborhoods applicants working in an eligible community may submit a grant application based on qualifying for this exception.

c. Long-term Affordability for Grant-funded Units. Grantees must ensure that replacement units developed with Choice Neighborhoods funds will remain affordable to low-income households for a period of at least 40 years. Grantees must ensure that non-replacement rental units and homeownership units developed with Choice Neighborhoods funds will remain affordable to households earning up to 120 percent of AMI for at least 20 years.

d. Relocation. Projects involving real property acquisition, rehabilitation, or demolition are subject to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) (42 U.S.C. 4601-4655), and the government-wide implementing regulations issued by the Federal Highway Administration at 49 CFR part 24 (except for displacement resulting from demolition or disposition activities subject to section 18 of the 1937 Act). As required by the URA, residents must be provided with certain notices prior to relocation. In the context of a Choice Neighborhoods Implementation Grant, applicants should provide the General Information Notice (GIN) that meets the requirements of the URA as soon as feasible after the date of submission of the grant application. The Initiation of Negotiations Date (ION) is a trigger date for issuance of a Notice of Eligibility for Relocation Assistance or the Notice of Non-displacement to each resident. The ION date for Choice Neighborhoods Implementation Grants is the execution date of the Grant Agreement. As of the Grant Agreement execution date, all residents of the project are eligible for relocation payments or other relocation assistance in accordance with the URA. When HUD determines that there are circumstances under which a planned Choice Neighborhoods project is either so large, or is located in a community with such limited housing resources to absorb large numbers of residents who will be displaced by the project, that a single ION would be impracticable and/or detrimental to the smooth relocation of residents, demolition of the existing units, and reconstruction of the project, HUD may approve multiple ION dates based on phased demolition as proposed by a grantee in its Transformation Plan. Each demolition phase should propose an ION date which is at least 6 months prior to the planned start date for demolition in that phase (e.g., for a demolition phase that will begin June 1, the proposed ION date should be no later than the preceding January 1). These phased ION dates will enable the grantee to concentrate advisory services and resources on assisting affected residents to find replacement housing in a timely manner as each demolition date approaches. Grantees may opt to send Notices of Eligibility sooner than required, but these Notices must be sent no later than the established ION date for each phase.

In addition, Choice Neighborhoods grantees are required to (1) inform residents of the target public and/or assisted housing of their right to return, and the specific counseling and supports that will be provided prior to and up to three years after initial relocation to ensure that all residents can maintain lease compliance and eligibility for units in the new development(s), including effectively handling landlord disputes, to make a successful transition back to the revitalized neighborhood; (2) integrate comprehensive relocation and re-occupancy counseling and supports with the People Plan, so that residents of the target public and/or assisted housing receive the array of services they need to return to the revitalized housing or maintain stability in other housing of their choice; (3) regularly communicate and collaborate with property management to ensure that case management supports are offered to households at risk of

eviction; (4) track 100 percent of the relocated residents for at least five years after their initial move; and (5) report to HUD on relocation and re-occupancy metrics.

e. Match Donations and Leverage Resources – Post Award. After award, during review of development proposals, HUD will evaluate the nature of Match and Leverage resources to assess whether the conditions precedent to the availability of the funds to the grantee are commercially reasonable or whether these preconditions provide the lender with too much unquantifiable discretion to withhold or withdraw the match. HUD will assess the availability of the participating party(ies)'s financing, the amount and source of financing committed to the proposal by the participating party(ies), and the firm commitment of those funds. HUD may require an opinion of the grantee's and the owner entity's counsel (or other party designated by HUD) attesting that counsel has examined the availability of the participating party's financing, and the amount and source of financing committed to the proposal by the participating party(ies), and has determined that such financing has been firmly committed by the participating party(ies) for use in carrying out the proposal, and that such commitment is in the amount required under the terms of the proposal and contains only commercially reasonable conditions precedent for release of the match.

Grantees will be required to show evidence that match and leverage resources were actually received and used for their intended purposes through quarterly reports as the project proceeds. Sources of match and leverage funds may be substituted after grant award, as long as the dollar requirement is met. Grantees must pursue and enforce any commitment (including commitments for services) obtained from any public or private entity for any contribution or commitment to the project or surrounding area that was part of the match or leverage amount.

f. Broadband Access. All Implementation Grantees will be required to include at least one form, and preferably two or more forms (e.g. wired and wireless), of infrastructure that permits unit-based access to broadband Internet connectivity in all new units. Grantees may use Choice Neighborhoods funds to provide unit-based broadband Internet connectivity, which includes the costs of installing broadband infrastructure and hardware in units, but not the costs of internet service for residents. Regular and informed Internet adoption can increase access to the job market, as well as health, education, financial and other services. Further, in-home broadband Internet access is an attractive, and in most cases, standard amenity that can be used to market the mixed-income community created through the Transformation Plan. For applications targeting Indian housing located in rural areas, this program requirement can be met by providing internet access.

g. Capital Fund Financing Program (CFFP). If the target housing is from the inventory of a PHA with an outstanding, approved CFFP proposal, the PHA must take necessary steps to remain in compliance with the terms of that approval, as applicable. To the extent HUD determines that the Capital Fund projections in its CFFP Proposal did not accurately or completely incorporate the reduction in public housing units that would be caused by the Choice Neighborhoods activity, prior to undertaking the Choice Neighborhoods activity, the PHA will use Capital Funds, or other eligible funds to defease, redeem, or otherwise prepay the CFFP financing. This prepayment must be sufficient to maintain the same debt coverage ratio in the year immediately following any reduction in Annual Contribution Contract (ACC) Units related to the Choice Neighborhoods grant (based on the then-current year's capital fund allocation, but

giving effect to the change in ACC Units in a manner acceptable to HUD) as existed prior to any reductions occurring as a result of the Choice Neighborhoods grant.

h. Public Housing Demolition. You may not carry out nor permit others to carry out the demolition of the targeted project or any portion of the project until HUD approves, in writing, one of the following ((a) – (c) of this section), and until HUD has also: (i) approved a Request for Release of Funds submitted in accordance with 24 CFR part 58, or (ii) if HUD performs an environmental review under 24 CFR part 50, has approved the property for demolition, in writing, following its environmental review.

(a) Information regarding demolition in your Choice Neighborhoods Application, along with Supplemental Submissions requested by HUD after the award of the grant. Section 24(g) of the 1937 Act provides that severely distressed public housing that is demolished pursuant to a transformation plan is not required to be approved through a demolition application under section 18 of the 1937 Act or regulations at 24 CFR part 970. If you do not receive a Choice Neighborhoods grant, the information in the application will not be used to process a request for demolition;

(b) A demolition application under section 18 of the 1937 Act; or

(c) A section 33 Required Conversion Plan, in compliance with regulations at 24 CFR part 972 and other applicable HUD requirements, if the project is subject to Required Conversion (section 33 of United States Housing Act of 1937 as amended by section 537 of the Quality Housing and Work Responsibility Act of 1998). A Required Conversion Plan concerns the removal of a public housing project from a PHA's inventory.

i. Public Housing Disposition. Public Housing disposition is authorized through Section 18 regulations or through RAD.

(1) Disposition of a severely distressed public housing site, by sale or lease, in whole or in part, may be done in accordance with section 18 of the 1937 Act and implementing regulations at 24 CFR part 970.

(2) The Grantee will comply with the provisions of section 18 of the 1937 Act, 24 CFR part 970, as may be modified or amended from time to time, and the provisions of its approved disposition application (the approved "Disposition Application"), unless otherwise modified in writing by HUD. The Grantee will also comply with procedures for processing dispositions associated with mixed-finance projects as set forth by HUD.

(3) A lease of one year or more that is not incident to the normal operation of a development is considered to be a disposition that is subject to section 18 of the 1937 Act.

(4) Alternatively, disposition of a public housing site may be done in accordance with RAD requirements, as set forth in Notice PIH 2019-23 REV-4, in a development seeking RAD conversion.

j. Replacement Housing Development Activities.

(1) Public Housing Development. Any public housing development activity (whether on-site reconstruction or off-site development) must be done in accordance with a development proposal submitted under 24 CFR part 905.606.

(2) Any RAD conversion must be done in accordance with the protocol for reviewing RAD/Choice Neighborhoods projects or subsequent guidance (available on the Choice Neighborhoods website at https://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/programs/ph/cn/grants).

(3) For projects involving Section 8, both Project Based Rental Assistance (PBRA) and Project Based Vouchers (PBV), and Choice Neighborhoods funding, HUD will review the development proposal in accordance with the Cost Controls and Safe Harbor Standards for Rental Mixed-Finance Development, dated April 2003, or subsequent guidance.

(4) For Replacement Units to be provided as PBVs in projects developed by an entity other than the Housing Implementation Entity, the PHA that administers the vouchers must comply with 24 CFR part 983. In addition, the Choice Neighborhoods office must review project information in advance of the AHAP or HAP contract to confirm the project satisfies the CN program objectives (e.g. is in a mixed-income development and, if located outside the target neighborhood, meets the location requirements set forth in this NOFA).

k. Affordable Housing Development Activities. Affordable housing units (non-replacement rental units, as defined in the NOFA) developed with Choice Neighborhoods funds must be done in accordance with a proposal approved by HUD. Such units must be available to families earning 81-120 percent of AMI and grantees shall commit to an affordability period of at least 20 years. Affordable housing units must be in the same building with replacement units, except for buildings with one to four units total. Further, affordable housing units cannot include other funding that restricts incomes below 120% AMI (e.g. and are not limited by another funding source such as LIHTC equity that has a lower income limit). The affordability restrictions shall be contained in a legally enforceable document recorded in the appropriate recorder's office or registry of deeds and consistent with the long-term viability of the project.

l. Homeownership Development Activities. Homeownership units developed with Choice Neighborhoods funds must be developed in accordance with a homeownership proposal. Such units must be sold to families earning up to 120 percent of AMI and grantees shall commit to an affordability period of at least 20 years.

m. Acquisition.

(1) Acquisition Proposal. A grantee must submit an acquisition proposal to HUD for review and approval prior to acquisition in accordance with 24 CFR 905.608 when a grantee determines that it is necessary to acquire vacant land for development of replacement housing through new construction. This acquisition approval must be received prior to submission of a development proposal under 24 CFR 905.606.

(2) Land for Replacement Units outside the target neighborhood. For acquisition of land for replacement housing outside the target neighborhood, grantees must comply with 24 CFR part 905.602(d) (site and neighborhood standards).

(3) Land for Economic Development-Related Activities.

(a) Acquisition of land for this purpose is eligible only if the economic development-related activities specifically promote the economic self-sufficiency of residents.

(b) Limited infrastructure and site improvements associated with developing retail, commercial, or office facilities, such as rough grading and bringing utilities to (but not on) the site, are eligible activities with prior HUD approval.

(4) Acquisition of land for Federally-funded projects is subject to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA).

n. Building Standards. Recognizing the fundamental role that HUD's investments play in defining the physical form of communities and quality of life for residents, HUD encourages its grantees to help communities embrace a more sustainable future. To HUD, sustainability means that the buildings we invest in are energy efficient, healthy, and affordable for the long term. HUD encourages federally-funded housing development on land that is free of hazardous materials, contamination, toxic chemicals and gases, and radioactive substances that could affect the health and safety of occupants or conflict with the use of the property, or that such land will be cleaned in accordance with an action or remediation plan approved by the appropriate State or other jurisdiction; and structures can survive in the event of severe weather events. HUD encourages activities that actively promote sustainability through energy-efficient, environmentally-friendly, healthy design, including elements of visitability and universal design.

(1) **Building Codes.** All activities that include construction, rehabilitation, and related activities must meet or exceed local building codes.

(2) **Physical Accessibility Requirements.** All new construction and alterations of existing buildings and facilities must be done in compliance with Section 504 of the Rehabilitation Act of 1973 and its implementing regulations at 24 CFR part 8, or the 2010 ADA Standards for Accessible Design with exceptions as noted at FR-5784-N-01 Nondiscrimination on the Basis of Disability in Federally Assisted Programs and Activities: http://www.gpo.gov/fdsys/pkg/FR-2014-05-23/pdf/2014-11844.pdf, design and construction requirements under the Fair Housing Act and its implementing regulations at 24 CFR part 100, Title II of the Americans with Disabilities Act and its implementing regulations at 28 CFR part 35, and the Architectural Barriers Act of 1968 and its implementing regulations at 24 CFR part 40 as applicable. HUD applies the Uniform Federal Accessibility Standards (UFAS) through its regulations under part 8. All applicable laws must be read together and followed. In addition, under the Fair Housing Act, all new construction of covered multifamily dwellings must contain certain features of accessible and adaptable design. The term "covered multifamily dwellings" means buildings designed and constructed for first occupancy after March 13, 1991. In buildings with four or more dwelling units and at least one elevator, all dwelling units and all public and common use areas are subject to the Fair Housing Act's design and construction requirements. In buildings with four or more dwelling units and no elevator, all ground floor units and public and common use areas are subject to the Act's design and construction requirements. The relevant accessibility requirements are provided on HUD's Fair Housing and Equal Opportunity (FHEO) website at https://www.hud.gov/program_offices/fair_housing_equal_opp. Additional resources are provided at: Department of Justice and HUD Joint Statement on Accessibility (Design and Construction) Requirements for Covered Multifamily Dwellings (https://www.justice.gov/sites/default/files/crt/legacy/2013/05/03/jointstatement_accessibility_4-30-13.pdf), PIH Notice 2010-26 (https://www.hud.gov/sites/documents/DOC_8993.PDF), https://www.ada.gov/regs2010/2010A

DAStandards/2010ADAstandards.htm#pgfId-1007054, https://www.fairhousingfirst.org/fairhousing/requirements.html, and https://www.federalregister.gov/documents/2007/07/18/E7-13885/report-of-hud-review-of-the-fair-housing-accessibility-requirements-in-the-2006-international.

(3) **Deconstruction.** You should design programs that incorporate sustainable construction and demolition practices, such as the dismantling or "deconstruction" of public housing units, recycling of demolition debris, and reusing of salvage materials in new construction. "A Guide to Deconstruction: An Overview of Deconstruction with a Focus on Community Development Opportunities" can be found at https://www.huduser.gov/portal/publications/pdf/decon.pdf.

(4) **Energy Efficiency and Green Building Standards.**

(a) Owners of new construction and substantial rehabilitation low-rise (up to 3 stories) multifamily developments must meet the requirements of EPA's ENERGY STAR Qualified Homes. Mid-Rise and High Rise developments (4 or more stories) must meet the ASHRAE 90.1 Appendix G Plus 15 percent standard for Energy Efficiency. Any state energy code requirements will take precedence over ENERGY STAR or ASHRAE specifications when the state code approximates or exceeds that standard. More information concerning this requirement can be found at http://www.energystar.gov. For information on the ENERGY STAR Multifamily High-Rise Program, please visit https://www.energystar.gov/index.cfm?c=bldrs_lenders_raters.nh_multifamily_highrise. For information concerning ASHRAE, please visit www.ashrae.org.

(b) Grantees must achieve certification by one of the recognized green rating programs for new construction or substantial rehabilitation, including such programs as the Energy Star Plus Indoor Air Package or Energy Star Advanced New Home Construction; Enterprise Green Communities Initiative; the National Green Building Standards; LEED for Homes (for single family); LEED New Construction (for multifamily or commercial development); as well as regionally or locally recognized green standards such as Earthcraft or Built Green.

(d) Applicants constructing, rehabilitating, or maintaining housing or community facilities must use Energy Star for New Homes design standards as well as purchase and install Energy Star-labeled products. Applicants providing housing assistance or counseling services are encouraged to promote and adopt Energy Star building by homebuyers and renters. Program activities can include developing Energy Star promotional and information materials, outreach to low- and moderate-income renters and buyers on the benefits and savings when using Energy Star products and appliances, and promoting the designation of community buildings and homes as Energy Star-compliant. For further information about Energy Star, see http://www.energystar.gov or call 888-STAR-YES (888-782-7937), or, for the hearing-impaired, call 888-588-9920 TTY.

(e) You are encouraged to negotiate with the local utility company to obtain a lower rate. Utility rates and tax laws vary widely throughout the country. In some areas, PHAs are exempt or partially exempt from utility rate taxes. Some PHAs have paid unnecessarily high utility rates because they were billed at an incorrect rate classification.

(f) Local utility companies may be able to provide grant funds to assist in energy efficiency activities. States may also have programs that will assist in energy efficient building techniques.

(g) All new construction and substantially improved structures (as defined in 24 CFR part 55) located in the 100-year floodplain on the latest FEMA map must be elevated or floodproofed, where applicable, to at least one foot above the 100-year base flood elevation.

(5) **Universal Design.** In addition to any applicable required accessibility feature under Section 504 of the Rehabilitation Act of 1973, the design and construction requirements of the Fair Housing Act, Title II of the Americans with Disabilities Act, and state or local accessibility codes, as applicable, the Department encourages applicants to incorporate the principles of universal design when developing housing, community facilities, and electronic communication mechanisms, or when communicating with community residents at public meetings or events. Universal design is the design of products and environments to be usable by all people, to the greatest extent possible, without the need for adaptation or specialized design. The intent of universal design is to simplify life for everyone by making products, communications, and the built environment more usable by as many people as possible at little or no extra cost to the user. A universal design benefits people of all ages and abilities. Examples include designing wider doorways, installing levers instead of doorknobs, and putting bathtub/shower grab bars in all units. Computers and telephones can also be set up in ways that enable as many residents as possible to use them. There are also designs available for accessible children's playgrounds that can be utilized. HUD believes that to address affordable housing needs effectively, it is necessary to provide affordable housing that is accessible to all regardless of ability or age. Likewise, creating places where people work, train, and interact that are usable and open to all residents increases opportunities for economic and personal self-sufficiency. More information on universal design is available at https://universaldesign.org/ and the Center for Universal Design at https://www.ncsu.edu/ncsu/design/cud/ or the Resource Center on Accessible Housing and Universal Design at http://www.abledata.com/abledata.cfm?pageid=113573&top=16029&sectionid=19326. The Department has a publication that contains a number of ideas about how the principles of Universal Design can benefit persons with disabilities. To order a copy of Strategies for Providing Accessibility and Visitability for HOPE VI and Mixed Finance Homeownership, go to the publications and resource page of the HOPE VI website at https://www.huduser.gov/portal/publications/pubasst/strategies.html. More information about visitability is available at http://www.visitability.org.

o. Design. HUD is seeking excellence in design. Applicants must carefully select architects and planners, and enlist local affiliates of national architectural and planning organizations such as the American Institute of Architects, the American Society of Landscape Architects, the American Planning Association, the Congress for the New Urbanism, and the department of architecture at a local college or university to assist in assessing qualifications of design professionals or in participating on a selection panel that results in the procurement of excellent design services. Applicants should select a design team that is committed to a process in which residents, including young people and seniors, the broader community, and other stakeholders participate in designing the new community. The proposed site plan, new or rehabilitated units, and other buildings must be designed to be compatible with and enrich the surrounding neighborhood. Local architecture and design elements and amenities should be incorporated into the new or rehabilitated homes so that the revitalized sites and structures will blend into and/or enhance the broader community. Site and building design must also incorporate accessibility standards. Housing, community facilities, and commercial space must be well integrated.

p. Federal Labor Standards. Federal labor standards are applicable to Choice Neighborhoods grants. These labor standards involve the payment of not less than prevailing wage rates to laborers and mechanics, and may include overtime requirements (premium pay for hours worked over 40 in a workweek), and record keeping and reporting requirements.

(1) Davis-Bacon wage requirements apply to the development of any replacement housing rental units or homeownership units developed with Choice Neighborhoods Implementation Grant funds. The grantee must obtain the appropriate Davis-Bacon wage decision, which sets forth the minimum wage rates that may be paid to construction laborers and mechanics. This wage decision and provisions requiring compliance with federal labor standards must be included in any bid specifications and construction contracts. Development work undertaken directly by the grantee, with its own employees, is also subject to Davis-Bacon wage requirements.

(2) HUD-determined wage rates are applicable to all maintenance laborers and mechanics engaged in the operation of revitalized housing.

(3) Exclusions. Under Section 12(b) of the 1937 Act, prevailing wage requirements do not apply to individuals who:

(a) Perform services for which they volunteered;

(b) Do not receive compensation for those services or are paid expenses, reasonable benefits, or a nominal fee for the services; and

(c) Are not otherwise employed in the work involved (24 CFR part 70).

(4) If other federal programs are used in connection with Choice Neighborhoods activities, federal labor standards requirements apply to the extent required by the other federal programs on that portion of the project which is not subject to Section 12 of the 1937 Act.

q. Operation and Management Principles and Policies, and Management Agreement for PHAs. Choice Neighborhoods grantees that development new public housing projects must develop Management Agreements that describe their operation and management principles and policies for their public housing units. Grantees and procured property managers, if applicable, must comply (to the extent required) with the provisions of 24 CFR part 966 in planning for the implementation of the operation and management principles and policies described below.

(1) Rewarding work and promoting family stability by promoting positive incentives such as income disregards and ceiling rents;

(2) Instituting a system of local preferences adopted in response to local housing needs and priorities, e.g., preferences for victims of domestic violence, residency preferences, working families, and disaster victims. No other preference may constitute a higher priority than the right to return for residents of the target housing. Note that local preferences for public housing must comply with Fair Housing requirements at 24 CFR 960.206. No preference may have an unjustified discriminatory effect on any Fair Housing Act protected class or protected class identified in other applicable civil rights authorities;

(3) Adopting lease requirements that encourage self-sufficiency by promoting involvement in the resident association, performance of community service, participation in self-sufficiency activities, and transitioning from public housing;

(4) Implementing site-based waiting lists that follow project-based management principles for the redeveloped public housing. Note that site-based waiting lists for public housing must comply with Fair Housing requirements at 24 CFR 903.7(b)(2);

(5) Strictly enforcing lease and eviction provisions;

(6) Implementing defensible space principles and installing physical security systems such as surveillance equipment, control engineering systems, etc. to improve the safety and security of residents;

(7) Enhancing ongoing efforts to eliminate drugs and crime from neighborhoods through collaborative efforts with federal, state, and local crime prevention programs and entities.

r. Non-Fungibility for Moving To Work (MTW) PHAs. Funds awarded under this NOFA are not fungible under MTW agreements and must be accounted for separately, in accordance with the Choice Neighborhoods Grant Agreement, Administrative Requirements and Cost Principles set forth in 2 CFR 200, and generally accepted accounting principles (GAAP).

s. Supportive Services.

(1) **Term Period.** Key Supportive Services programs and activities must be made available to residents within 60 days of grant award, must last for the life of the grant and must be carefully planned so that they will be sustainable after the Choice Neighborhoods grant period ends.

(2) **Allowed Funding Mechanisms:**

(a) Maximum Supportive Services Amount. Consistent with sections 24(d)(1)(L) and 24(j)(3) of the 1937 Act, grantees may use up to 15 percent of the total Choice Neighborhoods grant to pay the costs of Supportive Services activities. Grantees may spend additional sums on Supportive Services activities using donations; other HUD funds made available for that purpose; and other federal, state, local, PHA, or private-sector donations (leverage). After award, successful applicants must provide a detailed plan, for HUD's review and approval, for how Choice Neighborhoods funds will be used in combination with other resources to achieve improvements in employment, health, and education outcomes and metrics.

(b) Supportive Services Endowment Trust. Each grantee may elect to establish an endowment with some Supportive Services funding under this grant. The Supportive Services Endowment Trust must be matched dollar for dollar. HUD will release funds into the Supportive Services Endowment Trust during the last year of the grant term if the grantee demonstrates that it has made substantial progress on a subset of performance indicators. If the grantee has not met these performance benchmarks and has not secured matching funds (cash or in-kind), then it may forfeit this portion of the total grant, unless otherwise approved by HUD. To establish an endowment trust, grantees must first execute with HUD an Endowment Trust addendum to the grant agreement. Grantees must submit this addendum as part of an Endowment Trust proposal. When reviewing the Endowment Trust proposal, HUD will take into consideration the grantee's ability to pay for current supportive services activities with Choice Neighborhoods or other funds and the projected long-term sustainability of the endowment trust to carry out those activities, and whether the grantee has secured the required match in non-Choice Neighborhoods funds for the endowment trust.

t. Case Management and Service Coordination. Case Management should be available throughout the grant period to all original residents of the target housing as well as residents who occupy the revitalized public and/or HUD-assisted housing units. Individuals and families that are Hard to House or otherwise high need may require more intensive case management services to successfully relocate to the revitalized housing or maintain stability in other housing of their choice, as well as to improve self-sufficiency. In addition to Case Management, Service Coordination should be provided to improve target residents' access to high-quality services that meet their needs.

u. Early Learning Programs. High-quality early learning programs and services should improve outcomes in physical well-being and motor development, social-emotional development, language and literacy development, and cognition and general knowledge, including early numeracy for children. Early learning programs and services include but are not limited to high-quality early education programs and evidence-based programming for caregivers and young children, such as home visiting. Any identified early education programs should use a set of statewide program standards that demonstrate high expectations of program excellence commensurate with nationally recognized standards and are linked to the State's licensing system. These programs should also promote parent engagement and be combined with other learning supports, such as connections to early behavioral health services and health and nutrition programs, to address relevant needs identified in your resident needs assessment. The early learning programs should also include intensive community outreach and enrollment. Should you receive a grant, you must commit to a goal of enrolling, tracking and supporting the attendance of children from birth to kindergarten in high-quality early learning programs.

v. School-based and Out-of-School Education Programs. High-quality programs include evidence-based programs that increase learning time, which include but are not limited to school-based, after school, summer, and other expanded-learning-time programs designed to improve student outcomes; programs to improve socio-emotional outcomes, such as high quality mentoring; and evidence-based programs that prepare students for college and career success. Arrangements should be made for appropriate transportation to ensure HUD-assisted families can access these programs.

w. OMB Administrative Requirements and Cost Principles. For additional information on OMB Administrative Requirements and Cost Principles, see section VI.B.

(1) Administrative Requirements, Cost Principles and Audit Requirements. Any Grantee must comply with 2 CFR part 200.

(2) Procurement criteria to assemble the Choice Neighborhoods Grant Application. The procurement criteria of this regulation are not required to be followed for purposes of assembling a team of entities to submit an application in response to this NOFA (i.e., Lead Applicant, Co-Applicant, and Principal Team Members). However, if the procurement criteria are not followed for purposes of selecting the team, then the grantee will be required to ensure compliance with the applicable procurement requirements for all expenditure of grant funds.

(3) Subgrant Agreements for Supportive Services. If awarded a Choice Neighborhoods grant, the grantee may enter into subgrant agreements with nonprofit entities or state or local governments for the performance of Supportive Services activities under the Transformation

Plan. The grantee is not required to undertake a competitive procurement under 2 CFR part 200, or any superseding guidance, to select a nonprofit or state or local government subgrantee.

This program requires a certification of Consistency with the Consolidated Plan under 24 CFR 91.2. This certification means the proposed activities in the application are consistent with the jurisdiction's strategic plan, and the location of the proposed activities is consistent with the geographic areas specified in the Consolidated Plan.

G. Criteria for Beneficiaries.

n/a

IV. Application and Submission Information.

A. Obtaining an Application Package.

Instructions for Applicants.

You must download both the Application Instructions and the Application Package from Grants.gov. You must verify that the CFDA Number and CFDA Description on the first page of the Application Package, and the Funding Opportunity Title and the Funding Opportunity Number match the Program and NOFA to which you are applying.

The Application Package contains the portable document forms (PDFs) available on Grants.gov, such as the SF-424 Family. The Instruction Download contains official copies of the NOFA and forms necessary for a complete application. The Instruction Download may include Microsoft Word, Microsoft Excel and additional documents.

An applicant demonstrating good cause may request a waiver from the requirement for electronic submission. For example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS is not good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic grant submission requirements. HUD will not grant a waiver if HUD does not receive your written request at least 15 days before the application deadline and if you do not demonstrate good cause. An email request for a waiver received by HUD 15 days before the application is due will also be considered. If HUD waives the requirement, HUD must receive your paper application before the deadline of this NOFA. To request a waiver you must contact:
Name:
Choice Neighborhoods
Email:
ChoiceNeighborhoods@hud.gov
HUD Organization:
Street:
City:
State:
Zip:

B. Content and Form of Application Submission.

You must verify that boxes 11, 12, and 13 on the SF-424 match the NOFA for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application that is otherwise sufficient, under the wrong CFDA and Funding Opportunity Number is a curable deficiency.

1. Content.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
Application for Federal Assistance (SF424)	Submission is required for all applicants by the application due date.	
Disclosure of Lobbying Activities (SFLLL), if applicable	HUD will provide instructions to grantees on how the form is to be submitted.	If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the applicant shall complete and submit the SF-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Applicants must furnish an executed copy of the Certification Regarding Lobbying prior to award.
HUD Applicant Recipient Disclosure Report (HUD) 2880 Applicant/Recipient Disclosure/Update Report	HUD will provide instructions to grantees on how the form is to be submitted.	HUD instructions to grantees are provided by webcast, To view the webcast, click here.
FY 2020 Implementation Grant Application Table of Contents (HUD-53230)	All applicants should provide the table of contents.	As this form is updated annually, make sure to use the FY 2020 version provided in the Grants.gov application package download.

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
CN Certification of Severe Physical Distress (HUD-53232)	All applicants must submit this form.	
CN Application Information "Key Eligibility Data" form (HUD-53233)	All applicants must submit this form.	Please note there are multiple tabs in the Excel workbook.
CN Unit Information (HUD-53234)	All applicants must submit this form.	Please note there are multiple tabs in the Excel workbook.
CN Implementation Grant Sizing Workbook (HUD-53235)	All applicants must submit this form.	Applicant must submit both the "TDC Limit Calculation" and "Maximum Grant Calculation" tabs.
CN Implementation Grants Budget (HUD-53236)	All applicants must submit this form.	Please note there are multiple tabs in the Excel workbook.
Extraordinary Site Costs Certification (HUD-53237)	Provide this form, if necessary.	
Previous Participation (HUD-2530)	Submit this form as applicable for Lead Applicant, Co-Applicant, and/or Housing Implementation Entity.	
CN Implementation One-for-One Replacement Certification (HUD-53238)		
Consistency with Consolidated Plan (HUD-2991)		

Forms/Assurances/Certifications	Submission Requirement	Notes/Description
CN Implementation Leverage Resource Cover Sheets (HUD-53239)	All applicants must submit each cover sheet with the applicable leverage commitment documents.	Please note there are multiple tabs in the Excel workbook.
CN Resident & Community Involvement Certification (HUD-53231)		
Housing Choice Vouchers application (HUD-52515)	Provide this form, if applicable.	

Additionally, your complete application must include the following narratives and non-form attachments.

The following provides instructions on the organization and content of your application. It lists the narrative exhibits, attachments, and instructions for each, that are required as part of the application. All narrative exhibits and attachments (including forms) are required to be submitted in your application unless otherwise indicated. Please be advised that not providing required documentation, not providing information clearly and consistently, and/or not providing exhibits and attachments in accordance with the instructions and documentation requirements in this NOFA, may negatively impact HUD's ability to determine if your application meets Threshold Requirements or to score your application. This could result in a determination of threshold non-compliance or a lower score. HUD forms required by this NOFA will be made available as part of the application package downloaded at http://www.grants.gov/.

(1) **Table of Contents.** Use form provided (form HUD-53230).

(2) **Narrative Exhibits.** The narrative exhibits required in your applications are as follows:

(a) **Exhibit A - Executive Summary.** Provide an overall summary of the Transformation Plan proposed in your application, including summarizing the Housing, People, and Neighborhood components of your Transformation Plan. Identify the Lead Applicant, Co-Applicant(s) (if any), Principal Team Members (specifying the Housing Implementation Entity, People Implementation Entity, and Neighborhood Implementation Entity), and Principal Education Partner and describe their roles and how they will work together. Describe the basis of how the neighborhood boundaries were established. Please note that HUD reserves the right to ask applicants to provide evidence during the review process that the target neighborhood boundary is generally accepted. Identify the amount of Choice Neighborhoods grant funding

you are requesting, the number and rationale for tenant protection vouchers you are requesting, the targeted public and/or assisted housing sites, and the neighborhood.

(b) **Exhibit B - Threshold Requirements.** Some of the Threshold Requirements require a narrative response. Review and provide narrative responses for the following Threshold Requirements:

B.1 Partnership Narrative - Lead Applicant, Co-Applicant (if any), and Principal Team Members. Review and provide a narrative response to section III.D.2.

B.2 Separability. Review and provide a narrative response to section III.D.9.

(c) **Exhibit C - Capacity.**

C.1 Overall Project Leadership Capacity of the Lead Applicant. Review and provide a narrative response to section V.A.1.A.1.

C.2 Capacity of Neighborhood Implementation Entity. Review and provide a narrative response to section V.A.1.A.2.

C.3 Capacity of Housing Implementation Entity. Review and provide a narrative response to section V.A.1.A.3.

C.4 Capacity of People Implementation Entity. Review and provide a narrative response to section V.A.1.A.4

(d) **Exhibit D - Need.**

D.1 Structural Deficiencies. Review and provide a narrative response to section V.A.1.B.1.b.

D.2 Design Deficiencies. Review and provide a narrative response to section V.A.1.B.1.c.

(e) **Exhibit E - Neighborhood Narrative.** Provide the narrative required in section V.A.1.C.

(f) **Exhibit F - Neighborhood Strategy.**

F.1 Overall Neighborhood Strategy. Review and provide a narrative response to section V.A.1.D.1.

F.2 Critical Community Improvements (CCI) Plan. Review and provide a narrative response to section V.A.1.D.2.

F.3 Public Safety Strategy. Review and provide a narrative response to section V.A.1.D.3.

(g) **Exhibit G - Housing Strategy.**

G.1 Overall Housing Strategy. Review and provide a narrative response to section V.A.1.E.1.

G.2 Phasing and Mixed-Income Development by Building. Review and provide a narrative response to section V.A.1.E.2.

G.3 Mixed-Income Development by Total Rental Units. Review and provide a narrative response to section V.A.1.E.3.

G.4 Design. Review and provide a narrative response to section V.A.1.E.4.

(h) **Exhibit H - People Strategy.**

H.1 Resident Needs Assessment. Review and provide a narrative response to section V.A.1.F.1.

H.2 Case Management. Review and provide a narrative response to section V.A.1.F.2.

H.3 Income and Employment Strategy. Review and provide a narrative response to section V.A.1.F.3.

H.4 Health Strategy. Review and provide a narrative response to section V.A.1.F.4.

H.5 Education Strategy. Review and provide a narrative response to section V.A.1.F.5.

(i) **Exhibit I - Soundness of Approach.**

I.1 Planning Process. Review and provide a narrative response to section V.A.1.H.1.

I.2 Community Engagement. Review and provide a narrative response to section V.A.1.H.2.

I.3 Anchor Institution Engagement. Review and provide a narrative response to section V.A.1.H.3.

I.4 Organizational Framework for Implementation. Review and provide a narrative response to section V.A.1.H.4.

I.5 Section 3 Plan. Review and provide a narrative response to section V.A.2.

(3) **Attachments.** The attachments required in your applications, unless otherwise noted, are as follows:

Attachment 1: **Implementation Grants Key Eligibility Threshold Data Form.** Complete the form provided (form HUD-53233).

Attachment 2: **Existing Units, Occupancy, Vacancy.** Complete the form provided (form HUD-53234).

Attachment 3: **Planned Units.** Complete the form provided indicating the units included in the Housing component of your Transformation Plan (form HUD-53234).

Attachment 4: **RAD Certification.** If you are proposing a joint RAD application, provide a letter signed by the Executive Director and the Chair of the PHA Board of Commissioners identifying the housing project(s) and/or units to be placed on the RAD wait list.

Attachment 5: **Eligible Target Housing Documentation - Severe Distress of Targeted Project Certification.** Review and respond to the eligibility requirement in Section III.A.2 by completing the form provided (form HUD-53232).

Attachment 6: **Eligible Neighborhood Documentation - Eligible Neighborhood Data.** Review and respond to the Threshold Requirement in Section III.A.3 by providing the pdf received via email from using the mapping tool provided on the FY 2020 NOFA and Funding Information page of the Choice Neighborhoods website (www.hud.gov/cn).

Attachment 7: **Eligible Neighborhood Documentation - Substandard Housing,** if applicable. If you are demonstrating compliance with the Eligible Neighborhood Threshold Requirement in Section III.A.3 through the substandard housing criterion, provide the required

documentation in this attachment.

Attachment 8: **Partnership Certifications.** Review and respond to the Threshold Requirement in Section III.D.2 by providing the documentation required in that section.

Attachment 9: **Site Control for Target and Replacement Housing Sites to Be Developed by the Housing Implementation Entity.** Review and respond to the Threshold Requirement in Section III.D.3 by providing the documentation required by that section.

Attachment 10: **Location of Housing Map and Documentation.** Review and respond to the Threshold Requirement in Section III.D.4 by providing the documentation required by that section. If any housing is proposed outside the neighborhood, provide all required documentation in this attachment.

Attachment 11: **Consistency with PHA/MTW Plan.** Review and respond to Threshold Requirement in Section III.D.5 by providing the documentation required under that section, if applicable.

Attachment 12: **Consistency with Consolidated Plan or Indian Housing Plan.** Review and respond to the Threshold Requirement in Section III.D.6 by including form HUD-2991 or tribal resolution.

Attachment 13: **One-for-One Replacement Certification.** Review and respond to the Threshold Requirement in Section III.D.7 by including the certification form provided (form HUD-53238).

Attachment 14: **Resident and Community Involvement Certification.** Review and respond to the Threshold Requirement in Section III.D.8 by including the assurance form provided (form HUD-53231).

Attachment 15: **Grant Sizing Worksheet.** Review the Program Requirements in Section III.F and Funding Restrictions in Section IV.F. Complete and provide the entire form (form HUD-53235).

Attachment 16: **Extraordinary Site Costs Certification.** Review Funding Restrictions in Section IV.F to determine if this attachment applies. If applicable, complete the form provided (form HUD-53237).

Attachment 17: **Choice Neighborhoods Budget Form.** Complete the form provided (form HUD-53236) and only include Choice Neighborhoods funds.

Attachment 18: **Housing Sources and Uses.** Include 1) an overall Sources and Uses for the entire housing development plan and 2) a phase-by-phase break out. If there is both construction period financing and permanent financing, submit the sources and uses for both. The chart should show the intended use for each source (e.g. have separate columns for each source). It should also indicate (e.g. by highlighting, underlining or putting in bold font) which funding is firmly committed (i.e. the funding for which you have included documentation for the leverage rating factors). The budget should be based upon a construction cost estimate performed by a general contractor or professional cost estimator with itemized sources of funds to cover costs.

Attachment 19: **City and Neighborhood Maps.** Provide to-scale city and neighborhood maps that clearly label the items listed below in the context of existing city streets, the central business district, other key city and neighborhood sites, and census tracts. The neighborhood map must show the same boundaries used to draw the neighborhood through the mapping tool that generated the eligible neighborhoods data required in Attachment 6. Because the City and Neighborhood Maps provide essential context for HUD reviewers, it is essential that applicants

provide maps that are readable, at a reasonable scale, and clearly label the key information below:

(a) the existing housing project and eligible neighborhood;
(b) replacement neighborhoods, if any;
(c) off-site properties, if any;
(d) other subsidized housing;
(e) neighborhood assets;
(f) job centers and applicable transportation connections (highways, streets, bus/rail transit service, bike and pedestrian facilities) from the neighborhood to these job centers;
(g) Opportunity Zone, Promise Zones, Promise Neighborhoods, and Byrne Criminal Justice Grant neighborhood boundaries, if applicable; and
(h) other useful information to place the project in the context of the city, county/parish, or municipality, and other revitalization activity underway or planned.

Attachment 20: **Photographs.** Please provide photographs of the housing development and the neighborhood, especially photos of the areas immediately surrounding the development.

Attachment 21: **Neighborhood Investment Map.** Provide a to-scale city and neighborhood map(s) that clearly labels the items listed below in the context of existing city streets:

(a) Proposed housing development/s;
(b) Planned CCI projects;
(c) Neighborhood investments described the application; and
(d) Identification of any applicable designated TIF, redevelopment, or other legally designated revitalization area.

Attachment 22: **Capacity - Lead Applicant Documentation.** Provide any additional support for the narrative response, including recent photos, to Section V.A.1.A.1.

Attachment 23: **Capacity - Neighborhood Implementation Entity Documentation.** Provide any additional support for your narrative response, including recent photos, to Section V.A.1.A.2.

Attachment 24: **Capacity - Housing Implementation Entity Documentation.** Provide any additional support for your narrative response, including recent photos, to Section V.A.1.A.3.

Attachment 25: **Capacity - People Implementation Entity Documentation.** Provide any additional support for your narrative response to Section V.A.1.A.4.

Attachment 26: **Capacity - References.** Review and respond to the rating factor in Section V.A.1.A.5.

Attachment 27: **Need - Immediate Project Capital Needs.** Review and respond to the rating factor in Section V.A.1.B.1.a.

Attachment 28: **Need - Structural Deficiencies Documentation.** Review and respond to the rating factor in Section V.A.1.B.1.b by providing the documentation identified in that section, as relevant. Include photographs as part of the documentation.

Attachment 29: **Need - Design Deficiencies Documentation.** Review and respond to the rating factor in Section V.A.1.B.1.c by providing the documentation identified in that section, as relevant. Include photographs as part of the documentation.

Attachment 30: **Need - Part I Violent Crimes Documentation.** Review and respond to the rating factor in Section V.A.1.B.2.c by providing the documentation identified in that section. This documentation may also be used by HUD in order to assess compliance with the Eligible Neighborhoods Threshold Requirement.

Attachment 31: **Market Analysis.** Provide a summary of the market analysis conducted that supports the information provided in the neighborhood narrative required in Section V.A.1.C.

Attachment 32: **Letter regarding proposed PBVs from PHA.** If applicable, provide the letter required in Section V.A.1.D and the proposed Housing plan.

Attachment 33: **Current Site Plan.** The Current Site Plan shows and clearly labels the targeted housing site's various buildings. Previously demolished buildings should be shown and labeled as such. Label all uses and buildings that adjoin the existing development.

Attachment 34: **Conceptual Site Plan Design.** Review and respond to the rating factor in Section V.A.1.E.4 by providing a conceptual site plan. The Conceptual Site Plan shows and clearly labels the layout of the proposed site plan post-transformation, indicating where your plan's proposed construction and rehabilitation activities will take place and any planned acquisition of adjacent property and/or buildings.

Attachment 35: **Building Elevations.** Provide elevation drawings for proposed new construction or rehabilitation in response to Rating Factor V.A.1.E.4.

Attachment 36: **Schematic Drawings.** Provide sample schematic drawings for proposed new construction or rehabilitation in response to Rating Factor V.A.1.E.4.

Attachment 37: **Land Use Approvals.** Review and respond to Rating Factor in Section V.A.1.E.5.

Attachment 38: **Community Development Block Grant Leverage Documentation**. Review and respond to Rating Factor in Section V.A.1.G.4.a.

Attachment 39: **Neighborhood Investment Documentation**. Review and respond to Rating Factor in Section V.A.1.G.4.b. Include cover sheet provided in form HUD-53239.

Attachment 40: **Housing Leverage Documentation.** Review and respond to Rating Factor in Section V.A.1.G.4.c. Include cover sheet provided in form HUD-53239.

Attachment 41: **People Leverage Documentation.** Review and respond to Rating Factor in Section V.A.1.G.4.d. Include cover sheet provided in form HUD-53239

Attachment 42: **Anchor Institution Engagement.** Provide documentation required in Rating Factor in Section V.A.1.H.3, if not otherwise included in an attachment related to the Leverage rating factors.

Attachment 43: **Organizational Chart.** Provide an organizational chart(s) in relation to Rating Factor in Section V.A.1.H.4.

Attachment 44: **Program Schedule.** Provide a schedule indicating key milestones for the each of the Housing, People, and Neighborhood components of the proposed Transformation Plan.

Attachment 45: **Previous Participation Certification (HUD-2530).** Provide the HUD-2530 for the Co-Applicant, Housing Implementation Entity, and/or Property Manager, as applicable.

Attachment 46: **Preference Points.** Review and respond to Rating Factor in Section V.A.2 by including required documentation for Opportunity Zones or Promise Zones, as

applicable.

Attachment 47: **Housing Choice Voucher Application.** Housing Choice Voucher (HCV) assistance is available from the tenant protection voucher fund to successful applicants that receive the Implementation Grant awards. The dollar amount of HCV assistance is in addition to the award amount and will be based upon resident relocation needs. Applicants must prepare their HCV assistance applications for the targeted project in accordance with the requirements of Notice PIH 2020-04 (and any reinstatement of or successor to that Notice) and submit it. If this grant application is not funded, the HCV application will not be processed. The notice can be found at https://www.hud.gov/sites/dfiles/OCHCO/documents/20-04pihn.pdf. If funds are not available from the tenant protection voucher fund, HUD may use Choice Neighborhoods funds to fund vouchers for grantees and may, specifically, adjust the grant award amount for any or all applications in order to provide tenant protection vouchers to grantees.

Attachment 48: **Standard Forms.** The Lead Applicant must be the signatory for these forms.

(a) Application for Federal Assistance (SF-424).

(b) Disclosure of Lobbying Activities (SF-LLL), if applicable. If this form does not apply, indicate this on the form (e.g., writing 'N/A') and submit it with your application.

(c) Applicant/Recipient Disclosure/Update Report (form HUD-2880) (HUD Applicant Recipient Disclosure Report).

2. Format and Form.

Narratives and other attachments to your application must follow the following format guidelines.

a. Application Layout.

(1) The first part of your application will be comprised of narrative exhibits. Your narratives will respond to thresholds, rating factors, and other criteria in the NOFA, as indicated below.

(2) The second part of your application will be comprised of attachments. These documents will also respond to the rating factors in the NOFA, as well as threshold and mandatory documentation requirements. They will include documents such as maps, photographs, application data forms, and various certifications.

(3) Use 8.5 x 11-inch paper. If a larger size page is submitted, it will be counted as two pages (or more) when printed.

(4) All margins should be approximately one inch. If any margin is smaller than one-half inch, the page will be counted as two pages.

(5) Use 12-point, Times New Roman font. If you use a smaller and/or different font, the page will be counted as two pages.

(6) Double-space your narrative pages. Single-spaced pages will be counted as two pages.

(7) Narrative pages must be numbered. HUD recommends that applicants consecutively number the pages of the attachments section to ensure proper assembly of their application.

(8) Any pages marked as sub-pages (e.g., with numbers and letters such as 75A, 75B, 75C), will be treated as separate pages.

(9) If a section is not applicable, indicate "N/A" so that there is a clear indication to HUD (do not leave the section blank).

(10) No more than one page of text may be placed on one sheet of paper; i.e., you may not shrink pages to get two or more on a page. Shrunken pages, or pages where a minimized/reduced font are used, will be counted as multiple pages.

(11) Do not use endnotes or footnotes.

(12) Do not format your narrative in columns. Pages with text in columns will be counted as two pages.

(13) Any tables included in the narrative exhibits of the application must also be double spaced or they will be counted twice (i.e., if the table is single-spaced on one page, it will count against the page limit as two pages).

b. Application Page Count. HUD will only consider the information on any pages in excess of the limits for the purposes of reviewing for compliance with the Threshold Requirements. HUD will not consider the information on any excess pages for scoring.

(1) **Narrative Exhibits.** Each Choice Neighborhoods application must contain no more than 110 pages of narrative exhibits.

(2) **Attachments.** Each Choice Neighborhoods application must contain no more than 120 pages of attachments.

(3) **Exceptions to Page Limits.** The documents listed below constitute the only exceptions and are not counted in the page limits listed above. Extraneous information not required by the NOFA that is provided in these attachments will be counted toward the page limit:

(a) Additional pages submitted at the request of HUD in response to a technical deficiency.

(b) Documentation required for the Key Eligibility Criteria (Attachments 5, 6, and 7).

(c) Maps of the city and neighborhood (Attachment 19).

(d) Leverage documentation (Attachments 38-41).

(e) Previous Participation Certification (Attachment 45)

(f) Housing Choice Voucher Application (Attachment 47).

(g) Standard Forms (Attachment 48).

(g) Blank/extra pages generated as part of standard forms.

(h) Tabs/title pages that are blank or display only a title/header/"n/a" indication.

C. System for Award Management (SAM) and Dun and Bradstreet Universal Numbering System (DUNS) Number.

1. SAM Registration Requirement.

Applicants must be registered with https://www.sam.gov/SAM before submitting their application. In addition, Applicants must maintain an active SAM registration with current

information while they have an active Federal award or an application or plan under consideration by HUD.

2. DUNS Number Requirement.
Applicants must provide a valid DUNS number, registered and active at https://www.sam.gov/SAM, in the application. DUNS numbers may be obtained for free from Dun & Bradstreet.

3. Requirement to Register with Grants.gov.
Anyone planning to submit applications on behalf of an organization must register at grants.gov and be approved by the EBiz POC in SAM to submit applications for the organization. Registration for SAM and grants.gov is a multi-step process and can take four (4) weeks or longer to complete if data issues arise. Applicants without a valid registration cannot apply through grants.gov. Complete registration instructions and guidance are provided on grants.gov.

D. Application Submission Dates and Times.

Application Due Date Explanation
The application deadline is 11:59:59 pm Eastern Standard time on

12/16/2020
Applications must be received no later than the deadline.

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit your application in paper form. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

"Received by Grants.gov" means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Grants.gov then assigns an application tracking number and date-and timestamps each application upon successful receipt by the Grants.gov system. A submission attempt not resulting in confirmation of receipt and an application tracking number is not considered received by Grants.gov.

Applications received by Grants.gov must be validated by Grants.gov to be received by HUD.

"Validated by Grants.gov" means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting "Applicants" from the top navigation, and selecting "Track my application" from the dropdown list. If the application status is "rejected with errors," you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in "rejected with errors" status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after applying.

HUD strongly recommends applications be submitted at least **48 hours before the deadline** and during regular business hours to allow enough time to correct errors or overcome other problems.

You can verify the contents of your submitted application to confirm Grants.gov received everything you intended to submit. To verify the contents of your submitted application:

- Log in to Grants.gov.
- Click the Check Application Status link, which appears under the Grant Applications heading in the Applicant Center page. This will take you to the Check Application Status page.
- Enter search criteria and a date range to narrow your search results.
- Click the Search button. To review your search results in Microsoft Excel, click the Export Data button.
- Review the Status column, to view more detailed submission information, click the Details link in the Actions column.
- To download the submitted application, click the Download link in the Actions column.

Please make note of the Grants.gov tracking number as it will be needed by the Grants.gov Help Desk if you seek their assistance.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially declared disaster in the applicant's area.

If these events occur, HUD will post a notice on its website establishing the new, extended deadline for the affected applicants. HUD will also include the fact of the extension in the program's Notice of Funding Awards required to be published in the Federal Register.

In determining whether to grant a request for an extension based on a presidentially-declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

PLEASE NOTE: Busy servers, slow processing, large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

1. Amending or Resubmitting an Application.
Before the submission deadline, you may amend a validated application through Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by Grants.gov by the applicable deadline.

If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

2. Grace Period for Grants.gov Submissions.
If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected, received, and

validated application through Grants.gov. The date and time stamp on the

Grants.gov system determines the application receipt time. Any application submitted during the grace period not received and validated by Grants.gov will not be considered for funding. There is no grace period for paper applications.

3. Late Applications.
An application received after the NOFA deadline date that does not meet the Grace Period requirements will be marked late and will not be received by HUD for funding consideration. Improper or expired registration and password issues are not causes that allow HUD to accept applications after the deadline.

4. Corrections to Deficient Applications.
HUD will not consider information from applicants after the application deadline. Before the deadline, HUD may contact the applicant to clarify information submitted.

HUD will uniformly notify applicants of each curable deficiency. A curable deficiency is an error or oversight that, if corrected, would not alter, in a positive or negative fashion, the review and rating of the application. See curable deficiency in the definitions section (Section I.A.3.). Examples of curable (correctable) deficiencies include inconsistencies in the funding request and failure to submit required certifications. These examples are non-exhaustive.
When HUD identifies a curable deficiency, HUD will notify the authorized representative by email. This email is the official notification of a curable deficiency. Each applicant must provide accurate email addresses for receipt of these notifications and must monitor their email accounts to determine whether a deficiency notification has been received. The applicant must carefully review the request to cure a deficiency and must provide the response in accordance with the instructions contained in the deficiency notification.

Applicants must email corrections of curable deficiencies to applicationsupport@hud.gov within the time limits specified in the notification. The time allowed to correct deficiencies will be no less than 48 hours and no more than 14 calendar days from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD. If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or on a day when HUD's Headquarters are closed, then the applicant's correction must be received on the next business day HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to applicationsupport@hud.gov must state: Technical Cure and include the Grants.gov application tracking number or the GrantSolutions application number (e.g., Subject: Technical Cure - GRANT123456 or Technical Cure - XXXXXXXXXXX). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application containing the wrong DUNS number as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a DUNS number

and active registration in SAM will render the application ineligible for funding.

5. Authoritative Versions of HUD NOFAs. The version of these NOFAs as posted on Grants.gov are the official documents HUD uses to solicit applications.

6. Exemptions. Parties that believe the requirements of the NOFA would impose a substantial burden on the exercise of their religion should seek an exemption under the Religious Freedom Restoration Act (RFRA).

E. Intergovernmental Review.

This program is not subject to Executive Order 12372, Intergovernmental Review of Federal Programs.

F. Funding Restrictions.

1. Statutory Time Limits.

a. Required Obligation Date. Funds appropriated for the Choice Neighborhoods program for FY 2020 must be obligated by HUD on or before September 30, 2022. Any funds that are not obligated by HUD within their respective periods of availability will not be available for obligation for any purpose.

b. Required Expenditure Date. In accordance with 31 U.S.C. § 1552, all FY 2020 Choice Neighborhoods funds expire on September 30, 2027. Grantees must also comply with expenditure dates established for any other funding included in the grant award. Any funds that are not expended by that date will be cancelled and recaptured by the Treasury, and thereafter will not be available for obligation or expenditure for any purpose. HUD reserves the right, however, to require an earlier expenditure deadline under a Grant Agreement.

2. Ineligible Activities.

a. Choice Neighborhoods funds cannot be used to pay for any activities carried out on or before the date of the letter announcing the award of the Choice Neighborhoods grant.

b. Choice Neighborhoods funds cannot be used to pay for the cost of Choice Neighborhoods application preparation.

c. Funds may not be used for construction or rehabilitation of a K-12 school building or a higher educational institution.

3. Grant Sizing Methodology. HUD has established the following methodology for the purposes of establishing the maximum amount of Choice Neighborhoods Implementation Grant funding that you may request. An applicant may request the lesser of $30,000,000 for applications targeting a housing project with less than 250 public housing/assisted units or $35,000,000 for applications targeting a housing project with 250 or more public housing/assisted units or the amount calculated in accordance with the methodology below. The formula calculates a development cost for the replacement housing units to be developed in the Transformation Plan with grant funds and allows for additional funding for non-development activities.

a. To establish the replacement housing unit development cost, HUD will use the Total Development Cost limits (TDC Limit) in effect at the time this Choice Neighborhoods NOFA is published (currently posted on September 25, 2019 in accordance with PIH Notice 2011-38) as a

proxy for the costs of all types of replacement housing units. Note: The TDC limit, as defined at 24 CFR 905.314, refers to the maximum amount of public housing capital assistance that HUD will approve for development of public housing. It applies only to the costs of development of public housing that are paid directly with HUD public housing funds; a PHA may exceed the TDC limit using non-public housing funds such as CDBG, low-income housing tax credit equity, etc.

(1) TDC definitions and limits in the regulations are summarized as follows:

(a) The total cost of development, which includes relocation costs, is limited to the sum of:

(i) Up to 100 percent of HUD's published TDC limits for the costs of demolition and new construction, multiplied by the number of public housing replacement units; and

(ii) Ninety percent of the TDC limits, multiplied by the number of public housing units after substantial rehabilitation and reconfiguration.

(b) Demolition and Site Remediation Costs of Units Not Replaced On-site. You may request an amount necessary for demolition and site remediation costs of units that will not be replaced on the footprint of the target housing site. This cost is in addition to (i.e., excluded from) the TDC/cost cap calculation above.

(c) Extraordinary Site Costs. You may request a reasonable amount to pay extraordinary site costs to redevelop on the target housing site, which are construction costs related to unusual pre-existing site conditions that are incurred or anticipated to be incurred. If such costs are significantly greater than those typically required for similar construction, are verified by an independent, certified engineer or architect, and are approved by HUD, they may be excluded from the TDC/cost cap calculation above. Extraordinary site costs may be incurred in the remediation and demolition of existing property, as well as in the development of new and rehabilitated units. Examples of such costs include, but are not limited to: abatement of extraordinary environmental site hazards; removal or replacement of extensive underground utility systems; extensive rock and soil removal and replacement; removal of hazardous underground tanks; work to address unusual site conditions such as slopes, terraces, water catchments, lakes, etc.; and work to address flood plain and other environmental remediation issues. Costs to abate asbestos and lead-based paint from structures are normal demolition costs. Extraordinary measures to remove lead-based paint that has leached into the soil would constitute an extraordinary site cost. Extraordinary site costs must be justified and verified by a licensed engineer or architect who is not an employee of a PHA, the city or the applicant. The engineer or architect must provide his or her license number and state of registration. This certification must be included in the application and approved by HUD or else such costs will be subtracted from the grant amount.

b. Funding for Non-Housing Activities.

(a) Supportive Services. Up to 15 percent of the total Choice Neighborhoods grant may pay the costs of Supportive Services activities, as defined in this NOFA. These costs are in addition to, i.e., excluded from, the TDC/cost cap calculation above.

(b) Critical Community Improvements. Up to 15 percent of the total Choice Neighborhoods grant or $4.5 million, whichever is less, may pay the costs of Critical

Community Improvements (CCI), as defined in this NOFA. These costs are in addition to, i.e., excluded from, the TDC/cost cap calculation above.

4. Cost Control Standards

a. Hard development costs must be realistically developed using technically competent methodologies, including cost estimating services, and should be comparable to industry standards for the kind of construction to be performed in the proposed geographic area.

b. Cost estimates must represent an economically viable preliminary plan for designing, planning, and carrying out your proposed activities, in accordance with local costs of labor, materials, and services.

c. Projected soft costs must be reasonable and comparable to industry standards and in accordance with the applicable policy, statute and/or regulations.

d. HUD shall establish cost limits on eligible activities under this NOFA sufficient to provide for effective transformation programs. Please refer to the Choice Neighborhoods Implementation Grant budget guidance and other guidance posted on the Implementation Grants page of the program website (www.hud.gov/cn).

5. Grant Reduction or Recapture. If you are selected for funding, and if you propose to make significant changes to your transformation plan, compared to what was presented in this application, HUD reserves the right to amend the award and reduce the amount or recapture the grant.

6. Withdrawal of Grant Amounts. In accordance with section 24(i) of the 1937 Act, if a grantee does not proceed within a reasonable timeframe, HUD reserves the right to withdraw any funds the grantee has not obligated under their award. HUD shall redistribute any withdrawn amounts to one or more other applicants eligible for Choice Neighborhoods assistance or to one or more other entities capable of proceeding expeditiously in the same locality in carrying out the Choice Neighborhoods plan of the original grantee.

Indirect Cost Rate.
Statutory or Regulatory Restrictions Apply
Funding under this NOFA may only be used for direct costs. Therefore, indirect costs are not permitted under this NOFA.

G. Other Submission Requirements.

1. Application, Assurances and Certifications.

Standard Form 424 (SF-424) Application for Federal Assistance Programs is the government-wide form required to apply for Application for Federal Assistance Programs, discretionary Federal grants and other forms of financial assistance programs. Applicants for this Federal assistance program must submit all required forms in the SF-424 Family of forms, including SF-424B (Assurances of Non construction Programs) or SF424D (Assurances for Construction Programs).Applications receiving funds for both non construction programs and construction programs must submit both the SF-424B and SF-424D.

By signing the forms in the SF-424 either through electronic submission or in paper copy submission (for those granted a waiver), the applicant and the signing authorized representative

affirm that they have reviewed the certifications and assurances associated with the application for federal assistance and (1) are aware the submission of the SF424 is an assertion that the relevant certifications and assurances are established and (2) acknowledge that the truthfulness of the certifications and assurances are material representations upon which HUD will rely when making an award to the applicant. If it is later determined the signing authorized representative to the application made a false certification or assurance, caused the submission of a false certification or assurance, or did not have the authority to make a legally binding commitment for the applicant, the applicant and the individual who signed the application may be subject to administrative, civil, or criminal action. Additionally, HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including those applicable to all applicants, those applicable only to federally recognized Indian tribes, and those applicable to applicants other than federally recognized Indian tribes. All program specific certifications and assurances are included in the program Instructions Download on Grants.gov.

Assurances. By submitting your application, you provide assurances that, if selected to receive an award, you will comply with U.S. statutory and public policy requirements, including, but not limited to civil rights requirements.

2. Lead Based Paint Requirements.
When providing housing assistance funding for purchase, lease, support services, operation, or work that may disturb painted surfaces, of pre-1978 housing, you must comply with the lead-based paint evaluation and hazard reduction requirements of HUD's lead-based paint rules (Lead Disclosure; and Lead Safe Housing (24 CFR part 35)), and EPA's lead-based paint rules (e.g., Repair, Renovation and Painting; Pre-Renovation Education; and Lead Training and Certification (40 CFR part 745)).

When providing education or counseling on buying or renting housing that may include pre-1978 housing, applicants must inform clients of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A), and, if the focus of the education or counseling is on rental or purchase of HUD-assisted pre-1978 housing, the Lead Safe Housing Rule (subparts B, R, and, as applicable, F - M).

V. Application Review Information.

A. Review Criteria.

1. Rating Factors.
Applications, and Transformation Plans proposed in them, must respond to the rating factor criteria of the NOFA as the basis to be rated and ranked. Applicants must review and follow many documentation requirements provided in this Rating Factor Section and the instructions on application organization, content and submission provided in Section IV.B.

Scoring Summary

Capacity	Lead Applicant Capacity	6
	Neighborhood Implementation Entity Capacity	4
	Housing Implementation Entity Capacity	6
	People Implementation Entity Capacity	5

	subtotal	**21**
Need	Immediate Project Capital Needs	2
	Structural Deficiencies	2
	Design Deficiencies	2
	Poverty/ELI	2
	Long-term Vacancy or Substandard Homes	1
	Part I Violent Crime	2
	Need for Affordable Housing in the Community	1
	subtotal	**12**
Strategy - Neighborhood	Overall Neighborhood Transformation Strategy	3
	CCI Plan	3
	Public Safety Strategy	2
	subtotal	**8**
Strategy - Housing	Overall Housing Strategy	6
	Phasing and Mixed-income Development by Building	3
	Mixed-Income Development by Total Rental Units	4
	Design	3
	Land Use Approvals	1
	subtotal	**17**
Strategy - People	Resident Needs Survey and Results	2
	Case Management	3
	Income and Employment Strategy	3
	Health Strategy	2
	Education Strategy - Early Learning	2
	Education Strategy - Schools	2
	subtotal	**14**
Leverage	Neighborhood - CDBG	2
	Neighborhood Investment	2
	Housing Leverage	4

	People Leverage	3
	subtotal	**11**
Soundness of Approach	Planning Process	5
	Community Engagement	2
	Anchor Institution Engagement	1
	Organizational Framework for Implementation	1
	Impact of the Transformation Plan	8
	subtotal	**17**
Other Factors	Section 3	2
	Opportunity Zone or Promise Zone	2
	subtotal	**4**
	TOTAL	**104**

A. Capacity **Maximum Points:** 21

1. Overall Project Leadership Capacity of the Lead Applicant (6 points). You, the Lead Applicant, must articulate and demonstrate that you have the capacity, qualifications, and experience to lead the implementation of a comprehensive neighborhood transformation plan which includes strategies to improve outcomes for Neighborhood, People and Housing, and is similar in scope and complexity to the Transformation Plan proposed in this grant application. This rating factor looks at the capacity of only the Lead Applicant. Describe the work your organization is engaged in and how this work relates to and makes you qualified to lead implementation of the proposed Transformation Plan. Articulate how your specific roles and responsibilities demonstrate successful experience as they relate to your role as Lead Applicant. In addition, you must provide one specific recent example of a comprehensive neighborhood transformation project for which you led the implementation. The example project must be at least substantially complete and have achieved measurable outcomes. The planning process leading up to this grant application is not an acceptable demonstration of capacity in this rating factor. Demonstrate this through narrative description, charts, and other documentation. Include relevant dates for the project in the description. Points will be awarded based on the extent of the relevant qualification, as well as the extent to which the example demonstrates how well you led implementation of a comprehensive neighborhood transformation plan, engaged residents and community members, worked with other stakeholders, and how those efforts led to positive, measurable outcomes. One point will be awarded if the application demonstrates you effectively secured, leveraged, and coordinated multiple funding streams from private and public sources as part of the effort (i.e. identify all major funding sources and amounts). In accordance with section V.B.1 Past Performance, HUD will also consider the past performance of the Lead Applicant.

2. Capacity of Neighborhood Implementation Entity (4 points). You must articulate and demonstrate why the Neighborhood Implementation Entity is qualified to implement the neighborhood component of the proposed Transformation Plan. This rating factor looks only at the capacity of the Neighborhood Implementation Entity. Describe the organization, the work it is engaged in, and how this work relates to and makes them qualified to be the Neighborhood Implementation Entity. In addition, you must provide one recent example of neighborhood-level planning, coordination, and implementation of activities in which the Neighborhood Implementation Entity directly undertook substantial leadership activities or had a leadership role in a coordinating council, board or equivalent entity which was empowered through a substantive community process to affect neighborhood transformation and revitalization. Include relevant dates for the project in the description. The example project must be at least substantially complete and have achieved measurable outcomes. Points will be awarded based on the extent of the Neighborhood Implementation Entity's qualifications, role, and relevant experience, as well as the extent to which the application demonstrates that the Neighborhood Implementation Entity led the implementation of a neighborhood transformation plan which effectively and substantially contributed to moving a neighborhood of distress toward a neighborhood of opportunity. You may demonstrate this by showing that private capital has begun to be reinvested back into the neighborhood and key amenities are available, describing how the entity led the development of a shared plan and outcomes with residents, community members, and other participating parties, and the improvement of a range of neighborhood assets that sustained these improvements over time. One point will be earned by demonstrating that it effectively secured and integrated a range of public and private funding sources in support of neighborhood planning, coordination, and implementation activities (i.e. identify all major funding sources and amounts). In addition to providing a description in the narrative exhibits, provide recent photographs of the project and other documentation in the attachments section of the application. In accordance with section V.B.1 Past Performance, HUD will also consider the past performance of the Neighborhood Implementation Entity.

3. Capacity of Housing Implementation Entity (6 points). Demonstrate that the Housing Implementation Entity has effectively implemented mixed-income housing development, including affordable and market rate housing, comparable in scope and complexity to the Housing component of the proposed Transformation Plan that have resulted in positive outcomes aligned with the Housing goal of Choice Neighborhoods. This rating factor looks only at the capacity of the Housing Implementation Entity. Please provide background on the organization articulating why it is best suited to be a Housing Implementation Entity. Demonstrate their track record with the development of affordable housing, mixed-income housing, and other large-scale redevelopments with programs such as HOPE VI and Choice Neighborhoods. Also, provide a detailed example of a recently completed, comparable housing development project in which the Housing Implementation Entity had primary responsibility for implementing day-to-day development (including securing financing and providing completion and long-term operating guarantees) and performing ongoing asset management activities. If the Housing Implementation Entity is a joint venture, provide one example for each member that is representative of its role in the Housing component of this Transformation Plan. HUD will weigh the points based on the proportion of responsibility each member has (e.g. if one member of the joint venture will be responsible for most of the housing,

the example demonstrating that entity's capacity will carry more weight in assigning points under this rating factor). The project's start and end dates and the Housing Implementation Entity's role must be identified. Also, provide recent photographs of the housing in the attachments section of the application. Points will be awarded based on relevant experience and the extent to which the application demonstrates that the Housing Implementation Entity effectively developed, newly constructed, rehabilitated, and/or acquired high-quality, energy efficient, accessible housing that resulted in significant improvements in the quality, affordability, and income mix of housing in a neighborhood, and that it effectively managed the units either on its own or through a property management firm it directed. One point will be earned by demonstrating that the organization effectively secured and leveraged significant funding streams from a range of public and private sources (i.e. identify all major sources and amounts of financing). If the project described in an example is still underway, zero points will be awarded. The application must also include the most recent filing of the Previous Participation Certification form (HUD-2530) from the Housing Implementation Entity, if applicable. If HUD has flagged the Housing Implementation Entity on the HUD-2530, the application will earn zero points for this rating and, if severe, HUD reserves the right not to fund the application. In accordance with section V.B.1 Past Performance, HUD will also consider the past performance of the Housing Implementation Entity.

4. Capacity of People Implementation Entity (5 points). Demonstrate that the People Implementation Entity has effectively implemented supportive service initiatives comparable in scope to the People component of the proposed Transformation Plan that have resulted in positive outcomes aligned with the People goals of the Choice Neighborhoods program. This rating factor looks only at the capacity of the People Implementation Entity. Describe the organization, the work it is engaged in, and how this work makes the organization qualified to implement the People plan. Provide one recent example of a comparable supportive services coordination initiative in which the People Implementation Entity had primary responsibility for implementing day-to-day service coordination and program design. The example project must be substantially complete and have achieved measurable outcomes. Points will be awarded based on the People Implementation Entity's relevant experience and the extent to which the application demonstrates that they have effectively provided case management; coordinated supportive services from a diverse set of partner organizations; engaged residents; designed programs tailored to the needs of specific populations; and improved outcomes among program participants. Please identify the populations served and measurable outcomes achieved related to health, income and education, and education. One point will be earned by demonstrating how the People Implementation Entity effectively secured and integrated a range of public and private funding sources through leverage (i.e. identify all major funding sources and amounts). In accordance with section V.B.1 Past Performance, HUD will also consider the past performance of the People Implementation Entity.

5. References. Provide one reference for each example identified throughout this Capacity section. You must, therefore, provide one reference for the Lead Applicant's experience leading comprehensive neighborhood revitalization efforts and one reference for the Lead Applicant's, the Co-Applicant's or the Principal Team Member's experience implementing the Housing, People, and Neighborhood activities. Each reference should be a significant financial funder, local governmental official, or resident or community organization directly involved in the

project. Each reference should include a contact name and title, organization, address, phone number and email address so that HUD may verify the information you provided. To receive full points in each of the above Capacity rating factors, your references, if contacted, must be able to affirm the information you provided. Please provide only a list of references as described above. Letters of support will not be accepted as references.

B. Need **Maximum Points:** 12

1. Severe Physical Distress of Target Public and/or Assisted Housing.
HUD will evaluate the extent of the severe physical distress of the public and/or assisted housing project(s) that are proposed for redevelopment as part of the Choice Neighborhoods Implementation Grant. You will receive points for the following subfactors, as indicated.

(a) Immediate Project Capital Needs (2 points). An application will be evaluated based on the estimated cost of immediate project capital needs as determined by a Physical Needs Assessment (PNA, as defined in section I.A.4) that has been conducted within the last five years for the target public and/or assisted housing project(s). You must provide a copy of the PNA's narrative (if applicable), schedule and executive summary that shows the following: deferred and/or currently expired capital items (typically labeled as immediate, emergency, critical) and Year 1 capital needs. The executive summary must be dated and on the letterhead of the entity that conducted it. It must provide a narrative explanation of the replacement needs and costs noted in Year 1 of the housing project's PNA replacement schedule (not a multi-year lifecycle projection) for the entirety of the target housing project(s). If the PNA was completed more than one year prior to the publication date of this NOFA, you must also include an update by the project's owner indicating which improvements identified in the PNA have been completed. HUD will then calculate the per unit cost as a percentage of the applicable Total Development Cost limit (TDC Limit), as defined at 24 CFR 905.314, in effect at the time this NOFA is published (posted September 25, 2019 in accordance with PIH Notice 2011-38), for a two-bedroom walkup unit. If this application is for more than one public and/or assisted housing project, a PNA excerpt must be submitted for each site and HUD will calculate a weighted average in order to award points. If the targeted units are public housing and HUD has already approved a Section 18 demolition of the targeted units, provide a copy of HUD's letter approving the demolition to receive full points. If the targeted units are Indian Housing that have been demolished, provide a copy of the written notification of demolition provided to HUD in accordance with 24 CFR 1000.134 to receive full points. Points will be awarded based on the following table:

Estimated Rehabilitation Needs as Percent of TDC	Points Awarded
At least 60.00 percent	2
Between 35.00 and 59.99 percent	1
Less than 35 percent	0

(b) Structural Deficiencies (2 points). An application will be evaluated based on the extent to which it demonstrates significant deficiencies in the structural elements, building systems, and on-site infrastructure of the targeted public and/or assisted housing units such that significant rehabilitation or demolition is required. Examples of structural elements include roofs, foundations, and structural walls. Building systems include electrical, plumbing, heating and

cooling, and mechanical systems. On-site infrastructure includes site work, sewer and storm drain laterals, or other on-site utilities.

This may be demonstrated in an application through narrative description, additional physical inspection information, letters from relevant oversight agencies, and/or pictures in the attachment section. If this application is for more than one public and/or assisted housing project, descriptions must be submitted for each site and HUD will consider documentation provided for all properties. Fewer points may be awarded for descriptions that are inadequate and/or demonstrate less severe distress. Zero points will be awarded if the documentation does not demonstrate severe distress, the deficiencies are cosmetic or require routine repair/maintenance, or does not provide adequate information to make HUD's rating of this factor possible. If the targeted units are public housing and HUD has already approved a Section 18 demolition of the targeted units, provide a copy of HUD's letter approving the demolition to receive full points.

(c) Design Deficiencies (2 points). Points will be awarded based on the extent to which the application demonstrates that there are fundamental design deficiencies, of a type and character that require substantial rehabilitation or reconstruction to fully address, related to:

(1) substantially inappropriate building design or site layout when compared to the surrounding neighborhood which may include inappropriate density;

(2) inadequate room size and/or unit configurations to meet the needs of existing residents;

(3) lack of defensible space related to building layout and orientation;

(4) disproportionately high and adverse environmental health effects associated with ongoing residency;

(5) inaccessibility for persons with disabilities with regard to individual dwelling units (i.e. less than 5 percent of units are accessible), entrances/entryways, and common areas; and

(6) significant utility expenses (at least 30 percent higher than similar properties) caused by energy conservation deficiencies that may be documented by an energy audit.

You may demonstrate this in your application through narrative description in the exhibits and additional physical inspection information, letters from relevant oversight agencies, and/or pictures in the attachments section. If this application is for more than one public and/or assisted housing project, descriptions should be submitted for each site and HUD will consider documentation provided for all properties. If the target housing site is already demolished, provide narrative related to design deficiencies at the time of demolition.

(i) Two points will be awarded to applications that demonstrate fundamental design deficiencies, of a type and character that require substantial rehabilitation or reconstruction to fully address, in 3 or more of these deficiencies.

(ii) One point will be awarded to applications that address fewer than 3 items, demonstrate less severe distress, and/or for responses that are inadequate.

(iii) Zero points will be awarded to applications that do not address any of these items, do not demonstrate distress, or do not address this subfactor to an extent that makes HUD's rating of this subfactor possible.

2. Severe Distress of the Target Neighborhood.

Choice Neighborhoods is intended to be a tool to help communities turn around the most distressed neighborhoods. HUD will evaluate the level of this neighborhood-wide distress by examining several factors: poverty, vacancy rates, and crime rates. You will receive points by addressing the following separate factors, as indicated.

(a) Poverty/ELI Rate (2 points). Points will be awarded based on the concentration of households in poverty or with extremely low incomes (whichever is greater) residing within the target neighborhood. HUD will use the same data from the mapping tool as used for the Eligible Neighborhood requirement to assign points for this factor.

Concentration of Households in Poverty or with Extremely Low Incomes	Points Awarded
40.00 percent and above	2
Between 30.00 and 39.99 percent	1
Below 30.00 percent	0

(b) Long-term Vacancy or Substandard Homes (1 point). An application will be evaluated based on the current rate of long-term vacant properties or substandard homes within the target neighborhood. Only applicants targeting Indian housing may be evaluated based on substandard homes.

(1) Long-term vacancy: You will earn points for the higher of either the rate of vacant housing or the ratio of vacant housing in the neighborhood to the county/parish in accordance with the table below. HUD will use data from the mapping tool to determine the vacancy rate for this scoring criteria and the Eligible Neighborhood requirement.

Current Long-term Vacancy Rate in the Target Neighborhood	Current Long-term Vacancy Rate in the Target Neighborhood is X times the County/Parish	Points Awarded
14.00 percent and above	4.00 and above	1
Below 14.00 percent	Below 4.00	0

(2) Substandard Homes: Alternatively, applications targeting Indian housing can be evaluated based on the percentage of occupied housing units lacking complete plumbing facilities, as indicated by the most recent data from the American Community Survey (ACS) for your neighborhood. If the rate is 8.00 percent or above, the application will earn 1 point. If the rate less than 8.00 percent, the application will earn 0 points. ACS data from Census tracts that cover the majority of the neighborhood can be used to approximate neighborhood-level data (please indicate tracts). In your attachments you must include a photocopy/printout of published

data including the relevant full page or pages from the original source, such as a printed publication or website, and the source must be identifiable on the photocopy/printout itself, for example through a header or footer identifying the publication or a website link.

(c) Part I Violent Crime Rate (2 points). An application will be evaluated based on the average rate of Part I violent crimes for the precinct/PSA in which the target housing is located for the three years 2017-2019 (measured as Part I violent crimes per 1,000 persons). You must submit data for each of the three years, and preferably break out the number of incidences for each of the four classifications of Part I violent crimes, in the attachments as a letter of certification from the local law enforcement agency. Points will be awarded for the higher of the 3-year average for either the rate compared to the city/county/parish or the rate in accordance with the applicable table below. This rating factor does not apply to applicants who are tribal entities. Applications targeting Indian housing will automatically be awarded full points and do not need to submit the crime documentation listed above.

Part I Violent Crime Rate: Crimes per 1,000 Residents in Precinct/PSA of Target Housing	Part I Violent Crime Rate of Precinct/PSA is X times the rate of City/County/Parish*	Points Awarded
26.50 and above	2.50 and above	2
Between 20.00 and 26.49	Between 2.00 and 2.49	1
Below 19.99	Below 2.00	0

*In non-metropolitan areas, if the Precinct/PSA is coterminous with the County/Parish, the applicant may compare its Part I violent crime rate to that of the state. You will receive 0 points if the data is not for the time period specified (calendar years 2017-2019), in the format required (e.g. shows each of the three years individually and indicates the number of incidents per 1,000 residents), or otherwise inadequate to make HUD's rating of this factor possible.

3. Need for Affordable Housing in the Community (1 point). You will receive 1 point if the Choice Neighborhoods project is in a county where the shortage of housing affordable to very low-income (VLI) renter households (0 to 50 percent AMI) is greater than the national rate using the most currently available Census Data. HUD will provide this data at via the mapping tool at www.hud.gov/cn. The shortage rate is calculated as the number of VLI renter households divided by the number of rental units affordable and available to VLI households, where affordable and available equals units that: (1) have rents not exceeding 30 percent of 50 percent of AMI; and (2) are vacant or occupied by a VLI renter household. Where HUD and the Census Bureau have not provided this data, HUD may approve applicants to provide the most relevant source of locally available data to demonstrate a need for affordable housing. Locally gathered data should still reflect what households of given income levels are paying for rent.

C. Neighborhood Narrative **Maximum Points:** 0

The Choice Neighborhoods program is intended to use investment in Housing, People, and Neighborhood as a catalyst for comprehensive neighborhood change. In order to evaluate your overall Transformation Plan, HUD requires an understanding of the neighborhood you propose

to improve. Provide a narrative of your neighborhood that is supplemented with maps and other documents in the attachments. The purpose of this section is to provide HUD with an overall understanding of the strengths and challenges in the neighborhood and to provide the foundation from which to evaluate the strategies proposed in your Transformation Plan. Each of the specific strategies should relate to the strengths and challenges identified in this section and describe how the selected strategy addresses the challenges identified.

Neighborhood Data. Please provide a quantitative description of the neighborhood. This should include:

- Demographic information (population, age, income, race, employment, etc.) in relation to the city and region;
- Crime rates in relation to the city and region;
- School(s) location, performance, enrollment numbers, enrollment policies/catchment areas, etc.;
- Housing stock information (other public/HUD-assisted/subsidized housing in the neighborhood, property values, age of housing, rental/homeownership rates, sales prices, rents, vacancy rates etc.);
- Vacant land, if applicable;
- Foreclosure rates; and
- Other information, as necessary.

For purposes of this NOFA, the data can be from secondary sources (e.g., Census, HUD's Inventory Management System/Public Housing Information Center, health department, school system, police department, etc.). Locally published data from city or regional plans and other sources may be used. Data may be provided in chart form or narrative. Sources should be identified.

Neighborhood Description. Please provide a narrative description of your neighborhood, which should include history, location, demographic composition and changes over time, economics, community assets, transit, educational opportunities, employment centers, organizations etc. Provide whatever you think will best provide HUD with a "snapshot" of your community. Describe the neighborhood's current status with regard to patterns of disinvestment, existing neighborhood assets, patterns of racial and ethnic concentration, patterns of concentration or integration of persons with disabilities, and patterns of poverty concentration. Please include descriptions of ongoing or recent revitalization activities and new investment that may be taking place in the neighborhood or on its periphery. Describe challenges that residents have in accessing job opportunities. Please describe the critical challenges facing the neighborhood. If there is an elementary, middle/junior high or high school in the neighborhood, describe the performance of the school. If the school is low-performing, explain whether the school is making significant improvements to programs, policies or personnel, such as one of the four rigorous interventions identified by the Department of Education's Title 1 School Improvement grant program. (Note: It is not anticipated that the applicant will undertake new studies or generate new data upon which to base the Neighborhood Description. The housing needs and geographic targeting provisions of the Consolidated Plan and data provided by HUD, the Census Bureau, and other sources available to the jurisdiction should provide most of the information.)

Housing Description and Relationship to Neighborhood. Please describe the housing development(s) that is the subject of this application including age, condition, unit mix and population. Using your market analysis and other available data, please describe the housing in the neighborhood paying particular attention to the housing in the area immediately surrounding the housing development(s) you intend to revitalize. Also, include a description of the development's current impact on the surrounding community. Please describe the critical housing challenges facing the neighborhood.

People Narrative. Please briefly describe the demographics (population, age, income, race, employment, etc.) of the residents of the target housing development as well as the surrounding neighborhood. From other city or community documents or your own planning process, what human services and assets are in the neighborhood? What human services have been identified as needed by the community?

Vision. What is the long-term vision for the neighborhood? What changes do you want to occur in the neighborhood?

D. Neighborhood Strategy **Maximum Points:** 8

Applicants must provide detail about the Neighborhood component of the Transformation Plan ("Neighborhood Plan"). HUD will evaluate the application based on the extent it demonstrates a well-defined, sound and results-oriented plan to achieve the Neighborhood goals identified in the neighborhood narrative. The Neighborhood Plan should serve as the framework of your overall Transformation Plan. It should relate to the key findings of your planning process, relevant data, and the strengths and challenges discussed in the neighborhood narrative. The Neighborhood Plan should be the 'glue' that holds together the Housing and People strategies. It should also serve as the basis for the use of the Critical Community Improvements (CCI) funds available through this grant.

1. Overall Neighborhood Transformation Strategy (3 points). Please describe the neighborhood improvement strategies and activities planned as part of this Transformation Plan. What are the primary objectives that will be pursued as part of the neighborhood investment? What strategies and activities will be undertaken by community partners that enhance the Choice Neighborhoods activities? How do these align with existing efforts or official designations (e.g. Promise Zone, Neighborhood Revitalization Strategy Area (NRSA), Opportunity Zones, or Tax Increment Finance district)? How do these strategies relate to the needs and challenges identified in your neighborhood narrative? Describe how these strategies and activities leverage other stakeholders and funding. How do these strategies and activities address disinvestment, avoid or reduce the concentration of racial or ethnic minorities, reduce the concentration of poverty, and build upon neighborhood assets? In its evaluation of the Neighborhood Strategy, HUD will consider the extent to which the strategies and activities relate to the neighborhood needs identified in the neighborhood narrative, data provided, market analysis and the planning process and the extent to which you demonstrate that your plan will improve key measurable outcomes. You must identify the specific outcomes your plan will improve.

2. CCI Plan (3 points). Please describe the plan for using the CCI funds available through this grant. No more than five CCI projects will be accepted. Include a detailed explanation about

each project and how it relates to and reinforces the Housing component of your Transformation Plan. How does each project relate to the needs and challenges identified in the neighborhood narrative? How will these projects enhance the neighborhood, especially the area immediately surrounding the target housing site, and serve as a catalyst for continued investment in the community? Priority will be given to economic development projects that create jobs, new economic opportunities for residents, and/or bring new businesses to the neighborhood. This application must include a budget for each project that shows other sources of funding and partners. Note: Grantees will be required to submit a detailed CCI plan within 12 months of grant award. HUD reserves the right to negotiate and must approve the final overall plan as well as each specific project.

3. Public Safety Strategy (2 points). The public safety strategy should ensure that a comprehensive, community-based strategy will bring together criminal justice entities with other community groups and institutions to coordinate activities that improve key measurable outcomes for community safety. Applicants are encouraged to consider evidence-based approaches with a demonstrated record of success decreasing Part I Violent Crimes, gang activity, and illegal drugs. Describe specific activities that will be undertaken to address and prevent high rates of Part I Violent Crimes, gang, and illegal drug activity in the target neighborhood through law enforcement, innovative police practices, re-entry initiatives, prosecution, adjudication, parole and probation, courts, and corrections. Describe how this plan aligns with and builds on existing public safety efforts in the community and describe the criminal justice and other community-based partnerships/resource commitments that have been established. Points will be awarded based on the extent to which the application demonstrates a well-defined, sound and results-oriented public safety strategy as indicated by the evidence base and responsiveness to your residents' needs to achieve the priority outcomes.

E. Housing Strategy **Maximum Points:** 17

Applicants must provide a detailed description of the Housing component of the Transformation Plan ("Housing Plan"). HUD anticipates that grant funds will serve as a catalyst to neighborhood revitalization, including rebuilding the neighborhood housing market, while at the same time assisting long-term residents to remain in the community. Grantees should develop mixed-income housing that serves families with a broad range of incomes within each building, to the maximum extent possible. Housing should be well-designed, energy efficient, sustainable and accessible. Housing must be financially viable and well-managed.

When rating the application, HUD will only consider housing that is to be rehabilitated or constructed by the Housing Implementation Entity and units to be replaced through the use of project-based vouchers awarded by the PHA through a competitive RFP to other developments. Describe each phase of the Housing Plan, including the number and type of each unit (e.g. public housing, RAD, LIHTC, PBV, affordable, unrestricted, etc.), bedrooms per unit, funding sources, building type (e.g. elevator, walk-up, row house, etc.), location for each phase, start and end dates for each phase, the property management company, and, if the Housing Implementation Entity is a joint venture, which partner will lead each phase. All replacement housing must be included in this section of the application. All other proposed housing development in which the Housing Implementation Entity does not have material control is excluded from consideration for the rating factors this section (though it may be included in the Neighborhood Plan). Units that have been completed as of the date of NOFA publication are not

included.

1. Overall Housing Strategy (6 points). Explain how the Housing Plan addresses the housing needs of residents of the target housing (including replacement units for households earning up to 80% AMI). Discuss how the plan serves current neighborhood residents and attracts renters across a broad range of incomes groups. Demonstrate the appropriateness of the plan in the context of the local housing market relative to the alternatives for the target housing that were considered and discuss why those options were not pursued. In the discussion, include the reasoning for determining such factors as:

- demolition and new construction versus rehabilitation of the target housing. If proposing rehabilitation, how does the plan address the structural and design deficiencies identified in the Need rating factors?
- overall unit mix and bedroom mix. If proposing to alter the bedroom mix of the current target housing project, how does this plan address the needs of current families first, and then households on the waiting list?
- if eligible for the exception to the hard unit one-for-one replacement requirement, the strategy for using tenant-based vouchers as replacement housing
- if applicable, creating a joint venture and the division of responsibility among members
- if applicable, the use of Section 8 Project-based Vouchers (PBVs) developed by another entity without grant funding for replacement housing. Please also include a letter signed by the Executive Director of the PHA that will administer the vouchers indicating that the PHA has an existing PBV program and its commitment to dedicate PBVs as replacement housing for this project
- relocation strategy in relation to the target housing redevelopment
- locating replacement housing on the current site, elsewhere within the target neighborhood, and, if applicable, outside of the target neighborhood
- strategic acquisitions
- mix of rental and homeownership units
- financing plan for both rental and homeownership units at all income levels

HUD will evaluate the application based on the extent to which the proposal demonstrates a well-defined, high-quality, sound plan to achieve the Housing goals defined in this NOFA and the Neighborhood Narrative. HUD will also review both the development sources and uses for each individual phase as well as the leverage commitment letters and evaluate the extent to which they demonstrate that the Housing plan is sound and financially feasible and can be completed within the grant term. Applications that do not leverage any "at risk funding or debt financing" will receive fewer points for this factor.

2. Phasing and Mixed-Income Development by Building (3 points). Explain the rationale for the proposed phasing and unit mix by phase. (Note: HUD considers a phase to be the units included in a single financial closing. Homeownership and rental units are never in the same phase.) How is the Housing Plan informed by market analysis and other information you described in the neighborhood narrative and available financing? To what extent does each building provide housing for households with a broad range of incomes? HUD will also consider the extent to which it is consistent with the overall housing vision and the goals of this

NOFA. If the plan proposes to provide any replacement housing through PBV units developed by another entity, discuss how you will ensure the units are in mixed-income developments and meet the program requirements for locating replacement housing outside the target neighborhood. Note: If any phase will be solely replacement units, the application will earn zero points for this rating factor.

3. Mixed-Income Development by Total Rental Units (4 points). Grantees must develop housing available to households with a broad range of incomes. This includes housing that is available to households with moderate to middle-incomes as is needed to improve the housing market dynamics in the neighborhood as identified in your neighborhood narrative. HUD will evaluate your application based on the extent to which the Housing Plan contains rental units that are not replacement housing, and that will be available to households earning more than 80 percent of AMI. To earn points for this rating factor, at least 50 percent of the new or rehabbed rental units must be non-replacement housing. Points will be awarded in accordance with the table below based on the percentage of rental units that will be unrestricted market rate units. This calculation includes all replacement units, including PBVs developed by another entity (but does not include the other units potentially in such developments.) If the Housing Plan contains 50 percent or more of public and/or assisted-housing units, the application will earn zero points.

Unrestricted, Market Rate Rental Units as a Percentage of Total Rental Units in the Housing Plan	Points Awarded
More than 20 percent	4
Between 16.00 and 19.99 percent	3
Between 13.00 and 15.99 percent	2
Between 10.00 and 12.99 percent	1
Less than 10.00 percent	0

For example, the Housing Plan in an application includes a total of 350 rental units: 120 PBV/LIHTC units, 10 PBV-only units, 90 LIHTC-only (no PBVs attached) units, 25 affordable units partially financed with Choice Neighborhoods funding, and 75 unrestricted units plus 30 replacement units as PBVs developed by another entity. In this case, 45.71 percent (160/350) are replacement units. In accordance with the table, it earns full points since 21.43 percent (75/350) of the units will be unrestricted market rate rental units.

4. Design (3 points). HUD is seeking excellence in design. The proposed site plan, new units, and other buildings must be designed to enrich the surrounding neighborhood and promote mixed-income, mixed-use communities. High quality residential and mixed-use architecture should be incorporated into the new neighborhood. Subsidized, LIHTC and unrestricted or market rate housing should be indistinguishable from each other in appearance and amenities. HUD expects quality, energy-efficient amenities found in newly developed and renovated housing in the community. Housing, community facilities, recreation and economic development space must be well integrated and accessible to persons with disabilities and the

elderly. Submit site plans, schematic drawings, building sections and elevations, and pictures of the adjoining neighborhood in the attachments to support the narrative to fully respond to all elements to receive full points. The application should demonstrate the following elements:

(a) The plan incorporates architectural character, design elements and amenities into the revitalized homes that will attract income diversity and enable the housing to enrich the neighborhood and appeal to intended market segments including buildings to harmonize in scale with people, streets, outdoor spaces, and surrounding structures;

(b) Unit and room sizes should be adequate for and accommodate contemporary families, incorporating sufficient storage for family needs;

(c) A compact, pedestrian-friendly and mixed-use neighborhood through the use of an interconnected network of sidewalks, streets, and bike routes providing connections to public transportation, retail, parks and open space;

(d) Sidewalks should be buffered from adjacent streets through the use of a greenway with shade trees and crosswalks should be provided to alert drivers to pedestrian and bike activity;

(e) Opportunities for recreation and appropriate settings for community gathering spaces;

(f) Defensible space and "eyes on the street" with building entrances fronting on the street and housing overlooking common areas and parks, including clearly defined public and private spaces that have appropriate lighting, helping the community watch over itself and providing a sense of safety;

(g) Landscape elements that are appropriate to each site's soils and microclimate and provide shade trees for streets and parking; and

(h) Stormwater management practices such as green roofs, rain gardens, pervious surfaces, bioswales and natural vegetation.

5. Land Use Approvals (1 point). You will receive 1 point if your application includes a certification that all required discretionary land use approvals (including zoning) for the Housing plan, other than any required design review, have been secured for the developed and undeveloped land. Building permits are not considered part of land use approvals. All applicants, including local governments, must include a certification from the appropriate local official (i.e., that has the necessary authority) in your attachments.

F. People Strategy **Maximum Points:** 14

Applicants must provide a detailed description of the People component of the Transformation Plan ("People Plan"). This component aims to improve outcomes of households living in the target development(s) related to employment and income, health, and children's education. The People Plan should be developed primarily based on the needs of the residents of the targeted housing site(s) and should be responsive to the results of the household needs assessment. If the target housing was demolished five or more years ago, please explain and justify the target population for your proposed People strategy as part of your responses to this rating factor. HUD will evaluate the People Plan based on the extent to which you demonstrate a well-defined, sound and results-oriented plan. Note: Grantees will be required to submit a detailed People Plan within nine months of grant award. HUD reserves the right to negotiate and must approve the final overall plan as well as each specific project, including defining the target population for services funded by the grant. The plan must address the following priority outcomes in the areas of health, education, income, and employment.

Health, Education, and Economic Self-Sufficiency Outcomes and Metrics

Outcome	Metrics
1. Children, youth, and adults that are physically and mentally healthy	• Number and percentage of target residents who have a place of healthcare where they regularly go, other than an emergency room, when they are sick or need advice about their health • Number and percentage of target residents who have health insurance
2. Children enter Kindergarten ready to learn 3. Children are proficient in core academic subjects 4. Youth, including youth with disabilities, graduate from high school college-and career-ready	• Number and percentage of target resident children, from birth to kindergarten entry, participating in center-based or formal home-based early learning settings or programs • Number and percentage of target resident children in kindergarten who demonstrate at the beginning of the program or school year age-appropriate functioning across multiple domains of early learning as determined using developmentally appropriate early learning measures • Number and percentage of target resident students at or above grade level according to state mathematics and English language arts assessments in at least the grades required by the ESEA (3rd through 8th and once in high school) • Number and percentage of target resident students who graduate from high school
5. Households are economically stable and self-sufficient	• Number and percentage of target residents between the ages of 18-64 years with wage income. • Average annual income of target households (excluding those households who cannot work due to being elderly or disabled)

1. Resident Needs Assessment (2 points). You must demonstrate that a comprehensive resident needs survey has been completed as of the application deadline, which informs the People strategy proposed in your application and case management activities. All households of the public and/or assisted housing must have had the opportunity to complete a written or oral survey as part of the resident needs assessment. The response rate must be at least 50 percent of all public and/or assisted households targeted for this grant in order to earn full points. Describe

how other information was collected to supplement the survey results, such as focus groups with residents, interviews with service providers, PIC data, and/or other key administrative data. In detailing the results of the resident needs survey, please provide numbers, percentages, and descriptive information for the following:

- demographics of residents in the target public and/or assisted housing;
- key data in the areas of health, education, and employment of affected residents across all age groups, including those with unique circumstances (e.g. elderly or disabled), as relevant to the target development(s) and neighborhood. You should report on the "Health, Education, and Economic Self-Sufficiency Outcomes and Metrics" as part of the resident needs survey results description; and
- resident satisfaction with the quality and accessibility of existing services and resident preferences for improved and new services in the areas of health, education, and employment.

People Strategy and Expected Results by Final Year of the Grant

Impact Statement and Expected Outcome(s)	Provide the desired outcome (number and percentage) by the final year of the grant from the Health, Education, and Economic Self-Sufficiency Outcomes and Metrics table above.
Needs Assessment Baseline	State the baseline result (number and percentage) for each metric as identified in the resident needs assessment.
Strategy	Provide a brief description of the strategies and services that will be used to achieve this end of grant outcome. Describe how these strategies and services directly address the need(s) identified in the resident needs assessment. Describe how services and strategies will be coordinated between partners. Describe how you will ensure services will be provided to the targeted housing residents, with a particular emphasis on how you will ensure these residents receive priority for any leveraged positions or "slots" in programs.
Residents Served	Provide the number and percentage of target public and/or assisted housing residents to be served by each strategy/service. If additional neighborhood residents are to be served, provide the number and percentage of additional neighborhood residents to be served by each strategy/service as applicable.
Service Provider	State the name and role of the service provider(s) contributing to this outcome.
Resource Commitment	Identify the Choice Neighborhoods funds and major leverage commitments dedicated to the strategies. Describe how you are leveraging and building on existing high-quality services and programs that are already in the neighborhood. Describe how these commitments directly address the needs identified in the resident needs assessment and/or neighborhood narrative. Finally, provide a summary table detailing the leveraged positions or "slots" for targeted housing residents in job training/employment and health programs. If slots are also

	leveraged for additional neighborhood residents, include a separate column in the summary table for these slots.

2. Case Management (3 points). HUD expects case management services to be provided to all residents of the targeted housing development(s) starting no more than 60 days after grant award and continuing throughout the entire redevelopment timeframe. Case management must ensure that residents are working toward their employment, health, and education goals and ensure the successful relocation of original residents, if applicable. Describe the proposed case management approach and how it will achieve these objectives. Explain how the case management approach will serve as a foundation for the People Plan and ensure that residents of the targeted housing development(s) are aware of and will be the primary beneficiaries of the People Plan. Finally, provide anticipated client-to-staff ratios among your case management provider(s).

3. Income and Employment Strategy (3 points). Describe the supportive services and programs that will be administered in coordination with effective case management to achieve the priority income and employment outcomes identified in the outcomes table above (see the "Health, Education and Economic Self-Sufficiency Outcomes and Metrics" table). As part of the strategy, describe how you will address resident barriers and strengths related to income and employment, how you will create a continuum of tailored services to help unemployed and underemployed residents achieve stable employment with sustainable wages, how you will help residents who are already employed achieve higher earnings and career advancement, how you will connect residents directly to employers, and how you will support residents in retaining their new employment for at least the first 90 days. HUD will evaluate the strategy based on the extent to which the application demonstrates a well-defined, sound, and results-oriented plan to achieve the primary income and employment outcomes. Use the People Strategy table format above to respond to this rating factor (see the "People Strategy and Expected Results by Final Year of the Grant").

4. Health Strategy (2 points). Describe the supportive services and programs that will be administered in coordination with effective case management to achieve the priority health outcomes identified in the outcomes table above (see the "Health, Education and Economic Self-Sufficiency Outcomes and Metrics" table). HUD will evaluate the strategy based on the extent to which the application demonstrates a well-defined, sound, and results-oriented plan to achieve priority health outcomes. Use the People Strategy table format above to respond to this rating factor (see the "People Strategy and Expected Results by Final Year of the Grant").

5. Education Strategy. Your Education strategy should ensure that all children birth through 18 years old living in the target housing before and after redevelopment will have access to high-quality education programs and services so that children enter kindergarten ready to learn, are proficient in core academic subjects, and graduate college- and career-ready. Please refer to section III.3.F.3 for the Program Requirements related to Early Learning Programs and School-Based and Out-of-School Education programs. HUD will evaluate your application based on the extent to which you demonstrate a well-defined, sound and results-oriented strategy to achieve the priority Education outcomes (see the "Health, Education, and Economic Self-Sufficiency Outcomes and Metrics" table above), which addresses all of the criteria in each of the following

rating factors. You will be evaluated in part in terms of how successful your strategy will be at improving the priority Education outcomes in the table above.

(a) Early Learning (2 points). You should:

i. Describe the coordinated set of activities that you and your partners will undertake to ensure that children living in the target HUD-assisted housing will enter kindergarten ready to learn. Describe how you will enroll, track and support the attendance of children from birth to kindergarten in high-quality, evidence-based early learning programs as described in section III.3.F.u. If a substantial number of young children are not participating in early learning programs, please explain why participation is low and how your proposed activities will increase participation to get to 65 percent. Explain how you or your Principal Education Partner will coordinate and share information across multiple partners to reach your early learning goals; and

ii. Identify the baseline and the projected results by the final year of the grant for the priority outcome that children enter kindergarten ready to learn (see "Health, Education, and Economic Self-Sufficiency Outcome and Metrics" table above). If your baseline information does not include all children in kindergarten living in the target housing, please describe how you will access this information for all the children in this age group, such as whether you will develop a data-sharing agreement with the school system and the specific information that the agreement will permit to be shared.

(b) School-Aged Children (2 points). You should:

i. Describe the coordinated set of activities that you and your partners will undertake to increase the number and percentage of school-aged children living in the target HUD-assisted housing who are proficient in core academic subjects and are graduating from high school college- and career-ready. If you choose to focus on a neighborhood school, please state how many children living in the target housing attend the school. If the school is low-performing, please describe the school improvement strategies currently underway. Explain how you will enroll, track and support the attendance of school-aged children in high-quality School-Based or Out-of-School Education programs as described in section III.3.F.v of this NOFA. Explain how you or your Principal Education Partner will coordinate and share information across multiple partners to reach your education goals for school-aged children; and

ii. Identify the baseline and the projected results by the final year of the grant for the priority outcomes that children are proficient in core academic subjects and graduate from high school college- and career-ready (see "Health, Education, and Economic Self-Sufficiency Outcome and Metrics" table above). Please include the total number of children in the grades that are tested currently living in the target housing. If your baseline information does not include all such children living in the target housing, please describe how you will access this information for all children in this age group, such as whether you will develop a data-sharing agreement with the school system and other youth-serving partners and the specific information that the agreement will permit to be shared.

G. Leverage **Maximum Points:** 11

1. General Leverage Documentation Requirements.

(a) Firmly Committed. All resources for leverage must be firmly committed as of the application deadline date. "Firmly committed" means that the amount of the resource and its dedication to Choice Neighborhoods activities must be explicit, in writing, and signed by a

person authorized to make the commitment [e.g., a PHA's Executive Director cannot commit the funds of another agency, organization or government body (unless the applicant can demonstrate otherwise in the application)]. Funding may be contingent upon receipt of the Choice Neighborhoods grant.

(i) Examples of language that shows firm commitment: "X Agency commits to providing Y..." and "X Agency will provide...."

(ii) Examples of language that does NOT show firm commitment: "X Agency is interested in providing Y resource...," "X Agency will give strong consideration to providing Y resource...," "X Agency commits funds subject to their availability from the city/state...," "X Agency commits funds subject to their approval of ABC application/resolution/other process...," and "This document does not constitute a binding commitment...."

(iii) HUD will consider commitments contingent on future fiscal year Federal appropriations to be firmly committed for the following Federal programs only: Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), Indian Housing Block Grant (IHBG), and Community Services Block Grant (CSBG). If an entity makes a firm commitment of funds from its future year allocation but its actual allocation for that year is below the amount projected in the application, that commitment may only be reduced by a proportional amount (e.g., if the CDBG allocation is 10 percent less than projected, the CDBG commitment may only be reduced by up to 10 percent). If appropriations are enacted during HUD's review of the applications and the commitment of funds is based on a percentage of the entity's allocation, the dollar amount associated with percentage of the actual allocation will be used for purposes of calculating leverage. If the commitment of future year funds is contingent on the amount of Federal funding received, then an entity's projected allocation for that future year cannot be higher than its most recent allocation.

(b) Endorsements or general letters of support from organizations or vendors alone will not count as resources and should not be included in the application or on a resources summary form in the attachments section of the application.

(c) Content. Documents submitted must represent valid and accurate commitments. Documents must detail the dollar amount and term of the commitment. They must also indicate that the commitment is available to you for the relevant activities of the subject Transformation Plan. Otherwise, it may not be possible for HUD to count the commitment at the level claimed.

(i) If a commitment is for more than one resource/amount (and in the case of Supportive Services, the derivation/calculation), each resource/amount should be indicated individually rather than in one lump sum.

(ii) Documents must indicate that the committed leverage funding is clearly dedicated to this Transformation Plan.

(iii) For Supportive Services, documents must state that the committed services/amount is specifically for the residents of the target housing site(s) and indicate the number of residents of the target housing site(s) to be served (or if the target housing was demolished five or more years ago, you must indicate that the services are for your selected target population). Documents must indicate whether the resource commitment is new, existing, and/or a combination of new and existing (i.e. an existing service that is also being increased to reach a larger number of targeted public and/or assisted housing residents). The documents

must specify how the resource commitment will be directly tied to and coordinated with the People component of the Transformation Plan. Documents must state the total amount of the commitment. A statement that the commitment is $X/year over the term of the grant is not acceptable. Documents must also provide the derivation of the calculation for the total. See section on supportive services resources below for in-kind calculation/derivation requirements.

(iv) Examples of good physical development commitments are: "X Agency commits to providing $1,000,000 in funds for infrastructure over the life of the FY2019 Choice Neighborhoods Implementation Grant for ABC Transformation Plan" or "X Agency has committed to providing $2,000,000 in funds toward the construction of units to replace the XYZ assisted housing development."

(d) Signature and date. Resource commitments must be written, signed, and dated by a person authorized to make the commitment. The Executive Director of one agency cannot commit the funds of another agency, organization or government body (unless the applicant can demonstrate otherwise in the application). The letters should be recent and specific to this grant application.

(e) Letterhead. For leverage commitments that are letters, the letters must be on letterhead or they will not be accepted.

(f) If the commitment document for any leverage funds/in-kind services is not included in the application, the related leverage will not be considered.

(g) The staff time and benefits of the Lead or Co-Applicant is not an eligible leverage resource.

(h) Resource commitments may only be counted once unless except that the CDBG funding commitment can be counted in both the CDBG Leverage and the Neighborhood Investment Leverage rating factors.

(i) Federal Funds. Funding provided under the U.S. Housing Act of 1937, as amended, (e.g. Public housing and MTW funds) may not be used for match or leverage. Other federal sources (e.g. non-public housing funds provided by HUD as well as funds from other federal agencies) may be counted as leverage under this rating provided the funds are permitted to be used as match by the statute or regulation governing the funds. If a PHA provides a leverage commitment, the documentation must identify the specific source of funding. It is important to note that certain OMB circulars are applicable, and particular attention should be given to the provisions concerning the use of federal funds for matching requirements.

2. Physical Development Resources for Housing and Neighborhood Leverage. Types of Development Resources may include but are not limited to:

(a) Permanent Phase Loans and Debt. This includes private mortgage-secured loans, insured loans and other debt that can remain in place throughout the permanent phase of the project. HUD will not accept loan commitments that require take-out sources or have balloon payments which jeopardize the project's long-term financial feasibility, unless there is a permanent take-out loan that will replace a construction/bridge loan. If this is the case, you must provide

documentation of both loans, but only the value of the permanent loan will be counted. Your application or commitment letters must include each loan's interest rate and term and provide only commercially reasonable conditions to closing. Award of Choice Neighborhoods funds or receipt of documentation showing tax-exempt bond approval is an acceptable condition to closing. Without this information, HUD will not be able to count the commitment. For privately financed homeownership, acceptable documentation of construction loans only will be considered. Projected sales prices will not be counted as a development resource.

(b) Bonds. This includes tax-exempt bonds and private activity revenue bonds. Your application should include the documentation showing the bond resolution has been passed by the public entity with appropriate authority. In addition the application should include the dollar amount, a description of the use and term, and how the bonds will be issued. Otherwise, it may not be possible for HUD to count the bonds at the level claimed. HUD will NOT accept a bond commitment where you plan to pay that bond off with Choice Neighborhoods or other public housing or other HUD funds. If you are proposing to use volume capped tax-exempt bond authority (in tandem with 4 percent tax credits), you must provide evidence that such bond authority has been allocated to this project.

(c) Low-Income Housing Tax Credits (LIHTC).

(i) Only LIHTC allocations (nine percent or four percent) that have been secured as of the application deadline date will be considered for leverage scoring under this NOFA. Applications must provide evidence from the allocating agency that the allocation or reservation is secured. Evidence may be in a form other than a letter, provided that it comes from an official agency source such as a website or public announcement. LIHTC allocations that are not secured (i.e., documentation in the application does not demonstrate they have been reserved by the state or local housing finance agency) will not be counted for leverage scoring. Only tax credits that have been reserved specifically for revitalization performed through this NOFA will be counted.

(ii) Other resource commitments that are contingent on the receipt of tax credits that have not yet been secured cannot be counted.

(d) Other Tax Credit equity commitments (i.e., New Market Tax Credits, Historic Tax Credits and other state tax credits) will only be counted as leverage if the application demonstrates that the tax credits are secured.

(e) Donations and Contributions of Funds.

(f) Sale of Land and Buildings. Cash proceeds realized as of the application deadline date from the sale of land and/or buildings not associated with the target housing may be included as a resource. Absent a completed sales transaction, the value of land and/or buildings will not be counted.

(g) Donations of Land and Buildings. Donations of land and/or buildings may be counted as a resource, only if the donating entity owns the land/buildings to be donated. Donating entities may include a city, county/parish, tribe, church, community organization, etc. The land upon which the target housing is located will not be counted as leverage. The application must

include documentation of this ownership, and the donation of land, signed by the appropriate authorizing official. The dollar amount attributed to the donated land and/or buildings must be verified through an appraisal by an independent, state-certified appraiser, or other appropriate means, the documentation of which must be provided in the attachments. (Please note that acquisitions of real property via donation are subject to the URA's acquisition policies.)

(h) Housing Trust Funds.

(i) Program Income. Program income from previous HOPE VI or other public housing or Indian housing must be already earned. Projected program income will not be counted.

(j) Waived Government Fees. The value of fees for services/activities necessary to the revitalization effort may be counted if they have been waived by the authorizing government entity and documented in writing by the local government.

(k) Developer Fees. Projected developer fees to be waived or put back into the project will not be counted.

(l) Homeownership down payments from homebuyers will not be counted. Down payment assistance may be counted as a physical development resource if it is provided by a third-party entity not related to the homebuyer.

(m) Equity or permanent financing committed to build private sector housing in direct connection with the Choice Neighborhoods Transformation Plan may be counted toward Neighborhood leverage only.

(n) Tax Increment Financing (TIF). A TIF will only be considered for leverage scoring under this NOFA if, as documented in a letter from the unit of local government responsible for approving the TIF: the TIF district has been formally created; the unit of local government responsible for approving the TIF has issued a commitment letter (as of the application deadline) reserving all or a portion of the TIF to benefit the Choice Neighborhoods Transformation Plan; the letter includes an estimate of the amount of resources anticipated to be generated by the TIF over the Choice Neighborhoods grant period; and the letter includes a detailed explanation of how that estimate was derived.

3. Supportive Services Resources for People Leverage.

(a) General. Commitments of funding or in-kind services related to the provision of supportive service activities may be counted toward the calculation of People leverage, in accordance with the requirements below. These resources must be for supportive services purposes and be directly applicable to the Transformation Plan proposed in the Choice Neighborhoods application.

(b) New and/or Existing Leverage for Supportive Services. To count toward Supportive Services leverage rating factor points, resources can be for existing and/or new commitments.

(i) New leverage. To count as a new commitment, the financial and in-kind resources must be newly generated for this Choice Neighborhoods grant. Commitments by service

providers to continue services they already provide will not be counted as "new leverage." However, if an existing service provider increases the level of financial or in-kind commitment directed to the residents of the target public and/or assisted housing, the increased commitment amount may be counted, unless otherwise noted in this section [e.g., Temporary Assistance for Needy Families (TANF) cash benefits (for individuals)]. HUD will not count any commitments as "new" that have already been provided on a routine basis, such as in-kind services that have been supporting ongoing resident services.

(ii) Existing leverage. To count as existing leverage, previously committed financial and in-kind sources must be recommitted for use during the Choice Neighborhoods grant and must be directly tied to and coordinated with the People component of the proposed Transformation Plan.

(iii) Documenting new and/or existing leverage. Letters must distinguish between new and existing resource commitments (if applicable). To clearly make this distinction, letters should separate the content for these two categories, identifying existing resource commitments in one section and new resource commitments in a separate section.

(c) In-Kind Leverage for Supportive Services. In order to count toward People strategy leverage rating factor points, resources can be financial and/or in-kind.

(i) In-kind contributions. In-kind contributions will only be evaluated for the People leverage rating factor. They may be in the form of staff time, donated materials, or services. All assistance provided to meet this requirement must be identified by their dollar equivalent based upon accepted salary or regional dollar values. When an individual donates his/her time in a professional capacity to supervise members of the supportive services team, train or engage in member development, provide technical assistance on a project, evaluate a project, oversee project quality, or provide pro bono work as a member of the nonprofit organization on a permanent or temporary basis, the time involved is an in-kind contribution. For materials, the items must be donated to the Lead Applicant or People Implementation Entity. Donated materials can include physical items such as computer equipment and supplies or materials for projects. They can also be in the form of office and meeting space or the use of a vehicle.

(ii) In-kind calculation/derivation. For in-kind contributions, the commitment letter must indicate how the dollar amount of the in-kind resource commitment was derived/calculated. Resource commitment documents that simply give a dollar figure for proposed services will not be counted. An example of a good Supportive Services commitment: "Q Agency will reserve 10 slots for new enrollees only in the Adult Literacy Program for residents of the targeted XYZ public housing development, valued at $3000 per slot per year. Therefore, the total leveraged value over five years will be $150,000 (10 slots multiplied by $3000 per slot, multiplied by 5 years = $150,000)." Another example: "Y Organization is committed to providing at least 12 hours of professional staff time per week on-site at the targeted ABC public housing community to conduct asset building services, including opening accounts, providing ongoing non-cash account services, and providing financial education. The value of this service is equal to $87,840 for 12 hours a week of staff time for 244 weeks in total." If an agency commits in the same letter to providing, for example, a job readiness workshop and an afterschool program, both derivations/calculations should be present in the letter or detailed in the application.

(d) Types of Supportive Services Resources. Types of Supportive Services resources may

include, but are not limited to, the following. All must be related to the Supportive Services activities of the proposed Choice Neighborhoods grant.

(i) The value of a building or space in a building donated for Supportive Services purposes;

(ii) The value of a lease on a building or space in a building donated for Supportive Services purposes;

(iii) Time and services contributed by volunteers;

(iv) Staff salaries and benefits of service providers (PHA and/or applicant staff time may not be counted);

(v) The value of supportive services provided by a partner agency, in accordance with the eligible Supportive Services activities.

(vi) TANF. Existing and newly generated non-cash services provided by TANF agencies may be accepted as a resource for leverage. Cash benefits (for individuals) will not be accepted as a resource for leverage.

(vii) Wages projected to be paid to residents through jobs or projected benefits (e.g., health/insurance/retirement benefits) related to projected resources to be provided by Supportive Services partners will not be counted.

NOTE: Even though an in-kind Supportive Services contribution may count as a resource, it may not be appropriate to include on the Sources and Uses attachment. Each source on the sources and uses attachment must be matched by a specific and appropriate use. For example, donations of staff time may not be used to offset costs for infrastructure.

4. Rating Factors.

(a) **Community Development Block Grant Leverage (2 points).** In the attachments, provide a commitment letter from the local jurisdiction in which the target neighborhood is located detailing its commitment of CDBG funds, excluding CDBG Disaster Recovery funds, to the Transformation Plan, which can be spread over the grant term.

(i) You will receive 2 points if the local jurisdiction commits an amount that is a minimum of $1,500,000 or 10 percent of one-year's CDBG allocation, whichever is greater, to the activities in the Transformation Plan.

(ii) You will receive 1 point if the local jurisdiction commits at least one of the following: (1) an amount that is a minimum of $500,000 or 5 percent of one-year's CDBG allocation, whichever is greater, committed to activities in the Transformation Plan (projects in non-entitlement areas only must meet the $500,000 commitment) or (2) Section 108 financing committed by the local jurisdiction in an amount of at least $500,000 to support an economic development project in the Transformation Plan.

(b) Neighborhood Investment (2 points). HUD recognizes that neighborhood transformation is an evolving, locally-driven process that requires more than just federal funds to truly succeed. Please provide a list of planned projects (including proposed CCI projects) supported by documented commitments along with the dollar value of each investment in the target neighborhood that will directly contribute to the Neighborhood strategies described in the application. This rating factor only includes committed public and private investments for future projects.

Leverage Ratio (15% of Choice Neighborhoods grant request vs. non-Choice Neighborhoods funds)		Points Awarded
MSA greater than 500,000	MSA less than 500,000 or application targeting Indian Housing	
More than $40,000,000	More than $20,000,000	2
$20,000,001- $40,000,000	$10,000,001- $20,000,000	1
Less than $20,000,000	Less than $10,000,000	0

(c) Housing Development Leverage (4 points). For this rating factor, the resource commitments must be for the development included in the Housing component of the Transformation Plan. Resource commitments being used for housing already completed or by an entity other than the Housing Implementation Entity will not be counted as Housing Development Leverage. HUD will calculate the ratio of 70 percent of the Choice Neighborhoods grant amount requested (i.e. excluding Supportive Services and CCIs) to the dollar value of documented, committed Housing resources leveraged from other sources.

Leverage Ratio (70% of Choice Neighborhoods grant request vs. non-Choice Neighborhoods grant funds)		Points Awarded
MSA greater than 500,000	MSA 500,000 or less or application targeting Indian Housing	
1:3.00 or higher	1:2.25 or higher	4
1:2.50 and 1:2.99	1:2.00 and 1:2.24	3
1:2.00 and 1:2.49	1:1.50 and 1:1.99	2
1:1.50 and 1:1.99	1:0.76 and 1:1.49	1
Below 1:1.50	Below 1:0.76	0

(d) People Leverage (3 points). HUD encourages applicants to create a comprehensive continuum of committed resources that support your People plan. For the purposes of the People Leverage Rating Factor, only services committed to the residents of the target housing project(s) will be counted. To receive points under this rating factor, leveraged resource commitments must directly contribute to the People plan. The commitment letters must also state that these committed funds/services are specifically for the residents of the target housing project(s) and indicate the number of residents to be served (or if the target housing was demolished five or more years ago, the letter must indicate that the services are for the selected population).

Commitments to a Supportive Services Endowment do not count toward this rating factor. Both

existing resources and new commitments will be counted, but new commitments must be at least half of the leveraged amount. HUD will calculate the ratio of the total allowable Choice Neighborhoods funds that can be requested for supportive services activities (15 percent of the total Choice Neighborhoods grant amount requested) to the dollar value of documented, committed People resources leveraged from other sources. HUD will round figures to two decimal points, using standard rounding rules.

Leverage Ratio (15% of Choice Neighborhoods grant request vs. non-Choice Neighborhoods funds)		Points Awarded
MSA greater than 500,000	MSA 500,000 or less or application targeting Indian Housing	
1:3.00 or higher	1:1.50 or higher	3
1:2.00 and 1:2.99	1:1.00 and 1:1.49	2
1:1.00 and 1:1.99	1:0.50 and 1:0.99	1
Less than 1:1.00	Less than 1:0.50	0

H. Soundness of Approach **Maximum Points:** 17

1. Planning Process (5 points). Previously awarded Choice Neighborhoods Planning Grantees will automatically receive five points for this rating factor if HUD has accepted the final Transformation Plan by this NOFA's publication date. For all other applicants, up to three points may be earned based on the extent to which the application demonstrates the quality of your overall neighborhood planning process for the Transformation Plan proposed in this grant application, including how well your Housing, People and Neighborhood strategies detailed in the Strategy rating factors relate to the findings and recommendations of your planning process. Please describe the planning process undertaken, participants in the process, engagement of residents, community residents, other community organizations, businesses, service providers, religious institutions, schools, etc. Demonstrate the engagement of governmental agencies and broader civic engagement, as applicable. Include a summary of representative resident and community recommendations and concerns from meetings and other forms of communication as well as an explanation of how this resident and community input has been addressed through the components of your proposed Transformation Plan.

2. Community Engagement (2 points). Keeping residents of the target housing as well as other neighborhood residents and stakeholders engaged is critical to the success of a Choice Neighborhoods grant. How will you conduct outreach to these groups so that they are able to participate in the implementation process? How will the process ensure target housing residents, neighborhood residents, and community-based partners can make meaningful contributions to the implementation process? Identify specific key stakeholders (philanthropic, civic, business and political groups, etc.) and explain how they will be engaged throughout the transformation process.

3. Anchor Institution Engagement (1 point). HUD will evaluate the application based on the extent to which the application evidences how your strategy has engaged Anchor Institutions, as defined in this NOFA, in a meaningful way in the planning and implementation of the Transformation Plan and builds on the existing relationships and contributions of the Anchor Institutions. Evidence should take the form of financial commitments and significant in-kind support as described in a letter signed by an Executive Officer of the Anchor Institution.

4. Organizational Framework for Implementation (1 point). Please provide a chart identifying the organizational structure of the implementation team, including the Lead Applicant and Co-Applicant (if applicable), Principal Team Members, and key partners, and identifying any committees, if applicable. Provide an accompanying narrative which discusses the roles of the team members, including the role of the Lead Applicant in overseeing and coordinating the implementation process. Include a discussion on how team members will interact and how they will be held accountable for performance, including how failure to perform and conflict resolution will be addressed. HUD will evaluate based on the extent to which the governance structure provides an effective structure for overseeing and managing the implementation process amongst all partners. HUD will also evaluate this rating factor using the partnership certifications provided in your attachments.

5. Impact of the Transformation Plan (8 points). To ensure the maximum impact of Choice Neighborhoods funds, the Transformation Plan must demonstrate a clear connection between the needs identified in Housing, People, and Neighborhood; the improvements the plan will make; and the strategies proposed to achieve those outcomes. Successful Transformation Plans will spur outside investment into the surrounding community, enhance economic and education opportunities for residents, remove impediments to continued redevelopment, and sustain the revitalization effort for the long-term. The application should demonstrate that the plan is financially feasible, as reflected in the budgets. The application itself must be well organized, well written and internally consistent. For this rating factor, HUD will evaluate your overall Transformation Plan and rate it based on the extent to which the approach described in the Strategy sections of your application achieves the core goals of the program and addresses the key needs of the targeted neighborhood; the degree of impact your Plan will have on the three core goals; and the likelihood of success (e.g. sustainability, financial feasibility, and/or support from local government). Full points will be awarded if the application demonstrates that you have devised a Transformation Plan that will accomplish the core goals of the program, have significant impact on the neighborhood, and is likely to succeed. Fewer points will be awarded if the application demonstrates that your Transformation Plan will accomplish some of the core goals of the program, have a less significant impact on the neighborhood, and/or is less likely to succeed.

2. Other Factors.

Section 3.

In accordance with HUD's Section 3 regulations at 24 CFR 135.9, your application will receive up to 2 points based your response to the following inquiries:

- types and amounts of employment, training, and contracting opportunities to be generated as a result of proposed grant activities;

- specific actions to be taken to give Section 3 residents and Section 3 business concerns (as defined at 24 CFR 135.5) priority consideration for employment, training, contracting, and other economic opportunities in accordance with HUD's regulations at 24 CFR 135.34 and 135.36;
- written criteria to be used for determining eligibility of Section 3 residents and business entities;
- written procedures to be used for notifying Section 3 residents and business entities about the availability of training, employment, and contracting opportunities;
- methodology to be used for monitoring developers, contractors and subcontractors that are awarded covered contracts to ensure compliance with Section 3 requirements;
- strategies for meeting the Section 3 minimum numerical goals for employment and contracting opportunities at 24 CFR 135.30; and
- contact information and qualifications for staff persons who will be responsible for the day-to-day implementation of Section 3.

Preference Points.
HUD encourages activities in support of the Secretary's FY20 Initiatives. HUD may award up to two (2) points for any of the 3 preferences (OZ, PZ or HBCU).

Opportunity Zones.
Opportunity Zone (OZ) Certification and Supporting Documentation: Applicants proposing projects in an Opportunity Zone community must identify the state, county and census tract(s) of the opportunity zone(s) in which the activity will be carried out and provide certification to HUD in order to receive preference points. The certification must affirm that the investment is in a qualified Opportunity Zone, and be submitted as a supporting attachment on the applicant's letterhead with the application package. Applicants must also provide supporting documentation showing that the investment is in an Opportunity Zone. To view the list of designated Opportunity Zones, please see the following link on the U.S. Department of the Treasury website: https://www.cdfifund.gov/Pages/Opportunity-Zones.aspx. HUD encourages activities in Opportunity Zones. This form will be included as part of the grant application package on grants.gov for all HUD grants that offer Opportunity Zone preference points. For Fiscal Year 2020, applicants will be required to complete and submit this form along with the SF-424 in order to be eligible for Opportunity Zone preference. Applicants who do not complete this form and submit it along with the rest of their application package will not be eligible to receive the points. Additionally, applicants who do complete and submit this form, but indicate they intend to use less than 50% of the award within Opportunity Zone tracts, will also be ineligible to receive preference points, unless: a.) the applicant can show why they are unable to expend at least 50% of the grant award within Opportunity Zone designated tracts, or b.) the applicant is able to make a compelling case for why the amount that will be expended will have a significant impact within Opportunity Zone designated tracts.

HBCU.
This program does not offer HBCU preference points.

Promise Zones
HUD encourages activities in Promise Zones (PZ). To receive Promise Zones Preference Points, applicants must submit form HUD 50153, "Certification of Consistency with Promise Zone Goals and Implementation," signed by the Promise Zone Official authorized to certify the project

meets the criteria to receive preference points. To view the list of designated Promise Zones and persons authorized to certify, please see the Promise Zone pages on HUD's website.

B. Review and Selection Process.

1. Past Performance

In evaluating applications for funding, HUD will consider an applicant's past performance in managing funds. Items HUD will consider include, but are not limited to:
The ability to account for funds in compliance with applicable reporting and recordkeeping requirements;
Timely use of funds received from HUD;
Timely submission and quality of reports submitted to HUD;
Meeting program requirements;
Meeting performance targets as established in the grant agreement;
The applicant's organizational capacity, including staffing structures and capabilities;
Timely completion of activities and receipt and expenditure of promised matching or leveraged funds;
The number of persons served or targeted for assistance;
HUD may reduce scores as specified under V. A. Review Criteria. Whenever possible, HUD will obtain past performance information. If this review results in an adverse finding related to integrity or performance, HUD reserves the right to take any of the remedies provided in Section III. E Statutory and Regulatory Requirements Affecting Eligibility, "Pre-selection Review of Performance" document link above.

2. Assessing Applicant Risk.

In evaluating risks posed by applicants, HUD may use a risk-based approach and may consider any items such as the following:

- Financial stability;
- Quality of management systems and ability to meet the management standards prescribed in this part;
- History of performance. The applicant's record in managing Federal awards, if it is a prior recipient of Federal awards, including timeliness of compliance with applicable reporting requirements, conformance to the terms and conditions of previous Federal awards, and if applicable, the extent to which any previously awarded amounts will be expended prior to future awards;
- Reports and findings from audits performed under Subpart F—Audit Requirements of this part or the reports and findings of any other available audits; and
- The applicant's ability to effectively implement statutory, regulatory, or other requirements imposed on non-Federal entities.

HUD's selection process is designed to ensure that grants are awarded to eligible applicants that submit the most meritorious applications. HUD will consider the information you submit by the application deadline date. After the application deadline date, HUD cannot, consistent with its regulations in 24 CFR part 4, subpart B, consider any unsolicited information that you or any third party may want to provide. HUD may verify information provided in your application as needed by accessing information in HUD systems (e.g. PIC, TRACS, etc.) or by sending a written request for clarification (including following site visits to be conducted in stage 3 of the review process). Responses to such inquiries will be required within 2 business days.

a. Application Screening.

(1) HUD will screen each application to determine if the three Key Eligibility criteria in Section III.A are met (including screening for technical deficiencies). If it does not, the application will be deemed ineligible and will not receive further review. If yes, then HUD will screen the application to determine if it meets the other threshold criteria listed in Section III.D (including screening for technical deficiencies).

(2) Corrections to Deficient Applications – Cure Period. In accordance with Section IV.D.4 of this NOFA, corrections of technical deficiencies in accordance with the information provided by HUD must be submitted within three business days of the date of receipt of the HUD notification. Examples of curable (correctable) technical deficiencies include, but are not limited to, inconsistencies in the funding request, the Key Eligibility Data form is not filled out completely, failure to submit the standard forms, and failure to submit a signature and/or date on a certification.

(3) Applications that will not be rated or ranked. HUD will not rate or rank applications that are deficient at the end of the cure period or that have not met the Threshold Requirements described in Section III.D of this NOFA. Such applications will not be eligible for funding.

b. Preliminary Rating and Ranking.

(1) Reviewers will preliminarily rate each eligible application, based SOLELY on the rating factors described in Section V.A of this NOFA.

(2) The preliminary review will be conducted in three stages:

(a) In **Stage 1**, HUD will evaluate the application based on only the Capacity and Need rating factors. Applications must earn at least 70 percent of the points in Capacity and at least 50 percent of the points in Need in order to move on to Stage 2. However, HUD reserves the right to lower these criteria to allow enough applications to move on to Stage 2 that reflect a cumulative funding request up to approximately four times the amount of funding available. For those applications that do not move onto Stage 2, HUD will not review the rest of the application.

(b) In **Stage 2**, HUD will evaluate the application based on the Strategy and Soundness of Approach rating factors, except for the Impact of the Transformation Plan rating subfactor. Applications will be ranked in score order based on the total score from each stage. The number of the most highly rated applications that reflects a cumulative funding request of up to or approximately two times the amount of funding available will move on to Stage 3 as Finalists. For those applications that do not move on to Stage 3, HUD will not review the rest of the application.

(c) In **Stage 3**, HUD plans to conduct a site visit or virtual meeting with each Finalist so that HUD may gain a better understanding of the Transformation Plan. Information gained during these visits will be taken into consideration while assigning scores in response to all the rating factors. HUD expects to meet with the Lead Applicant, Co-Applicant (if any), Principal Team Members and other key partners that HUD will identify to ensure that they are committed to and able to implement the Transformation Plan described in the Choice Neighborhoods grant application. These meetings are being conducted as part of a competition covered by the HUD Reform Act and thus will not be open to the public. HUD anticipates that all site visits will be

conducted in February-March 2021. HUD encourages you to ensure that all the key members of the team are available during these dates and to avoid scheduling conflicts. Given the short time frame for conducting these visits, HUD will determine the schedule of site visits and notify you in advance. Please do not indicate to HUD your scheduling preferences.

C. Final Panel Review. A Final Review Panel will:

(1) Review the Preliminary Rating and Ranking documentation to ensure any inconsistencies between preliminary reviewers are identified and rectified and to ensure the Preliminary Rating and Ranking documentation accurately reflects the contents of the application;

(2) Assign a final score to each application and rank them in score order; and

(3) Recommend for selection the most highly rated applications, subject to the amount of available funding, in accordance with the allocation of funds described in section II of this NOFA. At least $87.5 million of the FY 2020 appropriations must be awarded to applications with a public housing authority as the Lead or Co-Applicant and HUD may set aside one grant award for the highest scoring application that targets a multifamily HUD-Assisted Housing property that is receiving project-based rental assistance under section 8 of the United States Housing Act of 1937 (exclusive of tenant-based or project-based vouchers).

D. Tie Scores. If two or more applications have the same score and there are insufficient funds to select all of them, HUD will select for funding the application(s) with the highest overall score for the Capacity rating factors. If a tie remains, HUD will select for funding the application(s) with the highest score for the Lead Applicant Capacity Rating Factor. HUD will select further tied applications with the highest overall score for the Need rating factors.

VI. Award Administration Information.

A. Award Notices.

Following the evaluation process, HUD will notify successful applicants of their selection for funding. HUD will also notify other applicants, whose applications were received by the deadline, but have not been chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF424.

Negotiation. After HUD has made selections, HUD will negotiate specific terms of the funding agreement and budget with selected applicants. If HUD and a selected applicant do not successfully conclude negotiations in a timely manner, or a selected applicant fails to provide requested information, an award will not be made to that applicant. In this case, HUD may select another eligible applicant.HUD may impose special conditions on an award as provided under 2 CFR 200.207:

- Based on HUD's review of the applicant's risk under 2 CFR 200.205;
- When the applicant or recipient has a history of failure to comply with the general or specific terms and conditions of a Federal award;
- When the applicant or recipient fails to meet expected performance goals contained in a Federal award; or
- When the applicant or recipient is not otherwise responsible.

Adjustments to Funding. To ensure the fair distribution of funds and enable the purposes or requirements of a specific program to be met, HUD reserves the right to fund less than the amount requested in an application.

a. HUD will fund no portion of an application that:
(1) Is not eligible for funding under applicable statutory or regulatory requirements;
(2) Does not meet the requirements of this notice; or
(3) Duplicates other funded programs or activities from prior year awards or other selected applicants.
b. If funds are available after funding the highest-ranking application, HUD may fund all or part of another eligible fundable application. If an applicant turns down an award offer, or if HUD and an applicant do not successfully complete grant negotiations, HUD may make an offer of funding to another eligible application.
c. If funds remain after all selections have been made, remaining funds may be made available within the current FY for other competitions within the program area, or be held for future competitions, or be used as otherwise provided by authorizing statute or appropriation.
d. If, after announcement of awards made under the current NOFA, additional funds become available either through the current appropriations, a supplemental appropriation, other appropriations or recapture of funds, HUD may use the additional funds to provide additional funding to an applicant awarded less than the requested amount of funds to make the full award, and/or to fund additional applicants that were eligible to receive an award but for which there were no funds available.

Funding Errors. If HUD commits an error that when corrected would cause selection of an applicant during the funding round of a Program NOFA, HUD may select that applicant for funding, subject to the availability of funds.

B. Administrative, National and Department Policy Requirements for HUD recipients

For this NOFA, the following Administrative, National and Department Policy Requirements and Terms for HUD Financial Assistance Awards apply. (Please select the linked text to read the detailed description of each applicable requirement).

1. Compliance with Non-discrimination and Related Requirements.

Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all NOFAs. Please read the following requirements carefully as the requirements are different among HUD's programs.

- Compliance with Fair Housing and Civil Rights Laws, Which Encompass the Fair Housing Act and Related Authorities (cf. 24 CFR 5.105(a)).
- Affirmatively Furthering Fair Housing.
- Economic Opportunities for Low-and Very Low-income Persons (Section 3).
- Improving Access to Services for Persons with Limited English Proficiency (LEP).
- Accessible Technology.

2. Equal Access Requirements.
3. Ensuring the Participation of Small Disadvantaged Business, and Women-Owned Business.
4. Equal Participation of Faith-Based Organizations in HUD Programs and Activities.
5. Uniform Relocation Act – Real Property Acquisition and Relocation Requirements.
6. Participation in HUD-Sponsored Program Evaluation.
7. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
8. Drug-Free Workplace.
9. Safeguarding Resident/Client Files.
10. Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub.

L.109-282) (Transparency Act), as amended.
11. Eminent Domain.
12. Accessibility for Persons with Disabilities.
13. Violence Against Women Act.
14. Conducting Business in Accordance with Ethical Standards/Code of Conduct.
15. Environmental Requirements.

Compliance with 24 CFR part 50 or 58 procedures is explained below:
Limitations on activities pending clearance. The grantee, and any participant in the development process, may not undertake any actions with respect to the project that limit the choice of reasonable alternatives or could have environmentally adverse effects, including demolishing, acquiring, rehabilitating, converting, leasing, repairing, or constructing property (i.e. "physical activities") proposed to be assisted under this NOFA, and you, and any participant in the development process, may not commit or expend HUD or non-HUD funds for these activities, until (i) HUD has approved a Request for Release of Funds following a responsible entity's environmental review under 24 CFR part 58, or (ii) if HUD has determined to perform the environmental review under paragraph "Responsibility" below, HUD has completed the environmental review and given approval for the action under 24 CFR part 50. In addition, grantees must carry out any mitigating/remedial measures required by the responsible entity (or HUD), or select an alternate eligible property, if permitted by HUD.

Environmental Review and Choice Neighborhoods Supplemental Submissions. The environmental review must be completed before development activities commence, which means either the responsible entity has submitted and HUD has approved a Request for Release of Funds (RROF) or HUD has completed and signed off on its environmental review, as documented in the HUD Environmental Review Online System (HEROS) or the form HUD-4128. Grantees must carry out any mitigating/remedial measures required by the responsible entity (or HUD), or select an alternate eligible property, if permitted by HUD. If a mitigating measure, where required, is not approved by the responsible entity (or HUD) and/or other jurisdictional authority HUD reserves the right to determine that the grant is in default. If a fully funded contract with a qualified contractor licensed to perform the required type of mitigation is not executed, HUD reserves the right to determine that the grant is in default.

Responsibility. If your application is selected for funding and an environmental review has not been conducted on the targeted site, the responsible entity should assume the environmental review responsibilities for projects being funded by Choice Neighborhoods. If you object to the responsible entity conducting the environmental review, based on performance, timing, or compatibility of objectives, HUD will review the facts and determine who will perform the environmental review. At any time, HUD may reject the use of a responsible entity to conduct the environmental review in a particular case based on performance, timing, or compatibility of objectives, or in accordance with 24 CFR 58.77(d)(1). If a responsible entity objects to performing an environmental review, or if HUD determines that the responsible entity should not perform the environmental review, HUD may designate another responsible entity to conduct the review or may itself conduct the environmental review in accordance with the provisions of 24 CFR part 50.

Site selection and control. A change in site due to unforeseeable environmental compliance issues will only be permitted if the environmental issues are beyond the control of the

grantee. In the event of unforeseeable environmental compliance issues beyond your control, HUD may permit you to propose a site at a different location than the site originally proposed. If you are permitted to propose a different site, additional environmental reports and information concerning the proposed site will be required.

Supporting Documentation. You must provide any reports and documentation that are needed to perform the environmental review to the responsible entity (or HUD, where applicable). Depending on the funding source, applicants should follow the documentation guidance as discussed in PIH Notice 2016-22 (Environmental Review Requirements for Public Housing Agencies, https://www.hud.gov/sites/documents/PIH2016-22.PDF) or Chapter 9 of the MAP Guide. Guidance on environmental review is available on HUD's environmental website: https://www.hudexchange.info/environmental-review/.

Scoping, Aggregation, and Cumulative Impacts. The environmental review must cover all activities and actions that are logically related to the project, regardless of whether they are also assisted by HUD. An Environmental Impact Statement must be prepared for projects that are determined to have a significant impact on the environment.

The environmental review must group together and evaluate as a single project all individual activities which are related either on a geographical or functional basis, or are logical parts of a composite of contemplated actions, regardless of funding sources. However, where the Choice Neighborhoods project includes on-site and off-site housing and the off-site housing is not clearly identified when the on-site housing development must begin, separate environmental reviews for the off-site and on-site housing may be performed. In addition, CCI activities may be addressed in a separate environmental review which must commence immediately upon HUD's written approval of the CCI Plan.

In approaching the risks and solutions, applicants should be cognizant of the cumulative impacts and effects of their project when considered with other efforts in an area. Cumulative impacts are the impact on the environment that results from the incremental impact of the project when added to other past, present, and reasonably foreseeable future actions regardless of what agency or person undertakes such other actions. The project when added to such other actions can result in collectively significant actions taking place over a period of time. An Environmental Impact Statement must be prepared for projects that are determined to have a significant impact on the environment.

Phase I and Phase II Environmental Site Assessments. If your application is selected for funding, you must have a Phase I Environmental Site Assessment (Phase I ESA) completed in accordance with ASTM E 1527-13 for each affected site. A Phase I ESA is required whether the environmental review is completed under 24 CFR part 50 or 24 CFR part 58. The Phase I ESA must incorporate a Vapor Encroachment Screen in accordance with ASTM E 2600-10 to assess the potential for vapor migration. The results of the Phase I ESA must be included in the documents that must be provided to the responsible entity (or HUD) for the environmental review. If the Phase I ESA concludes that there are recognized environmental conditions or if the results are inconclusive, a Phase II environmental site assessment will be required. If a contamination remediation plan, where required, is not approved by a state or other jurisdictional authority (whether under Part 50 or Part 58) and a fully funded contract with a qualified contractor licensed to perform the remediation is not executed, HUD reserves the right to determine that the grant is in default.

Radon. Any new construction projects must be built with radon-resistant construction techniques. Testing of existing structures is strongly encouraged, as well as mitigation of any structures with elevated radon.

Failure to meet environmental requirements. HUD may rescind the grant award if the site or application fails to comply with environmental requirements or the environmental process under 24 CFR Parts 50 and 58.

Reference: HUD's environmental website is https://www.hudexchange.info/environmental-review/.

C. Reporting.

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

1. Recipient Integrity and Performance Matters. Applicants should be aware that if the total Federal share of your Federal award includes more than $ 500,000 over the period of performance, you may be subject to post award reporting requirements reflected in Appendix XII to Part 200-Award Term and Condition for Recipient Integrity and Performance Matters.

2. Race, Ethnicity and Other Data Reporting. HUD requires recipients that provide HUD-funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, disability, and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department's responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987.

3. Program-Specific Reporting Requirements

A. Quarterly Report. Grantees must submit a quarterly report to HUD. HUD will provide training and technical assistance on the filing of quarterly reports in the prescribed format. Filing of quarterly reports is mandatory for all grantees, and failure to do so within the required timeframes will result in suspension of grant funds until the report is filed and approved by HUD. Grantees will be held to milestones in the program schedule, as approved by HUD. Grantees must also report obligations and expenditures in LOCCS, or its successor system, on a quarterly basis.

B. Final Report. Grantees shall submit a final report, which will include a financial report and narrative evaluating the overall performance of its Choice Neighborhoods Transformation Plan. Grantees shall use quantifiable data to measure performance against goals and objectives outline in its Transformation Plan.

D. Debriefing.

For a period of at least 120 days, beginning 30 days after the public announcement of awards under this NOFA, HUD will provide a debriefing related to their application to requesting applicants. A request for debriefing must be made in writing or by email by the authorized official whose signature appears on the SF-424 or by his or her successor in office and be submitted to the POC in Section VII Agency Contact(s), below. Information provided during a debriefing may include the final score the applicant received for each rating factor, final

evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

VII. Agency Contact(s).

HUD staff will be available to provide clarification on the content of this NOFA.
Questions regarding specific program requirements for this NOFA should be directed to the POC listed below.Name:
Choice Neighborhoods

Phone:

Email:
ChoiceNeighborhoods@hud.gov
Persons with hearing or speech impairments may access this number via TTY by calling the toll-free Federal Relay Service at 800-877-8339. Please note that HUD staff cannot assist applicants in preparing their applications.

VIII. Other Information.

1. National Environmental Policy Act.
A Finding of No Significant Impact (FONSI) with respect to the environment has been made for this NOFA in accordance with HUD regulations at 24 CFR part 50, which implement section 102(2)(C) of the National Environmental Policy Act of 1969 (42 U.S.C. 4332(2)(C)).

The FONSI is available for inspection at HUD's Funding Opportunities web page.
2. Posting Application Information. After the selection process, HUD may post on-line certain summary and contact information from Choice Neighborhoods applications (e.g., the Executive Summary, neighborhood map, Lead Applicant contact information, etc.) to facilitate connections between eligible applicants (both those selected for grant funding and those who are not) and other entities (e.g., foundations, philanthropies, etc.) that might be interested in supporting the project proposed in the application. HUD also posts the highest rated application to its Freedom of Information Act (FOIA) frequently requested materials. FOIA materials are reviewed for privacy and proprietary information before posting.

2. Paperwork Reduction Act Statement. The information collection requirements in this notice have been approved by OMB under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. Each NOFA will identify its applicable OMB control number unless its collection of information is excluded from these requirements under 5 CFR part 1320.
3. Web Resources.

- **Affirmatively Furthering Fair Housing**
- **Code of Conduct list**
- **CFDA**
- **Dun & Bradstreet**
- **Equal Participation of Faith-Based Organizations**
- **Federal Awardee Performance and Integrity Information System**
- **FFATA Subaward Reporting System**

- Grants.gov
- HBCUs
- Healthy Homes Strategic Plan
- Healthy Housing Reference Manual
- HUD's Strategic Plan
- HUD Grants
- Limited English Proficiency
- NOFA Webcasts
- Opportunity Zone
- Procurement of Recovered Materials
- Promise Zones
- Section 3 Business Registry
- State Point of Contact List
- System for Award Management (SAM)
- Uniform Relocation Act – Real Property Acquisition and Relocation Requirements
- USA Spending

APPENDIX

R-13

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A CHANGE ORDER #2 TO CONTRACT #03-19-131 WITH AP CONSTRUCTION INC., IN CONNECTION WITH THE COOPER'S POYNT ROAD RECONSTRUCTION PROJECT (TIGER GRANT)

WHEREAS, the Council of the City of Camden by Resolution (MC-19:6827) dated March 12, 2019 awarded a contract (#03-19-131) to AP Construction Inc. for the for the construction services related to the Camden Connections for the future grant for the Cooper's Poynt Road Reconstruction Project; and

WHEREAS, the contract price set forth in Resolution (MC-19:6827) as aforesaid was Thirteen Million Eight Hundred Thirty-Seven Thousand One Hundred and Thirty Eight Dollars ($13,837,138.00); and

WHEREAS, the Council of the City of Camden by Resolution R-4 (MC-7526) adopted on June 29, 2020 authorized the amendment #1 in the amount of Forty-Four Thousand Two Hundred Eighty-Seven Dollars And Ninety-Seven Cents ($44,287.97) for additional costs and necessary work which was not covered in the specifications; and

WHEREAS, it is necessary to amend said contract by amendment #2 in an amount not to exceed ONE MILLION SIX HUNDRED FORTY-FIVE THOUSAND FOUR HUNDRED FORTY-THREE DOLLARS AND SEVENTY CENTS ($1,645,443.70) due to unforeseen circumstances; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal budget of the City of Camden under line item(s) "G-19-710-901" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #03-19-131 between the City of Camden and A.P. Construction Inc., be amended to reflect change order #2 in an amount not to exceed ONE MILLION SIX HUNDRED FORTY-FIVE THOUSAND FOUR HUNDRED FORTY-THREE DOLLARS AND SEVENTY CENTS ($1,645,443.70) for a total contract amount of FIFTEEN MILLION FIVE HUNDRED TWENTY-SEVEN THOUSAND SIX HUNDRED SIXTY-NINE DOLLARS AND SIXTY-SEVEN CENTS ($15,527,669.67).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

A P CONSTRUCTION, INC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-19- -710-901
AMOUNT: $1,645,443.70
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$15,527,669.67

Description of the Goods or Services to be procured:

Change Order #2 to Construction Contract BID (#03-19-131) to A. P. Construction, Inc. for construction services related to the Camden connections for the future grant for the Cooper's Poynt Road Reconstruction Project (Tiger Grant).

DOREEN CHANG
TREASURER

DATE: November 12, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 4, 2020

FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Change Order #2 to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to unforeseen circumstances, as outlined in attached construction memo, change order is necessary, and will result in contract increase.

APPROPRIATION ACCOUNT(S): G-19-710-901

AMOUNT:		
	Original Contract Amount	$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	**$1,645,443.70**
	New Contract Amount	$15,527,669.67

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11/4/20	
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director:	11/5/20	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/13/2020	
Approved by Business Administrator:	11-5-20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator

DATE: November 4, 2020

FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Change Order #2 to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to unforeseen circumstances, as outlined in attached construction memo, change order is necessary, and will result in contract increase.

APPROPRIATION ACCOUNT(S): G-19-710-901

AMOUNT:		
	Original Contract Amount	$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	**$1,645,443.70**
	New Contract Amount	$15,527,669.67

☑ **Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11/4/20	
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-5-20	
Received by City Attorney:	11/17/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 21-00649

SHIP TO	
	DEPARTMENT OF PLANNING & DEV. CAPITAL IMPR./PROJECT MGMT. 520 MARKET STREET, ROOM 325 CAMDEN, NEW JERSEY 08101-5120
VENDOR	VENDOR #: APC02 A P CONSTRUCTION INC 915 S BLACK HORSE PIKE BLACKWOOD, NJ 08012

ORDER DATE: 11/04/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	CHANGE ORDER #2 FOR A.P. CONSTRUCTION IN CONNECTION WITH THE COOPER'S POYNT RECONSTRUCTION (TIGER) PROJECT. CONTRACT #03-19-131	G-19- -710-901	1,645,443.7000	1,645,443.70
			TOTAL	1,645,443.70

CITY OF CAMDEN
PURCHASING BUREAU
2020 NOV -9 AM 10:17

11/10/2020

11.10.20

11.5.20

Approved: 11/10/20

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods Date 11/4/20

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Initial Report ___ Revised Report __x__ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G_
(green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:	TIGER GRANT #9				
Grant/Funding Agency Program:	USDOT – Federal Highway Administration (FHWA)				
Grant Federal CFDA or State GIMS Number:	20.933				
City Contract Date:	pending	City Contract #:			
Application Resolution #:		Appropriation Code :	G-19-710-901; G-19-650-901; C-19-725-999		
Funding Source:	Federal Highway Administration				
Pass Through: (Y OR N) ***circle one***	Source:	NJDOT			
Amount of Grant:	$16.2 MILLION				
Local Match: (Y OR N) ***circle one***	Cash:	$5,017,030	In-Kind:		
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	7.12.18 – 9.30.22	Location of Activity:			
Date of Analysis:	11.5.2020	Reviewed By:	Kelly Mobley		

Summary:
5-Nov-20: The Department of Planning and Development – Division of Capital Improvements is processing change order #2 for contract #03-19-131 with AP Construction Inc for services to be performed in connection with Cooper's Poynt Road Reconstruction. Due to unforeseen circumstances (see attached construction memo); additional work will be required and has resulted in an increase in the contract amount. Change order # 2: $1,645,443.70. New contract amount: $15,527,669.67
10-Sept-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01961 for Pennoni Associates, Inc. for construction management and administrative services for the Coopers'Poynt Road Reconstruction Project (TIGER Grant). This invoice represents applications 8 – 12 in the amount of $334,750.00 (Invoice 8 = $55,255.00; Invoice 9 = $54,610.00; Invoice 10 = $123,495.00; Invoice #11: $53,575.00; and Invoice #12 = $47,815.00.

Also processing purchase order #19=01960 for CME Associates for construction management and administrative services for the Cooper Street Access Project (TIGER). Invoice #0266665 $44,416.89.
27-Aug-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01960 for CME Associates in the amount of $88,938.14 for construction management services in connection with the Cooper Street Access Project (TIGER). This payment constitutes payments 12 -18. Invoice #0259060: $17,961.33 (services rendered through April 10th); invoice #0259787: $13,263.58(services rendered through April 24th); invoice #0260952: $10,619.80 (services rendered through May 8th); invoice #2060965 $11,113.94(services

rendered through May 22nd); invoice #0262449: $10,971.68 (services rendered through June 5th); invoice #0263187: $16,823.51(services rendered through June 26th); and invoice #0263952 $8,184.30(services rendered through July 10th)
Please note that the funds will be utilized from two line items:

G-19-701-901: $53,452.94
G-19-650-901: $35,485.20

5-Aug-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #6 in the amount of $1,261,042.56 for AP Construction utilizing appropriation code #G-19-710-901 for construction cost for the Cooper's Poynt Road Construction part of the TIGER Project.
30-Jul-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #1 (Application 1) for the Cooper Street Pedestrian Access Rd. portion of the TIGER grant for Charles Marandino LLC (contractor) in the amount of $232,186.65.
10-June-20: The Department of Planning and Development– Division of Capital Improvements is processing council authorization to amend contract #03-19-131 between the City and AP Construction in the amount of $44,287.97 in connection with the Cooper's Poynt Road Reconstruction (TIGER) Project. Processing #20-02071 utilizing appropriation code G-19-710-901. Also processing resolutions to accept updated wage and overhead rates for Pennoni and CME.

The Department is processing payment #4 for AP Construction in the amount of $926,076.91 utilizing appropriation code #G-19-710-901. (application #4 for Cooper's Poynt Road Reconstruction)

14-May-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates and Pennoni for construction management and administration of the Cooper Street Access Project and Cooper's Poynt Road Reconstruction Project and AP Construction for Cooper's Poynt Road Reconstruction utilizing **appropriation #G-19-710-901**

a. CME: Invoice #0257449 in the amount of $1,313.54 for services rendered through 3/6/20.
b. Pennoni Invoice #1016496 in the amount of $47,680.00 for services rendered through 3/8/20
c. AP Construction Certificate #3 in the amount of $247,516.99

28-Apr-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates for construction management and administration of the Cooper Street Access Project utilizing **appropriation #G-19-710-901 total $6,899.36**

d. Invoice #0255569 in the amount of $2,803.31 for services rendered through 1/24/20.
e. Invoice #0255877 in the amount of $2,397.19 for services rendered through 2/8/20
f. Invoice #0257079 in the amount of $1,698.86 for services rendered through 2/22/20

25-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #5 and #6 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #5: $50,285.00 and Invoice #6: $48,270.00) **Total request: $98,555.00. Utilize appropriation code #G-19-710-901**
19-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the second invoice against PO#20-00628 for AP Construction in the amount of **$292,020.11 for work performed at Cooper's Poynt (Application #2). Utilize appropriation code #G-19-710-901**
13-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#20-00628 for AP Construction in the amount of **$346,035.98 for work performed at Cooper's Poynt (Application #1). Utilize appropriation code #G-19-710-901**

Initial Report ___ Revised Report __x__ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

5-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 12/18/19 for Cooper Street Pedestrian Access Project. Invoice #0248606 $1,004.97; #0249407 $4,735.55; #0251167 $4,507.79; #0252503 $9,589.51;#0252801 $2,593.23; and #0254086 $3,410.41 Billings were for meetings, site visits and construction management. **Total Amount: $25,841.46 please charge to G-19-710-901.**
17-Dec-19: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 8/23/19 for Cooper Street Pedestrian Access Project. Invoice #0247450. Billings were for meetings, site visits and construction management. Amount: $5,726.48 **please charge to G-19-710-901.**

Also processing the 3rd payment against PO #19-01961 for Pennoni Associates in the amount of $74,965.00. Work performed is for Resident Engineer/Inspections through 10/27/19.
28-Oct-19: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #1 and #2 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #: $1,305.00 and Invoice #2: $17,710.00)
1-June-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to amend Resolution MC-18-6598. The City of Camden in cooperation with FHWA is seeking to amend their agreement to include subcontracts that were awarded by the City. Contracts to be added include: Consulting and Municipal Engineers (CME) for $186,471.56; Pennoni for $844,660; Charles Maradino, LLC for $2,475,326; AP Construction for $13,837,138 and PSEnG for $315,379.44. The City needs to amend Article II – II.2 Key Personnel – removing Uzo Ahirarakwe as City Engineer and amend Orion Joyner to City Engineer.

5-Mar-19: The Department of Planning and Development – Division of Capital Improvements is processing the following purchase requisitions #19-01401 (CME - $186,471.56); #19-01405 (Charles Maradnino LLC - $2,475,326); #19-01410 (Pennoni Associates, Inc.); #19-01411 (AP Construction $13,837,138). These contracts were awarded through a competitive bidding process. (Resolutions were walked on by title.

The City of Camden was awarded $16.2 million from the FY 2016 TIGER Discretionary Grant for the purpose of constructing the 7th Street Gateway Streetscape Enhancement project that will include street grading and resurfacing, curbs, sidewalks, ADA accessible ramps, lighting, bicycle lanes, trash receptacles, street trees and green infrastructure.

The resolution authorizing the City to accept and make an emergency appropriation in the amount of $16.2.Million Also, processing a resolution to authorize a grant agreement between the Federal Highway Administration (FHWA) and the City of Camden for the "Camden Connections for the Future" TIGER Grant.

Matching funds: NJEDA Recovery Board (ERB) $2,517,030; Local Funds (City) $2,500,000

Project Limits: Cooper Street traffic improvements and Cooper's Poynt road reconstruction project.

Time Lines: Quarterly reporting will be required; at the end of each agreement year – submission of an Annual Budget Review and Program Plan will be due within 60 days of the end of the year; closeout reports are due 90 days after the period of performance (SF-425); Interim Performance measure reports are required as well as project outcome reports. Project should be completed by September 30, 2022.
Problematic Areas/Recommendations:
TIGER Grant $16.2Million

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Change Order #2
Name of Vendor	A.P. Construction, Inc.
Purpose or Need for service:	Change Order #2. Increasing contract #03-19-131 by additional $1,645,443.70 for Construction in connection with the Cooper's Poynt Reconstruction (TIGER) project.
Contract Award Amount	$1,645,443.70 (change order #2)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 11-5-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
Cooper's Poynt Reconstruction (TIGER) funding Source for this action C-19-710-901

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

BID # 19-04 Date 11/13/2018

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

Range of Accounts: G-19- -710-901 to G-19- -710-901 Include Cap Accounts: Yes As Of: 11/04/20
Current Period: 01/01/19 to 11/04/20 Skip Zero Activity: Yes
Audit Report Type: Standard
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No / Description	Adopted / Amended / Transfers / Modified / Balance / YTD %Used					
	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended	
	Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD		
Date Transaction Data/Comment	Vendor/Reference				Trans Amount	Trans Balance User
G-19- -710-901 USDOT-FEDERAL HIGHWAY ADM [TIGER]	16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
	5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
	5,339,718.40		0.00	13,268,782.22		
Begin Balance: 01/01/19						16,200,000.00
03/06/19 PO 19-01961 1 Open	FY16 TIGER FUNDS	PEN31	PENNONI ASSOCIATES, INC		BC 216,050.00-	15,983,950.00 AC
08/01/19 PO 20-00492 1 Open	AWARD OF CONSTRUCTION CONTRACT	MAR108	CHARLES MARANDINO, LLC		BC 1,309,110.16-	14,674,839.84 VID
08/08/19 PO 20-00638 1 Open	AWARD OF CONSTRUCTION CONTRACT	APC02	A P CONSTRUCTION INC		BC 6,057,452.03-	8,617,387.81 VID
11/01/19 PO 19-01961 2 Paid Ck104455	INV# 1	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 1,305.00-	8,616,082.81 DDB
11/01/19 PO 19-01961 3 Paid Ck104455	INV#2	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 17,710.00-	8,598,372.81 DDB
12/20/19 PO 19-01960 3 Paid Ck104470	INV#0247450 AUGUST 2019	CME01	CME ASSOCIATES	En 03/06/19	5,726.48-	8,592,646.33 SNH
12/20/19 PO 19-01961 4 Paid Ck104473	PAYMENT #3 10/27/19	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 74,965.00-	8,517,681.33 SNH
01/31/20 PO 19-01961 5 Paid Ck104482	PAYMENT #4 1/28/20	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 53,645.00-	8,464,036.33 DDB
02/14/20 PO 19-01960 4 Paid Ck104486	INV#0248606 9/6/19	CME01	CME ASSOCIATES	En 03/06/19	1,004.97-	8,463,031.36 DDB
02/14/20 PO 19-01960 5 Paid Ck104486	INV#0249407 9/27/19	CME01	CME ASSOCIATES	En 03/06/19	4,735.55-	8,458,295.81 DDB
02/14/20 PO 19-01960 6 Paid Ck104486	INV#0251167 10/26/19	CME01	CME ASSOCIATES	En 03/06/19	4,507.79-	8,453,788.02 DDB
02/14/20 PO 19-01960 7 Paid Ck104486	INV#0252503 11/22/19	CME01	CME ASSOCIATES	En 03/06/19	9,589.51-	8,444,198.51 DDB
02/14/20 PO 19-01960 8 Paid Ck104486	INV#0252801 12/7/19	CME01	CME ASSOCIATES	En 03/06/19	2,593.23-	8,441,605.28 DDB
02/14/20 PO 19-01960 9 Paid Ck104486	INV#0254086 12/28/19	CME01	CME ASSOCIATES	En 03/06/19	3,410.41-	8,438,194.87 DDB
02/21/20 PO 20-00638 4 Paid Ck104492	PAYMENT #1 8/9/19-11/15/19	APC02	A P CONSTRUCTION INC	En 08/08/19	BS 346,035.98-	8,092,158.89 SNH
02/28/20 PO 20-00638 5 Paid Ck104496	PAYMENT #2 11/16/19-12/31/19	APC02	A P CONSTRUCTION INC	En 08/08/19	BS 292,020.11-	7,800,138.78 DDB
03/05/20 PO 19-01961 4 Void Ck104473	PAYMENT #3 10/27/19	PEN31	PENNONI ASSOCIATES, INC		BS 74,965.00 **	7,800,138.78 DPC
03/06/20 PO 19-01961 4 Paid Ck104473	PAYMENT #3 10/27/19	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 74,965.00-*	7,800,138.78 DDB
03/06/20 PO 19-01961 6 Paid Ck104501	PAYMENT #5 2/25/20	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 50,285.00-	7,749,853.78 DDB
03/06/20 PO 19-01961 7 Paid Ck104501	PAYMENT #6 2/25/20	PEN31	PENNONI ASSOCIATES, INC	En 03/06/19	BS 48,270.00-	7,701,583.78 DDB
05/08/20 PO 19-01960 10 Paid Ck104517	INVOICE 0257079	CME01	CME ASSOCIATES	En 03/06/19	1,698.86-	7,699,884.92 DDB
05/08/20 PO 19-01960 11 Paid Ck104517	INVOICE 0255877	CME01	CME ASSOCIATES	En 03/06/19	2,397.19-	7,697,487.73 DDB
05/08/20 PO 19-01960 12 Paid Ck104517	INVOICE 0255569	CME01	CME ASSOCIATES	En 03/06/19	2,803.31-	7,694,684.42 DDB
05/22/20 PO 19-01960 13 Paid Ck104523	INV#0257449 5/12/20	CME01	CME ASSOCIATES	En 03/06/19	1,315.54-	7,693,368.88 DDB

Account No / Description			Adopted / Amended / Transfers / Modified / Balance YTD %Used					
			Expended YTD / Encumber YTD / Reimbrsd YTD / Canceled / Unexpended					
			Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD		
Date Transaction Data/Comment			Vendor/Reference				Trans Amount	Trans Balance User
G-19- -710-901	USDOT-FEDERAL HIGHWAY ADM [TIGER]		Continued					
05/22/20 PO 19-01961	8 Paid Ck104524	PAYMENT #7 5/12/20	PEN31	PENNONI ASSOCIATES, INC		En 03/06/19 BS	47,680.00-	7,645,688.88 DDB
05/22/20 PO 20-00638	6 Paid Ck104522	PAYMENT #3 5/13/20	APC02	A P CONSTRUCTION INC		En 08/08/19 BS	247,516.99-	7,398,171.89 DDB
06/12/20 PO 20-00638	7 Paid Ck104528	PAY# 4	APC02	A P CONSTRUCTION INC		En 08/08/19 BS	926,076.91-	6,472,094.98 DDB
06/18/20 PO 20-02692	1 Open	CHANGE ORDER #1	APC02	A P CONSTRUCTION INC			44,287.97-	6,427,807.01 PJK
06/22/20 PO 20-02766	1 Open		PSE01	PSEG			302,163.66-	6,125,643.35 PJK
08/07/20 PO 20-00492	3 Paid Ck104537	PAYMENT #1	MAR108	CHARLES MARANDINO, LLC		En 08/01/19 BS	232,186.65-	5,893,456.70 DPC
08/07/20 PO 20-00638	8 Paid Ck104534	PAY# 6	APC02	A P CONSTRUCTION INC		En 08/08/19 BS	1,261,042.56-	4,632,414.14 DPC
08/07/20 PO 20-00638	9 Paid Ck104534	PAY# 5	APC02	A P CONSTRUCTION INC		En 08/08/19 BS	1,312,993.42-	3,319,420.72 DPC
09/10/20 PO 19-01960	1 Paid Ck104539	FY16 TIGER FUNDS	CME01	CME ASSOCIATES		En 03/06/19	53,452.94-	3,265,967.78 DPC
10/16/20 PO 19-01961	9 Paid Ck104548	PAYMENTS #8 - #12	PEN31	PENNONI ASSOCIATES, INC		En 03/06/19 BS	334,750.00-	2,931,217.78 SNH
Control: NOC	Total		16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
			5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
			5,339,718.40		0.00	13,268,782.22		
Department: 710	Total							
			16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
			5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
			5,339,718.40		0.00	13,268,782.22		
CAFR:	Total							
			16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
			5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
			5,339,718.40		0.00	13,268,782.22		
Fund: 19	Budgeted Total							
			16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
			5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
			5,339,718.40		0.00	13,268,782.22		
Fund: 19	Non-Budgeted Total							
			0.00	0.00	0.00	0.00	0.00	0
			0.00	0.00	0.00	0.00	0.00	
			0.00		0.00	0.00		
Fund: 19	Total							
			16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
			5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
			5,339,718.40		0.00	13,268,782.22		

Account No / Description	Adopted / Amended / Transfers / Modified / Balance YTD %Used					
	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended	
	Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD		
Date Transaction Data/Comment	Vendor/Reference				Trans Amount	Trans Balance User
Final Budgeted	16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
	5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
	5,339,718.40		0.00	13,268,782.22		
Final Non-Budgeted	0.00	0.00	0.00	0.00	0.00	0
	0.00	0.00	0.00	0.00	0.00	
	0.00		0.00	0.00		
Final Total	16,200,000.00	0.00	0.00	16,200,000.00	2,931,217.78	82
	5,339,718.40	7,929,063.82	0.00	0.00	10,860,281.60	
	5,339,718.40		0.00	13,268,782.22		

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Department: Planning & Development — Revised: 11/4/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray — Grant Administrator #: 757-7628

Grant/Project Name:	TIGER (Transportation Investments Generating Economic Recovery) Camden Connections for the Future						
Grant #:	G-19-710-901 G-19-650-901						
City Contract Date:			City Contract #:	11-16-164			
Application Resolution #:			Appropriation Code #:	*7-01-661-906* *9-01-661-906*			
Funding Source:	*Various*						
Pass Through:	Y	N	Source:				
Amount of Grant:	*$198,227.76 Project Mgmt (CFP)* *$46,948.00 Engineering/Performance Reporting (R&V)*						
Local Match:	Y	N	Cash:		In-Kind		
Budget Insertion Resolution # & Date:	*Pending*		Accepting Grant Resolution # MC:	*Pending*			
Term of Grant:	*Pending*		Location of Activity:	Pending			
Date of Analysis:	11/4/20		Reviewed By:	Tytanya C. Ray			

Summary: **11/4/20:** Council approval is requested for the following actions in connection with A.P. Construction's contract for Cooper's Poynt Road Reconstruction (TIGER) project:

- Change Order #2, contract increase of $1,645,443.70
- Change Order #3, contract *Decrease* of $1,117,994.00

*** A.P.'s new contract total $14,409,675.67 (changes 1-3)

9/8/20: Forwarding Construction Management payment in the amount of $44,416.89 to CME (invoice #0266665), in connection with Cooper Street Access (TIGER) project.

9/8/20: Please pay the following Construction Management invoices to Pennoni Associates, in connection with Cooper's Poynt Road Reconstruction (TIGER) project:

- Invoice #8 in amount of $ 55,255.00
- Invoice #9 in amount of $ 54,610.00
- Invoice #10 in amount of $123,495.00
- Invoice #11 in amount of $ 53,575.00
- Invoice #12 in amount of $ 47,815.00

TOTAL PAY **$334,750.00**

8/25/20: Transmitting Construction Management payment to CME, in connection with Cooper Street Access (TIGER) project:

G-19-710-901 $53,452.94
G-19-650-901 $35,485.20

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

TOTAL PAY $88,938.14

7/28/20: Please pay Construction invoice #6 in the amount of $1,261,042.56 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/27/20: Transmitting Construction invoice #1 in the amount of $232,186.65 to Charles Marandino, LLC, for the Cooper Street Pedestrian Access (TIGER) project.

7/24/20: Forwarding Construction invoice #5 in the amount of $1,312,993.42 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/1/20: Please pay invoice #2107 in the amount of $11,764.89 to Cooper's Ferry Partnership, for Project Management in connection with the TIGER project.

6/10/20: Council approval is requested for the following in connection with Construction Management & Administration of the TIGER project:

- Accept updated wage and overhead rates for contract #03-19-121s, for CME
- Accept updated wage and overhead rates for contract #03-19-122s, for Pennoni Assoc.

6/10/20: Seeking Council approval for Change Order #1 in the amount of $44,287.97 with A.P. Construction, Inc., contract #03-19-131. Due to increases in as-built quantities resulting from existing field conditions a change order is necessary, and will result in contract increase.

6/8/20: Transmitting invoice #2093 in the amount of $15,542.06 for CFP, for Project Management in connection with the TIGER project.

6/3/20: Transmitting Construction invoice #4 in the amount of $926,076.91 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

5/13/20: Forwarding Construction invoice #3 in the amount of $247,516.99 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

5/12/20: Please pay the following invoices for Professional Services in connection with the project:

- Invoice #7 to Pennoni (Cooper's Poynt), in the amount of $47,680.00 P.O. #19-01961
- Invoice #0408T189-6 to R&V (Pre-Performance), in the amount of $440.00 P.O. #19-01843
- Invoice #0257449 to CME (Cooper Street), in the amount of $1,315.54 P.O. #19-01960

4/22/20: Transmitting invoice #0255569 in the amount of $2,803.31 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0255877 in the amount of $2,397.19 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0257079 in the amount of $1,698.86 to CME, for Construction Management & Administration services in connection with the TIGER project.

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

3/2/20: Please pay invoice #2041 in the amount of $13,079.72 to CFP for Project Management in connection with the TIGER project.

2/25/20: Submitting the following CM & Administration invoices to Pennoni, for work in connection with the Cooper's Poynt Road Reconstruction (TIGER) project:

- Invoice #5 in the amount of $50,285.00
- Invoice #6 in the amount of $48,270.00

TOTAL $98,555.00

2/19/20: Forwarding Construction invoice #2 in the amount of $292,020.11 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/12/20: Transmitting Construction invoice #1 in the amount of $346,035.98 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/5/20: Please pay the following CM & Administration invoices to CME, in connection with the project:

- Invoice #0248606 in amount of $1,004.97
- Invoice #0249407 in amount of $4,735.55
- Invoice #0251167 in amount of $4,507.79
- Invoice #0252503 in amount of $9,589.51
- Invoice #0252801 in amount of $2,593.23
- Invoice #0254086 in amount of $3,410.41

TOTAL $25,841.46

1/28/20: Forwarding invoice #4 to Pennoni in the amount of $53,645.00 for CM & Administration of Cooper's Poynt (TIGER) project.

1/17/20: Forwarding the following invoices to R&V for Pre-Performance work in connection with TIGER project:

- Invoice #0408T189-4 in amount of $202.00
- Invoice #0408T189-5 in amount of $1,787.94

TOTAL $1,989.94

12/16/19: Please pay invoice #3 to Pennoni in the amount of $74,965.00 for Construction Management & Administration of Cooper's Poynt (TIGER) project.

12/16/19: Please pay invoice #0247450 in the amount of $5,726.48 to CME for Construction Management & Administration of Cooper Street Access (TIGER) Project.

11/13/19: Transmitting invoice #1952 in the amount of $15,901.72 to CFP for Project Management in connection with the TIGER project.

10/28/19: Forwarding the following CM payments in connection with the Cooper's Poynt section of TIGER project:

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

- Payment #1 to Pennoni in amount of $ 1,305.00
- Payment #2 to Pennoni in amount of $17,710.00

TOTAL $19,015.00

10/22/19: Please pay invoice #0408T189-3 in the amount of $5,304.00 to Remington & Vernick, for Pre-Performance work in connection with the TIGER project.

2/12/19: Transmitting invoice #1797 in amount of $16,002.77 to CFP for Project Management in connection with the TIGER grant.

2/11/19: Seeking Council approval to award a $46,948.00 Professional Services contract to Remington & Vernick Engineers for Engineering Services (Performance Reporting) in connection with the TIGER project.

6/28/18: Transmitting invoice #1630 in amount of $15,124.91 to CFP for Project Management in connection with the TIGER grant.

2/7/18: Council approval is requested at the Next Scheduled meeting authorizing execution of a Memorandum of Agreement between the City of Camden, Federal Highway Administration (FHWA), and The NJ Historic Preservation Office (SHPO) in connection with the Cooper Street Traffic Improvements portion of the TIGER grant. * See attached memo from CFP dated January 4, 2018.

2/1/18: Forwarding invoice #1522 in the amount of $5,395.78 to CFP for Project Management in connection with TIGER Grant.

12/7/17: Forwarding invoice #1499 in the amount of $24,087.25 to CFP for Project Management in connection with TIGER Grant.

9/18/17: Processing Project Management payments 1 & 2 (invoices #1343 & 1434) in amount of $14,516.58 to CFP.

Project Limits: TO BE DETERMINED

Street	**From**	**To**

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Capital Impr (1)	Capital Impr (1)

Form DC-173 A (LA) 8/2014
Construction Order

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

Sheet 1 of	2
Order No.	2
Interim	☒
Final	☐
Date	5/18/20

Project: Coopers Poynt Reconstruction
Federal Project No.: TIGER-2016 Doc. No. _____ NJDOT Job No. _____
Contractor: AP Construction

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Nature and reason of order:
See Attached Construction Memo from Pennoni Associates (RE) for location and reasons for Change Order #2, which Includes Supplemental Items.

☐ Extension ☐ Reduction of time recommended this order

CONTRACT AMOUNT		ROAD		BRIDGE		TOTAL
Amount of original contract	$	13,837,938.00	$		$	13,837,938.00
Adjusted amount based on order Nos. 1 & 2	$	15,527,669.67	$		$	15,527,669.67

ORDER NO. 2	☒ Road	☐ Bridge	☐ Other
	Road	Bridge	Total
New Work	$ 1,645,443.70	$	$
Quantity Increases	$ 0	$	$
Quantity Decreases	$ 0	$	$
Total	$ 1,645,443.70	$	$

CONTRACT TIME	
Original Completion Date	3/16/2021
Adjustment This Order (+ or -)	0
Previous Adjustments (+ or -)	0
Adjusted Completion Date	

Recommended:
_____ 5/20/20
City / Sponsor's Engineer, Pennoni Associates Inc. Date

Approved:
_____ _____
Presiding Officer Date
Name: _____ Title: _____

Concurred:
_____ 10/14/2020
Manager, Federal Highway Administration Date
Name: Keith Skilton

Accepted:
_____ 5/20/20
Contractor's Authorized Signature Date

☐ Unprotested
☐ Protested by letter dated _____ attached.

Name _____

Title _____

Form DC-173 A (LA) 7/2014
Construction Order

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

Sheet 2 of	2
Order No.	2
Interim	☒
Final	☐
Date	5/18/20

Project	Coopers Poynt Reconstruction				
Federal Project No.	TIGER-2016	Doc. No.		NJDOT Job No.	
Contractor	AP Construction				

ITEM NO.	DESCRIPTION	QUANTITY [+ Increase "or" - Decrease "or" New Work]	UNIT	UNIT PRICE	AMOUNT
SI-10	12' PRECAST MANHOLE	New Work	2 U	$75,000.00	$150,000.00
SI-11	UNCHARTED UTILITY CONFLICTS (12/31/19)	New Work	1 LS	$138,330.00	$138,330.00
SI-14	ADDITIONAL EXCAVATION, TEST PITS	New Work	892 CY	$200.00	$178,400.00
SI-15	UNCHARTED WATER MAIN CONFLICTS (JANUARY 2020)	New Work	1 LS	$50,963.00	$50,963.00
SI-16	UNCHARTED SEWER MAIN CONFLICTS (JANUARY 2020)	New Work	1 LS	$15,057.00	$15,057.00
SI-17	72" REINFORCED CONCRETE PIPE	New Work	20 LF	$1,693.00	$33,860.00
SI-18	EXISTING SEWER INVESTIGATION	New Work	1,029 LF	$74.50	$76,660.50
SI-19	ADDITIONAL 8"X18" CONCRETE VERTICAL CURB	New Work	13,440.00 LF	$49.00	$658,560.00
SI-20	UTILITY CONFLICTS AT N. 2ND & BIRCH ST.	New Work	1 LS	$3,900.00	$3,900.00
SI-21	GATE VALVE	New Work	1 U	$5,400.00	$5,400.00
SI-22	ADDITIONAL VIDEO INSPECTION OF SEWER	New Work	1,074 LF	$6.00	$6,444.00
SI-23	CLEANING EXISTING PIPE	New Work	1,574 LF	$15.80	$24,869.20
SI-25	ADDITIONAL 36" REINFORCED CONCRETE PIPE	New Work	606 LF	$500.00	$303,000.00
				TOTAL	**$1,645,443.70**

Amount of Original Contract	$	13,837,938.00
Adjusted Amount Based on Change Order No. 1 & 2	$	15,527,669.67
Total Change (+ or -)	$	+ 1,689,731.67
% Change in Contract [(+) Increase or (-) Decrease]		+ 12.21%

Pennoni
PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

To: Orion Joyner, PE

From: Scott Sadler, PE -Resident Engineer
Pennoni Associates Inc.
Office: 856-668-8600
Cell: 609-313-6814
Email: SSadler@Pennoni.com

Date: 5/18/2020

Re: **CHANGE ORDER #2 WORK DESCRIPTIONS**
Coopers Poynt Reconstruction
City of Camden, NJ
Federal TIGER-2016

Below is an explanation for each work item and Supplemental Item listed on Change Order #2.

Extra Work:

SI-10 12' PRECAST MANHOLE
This manhole size is to accommodate the various pipe sizes and angles of entry. The manufacturer has deemed this size as necessary based upon the submitted pipe schematic layout for this manhole.

SI-11 UNCHARTED UTILITY CONFLICTS (12/31/19)
During the course of excavating for proposed pipe, the Contractor unintentionally damaged some unanticipated laterals that were not marked out by the utility company. This caused the contractor to stop and repair the damage before continuing excavation and installation of the proposed pipe. In some cases, the Contractor had to cease all work until such time as a utility company can be called to the site before work could be continued or until a decision was formulated by the utility company.

SI-14 ADDITIONAL EXCAVATION, TEST PITS
Due to the excessive amount of underground utilities on this project, additional test pits were required beyond the quantity specified in the Contract. As a result, the Contractor has utilized the Specifications by requesting a cost increase for additional test pits because the quantity has exceeded 125% of the original bid quantity.

SI-15 UNCHARTED WATER MAIN CONFLICTS (JANUARY 2020)
During the course of excavating for proposed pipe, the Contractor unintentionally damaged some unanticipated water mains that were not marked out by the utility company. This caused the contractor to stop and repair the damage before continuing excavation and installation of the proposed pipe. In some cases, the Contractor had to cease all work until such time as the utility company can be called to the site before work could be continued or until a decision was formulated by the utility company.

SI-16 UNCHARTED SEWER MAIN CONFLICTS (JANUARY 2020)
During the course of excavating for proposed pipe, the Contractor unintentionally damaged some unanticipated sewer mains that were not marked out by the utility company. This caused the contractor to stop and repair the damage before continuing excavation and installation of the proposed pipe. In some cases, the Contractor had to cease all work until such time as the utility company can be called to the site before work could be continued or until a decision was formulated by the utility company.

Pennoni
PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

SI-17 72" REINFORCED CONCRETE PIPE
20 LF of this size pipe was required to tie-into an existing 72" RCP along N. Front Street.

SI-18 EXISITNG SEWER INVESTIGATION
Location: N. Front Street, N. 2nd Street, Elm Street, Vine Street
There were grade discrepancies between the As-Built Plans and the Contract Plans. This item is for investigating the existing sewer pipe using a jet vac to clean and then survey the conditions inside the existing pipe to establish new grades and to uncover any obstructions.

SI-19 ADDITIONAL 8"X18" CONCRETE VERTICAL CURB
The Contractor has utilized the Specifications by requesting a cost increase for this item because the quantity will exceed 125% of the original bid quantity. The City is removing Item #99 (Monolithic Concrete Curb) and replacing that quantity with only 8"X18" Concrete Vertical Curb (Item #100).

SI-20 UTILITY CONFLICTS AT N. 2ND & BIRCH ST.
As directed, the Contractor installed water mains at this location for the prices bid in the original Contract items. However, due to the large amount of existing underground utilities, time sensitive hand-digging operations, and additional shoring/support required, the Contractor has experienced unanticipated costs while performing this work for the original Contract bid prices.

SI-21 GATE VALVE
Location: Delaware Avenue & North of Elm/South of Vine.
New Jersey American Water has requested an additional water valve at this location to assist with future isolation.

SI-22 ADDITIONAL VIDEO INSPECTION OF SEWER
This item is listed as an "If and Where Directed" quantity on the original Contract. Due to the excessive amount of utilities on this project, additional video inspection was required beyond the quantity specified in the Contract. As a result, the Contractor has utilized the Specifications by requesting a cost increase for additional video inspection because the quantity has exceeded 125% of the original bid quantity.

SI-23 CLEANING EXISTING PIPE
There were 1,574 LF of 36" RCP where a decision was made to replace this pipe instead of lining it. Consequently, this pipe was already cleaned in preparation for lining before the decision to replace it was made. As a result, the Contractor is asking to be paid for the cleaning operation that they already performed.

SI-25 ADDITIONAL 36" REINFORCED CONCRETE PIPE
Location: Elm Street and 3rd Street from manhole #3334 to manhole #113.
Varying site conditions within a utility sensitive area and the inclusion of a newly installed adjacent water main parallel with this 36" RCP constitutes a change in the character of the work. The work also caused the Contractor to install this pipe using additional shoring as well as hand-digging operations.

If you should have any questions or comments regarding this matter, please do not hesitate to contact me.

Cc: J. Raday – Pennoni Associates
E. King – Pennoni Associates
J. Myers – Coopers Ferry Partnership
K. Cullen – Coopers Ferry Partnership

R-14

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A CHANGE ORDER #3 TO CONTRACT #03-19-131 WITH AP CONSTRUCTION INC., IN CONNECTION WITH THE COOPER'S POYNT ROAD RECONSTRUCTION PROJECT (TIGER GRANT)

WHEREAS, the Council of the City of Camden by Resolution (MC-19:6827) dated March 12, 2019 awarded a contract (#03-19-131) to AP Construction Inc. for the for the construction services related to the Camden Connections for the future grant for the Cooper's Poynt Road Reconstruction Project; and

WHEREAS, the contract price set forth in Resolution (MC-19:6827) as aforesaid was Thirteen Million Eight Hundred Thirty-Seven Thousand One Hundred and Thirty Eight Dollars ($13,837,138.00); and

WHEREAS, the Council of the City of Camden by Resolution R-4 (MC-7526) adopted on June 29, 2020 authorized the amendment #1 in the amount of Forty-Four Thousand Two Hundred Eighty-Seven Dollars And Ninety-Seven Cents ($44,287.97) for additional costs and necessary work which was not covered in the specifications; and

WHEREAS, the Council of the City of Camden by Resolution dated December 8, 2020 will authorized and adopt the amendment #2 in an amount not to exceed One Million Six Hundred Forty-Five Thousand Four Hundred Forty-Three Dollars And Seventy Cents ($1,645,443.70) due to unforeseen circumstances; and

WHEREAS, it is necessary to amend said contract by amendment #3 to decrease the amount by ONE MILLION ONE HUNDRED SEVENTEEN THOUSAND NINE HUNDRED NINETY-FOUR DOLLARS ($1,117,994.00) due to adjustment of quantities not needed; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that contract #03-19-131 between the City of Camden and A.P. Construction Inc., be amended to reflect change order #3 to show a decrease in the amount of ONE MILLION ONE HUNDRED SEVENTEEN THOUSAND NINE HUNDRED NINETY-FOUR DOLLARS ($1,117,994.00) for a total contract amount of FOURTEEN MILLION FOUR HUNDRED NINE THOUSAND SIX HUNDRED SEVENTY-FIVE DOLLARS AND SIXTY-SEVEN CENTS ($14,409,675.67).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Scheduled

TO: Jason J. Asuncion, Esq., Business Administrator
DATE: November 4, 2020
FROM: Orion Joyner
Department Making Request: PLANNING & DEVELOPMENT
TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing Change Order #3 to contract #03-19-131, with A. P. Construction, Inc., in connection with the Cooper's Poynt Road Reconstruction (TIGER) project.

BRIEF DESCRIPTION OF ACTION: On March 12, 2019, Council authorized of a construction contract to A. P. Construction, Inc. (MC-19:6827), for the Cooper's Poynt Road Reconstruction (TIGER) project. Due to adjustment of quantities not needed, as outlined in attached construction memo, change order is necessary, and will result in contract decrease.

APPROPRIATION ACCOUNT(S): G-19-710-901

AMOUNT:		
	Original Contract Amount	$13,837,938.00
	Change Order #1	44,287.97
	Change Order #2	$1,645,443.70
	Change Order #3	**(1,117,994.00)**
	New Contract Amount	$14,409,675.67

☑ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11-4-20	
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-5-20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tytanya Ray	7680
Contact Person:	Orion Joyner	7680

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report ___ Revised Report __x__ Closing Report _____
Bureau of Grants Management Grant Summary Form
Grant Status Code: _G
(green - g; yellow - y; red - r)

Department: Development & Planning – Capital Improvements

Grant Administrator: Tytanya Ray Grant Administrator #: 757-7628

Project Name:	TIGER GRANT #9				
Grant/Funding Agency Program:	USDOT – Federal Highway Administration (FHWA)				
Grant Federal CFDA or State GIMS Number:	20.933				
City Contract Date:	pending	City Contract #:			
Application Resolution #:		Appropriation Code :	G-19-710-901; G-19-650-901; C-19-725-999		
Funding Source:	Federal Highway Administration				
Pass Through: (Y OR N) ***circle one***		Source:	NJDOT		
Amount of Grant:	$16.2 MILLION				
Local Match: (Y OR N) ***circle one***		Cash:	$5,017,030	In-Kind:	
Budget Insertion Resolution # & Date:		Accepting Grant Resolution # MC:			
Term of Grant:	7.12.18 – 9.30.22	Location of Activity:			
Date of Analysis:	11.5.2020	Reviewed By:	Kelly Mobley		

Summary:

5-Nov-20: The Department of Planning and Development – Division of Capital Improvements is processing change order #2 for contract #03-19-131 with AP Construction Inc for services to be performed in connection with Cooper's Poynt Road Reconstruction. Due to unforeseen circumstances (see attached construction memo); additional work will be required and has resulted in an increase in the contract amount. Change order # 2: $1,645,443.70. New contract amount: $15,527,669.67

The Department is also seeking council authorization to amend contract #03-19-131 with AP Construction in connection with the Cooper's Poynt Road Reconstruction Project. Due to adjustments of quantities not needed (see construction memo and change order request) there will be a decrease in the contract amount. These changes affect the original purchase order and not the newly encumbered amount. New contract amount: $14,409,675.67.

10-Sept-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01961 for Pennoni Associates, Inc. for construction management and administrative services for the Coopers'Poynt Road Reconstruction Project (TIGER Grant). This invoice represents applications 8 – 12 in the amount of $334,750.00 (Invoice 8 = $55,255.00; Invoice 9 = $54,610.00; Invoice 10 = $123,495.00; Invoice #11: $53,575.00; and Invoice #12 = $47,815.00.

Also processing purchase order #19=01960 for CME Associates for construction management and administrative services for the Cooper Street Access Project (TIGER). Invoice #0266665

$44,416.89.
27-Aug-20: The Department of Planning and Development – Division of Capital Improvements is processing purchase order 19-01960 for CME Associates in the amount of $88,938.14 for construction management services in connection with the Cooper Street Access Project (TIGER). This payment constitutes payments 12 -18. Invoice #0259060: $17,961.33 (services rendered through April 10th); invoice #0259787: $13,263.58(services rendered through April 24th); invoice #0260952: $10,619.80 (services rendered through May 8th); invoice #2060965 $11,113.94(services rendered through May 22nd); invoice #0262449: $10,971.68 (services rendered through June 5th); invoice #0263187: $16,823.51(services rendered through June 26th); and invoice #0263952 $8,184.30(services rendered through July 10th)
Please note that the funds will be utilized from two line items:
G-19-701-901: $53,452.94
G-19-650-901: $35,485.20

5-Aug-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #6 in the amount of $1,261,042.56 for AP Construction utilizing appropriation code #G-19-710-901 for construction cost for the Cooper's Poynt Road Construction part of the TIGER Project.
30-Jul-20: The Department of Planning and Development– Division of Capital Improvements is processing payment #1 (Application 1) for the Cooper Street Pedestrian Access Rd. portion of the TIGER grant for Charles Marandino LLC (contractor) in the amount of $232,186.65.
10-June-20: The Department of Planning and Development– Division of Capital Improvements is processing council authorization to amend contract #03-19-131 between the City and AP Construction in the amount of $44,287.97 in connection with the Cooper's Poynt Road Reconstruction (TIGER) Project. Processing #20-02071 utilizing appropriation code G-19-710-901. Also processing resolutions to accept updated wage and overhead rates for Pennoni and CME.

The Department is processing payment #4 for AP Construction in the amount of $926,076.91 utilizing appropriation code #G-19-710-901. (application #4 for Cooper's Poynt Road Reconstruction)

14-May-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates and Pennoni for construction management and administration of the Cooper Street Access Project and Cooper's Poynt Road Reconstruction Project and AP Construction for Cooper's Poynt Road Reconstruction utilizing **appropriation #G-19-710-901**

a. CME: Invoice #0257449 in the amount of $1,313.54 for services rendered through 3/6/20.
b. Pennoni Invoice #1016496 in the amount of $47,680.00 for services rendered through 3/8/20
c. AP Construction Certificate #3 in the amount of $247,516.99

28-Apr-20: The Department of Planning and Development– Division of Capital Improvements is processing the following invoices in connection with the TIGER Program. Specifically, the invoices are for CME Associates for construction management and administration of the Cooper Street Access Project utilizing **appropriation #G-19-710-901 total $6,899.36**

d. Invoice #0255569 in the amount of $2,803.31 for services rendered through 1/24/20.
e. Invoice #0255877 in the amount of $2,397.19 for services rendered through 2/8/20
f. Invoice #0257079 in the amount of $1,698.86 for services rendered through 2/22/20

25-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #5 and #6 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #5: $50,285.00 and Invoice #6: $48,270.00) **Total request: $98,555.00. Utilize appropriation code #G-19-710-901**

19-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the second invoice against PO#20-00628 for AP Construction in the amount of **$292,020.11 for work performed at Cooper's Poynt (Application #2). Utilize appropriation code #G-19-710-901**
13-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#20-00628 for AP Construction in the amount of **$346,035.98 for work performed at Cooper's Poynt (Application #1). Utilize appropriation code #G-19-710-901**
5-Feb-20: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 12/18/19 for Cooper Street Pedestrian Access Project. Invoice #0248606 $1,004.97; #0249407 $4,735.55; #0251167 $4,507.79; #0252503 $9,589.51;#0252801 $2,593.23; and #0254086 $3,410.41 Billings were for meetings, site visits and construction management. **Total Amount: $25,841.46 please charge to G-19-710-901.**
17-Dec-19: The Department of Planning and Development– Division of Capital Improvements is processing the first invoice against PO#19-01960 for CMW Associates for professional services rendered through 8/23/19 for Cooper Street Pedestrian Access Project. Invoice #0247450. Billings were for meetings, site visits and construction management. Amount: $5,726.48 **please charge to G-19-710-901.**

Also processing the 3rd payment against PO #19-01961 for Pennoni Associates in the amount of $74,965.00. Work performed is for Resident Engineer/Inspections through 10/27/19.
28-Oct-19: The Department of Planning and Development– Division of Capital Improvements is processing Invoice #1 and #2 for Pennoni Associates for professional services in conjunction with the Cooper's Poynt Road Construction Project.(Invoice #: $1,305.00 and Invoice #2: $17,710.00)
1-June-19: The Department of Planning and Development– Division of Capital Improvements is seeking council authorization to amend Resolution MC-18-6598. The City of Camden in cooperation with FHWA is seeking to amend their agreement to include subcontracts that were awarded by the City. Contracts to be added include: Consulting and Municipal Engineers (CME) for $186,471.56; Pennoni for $844,660; Charles Maradino, LLC for $2,475,326; AP Construction for $13,837,138 and PSEnG for $315,379.44. The City needs to amend Article II – II.2 Key Personnel – removing Uzo Ahirarakwe as City Engineer and amend Orion Joyner to City Engineer.

5-Mar-19: The Department of Planning and Development – Division of Capital Improvements is processing the following purchase requisitions #19-01401 (CME - $186,471.56); #19-01405 (Charles Maradnino LLC - $2,475,326); #19-01410 (Pennoni Associates, Inc.); #19-01411 (AP Construction $13,837,138). These contracts were awarded through a competitive bidding process. (Resolutions were walked on by title.

The City of Camden was awarded $16.2 million from the FY 2016 TIGER Discretionary Grant for the purpose of constructing the 7th Street Gateway Streetscape Enhancement project that will include street grading and resurfacing, curbs, sidewalks, ADA accessible ramps, lighting, bicycle lanes, trash receptacles, street trees and green infrastructure.

The resolution authorizing the City to accept and make an emergency appropriation in the amount of $16.2.Million Also, processing a resolution to authorize a grant agreement between the Federal Highway Administration (FHWA) and the City of Camden for the "Camden Connections for the Future" TIGER Grant.

Matching funds: NJEDA Recovery Board (ERB) $2,517,030; Local Funds (City) $2,500,000

Project Limits: Cooper Street traffic improvements and Cooper's Poynt road reconstruction project.

Time Lines: Quarterly reporting will be required; at the end of each agreement year – submission of an Annual Budget Review and Program Plan will be due within 60 days of the end

of the year; closeout reports are due 90 days after the period of performance (SF-425); Interim Performance measure reports are required as well as project outcome reports. Project should be completed by September 30, 2022.

Problematic Areas/Recommendations:

TIGER Grant $16.2Million

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	City of Camden

Professional Service or EUS Type	Change Order #3
Name of Vendor	A.P. Construction, Inc.
Purpose or Need for service:	Change Order #3. Decreasing contract #03-19-131 by $1,117,994.00 for Construction in connection with the Cooper's Poynt Reconstruction (TIGER) project.
Contract Award Amount	NO FUNDS BEING ENCUMBERED (Change Order #3)
Term of Contract	
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Yes
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N/A
Were other proposals received? If so, please attach the names and amounts for each proposal received?	No

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
Cooper's Poynt Reconstruction (TIGER) funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Department: Planning & Development — Revised: 11/4/2020
Capital Improvements/Project Management

Grant Administrator: Tytanya C. Ray — Grant Administrator #: 757-7628

Grant/Project Name:	TIGER (Transportation Investments Generating Economic Recovery) Camden Connections for the Future					
Grant #:	G-19-710-901 G-19-650-901					
City Contract Date:			City Contract #:	11-16-164		
Application Resolution #:			Appropriation Code #:	*7-01-661-906* *9-01-661-906*		
Funding Source:	*Various*					
Pass Through: Y	N	Source:				
Amount of Grant:	*$198,227.76 Project Mgmt (CFP)* *$46,948.00 Engineering/Performance Reporting (R&V)*					
Local Match: Y	N	Cash:		In-Kind		
Budget Insertion Resolution # & Date:	*Pending*		Accepting Grant Resolution # MC:	*Pending*		
Term of Grant:	*Pending*		Location of Activity:	Pending		
Date of Analysis:	11/4/20		Reviewed By:	Tytanya C. Ray		

Summary: **11/4/20:** Council approval is requested for the following actions in connection with A.P. Construction's contract for Cooper's Poynt Road Reconstruction (TIGER) project:

- Change Order #2, contract increase of $1,645,443.70
- Change Order #3, contract *Decrease* of $1,117,994.00

*** A.P.'s new contract total $14,409,675.67 (changes 1-3)

9/8/20: Forwarding Construction Management payment in the amount of $44,416.89 to CME (invoice #0266665), in connection with Cooper Street Access (TIGER) project.

9/8/20: Please pay the following Construction Management invoices to Pennoni Associates, in connection with Cooper's Poynt Road Reconstruction (TIGER) project:

- Invoice #8 in amount of $ 55,255.00
- Invoice #9 in amount of $ 54,610.00
- Invoice #10 in amount of $123,495.00
- Invoice #11 in amount of $ 53,575.00
- Invoice #12 in amount of $ 47,815.00

TOTAL PAY **$334,750.00**

8/25/20: Transmitting Construction Management payment to CME, in connection with Cooper Street Access (TIGER) project:

G-19-710-901 $53,452.94
G-19-650-901 $35,485.20

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

TOTAL PAY **$88,938.14**

7/28/20: Please pay Construction invoice #6 in the amount of $1,261,042.56 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/27/20: Transmitting Construction invoice #1 in the amount of $232,186.65 to Charles Marandino, LLC, for the Cooper Street Pedestrian Access (TIGER) project.

7/24/20: Forwarding Construction invoice #5 in the amount of $1,312,993.42 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

7/1/20: Please pay invoice #2107 in the amount of $11,764.89 to Cooper's Ferry Partnership, for Project Management in connection with the TIGER project.

6/10/20: Council approval is requested for the following in connection with Construction Management & Administration of the TIGER project:

- Accept updated wage and overhead rates for contract #03-19-121s, for CME
- Accept updated wage and overhead rates for contract #03-19-122s, for Pennoni Assoc.

6/10/20: Seeking Council approval for Change Order #1 in the amount of $44,287.97 with A.P. Construction, Inc., contract #03-19-131. Due to increases in as-built quantities resulting from existing field conditions a change order is necessary, and will result in contract increase.

6/8/20: Transmitting invoice #2093 in the amount of $15,542.06 for CFP, for Project Management in connection with the TIGER project.

6/3/20: Transmitting Construction invoice #4 in the amount of $926,076.91 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

5/13/20: Forwarding Construction invoice #3 in the amount of $247,516.99 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

5/12/20: Please pay the following invoices for Professional Services in connection with the project:

- Invoice #7 to Pennoni (Cooper's Poynt), in the amount of $47,680.00 P.O. #19-01961
- Invoice #0408T189-6 to R&V (Pre-Performance), in the amount of $440.00 P.O. #19-01843
- Invoice #0257449 to CME (Cooper Street), in the amount of $1,315.54 P.O. #19-01960

4/22/20: Transmitting invoice #0255569 in the amount of $2,803.31 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0255877 in the amount of $2,397.19 to CME, for Construction Management & Administration in connection with the TIGER project.

4/22/20: Transmitting invoice #0257079 in the amount of $1,698.86 to CME, for Construction Management & Administration services in connection with the TIGER project.

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

3/2/20: Please pay invoice #2041 in the amount of $13,079.72 to CFP for Project Management in connection with the TIGER project.

2/25/20: Submitting the following CM & Administration invoices to Pennoni, for work in connection with the Cooper's Poynt Road Reconstruction (TIGER) project:

- Invoice #5 in the amount of $50,285.00
- Invoice #6 in the amount of $48,270.00

TOTAL $98,555.00

2/19/20: Forwarding Construction invoice #2 in the amount of $292,020.11 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/12/20: Transmitting Construction invoice #1 in the amount of $346,035.98 to A.P. Construction, Inc., for the Cooper's Poynt Road Reconstruction (TIGER) project.

2/5/20: Please pay the following CM & Administration invoices to CME, in connection with the project:

- Invoice #0248606 in amount of $1,004.97
- Invoice #0249407 in amount of $4,735.55
- Invoice #0251167 in amount of $4,507.79
- Invoice #0252503 in amount of $9,589.51
- Invoice #0252801 in amount of $2,593.23
- Invoice #0254086 in amount of $3,410.41

TOTAL $25,841.46

1/28/20: Forwarding invoice #4 to Pennoni in the amount of $53,645.00 for CM & Administration of Cooper's Poynt (TIGER) project.

1/17/20: Forwarding the following invoices to R&V for Pre-Performance work in connection with TIGER project:

- Invoice #0408T189-4 in amount of $202.00
- Invoice #0408T189-5 in amount of $1,787.94

TOTAL $1,989.94

12/16/19: Please pay invoice #3 to Pennoni in the amount of $74,965.00 for Construction Management & Administration of Cooper's Poynt (TIGER) project.

12/16/19: Please pay invoice #0247450 in the amount of $5,726.48 to CME for Construction Management & Administration of Cooper Street Access (TIGER) Project.

11/13/19: Transmitting invoice #1952 in the amount of $15,901.72 to CFP for Project Management in connection with the TIGER project.

10/28/19: Forwarding the following CM payments in connection with the Cooper's Poynt section of TIGER project:

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

- Payment #1 to Pennoni in amount of $ 1,305.00
- Payment #2 to Pennoni in amount of $17,710.00

TOTAL $19,015.00

10/22/19: Please pay invoice #0408T189-3 in the amount of $5,304.00 to Remington & Vernick, for Pre-Performance work in connection with the TIGER project.

2/12/19: Transmitting invoice #1797 in amount of $16,002.77 to CFP for Project Management in connection with the TIGER grant.

2/11/19: Seeking Council approval to award a $46,948.00 Professional Services contract to Remington & Vernick Engineers for Engineering Services (Performance Reporting) in connection with the TIGER project.

6/28/18: Transmitting invoice #1630 in amount of $15,124.91 to CFP for Project Management in connection with the TIGER grant.

2/7/18: Council approval is requested at the Next Scheduled meeting authorizing execution of a Memorandum of Agreement between the City of Camden, Federal Highway Administration (FHWA), and The NJ Historic Preservation Office (SHPO) in connection with the Cooper Street Traffic Improvements portion of the TIGER grant. * See attached memo from CFP dated January 4, 2018.

2/1/18: Forwarding invoice #1522 in the amount of $5,395.78 to CFP for Project Management in connection with TIGER Grant.

12/7/17: Forwarding invoice #1499 in the amount of $24,087.25 to CFP for Project Management in connection with TIGER Grant.

9/18/17: Processing Project Management payments 1 & 2 (invoices #1343 & 1434) in amount of $14,516.58 to CFP.

Project Limits: TO BE DETERMINED

Street **From** **To**

Timelines: pending

Problem Areas/Recommendations: Pending

Cabinet #	Drawer #

Department of Planning & Development- Office of Capital Improvements/Project Management
Grant Summary Form

Capital Impr (1)	Capital Impr (1)

Form DC-173 A (LA) 8/2014
Construction Order

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

Sheet 1 of 2
Order No. 3
Interim ☒
Final ☐
Date 5/19/20

Project: Coopers Poynt Reconstruction
Federal Project No.: TIGER-2016 Doc. No. _____ NJDOT Job No. _____
Contractor: AP Construction

You are hereby directed to implement the following changes in accordance with the provisions of the specifications for this contract.

Nature and reason of order:
See Attached Construction Memo from Pennoni Associates (RE) for location and reasons for Change Order #3.

☐ Extension ☐ Reduction of time recommended this order

CONTRACT AMOUNT		ROAD		BRIDGE		TOTAL
Amount of original contract	$	13,837,938.00	$		$	13,837,938.00
Adjusted amount based on order Nos. 1, 2 & 3	$	14,409,675.67	$		$	14,409,675.67

ORDER NO. 3 ☒ Road ☐ Bridge ☐ Other

	Road	Bridge	Total
New Work	$ 0	$	$
Quantity Increases	$ 0	$	$
Quantity Decreases	$ - 1,117,994.00	$	$
Total	$ - 1,117,994.00	$	$

CONTRACT TIME	
Original Completion Date	3/16/2021
Adjustment This Order (+ or -)	0
Previous Adjustments (+ or -)	0
Adjusted Completion Date	

Recommended:

City / Sponsor's Engineer, Pennoni Associates Inc. — Date 5/20/20

Approved:

Presiding Officer — Date

Name: _____ Title: _____

Concurred:

Manager, Federal Highway Administration — Date 10/14/2020

Name: Keith Skilton

Accepted:

Contractor's Authorized Signature — Date 5/20/20

☐ Unprotested
☐ Protested by letter dated _____ attached.

Name _____

Title _____

Form DC-173 A (LA) 7/2014
Construction Order

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID & ECONOMIC DEVELOPMENT
FEDERAL AID CHANGE ORDER

Sheet 2 of 2
Order No. 3
Interim ☒
Final ☐
Date 5/19/20

Project: Coopers Poynt Reconstruction
Federal Project No.: TIGER-2016 Doc. No. _____ NJDOT Job No. _____
Contractor: AP Construction

ITEM NO.	DESCRIPTION	QUANTITY [+ Increase "or" - Decrease "or" New Work]	UNIT	UNIT PRICE	AMOUNT
50	COMBINED SEWER CHAMBER 10'X18'	Decrease	- 1 U	$139,100.00	- $139,100.00
66	COMBINED SEWER PIPE LINING, 36"	Decrease	- 518 LF	$333.00	- $172,494.00
99	MONOLITHIC CURB AND GUTTER	Decrease	- 13,440 LF	$60.00	- $806,400.00
				TOTAL	**- $1,117,994.00**

Amount of Original Contract	$	13,837,938.00
Adjusted Amount Based on Change Order No. 1, 2 & 3	$	14,409,675.67
Total Change (+ or -)	$	+ 571,737.67
% Change in Contract [(+) Increase or (-) Decrease]		+ 4.13%

Pennoni
PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

To: Orion Joyner, PE

From: Scott Sadler, PE -Resident Engineer
Pennoni Associates Inc.
Office: 856-668-8600
Cell: 609-313-6814
Email: SSadler@Pennoni.com

Date: 5/19/2020

Re: **CHANGE ORDER #3 WORK DESCRIPTIONS**
Coopers Poynt Reconstruction
City of Camden. NJ
Federal TIGER-2016

Below is an explanation for each work item and Supplemental Item listed on Change Order #3.

Reductions to contract plan quantities:
For reduction in quantities not used or needed.

If you should have any questions or comments regarding this matter, please do not hesitate to contact me.

Cc: J. Raday – Pennoni Associates
E. King – Pennoni Associates
J. Myers – Coopers Ferry Partnership
K. Cullen – Coopers Ferry Partnership

Tytanya Ray

From: Orion Joyner
Sent: Wednesday, October 14, 2020 4:27 PM
To: Tytanya Ray
Cc: Stephanie Walker; Kelly Mobley
Subject: FW: TIGER8: Coopers Poynt CO 3 FHWA concurrence
Attachments: CO3 - FHWA concurrence.pdf

Please review and prepare for council action.

From: Skilton, Keith (FHWA) [mailto:Keith.Skilton@dot.gov]
Sent: Wednesday, October 14, 2020 1:35 PM
To: Orion Joyner
Cc: Kathy Cullen; Rashid, Mamun (FHWA)
Subject: TIGER8: Coopers Poynt CO 3 FHWA concurrence

Orion,
For your records, please see the attached FHWA concurrence for the Cooper's Poynt change order 3.

Thank you,

Keith Skilton
Safety Engineer
FHWA New Jersey Division
840 Bear Tavern Road, Suite 202
West Trenton, NJ 08628
609.637.4203

Pennoni
PENNONI ASSOCIATES INC.
CONSULTING ENGINEERS

CONSTRUCTION MEMO

To: Orion Joyner, PE

From: Scott Sadler, PE -Resident Engineer
Pennoni Associates Inc.
Office: 856-668-8600
Cell: 609-313-6814
Email: SSadler@Pennoni.com

Date: 5/19/2020

Re: **CHANGE ORDER #3 WORK DESCRIPTIONS**
Coopers Poynt Reconstruction
City of Camden. NJ
Federal TIGER-2016

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Thank you,

Keith Skilton
Safety Engineer
FHWA New Jersey Division
840 Bear Tavern Road, Suite 202
West Trenton, NJ 08628
609.637.4203

R-15

MBS:dh
12-08-20

RESOLUTION ACCEPTING A GRANT FROM THE US DEPARTMENT OF ENVIRONMENTAL PROTECTION AGENCY FOR THE BROWNFIELD SITE 1625 FEDERAL STREET (BORDEN CHEMICAL) IN THE AMOUNT OF $500,000.00

WHEREAS, the US Department of Environmental Protection Agency has issued the City of Camden a grant for the Brownfield Clean-up Site 1625 Federal Street (Borden Chemical); and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant from the US Department of Environmental Protection Agency.

BE IT FURTHER RESOLVED that the Mayor or his designee is hereby authorized to execute such documentation as is necessary to receive such Grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A GRANT FROM US ENVIRONMENTAL PROTECTION AGENCY IN THE AMOUNT OF $500,000 FOR THE BROWNFIELD SITE 1625 FEDERAL STREET (BORDEN CHEMICAL)

BRIEF DESCRIPTION OF ACTION: The City of Camden has been awarded a brownfields grant from the USEPA, for 1625 Federal Street in an amount of $500,000.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):
AMOUNT: $500,000

☑ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9 2 20	
Approved by Grants Management:	10/7/20	(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.10.20	
Received by City Attorney:	11/17/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Candice Jefferson	3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Camden Redevelopment Agency on behalf of the City of Camden applied for a USEPA Brownsfield grant for Borden Chemical site located at 1625 Federal Street. Original grant application was for $200,000 but was awarded a total of $500,000 from USEPA.

Camden Redevelopment Agency will apply for HSRDF funding through the State of NJ to cover the match and costs in excess of the grant for the environmental remediation.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Olivette Simpson
Title	Executive Director, Camden Redev. Agency
Telephone Number	856-757-7600
Email	OlSimpso@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

The City of Camden will not incur any obligations relative to this grant.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____
Mayor's Signature

_____ Date_____
Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:
( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Initial Report ___ __ Revised Report _x_Closing Report____

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Director Edward Williams Grant Administrator #: 757-7214

Grant/Project Name:			1625 Federal Street – Brownfield Clean-Up Grant (Borden Chemical)			
Grant #:			BF 96250920			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :		
Funding Source:			US Department of Environmental Protection Agency			
Pass Through:	Y	N	Source:			
Amount of Grant:			$500,000.00			
Local Match:	Y	N	Cash:	$100,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:		10/1/20- 9/30/23		Location of Activity:	1625 Federal Street	
Date of Analysis:		7-Mar-18		Reviewed By:	Kelly Mobley	

Summary:

7-Oct-20: The Department of Development and Planning is seeking council authorization to accept and insert (temporary emergency appropriation) a $500,000 grant from the US Environmental Protection Agency for the purpose of remediating the Borden Chemical property for reuse. This grant covers 83.33% of the project cost/up to and not exceeding $500,000. The cooperative agreement (see attached) does not require signature and will serve as a fully executed agreement. There is a $100,000 match requirement; and based on memorandum dated 9/21/20 from the CRA; the CRA will be applying for the funds through the NJ Hazardous Discharge Site Remediation Fund.

The Department is also seeking council authorization to enter into a shared service agreement with the Camden Redevelopment Agency to manage the project. The grant term should extend through 9/30/23.

15-Nov-19: The Department of Development and Planning is seeking council authorization to apply for an environmental remediation grant in the amount of $200,000 from the US Department of Environmental Protection Agency for the removal of contamination "hot spots" and capping of historic fill.

It is this writers understanding that the matching source will be secured by the Camden Redevelopment Agency.

Camden Redevelopment Agency

RECEIVED 9-22-20

MEMORANDUM

To: Dr. Edward Williams, Director, City, Planning & Development
Candice Jefferson, City, Planning & Development

From: Olivette Simpson, Interim Executive Director

Date: September 21, 2020

Re: **City Council Request for Action – October 2020 Meeting**
US EPA Brownfields Grant Awarded September 2020 - $500,000
Borden Chemical BF 96250920-0
1625 Federal Street, Camden, NJ

Kindly accept this request for a Resolution for a Shared Services Agreement (SSA) between the City of Camden and CRA in connection with the Borden Chemical Site # BF 96250920-0 brownfields remediation site; and any additional appropriate resolutions. Under the SSA, the CRA will provide project management oversight for the clean-up grant for the Borden Chemical site. US EPA) has extended the grant term until September 30, 2023. CRA's October 2020 board Agenda will include a similar action.

US EPA has awarded a $500,000 clean-up grant for environmental remediation activities that will occur at a 2.7-acre property located at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in the Marlton Census Tract, a designated Opportunity Zone. There is a 20% match requirement. CRA will apply for a grant from the New Jersey Hazardous Discharge Site Remediation Fund to cover the match and costs in excess of the grant for the environmental remediation.

Should you require any additional information do not hesitate to contact us.

Thank you.
OS/dp

Attachments
US EPA Grant Letter dated 9/9/2020
SSA – Exhibit A Scope of Services

09212020 v1

RESOLUTION MC-19:7217
On Motion Of: Angel Fuentes
APPROVED: November 12th, 2019

R-67

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN APPLICATION TO THE US ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR THE BROWNFIELDS CLEANUP GRANT FOR 1625 FEDERAL STREET IN THE AMOUNT OF $200,000.00

WHEREAS, the City of Camden is applying for funding for the Brownfields Cleanup Grant for the 1625 Federal Street formerly Borden Chemical site; and

WHEREAS, 1625 Federal Street Site (aka Borden Chemical, Consolidated Foam). The Site has a history of use by a variety of industrial concerns, starting in the early 1900's when it was developed as a manufacturer of steam heating supplies; and

WHEREAS, the City of Camden is applying for a $200,000.00 grant which requires 20% match and CRA will apply for a grant from New Jersey Hazardous Discharge Site Remediation Fund (HDSRF) to cover the match and costs in excess of the grant for the environmental remediation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a grant application to the US Environmental Protection Agency for Brownfields Cleanup Grant for 1625 Federal Street and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 2
290 BROADWAY
NEW YORK, NY 10007-1866

September 09 2020

VIA EMAIL

Agreement No. BF 96250920

Francisco Moran
Mayor
City of Camden
520 Market Street
City Hall, Room 400 PO Box 95120
Camden, NJ 08101-5120

Subject: FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical

Dear Mayor Moran:

Attached please find a Cooperative Agreement to assist The City of Camden in the administration of the above-referenced program. Your application dated December 03, 2019, requesting $500,000 has been approved.

EPA has compiled requirements that apply to all agreements in an on-line set of conditions, which are referenced in the section of the award entitled, GENERAL TERMS AND CONDITIONS. You must access these and ensure your organization complies with them. Additionally, your agreement includes grant-specific administrative and programmatic conditions with which your organization must also comply. Please pay particular attention to General Term and Condition number 21: "Transfer of Funds." This condition highlights prior approval requirements for budget changes.

EPA has eliminated the requirement for recipients to submit a signed Affirmation of Award for assistance agreements. An assistance agreement recipient demonstrates its commitment to carry out the award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or, 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. Please see the "Notice of Award" section of the agreement for more information. Due to this change, you are not required to sign and return a copy of the attached agreement. However, if you wish to file a notice of disagreement with the award terms and conditions, you must email your notice to Region2_GrantApplicationBox@epa.gov.

All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

Sincerely,

Donald Pace
Director
Mission Support Division

Attachment

cc: Olivette Simpson, City of Camden
Johanna Conyer, City of Camden
Jenny Tsolisos, USEPA

U.S. ENVIRONMENTAL PROTECTION AGENCY

Cooperative Agreement

GRANT NUMBER (FAIN): 96250920 **MODIFICATION NUMBER:** 0 **PROGRAM CODE:** BF	**DATE OF AWARD** 09/03/2020
TYPE OF ACTION New	**MAILING DATE** 09/10/2020
PAYMENT METHOD: Advance	**ACH#** 20190

RECIPIENT TYPE: Municipal	**Send Payment Request to:** RTP-Finance Center
RECIPIENT:	**PAYEE:**
City of Camden P.O. Box 95120 Camden, NJ 08101-5120 **EIN:** 21-6000418	City of Camden, New Jersey P.O. Box 95120 Camden, NJ 08101-5120

PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST
Olivette Simpson P.O. Box 95120 Camden, NJ 08101-5120 **E-Mail:** Olsimpso@ci.camden.nj.us **Phone:** 856-757-7600	Jenny Tsolisos 290 Broadway, LRPB/LCRD New York, NY 10007-1866 **E-Mail:** tsolisos.jenny@epa.gov **Phone:** 212-637-4349	Kelsey Steele Grants and Audit Management Branch, MSD/GAMB **E-Mail:** steele.kelsey@epa.gov **Phone:** 212-637-3457

PROJECT TITLE AND DESCRIPTION

FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical

This agreement will provide funding to the City of Camden to clean up the Borden Chemical site located at 1625 Federal Street in Camden, New Jersey. Hazardous contaminants will be removed from the Federal Street property under the oversight of a Licensed Site Remediation Professional (LSRP).The LSRP program is managed by the New Jersey Department of Environmental Protection (NJDEP). Brownfields are real properties, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminants.

BUDGET PERIOD	PROJECT PERIOD	TOTAL BUDGET PERIOD COST	TOTAL PROJECT PERIOD COST
10/01/2020 - 09/30/2023	10/01/2020 - 09/30/2023	$600,000.00	$600,000.00

NOTICE OF AWARD

Based on your Application dated 12/03/2019 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards $500,000. EPA agrees to cost-share 83.33% of all approved budget period costs incurred, up to and not exceeding total federal funding of $500,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.

ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)	AWARD APPROVAL OFFICE
ORGANIZATION / ADDRESS	**ORGANIZATION / ADDRESS**
Grants and Audit Management Branch 290 Broadway, 27th Floor New York, NY 10007-1866	U.S. EPA, Region 2 Land, Chemicals and Redevelopment Division 290 Broadway New York, NY 10007

THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY

Digital signature applied by EPA Award Official Donald Pace - Director	**DATE** 09/03/2020

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	$	$ 500,000	$ 500,000
EPA In-Kind Amount	$	$	$ 0
Unexpended Prior Year Balance	$	$	$ 0
Other Federal Funds	$	$	$ 0
Recipient Contribution	$	$ 100,000	$ 100,000
State Contribution	$	$	$ 0
Local Contribution	$	$	$ 0
Other Contribution	$	$	$ 0
Allowable Project Cost	$ 0	$ 600,000	$ 600,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.818 - Brownfields Multipurpose Assessment Revolving Loan Fund and Cleanup Cooperative Agreements	CERCLA: Sec. 104(k)(3) Consolidated Appropriations Act of 2018 (P.L. 115-141)	2 CFR 200 2 CFR 1500 and 40 CFR 33

Fiscal

Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
BORDENCHEM	2002HE0304	20	E4	02X0AG7	000D79	4114	-	-	500,000
									500,000

Budget Summary Page: City of Camden Cleanup Grant

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	$0
2. Fringe Benefits	$0
3. Travel	$0
4. Equipment	$0
5. Supplies	$0
6. Contractual	$574,000
7. Construction	$0
8. Other	$26,000
9. Total Direct Charges	$600,000
10. Indirect Costs: % Base	$0
11. Total (Share: Recipient 16.67 % Federal 83.33 %.)	$600,000
12. Total Approved Assistance Amount	$500,000
13. Program Income	$0
14. Total EPA Amount Awarded This Action	$500,000
15. Total EPA Amount Awarded To Date	$500,000

Administrative Conditions

GENERAL TERMS AND CONDITIONS

The recipient agrees to comply with the current EPA general terms and conditions available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2019-or-later These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: https://www.epa.gov/grants/grant-terms-and-conditions.

GRANT-SPECIFIC ADMINISTRATIVE CONDITIONS

A. UTILIZATION OF SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES

GENERAL COMPLIANCE, 40 CFR, Part 33
The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33 except as described below based upon the associated class deviation.

EPA MBE/WBE CERTIFICATION, 40 CFR, Part 33, Subpart B
A class exception to the following provisions of Subpart B of 40 CFR Part 33 has been issued suspending the EPA MBE/WBE certification program: §33.204(a)(3) providing that an entity may apply to EPA MBE or WBE certification after unsuccessfully attempting to obtain certification as otherwise described in §33.204; and §33.205 through and including §33.211. The class exception was authorized pursuant to the authority in 2 CFR 1500.3(b).

SIX GOOD FAITH EFFORTS, 40 CFR, Part 33, Subpart C
Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

(a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

(b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

(c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or

quantities to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.

(e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.

(f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

CONTRACT ADMINISTRATION PROVISIONS, 40 CFR, Section 33.302
The recipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302 (a)-(d) and (i).

BIDDERS LIST, 40 CFR, Section 33.501(b) and (c)
Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

FAIR SHARE OBJECTIVES, 40 CFR, Part 33, Subpart D
A class exception to the entire Subpart D of 40 CFR Part 33 has been authorized pursuant to the authority in 2 CFR 1500.3(b). Notwithstanding Subpart D of 40 CFR Part 33, recipients are not required to negotiate or apply fair share objectives in procurements under assistance agreements.

MBE/WBE REPORTING- SPECIFIC CHANGES PURSUANT TO CLASS DEVIATION, 40 CFR, Part 33, Subpart E
When required, the recipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants and Cooperative Agreements" report (EPA Form 5700-52A) on an annual basis. The current EPA Form 5700-52A can be found at the EPA Grantee Forms Page at https://www.epa.gov/grants/epa-grantee-forms.

Reporting is required for assistance agreements where funds are budgeted for procuring construction, equipment, services and supplies (including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category) with a cumulative total that exceed the threshold amount of $250,000, including amendments and/or modifications. When reporting is required, all procurement actions are reportable, not just that portion which exceeds $250,000.

Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first. MBE/WBE reports should be sent to the Region 2 Grants Office's central mailbox (Region2_GrantApplicationBox@epa.gov) with a courtesy copy to the grants specialist.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502.

B. INTERIM FEDERAL FINANCIAL REPORT AND CLOSE-OUT INSTRUCTIONS

1. Interim Federal Financial Reports (FFRs)

Pursuant to 2 CFR 200.327, EPA recipients shall submit an interim annual Federal Financial Report (SF-425) to EPA no later than 90 calendar days following the anniversary of the start date of the agreement. The FFR must be emailed to rtpfc-grants@epa.gov; the Grants and Audit Management Branch at Region2_GrantApplicationBox@epa.gov; the EPA Grants Specialist and EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

EPA may take enforcement actions in accordance with 2 CFR 200.338 if the recipient does not comply with this term and condition.

2. Closeout

The Administrative Closeout Phase for this grant will be initiated with the submission of a "final" FFR, in accordance with 2 CFR 200.343. At that time, the recipient must submit the final FFR by email to rtpfc-grants@epa.gov. A courtesy copy of the final FFR and other forms can be submitted to the Grants and Audit Management Branch via email to Region2_GrantApplicationBox@epa.gov, if applicable below:

- Federally Owned Property Report
- An Inventory of all Property Acquired with federal funds
- Contractor's or Grantee's Invention Disclosure Report (EPA Form 3340-3)

C. EXTENSION OF PROJECT/BUDGET PERIOD EXPIRATION DATE

EPA has not exercised the waiver option to allow automatic one-time extensions for non-research grants under 2 CFR 200.308 (d)(2). Therefore, if a no cost time extension is necessary to extend the period of availability of funds the recipient must submit a written request to the EPA prior to the budget/project period expiration dates. **The written request must include:** a written justification describing the need for additional time, an estimated date of completion, and a revised schedule for project completion including updated milestone target dates for the approved workplan activities. In addition, if there are overdue reports required by the administrative and programmatic terms and conditions of this assistance agreement, the recipient must ensure that they are submitted along with or prior to submitting the no cost time extension request.

The extension request must be submitted to the EPA-Grants and Audit Management Branch via email to Region2_GrantApplicationBox@epa.gov and the EPA Grants Specialist. An interim FFR (SF-425) covering all expenditures and obligations to date, must be emailed to the RTP-Finance Center at rtpfc-grants@epa.gov; the Grants and Audit Management Branch at Region2_GrantApplicationBox@epa.gov; the EPA Grants Specialist and the EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

Programmatic Conditions

GRANT-SPECIFIC PROGRAMMATIC TERMS & CONDITIONS

FY20 Cleanup Cooperative Agreement Terms and Conditions

Please note that these Terms and Conditions (T&Cs) apply to Brownfield Cleanup Cooperative Agreements awarded under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) § 104(k).

I. GENERAL FEDERAL REQUIREMENTS

A. Federal Policy and Guidance

1. Cooperative Agreement Recipients: By awarding this cooperative agreement, the Environmental Protection Agency (EPA) has approved the application for the Cooperative Agreement Recipient (CAR) submitted in the Fiscal Year 2020 competition for Brownfield Cleanup cooperative agreements.

2. In implementing this agreement, the CAR shall ensure that work done with cooperative agreement funds complies with the requirements of CERCLA § 104(k). The CAR shall also ensure that cleanup activities supported with cooperative agreement funding comply with all applicable federal and state laws and regulations. The CAR must ensure cleanups are protective of human health and the environment.

3. The CAR must consider whether it is required to conduct cleanups through a State or Tribal response program. If the CAR chooses not to participate in a State or Tribal response program, then the CAR is required to consult with the EPA Project Officer to ensure the proposed cleanup is protective of human health and the environment.

4. A term and condition or other legally binding provision shall be included in all agreements entered into with the funds awarded under this agreement, or when funds awarded under this agreement are used in combination with non-federal sources of funds, to ensure that the CAR complies with all applicable federal and state laws and requirements. In addition to CERCLA § 104(k), federal applicable laws and requirements include 2 CFR Part 200.

5. The CAR must comply with federal cross-cutting requirements. These requirements include, but are not limited to, DBE requirements found at 40 CFR Part 33; OSHA Worker Health & Safety Standard 29 CFR § 1910.120; Uniform Relocation Act (40 USC § 61); National Historic Preservation Act (16 USC § 470); Endangered Species Act (P.L. 93-205); Permits required by Section 404 of the Clean Water Act; Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR § 60-4; Contract Work Hours and Safety Standards Act, as amended (40 USC §§ 327-333); the Anti-Kickback Act (40 USC § 276c); and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250.

6. The CAR must comply with Davis-Bacon Act prevailing wage requirements and associated U.S. Department of Labor (DOL) regulations for all construction, alteration, and repair contracts and subcontracts awarded with funds provided under this agreement by operation of CERCLA § 104(g). For more detailed information on complying with Davis-Bacon, please see the Davis-Bacon Addendum to these terms and conditions.

Davis Bacon Brownfields Hazardous Waste - Governmental Entities_final.doc

II. SITE OWNERSHIP/RECIPIENT ELIGIBILITY REQUIREMENTS

A. Site Ownership

1. The CAR may only clean up site(s) it solely owns that are specified in the workplan for this cooperative agreement. The CAR must retain ownership of the site(s) while Brownfield Cleanup Grant funds are disbursed for the cleanup of the site(s) and must consult with the EPA Project Officer prior to transferring title or otherwise conveying the real property comprising the site(s). For the purposes of this agreement, the term "owns" means fee simple title unless EPA previously approved a different ownership arrangement.

B. Continuing Obligations for CARs

1. EPA awarded this cooperative agreement to the CAR based on information indicating that the CAR would not use cooperative agreement funds to pay for a response cost at the site for which the CAR was potentially liable under CERCLA § 107. The CAR must demonstrate that it meets the requirements for one of the Landowner Liability Protections as either a Bona Fide Prospective Purchaser (BFPP), Contiguous Property Owner (CPO), or Innocent Landowner (ILO). These requirements include certain threshold criteria and continuing obligations that must be met in order for the CAR to maintain its status. If the CAR fails to meet these obligations, EPA may disallow the costs incurred under this cooperative agreement for cleaning up the site under CERCLA § 104(k)(8)(C). The Landowner Liability Protection requirements include:

    a. Performing "all appropriate inquiries" into the previous ownership and uses of the property before acquiring the property.

    b. Not being potentially liable or affiliated with any other person who is potentially liable for response costs at the facility through: any direct or indirect familial relationship, any contractual, corporate, or financial relationship, or through the result of a reorganized business entity that was

potentially liable.

While not necessary to obtain ILO protection, the CAR must still establish by a preponderance of the evidence that the act or omission that caused the release or threat of release of hazardous substances and any resulting damages were caused by a third party with whom the person does not have an employment, agency, or contractual relationship.

c. Demonstrating that no disposal of hazardous substances occurred at the facility after acquisition by the landowner (does not specifically apply for the CPO protection).

d. Taking "reasonable steps" with respect to hazardous substance releases by stopping any continuing releases, preventing any threatened future releases, and preventing or limiting human, environmental, or natural resource exposure to any previously released hazardous substance.

e. Complying with any land use restrictions established or relied on in connection with the response action at the site and not impeding the effectiveness or integrity of institutional controls employed in connection with the response action.

f. Providing full cooperation, assistance, and access to persons that are authorized to
conduct response actions or natural resource restoration at the site from which there has been a release or threatened release.

g. Complying with information requests and administrative subpoenas (does not specifically apply for the ILO protection).

h. Providing all legally required notices with respect to the discovery or release of any hazardous substances at the site (does not specifically apply for the ILO protection).

Notwithstanding the CAR's continuing obligations under this agreement, the CAR is subject to the applicable liability provisions of CERCLA governing its status as a BFPP, CPO, or ILO. CERCLA requires additional obligations to maintain the liability limitations for BFPP, CPO, and ILO; the relevant provisions for these obligations include §§ 101(35), 101(40), 107(b), 107(q) and 107(r).

CARs that are exempt from CERCLA liability or do not have to meet the requirements for asserting an affirmative defense to CERCLA liability must also comply with continuing obligation items c.-h.

C. Site Substitution and Cleanup Method Changes

1. The CAR must use funds provided by this agreement to clean up the brownfield site(s) in the EPA-approved workplan. The CAR shall not substitute a different brownfield site.

2. The CAR shall not make substantial changes to the cleanup method described in

the workplan, including changes to the expected cleanup based on public comment or other reasons, without prior EPA approval.

III. GENERAL COOPERATIVE AGREEMENT ADMINISTRATIVE REQUIREMENTS

A. Sufficient Progress

1. This condition supplements the requirements of the Sufficient Progress Condition (No. 22) in the General Terms and Conditions. If after 18 months from the date of award, EPA determines that the CAR has not made sufficient progress in implementing its cooperative agreement, the CAR must implement a corrective action plan concurred on by the EPA Project Officer and approved by the Award Official or Grants Management Officer. Alternatively, EPA may terminate this agreement under 2 CFR § 200.339 for material non-compliance with its terms, or with the consent of the CAR as provided at 2 CFR § 200.339, depending on the circumstances. Sufficient progress is indicated when an appropriate remediation plan is in place, institutional control development (if necessary) has commenced, initial community involvement activities have taken place, relevant state or tribal pre-cleanup requirements are being addressed, and a solicitation for remediation services has been issued.

B. Substantial Involvement

1. EPA may be substantially involved in overseeing and monitoring this cooperative agreement.
    a. Substantial involvement by EPA generally includes administrative activities by the EPA Project Officer such as monitoring, reviewing project phases, and approving substantive terms included in professional services contracts. EPA will not direct or recommend that the CAR enter into a contract with a particular entity.
    b. Substantial EPA involvement may include reviewing financial and program performance reports, monitoring all reporting, record-keeping, and other program requirements.
    c. EPA may waive any of the provisions in Section III.B.1. at its own initiative or upon request by the CAR. The EPA Project Officer will provide waivers in writing.

2. Effects of EPA's substantial involvement include:
    a. EPA's review of any project phase, document, or cost incurred under this cooperative agreement will not have any effect upon CERCLA § 128 *Eligible Response Site* determinations or rights, authorities, and actions under CERCLA or any federal statute.

b. The CAR remains responsible for ensuring that all cleanups are protective of human health and the environment and comply with all applicable federal and state laws. If changes to the expected cleanup become necessary based on public comment or other reasons, the CAR must consult with the EPA Project Officer and the State.

c. The CAR remains responsible for ensuring costs are allowable under 2 CFR Part 200, Subpart E.

C. Cooperative Agreement Recipient Roles and Responsibilities

1. The CAR must acquire the services of a Qualified Environmental Professional(s) as defined in 40 CFR § 312.10 to coordinate, direct, and oversee the brownfield site cleanup activities at a given site, if it does not have such a professional on staff.

2. Cybersecurity - The recipient agrees that when collecting and managing environmental data under this cooperative agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

   a. EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement are secure. For purposes of this section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

      If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/ Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

   b. The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in Cybersecurity Section a. above if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR § 200.331(d), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the

negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

4. All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at www.fgdc.gov.

D. Quarterly Progress Reports

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328, *Monitoring and Reporting Program Performance*), the CAR agrees to submit quarterly progress reports to the EPA Project Officer within 30 days after each reporting period. The reporting periods are October 1 - December 31 (1st quarter); January 1 - March 31 (2nd quarter); April 1 - June 30 (3rd quarter); and July 1 - September 30 (4th quarter).

   These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures and financial status for each workplan task, along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies shall be included in the report. The report shall also include any changes of key personnel concerned with the project.

   The CAR shall refer to and utilize the Quarterly Reporting function within the Assessment, Cleanup and Redevelopment Exchange System (ACRES) to submit quarterly reports.
   progress reports.

2. The CAR must submit ports on a quarterly basis to the EPA Project Officer. Quarterly progress reports must include:

   a. A summary that clearly differentiates between activities completed with EPA funds provided under the Brownfield Cleanup cooperative agreement, including the required cost share, and related activities completed with other sources of leveraged funding.

   b. A summary and status of approved activities performed during the reporting quarter; a summary of the performance outputs/outcomes achieved during the reporting quarter; and a description of problems encountered during the reporting quarter that may affect the project schedule.

   c. A comparison of actual accomplishments to the anticipated outputs/outcomes specified in the EPA-approved workplan and reasons why anticipated outputs/outcomes were not met.

   d. An update on project schedule(s) and milestones, including an explanation of

any discrepancies from the EPA-approved workplan.

e. A budget summary table with the following information: current approved project budget; EPA funds drawn down during the reporting quarter; costs drawn down to date (cumulative expenditures); cost share contributions; program income generated and used (if applicable); and total remaining funds. The CAR should include an explanation of any discrepancies in the budget from the EPA-approved workplan, of cost overruns or high unit costs, and other pertinent information.

Note: Each property where cleanup activities were performed and/or completed must have its corresponding information updated in ACRES (or via the Property Profile Form with prior approval from the EPA Project Officer) prior to submitting the quarterly progress report (see Section III.E. below).

3. The CAR must maintain records that will enable it to report to EPA on the amount of funds disbursed by the CAR on the specific property(ies) under this cooperative agreement.

4. In accordance with 2 CFR § 200.328(d)(1), the CAR agrees to inform EPA as soon as problems, delays, or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the EPA-approved workplan.

E. Property Profile Submission

1. The CAR must report on interim progress (i.e., clean up started) and any final accomplishments (i.e., clean up completed, contaminants removed, institutional controls, engineering controls) by completing and submitting relevant portions of the Property Profile Form using the Assessment, Cleanup and Redevelopment Exchange System (ACRES). The CAR must enter the data in ACRES as soon as the interim action or final accomplishment has occurred, or within 30 days after the end of each reporting quarter. The CAR must enter any new data into ACRES prior to submitting the quarterly progress report to the EPA Project Officer. The CAR must utilize ACRES unless approval is obtained from the EPA Project Officer to utilize the hardcopy version of the Property Profile Form.

F. Final Technical Cooperative Agreement Report with Environmental Results

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328 *Monitoring and Reporting Program Performance*), the CAR agrees to submit to the EPA Project Officer within 90 days after the expiration or termination of the approved project period a final technical report on the cooperative agreement and at least one reproducible copy suitable for printing. The final technical report shall document project activities over the entire project period and shall include brief information on each of the following areas:

    a. a comparison of actual accomplishments with the anticipated

outputs/outcomes specified in the EPA-approved workplan;

b. reasons why anticipated outputs/outcomes were not met; and

c. other pertinent information, including when appropriate, analysis and explanation of cost overruns or high unit costs.

IV. FINANCIAL ADMINISTRATION REQUIREMENTS

A. Cost Share Requirement

1. CERCLA § 104(k)(10)(B)(iii) requires the recipient of this cooperative agreement to pay a cost share (which may be in the form of a contribution of money, labor, material, or services from a non-federal source unless a Federal statute provides otherwise) of at least 20% (i.e., 20% of the total federal funds awarded, which equates to 16.67% of total project costs as shown in the budget table of this agreement). The cost share contribution must be for costs that are eligible and allowable under the cooperative agreement, be supported by adequate documentation, and otherwise comply with 2 CFR § 200.306. The recipient may use allowable administrative costs borne by the recipient or a third party to meet its cost share obligation, including indirect costs, subject to the 5% limit on administrative costs described in the Administrative Cost clause in Section IV. Administrative costs, whether paid for by EPA or used as cost share (or a combination of both), shall not exceed the 5% limit.

B. Eligible Uses of the Funds for the Cooperative Agreement Recipient

1. To the extent allowable under the EPA-approved workplan, cooperative agreement funds may be used for eligible programmatic expenses necessary to clean up sites. Eligible programmatic expenses include activities described in Section V. of these Terms and Conditions. In addition, eligible programmatic expenses may include:

   a. Ensuring cleanup activities at a particular site are authorized by CERCLA § 104(k) and the EPA-approved workplan.

   b. Ensuring that a cleanup complies with applicable requirements under federal and state laws, as required by CERCLA § 104(k).

   c. Limited site characterization to confirm the effectiveness of the proposed cleanup design or the effectiveness of a cleanup once an action has been completed.

   d. Preparing and updating an Analysis of Brownfield Cleanup Alternatives (ABCA) which will include information about the site and contamination issues, cleanup standards, applicable laws, alternatives considered, and the proposed cleanup.

   e. Ensuring that public participation requirements are met. This includes preparing a Community Relations Plan which will include reasonable notice, opportunity for public involvement and comment on the proposed cleanup,

and response to comments.

f. Establishing an Administrative Record.

g. Developing a f Project Plan (QAPP) as required by 2 CFR § 1500.11. The specific requirement for a QAPP is outlined in *Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance* available at https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial.

h. Using a portion of the cooperative agreement funds to purchase environmental insurance for the remediation of the site. Funds shall not be used to purchase insurance intended to provide coverage for any of the ineligible uses under Section IV., *Ineligible Uses of the Funds for the Cooperative Agreement Recipient.*

i. Any other eligible programmatic costs, including direct costs incurred by the recipient in reporting to EPA; procuring and managing contracts; awarding, monitoring, and managing subawards to the extent required to comply with 2 CFR § 200.331 and the "Establishing and Managing Subawards" General Term and Condition; and carrying out community involvement pertaining to the cleanup activities.

2. **Local Governments Only.** No more than 10% of the funds awarded by this agreement may be used by the CAR itself as a programmatic cost for Brownfield Program development and implementation of monitoring health conditions and institutional controls. The health monitoring activities must be associated with brownfield sites at which at least a Phase II environmental site assessment is conducted and is contaminated with hazardous substances. The CAR must maintain records on funds that will be used to carry out this task to ensure compliance with this requirement.

3. Under CERCLA § 104(k)(5)(E), CARs and subrecipients may use up to 5% of the amount of federal funding for this cooperative agreement for administrative costs, including indirect costs under 2 CFR § 200.414. The limit on administrative costs for the CAR under this agreement is **$25,000**. The total amount of indirect costs and any direct costs for cooperative agreement administration by the CAR paid for by EPA under the cooperative agreement, or used to meet the recipient's cost share, shall not exceed this amount. Subrecipients may use up to 5% of the amount of Federal funds in their subawards for administrative costs. As required by 2 CFR § 200.403(d), the CAR and subrecipients must classify administrative costs as direct or indirect consistently and shall not classify the same types of costs in both categories. The term "administrative costs" does not include:
   a. Investigation and identification of the extent of contamination of a brownfield site;
   b. design and performance of a response action; or
   c. monitoring of a natural resource.

Eligible cooperative agreement and subaward administrative costs subject to the 5% limitation include direct costs for:

a. Costs incurred to comply with the following provisions of the *Uniform Administrative Requirements for Cost Principles and Audit Requirements for Federal Awards* at 2 CFR Parts 200 and 1500 other than those identified as programmatic.

   i. Record-keeping associated with equipment purchases required under 2 CFR § 200.313;

   ii. Preparing revisions and changes in the budgets, scopes of work, program plans and other activities required under 2 CFR § 200.308;

   iii. Maintaining and operating financial management systems required under 2 CFR § 200.302;

   iv. Preparing payment requests and handling payments under 2 CFR § 200.305;

   v. Financial reporting under 2 CFR § 200.327;

   vi. Non-federal audits required under 2 CFR 200 Subpart F; and

   vii. Closeout under 2 CFR § 200.343 with the exception of preparing the recipient's final performance report. Costs for preparing this report are programmatic and are not subject to the 5% limitation on direct administrative costs.

b. Pre-award costs for preparation of the proposal and application for this cooperative agreement (including the final workplan) or applications for subawards are not allowable as direct costs but may be included in the CAR's or subrecipient's indirect cost pool to the extent authorized by 2 CFR § 200.460.

C. Ineligible Uses of the Funds for the Cooperative Agreement Recipient

1. Cooperative agreement funds shall <u>not</u> be used by the CAR for any of the following activities:

   a. Pre-cleanup environmental assessment activities such as site assessment, identification, and characterization with the exception of site monitoring activities that are reasonable and necessary during the cleanup process, including determination of the effectiveness of a cleanup;

   b. Monitoring and data collection necessary to apply for, or comply with, environmental permits under other federal and state laws, unless such a permit is required as a component of the cleanup action;

   c. Construction, demolition, and site development activities that are not cleanup actions (e.g., marketing of property (activities or products created specifically to attract buyers or investors), construction of a new facility, or addressing public or private drinking water supplies that have deteriorated through

ordinary use);

d. Job training activities unrelated to performing a specific cleanup at a site covered by the cooperative agreement;

e. To pay for a penalty or fine;

f. To pay a federal cost share requirement (e.g., a cost share required by another federal grant) unless there is specific statutory authority;

g. To pay for a response cost at a brownfield site for which the CAR is potentially liable under CERCLA § 107;

h. To pay a cost of compliance with any federal law, excluding the cost of compliance with laws applicable to the cleanup; and

i. Unallowable costs (e.g., lobbying and purchases of alcoholic beverages) under 2 CFR 200, Subpart E.

2. Cooperative agreement funds shall not be used for any of the following properties:

a. Facilities listed, or proposed for listing, on the National Priorities List (NPL);

b. Facilities subject to unilateral administrative orders, court orders, and administrative orders on consent or judicial consent decree issued to or entered by parties under CERCLA;

c. Facilities that are subject to the jurisdiction, custody or control of the United States government except for land held in trust by the United States government for an Indian tribe; or

d. A site excluded from the definition of a brownfield site for which EPA has not made a property-specific funding determination.

3. As required by 2 CFR § 200.302, the CAR must maintain accounting records documenting the receipt and disbursement of program income

V. CLEANUP REQUIREMENTS

A. Authorized Cleanup Activities

1. The CAR shall prepare an Analysis of Brownfield Cleanup Alternatives (ABCA), or equivalent state Brownfields program document, which will include information about the site and contamination issues (i.e., exposure pathways, identification of contaminant sources, etc.); cleanup standards; applicable laws; alternatives considered; and the proposed cleanup. The evaluation of alternatives must include effectiveness, ability to implement, and the cost of the response proposed. The evaluation of alternatives must also consider the resilience of the remedial options to address potential adverse impacts caused by extreme weather events (e.g., sea level rise, increased frequency and intensity of flooding, etc.). The alternatives may additionally consider the degree to which they reduce greenhouse gas discharges, reduce energy use or employ alternative energy sources, reduce volume of

wastewater generated/disposed, reduce volume of materials taken to landfills, and recycle and re-use materials generated during the cleanup process to the maximum extent practicable. The evaluation will include an analysis of reasonable alternatives including no action. The cleanup method chosen must be based on this analysis.

2. Prior to conducting or engaging in any on-site activity with the potential to impact historic properties (such as invasive sampling or cleanup), the CAR shall consult with the EPA Project Officer regarding potential applicability of the National Historic Preservation Act (NHPA) (16 USC § 470) and, if applicable, shall assist EPA in complying with any requirements of the NHPA and implementing regulations.

B. Quality Assurance (QA) Requirements

1. If environmental data are to be collected as part of the brownfield cleanup (e.g., cleanup verification sampling, post-cleanup confirmation sampling), the CAR shall comply with 2 CFR § 1500.11 requirements to develop and implement quality assurance practices sufficient to produce data adequate to meet project objectives and to minimize data loss. State law may impose additional QA requirements. Recipients implementing environmental programs within the scope of the assistance agreement must submit to the EPA Project Officer an approvable Quality Assurance Project Plan (QAPP) at least 45 days prior to the initiating of data collection or data compilation. The Quality Assurance Project Plan (QAPP) is the document that provides comprehensive details about the quality assurance, quality control, and technical activities that must be implemented to ensure that project objectives are met. Environmental programs include direct measurements or data generation, environmental modeling, compilation of date from literature or electronic media, and data supporting the design, construction, and operation of environmental technology.

   The QAPP should be prepared in accordance with EPA QA/R-5: EPA Requirements for Quality Assurance Project Plans. No environmental data collection or data compilation may occur until the QAPP is approved by the EPA Project Officer and Quality Assurance Regional Manager. Additional information on the requirements can be found at the EPA Office of Grants and Debarment website at https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial.

2. **Competency of Organizations Generating Environmental Measurement Data:** In accordance with Agency Policy Directive Number FEM-2012-02, *Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements*, the CAR agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, the CAR agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. The CAR shall maintain competency for the duration of the project period of this agreement

and this will be documented during the annual reporting process. A copy of the Policy is available online at http://www.epa.gov/fem/lab_comp.htm or a copy may also be requested by contacting the EPA Project Officer for this award.

C. Community Relations and Public Involvement in Cleanup Activities

1. All cleanup activities require a site-specific Community Relations Plan that includes providing reasonable notice, opportunity for involvement, response to comments, and administrative records that are available to the public.

2. The CAR agrees to clearly reference EPA investments in the project during all phases of community outreach outlined in the EPA-approved workplan, which may include the development of any post-project summary or success materials that highlight achievements to which this project contributed.

    a. If any documents, fact sheets, and/or web materials are developed as part of this cooperative agreement, then they shall include the following statement: " **Though this project has been funded, wholly or in part, by EPA, the contents of this document do not necessarily reflect the views and policies of EPA."**

    b. If a sign is developed as part of a project funded by this cooperative agreement, then the sign shall include either a statement (e.g., this project has been funded, wholly or in part, by EPA) and/or EPA's logo acknowledging that EPA is a source of funding for the project. The EPA logo may be used on project signage when the sign can be placed in a visible location with direct linkage to site activities. Use of the EPA logo must follow the sign specifications available at https://www.epa.gov/grants/epa-logo-seal-specifications-signage-produced-epa-assistance-agreement-recipients.

3. The CAR agrees to notify the EPA Project Officer of public or media events publicizing the accomplishment of significant events related to construction and/or site reuse projects as a result of this agreement, and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.

4. To increase public awareness of projects serving communities where English is not the predominant language, CARs are encouraged to include in their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable.

D. Administrative Record

1. The CAR shall establish an Administrative Record that contains the documents that form the basis for the selection of a cleanup plan. Documents in the Administrative Record shall include the ABCA; site investigation reports; the cleanup plan; cleanup standards used; responses to public comments; and verification that shows that

cleanup is complete. The CAR shall keep the Administrative Record available at a location convenient to the public and make it available for inspection. The Administrative Record must be retained for three (3) years after the termination of the cooperative agreement subject to any requirements for maintaining records of site cleanups ongoing at the time of termination.

E. Implementation of Cleanup Activities

1. The CAR shall ensure the adequacy of each cleanup in protecting human health and the environment as it is implemented.

2. If the CAR is unable or unwilling to complete the cleanup, the CAR shall ensure that the site is secure. The CAR shall notify the appropriate state agency and EPA to ensure an orderly transition should additional activities become necessary.

F. Completion of Cleanup Activities

1. The CAR shall ensure that the successful completion of a cleanup is properly documented. This must be done through a final report or letter from a Qualified Environmental Professional, or other documentation provided by a State or Tribe that shows cleanup is complete (including No Further Action letters, institutional controls, etc.). This documentation must be included as part of the Administrative Record.

G. Inclusion of Additional Terms and Conditions

1. In accordance with 2 CFR § 200.333 the CAR shall maintain records pertaining to the cooperative for a minimum of three (3) years following submission of the final financial report unless one or more of the conditions described in the regulation applies. The CAR shall provide access to records relating to cleanups supported with Cleanup cooperative agreement funds to authorized representatives of the Federal government as required by 2 CFR § 200.336.
2. The CAR has an ongoing obligation to advise EPA if it is assessed any penalties resulting from environmental non-compliance at the site(s) subject to this agreement.

VI. PAYMENT AND CLOSEOUT

For the purposes of these Terms and Conditions, the following definitions apply: "payment" is EPA's transfer of funds to the CAR; "closeout" refers to the process EPA follows to ensure that all administrative actions and work required under the cooperative agreement have been completed.

A. Payment Schedule

1. The CAR may request advance payment from EPA pursuant to 2 CFR § 200.305(b)(1) and the prompt disbursement requirements of the General Terms and Conditions of this agreement.

This requirement does not apply to states which are subject to 2 CFR § 200.305(a).

B. Schedule for Closeout

1. Closeout will be conducted in accordance with 2 CFR § 200.343. EPA will close out the award when it determines that all applicable administrative actions and all required work under the cooperative agreement have been completed.

2. The CAR, within 90 days after the expiration or termination of the cooperative agreement, must submit all financial, performance, and other reports required as a condition of the cooperative agreement 2 CFR Part 200.

a. The CAR must submit the following documentation:

   i. The Final Technical Cooperative Agreement Report as described in Section III.F. of these Terms and Conditions.

   ii. Administrative and Financial Reports as described in the Grant-Specific Administrative Terms and Conditions of this agreement.

b. The CAR must ensure that all appropriate data have been entered into ACRES or all hardcopy Property Profile Forms are submitted to the EPA Project Officer.

c. As required by 2 CFR § 200.343, the CAR must immediately refund to EPA any balance of unobligated (unencumbered) advanced cash or accrued program income that is not authorized to be retained for use on other cooperative agreements.

CLEANUP WORKPLAN

1625 FEDERAL STREET
CITY OF CAMDEN, NEW JERSEY
Workplan for CERCLA Section 104(k) Cleanup Cooperative Agreement
Period of Performance: 10/1/2020 - 9/30/2023

1. GOAL 1: A Cleaner, Healthier Environment
Objective 1.3 Revitalize Land and Prevent Contamination

CFDA: 66.818 (Assessment, Cleanup, and Revolving Loan Fund Grants)

OBJECTIVE: The Small Business Liability Relief and Brownfields Revitalization Act (SBLRBRA) was signed into law on January 11, 2002. The Act amends the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), as amended, by adding Section 104(k). Section 104(k) authorizes the U.S. Environmental Protection Agency (EPA) to provide funding to eligible entities to inventory, characterize, assess, conduct planning related to, remediate, or capitalize revolving loan funds for, eligible brownfield sites. The Brownfields Utilization, Investment, and Local Development (BUILD) Act of March 2018 reauthorized and amended the Brownfields provisions of CERCLA. Pursuant to these provisions, EPA conducts annual Brownfields grant competitions. Recipients are selected from proposals prepared in accordance with the "Proposal Guidelines for Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grants," and submitted in a national competition. The City of Camden, as a general-purpose unit of local government, was selected for Cleanup funding in the FY 2020 competition.

The proposed cleanup activities will occur at a 2.7 acre property at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in East Camden, a designated Opportunity Zone. East Camden has an underutilized industrial corridor along Federal Street that includes the targeted site and is separated from the rest of the city by the Cooper River, rail lines, and a six lane highway.

Borden Chemical was initially owned and operated by the Warren Webster Factory which manufactured steam heating supplies dating back to 1906. Cities Service Co. operated the property from 1940 until 1974 when Borden Chemical took ownership of the property. Both Cities Service Co. and Borden Chemical manufactured and stored printing inks. Borden Chemical owned the property until approximately 1983 when it was sold to Lynkram, a manufacturer of wire display racks. Between 1980 and 1983, over 700 drums were removed from the site during the de-commissioning of the facility. In 2004, EPA conducted a removal action on site, which included asbestos removal, as well as some limited soil and concrete sampling.

The site is proposed for reuse as a light industrial property, as is consistent with its zoning and the nature of surrounding land uses. Such reuse will provide employment opportunities for residents aligning with both the City's and neighborhood's land use plans.

Cooperative agreement funding will be used to cover the costs of activities at or in direct support of brownfields sites as defined under CERCLA 101(39). The overall coordination of the cooperative agreement will be carried out by the City of Camden, assisted by the Camden Redevelopment Authority, the Finance Department Manager and the City Attorney, with technical assistance and oversight to be performed by a Qualified Environmental Professional (QEP) and a Licensed Site Remediation Professional (LSRP).

Project and Cleanup plan:

Many prior assessments have occurred at the site during the period 1981 to 2012. These assessment activities found that site soils were contaminated above state standards for volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), PAHs, non-TSCA regulated PCBs, and several metals, including arsenic and lead. While some soil contamination is associated with discrete area of concerns related to site operations, there is also site-wide historic fill material. Groundwater contamination was also identified at the site: the groundwater was found to have low concentrations of arsenic and chlorinated VOCs at levels requiring passive remediation activities and institutional controls.

Under the proposed cleanup plan, the EPA funded remedial action will include site preparation/clearing activities, removal and backfill of 4,850 tons of contaminated soil hot-spots, and addressing groundwater contamination by natural attenuation and institutional controls in the form of a Classification Exception Area (CEA). A Licensed Site Remediation Professional (LSRP) will oversee the remediation and in accordance with state law, sign off on its completion by issuing Response Action Outcomes (RAOs) for reach area of concern addressed. Once a developer is designated, they will complete construction related remediation by installation of permeable and impermeable caps as engineering controls in the form of parking areas and building foundations, and recording of a deed notice as an institutional control.

1. **FUNDING:** **$500,000 Hazardous Substances**

2. **BUDGET:**

	Task 1 Cooperative Agreement Oversight & Community Outreach	Task 2 Pre-Remediation Activities	Task 3 Soil Remediation	Task 4 Environmental Reporting	**Total**
Personnel					
Fringe Benefits					
Travel					
Equipment*	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Supplies					
Contractual	$7,500	$22,500	$510,050	$33,950	$574,000
Other (specify)	$12,000			$14,000	$26,000
Total Direct:	$19,500	$22,500	$510,050	$47,950	$600,000
Indirect Costs:					
Total Federal Funding	$19,500	$22,500	$410,050	$47,950	$500,000
Cost Share**			$100,000		
Total Budget	$19,500	$22,500	$510,050	$47,950	$600,000

* EPA defines equipment as items that cost $5,000 or more. Items costing less than $5,000 are considered supplies.

** Cost share must be included as appropriate in any combination of the first six lines of the chart, and not in the "Other" line item.

3. WORKPLAN TASKS:

Task 1: Cooperative Agreement Oversight & Community Outreach

Task 1 - Cooperative Agreement Oversight & Community Outreach Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Project Management Services	Outputs: • High quality contractor work products that meets the recipient's and EPA's expectations • Confirmation in quarterly report that contractor selection was competed and made Outcomes: • Maintain effective work force to meet workplan commitments	Duration of cooperative agreement performance period	Duration of cooperative agreement performance period
Procure and Manage Contractors (Prepare Request For Proposals, evaluate applications, conduct interviews)	Outputs: • Maintain recipient's and EPA's expectations • Track budget and expenditures Outcomes: • Maintain cooperative agreement commitments	By end of Year 1. Maintain for duration of cooperative agreement performance period	September 2021
Document Preparation in Support of Co-Op Agreement	Outputs: • Quarterly reports and other forms; updated ACRES database; final report and closeout forms Outcomes: • Maintain and update accomplishments	Quarterly Reports, quarterly; Financials, yearly, ACRES, quarterly Final/Closeouts, Year 3	Closeout September 2023
Prioritize, track and evaluate contractor products	Outputs: • Forms submitted to Las Vegas for payment Outcomes: • Reduce unliquidated obligations	As tasks completed	Duration of cooperative agreement performance period
Conduct periodic project status meetings with contractor to discuss project issues and priorities	Outputs: • Attend meetings Outcomes: • Information sharing with all involved participants	Meetings as Needed	Duration of cooperative agreement performance period
Establish Information Repository	Outputs:	End of Year 1, Updated as Needed	August 2021

	• Repository of documents which allows public to review site assessment & cleanup history Outcomes: • Improve understanding of how cleanup alternative was selected		
Prepare Remedial Design & Engineering Documents • Prepare appropriate remedial design documents for state response program, engineering design documents for cleanup contractors to perform work (including Davis-Bacon requirements), and a budget detailing how EPA funds will be used to cleanup sites	• Approved remedial action and engineering/design documents and an approved budget • Place documents in information repository, etc. Outcomes: • Ensure cleanup will be done in compliance with state response program and EPA funds will be used for eligible costs	Beginning Year 2	September 2021
Davis-Bacon Documentation • Conduct site inspections to ensure proper wage rates and posters are available to workers on-site • Collect, review and maintain payrolls • Conduct on-site labor interviews	Outputs: • Payrolls, labor interviews, etc. Outcomes: • Ensure compliance with Davis-Bacon requirements	Year 2	January 2022
Public Meetings	Outputs: • Meetings which inform public of cleanup activities and provide a chance for input & comment Outcomes: • Improve understanding of cleanup and allows for potential modifications based on public input	Meetings as Needed; At least 1 Expected End of Year 1, in response to ABCA and prior to start of remediation	Duration of cooperative agreement performance period

Task 2: Pre-Remediation Activities

Task 2 –Pre-Remediation Activities Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Preparation of bid specs and construction documents ; Procurement of QEP/LSRP/Remediation Contractor	Outputs • Complete bid docs • Review proposals and decide on contractor Outcomes: • Hire contractors which meet EPA standards and are deemed highly qualified	Begin Year 1, completed first 6 months of Year 2	June 2022
Conduct site survey; Conduct clearance/preparation and demolition/removal of trench	Outputs • Completion of site survey • Site prepared for remediation Outcomes: • Site survey and removal of structure at AOC K3	Begin Year 1, completed first 6 months of Year 2	June 2022
Finalize ABCA and Implement 30-Day Public Comment Period	Outputs: • Allow for review and comment of cleanup related documents Outcomes: • Allow for consensus on cleanup	Year 1, completed first 6 months of Year 2	June 2022
Prepare Site Specific Quality Assurance Project Plan and Health and Safety Plan • Prepare a SSQAPP for any environmental post cleanup sampling to be conducted on sites and submit to EPA for approval	Outputs: • EPA approved SSQAPP & H&SP • Place documents in information repository Outcomes: • Ensure proper confirmatory testing methods and analytical data results are achieved	End Year 1	September 2021

Task 3: Soil Remediation

Task 3 – Soil Remediation Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Hold a kickoff meeting with State, EPA and QEP	Outputs: • Held meeting Outcomes: • Ensure all agencies are in agreement with cleanup plan	End Year 2, Beginning Year 3	January 2023
Oversight of cleanup activities • QEP conducts appropriate site inspections during remediation to ensure compliance with cleanup plans	Outputs: • Number of inspections • Site reports by QEP • Documents placed in information repository Outcomes: • Ensure cleanup is conducted in compliance with VCP	Year 3	Begin January 2023
Remove and Dispose of impacted soil (est. 4850 tons)	Outputs: • Adherence to state and federal regulations Outcomes: • Remediation of contaminated site	Mid Year 3	May 2023
Collection of post-cleanup samples and analysis	Outputs: • Number of samples and analytical results • Waste classification Outcomes: • Ensure cleanup has met VCP cleanup levels	Beginning Year 3	September 2022
Placement of Clean backfill	Outputs: • Adherence to state and federal regulations Outcomes: • Remediation of contaminated site	Mid Year 3	June 2023
Completion of all NJ fees, forms and certifications	Outputs: • Adherence to state and federal regulations Outcomes: • State approval of cleanup and allowance of closeout documents	Closeout of Grant	September 2023

Task 4: Environmental Reporting

Task 4 – Environmental Reporting Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Cleanup Documentation • Prepare and submit close-out documentation to state indicating that cleanup is complete and protective to human health and the environment and identifies any institutional controls and long-term monitoring	Outputs: • Incudes RAR, RAO, RA permits and CEAs • Final cleanup reports documenting cleanup is complete • Place documents in repository, etc. Outcomes: • State approval of cleanup and ensure cleanup is protective of human health and the environment	End of Year 3	September 2023
Payment of Fees • Includes NJDEP remediation permit fees and other required document submission/review fees	Outputs: • Adherence to state and federal regulations Outcomes: • State approval of cleanup and allowance of closeout documents	As needed Estimated End of Year 2, Year 3	September 2023
Cleanup Complete Documentation • Receive final cleanup complete letter	Outputs: • Letter from State/LSP/LEP • Letter submitted to EPA • Placed letter or documentation in information repository, reported in ACRES, and quarterly reports, etc. Outcomes: • Site is officially clean and ready for reuse	End of Year 3	September 2023

5. QUALITY ASSURANCE

Prior to undertaking confirmatory sampling, the City of Camden will prepare and submit a Quality Assurance Project Plan (QAPP) which meets with the approval of the U.S. EPA Region II Brownfields Program. The QAPP will describe the sampling and analytical strategies, methods, and procedures approved by EPA.

6. PRE-AWARD COSTS

Not applicable.

7. ATTACHMENT 1

EXHIBIT A

SCOPE OF SERVICES FOR A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY FOR THE OVERSIGHT OF A US ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEANUP GRANT FOR THE BORDEN CHEMICAL SITE LOCATED AT 1625 FEDERAL STREET IN CAMDEN, NJ.

The City of Camden Redevelopment Agency (CRA) will, on behalf of the City of Camden (City), oversee the implementation of the US Environmental Protection Agency (EPA) Brownfields Cleanup Grant, entitled "Borden Chemical BF 96250920-0", which was awarded September 9, 2020 to the City. The scope of services to be provided by the CRA are generally described as the implementation of the tasks outlined in the Cleanup Workplan (the "Workplan"), dated May 2020 and more particularly described below.

In this capacity the CRA will undertake the following tasks:

- Ensure grant compliance, including budget tracking, reporting activities and programmatic/statutory/regulatory compliance during the term of the Grant.

- Serve as the contracting entity for the City for the procurement of services outlined in the Workplan. The services include the engagement of a Licensed Site Remediation Professional (LSRP) consultant, a grant management consultant, environmental remediation contractor(s), and other professional consultants as needed. The CRA will manage the contractors and consultants, including review of work products and Site inspections.

- Conduct contract procurement and administration in conformity with applicable Local, State, and Federal requirement.

- Act as the primary point of contact for the project with the EPA and NJ Department of Environmental Protection (DEP) regarding remediation and development of the Site during the term of the Grant.

- Implement a public engagement program regarding remediation and redevelopment of the Site. The CRA will attend local community meetings as well as meet with community leaders and elected officials to ensure that the public is aware of the ongoing remediation activities. The CRA will place sign(s) on the Site with brief descriptive and contact information.

- Review consultant and contractor invoices and present approved payment requests for eligible costs to the City Grants Management for submission to the EPA's ASAP.gov system.

- Upon receipt of funds from the City, the CRA will pay the contractors and consultants.

The City will undertake the following tasks:

- As the Grant recipient, execute all documents and establish the appropriate accounts necessary to administer the Grant and make payments to the CRA.
- Enter approved payment requests submitted by CRA into the EPA's ASAP.gov system. Upon receipt of the funds the City will make payments to the CRA.

- Pay the CRA a Project Management Fee of $25,000 from Grant funds as indicated in the approved Workplan.

- Upon completion of the CRA's tasks or close-out of the Grant, whatever comes first, control of the Site will be returned to the City and City will be responsible for on-going maintenance, security, and responsibility of and for the Site, including reporting activities, maintenance of engineering controls and the payment of any fees to the DEP.

R-16

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A TEMPORARY EMERGENCY APPROPRIATION IN THE AMOUNT OF $500,000.00 FROM THE US DEPARTMENT OF ENVIRONMENTAL PROTECTION AGENCY FOR THE BROWNFIELD SITE 1625 FEDERAL STREET (BORDEN CHEMICAL)

WHEREAS, funds have become available through an award approved by the US Department of Environmental Protection Agency to the City of Camden and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the above mentioned purpose; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the USEPA to underwrite administrative costs in the amount of $500,000 and a cash match of $100,000.

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of

"FY20 USEPA –1625 Federal Street-Brownfield Clean-Up Grant (Borden Chemical)

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: November 10, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING THE CITY OF CAMDEN THE TEMPORARY EMERGENCY APPROPRIATION OF A GRANT FROM US ENVIRONMENTAL PROTECTION AGENCY IN THE AMOUNT OF $500,000 FOR THE BROWNFIELD SITE 1625 FEDERAL STREET (BORDEN CHEMICAL)

BRIEF DESCRIPTION OF ACTION: The City of Camden has been awarded a brownfields grant from the USEPA, for 1625 Federal Street in an amount of $500,000.

BIDDING PROCESS: N/A
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):
AMOUNT: $500,000

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	[illegible]	
Approved by Grants Management:	10/7/20	(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11·10-20	
Received by City Attorney:	11/12/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Candice Jefferson	3542

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT G

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS

DIVISION OF LOCAL GOVERNMENT SERVICES
GRANT APPROVAL FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

PLEASE EXPLAIN THE JUSTIFICATION FOR THE GRANT. PLEASE FULLY EXPLAIN COST ASSOCIATED WITH THE AWARD OF THE GRANT AS WELL AS ANY MATCHING FUNDS OR EMPLOYMENT OBLIGATIONS AS A TERM OF THE GRANT. PLEASE EXPLAIN THE BENEFITS OF THE GRANT OF THE MUNICIPALITY AND THE RESIDENTS. ATTACH THE GRANT APPLICATION AND GRANT AWARD LETTER.

The Camden Redevelopment Agency on behalf of the City of Camden applied for a USEPA Brownsfield grant for Borden Chemical site located at 1625 Federal Street. Original grant application was for $200,000 but was awarded a total of $500,000 from USEPA.

Camden Redevelopment Agency will apply for HSRDF funding through the State of NJ to cover the match and costs in excess of the grant for the environmental remediation.

Information of key municipal employee or agent applying for grant and responsible for its use:

Name	Olivette Simpson
Title	Executive Director, Camden Redev. Agency
Telephone Number	856-757-7600
Email	OlSimpso@ci.camden.nj.us

If the grant is received and fully expended, what will the continuing financial obligations of the municipality be with respect to staffing, insurance, liability, operations, and/or maintenance?

The City of Camden will not incur any obligations relative to this grant.

What will the source of funds be for the staffing, insurance, liability, operations, and /or maintenance?

N/A

_____ Date_____

Mayor's Signature

_____ Date 11.10.20

Business Administrator/Manager Signature

Name, email and fax of contact person for this form:

_____

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned _____

Initial Report ___ __ Revised Report _x_Closing Report____

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G

(green - g; yellow - y; red - r)

Department: Planning and Development

Grant Administrator: Director Edward Williams Grant Administrator #: 757-7214

Grant/Project Name:			1625 Federal Street – Brownfield Clean-Up Grant (Borden Chemical)			
Grant #:			BF 96250920			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :		
Funding Source:			US Department of Environmental Protection Agency			
Pass Through:	Y	N	Source:			
Amount of Grant:			$500,000.00			
Local Match:	Y	N	Cash:	$100,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:		10/1/20- 9/30/23		Location of Activity:	1625 Federal Street	
Date of Analysis:		7-Mar-18		Reviewed By:	Kelly Mobley	

Summary:

7-Oct-20: The Department of Development and Planning is seeking council authorization to accept and insert (temporary emergency appropriation) a $500,000 grant from the US Environmental Protection Agency for the purpose of remediating the Borden Chemical property for reuse. This grant covers 83.33% of the project cost/up to and not exceeding $500,000. The cooperative agreement (see attached) does not require signature and will serve as a fully executed agreement. There is a $100,000 match requirement; and based on memorandum dated 9/21/20 from the CRA; the CRA will be applying for the funds through the NJ Hazardous Discharge Site Remediation Fund.

The Department is also seeking council authorization to enter into a shared service agreement with the Camden Redevelopment Agency to manage the project. The grant term should extend through 9/30/23.

15-Nov-19: The Department of Development and Planning is seeking council authorization to apply for an environmental remediation grant in the amount of $200,000 from the US Department of Environmental Protection Agency for the removal of contamination "hot spots" and capping of historic fill.

It is this writers understanding that the matching source will be secured by the Camden Redevelopment Agency.

Camden Redevelopment Agency

RECEIVED 9-22-20

MEMORANDUM

To: Dr. Edward Williams, Director, City, Planning & Development
Candice Jefferson, City, Planning & Development

From: Olivette Simpson, Interim Executive Director

Date: September 21, 2020

Re: **City Council Request for Action – October 2020 Meeting**
US EPA Brownfields Grant Awarded September 2020 - $500,000
Borden Chemical BF 96250920-0
1625 Federal Street, Camden, NJ

Kindly accept this request for a Resolution for a Shared Services Agreement (SSA) between the City of Camden and CRA in connection with the Borden Chemical Site # BF 96250920-0 brownfields remediation site; and any additional appropriate resolutions. Under the SSA, the CRA will provide project management oversight for the clean-up grant for the Borden Chemical site. US EPA) has extended the grant term until September 30, 2023. CRA's October 2020 board Agenda will include a similar action.

US EPA has awarded a $500,000 clean-up grant for environmental remediation activities that will occur at a 2.7-acre property located at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in the Marlton Census Tract, a designated Opportunity Zone. There is a 20% match requirement. CRA will apply for a grant from the New Jersey Hazardous Discharge Site Remediation Fund to cover the match and costs in excess of the grant for the environmental remediation.

Should you require any additional information do not hesitate to contact us.

Thank you.
OS/dp

Attachments
US EPA Grant Letter dated 9/9/2020
SSA – Exhibit A Scope of Services

09212020 v1

RESOLUTION MC-19:7217
On Motion Of: Angel Fuentes
APPROVED: November 12th, 2019

R-67

MBS:dh
11-12-19

RESOLUTION AUTHORIZING AN APPLICATION TO THE US ENVIRONMENTAL PROTECTION AGENCY (EPA) FOR THE BROWNFIELDS CLEANUP GRANT FOR 1625 FEDERAL STREET IN THE AMOUNT OF $200,000.00

WHEREAS, the City of Camden is applying for funding for the Brownfields Cleanup Grant for the 1625 Federal Street formerly Borden Chemical site; and

WHEREAS, 1625 Federal Street Site (aka Borden Chemical, Consolidated Foam). The Site has a history of use by a variety of industrial concerns, starting in the early 1900's when it was developed as a manufacturer of steam heating supplies; and

WHEREAS, the City of Camden is applying for a $200,000.00 grant which requires 20% match and CRA will apply for a grant from New Jersey Hazardous Discharge Site Remediation Fund (HDSRF) to cover the match and costs in excess of the grant for the environmental remediation; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that it hereby supports the submission of a grant application to the US Environmental Protection Agency for Brownfields Cleanup Grant for 1625 Federal Street and authorizes the Mayor and the Municipal Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: November 12, 2019

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION 2
290 BROADWAY
NEW YORK, NY 10007-1866

September 09 2020

VIA EMAIL

Agreement No. BF 96250920

Francisco Moran
Mayor
City of Camden
520 Market Street
City Hall, Room 400 PO Box 95120
Camden, NJ 08101-5120

Subject: FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical

Dear Mayor Moran:

Attached please find a Cooperative Agreement to assist The City of Camden in the administration of the above-referenced program. Your application dated December 03, 2019, requesting $500,000 has been approved.

EPA has compiled requirements that apply to all agreements in an on-line set of conditions, which are referenced in the section of the award entitled, GENERAL TERMS AND CONDITIONS. You must access these and ensure your organization complies with them. Additionally, your agreement includes grant-specific administrative and programmatic conditions with which your organization must also comply. Please pay particular attention to General Term and Condition number 21: "Transfer of Funds." This condition highlights prior approval requirements for budget changes.

EPA has eliminated the requirement for recipients to submit a signed Affirmation of Award for assistance agreements. An assistance agreement recipient demonstrates its commitment to carry out the award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or, 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. Please see the "Notice of Award" section of the agreement for more information. Due to this change, you are not required to sign and return a copy of the attached agreement. However, if you wish to file a notice of disagreement with the award terms and conditions, you must email your notice to Region2_GrantApplicationBox@epa.gov.

All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

Sincerely,

Donald Pace
Director
Mission Support Division

Attachment

cc: Olivette Simpson, City of Camden
Johanna Conyer, City of Camden
Jenny Tsolisos, USEPA

U.S. ENVIRONMENTAL PROTECTION AGENCY

Cooperative Agreement

GRANT NUMBER (FAIN): 96250920	
MODIFICATION NUMBER: 0	**DATE OF AWARD** 09/03/2020
PROGRAM CODE: BF	
TYPE OF ACTION New	**MAILING DATE** 09/10/2020
PAYMENT METHOD: Advance	**ACH#** 20190

RECIPIENT TYPE:
Municipal

Send Payment Request to:
RTP-Finance Center

RECIPIENT:
City of Camden
P.O. Box 95120
Camden, NJ 08101-5120
EIN: 21-6000418

PAYEE:
City of Camden, New Jersey
P.O. Box 95120
Camden, NJ 08101-5120

PROJECT MANAGER	EPA PROJECT OFFICER	EPA GRANT SPECIALIST
Olivette Simpson P.O. Box 95120 Camden, NJ 08101-5120 **E-Mail:** Olsimpso@ci.camden.nj.us **Phone:** 856-757-7600	Jenny Tsolisos 290 Broadway, LRPB/LCRD New York, NY 10007-1866 **E-Mail:** tsolisos.jenny@epa.gov **Phone:** 212-637-4349	Kelsey Steele Grants and Audit Management Branch, MSD/GAMB **E-Mail:** steele.kelsey@epa.gov **Phone:** 212-637-3457

PROJECT TITLE AND DESCRIPTION
FY20 City of Camden EPA Brownfields Cleanup Grant Application - Borden Chemical
This agreement will provide funding to the City of Camden to clean up the Borden Chemical site located at 1625 Federal Street in Camden, New Jersey. Hazardous contaminants will be removed from the Federal Street property under the oversight of a Licensed Site Remediation Professional (LSRP).The LSRP program is managed by the New Jersey Department of Environmental Protection (NJDEP). Brownfields are real properties, the expansion, development or reuse of which may be complicated by the presence or potential presence of a hazardous substance, pollutant, or contaminants.

BUDGET PERIOD	PROJECT PERIOD	TOTAL BUDGET PERIOD COST	TOTAL PROJECT PERIOD COST
10/01/2020 - 09/30/2023	10/01/2020 - 09/30/2023	$600,000.00	$600,000.00

NOTICE OF AWARD

Based on your Application dated 12/03/2019 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards $500,000. EPA agrees to cost-share 83.33% of all approved budget period costs incurred, up to and not exceeding total federal funding of $500,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.

ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)	AWARD APPROVAL OFFICE
ORGANIZATION / ADDRESS	**ORGANIZATION / ADDRESS**
Grants and Audit Management Branch 290 Broadway, 27th Floor New York, NY 10007-1866	U.S. EPA, Region 2 Land, Chemicals and Redevelopment Division 290 Broadway New York, NY 10007

THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY

Digital signature applied by EPA Award Official Donald Pace - Director	**DATE** 09/03/2020

EPA Funding Information

FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	$	$ 500,000	$ 500,000
EPA In-Kind Amount	$	$	$ 0
Unexpended Prior Year Balance	$	$	$ 0
Other Federal Funds	$	$	$ 0
Recipient Contribution	$	$ 100,000	$ 100,000
State Contribution	$	$	$ 0
Local Contribution	$	$	$ 0
Other Contribution	$	$	$ 0
Allowable Project Cost	$ 0	$ 600,000	$ 600,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.818 - Brownfields Multipurpose Assessment Revolving Loan Fund and Cleanup Cooperative Agreements	CERCLA: Sec. 104(k)(3) Consolidated Appropriations Act of 2018 (P.L. 115-141)	2 CFR 200 2 CFR 1500 and 40 CFR 33

Fiscal

Site Name	Req No	FY	Approp. Code	Budget Organization	PRC	Object Class	Site/Project	Cost Organization	Obligation / Deobligation
BORDENCHEM	2002HE0304	20	E4	02X0AG7	000D79	4114	-	-	500,000
									500,000

Budget Summary Page: City of Camden Cleanup Grant

Table A - Object Class Category (Non-construction)	Total Approved Allowable Budget Period Cost
1. Personnel	$0
2. Fringe Benefits	$0
3. Travel	$0
4. Equipment	$0
5. Supplies	$0
6. Contractual	$574,000
7. Construction	$0
8. Other	$26,000
9. Total Direct Charges	$600,000
10. Indirect Costs: % Base	$0
11. Total (Share: Recipient 16.67 % Federal 83.33 %.)	$600,000
12. Total Approved Assistance Amount	$500,000
13. Program Income	$0
14. Total EPA Amount Awarded This Action	$500,000
15. Total EPA Amount Awarded To Date	$500,000

Administrative Conditions

GENERAL TERMS AND CONDITIONS

The recipient agrees to comply with the current EPA general terms and conditions available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2019-or-later These terms and conditions are in addition to the assurances and certifications made as a part of the award and the terms, conditions, or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: https://www.epa.gov/grants/grant-terms-and-conditions.

GRANT-SPECIFIC ADMINISTRATIVE CONDITIONS

A. UTILIZATION OF SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES

GENERAL COMPLIANCE, 40 CFR, Part 33
The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33 except as described below based upon the associated class deviation.

EPA MBE/WBE CERTIFICATION, 40 CFR, Part 33, Subpart B
A class exception to the following provisions of Subpart B of 40 CFR Part 33 has been issued suspending the EPA MBE/WBE certification program: §33.204(a)(3) providing that an entity may apply to EPA MBE or WBE certification after unsuccessfully attempting to obtain certification as otherwise described in §33.204; and §33.205 through and including §33.211. The class exception was authorized pursuant to the authority in 2 CFR 1500.3(b).

SIX GOOD FAITH EFFORTS, 40 CFR, Part 33, Subpart C
Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

(a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

(b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

(c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or

quantities to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.

(e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.

(f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

CONTRACT ADMINISTRATION PROVISIONS, 40 CFR, Section 33.302
The recipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302 (a)-(d) and (i).

BIDDERS LIST, 40 CFR, Section 33.501(b) and (c)
Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

FAIR SHARE OBJECTIVES, 40 CFR, Part 33, Subpart D
A class exception to the entire Subpart D of 40 CFR Part 33 has been authorized pursuant to the authority in 2 CFR 1500.3(b). Notwithstanding Subpart D of 40 CFR Part 33, recipients are not required to negotiate or apply fair share objectives in procurements under assistance agreements.

MBE/WBE REPORTING- SPECIFIC CHANGES PURSUANT TO CLASS DEVIATION, 40 CFR, Part 33, Subpart E
When required, the recipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants and Cooperative Agreements" report (EPA Form 5700-52A) on an annual basis. The current EPA Form 5700-52A can be found at the EPA Grantee Forms Page at https://www.epa.gov/grants/epa-grantee-forms.

Reporting is required for assistance agreements where funds are budgeted for procuring construction, equipment, services and supplies (including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category) with a cumulative total that exceed the threshold amount of $250,000, including amendments and/or modifications. When reporting is required, all procurement actions are reportable, not just that portion which exceeds $250,000.

Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first. MBE/WBE reports should be sent to the Region 2 Grants Office's central mailbox (Region2_GrantApplicationBox@epa.gov) with a courtesy copy to the grants specialist.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502.

B. INTERIM FEDERAL FINANCIAL REPORT AND CLOSE-OUT INSTRUCTIONS

1. Interim Federal Financial Reports (FFRs)

Pursuant to 2 CFR 200.327, EPA recipients shall submit an interim annual Federal Financial Report (SF-425) to EPA no later than 90 calendar days following the anniversary of the start date of the agreement. The FFR must be emailed to rtpfc-grants@epa.gov; the Grants and Audit Management Branch at Region2_GrantApplicationBox@epa.gov; the EPA Grants Specialist and EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

EPA may take enforcement actions in accordance with 2 CFR 200.338 if the recipient does not comply with this term and condition.

2. Closeout

The Administrative Closeout Phase for this grant will be initiated with the submission of a "final" FFR, in accordance with 2 CFR 200.343. At that time, the recipient must submit the final FFR by email to rtpfc-grants@epa.gov. A courtesy copy of the final FFR and other forms can be submitted to the Grants and Audit Management Branch via email to Region2_GrantApplicationBox@epa.gov, if applicable below:

- Federally Owned Property Report
- An Inventory of all Property Acquired with federal funds
- Contractor's or Grantee's Invention Disclosure Report (EPA Form 3340-3)

C. EXTENSION OF PROJECT/BUDGET PERIOD EXPIRATION DATE

EPA has not exercised the waiver option to allow automatic one-time extensions for non-research grants under 2 CFR 200.308 (d)(2). Therefore, if a no cost time extension is necessary to extend the period of availability of funds the recipient must submit a written request to the EPA prior to the budget/project period expiration dates. **The written request must include:** a written justification describing the need for additional time, an estimated date of completion, and a revised schedule for project completion including updated milestone target dates for the approved workplan activities. In addition, if there are overdue reports required by the administrative and programmatic terms and conditions of this assistance agreement, the recipient must ensure that they are submitted along with or prior to submitting the no cost time extension request.

The extension request must be submitted to the EPA-Grants and Audit Management Branch via email to Region2_GrantApplicationBox@epa.gov and the EPA Grants Specialist. An interim FFR (SF-425) covering all expenditures and obligations to date, must be emailed to the RTP-Finance Center at rtpfc-grants@epa.gov; the Grants and Audit Management Branch at Region2_GrantApplicationBox@epa.gov; the EPA Grants Specialist and the EPA Project Officer. All email attachments must be sent in pdf format. Documents emailed to us in any other format will not be accepted.

Programmatic Conditions

GRANT-SPECIFIC PROGRAMMATIC TERMS & CONDITIONS

FY20 Cleanup Cooperative Agreement Terms and Conditions

Please note that these Terms and Conditions (T&Cs) apply to Brownfield Cleanup Cooperative Agreements awarded under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) § 104(k).

I. GENERAL FEDERAL REQUIREMENTS

A. Federal Policy and Guidance

1. Cooperative Agreement Recipients: By awarding this cooperative agreement, the Environmental Protection Agency (EPA) has approved the application for the Cooperative Agreement Recipient (CAR) submitted in the Fiscal Year 2020 competition for Brownfield Cleanup cooperative agreements.

2. In implementing this agreement, the CAR shall ensure that work done with cooperative agreement funds complies with the requirements of CERCLA § 104(k). The CAR shall also ensure that cleanup activities supported with cooperative agreement funding comply with all applicable federal and state laws and regulations. The CAR must ensure cleanups are protective of human health and the environment.

3. The CAR must consider whether it is required to conduct cleanups through a State or Tribal response program. If the CAR chooses not to participate in a State or Tribal response program, then the CAR is required to consult with the EPA Project Officer to ensure the proposed cleanup is protective of human health and the environment.

4. A term and condition or other legally binding provision shall be included in all agreements entered into with the funds awarded under this agreement, or when funds awarded under this agreement are used in combination with non-federal sources of funds, to ensure that the CAR complies with all applicable federal and state laws and requirements. In addition to CERCLA § 104(k), federal applicable laws and requirements include 2 CFR Part 200.

5. The CAR must comply with federal cross-cutting requirements. These requirements include, but are not limited to, DBE requirements found at 40 CFR Part 33; OSHA Worker Health & Safety Standard 29 CFR § 1910.120; Uniform Relocation Act (40 USC § 61); National Historic Preservation Act (16 USC § 470); Endangered Species Act (P.L. 93-205); Permits required by Section 404 of the Clean Water Act; Executive Order 11246, Equal Employment Opportunity, and implementing regulations at 41 CFR § 60-4; Contract Work Hours and Safety Standards Act, as amended (40 USC §§ 327-333); the Anti-Kickback Act (40 USC § 276c); and Section 504 of the Rehabilitation Act of 1973 as implemented by Executive Orders 11914 and 11250.

6. The CAR must comply with Davis-Bacon Act prevailing wage requirements and associated U.S. Department of Labor (DOL) regulations for all construction, alteration, and repair contracts and subcontracts awarded with funds provided under this agreement by operation of CERCLA § 104(g). For more detailed information on complying with Davis-Bacon, please see the Davis-Bacon Addendum to these terms and conditions.

Davis Bacon Brownfields Hazardous Waste - Governmental Entities_final.doc

II. SITE OWNERSHIP/RECIPIENT ELIGIBILITY REQUIREMENTS

A. Site Ownership

1. The CAR may only clean up site(s) it solely owns that are specified in the workplan for this cooperative agreement. The CAR must retain ownership of the site(s) while Brownfield Cleanup Grant funds are disbursed for the cleanup of the site(s) and must consult with the EPA Project Officer prior to transferring title or otherwise conveying the real property comprising the site(s). For the purposes of this agreement, the term "owns" means fee simple title unless EPA previously approved a different ownership arrangement.

B. Continuing Obligations for CARs

1. EPA awarded this cooperative agreement to the CAR based on information indicating that the CAR would not use cooperative agreement funds to pay for a response cost at the site for which the CAR was potentially liable under CERCLA § 107. The CAR must demonstrate that it meets the requirements for one of the Landowner Liability Protections as either a Bona Fide Prospective Purchaser (BFPP), Contiguous Property Owner (CPO), or Innocent Landowner (ILO). These requirements include certain threshold criteria and continuing obligations that must be met in order for the CAR to maintain its status. If the CAR fails to meet these obligations, EPA may disallow the costs incurred under this cooperative agreement for cleaning up the site under CERCLA § 104(k)(8)(C). The Landowner Liability Protection requirements include:

    a. Performing "all appropriate inquiries" into the previous ownership and uses of the property before acquiring the property.

    b. Not being potentially liable or affiliated with any other person who is potentially liable for response costs at the facility through: any direct or indirect familial relationship, any contractual, corporate, or financial relationship, or through the result of a reorganized business entity that was

potentially liable.

While not necessary to obtain ILO protection, the CAR must still establish by a preponderance of the evidence that the act or omission that caused the release or threat of release of hazardous substances and any resulting damages were caused by a third party with whom the person does not have an employment, agency, or contractual relationship.

c. Demonstrating that no disposal of hazardous substances occurred at the facility after acquisition by the landowner (does not specifically apply for the CPO protection).

d. Taking "reasonable steps" with respect to hazardous substance releases by stopping any continuing releases, preventing any threatened future releases, and preventing or limiting human, environmental, or natural resource exposure to any previously released hazardous substance.

e. Complying with any land use restrictions established or relied on in connection with the response action at the site and not impeding the effectiveness or integrity of institutional controls employed in connection with the response action.

f. Providing full cooperation, assistance, and access to persons that are authorized to
conduct response actions or natural resource restoration at the site from which there has been a release or threatened release.

g. Complying with information requests and administrative subpoenas (does not specifically apply for the ILO protection).

h. Providing all legally required notices with respect to the discovery or release of any hazardous substances at the site (does not specifically apply for the ILO protection).

Notwithstanding the CAR's continuing obligations under this agreement, the CAR is subject to the applicable liability provisions of CERCLA governing its status as a BFPP, CPO, or ILO. CERCLA requires additional obligations to maintain the liability limitations for BFPP, CPO, and ILO; the relevant provisions for these obligations include §§ 101(35), 101(40), 107(b), 107(q) and 107(r).

CARs that are exempt from CERCLA liability or do not have to meet the requirements for asserting an affirmative defense to CERCLA liability must also comply with continuing obligation items c.-h.

C. Site Substitution and Cleanup Method Changes

1. The CAR must use funds provided by this agreement to clean up the brownfield site(s) in the EPA-approved workplan. The CAR shall not substitute a different brownfield site.

2. The CAR shall not make substantial changes to the cleanup method described in

the workplan, including changes to the expected cleanup based on public comment or other reasons, without prior EPA approval.

III. GENERAL COOPERATIVE AGREEMENT ADMINISTRATIVE REQUIREMENTS

A. Sufficient Progress

1. This condition supplements the requirements of the Sufficient Progress Condition (No. 22) in the General Terms and Conditions. If after 18 months from the date of award, EPA determines that the CAR has not made sufficient progress in implementing its cooperative agreement, the CAR must implement a corrective action plan concurred on by the EPA Project Officer and approved by the Award Official or Grants Management Officer. Alternatively, EPA may terminate this agreement under 2 CFR § 200.339 for material non-compliance with its terms, or with the consent of the CAR as provided at 2 CFR § 200.339, depending on the circumstances. Sufficient progress is indicated when an appropriate remediation plan is in place, institutional control development (if necessary) has commenced, initial community involvement activities have taken place, relevant state or tribal pre-cleanup requirements are being addressed, and a solicitation for remediation services has been issued.

B. Substantial Involvement

1. EPA may be substantially involved in overseeing and monitoring this cooperative agreement.
    a. Substantial involvement by EPA generally includes administrative activities by the EPA Project Officer such as monitoring, reviewing project phases, and approving substantive terms included in professional services contracts. EPA will not direct or recommend that the CAR enter into a contract with a particular entity.
    b. Substantial EPA involvement may include reviewing financial and program performance reports, monitoring all reporting, record-keeping, and other program requirements.
    c. EPA may waive any of the provisions in Section III.B.1. at its own initiative or upon request by the CAR. The EPA Project Officer will provide waivers in writing.

2. Effects of EPA's substantial involvement include:
    a. EPA's review of any project phase, document, or cost incurred under this cooperative agreement will not have any effect upon CERCLA § 128 *Eligible Response Site* determinations or rights, authorities, and actions under CERCLA or any federal statute.

b. The CAR remains responsible for ensuring that all cleanups are protective of human health and the environment and comply with all applicable federal and state laws. If changes to the expected cleanup become necessary based on public comment or other reasons, the CAR must consult with the EPA Project Officer and the State.

c. The CAR remains responsible for ensuring costs are allowable under 2 CFR Part 200, Subpart E.

C. Cooperative Agreement Recipient Roles and Responsibilities

1. The CAR must acquire the services of a Qualified Environmental Professional(s) as defined in 40 CFR § 312.10 to coordinate, direct, and oversee the brownfield site cleanup activities at a given site, if it does not have such a professional on staff.

2. Cybersecurity - The recipient agrees that when collecting and managing environmental data under this cooperative agreement, it will protect the data by following all applicable State or Tribal law cybersecurity requirements.

   a. EPA must ensure that any connections between the recipient's network or information system and EPA networks used by the recipient to transfer data under this agreement are secure. For purposes of this section, a connection is defined as a dedicated persistent interface between an Agency IT system and an external IT system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition.

      If the recipient's connections as defined above do not go through the Environmental Information Exchange Network or EPA's Central Data Exchange, the recipient agrees to contact the EPA Project Officer (PO) no later than 90 days after the date of this award and work with the designated Regional/ Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the recipient into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

   b. The recipient agrees that any subawards it makes under this agreement will require the subrecipient to comply with the requirements in Cybersecurity Section a. above if the subrecipient's network or information system is connected to EPA networks to transfer data to the Agency using systems other than the Environmental Information Exchange Network or EPA's Central Data Exchange. The recipient will be in compliance with this condition: by including this requirement in subaward agreements; and during subrecipient monitoring deemed necessary by the recipient under 2 CFR § 200.331(d), by inquiring whether the subrecipient has contacted the EPA Project Officer. Nothing in this condition requires the recipient to contact the EPA Project Officer on behalf of a subrecipient or to be involved in the

negotiation of an Interconnection Service Agreement between the subrecipient and EPA.

4. All geospatial data created must be consistent with Federal Geographic Data Committee (FGDC) endorsed standards. Information on these standards may be found at www.fgdc.gov.

D. Quarterly Progress Reports

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328, *Monitoring and Reporting Program Performance*), the CAR agrees to submit quarterly progress reports to the EPA Project Officer within 30 days after each reporting period. The reporting periods are October 1 - December 31 (1st quarter); January 1 - March 31 (2nd quarter); April 1 - June 30 (3rd quarter); and July 1 - September 30 (4th quarter).

   These reports shall cover work status, work progress, difficulties encountered, preliminary data results and a statement of activity anticipated during the subsequent reporting period, including a description of equipment, techniques, and materials to be used or evaluated. A discussion of expenditures and financial status for each workplan task, along with a comparison of the percentage of the project completed to the project schedule and an explanation of significant discrepancies shall be included in the report. The report shall also include any changes of key personnel concerned with the project.

   The CAR shall refer to and utilize the Quarterly Reporting function within the Assessment, Cleanup and Redevelopment Exchange System (ACRES) to submit quarterly reports.
   progress reports.

2. The CAR must submit ports on a quarterly basis to the EPA Project Officer. Quarterly progress reports must include:

   a. A summary that clearly differentiates between activities completed with EPA funds provided under the Brownfield Cleanup cooperative agreement, including the required cost share, and related activities completed with other sources of leveraged funding.

   b. A summary and status of approved activities performed during the reporting quarter; a summary of the performance outputs/outcomes achieved during the reporting quarter; and a description of problems encountered during the reporting quarter that may affect the project schedule.

   c. A comparison of actual accomplishments to the anticipated outputs/outcomes specified in the EPA-approved workplan and reasons why anticipated outputs/outcomes were not met.

   d. An update on project schedule(s) and milestones, including an explanation of

any discrepancies from the EPA-approved workplan.

e. A budget summary table with the following information: current approved project budget; EPA funds drawn down during the reporting quarter; costs drawn down to date (cumulative expenditures); cost share contributions; program income generated and used (if applicable); and total remaining funds. The CAR should include an explanation of any discrepancies in the budget from the EPA-approved workplan, of cost overruns or high unit costs, and other pertinent information.

Note: Each property where cleanup activities were performed and/or completed must have its corresponding information updated in ACRES (or via the Property Profile Form with prior approval from the EPA Project Officer) prior to submitting the quarterly progress report (see Section III.E. below).

3. The CAR must maintain records that will enable it to report to EPA on the amount of funds disbursed by the CAR on the specific property(ies) under this cooperative agreement.

4. In accordance with 2 CFR § 200.328(d)(1), the CAR agrees to inform EPA as soon as problems, delays, or adverse conditions become known which will materially impair the ability to meet the outputs/outcomes specified in the EPA-approved workplan.

E. Property Profile Submission

1. The CAR must report on interim progress (i.e., clean up started) and any final accomplishments (i.e., clean up completed, contaminants removed, institutional controls, engineering controls) by completing and submitting relevant portions of the Property Profile Form using the Assessment, Cleanup and Redevelopment Exchange System (ACRES). The CAR must enter the data in ACRES as soon as the interim action or final accomplishment has occurred, or within 30 days after the end of each reporting quarter. The CAR must enter any new data into ACRES prior to submitting the quarterly progress report to the EPA Project Officer. The CAR must utilize ACRES unless approval is obtained from the EPA Project Officer to utilize the hardcopy version of the Property Profile Form.

F. Final Technical Cooperative Agreement Report with Environmental Results

1. In accordance with EPA regulations 2 CFR Parts 200 and 1500 (specifically, § 200.328 *Monitoring and Reporting Program Performance*), the CAR agrees to submit to the EPA Project Officer within 90 days after the expiration or termination of the approved project period a final technical report on the cooperative agreement and at least one reproducible copy suitable for printing. The final technical report shall document project activities over the entire project period and shall include brief information on each of the following areas:

    a. a comparison of actual accomplishments with the anticipated

outputs/outcomes specified in the EPA-approved workplan;

b. reasons why anticipated outputs/outcomes were not met; and

c. other pertinent information, including when appropriate, analysis and explanation of cost overruns or high unit costs.

IV. FINANCIAL ADMINISTRATION REQUIREMENTS

A. Cost Share Requirement

1. CERCLA § 104(k)(10)(B)(iii) requires the recipient of this cooperative agreement to pay a cost share (which may be in the form of a contribution of money, labor, material, or services from a non-federal source unless a Federal statute provides otherwise) of at least 20% (i.e., 20% of the total federal funds awarded, which equates to 16.67% of total project costs as shown in the budget table of this agreement). The cost share contribution must be for costs that are eligible and allowable under the cooperative agreement, be supported by adequate documentation, and otherwise comply with 2 CFR § 200.306. The recipient may use allowable administrative costs borne by the recipient or a third party to meet its cost share obligation, including indirect costs, subject to the 5% limit on administrative costs described in the Administrative Cost clause in Section IV. Administrative costs, whether paid for by EPA or used as cost share (or a combination of both), shall not exceed the 5% limit.

B. Eligible Uses of the Funds for the Cooperative Agreement Recipient

1. To the extent allowable under the EPA-approved workplan, cooperative agreement funds may be used for eligible programmatic expenses necessary to clean up sites. Eligible programmatic expenses include activities described in Section V. of these Terms and Conditions. In addition, eligible programmatic expenses may include:

   a. Ensuring cleanup activities at a particular site are authorized by CERCLA § 104(k) and the EPA-approved workplan.

   b. Ensuring that a cleanup complies with applicable requirements under federal and state laws, as required by CERCLA § 104(k).

   c. Limited site characterization to confirm the effectiveness of the proposed cleanup design or the effectiveness of a cleanup once an action has been completed.

   d. Preparing and updating an Analysis of Brownfield Cleanup Alternatives (ABCA) which will include information about the site and contamination issues, cleanup standards, applicable laws, alternatives considered, and the proposed cleanup.

   e. Ensuring that public participation requirements are met. This includes preparing a Community Relations Plan which will include reasonable notice, opportunity for public involvement and comment on the proposed cleanup,

and response to comments.

f. Establishing an Administrative Record.

g. Developing a f Project Plan (QAPP) as required by 2 CFR § 1500.11. The specific requirement for a QAPP is outlined in *Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance* available at https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial.

h. Using a portion of the cooperative agreement funds to purchase environmental insurance for the remediation of the site. Funds shall not be used to purchase insurance intended to provide coverage for any of the ineligible uses under Section IV., *Ineligible Uses of the Funds for the Cooperative Agreement Recipient.*

i. Any other eligible programmatic costs, including direct costs incurred by the recipient in reporting to EPA; procuring and managing contracts; awarding, monitoring, and managing subawards to the extent required to comply with 2 CFR § 200.331 and the "Establishing and Managing Subawards" General Term and Condition; and carrying out community involvement pertaining to the cleanup activities.

2. **Local Governments Only.** No more than 10% of the funds awarded by this agreement may be used by the CAR itself as a programmatic cost for Brownfield Program development and implementation of monitoring health conditions and institutional controls. The health monitoring activities must be associated with brownfield sites at which at least a Phase II environmental site assessment is conducted and is contaminated with hazardous substances. The CAR must maintain records on funds that will be used to carry out this task to ensure compliance with this requirement.

3. Under CERCLA § 104(k)(5)(E), CARs and subrecipients may use up to 5% of the amount of federal funding for this cooperative agreement for administrative costs, including indirect costs under 2 CFR § 200.414. The limit on administrative costs for the CAR under this agreement is **$25,000**. The total amount of indirect costs and any direct costs for cooperative agreement administration by the CAR paid for by EPA under the cooperative agreement, or used to meet the recipient's cost share, shall not exceed this amount. Subrecipients may use up to 5% of the amount of Federal funds in their subawards for administrative costs. As required by 2 CFR § 200.403(d), the CAR and subrecipients must classify administrative costs as direct or indirect consistently and shall not classify the same types of costs in both categories. The term "administrative costs" does not include:
   a. Investigation and identification of the extent of contamination of a brownfield site;
   b. design and performance of a response action; or
   c. monitoring of a natural resource.

Eligible cooperative agreement and subaward administrative costs subject to the 5% limitation include direct costs for:

a. Costs incurred to comply with the following provisions of the *Uniform Administrative Requirements for Cost Principles and Audit Requirements for Federal Awards* at 2 CFR Parts 200 and 1500 other than those identified as programmatic.

   i. Record-keeping associated with equipment purchases required under 2 CFR § 200.313;

   ii. Preparing revisions and changes in the budgets, scopes of work, program plans and other activities required under 2 CFR § 200.308;

   iii. Maintaining and operating financial management systems required under 2 CFR § 200.302;

   iv. Preparing payment requests and handling payments under 2 CFR § 200.305;

   v. Financial reporting under 2 CFR § 200.327;

   vi. Non-federal audits required under 2 CFR 200 Subpart F; and

   vii. Closeout under 2 CFR § 200.343 with the exception of preparing the recipient's final performance report. Costs for preparing this report are programmatic and are not subject to the 5% limitation on direct administrative costs.

b. Pre-award costs for preparation of the proposal and application for this cooperative agreement (including the final workplan) or applications for subawards are not allowable as direct costs but may be included in the CAR's or subrecipient's indirect cost pool to the extent authorized by 2 CFR § 200.460.

C. Ineligible Uses of the Funds for the Cooperative Agreement Recipient

1. Cooperative agreement funds shall <u>not</u> be used by the CAR for any of the following activities:

   a. Pre-cleanup environmental assessment activities such as site assessment, identification, and characterization with the exception of site monitoring activities that are reasonable and necessary during the cleanup process, including determination of the effectiveness of a cleanup;

   b. Monitoring and data collection necessary to apply for, or comply with, environmental permits under other federal and state laws, unless such a permit is required as a component of the cleanup action;

   c. Construction, demolition, and site development activities that are not cleanup actions (e.g., marketing of property (activities or products created specifically to attract buyers or investors), construction of a new facility, or addressing public or private drinking water supplies that have deteriorated through

ordinary use);

d. Job training activities unrelated to performing a specific cleanup at a site covered by the cooperative agreement;

e. To pay for a penalty or fine;

f. To pay a federal cost share requirement (e.g., a cost share required by another federal grant) unless there is specific statutory authority;

g. To pay for a response cost at a brownfield site for which the CAR is potentially liable under CERCLA § 107;

h. To pay a cost of compliance with any federal law, excluding the cost of compliance with laws applicable to the cleanup; and

i. Unallowable costs (e.g., lobbying and purchases of alcoholic beverages) under 2 CFR 200, Subpart E.

2. Cooperative agreement funds shall not be used for any of the following properties:

a. Facilities listed, or proposed for listing, on the National Priorities List (NPL);

b. Facilities subject to unilateral administrative orders, court orders, and administrative orders on consent or judicial consent decree issued to or entered by parties under CERCLA;

c. Facilities that are subject to the jurisdiction, custody or control of the United States government except for land held in trust by the United States government for an Indian tribe; or

d. A site excluded from the definition of a brownfield site for which EPA has not made a property-specific funding determination.

3. As required by 2 CFR § 200.302, the CAR must maintain accounting records documenting the receipt and disbursement of program income

V. CLEANUP REQUIREMENTS

A. Authorized Cleanup Activities

1. The CAR shall prepare an Analysis of Brownfield Cleanup Alternatives (ABCA), or equivalent state Brownfields program document, which will include information about the site and contamination issues (i.e., exposure pathways, identification of contaminant sources, etc.); cleanup standards; applicable laws; alternatives considered; and the proposed cleanup. The evaluation of alternatives must include effectiveness, ability to implement, and the cost of the response proposed. The evaluation of alternatives must also consider the resilience of the remedial options to address potential adverse impacts caused by extreme weather events (e.g., sea level rise, increased frequency and intensity of flooding, etc.). The alternatives may additionally consider the degree to which they reduce greenhouse gas discharges, reduce energy use or employ alternative energy sources, reduce volume of

wastewater generated/disposed, reduce volume of materials taken to landfills, and recycle and re-use materials generated during the cleanup process to the maximum extent practicable. The evaluation will include an analysis of reasonable alternatives including no action. The cleanup method chosen must be based on this analysis.

2. Prior to conducting or engaging in any on-site activity with the potential to impact historic properties (such as invasive sampling or cleanup), the CAR shall consult with the EPA Project Officer regarding potential applicability of the National Historic Preservation Act (NHPA) (16 USC § 470) and, if applicable, shall assist EPA in complying with any requirements of the NHPA and implementing regulations.

B. Quality Assurance (QA) Requirements

1. If environmental data are to be collected as part of the brownfield cleanup (e.g., cleanup verification sampling, post-cleanup confirmation sampling), the CAR shall comply with 2 CFR § 1500.11 requirements to develop and implement quality assurance practices sufficient to produce data adequate to meet project objectives and to minimize data loss. State law may impose additional QA requirements. Recipients implementing environmental programs within the scope of the assistance agreement must submit to the EPA Project Officer an approvable Quality Assurance Project Plan (QAPP) at least 45 days prior to the initiating of data collection or data compilation. The Quality Assurance Project Plan (QAPP) is the document that provides comprehensive details about the quality assurance, quality control, and technical activities that must be implemented to ensure that project objectives are met. Environmental programs include direct measurements or data generation, environmental modeling, compilation of date from literature or electronic media, and data supporting the design, construction, and operation of environmental technology.

   The QAPP should be prepared in accordance with EPA QA/R-5: EPA Requirements for Quality Assurance Project Plans. No environmental data collection or data compilation may occur until the QAPP is approved by the EPA Project Officer and Quality Assurance Regional Manager. Additional information on the requirements can be found at the EPA Office of Grants and Debarment website at https://www.epa.gov/grants/implementation-quality-assurance-requirements-organizations-receiving-epa-financial.

2. **Competency of Organizations Generating Environmental Measurement Data:** In accordance with Agency Policy Directive Number FEM-2012-02, *Policy to Assure the Competency of Organizations Generating Environmental Measurement Data under Agency-Funded Assistance Agreements*, the CAR agrees, by entering into this agreement, that it has demonstrated competency prior to award, or alternatively, where a pre-award demonstration of competency is not practicable, the CAR agrees to demonstrate competency prior to carrying out any activities under the award involving the generation or use of environmental data. The CAR shall maintain competency for the duration of the project period of this agreement

and this will be documented during the annual reporting process. A copy of the Policy is available online at http://www.epa.gov/fem/lab_comp.htm or a copy may also be requested by contacting the EPA Project Officer for this award.

C. Community Relations and Public Involvement in Cleanup Activities

1. All cleanup activities require a site-specific Community Relations Plan that includes providing reasonable notice, opportunity for involvement, response to comments, and administrative records that are available to the public.

2. The CAR agrees to clearly reference EPA investments in the project during all phases of community outreach outlined in the EPA-approved workplan, which may include the development of any post-project summary or success materials that highlight achievements to which this project contributed.

    a. If any documents, fact sheets, and/or web materials are developed as part of this cooperative agreement, then they shall include the following statement: " **Though this project has been funded, wholly or in part, by EPA, the contents of this document do not necessarily reflect the views and policies of EPA."**

    b. If a sign is developed as part of a project funded by this cooperative agreement, then the sign shall include either a statement (e.g., this project has been funded, wholly or in part, by EPA) and/or EPA's logo acknowledging that EPA is a source of funding for the project. The EPA logo may be used on project signage when the sign can be placed in a visible location with direct linkage to site activities. Use of the EPA logo must follow the sign specifications available at https://www.epa.gov/grants/epa-logo-seal-specifications-signage-produced-epa-assistance-agreement-recipients.

3. The CAR agrees to notify the EPA Project Officer of public or media events publicizing the accomplishment of significant events related to construction and/or site reuse projects as a result of this agreement, and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.

4. To increase public awareness of projects serving communities where English is not the predominant language, CARs are encouraged to include in their outreach strategies communication in non-English languages. Translation costs for this purpose are allowable, provided the costs are reasonable.

D. Administrative Record

1. The CAR shall establish an Administrative Record that contains the documents that form the basis for the selection of a cleanup plan. Documents in the Administrative Record shall include the ABCA; site investigation reports; the cleanup plan; cleanup standards used; responses to public comments; and verification that shows that

cleanup is complete. The CAR shall keep the Administrative Record available at a location convenient to the public and make it available for inspection. The Administrative Record must be retained for three (3) years after the termination of the cooperative agreement subject to any requirements for maintaining records of site cleanups ongoing at the time of termination.

E. Implementation of Cleanup Activities

1. The CAR shall ensure the adequacy of each cleanup in protecting human health and the environment as it is implemented.

2. If the CAR is unable or unwilling to complete the cleanup, the CAR shall ensure that the site is secure. The CAR shall notify the appropriate state agency and EPA to ensure an orderly transition should additional activities become necessary.

F. Completion of Cleanup Activities

1. The CAR shall ensure that the successful completion of a cleanup is properly documented. This must be done through a final report or letter from a Qualified Environmental Professional, or other documentation provided by a State or Tribe that shows cleanup is complete (including No Further Action letters, institutional controls, etc.). This documentation must be included as part of the Administrative Record.

G. Inclusion of Additional Terms and Conditions

1. In accordance with 2 CFR § 200.333 the CAR shall maintain records pertaining to the cooperative for a minimum of three (3) years following submission of the final financial report unless one or more of the conditions described in the regulation applies. The CAR shall provide access to records relating to cleanups supported with Cleanup cooperative agreement funds to authorized representatives of the Federal government as required by 2 CFR § 200.336.
2. The CAR has an ongoing obligation to advise EPA if it is assessed any penalties resulting from environmental non-compliance at the site(s) subject to this agreement.

VI. PAYMENT AND CLOSEOUT

For the purposes of these Terms and Conditions, the following definitions apply: "payment" is EPA's transfer of funds to the CAR; "closeout" refers to the process EPA follows to ensure that all administrative actions and work required under the cooperative agreement have been completed.

A. Payment Schedule

1. The CAR may request advance payment from EPA pursuant to 2 CFR § 200.305(b)(1) and the prompt disbursement requirements of the General Terms and Conditions of this agreement.

This requirement does not apply to states which are subject to 2 CFR § 200.305(a).

B. Schedule for Closeout

1. Closeout will be conducted in accordance with 2 CFR § 200.343. EPA will close out the award when it determines that all applicable administrative actions and all required work under the cooperative agreement have been completed.

2. The CAR, within 90 days after the expiration or termination of the cooperative agreement, must submit all financial, performance, and other reports required as a condition of the cooperative agreement 2 CFR Part 200.

a. The CAR must submit the following documentation:

   i. The Final Technical Cooperative Agreement Report as described in Section III.F. of these Terms and Conditions.

   ii. Administrative and Financial Reports as described in the Grant-Specific Administrative Terms and Conditions of this agreement.

b. The CAR must ensure that all appropriate data have been entered into ACRES or all hardcopy Property Profile Forms are submitted to the EPA Project Officer.

c. As required by 2 CFR § 200.343, the CAR must immediately refund to EPA any balance of unobligated (unencumbered) advanced cash or accrued program income that is not authorized to be retained for use on other cooperative agreements.

CLEANUP WORKPLAN

1625 FEDERAL STREET
CITY OF CAMDEN, NEW JERSEY
Workplan for CERCLA Section 104(k) Cleanup Cooperative Agreement
Period of Performance: 10/1/2020 - 9/30/2023

1. GOAL 1: A Cleaner, Healthier Environment
Objective 1.3 Revitalize Land and Prevent Contamination

CFDA: 66.818 (Assessment, Cleanup, and Revolving Loan Fund Grants)

OBJECTIVE: The Small Business Liability Relief and Brownfields Revitalization Act (SBLRBRA) was signed into law on January 11, 2002. The Act amends the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), as amended, by adding Section 104(k). Section 104(k) authorizes the U.S. Environmental Protection Agency (EPA) to provide funding to eligible entities to inventory, characterize, assess, conduct planning related to, remediate, or capitalize revolving loan funds for, eligible brownfield sites. The Brownfields Utilization, Investment, and Local Development (BUILD) Act of March 2018 reauthorized and amended the Brownfields provisions of CERCLA. Pursuant to these provisions, EPA conducts annual Brownfields grant competitions. Recipients are selected from proposals prepared in accordance with the "Proposal Guidelines for Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup Grants," and submitted in a national competition. The City of Camden, as a general-purpose unit of local government, was selected for Cleanup funding in the FY 2020 competition.

The proposed cleanup activities will occur at a 2.7 acre property at 1625 Federal Street, known as the Borden Chemical site. Borden Chemical is located in East Camden, a designated Opportunity Zone. East Camden has an underutilized industrial corridor along Federal Street that includes the targeted site and is separated from the rest of the city by the Cooper River, rail lines, and a six lane highway.

Borden Chemical was initially owned and operated by the Warren Webster Factory which manufactured steam heating supplies dating back to 1906. Cities Service Co. operated the property from 1940 until 1974 when Borden Chemical took ownership of the property. Both Cities Service Co. and Borden Chemical manufactured and stored printing inks. Borden Chemical owned the property until approximately 1983 when it was sold to Lynkram, a manufacturer of wire display racks. Between 1980 and 1983, over 700 drums were removed from the site during the de-commissioning of the facility. In 2004, EPA conducted a removal action on site, which included asbestos removal, as well as some limited soil and concrete sampling.

The site is proposed for reuse as a light industrial property, as is consistent with its zoning and the nature of surrounding land uses. Such reuse will provide employment opportunities for residents aligning with both the City's and neighborhood's land use plans.

Cooperative agreement funding will be used to cover the costs of activities at or in direct support of brownfields sites as defined under CERCLA 101(39). The overall coordination of the cooperative agreement will be carried out by the City of Camden, assisted by the Camden Redevelopment Authority, the Finance Department Manager and the City Attorney, with technical assistance and oversight to be performed by a Qualified Environmental Professional (QEP) and a Licensed Site Remediation Professional (LSRP).

Project and Cleanup plan:

Many prior assessments have occurred at the site during the period 1981 to 2012. These assessment activities found that site soils were contaminated above state standards for volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), PAHs, non-TSCA regulated PCBs, and several metals, including arsenic and lead. While some soil contamination is associated with discrete area of concerns related to site operations, there is also site-wide historic fill material. Groundwater contamination was also identified at the site: the groundwater was found to have low concentrations of arsenic and chlorinated VOCs at levels requiring passive remediation activities and institutional controls.

Under the proposed cleanup plan, the EPA funded remedial action will include site preparation/clearing activities, removal and backfill of 4,850 tons of contaminated soil hot-spots, and addressing groundwater contamination by natural attenuation and institutional controls in the form of a Classification Exception Area (CEA). A Licensed Site Remediation Professional (LSRP) will oversee the remediation and in accordance with state law, sign off on its completion by issuing Response Action Outcomes (RAOs) for reach area of concern addressed. Once a developer is designated, they will complete construction related remediation by installation of permeable and impermeable caps as engineering controls in the form of parking areas and building foundations, and recording of a deed notice as an institutional control.

1. **FUNDING:** **$500,000 Hazardous Substances**

2. **BUDGET:**

	Task 1 Cooperative Agreement Oversight & Community Outreach	Task 2 Pre-Remediation Activities	Task 3 Soil Remediation	Task 4 Environmental Reporting	**Total**
Personnel					
Fringe Benefits					
Travel					
Equipment*	- 0 -	- 0 -	- 0 -	- 0 -	- 0 -
Supplies					
Contractual	$7,500	$22,500	$510,050	$33,950	$574,000
Other (specify)	$12,000			$14,000	$26,000
Total Direct:	$19,500	$22,500	$510,050	$47,950	$600,000
Indirect Costs:					
Total Federal Funding	$19,500	$22,500	$410,050	$47,950	$500,000
Cost Share**			$100,000		
Total Budget	$19,500	$22,500	$510,050	$47,950	$600,000

* EPA defines equipment as items that cost $5,000 or more. Items costing less than $5,000 are considered supplies.

** Cost share must be included as appropriate in any combination of the first six lines of the chart, and not in the "Other" line item.

3. WORKPLAN TASKS:

Task 1: Cooperative Agreement Oversight & Community Outreach

Task 1 – Cooperative Agreement Oversight & Community Outreach Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Project Management Services	Outputs: • High quality contractor work products that meets the recipient's and EPA's expectations • Confirmation in quarterly report that contractor selection was competed and made Outcomes: • Maintain effective work force to meet workplan commitments	Duration of cooperative agreement performance period	Duration of cooperative agreement performance period
Procure and Manage Contractors (Prepare Request For Proposals, evaluate applications, conduct interviews)	Outputs: • Maintain recipient's and EPA's expectations • Track budget and expenditures Outcomes: • Maintain cooperative agreement commitments	By end of Year 1. Maintain for duration of cooperative agreement performance period	September 2021
Document Preparation in Support of Co-Op Agreement	Outputs: • Quarterly reports and other forms; updated ACRES database; final report and closeout forms Outcomes: • Maintain and update accomplishments	Quarterly Reports, quarterly; Financials, yearly, ACRES, quarterly Final/Closeouts, Year 3	Closeout September 2023
Prioritize, track and evaluate contractor products	Outputs: • Forms submitted to Las Vegas for payment Outcomes: • Reduce unliquidated obligations	As tasks completed	Duration of cooperative agreement performance period
Conduct periodic project status meetings with contractor to discuss project issues and priorities	Outputs: • Attend meetings Outcomes: • Information sharing with all involved participants	Meetings as Needed	Duration of cooperative agreement performance period
Establish Information Repository	Outputs:	End of Year 1, Updated as Needed	August 2021

	• Repository of documents which allows public to review site assessment & cleanup history Outcomes: • Improve understanding of how cleanup alternative was selected		
Prepare Remedial Design & Engineering Documents • Prepare appropriate remedial design documents for state response program, engineering design documents for cleanup contractors to perform work (including Davis-Bacon requirements), and a budget detailing how EPA funds will be used to cleanup sites	• Approved remedial action and engineering/design documents and an approved budget • Place documents in information repository, etc. Outcomes: • Ensure cleanup will be done in compliance with state response program and EPA funds will be used for eligible costs	Beginning Year 2	September 2021
Davis-Bacon Documentation • Conduct site inspections to ensure proper wage rates and posters are available to workers on-site • Collect, review and maintain payrolls • Conduct on-site labor interviews	Outputs: • Payrolls, labor interviews, etc. Outcomes: • Ensure compliance with Davis-Bacon requirements	Year 2	January 2022
Public Meetings	Outputs: • Meetings which inform public of cleanup activities and provide a chance for input & comment Outcomes: • Improve understanding of cleanup and allows for potential modifications based on public input	Meetings as Needed; At least 1 Expected End of Year 1, in response to ABCA and prior to start of remediation	Duration of cooperative agreement performance period

Task 2: Pre-Remediation Activities

Task 2 –Pre-Remediation Activities Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Preparation of bid specs and construction documents ; Procurement of QEP/LSRP/Remediation Contractor	Outputs • Complete bid docs • Review proposals and decide on contractor Outcomes: • Hire contractors which meet EPA standards and are deemed highly qualified	Begin Year 1, completed first 6 months of Year 2	June 2022
Conduct site survey; Conduct clearance/preparation and demolition/removal of trench	Outputs • Completion of site survey • Site prepared for remediation Outcomes: • Site survey and removal of structure at AOC K3	Begin Year 1, completed first 6 months of Year 2	June 2022
Finalize ABCA and Implement 30-Day Public Comment Period	Outputs: • Allow for review and comment of cleanup related documents Outcomes: • Allow for consensus on cleanup	Year 1, completed first 6 months of Year 2	June 2022
Prepare Site Specific Quality Assurance Project Plan and Health and Safety Plan • Prepare a SSQAPP for any environmental post cleanup sampling to be conducted on sites and submit to EPA for approval	Outputs: • EPA approved SSQAPP & H&SP • Place documents in information repository Outcomes: • Ensure proper confirmatory testing methods and analytical data results are achieved	End Year 1	September 2021

Task 3: Soil Remediation

Task 3 – Soil Remediation Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Hold a kickoff meeting with State, EPA and QEP	Outputs: • Held meeting Outcomes: • Ensure all agencies are in agreement with cleanup plan	End Year 2, Beginning Year 3	January 2023
Oversight of cleanup activities • QEP conducts appropriate site inspections during remediation to ensure compliance with cleanup plans	Outputs: • Number of inspections • Site reports by QEP • Documents placed in information repository Outcomes: • Ensure cleanup is conducted in compliance with VCP	Year 3	Begin January 2023
Remove and Dispose of impacted soil (est. 4850 tons)	Outputs: • Adherence to state and federal regulations Outcomes: • Remediation of contaminated site	Mid Year 3	May 2023
Collection of post-cleanup samples and analysis	Outputs: • Number of samples and analytical results • Waste classification Outcomes: • Ensure cleanup has met VCP cleanup levels	Beginning Year 3	September 2022
Placement of Clean backfill	Outputs: • Adherence to state and federal regulations Outcomes: • Remediation of contaminated site	Mid Year 3	June 2023
Completion of all NJ fees, forms and certifications	Outputs: • Adherence to state and federal regulations Outcomes: • State approval of cleanup and allowance of closeout documents	Closeout of Grant	September 2023

Task 4: Environmental Reporting

Task 4 – Environmental Reporting Subtasks (Commitments)	Anticipated Outputs (projected activities, deliverables, reports) and Anticipated Outcomes (projected results, effects, improvements)	Anticipated Accomplishment Date(s) (Month/Year)	Actual Accomplishment Date(s)
Cleanup Documentation • Prepare and submit close-out documentation to state indicating that cleanup is complete and protective to human health and the environment and identifies any institutional controls and long-term monitoring	Outputs: • Incudes RAR, RAO, RA permits and CEAs • Final cleanup reports documenting cleanup is complete • Place documents in repository, etc. Outcomes: • State approval of cleanup and ensure cleanup is protective of human health and the environment	End of Year 3	September 2023
Payment of Fees • Includes NJDEP remediation permit fees and other required document submission/review fees	Outputs: • Adherence to state and federal regulations Outcomes: • State approval of cleanup and allowance of closeout documents	As needed Estimated End of Year 2, Year 3	September 2023
Cleanup Complete Documentation • Receive final cleanup complete letter	Outputs: • Letter from State/LSP/LEP • Letter submitted to EPA • Placed letter or documentation in information repository, reported in ACRES, and quarterly reports, etc. Outcomes: • Site is officially clean and ready for reuse	End of Year 3	September 2023

5. QUALITY ASSURANCE

Prior to undertaking confirmatory sampling, the City of Camden will prepare and submit a Quality Assurance Project Plan (QAPP) which meets with the approval of the U.S. EPA Region II Brownfields Program. The QAPP will describe the sampling and analytical strategies, methods, and procedures approved by EPA.

6. PRE-AWARD COSTS

Not applicable.

7. ATTACHMENT 1

EXHIBIT A

SCOPE OF SERVICES FOR A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF CAMDEN AND THE CITY OF CAMDEN REDEVELOPMENT AGENCY FOR THE OVERSIGHT OF A US ENVIRONMENTAL PROTECTION AGENCY BROWNFIELDS CLEANUP GRANT FOR THE BORDEN CHEMICAL SITE LOCATED AT 1625 FEDERAL STREET IN CAMDEN, NJ.

The City of Camden Redevelopment Agency (CRA) will, on behalf of the City of Camden (City), oversee the implementation of the US Environmental Protection Agency (EPA) Brownfields Cleanup Grant, entitled "Borden Chemical BF 96250920-0", which was awarded September 9, 2020 to the City. The scope of services to be provided by the CRA are generally described as the implementation of the tasks outlined in the Cleanup Workplan (the "Workplan"), dated May 2020 and more particularly described below.

In this capacity the CRA will undertake the following tasks:

- Ensure grant compliance, including budget tracking, reporting activities and programmatic/statutory/regulatory compliance during the term of the Grant.

- Serve as the contracting entity for the City for the procurement of services outlined in the Workplan. The services include the engagement of a Licensed Site Remediation Professional (LSRP) consultant, a grant management consultant, environmental remediation contractor(s), and other professional consultants as needed. The CRA will manage the contractors and consultants, including review of work products and Site inspections.

- Conduct contract procurement and administration in conformity with applicable Local, State, and Federal requirement.

- Act as the primary point of contact for the project with the EPA and NJ Department of Environmental Protection (DEP) regarding remediation and development of the Site during the term of the Grant.

- Implement a public engagement program regarding remediation and redevelopment of the Site. The CRA will attend local community meetings as well as meet with community leaders and elected officials to ensure that the public is aware of the ongoing remediation activities. The CRA will place sign(s) on the Site with brief descriptive and contact information.

- Review consultant and contractor invoices and present approved payment requests for eligible costs to the City Grants Management for submission to the EPA's ASAP.gov system.

- Upon receipt of funds from the City, the CRA will pay the contractors and consultants.

The City will undertake the following tasks:

- As the Grant recipient, execute all documents and establish the appropriate accounts necessary to administer the Grant and make payments to the CRA.
- Enter approved payment requests submitted by CRA into the EPA's ASAP.gov system. Upon receipt of the funds the City will make payments to the CRA.

- Pay the CRA a Project Management Fee of $25,000 from Grant funds as indicated in the approved Workplan.

- Upon completion of the CRA's tasks or close-out of the Grant, whatever comes first, control of the Site will be returned to the City and City will be responsible for on-going maintenance, security, and responsibility of and for the Site, including reporting activities, maintenance of engineering controls and the payment of any fees to the DEP.

R-17

ER:dh
12-08-20

RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH TO DEFINITIVE PROPERTIES

WHEREAS, Definitive Properties, mailed in a check to pay taxes for multiple properties; and

WHEREAS, two of the properties: 1253 Lansdown Avenue (Block 1331 Lot 1112); and 1223 Lansdown Avenue, (Block 1331 Lot 127) have municipal liens and partial payment cannot be accepted; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a partial refund to Definitive Properties in the amount listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Definitive Properties

(Block 1331 Lot 1112- $37.58)
(Block 1331 Lot 127- $39.79)

Refund amount: $77.37

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: October 21, 2020

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: Department of Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Property Owner

BRIEF DESCRIPTION: Resolution authorizing the refund of a $77.37 to Definitive Properties, property owner OF Block 1331 Lot 1112 (1253 Lansdown Ave) and Block 1331 Lot 127 (1223 Lansdown Ave). Property owner mailed in a single check to pay multiple properties, the two Lansdown properties have Municipal Liens with the City since 2018 and there is no Installment Agreement allowing them to make payments. 1253 Lansdown is to be returned $37.58 and 1223 Lansdown is to be returned $39.79.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$77.37*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/23/20	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10-28-20	
Received by City Attorney:	11/17/20	

Prepared By: Michelle D. Hill x7003

Contact Person: Michelle D. Hill x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

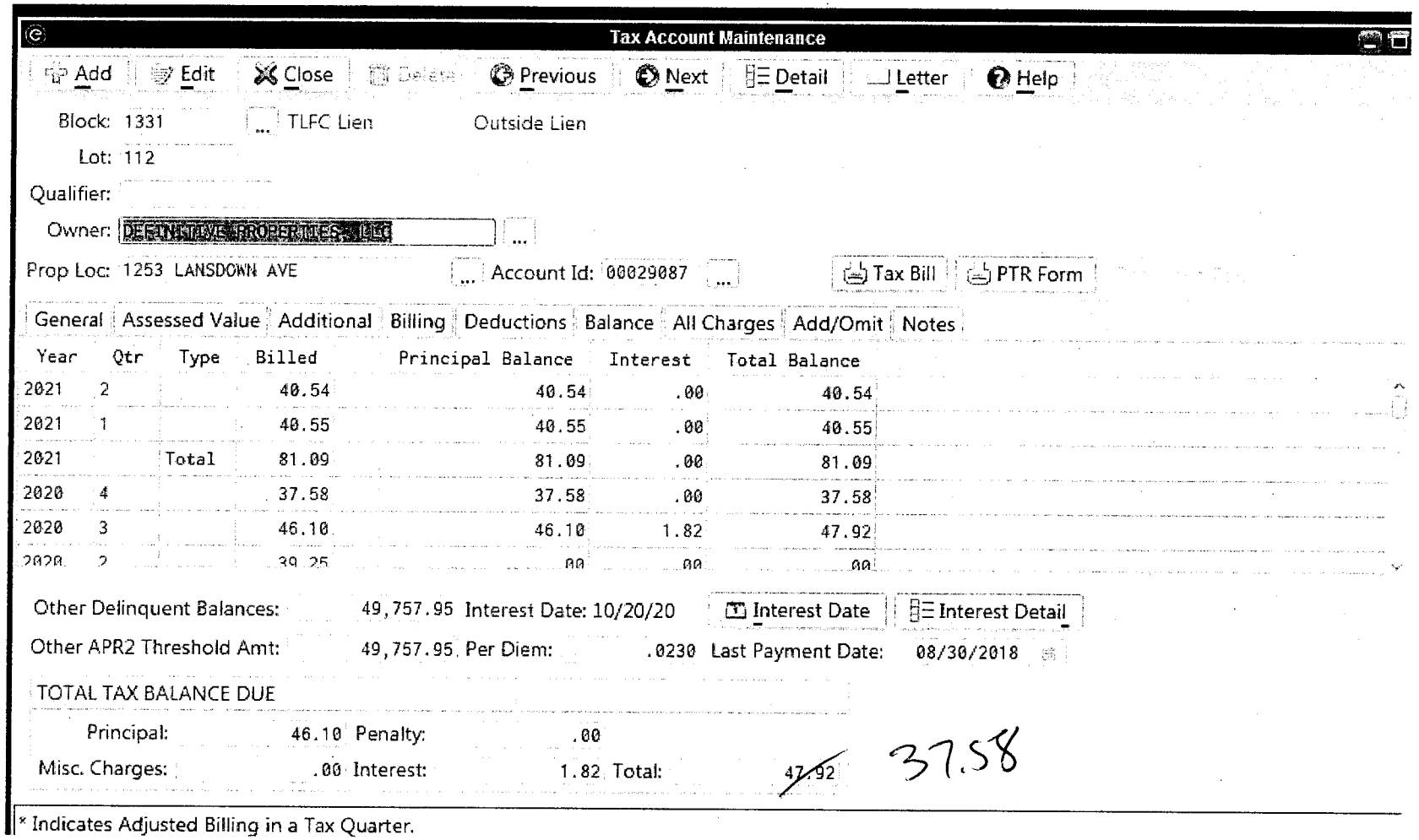
CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND HOMEOWNER"

10/21/20

Michelle D. Hill, Tax Collector Date



Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | Help

Block: 1331 ... TLFC Lien Outside Lien

Lot: 112

Qualifier:

Owner: DEFINITIVE PROPERTIES LLC ...

Prop Loc: 1253 LANSDOWN AVE ... Account Id: 00029087 ... Tax Bill | PTR Form

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	2		40.54	40.54	.00	40.54
2021	1		40.55	40.55	.00	40.55
2021		Total	81.09	81.09	.00	81.09
2020	4		37.58	37.58	.00	37.58
2020	3		46.10	46.10	1.82	47.92
2020	2		39.25	.00	.00	.00

Other Delinquent Balances: 49,757.95 Interest Date: 10/20/20 Interest Date | Interest Detail

Other APR2 Threshold Amt: 49,757.95 Per Diem: .0230 Last Payment Date: 08/30/2018

TOTAL TAX BALANCE DUE

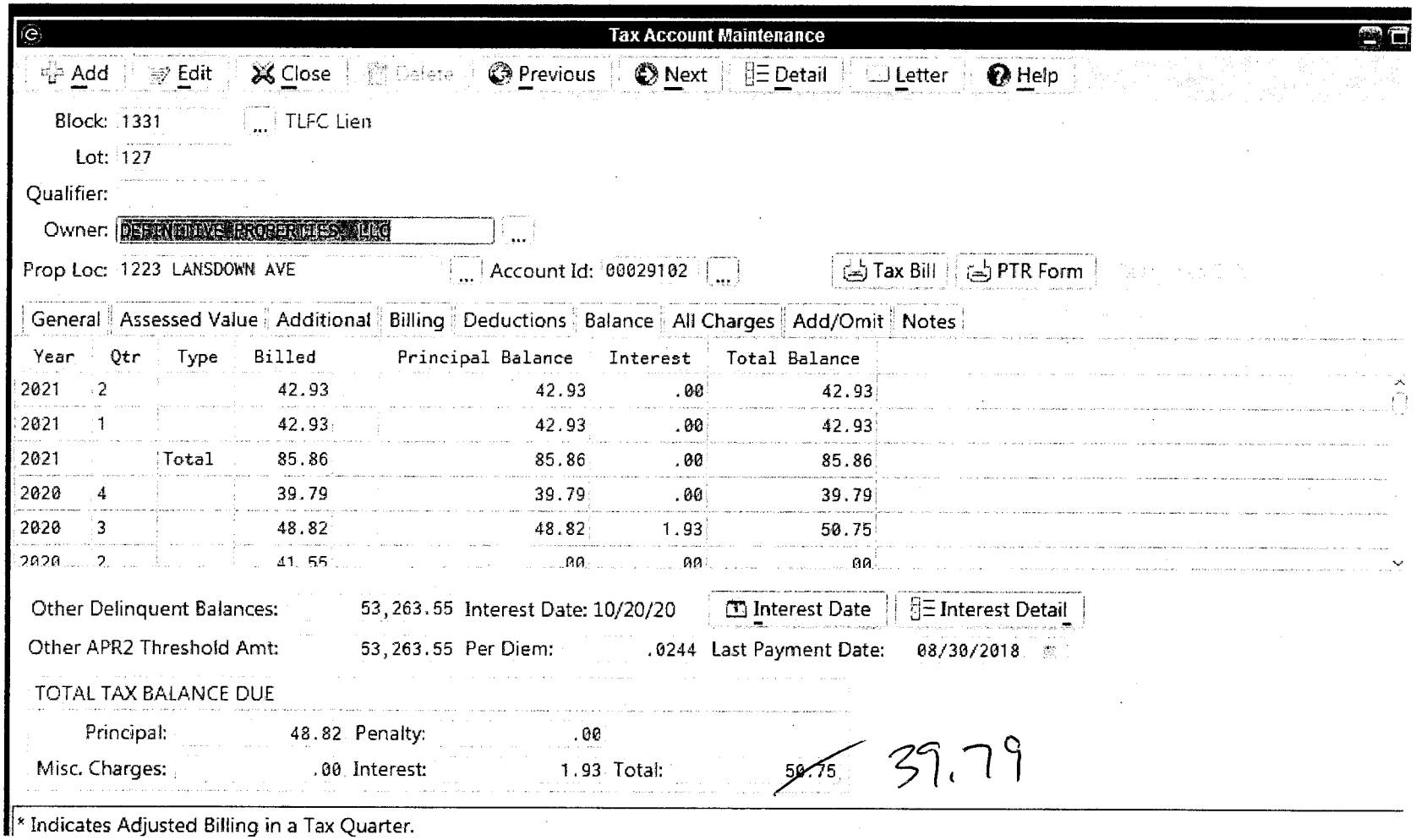
Principal: 46.10 Penalty: .00

Misc. Charges: .00 Interest: 1.82 Total: ~~47.92~~ 37.58

* Indicates Adjusted Billing in a Tax Quarter.

Res to refund from unapplied cash

code 46



Tax Account Maintenance

Add | Edit | Close | Delete | Previous | Next | Detail | Letter | Help

Block: 1331 ... TLFC Lien

Lot: 127

Qualifier:

Owner: DEFINITIVE PROPERTIES LLC ...

Prop Loc: 1223 LANSDOWN AVE ... Account Id: 00029102 ... Tax Bill | PTR Form

General | Assessed Value | Additional | Billing | Deductions | Balance | All Charges | Add/Omit | Notes

Year	Qtr	Type	Billed	Principal Balance	Interest	Total Balance
2021	2		42.93	42.93	.00	42.93
2021	1		42.93	42.93	.00	42.93
2021		Total	85.86	85.86	.00	85.86
2020	4		39.79	39.79	.00	39.79
2020	3		48.82	48.82	1.93	50.75
2020	2		41.55	.00	.00	.00

Other Delinquent Balances: 53,263.55 Interest Date: 10/20/20 Interest Date | Interest Detail

Other APR2 Threshold Amt: 53,263.55 Per Diem: .0244 Last Payment Date: 08/30/2018

TOTAL TAX BALANCE DUE

Principal: 48.82 Penalty: .00

Misc. Charges: .00 Interest: 1.93 Total: ~~50.75~~ 39.79

* Indicates Adjusted Billing in a Tax Quarter.

Res to refund from unapplied cash

Cody
ME

R-18

ER:dh
12-08-20

RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH TO SURETY TITLE COMPANY, LLC

WHEREAS, Surety Title Company, mailed in a single check to pay the taxes for multiple properties; and

WHEREAS, one property, 335 Liberty Street (Block 271 Lot 84), has a municipal lien and partial payment cannot be accepted; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to Surety Title Company, LLC in the amount listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Surety Title Company, LLC

Refund amount: $378.79

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: October 21, 2020

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: Department of Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Title Company

BRIEF DESCRIPTION: Resolution authorizing the refund of a $378.79 to Surety Title Company. The title company mailed in a single check to pay multiple properties and Block 271 Lot 84 (335 Liberty St) had a Municipal Lien as of June 2020 and there was no Installment Agreement allowing them to make payments.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$378.79*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/23/20	
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.28.20	
Received by City Attorney:	11/17/20	

Prepared By: Michelle D. Hill x7003

Contact Person: Michelle D. Hill x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

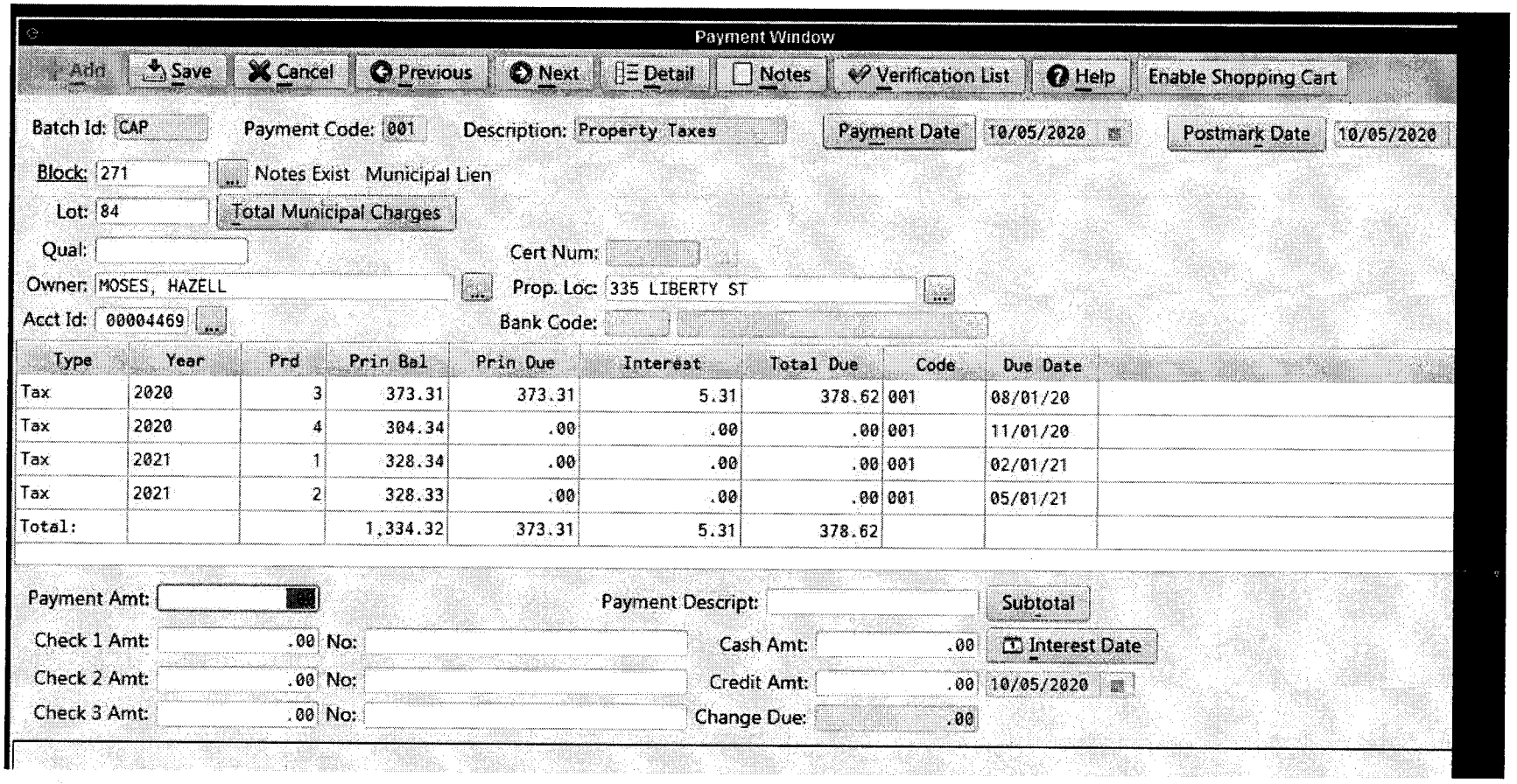
CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND TITLE COMPANY"

10/21/20

Michelle D. Hill, Tax Collector Date



Type	Year	Prd	Prin Bal	Prin Due	Interest	Total Due	Code	Due Date
Tax	2020	3	373.31	373.31	5.31	378.62	001	08/01/20
Tax	2020	4	304.34	.00	.00	.00	001	11/01/20
Tax	2021	1	328.34	.00	.00	.00	001	02/01/21
Tax	2021	2	328.33	.00	.00	.00	001	05/01/21
Total:			1,334.32	373.31	5.31	378.62		

Code 46 Res forclosed

Per Kim

Date: 10/05/20 12:22 PM CAP
Amt: 378.79 CK#:1677382
Ref Num: 133244 Seq: 59 to 59

Surety Title Company, LLC
NJ/PA RQ MICR Trust Account
11 Eves Drive, Suite 150
Marlton, NJ 08053
(856) 988-8900

TD Bank, N.A.
1701 Route 70 East
Cherry Hill, NJ 08034
55-136/312

1677382

File: 108470ST-01

PAY Three Hundred Eighty Two and 29/100

TO THE ORDER OF

Camden City TAX COLLECTOR
City Hall, Room 117
6th & Market Streets, P.O. Box 95120
Camden, NJ 08101-5120

DATE 09/25/2020

AMOUNT $382.29

VOID AFTER 90 DAYS

Memo:

Surety Title Company, LLC
NJ/PA RQ MICR Trust Account
11 Eves Drive, Suite 150
Marlton, NJ 08053

TD Bank, N.A.
1701 Route 70 East
Cherry Hill, NJ 08034

1677382

File: 108470ST-01 Check Date: 09/25/2020 $382.29

Legal: Block 271, Lot 81-84, Camden City, in Camden County, NJ

PAYEE: Camden City TAX COLLECTOR
SELLER: Maisie Chin Smith, temporary guardian of the Estate of Hazell Leroy Moses, an incapcitated person by Order of Sale dated 8/31/2020
BUYER: Darryl Hawkins
ADDRESS: 335-341 Liberty Street, Camden, NJ 08104-1031

Line Items	Description	Amount
1304	Taxes BLOCK 271 LOT 84 open thru 9/30/20 ML	$378.79
1305	Taxes BLOCK 271 LOT 83 open thru 9/30/20	$3.10
1306	Taxes BLOCK 271 LOT 82 open thru 9/30/20	$0.21
1307	Taxes BLOCK 271 LOT 81 open thru 9/30/20	$0.19

ER:dh
12-08-20

R-19

RESOLUTION AUTHORIZING THE REFUND OF UNAPPLIED CASH TO SYLVIA LOPEZ

WHEREAS, Sylvia Lopez ("Property Owner"), paid the 2020 3rd quarter real estate taxes, in the amount of $630.02, on 568 Line Street, Block 290 Lot 19 ("Property"); and

WHEREAS, Property Owner's mortgage company also paid the 3rd quarter real estate taxes for the Property; and

WHEREAS, the Property Owner's payments and the mortgage company's payment have resulted in an overpayment of $630.02; and

WHEREAS, the Tax Collector has requested that City Council authorize her to issue a refund to the Property Owner, Sylvia Lopez, in the amount listed below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Tax Collector is hereby authorized to issue a refund as follows:

Refund to: Sylvia Lopez

Refund amount: $630.02

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: October 21, 2020

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: Department of Finance-Revenue Collection

TITLE OF RESOLUTION/ORDINANCE: Resolution to Refund Property Owner

BRIEF DESCRIPTION: Resolution authorizing the refund of a $630.02 to Sylvia Lopez, property owner OF Block 290 Lot 19 (568 Line St). Property taxes are included with the mortgage and the owner paid in error.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: *$630.02*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	10/23/20	(If applicable)
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.28.20	
Received by City Attorney:	11/17/20	

Prepared By: Michelle D. Hill x7003

Contact Person: Michelle D. Hill x7003

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

City of Camden
Finance Department
Bureau of Revenue Collection

CERTIFICATION BY THE TAX COLLECTOR

I, as the Tax Collector, do certify that the following titled Resolution, that is attached, to be presented to Council for consideration, is correct to the best of my knowledge:

"RESOLUTION TO REFUND HOMEOWNER"

10/21/20

Michelle D. Hill, Tax Collector Date

BLQ: 290. 19.
Owner Name: LOPEZ, SILVIA

Tax Year: 2020 to 2020
Property Location: 568 LINE ST

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	536.42	536.41	630.02	513.61	2,216.46
Payments:	536.42	536.41	630.02	630.02	2,332.87
Balance:	0.00	0.00	0.00	116.41-	116.41-

Date	Qtr	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	2020 Prin Balance
		Original Billed							2,216.46		2,216.46
02/13/20	1	Payment Electronic File	001	CORELOGIC	CK	131721	188	CORELOGI	536.42	0.00	1,680.04
05/07/20	2	Payment Electronic File	001	CORELOGIC	CK	132331	191	CORELOGI	536.41	0.00	1,143.63
08/14/20	3	Payment electronic file	001	corelogic	CK	132933	1997	CORELOGI	630.02	0.00	513.61
08/18/20	4	Payment PO	001	26741031030	CK	132945	21	TDJ	630.02	0.00	116.41-

Total Principal Balance for Tax Years in Range: 116.41-

Miscellaneous Payments for Date Range 01/01/20 to 12/31/20:

Date	Type Description	Code	Check No	Mthd	Reference		Batch Id	Principal	Interest	Total
06/17/20	Payment TAX SALE COST	002		CS	132653	65	KA1	0.00	40.00	40.00
										40.00

Res to refund property owner 630.02 from unapplied Cash
PO paid taxes in error

R-20

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE REFUND OF A HYDRANT METER AND BACKFLOW

WHEREAS, Woolston Construction Co., Inc. paid $2,000.00 for a Hydrant Meter with Backflow Preventer Application located at 1484 Ferry Avenue aka 1450 Ferry; and

WHEREAS, the equipment was returned unused; and

WHEREAS, the Department of Finance and Treasurer's Office have requested that City Council authorize the issuance of a refund in the amount set forth below; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the Department of Finance is hereby authorized to issue a refund in the amount set forth below:

Refund To	Refund Amount
Woolston Construction Co., Inc. P.O. Box 86 Bordentown, NJ 08505	$2,000.00

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting December 8th, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Finance Department

Department Making Request: FINANCE DEPARTMENT – TREASURER'S OFFICE

TITLE OF RESOLUTION/ORDINANCE: Resolution to refund revenue for hydrant

BRIEF DESCRIPTION OF ACTION: Resolution authorizing the refund of $2,000.00 to Woolston Construction Co., Inc. for hydrant meter and backflow preventer.

BIDDING PROCESS:

APPROPRIATION ACCOUNT(S): 1-60-908-001

AMOUNT: *$2,000.00*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	11/12/20	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.17.20	
Received by City Attorney:	11/19/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Doreen Chang	3511
Contact Person:		

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

1484 Ferry Ave (aka 1450 Ferry)

American Water Contract Services
100 South 17th Street
Camden, NJ 08105

Hydrant Meter w/Backflow Preventer Application

1. A $2,000 check made out to the **CITY of CAMDEN** Is required with this application.
2. The check will be deposited in the City's Water Account.
3. Upon return of the equipment issued (outlined below) in good operating condition, the City will deduct the approrirate consumption fees from the deposited funds.
4. Should any City owned equiment issued to the applicant be lost or damaged, the City will deduct the cost to replace said equipment from the deposited funds.
5. Should any funds remain after payment of consumption fees, and/or equipment replacement fees, the applicant will to apply for refund through the City of Camden Division of Capital Improvements & Project Management.

Applicant Information

Name: Rich Woolston
Company: Phoenix Demolition
Address: 20 Acorn Drive
City: Voorhees State: NJ Zip:
Phone: 609 298 2243 Cell:
email: rich.woolston1@gmail.com

City Approval

Date: 4/11/19 Name:

Equipment Information

Hydrant Meter No: 18177006 GAL
Start Meter Reading: 0012121
Ending Meter Reading:
Consumption:

Equipment to be issued:
1) Hydrant Meter ✓
2) Backflow Preventer ✓
3) Two (1) hydrant wrenches N.Y Wrench.

Acknowledgement

I acknowledge receipt of the above referenced equipment , and agree to pay for the water consumed. 609-760-4310

(Signature) 4/12/2019 (Date)

Issued: 4/12/2019
Returned:

Amount Paid: 2,000 – 15870

Norm. 609-491-6653

Meter # 15177006

Woolston · Construction Co. Inc.
P.O. BOX 86
BORDENTOWN, NJ 08505

EXPLANATION	AMOUNT
Check Held & Meter Deposit - 2/1/24	

15370

55-763/312

PAY Two Thousand 00/xx DOLLARS

TIME WK'D	DATE	TO THE ORDER OF	DESCRIPTION	NET AMOUNT
	4-12-19	City of Camden		2000 00/xx

Shield

Fulton Bank of New Jersey

[redacted] [redacted]

DEPOSIT TICKET

DATE	CURRENCY	COINS	TOTAL CASH	CHECKS	DOLLARS	CENTS
4/23/19				2000		

Meter # 15177006
Woolson Construction
Read = 0.0012

TOTAL FROM OTHER SIDE OR ATTACHED LIST 2000

TOTAL ITEMS

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

55-760/0312
2021

PLEASE RE-ENTER TOTAL ITEMS

RE-ENTER GRAND TOTAL IN SCREENED BOXES

CITY OF CAMDEN NJ
TEMPORARY WATER AND SEWER ACCT

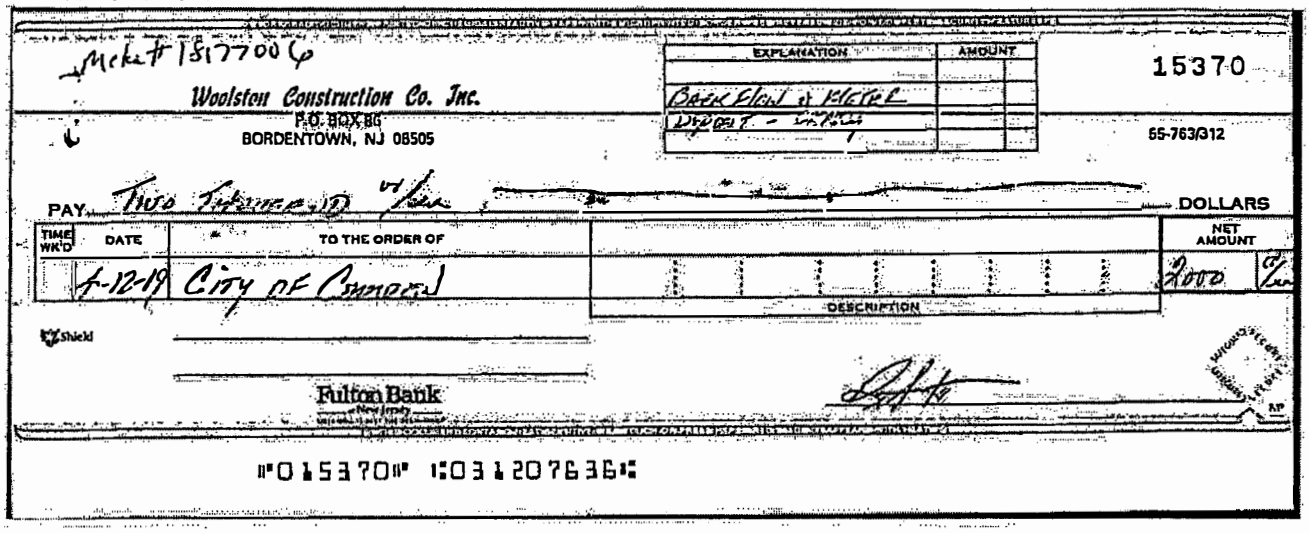
PNCBANK
PNC Bank, N.A. 060

$ 2000.00

⑆64000060201⑆ 8012109405⑈

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTOMATIC PAYMENTS. IF CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT

Date: **04/26/2019**
Amount: **2,000.00**
Check Number: **15370**
Account Number: Account
Name: **CHECKING**


Mkt # 1517700 Cp

Woolston Construction Co. Inc.
P.O. BOX 80
BORDENTOWN, NJ 08505

EXPLANATION	AMOUNT
BACKFLOW & METER DEPOSIT - CAMDEN	

15370

65-763/312

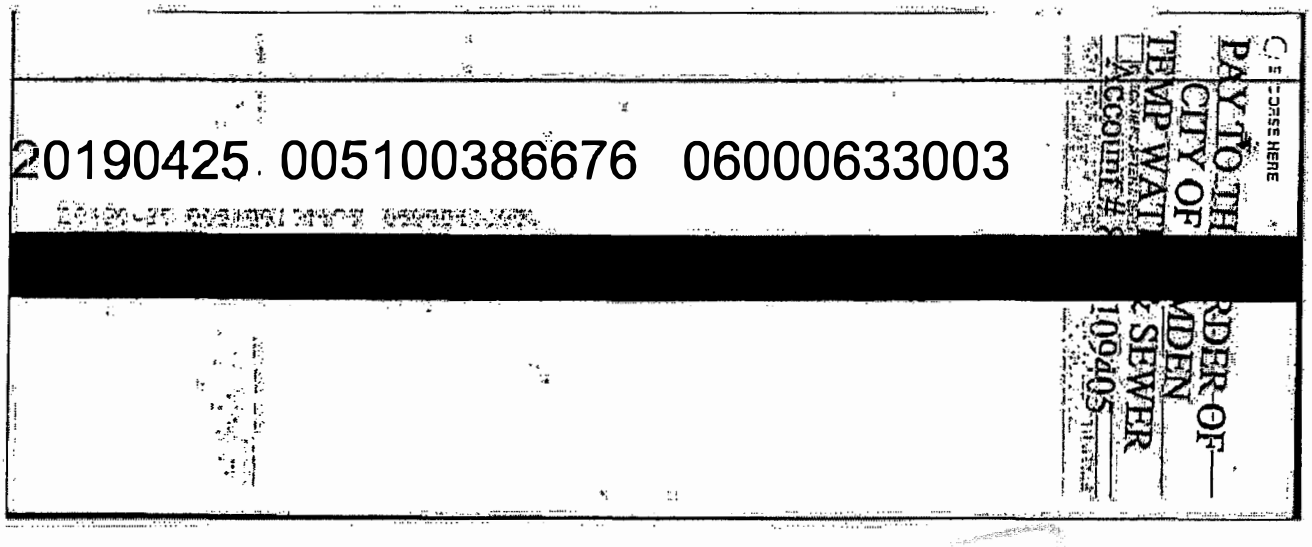
PAY Two Thousand and 00/100 DOLLARS

TIME WK'D	DATE	TO THE ORDER OF	DESCRIPTION	NET AMOUNT
	4-12-19	City of Camden		2000

Shield

Fulton Bank
New Jersey

⑈015370⑈ ⑆031207636⑆


20190425 005100386676 06000633003

PAY TO THE ORDER OF
CITY OF CAMDEN
TEMP WATER & SEWER
ACCOUNT # 109405

Account Number
0000928154-002614574

Account Status
Finalled

Collection Status
No Collection Activity

Last Name
HYDRANT 4

First Name

Service Address
100 ARCH ST , CAMDEN NJ 08103

Balance
$-2000.00

Past Due Balance
$0.00

Deposit On Account
$0.00

Move In Date
Unknown

Move Out Date
Unknown

Paperless Billing
No

Owner/Tenant
Owner

Mailing Address

Phone
N/A

R-21

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN LUTHERAN HOUSING, INC.

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposals, Camden Lutheran Housing, 800 Galindez Court, Camden, New Jersey, will replace the unit roofs at Cooper Waterfront Homes; and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and Camden Lutheran Housing, 800 Galindez Court, Camden, New Jersey, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-M20-021" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and Camden Lutheran Housing, 800 Galindez Court, Camden, New Jersey, for an amount not to exceed ONE HUNDRED THOUSAND DOLLARS ($100,000.00), for the purpose of replacing the unit roofs at Cooper Waterfront Homes.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a contract Camden Lutheran Housing in the amount of $100,000 for the Affordable Housing Preservation at Cooper Waterfront Homes Project.

BRIEF DESCRIPTION OF ACTION: Camden Lutheran Housing was awarded $100,000 through the City of Camden's 2020-2021 Entitlement Grant Program (HOME) for the purpose of replacing the unit roofs at Cooper Waterfront Homes.

BIDDING PROCESS: HUD regulated Annual Consolidated Plan Process (RFP)

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HM-M20-021

AMOUNT: *(If applicable)* $100,000.00

D **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	11/3/20	(If applicable)
Approved by Finance Director:		
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-10-20	
Received by City Attorney:	11/17/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Kelly Mobley	x3506
Contact Person:	Barbara Johnson	X7689

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	Subrecipient Agreement
Name of Vendor	Camden Lutheran Housing
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of replacing roofs at Cooper Waterfront Homes
Contract Award Amount	$100,000.00
Term of Contract	7/1/20 – 6/30/22
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 13 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 11-10-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 21-00657

SHIP TO	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: CAM45 CAMDEN LUTHERAN HOUSING CORP. 800 GALINDEZ COURT SUITE 101 CAMDEN, NJ 08102

ORDER DATE: 11/05/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	2020-21 ENTITLMENT GRANT CAMDEN LUTHERAN HOUSING WAS AWARDED $100,000 THROUGH THE CITY'S ENTITELMENT PROGRAM FOR THE PURPOSE OF REPLACING UNIT ROOFS AT COOPER WATERFRONT HOMES. CONTRACT NOT TO EXCEED $100,000	G-HM- -M20-021	100,000.0000	100,000.00
			TOTAL	100,000.00

Approved:

Department Head Date

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Receiver of Goods 11/5/20 Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Range of Accounts: G-HM- -M20-021 to G-HM- -M20-021 Budget Year: 2021 As Of: 11/05/20
Current Period: 11/01/20 to 11/05/20 Skip Zero Activity: Yes
Audit Report Type: Standard
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
Note: The 'Orig Grant' for skipped accounts is included in the subtotals and final totals.
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No / Grantor Agency / Federal/State Id / CFDA Number	Ending Date	Description / Orig Grant	Curr Budgeted / Expended YTD / Expended Curr	Amended / Encumber YTD / Requested YTD	Transfers / Reimbrsd YTD / Reimbrsd Curr	Modified / Canceled / Pd/Chrgd YTD	Balance YTD %Used / Unexpended	
Date	Transaction	Data/Comment	Vendor/Reference			Trans Amount	Trans Balance	User
G-HM- -M20-021		CAMDEN LUTHERAN HOUSING CORP						
		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00	0
			0.00	0.00	0.00	0.00	100,000.00	
			0.00	100,000.00	0.00	0.00		
Begin Balance: 11/01/20							100,000.00	
11/05/20 RQ 21-00657	1 2020-21	ENTITLMENT GRANT	Open	CAM45	CAMDEN LUTHERAN HOUSING CORP.		100,000.00-	0.00 KDM
Control: NOC	Total		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00 0
			0.00	0.00	0.00	0.00	100,000.00	
			0.00	100,000.00	0.00	0.00		
Department: M20	2020-2021	HOME ACTION PLAN Total						
		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00	0
			0.00	0.00	0.00	0.00	100,000.00	
			0.00	100,000.00	0.00	0.00		
CAFR:		HOME BUDGET Total						
		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00	0
			0.00	0.00	0.00	0.00	100,000.00	
			0.00	100,000.00	0.00	0.00		

Initial Report _√_ Revised Report _____ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G_

(green - g; yellow - y; red - r)

Department: Grants Management

Grant Administrator: Barbara Johnson Grant Administrator #: 757-7689

Grant/Project Name:			Camden Lutheran Housing			
Grant #:			Entitlement Grant Funding 2020 (HOME)			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-HM-M20-021	
Funding Source:			HOME 2020			
Pass Through:	Y	**N**	Source:	City		
Amount of Grant:			$100,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		N/A		Accepting Grant Resolution # MC:	N/A	
Term of Grant:		7/1/20 – 6/30/22		Location of Activity:		
Date of Analysis:		5-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

5-Nov-20: Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year Consolidated Plan. The City received 13 applications which were vetted through the City/Community and approved by the Mayor of the City. Out of those applicants, Camden Lutheran Housing was awarded $100,000 in HOME Funds for the purpose of replacing roofs at Cooper Waterfront Homes. The Department is seeking council authorization to approve their subrecipient agreement

Time Lines: Quarterly reports

Problematic Areas/Recommendations:

REVIEW PERIOD
MARCH 23, 2020 - APRIL 23, 2021

CITY OF CAMDEN
ANNUAL ACTION PLAN
ACTION PLAN FUNDING LIST
7/1/20 - 6/30/2021

FINAL PLAN PRESENTATION
MAY 1, 2020

NAME OF ORGANIZATION	FUNDING SOURCE	ACTIVITY	CITATION	MATRIX CODE/ ACTIVITY CATEGORY	OBJECTIVE	OUT-COME	AMOUNT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM							
PUBLIC SERVICES							
HS: Summer Youth Employment Program	CDBG	Public Services	570.201 (e)	05D	SL	1	155,000.00
HS: Summer Pool Program	CDBG	Public Services	570.201 (e)	05L	SL	3	80,000.00
HS: Senior Bowling League	CDBG	Public Services	570.201 (e)	05A	SL	1	21,000.00
HS: Senior Billiards Club	CDBG	Public Services	570.201 (e)	05A	SL	1	8,000.00
HS: Older American Month Program	CDBG	Public Services	570.201 (e)	05A	SL	1	5,000.00
HS: Senior Wellness Workshops	CDBG	Public Services	570.201 (e)	05A	SL	1	20,000.00
HS: Senior Citizen Field Trips	CDBG	Public Services	570.201 (e)	05A	SL	1	12,000.00
HS: Senior Health Workshops	CDBG	Public Services	570.201 (e)	05A	SL	1	10,000.00
HS: Senior Book Club	CDBG	Public Services	570.201 (e)	05A	SL	1	2,500.00
HS: Senior Leisure Activities	CDBG	Public Services	570.201 (e)	05A	SL	1	8,000.00
HS: Senior Arts & Crafts Program	CDBG	Public Services	570.201 (e)	05A	SL	1	10,000.00
HS: Energy Assistance Program	CDBG	Public Services	570.201 (e)	05Q	SL	1	25,000.00
TBRA Financial Counseling/Credit Repair	CDBG	Public Services	570.201 (e)	05U	SL	1	10,000.00
SUBTOTAL – IN-HOUSE							*366,500.00*
TOTAL PUBLIC SERVICES							***366,500.00***
ECONOMIC DEVELOPMENT							
Micro/Small Business Program	CDBG	Economic Development	570.201(o)	18C	SL	1	1,250,000.00
TOTAL ECONOMIC DEVELOPMENT							***1,250,000.00***
PUBLIC FACILITIES							
1115 Kaighn Avenue - Fire House Rehab Phase II	CDBG	Public Facilities	570.201(c)	03O	SL	1	203,461.60
TOTAL PUBLIC FACILITIES							***203,461.60***
HOUSING & REHAB							
Property Improvement Program	CDBG	Housing	570.202	14A	DH	1	150,000.00
TBRA Direct Services	CDBG	Housing	570.202	14J	DH	1	61,000.00
TOTAL HOUSING & REHAB							***211,000.00***
ADMINISTRATION							
CDBG Administration	CDBG	Administration	570.206	21A	-	-	507,740.40
TOTAL							***507,740.40***
TOTAL CDBG PROGRAM							**$ 2,538,702.00**
HOME PROGRAM							
St. Joseph's Carpenters Society	HOME	Housing	92.206 (d)	Homebuyer	DH	2	300,000.00
Camden Lutheran Housing Corp.	HOME	Housing	92.206 (d)	Homebuyer	DH	2	100,000.00
SUBTOTAL - CHDO'S							***400,000.00***
First Time Home Buyer Program	HOME	Housing	92.206 (d)	Homebuyer	DH	2	150,000.00
FTHB Prgm. / NHS Housing Counseling	HOME	Housing	92.206 (d)	Homebuyer	DH	2	20,000.00
Tenant Based Rental Assistance Program	HOME	Housing	92.206 (d)	Tenant-Based Rental Assistance (TBRA)	DH	2	181,410.00
SUBTOTAL							***351,410.00***
Activity Sub-Total							*751,410.00*
ADMINISTRATION							
HOME Administration	HOME	Administration	92.207	Admin	-	-	83,490.00

REVIEW PERIOD
MARCH 23, 2020 - APRIL 23, 2021

CITY OF CAMDEN
ANNUAL ACTION PLAN
ACTION PLAN FUNDING LIST
7/1/20 - 6/30/2021

FINAL PLAN PRESENTATION
MAY 1, 2020

NAME OF ORGANIZATION	FUNDING SOURCE	ACTIVITY	CITATION	MATRIX CODE/ ACTIVITY CATEGORY	OBJECTIVE	OUT-COME	AMOUNT
SUBTOTAL - IN-HOUSE							*83,490.00*
TOTAL HOME PROGRAM							**$ 834,900.00**
EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)							
2020 Emergency Shelter Services	ESG	Shelter	576.21(a)(2)	Shelter	SL	1	10,000.00
2020 Rapid Re-Housing Relocation and Stabilization Services	ESG	Rapid Re-Housing	576.21(a)(2)	Rapid Re-Housing	SL	1	5,000.00
2020 Rapid Re-Housing Rental Assistance	ESG	Rapid Re-Housing	576.21(a)(2)	Rapid Re-Housing	SL	1	8,000.00
2020 Homeless Prevention Housing Relocation and Stabilization	ESG	Prevention	576.21(a)(2)	Homeless Prevention	SL	1	35,702.00
2020 Homeless Prev Rental Assistance	ESG	Prevention	576.21(a)(2)	Homeless Prevention	SL	1	90,000.00
HMIS	ESG	Data Collection	576.21(a)(2)	Data Collection (HMIS)	-	-	61,000.00
SUBTOTAL							*209,702.00*
ESG Administration	ESG	Administration	576.21(a)(4)	Admin	-	-	-
SUBTOTAL							-
TOTAL ESG PROGRAM							**$ 209,702.00**
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM (HOPWA)							
Camden MSA Housing Voucher Program	HOPWA	Housing	574.3	Tenant-Based Rental Assistance (TBRA)	DH	2	1,057,534.82
Permanent Supportive Housing Program	HOPWA	Housing	574.3	Supportive Services	DH	2	15,000.00
SUBTOTAL							*1,072,534.82*
ADMINISTRATION							
HOPWA Administration	HOPWA	Administration	574.3	Admin	-	-	33,171.18
SUBTOTAL							*1,105,706.00*
TOTAL HOPWA PROGRAM							**$ 1,105,706.00**
ENTITLEMENT GRANT PROGRAM (CDBG, HOME, ESG, HOPWA) GRAND TOTAL						**$**	**4,689,010.00**

MBS:dh
12-08-20

R-22

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND ST. JOSEPH'S CARPENTER SOCIETY IN THE AMOUNT OF $300,000.00

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposal, from St. Joseph's Carpenter Society, for the purpose of constructing 3 affordable unite in the Marlton section of East Camden as a part of the Carpenter Square Phase III Project; and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society for an amount not to exceed THREE HUNDRED THOUSAND DOLLARS ($300,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-M20-020" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society, for the amount not to exceed THREE HUNDRED THOUSAND DOLLARS ($300,000.00) for the purpose of constructing 3 affordable unite in the Marlton section of East Camden as a part of the Carpenter Square Phase III Project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

ST JOSEPH'S CARPENTER SOCIETY

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-HM-M20-020
AMOUNT: $300,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$300,000.00

Description of the Goods or Services to be procured:

Awarding a subrecipient agreement between the City of Camden and St Joseph's Carpenter Society, for the purpose of constructing (3) three Affordable housing units in the Marlton section of East Camden through the 2020-2021 Home Entitlement Grant Program.

Doreen P. Chang
TREASURER

DATE: November 12, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a sub-recipient agreement to St Joseph's Carpenter Society in the amount of $300,000.

BRIEF DESCRIPTION OF ACTION: St Joseph's Carpenter Society was awarded $300,000 through the City of Camden's 2020-2021 Entitlement Grant Program (HOME) for the purpose constructing 3 affordable units in the Marlton section of East Camden as a part of the Carpenter Square Phase III Project.

BIDDING PROCESS: HUD regulated Annual Consolidated Plan Process (RFP)

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HM-M20-020

AMOUNT: *(If applicable)* $300,000.00

[D] **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director:	11/15/20	
[X] CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/17/2020	
Approved by Business Administrator:	11-18-20	
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Kelly Mobley	x3506
Contact Person:	Barbara Johnson	X7689

RECEIVED 11/18/2020

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: Department of Finance – Bureau of Grants Management

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding a sub-recipient agreement to St Joseph's Carpenter Society in the amount of $300,000.

BRIEF DESCRIPTION OF ACTION: St Joseph's Carpenter Society was awarded $300,000 through the City of Camden's 2020-2021 Entitlement Grant Program (HOME) for the purpose constructing 3 affordable units in the Marlton section of East Camden as a part of the Carpenter Square Phase III Project.

BIDDING PROCESS: HUD regulated Annual Consolidated Plan Process (RFP)

Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) G-HM-M20-020

AMOUNT: *(If applicable)* $300,000.00

D **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:	11/5/20	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11.10.20	
Received by City Attorney:	11/17/20	

	(Name) Please Print	***(Extension #)***
Prepared By:	Kelly Mobley	x3506
Contact Person:	Barbara Johnson	X7689

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 21-00659

SHIP TO	
	CAMDEN DIVISION OF HSNG SVCS ROOM 218-A CITY HALL CAMDEN, NJ 08101
VENDOR	VENDOR #: STJ02 ST JOSEPH CARPENTER SOCIETY 20 CHURCH ST CAMDEN, NJ 08105

ORDER DATE: 11/05/20
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	HOME GRANT AWARD ST JOSEPH'S CARPENTER SOCIETY WAS AWARDED $300,000 THROUGH THE CITY'S ENTITLEMENT GRANT PROGRAM (HOME) FOR THE PURPOSE OF CONSTRUCTING THREE (3) AFFORDABLE HOUSING UNITS IN THE MARLTON SECTION OF EAST CAMDEN. CONTRACT AMOUNT NOT TO EXCEED $300,000	G-HM- -M20-020	300,000.0000	300,000.00
			TOTAL	300,000.00

CITY OF CAMDEN
PURCHASING BUREAU
2020 NOV -9 AM 10:17

Approved: 11/10/20

I hereby certify that the work or supplies specified are necessary for the proper transaction of the business of this bureau or office.

Department Head Date

Receiver of Goods Date

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 6/2010

Range of Accounts: G-HM- -M20-020 to G-HM- -M20-020 Budget Year: 2021 As Of: 11/05/20
Current Period: 11/01/20 to 11/05/20 Skip Zero Activity: Yes
Audit Report Type: Standard
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
Note: The 'Orig Grant' for skipped accounts is included in the subtotals and final totals.
Note: Requisitions charged to Existing Blanket PO's are not included in Requested YTD.
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No / Grantor Agency / Federal/State Id / CFDA Number / Date	Description / Ending Date / Transaction Data/Comment	Orig Grant	Curr Budgeted / Expended YTD / Expended Curr	Amended / Encumber YTD / Requested YTD	Transfers / Reimbrsd YTD / Reimbrsd Curr	Modified / Canceled / Pd/Chrgd YTD	Balance YTD %Used / Unexpended / Vendor/Reference		Trans Amount	Trans Balance	User
G-HM- -M20-020	ST. JOSEPH'S CARPENTERS SOCIETY	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00	0			
			0.00	0.00	0.00	0.00	300,000.00				
			0.00	300,000.00	0.00	0.00					
Begin Balance: 11/01/20										300,000.00	
11/05/20 RQ 21-00659	1 HOME GRANT AWARD		Open		STJ02	ST JOSEPH CARPENTER SOCIETY			300,000.00-	0.00	KDM
Control: NOC	Total	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00	0			
			0.00	0.00	0.00	0.00	300,000.00				
			0.00	300,000.00	0.00	0.00					
Department: M20	2020-2021 HOME ACTION PLAN Total										
		300,000.00	300,000.00	0.00	0.00	300,000.00	0.00	0			
			0.00	0.00	0.00	0.00	300,000.00				
			0.00	300,000.00	0.00	0.00					
CAFR:	HOME BUDGET Total										
		300,000.00	300,000.00	0.00	0.00	300,000.00	0.00	0			
			0.00	0.00	0.00	0.00	300,000.00				
			0.00	300,000.00	0.00	0.00					

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	Subrecipient Agreement
Name of Vendor	St Joseph's Carpenter Society
Purpose or Need for service:	Awarding funding through the City's Entitlement Grant Program for the purpose of supporting construction cost of thee affordable units. This units are a part of the Carpenter Square Phase III Project.
Contract Award Amount	$300,000.00
Term of Contract	7/1/20 – 6/30/22
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Overall Entitlement Grant approved by HUD see attached list of approved projects from the application.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year consolidated plan. 13 applications were received and vetted through the City/Community and approved by the Mayor of the City.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	Each proposal was unique to the agency. Proposals selection was based on funding availability and city priority. No two proposals were for the same thing.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 11.20.20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

C-HM-M20-020 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Nlon PrBH Date 11/18/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

REVIEW PERIOD
MARCH 23, 2020 - APRIL 23, 2021

CITY OF CAMDEN
ANNUAL ACTION PLAN
ACTION PLAN FUNDING LIST
7/1/20 - 6/30/2021

FINAL PLAN PRESENTATION
MAY 1, 2020

NAME OF ORGANIZATION	FUNDING SOURCE	ACTIVITY	CITATION	MATRIX CODE/ ACTIVITY CATEGORY	OBJECTIVE	OUT-COME	AMOUNT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM							
PUBLIC SERVICES							
HS: Summer Youth Employment Program	CDBG	Public Services	570.201 (e)	05D	SL	1	155,000.00
HS: Summer Pool Program	CDBG	Public Services	570.201 (e)	05L	SL	3	80,000.00
HS: Senior Bowling League	CDBG	Public Services	570.201 (e)	05A	SL	1	21,000.00
HS: Senior Billiards Club	CDBG	Public Services	570.201 (e)	05A	SL	1	8,000.00
HS: Older American Month Program	CDBG	Public Services	570.201 (e)	05A	SL	1	5,000.00
HS: Senior Wellness Workshops	CDBG	Public Services	570.201 (e)	05A	SL	1	20,000.00
HS: Senior Citizen Field Trips	CDBG	Public Services	570.201 (e)	05A	SL	1	12,000.00
HS: Senior Health Workshops	CDBG	Public Services	570.201 (e)	05A	SL	1	10,000.00
HS: Senior Book Club	CDBG	Public Services	570.201 (e)	05A	SL	1	2,500.00
HS: Senior Leisure Activities	CDBG	Public Services	570.201 (e)	05A	SL	1	8,000.00
HS: Senior Arts & Crafts Program	CDBG	Public Services	570.201 (e)	05A	SL	1	10,000.00
HS: Energy Assistance Program	CDBG	Public Services	570.201 (e)	05Q	SL	1	25,000.00
TBRA Financial Counseling/Credit Repair	CDBG	Public Services	570.201 (e)	05U	SL	1	10,000.00
SUBTOTAL -- IN-HOUSE							*366,500.00*
TOTAL PUBLIC SERVICES							***366,500.00***
ECONOMIC DEVELOPMENT							
Micro/Small Business Program	CDBG	Economic Development	570.201(o)	18C	SL	1	1,250,000.00
TOTAL ECONOMIC DEVELOPMENT							***1,250,000.00***
PUBLIC FACILITIES							
1115 Kaighn Avenue - Fire House Rehab Phase II	CDBG	Public Facilities	570.201(c)	03O	SL	1	203,461.60
TOTAL PUBLIC FACILITIES							***203,461.60***
HOUSING & REHAB							
Property Improvement Program	CDBG	Housing	570.202	14A	DH	1	150,000.00
TBRA Direct Services	CDBG	Housing	570.202	14J	DH	1	61,000.00
TOTAL HOUSING & REHAB							***211,000.00***
ADMINISTRATION							
CDBG Administration	CDBG	Administration	570.206	21A	-	-	507,740.40
TOTAL							***507,740.40***
TOTAL CDBG PROGRAM							**$ 2,538,702.00**
HOME PROGRAM							
St. Joseph's Carpenters Society	HOME	Housing	92.206 (d)	Homebuyer	DH	2	300,000.00
Camden Lutheran Housing Corp.	HOME	Housing	92.206 (d)	Homebuyer	DH	2	100,000.00
SUBTOTAL - CHDO'S							***400,000.00***
First Time Home Buyer Program	HOME	Housing	92.206 (d)	Homebuyer	DH	2	150,000.00
FTHB Prgm. / NHS Housing Counseling	HOME	Housing	92.206 (d)	Homebuyer	DH	2	20,000.00
Tenant Based Rental Assistance Program	HOME	Housing	92.206 (d)	Tenant-Based Rental Assistance (TBRA)	DH	2	181,410.00
SUBTOTAL							***351,410.00***
Activity Sub-Total							*751,410.00*
ADMINISTRATION							
HOME Administration	HOME	Administration	92.207	Admin	-	-	83,490.00

REVIEW PERIOD
MARCH 23, 2020 - APRIL 23, 2021

CITY OF CAMDEN
ANNUAL ACTION PLAN
ACTION PLAN FUNDING LIST
7/1/20 - 6/30/2021

FINAL PLAN PRESENTATION
MAY 1, 2020

NAME OF ORGANIZATION	FUNDING SOURCE	ACTIVITY	CITATION	MATRIX CODE/ ACTIVITY CATEGORY	OBJECTIVE	OUT-COME	AMOUNT
SUBTOTAL - IN-HOUSE							*83,490.00*
TOTAL HOME PROGRAM							**$ 834,900.00**
EMERGENCY SOLUTIONS GRANT PROGRAM (ESG)							
2020 Emergency Shelter Services	ESG	Shelter	576.21(a)(2)	Shelter	SL	1	10,000.00
2020 Rapid Re-Housing Relocation and Stabilization Services	ESG	Rapid Re-Housing	576.21(a)(2)	Rapid Re-Housing	SL	1	5,000.00
2020 Rapid Re-Housing Rental Assistance	ESG	Rapid Re-Housing	576.21(a)(2)	Rapid Re-Housing	SL	1	8,000.00
2020 Homeless Prevention Housing Relocation and Stabilization	ESG	Prevention	576.21(a)(2)	Homeless Prevention	SL	1	35,702.00
2020 Homeless Prev Rental Assistance	ESG	Prevention	576.21(a)(2)	Homeless Prevention	SL	1	90,000.00
HMIS	ESG	Data Collection	576.21(a)(2)	Data Collection (HMIS)	-	-	61,000.00
SUBTOTAL							*209,702.00*
ESG Administration	ESG	Administration	576.21(a)(4)	Admin	-	-	-
SUBTOTAL							-
TOTAL ESG PROGRAM							**$ 209,702.00**
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS PROGRAM (HOPWA)							
Camden MSA Housing Voucher Program	HOPWA	Housing	574.3	Tenant-Based Rental Assistance (TBRA)	DH	2	1,057,534.82
Permanent Supportive Housing Program	HOPWA	Housing	574.3	Supportive Services	DH	2	15,000.00
SUBTOTAL							*1,072,534.82*
ADMINISTRATION							
HOPWA Administration	HOPWA	Administration	574.3	Admin	-	-	33,171.18
SUBTOTAL							*1,105,706.00*
TOTAL HOPWA PROGRAM							**$ 1,105,706.00**
ENTITLEMENT GRANT PROGRAM (CDBG, HOME, ESG, HOPWA) GRAND TOTAL						**$**	**4,689,010.00**

Initial Report √ Revised Report _____ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Grants Management

Grant Administrator: Barbara Johnson Grant Administrator #: 757-7689

Grant/Project Name:			St Joseph's Carpenter Society			
Grant #:			Entitlement Grant Funding 2020 (HOME)			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-HM-M20-020	
Funding Source:			HOME 2020			
Pass Through:	Y	**N**	Source:	City		
Amount of Grant:			$300,000.00			
Local Match:	Y	**N**	Cash:		In-Kind:	
Budget Insertion Resolution # & Date:		N/A		Accepting Grant Resolution # MC:	N/A	
Term of Grant:		7/1/20 – 6/30/22		Location of Activity:		
Date of Analysis:		5-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

5-Nov-20: Through the Action Plan Process (actual grant application) the City released an RFP for services associated with the city/community priorities created in the City's 5 year Consolidated Plan. The City received 13 applications which were vetted through the City/Community and approved by the Mayor of the City. Out of those applicants, St Joseph's Carpenter Society was awarded $300,000 in HOME Funds for the purpose of constructing 3 affordable units in the Marlton section of East Camden as a part of the Carpenter Square Phase III Project. The Department is seeking council authorization to approve their subrecipient agreement

Time Lines: Quarterly reports

Problematic Areas/Recommendations:

R-23

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND NEIGHBORHOOD HOUSING SERVICES IN THE AMOUNT OF $20,000.00

WHEREAS, pursuant to the National Affordable Housing Act of 1990, HOME Investment Partnership Program funds are to be utilized to develop affordable housing opportunities for low and moderate income Americans; and

WHEREAS, pursuant to a request for proposal, Neighborhood Housing Services, under the Federal HOME Program, has agreed to provide housing counseling for homebuyers city wide to include pre/post homebuyer education, financial literacy for 20 first-time homebuyers; and

WHEREAS, this endeavor is consistent with and in furtherance of the neighborhood revitalization goals of the City of Camden; and

WHEREAS, this endeavor is an eligible activity under the HOME Investment Partnership Program and is authorized by 24 C.F.R. Section 92; and

WHEREAS, the City of Camden desires to enter into a subrecipient agreement between the City of Camden and Neighborhood Housing Services, for an amount not to exceed TWENTY THOUSAND DOLLARS ($20,000.00) for the provision of said services; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the state and federal grant budget of the City of Camden under line item "G-HM-M20-021" and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED by the City Council of the City of Camden that the proper City Officers be and are hereby authorized to enter into a subrecipient agreement between the City of Camden and Neighborhood Housing Services, for an amount not to exceed TWENTY THOUSAND DOLLARS ($20,000.00).

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting Date:

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: Dr. Edward C. Williams, PP, AICP, CSI, Director

Department Making Request: Planning & Development

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION AUTHORIZING **AMENDMENT #2** TO **CONTRACT #11-19-170** BETWEEN THE CITY OF CAMDEN AND **NEIGHBORHOOD HOUSING SERVICES.**

BRIEF DESCRIPTION: NEIGHBORHOOD HOUSING SERVICES WAS AWARDED $20,000 THROUGH THE CITY'S ENTITLEMENT GRANT PROGRAM FOR THE PURPOSE OF PROVIDING HOUSING COUNSELLING IN CONJUNCTION WITH THE CITY'S FIRST TIME HOMEBUYER PROGRAM. THIS AMENDMENT WILL INCREASE THE CONTRACT BETWEEN THE CITY OF CAMDEN & NEIGHBORHOOD HOUSING SERVICES BY $20,000 AND EXTEND THROUGH 6/30/2022.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) **G-HM-M20-023**

AMOUNT: *(If applicable)* **$20,000.00**

NA **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	11/18/20	
Approved by Grants Management:	11/19/20	(If applicable)
Approved by Finance Director:	11/12/20	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/27/2020	
Approved by Business Administrator:	11/20/20	Jason J. Asuncion
Received by City Attorney:		

RECEIVED 11/18/2020

(Name) Please Print ***(Extension #)***

Prepared By: _____ _____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS CITY TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

NEIGHBORHOOD HOUSING SERVICES

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT: G-HM-M20-023
AMOUNT: $20,000.00
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$69,000.00

Description of the Goods or Services to be procured:
Amendment #2 to Contract (# 11-19-170) to Neighborhood Housing Service to provide homebuyer financial literacy and credit counseling to qualified Camden City residents and extend the term of agreement through 6/30/2022

Doreen Chang

DOREEN P. CHANG
TREASURER

DATE: November 12, 2020

DEPARTMENT OF FINANCE
BUREAU OF GRANTS MANAGEMENT
CONTRACT AMENDMENT FORM

Recipent Name	Neighborhood Housing Services	Contract No:	11-19-170
Budget Period	7-1-20 - 6-30-21	Effective Date:	ASAP

Section I: Reason For Amendment

X	1 Change in Contract Term
	2 Change in Type of Service
X	3 Change in Level of Service
	4 Change in Program Methodolgy
	5 Other Please Explain Below
X	6 Change in Contract Amount

Section II: Justification

Neighborhood Housing Services was awarded $20,000.00 through the City's HOME entitlement grant program for the purpose of providing housing counselling in conjunction with the City's First Time Homebuyer's Program. This amendment will increase the contract amount by $20,000.00 & extend through 6/30/2022.

Section III: Approvals

Project Represenative	Date 11-10-20
Camden City Department Representative	Date 11-10-20
Bureau of Grants Management Monitor	Date:
Bureau of Grants Management Department Head	Date

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	Sub-recipient Agreement
Name of Vendor	Neighborhood Housing Services
Purpose or Need for service:	Increase the contract amount & extend the term of the agreement.
Contract Award Amount	$20,000.00
Term of Contract	Extend through 6/30/2022
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	Federal HOME funds
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RFP process was utilized and entity was selected as an award recipient of the city of City's HOME entitlement funding.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N/A

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

G- HM -M20-023 Funding Source for this action

Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

N/A Non Profit Date 11/17/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

R-24

ER:dh
12-08-20

RESOLUTION AUTHORIZING THE ASSIGNMENT OF ONE HUNDRED TWELVE (112) TAX SALE CERTIFICATES

WHEREAS, the City of Camden has acquired the tax sale certificates for one hundred twelve (112) properties located in the City of Camden; and

WHEREAS, N.J.S.A. 54:5-113 provides that after a municipality has purchased tax sale certificates upon delinquency, the governing body thereof may by resolution authorize a private sale of the tax sale certificate for not less than the amount of lien charges against the real estate, provided that before the assignment, notice shall be mailed to the owner at the address appearing on the tax books of the municipality at least five (5) days prior to the taking of action; public notice shall be posted in three public places in the municipality at the time of the mailing of the notice; and public notices shall be published at least once in a newspaper published or circulated in the municipality within five (5) days prior to taking action; and

WHEREAS, notice by regular and certified mail was sent to the owner(s) of record and public notices were posted on December 3, 2020; and such notice was published in the Courier Post on December 3, 2020; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers of the City of Camden are hereby authorized to execute the proper documents necessary to assign tax sale certificates to various individuals listed in consideration for full payment plus advertising costs in the amounts listed as follows:

	Certificate#	Block	Lot	Property Location	Amount to Redeem as of 12/8/20
1	17-01163	838	47	1223 Dupont St.	$8,075.23
2	15-01432	911	62	1154 N. 33rd St.	$12,203.90
3	17-01367	926	87	1062 Bergen Ave.	$8,055.00
4	18-01843	1172	130	155 Eutaw Ave.	$7,665.63
5	19-01348	957	32	823 N 32nd St.	$2,713.87
6	17-01437	958	83	812 N 32nd St.	$5,849.10
7	13-00094	106	18	931 Penn St.	$7,546.10
8	16-02105	1136	48	2933 Royden St.	$13,622.80
9	16-02115	1139	8	411 Royal Ave.	$17,542.10
10	12-03790	1234	92	264 Boyd St.	$60,790.31
11	961380	1082	54	229 S 32nd St.	$119,933.76
12	13-03040	1331	118	1241 Lansdown Ave.	$5,950.77
13	16-00651	567	18	2032 S. 7th St.	$35,389.01
14	16-00661	582	8	918 Chelton Ave.	$19,350.70
15	16-00689	621	80	727 Morgan St.	$16,141.37
16	16-00906	685	10	2958 Octagon Rd-West	$23,365.45
17	16-00999	709	5	1526 Chesapeake Rd.	$23,709.53
18	16-01062	729	10	1544 Collings Rd.	$36,538.94
19	16-01086	733	28	3118 So Constitution Rd.	$19,328.89
20	16-01148	761	17	713 Grant St.	$17,330.57
21	16-01170	777	53	815 N 8th St.	$21,545.43
22	16-01178	780	42	645 Vine St.	$13,098.72
23	16-01182	782	97	721 Cedar St.	$17,424.46
24	08-00496	402	75	705 Kaighn Ave.	$3,161.42
25	16-01736	1016	16	3631 Westfield Ave.	$48,128.49
26	16-01621	963	5	702 N27th St.	$34,815.22
27	16-01400	894	45	1232 N 32nd St.	$12,003.52
28	16-01291	835	25	1105 N 25th St.	$5,648.68

29	16-01200	793	20	615 N 8th St.	$12,308.07
30	16-01197	787	64	715 N 10th St.	$17,821.91
31	16-02580	1290	101	1231 Langham Ave.	$41,494.31
32	16-02593	1292	19	1201 Princess Ave.	$22,793.73
33	16-02610	1294	58	1343 Princess Ave.	$27,449.46
34	16-02739	1328	31	1189 Whitman Ave.	$12,048.91
35	16-02773	1336	80	1327 Langham Ave.	$20,903.81
36	16-02959	1367	81	1321 Decatur St.	$11,757.18
37	16-02991	1373	29	1353 Dayton St.	$7,788.95
38	15-00020	18	81	211 York St.	$25,307.19
39	16-02525	1285	110	1044 Princess Ave.	$17,257.10
40	16-02517	1284	60	1041 Langham Ave.	$17,404.28
41	16-02470	1276	34	1477 Bradley Ave.	$22,124.38
42	16-01929	1074	38	371 Garden Ave.	$30,766.44
43	11-03850	1351	20	1184 Morton St.	$14,289.51
44	16-00568	469	61	1601 S 6th St.	$12,928.05
45	16-00413	380	84	756 Cherry St.	$4,462.38
46	16-00395	370	42	905 Douglass St.	$8,679.62
47	17-02670	1364	105	1248 Carl Miller Blvd.	$9,307.67
48	17-02374	1294	61	1349 Princess Ave.	$19,095.79
49	17-01913	1146	39	51 N 22nd St.	$16,651.64
50	17-01905	1143	22	105 N 21st St.	$3,541.37
51	17-01793	1093	36	210 N 27th St.	$13,452.01
52	17-01453	978	14	2820 Pleasant St.	$12,979.80
53	17-01384	931	20	2738 Lincoln Ave.	$13,868.24
54	17-01318	912	23	1109 N 35th St.	$14,429.56
55	17-01273	896	14	1219 N 34th St.	$18,814.18
56	17-01239	864	40	928 N 25th St.	$10,793.37
57	18-00997	782	82	622 N 7th St.	$11,222.05
58	18-00954	758	56	903 N 7th St.	$17,153.94
59	18-02555	1416	13	590 Clinton St.	$13,878.61
60	17-00131	161	12	318 Clinton St.	$7,941.40
61	18-00952	758	43	619 York St.	$9,759.25
62	18-02334	1341	1	1188 Everett St.	$9,692.88
63	18-01088	845	9	1799 River Ave.	$12,846.13
64	18-02362	1344	83	1207 Thurman St.	$6,928.51
65	18-02418	1359	5	1317 Sheridan St.	$14,244.09
66	18-02411	1357	93	1338 Morton St.	$8,402.13
67	18-02345	1342	104	1547 Louis St.	$7,349.03
68	18-02513	1377	1	1332 Browning St.	$8,236.61
69	18-02428	1361	36	1221 Carl Miller Blvd.	$3,759.12
70	18-01818	1160	29	2225 Carman St.	$8,656.98
71	18-00975	772	18	425 Vine St.	$11,730.84
72	18-01030	802	66	827 Pearl St.	$8,556.35
73	18-01056	825	35	1113 N 19th St.	$8,610.28
74	18-01224	916	51	1102 N 27th St.	$5,146.76
75	18-01431	1001	67	537 N 35th St.	$11,296.55
76	18-01810	1155	16	313 N 27th St.	$11,427.77
77	18-02048	1271	57	1689 Park Blvd.	$13,316.59
78	18-02277	1322	81	1285 Mechanic St.	$13,349.67
79	18-00438	435	130	1079 Morton St.	$10,128.77
80	18-00462	451	15	1625 Pulaski St.	$5,732.40
81	18-02241	1309	54	1113 Louis St.	$7,260.75
82	18-00075	88	68	915 Fern St.	$9,870.88
83	18-00076	90	86	926 Fern St.	$8,169.20

84	18-02296	1326	77	1173 Lansdown Ave.	$6,429.38
85	17-02731	1377	43	1338 Browning St.	$5,063.49
86	16-00088	106	32	315 N 10th St.	$18,215.41
87	17-02689	1368	100	1428 Carl Miller Blvd.	$16,133.32
88	17-02592	1350	82	1347 Morton St.	$6,527.55
89	18-00306	328	201	1117 Marion St.	$9,434.05
90	18-00946	756	95	638 Erie St.	$9,424.03
91	18-00761	682	6	1068 Niagara Rd.	$12,215.44
92	18-00938	752	43	422 Bailey St.	$8,236.19
93	18-00537	487	96	561 Viola St.	$7,612.23
94	18-00690	661	13	3055 Sumter Rd.	$10,596.40
95	18-00723	672	8	2912 Kansas Rd.	$10,181.91
96	18-00934	750	73	930 N 4th St.	$8,804.24
97	18-00331	359	28	813 S 9th St.	$3,849.58
98	18-00221	256	27	1113 S 4th St.	$8,744.75
99	18-00208	246	86	325 Mt Vernon St.	$3,888.24
100	18-00207	245	51	265 Mt Vernon St.	$4,194.22
101	18-00206	244	19	334 Cherry St.	$8,153.96
102	18-00322	353	37	782 Line St.	$7,316.11
103	18-00242	278	97	315 Atlantic Ave.	$7,589.71
104	15-01559	947	63	2731 Garfield Ave.	$24,243.19
105	18-00611	627	22	2417 Arnold St.	$11,841.61
106	18-00370	387	31	1001 Chestnut St.	$6,915.08
107	18-00318	341	124	NS Atlantic 70W Broadway	$2,685.56
108	18-00437	435	125	1089 Morton St.	$7,555.74
109	18-00671	655	25	3044 Fenwick Rd.	$8,743.40
110	992670	1330	29	1244 Mechanic St.	$109,577.46
111	991882	1082	52	227 S 32nd St.	$137,915.97
112	08-00498	402	77	709 Kaighn Ave.	$2,491.06
Total					1,462,184.82

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: Jason J. Asuncion, Esq. Business Administrator

DATE: October 29, 2020

FROM: Johanna S. Conyer, Director of Finance

Department Making Request: **Department of Finance-Revenue Collection**

TITLE OF RESOLUTION/ORDINANCE: Resolution to Assign Tax Liens at Full Value

BRIEF DESCRIPTION: Resolution authorizing the assignment of several liens for the full value due to the City. Please see attached.

APPROPRIATION ACCOUNT(S): (*If applicable*)

AMOUNT: ----

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management: (If applicable)		
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	10.29.20	
Received by City Attorney:	11/17/20	

Prepared By: Lydia Laboy-Laracuente x7134

Contact Person: Michelle D. Hill x7582

CITY OF CAMDEN
FINANCE DEPARTMENT
2020 OCT 29 A 10:

Please note that the Contact Person is the point person for providing pertinent information regarding request. If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	Certificate#	Block	Lot	Property Location	Neighborhood	Census Tract	Redev. Plan	Opportunity Zone Area	Project Plan Area	CRA Approval	P A
1	17-01163	838	47	1223 Dupont St.							
2	15-01432	911	62	1154 N. 33rd St.							
3	17-01367	926	87	1062 Bergen Ave.							
4	18-01843	1172	130	155 Eutaw Ave.							
5	19-01348	957	32	823 N 32nd St.							
6	17-01437	958	83	812 N 32nd St.							
7	13-00094	106	18	931 Penn St.							
8	16-02105	1136	48	2933 Royden St.							
9	16-02115	1139	8	411 Royal Ave.							
10	12-03790	1234	92	264 Boyd St.							
11	961380	1082	54	229 S 32nd St.							
12	13-03040	1331	118	1241 Lansdown Ave.							
13	16-00651	567	18	2032 S. 7th St.							
14	16-00661	582	8	918 Chelton Ave.							
15	16-00689	621	80	727 Morgan St.							
16	16-00906	685	10	2958 Octagon Rd-West							
17	16-00999	709	5	1526 Chesapeake Rd.							
18	16-01062	729	10	1544 Collings Rd.							
19	16-01086	733	28	3118 So Constitution Rd.							
20	16-01148	761	17	713 Grant St.							
21	16-01170	777	53	815 N 8th St.							
22	16-01178	780	42	645 Vine St.							
23	16-01182	782	97	721 Cedar St.							
24	08-00496	402	75	705 Kaighn Ave.							
25	16-01736	1016	16	3631 Westfield Ave.							
26	16-01621	963	5	702 N27th St.							
27	16-01400	894	45	1232 N 32nd St.							
28	16-01291	835	25	1105 N 25th St.							
29	16-01200	793	20	615 N 8th St.							
30	16-01197	787	64	715 N 10th St.							
31	16-02580	1290	101	1231 Langham Ave.							
32	16-02593	1292	19	1201 Princess Ave.							

33	16-02610	1294	58	1343 Princess Ave.							
34	16-02739	1328	31	1189 Whitman Ave.							
35	16-02773	1336	80	1327 LanghamAve.							
36	16-02959	1367	81	1321 Decatur St.							
37	16-02991	1373	29	1353 Dayton St.							
38	15-00020	18	81	211 York St.							
39	16-02525	1285	110	1044 Princess Ave.							
40	16-02517	1284	60	1041 Langham Ave.							
41	16-02470	1276	34	1477 Bradley Ave.							
42	16-01929	1074	38	371 Garden Ave.							
43	11-03850	1351	20	1184 Morton St.							
44	16-00568	469	61	1601 S 6th St.							
45	16-00413	380	84	756 CherrySt.							
46	16-00395	370	42	905 Douglass St.							
47	17-02670	1364	105	1248 Carl Miller Blvd.							
48	17-02374	1294	61	1349 Princess Ave.							
49	17-01913	1146	39	51 N 22nd St.							
50	17-01905	1143	22	105 N 21st St.							
51	17-01793	1093	36	210 N 27th St.							
52	17-01453	978	14	2820 Pleasant St.							
53	17-01384	931	20	2738 Lincoln Ave.							
54	17-01318	912	23	1109 N 35th St.							
55	17-01273	896	14	1219 N 34th St.							
56	17-01239	864	40	928 N 25th St.							
57	18-00997	782	82	622 N 7th St.							
58	18-00954	758	56	903 N 7th St.							
59	18-02555	1416	13	590 Clinton St.							
60	17-00131	161	12	318 Clinton St.							
61	18-00952	758	43	619 York St.							
62	18-02334	1341	1	1188 Everett St.							
63	18-01088	845	9	1799 River Ave.							
64	18-02362	1344	83	1207 Thurman St.							
65	18-02418	1359	5	1317 Sheridan St.							
66	18-02411	1357	93	1338 Morton St.							

67	18-02345	1342	104	1547 Louis St.							
68	18-02513	1377	1	1332 Browning St.							
69	18-02428	1361	36	1221 Carl Miller Blvd.							
70	18-01818	1160	29	2225 Carman St.							
71	18-00975	772	18	425 Vine St.							
72	18-01030	802	66	827 Pearl St.							
73	18-01056	825	35	1113 N 19th St.							
74	18-01224	916	51	1102 N 27th St.							
75	18-01431	1001	67	537 N 35th St.							
76	18-01810	1155	16	313 N 27th St.							
77	18-02048	1271	57	1689 Park Blvd.							
78	18-02277	1322	81	1285 Mechanic St.							
79	18-00438	435	130	1079 Morton St.							
80	18-00462	451	15	1625 Pulaski St.							
81	18-02241	1309	54	1113 Louis St.							
82	18-00075	88	68	915 Fern St.							
83	18-00076	90	86	926 Fern St.							
84	18-02296	1326	77	1173 Lansdown Ave.							
85	17-02731	1377	43	1338 Browning St.							
86	16-00088	106	32	315 N 10th St.							
87	17-02689	1368	100	1428 Carl Miller Blvd.							
88	17-02592	1350	82	1347 Morton St.							
89	18-00306	328	201	1117 Marion St.							
90	18-00946	756	95	638 Erie St.							
91	18-00761	682	6	1068 Niagara Rd.							
92	18-00938	752	43	422 Bailey St.							
93	18-00537	487	96	561 Viola St.							
94	18-00690	661	13	3055 Sumter Rd.							
95	18-00723	672	8	2912 Kansas Rd.							
96	18-00934	750	73	930 N 4th St.							
97	18-00331	359	28	813 S 9th St.							
98	18-00221	256	27	1113 S 4th St.							
99	18-00208	246	86	325 Mt Vernon St.							
100	18-00207	245	51	265 Mt Vernon St.							

101	18-00206	244	19	334 Cherry St.							
102	18-00322	353	37	782 Line St.							
103	18-00242	278	97	315 Atlantic Ave.							
104	15-01559	947	63	2731 Garfield Ave.							
105	18-00611	627	22	2417 Arnold St.							
106	18-00370	387	31	1001 Chestnut St.							
107	18-00318	341	124	NS Atlantic 70W Broadway							
108	18-00437	435	125	1089 Morton St.							
109	18-00671	655	25	3044 Fenwick Rd.							
110	992670	1330	29	1244 Mechanic St.							
111	991882	1082	52	227 S 32nd st.							
112	08-00498	402	77	709 Kaighn Ave.							

Total

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 18 LOT 81

PROPERTY LOCATION 211 York St

TAX SALE CERTIFICATE# 15-00020

AMOUNT OF LIEN AS OF DATE: $ 23,595.39

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $23595.39

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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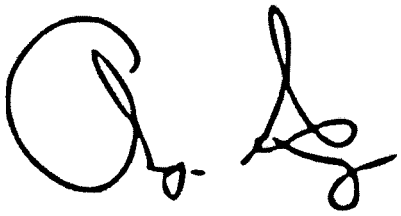
I hereby certify that all of the above information is true and correct. By submitting this request, I hereby give permission to the City of Camden to conduct an appropriate investigation to verify your responses, where such permission is required by applicable law, including checking your criminal history.

Signature 

For office use only:

Received: _____ By: _____

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

RECEIVED
AUG 04 2020
CITY OF CAMDEN
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 88 LOT 68

PROPERTY LOCATION 915 FERN ST

TAX SALE CERTIFICATE# 18-00075

AMOUNT OF LIEN AS OF DATE: $ 8,076.85

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8076.85

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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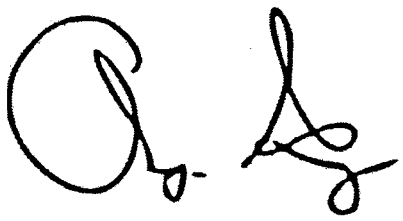
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

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AUG 04 2020
CITY OF CAMDEN
TAX OFFICE

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 90 **LOT** 86

PROPERTY LOCATION 926 FERN ST

TAX SALE CERTIFICATE# 18-00076

AMOUNT OF LIEN AS OF DATE: $ 6,132.74

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6132.74

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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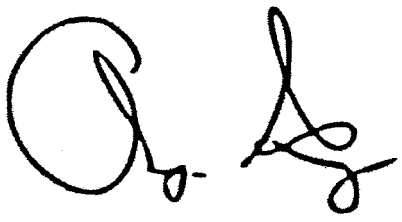
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL (856) 757-7003

RECEIVED
AUG 20 2020
CITY OF CAMDEN
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL TAX SALE LIEN

DATE: _____

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: _____

Blended Brown Management LLC
PO BOX 764
Camden, New Jersey 08101

MAILING ADDRESS: _____

PHONE: 856-993-8378 **EMAIL:** BlendedBrownManagement@gmail.com

PROPERTY INFORMATION

BLOCK 106 **LOT** 18

PROPERTY LOCATION 931 Penn Street

TAX SALE CERTIFICATE# 13-00094

AMOUNT OF LIEN AS OF DATE: $6,706.13

AMOUNT OFFERED FOR LIEN: Full Amount

Proposed Use of Property: _____

Blended Brown Management LLC

Blended Brown Management is a company 100% owned and operated by Camden City Natives. We seek to acquire property in Camden City, to create high quality, affordable Living and Learning housing communities for Camden residents currently pursuing a college degree or who have already obtained a college credential. This in effort to increase the number of Camden residents that have obtained a post-secondary credential. This is one element of a larger school to workforce development project

In the event of approval I understand th _____ **d property with foreclosure rights. I will not become the** _____ **roperties may be subject to the Spill Compensation and Cor** _____ **trial Site Recovery** _____

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/27/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 106 **LOT** 32

PROPERTY LOCATION 315 NO 10Th St

TAX SALE CERTIFICATE# 16-00088

AMOUNT OF LIEN AS OF DATE: $ 16,708.34

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $16708.34

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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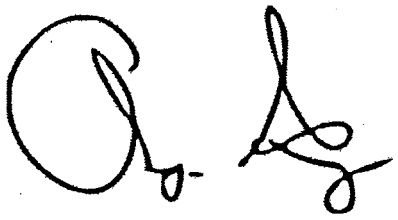
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~61~~ 1401 **LOT** 12

PROPERTY LOCATION 318 Clinton St

TAX SALE CERTIFICATE# 17-00131

AMOUNT OF LIEN AS OF DATE: $ 6,950.20

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6950.2

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

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Do you have any outstanding City code violations? Yes_____ No X

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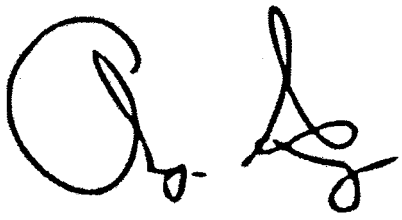
Signature 

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RECEIVED
AUG 04 2020
CITY TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 244 **LOT** 19

PROPERTY LOCATION 334 CHERRY ST

TAX SALE CERTIFICATE# 18-00206

AMOUNT OF LIEN AS OF DATE: $ 6,322.95

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6322.95

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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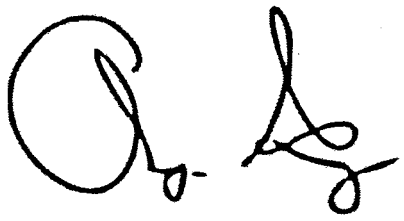
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
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AUG 04 2020
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 245 LOT 51

PROPERTY LOCATION 265 MT VERNON ST

TAX SALE CERTIFICATE# 18-00207

AMOUNT OF LIEN AS OF DATE: $ 3,098.23

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $3098.23

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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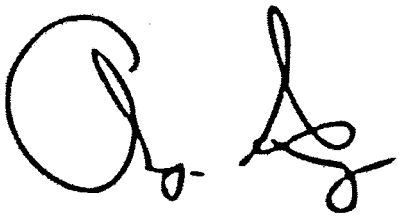
Signature 

For office use only:

Received: _____ By: _____

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AUG 04 2020

CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel.: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 246 **LOT** 86

PROPERTY LOCATION 325 MT VERNON ST

TAX SALE CERTIFICATE# 18-00208

AMOUNT OF LIEN AS OF DATE: $ 2,884.44

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $2884.44

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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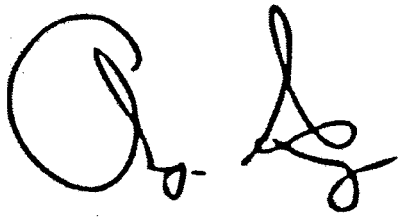
Signature 

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AUG 04 2020
CITY OF CAMDEN
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 256 LOT 27

PROPERTY LOCATION 1113 SO 4TH ST

TAX SALE CERTIFICATE# 18-00221

AMOUNT OF LIEN AS OF DATE: $ 7,100.76

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7100.76

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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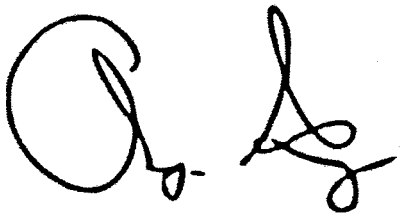
Signature 

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FRANCISCO "FRANK" MORAN
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DEPARTMENT OF FINANCE
CITY OF CAMDEN
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AUG 04 2020
Bureau of Revenue Collections
TEL: (856) 757-7003
CITY OF CAMDEN
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 278 **LOT** 97

PROPERTY LOCATION 315 ATLANTIC AVE

TAX SALE CERTIFICATE# 18-00242

AMOUNT OF LIEN AS OF DATE: $ 6,083.56

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6083.56

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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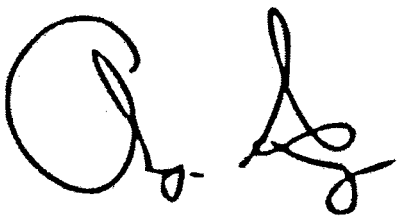
Signature 

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 328 **LOT** 201

PROPERTY LOCATION 1117 MARION ST

TAX SALE CERTIFICATE# 18-00306

AMOUNT OF LIEN AS OF DATE: $ 7,727.35

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7727.35

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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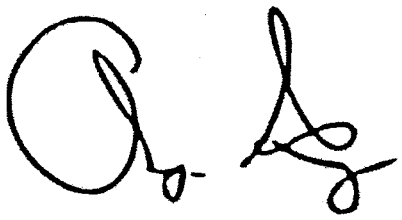
Signature 

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AUG 04 2020

CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 341 **LOT** 124

PROPERTY LOCATION NS ATLANTIC 70 W BROADWAY

TAX SALE CERTIFICATE# 18-00318

AMOUNT OF LIEN AS OF DATE: $ 1,783.59

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $1783.59

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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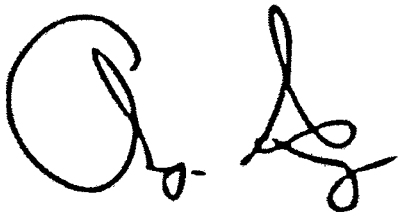
Signature 

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FRANCISCO "FRANK" MORAN
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CITY OF CAMDEN
NEW JERSEY

04 2020
X OFFICE
Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 353 **LOT** 37

PROPERTY LOCATION 782 LINE ST

TAX SALE CERTIFICATE# 18-00322

AMOUNT OF LIEN AS OF DATE: $ 5,860.48

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $5860.48

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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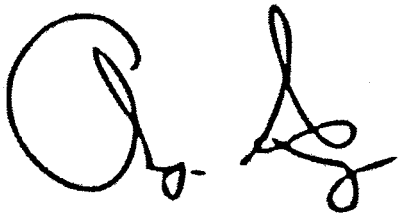
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

RECEIVED
AUG 04 2020
Bureau of Revenue Collections
CITY OF CAMDEN
TAX OFFICE
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 359 **LOT** 28

PROPERTY LOCATION 813 SO 9TH ST

TAX SALE CERTIFICATE# 18-00331

AMOUNT OF LIEN AS OF DATE: $ 2,768.33

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $2768.33

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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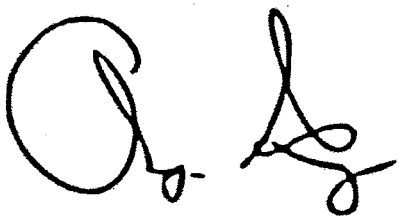
Signature 

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MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 370 LOT 42

PROPERTY LOCATION 905 Douglass St

TAX SALE CERTIFICATE# 16-00395

AMOUNT OF LIEN AS OF DATE: $ 8,110.59

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8110.59307469297

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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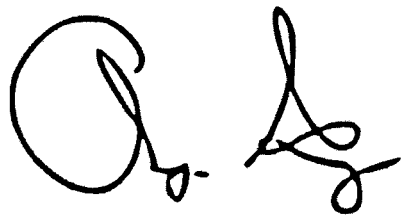
Signature 

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NEW JERSEY

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 380 **LOT** 84

PROPERTY LOCATION 756 Cherry St

TAX SALE CERTIFICATE# 16-00413

AMOUNT OF LIEN AS OF DATE: $ 3,699.56

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $3699.56

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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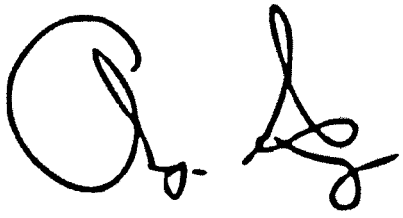
Signature 

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AUG 04 2020

CITY OF CAMDEN
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NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 87 **LOT** 31

PROPERTY LOCATION 1001 CHESTNUT ST

TAX SALE CERTIFICATE# 18-00370

AMOUNT OF LIEN AS OF DATE: $ 5,594.25

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $5594.25

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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AUG 14 2020

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8-10-2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Juene Lee

MAILING ADDRESS: 904 Mercer ST Cherry Hill NJ 08002

PHONE: 856-883-9562 EMAIL: Juene Lee 12@ Gmail.com

PROPERTY INFORMATION

BLOCK 402 LOT 75

PROPERTY LOCATION 705 Kaighn Ave Camden NJ 08103

TAX SALE CERTIFICATE# 08-00496

AMOUNT OF LIEN AS OF DATE: 2,605.80 full value

AMOUNT OFFERED FOR LIEN: 2,605.80

PROPOSED USE OF PROPERTY: I own 701 Kaighn Ave I want To
(i.e. use as residence, rental, side yard, etc.) Maintain The land and keep it Clean

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes / No

If "yes", list land/property addresses (attach additional pages if needed):

701 Kaighn Ave Camden NJ 08103

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No✓_____

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No✓_____

If "yes" what are the land/property addresses? List

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_____

Signature

For office use only:
Received: 8/14/20 By: _____

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120

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AUG 14 2020

CAMDEN
TAX OFFICE

RECEIVED

AUG 14 2020

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8-10-2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Suehe Lee

MAILING ADDRESS: 904 Mercer ST Cherry Hill NJ 08002

PHONE: 856-883-9562 EMAIL: Suehe Lee 12@Gmail.Com

PROPERTY INFORMATION

BLOCK 402 LOT 77

PROPERTY LOCATION 709 Kaighn Ave

TAX SALE CERTIFICATE# 08-00498

AMOUNT OF LIEN AS OF DATE: 1,951.84 full value

AMOUNT OFFERED FOR LIEN: 1,951.84

PROPOSED USE OF PROPERTY: I own 709 Kaighn Ave I would like
(i.e. use as residence, rental, side yard, etc.) To maintain the Land and keep it clean and Develope The Land

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes / No

If "yes", list land/property addresses (attach additional pages if needed):

701 Kaighn Ave Camden NJ 08103

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No ✓

If "yes", what are the land/property addresses? List.

Do you have any outstanding City code violations? Yes_____ No ✓

If "yes" what are the land/property addresses? List

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CITY OF CAMDEN
NEW JERSEY

RECEIVED
AUG 04 2020
Bureau of Revenue Collections
TAX OFFICE (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 435 LOT 25

PROPERTY LOCATION 1089 MORTON ST

TAX SALE CERTIFICATE# 18-00437

AMOUNT OF LIEN AS OF DATE: $ 6,309.81

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6309.81

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~35~~ 435 LOT 30

PROPERTY LOCATION 1079 MORTON ST

TAX SALE CERTIFICATE# 18-00438

AMOUNT OF LIEN AS OF DATE: $ 8,336.26

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8336.26

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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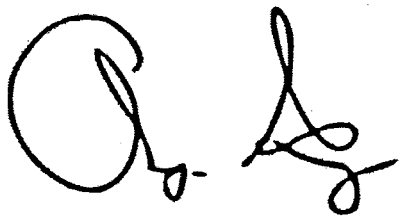
Signature 

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AUG 04 2020
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~51~~ 457 LOT 15

PROPERTY LOCATION 1625 PULASKI ST

TAX SALE CERTIFICATE# 18-00462

AMOUNT OF LIEN AS OF DATE: $ 4,371.39

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $4371.39

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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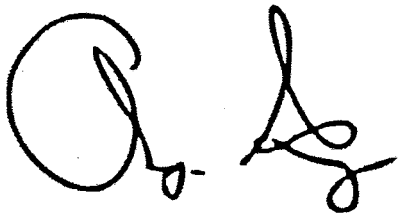
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 106 Was 109 **LOT** 61

PROPERTY LOCATION 1601 So 6Th St

TAX SALE CERTIFICATE# 16-00568

AMOUNT OF LIEN AS OF DATE: $ 14,240.55

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $14240.55

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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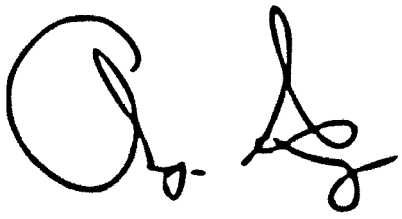
Signature 

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CITY
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 87 **LOT** 96

PROPERTY LOCATION 561 VIOLA ST

TAX SALE CERTIFICATE# 18-00537

AMOUNT OF LIEN AS OF DATE: $ 6,048.66

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6048.66

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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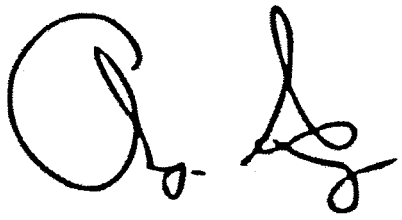
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 547 LOT 18

PROPERTY LOCATION 2032 So 7Th St

TAX SALE CERTIFICATE# 16-00651

AMOUNT OF LIEN AS OF DATE: $ 33,295.90

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $33295.90

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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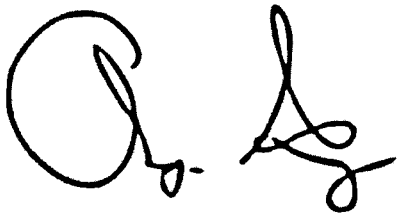
Signature 

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DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 502 **LOT** 8

PROPERTY LOCATION 918 Chelton Ave

TAX SALE CERTIFICATE# 16-00661

AMOUNT OF LIEN AS OF DATE: $ 16,166.82

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $16166.82

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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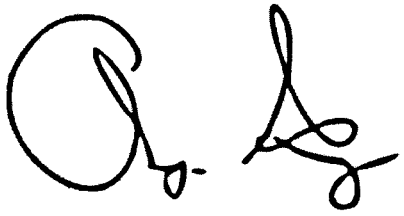
Signature 

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DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~105~~ 621 LOT 80

PROPERTY LOCATION 727 Morgan St

TAX SALE CERTIFICATE# 16-00689

AMOUNT OF LIEN AS OF DATE: $ 15,635.62

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $15635.62

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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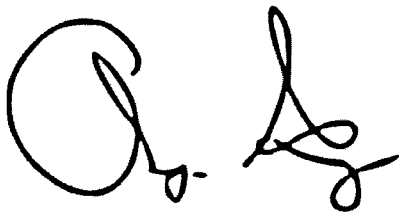
Signature 

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MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 27 **LOT** 22

PROPERTY LOCATION 2417 ARNOLD ST

TAX SALE CERTIFICATE# 18-00611

AMOUNT OF LIEN AS OF DATE: $ 10,390.07

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10390.07

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

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Do you have any outstanding City code violations? Yes_____ No X

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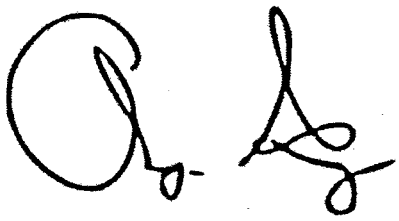
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 655 LOT 25

PROPERTY LOCATION 3044 FENWICK RD

TAX SALE CERTIFICATE# 18-00671

AMOUNT OF LIEN AS OF DATE: $ 7,439.09

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7439.09

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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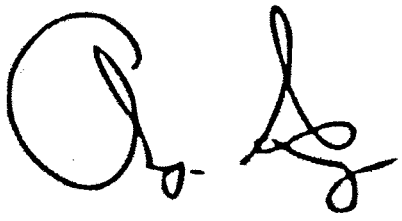
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

CITY OF CAMDEN
TAX OFFICE
Bureau of Revenue Collections
TEL: (856) 757-7003

RECEIVED
AUG 04 2020

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 061 **LOT** 13

PROPERTY LOCATION 3055 SUMTER RD

TAX SALE CERTIFICATE# 18-00690

AMOUNT OF LIEN AS OF DATE: $ 9,451.78

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $9451.78

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

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Do you have any outstanding City code violations? Yes_____ No X

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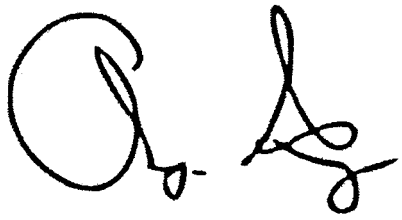
Signature 

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PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 072 **LOT** 8

PROPERTY LOCATION 2912 KANSAS RD

TAX SALE CERTIFICATE# 18-00723

AMOUNT OF LIEN AS OF DATE: $ 8,668.81

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8668.81

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

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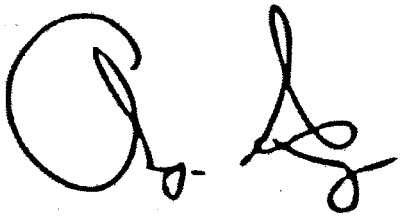
Signature 

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MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 82 **LOT** 6

PROPERTY LOCATION 1068 NIAGARA RD

TAX SALE CERTIFICATE# 18-00761

AMOUNT OF LIEN AS OF DATE: $ 10,780.38

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10780.38

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No

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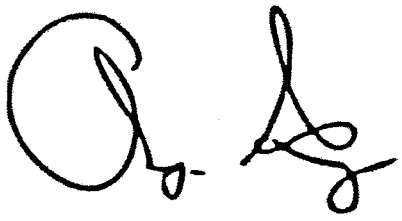
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

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MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~108~~ 1085 **LOT** 10

PROPERTY LOCATION 2958 Octagon Rd-West

TAX SALE CERTIFICATE# 16-00906

AMOUNT OF LIEN AS OF DATE: $ 20,116.48

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $20116.48

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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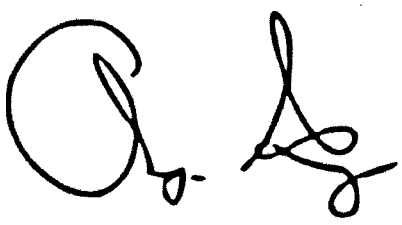
Signature 

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PROPERTY INFORMATION

BLOCK ~~106~~ 709 LOT 5

PROPERTY LOCATION 1526 Chesapeake Rd

TAX SALE CERTIFICATE# 16-00999

AMOUNT OF LIEN AS OF DATE: $ 22,646.02

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $22646.02

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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PROPERTY INFORMATION

BLOCK ~~106~~ 729 LOT 10

PROPERTY LOCATION 1544 Collings Rd

TAX SALE CERTIFICATE# 16-01062

AMOUNT OF LIEN AS OF DATE: $ 30,289.10

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $30289.10

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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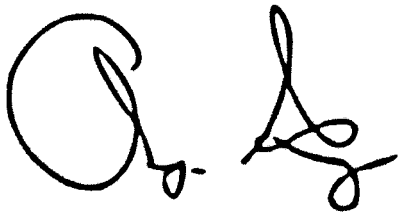
Signature 

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PROPERTY INFORMATION

BLOCK ~~106~~ 133 **LOT** 28

PROPERTY LOCATION 3118 So Constitution Rd

TAX SALE CERTIFICATE# 16-01086

AMOUNT OF LIEN AS OF DATE: $ 18,100.63

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $18100.63

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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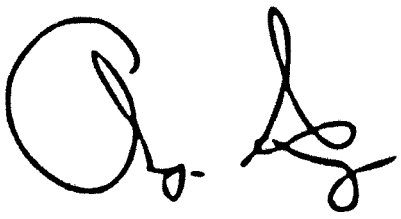
Signature 

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PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 150 **LOT** 73

PROPERTY LOCATION 930 NO 4TH ST

TAX SALE CERTIFICATE# 18-00934

AMOUNT OF LIEN AS OF DATE: $ 7,387.19

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7387.19

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

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PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 752 **LOT** 43

PROPERTY LOCATION 422 BAILEY ST

TAX SALE CERTIFICATE# 18-00938

AMOUNT OF LIEN AS OF DATE: $ 7,269.53

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7269.53

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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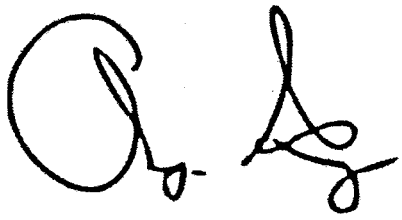
Signature 

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PROPERTY INFORMATION

BLOCK 756 **LOT** 95

PROPERTY LOCATION 638 ERIE ST

TAX SALE CERTIFICATE# 18-00946

AMOUNT OF LIEN AS OF DATE: $ 8,102.59

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8102.59

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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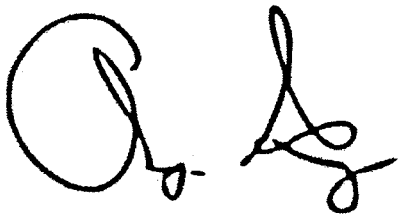
Signature 

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PROPERTY INFORMATION

BLOCK ~~58~~ 758 LOT 43

PROPERTY LOCATION 619 York St

TAX SALE CERTIFICATE# 18-00952

AMOUNT OF LIEN AS OF DATE: $ 8,647.90

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8647.9

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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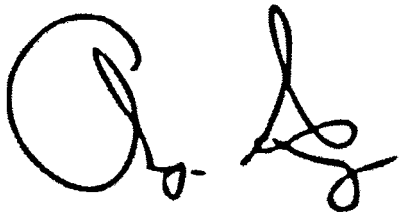
Signature 

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NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 58 ~~750~~ LOT 56

PROPERTY LOCATION 903 No 7Th St

TAX SALE CERTIFICATE# 18-00954

AMOUNT OF LIEN AS OF DATE: $ 15,049.62

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $15049.62

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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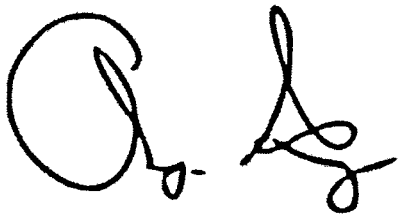
Signature 

For office use only:

Received:_____ By:_____

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 761 LOT 17

PROPERTY LOCATION 713 Grant St

TAX SALE CERTIFICATE# 16-01148

AMOUNT OF LIEN AS OF DATE: $ 20,817.53

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $20817.53

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

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Do you have any outstanding City code violations? Yes_____ No X

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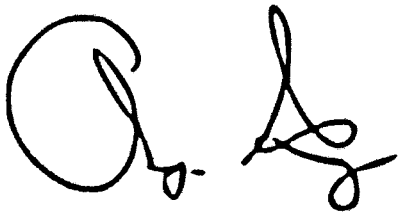
Signature 

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 772 LOT 18

PROPERTY LOCATION 425 Vine St

TAX SALE CERTIFICATE# 18-00975

AMOUNT OF LIEN AS OF DATE: $ 10,245.95

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10245.95

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

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Do you have any outstanding City code violations? Yes_____ No X

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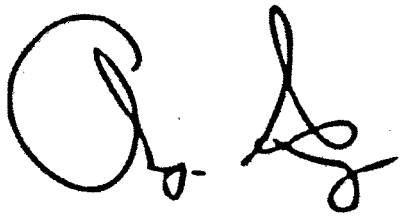
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 777 LOT 53

PROPERTY LOCATION 815 NO 8Th St

TAX SALE CERTIFICATE# 16-01170

AMOUNT OF LIEN AS OF DATE: $ 21,335.38

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $21335.38

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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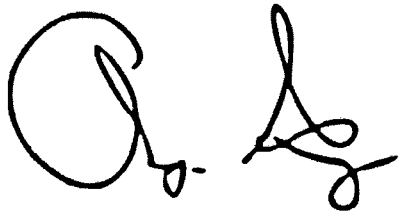
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 780 **LOT** 42

PROPERTY LOCATION 645 Vine St

TAX SALE CERTIFICATE# 16-01178

AMOUNT OF LIEN AS OF DATE: $ 11,767.46

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11767.46

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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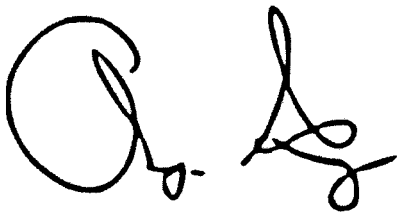
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~82~~ 78 **LOT** 82

PROPERTY LOCATION 622 No 7Th St

TAX SALE CERTIFICATE# 18-00997

AMOUNT OF LIEN AS OF DATE: $ 9,766.24

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $9766.24

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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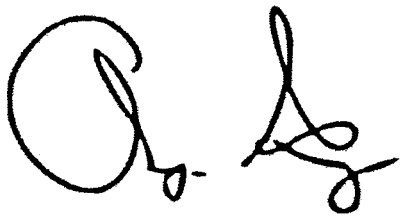
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 782 LOT 97

PROPERTY LOCATION 721 Cedar St

TAX SALE CERTIFICATE# 16-01182

AMOUNT OF LIEN AS OF DATE: $ 17,234.24

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $17234.24

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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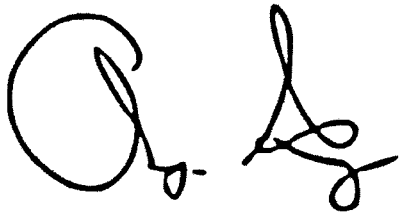
Signature 

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 787 LOT 64

PROPERTY LOCATION 715 NO 10Th St

TAX SALE CERTIFICATE# 16-01197

AMOUNT OF LIEN AS OF DATE: $ 19,183.76

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $19183.76

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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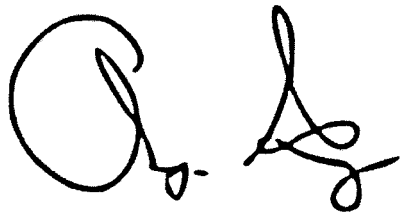
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 793 **LOT** 20

PROPERTY LOCATION 615 NO 8Th St

TAX SALE CERTIFICATE# 16-01200

AMOUNT OF LIEN AS OF DATE: $ 12,187.30

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $12187.3

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

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Do you have any outstanding City code violations? Yes_____ No X

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

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MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 902 LOT 66

PROPERTY LOCATION 827 Pearl St

TAX SALE CERTIFICATE# 18-01030

AMOUNT OF LIEN AS OF DATE: $ 7,430.61

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7430.61

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

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PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~25~~ 825 **LOT** 35

PROPERTY LOCATION 1113 No 19Th St

TAX SALE CERTIFICATE# 18-01056

AMOUNT OF LIEN AS OF DATE: $ 7,344.44

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7344.44

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

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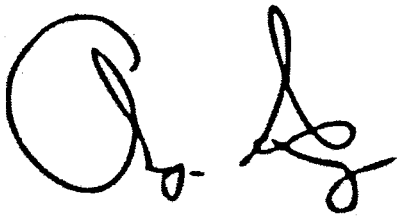
Signature 

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DATE: 9/7/2020

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PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 835 **LOT** 25

PROPERTY LOCATION 1105 NO 25Th St

TAX SALE CERTIFICATE# 16-01291

AMOUNT OF LIEN AS OF DATE: $ 5,246.00

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $5246

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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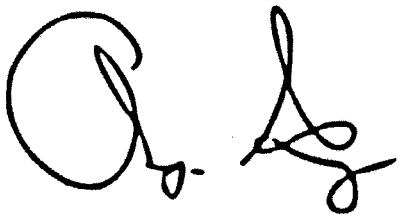
Signature 

For office use only:

Received: _____ By: _____

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 838 **LOT** 47

PROPERTY LOCATION 1223 Dupont St

TAX SALE CERTIFICATE# 17-01163

AMOUNT OF LIEN AS OF DATE: $ 5,071.00

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $5071

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~45~~ 845 LOT 9

PROPERTY LOCATION 1799 River Ave

TAX SALE CERTIFICATE# 18-01088

AMOUNT OF LIEN AS OF DATE: $ 11,272.13

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11272.13

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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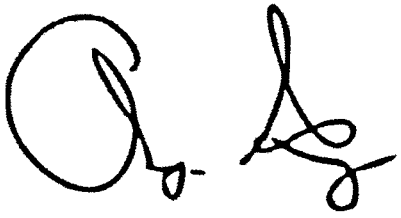
Signature 

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MAYOR

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CITY OF CAMDEN
NEW JERSEY

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 864 **LOT** 40

PROPERTY LOCATION 928 NO 25Th St

TAX SALE CERTIFICATE# 17-01239

AMOUNT OF LIEN AS OF DATE: $ 6,681.78

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6681.78

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

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MAYOR

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NEW JERSEY

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~406~~ 894 LOT 45

PROPERTY LOCATION 1232 NO 32Nd St

TAX SALE CERTIFICATE# 16-01400

AMOUNT OF LIEN AS OF DATE: $ 17,220.97

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $17220.97

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

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Do you have any outstanding City code violations? Yes_____ No X

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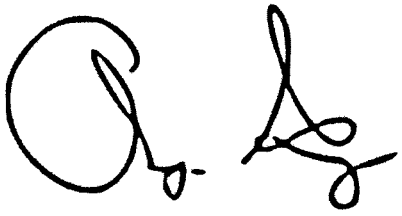
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 896 LOT 14

PROPERTY LOCATION 1219 NO 34Th St

TAX SALE CERTIFICATE# 17-01273

AMOUNT OF LIEN AS OF DATE: $ 11,832.72

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11832.72

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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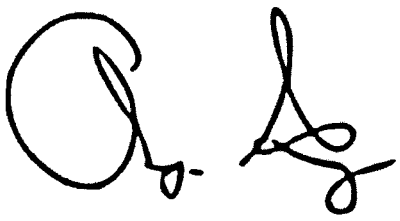
Signature 

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JUL 15 2020

CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 7/13/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 911 **LOT** 62

PROPERTY LOCATION 1154 N 33rd St Camden, NJ 08105

TAX SALE CERTIFICATE# 15-01432

AMOUNT OF LIEN AS OF DATE: 10,719.50

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10,719.50

PROPOSED USE OF PROPERTY: Rehabilitation and Sale to Homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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CITY OF CAMDEN
TAX OFFICE

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Signature

For office use only:
Received: 7/15/20 By: G Wilson

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MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 912 **LOT** 23

PROPERTY LOCATION 1109 NO 35Th St

TAX SALE CERTIFICATE# 17-01318

AMOUNT OF LIEN AS OF DATE: $ 8,977.20

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8977.2

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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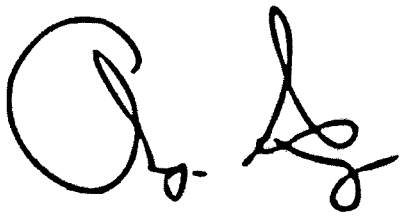
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~16~~ 916 **LOT** 51

PROPERTY LOCATION 1102 No 27Th St

TAX SALE CERTIFICATE# 18-01224

AMOUNT OF LIEN AS OF DATE: $ 4,249.02

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $4249.02

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding City code violations? Yes_____ No X

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JUL 15 2020

CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 7/13/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 926 **LOT** 87

PROPERTY LOCATION 1062 Bergen Ave Camden, NJ 08105

TAX SALE CERTIFICATE# 17-01367

AMOUNT OF LIEN AS OF DATE: 6,585.98

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6,585.98

PROPOSED USE OF PROPERTY: Rehabilitation and Sale to Homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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JUL 15 2020
CITY OF CAMDEN
TAX OFFICE

Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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Signature

For office use only:
Received: 7/15/20 By: GWatson

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 931 LOT 20

PROPERTY LOCATION 2738 Lincoln Ave

TAX SALE CERTIFICATE# 17-01384

AMOUNT OF LIEN AS OF DATE: $ 8,641.88

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8641.88

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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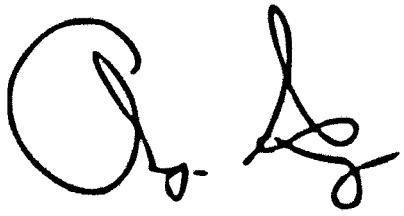
Signature 

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AUG 03 2020

CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/3/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 9 47 **LOT** 63

PROPERTY LOCATION 2731 GARFIELD AVE

TAX SALE CERTIFICATE# 15-01559

AMOUNT OF LIEN AS OF DATE: $ 22,372.07

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $22372.07

PROPOSED USE OF PROPERTY: Rehabilitation and Sale to Homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

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JUL 15 2020

CITY OF CAMDEN
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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 7/13/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 957 **LOT** 32

PROPERTY LOCATION 823 N 32nd St Camden, NJ 08105

TAX SALE CERTIFICATE# 19-01348

AMOUNT OF LIEN AS OF DATE: 1,558.29

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $1,558.29

PROPOSED USE OF PROPERTY: Rehabilitation and Sale to Homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

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JUL 15 2020

CITY OF CAMDEN
TAX OFFICE

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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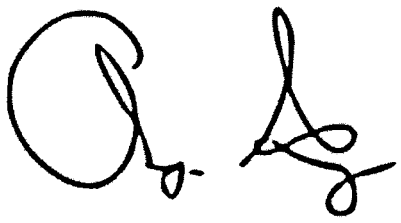
Signature 

For office use only:

Received: 7/15/20 By: QWatson

In the event of approval I understand that I am purchasing a Tax Lien Certificate against said property with foreclosure rights. I will not become the owner of said property upon assignment. Industrial properties may be subject to the Spill Compensation and Control Act (N.J.S.A. 58:10A-1 ET SEQ.), and the Industrial Site Recovery Act (N.J.S.A. 12:1k-6 ET SEQ.

RECEIVED

JUL 15 2020

CITY OF CAMDEN
TAX OFFICE
FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 7/13/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 958 LOT ~~86~~ 83

PROPERTY LOCATION 812 N 32nd St Camden, NJ 08105

TAX SALE CERTIFICATE# 17-01437

AMOUNT OF LIEN AS OF DATE: 4,593.11

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $4,593.11

PROPOSED USE OF PROPERTY: Rehabilitation and Sale to Homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

RECEIVED

JUL 15 2020

CITY OF CAMDEN
TAX OFFICE

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 963 **LOT** 5

PROPERTY LOCATION 702 NO 27Th St

TAX SALE CERTIFICATE# 16-01621

AMOUNT OF LIEN AS OF DATE: $ 33,527.00

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $33527

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

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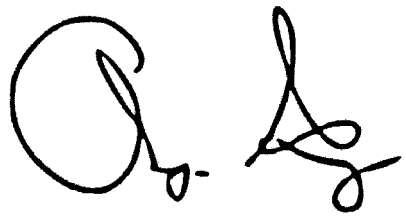
Signature 

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FRANCISCO "FRANK" MORAN
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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 978 LOT 14

PROPERTY LOCATION 2820 Pleasant St

TAX SALE CERTIFICATE# 17-01453

AMOUNT OF LIEN AS OF DATE: $ 7,985.00

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7985

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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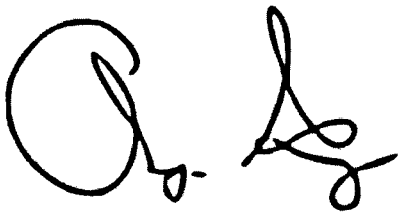
Signature 

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FRANCISCO "FRANK" MORAN
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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 10 01 LOT 67

PROPERTY LOCATION 537 No 35Th St

TAX SALE CERTIFICATE# 18-01431

AMOUNT OF LIEN AS OF DATE: $ 9,895.67

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $9895.67

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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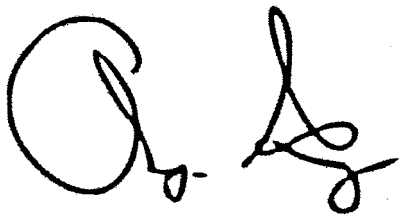
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1016 LOT 16

PROPERTY LOCATION 3631 Westfield Ave

TAX SALE CERTIFICATE# 16-01736

AMOUNT OF LIEN AS OF DATE: $ 47,641.69

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $47641.69

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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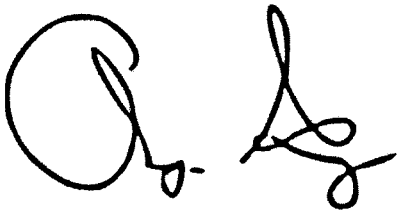
Signature 

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CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 106 1074 LOT 38

PROPERTY LOCATION 371 Garden Ave

TAX SALE CERTIFICATE# 16-01929

AMOUNT OF LIEN AS OF DATE: $ 24,166.88

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $24166.88

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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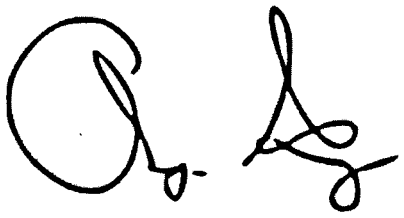
Signature 

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O.S.

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/17/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Brent Barnes

MAILING ADDRESS: 508 Somerset st. Gloucester City NJ 08030

PHONE: (856) 500-9798 EMAIL: Brent5800@gmail.com

PROPERTY INFORMATION

BLOCK 1082 LOT 52

PROPERTY LOCATION 227 S 32nd street. Camden, NJ 08105

TAX SALE CERTIFICATE# 991882

AMOUNT OF LIEN AS OF DATE: $36,806.54 (C$134,635.87)

AMOUNT OFFERED FOR LIEN: $ 5,000

PROPOSED USE OF PROPERTY:
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes____ No ✓

If "yes", list land/property addresses (attach additional pages if needed):

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/17/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Brent Barnes

MAILING ADDRESS: 508 Somerset St. Gloucester City NJ 08030

PHONE: (856) 500-9798 EMAIL: Brent5800@gmail.com

PROPERTY INFORMATION

BLOCK 1082 LOT 54

PROPERTY LOCATION 229 S 32nd Street Camden, NJ 08105

TAX SALE CERTIFICATE# 961380

AMOUNT OF LIEN AS OF DATE: $37,021.15 ($16,790.64)

AMOUNT OFFERED FOR LIEN: $5,000

PROPOSED USE OF PROPERTY:
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ____ No ✓

If "yes", list land/property addresses (attach additional pages if needed):

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1093 LOT 36

PROPERTY LOCATION 210 NO 27Th St

TAX SALE CERTIFICATE# 17-01793

AMOUNT OF LIEN AS OF DATE: $ 8,745.34

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8745.34

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

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Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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CITY OF CAMDEN
NEW JERSEY

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DATE: 9/7/2020

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NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 106 1136 LOT 48

PROPERTY LOCATION 2933 Royden St

TAX SALE CERTIFICATE# 16-02105

AMOUNT OF LIEN AS OF DATE: $ 11,634.25

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11634.25

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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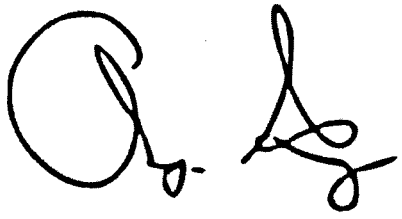
Signature 

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NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1139 LOT 8

PROPERTY LOCATION 411 Royal Ave

TAX SALE CERTIFICATE# 16-02115

AMOUNT OF LIEN AS OF DATE: $ 16,877.17

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $16877.17

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

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Do you have any outstanding City code violations? Yes_____ No X

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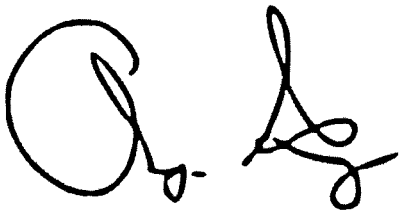
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1143 **LOT** 22

PROPERTY LOCATION 105 NO 21St St

TAX SALE CERTIFICATE# 17-01905

AMOUNT OF LIEN AS OF DATE: $ 1,940.76

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $1940.76

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

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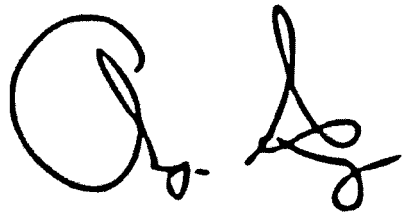
Signature 

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CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1146 LOT 39

PROPERTY LOCATION 51 NO 22Nd St

TAX SALE CERTIFICATE# 17-01913

AMOUNT OF LIEN AS OF DATE: $ 10,463.13

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10463.13

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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Signature

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~55~~ 1155 LOT 16

PROPERTY LOCATION 313 No 27Th St

TAX SALE CERTIFICATE# 18-01810

AMOUNT OF LIEN AS OF DATE: $ 10,017.39

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10017.39

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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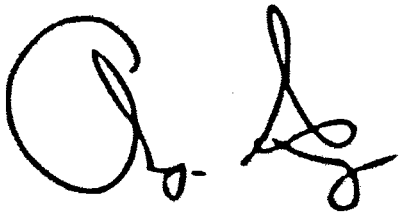
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~60~~ 1160 LOT 29

PROPERTY LOCATION 2225 Carman St

TAX SALE CERTIFICATE# 18-01818

AMOUNT OF LIEN AS OF DATE: $ 7,538.04

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7538.04

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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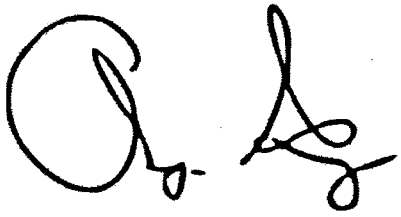
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 72 1172 **LOT** 30

PROPERTY LOCATION 155 Eutaw Ave

TAX SALE CERTIFICATE# 18-01843

AMOUNT OF LIEN AS OF DATE: $ 6,626.09

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6626.09

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 7/22/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1234 **LOT** 92

PROPERTY LOCATION 264 Boyd St Camden, NJ 08105

TAX SALE CERTIFICATE# 12-03790

AMOUNT OF LIEN AS OF DATE: 3,152.71

AMOUNT OFFERED FOR LIEN: 12,500.00

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION We own the property next door, 266 Boyd St.

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

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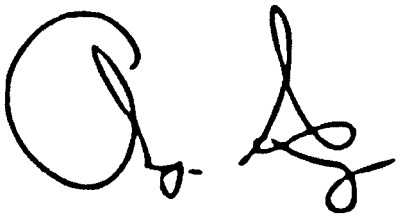
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~71~~ 1271 LOT 57

PROPERTY LOCATION 1689 Park Blvd

TAX SALE CERTIFICATE# 18-02048

AMOUNT OF LIEN AS OF DATE: $ 11,785.20

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11785.2

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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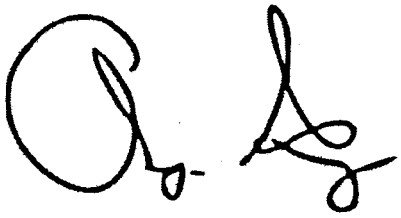
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1276 LOT 34

PROPERTY LOCATION 1477 Bradley Ave

TAX SALE CERTIFICATE# 16-02470

AMOUNT OF LIEN AS OF DATE: $ 21,833.44

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $21833.44

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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SUITE 117, CITY HALL, P.O. BOX 95120, CAMDEN, NEW JERSEY 08101-5120

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1204 LOT 60

PROPERTY LOCATION 1041 Langham Ave

TAX SALE CERTIFICATE# 16-02517

AMOUNT OF LIEN AS OF DATE: $ 19,725.88

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $19725.88

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

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Do you have any outstanding City code violations? Yes_____ No X

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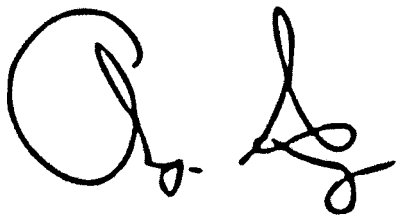
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1205 LOT 110

PROPERTY LOCATION 1044 Princess Ave

TAX SALE CERTIFICATE# 16-02525

AMOUNT OF LIEN AS OF DATE: $ 21,256.51

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $21256.51

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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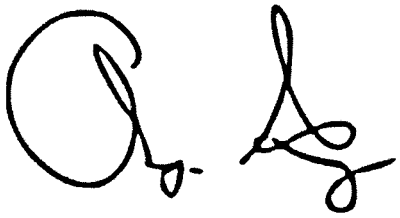
Signature 

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DATE: 9/7/2020

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MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1290 LOT 101

PROPERTY LOCATION 1231 Langham Ave

TAX SALE CERTIFICATE# 16-02580

AMOUNT OF LIEN AS OF DATE: $ 30,543.40

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $30543.4

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No_____

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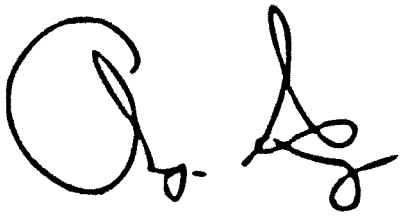
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1292 LOT 19

PROPERTY LOCATION 1201 Princess Ave

TAX SALE CERTIFICATE# 16-02593

AMOUNT OF LIEN AS OF DATE: $ 26,465.91

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $26465.91

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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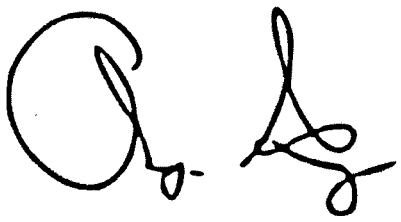
Signature 

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NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1294 LOT 58

PROPERTY LOCATION 1343 Princess Ave

TAX SALE CERTIFICATE# 16-02610

AMOUNT OF LIEN AS OF DATE: $ 30,438.00

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $30438

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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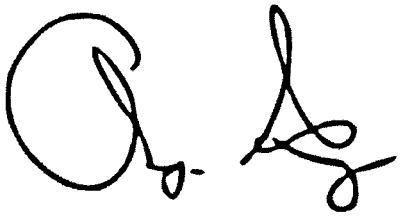
Signature 

For office use only:

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1294 **LOT** 61

PROPERTY LOCATION 1349 Princess Ave

TAX SALE CERTIFICATE# 17-02374

AMOUNT OF LIEN AS OF DATE: $ 12,126.51

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $12126.51

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** _____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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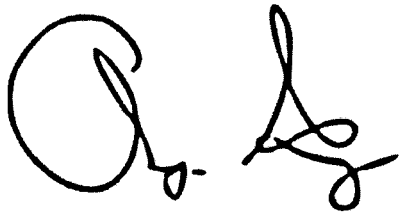
Signature 

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MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 09 LOT 54

PROPERTY LOCATION 1113 Louis St

TAX SALE CERTIFICATE# 18-02241

AMOUNT OF LIEN AS OF DATE: $ 6,239.03

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6239.03

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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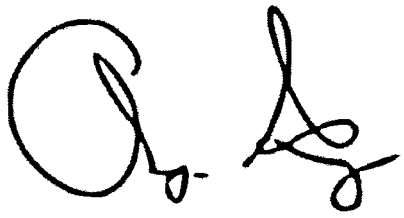
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~22~~ 1322 LOT 81

PROPERTY LOCATION 1285 Mechanic St

TAX SALE CERTIFICATE# 18-02277

AMOUNT OF LIEN AS OF DATE: $ 11,747.99

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11747.99

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~28~~ 1326 **LOT** 77

PROPERTY LOCATION 1173 Lansdown Ave

TAX SALE CERTIFICATE# 18-02296

AMOUNT OF LIEN AS OF DATE: $ 5,498.16

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $5498.16

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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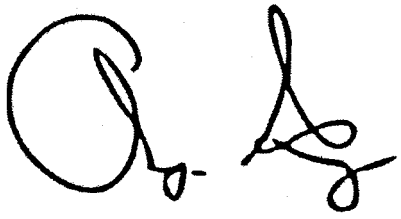
Signature 

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CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1328 LOT 31

PROPERTY LOCATION 1189 Whitman Ave

TAX SALE CERTIFICATE# 16-02739

AMOUNT OF LIEN AS OF DATE: $ 11,446.56

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $11446.56

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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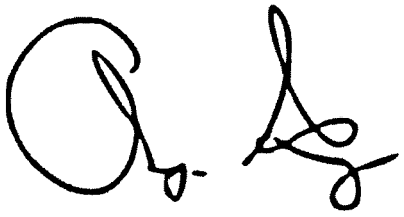
Signature 

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MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: Jun 1 2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Miguel Rivera

MAILING ADDRESS: 1255 mechanic st camden NJ 08104

PHONE: 215-298-3666 **EMAIL:** M.Rivera100@Yahoo.com

PROPERTY INFORMATION

BLOCK 1330 **LOT** 29 99270

PROPERTY LOCATION 1244 mechanic st camden NJ 08104

TAX SALE CERTIFICATE# _____

AMOUNT OF LIEN AS OF DATE: _____

AMOUNT OFFERED FOR LIEN: 3,500

Proposed Use of Property: _____

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

RECEIVED
MAY 26 2020
CITY OF CAMDEN
TAX OFFICE

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 5/25/20

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Anedia Henriquez (UCP LLC)

MAILING ADDRESS: 1243 Lansdown Ave Camden NJ 08104

PHONE: 856-834-8264 EMAIL: Anediah@yahoo.com

PROPERTY INFORMATION

BLOCK 1331 LOT 118

PROPERTY LOCATION 1241 LANSDOWN

TAX SALE CERTIFICATE# 13-03040

AMOUNT OF LIEN AS OF DATE: 4918.87

AMOUNT OFFERED FOR LIEN: $5,000.00

PROPOSED USE OF PROPERTY: RENTAL
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ✓ No ____

If "yes", list land/property addresses (attach additional pages if needed):

1243 LANSDOWN

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No ✓

If "yes", what are the land/property addresses? List.

Do you have any outstanding City code violations? Yes_____ No ✓

If "yes" what are the land/property addresses? List

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Signature

For office use only:
Received: 5/24/2022 By: D. Nova

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
Tel: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1336 **LOT** 80

PROPERTY LOCATION 1327 Lansdown Ave

TAX SALE CERTIFICATE# 16-02773

AMOUNT OF LIEN AS OF DATE: $ 23,133.33

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $23133.33

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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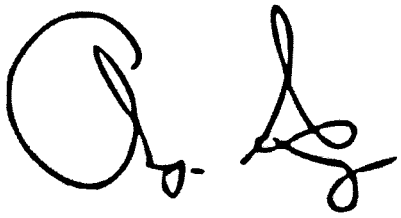
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~41~~ 1341 LOT 1

PROPERTY LOCATION 1188 Everett St

TAX SALE CERTIFICATE# 18-02334

AMOUNT OF LIEN AS OF DATE: $ 8,539.44

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $8539.44

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding City code violations? Yes_____ No X

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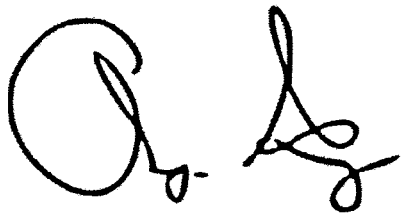
Signature 

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CITY OF CAMDEN
NEW JERSEY

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~42~~ 1342 **LOT** 10 4

PROPERTY LOCATION 1547 Louis St

TAX SALE CERTIFICATE# 18-02345

AMOUNT OF LIEN AS OF DATE: $ 6,422.90

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6422.9

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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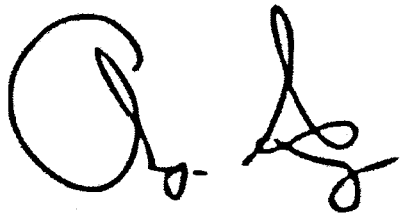
Signature 

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CITY OF CAMDEN
NEW JERSEY

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~44~~ 1344 LOT 83

PROPERTY LOCATION 1207 Thurman St

TAX SALE CERTIFICATE# 18-02362

AMOUNT OF LIEN AS OF DATE: $ 6,092.67

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $6092.67

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

CITY OF CAMDEN
Bureau of Revenue Collections
TAX OFFICE
TEL: (856) 757-7003

RECEIVED
AUG 28 2020

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/27/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1350 LOT 82

PROPERTY LOCATION 1347 Morton St

TAX SALE CERTIFICATE# 17-02592

AMOUNT OF LIEN AS OF DATE: $ 5,637.20

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $5637.2

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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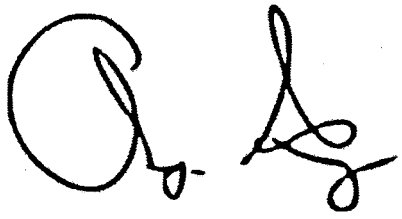
Signature 

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FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

CITY OF CAMDEN
TAX OFFICE

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9-12-2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Kristy Roberts

MAILING ADDRESS: 1182 Morton st, Camden NJ. 08104

PHONE: 856-308-8556 EMAIL: SweetKrs2@yahoo.com

PROPERTY INFORMATION

BLOCK 1351 LOT 20

PROPERTY LOCATION 1184 Morton st. Camden, N.J. 08104

TAX SALE CERTIFICATE# 11-03850

AMOUNT OF LIEN AS OF DATE: 13,334.28

AMOUNT OFFERED FOR LIEN: 13,334.28

PROPOSED USE OF PROPERTY: Side Yard
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes ✓ No ____

If "yes", list land/property addresses (attach additional pages if needed): 1182 Morton st. Camden, N.J. 08104

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~57~~ 1357 LOT 93

PROPERTY LOCATION 1338 Morton St

TAX SALE CERTIFICATE# 18-02411

AMOUNT OF LIEN AS OF DATE: $ 7,456.64

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7456.64

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

If "yes" what are the land/property addresses? List

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~59~~ 1559 LOT 5

PROPERTY LOCATION 1317 Sheridan St

TAX SALE CERTIFICATE# 18-02418

AMOUNT OF LIEN AS OF DATE: $ 12,731.56

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $12731.56

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding City code violations? Yes_____ No X

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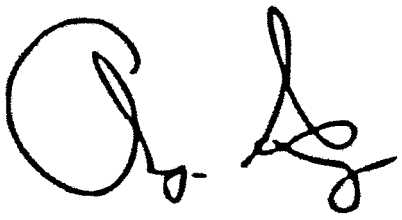
Signature 

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~67~~ 1361 LOT 36

PROPERTY LOCATION 1221 Carl Miller Blvd

TAX SALE CERTIFICATE# 18-02428

AMOUNT OF LIEN AS OF DATE: $ 3,018.42

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $3018.42

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding City code violations? Yes_____ No X

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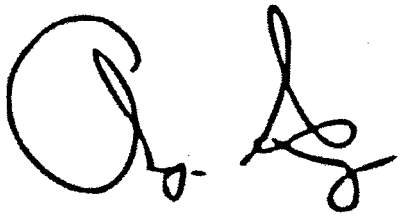
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1364 LOT 105

PROPERTY LOCATION 1248 Carl Miller Blvd

TAX SALE CERTIFICATE# 17-02670

AMOUNT OF LIEN AS OF DATE: $ 9,801.25

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $9801.25166776936

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No____

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding City code violations? Yes_____ No X

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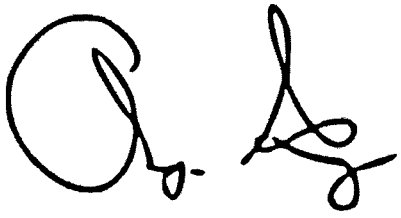
Signature 

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MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1367 **LOT** 81

PROPERTY LOCATION 1321 Decatur St

TAX SALE CERTIFICATE# 16-02959

AMOUNT OF LIEN AS OF DATE: $ 10,787.98

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $10787.98

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

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If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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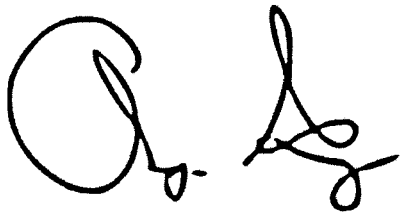
Signature 

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RECEIVED
AUG 28 2020
CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/27/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1368 LOT 100

PROPERTY LOCATION 1428 Carl Miller Blvd

TAX SALE CERTIFICATE# 17-02689

AMOUNT OF LIEN AS OF DATE: $ 14,717.08

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $14717.08

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No

If "yes", list land/property addresses (attach additional pages if needed):

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Do you have any outstanding City code violations? Yes_____ No X

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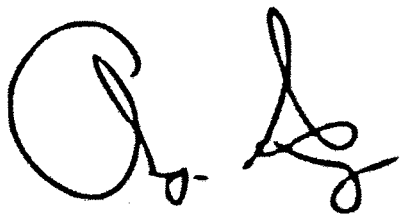
Signature 

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

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TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 9/7/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~106~~ 1373 LOT 29

PROPERTY LOCATION 1353 Dayton St

TAX SALE CERTIFICATE# 16-02991

AMOUNT OF LIEN AS OF DATE: $ 7,354.63

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7354.63

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No ____

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Do you have any outstanding City code violations? Yes_____ No X

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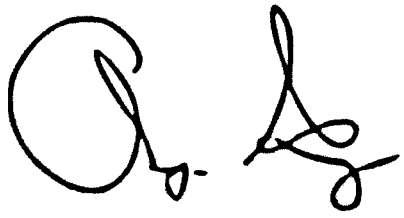
Signature 

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DEPARTMENT OF FINANCE
CITY OF CAMDEN
NEW JERSEY

Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK ~~77~~ 1377 **LOT** 1

PROPERTY LOCATION 1332 Browning St

TAX SALE CERTIFICATE# 18-02513

AMOUNT OF LIEN AS OF DATE: $ 7,236.95

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $7236.95

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

If "yes", list land/property addresses (attach additional pages if needed):

Do you have any outstanding taxes, water or sewer charges, fees, judgements or any indebtedness owed to the City? Yes_____ No X

If "yes", what are the land/property addresses? List.

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Do you have any outstanding City code violations? Yes_____ No X

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RECEIVED
AUG 28 20[illegible]
CITY OF CAMDEN
TAX OFFICE

FRANCISCO "FRANK" MORAN
MAYOR

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Bureau of Revenue Collections
TEL: (856) 757-7003

REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 6/27/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 **EMAIL:** ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1377 **LOT** 43

PROPERTY LOCATION 1338 Browning St

TAX SALE CERTIFICATE# 17-02731

AMOUNT OF LIEN AS OF DATE: $ 4,243.24

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $4243.24

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X **No** ____

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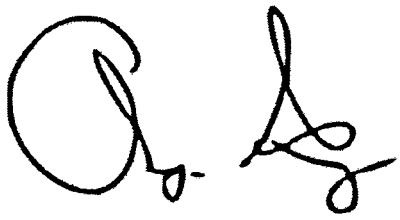
Signature 

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REQUEST FOR ASSIGNMENT OF MUNICIPAL HELD LIEN

DATE: 8/10/2020

CONTACT INFORMATION OF PERSON REQUESTING ASSIGNMENT:

NAME: Angad Guglani

MAILING ADDRESS: 525 Market St. 2nd Floor Camden NJ 08102

PHONE: (856) 485 5004 EMAIL: ag@cooperacq.com

PROPERTY INFORMATION

BLOCK 1416 LOT 13

PROPERTY LOCATION 590 Clinton St

TAX SALE CERTIFICATE# 18-02555

AMOUNT OF LIEN AS OF DATE: $ 12,325.95

AMOUNT OFFERED FOR LIEN: Greater of Full Redemption Value or $12325.95

PROPOSED USE OF PROPERTY: Rehabilitation and sale to homeowner
(i.e. use as residence, rental, side yard, etc.)

ADDITIONAL INFORMATION

Do you own any other land/property in the City of Camden? Yes X No

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R-25

MBS:dh
05-08-18

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO MALL CHEVROLET INC, 75 HADDONFIELD RD, CHERRY HILL, NJ 08002 TO PROVIDE MECHANICAL REPAIRS TO MUNICIPAL VEHICLES FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on July 30, 2020 in the Council Chambers, City Hall, Camden, New Jersey for mechanical repairs of Chevrolet municipal vehicles for a period of one year with a second year option; and

WHEREAS, one (1) bid and proposal was received on July 30, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **MALL CHEVROLET, INC.**, for mechanical repairs of Chevrolet municipal vehicles for the total sum of TWO HUNDRED TWENTY THOUSAND DOLLARS ($220,000.00); and

WHEREAS, **MALL CHEVROLET, INC** will provide the services at the hourly rate of $110.00 for automobile's/SUV/light trucks with a 25% markdown on parts excluding engines & transmissions; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget account of the City of Camden under line item "1-01-709-916/917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder **MALL CHEVROLET, INC.** for an amount not to exceed TWO HUNDRED TWENTY THOUSAND DOLLARS ($220,000.00), for mechanical repairs of Chevrolet municipal vehicles, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

Steven D. Eglet Sr
MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:
LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

MALL CHEVROLET INC

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION: **1-01-709-916/917**
  AMOUNT: **$220,000.00**
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT:**
  AMOUNT:
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$220,000.00

***Contingent on the availability of funds.**

Description of the Goods or Services to be procured:

Award of a Contract (Bid #20-06) to Mall Chevrolet, to provide mechanical repairs to municipal vehicles for a period of (1) one year with a second year option.

DOREEN P. CHANG
TREASURER

Date: November 10, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW/Fleet

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to Mall Chevrolet, 75 Haddonfield Road, Cherry Hill, NJ 08002

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to Mall Chevrolet for as needed mechanical repairs to Chevrolet municipal vehicles for a period of one year with a 2nd year option (pricing to remain the same). The vendor will provide the service at the following hourly labor rates: $110.00 for Automobiles/SUVs/light trucks. There is a -25% markdown on parts (excluding engines & transmissions).

BIDDING PROCESS: Received one (1) proposal from Bid #20-06 on July 30, 2020

APPROPRIATION ACCOUNT(S): 1-01- -709-916/917

AMOUNT: $220,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/12/20	
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/12/2020	
Approved by Business Administrator:	11/19/20	Jason J. Asuncion
Received by City Attorney:	11/19/2020	John D Eggleston Co-Michelle Baker-Speed/mdr

RECEIVED 11/19/2020

(Name) Please Print ***(Extension #)***

Prepared by 1: L. CHANDLER X7475
Contact Person 2:

Please note that you are the responsible party that will be notified for any pertinent information that is requested. If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting. ****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	MALL CHEVROLET
Purpose or Need for service:	MECHANICAL REPAIRS & PARTS TO CHEVROLET MUNICIPAL VEHICLES
Contract Award Amount	$220,000.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #20-06
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01- -709-916/917 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

B10 #20-06 Date 11/12/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____ Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

CITY OF CAMDEN
BID #20-06 SPECIFICATIONS

MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED CHEVY REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION
PAGE 4

1. **HOURLY LABOR RATE (AUTOMOBILE) $** 110.00 **X 500 HOURS (MORE OR LESS) = $** 55,000.00

2. **HOURLY LABOR RATE (SUV/LIGHT TRUCK) $** 110.00 **X 1500 HOURS (MORE OR LESS) = $** ~~1,650.00~~ $165,000 JR 11/9/2020

TOTAL AMOUNT OF BID: $ ~~56,650.0~~ $220,000 JR 11/9/2020
BASE BID = 1+2

PARTS PRICE CHARGES: (NOTE: RECEIPTS MUST BE ATTACHED TO INVOICE SHOWING PURCHASED PRICE)

CONTRACTOR'S COST + _____ **OR -** 25 **% OF PARTS** GM
MARKUP OR DISCOUNT

Does not include Motors & Transmissions

Note: Award of Contract is predicated on items #s 1 and 2

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK AND INITIAL 1ST LINE (IE: TRAVEL, FUEL, ETC)

Emergency Equipment **CHARGE $** 110.00 **PER** hr

Vehicle aftermarket Equip **CHARGE $** 110.00 **PER** hr

_____ **CHARGE $** _____ **PER** _____

_____ **CHARGE $** _____ **PER** _____

VENDOR NAME Mall Chevrolet

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	MALL CHEVROLET, INC.
Trade Name:	
Address:	75 HADDONFIELD RD CHERRY HILL, NJ 08002-1453
Certificate Number:	0098574
Effective Date:	September 03, 1986
Date of Issuance:	November 09, 2020

For Office Use Only:

20201109132639222

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID # 20-06

BID NAME: MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED CHEVY REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID DUE: THURSDAY, JULY 30, 2020 @ 11:00AM

VENDOR	AMOUNT
MALL CHEVY CHERRY HILL,NJ	**1.HOURLY LABOR RATE (AUTOMOBILE) $110.00 X 500 HOURS (MORE OR LESS) = $55,000.00** **2.HOURLY LABOR RATE (SUV/LIGHT TRUCK) $110.00 X 1500 HOURS MORE OR LESS =$165,000.00** **TOTAL AMOUNT OF BID: $220,000.00** **BASE BID = 1+2**

Bid results are for information purposes **only**.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: **#20-06**

BID NAME: **MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED CHEVY REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION**

BID DUE: **THURSDAY, JULY 30, 2020 @ 11:00 AM**
ZOOM Meeting ID: 970 0182 5886 & Password: 015668

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
	MALL CHEVROLET 75 HADDONFIELD RD CHERRY HILL NJ 08002 FLEETMAN13@GMAIL.COM	856-662-7000 X127

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, July 30, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-06
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED CHEVY REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-07
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED DODGE REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-08
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED FORD REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. July 30, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Jul 30, 2020 11:00 AM Eastern Time (US and Canada)

Link: https://zoom.us/j/97001825886?pwd=QnFRSzg2THdnYlk1Q1ZJQ0lyZk1odz09

Meeting ID: 970 0182 5886

Password: 015668

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. At this time, hand delivery of the bid is not feasible. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101. Hand delivery of this bid is not available at this time. Bids may not be emailed, faxed or transmitted over the telephone.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent
($65.00)

Revised

MBS:dh
12-08-20

R-26

RESOLUTION AUTHORIZING AND RATIFYING EMERGENCY PROCUREMENT AND PAYMENT OF SAME TO THE ORIGINAL HARGROVE DEMOLITION CO. FOR THE PARTIAL ROOF TOP COLLAPSE OF 100 COOPER STREET, CAMDEN, NJ

WHEREAS, on August 28, 2020, an inspection by the City Construction Official of a building structure took place at 100 Cooper Street; and

WHEREAS, upon inspection, the Construction Official determined that the building structure at 100 Cooper Street was an unsafe structure which constituted a danger to the health, safety and welfare of the residents of the City of Camden requiring prompt action; and

WHEREAS, it was determined that the building structure at 100 Cooper Street required emergency services to remove the concrete copings and all loose bricks from the building due to an act of nature, lighting strike; and

WHEREAS, the City reached out to The Original W. Hargrove Demolition, Inc., for the structure of at 100 Cooper Street for the removal of concrete copings and all loose bricks and debris from the building due to an act of nature, lightning strike; and

WHEREAS, the City of Camden received a lump sum bid of $7,500.00 from The Original W. Hargrove Demolition, Inc., for the emergency services of the partial roof top collapse of 100 Cooper Street, Camden, NJ; and

WHEREAS, the City of Camden entered into a contract with The Original W. Hargrove Demolition, Inc. for $7,500.00 for the emergency services of the partial roof collapse of 100 Cooper Street, Camden, NJ and the removal of the concrete copings and all loose bricks from the building; now therefore

BE IT RESOLVED, that the City Council of the City of Camden does hereby ratify an emergency contract with the Original W. Hargrove Demolition, Inc. in the amount of $7,500.00 for provision of emergency services in connection with the partial roof top collapse of 100 Cooper Street to remove the concrete copings and all loose bricks and debris from said property due to an act of nature, lightning strike.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS THE TREASURER THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

THE ORIGINAL W. HARGROVE DEMOLITION INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION: 1-01-700-908
AMOUNT: $7,500.00
ADOPTED BUDGET APPROPRIATION:
AMOUNT:
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$7,500.00

Description of the Goods or Services to be procured:

Ratifying Emergency Contract to The Original W. Hargrove Demolition Inc., for the removal of partial rooftop collapse at 100 Cooper Street in the City of Camden. The Construction Official determined that there was imminent hazard to structure.

DOREEN CHANG
TREASURER

DATE: September 16, 2020

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: NEXT MEETING

TO: Jason J. Asuncion, Business Administrator

DATE: September 16, 2020

FROM: Roberta Pratt

Department Making Request: Purchasing for Public Works

TITLE OF RESOLUTION/ORDINANCE: Ratifying Emergency Bid

BRIEF DESCRIPTION: Ratifying emergency bid and payment of same to The Original W. Hargrove Demolition Co. Camden 1507 State Street Camden, New Jersey for 100 Cooper Street partial roof top collapse. The construction official determined that there was an imminent hazard condition due to the structure on August 28, 2020. The City of Camden will impose a municipal lien against this property for the amount of the costs incurred by the City for removal of concrete copings and all loose bricks from building due to lightning strike. Clean up and removing all debris.

BIDDING PROCESS: N.J.S.A 40A: 11-6 (EMERGENCY)
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): 1-01- -700-908

AMOUNT: $7,500.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:	9-16-20	
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☑ CAF –Certifications of Availability of Funds	9/17/20	
Approved by Purchasing Agent:	9/22/2020	
Approved by Business Administrator:	10.23.20	
Received by City Attorney:	10/27/2020	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	*(Extension #)*
Prepared By:	Roberta Pratt	7159
Contact Person:	Director Keith Walker	7139

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

CAMDEN CITY

520 MARKET STREET
P O BOX 95120
CAMDEN, NJ 08101-5120
TEL (856)757-7000

REQUISITION
NO. 21-00307

SHIP TO
DEPT OF PUBLIC WORKS 101 NEWTON AVENUE CAMDEN, NJ 08103 ATTN: K.WALKER/B.BARNES

VENDOR
VENDOR #: HAR04 THE ORIGINAL W. HARGROVE DEMOLITION CO. 1507 STATE STREET CAMDEN, NJ 08105

ORDER DATE: 09/09/20
DELIVERY DATE: 09/09/20
STATE CONTRACT:
F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00 EA	EMERGENCY SERVICES 100 COOPER EMERGENCY SERVICES AT 100 COOPER ST. PROVIDE EQUIPMENT,LABOR,AND MATERIALS TO REMOVE THE CONCRETE COPINGS AND ALL LOOSE BRICKS FROM BUILDING DUE TO AN ACT OF NATURE, LIGHTING STRIKE. PLACING AND ARRANGING BARRICADES AROUND WORK AREA. WORK WAS PERFORMED ON 8/28& 8/29,2020 COST $7,500.00	1-01- -700-908	7,500.0000	7,500.00
			TOTAL	7,500.00

9/15/2020

CITY OF CAMDEN
PURCHASING BUREAU
2020 SEP 15 A 8:50

9.15.20

Approved: 9/15/20

I hereby certify that the work or supplies specified are Necessary for the proper transaction of the business of this bureau or office.

9.14.20
Department Head **Date**

10/23/2020
Receiver of Goods **Date**

THIS COPY OF THE REQUISITION TO BE FORWARDED TO THE PURCHASING BUREAU

Revised 3/25/99

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	NO
Name of Vendor	THE ORIGINAL W. HARGROVE DEMOLITION CO
Purpose or Need for service:	EMERGENCY CONTRACT TO PROVIDE FOR REMOVAL OF HAZARDOUS ROOFTOP CONCRETE 100 COOPER STREET CAMDEN NJ
Contract Award Amount	$7,500.00
Term of Contract	30
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	CONSTRUCTION OFFICIAL
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

Date 10-23-20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

Public Works Other Sew Budget Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____

Director or Designee,
Division of Local Government Services

Number Assigned_____

CITY OF CAMDEN - DEPARTMENT OF FINANCE

Rm. 213, City Hall, P.O. Box 95120, Camden, NJ 08101-5120
856-757-7060

Pg 1

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

No. 21-00755

SHIP TO

DEPT OF PUBLIC WORKS
101 NEWTON AVENUE
CAMDEN, NJ 08103
ATTN: K.WALKER/B.BARNES

VENDOR

VENDOR #: HAR04

THE ORIGINAL W. HARGROVE
DEMOLITION CO.
1507 STATE STREET
CAMDEN, NJ 08105

ORDER DATE: 09/15/20
REQUISITION NO: 21-00307
DELIVERY DATE: 09/09/20
STATE CONTRACT:
F.O.B. TERMS:

PAYMENT RECORD: _____
CHECK NO. DATE

RETURN VOUCHER TO:
Finance Dept. - Acct's Payable
Room 213, City Hall, Camden, NJ 08101

THE CONDITIONS OF THIS ORDER ARE NOT TO BE MODIFIED BY ANY VERBAL UNDERSTANDING. ALL PRICES ARE F.O.B. DESTINATION, UNLESS NOTED.

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00/EA	EMERGENCY SERVICES 100 COOPER EMERGENCY SERVICES AT 100 COOPER ST. PROVIDE EQUIPMENT,LABOR,AND MATERIALS TO REMOVE THE CONCRETE COPINGS AND ALL LOOSE BRICKS FROM BUILDING DUE TO AN ACT OF NATURE, LIGHTING STRIKE. PLACING AND ARRANGING BARRICADES AROUND WORK AREA. WORK WAS PERFORMED ON 8/28& 8/29,2020 COST $7,500.00 - INVOICE #134	1-01- -700-908	7,500.0000	7,500.00
			TOTAL	7,500.00

CLAIMANT'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under penalty of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount is a reasonable one. I understand no payments will be made for additional work not included on this purchase order.

X
CLAIMANT

POSITION DATE

VENDOR'S TAX I.D. NO. AND/OR SOCIAL SECURITY NO.

CERTIFICATION OF FUNDS

I hereby certify the funds are available and encumbered.

CHIEF FINANCIAL OFFICER

VENDOR: SEE CONDITIONS ON REVERSE SIDE

APPROVED:
THIS PURCHASE COMPLIES WITH THE NJ LOCAL PUBLIC CONTRACT LAW N.J.S.A.40A:11-1 ET SEQ.

PURCHASING AGENT

NOTICE: THE CITY OF CAMDEN UNDER N.J. SALES USE TAX ACT, CHAPTER 30, P.L. 1966 (N.J.S.A. 54-32B) IS EXEMPT FROM ALL TAXATION, FED. I.D #21 -6000418.

NOTICE TO VENDORS: NO ADDITIONS ARE TO BE MADE TO THIS PURCHASE ORDER. Finance Dept. will honor invoices which conform to purchase order as prepared by Purchasing Agent only. Invoices must be rendered and sent promptly to the Finance Dept., Accts. Payable, City Hall-Room 213, Camden, New Jersey 08101, giving order number. All packages must contain packing list. All packages, delivery slips, etc. must contain this order number. All goods or services must be billed at the agreed price, which shall include delivery charges unless otherwise specified.

PURCHASING COPY

MGL PRINTING SOLUTIONS

"The Original" W. Hargrove Demolition Co Inc.

1507 State Street
Camden, NJ 08105

Invoice

Date	Invoice #
8/31/2020	134

Bill To

City of Camden
ATTN: Ms. Brenda Barnes, DPW
City Hall-- 4th Floor
520 Market Street
Camden, NJ 08101-5120

Ship To

100 Cooper Street
(emergency services)
Camden, New Jersey
USA

Due Date	P.O. No.	Terms
8/31/2020		

Description	Qty	Rate	Amount
Providing emergency services, , laborers, etc...to remove the concrete copings and all loose brick from building, due to lightning strike. Cleaning up and removing all debris accumulated from work. Arranging barricades around work area. Work performed on 08/28/2020-08/29/2020	1	7,500.00	7,500.00

Total $7,500.00

Payments/Credits $0.00

Balance Due **$7,500.00**

Phone #	Fax #	E-mail
856-225-1100	856-541-0841	kelly@whargrove.com

R-27

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO EMERGENCY EQUIPMENT SALES, LLC, 119 WINTERWOOD AVENUE, EWING, NJ 08638 TO PROVIDE MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on August 27, 2020 in the Council Chambers, City Hall, Camden, New Jersey for mechanical repairs to municipal fire apparatus for a period of one year with a second year option; and

WHEREAS, one (1) bid and proposal from Bid #20-10 was received on August 27, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **EMERGENCY EQUIPMENT SALES, LLC** for mechanical repairs of municipal fire apparatus for the total sum of ONE HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED FIFTY DOLLARS ($179,750.00); and

WHEREAS, **EMERGENCY EQUIPMENT SALES, LLC** will provide the services at the regular hourly labor rate of $115.00 and for overtime and legal holiday hourly labor rate of $135.00 with a 25% markup on parts; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget appropriation account of the City of Camden under line item "1-01- -709-916/917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the only responsible bidder: **EMERGENCY EQUIPMENT SALES, LLC** for an amount not to exceed ONE HUNDRED SEVENTY-NINE THOUSAND SEVEN HUNDRED FIFTY DOLLARS ($179,750.00), for mechanical repairs of municipal fire apparatus, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

EMERGENCY EQUIPMENT SALES, LLC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION: **1-01-709-916/917**
  AMOUNT: **$179,750.00**
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT:**
  AMOUNT:
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$179,750.00**

Contingent on the availability of Funds

Description of the Goods or Services to be procured:

Award of a Contract (# 20-10) to Emergency Equipment Sales, LLC, to provide mechanical repairs to Municipal Fire Apparatus at an authorized KME repair facility for a period of one (1) year with a second year option.

DOREEN P. CHANG
TREASURER

Date: November 10, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW/Fleet

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to Emergency Equipment Sales, LLC, 119 Winterwood Avenue, Ewing, NJ 08638

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to Emergency Equipment Sales, LLC for mechanical repairs to municipal fire apparatus – KME for a period of one year with a second year option (pricing to remain the same). The vendor will provide the service at the following labor rates: $115.00 regular hour; $135.00 overtime and legal holiday labor rate. There is a +25% markup on parts and listed charges; and optional maintenance and testing services included in this contract.

BIDDING PROCESS: Received one (1) proposals from Bid #20-10 on August 27, 2020

APPROPRIATION ACCOUNT(S): 1-01- -709-916/917

AMOUNT: $179,750.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/12/20	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/12/2020	
Approved by Business Administrator:	11/19/20	Jason J. Asuncion
Received by City Attorney:	11/19/2020	Michelle Oakes-Speed-ad-

RECEIVED 11/19/2020

(*Name) Please Print*	*(Extension #)*
Prepared by 1: L. CHANDLER	X7475
Contact Person 2:	

Please note that you are the responsible party that will be notified for any pertinent information that is requested.

If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	EMERGENCY EQUIPMENT SALES, LLC
Purpose or Need for service:	MECHANICAL REPAIRS TO KME FIRE APPARATUS FOR ONE YEAR WITH A 2ND YEAR OPTION
Contract Award Amount	$179,750.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #20-10
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

1-01- -709-916/917 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

BID#20-10 Date 11/12/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

PROPOSAL PAGE 1

1. HOURLY LABOR (NORMAL WORKING HOURS)
800 HOURS (MORE OR LESS) X

$ 115.00 Hourly Rate = $ 92,000.00 Total
(ALL RELATED COSTS ARE INCLUSIVE WITH HOURLY RATES)

2. OVERTIME LABOR RATE
500 HOURS (MORE OR LESS) X

$ 135.00 Hourly Rate = $ 67,500.00 Total

OT HOURS ARE AS FOLLOWS: (LIST HOURS OF OT OPERATION)

4:30 pm → 8:00 am M-F

4:30 pm Friday → 8:00 am Monday

3. LEGAL HOLIDAY LABOR RATE
150 HOURS (MORE OR LESS) X

$ 135.00 Hourly Rate = $ 20,250.00 Total

TOTAL AMOUNT OF BID: $ 179,750.00
BASE BID = 1+2+3

Note: Award of Contract is predicated on items #s 1, 2 and 3

PROPOSAL PAGE 2

ACQUISITION PRICE MEANS PRICE CONTRACTOR PURCASED FOR:

4.	**Acquisition (contractor's Purchased Parts Price)**				
4A.	**O.E.M. Parts**	**+** 25 **%**	**OR**	**–** _____ **%**	
4B.	**LKQ (Aftermarket) Parts**	**+** 25 **%**	**OR**	**–** _____ **%**	
4C.	**Used Parts**	**+** 25 **%**	**OR**	**–** _____ **%**	

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK AND INITIAL 1ST LINE (IE: TRAVEL, FUEL, ETC)

RJC _____ **CHARGE $**_____**PER**_____

_____ **CHARGE $**_____**PER**_____

_____ **CHARGE $**_____**PER**_____

_____ **CHARGE $**_____**PER**_____

CITY OF CAMDEN
BID #20-10
MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS – AUTHORIZED KME REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION
PAGE 7

PROPOSAL PAGE 3 (MISCELLANEOUS/OPTIONS CHARGES)

MISCELLANEOUS CHARGES REQUEST

A. **Engine and Chassis Maintenance** $ 990.00
(Vendor supplies all parts, materials and labor)

A1. **Engine and Chassis Maintenance** $ 575.00
(City supplies parts & materials) Labor Only Per Hour

B. **Annual Pump Maintenance** $ 350.00

C. **Annual Aerial Maintenance** $ 1,100.00

D. **Annual Generator Maintenance and testing – Diesel generator**

$ 175.00

D1. **Annual Generator Maintenance and testing – Hydraulic generator**

$ 295.00

E. **Annual Pump Testing** $ 320.00

F. **Annual Aerial Testing** $ 1,190.00

VENDOR NAME Emergency Equipment Sales LLC.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	EMERGENCY EQUIPMENT SALES, LLC
Trade Name:	
Address:	119 WINTERWOOD AVE. EWING, NJ 08638
Certificate Number:	1311783
Effective Date:	March 21, 2007
Date of Issuance:	November 09, 2020

For Office Use Only:

20201109125640773

Ad Number: 0004311771 Run Dates: 08/05/2020

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, August 20, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-09
MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS – AUTHORIZED PIERCE REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-10
MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS – AUTHORIZED KME REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-11
MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS – AUTHORIZED SEAGRAVE REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us .

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. August 20, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Aug 20, 2020 11:00 AM Eastern Time (US and Canada)

Link: https://zoom.us/j/95499385348?pwd=Q1NqeG1FMGZqWHR2M2x5Vzk4cTdxdz09

Meeting ID: 954 9938 5348

Password: 960599

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. At this time, hand delivery of the bid is not feasible. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101. Hand delivery of this bid is not available at this time. Bids may not be emailed or faxed.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent

August 5, 2020
($79.52)

0004311771-01

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID # 20-10

BID NAME: MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS – KME FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID DUE: THURSDAY, AUGUST 27, 2020 AT 11:00AM

VENDOR	AMOUNT
FIRST PRIORITY EMERGENCY VEHICLES.INC MANCHESTER,NJ	**1. HOURLY LABOR (NORMAL WORKING HOURS) 800 HOURS (MORE OR LESS) x (ALL RELATED COSTS ARE INCLUSIVE WITH HOURLY RATES)** **$105.00 Hourly Rate = $ 84,000.00 Total** **2. OVERTIME LABOR RATE 500 HOURS (MORE OR LESS) X** **$ 157.50 Hourly Rate = $ 78,750.00 Total** **3. LEGAL HOLIDAY LABOR RATE 500 HOURS (MORE OR LESS) X $ 107.50 Hourly Rate = $23,625.00 Total** **TOTAL AMOUNT OF BID: $ 186,375.00**

EMERGENCY EQUIPMENT SALES, INC. EWING,NJ	**1. HOURLY LABOR (NORMAL WORKING HOURS) 800 HOURS (MORE OR LESS) x (ALL RELATED COSTS ARE INCLUSIVE WITH HOURLY RATES)** **$115.00 Hourly Rate = $ 92,000.00 Total** **2. OVERTIME LABOR RATE 500 HOURS (MORE OR LESS) X** **$ 135.00 Hourly Rate = $ 67,500.00 Total** **3. LEGAL HOLIDAY LABOR RATE 500 HOURS (MORE OR LESS) X $ 135.00 Hourly Rate = $20,250.00 Total** **TOTAL AMOUNT OF BID: $ 179,750.00**

Bid results are for information purposes **only**.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: **#20-10**

BID NAME: **MECHANICAL REPAIRS TO MUNICIPAL FIRE APPARATUS – ~~AUTHORIZED~~ KME ~~REPAIR FACILITY~~ FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION**

BID DUE: **THURSDAY, AUGUST 27, 2020 @ 11:00 AM**
ZOOM Meeting ID: 954 9938 5348 & Password: 960599

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
8/6/2020 1	PRIME VENDOR ATTN: KIM JONES 4622 CEDAR AVE WILMINGTON NC 28403 PRIMEVENDOR123@GMAIL.COM	910-805-9630 910-726-1973
8/13/2020 2	First Priority Emergency Vehicles cmcguire@1fpg.com 2444 Ridgeway Blvd. Bldg. 500 Manchester NJ 08759-5703 ✓Nmulligan@1fpg.com Skip.Stingo@verizon.net	732-657-1104
8/17/2020	ADDENDUM #1 ATTACHED	
8/17/2020	Emergency Equipment Sale, LLC 119 Winterwood Ave Ewing NJ 08638	609-557-5885 609-557-5894
8/19/2020	First Priority Emergency Vehicles 2444 Ridgeway Blvd Bldg 500 Manchester NJ 08759-5703	

R-28

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO WINNER FORD, 250 BERLIN ROAD, CHERRY HILL, NJ 08003 TO PROVIDE MECHANICAL REPAIRS TO MUNICIPAL VEHICLES AT AN AUTHORIZED FORD REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on July 30, 2020 in the Council Chambers, City Hall, Camden, New Jersey for the mechanical repairs of Ford municipal vehicles for a period of one year with a second year option; and

WHEREAS, one (1) bid and proposal was received on July 30, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **WINNER FORD**, for the mechanical repairs of Ford municipal vehicles for the total sum of TWO HUNDRED NINETEEN THOUSAND NINE HUNDRED DOLLARS ($219,900.00); and

WHEREAS, **WINNER FORD** will provide the services at the hourly rate of $109.95 for automobile's/SUV/light trucks with a 15% markup on parts; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget account of the City of Camden under line item "1-01-709-916/917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder **WINNER FORD** for an amount not to exceed TWO HUNDRED NINETEEN THOUSAND NINE HUNDRED DOLLARS ($219,900.00), for the mechanical repairs of Ford municipal vehicles, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

WINNER FORD

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION: **1-01-709-916/917**
  AMOUNT: **$219,900.00**
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT:**
  AMOUNT:
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$219,900.00**

Contingent on the availability of Funds

Description of the Goods or Services to be procured:

Award a Contract (Bid# 20-08) to Winner Ford to provide mechanical repairs to Municipal Vehicles at an authorized Ford repair facility for a period of one (1) year with a second year option.

DOREEN P. CHANG
TREASURER

Date: November 10, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW/Fleet

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to Winner Ford, 250 Haddonfield Berlin Road, Cherry Hill, NJ 08034

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to Winner Ford for mechanical repairs to Ford municipal vehicles for a period of one year with a 2nd year option (pricing to remain the same). The vendor will provide the service at the following hourly labor rates: $109.95 for Automobiles/SUVs/light trucks. There is a +15% markup on parts.

BIDDING PROCESS: Received one (1) proposal from Bid #20-08 on July 30, 2020

APPROPRIATION ACCOUNT(S): 1-01- -709-916/917

AMOUNT: $219,900.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director:	11/12/20	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/12/2020	
Approved by Business Administrator:	11/19/20	Jason J. Asuncion Esq.
Received by City Attorney:	11/19/2020	Michelle Bond-Spearman

(Name) Please Print ***(Extension #)***

Prepared by 1:	L. CHANDLER	X7475
Contact Person 2:		

RECEIVED 11/19/2020

Please note that you are the responsible party that will be notified for any pertinent information that is requested. If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting. ****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	WINNER FORD
Purpose or Need for service:	MECHANICAL REPAIRS & PARTS TO FORD MUNICIPAL VEHICLES
Contract Award Amount	$219,900.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #20-08
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01-[illegible]-709-916/917 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

BID #20-08 Date 11/12/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

CITY OF CAMDEN
BID #20-08 SPECIFICATIONS

MECHANICAL REPAIRS TO MUNICIPAL VEHICLES –
AUTHORIZED FORD REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION
PAGE 4

1. **HOURLY LABOR RATE (AUTOMOBILE) $** 109.95 **X 1000 HOURS**
MORE OR LESS = $ 109,950.00

2. **HOURLY LABOR RATE (SUV/LIGHT TRUCK) $** 109.95 **X 1500 HOURS**
MORE OR LESS = $ 109,950.00

TOTAL AMOUNT OF BID: $ 219,900.00
BASE BID = 1+2

PARTS PRICE CHARGES: (NOTE: RECEIPTS MUST BE ATTACHED TO INVOICE SHOWING PURCHASED PRICE)

CONTRACTOR'S COST + 15% **OR -**_____ **% OF PARTS MARKUP/DISCOUNT**

Note: Award of Contract is predicated on items #s 1 and 2

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK AND INITIAL 1ST LINE (IE: TRAVEL, FUEL, ETC)

_____ **CHARGE $**_____**PER**_____

_____ **CHARGE $**_____**PER**_____

_____ **CHARGE $**_____**PER**_____

_____ **CHARGE $**_____**PER**_____

VENDOR NAME Chas. S. Winner Inc DBA Winner Ford

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	CHAS. S. WINNER, INC.
Trade Name:	WINNER FORD OF CHERRY HILL
Address:	250 HADDONFIELD BERLIN RD CHERRY HILL, NJ 08034-3507
Certificate Number:	0061445
Effective Date:	August 28, 1946
Date of Issuance:	November 09, 2020

For Office Use Only:

20201109104552685

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID # 20-08

BID NAME: MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED FORD REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID DUE: THURSDAY, JULY 30, 2020 @ 11:00AM

VENDOR	AMOUNT
WINNER FORD CHERRY HILL,NJ	**1. HOURLY LABOR RATE (AUTOMOBILE) X $109.95** **1000 HOURS MORE OR LESS = $109,950.00** **2. HOURLY LABOR RATE (SUV/LIGHT TRUCK) $109.95** **1500 HOURS MORE OR LESS = $109,950.00** **TOTAL AMOUNT OF BID: $219,900.00** **BASE BID = 1+2**

Bid results are for information purposes **only**.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: **#20-08**

BID NAME: **MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED FORD REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION**

BID DUE: **THURSDAY, JULY 30, 2020 @ 11:00 AM**
ZOOM Meeting ID: 970 0182 5886 & Password: 015668

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
7/20/2020	WINNER FORD 250 BERLIN ROAD CHERRY HILL NJ 08034 JSAUCIER@WINNERFORD.COM	856-428-4000 X 157

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, July 30, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-06
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED CHEVY REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-07
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED DODGE REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-08
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED FORD REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. July 30, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Jul 30, 2020 11:00 AM Eastern Time (US and Canada)

Link: https://zoom.us/j/97001825886?pwd=QnFRSzg2THdnYlk1Q1ZJQ0lyZk1odz09

Meeting ID: 970 0182 5886

Password: 015668

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. At this time, hand delivery of the bid is not feasible. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101. Hand delivery of this bid is not available at this time. Bids may not be emailed, faxed or transmitted over the telephone.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent
($65.00)

MBS:dh
12-08-20

R-29

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO BEACON AUTO & TRUCK COLLISION CENTER, 6712 SOUTH CRESCENT BOULEVARD, PENNSAUKEN, NJ 08109 FOR BODY DAMAGE REPAIRS AND PAINTING OF FIRE APPARATUS FOR A PERIOD OF ONE YEAR (1) WITH A SECOND YEAR OPTION

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on October 8, 2020 in the Council Chambers, City Hall, Camden, New Jersey to provide body damage repairs and painting of fire apparatus () for a period of one (1) year with an option for a second year; and

WHEREAS, one (1) bid and proposal was received on October 8, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **BEACON AUTO & TRUCK COLLISION CENTER,** for the period of one year for the annual sum of FOUR HUNDRED EIGHT THOUSAND SEVEN HUNDRED FIFTY DOLLARS ($408,750.00) with a second year option; and

WHEREAS, **BEACON AUTO & TRUCK COLLISION CENTER** will provide the services at the hourly rate of $105.00 for pumpers, ladder trucks with a 30% markup on parts; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the trust account budget of the City of Camden under line item "T-35-900-102", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **BEACON AUTO TRUCK COLLISION CENTER**, 6712 South Crescent Boulevard, Pennsauken, NJ 08109, for an amount of FOUR HUNDRED EIGHT THOUSAND SEVEN HUNDRED FIFTY DOLLARS ($408,750.00) with a second year option, to provide body damage repairs and painting of fire apparatus (pumpers, ladders and rescue vehicles, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

BEACON AUTO & TRUCK COLLISION CENTER

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION:
  AMOUNT:
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT:**
  AMOUNT:
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT: **T-35-900-102**
  AMOUNT: **$408,750.00**

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$408,750.00**

Contingent on the availability of Funds

Description of the Goods or Services to be procured:
Award of a Contract (Bid # 20-12) to Beacon Auto & Truck Collison Center, to provide mechanical repairs for body damage repairs to fire apparatus equipment for a period of (1) year with a 2nd year option (including painting, frame repairs and mechanical repairs only to body damages).

DOREEN P. CHANG
TREASURER

Date: November 10, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW/Fleet

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to Beacon Auto & Truck Collision Center, 6712 S. Crescent Boulevard, Pennsauken, NJ 08109

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to Beacon Auto & Truck Collision Center for body damage repairs to fire apparatus equipment for a period of one year with a 2nd year option (including painting, frame repairs and mechanical repairs only related to body damages). The vendor will provide the service at the following hourly labor rates: $105.00 for pumpers and ladder trucks; and $125.00 for mechanical repairs as a result of body damages. There is a +30% markup on parts.

BIDDING PROCESS: Received one (1) proposals from Re-Bid #20-12 on October 8, 2020

APPROPRIATION ACCOUNT(S): T-35- -900-102

AMOUNT: $408,750.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - *(If applicable)*
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/12/20	
☑ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/12/2020	
Approved by Business Administrator:	11/19/20	Jason J. Asuncion
Received by City Attorney:	11/19/2020	Michelle Banks - Secretary

RECEIVED
11/19/2020

(Name) Please Print ***(Extension #)***

Prepared by 1: L. CHANDLER X7475
Contact Person 2:

Please note that you are the responsible party that will be notified for any pertinent information that is requested. If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting. ****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	BEACON AUTO & TRUCK COLLISION CENTER
Purpose or Need for service:	BODY DAMAGE REPAIRS TO FIRE APPARATUS FOR A PERIOD OF ONE YEAR WITH A 2ND YEAR OPTION
Contract Award Amount	$408,750.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	RE-BID #20-12
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.

T-35- -900-102 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

ReBID 20-12 Date 11/12/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

CITY OF CAMDEN
RE-BID # 20-12

BODY DAMAGE REPAIRS TO FIRE APPARATUS EQUIPMENT FOR A PERIOD OF ONE YEAR WITH A 2ND YEAR OPTION (INCLUDING PAINTING, FRAME REPAIRS AND MECHANICAL REPAIRS Only Related to BODY DAMAGES)

Page 5

PROPOSAL PAGE

1. Pumpers (Rescues/Squads)
1500 hours (more or less)
(Body, Paint and Clear coat labor pricing)

1500 X $ 105.00 **hourly rate $** 157,500.00 **Total**

1A. Ladder Trucks (Including Tillers)
1500 Hours (More or less)
(Body, Paint and Clear coat labor pricing)

1500 X $ 105.00 **hourly rate $** 157,500.00 **Total**

1B. Mechanical
(Only as a result of Body Damages)
750 hours (more or less)

750 X $ 125.00 **hourly rate $** 93750.00 **Total**

Grand Total $ 324,375.00
Total of number 1 + 1A + 1B

Note: Award of Contract is predicated on items #1 through #1B

2. Acquisition (contractor's Purchased Parts Price)

2A. O.E.M. Parts + 30 % **OR** -- _____ %

2B. LKQ (Aftermarket) Parts + 30 % **OR** -- _____ %

2C. Used Parts + 30 % **OR** -- _____ %

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	BEACON AUTO & TRUCK COLLISION CENTER, INC.
Trade Name:	
Address:	6712 SO CRESCENT BLVD PENNSAUKEN, NJ 08109-1404
Certificate Number:	0380971
Effective Date:	August 13, 1954
Date of Issuance:	November 09, 2020

For Office Use Only:

20201109133418833

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

RE-BID # 20-12

BID NAME: BODY DAMAGE REPAIRS TO FIRE APPARATUS EQUIPMENT FOR A PERIOD OF ONE YEAR WITH A 2ND YEAR OPTION (INCLUDING PAINTING, FRAME REPAIRS AND MECHANICAL REPAIRS Only Related to BODY DAMAGES)

BID DUE: THURSDAY, OCTOBER 8, 2020 @ 11:00AM

VENDOR	AMOUNT
BEACON AUTO & TRUCK PENNSAUKEN, NJ	**1. PUMPERS (RESCUES/SQUADS)** **$105.00 Hourly Rate X 1500 HRS = $157,500.00 Total** **1A. LADDER TRUCKS** **$105.00 Hourly Rate X 1500 HRS = $157,500.00 Total** **1B. MECHANICAL** **$125.00 Hourly Rate X 750 HRS = $9,375.00 Total** **TOTAL AMOUNT OF BID: $324,375.00**

Bid results are for information purposes **only**.
lc

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

RE-BID: **#20-12**

BID NAME: **BODY DAMAGE REPAIRS TO FIRE APPARATUS EQUIPMENT FOR A PERIOD OF ONE YEAR WITH A 2ND YEAR OPTION (INCLUDING PAINTING, FRAME REPAIRS AND MECHANICAL REPAIRS Only Related to BODY DAMAGES)**

BID DUE: **THURSDAY, OCTOBER 8, 2020 @ 11:00 AM**
ZOOM Meeting ID: 955 8817 1901 & Password: 325187

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
9/23	JOHN "BEACON" PEROZZI JR. 6712 S. CRESCENT BLVD PENNSAUKEN, NJ 08109 JOHN@BEACONAT.COM	(856) 662-3077
9/23	Thomas Cramer Email: tcramer@emergencyvehiclecenter.com First Priority Emergency Vehicles 2444 Ridgeway Blvd, BLDG 500 Manchester, NJ 08759-5703	732-657-1104
9/24	Kim Jones Prime Vendor Inc. 4622 Cedar Avenue Wilmington, North Carolina 28403-4429 Email: Primevendor123@gmail.com	910-805-9630 910-726-1973

Ad Number: 0004311776 Run Dates: 08/05/2020

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, August 20, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-12
BODY DAMAGE REPAIRS TO FIRE APPARATUS EQUIPMENT FOR A PERIOD OF ONE YEAR WITH A 2ND YEAR OPTION
(INCLUDING PAINTING, FRAME REPAIRS AND MECHANICAL REPAIRS Only Related to BODY DAMAGES)

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us .

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. August 20, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Aug 20, 2020 11:00 AM Eastern Time (US and Canada)

Link: https://zoom.us/j/95499385348?pwd=Q1NqeG1FMGZqWHR2M2x5Vzk4cTdxdz09

Meeting ID: 954 9938 5348

Password: 960599

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. At this time, hand delivery of the bid is not feasible. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101. Hand delivery of this bid is not available at this time. Bids may not be emailed or faxed.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent

August 5, 2020
($71.60)

0004311776-01

R-30

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO FOULKE MANAGEMENT/MT. EPHRAIM DODGE, 620 NORTH BLACK HORSE PIKE, MOUNT EPHRAIM, NJ 08059 TO PROVIDE MECHANICAL REPAIRS TO MUNICIPAL VEHICLES FOR A PERIOD OF ONE (1) YEAR WITH A SECOND YEAR OPTION

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on July 30, 2020 in the Council Chambers, City Hall, Camden, New Jersey for the mechanical repairs to Dodge municipal vehicles for a period of one (1) year with a second year option for same price; and

WHEREAS, one (1) bid and proposal was received on July 30, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **FOULKE MANAGEMENT/MT. EPHRAIM DODGE**, for the mechanical repairs of Doge municipal vehicles for the total sum of TWO HUNDRED TWENTY THOUSAND DOLLARS ($220,000.00); and

WHEREAS, **FOULKE MANAGEMENT/MT. EPHRAIM DODGE** will provide the services at the hourly rate of $110.00 for automobile's/SUVs/light trucks with a 25% markdown on parts excluding engines and transmissions; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01-709-916/917", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT FURTHER RESOLVED, by the City Council of the City of Camden, that the City Council awards a contract to the lowest responsible bidder **FOULKE MANAGEMENT/MT. EPHRAIM DODGE** for an amount not to exceed TWO HUNDRED TWENTY THOUSAND DOLLARS ($220,000.00), for the mechanical repairs of Dodge municipal vehicles, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

FOULKE MANAGEMENT/MOUNT EPHRAIM DODGE

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION/CERTIFICATION, FROM ONE OF THE FOLLOWING:

- TEMPORARY BUDGET APPROPRIATION:
  AMOUNT:
- ADOPTED BUDGET APPROPRIATION: **1-01-709-916/917**
  AMOUNT: **$220,000.00**
- APPROPRIATION RESERVE:
  AMOUNT:
- DEDICATED BY RIDER:
  AMOUNT:
- **RESERVE FOR STATE AND FEDERAL GRANT:**
  AMOUNT:
- CAPITAL ORDINANCE:
  AMOUNT:
- TRUST ACCOUNT:
  AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

- **$220,000.00**

Contingent on the availability of Funds

Description of the Goods or Services to be procured:
Award of a Contract (Bid # 20-07) to Foulke Management/Mount Ephraim Dodge, to provide mechanical repairs to Municipal Dodge vehicles for (1) year with a 2nd year option on an as needed basis.

DOREEN P. CHANG
TREASURER

Date: November 10, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau for DPW/Fleet

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to Foulke Management / Mount Ephraim Dodge, 620 North Black Horse Pike, Mount Ephraim, NJ 08059

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to Foulke Management/Mt. Ephraim Dodge for mechanical repairs to Dodge municipal vehicles for a period of one year with a 2nd year option (pricing to remain the same). The vendor will provide the service at the following hourly labor rates: $110.00 for Automobiles/SUVs/light trucks. There is a -25% markdown on parts (excluding engines & transmissions).

BIDDING PROCESS: Received one (1) proposal from Bid #20-07 on July 30, 2020

APPROPRIATION ACCOUNT(S): 1-01- -709-916/917

AMOUNT: $220,000.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/10/20	
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/10/2020	
Approved by Business Administrator:	11/19/20	Jason J. Asuncion Esq.
Received by City Attorney:	11/19/2020	Marielle Banks-Jones

RECEIVED 11/19/2020

(*Name) Please Print*	*(Extension #)*
Prepared by 1: L. CHANDLER	X7475
Contact Person 2:	

Please note that you are the responsible party that will be notified for any pertinent information that is requested. If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting. ****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	FOULKE MANAGEMENT/MT. EPHRAIM DODGE
Purpose or Need for service:	MECHANICAL REPAIRS & PARTS TO DODGE MUNICIPAL VEHICLES
Contract Award Amount	$220,000.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #20-07
Were other proposals received? If so, please attach the names and amounts for each proposal received?	NO

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date_____

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01- -709-916/917 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

BID #20-07 Date 11/12/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

CITY OF CAMDEN
BID #20-07 SPECIFICATIONS

MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED DODGE REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION
PAGE 4

1. **HOURLY LABOR RATE (AUTOMOBILE) $** 110.00 **X 500 HOURS**
MORE OR LESS = $ 55,000.00

2. **HOURLY LABOR RATE (SUV/LIGHT TRUCK) $** 110.00 **X 1500 HOURS**
MORE OR LESS = $ ~~1,650.00~~ $165,000 LC. 11/9/2020

TOTAL AMOUNT OF BID: $ ~~56,650.00~~ $220,000 LC. 11/9/2020
BASE BID = 1+2

PARTS PRICE CHARGES: (NOTE: RECEIPTS MUST BE ATTACHED TO INVOICE SHOWING PURCHASED PRICE)

CONTRACTOR'S COST MARKUP/DISCOUNT **+** _____ **OR -** 25 **% OF PARTS**
Excludes Engines & Transmission

Note: Award of Contract is predicated on items #s 1 and 2

ANY ADDITIONAL CHARGES WHICH MAY BE INCURRED (PLEASE LIST). IF NO ADDITIONAL CHARGES APPLY LEAVE BLANK AND INITIAL 1ST LINE (IE: TRAVEL, FUEL, ETC)

Emergency Equipment **CHARGE $** 110.00 **PER** hr

Aftermarket equip **CHARGE $** 110.00 **PER** hr

_____ **CHARGE $** _____ **PER** _____

_____ **CHARGE $** _____ **PER** _____

VENDOR NAME Foulke Mgmt/Mount Ephraim Dodge

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	FOULKE MANAGEMENT CORP.
Trade Name:	
Address:	RT 70, 1708 MARLTON PIKE CHERRY HILL, NJ 08002-3203
Certificate Number:	0075010
Effective Date:	October 13, 1989
Date of Issuance:	June 25, 2020

For Office Use Only:

20200625081022750

CITY OF CAMDEN
BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID # 20-07

BID NAME: MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED DODGE REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID DUE: THURSDAY, JULY 30, 2020 @ 11:00AM

VENDOR	AMOUNT
MT.EPHRAIM DODGE MT.EPHRAIM, NJ	**1.HOURLY LABOR RATE (AUTOMOBILE) $110.00 X 500 HOURS (MORE OR LESS) = $55,000.00** **2.HOURLY LABOR RATE (SUV/LIGHT TRUCK) $110.00 X 1500 HOURS MORE OR LESS =$165,000.00** **TOTAL AMOUNT OF BID: $220,000.00** **BASE BID = 1+2**

Bid results are for information purposes **only**.
rp

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: **#20-07**

BID NAME: **MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED DODGE REPAIR FACILITY FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION**

BID DUE: **THURSDAY, JULY 30, 2020 @ 11:00 AM**
ZOOM Meeting ID: 970 0182 5886 & Password: 015668

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
7/20/2020	CHERRY HILL DODGE 1708 MARLTON PIKE W CHERRY HILL NJ 08002 CKEHNER@CHERRYHILLTRIPLEX.COM	856-382-2365
7/20/2020 mailed	Mall Chevrolet 75 Haddonfield Rd Cherry Hill NJ 08002	(856)662-7000 - (bdl 183) 856-504-0108
	Mt. Ephraim Dodge 620 North Black Horse Pike Mt Ephraim NJ 08059	

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, July 30, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-06
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED CHEVY REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-07
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED DODGE REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

BID #20-08
MECHANICAL REPAIRS TO MUNICIPAL VEHICLES – AUTHORIZED FORD REPAIR FACILITY
FOR A PERIOD OF ONE YEAR WITH A SECOND YEAR OPTION

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us.

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. July 30, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: Jul 30, 2020 11:00 AM Eastern Time (US and Canada)

Link: https://zoom.us/j/97001825886?pwd=QnFRSzg2THdnYlk1Q1ZJQ0lyZk1odz09

Meeting ID: 970 0182 5886

Password: 015668

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. At this time, hand delivery of the bid is not feasible. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. Bids received after the hour appointed will be deemed invalid and returned unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101. Hand delivery of this bid is not available at this time. Bids may not be emailed, faxed or transmitted over the telephone.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent
($65.00)

Amended at December 1st, 2020 Caucus meeting
Please note that items within boxed area (s) are items added.
Items on consent Agenda include Resolutions: 1-2, 7-15, 17-35, 39

CITY COUNCIL AGENDA

TUESDAY, DECEMBER 8TH, 2020 – 5:00 P.M.
CITY COUNCIL CHAMBER

CALL TO ORDER

FLAG SALUTE

ROLL CALL

STATEMENT OF COMPLIANCE

NOTICE OF MEETING

APPROVAL OF MINUTES

COMMUNICATIONS

1. Check registers of the City of Camden for the period of October 27th, 2020 to November 19th, 2020

2. Payroll register summary for the City of Camden for the period of October 30th, 2020 and November 13th, 2020

OLD BUSINESS

Department of Administration

1. Resolution requiring mandating direct deposit of net pay for all employees pursuant to MOU with the State of New Jersey transitional aid program (Section H-10)

2. Resolution appointing Pastor Elliot as a member of the Camden Recovery Holdings Advisory Committee

3. Resolution appointing Pastor Thomas as a member of the Camden Recovery Holdings Advisory Committee

4. Resolution appointing Michael Blakney as a member of the Camden Recovery Holdings Advisory Committee

5. Resolution appointing Roselyn Gonzalez as a member of the Camden Recovery Holdings Advisory Committee

6. Resolution appointing Aaron Edmondson as a member of the Camden Recovery Holdings Advisory Committee

7. Resolution appointing Police Chief Joseph Wysocki, or his designee, as a member of the Camden Recovery Holdings Advisory Committee

8. Resolution appointing Valerie Cooke to become a member of the Camden Recovery Holdings Advisory Committee

ORDINANCES – FIRST READING

Department of Administration

1. An Ordinance further amending and supplementing an ordinance entitled, "An ordinance fixing the salary ranges to be paid to certain officers and employees in the classified and unclassified service of the City of Camden" adopted December 23, 1982 (mc-1917)

Department of Finance

2. Ordinance of the City of Camden, in the County of Camden, state of New Jersey, authorizing a special emergency appropriation pursuant to the provisions of N.J.S.A. 40a:4-53(m) to fund an operational deficit in the city's sewer utility fund as a result of a declared public health emergency

ORDINANCES – SECOND READING & PUBLIC HEARING

Office of the City Attorney

1. Ordinance authorizing the City to enter into an agreement of sale with Camden Lutheran Housing Inc. for the sale of certain properties in connection with the Casa Del Rio Project

Office of City Council

2. Ordinance amending and supplementing municipal ordinance MC-600, adopted on March 11, 1971 and amended by municipal Ordinance, MC-2289 on April 9, 1987 and by municipal ordinance, MC-4234 on October 12, 2006

Office of the City Attorney

3. Ordinance authorizing a lease agreement between the City of Camden and Cooper Lanning Square Renaissance School Facilities, Inc. (CLSRSF, INC.)

4. Ordinance authorizing the exposure to public sale certain city owned properties

Department of Public Works

5. An Ordinance designating certain areas in the City of Camden "As Handicapped Parking Only"

6. An Ordinance authorizing the removal of handicap parking privileges in certain locations in the City of Camden

7. Ordinance authorizing the removal of certain municipal lot locations from the Adopt-A-Lot Program

Department of Administration

8. An Ordinance amending Ordinance MC-38 relating to traffic and regulating the use of streets and highways of the City of Camden; prescribing regulations relative to the parking of vehicles upon said public streets and highways; creating and defining parking meter zones; providing for the designation of individual parking spaces; defining and providing for the installation and operation of parking meters; prescribing parking time limits; requiring deposit of coins for the use of parking meters and parking meter zones and providing for the collection and disposition of such coins; repealing conflicting ordinances and providing for the enforcement thereof, as adopted January 25, 1962, and as amended thereafter

9. Ordinance authorizing the vacation of four (4) streets at the property to permit the vacating of Lawrence Street, Cooper Street, Carpenter Street and 11th Street for public service electric and gas ("PSE&G") as more particularly set forth in the attached metes and bounds descriptions pursuant to and in accordance with N.J.S.A. 40:67-1, et seq.

10. Ordinance amending the City of Camden Municipal Code to add: Chapter 601 "Wireless facilities in the public right-of-way", to address consent requirements and street use agreement; and to amend Chapter 870-211 "Wireless telecommunication facilities" to exempt communications facilities in the public right-of-way

Department of Finance

11. Ordinance of the City of Camden, in the County of Camden, State of New Jersey, authorizing a special emergency appropriation pursuant to the provisions of N.J.S.A. 40a:4-53(m) to fund an operational deficit in the city's current fund as a result of a declared public health emergency

12. Ordinance of the City of Camden, in the County of Camden, State of New Jersey, authorizing a special emergency appropriation pursuant to the provisions of N.J.S.A. 40a:4-53(m) to fund an operational deficit in the city's water utility fund as a result of a declared public health emergency

RESOLUTIONS

Office of the Municipal Clerk

1. Resolution authorizing an amendment to the shared services agreement between the City of Camden and the County of Camden for the creation/implementation of the Interactive Historical Education Kiosk

Office of the City Attorney

2. Resolution establishing the minimum bids, conditions and restrictions on the public sale of certain city owned properties

3. Resolution awarding a contract to Conner Strong Buckelew to provide Risk Management consultant services to the City of Camden

Department of Administration

4. Resolution appointing Erik James Montgomery as a member of the City of Camden Arts, Cultural and heritage commission for the unexpired term of Miriam Suzette Ortiz, expiring May 13, 2021

5. Resolution appointing Mike Morgan as a member of the City of Camden Arts, Cultural and heritage commission for a term of 2 years, expiring December 7, 2022

6. Resolution appointing Naadia J. Johnson as a member of the City of Camden Arts, Cultural and heritage commission for a term of 2 years, expiring December 7, 2022

Department of Code Enforcement

7. Resolution awarding a contract for extraordinary, unspecifiable services with Homeward Bound Pet Adoption Center, formerly Animal Welfare Society of Camden County Inc. (AWSCC) for animal sheltering and care services

Department of Planning & Development

8. Resolution authorizing an agreement between the City of Camden and the Gibbsboro Realty, LLC #CHC047

9. Resolution authorizing an agreement between the City of Camden and the Davenport Village #GAC020

10. Resolution authorizing an agreement between the City of Camden and the Raymond Tucker GAC033

11. Resolution authorizing an agreement between the City of Camden and the Verenice Garcia #CHC054

12. Resolution authorizing the City of Camden to apply for the Choice Neighborhoods implementation grant as a co-applicant with the Housing

Authority of the City of Camden in the amount not to exceed $35 million dollars

13. Resolution authorizing a change order #2 to contract #03-19-131 with AP Construction Inc., in connection with the Cooper's Poynt Road reconstruction project (Tiger Grant)

14. Resolution authorizing a change order #3 to contract #03-19-131 with AP Construction Inc., in connection with the Cooper's Poynt Road reconstruction project (Tiger Grant)

15. Resolution accepting a grant from the US Department of Environmental Protection Agency for the Brownfield site 1625 Federal Street (Borden Chemical) in the amount of $500,000.00

16. Resolution authorizing a temporary emergency appropriation in the amount of $500,000.00 from the US Department of Environmental Protection Agency for the Brownfield site 1625 Federal Street (Borden Chemical)

Department of Finance

17. Resolution authorizing the refund of unapplied cash to Definitive Properties

18. Resolution authorizing the refund of unapplied cash to Surety Title Company, LC

19. Resolution authorizing the refund of unapplied cash to Sylvia Lopez

20. Resolution authorizing the refund of a hydrant meter and backflow

21. Resolution authorizing a subrecipient agreement between the City of Camden and Camden Lutheran Housing, Inc.

22. Resolution authorizing a subrecipient agreement between the City of Camden and St. Joseph's Carpenter Society in the amount of $300,000.00

23. Resolution authorizing a subrecipient agreement between the City of Camden and Neighborhood Housing Services in the amount of $20,000.00

24. Resolution authorizing the assignment of one hundred twelve (112) tax sale certificates

Department of Public Works

25. Resolution authorizing the award of a contract to Mall Chevrolet Inc., 75 Haddonfield Rd, Cherry Hill, NJ 08002 to provide mechanical repairs to municipal vehicles for a period of one year with a second year option

26. Resolution authorizing and ratifying emergency procurement and payment of same to the Original Hargrove Demolition Co. for the partial roof top collapse of 100 Cooper Street, Camden, NJ

27. Resolution authorizing the award of a contract to Emergency Equipment Sales, LLC 119 Winterwood Avenue, Ewing, NJ 08638 to provide mechanical repairs to municipal fire apparatus for a period of one year with a second year option

28. Resolution authorizing the award of a contract to Winner Ford, 250 Berlin Road, Cherry Hill, NJ 08003 to provide mechanical repairs to municipal vehicles at an authorized Ford repair facility for a period of one year with a second year option

29. Resolution authorizing the award of a contract to Beacon Auto & Truck Collision Center, 6712 South Crescent Boulevard, Pennsauken, NJ 08109 for body damage repairs and painting of fire apparatus for a period of one year (1) with a second year option

30. Resolution authorizing the award of a contract to Foulke Management/Mt. Ephraim Dodge, 620 North Black Horse Pike, Mount Ephraim, NJ 08059 to provide mechanical repairs to municipal vehicles for a period of one (1) year with a second year option

Department of Administration

31. Resolution awarding contract to JJM Plumbing Co., Inc., 13 W 9th Avenue, Glendora, NJ 08029 (by title)

32. Resolution awarding contract to Meridian Property Services, Inc., 3024 South Broad Street, Hamilton, NJ 08610 (by title)

33. Resolution permanently appointing Johanna S. Conyer-Harris as Director of the Department of Finance

Department of Public Works

34. Resolution authorizing a subrecipient agreement between the City of Camden and Camden County for the Whitman Park Expansion

35. Resolution authorizing the City of Camden to adopt a State of NJ Department of Environmental Protection Green Acres enabling resolution for Whitman Park improvements under project #0408-14-045

36. Resolution authorizing a temporary emergency appropriation of $1,000,000.00 grant award authorized by NJ Department of Environmental Protection and the Garden State Preservation Trust for the Whitman Park improvement project #0408-14-045

37. Resolution authorizing the acceptance of a New Jersey Department of Environmental Protection, Green Acres grant in the amount of $500,000.00 for the use in connection with the Whitman Park Improvement Project #0408-14-045

38. Resolution authorizing a temporary emergency appropriation of a $500,000.00 grant award authorized by NJ Department of Environmental Protection Green Acres Program for the Whitman Park Improvement Project

Department of Administration

39. Resolution of support for preferred preliminary alternative for Cooper's Poynt Waterfront walk extension concept development study, City of Camden

Department of Finance

40. Resolution authorizing the preparation of a Covid 19 special emergency certification for the sewer utility fund by the Acting director of Finance/Temporary Chief Financial Officer and authorizing the submission of an application to the DLGS for approval of a covid-19 special emergency appropriation

PUBLIC COMMENT

ADJOURNMENT

Please note summary of Public Decorum rules below.

Rule XVII: Decorum

Any person who shall disturb the peace of the Council, make impertinent or slanderous remarks or conduct himself in a boisterous manner while addressing the Council shall be forthwith barred by the presiding officer from further audience before the Council, except that if the speaker shall submit to proper order under these rules, permission for him to continue may be granted by a majority vote of the Council.

City Council meetings shall be conducted in a courteous manner. Citizens and Council members will be allowed to state their positions in an atmosphere free of slander, threats of violence or the use of Council as a forum for politics. Sufficient warnings may be given by the Chair at any time during the remarks and, in the event that any individual shall violate the rules of decorum heretofore set forth, the Chairperson may then cut off comment or debate. At the discretion of the Chairperson, light signals may be used to display the commencement of the time for speaking and a warning light may be flashed to show that the appropriate time has passed. A red light will signal that there is no longer time.

MBS:dh
12-08-20

R-31

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO JJM PLUMBING COMPANY INC., 13 WEST 9TH AVENUE, GLENDORA, NJ 08029 FOR AS NEEDED PLUMBING REPAIRS AND INSTALLATION SERVICES FOR A PERIOD OF TWO (2) YEARS

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on October 8, 2020 in the Council Chambers, City Hall, Camden, New Jersey to provide Plumbing Repairs and Installation Services on an as needed basis for a period of two (2) years; and

WHEREAS, three (3) bids and proposals were received on October 8, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **JJM PLUMBING COMPANY, INC.**, 13 West 9th Avenue, Glendora, NJ 08029 to provide Plumbing Repairs and Installation Services on an as needed basis for a period of two (2) years in the amount of EIGHTY-FIVE THOUSAND EIGHT HUNDRED FIFTY DOLLARS ($85,850 00); and

WHEREAS, **JJM PLUMBING COMPANY, INC.** will provide the services at the hourly rate of $98.00 and $145.00 for overtime with a 15% markdown on material; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item "1-01-706-917/931", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **JJM PLUMBING COMPANY, INC.**, 13 West 9th Avenue, Glendora, NJ 08029, for an amount not to exceed EIGHTY-FIVE THOUSAND EIGHT HUNDRED FIFTY DOLLARS ($85,850.00), according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

JJM PLUMBING CO.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION: 1-01-706-917/931
AMOUNT: $85,850.00
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$85,850.00

- Contingent on the availability of funds

Description of the Goods or Services to be procured:

Award Contract (Bid #20-16) to JJM Plumbing Co., to provide emergency Plumbing Repairs and Installation Services on an as needed basis for City buildings for a period of two (2) years.

Doreen P. Chang
Treasurer

DATE: November 24, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to JJM Plumbing Co., Inc., 13 W 9th Avenue, Glendora, NJ 08029.

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to JJM Plumbing Co., Inc., for as needed plumbing repairs and installation for city properties for a period of two (2) years (pricing to remain the same). The vendor will provide the service at the following hourly labor rates: Regular Hours $98.00 & $145.00 for overtime. There is a -15% markdown on material.

BIDDING PROCESS: Received three (3) proposals from Bid #20-16 on October 8, 2020

APPROPRIATION ACCOUNT(S): 1-01- -706-917/931

AMOUNT: $85,850.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval** - (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/24/20	
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/25/2020	
Approved by Business Administrator:	11/25/20	Jason J. Asuncion*
Received by City Attorney:	11/25/20	

RECEIVED 11/24/2020

(*Name) Please Print*	*(Extension #)*
Prepared by 1: L. CHANDLER	X7475
Contact Person 2:	

Please note that you are the responsible party that will be notified for any pertinent information that is requested. If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting. ****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	JJM PLUMBING CO., INC.
Purpose or Need for service:	AS NEEDED PLUMBING REPAIRS & INSTALLATION CITYWIDE FOR 2 YEARS
Contract Award Amount	$85,850.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #20-16
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – FALASCA MECHANICAL NORTHEAST PLUMBING

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

Jan J. Gaunin Date 11-24-20
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01-__-706-917/931 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

#2014 Date 11/25/2020

Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

Date

Director or Designee,
Division of Local Government Services

Number Assigned

BID PRICE SHEET
#20-16

PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

Category	Rate Per Hour	Unit Price	Multiplier Hours (More or Less)	Total Cost
A) Plumber	Regular Hours	$ 98.00 X's	500 hours =	$ 49,000
B) Assistant	Regular Hours	$ 52.00 X's	500 hours =	$ 26,000
C) Plumber	Overtime	$ 145.00 X's	50 hours =	$ 7,250
D) Assistant	Overtime	$ 72.00 X's	50 hours =	$ 3,600
		GRAND TOTAL $ 85,850. (A, B, C & D)		

Material Charges: **(Invoice must have receipts verifying material cost)**

List Price (+) Plus: — %

List Price (-) Minus: 15 %

Vendor Name: JJM Plumbing Co. Inc

Date: 10-6-2020

Purchasing Bureau
Room 213, City Hall
Camden, New Jersey 08101-5120

Dear Ms. Chandler

The undersigned hereby declares and acknowledges that they have carefully examined and fully understands the specifications, Instructions to Bidders and form of Advertisement in connection herewith and is familiar with conditions thereof.

The undersign proposes to:

BID #20-16
PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS FOR A PERIOD OF TWO YEARS

Bidder Sign Here J. J. McA

Title Vice Pres

Company JJM Plumbing Co. Inc

Address 13W 9th Ave, Glendora, NJ 08029

Tax ID #(via fully completed W-9) 061679668

Telephone # 856-939-9626 Fax # 856-939-1330

PLEASE NOTE EXCEPTIONS, IF ANY:

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Exam. of Master Plumbers H

AS LICENSED

JOHN J. MC GINNISS
T/A JJM PLUMBING
43 LITTLE GLOUSTER RD
AUREL SPRINGS, NJ 08021

FOR PRACTICE IN NEW JERSEY AS A(N): **Master Plumber**

05/23/2019 TO 06/30/2021
VALID

Signature of Licensee/Registrant/Certificate Holder

36BI00558900
LICENSE/REGISTRATION/CERTIFICATION #

ACTING DIRECTOR

New Jersey Office of the Attorney General
Division of Consumer Affairs
THIS IS TO CERTIFY THAT THE
Board of Exam of Master Plumbers
AS LICENSED
JOHN J MC GINNISS
Master Plumber

L

05/23/2019 TO 06/30/2021
VALID
SIGNATURE

36BI00558900
License/Registration/Certificate #

ACTING DIRECTOR

PLEASE DETACH HERE

IF YOUR LICENSE/REGISTRATION/ CERTIFICATE ID CARD IS LOST PLEASE NOTIFY:

Board of Exam. of Master Plumbers
P.O. Box 45008
Newark, NJ 07101

PLEASE DETACH HERE

Certificate Number
631488

Registration Date: 07/15/2019
Expiration Date: 07/14/2021

State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

JJM Plumbing Company

2019

Responsible Representative(s):
Mary F McGinniss, President

Responsible Representative(s):
John J McGinniss, Vice-President

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	J.J. MCGINNISS PLUMBING CONTRACTORS, INC.
Trade Name:	
Address:	13 W 9TH AVENUE GLENDORA, NJ 08029-1201
Certificate Number:	0972784
Effective Date:	February 11, 2003
Date of Issuance:	November 23, 2020

For Office Use Only:

20201123130830106

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, October 8, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-15
PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID #20-16
PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us .

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. October 8, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: October 8, 2020 11:00 AM Eastern Time
(US and Canada)

Link: https://zoom.us/j/95588171901?pwd=S0dBNkZOaEFzdkZyYjZCdzVGQXVmZz09

Meeting ID: 955 8817 1901

Passcode: 325187

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. Box is available during normal business hours. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent

September 23, 2020

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October 6, 2020 11:23 am (GMT -4:00) Powered by TECNAVIA

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID # 20-16

BID NAME: PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID DUE: THURSDAY, OCTOBER 8, 2020 @ 11:00AM

VENDOR	AMOUNT
JJM PLUMBING CO., INC. GLENDORA, NJ	**A. PLUMBER REGULAR HOURS** $98.00 Hourly Rate X 500 HRS = $49,000.00 Total **B. ASSISTANT REGULAR HOURS** $52.00 Hourly Rate X 500 HRS = $26,000.00 Total **C. ELECTRICIAN OVERTIME HOURS** $145.00 Hourly Rate X 50 HRS = $7,250.00 Total **D. ASSISTANT OVERTIME HOURS** $72.00 Hourly Rate X 50 HRS = $3,600.00 Total **TOTAL AMOUNT OF BID: $85,850.00**
FALASCA MECHANICAL, INC. VINELAND, NJ	**A. PLUMBER REGULAR HOURS** $125.00 Hourly Rate X 500 HRS = $62,500.00 Total **B. ASSISTANT REGULAR HOURS** $50.00 Hourly Rate X 500 HRS = $25,000.00 Total **C. PLUMBER OVERTIME HOURS** $168.50 Hourly Rate X 50 HRS = $8,400.00 Total **D. ASSISTANT OVERTIME HOURS** $65.00 Hourly Rate X 50 HRS = $3,250.00 Total **TOTAL AMOUNT OF BID: $99,150.00**

NORTHEAST PLUMBING SERVICES WILLILAMSTON, NJ	**A. PLUMBER REGULAR HOURS** $115.00 Hourly Rate X 500 HRS = $57,500.00 Total **B. ASSISTANT REGULAR HOURS** $80.00 Hourly Rate X 500 HRS = $40,000.00 Total **C. PLUMBER OVERTIME HOURS** $172.50 Hourly Rate X 50 HRS = $8,625.00 Total **D. ASSISTANT OVERTIME HOURS** $120.00 Hourly Rate X 50 HRS = $6,000.00 Total **TOTAL AMOUNT OF BID: $112,125.00**

Bid results are for information purposes **only**.
lc

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: **#20-16**

BID NAME: **PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS**

BID DUE: **THURSDAY, OCTOBER 8, 2020 @ 11:00 AM**
ZOOM Meeting ID: 955 8817 1901 & Password: 325187

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
9/24	Kim Jones Prime Vendor Inc. 4622 Cedar Avenue Wilmington, North Carolina 28403-4429 Email: Primevendor123@gmail.com	910-805-9630 910-726-1973
9/25 9/28/2020	JSM Plumbing, Co 13 west 9th Ave Glendora NS 08029 Jay@JSMplumbing.com	856 939 9626 856 939 1330
9/25	Rich Pettit Falasca Mechanical, INC 3329 North Mill Road Vineland NJ 08360	RichPettit@falascamechanical.com 856 794 2010
10/7/20	Jane McCormick Northeast Services 402 Airport Drive Williamstown NJ 08094	856 262 2305

MBS:dh
12-08-20

R-32

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO MERIDIAN PROPERTY SERVICES, INC., 3024 SOUTH BROAD STREET, HAMILTON, NJ 08610 FOR AS NEEDED ELECTRICAL REPAIRS AND INSTALLATION SERVICES FOR A PERIOD OF TWO YEARS (2)

WHEREAS, the Council of the City of Camden authorized the Purchasing Agent to receive sealed proposals and bids on October 8, 2020 in the Council Chambers, City Hall, Camden, New Jersey to provide electrical repairs and installation services for a period of two (2) years; and

WHEREAS, two (2) bids and proposals were received on October 8, 2020; and

WHEREAS, the Purchasing Agent and the Business Administrator have recommended to the Council of the City of Camden, that the Council award a contract to **MERIDIAN PROPERTY SERVICES, INC.,** for the period of two years for the sum of EIGHTY-EIGHT THOUSAND FIVE HUNDRED FIFTY DOLLARS ($88,550.00); and

WHEREAS, **MERIDIAN PROPERTY SERVICES, INC.** will provide the services at the hourly rate of $118.00 and $177.00 for overtime with a 10% markup on material; and

WHEREAS, pursuant to the directive of the Division of Local Government Services, a certification has been attached hereto which certifies that the funds for this expenditure are available and appropriated under the adopted budget of the City of Camden under line item(s) "1-01-706-917/931", and said certification has been signed by the Chief Financial Officer and approved as to form by the City Attorney; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the City Council award a contract to **MERIDIAN PROPERTY SERVICES, INC.**, for an amount of EIGHTY-EIGHT THOUSAND FIVE HUNDRED FIFTY DOLLARS ($88,550.00), to provide electrical repairs and installation services for a period of two (2) years, according to Public Contracts Law, P.L. 1971, Chapter 198, and that the Mayor and the City Clerk shall execute said contract on behalf of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CERTIFICATION AS TO THE AVAILABILITY OF FUNDS

I CERTIFY, AS TREASURER FOR THE CITY OF CAMDEN, THAT WITH RESPECT TO THE AWARD OF A CONTRACT OR EXPENDITURE OF FUNDS TO:

MERIDIAN PROPERTY SERVICES, INC.

THAT FUNDS ARE AVAILABLE AS OF THE DATE OF THIS RESOLUTION, FROM ONE OF THE FOLLOWING:

TEMPORARY BUDGET APPROPRIATION:
AMOUNT:
ADOPTED BUDGET APPROPRIATION: 1-01-706-917/931
AMOUNT: $88,550.00
APPROPRIATION RESERVE:
AMOUNT:
DEDICATED BY RIDER:
AMOUNT:
RESERVE FOR STATE AND FEDERAL GRANT:
AMOUNT:
CAPITAL ORDINANCE:
AMOUNT:
TRUST ACCOUNT:
AMOUNT:

DETERMINATION OF VALUE CERTIFICATION

I CERTIFY, AS CITY TREASURER, THE ANTICIPATED VALUE OF THE CONTRACT, OVER THE FULL LIFE, WILL BE:

$88,550.00

- Contingent on the availability of funds

Description of the Goods or Services to be procured:

Award Contract (Bid #20-15) to Meridian Property Services, Inc. To provide Electrical Repairs and Installation Services on an as needed basis for City Properties for a period of two (2) years.

Doreen P. Chang
Treasurer

DATE: November 24, 2020

CITY OF CAMDEN
CITY COUNCIL REQUEST FORM

Council Meeting Date: DECEMBER 2020

TO: Jason J. Asuncion, Esq., Business Administrator

FROM: L. Chandler, Purchasing Agent

DEPARTMENT MAKING REQUEST: Administration/Purchasing Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution awarding contract to Meridian Property Services, Inc., 3024 South Broad Street, Hamilton, NJ 08610

BRIEF DESCRIPTION: Resolution requesting authorization to award a contract to Meridian Property Services, Inc., for as needed electrical repairs and installation for city properties for a period of two (2) years (pricing to remain the same). The vendor will provide the service at the following hourly labor rates: Regular Hours $118.00 & $177.00 for overtime. There is a +10% markup on material.

BIDDING PROCESS: Received two (2) proposals from Bid #20-15 on October 8, 2020

APPROPRIATION ACCOUNT(S): 1-01- -706-917/931

AMOUNT: $88,550.00

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** *(If applicable)*
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		
Approved by Finance Director: (If applicable)	11/24/20	
☒ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/25/2020	
Approved by Business Administrator:	11/25/20	Jason J. Asuncion Esq.
Received by City Attorney:	11/25/20	

RECEIVED 11/24/2020

	(Name) Please Print	*(Extension #)*
Prepared by 1:	L. CHANDLER	X7475
Contact Person 2:		

Please note that you are the responsible party that will be notified for any pertinent information that is requested. If request is a walk-on, you will be the responsible party for picking up request(s) from City Attorney's Office to make necessary copies for Council Meeting. ****Please attach all supporting documents****

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	CITY OF CAMDEN

Professional Service or EUS Type	N/A
Name of Vendor	MERIDIAN PROPERTY SERVICES, INC.
Purpose or Need for service:	AS NEEDED ELECTRIAL REPAIRS & INSTALLATION CITYWIDE FOR 2 YEARS
Contract Award Amount	$88,550.00
Term of Contract	~24 MONTHS
Temporary or Seasonal	N/A
Grant Funded (attach appropriate documentation allowing for service through grant funds)	NO
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	BID #20-15
Were other proposals received? If so, please attach the names and amounts for each proposal received?	YES – NORTHEAST ELECTRICAL

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____

Mayor's Signature*

_____ Date 11.24.20

Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Financial Officer affirms that there is adequate funding available for this personnel action.
1-01-__-706-917/931 Funding Source for this action

Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

BID # 20-15 Date 11/25/2020
Certifying Officer

For LGS use only:
( ) Approved ( ) Denied

_____ Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

BID PRICE SHEET
#20-15

PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

Category	Rate Per Hour	Unit Price		Multiplier Hours (More or Less)		Total Cost
A) Electrician	Regular Hours	$ 118.00	X's	500 hours	=	$ 59,000.00
B) Assistant	Regular Hours	$ 36.00	X's	500 hours	=	$ 18,000.00
C) Electrician	Overtime	$ 177.00	X's	50 hours	=	$ 8,850.00
D) Assistant	Overtime	$ 54.00	X's	50 hours	=	$ 2,700.00
GRAND TOTAL $ 88,550.00 (A, B, C & D)						

Material Charges: **(Invoice must have receipts verifying material cost)**

List Price (+) Plus: 10 %

List Price (-) Minus: 0 %

Vendor Name: Meridian Property Services Inc./NJ

Date: 10-7-2020

Purchasing Bureau
Room 213, City Hall
Camden, New Jersey 08101-5120

Dear Ms. Chandler

The undersigned hereby declares and acknowledges that they have carefully examined and fully understands the specifications, Instructions to Bidders and form of Advertisement in connection herewith and is familiar with conditions thereof.

The undersign proposes to:

BID #20-15
PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS FOR A PERIOD OF TWO YEARS

Bidder Sign Here

Title VP, CFO

Company Meridian Property Services Inc./NJ

Address 3024 South Broad Street, Hamilton, NJ 08610

Tax ID #(via fully completed W-9) 22-3157884

Telephone # 609-920-8800 Fax # 609-920-8801

PLEASE NOTE EXCEPTIONS, IF ANY:

None

Certificate Number
623841

Registration Date: 10/01/2019
Expiration Date: 09/30/2021

State of New Jersey

Department of Labor and Workforce Development
Division of Wage and Hour Compliance

Public Works Contractor Registration Act

Pursuant to N.J.S.A. 34:11-56.48, et seq. of the Public Works Contractor Registration Act, this certificate of registration is issued for purposes of bidding on any contract for public work or for engaging in the performance of any public work to:

Meridian Property Services Inc.

2019

Responsible Representative(s):
Martha Van Cleve, President

Responsible Representative(s):
Paul Van Cleve, Vice-President

Robert Asaro-Angelo, Commissioner
Department of Labor and Workforce Development

NON TRANSFERABLE

This certificate may not be transferred or assigned and may be revoked for cause by the Commissioner of Labor and Workforce Development.

BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY

State Of New Jersey
New Jersey Office of the Attorney General
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE
Board of Exam. of Electrical Contractors

HAS LICENSED

MERIDIAN PROPERTY SERVICES INC
JOSEPH M CERANKOWSKI
3024 S. Broad Street
Hamilton NJ 08610

FOR PRACTICE IN NEW JERSEY AS A(N): Electrical Business Permit

New Jersey Office of the Attorney General
Division of Consumer Affairs
THIS IS TO CERTIFY THAT THE
Board of Exam. of Electrical Contractors
HAS LICENSED
MERIDIAN PROPERTY SERVICES INC
Electrical Business Permit

02/15/2018 TO 03/31/2021
VALID

SIGNATURE

34EB01063700
License/Registration/Certificate #

ACTING DIRECTOR

PLEASE DETACH HERE

IF YOUR LICENSE/REGISTRATION/ CERTIFICATE ID CARD IS LOST PLEASE NOTIFY:
Board of Exam. of Electrical Contra
P.O. Box 45006
Newark, NJ 07101

02/15/2018 TO 03/31/2021
VALID

34EB01063700
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR

PLEASE DETACH HERE

MERIDIAN PROPERTY SERVICES INC EXPIRATION DATE **2021**

YOUR LICENSE/REGISTRATION/CERTIFICATE NUMBER IS **34EB 01063700** . PLEASE USE IT IN ALL CORRESPONDENCE TO THE DIVISION OF CONSUMER AFFAIRS. USE THIS SECTION TO REPORT ADDRESS CHANGES. YOU ARE REQUIRED TO REPORT ANY ADDRESS CHANGES IMMEDIATELY TO THE ADDRESS NOTED BELOW.

Board of Exam. of Electrical Contractors
P.O. Box 45006
Newark, NJ 07101

PRINT YOUR NEW **ADDRESS OF RECORD** BELOW.
YOUR ADDRESS OF RECORD IS THE ADDRESS THAT WILL PRINT ON YOUR LICENSE/REGISTRATION/CERTIFICATE AND IT MAY BE MADE AVAILABLE TO THE PUBLIC.

HOME ☐
BUSINESS ☐

TELEPHONE
INCLUDE AREA CODE

PRINT YOUR NEW **MAILING ADDRESS** BELOW.
YOUR MAILING ADDRESS IS THE ADDRESS THAT WILL BE USED BY THE DIVISION OF CONSUMER AFFAIRS TO SEND YOU ALL CORRESPONDENCE.

HOME ☐
BUSINESS ☐

TELEPHONE
INCLUDE AREA CODE

If the law governing your profession requires the current license/registration/certificate to be displayed, it should be within reasonable proximity of your original license/registration/certificate at your principal office or place of business.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	MERIDIAN PROPERTY SERVICES, INC.
Trade Name:	
Address:	3024 SOUTH BROAD STREET HAMILTON, NJ 08610-3624
Certificate Number:	0080406
Effective Date:	March 30, 1992
Date of Issuance:	November 23, 2020

For Office Use Only:

20201123124427236

CITY OF CAMDEN

BUREAU OF PURCHASING
CITY HALL – ROOM 213
P.O. BOX 95120
CAMDEN, NEW JERSEY 08101-5120
856-757-7159
856-541-9668 (FAX)

BID RESULTS

BID # 20-15

BID NAME: PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID DUE: THURSDAY, OCTOBER 8, 2020 @ 11:00AM

VENDOR	AMOUNT
MERIDIAN PROPERTY SERVICES HAMILTON NJ	**A. ELECTRICIAN REGULAR HOURS** $118.00 Hourly Rate X 500 HRS = $59,000.00 Total **B. ASSISTANT REGULAR HOURS** $36.00 Hourly Rate X 500 HRS = $18,000.00 Total **C. ELECTRICIAN OVERTIME HOURS** $177.00 Hourly Rate X 50 HRS = $8,850.00 Total **D. ASSISTANT OVERTIME HOURS** $54.00 Hourly Rate X 50 HRS = $2,700.00 Total **TOTAL AMOUNT OF BID: $88,550.00**
NORTHEAST ELECTRICAL SERVICES WILLILAMSTON, NJ	**A. ELECTRICIAN REGULAR HOURS** $115.00 Hourly Rate X 500 HRS = $57,500.00 Total **B. ASSISTANT REGULAR HOURS** $50.00 Hourly Rate X 500 HRS = $25,000.00 Total **C. ELECTRICIAN OVERTIME HOURS** $172.50 Hourly Rate X 50 HRS = $8,625.00 Total **D. ASSISTANT OVERTIME HOURS** $75.00 Hourly Rate X 50 HRS = $3,750.00 Total **TOTAL AMOUNT OF BID: $94,875.00**

Bid results are for information purposes **only**.
lc

CITY OF CAMDEN
PURCHASING BUREAU

VENDORS LIST

BID: #20-15

BID NAME: **PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS**

BID DUE: **THURSDAY, OCTOBER 8, 2020 @ 11:00 AM**
ZOOM Meeting ID: 955 8817 1901 & Password: 325187

DATE	VENDOR'S NAME & ADDRESS	PHONE & FAX #
9/24	Kim Jones Prime Vendor Inc. 4622 Cedar Avenue Wilmington, North Carolina 28403-4429 Email: Primevendor123@gmail.com	910-805-9630 910-726-1973
9/25	NOrtheast Electrical Services, LLC 402 Airport Drive Williamstown NJ 08094 Elmer_wolf@northeastservices.org Adam-Baldwin@northeast services.org	856 262 2305
9/25	Heather Gibbs Meridian Property Services Inc 3024 South Broad Street Hamilton NJ 08610 hgibbs@meridianservices.com	609 920 8850 609 920-8801
9/25	Richard Gruser Scalfo Electric, INC 3539 N. Mill Road Vineland NJ 08360	856 692 5196 856 692 0660
9/30	Electrical Ingenuity 291 Monmouth Rd Freehold NJ 07728 Mike Klimkowski Mike.K@electricalingenuity.com	908 868 7206
10/1/2020	The Bluehawk Bldg & Const. Jeanette Giordano 300 Main St Jefferson Valley NY 10535	800 431 2584 x 3382 914 243 4936

DATE		PHONE & FAX #
10/7/2020	B.A.M Electrical Melissa Blair 5218 Garfield Ave Pennsauken NJ 08109	609 598 6604.
10/7/2020	KRS Services, INC Bryan Gutschall 1806 Route 206 Southampton, NJ 08088	609 859 5519 609 859 2853

CITY OF CAMDEN
ADVERTISEMENT OF BID

By Virtue of the power of the City Council of the City of Camden, the Purchasing Agent is hereby authorized to receive bids on Thursday, October 8, 2020 at 11:00am in the City Council Chambers, Second Floor, City Hall, 520 Market Street, Camden, New Jersey at which time and place Bids will be publicly opened and read for the following:

BID #20-15
PROVIDE ELECTRICAL REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

BID #20-16
PROVIDE PLUMBING REPAIRS AND INSTALLATION SERVICES ON AN AS NEEDED BASIS TO THE CITY OF CAMDEN FOR A PERIOD OF TWO (2) YEARS

SPECIFICATIONS may be obtained by contacting the Office of the Purchasing Agent at purchasingfax@ci.camden.nj.us .

At the time of published advertisement, City Hall and City Offices are closed to the public. Consequently, the 11:00 a.m. October 8, 2020 bid opening is available remotely at the following Zoom Video Communication link (or phone number), meeting ID and Password:

Time: October 8, 2020 11:00 AM Eastern Time
(US and Canada)

Link: https://zoom.us/j/95588171901?pwd=S0dBNkZOaEFzdkZyYjZCdzVGQXVmZz09

Meeting ID: 955 8817 1901

Passcode: 325187

Phone Number: 1(646) 876-9923

The City encourages prospective bidders to deliver their bids before the designated date and time of the opening via certified mail or overnight delivery carrier. If hand-delivered, there is a grey parcel box for drop-offs accessible from the front entrance of City Hall, 520 Market Street, Camden, NJ 08102. Box is available during normal business hours. Bids may not be emailed, faxed or transmitted over the telephone.

Bidders must submit complete and detailed information of the product or service which Bidder proposes to supply.

The right to reject all bids pursuant to N.J.S.A. 40A:11-13.2 and to award the contract to the lowest responsive, responsible bidder in accordance with applicable law is expressly reserved by the authority of the City Council of the City of Camden.

NOTE: All bidders are required to comply with N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Bids will not be received after the time specified for the opening of the bids. The City will deem Bids received after the hour appointed invalid and return unopened to the Bidder.

Sealed bids intended for the Purchasing Agent prior to the designated time of public opening should be delivered to the Office of the City Clerk, 520 Market Street, City Hall, Room 105, Camden, New Jersey 08101.

Any questions concerning this bid, please contact the City of Camden Purchasing Bureau at (856) 757-7159.

Lateefah Chandler
Purchasing Agent

September 23, 2020

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October 6, 2020 11:23 am (GMT -4:00) Powered by TECNAVIA

R-33

MBS:dh
12-08-20

RESOLUTION PERMANENTLY APPOINTING JOHANNA S. CONYER-HARRIS AS DIRECTOR OF THE DEPARTMENT OF FINANCE

WHEREAS, the Code of the City of Camden and the statutes of the State of New Jersey provides for the appointment of the Department heads who shall be a Director to serve during the terms of the Mayor and the appointment shall be fulfilled with the advice and consent of City Council; and

WHEREAS, the Mayor and Business Administrator appointed Johanna S. Conyer-Harris as Acting Director of the Department of Finance effective July 1, 2020, upon review of her experience, qualifications and credentials over the 6-month work period as Acting Director, the Mayor submits Johanna S. Conyer-Harris to City Council for permanent appointment as Director of the Department of Finance; and

WHEREAS, the Mayor of the City of Camden has appointed Johanna S. Conyer-Harris to serve as Director of Finance pursuant to state law; and

WHEREAS, the Council has reviewed the qualifications of the appointee and find her to be satisfactory; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, that the governing body gives statutory consent to the permanent appointment of Johanna S. Conyer-Harris as the Director of Finance of the City of Camden.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: December 8, 2020

TO: City Council

FROM: Jason J. Asuncion, Esq., Business Administrator

Department Making Request: Administration

TITLE OF RESOLUTION/ORDINANCE: RESOLUTION PERMANENTLY APPOINTING JOHANNA S. CONYER-HARRIS AS DIRECTOR OF THE DEPARTMENT OF FINANCE

BRIEF DESCRIPTION OF ACTION: Johanna S. Conyer-Harris was appointed by the Mayor and Business Administrator as Acting Director of the Department of Finance effective July 1, 2020. Mrs. Conyer-Harris provided said services pursuant to a Shared Services Agreement with the Camden Redevelopment Agency. Upon review of her experience, qualifications, credentials, and over 6-month work period as Acting Director, Mayor Francisco Moran submits Mrs. Conyer-Harris to City Council for permanent appointment as Director of the Department of Finance.

BIDDING PROCESS:
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): (*If applicable*) Not applicable

AMOUNT: *(If applicable)*

☐ **Waiver Request Form Attached for State DCA/DLGS Approval -** (*If applicable*)
For Example: ***Form "A"*** *- Request for approval of Employees Requiring Advice and Consent of Governing Body,* ***Form "D"*** *- Contract Request,* ***Form "E"*** *- Creation/Extension of Services,* ***Form "G"*** *- Grant Approval,* ***Form "H"*** *- Bond Ordinance or Contract Request,* ***Form "I"****, "Best Price Insurance Contracting" Model Ordinance*

	Date	Signature
Approved by Relevant Director:		
Approved by Grants Management:		(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:	11-24-20	
Received by City Attorney:	11/25/20	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

	(Name) Please Print	***(Extension #)***
Prepared By:	_____	_____
Contact Person:	_____	_____

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

JOHANNA S. CONYER – HARRIS

[redacted]
Woodbury, NJ 08096
[redacted]

QUALIFICATIONS

- Twenty years of executive level finance and operations management in New Jersey (NJ) government sector - Twenty-nine total years of experience
- Management of federal, state, and private development funds and capital assets used to leverage private/public development in City of Camden
- Knowledge of federal/state government and non-profit accounting, Generally Accepted Accounting Practices (GAAP) and Governmental Accounting Standards Board (GASB) regulations
- Significant experience in federal/state grant management, contract compliance and reporting regulations
- Extensive knowledge of NJ Authority operations, procurement and human resources regulations

PROFESSIONAL EXPERIENCE

CAMDEN REDEVELOPMENT AGENCY (CRA) - Camden, NJ **2004 - present**

A component unit established by the City of Camden. The CRA is responsible for land assembly, and commercial, residential and institutional development in the City of Camden.

DIRECTOR OF FINANCE & OPERATIONS

- Supervision of finance, legal, procurement and business operations;
- Manage annual independent financial audit, single audits and program/grant audits;
- Prepare annual operating/capital budgets and interim reports in compliance with statutes;
- Provide strategic cash management and financial analysis information and recommendations;
- Develop financial statements and reporting documents as required by federal and state legislation and development agreements;
- Develop and implement contract and grant compliance standards;
- Provide reporting documentation for federal, state and redeveloper grant and development agreements;
- Interpret legislation and develop/implement formal accounting, procurement, personnel and operations policies/procedures;
- Introduce best practices (public and private sector) for business growth and health
- Perform duties of Purchasing Agent and Custodian of Records;
- Manage human resources activities (hiring, firing, disciplining, performance evaluations, training, collective bargaining and civil service conformance.

HOUSING AUTHORITY OF THE CITY OF CAMDEN – Camden, NJ **1991-2004**

A public housing authority servicing 1209 residents, maintaining 1500 apartments at 8 scattered-site developments and administering 1100 Section 8 vouchers.

DIRECTOR OF PROPERTY MANAGEMENT
PUBLIC HOUSING ASSESSMENT SYSTEM COORDINATOR (PHAS)

- Supervised public housing managers, foremen, clerical and maintenance personnel- 45 total
- Developed Annual and Five-year Strategic Budget/Operations Plans;
- Developed procedures for tracking financial/operations health; resulting in U.S. HUD receivership termination and restoration of local government control;
- Implementation of Authority-wide conversion to an electronic finance, operations and maintenance system and codified user manuals for all modules.

EDUCATION

- B.S. Finance (High Honors)- Rutgers University School of Business, Camden, NJ
- Member- Beta Gamma Sigma- School of Business International Honor Society
- Member- Coca-Cola Scholars

PROFESSIONAL CREDENTIALS

Certificates: Rutgers Center for Government Services Financial Management Program-
NJ Certified Municipal Finance Officer License

- Municipal Finance Administration (Public Purchasing)
- Municipal Budget Process
- Municipal Current Fund Accounting I& II
- Municipal Capital and Trust Fund Accounting
- Municipal Utility Fund Accounting
- Principles of Financial Management

R-34

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A SUB RECIPIENT AGREEMENT BETWEEN THE CITY OF CAMDEN AND CAMDEN COUNTY FOR THE WHITMAN PARK EXPANSION

WHEREAS, the City of Camden has applied for and been awarded a matching grant from the New Jersey Department of Environmental Protection Green Acres Program in the amount of $1,800,000.00 for the Whitman Park Expansion Project; and

WHEREAS, Camden County, is providing the required matching funds and is making the actual improvements to the park; and

WHEREAS, the City of Camden desires to enter into a sub-recipient agreement with Camden County to administer and manage the grant funding received by the City for the construction of new park enhancements in connection with the Whitman Park Expansion Project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the proper officers be and are hereby authorized to enter into a sub-recipient agreement with Camden County for the provision of said services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works / Parks Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a subrecipient agreement between The City of Camden and Camden County for the Whitman Park Expansion.

BRIEF DESCRIPTION: The City of Camden has been awarded $1,800,000.00 of Green Acres matching funds and desires to enter into an agreement with Camden County. Said funding will be utilized for the construction of new park enhancements as well as capital improvements to Whitman Park.

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N.A.

AMOUNT: $ 1,800,000.00

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	11-18-20	
Approved by Grants Management:	11/23/20	(If applicable)
Approved by Finance Director:	11/24/20	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:	11/24/2020	
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report ✓ Revised Report ____ Closing Report____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson Grant Administrator #: 757-7393

Grant/Project Name:			Walt Whitman Park Development			
Grant #:			#0408-14-045			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-18-663-999	
Funding Source:			NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	(N)	Source:			
Amount of Grant:			$300,000 + amendments: $500,000 and $1,000,000			
Local Match:	Y	N	Cash:	$3,600,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Whitman Park	
Date of Analysis:		23-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert $1,500,000 in matching Green Acres funds to be utilized in conjunction with capital funds allocated through Camden County totaling $3,650,000.00 for the purpose of providing capital improvements to Whitman Park and the construction of new park facilities on the adjacent Camden Laboratories site. According to the memorandum from the Camden County Parks Department (Maggie McCann Johns); Camden County will adhere to all the Green Acres rules, regulations and stipulations in the expenditure of these funds which will be passed through from the City. Please see the following resolutions being submitted for approval

1. Resolution authorizing the City of Camden to enter into a subrecipient agreement with the County for the development of the Whitman Park Expansion. The subrecipient agreement will be in the amount of $1,800,000. (requisition will be done pending insertion of the funds into the City budget)
2. Resolution authoring the City of Camden to authorize a temporary emergency appropriation in the amount of $1,000,000.00 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project.
3. Resolution authoring the City of Camden to accept and authorize a temporary emergency appropriation in the amount of $500,000 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project. (two resolutions: one accepting and one inserting the funds into the City budget)
4. Resolution authoring the City to adopt the Green Acres Enabling Resolution for Improvements to Whitman Park under project #0408-14-045. The grant award has been increased to include an additional $1,500,000.00

Problematic Areas/Recommendations:

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Camden County
Purpose or Need for service:	The City of Camden has been awarded 1,800,000.00 of Green Acres matching funds and wishes to authorize a subrecipient agreement with Camden County to transfer said funds that will be utilized for the construction of new park enhancements as well as capital improvements to Whitman Park under Project #0408-14-045.
Contract Award Amount	$1,800,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature•

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

Gov't Agency
_____ Date 11/24/2020
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

Department of Parks

Jeffrey L. Nash
Freeholder Liaison

Maggie McCann Johns
Director

camden county
NEW JERSEY
Making It Better, Together

1301 Park Boulevard
Cherry Hill, New Jersey 08002-3752
phone 856.216.2117
fax 856.216.2146

Memo

To: Tamara Jefferson
From: Maggie McCann Johns
Date: 11/17/20
Re: Whitman Park Matching Monies

This memo is confirming that Camden County Board of Freeholders has dedicated all required matching funds to the Green Acres Grant monies of $1,800,00.00 for the Whitman Park Revitalization Project. Please see the included the budget status report that shows the $3,650,000.00 capital monies for Whitman Park.

The $1,800,000.00 allocated by Green Acres for the Whitman Park project will be expended by Camden County as stipulated in the Green Acres project agreement to be executed between the City of Camden and Green Acres. Funding will be utilized for capital improvements to Whitman Park and the construction of new park facilities on the adjacent Camden Laboratories site, which will become park of Whitman Park. Camden County will adhere to all Green Acres rules, regulations and stipulations in the expenditure of these funds.

Please let me know if there are any questions about this.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Adjusted Budget	CURRENT ENCUMBRANCES	TOTAL EXPENDITURES ENCUMBERED	Remaining Budget Balance
310-0762-980.01-02	WHITMAN PARK	3,650,000.00	0	.00	3,650,000.00
310-0762-980.01-03	D. ANDUJAR PARK	650,000.00	0	.00	650,000.00
310-0762-980.01-04	CORNELIUS MARTIN PARK	1,500,000.00	0	.00	1,500,000.00
310-0762-980.01-05	7TH AND CLINTON PARK	1,250,000.00	0	.00	1,250,000.00
310-0762-980.01-06	NEW CAMDEN PARK	1,100,000.00	0	.00	1,100,000.00
310-0762-980.01-07	UNION FEILD PARK	1,900,000.00	0	.00	1,900,000.00
310-0762-980.01-08	PROF SVS - VARIOUS PROJS	2,150,000.00	0	.00	2,150,000.00
10-0762-980.01-09	ROBERT B JOHNSON PARK	1,800,000.00	0	.00	1,800,000.00
2020 OPEN SPACE		14,000,000.00	0	.00	14,000,000.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Adjusted Budget	CURRENT ENCUMBRANCES	TOTAL EXPENDITURES ENCUMBERED	Remaining Budget Balance
		14,000,000.00	0	.00	14,000,000.00

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT _____ REVISED REPORT _X__ CLOSING REPORT _____
BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
GRANT STATUS CODE: _____
(GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS
GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			WHITMAN PARK IMPROVEMENT PROJECT			
GRANT #:			0408-14-045			
CITY CONTRACT DATE:				CITY CONTRACT #:		
APPLICATION RESOLUTION #:				APPROPRIATION CODE		
FUNDING SOURCE:			STATE OF NJ, DEP - GREEN ACRES PROGRAM			
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			$ 300,000.00 $1,000,000.00 $ 500,000.00			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:			MC-17:5917 R-48, 9/12/17	ACCEPTING GRANT RESOLUTION # MC:	MC-17:5902 R-47, 9/12/17 MC-19:7274 R-47, 12/10/19	
TERM OF GRANT:				LOCATION OF ACTIVITY:	HALLOWELL, DAVIS & SAYERS STREETS	
DATE OF ANALYSIS:				REVIEWED BY:		

SUMMARY:

11/18/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING AUTHORIZING A SUBRECIPIENT AGREEMENT WITH CAMDEN COUNTY. THE CITY HAS BEEN AWARDED A $1,800,000.00 GREEN ACRES MATCHING GRANT AND THE CITY WISHES TO ENTER INTO AN AGREEMENT TO TRANSFER SAID FUNDS TO CAMDEN COUNTY FOR THE CONSTRUCTION OF NEW PARK ENHANCEMENTS AS WELL AS CAPITAL IMPROVEMENTS. ENCLOSED, PLEASE FIND A COPY OF THE ORDINANCE REGARDING THE LEASE AGREEMENT BETWEEN THE CITY AND COUNTY.

11/17/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING FOR THE ACCEPTANCE OF A NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT IN THE AMOUNT OF $500,000.00. SAID MATCHING FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/17/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING FOR THE BUDGET INSERTION OF A NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT IN THE AMOUNT OF $500,000.00. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

11/17/20 PROCESSING A REQUEST FOR RESOLUTION FOR CITY COUNCIL'S NEXT MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES PREVIOUSLY AWARDED THE CITY $ 300,000.00. THE PROGRAM INTENDS TO INCREASE THE GRANT FUNDING BY $1,500,000.00. SAID FUNDING WILL BE UTILIZED TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY/PAVILION AREA, NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

11/17/20 RE-PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE ACCEPTANCE OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE ACCEPTANCE OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO INSERT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE:
UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE:
UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE: UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

PROJECT BUDGET	$300,000.00
BALANCE AVAILABLE	$300,000.00

TIME LINES:	ANTICIPATED COMMENCEMENT	2/2020
	ANTICIPATED COMPLETION	TBD

PROBLEMATIC AREAS/RECOMMENDATIONS:

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY AND NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

CABINET # 1	DRAWER # 1

11/2020

EXPENDITURE	PERIOD	BALANCE	ACCOMPLISHMENTS

O-5

ORDINANCE MC- 5009
On Motion Of: Dana M. Burley
APPROVED: October 11th, 2016
ADOPTED: November 10th, 2016

MAR:yrh
10/11/16

ORDINANCE AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF CAMDEN AND COUNTY OF CAMDEN TO MAKE IMPROVEMENTS TO VARIOUS PARKS LOCATED IN THE CITY OF CAMDEN

WHEREAS, the City of Camden is the owner of the parks known as Whitman Park, Reverend Evers Park, Alberta Woods Parks and 4th & Washington Park, Camden, NJ; and

WHEREAS, the City of Camden desires to enter into a Lease Agreement with the County of Camden to make improvements to several parks which are as follows: Whitman Park, NE Sayrs & Hallowell Lane, Block 1392, Lot 3, Reverend Evers Park, SE Morgan Blvd. & Olive Street, Block 648, Lot 2, Alberta Woods Park, SE Washington & 30th Street, Block 1052, Lot 1 and NE 4th & Berkley Street, Block 185, Lot 1; and

WHEREAS, the City of Camden will enter into a lease with the County for a period of fifteen years commencing on November 1, 2016 and terminating on October 31, 2031 for the sum of $1.00 per year; and

WHEREAS, the City of Camden has determined that the said lease would be in the best interest of the City of Camden and its residents; and

WHEREAS, the County of Camden would be responsible for all cost associated with the redesign and the construction improvements in the parks; the City of Camden will still be responsible for maintaining the parks during the time of the lease agreement; now, therefore

BE IT ORDAINED, by the City Council of the City of Camden, that the proper offices be and are hereby authorized to enter into a Lease Agreement with the County of Camden to make improvements to the various parks listed above.

SECTION 1. Any portion of this ordinance not herein amended and supplemented shall remain in full force and effect.

SECTION 2. All ordinance or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency only.

SECTION 3. This ordinance shall take effect twenty (20) days after final passage and publications as provided by law.

BE IT FURTHER ORDAINED, that pursuant to N.J.S.A. 52:27BBB-23 and N.J.S.A. 40:69A-41, a true copy of this Ordinance shall be forwarded to the Mayor, who shall have ten (10) days from the receipt thereof to approve or veto this Ordinance. Additionally, pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Ordinance shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Ordinance, and the action by the Commissioner regarding this Ordinance shall supersede any action by the Mayor on the same Ordinance. All notices of approval and/or veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: October 11, 2016

The above has been reviewed
and approved as to form.

MARC A. RIONDINO
City Attorney

FRANCISCO MORAN
President, City Council

DANA L. REDD
Mayor

ATTEST:
LUIS PASTORIZA
Municipal Clerk

Francisco Moran
President
Councilperson, 3rd Ward

Dana M. Burley
Councilperson, 1st Ward

Brian K. Coleman
Councilperson, 2nd Ward

Luis A. Lopez
Councilperson, 4th Ward

MUNICIPAL CLERK
CITY OF CAMDEN
NEW JERSEY

Curtis Jenkins
Vice-President
Councilperson-at-Large

Marilyn Torres
Councilperson-at-Large

Angel Fuentes
Councilperson-at-Large

Jason Asuncion, Esq.
Council-To-Council

Luis Pastoriza, R.M.C.
Municipal Clerk

PO Box 95120
Room 105, City Hall
Camden, NJ 08101
Tele: (856) 757-7223 / Fax: (856) 757-7220
Email: clerk@ci.camden.nj.us Website: www.ci.camden.nj.us

MEMORANDUM

DATE: November 15, 2016

TO: Dana L. Redd, Mayor

FROM: Luis Pastoriza, Municipal Clerk

RE: **Ordinance Final Passage – (MC-5009)**

Ordinance authorizing a lease agreement between the City of Camden and County of Camden to make improvements to various parks located in the City of Camden

In accordance with Rule XIX of the Administrative Code of the City of Camden (Rules of Procedure governing the City Council), I am delivering to you the attached ordinance adopted by City Council at a **regular** meeting held on **11-10-16**. Said article provides that "each ordinance shall be returned by the Mayor to the Municipal Clerk after the Mayor has affixed his /her signature thereto or after the expiration of **ten (10) days** from the date of its delivery to the Mayor in any event."

OFFICE OF THE MAYOR

Received by: _____ **Date:** 11/15/16

Date of Approval: 11/22/16

[redacted]

FRANCISCO "FRANK" MORAN
MAYOR

OFFICE OF THE CITY ATTORNEY
CITY OF CAMDEN
NEW JERSEY

Division of City Properties
TEL: (856) 757-7125

October 14, 2020

Maggie McCann-Johns
Director of Parking
City Hall, 14th Floor
520 Market Street
Camden, NJ 08101

Re: Lease Agreement
Seven (7) Camden City Parks

Dear Ms. McCann-Johns:

Enclosed please find three (3) original Lease Agreements with regards to the above referenced matter. Please sign or have signed all three agreements in the presence of witness, witness signature required as well and return two (2) to me at the Bureau of City Properties, City Hall, 3rd Floor, Room 327-A, Camden, NJ 08101. Also, please forward the Certificate of Insurance with the City listed as additionally insured as required for this Lease Agreement.

If you have any questions, feel free to contact me at (856) 757-7125. Thank you for your time and attention to this matter.

Very truly yours,

MICHELLE BANKS SPEARMAN
City Attorney

By: Yolanda Hawkins
YOLANDA R. HAWKINS
Real Estate Officer

LEASE AGREEMENT

CITY OF CAMDEN

AND

COUNTY OF CAMDEN
(7 Camden City Parks)

LEASE AGREEMENT

THIS AGREEMENT, is made this day of 2020 by and between the **CITY OF CAMDEN**, a municipal corporation, with offices located at 520 Market Street, City Hall, 4th Floor, Camden, New Jersey 08101 ("Landlord") and **COUNTY OF CAMDEN**, a body politic and corporate of the State of New Jersey, with offices located at 520 Market Street, 16th floor, Camden, New Jersey 08102 ("Tenant").

WITNESSETH

Landlord does hereby demise and let unto Tenant, County of Camden, the right to access and use of seven (7) parks owned by the City of Camden, as more particularly described herein, to procure design and construction professionals for certain park improvements. Said improvements shall be completed over the lease term by the Tenant and in consultation with the Landlord.

Article 1. Term of Lease

1.1 This Lease shall be for a term of fifteen years commencing on or about October 1 2020 and terminating on September 30, 2035 for the sum of $1.00 per year.

Article 2. Use of Premises

2.1 Tenant shall have the right to access seven (7) parks Dominik Andujar Park, Point & York Street, Block 12, Lot 1, 3 & 18 & Block 14, Lot 29. Cornelius Martin Park, No. 10th & Pearl Street, Block 806, Lot 2 & part of Block 91, Lot 1. 7th & Clinton Park, So. 7th & Clinton Street, Block 1424, Lot 1-8, 20-24, 26, 27, 32 & 45, Block 1425, Lots 9-18, 35-39, 48-50. New Camden Park, Pine St. & Wildwood Avenue, Block 1263, Lots 2, 2.01, 2.02, 2.03 & 7. Whitman Park Expansion, Sayrs & Davis Street Block 1392, Lot 3, 33. Union Field, 1200 So. Merrimac Rd., Block 741, Lot 1.01. Judge Robert Burke Johnson Park, Carl Miller Blvd. & So. 8th Street, Block 520, Lot 26, Block 521, Lots 1,5, 15, 16, 20, 23, 24, Block 523, Lots 1-11, 13, 19-36.
(collectively referred to herein as "Premises" or "the Premises")

2.2 Tenant agrees to be responsible for all costs associated with the design and construction improvements for the Premises identified above; the City of Camden will still be responsible for maintaining the parks during the term of the lease agreement. The City and County will cooperate to secure grant funding to help offset the costs for the design and construction of improvements to the Premises.

2,3 Tenant shall comply with the provisions of N.J.S.A. 40A:11-1 et seq. (Local Public Contracts Law) and all applicable laws and regulations regarding the procurement of professional services and contractors for the Premises improvements contemplated by the parties pursuant to the terms of this lease.

Article 3. Taxes and Utilities

3.1 Landlord covenants and agrees to pay any charges or assessments imposed upon the Premises by any governmental authority resulting from the use of the Premises. Tenant agrees to pay all costs relating to planning and/or zoning approvals and construction permitting in connection with the design and construction of the improvements to the Premises.

Article 4. Maintenance, Management and Operation

4.1 Tenant shall, at its own cost and expense, be responsible for the daily operation of the Premises. The scheduling of any events at the subject parks must be done in consultation with the Landlord.

4.2 Landlord shall, at its own cost and expense, properly monitor the Premises and keep the same in neat, clean and orderly condition. Landlord shall mow during the grass growing season and shall provide all trash removal and as required shall provide snow removal services to the premises. All lighting shall be maintained and at Landlord's expense.

Article 5. Indemnity and Insurance

5.1 Tenant shall, at Tenant's own cost and expense, procure and maintain extended coverage insurance and comprehensive general liability insurance, insuring Landlord and Tenant against loss or liability caused by or connected with Tenant's use and occupancy of the Premises. Tenant shall, as appropriate, procure and maintain Workers' Compensation insurance.

5.2 All insurance coverage shall be in such amounts and with such carriers as are reasonably acceptable to Landlord. In no event, shall the liability policy provide for less than $1,000,000.00 aggregate limits with $1,000,000.00 per occurrence and 90% of replacement value for damage of property.

5.3 Tenant shall deliver to Landlord an original Certificate of Insurance naming Landlord as an additional insured with respect to the liability insurance policy. The Certificate shall provide for thirty (30) days written notice to Landlord prior to cancellation. All insurance policies shall be renewed from time to time by Tenant so that at all times insurance protection shall continuously exist. Evidence of renewal shall be submitted to Landlord at least fifteen (15) days prior to the expiration date of each policy.

The County shall indemnify and hold harmless, the City and its officials, officers, employees and agents, from all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the County's acts or omissions in the procurement of all vendors selected to perform any services or construct any improvements on the leased premises.

Article 6. Termination

7.1 Landlord shall have the right to terminate this Lease if Tenant should default in the performance of any covenant, condition or agreement in this Lease. Landlord, in addition to all other rights and remedies Landlord may have, shall then have the right, upon thirty (30) days' notice to Tenant, to declare the Lease terminated and the term ended. Tenant shall thereupon vacate and surrender the Premises. Landlord shall also have the right to bring a proceeding to recover possession from Tenant holding over and/or re-enter the Premises either by force or otherwise, or dispossess by summary proceeding or otherwise. In the event of termination by Landlord, Landlord agrees to compensate Tenant for any outstanding balances owed by the Tenant for financing of the improvements to the Premises.

Article 7. Landlord's Right of Entry

8.1 Tenant covenants and agrees that Landlord or its agents shall have the right to enter the Premises, at any time for the purpose of maintaining the Premises, examining or inspecting the Premises, or in case of emergency.

Article 8. Assignment and Subletting

9.1 Tenant shall not assign this Lease or any interest herein, and shall not sublet the Premises or any part thereof, without prior written consent of Landlord. Any assignment or subletting without the prior written consent of Landlord shall be void and, at the option of the Landlord, shall terminate this Lease.

Article 9. Miscellaneous

10.1 All notices required or permitted by this Lease or by law to be served or given shall be in writing and shall be deemed duly served and given when personally delivered or when deposited in the United States mail, first-class postage prepaid addressed as follows:

If to Landlord:

Bureau of City Property
3rd Floor-Room 327-A, City Hall
P.O. Box 95120
Camden, NJ 08101

Office of the City Attorney
4th Floor, Room 419, City Hall
P.O. Box 95120
Camden, NJ 08101-5120

If to Tenant:

The County of Camden
520 Market Street
Camden, New Jersey 08101

10.2 This Lease and all matters relating to this Lease shall be governed and constructed in accordance with the laws of the State of New Jersey.

10.3 Landlord shall not become or be deemed a partner or joint venture with Tenant.

10.4 This Lease shall be binding on and shall insure to the benefit of the Successors and assigns of the parties hereto. Nothing in this section shall be construed as consent by Landlord to an assignment of this Lease or any interest herein.

10.5 Should any provisions of this Lease be held by a court of competent jurisdiction to be either invalid, void or unenforceable, the remaining provisions of this Lease shall remain in full force and effect.

10.6 This section and any other headings contained in this Lease are for reference purposes only and shall not affect the meaning or interpretation of this Lease.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have set their hands and seals as of the date and year first above written.

ATTEST:

LUIS PASTORIZA
Municipal Clerk

LANDLORD
CITY OF CAMDEN

FRANCISCO MORAN
Mayor

ATTEST:

TENANT
COUNTY OF CAMDEN

_____

By:_____
ROSS G. ANGILELLA
County Administrator

Resolution MC-5284
Adopted by City Council
on September 9, 2020

Reviewed and approved by:

MICHELLE BANKS-SPEARMAN
City Attorney

RESOLUTION MC-17: 5902
On Motion Of: Angel Fuentes
APPROVED: September 12th, 2017

R-47

MAR:dh
09-12-17

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT IN THE AMOUNT OF $300,000.00 FOR THE USE IN CONNECTION WITH THE WHITMAN PARK IMPROVEMENT UNDER PROJECT #0408-14-045 .

WHEREAS, the State of New Jersey Department of Environmental Protection, Green Acres Program has issued the City of Camden a grant in the amount of $300,000.00 for the use in connection with the Whitman Park Improvement Project in the City of Camden; and

WHEREAS, it is in the best interest of the City of Camden to accept said grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said grant in the amount of $300,000.00 from the State of New Jersey Department of Environmental Protection, Green Acres Program.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: September 12, 2017

The above has been reviewed
and approved as to form.

MARC A. RIONDINO
City Attorney

FRANCISCO MORAN
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

State of New Jersey
Department of Environmental Protection
P.O. Box 420
Trenton, New Jersey 08625

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

October 23, 2019

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120
Camden, New Jersey 08102

RE: Green Acres Project Number 0408-14-045
Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran:

I am pleased to inform you that the Department of Environmental Protection and the Garden State Preservation Trust have approved Camden City's application for a Green Acres matching grant of $1,000,000.00. This funding is contingent upon the passage of a legislative appropriation.

I congratulate you on your efforts to improve and expand the recreational opportunities in our state. Camden City's contribution in operating and maintaining this park will help preserve a valuable resource for future generations. Green Acres staff will contact you directly and provide further information to guide you through this project.

Preserving open space and improving and expanding local parks are critical components of the state's efforts to combat sprawl and protect our quality of life. We look forward to working with Camden City toward the successful completion of this important project.

Congratulations, Mayor!

Sincerely,

Catherine R. McCabe

Catherine R. McCabe
Commissioner

The State of New Jersey is an equal opportunity employer. Printed on recycled and recyclable paper.

State of New Jersey
Department of Environmental Protection
Green Acres Program
Mail Code 501-01
P.O. Box 420
Trenton, New Jersey 08625
TEL: (609) 984-0500 FAX: (609) 984-0608

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

July 15, 2020

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120
Camden, New Jersey 08102

Re: Project # 0408-14-045
Project Name: Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran:

I am pleased to inform you that the New Jersey Legislature's Joint Budget Oversight Committee has approved Camden County's request for additional funding for the Whitman Park Improvement Project. The City has been awarded an additional $500,000 grant, which brings the total Green Acres award for the Whitman Park Improvement Project to $1,800,000 in matching grant funding.

We look forward to working with Camden City towards the successful completion of this important project.

Sincerely,

Martha S Sapp

Martha Sullivan Sapp
Director

The State of New Jersey is an equal-opportunity employer. Printed on recycled and recyclable paper.

R-35

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION-GREEN ACRES ENABLING RESOLUTION FOR THE WHITMAN PARK IMPROVEMENT PROJECT FOR THE AMOUNT OF $1,500,000.00

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the City of Camden has previously obtained a grant of $300,000.00 from the State to fund the Whitman Park Improvement Project #0408-14-045; and

WHEREAS, the State and the City of Camden intend to increase Green Acres funding by $1,500,000.00; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the Whitman Park Improvement Project; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that:

1. The Mayor is hereby authorized to execute an agreement and any amendment thereto with the State known as Whitman Park Improvement Project.

2. The applicant has its share of the project, if a match is required, in the amount of $2,248,000.00. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works / Parks Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing The City of Camden to adopt a State of NJ Department of Environmental Protection Green Acres Enabling Resolution for Whitman Park Improvements under Project #0408-14-045.

BRIEF DESCRIPTION: The NJDEP Green Acres Program previously awarded the city a $300,000.00 grant for said project. The Green Acres Program intends to increase the grant funding by $1,500,000.00. Please find that attached enabling resolution as well as a copy of the Amended Green Acres Project Agreement.

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):

AMOUNT: $ 1,500,000.00 – Grant Award

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	11-18-20	
Approved by Grants Management:	11/23/20	(If applicable)
Approved by Finance Director: ☐ CAF –Certifications of Availability of Funds	11/24/20	
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report ✓ Revised Report _____ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson Grant Administrator #: 757-7393

Grant/Project Name:			Walt Whitman Park Development			
Grant #:			#0408-14-045			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-18-663-999	
Funding Source:			NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	(N)	Source:			
Amount of Grant:			$300,000 + amendments: $500,000 and $1,000,000			
Local Match:	Y	N	Cash:	$3,600,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Whitman Park	
Date of Analysis:		23-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert $1,500,000 in matching Green Acres funds to be utilized in conjunction with capital funds allocated through Camden County totaling $3,650,000.00 for the purpose of providing capital improvements to Whitman Park and the construction of new park facilities on the adjacent Camden Laboratories site. According to the memorandum from the Camden County Parks Department (Maggie McCann Johns); Camden County will adhere to all the Green Acres rules, regulations and stipulations in the expenditure of these funds which will be passed through from the City. Please see the following resolutions being submitted for approval

1. Resolution authorizing the City of Camden to enter into a subrecipient agreement with the County for the development of the Whitman Park Expansion. The subrecipient agreement will be in the amount of $1,800,000. (requisition will be done pending insertion of the funds into the City budget)
2. Resolution authoring the City of Camden to authorize a temporary emergency appropriation in the amount of $1,000,000.00 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project.
3. Resolution authoring the City of Camden to accept and authorize a temporary emergency appropriation in the amount of $500,000 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project. (two resolutions: one accepting and one inserting the funds into the City budget)
4. Resolution authoring the City to adopt the Green Acres Enabling Resolution for Improvements to Whitman Park under project #0408-14-045. The grant award has been increased to include an additional $1,500,000.00

Problematic Areas/Recommendations:

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection Green Acres Program
Purpose or Need for service:	The City of Camden wishes to adopt a Green Acres Enabling Resolution for Improvements to Whitman Park under Project #0408-14-045. The NJDEP Green Acres Program previously awarded the City $300,000.00. The program intends to increase the grant funding by $1,500,000.00. Said funding will be utilized to develop, improve and upgrade Whitman Park.
Contract Award Amount	$1,500,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature•

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

_____

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

State of New Jersey
Department of Environmental Protection
P.O. Box 420
Trenton, New Jersey 08625

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

October 23, 2019

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120,
Camden, New Jersey 08102

RE: Green Acres Project Number 0408-14-045
Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran:

I am pleased to inform you that the Department of Environmental Protection and the Garden State Preservation Trust have approved Camden City's application for a Green Acres matching grant of $1,000,000.00. This funding is contingent upon the passage of a legislative appropriation.

I congratulate you on your efforts to improve and expand the recreational opportunities in our state. Camden City's contribution in operating and maintaining this park will help preserve a valuable resource for future generations. Green Acres staff will contact you directly and provide further information to guide you through this project.

Preserving open space and improving and expanding local parks are critical components of the state's efforts to combat sprawl and protect our quality of life. We look forward to working with Camden City toward the successful completion of this important project.

Sincerely,

Catherine R. McCabe

Catherine R. McCabe
Commissioner

Congratulations, Mayor!

State of New Jersey
Department of Environmental Protection
Green Acres Program
Mail Code 501-01
P.O. Box 420
Trenton, New Jersey 08625
TEL: (609) 984-0500 FAX: (609) 984-0608

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

July 15, 2020

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120
Camden, New Jersey 08102

Re: Project # 0408-14-045
Project Name: Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran:

I am pleased to inform you that the New Jersey Legislature's Joint Budget Oversight Committee has approved Camden County's request for additional funding for the Whitman Park Improvement Project. The City has been awarded an additional $500,000 grant, which brings the total Green Acres award for the Whitman Park Improvement Project to $1,800,000 in matching grant funding.

We look forward to working with Camden City towards the successful completion of this important project.

Sincerely,

Martha S Sapp

Martha Sullivan Sapp
Director

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STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
GREEN ACRES PROGRAM

ENABLING RESOLUTION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the City of Camden *(name of applicant)* has previously obtained a loan of $0_____ and/or a grant of $300,000.00 from the State to fund the following project(s):

#insert project number and name; and

WHEREAS, the State and the City of Camden *(name of applicant)* intend to increase Green Acres funding by $1,500,000.00; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project;

NOW, THEREFORE, BE IT RESOLVED BY THE _____ *(name of legal body or board)* OF THE _____*(name of applicant)* IN THE COUNTY OF _____ AND STATE OF NEW JERSEY THAT:

1. The _____ *(title of authorized official)* of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with the State known as (*project name*) _____, and; **[Note: Please authorize only one official to sign the project agreement on behalf of the local government or nonprofit.]**

2. The applicant has its matching share of the project, if a match is required, in the amount of $2,248,000.00.

3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project, and;

4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

5. This resolution shall take effect immediately.

CERTIFICATION

I, _____*(name and title of Secretary or equivalent)* do hereby certify that the foregoing is a true copy of a resolution adopted by _____*(name of legal body or board)* at a meeting held on the _____ day of _____, _____.
IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this _____ day of _____, _____.

_____
(name and title of Secretary or equivalent)

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL R EPORT ____ REVISED REPORT _X__ CLOSING REPORT ____
BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
GRANT STATUS CODE: ____
(GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS
GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			WHITMAN PARK IMPROVEMENT PROJECT			
GRANT #:			0408-14-045			
CITY CONTRACT DATE:				CITY CONTRACT #:		
APPLICATION RESOLUTION #:				APPROPRIATION CODE		
FUNDING SOURCE:			STATE OF NJ, DEP - GREEN ACRES PROGRAM			
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			$ 300,000.00 $1,000,000.00 $ 500,000.00			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:			MC-17:5917 R-48, 9/12/17	ACCEPTING GRANT RESOLUTION # MC:	MC-17:5902 R-47, 9/12/17 MC-19:7274 R-47, 12/10/19	
TERM OF GRANT:				LOCATION OF ACTIVITY:	HALLOWELL, DAVIS & SAYERS STREETS	
DATE OF ANALYSIS:				REVIEWED BY:		

SUMMARY:

11/17/20 PROCESSING A REQUEST FOR RESOLUTION FOR CITY COUNCIL'S NEXT MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES PREVIOUSLY AWARDED THE CITY $ 300,000.00. THE PROGRAM INTENDS TO INCREASE THE GRANT FUNDING BY $1,500,000.00. SAID FUNDING WILL BE UTILIZED TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/17/20 RE-PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE ACCEPTANCE OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE ACCEPTANCE OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK AS PART OF THE CHOICE NEIGHBORHOOD IMPLEMENTATION PLAN.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO INSERT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE: UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE: UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE: UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

PROJECT BUDGET	$300,000.00
BALANCE AVAILABLE	$300,000.00

TIME LINES:

ANTICIPATED COMMENCEMENT	N/A
ANTICIPATED COMPLETION	N/A

PROBLEMATIC AREAS/RECOMMENDATIONS:

CABINET # 1	DRAWER # 1

11/2020

EXPENDITURE PERIOD BALANCE ACCOMPLISHMENTS

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

R-34

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A TEMPORARY EMERGENCY APPROPRIATION OF A $1,000,000.00 GRANT AWARD AUTHORIZED BY THE NJDEP FOR USE IN CONNECTION WITH THE WHITMAN PARK IMPROVEMENTS PROJECT

WHEREAS, funds have become available through an award from the New Jersey Department of Environmental Protection and the Garden State Preservation Trust and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the Whitman Park Improvement Project from the NJ Department of Environmental Protection-Green Acres Program in the amount of $1,000,000.00.

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of:

"Whitman Park Improvement Project"

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

.CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works / Parks Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a temporary emergency appropriation of a $1,000,000.00 grant award authorized by NJ Department of Environmental Protection and the Garden State Preservation Trust for the Whitman Park Improvement Project #0408-14-045.

BRIEF DESCRIPTION: Requesting authorization for the insertion of said grant award which shall be utilized as a Green Acres Matching Grant. Funding will be used for the City's planning efforts to develop, improve and upgrade Whitman Park.

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N.A.

AMOUNT: $ 1,000,000.00 – Grant Award

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	11-23-20	
Approved by Grants Management:	11/23/20	(If applicable)
Approved by Finance Director:	11/24/20	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report _✓___ Revised Report _____ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: _G

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson Grant Administrator #: 757-7393

Grant/Project Name:			Walt Whitman Park Development			
Grant #:			#0408-14-045			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-18-663-999	
Funding Source:			NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	(N)	Source:			
Amount of Grant:			$300,000 + amendments: $500,000 and $1,000,000			
Local Match:	Y	N	Cash:	$3,600,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Whitman Park	
Date of Analysis:		23-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert $1,500,000 in matching Green Acres funds to be utilized in conjunction with capital funds allocated through Camden County totaling $3,650,000.00 for the purpose of providing capital improvements to Whitman Park and the construction of new park facilities on the adjacent Camden Laboratories site. According to the memorandum from the Camden County Parks Department (Maggie McCann Johns); Camden County will adhere to all the Green Acres rules, regulations and stipulations in the expenditure of these funds which will be passed through from the City. Please see the following resolutions being submitted for approval

1. Resolution authorizing the City of Camden to enter into a subrecipient agreement with the County for the development of the Whitman Park Expansion. The subrecipient agreement will be in the amount of $1,800,000. (requisition will be done pending insertion of the funds into the City budget)
2. Resolution authoring the City of Camden to authorize a temporary emergency appropriation in the amount of $1,000,000.00 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project.
3. Resolution authoring the City of Camden to accept and authorize a temporary emergency appropriation in the amount of $500,000 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project. (two resolutions: one accepting and one inserting the funds into the City budget)
4. Resolution authoring the City to adopt the Green Acres Enabling Resolution for Improvements to Whitman Park under project #0408-14-045. The grant award has been increased to include an additional $1,500,000.00

Problematic Areas/Recommendations:

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

insertATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection and The Garden State Preservation Trust
Purpose or Need for service:	The City of Camden wishes to insert in the temporary budget a Green Acres Matching Grant in the amount of $1,000,000.00 from DEP and the Garden State Preservation Trust. Said granted will be utilized to develop, improve and upgrade Whitman Park.
Contract Award Amount	$1,000,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

_____

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

State of New Jersey
Department of Environmental Protection
P.O. Box 420
Trenton, New Jersey 08625

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

October 23, 2019

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120
Camden, New Jersey 08102

RE: Green Acres Project Number 0408-14-045
Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran;

I am pleased to inform you that the Department of Environmental Protection and the Garden State Preservation Trust have approved Camden City's application for a Green Acres matching grant of $1,000,000.00. This funding is contingent upon the passage of a legislative appropriation.

I congratulate you on your efforts to improve and expand the recreational opportunities in our state. Camden City's contribution in operating and maintaining this park will help preserve a valuable resource for future generations. Green Acres staff will contact you directly and provide further information to guide you through this project.

Preserving open space and improving and expanding local parks are critical components of the state's efforts to combat sprawl and protect our quality of life. We look forward to working with Camden City toward the successful completion of this important project.

Sincerely,

Catherine R. McCabe

Catherine R. McCabe
Commissioner

Congratulations, Mayor!

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL R EPORT ____ REVISED REPORT _X__ CLOSING REPORT ____
BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
GRANT STATUS CODE: ____
(GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS
GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			WHITMAN PARK IMPROVEMENT PROJECT			
GRANT #:			0408-14-045			
CITY CONTRACT DATE:				CITY CONTRACT #:		
APPLICATION RESOLUTION #:				APPROPRIATION CODE		
FUNDING SOURCE:			STATE OF NJ, DEP - GREEN ACRES PROGRAM			
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			$ 300,000.00 $1,000,000.00 $ 500,000.00			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:			MC-17:5917 R-48, 9/12/17	ACCEPTING GRANT RESOLUTION # MC:	MC-17:5902 R-47, 9/12/17 MC-19:7274 R-47, 12/10/19	
TERM OF GRANT:				LOCATION OF ACTIVITY:	HALLOWELL, DAVIS & SAYERS STREETS	
DATE OF ANALYSIS:				REVIEWED BY:		

SUMMARY:

11/18/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING AUTHORIZING A SUBRECIPIENT AGREEMENT WITH CAMDEN COUNTY. THE CITY HAS BEEN AWARDED A $1,800,000.00 GREEN ACRES MATCHING GRANT AND THE CITY WISHES TO ENTER INTO AN AGREEMENT TO TRANSFER SAID FUNDS TO CAMDEN COUNTY FOR THE CONSTRUCTION OF NEW PARK ENHANCEMENTS AS WELL AS CAPITAL IMPROVEMENTS. ENCLOSED, PLEASE FIND A COPY OF THE ORDINANCE REGARDING THE LEASE AGREEMENT BETWEEN THE CITY AND COUNTY.

11/17/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING FOR THE ACCEPTANCE OF A NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT IN THE AMOUNT OF $500,000.00. SAID MATCHING FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

11/17/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING FOR THE BUDGET INSERTION OF A NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT IN THE AMOUNT OF $500,000.00. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

11/17/20 PROCESSING A REQUEST FOR RESOLUTION FOR CITY COUNCIL'S NEXT MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES PREVIOUSLY AWARDED THE CITY $ 300,000.00. THE PROGRAM INTENDS TO INCREASE THE GRANT FUNDING BY $1,500,000.00. SAID FUNDING WILL BE UTILIZED TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY/PAVILION AREA, NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

11/17/20 RE-PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE ACCEPTANCE OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

11/7/19 PROCESSING A REQUEST FOR CITY COUNCIL FOR THE ACCEPTANCE OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO INSERT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE:
UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ACCEPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE:
UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE: UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

PROJECT BUDGET	$300,000.00
BALANCE AVAILABLE	$300,000.00

TIME LINES:		
	ANTICIPATED COMMENCEMENT	2/2020
	ANTICIPATED COMPLETION	TBD

PROBLEMATIC AREAS/RECOMMENDATIONS:

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY AND NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

CABINET # 1	DRAWER # 1

11/2020

EXPENDITURE	PERIOD	BALANCE	ACCOMPLISHMENTS

R-37

MBS:dh
12-08-20

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, GREEN ACRES GRANT IN THE AMOUNT OF $500,000.00 FOR THE USE IN CONNECTION WITH THE WHITMAN PARK IMPROVEMENT UNDER PROJECT #0408-14-045

WHEREAS, the State of New Jersey Department of Environmental Protection, Green Acres Program has issued the City of Camden a grant in the amount of $500,000.00 for the use in connection with the Whitman Park Improvement Project in the City of Camden; and

WHEREAS, it is in the best interest of the City of Camden to accept said matching grant; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden that the City is hereby authorized to accept said matching grant in the amount of $500,000.00 from the State of New Jersey Department of Environmental Protection, Green Acres Program.

BE IT FURTHER RESOLVED, that the proper officers of the City of Camden are hereby authorized to execute the necessary documents in order to accept said grant.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing the acceptance of a New Jersey Department of Environmental Protection, Green Acres Grant in the amount of $500,000.00 for the use in connection with the Whitman Park Improvement Project #0408-14-045.

BRIEF DESCRIPTION: The acceptance of said matching grant funding will be utilized to support the city's planning efforts to develop, improve and upgrade Whitman Park.

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S): N.A.

AMOUNT: $500,000.00

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	11-23-20	
Approved by Grants Management:	11/23/20	(If applicable)
Approved by Finance Director:	11/24/20	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	***(Extension #)***
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report ✓ Revised Report _____ Closing Report_____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson Grant Administrator #: 757-7393

Grant/Project Name:			Walt Whitman Park Development			
Grant #:			#0408-14-045			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-18-663-999	
Funding Source:			NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	(N)	Source:			
Amount of Grant:			$300,000 + amendments: $500,000 and $1,000,000			
Local Match:	Y	N	Cash:	$3,600,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Whitman Park	
Date of Analysis:		23-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert $1,500,000 in matching Green Acres funds to be utilized in conjunction with capital funds allocated through Camden County totaling $3,650,000.00 for the purpose of providing capital improvements to Whitman Park and the construction of new park facilities on the adjacent Camden Laboratories site. According to the memorandum from the Camden County Parks Department (Maggie McCann Johns); Camden County will adhere to all the Green Acres rules, regulations and stipulations in the expenditure of these funds which will be passed through from the City. Please see the following resolutions being submitted for approval

1. Resolution authorizing the City of Camden to enter into a subrecipient agreement with the County for the development of the Whitman Park Expansion. The subrecipient agreement will be in the amount of $1,800,000. (requisition will be done pending insertion of the funds into the City budget)
2. Resolution authoring the City of Camden to authorize a temporary emergency appropriation in the amount of $1,000,000.00 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project.
3. Resolution authoring the City of Camden to accept and authorize a temporary emergency appropriation in the amount of $500,000 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project. (two resolutions: one accepting and one inserting the funds into the City budget)
4. Resolution authoring the City to adopt the Green Acres Enabling Resolution for Improvements to Whitman Park under project #0408-14-045. The grant award has been increased to include an additional $1,500,000.00

Problematic Areas/Recommendations:

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection Green Acres Program
Purpose or Need for service:	The City of Camden wishes to accept a Green Acres Matching Grant in the amount of $500,000.00 from NJDEP. Said grant will be utilized to develop, improve and upgrade Whitman Park.
Contract Award Amount	$500,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

_____

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

State of New Jersey
Department of Environmental Protection
Green Acres Program
Mail Code 501-01
P.O. Box 420
Trenton, New Jersey 08625
TEL: (609) 984-0500 FAX: (609) 984-0608

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

July 15, 2020

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120
Camden, New Jersey 08102

Re: Project # 0408-14-045
Project Name: Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran:

I am pleased to inform you that the New Jersey Legislature's Joint Budget Oversight Committee has approved Camden County's request for additional funding for the Whitman Park Improvement Project. The City has been awarded an additional $500,000 grant, which brings the total Green Acres award for the Whitman Park Improvement Project to $1,800,000 in matching grant funding.

We look forward to working with Camden City towards the successful completion of this important project.

Sincerely,

Martha S Sapp

Martha Sullivan Sapp
Director

The State of New Jersey is an equal-opportunity employer. Printed on recycled and recyclable paper.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT ____ REVISED REPORT _X__ CLOSING REPORT ____
BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
GRANT STATUS CODE: ____
(GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS
GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			WHITMAN PARK IMPROVEMENT PROJECT			
GRANT #:			0408-14-045			
CITY CONTRACT DATE:				CITY CONTRACT #:		
APPLICATION RESOLUTION #:				APPROPRIATION CODE		
FUNDING SOURCE:			STATE OF NJ, DEP - GREEN ACRES PROGRAM			
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			$ 300,000.00 $1,000,000.00 $ 500,000.00			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:			MC-17:5917 R-48, 9/12/17	ACCEPTING GRANT RESOLUTION # MC:		MC-17:5902 R-47, 9/12/17 MC-19:7274 R-47, 12/10/19
TERM OF GRANT:				LOCATION OF ACTIVITY:		HALLOWELL, DAVIS & SAYERS STREETS
DATE OF ANALYSIS:				REVIEWED BY:		

SUMMARY:

11/18/20 PROCESSING A REQUEST FOR CITY COUNCIL'S NEXT MEETING AUTHORIZING A SUBRECIPIENT AGREEMENT WITH CAMDEN COUNTY. THE CITY HAS BEEN AWARDED A $1,800,000.00 GREEN ACRES MATCHING GRANT AND THE CITY WISHES TO ENTER INTO AN AGREEMENT TO TRANSFER SAID FUNDS TO CAMDEN COUNTY FOR THE CONSTRUCTION OF NEW PARK ENHANCEMENTS AS WELL AS CAPITAL IMPROVEMENTS. ENCLOSED, PLEASE FIND A COPY OF THE ORDINANCE REGARDING THE LEASE AGREEMENT BETWEEN THE CITY AND COUNTY.

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BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

11/17/20 PROCESSING A REQUEST FOR RESOLUTION FOR CITY COUNCIL'S NEXT MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES PREVIOUSLY AWARDED THE CITY $ 300,000.00. THE PROGRAM INTENDS TO INCREASE THE GRANT FUNDING BY $1,500,000.00. SAID FUNDING WILL BE UTILIZED TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY/PAVILION AREA, NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

11/17/20 RE-PROCESSING A REQUEST FOR CITY COUNCIL FOR THE INSERTION INTO THE TEMPORARY BUDGET OF A $1,000,000.00 GREEN ACRES MATCHING FUND GRANT FROM THE DEPARTMENT OF PROTECTION AND THE GARDEN STATE PRESERVATION TRUST. SAID FUNDING WILL BE UTILIZED TO SUPPORT THE CITY'S PLANNING EFFORTS TO DEVELOP, IMPROVE AND UPGRADE WHITMAN PARK.

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8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO INSERT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES GRANT FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE:
UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

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UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

8/14/17 PROCESSING A WALK-ON REQUEST FOR RESOLUTION FOR CITY COUNCIL'S SEPTEMBER 12, 2017 MEETING. SAID REQUEST IS AUTHORIZING THE CITY OF CAMDEN TO ADOPT A STATE OF NJ, DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION FOR IMPROVEMENTS TO WHITMAN PARK. GREEN ACRES GRANT FUNDING WILL BE IN THE AMOUNT OF $300,000.00. IN ADDITION TO CDBG, CAMDEN COUNTY AND CHOICE FUNDING EARMARKED FOR THIS PROJECT. IMPROVEMENTS INCLUDE: UPGRADE TO THE BASKETBALL COURTS, BASEBALL FIELDS, CONCESSION FACILITY, LANDSCAPING, LIGHTING AND FENCING.

PROJECT BUDGET $300,000.00
BALANCE AVAILABLE $300,000.00

TIME LINES: ANTICIPATED COMMENCEMENT 2/2020
ANTICIPATED COMPLETION TBD

PROBLEMATIC AREAS/RECOMMENDATIONS:

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY AND NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

CABINET # 1	DRAWER # 1

11/2020

EXPENDITURE PERIOD BALANCE ACCOMPLISHMENTS

R-38

MBS:dh
12-08-20

RESOLUTION AUTHORIZING A TEMPORARY EMERGENCY APPROPRIATION OF A $500,000.00 GRANT AWARD AUTHORIZED BY THE NJDEP FOR USE IN CONNECTION WITH THE WHITMAN PARK IMPROVEMENTS PROJECT

WHEREAS, funds have become available through an award from the New Jersey Department of Environmental Protection and no adequate provision has been made in the 2020 temporary budget for the aforesaid purpose N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; now, therefore

BE IT RESOLVED, by the City Council of the City of Camden, of not less than two-thirds of all the members of City Council thereof affirmatively concurring, that in accordance with provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the Whitman Park Improvement Project from the NJ Department of Environmental Protection-Green Acres Program in the amount of $500,000.00.

2. That said emergency temporary appropriation will be provided for in the temporary budget under the title of:

"Whitman Park Improvement Project"

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of Introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

.CITY OF CAMDEN

CITY COUNCIL REQUEST FORM

	Council Meeting Date: Next Available

TO: Jason Asuncion, Business Administrator

FROM: Keith L. Walker, Director, DPW

Department Making Request: Department of Public Works / Parks Bureau

TITLE OF RESOLUTION/ORDINANCE: Resolution authorizing a temporary emergency appropriation of a $ 500,000.00 grant award authorized by NJ Department of Environmental Protection Green Acres Program for the Whitman Park Improvement Project #0408-14-045.

BRIEF DESCRIPTION: Requesting authorization for the insertion of said grant award which shall be utilized as a Green Acres Matching Grant. Funding will be used for the city's planning efforts to develop, improve and upgrade Whitman Park.

BIDDING PROCESS: N.A.
Procurement Process: Bid#, RFP#, State Contract#, Non-Fair & Open, EUS:

APPROPRIATION ACCOUNT(S):N.A.

AMOUNT: $ 500,000.00 – Grant Award

	Date	Signature
Approved by Municipal Engineer:		
Approved by Relevant Director:	11.23.20	
Approved by Grants Management:	11/23/20	(If applicable)
Approved by Finance Director:	11/24/20	
☐ CAF –Certifications of Availability of Funds		
Approved by Purchasing Agent:		
Approved by Business Administrator:		
Received by City Attorney:		

	(Name) Please Print	*(Extension #)*
Prepared By:	Tamara M. Jefferson	ext. 7393
Contact Person:	SAME	

Please note that the Contact Person is the point person for providing pertinent information regarding request.

If request is a walk-on, the Contact Person will be responsible for picking up the Council request(s) from the City Attorney's Office to make necessary copies for Council Meeting.

******Please attach all supporting documents******

Initial Report ✓ Revised Report ____ Closing Report____

Bureau of Grants Management Grant Summary Form

Grant Status Code: G

(green - g; yellow - y; red - r)

Department: Planning and Development – Park Projects

Grant Administrator: Tamara Jefferson Grant Administrator #: 757-7393

Grant/Project Name:			Walt Whitman Park Development			
Grant #:			#0408-14-045			
City Contract Date:				City Contract #:		
Application Resolution #:				Appropriation Code :	G-18-663-999	
Funding Source:			NJ Department of Environmental Protection - Green Acres Program			
Pass Through:	Y	(N)	Source:			
Amount of Grant:			$300,000 + amendments: $500,000 and $1,000,000			
Local Match:	Y	N	Cash:	$3,600,000	In-Kind:	
Budget Insertion Resolution # & Date:				Accepting Grant Resolution # MC:		
Term of Grant:				Location of Activity:	Whitman Park	
Date of Analysis:		23-Nov-20		Reviewed By:	Kelly Mobley	

Summary:

21-Apr-20: The Department of Public Works is currently requesting authorization to accept and insert $1,500,000 in matching Green Acres funds to be utilized in conjunction with capital funds allocated through Camden County totaling $3,650,000.00 for the purpose of providing capital improvements to Whitman Park and the construction of new park facilities on the adjacent Camden Laboratories site. According to the memorandum from the Camden County Parks Department (Maggie McCann Johns); Camden County will adhere to all the Green Acres rules, regulations and stipulations in the expenditure of these funds which will be passed through from the City. Please see the following resolutions being submitted for approval

1. Resolution authorizing the City of Camden to enter into a subrecipient agreement with the County for the development of the Whitman Park Expansion. The subrecipient agreement will be in the amount of $1,800,000. (requisition will be done pending insertion of the funds into the City budget)
2. Resolution authoring the City of Camden to authorize a temporary emergency appropriation in the amount of $1,000,000.00 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project.
3. Resolution authoring the City of Camden to accept and authorize a temporary emergency appropriation in the amount of $500,000 from the NJ Department of Environmental Protection for the Whitman Park Improvement Project. (two resolutions: one accepting and one inserting the funds into the City budget)
4. Resolution authoring the City to adopt the Green Acres Enabling Resolution for Improvements to Whitman Park under project #0408-14-045. The grant award has been increased to include an additional $1,500,000.00

Problematic Areas/Recommendations:

Based on prior history with Green Acres funding, the City should anticipate a delay in reimbursements for the project.

ATTACHMENT D

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
CONTRACT REQUEST FORM

This form must be filled out in its entirety and is intended to provide the Division with appropriate information to determine whether to approve a new or extended service. Please provide any additional information you believe will help the Division make an informed decision.

Municipality	Camden

Professional Service or EUS Type	
Name of Vendor	Department of Environmental Protection Green Acres Program
Purpose or Need for service:	The City of Camden wishes to insert in the temporary budget a Green Acres Matching Grant in the amount of $500,000.00 from NJDEP. Said grant will be utilized to develop, improve and upgrade Whitman Park.
Contract Award Amount	$500,000.00
Term of Contract	
Temporary or Seasonal	
Grant Funded (attach appropriate documentation allowing for service through grant funds)	N.A.
Please explain the procurement process (i.e. bids, RFQ, competitive contracting, etc.)	N.A.
Were other proposals received? If so, please attach the names and amounts for each proposal received?	N.A.

Please attach the RFP, evaluation memoranda or evaluation forms used to evaluate the vendors and a list of all bidders and the bid amounts associated with each bidder.

If the lowest bidder was not selected, please have the appropriate personnel sign the certification on page 2.

_____ Date_____
Mayor's Signature*

_____ Date_____
Business Administrator/Manager Signature

*For direct appointments of the Governing Body, Council President or at the discretion of the Director, the most senior member of the Governing Body may sign the waiver in lieu of the Mayor.

The Chief Financial Officer affirms that there is adequate funding available for this personnel action.

N/A
_____Funding Source for this action

_____
Chief Financial Officer Signature

I certify that the vendor selected is in compliance with the adopted Pay to Play Ordinance and that the vendor was notified of any restrictions with respect to campaign contributions.

_____ Date_____
Certifying Officer

For LGS use only:

( ) Approved ( ) Denied

_____Date_____
Director or Designee,
Division of Local Government Services

Number Assigned_____

State of New Jersey
Department of Environmental Protection
Green Acres Program
Mail Code 501-01
P.O. Box 420
Trenton, New Jersey 08625
TEL: (609) 984-0500 FAX: (609) 984-0608

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner

July 15, 2020

Honorable Frank Moran
Mayor, Camden City
City Hall, 520 Market Street
P.O. Box 95120
Camden, New Jersey 08102

Re: Project # 0408-14-045
Project Name: Whitman Park Improvement Project
Camden City, Camden County

Dear Mayor Moran:

I am pleased to inform you that the New Jersey Legislature's Joint Budget Oversight Committee has approved Camden County's request for additional funding for the Whitman Park Improvement Project. The City has been awarded an additional $500,000 grant, which brings the total Green Acres award for the Whitman Park Improvement Project to $1,800,000 in matching grant funding.

We look forward to working with Camden City towards the successful completion of this important project.

Sincerely,

Martha S Sapp

Martha Sullivan Sapp
Director

The State of New Jersey is an equal-opportunity employer. Printed on recycled and recyclable paper.

BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM

INITIAL REPORT ____ REVISED REPORT _X_ CLOSING REPORT ____
BUREAU OF GRANTS MANAGEMENT GRANT SUMMARY FORM
GRANT STATUS CODE: ____
(GREEN-G, YELLOW-Y, RED-R)

DEPARTMENT: PUBLIC WORKS/PARKS
GRANT ADMINISTRATOR: GRANT ADMINISTRATOR #

GRANT/PROJECT NAME:			WHITMAN PARK IMPROVEMENT PROJECT			
GRANT #:			0408-14-045			
CITY CONTRACT DATE:				CITY CONTRACT #:		
APPLICATION RESOLUTION #:				APPROPRIATION CODE		
FUNDING SOURCE:			STATE OF NJ, DEP - GREEN ACRES PROGRAM			
PASS THROUGH:	Y	N	SOURCE:			
AMOUNT OF GRANT:			$ 300,000.00 $1,000,000.00 $ 500,000.00			
LOCAL MATCH:	Y	N	CASH:		IN-KIND:	
BUDGET INSERTION RESOLUTION # & DATE:			MC-17:5917 R-48, 9/12/17	ACCEPTING GRANT RESOLUTION # MC:	MC-17:5902 R-47, 9/12/17 MC-19:7274 R-47, 12/10/19	
TERM OF GRANT:				LOCATION OF ACTIVITY:	HALLOWELL, DAVIS & SAYERS STREETS	
DATE OF ANALYSIS:				REVIEWED BY:		

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PROJECT BUDGET	$300,000.00
BALANCE AVAILABLE	$300,000.00

TIME LINES:		
	ANTICIPATED COMMENCEMENT	2/2020
	ANTICIPATED COMPLETION	TBD

PROBLEMATIC AREAS/RECOMMENDATIONS:

IMPROVEMENTS INCLUDE THE BASKETBALL COURTS, BASEBALL FIELD, NEW CONCESSION FACILITY AND NEW FOOTBALL FIELD, LANDSCAPING, LIGHTING AND OTHER PARK AMENITIES.

CABINET # 1	DRAWER # 1

11/2020

EXPENDITURE	PERIOD	BALANCE	ACCOMPLISHMENTS

R-39

MBS:dh
12-08-20

RESOLUTION OF SUPPORT FOR PREFERRED PRELIMINARY ALTERNATIVE FOR COOPER'S POYNT WATERFRONT WALK EXTENSION CONCEPT DEVELOPMENT STUDY, CITY OF CAMDEN

WHEREAS, the County of Camden Department of Public Works (hereinafter referred to "the County") received a Local Aid Infrastructure Funded (LAIF) grant from the New Jersey Department of Transportation (NJDOT) to complete a Concept Development study for the Cooper's Poynt Waterfront Walk Extension, in the City of Camden, New Jersey; and

WHEREAS, the goal of the project is to improve transportation and infrastructure and improve safety and mobility for all users and provide a feasible design for the construction of a multi-use walkway bridge that connects Wiggins Promenade to the Cooper's Poynt Waterfront Park along the Camden waterfront; and

WHEREAS, through a public process of two stakeholder meetings, a public information center (PIC) meeting and collection of printed and digital surveys in English and Spanish, Camden residents and stakeholders in the project area have participated in a community-driven public process to select a Preferred Preliminary Alternative (PPA); and

WHEREAS, the Cooper's Poynt Waterfront Walk Extension Preferred Preliminary Alternative (PPA) selected through the community driven process was presented and approved by a panel of Subject Matter Experts at NJDOT; and

WHEREAS, the City of Camden has reviewed and participated in the development of the Preferred Preliminary Alternative that has been selected through the concept development process (Alternative #7B); and

WHEREAS, the City of Camden agrees that the Preferred Preliminary Alternative meets the goals of the concept development study; now, therefore

BE IT RESOLVED, that the governing body of the City of Camden endorses the selection of Alternative #7B as the Preferred Preliminary Alternative.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

MICHELLE BANKS-SPEARMAN
City Attorney

CURTIS JENKINS
President, City Council

ATTEST:

LUIS PASTORIZA
Municipal Clerk

Cooper's Ferry Partnership
One Port Center, 2 Riverside Drive, Suite 501
Camden, New Jersey 08103
856.757.9154 Phone/856.757.9478 Fax

Memorandum

To: Mayor Frank Moran

CC: Orion Joyner, Camden City Engineer

From: Kathy Cullen, Project Manager

Date: October 9, 2020

Re: **Resolution of Support for Preliminary Preferred Alternative**
Cooper's Poynt Waterfront Walk Extension
Concept Development Study, City of Camden, Camden County

RESOLUTION OF SUPPORT

Under a NJDOT Local Aid Infrastructure Funded (LAIF) Grant, Camden County hired STV Engineers to complete the Concept Development (CD) Study for the Cooper's Poynt Waterfront Walk Extension in the City of Camden. The NJDOT Concept Development grant process requires the Camden City Council to support the final concept called the Preliminary Preferred Alternative (PPA).

PURPOSE OF CONCEPT DEVELOPMENT

The purpose of the Concept Development study is to provide feasible design alternatives and ultimately select a consensus-driven Preliminary Preferred Alternative for the construction of a multi-use path connecting the Cooper's Poynt Waterfront Park to Wiggins Promenade.

PROJECT NEED

On-going and future development in Camden City will increase pedestrian traffic along the Camden waterfront by approximately 3,000 people per day, creating additional ped/bike activity between the various current and future amenities. There is a need to connect the Cooper's Poynt Waterfront Park and Wiggins Promenade underneath the Ben Franklin Bridge with a multi-use path that includes bridges over the tidal waters of the Delaware River.

CONCEPT DEVELOPMENT - SCOPE OF WORK

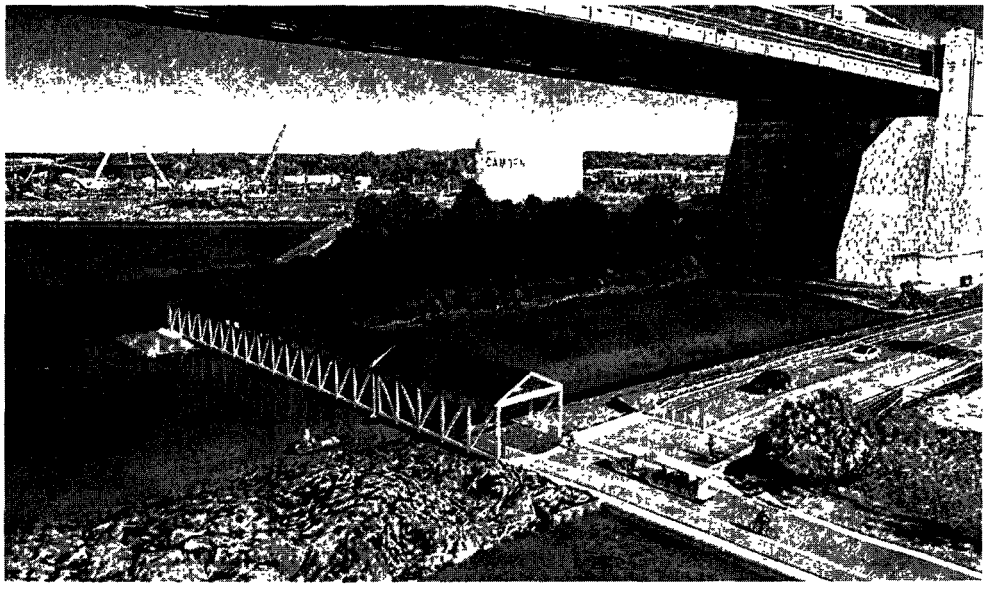
The scope of work for this Concept Development (CD) Study involves the construction of a walkway connecting the Cooper's Poynt Waterfront Park located on the north side of the Ben Franklin Bridge to the Wiggins Promenade on the south side. Currently, the Wiggins Promenade terminates at Pearl Street. The concept includes providing pedestrian and bicycle access under

the Ben Franklin Bridge, sidewalks, landscaping, decorative lighting and curb ramps in compliance with the Americans with Disabilities Act (ADA) and AASHTO Guide for the Planning, Design and Operation of Pedestrian Facilities and Bicycle Facilities. All concepts will provide non-motorized road users with a safe walking/biking environment and promote connectivity and walkability along the Delaware River waterfront.

PRELIMINARY PREFERRED ALTERNATIVE

The County consultant, STV, Inc., completed a public process of two stakeholder meetings, a public information center (PIC) meeting and collected printed and digital surveys in English and Spanish from Camden City residents, stakeholders and business owners in the project area. The community-driven public process resulted in the selection of a Preferred Preliminary Alternative (PPA) with a direct connection between the Wiggins Promenade and Cooper's Poynt Waterfront Park requiring the construction of two pedestrian bridges, one under the Ben Franklin Bridge and one over tidal waters to the north of the Ben Franklin Bridge.

The conceptual design for the pedestrian bridge under the Ben Franklin Bridge had to meet all security and operational requirements from the Delaware River Port Authority (DRPA) who have jurisdiction over the water and land areas under the Ben Franklin Bridge. Based on review and approval from DRPA, the pedestrian bridge under the Ben Franklin Bridge will include a thirty foot (30') swing bridge closest to Pearl Street to provide DRPA access to the tidal water under the Ben Franklin Bridge.



Alternative 7B – Swing Bridge, End Span

Based upon community and stakeholder input, Alternative 7B – Swing Bridge, End Span, is proposed as the Preliminary Preferred Alternative (PPA), as shown in the rendering above. Alternative 7B meets the goals and objectives of the project. The Alternative 7B shown above was presented and approved by a panel of Subject Matter Experts from NJDOT. With support from the Camden City Council, the Cooper's Poynt Waterfront Walk Extension will be able to proceed to the engineering design phase in order to become a signature feature that will further support the revitalization of the Camden waterfront and the City of Camden.

MBS:dh
12-8-20 R-40

RESOLUTION AUTHORIZING THE PREPARATION OF A COVID 19 SPECIAL EMERGENCY CERTIFICATION FOR THE SEWER UTILITY FUND BY THE ACTING DIRECTOR OF FINANCE/TEMPORARY CHIEF FINANCIAL OFFICER AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE DLGS FOR APPROVAL OF A COVID-19 SPECIAL EMERGENCY APPROPRIATION

WHEREAS, the City of Camden, in the County of Camden, New Jersey (the "City "), has experienced COVID-19 related revenue loss in its Sewer Utility fund during the transition year 2020 budget; and

WHEREAS, P.L. 2020, c.74 provides for the funding of these revenue losses through a COVID-19 special emergency appropriation; and

WHEREAS, in order to qualify for a special emergency appropriation under the provisions of N.J.S.A. 40A:4-53, as amended by P.L. 2020, c.74, pursuant to Local Finance Notice 2020-24 the City must by no later than December 1 (unless extended by the Director of the Division of Local Government Services), make application to the Director of the Division of Local Government Services to obtain an approval of the certification of the special emergency and the resulting deferred charge in advance of the close of the transition budget year 2020; and

WHEREAS, the Acting Director of Finance/Temporary Chief Financial Officer has determined that there is an $820,000 operational gap attributable to COVID-19 affected revenue loss in the Sewer Utility fund that needs to be addressed prior to year-end; and

WHEREAS, the City has determined that the application for certification of the special emergency demonstrates that the full appropriation of the Public Health Emergency appropriation by the last day of the sixth year will cause significant financial distress**;** and

WHEREAS , pursuant to N.J.S.A.40A:4-55(c), the City also desires to make an additional application (the "LFB Application") to the Local Finance Board in the Division of Local Government Services, Department of community Affairs (the "LFB") to extend the repayment period of the Special Emergency Appropriation for a period of up to 10 years as determined by the LFB; and

WHEREAS, the City believes:

(a) it is in the public interest to adopt the Ordinance authorizing the special emergency appropriation and the repayment thereof over a period of a total of ten years and to accomplish the purposes set forth therein;
(b) said purposes or improvements are for the health, welfare, convenience or betterment of the inhabitants of the City;
(c) the amounts to be expended for said purposes are not unreasonable or exorbitant; and
(d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the City and will not create an undue financial burden to be placed upon the City.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Camden, in the County of Camden, New Jersey (not less than a majority of the full membership of the governing body affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-53(m), as enacted by P.L. 2020, c.74, as follows:

1. The Acting Director of Finance/Temporary Chief Financial Officer is hereby authorized and directed to prepare and submit an application and certification to the Director of the Division of Local Government Services for a deficit in 2020 transition year budget operations for the Sewer Utility experienced by the City in the amount of $820,000 on the prescribed form and shall certify that the operational deficit in Sewer Utility revenue in the amount of $820,000 are directly attributable to COVID-19.

2. The application and certification prepared by the Acting Director of Finance/Temporary Chief Financial Officer of the City in the form attached hereto as Exhibit A is hereby approved and such application is authorized to be submitted to the Director of the Division of Local government Services.

3. The City Council of the City hereby authorizes and directs the Acting Director of Finance/Temporary Chief Financial Officer, the Auditor, Municipal Advisor and Bond Counsel for the City to prepare and submit the Application, the Ordinance and Resolution for a COVID-19 special emergency appropriation for a deficit in 2020 transition budget year Sewer Utility operations pursuant to N.J.S.A. 40A:4-53(m).

4. The City Council hereby authorizes and directs and delegates to the Acting Director of Finance/Temporary Chief Financial Officer and to the Municipal Advisor and Bond Counsel to the City the authority to prepare, approve and submit an application to the LFB Application to extend the repayment of the special emergency appropriation for a period up to ten years as determined by the LFB and to represent the City in matters pertaining thereto..

5. A certified copy of this resolution will be filed with the Director of the Division of Local Government Services.

6. This resolution shall take effect immediately upon adoption.

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 52:27BBB-23, a true copy of this Resolution shall be forwarded to the State Commissioner of Community Affairs, who shall have ten (10) days from the receipt thereof to veto this Resolution. All notices of veto shall be filed in the Office of the Municipal Clerk.

Date of introduction: December 8, 2020

The above has been reviewed
and approved as to form.

_____
MICHELLE BANKS-SPEARMAN
City Attorney

_____
CURTIS JENKINS
President, City Council

ATTEST: _____
LUIS PASTORIZA
Municipal Clerk

STATEMENT

This Resolution authorizes and approves the preparation of a Certification of the Acting Director of Finance/Temporary Chief Financial Officer related to COVID 19 loss of revenue in the Sewer Utility in the amount of $820,000 and the submission of an Application to the Director of the Division of Local Government Services for approval of the revenue loss and special emergency appropriation related thereto, the submission of an LFB Application for a determination of extended repayment terms for the special emergency appropriation, and the ordinance authorizing a COVID 19 Special Emergency with respect to the same.

Recorded Vote:

AYE	NAY	ABSTAIN	ABSENT

CERTIFICATION

I, Luis Pastoriza, City Clerk of the City of Camden, in the County of Camden, State of New Jersey, DO HEREBY CERTIFY, that the foregoing is a true copy of a resolution entitled, "**RESOLUTION AUTHORIZING THE PREPARATION OF A COVID 19 SPECIAL EMERGENCY CERTIFICATION FOR THE SEWER UTILITY FUND BY THE ACTING DIRECTOR OF FINANCE/TEMPORARY CHIEF FINANCIAL OFFICER AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE DLGS FOR APPROVAL OF A COVID-19 SPECIAL EMERGENCY APPROPRIATION" a**dopted by the Municipal Council of the City of Camden, County of Camden ,State of New Jersey at a meeting of the governing body duly called and held on December 8, 2020 in accordance with the Open Public Meetings Act and at which meeting a quorum was present and acting throughout, and the aforementioned resolution has not been amended, repealed or supplemented but remains in full force and effect on and as of the date hereof.

DATED: _____ __, 2020

_____
Luis Pastoriza, City Clerk

EXHIBIT A

Excel Spreadsheet and Certification